

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 13, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:40 PM on
the 9th day of July, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. June 8, 2021 City Council Minutes
 - b. June 23, 2021 City Council Minutes

MOTION: Clements moved to approve the June 8, 2021 and June 23, 2021 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department
- d. Public Works

- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

Councilman Clements thanked the staff members for their hard work that made the Ann Taylor Fourth of July parade such a wonderful event.

MOTION: Goetzinger moved to approve the June 2021 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$611,557.32

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$131,072.77
b. Designated Funds – Fire & General	160.44
c. Designated Funds – Public Works	43.43
d. Nichols Hills Municipal Authority	98,849.08
e. General Obligation Bond Funds	208,373.75

- b. Discussion, consideration, and possible approval of the following:
Claims List for 2021-2022

a. General Fund	\$144,186.53
b. Nichols Hills Municipal Authority	28,871.32

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Invoice No. 16228 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$3,648.00, to be paid from 2016 GO Bonds and other funds.
- b. Pay Estimate No. 5 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$134,534.27.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6b Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$693.75.
- d. Request from Information Systems Manager Neil Gray to purchase computers and two tablets. The total will not exceed \$17,500 as approved in the 2021-2022 CIP budget.
- e. Request from Information Systems Manager Neil Gray to purchase a network backup system. The total will not exceed \$69,000 as approved in the 2021-2022 CIP budget.
- f. Request from Risk Manager Lindy Hough to purchase gym equipment; declare treadmill and weight bench surplus; and approval to trade or sell to the highest bidder, or to properly dispose of should no successful bid be received. The total will not exceed \$4,669.21 as approved in the 2021-2022 CIP budget.

MOTION: Clements moved to approve item 7a - 7f Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Contracts and Agreements

- g. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

- h. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- i. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2021-2022.
- j. Interlocal Agreement with Oklahoma County for jail services for Fiscal Year ending June 30, 2022.
- k. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2021-2022.
- l. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2021-2022.
- m. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2021-2022.

MOTION: Goetzinger moved to approve item 7g - 7m Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2021 "CK RUN," to be held on September 25, 2021.

Matt Cagigal presented the request of the parent-teacher

organization of Christ the King Catholic School to host their sixth annual “CK Run” to be held on September 25, 2021.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between September 22, 2021 and October 5, 2021.

Jordan Ward, Operations Director for the Oklahoma City Memorial Marathon, presented the banner application to the City Council. The event will be held October 2, 2021 - October 3, 2021.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- c. Memorandum of Understanding between the City of Nichols Hills and the Emergency Management Services Authority (EMSA).

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- d. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2021-2022.

MOTION: Goetzinger moved to approve agenda item 9d as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- e. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Clements moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- f. Resolution approving the June 28, 2018 Weighted Voting Amendment to agreement creating the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Goetzinger moved to approve agenda item 9f as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- g. Workers' Compensation Plan renewal for July 1, 2021 to June 30, 2022. Risk Manager Lindy Hough recommends approval of the renewal.

MOTION: Clements moved to approve agenda item 9g as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- h. Purchase of insurance policies for business interruption and Umbrella coverage for FY 2021- 2022.

MOTION: Goetzinger moved to approve agenda item 9h as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- i. Employee supplemental compensation from available funds in the Fiscal Year 2020-2021 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2021-2022.

MOTION: Clements moved to approve agenda item 9i as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- j. Authorizing distribution of disability pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Kelly Hurley.

MOTION: Goetzinger moved to approve agenda item 9j as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- k. Partial lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

MOTION: Clements moved to approve agenda item 9k as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- l. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule regarding solid waste collections for apartments and condominiums; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9l as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9l(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

m. An ordinance amending Article VI, Chapter 8 of the Nichols Hills City Code regarding fences; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9m as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

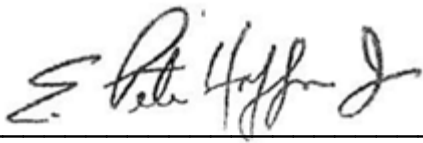
MOTION: Clements moved to approve agenda item 9m(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma