

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, August 10, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:20 PM on
the 6th day of August, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. July 13, 2021 City Council Minutes

MOTION: Goetzinger moved to approve the July 13, 2021 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager

- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

MOTION: Clements moved to approve the July 2021 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$530,782.07

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2021-2022

a. General Fund	\$112,114.44
b. Designated Funds – Fire & General	86.04
c. Designated Funds – Police	76.69
d. Nichols Hills Municipal Authority	106,388.64
e. General Fund – CIP	82,337.00
f. General Obligation Bond Funds	229,779.26

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 6 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$196,034.24.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- b. Invoice No. 16335 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$1,648.00, to be paid from 2016 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - b Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$597.50.
- c. Accept City Manager authorization to purchase a 2021 Chevrolet 1500 Pickup Truck and additional equipment from Oklahoma State Contract SW-035 for the new Chief Building Inspector, paid in the amount of \$31,060.00 from the 2021-2022 General Fund CIP.

- d. Request from Fire Chief Kevin Boydston to purchase and replace 1 Lifepak 15 cardiac monitor, not to exceed \$41,000.00 from Oklahoma State Contract SW300, as approved in the FY 2021-2022 CIP budget; declare Lifepak 12 cardiac monitor as surplus; and approval to trade or sell to the highest and best bidder, or to properly dispose of should no successful bid be received.
- e. Request from Information Systems Manager Neil Gray to purchase two iPads. The total will not exceed \$2,000 as approved in the 2021-2022 CIP budget.
- f. Amend Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2021-2022.

MOTION: Goetzinger moved to approve item 7a - 7f Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution casting a vote for Tim Rooney to fill the expiring term of Trustee representing District Six of the Oklahoma Municipal Retirement Fund (OkMRF).

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- b. Request to seek bids for PC-2101 2021 GO Bond Issue Paving Improvements 1500 Block Buttram Road and 7100 & 7300 Block Nichols Road and receive and approve plans for the same.

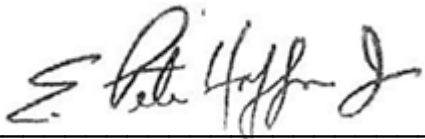
MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma