

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 9, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 1:27 PM on
the 5th day of February, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

1. PRESENTATION: Recognition of Firefighter Josh Gray

Fire Chief Boydston and Deputy Fire Chief Reyes presented Firefighter Joshua Gray his badge for completing his probationary time, completing many hours of training and testing. Firefighter Gray's mother pinned his badge on.

3. Minutes
 - a. January 12, 2021 Minutes

MOTION: Hoffman moved to approve the January 12, 2021 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department

- b. Municipal Court - Municipal Judge - Annual Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG
- l. Acceptance of the 2020 City of Nichols Hills Annual Report

Mayor Clements thanked the Police Department for their help.

Municipal Judge Kevin KrahI gave his annual report to the City Council members. Judge KrahI praised City Manager Shane Pate, Court Clerk Nikki Brown, Prosecuting Attorney Pope Van Cleef, Police Officers and staff on their excellent performance of their duties.

City Manager Shane Pate presented to City Council the Nichols Hills Annual Report for 2020 calendar year. City Council thanked staff for their hard work during a unique year.

MOTION: Goetzinger moved to approve the January 2021 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims

\$480,748.93

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$132,850.82
b. Designated Funds - Police	148.21
c. Designated Funds – Public Works	110.00
d. Nichols Hills Municipal Authority	76,897.00
e. General Obligation Bond Funds	270,742.90

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Invoice No. 15742 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$29,842.50, to be paid from 2020 GO Bonds and other funds.
- b. Amendment No. 2 for Project No. PC-2001 with Crossland Heavy Contractors, Inc., for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane, in the amount of \$(8,002.37).

BACKGROUND: The amendment decreases the contract amount to \$1,660,296.51. The original contract amount was \$1,619,763.46.

- c. Pay Estimate No. 8 (Final) for Project No. PC-2001 with Crossland Heavy Contractors, Inc. for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount of \$209,080.29 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6c Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Fire Chief Kevin Boydston to purchase 10 SCBA Self Contained Breathing Apparatus cylinders for an amount not to exceed \$12,100, as approved in the FY 2020-2021 CIP budget.
- c. Request from Information Systems Manager Neil Gray to purchase five computer workstations. The total will not exceed \$5,000 as approved in the 2020-2021 CIP budget.
- d. Request from Information Systems Manager Neil Gray to purchase Water Well Security Cameras. The total will not exceed \$170,924.58, to be paid from the 2018 GO Bonds, 2019 GO Bonds and other funds.
- e. Request from Police Chief Steven Cox to purchase two new Ford Explorer Police Interceptors and all the necessary equipment needed to put the vehicle into service from Oklahoma State Contract SW0035, SW1053, SW1057 or SW0140, to be paid from 2021 GO Bonds and other funds.

MOTION: Hoffman moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. **PUBLIC HEARING:** An ordinance amending Section 50-26 of the Nichols Hills City Code and the official zoning district map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 6820 N.W. Grand Boulevard from the E-2 "Urban Estate" residential zoning district to the E-1 "Estate" residential zoning district; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9a(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

b. Authorizing sick leave buy-back in the amount of \$21,708.16 pursuant to Section 503 of the City of Nichols Hills Personnel Policies Manual and recognizing Steve Francis for his many years of service to the City of Nichols Hills.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma