

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 12, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:34 PM on
the 8th day of July, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Absent	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. June 14, 2022 City Council Minutes

MOTION: Hoffman moved to approve the June 14, 2022 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works

- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Councilman Hoffman reported that ACOG is continuing to work with the City on electric items for the City and possible grants.

MOTION: Hoffman moved to approve the June 2022 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

5. Total Warrants & Claims \$1,269,882.63

- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	\$374,933.95
b. Designated Funds – Fire & General	72.50
c. Designated Funds – Public Works	322.72
d. Nichols Hills Municipal Authority	114,033.98
e. General Fund - CIP	11,055.05
f. Parks Fund	98,625.25
g. General Obligation Bond Funds	500,704.36

- b. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$141,863.56
b. Nichols Hills Municipal Authority	28,271.26

MOTION: Hoffman moved to approve the total warrants and

claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 10 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$274,654.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bond, General Fund, and other funds.

- b. Pay Estimate No. 2 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$98,529.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from Park Fund and other funds.

- c. Pay Estimate No. 2 for Project No. WC-1901 with Cimarron Construction Co., for Waterline Relocation along Kelly Avenue, in the amount of \$267,428.80.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

MOTION: Hoffman moved to approve item 6a - 6c Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.
- c. Request from Fire Chief Kevin Boydston to purchase (1) 800 MHz mobile radio and headset intercom system equipment not to exceed \$14,000.00, as approved in the FY 2022-2023 CIP budget, to be paid from CIP fund and other funds.
- d. A proposal from EV Connect for EV Charging stations and equipment. The total will not exceed \$85,228.00.
- e. Traffic & Lighting Systems, LLC request to assign 63rd Street Crosswalk contract to TLS Group, Inc.
- f. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2022-2023.
- g. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2022-2023.

MOTION: Hoffman moved to approve item 7a - 7g Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2022 "CK RUN," to be held on October 1, 2022.

Matt Cagigal presented the request of the parent-teacher organization of Christ the King Catholic School to host their seventh annual "CK Run" to be held on October 1, 2022.

MOTION: Hoffman moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

- b. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2022-2023.

MOTION: Hoffman moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

- c. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Hoffman moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

- d. Resolution approving the June 28, 2018 Weighted Voting Amendment to agreement creating the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Hoffman moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

- e. Budget adjustments for fiscal year 2021-2022 for General Fund and Park Fund.

MOTION: Hoffman moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

- f. Employee supplemental compensation from available funds in the Fiscal Year 2021-2022 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2022-2023.

MOTION: Hoffman moved to approve agenda item 9f as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

- g. Lump sum distribution of pension benefits for Kelvin Green.

MOTION: Hoffman moved to approve agenda item 9g as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

- h. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding sewer service rates and charges stated in the City fee schedule; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Hoffman moved to approve agenda item 9h as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9h(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

i. Request to seek bids for PC-2104 2021-2022 G.O. Bond Paving Improvement project 6500 & 6800 blocks of Avondale Drive and receive and approve plans for the same.

MOTION: Hoffman moved to approve agenda item 9i as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Hoffman
ABSENT: Clements

j. Board of Park Commissioners Appointment - Ward Two
No action taken.

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma