1. Agenda

    Documents:

    2021-07-13 CITY COUNCIL - PUBLIC AGENDA-1637.PDF

2. Meeting Materials

    Documents:

    2021-07-13 CITY COUNCIL - FULL AGENDA-1637.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 13, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
   a. June 8, 2021 City Council Minutes
   b. June 23, 2021 City Council Minutes
4. Departmental Reports

   Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer's Report
   h. Finance Director's Report
   i. Information System Manager's Report
   j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims $611,557.32

a. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. General Fund	$131,072.77
b. Designated Funds – Fire & General	160.44
c. Designated Funds – Public Works	43.43
d. Nichols Hills Municipal Authority	98,849.08
e. General Obligation Bond Funds	208,373.75

b. Discussion, consideration, and possible approval of the following: Claims List for 2021-2022

a. General Fund	$144,186.53
b. Nichols Hills Municipal Authority	28,871.32

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. Invoice No. 16228 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $3,648.00, to be paid from 2016 GO Bonds and other funds.

b. Pay Estimate No. 5 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of $134,534.27.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $693.75.
d. Request from Information Systems Manager Neil Gray to purchase computers and two tablets. The total will not exceed $17,500 as approved in the 2021-2022 CIP budget.
e. Request from Information Systems Manager Neil Gray to purchase a network backup system. The total will not exceed $69,000 as approved in the 2021-2022 CIP budget.
f. Request from Risk Manager Lindy Hough to purchase gym equipment; declare treadmill and weight bench surplus; and approval to trade or sell to the highest bidder, or to properly dispose of should no successful bid be received. The total will not exceed $4,669.21 as approved in the 2021-2022 CIP budget.

Contracts and Agreements

g. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.
h. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

i. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2021-2022.
j. Interlocal Agreement with Oklahoma County for jail services for Fiscal Year ending June 30, 2022.
k. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2021-2022.
l. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2021-2022.
m. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2021-2022.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2021 "CK RUN," to be held on September 25, 2021.
b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between September 22, 2021 and October 5, 2021.
c. Memorandum of Understanding between the City of Nichols Hills and the Emergency Management Services Authority (EMSA).
d. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2021-2022.
e. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

f. Resolution approving the June 28, 2018 Weighted Voting Amendment to agreement creating the 9-1-1 Association of Centeral Oklahoma Governments.

g. Workers' Compensation Plan renewal for July 1, 2021 to June 30, 2022. Risk Manager Lindy Hough recommends approval of the renewal.

h. Purchase of insurance policies for business interruption and Umbrella coverage for FY 2021- 2022.

i. Employee supplemental compensation from available funds in the Fiscal Year 2020-2021 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2021-2022.

j. Authorizing distribution of disability pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Kelly Hurley.

k. Partial lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

l. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule regarding solid waste collections for apartments and condominiums; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

    i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

m. An ordinance amending Article VI, Chapter 8 of the Nichols Hills City Code regarding fences; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

    i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:40 P.M. on the 9th day of July, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 P.M. on the 9th day of July, 2021; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 P.M. on the 9th day of July, 2021; and transmitted by email at 5:00 P.M. on the 9th day of July, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 13, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
    a. June 8, 2021 City Council Minutes
    b. June 23, 2021 City Council Minutes
4. Departmental Reports

    Discussion, consideration, and possible approval or acceptance of the following:

    a. Police Department Report
    b. Municipal Court
    c. Fire Department
    d. Public Works
    e. Risk Manager
    f. New Resident List
    g. City Treasurer's Report
    h. Finance Director's Report
    i. Information System Manager's Report
    j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims $611,557.32

a. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. General Fund	$131,072.77
b. Designated Funds – Fire & General	160.44
c. Designated Funds – Public Works	43.43
d. Nichols Hills Municipal Authority	98,849.08
e. General Obligation Bond Funds	208,373.75

b. Discussion, consideration, and possible approval of the following: Claims List for 2021-2022

a. General Fund	$144,186.53
b. Nichols Hills Municipal Authority	28,871.32

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. Invoice No. 16228 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $3,648.00, to be paid from 2016 GO Bonds and other funds.

b. Pay Estimate No. 5 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of $134,534.27.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $693.75.

d. Request from Information Systems Manager Neil Gray to purchase computers and two tablets. The total will not exceed $17,500 as approved in the 2021-2022 CIP budget.

e. Request from Information Systems Manager Neil Gray to purchase a network backup system. The total will not exceed $69,000 as approved in the 2021-2022 CIP budget.

f. Request from Risk Manager Lindy Hough to purchase gym equipment; declare treadmill and weight bench surplus; and approval to trade or sell to the highest bidder, or to properly dispose of should no successful bid be received. The total will not exceed $4,669.21 as approved in the 2021-2022 CIP budget.

Contracts and Agreements

g. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

h. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

i. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2021-2022.

j. Interlocal Agreement with Oklahoma County for jail services for Fiscal Year ending June 30, 2022.

k. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2021-2022.

l. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2021-2022.

m. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2021-2022.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2021 "CK RUN," to be held on September 25, 2021.

b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between September 22, 2021 and October 5, 2021.

c. Memorandum of Understanding between the City of Nichols Hills and the Emergency Management Services Authority (EMSA).

d. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2021-2022.

e. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

f. Resolution approving the June 28, 2018 Weighted Voting Amendment to agreement creating the 9-1-1 Association of Centeral Oklahoma Governments.

g. Workers' Compensation Plan renewal for July 1, 2021 to June 30, 2022. Risk Manager Lindy Hough recommends approval of the renewal.

h. Purchase of insurance policies for business interruption and Umbrella coverage for FY 2021- 2022.

i. Employee supplemental compensation from available funds in the Fiscal Year 2020-2021 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2021-2022.

j. Authorizing distribution of disability pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Kelly Hurley.

k. Partial lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

l. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule regarding solid waste collections for apartments and condominiums; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

m. An ordinance amending Article VI, Chapter 8 of the Nichols Hills City Code regarding fences; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:40 P.M. on the 9th day of July, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 P.M. on the 9th day of July, 2021; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 P.M. on the 9th day of July, 2021; and transmitted by email at 5:00 P.M. on the 9th day of July, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 8, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:37 PM on the 4th day of June, 2021.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. May 11, 2021 City Council Minutes
   b. May 14, 2021 City Council Minutes
   c. May 24, 2021 City Council Minutes
   d. June 1, 2021 City Council Minutes

MOTION: Clements moved to approve the May 11, 2021, May 14, 2021, May 24, 2021, and June 1, 2021 minutes as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department

b. Municipal Court
c. Fire Department
d. Public Works
e. Risk Manager
f. New Resident List
g. City Treasurer
h. Finance Director
i. Information System Manager
j. Engineer
k. ACOG

Councilman Sody Clements reminded everyone that the Ann Taylor Fourth of July Parade and Celebration would be held on July 3rd beginning at 9am. She also reminded everyone to please lock their homes and cars.

Mayor Peter Hoffman reported that ACOG is working on the 911 system.

MOTION: Goetzinger moved to approve the May 2021 departmental reports as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $484,150.21

a. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. General Fund	$111,275.48
b. Nichols Hills Municipal Authority	85,405.66
c. General Obligation Bond Funds	287,469.07

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

a. Pay Estimate No. 4 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of $114,853.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

b. Invoice No. 16095 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $7,932.00, to be paid from 2016 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6b Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of the foregoing.

Contracts and Agreements

c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

d. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2021-2022.

e. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2021-2022.

f. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2021-2022

g. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2021-2022.

h. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2021-2022.

i. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2021-2022.

j. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2021-2022.

MOTION: Clements moved to approve item 7a - 7j Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

   The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

   Mr. Jim McCampbell spoke to the City Council about his concerns on the proposed projects on Western, fences, and grass scalping on Grand Boulevard Park.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

   Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

   Discussion, consideration, and possible approval or action with respect to the following:

   a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2021-2022 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Internal Service Fund, and General Obligation Funds.

      Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

      Seeing no others expressing a desire to be heard, the public hearing was closed.

      MOTION: <u>Goetzinger</u> moved to approve agenda item 9a as presented. <u>Clements</u> seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

b. Budget adjustments for fiscal year 2020-2021 for General Fund and Health Insurance Fund.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. Employee Benefit plans for the 2021-2022 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

MOTION: Goetzinger moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

d. Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2021- 2022.

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

e. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9e as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9e(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

f. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

MOTION: Goetzinger moved to approve the reappointment of E. Peter Hoffman Jr. as a delegate and alternate delegate to the Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

g. A resolution awarding contract to the lowest responsible bidder for WC-2102 Waterline project 2021 GO Bond Issue Elevated Water Tank Painting Public Works Water Tower and West Water Tower, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to award the contract for WC-2102 Waterline project 2021 GO Bond Issue Elevated Water Tank Painting Public Works Water Tower and West Water Tower as discussed in Agenda Item 9g to Utility Service Co. Inc. for $132,400.00. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - BOARD OF PARK COMMISSIONERS

h. Board of Park Commissioners Appointment - Ward Two

MOTION: Goetzinger moved to approve the appointment of Pete Everest as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

i. Board of Park Commissioners Appointment - Ward Three

MOTION: Hoffman moved to approve the appointment of Mike Krenger as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

j. Board of Park Commissioners Appointment - Ward Three

MOTION: Clements moved to approve the appointment of Blake Fitzgerald as a member of the Board of Park Commissioners. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

k. Board of Park Commissioners Appointment - At Large Appointment

MOTION: Goetzinger moved to approve the appointment of Coe London as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Wednesday, June 23, 2021 at 2:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 2:02 PM on the 18th day of June, 2021.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Absent	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

a. A resolution awarding contract to the lowest responsible bidder for City Hall/Fire Station Renovation and Addition project and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to approve agenda item 4a, Resolution 1418, awarding the contract to Jenco Construction for $3,070,600.00. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

b. Request from Information Systems Manager Neil Gray to accept proposal from Stolz Telecom to remove and replace City owned antennas on Public Works facility water tower. The total will not exceed $40,000.00, priced on State Contract SW1053K to be paid from 2020 GO bonds and other funds.

MOTION: Clements moved to approve agenda item 4b as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

5. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
June 2021

On 06/30/2021 The Nichols Hills Police Department hired a new police officer, Philip Whitinger. Officer Whitinger graduated from Oklahoma University in 2019 with a degree in Psychology. Officer Whitinger is CLEET Certified and was previously employed by the Department of Corrections as a Probation and Parole Officer. We congratulate Officer Whitinger and welcome him to the City of Nichols Hills.

On 05/14/2021 the police department received information regarding an incident in the 1800 block of Westminster Place where a juvenile was being exposed to heroin and methamphetamine. DHS was also notified, and Detective Brandon Ridgeway began investigating the incident. Detective Ridgeway along with DHS interviewed the suspect and determined he did expose the juvenile to narcotics. On 06/08/2021 Detective Ridgeway presented charges to the Oklahoma County District Attorney's Office and a warrant was issued for Jacob Jones-Smith for Aiding a Minor in Violating the Uniform Controlled Dangerous Substance Act and Child Neglect. On 06/09/2021 Mr. Jones-Smith was taken into custody and he is currently in the Oklahoma County Detention Center.

Jacob Jones-Smith

In the month of June officers made 1 District Court level arrest.

Officers were dispatched to 74 residential alarm calls and 5 business alarm calls in June. The department responded to 11 suspicious vehicle calls, 9 suspicious subject calls, and 2 suspicious activity calls. Officers responded to 13 motorist assist calls and 15 citizen assist calls. Officers conducted 113 business checks and 11 check the welfare calls. Officers were requested to assist other agencies a total of 17 times. Officers performed 132 house checks this month. Officers responded to 4 parking complaints. There were 120 traffic stops with 83 citations and 102 written warnings issued in June. Animal Control/Code Enforcement issued 7 warnings and 1 citation. Officers worked 5 traffic accidents on city streets. Officers completed 20 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 06/01/2021 - 06/30/2021

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**20**
Sensitive Report	0
Classified Report	0
Report Approved	19

Offense Summary

Total	Offense (IBR)
4	Burglary/Larceny/Theft - From Motor Vehicle
1	Civil - Other
1	Drug/Narcotics - Violations - Marijuana
1	Larceny/Theft - All Other
1	Public Peace - Other
1	Public Peace - Unattended Death
2	Stolen Vehicle/Motor Vehicle Theft
15	Traffic - Impounds
5	Traffic - Other
2	Warrants - For other Agency
33	**GRAND TOTAL**

Originating Officer Report

Total	Originating Officer
1	DUEHNING, LARRY
2	EDWARDS, BRANDON
4	EISCHEID, DAVID
4	HALL, ELLA
3	MCGINLEY, JAMES
2	MCHENRY, JARRED
4	VOYLES, MATTHEW
20	**GRAND TOTAL**

Total Report Filed	20
Total Reports Assigned to Detective	20
Total Reports Un-Assigned	0

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	20	7	13
GRAND TOTAL	**20**	**7**	**13**

Case Closed Detail

Closed By	Total
Cleared - By Arrest	6
Deactivated by Investigator After Follow-Up	4
Deactivated by Supervisor Upon Review	1
Unsolved	2

Total Report Filed	20
Total Open Cases	7
Total Closed Cases	13

Cleared By	Total
Cleared - By Arrest	6
Deactivated by Investigator After Follow-Up	4
Deactivated by Supervisor Upon Review	1
Unsolved	2
GRAND TOTAL	**13**

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining)	83
Citation Warning Filed	102

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (19)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	4	$400.00
	FAILURE TO YIELD TO EMERGENCY VEHICLE	1	$260.00
	NO SECURITY VERIFICATION	2	$520.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	9	$945.00
EISCHEID, DAVID (18)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	6	$600.00
	IMPROPER PASSING	1	$110.00
	IMPROPER TAG DISPLAY	5	$500.00
	SPEED IN EXCESS	2	$210.00
GREENWOOD, TAYLOR (2)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
HALL, ELLA (30)	DISOBEYING STOP SIGN	2	$220.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	11	$1,100.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	1	$260.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00

	SPEED IN EXCESS	8	$840.00
	TRANSPORTING OPEN CONTAINER OF INTOX BEVERAGE	1	$260.00
LASTER, ADAM (4)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	EXPIRED LICENSE PLATE	2	$200.00
	NO LICENSE IN POSSESSION	1	$120.00
MCGINLEY, JAMES (43)	ALTERING OR CHANGING TAG	4	$640.00
	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	6	$660.00
	DRIVING WHILE SUSPENDED	3	$780.00
	EXPIRED LICENSE PLATE	18	$1,800.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	2	$240.00
	NO SECURITY VERIFICATION	6	$1,560.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	$265.00
	SPEED IN EXCESS	1	$105.00
MCHENRY, JARRED (22)	DEFECTIVE EQUIPMENT	2	$220.00
	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DISOBEYING STOP SIGN	1	$110.00
	DRIVING WHILE REVOKED	1	$260.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	2	$200.00
	EXPIRED LICENSE PLATE	6	$600.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO CHILD RESTRAINTS	1	$110.00
	NO LICENSE IN POSSESSION	2	$240.00
	NO SECURITY VERIFICATION	2	$520.00
	SPEED IN EXCESS	1	$105.00
	TRESPASSING	1	$260.00
PUCKETT, MICHAEL (20)	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	10	$1,000.00
	NO SECURITY VERIFICATION	4	$1,040.00
	SPEED IN EXCESS	4	$420.00
STOUGH, STANTON (2)	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
VOYLES, MATTHEW (25)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DRIVING WHILE SUSPENDED	2	$520.00
	DRIVING WITH OBSTRUCTED VIEW	3	$330.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	4	$400.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	3	$780.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	3	$315.00
	SPEEDING RADAR CHECKED	1	$0.00
GRAND TOTAL		**185**	**$25,165.00**

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00

Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued
No records found.

Warrant Served
No records found.

Warrant Recalled
No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type
No records found.

Group By Court Type
No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer
No records found.

Accident Summary Report

Accident Record

Accident Record	5
Accident with DUI	0
Accident with Hit & Run	0
Accident with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,528

Group By Call Type

Total	Initial Call Type
3	9-1-1 Hangup
2	9-1-1 Open Line
2	Accident - Hit and Run
4	Accident - Property Damage
1	Accident - With Injury
5	Alarm Business
74	Alarm Residential
14	Animal Control - Animal at Large / Nuisance
1	Animal Control - Animal Impounded
1	Animal Neglect
15	Assist - Citizen
13	Assist - Motorist
6	Assist - Other City Department
17	Assist - Outside Agency
1	Barking Dog Complaint
3	Broadcast - General Information
113	Business Check
2	Check for Drunk Driver
2	Check Solicitor
11	Check The Welfare
1	Civil Matter
4	Code Violation
2	Court - Bailiff
1	Curfew Violation - Juvenile
1	Death Investigation
1	Deliver Council Packets
190	Dispatch - Informational
2	Domestic
228	Ending Mileage
3	Extra Watch
11	Fire Department - Automatic Alarm
26	Fire Department - Medical Call
15	Fire Department - Mutual Aid
3	Fire Department - Odor Investigation
13	Fire Department - Other Fire
6	Fire Department - Service Call
3	Fire Department - Smoke Investigation
17	Follow-up
1	Found Property
132	House Check
1	Larceny/Theft - Bicycle
3	Larceny/Theft - From a Motor Vehicle

Group By Final Type

Total	Final Call Type
1,528	
1,528	**GRAND TOTAL**

1	Mental Health
5	Miscellaneous - Other
2	Motor Vehicle Theft
7	Noise Complaint
24	Officer out of the car
1	Open Door - Business
13	Open Door - Residence
1	Ordinance Violation
7	Out at the Station
5	Out at the Station for Report
4	Out of district
4	Parking Complaint
8	Public Works Call
22	Receive Information
1	Release Property
6	Remove Debris from Roadway
1	Return to the station
8	Signal 13 - Meal Beak
11	Special Assignment
226	Starting Mileage - In Service
2	Suspicious Activity
9	Suspicious Subject
11	Suspicious Vehicle
1	Traffic Complaint
1	Traffic Hazard
120	Traffic Stop
3	Transport
6	Vehicle Impoundment
14	Vehicle Maintenance
44	Vehicle Registration/Stolen Check [10-28/10-29]
4	Vehicle Release
1	Warrants - Nichols Hills warrant served
1	Water Main Break
1,528	**GRAND TOTAL**

MUNICIPAL COURT REPORT - FILED CASES

4.b.a

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For June 1, 2021 Thru June 30, 2021 FILEDST

Violations by Filed Date...

Police Department	92	
MUNICIPAL COURT	16	
Code Enforcement	1	
TRANSFERRED OUT	0	
Total Filed Violations		109

Completed Cases...

Paid Fine...

Police Department	37	
MUNICIPAL COURT	5	
Code Enforcement	1	
TRANSFERRED OUT	4	
Total Paid Fines		47
Total Completed		47

Other Completed...

Dismissed - had Insurance

Police Department	2	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		2

Dismissed - COMPLIANCE

Police Department	16	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		16

Voided Docket

Police Department	0	
MUNICIPAL COURT	0	
Code Enforcement	1	
TRANSFERRED OUT	0	
Total		1

Total Other Completed	19
Grand Total Completed	66
Net Difference Filed/Complete	43

Warrants...

Issued...		
Police Department	32	
MUNICIPAL COURT	13	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total Violations		45
Total Warrants Issued		45
Cleared...		
Police Department	26	
MUNICIPAL COURT	8	
Code Enforcement	0	
TRANSFERRED OUT	4	
Total Violations		38
Total Warrants Cleared		38
Change in Total Warrants		7

FTA	FAILURE TO APPEAR	$2,024.15
AMS	COLLECTION AGENCY	$1,374.19
FINE	FINE	$5,166.78
CLEET7	CLEET STATE OF OK. 2017	$452.14
AFIS17	AFIS 2017	$425.84
FS17	FORENSIC SCIENCE 2017	$410.17
LATE	LATE FEE	$121.22
CLEET0	CLEET STATE OF OKLAHOMA	$4.00
FP	FINGERPRINT FEE	$1.71
CLEET4	CLEET STATE OF OKLAHOMA	$28.55
FP2	AFIS	$15.00
FS	FORENSIC SCIENCE IMPROVE FEE	$15.00
Total Fees/Fines Paid		$10,038.75

Nichols Hills Fire Department

June 2021 Monthly Report

The month of June was active around the fire station. Annual pump testing was completed on T-31 and E-33. This testing is preventive maintenance to ensure the trucks pump the proper amount of water they are rated for. Annual safety aerial ladder inspection and testing was completed on the ladder truck. Two child safety seat installations were performed in June. Fire Department members participated in the City wellness exams. Three Eastern Oklahoma County Fire Academy interns completed their station training rotations. Bids were received and one accepted in June for the fire station and renovation project.

The fire department responded to a total of 76 calls in June.

- Fires – 3
- EMS – 16
- Hazardous Conditions – 6
- Service Calls – 38
- False Calls – 13

Ward 1 – 29%
Ward 2 – 22%
Ward 3 – 29%
The Village – 20%

Training for the month of June covered a wide variety of topics. The main topics this month centered around pre-planning and Blue Card Command on the fire side and splinting / C-spine immobilization on the EMS side. Other topics covered this month included driver training, pump operations, rescue and fire cause and determination, cardiac / patient assessment, airway, and heat stroke emergencies. Deputy Chief Reyes attended a 16-hour NFA Leadership class at the Mustang Fire Department. Chief Boydston completed Fundamentals of Emergency Management training, as well as, attended the monthly COMEA meeting.

4.d.a

DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills (SYSTEM NAME) — **1009 N.W. 75th street** (ADDRESS) — **Nichols Hills** (CITY) — **OK** (STATE) — **73116** (ZIP)

PWS ID 2005501 — POPULATION SERVED 4020 — MONTH May 21th - June 20 2021

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED: CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN SYSTEM 23: NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluoride
21	962,060	7	0.48	0.35	0.47	0.35	5	120.0								
22	1,081,292	7	0.51	0.33	0.51	0.49	6	134.4								
23	1,160,780	7	0.46	0.38	0.46	0.35	6	144.0								
24	1,160,780	7	0.27	0.31	0.21	0.31	6	144.0								
25	1,162,580	7	0.41	0.64	0.50	0.64	6	144.0								
26	1,168,779	7	0.45	0.58	0.89	0.58	6	142.8								
27	1,162,380	7	0.42	0.38	0.27	0.38	6	143.9								
28	1,161,380	7	0.55	0.70	0.65	0.70	6	142.8								
29	1,159,880	7	0.55	0.58	0.65	0.58	6	144.0								
30	1,159,780	7	0.47	0.74	0.76	0.74	6	143.3								
31	1,159,380	7	0.51	0.61	0.53	0.61	6	143.7								
1	1,204,120	7	0.47	0.74	0.76	0.74	6	143.7								
2	1,305,580	7	0.55	0.68	0.42	0.68	6	143.9								
3	1,032,530	7	0.25	0.23	0.27	0.23	6	112.2								
4	890,620	7	0.22	0.28	0.33	0.28	4	95.9								
5	890,520	7	0.44	0.50	0.36	0.50	4	94.5								
6	889,720	7	0.42	0.33	0.33	0.33	4	95.2								
7	889,420	7	0.21	0.37	0.37	0.37	4	94.7								
8	888,820	7	0.33	0.24	0.21	0.24	4	95.7								
9	887,920	7	0.32	0.21	0.35	0.21	4	95.8								
10	888,020	7	0.42	0.41	0.22	0.41	4	96.0								
11	1,178,021	7	0.21	0.42	0.26	0.42	6	129.7								
12	1,151,650	7	0.31	0.26	0.31	0.24	6	120.8								
13	1,121,840	7	0.38	0.31	0.38	0.28	5	116.1					207	7.69	1	0.24
14	869,292	7	0.22	0.41	0.20	0.41	4	88.5								
15	884,820	7	0.31	0.22	0.27	0.22	4	93.4								
16	1,061,680	7	0.22	0.24	0.32	0.24	5	107.6								
17	1,141,276	7	0.20	0.32	0.26	0.32	5	115.3								
18	1,594,808	7	0.22	0.35	0.20	0.35	8	162.5								
19	1,776,360	7	0.34	0.35	0.34	0.35	8	191.3								
20	1,776,360	7	0.21	0.20	0.33	0.20	8	191.7								
TOTAL	34,822,448															
AVG.	1,123,305						5.484	3931.2								

POWER COST	$11,420.95
LABOR COST	$10,776.36
CHEMICAL COST	$195.30
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$22,392.61
COST/MILLION GAL.	$643.05

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Title Chief Operator

Oper. Cert. No. 135: 102329.0

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01

Attachment: Public Works June 2021 (5201 : 4 d Public Works Monthly Reports)

PUBLIC WORKS
WATER PRODUCTION REPORT

June-21

Water Produced	34,822,448
Water sold	33,442,671
Water used in the City Parks	713,550
Water flushed for Bond Projects & by Contractors	85,000
Fire Department usage - est.	25,000
City Facilities	69,571
Water unaccounted for	486,656
% water loss for the month	1.4%
Avg. water loss/ for the last 12 months	5.5%

WATER PUMPED
Jun-21

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2		0.000	138	5,386,278	$0.04
5		0.000	113	4,567,288	$0.17
8		0.000	107	3,898,096	$0.33
12		0.000	151	5,770,070	$0.25
14		0.000	180	2,346,300	$0.01
20		0.000	157	2,086,142	$0.08
21		0.000	152	1,833,540	$0.03
23		0.000	180	4,393,440	$0.04
25		0.000	109	1,947,285	$0.02
26		0.000	110	3,139,840	$0.08
Total				35,368,279	

Blended arsneic level	0.00 ppb	
Energy costs per 1000 gals	$0.32	
Contractor Usage		85,000

WATER PUMPED LAST FIVE YEARS:	
Jun-20	55,231,561
Jun-19	28,307,210
Jun-18	56,217,510
Jun-17	67,721,024
Jun-16	38,265,700

David White
Water Well Operator

PUBLIC WORKS
LINE MAINTENANCE REPORT
2020

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
		TOTAL hrs.	0.0

Sewer Main Blocks/ PM
Preventative Maintenance

DATE	ADDRESS Man hole number	MANHOURS	
6/29/2021	6503 lenox	2.0	
	TOTAL hrs	2.0	

BUILDING PERMITS JUNE 2021

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156131	CURB	T & S UNLIMITED	1813 COVENTRY	6/4/2021		
156137	DEMO-RES	K&M WRECKING	1601 QUEENSTOWN	6/8/2021		
156142	CURB	AGS CONCRETE LLC	1120 WILSHIRE	6/10/2021		
156144	FENCE-RES	FITCH'S FRONTIER LANDSCAPE SER	1612 CAMDEN	6/10/2021		$ 8,000.00
156149	CURB	BISON CONCRETE	1212 MARLBORO	6/14/2021		
156155	ROOF-RES	STERLING BUILT HOMES LLC	1100 BEDFORD	6/14/2021		
156158	FENCE-RES	COOKS FENCE & IRON	1105 MARLBORO	6/14/2021		
156159	FENCE-RES	COOKS FENCE & IRON	1902 BEDFORD	6/14/2021		
156160	BR-REM	MACCINI CONSTRUCTION	7314 LANCET	6/14/2021		$ 300,000.00
156166	POOL	ALFARO'S POOLS AKA A&A POOLS	1501 DRURY	6/17/2021		$ 120,000.00
156178	DEMO-RES	K&M WRECKING	1914 HUNTINGTON	6/21/2021		
156186	BR-ADD	REX MASSEY CONSTRUCTION	1709 WILSHIRE	6/23/2021		$ 1,000,000.00
156187	POOL	CANDELARIA DESIGN BUILD	1502 BEDFORD	6/23/2021		$ 70,000.00
156200	BR-ADD	GUMERSON BLAKE DESIGN	1806 DORCHESTER PL	6/28/2021		$ 180,000.00
156205	CURB	FITZ'S WELDING LLC	1724 DORCHESTER PL	6/29/2021		
156207	BR-REM	STICKS & BRICKS COMPANY	7209 WAVERLY	6/29/2021		$ 30,000.00
156208	BR-ADD	STICKS & BRICKS COMPANY	1704 DORCHESTER DR	6/29/2021		$ 60,000.00

Aaron Buckman

From: Cecilia Ortega <cortega@nicholshills.net>
Sent: Thursday, July 1, 2021 9:03 AM
To: Aaron Buckman
Cc: 'Randell Lawrence'
Subject: June 2021 Consumption

Good morning,

The consumption for June was:

Residential-	31,385,590
Parks-	713,550
Commercial-	2,057,081
City Buildings-	69,571
Total Consumption-	**34,225,792**

Thank you,

Cecilia Ortega
Utility Billing Clerk
City of Nichols Hills

Risk Manager Report June 2021

There was one (1) minor work-related injury this month. A fire fighter strained a muscle in his neck during a fire call. He was treated with some medication and rest. No lost time was reported.

There was one (1) non-DOT drug screen on a fire fighter this month.

Safety training for Public Works was on Blood Borne Pathogens/Infection Control by Kip Pritchard from OMAG. We watched a training video and discussed who can be exposed and how. We talked about diseases associated with bug bites and how they are transmitted. We also discussed the COVID-19 virus, symptoms, and prevention measures.

Park inspections were conducted on Woods, Kite and Davis Park. No issues reported.

Envirotyze/OCD Specialists did some ATP testing at each location as well as a full disinfectant spray.

I conducted one (1) new employee safety orientation for public works. We went over the safety manual as well as Personal Protection Equipment (PPE), Sexual Harassment Policy, Hazardous Communication policy (SDS sheets), first-aid procedures, Emergency Operation Plan (EOP), Bloodborne Pathogens and accident and incident reporting procedures.

We had an accident review board meeting for the sanitation driver who backed into a parked vehicle on Dorchester and Penn. The board determined that the accident was avoidable but due to the construction on Penn, they did not recommend any disciplinary action. This is the first accident for the employee in 17 years. This case has been turned over to the City's insurance company for investigation and repairs to the other vehicle. No damage was reported on City vehicle. Damages to the other vehicle are estimated at $9,400.

Wellness screens were a success again this year. Approximately 45 exams were performed on employees and/or family members. Participants are encouraged to share results with their primary care doctor. Flu shots are scheduled for October this year. $25 wellness incentives are available again this year for both wellness exams and flu shots that will be given out in December.

STATUS: Active CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 6/01/2021 THRU 6/30/2021 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00382-03	E - 333 CHOCTAW IV LLC	RES	6507 AVONDALE	ACTIVE	6/11/2021	
02-00725-05	I - BLALOCK, SCOTT	RES	1834 DRAKESTONE	ACTIVE	6/11/2021	
01-00669-01	I - BROWN, KELLY	RES	7309 NICHOLS	ACTIVE	6/18/2021	
01-00585-03	I - CARTER, JUSTN	RES	1303 BEDFORD	ACTIVE	6/01/2021	
02-00928-01	I - FUNKE, BEVERLY	RES	2417 GRAND CIR	ACTIVE	6/28/2021	
02-00542-02	I - GIBBS, KIRBY	RES	1704 GUILFORD	ACTIVE	6/01/2021	
02-00157-02	I - HARROZ, EDWARD	RES	1624 QUEENSTOWN	ACTIVE	6/17/2021	
01-00799-04	I - HURST, STEVE	RES	6417 CENTENNIAL	ACTIVE	6/02/2021	
02-00415-06	E - JCM ENTERPRISES LLC	RES	1403 SHERWOOD	ACTIVE	6/14/2021	
01-00942-03	I - JOBE, BRANDT	RES	7304 NICHOLS	ACTIVE	6/15/2021	
01-00052-08	I - JONES, STEWART	RES	1100 BEDFORD	ACTIVE	6/11/2021	
02-00794-07	E - KALIDY HOMES LLC	RES	1822 WESTMINSTER	ACTIVE	6/21/2021	
01-00066-04	I - KINLAW, KENNETH	RES	6600 TRENTON	ACTIVE	6/28/2021	
01-00601-02	I - LE NORMAN, DAVID D	RES	1501 DRURY	ACTIVE	6/04/2021	
02-00440-06	I - LEWALLEN, KARA	RES	1716 HUNTINGTON	ACTIVE	6/14/2021	
01-00158-06	I - MOHAMADI, MONIREH	RES	1109 MARLBORO	ACTIVE	6/22/2021	
02-00086-01	I - NANDA, SUMEETA	RES	2403 GRAND	ACTIVE	6/02/2021	
01-00660-01	I - OLIVER, DAVID GATES	RES	1603 GUILFORD	ACTIVE	6/24/2021	
02-00803-07	I - REESER, CARLEE	RES	1804 WESTMINSTER	ACTIVE	6/15/2021	
01-00447-03	I - RICE, ANDREW	RES	1206 BELFORD	ACTIVE	6/28/2021	
02-00857-06	I - ROBERTSON, TIFFANY	RES	1835 WESTMINSTER	ACTIVE	6/23/2021	
01-00836-01	I - SANTIAGO, DONALD	RES	1606 GLENBROOK	ACTIVE	6/16/2021	
02-00119-02	I - SUDDERTH, RANDY	RES	6621 HILLCREST	ACTIVE	6/10/2021	
02-00353-01	E - TIM HUGHES CUSTOM HOMES LLC	RES	1400 CAMDEN	ACTIVE	6/02/2021	
01-00008-16	E - TJT DEVELOPMENT LLC	RES	1114 CUMBERLAND	ACTIVE	6/16/2021	
02-00773-06	I - WARNER, ERIC	RES	1817 DRAKESTONE	ACTIVE	6/01/2021	

** TOTAL PRINTED 26 **

STATUS: Active CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 6/01/2021 THRU 6/30/2021 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	26
	CLASS TOTAL:	26

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

4.f.a

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: Active
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 6/01/2021 THRU 6/30/2021
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
June 30, 2021

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	7,708,215.16	7,708,215.16		
NICHOLS HILLS GENERAL FUND					
09/16/21	Kirkpatrick	600,000.00	600,246.58	0.10%	150
01/13/22	Kirkpatrick	700,000.00	700,612.50	0.15%	217
12/16/21	FNB of OK	850,000.00	854,049.31	0.70%	245
		2,150,000.00	2,154,908.39		
NICHOLS HILLS GENERAL FUND - CIP					
12/16/21	Kirkpatrick	400,000.00	400,396.16	0.15%	241
09/16/21	Midfirst	425,000.00	425,342.47	0.12%	245
		825,000.00	825,738.63		
NICHOLS HILLS MUNICIPAL AUTHORITY					
12/16/21	Kirkpatrick	700,000.00	700,693.29	0.15%	241
		700,000.00	700,693.29		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
12/16/21	Kirkpatrick	800,000.00	800,792.33	0.15%	241
01/13/22	Kirkpatrick	450,000.00	450,393.75	0.15%	217
		1,250,000.00	1,251,186.08		
SINKING FUND					
07/22/21	Midfirst	480,000.00	480,248.61	0.10%	189
12/23/21	Midfirst	500,000.00	500,345.32	0.10%	252
12/23/21	Midfirst	300,000.00	300,338.49	0.12%	343
06/23/22	Kirkpatrick	500,000.00	501,035.62	0.20%	378
		1,780,000.00	1,781,968.04		
GENERAL OBLIGATION BOND OF 2019					
09/16/21	Midfirst	600,000.00	600,227.88	0.09%	154
		600,000.00	600,227.88		
GENERAL OBLIGATION BOND OF 2020					
09/16/21	Midfirst	1,000,000.00	1,000,693.39	0.11%	230
01/13/22	FNB of OK	900,000.00	904,777.50	0.70%	273
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
09/16/21	Midfirst	550,000.00	550,200.89	0.09%	154
		3,300,000.00	3,311,687.89		
GENERAL OBLIGATION BOND OF 2021					
01/13/22	Midfirst	1,300,000.00	1,301,492.47	0.12%	349
11/10/21	Midfirst	800,000.00	800,687.42	0.11%	285
11/10/21	Midfirst	700,000.00	700,610.49	0.11%	285
09/16/21	Midfirst	1,100,000.00	1,100,762.73	0.11%	230
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		6,500,000.00	6,523,180.33		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	7,708,215.16	7,708,215.16	31.06%	136.8%
MIDFIRST BANK	7,755,000.00	7,760,950.16	31.25%	141.8%
FIRST NATIONAL BANK OF OK	5,200,000.00	5,234,470.14	20.96%	140.4%
KIRKPATRICK BANK	4,150,000.00	4,154,170.23	16.72%	115.3%
TOTAL INVESTED	$ 24,813,215.16	$ 24,857,805.69	100.00%	

BALANCE SHEET
AS OF: JUNE 30TH, 2021

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	28,393.29		
01-00-10099	Claim on Cash	1,575,879.38		
01-00-10100	Cash - Municipal Court	2,693.70		
01-00-11000	T-Bills and CD's	2,150,000.00		
01-00-11100	Interest Receivables	809.16		
01-00-11600	Other Receivables	1,236,357.00		
01-00-11650	Health Ins - Retirees & Cobra	4,129.29		
01-00-11700	Beverage Tax Receivable	816.00		
01-00-11800	Sales Tax Receivable	587,834.00		
01-00-11900	Franchise Fee Receivable	49,583.00		
01-00-12000	Utilities Receivable	85,515.81		
01-00-13799	Due To/From Flex Spending	4,252.01		
01-00-13800	Allowance for Court Receivable	(954,739.00)		
01-00-24500	Prepaid Assets	14,255.00		
			4,785,778.64	
	TOTAL ASSETS			4,785,778.64
LIABILITIES				
01-00-30050	Deposit - held for others	7,240.00		
01-00-30090	Due to Collection agency	1,374.19		
01-00-30099	A/P Due to Pooled Cash	241,502.32		
01-00-30700	Deferred Interest Income	809.16		
01-00-32050	Cleet Payable	1,319.51		
01-00-32600	Uniform Building Code Fee Paya	4.00		
01-00-33300	Deferred Fine Revenue	269,297.00		
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00		
01-00-36000	Unapplied Credit Liab- A/R	0.33		
	TOTAL LIABILITIES		522,546.51	
EQUITY				
01-00-50100	Nonspendable Fund Balance	14,255.00		
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-59000	Unassigned Fund Balance	2,982,308.08		
	TOTAL BEGINNING EQUITY	3,496,563.08		
	TOTAL REVENUE	9,845,179.52		
	TOTAL EXPENDITURES	9,078,510.47		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	766,669.05		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,263,232.13	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,785,778.64

BALANCE SHEET
AS OF: JUNE 30TH, 2021

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	195,535.44		
02-00-14900	Due from other Governments	3,885.00		
			199,420.44	
	TOTAL ASSETS			199,420.44
LIABILITIES				
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	158,019.26		
02-00-57090	Assigned Fund Balance-Streets	6,180.00		
	TOTAL BEGINNING EQUITY	164,199.26		
	TOTAL REVENUE	35,221.18		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	35,221.18		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		199,420.44	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			199,420.44

BALANCE SHEET
AS OF: JUNE 30TH, 2021

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	3,781.07		
			3,781.07	
	TOTAL ASSETS			3,781.07
LIABILITIES				
03-00-30099	A/P Due to Pooled Cash	160.44		
	TOTAL LIABILITIES		160.44	
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	3,325.40		
	TOTAL BEGINNING EQUITY	3,325.40		
	TOTAL REVENUE	455.67		
	TOTAL EXPENDITURES	160.44		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	295.23		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,620.63	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,781.07

BALANCE SHEET

AS OF: JUNE 30TH, 2021

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	67,845.73		
			67,845.73	
	TOTAL ASSETS			67,845.73
LIABILITIES				
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	62,447.86		
	TOTAL BEGINNING EQUITY	62,447.86		
	TOTAL REVENUE	6,115.08		
	TOTAL EXPENDITURES	717.21		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,397.87		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		67,845.73	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			67,845.73

BALANCE SHEET
AS OF: JUNE 30TH, 2021

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-00-10099	Claim on Cash	2,252.32		
			2,252.32	
	TOTAL ASSETS			2,252.32
LIABILITIES				
05-00-30099	A/P Due to Pooled Cash	43.43		
	TOTAL LIABILITIES		43.43	
EQUITY				
05-00-51050	Restricted Fund Bal-Donations	2,158.71		
	TOTAL BEGINNING EQUITY	2,158.71		
	TOTAL REVENUE	203.61		
	TOTAL EXPENDITURES	153.43		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	50.18		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,208.89	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,252.32

BALANCE SHEET
AS OF: JUNE 30TH, 2021

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	1,179,300.00		
06-00-11000	T-Bills and CD's	700,000.00		
06-00-11100	Interest Receivable	192.58		
06-00-12150	Utility Receivable	449,506.86		
06-00-13900	Unbilled Receivable	190,912.00		
06-00-14800	Allowance for Doubtful Account	(24,912.93)		
06-00-14850	Bad Debt Receivable	26,846.79		
06-00-15000	Deferred outflow of resources	103,572.00		
06-00-15500	Deferred OUtflow - OPEB	7,102.00		
06-00-20000	Fixed Assets	42,640,988.03		
06-00-20100	Accumulated Depreciation	(25,502,896.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,465,574.06		
			21,443,926.50	
	TOTAL ASSETS			21,443,926.50
LIABILITIES				
06-00-30050	Net pension asset	(125,476.00)		
06-00-30090	Payable - Collection AgencyFee	6,734.16		
06-00-30099	A/P Due to Pooled Cash	112,130.97		
06-00-31800	Comp Absent Payable	3,738.02		
06-00-31890	Compensated Absences - Long Te	33,641.00		
06-00-34000	City of NH - Garbage	85,515.81		
06-00-34100	Unearned Rev (Unapplied Credit	12,236.51		
06-00-34150	Utility Refunds	64.45		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,237.25		
06-00-34900	Notes Payable - Current Portio	806.00		
06-00-35000	NOTES PAYABLE	17,006.00		
06-00-38000	Deferred inflow of resources	18,241.00		
06-00-38500	Deferred Inflow - OPEB	17,303.00		
06-00-40100	OPEB Liability	75,172.00		
	TOTAL LIABILITIES		258,350.17	
EQUITY				
06-00-50400	Net Investment-Capital Assets	18,793,595.00		
06-00-52090	Unrestricted Fund Balance	2,226,681.93		
	TOTAL BEGINNING EQUITY	21,020,276.93		
	TOTAL REVENUE	4,296,170.49		
	TOTAL EXPENDITURES	4,130,871.09		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	165,299.40		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		21,185,576.33	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,443,926.50

BALANCE SHEET
AS OF: JUNE 30TH, 2021

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
07-00-10099	Claim on Cash	427,141.33		
07-00-11000	T-Bills and CD's	825,000.00		
07-00-11100	Interest Receivable	149.89		
			1,252,291.22	
	TOTAL ASSETS			1,252,291.22
				==============
LIABILITIES				
===========				
07-00-30700	Deferred Interest Income	149.89		
	TOTAL LIABILITIES		149.89	
EQUITY				
======				
07-00-57100	Assigned Fund Bal-Capital Imps	82,422.33		
07-00-57102	Assigned FB-CIP-Admin	61,019.92		
07-00-57106	Assigned FB-CIP-Police	252,027.16		
07-00-57107	Assigned FB-CIP-Fire	289,063.57		
07-00-57109	Assigned FB-CIP-Street	103,651.75		
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00		
07-00-57111	Assigned FB-CIP-Parks	145,863.00		
07-00-57114	Assigned FB-CIP-Code	16,360.00		
07-00-57115	Assigned FB-CIP-Risk	9,565.00		
07-00-57116	Assigned FB-CIP-ISM	135,406.98		
	TOTAL BEGINNING EQUITY	1,296,996.71		
	TOTAL REVENUE	19,037.37		
	TOTAL EXPENDITURES	63,892.75		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(44,855.38)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,252,141.33	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,252,291.22
				==============

BALANCE SHEET
AS OF: JUNE 30TH, 2021

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	164,297.46		
08-00-11000	T-Bills and CD's	1,780,000.00		
08-00-11100	Interest Receivable	1,029.49		
08-00-14900	Due from other Governments	134,000.00		
			2,079,326.95	
	TOTAL ASSETS			2,079,326.95
LIABILITIES				
08-00-30700	Deferred Interest Income	319.08		
08-00-30701	Deferred Income	109,646.00		
	TOTAL LIABILITIES		109,965.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	1,531,936.23		
08-00-57030	Assigned Fund Bal-Debt Service	158,266.00		
	TOTAL BEGINNING EQUITY	1,690,202.23		
	TOTAL REVENUE	4,773,654.23		
	TOTAL EXPENDITURES	4,494,494.59		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	279,159.64		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,969,361.87	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,079,326.95

BALANCE SHEET
AS OF: JUNE 30TH, 2021

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-10099	Claim on Cash	28,360.00		
			28,360.00	
	TOTAL ASSETS			28,360.00
				==============
LIABILITIES				
===========				
09-00-36100	Reserve for Meter Deposits	28,360.00		
	TOTAL LIABILITIES		28,360.00	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			28,360.00
				==============

4.h.a

BALANCE SHEET
AS OF: JUNE 30TH, 2021

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
10-00-10099	Claim on Cash	51,219.20		
10-00-11600	Other Receivables	696.00		
			51,915.20	
	TOTAL ASSETS			51,915.20
LIABILITIES				
EQUITY				
10-00-51070	Restricted Fd Bal-Public Safet	43,244.52		
	TOTAL BEGINNING EQUITY	43,244.52		
	TOTAL REVENUE	8,670.68		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	8,670.68		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		51,915.20	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			51,915.20

Attachment: RG BALANCE SHEET - 2861 1 (5205 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2021

4.h.a

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
11-00-10099	Claim on Cash	23,483.95		
			23,483.95	
	TOTAL ASSETS			23,483.95
				==============
LIABILITIES				
===========				
EQUITY				
======				
11-00-51075	Restricted Fd Bal - Police Imp	20,948.42		
	TOTAL BEGINNING EQUITY	20,948.42		
	TOTAL REVENUE	2,535.53		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,535.53		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		23,483.95	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			23,483.95
				==============

Attachment: RG BALANCE SHEET - 2861 1 (5205 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JUNE 30TH, 2021

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	266,222.16		
13-00-11000	T-Bills and CD's	1,250,000.00		
13-00-11100	Interest Receivable	49.99		
			1,516,272.15	
	TOTAL ASSETS			1,516,272.15
				==============
LIABILITIES				
===========				
EQUITY				
======				
13-00-50400	Net Investment - Capital Asset	0.11		
13-00-57100	Fund Bal-Capital Improvements	1,564,059.68		
	TOTAL BEGINNING EQUITY	1,564,059.79		
	TOTAL REVENUE	10,545.01		
	TOTAL EXPENDITURES	58,332.65		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(47,787.64)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,516,272.15	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,516,272.15
				==============

BALANCE SHEET
AS OF: JUNE 30TH, 2021

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
14-00-10099	Claim on Cash	116,419.43		
			116,419.43	
	TOTAL ASSETS			116,419.43
				==============
LIABILITIES				
===========				
EQUITY				
======				
14-00-50300	Restricted Fund Balance	94,498.33		
	TOTAL BEGINNING EQUITY	94,498.33		
	TOTAL REVENUE	21,921.10		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	21,921.10		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		116,419.43	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			116,419.43
				==============

BALANCE SHEET
AS OF: JUNE 30TH, 2021

4.h.a

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-00-10099	Claim on Cash	77,314.76		
			77,314.76	
	TOTAL ASSETS			77,314.76
LIABILITIES				
EQUITY				
15-00-50300	Restricted Fund Balance	81,023.07		
	TOTAL BEGINNING EQUITY	81,023.07		
	TOTAL REVENUE	21,141.69		
	TOTAL EXPENDITURES	24,850.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(3,708.31)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		77,314.76	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			77,314.76

Attachment: RG BALANCE SHEET - 2861 1 (5205 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2021

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	83,604.48		
17-00-12000	Utility Receivables	5,380.93		
17-00-13900	Unbilled Receivable	1,636.00		
17-00-14850	Bad Debt Receivable	16.48		
			90,637.89	
	TOTAL ASSETS			90,637.89
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	28,838.16		
	TOTAL BEGINNING EQUITY	28,838.16		
	TOTAL REVENUE	65,399.73		
	TOTAL EXPENDITURES	3,600.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	61,799.73		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		90,637.89	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			90,637.89

4.h.a

BALANCE SHEET
AS OF: JUNE 30TH, 2021

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-00-10050	Cash - Health Insurance	53.23		
			53.23	
	TOTAL ASSETS			53.23
LIABILITIES				
EQUITY				
18-00-57090	Assigned Fund Balance	(10.30)		
	TOTAL BEGINNING EQUITY	(10.30)		
	TOTAL REVENUE	1,127,710.62		
	TOTAL EXPENDITURES	1,127,647.09		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	63.53		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		53.23	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			53.23

4.h.a

BALANCE SHEET
AS OF: JUNE 30TH, 2021

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
80-00-10860	Cash - 2016 GO Bd Series	142,472.39		
80-00-10880	Cash - 2018 GO Bd Series	67,473.64		
80-00-10890	Cash - 2019 GO Bd Series	800,683.17		
80-00-10891	Cash - 2020 GO Bd Series	1,096,495.02		
80-00-10892	Cash - 2021 GO Bond Series	1,154,519.82		
80-00-11089	T-Bills and CD's - 2019	600,000.00		
80-00-11091	T-Bills and CD's - 2020	3,300,000.00		
80-00-11092	T-bills and CD's - Series 2021	6,500,000.00		
80-00-11189	Interest Rec - 2019 GO Bd Seri	1,460.40		
80-00-11190	Interest Rec - 2020 GO Bd Seri	38,657.16		
			13,701,761.60	
	TOTAL ASSETS			13,701,761.60
LIABILITIES				
80-00-30099	A/P Due to Pooled Cash	208,373.75		
80-00-30789	Deferred Int Income - 2019	199.99		
80-00-30790	Deferred Int Income - 2020	10,658.01		
80-00-37176	Retainage Payable	68,356.00		
	TOTAL LIABILITIES		287,587.75	
EQUITY				
80-00-50100	FUND BALANCE	1,863,554.31		
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64		
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83		
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45		
80-00-50189	Fund Balance 2019 GO Bd Series	2,986,673.53		
	TOTAL BEGINNING EQUITY	9,620,984.76		
	TOTAL REVENUE	7,963,361.43		
	TOTAL EXPENDITURES	4,170,172.34		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,793,189.09		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		13,414,173.85	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			13,701,761.60

Attachment: RG BALANCE SHEET - 2861 1 (5205 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2021

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
99-00-10090	Pooled Cash - Meter Deposits	950,181.27		
99-00-10099	Pooled Cash	3,148,177.98		
99-00-12001	Due from General Fund	241,502.32		
99-00-12003	Due from Designated Funds-Fire	160.44		
99-00-12005	Due from Designated Fds-PW	43.43		
99-00-12006	Due from Municipal Authority	112,130.97		
99-00-12080	Due from GO Bonds	208,373.75		
			4,660,570.16	
	TOTAL ASSETS			4,660,570.16
				==============
LIABILITIES				
===========				
99-00-30099	Accounts Payable	562,210.91		
99-00-37099	Due to other Funds	4,098,359.25		
	TOTAL LIABILITIES		4,660,570.16	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,660,570.16
				==============

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	9,375,178	872,947.93	9,845,179.52	0.00	(470,001.81)	5.01-
TOTAL REVENUES	9,375,178	872,947.93	9,845,179.52	0.00	(470,001.81)	5.01-
EXPENDITURE SUMMARY						
City Council	790	64.59	782.28	0.00	7.72	0.98
Administration	595,160	54,175.02	581,575.36	18,549.05	(4,964.21)	0.83-
City Treasurer	1,320	107.65	1,303.80	0.00	16.20	1.23
City Attorney	215,000	17,791.41	193,700.09	0.00	21,299.91	9.91
Municipal Court	111,405	8,268.92	108,995.72	9,832.08	(7,422.36)	6.66-
Police Department	2,538,520	208,266.59	2,472,056.83	16,360.80	50,102.29	1.97
Fire Department	1,861,855	163,508.57	1,860,623.73	11,114.79	(9,883.92)	0.53-
City Engineer	145,000	17,854.35	138,087.62	47,775.00	(40,862.62)	28.18-
Street Department	1,201,396	30,356.05	1,165,842.22	2,017.48	33,536.71	2.79
Sanitation	947,954	71,932.44	940,963.75	6,049.99	939.86	0.10
Parks Department	282,990	16,902.49	275,044.38	1,455.94	6,489.36	2.29
Public Works Admin	214,391	19,041.38	211,503.12	2,046.40	841.77	0.39
General Government	475,560	9,180.33	359,184.45	52,448.22	63,927.73	13.44
Code Department	273,688	22,799.76	270,659.52	4,248.94	(1,220.53)	0.45-
Risk Manager	164,752	13,510.86	161,405.12	1,622.61	1,724.06	1.05
Information Systems Mgr	345,394	32,885.02	336,782.48	13,734.94	(5,122.97)	1.48-
TOTAL EXPENDITURES	9,375,176	686,645.43	9,078,510.47	187,256.24	109,409.00	1.17
REVENUE OVER/(UNDER) EXPENDITURES	2	186,302.50	766,669.05	(187,256.24)	(579,410.81)	540.50-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
General Sales Tax						
01-00-70250 Sales Tax	4,020,357	389,851.12	4,214,414.97	0.00	(194,057.97)	4.83-
01-00-70350 Use Tax Revenue	759,214	58,104.58	786,255.13	0.00	(27,041.13)	3.56-
01-00-70450 Tobacco Tax Revenue	36,984	3,426.47	38,681.35	0.00	(1,697.35)	4.59-
TOTAL General Sales Tax	4,816,555	451,382.17	5,039,351.45	0.00	(222,796.45)	4.63-
Miscellaneous Taxes						
01-00-71550 Franchise Tax	324,835	21,542.52	315,407.56	0.00	9,427.44	2.90
TOTAL Miscellaneous Taxes	324,835	21,542.52	315,407.56	0.00	9,427.44	2.90
Licenses and Permits						
01-00-72050 Building Permits	77,797	22,345.50	159,970.50	0.00	(82,173.50)	105.63-
01-00-72075 Plumbing Permits	23,314	8,002.00	34,632.00	0.00	(11,318.00)	48.55-
01-00-72100 Electrical Permits	15,790	5,155.00	29,475.00	0.00	(13,685.00)	86.67-
01-00-72125 Roof Permits	1,283	115.00	1,325.00	0.00	(42.00)	3.27-
01-00-72150 Drive/Drain Permits - Tree	8,468	2,307.00	9,297.00	0.00	(829.00)	9.79-
01-00-72175 Food Vendor Permits	60	0.00	255.00	0.00	(195.00)	325.00-
01-00-72200 Garage Sale Permits	100	60.00	820.00	0.00	(720.00)	720.00-
01-00-72300 Plumbing Licenses	23,750	6,850.00	23,450.00	0.00	300.00	1.26
01-00-72325 Electric Licenses	12,192	2,750.00	11,900.00	0.00	292.00	2.40
01-00-72350 General Contractor Registra	14,630	1,650.00	16,875.00	0.00	(2,245.00)	15.35-
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	600.00	0.00	(600.00)	0.00
01-00-72400 Alcohol Licenses	21,199	2,105.00	12,665.00	0.00	8,534.00	40.26
01-00-72800 Dog/Cat Licenses	462	50.00	630.00	0.00	(168.00)	36.36-
TOTAL Licenses and Permits	199,045	51,389.50	301,894.50	0.00	(102,849.50)	51.67-
Intergovernmental						
01-00-73250 Alcohol Tax	9,502	923.44	10,825.19	0.00	(1,323.19)	13.93-
01-00-73900 FEMA Reimbursement	0	1,262.46	308,591.77	0.00	(308,591.77)	0.00
TOTAL Intergovernmental	9,502	2,185.90	319,416.96	0.00	(309,914.96)	3,261.58-
Charges for Services						
01-00-74200 Garbage	885,878	79,974.95	954,955.28	0.00	(69,077.28)	7.80-
01-00-74500 Garbage - Commercial	106,122	8,535.73	102,231.33	0.00	3,890.67	3.67
01-00-74700 Solid Waste Fee	5,070	445.33	5,343.02	0.00	(273.02)	5.39-
01-00-74850 Ambulance Fees	57,729	5,110.37	61,211.56	0.00	(3,482.56)	6.03-
01-00-74950 Life and Safety	1,437	0.00	568.02	0.00	868.98	60.47
TOTAL Charges for Services	1,056,236	94,066.38	1,124,309.21	0.00	(68,073.21)	6.44-
Fines & Forfeits						
01-00-76300 Police Fines	87,083	7,458.62	96,651.96	0.00	(9,568.96)	10.99-
TOTAL Fines & Forfeits	87,083	7,458.62	96,651.96	0.00	(9,568.96)	10.99-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	34,410	419.68	6,562.03	0.00	27,847.97	80.93
TOTAL Investment Earnings	34,410	419.68	6,562.03	0.00	27,847.97	80.93
Miscellaneous Revenue						
01-00-79500 Leases	298,355	0.00	241,018.58	0.00	57,336.42	19.22
01-00-79550 Misc. Income	39,798	52,244.82	93,112.76	0.00	(53,314.76)	133.96-
01-00-79575 Royalty Revenue	0	0.00	354.43	0.00	(354.43)	0.00
TOTAL Miscellaneous Revenue	338,153	52,244.82	334,485.77	0.00	3,667.23	1.08
Fund Balance Carryover						
01-00-79800 Carryover	202,259	0.00	0.00	0.00	202,258.71	100.00
TOTAL Fund Balance Carryover	202,259	0.00	0.00	0.00	202,258.71	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,307,100	192,258.34	2,307,100.08	0.00	(0.08)	0.00
TOTAL Transfers	2,307,100	192,258.34	2,307,100.08	0.00	(0.08)	0.00
TOTAL Revenues	9,375,178	872,947.93	9,845,179.52	0.00	(470,001.81)	5.01-
TOTAL REVENUE	9,375,178	872,947.93	9,845,179.52	0.00	(470,001.81)	5.01-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	720.00	0.00	0.00	0.00
01-01-80300 FICA/Medicare	60	4.59	55.08	0.00	4.92	8.20
01-01-80700 Unemployment	10	0.00	7.20	0.00	2.80	28.00
TOTAL Personnel Services	790	64.59	782.28	0.00	7.72	0.98
TOTAL City Council	790	64.59	782.28	0.00	7.72	0.98
Administration						
Personnel Services						
01-02-80100 Salary	421,292	31,702.98	410,509.55	0.00	10,781.96	2.56
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-02-80300 FICA/Medicare	33,607	2,533.63	29,360.60	0.00	4,246.73	12.64
01-02-80400 Dental Insurance	2,067	129.18	1,438.02	0.00	628.98	30.43
01-02-80500 Health Insurance	44,073	14,354.40	53,487.27	0.00	(9,414.27)	21.36-
01-02-80600 Worker's Comp	9,140	0.00	7,174.83	2,352.32	(387.15)	4.24-
01-02-80700 Unemployment	800	0.00	720.00	0.00	80.00	10.00
01-02-80800 OMRF Pension	35,081	2,649.57	34,063.58	0.00	1,017.78	2.90
01-02-81400 Car Allowance	17,000	1,416.67	17,000.04	0.00	(0.04)	0.00
TOTAL Personnel Services	563,560	52,786.43	553,753.89	2,352.32	7,453.99	1.32
Material and Supplies						
01-02-83000 Material & Supplies	700	129.83	458.61	0.00	241.39	34.48
TOTAL Material and Supplies	700	129.83	458.61	0.00	241.39	34.48
Other Services						
01-02-84000 Equipment Maintenance	500	0.00	531.33	0.00	(31.33)	6.27-
01-02-84300 Training & Membership	7,000	0.00	4,111.49	0.00	2,888.51	41.26
01-02-84400 Software Agreements	19,000	771.74	18,946.15	14,806.63	(14,752.78)	77.65-
01-02-84700 Telephone	4,400	487.02	3,773.89	1,390.10	(763.99)	17.36-
TOTAL Other Services	30,900	1,258.76	27,362.86	16,196.73	(12,659.59)	40.97-
Capital Projects						
Transfers Out						
TOTAL Administration	595,160	54,175.02	581,575.36	18,549.05	(4,964.21)	0.83-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	1,200.00	0.00	0.00	0.00
01-03-80300 FICA/Medicare	100	7.65	91.80	0.00	8.20	8.20
01-03-80700 Unemployment	20	0.00	12.00	0.00	8.00	40.00
TOTAL Personnel Services	1,320	107.65	1,303.80	0.00	16.20	1.23
TOTAL City Treasurer	1,320	107.65	1,303.80	0.00	16.20	1.23
City Attorney						
Other Services						
01-04-87100 Legal Services	215,000	17,791.41	193,700.09	0.00	21,299.91	9.91
TOTAL Other Services	215,000	17,791.41	193,700.09	0.00	21,299.91	9.91
TOTAL City Attorney	215,000	17,791.41	193,700.09	0.00	21,299.91	9.91
Municipal Court						
Personnel Services						
01-05-80100 Salary	76,244	5,962.50	74,893.55	0.00	1,350.30	1.77
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	5,758	456.15	5,729.58	0.00	28.50	0.49
01-05-80400 Dental Insurance	517	43.06	479.24	0.00	37.76	7.30
01-05-80500 Health Insurance	7,155	1,344.65	8,364.85	0.00	(1,209.85)	16.91-
01-05-80600 Worker's Comp	2,285	0.00	1,793.70	585.93	(94.63)	4.14-
01-05-80700 Unemployment	250	0.00	334.72	0.00	(84.72)	33.89-
01-05-80800 OMRF Pension	4,822	377.00	4,739.51	0.00	82.00	1.70
TOTAL Personnel Services	97,530	8,183.36	96,335.15	585.93	609.36	0.62
Material and Supplies						
01-05-83000 Material & Supplies	1,225	0.00	77.66	0.00	1,147.34	93.66
TOTAL Material and Supplies	1,225	0.00	77.66	0.00	1,147.34	93.66
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	93.17	0.00	156.83	62.73
01-05-84300 Training & Membership	700	0.00	290.00	0.00	410.00	58.57
01-05-84400 Software Agreement	11,000	0.00	11,018.00	9,208.15	(9,226.15)	83.87-
01-05-84700 Telephone	700	85.56	1,181.74	38.00	(519.74)	74.25-
TOTAL Other Services	12,650	85.56	12,582.91	9,246.15	(9,179.06)	72.56-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	111,405	8,268.92	108,995.72	9,832.08	(7,422.36)	6.66-
Police Department						
Personnel Services						
01-06-80100 Salary	1,640,475	122,658.11	1,630,765.10	0.00	9,709.92	0.59
01-06-80200 Overtime	8,500	289.19	2,278.37	0.00	6,221.63	73.20
01-06-80300 FICA/Medicare	148,267	9,432.59	126,231.35	0.00	22,035.38	14.86
01-06-80400 Dental Insurance	12,401	904.26	10,215.54	0.00	2,185.46	17.62
01-06-80500 Health Insurance	286,440	52,384.00	323,628.17	0.00	(37,188.17)	12.98-
01-06-80600 Worker's Comp	57,110	0.00	44,830.92	14,691.21	(2,412.13)	4.22-
01-06-80700 Unemployment	3,500	0.00	5,004.10	0.00	(1,504.10)	42.97-
01-06-80800 OMRF Pension	28,933	2,035.60	27,779.25	0.00	1,153.92	3.99
01-06-81050 Police Pension	171,394	12,637.68	155,738.64	0.00	15,655.36	9.13
01-06-81100 Uniform Allowance	25,000	66.65	10,191.38	0.00	14,808.62	59.23
01-06-81200 Medical Exams	1,500	48.00	312.00	0.00	1,188.00	79.20
TOTAL Personnel Services	2,383,520	200,456.08	2,336,974.82	14,691.21	31,853.89	1.34
Material and Supplies						
01-06-83000 Material & Supplies	7,000	816.22	5,075.09	0.00	1,924.91	27.50
TOTAL Material and Supplies	7,000	816.22	5,075.09	0.00	1,924.91	27.50
Other Services						
01-06-84000 Equipment Maintenance	38,000	95.00	39,151.90	276.91	(1,428.81)	3.76-
01-06-84100 Vehicle Maintenance	32,000	613.37	25,444.50	965.88	5,589.62	17.47
01-06-84200 Building Maintenance	3,000	0.00	1,466.80	0.00	1,533.20	51.11
01-06-84300 Training & Membership	7,000	0.00	5,024.40	0.00	1,975.60	28.22
01-06-84600 Lease/Rental	6,500	0.00	4,710.00	0.00	1,790.00	27.54
01-06-84700 Telephone	15,000	2,216.01	19,371.85	426.80	(4,798.65)	31.99-
01-06-84800 Utilities	0	39.97	973.27	0.00	(973.27)	0.00
01-06-84900 Fuel	25,000	2,737.44	17,801.43	0.00	7,198.57	28.79
01-06-85000 Janitorial Services	19,000	1,262.50	15,150.00	0.00	3,850.00	20.26
01-06-85300 Animal Control	2,500	30.00	912.77	0.00	1,587.23	63.49
TOTAL Other Services	148,000	6,994.29	130,006.92	1,669.59	16,323.49	11.03
Transfers Out						
TOTAL Police Department	2,538,520	208,266.59	2,472,056.83	16,360.80	50,102.29	1.97

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,227,606	98,417.08	1,239,994.92	0.00	(12,388.61)	1.01-
01-07-80200 Overtime	57,000	3,150.36	60,188.90	0.00	(3,188.90)	5.59-
01-07-80300 FICA/Medicare	18,248	1,472.75	18,944.30	0.00	(696.29)	3.82-
01-07-80400 Dental Insurance	7,234	602.84	6,709.36	0.00	524.64	7.25
01-07-80500 Health Insurance	204,687	28,104.68	206,313.14	0.00	(1,626.14)	0.79-
01-07-80600 Worker's Comp	35,600	0.00	27,945.72	9,159.39	(1,505.11)	4.23-
01-07-80700 Unemployment	2,800	0.00	3,105.78	0.00	(305.78)	10.92-
01-07-81000 Fire Pension	171,865	13,749.98	171,552.31	0.00	312.97	0.18
01-07-81100 Uniform Allowance	17,000	88.00	8,426.26	1,686.00	6,887.74	40.52
01-07-81200 Medical Exams	8,400	48.00	929.00	0.00	7,471.00	88.94
TOTAL Personnel Services	1,750,441	145,633.69	1,744,109.69	10,845.39	(4,514.48)	0.26-
Material and Supplies						
01-07-83000 Material & Supplies	8,000	461.65	8,145.15	0.00	(145.15)	1.81-
TOTAL Material and Supplies	8,000	461.65	8,145.15	0.00	(145.15)	1.81-
Other Services						
01-07-84000 Equipment Maintenance	10,000	1,035.99	12,850.49	0.00	(2,850.49)	28.50-
01-07-84100 Vehicle Maintenance	12,500	1,385.00	8,971.01	0.00	3,528.99	28.23
01-07-84200 Building Maintenance	4,000	0.00	3,292.17	0.00	707.83	17.70
01-07-84300 Training & Membership	13,000	10,779.81	19,631.57	0.00	(6,631.57)	51.01-
01-07-84400 Membership	1,500	0.00	1,096.00	0.00	404.00	26.93
01-07-84500 Fire Department Publication	1,000	0.00	461.00	0.00	539.00	53.90
01-07-84600 Lease/Rental	1,500	0.00	4,050.00	0.00	(2,550.00)	170.00-
01-07-84700 Telephone	7,100	963.86	9,624.55	269.40	(2,793.95)	39.35-
01-07-84800 Utilities	2,600	39.98	973.31	0.00	1,626.69	62.57
01-07-84900 Fuel	7,650	701.91	4,647.82	0.00	3,002.18	39.24
01-07-85200 EMSA Subsidy	29,464	2,506.68	33,160.50	0.00	(3,696.50)	12.55-
01-07-86850 Software Maintenance	13,100	0.00	9,610.47	0.00	3,489.53	26.64
TOTAL Other Services	103,414	17,413.23	108,368.89	269.40	(5,224.29)	5.05-
Transfers Out						
TOTAL Fire Department	1,861,855	163,508.57	1,860,623.73	11,114.79	(9,883.92)	0.53-
City Engineer						
Personnel Services						
Other Services						
01-08-86075 Engineering Fees	145,000	17,854.35	138,087.62	47,775.00	(40,862.62)	28.18-
TOTAL Other Services	145,000	17,854.35	138,087.62	47,775.00	(40,862.62)	28.18-
TOTAL City Engineer	145,000	17,854.35	138,087.62	47,775.00	(40,862.62)	28.18-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Street Department						
Personnel Services						
01-09-80100 Salary	126,987	9,732.88	100,441.55	0.00	26,545.09	20.90
01-09-80200 Overtime	1,500	127.06	1,484.22	0.00	15.78	1.05
01-09-80300 FICA/Medicare	9,715	770.52	7,941.04	0.00	1,773.64	18.26
01-09-80400 Dental Insurance	1,551	129.18	1,109.19	0.00	441.81	28.49
01-09-80500 Health Insurance	31,500	5,926.42	31,453.07	0.00	46.93	0.15
01-09-80600 Worker's Comp	6,855	0.00	5,381.13	1,762.08	(288.21)	4.20-
01-09-80700 Unemployment	600	0.00	564.78	0.00	35.22	5.87
01-09-80800 OMRF Pension	10,438	805.76	7,997.73	0.00	2,440.76	23.38
01-09-80900 Stand By Pay	2,100	250.00	1,916.67	0.00	183.33	8.73
01-09-81100 Uniform Allowance	4,796	335.36	2,967.58	0.00	1,828.42	38.12
01-09-81200 Medical Exams	360	180.00	498.00	0.00	(138.00)	38.33-
TOTAL Personnel Services	196,402	18,257.18	161,754.96	1,762.08	32,884.77	16.74
Material and Supplies						
01-09-83000 Material & Supplies	9,000	3,144.06	11,516.89	107.58	(2,624.47)	29.16-
01-09-83300 Minor Tools	1,000	0.00	513.47	0.00	486.53	48.65
01-09-83500 Safety Supplies	1,300	219.33	989.69	0.00	310.31	23.87
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	11,550	3,363.39	13,020.05	107.58	(1,577.63)	13.66-
Other Services						
01-09-84000 Equipment Maintenance	3,000	981.24	2,133.38	0.00	866.62	28.89
01-09-84100 Vehicle Maintenance	4,000	415.85	3,280.70	147.82	571.48	14.29
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	188.95	1,315.92	0.00	84.08	6.01
01-09-84800 Utilities	500	23.00	571.45	0.00	(71.45)	14.29-
01-09-84900 Fuel	7,121	383.81	4,353.33	0.00	2,767.67	38.87
01-09-85350 Emergency Repairs	895,624	0.00	895,623.60	0.00	0.00	0.00
01-09-85500 Street Lighting	81,000	6,742.63	83,788.83	0.00	(2,788.83)	3.44-
TOTAL Other Services	993,445	8,735.48	991,067.21	147.82	2,229.57	0.22
Transfers Out						
TOTAL Street Department	1,201,396	30,356.05	1,165,842.22	2,017.48	33,536.71	2.79
Sanitation						
Personnel Services						
01-10-80100 Salary	421,878	31,233.16	432,000.45	0.00	(10,122.15)	2.40-
01-10-80300 FICA/Medicare	32,274	2,389.33	33,075.55	0.00	(801.99)	2.48-
01-10-80400 Dental Insurance	5,168	387.54	4,633.16	0.00	534.84	10.35
01-10-80500 Health Insurance	90,026	17,036.99	100,810.09	0.00	(10,784.09)	11.98-
01-10-80600 Worker's Comp	22,845	0.00	17,933.16	5,876.49	(964.65)	4.22-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-10-80700 Unemployment	2,000	0.00	2,170.31	0.00	(170.31)	8.52-
01-10-80800 OMRF Pension	33,751	2,491.48	31,661.87	0.00	2,088.87	6.19
01-10-81100 Uniform Allowance	7,812	943.59	8,253.17	0.00	(441.17)	5.65-
01-10-81200 Medical Exams	500	144.00	719.00	0.00	(219.00)	43.80-
TOTAL Personnel Services	616,254	54,626.09	631,256.76	5,876.49	(20,879.65)	3.39-
Material and Supplies						
01-10-83000 Material & Supplies	1,500	0.00	926.56	0.00	573.44	38.23
01-10-83500 Safety Supplies	2,000	842.65	2,102.06	0.00	(102.06)	5.10-
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	100.00
TOTAL Material and Supplies	3,600	842.65	3,028.62	0.00	571.38	15.87
Other Services						
01-10-84000 Equipment Maintenance	500	0.00	817.86	0.00	(317.86)	63.57-
01-10-84100 Vehicle Maintenance	20,000	1,354.81	10,898.69	173.50	8,927.81	44.64
01-10-84800 Utilities	600	23.00	529.44	0.00	70.56	11.76
01-10-84900 Fuel	12,000	1,554.87	11,017.07	0.00	982.93	8.19
01-10-85800 Landfill Disposal	195,000	5,148.29	189,783.42	0.00	5,216.58	2.68
01-10-85825 Commercial Garbage Disposal	100,000	8,382.73	93,631.89	0.00	6,368.11	6.37
TOTAL Other Services	328,100	16,463.70	306,678.37	173.50	21,248.13	6.48
Capital Projects						
Transfers Out						
TOTAL Sanitation	947,954	71,932.44	940,963.75	6,049.99	939.86	0.10

Parks Department
================

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-11-80100 Salary	85,684	3,148.72	77,252.79	0.00	8,431.18	9.84
01-11-80300 FICA/Medicare	6,555	240.88	5,909.89	0.00	645.26	9.84
01-11-80400 Dental Insurance	1,034	43.06	872.36	0.00	161.64	15.63
01-11-80500 Health Insurance	14,500	2,064.26	15,446.39	0.00	(946.39)	6.53-
01-11-80600 Worker's Comp	4,570	0.00	3,587.40	1,176.16	(193.56)	4.24-
01-11-80700 Unemployment	400	0.00	377.27	0.00	22.73	5.68
01-11-80800 OMRF Pension	6,855	251.90	6,093.54	0.00	761.02	11.10
01-11-81100 Uniform Allowance	2,892	246.22	2,971.49	0.00	(79.49)	2.75-
TOTAL Personnel Services	122,490	5,995.04	112,511.13	1,176.16	8,802.39	7.19
Material and Supplies						
01-11-83000 Material & Supplies	500	0.00	94.29	0.00	405.71	81.14
01-11-83500 Safety Supplies	400	46.99	401.91	0.00	(1.91)	0.48-
TOTAL Material and Supplies	900	46.99	496.20	0.00	403.80	44.87
Other Services						
01-11-84000 Equipment Maintenance	0	0.00	3,807.00	0.00	(3,807.00)	0.00
01-11-84100 Vehicle Maintenance	600	0.00	159.75	0.00	440.25	73.38

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-84900 Fuel	500	0.00	0.00	0.00	500.00	100.00
01-11-85700 Parks Maintenance	33,500	257.96	30,840.30	279.78	2,379.92	7.10
01-11-85900 Park Maintenance Contract	125,000	10,602.50	127,230.00	0.00	(2,230.00)	1.78-
TOTAL Other Services	159,600	10,860.46	162,037.05	279.78	(2,716.83)	1.70-
Transfers Out						
TOTAL Parks Department	282,990	16,902.49	275,044.38	1,455.94	6,489.36	2.29
Public Works Admin						
Personnel Services						
01-12-80100 Salary	134,235	11,322.18	137,208.55	0.00	(2,973.36)	2.22-
01-12-80300 FICA/Medicare	10,362	866.14	10,496.32	0.00	(133.92)	1.29-
01-12-80400 Dental Insurance	1,034	86.12	921.30	0.00	112.70	10.90
01-12-80500 Health Insurance	18,500	3,425.39	21,182.66	0.00	(2,682.66)	14.50-
01-12-80600 Worker's Comp	2,400	0.00	1,903.62	624.70	(128.32)	5.35-
01-12-80700 Unemployment	400	0.00	490.93	0.00	(90.93)	22.73-
01-12-80800 OMRF Pension	10,820	905.78	10,872.76	0.00	(53.06)	0.49-
01-12-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	178,251	16,605.61	183,076.14	624.70	(5,449.55)	3.06-
Material and Supplies						
01-12-83000 Material & Supplies	1,500	0.00	611.52	0.00	888.48	59.23
01-12-83200 Office Supplies	3,000	0.00	262.79	0.00	2,737.21	91.24
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	0.00	874.31	0.00	4,125.69	82.51
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	1,883.38	0.00	1,116.62	37.22
01-12-84100 Vehicle Maintenance	1,500	17.00	469.30	0.00	1,030.70	68.71
01-12-84200 Building Maintenance	4,000	260.00	5,065.21	0.00	(1,065.21)	26.63-
01-12-84250 Fueling Station Maintenance	2,000	0.00	50.00	0.00	1,950.00	97.50
01-12-84300 Training & Membership	1,500	0.00	179.88	0.00	1,320.12	88.01
01-12-84600 Lease/Rental	1,500	0.00	971.00	0.00	529.00	35.27
01-12-84700 Telephone	4,000	347.64	3,732.00	1,421.70	(1,153.70)	28.84-
01-12-84800 Utilities	1,000	23.00	529.44	0.00	470.56	47.06
01-12-84900 Fuel	2,000	1,043.13	4,988.26	0.00	(2,988.26)	149.41-
01-12-85000 Janitorial Services	10,140	745.00	9,684.20	0.00	455.80	4.50
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	31,140	2,435.77	27,552.67	1,421.70	2,165.63	6.95
Capital Projects						
Transfers Out						
TOTAL Public Works Admin	214,391	19,041.38	211,503.12	2,046.40	841.77	0.39

