

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 11, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 1:46 PM on
the 7th day of May, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

a. Oath of Office for newly elected Councilman Sody Clements, to be administered by Honorable Judge Kevin Krah.

Honorable Judge Kevin Krah administered the Oath of Office to Sody Clements, Council Member for Ward I in Nichols Hills.

b. Nomination and election of Mayor of City of Nichols Hills.

MOTION: Goetzinger moved to nominate E. Peter Hoffman Jr., as Mayor for the City of Nichols Hills. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

c. Nomination and election of Vice-Mayor of City of Nichols Hills.

MOTION: Clements moved to nominate Steven J. Goetzinger as Vice-Mayor for the City of Nichols Hills. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

3. Minutes

- a. April 13, 2021 City Council Minutes
- b. May 3, 2021 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority

MOTION: Goetzinger moved to approve the April 13, 2021 and May 3, 2021 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG

MOTION: Clements moved to approve the April 2021 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$694,868.20

a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$116,708.31
b. Designated Funds – Police	210.00
c. Nichols Hills Municipal Authority	84,026.04
d. General Fund – CIP	22,888.68
e. Sewer Impact Fee Fund	24,850.00
f. General Obligation Bond Funds	446,185.17

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 3 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$312,623.36.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- b. Invoice No. 15999 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$15,100.50, to be paid from 2020 GO Bonds and other funds.
- c. Pay Invoice 14469-FINAL for Project No. FC-1901 with Grounds Guys of Edmond for Irrigation Improvements in the amount of \$1,090.68, and place maintenance bonds into effect.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6c Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

- c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$1,772.55.

MOTION: Goetzinger moved to approve item 7a - 7c Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Request to seek bids for Project No. WC-2102 2021 G.O. Bond Issue Elevated Water Tank Painting and receive and approve plans for the same.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. PUBLIC HEARING: An ordinance amending Section 50-372 of the Nichols Hills City Code regarding drainage information required for Building Commission Certificate of Approval applications; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Building Commission Chairman Lippert discussed with City Council members the request for amending Section 50-372 of the Nichols Hills City Code regarding drainage.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9b(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Floor Area Ratio, Building Lot Coverage, and Setback requirements for properties in the residential zoning districts.

Building Commissioner Larry Herzel reviewed with City Council members the Building Commission's concerns of the floor area ratio, building lot coverage, and setback requirements for properties in the residential zoning districts.

MOTION: Clements moved to direct staff to schedule a workshop with City Council, Planning Commission, and Building Commission to discuss floor area ratio, building lot coverage, and setback requirements for properties in the residential zoning districts. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - BOARD OF ADJUSTMENT

- d. Board of Adjustment Appointment - At-Large Member

MOTION: Goetzinger moved to approve the appointment of Larry Herzel as a member of the Board of Adjustment. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- e. Board of Adjustment Appointment - Ward One

MOTION: Goetzinger moved to approve the appointment of Ed Clements as a member of the Board of Adjustment. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - PLANNING COMMISSION

f. Planning Commission Appointment - Ward One.

MOTION: Goetzinger moved to approve the recommendation and appointment of John McCaleb as a member of the Planning Commission. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

g. Planning Commission Appointment - Ward Two.

MOTION: Clements moved to approve the recommendation and appointment of Tim Cheek as a member of the Planning Commission. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

h. Planning Commission Appointment - Ward Three.

MOTION: Clements moved to approve the recommendation and appointment of Doug Franklin as a member of the Planning Commission. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - ENVIRONMENTAL, HEALTH & SUSTAINABILITY COMMISSION

i. Environment, Health & Sustainability Commission - Ward One

MOTION: Goetzinger moved to approve the appointment of Allison Petersen as a member of the Environment, Health & Sustainability Commission. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

j. Environment, Health & Sustainability Commission - Ward Two

MOTION: Clements moved to approve the appointment of Nancy Herzel as a member of the Environment, Health & Sustainability Commission. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

k. Environment, Health & Sustainability Commission - Ward Three

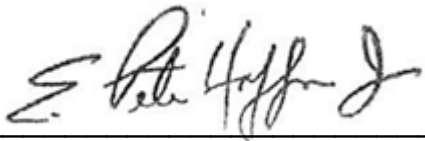
MOTION: Clements moved to approve the appointment of Andrew Thomas as a member of the Environment, Health & Sustainability Commission. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma