1. Agenda

   Documents:

   2021-06-08 CITY COUNCIL - PUBLIC AGENDA-1628.PDF

2. Meeting Materials

   Documents:

   2021-06-08 CITY COUNCIL - FULL AGENDA-1628.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 8, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes
   a. May 11, 2021 City Council Minutes
   b. May 14, 2021 City Council Minutes
   c. May 24, 2021 City Council Minutes
   d. June 1, 2021 City Council Minutes

4. Departmental Reports

   Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director

i. Information System Manager

j. Engineer

k. ACOG

5. Total Warrants & Claims $484,150.21

a. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. General Fund	$111,275.48
b. Nichols Hills Municipal Authority	85,405.66
c. General Obligation Bond Funds	287,469.07

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. Pay Estimate No. 4 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of $114,853.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

b. Invoice No. 16095 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $7,932.00, to be paid from 2016 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of the foregoing.

Contracts and Agreements

c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

d. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2021-2022.

e. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2021-2022.

f. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2021-2022

g. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2021-2022.

h. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2021-2022.

i. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2021-2022.

j. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2021-2022.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2021-2022 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Internal Service Fund, and General Obligation Funds.

b. Budget adjustments for fiscal year 2020-2021 for General Fund and Health Insurance Fund.

c. Employee Benefit plans for the 2021-2022 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

d. Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2021- 2022.

e. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

    i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

f. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

g. A resolution awarding contract to the lowest responsible bidder for WC-2102 Waterline project 2021 GO Bond Issue Elevated Water Tank Painting Public Works Water Tower and West Water Tower, and authorizing execution of the contract, bonds, and related instruments.

BOARD APPOINTMENT - BOARD OF PARK COMMISSIONERS

h. Board of Park Commissioners Appointment - Ward Two
i. Board of Park Commissioners Appointment - Ward Three
j. Board of Park Commissioners Appointment - Ward Three
k. Board of Park Commissioners Appointment - At Large Appointment

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:37 P.M. on the 4th day of June, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 P.M. on the 4th day of June, 2021; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 P.M. on the 4th day of June, 2021; and transmitted by email at 5:00 P.M. on the 4th day of June, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 8, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

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   a. Police Department
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c. Employee Benefit plans for the 2021-2022 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

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e. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

f. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

g. A resolution awarding contract to the lowest responsible bidder for WC-2102 Waterline project 2021 GO Bond Issue Elevated Water Tank Painting Public Works Water Tower and West Water Tower, and authorizing execution of the contract, bonds, and related instruments.

BOARD APPOINTMENT - BOARD OF PARK COMMISSIONERS

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i. Board of Park Commissioners Appointment - Ward Three

j. Board of Park Commissioners Appointment - Ward Three

k. Board of Park Commissioners Appointment - At Large Appointment

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 11, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 1:46 PM on the 7th day of May, 2021.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

a. Oath of Office for newly elected Councilman Sody Clements, to be administered by Honorable Judge Kevin Krahl.

Honorable Judge Kevin Krahl administered the Oath of Office to Sody Clements, Council Member for Ward I in Nichols Hills.

b. Nomination and election of Mayor of City of Nichols Hills.

MOTION: Goetzinger moved to nominate E. Peter Hoffman Jr., as Mayor for the City of Nichols Hills. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

c. Nomination and election of Vice-Mayor of City of Nichols Hills.

MOTION: Clements moved to nominate Steven J. Goetzinger as Vice-Mayor for the City of Nichols Hills. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

3. Minutes
   a. April 13, 2021 City Council Minutes
   b. May 3, 2021 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority

      MOTION: Goetzinger moved to approve the April 13, 2021 and May 3, 2021 minutes as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

   Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director
   i. Information System Manager
   j. Engineer
   k. ACOG

MOTION: Clements moved to approve the April 2021 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $694,868.20

a. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. General Fund	$116,708.31
b. Designated Funds – Police	210.00
c. Nichols Hills Municipal Authority	84,026.04
d. General Fund – CIP	22,888.68
e. Sewer Impact Fee Fund	24,850.00
f. General Obligation Bond Funds	446,185.17

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

a. Pay Estimate No. 3 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of $312,623.36.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

b. Invoice No. 15999 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $15,100.50, to be paid from 2020 GO Bonds and other funds.

c. Pay Invoice 14469-FINAL for Project No. FC-1901 with Grounds Guys of Edmond for Irrigation Improvements in the amount of $1,090.68, and place maintenance bonds into effect.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6c Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $1,772.55.

MOTION: Goetzinger moved to approve item 7a - 7c Consent Docket General as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. Request to seek bids for Project No. WC-2102 2021 G.O. Bond Issue Elevated Water Tank Painting and receive and approve plans for the same.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

b. PUBLIC HEARING: An ordinance amending Section 50-372 of the Nichols Hills City Code regarding drainage information required for Building Commission Certificate of Approval applications; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Building Commission Chairman Lippert discussed with City Council members the request for amending Section 50-372 of the Nichols Hills City Code regarding drainage.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9b(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. Floor Area Ratio, Building Lot Coverage, and Setback requirements for properties in the residential zoning districts.

Building Commissioner Larry Herzel reviewed with City Council members the Building Commission's concerns of the floor area ratio, building lot coverage, and setback requirements for properties in the residential zoning districts.

MOTION: Clements moved to direct staff to schedule a workshop with City Council, Planning Commission, and Building Commission to discuss floor area ratio, building lot coverage, and setback requirements for properties in the residential zoning districts. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - BOARD OF ADJUSTMENT

d. Board of Adjustment Appointment - At-Large Member

MOTION: Goetzinger moved to approve the appointment of Larry Herzel as a member of the Board of Adjustment. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

e. Board of Adjustment Appointment - Ward One

MOTION: Goetzinger moved to approve the appointment of Ed Clements as a member of the Board of Adjustment. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOITMENT - PLANNING COMMISSION

f. Planning Commission Appointment - Ward One.

MOTION: Goetzinger moved to approve the recommendation and appointment of John McCaleb as a member of the Planning Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

g. Planning Commission Appointment - Ward Two.

MOTION: Clements moved to approve the recommendation and appointment of Tim Cheek as a member of the Planning Commission. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

h. Planning Commission Appointment - Ward Three.

MOTION: Clements moved to approve the recommendation and appointment of Doug Franklin as a member of the Planning Commission. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - ENVIRONMENTAL, HEALTH & SUSTAINABILITY COMMISSION

i. Environment, Health & Sustainability Commission - Ward One

MOTION: Goetzinger moved to approve the appointment of Allison Petersen as a member of the Environment, Health & Sustainability Commission. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

j. Environment, Health & Sustainability Commission - Ward Two

MOTION: Clements moved to approve the appointment of Nancy Herzel as a member of the Environment, Health & Sustainability Commission. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

k. Environment, Health & Sustainability Commission - Ward Three

MOTION: Clements moved to approve the appointment of Andrew Thomas as a member of the Environment, Health & Sustainability Commission. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Friday, May 14, 2021 at 11:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:58 PM on the 12th day of May, 2021.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Items for Separate Vote - General

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

a. Request to seek bids for City Hall/Fire Station Renovation and Addition and receive and approve plans for the same.

MOTION: Goetzinger moved to approve agenda item 3a as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Monday, May 24, 2021 at 2:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 10:45 AM on the 20th day of May, 2021.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

a. Regarding fences for residential lots abutting Western Avenue.

City Council members, staff, and City Attorney discussed the various options of fencing and landscaping along Western Avenue.

Mrs. Cathy Waldo spoke in favor of the landscaping, irrigation, and staining fences along Western Avenue in the right of way.

MOTION: Goetzinger moved to price out landscaping and irrigation for two blocks. Hoffman seconded the motion

RESULT:	**APPROVED [2 TO 1]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Hoffman
NAYS:	Clements

MOTION: Hoffman moved to direct staff to prepare the proposed amendments to the existing fence ordinance. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

b. Regarding maximum height restrictions for canvas or fabric outdoor privacy screens and panels on lots in residential zoning districts.

Mr. Ray Reyes spoke against privacy screens and the need for more regulations.

MOTION: Clements moved to table agenda item 4b to be discussed at another date. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Tuesday, June 1, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 1:08 PM on the 28th day of May, 2021.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Items for Separate Vote - General

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

a. Floor area ratio requirements in the R-1-60, R-1-75, E-1, E-2, R-2, and R-3 Residential Zoning Districts.

b. Building Lot Coverage Requirements in the R-1-60, R-1-75, E-1, E-2, R-2, and R-3 Residential Zoning Districts.

c. Rear yard setback requirements in the R-1-60, R-1-75, E-1, E-2, R-2, and R-3 Residential Zoning Districts.

d. Side yard setback requirements in the R-1-60, R-1-75, E-1, E-2, R-2, and R-3 Residential Zoning Districts.

e. Amendments to Section 50-3 of the City Code (Zoning) regarding definitions of the following words, terms and phrases used in Chapter 50 of the City Code, including establishment of formulas and diagrams for calculating the same:

i. Building coverage

ii. Lot coverage

iii. Centroid

iv. Floor area, gross

v. Floor area ratio

vi. Attic

vii. Buildable area

viii. Building height

ix. Lot depth

x. No-build vertical envelope

Building Commission Chairman John Lippert and Building Commissioner Larry Herzel presented the items of concern that have come before the Building Commission. City Council, Planning Commission, Building Commission members, and staff discussed agenda items 3a - 3e at great length. The Building Commission members were directed to draft proposed changes to Section 50 of the City Code (Zoning) and present to the Planning Commission.

4. Adjournment

Mayor Hoffman adjourned the meeting.

Mayor City of Nichols Hills, Oklahoma	City Manager City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
MAY 2021

On May 8th, Corporal McGinley was patrolling the area near Wilshire and Waverly when he observed a vehicle with a defective brake light. When he checked the vehicles tag, he learned the plate was reported stolen. He attempted to stop the vehicle however, the driver continued at a slow speed. When the vehicle finally stopped in the 7000 block of Western, Corporal McGinley placed the driver under arrest. Once Cpl. McGinley ran the drivers name, Damieon Rutland, he learned the subject was wanted out of Atlanta, Georgia for Felony Murder. Cpl. McGinley charged Rutland with possession of stolen property, and drug offenses. He is currently in the Oklahoma County Jail waiting for extradition to Georgia.

On May 20th, three unlocked vehicles with keys left inside were stolen from the Oklahoma City Golf and Country Club. A vehicle pulled into the parking lot, drove up and down the aisles, and several individuals exited the vehicle. Within a few minutes the suspects found keys inside unlocked vehicles. Initially two vehicles were stolen. A few hours later the suspects returned and stole the 3rd vehicle. I believe the suspects are responsible for several recent thefts from the parking lot of the club. This group of thieves is traveling to and from Tulsa to commit crimes. All the stolen vehicles from the club were located in the Tulsa area within two weeks of being stolen a few of those were located within hours.

In the month of May officers made 1 District Court level arrest.

Officers were dispatched to 41 residential alarm calls and 9 business alarm calls in May. The department responded to 17 suspicious vehicle calls, 8 suspicious subject calls, and 10 suspicious activity calls. Officers responded to 6 motorist assist calls and 8 citizen assist calls. Officers conducted 112 business checks and 12 check the welfare calls. Officers were requested to assist other agencies a total of 17 times. Officers performed 129 house checks this month. Officers responded to 3 parking complaints. There were 124 traffic stops with 56 citations and 73 written warnings issued in May. Officers worked 6 traffic accidents on city streets. Officers completed 28 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 05/01/2021 - 05/31/2021

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**28**
Sensitive Report	0
Classified Report	0
Report Approved	27

Offense Summary

Total	Offense (IBR)
1	Assault - Simple
3	Burglary/Larceny/Theft - From Motor Vehicle
2	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations
1	Drug/Narcotics - Violations - Marijuana
1	Family - Missing Person
1	Family - Other
3	Fraud - Credit Card/Automated Teller Machine Fraud
1	Fraud - False Pretenses/Swindle/Confidence Game
3	Fraud - Impersonation
1	Larceny/Theft - All Other
1	Larceny/Theft - From Building
3	Larceny/Theft - Of Motor Vehicle Parts or Accessories
1	Larceny/Theft - Pocket-picking
1	Other Offenses - Non traffic
2	Public Peace - Found Property
4	Stolen Property - Receiving, Concealing, Etc
3	Stolen Vehicle/Motor Vehicle Theft
1	Traffic - Direct Traffic
12	Traffic - Impounds
5	Traffic - Other
1	Vandalism/Destruction/Damage of Property
4	Warrants - For other Agency

56	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
1	DUEHNING, LARRY
5	EDWARDS, BRANDON
3	EISCHEID, DAVID
1	GREENWOOD, TAYLOR
3	HALL, ELLA
1	LASTER, ADAM
5	MCGINLEY, JAMES
5	MCHENRY, JARRED
2	STOUGH, STANTON
2	VOYLES, MATTHEW
28	GRAND TOTAL

Total Report Filed 28
Total Reports Assigned to Detective 28
Total Reports Un-Assigned 0

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	28	6	22
GRAND TOTAL	28	6	22

Case Closed Detail

Closed By	Total
Charges Filed	1
Cleared - By Arrest	9
Cleared - Referred	2
Cleared - Unfounded	1
Deactivated by Investigator After Follow-Up	5
Unsolved	4

Total Report Filed 28
Total Open Cases 6
Total Closed Cases 22

Cleared By	Total
Charges Filed	1
Cleared - By Arrest	9
Cleared - Referred	2
Cleared - Unfounded	1
Deactivated by Investigator After Follow-Up	5
Unsolved	4
GRAND TOTAL	22

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining) 56
Citation Warning Filed 73

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
DUEHNING, LARRY (1)	SPEED IN EXCESS	1	$105.00
EDWARDS, BRANDON (17)	EXPIRED LICENSE PLATE	4	$400.00
	IMPROPER TAG DISPLAY	2	$200.00
	NO SECURITY VERIFICATION	2	$520.00

	OPERATING WITHOUT BEING LICENSED	2	$520.00
	SPEED IN EXCESS	7	$735.00
EISCHEID, DAVID (7)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DISOBEYING STOP SIGN	1	$110.00
	EXPIRED LICENSE PLATE	1	$100.00
	SPEED IN EXCESS	4	$420.00
GREENWOOD, TAYLOR (11)	DEFECTIVE LIGHTS ALL OTHERS	6	$660.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	EXPIRED LICENSE PLATE	1	$100.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	1	$260.00
	NO VALID OPERATORS LICENSE	1	$260.00
HALL, ELLA (12)	DISOBEYING STOP SIGN	2	$220.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	4	$400.00
	IMPROPER USE OF CENTER LANE	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	2	$210.00
MCGINLEY, JAMES (45)	DEFECTIVE EQUIPMENT	4	$440.00
	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	DRIVING WHILE SUSPENDED	2	$520.00
	EXPIRED LICENSE PLATE	19	$1,900.00
	IMPROPER TAG DISPLAY	2	$200.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	8	$2,080.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	OPERATING WITHOUT PROPER LICENSE PLATE	2	$200.00
MCHENRY, JARRED (16)	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DRIVING WHILE REVOKED	1	$260.00
	EXPIRED LICENSE PLATE	4	$400.00
	LEAVING SCENE OF A NON INJURY ACCIDENT	1	$260.00
	NO CHILD RESTRAINTS	1	$110.00
	NO SECURITY VERIFICATION	4	$1,040.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	$265.00
	POSSESSION OF DRUG PARAPHENALIA	1	$265.00
PUCKETT, MICHAEL (7)	EXPIRED LICENSE PLATE	2	$200.00
	NO SECURITY VERIFICATION	2	$520.00
	SPEED IN EXCESS	3	$315.00
VOYLES, MATTHEW (13)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	DISOBEYING STOP SIGN	1	$110.00
	EXPIRED LICENSE PLATE	5	$500.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO VALID OPERATORS LICENSE	1	$260.00
	SPEED IN EXCESS	1	$105.00
	SPEEDING RADAR CHECKED	2	$0.00
GRAND TOTAL		129	$18,100.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00

Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer

No records found.

Accident Summary Report

Accident Record

Accident Record	6
Accident with DUI	0
Accident with Hit & Run	0
Accident with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record	1,473

Group By Call Type

Total	Initial Call Type
3	9-1-1 Hangup
1	9-1-1 Open Line
1	Accident - Hit and Run
8	Accident - Property Damage
9	Alarm Business
41	Alarm Residential
18	Animal Control - Animal at Large / Nuisance
7	Animal Control - Animal Impounded
6	Animal Control - Code Enforcement / Violation
8	Assist - Citizen
6	Assist - Motorist
3	Assist - Other City Department
14	Assist - Outside Agency
4	Barking Dog Complaint
1	Broadcast - General Information
112	Business Check
2	Check for Drunk Driver
4	Check Solicitor
12	Check The Welfare
3	Code Violation
2	Court - Bailiff
1	Deliver Council Packets
204	Dispatch - Informational
1	Disturbance
1	Domestic
228	Ending Mileage
2	Extra Watch
16	Fire Department - Automatic Alarm
22	Fire Department - Medical Call
18	Fire Department - Mutual Aid
3	Fire Department - Other Fire
8	Fire Department - Service Call
2	Fire Department - Smoke Investigation
7	Follow-up
5	Found Property
4	Fraud
1	Harassment
129	House Check
1	Larceny - From a Public Building

Group By Final Type

Total	Final Call Type
1,473	
1,473	GRAND TOTAL

1	Larceny/Theft - All Other
4	Larceny/Theft - From a Motor Vehicle
1	Mental Health
8	Miscellaneous - Other
1	Missing Person
3	Motor Vehicle Theft
3	Noise Complaint
14	Officer out of the car
12	Open Door - Residence
1	Ordinance Violation
9	Out at the Station
1	Out at the Station for Equipment
20	Out at the Station for Report
8	Out of district
3	Parking Complaint
1	Possession of Stolen Property
5	Public Works Call
10	Receive Information
4	Recovery of Stolen Vehicle
1	Release Property
3	Remove Debris from Roadway
1	Road Rage
1	S.T.O.P. Program
1	Signal 13 - Meal Beak
221	Starting Mileage - In Service
10	Suspicious Activity
2	Suspicious Noise
8	Suspicious Subject
17	Suspicious Vehicle
3	Traffic Complaint
2	Traffic Control
1	Traffic Hazard
124	Traffic Stop
2	Training
3	Transport
6	Vehicle Impoundment
16	Vehicle Maintenance
21	Vehicle Registration/Stolen Check [10-28/10-29]
3	Vehicle Release
1,473	GRAND TOTAL

MUNICIPAL COURT REPORT - FILED CASES

4.b.a

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For May 1, 2021 Thru May 31, 2021 FILEDST

Violations by Filed Date...

Police Department	66	
MUNICIPAL COURT	12	
Animal Control	2	
Code Enforcement	5	
TRANSFERRED OUT	0	
Total Filed Violations		85

Completed Cases...

Paid Fine...

Police Department	59	
MUNICIPAL COURT	6	
Animal Control	1	
Code Enforcement	1	
TRANSFERRED OUT	5	
Total Paid Fines		72

Before Judge...

Police Department	1	
MUNICIPAL COURT	0	
Animal Control	0	
Code Enforcement	0	
TRANSFERRED OUT	1	
Total Before Judge		2
Total Completed		74

Other Completed...

Dismissed by Judge

Police Department	9	
MUNICIPAL COURT	0	
Animal Control	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		9

Dismissed - COMPLIANCE

Police Department	17	
MUNICIPAL COURT	0	
Animal Control	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		17

REMOVED FEES & FINES

Police Department	3	
MUNICIPAL COURT	0	

Animal Control	0	
Code Enforcement	0	
TRANSFERRED OUT	5	
Total		8
Total Other Completed		34
Grand Total Completed		108
Net Difference Filed/Complete		23-

Warrants...

Issued...		
Police Department	28	
MUNICIPAL COURT	12	
Animal Control	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total Violations		40
Total Warrants Issued		40
Cleared...		
Police Department	34	
MUNICIPAL COURT	4	
Animal Control	0	
Code Enforcement	0	
TRANSFERRED OUT	9	
Total Violations		47
Total Warrants Cleared		49
Change in Total Warrants		9-

FINE FINE	$9,742.50
CLEET4 CLEET STATE OF OKLAHOMA	$108.00
FP2 AFIS	$70.00
FS FORENSIC SCIENCE IMPROVE FEE	$75.00
LATE LATE FEE	$330.00
AMS COLLECTION AGENCY	$1,938.25
FTA FAILURE TO APPEAR	$2,847.95
CLEET7 CLEET STATE OF OK. 2017	$598.32
AFIS17 AFIS 2017	$576.19
FS17 FORENSIC SCIENCE 2017	$568.34
CLEET0 CLEET STATE OF OKLAHOMA	$7.00
FP FINGERPRINT FEE	$3.00
DRUGED DRUG EDUCATION FEE	$5.00
Total Fees/Fines Paid	$16,869.55

Nichols Hills Fire Department

May Monthly Report

The month of May was busy around the fire station. All shifts continued working on fire hose testing assignments. We continue to work with FEMA as they review the ice storm clean up application that was submitted. Chief Boydston served as a member on the police department applicant interview process. A general contractors pre-bid meeting was held for the fire station renovation and addition project. Red shift attended the last day of school at Christ the Kind for the student's water day as a send off to summer break.

The fire department responded to a total of 67 calls for service in May.

- Fire – 0
- EMS Calls – 19
- Hazardous Conditions – 2
- Service Calls – 26
- False Alarms – 20

Ward 1 - 28%
Ward 2 – 15%
Ward 3 – 27%
The Village – 30%

May was an active training month for the fire department. Deputy Chief Reyes and Captain Mays traveled to Phoenix, Arizona to take the weeklong Blue Card Command Train-the-Trainer class and both returned as Certified Blue Card Instructors. The benefit is that now all Blue Card training and sign-offs can take place in-house without reliance on other agencies. Company training was a joint training exercise with The Village and Oklahoma City Fire Departments and the topic was 'MAYDAY'. Over the course of three days, all three shifts trained with their counterparts on 'MAYDAY' scenarios and firefighter rescue. Deputy Chief Reyes assisted in instructing a CPR HeartSaver class out at Eastern Oklahoma Vo-Tech. This was needed as part of his own American Heart Association CPR Instructor certification. The red shift conducted another joint exercise with The Village where many components were put together for one larger scenario. Components that were included were forcible entry, ladders, pulling hose lines, and Blue Card Command just to name a few. This was a very good exercise that puts together a lot of the skills that we use on the fire ground in an actual emergency. In all, over 100 hours, alone, was put in on Blue Card Command training in May. In between all the fireground and command training done this past month, crews were still able to get in other topics that covered EMS and SOG's.

Kevin Boydston, Fire Chief

Nichols Hills Fire Department

4.d.a

DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills	1009 N.W. 75th street	Nichols Hills	OK	73116
SYSTEM NAME	ADDRESS	CITY	STATE	ZIP

PWS II 2005501 POPULATION SERVED 4020 MONTH April 21 - May 20 2021

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED: CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN SYSTEM 23: NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluoride
21	1,015,370	7	0.25	0.55	0.75	0.55	6	108.2								
22	1,052,480	7	0.42	0.50	0.32	0.50	5	120.0								
23	985,020	7	0.33	0.43	0.42	0.43	6	116.1								
24	895,680	7	0.43	0.56	0.96	0.56	4	96.0								
25	1,048,680	7	0.54	0.37	0.30	0.37	6	109.7								
26	1,071,780	7	0.31	0.26	0.41	0.26	5	120.0								
27	1,223,680	7	0.24	0.41	0.29	0.41	6	144.0								
28	927,500	7	0.24	0.48	0.40	0.48	6	98.8								
29	964,480	7	0.36	0.58	0.25	0.58	5	120.0								
30	744,080	7	0.25	0.48	0.33	0.48	4	85.4								
1	797,760	7	0.23	0.33	0.38	0.33	4	96.0								
2	795,860	7	0.40	0.36	0.40	0.35	4	96.0								
3	1,088,024	7	0.60	0.38	0.31	0.38	8	124.3								
4	1,691,560	7	0.41	0.34	0.46	0.34	8	192.0								
5	1,267,496	7	0.36	0.29	0.29	0.29	8	143.5								
6	959,960	7	0.47	0.40	0.61	0.40	4	96.0								
7	897,064	7	0.38	0.33	0.38	0.33	5	92.3								
8	1,249,700	7	0.28	0.33	0.28	0.33	7	145.5								
9	1,390,876	7	0.38	0.33	0.23	0.33	7	159.1								
10	798,130	7	0.24	0.29	0.52	0.29	5	120.0								
11	737,760	7	0.36	0.38	0.63	0.38	5	120.0								
12	761,920	7	0.48	0.83	0.40	0.83	5	90.3								
13	787,200	7	0.35	0.36	0.45	0.36	5	87.4								
14	980,279	7	0.50	0.70	0.24	0.70	7	121.5								
15	1,333,540	7	0.45	0.62	0.44	0.62	7	167.9								
16	1,244,536	7	0.37	0.70	0.64	0.70	7	157.9								
17	1,027,290	7	0.41	0.78	0.54	0.78	6	130.5					211	7.34	1.0	0.243
18	887,960	7	0.43	0.62	0.36	0.62	5	119.9								
19	736,660	7	0.63	0.37	0.56	0.37	5	120.0								
20	752,122	7	0.63	0.47	0.55	0.47	5	80.9								
TOTAL	30,114,447						170	3579.1								
AVG.	1,003,815						6									

POWER COST	$9,617.32
LABOR COST	$10,776.36
CHEMICAL COST	$201.81
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$20,595.49
COST/MILLION GAL.	$683.91

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title Chief Well Operator

Oper. Cert. No. 102329

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01

PUBLIC WORKS
WATER PRODUCTION REPORT

May-21

Water Produced	30,114,447
Water sold	29,105,724
Water used in the City Parks	455,771
Water flushed for Bond Projects & by Contractors	28,000
Fire Department usage - est.	100,000
City Facilities	85,266
Water unaccounted for	339,686
% water loss for the month	1.1%
Avg. water loss/ for the last 12 months	5.5%

WATER PUMPED
April-21

WELL	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2	0.00	138	2,755,998	$0.07
5	0.00	114	4,055,900	$0.12
8	0.00	110	3,864,700	$0.16
12	0.00	147	5,285,300	$0.18
21	0.000	110	1,440,230	$0.07
23	0.000	180	6,058,980	$0.12
25	0.000	110	3,896,173	$0.02
26	0.000	110	1,076,570	$0.05
Total			29,270,459	

Blended arsneic level	0.00 ppb	0.000	
Energy costs per 1000 gals	$0.33	mg/L	
Contractors Usage			28,000

WATER PUMPED
LAST FIVE YEARS:

Apr-20	25,222,702
Apr-19	26,695,516
Apr-18	56,217,510
Apr-17	67,721,024
Apr-16	38,265,700

David White
Chief Water Well Operator

6/1/2021

PUBLIC WORKS
LINE MAINTENANCE REPORT
2020

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
		TOTAL hrs.	0.0

Sewer Main Blocks/ PM

Preventative Maintenance

DATE	ADDRESS Man hole number	MANHOURS	
5/7/2021	6801 grand(new sewerline)	2	
5/11/2021	1116 huntington	2	
	TOTAL hrs	4.0	

BUILDING PERMITS MAY 2021

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156050	ROOF-RES	BASEY'S CONSTRUCTION	1615 DRAKESTONE	5/3/2021		
156053	POOL	TIM HUGHES CUSTOM HOMES LLC	1111 PARK MANOR	5/5/2021		$ 50,000.00
156054	FENCE-RES	TIM HUGHES CUSTOM HOMES LLC	1111 PARK MANOR	5/5/2021		$ 5,000.00
156060	CURB	JAMERSON CONCRETE & CONSTRUCT	1404 GLENBROOK	5/5/2021		
156061	BR-REM	KENT HOFFMAN CONSTRUCTION	1902 BEDFORD	5/5/2021		$ 275,000.00
156064	BR-ADD	REX MASSEY CONSTRUCTION	6618 HILLCREST	5/5/2021		$ 1,000,000.00
156073	BC-REM	CBR COMMERCIAL CONTRACTING LLC	6474 AVONDALE	5/11/2021		$ 253,945.00
156075	POOL	ACE POOLS	1717 WINDSOR	5/13/2021		$ 80,000.00
156077	POOL	CAPSTONE ESTATES LLC	6804 AVONDALE	5/13/2021		$ 100,000.00
156078	BR-ADD	CORBYN ROBERTS HOMES INC	7317 LANCET	5/13/2021		$ 40,000.00
156080	BR-ADD	CORBYN ROBERTS HOMES INC	1206 LARCHMONT	5/13/2021		$ 20,000.00
156085	BR-ADD	EUROPEAN DEKOR, LLC	1204 MARLBORO	5/17/2021		$ 100,000.00
156091	CURB	AGS CONCRETE LLC	1121 BEDFORD	5/19/2021		
156092	CURB	AGS CONCRETE LLC	1712 RANDEL	5/19/2021		
156093	CURB	AGS CONCRETE LLC	1828 WESTMINSTER	5/19/2021		
156097	POOL	J C SOON CUSTOM POOLS & CONST.	6625 AVONDALE	5/20/2021		$ 72,500.00
156098	BR-REM	COE CONTRACTING INC	6431 GRANDMARK	5/20/2021		$ 365,000.00
156099	BR-REM	COE CONTRACTING INC	6435 GRANDMARK	5/20/2021		$ 450,000.00
156100	BR-REM	COE CONTRACTING INC	6437 GRANDMARK	5/20/2021		$ 400,000.00
156101	POOL	RANDY'S POOLS	7210 WAVERLY	5/21/2021		$ 25,000.00
156102	POOL	AQUASCAPE POOLS	1800 WILSHIRE	5/24/2021		$ 55,000.00
156111	POOL	AQUATIC DREAMS CUSTOM POOLS	1605 PENNINGTON	5/26/2021		$ 53,000.00
156112	BR-REM	ROSEWOOD BUILDING COMPANY LLC	6510 LENOX	5/26/2021		$ 35,000.00
156113	BR-REM	ROSEWOOD BUILDING COMPANY LLC	1825 DEVONSHIRE	5/26/2021		$ 150,000.00
156115	BR-REM	CANDELARIA DESIGN BUILD	1601 DRURY	5/27/2021		$ 200,000.00
156118	BR-ADD	GUMMERSON BLAKE	1212 LARCHMONT	5/28/2021		$ 350,000.00

Aaron Buckman

From: Aaron Buckman <abuckman@nicholshills.net>
Sent: Tuesday, June 1, 2021 8:45 AM
To: David White
Subject: Fwd: May 2021 Consumption

---------- Forwarded message ----------
From: Cecilia Ortega <cortega@nicholshills.net>
Date: Jun 1, 2021 8:19 AM
Subject: May 2021 Consumption
To: Aaron Buckman <abuckman@nicholshills.net>
Cc: 'Randell Lawrence' <rlawrence@nicholshills.net>

Good morning,

The consumption for May was:

Residential-	27,000,963
Parks-	455,771
Commercial-	2,104,761
City Buildings-	85,266
Total Consumption-	**29,646,761**

Thank you,

Cecilia Ortega
Utility Billing Clerk
City of Nichols Hills

<u>**Risk Manager Report May 2021**</u>

There were no work-related injuries this month. The employee who was injured last month underwent surgery to repair his Achilles tendon and will be on TTD (temporary total disability) for approximately 6-8 weeks. He should return to light duty in July. We had a near miss accident that could have ended badly. A public works employee was at Kite Park picking up the trash from the trash cans when a dog on a leash got away from his owner and "snapped" at his ankle but didn't do any damage, thanks to his work boots. The dog owner who is also a resident called me concerned about the employee, but it was determined that the employee did not need medical attention. Animal Control was notified.

There were two (2) DOT drug screens on sanitation drivers and one (1) non-DOT drug screen on a dispatcher.

There was no safety training for public works this month because of a health insurance meeting. We did discuss the new hard hat options and several employees who wore the hats for different shifts. In the end public works employees and administration decided on the 3M Class C, Type 1 vented hard hats. These hard hats should be lighter, cooler, and more secure because of the upgraded technology. The City is also purchasing each employee with clear and tinted safety glasses which attach to the hard hat. We are hoping this eliminates lost or broken safety glasses in the future. We are also purchasing Hi-Viz Lime Mesh Hard Hat Shades that fit securely on the back of the hard hat to help with heat and sun.

Park inspections were conducted on Woods, Kite and Davis Park. No issues reported.

Envirotyze/OCD Specialists did some ATP testing at each location. Overall, the testing numbers have been excellent. We are scheduled to have a full disinfection spray in June.

I obtained a Certificate of Completion for a 2-day Planning for Disaster Debris Management virtual class. This was through the National Disaster Preparedness Training Center (NDPTC) in collaboration with Department of Homeland Security and Federal Emergency Management Agency (FEMA). The class helped identify debris management components and the best planning practices using existing plan examples and case studies. The goal of this course is to enable participants to outline a disaster debris management plan and recognize special considerations when planning for debris management after a natural disaster.

I conducted two (2) new employee safety orientations for public works. We went over the safety manual as well as Personal Protection Equipment (PPE), Sexual Harassment Policy, Hazardous Communication policy (SDS sheets), first-aid procedures, Emergency Operation Plan (EOP), Bloodborne Pathogens and accident and incident reporting procedures.

Filed an insurance claim (36-19W0-67Q State Farm) against a resident who was involved in a motor vehicle accident, which damaged the entry marker at Hillcrest and NW 63rd. Estimated repairs are $1250.00. As soon as the claim is paid, we will schedule the entry marker to get repaired.

4.f.a

STATUS: Active CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 5/01/2021 THRU 5/31/2021 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00495-07	I - BARRINGTON, PAULA	RES	7000 NICHOLS	ACTIVE	5/14/2021	
02-00347-01	I - CAMERON, CLAIRE J	RES	6506 LENOX	ACTIVE	5/25/2021	
01-00785-07	I - CRONEIS-SEAY, CHERYL	RES	6408 AVALON	ACTIVE	5/01/2021	
01-00024-26	I - DAUGHERTY, NATALIE	RES	1100 FENWICK	ACTIVE	5/14/2021	
02-00689-03	I - DRISKILL, CATHERINE	RES	1712 DORCHESTER DR	ACTIVE	5/26/2021	
01-00794-03	I - FONG, ANGELA	RES	1421 GLENBROOK	ACTIVE	5/01/2021	
02-00713-08	I - HENDERSON, SCOTT	RES	1809 DORCHESTER DR	ACTIVE	5/15/2021	
02-00853-05	I - HERRITT, AMY	RES	1827 WESTMINSTER	ACTIVE	5/05/2021	
02-00803-04	E - LAWP INVESTMENTS LLC	RES	1804 WESTMINSTER	ACTIVE	5/26/2021	
02-00836-07	I - MORRIS, AUSTIN	RES	1727 WESTMINSTER	ACTIVE	5/14/2021	
02-00286-02	I - NELSON, KERRY	RES	1703 WINDSOR	ACTIVE	5/07/2021	
01-00338-01	I - NORICK, LANCE	RES	1206 LARCHMONT	ACTIVE	5/05/2021	
01-00186-07	I - PAREKH, NIMISH	RES	1102 GLENWOOD	ACTIVE	5/17/2021	
01-00068-02	I - PATEL, SHANNA	RES	1123 BEDFORD	ACTIVE	5/18/2021	
01-00025-16	I - PIERCE, DUSTIN	RES	1100 FENWICK A	ACTIVE	5/14/2021	
01-00589-08	E - RONA 21, LLC	RES	1502 BEDFORD	ACTIVE	5/17/2021	
02-00813-04	I - ROSASCO, JOHN	RES	1718 WESTMINSTER	ACTIVE	5/07/2021	
02-00401-09	I - SING, DEREK	RES	1401 CANTERBURY	ACTIVE	5/18/2021	
02-00773-06	I - WARNER, ERIC	RES	1817 DRAKESTONE	ACTIVE	5/24/2021	
02-00718-10	I - WILLIAMS, RHETT	RES	1821 DORCHESTER DR	ACTIVE	5/08/2021	

** TOTAL PRINTED 20 **

STATUS: Active CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 5/01/2021 THRU 5/31/2021 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	20
	CLASS TOTAL:	20

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: Active
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 5/01/2021 THRU 5/31/2021
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
May 31, 2021

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	6,658,534.35	6,658,534.35		
NICHOLS HILLS GENERAL FUND					
09/16/21	Kirkpatrick	600,000.00	600,246.58	0.10%	150
06/10/21	Midfirst	510,000.00	510,205.44	0.10%	147
12/16/21	FNB of OK	850,000.00	854,049.31	0.70%	245
		1,960,000.00	1,964,501.33		
NICHOLS HILLS GENERAL FUND - CIP					
12/16/21	Kirkpatrick	400,000.00	400,396.16	0.15%	241
09/16/21	Midfirst	425,000.00	425,342.47	0.12%	245
		825,000.00	825,738.63		
NICHOLS HILLS MUNICIPAL AUTHORITY					
12/16/21	Kirkpatrick	700,000.00	700,693.29	0.15%	241
		700,000.00	700,693.29		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
12/16/21	Kirkpatrick	800,000.00	800,792.33	0.15%	241
06/10/21	Midfirst	450,000.00	450,181.27	0.10%	147
		1,250,000.00	1,250,973.60		
SINKING FUND					
06/24/21	Midfirst	655,000.00	655,214.84	0.095%	196
06/17/21	Treasury Bill	419,674.50	420,000.00	0.101%	279
06/24/21	FNB of OK	600,000.00	601,475.00	0.50%	177
06/24/21	FNB of OK	629,000.00	630,546.29	0.50%	177
06/24/21	Midfirst	710,000.00	710,313.25	0.10%	161
06/24/21	Midfirst	720,000.00	720,317.66	0.10%	161
07/22/21	Midfirst	480,000.00	480,248.61	0.10%	189
12/23/21	Midfirst	500,000.00	500,345.32	0.10%	252
12/23/21	Midfirst	300,000.00	300,338.49	0.12%	343
		5,013,674.50	5,018,799.46		
GENERAL OBLIGATION BOND OF 2019					
09/16/21	Midfirst	600,000.00	600,227.88	0.09%	154
		600,000.00	600,227.88		
GENERAL OBLIGATION BOND OF 2020					
06/10/21	Midfirst	975,000.00	976,021.48	0.14%	273
09/16/21	Midfirst	1,000,000.00	1,000,693.39	0.11%	230
01/13/22	FNB of OK	900,000.00	904,777.50	0.70%	273
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
09/16/21	Midfirst	550,000.00	550,200.89	0.09%	154
		4,275,000.00	4,287,709.37		
GENERAL OBLIGATION BOND OF 2021					
01/13/22	Midfirst	1,300,000.00	1,301,492.47	0.12%	349
11/10/21	Midfirst	800,000.00	800,687.42	0.11%	285
11/10/21	Midfirst	700,000.00	700,610.49	0.11%	285
09/16/21	Midfirst	1,100,000.00	1,100,762.73	0.11%	230
06/10/21	Midfirst	650,000.00	650,305.66	0.13%	132
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		7,150,000.00	7,173,485.99		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	6,658,534.35	6,658,534.35	23.42%	159.2%
MIDFIRST BANK	12,425,000.00	12,433,509.76	43.70%	110.7%
FIRST NATIONAL BANK OF OK	6,429,000.00	6,466,491.43	22.61%	114.2%
TREASURY BILL	419,674.50	420,000.00	1.48%	
KIRKPATRICK BANK	2,500,000.00	2,502,128.36	8.79%	143.6%
TOTAL INVESTED	$ 28,432,208.85	$ 28,480,663.90	100.00%	

4.h.a

BALANCE SHEET
AS OF: MAY 31ST, 2021

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-00-10050	Cash in Bank - Flex Account	27,975.94		
01-00-10099	Claim on Cash	1,556,126.48		
01-00-10100	Cash - Municipal Court	3,898.33		
01-00-11000	T-Bills and CD's	1,960,000.00		
01-00-11100	Interest Receivables	809.16		
01-00-11600	Other Receivables	1,236,357.00		
01-00-11650	Health Ins - Retirees & Cobra	4,138.51		
01-00-11700	Beverage Tax Receivable	816.00		
01-00-11800	Sales Tax Receivable	587,834.00		
01-00-11900	Franchise Fee Receivable	49,583.00		
01-00-12000	Utilities Receivable	85,515.81		
01-00-13799	Due To/From Flex Spending	4,678.27		
01-00-13800	Allowance for Court Receivable	(954,739.00)		
01-00-24500	Prepaid Assets	14,255.00		
			4,577,248.50	
	TOTAL ASSETS			4,577,248.50
				==============
LIABILITIES				
===========				
01-00-30050	Deposit - held for others	7,240.00		
01-00-30090	Due to Collection agency	1,938.25		
01-00-30099	A/P Due to Pooled Cash	217,150.41		
01-00-30700	Deferred Interest Income	809.16		
01-00-31500	Aflac Ins Withholding	0.02		
01-00-31700	Health/Life/Vision Insurance W	23.95		
01-00-32050	Cleet Payable	1,960.08		
01-00-33300	Deferred Fine Revenue	269,297.00		
01-00-34300	Bonds held in reserve - Banner	900.00		
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00		
	TOTAL LIABILITIES		500,318.87	
EQUITY				
======				
01-00-50100	Nonspendable Fund Balance	14,255.00		
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-59000	Unassigned Fund Balance	2,982,308.08		
	TOTAL BEGINNING EQUITY	3,496,563.08		
	TOTAL REVENUE	8,972,231.59		
	TOTAL EXPENDITURES	8,391,865.04		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	580,366.55		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,076,929.63	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,577,248.50
				==============

Attachment: RG BALANCE SHEET - 0431 (5162 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: MAY 31ST, 2021

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	192,260.90		
02-00-14900	Due from other Governments	3,885.00		
			196,145.90	
	TOTAL ASSETS			196,145.90
LIABILITIES				
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	158,019.26		
02-00-57090	Assigned Fund Balance-Streets	6,180.00		
	TOTAL BEGINNING EQUITY	164,199.26		
	TOTAL REVENUE	31,946.64		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	31,946.64		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		196,145.90	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			196,145.90

BALANCE SHEET

AS OF: MAY 31ST, 2021

4.h.a

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	3,780.59		
			3,780.59	
	TOTAL ASSETS			3,780.59
LIABILITIES				
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	3,325.40		
	TOTAL BEGINNING EQUITY	3,325.40		
	TOTAL REVENUE	455.19		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	455.19		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,780.59	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,780.59

BALANCE SHEET
AS OF: MAY 31ST, 2021

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	67,837.07		
			67,837.07	
	TOTAL ASSETS			67,837.07
LIABILITIES				
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	62,447.86		
	TOTAL BEGINNING EQUITY	62,447.86		
	TOTAL REVENUE	6,106.42		
	TOTAL EXPENDITURES	717.21		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,389.21		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		67,837.07	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			67,837.07

4.h.a

Attachment: RG BALANCE SHEET - 0431 (5162 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: MAY 31ST, 2021

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-00-10099	Claim on Cash	2,252.03		
			2,252.03	
	TOTAL ASSETS			2,252.03
LIABILITIES				
EQUITY				
05-00-51050	Restricted Fund Bal-Donations	2,158.71		
	TOTAL BEGINNING EQUITY	2,158.71		
	TOTAL REVENUE	203.32		
	TOTAL EXPENDITURES	110.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	93.32		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,252.03	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,252.03

BALANCE SHEET
AS OF: MAY 31ST, 2021

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	1,178,960.79		
06-00-11000	T-Bills and CD's	700,000.00		
06-00-11100	Interest Receivable	192.58		
06-00-12150	Utility Receivable	421,428.43		
06-00-13900	Unbilled Receivable	190,912.00		
06-00-14800	Allowance for Doubtful Account	(24,912.93)		
06-00-14850	Bad Debt Receivable	26,961.23		
06-00-15000	Deferred outflow of resources	103,572.00		
06-00-15500	Deferred OUtflow - OPEB	7,102.00		
06-00-20000	Fixed Assets	42,640,988.03		
06-00-20100	Accumulated Depreciation	(25,502,896.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,465,574.06		
			21,415,623.30	
	TOTAL ASSETS			21,415,623.30
LIABILITIES				
06-00-30050	Net pension asset	(125,476.00)		
06-00-30090	Payable - Collection AgencyFee	6,714.98		
06-00-30099	A/P Due to Pooled Cash	101,247.08		
06-00-31800	Comp Absent Payable	3,738.02		
06-00-31890	Compensated Absences - Long Te	33,641.00		
06-00-34000	City of NH - Garbage	85,515.81		
06-00-34100	Unearned Rev (Unapplied Credit	12,035.06		
06-00-34150	Utility Refunds	132.10		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	917.25		
06-00-34900	Notes Payable - Current Portio	806.00		
06-00-35000	NOTES PAYABLE	17,006.00		
06-00-38000	Deferred inflow of resources	18,241.00		
06-00-38500	Deferred Inflow - OPEB	17,303.00		
06-00-40100	OPEB Liability	75,172.00		
	TOTAL LIABILITIES		246,993.30	
EQUITY				
06-00-50400	Net Investment-Capital Assets	18,793,595.00		
06-00-52090	Unrestricted Fund Balance	2,226,681.93		
	TOTAL BEGINNING EQUITY	21,020,276.93		
	TOTAL REVENUE	3,927,692.00		
	TOTAL EXPENDITURES	3,779,338.93		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	148,353.07		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		21,168,630.00	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,415,623.30

BALANCE SHEET
AS OF: MAY 31ST, 2021

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
07-00-10099	Claim on Cash	427,086.80		
07-00-11000	T-Bills and CD's	825,000.00		
07-00-11100	Interest Receivable	149.89		
			1,252,236.69	
	TOTAL ASSETS			1,252,236.69
LIABILITIES				
07-00-30700	Deferred Interest Income	149.89		
	TOTAL LIABILITIES		149.89	
EQUITY				
07-00-57100	Assigned Fund Bal-Capital Imps	82,422.33		
07-00-57102	Assigned FB-CIP-Admin	61,019.92		
07-00-57106	Assigned FB-CIP-Police	252,027.16		
07-00-57107	Assigned FB-CIP-Fire	289,063.57		
07-00-57109	Assigned FB-CIP-Street	103,651.75		
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00		
07-00-57111	Assigned FB-CIP-Parks	145,863.00		
07-00-57114	Assigned FB-CIP-Code	16,360.00		
07-00-57115	Assigned FB-CIP-Risk	9,565.00		
07-00-57116	Assigned FB-CIP-ISM	135,406.98		
	TOTAL BEGINNING EQUITY	1,296,996.71		
	TOTAL REVENUE	18,982.84		
	TOTAL EXPENDITURES	63,892.75		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(44,909.91)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,252,086.80	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,252,236.69

BALANCE SHEET
AS OF: MAY 31ST, 2021

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	570,371.56		
08-00-11000	T-Bills and CD's	5,013,674.50		
08-00-11100	Interest Receivable	1,029.49		
08-00-14900	Due from other Governments	134,000.00		
			5,719,075.55	
	TOTAL ASSETS			5,719,075.55
LIABILITIES				
08-00-30700	Deferred Interest Income	319.08		
08-00-30701	Deferred Income	109,646.00		
	TOTAL LIABILITIES		109,965.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	1,531,936.23		
08-00-57030	Assigned Fund Bal-Debt Service	158,266.00		
	TOTAL BEGINNING EQUITY	1,690,202.23		
	TOTAL REVENUE	4,737,979.72		
	TOTAL EXPENDITURES	819,071.48		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,918,908.24		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		5,609,110.47	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,719,075.55

4.h.a

BALANCE SHEET
AS OF: MAY 31ST, 2021

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-10099	Claim on Cash	29,260.00		
			29,260.00	
	TOTAL ASSETS			29,260.00
				==============
LIABILITIES				
===========				
09-00-36100	Reserve for Meter Deposits	29,260.00		
	TOTAL LIABILITIES		29,260.00	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			29,260.00
				==============

BALANCE SHEET
AS OF: MAY 31ST, 2021

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
10-00-10099	Claim on Cash	50,500.46		
10-00-11600	Other Receivables	696.00		
			51,196.46	
	TOTAL ASSETS			51,196.46
LIABILITIES				
EQUITY				
10-00-51070	Restricted Fd Bal-Public Safet	43,244.52		
	TOTAL BEGINNING EQUITY	43,244.52		
	TOTAL REVENUE	7,951.94		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	7,951.94		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		51,196.46	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			51,196.46

BALANCE SHEET
AS OF: MAY 31ST, 2021

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
11-00-10099	Claim on Cash	22,980.95		
			22,980.95	
	TOTAL ASSETS			22,980.95
LIABILITIES				
EQUITY				
11-00-51075	Restricted Fd Bal - Police Imp	20,948.42		
	TOTAL BEGINNING EQUITY	20,948.42		
	TOTAL REVENUE	2,032.53		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,032.53		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		22,980.95	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			22,980.95

BALANCE SHEET
AS OF: MAY 31ST, 2021

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	266,188.17		
13-00-11000	T-Bills and CD's	1,250,000.00		
13-00-11100	Interest Receivable	49.99		
			1,516,238.16	
	TOTAL ASSETS			1,516,238.16
				==============
LIABILITIES				
===========				
EQUITY				
======				
13-00-50400	Net Investment - Capital Asset	0.11		
13-00-57100	Fund Bal-Capital Improvements	1,564,059.68		
	TOTAL BEGINNING EQUITY	1,564,059.79		
	TOTAL REVENUE	10,511.02		
	TOTAL EXPENDITURES	58,332.65		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(47,821.63)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,516,238.16	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,516,238.16
				==============

BALANCE SHEET
AS OF: MAY 31ST, 2021

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
14-00-10099	Claim on Cash	112,464.57		
			112,464.57	
	TOTAL ASSETS			112,464.57
				==============
LIABILITIES				
===========				
EQUITY				
======				
14-00-50300	Restricted Fund Balance	94,498.33		
	TOTAL BEGINNING EQUITY	94,498.33		
	TOTAL REVENUE	17,966.24		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	17,966.24		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		112,464.57	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			112,464.57
				==============

BALANCE SHEET
AS OF: MAY 31ST, 2021

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-00-10099	Claim on Cash	72,883.89		
			72,883.89	
	TOTAL ASSETS			72,883.89
LIABILITIES				
EQUITY				
15-00-50300	Restricted Fund Balance	81,023.07		
	TOTAL BEGINNING EQUITY	81,023.07		
	TOTAL REVENUE	16,710.82		
	TOTAL EXPENDITURES	24,850.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(8,139.18)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		72,883.89	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			72,883.89

BALANCE SHEET
AS OF: MAY 31ST, 2021

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	78,078.78		
17-00-12000	Utility Receivables	5,448.60		
17-00-13900	Unbilled Receivable	1,636.00		
17-00-14850	Bad Debt Receivable	16.48		
			85,179.86	
	TOTAL ASSETS			85,179.86
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	28,838.16		
	TOTAL BEGINNING EQUITY	28,838.16		
	TOTAL REVENUE	59,941.70		
	TOTAL EXPENDITURES	3,600.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	56,341.70		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		85,179.86	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			85,179.86

BALANCE SHEET
AS OF: MAY 31ST, 2021

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-00-10050	Cash - Health Insurance	(2,486.16)		
			(2,486.16)	
	TOTAL ASSETS			(2,486.16)
LIABILITIES				
EQUITY				
18-00-57090	Assigned Fund Balance	(10.30)		
	TOTAL BEGINNING EQUITY	(10.30)		
	TOTAL REVENUE	961,095.13		
	TOTAL EXPENDITURES	963,570.99		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,475.86)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(2,486.16)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			(2,486.16)

4.h.a

Attachment: RG BALANCE SHEET - 0431 (5162 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: MAY 31ST, 2021

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
80-00-10860	Cash - 2016 GO Bd Series	150,410.15		
80-00-10880	Cash - 2018 GO Bd Series	137,411.60		
80-00-10890	Cash - 2019 GO Bd Series	879,055.39		
80-00-10891	Cash - 2020 GO Bd Series	242,539.83		
80-00-10892	Cash - 2021 GO Bond Series	513,279.85		
80-00-11089	T-Bills and CD's - 2019	600,000.00		
80-00-11091	T-Bills and CD's - 2020	4,275,000.00		
80-00-11092	T-bills and CD's - Series 2021	7,150,000.00		
80-00-11189	Interest Rec - 2019 GO Bd Seri	1,460.40		
80-00-11190	Interest Rec - 2020 GO Bd Seri	38,657.16		
			13,987,814.38	
	TOTAL ASSETS			13,987,814.38
				==============
LIABILITIES				
===========				
80-00-30099	A/P Due to Pooled Cash	287,469.07		
80-00-30789	Deferred Int Income - 2019	199.99		
80-00-30790	Deferred Int Income - 2020	10,658.01		
80-00-37176	Retainage Payable	68,356.00		
	TOTAL LIABILITIES		366,683.07	
EQUITY				
======				
80-00-50100	FUND BALANCE	1,863,554.31		
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64		
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83		
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45		
80-00-50189	Fund Balance 2019 GO Bd Series	2,986,673.53		
	TOTAL BEGINNING EQUITY	9,620,984.76		
	TOTAL REVENUE	7,961,682.89		
	TOTAL EXPENDITURES	3,961,536.34		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	4,000,146.55		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		13,621,131.31	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			13,987,814.38
				==============

Attachment: RG BALANCE SHEET - 0431 (5162 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: MAY 31ST, 2021

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
99-00-10099	Pooled Cash	4,060,661.48		
99-00-12001	Due from General Fund	217,150.41		
99-00-12006	Due from Municipal Authority	101,247.08		
99-00-12080	Due from GO Bonds	287,469.07		
			4,666,528.04	
	TOTAL ASSETS			4,666,528.04
LIABILITIES				
99-00-30099	Accounts Payable	605,866.56		
99-00-37099	Due to other Funds	4,060,661.48		
	TOTAL LIABILITIES		4,666,528.04	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,666,528.04

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	8,215,178	867,372.83	8,972,231.59	0.00	(757,053.88)	9.22-
TOTAL REVENUES	8,215,178	867,372.83	8,972,231.59	0.00	(757,053.88)	9.22-
EXPENDITURE SUMMARY						
City Council	790	64.59	717.69	0.00	72.31	9.15
Administration	595,160	47,830.04	527,400.34	385.87	67,373.99	11.32
City Treasurer	1,320	107.65	1,196.15	0.00	123.85	9.38
City Attorney	215,000	13,633.52	175,908.68	0.00	39,091.32	18.18
Municipal Court	109,405	8,035.77	100,726.80	0.00	8,678.64	7.93
Police Department	2,538,520	198,277.61	2,263,790.24	836.17	273,893.51	10.79
Fire Department	1,801,855	155,395.09	1,697,115.16	1,155.99	103,583.45	5.75
City Engineer	80,000	18,141.51	120,233.27	47,775.00	(88,008.27)	110.01-
Street Department	305,773	21,920.40	1,135,486.17	793.96	(830,507.32)	271.61-
Sanitation	812,954	62,520.37	869,031.31	173.50	(56,251.21)	6.92-
Parks Department	262,990	16,289.18	258,141.89	467.14	4,380.65	1.67
Public Works Admin	214,391	18,376.87	192,461.74	70.01	21,859.54	10.20
General Government	500,684	30,564.97	350,004.12	2,119.00	148,560.88	29.67
Code Department	273,688	20,772.77	247,859.76	0.00	25,828.17	9.44
Risk Manager	159,752	12,852.75	147,894.26	705.81	11,151.72	6.98
Information Systems Mgr	342,894	24,132.71	303,897.46	14,142.14	24,854.85	7.25
TOTAL EXPENDITURES	8,215,176	648,915.80	8,391,865.04	68,624.59	(245,313.92)	2.99-
REVENUE OVER/(UNDER) EXPENDITURES	2	218,457.03	580,366.55	(68,624.59)	(511,739.96)	6,998.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

01 -General Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
General Sales Tax						
01-00-70250 Sales Tax	3,095,357	404,465.68	3,824,563.85	0.00	(729,206.85)	23.56-
01-00-70350 Use Tax Revenue	524,214	68,496.13	728,150.55	0.00	(203,936.55)	38.90-
01-00-70450 Tobacco Tax Revenue	36,984	3,083.49	35,254.88	0.00	1,729.12	4.68
TOTAL General Sales Tax	3,656,555	476,045.30	4,587,969.28	0.00	(931,414.28)	25.47-
Miscellaneous Taxes						
01-00-71550 Franchise Tax	324,835	27,338.85	293,865.04	0.00	30,969.96	9.53
TOTAL Miscellaneous Taxes	324,835	27,338.85	293,865.04	0.00	30,969.96	9.53
Licenses and Permits						
01-00-72050 Building Permits	77,797	15,309.50	137,625.00	0.00	(59,828.00)	76.90-
01-00-72075 Plumbing Permits	23,314	2,772.00	26,630.00	0.00	(3,316.00)	14.22-
01-00-72100 Electrical Permits	15,790	4,035.00	24,320.00	0.00	(8,530.00)	54.02-
01-00-72125 Roof Permits	1,283	130.00	1,210.00	0.00	73.00	5.69
01-00-72150 Drive/Drain Permits - Tree	8,468	910.00	6,990.00	0.00	1,478.00	17.45
01-00-72175 Food Vendor Permits	60	125.00	255.00	0.00	(195.00)	325.00-
01-00-72200 Garage Sale Permits	100	80.00	760.00	0.00	(660.00)	660.00-
01-00-72300 Plumbing Licenses	23,750	875.00	16,600.00	0.00	7,150.00	30.11
01-00-72325 Electric Licenses	12,192	925.00	9,150.00	0.00	3,042.00	24.95
01-00-72350 General Contractor Registra	14,630	1,350.00	15,225.00	0.00	(595.00)	4.07-
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	600.00	0.00	(600.00)	0.00
01-00-72400 Alcohol Licenses	21,199	0.00	10,560.00	0.00	10,639.00	50.19
01-00-72800 Dog/Cat Licenses	462	20.00	580.00	0.00	(118.00)	25.54-
TOTAL Licenses and Permits	199,045	26,531.50	250,505.00	0.00	(51,460.00)	25.85-
Intergovernmental						
01-00-73250 Alcohol Tax	9,502	1,099.45	9,901.75	0.00	(399.75)	4.21-
01-00-73900 FEMA Reimbursement	0	0.00	307,329.31	0.00	(307,329.31)	0.00
TOTAL Intergovernmental	9,502	1,099.45	317,231.06	0.00	(307,729.06)	3,238.57-
Charges for Services						
01-00-74200 Garbage	885,878	79,900.68	874,980.33	0.00	10,897.67	1.23
01-00-74500 Garbage - Commercial	106,122	8,918.69	93,695.60	0.00	12,426.40	11.71
01-00-74700 Solid Waste Fee	5,070	444.99	4,897.69	0.00	172.31	3.40
01-00-74850 Ambulance Fees	57,729	5,103.54	56,101.19	0.00	1,627.81	2.82
01-00-74950 Life and Safety	1,437	0.00	568.02	0.00	868.98	60.47
TOTAL Charges for Services	1,056,236	94,367.90	1,030,242.83	0.00	25,993.17	2.46
Fines & Forfeits						
01-00-76300 Police Fines	87,083	13,058.11	89,193.34	0.00	(2,110.34)	2.42-
TOTAL Fines & Forfeits	87,083	13,058.11	89,193.34	0.00	(2,110.34)	2.42-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	34,410	185.65	6,142.35	0.00	28,267.65	82.15
TOTAL Investment Earnings	34,410	185.65	6,142.35	0.00	28,267.65	82.15
Miscellaneous Revenue						
01-00-79500 Leases	298,355	29,704.51	241,018.58	0.00	57,336.42	19.22
01-00-79550 Misc. Income	39,798	6,783.22	40,867.94	0.00	(1,069.94)	2.69-
01-00-79575 Royalty Revenue	0	0.00	354.43	0.00	(354.43)	0.00
TOTAL Miscellaneous Revenue	338,153	36,487.73	282,240.95	0.00	55,912.05	16.53
Fund Balance Carryover						
01-00-79800 Carryover	202,259	0.00	0.00	0.00	202,258.71	100.00
TOTAL Fund Balance Carryover	202,259	0.00	0.00	0.00	202,258.71	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,307,100	192,258.34	2,114,841.74	0.00	192,258.26	8.33
TOTAL Transfers	2,307,100	192,258.34	2,114,841.74	0.00	192,258.26	8.33
TOTAL Revenues	8,215,178	867,372.83	8,972,231.59	0.00	(757,053.88)	9.22-
TOTAL REVENUE	8,215,178	867,372.83	8,972,231.59	0.00	(757,053.88)	9.22-

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	660.00	0.00	60.00	8.33
01-01-80300 FICA/Medicare	60	4.59	50.49	0.00	9.51	15.85
01-01-80700 Unemployment	10	0.00	7.20	0.00	2.80	28.00
TOTAL Personnel Services	790	64.59	717.69	0.00	72.31	9.15
TOTAL City Council	790	64.59	717.69	0.00	72.31	9.15
Administration						
Personnel Services						
01-02-80100 Salary	421,292	31,702.98	378,806.57	0.00	42,484.94	10.08
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-02-80300 FICA/Medicare	33,607	2,533.63	26,826.97	0.00	6,780.36	20.18
01-02-80400 Dental Insurance	2,067	129.18	1,308.84	0.00	758.16	36.68
01-02-80500 Health Insurance	44,073	8,451.39	39,132.87	0.00	4,940.13	11.21
01-02-80600 Worker's Comp	9,140	0.00	7,174.83	0.00	1,965.17	21.50
01-02-80700 Unemployment	800	0.00	720.00	0.00	80.00	10.00
01-02-80800 OMRF Pension	35,081	2,649.57	31,414.01	0.00	3,667.35	10.45
01-02-81400 Car Allowance	17,000	1,416.67	15,583.37	0.00	1,416.63	8.33
TOTAL Personnel Services	563,560	46,883.42	500,967.46	0.00	62,592.74	11.11
Material and Supplies						
01-02-83000 Material & Supplies	700	0.00	328.78	0.00	371.22	53.03
TOTAL Material and Supplies	700	0.00	328.78	0.00	371.22	53.03
Other Services						
01-02-84000 Equipment Maintenance	500	0.00	531.33	0.00	(31.33)	6.27-
01-02-84300 Training & Membership	7,000	475.19	4,111.49	0.00	2,888.51	41.26
01-02-84400 Software Agreements	19,000	385.87	18,174.41	385.87	439.72	2.31
01-02-84700 Telephone	4,400	85.56	3,286.87	0.00	1,113.13	25.30
TOTAL Other Services	30,900	946.62	26,104.10	385.87	4,410.03	14.27
Capital Projects						
Transfers Out						
TOTAL Administration	595,160	47,830.04	527,400.34	385.87	67,373.99	11.32

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	1,100.00	0.00	100.00	8.33
01-03-80300 FICA/Medicare	100	7.65	84.15	0.00	15.85	15.85
01-03-80700 Unemployment	20	0.00	12.00	0.00	8.00	40.00
TOTAL Personnel Services	1,320	107.65	1,196.15	0.00	123.85	9.38
TOTAL City Treasurer	1,320	107.65	1,196.15	0.00	123.85	9.38
City Attorney						
Other Services						
01-04-87100 Legal Services	215,000	13,633.52	175,908.68	0.00	39,091.32	18.18
TOTAL Other Services	215,000	13,633.52	175,908.68	0.00	39,091.32	18.18
TOTAL City Attorney	215,000	13,633.52	175,908.68	0.00	39,091.32	18.18
Municipal Court						
Personnel Services						
01-05-80100 Salary	74,244	5,962.50	68,931.05	0.00	5,312.80	7.16
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	5,758	456.15	5,273.43	0.00	484.65	8.42
01-05-80400 Dental Insurance	517	43.06	436.18	0.00	80.82	15.63
01-05-80500 Health Insurance	7,155	1,061.50	7,020.20	0.00	134.80	1.88
01-05-80600 Worker's Comp	2,285	0.00	1,793.70	0.00	491.30	21.50
01-05-80700 Unemployment	250	0.00	334.72	0.00	(84.72)	33.89-
01-05-80800 OMRF Pension	4,822	377.00	4,362.51	0.00	459.00	9.52
TOTAL Personnel Services	95,530	7,900.21	88,151.79	0.00	7,378.65	7.72
Material and Supplies						
01-05-83000 Material & Supplies	1,225	0.00	77.66	0.00	1,147.34	93.66
TOTAL Material and Supplies	1,225	0.00	77.66	0.00	1,147.34	93.66
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	93.17	0.00	156.83	62.73
01-05-84300 Training & Membership	700	50.00	290.00	0.00	410.00	58.57
01-05-84400 Software Agreement	11,000	0.00	11,018.00	0.00	(18.00)	0.16-
01-05-84700 Telephone	700	85.56	1,096.18	0.00	(396.18)	56.60-
TOTAL Other Services	12,650	135.56	12,497.35	0.00	152.65	1.21

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	109,405	8,035.77	100,726.80	0.00	8,678.64	7.93
Police Department						
Personnel Services						
01-06-80100 Salary	1,640,475	123,034.38	1,508,106.99	0.00	132,368.03	8.07
01-06-80200 Overtime	8,500	1,126.96	1,989.18	0.00	6,510.82	76.60
01-06-80300 FICA/Medicare	148,267	9,525.47	116,798.76	0.00	31,467.97	21.22
01-06-80400 Dental Insurance	12,401	904.26	9,311.28	0.00	3,089.72	24.92
01-06-80500 Health Insurance	286,440	40,336.79	271,244.17	0.00	15,195.83	5.31
01-06-80600 Worker's Comp	57,110	0.00	44,830.92	0.00	12,279.08	21.50
01-06-80700 Unemployment	3,500	0.00	5,004.10	0.00	(1,504.10)	42.97-
01-06-80800 OMRF Pension	28,933	2,047.39	25,743.65	0.00	3,189.52	11.02
01-06-81050 Police Pension	171,394	12,633.00	143,100.96	0.00	28,293.04	16.51
01-06-81100 Uniform Allowance	25,000	816.32	10,124.73	0.00	14,875.27	59.50
01-06-81200 Medical Exams	1,500	120.00	264.00	0.00	1,236.00	82.40
TOTAL Personnel Services	2,383,520	190,544.57	2,136,518.74	0.00	247,001.18	10.36
Material and Supplies						
01-06-83000 Material & Supplies	7,000	981.53	4,258.87	0.00	2,741.13	39.16
TOTAL Material and Supplies	7,000	981.53	4,258.87	0.00	2,741.13	39.16
Other Services						
01-06-84000 Equipment Maintenance	38,000	350.00	39,056.90	276.91	(1,333.81)	3.51-
01-06-84100 Vehicle Maintenance	32,000	2,828.93	24,831.13	559.26	6,609.61	20.66
01-06-84200 Building Maintenance	3,000	164.70	1,466.80	0.00	1,533.20	51.11
01-06-84300 Training & Membership	7,000	580.80	5,024.40	0.00	1,975.60	28.22
01-06-84600 Lease/Rental	6,500	0.00	4,710.00	0.00	1,790.00	27.54
01-06-84700 Telephone	15,000	1,266.99	17,155.84	0.00	(2,155.84)	14.37-
01-06-84800 Utilities	0	55.12	933.30	0.00	(933.30)	0.00
01-06-84900 Fuel	25,000	0.00	15,063.99	0.00	9,936.01	39.74
01-06-85000 Janitorial Services	19,000	1,262.50	13,887.50	0.00	5,112.50	26.91
01-06-85300 Animal Control	2,500	242.47	882.77	0.00	1,617.23	64.69
TOTAL Other Services	148,000	6,751.51	123,012.63	836.17	24,151.20	16.32
Transfers Out						
TOTAL Police Department	2,538,520	198,277.61	2,263,790.24	836.17	273,893.51	10.79

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,227,606	98,178.14	1,141,577.84	0.00	86,028.47	7.01
01-07-80200 Overtime	22,000	6,640.46	57,038.54	0.00	(35,038.54)	159.27-
01-07-80300 FICA/Medicare	18,248	1,519.90	17,471.55	0.00	776.46	4.26
01-07-80400 Dental Insurance	7,234	602.84	6,106.52	0.00	1,127.48	15.59
01-07-80500 Health Insurance	179,687	26,678.88	178,208.46	0.00	1,478.54	0.82
01-07-80600 Worker's Comp	35,600	0.00	27,945.72	0.00	7,654.28	21.50
01-07-80700 Unemployment	2,800	0.00	3,105.78	0.00	(305.78)	10.92-
01-07-81000 Fire Pension	171,865	13,744.94	157,802.33	0.00	14,062.95	8.18
01-07-81100 Uniform Allowance	17,000	170.00	8,338.26	0.00	8,661.74	50.95
01-07-81200 Medical Exams	8,400	0.00	881.00	0.00	7,519.00	89.51
TOTAL Personnel Services	1,690,441	147,535.16	1,598,476.00	0.00	91,964.60	5.44
Material and Supplies						
01-07-83000 Material & Supplies	8,000	457.91	7,683.50	0.00	316.50	3.96
TOTAL Material and Supplies	8,000	457.91	7,683.50	0.00	316.50	3.96
Other Services						
01-07-84000 Equipment Maintenance	10,000	2,555.17	11,814.50	1,035.99	(2,850.49)	28.50-
01-07-84100 Vehicle Maintenance	12,500	132.95	7,586.01	0.00	4,913.99	39.31
01-07-84200 Building Maintenance	4,000	126.33	3,292.17	0.00	707.83	17.70
01-07-84300 Training & Membership	13,000	1,210.31	8,851.76	120.00	4,028.24	30.99
01-07-84400 Membership	1,500	0.00	1,096.00	0.00	404.00	26.93
01-07-84500 Fire Department Publication	1,000	0.00	461.00	0.00	539.00	53.90
01-07-84600 Lease/Rental	1,500	0.00	4,050.00	0.00	(2,550.00)	170.00-
01-07-84700 Telephone	7,100	815.46	8,660.69	0.00	(1,560.69)	21.98-
01-07-84800 Utilities	2,600	55.12	933.33	0.00	1,666.67	64.10
01-07-84900 Fuel	7,650	0.00	3,945.91	0.00	3,704.09	48.42
01-07-85200 EMSA Subsidy	29,464	2,506.68	30,653.82	0.00	(1,189.82)	4.04-
01-07-86850 Software Maintenance	13,100	0.00	9,610.47	0.00	3,489.53	26.64
TOTAL Other Services	103,414	7,402.02	90,955.66	1,155.99	11,302.35	10.93
Transfers Out						
TOTAL Fire Department	1,801,855	155,395.09	1,697,115.16	1,155.99	103,583.45	5.75
City Engineer						
Personnel Services						
Other Services						
01-08-86075 Engineering Fees	80,000	18,141.51	120,233.27	47,775.00	(88,008.27)	110.01-
TOTAL Other Services	80,000	18,141.51	120,233.27	47,775.00	(88,008.27)	110.01-
TOTAL City Engineer	80,000	18,141.51	120,233.27	47,775.00	(88,008.27)	110.01-

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01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Street Department						
Personnel Services						
01-09-80100 Salary	126,987	8,130.11	90,708.67	0.00	36,277.97	28.57
01-09-80200 Overtime	1,500	0.00	1,357.16	0.00	142.84	9.52
01-09-80300 FICA/Medicare	9,715	637.26	7,170.52	0.00	2,544.16	26.19
01-09-80400 Dental Insurance	1,551	86.12	980.01	0.00	570.99	36.81
01-09-80500 Health Insurance	31,500	4,088.71	25,526.65	0.00	5,973.35	18.96
01-09-80600 Worker's Comp	6,855	0.00	5,381.13	0.00	1,473.87	21.50
01-09-80700 Unemployment	600	0.00	564.78	0.00	35.22	5.87
01-09-80800 OMRF Pension	10,438	666.42	7,191.97	0.00	3,246.52	31.10
01-09-80900 Stand By Pay	2,100	200.00	1,666.67	0.00	433.33	20.63
01-09-81100 Uniform Allowance	4,796	238.46	2,632.22	0.00	2,163.78	45.12
01-09-81200 Medical Exams	360	0.00	318.00	0.00	42.00	11.67
TOTAL Personnel Services	196,402	14,047.08	143,497.78	0.00	52,904.03	26.94
Material and Supplies						
01-09-83000 Material & Supplies	9,000	580.97	8,372.83	296.14	331.03	3.68
01-09-83300 Minor Tools	1,000	0.00	513.47	0.00	486.53	48.65
01-09-83500 Safety Supplies	1,300	7.16	770.36	0.00	529.64	40.74
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	11,550	588.13	9,656.66	296.14	1,597.20	13.83
Other Services						
01-09-84000 Equipment Maintenance	3,000	0.00	1,152.14	50.00	1,797.86	59.93
01-09-84100 Vehicle Maintenance	4,000	490.63	2,864.85	147.82	987.33	24.68
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	23.55	1,126.97	0.00	273.03	19.50
01-09-84800 Utilities	500	28.80	548.45	0.00	(48.45)	9.69-
01-09-84900 Fuel	7,121	0.00	3,969.52	0.00	3,151.48	44.26
01-09-85350 Emergency Repairs	0	0.00	895,623.60	0.00	(895,623.60)	0.00
01-09-85500 Street Lighting	81,000	6,742.21	77,046.20	300.00	3,653.80	4.51
TOTAL Other Services	97,821	7,285.19	982,331.73	497.82	(885,008.55)	904.72-
Transfers Out						
TOTAL Street Department	305,773	21,920.40	1,135,486.17	793.96	(830,507.32)	271.61-
Sanitation						
Personnel Services						
01-10-80100 Salary	421,878	30,871.52	400,767.29	0.00	21,111.01	5.00
01-10-80300 FICA/Medicare	32,274	2,351.38	30,686.22	0.00	1,587.34	4.92
01-10-80400 Dental Insurance	5,168	387.54	4,245.62	0.00	922.38	17.85
01-10-80500 Health Insurance	90,026	12,678.44	83,773.10	0.00	6,252.90	6.95
01-10-80600 Worker's Comp	22,845	0.00	17,933.16	0.00	4,911.84	21.50

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-10-80700 Unemployment	2,000	0.00	2,170.31	0.00	(170.31)	8.52-
01-10-80800 OMRF Pension	33,751	2,458.98	29,170.39	0.00	4,580.35	13.57
01-10-81100 Uniform Allowance	7,812	599.94	7,309.58	0.00	502.42	6.43
01-10-81200 Medical Exams	500	90.00	575.00	0.00	(75.00)	15.00-
TOTAL Personnel Services	616,254	49,437.80	576,630.67	0.00	39,622.93	6.43
Material and Supplies						
01-10-83000 Material & Supplies	1,500	0.00	926.56	0.00	573.44	38.23
01-10-83500 Safety Supplies	2,000	7.16	1,259.41	0.00	740.59	37.03
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	100.00
TOTAL Material and Supplies	3,600	7.16	2,185.97	0.00	1,414.03	39.28
Other Services						
01-10-84000 Equipment Maintenance	500	0.00	817.86	0.00	(317.86)	63.57-
01-10-84100 Vehicle Maintenance	20,000	119.80	9,543.88	173.50	10,282.62	51.41
01-10-84800 Utilities	600	28.80	506.44	0.00	93.56	15.59
01-10-84900 Fuel	12,000	0.00	9,462.20	0.00	2,537.80	21.15
01-10-85800 Landfill Disposal	60,000	5,218.44	184,635.13	0.00	(124,635.13)	207.73-
01-10-85825 Commercial Garbage Disposal	100,000	7,708.37	85,249.16	0.00	14,750.84	14.75
TOTAL Other Services	193,100	13,075.41	290,214.67	173.50	(97,288.17)	50.38-
Capital Projects						
Transfers Out						
TOTAL Sanitation	812,954	62,520.37	869,031.31	173.50	(56,251.21)	6.92-

Parks Department
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-11-80100 Salary	85,684	3,148.72	74,104.07	0.00	11,579.90	13.51
01-11-80300 FICA/Medicare	6,555	240.88	5,669.01	0.00	886.14	13.52
01-11-80400 Dental Insurance	1,034	43.06	829.30	0.00	204.70	19.80
01-11-80500 Health Insurance	14,500	1,527.13	13,382.13	0.00	1,117.87	7.71
01-11-80600 Worker's Comp	4,570	0.00	3,587.40	0.00	982.60	21.50
01-11-80700 Unemployment	400	0.00	377.27	0.00	22.73	5.68
01-11-80800 OMRF Pension	6,855	251.90	5,841.64	0.00	1,012.92	14.78
01-11-81100 Uniform Allowance	2,892	226.30	2,725.27	0.00	166.73	5.77
TOTAL Personnel Services	122,490	5,437.99	106,516.09	0.00	15,973.59	13.04
Material and Supplies						
01-11-83000 Material & Supplies	500	0.00	94.29	0.00	405.71	81.14
01-11-83500 Safety Supplies	400	7.16	354.92	0.00	45.08	11.27
TOTAL Material and Supplies	900	7.16	449.21	0.00	450.79	50.09
Other Services						
01-11-84000 Equipment Maintenance	0	0.00	3,807.00	0.00	(3,807.00)	0.00
01-11-84100 Vehicle Maintenance	600	105.88	159.75	0.00	440.25	73.38

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-84900 Fuel	500	0.00	0.00	0.00	500.00	100.00
01-11-85700 Parks Maintenance	13,500	135.65	30,582.34	467.14	(17,549.48)	130.00-
01-11-85900 Park Maintenance Contract	125,000	10,602.50	116,627.50	0.00	8,372.50	6.70
TOTAL Other Services	139,600	10,844.03	151,176.59	467.14	(12,043.73)	8.63-
Transfers Out						
TOTAL Parks Department	262,990	16,289.18	258,141.89	467.14	4,380.65	1.67
Public Works Admin						
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Personnel Services						
01-12-80100 Salary	134,235	11,322.18	125,886.37	0.00	8,348.82	6.22
01-12-80300 FICA/Medicare	10,362	866.14	9,630.18	0.00	732.22	7.07
01-12-80400 Dental Insurance	1,034	86.12	835.18	0.00	198.82	19.23
01-12-80500 Health Insurance	18,500	2,702.64	17,757.27	0.00	742.73	4.01
01-12-80600 Worker's Comp	2,400	0.00	1,903.62	0.00	496.38	20.68
01-12-80700 Unemployment	400	0.00	490.93	0.00	(90.93)	22.73-
01-12-80800 OMRF Pension	10,820	905.78	9,966.98	0.00	852.72	7.88
01-12-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	178,251	15,882.86	166,470.53	0.00	11,780.76	6.61
Material and Supplies						
01-12-83000 Material & Supplies	1,500	26.40	611.52	0.00	888.48	59.23
01-12-83200 Office Supplies	3,000	0.00	262.79	0.00	2,737.21	91.24
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	26.40	874.31	0.00	4,125.69	82.51
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	1,883.38	0.00	1,116.62	37.22
01-12-84100 Vehicle Maintenance	1,500	10.00	452.30	70.01	977.69	65.18
01-12-84200 Building Maintenance	4,000	815.50	4,805.21	0.00	(805.21)	20.13-
01-12-84250 Fueling Station Maintenance	2,000	0.00	50.00	0.00	1,950.00	97.50
01-12-84300 Training & Membership	1,500	0.00	179.88	0.00	1,320.12	88.01
01-12-84600 Lease/Rental	1,500	0.00	971.00	0.00	529.00	35.27
01-12-84700 Telephone	4,000	129.11	3,384.36	0.00	615.64	15.39
01-12-84800 Utilities	1,000	28.80	506.44	0.00	493.56	49.36
01-12-84900 Fuel	2,000	0.00	3,945.13	0.00	(1,945.13)	97.26-
01-12-85000 Janitorial Services	10,140	1,484.20	8,939.20	0.00	1,200.80	11.84
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	31,140	2,467.61	25,116.90	70.01	5,953.09	19.12
Capital Projects						
Transfers Out						
TOTAL Public Works Admin	214,391	18,376.87	192,461.74	70.01	21,859.54	10.20

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01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
01-13-83000 Material & Supplies	20,000	2,422.66	17,031.28	0.00	2,968.72	14.84
TOTAL Material and Supplies	20,000	2,422.66	17,031.28	0.00	2,968.72	14.84
Other Services						
01-13-84000 Equipment Maintenance	27,000	0.00	17,843.72	2,119.00	7,037.28	26.06
01-13-84200 Building Maintenance	12,000	335.00	12,117.96	0.00	(117.96)	0.98-
01-13-84300 Training & Membership	3,000	0.00	1,039.00	0.00	1,961.00	65.37
01-13-84600 Lease/Rental	500	99.00	396.00	0.00	104.00	20.80
01-13-84700 Telephone	6,284	259.23	4,304.74	0.00	1,979.26	31.50
01-13-84800 Utilities	12,000	1,337.14	11,169.21	0.00	830.79	6.92
01-13-85000 Janitorial Services	17,000	1,362.50	16,292.50	0.00	707.50	4.16
01-13-85400 Bank Charges	34,000	2,986.25	32,335.67	0.00	1,664.33	4.90
01-13-86100 Liability Insurance/Bonds	196,100	0.00	85,165.57	0.00	110,934.43	56.57
01-13-86300 Publications	35,000	2,027.96	15,667.23	0.00	19,332.77	55.24
01-13-86400 Auditing Fees	30,000	107.50	22,223.75	0.00	7,776.25	25.92
01-13-86500 Election Expenses	3,000	0.00	1,788.14	0.00	1,211.86	40.40
01-13-86600 ACOG Dues	3,000	0.00	2,902.00	0.00	98.00	3.27
01-13-86700 OML Dues	5,800	5,891.34	5,891.34	0.00	(91.34)	1.57-
01-13-86800 Reassessment Fees	26,500	0.00	27,262.09	0.00	(762.09)	2.88-
01-13-86900 Postage	4,500	500.00	5,449.84	0.00	(949.84)	21.11-
01-13-87000 Misc. Expenses	30,000	10,033.00	45,651.82	0.00	(15,651.82)	52.17-
01-13-87100 H.R.A.	25,000	1,849.00	19,831.00	0.00	5,169.00	20.68
01-13-87200 Education Scholarship	10,000	1,354.39	5,641.26	0.00	4,358.74	43.59
TOTAL Other Services	480,684	28,142.31	332,972.84	2,119.00	145,592.16	30.29
Capital Projects						
Transfers Out						
TOTAL General Government	500,684	30,564.97	350,004.12	2,119.00	148,560.88	29.67
Code Department						
Personnel Services						
01-14-80100 Salary	191,266	14,198.30	174,744.05	0.00	16,522.42	8.64
01-14-80200 Overtime	0	0.00	2,613.54	0.00	(2,613.54)	0.00
01-14-80300 FICA/Medicare	14,632	1,086.18	13,567.95	0.00	1,064.43	7.27
01-14-80400 Dental Insurance	1,551	129.18	1,330.37	0.00	220.63	14.23
01-14-80500 Health Insurance	25,400	3,764.09	25,453.31	0.00	(53.31)	0.21-
01-14-80600 Worker's Comp	5,330	0.00	4,184.01	0.00	1,145.99	21.50
01-14-80700 Unemployment	600	0.00	557.06	0.00	42.94	7.16
01-14-80800 OMRF Pension	15,294	1,135.86	13,908.76	0.00	1,385.32	9.06
01-14-81100 Uniform Rental	571	33.12	395.03	0.00	175.97	30.82
TOTAL Personnel Services	254,645	20,346.73	236,754.08	0.00	17,890.85	7.03

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-14-83000 Material & Supplies	1,100	0.00	1,382.43	0.00	(282.43)	25.68-
01-14-83200 Office Supplies	200	0.00	0.00	0.00	200.00	100.00
TOTAL Material and Supplies	1,300	0.00	1,382.43	0.00	(82.43)	6.34-
Other Services						
01-14-84100 Vehicle Maintenance	1,500	89.85	1,299.49	0.00	200.51	13.37
01-14-84300 Training & Membership	1,500	219.00	219.00	0.00	1,281.00	85.40
01-14-84400 Software Agreement	5,443	0.00	2,767.53	0.00	2,675.47	49.15
01-14-84700 Telephone	2,500	88.39	3,708.67	0.00	(1,208.67)	48.35-
01-14-84800 Utilities	1,000	28.80	506.44	0.00	493.56	49.36
01-14-84900 Fuel	1,300	0.00	748.61	0.00	551.39	42.41
01-14-86010 Abatement Cost	0	0.00	152.00	0.00	(152.00)	0.00
TOTAL Other Services	13,243	426.04	9,401.74	0.00	3,841.26	29.01
Capital Projects						
01-14-88850 Life and Safety	4,500	0.00	321.51	0.00	4,178.49	92.86
TOTAL Capital Projects	4,500	0.00	321.51	0.00	4,178.49	92.86
Transfers Out						
TOTAL Code Department	273,688	20,772.77	247,859.76	0.00	25,828.17	9.44

Risk Manager
============

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-15-80100 Salary	110,058	8,737.66	101,770.27	0.00	8,288.04	7.53
01-15-80200 Overtime	1,020	0.00	0.00	0.00	1,020.00	100.00
01-15-80300 FICA/Medicare	8,482	673.40	7,959.18	0.00	522.80	6.16
01-15-80400 Dental Insurance	517	43.06	436.18	0.00	80.82	15.63
01-15-80500 Health Insurance	11,019	2,153.04	16,454.24	0.00	(5,435.24)	49.33-
01-15-80600 Worker's Comp	2,285	0.00	1,793.70	0.00	491.30	21.50
01-15-80700 Unemployment	200	0.00	240.00	0.00	(40.00)	20.00-
01-15-80800 OMRF Pension	8,871	699.02	8,089.72	0.00	780.78	8.80
01-15-81200 Medical Exams	100	0.00	0.00	0.00	100.00	100.00
TOTAL Personnel Services	142,552	12,306.18	136,743.29	0.00	5,808.50	4.07
Material and Supplies						
01-15-83000 Material & Supplies	5,500	0.00	5,152.93	0.00	347.07	6.31
TOTAL Material and Supplies	5,500	0.00	5,152.93	0.00	347.07	6.31
Other Services						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	10.00	696.80	0.00	303.20	30.32
01-15-84300 Training & Membership	5,000	493.79	1,777.32	705.81	2,516.87	50.34
01-15-84700 Telephone	1,800	42.78	922.44	0.00	877.56	48.75
01-15-84850 Wellness Program	3,000	0.00	2,069.10	0.00	930.90	31.03

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-84900 Fuel	800	0.00	532.38	0.00	267.62	33.45
TOTAL Other Services	11,700	546.57	5,998.04	705.81	4,996.15	42.70
Transfers Out						
TOTAL Risk Manager	159,752	12,852.75	147,894.26	705.81	11,151.72	6.98
Information Systems Mgr						
======================						
Personnel Services						
01-16-80100 Salary	176,101	14,090.42	162,631.40	0.00	13,469.29	7.65
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	14,120	1,093.20	12,609.48	0.00	1,510.22	10.70
01-16-80400 Dental Insurance	1,034	86.12	872.36	0.00	161.64	15.63
01-16-80500 Health Insurance	29,922	4,456.49	29,243.06	0.00	678.94	2.27
01-16-80600 Worker's Comp	4,570	0.00	3,587.40	0.00	982.60	21.50
01-16-80700 Unemployment	400	0.00	437.31	0.00	(37.31)	9.33-
01-16-80800 OMRF Pension	14,648	1,143.24	13,099.94	0.00	1,548.12	10.57
01-16-81400 Car Allowance	2,400	200.00	2,200.00	0.00	200.00	8.33
TOTAL Personnel Services	243,694	21,069.47	224,680.95	0.00	19,013.50	7.80
Material and Supplies						
01-16-83000 Material Supplies	4,000	254.79	3,294.57	111.74	593.69	14.84
TOTAL Material and Supplies	4,000	254.79	3,294.57	111.74	593.69	14.84
Other Services						
01-16-84000 Equipment Maintenance	55,000	1,892.96	37,518.31	12,230.40	5,251.29	9.55
01-16-84200 Building Maintenance	1,200	0.00	99.00	0.00	1,101.00	91.75
01-16-84300 Training & Membership	11,000	0.00	10,544.59	0.00	455.41	4.14
01-16-84600 Lease/Rental	15,000	872.71	15,254.26	1,800.00	(2,054.26)	13.70-
01-16-84700 Telephone	5,000	42.78	3,215.78	0.00	1,784.22	35.68
01-16-86050 Consulting Fees	8,000	0.00	9,290.00	0.00	(1,290.00)	16.13-
TOTAL Other Services	95,200	2,808.45	75,921.94	14,030.40	5,247.66	5.51
Transfers Out						
TOTAL Information Systems Mgr	342,894	24,132.71	303,897.46	14,142.14	24,854.85	7.25
TOTAL EXPENDITURES	8,215,176	648,915.80	8,391,865.04	68,624.59	(245,313.92)	2.99-
REVENUE OVER/(UNDER) EXPENDITURES	2	218,457.03	580,366.55	(68,624.59)	(511,739.96)	6,998.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	197,863	3,419.14	31,946.64	0.00	165,916.36	83.85
TOTAL REVENUES	197,863	3,419.14	31,946.64	0.00	165,916.36	83.85
EXPENDITURE SUMMARY						
Streets & Alley	197,863	0.00	0.00	0.00	197,863.00	100.00
TOTAL EXPENDITURES	197,863	0.00	0.00	0.00	197,863.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	3,419.14	31,946.64	0.00	(31,946.64)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

02 -Street & Alley

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Intergovernmental						
02-00-73400 Gasoline Tax	7,000	611.58	5,501.75	0.00	1,498.25	21.40
02-00-73450 Motor Vehicle License	27,000	2,782.47	26,179.98	0.00	820.02	3.04
TOTAL Intergovernmental	34,000	3,394.05	31,681.73	0.00	2,318.27	6.82
Investment Earnings						
02-00-78500 Interest Income	2,000	25.09	264.91	0.00	1,735.09	86.75
TOTAL Investment Earnings	2,000	25.09	264.91	0.00	1,735.09	86.75
Fund Balance Carryover						
02-00-79800 Carryover	161,863	0.00	0.00	0.00	161,863.00	100.00
TOTAL Fund Balance Carryover	161,863	0.00	0.00	0.00	161,863.00	100.00
TOTAL Revenues	197,863	3,419.14	31,946.64	0.00	165,916.36	83.85
TOTAL REVENUE	197,863	3,419.14	31,946.64	0.00	165,916.36	83.85

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
02-09-83000 Material & Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
Other Services						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	137,863	0.00	0.00	0.00	137,863.00	100.00
TOTAL Other Services	152,863	0.00	0.00	0.00	152,863.00	100.00
TOTAL Streets & Alley	197,863	0.00	0.00	0.00	197,863.00	100.00
TOTAL EXPENDITURES	197,863	0.00	0.00	0.00	197,863.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	3,419.14	31,946.64	0.00	(31,946.64)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	3,322	200.49	455.19	0.00	2,866.81	86.30
TOTAL REVENUES	3,322	200.49	455.19	0.00	2,866.81	86.30
EXPENDITURE SUMMARY						
Fire Department	3,322	0.00	0.00	0.00	3,322.00	100.00
TOTAL EXPENDITURES	3,322	0.00	0.00	0.00	3,322.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	200.49	455.19	0.00	(455.19)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
03-00-78500 Interest Income	0	0.49	5.19	0.00	(5.19)	0.00
TOTAL Investment Earnings	0	0.49	5.19	0.00	(5.19)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	0	200.00	450.00	0.00	(450.00)	0.00
TOTAL Miscellaneous Revenue	0	200.00	450.00	0.00	(450.00)	0.00
Fund Balance Carryover						
03-00-79807 Carryover	3,322	0.00	0.00	0.00	3,322.00	100.00
TOTAL Fund Balance Carryover	3,322	0.00	0.00	0.00	3,322.00	100.00
TOTAL Revenues	3,322	200.49	455.19	0.00	2,866.81	86.30
TOTAL REVENUE	3,322	200.49	455.19	0.00	2,866.81	86.30

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	3,322	0.00	0.00	0.00	3,322.00	100.00
TOTAL Material and Supplies	3,322	0.00	0.00	0.00	3,322.00	100.00
Other Services						
Capital Projects						
TOTAL Fire Department	3,322	0.00	0.00	0.00	3,322.00	100.00
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	3,322	0.00	0.00	0.00	3,322.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	200.49	455.19	0.00	(455.19)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	63,626	8.85	6,106.42	0.00	57,519.58	90.40
TOTAL REVENUES	63,626	8.85	6,106.42	0.00	57,519.58	90.40
EXPENDITURE SUMMARY						
Police Department	63,626	0.00	717.21	0.00	62,908.79	98.87
TOTAL EXPENDITURES	63,626	0.00	717.21	0.00	62,908.79	98.87
REVENUE OVER/(UNDER) EXPENDITURES	0	8.85	5,389.21	0.00	(5,389.21)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	8.85	96.20	0.00	(96.20)	0.00
TOTAL Investment Earnings	0	8.85	96.20	0.00	(96.20)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	0	0.00	5,000.00	0.00	(5,000.00)	0.00
04-00-79506 Revenue - Police	750	0.00	1,010.22	0.00	(260.22)	34.70-
TOTAL Miscellaneous Revenue	750	0.00	6,010.22	0.00	(5,260.22)	701.36-
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	62,876	0.00	0.00	0.00	62,876.00	100.00
TOTAL Fund Balance Carryover	62,876	0.00	0.00	0.00	62,876.00	100.00
TOTAL Revenues	63,626	8.85	6,106.42	0.00	57,519.58	90.40
TOTAL REVENUE	63,626	8.85	6,106.42	0.00	57,519.58	90.40

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

04 -Designated Funds-Police

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	29,375	0.00	704.22	0.00	28,670.78	97.60
04-06-83300 Animal Control Supplies	34,251	0.00	12.99	0.00	34,238.01	99.96
TOTAL Material and Supplies	63,626	0.00	717.21	0.00	62,908.79	98.87
Other Services						
TOTAL Police Department	63,626	0.00	717.21	0.00	62,908.79	98.87
TOTAL EXPENDITURES	63,626	0.00	717.21	0.00	62,908.79	98.87
REVENUE OVER/(UNDER) EXPENDITURES	0	8.85	5,389.21	0.00	(5,389.21)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,214	0.29	203.32	0.00	2,010.68	90.82
TOTAL REVENUES	2,214	0.29	203.32	0.00	2,010.68	90.82
EXPENDITURE SUMMARY						
Public Works	2,214	0.00	110.00	0.00	2,104.00	95.03
TOTAL EXPENDITURES	2,214	0.00	110.00	0.00	2,104.00	95.03
REVENUE OVER/(UNDER) EXPENDITURES	0	0.29	93.32	0.00	(93.32)	0.00

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
05-00-78500 Interest Income	0	0.29	3.32	0.00	(3.32)	0.00
TOTAL Investment Earnings	0	0.29	3.32	0.00	(3.32)	0.00
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	150	0.00	200.00	0.00	(50.00)	33.33-
TOTAL Miscellaneous Revenue	150	0.00	200.00	0.00	(50.00)	33.33-
Fund Balance Carryover						
05-00-79812 Carryover	2,064	0.00	0.00	0.00	2,064.00	100.00
TOTAL Fund Balance Carryover	2,064	0.00	0.00	0.00	2,064.00	100.00
TOTAL Revenues	2,214	0.29	203.32	0.00	2,010.68	90.82
TOTAL REVENUE	2,214	0.29	203.32	0.00	2,010.68	90.82

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,214	0.00	110.00	0.00	2,104.00	95.03
TOTAL Material and Supplies	2,214	0.00	110.00	0.00	2,104.00	95.03
TOTAL Public Works	2,214	0.00	110.00	0.00	2,104.00	95.03
TOTAL EXPENDITURES	2,214	0.00	110.00	0.00	2,104.00	95.03
REVENUE OVER/(UNDER) EXPENDITURES	0	0.29	93.32	0.00	(93.32)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99
TOTAL REVENUES	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99
EXPENDITURE SUMMARY						
Municipal Authority	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
TOTAL EXPENDITURES	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
REVENUE OVER/(UNDER) EXPENDITURES	0	(5,738.19)	148,353.07	(9,497.67)	(138,855.40)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,716,937	212,521.39	2,652,274.81	0.00	64,662.19	2.38
TOTAL Water	2,716,937	212,521.39	2,652,274.81	0.00	64,662.19	2.38
Wastewater						
06-00-75700 Sewer Revenue	324,520	28,375.14	322,702.86	0.00	1,817.14	0.56
06-00-75800 OKC Sewer Charges Revenue	868,606	81,027.16	914,830.03	0.00	(46,224.03)	5.32-
TOTAL Wastewater	1,193,126	109,402.30	1,237,532.89	0.00	(44,406.89)	3.72-
Water Taps						
06-00-75900 Water Tap Revenue	27,578	6,665.00	19,428.74	0.00	8,149.26	29.55
TOTAL Water Taps	27,578	6,665.00	19,428.74	0.00	8,149.26	29.55
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	165.00	0.00	155.00	48.44
TOTAL Fines & Forfeits	320	0.00	165.00	0.00	155.00	48.44
Penalties						
06-00-77750 Penalty Charges	17,632	1,303.37	3,999.96	0.00	13,632.04	77.31
TOTAL Penalties	17,632	1,303.37	3,999.96	0.00	13,632.04	77.31
Investment Earnings						
06-00-78200 Interest Income	22,064	179.32	2,963.13	0.00	19,100.87	86.57
TOTAL Investment Earnings	22,064	179.32	2,963.13	0.00	19,100.87	86.57
Miscellaneous Revenue						
06-00-79100 Misc Income	5,691	150.00	11,327.47	0.00	(5,636.47)	99.04-
TOTAL Miscellaneous Revenue	5,691	150.00	11,327.47	0.00	(5,636.47)	99.04-
Fund Balance Carryover						
06-00-79800 Carryover	24,295	0.00	0.00	0.00	24,295.45	100.00
TOTAL Fund Balance Carryover	24,295	0.00	0.00	0.00	24,295.45	100.00
TOTAL Municipal Auth Revenue	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99
TOTAL REVENUE	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	510,263	39,123.21	473,980.95	0.00	36,281.79	7.11
06-12-80200 Overtime	4,000	0.00	7,523.37	0.00	(3,523.37)	88.08-
06-12-80300 FICA/Medicare	39,035	3,032.35	37,305.58	0.00	1,729.51	4.43
06-12-80400 Dental Insurance	4,750	344.48	3,919.13	0.00	830.87	17.49
06-12-80500 Health Insurance	86,920	12,549.16	86,029.53	0.00	890.47	1.02
06-12-80600 Workers Comp	14,465	0.00	11,354.91	0.00	3,110.09	21.50
06-12-80700 Unemployment	1,800	0.00	1,849.57	0.00	(49.57)	2.75-
06-12-80800 OMRF Pension	41,381	3,165.86	38,539.01	0.00	2,841.61	6.87
06-12-80900 Stand by Pay	5,800	450.00	5,433.33	0.00	366.67	6.32
06-12-81100 Uniform Rental	6,200	453.42	5,975.82	0.00	224.18	3.62
06-12-81200 Medical Exams	500	0.00	48.00	0.00	452.00	90.40
TOTAL Personnel Services	715,113	59,118.48	671,959.20	0.00	43,154.25	6.03
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	4,594.87	31,732.02	5,465.24	(5,197.26)	16.24-
06-12-83200 Office Supplies	1,500	84.14	1,822.11	0.00	(322.11)	21.47-
06-12-83300 Minor Tools	2,000	0.00	851.84	0.00	1,148.16	57.41
06-12-83400 Lab Chemicals	4,100	176.59	765.04	711.55	2,623.41	63.99
06-12-83500 Safety Supplies	2,600	223.73	2,689.45	130.00	(219.45)	8.44-
06-12-83700 Misc Supplies	500	0.00	224.95	0.00	275.05	55.01
TOTAL Material and Supplies	42,700	5,079.33	38,085.41	6,306.79	(1,692.20)	3.96-
Other Services						
06-12-84000 Equipment Maintenance	5,000	0.00	5,723.65	0.00	(723.65)	14.47-
06-12-84100 Vehicle Maintenance	10,000	1,780.56	9,667.90	401.57	(69.47)	0.69-
06-12-84300 Training & Membership	10,000	124.00	4,155.88	0.00	5,844.12	58.44
06-12-84400 Software Agreements	17,150	0.00	11,302.12	0.00	5,847.88	34.10
06-12-84500 Well Maintenance	55,000	1,434.57	32,974.59	2,373.31	19,652.10	35.73
06-12-84550 Water Quality Testing	15,000	3,970.00	16,107.00	416.00	(1,523.00)	10.15-
06-12-84600 Equipment Rental	1,000	400.00	1,828.08	0.00	(828.08)	82.81-
06-12-84650 Lease Agreements	41,080	0.00	39,460.46	0.00	1,619.54	3.94
06-12-84700 Telephone	12,000	215.25	8,154.76	0.00	3,845.24	32.04
06-12-84800 Utilities	160,000	10,718.75	158,071.91	0.00	1,928.09	1.21
06-12-84900 Fuel	21,000	0.00	19,798.54	0.00	1,201.46	5.72
06-12-84950 Printing & Processing - Uti	13,000	1,159.59	13,722.98	0.00	(722.98)	5.56-
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	27,500	107.50	18,823.74	0.00	8,676.26	31.55
06-12-87700 OKC Sewer Charges	550,000	59,593.20	614,660.97	0.00	(64,660.97)	11.76-

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,307,100	192,258.34	2,114,841.74	0.00	192,258.26	8.33
TOTAL Other Services	3,249,830	271,761.76	3,069,294.32	3,190.88	177,344.80	5.46
Transfers Out						
TOTAL Municipal Authority	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
General Government						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
REVENUE OVER/(UNDER) EXPENDITURES	0	(5,738.19)	148,353.07	(9,497.67)	(138,855.40)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	1,295,500	55.74	18,982.84	0.00	1,276,517.16	98.53
TOTAL REVENUES	1,295,500	55.74	18,982.84	0.00	1,276,517.16	98.53
EXPENDITURE SUMMARY						
City Manager/Clerk	51,422	0.00	0.00	0.00	51,422.00	100.00
Police Department	157,505	0.00	43,021.30	0.00	114,483.70	72.69
Fire Department	396,537	0.00	14,931.45	0.00	381,605.55	96.23
Streets	54,601	0.00	0.00	0.00	54,601.00	100.00
Sanitation	318,246	0.00	0.00	0.00	318,246.00	100.00
Parks Department	103,891	0.00	0.00	0.00	103,891.00	100.00
Public Works Admin	28	0.00	0.00	0.00	28.00	100.00
Code Department	18,811	0.00	0.00	0.00	18,811.00	100.00
Risk Manager	29,441	0.00	0.00	0.00	29,441.00	100.00
Information Systems Mgr	165,018	0.00	5,940.00	0.00	159,078.00	96.40
TOTAL EXPENDITURES	1,295,500	0.00	63,892.75	0.00	1,231,607.25	95.07
REVENUE OVER/(UNDER) EXPENDITURES	0	55.74	(44,909.91)	0.00	44,909.91	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73850 Insurance proceeds	0	0.00	500.00	0.00	(500.00)	0.00
07-00-73950 Resale of Property	0	0.00	16,292.46	0.00	(16,292.46)	0.00
TOTAL Intergovernmental	0	0.00	16,792.46	0.00	(16,792.46)	0.00
Investment Earnings						
07-00-78500 Interest Earnings	0	55.74	2,190.38	0.00	(2,190.38)	0.00
TOTAL Investment Earnings	0	55.74	2,190.38	0.00	(2,190.38)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	1,295,500	0.00	0.00	0.00	1,295,500.00	100.00
TOTAL Fund Balance Carryover	1,295,500	0.00	0.00	0.00	1,295,500.00	100.00
Transfers						
TOTAL Gen Fund - CIP Revenue	1,295,500	55.74	18,982.84	0.00	1,276,517.16	98.53
TOTAL REVENUE	1,295,500	55.74	18,982.84	0.00	1,276,517.16	98.53

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88400 Capital Imp-Software	25,711	0.00	0.00	0.00	25,711.00	100.00
07-02-88500 Capital Imp-Equipment	25,711	0.00	0.00	0.00	25,711.00	100.00
TOTAL Capital Projects	51,422	0.00	0.00	0.00	51,422.00	100.00
TOTAL City Manager/Clerk	51,422	0.00	0.00	0.00	51,422.00	100.00
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	0	0.00	10,177.51	0.00	(10,177.51)	0.00
07-06-88200 Capital Imp-Furniture	3,966	0.00	0.00	0.00	3,966.00	100.00
07-06-88400 Capital Imp-Software	8,180	0.00	0.00	0.00	8,180.00	100.00
07-06-88500 Capital Imp-Equipment	33,181	0.00	27,074.57	0.00	6,106.43	18.40
07-06-88600 Capital Imp-Radios	97,222	0.00	5,769.22	0.00	91,452.78	94.07
07-06-88700 Capital Imp-Guns	14,956	0.00	0.00	0.00	14,956.00	100.00
TOTAL Capital Projects	157,505	0.00	43,021.30	0.00	114,483.70	72.69
TOTAL Police Department	157,505	0.00	43,021.30	0.00	114,483.70	72.69
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	228,806	0.00	0.00	0.00	228,806.00	100.00
07-07-88200 Capital Imp-Furniture	5,541	0.00	0.00	0.00	5,541.00	100.00
07-07-88400 Capital Imp-Software	3,007	0.00	0.00	0.00	3,007.00	100.00
07-07-88500 Capital Imp-Equipment	77,986	0.00	2,761.99	0.00	75,224.01	96.46
07-07-88600 Capital Imp-Radios	22,443	0.00	0.00	0.00	22,443.00	100.00
07-07-88800 Capital Imp-Medical	4,530	0.00	0.00	0.00	4,530.00	100.00
07-07-88900 Capital Imp-SCBA	35,812	0.00	10,898.50	0.00	24,913.50	69.57
07-07-89100 Capital Imp - Fire Hose	18,412	0.00	1,270.96	0.00	17,141.04	93.10
TOTAL Capital Projects	396,537	0.00	14,931.45	0.00	381,605.55	96.23
TOTAL Fire Department	396,537	0.00	14,931.45	0.00	381,605.55	96.23

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	20,000	0.00	0.00	0.00	20,000.00	100.00
07-09-88500 Capital Imp-Equipment	20,000	0.00	0.00	0.00	20,000.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	0.00	0.00	14,601.00	100.00
TOTAL Capital Projects	54,601	0.00	0.00	0.00	54,601.00	100.00
TOTAL Streets	54,601	0.00	0.00	0.00	54,601.00	100.00
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	318,246	0.00	0.00	0.00	318,246.00	100.00
TOTAL Capital Projects	318,246	0.00	0.00	0.00	318,246.00	100.00
TOTAL Sanitation	318,246	0.00	0.00	0.00	318,246.00	100.00
Parks Department						
Capital Projects						
07-11-88100 Capital Outlay - Vehicles	13,943	0.00	0.00	0.00	13,943.00	100.00
07-11-88200 Capital Imp-Furniture	22,851	0.00	0.00	0.00	22,851.00	100.00
07-11-88500 Capital Imp-Equipment	67,097	0.00	0.00	0.00	67,097.00	100.00
TOTAL Capital Projects	103,891	0.00	0.00	0.00	103,891.00	100.00
TOTAL Parks Department	103,891	0.00	0.00	0.00	103,891.00	100.00
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	28	0.00	0.00	0.00	28.00	100.00
TOTAL Capital Projects	28	0.00	0.00	0.00	28.00	100.00
TOTAL Public Works Admin	28	0.00	0.00	0.00	28.00	100.00

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	15,000	0.00	0.00	0.00	15,000.00	100.00
07-14-88400 Capital Imp-Software	3,811	0.00	0.00	0.00	3,811.00	100.00
TOTAL Capital Projects	18,811	0.00	0.00	0.00	18,811.00	100.00
TOTAL Code Department	18,811	0.00	0.00	0.00	18,811.00	100.00
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	19,511	0.00	0.00	0.00	19,511.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	8,326	0.00	0.00	0.00	8,326.00	100.00
TOTAL Capital Projects	29,441	0.00	0.00	0.00	29,441.00	100.00
TOTAL Risk Manager	29,441	0.00	0.00	0.00	29,441.00	100.00
Information Systems Mgr						
Capital Projects						
07-16-88200 Capital Imp-Furniture	1,574	0.00	0.00	0.00	1,574.00	100.00
07-16-88300 Capital Imp-Computers	141,282	0.00	5,940.00	0.00	135,342.00	95.80
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	15,020	0.00	0.00	0.00	15,020.00	100.00
TOTAL Capital Projects	165,018	0.00	5,940.00	0.00	159,078.00	96.40
TOTAL Information Systems Mgr	165,018	0.00	5,940.00	0.00	159,078.00	96.40
TOTAL EXPENDITURES	1,295,500	0.00	63,892.75	0.00	1,231,607.25	95.07
REVENUE OVER/(UNDER) EXPENDITURES	0	55.74	(44,909.91)	0.00	44,909.91	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	4,556,488	47,013.25	4,737,979.72	0.00	(181,491.72)	3.98-
TOTAL REVENUES	4,556,488	47,013.25	4,737,979.72	0.00	(181,491.72)	3.98-
EXPENDITURE SUMMARY						
General Government	4,556,488	63.71	819,071.48	0.00	3,737,416.52	82.02
TOTAL EXPENDITURES	4,556,488	63.71	819,071.48	0.00	3,737,416.52	82.02
REVENUE OVER/(UNDER) EXPENDITURES	0	46,949.54	3,918,908.24	0.00	(3,918,908.24)	0.00

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	4,539,488	46,942.15	4,727,430.13	0.00	(187,942.13)	4.14-
TOTAL Property Tax Spec Purpos	4,539,488	46,942.15	4,727,430.13	0.00	(187,942.13)	4.14-
Investment Earnings						
08-00-78500 Interest Earned	17,000	71.10	10,549.59	0.00	6,450.41	37.94
TOTAL Investment Earnings	17,000	71.10	10,549.59	0.00	6,450.41	37.94
Fund Balance Carryover						
TOTAL Undesignated	4,556,488	47,013.25	4,737,979.72	0.00	(181,491.72)	3.98-
TOTAL REVENUE	4,556,488	47,013.25	4,737,979.72	0.00	(181,491.72)	3.98-

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	1,000	63.71	627.73	0.00	372.27	37.23
TOTAL Other Services	1,000	63.71	627.73	0.00	372.27	37.23
Capital Projects						
08-13-91000 Principle Payments - GO Bon	3,560,000	0.00	450,000.00	0.00	3,110,000.00	87.36
08-13-92000 Interest Payments on GO Bon	991,738	0.00	366,493.75	0.00	625,244.25	63.05
08-13-93000 Fiscal Charges - Trustee	3,750	0.00	1,950.00	0.00	1,800.00	48.00
TOTAL Capital Projects	4,555,488	0.00	818,443.75	0.00	3,737,044.25	82.03
TOTAL General Government	4,556,488	63.71	819,071.48	0.00	3,737,416.52	82.02
TOTAL EXPENDITURES	4,556,488	63.71	819,071.48	0.00	3,737,416.52	82.02
REVENUE OVER/(UNDER) EXPENDITURES	0	46,949.54	3,918,908.24	0.00	(3,918,908.24)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Investment Earnings						

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	51,318	769.10	7,951.94	0.00	43,366.06	84.50
TOTAL REVENUES	51,318	769.10	7,951.94	0.00	43,366.06	84.50
EXPENDITURE SUMMARY						
General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL EXPENDITURES	51,318	0.00	0.00	0.00	51,318.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	769.10	7,951.94	0.00	(7,951.94)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	762.51	7,882.07	0.00	117.93	1.47
TOTAL Property Tax Spec Purpos	8,000	762.51	7,882.07	0.00	117.93	1.47
Investment Earnings						
10-00-78500 Interest Income	10	6.59	69.87	0.00	(59.87)	598.70-
TOTAL Investment Earnings	10	6.59	69.87	0.00	(59.87)	598.70-
Fund Balance Carryover						
10-00-79800 Carryover	43,308	0.00	0.00	0.00	43,308.00	100.00
TOTAL Fund Balance Carryover	43,308	0.00	0.00	0.00	43,308.00	100.00
TOTAL 911 Fund Revenues	51,318	769.10	7,951.94	0.00	43,366.06	84.50
TOTAL REVENUE	51,318	769.10	7,951.94	0.00	43,366.06	84.50

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	500	0.00	0.00	0.00	500.00	100.00
Other Services						
TOTAL General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association						
Other Services						
10-26-85800 Contingency	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL Other Services	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL 911 Association	50,818	0.00	0.00	0.00	50,818.00	100.00
TOTAL EXPENDITURES	51,318	0.00	0.00	0.00	51,318.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	769.10	7,951.94	0.00	(7,951.94)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	24,289	103.00	2,032.53	0.00	22,256.47	91.63
TOTAL REVENUES	24,289	103.00	2,032.53	0.00	22,256.47	91.63
EXPENDITURE SUMMARY						
Police Dept	24,289	0.00	0.00	0.00	24,289.00	100.00
TOTAL EXPENDITURES	24,289	0.00	0.00	0.00	24,289.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	103.00	2,032.53	0.00	(2,032.53)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	3,500	100.00	2,000.00	0.00	1,500.00	42.86
TOTAL Fines & Forfeits	3,500	100.00	2,000.00	0.00	1,500.00	42.86
Investment Earnings						
11-00-78500 Interest Income	250	3.00	32.53	0.00	217.47	86.99
TOTAL Investment Earnings	250	3.00	32.53	0.00	217.47	86.99
Fund Balance Carryover						
11-00-79800 Carryover	20,539	0.00	0.00	0.00	20,539.00	100.00
TOTAL Fund Balance Carryover	20,539	0.00	0.00	0.00	20,539.00	100.00
TOTAL Impound Fee Fund	24,289	103.00	2,032.53	0.00	22,256.47	91.63
TOTAL REVENUE	24,289	103.00	2,032.53	0.00	22,256.47	91.63

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	15,289	0.00	0.00	0.00	15,289.00	100.00
TOTAL Other Services	24,289	0.00	0.00	0.00	24,289.00	100.00
TOTAL Police Dept	24,289	0.00	0.00	0.00	24,289.00	100.00
TOTAL EXPENDITURES	24,289	0.00	0.00	0.00	24,289.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	103.00	2,032.53	0.00	(2,032.53)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33
TOTAL REVENUES	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33
EXPENDITURE SUMMARY						
General Government	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
Information Systems	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL EXPENDITURES	1,569,699	0.00	58,332.65	0.00	1,511,366.35	96.28
REVENUE OVER/(UNDER) EXPENDITURES	0	34.74	(47,821.63)	0.00	47,821.63	0.00

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	8,858.65	0.00	(8,858.65)	0.00
TOTAL Intergovernmental	0	0.00	8,858.65	0.00	(8,858.65)	0.00
Investment Earnings						
13-00-78500 Interest	0	34.74	1,652.37	0.00	(1,652.37)	0.00
TOTAL Investment Earnings	0	34.74	1,652.37	0.00	(1,652.37)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,569,699	0.00	0.00	0.00	1,569,699.00	100.00
TOTAL Fund Balance Carryover	1,569,699	0.00	0.00	0.00	1,569,699.00	100.00
Transfers						
TOTAL NHMA CIP - Revenues	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33
TOTAL REVENUE	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	167,091	0.00	46,327.04	0.00	120,763.96	72.27
13-12-88100 Vehicles	95,388	0.00	0.00	0.00	95,388.00	100.00
13-12-88400 Capital Imp - Software	37,320	0.00	0.00	0.00	37,320.00	100.00
13-12-88500 Capital Imp - Equipment	85,745	0.00	12,005.61	0.00	73,739.39	86.00
13-12-88600 Capital Imp - Radios/Commun	4,518	0.00	0.00	0.00	4,518.00	100.00
13-12-89200 Capital Imp-Water Wells	1,069,656	0.00	0.00	0.00	1,069,656.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
TOTAL General Government	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL Capital Projects	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL Information Systems	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL EXPENDITURES	1,569,699	0.00	58,332.65	0.00	1,511,366.35	96.28
REVENUE OVER/(UNDER) EXPENDITURES	0	34.74	(47,821.63)	0.00	47,821.63	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	97,741	2,229.68	17,966.24	0.00	79,774.76	81.62
TOTAL REVENUES	97,741	2,229.68	17,966.24	0.00	79,774.76	81.62
EXPENDITURE SUMMARY						
Water Impact Fee	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL EXPENDITURES	97,741	0.00	0.00	0.00	97,741.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,229.68	17,966.24	0.00	(17,966.24)	0.00

4.h.b

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
================						
Water						
14-00-75350 Water Capacity Charges	4,000	2,215.00	17,811.53	0.00	(13,811.53)	345.29-
TOTAL Water	4,000	2,215.00	17,811.53	0.00	(13,811.53)	345.29-
Investment Earnings						
14-00-78500 Interest Income	1,500	14.68	154.71	0.00	1,345.29	89.69
TOTAL Investment Earnings	1,500	14.68	154.71	0.00	1,345.29	89.69
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	92,241	0.00	0.00	0.00	92,241.00	100.00
TOTAL Fund Balance Carryover	92,241	0.00	0.00	0.00	92,241.00	100.00
TOTAL Water Impact Fee	97,741	2,229.68	17,966.24	0.00	79,774.76	81.62
TOTAL REVENUE	97,741	2,229.68	17,966.24	0.00	79,774.76	81.62

4.h.b

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL Capital Projects	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL Water Impact Fee	97,741	0.00	0.00	0.00	97,741.00	100.00
TOTAL EXPENDITURES	97,741	0.00	0.00	0.00	97,741.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,229.68	17,966.24	0.00	(17,966.24)	0.00

4.h.b

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	95,986	9.51	16,710.82	0.00	79,275.18	82.59
TOTAL REVENUES	95,986	9.51	16,710.82	0.00	79,275.18	82.59
EXPENDITURE SUMMARY						
Sewer Impact Fee	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL EXPENDITURES	95,986	0.00	24,850.00	0.00	71,136.00	74.11
REVENUE OVER/(UNDER) EXPENDITURES	0	9.51	(8,139.18)	0.00	8,139.18	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	15,000	0.00	16,580.00	0.00	(1,580.00)	10.53-
TOTAL Wastewater	15,000	0.00	16,580.00	0.00	(1,580.00)	10.53-
Investment Earnings						
15-00-78500 Interest Income	0	9.51	130.82	0.00	(130.82)	0.00
TOTAL Investment Earnings	0	9.51	130.82	0.00	(130.82)	0.00
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	80,986	0.00	0.00	0.00	80,986.00	100.00
TOTAL Fund Balance Carryover	80,986	0.00	0.00	0.00	80,986.00	100.00
TOTAL Sewer Impact Fee	95,986	9.51	16,710.82	0.00	79,275.18	82.59
TOTAL REVENUE	95,986	9.51	16,710.82	0.00	79,275.18	82.59

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL Capital Projects	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL Sewer Impact Fee	95,986	0.00	24,850.00	0.00	71,136.00	74.11
TOTAL EXPENDITURES	95,986	0.00	24,850.00	0.00	71,136.00	74.11
REVENUE OVER/(UNDER) EXPENDITURES	0	9.51	(8,139.18)	0.00	8,139.18	0.00

4.h.b

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	72,882	5,458.70	59,941.70	0.00	12,940.30	17.76
TOTAL REVENUES	72,882	5,458.70	59,941.70	0.00	12,940.30	17.76
EXPENDITURE SUMMARY						
Drainage	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL EXPENDITURES	72,882	0.00	3,600.00	0.00	69,282.00	95.06
REVENUE OVER/(UNDER) EXPENDITURES	0	5,458.70	56,341.70	0.00	(56,341.70)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	52,358	5,448.49	59,863.09	0.00	(7,505.09)	14.33-
TOTAL Water	52,358	5,448.49	59,863.09	0.00	(7,505.09)	14.33-
Investment Earnings						
17-00-78500 Interest Income	625	10.21	78.61	0.00	546.39	87.42
TOTAL Investment Earnings	625	10.21	78.61	0.00	546.39	87.42
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	19,899	0.00	0.00	0.00	19,899.00	100.00
TOTAL Fund Balance Carryover	19,899	0.00	0.00	0.00	19,899.00	100.00
TOTAL Revenues	72,882	5,458.70	59,941.70	0.00	12,940.30	17.76
TOTAL REVENUE	72,882	5,458.70	59,941.70	0.00	12,940.30	17.76

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
========						
Capital Projects						
17-24-89900 Drainage Capital	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL Capital Projects	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL Drainage	72,882	0.00	3,600.00	0.00	69,282.00	95.06
TOTAL EXPENDITURES	72,882	0.00	3,600.00	0.00	69,282.00	95.06
REVENUE OVER/(UNDER) EXPENDITURES	0	5,458.70	56,341.70	0.00	(56,341.70)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	950,325	136,563.68	961,095.13	0.00	(10,770.13)	1.13-
TOTAL REVENUES	950,325	136,563.68	961,095.13	0.00	(10,770.13)	1.13-
EXPENDITURE SUMMARY						
Revenues	1,000	59.25	524.85	0.00	475.15	47.52
Expenses	949,325	166,108.17	963,046.14	0.00	(13,721.14)	1.45-
TOTAL EXPENDITURES	950,325	166,167.42	963,570.99	0.00	(13,245.99)	1.39-
REVENUE OVER/(UNDER) EXPENDITURES	0	(29,603.74)	(2,475.86)	0.00	2,475.86	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
18-00-78500 Interest Income	0	8.62	61.02	0.00	(61.02)	0.00
TOTAL Investment Earnings	0	8.62	61.02	0.00	(61.02)	0.00
Miscellaneous Revenue						
18-00-79550 Misc. Income	0	0.00	6,702.06	0.00	(6,702.06)	0.00
TOTAL Miscellaneous Revenue	0	0.00	6,702.06	0.00	(6,702.06)	0.00
Fund Balance Carryover						
18-00-79805 Premium Revenue	950,325	136,555.06	954,332.05	0.00	(4,007.05)	0.42-
TOTAL Fund Balance Carryover	950,325	136,555.06	954,332.05	0.00	(4,007.05)	0.42-
TOTAL Revenues	950,325	136,563.68	961,095.13	0.00	(10,770.13)	1.13-
TOTAL REVENUE	950,325	136,563.68	961,095.13	0.00	(10,770.13)	1.13-

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Other Services						
18-00-85400 Bank Charges	1,000	59.25	524.85	0.00	475.15	47.52
TOTAL Other Services	1,000	59.25	524.85	0.00	475.15	47.52
TOTAL Revenues	1,000	59.25	524.85	0.00	475.15	47.52
Expenses						
========						
Personnel Services						
18-13-80510 Premium Expense	197,669	16,110.72	172,538.83	0.00	25,130.17	12.71
18-13-80520 Health Insurance Claims	709,956	146,651.22	758,930.21	0.00	(48,974.21)	6.90-
18-13-80530 Adminstration Cost	41,700	3,346.23	31,577.10	0.00	10,122.90	24.28
TOTAL Personnel Services	949,325	166,108.17	963,046.14	0.00	(13,721.14)	1.45-
TOTAL Expenses	949,325	166,108.17	963,046.14	0.00	(13,721.14)	1.45-
TOTAL EXPENDITURES	950,325	166,167.42	963,570.99	0.00	(13,245.99)	1.39-
REVENUE OVER/(UNDER) EXPENDITURES	0	(29,603.74)	(2,475.86)	0.00	2,475.86	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	266.96	7,961,682.89	0.00	(7,961,682.89)	0.00
TOTAL REVENUES	0	266.96	7,961,682.89	0.00	(7,961,682.89)	0.00
EXPENDITURE SUMMARY						
2016 GO Bond	0	7,955.12	190,569.92	0.00	(190,569.92)	0.00
2017 GO Bond	0	0.00	50,161.82	0.00	(50,161.82)	0.00
2018 GO Bond	0	69,948.62	285,824.74	14,730.67	(300,555.41)	0.00
2019 GO Bond	0	78,479.59	327,018.45	540,287.50	(867,305.95)	0.00
2020 GO Bond	0	122,236.86	2,869,439.40	1,359,008.99	(4,228,448.39)	0.00
2021 GO Bond	0	9,326.02	238,522.01	280,683.00	(519,205.01)	0.00
TOTAL EXPENDITURES	0	287,946.21	3,961,536.34	2,194,710.16	(6,156,246.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(287,679.25)	4,000,146.55	(2,194,710.16)	(1,805,436.39)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,800,000.00	0.00	(7,800,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	91,474.50	0.00	(91,474.50)	0.00
TOTAL Investment Earnings	0	0.00	7,891,474.50	0.00	(7,891,474.50)	0.00
Miscellaneous Revenue						
80-00-79086 Interest Income 2016 GO Bd	0	19.31	285.27	0.00	(285.27)	0.00
80-00-79087 Interest Income 2017 GO Bon	0	0.00	39.06	0.00	(39.06)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	17.51	283.99	0.00	(283.99)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	113.21	5,781.92	0.00	(5,781.92)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	48.70	62,610.29	0.00	(62,610.29)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	68.23	1,207.86	0.00	(1,207.86)	0.00
TOTAL Miscellaneous Revenue	0	266.96	70,208.39	0.00	(70,208.39)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	266.96	7,961,682.89	0.00	(7,961,682.89)	0.00
TOTAL REVENUE	0	266.96	7,961,682.89	0.00	(7,961,682.89)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
80-86-85400 Bank Charges	0	23.12	342.90	0.00	(342.90)	0.00
TOTAL Other Services	0	23.12	342.90	0.00	(342.90)	0.00
Capital Projects						
Transfers Out						
80-86-99150 Parks	0	0.00	169,857.29	0.00	(169,857.29)	0.00
80-86-99200 Town Hall	0	7,932.00	17,474.00	0.00	(17,474.00)	0.00
80-86-99800 Other Expenses Paid from In	0	0.00	2,895.73	0.00	(2,895.73)	0.00
TOTAL Transfers Out	0	7,932.00	190,227.02	0.00	(190,227.02)	0.00
TOTAL 2016 GO Bond	0	7,955.12	190,569.92	0.00	(190,569.92)	0.00
2017 GO Bond						
Other Services						
80-87-85400 Bank Charges	0	0.00	90.20	0.00	(90.20)	0.00
TOTAL Other Services	0	0.00	90.20	0.00	(90.20)	0.00
Capital Projects						
80-87-96550 Public Works Facility Impro	0	0.00	1,770.69	0.00	(1,770.69)	0.00
TOTAL Capital Projects	0	0.00	1,770.69	0.00	(1,770.69)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-87-99450 Communications & Data Syste	0	0.00	39,640.88	0.00	(39,640.88)	0.00
80-87-99800 Other Expenses Paid from In	0	0.00	8,660.05	0.00	(8,660.05)	0.00
TOTAL Transfers Out	0	0.00	48,300.93	0.00	(48,300.93)	0.00
TOTAL 2017 GO Bond	0	0.00	50,161.82	0.00	(50,161.82)	0.00
2018 GO Bond						
Other Services						
80-88-85400 Bank Charges	0	24.04	372.24	0.00	(372.24)	0.00
TOTAL Other Services	0	24.04	372.24	0.00	(372.24)	0.00
Capital Projects						
80-88-97550 Paving (Streets) Projects	0	0.00	580.10	0.00	(580.10)	0.00
80-88-98550 Water Projects	0	0.00	210,919.03	0.00	(210,919.03)	0.00
TOTAL Capital Projects	0	0.00	211,499.13	0.00	(211,499.13)	0.00
Transfers Out						
80-88-99400 Communications & Data Syste	0	69,924.58	73,509.37	14,730.67	(88,240.04)	0.00
80-88-99800 Other Expenses Paid from In	0	0.00	444.00	0.00	(444.00)	0.00
TOTAL Transfers Out	0	69,924.58	73,953.37	14,730.67	(88,684.04)	0.00
TOTAL 2018 GO Bond	0	69,948.62	285,824.74	14,730.67	(300,555.41)	0.00
2019 GO Bond						
Other Services						
80-89-85400 Bank Charges	0	106.83	918.75	0.00	(918.75)	0.00
TOTAL Other Services	0	106.83	918.75	0.00	(918.75)	0.00
Capital Projects						
80-89-97550 Paving (Streets)	0	0.00	6,650.67	0.00	(6,650.67)	0.00
80-89-98550 Water Projects	0	10,344.75	229,575.76	527,229.47	(756,805.23)	0.00
80-89-98750 Sanitary Sewer Systems	0	0.00	9,161.65	0.00	(9,161.65)	0.00
80-89-98950 Traffic Control Systems	0	0.00	703.70	0.00	(703.70)	0.00
TOTAL Capital Projects	0	10,344.75	246,091.78	527,229.47	(773,321.25)	0.00
Transfers Out						
80-89-99450 Communications & Data Syste	0	68,028.01	80,007.92	13,058.03	(93,065.95)	0.00
TOTAL Transfers Out	0	68,028.01	80,007.92	13,058.03	(93,065.95)	0.00
TOTAL 2019 GO Bond	0	78,479.59	327,018.45	540,287.50	(867,305.95)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	116.63	860.03	0.00	(860.03)	0.00
TOTAL Other Services	0	116.63	860.03	0.00	(860.03)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	0.00	11,023.00	90,625.00	(101,648.00)	0.00
80-90-97550 Paving (Streets)	0	121,076.95	2,241,388.03	1,198,007.91	(3,439,395.94)	0.00
80-90-98550 Water Projects	0	0.00	94,075.86	55,761.50	(149,837.36)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	220,926.57	0.00	(220,926.57)	0.00
80-90-98950 Traffic Controls	0	0.00	53,321.61	0.00	(53,321.61)	0.00
TOTAL Capital Projects	0	121,076.95	2,620,735.07	1,344,394.41	(3,965,129.48)	0.00
Transfers Out						
80-90-99450 Communications & Data Syste	0	0.00	34,850.00	0.00	(34,850.00)	0.00
80-90-99600 Police	0	0.00	102,612.20	0.00	(102,612.20)	0.00
80-90-99700 Fire	0	0.00	102,348.42	14,614.58	(116,963.00)	0.00
80-90-99800 Other Expenses Paid from In	0	1,043.28	8,033.68	0.00	(8,033.68)	0.00
TOTAL Transfers Out	0	1,043.28	247,844.30	14,614.58	(262,458.88)	0.00
TOTAL 2020 GO Bond	0	122,236.86	2,869,439.40	1,359,008.99	(4,228,448.39)	0.00
2021 GO Bond						
Other Services						
80-91-85400 Bank Charges	0	206.52	908.57	0.00	(908.57)	0.00
TOTAL Other Services	0	206.52	908.57	0.00	(908.57)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	0.00	0.00	112,640.00	(112,640.00)	0.00
80-91-97690 Bond Issuance Cost	0	0.00	99,035.00	0.00	(99,035.00)	0.00
80-91-98550 Water Projects	0	9,119.50	26,657.00	168,043.00	(194,700.00)	0.00
TOTAL Capital Projects	0	9,119.50	125,692.00	280,683.00	(406,375.00)	0.00
Transfers Out						
80-91-99600 Police	0	0.00	111,891.44	0.00	(111,891.44)	0.00
80-91-99800 Other Expense paid from int	0	0.00	30.00	0.00	(30.00)	0.00
TOTAL Transfers Out	0	0.00	111,921.44	0.00	(111,921.44)	0.00
TOTAL 2021 GO Bond	0	9,326.02	238,522.01	280,683.00	(519,205.01)	0.00
TOTAL EXPENDITURES	0	287,946.21	3,961,536.34	2,194,710.16	(6,156,246.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(287,679.25)	4,000,146.55	(2,194,710.16)	(1,805,436.39)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 0432 (5162 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

REVENUE SUMMARY

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

99 -Pooled Cash

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

City of Nichols Hills
2016 GO Bond Issue

AS OF: 05/31/21

	Street - Paving Projects	Parks	Town Hall	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-86-97550	80-86-99150	80-86-99200	80-86-99450	80-86-99800	
						-
Issue Amount	150,000.00	1,000,000.00	3,000,000.00	50,000.00		4,200,000.00
Premium	4,191.94	27,945.64	83,839.38	1,397.31		117,374.27
Net Interest earned & Bank Fees					59,753.64	59,753.64
Prior Years:						
Issuance Expense	1,664.64	11,097.00	33,293.48	554.88		46,610.00
2015-2016			420,826.85			420,826.85
2016-2017	95,911.43		2,038,372.60	34,363.01		2,168,647.04
2017-2018	27,981.87	470,483.77	311,524.32	16,479.42	32,741.02	859,210.40
2018-2019	28,634.00	147,009.43	18,029.50	-	6,005.71	199,678.64
2019-2020	-	225,008.60	106,560.38	-	14,630.83	346,199.81
2020-2021	-	173,107.29	17,474.00	-	2,895.73	193,477.02
7/31/2020		43,317.84	2,750.00			46,067.84
8/31/2020		63,640.37				63,640.37
9/30/2020		10,809.54	6,792.00		2,895.73	20,497.27
10/31/2020		52,421.96				52,421.96
11/30/2020						-
12/31/2020						-
1/31/2021						-
2/28/2021						-
3/31/2021						-
4/30/2021		2,917.58				2,917.58
5/31/2021			7,932.00			7,932.00
PROJECT COST TOTAL TO DATE:	154,191.94	1,026,706.09	2,946,081.13	51,397.31	56,273.29	4,234,649.76
Available Funds - Prior to encumbrances	(0.00)	1,239.55	137,758.25	(0.00)	3,480.35	142,478.15
ENCUMBRANCES:			-		-	-
Available Funds - After encumbrances	(0.00)	1,239.55	137,758.25	(0.00)	3,480.35	142,478.15

		Interest Earnings:	
CASH	150,410.15	Prior Fiscal Years	61,624.46
CD'S	-	Current Fiscal Year	285.27
		Bank Charges:	
EXPENSE ACCRUED	(7,932.00)	Prior Fiscal Years	(1,813.19)
ENCUMBRANCES	-	Current Fiscal Year	(342.90)
	142,478.15	**FUNDS AVAILABLE**	142,478.15

City of Nichols Hills
2018 GO Bond Issue

AS OF: **05/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,131.19	109,131.19
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
7/31/2020	5,318.10	82,563.33		1,641.02		89,522.45
8/31/2020		60,796.82		1,183.77		61,980.59
9/30/2020		104,668.88				104,668.88
10/31/2020						-
11/30/2020						-
12/31/2020						-
1/31/2021				760.00		760.00
2/28/2021					444.00	444.00
3/31/2021		3,084.37				3,084.37
4/30/2021		-				-
5/31/2021				69,924.58		69,924.58
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	87,510.58	56,374.84	3,108,881.28
Available Funds - Prior to encumbrances	(0.00)	(0.00)	-	14,730.67	52,756.35	67,487.02
Due to Pre-Eng & Design						
ENCUMBRANCES:						14,730.67
Wireless Master Plan — Monte PO #17-12080				14,730.67	-	
Available Funds - After encumbrances	(0.00)	(0.00)	-	0.00	52,756.35	52,756.35

CASH	137,411.60
CD'S	-
EXPENSE ACCRUED	(69,924.58)
ENCUMBRANCES	(14,730.67)
	52,756.35

Interest Earnings:	
Prior Fiscal Years	105,102.47
Current Fiscal Year	6,501.07
Bank Charges:	
Prior Fiscal Years	(2,100.11)
Current Fiscal Year	(372.24)
FUNDS AVAILABLE	52,756.35

Attachment: 2020 2021 GO Bonds Spreadsheet - May (5162 : 4 h Finance Director's Report)

City of Nichols Hills
2019 GO Bond Issue

AS OF: **05/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
							-
Issue Amount	1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		3,000,000.00
Premium	41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		101,271.56
Net Interest earned & Bank Fees						88,091.20	88,091.20
Prior Years:							
Issuance Expense	18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019	60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
2019-2020	1,060,931.76	77,089.33	41,757.88	33,613.76	-	-	1,213,392.73
2020-2021	120,739.67	229,207.39	9,161.65	703.70	80,007.92	-	439,820.33
7/31/2020	120,739.67	4,476.00	776.36				125,992.03
8/31/2020		4,272.00	1,541.47				5,813.47
9/30/2020		34,056.55	6,843.82				40,900.37
10/31/2020		100,465.70		703.70			101,169.40
11/30/2020		50,209.88					50,209.88
12/31/2020							-
1/31/2021					933.00		933.00
2/28/2021							-
3/31/2021		9,822.33			1,790.00		11,612.33
4/30/2021		15,560.18			9,256.91		24,817.09
5/31/2021		10,344.75			68,028.01		78,372.76
PROJECT COST TOTAL TO DATE:	1,261,183.76	342,576.05	51,687.86	51,687.86	81,544.59	-	1,788,680.13
Available Funds - Prior to encumbrances	0.00	1,290,760.30	(0.00)	(0.00)	21,831.13	88,091.20	1,400,682.63
Due to Pre-Eng & Design							
ENCUMBRANCES:							
WC-1901 Water Line SRB PO# 17-11415		39,565.50					
Digi Security Gate Access Control PO #17-15514					6,361.01		
Travis Voice & Data PO #17-15707					2,610.00		
Software House International PO #17-15478					292.26		
Software House International PO #17-15709					2,860.30		539,353.04
WW-1804 Redrill-Well 17 Layne PO 17-14140		58,776.60					
WC-1903 Wilshire SRB PO#17-12670		18,171.00					
WC-1902 Bedford SRB PO #17-12669		17,550.00					
SW Water - Hydrant Replacement SWW PO#17-15505		378,591.75					
Water Tank Painting SRB PO#17-15226		14,574.62		-			
Available Funds - After encumbrances	0.00	763,530.83	(0.00)	(0.00)	9,707.56	88,091.20	861,329.59

CASH	879,055.39
CD'S	600,000.00
EXPENSE ACCRUED	(78,372.76)
ENCUMBRANCES	(539,353.04)
	861,329.59

Interest Earnings:	
Prior Fiscal Years	84,563.04
Current Fiscal Year	5,781.92
Bank Charges:	
Prior Fiscal Years	(1,335.01)
Current Fiscal Year	(918.75)
FUNDS AVAILABLE	861,329.59

City of Nichols Hills
2020 GO Bond Issue

AS OF: 05/31/21

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									76,896.54	76,896.54
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,374,256.03	131,375.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,033.68	3,038,747.37
7/31/2020	220,575.09	47,643.75						148.00		268,366.84
8/31/2020	203,108.46	11,020.62			34,850.00		78,724.51			327,703.59
9/30/2020	169,158.28	3,069.50	217,161.57	12,087.97			7,072.26		1,799.99	410,349.57
10/31/2020	327,083.64	1,971.00	900.00	6,767.14					623.07	337,344.85
11/30/2020	433,041.05	22,853.50	1,065.00	16,191.50			16,815.43		415.38	490,381.86
12/31/2020	179,177.48	38,710.24	1,800.00			21,346.92				241,034.64
1/31/2021	233,102.92	5,604.00				29,842.50			500.48	269,049.90
2/28/2021	65,365.64	503.25				29,193.00			1,192.32	96,254.21
3/31/2021	88,864.61			18,275.00		6,865.50			1,192.32	115,197.43
4/30/2021	333,701.91					15,100.50		10,875.00	1,266.84	360,944.25
5/31/2021	121,076.95								1,043.28	122,120.23
PROJECT COST TOTAL TO DATE:	2,543,683.61	298,665.52	236,782.57	57,432.98	203,059.00	304,274.42	103,882.20	28,474.30	8,033.68	3,784,288.28
Available Funds - Prior to encumbrances	1,398,645.75	283,074.78	22,922.92	171,107.85	77,422.93	2,012,298.57	(0.00)	361,083.94	68,862.86	4,395,419.60
Due to Pre-Eng & Design										
ENCUMBRANCES:										
PW Facility Phase III — SRB PO 17-15504								90,625.00		
PC-2002 N Penn & Drury — Rudy PO 17-14851	1,078,042.36									
PC-2102 Bedford — SRB PO 17-14141	20,685.00									
PC-2101 7300 Nichols Rd — SRB PO 17-14142	864.60									
PC-2101 7100 Nichols Road — SRB PO 17-14143	739.20									
PC-2101 Buttram — SRB PO 17-14144	3,289.50									
WC-2001 Greystone Tower — SRB 17-13756		4,450.00								1,348,856.49
PC 2002 Glenwood Ave — SRB PO 17-12296	21,672.00									
PC 2002 Drury Ln — SRB PO 17-12297	19,094.00									
PC 2002 N Penn — SRB PO 17-12298	43,468.75									
United Technology Water Meters — PO# 17-13157		1,618.75								
United Technology Water Meter parts — PO # 17-14836		1,192.75								
Southwest WW — PO #15505		48,500.00								
FSB - Fire & City Hall — FSB PO#17-12937						14,614.58				
Available Funds - After encumbrances	210,790.34	227,313.28	22,922.92	171,107.85	77,422.93	1,997,683.99	(0.00)	270,458.94	68,862.86	3,046,563.11

CASH	242,539.83
CD'S	4,275,000.00
EXPENSE ACCRUED	(122,120.23)
ENCUMBRANCES	(1,348,856.49)
	3,046,563.11

Interest Earnings:	
Prior Fiscal Years	15,708.48
Current Fiscal Year	62,610.29
Bank Charges:	
Prior Fiscal Years	(562.20)
Current Fiscal Year	(860.03)
FUNDS AVAILABLE	3,046,563.11

City of Nichols Hills
2021 GO Bond Issue

AS OF: **05/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							299.29	299.29
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	26,657.00	-	-	111,891.44	-	30.00	138,578.44
1/31/2021								-
2/28/2021					66,691.44			66,691.44
3/31/2021		5,261.25						5,261.25
4/30/2021		12,276.25			45,200.00		30.00	57,506.25
5/31/2021		9,119.50						9,119.50
PROJECT COST TOTAL TO DATE:	38,331.62	64,607.72	4,062.97	7,998.98	113,313.48	9,268.66	30.00	237,613.44
Available Funds - Prior to encumbrances	3,016,073.70	2,959,445.78	319,689.83	629,389.34	(0.00)	729,292.41	269.29	7,654,160.35
ENCUMBRANCES:								
Water Treatment Facility SRB PO#17-15227		168,043.00						
PC-2102 Bedford SRB PO 17-14141	56,883.75							290,835.50
PC-2101 7300 Nichols Rd SRB PO 17-14142	10,152.50							
PC-2101 7100 Nichols Road SRB PO 17-14143	9,800.00							
PC-2101 Buttram SRB PO 17-14144	45,956.25							
Available Funds - After encumbrances	2,893,281.20	2,791,402.78	319,689.83	629,389.34	(0.00)	729,292.41	269.29	7,363,324.85

CASH	513,279.85
CD'S	7,150,000.00
EXPENSE ACCRUED	(9,119.50)
ENCUMBRANCES	(290,835.50)
	7,363,324.85

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	1,207.86
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(908.57)
FUNDS AVAILABLE	7,363,324.85

Monthly Report – May 2021

Information Systems

City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Monthly Report – May 2021

To follow is a summary of activities in the Information Systems Department during the month.

Water Well Security Project – Installation of Cameras Complete:

Installation of the water well security cameras has been completed, and the process of programming and setting each camera has begun. We anticipate that within two weeks, all the cameras will be online and working. We ended up with an extra camera, so it was installed on the water tower at Westminster and Greystone. This will provide video security at both water tower sites. The addition of all these cameras will significantly improve the security of the water system.

Cox Cable – Issues with Local Government Channel

Some tweaks to equipment have improved the audio a little on Cox Channel 20. A meeting was held in the City Manager's office with the upper management of Cox Cable. We expressed our wish for Cox to modernize their Government Channel equipment. The conversion of the government channels from analog to digital would most likely resolve our audio and video issues on channel 20. Meanwhile, we encourage viewers to watch the City's streaming Internet service at www.nicholshills.tv

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 4,200 individuals browsed the City's website. These individuals made more than 5,800 different visits to the site. Users averaged one minute and forty-nine seconds during each visit. Over 50% of visitors browsed directly to the website, and 50% used a search engine to navigate the site.

Email Firewall Activities for the Month:

Email statistics for the month are listed below. Our Email filtering consists of four different systems, which combined do an excellent job of filtering out spam and hazardous emails.

Top Virus by Month

Top Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
May	Virus-Outbreak	1	50.00%
	MSIL/Kryptik.AAYL!tr	1	50.00%
	Subtotal (2)	2	100.00%
	Total	**2**	**100%**

Monthly Report – May 2021

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
May	Not Spam	18123	46.15%
	Spam	21146	53.85%
	Virus	1	0.00%
	Subtotal (3)	39270	100.00%
	Total	**39270**	**100%**

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked one employee into clicking on a test email. This took place on the employee's workstation, which is the type of situation we specifically do this training for. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

05/18/2021 - 05/24/2021

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Holiday, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

3.3%	61	61	1	1	0	0	0	0
Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Department Activities:

1. Demoted an old domain controller from the City's network infrastructure.
2. Removed old equipment from the server rack and organized.
3. Attended budget workshop meeting with the Council members.

4. Worked on monthly report.
5. Researched the Adobe time and date stamps.
6. Created an instructional video on how to use the Adobe time and date stamps.
7. Granted SRB Engineer access to City Hall doors.
8. Unlocked a document for the Police department.
9. Raised current AD functional level to the highest level.
10. Assisted the Assistant Fire Chief with a workstation login issue.
11. Researched remote connection client software.
12. Installed remote connection software on staff workstations.
13. Set up FirstNet account with AT&T
14. Addressed battery backup issue with City Hall camera switch.
15. Configured and installed new server rack software upgrades at both City locations.
16. Created new group email address for the Well Operators at Public Works for email alerting from Water Well security camera systems.
17. Configured and installed a new workstation for Public Works Inspector.
18. Setup and installed credit card reader for Public Works Clerk.
19. Assisted the Inspector with Adobe sign-in issue.
20. Troubleshoot police request form not being correctly submitted to the police department email address.
21. Reconfigured custom email filter to not flag emails containing a specific word.
22. Reroute Public Works internet connection to run through City Hall during Cox internet issue.'
23. Tested, broadcast, and recorded City Council Meeting.
24. Uploaded meeting to On-Demand server.
25. Requested quote from a software vendor on support desk software.
26. Recorded Police Oral Board interviews for Police department.
27. Deployed all critical and important updates to all City workstations and servers.
28. Added good emails to the city email safe list.
29. Worked with partner support to install switch updates at City Hall and Public Works.
30. Worked with partner support to troubleshoot software issue with City Hall switch.
31. Deployed a new virtual server for upcoming migration from a physical server.
32. Contacted partner support about certain important emails being tagged graylisted.
33. Worked with partner support to troubleshoot not being able to obtain software updates from the support site.
34. Purchased license for support desk software.
35. Added new employees to City's network and access control systems.
36. Assisted Commission member with City Email issues.
37. Troubleshoot issue with Police car tablet not booting.
38. Assisted Assistant Police Chief with email configuration on his work iPhone.
39. Contacted and consulted with support partner on recovery software.
40. Setup new email alias address for Fire Department for email alerts.
41. Assisted Police Records Clerk with a financial software issue.

42. Assisted Assistant Finance Director with Adobe document retrieval on Adobe site.
43. Upgraded IT server maintenance software.
44. Assisted Commission member with Dropbox file access.
45. Tested, broadcast, and recorded a Building Commission meeting.
46. Uploaded Building Commission meeting to On-Demand server.
47. Attended Budget Meeting with City Council.
48. Assisted Building Inspector with workstation configuration for taking an exam on his computer.
49. Reported issue with the audio on Chanel 20.
50. Upgraded backup and restore server software to the latest version.
51. Restored Building Inspectors workstation configuration after testing was complete.
52. Researched using the virtual machine copy tool.
53. Made some modifications to one of our audio output devices to try and remediate the audio problem on Channel 20.
54. Purchased an additional software product for our video server to try and remediate the problem on Channel 20.
55. Added Police officer to active directory security group so he could have access to specific files.
56. Added Risk Manager new security FOB to Public Works building and Fuel Station databases.
57. Had several discussions with technical engineers at Cox about the audio problem on Channel 20.
58. Public Works advised one of their access control doors had a broken actuator and was not working correctly. I called Digi Security. A technician arrived the next day and repaired the lock.
59. Talked with our radio vendor about removing the radio antennas on the water towers during the water tower painting project.
60. The AMI (automated meter reading) system lost power at the Public Works Communications Shack during the weekend.
61. Increased Assistant Police Chiefs' email box size.
62. Sent out instructions to all employees regarding email box cleanup procedures.
63. Researched time retention procedures regarding call recordings on Police call recorder server.
64. Asked vendor for a quote on Microsoft Office licenses.
65. Talked with a vendor about upgrading our email firewall because the manufacturer was going to EOL (End of Life), the model we have in July, so a new upgraded unit was going to have to be purchased.
66. Modified page on the website for City Manager.
67. Talked with our document imaging professional about adding to website.
68. Asked items on to the annual maintenance list.
69. Assisted financial software partner with a remote connection to the financial server to fix software error issues.

70. Virtually attended MS-ISAC cybersecurity meeting.
71. Helped City Manager asked about issues with his desktop.
72. Scheduled next month's meetings on the City's broadcast system.
73. Increased the email box size of a Public Works Employee.
74. Backup software's annual licenses renewed.
75. Ordered new telephones for the new Fire building.
76. Emailed Cox engineers about the audio issues on Channel 20.

SRB
ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

May 31, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for June 8, 2021 Council Meeting.

2018 G.O. Bond Issue:

- **Re-drill of Water Well #17 (WW-1804)**

Contractor:	Layne Christensen Co.	Original Contract Amount:	$848,678.90
Start Date:	January 20, 2020	Amended Contract Amount:	$860,803.90
Award Date:	December 19, 2019	Claims to Date Less Ret.:	$801,380.53
Project Duration:	90 Calendar Days	Amount Remaining:	$59,423.37
Days Used:	90	Percent Complete:	99%

2019 G.O. Bond Issue:

- **12" Water Line replacement along Bedford Drive from Grand Blvd. to Western Ave. (WC-1902)**
  Project to be moved to 2022 Water Projects.

- **12" Water Line replacement along Wilshire Blvd. from Stratford to N. Pennsylvania (WC-1903)**
  Project awarded to Southwest Water Works, LLC. Construction scheduled to begin June 1st, 2021

2020 G.O. Bond Issue:

- **Paving Improvements to N. Pennsylvania Ave., the 1600 Block of Drury Lane and the 1200 Block of Glenwood Ave (PC-2002)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,598,277.20
Start Date:	January 11, 2021	Amended Contract Amount:	-
Award Date:	November 10, 2020	Claims to Date Less Ret.:	$520,234.83
Project Duration:	210 Calendar Days	Amount Remaining:	$1,078,042.37
Days Used:	85	Percent Complete:	33%

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

- **Greystone Water Tower Blowoff Line (WC-2001)**
  Project awarded to Southwest Water Works, LLC. Construction scheduled to begin June 1st, 2021

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**
  Task Order Executed. Design underway.

- **Paving Improvements to the 1400 & 1500 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**
  Task Order Executed. Design underway.

- **Public Works Improvements (FC-2101)**
  Task Order Executed. Design underway.

- **Water Treatment Facility (WC-2101)**
  Task Order Executed. Design underway.

- **Water Tower Painting (WC-2002)**
  Bids opened June 7th. On agenda for acceptance.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
City Engineer

GJW/edp
Cc: File 116000

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR FITZGERALD A	00-79550	Misc. Income	FITZGERALD ASSOC ARCHITECT	750.00
	B & H CONSTR	00-34325	DEPOSIT-FIRE HYDRANT	B & H CONSTRUCTION:	1,000.00
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MAY 2021	220.00
				TOTAL:	1,970.00
Administration	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	RELOCATION MTG W/FIRE	39.03
		02-84300	Training & Membershi	PRE COUNCIL MEETING	57.19
		02-84300	Training & Membershi	TRAINING MEETING	68.97
		02-84300	Training & Membershi	ABA MEMBER DUES	310.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.56
				TOTAL:	946.62
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	13,633.52
				TOTAL:	13,633.52
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.56
	OML	05-84300	Training & Membershi	JUDGE SPRING CONFERENCE	50.00
				TOTAL:	135.56
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance	BODY ARMOR EDWARDS	763.00
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	REPAIRS UNIT 42	1,102.18
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	53.13
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	53.13
	US FLEET TRACKING	06-84100	Vehicle Maintenance	GPS TRACKING PRORATED	83.90
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES	1,010.10
	VISA	06-84300	Training & Membershi	LUNCH FOR HIRING BOARD	80.80
		06-83000	Material & Supplies	SUPPLIES FOR PATROL CARS	31.98
		06-83000	Material & Supplies	SUPPLIES FOR PATROL CARS	65.84
		06-83000	Material & Supplies	SUPPLIES FOR PATROL CARS	163.68
		06-84100	Vehicle Maintenance	CAR WASH TICKETS	19.99
	TRANSUNION RISK AND ALTERNAT	06-83000	Material & Supplies	ACCESS TO DATABASE	100.00
	VISA	06-83000	Material & Supplies	SHIPPING FEES	29.77
		06-83000	Material & Supplies	ENTRY TOOLS FOR CARS	58.40
		06-83000	Material & Supplies	ENTRY TOOLS FOR CARS	97.90
		06-83000	Material & Supplies	FIRST AID KITS IFAK	288.96
		06-84300	Training & Membershi		300.00
	LAW ENFORCEMENT PSYCHOLOGICA	06-81200	Medical Exams	WHITINGER MMPI	120.00
	PET FRIENDS INC	06-85300	Animal Control		122.47
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	53.32
	ADAM MICHAEL GOOD	06-84300	Training & Membershi	WHITINGER POLYGRAPH	200.00
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance	DISPATCH AC REPAIR	164.70
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTING FEES	145.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	460.12
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	APRIL BOARDING FEES	120.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	464.62
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	342.25
	DPS	06-84000	Equipment Maintenanc	OLETS FEES	350.00
	ONG	06-84800	Utilities	MONTHLY CHARGES	55.12
				TOTAL:	8,162.86
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	164.68
		07-83000	Material & Supplies	STATION SUPPLIES	217.29

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WESTLAKE HARDWARE	07-84200	Building Maintenance	BUILDING MAINT SUPPLY	126.33
	EMSA	07-85200	EMSA Subsidy	MAY SUBSIDY 2021 PAYMENT	2,506.68
	TODD MAYS	07-84300	Training & Membershi	TC: BLUE CARD T-T-T	173.04
	STOLZ TELECOM LLC	07-84000	Equipment Maintenanc	KENWOOD VM5000 800MHZ	2,519.45
	VISA	07-84000	Equipment Maintenanc	WATER FILTERS	23.75
	VISA	07-84300	Training & Membershi	TC: BLUE CARD T-t-T	987.27
		07-83000	Material & Supplies	IPAD CASES	57.96
		07-83000	Material & Supplies	TINT FOR SCBA MASKS	17.98
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	179.70
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	464.62
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	171.14
	INTERSTATE BATTERY SUPPLY	07-84100	Vehicle Maintenance	BATTERY	132.95
	MTM RECOGNITION CORP	07-81100	Uniform Allowance	UNIFORM BADGES	170.00
	OK FIRE CHIEF ASSOCIATION	07-84300	Training & Membershi	OFCA CONVENTION	50.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	55.12
	OREILLY AUTOMOTIVE STORES IN	07-84000	Equipment Maintenanc	MOTOR OIL	11.97
				TOTAL:	8,029.93
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	18,141.51
				TOTAL:	18,141.51
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	23.55
	WESTLAKE HARDWARE	09-83000	Material & Supplies	CHAINSAW BLADES	41.97
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	89.85
	GOODYEAR TIRE & RUBBER COMPA	09-84100	Vehicle Maintenance	STREEET SWEEPER TIRE	353.04
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	238.46
	SOUTH CENTRAL INDUSTRIES INC	09-83500	Safety Supplies	PAPER PRODUCTS	7.16
	CRAFCO INC	09-83000	Material & Supplies	COLD PATCH	429.75
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHAULT	109.25
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,539.63
		09-85500	Street Lighting	MONTHLY CHARGES	26.63
		09-85500	Street Lighting	MONTHLY CHARGES	26.91
		09-85500	Street Lighting	MONTHLY CHARGES	26.53
		09-85500	Street Lighting	MONTHLY CHARGES	26.34
		09-85500	Street Lighting	MONTHLY CHARGES	26.34
		09-85500	Street Lighting	MONTHLY CHARGES	40.08
		09-85500	Street Lighting	MONTHLY CHARGES	29.75
	ONG	09-84800	Utilities	MONTHLY CHARGES	28.80
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	TENSIONER	47.74
				TOTAL:	8,111.78
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	1,101.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	119.80
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	599.94
	SOUTH CENTRAL INDUSTRIES INC	10-83500	Safety Supplies	PAPER PRODUCTS	7.16
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE MAY 21	64.07
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE MAY 21	7,708.37
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MAY 2021	4,053.37
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	PRE-EMPLOYMENT DRUG	90.00
	ONG	10-84800	Utilities	MONTHLY CHARGES	28.80
				TOTAL:	13,772.51
Parks Department	CINTAS CORP. #064	11-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	226.30
	SOUTH CENTRAL INDUSTRIES INC	11-83500	Safety Supplies	PAPER PRODUCTS	7.16

Attachment: Claims List May 2021 (5166 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HIBDON TIRES PLUS	11-84100	Vehicle Maintenance	TIRE	105.88
	IRRIGATION STATION	11-85700	Parks Maintenance	BLANKET PO FOR PARKS	25.05
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE MAY	10,602.50
		11-85700	Parks Maintenance	SHAMROCK PARK	110.60
				TOTAL:	11,077.49
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	62.79
		12-84700	Telephone	MONTHLY CHARGES	23.54
	DIGI SECURITY SYSTEMS, LLC	12-84200	Building Maintenance	NORTH DOOR	742.50
	VISA	12-84100	Vehicle Maintenance	CARWASH	10.00
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	73.00
	SOUTH CENTRAL INDUSTRIES INC	12-83000	Material & Supplies	PAPER PRODUCTS	26.40
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	1,484.20
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.78
	ONG	12-84800	Utilities	MONTHLY CHARGES	28.80
				TOTAL:	2,494.01
General Government	LINDY HOUGH	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	324.90
	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	962.71
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MAY 2021	35.00
	VISA	13-83000	Material & Supplies	SUPPLIES	41.53
		13-83000	Material & Supplies	AMAZON	320.40
		13-83000	Material & Supplies	DEHUMIDIFIER	228.92
	ROBERT T BLACK	13-87200	Education Scholarshi	TUITION REIMBURSEEMNT	1,029.49
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	35.00
	AT&T 405 848 3475 542 8	13-84700	Telephone	MONTHLY CHARGES	216.45
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	VISA	13-83000	Material & Supplies	BOTTLE WATER	8.64
	CLASSIC PRINTING INC	13-83000	Material & Supplies	#10 WINDOW ENVELOPES	199.00
	BFAC.COM	13-87000	Misc. Expenses	MOBILE APP HOSTING	4,999.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	SAFETY TEST	300.00
	OCD SPECIALISTS LLC	13-83000	Material & Supplies	DISINFECTION TESTING	300.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.78
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	107.50
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	93.80
		13-83000	Material & Supplies	5 GAL WATER	122.20
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	43.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	46.70
		13-86300	Publications	NOTICES AND PUBLICATIONS	43.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	175.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	45.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	716.40
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARDS (3)	163.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	51.12
		13-86300	Publications	NOTICES AND PUBLICATIONS	53.98
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.17
		13-86300	Publications	NOTICES AND PUBLICATIONS	46.21
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.61
		13-86300	Publications	NOTICES AND PUBLICATIONS	412.88
		13-86300	Publications	NOTICES AND PUBLICATIONS	89.89
	QUADIENT INC	13-86900	Postage	POSTAGE	500.00
		13-84600	Lease/Rental	POSTAGE METER RENTAL	99.00

Attachment: Claims List May 2021 (5166 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	PAPER	127.96
	OG&E	13-84800	Utilities	MONTHLY CHARGES	1,282.02
	OML	13-86700	OML Dues	OML DUES 2021-2022	5,891.34
	ONG	13-84800	Utilities	MONTHLY CHARGES	55.12
				TOTAL:	20,730.72
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	47.09
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	89.85
	VISA	14-84300	Training & Membershi	ICC TESTING	219.00
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	33.12
	AT&T MOBILITY 287305710578	14-84700	Telephone	FIRST NET PUBLIC WORKS	41.30
	ONG	14-84800	Utilities	MONTHLY CHARGES	28.80
				TOTAL:	459.16
Risk Manager	VISA	15-84100	Vehicle Maintenance	AQUA EXPRESS	10.00
		15-84300	Training & Membershi	THE DONUT PALACE	21.80
		15-84300	Training & Membershi	AMERICAN AIRLINES	26.20
		15-84300	Training & Membershi	AMERICAN AIRLINES TICKET	445.79
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.78
				TOTAL:	546.57
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	MONTHLY CHARGES	287.94
		16-84600	Lease/Rental	CITY HALL INTERNET	539.99
		16-84600	Lease/Rental	PUBLIC WORKS INTERNET	44.78
		16-84600	Lease/Rental	CREDIT TO CORRECT VENDOR	44.78-
	VISA	16-84000	Equipment Maintenanc	TECHSMITH CAMTASIA SOFTWA	99.50
		16-83000	Material Supplies	MISC OFFICE SUPPLIES	70.07
		16-83000	Material Supplies	BINDERS & SUPPLIES	93.84
		16-83000	Material Supplies	POSTAGE	5.99
		16-83000	Material Supplies	PRINTER TONER	84.89
	VISA	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	44.78
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.78
	AT&T MOBILITY 287305710578	16-84000	Equipment Maintenanc	FIRST NET PUBLIC WORKS	183.06
	NORPS, LLC	16-84000	Equipment Maintenanc	VEEAM SOFTWARE SUPPORT	1,610.40
				TOTAL:	3,063.24

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	MCDANIEL, CA	00-34150	Utility Refunds	01-00186-09	120.90
		TOELLE, KAYL	00-34150	Utility Refunds	02-00803-06	32.62
		HINES, HAYLE	00-34150	Utility Refunds	02-00853-04	215.97
					TOTAL:	369.49
Municipal Authority	FIRESTONE COMPLETE AUTO		12-84100	Vehicle Maintenance	RADIATOR, WATER PUMP	1,330.53
	TPSI		12-84950	Printing & Processin	UTILITY LATE NOTICES	90.00
			12-84950	Printing & Processin	UTILITY INVOICES MAY 21	1,069.59
	ACCURATE ENVIRONMENT		12-84550	Water Quality Testin	WATER TESTING	3,970.00
			12-84500	Well Maintenance	CHEMICALS FOR WELLS	64.64
			12-84500	Well Maintenance	CHEMICALS FOR WELLS	67.14
			12-83400	Lab Chemicals	CHEMICALS FOR GC	176.59
	NORTHERN SAFETY & INDUSTRIAL		12-83500	Safety Supplies	SAFETY SUPPLIES	86.57
	UTILITY TECHNOLOGY SERVICES		12-83000	Materials & Supplies	METER LIDS	1,462.00
			12-83000	Materials & Supplies	2 WATER METERS	1,180.00
	US FLEET TRACKING		12-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	239.60
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	453.42
	SOUTH CENTRAL INDUSTRIES INC		12-83500	Safety Supplies	PAPER PRODUCTS	7.16
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	OKC SEWER CHARGES	59,593.20
	VISA		12-83000	Materials & Supplies	TRUCK WASH	25.00
			12-84300	Training & Membershi	DEQ LICENSE	124.00
			12-83000	Materials & Supplies	VISTAPRINT - BUS CARDS	20.06
	AT&T MOBILITY 287305710578		12-84700	Telephone	FIRST NET PUBLIC WORKS	215.25
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	PROFESSIONAL SERVICES	107.50
	CROSSLAND'S A & A RENT ALL		12-84600	Equipment Rental	SKID STEER	400.00
	DAVID STOOPS ELECTRIC		12-84500	Well Maintenance	WEST TOWER PLUG	300.00
	DOLESE BROS CO		12-83000	Materials & Supplies	ROCK	43.52
	GELLCO CLOTHING & SHOES INC		12-83000	Materials & Supplies	BOOTS	130.00
			12-83000	Materials & Supplies	BOOTS	130.00
			12-83500	Safety Supplies	BOOTS	130.00
	INTERSTATE BATTERY SUPPLY		12-83000	Materials & Supplies	BATTERIES	132.95
	J & R EQUIPMENT CO		12-83000	Materials & Supplies	WEELS, STRAP FOR SEWAGE	1,471.34
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLY	22.99
			12-83200	Office Supplies	OFFICE SUPPLY	27.99
			12-83200	Office Supplies	SUPPLIES	5.79
			12-83200	Office Supplies	SUPPLIES	41.97
			12-83200	Office Supplies	SUPPLIES	10.39
			12-83200	Office Supplies	OFFICE DEPOT 35315277	24.99-
	OG&E		12-84800	Utilities	MONTHLY CHARGES	767.44
			12-84800	Utilities	MONTHLY CHARGES	1,391.33
			12-84800	Utilities	MONTHLY CHARGES	7,193.79
			12-84800	Utilities	MONTHLY CHARGES	941.89
	ONG		12-84800	Utilities	MONTHLY CHARGES	95.29
			12-84800	Utilities	MONTHLY CHARGES	95.29
			12-84800	Utilities	MONTHLY CHARGES	104.57
			12-84800	Utilities	MONTHLY CHARGES	100.35
			12-84800	Utilities	MONTHLY CHARGES	28.80
	OREILLY AUTOMOTIVE STORES IN		12-84100	Vehicle Maintenance	WELL MAINTENANCE	210.43
	SMITH FARM & GARDEN		12-84500	Well Maintenance	PRESSURE WASHER	1,002.79
					TOTAL:	85,036.17

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2016 GO Bonds	FRANKFURT-SHORT-BRUZA ASSOCI	86-99200	Town Hall	City Hall & Fire Dept Ren	7,932.00
				TOTAL:	7,932.00
2018 GO Bond Series	DIGI SECURITY SYSTEMS, LLC	88-99400	Communications & Dat	WATER WELL SECURITY	69,924.58
				TOTAL:	69,924.58
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	Water tank paiting	6,726.75
		89-98550	Water Projects	WC-1901 WATER LINE RELOCA	3,159.00
		89-98550	Water Projects	WC-1903	459.00
	DIGI SECURITY SYSTEMS, LLC	89-99450	Communications & Dat	WATER WELL SECURITY	58,437.92
	ZOHO CORPORATION	89-99450	Communications & Dat	MANAGE ENGINE HELP DESK	1,734.00
	HOME DEPOT	89-99450	Communications & Dat	MISC HARDWARE	485.06
		89-99450	Communications & Dat	MISC HARDWARE	173.34
		89-99450	Communications & Dat	MISC HARDWARE	64.87
	SOFTWARE HOUSE INTERNATIONAL	89-99450	Communications & Dat	FORTIMAIL SYSTEM	7,132.82
				TOTAL:	78,372.76
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-97550	Paving (Streets)	PC 2002 Drury Ln	2,005.20
		90-97550	Paving (Streets)	PC 2002 N Penn	3,932.25
		90-99800	Other Expenses Paid	MISC 2020 BOND ISSUE	1,043.28
	BURGESS ENGINEERING & TESTIN	90-97550	Paving (Streets)	PC-2002 TESTING	46.00
		90-97550	Paving (Streets)	PC-2002 TESTING	240.00
	RUDY CONSTRUCTION CO.	90-97550	Paving (Streets)	PC-2002 NPenn & Drury	114,853.50
				TOTAL:	122,120.23
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	9,119.50
				TOTAL:	9,119.50

=============== FUND TOTALS ================

01	General Fund	111,275.48
06	Municipal Authority	85,405.66
80	General Obligation Bonds	287,469.07
	GRAND TOTAL:	484,150.21

TOTAL PAGES: 6

Attachment: Claims List May 2021 (5166 : 5 Total Warrants & Claims)

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 5/01/2021 THRU 5/31/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

May 20, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4
Nichols Hills Project No. PC-2002
2020 G.O. Bond Issue – Paving Improvements to N. Penn Ave. from Wilshire Blvd. to Westminster Pl. & 1600 Block of Drury Ln.
Contractor: Rudy Construction Co.

Original Contract Amount:	$1,598,277.20
Current Contract Amount:	$1,598,277.20
Claims to Date Less Ret.:	$520,234.83
Paid to Date:	$405,381.34
Amount Remaining:	$1,078,042.37
Current Amount Due:	**$114,853.50**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **$114,853.50.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2020 G.O. Bond Issue Paving Account
(Acct. #80-90-97550)... $114,853.50

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade, P.E.
City Engineer

GJW/edp
cc: File #114594K
Enclosure

PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2020 G.O. Bond Issues
PC-2002 G.O. Bond Issue Paving Improvements to N. Penn Ave.
From Wilshire Blvd. to Westminster Pl. & 1600 Block of Drury Lane
PC-2002

Rudy Construction Co.
PO Box 14575
Oklahoma City, OK 73113

From: 4/11/2021 To: 5/10/2021

Notice to Proceed: 1/11/2021
Project Duration: 210 Calendar Days
Days Used: 85
Days Remaining: 125

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	CEMENTITIOUS STABILIZED SUBGRADE (8")	SY	16,208.00	1,594.00	5,174.30	6,768.30	$ 6.75	$45,686.03	41.76
2	AGGREGATE BASE	TON	500.00	139.90	90.62	230.52	$ 45.00	$10,373.40	46.10
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	3,643.00	0.00	990.33	990.33	$ 50.00	$49,516.50	27.18
4	PORTLAND CEMENT CONCRETE PAVEMENT (8")	SY	11,719.00	1,164.82	2,481.52	3,646.34	$ 70.00	$255,243.80	31.11
5	PORTLAND CEMENT CONCRETE PAVEMENT (6") (PANEL REPLACEMENT)	SY	200.00	0.00	309.00	309.00	$ 65.00	$20,085.00	154.50
6	INTEGRAL CURB (6" BARRIER)	LF	7,853.00	381.56	1,791.00	2,172.56	$ 7.00	$15,207.92	27.67
7	INTEGRAL CURB (6" MOUNTABLE)	LF	100.00	0.00	264.50	264.50	$ 7.00	$1,851.50	264.50
8	CAST IRON CURB HOOD (R-3262)	EA	26.00	0.00	3.00	3.00	$ 275.00	$825.00	11.54
9	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	$ 8,250.00	$0.00	0.00
10	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	$ 14,650.00	$0.00	0.00
11	WATER SERVICE LINE LONG (2")	EA	16.00	1.00	5.00	6.00	$ 2,800.00	$16,800.00	37.50
12	REMOVE AND RESET SIGN	EA	14.00	0.00	0.00	0.00	$ 200.00	$0.00	0.00
13	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,520.00	175.00	472.00	647.00	$ 12.00	$7,764.00	42.57
14	REMOVE & RESET LAWN IRRIGATION HEAD	EA	76.00	21.00	35.00	56.00	$ 60.00	$3,360.00	73.68
15	COLOR AUDIO/VIDEO RECORDING (PRE/POST CONSTR.)	LS	1.00	0.00	0.50	0.50	$ 1,000.00	$500.00	50.00
16	CONSTRUCTION STAKING	LS	1.00	0.10	0.50	0.60	$ 12,500.00	$7,500.00	60.00
17	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.10	0.50	0.60	$ 28,750.00	$17,250.00	60.00
18	MOBILIZATION	LS	1.00	0.10	0.50	0.60	$ 50,000.00	$30,000.00	60.00
19	RELOCATE WATER METER	EA	4.00	0.00	0.00	0.00	$ 710.00	$0.00	0.00
20	REMOVE SIDEWALK	SY	32.00	0.00	0.00	0.00	$ 10.00	$0.00	0.00
21	STREET PAVEMENT REMOVAL	SY	15,017.00	0.00	7,649.61	7,649.61	$ 7.00	$53,547.27	50.94
22	REMOVE DRIVEWAY	SY	389.00	45.63	127.93	173.56	$ 10.00	$1,735.60	44.62
23	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.00	0.00	0.00	0.00	$ 1,000.00	$0.00	0.00
24	SEPARATOR FABRIC FOR BASES	SY	16,208.00	0.00	0.00	0.00	$ 1.65	$0.00	0.00
25	GEOGRID FOR BASES	SY	300.00	289.00	0.00	289.00	$ 4.00	$1,156.00	96.33
26	SIDEWALK (4")	SY	2.00	0.00	0.00	0.00	$ 65.00	$0.00	0.00
27	BRICK SIDEWALK	SY	25.00	0.00	0.00	0.00	$ 150.00	$0.00	0.00
28	6" P.C. CONC. DRIVEWAY (HES)	SY	363.00	45.63	107.93	153.56	$ 60.00	$9,213.60	42.30
29	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$ 18,000.00	$0.00	0.00
30	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	$ 1,250.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT:	$1,598,277.20
CHANGES TO DATE:	
Amendment No. 1	**$0.00**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$1,598,277.20

TOTAL AMOUNT OF WORK TO DATE:	$547,615.62
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$547,615.62
LESS 5% RETAINAGE:	$27,380.78
DIFFERENCE:	$520,234.83
SUBTOTAL:	$520,234.83
LESS PREVIOUS PAYMENTS:	$405,381.34
CONTRACT AMOUNT DUE THIS ESTIMATE:	$114,853.50

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Shane Allen, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted(attached).

Shane Allen
RUDY CONSTRUCTION CO.

Subscribed and sworn to before me May 24, 2021.

Notary Public, Clerk or Judge Rebekah Esparza

My Commission Expires: 1/25/25

REBEKAH ESPARZA
NOTARY
17000780
EXP. 01/25/25
PUBLIC
STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $114,853.50 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for $

this day of 20 .

CITY OF NICHOLS HILLS

6.a.a

Attachment: PC-2002 Pay Claim No. 4 (5237 : 6 Pay Est No. 4 PC-2002 Rudy Construction)

Define Design Deliver

May 28, 2021
Invoice No: 16095

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Project #20202180 CNH - Fire Station Renovation

Professional Services through May 10, 2021

Fee

Total Fee 298,500.00

Billing Phase	**Percent of Fee**	**Fee**	**Percent Complete**	**Earned**	**Previous Fee Billing**	**Current Fee Billing**
Schematic Design Phase	25.00	74,625.00	100.00	74,625.00	74,625.00	0.00
Design Development Phase	30.00	89,550.00	100.00	89,550.00	89,550.00	0.00
Construction Documents Phase	23.00	68,655.00	100.00	68,655.00	68,655.00	0.00
Construction Phase	22.00	65,670.00	10.00	6,567.00	0.00	6,567.00
		Totals		**239,397.00**	232,830.00	6,567.00

Total Fee **6,567.00**

Reimbursable Expenses

Prints/Reproductions	1,365.00	
Total Reimbursables	**1,365.00**	**1,365.00**

Total this Invoice **$7,932.00**

Billings to Date

	Current	**Prior**	**Total**	**Received**	**A/R Balance**
Fee	6,567.00	232,830.00	239,397.00		
Consultant	0.00	43,123.42	43,123.42		
Expense	1,365.00	0.00	1,365.00		
Totals	**7,932.00**	**275,953.42**	**283,885.42**	**275,953.42**	**7,932.00**

PLEASE REMIT PAYMENT TO:
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

Client	Job	Project #	8.5X11 B&W Copies @ $.05	8.5X11 Color Copies @ $.39	11X17 B&W Copies @ $.10	11X17 Color Copies @ $.78	Full Size B&W Prints @ $1.10	Half Size B&W Prints @ $0.65	30X42 Color Prints @ $8.00	*Total*
City of Nichols Hills	Fire Station Renovation	FSB2020-218-00		2,700			130	260		*$1,365.00*
	Total									*$1,365.00*

RESOLUTION

(No. 1415)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of June, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
City Council	May 11, 2021
Municipal Authority	May 11, 2021
Building Commission	May 18, 2021
Board of Adjustment	May 19, 2021
City Council – Special Meeting	May 14, 2021
City Council – Special Meeting	May 24, 2021
Environmental, Health, and Sustainability Commission	May 26, 2021
City Council – Special Meeting	June 1, 2021
Building Commission – Special Meeting	June 1, 2021
Planning Commission	June 1, 2021
Agreements and Contracts	
BOK Financial Securities – Financial Advisory Services	March 9, 2021
Microcomm	May 20, 2021
Bank Statements and Reconciliations	
OpenEdge	April 2021
Pooled Cash	May 31, 2021
Flex Claims	May 31, 2021
Municipal Court	May 31, 2021
Sinking Fund	May 31, 2021
2016 GO Bond	May 31, 2021
2017 GO Bond	May 31, 2021
2018 GO Bond	May 31, 2021
2019 GO Bond	May 31, 2021
2020 GO Bond	May 31, 2021
2021 GO Bond	May 31, 2021
Utility Deposit	May 31, 2021
Health Insurance Account	May 31, 2021
Collateral – Letters of Credit – Certificates of Deposit	
Irrevocable Letter of Credit – MidFirst $13,750,000	May 6, 2021
Collateral Securities Pledged – First National Bank of Oklahoma $4,920,000	May 17, 2021
Collateral Securities Pledge Release – First National Bank of Oklahoma $530,000	May 14, 2021

General Obligation Bonds

Grounds Guys Invoice 14469 – FC-1901	May 11, 2021
FSB Invoice 15999 – City Hall/Fire Station Renovation	May 11, 2021
Rudy Construction Pay Estimate No. 3 – PC-2002	May 11, 2021
Notice to Bidders – WC-2102 Tank Painting	May 11, 2021
Notice to Bidders – City Hall/Fire Station Renovation & Addition	May 18, 2021
Approval Sheet – City Hall/Fire Station Renovation & Addition	May 14, 2021
Approval Sheet – WC-2102	May 11, 2021
City Hall/Fire Station Renovation & Addition – Addendum #1	May 21, 2021
City Hall/Fire Station Renovation & Addition – Addendum #2	May 28, 2021
WC-2102 Elevated Water Tank Painting – Addendum #1	May 28, 2021
WC-2102 Elevated Water Tank Painting – Addendum #2	June 2, 2021
City Hall/Fire Station Renovation & Addition – Specifications, Proposal And Notice to Bidders	May 2021

Minutes

City Council	April 13, 2021
Municipal Authority	April 13, 2021
City Council & Municipal Authority Joint Meeting	May 3, 2021
Building Commission	April 20, 2021
Building Commission	April 29, 2021
Board of Adjustment	March 17, 2021

Miscellaneous

Board of Adjustment Board Appointment – Ed Clements	May 11, 2021
Planning Commission Board Appointment – John McCaleb	May 11, 2021
Environmental, Health and Sustainability Commission Board Appointment – Allison Petersen	May 11, 2021
Planning Commission Board Appointment – Doug Franklin	May 11, 2021
Environmental, Health and Sustainability Commission Board Appointment – Nancy Herzel	May 11, 2021
Board of Adjustment Board Appointment – Larry Herzel	May 11, 2021
Planning Commission Board Appointment – Tim Cheek	May 11, 2021
Environmental, Health and Sustainability Commission Board Appointment – Andrew Thomas	May 11, 2021
Oath of Office – Sody Clements	May 11, 2021

Ordinances

Ordinance 1192 – Drainage Information for Certificate of Approval	May 11, 2021

Payroll Records

OkMRF – Live-Run Activity Report	April 21, 2021
American Funds – Group Investment Confirm List	April 19, 2021 – May 17, 2021

Permits

Certificate of Approval BC-2021-15 1212 Larchmont Lane	May 18, 2021

Certificate of Approval BC-2021-14 1709 W. Wilshire Boulevard .... May 18, 2021
Certificate of Approval BC-2021-13 1709 W. Wilshire Boulevard .... April 29, 2021
Certificate of Approval BC-2021-07 1812 Dorchester Place .... April 20, 2021

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing - BC-2021-12 .... May 7, 2021
Journal Record – Notice of Public Hearing – BC-2021-14 .... May 7, 2021
Journal Record – Notice of Public Hearing – BC-2021-15 .... May 7, 2021
Journal Record – Notice of Public Hearing – BOA-2021-02 .... May 7, 2021
Journal Record – Notice to Bidders – WC-2102 .... May 14, 2021
Friday – Notice of Public Hearing – BC-2021-15 .... May 14, 2021
Friday – Notice of Public Hearing – BC-2021-14 .... May 14, 2021
Friday – Notice of Public Hearing – BC-2021-12 .... May 14, 2021
Friday – Notice of Public Hearing – BOA 2021-02 .... May 14, 2021
Friday – Notice to Bidders – WC-2102 .... May 21, 2021
Journal Record – Ordinance 1192 – Section 50-372 of City Code – Drainage .... May 14, 2021
Friday – Ordinance 1192 – Section 50-372 of City Code – Drainage .... May 21, 2021
Journal Record – Notice to Bidders – City Hall/Fire Station Renovation
And Addition .... May 21, 2021

Public Hearing

Notice of Public Hearing BC-2021-16 .... June 2, 2021
Notice of Public Hearting BC-2021-17 .... June 2, 2021

Resolutions

Resolution No. 1413 – Surplus Property .... May 11, 2021
Resolution No. 1414 – Surplus Property NHMA .... May 11, 2021
Resolution No. 1412 – Disposal and Destruction of Records .... May 11, 2021

Terminated Employee Personnel Files

Michael Harris .... April 26, 2021

S. Shane Pate II, City Manager

6/3/21

Date

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER TO COUNTY CLERK AND COUNTY TREASURER

Nichols Hills Oklahoma, June 08, 20 21

To the County Clerk and County Treasurer of Oklahoma County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Education, School District, (state which) City of Nichols Hills of Nichols Hills ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to G.P. Hightower Address 6407 Avondale Drive Nichols Hills, Oklahoma, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected February 20 17;
(2) Date Appointed or Re-Appointed June 13, 20 17 (Note 1);
(3) Filed Surety Bond in sum of two hundred fifty-thousand Dollars ($ 250,000.00) with Western Surety Company as Surety;
(4) Bond Terms begins July 1, 20 21, and Expires/Renews July 1, 20 22;
(5) Number of Bond 72040451;
(6) Date Bond was approved by Governing Board June 13, 20 17 (if applicable); and
(7) Said new Bond is in custody and control of City of Nichols Hills (Note 2), or was deposited with Amanda Copeland, City Clerk for safekeeping.

Approved on June 08, 20 21 by the Council of the City of Nichols Hills endorsement made.

Signed and Certified at Nichols Hills, Oklahoma, this 8th day of June, 20 21.

Presiding Officer

Official Title

ATTESTING OFFICER'S SEAL

ATTEST:

Attesting Officer

Official Title

Note 1: **Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

Note 2: **Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

Note 3: **See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.**

CERTIFICATE AND

ORDER

OF City of Nichols Hills
Name of Public Body

County of Oklahoma

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying ____________________________

____________________________ Okla.,
as Treasurer of said Public Body.

Received and Filed this ________ day of

____________20______

County Clerk- County Treasurer

Deputy

Amount of Bond $ 250,000.00

Date of Bond July 1 20 21

Bond Expires/Renews July 1 20 22

SURETIES

Print

Clear Form

CRAWFORD & ASSOCIATES P.C.

April 23, 2021

Honorable Mayor, Members of the City Council, and Board of Trustees of the
Nichols Hills Municipal Authority
City of Nichols Hills
6407 Avondale DR
Nichols Hills, OK 73116-6403

To the Honorable Mayor, Members of the City Council, and Board of Trustees of the Nichols Hills Municipal Authority:

Crawford & Associates, P.C. is pleased that the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority (collectively the "City") continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Nichols Hills management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services
- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested
- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Preparation of Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2022
Preparation of Sinking Fund Financial Statements for the fiscal year ending June 30, 2021

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City as of and for the year ended June 30, 2021. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities *d.* The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Services Related to the Preparation of Prescribed Form Financial Statements and Schedules

You have requested that we prepare the prescribed form financial statements and schedules of the City as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011. Such prescribed forms will include:

a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2022
b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2021

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management's Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
   a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,
   b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
   c. Unrestricted access to persons within the City of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $255
- Shareholders $170
- Consulting Senior Managers $155
- Consulting Managers $130
- Consulting Staff $115
- Clerical Staff $45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2021 through June 30, 2022. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Nichols Hills.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of _______, 2021.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

____
Mayor

____
Chairman

ATTEST:

____
City Clerk

APPROVED as to form this _____ day of ___________, 2021.

____
City Attorney

Northwest Lawn Maintenance, Inc.

P0 Box 7675
Edmond, OK 73083-7675
Phone: (405) 348-7646
E-mail: NWLAWN@SWBELL.NET

Lawn & Landscape Maintenance Contract

Northwest Lawn Maintenance, Inc. ("Northwest Lawn") agrees to provide all labor and materials to complete the lawn & landscape maintenance services listed below for the City of Nichols Hills, Oklahoma (the "City"), locations to include but not limited to City Property and Public Parks, City Hall, Fire Department, Public Works, Mayor's Park, G A Nichols Park, Woods Park Grand Canal, Grand Ball Field, and Shamrock Park, in return for payment as agreed herein:

1) Weekly lawn maintenance consisting of mowing all areas, bagging all areas indicated, and edging, weed eating, and blowing areas. Trash removal and gutter clean up with every mowing. 39 services will be performed during the contract year (July 1st through June 30th). Mowing of all warm season turf will be performed 39 times, and overseeded parks will be mowed additionally as needed.

2) Weeding of flowerbeds and removing leaves and debris to be performed with every service. These services are included with the mowing costs above.

3) Leaf removal will be performed in conjunction with mowing during warm season maintenance only. Additional leaf removal services may be provided through the fall and winter to maintain a clean and kept appearance. Northwest Lawn will perform leaf removal on the following schedule:

A) Leaf removal shall be performed at the small park areas no less than three times per contract year. These services will remove all major leaf accumulations with the intention of beautifying these areas, as well as providing a clean appearance. Overseeded and existing rye/fescue parks will have leaf removal performed no less than 5 times yearly. Leaf removal at non-overseeded parks shall be performed in the mid-fall, early winter, and late winter/early spring. In the Grand Boulevard parks, leaves and debris will be removed in one cleanup, performed in the spring. Leaf removal in all parks is included in the price for mowing listed above.

4) Weed control and fertilization services will be provided at City Hall, the adjacent fire and police stations, Mayor’s Park, G. A Nichols Park, Shamrock Park, Woods Park Grand Canal, Grand Ball Field, and the Public Works facility as directed in the specifications provided by the City, this include fertilization of Woods Park Grand Canal. These services include 5 fertilizations with a balanced, approved fertilizer to turf areas only. Services also will include 3 applications each of pre-emergent and post emergent weed control, as well as spot applications of post emergent weed control to provide a weed free lawn.

5) Spring and fall planting to be performed as directed in the specifications provided by the City at City Hall, the adjacent fire and police stations, Public Works, G. A. Nichols Park, and Shamrock Park as follows:

City Hall/Fire Station
Spring:
22 flats annuals
4 bags manure
10 bags cypress mulch

Fall:
22 flats annuals
4 bags manure
10 bags cypress mulch

Public Works
Spring:
25 flats annuals
5 bags manure
12 bags cypress mulch

Fall:
25 flats annuals
5 bags manure
12 bags cypress mulch

G. A. Nichols Park
Spring:
40 flats annuals
2 bags manure
15 bags cypress mulch

Fall:
40 flats annuals
2 bags manure
15 bags cypress mulch
250 Mixed Tulip Bulb

Shamrock Park
Spring:
8 flats annuals
15 bags long fiber cedar mulch

Fall:
8 flats annuals
15 bags long fiber cedar mulch

6) Overseeding of lawn areas with fescue in the fall. This service includes applying amendments and seed at City Hall, the adjacent fire and police stations, Public Works, G. A. Nichols Park, and Shamrock Park. 2 services performed per year

7) Scalping lawn areas once in the early spring to remove all thatch, improve sunlight and air circulation to new turf. This service to include mowing all turf areas at a height of ¾ inch or lower, edging, weed eating, and blowing all concrete areas free of debris. All thatch will be hauled away upon completion of service at Shamrock Park. 2 services performed per year

8) Liquid Fertilization of Fescue turf areas 4 times per year to maintain healthy growth and appearance. Fertilizer mix to be appropriate for season and turf type under the guidelines set forth by the OSU soil extension at Shamrock Park. 4 services performed per year

9) Turf insect control for grubs will be performed two times a year Applications will be a granular chemical of a slow release nature at Shamrock Park. 2 services performed per year.

10) Liquid application of flight control to act as a goose deterrent at Shamrock Park (Includes area all around city hall). 3 services performed per year

11) Fescue turf disease control will be performed three times a year Applications will be a granular chemical of a slow release nature and will be performed in all ornamental beds on the property at Shamrock Park. 3 services performed per year

12) Bed and tree well service performed monthly basis. This service to include weeding all beds, pruning all shrubs and groundcovers will be pruned as needed throughout the growing season, to preserve form and growth habit cultivating soil or mulch to present a fresh appearance and removing all leaves and debris from beds. All trash will be picked up and removed from the property with every service at Shamrock Park.
12 services performed per year

The following is a list of equipment that can be used by Northwest Lawn to maintain the City's parks:

5 Ford CM tractors with 60" to 72" decks
4 Toro tractors with 61" decks
4 Toro Groundsmaster tractor with 144" deck
10 Walker tractors with 48" decks and grass collection systems
75 21" Toro walk behind mowers
40 Stihl edger's
40 Stihl string trimmers
40 Echo blowers

Total Cost for all Listed Services. **$127,230.00**

Payment in the total amount of $127,230.00 shall be made in 12 equal monthly payments of **$10,602.50**, due upon receipt of monthly invoices detailing the work performed for each month. The aforementioned monthly payments shall include payment for all services described in this contract. This contract shall be in effect for a term of one year beginning on July 1, 2021 and ending on June 30, 2022. The City of Nichols Hills shall have the option to renew this contract for additional terms, not to exceed one fiscal year each, to be exercised by giving written notice of renewal to Northwest Lawn within seven (7) days after the expiration of a renewal term then in effect. Insurance certificates will be sent by Northwest Lawn to the City upon signing of this contract. Northwest Lawn represents to the City that Northwest Lawn carries a $1,000,000.00 general/auto liability policy, as well as complete worker's compensation coverage on all of its employees. Northwest Lawn meets the insurance requirements set forth by the City.

David Glover
Northwest Lawn Maintenance, Inc.

Northwest Lawn Maintenance, Inc.
PO Box 720423
Oklahoma City, OK 73172-0423
(405) 728-7646

This breakdown is provided to show changes in the contract bid.
On a one year contract beginning July 1, 2020 and ending June 30th 2021 with the option to renew for a second one year contract term.

Contract Amount $127,230.00

Divided into twelve equal payments $10,602.50

____

Second Year
July 1, 2021– June 30, 2022

Accepted by the Council of the City of Nichols Hills, on this ______ day of _______, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

____
Mayor

ATTEST:

____
City Clerk

APPROVED as to form this _____ day of ___________, 20____.

____
City Attorney

KEYSTONE
flex administrators
PO Box 30685 • Edmond, OK 73003 • P: 405.285.1144 • F: 405.285.1763

April 19, 2021

City of Nichols Hills
Attn: Amanda Copeland
6407 Avondale Drive
Nichols Hills, OK 73116
Sent Via Email

RE: Notice of Renewal for Employer's Section 125 Cafeteria Plan & Section 105 Health Reimbursement Arrangement

Dear Amanda:

It is our intent to renew your Section 125 Cafeteria Plan and your Section 105 Health Reimbursement Arrangement/HRA plan (the "Plan") administrative services arrangement with Keystone Flex Administrators, L.L.C., as your third-party administrator ("TPA"), for the upcoming fiscal Plan Year beginning July 1, 2021 (the "Renewal Date"). We will continue to provide the same recordkeeping and administrative services as we currently provide in connection with administration of the Plan for the upcoming fiscal Plan Year, except to the extent for non-discrimination testing purposes, we will no longer be performing a preliminary "key employee" concentration test, as further described below. Once you have had an opportunity to review this Agreement, please sign, date and return the original signature page of the Agreement to Keystone Flex Administrators, L.L.C., at the address provided. This Agreement will be effective as of the Renewal Date and continue in force unless otherwise terminated in accordance with the termination provisions as provided in the Administrative Services Agreement.

Administrative Service Fees. Administrative service fees for the upcoming fiscal Plan Year will be as follows:

- FSA Monthly Administrative Fees: $5.00/Participant/Mo.
  (per Health FSA and/or DCAP account Participants) with a Minimum Monthly Administration Fee of $100.00, due and payable by the end of the month billed

- Debit Cards Monthly Administration Fees: $2.00/Participant/Mo.
  (includes 2 Cards/Participant)

  Annual Renewal fee (FSA): $250.00

- HRA Monthly Administrative Fees: $5.00/Participant/Mo.
  with a Minimum Monthly Administration Fee of $150.00, due and payable by the end of the month billed

  Annual Renewal Fee (HRA): $250.00

NOTE: These Administrative Service Fees become a part of EXHIBIT "A" to the Administrative Services Agreement and are effective on the Renewal Date. To the extent not amended herein, EXHIBIT "A" remains unchanged.

Non-discrimination Testing. Keystone will continue to provide educational information and general overview guidance in connection with the non-discrimination requirements for

Section 125 Cafeteria Plans. However, Keystone will no longer be performing a preliminary "*key employee*" concentration test for the upcoming fiscal Plan Year or at any subsequent renewal. The Employer will have the responsibility to perform all non-discrimination tests associated with the Plan, including the component plans and all final non-discrimination tests required based on the actual fiscal Plan Year enrollment data at the end of each fiscal Plan Year.

NOTE: Section 2.7f of the Administrative Services Agreement is deleted in its entirety and Section 4.3(ii) is amended to read Employer has the duty to..... (ii) perform all non-discrimination tests associated with the Plan, including the component plans and all final non-discrimination tests required based on the actual fiscal Plan Year enrollment data at the end of each fiscal Plan Year. To the extent not amended herein, The Administrative Services Agreement remains unchanged.

Electronic Debit Card Transactions/Substantiation. Please note that Keystone has updated its website in connection with electronic debit card transactions/substantiation. Please refer to the information on our website at *www.keystoneflex.com* for additional information regarding the Employee/Employer Consumer Portal and how to submit claims electronically.

The above is understood and agreed upon by both parties' signatures:

City of Nichols Hills	Keystone Flex Administrators, L.L.C.
By:	By: [signature]
Title:	Title: PRESIDENT/CEO
Date:	Date: 4/19/2021

*******IMPORTANT*******

Please return a signed and dated copy of this renewal letter to:

Keystone Flex Administrators, L.L.C.
P.O. Box 5502
Edmond, OK 73083
***OR*- feel free to email or fax the executed copy to us as well**

(FAX – 866-680-8308 / EMAIL – amills@keystoneflex.com)

Should you have any questions, please contact (405) 285-1144.

GENERAL MUTUAL COOPERATION AGREEMENT

BETWEEN THE CITY OF NICHOLS HILLS
&
THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

THIS GENERAL MUTUAL COOPERATION AGREEMENT (the "Agreement") is entered into effective JULY 1, 2021, between the **CITY OF NICHOLS HILLS**, a municipal corporation organized and existing under the laws of the State of Oklahoma (the "Municipality"), and the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County").

RECITALS:

WHEREAS, 69 O.S. § 601A, authorizes the County to use any funds which are in the county highway fund to construct and maintain as county highways those roads which best serve the most people of the county; and

WHEREAS, 69 O.S. § 603 provides that the County may contract for grading, draining, or hard-surfacing any street within any municipality where such street is a continuation of or a connecting link in the State or County Highway System; and

WHEREAS, 69 O.S. § 1903B authorizes the County to enter into an agreement with a municipality or any two or more counties or municipalities to construct, improve, repair or maintain any of the roads, streets or highways of the other parties to the contract; and

WHEREAS, County Resolution No. 118-08 has set out procedures for tinhorn acquisition if the requested tinhorn location(s) is/are within the corporate limits of a municipality, and a legal agreement with the municipal entity to install the tinhorn and collect the fees must be approved; and,

WHEREAS, the County and the Municipality find that it is to the mutual benefit of the citizens of both the Municipality and the County to enter into an agreement for mutual cooperation for maintenance, construction, and repair of certain streets within the limits of the Municipality and the responsibility of the Municipality, and the installation of tinhorns within the limits of the Municipality.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The County may, at their discretion, perform work to construct, improve, or repair certain roadways within the incorporated limits of the Municipality.

2. The Municipality's governing body must submit specific written requests to the County, titled regarding particularly described streets or portions of streets for which the Municipality is seeking the County's assistance in construction, improvement, repair and maintenance. Said requests shall adequately and specifically describe the street location and the specific type of

assistance needed from the County and describe the anticipated period of time that such assistance shall be needed. If the County approves the Municipality's request for assistance, said request shall be performed pursuant to the authority of this Agreement and the specific agreement.

3. The Municipality shall, under the specific agreement, furnish to the County the funds to pay the Municipality's share of the costs of labor, engineering, equipment, and material.

4. No party to the contract shall be liable for the acts or omissions of the other party or for failure to inspect or supervise the performance of the other party.

5. The parties understand and agree that this Agreement in no way relieves the Municipality of the Municipality's primary duty to maintain its streets in a reasonably safe condition for travel by the public for the duration of the project.

6. Municipality hereby represents and warrants to County that the Municipality owns, leases, or holds beneficial easements on any and all real property on which they seek the County's assistance in construction, improvement, repair or maintenance.

7. Notwithstanding anything to the contrary herein, the Municipality acknowledges that the County's performance of work under this agreement is subject to the County's availability of highway department personnel, equipment, labor and materials, and to weather conditions or circumstances beyond the reasonable control of County.

8. This Agreement shall commence on JULY 1, 2021 and continue through JUNE 30, 2022.

APPROVED by the governing bodies of the parties on the dates hereafter set forth.

<u>MUNICIPALITY</u>

APPROVED by the Municipality this _________ day of _________________________,

2021.

ATTEST:

___________________________________ By __________________________________

City Clerk Mayor

APPROVED as to form and legality this _______ day of _____________________,

2021.

____

City Attorney

COUNTY

APPROVED by the County this _________ day of ________________________,

2021.

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, OKLAHOMA

By ________________________________
Chairman

ATTEST:

By ________________________________
Member

____
County Clerk

By ________________________________
Member

APPROVED as to form and legality this 19 ***day of*** April ***, 2021.***

____
Assistant District Attorney

REPUBLIC SERVICES
7540 SW 59th Street, Oklahoma City, OK 73179
o 405-568-0965 www.republicservices.com

April 13, 2021

City of Nichols Hills
Shane Pate
City Manager
Nichols Hills, OK 73116

Dear Mr. Pate,

On behalf of Allied Waste/Republic Services, I would like to thank you for the opportunity of managing the City of Nichols Hills commercial solid waste needs. We take pride in the quality of service that we offer to our valued customers. Our objective is to provide you with the kind of service that has made us a premier provider of solid waste disposal services. We want to accommodate the City of Nichols Hills every need for now and in the future.

With this letter Allied Waste Services of Oklahoma City/Republic Services requests the renewal of the amended contract for collection of commercial dated July 1, 2020. The pricing is increasing 3.5% based on the CPI Water, Sewer and Trash Index. The index is 3.61% but the amended contract stipulates a max increase of 3.5%. Attached you will find the pricing for the renewal period for July 1st, 2021 – June 30th, 2022.

Sincerely,

Republic Services of Oklahoma City

By: ______________________
Modesto Dominquez, GM

Date: ______________________

CITY OF NICHOLS HILLS

By: ______________________
Mayor of Nichols Hills

Date: ______________________

CITY OF NICHOLS HILLS

EFFECTIVE JULY 1, 2021

COMMERCIAL RATES						
YARDS						
	2	3	4	6	8	10
1 x per week	$ 38.14	$ 44.19	$ 50.18	$ 64.26	$ 77.29	$ 96.45
2 x per week	$ 68.26	$ 80.32	$ 92.37	$ 118.48	$ 140.57	$ 192.92
3 x per week	$ 134.54	$ 152.61	$ 170.67	$ 204.83	$ 240.99	$ 272.76
4 x per week	$ 208.83	$ 232.92	$ 255.03	$ 301.22	$ 347.43	$ 380.66
5 x per week	$ 299.23	$ 327.31	$ 357.46	$ 413.69	$ 469.90	$ 505.58
6 x per week	$ 382.60	$ 437.78	$ 471.91	$ 576.35	$ 646.65	$ 671.27
Extra Lift	$ 33.99	$ 35.68	$ 37.40	$ 40.78	$ 44.20	$ 50.98

RECYCLE CONTAINERS

1 x per week	N/A	N/A	$ 50.19	N/A	$ 77.30	N/A
25yd Recycling Roll-Off Container				$152.19 per haul		

INDUSTRIAL RATES						
35 yard Compactor						
Per Haul	$ 327.85					
Per Wash Out	$ 159.14					

*Rates do not include Flow Fees

Disposal Rate
Disposal Rate is $6.53 per cubic yard

REPUBLIC SERVICES
7540 SW 59th Street, Oklahoma City, OK 73179
o 405-568-0965 www.republicservices.com

April 13, 2021

City of Nichols Hills
Shane Pate
City Manager
Nichols Hills, OK 73116

Dear Mr. Pate,

On behalf of Allied Waste/Republic Services, I would like to thank you for the opportunity of managing the City of Nichols Hills municipal solid waste needs. We take pride in the quality of service that we offer to our valued customers. Our objective is to provide you with the kind of service that has made us a premier provider of solid waste disposal services. We want to accommodate the City of Nichols Hills every need for now and in the future.

With this letter Allied Waste Services of Oklahoma City/Republic Services requests the renewal of the contract for disposal dated July 1, 2004. Effective July 1, 2021, the cubic rate per yard will be $6.53 per cubic yard.

Sincerely,

Republic Services of Oklahoma City

By: ______________________
Modesto Dominguez, GM

Date: ______________________

CITY OF NICHOLS HILLS

By: ______________________
Mayor of Nichols Hills

Date: ______________________

AUTOMATIC MUTUAL AID AGREEMENT BETWEEN

THE CITY OF THE VILLAGE, OKLAHOMA AND THE CITY OF NICHOLS HILLS, OKLAHOMA

This Automatic Mutual Aid Agreement (this "Agreement") is entered into as hereinafter set forth by and between the City of The Village, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma (hereinafter also referred to as "The Village") and The City of Nichols Hills, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma (hereinafter also referred to as "Nichols Hills").

WHEREAS, 1 1 Okla. Stat. 29-105 authorizes this Agreement and each entity is securing the benefits of automatic mutual aid to protect the health, safety and welfare of all the residents of The Village and Nichols Hills from fire, and disaster.

WHEREAS, each entity wishes to pool their resources, manpower, and expertise in times of peril and danger.

NOW, THEREFORE, the parties agree to the following provisions:

Term

1. This Automatic Mutual Aid Agreement entered into by and between the City of Nichols Hills, Oklahoma and the City of The Village, Oklahoma shall be effective on the effective date as provided under the heading "Effective Date," and shall remain in full force and effect until June 30, 2022 or until terminated by either party as defined under the heading "Termination."

2. By established protocol fire fighting equipment and personnel of the Nichols Hills Fire Department will be dispatched to any location, as designated by the authorized representative of The Village Fire Department, within the area for which The Village Fire Department normally provides fire protection.

3. By established protocol fire fighting equipment and personnel of The Village Fire Department will be dispatched to any location, as designated by the authorized representative of the Nichols Hills Fire Department, within the area for which the Nichols Hills Fire Department normally provides fire protection.

4. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:

   a. Any request for aid hereunder shall specify the location to which the equipment and personnel are to be dispatched, but the amount and type of equipment and number of personnel to be furnished shall be determined by a representative of the assisting organization.

   b. The assisting organization shall report to the officer in charge of the requesting organization at the location to which the equipment was dispatched, and shall be subject to the orders of that official under common Incident Command System ("ICS") practices.

   c. An assisting organization shall be released by the requesting organization when the services of the assisting organization are no longer required. When the assisting organization is needed within the area for which it normally provides fire protection, as determined by the authorized representative of the assisting organization, it may terminate assistance to the requesting organization unless termination would jeopardize the safety of fire-fighting personnel within a burning structure.

   d. Each party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement.

   e. All equipment used by The Village Fire Department and Nichols Hills Fire Department in carrying out this Agreement will, at the time of action hereunder, be owned by or under the jurisdiction of The Village Fire Department and Nichols Hills Fire Department, respectively; and all personnel acting for The Village Fire Department and Nichols Hills Fire Department under this Agreement will, at the time of such action, be an employee or volunteer member of their respective Fire Department.

   f. If it is the opinion of the assisting Fire Chief or his authorized representative that assistance is impossible due to fires or perilous conditions within his district, that relevant equipment is not in proper working condition, or that a condition exists within his district such that provision of assistance to the other department would cause a danger or hazard to the inhabitants of his district, response may be withheld, limited or delayed.

<u>Termination</u>

5. This Agreement may be terminated at any time by either party, with or without cause, upon thirty (30) days written notice to the City Manager, the Mayor and the Chief of the Fire Department of the other party.

No Third Party Beneficiaries

6. It is not the intent of this Automatic Mutual Aid Agreement to create any rights in any third parties.

Authorized Representative

7. The Chief of the Fire Department of each entity shall be an authorized representative of said Department and may designate such subordinates in his Department as he determines necessary to act as authorized representative in his absence. Each Chief shall provide his counterpart with a list of authorized representatives and phone numbers for contract purposes.

Not Assignable

8. This Agreement is not assignable.

Execution

9. This Agreement shall be executed in quadruplicate, each copy of which shall be as an original.

Effective Date

10. This Agreement shall be effective upon execution hereof by the last party thereto.

Amendment

11. This Agreement may not be amended except by express written agreement of all parties hereto.

Captions

12. The captions, titles, and headings contained herein are for convenience of reference only and shall not otherwise control the interpretation of any provision hereof.

Interpretation

13. When any word in this Agreement is used in the singular number, it shall include the plural, and the plural, the singular, except where a contrary intention plainly appears. When any word in this Agreement is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

Preservation of Defenses and Right

14. Neither party hereto waives any defenses or rights available pursuant to the Governmental Tort Claims Act at 51 0.S. 151 et. seq., common law, statues, or

constitutions of the United States or the State of Oklahoma by entering into this agreement.

Whole Agreement

15. It is mutually understood and agreed by the parties hereto that this Agreement contains all of the covenants, stipulations and provisions agreed upon by said parties and no agent or other party to this Agreement has authority to alter or change the terms hereof, except as provided herein, and no party is or shall be bound by any statement or representation not in conformity herewith.

Accepted by the Council of the City of Nichols Hills, on this 8th day of June, 2021.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

____
Mayor

ATTEST:

____
City Clerk, City of Nichols Hills, Oklahoma

Accepted by the Council of the City of The Village, Oklahoma, on this 8th day of June, 2021.

CITY OF THE VILLAGE, OKLAHOMA
A Municipal Corporation

____
Mayor

ATTEST:

____
City Clerk, City of The Village, Oklahoma

REVIEWED as to form and legality this _____ day of ___________, 20____.

____
City Attorney
City of Nichols Hills, Oklahoma

REVIEWED as to form and legality this _____ day of ___________, 20____.

____
City Attorney
City of The Village, Oklahoma

Agreement for Household Hazardous Waste Disposal

THIS AGREEMENT is made and entered into this 1st day of July, 2021, by and between the City of Nichols Hills ("Participant") and the Midwest City Municipal Authority, a public trust ("Midwest City").

WITNESSETH:

WHEREAS, the parties are entering into this Agreement to define the participation and expectations of each party, and to coordinate a program for the collection and management of household hazardous waste ("HHW"); and

WHEREAS, the EPA Clean Water Act of 1987 requires the establishment of hazardous waste collection and disposal programs for MS4 permits; and

WHEREAS, it is extremely important to the environment to divert as much HHW as possible out of the normal solid waste stream and into a program designed to dispose of the HHW appropriately; and

WHEREAS, HHW is a waste that would be chemically or physically classified as a hazardous waste but is excluded from regulation as a hazardous waste pursuant to the regulations of the Environmental Protection Agency because it is generated by a household; such HHW consisting of numerous products common to the average household such as pesticides, paints, polishes, cleaners and automotive supplies; and

WHEREAS, each party to this Agreement has independently researched the possible benefits and obligations of participating in and coordinating activities under the terms of this Agreement; and

WHEREAS, each party has determined that a regional cooperative HHW education, collection and management program will provide increased convenience and participation, and possibly result in a lower cost per participant and cost savings to all parties;

NOW, THEREFORE, in consideration of the mutual goals and covenants contained herein, and the mutual benefits to result therefrom, the parties agree as follows:

1. The purpose of this Agreement is to establish a regional HHW education, collection and management program to effect cost savings, increase public convenience and participation, and educate the public about the proper management of HHW.

2. The term of this Agreement shall commence upon its effective date and conclude June 30, 2022 (the Term).

3. Participant and Midwest City shall have the right to terminate their participation under this Agreement at any time during the term of this Agreement for any reason including, but not limited to, their own convenience. If either party under this Agreement elects to withdraw or terminate its participation under this Agreement prior to the end of its term, the withdrawing party shall give the other party thirty (30) days prior written notice of the termination. Each party, prior to terminating or withdrawing from this Agreement, must meet all financial commitments and other obligations under this Agreement up to the point of the termination or withdrawal. Withdrawal or termination shall not be effective until all financial commitments and other obligations shall have been satisfied.

4. This Agreement may be renewed each year upon mutual agreement of the parties. Requests for renewal shall be in the form of a letter from Participant and must be received by Midwest City in April. Each such renewal shall be for one fiscal year, July 1 to the following June 30. Provided however that Participant will not be permitted to renew this Agreement if Participant is in arrears in payment of charges for services rendered pursuant to this Agreement.

5. Midwest City agrees to accept HHW from residents of Participant, with the understanding that Midwest City will maintain an accounting of the HHW amounts and the cost of their management. The residents will be required to provide proof of residency in Participant before Midwest City will accept any HHW from them, and they must comply with all ordinances and policies for the disposition of HHW established by Midwest City, as may be amended from time to time. Participant agrees that Midwest City may but is not required to inquire or investigate the residency of any person dropping off HHW beyond the address on the resident’s driver’s license or other government-issued photo identification.

6. Midwest City will bill Participant monthly, separately listing each collection occurrence, and Participant shall reimburse Midwest City in accordance with the terms of this Agreement. Participant hereby agrees to appropriate and encumber funding for this Agreement and the services to be provided, and to timely pay for services provided.

7. Billings are due fifteen (15) calendar days after the date the bill is mailed. If payment is not received by the due date a ten (10%) percent late fee will be assessed to Participant and service to residents of Participant will be subject to termination seven (7) calendar days after the due date if payment is not received.

8. Midwest City shall assess a fee based on the weight delivered by participating residents. The fee structure per each resident per arrival or entry shall be determined by the following scale:

≤ 30 lbs.	**$35.00**
> 30 and ≤ 65 lbs.	**$70.00**
> 65 and ≤ 130 lbs.	**$125.00**
> 130 and ≤ 200 lbs.	**$202.00**

> 200 and ≤ 300 lbs.	**$302.00**
> 300 and ≤ 400 lbs.	**$420.00**
> 400 lbs.	**$851.00**

Note: Minimum charge per vehicle per arrival = $35.00 *
Maximum charge per vehicle per arrival = $851.00
*** There is no charge for antifreeze, batteries, or used oil.**

9. Pursuant to the permit issued by the Oklahoma Department of Environmental Quality, Midwest City is prohibited from taking any waste other than products expressly produced for home use. No commercial products will be accepted. No products from commercial businesses or institutions will be accepted. No products from commercial vehicles will be accepted.

10. To the extent permitted by law, as allowed or as limited by the Governmental Tort Claims Act, Title 51 O.S., §§ 151 *et seq.*, Midwest City agrees to indemnify and hold harmless Participant and its officers, directors and employees (the "Indemnified Parties") from and against any and all liabilities, losses, damages, costs, expenses and disbursements, including reasonable legal fees, expert witness fees, litigation related expenses, and court costs in such litigation or proceeding, whether arising out of a claim or loss of or damage to property or injury to or death of any person, including any Indemnified Party, or otherwise, occurring while Midwest City is operating under and performing duties and responsibilities as required by this Agreement.

11. This Agreement shall be deemed effective and legally binding upon execution by both of the parties hereto.

12. This Agreement may be amended upon the mutual agreement of the parties.

13. All notices required to be given hereunder shall be in writing and shall be: delivered in person (and a confirming copy sent by first class mail); or shall be mailed by registered mail; or delivered by facsimile with a return receipt showing delivery (and a confirming copy sent by first class mail) to the following addresses:

(a) To Midwest City:
City Clerk
City of Midwest City
100 North Midwest Boulevard
Midwest City, Oklahoma 73110

and

Storm Water Quality Manager
8726 SE 15th St.
Midwest City, Oklahoma 73110

(b) To Participant:

City of Nichols Hills
City Clerk
6407 Avondale Dr.
Nichols Hills, Oklahoma, 73116

The parties may hereafter designate, in writing and as provided herein, other or different persons or addresses for receipt of notice.

14. When any word in this Agreement is used in the singular number, it shall include the plural and the plural, the singular, except where contrary intention plainly appears. When any word is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

15. The parties hereto, acting under authority of their respective governing bodies, have caused this Agreement to be executed in multiple counterparts, each of which shall constitute an original.

16. The parties hereto agree that it is not their intent to create any rights in or benefits to any third parties, and that no third party beneficiaries shall be created nor shall be deemed to be created by this Agreement.

17. The parties hereto agree to abide by the applicable and constitutionally valid laws of the State of Oklahoma and the United States of America. The parties further agree that any action to enforce the provisions of this Agreement or any dispute over the interpretation of this Agreement shall be resolved in a court of competent jurisdiction in Oklahoma County, Oklahoma.

18. This is the complete agreement between the parties and no statements, representations or discussions not set forth herein shall be binding upon the parties and no party is or shall be bound by any statement or representation that does not conform to this document. No party or agent of any party to this Agreement has authority to alter, modify or change this Agreement except as expressly provided herein. This Agreement shall be read as a whole and shall not be interpreted either for or against any party. This Agreement may only be amended in writing as approved and executed by the parties hereto.

19. Time shall be deemed to be of the essence of this Agreement.

20. A breach of any provision of this Agreement shall be deemed to be a breach of the entire Agreement provided however the breaching party or parties shall be given thirty (30) days notice during which to cure any breach prior to the termination of this Agreement. Provided, however, the failure of any party hereto to provide notice of a breach of this Agreement shall not be deemed a waiver of that breach or any subsequent breach of a similar or different kind or nature.

21. A determination that any provision or application of any provision of this Agreement to any party is prohibited or contrary to law shall be limited to the specific language and shall not affect the validity of the remaining provisions of this Agreement.

Approved and executed this _______ day of ___________________, 20____.

PARTICIPANT'S NAME

____
STEVEN J. GOETZINGER, Mayor

ATTEST: (Seal)

____
AMANDA COPELAND, City Clerk

REVIEWED for form and legality this _______ day of _____________________, 20___.

____
JOHN MICHAEL WILLIAMS, City Attorney

Approved and executed by the Midwest City Municipal Authority, a public trust, this _______ day of _____________, 20__.

MIDWEST CITY MUNICIPAL AUTHORITY,
a public trust

____
TIM LYON, City Manager

ATTEST: (Seal)

____
SARA HANCOCK, Secretary

REVIEWED for form and legality this _______ day of _____________________, 20___.

____
DONALD MAISCH, City Attorney

RESOLUTION NO. 1416

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION APPROVING AND ADOPTING THE CITY OF NICHOLS HILLS, OKLAHOMA, AND NICHOLS HILLS MUNICIPAL AUTHORITY BUDGETS FOR FISCAL YEAR 2021-2022; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Nichols Hills, Oklahoma has heretofore selected the Oklahoma Municipal Budget Act (the "Act") to govern its budget procedures; and

WHEREAS, the City Manager has heretofore prepared and submitted budgets for the fiscal year 2021-2022 and the City Council of the City of Nichols Hills, Oklahoma and the Trustees of the Nichols Hills Municipal Authority have held and conducted a public hearing on such proposed budgets in compliance with Title 11, Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority;'

Section 1. The attached budgets are hereby approved and adopted as the budgets for the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority for the fiscal year 2021-2022. Pursuant to the provisions of 11 O.S. Section 17-206.D, the 2016, 2018, 2019, 2020, and 2021 General Obligation Bond Issue Project Funds are considered non-fiscal and any open encumbrances and remaining unexpended appropriations of these funds at June 30, 2021 shall be re-encumbered and re-appropriated for the fiscal year ending June 30, 2022 for the same purposes as originally appropriated.

Section 2. The City Clerk is hereby authorized and directed to transmit the adopted budgets to the State Auditor and Inspector and to file a copy of the sinking fund requirements of the City of Nichols Hills, Oklahoma with the excise board of Oklahoma County. A copy of said budgets shall be kept on file in the office of the City Clerk.

Section 3. It being immediately necessary for the preservation of the peace, health, welfare, and safety of the City of Nichols Hills, Oklahoma, and the inhabitants thereof that the provisions of this resolution be put into full force and effect, an emergency is hereby declared to exist by reason whereof this resolution shall take effect and be in full force from and after its passage.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, and the Chairman and Trustees of the Nichols Hills Municipal Authority this 8th day of June, 2021.

ATTEST:

____
City Clerk

____
MAYOR, CITY OF NICHOLS HILLS
AND
CHAIRMAN OF THE NICHOLS HILLS
MUNICIPAL AUTHORITY

Reviewed as to Form and Legality:

____
City Attorney

Memorandum

To: Nichols Hills City Council
From: S. Shane Pate II, City Manager
Date: May 3, 2021
Re: Proposed Budget for 2021-2022

The following is a summary of noteworthy points regarding the proposed budget for 2021-2022 for the General Fund and Nichols Hills Municipal Authority (NHMA):

A. Revenue

a. NHMA

i. The water line item was budgeted at 96% of the Estimated Actual, or $2,828,002. Water revenue historically has experienced considerable fluctuation. Since 2013, water revenue has fluctuated an average $411k per year. These fluctuations are mostly due to rainy and drought years, and one year when the Oklahoma City Golf and Country Club on the Nichols Hills side of the City was undergoing renovation. According to Drought.gov, Nichols Hills is currently experiencing abnormally dry conditions, at 50-75% of our normal precipitation. The National Weather Service has projected a severe spring drought will affect Oklahoma and the western United States and persist through the summer. For comparison, in FY' 17-18, a drought year resulted in $3.15M water revenue to NHMA. Likewise, in FY' 16-17, a drought year resulted in $3.3M in water revenue.

ii. Sewer line items are budgeted at 95% for Nichols Hills, and 96% for Oklahoma City, of their respective Estimated Actuals.

b. General Fund

i. Most of the line items in the General Fund Revenue are budgeted at 95% of the Estimated Actuals, and overall are budgeted at 95% of the Estimated Actuals.

ii. Sales tax is budgeted at 98% of the Estimated Actuals at $4.1 million. Sales tax revenue continues to be a primary source of operational funding for the City. Despite the Covid-19 pandemic, sales tax revenue this fiscal year is estimated to slightly increase from the prior year. The hotel under construction just south of City Hall is projected to open in Fall of 2021, which we anticipate will generate additional traffic to our retail spaces. The apartment complex under construction is projected to open in the Spring of 2022, but the owner will start leasing units in October and have a soft opening in January. Nonetheless, this budget does not contemplate additional sales tax revenue from the apartment complex tenants. Accordingly, the budgeted amount is a conservative number.

iii. Use tax is budgeted at 97% of our Estimated Actuals at $785,249. Our use tax is at a record high this fiscal year at a 54% increase from the prior year. A lot of this can be attributable to better online shopping doing a better job at remitting use taxes to the proper cities, as well as increased online shopping during the pandemic. For the past several fiscal years, use tax has consistently increased.

B. Expenses

a. For FY 21-22, the combined City and NHMA budgets are increased by approximately $1.1 million. This is due primarily to providing exceedingly conservative budget constraints in our FY' 20-21 budget to navigate potential financial difficulties resulting from the pandemic. Accordingly, 58% of the increase in this budget is attributable to resuming CIP transfers, which we did not do in the prior budget. Additionally, 27% of this increase is attributable to personnel expenses, primarily due to (1) making up for cost of living increases last year and providing the same this year (4% total); and (2) a new employee supervisor position in Public Works to help administer plan review and code enforcement. The remaining 15% of the increase is summarized below.

b. General Fund

i. Workers' Compensation: We anticipate no increase.

ii. Health Insurance: In 2020, the City became a self-funded health insurance plan for its employees and dependents. The plan provides for re-insurance to the self-funded plan to cap the City's costs at just under $1 million. Our costs this year are projected to be approximately $958,000. The City sets premiums to make the plan pay for itself and control costs. This year, the City will be adjusting premiums by 5%. For comparison purposes, when we went out to bid last year, we had been quoted $1,064,352 to renew our commercial plan, so becoming a self-funded plan was a financially prudent decision even amidst the uncertainties of the pandemic.

iii. General liability and property insurance: We are still awaiting final numbers. Until we receive final numbers, which won't be until June, we have budgeted a $19,610 increase, or 10%. This is a very conservative amount.

iv. Employee Salary Increases: This budget contemplates a 4% increase. The majority of this is to account for inflation since our last cost of living adjustment in the FY' 19-20 budget. Due to the pandemic, the City did not provide cost of living adjustment to employee salaries in the FY' 20-21 budget.

v. **Added Public Works Position:** This budget contemplates adding a position to supervise our plan review and code division, to enhance how we administer Building Commission applications, building inspections, and property maintenance code enforcement.

vi. **Building Maintenance in Police and Fire Departments**: Police department will be installing higher impact glass in the front windows of City Hall. This will create a one-time $30,000 increase to the General Fund. The Fire Department will require temporary housing near fire trucks during the remodel and addition work. This will create a one-time $47,000 increase to the General Fund.

vii. **CIP Depreciation:** In FY 2016-2017, the City created a new line item for every department accounting for depreciation expenses and purchasing future capital assets. As new equipment is purchased, it is added to the depreciation schedule. This year, the total proposed CIP transfer amount is $630,041. Due to the pandemic, this amount was $0 in the current budget.

viii. **Federal Grants: (FEMA, etc.):** In the current FY 20-21 budget, we received FEMA funding through the CARES Act. In that same budget, we also incurred $1.1 million in expenses for debris clean up following the October 2020 ice storm. This FY' 21-22 budget does not factor in any FEMA reimbursement, but we do anticipate receiving up to 75% reimbursement from FEMA for our 2020 ice storm debris clean up expenses (approximately $825,000), which could appear in the current budget or the upcoming budget.

c. **NHMA:** Overall, the NHMA budget will increase by $160,787. Our leasehold transfers will decrease from NHMA to the General Fund due to greater sales tax revenues requiring less assistance from NHMA. However, OKC sanitary sewer expenditures are budgeted to increase by $117,000 due to Oklahoma City increasing the fees it charges to Nichols Hills. Software and licensing agreements associated with administering our water utilities are also expected to increase by $26,920 this year.

d. **Water impact fees:** We anticipate this fund will increase by $12,000 in the next fiscal year, which would bring the fund's accumulated amount to $122,344.

e. **Sewer impact fees:** We anticipate this fund will increase by $11,000 in the upcoming budget year, which would bring the fund's accumulated amount to $83,140.

f. **Impound fees:** In FY' 2017-2018, the City adopted a $100 fee for each vehicles impounded by the police department. The funds from these fees are used to make purchases related to law enforcement, such as e-ticket machines, software, or other police equipment. To date, that fund has accumulated to $22,774, which we have budgeted to increase by $3,500 in FY 2021-2022.

g. **Drainage fees:** In FY' 19-20, the City adopted a $3/month drainage fee on municipal utility accounts to improve the City's drainage system. This fund increases by $52,000 each year, which would bring the accumulated balance of this fund to $142,682 by the end of FY' 21-22.

CITY OF NICHOLS HILLS
BUDGET SUMMARY FOR

FY 2021-2022

	GENERAL FUND	MUNICIPAL AUTHORITY	CIP Funds	ST. & ALLEY FUND	DESIGNATED ACCTS. FUND	911 FUND	SINKING FUND	POLICE IMPOUND FUND	WATER IMPACT FEE	SEWER IMPACT FEE	DRAINAGE FEE FUND	INTERNAL SERVICE FUND	TOTAL ALL FUNDS
Proposed Revenues:													
Sales Tax	4,099,667												4,099,667
Use Tax Revenue	785,249												785,249
Tobacco Tax Revenue	36,804												36,804
Franchise Tax	313,436												313,436
Building Permits	138,131												138,131
Plumbing Permits	23,910												23,910
Electrical Permits	21,673												21,673
Roof Permits	1,368												1,368
Drive & Tree Permits	7,264												7,264
Food Vendors Permits	60												60
Garage Sale Permits	100												100
Plumbing Licenses	18,303												18,303
Electrical Licenses	9,278												9,278
General Contractor Registration	15,580												15,580
Alcohol Licenses	15,048												15,048
Dog Licenses	690												690
Alcohol Tax	9,992												9,992
Garbage	905,875												905,875
Garbage - Commercial	96,578												96,578
Solid Waste Fee	5,076												5,076
Ambulance Fees	58,132												58,132

Life and Safety	1,091												1,091
Police Fines	80,713												80,713
Interest Income	3,871	3,024		269		10	8,000	100	125	140	75	50	15,664
Leases	260,187												260,187
Misc. Income	42,799	13,968			750							10,000	67,517
Leasehold Transfer	2,194,172												2,194,172
Water		2,829,002											2,829,002
Sewer		336,114											336,114
OKC Sewer		959,418											959,418
Water Taps		14,584											14,584
MXU Installation		320											320
Past Due Penalty		12,000											12,000
Gasoline Tax				5,646									5,646
Motor Vehicle License				26,001									26,001
911 Revenue						8,000							8,000
Ad Valorem Taxes & Interest Earnings							4,799,040						4,799,040
Police Impound Fund								3,500					3,500
Impact Fees									12,000	11,000			23,000
Drainage Fee											52,000		52,000
Insurance Premiums												973,923	973,923
Transfers			630,041										630,041
Carryover Fund Balance			2,764,483	197,700	73,274	49,745		22,775	110,219	72,000	90,607		3,380,803
Total Available for Appropriation	9,145,048	4,168,430	3,394,524	229,616	74,024	57,755	4,807,040	26,375	122,344	83,140	142,682	983,973	23,234,951

Proposed Expenditures:

City Council	784												784
Administration	652,283		66,769										719,052
Treasurer/Accountant	1,307												1,307
City Attorney	200,000												200,000
Court	112,254												112,254
Police	2,726,973		193,470		68,193								2,988,636
Fire	2,104,046		565,977		3,580								2,673,603
Engineering	80,000												80,000
Street	344,529		105,634										450,163
Sanitation	895,969		406,555										1,302,524
Parks	308,990		135,515										444,505
Public Works Administration	230,168		4,370		2,251								236,789
General Government	514,466				-								514,466
Code Division	348,954		26,381										375,335
Risk Management	183,604		34,889										218,493
Information Systems	440,722		263,542										704,264
Municipal Authority		4,168,430	1,591,422										5,759,852
Street & Alley				229,616									229,616
911 Fund						57,755							57,755
Police Impound Fund								26,375					26,375
Water Impact Fund									122,344				122,344
Sewer Impact Fund										83,140			83,140
Drainage Fee Fund											142,682		142,682
Health Insurance Fund												983,973	983,973
Bond Payments - Principal, Interest etc							4,807,040						4,807,040
Total Expenditures	9,145,048	4,168,430	3,394,524	229,616	74,024	57,755	4,807,040	26,375	122,344	83,140	142,682	983,973	23,234,951

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2021-2022 PROPOSED BUDGET

	Actual Expenditure FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed Budget Minus Curren Budget
NICHOLS HILLS MUNICIPAL AUTHORITY					
PERSONNEL SERVICES	677,601	715,114	739,613	740,722	25,60
MATERIALS & SUPPLIES	46,381	42,700	36,195	43,700	1,00
OTHER SERVICES & CHARGES	2,753,558	3,249,830	3,396,089	3,307,172	57,34
Transfer to CIP	-	-	-	-	
Transfer of fund balance to CIP	-	-	-	76,836	76,83
TOTAL	3,477,540	4,007,644	4,171,897	4,168,430	160,78
CITY COUNCIL					
PERSONNEL SERVICES	782	790	784	784	
TOTAL	782	790	784	784	
CITY ADMINISTRATION					
PERSONNEL SERVICES	587,039	563,560	553,910	602,036	38,47
MATERIALS & SUPPLIES	427	700	414	500	(20
OTHER SERVICES & CHARGES	29,130	30,900	32,581	34,400	3,50
TRANSFER TO CIP	30,000	-	-	15,347	15,34
TOTAL	646,596	595,160	586,905	652,283	57,12
TREASURER					
TREASURER	1,304	1,320	1,307	1,307	
TOTAL	1,304	1,320	1,307	1,307	
CITY ATTORNEY					
OTHER SERVICES & CHARGES	236,606	215,000	198,484	200,000	(15,00
TOTAL	236,606	215,000	198,484	200,000	(15,00
MUNICIPAL COURT					
PERSONNEL SERVICES	89,217	95,531	96,309	97,504	1,97
MATERIALS & SUPPLIES	523	1,225	104	1,000	(22
OTHER SERVICES & CHARGES	11,672	12,650	23,642	13,750	1,10
TOTAL	101,412	109,406	120,055	112,254	2,84
POLICE DEPARTMENT					
PERSONNEL SERVICES	2,200,720	2,383,520	2,342,571	2,445,624	62,10
MATERIALS & SUPPLIES	5,014	7,000	3,614	7,000	
OTHER SERVICES & CHARGES	140,253	148,000	145,992	192,500	44,50
TRANSFER TO CIP	45,419	-	-	81,849	81,84
TOTAL	2,391,406	2,538,520	2,492,177	2,726,973	188,45
FIRE DEPARTMENT					
PERSONNEL SERVICES	1,702,945	1,690,440	1,746,327	1,759,995	69,55
MATERIALS & SUPPLIES	11,234	8,000	8,153	8,000	
OTHER SERVICES & CHARGES	91,431	103,414	106,932	151,680	48,26
TRANSFER TO CIP	52,204	-	-	184,371	184,37
TOTAL	1,857,814	1,801,854	1,861,412	2,104,046	302,19
ENGINEER					
OTHER SERVICES & CHARGES	91,935	80,000	112,079	80,000	
TOTAL	91,935	80,000	112,079	80,000	

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2021-2022 PROPOSED BUDGET

	Actual Expenditure FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed Budget Minus Curren Budget
STREET DEPARTMENT					
PERSONNEL SERVICES	153,265	196,402	156,674	185,256	(11,14
MATERIALS & SUPPLIES	8,695	11,550	11,196	11,550	
OTHER SERVICES & CHARGES	99,004	97,821	987,388	96,700	(1,12
TRANSFER TO CIP	51,026	-	-	51,023	51,02
TOTAL	311,990	305,773	1,155,257	344,529	38,75
SANITATION DEPARTMENT					
PERSONNEL SERVICES	600,382	616,254	639,769	615,960	(29
MATERIALS & SUPPLIES	3,225	3,600	2,905	3,600	
OTHER SERVICES & CHARGES	178,198	193,100	349,383	188,100	(5,00
Transfer to CIP	88,310	-	-	88,309	88,30
TOTAL	870,115	812,954	992,056	895,969	83,01
PARKS DEPARTMENT					
PERSONNEL SERVICES	117,044	122,490	121,398	129,816	7,32
MATERIALS & SUPPLIES	629	900	464	1,025	12
OTHER SERVICES & CHARGES	136,453	139,600	171,721	146,525	6,92
TRANSFER TO CIP	26,340	-	-	31,624	31,62
TOTAL	280,466	262,990	293,582	308,990	46,00
PUBLIC WORKS ADMINISTRATION					
PERSONAL SERVICES	188,412	178,251	180,202	191,628	13,37
MATERIALS & SUPPLIES	5,927	5,000	1,306	5,000	
OTHER SERVICES & CHARGES	23,787	31,140	29,520	33,540	2,40
TOTAL	218,126	214,391	211,028	230,168	15,77
GENERAL GOVERNMENT					
MATERIALS & SUPPLIES	30,618	20,000	18,686	20,000	
OTHER SERVICES & CHARGES	363,696	445,684	406,613	459,466	13,78
H.R.A.	20,350	35,000	21,511	35,000	
TRANSFER TO CIP	-	-	-	-	
TOTAL	414,664	500,684	446,810	514,466	13,78
CODE DEPARTMENT					
PERSONNEL SERVICES	224,879	254,644	263,136	317,841	63,19
MATERIALS & SUPPLIES	966	1,300	556	1,300	
OTHER SERVICES & CHARGES	12,812	17,743	13,967	22,243	4,50
TRANSFER TO CIP	8,280	-	-	7,570	7,57
TOTAL	246,937	273,687	277,659	348,954	75,26
SAFETY & RISK MANAGEMENT					
PERSONNEL SERVICES	136,655	142,552	149,554	159,956	17,40
MATERIALS & SUPPLIES	4,721	5,500	8,834	5,500	
OTHER SERVICES & CHARGES	6,724	11,700	7,785	12,700	1,00
TRANSFER TO CIP	5,448	-	-	5,448	5,44
TOTAL	153,548	159,752	166,172	183,604	23,85

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2021-2022 PROPOSED BUDGET

	Actual Expenditure FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed Budget Minus Curren Budget
INFORMATION SYSTEMS					
PERSONNEL SERVICES	234,746	243,695	244,345	254,858	11,16
MATERIALS & SUPPLIES	3,874	4,000	3,286	4,000	
OTHER SERVICES & CHARGES	81,488	95,200	77,402	94,200	(1,00
TRANSFER TO CIP	87,664	-	-	87,664	87,66
TOTAL	407,772	342,895	325,034	440,722	97,82
GRAND TOTAL	**11,709,013**	**12,222,820**	**13,412,700**	**13,313,478**	**1,090,67**

	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed Budget minus Current Budge
TOTAL					
PERSONNEL SERVICES	6,914,991	7,204,563	7,235,899	7,503,286	298,74
MATERIALS & SUPPLIES	122,234	111,475	95,713	112,175	70
OTHER SERVICES & CHARGES	4,256,747	4,871,782	6,059,578	5,032,976	161,19
HRA	20,350	35,000	21,511	35,000	-
TRANSFER TO CIP	394,691	-	-	630,041	630,04
GRAND TOTAL	**11,709,013**	**12,222,820**	**13,412,700**	**13,313,478**	**1,090,67**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current	% of Estimated Actual
06-00-75300	Water	$ 2,293,824	$ 2,963,993	$ 2,716,937	$ 2,946,877	$ 2,829,002	$ 112,065	96
06-00-75700	Sewer	315,685	350,533	324,520	353,804	336,114	11,594	95
06-00-75800	OKC Sewer	646,904	933,844	868,606	999,394	959,418	90,812	96
06-00-75900	Water Taps	19,029	24,822	27,578	15,352	14,584	(12,994)	95
06-0076000	MXU Installation	325	-	320	330	320	-	
06-00-77750	Past Due Penalty	15,028	12,373	17,632	2,398	12,000	(5,632)	500
06-00-79100	Interest Income	27,980	16,612	22,064	3,184	3,024	(19,040)	95
06-00-78200	Misc. Income	1,847	36,177	5,691	14,703	13,968	8,277	95
	TOTAL MUNICIPAL AUTHORITY BUDGET	**$ 3,320,622**	**$ 4,338,354**	**$ 3,983,348**	**$ 4,336,042**	**4,168,430**		
	Estimated Net Unrestricted Fund Balance as of 06/30/21					$ 2,000,000		

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
NHMA BUDGET							
06-12-80100	Salaries	$ 484,461	$ 479,038	$ 510,263	$ 527,745	534,250	$ 23,987
06-12-80200	Overtime	3,278	5,488	4,000	9,167	4,576	576
06-12-80300	FICA/Medicare	37,808	37,543	39,035	41,591	40,870	1,835
06-12-80400	Dental	3,483	3,701	4,750	4,307	4,883	133
06-12-80500	Health Insurance	77,376	84,419	86,920	88,609	84,548	(2,372)
06-12-80600	Worker's Comp.	9,553	14,061	14,465	11,355	15,190	725
06-12-80700	Unemployment	1,694	1,574	1,800	1,179	1,800	-
06-12-80800	OMRF Pension	39,147	38,940	41,381	42,877	43,464	2,083
06-12-80900	Stand-By Pay	5,700	5,450	5,800	5,978	5,200	(600)
06-12-81100	Uniform Rental	6,206	6,821	6,200	6,734	5,441	(759)
06-12-81200	Medical	251	566	500	72	500	-
TOTAL PERSONNEL SERVICES		**668,956**	**677,601**	**715,114**	**739,613**	**740,722**	**25,608**
							-
06-12-83000	Supplies	27,427	36,943	32,000	27,649	32,000	-
06-12-83200	Office Supplies	567	1,381	1,500	2,041	2,000	500
06-12-83300	Minor Tools	842	1,920	2,000	1,704	2,000	-
06-12-83400	Chemicals	2,671	3,510	4,100	1,177	4,000	(100)
06-12-83500	Safety Supplies	2,083	1,716	2,600	3,288	3,200	600
06-12-83700	Misc. Supplies		911	500	337	500	-
TOTAL MATERIALS & SUPPLIES		**33,591**	**46,381**	**42,700**	**36,195**	**43,700**	**1,000**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
NHMA BUDGET Continued							784,422
OTHER SERVICES & CHARGES							
06-12-84000	Equip. Maintenance	2,166	3,991	5,000	7,632	7,000	2,000
06-12-84100	Vehicle Maintenance	8,179	8,915	10,000	10,197	10,000	-
06-12-84300	Training/Membership	11,411	7,066	10,000	5,463	8,000	(2,000)
06-12-84400	Software Agreements	18,018	16,230	17,150	16,230	17,000	(150)
06-12-84500	Well Maintenance	32,480	51,362	55,000	39,233	55,000	-
06-12-84550	Water Quality Testing	19,389	15,399	15,000	16,049	18,000	3,000
06-12-84600	Equipment Rental	300	826	1,000	1,308	2,000	1,000
06-12-84650	Lease Agreements	36,844	38,350	41,080	67,647	68,000	26,920
06-12-84700	Telephone	10,892	11,823	12,000	9,706	15,000	3,000
06-12-84800	Utilities	126,572	166,129	160,000	179,870	180,000	20,000
06-12-84900	Fuel	19,421	20,158	21,000	21,443	21,000	-
06-12-84950	Printing & Processing - Utility Bills	13,530	16,137	13,000	15,207	15,000	2,000
06-12-85350	Emergency Repairs	-	1,238	5,000	-	5,000	-
06-12-86400	Auditing	26,312	17,370	27,500	32,085	25,000	(2,500)
06-12-87700	OKC Sanitary Sewer Charges	552,708	605,249	550,000	666,920	667,000	117,000
06-12-87800	Leasehold Transfer	1,928,012	1,773,315	2,307,100	2,307,100	2,194,172	(112,928)
		2,806,233	**2,753,558**	**3,249,830**	**3,396,089**	**3,307,172**	**57,342**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
06-12-99000	Transfer to CIP-Depreciation	320,830	76,836	-	-	76,836	76,836
	Transfer to other funds		290,999	-	-	-	-
		$ 320,830	$ 367,835	$ -	$ -	76,836	
	TOTAL NHMA BUDGET	$ 3,829,610	$ 3,845,375	$ 4,007,644	$ 4,171,897	4,168,430	$ 160,786

GENERAL FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current	% of Estimated Actual
GENERAL SALES TAX								
01-00-70250	Sales Tax	$ 4,032,964	$ 4,154,355	$ 3,095,357	$ 4,190,312	$ 4,099,667	$ 1,004,310	*98*
01-00-70350	Use Tax Revenue	391,529	603,846	524,214	809,535	785,249	261,035	*97*
01-00-70450	Tobacco Tax Revenue	35,486	39,383	36,984	38,741	36,804	(180)	*95*
		4,459,979	4,797,584	3,656,555	5,038,589	4,921,720	1,265,165	
MISCELLANEOUS TAXES								
01-00-71550	Franchise Tax	331,018	325,578	324,835	326,496	313,436	(11,399)	96
		331,018	325,578	324,835	326,496	313,436	(11,399)	
LICENSES AND PERMITS								
01-00-72050	Building Permits	156,457	93,113	77,797	145,401	138,131	60,334	95
01-00-72075	Plumbing Permits	40,008	33,202	23,314	25,168	23,910	596	95
01-00-72100	Electrical Permits	22,180	21,215	15,790	22,813	21,673	5,883	95
01-00-72125	Roof Permits	960	1,260	1,283	1,440	1,368	85	95
01-00-72150	Drive & Tree Permits	11,033	9,810	8,468	7,647	7,264	(1,204)	95
01-00-72175	Food Vendors Permits	70	80	60	223	60	-	27
01-00-72200	Garage Sale Permits	840	340	100	640	100	-	16
01-00-72300	Plumbing Licenses	29,050	28,675	23,750	19,267	18,303	(5,447)	95
01-00-72325	Electrical Licenses	11,825	13,450	12,192	9,767	9,278	(2,914)	95
01-00-72350	General Contractor Registration	16,210	16,050	14,630	16,400	15,580	950	95
01-00-72355	Sub-Contractor Registration	750	150	-	800			
01-00-72400	Alcohol Licenses	14,240	14,575	21,199	15,840	15,048	(6,151)	95
01-00-728500	Dog Licenses	770	435	462	727	690	228	95
		304,393	232,355	199,045	266,132	251,406	52,361	
INTERGOVERNMENTAL					-			
01-00-73250	Alcohol Tax	8,193	9,932	9,502	10,518	9,992	490	95
01-00-73500	PD Vest Grant	763	1,132			-		0
01-00-73900	FEMA Reimbursement	-	3,268	-	614,659	-	-	0
		8,956	14,332	9,502	625,176	9,992	489.91	
CHARGES FOR SERVICES								

Attachment: 2021-2022 Budget (5170 : 9 Resolution approving and adopting 2021-2022 Budget)

01-00-74200	Garbage	901,479	936,901	885,878	953,552	905,875	19,997	95
01-00-74500	Garbage - Commercial	114,464	107,389	106,122	101,661	96,578	(9,544)	95
01-0074700	Solid Waste Fee	5,296	5,337	5,070	5,344	5,076	6	95
01-00-74850	Ambulance Fees	60,040	60,827	57,729	61,192	58,132	403	95
01-00-74950	Life and Safety	5,512	1,322	1,437	1,136	1,091	(346)	96
		1,086,791	1,111,776	1,056,236	1,122,885	1,066,752	10,516	
FINES & FORFEITS								
01-00-76300	Police Fines	151,925	135,339	87,083	84,961	80,713	(6,370)	95
		151,925	135,339	87,083	84,961	80,713	(6,370)	
INVESTMENT EARNINGS								
01-00-78500	Interest Income	49,142	48,482	34,410	5,958	3,871	(30,539)	65
		49,142	48,482	34,410	5,958	3,871	(30,539)	
MISCELLANEOUS REVENUE								
01-00-79500	Leases	252,335	257,883	298,355	273,881	260,187	(38,168)	95
01-00-79550	Misc. Income	62,704	83,258	39,798	45,051	42,799	3,001	95
		315,039	341,141	338,153	318,932	302,985	(35,168)	
FUND BALANCE CARRYOVER								
01-00-79800	Carryover for CIP	-	-	-	-	-	-	*#DIV/0!*
		-	-	-		-		
TRANSFERS								
01-00-79900	Leasehold Transfer	1,928,012	1,773,315	2,307,100	2,307,100	2,194,172	(112,928)	*95*
		1,928,012	1,773,315	2,307,100	2,307,100	2,194,172	(112,928)	95
	Total General Fund Budget	**$ 8,635,254**	**$ 8,779,902**	**$ 8,012,919**	**$ 10,096,230**	**9,145,048**	**$ 1,132,129**	91
	Estimated Nonspendable Fund Balance 06/30/21					14,255		
	Estimated Assigned Economic Development as of 06/30/21					500,000		
	Estimated Unassigned Fund Balance 6/30/21					2,750,000		
	Net Fund Balance as of 06/30/21					3,264,255		

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022
CITY COUNCIL						
01-01-80100	Salaries	$ 720	$ 720	$ 720	$ 720	$ 720
01-01-80300	FICA	55	55	60	55	55
01-01-80700	Unemployment	7	7	10	9	9
PERSONNEL SERVICES		$ 782	$ 782	$ 790	$ 784	$ 784

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
ADMINISTRATION							
01-02-80100	Salaries	$ 420,731	$ 451,384	$ 421,292	$ 420,521	$ 445,026	$ 23,734
01-02-80200	Overtime	-	-	500	-	500	-
01-02-80300	FICA/Medicare	30,499	32,991	33,607	29,013	35,671	2,064
01-02-80400	Dental	1,607	1,576	2,067	1,401	1,800	(267)
01-02-80500	Health Insurance	40,222	40,751	44,073	36,806	55,221	11,148
01-02-80600	Worker's Comp	6,034	8,885	9,140	14,350	9,598	458
01-02-80700	Unemployment	727	808	800	-	800	-
01-02-80800	OMRF Pension	34,487	34,144	35,081	34,820	36,420	1,339
01-02-81400	Car Allowance	11,000	16,500	17,000	17,000	17,000	-
PERSONNEL SERVICES		**545,308**	**587,039**	**563,560**	**553,910**	**602,036**	**38,476**
01-02-83000	Materials & Supplies	2,347	427	700	414	500	(200)
MATERIALS & SUPPLIES		**2,347**	**427**	**700**	**414**	**500**	**(200)**
01-02-84000	Equipment Maint.	927	85	500	1,063	4,000	3,500
01-02-84300	Training/Membership	6,869	6,024	7,000	4,428	7,000	-
01-02-84400	Software Agreement	17,922	18,775	19,000	23,204	19,000	-
01-02-84700	Telephone	4,008	4,246	4,400	3,887	4,400	-
OTHER SERVICES & CHARGES		**29,726**	**29,130**	**30,900**	**32,581**	**34,400**	**3,500**
01-02-99000	Transfer to CIP	30,000	30,000	-	-	15,347	15,347
Transfers out		**30,000**	**30,000**	**-**	**-**	**15,347**	**15,347**
TOTAL ADMINISTRATION		**$ 607,381**	**$ 646,596**	**$ 595,160**	**$ 586,905**	**$ 652,283**	**$ 57,123**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022
TREASURER / ACCOUNTANT						
01-03-80100	Salary	$ 1,200	$ 1,200	$ 1,200	$ 1,200	$ 1,200
01-03-80300	FICA/Medicare	92	92	100	92	92
01-03-80700	Unemployment	12	12	20	15	15
		1,304	**1,304**	**1,320**	**1,307**	**1,307**
TOTAL TREASURER / ACCOUNTANT BUDGET		$ 1,304	$ 1,304	$ 1,320	$ 1,307	$ 1,307

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
CITY ATTORNEY							
01-04-87100	Legal Services	$ 260,901	$ 236,606	$ 215,000	$ 198,484	$ 200,000	$ (15,000)
				-	-	-	-
OTHER SERVICES & CHARGES		**260,901**	**236,606**	**215,000**	**198,484**	**200,000**	**(15,000)**
TOTAL CITY ATTORNEY		**$ 260,901**	**$ 236,606**	**$ 215,000**	**$ 198,484**	**$ 200,000**	**(15,000)**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
MUNICIPAL COURT							
01-05-80100	Salaries	$ 71,864	$ 69,119	$ 74,244	$ 76,008	75,578	$ 1,334
01-05-80200	Overtime	254	-	500	-	500	-
01-05-80300	FICA / Medicare	5,517	5,288	5,758	5,815	5,805	47
01-05-80400	Dental Insurance	402	455	517	467	450	(67)
01-05-80500	Health Insurance	6,904	7,271	7,155	7,150	7,501	346
01-05-80600	Worker's Comp.	1,512	2,221	2,285	1,794	2,400	115
01-05-80700	Unemployment	372	311	250	263	400	150
01-05-80800	OMRF Pension	4,316	4,552	4,822	4,811	4,870	48
PERSONNEL SERVICES		**91,140**	**89,217**	**95,531**	**96,309**	**97,504**	**1,973**
01-05-83000	Materials & Supplies	816	523	1,225	104	1,000	(225)
MATERIALS & SUPPLIES		**816**	**523**	**1,225**	**104**	**1,000**	**(225)**
01-05-84000	Equipment Maint.	77	85	250	186	250	-
01-05-84300	Training & Member.	798	245	700	187	700	-
01-05-84400	Software Agreement	9,815	10,633	11,000	22,036	11,500	500
01-05-84700	Telephone	937	709	700	1,233	1,300	600
OTHER SERVICES & CHARGES		**11,628**	**11,672**	**12,650**	**23,642**	**13,750**	**1,100**
TOTAL MUNCIPAL COURT BUDGET		**$ 103,584**	**$ 101,412**	**$ 109,406**	**120,055**	**112,254**	**$ 2,848**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
POLICE DEPARTMENT							
01-06-80100	Salaries	$ 1,402,564	$ 1,529,102	$ 1,640,475	$ 1,678,554	$ 1,699,283	$ 58,808
01-06-80200	Overtime	6,053	3,835	8,500	865	8,500	-
01-06-80300	FICA / Medicare	109,025	118,887	148,267	130,105	154,634	6,367
01-06-80400	Dental	8,344	9,867	12,401	10,004	12,270	(131)
01-06-80500	Health Insurance	260,946	281,618	286,440	277,924	317,356	30,916
01-06-80600	Worker's Comp	37,951	55,515	57,110	44,831	59,973	2,863
01-06-80700	Unemployment	4,460	4,908	3,500	1,875	4,500	1,000
01-06-80800	OMRF Pension	19,601	24,660	28,933	28,642	31,801	2,868
01-06-81050	Police Pension	140,824	151,718	171,394	157,144	134,807	(36,587)
01-06-81100	Uniform Allowance	18,366	19,124	25,000	12,340	21,000	(4,000)
01-06-81200	Medical Exams	1,064	1,486	1,500	288	1,500	-
PERSONNEL SERVICES		**2,009,199**	**2,200,720**	**2,383,520**	**2,342,571**	**2,445,624**	**62,104**
01-06-83000	Supplies	4,957	5,014	7,000	3,614	7,000	-
MATERIALS & SUPPLIES		**4,957**	**5,014**	**7,000**	**3,614**	**7,000**	**-**
01-06-84000	Equip. Maintenance	17,939	38,710	38,000	51,609	45,000	7,000
01-06-84100	Vehicle Maintenance	29,824	21,059	32,000	27,399	35,000	3,000
01-06-84200	Building Maintenance	1,255	3,255	3,000	1,736	30,000	27,000
01-06-84300	Training/Membership	15,737	16,210	7,000	4,564	20,000	13,000
01-06-84600	Lease & Rental	2,655	11,305	6,500	8,100	9,000	2,500
01-06-84700	Telephone	11,896	15,653	15,000	19,134	15,000	-
01-06-84800	Utilities	592	771	-	1,094	1,000	1,000
01-06-84900	Fuel	29,003	15,145	25,000	16,352	20,000	(5,000)
01-06-85000	Janitorial Service	16,050	15,625	19,000	15,150	15,000	(4,000)
01-06-85300	Animal Control	1,537	2,520	2,500	854	2,500	-
OTHER SERVICES & CHARGES		**126,488**	**140,253**	**148,000**	**145,992**	**192,500**	**44,500**
01-06-99000	Transfer to CIP	113,678	45,419	-	-	81,849	81,849
Transfers out		**113,678**	**45,419**	**-**	**-**	**81,849**	**81,849**
TOTAL POLICE DEPT. BUDGET		**$ 2,254,322**	**$ 2,391,406**	**$ 2,538,520**	**$ 2,492,177**	**2,726,973**	**$ 188,453**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
FIRE DEPARTMENT							
01-07-80100	Salaries	$ 1,111,431	$ 1,242,716	$ 1,227,606	$ 1,259,995	$ 1,283,725	$ 56,119
01-07-80200	Overtime	21,221	37,650	22,000	61,638	22,880	880
01-07-80300	Medicare	16,606	18,919	18,248	19,286	18,458	210
01-07-80400	Dental	5,625	6,369	7,234	6,534	7,596	362
01-07-80500	Health Insurance	164,809	175,094	179,687	181,664	189,983	10,296
01-07-80600	Worker's Comp.	22,200	34,606	35,600	27,946	37,385	1,785
01-07-80700	Unemployment	2,643	2,785	2,800	379	2,912	112
01-07-81000	Fire Pension	155,302	168,069	171,865	173,708	173,656	1,791
01-07-81100	Uniforms / Gear	12,845	14,229	17,000	14,003	15,000	(2,000)
01-07-81200	Medical Exams	2,968	2,508	8,400	1,175	8,400	-
PERSONNEL SERVICES		**1,515,650**	**1,702,945**	**1,690,440**	**1,746,327**	**1,759,995**	**69,555**
01-07-83000	Supplies	8,840	11,234	8,000	8,153	8,000	
MATERIALS & SUPPLIES		**8,840**	**11,234**	**8,000**	**8,153**	**8,000**	**-**
01-07-84000	Equip. Maintenance	6,594	8,192	10,000	22,346	11,500	1,500
01-07-84100	Vehicle Maintenance	10,987	13,747	12,500	7,196	12,500	-
01-07-84200	Building Maintenance	3,601	3,410	4,000	4,221	47,000	43,000
01-07-84300	Training & Membership	13,490	6,004	13,000	10,115	15,500	2,500
01-07-84400	Membership	1,090	1,136	1,500	1,752	1,500	-
01-07-84500	Fire Dept. Publications	781	720	1,000	922	1,000	-
01-07-84600	Lease Rentals	219	8,506	1,500	8,100	1,500	-
01-07-84700	Telephone	6,842	7,540	7,100	9,266	7,100	-
01-07-84800	Utilities	592	771	2,600	1,094	2,600	-
01-07-84900	Fuel	5,708	4,347	7,650	4,345	7,650	-
01-07-85200	EMSA Subsidy	29,120	27,509	29,464	33,354	30,730	1,266
01-07-86850	Software Maintenance	2,049	9,549	13,100	4,221	13,100	-
OTHER SERVICES & CHARGES		**81,072**	**91,431**	**103,414**	**106,932**	**151,680**	48,266
01-07-99000	Transfer to CIP	113,204	52,204	-	-	184,371	184,371
Transfers out		**113,204**	**52,204**	**-**	**-**	**184,371**	**184,371**
TOTAL FIRE DEPT. BUDGET		**$ 1,718,766**	**$ 1,857,814**	**$ 1,801,854**	**$ 1,861,412**	**$ 2,104,046**	**$ 302,192**

Attachment: 2021-2022 Budget (5170 : 9 Resolution approving and adopting 2021-2022 Budget)

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
ENGINEER							
01-08-86075	Engineering Fees	$ 154,361	$ 91,935	$ 80,000	$ 112,079	$ 80,000	$ -
		$ 154,361	**$ 91,935**	**$ 80,000**	**$ 112,079**	**$ 80,000**	**$ -**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
STREET DIVISION OF PUBLIC WORKS							
01-09-80100	Salaries	$ 107,625	$ 96,855	$ 126,987	$ 101,112	$ 116,339	$ (10,648)
01-09-80200	Overtime	742	771	1,500	1,708	1,872	372
01-09-80300	FICA / Medicare	8,451	7,641	9,715	7,990	8,900	(815)
01-09-80400	Dental	1,139	1,085	1,551	1,077	1,628	77
01-09-80500	Health Insurance	27,036	26,239	31,500	25,866	33,013	1,513
01-09-80600	Worker's Comp.	4,526	6,664	6,855	5,381	7,199	344
01-09-80700	Unemployment	537	530	600	634	600	-
01-09-80800	OMRF Pension	8,811	7,955	10,438	7,947	9,631	(807)
01-09-80900	Standby Pay	2,100	2,250	2,100	1,622	2,100	-
01-09-81100	Uniform Rental	6,842	3,005	4,796	2,913	3,194	(1,602)
01-09-81200	Medical Exams	330	270	360	424	780	420
PERSONNEL SERVICES		**168,140**	**153,265**	**196,402**	**156,674**	**185,256**	**(11,146)**
							-
01-09-83000	Supplies	$ 8,222	$ 6,879	$ 9,000	9,759	9,000	-
01-09-83300	Minor Tools	720	676	1,000	419	1,000	-
01-09-83500	Safety Supplies	665	1,140	1,300	1,018	1,300	-
01-09-83700	Misc. Supplies	-	-	250	-	250	-
MATERIALS & SUPPLIES		**9,606**	**8,695**	**11,550**	**11,196**	**11,550**	**-**
							-
01-09-83975	Contingency	-	-		-		-
01-09-84000	Equipment Maintenance	2,320	2,514	3,000	2,304	3,000	-
01-09-84100	Vehicle Maintenance	3,848	6,127	4,000	2,958	4,000	-
01-09-84600	Lease/Rental	150	406	800	-	800	-
01-09-84700	Telephone	1,728	1,454	1,400	1,328	1,400	-
01-09-84800	Utilities	302	434	500	583	500	-
01-09-84900	Fuel	6,951	6,343	7,121	4,452	5,000	(2,121)
01-09-85350	Emergency Repairs	-	-	-	890,799		-
01-09-85500	Street Lighting	88,424	81,726	81,000	84,964	82,000	1,000
OTHER SERVICES & CHARGES		**103,724**	**99,004**	**97,821**	**987,388**	**96,700**	**(1,121)**
							-
01-09-99000	Transfer to CIP	51,026	-	-	-	51,023	51,023
Transfers out		**51,026**	**51,026**	**-**	**-**	**51,023**	**51,023**
TOTAL STREET BUDGET		**$ 332,496**	**$ 311,990**	**$ 305,773**	**$ 1,155,257**	**$ 344,529**	**$ 38,756**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
SANITATION DIVISION OF PUBLIC WORKS							
01-10-80100	Salaries	$ 395,797	$ 409,015	$ 421,878	$ 453,940	426,751	$ 4,873
01-10-80200	Overtime	-	70	-	-	-	-
01-10-80300	FICA / Medicare	30,279	31,295	32,274	34,673	32,647	373
01-10-80400	Dental	3,968	4,510	5,168	4,627	5,425	257
01-10-80500	Health Insurance	86,502	90,932	90,026	85,671	83,128	(6,898)
01-10-80600	Worker's Comp.	15,086	22,207	22,845	17,933	23,990	1,145
01-10-80700	Unemployment	1,820	1,817	2,000	1,617	2,000	-
01-10-80800	OMRF Pension	31,400	32,242	33,751	32,475	34,140	389
01-10-81100	Uniform Rental	8,926	7,898	7,812	8,186	7,379	(433)
01-10-81200	Medical Exams	447	396	500	647	500	-
TOTAL PERSONNEL SERVICES		**574,225**	**600,382**	**616,254**	**639,769**	**615,960**	**(294)**
							-
01-10-83000	Supplies	775	1,211	1,500	1,235	1,500	-
01-10-83500	Safety Supplies	1,501	2,014	2,000	1,670	2,000	-
01-10-83700	Misc. Supplies	57	-	100	-	100	-
TOTAL MATERIAL & SUPPLIES		**2,333**	**3,225**	**3,600**	**2,905**	**3,600**	**-**
							-
01-10-84000	Equipment Maintenance	208	250	500	1,086	500	-
01-10-84100	Vehicle Maintenance	22,187	13,146	20,000	11,303	15,000	(5,000)
01-10-84800	Utilities	302	434	600	583	600	-
01-10-84900	Fuel	12,480	8,124	12,000	10,621	12,000	-
01-10-85800	Landfill Disposal	58,385	56,658	60,000	233,305	60,000	-
01-10-85825	Commercial Garbage Disposal	99,081	99,586	100,000	92,486	100,000	-
TOTAL OTHER SERVICES & CHARGES		**192,644**	**178,198**	**193,100**	**349,383**	**188,100**	**(5,000)**
							-
01-10-99000	Transfer to CIP	88,310	88,310	-	-	88,309	88,309
Transfers out		**88,310**	**88,310**	**-**	**-**	**88,309**	**88,309**
TOTAL SANITATION DEPT. BUDGET		**$ 857,512**	**$ 870,115**	**$ 812,954**	**$ 992,056**	**895,969**	**$ 83,015**

CITY OF NICHOLS HILLS
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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
PARKS DIVISION OF PUBLIC WORKS							
01-11-80100	Salaries	$ 76,885	$ 81,274	$ 85,684	$ 85,928	$ 90,248	$ 4,564
01-11-80200	Overtime	-	-	-	-	1,000	1,000
01-11-80300	FICA / Medicare	5,882	6,218	6,555	6,574	6,905	350
01-11-80400	Dental	804	910	1,034	933	1,085	51
01-11-80500	Health Insurance	13,732	14,467	14,500	14,226	15,001	501
01-11-80600	Worker's Comp.	3,017	4,442	4,570	3,587	4,799	229
01-11-80700	Unemployment	365	376	400	353	400	-
01-11-80800	OMRF Pension	6,125	6,467	6,855	6,759	7,220	365
01-11-81100	Uniform Rental	-	2,890	2,892	3,037	2,658	(234)
01-11-81200	Medical Exams	-	-	-	-	500	500
TOTAL PERSONNEL SERVICES		**106,809**	**117,044**	**122,490**	**121,398**	**129,816**	**7,326**
							-
01-11-83000	Supplies	1,637	358	500	-	500	-
01-11-83500	Safety Supplies	327	271	400	464	525	125
TOTAL SUPPLIES		**1,964**	**629**	**900**	**464**	**1,025**	**125**
							-
01-11-84000	Equipment Maintenance	-	-	-	7,614	-	-
01-11-84100	Vehicle Maint.	443	378	600	108	795	195
01-11-84900	Fuel	-	-	500	-	-	(500)
01-11-85700	Park Maintenance	10,394	11,340	13,500	36,769	18,500	5,000
01-11-85900	Park Main. Contract	125,957	124,735	125,000	127,230	127,230	2,230
OTHER SERVICES & CHARGES		**136,794**	**136,453**	**139,600**	**171,721**	**146,525**	**6,925**
01-11-99000	Transfer to CIP	26,340	26,340	-	-	31,624	31,624
Transfers out		**26,340**	**26,340**	**-**	**-**	**31,624**	**31,624**
TOTAL PARKS DIVISION BUDGET		**$ 271,907**	**$ 280,466**	**$ 262,990**	**$ 293,582**	**308,990**	**$ 46,000**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
PUBLIC WORKS ADMINISTRATION							
01-12-80100	Salaries	$ 106,771	$ 142,842	$ 134,235	137,656	145,294	$ 11,059
01-12-80300	FICA / Medicare	8,228	10,967	10,362	10,531	11,116	754
01-12-80400	Dental Insurance	402	741	1,034	884	1,085	51
01-12-80500	Health Insurance	16,001	20,201	18,500	18,054	19,062	562
01-12-80600	Worker's Comp.	1,600	2,357	2,400	1,904	2,547	147
01-12-80700	Unemployment	181	411	400	300	400	-
01-12-80800	OMRF Pension	8,529	10,803	10,820	10,874	11,624	804
01-12-81200	Medical Exams	96	90	500	-	500	-
PERSONAL SERVICES		**141,807**	**188,412**	**178,251**	**180,202**	**191,628**	**13,377**
							-
01-12-83000	Supplies	959	1,609	1,500	780	1,500	-
01-12-83200	Office Supplies	28	3,958	3,000	526	3,000	-
01-12-83700	Misc. Expenses	870	360	500	-	500	-
MATERIALS & SUPPLIES		**1,857**	**5,927**	**5,000**	**1,306**	**5,000**	**-**
01-12-84000	Equipment Maintenance	12	1,206	3,000	3,767	3,000	-
01-12-84100	Vehicle Maintenance	1,837	508	1,500	663	1,500	-
01-12-84200	Building Maintenance	2,385	5,573	4,000	5,320	4,000	-
01-12-84250	Fueling Station Maintenance	496	724	2,000	-	2,000	-
01-12-84300	Training/Membership	674	244	1,500	240	2,000	500
01-12-84600	Lease/Rental	540	683	1,500	1,942	1,500	-
01-12-84700	Telephone	3,387	3,814	4,000	3,982	4,000	-
01-12-84800	Utilities	1,649	435	1,000	583	1,000	-
01-12-84900	Fuel	1,808	1,478	2,000	4,077	3,900	1,900
01-12-85000	Janitorial Service	10,440	9,122	10,140	8,947	10,140	-
01-12-86300	Publications	-	-	500	-	500	-
OTHER SERVICES & CHARGES		**23,227**	**23,787**	**31,140**	**29,520**	**33,540**	**2,400**
							-
PUBLIC WORKS ADMIN.		**$ 166,891**	**$ 218,126**	**$ 214,391**	**$ 211,028**	**230,168**	**$ 15,777**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
GENERAL GOVERNMENT							
01-13-83000	Supplies	$ 13,441	$ 30,618	$ 20,000	$ 18,686	$ 20,000	$ -
MATERIALS & SUPPLIES		**13,441**	**30,618**	**20,000**	**18,686**	**20,000**	**-**
01-13-84000	Equipment Maintenance	23,049	16,398	27,000	23,560	24,000	(3,000)
01-13-84200	Building Maintenance	11,393	11,096	12,000	15,231	14,000	2,000
01-13-84300	Training	2,271	772	3,000	1,781	3,000	-
01-13-84600	Lease Rental	396	396	500	396	396	(104)
01-13-84700	Telephone	6,623	6,408	6,284	5,091	6,300	16
01-13-84800	Utilities	2,011	14,175	12,000	11,318	12,000	-
01-13-85000	Janitorial Service	16,150	18,264	17,000	18,090	18,260	1,260
01-13-85400	Bank Charges	29,847	33,881	34,000	35,205	34,000	-
01-13-86050	Consulting Fees	4,865	-	-	-	4,000	4,000
01-13-86100	Liability Insurance/Bonds	174,267	150,041	196,100	127,748	215,710	19,610
01-13-86300	Legal Publications	33,596	21,824	35,000	17,002	22,000	(13,000)
01-13-86400	Auditing Fees	31,304	20,670	30,000	37,914	25,000	(5,000)
01-13-86500	Election Expense	3,144	-	3,000	1,039	3,000	-
01-13-86600	ACOG Dues	2,796	2,908	3,000	5,804	3,000	-
01-13-86700	OML Dues	4,642	10,911	5,800	-	5,800	-
01-13-86800	Reassessment	21,566	26,252	26,500	54,524	28,000	1,500
01-13-86900	Postage	5,020	2,514	4,500	7,425	6,000	1,500
01-13-87000	Misc. Expenses	34,513	27,186	30,000	44,486	35,000	5,000
OTHER SERVICES & CHARGES		**407,453**	**363,696**	**445,684**	**406,613**	**459,466**	**13,782**
01-13-87100	H.R.A.	16,907	17,924	25,000	21,511	25,000	-
01-13-87200	Education Scholarship	2,149	2,426	10,000	8,574	10,000	-
HRA		**19,056**	**20,350**	**35,000**	**21,511**	**35,000**	**-**
Transfers out		**267,504**	**-**	**-**	**-**	**-**	**-**
GENERAL GOVERNMENT BUDGET		$ 707,454	$ 414,664	$ 500,684	$ 446,810	$ 514,466	**$ 13,782**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHOI
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
CODE DIVISION							
01-14-80100	Salaries	$ 119,881	$ 167,721	$ 191,266	$ 194,841	$ 242,312	$ 51,046
01-14-80200	Overtime			-	5,227	-	-
01-14-80300	FICA / Medicare	9,171	12,831	14,632	15,172	18,537	3,905
01-14-80400	Dental Insurance	804	1,215	1,551	1,429	2,170	619
01-14-80500	Health Insurance	21,039	23,365	25,400	26,106	26,713	1,313
01-14-80600	Worker's Comp.	3,541	5,181	5,330	4,184	5,597	267
01-14-80700	Unemployment	367	652	600	223	800	200
01-14-80800	OMRF Pension	9,564	13,365	15,294	15,516	19,385	4,091
01-14-81100	Uniform Rental	779	549	571	438	1,827	1,256
01-14-81200	Medical Exams			-	-	500	500
PERSONNEL SERVICES		**165,146**	**224,879**	**254,644**	**263,136**	**317,841**	**63,197**
							-
01-14-83000	Supplies	134	845	1,100	556	1,100	-
01-14-83200	Office Supplies	-	121	200	-	200	-
MATERIALS & SUPPLIES		**134**	**966**	**1,300**	**556**	**1,300**	**-**
							-
01-14-84000	Equipment Maintenance		1,349	-	-		-
01-14-84100	Vehicle Maintenance	772	1,976	1,500	1,493	2,000	500
01-14-84300	Training/Membership	560	139	1,500	-	2,000	500
01-14-84600	Software Agreement	2,678	2,721	5,443	5,535	5,443	-
01-14-84700	Telephone	2,060	4,533	2,500	4,600	6,000	3,500
01-14-84800	Utilities	302	434	1,000	583	1,000	-
01-14-84900	Fuel	897	469	1,300	809	1,300	-
01-14-86010	Abatement Cost	-	-	-	304	-	-
01-14-88850	Life and Safety	4,321	1,191	4,500	643	4,500	-
OTHER SERVICES & CHARGES		**11,590**	**12,812**	**17,743**	**13,967**	**22,243**	**4,500**
01-14-99000	Transfer to CIP	8,280	8,280	-	-	7,570	7,570
Transfers out		**8,280**	**8,280**	**-**	**-**	**7,570**	**7,570**
CODE DIVISION BUDGET		**$ 185,150**	**$ 246,937**	**$ 273,687**	**$ 277,659**	**348,954**	**$ 75,267**

CITY OF NICHOLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
SAFETY & RISK MANAGEMENT							
01-15-80100	Salaries	$ 99,302	$ 105,418	$ 110,058	$ 112,393	$ 120,446	$ 10,388
01-15-80200	Overtime			1,020	-	-	(1,020)
01-15-80300	FICA / Medicare	7,754	8,240	8,482	8,817	8,903	421
01-15-80400	Dental	402	455	517	467	517	-
01-15-80500	Health Insurance	10,635	11,718	11,019	17,161	17,880	6,861
01-15-80600	Worker's Comp.	1,518	2,221	2,285	1,794	2,400	115
01-15-80700	Unemployment	181	187	200	-	200	-
01-15-80800	OMRF Pension	7,931	8,416	8,871	8,922	9,510	639
01-15-81200	Medical Exam	-	-	100	-	100	-
PERSONNEL SERVICES		**127,724**	**136,655**	**142,552**	**149,554**	**159,956**	**17,404**
							-
01-15-83000	Supplies	4,026	4,721	5,500	8,834	5,500	-
SUPPLIES		**4,026**	**4,721**	**5,500**	**8,834**	**5,500**	**-**
							-
01-15-84000	Equipment Maintenance	-	-	100	-	100	-
01-15-84100	Vehicle Maintenance	711	417	1,000	1,374	1,000	-
01-15-84300	Training and Membership	3,760	2,270	5,000	668	5,000	-
01-15-84700	Telephone	1,004	1,587	1,800	1,061	1,800	-
01-15-84850	Wellness Program	1,748	1,966	3,000	4,138	4,000	1,000
01-15-84900	Fuel	578	484	800	545	800	-
OTHER SERVICES & CHARGES		**7,801**	**6,724**	**11,700**	**7,785**	**12,700**	**1,000**
							-
01-15-99000	Transfer to CIP	5,448	5,448	-	-	5,448	5,448
Transfers out		**5,448**	**5,448**	**-**	**-**	**5,448**	**5,448**
							-
SAFETY & RISK MANAGEMENT		**$ 144,999**	**$ 153,548**	**$ 159,752**	**$ 166,172**	**$ 183,604**	**$ 23,852**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
INFORMATION SYSTEMS							
01-16-80100	Salaries	$ 162,986	$ 169,472	$ 176,101	$ 179,267	$ 185,373	$ 9,272
01-16-80200	Overtime	-	-	500		500	
01-16-80300	FICA / Medicare	12,652	13,148	14,120	13,897	14,221	101
01-16-80400	Dental	804	910	1,034	933	898	(136)
01-16-80500	Health Insurance	28,743	30,281	29,922	29,772	31,396	1,474
01-16-80600	Worker's Comp.	3,022	4,442	4,570	3,587	4,799	229
01-16-80700	Unemployment	370	378	400	69	400	-
01-16-80800	OMRF Pension	13,205	13,715	14,648	14,418	14,871	223
01-16-81400	Car Allowance	2,400	2,400	2,400	2,400	2,400	-
PERSONNEL SERVICES		**224,181**	**234,746**	**243,695**	**244,345**	**254,858**	**11,163**
01-16-83000	Supplies	2,678	3,874	4,000	3,286	4,000	-
SUPPLIES		**2,678**	**3,874**	**4,000**	**3,286**	**4,000**	**-**
01-16-84000	Equipment Maintenance	40,577	48,988	55,000	28,972	55,000	-
01-16-84200	Building Maintenance	-	683	1,200	198	1,200	-
01-16-84300	Training/Membership	7,884	10,645	11,000	13,926	11,000	-
01-16-84600	Lease/Rental	11,198	13,609	15,000	18,071	14,000	(1,000)
01-16-84700	Telephone	3,568	4,140	5,000	3,848	5,000	-
01-16-86050	Consulting Fees	2,499	3,423	8,000	12,387	8,000	-
OTHER SERVICES & CHARGES		**65,726**	**81,488**	**95,200**	**77,402**	**94,200**	**(1,000)**
01-16-99000	Transfer to CIP	87,664	87,664	-	-	87,664	87,664
Transfers out		**87,664**	**87,664**	**-**	**-**	**87,664**	**87,664**
INFORMATION SYSTEMS		**$ 380,249**	**$ 407,772**	**$ 342,895**	**$ 325,034**	**$ 440,722**	**$ 97,827**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Dept.		Proposed Budget 2021-2022
GENERAL FUND		
Dept.	**Activity**	
	Depreciation Transfer	553,205
	Carryover from Fund Balance	1,249,897
	TOTAL AVAILABLE FUNDS	1,803,102
Administration		
07-02-88200	Furniture	4,048
07-02-88400	Software	31,600
07-02-88500	Equipment	31,121
		66,769
Police Dept.		
07-06-88100	Vehicles	31,497
07-06-88200	Furniture	4,846
07-06-88400	Software	10,080
07-06-88500	Equipment	42,000
07-06-88600	Radios	88,116
07-06-88700	Guns	16,931
		193,470
Fire Dept.		
07-07-88100	Vehicles	116,883
07-07-88150	Fire Trucks Reserve	214,403
07-07-88200	Furniture	44,675
07-07-88400	Software	3,607
07-07-88500	Equipment	87,471
07-07-88600	Radios	27,067
07-07-88800	Medical Equipment	17,000
07-07-88900	SCBA	33,088
07-07-89100	Hose	21,783
		565,977
Streets		
07-09-88100	Vehicles	39,464
07-09-88500	Equipment	51,569
07-09-89200	Monument Entry	14,601

		105,634
Sanitation		
07-10-88100	Vehicles	406,555
		406,555
Parks Dept		
07-11-88100	Vehicles	28,000
07-11-88200	Furniture	28,751
07-11-88500	Equipment	78,764
		135,515
Public Works Administration		
07-12-88100	Vehicles	1,370
07-12-88500	Capital Improvement-Equipment	3,000
		4,370
Code		
07-14-88100	Vehicles	19,570
07-14-88400	Software	6,811
		26,381
Risk Management		
07-15-88100	Vehicles	23,402
07-15-88200	Furniture	1,604
07-15-88500	Equipment	9,883
		34,889
Information Management Systems		
07-16-88200	Furniture	3,574
07-16-88300	Computers	189,177
07-16-88500	Equipment	45,658
07-16-88400	Software	7,142
07-16-88600	Radios	16,800
07-16-88500	Building - Insulation	1,191
		263,542
	TOTAL GENERAL FUND CIP FUND	**1,803,102**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	Depreciation Carryover	76,836
	Carryover from Fund Balance	1,514,586
	TOTAL AVAILABLE FUNDS	**1,591,422**
	NHMA	
13-12-88100	Vehicles	125,515
13-12-88400	Software	44,910
13-12-88500	Equipment	107,340
13-12-88600	Communications - Radios	5,271
13-12-89200	Water Wells	1,064,017
13-12-89300	Reserve for Paint water tower	100,000
13-16-88300	Computers	14,971
13-12-88000	Building	129,398
	TOTAL NHMA CIP FUND BUDGET	**1,591,422**
	Total General Fund and NHMA Capital Improvement Budget	**3,394,524**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Dept.	Activity	2020-2021 Estimated Ending Actual	Purchase Requests	Depreciation Transfer	2021-2022 Budget
GENERAL FUND	Depreciation Transfer	553,205			
	Carryover from Fund Balance	1,249,897			
	TOTAL AVAILABLE FUNDS	**1,803,102**			
Administration					
07-02-88200	Furniture	-		4,048	4,048
07-02-88400	Software	25,711		5,889	31,600
07-02-88500	Equipment	25,711		5,410	31,121
		$ 51,422			**$ 66,769**
Police Dept.					
07-06-88100	Vehicles	(8,181)	(30,000)	39,678	1,497
07-06-88200	Furniture	3,966		880	4,846
07-06-88400	Software	8,180		1,900	10,080
07-06-88500	Equipment	16,247	(42,000)	25,753	(0)
07-06-88600	Radios	76,453		11,663	88,116
07-06-88700	Guns	14,956		1,975	16,931
		$ 111,621			**$ 121,470**
Fire Dept.					
07-07-88100	Vehicles	79,000		16,883	95,883
07-07-88150	Fire Trucks Reserve	128,806		85,597	214,403
07-07-88200	Furniture	5,541	(44,675)	39,134	-
07-07-88400	Software	3,007		600	3,607
07-07-88500	Equipment	75,224	(10,000)	12,247	77,471
07-07-88600	Radios	22,443		4,624	27,067
07-07-88800	Medical Equipment	25,530	(38,000)	12,470	-
07-07-88900	SCBA	24,914		8,174	33,088
07-07-89100	Hose	17,141		4,642	21,783
		$ 381,606			**$ 473,302**
Streets					
07-09-88100	Vehicles	20,000	(28,000)	19,464	11,464
07-09-88500	Equipment	20,010		31,559	51,569
07-09-89200	Monument Entry	14,601			14,601
		$ 54,611			**$ 77,634**
Sanitation					
07-10-88100	Vehicles	318,246		88,309	406,555.00
		$ 318,246			**$ 406,555**
Parks Dept					
07-11-88100	Vehicles	13,943	(28,000)	14,057	-
07-11-88200	Furniture	22,851		5,900	28,751
07-11-88500	Equipment	67,097		11,667	78,764
		$ 103,891			**$ 107,515**

Public Works Administration					
07-12-88100	Vehicles	1,370			1,370
07-12-88500	Capital Improvement-Equipment	3,000	(3,000)		-
		$ 4,370			**$ 1,370**
Code					
07-14-88100	Vehicles	15,000		4,570	19,570
07-14-88400	Software	3,811		3,000	6,811
		$ 18,811			**$ 26,381**
Risk Management					
07-15-88100	Vehicles	19,511	(22,000)	3,891	1,402
07-15-88200	Furniture	1,604			1,604
07-15-88500	Equipment	8,326	(5,374)	1,557	4,509
		$ 29,441			**$ 7,515**
Information Management Systems					
07-16-88200	Furniture	1,574		2,000	3,574
07-16-88500	Equipment	13,829	(32,490)	31,829	13,168
07-16-88300	Computers	135,342	(94,000)	53,835	95,177
07-16-88400	Software	7,142			7,142
07-16-88500	Building - Insulation	1,191			1,191
07-16-88600	Radio/Communication	16,800	(16,800)		-
		$ 175,878			**$ 120,252**
	TOTAL GENERAL FUND CIP FUND	**$ 1,249,897**	(394,339)	553,205	**$ 1,408,763**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	Depreciation Transfer	76,836			
	Carryover from Fund Balance	1,514,586			
	TOTAL AVAILABLE FUNDS	**1,591,422**			
	NHMA				
13-12-88100	Vehicles	95,613	(28,000)	29,902	97,515
13-12-88400	Software	37,320		7,590	44,910
13-12-88500	Equipment	73,739	(70,000)	33,601	37,340
13-12-88600	Communications - Radios	4,518		753	5,271
13-12-89200	Water Wells	1,064,017			1,064,017
13-12-89300	Reserve for Paint water tower	100,000			100,000
13-16-88300	Computers	9,981		4,990	14,971
13-12-88000	Building	129,398			129,398
	TOTAL NHMA CIP FUND BUDGET	**$ 1,514,586**	(98,000)	76,836	**$ 1,493,422**
	Total General Fund and NHMA Capital Improvement Budget	**$ 2,764,483**			

CITY OF NICHOLS HILLS
STREET & ALLEY FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
02-00-73400	Gasoline Tax	$ 7,139	$ 6,903	$ 7,000	$ 5,943	$ 5,646	$ (1,354)
02-00-73450	Motor Vehicle License	27,575	27,224	27,000	27,369	26,001	(999)
02-00-78500	Interest Income	2,684	2,489	2,000	283	269	(1,731)
	TOTAL REVENUES	37,399	36,616	36,000	33,595	31,916	(4,084)
02-00-79800	Carryover			161,863	164,199	197,700	35,837
	FUNDS AVAILABLE FOR BUDGET	**$ 37,399**	**$ 36,616**	**$ 197,863**	**$ 197,794**	**229,616**	**31,753**

Account Number	Department Activity	Actual Expenditures FY 2018-19	Actual Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022	Proposed minus Current
02-09-83000	Supplies	-	-	45,000	-	45,000	-
TOTAL MATERIALS & SUPPLIES		-	-	45,000	-	**45,000**	**-**
02-09-84000	Equipment Maintenance	-	-	5,000	-	5,000	-
02-09-84100	Vehicle Maintenance	-	-	5,000	-	5,000	-
02-09-84600	Lease/Rental	-	-	5,000	-	5,000	-
02-09-85800	Contingency	-	-	137,863	-	169,616	31,753
TOTAL OTHER SERVICES & CHARGES		-	-	152,863	-	**184,616**	31,753
TOTAL STREET & ALLEY BUDGET		**$ -**	**$ -**	**$ 197,863**	**$ -**	**$ 229,616**	**$ 31,753**

Fund 03 - Designated Fund - Fire and General Employees

	Department / Activity	Actual Revenues / Expenditures FY 2018-19	Actual Revenues / Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022
03-07-72200	Fire Department	$ -	$ 214	$ -	$ 506	$ -
03-07-78550	Fire Carryover	-	-	3,322	3,325	3,580
03-13-72600	General Employees	-	-	-	-	-
	TOTAL	**$ -**	**$ 214**	**$ 3,322**	**$ 3,831**	**$ 3,580**
	Projected Expenses:					
03-07-83000	Fire Supplies	$ -	$ 519	$ 3,322	$ -	$ 3,580
03-13-83900	General Employees Welfare	-	-		-	-
	TOTAL	**$ -**	**$ 519**	**$ 3,322**	**$ -**	**$ 3,580**

Fund 04 - Police Department

	Department / Activity	Actual Revenues / Expenditures FY 2018-19	Actual Revenues / Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022
04-00-79506	Police Department	$ -	$ 1,668	$ 750	$ 1,347	$ 750
04-00-79806	Police Carryover	-	-	28,625	28,197	28,713
04-00-79300	Animal Control Revenue	-	36,172	-	5,000	-
	Animal Control Carryover	-	-	34,251	34,251	38,730
	TOTAL	**$ -**	**$ 37,840**	**$ 63,626**	**$ 68,795**	**$ 68,193**
	Projected Expenses:					
04-06-83000	Police Supplies	-	2,982	29,375	659	29,463
04-06-83300	Animal Control Supplies		2,421	34,251	17	38,730
					-	
	TOTAL	**$ -**	**$ 5,403**	**$ 63,626**	**$ 676**	**$ 68,193**

Fund 05 - Public Works

	Department / Activity	Actual Revenues / Expenditures FY 2018-19	Actual Revenues / Expenditures FY 2019-20	Current Budget FY 2020-2021	Estimated Actual FY 2020-2021	Proposed Budget FY 2021-2022
05-00-79512	Public Works Department	$ -	$ 187	$ -	$ 270	$ -
05-00-79812	Public Works Carryover	-		-	2,159	2,251
	TOTAL	**$ -**	**$ 187**	**$ -**	**$ 2,429**	**$ 2,251**
	Projected Expenses:					
05-12-83000	P.W. Supplies	$ -	$ 47	$ -	$ -	$ 2,251
					-	
	TOTAL	**$ -**	**$ 47**	**$ -**	**$ -**	**$ 2,251**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SINKING FUND

		2021-2022
Resources		
Ad Valorem Taxes	$	4,799,040
Interest Income		8,000
Total Resources Available	$	4,807,040
Estimated Expenditures (Debt Service)		
Bank Charges	$	1,000
Principal Payments on G.O. Bonds:		3,825,000
Interest Payments on G.O. Bonds:		979,090
Agent Fees		1,950
Total Expenditures	$	4,807,040

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
911 Fund

REVENUES

	Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
10-00-71800	911 Revenue	7,528	9,145	8,000	8,593	8,000
10-00-78500	Interest Income	748	661	10	75	10
10-00-79800	Carryover	-	-	43,308	43,245	49,745
	TOTAL REVENUES	**$ 8,276**	**$ 9,806**	**$ 51,318**	**$ 51,913**	**$ 57,755**

EXPENDITURES

	Activity	Actual Expenses FY 2019-20	Actual Expenses FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
10-13-83000	Materials & Supplies	-	-	500	-	500
10-26-83975	Contingency Fund	1,060	250	50,818	-	57,255
	TOTAL EXPENDITURES	**$ 1,060**	**$ 250**	**$ 51,318**	**$ -**	**$ 57,755**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
Impound Fee - Police

REVENUES

	Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
11-00-76350	Police Impound Fees	$ 6,600	$ 4,700	$ 3,500	1,733	$ 3,500
11-00-78500	Interest Income	319	330	250	35	100
11-00-79800	Carryover	-	-	20,539	20,948	22,775
	TOTAL REVENUES	$ 6,919	$ 5,030	$ 24,289	$ 22,716	**$ 26,375**

EXPENDITURES

	Activity	Actual Expenses FY 2018-19	Actual Expenses FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
11-06-84000	Equipment Maintenance	-	-	5,000	-	5,000
11-06-86850	Software Maintenance	-	-	4,000	-	4,000
11-06-86875	Automated License Plate Reader Maintenance	-	-	15,289	-	17,375
	TOTAL EXPENDITURES	$ -	$ -	$ 24,289	$ -	**$ 26,375**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
WATER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
14-00-75350	Water Capacity Charges	$ 37,732	$ 15,970	$ 4,000	16,997	$ 12,000
14-00-78500	Interest Income	1,523	1,524	1,500	165	125
14-00-79800	Carryover	-	-	92,241	94,498	110,219
	TOTAL REVENUES	**$ 39,255**	**$ 17,494**	**$ 97,741**	**$ 111,660**	**$ 122,344**

EXPENDITURES

	Activity	Actual Expenses FY 2018-19	Actual Expenses FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
14-22-89900	Capital - Water System	-	-	97,741	-	122,344
	TOTAL EXPENDITURES	$ -	$ -	**$ 97,741**	**$ -**	**$ 122,344**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SEWER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
15-00-75350	Sewer Capacity Charges	$ 24,870	$ 16,579	$ 15,000	22,106	$ 11,000
15-00-78500	Interest Income	$ 1,249	$ 1,298	$ -	143	$ 140
15-00-50300	Carryover	37,027	-	80,986	81,023	72,000
	TOTAL REVENUES	$ 63,146	$ 17,877	$ 95,986	$ 103,272	**$ 83,140**

EXPENDITURES

	Activity	Actual Expenses FY 2018-19	Actual Expenses FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
15-23-89900	Capital - Sewer System	-	-	95,986	25,000	83,140
	TOTAL EXPENDITURES	$ -	$ -	$ 95,986	$ 25,000	**$ 83,140**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
DRAINAGE FEE FUND

REVENUES

	Activity	Actual Revenues FY 2018-19	Actual Revenues FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
17-00-75370	Drainage Fee	$ -	$ 27,186	$ 52,358	65,292	$ 52,000
17-00-78500	Interest Income	-	16	625	77	75
17-00-50300	Carryover	-	-	19,899	28,838	90,607
	TOTAL REVENUES	**$ -**	**$ 27,202**	**$ 72,882**	**$ 94,207**	**$ 142,682**

EXPENDITURES

	Activity	Actual Expenditures FY 2018-19	Actual Expenses FY 2019-20	Current Budget FY 2020-2021	Est. Actual FY 2020-2021	Proposed Budget FY 2021-2022
17-24-89900	Drainage System		-	72,882	7,200	142,682
	TOTAL EXPENDITURES	**$ -**	**$ -**	$ 72,882	$ 7,200	**$ 142,682**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
HEALTH INSURANCE INTERNAL SERVICE FUND

		2021-2022
Resources		
Charges for sevices	$	973,923
Interest Income		50
Miscellaneous Income		10,000
Total Resources Available	$	983,973
Estimated Expenditures		
Bank Charges	$	1,000
Premium expense		192,021
Administration Cost		36,126
Claims		754,826
Total Expenditures	$	983,973

BUDGET SUPPLEMENT FORM

Fund: General Fund
Amendment #: 2
Fiscal Year: 2020/2021

Account #	Account Name	Estimated Revenue Increase	Estimated Revenue Decrease	Appropriations Increase	Appropriations Decrease
01-05-80100	Salary			2,000.00	
01-07-80200	Overtime			35,000.00	
01-07-80500	Health Insurance			25,000.00	
01-15-80500	Health Insurance			5,000.00	
01-16-80500	Health Insurance			2,500.00	
01-08-86075	Engineering Fees			65,000.00	
01-09-85350	Emergency Repairs			895,623.60	
01-10-85800	Landfill Disposal			135,000.00	
01-11-85700	Parks Maintenance			20,000.00	
01-00-70250	Sales Tax	925,000.00			
01-00-70350	Use Tax	235,000.00			
01-13-86100	Liability Insurance				25,123.60
	TOTALS	1,160,000.00	0	1,185,123.60	25,123.60

EXPLANATION:

Increase appropriations for ice strom recovery, overtime, and health insurance premiums

Date ______ Mayor ______

Date ______ City Clerk/Finance Director ______

BUDGET SUPPLEMENT FORM

Fund: Health Insurance Fund
Amendment #: 1
Fiscal Year: 2020-2021

		Estimated Revenue		Appropriations	
Account #	**Account Name**	**Increase**	**Decrease**	**Increase**	**Decrease**
18-00-79805	Premium Revenue	100,000.00			
18-13-80520	Health Insurance Claims			100,000.00	
	TOTALS	100,000.00	0	100,000.00	0

EXPLANATION:

Increase appropriations for Health Insurance Claims.

Date ______________ Mayor ______________

Date ______________ City Clerk/Finance Director ______________

MONTGOMERY INTEGRA insurance services

1019 Waterwood Parkway, Suite E-11
Edmond, OK 73034
Phone 281-235-3982
Fax 405-562-5814

June 2, 2021

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: 07/01/2021 Contract

SUBJECT: Employee Benefits Plans – City of Nichols Hills Fiscal Year 07/01/2021 – 06/30/2022

Outline of Plan coverages renewing 07/01/2021 – 06/30/2022 to be serviced by Steven Montgomery, Montgomery Integra Insurance:

- Assured Benefits Administrator - #2610 – Continuing Plan as installed – Rate Increase for this Year
- Delta Dental – #0002086 – No Plan Changes or Rate Changes
- VSP Vision Plan - #30049418 – No Plan Changes or Rate Changes
- Dearborn National (Group Life) - #F020238 – No Plan Changes or Rate Changes
- Keystone Flex Plan – No Changes or Cost Changes
- Keystone HRA – No Changes or Cost Changes
- America Fidelity Worksite Benefits – Same Plan offerings

____ __________________
Steven Montgomery – Montgomery Integra Insurance Date

____ __________________
City of Nichols Hills Representative Date

9.c.b

City of Nichols Hills - July 1, 2021
Employee Benefits Enrollment Guide

Attachment: Insurance Booklet (5241 : Employee Health Insurance 2021-2022)

INTEGRA insurance services

Montgomery Integra Insurance steven@montgomeryintegra.com
1019 Waterwood Parkway, Suite E11 281-235-3982
Edmond, OK73034

Contact Information

Refer to this list when you need to contact one of your benefit vendors. For general information contact HR.

CITY OF NICHOLS HILLS

Contact Name: Sherry Dickson or Amanda Copeland
Contact Phone Number: 405-843-6637
Email Address: sdickson@nicholshills.net

MEDICAL

Provider Name: Assured Benefits Administrators
Provider Phone Number: 1-800-247-7114
Provider Web Address: www.abadmin.com

Physician Finder:

https://uhss.welcometouhc.com/

****Select Choice Plus Network******

DENTAL

Provider Name: Delta Dental Of Oklahoma
Provider Phone Number: 405-607-2100
Provider Web Address: www.deltadentalok.org

LIFE AND AD&D

Provider Name: Dearborn National/BCBS
Dearborn National@ Provider Phone Number: 800-348-4512
Provider Web Address: www.dearbornnational.com

HRA & FLEXIBLE SPENDING ACCOUNT

Provider Name: Keystone Flex Administrators, LLC
Provider Phone Number: 405-285-1184
Provider Web Address: www.keystoneflex.com

Vision

Provider Name: VSP — Vision Service Plan
Provider Phone Number: (800)877-7195
Provider Web Address: www.vsp.com

Supplemental

Provider Name: American Fidelity
Provider Phone Number: (800) 662-1113
Provider Web Address: www.americanfidelity.com

FOR ADDITIONAL INFORMATION AND/OR ASSISTANCE WITH YOUR EMPLOYEE BENEFITS

Provider Name: Montgomery Integra Insurance
Contact: Steven Montgomery 281-235-3982
steven@montgomeryintegra.com

While City of Nichols Hills is interested and concerned about the health of our employees and their families, we have HIPPA Privacy Compliance obligations which limit us to the information shared. If you are experiencing a claim issue and cannot get it resolved by calling Customer Service with the Insurance Company, we ask that you contact our broker at Montgomery Integra. For assistance with claims issues, Steve will need a copy of your Explanation of Benefits (EOB), your SSN or Member ID and date of birth.

Welcome to Open Enrollment

Elections you make during open enrollment will become effective 07/01/2021.

City of Nichols Hills offers you and your eligible family members a comprehensive and valuable benefits program. We encourage you to take the time to educate yourself about your options and choose the best coverage for you and your family.

Qualifying Events

PLEASE NOTE: Other than the annual Open Enrollment Period, you cannot make changes to your coverage during the year unless you experience a change in family status, such as:

- Gain or loss of coverage. Loss of eligibility of a covered dependent
- Death of your covered spouse or child
- Birth or adoption of a child
- Marriage, divorce, or legal separation

You have 30 days from a change in family status to make changes to your current coverage.

For assistance or questions, please contact:

City of Nichols Hills —Sherry Dickson

PHONE: 405-843-6637 EMAIL: sdickson@nicholshills.net

Who is Eligible?

If you are a City of Nichols Hills full-time employee (working 30 or more hours per week) you are eligible to enroll in the benefits described in this guide. The following family members are eligible for medical, dental coverage: All eligible dependents.

How to Enroll

The first step is to review your current benefit elections. Verify your personal information and make any changes if necessary. Make your benefit elections. Once you have made your elections, you will not be able to change them until the next open enrollment period unless you have a qualified change in status.

When to Enroll

The open enrollment period runs from May 1, 2021 through May 31 , 2021. The benefits you elect during open enrollment will be effective from 07/01/2021 through 06/30/2022. We currently are setting up time slots to enroll with our enrollment specialist. They will be available on 05/13, 05/18, at the Administration Offices, and 05/12 at the City Works Building. If you have not been contacted to set up a time to enroll, you can reach out to your supervisor to get this scheduled.

How to Make Changes

Unless you have a qualified change in status, you cannot make changes to the benefits you elect until the next open enrollment period. Qualified changes in status include: marriage, divorce, legal separation, domestic partnership status change, birth or adoption of a child, change in child's dependent status, death of spouse, child or other qualified dependent, change in residence due to an employment transfer for you, your spouse or domestic partner, commencement or termination of adoption proceedings, or change in spouse's or domestic partner's benefits or employment status.

2021 MEDICAL BENEFITS
Assured Benefits Adminstrators

Medical coverage will be provided by our Claims Administrator Assured Benefits Adminisrators. The deductible amounts are $1,000 per Individual and S2000 per Family. We will also continue our HRA Benefit of $650 per Individual / $1,300 per family and will apply to deductible expenses only.

Plan	**Assured Benefits Administrators**
Network	United Healthcare Choice Plus
Benefits	
EMPLOYEE DEDUCTIBLE (in network Single/Family)	$1,000.00/$2,000.00
EMPLOYEE OUT OF POCKET MAXIMUM (includes deductible, Single/Family)	$4,000.00/$8,000.00
Coinsurance	20% coinsurance
Primary Care Office Visit Copay	$25.00
Specialist Office Visit Copay	$25.00 designated network, $50.00 network
Urgent Care Vistit Copay	$50.00
Telemedicine Services	20% coinsurance after deductible
Visit with Designated Virtual Visit Network Provider	$0.00
Rehabilitation Services - Physical, Speech, Occupational Therapy & Muscle Manipulation, Pulmonary & Cardiac Rehabilitation Therapy	$25.00 copay, 20 visits for pulmonary, physical, occupational, speech, and manipulative, 36 visits cardiac
Prescriptions Drugs	
Preferred/Non-preferred Generic	Tier 1 - $10.00 copay
Preferred Brand	Tier 2 - $30.00 copay
Non-Preferred Brand	Tier 3 - $50.00 copay
Preferred Specialty	
Non-Preferred Specialty	
Emergency Room	$250.00 copay + 20% coinsurance
Hospital Stay	20% coinsurance after deductible
Outpatient Surgery	20% coinsurance after deductible

For further plan details see Benefit Summary in Assured Benefits packet.

The website for additional information is www.abadmin.com and the customer service number is 1-800-247-7114. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982

Medical Plan Rates

Monthly Elections	Total Billed Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$612.54	100%	$0.00
Employee & spouse	$1,347.58	100% employee rate; 65% of spouse	$128.63
Employee & child	$1,133.23	100% employee rate; 65% of child(ren)	$91.12
Family	$1,960.16	100% employee rate; 65% of dependents	$235.83

Health Care and Dependent Care Flexible Spending Accounts Keystone Flex Administrators, LLC

The FSA plan is a voluntary plan funded by the employee for unreimbursed medical expenses such as prescription drugs, co-pays, deductible expenses, coinsurance, out-of-pocket dental expenses, out-of-pocket vision expenses such as glasses, contacts, exams, certain over the counter items, etc.

For Medical Flexible Spending Account, City of Nichols Hills employees can choose to elect a minimum of $60 and a maximum of $2,750 annually for this plan based upon their anticipated out-of-pocket medical expenses.

For Dependent Care Spending Account, City of Nichols Hills employees can choose to elect up to the maximum for dependent care, which is $5,000 per year.

Both of these plans operate on a "use it or lose it" rule. Expenses have to be incurred during the benefit period.

The City of Nichols Hills plan will run from 7/1/2021 to 6/30/2022, however, there is a 2 1/2 month grace period which allows employees to be able to incur expenses from 7/1/2021 to 9/15/2022 for this 2021 plan year, with a 90 day "run out" which means all claims must be filed no later than 9/30/2022, or all remaining funds will be lost. Claim forms should be submitted to Keystone Flex for reimbursement

HRA — Health Reimbursement Arrangement Keystone Flex Administrators, LLC

The City of Nichols Hills HRA will reimburse up to $650 per employee with no more than 2 per family (for family coverage). You are required to meet the first $350 of the deductible, and then the plan pays from $351 up to $1,000. For reimbursement you must submit an Explanation of Benefits from the insurance carrier along with the appropriate claim form to Keystone Flex for reimbursement.

2021 Dental Benefits

Delta Dental of Oklahoma

You will continue to pay the dependent cost through bi-weekly payroll deductions. This plan allows you to seek treatment from both In-Network and Out of Network dental providers, however it is in your best financial interest to seek an in-network dentist.

Delta Dental of Oklahoma		
Type of Service	In - Network	Out-of-Network
Preventative Services	100% (Deductible does not apply)	100%
Deductible	$50 Individual/$150 Family	
Basic Services	80%	80%
Major Services	60%	60%
Annual Maximum	$2,000 Per Person	
Orthodontic Services	50%	50%
Orthodontic Lifetime Maximum	$1,000 Per Person	

See Attached Delta Dental Plan Summary

The website for additional information is wuw.deltadentalok.org and the customer service phone number is 405-607-2100. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra.com. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982

Monthly Elections	Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$43.06	100%	so
Employee/Spouse	$86.10	100% employee rate; 0% of dependents	$21.52
Employee/Child(ren)	$123.42	100% employee rate; 0% of dependents	$40.18
Family	$156.48	100% employee rate; 0% of dependents	$56.71

Delta Dental Program Highlights

For Employees of **CITY OF NICHOLS HILLS • 0002086**
Delta Dental PPO – Plus Premier • July 2020

Your Program Highlights provides a brief description of the most important features of your group's dental benefits program. If you have more specific questions regarding your benefits, please contact Delta Dental of Oklahoma's Customer Service Department at **405-607-2100 (OKC Metro)** or **800-522-0188 (Toll Free).**

Dental benefits for participants and covered dependents are payable for eligible dental treatment not otherwise limited or excluded, and shall be paid in accordance with the benefit provisions of your plan, as follows:

Percent Payable for Covered and Allowable Dental Services	
Class I: Diagnostic and Preventive Services	100%
Class II: Basic Services such as amalgam and composite fillings	80%
Class III: Major Services such as crowns, dentures and implants	60%
Class IV: Orthodontic Services are available to dependent children under age twenty-six (26)	50%

Deductible and Maximum Amounts	
Annual Maximum Benefit and Deductible Accumulation Period	July 1 - June 30
Annual Deductible Per Person – applies to Classes II and III	$50*
Annual Maximum Benefit Per Person – applies to Classes I, II and III combined	$2,000**
Lifetime Maximum Benefit Payment Per Child – applies to Class IV only	$1,000

*Family Deductible not to exceed 3 times the Annual Deductible Per Person.
**Benefits paid by the plan for covered oral evaluations and routine prophylaxis (cleanings) will not reduce your Annual Maximum Benefit Per Person for Classes I, II and III combined services.

Endodontics, Periodontics and Oral Surgery are covered benefits under Class III Services.

Eligible dependent children can be covered to age twenty-six (26).

The information contained herein is not intended as a Summary Plan Description nor is it designed to serve as Evidence of Coverage for this program. Some benefits are subject to limitations such as age of patient, frequency of procedure, exclusions, etc.

Your dental benefits program allows payment for eligible services performed by any properly licensed dentist. However, maximum savings and lower out-of-pocket expenses are achieved when treatment is provided by a Delta Dental participating dentist. *Below is an illustration of a typical 100/80/50/50 plan, assuming annual deductible has been satisfied.*

Delta Dental PPO participating dentist		Delta Dental Premier participating dentist		Out-of-Network dentist	
Dentist Charge	$100	Dentist Charge	$100	Dentist Charge	$100
PPO Maximum Allowable	$70	Premier Maximum Allowable	$85	Prevailing Fee	$75
Plan pays 80% of PPO Allowable	$56	Plan pays 80% of Premier Allowable	$68	Plan pays 80% of Prevailing Fee	$60
You pay **20% of PPO Allowable**	**$14**	**You pay** **20% of Premier Allowable**	**$17**	**You pay** **Balance of the dentist charge**	**$40**

How to use your dental program:

Call the dental office of your choice and make an appointment. During your first appointment be sure to provide your dentist with the following information:

- Your Group name
- Your Group number
- The employee's social security or member ID number

Your dental program allows you to:

- Change dentists and visit a specialist of your choice at any time without preapproval
- Select a different dentist for each member of your family
- Receive dental care anywhere in the world

Find a Delta Dental participating dentist:

Two-thirds of the nation's practicing dentists are Delta Dental participating dentists. To find a participating dentist, refer to our National Dentist Directory at www.DeltaDentalOK.org or call Delta Dental's Customer Service Department at 405-607-2100 (OKC Metro) or 800-522-0188 (Toll Free).

Benefit Payment Procedure

Delta Dental pays participating dentists directly. You are responsible for any co-insurance percentages, deductible amounts, charges for non-covered services and amounts in excess of your annual maximum benefit. A Delta Dental participating dentist cannot charge you for amounts payable by Delta Dental. If you obtain treatment from a nonparticipating dentist, you may have to pay the entire bill in advance. Delta Dental will directly reimburse you, or any other participant or beneficiary, if required by law, up to your plan's maximum allowable amount.

The advantage of predetermination

If you are scheduled for dental treatment that will cost more than $250, your dentist can request a predetermination of benefits by Delta Dental to determine if the proposed treatment is covered under your program, approximately how much the service will cost and your estimated share of the cost.

Filing your claim

A Delta Dental participating dentist will file your claim at no charge. If necessary, a printable claim form may be obtained on our website at www.DeltaDentalOK.org. Completed claim forms should be submitted to the address below:

Delta Dental of Oklahoma - Claims Processing Center
P.O. Box 548809
Oklahoma City, OK 73154-8809

Basic Life Insurance

Life insurance can help provide for your loved ones if something were to happen to you. Your employer provides full-time employees with the basic life and AD&D benefit as outlined below:

Life Insurance	AD&D
$50,000	$50,000

City of Nichols Hills provides this benefit to full-time employees who work at least 40 hours with group life and accidental death and dismemberment (AD&D) insurance, and pays the full cost of this benefit.

Dependent Rider can be added for an additional cost of $1.02 per pay period in the following amounts:

Spouse - $10,000	Dependent Child(ren - $5,000

Supplemental Life Insurance

While City of Nichols Hills offers basic life and AD&D insurance, some employees may want to purchase additional coverage. Think about your personal circumstances. Are you the sole provider for your household? What other expenses do you expect in the future (for example, college tuition for your child)? Depending on your needs, you may want to consider buying supplemental coverage.

Age	Monthly Rates for moker upplemental Life Insurance (rate per $1,000)										
	0-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
	0.113	0.120	0.146	0.179	0.263	0.506	0.770	1.340	1.393	2.358	3.843
	o. 037	0 047	0.066	0.099	0 158	0.255	0.413	0.637	0.992	1.693	
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

With supplemental life insurance, you are responsible for paying the full cost of coverage through your payroll deductions. You can purchase coverage for yourself in $10,000 increments up to a maximum of 5X your annual salary or $500,000. Your spouse can purchase coverage in $5,000 increments up to 50% of

Monthly Rates for Non-Smoker Supplemental Life Insurance (rate per $1,000)											
Age	0-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+
EE	0.062	0.081	0.099	0.156	0.234	0.361	0.603	0.806	1.336	2.188	*
SP	0. 037	0.047	0.066	0.099	0.158	0.255	0.413	0.637	0.992	1.693	*
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

Monthly Rates for Smoker Supplemental Life Insurance (rate per $1,000)											
Age	0-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
EE	0.113	0.120	0.146	0.179	0.263	0.506	0.770	1.340	1.393	2.358	3.843
SP	0. 037	0.047	0.066	0.099	0.158	0.255	0.413	0.637	0.992	1.693	*
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

employee's election or $250,000. You can purchase $10,000 for $1.12 or $20,000 for $2.24 for your children.

Additional employee and spousal AD&D insurance is $0.049 per $1 ,000.

Once a year, you should evaluate your assigned beneficiary. If you have had a life change during the year, you may want to change your beneficiary designation. Contact Human Resources at any time, should you elect to update your beneficiary.

Voluntary Products for 2021

Voluntary V SP Vision Plan

We have increased the Frames limited for 2019 vision benefits effective July I, 2019. This plan is offered through VSP and you can search for providers at www.vsp.com.

YOUR VSP VISION BENEFITS SUMMARY
CITY OF NICHOLS HILLS and VSP provide you with an affordable vision plan.

PROVIDER NETWORK:
VSP Choice
EFFECTIVE DATE:
07/01/2020

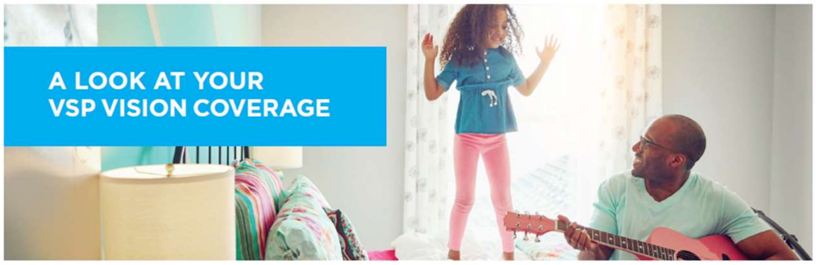
BENEFIT	DESCRIPTION	COPAY	FREQUENCY
	YOUR COVERAGE WITH A VSP PROVIDER		
WELLVISION EXAM	• Focuses on your eyes and overall wellness	$10	Every 12 months
PRESCRIPTION GLASSES		$25	See frame and lenses
FRAME	• $150 allowance for a wide selection of frames • $170 allowance for featured frame brands • 20% savings on the amount over your allowance	Included in Prescription Glasses	Every 24 months
LENSES	• Single vision, lined bifocal, and lined trifocal lenses • Impact-resistant lenses for dependent children	Included in Prescription Glasses	Every 12 months
LENS ENHANCEMENTS	• Standard progressive lenses • Premium progressive lenses • Custom progressive lenses • Average savings of 20-25% on other lens enhancements	$0 $95 - $105 $150 - $175	Every 12 months
CONTACTS (INSTEAD OF GLASSES)	• $130 allowance for contacts; copay does not apply • Contact lens exam (fitting and evaluation)	Up to $60	Every 12 months
PRIMARY EYECARE	• As a VSP member, you can visit your VSP doctor for medical and urgent eyecare. Your VSP doctor can diagnose, treat, and monitor common eye conditions like pink eye, and more serious conditions like sudden vision loss, glaucoma, diabetic eye disease, and cataracts. Ask your VSP doctor for details.	$20	As needed
EXTRA SAVINGS	**Glasses and Sunglasses** • Extra $20 to spend on featured frame brands. Go to vsp.com/offers for details. • 20% savings on additional glasses and sunglasses, including lens enhancements, from any VSP provider within 12 months of your last WellVision Exam. **Retinal Screening** • No more than a $39 copay on routine retinal screening as an enhancement to a WellVision Exam **Laser Vision Correction** • Average 15% off the regular price or 5% off the promotional price; discounts only available from contracted facilities		
YOUR COVERAGE WITH OUT-OF-NETWORK PROVIDERS			
Get the most out of your benefits and greater savings with a VSP network doctor. Call Member Services for out-of-network plan details.			

Coverage with a retail chain may be different or not apply. Log in to vsp.com to check your benefits for eligibility and to confirm in-network locations based on your plan type. VSP guarantees coverage from VSP network providers only. Coverage information is subject to change. In the event of a conflict between this information and your organization's contract with VSP, the terms of the contract will prevail. Based on applicable laws, benefits may vary by location. In the state of Washington, VSP Vision Care, Inc., is the legal name of the corporation through which VSP does business.

Log in to **vsp.com** to find an in-network provider based on your plan type.

*Only available to VSP members with applicable plan benefits. Frame brands and promotions are subject to change. Savings based on doctor's retail price and vary by plan and purchase selection; average savings determined after benefits are applied. Ask your VSP network doctor for more details.

Customer Service: (800) 877-7195
Provider Locator: (800) 877-7195 or go to www.vsp.com



SEE HEALTHY AND LIVE HAPPY WITH HELP FROM CITY OF NICHOLS HILLS AND VSP.

VSP Vision care for life

Enroll in VSP® Vision Care to get personalized care from a VSP network doctor at low out-of-pocket costs.

VALUE AND SAVINGS YOU LOVE.
Save on eyewear and eye care when you see a VSP network doctor. Plus, take advantage of Exclusive Member Extras for additional savings.

PROVIDER CHOICES YOU WANT.
It's easy to find a nearby in-network doctor. Maximize your coverage with bonus offers and savings that are exclusive to Premier Program locations—including thousands of private practice doctors and over 700 Visionworks retail locations nationwide.

PREMIER PROGRAM

Visionworks

QUALITY VISION CARE YOU NEED.
You'll get great care from a VSP network doctor, including a WellVision Exam®—a comprehensive exam designed to detect eye and health conditions.

USING YOUR BENEFIT IS EASY!
Create an account on **vsp.com** to view your in-network coverage, find the VSP network doctor who's right for you, and discover savings with exclusive member extras. At your appointment, just tell them you have VSP.

GET YOUR PERFECT PAIR

EXTRA $20 TO SPEND ON FEATURED FRAME BRANDS* + **UP TO 40%** SAVINGS ON LENS ENHANCEMENTS

bebe CALVIN KLEIN COLE HAAN FLEXON LACOSTE NINE WEST

SEE MORE BRANDS AT VSP.COM/OFFERS.

EXCLUSIVE MEMBER EXTRAS

Enroll today.
Contact us: **800.877.7195** or **vsp.com**

VSP Rates:

Monthly Elections	Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$9.33	0%	S4.67
Employee/Spouse	$14.93	0% employee rate; 0% of dependents	$7.47
Employee/Child(ren)	$15.24	0% employee rate; 0% of dependents	$7.62
Family	$24.57	0% employee rate; 0% of dependents	$12.29

American Fidelity Ancillary Products

City of Nichols Hills will now offer the following Voluntary Group Products through American Fidelity:

- Voluntary Short/Long Term Disability Policy
- Accident Protection
- Cancer Protection 2 Plan Options with Optional Critical Illness Rider
- Critical Illness Protection
- Hospital Intensive Care Protection
- Hospital Protection
- Voluntary Term Life & AD&D Insurance

These are stand-alone voluntary products and the full premium is paid by the employee. See rate sheets provided by American Fidelity for pay period deductions. All American Fidelity product information will be provide upon request, including detailed information on each product and the applicable rates at the time.

If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra Insurance. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982.

The information in this Enrollment Guide is presented for illustrative purposes and is based on information provided by the employer. The text contained in this guide was taken from various summary plan descriptions and benefit information. While every effort was taken to accurately report your benefits, discrepancies or errors are always possible. In case of discrepancy between the guide and actual plan documents, the actual plan documents will prevail. information is confidential, pursuant to the Health Insurance Portability and Accountability Act of1996. If you have any questions about the guide, please contact HR.

OMAG
3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

May 12, 2021

City of Nichols Hills

RE: City of Nichols Hills, Policy Number PRO140051904

Your OMAG Municipal Property Protection Plan (MPPP) renewal has been processed. Your invoice is enclosed. All of your policy documents may be accessed through the new OMAG Portal. If you already have an OMAG Portal account, or if you have never registered for a portal account and would like to, visit http://www.omag.org/origami to get started. The process is quick and easy, and the portal gives you great access to many useful tools.

The total premium for your MPPP renewal is $61,383.00. You may pay your premium in full, semi-annual or quarterly installments. The initial payment is due by the effective date of your MPPP policy. If you choose to make a 50% or a 25% initial payment, we will send you notices on a semi-annual or quarterly basis, respectively.

Several factors are used to determine your premium. The total insured value of your properties, ISO Fire Protection Class and deductible selected are reviewed annually and allow OMAG to provide a premium that reflects the advantages of your pool membership.

OMAG is created, owned and governed by the cities and towns we serve. We appreciate your support and participation in OMAG's MPPP. Questions regarding your renewal should be directed to me or to Dorie Spitler, Member Services Director, at 800-234-9461 or 405-657-1400.

Sincerely,

Chris Webb

Chris Webb
Underwriting Director

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405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/12/2021

INVOICE

Mail To:	Insured: City of Nichols Hills
City of Nichols Hills	Policy No.: PRO140051904 Policy Type: Property Effective Date: 7/1/2021 Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	$15,345.75	$15,345.75
			Current Amount Due	$15,345.75
	Total Policy Balance Before Payment: $61,383.00		**Payment Due By**	7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

If not paid within 45 days of due date, policy will be cancelled.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140051904 Insured: City of Nichols Hills	Amount Due: $15,345.75 Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

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Municipal Property Protection Plan
Declarations Page

1. PLAN MEMBER: **City of Nichols Hills** AGREEMENT NUMBER: **PRO140051904**
   Mailing Address: 6407 Avondale Drive
   Nichols Hills, Oklahoma 73116-6403

2. Plan Period From 12:01 A.M. Central Standard Time at the address of the Plan Member
   From 7/1/2021 to 7/1/2022
3. The Plan Member is a(n) Municipality
4. The Coverage afforded by this agreement is only with respect to the following coverages as are indicated by specific limits of coverage, for which a premium is charged.

COVERAGE			PREMIUM
COMMERCIAL PROPERTY COVERAGE			
Buildings and Business Personal Property, per schedule		Limit: $20,126,258	$56,017
Mobile Equipment, per schedule		Limit: $	$
Leased/Rented Equipment		Limit: $	$
Miscellaneous Equipment, per schedule		Limit: $	$
Fine Arts, per schedule		Limit: $237,000	$1,422
EXCESS COVERAGE			
Business Income	$225,000 per occurrence	$225,000 per location	$563
Accounts Receivable	$75,000 on premises	$85,000 off premises	$188
Valuable Papers	$75,000 on premises	$85,000 off premises	$188
Theft/Disapp/ Destr	$80,000 inside	$90,000 outside	$2,745
Earth Movement (Subject to $100,000 Deductible)		Excess Limit: $5,000,000	$260
EQUIPMENT BREAKDOWN COVERAGE			
Excluding Electrical Power Generating Equipment, per schedule			Included
Including Electrical Power Generating Equipment, per schedule			Excluded
TOTAL PREMIUM			$61,383

5. LIMITS, per Supplemental Coverage Declarations, Equipment Breakdown Declarations and other schedules.
6. DEDUCTIBLES, per Supplemental Coverage Declarations, Equipment Breakdown Declarations and other schedules.
7. This agreement is composed of this Declaration Page, Equipment Breakdown Declarations, Schedules, Forms and Endorsements, if any.

Jonathan D. Woods
OMAG Representative

Issue Date: **May 12, 2021**

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Municipal Property Protection Plan

ADDITIONAL NAMED PLAN MEMBERS

SCHEDULE OF FORMS

A. Property

Supplemental Coverage Declarations

Property Coverage Form

Replacement Cost

Earth Movement Coverage Form

Flood Coverage Form

Municipal Sales Tax Revenue Coverage Form

Business Income Coverage Form Excluding Extra Expense

Extra Expense Coverage Form

Mobile Equipment, Vehicle Equipment, and Miscellaneous Equipment Coverage Form

Builders Risk coverage Form

Leasehold Interest Coverage Form

Exclusion-Certain Computer Related Losses Due to Dates or Times (Property Coverages)

Terrorism Coverage Form

Joint or Disputed Loss Agreement

Theft Disappearance and Destruction coverage Form

Crime General Conditions

Equipment Breakdown Coverage Form

General Conditions

B. Equipment Breakdown

Equipment Breakdown Declarations

Equipment Breakdown Insuring Agreement Form

General Conditions

Equipment Breakdown Coverage Form

Exclusion of Certain Computer-Related Losses

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Municipal Property Protection Plan

Equipment Breakdown

Coverages	Limits
Equipment Breakdown Limit	$20,126,258, not to exceed $25,000,000 per occurrence
Property Damage	Included
Business Income ***	$200,000
Contingent Business Income	$25,000
Extra Expense ***	Combined with Business Income
Service Interruption ***	Combined with Business Income
Perishable Goods ***	$100,000
Ordinance & Law	$25,000
Demolition and ICC	$250,000
Expediting Expenses	$250,000
Hazardous Substances	$250,000
CFC Refrigerants	$250,000
Newly Acquired Locations	$500,000
Data Restoration	$100,000
Sanitary Sewer Overflow	$25,000 per occurrence/ $100,000 per aggregate

Coverages	Deductibles
Combined	$1,000

Other Conditions

- Extended Business Income: 5 Days
- Newly Acquired Locations: 90 Days
- Unless the interruption exceeds 24 hours we will not pay for any loss under Service Interruption or the Service Interruption component of Perishable Goods.
- 'Covered equipment' does not include any transformers associated with the generation of power. - IC Engine Units over 15 years will be valued at Actual Cash value.

*** Business Interruption, Extra Expense, Service Interruption, Perishable Goods, or any other indirect coverage not available on any Power Generation unit/facility. ***

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Municipal Property Protection Plan

City/Town: **City of Nichols Hills** AGREEMENT NUMBER: **PRO140051904**

Mortgagee, Loss Payee and/or Additional Interest Schedule

9.d.a

Property Schedule

Plan Period: 7/1/2021 to 7/1/2022
Policy Number: PRO140051904
Agent: OMAG

City of Nichols Hills

LOC# BLDG #	ADDRESS	BUILDING NAME	FBRC	SF	STORIES	YR BLT	CONST TYPE	Deductible	BLDG VALUE	CONTENTS VALUE	PREMIUM
001 001	6407 Avaondale DR	City Hall	No	19,176	1	1970	JM 0701 City Hall	$1,000	$4,167,310	$1,296,343	$20,845.00
002 001	1009 NW 75th	Public Works Admin Bldg	No	8,010	1	2016	NC 1070	$1,000	$1,380,278	$112,211	$4,869.00
002 002	1009 NW 75th	Fueling Station, Tank And Pump	No		0		Prop in Open	$1,000	$97,391	$	$339.00
002 003	1009 NW 75th	Water Well #1	No		0		Pump Station	$1,000	$9,692	$	$22.00
003 001	R1009 NW 75th	Storage Building	No	2,250	0	1998	NC 1070	$1,000	$189,371	$	$626.00
003 002	R1009 NW 75th	Water Storage Tank #12 Million Gallon	No		0	1956	Water Tower Steel	$1,000	$2,434,766	$	$5,084.00
003 003	R1009 NW 75th	Water Storage Tank #22 Million Gallon	No		0	1966	Water Tower Steel	$1,000	$2,434,766	$	$5,084.00
003 004	R1009 NW 75th	Elevated Water Tower500,000 Gallon	No		0		Water Tower Steel	$1,000	$1,028,012	$	$2,147.00
004 001	7701 N Classen Blvd	Booster Pump Bldg. & Contents	No	2,000	0	2010	Pump Station	$1,000	$1,076,891	$	$2,436.00

Property Schedule

Plan Period: 7/1/2021 to 7/1/2022
Policy Number: PRO140051904
Agent: OMAG

City of Nichols Hills

LOC# BLDG #	ADDRESS	BUILDING NAME	FBRC	SF	STORIES	YR BLT	CONST TYPE	Deductible	BLDG VALUE	CONTENTS VALUE	PREMIUM
004 002	7701 N Classen Blvd	Water Storage Tank4 Million Gallon	No	2,600	0	1982	Water Tower Steel	$1,000	$2,164,236	$	$4,519.00
005 001	1849 Westmister Place	Water Tower Storage Tank250,000	No		0	1953	Water Tower Steel	$1,000	$535,649	$	$1,118.00
006 001	Various Locations	Underground Water Pump Systemincluding	No		0	1989	Pump Station	$1,000	$620,289	$	$1,403.00
006 002	Various Locations	Water Pump Buildings	No		0	2001	Pump Station	$1,000	$319,837	$	$723.00
006 003	Various Locations	Traffic Control Devices	No		0	1991	Prop in Open	$1,000	$91,981	$	$320.00
006 004	Various Locations	Water Chlorinator & Housing	No		0	2000	Pump Station	$1,000	$36,614	$	$83.00
006 005	Various Locations	Microcomm Inc Telemetry Bldg	No		0	2004	JM 1070	$1,000	$373,331	$	$1,386.00
006 006	Various Locations	Rock Entries (49)	No		0	2006	Prop in Open	$1,000	$270,530	$	$941.00
006 007	Various Locations	Storm Siren	No		0		Prop in Open	$1,000	$15,150	$	$53.00

Property Schedule

Plan Period: 7/1/2021 to 7/1/2022
Policy Number: PRO140051904
Agent: OMAG

City of Nichols Hills

LOC# BLDG #	ADDRESS	BUILDING NAME	FBRC	SF	STORIES	YR BLT	CONST TYPE	Deductible	BLDG VALUE	CONTENTS VALUE	PREMIUM
006 008	Various Locations	Storm Siren	No		0		Prop in Open	$1,000	$23,807	$	$83.00
007 001	Davis, Kite, & Anderson Park	Playground Equipment/Gazebos	No		0		Prop in Open	$1,000	$541,059	$	$1,883.00
008 001	6850 Brentwood	Water Well #2 Incl. Generator	No		0		Pump Station	$1,000	$113,074	$	$256.00
009 001	1310 NW 79th	Water Well #3	No		0		Pump Station	$1,000	$9,692	$	$22.00
010 001	6501 NW Grand	Water Well #5 Incl. Generator	No		0		Pump Station	$1,000	$113,074	$	$256.00
011 001	Greystone & Dorchester DR.	Water Well #7	No		0		Pump Station	$1,000	$9,692	$	$22.00
012 001	6712 Grand	Water Well #8 Incl. Generator	No		0		Pump Station	$1,000	$113,074	$	$256.00
013 001	8686 N Santa FE	Water Well #10 Incl. Generator	No		0		Pump Station	$1,000	$113,074	$	$256.00
014 001	515 NE 82nd	Water Well #11	No		0		Pump Station	$1,000	$9,692	$	$22.00

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Property Schedule

Plan Period: 7/1/2021 to 7/1/2022
Policy Number: PRO140051904
Agent: OMAG

City of Nichols Hills

LOC# BLDG #	ADDRESS	BUILDING NAME	FBRC	SF	STORIES	YR BLT	CONST TYPE	Deductible	BLDG VALUE	CONTENTS VALUE	PREMIUM
015 001	7721 N. Central	Water Well #12 Incl. Generator	No		0		Pump Station	$1,000	$113,074	$	$256.00
016 001	7320 N Santa FE	Water Well #13	No		0		Pump Station	$1,000	$9,692	$	$22.00
017 001	6909 N. Santa FE	Water Well #14	No		0		Pump Station	$1,000	$9,692	$	$22.00
018 001	425 NE 70th	Water Well #15	No		0		Pump Station	$1,000	$9,692	$	$22.00
019 001	8725 N Kelly	Water Well #16	No		0		Pump Station	$1,000	$9,692	$	$22.00
020 001	1115 E. Britton RD	Water Well #17	No		0		Pump Station	$1,000	$9,692	$	$22.00
021 001	8102 N. Kelly	Water Well #18	No		0		Pump Station	$1,000	$9,692	$	$22.00
022 001	1519 E Wilshire	Water Well #19	No		0		Pump Station	$1,000	$9,692	$	$22.00
023 001	7600 Rhode Island	Water Well #20	No		0		Pump Station	$1,000	$9,692	$	$22.00

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Property Schedule

Plan Period: 7/1/2021 to 7/1/2022
Policy Number: PRO140051904
Agent: OMAG

City of Nichols Hills

LOC# BLDG #	ADDRESS	BUILDING NAME	FBRC	SF	STORIES	YR BLT	CONST TYPE	Deductible	BLDG VALUE	CONTENTS VALUE	PREMIUM
024 001	1898 E. Wilshire	Water Well #21	No		0		Pump Station	$1,000	$9,692	$	$22.00
025 001	913 NW 63rd	Water Well #22	No		0		Pump Station	$1,000	$9,692	$	$22.00
026 001	709 NW 85th	Water Well #23 Incl. Generator	No		0		Pump Station	$1,000	$113,074	$	$256.00
027 001	2020 NE 86th	Water Well #24	No		0		Pump Station	$1,000	$9,692	$	$22.00
028 001	7603 N. Mlk	Water Well #25	No		0		Pump Station	$1,000	$9,692	$	$22.00
029 001	9000 Phillips	Water Well #26	No		0		Pump Station	$1,000	$82,920	$	$187.00
									$18,717,704	$1,408,554	$56,017.00

Issue Date: 5/12/2021 **CAUSE OF LOSS: SPECIAL FORM**
PROTECTION CLASS: 02
VALUATION: REPLACEMENT COST **Signature ________________________________Date___________**

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Fine Arts Schedule

Plan Period: 7/1/2021 to 7/1/2022
Policy Number: PRO140051904
Agent: OMAG

City of Nichols Hills

Item #	Description	Item Value	Premium
0001	Fine Arts Amount	$237,000.00	$1,422.00
	Total	$237,000.00	$1,422.00

Issue Date: 5/12/2021 **CAUSE OF LOSS: SPECIAL FORM** **DEDUCTIBLE: $1,000**

Signature ________________________________

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Date of Invoice: 5/12/2021

INVOICE

Mail To:	Insured: City of Nichols Hills
City of Nichols Hills	Policy No.: GLA140054004
	Policy Type: General Liability/Auto
	Effective Date: 7/1/2021
	Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	$15,954.75	$15,954.75
			Current Amount Due	$15,954.75
	Total Policy Balance Before Payment: $63,819.00		**Payment Due By**	7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

If not paid within 45 days of due date, policy will be cancelled.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140054004	Amount Due: $15,954.75
Insured: City of Nichols Hills	Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

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Municipal Liability Protection Plan
Declarations Page

1. PLAN MEMBER: **City of Nichols Hills** AGREEMENT NUMBER: **GLA140054004**
Mailing Address: 6407 Avondale Drive
Nichols Hills, Oklahoma 73116-6403
2. Plan Period From 12:01 A.M. Central Standard Time at the address of the Plan Member
From 7/1/2021 to 7/1/2022
3. The Plan Member is a(n) Municipality
4. The Coverage afforded by this agreement is only with respect to the following coverages as are indicated by specific limits of coverage, for which a premium is charged.

COVERAGE		PREMIUM
GENERAL LIABILITY (PARTS I, IV, V, AND VI)		
A. Bodily Injury	B. Property Damage	$40,562
C. Personal Injury	D. Errors and Omissions	Coverages A,B,C,D,I,J,K,L
I. Pollution Damage	J. Defense Reimbursement	
K. Cyber/Data Breach	L. Uncovered Employment Defense	
[ ] Prior Acts Coverage		$
AUTOMOBILE LIABILITY (PART II)		Prior Acts
E. Bodily and Personal Injury F. Property Damage		$6,038
		Coverages E,F
[X] Hired and Non-owned Automobile Coverage		$43
		Hired and Non-owned
AUTOMOBILE & EQUIPMENT PHYSICAL DAMAGE (PART III)		
G. Automobile Physical Damage		$16,048
1. Comprehensive	Per Fleet Schedule	Coverages G
2. Specified Perils		
3. Collision		
[X] Hired Auto Physical Damage Limit: $150,000		$0
		Hired Auto Physical Damage
H. Equipment Physical Damage – Per equipment schedule		
[X] Mobile Equipment		$452
[X] Auto/Misc. Equipment Blanket Limit: $518,409		$684
[X] Mobile Equipment Leased/Rented Limit: $100,000		$175
		Coverages H

5. LIMITS OF LIABILITY, except for Coverages G,H,I,J,L
Losses subject to the OKLAHOMA GOVERNMENTAL TORT CLAIMS ACT:
$25,000 Each Property Damage Loss Per Occurrence, including Fire Legal
$125,000 Each Other Loss Per Occurrence
$1,000,000 Aggregate Per Occurrence
Losses not subject to the OKLAHOMA GOVERNMENTAL TORT CLAIMS ACT:
$10,000 Medical Payments for Volunteers Per Loss
$1,000,000 Each Other Loss Per Occurrence
Cyber Coverage: See Limits on Cyber/Data Breach Declarations Page
Annual Aggregate: $2,000,000 Coverages C,D
$10,000 Coverage J

$64,002
Total Premium
(This is not an invoice.)

6. DEDUCTIBLES
Coverages A,B,E,F,L: No Deductible, except for sanitary sewer overflows and electrical disruptions, which are subject to the Deductible of C & D.
Coverages C,D: **$1,000** Per Occurrence
Coverages G,H: Per Schedule of Endorsement
Coverage I: $1,000 Per Pollution Incident
Coverage J: $5,000 SIR
Coverage K: Per Applicable Cyber/Data Breach Deductible
7. This agreement is composed of this Declaration Page, the MLPP Document, Schedules, Forms and Endorsements, if any.

Jonathan D. Woods
OMAG Representative

Issue Date: June 1, 2021

Attachment: 2 OMAG GEN Liability (5244 : Property & Liability Ins for FY 21-22)

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Municipal Liability Protection Plan

ADDITIONAL NAMED PLAN MEMBERS

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Municipal Liability Protection Plan

City/Town: City of Nichols Hills

Mortgagee, Loss Payee and/or Additional Interest Schedule

9.d.c

OMAG

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Date of Invoice: 6/3/2021

INVOICE

Mail To:	Insured: City of Nichols Hills
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, Oklahoma 73116-6403	Policy No.: BND720465503 Policy Type: Bond Effective Date: 7/1/2021 Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	$612.50	$612.50
			Current Amount Due	$612.50
	Total Policy Balance Before Payment: $612.50		**Payment Due By**	7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

If not paid within 45 days of due date, policy will be cancelled.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: BND720465503 Insured: City of Nichols Hills	Amount Due: $612.50 Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

Attachment: Pate Bond (5244 : Property & Liability Ins for FY 21-22)

Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72046550 briefly described as CITY MANAGER CITY OF NICHOLS HILLS ,

for S. SHANE PATE II , as Principal,

in the sum of $ TWO HUNDRED FIFTY THOUSAND AND NO/100 Dollars, for the term beginning July 01 , 2021 , and ending July 01 , 2022 , subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 3rd day of May , 2021 .

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Vice President

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Form 90-A-8-2012

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,

State of South Dakota, its regularly elected Vice President,

as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One CITY MANAGER CITY OF NICHOLS HILLS

bond with bond number 72046550

for S. SHANE PATE II

as Principal in the penalty amount not to exceed: $250,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 3rd day of May, 2021.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Vice President

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA } ss

On this 3rd day of May, 2021, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

M. BENT
SEAL NOTARY PUBLIC SOUTH DAKOTA SEAL

M. Bent

Notary Public

My Commission Expires March 2, 2026

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F1975-11-2020

Attachment: Pate Bond (5244 : Property & Liability Ins for FY 21-22)

Western Surety Company

The State of Oklahoma requires we notify you of the following:

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

9.d.d

OMAG

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Date of Invoice: 6/3/2021

INVOICE

Mail To:	Insured: City of Nichols Hills
	Policy No.: BND720447703
City of Nichols Hills	Policy Type: Bond
6407 Avondale Dr.	Effective Date: 7/1/2021
Nichols Hills, Oklahoma 73116-6403	Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	$612.50	$612.50
			Current Amount Due	$612.50
	Total Policy Balance Before Payment: $612.50		**Payment Due By**	7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

If not paid within 45 days of due date, policy will be cancelled.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: BND720447703	Amount Due: $612.50
Insured: City of Nichols Hills	Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

Attachment: Dickson Bond (5244 : Property & Liability Ins for FY 21-22)

Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72044774 briefly described as ASSISTANT FINANCE DIRECTOR/CITY CLERK CITY NICHOLS HILLS ,

for SHERRY DICKSON , as Principal,

in the sum of $ TWO HUNDRED FIFTY THOUSAND AND NO/100 Dollars, for the term beginning July 01 , 2021 , and ending July 01 , 2022 , subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 3rd day of May , 2021 .

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Form 90-A-8-2012

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls, State of South Dakota, its regularly elected Vice President, as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One ASSISTANT FINANCE DIRECTOR/CITY CLERK CITY NICHOLS HILLS

bond with bond number 72044774

for SHERRY DICKSON

as Principal in the penalty amount not to exceed: $250,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 3rd day of May, 2021.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Vice President

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 3rd day of May, 2021, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

M. BENT
NOTARY PUBLIC
SEAL SOUTH DAKOTA SEAL

M. Bent

Notary Public

My Commission Expires March 2, 2026

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F1975-11-2020

Western Surety Company

The State of Oklahoma requires we notify you of the following:

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Form F2637

9.d.e

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Date of Invoice: 6/3/2021

INVOICE

Mail To:	Insured: City of Nichols Hills
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, Oklahoma 73116-6403	Policy No.: BND720404503 Policy Type: Bond Effective Date: 7/1/2021 Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	$927.50	$927.50
			Current Amount Due	$927.50
	Total Policy Balance Before Payment: $927.50		**Payment Due By**	7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

If not paid within 45 days of due date, policy will be cancelled.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: BND720404503 Insured: City of Nichols Hills	Amount Due: $927.50 Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

Attachment: Treasurer Bond (5244 : Property & Liability Ins for FY 21-22)

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BOND RENEWAL FOR 2021-2022

CITY OF NICHOLS HILLS

CITY TREASURER BOND
G.P. JOHNSON HIGHTOWER

BOND NUMBER 72040451
EFFECTIVE DATE: 07/01/2021
EXPIRATION DATE: 07/01/2022

$250,000.00 PENALTY

INSURING CLAUSE:

THIS CITY TREASURER BOND IS ISSUED FOR INDEFINITE TERM BUT IS INVOICED ANNUALLY.

This form does not replace the original written bond and/or any Change Notices or Riders pertaining to this bond.

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Date of Invoice: 6/3/2021

INVOICE

Mail To:	Insured: City of Nichols Hills
	Policy No.: BND720229503
City of Nichols Hills	Policy Type: Bond
6407 Avondale Dr.	Effective Date: 7/1/2021
Nichols Hills, Oklahoma 73116-6403	Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	$458.40	$458.40
			Current Amount Due	$458.40
	Total Policy Balance Before Payment: $458.40		**Payment Due By**	7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

If not paid within 45 days of due date, policy will be cancelled.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: BND720229503	Amount Due: $458.40
Insured: City of Nichols Hills	Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

Attachment: Blanket Bond (5244 : Property & Liability Ins for FY 21-22)

OMAG
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405.657.1400 • 800.234.9461 • FAX 405.657.1401

Renewal for 2021-2022

CITY OF NICHOLS HILLS

PUBLIC EMPLOYEE FAITHFUL PERFORMANCE BLANKET POSITION BOND (7)

BOND NUMBER 72022953

EFFECTIVE DATE: 07/01/2021

EXPIRATION DATE 07/01/2022

PENALTY: $100,000.00

INSURING CLAUSE:

Faithful Performance Blanket Position Bond coverage.

Insures against loss sustained by the insured through any Dishonest act committed by any of the employees and failure to faithfully perform their duties. The amount of recovery on each employee is the stated limit of liability.

This form does not replace the original written bond and/or any Change Notices or Riders pertaining to this bond.

Published in ________________________________ on _____________ ___, 2021

ORDINANCE NO. 1193

AN ORDINANCE AMENDING CHAPTER 3 OF THE NICHOLS HILLS CITY CODE REGARDING THE CITY FEE SCHEDULE; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 3 of the Nichols Hills City Code, Section 3-3 (City Fee Schedule) is hereby amended, with new language underlined and deleted language dashed through, to wit:

Sec. 3-3. Fee schedule.

The following City Fee Schedule is hereby adopted.

CITY FEE SCHEDULE

Chapter 2. Administration

Permit and inspection fees.

(a) Connection to a storm sewer $62.00

(b) Connection to a sanitary sewer, inside City $117.00

(c) Connection to a sanitary sewer, outside City $344.00

(d) Curb inlet $99.00

(e) Note: For other permit and inspection fees see Chapter 38: right-of-way use; paving and curb cuts; Portland cement, driveways and driveway approaches

Engineering services performed by the City.

(a) *Paving plans*. Where the City Engineer or his designated representative prepares paving plans, fees shall be the maximum permitted by state assessment paving laws.

(b) *All other public improvements.* The fee shall be a percentage of estimated costs as provided herein:

Estimated Construction Cost	Fee in Percentage
Up to $10,000.00	13.8
$10,001.00—$25,000.00	11.8
$25,001.00—$50,000.00	10.4
$50,001.00—$100,000.00	9.6
$100,001.00—$250,000.00	9.0
$250,001.00—$500,000.00	8.3
Over $500,000.00	7.6

Engineering services when plans and specifications are prepared by registered professional engineer.

Inspection and supervision fees shall be a percentage of estimated costs as follows:

Estimated Construction Cost	Fee in Percentage
Up to $2,000.00	6.9
$2,001.00—$5,000.00	6.3
$5,001.00—$10,000.00	5.5
$10,001.00—$25,000.00	4.9
$25,001.00—$50,000.00	4.1
Over $50,000.00	3.5

911 VoIP service fee, per month $0.50

Copies of existing public records

Paper photocopy of an existing public record, including a paper copy of an existing electronic public record, per page not exceeding 8½" × 14" in size $0.25

Certified copy of an existing public record, including a paper copy of an existing electronic public record, per page $1.00

Copy of an existing oversized public record (with "oversized" meaning existing public records available in the specific sizes indicated below):

*Image/aerial photo, 11" × 17", color $5.41

*Image/aerial photo, 11" × 17", black and white $2.79

*"Image/aerial photo" includes but is not limited to zoning maps, subdivision maps, and aerial photos.

**Line drawing, 11" × 17", color $1.62

**Line drawing, 11" × 17", black and white $0.56

**"Line drawing" includes but is not limited to engineering plans, atlas sheets, and contour maps.

Additional fee to reduce the size of any public record to 11" × 17" in size not to exceed the actual cost to the City for engaging the services of a business to reduce the record, which is required for any public record exceeding 11" × 17" in size before the City can fulfill any request to reproduce the record.

Electronic copy of existing computer data or documents onto City-issued disc, electronic copy of existing computer-generated reports onto City-issued disc, copy of an existing CD onto City-issued CD, and/or copy of an existing DVD onto City-issued DVD, per disc $4.00

Plus the following additional charge, as applicable in specific cases: the actual cost of any hardware and software that are not in the possession of the public body, that would not otherwise generally be required or used by the public body, and that are specifically required to fulfill the request and reproduce the record in computer-readable format with deletion of confidential data.

Copy of an existing photograph:

One 5" × 7" photograph provided as a picture on photo paper, each $3.00

One or more photographs provided as an electronically recorded file on City-issued media (CD, DVD), per disc $25.00

Additional fee to recover the direct cost of total time spent searching and copying existing public records, to be charged only when the request (i) is solely for commercial purposes; or (ii) would clearly cause an excessive disruption of essential City functions, as determined by the City manager or his designee, calculated for each one minute of time spent to search and copy, per minute $0.30

Provided, in no case shall this additional fee be charged when the release of records is in the public interest, such as the release of records to the news media, scholars, authors, or taxpayers seeking to determine whether City officers or employees are honestly, faithfully, and competently performing their duties as public servants.

Payment in advance of the above fees for copies of existing public records may be required by the department director or his/her designee.

Collection fee on unpaid amounts owing to City ..... 25% of amount owing

Charge for insufficient funds checks $25.00

Chapter 3. City Fee Schedule

Convenience Fees for Online Transactions

Online payments, per transaction $3.00

Chapter 4. Alcoholic Beverages

On or after October 1, 2018:

The words, terms, and phrases used herein shall be given any meanings defined for them in 37A O.S. § 1-101 et seq.

Certificates of zoning code compliance and fire, health and safety code compliance $125.00

Occupation tax - Payable annually from the date of initial payment of the fee as reflected on the City Clerk's records. The listed occupations are classified as to the type of license issued by the Alcoholic Beverage Laws Enforcement Commission.

Brewer License $1,250.00

Small Brewer License $125.00

Distiller License $3,125.00

Winemaker License $625.00

Small Farm Winery License $75.00

Rectifier License $3,125.00

Wine and Spirits Wholesaler License $3,000.00

Beer Distributor License $750.00

Retail Spirits License $605.00

Retail Wine License $1,000.00

Retail Beer License $500.00

Mixed Beverage License

Initial $1,005.00

Renewal $905.00

Mixed Beverage/Caterer Combination License $1,250.00

On Premises Beer and Wine License $500.00

Caterer License

Initial $1,005.00

Renewal $905.00

Annual Special Event License $55.00

Quarterly Special Event License $55.00

Hotel Beverage License

Initial $1,005.00

Renewal $905.00

Charitable Auction License $1.00

Charitable Alcoholic Beverage License $55.00

Annual Public Event License $1,005.00

One-Time Public Event License $255.00

Brewpub License $1,005.00

Chapter 6. Animals

Animal impoundment fee $25.00

Plus boarding and administration costs, per day $15.00

Dog and cat annual administrative regulation, inspection and license fee $5.00

Chapter 8. Buildings and Building Regulations

Oklahoma Uniform Building Code commission fee for issuance or renewal of building permits $0.50

Reroofing permits and inspections

Reroofing permit fee $85.00

Inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Registration of electrical contractors and journeyman electricians

Electrical contractor

Initial registration $150.00

Renewal registration $75.00

Journeyman electrician

Initial registration (for each journeyman electrician) $50.00

Renewal registration (for each journeyman electrician) $25.00

Fences

Building permit fee $50.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Appeals fee $750.00

Swimming pools and related structures building permit fee $50.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Registration of plumbing contractors and mechanical contractors

Plumbing contractor or mechanical contractor

Initial registration $150.00

Renewal registration $75.00

Journeyman plumber or mechanical journeyman

Initial registration (for each journeyman) $50.00

Renewal registration (for each journeyman) $25.00

Building movers and demolition contractors

Permit fee to engage in the business of moving or demolishing buildings $150.00

Permit fee to move or demolish a building $1,250.00

Registration of general contractors

Initial registration $150.00

Renewal registration $75.00

Permits and revocable permits for signs (per sign) $300

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

System Development Charges for new or modified water and/or sewer service – see Chapter 46 of this fee schedule.

Chapter 10. Businesses

Solicitation and peddler permit investigation fee $75.00

Solicitation exemption certificate investigation fee $5.00

Business Sponsored Event/Sidewalk Sale Permit fee $50.00

Residential sales permit fee $20.00

Bail bondsman fees

Permit fee $50.00

Activity fee $5.00

Pesticide applicator permit fee $50.00

Tree serviceman and tree sprayer

Permit fee $50.00

Examination fee $10.00

Coin-operated device or machine annual permit fee $29.00

Chapter 12. Cable Television

Application for grant, renewal, modification or transfer of franchise

New or initial franchise $750.00

Renewal of franchise $750.00

Transfer of franchise $500.00

Modification of franchise agreement $250.00

Any other relief $250.00

Application for grant, renewal, modification or transfer of revocable permit

New or initial revocable permit $750.00

Renewal of revocable permit $750.00

Transfer of revocable permit $500.00

Modification of revocable permit $250.00

Any other relief $250.00

Chapter 14. Courts, Fees and Costs

Municipal judge compensation (monthly administrative fee) $1250.00

Associate judge compensation (per court session conducted) $750.00

Court cost $25.00

Late fee $10.00

Court costs for warrants $5.00

Witness fees in court, per day of attendance $2.00

Plus, per mile traveled $0.05

Chapter 18. Emergency Management and Services

Penalty charge for invalid alarm

To police department $50.00

To fire department $50.00

Alarm system permit reinstatement fee $20.00

Medical service program participation fees, per month

Single-family residential utility customers $2.95

Multifamily residential utility customers $2.95

Chapter 20. Environment

Floodplain variance filing fee $25.00

Chapter 24. Health and Human Services

Food service operator certificate fees

Certificate issuance or renewal $5.00

Replacement of lost, damaged or stolen certificate $5.00

Temporary mobile food vendor permit fees

One-day permit $20.00

Thirty-day permit $30.00

One hundred eighty-day permit $125.00

Chapter 30. Nuisances

Weed abatement administrative charges $30.00

Chapter 32. Offenses

Hovering aircraft permit fee $10.00

Chapter 34. Parks and Recreation

Revocable Permit for private social activities requiring permit $20.00

Chapter 36. Solid Waste

Business permit for collecting and hauling recyclable materials from residences or businesses, annual fee $150.00

Collection and disposal charges

Single-family residences

Lots and building sites having frontage of 100 feet or less, per month $43.47

Lots and building sites having frontage of more than 100 feet, per month $47.66

Duplexes

Lots and building sites having frontage of 100 feet or less, per month per dwelling unit $43.47

Lots and building sites having frontage of more than 100 feet, per month per dwelling unit $47.66

Apartments and condominiums, per month per dwelling unit $43.47

Commercial establishments

Commercial rates*

Yards						
	2	3	4	6	8	10
1 × per week	~~$38.03~~ 38.14	~~$44.06~~ 44.19	~~$50.04~~ 50.18	~~$64.07~~ 64.26	~~$77.07~~ 77.29	~~$96.17~~ 96.45
2 × per week	~~$68.07~~ 68.26	~~$80.08~~ 80.32	~~$92.10~~ 92.37	~~$118.14~~ 118.48	~~$140.16~~ 140.57	~~$192.36~~ 192.92
3 × per week	~~$134.15~~ 134.54	~~$152.17~~ 152.61	~~$170.17~~ 170.67	~~$204.23~~ 204.83	~~$240.29~~ 240.99	~~$271.97~~ 272.76
4 × per week	~~$208.23~~ 208.83	~~$232.25~~ 232.92	~~$254.29~~ 255.03	~~$300.35~~ 301.22	~~$346.42~~ 347.43	~~$379.56~~ 380.66
5 × per week	~~$298.36~~ 299.23	~~$326.37~~ 327.31	~~$356.42~~ 357.46	~~$412.49~~ 413.69	~~$468.53~~ 469.90	~~$504.12~~ 505.58
6 × per week	~~$381.49~~ 382.60	~~$436.51~~ 437.78	~~$470.54~~ 471.91	~~$574.68~~ 576.35	~~$644.78~~ 646.65	~~$669.33~~ 671.27
Extra Lift	~~$33.90~~ 33.99	~~$35.57~~ 35.68	~~$37.29~~ 37.40	~~$40.66~~ 40.78	~~$44.07~~ 44.20	~~$50.83~~ 50.98
Recycle Containers						
1 × per week	N/A	N/A	~~$50.04~~ 50.19	N/A	~~$77.08~~ 77.30	N/A

*Plus a 10% administrative fee added to the monthly bill of each commercial establishment.

25 yd Recycling Roll-Off Container

Per haul $152.19

Industrial rates

35 yd compactors

Per haul ..... $~~326.89~~ 327.85

Per wash out ..... $~~158.68~~ 159.14

Disposal rate, per cubic yard ..... $~~6.31~~ 6.53

Waste fee/charge, per month $0.25

Chapter 38. Streets, Sidewalks and Other Public Places

Revocable permit for parade, public meeting, public celebration or demonstration $15.00

Revocable right-of-way user permit application fee

New or initial permit $750.00

Renewal of permit $750.00

Transfer or modification of permit $250.00

Right-of-way use fee, per linear foot of facilities located in public right-of-way (for all facilities other than franchisees) $2.00

Use fee for each streetlight pole used to hang a banner $15.00

Banner installation and removal—Per pole if installed by the City $36.00

Banner installation and removal—Deposit per pole if not installed by the City $115.00

Street boring permit fees

For boring no greater in diameter than 14 inches $250.00

Plus, per lineal foot $2.00

For boring greater in diameter than 14 inches $100.00

Plus, per lineal foot $2.50

Paving or curb cut permit fee $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

If curb is core drilled $75.00

Plus, per opening $10.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Portland cement construction, repair or replacement of driveways, driveway approaches, or portion thereof, located on street, parking or other public easement or property $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

All other Portland cement work $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Application to close public way or easement $1750.00

Chapter 40. Subdivisions

Plat and planned unit development application fees

Preliminary plat $3,500.00

Final plat $3,500.00

Planned unit development $3,500.00

Deed approval application fees

Lot line adjustment deed approval application fee $250.00

Metes and bounds tract deed approval application fee $250.00

Lot split deed approval application fee $500.00

Combined lot deed approval application fee $500.00

Chapter 42. Taxation

Telecommunications services

Inspection fee, annual ..... See City Clerk

Service charge ..... See City Clerk

Chapter 44. Traffic and Motor Vehicles

Impound fee $100.00

Chapter 46. Utilities

Utility service deposit $250.00

Water service restoration fee $25.00

Water rates *

Charge for gallons used, per 1,000 gallons

First 10,000 ..... ~~$6.38~~ $6.60

10,001 to 25,000 ..... ~~$6.44~~ $6.66

25,001 to 40,000 ..... ~~$6.49~~ $6.71

40,001 to 50,000 ..... ~~$6.54~~ $6.76

50,001 to 100,000 ..... ~~$6.59~~ $6.81

100,001 to 200,000 ..... ~~$6.64~~ $6.87

200,001 to 400,000 ..... ~~$6.70~~ $6.93

In excess of 400,000 ..... ~~$6.75~~ $6.98

* Water rates shall be automatically adjusted each year beginning with water billings rendered on or after July 1, 2021, and on each such July thereafter, with new water rates for each year to be determined as follows: existing water rates multiplied by Current CPI divided by Base CPI shall equal the new water rates. For purposes of this Section, the following terms are defined as follows: "CPI" means the consumer price index for all urban consumers (CPI-U) for the Dallas-Fort Worth Region published by the Bureau of Labor Statistics of the United States Department of Labor. "Base CPI" means the most recently published CPI as of May 31 of the prior calendar year. "Current CPI" means the most recently published CPI as of May 31 of the calendar year in which the adjustments is to be made.

Water meter installation and service charges

Installation of water meter on service line, by meter size

Meter size (inches)

5/8 × ¾ $750.00

1 ..... $1,150.00

1½ $1,250.00

2 ..... $1,650.00

3 ..... $2,200.00

4 ..... $2,700.00

6 ..... $4,200.00

8 ..... $5,150.00

Plus MXU Installation Fee $160.00

Water System Development Charge (capacity fee) for new and upgraded water meters, by meter size (not charged for replacements of defective meters of the same size, nor for existing single family residential water customers installing a second meter of no more than 5/8 inches in size to be used exclusively for lawn and landscaping irrigation)

Meter size (inches)

5/8 × ¾ $1,230.00

1 ..... $2,050.00

1½ $4,100.00

2 ..... $6,560.00

3 ..... $14,350.00

4 ..... $25,830.00

6 and larger $57,404.00

Meter monthly service charge, by meter size

Meter size (inches)

5/8 × ¾ $7.50

1 ..... $8.50

1½ $12.00

2 ..... $14.50

3 ..... $20.50

4 ..... $26.00

6 ..... $32.00

8 ..... $38.00

Fire prevention systems

Connection fee $500.00

Security deposit for hydrant flush meters $1,000.00

Monthly service charge or standby fee, based on service line diameter

Service line size (inches)

2 ..... $5.00

3 ..... $10.00

4 ..... $15.00

6 ..... $20.00

8 ..... $25.00

10 ..... $30.00

Water well permit fee $100.00

Wells with heat exchange systems special permit fee $100.00

Fee for disconnection of water service due to delinquency and non-payment $25.00

Sewer service rates and charges

Base monthly charges

Single-family residential units

Nichols Hills base rate $8.38

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Two-family residential units with one water meter

Nichols Hills base rate $16.76

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Two-family residential units with separate water meters for each user

Nichols Hills base rate $8.38

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Apartment houses/other multifamily dwellings

Nichols Hills base rate, per unit $8.38

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Commercial property

Nichols Hills base rate, per unit $8.38

Plus, per 1,000 gallons of water (or fraction thereof) consumed $0.82

All other units, properties or users

Nichols Hills base rate $8.38

Plus, per 1,000 gallons of water (or fraction thereof) consumed $0.82

Premises from which water from private well is discharged into City sanitary system $20.00

Or amount determined by application of above rates, whichever is higher

Premises located outside corporate limits of City

Not less than $20.00

Not more than $50.00

Plus, Oklahoma City wastewater treatment rates as follows:

Effective for utility bills issued from January 1, 2020 through December 31, 2020:

Base rate $7.29

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.12

Effective for utility bills issued from January 1, 2021 and thereafter:

Base rate $7.51

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.38

Wastewater System Development Charge (capacity fee) for new and upgraded sewer taps, by property water meter size (not charged for replacement sewer taps)

Meter size (inches)

5/8 × ¾ $1,658.00

1 ..... $2,763.00

1½ $5,527.00

2 ..... $8,843.00

3 ..... $19,343.00

4 ..... $34,818.00

6 and larger $77,379.00

Drainage Fee ..... $3.00 per month

Chapter 50. Zoning

Redistricting, rezoning of land, special permit, use permitted on review, variance or exception fees $750.00

Certificate of occupancy $10.00

Off-street parking permit fee, annually $5.00

Temporary parking permit for recreational vehicle or pickup truck, per day $5.00

Technical code fees

Building permits and inspections

Base fee $77.00

New construction, per square foot of floor space $0.35

Plus plan examination fees ..... See below

Remodeling and additions, per $1,000.00 of estimated remodeling cost $4.50

Plus plan examination fees ..... See below

Plan examination fees

Residential

Less than 1,000 square feet $20.00

1,000 to 2,000 square feet $25.00

Greater than 2,000 square feet $35.00

Commercial

Less than 1,000 square feet $25.00

1,000 to 7,000 square feet $60.00

Greater than 7,000 but not greater than 15,000 square feet $80.00

Equal to or greater than 15,000 square feet $105.00

Life and Safety (Commercial Only)

Fire Sprinkler and Fire Suppression Plan Review ..... $0.02 per square foot

Fire Alarm Plan Review ..... $0.02 per square foot

On-Site Fire Sprinkler, Fire Suppression, and Fire Alarm Walkthrough

$175.00 per visit – 50 Percent Walkthrough

$175.00 per visit – 100 Percent Walkthrough

Additional on-site inspection(s) due to non-compliance with applicable codes and/or deviations from approved plans will be billed at $50.00 per hour.

Commercial buildings, office buildings, office space, per square foot $0.10

Inspections

New construction (fee includes up to 6 inspections) $150.00

Each subsequent inspection after the sixth inspection $30.00

Remodel or addition to structure (fee includes up to 4 inspections) $100.00

Each subsequent inspection after the fourth inspection $25.00

Electrical permits and inspections

Basic permit fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus state fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Temporary pole—1 year $85.00

Temporary pole—6 months or less $55.00

Less than 200 amp electrical service $100.00

200—399 amp electrical service $200.00

400 amp and larger electrical service $400.00

Sub-panels $10.00

Outlets (110 or 220 v.)

Less than 100 ..... $100.00

100 to 199 ..... $200.00

200 or more $300.00

General electrical $35.00

Inspections (rough and final, etc.)

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Mechanical

Basic permit fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus state fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Additional fee for installation of the following fixtures

Heat and air—4 ton or less (per unit) $45.00

Heat and air—5 ton and above (per unit) $60.00

Plumbing

Basic permit fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus state fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Additional fee for installation of the following:

Bathroom $30.00

Kitchen $65.00

Laundry room $21.00

Wet bar $10.00

Sewer tap—New $500.00

Sewer tap—Replacement $100.00

General plumbing (Hot water tanks, sewer repair, etc.) $35.00

Sprinkler $40.00

Fire sprinkler

Less than 20 ..... $45.00

20 or more $65.00

Gas outlets $15.00

Gas service $25.00

Water service $25.00

Storm sewer tap $75.00

Inspection fees (rough and final, etc.)

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Signs

Sign permit (other than on public rights of way) $75.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Small wireless facilities permits

First five small wireless facilities per application
Per small wireless facility $200.00

Each additional small wireless facility per application
Per small wireless facility $100.00

Small wireless facilities waiver, per small wireless facility $500.00

Building Commission Certificate of Approval $750.00

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 8th day of June, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 8th day of June, 2021.

ATTEST: ______________________________

Mayor

____

City Clerk

Reviewed as to Form and Legality:

____

City Attorney

Association of Central Oklahoma Governments and
9-1-1 Association of Central Oklahoma Governments
Board and Committee Member Delegate Designation Form

Pursuant to the provisions of the Agreement creating ACOG, under authority of the Interlocal Cooperation Act, this form serves as notice to ACOG that the Board of Trustees/City Council/Board of County Commissioners has duly selected its voting delegate and alternate(s) to serve as its representative to one or more of the following Boards and/or Committees:

ACOG Board of Directors (ACOG BOD)
9-1-1 ACOG Board of Directors (9-1-1 ACOG BOD)
Intermodal Transportation Policy Committee (ITPC)
Garber-Wellington Association Policy Committee (GWPC)

The following designated voting delegate, and in his/her absence either of the listed alternates, shall have all the voting privileges and rights as established in the Agreement creating ACOG. Let this form further witness that both the regular voting delegate and the alternates are elected officials of the governing body of: City of Nichols Hills.

Please check the appropriate Board(s) and/or Committee(s):

(X) ACOG BOD **(X) 9-1-1 ACOG BOD** **(X) ITPC** **(X) GWPC**

Designated Delegate: Name: E. Peter Hoffman Jr.
Job Title: Mayor Email Address: epoff@mac.com
Phone # 405-219-9078 Cell # same
Mailing Address: 1712 Bedford Drive Nichols Hills, OK 73116

Alternate: Name:
Job Title: Email Address:
Phone # Cell #
Mailing Address:

Alternate: Name:
Job Title: Email Address:
Phone # Cell #
Mailing Address:

SIGNED: ______________________
Mayor; Chairman - County Commissioners; City/County Clerk

DATE: June 8, 2021

Please return this signed form via email: bgarner@acogok.org, fax: (405)234-2200, or mail to:
Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105

Appointment to Board of Park Commissioners
(Member Representing a Ward)

I, E. Peter Hoffman Jr., City of Nichols Hills, Oklahoma Council member from Ward 2 (two), hereby appoint Pete Everest, a resident of Ward 2 (two), as a member of the Board of Park Commissioners, for a term expiring at the regular meeting of the Council in June of 2024, or until his/her successor takes office.

Council Member Date

The foregoing appointment was approved by the Council on 8th, day of June, 2021.

Mayor

The foregoing appointment is pursuant to
Nichols City Code, Section 34-19 (a) which states:

(a) A Board of Park Commissioners, hereinafter called the "Board" is hereby created and established for the City. The Board shall consist of nine members, each of whom shall be a resident of the City. There shall be at least two members of the board from each ward and they shall be appointed by the councilman who represents the ward, with the approval of the City council. There shall be three at large members of the board who shall be appointed by the mayor, with the approval of the City Council. The members of the board shall serve for a term of three years. Present members of the existing board shall continue to serve until their terms have expired. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant. Members of the board shall serve without compensation.

Appointment to Board of Park Commissioners
(Member Representing a Ward)

I, Steven J. Goetzinger, City of Nichols Hills, Oklahoma Council member from Ward 3 (three), hereby appoint Blake Fitzgerald, a resident of Ward 3 (three), as a member of the Board of Park Commissioners, for a term expiring at the regular meeting of the Council in June of 2024, or until his/her successor takes office.

Council Member Date

The foregoing appointment was approved by the Council on 8th, day of June, 2021.

Mayor

The foregoing appointment is pursuant to
Nichols City Code, Section 34-19 (a) which states:

(a) A Board of Park Commissioners, hereinafter called the "Board" is hereby created and established for the City. The Board shall consist of nine members, each of whom shall be a resident of the City. There shall be at least two members of the board from each ward and they shall be appointed by the councilman who represents the ward, with the approval of the City council. There shall be three at large members of the board who shall be appointed by the mayor, with the approval of the City Council. The members of the board shall serve for a term of three years. Present members of the existing board shall continue to serve until their terms have expired. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant. Members of the board shall serve without compensation.

Appointment to Board of Park Commissioners
(Member Representing a Ward)

I, Steven J. Goetzinger, City of Nichols Hills, Oklahoma Council member from Ward 3 (three), hereby appoint Michael Krenger, a resident of Ward 3 (three), as a member of the Board of Park Commissioners, for a term expiring at the regular meeting of the Council in June of 2024, or until his/her successor takes office.

Council Member Date

The foregoing appointment was approved by the Council on 8th, day of June, 2021.

Mayor

The foregoing appointment is pursuant to
Nichols City Code, Section 34-19 (a) which states:

(a) A Board of Park Commissioners, hereinafter called the "Board" is hereby created and established for the City. The Board shall consist of nine members, each of whom shall be a resident of the City. There shall be at least two members of the board from each ward and they shall be appointed by the councilman who represents the ward, with the approval of the City council. There shall be three at large members of the board who shall be appointed by the mayor, with the approval of the City Council. The members of the board shall serve for a term of three years. Present members of the existing board shall continue to serve until their terms have expired. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant. Members of the board shall serve without compensation.

Appointment to Board of Park Commissioners
(At Large Member)

I, E. Peter Hoffman Jr., Mayor of the City of Nichols Hills, Oklahoma hereby appoint Coe London, a resident of Ward 2 (two), as an at large member of the Board of Park Commissioners, for a term expiring at the regular meeting of the Council in June of 2024, or until his/her successor takes office.

____
Council Member Date

The foregoing appointment was approved by the Council on 8th, day of June, 2021.

____
Mayor

The foregoing appointment is pursuant to
Nichols City Code, Section 34-19 (a) which states:

(a) A Board of Park Commissioners, hereinafter called the "Board" is hereby created and established for the City. The Board shall consist of nine members, each of whom shall be a resident of the City. There shall be at least two members of the board from each ward and they shall be appointed by the councilman who represents the ward, with the approval of the City council. There shall be three at large members of the board who shall be appointed by the mayor, with the approval of the City Council. The members of the board shall serve for a term of three years. Present members of the existing board shall continue to serve until their terms have expired. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant. Members of the board shall serve without compensation.