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
01-13-83000 Material & Supplies	20,000	1,293.27	18,324.55	0.00	1,675.45	8.38
TOTAL Material and Supplies	20,000	1,293.27	18,324.55	0.00	1,675.45	8.38
Other Services						
01-13-84000 Equipment Maintenance	27,000	0.00	17,843.72	9,175.00	(18.72)	0.07-
01-13-84200 Building Maintenance	12,000	2,024.00	14,141.96	2,983.32	(5,125.28)	42.71-
01-13-84300 Training & Membership	3,000	0.00	1,039.00	0.00	1,961.00	65.37
01-13-84600 Lease/Rental	500	0.00	396.00	0.00	104.00	20.80
01-13-84700 Telephone	6,284	42.78	4,347.52	0.00	1,936.48	30.82
01-13-84800 Utilities	12,000	2,228.28	13,397.49	0.00	(1,397.49)	11.65-
01-13-85000 Janitorial Services	17,000	1,362.50	17,655.00	0.00	(655.00)	3.85-
01-13-85400 Bank Charges	34,000	3,426.90	35,762.57	0.00	(1,762.57)	5.18-
01-13-86100 Liability Insurance/Bonds	170,976	0.00	85,165.57	40,289.90	45,520.93	26.62
01-13-86300 Publications	35,000	1,512.64	17,179.87	0.00	17,820.13	50.91
01-13-86400 Auditing Fees	30,000	750.00	22,973.75	0.00	7,026.25	23.42
01-13-86500 Election Expenses	3,000	0.00	1,788.14	0.00	1,211.86	40.40
01-13-86600 ACOG Dues	3,000	0.00	2,902.00	0.00	98.00	3.27
01-13-86700 OML Dues	5,800	0.00	5,891.34	0.00	(91.34)	1.57-
01-13-86800 Reassessment Fees	26,500	0.00	27,262.09	0.00	(762.09)	2.88-
01-13-86900 Postage	4,500	503.00	5,952.84	0.00	(1,452.84)	32.29-
01-13-87000 Misc. Expenses	30,000	(4,700.00)	40,951.82	0.00	(10,951.82)	36.51-
01-13-87100 H.R.A.	25,000	736.96	20,567.96	0.00	4,432.04	17.73
01-13-87200 Education Scholarship	10,000	0.00	5,641.26	0.00	4,358.74	43.59
TOTAL Other Services	455,560	7,887.06	340,859.90	52,448.22	62,252.28	13.66
Capital Projects						
Transfers Out						
TOTAL General Government	475,560	9,180.33	359,184.45	52,448.22	63,927.73	13.44
Code Department						
Personnel Services						
01-14-80100 Salary	191,266	14,595.20	189,339.25	0.00	1,927.22	1.01
01-14-80200 Overtime	0	0.00	2,613.54	0.00	(2,613.54)	0.00
01-14-80300 FICA/Medicare	14,632	1,116.53	14,684.48	0.00	(52.10)	0.36-
01-14-80400 Dental Insurance	1,551	129.18	1,459.55	0.00	91.45	5.90
01-14-80500 Health Insurance	25,400	4,769.96	30,223.27	0.00	(4,823.27)	18.99-
01-14-80600 Worker's Comp	5,330	0.00	4,184.01	1,370.03	(224.04)	4.20-
01-14-80700 Unemployment	600	0.00	557.06	0.00	42.94	7.16
01-14-80800 OMRF Pension	15,294	1,167.61	15,076.37	0.00	217.71	1.42
01-14-81100 Uniform Rental	571	41.40	436.43	0.00	134.57	23.57
TOTAL Personnel Services	254,645	21,819.88	258,573.96	1,370.03	(5,299.06)	2.08-

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-14-83000 Material & Supplies	1,100	0.00	1,382.43	0.00	(282.43)	25.68-
01-14-83200 Office Supplies	200	68.50	68.50	0.00	131.50	65.75
TOTAL Material and Supplies	1,300	68.50	1,450.93	0.00	(150.93)	11.61-
Other Services						
01-14-84100 Vehicle Maintenance	1,500	151.20	1,450.69	0.00	49.31	3.29
01-14-84300 Training & Membership	1,500	186.95	405.95	0.00	1,094.05	72.94
01-14-84400 Software Agreement	5,443	0.00	2,767.53	2,878.91	(203.44)	3.74-
01-14-84700 Telephone	2,500	419.60	4,128.27	0.00	(1,628.27)	65.13-
01-14-84800 Utilities	1,000	23.00	529.44	0.00	470.56	47.06
01-14-84900 Fuel	1,300	130.63	879.24	0.00	420.76	32.37
01-14-86010 Abatement Cost	0	0.00	152.00	0.00	(152.00)	0.00
TOTAL Other Services	13,243	911.38	10,313.12	2,878.91	50.97	0.38
Capital Projects						
01-14-88850 Life and Safety	4,500	0.00	321.51	0.00	4,178.49	92.86
TOTAL Capital Projects	4,500	0.00	321.51	0.00	4,178.49	92.86
Transfers Out						
TOTAL Code Department	273,688	22,799.76	270,659.52	4,248.94	(1,220.53)	0.45-
Risk Manager						
============						
Personnel Services						
01-15-80100 Salary	110,058	8,737.66	110,507.93	0.00	(449.62)	0.41-
01-15-80200 Overtime	1,020	0.00	0.00	0.00	1,020.00	100.00
01-15-80300 FICA/Medicare	8,482	673.40	8,632.58	0.00	(150.60)	1.78-
01-15-80400 Dental Insurance	517	43.06	479.24	0.00	37.76	7.30
01-15-80500 Health Insurance	16,019	2,618.23	19,072.47	0.00	(3,053.47)	19.06-
01-15-80600 Worker's Comp	2,285	0.00	1,793.70	585.93	(94.63)	4.14-
01-15-80700 Unemployment	200	0.00	240.00	0.00	(40.00)	20.00-
01-15-80800 OMRF Pension	8,871	699.02	8,788.74	0.00	81.76	0.92
01-15-81200 Medical Exams	100	0.00	0.00	0.00	100.00	100.00
TOTAL Personnel Services	147,552	12,771.37	149,514.66	585.93	(2,548.80)	1.73-
Material and Supplies						
01-15-83000 Material & Supplies	5,500	25.01	5,177.94	0.00	322.06	5.86
TOTAL Material and Supplies	5,500	25.01	5,177.94	0.00	322.06	5.86
Other Services						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	0.00	696.80	0.00	303.20	30.32
01-15-84300 Training & Membership	5,000	536.26	2,313.58	998.68	1,687.74	33.75
01-15-84700 Telephone	1,800	84.13	1,006.57	38.00	755.43	41.97
01-15-84850 Wellness Program	3,000	0.00	2,069.10	0.00	930.90	31.03

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-84900 Fuel	800	94.09	626.47	0.00	173.53	21.69
TOTAL Other Services	11,700	714.48	6,712.52	1,036.68	3,950.80	33.77
Transfers Out						
TOTAL Risk Manager	164,752	13,510.86	161,405.12	1,622.61	1,724.06	1.05
Information Systems Mgr						
======================						
Personnel Services						
01-16-80100 Salary	176,101	14,090.42	176,721.82	0.00 (	621.13)	0.35-
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	14,120	1,093.20	13,702.68	0.00	417.02	2.95
01-16-80400 Dental Insurance	1,034	86.12	958.48	0.00	75.52	7.30
01-16-80500 Health Insurance	32,422	5,629.03	34,872.09	0.00 (	2,450.09)	7.56-
01-16-80600 Worker's Comp	4,570	0.00	3,587.40	1,176.16 (	193.56)	4.24-
01-16-80700 Unemployment	400	0.00	437.31	0.00 (	37.31)	9.33-
01-16-80800 OMRF Pension	14,648	1,143.24	14,243.18	0.00	404.88	2.76
01-16-81400 Car Allowance	2,400	200.00	2,400.00	0.00	0.00	0.00
TOTAL Personnel Services	246,194	22,242.01	246,922.96	1,176.16 (	1,904.67)	0.77-
Material and Supplies						
01-16-83000 Material Supplies	4,000	253.35	3,547.92	0.00	452.08	11.30
TOTAL Material and Supplies	4,000	253.35	3,547.92	0.00	452.08	11.30
Other Services						
01-16-84000 Equipment Maintenance	55,000	9,847.97	47,366.28	6,006.78	1,626.94	2.96
01-16-84200 Building Maintenance	1,200	0.00	99.00	0.00	1,101.00	91.75
01-16-84300 Training & Membership	11,000	0.00	10,544.59	4,686.00 (	4,230.59)	38.46-
01-16-84600 Lease/Rental	15,000	0.00	15,254.26	1,800.00 (	2,054.26)	13.70-
01-16-84700 Telephone	5,000	541.69	3,757.47	66.00	1,176.53	23.53
01-16-86050 Consulting Fees	8,000	0.00	9,290.00	0.00 (	1,290.00)	16.13-
TOTAL Other Services	95,200	10,389.66	86,311.60	12,558.78 (	3,670.38)	3.86-
Transfers Out						
TOTAL Information Systems Mgr	345,394	32,885.02	336,782.48	13,734.94 (	5,122.97)	1.48-
TOTAL EXPENDITURES	9,375,176	686,645.43	9,078,510.47	187,256.24	109,409.00	1.17
REVENUE OVER/(UNDER) EXPENDITURES	2	186,302.50	766,669.05 (	187,256.24)(	579,410.81)	540.50-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	197,863	3,274.54	35,221.18	0.00	162,641.82	82.20
TOTAL REVENUES	197,863	3,274.54	35,221.18	0.00	162,641.82	82.20
EXPENDITURE SUMMARY						
Streets & Alley	197,863	0.00	0.00	0.00	197,863.00	100.00
TOTAL EXPENDITURES	197,863	0.00	0.00	0.00	197,863.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	3,274.54	35,221.18	0.00	(35,221.18)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Intergovernmental						
02-00-73400 Gasoline Tax	7,000	610.15	6,111.90	0.00	888.10	12.69
02-00-73450 Motor Vehicle License	27,000	2,639.43	28,819.41	0.00	(1,819.41)	6.74-
TOTAL Intergovernmental	34,000	3,249.58	34,931.31	0.00	(931.31)	2.74-
Investment Earnings						
02-00-78500 Interest Income	2,000	24.96	289.87	0.00	1,710.13	85.51
TOTAL Investment Earnings	2,000	24.96	289.87	0.00	1,710.13	85.51
Fund Balance Carryover						
02-00-79800 Carryover	161,863	0.00	0.00	0.00	161,863.00	100.00
TOTAL Fund Balance Carryover	161,863	0.00	0.00	0.00	161,863.00	100.00
TOTAL Revenues	197,863	3,274.54	35,221.18	0.00	162,641.82	82.20
TOTAL REVENUE	197,863	3,274.54	35,221.18	0.00	162,641.82	82.20

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
02-09-83000 Material & Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
Other Services						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	137,863	0.00	0.00	0.00	137,863.00	100.00
TOTAL Other Services	152,863	0.00	0.00	0.00	152,863.00	100.00
TOTAL Streets & Alley	197,863	0.00	0.00	0.00	197,863.00	100.00
TOTAL EXPENDITURES	197,863	0.00	0.00	0.00	197,863.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	3,274.54	35,221.18	0.00	(35,221.18)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	3,322	0.48	455.67	0.00	2,866.33	86.28
TOTAL REVENUES	3,322	0.48	455.67	0.00	2,866.33	86.28
EXPENDITURE SUMMARY						
Fire Department	3,322	160.44	160.44	0.00	3,161.56	95.17
TOTAL EXPENDITURES	3,322	160.44	160.44	0.00	3,161.56	95.17
REVENUE OVER/(UNDER) EXPENDITURES	0	(159.96)	295.23	0.00	(295.23)	0.00

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	0.48	5.67	0.00	(5.67)	0.00
TOTAL Investment Earnings	0	0.48	5.67	0.00	(5.67)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	0	0.00	450.00	0.00	(450.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	450.00	0.00	(450.00)	0.00
Fund Balance Carryover						
03-00-79807 Carryover	3,322	0.00	0.00	0.00	3,322.00	100.00
TOTAL Fund Balance Carryover	3,322	0.00	0.00	0.00	3,322.00	100.00
TOTAL Revenues	3,322	0.48	455.67	0.00	2,866.33	86.28
TOTAL REVENUE	3,322	0.48	455.67	0.00	2,866.33	86.28

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	3,322	160.44	160.44	0.00	3,161.56	95.17
TOTAL Material and Supplies	3,322	160.44	160.44	0.00	3,161.56	95.17
Other Services						
Capital Projects						
TOTAL Fire Department	3,322	160.44	160.44	0.00	3,161.56	95.17
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	3,322	160.44	160.44	0.00	3,161.56	95.17
REVENUE OVER/(UNDER) EXPENDITURES	0	(159.96)	295.23	0.00	(295.23)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police
FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	63,626	8.66	6,115.08	0.00	57,510.92	90.39
TOTAL REVENUES	63,626	8.66	6,115.08	0.00	57,510.92	90.39
EXPENDITURE SUMMARY						
Police Department	63,626	0.00	717.21	0.00	62,908.79	98.87
TOTAL EXPENDITURES	63,626	0.00	717.21	0.00	62,908.79	98.87
REVENUE OVER/(UNDER) EXPENDITURES	0	8.66	5,397.87	0.00	(5,397.87)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
04-00-78500 Interest Income	0	8.66	104.86	0.00	(104.86)	0.00
TOTAL Investment Earnings	0	8.66	104.86	0.00	(104.86)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	0	0.00	5,000.00	0.00	(5,000.00)	0.00
04-00-79506 Revenue - Police	750	0.00	1,010.22	0.00	(260.22)	34.70-
TOTAL Miscellaneous Revenue	750	0.00	6,010.22	0.00	(5,260.22)	701.36-
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	62,876	0.00	0.00	0.00	62,876.00	100.00
TOTAL Fund Balance Carryover	62,876	0.00	0.00	0.00	62,876.00	100.00
TOTAL Revenues	63,626	8.66	6,115.08	0.00	57,510.92	90.39
TOTAL REVENUE	63,626	8.66	6,115.08	0.00	57,510.92	90.39

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	29,375	0.00	704.22	0.00	28,670.78	97.60
04-06-83300 Animal Control Supplies	34,251	0.00	12.99	0.00	34,238.01	99.96
TOTAL Material and Supplies	63,626	0.00	717.21	0.00	62,908.79	98.87
Other Services						
TOTAL Police Department	63,626	0.00	717.21	0.00	62,908.79	98.87
TOTAL EXPENDITURES	63,626	0.00	717.21	0.00	62,908.79	98.87
REVENUE OVER/(UNDER) EXPENDITURES	0	8.66	5,397.87	0.00	(5,397.87)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,214	0.29	203.61	0.00	2,010.39	90.80
TOTAL REVENUES	2,214	0.29	203.61	0.00	2,010.39	90.80
EXPENDITURE SUMMARY						
Public Works	2,214	43.43	153.43	0.00	2,060.57	93.07
TOTAL EXPENDITURES	2,214	43.43	153.43	0.00	2,060.57	93.07
REVENUE OVER/(UNDER) EXPENDITURES	0	(43.14)	50.18	0.00	(50.18)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
05-00-78500 Interest Income	0	0.29	3.61	0.00	(3.61)	0.00
TOTAL Investment Earnings	0	0.29	3.61	0.00	(3.61)	0.00
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	150	0.00	200.00	0.00	(50.00)	33.33-
TOTAL Miscellaneous Revenue	150	0.00	200.00	0.00	(50.00)	33.33-
Fund Balance Carryover						
05-00-79812 Carryover	2,064	0.00	0.00	0.00	2,064.00	100.00
TOTAL Fund Balance Carryover	2,064	0.00	0.00	0.00	2,064.00	100.00
TOTAL Revenues	2,214	0.29	203.61	0.00	2,010.39	90.80
TOTAL REVENUE	2,214	0.29	203.61	0.00	2,010.39	90.80

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,214	43.43	153.43	0.00	2,060.57	93.07
TOTAL Material and Supplies	2,214	43.43	153.43	0.00	2,060.57	93.07
TOTAL Public Works	2,214	43.43	153.43	0.00	2,060.57	93.07
TOTAL EXPENDITURES	2,214	43.43	153.43	0.00	2,060.57	93.07
REVENUE OVER/(UNDER) EXPENDITURES	0	(43.14)	50.18	0.00	(50.18)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,007,643	368,478.49	4,296,170.49	0.00	(288,527.04)	7.20-
TOTAL REVENUES	4,007,643	368,478.49	4,296,170.49	0.00	(288,527.04)	7.20-
EXPENDITURE SUMMARY						
Municipal Authority	4,007,643	351,532.16	4,130,871.09	37,755.65	(160,983.29)	4.02-
TOTAL EXPENDITURES	4,007,643	351,532.16	4,130,871.09	37,755.65	(160,983.29)	4.02-
REVENUE OVER/(UNDER) EXPENDITURES	0	16,946.33	165,299.40	(37,755.65)	(127,543.75)	0.00

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,716,937	240,092.64	2,892,367.45	0.00	(175,430.45)	6.46-
TOTAL Water	2,716,937	240,092.64	2,892,367.45	0.00	(175,430.45)	6.46-
Wastewater						
06-00-75700 Sewer Revenue	324,520	29,576.53	352,279.39	0.00	(27,759.39)	8.55-
06-00-75800 OKC Sewer Charges Revenue	868,606	87,409.73	1,002,239.76	0.00	(133,633.76)	15.38-
TOTAL Wastewater	1,193,126	116,986.26	1,354,519.15	0.00	(161,393.15)	13.53-
Water Taps						
06-00-75900 Water Tap Revenue	27,578	5,765.00	25,193.74	0.00	2,384.26	8.65
TOTAL Water Taps	27,578	5,765.00	25,193.74	0.00	2,384.26	8.65
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	165.00	0.00	155.00	48.44
TOTAL Fines & Forfeits	320	0.00	165.00	0.00	155.00	48.44
Penalties						
06-00-77750 Penalty Charges	17,632	1,082.49	5,082.45	0.00	12,549.55	71.17
TOTAL Penalties	17,632	1,082.49	5,082.45	0.00	12,549.55	71.17
Investment Earnings						
06-00-78200 Interest Income	22,064	332.98	3,296.11	0.00	18,767.89	85.06
TOTAL Investment Earnings	22,064	332.98	3,296.11	0.00	18,767.89	85.06
Miscellaneous Revenue						
06-00-79100 Misc Income	5,691	4,219.12	15,546.59	0.00	(9,855.59)	173.18-
TOTAL Miscellaneous Revenue	5,691	4,219.12	15,546.59	0.00	(9,855.59)	173.18-
Fund Balance Carryover						
06-00-79800 Carryover	24,295	0.00	0.00	0.00	24,295.45	100.00
TOTAL Fund Balance Carryover	24,295	0.00	0.00	0.00	24,295.45	100.00
TOTAL Municipal Auth Revenue	4,007,643	368,478.49	4,296,170.49	0.00	(288,527.04)	7.20-
TOTAL REVENUE	4,007,643	368,478.49	4,296,170.49	0.00	(288,527.04)	7.20-

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	510,263	40,186.00	514,166.95	0.00	(3,904.21)	0.77-
06-12-80200 Overtime	4,000	283.26	7,806.63	0.00	(3,806.63)	95.17-
06-12-80300 FICA/Medicare	39,035	3,127.64	40,433.22	0.00	(1,398.13)	3.58-
06-12-80400 Dental Insurance	4,750	344.48	4,263.61	0.00	486.39	10.24
06-12-80500 Health Insurance	86,920	16,409.39	102,438.92	0.00	(15,518.92)	17.85-
06-12-80600 Workers Comp	14,465	0.00	11,354.91	3,722.35	(612.26)	4.23-
06-12-80700 Unemployment	1,800	0.00	1,849.57	0.00	(49.57)	2.75-
06-12-80800 OMRF Pension	41,381	3,242.94	41,781.95	0.00	(401.33)	0.97-
06-12-80900 Stand by Pay	5,800	350.00	5,783.33	0.00	16.67	0.29
06-12-81100 Uniform Rental	6,200	573.64	6,549.46	0.00	(349.46)	5.64-
06-12-81200 Medical Exams	500	90.00	138.00	0.00	362.00	72.40
TOTAL Personnel Services	715,113	64,607.35	736,566.55	3,722.35	(25,175.45)	3.52-
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	2,930.37	34,662.39	6,007.85	(8,670.24)	27.09-
06-12-83200 Office Supplies	1,500	24.99	1,847.10	0.00	(347.10)	23.14-
06-12-83300 Minor Tools	2,000	224.84	1,076.68	0.00	923.32	46.17
06-12-83400 Lab Chemicals	4,100	0.00	765.04	711.55	2,623.41	63.99
06-12-83500 Safety Supplies	2,600	2,437.17	5,126.62	0.00	(2,526.62)	97.18-
06-12-83700 Misc Supplies	500	0.00	224.95	0.00	275.05	55.01
TOTAL Material and Supplies	42,700	5,617.37	43,702.78	6,719.40	(7,722.18)	18.08-
Other Services						
06-12-84000 Equipment Maintenance	5,000	6,473.87	12,197.52	0.00	(7,197.52)	143.95-
06-12-84100 Vehicle Maintenance	10,000	520.41	10,188.31	0.00	(188.31)	1.88-
06-12-84300 Training & Membership	10,000	279.20	4,435.08	0.00	5,564.92	55.65
06-12-84400 Software Agreements	17,150	0.00	11,302.12	11,876.08	(6,028.20)	35.15-
06-12-84500 Well Maintenance	55,000	1,843.68	34,818.27	2,187.82	17,993.91	32.72
06-12-84550 Water Quality Testing	15,000	0.00	16,107.00	0.00	(1,107.00)	7.38-
06-12-84600 Equipment Rental	1,000	0.00	1,828.08	0.00	(828.08)	82.81-
06-12-84650 Lease Agreements	41,080	0.00	39,460.46	13,250.00	(11,630.46)	28.31-
06-12-84700 Telephone	12,000	1,405.86	9,560.62	0.00	2,439.38	20.33
06-12-84800 Utilities	160,000	13,132.78	171,204.69	0.00	(11,204.69)	7.00-
06-12-84900 Fuel	21,000	3,937.97	23,736.51	0.00	(2,736.51)	13.03-
06-12-84950 Printing & Processing - Uti	13,000	1,160.51	14,883.49	0.00	(1,883.49)	14.49-
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	27,500	170.00	18,993.74	0.00	8,506.26	30.93
06-12-87700 OKC Sewer Charges	550,000	60,124.82	674,785.79	0.00	(124,785.79)	22.69-

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,307,100	192,258.34	2,307,100.08	0.00	(0.08)	0.00
TOTAL Other Services	3,249,830	281,307.44	3,350,601.76	27,313.90	(128,085.66)	3.94-
Transfers Out						
TOTAL Municipal Authority	4,007,643	351,532.16	4,130,871.09	37,755.65	(160,983.29)	4.02-
General Government						
==================						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,007,643	351,532.16	4,130,871.09	37,755.65	(160,983.29)	4.02-
REVENUE OVER/(UNDER) EXPENDITURES	0	16,946.33	165,299.40	(37,755.65)	(127,543.75)	0.00

4.h.b

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	1,295,500	54.53	19,037.37	0.00	1,276,462.63	98.53
TOTAL REVENUES	1,295,500	54.53	19,037.37	0.00	1,276,462.63	98.53
EXPENDITURE SUMMARY						
City Manager/Clerk	51,422	0.00	0.00	0.00	51,422.00	100.00
Police Department	157,505	0.00	43,021.30	0.00	114,483.70	72.69
Fire Department	396,537	0.00	14,931.45	0.00	381,605.55	96.23
Streets	54,601	0.00	0.00	0.00	54,601.00	100.00
Sanitation	318,246	0.00	0.00	0.00	318,246.00	100.00
Parks Department	103,891	0.00	0.00	0.00	103,891.00	100.00
Public Works Admin	28	0.00	0.00	0.00	28.00	100.00
Code Department	18,811	0.00	0.00	0.00	18,811.00	100.00
Risk Manager	29,441	0.00	0.00	0.00	29,441.00	100.00
Information Systems Mgr	165,018	0.00	5,940.00	0.00	159,078.00	96.40
TOTAL EXPENDITURES	1,295,500	0.00	63,892.75	0.00	1,231,607.25	95.07
REVENUE OVER/(UNDER) EXPENDITURES	0	54.53	(44,855.38)	0.00	44,855.38	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73850 Insurance proceeds	0	0.00	500.00	0.00	(500.00)	0.00
07-00-73950 Resale of Property	0	0.00	16,292.46	0.00	(16,292.46)	0.00
TOTAL Intergovernmental	0	0.00	16,792.46	0.00	(16,792.46)	0.00
Investment Earnings						
07-00-78500 Interest Earnings	0	54.53	2,244.91	0.00	(2,244.91)	0.00
TOTAL Investment Earnings	0	54.53	2,244.91	0.00	(2,244.91)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	1,295,500	0.00	0.00	0.00	1,295,500.00	100.00
TOTAL Fund Balance Carryover	1,295,500	0.00	0.00	0.00	1,295,500.00	100.00
Transfers						
TOTAL Gen Fund - CIP Revenue	1,295,500	54.53	19,037.37	0.00	1,276,462.63	98.53
TOTAL REVENUE	1,295,500	54.53	19,037.37	0.00	1,276,462.63	98.53

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88400 Capital Imp-Software	25,711	0.00	0.00	0.00	25,711.00	100.00
07-02-88500 Capital Imp-Equipment	25,711	0.00	0.00	0.00	25,711.00	100.00
TOTAL Capital Projects	51,422	0.00	0.00	0.00	51,422.00	100.00
TOTAL City Manager/Clerk	51,422	0.00	0.00	0.00	51,422.00	100.00
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	0	0.00	10,177.51	0.00	(10,177.51)	0.00
07-06-88200 Capital Imp-Furniture	3,966	0.00	0.00	0.00	3,966.00	100.00
07-06-88400 Capital Imp-Software	8,180	0.00	0.00	0.00	8,180.00	100.00
07-06-88500 Capital Imp-Equipment	33,181	0.00	27,074.57	0.00	6,106.43	18.40
07-06-88600 Capital Imp-Radios	97,222	0.00	5,769.22	0.00	91,452.78	94.07
07-06-88700 Capital Imp-Guns	14,956	0.00	0.00	0.00	14,956.00	100.00
TOTAL Capital Projects	157,505	0.00	43,021.30	0.00	114,483.70	72.69
TOTAL Police Department	157,505	0.00	43,021.30	0.00	114,483.70	72.69
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	228,806	0.00	0.00	0.00	228,806.00	100.00
07-07-88200 Capital Imp-Furniture	5,541	0.00	0.00	0.00	5,541.00	100.00
07-07-88400 Capital Imp-Software	3,007	0.00	0.00	0.00	3,007.00	100.00
07-07-88500 Capital Imp-Equipment	77,986	0.00	2,761.99	0.00	75,224.01	96.46
07-07-88600 Capital Imp-Radios	22,443	0.00	0.00	0.00	22,443.00	100.00
07-07-88800 Capital Imp-Medical	4,530	0.00	0.00	0.00	4,530.00	100.00
07-07-88900 Capital Imp-SCBA	35,812	0.00	10,898.50	0.00	24,913.50	69.57
07-07-89100 Capital Imp - Fire Hose	18,412	0.00	1,270.96	0.00	17,141.04	93.10
TOTAL Capital Projects	396,537	0.00	14,931.45	0.00	381,605.55	96.23
TOTAL Fire Department	396,537	0.00	14,931.45	0.00	381,605.55	96.23

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
=======						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	20,000	0.00	0.00	0.00	20,000.00	100.00
07-09-88500 Capital Imp-Equipment	20,000	0.00	0.00	0.00	20,000.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	0.00	0.00	14,601.00	100.00
TOTAL Capital Projects	54,601	0.00	0.00	0.00	54,601.00	100.00
TOTAL Streets	54,601	0.00	0.00	0.00	54,601.00	100.00
Sanitation						
==========						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	318,246	0.00	0.00	0.00	318,246.00	100.00
TOTAL Capital Projects	318,246	0.00	0.00	0.00	318,246.00	100.00
TOTAL Sanitation	318,246	0.00	0.00	0.00	318,246.00	100.00
Parks Department						
================						
Capital Projects						
07-11-88100 Capital Outlay - Vehicles	13,943	0.00	0.00	0.00	13,943.00	100.00
07-11-88200 Capital Imp-Furniture	22,851	0.00	0.00	0.00	22,851.00	100.00
07-11-88500 Capital Imp-Equipment	67,097	0.00	0.00	0.00	67,097.00	100.00
TOTAL Capital Projects	103,891	0.00	0.00	0.00	103,891.00	100.00
TOTAL Parks Department	103,891	0.00	0.00	0.00	103,891.00	100.00
Public Works Admin						
==================						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	28	0.00	0.00	0.00	28.00	100.00
TOTAL Capital Projects	28	0.00	0.00	0.00	28.00	100.00
TOTAL Public Works Admin	28	0.00	0.00	0.00	28.00	100.00

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	15,000	0.00	0.00	0.00	15,000.00	100.00
07-14-88400 Capital Imp-Software	3,811	0.00	0.00	0.00	3,811.00	100.00
TOTAL Capital Projects	18,811	0.00	0.00	0.00	18,811.00	100.00
TOTAL Code Department	18,811	0.00	0.00	0.00	18,811.00	100.00
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	19,511	0.00	0.00	0.00	19,511.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	8,326	0.00	0.00	0.00	8,326.00	100.00
TOTAL Capital Projects	29,441	0.00	0.00	0.00	29,441.00	100.00
TOTAL Risk Manager	29,441	0.00	0.00	0.00	29,441.00	100.00
Information Systems Mgr						
Capital Projects						
07-16-88200 Capital Imp-Furniture	1,574	0.00	0.00	0.00	1,574.00	100.00
07-16-88300 Capital Imp-Computers	141,282	0.00	5,940.00	0.00	135,342.00	95.80
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	15,020	0.00	0.00	0.00	15,020.00	100.00
TOTAL Capital Projects	165,018	0.00	5,940.00	0.00	159,078.00	96.40
TOTAL Information Systems Mgr	165,018	0.00	5,940.00	0.00	159,078.00	96.40
TOTAL EXPENDITURES	1,295,500	0.00	63,892.75	0.00	1,231,607.25	95.07
REVENUE OVER/(UNDER) EXPENDITURES	0	54.53	(44,855.38)	0.00	44,855.38	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	4,556,488	35,674.51	4,773,654.23	0.00	(217,166.23)	4.77-
TOTAL REVENUES	4,556,488	35,674.51	4,773,654.23	0.00	(217,166.23)	4.77-
EXPENDITURE SUMMARY						
General Government	4,556,488	3,675,423.11	4,494,494.59	0.00	61,993.41	1.36
TOTAL EXPENDITURES	4,556,488	3,675,423.11	4,494,494.59	0.00	61,993.41	1.36
REVENUE OVER/(UNDER) EXPENDITURES	0	(3,639,748.60)	279,159.64	0.00	(279,159.64)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

08 -Sinking Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	4,539,488	28,801.26	4,756,231.39	0.00	(216,743.39)	4.77-
TOTAL Property Tax Spec Purpos	4,539,488	28,801.26	4,756,231.39	0.00	(216,743.39)	4.77-
Investment Earnings						
08-00-78500 Interest Earned	17,000	4,387.74	14,937.33	0.00	2,062.67	12.13
TOTAL Investment Earnings	17,000	4,387.74	14,937.33	0.00	2,062.67	12.13
Miscellaneous Revenue						
08-00-79550 Miscellaneous Revenue	0	2,485.51	2,485.51	0.00	(2,485.51)	0.00
TOTAL Miscellaneous Revenue	0	2,485.51	2,485.51	0.00	(2,485.51)	0.00
Fund Balance Carryover						
TOTAL Undesignated	4,556,488	35,674.51	4,773,654.23	0.00	(217,166.23)	4.77-
TOTAL REVENUE	4,556,488	35,674.51	4,773,654.23	0.00	(217,166.23)	4.77-

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	1,000	65.33	693.06	0.00	306.94	30.69
TOTAL Other Services	1,000	65.33	693.06	0.00	306.94	30.69
Capital Projects						
08-13-91000 Principle Payments - GO Bon	3,560,000	3,110,000.00	3,560,000.00	0.00	0.00	0.00
08-13-92000 Interest Payments on GO Bon	991,738	563,407.78	929,901.53	0.00	61,836.47	6.24
08-13-93000 Fiscal Charges - Trustee	3,750	1,950.00	3,900.00	0.00	(150.00)	4.00-
TOTAL Capital Projects	4,555,488	3,675,357.78	4,493,801.53	0.00	61,686.47	1.35
TOTAL General Government	4,556,488	3,675,423.11	4,494,494.59	0.00	61,993.41	1.36
TOTAL EXPENDITURES	4,556,488	3,675,423.11	4,494,494.59	0.00	61,993.41	1.36
REVENUE OVER/(UNDER) EXPENDITURES	0	(3,639,748.60)	279,159.64	0.00	(279,159.64)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Investment Earnings						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	51,318	718.74	8,670.68	0.00	42,647.32	83.10
TOTAL REVENUES	51,318	718.74	8,670.68	0.00	42,647.32	83.10
EXPENDITURE SUMMARY						
General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL EXPENDITURES	51,318	0.00	0.00	0.00	51,318.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	718.74	8,670.68	0.00	(8,670.68)	0.00

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	712.20	8,594.27	0.00	(594.27)	7.43-
TOTAL Property Tax Spec Purpos	8,000	712.20	8,594.27	0.00	(594.27)	7.43-
Investment Earnings						
10-00-78500 Interest Income	10	6.54	76.41	0.00	(66.41)	664.10-
TOTAL Investment Earnings	10	6.54	76.41	0.00	(66.41)	664.10-
Fund Balance Carryover						
10-00-79800 Carryover	43,308	0.00	0.00	0.00	43,308.00	100.00
TOTAL Fund Balance Carryover	43,308	0.00	0.00	0.00	43,308.00	100.00
TOTAL 911 Fund Revenues	51,318	718.74	8,670.68	0.00	42,647.32	83.10
TOTAL REVENUE	51,318	718.74	8,670.68	0.00	42,647.32	83.10

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

10 -911 Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	500	0.00	0.00	0.00	500.00	100.00
Other Services						
TOTAL General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association						
Other Services						
10-26-85800 Contingency	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL Other Services	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL 911 Association	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL EXPENDITURES	51,318	0.00	0.00	0.00	51,318.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	718.74	8,670.68	0.00	(8,670.68)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	24,289	503.00	2,535.53	0.00	21,753.47	89.56
TOTAL REVENUES	24,289	503.00	2,535.53	0.00	21,753.47	89.56
EXPENDITURE SUMMARY						
Police Dept	24,289	0.00	0.00	0.00	24,289.00	100.00
TOTAL EXPENDITURES	24,289	0.00	0.00	0.00	24,289.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	503.00	2,535.53	0.00	(2,535.53)	0.00

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	3,500	500.00	2,500.00	0.00	1,000.00	28.57
TOTAL Fines & Forfeits	3,500	500.00	2,500.00	0.00	1,000.00	28.57
Investment Earnings						
11-00-78500 Interest Income	250	3.00	35.53	0.00	214.47	85.79
TOTAL Investment Earnings	250	3.00	35.53	0.00	214.47	85.79
Fund Balance Carryover						
11-00-79800 Carryover	20,539	0.00	0.00	0.00	20,539.00	100.00
TOTAL Fund Balance Carryover	20,539	0.00	0.00	0.00	20,539.00	100.00
TOTAL Impound Fee Fund	24,289	503.00	2,535.53	0.00	21,753.47	89.56
TOTAL REVENUE	24,289	503.00	2,535.53	0.00	21,753.47	89.56

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	15,289	0.00	0.00	0.00	15,289.00	100.00
TOTAL Other Services	24,289	0.00	0.00	0.00	24,289.00	100.00
TOTAL Police Dept	24,289	0.00	0.00	0.00	24,289.00	100.00
TOTAL EXPENDITURES	24,289	0.00	0.00	0.00	24,289.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	503.00	2,535.53	0.00	(2,535.53)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,569,699	33.99	10,545.01	0.00	1,559,153.99	99.33
TOTAL REVENUES	1,569,699	33.99	10,545.01	0.00	1,559,153.99	99.33
EXPENDITURE SUMMARY						
General Government	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
Information Systems	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL EXPENDITURES	1,569,699	0.00	58,332.65	0.00	1,511,366.35	96.28
REVENUE OVER/(UNDER) EXPENDITURES	0	33.99	(47,787.64)	0.00	47,787.64	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	8,858.65	0.00	(8,858.65)	0.00
TOTAL Intergovernmental	0	0.00	8,858.65	0.00	(8,858.65)	0.00
Investment Earnings						
13-00-78500 Interest	0	33.99	1,686.36	0.00	(1,686.36)	0.00
TOTAL Investment Earnings	0	33.99	1,686.36	0.00	(1,686.36)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,569,699	0.00	0.00	0.00	1,569,699.00	100.00
TOTAL Fund Balance Carryover	1,569,699	0.00	0.00	0.00	1,569,699.00	100.00
Transfers						
TOTAL NHMA CIP - Revenues	1,569,699	33.99	10,545.01	0.00	1,559,153.99	99.33
TOTAL REVENUE	1,569,699	33.99	10,545.01	0.00	1,559,153.99	99.33

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	167,091	0.00	46,327.04	0.00	120,763.96	72.27
13-12-88100 Vehicles	95,388	0.00	0.00	0.00	95,388.00	100.00
13-12-88400 Capital Imp - Software	37,320	0.00	0.00	0.00	37,320.00	100.00
13-12-88500 Capital Imp - Equipment	85,745	0.00	12,005.61	0.00	73,739.39	86.00
13-12-88600 Capital Imp - Radios/Commun	4,518	0.00	0.00	0.00	4,518.00	100.00
13-12-89200 Capital Imp-Water Wells	1,069,656	0.00	0.00	0.00	1,069,656.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
TOTAL General Government	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL Capital Projects	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL Information Systems	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL EXPENDITURES	1,569,699	0.00	58,332.65	0.00	1,511,366.35	96.28
REVENUE OVER/(UNDER) EXPENDITURES	0	33.99	(47,787.64)	0.00	47,787.64	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	97,741	3,954.86	21,921.10	0.00	75,819.90	77.57
TOTAL REVENUES	97,741	3,954.86	21,921.10	0.00	75,819.90	77.57
EXPENDITURE SUMMARY						
Water Impact Fee	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL EXPENDITURES	97,741	0.00	0.00	0.00	97,741.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	3,954.86	21,921.10	0.00	(21,921.10)	0.00

4.h.b

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Water						
14-00-75350 Water Capacity Charges	4,000	3,940.00	21,751.53	0.00	(17,751.53)	443.79-
TOTAL Water	4,000	3,940.00	21,751.53	0.00	(17,751.53)	443.79-
Investment Earnings						
14-00-78500 Interest Income	1,500	14.86	169.57	0.00	1,330.43	88.70
TOTAL Investment Earnings	1,500	14.86	169.57	0.00	1,330.43	88.70
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	92,241	0.00	0.00	0.00	92,241.00	100.00
TOTAL Fund Balance Carryover	92,241	0.00	0.00	0.00	92,241.00	100.00
TOTAL Water Impact Fee	97,741	3,954.86	21,921.10	0.00	75,819.90	77.57
TOTAL REVENUE	97,741	3,954.86	21,921.10	0.00	75,819.90	77.57

4.h.b

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL Capital Projects	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL Water Impact Fee	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL EXPENDITURES	97,741	0.00	0.00	0.00	97,741.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	3,954.86	21,921.10	0.00	(21,921.10)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	95,986	4,430.87	21,141.69	0.00	74,844.31	77.97
TOTAL REVENUES	95,986	4,430.87	21,141.69	0.00	74,844.31	77.97
EXPENDITURE SUMMARY						
Sewer Impact Fee	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL EXPENDITURES	95,986	0.00	24,850.00	0.00	71,136.00	74.11
REVENUE OVER/(UNDER) EXPENDITURES	0	4,430.87	(3,708.31)	0.00	3,708.31	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	15,000	4,421.00	21,001.00	0.00	(6,001.00)	40.01-
TOTAL Wastewater	15,000	4,421.00	21,001.00	0.00	(6,001.00)	40.01-
Investment Earnings						
15-00-78500 Interest Income	0	9.87	140.69	0.00	(140.69)	0.00
TOTAL Investment Earnings	0	9.87	140.69	0.00	(140.69)	0.00
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	80,986	0.00	0.00	0.00	80,986.00	100.00
TOTAL Fund Balance Carryover	80,986	0.00	0.00	0.00	80,986.00	100.00
TOTAL Sewer Impact Fee	95,986	4,430.87	21,141.69	0.00	74,844.31	77.97
TOTAL REVENUE	95,986	4,430.87	21,141.69	0.00	74,844.31	77.97

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL Capital Projects	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL Sewer Impact Fee	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL EXPENDITURES	95,986	0.00	24,850.00	0.00	71,136.00	74.11
REVENUE OVER/(UNDER) EXPENDITURES	0	4,430.87	(3,708.31)	0.00	3,708.31	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	72,882	5,458.03	65,399.73	0.00	7,482.27	10.27
TOTAL REVENUES	72,882	5,458.03	65,399.73	0.00	7,482.27	10.27
EXPENDITURE SUMMARY						
Drainage	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL EXPENDITURES	72,882	0.00	3,600.00	0.00	69,282.00	95.06
REVENUE OVER/(UNDER) EXPENDITURES	0	5,458.03	61,799.73	0.00	(61,799.73)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	52,358	5,447.36	65,310.45	0.00	(12,952.45)	24.74-
TOTAL Water	52,358	5,447.36	65,310.45	0.00	(12,952.45)	24.74-
Investment Earnings						
17-00-78500 Interest Income	625	10.67	89.28	0.00	535.72	85.72
TOTAL Investment Earnings	625	10.67	89.28	0.00	535.72	85.72
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	19,899	0.00	0.00	0.00	19,899.00	100.00
TOTAL Fund Balance Carryover	19,899	0.00	0.00	0.00	19,899.00	100.00
TOTAL Revenues	72,882	5,458.03	65,399.73	0.00	7,482.27	10.27
TOTAL REVENUE	72,882	5,458.03	65,399.73	0.00	7,482.27	10.27

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
Capital Projects						
17-24-89900 Drainage Capital	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL Capital Projects	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL Drainage	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL EXPENDITURES	72,882	0.00	3,600.00	0.00	69,282.00	95.06
REVENUE OVER/(UNDER) EXPENDITURES	0	5,458.03	61,799.73	0.00	(61,799.73)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	1,050,325	166,615.49	1,127,710.62	0.00	(77,385.62)	7.37-
TOTAL REVENUES	1,050,325	166,615.49	1,127,710.62	0.00	(77,385.62)	7.37-
EXPENDITURE SUMMARY						
Revenues	1,000	42.28	567.13	0.00	432.87	43.29
Expenses	1,049,325	164,033.82	1,127,079.96	0.00	(77,754.96)	7.41-
TOTAL EXPENDITURES	1,050,325	164,076.10	1,127,647.09	0.00	(77,322.09)	7.36-
REVENUE OVER/(UNDER) EXPENDITURES	0	2,539.39	63.53	0.00	(63.53)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

18 -Health Insurance Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues ========						
Investment Earnings						
18-00-78500 Interest Income	0	7.42	68.44	0.00	(68.44)	0.00
TOTAL Investment Earnings	0	7.42	68.44	0.00	(68.44)	0.00
Miscellaneous Revenue						
18-00-79550 Misc. Income	0	0.00	6,702.06	0.00	(6,702.06)	0.00
TOTAL Miscellaneous Revenue	0	0.00	6,702.06	0.00	(6,702.06)	0.00
Fund Balance Carryover						
18-00-79805 Premium Revenue	1,050,325	166,608.07	1,120,940.12	0.00	(70,615.12)	6.72-
TOTAL Fund Balance Carryover	1,050,325	166,608.07	1,120,940.12	0.00	(70,615.12)	6.72-
TOTAL Revenues	1,050,325	166,615.49	1,127,710.62	0.00	(77,385.62)	7.37-
TOTAL REVENUE	1,050,325	166,615.49	1,127,710.62	0.00	(77,385.62)	7.37-

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Other Services						
18-00-85400 Bank Charges	1,000	42.28	567.13	0.00	432.87	43.29
TOTAL Other Services	1,000	42.28	567.13	0.00	432.87	43.29
TOTAL Revenues	1,000	42.28	567.13	0.00	432.87	43.29
Expenses						
Personnel Services						
18-13-80510 Premium Expense	197,669	16,038.34	188,577.17	0.00	9,091.83	4.60
18-13-80520 Health Insurance Claims	809,956	144,649.25	903,579.46	0.00	(93,623.46)	11.56-
18-13-80530 Adminstration Cost	41,700	3,346.23	34,923.33	0.00	6,776.67	16.25
TOTAL Personnel Services	1,049,325	164,033.82	1,127,079.96	0.00	(77,754.96)	7.41-
TOTAL Expenses	1,049,325	164,033.82	1,127,079.96	0.00	(77,754.96)	7.41-
TOTAL EXPENDITURES	1,050,325	164,076.10	1,127,647.09	0.00	(77,322.09)	7.36-
REVENUE OVER/(UNDER) EXPENDITURES	0	2,539.39	63.53	0.00	(63.53)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	1,678.54	7,963,361.43	0.00	(7,963,361.43)	0.00
TOTAL REVENUES	0	1,678.54	7,963,361.43	0.00	(7,963,361.43)	0.00
EXPENDITURE SUMMARY						
2016 GO Bond	0	3,671.59	194,241.51	0.00	(194,241.51)	0.00
2017 GO Bond	0	0.00	50,161.82	0.00	(50,161.82)	0.00
2018 GO Bond	0	24.00	285,848.74	14,730.67	(300,579.41)	0.00
2019 GO Bond	0	14,779.39	341,797.84	524,674.40	(866,472.24)	0.00
2020 GO Bond	0	142,414.10	3,011,853.50	1,256,363.52	(4,268,217.02)	0.00
2021 GO Bond	0	47,746.92	286,268.93	275,000.85	(561,269.78)	0.00
TOTAL EXPENDITURES	0	208,636.00	4,170,172.34	2,070,769.44	(6,240,941.78)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(206,957.46)	3,793,189.09	(2,070,769.44)	(1,722,419.65)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,800,000.00	0.00	(7,800,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	91,474.50	0.00	(91,474.50)	0.00
TOTAL Investment Earnings	0	0.00	7,891,474.50	0.00	(7,891,474.50)	0.00
Miscellaneous Revenue						
80-00-79086 Interest Income 2016 GO Bd	0	17.83	303.10	0.00	(303.10)	0.00
80-00-79087 Interest Income 2017 GO Bon	0	0.00	39.06	0.00	(39.06)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	10.62	294.61	0.00	(294.61)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	101.29	5,883.21	0.00	(5,883.21)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	1,124.56	63,734.85	0.00	(63,734.85)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	424.24	1,632.10	0.00	(1,632.10)	0.00
TOTAL Miscellaneous Revenue	0	1,678.54	71,886.93	0.00	(71,886.93)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	1,678.54	7,963,361.43	0.00	(7,963,361.43)	0.00
TOTAL REVENUE	0	1,678.54	7,963,361.43	0.00	(7,963,361.43)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
80-86-85400 Bank Charges	0	23.59	366.49	0.00	(366.49)	0.00
TOTAL Other Services	0	23.59	366.49	0.00	(366.49)	0.00
Capital Projects						
Transfers Out						
80-86-99150 Parks	0	0.00	169,857.29	0.00	(169,857.29)	0.00
80-86-99200 Town Hall	0	3,648.00	21,122.00	0.00	(21,122.00)	0.00
80-86-99800 Other Expenses Paid from In	0	0.00	2,895.73	0.00	(2,895.73)	0.00
TOTAL Transfers Out	0	3,648.00	193,875.02	0.00	(193,875.02)	0.00
TOTAL 2016 GO Bond	0	3,671.59	194,241.51	0.00	(194,241.51)	0.00
2017 GO Bond						
Other Services						
80-87-85400 Bank Charges	0	0.00	90.20	0.00	(90.20)	0.00
TOTAL Other Services	0	0.00	90.20	0.00	(90.20)	0.00
Capital Projects						
80-87-96550 Public Works Facility Impro	0	0.00	1,770.69	0.00	(1,770.69)	0.00
TOTAL Capital Projects	0	0.00	1,770.69	0.00	(1,770.69)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-87-99450 Communications & Data Syste	0	0.00	39,640.88	0.00	(39,640.88)	0.00
80-87-99800 Other Expenses Paid from In	0	0.00	8,660.05	0.00	(8,660.05)	0.00
TOTAL Transfers Out	0	0.00	48,300.93	0.00	(48,300.93)	0.00
TOTAL 2017 GO Bond	0	0.00	50,161.82	0.00	(50,161.82)	0.00
2018 GO Bond						
Other Services						
80-88-85400 Bank Charges	0	24.00	396.24	0.00	(396.24)	0.00
TOTAL Other Services	0	24.00	396.24	0.00	(396.24)	0.00
Capital Projects						
80-88-97550 Paving (Streets) Projects	0	0.00	580.10	0.00	(580.10)	0.00
80-88-98550 Water Projects	0	0.00	210,919.03	0.00	(210,919.03)	0.00
TOTAL Capital Projects	0	0.00	211,499.13	0.00	(211,499.13)	0.00
Transfers Out						
80-88-99400 Communications & Data Syste	0	0.00	73,509.37	14,730.67	(88,240.04)	0.00
80-88-99800 Other Expenses Paid from In	0	0.00	444.00	0.00	(444.00)	0.00
TOTAL Transfers Out	0	0.00	73,953.37	14,730.67	(88,684.04)	0.00
TOTAL 2018 GO Bond	0	24.00	285,848.74	14,730.67	(300,579.41)	0.00
2019 GO Bond						
Other Services						
80-89-85400 Bank Charges	0	100.75	1,019.50	0.00	(1,019.50)	0.00
TOTAL Other Services	0	100.75	1,019.50	0.00	(1,019.50)	0.00
Capital Projects						
80-89-97550 Paving (Streets)	0	0.00	6,650.67	0.00	(6,650.67)	0.00
80-89-98550 Water Projects	0	2,555.07	232,130.83	524,674.40	(756,805.23)	0.00
80-89-98750 Sanitary Sewer Systems	0	0.00	9,161.65	0.00	(9,161.65)	0.00
80-89-98950 Traffic Control Systems	0	0.00	703.70	0.00	(703.70)	0.00
TOTAL Capital Projects	0	2,555.07	248,646.85	524,674.40	(773,321.25)	0.00
Transfers Out						
80-89-99450 Communications & Data Syste	0	12,123.57	92,131.49	0.00	(92,131.49)	0.00
TOTAL Transfers Out	0	12,123.57	92,131.49	0.00	(92,131.49)	0.00
TOTAL 2019 GO Bond	0	14,779.39	341,797.84	524,674.40	(866,472.24)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	49.14	909.17	0.00	(909.17)	0.00
TOTAL Other Services	0	49.14	909.17	0.00	(909.17)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	0.00	11,023.00	90,625.00	(101,648.00)	0.00
80-90-97550 Paving (Streets)	0	140,915.72	2,382,303.75	1,057,536.19	(3,439,839.94)	0.00
80-90-98550 Water Projects	0	555.00	94,630.86	93,587.75	(188,218.61)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	220,926.57	0.00	(220,926.57)	0.00
80-90-98950 Traffic Controls	0	0.00	53,321.61	0.00	(53,321.61)	0.00
TOTAL Capital Projects	0	141,470.72	2,762,205.79	1,241,748.94	(4,003,954.73)	0.00
Transfers Out						
80-90-99450 Communications & Data Syste	0	0.00	34,850.00	0.00	(34,850.00)	0.00
80-90-99600 Police	0	0.00	102,612.20	0.00	(102,612.20)	0.00
80-90-99700 Fire	0	0.00	102,348.42	14,614.58	(116,963.00)	0.00
80-90-99800 Other Expenses Paid from In	0	894.24	8,927.92	0.00	(8,927.92)	0.00
TOTAL Transfers Out	0	894.24	248,738.54	14,614.58	(263,353.12)	0.00
TOTAL 2020 GO Bond	0	142,414.10	3,011,853.50	1,256,363.52	(4,268,217.02)	0.00
2021 GO Bond						
Other Services						
80-91-85400 Bank Charges	0	64.77	973.34	0.00	(973.34)	0.00
TOTAL Other Services	0	64.77	973.34	0.00	(973.34)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	0.00	0.00	112,640.00	(112,640.00)	0.00
80-91-97690 Bond Issuance Cost	0	0.00	99,035.00	0.00	(99,035.00)	0.00
80-91-98550 Water Projects	0	5,682.15	32,339.15	162,360.85	(194,700.00)	0.00
80-91-98750 Sanitary Sewer System	0	42,000.00	42,000.00	0.00	(42,000.00)	0.00
TOTAL Capital Projects	0	47,682.15	173,374.15	275,000.85	(448,375.00)	0.00
Transfers Out						
80-91-99600 Police	0	0.00	111,891.44	0.00	(111,891.44)	0.00
80-91-99800 Other Expense paid from int	0	0.00	30.00	0.00	(30.00)	0.00
TOTAL Transfers Out	0	0.00	111,921.44	0.00	(111,921.44)	0.00
TOTAL 2021 GO Bond	0	47,746.92	286,268.93	275,000.85	(561,269.78)	0.00
TOTAL EXPENDITURES	0	208,636.00	4,170,172.34	2,070,769.44	(6,240,941.78)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(206,957.46)	3,793,189.09	(2,070,769.44)	(1,722,419.65)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 2864 1 (5205 : 4 h Finance Director's Report)

City of Nichols Hills
2016 GO Bond Issue

AS OF: 06/30/21

	Street - Paving Projects	Parks	Town Hall	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-86-97550	80-86-99150	80-86-99200	80-86-99450	80-86-99800	
						-
Issue Amount	150,000.00	1,000,000.00	3,000,000.00	50,000.00		4,200,000.00
Premium	4,191.94	27,945.64	83,839.38	1,397.31		117,374.27
Net Interest earned & Bank Fees					59,747.88	59,747.88
Prior Years:						
Issuance Expense	1,664.64	11,097.00	33,293.48	554.88		46,610.00
2015-2016			420,826.85			420,826.85
2016-2017	95,911.43		2,038,372.60	34,363.01		2,168,647.04
2017-2018	27,981.87	470,483.77	311,524.32	16,479.42	32,741.02	859,210.40
2018-2019	28,634.00	147,009.43	18,029.50	-	6,005.71	199,678.64
2019-2020	-	225,008.60	106,560.38	-	14,630.83	346,199.81
2020-2021	-	173,107.29	21,122.00	-	2,895.73	197,125.02
7/31/2020		43,317.84	2,750.00			46,067.84
8/31/2020		63,640.37				63,640.37
9/30/2020		10,809.54	6,792.00		2,895.73	20,497.27
10/31/2020		52,421.96				52,421.96
11/30/2020						-
12/31/2020						-
1/31/2021						-
2/28/2021						-
3/31/2021						-
4/30/2021		2,917.58				2,917.58
5/31/2021			7,932.00			7,932.00
6/30/2021			3,648.00			3,648.00
PROJECT COST TOTAL TO DATE:	154,191.94	1,026,706.09	2,949,729.13	51,397.31	56,273.29	4,238,297.76
Available Funds - Prior to encumbrances	(0.00)	1,239.55	134,110.25	(0.00)	3,474.59	138,824.39
ENCUMBRANCES:						55,455.00
FSB - Fire & City Hall PO# 17-15932		-	55,455.00			
Available Funds - After encumbrances	(0.00)	1,239.55	78,655.25	(0.00)	3,474.59	83,369.39

CASH	142,472.39	**Interest Earnings:**	
CD'S	-	Prior Fiscal Years	61,624.46
		Current Fiscal Year	303.10
		Bank Charges:	
EXPENSE ACCRUED	(3,648.00)	Prior Fiscal Years	(1,813.19)
ENCUMBRANCES	(55,455.00)	Current Fiscal Year	(366.49)
	83,369.39	**FUNDS AVAILABLE**	83,369.39

City of Nichols Hills
2018 GO Bond Issue

AS OF: 06/30/21

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,117.81	109,117.81
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
7/31/2020	5,318.10	82,563.33		1,641.02		89,522.45
8/31/2020		60,796.82		1,183.77		61,980.59
9/30/2020		104,668.88				104,668.88
10/31/2020						-
11/30/2020						-
12/31/2020						-
1/31/2021				760.00		760.00
2/28/2021					444.00	444.00
3/31/2021		3,084.37				3,084.37
4/30/2021		-				-
5/31/2021				69,924.58		69,924.58
6/30/2021						-
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	87,510.58	56,374.84	3,108,881.28
Available Funds - Prior to encumbrances	(0.00)	(0.00)	-	14,730.67	52,742.97	67,473.64
Due to Pre-Eng & Design						
ENCUMBRANCES:						14,730.67
Wireless Master Plan — Monte PO #17-12080				14,730.67	-	
Available Funds - After encumbrances	(0.00)	(0.00)	-	0.00	52,742.97	52,742.97

CASH	67,473.64
CD'S	-
EXPENSE ACCRUED	-
ENCUMBRANCES	(14,730.67)
	52,742.97

Interest Earnings:	
Prior Fiscal Years	105,102.47
Current Fiscal Year	6,511.69
Bank Charges:	
Prior Fiscal Years	(2,100.11)
Current Fiscal Year	(396.24)
FUNDS AVAILABLE	52,742.97

City of Nichols Hills
2019 GO Bond Issue

AS OF: 06/30/21

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
							-
Issue Amount	1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		3,000,000.00
Premium	41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		101,271.56
Net Interest earned & Bank Fees						88,091.74	88,091.74
Prior Years:							
Issuance Expense	18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019	60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
2019-2020	1,060,931.76	77,089.33	41,757.88	33,613.76	-	-	1,213,392.73
2020-2021	120,739.67	231,762.46	9,161.65	703.70	92,131.49	-	454,498.97
7/31/2020	120,739.67	4,476.00	776.36				125,992.03
8/31/2020		4,272.00	1,541.47				5,813.47
9/30/2020		34,056.55	6,843.82				40,900.37
10/31/2020		100,465.70		703.70			101,169.40
11/30/2020		50,209.88					50,209.88
12/31/2020							-
1/31/2021					933.00		933.00
2/28/2021							-
3/31/2021		9,822.33			1,790.00		11,612.33
4/30/2021		15,560.18			9,256.91		24,817.09
5/31/2021		10,344.75			68,028.01		78,372.76
6/30/2021		2,555.07			12,123.57		14,678.64
PROJECT COST TOTAL TO DATE:	1,261,183.76	345,131.12	51,687.86	51,687.86	93,668.16	-	1,803,358.77
Available Funds - Prior to encumbrances	0.00	1,288,205.23	(0.00)	(0.00)	9,707.56	88,091.74	1,386,004.53
Due to Pre-Eng & Design							
ENCUMBRANCES:							
WC-1901 Water Line SRB PO# 17-11415		39,565.50					
WW-1804 Redrill-Well 17 Layne PO 17-14140		58,776.60					
WC-1903 Wilshire SRB PO#17-12670		17,185.50					524,674.40
WC-1902 Bedford SRB PO #17-12669		17,550.00					
SW Water - Hydrant Replacement SWW PO#17-15505		378,591.75					
Water Tank Painting SRB PO#17-15226		13,005.05		-			
Available Funds - After encumbrances	0.00	763,530.83	(0.00)	(0.00)	9,707.56	88,091.74	861,330.13

CASH	800,683.17
CD'S	600,000.00
EXPENSE ACCRUED	(14,678.64)
ENCUMBRANCES	(524,674.40)
	861,330.13

Interest Earnings:	
Prior Fiscal Years	84,563.04
Current Fiscal Year	5,883.21
Bank Charges:	
Prior Fiscal Years	(1,335.01)
Current Fiscal Year	(1,019.50)
FUNDS AVAILABLE	861,330.13

4.h.c

City of Nichols Hills
2020 GO Bond Issue

AS OF: 06/30/21

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									77,971.96	77,971.96
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
7/31/2020	220,575.09	47,643.75						148.00		268,366.84
8/31/2020	203,108.46	11,020.62			34,850.00		78,724.51			327,703.59
9/30/2020	169,158.28	3,069.50	217,161.57	12,087.97			7,072.26		1,799.99	410,349.57
10/31/2020	327,083.64	1,971.00	900.00	6,767.14					623.07	337,344.85
11/30/2020	433,041.05	22,853.50	1,065.00	16,191.50			16,815.43		415.38	490,381.86
12/31/2020	179,177.48	38,710.24	1,800.00			21,346.92				241,034.64
1/31/2021	233,102.92	5,604.00				29,842.50			500.48	269,049.90
2/28/2021	65,365.64	503.25				29,193.00			1,192.32	96,254.21
3/31/2021	88,864.61			18,275.00		6,865.50			1,192.32	115,197.43
4/30/2021	333,701.91					15,100.50		10,875.00	1,266.84	360,944.25
5/31/2021	121,076.95								1,043.28	122,120.23
6/30/2021	140,915.72	555.00							894.24	142,364.96
PROJECT COST TOTAL TO DATE:	2,684,599.33	299,220.52	236,782.57	57,432.98	203,059.00	304,274.42	103,882.20	28,474.30	8,927.92	3,926,653.24
Available Funds - Prior to encumbrances	1,257,730.03	282,519.78	22,922.92	171,107.85	77,422.93	2,012,298.57	(0.00)	361,083.94	69,044.04	4,254,130.06
Due to Pre-Eng & Design										
ENCUMBRANCES:										
PW Facility Phase III — SRB PO 17-15504								90,625.00		
PC-2002 N Penn & Drury — Rudy PO 17-14851	943,508.09									
PC-2102 Bedford — SRB PO 17-14141	20,685.00									
PC-2101 7300 Nichols Rd — SRB PO 17-14142	864.60									
PC-2101 7100 Nichols Road — SRB PO 17-14143	739.20									
PC-2101 Buttram — SRB PO 17-14144	3,289.50									
WC-2001 Greystone Tower — SRB 17-13756		3,895.00								
Tank Painting		132,400.00								1,378,611.02
Stolz Telecom — PO 17-15880	-	40,000.00								
PC 2002 Glenwood Ave — SRB PO 17-12296	21,672.00									
PC 2002 Drury Ln — SRB PO 17-12297	17,088.80									
PC 2002 N Penn — SRB PO 17-12298	39,536.50									
United Technology Water Meter parts — PO # 17-14836		1,192.75								
Southwest WW — PO #15505		48,500.00								
FSB - Fire & City Hall — FSB PO#17-12937						14,614.58				
Available Funds - After encumbrances	210,346.34	56,532.03	22,922.92	171,107.85	77,422.93	1,997,683.99	(0.00)	270,458.94	69,044.04	2,875,519.04

CASH	1,096,495.02
CD'S	3,300,000.00
EXPENSE ACCRUED	(142,364.96)
ENCUMBRANCES	(1,378,611.02)
	2,875,519.04

Interest Earnings:	
Prior Fiscal Years	15,708.48
Current Fiscal Year	63,734.85
Bank Charges:	
Prior Fiscal Years	(562.20)
Current Fiscal Year	(909.17)
FUNDS AVAILABLE	2,875,519.04

Attachment: 2020 2021 GO Bonds Spreadsheet - June (5205 : 4 h Finance Director's Report)

City of Nichols Hills
2021 GO Bond Issue

AS OF: **06/30/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							658.76	658.76
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
1/31/2021								-
2/28/2021					66,691.44			66,691.44
3/31/2021		5,261.25						5,261.25
4/30/2021		12,276.25			45,200.00		30.00	57,506.25
5/31/2021		9,119.50						9,119.50
6/30/2021		5,682.15	42,000.00					47,682.15
PROJECT COST TOTAL TO DATE:	38,331.62	70,289.87	46,062.97	7,998.98	113,313.48	9,268.66	30.00	285,295.59
Available Funds - Prior to encumbrances	3,016,073.70	2,953,763.63	277,689.83	629,389.34	(0.00)	729,292.41	628.76	7,606,837.67
ENCUMBRANCES:								
Water Treatment Facility SRB PO#17-15227		162,360.85						
PC-2102 Bedford SRB PO 17-14141	56,883.75							285,153.35
PC-2101 7300 Nichols Rd SRB PO 17-14142	10,152.50							
PC-2101 7100 Nichols Road SRB PO 17-14143	9,800.00							
PC-2101 Buttram SRB PO 17-14144	45,956.25							
Available Funds - After encumbrances	2,893,281.20	2,791,402.78	277,689.83	629,389.34	(0.00)	729,292.41	628.76	7,321,684.32

CASH	1,154,519.82
CD'S	6,500,000.00
EXPENSE ACCRUED	(47,682.15)
ENCUMBRANCES	(285,153.35)
	7,321,684.32

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	1,632.10
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(973.34)
FUNDS AVAILABLE	7,321,684.32

Monthly Report – June 2021

Information Systems
City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Monthly Report – June 2021

To follow is a summary of activities in the Information Systems Department during the month.

Nicholshills.TV and Cox Cable Issues:

The company that supplies the digital content for our Cox Cable Channel and our Internet TV station (www.nicholshills.tv) has recently been bought out by another company, resulting in an equipment change. This change caused some issues with our broadcasting equipment, and the new media players supplied by the new company are not compatible with our current system. As a result, some digital content is not available on either channel until the problems are resolved. These problems will not impact the broadcast of public meetings. They will still be available on both channels. We are working with the new company to find a resolution. We are also looking for alternative providers should the current vendor not be able to resolve our issues. If we switch to a new vendor, all the digital content will have to be recreated. This could take a week or two to complete.

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 2,900 individuals browsed the City's website. These individuals made more than 4,000 different visits to the site. Users averaged one minute and forty-nine seconds during each visit. Over 52% of visitors browsed directly to the website, and 48% used a search engine to navigate the site.

Email Firewall Activities for the Month:

Email statistics for the month are listed below. Our Email filtering consists of four different systems, which combined, do an excellent job of filtering out spam and hazardous emails.

Top Virus by Month

Top Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Jun	MSIL/GenKryptik.FGKR!tr	1	50.00%
	Malware_Generic.P0	1	50.00%
	Subtotal (2)	2	100.00%
	Total	2	100%

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Jun	Not Spam	12	70.59%
	Spam	5	29.41%
	Subtotal (2)	17	100.00%
	Total	17	100%

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked one employee into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

06/18/2021 - 06/26/2021

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Holiday, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces
1.6%	61	61	1	0	0	0	0	0

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Department Activities:

1. Updated the firmware on the Public Works plotter.
2. Configured new backup settings on one of the City's backup appliances.
3. Attended a meeting with Sensus to discuss the removal of antennas on the water tower.
4. Contacted support partner on setting up specific permissions on Police call recorder server.
5. Researched possible conversion of a physical server to a virtual server.
6. Configured profile settings on a workstation in City Hall for Assistant Finance Director.
7. Configured snapshot settings for virtual servers.
8. Researched upgrading one of the Police servers to a newer operating system.
9. Upgraded the Public Works fuel systems server with a new operating system.
10. Bookmarked and exported a Building Commission discussion for Public Works Inspector.

11. Upgraded the City's wireless access controller and all access points to the latest firmware version.
12. Troubleshoot the Fire Departments PA system not delivering static-free audio.
13. Assisted the Court Clerk with connecting to a training webinar.
14. Discussed new layout of the Police call recorder dashboard with the Dispatch Supervisor.
15. Performed critical updates on both City Hall and Public Works datacenters.
16. Tested the Council Chambers audio/video system before meeting.
17. Recorded and broadcast the City Council Meeting.
18. Uploaded the City Council Meeting to the On-Demand server.
19. Setup new wireless access points for the new upcoming Fire Department addition.
20. Setup and configured new wireless routers for new Patrol Units 50 and 51.
21. Updated the firmware on City Hall and Public Works hardware/software support servers.
22. Installed new Digital Display for Dispatch Department for viewing all City security cameras.
23. Deployed and configured a new virtual server to replace a physical one.
24. Added some known good emails to the City's "Safe List."
25. Deployed and configured a new virtual server for Police Department.
26. Programmed two new Patrol Units to use the City's fuel systems.
27. Ordered new SIM cards for Patrol Unit wireless routers.
28. Deployed all critical updates to all City workstations and servers.
29. Created and deployed new group policies to all City workstations to remove unnecessary settings.
30. Assisted Detective with the installation of video software.
31. Assisted the Finance Director with a scanner issue.
32. Created a script to remove old backup files from backup locations.
33. Tested the Council Chambers audio/video system before a meeting.
34. Recorded and broadcast the Building Commission Meeting.
35. Uploaded the Building Commission Meeting to the City's On-Demand server.
36. Worked with a support partner to upgrade the audio/video server software.
37. Assisted the Streets Chief with connecting to a training webinar.
38. Added two new employees to all City services and access control.
39. Removed a former employee from all City services and access control.
40. Assisted Dispatch department with browser issue not refreshing often enough while trying to track police vehicles.
41. Posted construction information on website per Public Works Deputy Director.
42. Assisted Water Chief with email box size issue.
43. Configured and installed a new computer for the Public Works Inspector.
44. Created new disaster recovery media of all the City's critical data in the event of an EMP event or disaster.
45. Prepared obsolete equipment for surplus.

46. Assisted Assistant Police Chief with Police call recorder login.
47. Assisted Public Works employee with phone issue.
48. Presented new employee orientation to a Public Works employee.
49. Scheduled all meetings for July on the broadcast server.

SRB
ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

June 24, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the July 13, 2021 Council Meeting.

2018 G.O. Bond Issue:

- **Re-drill of Water Well #17 (WW-1804)**

Contractor:	Layne Christensen Co.	Original Contract Amount:	$848,678.90
Start Date:	January 20, 2020	Amended Contract Amount:	$860,803.90
Award Date:	December 19, 2019	Claims to Date Less Ret.:	$801,380.53
Project Duration:	90 Calendar Days	Amount Remaining:	$59,423.37
Days Used:	90	Percent Complete:	99%

2019 G.O. Bond Issue:

- **12" Water Line replacement along Bedford Drive from Grand Blvd. to Western Ave. (WC-1902)**
  Project to be moved to 2022 Water Projects.

- **12" Water Line replacement along Wilshire Blvd. from Stratford to N. Pennsylvania (WC-1903)**

Contractor:	Southwest Water Works, LLC	Original Contract Amount:	$427,091.75
Start Date:	June 1, 2021	Amended Contract Amount:	-
Award Date:	April 13, 2021	Claims to Date Less Ret.:	$0.00
Project Duration:	120 Calendar Days	Amount Remaining:	$427,091.75
Days Used:	14	Percent Complete:	10%

2020 G.O. Bond Issue:

- **Paving Improvements to N. Pennsylvania Ave., the 1600 Block of Drury Lane and the 1200 Block of Glenwood Ave (PC-2002)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,598,277.20
Start Date:	January 11, 2021	Amended Contract Amount:	-
Award Date:	November 10, 2020	Claims to Date Less Ret.:	$654,769.11
Project Duration:	210 Calendar Days	Amount Remaining:	$946,508.09
Days Used:	85	Percent Complete:	41%

- **Greystone Water Tower Blowoff Line (WC-2001)**
  Bid with WC-1903.

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**
  Task Order Executed. Design underway. To be advertised in August and bid in September.

- **Paving Improvements to the 1400, 1500 & 1000 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**
  Task Order Executed. Design underway. To be advertised in September and bid in October.

- **Public Works Improvements (FC-2101)**
  Task Order Executed. Design underway.

- **Water Treatment Facility (WC-2101)**
  Task Order Executed. Design underway.

- **Water Tower Painting (WC-2002)**
  Project awarded to Utility Service Co., Inc. Contract and bonds are being processed. Work to begin the week of July 19th, 2021.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
City Engineer

GJW/edp
Cc: File 116000

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR MATRIX MECHA	00-72050	Building Permits	MATRIXMECHANICAL:	500.00
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES JUNE 2021	312.00
	UNITED STATES TREASURY	00-31000	Warrants Outstanding	UNITED STATES TREASURY	187.96
				TOTAL:	999.96
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	200.73
		02-84700	Telephone	MONTHLY CHARGES	200.73
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
		02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-83000	Material & Supplies	COOKIES - BIRTHDAY	23.84
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.56
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	INK CARTRIDGE	105.99
				TOTAL:	1,388.59
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	17,791.41
				TOTAL:	17,791.41
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.56
				TOTAL:	85.56
Police Department	BATTERIES PLUS #093	06-83000	Material & Supplies	FLASHLIGHT BATTERIES	53.85
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	384.96
		06-84700	Telephone	MONTHLY CHARGES	405.08
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	456.56
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
	VISA	06-83000	Material & Supplies	SUPPLIES	67.49
		06-83000	Material & Supplies	SUPPLIES	8.99
		06-84100	Vehicle Maintenance	CAR WASHES	19.99
		06-83000	Material & Supplies	CLIPBOARD	25.89
	TRANSUNION RISK AND ALTERNAT	06-83000	Material & Supplies	ACCESS TO DATABASE	100.00
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	UNLEADED FUEL	2,737.44
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	66.65
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	469.04
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	MAY BOARDING	30.00
	VIGILANT SOLUTIONS LLC	06-84000	Equipment Maintenanc	ESA RENEWALS	95.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	614.67
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	342.26
	DPS	06-83000	Material & Supplies	OLETS FEES	350.00
		06-83000	Material & Supplies	OLETS FEES	210.00
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREEN	48.00
	ONG	06-84800	Utilities	MONTHLY CHARGES	39.97
				TOTAL:	7,925.16
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	EOC CADET LUNCH	62.91
		07-83000	Material & Supplies	EOC CADET LUNCH	52.85
		07-83000	Material & Supplies	LUNCH SUPPLIES	23.20
		07-83000	Material & Supplies	STATION SUPPLIES	36.89
		07-83000	Material & Supplies	STATION SUPPLIES	119.90
		07-83000	Material & Supplies	STATION SUPPLIES	154.72
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION TOOLS	11.18
	EMSA	07-85200	EMSA Subsidy	JUNE SUBSIDY 2021 PAYMENT	2,506.68
	TODD MAYS	07-84300	Training & Membershi	TC:SWIFTWATER RESCUE TECH	102.28

Attachment: Claims List 06 30 21 (5209 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OSFA	07-84300	Training & Membershi	CONVENTION REGISTRATION	120.00
	CONRAD FIRE EQUIPMENT	07-84100	Vehicle Maintenance	ANNUAL PUMP TESTING	245.00
		07-84100	Vehicle Maintenance	ANNUAL PUMP TESTING	290.00
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.07
		07-84700	Telephone	MONTHLY CHARGES	214.07
	STOLZ TELECOM LLC	07-84000	Equipment Maintenanc	PUBLIC ADDRESS AMP	1,035.99
	CASCO INDUSTRIES INC	07-81100	Uniform Allowance	FIRE FIGHTING GLOVES	88.00
	VISA	07-84300	Training & Membershi	TC:SWIFTWATER RESCUE TECH	384.00
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	UNLEADED FUEL	337.95
		07-84900	Fuel	DIESEL FUEL	363.96
	ACROSS THE STREET PRODUCTION	07-84300	Training & Membershi	BLUE CARD T-T-T	9,000.00
		07-84300	Training & Membershi	BLUE CARD RENEWAL	1,000.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	179.70
	CFS INSPECTIONS	07-84100	Vehicle Maintenance	ANNUAL LADDER TESTING	850.00
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	204.89
	COLTON SANDERSON	07-84300	Training & Membershi	TC:SWIFTWATER RESCUE TECH	53.53
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	171.13
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	DRUG SCREEN	48.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	39.98
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	CLASS REGISTRATION	60.00
		07-84300	Training & Membershi	CLASS REGISTRATION	60.00
				TOTAL:	18,010.88
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	12,454.35
	LEE ENGINEERING	08-86075	Engineering Fees	DRAKESTONE SPEED STUDY	5,400.00
				TOTAL:	17,854.35
Street Department	TECH-LOCK	09-84100	Vehicle Maintenance	KEYS	326.00
	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	23.55
	URBAN CONTRACTORS, LLC	09-83000	Material & Supplies	VIDEO INSPECTION	1,800.00
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	82.70
		09-84700	Telephone	MONTHLY CHARGES	82.70
	NORTHERN SAFETY & INDUSTRIAL	09-83500	Safety Supplies	SAFETY SUPPLIES	78.36
	US FLEET TRACKING	09-84100	Vehicle Maintenance	PUBLIC WORK GPS	89.85
	VERMEER GREAT PLAINS, INC.	09-84000	Equipment Maintenanc	HIGH PRESSURE WAND	393.89
	PETROLEUM TRADERS CORPORATIO	09-84900	Fuel	UNLEADED FUEL	185.01
		09-84900	Fuel	DIESEL FUEL	198.80
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	335.36
	CRAFCO INC	09-83000	Material & Supplies	COLD PATCH	380.00
		09-83000	Material & Supplies	COLD PATCH	707.88
	RITZ SAFETY LLC	09-83500	Safety Supplies	SAFETY EQUIPMENT	140.97
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHAULT	56.18
		09-83000	Material & Supplies	HOT PATCH	200.00
	ICM INC	09-84000	Equipment Maintenanc	JACK HAMMER REPAIR	587.35
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS	180.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,535.99
		09-85500	Street Lighting	MONTHLY CHARGES	26.82
		09-85500	Street Lighting	MONTHLY CHARGES	27.42
		09-85500	Street Lighting	MONTHLY CHARGES	26.93
		09-85500	Street Lighting	MONTHLY CHARGES	26.35
		09-85500	Street Lighting	MONTHLY CHARGES	26.46
		09-85500	Street Lighting	MONTHLY CHARGES	42.35
		09-85500	Street Lighting	MONTHLY CHARGES	30.31
	ONG	09-84800	Utilities	MONTHLY CHARGES	23.00

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	12,614.23
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	729.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	PUBLIC WORK GPS	119.80
	HARD HAT SAFETY AND GLOVE LL	10-83500	Safety Supplies	GATORADE	420.00
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	AC REPAIR	477.75
		10-84100	Vehicle Maintenance	AC REPAIR	404.41
	PETROLEUM TRADERS CORPORATIO	10-84900	Fuel	DIESEL FUEL	1,554.87
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	943.59
	RITZ SAFETY LLC	10-83500	Safety Supplies	SAFETY EQUIPMENT	422.65
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGEJUNE21	64.07
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGEJUNE21	8,382.73
	INTERSTATE BATTERY SUPPLY	10-84100	Vehicle Maintenance	BATTERIES	352.85
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	JUNE 2021	4,355.22
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	144.00
	ONG	10-84800	Utilities	MONTHLY CHARGES	23.00
				TOTAL:	18,393.94
Parks Department	CINTAS CORP. #064	11-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	246.22
	RITZ SAFETY LLC	11-83500	Safety Supplies	SAFETY EQUIPMENT	46.99
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES FOR PARKS	50.16
		11-85700	Parks Maintenance	SUPPLIES FOR PARKS	102.09
		11-85700	Parks Maintenance	IRRIGATION LINES	105.71
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE JUNE	10,602.50
				TOTAL:	11,153.67
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	62.78
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	122.71
		12-84700	Telephone	MONTHLY CHARGES	119.37
	VISA	12-84100	Vehicle Maintenance	CAR WASH	17.00
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	1,043.13
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	CCM OVERHEAD DOOR	12-84200	Building Maintenance	OVERHEAD DOOR	260.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.78
	ONG	12-84800	Utilities	MONTHLY CHARGES	23.00
				TOTAL:	2,435.77
General Government	OKLAHOMA DEPARTMENT OF LABOR	13-84200	Building Maintenance	ELEVATOR INSPECTION	25.00
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING JUNE 2021	49.00
	VISA	13-83000	Material & Supplies	COPY PAPER	578.80
	VISA	13-83000	Material & Supplies	AMAZON	206.51
		13-83000	Material & Supplies	AMAZON	170.00
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	89.00
		13-84200	Building Maintenance	PEST CONTROL	35.00
		13-84200	Building Maintenance	PEST CONTROL	215.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	VISA	13-83000	Material & Supplies	FLOWERS FOR CLEMENTS	10.84
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	ATP TESTING	300.00
		13-84200	Building Maintenance	DISINFECTANT	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.78
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	503.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	CONSULTING - FINANCIAL	170.00
		13-86400	Auditing Fees	SANITATION STUDY	580.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50

Attachment: Claims List 06 30 21 (5209 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		13-83000	Material & Supplies	5 GAL WATER	79.60
		13-83000	Material & Supplies	5 GAL WATER	115.00
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	1,219.20
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARDS (2)	109.00
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	51.12
		13-86300	Publications	NOTICES AND PUBLICATIONS	51.12
	MUNICIPAL CODE CORP	13-87000	Misc. Expenses	ADMIN SUPPORT FEE	250.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	MISC OFFICE SUPPLIES	52.53
		13-83000	Material & Supplies	PAPER	62.49
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,188.31
	ONG	13-84800	Utilities	MONTHLY CHARGES	39.97
				TOTAL:	10,015.47
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	47.09
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	40.01
		14-84700	Telephone	MONTHLY CHARGES	121.37
		14-84700	Telephone	MONTHLY CHARGES	121.37
	US FLEET TRACKING	14-84100	Vehicle Maintenance	PUBLIC WORK GPS	89.85
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED FUEL	130.63
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	41.40
	AT&T MOBILITY 287305710578	14-84700	Telephone	MONTHLY CHARGES	89.76
	RITZ SAFETY LLC	14-84300	Training & Membershi	SAFETY EQUIPMENT	186.95
	HIBDON TIRES PLUS	14-84100	Vehicle Maintenance	OIL CHANGE	61.35
	OFFICE DEPOT 35315277	14-83200	Office Supplies	OFFICE SUPPLIES	68.50
	ONG	14-84800	Utilities	MONTHLY CHARGES	23.00
				TOTAL:	1,021.28
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	16.64
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	41.35
	VISA	15-84300	Training & Membershi	THE DONUT PALACE	25.62
		15-84300	Training & Membershi	OSC CONFERENCE	469.00
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED FUEL	94.09
	GREAT PLAINS ADA CENTER	15-84300	Training & Membershi	ACTCP MEMBERSHIP	25.00
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.78
	RITZ SAFETY LLC	15-83000	Material & Supplies	SAFETY EQUIPMENT	25.01
				TOTAL:	739.49
Information Systems Mg	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	244.45
		16-84700	Telephone	MONTHLY CHARGES	254.46
	TELVUE	16-84000	Equipment Maintenanc	UTILITY PROGRAM	895.50
	VISA	16-84000	Equipment Maintenanc	TRIP LITE POWER STRI	84.98
		16-84000	Equipment Maintenanc	UPS BATTERIES	68.38
		16-84000	Equipment Maintenanc	MP3 PLAYER - COX	35.99
		16-84000	Equipment Maintenanc	TV SIGNAL CONVERTER	295.00
		16-84000	Equipment Maintenanc	VIDEO CARD DISPATCH	156.73
		16-84000	Equipment Maintenanc	DOMAIN REGISTRATION	134.97
		16-84000	Equipment Maintenanc	DISPLAY DISPATCH	315.00
		16-83000	Material Supplies	BATHROOM PRODUCTS	23.82
		16-83000	Material Supplies	OFFICE SUPPLIES	62.74
		16-83000	Material Supplies	MISC SUPPLIES	4.49
		16-84000	Equipment Maintenanc	PRINTER TONER	84.89
		16-84000	Equipment Maintenanc	PRINTER TONER	308.67

Attachment: Claims List 06 30 21 (5209 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		16-84000	Equipment Maintenanc	TEMP SENSOR PROGRAM	249.95
		16-83000	Material Supplies	AIR FILTER	162.30
		16-84000	Equipment Maintenanc	PAID INVOICE IN ERROR	50.17-
	VISA	16-84000	Equipment Maintenanc	ANNUAL SOFTWARE LICENSE	139.95
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.78
	SOFTWARE HOUSE INTERNATIONAL	16-84000	Equipment Maintenanc	WIRELESS NETWORK	724.30
		16-84000	Equipment Maintenanc	ODIS SERVER UPDATE	3,545.01
		16-84000	Equipment Maintenanc	FORTIGATE & FORTIMAI	2,858.82
				TOTAL:	10,643.01

5.a.a

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	VISA	07-83000	Material & Supplies	FLOWERS FOR T FORD	160.44
				TOTAL:	160.44

5.a.a

FUND: Designated Funds-PW

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
INVALID DEPARTMENT	VISA	12-83000	Material & Supplies	RETIREMENT CAKE	43.43
				TOTAL:	43.43

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	BEELER, JEFF	00-34150	Utility Refunds	02-00077-01	2,450.00
		SERADGE, ALI	00-34150	Utility Refunds	01-00158-05	67.41
		GASBARRA, KA	00-34150	Utility Refunds	01-00447-07	50.96
		HOWELL, KATE	00-34150	Utility Refunds	02-00415-07	154.99
		TURNER II, J	00-34150	Utility Refunds	02-00517-00	246.24
		MILSTEN, HAI	00-34150	Utility Refunds	02-00773-05	198.42
		JENKINS-SMIT	00-34150	Utility Refunds	02-00794-11	132.44
		HILLIS, MADI	00-34150	Utility Refunds	02-00857-05	218.51
					TOTAL:	3,518.97
Municipal Authority	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	23.55
	CITY OF THE VILLAGE		12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WESTLAKE HARDWARE		12-84500	Well Maintenance	WELL MAINTENANCE SUPPLIES	122.99
			12-84500	Well Maintenance	WELL MAINTENANCE SUPPLIES	83.19
	FIRESTONE COMPLETE AUTO		12-84100	Vehicle Maintenance	TIRES	175.62
			12-84100	Vehicle Maintenance	TIRES	16.84
			12-84100	Vehicle Maintenance	OIL CHANGE	88.35
	TPSI		12-84950	Printing & Processin	UTILITY LATE NOTICES	86.25
			12-84950	Printing & Processin	UTILITY INVOICES JUNE 202	1,074.26
	ACCURATE ENVIRONMENT		12-83000	Materials & Supplies	COLIFORM	100.00
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	673.81
			12-84700	Telephone	MONTHLY CHARGES	708.50
	BOBCAT OF OKLAHOMA		12-84000	Equipment Maintenanc	FIX TRACKHOE	6,473.87
	CANADIAN VALLEY TURF FARM		12-83000	Materials & Supplies	SOD	80.19
	US FLEET TRACKING		12-84100	Vehicle Maintenance	PUBLIC WORK GPS	239.60
	BRENNTAG SOUTHWEST		12-84500	Well Maintenance	CHLORINE	780.25
	PETROLEUM TRADERS CORPORATIO		12-84900	Fuel	UNLEADED FUEL	3,119.93
			12-84900	Fuel	DIESEL FUEL	818.04
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	573.64
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	OKC SEWER CHARGES	59,588.82
	VISA		12-83000	Materials & Supplies	DRILL	99.00
			12-84300	Training & Membershi	COLBERT DEQ	65.00
			12-83200	Office Supplies	POUCHES	24.99
			12-84300	Training & Membershi	COSWA	214.20
			12-84500	Well Maintenance	ORDER WAS CANCELLED	231.10-
	RITZ SAFETY LLC		12-83500	Safety Supplies	SAFETY EQUIPMENT	296.93
			12-83500	Safety Supplies	WELDING HELMET	2,140.24
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	CONSULTING - FINANCIAL	170.00
	DJ'S INDUSTRIAL RUBBER INC		12-83000	Materials & Supplies	HOSE	10.00
			12-83000	Materials & Supplies	RUBBER HOSE	21.85
	FRONTIER EQUIPMENT		12-83000	Materials & Supplies	PUMP	40.59
	HOME DEPOT		12-84500	Well Maintenance	AIR COMP	277.30
			12-84500	Well Maintenance	SHOP FAN	219.00
			12-84500	Well Maintenance	WELL SUPPLIES	54.90
			12-83300	Minor Tools	MISC TOOLS	224.84
	LOCKE SUPPLY CO		12-84500	Well Maintenance	WELL SUPPLIES	150.76
			12-83000	Materials & Supplies	FAUCET	67.74
	SAINTS OCCUPATIONAL HEALTH		12-81200	Medical Exams	DRUG SCREENS	90.00
	OG&E		12-84800	Utilities	MONTHLY CHARGES	535.27
			12-84800	Utilities	MONTHLY CHARGES	185.36
			12-84800	Utilities	MONTHLY CHARGES	1,004.75
			12-84800	Utilities	MONTHLY CHARGES	9,603.04
			12-84800	Utilities	MONTHLY CHARGES	1,447.19
	OK CONTRACTORS SUPPLY		12-83000	Materials & Supplies	WATER PART	125.00

Attachment: Claims List 06 30 21 (5209 : 5 Total Warrants & Claims)

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-83000	Materials & Supplies	WATER METER PARTS	1,109.00
		12-83000	Materials & Supplies	PARTS	1,277.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	95.29
		12-84800	Utilities	MONTHLY CHARGES	95.29
		12-84800	Utilities	MONTHLY CHARGES	105.13
		12-84800	Utilities	MONTHLY CHARGES	38.46
		12-84800	Utilities	MONTHLY CHARGES	23.00
	SMITH FARM & GARDEN	12-84500	Well Maintenance	LEAF BLOWER	386.39
				TOTAL:	95,330.11

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2016 GO Bonds	FRANKFURT-SHORT-BRUZA ASSOCI	86-99200	Town Hall	CITY HALL & FIRE DEPT REN	3,648.00
				TOTAL:	3,648.00
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	Water tank paiting	1,569.57
		89-98550	Water Projects	WC-1903	985.50
	TRAVIS VOICE & DATA	89-99450	Communications & Dat	PHONE EQUIPMENT	2,610.00
	DIGI SECURITY SYSTEMS, LLC	89-99450	Communications & Dat	GATE ACCESS CONTROL	6,361.01
	SOFTWARE HOUSE INTERNATIONAL	89-99450	Communications & Dat	UPS FOR WELL SITES	292.26
		89-99450	Communications & Dat	2019 MS OFFICE	2,860.30
				TOTAL:	14,678.64
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-98550	Water Projects	WC-2001 Greystone Tower	555.00
		90-99800	Other Expenses Paid	MISC 2020 BOND ISSUE	894.24
		90-97550	Paving (Streets)	PC 2002 N Penn	3,932.25
		90-97550	Paving (Streets)	PC 2002 Drury Ln	2,005.20
	BURGESS ENGINEERING & TESTIN	90-97550	Paving (Streets)	PC2002 TESTING	444.00
	RUDY CONSTRUCTION CO.	90-97550	Paving (Streets)	PC-2002 NPenn & Drury	134,534.27
				TOTAL:	142,364.96
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	5,682.15
	URBAN CONTRACTORS, LLC	91-98750	Sanitary Sewer Syste	CLEAN OUT SEWER LINE	42,000.00
				TOTAL:	47,682.15

=============== FUND TOTALS ================

01	General Fund	131,072.77
03	Designated Fds-Fire & Gen	160.44
05	Designated Funds-PW	43.43
06	Municipal Authority	98,849.08
80	General Obligation Bonds	208,373.75
	GRAND TOTAL:	438,499.47

TOTAL PAGES: 10

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET:	01-City of Nichols Hills
VENDOR:	Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION:	All
BANK CODE:	Exclude: PY
ITEM DATE:	6/01/2021 THRU 6/30/2021
ITEM AMOUNT:	99,999,999.00CR THRU 99,999,999.00
GL POST DATE:	0/00/0000 THRU 99/99/9999
CHECK DATE:	0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES:	NO
EXPENSE TYPE:	N/A
CHECK DATE:	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE:	None
SEQUENCE:	By Department
DESCRIPTION:	Distribution
GL ACCTS:	YES
REPORT TITLE:	C L A I M S L I S T
SIGNATURE LINES:	0

PACKET OPTIONS

INCLUDE REFUNDS:	YES
INCLUDE OPEN ITEM:	NO

5.b.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Administration	TRAVIS VOICE & DATA	02-84700	Telephone	PHONE MAINTENANCE	1,390.10
	TYLER TECHNOLOGIES INC	02-84400	Software Agreements	ANNUAL MAINTENANCE	14,806.63
	OMAG	02-80600	Worker's Comp	WORKERS COMP	2,352.32
				TOTAL:	18,549.05
Municipal Court	TRAVIS VOICE & DATA	05-84700	Telephone	PHONE MAINTENANCE	38.00
	TYLER TECHNOLOGIES INC	05-84400	Software Agreement	ANNUAL MAINTENANCE	9,208.15
	OMAG	05-80600	Worker's Comp	WORKERS COMP	585.93
				TOTAL:	9,832.08
Police Department	TRAVIS VOICE & DATA	06-84700	Telephone	PHONE MAINTENANCE	426.80
	OMAG	06-80600	Worker's Comp	WORKERS COMP	14,691.21
				TOTAL:	15,118.01
Fire Department	TRAVIS VOICE & DATA	07-84700	Telephone	PHONE MAINTENANCE	269.40
	OMAG	07-80600	Worker's Comp	WORKERS COMP	9,159.39
				TOTAL:	9,428.79
Street Department	OMAG	09-80600	Worker's Comp	WORKERS COMP	1,762.08
				TOTAL:	1,762.08
Sanitation	OMAG	10-80600	Worker's Comp	WORKERS COMP	5,876.49
				TOTAL:	5,876.49
Parks Department	OMAG	11-80600	Worker's Comp	WORKERS COMP	1,176.16
				TOTAL:	1,176.16
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	PHONE MAINTENANCE	1,421.70
	OMAG	12-80600	Worker's Comp	WORKERS COMP	624.70
				TOTAL:	2,046.40
General Government	TRAVIS VOICE & DATA	13-84000	Equipment Maintenanc	TELECONFERENCING LICENSE	798.00
	ABM AUTOMATION	13-84000	Equipment Maintenanc	RENEWAL OF DOCUWARE	7,056.00
	ACOG	13-86600	ACOG Dues	FY-22 DUES	3,006.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	CONTRACT PRICE 21-22	1,483.32
	OMAG	13-86100	Liability Insurance/	CITY MANAGER BOND	612.50
		13-86100	Liability Insurance/	LOSS OF SALES TAX POLICY	14,000.00
		13-86100	Liability Insurance/	COPELAND BOND	612.50
		13-86100	Liability Insurance/	GENERAL LIABILITY & AUTO	15,954.75
		13-86100	Liability Insurance/	PROPERTY INSURANCE	15,345.75
		13-86100	Liability Insurance/	ASST FINANCE DIRECTOR BON	612.50
		13-86100	Liability Insurance/	BLANKET POSITION BOND	458.40
		13-86100	Liability Insurance/	CITY TREASURER BOND	927.50
		13-86100	Liability Insurance/	UMBRELLA LIABILITY	5,766.00
				TOTAL:	66,633.22
Code Department	TYLER TECHNOLOGIES INC	14-84400	Software Agreement	ANNUAL MAINTENANCE	2,878.91
	OMAG	14-80600	Worker's Comp	WORKERS COMP	1,370.03
				TOTAL:	4,248.94
Risk Manager	TRAVIS VOICE & DATA	15-84700	Telephone	PHONE MAINTENANCE	38.00
	OMAG	15-80600	Worker's Comp	WORKERS COMP	585.93
				TOTAL:	623.93

5.b.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Information Systems Mg	TRAVIS VOICE & DATA	16-84700	Telephone	PHONE MAINTENANCE	66.00
	INTELEK TECH	16-84000	Equipment Maintenanc	KERIO EMAIL SERVER LIC	1,905.00
	KNOWBE4HUMANERROR	16-84300	Training & Membershi	CYBER TRAINING	4,217.40
	OMAG	16-80600	Worker's Comp	WORKERS COMP	1,176.16
	PROJECT A INC	16-84600	Lease/Rental	WEBSITE HOSTING	600.00
	SOFTWARE HOUSE INTERNATIONAL	16-84000	Equipment Maintenanc	VMWARE MAINTENANCE	926.82
				TOTAL:	8,891.38

5.b.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	PERDUE BRANDON FIELDER COLLI	00-30090	Payable - Collection	PERDUE BRANDON FIELDER COL	22.89
				TOTAL:	22.89
Municipal Authority	TYLER TECHNOLOGIES INC	12-84400	Software Agreements	ANNUAL MAINTENANCE	11,876.08
	MICRO COMM INC	12-84650	Lease Agreements	ANNUAL MAINT CONTRACT	13,250.00
	OMAG	12-80600	Workers Comp	WORKERS COMP	3,722.35
				TOTAL:	28,848.43

=============== FUND TOTALS ================

01	General Fund	144,186.53
06	Municipal Authority	28,871.32
	GRAND TOTAL:	173,057.85

TOTAL PAGES: 3

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 7/01/2021 THRU 7/13/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

Define Design Deliver

June 28, 2021
Invoice No: 16228

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Project #20202180 CNH - Fire Station Renovation
Professional Services through June 10, 2021

Fee

Total Fee 298,500.00

Billing Phase	**Percent of Fee**	**Fee**	**Percent Complete**	**Earned**	**Previous Fee Billing**	**Current Fee Billing**
Schematic Design Phase	25.00	74,625.00	100.00	74,625.00	74,625.00	0.00
Design Development Phase	30.00	89,550.00	100.00	89,550.00	89,550.00	0.00
Construction Documents Phase	23.00	68,655.00	100.00	68,655.00	68,655.00	0.00
Construction Phase	22.00	65,670.00	10.00	10,215.00	6,567.00	3,648.00
		Totals		**243,045.00**	239,397.00	3,648.00

Total Fee **3,648.00**

Total this Invoice **$3,648.00**

Billings to Date

	Current	**Prior**	**Total**	**Received**	**A/R Balance**
Fee	3,648.00	239,397.00	243,045.00		
Consultant	0.00	43,123.42	43,123.42		
Expense	0.00	1,365.00	1,365.00		
Totals	**3,648.00**	**283,885.42**	**287,533.42**	**283,885.42**	**3,648.00**

Attachment: FSB Invoice 16228 (5260 : 6 Invoice No. 16228 Frankfurt-Short-Bruza Associates, PC)

PLEASE REMIT PAYMENT TO:
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

June 16, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 5
Nichols Hills Project No. PC-2002
2020 G.O. Bond Issue – Paving Improvements to N. Penn Ave. from Wilshire Blvd. to Westminster Pl. & 1600 Block of Drury Ln.
Contractor: Rudy Construction Co.

Original Contract Amount:	$1,598,277.20
Current Contract Amount:	$1,598,277.20
Claims to Date Less Ret.:	$654,769.11
Paid to Date:	$520,234.83
Amount Remaining:	$946,508.09
Current Amount Due:	**$134,534.27**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 5** on the above referenced project in the amount of **$134,534.27.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2020 G.O. Bond Issue Paving Account
(Acct. #80-90-97550).. $134,534.27

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade, P.E.
City Engineer

GJW/edp
cc: File #114594K
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

PROGRESSIVE ESTIMATE NO. 5

Nichols Hills 2020 G.O. Bond Issues
PC-2002 G.O. Bond Issue Paving Improvements to N. Penn Ave.
From Wilshire Blvd. to Westminster Pl. & 1600 Block of Drury Lane
PC-2002

Rudy Construction Co.
PO Box 14575
Oklahoma City, OK 73113

From: 5/11/2021 To: 6/10/2021

Notice to Proceed: 1/11/2021
Project Duration: 210 Calendar Days
Days Used: 85
Days Remaining: 125

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	CEMENTITIOUS STABILIZED SUBGRADE (8")	SY	16,208.00	797.00	6,768.30	7,565.30	$ 6.75	$51,065.78	46.68
2	AGGREGATE BASE	TON	500.00	314.86	230.52	545.38	$ 45.00	$24,542.10	109.08
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	3,643.00	879.33	990.33	1,869.66	$ 50.00	$93,483.00	51.32
4	PORTLAND CEMENT CONCRETE PAVEMENT (8")	SY	11,719.00	496.17	3,646.34	4,142.51	$ 70.00	$289,975.70	35.35
5	PORTLAND CEMENT CONCRETE PAVEMENT (6") (PANEL REPLACEMENT)	SY	200.00	0.00	309.00	309.00	$ 65.00	$20,085.00	154.50
6	INTEGRAL CURB (6" BARRIER)	LF	7,853.00	549.08	2,172.56	2,721.64	$ 7.00	$19,051.48	34.66
7	INTEGRAL CURB (6" MOUNTABLE)	LF	100.00	0.00	264.50	264.50	$ 7.00	$1,851.50	264.50
8	CAST IRON CURB HOOD (R-3262)	EA	26.00	2.00	3.00	5.00	$ 275.00	$1,375.00	19.23
9	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	$ 8,250.00	$0.00	0.00
10	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	$ 14,650.00	$0.00	0.00
11	WATER SERVICE LINE LONG (2")	EA	16.00	0.00	6.00	6.00	$ 2,800.00	$16,800.00	37.50
12	REMOVE AND RESET SIGN	EA	14.00	0.00	0.00	0.00	$ 200.00	$0.00	0.00
13	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,520.00	240.00	647.00	887.00	$ 12.00	$10,644.00	58.36
14	REMOVE & RESET LAWN IRRIGATION HEAD	EA	76.00	34.00	56.00	90.00	$ 60.00	$5,400.00	118.42
15	COLOR AUDIO/VIDEO RECORDING (PRE/POST CONSTR.)	LS	1.00	0.00	0.50	0.50	$ 1,000.00	$500.00	50.00
16	CONSTRUCTION STAKING	LS	1.00	0.00	0.60	0.60	$ 12,500.00	$7,500.00	60.00
17	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.00	0.60	0.60	$ 28,750.00	$17,250.00	60.00
18	MOBILIZATION	LS	1.00	0.10	0.60	0.70	$ 50,000.00	$35,000.00	70.00
19	RELOCATE WATER METER	EA	4.00	0.00	0.00	0.00	$ 710.00	$0.00	0.00
20	REMOVE SIDEWALK	SY	32.00	0.00	0.00	0.00	$ 10.00	$0.00	0.00
21	STREET PAVEMENT REMOVAL	SY	15,017.00	1,729.00	7,649.61	9,378.61	$ 7.00	$65,650.27	62.45
22	REMOVE DRIVEWAY	SY	389.00	134.22	173.56	307.78	$ 10.00	$3,077.80	79.12
23	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.00	0.00	0.00	0.00	$ 1,000.00	$0.00	0.00
24	SEPARATOR FABRIC FOR BASES	SY	16,208.00	512.25	0.00	512.25	$ 1.65	$845.21	3.16
25	GEOGRID FOR BASES	SY	300.00	512.25	289.00	801.25	$ 4.00	$3,205.00	267.08
26	SIDEWALK (4')	SY	2.00	0.00	0.00	0.00	$ 65.00	$0.00	0.00
27	BRICK SIDEWALK	SY	25.00	31.08	0.00	31.08	$ 150.00	$4,662.00	124.32
28	6" P.C. CONC. DRIVEWAY (HES)	SY	363.00	134.22	153.56	287.78	$ 60.00	$17,266.80	79.28
29	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$ 18,000.00	$0.00	0.00
30	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	$ 1,250.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT: $1,598,277.20

CHANGES TO DATE:
Amendment No. 1 $0.00
Change Order No. 1 $0.00

CURRENT CONTRACT AMOUNT: $1,598,277.20

TOTAL AMOUNT OF WORK TO DATE:	$689,230.64
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$689,230.64
LESS 5% RETAINAGE:	$34,461.53
DIFFERENCE:	$654,769.11
SUBTOTAL:	$654,769.11
LESS PREVIOUS PAYMENTS:	$520,234.83
CONTRACT AMOUNT DUE THIS ESTIMATE:	$134,534.27

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Shawn Allen, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Shawn Allen

RUDY CONSTRUCTION CO.

KATI RATLIFF NOTARY # 10008003 EXP. 09/24/22 PUBLIC STATE OF OKLAHOMA

Subscribed and sworn to before me June 24, 20 21.

Notary Public, Clerk or Judge Kati Ratliff

My Commission Expires: 09/24/22

CERTIFICATE OF ENGINEER:

I certify that this estimate of $134,534.27 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for $

this day of 20 .

CITY OF NICHOLS HILLS

RESOLUTION

(No. 1419)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of July, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	Record Dates:
Agendas	
City Council	June 8, 2021
Municipal Authority	June 8, 2021
Building Commission	June 15, 2021
Board of Adjustment	June 16, 2021
Environmental, Health and Sustainability Commission	June 23, 2021
City Council	June 23, 2021
Planning Commission	July 6, 2021
Agreements and Contracts	
Northwest Lawn Maintenance, Inc.	June 8, 2021
Republic Services – Commercial Garbage	June 8, 2021
Republic Services – Disposal	June 8, 2021
Keystone Flex Administrators	June 8, 2021
Crawford & Associates, P.C.	June 8, 2021
Frontier Logging Corporation	June 8, 2021
Keystone Flex Administrators – Administrative Service Agreement	June 25, 2021
City of Oklahoma City – Animal Shelter	June 8, 2021
Bank Statements and Reconciliations	
OpenEdge	May 31, 2021
Pooled Cash	June 30, 2021
Flex Claims	June 30, 2021
Municipal Court	June 30, 2021
Sinking Fund	June 30, 2021
2016 GO Bond	June 30, 2021
2017 GO Bond	June 30, 2021
2018 GO Bond	June 30, 2021
2019 GO Bond	June 30, 2021
2020 GO Bond	June 30, 2021
2021 GO Bond	June 30, 2021
Utility Deposit	June 30, 2021
Health Insurance Account	June 30, 2021
Bank of Oklahoma	June 30, 2021

Certificates of Deposit, T-Bills and Withdrawals

Kirkpatrick Bank Certificate of Deposit 19049	June 11, 2021
Kirkpatrick Bank Certificate of Deposit 19050	June 11, 2021
Kirkpatrick Bank Certificate of Deposit 19051	June 11, 2021

Citations

Court Citations	January 6, 2021
Court Citations	January 20, 2021
Court Warnings	January 2021
Court Citations	February 3, 2021
Court Citations	February 17, 2021
Court Warnings	February 2021

Collateral – Letters of Credit – Certificates of Deposit

Investment Portfolio Pledged Securities – BancFirst	April 30, 2021
Investment Portfolio Pledged Securities – Kirkpatrick Bank	May 31, 2021
Pledging Report – First National Bank of Oklahoma	May 31, 2021
Collateral Securities Pledge – Kirkpatrick Bank $500,000	June 14, 2021
Collateral Securities Pledge – Kirkpatrick Bank $100,000	June 10, 2021
Collateral Securities Pledge – Kirkpatrick Bank $350,000	June 10, 2021
Collateral Securities Pledge – Kirkpatrick Bank $250,000	June 10, 2021
Collateral Securities Release – First National Bank $4,920,000	July 6, 2021
Collateral Securities Release – First National Bank $1,000,000	July 6, 2021

General Obligation Bonds

Bond Register No. 29,080 – GO Refunding Bonds, Series 2021	May 7, 2021
City Hall & Fire Training Improvements FF&E Guide Package	March 30, 2021
Fire Station Renovation – Project Manual	June 3, 2021
City Hall & Fire Station Construction Documents	April 10, 2021
Rudy Construction, Co. PC-2002 Pay Estimate No. 4	June 8, 2021
FSB Invoice 16095	June 8, 2021
General Obligation Refunding Bond, Series 2021 Compliance Procedures	June 3, 2021
WC-2102 Elevated Tank Painting Bid Packet	June 7, 2021
Bond Payment Invoices Series 2009-2021 Refunding	July 1, 2021

Minutes

City Council	May 11, 2021
City Council	May 14, 2021
City Council	May 24, 2021
City Council	June 1, 2021
Municipal Authority	May 11, 2021
Building Commission	June 1, 2021
Building Commission	May 18, 2021

Miscellaneous

AT&T Letter regarding Video Service Agreement	May 19, 2021
Letter to Oklahoma City Traffic Management Division	June 1, 2021
Traffic Study – Lee Engineering - 63rd Street	December 28, 2020
Information Systems Policy Statement	May 26, 2021
Information Systems Procedure Outline	May 26, 2021
Oklahoma County Clerk & County Treasurer – SA&I form 127	June 8, 2021
Board of Park Commissioners Appointment – Coe London	June 8, 2021
Board of Park Commissioners Appointment – Michael Krenger	June 8, 2021
Board of Park Commissioners Appointment – Blake Fitzgerald	June 8, 2021
Board of Park Commissioners Appointment – Pete Everest	June 8, 2021
Budget Adjustment – General Fund #2	June 8, 2021
Budget Adjustment – Health Insurance #1	June 8, 2021
Environmental Assessment Report – 1105 & 1107 NW 63rd Street	May 3, 2016
Task Order 2101 1600 Block of Bedford Drive	June 16, 2021
Bankruptcy Notice – Washington Prime	June 13, 2021

Ordinances

Ordinance 1193 – Fee Schedule	June 8, 2021

Payroll Records

American Funds – Group Investment Confirm List	June 1, 2021- June 18, 2021
OkMRF – Live-Run Activity Report	May 19, 2021-June 21, 2021

Permits

Certificate of Approval BC-2021-16	June 15, 2021

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing - BC-2021-17	June 4, 2021
Journal Record – Notice of Public Hearing – BC-2021-16	June 4, 2021
Vesta Solutions, Inc. – Proof of Publication Notice of Application PUD 202000020	August 12, 2020
Oklahoma County Budget Hearing	May 20, 2021
OKC Friday – Notice of Public Hearing – BC-2021-17	June 11, 2021
OKC Friday – Notice of Public Hearing – BC-2021-16	June 11, 2021
OKC Friday – Ordinance 1193 – City Fee Schedule	June 18, 2021
Building Commission – BC-2021-18	July 7, 2021
Building Commission – BC-2021-19	July 7, 2021
Board of Adjustment BOA-2021-03	July 7, 2021

Public Hearing

Cookson Hills Connect, LLC Case No. PUD 202100022	April 29, 2021

Resolutions

Resolution 1415 Disposal and Destruction of Records	June 8, 2021
Resolution 1416 Adopt Budgets for Fiscal Year 2021-2022	June 8, 2021
Resolution 1417 Award Bid for WC-2102 Tank Painting	June 8, 2021

Resolution 1418 Award Bid for City Hall/Fire Station Renovation and Addition June 23, 2021

Terminated Employee Personnel Files

Zacharias Harris .... June 17, 2021
John Heinen .... June 29, 2021

S. Shane Pate II, City Manager

6/8/21

Date

RESOLUTION

(No. 1423)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibits A and B (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of July, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Memo

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

Subject: Declare Items for Surplus

Date: 6/25/2021

The Fire Department is requesting permission to declare the items listed below for surplus. Donation (1) 4” 100’ section of fire hose to Oklahoma City Zoo. (1) wooden nightstand, (8) expired SCBA air cylinders, (1) TV stand to be placed on GovDeals.com. (19) expired bunker coats, (17) expired bunker pants for disposal.

Date of Citation	Citation Number	Offense	Date of Death	Amount
12/1/2010	169515	Speed In Excess	4/25/2021	$111.25
12/1/2010	169516	Driving While Suspended	4/25/2021	$305.00
12/15/2010	170061	Failure To Appear	4/25/2021	$277.50
			TOTAL	$693.75

CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Computer Purchases - 2021-2022 CIP Funds
DATE: July 2, 2021

I am requesting permission to purchase several technology items that were approved in the 2021-2022 CIP Budget. These items are:

1. General Computer Replacements, not to exceed $14,000.
2. 2 Tablet Computers – For New Police Vehicles, not to exceed $3,500.

All these items were listed and approved in the 2021-2022 CIP Budget.

Neil A. Gray

CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Network Backup System
2021-2022 CIP Funds
DATE: July 2, 2021

I am requesting permission to accept the proposal from Dell Technology and the Davenport Group to purchase and install a Dell Computer integrated backup system. This system is the final step in our re-design of the City's two Data Centers. This system will incorporate a turnkey backup system into the Dell Virtual Computer System and was specifically designed for our Dell VxRail Computer System.

The equipment and labor provided by Dell are on Dell's State Contract with the State of Oklahoma. The Davenport Group is a local system integrator selected by Dell for the installation. Funds for the project will be from the 2021-2022 CIP Budget and will not exceed $69,000.

Neil A. Gray

Memo

Date: July 6, 2021

To: Shane Pate, City Manager

From: Lindy Hough, Risk Manager

RE: 2021 – 2022 CIP Purchase

Risk Manager, Lindy Hough is requesting permission to move forward in preparation of purchasing a Precore Olympic Flat Bench for **$570.00** and a Matrix Endurance LED Treadmill for **$4,099.21** as approved in the 2021-2022 General Fund CIP.

RESOLUTION

(No.1420)

A RESOLUTION RENEWING, ADOPTING AND APPROVING AN ANNUAL AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

WHEREAS, on July 8, 2014, the Council of the City of Nichols Hills, Oklahoma awarded and approved an Agreement for a license to use software products and for related professional and maintenance services to Tyler Technologies, Inc., and such contract was executed by the City of Nichols Hills and Tyler Technologies, Inc. on July 23, 2014;

WHEREAS, the Council of the City of Nichols Hills last renewed such agreement for the 2020-2021 fiscal year at its regular meeting of July 14, 2021.

WHEREAS, the Council of the City of Nichols Hills deems it in the best interests of the City to renew such agreement for the fiscal year beginning July 1, 2021 and ending June 30, 2022 for the products and services and at the prices shown on the Invoice attached hereto and marked as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma that the Agreement between the City of Nichols Hills, Oklahoma and Tyler Technologies, Inc., is hereby renewed, adopted and approved for the fiscal year beginning July 1, 2021 and ending June 30, 2022, with the products and services to be obtained and the prices therefore shown on the Invoice attached hereto and marked as Exhibit A.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of July, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Invoice

Invoice No	Date	Page
025-335523	06/01/2021	1 of 2

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Ship To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44034 - MAIN - MAIN	145562		USD	NET30	07/01/2021

Date	Description	Units	Rate	Extended Pr
	Contract No.: Nichols Hills, City of			
	Annual fee to support and host Web Site	1	900.00	90(
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	INCODE Court Online Component - Annual Fee	1	900.00	90(
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	INCODE Utility Billing Online Component - Annual Fee	1	960.00	96(
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	INCODE Business License Online Component - Annual Fee	1	900.00	90(
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	INCODE Call Center Online Component - Annual Fee	1	900.00	90(
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Incode CIS/CRM Annual Fees	1		$11,532
	Incode Customer Relationship Suite - Maintenance			
	INCODE Building Projects Online Component - Annual Fee			
	Building Projects - Maintenance			
	AMR/AMI Interface - Maintenance			
	Central Cash Collection - Maintenance			
	Business License - Maintenance			
	Call Center - Maintenance			
	Utility CIS System - Maintenance			
	Incode Court Annual Fees	1		$6,092
	Court Case Management			
	Incode Document Management Annual Fees	1		$0
	Tyler Output Processor Server - Maintenance			
	Incode Financials Annual Fees	1		$10,684
	Incode Financial Suite - Maintenance			
	Payroll/Personnel - Maintenance			
	Purchase Orders - Maintenance			
	Core Financials - Maintenance			
	Fixed Assets - Maintenance			
	Positive Pay - Maintenance			
	Forms Overlay - Maintenance			
	Secure Signatures - Maintenance			
	Misc. Accounts Receivable - Maintenance			
	Technical Services Annual Fees	1		$844.27
	Basic Network Support Service			

7.g.b

Invoice

Invoice No	Date	Page
025-335523	06/01/2021	2 of 2

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Ship To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44034 - MAIN - MAIN	145562		USD	NET30	07/01/2021

Date	Description	Units	Rate	Extended Pr
	Third Party System Software System Software - Maintenance	1		$1,52!
	Tyler Content Manager Annual Fees Incode Content/Document Management Suite - Maintenance	1		$2,03
	Tyler University Tyler U	1		$1,50(

****ATTENTION****
Order your checks and forms from Tyler Business Forms at 877-749-2090 or tylerbusinessforms.com to guarantee 100% compliance with your software.

Subtotal	38,769.77
Sales Tax	0.00
Invoice Total	38,769.77

CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor ("Agreement") effective July 1, 2021 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively "Attorneys"); and, the City of Nichols Hills, Oklahoma, a municipal corporation ("City"), and the Nichols Hills Municipal Authority, a public trust ("Authority"), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, "Nichols Hills")

WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states "There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance."

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively "City Attorney and Law Department Services"), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

II. FEES AND EXPENSES

Fees for City Attorney and Law Department Services. Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed $295.00 per hour for lawyers and $110.00 per hour for legal assistants and law clerks, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

Expenses. In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of $5,000 shall be approved by the City Manager of City, the City or the Authority.

III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.

2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the ______ day of ____________ 2021.

CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

____
Mayor

ATTEST:

____
City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,
a public trust

____
Chairman

ATTEST:

____
Secretary

JOHN MICHAEL WILLIAMS, City Attorney

____

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By _______________________________________
John Michael Williams
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the _____day of ___________ 2021, the foregoing Agreement was approved by the City.

____
City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the _____day of ______________ 2021, the foregoing Agreement was approved by the Authority.

____
Secretary

(SEAL)

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered this ___________ day of July, 2021, by and between the City of Nichols Hills, Oklahoma, a municipal corporation, having offices at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116, hereinafter called the "City", and Smith Roberts Baldischwiler, LLC., doing business at 100 N.E. 5th Street, Oklahoma City, Oklahoma, 73104, hereinafter called the "Engineer":

WITNESSETH:

WHEREAS, the City does not have an Engineering Department; and

WHEREAS, the City continually and periodically stands in the need of Engineering Advice and Engineering Services;

NOW, THEREFORE, the City hereby retains and employs the Engineer as its professional consultant and servant in the performance of those professional services associated with research, development, design and construction, alteration, and/or repair of real property and improvements thereon for a period of time extending from July 1, 2021 to June 30, 2022, for the consideration hereinafter named and agreed as follows:

1.0 ***The Engineer's Services***:

1.1 The Engineer agrees to meet with the City wherever and whenever requested by the City. The Engineer further agrees to answer questions from City staff by telephone including performing engineering calculations necessary to answer such questions, make visits to the project site and represent the City with State and Federal Agencies.

1.2 The Engineer agrees to furnish qualified technical and professional personnel whenever and as requested by the City, including but not limited to engineers, planners, draftsmen, inspectors and surveyors.

1.3 The Engineer agrees to review plans and plats prepared by other engineering firms covering subdivision and City utilities which may become a part of the City system and to make recommendations, to the City in accordance with City Regulations and Ordinances, relative to approval, change or rejection of such submissions.

1.4 The Engineer agrees to provide incidental services including but not limited to studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual designs, design development, plans and specifications, cost estimates, observations, shop drawing reviews, sample recommendations, assemble operating and maintenance manuals, GIS, IT services, document archiving and other related services.

1.5 For major or minor projects intended to be let to contract by advertising and receiving of bids, the Engineer agrees to make whatever preliminary investigations may be necessary, when and as authorized by the City, and to prepare preliminary estimates and reports in sufficient detail for the City to make decisions relative to the extent of the work to be done, methods of financing, etc. Included shall be necessary conferences, preparation of detail plans, specifications, working drawings; the drafting of forms of proposals and contracts; advice and assistance in advertising, receiving bids, and awarding of construction contracts; and general observation, coordination and inspection services during construction. The Engineer agrees to furnish as many sets of plans and specifications to the City as needed.

2.0 ***Payment:*** The City agrees to pay the Engineer for such services as follows:

2.1 Compensation for those services included under Paragraphs 1.1 will be on a monthly retainer in the amount of **$2,500.00.**

2.2 Compensation for those services included under Paragraphs 1.2, 1.3 and 1.4 will be on an hourly bases according to the following:

The Engineer shall be compensated for Direct Non-Salary Expenses and Professional Services. The Engineer may request and the City shall reimburse the Engineer for Direct Non-Salary Expenses at actual invoice cost. The City agrees to pay the Engineer, as compensation for such engineering services as listed herein, an amount equal to the actual payroll cost based on time card records for employees working on the project times a multiplier of 3.1 to cover overhead, indirect costs and profit.

2.3 Payment for those services covered in Paragraph 1.5 expressly authorized in writing by the City, shall be made in accordance with the Oklahoma Department of Environmental Quality recommended fee schedule contained in **'Attachment 1'. The parties may agree in writing to a different payment amount in connection with specific projects, which written agreement shall be in the form of supplements or amendments to this Agreement.**

2.4 All the above listed methods of compensating the Engineer (Paragraphs 2.1 and 2.2) presume payment, monthly, upon completion of services performed. In the event some means of delayed or deferred compensation is required by the City, it shall be agreed upon and set forth in writing in the Letter of Authorization. The Engineer shall perform no work and the City shall not be obligated to pay for any services not specifically directed in writing by the Letter of Authorization from the City. Such Letter of Authorization shall contain the terms and conditions of the engagement to include, where appropriate:

A. Basic Services of Engineer
   (1) Study and Report Phase
   (2) Preliminary Design Phase - Documents and Opinion of Costs
   (3) Final Design Phase - Services Contract Documents and Opinion of Costs
   (4) Bidding or Negotiating Phase
   (5) Construction Phase
   (6) Operational Phase

B. Additional Services of Engineer

(1) As may be required, in writing, by the City.

C. The City's responsibilities are to include commencement and completion dates on the terms and conditions of the engagement referenced above and other appropriate deadlines.

The Engineer agrees that the City shall be the sole judge of its budget and fiscal limitation and the exercise of such judgment by the City and its resultant effect on payment to the Engineer for services, or for any project, shall not be deemed a breach of this Agreement.

D. It is understood and agreed that professional services performed by the Engineer in connection with General Obligation Bond Issue Projects of the City are covered by a separate Contract for Engineering Services between the City and the Engineer and that the Engineer shall be compensated for such services under the provisions of such Contract for Engineering Services and not under this Agreement.

3.0 **Engineer to Defend, Indemnify and Save Harmless.** The Engineer shall defend, indemnify and save harmless the City and the Municipal Authority from any and all claims and causes of action against said City and the Municipal Authority for damages or injury to any person or property arising out of or in connection with the negligent performance or negligent acts of the Engineer or agents or employees of same under the terms of this contract.

Before this contract shall become effective, the Engineer shall furnish the City with certificates showing complete and adequate workmen's compensation coverage, comprehensive public liability and property damage coverage and professional liability coverage for the protection of the City and the Municipal Authority from any liability or expense arising out of or as the result of the work, services or activities of the Engineer or his employees. Said insurance shall not be canceled except upon ten (10) days written notice to the City. The amount of such coverage shall not be less than the following:

A. Worker's Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than $500,000.00.

B. Comprehensive General Liability Insurance with combined single limit of not less than $1,000,000.00 for each occurrence and not less than $1,000,000.00 in the aggregate.

C. Comprehensive Automobile Liability Insurance with a combined single limit of not less than $1,000,000.00 per for each accident.

D. Professional Liability (Errors and Omissions) Insurance with a minimum limit of not less than $1,000,000.00.

4.0 ***Ownership of Documents:*** All documents, including original drawings, estimates, specifications, field notes, electronic data, word processing, and drawings shall become and remain the property of the City. The City's reuse of such documents on another or different project or projects without written verification or adaptation by the Engineer for the specific purpose intended will be at the City's sole risk, and without liability or legal exposure to the Engineer.

5.0 ***Successors and Assignments:*** The City and the Engineer each binds itself, its partners, successors, executors, administrators and assignees to the other party to this Agreement and to the partners, successors, executors, administrators and assignees of such other party in respect to all convenience of this Agreement. The Engineer may make no assignment for any purpose without advance written permission by the City.

5.1 Termination of Contract: Either party may terminate this Agreement with five (5) days written notice. Nothing in this Engineering Services Agreement shall operate to release the Engineer from liability for negligence or for failure to properly perform duties and responsibilities required by this Agreement or in any Letter of Authorization issued by the City pursuant thereto.

SMITH ROBERTS BALDISCHWILER, LLC.

Managing Partner

ATTEST:

Manager

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of _______, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

Mayor

Chairman

ATTEST:

City Clerk/Secretary

APPROVED as to form this _____ day of ___________, 20____.

City Attorney

Revised: 01/01/04

ATTACHMENT 1 - Agreement for Engineering Services   Page 1

RECOMMENDED ALLOWABLE FEES FOR PROFESSIONAL ENGINEERING SERVICES
(AS A PERCENTAGE OF TOTAL ACTUAL CONSTRUCTION COST)

I. GENERAL

The engineering fees indicated below are the recommended allowable for funding agency financed projects in Oklahoma. These fees will be based upon the total actual construction cost only. Each system Owner is encouraged to negotiate the professional engineering fee in order to obtain the most equitable fee structure for each given project.

II. ENGINEERING FEES

The following table is the recommended allowable engineering fee for Funding Agency-financed projects. This fee includes preliminary engineering services in accordance with Funding Agency guides (Section B.1) and design and contract administration services (Section B.2) for the total engineering fee.

Net Construction Cost of Entire Project	Percent Fee
$ 60,000	13.2
70,000	12.6
80,000	12.3
90,000	12.0
100,000	11.9
200,000	10.5
300,000	9.7
400,000	8.9
500,000	8.5
600,000	8.2
700,000	8.0
800,000	7.8
900,000	7.7
1,000,000	7.5
2,000,000	6.7
3,000,000	6.4
4,000,000	6.3
5,000,000	6.2
10,000,000	6.0

Oklahoma State Statute requires that a licensed engineer must design any facility that affects public health or safety. The Funding Agency requires that the licensed engineering firm make necessary inspections during the construction phase of the facility to see that it is constructed according to the approved plans and specifications. These fees are established for professional services.

III. RESIDENT INSPECTION FEE

Net Construction Cost	Percent Fee
100,000 or less	5.0 (or negotiated lump sum)
200,000	4.2
300,000	3.8
400,000	3.5
500,000	3.2
600,000	3.0
700,000	2.8
800,000	2.65
900,000	2.5
1,000,000	2.4
2,000,000	2.3
3,000,000	2.2
4,000,000	2.1
5,000,000	2.0
10,000,000	1.9

The fee for full-time resident inspection to be paid under this contract will be a percent of the cost of construction, as determined above unless one of the following is checked:

( ) 1. The fee for part-time resident inspection to be paid under the contract will be percent (______.______%) of the total cost of construction. The percentage used for this method of inspection will be less than that shown above.

( ) 2. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be a lump sum to be dispersed during construction on a periodic basis on percentage ratios identical to those approved by the Engineer as a basis upon which to make partial payments to the contractor(s). Precisely, the fee will be $____________________________.

( ) 3. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be at the rate of $____________________ per day which includes all travel and incidental expenses.

It is anticipated that on some jobs, such as where a storage tank is constructed, there may be little resident inspection needed. On projects involving pipeline installation, full-time resident inspection will be required.

The cost and type of resident inspection needed must be discussed by the applicant and consulting engineer and the fee established prior to the start of construction.

The engineer is not relieved of providing general engineering inspections by a qualified engineer when he is providing the full-time resident inspection.

(Revised 2/1/2000)

OKLAHOMA COUNTY CRIMINAL JUSTICE AUTHORITY – NICHOLS HILLS POLICE DEPARTMENT JAIL SERVICES AGREEMENT

This Jail Services Agreement, made and entered into as of this 1st day of July, 2021, shall be between Nichols Hills, Oklahoma, an Oklahoma municipality (hereafter referred to as the "City"), the Board of County Commissioners of Oklahoma County, Oklahoma, a political subdivision of the State of Oklahoma (hereinafter referred to as the "County"), and the Oklahoma Criminal Justice Authority (OCCJA) of Oklahoma County, State of Oklahoma, operating as the Oklahoma County Detention Center ("OCDC"), (hereinafter referred to as "OCCJA").

The parties listed above, in consideration of the premises and the mutual covenants set forth below, do hereby agree as follows:

1. Term/Renewal of Agreement

A. The term of this agreement shall be from the 1st day of July 2021, at 12:01 a.m., to midnight on the 30th day of June 2022, unless the parties agree in writing to a different starting time and date by attached amendment to this agreement. Billing will start upon receipt of any prisoner during the time period of this agreement.

B. This agreement may be renewed annually upon expiration for the same time period. The terms of each succeeding contract shall be the same as the previous contract, unless modified in writing and signed by all parties. This agreement is binding solely for the period shown on the face of the agreement and does not automatically renew under any circumstances.

2. No Separate Legal Entity

No separate legal entity or organization is created by this agreement.

3. **Definitions**

A. A “city prisoner” shall be defined as any prisoner incarcerated in the County Jail solely on municipal charges, solely on municipal convictions, and/or any other person that is otherwise held solely at the request of the law enforcement of the municipality who surrendered custody to OCDC.

B. A "hold for state prisoner” shall be defined as a prisoner arrested by a municipal police officer, with or without a warrant, for any alleged violation of Oklahoma state law. Hold for state prisoners will become city prisoners when all state charges have been declined or otherwise disposed of, and the prisoner is being held solely on municipal charge(s) and/or conviction(s).

C. A “prisoner day” shall be defined as each calendar day, or partial day, that a city prisoner is incarcerated in the Oklahoma County Detention Center.

4. **Purpose**

The purpose of this agreement is to provide for the incarceration of city prisoners and "hold for state" prisoners within the OCDC, and to otherwise coordinate booking and detention functions.

5. **Financial Obligation of the City**

The financial obligations of the City under this agreement shall be limited to the monies set out below under section 7 titled “Compensation.”

6. **Termination**

A. This agreement may be terminated by any party for any reason, or for no reason, upon one-hundred-eighty (180) days written notice to the other parties.

B. This agreement may be terminated by any party for cause upon the passage of sixty (60) days subsequent to the mailing of notice stating the cause and the requested cure, where cause has failed to be cured.

C. This agreement may be modified or amended as agreed to by the parties prior to June 30, 2022.

7. Compensation

As compensation for the services set out below, the City agrees to pay OCCJA, through OCDC, a rate of forty-seven dollars and one cent ($47.01) per prisoner per day the prisoner is held on behalf of the City. OCCJA shall assume responsibility for the incarceration of City prisoners within OCDC, and the administrator of that facility shall operate consistently with applicable Oklahoma statutes and the laws of the United States for detention of individuals for violation of municipal ordinances or otherwise held for municipal law enforcement.

The OCDC will prepare and submit statements no later than the 15th of each month following the month of service to the City on a claim form pursuant to statutory requirements. The City will use due diligence to pay properly invoiced amounts within thirty (30) days of receipt.

8. Services

In exchange for the above compensation, OCCJA agrees that OCDC that shall meet the standards set forth in 74 O.S. §192, and all constitutional rights as provided by Oklahoma and United States Constitutions. OCCJA shall provide the following services:

A. The OCDC administrator hereby assumes all detention and incarceration functions, consistent with applicable laws, for persons delivered to the OCDC who are "city prisoners" or "hold for state prisoners", as defined herein.

B. The OCDC administrator shall permit the law enforcement officers of the City and the City's agents, in the pursuit of official duties as approved by the Chief of Police of the City, to enter OCDC at any and all hours in the course of the investigative process, including but not limited to, taking custody and/or removing prisoners as necessary for official investigations. During such time, the City assumes responsibility and liability for such prisoners until return to custody of OCDC.

C. OCDC shall allow the City access at all times to persons incarcerated pursuant solely to municipal ordinance violations and/or municipal convictions. The City assumes responsibility and liability for such prisoners or trustees until return to custody of OCDC.

D. When transportation and/or admittance into a medical facility is required or necessary, the City agrees to pay any costs incurred by OCDC for transportation and/or security for City prisoners while located off OCDC premises for medical diagnosis or treatment. The cost of transportation will be calculated using the IRS standard mileage rate as of July 1, 2021, and staff time will be calculated at $27.00 per hour beginning at the time OCDC staff exits the OCDC premises with the City prisoner. Staff time shall be calculated in increments of .10 of an hour, rounded up to the next .10 hour. OCCJA will bill the city no later than the 15th of the following month for the related costs. The City will assume hospital watch within 4 hours of notification of the prisoner's admittance to the hospital. If the City does not assume hospital watch duties within 4 hours, the rate will increase to $42.00 an hour for each hour that OCDC is required to maintain hospital watch, calculated in increments of .10 of an hour, rounded up to the nearest .10 hour.

9. Custody

A. For the purposes of this agreement, custody shall be deemed to pass from the City to the OCDC upon the City's presentation and OCDC acceptance of the documentation required by OCDC for booking of prisoners. For compensation purposes, the City's financial responsibility for City prisoners shall begin upon the presentation of the necessary documentation to book a prisoner into OCDC.

B. The OCDC administrator agrees to accept and provide for the secure custody, care and safekeeping of all municipal prisoners.

C. The OCDC administrator shall coordinate with municipal judges of the City for the posting of bonds for those persons charged with violations of municipal ordinances.
All fines/ bonds will be posted with the Municipal Court Clerk’s office. The City will be responsible for authorization of all own recognizance bonds on City prisoners. Municipal authorities of the City shall coordinate with OCDC to conduct any necessary video court appearances, including but not limited to arraignments, of prisoners on municipal charges.

D. The OCDC agrees to release City prisoners within a reasonable time upon notification or authorization to release, unless special circumstances exist. For compensation purposes, the City's financial responsibility ends at release and/or the date the County receives authorization from the City for release of City prisoner, unless the delay in release occurs due to error by the City officials.

10. Medical Care

The City will not present and/or transport any prisoner who is in need of immediate health care to OCDC. A City prisoner who indicates or shows a need for medical care must be taken to an approved emergency health care institution for treatment. Arrested persons who are not conscious, or who are semi-conscious, bleeding, cannot answer questions concerning their health to the satisfaction of the medical staff in the OCDC booking/receiving area, or who are otherwise in need of any medical care will be taken to a hospital prior to being presented for booking at OCDC. City law enforcement must present OCDC staff with paperwork showing either a refusal of medical treatment signed by a licensed medical doctor or proxy for a licensed medical doctor, or discharge paperwork from an approved emergency health care institution, along with the required intake documentation or OCDC will refuse to take custody of the City prisoner until all paperwork is presented.

Once the prisoner is in the custody of the OCDC, the OCDC administrator agrees to accept and provide for the secure custody, care and safekeeping of City prisoners, and shall provide City prisoners with the same level of medical care and services provided all other prisoners. The OCDC administrator agrees to provide transportation and security for "hold for state" prisoners requiring removal from the facility for emergency medical service. OCDC shall notify the designated contact person at the appropriate city police department when medical care is needed for a City prisoner at an outside medical care facility. The City agrees to provide transportation to and from medical facilities outside OCDC for any City prisoner by a law enforcement vehicle if the situation is not life-threatening and/or by other means, including but not limited to ambulance, as the prisoner's medical condition requires, in the circumstances allow for such arrangements to be made without exacerbating the medical condition of the prisoner or endangering his or her life due to delay of medical services.

Nothing is this agreement shall limit the ability of the OCDC to collect the fees for medical services as set forth in 19 O.S. §531.

In the event that a City prisoner requires medical services/treatment off-site, City will be liable for any such expenses incurred including any transportation costs. City further agrees that it is the party primarily responsible for paying any such medical and related expenses and agree to hold County and OCCJA harmless and indemnify the County and OCCJA for any and all such expenses.

11. Severable Liability

A. This Agreement shall not be construed as creating any agency or third-party beneficiary agreements in any form or manner.

B. All parties herein shall be exclusively liable for loss resulting from torts or torts of employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Governmental Tort Claims Act, 51 O.S. §§151-172, inclusive last amended. All parties shall be exclusively responsible for their own acts and/or the acts of their employees for any alleged violations of rights under the Constitution as required by law. No party shall be liable for the acts or omissions of the other parties.

12. Notices

All notices required under this agreement shall be in writing and shall be mailed by certified mail, return receipt requested, to the City, County, and OCCJA at the following addresses:

If to City: **Mayor, City of ___________________**
Address: ________________________
____
______________________, Oklahoma

Chief of Police, City of ____________
Address: _________________________
____
______________________, Oklahoma

OCCJA
Board Chairperson
201 N. Shartel Ave.
Oklahoma City, OK 73102

Oklahoma County Board of County Commissioners
320 Robert S. Kerr Avenue
Oklahoma City, OK 73102

13. **Fiscal Limitations**
The obligation of the parties to pay out funds in support of this agreement is specifically subject to the appropriation of sufficient funds for said purpose under the laws of the State of Oklahoma.

14. **Non-Assignable**

This agreement shall be non-assignable unless agreed to in writing by all parties.

15. **Severable**
The provisions of this agreement shall be considered severable and in the event any part or provisions shall be held void by a court of competent jurisdiction, the remaining parts shall then constitute the agreement.

16. **Laws and Regulations**

This Agreement shall be subject to the Constitution and laws of the United States and the State of Oklahoma. In particular, the provisions of 74 O.S. §192 shall apply.

17. **Multiple Copies**

This agreement may be copied, each of which shall be deemed an original.

18. **Inspections**

The OCDC administrator shall make available upon request any and all inspection reports concerning the facility to the Chief of Police and/or City Manager of the City or their designees in a timely manner. This provision does not intend, suggest, or create any liability, or indicate the City has or exerts any control of OCDC. It is intended solely to allow monitoring of jail standards.

19. **Security**

City personnel shall at all times comply with all security and confidentiality regulations provided to them by OCDC. Information belonging to the County, OCCJA, OCDC, or any employees of those entities will be safeguarded by the City as its own information of like kind, subject to disclosures required by law.

20. Transportation of City Prisoners

The City assumes responsibility for the transportation of City prisoners to all municipal court appearances, and shall coordinate with municipal judges of the City for the posting of municipal bonds.

21. Amendments

Any amendments to this agreement must be in writing and approved by all parties.

22. Complete Agreement

This represents the complete agreement of the parties regarding all matters addressed herein. No oral agreements or representations shall be considered binding on any party.

____
Chairperson, OCCJA

Date__________________

APPROVED as to form and legality this _____________ day of _________________, 20____

____
Assistant District Attorney

The City of Nichols Hills

By ___________________________ Date _______________
Mayor, City of Nichols Hills

____
City Clerk, City of Nichols Hills

Reviewed as to form and legality this _______ day of ______________________, 20_____

____
Municipal Counselor, City of Nichols Hills

Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works

For the total price of **$3,370.00**, per month, the City of Nichols Hills, Oklahoma ("City") and Aspen Building Services ("Aspen") hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning ***July 1st, 2021,*** and continuing until either party desires to terminate this agreement or the end of this contractual year (***June 30th, 2022***), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen's services under this agreement are broken down, as follows, per facility:

- *Courthouse: $2,625.00/Month*
- *Public Works: $745.00/Month*

Description of Work:

I. NIGHTLY CLEANING

A. Entry Areas, Common Areas, Offices and Break Rooms

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. "Police" all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

B. *Restrooms*

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

II. WEEKLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

III. MONTHLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

IV. QUARTERLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

V. SEMI-ANNUAL CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.
2. Prior to performing any services exceeding $250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN BUILDING SERVICES

By: ______________________

Its: President
(Title)

Date: 7-1-21

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this _____________ day of ______________, 2021

CITY OF NICHOLS HILLS, OKLAHOMA

____
Mayor

ATTEST: (Seal)

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

Nichols Hills

7.l.a

Oklahoma County Emergency Management

320 Robert S. Kerr, Suite 101 • Oklahoma City, Oklahoma 73102-3441
(405) 713-1360

June 11, 2021

RE: Fire Department Annual Equipment Agreement

Please find an attached **ORIGINAL** Annual Fire Equipment Agreement between your jurisdiction and the Oklahoma County Board of County Commissioners for Fiscal Year 2021-2022. After obtaining applicable signatures, including a Town/City Clerk or Department Board Secretary, please return the **ORIGINAL** document to:

Oklahoma County Office of Emergency Management
ATTN: David K. Barnes, Director
320 Robert S. Kerr, Suite 101
Oklahoma City, Oklahoma 73102

For those departments utilizing the Oklahoma County Emergency Management-provided VHF radio system as their primary method of radio communications, and as noted in your Annual Agreement, payment of the $2,000.00 "Eastern Oklahoma County Fire Service Technology Fee" is due within sixty (60) days of the execution of the Annual Agreement as evidenced by approval and signature of the Oklahoma County Board of County Commissioners. This fee shall be remitted to the Oklahoma County Office of Emergency Management at the address indicated above.

Following approval by the Board of County Commissioners, I will return a copy of the signed Annual Agreement to you. If you have any questions or need additional information, please feel free to contact me.

Respectfully,

DKB

David K. Barnes, Director
Oklahoma County Office of Emergency Management
(405) 713-1369 office
(405) 766-9816 cell
E-mail: dbarnes@oklahomacounty.org

Attachment: Fire County Contract (5272 : 7 Fire Equipment agreement with OK County)

FIRE EQUIPMENT AGREEMENT
BETWEEN
OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS
AND
THE CITY OF NICHOLS HILLS

July 1, 2021 through June 30, 2022

This FIRE EQUIPMENT AGREEMENT (the "Agreement") is entered into between the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "Board"), and **THE CITY OF NICHOLS HILLS, a municipal corporation.**

WHEREAS, the Board is empowered pursuant to Title 19, Oklahoma Statutes, Section 351, to provide firefighting service in the County and to expend certain Oklahoma County funds to rent, lease and purchase firefighting equipment; and

WHEREAS, while the County may provide fire protection services through a county fire department, a Board of County Commissioners need not duplicate fire protection services provided by other legal entities within the county, and

WHEREAS, a Board of County Commissioners has legal authority to contract with municipalities to provide fire protection services to persons and property not located within the corporate limits pursuant to 19 O.S. §351.1, and

WHEREAS, pursuant to the Interlocal Cooperation Act in Title 74, Oklahoma Statutes, Sections 1001, *et seq*., and Title 19, Oklahoma Statutes, Section 351.1, the Board and the City of Nichols Hills are authorized to enter into an agreement providing for fire protection services for persons and property located within the unincorporated areas of Oklahoma County; and

WHEREAS, by means of this Agreement, the Board desires to provide certain firefighting equipment to the City of Nichols Hills in return for the City of Nichols Hills' Fire Department furnishing fire protection and rescue services for persons and property located within the unincorporated areas of Oklahoma County.

NOW, THEREFORE, in consideration of the mutual promises herein contained and other valuable consideration, the parties agree as follows:

1. Term. This Agreement shall commence on July 1, 2021, and shall terminate on June 30, 2022. This Agreement is renewable for an additional fiscal year upon written approval of both parties. Otherwise, this Agreement may be terminated by either of the parties by giving at least thirty (30) days written notice of such termination. On the termination of this Agreement, either by termination of the fiscal year for which the agreement is written, or written 30-day notification, the City of Nichols Hills shall return the Equipment to the County.

2. **Equipment**. The Board shall provide the City of Nichols Hills with the following firefighting equipment (hereinafter called the "Equipment"):

Property Description	Serial Number	County ID Number
2002 Ford BP F-450	1FDXF47F52EB98011	SP 302-00015
Brush Guard	N/A	SP 302-00015
Signal Vista Siren w/Speakers	N/A	
Federal Signal Vista Light Bar	N/A	
Ramsey Winch	K21102041	SP 408-00013
Radio		SP 602-00554
Skid Unit (includes the following)		SP 649-00109
Hannay Hose Reel w/Hose	1389799	
Hannay Hose Reel w/Hose	1389795	
Plas-Mac 318 Gallon Tank	N/A	
Kenwood TK-2180-K2 Portable Radio	B4600818	N/A
Kenwood TK-2180-K2 Portable Radio	B4600819	N/A
Kenwood TK-2180-K2 Portable Radio	B4600820	N/A
Kenwood TK-2180-K2 Portable Radio	B4600821	N/A
Kenwood TK-2180-K2 Portable Radio	B4600832	N/A
Kenwood TK-2180-K2 Portable Radio	B4600833	N/A
Kenwood TK-7360H-V Mobile Radio	B3403184	N/A
Kenwood TK-7360H-V Mobile Radio	B3403183	N/A
Kenwood TK-7360H-V Mobile Radio	B3202866	N/A
Kenwood TK-7360H-V Mobile Radio	B3203893	N/A
Kenwood TK-7360H-V Mobile Radio	B3203894	N/A
Kenwood TK-7360H-V Mobile Radio	B3203895	N/A

3. **Purpose**. The City of Nichols Hills shall use the Equipment for the purpose of providing firefighting and rescue services to persons and property located within the unincorporated areas of Oklahoma County, including the City of Nichols Hills, or, when provided by law or pursuant to an agreement under 63 O.S. § 695, Oklahoma Intrastate Mutual Aid Compact, to other cities, towns, or political subdivisions of the State of Oklahoma as necessary for mutual aid and assistance; and further, to respond to major natural or man-made disasters, including but not limited to bomb disposal and hazardous material handling, in such jurisdictions when so requested by the Oklahoma County Emergency Management Director or appropriate authority.

4. **Maintenance and Repair**. The City of Nichols Hills will be solely responsible for: **(a)** maintaining the Equipment in safe operating condition in

accordance with the laws of the State of Oklahoma, including, but not limited to, periodic safety checks and maintenance reviews required by the Board to ensure that the Equipment meets or exceeds all safety provisions and requirements; **(b)** scheduling necessary maintenance; **(c)** providing housing for the Equipment inside a structure suitable to protect the Equipment from adverse weather and vandalism when the Equipment is not in use; and **(d)** notifying the Oklahoma County Emergency Management Director whenever repairs or preventive maintenance work is needed to keep the Equipment in optimum operating condition, and thereafter taking the Equipment for repairs or servicing to the Oklahoma County Highway District site designated by the Oklahoma County Emergency Management Director, or other appropriate maintenance or repair facility, as necessary.

5. Indemnification. The City of Nichols Hills assumes all liability for any personal injuries, death claims, property damages or any other damages arising out of the possession and operation of the Board's firefighting equipment or any action or causes of action arising there from pursuant to this Agreement. The City of Nichols Hills further agrees to indemnify and hold the Board and Oklahoma County, their employees, officers, and agents, harmless from any claims of any kind, including attorney fees and costs of defending same that arise from the use of the Equipment. The City of Nichols Hills agrees to maintain liability insurance in an amount sufficient to satisfy any claim or lawsuit that might arise under the Governmental Tort Claims Act (Title 51 Oklahoma Statutes, Sections 151 *et seq.*) covering the obligations contained herein and including a provision that the Board, at the address set forth below, will be notified no less than ten (10) days prior to any cancellation of the policy, a copy of which insurance or renewal policy shall be submitted to:

Oklahoma County Emergency Management Director
320 Robert S. Kerr Avenue, Suite 101
Oklahoma City, Oklahoma 73102

6. Workers' Compensation Liability. The City of Nichols Hills shall provide workers compensation insurance for all personnel utilizing the Equipment or assume sole responsibility thereof.

7. Use of Equipment. The City of Nichols Hills shall have the sole responsibility of ensuring that all drivers of the Equipment have a current valid State of Oklahoma driver's license and have had appropriate training in the use of the vehicle and the Equipment.

8. Notice of Accidents. Any Oklahoma County-owned Equipment involved in an accident, of any type, shall be reported, including a copy of any police or highway patrol report, to the Oklahoma County Emergency Management Director within ten (10) days of said accident.

9. Injuries. The City of Nichols Hills shall be solely liable for any operator, passenger, guests or any other persons injured by the Equipment. A written report of such injury shall be submitted to the Oklahoma County Emergency Management Director within ten (10) days from the date of the injury.

10. Destruction of Equipment. Neither the Board nor any department of Oklahoma County is under any obligation to replace the Equipment if the Equipment is destroyed or damaged beyond repair. The City of Nichols Hills may, at its discretion, provide additional insurance coverage to insure against said damage or destruction. A copy of any such policy or renewal shall be submitted to the Oklahoma County Emergency Management Director, 320 Robert S Kerr Avenue, Suite 101, Oklahoma City, Oklahoma, 73102, within ten (10) days after receipt by the City of Nichols Hills.

11. Breach of Agreement. Failure to adhere to any of the terms of this Agreement will result in the Equipment being immediately recalled by the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth beside their signatures, with this Agreement to be effective as of July 1, 2021.

APPROVED:

____

Director, Oklahoma County Emergency Management

Approved as to form and legality this 8th day of June, 2021.

____

Assistant District Attorney

THE CITYOF NICHOLS HILLS

APPROVED AND AGREED TO by the City of Nichols Hills this _________ day of

__________________, 2021.

BY:______________________________, Mayor

Printed Name:__________________________________

ATTEST: ______________________________________, City Clerk

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, OKLAHOMA

APPROVED AND AGREED TO by the Board this _________ day of

_________________, 2021.

By:____
Carrie Blumert, Member

By:____
Brian Maughan, Member

By:____
Kevin Calvey, Member

ATTEST:

____
David B. Hooten, County Clerk

Drone Services Agreement

This Drone Services Agreement ("Agreement") is entered into by and between the City of Nichols Hills, Oklahoma, an Oklahoma municipal corporation, ("Nichols Hills") and CloudDeck Media, LLC, an Oklahoma limited liability company, ("CloudDeck"), effective as of the _______ day of ________________, 2021 (the "Effective Date").

Recitals

A. CloudDeck is a commercial drone operation company located in Oklahoma City, Oklahoma.

B. Nichols Hills desires to engage CloudDeck to provide commercial drone services for assistance with Nichols Hills' fire and police matters as set out in this Agreement, and CloudDeck is willing to accept that engagement.

Agreement

1. The Services.

1.1 Description of the Services. CloudDeck will perform commercial drone operations to obtain and provide to Nichols Hills 3-D photographs that will be used by Nichols Hills in its investigation of fires, crimes, police matters, and the like. CloudDeck will perform the Services only when requested by Nichols Hills to do so, at the times and in the locations as directed by the Nichols Hills' City Manager, Chief of Police, Deputy Chief of Police, Fire Chief and/or Deputy Fire Chief (each a "Nichols Hills Chief"). CloudDeck will comply with all instructions given by any Nichols Hills Chief and will interact only with Nichols Hills Chiefs when conducting the Services. CloudDeck acknowledges that the Services are only to provide photographs as requested and that CloudDeck is not to interfere with or to be involved in any Nichols Hills matters in any other way.

1.2 Standards for Performance. CloudDeck will act in its professional capacity, in the best interests of Nichols Hills, exercising the care, skill, prudence, and diligence normally provided by competent professionals practicing in CloudDeck's profession. CloudDeck represents and covenants that the Services will be performed in a safe, skillful, diligent, and workmanlike manner, in strict conformity with this Agreement. At its own expense and risk, CloudDeck will furnish all labor, material, equipment, tools, transportation, and other items necessary for the safe performance of the Services.

1.3 Nichols Hills Policies and Practices. CloudDeck will comply with all Nichols Hills policies and practices, including those regarding the chain-of-custody of photographs provided to Nichols Hills in the course of the Services.

1.4 Identification. CloudDeck's representatives and employees will not represent themselves to be agents or employees of Nichols Hills and will not wear any article of clothing while performing the Services that could be considered as indicating CloudDeck is affiliated with or is a department of Nichols Hills.

2. Term. The term of this Agreement (the "Term") will commence on the Effective Date and continue for one year, unless earlier terminated as set out in Section 4.

3. Compensation.

3.1 Payment. As compensation for the Services, Nichols Hills will pay CloudDeck an hourly rate of $150 or as otherwise agreed to by the parties in writing. Such payments will fully compensate CloudDeck for all time, labor, costs, tools, equipment, and expenses related to providing the Services.

3.2 Invoices. Within 15 days of the end of any calendar month in which CloudDeck performs any Services, CloudDeck will provide Nichols Hills an invoice requesting payment for the Services completed for the prior month.

3.3 Payment Disputes. Nichols Hills' payment of any invoice will not constitute a waiver of its right subsequently to contest the amount or correctness of that invoice and to seek reimbursement. In the event of any dispute, Nichols Hills may withhold payment of the disputed amount or may pay that amount without waiver of any of its right, including the right to seek reimbursement.

4. Termination. Either party may terminate this Agreement, with or without cause, upon delivering such Notice to the other party. Further, this Agreement will automatically terminate if CloudDeck is unable or unwilling to provide the Services. Upon termination, Nichols Hills will pay CloudDeck all of Services properly performed through the date of termination. Thereafter the parties will not have any further obligations to one another under this Agreement except those that expressly survive its termination.

5. Confidentiality.

5.1 Confidentiality Required. CloudDeck will maintain all information regarding the Services in strict confidence and will not discuss any of the Services or any information gained as a result of this Agreement regarding any police, fire or similar incident that occurs in the City of Nichols Hills (collectively, the "Confidential Information") with anyone, including members of the media. However, CloudDeck may disclose Confidential Information to those of CloudDeck's employees who need to know the information in order for this Agreement to be carried out and who have been identified to Nichols Hills and who are advised of and agree to the conditions set out in this Agreement.

5.2 Legal Demand for Production of Confidential Information. Upon receipt by CloudDeck of any subpoena, court process, or other demand for production of any, CloudDeck will (i) send Notice to Nichols Hills of such receipt promptly, but in any event soon enough to allow Nichols Hills to object to the matter so received, or to intervene in any court proceeding, on a timely basis; and (ii) take such steps as are reasonably available to cooperate in contesting the demand.

5.3 Breach of Confidentiality Obligation. Without limiting Nichols Hills' other remedies at law or equity for any breach of this Section, CloudDeck acknowledges that Nichols Hills's remedy at law for any breach of the provisions of this Section is and will be insufficient and inadequate and agrees that in the event of a breach of this Section, Nichols Hills will be entitled to a temporary restraining order and, if Nichols Hills so chooses, an injunction or specific performance, without showing any actual damages or that monetary damages would not provide an adequate remedy and without any bond or other security being required.

6. Use of Nichols Hills' Name. CloudDeck may not use Nichols Hill's name in any announcements, advertisements, or internal or external promotional materials, whether print, electronic, audio, or video, without Nichols Hills' consent, to be given or withheld in Nichols Hills' sole discretion.

7. Compliance with Applicable Law. CloudDeck must comply and must ensure that all of the Services comply with all: (1) applicable laws, statutes, rules, regulations, restrictions, court orders, and ordinances; (2) all permit, license, registration, approval, certificate or other governmental authorizations necessary or appropriate for the Services; and (3) applicable highest and best professional standards.

8. Indemnification. CloudDeck will indemnify, release, and hold Nichols Hills harmless from and against any and all claims, losses, damages, demands, causes of action, suits, judgments, and liabilities of every kind and character, including all expenses of medical services and medical evaluation, litigation, court costs, expert fees, and reasonable attorneys' fees and any other associated costs of defense or resolution of every possible kind or character (each a "Claim") resulting from injury to or death of any person, or damage or destruction to property of whatsoever nature, including Contractor's property, arising out of or incident to the performance of the Services or any breach of any provision of this Agreement by CloudDeck, except to the extent any such Claim arises as a result of Nichols Hills' intentional wrongdoing or gross negligence. Notwithstanding anything contained herein to the contrary, nothing in this Agreement is intended to waive the provisions of Article X, Section 26 of the Oklahoma Constitution nor the provisions of the Oklahoma Governmental Tort Claims Act, Title 51, §151 et. seq., for either party.

9. Waiver of Liability. CloudDeck is aware of the dangers and risks associated with performing the Services. In consideration for the terms of this Agreement and the compensation to be paid to CloudDeck, CloudDeck waives all rights to any Claims based on personal injury or property damage that could be made against Nichols Hills.

10. Insurance. On or before the Effective Date, CloudDeck must provide Nichols Hills with certificates of insurance providing workmen's compensation coverage as required by law and comprehensive public liability and property damage coverage satisfactory to the City Manager of Nichols Hills. CloudDeck must maintain such insurance at all times during the Term.

11. Report of accidents. CloudDeck must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Services as soon as reasonably practicable to the Nichols Hills City Manager, Police Chief, or Fire Chief.

12. Notices. All Notices and other communications required, permitted or contemplated by this Agreement ("Notices" and each a "Notice") must be in writing, signed by the party giving the Notice, and sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment).

A Notice is effective on the earlier of: (1) the date of actual delivery; or (2) for mailed Notices (without a return receipt), three business days after the date of mailing. However, if the receipt of Notice is refused, the Notice is effective upon attempted delivery. Either party may change its contact information by giving Notice as required by this Section.

Notices to Nichols Hills must be addressed as follows:

City of Nichols Hills, Oklahoma
City Manager
6407 Avondale Drive
Nichols Hills, OK 73116
spate@nicholshills.net

Notices to CloudDeck must be addressed as follows:

CloudDeck Media LLC
Tom Kilpatrick
1000 W. Wilshire, Suite 348
Oklahoma City, OK 73116
tom@clouddeckmedia.com

13. Assignment and Binding Effect. CloudDeck may not assign this Agreement, in whole or in part, by assignment or operation of law, and may not assign any of its rights or delegate any of its obligations under this Agreement without Nichols Hills' consent, to be given or withheld in Nichols Hills' sole discretion. An assignment or delegation in violation of this Section will be null, void, and of no effect. To the extent there are successors or assigns permitted under this Section, this Agreement is binding on and benefits the parties and their respective successors and assigns.

14. Miscellaneous Provisions.

14.1 Choice of Law; Jurisdiction and Venue. Oklahoma applicable law (excluding its conflict of applicable law rules) exclusively apply to this Agreement. Any claim or applicable lawsuit arising directly or indirectly from or relating to this Agreement (including tort claims) must be filed and maintained in a court of competent jurisdiction in the state or federal courts located in Oklahoma County, Oklahoma. The parties submit to that jurisdiction and venue for all purposes.

14.2 Relationship of the Parties. This Agreement does not create and will not be construed as creating an agency, partnership, joint venture, or employment relationship between the parties.

14.3 Independent Contractor Status. CloudDeck is and will remain an independent contractor in all respects. CloudDeck has the exclusive authority and right to direct, supervise, and control performance of the Services and is solely responsible for its acts and omissions. CloudDeck acknowledges that the doctrine of *respondeat superior* will not apply as between Nichols Hills and CloudDeck.

14.4 Entire Agreement; Modification. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the parties are superseded by and merged into this Agreement. This Agreement may not be supplemented or modified except in a written agreement properly executed by the parties.

14.5 Waiver. The terms of this Agreement may be waived only by a written agreement executed and delivered by the waiving party to the other party. No course of dealing between the parties, delay in the exercise of any rights under this Agreement or failure to object to any action or omission constitutes a waiver of any terms of this Agreement. No waiver of any term of this Agreement constitutes a continuing waiver of that term.

14.6 Severability. If any provision of this Agreement is determined to be to any extent invalid, illegal or unenforceable, it will be deemed stricken from this Agreement. All other provisions of this Agreement will remain in full force and effect. The stricken provision will then be deemed replaced with one that is valid and enforceable and that comes closest to expressing the parties' original intent.

14.7 Survival. The following Sections of this Agreement will survive termination of it: Subsection titled *Confidentiality;* Section titled *Use of Nichols Hills' Name;* Section titled *Indemnification;* Section titled *Waiver of Liability;* and Section titled *Independent Contractor Status.*

14.8 No Presumption as to Drafter. In the construction and interpretation of this Agreement, the rule that a document is to be construed most strictly against the party who prepared it does not apply because both parties participated in its preparation.

[Balance of page left intentionally blank. Signature page follows.]

Signature page to Drone Services Agreement

APPROVED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma this _________ day of __________________, 2021.

ATTEST:

THE CITY OF NICHOLS HILLS, OKLAHOMA

____

CITY CLERK

____

MAYOR

Reviewed for form and legality.

____

City Attorney

CloudDeck Media, LLC, an Oklahoma limited liability company

By: ___________________________
Printed Name: Tom Kilpatrick
Title: __________________________

Christ the King Catholic School

1905 Elmhurst Ave.
Oklahoma City, Oklahoma 73120
(405) 843-3909 Fax (405) 843-6519

Est. in 1949

Lezlie Stacy
Christ the King Parent-Teacher Organization
Chair, CK Run Planning Committee
3016 Cornwall Pl.
Oklahoma City, OK 73120
405 401-8364
lezliestacy@gmail.com

June 30, 2021

City Administrator
City of Nichols Hills

VIA HAND DELIVERY

To Whom It May Concern:

As a Parent-Teacher Organization (PTO), we have long recognized the importance of reinforcing the connection between our school and our vibrant and much larger community of neighbors and friends. Four years ago, Christ the King's PTO established the CK Run as a fun way for all of us to come together in celebration of who we are as a school, parish, and neighborhood. We are grateful to the City Council for the opportunity to host this community-building event. Last year, the CK Run brought over 500 runners and walkers who enjoyed the 4 races. This year, recognizing the value of this event in teaching our children the importance of community -- and their obligations to know and support those within that community, as that community supports them -- we ask permission to again host this event.

Proposed Date: We would request to host this event on September 25, 2021. We expect the 5K would begin at 8:15, the 1 Mile at 9:00, and the toddler dash at 9:30.

Traffic Concerns: With the coordination of our Christ the King parent and police officer, Wes Cadena, and the off-duty Nichols Hills Police officers we hired to assist with temporary road closures at major intersections, we believe the route approved last year (attached with detail) provides limited disruption to traffic flow through the city and limited intrusion on its residents. Every resident along the route will be notified by flyer, delivered to each resident's home in the month preceding the event. By report of the volunteers stationed at every intersection, every resident attempting to access (or leave) his/her home will be given personal escort by a volunteer as soon as runners clear the immediate area. In the past 4 years, we are not aware of any case in which a driver, even

Christ the King Catholic School

1905 Elmhurst Ave.
Oklahoma City, Oklahoma 73120
(405) 843-3909 Fax (405) 843-6519

Est. in 1949

in the most extreme situation, was delayed more than five minutes from his/her destination. The majority of drivers were permitted immediate rerouting/access. Again, roads were only temporarily closed **when runners were immediately present.** The Toddler Dash and any non-run portions of the event occur exclusively on CK School/Church property.

A FUNraiser, not a fundraiser: This event is expressly not a fundraiser. It is a community-building event, which we endeavor to make affordable to all in the CK community who wish to participate. Instead, we use registration funds to cover the costs of the event, including providing every registrant with a t-shirt commemorating the event and partnering with local artists to create authentic works as awards for our top runners. To the extent we generate any income from the event, we re-invest it in the CK Community - Christ the King School and Nichols Hills Parks & Recreation.

We are fortunate to have the support of our principal, Mrs. Amy Feighny, as well as our pastor, Father Rex Arnold. We also believe we have the support of our neighbors on this northwestern section of Nichols Hills, through which our route runs. We hope to have your support and approval, as well. Kindly contact me with any questions you or your City Council members may have about this request. My co-chairs and I will be in attendance of the City Council meeting in July, should you need any additional information.

Warm Regards,

Lezlie Stacy

Lezlie Stacy
Christ the King PTO
CK Run Planning Committee Chair

Christ the King School is dedicated to academic success and spiritual growth supported by strong family and parish involvement.

Academics, spirituality, and service are the anchors of our educational program.

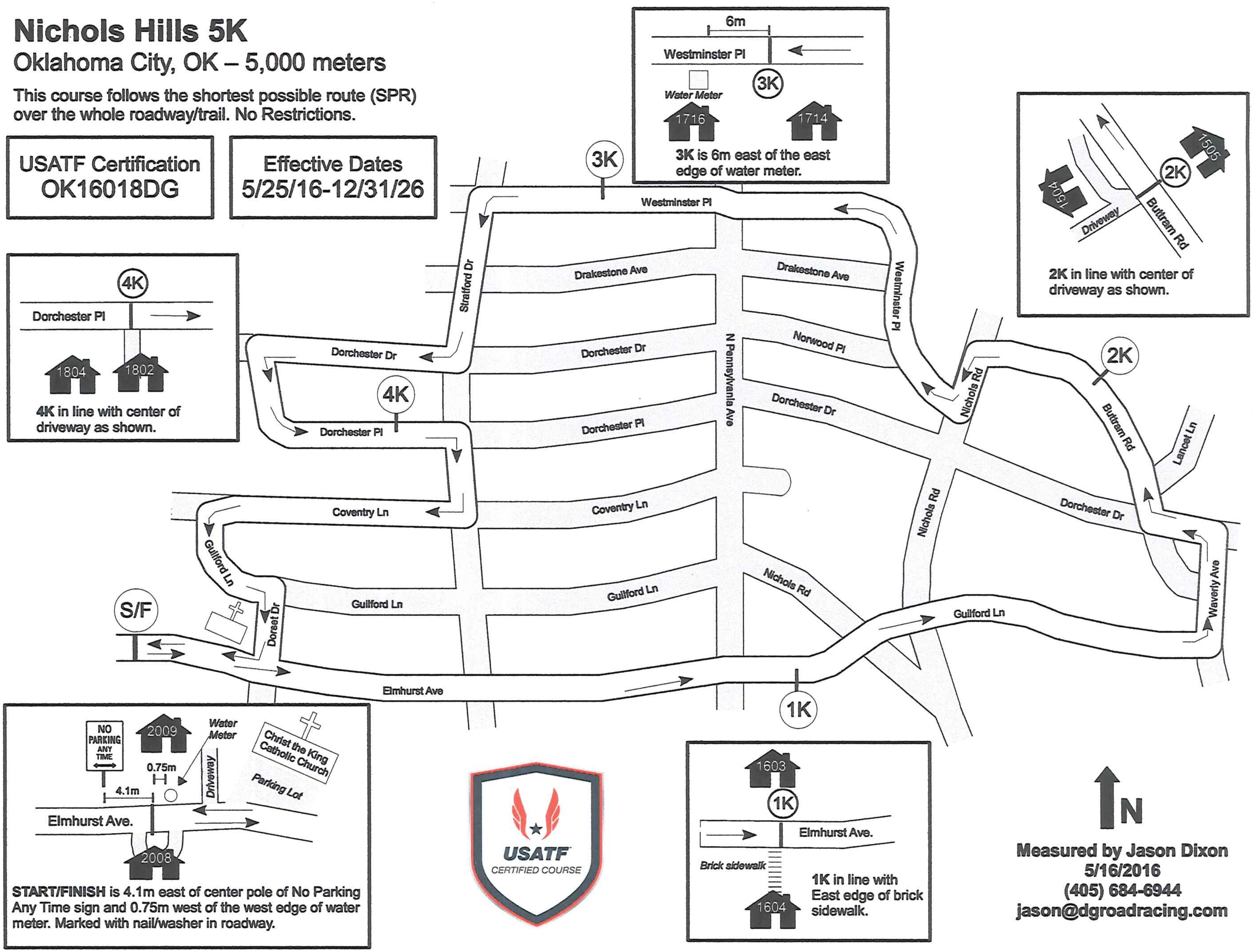
Nichols Hills 5K

Oklahoma City, OK – 5,000 meters

This course follows the shortest possible route (SPR) over the whole roadway/trail. No Restrictions.

USATF Certification
OK16018DG

Effective Dates
5/25/16-12/31/26



N

Measured by Jason Dixon
5/16/2016
(405) 684-6944
jason@dgroadracing.com

Attachment: CK Run (5267 : 9a Christ the King Run)

CITY OF NICHOLS HILLS, OKLAHOMA
Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed ___________

Fee receipt # _________

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set out in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Jordan Ward / OKC Memorial Marathon

Primary contact: Jordan Ward

Mailing address: 620 N. Harvey OKC, OK. 73102 / P.O. Box 323 OKC, OK. 7310

Telephone number(s): 918-639-0465 (c) 405-235-3093 (o)

Email address(es): jw@okcnm.org

What is the purpose of the banners? honor the victims of OKC bombing during 2021 marathon

When do you propose to hang the banners and for how long? 60 / 14 days / Sept. 22 - Oct. 5 '21

How many banners do you propose to hang? 60

What is the size of the banners? 30 X 72

Where do you propose to hang the banners? along our 2021 course

Contractor's name and contact information (unless City is to hang banner): OGE / Steve Watkins 405-613-8816 *will contact if changes

Will electrical power be required? Yes ☐ No ☑

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) that hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 11 day of March, 2021.

Signature: Jordan Ward

Print applicant's full legal name: Christina Jordan Ward

Road Running Technical Council
USA Track & Field
Measurement Certificate

recognized by RRCA

Name of the course: Oklahoma City Memorial Marathon   Distance: 42.201km

Location (state): OK   (city): Oklahoma City

Type of course: Road Race

Measuring Methods: Bike

Measured By: Logan Burgess, 614 Stillmeadow Dr. Richardson, TX 75081 - loganaburgess@yahoo.com - 214.803.7800

Race Contact: Kari Watkins, 620 N Harvey Ave, OKC, OK 73102 - kw@oklahomacitynationalmemorial.org - 405.235.3313

Date(s) when course measured: 04/16/2021, 04/17/2021, 04/18/2021

Number of measurements of entire course: 2   Course Configuration: Point to Point

Elevation (meters above sea level) Start 370m   Finish 365m   Lowest 342m   Highest 387m

Straight line distance between start and finish 1280m   Drop 0.12 m/km   Separation 3.03 %

Type of surface: Paved 100 %   Dirt 0 %   Gravel 0 %   Grass 0 %   Track 0 %

Effective date of certification: May 29, 2021   Certification code: OK21003LAB

Note to Race Director: Use this Certification Code in all public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course --- In the event a National Open Record is set on the course, or at the discretion of USA Track & Field, a verification measurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 of the year: **2031**

AS NATIONALLY CERTIFIED BY:

Date: May 19, 2021

Logan Burgess - USATF/RRTC Certifier - 614 Stillmeadow Drive, Richardson TX 75081
(214) 803-7800 - loganaburgess@yahoo.com

Version: 2019b

Attachment: OK21003LAB Oklahoma City Memorial Marathon (5280 : Memorial Marathon Banners)

9.b.b

COURSE DESCRIPTION:
RUNNERS FOLLOW THE SHORTEST POSSIBLE ROUTE UNLESS L
SPECIFIED BELOW.

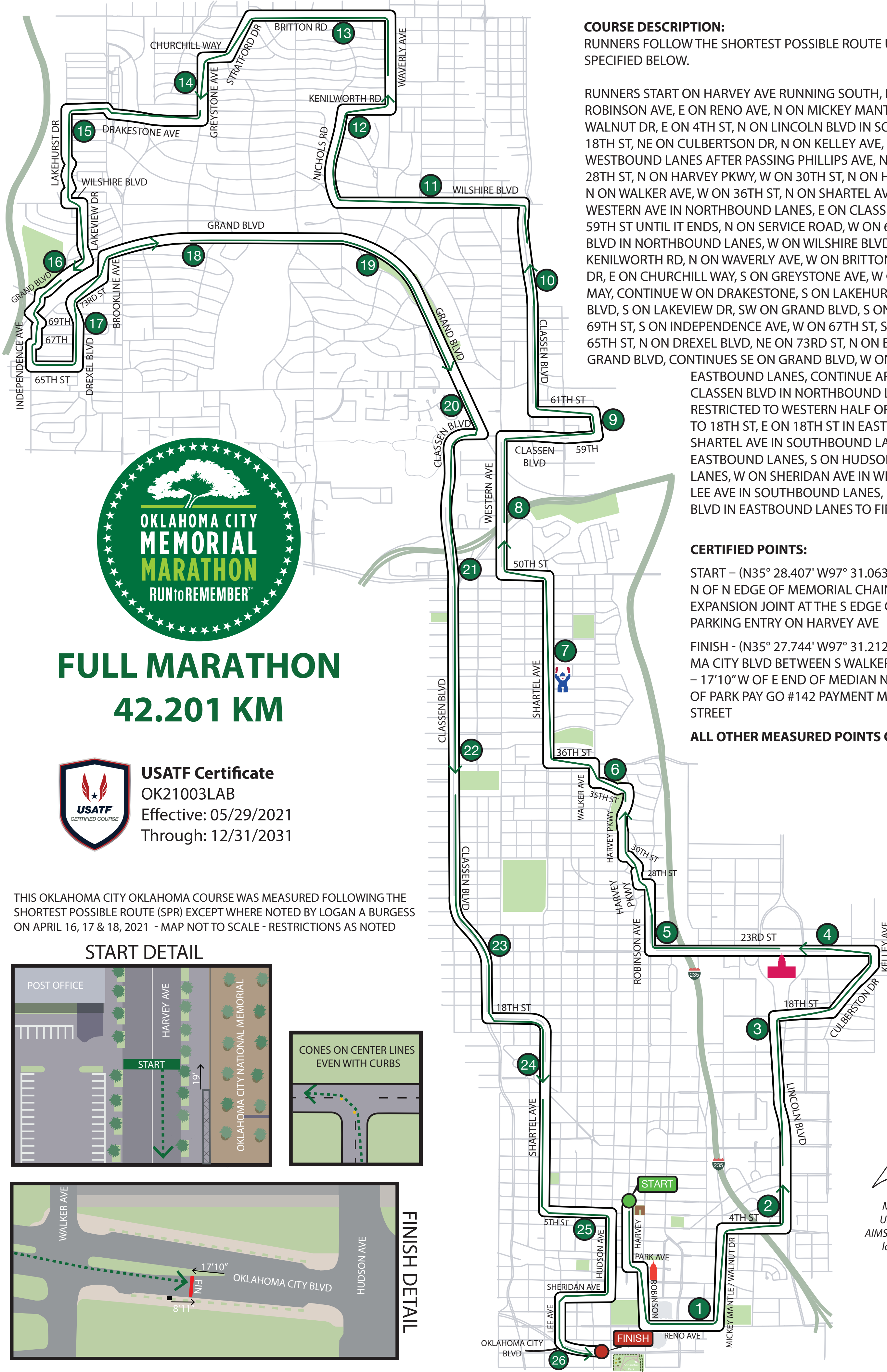
RUNNERS START ON HARVEY AVE RUNNING SOUTH, EAST ON PARK AVE, S ROBINSON AVE, E ON RENO AVE, N ON MICKEY MANTLE WHICH BECOMES WALNUT DR, E ON 4TH ST, N ON LINCOLN BLVD IN SOUTHBOUND LANES, 18TH ST, NE ON CULBERTSON DR, N ON KELLEY AVE, W ON 23RD ST IN WESTBOUND LANES AFTER PASSING PHILLIPS AVE, N ON ROBINSON AVE, 28TH ST, N ON HARVEY PKWY, W ON 30TH ST, N ON HARVEY AVE, W ON 35 N ON WALKER AVE, W ON 36TH ST, N ON SHARTEL AVE, W ON 50TH ST, N WESTERN AVE IN NORTHBOUND LANES, E ON CLASSEN BLVD, CONTINUE 59TH ST UNTIL IT ENDS, N ON SERVICE ROAD, W ON 61ST ST, N ON CLASS BLVD IN NORTHBOUND LANES, W ON WILSHIRE BLVD, N ON NICHOLS RD, KENILWORTH RD, N ON WAVERLY AVE, W ON BRITTON RD, SW ON STRATF DR, E ON CHURCHILL WAY, S ON GREYSTONE AVE, W ON DRAKESTONE, CR MAY, CONTINUE W ON DRAKESTONE, S ON LAKEHURST DR, E ON WILSHIR BLVD, S ON LAKEVIEW DR, SW ON GRAND BLVD, S ON N GRAND BLVD, SE 69TH ST, S ON INDEPENDENCE AVE, W ON 67TH ST, S ON INDEPENDENC, 65TH ST, N ON DREXEL BLVD, NE ON 73RD ST, N ON BROOKLINE AVE, E ON GRAND BLVD, CONTINUES SE ON GRAND BLVD, W ON CLASSEN BLVD IN EASTBOUND LANES, CONTINUE AROUND CURVE, S ON CLASSEN BLVD IN NORTHBOUND LANES, FULL MARATH RESTRICTED TO WESTERN HALF OF ROADWAY, CONTIN TO 18TH ST, E ON 18TH ST IN EASTBOUND LANES, TURN SHARTEL AVE IN SOUTHBOUND LANES, E ON 5TH ST IN EASTBOUND LANES, S ON HUDSON AVE IN SOUTHBO LANES, W ON SHERIDAN AVE IN WESTBOUND LANES, S LEE AVE IN SOUTHBOUND LANES, E ON OKLAHOMA CI BLVD IN EASTBOUND LANES TO FINISH LINE.

CERTIFIED POINTS:

START – (N35° 28.407' W97° 31.063') - 620 N HARVEY AV N OF N EDGE OF MEMORIAL CHAIN LINK FENCE ALONG EXPANSION JOINT AT THE S EDGE OF THE ONLY POST O PARKING ENTRY ON HARVEY AVE

FINISH - (N35° 27.744' W97° 31.212') – EASTBOUND OKL MA CITY BLVD BETWEEN S WALKER AVE AND S HUDSO – 17'10" W OF E END OF MEDIAN NOSE AND 8'11" E OF OF PARK PAY GO #142 PAYMENT MACHINE ON S SIDE O STREET

ALL OTHER MEASURED POINTS ON FOLLOWING PA



OKLAHOMA CITY MEMORIAL MARATHON RUNtoREMEMBER™

FULL MARATHON
42.201 KM

USATF Certificate
OK21003LAB
Effective: 05/29/2021
Through: 12/31/2031

THIS OKLAHOMA CITY OKLAHOMA COURSE WAS MEASURED FOLLOWING THE SHORTEST POSSIBLE ROUTE (SPR) EXCEPT WHERE NOTED BY LOGAN A BURGESS ON APRIL 16, 17 & 18, 2021 - MAP NOT TO SCALE - RESTRICTIONS AS NOTED

START DETAIL

FINISH DETAIL

Measured by Logan Burges
USATF / RRTC Course Certifie
AIMS / World Athletics "A" Meas
loganaburgess@yahoo.com
214.803.7800

Attachment: OK21003LAB Oklahoma City Memorial Marathon (5280 : Memorial Marathon Banners)

OKLAHOMA CITY MEMORIAL MARATHON RUNtoREMEMBER

9.b.b

FULL MARATHON
42.201 KM

START – (N35° 28.407' W97° 31.063') - 620 N HARVEY AVE – 19" N OF N EDGE OF MEMORIAL CHAIN LINK FENCE ALONG THE EXPANSION JOINT HE S EDGE OF THE ONLY POST OFFICE PARKING ENTRY ON HARVEY AVE

MILE 1 – (N35° 27.859' W97° 30.646') – W RENO AVE AT S OKLAHOMA BLVD – 20' E OF TRAFFIC SIGNAL POST IN NW CORNER OF INTERSECTION

MILE 2 – (N35° 28.374' W97° 30.170') – SOUTHBOUND N LINCOLN BLVD JUST N OF NE 4TH ST – 107' S OF OVERHEAD OKLAHOMA HEALTH CENTER ON NORTHBOUND SIDE OF ROAD

MILE 3 – (N35° 29.240' W97° 30.217') – SOUTHBOUND N LINCOLN BLVD AT 17TH – 15' N OF STREET SIGN IN SW CORNER OF INTERSECTION

5K – (N35° 29.294' W97° 30.174') – NE 18TH ST AT NORTHBOUND N LINCOLN BLVD – 1' E OF E EDGE OF CROSSWALK AT W SIDE OF INTERSE N

MILE 4 - (N35° 29.596' W97° 29.926') – NE 23RD ST AT N PHILLIPS AVE – 3' W OF STOP SIGN AT SE CORNER OF INTERSECTION

MILE 5 – (N35° 29.643' W97° 30.941') – 2420 N ROBINSON AVE – 9' N OF LOCK ON DOOR OF BUSINESS

MILE 6 – (N35° 30.360' W97° 31.150') – 412 NW 35TH ST – EVEN WITH E EDGE OF GARAGE DOOR AT HOME

10K – (N35° 30.472' W97° 31.277') – NW 36TH ST JUST W OF WALKER AVE – 19' E OF EASTBOUND 35MPH SIGN

MILE 7 – (N35° 30.960' W97° 31.521') – N SHARTEL AVE – 157' S OF STOP SIGN AT SE CORNER OF INTERSECTION

MILE 8 – (N35° 31.627' W97° 31.784') – N WESTERN AVE – 68' N OF TRAFFIC SIGNAL POST IN MEDIAN AT LOMBARDY RD

MILE 9 – (N35° 32.058' W97° 31.252') – CHESAPEAKE SERVICE RD BETWEEN NW 59TH AND NW 61ST – 167' S OF YELLOW GATE POST AT N CORNER OF INTERSECTION

15K – (N35° 32.103' W97° 31.559') – NW 61ST ST – EVEN 1ST WITH NO PARKING SIGN ON N SIDE OF ST IMMEDIATELY E OF CLASSEN BLVD

MILE 10 – (N35° 32.656' W97° 31.617') – 7126 N CLASSEN BLVD – EVEN WITH N EDGE OF BUILDING AT ADDRESS

MILE 11 – (N35° 33.067' W97° 32.225') – 1327 W WILSHIRE BLVD – EVEN WITH E EDGE OF SIDEWALK TO HOUSE AT ADDRESS

MILE 12 – (N35° 33.500' W97° 32.671') – 1417 KENILWORTH RD – 74' E OF FIRE HYDRANT ON S SIDE OF ROAD

20K – (N35° 33.675' W97° 32.423') – WAVERLY AVE BETWEEN CARLISLE CT AND ANDOVER CT – 4' S OF UTILITY POST IN MIDDLE OF BLOCK

MILE 13 – (N35° 33.933' W97° 32.725') – 1700 W BRITTON RD – 7' E OF CROSSWALK AHEAD SIGN AT ADDRESS

HALF MARATHON – (N35° 33.934' W97° 32.842') – W BRITTON RD - WALMART NEIGHBORHOOD MARKET – EVEN WITH GAS METER AT EMPLOYEE ENTRY TO PHARMACY

MILE 14 – (N35° 33.608' W97° 33.494') – GREYSTONE AVE AT BRIGHTON AVE – 48' N OF STREET SIGN AT NE CORNER OF INTERSECTION

MILE 15 – (N35° 33.427' W97° 34.267') – LAKEHURST DR AT WILTON LN – 70' N OF STREET SIGN AT NE CORNER OF INTERSECTION

25K - (N35° 33.033' W97° 34.182') – 7820 N LAKEVIEW DR – 15' S OF ADDRESS NUMBERS SET IN CONCRETE ON SIDE OF HOUSE

MILE 16 – (N35° 32.705' W97° 34.313') – 3301 NW GRAND BLVD – 78' NE OF SIGN AT HEFNER PARK ENTRY

27K – (N35° 32.306' W97° 34.235') – 3105 NW 65TH ST – 15' W OF W EDGE OF DRIVEWAY

MILE 17 – (N35° 32.480' W97° 34.199') – N DREXEL BLVD AT NW 69TH ST – 118' S OF STOP SIGN AT SW CORNER OF INTERSECTION

MILE 18 – (N35° 32.903' W97° 33.517') – 2530 NW GRAND BLVD – EVEN WITH END SCHOOL ZONE SIGN AT ADDRESS

30K - (N35° 32.904' W97° 32.839') – 6809 NW GRAND BLVD – 33' W OF W EDGE OF DRIVEWAY AT ADDRESS

MILE 19 – (N35° 32.833' W97° 32.470') – NW GRAND BLVD BETWEEN NICHOLS RD AND HUNTINGTON AVE – 132' NW OF EASTBOUND 20MPH SIGN CLOSEST TO NICHOLS RD

32K – (N35° 32.176' W97° 32.005') - NW GRAND BLVD AT NW 63RD ST – 3' N OF SHARE THE ROAD WITH BICYCLES SIGN S OF INTERSECTION

MILE 20 – (N35° 32.089' W97° 31.957') – NW GRAND BLVD JUST S OF GLENBROOK DR – 242' S OF STOP SIGN AT INTERSECTION

MILE 21 – (N35° 31.331' W97° 32.058') – N CLASSEN BLVD AT NORTHWEST EXPY – 6' S OF TRAFFIC SIGNAL POST IN NE CORNER OF INTERSECTION

35K - (N35° 30.677' W97° 32.061') – N CLASSEN BLVD AT NW 39TH ST – AT N EDGE OF CROSSWALK ACROSS S SIDE OF INTERSECTION

MILE 22 – (N35° 30.461' W97° 32.059') – N CLASSEN BLVD AT NW 36TH ST – 22' N OF LAMP POST IN MEDIAN AT S CENTER OF INTERSECTION

MILE 23 – (N35° 29.624' W97° 31.917') – N CLASSEN BLVD BETWEEN NW 23RD AND 24TH – EVEN WITH 1ST LAMP POST IN MEDIAN N OF 23RD ST

MILE 24 - (N35° 28.999' W97° 31.535') – SHARTEL AVE BETWEEN NW 13TH AND NW 14TH – 21' S OF N EDGE OF OKLAHOMA HALL OF FAME BUIL G

40K - (N35° 28.383' W97° 31.375') – NW 5TH ST AT N DEWEY AVE – 43' W OF STOP SIGN AT SE CORNER OF INTERSECTION

MILE 25 - (N35° 28.380' W97° 31.221') – NW 5TH ST BETWEEN WALKER AND HUDSON – 9' W OF PARK PAY GO BOX #160

MILE 26 – (N35° 27.774' W97° 31.441') – EASTBOUND OKLAHOMA CITY BLVD AT S LEE AVE – 8' W OF W EDGE OF CROSSWALK

FINISH - (N35° 27.744' W97° 31.212') – OKLAHOMA CITY BLVD BETWEEN S WALKER AVE AND S HUDSON AVE – 17'10" W OF E END OF MEDIAN NOSE AND 8'11" E OF E EDGE OF PARK PAY GO #142 PAYMENT MACHINE ON S SIDE OF STREET

THIS OKLAHOMA CITY OKLAHOMA COURSE WAS MEASURED FOLLOWING THE SHORTEST POSSIBLE ROUTE (SPR) EXCEPT WHERE NOTED BY LOGAN A BURGESS ON APRIL 16 &17, 2021 - MAP NOT TO SCALE - RESTRICTIONS AS NOTED

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NICHOLS HILLS AND EMSA

The City of Nichols Hills, an Oklahoma municipality, (Nichols Hills) and the Emergency Management Services Authority (EMSA), an Oklahoma public trust, agree to enter into this Agreement, for the reasons and purposes set forth below.

WHEREAS, the Emergency Medical Services Authority (EMSA) is a public trust organized pursuant to Title 60 Oklahoma Statutes, Section 176 et seq., of which the City of Tulsa and The City of Oklahoma City are joint beneficiary jurisdictions; and

WHEREAS, the Amended and Restated Trust Indenture of Emergency Medical Services Authority provides that there should be two divisions, the “Eastern Division” (i.e., communities east of Stroud) and the “Western Division” (i.e., communities west of Stroud); and

WHEREAS, Nichols Hills desires to provide professional quality and timely emergency services to its residents and citizens, including professional ambulance services; and

WHEREAS, the parties agree that since EMSA serves several municipalities in the Oklahoma City area, the quality of emergency medical services (EMS) should not depend upon municipal boundary lines; and

WHEREAS, on June 12, 1990, Nichols Hills entered into the EMS Interlocal Agreement with EMSA as a non-beneficiary participant in the EMS provided by EMSA; and

WHEREAS, since June 1990, EMSA and The City of Nichols Hills, except during the recent Covid-19 Pandemic and the transition of services from AMR to EMSA, have for the most part enjoyed a mutually beneficial relationship; and

WHEREAS, Nichols Hills desires to continue in that relationship subject to certain mutual understandings about the emergency medical services to be provided by EMSA to the non-beneficiary community of Nichols Hills as set forth in this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. EMSA agrees to respond with lights and sirens to emergency service calls initially classified as Priority 2 calls under the dispatching system approved by the State and the Medical Director.

2. EMSA, to the fullest extent possible in line with its overall mission and subject to demands on the system from time to time, agrees to place a Basic Life Support (BLS) vehicle/truck primarily in a dedicated location near the Nichols Hills City Hall and Fire Station. Further, in addition to, and in the event that Nichols Hills desires a BLS or ALS vehicle/truck dedicated to Nichols Hills, EMSA will engage in discussions

with Nichols Hills toward meeting Nichols Hills' expectations.

3. EMSA agrees to increase its communication with non-beneficiary participants regarding untimely responses to Priority 1 responses if by more than two (2) minutes to include providing an action plan response to address the circumstances that allowed it to happen.

4. EMSA agrees to increase its communication with Nichols Hills, and other non-beneficiary participants regarding untimely responses to Priority 2 calls as assigned by dispatch in the event the responses are delayed by more than five (5) minutes to include providing an action plan response to address the circumstances that allowed the delayed response to happen and will include a periodic review of the impact placing a BLS truck in the vicinity of Nichols Hills has on response times.

5. EMSA agrees to increase threshold response time requirement from 75% to 80% for joint Priority 1 and Priority 2 calls.

6. As required by the Interlocal Agreement, Nichols Hills agrees to amend Chapter 18 of the Nichols Hills Municipal Code to conform to the Uniform EMS Ordinances as amended and adopted by the Beneficiary Jurisdictions from time to time, to include the updated and adopted response times.

APPROVED by the Council and signed by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of July, 2021.

ATTEST:

________________________ By: ________________________

City Clerk Mayor

REVIEWED for form and legality.

____

City Attorney

APPROVED by the Trustees and signed by the Chairman of the Emergency Medical Services Authority this ____ day of ____________, 2021.

ATTEST:

________________________ By: ________________________

Secretary Chairman

RESOLUTION

(No.1421)

A RESOLUTION OF THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA, AND THE TRUSTEES OF THE NICHOLS HILLS MUNICIPAL AUTHORITY, AUTHORIZING, FOR THE 2021-2022 FISCAL YEAR, THE PURCHASE OF ITEMS FROM STATE CONTRACTS AWARDED BY THE STATE PURCHASING DIRECTOR OF THE CENTRAL PURCHASING DIVISION OF THE OFFICE OF MANAGEMENT AND ENTERPRISE SERVICES OF THE STATE OF OKLAHOMA.

WHEREAS, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have continuing need to purchase items that are available through a state contract; and

WHEREAS, pursuant to Section 85.12(C) of Title 74 of the Oklahoma Statutes, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have the authority to purchase under statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma whenever advantageous for the City or the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority, that they do hereby authorize, for the 2021-2022 fiscal year, the purchase of items from statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma when advantageous.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 13th day of July, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 13th day of July, 2021.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

ADOPTED AND APPROVED by the Chairman and Trustees of the Nichols Hills Municipal Authority on the 13th day of July, 2021.

ATTEST:

____
Chairman

____
Clerk

Reviewed for form and legality.

____
City Attorney

RESOLUTION

(No.1422)

A RESOLUTION ESTABLISHING THE NINE-ONE-ONE EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2022.

WHEREAS, the governing body of the City of Nichols Hills have approved the acquisition and operation of an emergency telephone service together with the levy or imposition of user fee/tax for such services; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987 §2811 et seq., as amended.

NOW, THEREFORE, BE IT RESOLVED, the Council of the City of Nichols Hills, Oklahoma that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service Fee for the calendar year 2022 at three percent (3%) of the recurring charges as designed by the tariff for exchange telephone service or its equivalent within said City of Nichols Hills, Oklahoma in accordance with said Act beginning January 1, 2022.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of July, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

RESOLUTION NO. 1424

A RESOLUTION APPROVING THE JUNE 28, 2018 WEIGHTED VOTING AMENDMENT TO AGREEMENT CREATING THE 9-1-1 ASSOCIATION OF CENTERAL OKLAHOMA GOVERNMENTS

WHEREAS, the 9-1-1 Association of Central Oklahoma Governments ("9-1-1 ACOG") is an intergovernmental entity formed to implement, administer, and coordinate the operation of the regional Enhanced 9-1-1 emergency communication services in Central Oklahoma, created and governed by the *Agreement Creating the 9-1-1 Association Of Central Oklahoma Governments*; and

WHEREAS, the City of Nichols Hills, Oklahoma is a member of 9-1-1 ACOG; and

WHEREAS, the *Agreement Creating the 9-1-1 Association Of Central Oklahoma Governments* may be altered, amended or otherwise modified pursuant to a majority vote of a quorum of the 9-1-1 ACOG Board of Directors, provided such amendment, alteration or modification is ratified by a majority of the members of 9-1-1 ACOG and approved by the Oklahoma Attorney General prior to it becoming effective; and

WHEREAS, an amendment revising the weighted voting structure of the 9-1-1 ACOG Board of Directors to provide for weighted voting based on population of member municipalities rather than total landlines (the "Weighted Voting Amendment") was approved by the 9-1-1 ACOG Board of Directors on June 28, 2018; ratified by the 9-1-1 ACOG Board of Directors on December 13, 2018; and approved by the Oklahoma Attorney General on January 28, 2019; and

WHEREAS, the City of Nichols Hills, Oklahoma did not ratify the Weighted Voting Amendment prior to its approval by the Oklahoma Attorney General and now wishes to do so.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma that the Weighted Voting Amendment is approved.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, this 13th day of July, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

OMAG

3650 S. Boulevard • Edmond, OK 73013 • omag.org

405.657.1400 • 800.234.9461 • FAX 405.657.1401

June 17, 2021

Lindy Hough
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116-6403

RE: City of Nichols Hills
WCV140017105

Enclosed is your OMAG Workers' Compensation Plan (WC Plan) renewal policy along with the following information:

- The "Escrow Use Form" which indicates the Escrow Balance. If escrow is being used, this form must be completed, signed, and returned to OMAG by **July 1, 2021**. If you elect to use Escrow Funds towards the premium balance, a copy of the approving council minutes must accompany this form.
- Renewal Invoice. Premium payment is due **July 1, 2021**.
- Claims Packet

The claims packet and First Report of Incident (FROI) can also be found on the OMAG Policy Portal at the OMAG website at https://www.omag.org/origami.

Your claims are processed by Consolidated Benefits Resources (CBR), an experienced claims administrator who processes workers' compensation claims on behalf of OMAG participants. If you have questions, you may reach the CBR staff at (800)234-9461. Please refer to the claims packet for further information.

Since 1984, OMAG has partnered with CompSource Mutual, Inc. in providing our members with workers' compensation benefits for their employees through a plan that provides prompt and courteous claims administration.

OMAG is an organization created, owned, and governed by the cities and town we serve, and it is our pleasure to serve you. We appreciate your support and participation in OMAG's Workers' Compensation Plan. Any questions regarding the renewal should be directed to myself or Chris Webb, Underwriter Director at (800) 234-9461 or (405) 657-1400.

Sincerely,

Tina Kliewer

Tina Kliewer
Workers' Comp. Program Manager

OMAG
3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

WORKERS' COMPENSATION DECLARATION

Policy Number: WCV140017105	Policy Period: From 7/1/2021 To 7/1/2022 12.•01 A.M. Standard Time at the Named Insured's Address
Company: CompSource Mutual Insurance Co.	Policy Number: 03427611
Named Insured and Address: City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116-6403	Agent: OMAG 3650 S. BOULEVARD EDMOND OK 73013 Telephone: 405-657-1400
Business Description: AGGREGATE DEDUCTIBLE	Type of Business: Municipality

This notice is to inform you that CompSource Mutual Insurance Company has accepted coverage for you for workers' compensation as a member of OMAG in accordance with the general coverage limits below. This notice is issued as a matter of information only and does not represent all the terms and conditions of coverage under this policy.

COVERAGES

WORKERS' COMPENSATION INSURANCE

Includes Part One and applies to the workers' compensation law of the State of Oklahoma.

EMPLOYERS' LIABILITY INSURANCE

Includes Part Two and applies to work in the State of Oklahoma. Limits of liability under Part Two:

- Bodily Injury by Accident: $100,000 Each Accident
- Bodily Injury by Disease: $100,000 Each Employee
- Bodily Injury by Disease: $500,000 Policy Limit

As a member of OMAG's Workers' Compensation Plan, you are entitled to claims processing services for losses occurring during the policy period, per the terms of the "Application and Agreement" entered into with OMAG.

Jonathan D. Woods
Chief Executive Officer, OMAG
Date: 6/17/2021

3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

WORKERS' COMPENSATION
ADDITIONAL NAMED PLAN MEMBERS SCHEDULE

Muni: City of Nichols Hills

Policy Number: WCV140017105

Plan Type: AGGREGATE DEDUCTIBLE

Additional Named Plan Member: Nichols Hills Public Works Authority

ISSUE DATE: 6/17/2021

OMAG
3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Workers' Compensation Classification Codes

Aggregate Deductible Plan

Member: City of Nichols Hills		Payroll Period: 01/01/2020 To 12/31/2020				
Policy Period: 7/1/2021 To 7/1/2022		Policy Number: WCV140017105				
Class Code	Description	Payroll	No. of Employees	No. of Volunteers	Rate	Prem
5611	Street or Road Construction or Maintenance & Drivers	94,189.00	3.00	0.00	9.67	7,01
7520	Waterworks Operation & Drivers	426,495.00	9.00	0.00	4.29	14,08
7710	Firefighters & Drivers	1,272,589.00	14.00	0.00	4.83	47,33
7720	Police Officers & Drivers, Reserve Officers	1,576,417.00	25.00	0.00	4.71	57,17
9403	Trash, Garbage or Refuse Collection & Drivers	418,363.00	10.00	0.00	6.69	21,55
9410	Municipal or Township Employees NOC	1,323,403.00	19.00	0.00	2.47	25,17
	Totals:	5,111,456.00	80.00	0.00		172,33

CERTIFICATE OF COVERAGE

PRODUCER

OMAG
3650 S. Boulevard
EDMOND, OK 73013

COMPANIES AFFORDING COVERAGE

OMAG

ADDITIONAL NAMED PARTICIPANT

Nichols Hills Public Works Authority

NAMED PARTICIPANT
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116-6403

COVERAGES

This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

TYPE OF COVERAGE		POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS	
GENERAL LIABILITY					General Aggregate	None
	COMMERCIAL GL				Each Occurrence	$1,000,000
	PERSONAL INJURY				Aggregate: C, D	$2,000,000
	ERRORS & OMMISSIONS				Each Occurrence	$1,000,000
AUTOMOBILE LIABILITY						
	SCHEDULED AUTOS				General Aggregate	None
	HIRED/NON-OWNED AUTOS				Each Occurrence	$1,000,000
AUTOMOBILE PHYSICAL DAMAGE					Per Schedule	
	Scheduled Autos					
	Non-Owned Autos					
	Auto Liability, General Liability, Personal Injury, Errors & Omissions		Losses Subject to The Oklahoma Governmental Tort Claims Act: $25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal $125,000 Each Other Loss Per Occurrence $1,000,000 Aggregate Per Occurrence			
	Property				Value Deductible	$ $
	Equipment Breakdown				Cause Of Loss Valuation	Special Form Replacement Cost Included
	Mobile Equipment				Value	$
	Misc/Veh Equip				Value	$
	Contractors Equip Leased or Rented				Value	$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WCV140017105	7/1/2021	7/1/2022	WC Statutory Limits: X	Other: X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:	INCL: X EXCL: X				EL Each Accident	$100,000
					EL Disease – Policy Limit	$500,000
					EL Disease – EA Employee	$100,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116-6403

CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.

AUTHORIZED REPRESENTATIVE

Jonathan D. Woods

6/17/2021

CERTIFICATE OF COVERAGE

PRODUCER

OMAG
3650 S. Boulevard
EDMOND, OK 73013

COMPANIES AFFORDING COVERAGE

OMAG

ADDITIONAL NAMED PARTICIPANT

Nichols Hills Public Works Authority

NAMED PARTICIPANT
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116-6403

COVERAGES

This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

TYPE OF COVERAGE	POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS	
GENERAL LIABILITY				General Aggregate	None
COMMERCIAL GL				Each Occurrence	$1,000,000
PERSONAL INJURY				Aggregate: C, D	$2,000,000
ERRORS & OMMISSIONS				Each Occurrence	$1,000,000
AUTOMOBILE LIABILITY					
SCHEDULED AUTOS				General Aggregate	None
HIRED/NON-OWNED AUTOS				Each Occurrence	$1,000,000
AUTOMOBILE PHYSICAL DAMAGE				Per Schedule	
Scheduled Autos					
Non-Owned Autos					
Auto Liability, General Liability, Personal Injury, Errors & Omissions		Losses Subject to The Oklahoma Governmental Tort Claims Act: $25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal $125,000 Each Other Loss Per Occurrence $1,000,000 Aggregate Per Occurrence			
Property				Value Deductible Cause Of Loss Valuation	$ $ Special Form Replacement Cost Included
Equipment Breakdown					
Mobile Equipment				Value	$
Misc/Veh Equip				Value	$
Contractors Equip Leased or Rented				Value	$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WCV140017105	7/1/2021	7/1/2022	WC Statutory Limits: X	Other: X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: INCL: X EXCL: X				EL Each Accident	$100,000
				EL Disease – Policy Limit	$500,000
				EL Disease – EA Employee	$100,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER
Oklahoma Water Resources Board
3800 N. Classen Blvd.
Oklahoma City, OK 73118

CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.

AUTHORIZED REPRESENTATIVE

Jonathan D. Woods

6/17/2021

OMAG 3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Invoice No. 1460 Date of Invoice: 6/17/2021

INVOICE-Workers' Compensation Aggregate Deductible Plan

Mail To:	Insured: City of Nichols Hills
Nichols Hills 6407 Avondale Dr. Nichols Hills, OK 73116-6403	Policy No.:WCV140017105 Effective Date: 7/1/2021 Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount
1	7/1/2021	Renewal	$43,082.75

Est. Annual Premium: 77,865.00
Aggregate Ded. Amt: 77,528.00
OMAG Admin. Fee: 16,938.00
Total Premium: 172,331.00
Total Policy Balance Before Payment:
$172,331.00

Current Amount Due:

$43,082.75

Payment Due By:

7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140017105 Insured Name: City of Nichols Hills Invoice Number: 1460	Amount Due: $43,082.75 Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:
OMAG
P. O. Box 3091
Edmond, OK 73083

9.h.a

OXF1115
AGREEMENT NO: B1115P210523
DECLARATION POLICY NO: P212059

UNIQUE MARKET REFENCE:	B1115P212059
TYPE:	Municipal Sales Tax Revenue
INSURED & ADDRESS:	City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116
PERIOD:	From: 1st July 2021 To: 1st July 2022 Both days at 12:01 a.m. standard time.
INTEREST:	Loss of Municipal Sales Tax Revenue
LIMIT:	USD 1,250,000 any one loss occurrence Excess of: Primary layer; USD 250,000 any one loss occurrence which is subject to it's own deductibles.
LOCATION INSURED:	As per schedule of locations attached.
CONDITIONS:	LPO 348(B) to follow underlying Policy No. PRO 1400519 03 as provided by OMAG. **Excluding all losses other than as provided by Municipal Sales Tax Revenue Endorsement attached to underlying policy.**

NMA 464	War and Civil War Exclusion
NMA 1331	Cancellation Clause (amended to 30 days or as otherwise provided under individual State Law.)
NMA 2340	Seepage and Pollution Exclusion / Debris Removal
NMA 2920	Terrorism Exclusion Endorsement
LMA 5390	U.S. Terrorism Risk Insurance Act of 2002 as amended Not Purchased Clause
NMA 2962	Chemical or Biological Material Exclusion
NMA 1191	Radioactive Contamination Exclusion Clause
LMA 5019	Asbestos Endorsement
NMA 2802	Electronic Data Recognition
LMA 3100	Sanction Limitation and Exclusion Clause
LMA 5018	Microorganism Endorsement
LMA 5401	Property Cyber and Data Exclusion
LMA 5393	Communicable Disease Exclusion

Leading Underwriter

	LMA 5020 Service of Suit Clause naming Lloyds America Inc Lloyds Privacy Policy Statement 100% Minimum Earned Premium Clause Actual Loss Sustained Valuation Coinsurance – Nil This policy is extended to include any additional business operations at a tax revenue property during the contract period as held on file by Midlands Management Corporation.
SEVERAL LIABILITY:	LSW1001 The subscribing insurers' obligations under contracts of insurance to which they subscribe are several and not joint and are limited solely to the extent of their individual subscriptions. The subscribing insurers' are not responsible for the subscription of any co-subscribing insurer who for any reason does not satisfy all or parts of its obligations.
CHOICE OF LAW & JURISDICTION:	Choice of law: All matters shall be governed by and construed in accordance with the substantive laws in the State of Oklahoma. Choice of jurisdiction: Subject to the provisions of the Service of Suit Clause contained herein.
PREMIUM:	USD 14,000 (for 100%) per annum
PREMIUM PAYMENT TERMS:	LSW 3000 – Premium Payment Clause - 60 days
TAXES PAYABLE BY INSURED AND ADMINISTERED BY INSURER(S):	None

Leading Underwriter

OXF1115
AGREEMENT NO: B1115P210523
DECLARATION POLICY NO: P212059

OXFORD INSURANCE BROKERS

Scheduled Locations:

NAME	TYPE	ADDRESS	PHONE #
PLAZA			
First Fidelity Bank	Bank	6404 Avondale Dr	416-2222
Trader Joe's	Grocery	6409 Avondale Dr	843-5655
Spencer Stone	Clothing	6492 Avondale Dr	608-0586
The Recognition Co.	Clothing	6421 Avondale Dr #204	840-3915
Gretta Sloane	Clothing	6476 Avondale Dr	242-4044
OrangeTheory	Wellness	6480 Avondale Dr	843-8431
NH's plaza style shop	Hair Salon	6484 Avondale Dr	842-0480
Kimball Interiors	Interior Design	6421 Avondale Dr #209	843-8590
Keesee & Company Realtors	Realtor	6421 Avondale Dr #209A	842-8841
CK & Co	Clothing	6429 Avondale Dr	843-7636
Starbucks	Food/Drink	1123 NW 63rd St	841-3300
Saturn Grill	Food/Drink	6432 Avondale Dr	843-7114
The Curtain Exchange	Interior Design	6435 Avondale Dr	840-0090
The Hutch	Food/Drink	6437 Avondale Dr	842-1000
Balliets	Clothing	6443 Avondale Dr	848-7811
Van Cleef's Salon	Hair Salon	6452 Avondale Dr	843-4826
Kasa Wallpaper	Interior Design	6454 Avondale Drive	254-3700
Oklahoma City Abstract & Title	Other	6455 Avondale Dr	848-8999
The Merritt	Food/Drink	6464 Avondale Dr	848-6464
Cool Greens	Food/Drink	6475 Avondale Dr	841-2665
Boutique One	Retail	6474 Avondale Drive	888-9822
Carwin's Shave Shop	Other	6411 Avondale Dr	607-1197
Rose Gold	Clothing	6423 Avondale Dr	775-0105
En Croute	Food/Drink	6460 Avondale Dr	607-6100
Gloss Nail Salon	Other	6459 Avondale Dr	607-4001
Hollywood Feed	Other	6413 Avondale Dr	767-0690
Osteria	Food/Drink	6430 Avondale Dr	254-5058
Organic Squeeze	Food/Drink	6434 Avondale Dr	796-7793
St. Mark's Chop Room	Food/Drink	6462 Avondale Dr	848-6200
Chicken Salad Chick	Food/Drink	1121 NW 63rd St	300-5768
Mercy Urgent Care	Other	1121 NW 63rd St Ste.5001	652-0632
Hoppdoddy Burger Bar	Food/Drink	1125 NW 63rd St Ste.A	842-3000
Winter House Interiors	Interior Design	6411 Avondale Dr	607-1199
Pure Barre	Wellness	6463 Avondale Dr	696-8299
The Little Ark	Clothing	6425 Avondale Dr	286-2930

Leading Underwriter

Fit Spa	Wellness	6446 Avondale Dr	286-1259
Naifeh Fine Jewelry	Retail	6471 Avondale Dr	607-4323
Black Swan Boutique	Retail	6478 Avondale Dr	842-7926
Lash by Lash	Other	6482 Avondale Dr	843-5274
Wilshire Village			
Brown Bag	Food/Drink	7600 N. Western	842-1444
Cali Roots	Dispensary	7602 N Western	849-4309
Allstate	Insurance	7604 N Western	843-0811
NH's Liquor Cabinet	Retail	7608 N Western	840-4055
Discoveries	Retail	7612 N Western	842-9555
The Bottom Drawer Consignment	Retail	7620 N Western	848-6111
State Farm	Insurance	7622 N Western	840-4500
Kim Hoa Tailor Shop	Service	7624 N Western	848-8469
Phil Logston Salon	Hair Salon	7628 N Western	418-4747
The Pilates Body	Wellness	7630 N Western	767-6222
Suzanne's	Retail	7632 N Western	840-5059
The Lingerie Shop	Retail	7636 N Western	841-9828
The Learning Tree	Retail	7638 N Western	848-1415
Gil's Clothing	Clothing	7644 N Western	848-0334
The Make-up Bar & KS Design	Retail	7632 N Western	810-1226
The Wood Garden	Retail	7650 N Western	848-9663
Soup Soup	Food/Drink	7654 N Western	843-7095
Sherwin Williams	Retail	7660 N Western	843-2790
The Oil Tree	Grocery	7646 N Western	242-6457
Oklahoma City Golf and Country Club	Recreation	7000 NW Grand	848-5611

This policy is extended to include any additional business operations at a tax revenue property during the contract period as held on file by Midlands Management Corporation.

Leading Underwriter

AMBRIDGE PUBLIC ENTITY & NON-PROFIT
QUOTE

Insured:	City of Nichols Hills (OMAG) 6407 Avondale Drive Nichols Hills OK, 73116-6403	**Policy Number:**	TBD
Broker:	Secan & Partners Ltd Mark Stanbury Mark.Stanbury@secanins.com		
Policy Period:	**From**: July 1, 2021 Both days at 12:01 a.m. local standard time	**To**: July 1, 2022	

Capacity: Certain Underwriters at Lloyd's of London
Lloyd's A.M. Best Rating A (excellent). Financial size XV

Coverage: GENERAL LIABILITY, AUTOMOBILE LIABILITY, ERRORS AND OMISSIONS, EMPLOYEE BENEFITS LIABILITY, LAW ENFORCEMENT LIABILITY and as more fully defined below and in the **Ambridge Public Entity Non-Profit** (hereinafter referred to as "Wording" or "Policy") which is understood to be incorporated in and form part of this Quotation or Binder.

Territorial Limits: Worldwide as more fully defined in the attached Wording and applicable Forms and Endorsements

Law: State of OK

Jurisdiction: United States of America

Limits of Liability: Underwriters' Limits of Liability shall not exceed the limits as indicated for each coverage in the Wording and applicable Endorsements and shall apply only to those coverages for which a limit is shown. Underwriters' Limits of Liability are excess over a self-insured retention loss fund (if applicable) as specified in the Policy and applicable Endorsements

Service of Suit: Corporation Service Company 10300 Greenbriar Place, Oklahoma City, OK 73159-7653

Currency: All premiums, limits, deductibles, claims, and other amounts under this Policy are expressed and payable in United States Dollars (USD). The dollar symbol ($) used within this policy represents United States Dollars (USD).

Policy Premium:	Premium:	$5,750
	TRIA/TRIPRA – Coverage Sections V:	$N/A
	TRIA/TRIPRA – Other Coverage Sections:	$16
	Total:	$5,766
Commission:	Total:	0.0%
Loss Fund:	**LOSS FUND:**	$N/A
	Excess **LOSS FUND** Protection Annual Aggregate Limit:	$N/A

Schedule Of SELF INSURED RETENTIONS

This Policy has the following underlying **SELF INSURED RETENTIONS**, which apply to a covered loss for each **OCCURRENCE** or **CLAIM**.

MAINTENANCE DEDUCTIBLES are payable by the **INSURED** and only apply when an amount is filled in. **MAINTENANCE DEDUCTIBLES** do not apply to the erosion of the **LOSS FUND**.

Coverage Section		SELF INSURED RETENTION	MAINTENANCE DEDUCTIBLE
I.	**Property** unless listed below	**$NOT COVERED**	**$NOT APPLICABLE**
	AUTOMOBILE Physical Damage:	$NOT COVERED	$NOT APPLICABLE
	FLOOD AND SURFACE WATER:	$NOT COVERED	$NOT APPLICABLE
	EARTHQUAKE:	$NOT COVERED	$NOT APPLICABLE
	NAMED WINDSTORM:	$NOT COVERED	$NOT APPLICABLE
II.	**General Liability**:	**$1,000,000***	
	SEXUAL HARASSMENT Liability:	$1,000,000*	
	Section II is limited to federally venued claims only		
III.	**AUTOMOBILE Liability:**	**$1,000,000***	
	Section III is limited to federally venued claims only		
IV.	**Errors and Omissions Liability**:		
	Unless listed below:	**$1,000,000***	
	Errors & Omissions:	$1,000,000*	
	Employment Practices Liability:	$1,000,000*	
	SEXUAL HARASSMENT Liability:	$1,000,000*	
	Section IV is limited to federally venued claims only		
V.	**Excess Workers' Compensation & Employers Liability For A Qualified Self Insurer:**		
	Coverage Part A Excess Workers' Compensation:	$NOT COVERED	
	Coverage Part B Excess Employers' Liability:	$NOT COVERED	
VI.	**Employee Benefits Liability:**	**$1,000,000***	
	Section VI is limited to federally venued claims only		
VII.	**Crime:**		
	MONEY and **SECURITIES**:	$NOT COVERED	$NOT APPLICABLE
	FORGERY or Alteration:	$NOT COVERED	$NOT APPLICABLE
	EMPLOYEE Dishonesty:	$NOT COVERED	$NOT APPLICABLE
	COMPUTER THEFT:	$NOT COVERED	$NOT APPLICABLE
VIII.	**Law Enforcement Liability:**	**$1,000,000***	
	SEXUAL HARASSMENT Liability:	$1,000,000*	
	Section VIII is limited to federally venued claims only		
IX.	**Terrorism:**		
	Property Terrorism:	$NOT COVERED	
	Liability Terrorism:	$NOT COVERED	
	Employers Liability Terrorism:	$NOT COVERED	
X.	**SEXUAL ABUSE Liability**:	**$NOT COVERED**	

Specific Excess Insurance

1. This Policy contains various **SELF INSURED RETENTIONS** as listed in the **Schedule of SELF INSURED RETENTIONS** of this Policy. The **INSURED** is responsible for payment of each applicable **SELF INSURED RETENTION** except as otherwise stated in **Clash Coverage** and **Excess LOSS FUND Protection** sections of this Policy.
2. This Policy contains various **Specific Excess Limits of Insurance** above the **SELF INSURED RETENTIONS** as listed in the **Schedule of Specific Excess Limits of Insurance.**
3. This Policy contains various Annual Aggregate **Excess Limits of Insurance** as listed in **the Schedule of Specific Excess Limits of Insurance.** Liability ends when the applicable Annual Aggregate **Excess Limit of Insurance** has been exhausted by payments to the **INSURED**.
4. This Policy provides coverage in accordance with all of the terms of each Coverage Section attached to and forming part of this Policy. For **Coverage Section IV Errors and Omissions Liability**, and **Coverage Section VI – Employee Benefits Liability**, coverage is provided on a Claims Made basis. Claims Made coverage applies only to **CLAIMS** made against the **INSURED** during the **PERIOD OF INSURANCE** or Extended Reporting Period applicable, if any.
5. It is understood and agreed that if more than one Insuring Agreement under any Coverage Section hereunder is involved in one **CLAIM** or **OCCURRENCE**, then the highest **SELF INSURED RETENTION** and Specific Excess Limit of Insurance for each **CLAIM** or **OCCURRENCE**, in respect to that Coverage Section, shall apply.
6. It is understood and agreed that if an **OCCURRENCE** or **CLAIM** involves more than one of the following Coverage Sections: **Coverage Section II General Liability, Coverage Section III AUTOMOBILE Liability, Coverage Section IV Errors and Omissions Liability, Coverage Section VI Employee Benefits Liability, Coverage Section VIII Law Enforcement Liability** or **Coverage Section X SEXUAL ABUSE Liability**, the most Underwriters will indemnify the **NAMED INSURED** under this Policy will not exceed the largest Specific Excess Limit of Insurance of the involved Coverage Sections as stated in the **Schedule of Specific Excess Limits of Insurance**, regardless of the number of **INSUREDS** involved, **CLAIMS** made or **SUITS** brought, or persons or organizations making **CLAIMS** or bringing **SUITS.**

Schedule Of Specific Excess Limits Of Insurance

Coverage Section I Property –

Specific Excess Limit Of Insurance for each **OCCURRENCE:**

All Coverages under Section I combined: $NOT COVERED

Subject to the following **SUBLIMITS**/Annual Aggregates which are part of, and not in addition to, the **Coverage Section I Property Specific Excess Limit of Insurance** above:

AUTOMOBILE Physical Damage Only:	$NOT COVERED		
FLOOD AND SURFACE WATER:	$NOT COVERED	$N/A	Annual Aggregate
EARTHQUAKE:	$NOT COVERED	$N/A	Annual Aggregate
NAMED WINDSTORM:	$NOT COVERED		
DATA PROCESSING:	$NOT COVERED		
VALUABLE PAPERS:	$NOT COVERED		
FINE ARTS:	$NOT COVERED		
ACCOUNTS RECEIVABLE:	$NOT COVERED		
MOBILE EQUIPMENT:	$NOT COVERED		

EXTRA EXPENSE: $NOT COVERED
TRANSIT: $NOT COVERED
BUSINESS INTERRUPTION: $NOT COVERED
Newly Acquired Property Reporting Limit as provided in Coverage Section I Conditions, Automatic Acquisition Clause: $NOT APPLICABLE

Coverage Section II General Liability:
Specific Excess Limit of Insurance for each **OCCURRENCE**

All coverages under Coverage Section II combined:	$1,000,000*	$1,000,000* Annual Aggregat

Subject to the following **SUBLIMITS**/Annual Aggregates which are part of, and not in addition to, the **Coverage Sectio II General Liability Specific Excess Limit of Insurance** and Annual Aggregate Limit above:

SEXUAL HARASSMENT Liability:	$1,000,000*	$1,000,000* Annual Aggregat
Damage to Premises Rented to the **INSURED**:	$NOT COVERED	ground up any one **OCCURRENCE**
Premises **MEDICAL PAYMENTS**:	$NOT COVERED	ground up any one person
	$NOT COVERED	ground up any one **OCCURRENCE**

Section II is limited to federally venued claims only

Coverage Section III AUTOMOBILE Liability:
Specific Excess Limit of Insurance for each **OCCURRENCE:**

All Coverages under Coverage Section III combined:	$1,000,000*	$N/A Annual Aggregat

Subject to the following **SUBLIMITS**/Annual Aggregates which are part of, and not in addition to, the **Coverage Sectio III AUTOMOBILE Liability Specific Excess Limit of Insurance** and Annual Aggregate Limit above:

AUTOMOBILE MEDICAL PAYMENTS:	$NOT COVERED	ground up any one persor
	$NOT COVERED	ground up any one **OCCURRENCI**
Uninsured Motorists/Underinsured Motorists:	$NOT COVERED	ground up any one **OCCURRENCI**
No Fault Insurance:	$NOT COVERED	ground up any one **OCCURRENCI**
Garagekeeper's Legal Liability:	$NOT COVERED	ground up any one **OCCURRENCI**

Section III is limited to federally venued claims only

Coverage Section IV Errors and Omissions Liability:
Specific Excess Limit of Insurance for each **CLAIM:**

All coverages under Coverage Section IV combined:	$1,000,000*	$1,000,000* Annual Aggregat

Subject to the following **SUBLIMITS**/Annual Aggregates which are part of, and not in addition to, the **Coverage Sectio IV Errors and Omissions Liability – Specific Excess Limit of Insurance** and Annual Aggregate Limit above:

Errors & Omissions:	$1,000,000*	$1,000,000* Annual Aggregat

Retroactive Date: **Prior Acts Coverage will follow the underlying OMAG Policy**

Employment Practices Liability: $1,000,000* $1,000,000* Annual Aggregat
Retroactive Date: **Prior Acts Coverage will follow the underlying OMAG Policy**

SEXUAL HARASSMENT Liability: $1,000,000* $1,000,000* Annual Aggregat
Retroactive Date: **Prior Acts Coverage will follow the underlying OMAG Policy**

Section IV is limited to federally venued claims only

Coverage Section V Excess Workers' Compensation and Employers' Liability for a Qualified Self-Insurer
Specific Excess Limit of Insurance for each **ACCIDENT** or disease:

Coverage Part A Excess Workers' Compensation: $NOT COVERED
Coverage Part B Excess Employers' Liability: $NOT COVERED

Coverage Section VI Employee Benefits Liability:
Specific Excess Limit of Insurance for each **CLAIM:** $1,000,000* $1,000,000* Annual Aggregat

Retroactive Date: Full Prior Acts

Section VI is limited to federally venued claims only

Coverage Section VII Crime:
Specific Excess Limit of Insurance for each **OCCURRENCE:**

MONEY and **SECURITIES**: $NOT COVERED
FORGERY or Alteration: $NOT COVERED
EMPLOYEE Dishonesty: $NOT COVERED
COMPUTER THEFT: $NOT COVERED

Coverage Section VIII Law Enforcement Liability:
Specific Excess Limit of Insurance for each **OCCURRENCE:**
All coverage under Coverage Section VIII Combined: $1,000,000* $1,000,000* Annual Aggregat

Subject to the following **SUBLIMITS**/Annual Aggregates which are part of, and not in addition to, the **Coverage Sectio VIII Law Enforcement Liability – Specific Excess Limit of Insurance** and Annual Aggregate Limit above:

SEXUAL HARASSMENT Liability: $1,000,000* $1,000,000* Annual Aggregat

Section VIII is limited to federally venued claims only

Coverage Section IX Terrorism:
Specific Excess Limit of Insurance for each **OCCURRENCE/CLAIM:**

Property Terrorism:	$NOT COVERED each **OCCURRENCE**	$N/A Annual Aggregat
Liability Terrorism:	$NOT COVERED each **CLAIM**	$N/A Annual Aggregat
Employers' Liability Terrorism:	$NOT COVERED each **CLAIM**	$N/A Annual Aggregat

Coverage Section X SEXUAL ABUSE Liability:

Specific Excess Limit of Insurance for each **CLAIM:** $NOT COVERED $N/A Annual Aggregat

Retroactive Date: N/A

Clash Coverage

1. In the event of a covered loss involving more than one Coverage Section, the **INSURED** will only be liable for one **SELF INSURED RETENTION**. This will be the **SELF INSURED RETENTION** for the Coverage Section that results in the largest **ULTIMATE NET LOSS**
2. Underwriters will indemnify the **INSURED** for **ULTIMATE NET LOSS** arising within each **SELF INSURED RETENTION** applicable to the Coverage Section involved in the loss, less the **SELF INSURED RETENTION** determined in Paragraph 1. Above
3. Indemnity paid under Clash Coverage is in addition to amounts payable under the **Schedule of Specific Excess Limits of Insurance**.

Clash Coverage does not apply to **Coverage Section IX – Terrorism**.

Schedule of Endorsements:

1 TRIA Accepted / Rejected TBD
2 Procedures for In-House Administrators
3 In-House Claims Administrator Amendatory Endorsement
4 Uninsured/Underinsured Motorist Rejection Endorsement
5 Communicable Disease Exclusion Endorsement

Underwriter:___________________________________
Ambridge Partners LLC

Dated: **June 23, 2021**.
This Quote is valid until June 30, 2021.

Terms, Conditions, and Subjectivities:

Lloyd's Security Schedule Syndicate Split:
2987 – 100%

The Insured Self-Administers Claims subject to their acceptance of the attached TPA Reporting Guidelines.

Quote based on Ambridge Public Entity & Non-Profit Wording

Signed Uninsured/Underinsured Motorist Coverage Forms must be received by Underwriters within 30 days of binding

Signed TRIA form must accompany all binder requests.

Additional premium for Terrorism Coverage, as per Policyholder Disclosure Notice of Terrorism Insurance Coverage LMA 9104, is shown on page 1 above for the period of this insurance. **Please note that Terrorism coverage for Coverage Section V (Worker's Compensation) cannot be rejected.**

Cancellation – At binding, the Insured commits to a Minimum Earned Premium of 50% of the gross premium. There are no flat cancellations allowed.

All producers and brokers placing business for an entity that is self-insuring for limits that meet or exceed a state's financial responsibility requirements shall not issue Automobile ID cards showing any policy information from this policy. That entity should contact their Department of Motor Vehicles for guidance on handling the proof of insurance requirements.

If this document is a quotation, and Underwriters receive any new information after this document is issued that reflects any material change in the underwriting exposure, we may at our option withdraw or modify the quotation at any time prior to Underwriters' acceptance of the binder. In the event of a material change, Underwriters may at their sole discretion, modify and/or withdraw this quotation even if the quotation has already been accepted by the Insured.

This document does not amend, extend or alter the coverage afforded by the Wording and Endorsements. For further information or a complete copy of the Wording and Endorsements please contact the broker (contact details on page 1).

Our free risk management services:

Ambridge Partners LLC Public Entity & Non-Profit clients receive access - at no cost - to the TEAM platform, a self-directed risk management LMS platform which purchased individually would cost approximately $30,000 annually. The TEAM platform is a robust online resource offering:

- Unlimited training courses from a list of approximately 135 courses covering areas such as employment practices liability, fundamental of safety, leave-related laws, workplace risk management, human resources, and student related risks.
- Weekly training bulletins and articles about new and/or updated matters of interest.
- Comprehensive model handbook.
- Self-guided human resources assessments.
- Built-in management tools (LMS) to track and run reports on usage (e.g., completion of training).
- Customizability to: have your logo on the landing page ... upload your own policies and procedures ... determine the access levels for all users.
- Much, much more - all free of charge to you - just contact your retail producer or Douglas Page to establish a secure username and password.

These services are an extension of Ambridge Partners LLC partnership with our clients. We recognize the need for customized risk management tools, and we proudly provide the TEAM platform to you with our compliments to help you manage risk.

ambridge®

POLICYHOLDER DISCLOSURE
NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act of 2002, as amended ("TRIA"), that you now have a right to purchase insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act, as amended: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Any coverage you purchase for "acts of terrorism" shall expire at 12:00 midnight December 31, 2027, the date on which the TRIA Program is scheduled to terminate, or the expiry date of the policy whichever occurs first, and shall not cover any losses or events which arise after the earlier of these dates.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM IS PARTIALLY REIMBURSED BY THE UNITED STATES UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THIS FORMULA, THE UNITED STATES PAYS 80% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURER(S) PROVIDING THE COVERAGE. YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A USD100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS USD100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED USD100 BILLION, YOUR COVERAGE MAY BE REDUCED.

THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

$N/A — I understand that coverage for acts of terrorism cannot be rejected for a prospective premium of: ***Coverage Section V Excess Workers' Compensation and Employers' Liability***.

☐ $16 — I hereby elect to purchase coverage for acts of terrorism for a prospective premium of: ***All Other Coverage Sections***

☐ I hereby elect to have coverage for acts of terrorism excluded from my policy for all coverage sections other than ***Coverage Section V Excess Workers' Compensation and Employers' Liability***. I understand that I will have no coverage for losses arising from acts of terrorism for ***All Other Coverage Sections***.

Policyholder/Applicant's Signature	Julianne Shillington On behalf of Certain Underwriters at Lloyd's
Print Name	Policy Number
Date	City of Nichols Hills (OMAG) Named Insured

BUDGET AMENDMENT FORM

Fund: General Fund
Amendment #: 2021-2022 # 1
Fiscal Year: 2021-2022

		Estimated Revenue		Appropriations	
Account #	**Account Name**	**Increase**	**Decrease**	**Increase**	**Decrease**
01-00-79800	Carryover	208,639.57			
01-02-80100	Salary			9,916.90	
01-02-80300	FICA/Medicare			758.64	
01-02-80800	OMRF Pension			793.35	
01-05-80100	Salary			2,561.49	
01-05-80300	FICA/Medicare			195.95	
01-05-80800	OMRF Pension			204.92	
01-06-80100	Salary			65,253.52	
01-06-80300	FICA/Medicare			4,991.89	
01-06-81050	Police Pension			6,873.02	
01-06-80800	OMRF Pension			989.02	
01-07-80100	Salary			56,017.99	
01-07-80300	FICA/Medicare			812.26	
01-07-81000	Fire Pension			7,842.52	
01-09-80100	Salary			2,494.32	
01-09-80300	FICA/Medicare			190.82	
01-09-80800	OMRF Pension			199.55	
01-10-80100	Salary			14,079.94	
01-10-80300	FICA/Medicare			1,077.12	
01-10-80800	OMRF Pension			1,126.40	
01-11-80100	Salary			1,720.73	
01-11-80300	FICA/Medicare			131.64	
01-11-80800	OMRF Pension			137.66	
01-12-80100	Salary			6,034.94	
01-12-80300	FICA/Medicare			461.67	
01-12-80800	OMRF Pension			482.79	
01-14-80100	Salary			7,726.45	
01-14-80300	FICA/Medicare			591.07	
01-14-80800	OMRF Pension			618.12	
01-15-80100	Salary			4,757.38	
01-15-80300	FICA/Medicare			363.94	
01-15-80800	OMRF Pension			380.59	
01-16-80100	Salary			7,654.98	
01-16-80300	FICA/Medicare			585.61	
01-16-80800	OMRF Pension			612.40	
	TOTALS	**208,639.57**	**-**	**208,639.57**	**-**

EXPLANATION:

Employee supplemental pay from available funds in FY 2020-2021 for General Fund.

July 13, 2021

Date **Mayor**

July 13, 2021

Date **City Clerk/Finance Director**

Fund: Nichols Hills Municipal Authority
Amendment #: 2021-2022 # 1
Fiscal Year: 2021-2022

		Estimated Revenue		Appropriations	
Account #	**Account Name**	**Increase**	**Decrease**	**Increase**	**Decrease**
06-00-79800	Carryover	25,190.15			
06-12-80100	Salary			21,781.37	
06-12-80300	FICA/Medicare			1,666.27	
06-12-80800	OMRF Pension			1,742.51	
	TOTALS	**25,190.15**	**-**	**25,190.15**	**-**

EXPLANATION:

Employee bonuses from available funds in FY 2020-2021 for NHMA.

APPROVAL FOR BUDGET ADJUSTMENT- Nichols Hills Municipal Authority

July 13, 2021

Date **Chairman**

July 13, 2021

Date **City Clerk/Finance Director**

Published in ________________________________ on _____________ ___, 2021

ORDINANCE NO. ____________

AN ORDINANCE AMENDING CHAPTER 3 OF THE NICHOLS HILLS CITY CODE REGARDING THE CITY FEE SCHEDULE REGARDING SOLID WASTE COLLECTIONS FOR APARTMENTS AND CONDOMINIUMS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 3 of the Nichols Hills City Code, Section 3-3 (City Fee Schedule) is hereby amended, with new language underlined, to wit:

Sec. 3-3. Fee schedule.

The following City Fee Schedule is hereby adopted.

CITY FEE SCHEDULE

*****

Chapter 36. Solid Waste

*****

Collection and disposal charges

*****

Apartments and condominiums, per month per dwelling unit <u>(unless otherwise contracted for commercial establishment collection)</u> $43.47

*****

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of ___________, 2021.

ATTEST:

____

Mayor

____

City Clerk

Reviewed as to Form and Legality:

____

City Attorney

Published in ________________________________ on ________________, 2021

ORDINANCE NO. ____________

AN ORDINANCE AMENDING ARTICLE VI, CHAPTER 8 OF THE NICHOLS HILLS CITY CODE REGARDING FENCES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 8-246 is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 8-246. Building permit required.

A building permit shall be obtained from the City Clerk prior to the erection or construction of any fence or wall. The permit fee shall be as established in the City Fee Schedule, and the permit shall be valid for six months from the date of issuance. No permit shall be required for the repair or replacement of ~~25 percent or less of an existing fence or wall~~ two panels or less of an existing fence.

Section 2. Section 8-247 is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 8-247. Setback requirements for fences and walls; procedure for appeals.

(a) No fence or wall shall be constructed in front of the front wall of the main building on any lot or building site on which a main building exists. However, such restrictions shall not apply to fences or walls of ornamental design located on a lot or building site on which a main building exists which meet the following criteria:

(1) Maximum height of the basic fence panel or wall element is 30 inches above ground level;

(2) Support posts or columns, and light fixtures or ornamental attachments, may extend six inches above the installed fence panel or wall element;

(3) Such ornamental fence structures shall be located not closer than 20 feet to the back of the street curb or to the edge of the street pavement if there is no curb.

(b) The restrictions in paragraph (a) of this Section shall not apply to fences or walls on the east side of lots located at the following addresses:

(1) 1100 Larchmont Lane

(2) 1101 Larchmont Lane

(3) 1100 Huntington Avenue

(4) 1101 Huntington Avenue

(5) 1100 Hemstead Place

(6) 1101 Hemstead Place

(7) 1100 Glenwood Avenue

(8) 1101 Glenwood Avenue

(9) 1100 Belford Avenue

(10) 1101 Belford Avenue

(11) 1100 Marlboro Lane

(12) 1101 Marlboro Lane

(13) 1100 Tedford Way

(14) 1101 Tedford Way

(15) 1100 Park Manor

(16) 1101 Park Manor

(18) 1100 Bedford Drive

(19) 1101 Bedford Drive

(20) 1100 Fenwick Place

(21) 1101 Fenwick Place

However, if a fence on the east side of the lots at such addresses extends to within three feet of the Nichols Hills entry markers, the height of the fence must be tapered to match the height of the entry markers.

~~(b)~~(c) Where a lot with a main building has been combined with an abutting or adjacent vacant lot, no fence or wall on the vacant lot shall be constructed closer than eight feet behind the front wall of the main building, nor in front of the front building line on any adjacent property or premises; provided the City Manager shall be authorized to, in his or her discretion, permit such fence or wall to be constructed an additional two feet closer to the front wall of the main building where necessary to place the fence or wall in front of existing permanent improvements such as air conditioning units, doors, windows, large trees, trash receptacle screens or walls, utilities, pool equipment, electric generators, utility meters, and other similar conditions. Fences or walls described in this subsection shall run either parallel or perpendicular to the street on the vacant lot.

~~(c)~~(d) The Board of Adjustment shall have the power, in specific cases and upon such conditions as the Board shall deem appropriate, to grant such variance from the terms of subsection (a) of this Section as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions thereof will result in unnecessary hardship and by granting a variance, the spirit of this Section will be observed and substantial justice will be done. Such variances may be granted only upon findings by the Board of Adjustment that the application of this Section to the particular piece of property would create an unnecessary hardship; such conditions are peculiar to the particular piece of property involved; and relief, if granted, would not cause substantial detriment to the public good, or impair the spirit, purposes and intent of the restrictions contained in subsection (a) of this Section.

~~(d)~~(e) Appeals to the Board of Adjustment shall be taken by filing a notice of appeal with the City Clerk, together with a list of all owners of property within a 300-foot radius of the exterior boundary of the subject property, and payment of a fee in the amount established in the City Fee Schedule. Notice of the public hearing by the Board of Adjustment shall be given in the same manner as required for hearings on requested variances from the terms of the zoning ordinances; and the provisions of Chapter 50, Article IV, shall apply to all proceedings before the Board of Adjustment for variances from the terms of subsection (a) of this Section.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2021.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney