

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 8, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:37 PM on
the 4th day of June, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. May 11, 2021 City Council Minutes
 - b. May 14, 2021 City Council Minutes
 - c. May 24, 2021 City Council Minutes
 - d. June 1, 2021 City Council Minutes

MOTION: Clements moved to approve the May 11, 2021, May 14, 2021, May 24, 2021, and June 1, 2021 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department

- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG

Councilman Sody Clements reminded everyone that the Ann Taylor Fourth of July Parade and Celebration would be held on July 3rd beginning at 9am. She also reminded everyone to please lock their homes and cars.

Mayor Peter Hoffman reported that ACOG is working on the 911 system.

MOTION: Goetzinger moved to approve the May 2021 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$484,150.21
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$111,275.48
b. Nichols Hills Municipal Authority	85,405.66
c. General Obligation Bond Funds	287,469.07

MOTION: Clements moved to approve the total warrants and

claims as presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 4 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$114,853.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- b. Invoice No. 16095 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$7,932.00, to be paid from 2016 GO Bonds and other funds.

MOTION: Goetzing moved to approve item 6a - 6b Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of the foregoing.

Contracts and Agreements

- c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- d. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2021-2022.
- e. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2021-2022.
- f. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2021-2022
- g. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2021-2022.
- h. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2021-2022.
- i. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2021-2022.
- j. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2021-2022.

MOTION: Clements moved to approve item 7a - 7j Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mr. Jim McCampbell spoke to the City Council about his concerns on the proposed projects on Western, fences, and grass scalping on Grand Boulevard Park.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2021-2022 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Internal Service Fund, and General Obligation Funds.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- b. Budget adjustments for fiscal year 2020-2021 for General Fund and Health Insurance Fund.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- c. Employee Benefit plans for the 2021-2022 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

MOTION: Goetzinger moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- d. Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2021- 2022.

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- e. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9e as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9e(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- f. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

MOTION: Goetzinger moved to approve the reappointment of E. Peter Hoffman Jr. as a delegate and alternate delegate to the Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and

the Garber-Wellington Association Policy Committee. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- g. A resolution awarding contract to the lowest responsible bidder for WC-2102 Waterline project 2021 GO Bond Issue Elevated Water Tank Painting Public Works Water Tower and West Water Tower, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to award the contract for WC-2102 Waterline project 2021 GO Bond Issue Elevated Water Tank Painting Public Works Water Tower and West Water Tower as discussed in Agenda Item 9g to Utility Service Co. Inc. for \$132,400.00. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - BOARD OF PARK COMMISSIONERS

- h. Board of Park Commissioners Appointment - Ward Two

MOTION: Goetzinger moved to approve the appointment of Pete Everest as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- i. Board of Park Commissioners Appointment - Ward Three

MOTION: Hoffman moved to approve the appointment of Mike Krenger as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

j. Board of Park Commissioners Appointment - Ward Three

MOTION: Clements moved to approve the appointment of Blake Fitzgerald as a member of the Board of Park Commissioners. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

k. Board of Park Commissioners Appointment - At Large Appointment

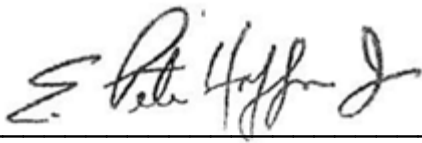
MOTION: Goetzinger moved to approve the appointment of Coe London as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma