

1. Agenda

Documents:

[2022-12-13 CITY COUNCIL - PUBLIC AGENDA-1768.PDF](#)

2. Meeting Materials

Documents:

[2022-12-13 CITY COUNCIL - FULL AGENDA-1768.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 13, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. PRESENTATION: Recognition of Sergeant Joe Land for over 40 years of service.
3. Minutes
 - a. November 8, 2022 City Council Minutes
 - b. November 21, 2022 City Council Minutes
 - c. November 30, 2022 City Council Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer

- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims \$1,602,589.28

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$259,087.31
b. Designated Funds – Police	1,009.63
c. Nichols Hills Municipal Authority	141,860.15
d. General Fund Capital Improvement	88,970.68
e. Designated Funds - Parks	32,493.00
f. General Obligation Bond Funds	1,079,168.51

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 1 for Project No. SC-2101 City-Wide Sanitary Sewer Improvements with Jordan Contractors, Inc in the amount of \$51,999.70

BACKGROUND: The change order increases the contract to \$777,847.70. The original contract was \$725,848.00.

- b. Change Order No. 1 for Project No. PC-2104 Paving Improvements 6500 & 6800 Blocks of Avondale Drive with Rudy Construction Co. in the amount of \$14,985.00.

BACKGROUND: The change order increases the contract to \$1,669,253.00. The original contract was \$1,654,268.00.

- c. Pay Estimate No. 2 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$478,533.47.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds, 2022 GO Bond Funds, and other funds.

- d. Pay Estimate No. 3 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$306,133.70.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds, 2021 GO Bond Funds, and other funds.

- e. Pay Estimate No. 3 with Jordan Contractors, Inc. for SC-2101 City-Wide Sanitary Sewer Improvements in the amount of \$180,414.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds, 2022 GO Bond Funds, and other funds.

- f. Pay Estimate No. 7 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$27,493.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from Park Fund and other funds.

- g. Invoice No. 8278A with Howard-Fairbairn Site Design, Inc for the Love Family Park in the amount of \$5,000.00, to be paid from Park fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
 - b. Request from Deputy Public Works Director Dennis Albert to transfer a 2022 Ford F150 Crew 4X4 Pickup from the NHMA to the Street Department. NHMA CIP fund to be reimbursed by the General CIP fund.
 - c. Request from Fire Chief Kevin Boydston to purchase a multi gas detector for an amount not to exceed \$6,200.00 and a thermal imaging camera for an amount not to exceed \$9,500.00, as approved in the FY 2022-2023 CIP budget.
 - d. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
 - e. Request from Information Systems Manager Neil Gray to purchase a audio/visual equipment for the new Fire Station training room. The total will not exceed \$48,000.00, to be paid from 2022 GO Bond funds and other funds.
 - f. Request from Information Systems Manager Neil Gray to purchase two new printers. The total will not exceed \$1,298.00 as approved in the 2022-2023 CIP budget.
 - g. Request from Information Systems Manager Neil Gray to purchase a document scanner. The total will not exceed \$525.00 as approved in the 2022-2023 CIP budget.
 - h. Change Order No. 1 for Digi Security Systems Access Control System in the amount of \$2,851.01. To be paid from 2022 GO Bond Funds and other funds.
8. Citizens desiring to be heard
- The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
- a. Request from Allied Arts to install 100 banners in recognition of Allied Arts Month. Banners will be displayed within the City of Nichols Hills between February 1, 2023 and February 14, 2023.
 - b. Accept the Annual Comprehensive Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2022.
 - c. Accept the Single Audit Report for the fiscal year ended June 30, 2022.
 - d. A resolution amending the City's Investment Policy regarding requests for proposals for depository banking services and broker/dealers.
 - e. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., represented by Donna Davis, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.
 - f. PUBLIC HEARING: An Ordinance deleting Section 50-133 of the Nichols Hills City Code and replacing it with a new division of the code regarding landscaping; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring and emergency
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
 - g. An ordinance deleting chapter 48 of the Nichols Hills city code and replacing it with a revised version of chapter 48 retitled "Trees and Vegetation;" repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
 - h. PUBLIC HEARING: An Ordinance amending Chapter 50 and Chapter 44 of the Nichols Hills City Code regarding electric vehicle charging stations and electric vehicle parking spaces; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section

of the foregoing ordinance.

- i. PUBLIC HEARING: An Ordinance amending Article V of Chapter 50 of the Nichols Hills City Code regarding the Building Commission review process; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring and emergency
- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- j. PUBLIC HEARING: An Ordinance amending Section 8-28 of the Nichols Hills City Code regarding the City's adoption of the International Residential Code; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring and emergency
- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- k. Discussion regarding golf cart ordinances.
- l. Board of Park Commissioners Appointment - Ward Two

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:08 PM on the 9th day of December, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 9th day of December, 2022; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 9th of December, 2022; and transmitted by email at 5:00 PM on the 9th day of December, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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Nichols Hills City Council
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- a. Police Department
- b. Municipal Court
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- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer

- h. Finance Director
- i. Information System Manager
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- k. ACOG Report

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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:52 PM on
the 4th day of November, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. October 11, 2022 City Council Minutes

MOTION: Clements moved to approve the October 11, 2022 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager

Attachment: November 8 2022 Minutes (6194 : November 8, 2022 CC Minutes)

- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Councilman Hoffman reported that several residents stated to him their appreciation for the City staff and the services being provided.

MOTION: Hoffman moved to approve the October 2022 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,106,442.98

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$453,497.55
b. Designated Funds – Police	106.32
c. Nichols Hills Municipal Authority	141,029.90
d. General Fund Capital Improvement	7,286.90
e. Nichols Hills Municipal Authority – CIP	89,310.00
f. Designated Funds - Parks	69,825.00
g. General Obligation Bond Funds	345,387.31

MOTION: Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

Attachment: November 8 2022 Minutes (6194 : November 8, 2022 CC Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 2 for the Love Family Park project with Rudy Construction Co. in the amount of \$34,115.00.

BACKGROUND: This change order increases the contract to \$1,016,230.00. The original contract was \$920,415.00.

- b. Pay Estimate No. 1 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$144,067.52.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- c. Pay Estimate No. 6 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$69,825.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the Park Fund and other funds.

- d. Pay Estimate No. 2 with Jordan Contractors, Inc. for SC-2101 City-Wide Sanitary Sewer Improvements in the amount of \$92,648.75.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 3 for Project No. WC-1901 with Cimarron Construction Co., for Waterline Relocation along Kelly Avenue, in the amount of \$28,855.30.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 and 2020 GO Bonds and other funds.

- f. Pay Estimate No. 14 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$160,999.74.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- g. Invoice No. 18001 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$3,088.80, to be paid from General Fund and other funds.

Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, reviewed item 6a, change order number 2 for the Love Family Park project, with City Council members.

MOTION: Hoffman moved to approve item 6a - 6g Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$915.00.
- Payment to Board of County Commissioners for 2022-23 Revaluation Invoice in the amount of \$29,911.74.

- d. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- e. Request from Fire Chief Kevin Boydston to purchase (1) Battery powered positive pressure fan not to exceed \$6,000.00, and (1) set of bunker gear not to exceed \$3,000.00 both as approved in the FY 2022-2023 CIP budget, to be paid from CIP fund and other funds.
- f. Request from Information Systems Manager Neil Gray to purchase and install audio/visual equipment for the Fire Training Room under state contract pricing. The total will not exceed \$48,000.00, to be paid from 2022 GO Bond funds and other funds.

MOTION: Clements moved to approve item 7a - 7f Consent Docket General as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Authorizing Redbud Board of Directors to install approximately 60 banners within the city limits of the City of Nichols Hills between April 3, 2023 and April 17, 2023.

Ms. Kristin Hersom, Redbud Classic Race Director, presented the Banner Application to the City Council. Ms. Hersom stated the event will be held April 15-16, 2023.

MOTION: Hoffman moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- b. Receive bids for sale of \$8,400,000 General Obligation Bonds, Series 2023, and award sale of bonds to the bidder bidding the lowest interest cost.

Mr. Chris Gander, with BOK Financial Securities, presented the summary of bond bids to the City Council. Mr. Gander recommended the sale of \$8,400,000 General Obligation Bonds, Series 2023, be awarded to the lowest bidder, KeyBanc Capital Markets.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- c. An ordinance providing for the issuance of General Obligation Bonds in the sum of Eight Million Four Hundred Thousand Dollars (\$8,400,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2023"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; providing for the levy of an annual tax for payment of principal and interest on the bonds; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing the approval of a Continuing Disclosure Agreement, an Official Statement and other contracts and instruments necessary to consummate sale, issuance and delivery of the Bonds; fixing other details of the bond sale and issuance; and declaring an emergency.

MOTION: Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9c(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

d. PUBLIC HEARING: An Ordinance amending the Nichols Hills Subdivision Regulations regarding submittals for deed approval applications; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency

Following discussion among City Council members and staff, Mayor Goetzinger opened the public hearing.

Seeing no other expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9 as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9d(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

e. Art in the parks, including but not limited to sculpture locations.

Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, presented possible locations for art in the parks to the City Council members.

RESULT:	NO ACTION TAKEN
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f. Christmas Bonuses for City Employees.

MOTION: Hoffman moved to approve agenda item 9f, \$300.00 Christmas Bonuses for City Employees. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

g. Board of Park Commissioners Appointment - Ward Two

RESULT:	NO ACTION TAKEN
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10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

Attachment: November 8 2022 Minutes (6194 : November 8, 2022 CC Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
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Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

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Monday, November 21, 2022 at 4:00 PM
City Hall, 6407 Avondale Drive
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Original agenda filed in the Office of the City Clerk at 3:53 PM on the 17th day of November, 2022.

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Absent	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Conduit System Lease Agreement, providing for the lease of portions of the City's conduit system located within the North Western Avenue rights-of-way, to Dobson Transport and Telecom Solutions LLC.

Mr. Michael O'Neal, attorney for the City, presented the application to the City Council.

MOTION: Clements moved to approve agenda item 4a as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger
ABSENT: Hoffman

- b. Revocable Right-of-Way Use Permit granting a revocable permit to Dobson Transport and Telecom Solutions LLC to install fiber optic cable and related facilities within the public rights of way along and between North Western Avenue and Avondale Drive in the general vicinity of Nichols Hills Plaza.

MOTION: Clements moved to approve agenda item 4b as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger
ABSENT: Hoffman

- c. Revocable Right-of-Way Use Permit granting a revocable permit to Dobson Transport and Telecom Solutions LLC to install fiber optic cable and related facilities within the public rights of way along 1000 W Wilshire Boulevard.

MOTION: Clements moved to approve agenda item 4c as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger
ABSENT: Hoffman

- d. Warrants & Claims payment to Tesla for \$62,000 from General Fund Capital Improvement Fund.

MOTION: Clements moved to approve agenda item 4d as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

5. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Wednesday, November 30, 2022 at 3:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 9:14 AM on
the 23rd day of November, 2022.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Group Photo

No Official City business will be discussed, or action taken other than to participate in a group photo shoot.

4. Adjournment

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

Attachment: November 30 2022 Special City Council Meeting (6196 : November 30, 2022 CC Minutes)

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
NOVEMBER 2022**

On November 25th at approximately 0152 hours, Officer Truong was on routine patrol in the 1300 block of NW 63rd Street when he observed a vehicle strike the curb and swerve crossing the centerline driving onto incoming traffic. Officer Truong initiated a traffic stop and made contact with the driver. He observed the driver's eyes were bloodshot and his movements were sluggish. Officer Truong also noted an odor of alcoholic beverage emitting from inside the vehicle. The driver agreed to take Standardized Field Sobriety Tests, but he was unable to keep his balance therefore, Officer Truong deemed he couldn't perform them for his safety. The driver agreed to take the state's test and his vehicle was impounded. Officer Truong noted the vehicle had a flat tire from striking the curb. Hank Brudzinski was transported to the Oklahoma County Detention Center and charged with Driving Under the Influence.

On November 30th just before midnight, Sergeant Voyles was on routine patrol in the 6500 block of N Western Avenue. He observed a vehicle displaying a temporary paper tag that was flipped up making it difficult to read the tag information. While conducting a traffic stop, Sergeant Voyles had suspicions that the paper tag was bogus. The driver stated she had purchased the vehicle from an individual. Using his mobile data terminal, he looked up the vehicle's registration which was out of date by two years. The vehicle did not show to have the required liability insurance. Sergeant Voyles requested a wrecker for a vehicle impound. The passenger advised he had marijuana in his possession but lacked a medical marijuana card. While searching the passenger, Sergeant Voyles located a glass smoking pipe with a burnt white residue which is commonly used for smoking methamphetamine. A plastic baggy with a clear crystal substance was also located in the passengers property. The driver admitted to the substance being methamphetamine. The driver was written municipal citations and Adam Grant (D.O.B.09/09/1965) was transported to the Oklahoma County Detention Center and charged with Possession of CDS and Possession of Drug Paraphernalia.

In the month of November officers made 2 District Court level arrests.

Officers were dispatched to 34 residential alarm calls and 8 business alarm calls in November. The department responded to 13 suspicious vehicle calls, 9 suspicious subject calls, and 9 suspicious activity calls. Officers responded to 12 motorist assist calls and 11 citizen assist calls. Officers conducted 107 business checks and 7 check the welfare calls. Officers were requested to assist other agencies a total of 9 times. Officers performed 92 house checks this month. Officers responded to 5 parking complaints. There were 137 traffic stops with 124 citations and 123 written warnings issued in November. Animal Control/Code Enforcement issued 0 citations. Officers worked 4 traffic accidents on city streets. Officers completed 23 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
 6407 Avondale Drive Nichols Hills, OK 73116
 (405) 843-5672

ODIS Summary Report From 11/01/2022 - 11/30/2022

Booking Summary Report

Booking Record			
Inmate Booked	0	Inmate Released	0
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0
Federal Inmate Booked	0		
Federal Inmate Released	0		
Booking Officer	Arresting Officer	Releasing Officer	
No records found.	No records found.	No records found.	

Incident Summary Report

Incident Record	
Incident Report Filed	23
Sensitive Report	0
Classified Report	0
Report Approved	20
Offense Summary	
Total	Offense (IBR)
1	Driving Under the Influence
1	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations
1	Drug/Narcotics - Violations - Marijuana
1	Drunkenness
1	Family - Missing Person
2	Fraud - False Pretenses/Swindle/Confidence Game
1	Fraud - Identity Theft
1	Health/Safety - Other
2	Larceny/Theft - All Other
1	Larceny/Theft - From Building
1	Larceny/Theft - Shoplifting
1	Other Offenses - Non traffic
2	Public Peace - Mental Case
2	Public Peace - Other
2	Traffic - Direct Traffic
10	Traffic - Impounds
2	Traffic - Other
2	Warrants - For other Agency
1	Warrants - Other
36	GRAND TOTAL
Originating Officer Report	

Total	Originating Officer
3	EDWARDS, BRANDON
1	EISCHEID, DAVID
6	HALL, ELLA
1	LAND, JOE
1	LASTER, ADAM
2	MCHENRY, JARRED
1	RIDGEWAY, BRANDON
2	STOUGH, STANTON
1	TRUONG, HAU
5	VOYLES, MATTHEW
23	GRAND TOTAL

Total Report Filed	22					
Total Reports Assigned to Detective	21					
Total Reports Un-Assigned	1					
Report Assigned To	Total	Open	Closed	Case Closed Detail		
RIDGEWAY, BRANDON	21	4	17	Closed By		Total
				Cleared - By Arrest		6
				Deactivated by Investigator After Follow-Up		9
				Unsolved		2
GRAND TOTAL	21	4	17			

Total Report Filed	22					
Total Open Cases	5					
Total Closed Cases	17					
Cleared By						Total
Cleared - By Arrest						6
Deactivated by Investigator After Follow-Up						9
Unsolved						2
GRAND TOTAL						17

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warning)	124
Citation Warning Filed	123

Officer Violation Report (Include Warning Citation)			
Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (25)	BUILDING OF NONCOMPLYING STRUCTURES	4	\$1,040.00
	FAILURE TO APPEAR	6	\$0.00
	NO BUILDING PERMIT	10	\$2,600.00
	NO CONTRACTOR REGISTRATION	6	\$1,560.00
	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	EXPIRED LICENSE PLATE	4	\$400.00
	LEFT OF CENTER MARKED ZONE	1	\$110.00
	NO SECURITY VERIFICATION	4	\$1,040.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	12	\$1,260.00
	SPEEDING RADAR CHECKED	1	\$219.00
EISCHEID, DAVID (21)	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00

	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	9	\$900.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	1	\$260.00
	SPEED IN EXCESS	5	\$525.00
HALL, ELLA (15)	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	7	\$700.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	2	\$520.00
	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	3	\$315.00
JACKSON, CHRIS (3)	CRUELTY/NEGLECT TO ANIMALS	1	\$260.00
	PARKING IN EXCESS OF 24 HOURS	1	\$35.00
	PUBLIC NUISANCE (ANIMAL)	1	\$260.00
LASTER, ADAM (15)	DEFECTIVE LIGHTS ALL OTHERS	6	\$660.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	3	\$300.00
	NO SECURITY VERIFICATION	1	\$260.00
	SPEED IN EXCESS	2	\$210.00
MCGINLEY, JAMES (50)	ALTERING OR CHANGING TAG	1	\$160.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	5	\$1,300.00
	EXPIRED LICENSE PLATE	23	\$2,300.00
	IMPROPER RIGHT TURN	1	\$110.00
	IMPROPER TAG DISPLAY	2	\$200.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	10	\$2,600.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	1	\$105.00
MCHENRY, JARRED (32)	AFFIXING IMPROPER TAG	2	\$520.00
	DEFECTIVE EQUIPMENT	4	\$440.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	10	\$1,000.00
	IMPROPER RIGHT TURN	1	\$110.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	10	\$2,600.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
PUCKETT, MICHAEL (17)	EXPIRED LICENSE PLATE	6	\$600.00
	SPEED IN EXCESS	11	\$1,155.00
STOUGH, STANTON (1)	DISOBEYING STOP SIGN	1	\$110.00
TRUONG, HAU (8)	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	1	\$260.00
	SPEED IN EXCESS	2	\$210.00
VOYLES, MATTHEW (34)	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	9	\$990.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	3	\$300.00

IMPROPER TAG DISPLAY	4	\$400.00
JUVENILE CURFEW VIOLATION	1	\$260.00
LEFT OF CENTER MARKED ZONE	2	\$220.00
MISREPRESENTATION OF IDENTITY OF FACTS	1	\$260.00
NO LICENSE IN POSSESSION	1	\$120.00
NO SECURITY VERIFICATION	3	\$780.00
OPERATING WITHOUT BEING LICENSED	3	\$780.00
POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	\$265.00
SPEED IN EXCESS	3	\$315.00
GRAND TOTAL	247	\$37,724.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record	
Warrant Issued	0
Warrant Served	0
Warrant Recalled	0
Warrant Issued	
No records found.	
Warrant Served	
No records found.	
Warrant Recalled	
No records found.	
Warrant Payment Method Summary	
Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record	
Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record	
-----------------------------	--

Civil Process Issued 0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued 0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record 4

Accident / Collision with DUI 0

Accident / Collision with Hit & Run 0

Accident / Collision with Fatality 0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,433

Group By Call Type

Total Initial Call Type

1	9-1-1 Hangup
8	Accident - Property Damage
8	Alarm Business
34	Alarm Residential
19	Animal Control - Animal at Large / Nuisance
2	Animal Control - Animal Impounded
1	Animal Control - Code Enforcement / Violation
11	Assist - Citizen
12	Assist - Motorist
6	Assist - Other City Department
9	Assist - Outside Agency
1	Atttempted Burglary - Residential
3	Barking Dog Complaint
6	Broadcast - General Information
107	Business Check
7	Check The Welfare
1	Code 6
6	Code Violation
2	Court - Bailiff
2	Deliver Council Packets
191	Dispatch - Informational
1	Disturbance
1	DUI Arrest
248	Ending Mileage

Group By Final Type

Total Final Call Type

1,433
1,433 GRAND TOTAL

2	Extra Watch
17	Fire Department - Automatic Alarm
23	Fire Department - Medical Call
8	Fire Department - Mutual Aid
1	Fire Department - Odor Investigation
2	Fire Department - Other Fire
15	Fire Department - Service Call
1	Fire Department - Structure Fire
2	Follow-up
1	Found Property
2	Fraud
92	House Check
1	Larceny - From a Public Building
1	Larceny/Theft - All Other
1	Larceny/Theft - From a Motor Vehicle
1	Larceny/Theft - Shoplifting
4	Mental Health
6	Miscellaneous - Other
3	Noise Complaint
3	Officer out of the car
17	Open Door - Residence
5	Ordinance Violation
3	Out at the Station
3	Out at the Station for Equipment
6	Out at the Station for Report
3	Out of district
5	Parking Complaint
1	Possession of CDS
1	Property - Found
9	Public Works Call
12	Receive Information
2	Reckless Driver
2	Release Property
1	Return to the station
1	Road Rage
1	Runaway Juvenile
3	Signal 13 - Meal Beak
21	Special Assignment
243	Starting Mileage - In Service
9	Suspicious Activity
9	Suspicious Subject
13	Suspicious Vehicle
1	Traffic Arrest
1	Traffic Complaint
137	Traffic Stop
14	Training
3	Vehicle Impoundment
11	Vehicle Maintenance
17	Vehicle Registration/Stolen Check [10-28/10-29]
5	Vehicle Release
1	Warrants - Nichols Hills warrant served
1,433	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For November 1, 2022 Thru November 30, 2022 FILEDST

 Violations by Filed Date...

Code Enforcement	26	
Police Department	112	
MUNICIPAL COURT	15	
Animal Control	1	
TRANSFERRED OUT	0	
Total Filed Violations		154

 Completed Cases...

Paid Fine...

Code Enforcement	2	
Police Department	26	
MUNICIPAL COURT	4	
Animal Control	1	
TRANSFERRED OUT	2	
Total Paid Fines		35
Total Completed		35

 Other Completed...

Dismissed - had Insurance

Code Enforcement	0	
Police Department	1	
MUNICIPAL COURT	0	
Animal Control	0	
TRANSFERRED OUT	0	
Total		1

Dismissed by Judge

Code Enforcement	0	
Police Department	13	
MUNICIPAL COURT	1	
Animal Control	0	
TRANSFERRED OUT	0	
Total		14

Dismissed - COMPLIANCE

Code Enforcement	0	
Police Department	8	
MUNICIPAL COURT	0	
Animal Control	0	
TRANSFERRED OUT	0	
Total		8

Dismissed by Prosecutor

Code Enforcement	17	
Police Department	0	

NICHOLS HILLS MUNICIPAL COURT Page: 2
 Report For November 1, 2022 Thru November 30, 2022 FILEDST

MUNICIPAL COURT	0	
Animal Control	0	
TRANSFERRED OUT	0	
Total		17
Total Other Completed		40
Grand Total Completed		75
Net Difference Filed/Complete		79

 Warrants...

Issued...		
Code Enforcement	0	
Police Department	40	
MUNICIPAL COURT	14	
Animal Control	0	
TRANSFERRED OUT	0	
Total Violations		54
Total Warrants Issued		54

Cleared...		
Code Enforcement	0	
Police Department	10	
MUNICIPAL COURT	4	
Animal Control	0	
TRANSFERRED OUT	0	
Total Violations		14
Total Warrants Cleared		15
Change in Total Warrants		39

FINE FINE	\$5,969.50
CLEET7 CLEET STATE OF OK. 2017	\$451.67
AFIS17 AFIS 2017	\$451.66
FS17 FORENSIC SCIENCE 2017	\$451.67
LATE LATE FEE	\$130.00
FTA FAILURE TO APPEAR	\$835.00
AMS COLLECTION AGENCY	\$112.00
DRUGED DRUG EDUCATION FEE	\$10.00
Total Fees/Fines Paid	\$8,411.50

Nichols Hills Fire Department November 2022 Monthly Report

The month of November continued to be a busy month for the fire department. A final punch list on the new fire station addition was completed. Chief Reyes and I attended a job fair hosted by Eastern Oklahoma County Technology Center. EOC Tech students had an opportunity to meet with a variety of metro area fire departments and learn more about them. Two fire academy students from OSU-OKC spent two days working as interns with our department. Green shift taught students at Christ the King School about fire prevention. The ladder truck committee met on several occasions in November finalizing build specifications for the new apparatus. Map books were updated with hydrant locations for the surrounding areas outside of Nichols Hills. Nichols Hills Fire Department received its Insurance Service Office (ISO) review rating in November. This review is conducted every four years. Were happy to announce we maintained a rating of 2 which was received in 2017.

The Fire Department responded to a total of 67 calls for the month of November.

- | | |
|----------------------------|------------------|
| • Fires – 2 | Ward 1 – 37% |
| • EMS – 22 | Ward 2 – 24% |
| • Hazardous Conditions – 3 | Ward 3 – 28% |
| • Service Calls – 23 | The Village – 9% |
| • False Calls – 17 | OKC – 1% |

Training for the month of November remained steady. All members attended a Leadership class at The Village Fire Department taught by Precision Fire Service Consulting. D/O Crownover attended Rope Rescue Technician over the course of two weekends at Seminole Fire Department.

Bill Justice with EMSA was in again for our monthly EMS training. Chief Reyes covered E-33 in-service with the Blue Shift. Shift training included topics such as pump evolutions and search and rescue to name a few. There were also numerous EMS topics that were also covered during November.

Fire Chief,
Kevin Boydston

73

ZIP

MONTH Oct 21 Thru Nov20

Attachment: PW November Report 2022 (6185 : 4 d Public Works Monthly Reports)

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677



**PUBLIC WORKS
WATER PRODUCTION REPORT**

November-22



Water Produced	31,516,568
Water sold	31,074,951
Water used in the City Parks	1,222,612
Water flushed for Bond Projects & by Contractors	55,300
Fire Department usage - est.	55,000
City Facilities	16,754
Water unaccounted for	(908,049)
% water loss for the month	-2.9%
Avg. water loss/ for the last 12 months	1.1%

Contractor Usage	55,300
------------------	--------

WATER PUMPED
LAST FIVE YEARS:

Nov-21	30,571,464
Nov-20	27,793,903
Nov-19	17,222,355
Nov-18	32,350,832
Nov-17	39,350,832

TJ Henderson
Water Well Operator

Attachment: PW November Report 2022 (6185 : 4 d Public Works Monthly Reports)



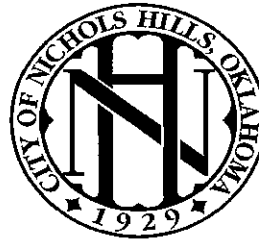
PUBLIC WORKS LINE MAINTENANCE REPORT 2022



Water Main Breaks/Water leak repairs

Sewer Main Blocks/ PM
Preventative Maintenance

DATE	ADDRESS	MANHOURS	DATE	ADDRESS	Man hole number	MANHOURS
11/8/2022	7800 dorset	12.0				
11/17/2022	6801 Avondale	8.0				
TOTAL hrs.		20.0	TOTAL hrs			0.0



BUILDING PERMITS NOVEMBER 2022

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
157451	CURB	HDZ CONCRETE DESIGN	6525 AVONDALE	11/1/2022		
157455	BR-NEW	CANDELARIA DESIGN BUILD	1809 WILSHIRE	11/3/2022	5305	\$ 1,200,000.00
157460	BR-REM	ESPERANZA REAL ESTATE LLC	6521 1/2 AVONDALE	11/3/2022		\$ 25,000.00
157461	CURB	FLATWORKS	6704 AVONDALE	11/4/2022		
157463	FENCE-RES	ACE FENCE	1704 CAMDEN	11/4/2022		\$ 10,000.00
157466	CURB	BISON CONCRETE	1212 BEDFORD	11/8/2022		
157478	WELL-GEO	B&H CONSTRUCTION	7316 NICHOLS	11/10/2022		
157482	BR-REM	MILLARD CONSTRUCTING LLC	1505 BEDFORD	11/14/2022		\$ 120,000.00
157485	CURB	ALEX'S CONSTRUCTION CO	1108 HUNTINGTON	11/14/2022		
157503	FENCE-RES	HEARTLAND FENCE CO	1848 DORCHESTER DR	11/21/2022		\$ 4,300.00
157504	ROOF-RES	MCRAY ROOFING & EXTERIORS LLC	1722 DRAKESTONE	11/21/2022		\$ 35,000.00
157507	FENCE-RES	FENCE CONCEPTS	1716 KINGSBURY	11/23/2022		\$ 14,000.00

November Water Consumption

RESIDENTIAL-	29,264,021
PARKS-	1,222,612
COMMERCIAL-	1,810,930
CITY BUILDINGS-	16,754
 TOTAL CONSUMPTION-	 32,314,317

Risk Manager Report November 2022

There were no work-related injuries this month.

There were two (2) random drug screens this month. One (1) non-DOT drug screen on a public works employee and one (1) DOT drug screen on a sanitation driver were conducted. There were also two (2) pre-employment drug screens and physicals conducted on new hires.

Safety training this month was from a representative from Columbia Southern University (CSU) who spoke about the different educational programs and degrees they offer. CSU is a learning partner with The City of Nichols Hills which results in a 10% tuition discount. I also went over the details about the City's tuition reimbursement program including the forms.

Park Inspections were completed on Woods, Kite and Davis Park. No issues to report.

I conducted a new employee safety orientation on the new deputy public works director. We discussed subject such as the Hazard Communication Program; First Aid Procedures; (EOP) Emergency Operation Plan; Personal Protective Equipment (PPE); Distracted Driving Policy; Professional Conduct (Sexual Harassment); Bloodborne Pathogens; Accident/Incident reporting procedures and review the safety manual.

There were two minor vehicle accidents involving public works city vehicles. The first occurred when a truck was parked in the park area near 6500 blk NW Grand when a decorative light pole fell on the hood of the truck while the employee was out of the vehicle speaking to a contractor at a construction site. Damages are estimated at \$1,836.00. Public Works was going to call OG&E about the damages to the light pole to get a replacement. The City's insurance carrier was contacted, and a claim was filed on the incident. The second vehicle accident occurred at a McDonald's parking lot at Britton and May while an employee was on a lunch break. Another vehicle was pulling a trailer through the parking lot and struck the bumper of the city vehicle causing approximately \$1,821.00. I contact the other driver's insurance company, Farmers and filed a claim on the damages. They accepted fault and will be sending payment to the repair shop once completed.

The annual Christmas luncheon has been planned for Wednesday December 14, 2022, at the new fire department training facility. Catering will be from Rudy's BBQ. Safety awards and door prizes have been ordered and received.

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 11/01/2022 THRU 11/30/2022

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00172-03	E - BG-CAMDEN, LLC	RES	1645 CAMDEN	ACTIVE	11/17/2022	
02-00100-01	I - BOZALIS, DAVID	RES	1800 DRURY	ACTIVE	11/07/2022	
01-00514-01	I - ENRIGHT, KELLEY	RES	1508 WILSHIRE	ACTIVE	11/15/2022	
02-00540-07	I - PRATER, SCOTT	RES	1708 GUILFORD	ACTIVE	11/14/2022	
01-00538-02	E - WHITE HART HOLDINGS LLC	RES	6601 GRAND	ACTIVE	11/17/2022	

** TOTAL PRINTED 5 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 11/01/2022 THRU 11/30/2022

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS		
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
RES	RESIDENTIAL	5
CLASS TOTAL:		5

TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

4.f.a

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 11/01/2022 THRU 11/30/2022
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
November 30, 2022

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	9,759,579.08	9,759,579.08		
NICHOLS HILLS GENERAL FUND					
04/13/23	Midfirst	950,000.00	970,774.05	3.76%	210
06/15/23	Midfirst	1,100,000.00	1,130,428.72	4.59%	217
01/12/23	Midfirst	1,200,000.00	1,217,034.27	2.45%	210
		<u>3,250,000.00</u>	<u>3,318,237.04</u>		
NICHOLS HILLS GENERAL FUND - CIP					
01/11/24	Midfirst	700,000.00	738,897.94	4.75%	427
09/14/23	TREASURY BILL	722,677.00	750,000.00	3.84%	356
06/15/23	TREASURY BILL	438,950.63	450,000.00	4.43%	217
04/13/23	Midfirst	425,000.00	435,106.57	2.85%	301
		<u>2,286,627.63</u>	<u>2,374,004.51</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
01/12/23	First Fidelity	500,000.00	503,731.51	2.27%	120
09/14/23	Midfirst	850,000.00	884,069.86	4.75%	308
		<u>1,350,000.00</u>	<u>1,387,801.37</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
01/12/23	First Fidelity	650,000.00	654,850.96	2.27%	120
04/13/23	Midfirst	700,000.00	715,307.20	3.76%	210
		<u>1,350,000.00</u>	<u>1,370,158.16</u>		
SINKING FUND					
06/26/23	Midfirst	400,000.00	407,024.75	1.78%	438
12/29/22	TREASURY BILL	396,339.33	400,000.00	0.92%	259
06/26/23	Midfirst	255,000.00	262,958.47	3.95%	284
		<u>1,051,339.33</u>	<u>1,069,983.22</u>		
GENERAL OBLIGATION BOND OF 2021					
09/15/23	TREASURY BILL	963,569.33	1,000,000.00	3.84%	356
04/13/23	Midfirst	800,000.00	817,493.94	3.69%	210
01/27/23	TREASURY BILL	936,641.68	950,000.00	2.33%	223
11/16/23	Midfirst	600,000.00	627,725.75	3.95%	427
06/15/23	TREASURY BILL	634,039.79	650,000.00	4.30%	217
04/13/23	Midfirst	500,000.00	509,683.01	4.59%	154
		<u>4,434,250.80</u>	<u>4,554,902.70</u>		
GENERAL OBLIGATION BOND OF 2022					
04/21/23	TREASURY BILL	1,124,698.08	1,150,000.00	2.66%	306
11/16/23	Midfirst	1,200,000.00	1,255,451.51	3.95%	427
06/15/23	TREASURY BILL	829,128.95	850,000.00	4.30%	217
09/14/23	Midfirst	900,000.00	936,073.97	4.75%	308
		<u>4,053,827.03</u>	<u>4,191,525.48</u>		
SOURCE		COST	MATURITY	% of Total	Margin
BANCFIRST		9,759,579.08	9,759,579.08	36.37%	140.4%
MIDFIRST BANK		9,880,000.00	10,169,132.07	36.82%	121.5%
TREASURY BILL		6,046,044.79	6,200,000.00	22.53%	
FIRST FIDELITY BANK		1,150,000.00	1,158,582.47	4.29%	190.706%
TOTAL INVESTED		<u>\$ 26,835,623.87</u>	<u>\$ 27,287,293.62</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	21,910.34
01-00-10099	Claim on Cash	1,850,255.46
01-00-10100	Cash - Municipal Court	1,490.98
01-00-11000	T-Bills and CD's	3,250,000.00
01-00-11100	Interest Receivables	1,340.16
01-00-11600	Other Receivables	1,208,449.00
01-00-11650	Health Ins - Retirees & Cobra	4,873.34
01-00-11700	Beverage Tax Receivable	1,011.00
01-00-11800	Sales Tax Receivable	726,980.00
01-00-11900	Franchise Fee Receivable	47,790.00
01-00-12000	Utilities Receivable	85,044.81
01-00-13799	Due To/From Flex Spending	17,394.64
01-00-13800	Allowance for Court Receivable	(980,064.00)
01-00-14000	Deposit with Third Party Admin	<u>13,947.00</u>
		<u>6,250,422.73</u>
TOTAL ASSETS		6,250,422.73
		=====
LIABILITIES		
=====		
01-00-30050	Deposit - held for others	7,240.00
01-00-30090	Due to Collection agency	112.00
01-00-30099	A/P Due to Pooled Cash	363,030.09
01-00-30700	Deferred Interest Income	1,542.16
01-00-32050	Cleet Payable	1,378.98
01-00-33300	Deferred Fine Revenue	212,808.00
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	<u>4,000.00</u>
	TOTAL LIABILITIES	<u>590,111.23</u>
EQUITY		
=====		
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57070	Assigned - Other	854,812.02
01-00-57071	Assigned - art in parks	25,000.00
01-00-59000	Unassigned Fund Balance	<u>4,045,408.18</u>
	TOTAL BEGINNING EQUITY	5,425,220.20
TOTAL REVENUE		5,382,634.89
TOTAL EXPENDITURES		<u>5,147,543.59</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		235,091.30
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,660,311.50</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,250,422.73
		=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-00-10099	Claim on Cash	212,824.83
02-00-14900	Due from other Governments	<u>4,151.00</u>
		<u>216,975.83</u>
TOTAL ASSETS		216,975.83
		=====
LIABILITIES		
=====		
EQUITY		
=====		
02-00-51090	Restricted Fund Bal-Streets	194,717.41
02-00-57090	Assigned Fund Balance-Streets	<u>6,180.00</u>
TOTAL BEGINNING EQUITY		200,897.41
TOTAL REVENUE		<u>16,078.42</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		16,078.42
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>216,975.83</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		216,975.83
		=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-10099	Claim on Cash	<u>2,095.66</u>	<u>2,095.66</u>
TOTAL ASSETS			2,095.66
			=====
LIABILITIES			
=====			
EQUITY			
=====			
03-00-51050	Restricted Fund Bal-Donations	<u>1,976.52</u>	
TOTAL BEGINNING EQUITY		1,976.52	
TOTAL REVENUE		225.46	
TOTAL EXPENDITURES		<u>106.32</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		119.14	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,095.66</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,095.66
			=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-10099	Claim on Cash	<u>75,170.70</u>
		<u>75,170.70</u>
	TOTAL ASSETS	75,170.70
		=====
LIABILITIES		
=====		
04-00-30099	A/P Due to Pooled Cash	<u>1,009.63</u>
	TOTAL LIABILITIES	<u>1,009.63</u>
EQUITY		
=====		
04-00-51050	Restricted Fund Bal-Donations	<u>74,055.68</u>
	TOTAL BEGINNING EQUITY	74,055.68
	TOTAL REVENUE	1,908.29
	TOTAL EXPENDITURES	<u>1,802.90</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	105.39
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>74,161.07</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	75,170.70
		=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>1,993.83</u>	<u>1,993.83</u>
TOTAL ASSETS			1,993.83
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>1,969.66</u>	
TOTAL BEGINNING EQUITY		1,969.66	
TOTAL REVENUE		<u>24.17</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		24.17	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>1,993.83</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			1,993.83
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	1,651,831.37
06-00-11000	T-Bills and CD's	1,350,000.00
06-00-11100	Interest Receivable	206.58
06-00-12000	UTILITES RECEIVABLE	(781.18)
06-00-12150	Utility Receivable	454,600.46
06-00-13900	Unbilled Receivable	142,133.00
06-00-14800	Allowance for Doubtful Account	(26,862.93)
06-00-14850	Bad Debt Receivable	25,720.52
06-00-15000	Deferred outflow of resources	123,478.00
06-00-15500	Deferred Outflow - OPEB	20,539.00
06-00-20000	Fixed Assets	43,991,387.03
06-00-20100	Accumulated Depreciation	(27,319,450.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>1,112,887.06</u>
		<u>21,733,430.02</u>
	TOTAL ASSETS	21,733,430.02
		=====
LIABILITIES		
=====		
06-00-30050	Net pension asset	(93,338.00)
06-00-30090	Payable - Collection AgencyFee	5,570.42
06-00-30099	A/P Due to Pooled Cash	160,001.83
06-00-31800	Comp Absent Payable	4,864.02
06-00-31890	Compensated Absences - Long Te	43,780.00
06-00-34000	City of NH - Garbage	85,044.81
06-00-34100	Unearned Rev (Unapplied Credit	11,820.14
06-00-34150	Utility Refunds	39.69
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,046.00
06-00-34900	Notes Payable - Current Portio	836.00
06-00-35000	NOTES PAYABLE	16,170.00
06-00-38000	Deferred inflow of resources	17,536.00
06-00-38500	Deferred Inflow - OPEB	14,811.00
06-00-40100	OPEB Liability	<u>96,573.00</u>
	TOTAL LIABILITIES	<u>364,754.91</u>
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	17,975,559.00
06-00-52090	Unrestricted Fund Balance	<u>2,312,509.56</u>
	TOTAL BEGINNING EQUITY	20,288,068.56
	TOTAL REVENUE	3,160,268.41
	TOTAL EXPENDITURES	<u>2,079,661.86</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,080,606.55
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>21,368,675.11</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	21,733,430.02
		=====

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-10099	Claim on Cash	660,483.56
07-00-11000	T-Bills and CD's	2,286,627.63
07-00-11100	Interest Receivable	<u>351.89</u>
		<u>2,947,463.08</u>
TOTAL ASSETS		2,947,463.08
		=====
LIABILITIES		
=====		
07-00-30099	A/P Due to Pooled Cash	27,778.18
07-00-30700	Deferred Interest Income	<u>149.89</u>
	TOTAL LIABILITIES	<u>27,928.07</u>
EQUITY		
=====		
07-00-57100	Assigned Fund Bal-Capital Imps	1,597,926.63
07-00-57102	Assigned FB-CIP-Admin	61,019.92
07-00-57106	Assigned FB-CIP-Police	252,027.16
07-00-57107	Assigned FB-CIP-Fire	289,063.57
07-00-57109	Assigned FB-CIP-Street	103,651.75
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00
07-00-57111	Assigned FB-CIP-Parks	145,863.00
07-00-57114	Assigned FB-CIP-Code	16,360.00
07-00-57115	Assigned FB-CIP-Risk	9,565.00
07-00-57116	Assigned FB-CIP-ISM	<u>135,406.98</u>
	TOTAL BEGINNING EQUITY	2,812,501.01
TOTAL REVENUE		266,378.06
TOTAL EXPENDITURES		<u>159,344.06</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	107,034.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,919,535.01</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,947,463.08
		=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
08-00-10000	Cash - Sinking Fund	41,285.53
08-00-11000	T-Bills and CD's	1,051,339.33
08-00-11100	Interest Receivable	543.49
08-00-14900	Due from other Governments	<u>149,394.00</u>
		<u>1,242,562.35</u>
TOTAL ASSETS		1,242,562.35
		=====
LIABILITIES		
=====		
08-00-30700	Deferred Interest Income	324.08
08-00-30701	Deferred Income	<u>111,839.00</u>
	TOTAL LIABILITIES	<u>112,163.08</u>
EQUITY		
=====		
08-00-51030	Restricted Fund Bal-Debt Srv	857,701.55
08-00-57030	Assigned Fund Bal-Debt Service	<u>170,976.00</u>
	TOTAL BEGINNING EQUITY	1,028,677.55
TOTAL REVENUE		101,855.53
TOTAL EXPENDITURES		<u>133.81</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	101,721.72
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,130,399.27</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,242,562.35
		=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
09-00-10099	Claim on Cash	<u>28,660.00</u>
		<u>28,660.00</u>
	TOTAL ASSETS	28,660.00
		=====
LIABILITIES		
=====		
09-00-36100	Reserve for Meter Deposits	<u>28,660.00</u>
	TOTAL LIABILITIES	<u>28,660.00</u>
EQUITY		
=====		
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	28,660.00
		=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	63,525.93	
10-00-11600	Other Receivables	<u>712.00</u>	
		<u>64,237.93</u>	
TOTAL ASSETS			64,237.93
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>59,813.07</u>	
TOTAL BEGINNING EQUITY		59,813.07	
TOTAL REVENUE		<u>4,424.86</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		4,424.86	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>64,237.93</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			64,237.93
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>30,945.09</u>	<u>30,945.09</u>
TOTAL ASSETS			30,945.09
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>28,180.10</u>	
TOTAL BEGINNING EQUITY		28,180.10	
TOTAL REVENUE		<u>2,764.99</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,764.99	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>30,945.09</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			30,945.09
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-00-10099	Claim on Cash	550,044.79
13-00-11000	T-Bills and CD's	1,350,000.00
13-00-11100	Interest Receivable	<u>272.99</u>
		<u>1,900,317.78</u>
TOTAL ASSETS		1,900,317.78
		=====
LIABILITIES		
=====		
EQUITY		
=====		
13-00-57100	Fund Bal-Capital Improvements	<u>1,945,514.70</u>
	TOTAL BEGINNING EQUITY	1,945,514.70
TOTAL REVENUE		44,113.08
TOTAL EXPENDITURES		<u>89,310.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(45,196.92)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,900,317.78</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,900,317.78
		=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>134,435.35</u>	<u>134,435.35</u>
TOTAL ASSETS			134,435.35
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>126,050.25</u>	
TOTAL BEGINNING EQUITY		126,050.25	
TOTAL REVENUE		<u>8,385.10</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		8,385.10	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>134,435.35</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			134,435.35
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>89,699.66</u>	<u>89,699.66</u>
TOTAL ASSETS			89,699.66
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>83,128.26</u>	
TOTAL BEGINNING EQUITY		83,128.26	
TOTAL REVENUE		<u>6,571.40</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		6,571.40	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>89,699.66</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			89,699.66
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	169,299.73
17-00-12000	Utility Receivables	5,422.38
17-00-13900	Unbilled Receivable	1,627.00
17-00-14850	Bad Debt Receivable	<u>43.41</u>
		<u>176,392.52</u>
TOTAL ASSETS		176,392.52
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>147,390.53</u>
TOTAL BEGINNING EQUITY		147,390.53
TOTAL REVENUE		<u>29,001.99</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		29,001.99
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>176,392.52</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		176,392.52
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
18-00-10050	Cash - Health Insurance	<u>148,211.83</u>
		<u>148,211.83</u>
	TOTAL ASSETS	148,211.83
		=====
LIABILITIES		
=====		
18-00-30090	Claims Payable	<u>79,545.00</u>
	TOTAL LIABILITIES	<u>79,545.00</u>
EQUITY		
=====		
18-00-57090	Assigned Fund Balance	(<u>21,485.81</u>)
	TOTAL BEGINNING EQUITY	(21,485.81)
	TOTAL REVENUE	612,521.27
	TOTAL EXPENDITURES	<u>522,368.63</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	90,152.64
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>68,666.83</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	148,211.83
		=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
20-00-10099	Claim on Cash	<u>654,759.54</u>
		<u>654,759.54</u>
	TOTAL ASSETS	654,759.54
		=====
LIABILITIES		
=====		
20-00-30099	A/P Due to Pooled Cash	<u>32,493.00</u>
	TOTAL LIABILITIES	<u>32,493.00</u>
EQUITY		
=====		
20-00-51050	Restricted Fund Bal - Donation	<u>1,221,783.01</u>
	TOTAL BEGINNING EQUITY	1,221,783.01
	TOTAL REVENUE	8,036.78
	TOTAL EXPENDITURES	<u>607,553.25</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(599,516.47)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>622,266.54</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	654,759.54
		=====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
80-00-10880	Cash - 2018 GO Bd Series	4,668.19
80-00-10890	Cash - 2019 GO Bd Series	3,522.58
80-00-10891	Cash - 2020 GO Bd Series	449,702.72
80-00-10892	Cash - 2021 GO Bond Series	716,991.01
80-00-10893	Cash - 2022 GO Bond Series	1,705,369.24
80-00-10894	Cash - 2023 GO Bd Series	168,001.06
80-00-11092	T-bills and CD's - Series 2021	4,434,250.80
80-00-11093	T-bills and CD's - Series 2022	4,053,827.03
80-00-11189	Interest Rec - 2019 GO Bd Seri	112.40
80-00-11190	Interest Rec - 2020 GO Bd Seri	1,964.16
80-00-11191	Interest Rec - 2021 GO Bd Seri	<u>5,739.00</u>
		<u>11,544,148.19</u>
TOTAL ASSETS		11,544,148.19
		=====
LIABILITIES		
=====		
80-00-30099	A/P Due to Pooled Cash	1,079,168.51
80-00-30789	Deferred Int Income - 2019	111.99
80-00-30790	Deferred Int Income - 2020	1,964.01
80-00-30791	Deferred Int Income - 2021	5,739.00
80-00-37176	Retainage Payable	<u>86,700.00</u>
TOTAL LIABILITIES		<u>1,173,683.51</u>
EQUITY		
=====		
80-00-50100	FUND BALANCE	5,120,348.31
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45
80-00-50189	Fund Balance 2019 GO Bd Series	<u>2,986,673.53</u>
TOTAL BEGINNING EQUITY		12,877,778.76
TOTAL REVENUE		230,941.57
TOTAL EXPENDITURES		<u>2,738,255.65</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(2,507,314.08)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>10,370,464.68</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		11,544,148.19
		=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
99-00-10090	Pooled Cash - Meter Deposits	893,030.03
99-00-10099	Pooled Cash	5,284,259.89
99-00-12001	Due from General Fund	363,030.09
99-00-12004	Due from Designated Fds-Police	1,009.63
99-00-12006	Due from Municipal Authority	160,001.83
99-00-12007	Due from GF - CIP	27,778.18
99-00-12020	Due from Designated Fund-Parks	32,493.00
99-00-12080	Due from GO Bonds	<u>1,079,168.51</u>
		<u>7,840,771.16</u>
TOTAL ASSETS		7,840,771.16
		=====
LIABILITIES		
=====		
99-00-30099	Accounts Payable	1,663,481.24
99-00-37099	Due to other Funds	<u>6,177,289.92</u>
TOTAL LIABILITIES		<u>7,840,771.16</u>
EQUITY		
=====		
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		7,840,771.16
		=====

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>11,281,873</u>	<u>953,147.08</u>	<u>5,382,634.89</u>	<u>0.00</u>	<u>5,899,238.47</u>	<u>52.29</u>
TOTAL REVENUES	11,281,873	953,147.08	5,382,634.89	0.00	5,899,238.47	52.29
<u>EXPENDITURE SUMMARY</u>						
City Council	785	64.59	326.55	0.00	458.45	58.40
Administration	709,705	52,344.60	332,087.31	0.00	377,617.53	53.21
City Treasurer	1,307	107.65	544.25	0.00	762.75	58.36
City Attorney	200,000	41,879.00	129,020.40	0.00	70,979.60	35.49
Municipal Court	123,548	9,242.74	59,799.67	0.00	63,747.94	51.60
Police Department	3,014,391	251,297.58	1,329,964.96	2,364.44	1,682,061.99	55.80
Fire Department	2,278,573	188,617.57	1,011,218.48	4,653.51	1,262,701.05	55.42
City Engineer	90,000	20,855.40	119,396.94	31,083.24 (	60,480.18)	67.20-
Street Department	389,728	34,484.11	182,052.10	1,047.21	206,628.76	53.02
Sanitation	1,005,778	82,430.09	440,721.87	172.85	564,883.21	56.16
Parks Department	258,167	5,171.52	86,868.92	271.45	171,026.63	66.25
Public Works Admin	281,014	9,451.66	95,837.53	826.33	184,350.09	65.60
General Government	1,826,078	71,055.65	894,947.42	609,891.40	321,239.18	17.59
Code Department	413,274	33,426.43	182,536.89	9,500.00	221,237.06	53.53
Risk Manager	205,445	16,600.04	86,922.91	32,999.50	85,522.36	41.63
Information Systems Mgr	<u>484,077</u>	<u>37,176.86</u>	<u>195,297.39</u>	<u>3,266.21</u>	<u>285,513.21</u>	<u>58.98</u>
TOTAL EXPENDITURES	11,281,869	854,205.49	5,147,543.59	696,076.14	5,438,249.63	48.20
REVENUE OVER/ (UNDER) EXPENDITURES	4	98,941.59	235,091.30 (	696,076.14)	460,988.84	4,721.00

01 -General Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,218,905	490,337.17	2,364,970.34	0.00	2,853,934.66	54.68
01-00-70350 Use Tax Revenue	849,726	76,117.08	403,068.09	0.00	446,657.91	52.56
01-00-70450 Tobacco Tax Revenue	<u>41,153</u>	<u>3,134.19</u>	<u>15,800.90</u>	<u>0.00</u>	<u>25,352.10</u>	<u>61.60</u>
TOTAL General Sales Tax	6,109,784	569,588.44	2,783,839.33	0.00	3,325,944.67	54.44
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>330,658</u>	<u>42,893.56</u>	<u>194,551.39</u>	<u>0.00</u>	<u>136,106.61</u>	<u>41.16</u>
TOTAL Miscellaneous Taxes	330,658	42,893.56	194,551.39	0.00	136,106.61	41.16
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	117,060	812.75	44,055.75	0.00	73,004.25	62.36
01-00-72075 Plumbing Permits	46,584	2,532.00	14,119.00	0.00	32,465.00	69.69
01-00-72100 Electrical Permits	38,431	2,690.00	10,944.50	0.00	27,486.50	71.52
01-00-72125 Roof Permits	2,204	0.00	865.00	0.00	1,339.00	60.75
01-00-72150 Drive/Drain Permits - Tree	8,563	840.00	5,400.00	0.00	3,163.00	36.94
01-00-72175 Food Vendor Permits	76	0.00	0.00	0.00	76.00	100.00
01-00-72200 Garage Sale Permits	557	60.00	280.00	0.00	277.00	49.73
01-00-72300 Plumbing Licenses	22,578	1,050.00	13,800.00	0.00	8,778.00	38.88
01-00-72325 Electric Licenses	11,622	550.00	7,000.00	0.00	4,622.00	39.77
01-00-72350 General Contractor Registra	20,900	1,200.00	9,450.00	0.00	11,450.00	54.78
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	150.00	300.00	0.00 (	300.00)	0.00
01-00-72399 Inspections	0	1,980.00	14,250.00	0.00 (	14,250.00)	0.00
01-00-72400 Alcohol Licenses	9,703	1,505.00	8,410.00	0.00	1,293.00	13.33
01-00-72800 Dog/Cat Licenses	<u>557</u>	<u>5.00</u>	<u>70.00</u>	<u>0.00</u>	<u>487.00</u>	<u>87.43</u>
TOTAL Licenses and Permits	278,835	13,374.75	128,944.25	0.00	149,890.75	53.76
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	10,072	671.76	4,398.98	0.00	5,673.02	56.32
01-00-73900 FEMA Reimbursement	<u>343,896</u>	<u>0.00</u>	<u>511,944.27</u>	<u>0.00</u> (	<u>168,048.27</u>)	<u>48.87-</u>
TOTAL Intergovernmental	353,968	671.76	516,343.25	0.00 (	162,375.25)	45.87-
<u>Charges for Services</u>						
01-00-74200 Garbage	894,330	78,200.59	390,764.62	0.00	503,565.38	56.31
01-00-74500 Garbage - Commercial	108,656	9,798.08	52,623.90	0.00	56,032.10	51.57
01-00-74700 Solid Waste Fee	5,011	439.95	2,199.29	0.00	2,811.71	56.11
01-00-74850 Ambulance Fees	58,223	5,121.77	25,593.18	0.00	32,629.82	56.04
01-00-74950 Life and Safety	<u>1,053</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,053.00</u>	<u>100.00</u>
TOTAL Charges for Services	1,067,273	93,560.39	471,180.99	0.00	596,092.01	55.85
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>114,391</u>	<u>6,576.02</u>	<u>44,674.38</u>	<u>0.00</u>	<u>69,716.62</u>	<u>60.95</u>
TOTAL Fines & Forfeits	114,391	6,576.02	44,674.38	0.00	69,716.62	60.95

01 -General Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>11,931</u>	<u>15,170.11</u>	<u>32,437.41</u>	<u>0.00</u>	(<u>20,506.41</u>)	<u>171.88-</u>
TOTAL Investment Earnings	11,931	15,170.11	32,437.41	0.00	(20,506.41)	171.88-
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	290,370	0.00	185,058.50	0.00	105,311.50	36.27
01-00-79550 Misc. Income	122,462	12,126.51	29,898.04	0.00	92,563.96	75.59
01-00-79575 Royalty Revenue	<u>0</u>	<u>114.62</u>	<u>352.75</u>	<u>0.00</u>	(<u>352.75</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	412,832	12,241.13	215,309.29	0.00	197,522.71	47.85
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>213,350</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,350.36</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	213,350	0.00	0.00	0.00	213,350.36	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,388,851</u>	<u>199,070.92</u>	<u>995,354.60</u>	<u>0.00</u>	<u>1,393,496.40</u>	<u>58.33</u>
TOTAL Transfers	<u>2,388,851</u>	<u>199,070.92</u>	<u>995,354.60</u>	<u>0.00</u>	<u>1,393,496.40</u>	<u>58.33</u>
TOTAL Revenues	11,281,873	953,147.08	5,382,634.89	0.00	5,899,238.47	52.29
TOTAL REVENUE	11,281,873	953,147.08	5,382,634.89	0.00	5,899,238.47	52.29

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	300.00	0.00	420.00	58.33
01-01-80300 FICA/Medicare	55	4.59	22.95	0.00	32.05	58.27
01-01-80700 Unemployment	<u>10</u>	<u>0.00</u>	<u>3.60</u>	<u>0.00</u>	<u>6.40</u>	<u>64.00</u>
TOTAL Personnel Services	785	64.59	326.55	0.00	458.45	58.40
TOTAL City Council	785	64.59	326.55	0.00	458.45	58.40
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	494,744	36,704.49	233,955.31	0.00	260,788.53	52.71
01-02-80300 FICA/Medicare	38,893	1,918.18	14,459.60	0.00	24,433.85	62.82
01-02-80400 Dental Insurance	1,800	129.18	645.90	0.00	1,154.10	64.12
01-02-80500 Health Insurance	55,221	3,806.51	20,537.56	0.00	34,683.44	62.81
01-02-80600 Worker's Comp	7,791	1,800.90	5,402.70	0.00	2,388.30	30.65
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRP Pension	40,609	3,061.69	19,343.08	0.00	21,265.47	52.37
01-02-81400 CAR Allowance	<u>18,800</u>	<u>1,566.67</u>	<u>7,833.35</u>	<u>0.00</u>	<u>10,966.65</u>	<u>58.33</u>
TOTAL Personnel Services	658,658	48,987.62	302,177.50	0.00	356,480.34	54.12
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,000</u>	<u>0.00</u>	<u>235.03</u>	<u>0.00</u>	<u>764.97</u>	<u>76.50</u>
TOTAL Material and Supplies	1,000	0.00	235.03	0.00	764.97	76.50
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	7,000	1,201.41	2,731.47	0.00	4,268.53	60.98
01-02-84400 Software Agreements	20,500	385.87	16,869.05	0.00	3,630.95	17.71
01-02-84700 Telephone	<u>5,200</u>	<u>490.78</u>	<u>3,679.66</u>	<u>0.00</u>	<u>1,520.34</u>	<u>29.24</u>
TOTAL Other Services	34,700	2,078.06	23,280.18	0.00	11,419.82	32.91
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>6,394.60</u>	<u>0.00</u>	<u>8,952.40</u>	<u>58.33</u>
TOTAL Transfers Out	15,347	1,278.92	6,394.60	0.00	8,952.40	58.33
TOTAL Administration	709,705	52,344.60	332,087.31	0.00	377,617.53	53.21

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer =====						
<u>Personnel Services</u>						
01-03-80100 Salary	1,200	100.00	500.00	0.00	700.00	58.33
01-03-80300 FICA/Medicare	92	7.65	38.25	0.00	53.75	58.42
01-03-80700 Unemployment	15	0.00	6.00	0.00	9.00	60.00
TOTAL Personnel Services	1,307	107.65	544.25	0.00	762.75	58.36
TOTAL City Treasurer						
	1,307	107.65	544.25	0.00	762.75	58.36
City Attorney =====						
<u>Other Services</u>						
01-04-87100 Legal Services	200,000	41,879.00	129,020.40	0.00	70,979.60	35.49
TOTAL Other Services	200,000	41,879.00	129,020.40	0.00	70,979.60	35.49
TOTAL City Attorney						
	200,000	41,879.00	129,020.40	0.00	70,979.60	35.49
Municipal Court =====						
<u>Personnel Services</u>						
01-05-80100 Salary	84,683	6,880.92	36,890.24	0.00	47,792.90	56.44
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,465	526.39	2,822.11	0.00	3,642.51	56.35
01-05-80400 Dental Insurance	517	43.06	215.30	0.00	301.70	58.36
01-05-80500 Health Insurance	7,501	655.67	3,278.35	0.00	4,222.65	56.29
01-05-80600 Worker's Comp	2,597	600.30	1,800.90	0.00	796.10	30.65
01-05-80700 Unemployment	400	0.00	169.58	0.00	230.42	57.61
01-05-80800 OMRP Pension	5,560	450.48	2,451.25	0.00	3,108.60	55.91
TOTAL Personnel Services	108,223	9,156.82	47,627.73	0.00	60,594.88	55.99
<u>Material and Supplies</u>						
01-05-83000 Material & Supplies	1,000	0.00	34.25	0.00	965.75	96.58
TOTAL Material and Supplies	1,000	0.00	34.25	0.00	965.75	96.58
<u>Other Services</u>						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	65.80	0.00	634.20	90.60
01-05-84400 Software Agreement	12,075	0.00	11,596.88	0.00	478.12	3.96
01-05-84700 Telephone	1,300	85.92	475.01	0.00	824.99	63.46
TOTAL Other Services	14,325	85.92	12,137.69	0.00	2,187.31	15.27

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	123,548	9,242.74	59,799.67	0.00	63,747.94	51.60
Police Department =====						
<u>Personnel Services</u>						
01-06-80100 Salary	1,886,714	155,831.65	816,948.02	0.00	1,069,766.33	56.70
01-06-80200 Overtime	12,000	1,947.05	11,351.66	0.00	648.34	5.40
01-06-80300 FICA/Medicare	170,092	12,104.18	64,223.99	0.00	105,867.53	62.24
01-06-80400 Dental Insurance	11,820	947.32	4,693.54	0.00	7,126.46	60.29
01-06-80500 Health Insurance	315,227	24,514.91	122,837.49	0.00	192,389.51	61.03
01-06-80600 Worker's Comp	62,330	14,407.18	43,221.54	0.00	19,108.46	30.66
01-06-80700 Unemployment	4,500	0.00	1,844.36	0.00	2,655.64	59.01
01-06-80800 OMRP Pension	31,340	3,114.52	14,813.18	0.00	16,526.44	52.73
01-06-81050 Police Pension	207,870	13,836.16	72,265.15	0.00	135,604.75	65.24
01-06-81100 Uniform Allowance	30,500	225.58	10,548.61	1,209.82	18,741.57	61.45
01-06-81200 Medical Exams	<u>2,500</u>	<u>96.00</u>	<u>360.00</u>	<u>0.00</u>	<u>2,140.00</u>	<u>85.60</u>
TOTAL Personnel Services	2,734,892	227,024.55	1,163,107.54	1,209.82	1,570,575.03	57.43
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>356.23</u>	<u>3,776.00</u>	<u>0.00</u>	<u>3,224.00</u>	<u>46.06</u>
TOTAL Material and Supplies	7,000	356.23	3,776.00	0.00	3,224.00	46.06
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	58,000	3,897.17	43,634.89	100.00	14,265.11	24.60
01-06-84100 Vehicle Maintenance	39,000	3,301.16	48,786.55	563.32 (	10,349.87)	26.54-
01-06-84200 Building Maintenance	4,500	1,238.85	1,793.59	0.00	2,706.41	60.14
01-06-84300 Training & Membership	20,000	1,000.00	3,872.11	491.30	15,636.59	78.18
01-06-84600 Lease/Rental	6,500	0.00	0.00	0.00	6,500.00	100.00
01-06-84700 Telephone	23,000	2,000.24	8,572.38	0.00	14,427.62	62.73
01-06-84800 Utilities	2,000	80.32	286.72	0.00	1,713.28	85.66
01-06-84900 Fuel	20,000	4,285.81	15,654.93	0.00	4,345.07	21.73
01-06-84950 EV Charging	0	30.00	64.00	0.00 (	64.00)	0.00
01-06-85000 Janitorial Services	15,150	1,262.50	6,312.50	0.00	8,837.50	58.33
01-06-85300 Animal Control	<u>2,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>100.00</u>
TOTAL Other Services	190,650	17,096.05	128,977.67	1,154.62	60,517.71	31.74
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciat	<u>81,849</u>	<u>6,820.75</u>	<u>34,103.75</u>	<u>0.00</u>	<u>47,745.25</u>	<u>58.33</u>
TOTAL Transfers Out	81,849	6,820.75	34,103.75	0.00	47,745.25	58.33
TOTAL Police Department	3,014,391	251,297.58	1,329,964.96	2,364.44	1,682,061.99	55.80

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Fire Department

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Personnel Services

01-07-80100 Salary	1,415,745	103,755.52	602,671.08	0.00	813,073.79	57.43
01-07-80200 Overtime	50,000	12,717.97	51,070.17	0.00	1,070.17)	2.14-
01-07-80300 FICA/Medicare	20,676	1,688.84	9,570.51	0.00	11,105.34	53.71
01-07-80400 Dental Insurance	7,235	559.78	2,906.55	0.00	4,328.45	59.83
01-07-80500 Health Insurance	204,878	17,094.16	87,495.15	0.00	117,382.85	57.29
01-07-80600 Worker's Comp	36,359	8,404.19	25,212.57	0.00	11,146.43	30.66
01-07-80700 Unemployment	2,800	0.00	448.30	0.00	2,351.70	83.99
01-07-81000 Fire Pension	194,704	14,525.77	82,305.07	0.00	112,399.25	57.73
01-07-81100 Uniform Allowance	17,000	0.00	6,324.00	0.00	10,676.00	62.80
01-07-81200 Medical Exams	<u>8,400</u>	<u>0.00</u>	<u>742.00</u>	<u>0.00</u>	<u>7,658.00</u>	<u>91.17</u>
TOTAL Personnel Services	1,957,797	158,746.23	868,745.40	0.00	1,089,051.64	55.63

Material and Supplies

01-07-83000 Material & Supplies	<u>12,600</u>	<u>1,116.30</u>	<u>5,111.50</u>	<u>0.00</u>	<u>7,488.50</u>	<u>59.43</u>
TOTAL Material and Supplies	12,600	1,116.30	5,111.50	0.00	7,488.50	59.43

Other Services

01-07-84000 Equipment Maintenance	10,000	320.99	1,990.39	253.51	7,756.10	77.56
01-07-84100 Vehicle Maintenance	12,500	4,474.64	6,802.86	0.00	5,697.14	45.58
01-07-84200 Building Maintenance	15,000	3,330.85	6,467.92	4,400.00	4,132.08	27.55
01-07-84300 Training & Membership	15,500	355.16	8,103.08	0.00	7,396.92	47.72
01-07-84400 Membership	1,500	0.00	72.00	0.00	1,428.00	95.20
01-07-84500 Fire Department Publication	1,000	0.00	559.90	0.00	440.10	44.01
01-07-84600 Lease/Rental	1,500	308.03	308.03	0.00	1,191.97	79.46
01-07-84700 Telephone	9,200	855.79	3,622.80	0.00	5,577.20	60.62
01-07-84800 Utilities	3,500	80.31	286.71	0.00	3,213.29	91.81
01-07-84900 Fuel	7,650	1,158.34	4,510.96	0.00	3,139.04	41.03
01-07-85200 EMSA Subsidy	30,955	2,506.68	13,158.40	0.00	17,796.60	57.49
01-07-86850 Software Maintenance	<u>15,500</u>	<u>0.00</u>	<u>14,657.28</u>	<u>0.00</u>	<u>842.72</u>	<u>5.44</u>
TOTAL Other Services	123,805	13,390.79	60,540.33	4,653.51	58,611.16	47.34

Transfers Out

01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>76,821.25</u>	<u>0.00</u>	<u>107,549.75</u>	<u>58.33</u>
TOTAL Transfers Out	184,371	15,364.25	76,821.25	0.00	107,549.75	58.33

TOTAL Fire Department	2,278,573	188,617.57	1,011,218.48	4,653.51	1,262,701.05	55.42
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City Engineer

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Personnel Services

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01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	90,000	20,855.40	119,396.94	31,083.24	(60,480.18)	67.20-
TOTAL Other Services	90,000	20,855.40	119,396.94	31,083.24	(60,480.18)	67.20-
TOTAL City Engineer	90,000	20,855.40	119,396.94	31,083.24	(60,480.18)	67.20-
Street Department =====						
<u>Personnel Services</u>						
01-09-80100 Salary	149,074	13,791.09	72,875.91	0.00	76,198.41	51.11
01-09-80200 Overtime	1,800	0.00	650.72	0.00	1,149.28	63.85
01-09-80300 FICA/Medicare	11,621	1,077.96	5,705.12	0.00	5,916.08	50.91
01-09-80400 Dental Insurance	1,628	129.18	624.37	0.00	1,003.63	61.65
01-09-80500 Health Insurance	34,641	2,886.76	13,776.54	0.00	20,864.46	60.23
01-09-80600 Worker's Comp	5,194	1,200.60	3,601.80	0.00	1,592.20	30.65
01-09-80700 Unemployment	873	0.00	291.62	0.00	581.38	66.60
01-09-80800 OMRP Pension	12,278	1,127.28	5,966.10	0.00	6,311.45	51.41
01-09-80900 Stand By Pay	2,600	300.00	1,050.00	0.00	1,550.00	59.62
01-09-81100 Uniform Allowance	3,766	422.05	1,757.15	0.00	2,008.85	53.34
01-09-81200 Medical Exams	780	0.00	276.00	0.00	504.00	64.62
TOTAL Personnel Services	224,255	20,934.92	106,575.33	0.00	117,679.74	52.48
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	11,000	1,136.87	4,272.03	693.76	6,034.21	54.86
01-09-83300 Minor Tools	1,000	56.98	131.92	0.00	868.08	86.81
01-09-83500 Safety Supplies	1,500	214.95	1,155.96	0.00	344.04	22.94
01-09-83700 Misc. Supplies	250	0.00	120.00	0.00	130.00	52.00
TOTAL Material and Supplies	13,750	1,408.80	5,679.91	693.76	7,376.33	53.65
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,000	81.47	1,371.21	83.97	1,544.82	51.49
01-09-84100 Vehicle Maintenance	5,000	16.00	7,828.36	10.48	(2,838.84)	56.78-
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	194.64	679.75	0.00	720.25	51.45
01-09-84800 Utilities	500	58.17	161.57	0.00	338.43	67.69
01-09-84900 Fuel	5,000	0.00	1,768.72	0.00	3,231.28	64.63
01-09-85500 Street Lighting	85,000	7,538.19	36,727.65	259.00	48,013.35	56.49
TOTAL Other Services	100,700	7,888.47	48,537.26	353.45	51,809.29	51.45
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	21,259.60	0.00	29,763.40	58.33
TOTAL Transfers Out	51,023	4,251.92	21,259.60	0.00	29,763.40	58.33
TOTAL Street Department	389,728	34,484.11	182,052.10	1,047.21	206,628.76	53.02

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	454,137	37,699.70	189,287.45	0.00	264,849.21	58.32
01-10-80300 FICA/Medicare	35,408	2,884.05	14,480.53	0.00	20,927.29	59.10
01-10-80400 Dental Insurance	5,428	430.60	2,023.82	0.00	3,404.18	62.72
01-10-80500 Health Insurance	88,600	7,267.48	35,032.31	0.00	53,567.69	60.46
01-10-80600 Worker's Comp	25,971	6,002.99	18,008.97	0.00	7,962.03	30.66
01-10-80700 Unemployment	3,150	0.00	1,601.56	0.00	1,548.44	49.16
01-10-80800 OMRP Pension	36,330	3,015.96	14,895.39	0.00	21,435.06	59.00
01-10-81100 Uniform Allowance	7,800	924.35	4,506.80	0.00	3,293.20	42.22
01-10-81200 Medical Exams	<u>825</u>	<u>0.00</u>	<u>372.00</u>	<u>0.00</u>	<u>453.00</u>	<u>54.91</u>
TOTAL Personnel Services	657,649	58,225.13	280,208.83	0.00	377,440.10	57.39
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	1,500	29.94	757.78	0.00	742.22	49.48
01-10-83500 Safety Supplies	2,000	656.47	1,608.56	0.00	391.44	19.57
01-10-83700 Misc. Supplies	<u>100</u>	<u>0.00</u>	<u>926.64</u>	<u>0.00</u>	<u>(826.64)</u>	<u>826.64-</u>
TOTAL Material and Supplies	3,600	686.41	3,292.98	0.00	307.02	8.53
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,400	30.00	434.89	0.00	965.11	68.94
01-10-84100 Vehicle Maintenance	22,000	164.19	15,949.75	172.85	5,877.40	26.72
01-10-84700 Telephone	0	325.40	609.32	0.00	(609.32)	0.00
01-10-84800 Utilities	820	58.17	161.57	0.00	658.43	80.30
01-10-84900 Fuel	12,000	0.00	6,479.12	0.00	5,520.88	46.01
01-10-85800 Landfill Disposal	80,000	5,383.72	47,836.74	0.00	32,163.26	40.20
01-10-85825 Commercial Garbage Disposal	<u>140,000</u>	<u>10,197.99</u>	<u>48,953.27</u>	<u>0.00</u>	<u>91,046.73</u>	<u>65.03</u>
TOTAL Other Services	256,220	16,159.47	120,424.66	172.85	135,622.49	52.93
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciat	<u>88,309</u>	<u>7,359.08</u>	<u>36,795.40</u>	<u>0.00</u>	<u>51,513.60</u>	<u>58.33</u>
TOTAL Transfers Out	88,309	7,359.08	36,795.40	0.00	51,513.60	58.33

TOTAL Sanitation	1,005,778	82,430.09	440,721.87	172.85	564,883.21	56.16
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Parks Department
=====Personnel ServicesMaterial and Supplies

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-84100 Vehicle Maintenance	800	0.00	0.00	0.00	800.00	100.00
01-11-85700 Parks Maintenance	25,000	2,536.19	8,162.27	271.45	16,566.28	66.27
01-11-85900 Park Maintenance Contract	200,000	0.00	65,530.00	0.00	134,470.00	67.24
01-11-86200 Irrigation Maintenance	<u>20,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>100.00</u>
TOTAL Other Services	246,500	2,536.19	73,692.27	271.45	172,536.28	69.99
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciati	<u>11,667</u>	<u>2,635.33</u>	<u>13,176.65</u>	<u>0.00</u>	(<u>1,509.65</u>)	<u>12.94-</u>
TOTAL Transfers Out	11,667	2,635.33	13,176.65	0.00	(1,509.65)	12.94-
TOTAL Parks Department	258,167	5,171.52	86,868.92	271.45	171,026.63	66.25
Public Works Admin =====						
<u>Personnel Services</u>						
01-12-80100 Salary	174,468	5,287.16	62,091.03	0.00	112,377.40	64.41
01-12-80300 FICA/Medicare	13,598	404.46	4,749.90	0.00	8,848.19	65.07
01-12-80400 Dental Insurance	1,085	43.06	344.48	0.00	740.52	68.25
01-12-80500 Health Insurance	20,001	655.67	6,311.53	0.00	13,689.47	68.44
01-12-80600 Worker's Comp	5,194	1,200.60	3,601.80	0.00	1,592.20	30.65
01-12-80700 Unemployment	400	0.00	128.32	0.00	271.68	67.92
01-12-80800 OMRP Pension	13,957	422.98	4,606.34	0.00	9,351.09	67.00
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Personnel Services	229,204	8,013.93	81,833.40	0.00	147,370.55	64.30
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	474.07	0.00	1,025.93	68.40
01-12-83200 Office Supplies	3,000	173.48	937.11	0.00	2,062.89	68.76
01-12-83700 Misc. Supplies	<u>500</u>	<u>24.50</u>	<u>69.98</u>	<u>0.00</u>	<u>430.02</u>	<u>86.00</u>
TOTAL Material and Supplies	5,000	197.98	1,481.16	0.00	3,518.84	70.38
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	0.00	1,088.36	0.00	1,911.64	63.72
01-12-84100 Vehicle Maintenance	1,500	0.00	183.67	0.00	1,316.33	87.76
01-12-84200 Building Maintenance	5,600	0.00	1,317.76	0.00	4,282.24	76.47
01-12-84250 Fueling Station Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-12-84300 Training & Membership	1,500	0.00	544.35	826.33	129.32	8.62
01-12-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-84700 Telephone	4,500	320.69	2,762.26	0.00	1,737.74	38.62
01-12-84800 Utilities	1,000	58.17	161.56	0.00	838.44	83.84
01-12-84900 Fuel	8,000	115.89	2,740.01	0.00	5,259.99	65.75
01-12-85000 Janitorial Services	8,940	745.00	3,725.00	0.00	5,215.00	58.33
01-12-86300 Publications	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Other Services	38,040	1,239.75	12,522.97	826.33	24,690.70	64.91

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciated)	8,770	0.00	0.00	0.00	8,770.00	100.00
TOTAL Transfers Out	8,770	0.00	0.00	0.00	8,770.00	100.00
TOTAL Public Works Admin	281,014	9,451.66	95,837.53	826.33	184,350.09	65.60
General Government =====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	20,000	1,521.55	9,400.45	0.00	10,599.55	53.00
TOTAL Material and Supplies	20,000	1,521.55	9,400.45	0.00	10,599.55	53.00
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	24,000	0.00	9,542.92	10,826.00	3,631.08	15.13
01-13-84200 Building Maintenance	20,000	229.91	22,143.42	0.00 (	2,143.42)	10.72-
01-13-84300 Training & Membership	3,000	0.00	887.50	0.00	2,112.50	70.42
01-13-84600 Lease/Rental	396	0.00	198.00	0.00	198.00	50.00
01-13-84700 Telephone	700	42.96	215.84	0.00	484.16	69.17
01-13-84800 Utilities	13,500	2,976.52	7,139.63	0.00	6,360.37	47.11
01-13-85000 Janitorial Services	18,260	1,362.50	6,812.50	0.00	11,447.50	62.69
01-13-85400 Bank Charges	49,500	5,865.35	29,853.40	0.00	19,646.60	39.69
01-13-86050 Consulting Fees	79,000	0.00	16,666.66	0.00	62,333.34	78.90
01-13-86100 Liability Insurance/Bonds	237,281	34,742.50	134,070.90	0.00	103,210.10	43.50
01-13-86300 Publications	18,000	4,893.66	8,312.69	0.00	9,687.31	53.82
01-13-86400 Auditing Fees	30,000	2,725.90	16,583.40	0.00	13,416.60	44.72
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,050	0.00	3,221.00	0.00 (	171.00)	5.61-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	29,911.74	0.00 (	1,911.74)	6.83-
01-13-86900 Postage	8,000	1,006.11	4,133.43	0.00	3,866.57	48.33
01-13-87000 Misc. Expenses	95,000	15,163.69	34,333.36	0.00	60,666.64	63.86
01-13-87100 H.R.A.	25,000	525.00	3,254.00	0.00	21,746.00	86.98
01-13-87200 Education Scholarship	10,000	0.00	0.00	0.00	10,000.00	100.00
TOTAL Other Services	671,587	69,534.10	327,280.39	10,826.00	333,480.61	49.66
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Outlay	1,134,491	0.00	558,266.58	599,065.40 (	22,840.98)	2.01-
TOTAL Capital Projects	1,134,491	0.00	558,266.58	599,065.40 (	22,840.98)	2.01-
<u>Transfers Out</u>						
TOTAL General Government	1,826,078	71,055.65	894,947.42	609,891.40	321,239.18	17.59

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Code Department

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Personnel Services

01-14-80100 Salary	269,387	21,525.20	110,344.52	0.00	159,042.37	59.04
01-14-80200 Overtime	0	0.00	387.48	0.00 (	387.48)	0.00
01-14-80300 FICA/Medicare	21,003	1,646.70	8,471.12	0.00	12,532.27	59.67
01-14-80400 Dental Insurance	2,170	172.24	818.14	0.00	1,351.86	62.30
01-14-80500 Health Insurance	35,737	3,333.46	16,011.63	0.00	19,725.37	55.20
01-14-80600 Worker's Comp	10,388	2,401.20	7,203.60	0.00	3,184.40	30.65
01-14-80700 Unemployment	1,090	0.00	683.82	0.00	406.18	37.26
01-14-80800 OMRP Pension	21,551	1,722.00	8,858.49	0.00	12,692.18	58.89
01-14-81100 Uniform Rental	4,276	541.70	2,415.83	0.00	1,860.17	43.50
01-14-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>90.00</u>	<u>0.00</u>	<u>410.00</u>	<u>82.00</u>
TOTAL Personnel Services	366,102	31,342.50	155,284.63	0.00	210,817.32	57.58

Material and Supplies

01-14-83000 Material & Supplies	4,000	71.95	1,716.47	0.00	2,283.53	57.09
01-14-83200 Office Supplies	300	0.00	0.00	0.00	300.00	100.00
01-14-83500 Safety Supplies	<u>0</u>	<u>0.00</u>	<u>149.95</u>	<u>0.00</u> (	<u>149.95)</u>	<u>0.00</u>
TOTAL Material and Supplies	4,300	71.95	1,866.42	0.00	2,433.58	56.59

Other Services

01-14-84100 Vehicle Maintenance	2,600	0.00	1,058.23	0.00	1,541.77	59.30
01-14-84300 Training & Membership	3,000	241.00	2,018.18	0.00	981.82	32.73
01-14-84400 Software Agreement	5,715	0.00	15,622.97	9,500.00 (	19,407.97)	339.60-
01-14-84700 Telephone	6,000	734.48	2,092.87	0.00	3,907.13	65.12
01-14-84800 Utilities	1,000	58.17	161.56	0.00	838.44	83.84
01-14-84900 Fuel	<u>1,300</u>	<u>347.50</u>	<u>1,277.88</u>	<u>0.00</u>	<u>22.12</u>	<u>1.70</u>
TOTAL Other Services	19,615	1,381.15	22,231.69	9,500.00 (	12,116.69)	61.77-

Capital Projects

01-14-88850 Life and Safety	<u>4,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>100.00</u>
TOTAL Capital Projects	4,500	0.00	0.00	0.00	4,500.00	100.00

Transfers Out

01-14-99000 Transfer to CIP (Depreciati	<u>18,757</u>	<u>630.83</u>	<u>3,154.15</u>	<u>0.00</u>	<u>15,602.85</u>	<u>83.18</u>
TOTAL Transfers Out	18,757	630.83	3,154.15	0.00	15,602.85	83.18

TOTAL Code Department	413,274	33,426.43	182,536.89	9,500.00	221,237.06	53.53
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Risk Manager

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Personnel Services

01-15-80100 Salary	128,361	10,157.98	56,155.34	0.00	72,206.10	56.25
01-15-80300 FICA/Medicare	9,735	782.06	4,320.75	0.00	5,414.46	55.62
01-15-80400 Dental Insurance	517	43.06	215.30	0.00	301.70	58.36

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80500 Health Insurance	18,905	1,575.42	7,877.10	0.00	11,027.90	58.33
01-15-80600 Worker's Comp	2,597	600.30	1,800.90	0.00	796.10	30.65
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	10,181	812.64	4,492.44	0.00	5,688.68	55.87
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Personnel Services	170,597	13,971.46	74,861.83	0.00	95,734.94	56.12
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>13,500</u>	<u>0.00</u>	<u>6,077.24</u>	<u>0.00</u>	<u>7,422.76</u>	<u>54.98</u>
TOTAL Material and Supplies	13,500	0.00	6,077.24	0.00	7,422.76	54.98
<u>Other Services</u>						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	68.28	68.28	0.00	931.72	93.17
01-15-84300 Training & Membership	8,000	427.27	1,217.39	0.00	6,782.61	84.78
01-15-84700 Telephone	1,800	127.36	470.46	0.00	1,329.54	73.86
01-15-84850 Wellness Program	4,000	1,320.00	1,320.00	32,999.50 (	30,319.50)	757.99-
01-15-84900 Fuel	<u>1,000</u>	<u>231.67</u>	<u>637.71</u>	<u>0.00</u>	<u>362.29</u>	<u>36.23</u>
TOTAL Other Services	15,900	2,174.58	3,713.84	32,999.50 (	20,813.34)	130.90-
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciati	<u>5,448</u>	<u>454.00</u>	<u>2,270.00</u>	<u>0.00</u>	<u>3,178.00</u>	<u>58.33</u>
TOTAL Transfers Out	5,448	454.00	2,270.00	0.00	3,178.00	58.33
TOTAL Risk Manager	205,445	16,600.04	86,922.91	32,999.50	85,522.36	41.63
Information Systems Mgr =====						
<u>Personnel Services</u>						
01-16-80100 Salary	207,802	16,626.02	91,866.20	0.00	115,935.90	55.79
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	15,410	1,294.84	7,142.50	0.00	8,267.48	53.65
01-16-80400 Dental Insurance	1,034	86.12	430.60	0.00	603.40	58.36
01-16-80500 Health Insurance	31,818	2,728.40	13,642.00	0.00	18,176.00	57.12
01-16-80600 Worker's Comp	4,570	1,200.60	3,601.80	0.00	968.20	21.19
01-16-80700 Unemployment	400	0.00	70.62	0.00	329.38	82.35
01-16-80800 OMRP Pension	17,079	1,354.08	7,469.29	0.00	9,609.44	56.27
01-16-81400 Car Allowance	<u>3,600</u>	<u>300.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>2,100.00</u>	<u>58.33</u>
TOTAL Personnel Services	282,213	23,590.06	125,723.01	0.00	156,489.80	55.45
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000 (</u>	<u>34.35)</u>	<u>1,527.98</u>	<u>0.00</u>	<u>2,472.02</u>	<u>61.80</u>
TOTAL Material and Supplies	4,000 (	34.35)	1,527.98	0.00	2,472.02	61.80
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	70,000	3,497.52	20,516.92	2,474.56	47,008.52	67.16
01-16-84200 Building Maintenance	1,200	0.00	344.20	695.65	160.15	13.35
01-16-84300 Training & Membership	11,000	100.00	834.00	96.00	10,070.00	91.55

01 -General Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	15,000	2,113.23	8,352.65	0.00	6,647.35	44.32
01-16-84700 Telephone	5,000	605.07	1,471.98	0.00	3,528.02	70.56
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>100.00</u>
TOTAL Other Services	110,200	6,315.82	31,519.75	3,266.21	75,414.04	68.43
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>36,526.65</u>	<u>0.00</u>	<u>51,137.35</u>	<u>58.33</u>
TOTAL Transfers Out	87,664	7,305.33	36,526.65	0.00	51,137.35	58.33
TOTAL Information Systems Mgr	484,077	37,176.86	195,297.39	3,266.21	285,513.21	58.98
TOTAL EXPENDITURES	11,281,869	854,205.49	5,147,543.59	696,076.14	5,438,249.63	48.20
REVENUE OVER/ (UNDER) EXPENDITURES	4	98,941.59	235,091.30 (	696,076.14)	460,988.84	4,721.00

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>232,702</u>	<u>3,567.55</u>	<u>16,078.42</u>	<u>0.00</u>	<u>216,623.58</u>	<u>93.09</u>
TOTAL REVENUES	232,702	3,567.55	16,078.42	0.00	216,623.58	93.09
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>232,702</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>232,702.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	232,702	0.00	0.00	0.00	232,702.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,567.55	16,078.42	0.00 (	16,078.42)	0.00

02 -Street & Alley

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,750	571.14	2,923.40	0.00	3,826.60	56.69
02-00-73450 Motor Vehicle License	<u>29,007</u>	<u>2,309.54</u>	<u>10,636.86</u>	<u>0.00</u>	<u>18,370.14</u>	<u>63.33</u>
TOTAL Intergovernmental	35,757	2,880.68	13,560.26	0.00	22,196.74	62.08
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>427</u>	<u>686.87</u>	<u>2,518.16</u>	<u>0.00</u>	(<u>2,091.16</u>)	<u>489.73-</u>
TOTAL Investment Earnings	427	686.87	2,518.16	0.00	(2,091.16)	489.73-
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>196,518</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,518.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>196,518</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,518.00</u>	<u>100.00</u>
TOTAL Revenues	232,702	3,567.55	16,078.42	0.00	216,623.58	93.09
TOTAL REVENUE	232,702	3,567.55	16,078.42	0.00	216,623.58	93.09

02 -Street & Alley

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
Material and Supplies						
Other Services						
02-09-85800 Contingency	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL Other Services	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL Streets & Alley	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL EXPENDITURES	232,702	0.00	0.00	0.00	232,702.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,567.55	16,078.42	0.00 (	16,078.42)	0.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,175</u>	<u>106.76</u>	<u>225.46</u>	<u>0.00</u>	<u>1,949.54</u>	<u>89.63</u>
TOTAL REVENUES	2,175	106.76	225.46	0.00	1,949.54	89.63
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>2,175</u>	<u>0.00</u>	<u>106.32</u>	<u>0.00</u>	<u>2,068.68</u>	<u>95.11</u>
TOTAL EXPENDITURES	2,175	0.00	106.32	0.00	2,068.68	95.11
REVENUE OVER/ (UNDER) EXPENDITURES	0	106.76	119.14	0.00 (	119.14)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	0	6.76	25.46	0.00	(25.46)	0.00
TOTAL Investment Earnings	0	6.76	25.46	0.00	(25.46)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	0	100.00	200.00	0.00	(200.00)	0.00
TOTAL Miscellaneous Revenue	0	100.00	200.00	0.00	(200.00)	0.00
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Fund Balance Carryover	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Revenues	2,175	106.76	225.46	0.00	1,949.54	89.63
TOTAL REVENUE	2,175	106.76	225.46	0.00	1,949.54	89.63

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
Material and Supplies						
Other Services						
Fire Department =====						
Material and Supplies						
03-07-83000 Material & Supplies	2,175	0.00	106.32	0.00	2,068.68	95.11
TOTAL Material and Supplies	2,175	0.00	106.32	0.00	2,068.68	95.11
Other Services						
Capital Projects						
TOTAL Fire Department	2,175	0.00	106.32	0.00	2,068.68	95.11
Public Works =====						
Material and Supplies						
Other Services						
General Government =====						
Material and Supplies						
TOTAL EXPENDITURES	2,175	0.00	106.32	0.00	2,068.68	95.11
REVENUE OVER/ (UNDER) EXPENDITURES	0	106.76	119.14	0.00 (	119.14)	0.00

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>74,090</u>	<u>992.60</u>	<u>1,908.29</u>	<u>0.00</u>	<u>72,181.71</u>	<u>97.42</u>
TOTAL REVENUES	74,090	992.60	1,908.29	0.00	72,181.71	97.42
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>74,090</u>	<u>1,009.63</u>	<u>1,802.90</u>	<u>0.00</u>	<u>72,287.10</u>	<u>97.57</u>
TOTAL EXPENDITURES	74,090	1,009.63	1,802.90	0.00	72,287.10	97.57
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	17.03)	105.39	0.00 (	105.39)	0.00

04 -Designated Funds-Police

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	<u>0</u>	<u>242.60</u>	<u>908.29</u>	<u>0.00</u>	(<u>908.29</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	242.60	908.29	0.00	(908.29)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79506 Revenue - Police	<u>750</u>	<u>750.00</u>	<u>1,000.00</u>	<u>0.00</u>	(<u>250.00</u>)	<u>33.33-</u>
TOTAL Miscellaneous Revenue	750	750.00	1,000.00	0.00	(250.00)	33.33-
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	<u>73,340</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,340.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>73,340</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,340.00</u>	<u>100.00</u>
TOTAL Revenues	74,090	992.60	1,908.29	0.00	72,181.71	97.42
TOTAL REVENUE	74,090	992.60	1,908.29	0.00	72,181.71	97.42

04 -Designated Funds-Police

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	29,755	1,009.63	1,802.90	0.00	27,952.10	93.94
04-06-83300 Animal Control Supplies	<u>44,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44,335.00</u>	<u>100.00</u>
TOTAL Material and Supplies	74,090	1,009.63	1,802.90	0.00	72,287.10	97.57
<u>Other Services</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL Police Department	74,090	1,009.63	1,802.90	0.00	72,287.10	97.57
TOTAL EXPENDITURES	74,090	1,009.63	1,802.90	0.00	72,287.10	97.57
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	17.03)	105.39	0.00 (	105.39)	0.00

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,288</u>	<u>6.43</u>	<u>24.17</u>	<u>0.00</u>	<u>2,263.83</u>	<u>98.94</u>
TOTAL REVENUES	2,288	6.43	24.17	0.00	2,263.83	98.94
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,288</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,288.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,288	0.00	0.00	0.00	2,288.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6.43	24.17	0.00 (	24.17)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	<u>0</u>	<u>6.43</u>	<u>24.17</u>	<u>0.00</u>	(<u>24.17</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	6.43	24.17	0.00	(24.17)	0.00
<u>Miscellaneous Revenue</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	<u>2,288</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,288.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>2,288</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,288.00</u>	<u>100.00</u>
TOTAL Revenues	2,288	6.43	24.17	0.00	2,263.83	98.94
TOTAL REVENUE	2,288	6.43	24.17	0.00	2,263.83	98.94

05 -Designated Funds-PW

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works =====						
Material and Supplies						
05-12-83000 Material & Supplies	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Material and Supplies	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Public Works	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL EXPENDITURES	2,288	0.00	0.00	0.00	2,288.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6.43	24.17	0.00 (	24.17)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>4,581,591</u>	<u>380,882.03</u>	<u>3,160,268.41</u>	<u>0.00</u>	<u>1,421,322.50</u>	<u>31.02</u>
TOTAL REVENUES	4,581,591	380,882.03	3,160,268.41	0.00	1,421,322.50	31.02
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>4,581,590</u>	<u>412,138.93</u>	<u>2,079,661.86</u>	<u>8,652.75</u>	<u>2,493,275.30</u>	<u>54.42</u>
TOTAL EXPENDITURES	4,581,590	412,138.93	2,079,661.86	8,652.75	2,493,275.30	54.42
REVENUE OVER/ (UNDER) EXPENDITURES	1 (	31,256.90)	1,080,606.55 (	8,652.75) (	1,071,952.80)	5,280.00-

06 -Municipal Authority

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u>						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,147,688</u>	<u>250,771.51</u>	<u>2,336,421.02</u>	<u>0.00</u>	<u>811,266.98</u>	<u>25.77</u>
TOTAL Water	3,147,688	250,771.51	2,336,421.02	0.00	811,266.98	25.77
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	340,360	28,464.74	175,164.92	0.00	165,195.08	48.54
06-00-75800 OKC Sewer Charges Revenue	<u>1,009,781</u>	<u>83,683.98</u>	<u>595,653.30</u>	<u>0.00</u>	<u>414,127.70</u>	<u>41.01</u>
TOTAL Wastewater	1,350,141	112,148.72	770,818.22	0.00	579,322.78	42.91
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>38,418</u>	<u>3,215.00</u>	<u>15,210.00</u>	<u>0.00</u>	<u>23,208.00</u>	<u>60.41</u>
TOTAL Water Taps	38,418	3,215.00	15,210.00	0.00	23,208.00	60.41
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>16,015</u>	<u>2,710.02</u>	<u>11,286.85</u>	<u>0.00</u>	<u>4,728.15</u>	<u>29.52</u>
TOTAL Penalties	16,015	2,710.02	11,286.85	0.00	4,728.15	29.52
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>3,079</u>	<u>11,757.27</u>	<u>24,965.76</u>	<u>0.00</u>	(<u>21,886.76</u>)	<u>710.84-</u>
TOTAL Investment Earnings	3,079	11,757.27	24,965.76	0.00	(21,886.76)	710.84-
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>5,165</u>	<u>279.51</u>	<u>1,566.56</u>	<u>0.00</u>	<u>3,598.44</u>	<u>69.67</u>
TOTAL Miscellaneous Revenue	5,165	279.51	1,566.56	0.00	3,598.44	69.67
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>20,765</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,764.91</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>20,765</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,764.91</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	4,581,591	380,882.03	3,160,268.41	0.00	1,421,322.50	31.02
=====						
TOTAL REVENUE	4,581,591	380,882.03	3,160,268.41	0.00	1,421,322.50	31.02

06 -Municipal Authority

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering
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Other Services

Municipal Authority
=====Personnel Services

06-12-80100 Salary	614,374	48,312.20	255,981.88	0.00	358,392.08	58.33
06-12-80200 Overtime	5,300	144.89	5,361.39	0.00	(61.39)	1.16-
06-12-80300 FICA/Medicare	47,895	3,757.82	20,315.88	0.00	27,578.67	57.58
06-12-80400 Dental Insurance	4,883	387.54	1,894.64	0.00	2,988.36	61.20
06-12-80500 Health Insurance	89,086	7,677.84	37,736.75	0.00	51,349.25	57.64
06-12-80600 Workers Comp	20,777	4,802.39	14,407.17	0.00	6,369.83	30.66
06-12-80700 Unemployment	1,800	0.00	1,063.49	0.00	736.51	40.92
06-12-80800 OMRP Pension	49,846	3,924.57	21,219.40	0.00	28,627.00	57.43
06-12-80900 Stand by Pay	5,450	600.00	3,900.00	0.00	1,550.00	28.44
06-12-81100 Uniform Rental	5,700	611.45	2,603.46	0.00	3,096.54	54.33
06-12-81200 Medical Exams	625	0.00	90.00	0.00	535.00	85.60
TOTAL Personnel Services	845,736	70,218.70	364,574.06	0.00	481,161.85	56.89

Material and Supplies

06-12-83000 Materials & Supplies	40,000	1,955.95	29,529.74	3,247.78	7,222.48	18.06
06-12-83200 Office Supplies	2,200	0.00	908.11	0.00	1,291.89	58.72
06-12-83300 Minor Tools	2,000	0.00	1,170.74	0.00	829.26	41.46
06-12-83400 Lab Chemicals	4,200	608.74	2,120.96	0.00	2,079.04	49.50
06-12-83500 Safety Supplies	3,200	1,269.28	1,693.49	0.00	1,506.51	47.08
06-12-83700 Misc Supplies	500	51.72	171.72	0.00	328.28	65.66
TOTAL Material and Supplies	52,100	3,885.69	35,594.76	3,247.78	13,257.46	25.45

Other Services

06-12-84000 Equipment Maintenance	8,000	801.07	6,139.34	83.96	1,776.70	22.21
06-12-84100 Vehicle Maintenance	10,000	563.13	6,188.54	3,175.73	635.73	6.36
06-12-84300 Training & Membership	8,000	0.00	2,040.52	0.00	5,959.48	74.49
06-12-84400 Software Agreements	17,850	0.00	10,218.87	0.00	7,631.13	42.75
06-12-84500 Well Maintenance	60,000	893.70	12,154.06	379.79	47,466.15	79.11
06-12-84550 Water Quality Testing	18,000	337.22	764.51	265.49	16,970.00	94.28
06-12-84600 Equipment Rental	2,000	0.00	178.25	0.00	1,821.75	91.09
06-12-84650 Lease Agreements	68,000	24,240.00	39,440.38	1,500.00	27,059.62	39.79
06-12-84700 Telephone	23,750	2,873.71	10,054.70	0.00	13,695.30	57.66
06-12-84800 Utilities	203,000	22,189.81	155,522.96	0.00	47,477.04	23.39
06-12-84900 Fuel	35,000	5,444.20	17,818.54	0.00	17,181.46	49.09
06-12-84950 Printing & Processing - Uti	16,000	1,296.41	6,738.41	0.00	9,261.59	57.88
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	2,627.50	16,484.97	0.00	13,515.03	45.05
06-12-87700 OKC Sewer Charges	713,467	71,293.87	368,379.39	0.00	345,087.61	48.37

06 -Municipal Authority

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,388,851</u>	<u>199,070.92</u>	<u>995,354.60</u>	<u>0.00</u>	<u>1,393,496.40</u>	<u>58.33</u>
TOTAL Other Services	3,606,918	331,631.54	1,647,478.04	5,404.97	1,954,034.99	54.17
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>32,015.00</u>	<u>0.00</u>	<u>44,821.00</u>	<u>58.33</u>
TOTAL Transfers Out	76,836	6,403.00	32,015.00	0.00	44,821.00	58.33
TOTAL Municipal Authority	4,581,590	412,138.93	2,079,661.86	8,652.75	2,493,275.30	54.42
General Government						
=====						
Personnel Services	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	4,581,590	412,138.93	2,079,661.86	8,652.75	2,493,275.30	54.42
REVENUE OVER/ (UNDER) EXPENDITURES	1 (	31,256.90)	1,080,606.55 (	8,652.75) (	1,071,952.80)	5,280.00-

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>3,598,615</u>	<u>57,238.30</u>	<u>266,378.06</u>	<u>0.00</u>	<u>3,332,236.94</u>	<u>92.60</u>
TOTAL REVENUES	3,598,615	57,238.30	266,378.06	0.00	3,332,236.94	92.60
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	79,137	0.00 (	384.99)	0.00	79,521.99	100.49
Police Department	882,070	61,997.99	61,997.99	112,542.45	707,529.56	80.21
Fire Department	829,870	25,211.48	32,844.18	24,902.07	772,123.75	93.04
Streets	148,846	0.00	0.00	0.00	148,846.00	100.00
Sanitation	932,606	0.00	0.00	298,047.04	634,558.96	68.04
Parks Department	93,724	0.00	13,745.42	0.00	79,978.58	85.33
Public Works Admin	92,277	0.00	0.00	0.00	92,277.00	100.00
Code Department	212,808	0.00	2,650.00	0.00	210,158.00	98.75
Risk Manager	71,771	0.00	483.84	0.00	71,287.16	99.33
Information Systems Mgr	<u>255,507</u>	<u>1,761.21</u>	<u>48,007.62</u>	<u>3,253.00</u>	<u>204,246.38</u>	<u>79.94</u>
TOTAL EXPENDITURES	3,598,616	88,970.68	159,344.06	438,744.56	3,000,527.38	83.38
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	(31,732.38)	107,034.00 (	438,744.56)	331,709.56	956.00-

07 -General Fund - CIP

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
=====						
<u>Intergovernmental</u>						
07-00-73800 Grant Proceeds	266,121	0.00	0.00	0.00	266,121.00	100.00
07-00-73850 Insurance proceeds	0	0.00	17,357.51	0.00	(17,357.51)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>0.00</u>	<u>361.00</u>	<u>0.00</u>	(<u>361.00</u>)	<u>0.00</u>
TOTAL Intergovernmental	266,121	0.00	17,718.51	0.00	248,402.49	93.34
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>11,137.89</u>	<u>18,157.50</u>	<u>0.00</u>	(<u>18,157.50</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	11,137.89	18,157.50	0.00	(18,157.50)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>2,779,289</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,779,289.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,779,289	0.00	0.00	0.00	2,779,289.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>553,205</u>	<u>46,100.41</u>	<u>230,502.05</u>	<u>0.00</u>	<u>322,702.95</u>	<u>58.33</u>
TOTAL Transfers	<u>553,205</u>	<u>46,100.41</u>	<u>230,502.05</u>	<u>0.00</u>	<u>322,702.95</u>	<u>58.33</u>
TOTAL Gen Fund - CIP Revenue	3,598,615	57,238.30	266,378.06	0.00	3,332,236.94	92.60
TOTAL REVENUE	3,598,615	57,238.30	266,378.06	0.00	3,332,236.94	92.60

07 -General Fund - CIP

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
<u>Capital Projects</u>						
07-02-88200 Capital Imp-Furniture	5,117	0.00 (	384.99)	0.00	5,501.99	107.52
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	79,137	0.00 (	384.99)	0.00	79,521.99	100.49
TOTAL City Manager/Clerk						
	79,137	0.00 (	384.99)	0.00	79,521.99	100.49
Municipal Court =====						
<u>Capital Projects</u>						
Police Department =====						
<u>Capital Projects</u>						
07-06-88100 Capital Outlay - Vehicles	642,918	61,192.50	61,192.50	0.00	581,725.50	90.48
07-06-88200 Capital Imp-Furniture	5,726	0.00	0.00	0.00	5,726.00	100.00
07-06-88400 Capital Imp-Software	11,980	0.00	0.00	0.00	11,980.00	100.00
07-06-88500 Capital Imp-Equipment	102,761	0.00	0.00	110,128.00 (	7,367.00)	7.17-
07-06-88600 Capital Imp-Radios	99,779	805.49	805.49	2,414.45	96,559.06	96.77
07-06-88700 Capital Imp-Guns	<u>18,906</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,906.00</u>	<u>100.00</u>
TOTAL Capital Projects	882,070	61,997.99	61,997.99	112,542.45	707,529.56	80.21
TOTAL Police Department						
	882,070	61,997.99	61,997.99	112,542.45	707,529.56	80.21
Fire Department =====						
<u>Capital Projects</u>						
07-07-88000 Capital Outlay	0	0.00	3,426.00	19,467.07 (	22,893.07)	0.00
07-07-88100 Capital Outlay - Vehicles	263,374	0.00	0.00	0.00	263,374.00	100.00
07-07-88150 FIRE TRUCK RESERVE	300,000	0.00	0.00	0.00	300,000.00	100.00
07-07-88200 Capital Imp-Furniture	64,000	8,982.22	11,357.92	0.00	52,642.08	82.25
07-07-88400 Capital Imp-Software	4,207	0.00	0.00	0.00	4,207.00	100.00
07-07-88500 Capital Imp-Equipment	82,244	5,485.00	5,485.00	5,435.00	71,324.00	86.72
07-07-88600 Capital Imp-Radios	31,691	10,744.26	10,744.26	0.00	20,946.74	66.10
07-07-88800 Capital Imp-Medical	16,667	0.00	1,831.00	0.00	14,836.00	89.01
07-07-88900 Capital Imp-SCBA	41,262	0.00	0.00	0.00	41,262.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>26,425</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,425.00</u>	<u>100.00</u>
TOTAL Capital Projects	829,870	25,211.48	32,844.18	24,902.07	772,123.75	93.04

07 -General Fund - CIP

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
TOTAL Fire Department	829,870	25,211.48	32,844.18	24,902.07	772,123.75	93.04
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	99,196	0.00	0.00	0.00	99,196.00	100.00
07-09-88500 Capital Imp-Equipment	35,049	0.00	0.00	0.00	35,049.00	100.00
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	148,846	0.00	0.00	0.00	148,846.00	100.00
TOTAL Streets	148,846	0.00	0.00	0.00	148,846.00	100.00
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	931,106	0.00	0.00	298,047.04	633,058.96	67.99
07-10-88500 Equipment	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
TOTAL Capital Projects	932,606	0.00	0.00	298,047.04	634,558.96	68.04
TOTAL Sanitation	932,606	0.00	0.00	298,047.04	634,558.96	68.04
Parks Department =====						
<u>Capital Projects</u>						
07-11-88500 Capital Imp-Equipment	<u>93,724</u>	<u>0.00</u>	<u>13,745.42</u>	<u>0.00</u>	<u>79,978.58</u>	<u>85.33</u>
TOTAL Capital Projects	93,724	0.00	13,745.42	0.00	79,978.58	85.33
TOTAL Parks Department	93,724	0.00	13,745.42	0.00	79,978.58	85.33
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	55,940	0.00	0.00	0.00	55,940.00	100.00
07-12-88200 Furniture	29,951	0.00	0.00	0.00	29,951.00	100.00
07-12-88500 Capital Imp-Equipment	<u>6,386</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,386.00</u>	<u>100.00</u>
TOTAL Capital Projects	92,277	0.00	0.00	0.00	92,277.00	100.00
TOTAL Public Works Admin	92,277	0.00	0.00	0.00	92,277.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
Code Department =====						
<u>Capital Projects</u>						
07-14-88100 Capital Outlay - Vehicles	204,797	0.00	0.00	0.00	204,797.00	100.00
07-14-88400 Capital Imp-Software	<u>8,011</u>	<u>0.00</u>	<u>2,650.00</u>	<u>0.00</u>	<u>5,361.00</u>	<u>66.92</u>
TOTAL Capital Projects	212,808	0.00	2,650.00	0.00	210,158.00	98.75
TOTAL Code Department						
	212,808	0.00	2,650.00	0.00	210,158.00	98.75
Risk Manager =====						
<u>Capital Projects</u>						
07-15-88100 Capital Outlay - Vehicles	61,939	0.00	0.00	0.00	61,939.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	<u>8,228</u>	<u>0.00</u>	<u>483.84</u>	<u>0.00</u>	<u>7,744.16</u>	<u>94.12</u>
TOTAL Capital Projects	71,771	0.00	483.84	0.00	71,287.16	99.33
TOTAL Risk Manager						
	71,771	0.00	483.84	0.00	71,287.16	99.33
Information Systems Mgr =====						
<u>Capital Projects</u>						
07-16-88200 Capital Imp-Furniture	5,574	0.00	0.00	0.00	5,574.00	100.00
07-16-88300 Capital Imp-Computers	143,100	1,761.21	24,735.75	0.00	118,364.25	82.71
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	76,691	0.00	23,271.87	3,253.00	50,166.13	65.41
07-16-88600 Radios	<u>23,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	255,507	1,761.21	48,007.62	3,253.00	204,246.38	79.94
TOTAL Information Systems Mgr						
	255,507	1,761.21	48,007.62	3,253.00	204,246.38	79.94
TOTAL EXPENDITURES						
	3,598,616	88,970.68	159,344.06	438,744.56	3,000,527.38	83.38
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	(31,732.38)	107,034.00	(438,744.56)	331,709.56	956.00-

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>5,260,575</u>	<u>33,500.22</u>	<u>101,855.53</u>	<u>0.00</u>	<u>5,158,719.47</u>	<u>98.06</u>
TOTAL REVENUES	5,260,575	33,500.22	101,855.53	0.00	5,158,719.47	98.06
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>5,260,575</u>	<u>9.13</u>	<u>133.81</u>	<u>0.00</u>	<u>5,260,441.19</u>	<u>100.00</u>
TOTAL EXPENDITURES	5,260,575	9.13	133.81	0.00	5,260,441.19	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	33,491.09	101,721.72	0.00 (	101,721.72)	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
=====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>5,252,575</u>	<u>33,408.54</u>	<u>100,794.83</u>	<u>0.00</u>	<u>5,151,780.17</u>	<u>98.08</u>
TOTAL Property Tax Spec Purpos	5,252,575	33,408.54	100,794.83	0.00	5,151,780.17	98.08
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>8,000</u>	<u>91.68</u>	<u>1,060.70</u>	<u>0.00</u>	<u>6,939.30</u>	<u>86.74</u>
TOTAL Investment Earnings	8,000	91.68	1,060.70	0.00	6,939.30	86.74
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
TOTAL Undesignated	<u>5,260,575</u>	<u>33,500.22</u>	<u>101,855.53</u>	<u>0.00</u>	<u>5,158,719.47</u>	<u>98.06</u>
TOTAL REVENUE	5,260,575	33,500.22	101,855.53	0.00	5,158,719.47	98.06

08 -Sinking Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	500	9.13	133.81	0.00	366.19	73.24
TOTAL Other Services	500	9.13	133.81	0.00	366.19	73.24
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,230,000	0.00	0.00	0.00	4,230,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,027,825	0.00	0.00	0.00	1,027,825.00	100.00
08-13-93000 Fiscal Charges - Trustee	2,250	0.00	0.00	0.00	2,250.00	100.00
TOTAL Capital Projects	5,260,075	0.00	0.00	0.00	5,260,075.00	100.00
TOTAL General Government	5,260,575	9.13	133.81	0.00	5,260,441.19	100.00
TOTAL EXPENDITURES	5,260,575	9.13	133.81	0.00	5,260,441.19	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	33,491.09	101,721.72	0.00 (	101,721.72)	0.00

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

09 -Meter Deposits

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Investment Earnings</u>	=====	=====	=====	=====	=====	=====

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>65,616</u>	<u>1,693.13</u>	<u>4,424.86</u>	<u>0.00</u>	<u>61,191.14</u>	<u>93.26</u>
TOTAL REVENUES	65,616	1,693.13	4,424.86	0.00	61,191.14	93.26
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>65,616</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,616.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	65,616	0.00	0.00	0.00	65,616.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,693.13	4,424.86	0.00 (	4,424.86)	0.00

10 -911 Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues =====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	8,000	1,488.11	3,671.86	0.00	4,328.14	54.10
TOTAL Property Tax Spec Purpos	8,000	1,488.11	3,671.86	0.00	4,328.14	54.10
<u>Investment Earnings</u>						
10-00-78500 Interest Income	100	205.02	753.00	0.00	(653.00)	653.00-
TOTAL Investment Earnings	100	205.02	753.00	0.00	(653.00)	653.00-
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	57,516	0.00	0.00	0.00	57,516.00	100.00
TOTAL Fund Balance Carryover	57,516	0.00	0.00	0.00	57,516.00	100.00
TOTAL 911 Fund Revenues	65,616	1,693.13	4,424.86	0.00	61,191.14	93.26
TOTAL REVENUE	65,616	1,693.13	4,424.86	0.00	61,191.14	93.26

10 -911 Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	<u>64,616</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,616.00</u>	<u>100.00</u>
TOTAL Material and Supplies	65,616	0.00	0.00	0.00	65,616.00	100.00
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL General Government						
	65,616	0.00	0.00	0.00	65,616.00	100.00
911 Association =====						
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES						
	65,616	0.00	0.00	0.00	65,616.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,693.13	4,424.86	0.00 (	4,424.86)	0.00

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>30,629</u>	<u>599.87</u>	<u>2,764.99</u>	<u>0.00</u>	<u>27,864.01</u>	<u>90.97</u>
TOTAL REVENUES	30,629	599.87	2,764.99	0.00	27,864.01	90.97
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>30,629</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,629.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	30,629	0.00	0.00	0.00	30,629.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	599.87	2,764.99	0.00 (	2,764.99)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
=====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	<u>3,500</u>	<u>500.00</u>	<u>2,400.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>31.43</u>
TOTAL Fines & Forfeits	3,500	500.00	2,400.00	0.00	1,100.00	31.43
<u>Investment Earnings</u>						
11-00-78500 Interest Income	<u>100</u>	<u>99.87</u>	<u>364.99</u>	<u>0.00</u>	(<u>264.99</u>)	<u>264.99-</u>
TOTAL Investment Earnings	100	99.87	364.99	0.00	(264.99)	264.99-
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	<u>27,029</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,029.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	27,029	0.00	0.00	0.00	27,029.00	100.00
TOTAL Impound Fee Fund	30,629	599.87	2,764.99	0.00	27,864.01	90.97
TOTAL REVENUE	30,629	599.87	2,764.99	0.00	27,864.01	90.97

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>21,629</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,629.00</u>	<u>100.00</u>
TOTAL Other Services	30,629	0.00	0.00	0.00	30,629.00	100.00
TOTAL Police Dept	30,629	0.00	0.00	0.00	30,629.00	100.00
TOTAL EXPENDITURES	30,629	0.00	0.00	0.00	30,629.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	599.87	2,764.99	0.00 (	2,764.99)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,897,470</u>	<u>8,178.21</u>	<u>44,113.08</u>	<u>0.00</u>	<u>1,853,356.92</u>	<u>97.68</u>
TOTAL REVENUES	1,897,470	8,178.21	44,113.08	0.00	1,853,356.92	97.68
<u>EXPENDITURE SUMMARY</u>						
General Government	1,877,509	0.00	89,310.00	642,977.65	1,145,221.35	61.00
Information Systems	<u>19,961</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	1,897,470	0.00	89,310.00	642,977.65	1,165,182.35	61.41
REVENUE OVER/ (UNDER) EXPENDITURES	0	8,178.21 (	45,196.92) (	642,977.65)	688,174.57	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
Intergovernmental						
Investment Earnings						
13-00-78500 Interest	0	1,775.21	12,098.08	0.00	(12,098.08)	0.00
TOTAL Investment Earnings	0	1,775.21	12,098.08	0.00	(12,098.08)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
TOTAL Fund Balance Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	32,015.00	0.00	44,821.00	58.33
TOTAL Transfers	76,836	6,403.00	32,015.00	0.00	44,821.00	58.33
TOTAL NHMA CIP - Revenues	1,897,470	8,178.21	44,113.08	0.00	1,853,356.92	97.68
TOTAL REVENUE	1,897,470	8,178.21	44,113.08	0.00	1,853,356.92	97.68

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88000 Capital Outlay	576,576	0.00	89,310.00	554,334.65 (	67,068.65)	11.63-
13-12-88100 Vehicles	124,564	0.00	0.00	88,643.00	35,921.00	28.84
13-12-88400 Capital Imp - Software	52,500	0.00	0.00	0.00	52,500.00	100.00
13-12-88500 Capital Imp - Equipment	73,828	0.00	0.00	0.00	73,828.00	100.00
13-12-88600 Capital Imp - Radios/Commun	6,024	0.00	0.00	0.00	6,024.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,877,509	0.00	89,310.00	642,977.65	1,145,221.35	61.00
TOTAL General Government						
	1,877,509	0.00	89,310.00	642,977.65	1,145,221.35	61.00
Information Systems =====						
Capital Projects						
13-16-88300 Capital Outlay - Computers	<u>19,961</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.00</u>	<u>100.00</u>
TOTAL Capital Projects	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL Information Systems						
	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL EXPENDITURES						
	1,897,470	0.00	89,310.00	642,977.65	1,165,182.35	61.41
REVENUE OVER/ (UNDER) EXPENDITURES	0	8,178.21 (	45,196.92) (	642,977.65)	688,174.57	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>135,722</u>	<u>4,863.87</u>	<u>8,385.10</u>	<u>0.00</u>	<u>127,336.90</u>	<u>93.82</u>
TOTAL REVENUES	135,722	4,863.87	8,385.10	0.00	127,336.90	93.82
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>135,722</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,722.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	135,722	0.00	0.00	0.00	135,722.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	4,863.87	8,385.10	0.00 (	8,385.10)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>12,000</u>	<u>4,430.00</u>	<u>6,810.00</u>	<u>0.00</u>	<u>5,190.00</u>	<u>43.25</u>
TOTAL Water	12,000	4,430.00	6,810.00	0.00	5,190.00	43.25
<u>Investment Earnings</u>						
14-00-78500 Interest Income	<u>280</u>	<u>433.87</u>	<u>1,575.10</u>	<u>0.00</u>	(<u>1,295.10</u>)	<u>462.54-</u>
TOTAL Investment Earnings	280	433.87	1,575.10	0.00	(1,295.10)	462.54-
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>123,442</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>123,442.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	123,442	0.00	0.00	0.00	123,442.00	100.00
TOTAL Water Impact Fee	135,722	4,863.87	8,385.10	0.00	127,336.90	93.82
TOTAL REVENUE	135,722	4,863.87	8,385.10	0.00	127,336.90	93.82

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects						
14-22-89900 Capital - Water System	<u>135,722</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,722.00</u>	<u>100.00</u>
TOTAL Capital Projects	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL Water Impact Fee	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL EXPENDITURES	135,722	0.00	0.00	0.00	135,722.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	4,863.87	8,385.10	0.00 (	8,385.10)	0.00

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>91,400</u>	<u>3,052.50</u>	<u>6,571.40</u>	<u>0.00</u>	<u>84,828.60</u>	<u>92.81</u>
TOTAL REVENUES	91,400	3,052.50	6,571.40	0.00	84,828.60	92.81
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>91,400</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>91,400.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	91,400	0.00	0.00	0.00	91,400.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,052.50	6,571.40	0.00 (	6,571.40)	0.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>11,000</u>	<u>2,763.00</u>	<u>5,526.00</u>	<u>0.00</u>	<u>5,474.00</u>	<u>49.76</u>
TOTAL Wastewater	11,000	2,763.00	5,526.00	0.00	5,474.00	49.76
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>185</u>	<u>289.50</u>	<u>1,045.40</u>	<u>0.00</u>	(<u>860.40</u>)	<u>465.08-</u>
TOTAL Investment Earnings	185	289.50	1,045.40	0.00	(860.40)	465.08-
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>80,215</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80,215.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>80,215</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80,215.00</u>	<u>100.00</u>
TOTAL Sewer Impact Fee	91,400	3,052.50	6,571.40	0.00	84,828.60	92.81
TOTAL REVENUE	91,400	3,052.50	6,571.40	0.00	84,828.60	92.81

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL Capital Projects	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL Sewer Impact Fee	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL EXPENDITURES	91,400	0.00	0.00	0.00	91,400.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,052.50	6,571.40	0.00 (	6,571.40)	0.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>207,399</u>	<u>6,005.37</u>	<u>29,001.99</u>	<u>0.00</u>	<u>178,397.01</u>	<u>86.02</u>
TOTAL REVENUES	207,399	6,005.37	29,001.99	0.00	178,397.01	86.02
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>207,399</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>207,399.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	207,399	0.00	0.00	0.00	207,399.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,005.37	29,001.99	0.00 (	29,001.99)	0.00

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	<u>62,148</u>	<u>5,458.97</u>	<u>27,277.59</u>	<u>0.00</u>	<u>34,870.41</u>	<u>56.11</u>
TOTAL Water	62,148	5,458.97	27,277.59	0.00	34,870.41	56.11
<u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>251</u>	<u>546.40</u>	<u>1,724.40</u>	<u>0.00</u>	(<u>1,473.40</u>)	<u>587.01</u>
TOTAL Investment Earnings	251	546.40	1,724.40	0.00	(1,473.40)	587.01
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>145,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>145,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	145,000	0.00	0.00	0.00	145,000.00	100.00
TOTAL Revenues	207,399	6,005.37	29,001.99	0.00	178,397.01	86.02
TOTAL REVENUE	207,399	6,005.37	29,001.99	0.00	178,397.01	86.02

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
Capital Projects						
17-24-89900 Drainage Capital	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL Capital Projects	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL Drainage	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL EXPENDITURES	207,399	0.00	0.00	0.00	207,399.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,005.37	29,001.99	0.00 (	29,001.99)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,041,270</u>	<u>90,460.15</u>	<u>612,521.27</u>	<u>0.00</u>	<u>428,748.73</u>	<u>41.18</u>
TOTAL REVENUES	1,041,270	90,460.15	612,521.27	0.00	428,748.73	41.18
<u>EXPENDITURE SUMMARY</u>						
Revenues	1,000	50.93	219.84	0.00	780.16	78.02
Expenses	<u>1,040,270</u>	<u>98,440.90</u>	<u>522,148.79</u>	<u>0.00</u>	<u>518,121.21</u>	<u>49.81</u>
TOTAL EXPENDITURES	1,041,270	98,491.83	522,368.63	0.00	518,901.37	49.83
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	8,031.68)	90,152.64	0.00 (	90,152.64)	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>400</u>	<u>1,316.22</u>	<u>4,088.49</u>	<u>0.00</u>	(<u>3,688.49</u>)	<u>922.12-</u>
TOTAL Investment Earnings	400	1,316.22	4,088.49	0.00	(3,688.49)	922.12-
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>10,000</u>	<u>0.00</u>	<u>153,194.11</u>	<u>0.00</u>	(<u>143,194.11</u>)	<u>1,431.94-</u>
TOTAL Miscellaneous Revenue	10,000	0.00	153,194.11	0.00	(143,194.11)	1,431.94-
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,030,870</u>	<u>89,143.93</u>	<u>455,238.67</u>	<u>0.00</u>	<u>575,631.33</u>	<u>55.84</u>
TOTAL Fund Balance Carryover	<u>1,030,870</u>	<u>89,143.93</u>	<u>455,238.67</u>	<u>0.00</u>	<u>575,631.33</u>	<u>55.84</u>
TOTAL Revenues	1,041,270	90,460.15	612,521.27	0.00	428,748.73	41.18
TOTAL REVENUE	1,041,270	90,460.15	612,521.27	0.00	428,748.73	41.18

18 -Health Insurance Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>1,000</u>	<u>50.93</u>	<u>219.84</u>	<u>0.00</u>	<u>780.16</u>	<u>78.02</u>
TOTAL Other Services	1,000	50.93	219.84	0.00	780.16	78.02
TOTAL Revenues	1,000	50.93	219.84	0.00	780.16	78.02
Expenses						
=====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	192,039	17,525.24	86,029.71	0.00	106,009.29	55.20
18-13-80520 Health Insurance Claims	814,379	77,075.72	417,756.29	0.00	396,622.71	48.70
18-13-80530 Adminstration Cost	<u>33,852</u>	<u>3,839.94</u>	<u>18,362.79</u>	<u>0.00</u>	<u>15,489.21</u>	<u>45.76</u>
TOTAL Personnel Services	1,040,270	98,440.90	522,148.79	0.00	518,121.21	49.81
TOTAL Expenses	1,040,270	98,440.90	522,148.79	0.00	518,121.21	49.81
TOTAL EXPENDITURES	1,041,270	98,491.83	522,368.63	0.00	518,901.37	49.83
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	8,031.68)	90,152.64	0.00 (	90,152.64)	0.00

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,001,200</u>	<u>5,750.30</u>	<u>8,036.78</u>	<u>0.00</u>	<u>993,163.22</u>	<u>99.20</u>
TOTAL REVENUES	1,001,200	5,750.30	8,036.78	0.00	993,163.22	99.20
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>1,001,200</u>	<u>32,493.00</u>	<u>607,553.25</u>	<u>226,454.00</u>	<u>167,192.75</u>	<u>16.70</u>
TOTAL EXPENDITURES	1,001,200	32,493.00	607,553.25	226,454.00	167,192.75	16.70
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	26,742.70) (	599,516.47) (	226,454.00)	825,970.47	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
20-00-78500 Interest Income	<u>1,200</u>	<u>5,750.30</u>	<u>8,036.78</u>	<u>0.00</u>	(<u>6,836.78</u>)	<u>569.73-</u>
TOTAL Investment Earnings	1,200	5,750.30	8,036.78	0.00	(6,836.78)	569.73-
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
20-00-79820 Carryover - Parks	<u>1,000,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>1,000,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>100.00</u>
TOTAL Revenues	1,001,200	5,750.30	8,036.78	0.00	993,163.22	99.20
TOTAL REVENUE	1,001,200	5,750.30	8,036.78	0.00	993,163.22	99.20

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
=====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	<u>45,000</u>	<u>5,000.00</u>	<u>27,275.00</u>	<u>19,225.00</u>	(<u>1,500.00</u>)	<u>3.33-</u>
TOTAL Material and Supplies	45,000	5,000.00	27,275.00	19,225.00	(1,500.00)	3.33-
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	<u>956,200</u>	<u>27,493.00</u>	<u>580,278.25</u>	<u>207,229.00</u>	<u>168,692.75</u>	<u>17.64</u>
TOTAL Capital Projects	956,200	27,493.00	580,278.25	207,229.00	168,692.75	17.64
TOTAL Parks Donations	1,001,200	32,493.00	607,553.25	226,454.00	167,192.75	16.70
TOTAL EXPENDITURES	1,001,200	32,493.00	607,553.25	226,454.00	167,192.75	16.70
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	26,742.70) (	599,516.47) (	226,454.00)	825,970.47	0.00

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	<u>0</u>	<u>199,345.44</u>	<u>230,941.57</u>	<u>0.00</u>	(<u>230,941.57</u>)	<u>0.00</u>
TOTAL REVENUES	0	199,345.44	230,941.57	0.00	(230,941.57)	0.00
<u>EXPENDITURE SUMMARY</u>						
2018 GO Bond	0	10.47	1,037.25	4,528.50	(5,565.75)	0.00
2019 GO Bond	0	12.21	30,370.49	3,294.52	(33,665.01)	0.00
2020 GO Bond	0	95,408.97	603,913.05	283,883.06	(887,796.11)	0.00
2021 GO Bond	0	365,064.73	638,268.25	1,450,159.45	(2,088,427.70)	0.00
2022 GO Bond	<u>0</u>	<u>618,957.43</u>	<u>1,464,666.61</u>	<u>1,641,426.88</u>	(<u>3,106,093.49</u>)	<u>0.00</u>
TOTAL EXPENDITURES	0	1,079,453.81	2,738,255.65	3,383,292.41	(6,121,548.06)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(880,108.37)	(2,507,314.08)	(3,383,292.41)	5,890,606.49	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
Intergovernmental	_____	_____	_____	_____	_____	_____
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	168,000.00	168,000.00	0.00	(168,000.00)	0.00
TOTAL Investment Earnings	0	168,000.00	168,000.00	0.00	(168,000.00)	0.00
Miscellaneous Revenue						
80-00-79088 Interest Income 2018 GO Bon	0	14.38	57.11	0.00	(57.11)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	25.84	378.39	0.00	(378.39)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	1,425.47	7,362.34	0.00	(7,362.34)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	9,778.91	22,757.11	0.00	(22,757.11)	0.00
80-00-79092 Interest Income 2022 GO	0	20,099.78	32,385.56	0.00	(32,385.56)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	1.06	1.06	0.00	(1.06)	0.00
TOTAL Miscellaneous Revenue	0	31,345.44	62,941.57	0.00	(62,941.57)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	199,345.44	230,941.57	0.00	(230,941.57)	0.00
TOTAL REVENUE	0	199,345.44	230,941.57	0.00	(230,941.57)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond =====						
Other Services						
80-88-85400 Bank Charges	0	10.47	53.13	0.00	(53.13)	0.00
TOTAL Other Services	0	10.47	53.13	0.00	(53.13)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
80-88-99400 Communications & Data System	0	0.00	984.12	4,528.50	(5,512.62)	0.00
TOTAL Transfers Out	0	0.00	984.12	4,528.50	(5,512.62)	0.00
TOTAL 2018 GO Bond	0	10.47	1,037.25	4,528.50	(5,565.75)	0.00
2019 GO Bond =====						
<u>Other Services</u>						
80-89-85400 Bank Charges	0	12.21	102.53	0.00	(102.53)	0.00
TOTAL Other Services	0	12.21	102.53	0.00	(102.53)	0.00
<u>Capital Projects</u>						
80-89-98550 Water Projects	0	0.00	29,337.96	3,294.52	(32,632.48)	0.00
TOTAL Capital Projects	0	0.00	29,337.96	3,294.52	(32,632.48)	0.00
<u>Transfers Out</u>						
80-89-99800 Other Expenses Paid from In	0	0.00	930.00	0.00	(930.00)	0.00
TOTAL Transfers Out	0	0.00	930.00	0.00	(930.00)	0.00
TOTAL 2019 GO Bond	0	12.21	30,370.49	3,294.52	(33,665.01)	0.00
2020 GO Bond =====						
<u>Other Services</u>						
80-90-85400 Bank Charges	0	68.71	282.60	0.00	(282.60)	0.00
TOTAL Other Services	0	68.71	282.60	0.00	(282.60)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	47,783.89	296,808.94	14,700.00	(311,508.94)	0.00
80-90-97550 Paving (Streets)	0	12,503.21	96,142.94	64,292.36	(160,435.30)	0.00
80-90-98550 Water Projects	0	18,900.00	101,353.22	171,240.70	(272,593.92)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	1,293.67	0.00	(1,293.67)	0.00
80-90-98950 Traffic Controls	0	10,500.00	10,500.00	33,650.00	(44,150.00)	0.00
TOTAL Capital Projects	0	89,687.10	506,098.77	283,883.06	(789,981.83)	0.00
<u>Transfers Out</u>						
80-90-99700 Fire	0	0.00	89,786.02	0.00	(89,786.02)	0.00
80-90-99800 Other Expenses Paid from In	0	5,653.16	7,745.66	0.00	(7,745.66)	0.00
TOTAL Transfers Out	0	5,653.16	97,531.68	0.00	(97,531.68)	0.00
TOTAL 2020 GO Bond	0	95,408.97	603,913.05	283,883.06	(887,796.11)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2021 GO Bond						
=====						
<u>Other Services</u>						
80-91-85400 Bank Charges	<u>0</u>	<u>106.88</u>	<u>558.73</u>	<u>0.00</u>	(<u>558.73</u>)	<u>0.00</u>
TOTAL Other Services	0	106.88	558.73	0.00	(558.73)	0.00
<u>Capital Projects</u>						
80-91-96550 Public Works Facility	0	260,424.81	260,424.81	468,867.60	(729,292.41)	0.00
80-91-97550 Paving (Streets)	0	1,546.45	27,871.25	845,373.27	(873,244.52)	0.00
80-91-98550 Water Projects	0	15,726.84	73,320.83	112,434.00	(185,754.83)	0.00
80-91-98750 Sanitary Sewer System	<u>0</u>	<u>87,105.75</u>	<u>273,573.83</u>	<u>4,116.00</u>	(<u>277,689.83</u>)	<u>0.00</u>
TOTAL Capital Projects	0	364,803.85	635,190.72	1,430,790.87	(2,065,981.59)	0.00
<u>Transfers Out</u>						
80-91-99800 Other Expense paid from int	<u>0</u>	<u>154.00</u>	<u>2,518.80</u>	<u>19,368.58</u>	(<u>21,887.38</u>)	<u>0.00</u>
TOTAL Transfers Out	0	154.00	2,518.80	19,368.58	(21,887.38)	0.00
TOTAL 2021 GO Bond	0	365,064.73	638,268.25	1,450,159.45	(2,088,427.70)	0.00
2022 GO Bond						
=====						
<u>Other Services</u>						
80-92-85400 Bank Charges	<u>0</u>	<u>87.03</u>	<u>556.56</u>	<u>0.00</u>	(<u>556.56</u>)	<u>0.00</u>
TOTAL Other Services	0	87.03	556.56	0.00	(556.56)	0.00
<u>Capital Projects</u>						
80-92-97550 Paving Projects	0	478,753.47	623,494.99	1,141,397.01	(1,764,892.00)	0.00
80-92-98550 Water Projects	0	2,526.56	10,948.44	82,676.56	(93,625.00)	0.00
80-92-98750 Sanitary Sewer Projects	<u>0</u>	<u>98,286.12</u>	<u>118,699.87</u>	<u>376,112.25</u>	(<u>494,812.12</u>)	<u>0.00</u>
TOTAL Capital Projects	0	579,566.15	753,143.30	1,600,185.82	(2,353,329.12)	0.00
<u>Transfers Out</u>						
80-92-99450 Technology	0	39,304.25	52,304.25	27,168.52	(79,472.77)	0.00
80-92-99600 Police	0	0.00	64,192.50	14,072.54	(78,265.04)	0.00
80-92-99700 Fire Projects	<u>0</u>	<u>0.00</u>	<u>594,470.00</u>	<u>0.00</u>	(<u>594,470.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	39,304.25	710,966.75	41,241.06	(752,207.81)	0.00
TOTAL 2022 GO Bond	0	618,957.43	1,464,666.61	1,641,426.88	(3,106,093.49)	0.00
TOTAL EXPENDITURES	0	1,079,453.81	2,738,255.65	3,383,292.41	(6,121,548.06)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(880,108.37)	(2,507,314.08)	(3,383,292.41)	5,890,606.49	0.00

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

99 -Pooled Cash

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

**City of Nichols Hills
2018 GO Bond Issue**

AS OF:

11/30/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,014.53	109,014.53
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
2021-2022	-	-	-	9,218.05	52,500.00	61,718.05
2022-2023	-	-	-	984.12	-	984.12
7/31/2022						-
8/31/2022				984.12		984.12
9/30/2022						-
10/31/2022						-
11/30/2022						-
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	97,712.75	108,874.84	3,171,583.45
Available Funds - Prior to encumbrances	(0.00)	(0.00)	-	4,528.50	139.69	4,668.19
Due to Pre-Eng & Design						
ENCUMBRANCES:						
Wireless Master Plan				4,528.50		4,528.50
Monte PO #17-12080						
Available Funds - After encumbrances	(0.00)	(0.00)	-	0.00	139.69	139.69

CASH	4,668.19
CD'S	-
EXPENSE ACCRUED	-
ENCUMBRANCES	(4,528.50)
	<u>139.69</u>

Interest Earnings:

Prior Fiscal Years	111,678.43
Current Fiscal Year	57.11

Bank Charges:

Prior Fiscal Years	(2,667.88)
Current Fiscal Year	(53.13)

FUNDS AVAILABLE139.69

City of Nichols Hills
2019 GO Bond Issue

AS OF:

11/30/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
Issue Amount	1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		-
Premium	41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		3,000,000.00
Net Interest earned & Bank Fees						89,158.06	101,271.56
							89,158.06
Prior Years:							
Issuance Expense	18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019	60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
2019-2020	1,060,931.76	77,089.33	41,757.88	33,613.76	-	-	1,213,392.73
2020-2021	120,739.67	231,762.46	9,161.65	703.70	92,131.49	-	454,498.97
2021-2022	-	1,255,572.75	-	-	9,707.56	88,000.00	1,353,280.31
2022-2023	-	29,337.96	-	-	-	930.00	30,267.96
7/31/2022		8,575.13					8,575.13
8/31/2022		3,430.05					3,430.05
9/30/2022		-					-
10/31/2022		17,332.78				930.00	18,262.78
11/30/2022							-
PROJECT COST TOTAL TO DATE:	1,261,183.76	1,630,041.83	51,687.86	51,687.86	103,375.72	88,930.00	3,186,907.04
Is - Prior to encumbrances	0.00	3,294.52	(0.00)	(0.00)	0.00	228.06	3,522.58
SRB PO# 17-11415		3,294.52					3,294.52
Funds - After encumbrances	0.00	0.00	(0.00)	(0.00)	0.00	228.06	228.06
CASH		3,522.58				Interest Earnings:	
CD'S		-				Prior Fiscal Years	92,141.15
EXPENSE ACCRUED		-				Current Fiscal Year	378.39
ENCUMBRANCES		(3,294.52)				Bank Charges:	
		228.06				Prior Fiscal Years	(3,258.95)
						Current Fiscal Year	(102.53)
						FUNDS AVAILABLE	228.06

AS OF: 11/30/22

Attachment: 2022 2023 GO Bonds Spreadsheet - November (6189 : 4 h Finance Director's Report)

**City of Nichols Hills
2021 GO Bond Issue**

AS OF:

11/30/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							47,447.68	47,447.68
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	27,871.25	73,320.83	273,573.83	-	-	260,424.81	2,518.80	637,709.52
7/31/2022	9,669.60	3,156.75	1,475.21				1,117.80	15,419.36
8/31/2022	6,043.50	17,724.30	87,306.37					111,074.17
9/30/2022	7,554.38	6,656.75	3,358.50				1,093.00	18,662.63
10/31/2022	3,057.32	30,056.19	94,328.00				154.00	127,595.51
11/30/2022	1,546.45	15,726.84	87,105.75			260,424.81	154.00	364,957.85
PROJECT COST	2,209,032.05	193,347.05	319,636.80	42,160.28	113,313.48	269,693.47	5,455.08	3,152,638.22
TOTAL TO DATE:								
Available Funds - Prior to encumbrances	845,373.27	2,830,706.45	4,116.00	595,228.04	(0.00)	468,867.60	41,992.60	4,786,283.96
ENCUMBRANCES:								
Water Treatment Facility		106,311.00						
PC-2105 7600 Blk Dorest Dr.	16,696.55							
PC-2103 Guilford	795,202.62						19,368.58	
SC-2101 City Wide			4,116.00					
PC-2103 Guilford	33,474.10							1,456,499.09
Utility Technology Upgrade		5,000.00						
Utility Technology - Meter Boxes		2,848.00						
FC-2101 WL McNatt						468,867.60		
OK Contractor Supply		1,339.64						
Utility Technology - Meters		3,275.00						
Available Funds - After encumbrances	(0.00)	2,711,932.81	(0.00)	595,228.04	(0.00)	0.00	22,624.02	3,329,784.87
CASH		716,991.01						
CD'S		4,434,250.80						
EXPENSE ACCRUED		(364,957.85)						
ENCUMBRANCES		(1,456,499.09)						
		<u>3,329,784.87</u>						
Interest Earnings:								
Prior Fiscal Years							27,434.48	
Current Fiscal Year							22,757.11	
Bank Charges:								
Prior Fiscal Years							(2,185.18)	
Current Fiscal Year							(558.73)	
FUNDS AVAILABLE							<u>3,329,784.87</u>	

City of Nichols Hills

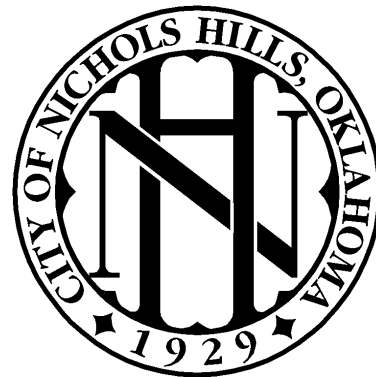
2022 GO Bond Issue

AS OF:

11/30/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount	3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium	93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees							33,656.51	33,656.51
Prior Years:								
Issuance Expense	38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022	-	-	43,173.13	-	1,394.95	105,682.31	-	150,250.39
2022-2023	623,494.99	10,948.44	118,699.87	594,470.00	64,192.50	52,304.25	-	1,464,110.05
7/31/2022			5,572.18					5,572.18
8/31/2022			4,947.19	594,470.00	64,192.50			663,609.69
9/30/2022		8,421.88	6,596.25			13,000.00		28,018.13
10/31/2022	144,741.52		3,298.13					148,039.65
11/30/2022	478,753.47	2,526.56	98,286.12			39,304.25		618,870.40
PROJECT COST	662,265.44	32,918.36	170,919.43	602,224.09	66,879.80	164,448.30	-	1,699,655.44
TOTAL TO DATE:								
Encumbrances - Prior to encumbrances	2,431,518.56	1,720,225.90	550,963.50	16,532.71	36,246.33	351,182.36	33,656.51	5,140,325.88
Encumbrances:								
PO# 17-17438			8,115.00					
PO# 17-1719553	99,250.00							
PO #17-19485	997,997.01							
PO 17-19323						9,876.00		
Rudy PO# 17-19486	44,150.00							
PO # 17-19521						5,881.57		
PO #17-19814						11,410.95		
PO 17-19026		82,676.56						
PO #17-18452			367,997.25					
PO #17-19675					14,072.54			
PO #17-19883					14,072.54			
Encumbrances - After encumbrances	1,290,121.55	1,637,549.34	174,851.25	16,532.71	8,101.25	324,013.84	33,656.51	3,484,826.46
CASH		1,705,369.24						
CD'S		4,053,827.03						
EXPENSE ACCRUED		(618,870.40)						
ENCUMBRANCES		(1,655,499.42)						
		3,484,826.45						
Interest Earnings:								
Prior Fiscal Years								2,269.66
Current Fiscal Year								32,385.56
Bank Charges:								
Prior Fiscal Years								(442.15)
Current Fiscal Year								(556.56)
FUNDS AVAILABLE								3,484,826.46

Monthly Report – November 2022



Information Systems

City of Nichols Hills

Attachment: Ism Monthly Nov 2022 (6190 : 4 i Information Systems Monthly Report)



Monthly Report – November 2022

To follow is a summary of activities in the Information Systems Department during the month.

Modified Public Works Phone System:

We added a telephone line at Public Works for the alarm system on the Telemetry Water System. The Telemetry system before this had shared a telephone line with the fax machine. The Telemetry system alarm private phone line was established to prevent any sharing issues. The alarm system calls employees to notify them that the water system is in need of some type of attention. Calls are monitored 24 hours a day by Public Works employees.

Dual Authentication Ordered:

Due to a request by our insurance company, we ordered a Dual Authentication product from Fortinet. We went to Fortinet for the product because we have several security products from their suite of security solutions. The product will give all computer logins a second method of identification by users, which has been shown to be effective in protecting sites from ransomware and other virus-related problems. The insurance company advised that the dual authentication logging method would require cyber-related insurance coverage next year. Plans are to order hardware tokens for local machines so as not to cause user interference on local computers while still retaining security standards.

Second Radio Frequency Being Located for Public Works:

We have hired Stolz Telecommunications to help us find a second radio frequency for Public Works and to work through the process with the FCC. This will place their backup VHF radio system on repeater radio systems like the Police and Fire Departments and should aid Public Works in the distance and the quality of radio coverage.

Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

Website Refresh Project:

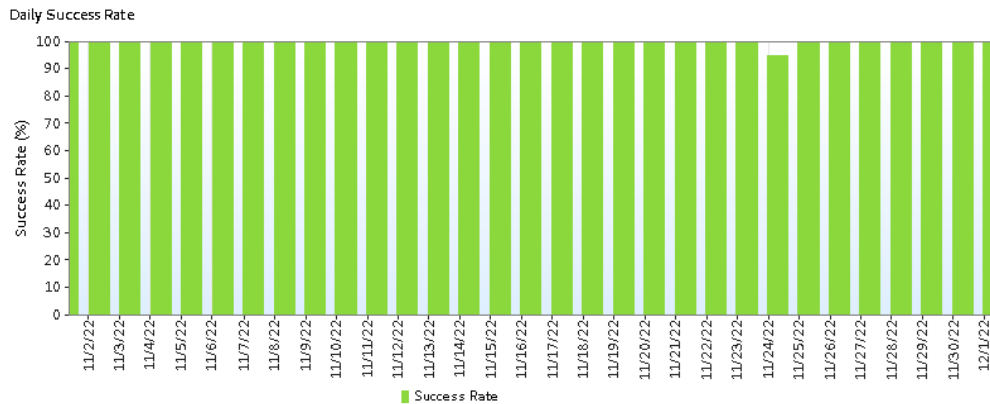
Now the new Fire Building project is winding down, the main task of interest for Information Systems will be refreshing the City's Website. The site may include more maps and education services for the public and offer a variety of new services to citizens. The project is expected to take several months.



Monthly Report – November 2022

City Hall

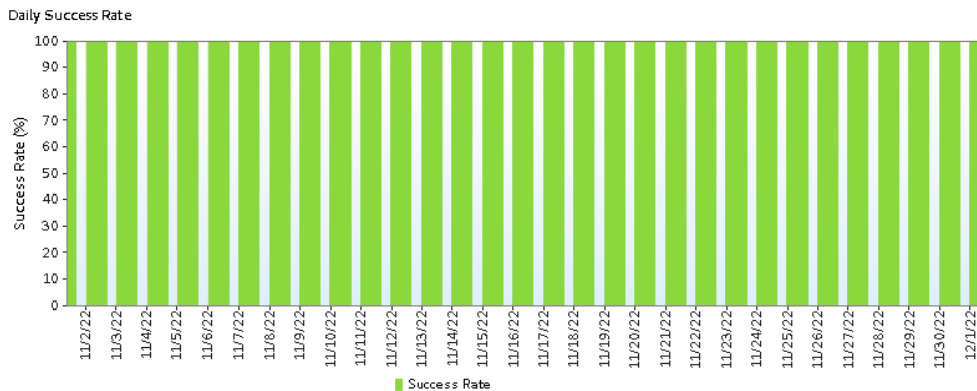
Backup Engineering Overview for ch4400-avamar.nh.Int for Last Month



Public Works

Email Status Reports:

Backup Engineering Overview for pw4400-avamar.nh.Int for Last Month



Email Status Reports:

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Nov	Not Spam	20477	36.65%
	Spam	35366	63.29%
	Virus	32	0.06%
Subtotal (3)		55875	100.00%
Total		55875	100%



Monthly Report – November 2022

Top Virus by Month

Top Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Nov	FortiSandbox: uri	22	62.86%
	FortiSandbox: Riskware	3	8.57%
	FortiSandbox: uri, FortiSandbox: uri	3	8.57%
	HTML/Spam.6606!tr	1	2.86%

Virus by Month

Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Nov	FortiSandbox: uri	22	62.86%
	FortiSandbox: uri, FortiSandbox: uri	3	8.57%
	FortiSandbox: Riskware	3	8.57%
	HTML/Phishing.960F!tr	1	2.86%
	HTML/Spam.6606!tr	1	2.86%
	NSIS/Injector.GYDJ!tr	1	2.86%
	PDF/Agent.7188!tr	1	2.86%
	Virus-Outbreak	1	2.86%
	Virus-Outbreak, Virus-Outbreak	1	2.86%
	W32/PossibleThreat	1	2.86%
Subtotal (10)		35	100.00%
Total		35	100%

Top Virus by Month

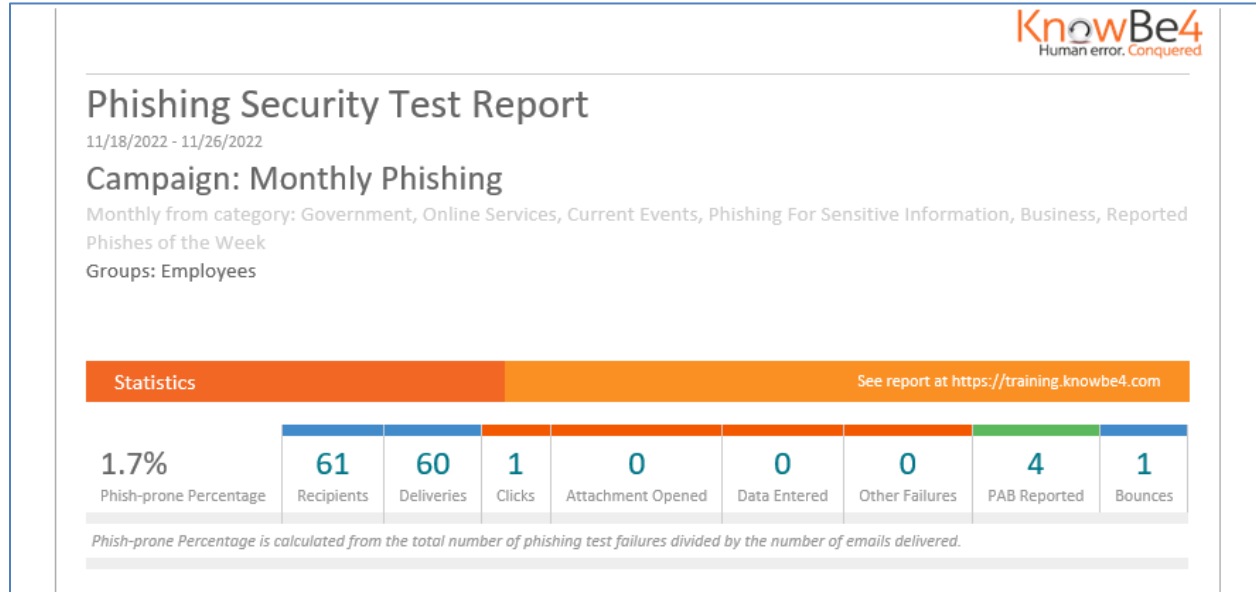
Top Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Nov	FortiSandbox: uri	22	62.86%
	FortiSandbox: Riskware	3	8.57%
	FortiSandbox: uri, FortiSandbox: uri	3	8.57%
	HTML/Spam.6606!tr	1	2.86%



Monthly Report – November 2022

Email Phishing Tests:

We conduct monthly employee email phishing tests. Each employee receives a different email, and no employees fell victim to our test emails. Although our numbers are still low, we will continue to educate employees about security.



General Department Activities:

1. Tested the broadcast system before meeting.
2. Configured a new switch for the communications room in the basement at City Hall.
3. Added bad actors to city block lists and firewalls.
4. Assisted Public Works employee with office application issue.
5. Presented new employee orientation.
6. Assisted Dispatch with software issue on the second position workstation.
7. Installed a new battery backup device at the Public Works Pump House.
8. A support partner came out to troubleshoot a video display issue with Dias displays.
9. Assisted Public Works employee with excel issue.
10. Deployed critical updates to all workstations and servers.
11. Configured new network switch passwords on all city switches.
12. Re-install office software on the Public Works workstation.
13. Assisted support partner with the naming scheme for access control doors.
14. Had the Fire Chief's iPhone screen replaced.
15. Assisted Finance Director with the remote connection software.



Monthly Report – November 2022

16. Worked with support partner to troubleshoot issue with support notification software for servers.
17. Executed new system backups on new Dispatch workstations.
18. Updated the firmware software on the Fire department's presentation connection device.
19. Assisted Utility Billing Clerk with finance software not starting issues.
20. Worked with support partner to troubleshoot police LPR software issue.
21. Added more bad actors to city firewalls.
22. Deployed more critical updates to city workstations and servers.
23. Configured bios settings to allow the workstation's operating system to be upgraded in the Police Department.
24. Configured new SMTP full block settings on city firewalls.
25. Installed new monitor stands on the Utility Billing workstation.
26. Set up new police officer on the city network and access control services.
27. Checked all servers and security devices to make sure the time was synced.
28. Updated three police department workstation operating systems.
29. Set up the ISM printer on the print server.
30. Configured new software for the thermal camera on Police unit 42.
31. Tested broadcast system before a meeting.
32. Recorded and broadcast the City Council meeting and uploaded it to the On-Demand server.
33. Re-install office software on the Inspector's workstation.
34. Reboot the City Hall copier remotely.
35. Troubleshoot phone issue on the Public Works Clerk office phone.
36. Reset locked office document for Dispatch.
37. Uploaded log bundle to support partner for troubleshooting purposes.
38. Attended meeting with support partner to go over possible new office phones for the City.
39. Purchased a new cell phone for Public Works per the Director.
40. Configured a backup cell phone for Public Works Wells employees.
41. Consulted with FirstNet on new cell phone service for the Fire Department.
42. Contacted support partner and received new software bundles for upgrading software for Police Department.
43. Assisted Police Records Clerk with network connection issues on the workstation.
44. Updated remote connection servers at City Hall.
45. Ran test Zoom meeting before the Board of Adjustment meeting in Council Chambers.
46. Removed extra monitor at third position at City Hall Admin.
47. Installed network equipment in the new Fire Department training building.
48. Submitted RMA forms to support partner to replace faulty equipment for LPR device.
49. Added more bad actors to City firewalls.



Monthly Report – November 2022

- 50. Set up new Public Works Deputy Director with network and access control services.
- 51. Re-position monitor at third position in City admin area.
- 52. Recorded and broadcast the Board of Adjustment meeting and uploaded to the On-Demand server.
- 53. Assisted Utility Billing Clerk with secure email registration.
- 54. Troubleshoot tablet in Police unit 50. Having trouble logging in.
- 55. Ran pre-check for a possible software upgrade for backup servers.
- 56. Remove subscriber mailboxes that are no longer in use.
- 57. Added wireless access points to the new Fire Department building.
- 58. Configured new fiber connections at the new Fire Department building.
- 59. Installed workstations and peripherals at the new Fire Department building.
- 60. Re-install the basement network printer on the City Hall print server.
- 61. Configured telephone, wifi, data, and access control ports on the new switch.
- 62. Activated the new Public Works Deputy cell phone and installed software.
- 63. Assisted Public Works employee with a password reset on water usage software.



November 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the December 13th, 2022 Council Meeting.

2019 G.O. Bond Issue:

- **Water Improvements – Waterline Relocation Along Kelley Avenue**

Contractor:	Cimarron Construction Co.	Original Contract Amount:	\$561,555.00
Start Date:	January 31, 2022	Amended Contract Amount:	\$-
Award Date:	December 14, 2021	Claims to Date Less Ret.:	\$451,459.00
Project Duration:	90 Calendar Days	Amount Remaining:	\$110,096.00
Days Used:	80	Percent Complete:	90%

2021 G.O. Bond Issue:

- **Public Works Improvements (FC-2101)**

Contractor:	W.L. McNatt	Original Contract Amount:	\$1,444,444.00
Start Date:	May 31, 2022	Amended Contract Amount:	\$1,520,785.00
Award Date:	April 12, 2022	Claims to Date Less Ret.:	\$224,750.05
Project Duration:	365 Calendar Days	Amount Remaining:	\$1,520,785.00
Days Used:	180	Percent Complete:	20%

- **Water Treatment Facility (WC-2101)**

Task Order Executed. Design underway.

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$858,721.20
Start Date:	November 28, 2022	Amended Contract Amount:	\$858,721.20
Award Date:	October 10, 2022	Claims to Date Less Ret.:	\$0.00
Project Duration:	180 Calendar Days	Amount Remaining:	\$858,721.20
Days Used:	3	Percent Complete:	0%

Attachment: 11-30-22 Engrpt (6191 : 4 j Engineers Report)

- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$1,654,268.00
Start Date:	September 19, 2022	Amended Contract Amount:	\$1,669,253.00
Award Date:	September 13, 2022	Claims to Date Less Ret.:	\$622,600.99
Project Duration:	180 Calendar Days	Amount Remaining:	\$1,525,185.48
Days Used:	59	Percent Complete:	35%

- **City Wide Sanitary Sewer Improvements (SC-2101/SC-2201)**

Contractor:	Jordan Contractors, Inc.	Original Contract Amount:	\$725,848.00
Start Date:	June 20, 2022	Amended Contract Amount:	\$725,848.00
Award Date:	May 10, 2022	Claims to Date Less Ret.:	\$177,436.25
Project Duration:	150 Calendar Days	Amount Remaining:	\$641,060.50
Days Used:	119	Percent Complete:	70%

- **Paving Improvements to the 7600 Block of Dorset Drive (PC-2105)**

Task Order Executed. Design underway.

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue (PC-2201)**

Task Order Executed. Design underway.

Other Projects:

- **Love Family Park Improvements (FC-2102)**

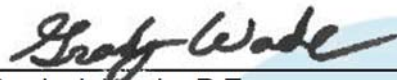
Contractor:	Rudy Construction Co.	Original Contract Amount:	\$961,700.00
Start Date:	March 9, 2022	Amended Contract Amount:	\$1,016,230.00
Award Date:	January 11, 2022	Claims to Date Less Ret.:	\$754,471.00
Project Duration:	300 Calendar Days	Amount Remaining:	\$289,252.00
Days Used:	206	Percent Complete:	80%

- **63rd Street Crosswalk (PC-2003)**

Notice to Proceed delayed from September 26th, 2022, due to lead times on construction of signal poles and controller cabinet. Construction to start after the new year.

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
City Engineer

GJW

Cc: File 116000

Attachment: 11-30-22 Engrpt (6191 : 4 j Engineers Report)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	WILLOUGHBY D 00-72050	Building Permits	WILLOUGHBY DEVELOPMENT LLC	915.00
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES NOVEMBER 2022	212.00
				TOTAL:	1,127.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	202.43
		02-84700	Telephone	MONTHLY CHARGES	202.43
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	PRECOUNCIL MEETING	34.23
		02-84300	Training & Membershi	OK BAR ASSOC. DUES	275.00
		02-84300	Training & Membershi	DRAFTING POLICIES	299.00
		02-84300	Training & Membershi	TRAINING LUNCH	39.75
	PETTY CASH	02-84300	Training & Membershi	NOVEMBER 2022 RECEIPTS	72.18
	VISA	02-84300	Training & Membershi	CONTINUING EDUCATION	321.25
		02-84300	Training & Membershi	GFOA RENEWAL	160.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.92
	OMAG	02-80600	Worker's Comp	WORKERS COMP 3RD QTR	1,800.90
				TOTAL:	3,878.96
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	41,879.00
				TOTAL:	41,879.00
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.92
	OMAG	05-80600	Worker's Comp	WORKERS COMP 3RD QTR	600.30
				TOTAL:	686.22
Police Department	SPECIAL-OPS UNIFORMS INC	06-81100	Uniform Allowance		155.98
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	346.72
		06-84700	Telephone	MONTHLY CHARGES	346.52
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES UNIT 46	735.74
	VISA	06-84200	Building Maintenance	SALT FOR SOFTENER	111.72
		06-83000	Material & Supplies	OFFICE SUPPLIES	51.47
		06-84200	Building Maintenance	MINI FRIG DISPATCH	468.98
		06-83000	Material & Supplies	TURNPIKE FEES	3.65
		06-84100	Vehicle Maintenance	WALL CHARGER NIX	434.00
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO SEARCH DATABASE	100.00
	VISA	06-84000	Equipment Maintenanc	SHIPPING FEES	20.35
		06-84100	Vehicle Maintenance	OIL PAN UNIT 40	1,773.10
	SAFARILAND LLC	06-83000	Material & Supplies		155.11
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	UNLEADED FUEL	4,285.81
	VISA	06-84200	Building Maintenance	TOILET REPAIR INMATE CELL	170.00
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	69.60
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance		488.15
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	ImageNet Consulting, LLC	06-84000	Equipment Maintenanc	ImageNet Consulting, LLC	123.84-
		06-84000	Equipment Maintenanc	COPY/PRINTING FEES	400.66
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	623.35
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	340.00
	MOTOMOBILE, INC	06-84000	Equipment Maintenanc	COMMUNITY POLICE DEPT APP	3,500.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	343.65
	ZACK BEASLEY	06-84300	Training & Membershi		1,000.00
	CAVENDER FORD OF OKC	06-84100	Vehicle Maintenance	OIL CHANGES	73.58
		06-84100	Vehicle Maintenance	OIL CHANGES	74.14
		06-84100	Vehicle Maintenance	OIL CHANGES	74.14
		06-84100	Vehicle Maintenance	OIL CHANGES	68.01

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		06-84100	Vehicle Maintenance	OIL CHANGES	68.45
	STEVEN COX	06-84950	EV Charging	HOME CHARGING NOV 2022	30.00
	LAW ENFORCEMENT SYSTEM INC	06-83000	Material & Supplies	EVIDENCE/PROPERTY TAGS	146.00
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREENS	96.00
	OMAG	06-80600	Worker's Comp	WORKERS COMP 3RD QTR	14,407.18
	ONG	06-84800	Utilities	MONTHLY CHARGS	80.32
				TOTAL:	32,181.04
Fire Department	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	C-34 OIL CHANGE	80.07
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	120.69
		07-83000	Material & Supplies	STATION SUPPLIES	158.44
		07-83000	Material & Supplies	LUNCH SUPPLIES	48.89
		07-83000	Material & Supplies	LUNCH SUPPLIES	57.41
		07-83000	Material & Supplies	STATION SUPPLIES	461.14
	WESTLAKE HARDWARE	07-84200	Building Maintenance	STATION SUPPLIES	10.85
		07-83000	Material & Supplies	STATION SUPPLIES	130.95
		07-83000	Material & Supplies	STATION SUPPLIES	55.92
	EMSA	07-85200	EMSA Subsidy	NOVEMBER SUBSIDY 2022	2,506.68
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
		07-84700	Telephone	MONTHLY CHARGES	194.05
	VISA	07-84000	Equipment Maintenanc	REPLACEMENT WATER FILTER	36.00
		07-84000	Equipment Maintenanc	LUNCH SUPPLIES	49.82
	VISA	07-84300	Training & Membershi	TC: ROPES 2 LODGING	96.00
		07-83000	Material & Supplies	HAND SOAP REFILLS	39.31
		07-83000	Material & Supplies	PAPER TOWELS	43.55
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	UNLEADED FUEL	1,158.34
	NATHANEAL CROWNOVER	07-84300	Training & Membershi	TC: ROPE RESCUE I	16.66
		07-84300	Training & Membershi	TC: ROPES 2	92.50
	ELITE AUTOMOTIVE LLC	07-84100	Vehicle Maintenance	C-34 COOLANT FLUSH	89.99
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	182.52
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	113.34
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	171.83
	SITEBOX STORAGE	07-84200	Building Maintenance	8X40 PORTABLE STORAGE	145.00
	ALPHA ONE FIRETRUCKS LLC	07-84100	Vehicle Maintenance	T-31 PM SERVICE	943.69
	DAVENPORT FIRE EQUIPMENT SAL	07-84100	Vehicle Maintenance	E-33 DECK GUN	3,360.89
	PRECISION CASEWORK & TRIM	07-84200	Building Maintenance	BATHROOM VANITY	3,175.00
	AIRGAS USA LLC	07-84600	Lease/Rental	MEDICAL O2	308.03
	INTERSTATE BATTERY SUPPLY	07-84000	Equipment Maintenanc	RADIO BATTERIES	187.60
	OK FIRE CHIEF ASSOCIATION	07-84300	Training & Membershi	WINTER WORKSHOP REG	150.00
	OMAG	07-80600	Worker's Comp	WORKERS COMP 3RD QTR	8,404.19
	ONG	07-84800	Utilities	MONTHLY CHARGES	80.31
	OREILLY AUTOMOTIVE STORES IN	07-84000	Equipment Maintenanc	EQUIPMENT MAINTENENC	47.57
				TOTAL:	22,911.28
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GRAND PARK	2,617.50
		08-86075	Engineering Fees	GENERAL ENGINEERING	18,237.90
				TOTAL:	20,855.40
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.84
	WESTLAKE HARDWARE	09-83000	Material & Supplies	STREET SUPPLIES	75.53
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	84.40
		09-84700	Telephone	MONTHLY CHARGES	84.40
	VISA	09-83500	Safety Supplies	COVERALLS	214.95
		09-83300	Minor Tools	TOOLS	56.98

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-84100	Vehicle Maintenance	TRUCK WASH	16.00
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	422.05
	CRAFCO INC	09-83000	Material & Supplies	STEET REPAIR SUPPLIES	440.00
	DJ'S INDUSTRIAL RUBBER INC	09-84000	Equipment Maintenanc	HOSE	23.60
	DOLESE BROS CO	09-83000	Material & Supplies	CONCRETE	70.71
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	HOT ASPHALT	156.32
		09-83000	Material & Supplies	HOT ASPHALT	212.00
		09-83000	Material & Supplies	HOT ASPHALT	123.20
	HOME DEPOT	09-83000	Material & Supplies	SUPPLIES	37.94
	AMERICAN PROPANE CO	09-83000	Material & Supplies	SUPPLIES FOR STREETS	21.17
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,293.68
		09-85500	Street Lighting	MONTHLY CHARGES	31.55
		09-85500	Street Lighting	MONTHLY CHARGES	29.62
		09-85500	Street Lighting	MONTHLY CHARGES	31.28
		09-85500	Street Lighting	MONTHLY CHARGES	31.03
		09-85500	Street Lighting	MONTHLY CHARGES	30.52
		09-85500	Street Lighting	MONTHLY CHARGES	29.75
		09-85500	Street Lighting	MONTHLY CHARGES	30.12
		09-85500	Street Lighting	MONTHLY CHARGES	30.64
	OMAG	09-80600	Worker's Comp	WORKERS COMP 3RD QTR	1,200.60
	ONG	09-84800	Utilities	MONTHLY CHARGES	58.17
	SMITH FARM & GARDEN	09-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	57.87
			TOTAL:		10,919.92
Sanitation	WESTLAKE HARDWARE	10-84100	Vehicle Maintenance	PARTS	6.28
	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	725.00
	BRITTON WELDING & AUTO	10-84000	Equipment Maintenanc	WELDING	30.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	183.80
		10-84700	Telephone	MONTHLY CHARGES	141.60
	NORTHERN SAFETY & INDUSTRIAL	10-83500	Safety Supplies	PONCHO'S	69.55
	VISA	10-83500	Safety Supplies	SAFETY GEAR	586.92
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	TRUCK PART	157.91
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	924.35
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	70.69
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,197.99
	HOME DEPOT	10-83000	Material & Supplies	SUPPLIES	29.94
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	NOVEMBER 2022	4,588.03
	OMAG	10-80600	Worker's Comp	WORKERS COMP 3RD QTR	6,002.99
	ONG	10-84800	Utilities	MONTHLY CHARGES	58.17
			TOTAL:		23,773.22
Parks Department	IRRIGATION STATION	11-85700	Parks Maintenance	MISC SUPPLIES PARKS	52.44
		11-85700	Parks Maintenance	MISC SUPPLIES PARKS	41.15
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	16,382.50
		11-85700	Parks Maintenance	IRRIGATION MAINTENANCE	2,442.60
			TOTAL:		18,918.69
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	68.92
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	124.41
		12-84700	Telephone	MONTHLY CHARGES	84.40
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	115.89
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.96
	ID SPECIALISTS INC	12-83700	Misc. Supplies	ID CARDS	24.50

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	166.49
		12-83200	Office Supplies	OFFICE SUPPLIES	6.99
	OMAG	12-80600	Worker's Comp	WORKERS COMP 3RD QTR	1,200.60
	ONG	12-84800	Utilities	MONTHLY CHARGES	58.17
				TOTAL:	2,638.33
General Government	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	149.51
		13-83000	Material & Supplies	MAINTENANCE CONTRACT	495.21
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING NOVEMBER 22	71.75
	VISA	13-87000	Misc. Expenses	SUPPLIES	508.00
		13-87000	Misc. Expenses	SUPPLIES	169.11
		13-87000	Misc. Expenses	SUPPLIES	81.22
		13-87000	Misc. Expenses	AMAZON	1,177.00
		13-87000	Misc. Expenses	AMAZON	510.00
		13-87000	Misc. Expenses	AMAZON	172.47
		13-83000	Material & Supplies	AMAZON	132.96
		13-83000	Material & Supplies	AMAZON	148.88
		13-83000	Material & Supplies	AMAZON	47.49
		13-83000	Material & Supplies	AMAZON	12.99
		13-83000	Material & Supplies	AMAZON	51.88
		13-83000	Material & Supplies	AMAZON	67.09
		13-87000	Misc. Expenses	TARGET	86.80
		13-87000	Misc. Expenses	YETI	217.25
		13-87000	Misc. Expenses	AMAZON	137.29
		13-87000	Misc. Expenses	AMAZON	267.80
		13-83000	Material & Supplies	CREDIT FOR TAXES ON SMARTS	31.47-
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	50.00
	WASHINGTON PRIME	13-87000	Misc. Expenses	SPONSORSHIP OF BOO BASH	10,000.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	PETTY CASH	13-87000	Misc. Expenses	NOVEMBER 2022 RECEIPTS	5.00
		13-87000	Misc. Expenses	YEARS OF SERVICE AWARDS	400.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	RATE ADJUSTMENT	179.91
	OCD SPECIALISTS LLC	13-87000	Misc. Expenses	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.96
	FINLEY & COOK CERTIFIED PUBL	13-86400	Auditing Fees	FINANCIAL STATEMENT AUDIT	2,500.00
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	1,006.11
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	127.50
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL & SERVICE CHR	17.50
		13-83000	Material & Supplies	5 GAL WATER	122.40
		13-83000	Material & Supplies	5 GAL WATER	86.40
		13-83000	Material & Supplies	TANK RENTAL & SERVICE CHR	4.99
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	187.57
		13-86300	Publications	NOTICES AND PUBLICATIONS	45.30
		13-86300	Publications	NOTICES AND PUBLICATIONS	34.25
		13-86300	Publications	NOTICES AND PUBLICATIONS	35.15
		13-86300	Publications	NOTICES AND PUBLICATIONS	34.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	34.70
		13-86300	Publications	NOTICES AND PUBLICAITONS	393.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	1,367.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	77.25
		13-86300	Publications	NOTICES AND PUBLICATIONS	77.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	76.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	76.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	81.30

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	181.89
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	30.30
		13-86300	Publications	NOTICES AND PUBLICATIONS	31.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	30.45
		13-86300	Publications	NOTICES AND PUBLICATIONS	30.60
		13-86300	Publications	NOTICES AND PUBLICATIONS	1,256.70
		13-86300	Publications	NOTICES AND PUBLICATIONS	371.25
		13-86300	Publications	NOTICES ANDPUBLICATIONS	99.00
		13-86300	Publications	NOTICES AND PUBLICATIONS	106.80
		13-86400	Auditing Fees	NOTICES AND PUBLICATIONS	98.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	98.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	98.85
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	PAPER AND CLEANING DUSTER	178.47
		13-83000	Material & Supplies	PAPER AND CLEANING DUSTER	28.72
		13-83000	Material & Supplies	ENVELOPES AND HEATER	8.53
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,896.21
	OMAG	13-86100	Liability Insurance/	GEN LIABILITY 3RD QTR	18,730.25
		13-86100	Liability Insurance/	PROPERTY 3RD QTR	16,012.25
	ONG	13-84800	Utilities	MONTHLY CHARGES	80.31
				TOTAL:	64,665.30
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.68
	WESTLAKE HARDWARE	14-83000	Material & Supplies	CODE - SUPPLIES	71.95
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	286.39
		14-84700	Telephone	MONTHLY CHARGES	305.05
	VISA	14-84300	Training & Membershi	ICC RESIDENTALPLUMBING	241.00
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED FUEL	347.50
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	541.70
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	91.36
	OMAG	14-80600	Worker's Comp	WORKERS COMP 3RD QTR	2,401.20
	ONG	14-84800	Utilities	MONTHLY CHARGES	58.17
				TOTAL:	4,396.00
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SUPPLIES	15.65
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.20
		15-84700	Telephone	MONTHLY CHARGES	42.20
	VISA	15-84300	Training & Membershi	THE DONUT PALACE	26.62
		15-84300	Training & Membershi	PRIMA MEMBERSHIP	385.00
	METRO FORD OF OKC	15-84100	Vehicle Maintenance	SERVICE	68.28
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED FUEL	231.67
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.96
	HIRERIGHT LLC	15-84850	Wellness Program	DRUG SCREEN SERVICES	450.00
	TOTAL WELLNESS LLC	15-84850	Wellness Program	FLU SHOTS	870.00
	OMAG	15-80600	Worker's Comp	WORKERS COMP 3RD QTR	600.30
				TOTAL:	2,774.88
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	INTERNET PUBLIC WORKS	966.24
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	356.05
		16-84700	Telephone	MONTHLY CHARGES	30.00
		16-84700	Telephone	MONTHLY CHARGES	176.06
	VISA	16-84300	Training & Membershi	APCO DUES	100.00
		16-84000	Equipment Maintenanc	MEMBERSHIP	1,438.20

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		16-84000	Equipment Maintenanc	FEE	28.76
		16-84000	Equipment Maintenanc	PHONE CASE	27.98
		16-84000	Equipment Maintenanc	MONITOR STAND ADMIN	43.38
		16-84000	Equipment Maintenanc	POWERS SWITCHES	255.80
		16-83000	Material Supplies	RETURNED ITEMS AND TAXES	34.35-
		16-84000	Equipment Maintenanc	RETURNED ITEMS AND TAXES	255.80-
	VISA	16-84000	Equipment Maintenanc	REPAIR - IPAD SCREEN	180.00
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.96
	DELL MARKETING LP	16-84000	Equipment Maintenanc	ENDPOINT VIRUS SOFTWARE	1,779.20
	OMAG	16-80600	Worker's Comp	WORKERS COMP 3RD QTR	1,200.60
				TOTAL:	7,482.07

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: Designated Funds-Pol

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	VISA	06-83000	Material & Supplies	CHRISTMAS CARDS	153.52
		06-83000	Material & Supplies	DECORATIONS	241.16
		06-83000	Material & Supplies	RETIREMENT GIFT LAND	614.95
				TOTAL:	1,009.63

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.84
	BATTERIES PLUS #093	12-83700	Misc Supplies	BATTERY	51.72
		12-84000	Equipment Maintenanc	BATTERIES	17.24
	WESTLAKE HARDWARE	12-83400	Lab Chemicals	CHEMICALS - WELLS	23.94
	INTERNATIONAL PIPE AND SUPPL	12-84500	Well Maintenance	COLUMN PIPE	378.00
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	143.44
		12-84950	Printing & Processin	UTILITY INVOICES	1,152.97
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	BLANKET PO - WELLS	120.00
		12-84500	Well Maintenance	LAB CHEMICALS	243.19
		12-84550	Water Quality Testin	BLANKET PO - WELLS	217.22
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	818.98
		12-84700	Telephone	MONTHLY CHARGES	861.47
	NORTHERN SAFETY & INDUSTRIAL	12-83500	Safety Supplies	PONCHO'S	69.50
	UTILITY TECHNOLOGY SERVICES	12-84650	Lease Agreements	ANNUAL HOST FEE	24,240.00
		12-84000	Equipment Maintenanc	EQUIPMENT REPAIR	500.00
	RED WING SHOES	12-83500	Safety Supplies	BOOTS	150.00
	VISA	12-83500	Safety Supplies	COVERALLS	214.95
		12-83500	Safety Supplies	SAFETY GEAR	144.98
		12-83400	Lab Chemicals	CHEMICALS	64.80
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	5,444.20
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	611.45
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	71,293.87
	CORE & MAIN LP	12-83000	Materials & Supplies	SUPPLIES	280.00
	FINLEY & COOK CERTIFIED PUBL	12-86400	Auditing Fees	FINANCIAL STATEMENT AUDIT	2,500.00
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,124.12
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	SOD FOR REPAIRS	111.24
	WATER TECH INC.	12-83400	Lab Chemicals	CHLORINE	520.00
	AT&T 287314479969	12-84700	Telephone	FIRST NET PUBLIC WORKS	43.30
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	127.50
	DOLESE BROS CO	12-83000	Materials & Supplies	57 ROCK	75.85
	GELLCO CLOTHING & SHOES INC	12-83500	Safety Supplies	WINTER PACKAGE	689.85
	HOME DEPOT	12-84500	Well Maintenance	WATER WELL SUPPLIES	91.99
		12-83000	Materials & Supplies	SUPPLIES	18.97
	TYLER TECHNOLOGIES INC	12-84000	Equipment Maintenanc	CASH DRAWER MAINTENANCE	169.11
	LOCKE SUPPLY CO	12-84000	Equipment Maintenanc	FILTERS	114.72
	OFFICE DEPOT 35315277	12-83000	Materials & Supplies	ENVELOPES AND HEATER	43.99
	OG&E	12-84800	Utilities	MONTHLY CHARGES	216.53
		12-84800	Utilities	MONTHLY CHARGES	1,421.25
		12-84800	Utilities	MONTHLY CHARGES	18,288.90
		12-84800	Utilities	MONTHLY CHARGES	530.94
		12-84800	Utilities	MONTHLY CHARGES	1,145.32
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	RESTOCK PARTS	453.00
		12-83000	Materials & Supplies	RESTOCK PARTS	90.00
		12-83000	Materials & Supplies	CLAMPS	723.00
	OMAG	12-80600	Workers Comp	WORKERS COMP 3RD QTR	4,802.39
	ONG	12-84800	Utilities	MONTHLY CHARGES	168.00
		12-84800	Utilities	MONTHLY CHARGES	155.21
		12-84800	Utilities	MONTHLY CHARGES	155.21
		12-84800	Utilities	MONTHLY CHARGES	50.27
		12-84800	Utilities	MONTHLY CHARGES	58.18
	OREILLY AUTOMOTIVE STORES IN	12-84100	Vehicle Maintenance	TAIL LIGHTS	247.40
		12-84100	Vehicle Maintenance	PARTS	246.74
		12-83000	Materials & Supplies	CHARGER/DIESEL TRMT	159.90
		12-84100	Vehicle Maintenance	CHARGER/DIESEL TRMT	68.99

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PUMPS OF OKLAHOMA INC	12-84500	Well Maintenance	COUPLINGS	135.00
		12-84500	Well Maintenance	FLANGE	45.52
				TOTAL:	<u>141,860.15</u>

FUND: General Fund - CIP

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
Police Department	STOLZ TELECOM LLC	06-88600	Capital Imp-Radios		805.49	
	TESLA	06-88100	Capital Outlay - Veh	MODEL Y	61,192.50	
				TOTAL:	61,997.99	
Fire Department	STOLZ TELECOM LLC	07-88600	Capital Imp-Radios	HANDHELD RADIOS	10,744.26	
	BROOKS INDUSTRIES	07-88200	Capital Imp-Furnitur	ICE MACHINE	5,435.00	
	VISA	07-88200	Capital Imp-Furnitur	MICROWAVE	108.98	
		07-88200	Capital Imp-Furnitur	REFRIGERATOR	2,147.94	
	VISA	07-88200	Capital Imp-Furnitur	COFFEE MAKER FOR ADDITION	348.49	
		07-88200	Capital Imp-Furnitur	CHAIRS FOR FOYER	134.98	
		07-88200	Capital Imp-Furnitur	OFFICE CHAIR	121.97	
		07-88200	Capital Imp-Furnitur	COFFEE MAKER	169.99	
		07-88200	Capital Imp-Furnitur	SMALL TABLES	33.89	
		07-88200	Capital Imp-Furnitur	PODIUM FOR TRAINING ROOM	149.99	
		07-88200	Capital Imp-Furnitur	VACUUM	106.44	
		07-88200	Capital Imp-Furnitur	TRASH CANS	61.62	
		07-88200	Capital Imp-Furnitur	TRASH CANS	33.48	
		07-88200	Capital Imp-Furnitur	MOP BUCKET	43.47	
		07-88200	Capital Imp-Furnitur	DUST MOPS	85.98	
		MUNICIPAL EMERGENCY SERVICES	07-88500	Capital Imp-Equipmen	18: PPV	5,485.00
				TOTAL:	25,211.48	
	Information Systems	VISA	16-88300	Capital Imp-Computer	APPLE LAPTOP COMPUTER	1,761.21
					TOTAL:	1,761.21

FUND: Designated Funds-Par

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-83900	Other Services & Cha	LOVE FAMILY PARK DESIGN	5,000.00
	RUDY CONSTRUCTION CO.	11-88000	Capital Outlay	FC-2102 LOVE PARK	27,493.00
				TOTAL:	32,493.00

FUND: General Obligation B

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-96550	Public Works Facilit	PW Facility Phase III	2,075.00
		90-97550	Paving (Streets)	PC-2104	10,803.21
		90-97550	Paving (Streets)	PC-2105 7600 BLK DORSET	1,700.00
		90-99800	Other Expenses Paid	MISC GO BOND ENGINEERING	930.00
		90-98550	Water Projects	1" WATER METERS	18,900.00
	UTILITY TECHNOLOGY SERVICES	90-96550	Public Works Facilit	FC-2101	45,708.89
	W.L. MCNATT & COMPANY	90-99800	Other Expenses Paid	WATER WELL 15	4,723.16
	FRONTIER LOGGING CORP	90-98950	Traffic Controls	PC-2104 AVONDALE PAVING	10,500.00
	RUDY CONSTRUCTION CO.			TOTAL:	95,340.26
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98750	Sanitary Sewer Syste	SC-2101	1,679.25
		91-97550	Paving (Streets)	PC-2103	1,546.45
	BURGESS ENGINEERING & TESTIN	91-99800	Other Expense paid f	FC-2101 TESTING	154.00
	UTILITY TECHNOLOGY SERVICES	91-98550	Water Projects	MXU'S	11,680.00
		91-98550	Water Projects	WATER METERS	3,240.00
	W.L. MCNATT & COMPANY	91-96550	Public Works Facilit	FC-2101	260,424.81
	FRONTIER LOGGING CORP	91-98550	Water Projects	WATER WELL 15	806.84
	JORDAN CONTRACTORS INC	91-98750	Sanitary Sewer Syste	SC-2101 SANITARTY SEWER	85,426.50
				TOTAL:	364,957.85
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98750	Sanitary Sewer Proje	SC-2201 SANITARY SEWER	3,298.12
		92-98550	Water Projects	WW-2201 RE-DRILL WELL #13	2,526.56
		92-97550	Paving Projects	PC-2201 HUNTINGTON	9,750.00
	BURGESS ENGINEERING & TESTIN	92-97550	Paving Projects	TESTING	874.00
		92-97550	Paving Projects	PC-2104 TESTING	96.00
	DIGI SECURITY SYSTEMS, LLC	92-99450	Technology	FIRE ACCESS CONTROL	32,599.25
	JORDAN CONTRACTORS INC	92-98750	Sanitary Sewer Proje	SC-2101 SANITARTY SEWER	94,988.00
	RUDY CONSTRUCTION CO.	92-97550	Paving Projects	PC-2104 AVONDALE PAVING	468,033.47
	SOFTWARE HOUSE INTERNATIONAL	92-99450	Technology		6,705.00
				TOTAL:	618,870.40

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===== FUND TOTALS =====
01  General Fund                259,087.31
04  Designated Funds-Police     1,009.63
06  Municipal Authority         141,860.15
07  General Fund - CIP          88,970.68
20  Designated Funds-Parks      32,493.00
80  General Obligation Bonds    1,079,168.51
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GRAND TOTAL:                    1,602,589.28
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TOTAL PAGES: 12

Attachment: Claims List November 2022 (6193 : 5a Total Warrants & Claims)

SELECTION CRITERIA

5.a.a

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 11/01/2022 THRU 11/30/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CHANGE ORDER NO. 1
Nichols Hills 2021-2022 G.O. Bond Issue City-Wide
Sanitary Sewer Improvements
SC-2101
November 30, 2022

I. SCOPE

The scope of this CHANGE ORDER is to adjust the quantities of existing items due to conditions encountered in the field.

II. JUSTIFICATION

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project.

III. COST

CHANGE ORDER NO. 1

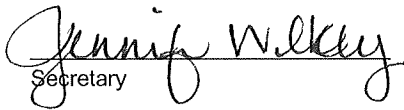
Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
CO 1.1	342.00	8" Directional Drill	LF	\$140.35	\$47,999.70
CO 1.2	1.00	4' Diameter Manhole	EA	\$4,000.00	\$4,000.00
TOTAL CHANGE ORDER NO. 1:					\$51,999.70

CHANGE ORDER NO. 1	\$51,999.70	7.16% Increase
ORIGINAL CONTRACT AMOUNT	\$725,848.00	
REVISED CONTRACT AMOUNT	\$777,847.70	

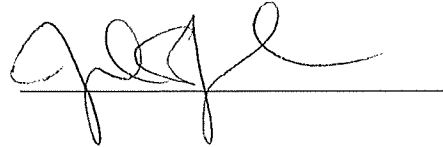
All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this _____ day of _____, 20____,
and the undersigned agrees to perform the work at the price indicated.

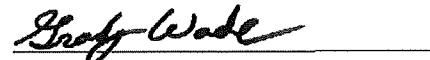
ATTEST:


Secretary

JORDAN CONTRACTORS, INC.
123 S. Broadway, Tecumseh, OK 74873



SMITH ROBERTS BALDISCHWILER, LLC


Grady J. Wade, P.E.

CHANGE ORDER NO. 1
Nichols Hills 2021-2022 G.O. Bond Issue City-Wide
Sanitary Sewer Improvements
SC-2101
November 30, 2022

6.a.a

Approved as to form and legality this ____ day of _____, 20____.

City Attorney

Approved by the City of Nichols Hills this ____ day of _____, 20____.

ATTEST:

City Clerk

Mayor

Attachment: Change Order 1 (signed) (6225 : 6 Change Order #1 for Project No. SC-2101)

CHANGE ORDER NO. 1
Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements
6500 6800 Blocks of Avondale Drive
PC-2104
NOVEMBER 31, 2022

6.b.a

I. SCOPE

The scope of this CHANGE ORDER is to adjust the quantities of existing items due to conditions encountered in the field.

II. JUSTIFICATION

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project.

III. COST

CHANGE ORDER NO. 1

Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
CO 1.1	1.00	STORM SEWER REPAIR	LS	\$14,985.00	\$14,985.00

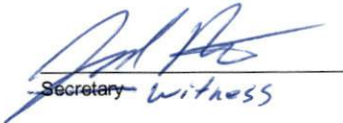
TOTAL CHANGE ORDER NO. 1: **\$14,985.00**

CHANGE ORDER NO. 1	\$14,985.00	0.91% Decrease
ORIGINAL CONTRACT AMOUNT	\$1,654,268.00	
REVISED CONTRACT AMOUNT	\$1,669,253.00	

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this 11 day of Nov, 20 11,
and the undersigned agrees to perform the work at the price indicated.

ATTEST:


Secretary

Rudy Construction Co.
P.O. Box 14575 Oklahoma City, OK 73113



SMITH ROBERTS BALDISCHWILER, LLC


Grady J. Wade, P.E.

Attachment: PC-2104 CO signed (6208 : 6 Change Order #1 for Project No. PC-2104)

CHANGE ORDER NO. 1
Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements
6500 6800 Blocks of Avondale Drive
PC-2104
NOVEMBER 31, 2022

6.b.a

Approved as to form and legality this _____ day of _____, 20____.

City Attorney

Approved by the City of Nichols Hills this _____ day of _____, 20____.

ATTEST:

City Clerk

Mayor

Attachment: PC-2104 CO signed (6208 : 6 Change Order #1 for Project No. PC-2104)



November 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2
Nichols Hills Project No. PC-2104
2021-2022 G.O. Bond Issue Paving
Improvements
6500 & 6800 Blocks of Avondale Drive
Contractor: Rudy Construction Co.
Original Contract Amount: \$1,654,268.00
Current Contract Amount: \$1,669,253.00
Claims to Date Less Ret.: \$622,600.99
Paid to Date: \$144,067.52
Amount Remaining: \$1,525,185.48
Current Amount Due: \$478,533.47

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 2** on the above referenced project in the amount of **\$478,533.47**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Paving Account (Acct. #80-92-97550)	\$468,053.47
2020 G.O. Bond Issue Traffic Account (Acct. #80-90-98950)	\$10,500.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002E
Enclosure

PROGRESSIVE ESTIMATE NO. 2

Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements
6500 & 6800 Blocks of Avondale Drive

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 10/10/2022
Notice to Proceed: 9/19/2022
Project Duration: 180 Calendar Days
Days Used: 52
Days Remain'g: 128

6.c.a

PC-2104

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMP
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	2,412.00	915.14	306.44	1,221.58	105.00	\$128,265.90	
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	300.00	10.10	0.00	10.10	105.00	\$1,060.50	
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	10,347.00	3,401.70	789.10	4,190.80	65.00	\$272,402.00	
4	PORTLAND CEMENT CONCRETE PAVEMENT (6") (CONT. REINFORCED)	SY	102.00	102.00	0.00	102.00	100.00	\$10,200.00	
5	INTEGRAL CURB (6" BARRIER)	LF	5,537.00	1,386.00	274.00	1,660.00	10.00	\$16,600.00	
6	CAST IRON CURB HOOD (R-3262)(SP)	EA	10.00	1.00	0.00	1.00	450.00	\$450.00	
7	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	11,000.00	\$0.00	
8	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	20,000.00	\$0.00	
9	WATER SERVICE LINE LONG (2")	EA	8.00	3.00	0.00	3.00	4,300.00	\$12,900.00	
10	REMOVE AND REPLACE LOOP DETECTORS	EA	1.00	0.50	0.00	0.50	12,000.00	\$6,000.00	
11	REMOVE AND RESET SIGN	EA	7.00	0.00	0.00	0.00	100.00	\$0.00	
12	SHEET ALUMINUM SIGNS	SF	52.00	0.00	0.00	0.00	275.00	\$0.00	
13	SQUARE STEEL SIGN POST	LF	112.00	0.00	0.00	0.00	35.00	\$0.00	
14	TRAFFIC STRIPE (MULTI-POLY) (24 INCH WIDE)	LF	214.00	0.00	0.00	0.00	20.00	\$0.00	
15	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)(WHITE)	LF	966.00	0.00	0.00	0.00	2.50	\$0.00	
16	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)(YELLOW)	LF	1,006.00	0.00	0.00	0.00	2.50	\$0.00	
17	TRAFFIC STRIPE (MULTI-POLY) (WORDS)	EA	2.00	0.00	0.00	0.00	300.00	\$0.00	
18	TRAFFIC STRIPE (MULTI-POLY) (ARROWS)(SINGLE)	EA	4.00	0.00	0.00	0.00	480.00	\$0.00	
19	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,250.00	410.00	0.00	410.00	18.00	\$7,380.00	
20	REMOVE & RESET LAWN IRRIGATION HEAD	EA	125.00	34.00	0.00	34.00	60.00	\$2,040.00	
21	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.00	0.00	1,000.00	\$0.00	
22	CONSTRUCTION STAKING	LS	1.00	0.10	0.20	0.30	12,000.00	\$3,600.00	
23	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.10	0.30	50,000.00	\$15,000.00	
24	MOBILIZATION	LS	1.00	0.20	0.10	0.30	75,000.00	\$22,500.00	
25	RELOCATE WATER METER	EA	2.00	0.00	0.00	0.00	1,250.00	\$0.00	
26	REMOVE SIDEWALK	SY	14.00	0.00	0.00	0.00	12.00	\$0.00	
27	STREET PAVEMENT REMOVAL	SY	10,189.00	2,900.00	2,569.80	5,469.80	12.00	\$65,637.60	
28	REMOVE DRIVEWAY	SY	358.00	72.00	0.00	72.00	12.00	\$864.00	
29	ADJUST EXISTING STRUCTURE (WATER VALVE)	EA	2.00	0.00	0.00	0.00	175.00	\$0.00	
30	ADJUST EXISTING STRUCTURE (STORM INLET)	EA	2.00	0.00	0.00	0.00	1,500.00	\$0.00	
31	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	2.00	0.00	0.00	0.00	750.00	\$0.00	
32	REMOVE & RESET (WATER VALVE)	EA	1.00	0.00	0.00	0.00	3,000.00	\$0.00	
33	SEPERATOR FABRIC FOR BASES (SP)	SY	11,050.00	4,097.68	1,372.12	5,469.80	2.70	\$14,768.46	
34	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	10.00	\$0.00	
35	SIDEWALK (VARIABLE WIDTH)	SY	23.00	0.00	0.00	0.00	80.00	\$0.00	
36	6" P.C. CONCRETE DRIVEWAY (HES)	SY	322.00	72.00	0.00	72.00	88.00	\$6,336.00	
37	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	5,271.00	1,354.00	770.00	2,124.00	20.00	\$42,480.00	
38	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	304.00	0.00	0.00	0.00	20.00	\$0.00	
39	ADA CURB RAMP	EA	1.00	7.00	0.00	7.00	1,500.00	\$10,500.00	
40	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	12,500.00	\$0.00	
41	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	1,200.00	\$0.00	
42	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	0.00	0.00	4.00	\$0.00	
43	CURB INLET SEDIMENT FILTER	EA	2.00	0.00	2.00	2.00	200.00	\$400.00	
44	ROCK BAG INLET BARRIER	LF	104.00	80.00	20.00	100.00	10.00	\$1,000.00	
CO1.1	STORM SEWER REPAIR	LS	1.00	1.00	0.00	1.00	14,985.00	\$14,985.00	

ORIGINAL CONTRACT AMOUNT: \$1,654,268.00

CHANGES TO DATE:
Amendment No. 1 \$0.00
Change Order No. 1 \$14,985.00

CURRENT CONTRACT AMOUNT: \$1,669,253.00

TOTAL AMOUNT OF WORK TO DATE: \$655,369.46
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$655,369.46
LESS 5% RETAINAGE: \$32,768.47
DIFFERENCE: \$622,600.99
SUBTOTAL: \$622,600.99
LESS PREVIOUS PAYMENTS: \$144,067.52

CONTRACT AMOUNT DUE THIS ESTIMATE: \$478,533.47

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Jared B. Wade, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

[Signature]
Rudy Construction Company
Project Manager

Subscribed and sworn to before me 23rd Nov 2022

[Signature]
Notary Public, Clerk or Judge

My Commission Expires:

05/04/24



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$478,533.47 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: [Signature]
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS

Attachment: Pay Claim 02 Package (6197 : 6 Pay Est No. 2 PC-2104 Rudy Construction)



November 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. FC-2101
2020-2021 G.O. Bond Issue – Public Works
Improvements, Phase III
Contractor: W.L. McNatt and Company
Original Contract Amount: \$1,444,444.00
Current Contract Amount: \$1,520,785.00
Claims to Date Less Ret.: \$224,750.05
Paid to Date: \$224,750.05
Amount Remaining: \$1,296,034.95
Current Amount Due: \$306,133.70

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **\$306,133.70**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2020 G.O. Bond Issue Public Works Account
(Acct. #80-90-96550) \$45,708.89

2021 G.O. Bond Issue Public Works Account
(Acct. #80-91-96550) \$260,424.81

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116006A
Enclosure

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills Public Works Improvements (Phase III)

W.L. McNatt and Company
2000 East Britton Road
Oklahoma City, OK 73131

From: 9/10/2022

To: 11/10/2022

Notice to Proceed: 5/31/2022

Project Duration: 365 Calendar Days

Days Used: 165

Days Remaining: 200

FC-2101

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	Permits	LS	1.00	0.00	1.00	1.00	160.00	\$160.00	100.00
2	Purchase Plans & Specs	LS	1.00	0.00	1.00	1.00	1,162.00	\$1,162.00	100.00
3	Insurance/Bonds	LS	1.00	0.00	1.00	1.00	16,481.00	\$16,481.00	100.00
4	General Conditions	LS	1.00	0.31	0.33	0.64	74,975.00	\$48,105.00	64.16
5	Mobilization	LS	1.00	0.00	1.00	1.00	6,419.00	\$6,419.00	100.00
6	Site Demolition	LS	1.00	0.00	0.93	0.93	21,393.00	\$19,993.00	93.46
7	Surveying	LS	1.00	0.33	0.43	0.77	3,851.00	\$2,950.00	76.60
8	Site Grading	LS	1.00	0.41	0.34	0.74	61,671.00	\$45,744.00	74.17
9	Soil Treatment	LS	1.00	0.70	0.00	0.70	642.00	\$450.00	70.09
10	Paving	LS	1.00	0.00	0.00	0.00	99,862.00	\$0.00	0.00
11	Parking Lot Striping	LS	1.00	0.00	0.00	0.00	2,674.00	\$0.00	0.00
12	Misc. Sitework	LS	1.00	0.00	0.00	0.00	1,232.00	\$0.00	0.00
13	Building Concrete	LS	1.00	0.63	0.16	0.79	180,147.00	\$141,530.00	78.56
14	Masonry	LS	1.00	0.20	0.24	0.44	117,138.00	\$51,275.00	43.77
15	Structural Steel	LS	1.00	0.03	0.97	1.00	72,476.00	\$72,476.00	100.00
16	Pre-Engineered Metal Building	LS	1.00	0.85	0.00	0.85	139,175.00	\$99,886.00	64.58
17	Steel Erection	LS	1.00	0.00	0.00	0.00	75,739.00	\$0.00	0.00
18	Steel Bollards	LS	1.00	0.00	0.54	0.54	4,493.00	\$2,439.00	54.28
19	Metal Stud Bracing	LS	1.00	0.00	0.00	0.00	1,899.00	\$0.00	0.00
20	Wood Blocking	LS	1.00	0.00	0.00	0.00	5,044.00	\$0.00	0.00
21	Roof Ladder	LS	1.00	0.00	0.00	0.00	321.00	\$0.00	0.00
22	TPO Roofing	LS	1.00	0.00	0.00	0.00	34,157.00	\$0.00	0.00
23	Sheet Applied Waterproofing	LS	1.00	0.55	0.00	0.55	9,628.00	\$5,300.00	55.05
24	Doors/Frames/Hardware	LS	1.00	0.00	0.00	0.00	24,590.00	\$0.00	0.00
25	Install Doors/Frames/Hardware	LS	1.00	0.00	0.00	0.00	1,808.00	\$0.00	0.00
26	Overhead Doors	LS	1.00	0.00	0.00	0.00	60,976.00	\$0.00	0.00
27	Painting	LS	1.00	0.00	0.00	0.00	22,642.00	\$0.00	0.00
28	Impact Fees	LS	1.00	0.00	0.00	0.00	4,279.00	\$0.00	0.00
29	Plumbing	LS	1.00	0.21	0.00	0.21	95,739.00	\$19,650.00	20.52
30	HVAC	LS	1.00	0.00	0.00	0.00	87,244.00	\$0.00	0.00
31	Site Utilities	LS	1.00	0.00	0.00	0.00	91,266.00	\$0.00	0.00
32	Electrical	LS	1.00	0.16	0.12	0.28	125,161.00	\$34,805.00	27.81

Change Order No. 1

CO 1 Add Canopies C & E	LS	1.00	0.00	0.00	0.00	76,341.00	\$0.00	0.00
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ORIGINAL CONTRACT AMOUNT:

\$1,444,444.00

TOTAL AMOUNT OF WORK TO DATE: \$558,825.00

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1\$0.00
\$76,341.00

MATERIAL ON HAND: \$0.00

TOTAL TO DATE: \$558,825.00

LESS 5% RETAINAGE: \$27,941.25

DIFFERENCE: \$530,883.75

SUBTOTAL: \$530,883.75

LESS PREVIOUS PAYMENTS: \$224,750.05

CURRENT CONTRACT AMOUNT:

\$1,520,785.00

CONTRACT AMOUNT DUE THIS ESTIMATE: \$306,133.70

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

CHARLES WASH, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$306,133.70
on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Shady Wade
Shady J. Wade, P.E.

W.L. McNatt and Company

Project Manager

Subscribed and sworn to before me Nov 29TH, 2022.

Notary Public, Clerk or Judge

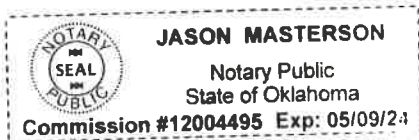
My Commission Expires: 05/09/2024**OFFICER'S APPROVAL:**

I hereby certify the articles listed hereon have been received or
services performed and this claim is

APPROVED for payment for \$ _____

this _____ day of _____ 20 ____.

CITY OF NICHOLS HILLS





November 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. SC-2101
2021-2022 G.O. Bond Issue – City-Wide
Sanitary Sewer Improvements
Contractor: Jordan Contractors, Inc.
Original Contract Amount: \$725,848.00
Current Contract Amount: \$725,848.00
Claims to Date Less Ret.: \$357,850.75
Paid to Date: \$177,436.25
Amount Remaining: \$548,411.75
Current Amount Due: \$180,414.50

Dear Mayor and City Council:

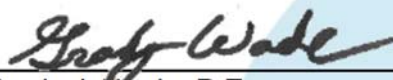
Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **\$180,414.50**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Sewer Account (Acct. #80-91-98750)	\$85,426.50
2022 G.O. Bond Issue Sewer Account (Acct. #80-92-98750)	\$94,988.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116004A
Enclosure

PROGRESSIVE ESTIMATE NO. 3Nichols Hills 2021-2022 G.O. Bond Issue City-Wide
Sanitary Sewer ImprovementsJordan Contractors, Inc.
123 S. Broadway
Tecumseh, OK 74873

From: 10/10/2022 To: 11/10/2022

Notice to Proceed: 6/27/2022
Project Duration: 150 Calendar Days
Days Used: 129
Days Remaining: 21**SC-2101****Base Bid**

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	SEWER SERVICE CONNECTION (FUSED ON)(BURSTING)	EA	14.00	13.00	14.00	27.00	750.00	\$20,250.00	192.86
2	RISER PIPE	LF	140.00	65.00	23.00	88.00	10.00	\$880.00	62.86
3	SEWER SERVICE LINE	LF	56.00	28.00	24.50	52.50	10.00	\$525.00	93.75
4	PIPE BURSTING (8") to (8")	LF	3,864.00	1,513.00	1,330.00	2,843.00	110.00	\$312,730.00	73.58
5	SEWER FLOW CONTROL	LS	1.00	0.00	0.00	0.00	2,500.00	\$0.00	0.00
6	POINT REPAIR	EA	1.00	0.00	0.00	0.00	2,500.00	\$0.00	0.00
7	TELEVISION INSPECTION (CCTV)(PRE/POST-CONST.)	LF	3,864.00	0.00	0.00	0.00	10.00	\$0.00	0.00
8	SEWER LEAK TEST (<24")	LS	1.00	0.00	0.00	0.00	3,000.00	\$0.00	0.00
9	SANITARY SEWER MANHOLE REHABILITATION	VF	185.21	0.00	0.00	0.00	175.00	\$0.00	0.00
10	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.00	0.00	2,000.00	\$0.00	0.00
11	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.50	0.00	0.50	15,000.00	\$7,500.00	50.00
12	MOBILIZATION	LS	1.00	0.00	1.00	1.00	15,000.00	\$15,000.00	100.00
13	ADJUST EXISTING STRUCTURE (ADJUST TO GRADE MANHOLE)	EA	2.00	0.00	1.00	1.00	1,000.00	\$1,000.00	50.00
14	SOLID SLAB SODDING	LS	1.00	0.20	0.30	0.50	25,000.00	\$12,500.00	50.00
15	SEDIMENT AND EROSION CONTROL	LS	1.00	0.30	0.00	0.30	1,000.00	\$300.00	30.00

Alternate No. 2

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
A2.01	SEWER SERVICE CONNECTION (FUSED ON)(BURSTING)	EA	21.00	8.00	0.00	8.00	750.00	\$6,000.00	38.10
A2.02	RISER PIPE	LF	210.00	0.00	0.00	0.00	10.00	\$0.00	0.00
A2.03	SEWER SERVICE LINE	LF	84.00	0.00	0.00	0.00	10.00	\$0.00	0.00
A2.04	PIPE BURSTING (8") to (8")	LF	994.00	0.00	0.00	0.00	100.00	\$0.00	0.00
A2.05	SANITARY SEWER MANHOLE REHABILITATION	VF	32.95	0.00	0.00	0.00	175.00	\$0.00	0.00
A2.06	TELEVISION INSPECTION (CCTV)(PRE/POST-CONST.)	LF	994.00	0.00	0.00	0.00	10.00	\$0.00	0.00
A2.07	SEWER LEAK TEST (<24")	LS	1.00	0.00	0.00	0.00	1,000.00	\$0.00	0.00
A2.08	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.00	0.00	1,000.00	\$0.00	0.00
A2.09	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.00	0.00	0.00	1,000.00	\$0.00	0.00
A2.10	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	12,000.00	\$0.00	0.00
A2.11	SEDIMENT AND EROSION CONTROL	LS	1.00	0.00	0.00	0.00	500.00	\$0.00	0.00

ORIGINAL CONTRACT AMOUNT:

\$725,848.00

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1\$0.00
\$0.00

CURRENT CONTRACT AMOUNT:

\$725,848.00

TOTAL AMOUNT OF WORK TO DATE:

\$376,685.00

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$376,685.00

LESS 5% RETAINAGE:

\$18,834.25

DIFFERENCE:

\$357,850.75

SUBTOTAL:

\$357,850.75

LESS PREVIOUS PAYMENTS:

\$177,436.25

CONTRACT AMOUNT DUE THIS ESTIMATE: \$180,414.50

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

John C. Jordan, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$180,414.50 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

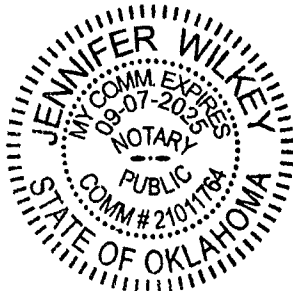
BY: Grady J. Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is
APPROVED for payment for \$ _____

this _____ day of _____, 20____.

CITY OF NICHOLS HILLS

Jordan Contractors, Inc.
Project ManagerSubscribed and sworn to before me 11-14, 2022Jennifer Wilkey #21011764
Notary Public, Clerk or JudgeMy Commission Expires: 09-07-2025



November 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 7
Nichols Hills Project No. FC-2102
Love Family Park Improvements
Contractor: Rudy Construction Co.
Original Contract Amount: \$961,700.00
Current Contract Amount: \$1,016,230.00
Claims to Date Less Ret.: \$754,471.00
Paid to Date: \$726,978.00
Amount Remaining: \$289,252.00
Current Amount Due: \$27,493.00

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 7** on the above referenced project in the amount of **\$27,493.00**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

GL Acct. #20-11-88000\$27,493.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116000 (Task 2102)
Enclosure

PROGRESSIVE ESTIMATE NO. 7

Love Family Park Improvements

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 10/10/2022
Notice to Proceed: 3/9/2022
Project Duration: 300 Calendar Days
Days Used: 206
Days Remaining: 94

6.f.a

FC-2102

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPL
1	ART PLAZA W/ STONE BEAM WALLS + STEPS	LS	1.00	0.05	0.89	0.94	86,000.00	\$80,840.00	
2	BENCH SEATING	LS	1.00	0.00	0.00	0.00	18,900.00	\$0.00	
3	ELECTRICAL WORK	LS	1.00	0.32	0.63	0.95	56,000.00	\$53,200.00	
4	IRRIGATION	LS	1.00	0.00	0.98	0.98	164,000.00	\$160,720.00	
5	LANDSCAPING	LS	1.00	0.08	0.00	0.08	84,000.00	\$6,720.00	
6	STONE WALLS AT BENCH LOCATIONS	LS	1.00	0.00	1.00	1.00	40,000.00	\$40,000.00	1
7	PARK SIGN (WITH LIGHTING)	LS	1.00	0.00	1.00	1.00	22,000.00	\$22,000.00	1
8	8' TRAIL (INTEGRALLY COLORED CONCRETE - CHARCOAL)	LS	1.00	0.00	0.95	0.95	232,000.00	\$220,400.00	
9	WATER FEATURE	LS	1.00	0.00	0.85	0.85	120,000.00	\$102,000.00	
10	SAFETY RAILING	LS	1.00	0.00	0.00	0.00	33,000.00	\$0.00	
11	REPLACE WOOD BOARDS @ EXISTING PED BRIDGE	LS	1.00	0.00	1.00	1.00	5,800.00	\$5,800.00	1
12	STONE ACCENT COLUMNS	LS	1.00	0.00	1.00	1.00	7,500.00	\$7,500.00	1
13	TREE PRUNING & UNDERBRUSH CLEARING WORK	LS	1.00	0.00	1.00	1.00	13,500.00	\$13,500.00	1
14	BERMING	LS	1.00	0.00	1.00	1.00	79,000.00	\$79,000.00	1

CHANGE ORDER #1

1	TOPSOIL/GRADING	LS	1.00	0.00	0.00	0.00	12,600.00	\$0.00	
2	LIMB PRUNING	LS	1.00	0.00	0.00	0.00	2,750.00	\$0.00	
3	4" PVC BORE	LS	1.00	0.00	0.00	0.00	2,565.00	\$0.00	
4	TREE REMOVAL	LS	1.00	1.00	0.00	1.00	2,500.00	\$2,500.00	1

CHANGE ORDER #2

1	ADD BENCH/BERMING/LANDSCAPING/BRONZE DEDICATION PLAQUE	LS	1.00	0.00	0.00	0.00	33,115.00	\$0.00	
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ORIGINAL CONTRACT AMOUNT:

\$961,700.00

CHANGES TO DATE:

Amendment No. 1

\$0.00

Change Order No. 1

\$20,415.00

Change Order No. 2

\$34,115.00

CURRENT CONTRACT AMOUNT:

\$1,016,230.00

TOTAL AMOUNT OF WORK TO DATE:

\$794,180.00

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$794,180.00

LESS 5% RETAINAGE:

\$39,709.00

DIFFERENCE:

\$754,471.00

SUBTOTAL:

\$754,471.00

LESS PREVIOUS PAYMENTS:

\$726,978.00

CONTRACT AMOUNT DUE THIS ESTIMATE: \$27,493.00

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

I, David B. Mills, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company
Project Manager

Subscribed and sworn to before me 23rd Nov, 20 22

Notary Public, Clerk or Judge

My Commission Expires:

05/04/24



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$27,493.00 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY:

Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS

Attachment: Pay Claim 07 Package (6198 : 6 Pay Est No. 7 FC-2102 Rudy Construction)

**Invoice**

Date	Invoice #
11/16/2022	8278A

HFSD, Inc.
P.O. Box 20501
Oklahoma City, OK. 73156

Bill To
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, OK. 73116 Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Landscape Architectural services for the Love Family Park, in the 6600 Block of NW Grand Boulevard East, Nichols Hills, OK.							
Construction Documents Phase	102500.00	102500.00	100.00%	0	102500.00	100.00%	0.00
Bid Phase services	3,000.00	3,000.00	100.00%	0	3,000.00	100.00%	0.00
Construction Administration Phase	46500.00	22275.00	47.90%	0.081	*****	58.66%	5,000.00

Love Family Park	Subtotal	\$5,000.00
	Sales Tax (0.00)	\$0.00
	Total	\$5,000.00
	Payments/Credits	\$0.00
	Balance Due	\$5,000.00

Attachment: Inv_8278A_from_HFSD_Inc_330694_22220 (6202 : 6 Invoice No. 8278A Howard Fairbairn)

RESOLUTION

(No. 1478)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of December, 2022.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (6200 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:**Record Dates:****Agendas**

City Council	November 21, 2022
Board of Adjustment	November 16, 2022
Environment, Health and Sustainability Commission	November 23, 2022
Municipal Authority	November 8, 2022
City Council	November 8, 2022

Agreements and Contracts

Dr. Hebert – Ordinance Review	November 8, 2022
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Bank Statements and Reconciliations

OpenEdge	October 31, 2022
Bank of Oklahoma	October 31, 2022
Pooled Cash	November 30, 2022
Flex Claims	November 30, 2022
Municipal Court	November 30, 2022
Sinking Fund	November 30, 2022
2018 GO Bond	November 30, 2022
2019 GO Bond	November 30, 2022
2020 GO Bond	November 30, 2022
2021 GO Bond	November 30, 2022
2022 GO Bond	November 30, 2022
Utility Deposit	November 30, 2022
Bank of Oklahoma	November 30, 2022, 2022

Certificates of Deposit, T-Bills and Withdrawals

MidFirst CD \$1,100,000.00 General Fund	November 10, 2022
MidFirst CD \$500,000 2021 GO Bonds	November 10, 2022
MidFirst CD \$700,000.00 General-CIP	November 10, 2022
MidFirst CD \$850,000.00 NHMA	November 10, 2022
MidFirst CD \$900,000.00 2022 GO Bonds	November 10, 2022
BOK T-bill \$450,000 General -CIP	November 10, 2022
BOK T-bill \$650,000 2021 GO Bonds	November 10, 2022
BOK T-bill \$850,000 2022 GO Bond	November 10, 2022

Citations

Court Citations	August 3, 2022
Court Citations	August 17, 2022
Court Warnings	August 2022
Court Citations	September 7, 2022
Court Citations	September 21, 2022
Court Warnings	September 2022

Collateral – Letters of Credit – Certificates of Deposit

Irrevocable Letter of Credit – MidFirst Bank	November 17, 2022
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General Obligation Bonds

PC-2103 Rudy Construction Co. Contract	October 11, 2022
PC-2103 Rudy Construction Co. Statutory Bond	October 11, 2022
PC-2103 Rudy Construction Co. Performance Bond	October 11, 2022
PC-2103 Rudy Construction Co. Maintenance Bond	October 11, 2022
PC-2103 Rudy Construction Co. Liability Insurance	October 11, 2022
PC-2103 Rudy Construction – Tax Exempt Letter	November 9, 2022
SC-2101 Pay Estimate #2	November 8, 2022
Pay Application #12 – Jenco Construction	November 8, 2022
PC-2104 Pay Estimate #1 – Rudy Construction	November 8, 2022
WC-1901 Pay Estimate #3 – Cimarron Construction	November 8, 2022
Minutes of Sale of 2023 GO Bonds	November 8, 2022

Minutes

City Council	October 11, 2022
Municipal Authority	October 11, 2022
Board of Adjustment	October 19, 2022
Building Commission	October 18, 2022
Building Commission	November 4, 2022

Miscellaneous

FSB Invoice 18001	November 8, 2022
Change Order #2 Love Family Park – Rudy Construction	November 8, 2022
FC-2102 Pay Estimate #6 – Love Family Park – Rudy Construction	November 8, 2022
Accounts Payable Purchase Orders and Invoices	July 1, 2021 - June 30, 2022

Ordinances

Ordinance 1217 – Deed Approvals	November 8, 2022
Ordinance 1218 – 2023 GO Bonds	November 8, 2022

Payroll Records

OkMRF – Live-Run Activity Report	October 20, 2022
American Funds – Group Investment Confirm List	November 3, 2022 – November 21, 2022
Nationwide – Investment Activity Report	September 30, 2022

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BOA-2022-11	November 4, 2022
Journal Record – Notice of Public Hearing – BOA-2022-10	November 4, 2022
Journal Record – Notice of Public Hearing – BOA-2022-09	November 4, 2022
Journal Record – Notice of Public Hearing – BOA 2022-08	November 4, 2022
Journal Record – Notice of Public Hearing – BC-2022-24	November 4, 2022
Journal Record – Notice of Sale of Bonds – General Obligation Bonds – Series 2023	November 4, 2022
OKC Friday – Notice of Sale of Bonds – General Obligation Bonds – Series 2023	November 4, 2022
Journal Record – Ordinance 1217 – Deed Approval Applications	November 11, 2022
Journal Record – Ordinance 1218 – Issuance of GO Bonds Series 2023	November 11, 2022
OKC Friday – Notice of Public Hearing – BC-2022-24	November 11, 2022
OKC Friday – Notice of Public Hearing – BOA-2022-08	November 11, 2022
OKC Friday – Notice of Public Hearing – BOA-2022-09	November 11, 2022
OKC Friday – Notice of Public Hearing – BOA-2022-10	November 11, 2022
OKC Friday – Notice of Public Hearing – BOA-2022-11	November 11, 2022
Journal Record – Notice of Public Hearing – Electric Vehicle Charging	November 16, 2022
Journal Record – Notice of Public Hearing – PC-2022-06	November 17, 2022
OKC Friday – Ordinance 1217 – Deed Approval Applications	November 18, 2022
OKC Friday – Ordinance 1218 – Issuance of GO Bonds Series 2023	November 18, 2022
Journal Record – Notice of Public Hearing – Amending Article V of Chapter 50 - Building Commissions Review Process	November 18, 2022
PC-2022-06 Public Hearing Notice	November 14, 2022
Journal Record – Notice of Public Hearing – Amending Section 50-133 Of City Code – Regarding Landscaping	November 21, 2022
Journal Record – Notice of Public Hearing – Amending Section 8-28 Of City Code – Regarding IRC	November 21, 2022
OKC Friday – Notice of Public Hearing – Electric Vehicle Charging	November 25, 2022
OKC Friday – Notice of Public Hearing – Landscaping	November 25, 2022
OKC Friday – Notice of Public Hearing – Adoption of IRC	November 25, 2022
OKC Friday – Notice of Public Hearing – Amending Article V of Chapter of City Code	November 25, 2022
OKC Friday – Notice of Public Hearing – PC-2022-06	November 25, 2022

Resolutions

Resolution 1475 – 2023 GO Bonds	October 11, 2022
Resolution 1477 – Surplus Property	November 8, 2022

Terminated Employee Personnel Files

Joe Land	November 11, 2022
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S. Shane Pate II, City Manager

12/1/22

Date

Attachment: Exhibit A (6200 : 7 Disposal & Destruction of original documents)

memo

City of Nichols Hills

To: Shane Pate
From: Dennis Albert
Date: 12/2/2022
Re: Vehicle Transfer

The Public Works Department, would like to transfer the new 2022 Ford F-150 crew cab, purchased in the 22-23 NHMA CIP to the streets Department, and to refund the NHMA the cost of the purchase.

Thanks,

Public work Department

Attachment: Vehicle transfer (6226 : 7 PW CIP - Ford F150)

Memo

Date: 12/7/2022

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: 2022/2023 CIP Purchase Request

The Fire Department is requesting permission to purchase the following equipment from our capital improvement items:

- Multi gas detector with equipment not to exceed \$6,200.00
- Thermal imaging camera not to exceed \$9,500.00

These items were discussed and approved in the 2022-2023 CIP budget.

RESOLUTION(No. 1479)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of December, 2022.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Exhibit A

Memo

Date: December 7, 2022

To: Shane Pate, City Manager

From: Kevin Boydston

RE: Surplus Items

The Fire Department is requesting permission to surplus the following equipment. These items will be listed on GovDeals.com.

- (1) Hoshizaki F-330BAH-C Ice machine. (Stopped producing ice)
- (2) Outdoor wooden rocking chairs. (One chair needs repaired)
- (4) Twin XL long bed mattresses.
- (1) Small 2 shelf display case.
- (1) Nightstand.
- (2) Brown office guest chairs.



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Fire Department Training Room Audio/Visual
Equipment
2022-GO BOND Funds
DATE: November 28, 2022

I am requesting permission to purchase audio/visual equipment in the Fire Department's new Training Room. The equipment will be used by the Fire Department during meetings and training sessions to manage the audio and visual content. The cost of the equipment, with installation, will not exceed \$48,000.00 and will come from 2022 Bond funds.



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request Purchase to Department Printers
2022-2023 CIP Funds
DATE: December 5, 2022

I am requesting permission to purchase documents printers for the Fire Chief's and new Assistant Manager's office. Both printers will be placed on the network and can be used by several employees. The Fire Chief's is a replacement for an older printer while the Assistant Manager's will be a new printer at Public Works.

The cost of the printers is \$649.00 each and will be purchased out of the 2022-2023 CIP budget listed under the "Will Be Purchased if Needed." The price will not exceed \$1,298.00,



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Document Scanners
2022-2023 CIP Funds
DATE: December 5, 2022

I am requesting permission to purchase a document scanner to prepare documents for our document imaging system. ABM recommends that the scanners be purchased to interface to our DocuWare document imaging system. It is recommended we purchase a scanner for the new management employee down at Public Works and a second scanners as a replacement for one of the older scanners' that has been used in our network. Both units are light to medium duty scanners made for the average user.

The cost of the scanners \$525.00 and their purchase is listed in the "Will Be Purchased if Needed" part of our 2022-2023 CIP budget. The price will not exceed the estimate from Cannon of \$525.00.



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Digi Security System. Change Oder Fire Department Access Control
DATE: September 22, 2022

Digi Security Systems had to make additional costs for the Access Control system in the new Fire Training building. The original PO and estimate approved by the City Council was \$32,599.25. To complete the project and meet the Fire Department's requests, one additional change order was needed to complete the job satisfactorily with the Fire Chief. The Charge order is quote 009209 for \$1,969.01 and is attached.

There was also a sleeping quarters door replaced, which was not on the original quote that was replaced at the Fire Chief's discretion. The cost to remove the access control on that door and replace it on the new door cost \$882.00. See attached Digi Invoice.

The total cost of both invoices is \$3,537.00, and the total expenses will not exceed \$2,851.01 and will be taken out of the 2022 GO Bond and other funds.

Change Order

Neil Gray

From: Ernesto Chavez <Ernestoc@digiss.com>
Sent: Monday, November 7, 2022 2:44 PM
To: Neil Gray
Subject: [EXTERNAL] Fire Department Change Order
Attachments: City of Nichols Hills - Fire Department Access Control - State Contract SW1048D - Change Order.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Neil,

Brian had asked me to send you this quote for a electronic latch retraction kit I believe for the front door. The one the GC provided wouldn't work for that door. He also said they cap the ceiling and it would take quite a few hours to run cabling and get it ready.

Let me know if we are good to order.

Thank you,



DIGI
SECURITY SYSTEMS

TERO - PROUDLY NATIVE OWNED | OK LIC #245765 | TX LIC #B03018601

Ernesto Chavez

Account Manager

Digi Security Systems

c. 405-833-7356 | o. 888-970-3830 | digiss.com

[Click here](#) to submit a **Service Request**.

[Click here](#) to let us know **how we're doing**.

CONFIDENTIALITY NOTICE: The information in this e-mail may be confidential and/or privileged. This e-mail and its contents are intended to be reviewed by only the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hereby notified that any review, dissemination, forwarding or copying of the e-mail and its attachments, if any, or the information contained herein is prohibited. If you have received this e-mail in error, please immediately notify the sender by return e-mail and delete this e-mail from your system.

Attachment: Change Order Digi Fire (6236 : 7 Change Order Access Control)



DIGI
SECURITY SYSTEMS

We have prepared a quote for you

**City of Nichols Hills - Fire Department Access
Control - State Contract SW1048D - Change
Order**

Quote # 009209
Version 1

Prepared for:

City of Nichols Hills

Mayor City of Nichols Hills
accountspayable@nicholshills.net

2603 North Shields Blvd.
Moore, OK 73160
www.digiss.com
(405)531-0073



DIGI
SECURITY SYSTEMS

Equipment - State Contract SW1048D

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
MLRK1- SGT Door Latch Pullback Kit, Motor Driven, 22 to 28 Volt DC, For Sargent Exit Device	\$410.38	\$41.04	\$369.34	1	\$369.34
Subtotal:					\$369.34

Project Services

Product Details
Installation Services - Senior Tech
Subtotal: \$1,568.00

Warranty/Maintenance Agreements

Description	Qty
Digi Standard 1 Year Warranty	1

Attachment: Change Order Digi Fire (6236 : 7 Change Order Access Control)

2603 North Shields Blvd.
Moore, OK 73160
www.digiss.com
(405)531-0073



City of Nichols Hills - Fire Department Access Control - State Contract SW1048D - Change Order



Prepared by:
Digi Security Systems -
Oklahoma City
Ernesto Chavez
(405) 833-7356
Ernestoc@digiss.com

Prepared for:
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116
Mayor City of Nichols Hills
(405) 843-6637
accountspayable@nicholshills.net

Quote Information
Quote #: 009209
Version: 1
Delivery Date: 11/07/2022
Expiration Date: 02/05/2023

Quote Summary

Description	Amount
Equipment - State Contract SW1048D	\$369.34
Project Services	\$1,568.00
Subtotal	\$1,937.34
Shipping	\$31.67
Total	\$1,969.01

This quotation does not include applicable taxes unless specifically listed above. Acceptance of this quote or any purchase order generated as a result of this quote indicates acceptance of the Digi standard terms and conditions. The Digi standard terms and conditions can be found at www.digiss.com or a copy may be requested from your Digi representative. This proposal is valid for 30 days. Conduit, back boxes and hangers are excluded from this proposal unless specifically listed above. All 120v work is excluded from this proposal unless specifically listed. Any and all painting and patching is excluded. Asbestos work of any kind is excluded from this proposal. No cost for any required abatement is included in this proposal. Any cancellation or returns may be subject to a restocking fee and other charges, for which the Purchaser shall be responsible.

Digi Security Systems - Oklahoma City

City of Nichols Hills

Signature:
Name: Ernesto Chavez
Title: Account Manager
Date: 11/07/2022

Signature:
Name: City Manager City of Nichols Hills
Date: 11/8/22

2603 North Shields Blvd.
Moore, OK 73160
www.digiss.com
(405)531-0073



Equipment - State Contract SW1048D

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
MLRK1- Door Latch Pullback Kit, Motor Driven, 22 to 28 Volt DC, For Sargent Exit Device	\$410.38	\$41.04	\$369.34	1	\$369.34
Subtotal					\$369.34

Project Services

Product Details
Installation Services - Senior Tech
Subtotal
\$1,568.00

Warranty/Maintenance Agreements

Description	Qty
Digi Standard 1 Year Warranty	1

Attachment: Change Order Digi Fire (6236 : 7 Change Order Access Control)

Extra Order



Digi Security Systems
PO Box 470708
Tulsa, OK 74147
(918) 824-2520

Date	Invoice
10/13/2022	15976OKC
Account	
City of Nichols Hills	

Bill To:
City of Nichols Hills Attn: AP 6407 Avondale Drive Nichols Hills, OK 73116 United States

Ship To:
City of Nichols Hills Attn: Neil Gray 6407 Avondale Drive Nichols Hills, OK 73116 United States

Terms	Due Date	PO Number	Reference
Net 30 days	11/12/2022		Service Ticket #44715
City of Nichols Hills - Re-installation of door hardware from construction			

Services	Work Type	Hours	Rate	Amount
Agreement Billable Time: OK State Contract OMES 1048				
Technician	Onsite	10.50	84.00	\$882.00
Total Services:				\$882.00
REMIT TO: DIGI SECURITY SYSTEMS, LLC PO BOX 470708 TULSA OK 74147-0708 accounting@digiss.com		Invoice Subtotal:		\$882.00
		Sales Tax:		\$0.00
		Invoice Total:		\$882.00
		Payments:		\$0.00
		Credits:		\$0.00
		Balance Due:		\$882.00

Thank you for choosing Digi!

Invoice Time Detail

Invoice Number: 15976OKC
Company: City of Nichols Hills

Charge To: City of Nichols Hills / City of Nichols Hills - Re-installation of door hardware from construction
Location: Main

Date	Notes	Bill	Hours	Rate	Ext Amt
10/06/2022	Service Ticket: 44715 Summary: City of Nichols Hills - Re-installation of door hardware from construction Jerry and I installed hardware on the door. Brian and I installed and wired out a new power supply for this door and re-verified the wiring at the door	Y	4.00	84.00	\$336.00
10/06/2022	Service Ticket: 44715 Summary: City of Nichols Hills - Re-installation of door hardware from construction Remove old hardware and install new hardware on it	Y	4.00	84.00	\$336.00
10/06/2022	Service Ticket: 44715 Summary: City of Nichols Hills - Re-installation of door hardware from construction Worked with John to resolve issues with lock not working. Had to install owner PS. Connect transfer hinge, connect power molex connector from 12 conductor to 8 from hinge. Various Troubleshooting to get the door back operational. Doors complete tested with multiple badges.	Y	2.50	84.00	\$210.00

Subtotal: \$882.00

Invoice Time Total: **Billable Hours:** 10.50



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed _____

Fee receipt # _____

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set out in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Allied Arts of Oklahoma

Primary contact: Joseph Messick

Mailing address: 1015 N Broadway STE 200, Oklahoma City, OK - 73102

Telephone number(s): 405-278-8944

Email address(es): joseph.messick@alliedartsokc.com

What is the purpose of the banners? Allied Arts Month is in February; Banners will recognize individual donors

When do you propose to hang the banners and for how long? February 1st to February 14th 2023

How many banners do you propose to hang? Approximately 100 Banners

What is the size of the banners? 20" x 70"

Where do you propose to hang the banners? NW Grand, Pennsylvania, Wilshire, Western, NW 63rd

Contractor's name and contact information (unless City is to hang banners): Franknsign; Joe Ellison, PH: 405-306-1331

Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) the hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 05 day of October, 2023.

Signature: Joseph Messick

Print applicant's full legal name: Joseph Doren Messick

Print signatory party's title if applicant is a legal entity: _____

Attachment: Oklahoma_OK-W-4_(Signed) (2023) (6209 : Allied Arts Banners - Event 2023)



CITY OF NICHOLS HILLS, OKLAHOMA

Streetlight Banner Bracket Use Policy and Procedure

This is the City of Nichols Hill's policy and procedure regarding the hanging of banners using the City's brackets on streetlight poles as permitted by Sec. 38-27 of the Nichols Hills City Code. In addition to the requirements set out in Sec. 38-27, use of the City's streetlight banner brackets for hanging banners must comply with the following:

- **City Council approval is required.** Anyone wishing to hang banners on the City's streetlight poles must file a written application with the City Clerk pursuant to Sec. 38-27 of the Nichols Hills City Code, and that application must be approved by the City Council at a City Council hearing prior to any use of the streetlight banner brackets.
- **Display time.** Banners may be displayed for no longer than 14 days.
- **Banner size.** Banners must have a 1½ inch sleeve and be 20 inches wide and 72 inches long (including the sleeve).
- **City responsibility.** The City is not responsible for wind, weather or other damage to banners (such as hook and loop attachments blown off; ripped banner sleeves due to wind, weather, or failed glue; and the like). Refunds or credits will not be issued for damaged banners.
- **Installation and removal of banners by the City.** The City will install and remove up to 20 banners on applicant's behalf. If applicant wishes to install more than 20 banners, it must secure a contractor to do so. Further, if applicant wishes to install the first 20 or fewer banners, it may do so, but it must secure a contractor to do so and a different charge will apply, as set out below.
- **Installation and removal of banners by applicant's contractor.** Applicant's contractor may install and remove applicant's banners, subject to the following:
 - Applicant's contractor must be approved in advance by the City's Public Works Director.
 - Installation and removal must be done using a bucket truck or other method approved by the City. Ladders may not be used. Banners must be secured to the pole with a tie.
 - Electrical receptacles may not be used without the City's permission. If use is approved, all electrical appliances and cords must comply with National Electrical Codes.
- **Charge for banners installed and removed by the City.** For banners installed and removed by the City, a \$36 installation and removal fee per pole is required as set out in the City Fee Schedule. In addition, a \$15 use fee per pole will be charged.
- **Charge for banners installed and removed by applicant.** For banners installed by applicant's contractor, a \$115 deposit per banner bracket used must be paid to the City Clerk. A \$15 use fee per pole will be charged and withheld from the deposit. After the banners are removed, the City will inspect the poles and brackets. If no damage occurred as a result of applicant's use, the City will refund the balance of the deposit to applicant.



**ENRICHING LIVES THROUGH
ADVANCEMENT OF THE ARTS**

OFFICERS

Glen Maynard

Chair

Aimee Harlow

Vice Chair

Grant DeFehr

Secretary

Max Myers

Treasurer

EXECUTIVE COMMITTEE

Paul Dudman

Hillary Farrell

Russ Harrison

Gail Huneryager

Lou C. Kerr

Jim Kessler

D. Benham Kirk

Michael S. Laird

Steve Mason

Valerie Naifeh

Debbie Nausier

Tori Perry

James Pickel

Taylor Shinn

C. Renzi Stone

Mims Talton

Chuck Thompson

Lonny Towell

Mike Turpen

Heather Wilson

David Woods

PRESIDENT/CEO

Sunny Cearley

October 06, 2022

Mr. Shane Pate II

City Manager

City of Nichols Hills

1009 NW 75th Street

Nichols Hills, OK 73116

Dear my friend Shane:

Please consider Allied Arts' request to reserve 100 banner locations in Nichols Hills between February 1st and February 14th of 2023. These banners will be displayed to create awareness for the arts in our community and highlight February as Allied Arts month. In addition to creating arts awareness, the banners also highlight some of Allied Arts' most ardent supporters, many of whom are Nichols Hills residents, and recognize them for their commitment to the arts.

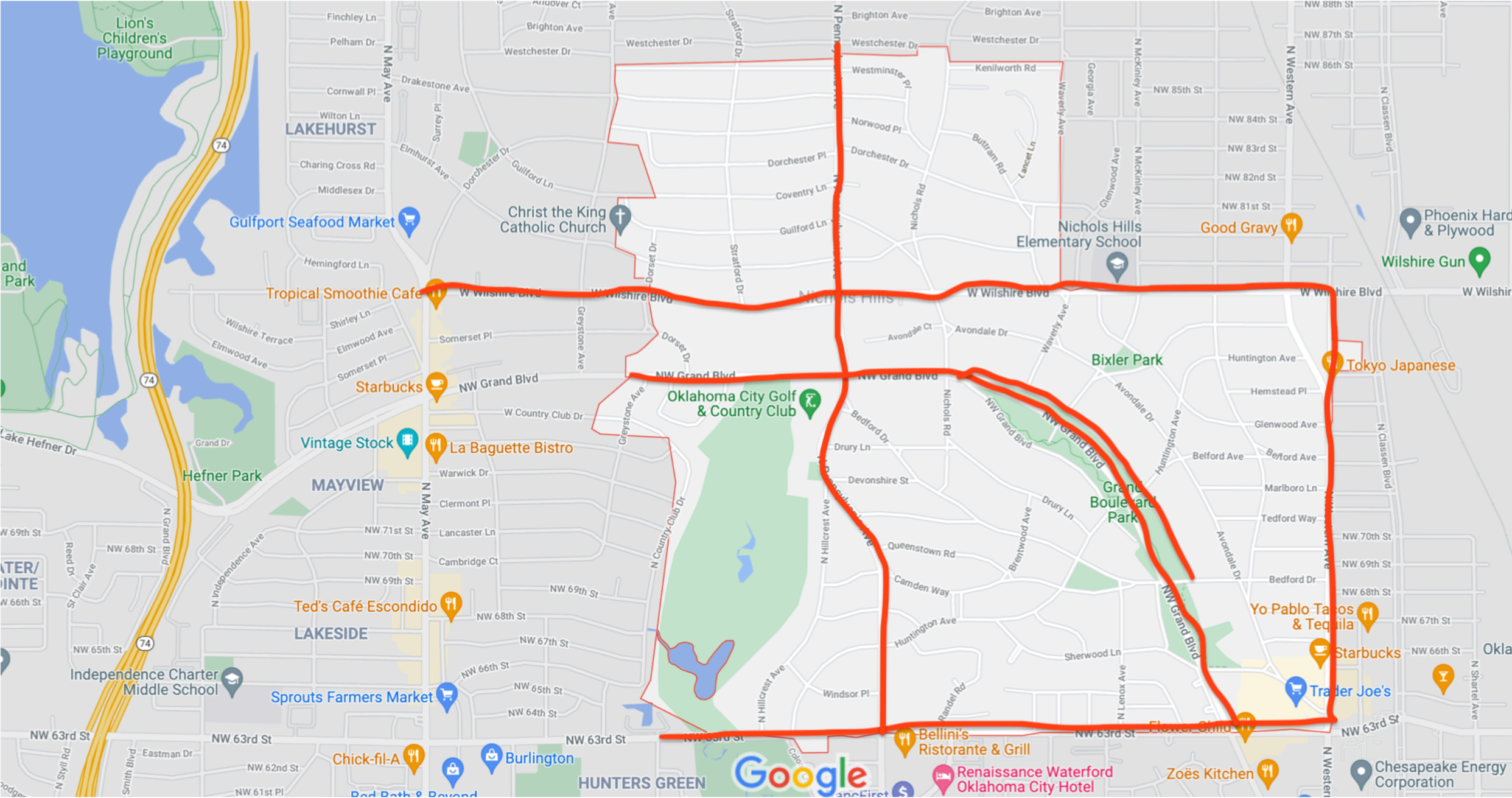
By reserving the banner locations, we will be able to showcase each of the individuals, families and corporations who support our organization at such a high level in one central location. Allied Arts staff will contract for the installation and removal of the banners through Franknsign and comply with all policies and procedures including the security deposit of \$11,500 for all reserved poles.

We are grateful for the accommodations you have made for a large number of Allied Arts banners in the past and appreciate your consideration to do so again this year. Please feel free to contact Joseph Messick with any questions at 278-8998 or joseph.messick@alliedartsokc.com.

For the love of the arts

 A handwritten signature in black ink, appearing to be "Sunny Cearley", written over a large, stylized, abstract graphic that resembles a signature or a set of crossed lines.

Sunny Cearley
President/CEO, Allied Arts

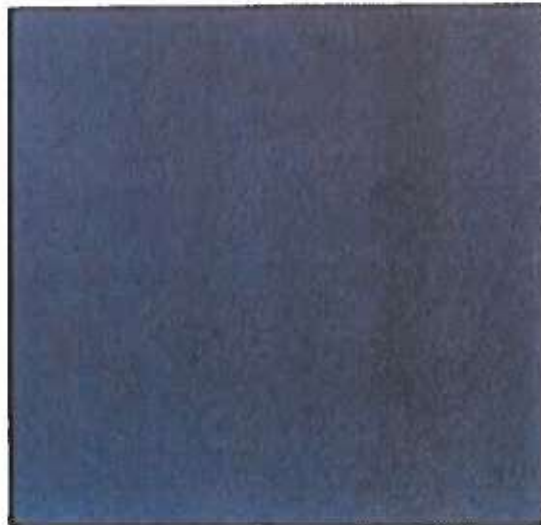


Attachment: Nichols Hills Banner Locations (6209 : Allied Arts Banners - Event 2023)

ALLIED ARTS



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ALLIED ARTS



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ARTS



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Wells Fargo



CITY OF NICHOLS HILLS, OKLAHOMA

ANNUAL COMPREHENSIVE FINANCIAL REPORT
AND ACCOMPANYING INDEPENDENT AUDITOR'S REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2022

CITY OF NICHOLS HILLS, OKLAHOMA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
AND ACCOMPANYING
INDEPENDENT AUDITOR'S REPORTS

FOR THE FISCAL YEAR ENDED
JUNE 30, 2022

Prepared By:
City of Nichols Hills Department of Finance

CITY OF NICHOLS HILLS, OKLAHOMA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
AND ACCOMPANYING INDEPENDENT AUDITOR'S REPORT
TABLE OF CONTENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

	<u>Page</u>
<u>INTRODUCTION SECTION:</u>	
Letter of Transmittal	1-2
List of Principal Officials	3
City Government Organizational Chart	4
Certificate of Achievement for Excellence in Financial Reporting	5
<u>FINANCIAL SECTION:</u>	
INDEPENDENT AUDITOR'S REPORT	7-10
REQUIRED SUPPLEMENTARY INFORMATION:	
Management's Discussion and Analysis	11-16
BASIC FINANCIAL STATEMENTS:	
<i>Government-Wide Financial Statements:</i>	
Statement of Net Position	17
Statement of Activities	18
<i>Fund Financial Statements:</i>	
Balance Sheet – Governmental Funds	19
Reconciliation of Governmental Funds Balance Sheet to Statement of Net Position	20
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	21
Reconciliation of Statement of Revenues, Expenditures, and Changes In Fund Balances of Governmental Funds to Statement of Activities	22
Statement of Net Position – Proprietary Fund	23
Reconciliation of Proprietary Fund Statement of Net Position to Government-Wide Statement of Net Position	23
Statement of Revenues, Expenses and Changes in Net Position - Proprietary Fund	24
Reconciliation of Statement of Revenues, Expenditures, and Changes In Net Position of Proprietary Funds to Statement of Activities	24
Statement of Cash Flows - Proprietary Fund	25

CITY OF NICHOLS HILLS, OKLAHOMA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
AND ACCOMPANYING INDEPENDENT AUDITOR'S REPORT
TABLE OF CONTENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

Notes to the Financial Statements	26-57
-----------------------------------	-------

REQUIRED SUPPLEMENTARY INFORMATION:

Budgetary Comparison Schedule (Budgetary Basis) – General Fund	58-59
Notes to Required Supplementary Information – Budgetary Comparison Schedule	60-61
Schedule of Share of Net Pension Liability (Asset) – Police Pension	62
Schedule of City Contributions – Police Pension & Retirement System	63
Schedule of Share of Net Pension Liability – Firefighter's System	64
Schedule of City Contributions – Firefighter's Pension & Retirement System	65
Schedule of Changes in Net Pension Liability (Asset) and Related Ratios - OkMRF	66
Schedule of Employer Contributions – OkMRF	67
Schedule of Changes in Total OPEB Liability and Related Ratios	68

OTHER SUPPLEMENTARY INFORMATION:

Combining Balance Sheet – General Fund Accounts	69
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance – General Fund Accounts	70
Combining Balance Sheet – Nonmajor Governmental Funds	71
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance – Nonmajor Governmental Funds	72
Budgetary Comparison Schedule – Nonmajor Governmental Funds	73
Budgetary Comparison Schedule – Major Governmental Funds	74-75
Combining Schedule of Net Position – NHMA Enterprise Fund Accounts	76
Combining Schedule of Revenues, Expenses, and Changes in Net Position – NHMA Enterprise Fund Accounts	77
Schedule of Expenditures of Federal Awards	78
Notes to the Schedule of Expenditures of Federal Awards	78

CITY OF NICHOLS HILLS, OKLAHOMA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
AND ACCOMPANYING INDEPENDENT AUDITOR'S REPORT
TABLE OF CONTENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

<u>STATISTICAL SECTION:</u>	<u>Table</u>	
Net Assets/Net Position by Component - Last Ten Fiscal Years	1	79
Changes in Net Assets/Net Position - Last Ten Fiscal Years	2	80-81
Fund Balances, Governmental Funds – Last Ten Fiscal Years	3	82
Changes in Fund Balances, Governmental Funds – Last Ten Fiscal Years	4	83
Governmental Activities Tax Revenues by Source – Last Ten Fiscal Years	5	84
Assessed Value and Estimated Actual Value of Taxable Property - Last Ten Fiscal Years	6	85
Property Tax Rates, Direct and Overlapping Governments (Per \$1,000 of Assessed Value) - Ten Fiscal Years	7	86
Principal Property Taxpayers – Current and Ten Years Ago	8	87
Property Tax Levies and Collections – Last Ten Fiscal Years	9	88
Sales Tax Rates of Direct and Overlapping Governments – Last Ten Fiscal Years	10	89
Taxable Sales by Category – Last Ten Fiscal Years	11	90
Ratio of Outstanding Debt by Type – Last Ten Fiscal Years	12	91
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt per Capita – Last Ten Fiscal Years	13	92
Computation of Direct and Overlapping Debt	14	93
Legal Debt Margin Information – Last Ten Fiscal Years	15	94
Municipal Authority Pledged Revenue Coverage – Last Ten Fiscal Years	16	95
Building Permits and Construction – Last Ten Calendar Years	17	96
Demographic and Economic Statistics – Last Ten Calendar Years	18	97
Principal Employers – Current and Ten Years Ago	19	98
Capital Asset Statistics by Function/Program – Last Ten Fiscal Years	20	99
Full-Time Equivalent City Government Employees by Function/Program – Last Ten Fiscal Years	21	100
Operating Indicators by Function/Program – Last Ten Fiscal Years	22	101

CITY OF NICHOLS HILLS, OKLAHOMA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
AND ACCOMPANYING INDEPENDENT AUDITOR'S REPORT
TABLE OF CONTENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

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INTRODUCTION SECTION



CITY OF NICHOLS HILLS

December 9, 2022

To the Honorable Mayor and Members of the City Council of the
City of Nichols Hills, Oklahoma:

We are pleased to submit to you the Annual Comprehensive Financial Report (hereafter referred to as ACFR) of the City of Nichols Hills for the fiscal year ended June 30, 2022. We believe the information, as presented, is accurate in all material aspects and that all disclosures necessary to enable the reader to gain an adequate understanding of the City's financial affairs have been included. The Management's Discussion and Analysis on pages 11-16 provide additional narrative and detailed analysis of the city's financial affairs. It is the responsibility of the management of the City to prepare the ACFR.

Responsibility for the accuracy, completeness and fairness of the presentation, including all disclosures, rests with management. Management is responsible for establishing and maintaining an internal control structure to ensure that the assets of the City are protected from loss, theft or misuse and that adequate accounting data is compiled for preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. We believe the information, as presented, is accurate in all material aspects and that all disclosures necessary to enable the reader to gain an adequate understanding of the City's financial activities have been included.

The City of Nichols Hills provides many municipal services including public safety, streets, parks, general administration, and public utilities. For financial reporting purposes, all funds, agencies, boards, commissions and authorities over which the City Council has financial accountability are included in this report. Financial accountability is determined by several different factors including fiscal dependence, ability to impose will upon the entity's governing body, provision of specific financial burdens or benefits and separate legal entity status. After a careful evaluation of these factors, the City has included in this financial report the Nichols Hills Municipal Authority, as well as all funds of the City.

The General fund, Street & Alley fund, E-911 fund, Debt Service fund, Health Insurance fund, and Capital Project funds adopt annual budgets. The GO bond fund adopts budgets by project. The City Manager's proposed operating budget for the fiscal year commencing the following July 1 is submitted to the City Council prior to June 1. A public hearing is held prior to June 15 to obtain citizen comments. Subsequent to the public hearing but not later than seven days prior to July 1, the budget is adopted by resolution of the City Council. The adopted budget is filed with the Office of State Auditor and Inspector. The appropriated budget is prepared by fund, function and department. All supplemental appropriations require City Council approval. The City Manager may transfer appropriations between departments without City Council approval. Supplemental appropriations must also be filed with the Office of the State Auditor and Inspector.

The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbrances outstanding at year-end do not constitute expenditures or liabilities. The commitments will be honored during the subsequent year.

Governmental Structure

The City of Nichols Hills operates as a Council/Manager form of government. The legislative authority of the City is vested in a three-member elected City Council. The mayor is elected from among the council itself. The City Council also serves as trustees of the Nichols Hills Municipal Authority. The Mayor and Council appoint a City Manager, who is the chief executive officer of the city, and also appoint a City Treasurer. Responsibility for the day-to-day operations of the City rests with the City Manager.

Attachment: NHs 2022 ACFR - FINAL (6211 : 9 Audited Financials - June 30, 2022)

Economic Condition and Outlook

Nichols Hills is a small community covering approximately two and one-half square miles, with the majority of the City being residential in nature. The two major sources of operational income are sales tax and water revenues. The City ended the fiscal year with a 25% increase in sales tax revenue from prior year. Use tax increased 15% from the prior fiscal year. In the upcoming fiscal year, the City will be working to increase sales tax revenue by promoting local businesses to occupants of a newly constructed hotel located outside the City's corporate limits, but adjacent to one of the City's primary retail districts. This will be accomplished by completion of construction of a pedestrian crosswalk between the hotel and the City's retail plaza.

Water sales continue to be good at rounding out our income sources. Water revenue increased by 17.8% from the prior year. The City of Nichols Hills was fortunate to not have a significant decrease in utility collections during the pandemic.

Major Initiatives

The City of Nichols Hills will continue use of General Obligation Bonds to improve infrastructure. Street repair, water improvements, a Fire Department Ladder truck, and training tower for will be the major projects for the 2023 General Obligation Bond issue, as well as a sanitary sewer improvements, police vehicles, technology improvements, public works improvements, and park improvements.

Independent Audit

The financial statements of the City and its component units for the fiscal year ended June 30, 2022, have been audited by a firm of Independent Public Accountants, and their opinion is included in the Financial Section of this report.

The financial statements are the responsibility of the City. The responsibility of the Independent Public Accountants is to express an opinion on the City's financial statements based on their audit. An audit is conducted in accordance with generally accepted auditing standards and Government Auditing Standards. Those standards require that the audit be planned and performed in a manner to obtain reasonable assurance as to whether the financial statements are free of material misstatement.

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Nichols Hills for its Annual Comprehensive Financial Report (ACFR) for the fiscal years ended June 30, 1997 through 2021. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized Annual Comprehensive Financial Report, the contents of which conform to program standards. The ACFR must satisfy both generally accepted accounting principles and applicable legal requirements.

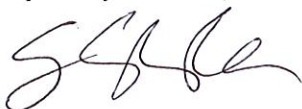
A Certificate of Achievement is valid for a period of one year only. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA.

Acknowledgment

We would like to thank our consultants, Crawford & Associates, P.C., for their professional guidance and experience. And also, thanks to our auditors, Finley & Cook, PLLC for their assistance in this process.

Finally, to the Nichols Hills City Council we extend heartfelt thanks for their support. It is their commitment to financial reporting excellence that allows the citizens of Nichols Hills to be fully informed about their municipal government finances. We are proud to convey the Council's commitment to our citizens and to all readers of the 2021-22 ACFR.

Respectfully submitted,



S. Shane Pate II

CITY OF NICHOLS HILLS, OKLAHOMA

LIST OF PRINCIPAL OFFICIALS

JUNE 30, 2022

City Council

Steven J. Goetzinger, Mayor
Sody Clements, Vice-Member
E. Peter Hoffman Jr., Member

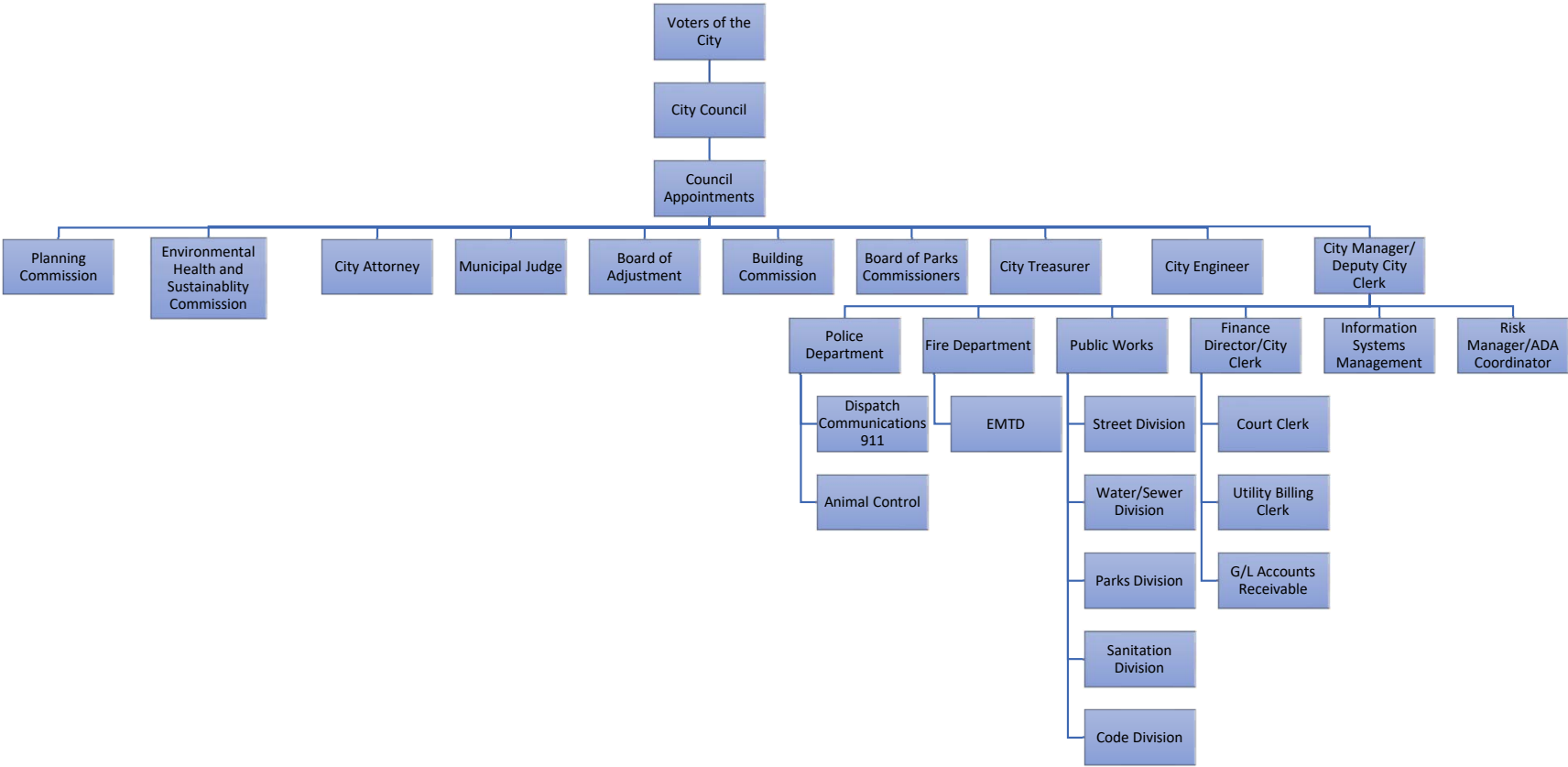
Administration

S. Shane Pate II	City Manager
Amanda Copeland	City Clerk
Sherry Dickson	Assistant City Clerk
Johnson Hightower	City Treasurer
John Michael Williams	City Attorney
Lindy Hough	Risk Manager
Randy Lawrence	Director of Public Works
Aaron Buckman	Deputy Public Works Director
Kevin Boydston	Fire Chief
Kenny Reyes	Assistant Fire Chief
Steven Cox	Police Chief
Casey Nix	Assistant Police Chief
Neil Gray	Information Systems Manager

Finance Department

Amanda Copeland	Finance Director
Sherry Dickson	Assistant Finance Director
Nikki Brown	Court Clerk
Rachel Gerber	Utility Billing Clerk

CITY OF NICHOLS HILLS, OKLAHOMA
(A City Council/City Manager Form of Government with a Charter)





Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Nichols Hills
Oklahoma**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2021

Christopher P. Morill

Executive Director/CEO

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FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the City Council of
the City of Nichols Hills, Oklahoma

Report on the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nichols Hills, Oklahoma (the "City") as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

(Continued)

INDEPENDENT AUDITORS' REPORT, CONTINUED

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

(Continued)

INDEPENDENT AUDITORS' REPORT, CONTINUED

Required Supplementary Information

Accounting principles generally accepted in the United States require that the management's discussion and analysis, the budgetary comparison schedule—general fund, the schedule of share of net pension liability (asset)—Oklahoma Police Pension and Retirement System, the schedule of City contributions—Oklahoma Police Pension and Retirement System, the schedule of share of net pension liability—Oklahoma Firefighters Pension and Retirement System, the schedule of City contributions—Oklahoma Firefighters Pension and Retirement System, the schedule of changes in net pension liability (asset) and related ratios—Oklahoma Municipal Retirement Fund, the schedule of employer contributions—Oklahoma Municipal Retirement Fund, and the schedule of changes in total OPEB liability and related ratios on pages 11–16 and pages 58–68, respectively, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining schedules—general fund accounts, combining statements of non-major governmental funds, budgetary comparison schedule—non major governmental funds, budgetary comparison schedule—major governmental funds, combining schedules—enterprise fund accounts, and schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

(Continued)

INDEPENDENT AUDITORS' REPORT, CONTINUED**Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 8, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Finley + Cook, PLLC

Shawnee, Oklahoma
December 8, 2022

**CITY OF NICHOLS HILLS, OKLAHOMA
MANAGEMENT'S DISCUSSION & ANALYSIS**

For the fiscal year ended June 30, 2022

Our discussion and analysis of the City of Nichols Hills financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2022. Please read it in conjunction with the City's financial statements.

FINANCIAL HIGHLIGHTS

- For the fiscal year ended June 30, 2022, the City's total net position increased by \$6,634,426 or 21% from the prior year.
- During the year, the City's expenses for governmental activities totaled \$12,183,332 and were funded by program revenues of \$5,983,812 and other general revenues and transfers that totaled \$12,494,628. This resulted in an increase in governmental activities net position of \$6,295,108. The increase is due to pension plan activity, grant proceeds, and increased sales tax revenue.
- The City's business-type activities reported revenues of \$4,957,311 and expenses and transfers of \$4,617,993 resulting in an increase in net position of \$339,318
- At June 30, 2022, the General Fund reported an unassigned fund balance of \$4,004,180, which is an increase from the prior year due in part to an increase in sales and use tax revenue and grant revenue.
- For budgetary reporting purposes, the General Fund reported resources available for appropriation over final of estimates of \$2,372,254, or 16.9%, while expenditures were under the final appropriations by \$205,992 or 1.8%.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial statements presented herein include all of the activities of the City of Nichols Hills (the "City") and its component unit using the integrated approach as prescribed by GASB. Included in this report are governmental-wide statements for each of two categories of activities – governmental and business-type.

The government-wide financial statements present the complete financial picture of the City from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business-type activities separately and combined. These statements include all assets of the City (including infrastructure) and deferred outflows, as well as all liabilities (including long-term debt) and deferred inflows.

Reporting the City as a Whole

The Statement of Net Position and the Statement of Activities

One of the most frequently asked questions about the City's finances is, "Has the City's financial condition improved, declined or remained steady over the last year?" The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets, deferred outflows, liabilities and deferred inflows using the accrual basis of accounting. All of the current year's revenues, expenses and deferrals are taken into account regardless of when cash is received or paid.

These two statements report the City's net position and changes in them from the prior year. You can think of the City's net position – the difference between assets, deferred outflows, liabilities and deferred inflows – as one way to measure the City's financial condition, or position. Over time, increases or decreases in the City's net position are one indicator of whether its financial health is improving or deteriorating. However, you must consider other nonfinancial factors, such as changes in the City's tax base and the condition of the City's roads, to assess the overall health of the City.

As mentioned above, in the Statement of Net Position and the Statement of Activities, we divide the City into two kinds of activities:

**CITY OF NICHOLS HILLS, OKLAHOMA
MANAGEMENT'S DISCUSSION & ANALYSIS**

For the fiscal year ended June 30, 2022

- Governmental activities -- Most of the City's basic services are reported here, including the police, fire, general administration, streets, sanitation, and parks. Sales taxes, franchise fees, fines, charges for services, and state and federal grants finance most of these activities.
- Business-type activities -- For these activities, the City charges a fee to customers to help cover all or most of the cost of the services it provides. The City's water and wastewater utilities are reported here.

Reporting the City's Most Significant Funds

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the City as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money.

Governmental funds -- Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

Proprietary funds -- When the City charges customers for the services it provides – whether to outside customers or to other units of the City – these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that business-type activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the City's enterprise funds are the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows.

A FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Net Position

The City's combined net position increased from \$31.6 million to \$38.2 million between fiscal years 2021 and 2022. Looking at the net position of governmental and business-type activities separately, total net position of the governmental activities increased \$6,295,108 and business-type activities increased \$339,318.

The increase in governmental current assets is due to the increase in net pension assets, General Fund investments, and unspent Park donation proceeds. Deferred outflows of resources decreased and deferred inflows of resources increased in both Governmental and Business-type Activities due to changes in assumptions in the three pension plans. The increase in Governmental net investment in capital assets is due to street projects and Fire Station additions in the current year. The increase in governmental unrestricted net position is due to an increase in sales and use tax, unrestricted grant revenue and an increase in transfers from business-type activities. Business-type activities current assets and unrestricted net position increased due to increased cash and investments and an increase in net pension assets.

CITY OF NICHOLS HILLS, OKLAHOMA
MANAGEMENT'S DISCUSSION & ANALYSIS
For the fiscal year ended June 30, 2022

	Governmental Activities		% Inc. (Dec.)	Business-Type Activities		% Inc. (Dec.)	Total		% Inc. (Dec.)
	2022	2021		2022	2021		2022	2021	
Current assets	\$ 30,437,366	\$ 22,892,972	33%	\$ 5,142,187	\$ 4,024,284	28%	\$ 35,579,553	\$ 26,917,256	32%
Capital assets, net	33,788,547	29,259,744	15%	17,656,396	17,992,565	-2%	51,444,943	47,252,309	9%
Total assets	64,225,913	52,152,716	23%	22,798,583	22,016,849	4%	87,024,496	74,169,565	17%
Deferred outflows of resources	1,974,910	2,527,936	-22%	79,244	144,017	-45%	2,054,154	2,671,953	-23%
Long-term debt outstanding	38,995,008	39,082,780	-0.2%	191,950	192,902	0%	39,186,958	39,275,682	0%
Other liabilities	5,925,268	5,259,781	13%	160,325	138,039	16%	6,085,593	5,397,820	13%
Total liabilities	44,920,276	44,342,561	1%	352,275	330,941	6%	45,272,551	44,673,502	1%
Deferred inflows of resources	5,191,320	543,972	854%	388,657	32,347	1102%	5,579,977	576,319	868%
Net position									
Net investment in capital assets	7,816,642	5,754,593	36%	17,640,226	17,975,559	-2%	25,456,868	23,730,152	7%
Restricted	2,433,174	2,314,947	5%	-	-	-	2,433,174	2,314,947	5%
Unrestricted	5,839,411	1,724,579	239%	4,496,669	3,822,019	18%	10,336,080	5,546,598	86%
Total net position	\$ 16,089,227	\$ 9,794,119	64%	\$ 22,136,895	\$ 21,797,578	2%	\$ 38,226,122	\$ 31,591,697	21%

Change in Net Position

For the year ended June 30, 2022, net position of the primary government changed as follows:

	Governmental Activities		% Inc. (Dec.)	Business-Type Activities		% Inc. (Dec.)	Total		% (D)
	2022	2021		2022	2021		2022	2021	
Revenues									
Program revenues - Charges for services	\$ 2,536,484	\$ 2,589,458	-2%	\$ 4,933,671	\$ 4,344,520	14%	\$ 7,470,155	\$ 6,933,978	
Program revenues - Other	3,447,328	868,406	297%	-	-	-	3,447,328	868,406	2
Taxes and other general revenues:									
Taxes	11,092,288	10,271,752	8%	-	-	-	11,092,288	10,271,752	
Intergovernmental	10,488	11,020	-5%	-	-	-	10,488	11,020	
Investment income	110,785	66,747	66%	11,098	5,221	113%	121,883	71,968	
Miscellaneous	487,925	358,279	36%	12,542	24,571	-49%	500,467	382,850	
Total revenues	17,685,298	14,165,662	25%	4,957,311	4,374,312	13%	22,642,609	18,539,974	
Expenses									
General government	2,841,304	2,833,696	0.3%	-	-	-	2,841,304	2,833,696	
Public safety	5,157,852	6,511,943	-21%	-	-	-	5,157,852	6,511,943	-
Highways and streets	1,528,390	2,403,820	-36%	-	-	-	1,528,390	2,403,820	-
Culture and recreation	431,599	440,212	-2%	-	-	-	431,599	440,212	-
Public works	1,415,611	1,754,432	-19%	-	-	-	1,415,611	1,754,432	-
Interest on long-term debt	808,576	978,791	-17%	-	-	-	808,576	978,791	-
Water	-	-	-	2,674,392	2,697,650	-1%	2,674,392	2,697,650	-
Wastewater	-	-	-	1,150,459	1,175,985	-2%	1,150,459	1,175,985	-
Total expenses	12,183,332	14,922,894	-18%	3,824,851	3,873,635	-1%	16,008,183	18,796,529	-
Excess (deficiency) before transfers	5,501,966	(757,232)	-827%	1,132,460	500,677	126%	6,634,426	(256,555)	-26
Transfers	793,142	1,287,436	-38%	(793,142)	(1,287,436)	-38%	-	-	-
Change in net position	6,295,108	530,204	1087%	339,318	(786,759)	-143%	6,634,426	(256,555)	-26
Beginning net position	9,794,119	9,263,915		21,797,577	22,584,337		31,591,696	31,848,252	
Ending net position	\$ 16,089,227	\$ 9,794,119		\$ 22,136,895	\$ 21,797,577		\$ 38,226,122	\$ 31,591,697	

The increase in other program revenues is due to grant and donation revenue in the current year. Investment income increased due to interest rates increasing during the year. Governmental miscellaneous revenue increased due to insurance proceeds for a damaged fire truck. Public safety expenses decreased due to changes in pension plans. Highways and streets and Public Works expenses decreased due to ice storm clean up expenses in the prior year. Transfers changed in the current year due to Business-type activity projects from GO Bonds.

**CITY OF NICHOLS HILLS, OKLAHOMA
MANAGEMENT'S DISCUSSION & ANALYSIS**

For the fiscal year ended June 30, 2022

Governmental Activities

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenditures, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the City's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants or contributions. All other governmental revenues are reported as general. It is important to note all taxes are classified as general revenue even if restricted for a specific purpose.

Net Revenue (Expense) of Governmental Activities

	Total Expense of Services	Net Revenue (Expense) of Services	Total Expense of Services	Net Revenue (Expense) of Services
	2022	2022	2021	2021
General government	\$2,841,304	(\$843,089)	\$2,833,696	(\$2,070,338)
Public safety	5,157,852	(4,022,090)	6,511,943	(5,217,301)
Highways and streets	1,528,390	(1,387,840)	2,403,820	(2,258,621)
Culture and recreation	431,599	1,068,401	440,212	(430,336)
Public works	1,415,611	(206,326)	1,754,432	(509,643)
Interest on long-term debt	808,576	(808,576)	978,791	(978,791)
Total	\$12,183,332	(\$6,199,520)	\$14,922,894	(\$11,465,030)

For the year ended June 30, 2022, total expenses for governmental activities amounted to approximately \$12.2 million. Of these total expenses, the program revenues funded \$5.98 million through service charges and grants and other contributions, while taxpayers, transfers, and other general revenues funded the remainder of \$6.2 million.

Business-Type Activities

Net Revenue (Expense) of Business-Type Activities

	Total Expense of Services	Net Revenue (Expense) of Services	Total Expense of Services	Net Revenue (Expense) of Services
	2022	2022	2021	2021
Water	\$2,674,392	\$822,619	\$2,697,650	\$301,741
Wastewater	1,150,459	286,201	1,175,985	169,144
Total	\$3,824,851	\$1,108,820	\$3,873,635	\$470,885

In the business-type activities, the charges for services in FY2022 were sufficient to cover expenses.

A FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As the City completed its 2022 fiscal year, the governmental funds reported a combined fund balance of \$23.9 million or an 11.4% increase from the prior year. The enterprise fund reported net position of \$22.1 million or a 1.5% increase from 2021.

**CITY OF NICHOLS HILLS, OKLAHOMA
MANAGEMENT'S DISCUSSION & ANALYSIS**

For the fiscal year ended June 30, 2022

At June 30, 2022, the General Fund reported an unassigned fund balance of \$4,004,180, which is an increase from prior year due in part to an increase in sales and use tax revenue in the amount of \$1,217,152 and an increase in grant revenue of \$883,132. The Debt Service Fund decreased its fund balance by \$954,228 due to less property taxes being collected. The Capital Improvement Fund had an increase in fund balance due to additional transfers in from the General Fund in the current year since transfers were paused in prior year due to the uncertainty of the pandemic. The City issued Series 2022 General Obligation Bonds in the amount of \$6,600,000 for capital projects, and the GO Bond Fund balance decreased by \$243,579.

General Fund Budgetary Highlights

Over the course of the year, the City Council made budget revisions mostly due to transfer to the Capital Improvement fund, sales tax, and grant revenue exceeding original estimates. The General Fund reported resources available for appropriations over final estimates of \$2,372,254 (16.9%) and expenditures under final appropriations by \$205,992 (1.8%). Sales and use tax budget amounts were purposely conservative causing revenue to exceed budget even after amendments. Other revenue exceeds final budget amounts due to a large insurance check near year end.

Capital Asset and Debt Administration

Capital Assets

At June 30, 2022, the City had approximately \$51.4 million invested in capital assets, net of depreciation, including police and fire equipment, buildings, park facilities, water lines, sewer lines and systems. (See table below).

**Primary Government Capital Assets
(Net of accumulated depreciation)**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
Land	\$408,047	\$408,047	\$207,742	\$207,742	\$615,789	\$615,789
Buildings	2,691,947	2,850,867	983,171	1,054,452	3,675,118	3,905,319
Imp. other than buildings	781,096	774,348	20,582	3,107	801,678	777,455
Machinery, furniture and equipment	1,388,847	1,664,087	787,053	770,084	2,175,900	2,434,171
Infrastructure	24,816,135	22,183,520	-	-	24,816,135	22,183,520
Utility improvements	-	-	14,859,620	14,805,601	14,859,620	14,805,601
Water rights	-	-	33,563	38,692	33,563	38,692
Construction in progress	3,702,475	1,378,875	764,665	1,112,887	4,467,140	2,491,762
Totals	<u>\$33,788,547</u>	<u>\$29,259,744</u>	<u>\$17,656,396</u>	<u>\$17,992,565</u>	<u>\$51,444,943</u>	<u>\$47,252,309</u>

This year's more significant capital asset additions are various paving projects, water well redrilling project, and ongoing Fire Station addition. Depreciation expense for all assets totaled \$4.0 million. See Note 3.D. for additional information.

Long- Term Debt Administration

At year-end, the City had approximately \$38.5 million in outstanding long-term debt. (See table below). These debts are further detailed below and excludes any unamortized debt premiums and discounts.

CITY OF NICHOLS HILLS, OKLAHOMA
MANAGEMENT'S DISCUSSION & ANALYSIS
For the fiscal year ended June 30, 2022

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>		<u>Total Percentage Change</u>
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022-2021</u>
G.O. Bonds payable	\$37,830,000	\$35,555,000	\$ -	\$ -	\$37,830,000	\$35,555,000	6.4%
Water rights	-	-	16,170	17,006	16,170	17,006	-4.9%
Accrued comp absences	594,423	554,174	42,672	48,644	637,095	602,818	5.7%
Utility deposits	-	-	27,774	28,424	27,774	28,424	-2.3%
Totals	<u>\$ 38,424,423</u>	<u>\$36,109,174</u>	<u>\$ 86,616</u>	<u>\$ 94,074</u>	<u>\$38,511,039</u>	<u>\$36,203,248</u>	6.4%

For the year ended June 30, 2022, the City issued \$6.6 million of general obligation bonds for capital improvements. See Note 3.E. for additional information.

Economic Factors and Next Year's Budget and Rates

Nichols Hills is a small community covering approximately two and one-half square miles, with the majority of the City being residential in nature. The two major sources of operational income are sales tax and water revenues. Sales tax revenue increased 25% from the prior fiscal year. Use tax increased 15% from the prior fiscal year. In the upcoming fiscal year, the City will be working to increase sales tax revenue by promoting local businesses to occupants of a newly constructed hotel located outside the City's corporate limits, but adjacent to one of the City's primary retail districts. This will be accomplished by completion of construction of a pedestrian crosswalk between the hotel and the City's retail plaza.

Water sales continue to be good at rounding out our income sources. Water revenue increased 17.8% from the prior fiscal year. The City of Nichols Hills was fortunate to not have a significant decrease in utility collections during the pandemic.

Contacting the City's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Clerk's Office at 6407 Avondale Dr., Nichols Hills, Oklahoma 73116 or phone at (405) 843-6637.

**City of Nichols Hills
Statement of Net Position
June 30, 2022**

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 6,949,352	\$ 1,773,498	\$ 8,722,850
Investments	17,341,908	2,057,493	19,399,401
Deposits with insurance pool	32,285	-	32,285
Interest receivable	30,729	3,269	33,998
Accounts receivable, net	-	745,436	745,436
Franchise tax receivable	49,754	-	49,754
Court fines receivable, net	179,482	-	179,482
Other receivables	124,331	12,517	136,848
Internal balances	85,237	(85,237)	-
Due from other governments	1,272,450	-	1,272,450
Lease receivable	301,328	-	301,328
Net pension asset	4,070,510	635,211	4,705,721
Capital assets:			
Non-depreciable assets	4,110,522	972,407	5,082,929
Depreciable assets, net	29,678,025	16,683,989	46,362,014
Total capital assets	<u>33,788,547</u>	<u>17,656,396</u>	<u>51,444,943</u>
Total assets	<u>64,225,913</u>	<u>22,798,583</u>	<u>87,024,496</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amounts related to OPEB	131,112	16,492	147,604
Deferred amounts related to pensions	1,843,798	62,752	1,906,550
Total deferred outflows of resources	<u>1,974,910</u>	<u>79,244</u>	<u>2,054,154</u>
LIABILITIES			
Accounts payable and accrued expenses	1,391,858	155,191	1,547,049
Long-term liabilities			
Due within one year			
Compensated absences	59,442	4,267	63,709
Bonds and notes payable	4,473,968	867	4,474,835
Due in more than one year			
Deposit liability	9,240	27,774	37,014
Bonds and notes payable	34,963,120	15,303	34,978,423
Compensated absences	534,981	38,405	573,386
Net pension liability	2,482,388	-	2,482,388
Total OPEB liability	887,387	97,369	984,756
Claims and judgments	117,892	13,099	130,991
Total liabilities	<u>44,920,276</u>	<u>352,275</u>	<u>45,272,551</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred amounts related to OPEB	103,615	15,859	119,474
Deferred amounts related to refunding	27,066	-	27,066
Deferred amounts related to leases	301,328	-	301,328
Deferred amounts related to pensions	4,759,311	372,798	5,132,109
	<u>5,191,320</u>	<u>388,657</u>	<u>5,579,977</u>
NET POSITION			
Net investment in capital assets	7,816,642	17,640,226	25,456,868
Restricted for:			
Debt service	1,027,843	-	1,027,843
Streets	191,315	-	191,315
Donations	1,122,593	-	1,122,593
Public safety	59,138	-	59,138
Insurance	32,285	-	32,285
Unrestricted	5,839,411	4,496,669	10,336,080
Total net position	<u>\$ 16,089,227</u>	<u>\$ 22,136,895</u>	<u>\$ 38,226,122</u>

**City of Nichols Hills
Statement of Activities
For the Year Ended June 30, 2022**

Functions/Programs	Program Revenue				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary government							
Governmental Activities							
General Government	\$ 2,841,304	\$ 459,933	\$ 1,538,282	\$ -	\$ (843,089)	\$ -	\$ (843,089)
Public Safety	5,157,852	761,971	373,172	619	(4,022,090)	-	(4,022,090)
Highways and Streets	1,528,390	105,295	35,255	-	(1,387,840)	-	(1,387,840)
Public Works	1,415,611	1,209,285	-	-	(206,326)	-	(206,326)
Culture and Recreation	431,599	-	1,500,000	-	1,068,401	-	1,068,401
Interest on Long-term debt	808,576	-	-	-	(808,576)	-	(808,576)
Total governmental activities	<u>12,183,332</u>	<u>2,536,484</u>	<u>3,446,709</u>	<u>619</u>	<u>(6,199,520)</u>	<u>-</u>	<u>(6,199,520)</u>
Business-type Activities							
Water	2,674,392	3,497,011	-	-	-	822,619	822,619
Wastewater	1,150,459	1,436,660	-	-	-	286,201	286,201
Total business-type activities	<u>3,824,851</u>	<u>4,933,671</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,108,820</u>	<u>1,108,820</u>
Total primary government	<u>\$ 16,008,183</u>	<u>\$ 7,470,155</u>	<u>\$ 3,446,709</u>	<u>\$ 619</u>	<u>(6,199,520)</u>	<u>1,108,820</u>	<u>(5,090,700)</u>
General revenues:							
Taxes:							
Sales tax					6,396,736	-	6,396,736
Property taxes, levied for debt service					4,338,496	-	4,338,496
Franchise taxes					348,327	-	348,327
E911 taxes					8,729	-	8,729
Intergovernment not restricted to specific programs					10,488	-	10,488
Unrestricted investment earnings					110,785	11,098	121,883
Miscellaneous					487,925	12,542	500,467
Transfers					793,142	(793,142)	-
Total general revenues and transfers					<u>12,494,628</u>	<u>(769,502)</u>	<u>11,725,126</u>
Change in net position					6,295,108	339,318	6,634,426
Net position - beginning					9,794,119	21,797,577	31,591,696
Net position - ending					<u>\$ 16,089,227</u>	<u>\$ 22,136,895</u>	<u>\$ 38,226,122</u>

See accompanying notes to the basic financial statements

City of Nichols Hills
Balance Sheet
Governmental Funds
June 30, 2022

	General Fund	Debt Service Fund	Capital Improvement Fund	GO Bond Fund	Park Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and cash equivalents	\$ 2,350,599	\$ 194,564	\$ 699,987	\$ 2,591,454	\$ 795,408	\$ 255,847	\$ 6,887,859
Restricted cash and equivalents	9,240	-	-	-	-	-	9,240
Investments	3,023,473	796,339	2,123,367	10,873,729	525,000	-	17,341,908
Deposits with insurance pool	32,285	-	-	-	-	-	32,285
Receivables:							
Accrued interest receivable	3,069	2,323	4,589	19,414	1,334	-	30,729
Due from other funds	85,237	-	-	-	-	-	85,237
Due from other governments	1,161,969	108,746	-	-	-	1,735	1,272,450
Franchise taxes receivable	49,754	-	-	-	-	-	49,754
Court fines receivable, net	179,482	-	-	-	-	-	179,482
Leases	301,328	-	-	-	-	-	301,328
Other	10,947	-	-	-	-	729	11,676
Total assets	<u>\$ 7,207,383</u>	<u>\$ 1,101,972</u>	<u>\$ 2,827,943</u>	<u>\$ 13,484,597</u>	<u>1,321,742</u>	<u>\$ 258,311</u>	<u>\$ 26,201,948</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 446,935	\$ -	\$ 11,055	\$ 509,279	273,163	\$ -	\$ 1,240,432
Due to other governments	924	-	-	-	-	-	924
Deposit liabilities	9,240	-	-	-	-	-	9,240
Retainage payable	126,751	-	-	23,751	-	-	150,502
Total liabilities	<u>583,850</u>	<u>-</u>	<u>11,055</u>	<u>533,030</u>	<u>273,163</u>	<u>-</u>	<u>1,401,098</u>
Deferred inflows of resources:							
Leases	301,328	-	-	-	-	-	301,328
Unavailable revenue	511,276	74,129	4,589	19,414	1,334	-	610,742
Total deferred inflows	<u>812,604</u>	<u>74,129</u>	<u>4,589</u>	<u>19,414</u>	<u>1,334</u>	<u>-</u>	<u>912,070</u>
Fund balances:							
Restricted for:							
Streets	-	-	-	-	-	191,315	191,315
Public safety	-	-	-	-	-	59,138	59,138
Donations	78,001	-	-	-	1,044,814	-	1,122,815
Debt service	-	1,027,843	-	-	-	-	1,027,843
Capital projects	-	-	-	12,905,919	-	-	12,905,919
Insurance	32,285	-	-	-	-	-	32,285
Committed for:							
Capital projects	384,751	-	-	-	-	-	384,751
Assigned for:							
Streets	-	-	-	-	-	7,166	7,166
Economic development	500,000	-	-	-	-	-	500,000
Capital projects	811,712	-	-	-	-	692	812,404
Donations	-	-	-	-	2,431	-	2,431
Capital projects	-	-	2,812,299	26,234	-	-	2,838,533
Unassigned	4,004,180	-	-	-	-	-	4,004,180
Total fund balances	<u>5,810,929</u>	<u>1,027,843</u>	<u>2,812,299</u>	<u>12,932,153</u>	<u>1,047,245</u>	<u>258,311</u>	<u>23,888,780</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 7,207,383</u>	<u>\$ 1,101,972</u>	<u>\$ 2,827,943</u>	<u>\$ 13,484,597</u>	<u>\$ 1,321,742</u>	<u>\$ 258,311</u>	<u>\$ 26,201,948</u>

See accompanying notes to the basic financial statements

City of Nichols Hills
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net
Position
June 30, 2022

Total fund balance, governmental funds	\$ 23,888,780
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and therefore, are not reported in the funds, net of accumulated depreciation of \$19,174,231.	<u>33,788,547</u>
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Certain other long-term assets and deferred outflows are not available to pay current fund liabilities and therefore are deferred or not reported in the funds:

Net pension asset	4,070,510
Deferred Outflows:	
Court fines receivable	161,030
Grant receivable	347,177
Investment receivable	30,729
Deferred amount related to OPEB	131,112
Pension related deferred outflows	1,843,798
Receivable from other governments	71,806
	<u>6,656,162</u>

Internal service fund are used by management to charge costs of certain activities that benefit multiple funds, such as self-insurance costs, to individual funds. These assets and liabilities of these internal service funds are reported in the governmental activities of the Statement of Net Position:

Internal service funds' net position	<u>47,016</u>
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Certain liabilities are not due and payable from current financial resources and therefore, they, along with the deferred inflows, are not reported in the funds:

General obligation bonds payable	(39,437,088)
Deferred inflow on refunding	(27,066)
Accrued compensated absences	(594,423)
Net pension liability	(2,482,388)
Total OPEB liability	(887,387)
OPEB related deferred inflows	(103,615)
Pension related deferred inflows	(4,759,311)
	<u>(48,291,278)</u>

Net Position of Governmental Activities in the Statement of Net Position	<u><u>\$ 16,089,227</u></u>
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See accompanying notes to the basic financial statements

City of Nichols Hills
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2022

	General Fund	Debt Service Fund	Capital Improvement Fund	GO Bond Fund	Park Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
Property taxes	\$ -	\$ 4,378,529	\$ -	\$ -	\$ -	\$ -	\$ 4,378,529
Taxes	6,745,063	-	-	-	-	8,729	6,753,792
Fees and fines	118,586	-	-	-	-	-	118,586
Licenses and permits	292,792	-	-	-	-	-	292,792
Intergovernmental	1,720,839	-	-	-	-	35,255	1,756,094
Charges for services	1,212,453	-	-	-	-	-	1,212,453
Investment earnings	20,305	19,931	2,750	43,570	2,431	900	89,887
Miscellaneous	451,565	-	55,880	-	-	-	507,445
Donations	-	-	-	-	1,500,000	-	1,500,000
Total revenues	<u>10,561,603</u>	<u>4,398,460</u>	<u>58,630</u>	<u>43,570</u>	<u>1,502,431</u>	<u>44,884</u>	<u>16,609,578</u>
EXPENDITURES							
Current:							
General government	2,513,027	2,575	-	3,727	-	-	2,519,329
Public safety	5,439,767	-	-	-	-	1,034	5,440,801
Highways and streets	311,173	-	-	-	-	37,750	348,923
Public works	1,067,732	-	-	-	-	-	1,067,732
Culture and recreation	231,764	-	-	-	105,500	-	337,264
Debt service:							
Principal	-	4,325,000	-	-	-	-	4,325,000
Interest and other charges	-	1,025,113	-	-	-	-	1,025,113
Bond issuance costs	-	-	-	85,295	-	-	85,295
Capital outlay	312,150	-	351,677	7,004,452	349,686	-	8,017,965
Total expenditures	<u>9,875,613</u>	<u>5,352,688</u>	<u>351,677</u>	<u>7,093,474</u>	<u>455,186</u>	<u>38,784</u>	<u>23,167,422</u>
Excess (deficiency) of revenues over expenditures	<u>685,990</u>	<u>(954,228)</u>	<u>(293,047)</u>	<u>(7,049,904)</u>	<u>1,047,245</u>	<u>6,100</u>	<u>(6,557,844)</u>
OTHER FINANCING SOURCES (USES)							
Issuance of debt	-	-	-	6,600,000	-	-	6,600,000
Premium on issuance of debt	-	-	-	206,325	-	-	206,325
Transfers in	2,194,164	-	1,853,205	-	-	-	4,047,369
Transfers out	(1,853,205)	-	-	-	-	-	(1,853,205)
Total other financing sources and uses	<u>340,959</u>	<u>-</u>	<u>1,853,205</u>	<u>6,806,325</u>	<u>-</u>	<u>-</u>	<u>9,000,489</u>
Net change in fund balances	1,026,949	(954,228)	1,560,158	(243,579)	1,047,245	6,100	2,442,645
Fund balances - beginning	<u>4,783,980</u>	<u>1,982,071</u>	<u>1,252,141</u>	<u>13,175,732</u>	<u>-</u>	<u>252,211</u>	<u>21,446,135</u>
Fund balances - ending	<u>\$ 5,810,929</u>	<u>\$ 1,027,843</u>	<u>\$ 2,812,299</u>	<u>\$ 12,932,153</u>	<u>\$ 1,047,245</u>	<u>\$ 258,311</u>	<u>\$ 23,888,780</u>

See accompanying notes to the basic financial statements

City of Nichols Hills
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of
Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2022

Net change in fund balances - total governmental funds: \$ 2,442,645

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	6,734,457
Depreciation expense	(2,176,411)
Loss on disposal of capital asset	(29,243)
	4,528,803

In the Statement of Activities, the net cost of pension and other post-employment benefits earned is calculated and is reported as pension and OPEB expense. The fund financial statements report pension and OPEB contributions as expenditures. This amount represents the difference between pension and OPEB contributions and calculated pension and OPEB expense.

(1,211,844)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:

Change in unavailable revenue	276,264
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Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities and can also increase deferred amounts in the Statement of Net Position. Repayment of debt principal is an expenditure in the governmental funds; but the repayment reduces long-term liabilities in the Statement of Net Position:

Bond proceeds received	(6,600,000)
General obligation bond principal payments	4,325,000
Change in bond premium	5,791
Change in deferred inflow on refunding	5,505
Change in bond discount	(1,084)
	(2,264,788)

Some expenses reported in the statement of activities do not require the use of current financial resources and these are not reported as expenditures in governmental funds:

Accrued compensated absences	(40,249)
Net pension obligation	2,503,733
Total OPEB liability	(58,014)
	2,405,470

Internal service fund activity is reported as a proprietary fund in the fund financial statements, but certain net revenues are reported in governmental activities on the Statement of Activities

Change in net position for internal service funds	118,558
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Change in net position of Governmental Activities	\$ 6,295,108
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See accompanying notes to the basic financial statements

**City of Nichols Hills
Statement of Net Position
Proprietary Fund
June 30, 2022**

	<u>Enterprise Fund</u>	
	<u>Nichols Hills Municipal Authority</u>	<u>Internal Service Fund</u>
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 1,739,918	\$ 58,059
Investments	2,057,493	-
Accounts receivable, net	745,436	125,172
Accrued interest receivable	3,269	-
Total current assets	<u>4,546,116</u>	<u>183,231</u>
Non-current assets:		
Restricted cash and cash equivalents	27,774	-
Net pension asset	635,211	-
Capital assets:		
Non-depreciable assets	972,407	-
Depreciable assets, net	16,683,989	-
Total non-current assets	<u>18,319,381</u>	<u>-</u>
Total assets	<u>22,865,497</u>	<u>183,231</u>
DEFERRED OUTFLOWS OF RESOURCES:		
Deferred amounts related to OPEB	16,492	-
Deferred amounts related to pensions	62,752	-
	<u>79,244</u>	<u>-</u>
LIABILITIES		
Current liabilities:		
Accounts payable	155,191	-
Due to other funds	85,237	-
Compensated absences, current portion	4,267	-
Claims and judgments	-	130,991
Notes payable, current portion	867	-
Total current liabilities	<u>245,562</u>	<u>130,991</u>
Non-current liabilities:		
Compensated absences	38,405	-
Meter deposit liability	27,774	-
Notes payable, non-current portion	15,303	-
OPEB liability	97,369	-
Total non-current liabilities	<u>178,851</u>	<u>-</u>
Total liabilities	<u>424,413</u>	<u>130,991</u>
DEFERRED INFLOWS OF RESOURCES:		
Deferred amounts related to OPEB	15,859	-
Deferred amounts related to pensions	372,798	-
	<u>388,657</u>	<u>-</u>
NET POSITION		
Net investment in capital assets	17,640,226	-
Unrestricted	4,491,445	52,240
Total net position	<u>\$ 22,131,671</u>	<u>\$ 52,240</u>

**City of Nichols Hills
Reconciliation of the Proprietary Funds Balance Sheet to the Statement of
Net Position
June 30, 2022**

Total net position, proprietary funds \$ 22,131,671

Internal service fund are used by management to charge costs of certain activities that benefit multiple funds, such as self-insurance costs, to individual funds. These assets and liabilities of these internal service funds are reported in the governmental activities of the Statement of Net Position:

Internal service funds' net position 5,224

Net Position of Business-Type Activities in the Statement of Net Position \$ 22,136,895

See accompanying notes to the basic financial statements

City of Nichols Hills
Statement of Revenues, Expenses and Change in Fund Net Position
Proprietary Fund
For the Year Ended June 30, 2022

	<u>Enterprise Fund</u>	
	<u>Nichols Hills Municipal Authority</u>	<u>Internal Service Fund</u>
REVENUES		
Charges for services:		
Water charges	\$ 3,355,336	\$ -
Wastewater charges	1,436,660	-
Water taps	19,334	-
Penalties	16,000	-
Health insurance charge	-	1,037,410
Miscellaneous revenue	12,542	37,406
Total operating revenues	<u>4,839,872</u>	<u>1,074,816</u>
OPERATING EXPENSES		
Administrative	839,886	520
Water and wastewater operations	1,055,612	-
Insurance claims and expenses	-	943,243
Depreciation expense	1,825,562	-
Total operating expenses	<u>3,721,060</u>	<u>943,763</u>
Operating income	<u>1,118,812</u>	<u>131,053</u>
NON-OPERATING REVENUES (EXPENSES)		
Interest and investment revenue	11,098	679
Interest expense	(664)	-
Total non-operating revenues (expense)	<u>10,434</u>	<u>679</u>
Income before contributions and transfers	1,129,246	131,732
Capital contributions	1,391,062	-
Transfer out	(2,194,164)	-
Change in net position	<u>326,144</u>	<u>131,732</u>
Total net position- beginning	21,805,527	(79,492)
Total net position - ending	<u>\$ 22,131,671</u>	<u>\$ 52,240</u>

City of Nichols Hills
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund
Balances of Proprietary Funds to the Statement of Activities
For the Year Ended June 30, 2022

Net change in net position - total proprietary funds: \$ 326,144

Amounts reported for Business-Type Activities in the Statement of Activities are different because:

Internal service fund activity is reported as a proprietary fund in the fund financial statements, but certain net revenues are reported in Business-Type Activities on the Statement of Activities

Change in net position for internal service funds 13,174

Change in net position of Business-Type Activities \$ 339,318

See accompanying notes to the basic financial statements

**City of Nichols Hills
Statement of Cash Flow
Proprietary Fund
For the Year Ended June 30, 2022**

	Enterprise Fund	
	Nichols Hills Municipal Authority	Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	\$ 4,686,060	\$ -
Payments to suppliers	(1,263,630)	(892,317)
Payments to employees	(734,982)	-
Receipts of customer meter deposits	10,500	-
Refunds of customer meter deposits	(11,150)	-
Interfund receipts/payments	192	-
Other income	-	37,406
Health insurance charge	-	912,238
Net cash provided by operating activities	2,686,990	57,327
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Transfers to other funds	(2,194,164)	-
Net cash provided by (used in) noncapital financing activities	(2,194,164)	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Purchases of capital assets	(98,331)	-
Principal paid on debt	(836)	-
Interest and fiscal agent fees paid on debt	(664)	-
Net cash provided by (used in) capital and related financing activities	(99,831)	-
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(107,493)	-
Interest and dividends	8,308	679
Net cash provided by (used in) investing activities	(99,185)	679
Net increase in cash and cash equivalents	293,810	58,006
Balances - beginning of year	1,473,882	53
Balances - end of year	\$ 1,767,692	\$ 58,059
Reconciliation to Statement of Net Position:		
Cash and cash equivalents	\$ 1,739,918	\$ 58,059
Restricted cash and cash equivalents - non-current	27,774	-
Total cash and cash equivalents, end of year	\$ 1,767,692	\$ 58,059
Reconciliation of operating income to net cash provided by operating activities:		
Operating activities:	\$ 1,118,812	\$ 131,053
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation expense	1,825,562	-
Change in assets and liabilities:		
Due to other funds	192	-
Total OPEB liability and deferred amounts	5,891	-
Accounts receivable	(153,812)	(125,172)
Accounts payable	22,852	-
Net pension asset and deferred amounts	(125,885)	-
Deposits subject to refund	(650)	-
Accrued compensated absences	(5,972)	-
Claims liability	-	51,446
Net cash provided by operating activities	\$ 2,686,990	\$ 57,327
Noncash Activities:		
Contributed capital assets	\$ 1,391,062	\$ -

See accompanying notes to the basic financial statements

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
INDEX

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- A. FINANCIAL REPORTING ENTITY
- B. BASIS OF PRESENTATION
- C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING
- D. ASSETS, DEFERRED OUTFLOWS, LIABILITIES, DEFERRED INFLOWS AND EQUITY
- E. REVENUES, EXPENDITURES AND EXPENSES
- F. INTERNAL AND INTERFUND BALANCES AND ACTIVITIES
- G. USE OF ESTIMATES
- H. PENSIONS AND OPEB

NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

- A. FUND ACCOUNTING REQUIREMENTS
- B. REVENUE RESTRICTIONS
- C. DEBT RESTRICTIONS AND COVENANTS
- D. FUND EQUITY/NET POSITION RESTRICTIONS

NOTE 3. DETAIL NOTES - TRANSACTION CLASSES/ACCOUNTS

- A. CASH AND INVESTMENTS
- B. RESTRICTED ASSETS
- C. ACCOUNTS RECEIVABLE
- D. CAPITAL ASSETS
- E. LONG-TERM DEBT AND OBLIGATIONS
- F. INTERFUND TRANSACTIONS AND BALANCES
- G. LEASE RECEIVABLE

NOTE 4. OTHER NOTES

- A. EMPLOYEE PENSION AND OTHER BENEFIT PLANS
- B. RISK MANAGEMENT
- C. COMMITMENTS AND CONTINGENCIES

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City's accounting and financial reporting policies conform with accounting principles generally accepted in the United States of America (GAAP). Accounting principles generally accepted in the United States of America (GAAP) include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this Note.

1.A. FINANCIAL REPORTING ENTITY

The City's financial reporting entity is comprised of the following:

Primary Government:	City of Nichols Hills
Blended Component Unit:	Nichols Hills Municipal Authority

In determining the financial reporting entity, the City complies with the provisions of Governmental Accounting Standards Board Statement No. 14, "The Financial Reporting Entity" as amended by Statement 61, and includes all component units of which the City appointed a voting majority of the units board and the City is financially accountable.

The component unit is a Public Trust established pursuant to Title 60 of Oklahoma State law. A public trust (Authority) has no taxing power. The Authority is generally created to finance City services through issuance of revenue bonds or other non-general obligation debt and to enable the City Council to delegate certain functions to the governing body (Trustees) of the Authority. The Authority generally retains title to assets which are acquired or constructed with Authority debt or other Authority generated resources. In addition, the City has leased certain existing assets at the creation of the Authority to the Trustees on a long-term basis. The City, as beneficiary of the Public Trust, receives title to any residual assets when the Public Trust is dissolved.

BLENDED COMPONENT UNIT

A blended component unit is a separate legal entity that meets the component unit criteria described above and whose governing body is the same or substantially the same as the City Council or the component unit provides services entirely to the City. In addition, management and staff of the City are also the management and staff of the component unit. The component unit fund is blended into those of the City's by appropriate fund category to comprise the primary government presentation.

The component unit that is blended into the reporting fund categories of the City's report is presented below.

<u>Component Unit</u>	<u>Brief Description/Inclusion Criteria</u>	<u>Reporting Fund</u>
Nichols Hills Municipal Authority (NHMA)	Created December 29, 1987, to finance, develop and operate the water and waste-water activities of the City. Current City Council serves as entire governing body (Trustees). Debt issued by the Authority requires 2/3rds approval of City Council. In addition, management and staff of the City are also the management and staff of the component unit.	Enterprise Fund

This component unit does not issue a separate annual financial report.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

1.B. BASIS OF PRESENTATION

Government-Wide Financial Statements:

The statement of net position and statement of activities display information about the City as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts which constitute its assets, deferred outflows, liabilities, deferred inflows, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and internal service. The City presently has no fiduciary funds. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

- a. Total assets plus deferred outflows or liabilities plus deferred inflows or revenues or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b. Total assets plus deferred outflows or liabilities plus deferred inflows or revenues or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The funds of the financial reporting entity are described below:

GOVERNMENTAL FUNDS

General Fund

The General Fund is the primary operating fund of the City. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are either legally restricted to expenditures for specified purposes or designated to finance particular functions or activities of the City. The reporting entity includes the following special revenue funds:

Street and Alley Fund
E-911

Debt Service Fund

The Debt Service Fund is used to account for ad-valorem taxes levied by the City for use in retiring general obligation bonds, court-assessed judgments, and their related interest expense and fiscal agent fees. State law refers to this fund as the Sinking Fund.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Capital Project Funds

Capital Project Funds are used to account for resources restricted for the acquisition or construction of specific capital projects or items. The reporting entity includes the following capital project funds:

Capital Improvement Fund
GO Bond Fund
Park Fund

PROPRIETARY FUNDS

Enterprise Fund

Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise fund:

Nichols Hills Municipal Authority Fund (Water and Wastewater)

INTERNAL SERVICE FUNDS

Health Insurance Fund

Health Insurance fund accounts for the revenue and expenses of insurance costs for employees with the City, including retirees. The reporting entity includes the following internal service fund:

Health Insurance Fund

MAJOR AND NON-MAJOR FUNDS

The funds are further classified as major or non-major as follows:

Major:

General Fund

Debt Service Fund

Capital Project Funds:

Capital Improvement Fund
GO Bond Fund
Park Fund

Enterprise Fund:

Nichols Hills Municipal Authority

Internal Service Fund:

Health Insurance Fund

Non-Major:

Special Revenue Funds:

Street and Alley Fund
E-911 Fund

1.C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Measurement Focus

In the government-wide Statement of Net Position and the Statement of Activities both governmental and business-type activities are presented using the economic resources measurement focus as defined in item 2. below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate:

1. All governmental fund types utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
2. Proprietary fund types utilize an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial), along with deferred outflows and deferred inflows associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows, liabilities, and deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred. All proprietary funds utilize the accrual basis of accounting.

1.D. ASSETS, DEFERRED OUTFLOWS, LIABILITIES, DEFERRED INFLOWS AND EQUITY

Cash and Cash Equivalents

For the purpose of financial reporting, cash and cash equivalents includes all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less.

Investments

Investments are reported at fair value which is determined using selected bases. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. All non-negotiable certificates of deposit are carried at cost. Additional cash and investment disclosures are presented in 3.A.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for the governmental activities include sales tax, franchise tax, grants, leases, and court fines. Business-type activities report utilities and interest earnings as its major receivables.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Material receivables in governmental funds include revenue accruals such as sales tax, franchise tax, court fine receivables, and grants and other similar intergovernmental revenues since they are usually both measurable and available. Available has been defined by the City as collected within 60 days of year end. Non-exchange transactions collectible but not available are deferred in the fund financial statements in accordance with the modified accrual basis, but not deferred in the government-wide financial statements in accordance with the accrual basis. Interest and investment earnings are recorded when earned only if available to pay current liabilities since they would be considered both measurable and available. Proprietary fund material receivables consist of all revenues earned at year-end and not yet received. Utility accounts receivable and interest earnings comprise the majority of proprietary fund receivables. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable.

Leases

The City is a party as lessor for various noncancellable long-term leases of cell towers. The corresponding lease receivable is recorded in an amount equal to present value of the expected future minimum lease payments received or received, respectively, discounted by an applicable interest rate.

Inventories

Due to their immaterial nature, the City has chosen to record consumable materials and supplies as expenditures/expenses at the time of purchase, and, therefore, no balances for inventory on-hand are reported on the balance sheet.

Capital Assets

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements. The threshold for capital asset additions is \$7,500.

Government-Wide Statements

In the government-wide financial statements, property, plant and equipment are accounted for as capital assets. All capital assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their acquisition value at the date of donation.

Prior to July 1, 2003, governmental activities’ infrastructure assets were not capitalized. These assets have not yet been valued or recorded as capital assets. Only infrastructure additions after July 1, 2003 have been included in the balances of capital assets.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets’ estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset of the City is as follows:

Buildings	20-50 years
Equipment	2-20 years
Wastewater lines	50 years
Waterlines	50 years
Streets	20-50 years

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Restricted Assets

Restricted assets reported in the fund financial statements include current assets that are legally restricted as to their use. The primary restricted assets are related to utility customer deposits and trustee accounts restricted for debt service.

Deferred Outflows and Inflows

Deferred outflows represent a consumption of net assets that applies to future periods. Deferred inflows represent an acquisition of net assets that applies to future periods. At June 30, 2022, the City's deferred outflows and deferred inflows of resources were comprised of pension, OPEB, and leases related deferrals. As mentioned in Note 1.H., certain pension and OPEB amounts are deferred, some as outflows and other as inflows, amortized as a component of pension and insurance expense and lease and interest revenue in future periods.

Lease-related amounts are recognized at the inception of leases in with the City is the lessor and are recorded in an amount equal to the corresponding lease receivable plus certain additional amounts received from the lessee at or before the commencement of the lease term that relate to future periods, less and lease incentives paid to, or on behalf of the lessee at or before the commencement of the lease term. The inflows of resources is recognized in a systematic and rational manner over the term of the lease using the effective interest rate method.

Long-Term Debt

Accounting treatment of long-term debt varies depending upon the source of repayment and whether the debt is reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental resources and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of general obligation bonds payable, notes payable, and accrued compensated absences.

Long-term debt of governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payments of principal and interest reported as expenditures. The accounting for proprietary funds is the same in the fund financial statements as it is in the government-wide statements.

Compensated Absences

The City's policies regarding vacation and compensatory time permit employees to accumulate varying amounts as determined by management and contracts with employee groups.

The liability for these compensated absences is recorded as long-term debt in the government-wide statements. The current portion of this debt is estimated based on historical trends. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources if due and payable at period end for terminated employees, while the proprietary funds report the liability as it is incurred.

Equity Classification

Government-Wide Financial Statements:

Equity is classified as net position and displayed in three components:

1. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position – Consists of net position with constraints placed on the use either by 1) external groups

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.

3. Unrestricted net position – All other net position that does not meet the definition of “restricted” or “net investment in capital assets”.

It is the City’s policy to first use restricted net position prior to the use of unrestricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Financial Statements:

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned and unassigned. These classifications are defined as:

- a. Nonspendable – includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- b. Restricted – consists of fund balance with constraints placed on the use of resources either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (b) law through constitutional provisions or enabling legislation.
- c. Committed – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City’s highest level of decision-making authority. The City’s highest level of decision-making authority is made by ordinance.
- d. Assigned – includes amounts that are constrained by the City’s intent to be used for specific purposes but are neither restricted nor committed. Assignments of fund balance may be made by city council action or management decision when the city council has delegated that authority. Assignments for transfers and interest income for governmental funds are made through the budgetary process. City management currently has the authority to assign fund balance.
- e. Unassigned – represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund, or represents deficit fund balances in non-general fund governmental funds.

It is the City’s policy to first use restricted fund balances prior to the use of unrestricted fund balance when an expense is incurred for purposes for which both restricted and unrestricted fund balances are available. The City’s policy for the use of unrestricted fund balance amounts require that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Proprietary fund equity is classified the same as in the government-wide statements.

1.E. REVENUES, EXPENDITURES AND EXPENSES

Sales Tax

The City presently levies a four-cent sales tax on taxable sales within the City. The sales tax is collected by the Oklahoma Tax Commission and remitted to the City in the month following receipt by the Tax Commission. Sales tax proceeds are recorded in the General Fund. Sales tax accrued is included under the caption “Due from other governments”.

Property Tax

Under State law, municipalities are limited in their ability to levy a property tax. Such tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

At the present time the City levies a property tax to fund the annual debt service requirements of thirteen general obligation bond issues.

The property tax levy, as determined by the City's debt service needs, is submitted to the County Excise Board for approval. County assessors, elected officials, determine the taxable value of real estate and personal property in the County. A State Board of Equalization hears complaints on real estate values with the power to equalize assessments. Under present State law, the ratio of assessed value to true value cannot be less than 11 percent nor more than 13 ½ percent.

Property taxes levied by the City are billed and collected by the County Treasurer's Office and remitted to the City in the month following collection. Property taxes are levied normally in October and are due in equal installments on December 31 and March 31. Property taxes unpaid for the fiscal year are attached by an enforceable lien on property in the following October. Property taxes levied, but not collected during the year or within 60 days of year-end are reported as unavailable revenue.

For the year ended June 30, 2022, the City's net assessed valuation of taxable property was \$178,102,507. The taxes levied by the City per \$1,000 of net assessed valuation for the year ended June 30, 2022 were \$25.56.

Program Revenues

In the Statement of Activities, revenues that are derived directly from each activity or from parties outside the City's taxpayers are reported as program revenues. The City has the following program revenues in each activity:

General government	Licenses and permits, other charges, capital grants
Public safety	Court fines and animal license fees; pension plans on-behalf payments by state; capital grants.
Highways and streets	Operating grants and contributions include motor fuel and commercial vehicle intergovernmental revenues.
Public works	Sanitation service charges.

All other governmental revenues are reported as general. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

Operating Revenues and Expenses

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities. Non-operating revenues and expenses are those related to capital and related financing, non-capital financing, or investing activities.

Expenditures/Expenses

In the government-wide financial statements, expenses are reported on the accrual basis and are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures/expenses are classified as follows:

Governmental Funds - By Character:	Current (further classified by function)
	Capital Outlay
	Debt Service

Proprietary Funds - By Operating and Non-Operating

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to the use of economic resources.

1.F. INTERNAL AND INTERFUND BALANCES AND ACTIVITIES

In the process of aggregating the financial information for the government-wide statement of net position and statement of activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

Fund Financial Statements:

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

1. Interfund loans - amounts provided with a requirement for repayment are reported as interfund receivables and payables.
2. Interfund services - sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
3. Interfund reimbursements - repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds.
4. Interfund transfers - flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

Government-Wide Financial Statements:

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

1. Internal balances - amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental and business-type activities columns of the statement of net position, except for the net residual amounts due between governmental and business-type activities, which are reported as Internal Balances.
2. Internal activities - amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide statement of activities except for the net amount of transfers between governmental and business-type activities, which are reported as Transfers - Internal Activities.

The effect of interfund services between funds are not eliminated in the statement of activities.

1.G. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

The City generally uses an estimate based on municipal bond rate yield curves as the discount rate for leases unless the rate that the is known.

1.H. PENSIONS AND OPEB

For purposes of measuring the net pension asset, net pension liability, deferred outflows of resources and deferred

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Oklahoma Firefighters Pension & Retirement System (OFPRS), Oklahoma Police Pension & Retirement System (OPPRS) and Oklahoma Municipal Retirement Fund (OkMRF) and additions to/deductions from OFPRS, OPPRS and OkMRF's fiduciary net position have been determined on the same basis as they are reported by OFPRS, OPPRS and OkMRF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments held by these funds are reported at fair value.

For purposes of measuring the total OPEB liability, deferred outflows of resources, and deferred inflows and OPEB expense for the single employer other postemployment benefit plan the measurement has been prepared in accordance with GASB Statement No. 75.

NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

By its nature as a local government unit, the City and its component unit are subject to various federal, state and local laws and contractual regulations. An analysis of the City's compliance with significant laws and regulations and demonstration of its stewardship over City resources follows:

2.A. FUND ACCOUNTING REQUIREMENTS

The City complies, in all material respects, with all state and local laws and regulations requiring the use of separate funds. The legally required funds used by the City include the following:

<u>Fund</u>	<u>Required By</u>
Debt Service Fund (Sinking Fund)	State Law
Municipal Authority Fund	Bond Indenture

2.B. REVENUE RESTRICTIONS

The City complied, in all material respects, with the restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

<u>Revenue Source</u>	<u>Legal Restrictions of Use</u>
Gasoline Excise & Commercial Vehicle Tax	Street and Alley Purposes
Water and Wastewater Revenue	Debt Service and Utility Operations
Ad-Valorem Tax	Debt Service on General Obligation Bonds
E-911 Revenue	E-911 Emergency Services Purposes
Sinking Fund Interest Income	Retirement of General Obligation Bond Debt
Net Surplus Revenue of Municipal Authority	Transfer to City General Fund

2.C. DEBT RESTRICTIONS AND COVENANTS

General Obligation Debt

Article 10, Sections 26 and 27 of the Oklahoma Constitution limits the amount of outstanding general obligation bonded debt of the municipality for non-utility or non-street purposes to no more than 10% of net assessed valuation. For the year ended June 30, 2022, the City complied with the legal debt limit. Of the \$37,830,000 outstanding general obligation bonded debt, all but \$8,170,967 is utility and street related.

2.D. FUND EQUITY / NET POSITION RESTRICTIONS

Restricted Net Position

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Restricted net position at the government-wide financial statements are required to restrict funds in accordance with various laws and regulations, specifically those laws and regulations dealing with debt service and the use of restricted revenues.

NOTE 3. DETAIL NOTES - TRANSACTION CLASSES/ACCOUNTS

The following notes present detail information to support the amounts reported in the basic financial statements for its various assets, deferred outflows, liabilities, deferred inflows, equity, revenues and expenditures/expenses.

3.A. CASH AND INVESTMENTS

The City of Nichols Hills held the following deposits and investments at June 30, 2022:

<u>Type of Deposits and Investments</u>	<u>Carrying Value</u>
Deposits:	
Demand deposits	\$ 8,722,850
Time deposits	19,399,401
Total Deposits and Investments	<u><u>\$ 28,122,251</u></u>
 Reconciliation to Statement of Net Position:	
Cash and cash equivalents	\$ 8,722,850
Investments	19,399,401
	<u><u>\$ 28,122,251</u></u>

Custodial Credit Risk – Exposure to custodial credit risk related to deposits exists when the City holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the City's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the City holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name. The City's policy is to have demand deposits and certificate deposits collateralized at 110% coverage. At June 30, 2022, all deposits were collateralized.

Investment Credit Risk – Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investments by reporting the credit quality ratings of investments in debt securities as determined by nationally recognized statistical rating organizations—rating agencies—as of the year end. Investments of a City (excluding Public Trusts) are limited by State law to the following:

- a. Direct obligations of the U. S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State of Oklahoma is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market mutual funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs a., b., c., d., and e.

Public trusts created under O.S. Title 60, are not subject to the above noted investment limitations and are primarily governed by any restrictions in their trust or bond indentures. For the year ended June 30, 2022, the City and its included component unit complied, in all material respects, with the above noted investment restrictions.

Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The City has no formal investment interest rate risk policy. The City discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments.

Concentration of Investment Credit Risk - Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the City (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The City has no formal concentration of investment credit risk policy.

At June 30, 2022, the City had no concentration of credit risk as defined above.

3.B. RESTRICTED ASSETS

The amounts reported as restricted assets in the governmental and proprietary fund financial statements are comprised of cash and cash equivalents held by the City on related to building demolition, fire hydrant meter, and utility deposits held for refund.

The restricted assets as of June 30, 2022 were as follows:

<u>Type of Restricted Assets</u>	<u>Proprietary Fund</u>		<u>Governmental</u>
Utility Deposits	<u>\$27,774</u>	Demolition Deposit	\$7,240
		Fire Hydrant Meter Deposit	<u>2,000</u>
			<u>\$9,240</u>

3.C. ACCOUNTS RECEIVABLE

Accounts receivable of the business-type activities consists of customer utilities, while the governmental activities consists of municipal court activity. Receivables detail at June 30, 2022 is as follows:

	<u>Business-Type</u>		<u>Governmental</u>
Service receivables	\$770,214	Court receivable	\$1,210,802
Allowance for doubtful accounts	<u>(24,778)</u>	Allowance for doubtful accounts	<u>(1,031,320)</u>
Total accounts receivable	<u>\$745,436</u>	Total accounts receivable	<u>\$179,482</u>

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

3.D. CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2022, was as follows:

	Balance at July 1, 2021	Additions	Disposals	Balance at June 30, 2022
<i>Governmental activities:</i>				
Capital assets not being depreciated:				
Land	\$408,047	-	-	\$408,047
Construction in progress	1,378,875	6,400,789	4,077,189	3,702,475
Total capital assets not being depreciated	1,786,922	6,400,789	4,077,189	4,110,522
Other capital assets:				
Buildings	3,912,401	12,788	-	3,925,189
Improvements	1,226,221	70,602	-	1,296,823
Machinery, furniture and equipment	5,504,636	250,277	430,672	5,324,241
Infrastructure	36,003,795	4,077,189	-	40,080,984
Total other capital assets at historical cost	46,647,053	4,410,856	430,672	50,627,237
Less accumulated depreciation for:				
Buildings	1,061,534	171,708	-	1,233,242
Improvements	451,873	63,854	-	515,727
Machinery, furniture and equipment	3,840,549	496,275	401,430	3,935,394
Infrastructure	13,820,275	1,444,574	-	15,264,849
Total accumulated depreciation	19,174,231	2,176,411	401,430	20,949,212
Other capital assets, net	27,472,822	2,234,445	29,242	29,678,025
Governmental activities capital assets, net	\$29,259,744	\$8,635,234	\$4,106,431	\$33,788,547
	Balance at July 1, 2021	Additions	Disposals	Balance at June 30, 2022
<i>Business-type activities:</i>				
Capital assets not being depreciated:				
Land	\$207,742	-	-	\$207,742
Construction in progress	1,112,887	1,309,862	1,658,084	764,665
Total capital assets not being depreciated	1,320,629	1,309,862	1,658,084	972,407
Other capital assets:				
Buildings	1,913,356	-	-	1,913,356
Improvements	18,434	21,200	-	39,634
Machinery, furniture and equipment	1,838,961	164,707	19,383.00	1,984,285
Utility improvements	40,126,854	1,651,708	-	41,778,562
Water rights	93,783	-	-	93,783
Total other capital assets at historical cost	43,991,388	1,837,615	19,383	45,809,620
Less accumulated depreciation for:				
Buildings	858,905	71,280	-	930,185
Improvements	15,327	3,725	-	19,052
Machinery, furniture and equipment	1,068,876	147,739	19,383	1,197,232
Utility improvements	25,321,253	1,597,689	-	26,918,942
Water rights	55,091	5,129	-	60,220
Total accumulated depreciation	\$27,319,452	\$1,825,562	19,383.00	\$29,125,631
Other capital assets, net	16,671,936	12,053	-	16,683,989
Business-type activities capital assets, net	\$17,992,565	\$1,321,915	1,658,084	\$17,656,396

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Depreciation expense was charged to functions in the Statement of Activities as follows:

Governmental Activities:	
General Government	\$354,501
Public Safety	174,947
Highways and Streets	1,130,099
Culture and Recreation	169,181
Public Works	<u>347,683</u>
Total depreciation expense for governmental activities	\$ <u>2,176,411</u>
Business-Type Activities:	
Water	\$1,278,251
Wastewater	<u>547,311</u>
Total depreciation expense for business-type activities	\$ <u>1,825,562</u>

3.E. LONG-TERM DEBT

The reporting entity's long-term debt is segregated between the amounts to be repaid from governmental activities and amounts to be repaid from business-type activities.

Governmental Activities

At June 30, 2022, the governmental long-term debt of the financial reporting entity consisted of the following:

General Obligation Bonds:

\$4,200,000 General Obligation Bonds, Series 2016, due in annual installments of \$350,000 through July 1, 2028, with interest at 3.0% to 3.25% with final payment of \$350,000 due July 1, 2029, with interest at 3.25%.	2,450,000
\$4,200,000 General Obligation Bonds, Series 2017, due in annual installments of \$350,000 through July 1, 2029, with interest at 2.25% to 3.0% with final payment of \$350,000 due July 1, 2030, with interest at 3.0%.	2,800,000
\$3,000,000 General Obligation Bonds, Series 2018, due in annual installments of \$250,000 through July 1, 2030, with interest 3.0% with final payment of \$250,000 due July 1, 2031, with interest at 3.0%.	2,250,000
\$3,000,000 General Obligation Bonds, Series 2019, due in annual installments of \$250,000 through July 1, 2031, with interest 3.0% to 5.0% with final payment of \$250,000 due July 1, 2032, with interest at 3.25%.	2,500,000
\$7,800,000 General Obligation Bonds, Series 2020, due in annual installments of \$650,000 through July 1, 2032, with interest 2.0% to 4.0% with final payment of \$650,000 due July 1, 2033, with interest at 2.0%.	7,150,000
\$7,800,000 General Obligation Bonds, Series 2021, due in annual installments of \$650,000 through July 1, 2034, with interest 1.0% to 1.2% with final payment of \$650,000 due July 1, 2034, with interest at 1.2%.	7,800,000
\$8,305,000 General Obligation Refunding Bonds, Series 2021, due in annual installments of \$295,000 to 1,975,000 through July 1, 2028, with interest at 4.0% with final payment of \$295,000 due July 1, 2028, with interest at 4.0%.	6,280,000
\$6,600,000 General Obligation Bonds, Series 2022, due in annual installments of \$550,000 through July 1, 2035, with interest 1.5% to 3.0% with final payment of \$550,000 due July 1, 2035, with interest at 1.5%.	<u>6,600,000</u>

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Total General Obligation Bonds Payable	\$37,830,000
Less Unamortized Bond Discount	(11,382)
Add Unamortized Bond Premium	<u>1,618,470</u>
Net General Obligation Bonds Payable	<u>39,437,088</u>

Current portion	\$4,473,968
Non-current portion	<u>34,963,120</u>
General Obligation Bonds Payable	<u>\$39,437,088</u>

Accrued Compensated Absences:

Current portion	\$59,442
Non-current portion	<u>534,981</u>
Total Accrued Compensated Absences	<u>\$594,423</u>

Business-Type Activities

At June 30, 2022, the long-term debt payable from enterprise fund resources consisted of the following:

Water Rights – direct borrowing:

Obligation payable to People's Church, original amount of \$54,427, for use of groundwater, payable in an initial \$30,000 payment and 24 annual installments of \$1,500, final maturity in December 2036.

Current portion	\$867
Non-current portion	<u>15,303</u>
Water Rights Payable	<u>\$16,170</u>

Accrued Compensated Absences:

Current portion	\$4,267
Non-current portion	<u>38,405</u>
Total Accrued Compensated Absences	<u>\$42,672</u>

Changes in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended June 30, 2022:

Type of Debt	Balance July 1, 2021	Additions	Deductions	Balance June 30, 2022	Amount Due Within One Year
Governmental Activities:					
General Obligation Bonds Payable	\$ 35,555,000	\$ 6,600,000	\$ 4,325,000	\$ 37,830,000	\$ 4,255,000
Plus: Premium on Bonds	1,611,795	206,325	211,032	1,607,088	218,968
Accrued Compensated Absences	<u>554,174</u>	<u>375,680</u>	<u>335,431</u>	<u>594,423</u>	<u>59,442</u>
Total Governmental Activities	<u>\$ 37,720,969</u>	<u>\$ 7,182,005</u>	<u>\$ 4,871,463</u>	<u>\$ 40,031,511</u>	<u>\$ 4,533,410</u>
Business-Type Activities:					
Water Rights - direct borrowing	\$ 17,006	\$ -	\$ 836	\$ 16,170	\$ 867
Accrued Compensated Absences	<u>48,644</u>	<u>19,276</u>	<u>25,248</u>	<u>42,672</u>	<u>4,267</u>
Total Business-Type Activities	<u>\$ 65,650</u>	<u>\$ 19,276</u>	<u>\$ 26,084</u>	<u>\$ 58,842</u>	<u>\$ 5,134</u>

Governmental accrued compensated absences are liquidated by the General Fund.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Annual Debt Service Requirements

The annual debt service requirements to maturity, including principal and interest, for long-term debt as of June 30, 2022, are as follows:

Year Ended June 30,	<u>Governmental Activities</u>		<u>Business-Type Activities</u>	
	<u>G.O. Bonds Payable</u>		<u>Water Rights - direct borrowing</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2023	4,255,000	1,025,825	867	633
2024	4,605,000	825,888	899	601
2025	4,210,000	675,438	933	567
2026	4,025,000	539,913	967	533
2027	3,665,000	416,788	1,003	497
2028-2032	13,470,000	947,075	5,607	1,893
2033-2037	3,600,000	82,500	5,894	813
Totals	<u>\$37,830,000</u>	<u>\$4,513,427</u>	<u>\$16,170</u>	<u>\$5,537</u>

3.F. INTERFUND TRANSACTIONS AND BALANCES

Interfund receivables and payables at June 30, 2022 were as follows:

<u>Payable To</u>	<u>Receivable From</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Municipal Authority	\$ 85,237	Sanitation revenues to be transferred to General Fund
		<u>\$ 85,237</u>	

Reconciliation to Fund Financial Statements:

	<u>Due To</u>	<u>Due From</u>	<u>Net Internal Balances</u>
Governmental Funds	\$ 85,237	\$ -	\$ 85,237
Proprietary Funds	-	(85,237)	(85,237)
	<u>\$ 85,237</u>	<u>\$ (85,237)</u>	<u>\$ -</u>

Interfund transfers for the year ended June 30, 2022, were as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
Municipal Authority Fund	General Fund	\$ 2,194,164	Trust indenture requirement of net profits
General Fund	Capital Improvement Fund	1,853,205	Transfer of capital projects
		<u>\$ 4,047,369</u>	

Reconciliation to Fund Financial Statements/Statement of Activities:

	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Contributed Capital Transfer</u>	<u>Non-Capital Transfer</u>	<u>Net Transfers</u>
Governmental Funds	\$ 4,047,369	\$ (1,853,205)	\$ (1,391,062)	\$ (9,960)	\$ 793,142
Proprietary Funds	-	(2,194,164)	1,391,062	9,960	(793,142)
	<u>\$ 4,047,369</u>	<u>\$ (4,047,369)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

3.G. LEASE RECEIVABLES

The City as a lessor, has entered into lease agreements involving cell towers. The total amounts of inflows of resources, including lease revenue and interest revenue recognized during the fiscal year was \$117,519.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

NOTE 4. OTHER NOTES

4.A. EMPLOYEE PENSION AND OTHER BENEFIT PLANS

The City participates in three employee pension systems as follows:

<u>Name of Plan/System</u>	<u>Type of Plan</u>
Oklahoma Police Pension and Retirement Fund	Cost Sharing Multiple Employer - Defined Benefit Plan
Oklahoma Firefighters Pension and Retirement Fund	Cost Sharing Multiple Employer - Defined Benefit Plan
Oklahoma Municipal Retirement Fund (OkMRF)	Agent Multiple Employer - Defined Benefit Plan

A summary of all the amounts recorded in the City's financial statements for the plans is as follows:

	Governmental Activities	Business-type Activities	Plan Totals
Net Pension Asset:			
OkMRF	\$ 2,408,309	\$ 635,211	\$ 3,043,520
Police	1,662,201	-	1,662,201
Total	<u>\$ 4,070,510</u>	<u>\$ 635,211</u>	<u>\$ 4,705,721</u>
Net Pension Liability:			
Firefighters	\$ 2,482,388	\$ -	\$ 2,482,388
Total	<u>\$ 2,482,388</u>	<u>\$ -</u>	<u>\$ 2,482,388</u>
Deferred Outflows of Resources:			
OkMRF	\$ 224,328	\$ 62,752	\$ 287,080
Police	218,678	-	218,678
Firefighters	1,400,792	-	1,400,792
Total	<u>\$ 1,843,798</u>	<u>\$ 62,752</u>	<u>\$ 1,906,550</u>
Deferred Inflows of Resources:			
OkMRF	\$ 1,390,084	\$ 372,798	\$ 1,762,882
Police	1,290,226	-	1,290,226
Firefighters	2,079,001	-	2,079,001
Total	<u>\$ 4,759,311</u>	<u>\$ 372,798</u>	<u>\$ 5,132,109</u>
Pension (Benefit) Expense:			
OkMRF	\$ (315,470)	\$ (83,208)	\$ (398,678)
Police	(168,535)	-	(168,535)
Firefighters	89,310	-	89,310
Total	<u>\$ (394,695)</u>	<u>\$ (83,208)</u>	<u>\$ (477,903)</u>

Governmental pension and OPEB liabilities are liquidated by the General Fund.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Oklahoma Police Pension and Retirement System

Plan description - The City of Nichols Hills, as the employer, participates in the Oklahoma Police Pension and Retirement Plan—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Police Pension and Retirement System (OPPRS). Title 11 of the Oklahoma State Statutes, through the Oklahoma Legislature, grants the authority to establish and amend the benefit terms to the OPPRS. OPPRS issues a publicly available financial report that can be obtained at www.ok.gov/OPPRS

Benefits provided - OPPRS provides retirement, disability, and death benefits to members of the plan. The normal retirement date under the Plan is the date upon which the participant completes 20 years of credited service, regardless of age. Participants become vested upon completing 10 years of credited service as a contributing participant of the Plan. No vesting occurs prior to completing 10 years of credited service. Participants' contributions are refundable, without interest, upon termination prior to normal retirement. Participants who have completed 10 years of credited service may elect a vested benefit in lieu of having their accumulated contributions refunded. If the vested benefit is elected, the participant is entitled to a monthly retirement benefit commencing on the date the participant reaches 50 years of age or the date the participant would have had 20 years of credited service had employment continued uninterrupted, whichever is later. Monthly retirement benefits are calculated at 2.5% of the final average salary (defined as the average paid base salary of the officer over the highest 30 consecutive months of the last 60 months of credited service) multiplied by the years of credited service, with a maximum of 30 years of credited service considered.

Monthly benefits for participants due to permanent disability incurred in the line of duty are 2.5% of the participants' final average salary multiplied by 20 years. This disability benefit is reduced by stated percentages for partial disability based on the percentage of impairment. After 10 years of credited service, participants who retire due to disability incurred from any cause are eligible for a monthly benefit based on 2.5% of their final average salary multiplied by the years of service. This disability benefit is also reduced by stated percentages for partial disability based on the percentage of impairment. Effective July 1, 1998, once a disability benefit is granted to a participant, that participant is no longer allowed to apply for an increase in the dollar amount of the benefit at a subsequent date.

Survivor's benefits are payable in full to the participant's beneficiary upon the death of a retired participant. The beneficiary of any active participant killed in the line of duty is entitled to a pension benefit.

Contributions - The contributions requirements of the Plan are at an established rate determine by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 8% percent of their annual pay. Participating cities are required to contribute 13% of the employees' annual pay. Contributions to the pension plan from the City were \$164,317. The State of Oklahoma also made on-behalf contributions to OPPRS in the amount of \$146,022 during the calendar year and this is reported as both expense and revenue in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$98,294. These on-behalf payments did not meet the criteria of a special funding situation.

Net Pension Asset, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2022, the City reported an asset of \$1,662,201 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2021, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of July 1, 2021. The City's proportion of the net pension asset was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2021. Based upon this information, the City's proportion was 0.346497%.

For the year ended June 30, 2022, the City recognized pension expense of \$(168,535). At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 23,865	\$ 65,607
Changes of assumptions	25,277	-
Net Difference between projected and actual earnings on plan investments	-	1,212,518
Changes in Proportion	2,805	7,720
Contributions during measurement date	2,414	4,381
City benefit payments subsequent to the measurement date	164,317	-
Total	<u>\$ 218,678</u>	<u>\$ 1,290,226</u>

In the year ending June 30, 2022, \$164,317 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as either a reduction of or an addition to the net pension liability (asset) in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2023	\$ (280,547)
2024	(244,918)
2025	(308,905)
2026	(404,527)
2027	3,032
	<u>\$ (1,235,865)</u>

Actuarial Assumptions-The total pension liability was determined by an actuarial valuation as of July 1, 2021, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	2.75%
Salary increases:	3.5% to 12% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense
Cost-of-living adjustments:	Police officers eligible to receive increased benefits according to repealed Section 50-120 of Title 11 of the Oklahoma Statutes pursuant to a court order receive an adjustment of 1/3 to 1/2 of the increase or decrease of any adjustment to the base salary of a regular police officer, based on an increase in base salary of 3.5% (wage inflation).
Mortality rates:	Active employees (pre-retirement) RP-2000 Blue Collar Healthy Combined table with age set back 4 years with fully generational improvement using Scale AA. Active employees (post-retirement): RP-2000 Blue Collar Healthy Combined table with fully generational improvement using scale AA.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Disabled pensioners: Blue Collar Healthy Combined table with age set forward 4 years.

The actuarial assumptions used in the July 1, 2021, valuation were based on the results of an actuarial experience study for the period July 1, 2012, to June 30, 2017.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2021, are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	3.22%
Domestic equity	4.55%
International equity	8.50%
Real estate	7.97%
Private Equity	9.36%

The current allocation policy is that approximately 65% of assets in equity instruments, including public equity, long-short hedge, venture capital, and private equity strategies; approximately 20% of assets in fixed income to include investment grade bonds, high yield and non-dollar denominated bonds, convertible bonds, and low volatility hedge fund strategies; and 15% of assets in real assets to include real estate, commodities, and other strategies.

Discount Rate-The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 14% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate-The following presents the net pension liability (asset) of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	1% Decrease <u>(6.5%)</u>	Current Discount <u>Rate (7.5%)</u>	1% Increase <u>(8.5%)</u>
Employers' net pension liability (asset)	\$ (623,376)	\$ (1,662,201)	\$ (2,540,605)

Pension plan fiduciary net position - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OPPRS; which can be located at www.ok.gov/OPPRS.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Oklahoma Firefighter's Pension and Retirement System

Plan description - The City of Nichols Hills, as the employer, participates in the Firefighters Pension & retirement—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Firefighters Pension & Retirement System (FPRS). Title 11 of the Oklahoma State Statutes grants the authority to establish and amend the benefit terms to the FPRS. FPRS issues a publicly available financial report that can be obtained at www.ok.gov/fprs

Benefits provided - FPRS provides defined retirement benefits based on members' final average compensation, age, and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon death of eligible members. The Plan's benefits are established and amended by Oklahoma statute. Retirement provisions are as follows:

Normal Retirement:

- **Hired Prior to November 1, 2013**
 Normal retirement is attained upon completing 20 years of service. The normal retirement benefit is equal to 50% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. For volunteer firefighters, the monthly pension benefit for normal retirement is \$150.60 per month.
- **Hired After November 1, 2013**
 Normal retirement is attained upon completing 22 years of service. The normal retirement benefit is equal to 55% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. Also participants must be age 50 to begin receiving benefits. For volunteer firefighters, the monthly pension benefit for normal retirement is \$165.66 per month.

All firefighters are eligible for immediate disability benefits. For paid firefighters, the disability in-the-line-of-duty benefit for firefighters with less than 20 years of service is equal to 50% of final average monthly compensation, based on the most recent 30 months of service. For firefighters with over 20 years of service, a disability in the line of duty is calculated based on 2.5% of final average monthly compensation, based on the most recent 30 months, per year of service, with a maximum of 30 years of service. For disabilities not in the line of duty, the benefit is limited to only those with less than 20 years of service and is 50% of final average monthly compensation, based on the most recent 60-month salary as opposed to 30 months. For volunteer firefighters, the not-in-the-line-of-duty disability is also limited to only those with less than 20 years of service and is \$7.53 per year of service. For volunteer firefighters, the in-the-line-of-duty pension is \$150.60 with less than 20 years of service or \$7.53 per year of service, with a maximum of 30 years.

A \$5,000 lump sum death benefit is payable to the qualified spouse or designated recipient upon the participant's death. The \$5,000 death benefit does not apply to members electing the vested benefit.

Contributions - The contributions requirements of the Plan are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 9% percent of their annual pay. Participating cities are required to contribute 14% of the employees' annual pay. Contributions to the pension plan from the City were \$182,029. The State of Oklahoma also made on-behalf contributions to FPRS in the amount of \$372,605 during the calendar year and this is reported as both expense and revenue in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$274,878. These on-behalf payments did not meet the criteria of a special funding situation.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2022, the City reported a liability of \$2,482,388 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021. The City's proportion of

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

the net pension liability was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2021. Based upon this information, the City's proportion was 0.376938%.

For the year ended June 30, 2022, the City recognized pension expense of \$89,310. At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 900,306	\$ 43,595
Changes of assumptions	-	55,059
Net Difference between projected and actual earnings on plan investments	-	1,973,392
Changes in Proportion	294,385	6,648
Contributions during measurement date	24,072	307
City benefit payments subsequent to the measurement date	182,029	-
Total	<u>\$ 1,400,792</u>	<u>\$ 2,079,001</u>

In the year ending June 30, 2022, \$182,029 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2023	\$ (43,551)
2024	(114,997)
2025	(238,472)
2026	(463,218)
2027	-
	<u>\$ (860,238)</u>

Actuarial Assumptions- The total pension liability was determined by an actuarial valuation as of July 1, 2021, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	2.75%
Salary increases:	2.75% to 10.5% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense

Mortality rates were based on the Pub-2010 Public Safety Table, with adjustments for generational mortality improvement using scale MP-2018 for healthy lives and no mortality improvement for disabled lives.

The actuarial assumptions used in the July 1, 2021, valuation were based on the results of an actuarial experience study for the period July 1, 2013, to June 30, 2018.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2021, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	20%	3.53%
Domestic equity	47%	5.73%
International equity	15%	8.50%
Real estate	10%	7.97%
Other assets	8%	4.73%

Discount Rate- The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 36% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate-The following presents the net pension liability of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	<u>1% Decrease (6.5%)</u>	<u>Current Discount Rate (7.5%)</u>	<u>1% Increase (8.5%)</u>
Employers' net pension liability	\$ 3,879,245	\$ 2,482,388	\$ 1,312,933

Pension plan fiduciary net position - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the FPRS which can be located at www.ok.gov/FPRS.

Oklahoma Municipal Retirement Fund

A. Plan Description

The City contributes to the OkMRF for all eligible employees except for those covered by the Police and Firefighter Pension Systems. The plan is an agent multiple employer - defined benefit plan administered by OkMRF. The OkMRF plan issues a separate financial report and can be obtained from OkMRF or from their website: www.okmrf.org/reports.html. Benefits are established or amended by the City Council in accordance with O.S. Title 11, Section 48-101-102.

B. Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's plan and additions to/deductions from the City's fiduciary net position have been determined on the same basis as they are reported by OkMRF. For this purpose, benefit payments are recognized when due and

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

payable in accordance with the benefit terms. Investments are reported at fair value based on published market prices. Detailed information about the OkMRF plans' fiduciary net position is available in the separately issued OkMRF financial report.

Eligibility Factors and Benefit Provisions

<u>Provision</u>	<u>As of 07/01/21</u> <u>OkMRF Plan</u>
a. Eligible to participate	Full-time employees except police, firefighters and other employees who are covered under an approved system.
b. Period Required to Vest	7 years of credited service
c. Eligibility for Distribution	-Normal retirement at age 65 with 7 years of service -Early retirement at age 55 with 80 points and 7 years of service -Disability retirement upon disability with 7 years of service -Death benefit with 7 years of service for married employees
d. Benefit Determination Base	Final average salary - the average of the five highest consecutive annual salaries out of the last 10 calendar years of service
e. Benefit Determination Methods:	
Normal Retirement	-2.25% of final average salary multiplied by credited years of service
Early Retirement	-Actuarially reduced benefit based upon age, final average salary, and years of service at termination
Disability Retirement	-Same as normal retirement
Death Benefit	-50% of employees accrued benefit, but terminates upon spouse re-marriage
Prior to 7 Years Service	-No benefits
f. Benefit Authorization	-Benefits are established and amended by City Council adoption of an ordinance in accordance with O.S. Title, 11, Section 48-101-102
g. Form of Benefit Payments	Normal form is a 60 months certain and life thereafter basis. Employee may elect, with City consent, option form based on actuarial equivalent.
C. <u>Employees Covered by Benefit Terms</u>	
Active Employees	43
Deferred Vested Former Employees	6
Retirees or Retiree Beneficiaries	<u>17</u>
Total	<u>66</u>
D. <u>Contribution Requirements</u>	

The City Council has the authority to set and amend contribution rates by ordinance for the OkMRF defined benefit plan in accordance with O.S. Title 11, Section 48-102. The contribution rates for the current fiscal year

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

have been made in accordance with an actuarially determined rate. The actuarially determined rate is 3.96% of covered payroll as of July 1, 2021; however, management elected to contribute 8.0% of covered payroll as of July 1, 2021. The City recognized \$210,550 of employer contributions to the plan which exceeds the actuarially determined amount based on covered payroll of \$2,631,869. Employees' contribution is 11% of covered payroll as of July 1, 2021.

E. Actuarial Assumptions

Date of Last Actuarial Valuation	July 1, 2021
a. Actuarial cost method	Entry age normal
b. Rate of Return on Investments and Discount Rate	7.50%
c. Projected Salary Increase	Varies between 7.5% and 4.5% based on age
d. Post Retirement cost-of-Living Increase	Benefits (attributable to service prior to 1/1/2010) in payment status are adjusted each July 1st based on the percentage change in the CPI. The maximum increase or decrease in any year is 2.75%.
e. Inflation Rate	2.7%
f. Mortality Table	PubG-2010, with projected mortality improvement
g. Percent of married employees	100%
h. Spouse age difference	3 years (female spouses younger)
i. Turnover	Select and ultimate rates Ultimate rates are age-related as shown Additional rates per thousand are Added during the first 5 years: Year 1: 225 Year 2: 140 Year 3: 100 Year 4: 70 Year 5: 40
j. Date of last experience study	September 2012 for fiscal years 2007 thru 2011

- F. Discount Rate** – The discount rate used to value benefits was the long-term expected rate of return on plan investments, 7.50% since the plan's net fiduciary position is projected to be sufficient to make projected benefit payments.

The City has adopted a funding method that is designed to fund all benefits payable to participants over the course of their working careers. Any differences between actual and expected experience are funded over a fixed period to ensure all funds necessary to pay benefits have been contributed to the trust before those benefits are payable. Thus, the sufficiency of pension plan assets was made without a separate projection of cash flows.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

real rates of return by the target asset allocation percentage and by adding expected inflation (3.0%). Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of July 1, 2021 are summarized in the following table:

	Target Allocation	Real Return	Weighted Return
Large cap stocks S&P 500	25%	5.80%	1.45%
Small/mid cap stocks Russell 2500	10%	6.40%	0.64%
Long/short equity MSCI ACWI	10%	5.00%	0.50%
International stocks MSCI EAFE	20%	6.20%	1.24%
Fixed income bonds Barclay's Capital Aggregate	30%	2.30%	0.69%
Real estate NCREIF	5%	4.60%	0.23%
Cash equivalents 3 month Treasury	0%	0.00%	0.00%
TOTAL	100%		
Average Real Return			4.75%
Inflation			2.75%
Long-term expected return			7.50%

- G. Changes in Net Pension Liability (Asset) – The total pension liability was determined based on an actuarial valuation performed as of July 1, 2021 which is also the measurement date. There were no changes in assumptions or changes in benefit terms that affected measurement of the total pension liability. There were also no changes between the measurement date of July 1, 2021 and the City's report ending date of June 30, 2022, that would have had a significant impact on the net pension liability (asset). The following table reports the components of changes in net pension liability (asset):

SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET)			
	Increase (Decrease)		
	Total Pension Liability (a)	Plan Net Position (b)	Net Pension Liability (Asset) (a) - (b)
Balances Beginning of Year	\$ 10,487,705	\$ 10,958,846	\$ (471,141)
Changes for the Year:			
Service cost	389,739	-	389,739
Interest expense	765,602	-	765,602
Difference between expected and actual experience	(241,692)	-	(241,692)
Changes of assumptions	-	-	-
Contributions--City	-	202,987	(202,987)
Contributions--members	-	279,107	(279,107)
Net investment income	-	3,026,350	(3,026,350)
Benefits paid	(569,656)	(569,656)	-
Benefit changes due to plan amendments	-	-	-
Plan administrative expenses	-	(22,416)	22,416
Net Changes	343,993	2,916,372	(2,572,379)
Balances End of Year	\$ 10,831,698	\$ 13,875,218	\$ (3,043,520)

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Sensitivity of the net pension liability (asset) to changes in the discount rate. The following presents the net pension liability (asset) of the City, calculated using the discount rate of 7.50 percent, as well as what the City's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50 percent) or 1-percentage-point higher (8.50 percent) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Net Pension Liability (Asset)	\$ (1,996,495)	\$ (3,043,520)	\$ (3,923,212)

The City reported \$(398,678) in pension expense for the year ended June 30, 2022. At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 18,900	\$ 222,943
Changes of assumptions	44,413	-
Net difference between projected and actual earnings on pension plan investments	-	1,526,736
Changes in proportion and differences between City contributions and proportionate share of contributions	10,592	5,579
City contributions during measurement date	2,625	7,624
City contributions subsequent to the measurement date	210,550	-
Total	<u>\$ 287,080</u>	<u>\$ 1,762,882</u>

Amortization of Pension Deferrals: In the year ending June 30, 2022, \$210,550 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of or an addition to the net pension liability (asset) in the subsequent year. Any other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2023	\$ (409,159)
2024	(416,561)
2025	(418,935)
2026	(441,697)
	<u>\$ (1,686,352)</u>

H. Related Party Investments

As of June 30, 2022, the Systems held no related-party investments of the City or of its related entities.

City of Nichols Hills Other Postemployment Benefits Plan

Plan description – The City's defined benefit OPEB plan provides OPEB to eligible retirees and their dependents. The City Council has the authority to establish and amend benefit provisions. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits provided – The City provides medical and prescription drug benefits to eligible retirees and their dependents. The benefits are provided in accordance with State law, police and firefighter's union contracts and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The retirees and dependents pay 110% of the active employee coverage rates; this results in the retirees and beneficiaries receiving an implicit rate subsidy. Retirees and dependents coverage ceases at age 65 and are no longer eligible for the City's OPEB plan.

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

Employees covered by benefit terms - At June 30, 2022 the following employees were covered by the benefit terms:

Active Employees	73
Inactives or beneficiaries currently receiving benefit payments	<u>5</u>
Total	<u>78</u>

Total OPEB Liability – The City’s total OPEB liability of \$925,946 was measured as of June 30, 2021 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions- The total OPEB liability was determined based on an actuarial valuation prepared as of June 30, 2021, using the following actuarial assumptions:

- Actuarial Cost Method - Entry Age Normal
- Discount Rate – 2.21%, based on June 30, 2021 published Bond Pay Go-20 bond index
- Termination – Civilian employees are based on actual experience of the Oklahoma Municipal Retirement Fund. Rates for police and firefighters are based on rates for these groups in Oklahoma.
- Retirement Age:

*Civilian
Retirement*

<u>Age</u>	<u>Rate</u>
55	7%
56	7%
57	7%
58	7%
59	7%
60	7%
61	7%
62	30%
63	17.5%
64	17.5%
65 - 69	30%
70	100%

<u>Years of Service</u>	<u>Retirement Rate</u>	
	<u>Police</u>	<u>Fire</u>
20	20%	11%
21	6%	6%
22	6%	6%
23	6%	6%
24	10%	11%
25	20%	17%
26	10%	17%
27	10%	17%
28	10%	17%
29	15%	17%
30	100%	24%
31	100%	24%
32	100%	24%
33	100%	24%
34	100%	29%
35	100%	100%

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

- Participation – 25% of currently covered civilian employees are assumed to elect retiree medical coverage and 50% for police and firefighters. Dependents are assumed acceptance rate is 67%
- Healthcare cost trend rates - Plan year dependent rates graded from 4.87% to 5.99%
- Mortality Rates - Pub2010 Gen or Public Safety Mortality Table with cohort mortality projection

Changes in Total OPEB Liability –The following table reports the components of changes in total OPEB liability:

	Total OPEB Liability (a)
Balances Beginning of Year	<u>\$ 925,946</u>
Changes for the Year:	
Service cost	43,278
Interest expense	36,690
Benefits paid	<u>(21,158)</u>
Net Changes	<u>58,810</u>
Balances End of Year	<u><u>\$ 984,756</u></u>

Changes of assumptions reflects a change in discount rate from 3.50 percent to 2.21 percent and a change from the RP-2000 to the Pub-2010 mortality tables.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate–The following presents the total OPEB liability of the employer calculated using the discount rate of 2.21%, as well as what the Plan's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (1.21%) or 1-percentage-point higher (3.21) than the current rate:

	1% Decrease (1.21%)	Current Discount Rate (2.21%)	1% Increase (3.21%)
Employers' total opeb liability	\$ 1,211,332	\$ 984,756	\$ 810,152

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate–The following presents the total OPEB liability of the employer calculated using the healthcare cost trend rate of 5.99% grading to 4.87%, as well as what the Plan's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage point lower (4.99% grading to 3.87%) or 1-percentage-point higher (6.99% grading to 5.87%) than the current rate:

	1% Decrease (4.99% grading to 3.87%)	Healthcare Cost Trend Rates (5.99% grading to 4.87%)	1% Increase (6.99% grading to 5.87%)
Employers' net opeb liability	\$ 815,753	\$ 984,756	\$ 1,198,045

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2022, the City recognized OPEB expense of \$72,911. At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 24,228	\$ 59,364
Changes of assumptions	97,193	51,087
Changes in proportion and differences between City contributions and proportionate share of contributions	7,190	7,190
City contributions during measurement date	178	1,833
Benefit payments subsequent to the measurement date	18,815	-
Total	<u>\$ 147,604</u>	<u>\$ 119,474</u>

The \$18,815 reported as deferred outflows of resources related to OPEB resulting from benefit payments subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended June 30, 2022. Other amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:

2023	\$ (7,057)
2024	(7,057)
2025	(7,057)
2026	(1,738)
2027	6,279
Thereafter	25,945
Total	<u>\$ 9,315</u>

4.B. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, theft of, damage to, and destruction of asset; errors and omissions; injuries to employees; employees health and life; and natural disasters. The City manages these various risks of loss as follows:

<u>Type of Loss</u>	<u>Method Managed</u>	<u>Risk of Loss Retained</u>
a. Torts, errors and omissions, asset loss and natural disasters	Purchased commercial insurance	None
b. Worker's Compensation - Employee injuries	Participates in Oklahoma Municipal Assurance Group (OMAG) risk entity pool. Participant fee includes an actuarially determined amount held by OMAG as the loss reserve fund, to pay claims incurred. Claims are administered by CompSource.	(1) Specific aggregate stop loss coverage is provided by the State Insurance Fund and covers all claims above the loss reserve fund.
c. Health and Life: - Medical	Self-insured with City paying a portion	Claims after \$75,000 per individual

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2022

of premiums. Administered by Assured covered by stop loss insurance.
 Benefits Administrators on the Cigna
 Network

- Life Purchased commercial insurance None

Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

(1) Oklahoma Municipal Assurance Group (OMAG)
Worker's Compensation Plan

The title to all assets acquired by the Plan are vested in the Plan. In the event of termination of the Plan, such property shall belong to the then members of the Plan in equal shares. Each participating city pays for all costs, premiums, or other fees attributable to its respective participation in the Plan, policy or service established under the agreement establishing the Oklahoma Municipal Assurance Group, and is responsible for its obligations under any contract entered into with the Plan.

Reserves for policy and contract claims provide for reported claims on a case basis and a provision for incurred but not reported claims limited to specific retention levels for each member as outlined in the Plan's reinsurance agreement.

The Plan's worker's compensation coverage is reinsured for losses in excess of respective retention levels. The reinsurance agreement covers losses incurred within the effective period of the agreement. Each Plan member's liability for claims losses is limited to their individual retention levels as outlined in the Plan's reinsurance agreement.

4.C. COMMITMENTS AND CONTINGENCIES

Commitments:

Construction Contracts

The City is involved in the following construction contracts at June 30, 2022:

	Payable Fund	Original Contract	Outstanding Balance at June 30, 2022
Waterline Constriction WC-1901	GO Bond Fund	\$561,555	\$110,096
PW Improvements Phase III	GO Bond Fund	\$1,444,444	\$1,444,444
Sanitary Sewer Improvements	GO Bond Fund	\$725,848	\$725,848
Fire Station & City Hall			
Renovation & Addition	General Fund	\$3,070,600	\$812,489
63 rd Street Pedestrian Crossing	General Fund	\$243,679	\$243,679
Love Family Park	Park Fund	\$961,700	\$787,200

Contingencies:

Litigation

The City is a party to various legal proceedings which normally occur in the course of governmental operations. State statutes provide for the levy of an ad valorem tax over a three-year period by the City's "Sinking Fund" for the payment of any court-assessed judgment rendered against the City. This provision is not applicable to the Nichols Hills Municipal Authority.

CITY OF NICHOLS HILLS, OKLAHOMA
 BUDGETARY COMPARISON SCHEDULE (BUDGETARY BASIS) -
 GENERAL FUND
 Required Supplementary Information
 For the year ended June 30, 2022

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive (Negative)
Beginning Budgetary Fund Balance:	\$3,264,255	\$3,055,615	\$4,402,458	\$1,346,843
Resources (Inflows):				
Taxes:				
Sales and use tax	4,884,916	5,761,916	6,267,785	505,869
Cigarette tax	36,804	36,804	42,075	5,271
Franchise tax	313,436	313,436	346,363	32,927
Total Taxes	5,235,156	6,112,156	6,656,223	544,067
Intergovernmental:				
Alcoholic beverage tax	9,992	9,992	10,563	571
Grant revenue	-	1,000,000	1,191,724	191,724
Total Intergovernmental	9,992	1,009,992	1,202,287	192,295
Charges for services:				
Garbage charges	1,007,529	1,007,529	1,065,204	57,675
Ambulance charges	59,223	59,223	61,864	2,641
Total Charges for Services	1,066,752	1,066,752	1,127,068	60,316
Fines and Forfeitures	80,713	80,713	111,111	30,398
Licenses and Permits:				
Building permits	138,131	138,131	122,992	(15,139)
Plumbing permits	23,910	23,910	45,270	21,360
Plumbing licenses	18,303	18,303	25,375	7,072
Animal licenses	690	690	515	(175)
Electrical licenses	9,278	9,278	12,375	3,097
Electrical permits	21,673	21,673	36,730	15,057
General contractor registration	15,580	15,580	22,100	6,520
Miscellaneous	23,841	23,840	27,435	3,595
Total Licenses and Permits	251,406	251,405	292,792	41,387
Investment Income	3,871	3,871	14,752	10,881
Miscellaneous:				
Lease revenue	260,187	260,187	258,219	(1,968)
Other	42,799	42,799	190,842	148,043
Total Miscellaneous	302,986	302,986	449,061	146,075
Other Financing Sources:				
Transfers from other funds	2,194,172	2,194,172	2,194,164	(8)
Total Other Financing Sources	2,194,172	2,194,172	2,194,164	(8)
Total Resources (Inflows)	9,145,048	11,022,047	12,047,458	1,025,411
Amounts available for appropriation	12,409,303	14,077,662	16,449,916	2,372,254

(Continued)

Attachment: NHs 2022 ACFR - FINAL (6211 : 9 Audited Financials - June 30, 2022)

CITY OF NICHOLS HILLS, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE (BUDGETARY BASIS) -
GENERAL FUND
Required Supplementary Information
For the year ended June 30, 2022

(Continued)

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Charges to Appropriations (Outflows):				
GENERAL GOVERNMENT:				
Council	784	784	782	2
Manager/Clerk	652,283	663,752	636,543	27,209
Treasurer	1,307	1,307	1,304	3
Attorney	200,000	260,000	255,031	4,969
Engineer	80,000	210,000	196,768	13,232
Building and Code Division	348,954	362,890	355,817	7,073
Safety/Risk	183,604	214,106	210,807	3,299
General Government	514,466	1,959,466	1,954,111	5,355
Information Systems	440,722	449,575	433,354	16,221
TOTAL GENERAL GOVERNMENT	2,422,120	4,121,880	4,044,517	77,363
PUBLIC SAFETY:				
Court	112,254	120,216	116,635	3,581
Police	2,726,973	2,805,080	2,752,281	52,799
Fire	2,104,046	2,338,719	2,326,153	12,566
TOTAL PUBLIC SAFETY	4,943,273	5,264,015	5,195,069	68,946
HIGHWAYS AND STREETS	344,529	367,414	363,172	4,242
PUBLIC WORKS:				
Sanitation	895,969	924,252	920,838	3,414
Public Works	230,168	242,147	237,603	4,544
TOTAL PUBLIC WORKS	1,126,137	1,166,399	1,158,441	7,958
PARKS AND RECREATION	308,990	310,980	263,497	47,483
Total Charges to Appropriations	9,145,049	11,230,688	11,024,696	205,992
Ending Budgetary Fund Balance	\$ 3,264,254	\$ 2,846,974	\$5,425,220	\$2,578,246

See the accompanying footnotes to the budgetary comparison schedules

Attachment: NHs 2022 ACFR - FINAL (6211 : 9 Audited Financials - June 30, 2022)

**CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

Budget Law

The City has adopted the provisions of the Municipal Budget Act of 1979 (the “Budget Act”). In accordance with the Budget Act, the following process is used to adopt the annual budget:

- a. Prior to June 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1.
- b. Public hearings are conducted to obtain citizen comments. At least one public hearing must be held no later than 15 days prior to July 1.
- c. Subsequent to the public hearings but no later than seven days prior to July 1, the budget is adopted by resolution of the City Council.
- d. By July 1, the adopted budget is filed with the Office of State Auditor and Inspector.

Per State law, the legal level of control at which expenditures may not legally exceed appropriations is the department level within a fund.

All transfers of appropriation between departments and supplemental appropriations require City Council approval. The City Manager may transfer appropriations between object categories within a department without City Council approval. Supplemental appropriations must also be filed with the Office of State Auditor and Inspector.

The funds that have legally adopted budgets are the General fund, Street & alley, E-911, Debt Service and Capital Improvement funds. The GO Bond fund is not budgeted annually; it is budgeted by project.

Budgetary Accounting

The annual operating budgets are prepared and presented on a non-GAAP budgetary basis of accounting. This basis records revenues when available and measurable and expenditures in the month preceding payment approval by the governing body. The exceptions to this basis are the transactions related to the City’s participation in a worker’s compensation insurance pool, which are recorded at net for budgetary purposes, state pension on-behalf payments, and payable accruals.

Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	<u>General Fund</u>
Sources/Inflows of resources	
Actual amounts (budgetary basis) “total resources” from the budgetary comparison schedule	\$12,047,458
Differences – budget to GAAP:	
Transfers from other funds are inflows of budgetary resources but are not revenues for financial reporting purposes.	(2,194,164)
State payments made on-behalf of police and fire pension not considered a budgetary resource	518,627
Revenues not considered a budgetary resource	95,844
Other General fund accounts	<u>93,838</u>
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balance – general fund	<u>\$10,561,603</u>

CITY OF NICHOLS HILLS, OKLAHOMA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2022
(Continued)

Uses/Outflows of resources

Actual amounts (budgetary basis) “total charges to appropriations” from the budgetary comparison schedule	\$11,024,696
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Differences – budget to GAAP:

State payments made on-behalf of police and fire pensions	518,627
Transfers out to funds are outflows flows of budgetary resources but are not expenditures for financial reporting purposes.	(1,853,205)
Expenses not reported as outflows for budgetary purposes	172,887
Other General fund accounts	<u>12,608</u>

Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balance – general fund	<u>9,875,613</u>
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Required Supplementary Information
Oklahoma Police Pension & Retirement System

Schedule of the City of Nichols Hills' Proportionate Share of
Net Pension Liability (Asset)
Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020	2021	2022
City's proportion of the net pension liability (asset)	0.2742%	0.2561%	0.2882%	0.3863%	0.3157%	0.3315%	0.3419%	0.3465%
City's proportionate share of the net pension liability (asset)	\$ (92,320)	\$ 10,442	\$ 441,337	\$ 29,715	\$ (150,364)	\$ (21,166)	\$ 392,619	\$ (1,662,201)
City's covered payroll	\$ 766,046	\$ 723,585	\$ 849,569	\$ 909,354	\$ 965,154	\$ 1,083,262	\$ 1,167,062	\$ 1,197,992
City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	-12.05%	1.44%	51.95%	3.27%	-15.58%	-1.95%	33.64%	-138.75%
Plan fiduciary net position as a percentage of the total pension liability	101.53%	99.82%	93.50%	99.68%	101.89%	100.24%	95.80%	117.07%

Notes to Schedule:

Only eight years are presented because 10-year data is not yet available.

Required Supplementary Information
Oklahoma Police Pension & Retirement System

Schedule of the City of Nichols Hills Contributions
Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020	2021	2022
Statutorially required contribution	\$ 94,066	\$ 110,444	\$ 118,216	\$ 125,470	\$ 140,824	\$ 151,718	\$ 155,739	\$ 164,317
Contributions in relation to the statutorially required contribution	94,066	110,444	118,216	125,470	140,824	\$ 151,718	\$ 155,739	\$ 164,317
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered payroll	\$ 723,585	\$ 849,569	\$ 909,354	\$ 965,154	\$ 1,083,262	\$ 1,167,062	\$ 1,197,992	\$ 1,263,977
Contributions as a percentage of covered payroll	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%

Notes to Schedule:

Only eight years are presented because 10-year data is not yet available.

Required Supplementary Information
Oklahoma Firefighters Pension & Retirement System

Schedule of the City of Nichols Hills' Proportionate Share of
Net Pension Liability
Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020	2021	2022
City's proportion of the net pension liability	0.335567%	0.323544%	0.309250%	0.313273%	0.334900%	0.357550%	0.372875%	0.376938%
City's proportionate share of the net pension liability	\$ 3,450,800	\$ 3,434,125	\$ 3,778,138	\$ 3,940,104	\$ 3,769,779	\$ 3,778,107	\$ 4,593,502	\$ 2,482,388
City's covered payroll	\$ 898,150	\$ 895,843	\$ 864,721	\$ 891,379	\$ 996,057	\$ 1,484,886	\$ 1,200,493	\$ 1,225,371
City's proportionate share of the net pension liability as a percentage of covered payroll	384%	383%	437%	442%	378%	254%	383%	203%
Plan fiduciary net position as a percentage of the total pension liability	68.12%	68.27%	64.87%	66.61%	70.73%	72.85%	69.98%	84.24%

Notes to Schedule:

Only eight years are presented because 10-year data is not yet available.

Required Supplementary Information
Oklahoma Firefighters Pension & Retirement System

Schedule of the City of Nichols Hills' Contributions
Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020	2021	2022
Statutorially required contribution	\$ 125,418	\$ 121,061	\$ 124,793	\$ 139,448	\$ 207,884	\$ 168,069	\$ 171,552	\$ 182,029
Contributions in relation to the statutorially required contribution	125,418	121,061	124,793	139,448	207,884	168,069	171,552	182,029
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered payroll	\$ 895,843	\$ 864,721	\$ 891,379	\$ 996,057	\$ 1,484,886	\$ 1,200,493	\$ 1,225,371	\$ 1,300,207
Contributions as a percentage of covered payroll	14.00%	14.00%	14.00%	14.00%	14.00%	14.00%	14.00%	14.00%

Notes to Schedule:

Only eight years are presented because 10-year data is not yet available

Required Supplementary Information
Oklahoma Municipal Retirement Fund

Schedule of Changes in Net Pension Liability (Asset) and Related Ratios

Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020	2021	2022
Total pension liability								
Service cost	\$ 231,823	\$ 230,997	\$ 337,268	\$ 370,729	\$ 333,708	\$ 356,868	\$ 381,474	\$ 389,739
Interest	661,978	614,609	632,759	650,266	683,585	703,925	737,321	765,602
Changes of benefit terms	(625,513)	-	-	77,664	(4,570)	-	-	-
Change in assumptions	-	-	-	-	-	129,279	-	-
Differences between expected and actual experience	-	(177,555)	(239,662)	169,914	(99,495)	55,014	(67,107)	(241,692)
Benefit payments, including refunds of member contribution	(817,173)	(471,748)	(394,524)	(618,599)	(467,564)	(822,926)	(775,832)	(569,656)
Net change in total pension liability	(548,885)	196,303	335,841	649,974	445,664	422,160	275,856	343,993
Total pension liability - beginning	8,710,792	8,161,907	8,358,210	8,694,051	9,344,025	9,789,689	10,211,849	10,487,705
Total pension liability - ending (a)	\$ 8,161,907	\$ 8,358,210	\$ 8,694,051	\$ 9,344,025	\$ 9,789,689	\$ 10,211,849	\$ 10,487,705	\$ 10,831,698
Plan fiduciary net position								
Contributions - employer	\$ 358,053	\$ 1,443,800	\$ 160,198	\$ 161,647	\$ 168,663	\$ 183,116	\$ 195,261	\$ 202,987
Contributions - member	196,536	192,467	220,118	222,265	231,911	251,786	268,485	279,107
Net investment income	1,102,303	205,006	80,015	1,107,845	730,032	706,560	450,186	3,026,350
Benefit payments, including refunds of member contribution	(817,173)	(471,748)	(394,524)	(618,599)	(467,564)	(822,926)	(775,832)	(569,656)
Administrative expense	(16,324)	(15,962)	(17,813)	(19,450)	(20,495)	(21,358)	(22,217)	(22,416)
Net change in plan fiduciary net position	823,395	1,353,563	47,994	853,708	642,547	297,178	115,883	2,916,372
Plan fiduciary net position - beginning	6,824,578	7,647,973	9,001,536	9,049,530	9,903,238	10,545,785	10,842,963	10,958,846
Plan fiduciary net position - ending (b)	\$ 7,647,973	\$ 9,001,536	\$ 9,049,530	\$ 9,903,238	\$ 10,545,785	\$ 10,842,963	\$ 10,958,846	\$ 13,875,218
Net pension liability (asset)- ending (a) - (b)	\$ 513,934	\$ (643,326)	\$ (355,479)	\$ (559,213)	\$ (756,096)	\$ (631,114)	\$ (471,141)	\$ (3,043,520)
Plan fiduciary net position as a percentage of the total pension liability	93.70%	107.70%	104.09%	105.98%	107.72%	106.18%	104.49%	128.10%
Covered payroll	\$ 1,766,759	\$ 1,718,775	\$ 2,001,006	\$ 2,020,584	\$ 2,108,285	\$ 2,288,950	\$ 2,441,125	\$ 2,631,866
Net pension liability (asset) as a percentage of covered payroll	29.09%	-37.43%	-17.77%	-27.68%	-35.86%	-27.57%	-19.30%	-115.64%

Notes to Schedule:

Only eight years are presented because 10-year data is not yet available

Required Supplementary Information
Oklahoma Municipal Retirement Fund

Schedule of Employer Contributions

Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020	2021	2022
Actuarially determined contribution	\$ 242,519	\$ 282,350	\$ 95,978	\$ 102,673	\$ 90,414	\$ 96,424	\$ 169,240	\$ 175,545
Contributions in relation to the actuarially determined contribution	1,443,790	160,198	161,647	168,662	183,116	195,290	202,987	210,550
Contribution deficiency (excess)	<u>\$ (1,201,271)</u>	<u>\$ 122,152</u>	<u>\$ (65,669)</u>	<u>\$ (65,989)</u>	<u>\$ (92,702)</u>	<u>\$ (98,866)</u>	<u>\$ (33,747)</u>	<u>\$ (35,005)</u>
Covered payroll	\$ 1,718,775	\$ 2,001,006	\$ 2,020,584	\$ 2,108,285	\$ 2,288,950	\$ 2,441,125	\$ 2,537,335	\$ 2,631,866
Contributions as a percentage of covered payroll	84.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%

Notes to Schedule:

- Only eight years are presented because 10-year data is not yet available.
- Latest Valuation Date: July 1, 2021
- Actuarially determined contribution rate is calculated as of July 1, 2021 for fiscal year 2022
July 2021 through June 2022 the City elected to make contributions at a rate of 8.0%.
- Methods and assumptions used to determine contribution rates:
 - Actuarial cost method - Entry age normal
 - Amortization method - Level percent of payroll, closed
 - Remaining amortization period - 30 years
 - Asset valuation method - Actuarial:
 - Smoothing period - 5 years
 - Recognition method - Non-asymptotic
 - Corridor - 70% - 130%
 - Salary increases - 4.50% to 7.50% (varies by attained age)
 - Investment rate of return - 7.50%

Required Supplementary Information

Schedule of Changes in Total OPEB Liability and Related Ratios

Last 10 Fiscal Years

	2018	2019	2020	2021	2022
Total OPEB liability					
Service cost	\$ 56,125	\$ 56,125	\$ 45,553	\$ 43,278	\$ 43,278
Interest	20,799	30,479	30,759	26,646	36,690
Change in assumptions	(65,133)	(38,619)	(8,424)	127,285	-
Differences between expected and actual experience	-	-	(75,875)	31,728	-
Benefit payments, including refunds of member contributions	(18,626)	(19,617)	(53,422)	(21,022)	(21,158)
Net change in total OPEB liability	(6,835)	28,368	(61,409)	207,915	58,810
Total OPEB liability - beginning	757,907	751,072	779,440	718,031	925,946
Total OPEB liability - ending	\$ 751,072	\$ 779,440	\$ 718,031	\$ 925,946	\$ 984,756
Covered-employee payroll	\$ 3,860,000	\$ 3,958,168	\$ 4,481,000	\$ 4,781,000	\$ 4,781,000
Net OPEB liability as a percentage of covered-employee payroll	19.46%	19.69%	16.02%	19.37%	20.60%

Notes to Schedule:

Only five years are presented because 10-year data is not yet available.

The change in assumption is a result of a decrease in the discount rate from 3.50% to 2.21%.

No assets accumulated in a trust that meets the criteria to pay related benefits for the OPEB plan.

City of Nichols Hills
Combining Balance Sheet Accounts
General Fund Accounts
June 30, 2022

	General Fund	Designated Accounts Account	Designated Funds Public Works Account	Drainage Impact Fees	Impound Fee Police Account	Water Impact Fees Account	Sewer Impact Fee Account	Total General Fund
ASSETS								
Cash and cash equivalents	\$ 1,894,383	\$ 76,105	\$ 2,292	\$ 140,461	\$ 28,180	\$ 126,050	\$ 83,128	\$ 2,350,599
Restricted cash and cash equivalents	9,240	-	-	-	-	-	-	9,240
Investments	3,023,473	-	-	-	-	-	-	3,023,473
Deposits with insurance pool	32,285	-	-	-	-	-	-	32,285
Receivables:								
Accrued interest receivable	3,069	-	-	-	-	-	-	3,069
Due from other funds	85,237	-	-	-	-	-	-	85,237
Due from other governments	1,161,969	-	-	-	-	-	-	1,161,969
Franchise tax receivable	49,754	-	-	-	-	-	-	49,754
Court fines receivable, net	179,482	-	-	-	-	-	-	179,482
Leases	301,328	-	-	-	-	-	-	301,328
Other	4,015	-	-	6,932	-	-	-	10,947
Total assets	<u>\$ 6,744,235</u>	<u>\$ 76,105</u>	<u>2,292</u>	<u>147,393</u>	<u>28,180</u>	<u>126,050</u>	<u>83,128</u>	<u>\$ 7,207,383</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES								
Liabilities:								
Accounts payable	\$ 446,539	\$ 73	323	-	-	-	-	\$ 446,935
Due to other governments	924	-	-	-	-	-	-	924
Deposit liabilities	9,240	-	-	-	-	-	-	9,240
Retainage payable	126,751	-	-	-	-	-	-	126,751
Total liabilities	<u>583,454</u>	<u>73</u>	<u>323</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>583,850</u>
Deferred inflows of resources:								
Leases	301,328	-	-	-	-	-	-	301,328
Unavailable revenue	511,276	-	-	-	-	-	-	511,276
Total deferred inflows	<u>812,604</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>812,604</u>
Fund balances:								
Restricted for:								
Donations	-	76,032	1,969	-	-	-	-	78,001
Insurance premiums	32,285	-	-	-	-	-	-	32,285
Committed for:								
Capital projects	-	-	-	147,393	28,180	126,050	83,128	384,751
Assigned for:								
Economic development	500,000	-	-	-	-	-	-	500,000
Capital projects	811,712	-	-	-	-	-	-	811,712
Unassigned	4,004,180	-	-	-	-	-	-	4,004,180
Total fund balances	<u>5,348,177</u>	<u>76,032</u>	<u>1,969</u>	<u>147,393</u>	<u>28,180</u>	<u>126,050</u>	<u>83,128</u>	<u>5,810,929</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 6,744,235</u>	<u>\$ 76,105</u>	<u>\$ 2,292</u>	<u>\$ 147,393</u>	<u>\$ 28,180</u>	<u>\$ 126,050</u>	<u>\$ 83,128</u>	<u>\$ 7,207,383</u>

City of Nichols Hills
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
General Fund Accounts
For the Year Ended June 30, 2022

	General Fund	Designated Accounts Account	Designated Funds Public Works Account	Drainage Impact Fees	Impound Fee Police Account	Water Impact Fees Account	Sewer Impact Fee Account	Total General Fund
REVENUES								
Taxes	\$ 6,745,063	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,745,063
Fees and fines	113,986	-	-	-	4,600	-	-	118,586
Licenses and permits	292,792	-	-	-	-	-	-	292,792
Intergovernmental	1,720,839	-	-	-	-	-	-	1,720,839
Charges for services	1,126,706	5,605	-	65,426	-	9,190	5,526	1,212,453
Investment earnings	18,764	271	7	439	96	441	287	20,305
Miscellaneous	449,615	1,750	200	-	-	-	-	451,565
Total revenues	<u>10,467,765</u>	<u>7,626</u>	<u>207</u>	<u>65,865</u>	<u>4,696</u>	<u>9,631</u>	<u>5,813</u>	<u>10,561,603</u>
EXPENDITURES								
Current:								
General government	2,511,472	1,108	447	-	-	-	-	2,513,027
Public safety	5,438,456	1,311	-	-	-	-	-	5,439,767
Highways and roads	311,173	-	-	-	-	-	-	311,173
Public works	1,067,732	-	-	-	-	-	-	1,067,732
Culture and recreation	231,764	-	-	-	-	-	-	231,764
Capital Outlay	302,408	642	-	9,100	-	-	-	312,150
Total Expenditures	<u>9,863,005</u>	<u>3,061</u>	<u>447</u>	<u>9,100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,875,613</u>
Excess (deficiency) of revenues over expenditures	<u>604,760</u>	<u>4,565</u>	<u>(240)</u>	<u>56,765</u>	<u>4,696</u>	<u>9,631</u>	<u>5,813</u>	<u>685,990</u>
OTHER FINANCING SOURCES (USES)								
Transfers in	2,194,164	-	-	-	-	-	-	2,194,164
Transfers out	(1,853,205)	-	-	-	-	-	-	(1,853,205)
Total other financing sources and uses	<u>340,959</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>340,959</u>
FUND BALANCE								
Net change in fund balances	945,719	4,565	(240)	56,765	4,696	9,631	5,813	1,026,949
Fund balances - beginning	4,402,458	71,467	2,209	90,628	23,484	116,419	77,315	4,783,980
Fund balances - ending	<u>\$ 5,348,177</u>	<u>\$ 76,032</u>	<u>\$ 1,969</u>	<u>\$ 147,393</u>	<u>\$ 28,180</u>	<u>\$ 126,050</u>	<u>\$ 83,128</u>	<u>\$ 5,810,929</u>

**City of Nichols Hills
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2022**

	Street and Alley Fund	E-911 Fund	Total Nonmajor Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 196,746	\$ 59,101	\$ 255,847
Due from other governments	1,735	-	1,735
Other receivables	-	729	729
Total assets	<u>\$ 198,481</u>	<u>\$ 59,830</u>	<u>\$ 258,311</u>
 FUND BALANCES			
Fund balances:			
Restricted for:			
Streets	191,315	-	191,315
Public safety	-	59,138	59,138
Assigned for:			
Streets	7,166	-	7,166
E-911	-	692	692
Total fund balances	<u>198,481</u>	<u>59,830</u>	<u>258,311</u>
Total liabilities and fund balances	<u>\$ 198,481</u>	<u>\$ 59,830</u>	<u>\$ 258,311</u>

City of Nichols Hills
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	Street and Alley Fund	E-911 Fund	Total Nonmajor Governmental Funds
REVENUES			
Taxes	\$ -	\$ 8,729	\$ 8,729
Intergovernmental	35,255	-	35,255
Investment earnings	696	204	900
Total revenues	<u>35,951</u>	<u>8,933</u>	<u>44,884</u>
EXPENDITURES			
Current:			
Public safety	-	1,034	1,034
Highways and roads	<u>37,750</u>	<u>-</u>	<u>37,750</u>
Total Expenditures	<u>37,750</u>	<u>1,034</u>	<u>38,784</u>
Excess (deficiency) of revenues over expenditures	<u>(1,799)</u>	<u>7,899</u>	<u>6,100</u>
Net change in fund balances	(1,799)	7,899	6,100
Fund balances - beginning	200,280	51,931	252,211
Fund balances - ending	<u>\$ 198,481</u>	<u>\$ 59,830</u>	<u>\$ 258,311</u>

Attachment: NHs 2022 ACFR - FINAL (6211 : 9 Audited Financials - June 30, 2022)

CITY OF NICHOLS HILLS, OKLAHOMA
 BUDGETARY COMPARISON SCHEDULE
 NONMAJOR GOVERNMENTAL FUNDS
 For the fiscal year ended June 30, 2022

	SPECIAL REVENUE - STREET & ALLEY FUND				SPECIAL REVENUE - E-911 FUND			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final			Original	Final		
Revenues:								
Taxes	-	-	-	-	\$ 8,000	\$ 8,000	\$ 8,712	\$ 712
Intergovernmental	\$ 31,647	\$ 31,647	\$ 37,671	\$ 6,024	-	-	-	-
Investment income	269	269	696	427	10	10	204	194
Total Revenues	<u>31,916</u>	<u>31,916</u>	<u>38,367</u>	<u>6,451</u>	<u>8,010</u>	<u>8,010</u>	<u>8,916</u>	<u>906</u>
Expenditures:								
Current:								
Public safety	-	-	-	-	57,755	57,755	1,034	56,721
Highways and streets	229,616	229,616	37,750	191,866	-	-	-	-
Total Expenditures	<u>229,616</u>	<u>229,616</u>	<u>37,750</u>	<u>191,866</u>	<u>57,755</u>	<u>57,755</u>	<u>1,034</u>	<u>56,721</u>
Excess (deficiency) of revenues over expenditures	<u>(197,700)</u>	<u>(197,700)</u>	<u>617</u>	<u>198,317</u>	<u>(49,745)</u>	<u>(49,745)</u>	<u>7,882</u>	<u>57,627</u>
Net change in fund balances	(197,700)	(197,700)	617	198,317	(49,745)	(49,745)	7,882	57,627
Fund Balance - beginning of year	197,700	197,700	200,280	2,580	49,745	49,745	51,931	2,186
Fund Balance - end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,897</u>	<u>\$ 200,897</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 59,813</u>	<u>\$ 59,813</u>

CITY OF NICHOLS HILLS, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE
MAJOR GOVERNMENTAL FUNDS
For the fiscal year ended June 30, 2022

	DEBT SERVICE				CAPITAL PROJECT - CAPITAL IMPROVEMENT			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final			Original	Final		
Beginning Budgetary Fund Balance	-	537,150	\$ 1,982,071	\$ 1,444,921	\$ 1,249,897	\$ 1,249,897	\$ 1,252,141	\$ 2,244
Resources (Inflows):								
Taxes	\$ 4,799,040	\$ 4,799,040	4,378,529	(420,511)	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Investment income	8,000	18,000	19,931	1,931	-	-	2,750	2,750
Miscellaneous income	-	-	-	-	-	-	55,880	55,880
Transfer in	-	-	-	-	553,205	1,249,897	1,853,205	603,308
Amounts available for appropriation	4,807,040	5,354,190	6,380,531	1,026,341	1,803,102	2,499,794	3,163,976	664,182
Charges to appropriations (outflows):								
General government	1,000	1,000	475	525	-	-	-	-
Capital outlay	-	-	-	-	1,803,102	1,803,102	351,677	1,451,425
Debt service	4,806,040	5,353,190	5,352,213	977	-	-	-	-
Total Charges to Appropriations	4,807,040	5,354,190	5,352,688	1,502	1,803,102	1,803,102	351,677	1,451,425
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 1,027,843	\$ 1,027,843	\$ -	\$ 696,692	\$ 2,812,299	\$ 2,115,607

CITY OF NICHOLS HILLS, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE
MAJOR GOVERNMENTAL FUNDS
For the fiscal year ended June 30, 2022

(Continued)

CAPITAL PROJECT - PARK FUND

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance	-	-	-	-
Resources (Inflows):				
Taxes	-	-	-	-
Intergovernmental	-	-	-	-
Investment income	-	-	\$ 2,431	\$ 2,431
Miscellaneous income	-	\$ 1,500,000	1,500,000	-
Transfer in	-	-	-	-
Amounts available for appropriation	-	1,500,000	1,502,431	2,431
Charges to appropriations (outflows):				
General government	-	-	-	-
Capital outlay	-	1,150,000	455,186	694,814
Debt service	-	-	-	-
Total Charges to Appropriations	-	1,150,000	455,186	694,814
Ending Budgetary Fund Balance	\$ -	\$ 350,000	\$ 1,047,245	\$ 697,245

City of Nichols Hills
Combining Schedule of Net Position
Enterprise Fund Accounts
June 30, 2022

	Nichols Hills Municipal Authority	Nichols Hills Municipal Authority CIF Account	Total
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 743,843	\$ 996,075	\$ 1,739,918
Investments	1,108,326	949,167	2,057,493
Accounts receivable, net	745,436	-	745,436
Accrued interest receivable	1,429	1,840	3,269
Total current assets	<u>2,599,034</u>	<u>1,947,082</u>	<u>4,546,116</u>
Non-current assets:			
Restricted cash and cash equivalents	27,774	-	27,774
Net pension asset	635,211	-	635,211
Capital Assets:			
Non-depreciable assets	972,407	-	972,407
Other capital assets, net of depreciation	16,683,989	-	16,683,989
Total non-current assets	<u>18,319,381</u>	<u>-</u>	<u>18,319,381</u>
Total assets	<u>20,918,415</u>	<u>1,947,082</u>	<u>22,865,497</u>
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred amounts related to OPEB	16,492		16,492
Deferred amounts related to pensions	62,752	-	62,752
Total deferred outflows of resources	<u>79,244</u>	<u>-</u>	<u>79,244</u>
LIABILITIES			
Current liabilities:			
Accounts payable	155,191	-	155,191
Due to other funds	85,237	-	85,237
Compensated absences, current portion	4,267	-	4,267
Notes payable, current portion	867	-	867
Total current liabilities	<u>245,562</u>	<u>-</u>	<u>245,562</u>
Non-current liabilities:			
Compensated absences	38,405	-	38,405
Meter deposit liability	27,774	-	27,774
Note payable	15,303	-	15,303
Total OPEB liability	97,369	-	97,369
Total non-current liabilities	<u>178,851</u>	<u>-</u>	<u>178,851</u>
Total liabilities	<u>424,413</u>	<u>-</u>	<u>424,413</u>
DEFERRED INFLOWS OF RESOURCES:			
Deferred amounts related to OPEB	15,859	-	15,859
Deferred amounts related to pensions	372,798	-	372,798
Total deferred inflows of resources	<u>388,657</u>	<u>-</u>	<u>388,657</u>
NET POSITION			
Net investment in capital assets	17,640,226	-	17,640,226
Unrestricted	2,544,363	1,947,082	4,491,445
Total net position	<u>\$ 20,184,589</u>	<u>\$ 1,947,082</u>	<u>\$ 22,131,671</u>

City of Nichols Hills
Combining Schedule of Revenues, Expenses and Changes in Fund Net Position
Enterprise Fund Accounts
For the Year Ended June 30, 2022

	Nichols Hills Municipal Authority	Nichols Hills Municipal Authority CIF Account	Total
REVENUES			
Charges for Service:			
Water charges	\$ 3,355,336	\$ -	\$ 3,355,336
Wastewater charges	1,436,660	-	1,436,660
Water taps	19,334	-	19,334
Penalties	16,000	-	16,000
Miscellaneous revenue	4,477	8,065	12,542
Total operating revenues	<u>4,831,807</u>	<u>8,065</u>	<u>4,839,872</u>
OPERATING EXPENSES			
Administrative	839,886	-	839,886
Water and wastewater operations	1,055,612	-	1,055,612
Depreciation expense	1,825,562	-	1,825,562
Total operating expenses	<u>3,721,060</u>	<u>-</u>	<u>3,721,060</u>
Operating income	<u>1,110,747</u>	<u>8,065</u>	<u>1,118,812</u>
NON-OPERATING REVENUES (EXPENSES)			
Interest and investment revenue	5,705	5,393	11,098
Interest expense	(664)	-	(664)
Total non-operating revenues (expense)	<u>5,041</u>	<u>5,393</u>	<u>10,434</u>
Income before contributions and transfers	<u>1,115,788</u>	<u>13,458</u>	<u>1,129,246</u>
Capital contributions	1,391,062	-	1,391,062
Transfers in	104,707	521,836	626,543
Transfers out	(2,716,000)	(104,707)	(2,820,707)
Change in net position	<u>(104,443)</u>	<u>430,587</u>	<u>326,144</u>
Total net position- beginning	<u>20,289,032</u>	<u>1,516,495</u>	<u>21,805,527</u>
Total net position - ending	<u>\$ 20,184,589</u>	<u>\$ 1,947,082</u>	<u>\$ 22,131,671</u>

CITY OF NICHOLS HILLS, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
As of and for the fiscal year ended June 30, 2022

Federal/State Grantor/Pass through agency Grantor/Program	Federal AL Number	Pass Thru Grant #	Award Amount	Contract Expenditures
Federal Awards:				
<u>U.S. DEPARTMENT OF HOMELAND SECURITY:</u>				
Oklahoma Department of Emergency Management:				
Ice Storm - Debris Removal	97.036	PA-06-OK-4575-PW-00069	\$ 823,938	\$ 823,938
Ice Storm - Management Costs	97.036	PA FEMA DR 4575 PW 145	9,069	9,069
Emergency Protective Measures - COVID	97.036	COVID DR-4530 PW 26	19,251	14,202
Total AL 97.036			<u>\$ 852,258</u>	<u>\$ 847,209</u>
<u>U.S. DEPARTMENT OF TREASURY</u>				
American Rescue Plan Act - CSLFRF	21.027		<u>\$ 691,074</u>	<u>\$ 691,074</u>
<u>U.S. DEPARTMENT OF JUSTICE:</u>				
Oklahoma District Attorneys Council:				
2019 Edward Byrne Memorial Justice Assistance	16.738		<u>\$ 619</u>	<u>\$ 619</u>
TOTAL FEDERAL AWARDS			<u><u>\$ 1,543,951</u></u>	<u><u>\$ 1,538,902</u></u>

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the City of Nichols Hills, Oklahoma (the "City") under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3. Indirect Cost Rate

The City has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

STATISTICAL SECTION

FINANCIAL TRENDS

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

CITY OF NICHOLS HILLS, OKLAHOMA
NET ASSETS/NET POSITION BY COMPONENT
Last Ten Fiscal Years
TABLE 1

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Governmental activities										
Net investment in capital assets	\$ 2,425,122	\$ 2,883,731	\$ 3,138,855	\$ 2,039,744	\$ 3,955,351	\$ 4,805,952	\$ 5,976,388	\$ 6,116,023	\$ 5,754,593	\$ 7,816,642
Restricted	1,360,343	1,038,504	953,407	1,146,121	1,355,422	1,158,521	1,506,372	1,973,241	2,314,947	2,433,174
Unrestricted	1,543,022	1,429,996	(2,225,118)	(1,880,281)	(1,264,576)	(464,112)	1,149,920	1,174,651	1,724,579	5,839,411
Total governmental activities net position	<u>\$ 5,328,487</u>	<u>\$ 5,352,231</u>	<u>\$ 1,867,144</u>	<u>\$ 1,305,584</u>	<u>\$ 4,046,197</u>	<u>\$ 5,500,361</u>	<u>\$ 8,632,680</u>	<u>\$ 9,263,915</u>	<u>\$ 9,794,119</u>	<u>\$ 16,089,227</u>
Business-type activities										
Net investment in capital assets	\$ 18,118,659	\$ 18,058,754	\$ 18,961,631	\$ 21,577,476	\$ 20,377,268	\$ 19,222,957	\$ 18,687,637	\$ 18,793,595	\$ 17,975,559	\$ 17,640,226
Unrestricted	1,670,285	2,559,212	1,875,438	2,323,000	2,723,150	3,503,366	3,337,077	3,790,742	3,822,019	4,496,669
Total business-type activities net position	<u>\$ 19,788,944</u>	<u>\$ 20,617,966</u>	<u>\$ 20,837,069</u>	<u>\$ 23,900,476</u>	<u>\$ 23,100,418</u>	<u>\$ 22,726,323</u>	<u>\$ 22,024,714</u>	<u>\$ 22,584,337</u>	<u>\$ 21,797,578</u>	<u>\$ 22,136,895</u>
Primary government										
Net investment in capital assets	\$ 20,543,781	\$ 20,942,485	\$ 22,100,486	\$ 23,617,220	\$ 24,332,619	\$ 24,028,909	\$ 24,664,025	\$ 24,909,618	\$ 23,730,152	\$ 25,456,868
Restricted	1,360,343	1,038,504	953,407	1,146,121	1,355,422	1,158,521	1,506,372	1,973,241	2,314,947	2,433,174
Unrestricted	3,213,307	3,989,208	(349,680)	442,719	1,458,574	3,039,254	4,486,997	4,965,393	5,546,598	10,336,080
Total primary government net position	<u>\$ 25,117,431</u>	<u>\$ 25,970,197</u>	<u>\$ 22,704,213</u>	<u>\$ 25,206,060</u>	<u>\$ 27,146,615</u>	<u>\$ 28,226,684</u>	<u>\$ 30,657,394</u>	<u>\$ 31,848,252</u>	<u>\$ 31,591,697</u>	<u>\$ 38,226,122</u>

CITY OF NICHOLS HILLS, OKLAHOMA
CHANGES IN NET ASSETS/POSITION
Last Ten Fiscal Years
TABLE 2

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Expenses										
Government activities:										
General government	\$ 2,103,433	\$ 1,670,579	\$ 1,299,408	\$ 2,290,054	\$ 2,307,051	\$ 2,495,458	\$ 2,429,658	\$ 2,609,785	\$ 2,833,696	\$ 2,841,304
Public safety	3,761,553	3,879,299	3,500,180	3,519,911	3,685,815	3,997,551	3,901,353	5,309,204	6,511,943	5,157,852
Highways and streets	592,671	1,262,972	749,946	762,751	1,022,354	1,170,398	1,249,721	1,281,820	2,403,820	1,528,390
Culture and recreation	157,684	170,469	191,791	193,210	219,959	233,077	372,777	430,254	440,212	431,599
Public works	1,107,820	1,149,352	1,044,334	1,066,659	1,200,553	1,205,996	1,242,046	1,489,116	1,754,432	1,415,611
Interest on long-term debt	692,362	492,500	870,590	572,961	703,856	675,392	677,014	747,782	978,791	808,576
Total governmental activities expenses	<u>8,415,523</u>	<u>8,625,171</u>	<u>7,656,249</u>	<u>8,405,546</u>	<u>9,139,588</u>	<u>9,777,872</u>	<u>9,872,569</u>	<u>11,867,961</u>	<u>14,922,894</u>	<u>12,183,332</u>
Business-type activities:										
Water	2,534,168	1,997,610	1,911,554	2,149,829	2,600,051	2,858,698	2,449,800	2,652,736	2,697,650	2,674,392
Wastewater	371,186	748,831	697,992	728,531	912,251	933,709	1,017,587	1,092,270	1,175,985	1,150,459
Total business-type activities expenses	<u>2,905,354</u>	<u>2,746,441</u>	<u>2,609,546</u>	<u>2,878,360</u>	<u>3,512,302</u>	<u>3,792,407</u>	<u>3,467,387</u>	<u>3,745,006</u>	<u>3,873,635</u>	<u>3,824,851</u>
Total primary government expenses	<u>\$ 11,320,877</u>	<u>\$ 11,371,612</u>	<u>\$ 10,265,795</u>	<u>\$ 11,283,906</u>	<u>\$ 12,651,890</u>	<u>\$ 13,570,279</u>	<u>\$ 13,339,956</u>	<u>\$ 15,612,967</u>	<u>\$ 18,796,529</u>	<u>\$ 16,008,183</u>
Program Revenues										
Government activities:										
Charges for services:										
General government	\$ 215,828	\$ 148,175	\$ 178,871	\$ 221,295	\$ 207,935	\$ 267,579	\$ 309,905	\$ 233,677	\$ 454,766	\$ 459,933
Public safety	209,502	208,191	193,841	255,862	183,863	234,786	231,816	279,761	770,619	761,971
Highways and streets	-	-	-	-	-	-	-	28,822	109,408	105,295
Culture and recreation	-	-	-	-	-	-	-	-	9,876	-
Public works	579,539	815,799	968,256	1,020,566	963,933	1,064,447	1,080,155	1,076,833	1,244,789	1,209,285
Operating grants and contributions	398,871	402,891	386,862	423,000	422,726	439,752	561,336	532,520	868,406	3,446,709
Capital grants and contributions	-	138,244	-	-	-	-	50,763	1,132	-	619
Total governmental activities program revenues	<u>1,403,740</u>	<u>1,713,300</u>	<u>1,727,830</u>	<u>1,920,723</u>	<u>1,778,457</u>	<u>2,006,564</u>	<u>2,233,975</u>	<u>2,152,745</u>	<u>3,457,864</u>	<u>5,983,812</u>

(Continued)

TABLE 2
(Continued)

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Business-type activities:										
Charges for services:										
Water	2,404,897	2,687,004	2,638,072	3,149,780	3,346,087	3,151,382	2,331,283	3,014,644	2,999,391	3,497,011
Wastewater	929,784	951,695	949,117	1,067,393	1,168,721	1,159,789	968,358	1,289,022	1,345,129	1,436,660
Total business-type activities program revenues	3,334,681	3,638,699	3,587,189	4,217,173	4,514,808	4,311,171	3,299,641	4,303,666	4,344,520	4,933,671
Total primary government program revenues	\$ 4,738,421	\$ 5,351,999	\$ 5,315,019	\$ 6,137,896	\$ 6,293,265	\$ 6,317,735	\$ 5,533,616	\$ 6,456,411	\$ 7,802,384	\$ 10,917,483
Net (Expense)/Revenue										
Government activities	\$ (7,011,783)	\$ (6,911,871)	\$ (5,928,419)	\$ (6,484,823)	\$ (7,361,131)	\$ (7,771,308)	\$ (7,638,594)	\$ (9,715,216)	\$ (11,465,030)	\$ (6,199,520)
Business-type activities	429,327	892,258	977,643	1,338,813	1,002,506	518,764	(167,746)	558,660	470,885	1,108,820
Total primary government net expense	\$ (6,582,456)	\$ (6,019,613)	\$ (4,950,776)	\$ (5,146,010)	\$ (6,358,625)	\$ (7,252,544)	\$ (7,806,340)	\$ (9,156,556)	\$ (10,994,145)	\$ (5,090,700)
General Revenues and Other Changes in Net Assets/Net Position										
Government activities:										
Taxes:										
Sales and use taxes	\$ 2,780,618	\$ 2,560,439	\$ 2,756,819	\$ 2,783,220	\$ 3,453,468	\$ 3,928,736	\$ 4,576,632	\$ 4,760,407	\$ 5,177,903	\$ 6,396,736
Property taxes	3,033,854	2,883,034	3,324,947	3,840,425	4,125,099	3,990,370	4,532,711	4,478,676	4,771,624	4,338,496
Franchise and public service taxes	412,394	544,309	399,654	339,874	337,882	358,832	324,662	326,031	313,615	348,327
Other taxes	1,710	1,254	1,318	1,351	1,064	12,138	7,462	9,145	8,610	8,729
Unrestricted grants and contributions	82,808	109,746	7,377	6,012	6,204	6,276	8,667	9,783	11,020	10,488
Investment earnings	42,872	34,497	43,279	73,674	99,168	146,992	341,878	291,816	66,747	110,785
Miscellaneous	525,752	718,434	226,812	247,580	269,429	325,679	343,465	363,691	358,279	487,925
Transfers	629,941	83,906	405,456	(1,698,873)	1,809,431	844,621	635,436	106,902	1,287,436	793,142
Total governmental activities	7,509,949	6,935,619	7,165,662	5,593,263	10,101,745	9,613,644	10,770,913	10,346,451	11,995,234	12,494,628
Business-type activities:										
Investment earnings	6,805	5,592	9,734	3,077	4,205	11,031	56,416	46,437	5,221	11,098
Miscellaneous	20,926	15,079	5,249	22,644	2,662	11,759	45,157	61,428	24,571	12,542
Transfers	(629,941)	(83,906)	(405,456)	1,698,873	(1,809,431)	(844,621)	(635,436)	(106,902)	(1,287,436)	(793,142)
Total business-type activities	(602,210)	(63,235)	(390,473)	1,724,594	(1,802,564)	(821,831)	(533,863)	963	(1,257,644)	(769,502)
Total primary government	\$ 6,907,739	\$ 6,872,384	\$ 6,775,189	\$ 7,317,857	\$ 8,299,181	\$ 8,791,813	\$ 10,237,050	\$ 10,347,414	\$ 10,737,590	\$ 11,725,126
Change in Net Assets/Net Position										
Government activities	\$ 498,166	\$ 23,748	\$ 1,237,243	\$ (891,560)	\$ 2,740,614	\$ 1,842,336	\$ 3,132,319	\$ 631,235	\$ 530,204	\$ 6,295,108
Business-type activities	(172,883)	829,023	587,170	3,063,407	(800,058)	(303,067)	(701,609)	559,623	(786,759)	339,318
Total primary government	\$ 325,283	\$ 852,771	\$ 1,824,413	\$ 2,171,847	\$ 1,940,556	\$ 1,539,269	\$ 2,430,710	\$ 1,190,858	\$ (256,555)	\$ 6,634,426

CITY OF NICHOLS HILLS, OKLAHOMA
FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
TABLE 3

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
General Fund										
Nonspendable	\$ -	\$ 59,409	\$ 60,478	\$ 69,195	\$ 73,483	\$ 78,672	\$ 81,090	\$ 14,255	\$ -	\$ -
Restricted	14,667	13,233	14,579	14,547	39,734	36,527	35,658	67,932	87,623	110,286
Committed	-	-	-	-	-	-	-	225,307	307,846	384,751
Assigned	1,123,633	1,134,066	628,694	627,754	500,000	629,118	662,818	500,000	500,000	1,311,712
Unassigned	<u>2,744,790</u>	<u>1,209,735</u>	<u>2,114,891</u>	<u>1,173,458</u>	<u>1,702,443</u>	<u>1,885,054</u>	<u>2,478,456</u>	<u>2,982,308</u>	<u>3,888,511</u>	<u>4,004,180</u>
Total general fund	<u>\$ 3,883,090</u>	<u>\$ 2,416,443</u>	<u>\$ 2,818,642</u>	<u>\$ 1,884,954</u>	<u>\$ 2,315,660</u>	<u>\$ 2,629,371</u>	<u>\$ 3,258,022</u>	<u>\$ 3,789,802</u>	<u>\$ 4,783,980</u>	<u>\$ 5,810,929</u>
All Other Governmental Funds										
Restricted	\$ 11,078,552	\$ 11,012,902	\$ 11,658,454	\$ 9,514,201	\$ 7,438,743	\$ 7,125,231	\$ 7,633,785	\$ 11,344,374	\$ 15,189,074	\$ 15,229,029
Assigned	156,344	681,463	714,777	1,987,684	2,205,120	1,990,483	2,718,574	1,471,253	1,473,081	2,848,822
Unassigned (deficit)	<u>(1,115,209)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total all other governmental funds	<u>\$ 10,119,687</u>	<u>\$ 11,694,365</u>	<u>\$ 12,373,231</u>	<u>\$ 11,501,885</u>	<u>\$ 9,643,863</u>	<u>\$ 9,115,714</u>	<u>\$ 10,352,359</u>	<u>\$ 12,815,627</u>	<u>\$ 16,662,155</u>	<u>\$ 18,077,851</u>
GRAND TOTAL	<u>\$ 14,002,777</u>	<u>\$ 14,110,808</u>	<u>\$ 15,191,873</u>	<u>\$ 13,386,839</u>	<u>\$ 11,959,523</u>	<u>\$ 11,745,085</u>	<u>\$ 13,610,381</u>	<u>\$ 16,605,429</u>	<u>\$ 21,446,135</u>	<u>\$ 23,888,780</u>

CITY OF NICHOLS HILLS, OKLAHOMA
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
TABLE 4

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Revenues:										
Taxes	\$ 6,195,626	\$ 5,964,058	\$ 6,502,632	\$ 6,952,259	\$ 7,918,119	\$ 8,284,272	\$ 9,436,518	\$ 9,572,924	\$ 10,269,560	\$ 11,132,321
Intergovernmental	478,681	1,015,743	337,047	476,650	489,358	567,360	626,979	562,073	742,853	1,756,094
Charges for services	659,340	873,065	1,025,698	1,081,170	1,020,217	1,122,207	1,145,495	1,208,816	1,236,324	1,212,453
Fines and forfeitures	138,262	141,016	137,548	189,619	135,846	167,753	152,346	132,332	102,408	118,586
Licences and permits	215,828	148,175	178,871	221,295	207,935	266,716	304,393	232,355	301,895	292,792
Investment Income	44,658	32,852	41,175	73,507	90,032	142,762	342,221	297,136	69,052	89,887
Donation	-	-	-	-	-	-	-	-	-	1,500,000
Miscellaneous	<u>544,196</u>	<u>213,012</u>	<u>221,321</u>	<u>258,296</u>	<u>263,892</u>	<u>305,526</u>	<u>335,492</u>	<u>359,679</u>	<u>353,506</u>	<u>507,445</u>
Total Revenues	<u>8,276,591</u>	<u>8,387,921</u>	<u>8,444,292</u>	<u>9,252,796</u>	<u>10,125,399</u>	<u>10,856,596</u>	<u>12,343,444</u>	<u>12,365,315</u>	<u>13,075,598</u>	<u>16,609,578</u>
Expenditures:										
General government	1,467,916	1,475,621	2,332,577	2,197,285	2,048,926	2,092,011	2,052,373	2,093,862	2,147,493	2,519,329
Public safety	3,442,058	3,603,369	3,474,899	3,624,883	3,658,186	4,022,308	4,321,228	4,819,410	4,831,126	5,440,801
Highways and streets	266,964	241,294	239,701	233,047	309,671	275,805	281,851	262,670	1,165,850	348,923
Culture and recreation	153,604	166,235	203,652	201,630	213,143	223,944	256,252	255,558	274,955	337,264
Public works	779,180	799,558	755,692	800,562	873,022	878,310	949,311	1,009,650	1,152,594	1,067,732
Capital outlay	3,983,169	4,028,762	3,700,012	6,810,063	6,745,421	4,115,253	3,379,516	6,659,721	4,369,597	8,017,965
Debt service										
Principal	2,240,000	2,745,000	2,915,000	3,090,000	3,280,000	3,375,000	3,500,000	3,530,000	12,530,000	4,325,000
Interest	551,393	460,221	508,311	552,403	692,279	705,300	717,890	807,461	1,066,165	1,025,113
Payment of issue costs	191,802	37,627	19,436	93,562	85,394	66,170	75,625	146,605	99,035	85,295
Total Expenditures	<u>13,076,086</u>	<u>13,557,687</u>	<u>14,149,280</u>	<u>17,603,435</u>	<u>17,906,042</u>	<u>15,754,101</u>	<u>15,534,046</u>	<u>19,584,937</u>	<u>27,636,815</u>	<u>23,167,422</u>
Excess of revenues over(under) expenditures	<u>(4,799,495)</u>	<u>(5,169,766)</u>	<u>(5,704,988)</u>	<u>(8,350,639)</u>	<u>(7,780,643)</u>	<u>(4,897,505)</u>	<u>(3,190,602)</u>	<u>(7,219,622)</u>	<u>(14,561,217)</u>	<u>(6,557,844)</u>
Other financing sources(uses)										
Transfers in	1,346,151	2,911,025	2,831,066	3,610,870	2,517,274	2,095,037	2,719,467	2,459,005	2,307,100	4,047,369
Transfers out	-	(1,533,225)	(245,016)	(1,416,232)	(493,180)	(493,180)	(791,454)	(394,691)	-	(1,853,205)
Other use	(8,570,084)	-	-	-	-	-	-	-	-	-
Bond proceeds	<u>13,175,000</u>	<u>3,900,000</u>	<u>4,200,000</u>	<u>4,350,966</u>	<u>4,329,234</u>	<u>3,081,208</u>	<u>3,127,883</u>	<u>8,150,356</u>	<u>17,094,822</u>	<u>6,806,325</u>
Total other financing sources(uses)	<u>\$ 5,951,067</u>	<u>\$ 5,277,800</u>	<u>\$ 6,786,050</u>	<u>\$ 6,545,604</u>	<u>\$ 6,353,328</u>	<u>\$ 4,683,065</u>	<u>\$ 5,055,896</u>	<u>\$ 10,214,670</u>	<u>\$ 19,401,922</u>	<u>\$ 9,000,489</u>
Net change in fund balances	<u>\$ 1,151,572</u>	<u>\$ 108,034</u>	<u>\$ 1,081,062</u>	<u>\$ (1,805,035)</u>	<u>\$ (1,427,315)</u>	<u>\$ (214,440)</u>	<u>\$ 1,865,294</u>	<u>\$ 2,995,048</u>	<u>\$ 4,840,705</u>	<u>\$ 2,442,645</u>
Debt service as a percentage of noncapital expenditures	30.7%	33.6%	32.8%	24.8%	34.8%	32.4%	30.9%	33.2%	58.1%	32.6%

CITY OF NICHOLS HILLS, OKLAHOMA
GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE
 Last Ten Fiscal Years
TABLE 5

Fiscal Year	Ad Valorem Tax	Sales & Use Tax	Franchise Tax	Emergency Telephone Tax	Totals
2013	3,034,674	2,780,618	378,624	1,710	6,195,626
2014	2,858,056	3,106,002	544,309	1,254	6,509,621
2015	3,311,071	2,726,186	433,424	1,318	6,471,999
2016	3,827,814	2,752,633	339,874	1,351	6,921,672
2017	4,125,705	3,414,285	337,882	1,064	7,878,936
2018	3,990,370	3,928,736	358,832	12,138	8,290,076
2019	4,527,762	4,540,459	324,662	7,452	9,400,335
2020	4,477,341	4,721,952	326,031	9,145	9,534,469
2021	4,769,432	5,138,550	313,615	8,610	10,230,207
2022	4,338,496	6,355,702	348,327	8,729	11,051,254

REVENUE CAPACITY

These schedules contain trend information to help the reader understand how the City's most significant local revenue source, the sales tax and property tax.

CITY OF NICHOLS HILLS, OKLAHOMA
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
 Last Ten Fiscal Years
TABLE 6

Fiscal Year	Real Property	Personal Property	Public Service Property	Total Assessed Value	Exemptions	Net Total Assessed Value	Total Direct Tax Rate	Estimated Actual Value
2013	118,937,793	1,655,979	1,212,225	121,805,997	1,072,000	120,733,997	23.70	1,107,327,245
2014	124,654,042	1,689,260	1,135,752	127,479,054	1,042,000	126,437,054	26.27	1,158,900,491
2015	131,851,749	1,670,395	1,150,601	134,672,745	1,034,000	133,638,745	28.38	1,224,297,682
2016	138,741,187	1,756,754	1,097,508	141,595,449	1,244,505	140,350,944	29.14	1,287,231,355
2017	145,046,585	1,891,037	779,411	147,717,033	1,257,021	146,460,012	27.06	1,342,882,118
2018	149,757,271	2,096,104	826,084	152,679,459	1,225,127	151,454,332	29.71	1,387,995,082
2019	158,117,873	2,237,518	801,287	161,156,678	1,297,147	159,859,531	28.09	1,465,060,709
2020	161,356,877	2,762,073	856,267	164,975,217	1,316,500	163,658,717	28.10	1,499,774,700
2021	167,747,021	2,855,659	904,782	171,507,462	1,490,762	170,016,700	29.11	1,559,158,745
2022	175,673,773	2,997,989	884,525	179,556,287	1,453,780	178,102,507	25.56	1,632,329,882

CITY OF NICHOLS HILLS, OKLAHOMA
PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS
(PER \$1,000 OF ASSESSED VALUE)
Last Ten Fiscal Years
TABLE 7

Fiscal Year	City Direct Rate	Overlapping Rates		Total Nichols Hills City Resident
	Debt Service Fund*	Independent School District (1)	Oklahoma County	
2013	26.09	74.74	23.97	124.80
2014	23.70	75.84	23.87	123.41
2015	26.27	74.81	23.58	124.66
2016	28.38	75.16	23.72	127.26
2017	29.14	74.81	23.81	127.76
2018	27.06	74.81	23.28	125.15
2019	29.71	74.29	11.71	115.71
2020	28.10	80.10	23.49	131.69
2021	29.11	80.47	23.38	132.96
2022	25.56	80.05	22.92	128.53

The levy certified to the tax rolls for the upcoming fiscal year is as follows:

2023	25.36	79.12	23.05	127.53
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Source: County Excise Board

Note: City property tax may only be levied to repay principal and interest on general obligation bonded debt approved by the voters and any court-assessed judgments.

(1) Includes levy for Metro Tech Vo-Tech #22, Oklahoma City Schools.

* Direct rate is solely for General Obligation Debt

CITY OF NICHOLS HILLS, OKLAHOMA
PRINCIPAL PROPERTY TAXPAYERS
CURRENT AND NINE YEARS AGO
TABLE 8

Taxpayer	Type of Business	2022			2013		
		Rank	Taxable Assessed Value	Percentage of Net Total Assessed Value	Rank	Taxable Assessed Value	Percentage of Net Total Assessed Value
Oklahoma City Golf & Country Club	Recreation	1	\$ 1,735,640	0.97%	2	\$ 1,021,387	0.85%
OKC NHP LLC	Retail	2	1,087,120	0.61%			
Mills Rober L & Margaret S Trust	Resident	3	503,281	0.28%			
Oklahoma Gas & Electric	Utility	4	489,589	0.27%	3	800,860	0.66%
Cox Communications	Communications Company	5	479,011	0.27%			
Crutchmer Clyde V (2 properties)	Resident	6	478,610	0.27%	5	454,518	0.38%
TG NHOB LLC	Banking	7	477,733	0.27%	4	628,100	0.52%
JLJ Properties (2 properties)	Resident	8	474,430	0.27%			
Cameron William M Trust	Resident	9	466,344	0.26%			
Albers Leigh Ann & Paul W	Resident	10	457,545	0.26%	6	406,677	0.34%
Chesapeake Lan Company LLC	Oil and gas		-	-	1	2,285,295	1.89%
Blue Frog Rev Trust	Resident		-	-	7	359,338	0.30%
Hamm Harold G & Sue A	Resident		-	-	8	344,051	0.28%
Mohamadi Monireh	Resident		-	-	9	332,622	0.28%
Wetwresk J Steven J & Rebecca	Resident		-	-	10	309,959	0.26%
Totals			<u>\$ 6,649,303</u>	<u>3.72%</u>		<u>\$ 6,942,807</u>	<u>5.76%</u>

Source: County Assessors Office

CITY OF NICHOLS HILLS, OKLAHOMA
PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years
TABLE 9

Fiscal Year	Total Tax Levy	Current Tax Collections	Percentage of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Percentage of Total Collected to Total Levy	Net Assessed Value	Mill Levy
2013	3,021,644	2,925,990	96.83%	77,044	3,003,034	99.38%	115,810,084	26.09
2014	2,853,369	2,766,386	96.95%	57,200	2,823,586	98.96%	120,393,780	23.70
2015	3,316,335	3,205,328	96.65%	-	3,205,328	96.65%	126,239,127	26.27
2016	3,786,396	3,647,898	96.34%	124,642	3,772,540	99.63%	133,435,770	28.38
2017	4,089,261	3,969,958	97.08%	122,754	4,092,712	100.08%	140,350,944	29.14
2018	3,963,102	3,857,037	97.32%	117,138	3,974,175	100.28%	146,460,012	27.06
2019	4,500,433	4,422,859	98.28%	104,903	4,527,762	100.61%	151,454,332	29.72
2020	4,491,426	4,357,425	97.02%	114,289	4,471,714	99.56%	163,658,717	28.10
2021	4,763,817	4,614,422	96.86%	141,809	4,756,231	99.84%	170,016,700	29.11
2022	4,345,557	4,229,224	97.32%	149,920	4,379,144	100.77%	178,102,507	25.56

CITY OF NICHOLS HILLS, OKLAHOMA
SALES TAX RATES OF DIRECT AND OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years
TABLE 10

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
City of Nichols Hills	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Oklahoma County	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
State of Oklahoma	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%
Total	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%

CITY OF NICHOLS HILLS, OKLAHOMA
TAXABLE SALES BY CATEGORY
 Last Ten Fiscal Years

TABLE 11

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Agriculture, forestry, and fishing	\$ 2,199	\$ 1,465	\$ 956	\$ 1,098	\$ 899	\$ 4,312	\$ 2,249	\$ 324	\$ 12	\$ 2,101
Mining	7	-	16	40	-	-	-	-	-	-
Construction	2,017	824	1,344	1,131	1,379	2,594	2,749	2,920	4,426	3,666
Manufacturing	73,634	99,250	97,363	110,407	163,434	139,031	122,914	125,856	101,850	121,836
Transportation	250,650	533,399	604,289	595,701	595,704	606,364	254,237	9,357	18,726	11,677
Communications and utilities:										
Communications	127,123	120,751	114,695	104,149	96,820	99,099	95,732	79,004	73,759	75,070
Electric, gas, and sanitary services	312,031	312,233	313,243	285,451	289,031	312,640	282,390	273,359	276,237	343,640
Wholesale trade	52,158	81,800	70,254	71,413	77,940	87,392	75,031	77,976	84,329	110,044
Retail trade:										
Building materials, hardware, garden supply										
and mobile home dealer	313,591	238,472	192,625	221,981	11	338,037	347,035	266,978	333,520	304,484
General merchandise stores	563	18,356	-	42,983	55,750	22,565	55,117	42,148	180,928	253,272
Food stores	11,855	22,709	41,680	98,022	554,739	815,834	1,134,184	1,166,678	1,244,501	1,403,020
Automotive dealers and gasoline service stations	233	1,000	820	28,995	41,786	32,370	14,624	238	378	379
Apparel and accessory stores	381,062	371,704	531,637	342,127	357,614	281,870	315,870	534,388	537,354	748,764
Furniture, home furnishings and equipment stores	206,491	97,512	324,891	209,465	242,608	204,257	319,487	139,483	246,673	400,890
Eating and drinking places	225,035	221,614	239,450	216,349	213,577	296,849	451,839	390,955	415,344	498,136
Miscellaneous retail	178,242	23,858	13,396	144,423	185,955	226,112	141,541	-	58,087	105,141
Finance, insurance, and real estate	11,134	16,237	14,476	26,756	14,883	46,517	19,742	951	6,347	24,901
Services:										
Hotels and motels	-	-	-	-	-	1,896	983	520	461	1,007
Personal services	6,921	5,043	205	13,333	11,288	11,448	64,540	53,372	48,108	63,706
Business services	14,730	120,751	7,334	2,459	10,219	21,715	358,122	389,387	64,880	57,446
Automotive repair services and garages	77	625	2,162	-	768	424	440	1,116	474	425
Miscellaneous repair services	19	103	120	-	-	-	-	-	497	451
Motion pictures	915	-	-	-	-	-	-	-	-	-
Other services	251,942	169,808	114,695	15,116	6,868	27,612	22,166	518,741	603,216	733,688
Nonclassifiable establishments	-	47,681	15,798	55,208	91,772	28,764	25,482	17,858	21,953	185,446
	<u>\$ 2,422,629</u>	<u>\$ 2,505,195</u>	<u>\$ 2,701,449</u>	<u>\$ 2,586,607</u>	<u>\$ 3,013,045</u>	<u>\$ 3,607,702</u>	<u>\$ 4,106,474</u>	<u>\$ 4,091,609</u>	<u>\$ 4,322,060</u>	<u>\$ 5,449,190</u>

DEBT CAPACITY

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

CITY OF NICHOLS HILLS, OKLAHOMA
RATIO OF OUTSTANDING DEBT BY TYPE
Last Ten Fiscal Years
TABLE 12

Fiscal Year	Governmental Activities		Business-Type Activities	Total Primary Government	Per Capita	Per Estimated Actual Property Values
	General Obligation Bonds	Judgment Payable	Notes Payable			
2013	24,115,000	-	24,427	24,139,427	6,507	0.02
2014	25,270,000	-	22,927	25,292,927	6,818	0.02
2015	26,885,000	-	21,427	26,906,427	7,252	0.02
2016	27,869,402	-	20,756	27,890,158	7,518	0.02
2017	29,210,868	-	20,060	29,230,928	7,879	0.02
2018	28,574,234	-	19,338	28,593,572	7,707	0.02
2019	28,161,241	-	18,589	28,179,830	7,596	0.02
2020	32,721,918	-	17,812	32,739,730	8,825	0.02
2021	37,166,795	-	17,006	37,183,801	10,023	0.02
2022	39,437,088	-	16,170	39,453,258	10,195	0.02

Note: Personal income and income per capita is not available for Nichols Hills area only.

CITY OF NICHOLS HILLS, OKLAHOMA
RATIO OF NET GENERAL BONDED DEBT TO ASSESSED
VALUE AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years
TABLE 13

Fiscal Year	Population	Net Assessed Value	Gross Bonded Debt (1)	Less Debt Service Funds	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2013	3,710	120,733,997	24,115,000	1,267,176	22,847,824	18.92%	6,158
2014	3,710	126,437,054	25,270,000	918,294	24,351,706	19.26%	6,564
2015	3,710	134,672,745	26,885,000	814,790	26,070,210	19.36%	7,027
2016	3,710	140,350,944	27,869,402	991,871	26,877,531	19.15%	7,245
2017	3,710	146,460,012	29,210,868	4,405,804	24,805,064	16.94%	6,686
2018	3,710	151,454,332	28,574,234	1,133,503	27,440,731	18.12%	7,396
2019	3,710	159,859,531	28,161,241	1,487,593	26,673,648	16.69%	7,190
2020	3,710	163,658,717	32,721,918	1,665,138	31,056,780	18.98%	8,371
2021	3,710	170,016,700	37,166,795	1,944,297	35,222,498	20.72%	9,494
2021	3,870	178,102,507	39,437,088	990,903	38,446,185	21.59%	9,934

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(1) Represents outstanding general obligation bonds financed through ad valorem and sales tax.

CITY OF NICHOLS HILLS, OKLAHOMA
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
June 30, 2022
TABLE 14

Jurisdiction	Gross Debt Outstanding	Percentage (2) Applicable to City of Nichols Hills	Amount Applicable to City of Nichols Hills
City of Nichols Hills (1)	\$39,437,088	100.00%	\$39,437,088
Oklahoma City Public Schools (3)	108,749,413	4.21%	4,578,350
Metro Tech Vo-Tech (3)	63,629,163	2.40%	1,527,100
Oklahoma County (3)	9,703,977	11.00%	1,067,437
	182,082,553		7,172,888
Total Direct and Overlapping Debt	\$221,519,641		\$46,609,976

- (1) Gross general bonded debt outstanding less debt service reserves.
- (2) Determined by ratio of assessed valuation of property subject to taxation in overlapping unit to valuation of property subject to taxation in the City of Nichols Hills.
- (3) Oklahoma Financial Survey and Municipal Bond Ratings 2022 Edition compiled by The Municipal Rating Committee of Oklahoma, Inc.; figures shown reflect bonded debt as of June 30, 2021, net of sinking fund balances and excluding judgments.

CITY OF NICHOLS HILLS, OKLAHOMA
LEGAL DEBT MARGIN INFORMATION
 Last Ten Fiscal Years
TABLE 15

	Fiscal Year									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Debt limit	\$ 12,073,400	\$ 12,643,705	\$ 14,035,094	\$ 14,646,001	\$ 14,646,001	\$ 15,985,953	\$ 15,985,953	\$ 16,365,872	\$ 17,001,670	\$ 17,810,251
Total net debt applicable to limit	<u>773,737</u>	<u>691,027</u>	<u>2,857,736</u>	<u>6,825,690</u>	<u>7,037,474</u>	<u>6,433,875</u>	<u>5,992,145</u>	<u>7,943,909</u>	<u>7,905,800</u>	<u>9,778,055</u>
Legal debt margin	<u>\$ 11,299,663</u>	<u>\$ 11,952,678</u>	<u>\$ 11,177,358</u>	<u>\$ 7,820,311</u>	<u>\$ 7,608,527</u>	<u>\$ 9,552,078</u>	<u>\$ 9,993,808</u>	<u>\$ 8,421,963</u>	<u>\$ 9,095,870</u>	<u>\$ 8,032,196</u>
Total net debt applicable to the limit as a percentage of debt limit	6.41%	5.47%	20.36%	46.60%	48.05%	40.25%	37.48%	48.54%	46.50%	54.90%

Legal Debt Margin Calculation for Fiscal Year 2022

Net assessed valuation	\$ 178,102,507
Debt limit (10% of total assessed value)	17,810,251
Debt applicable to limit:	
General obligation bonds	39,437,088
Less: Street and public utility bonds outstanding	<u>(29,659,033)</u>
Total net debt applicable to limit	<u>9,778,055</u>
Legal debt margin	<u>\$ 8,032,196</u>

Note: Article 10, Section 26 of the Constitution of the State of Oklahoma limits municipal debt to 10% of net assessed valuation.
 Article 10, Section 27 of the Constitution of the State of Oklahoma limits municipal debt to non-utility or non-street purposes.

CITY OF NICHOLS HILLS, OKLAHOMA
MUNICIPAL AUTHORITY
PLEDGED REVENUE COVERAGE
Last Ten Fiscal Years
TABLE 16

<u>Fiscal Year</u>	<u>Gross Revenues</u>	<u>Direct Operating Expenses</u>	<u>Net Revenue Available for Debt Service</u>	<u>Maximum Annual Debt Service (1)</u>	<u>Debt Service Coverage</u>
2013	3,342,704	1,592,871	1,749,833	-	0.00
2014	3,659,370	1,377,254	2,282,116	-	0.00
2015	3,602,172	1,272,748	2,329,424	-	0.00
2016	4,242,894	1,530,239	2,712,655	-	0.00
2017	4,506,615	2,080,816	2,425,799	-	0.00
2018	4,333,961	1,829,140	2,504,821	-	0.00
2019	3,401,214	1,590,237	1,810,977	-	0.00
2020	4,411,531	1,820,668	2,590,863	-	0.00
2021	4,256,696	1,850,536	2,406,160	-	0.00
2022	4,850,970	1,895,498	2,955,472	-	0.00

(1) Maximum annual debt service includes principal, interest and fee payments to fiscal agents for promissory note payable secured by or for which debt service is paid from trust revenues.

DEMOGRAPHIC AND ECONOMIC INFORMATION

These schedules offer demographic and economic indicators to help the reader understand the environment within the City's financial activities take place.

**CITY OF NICHOLS HILLS, OKLAHOMA
BUILDING PERMITS AND CONSTRUCTION
Last Ten Calendar Years
TABLE 17**

Calendar Year	Number of Building Permits	Construction Values			Estimated Actual Value of Taxable Property
		Residential	Commercial	Total	
2013	185	20,676,740	305,138	20,981,878	1,107,327,245
2014	165	15,729,647	382,000	16,111,647	850,211,612
2015	115	18,725,690	4,142,400	22,868,090	1,055,415,642
2016	129	25,514,864	2,489,900	28,004,764	93,897,162
2017	214	23,373,289	2,182,849	25,556,138	1,055,307,198
2018	262	55,016,242	8,707,641	63,723,883	3,567,900,209
2019	233	56,030,226	19,367,310	75,397,536	4,221,508,041
2020	174	19,702,469	630,007	20,332,476	1,138,415,331
2021	203	31,449,262	533,946	31,983,208	1,790,739,816
2022	202	22,594,931	993,002	23,587,933	1,320,688,369

CITY OF NICHOLS HILLS, OKLAHOMA
DEMOGRAPHIC AND ECONOMIC STATISTICS
Last Ten Calendar Years
TABLE 18

<u>Year</u>	<u>Population (1)</u>	<u>Median Age of Population (2)</u>	<u>School Enrollment (3) (in thousands)</u>	<u>Unemployment Rate (4)</u>
2013	3,710	49.8	43	5.2%
2014	3,710	49.8	45	4.5%
2015	3,710	49.8	46	3.2%
2016	3,710	49.8	41	4.8%
2017	3,908	49.8	40	4.5%
2018	3,710	45.3	38	3.5%
2019	3,710	46.3	46	3.2%
2020	3,710	45.9	45	6.9% (5)
2021	3,710	48.3	43	3.7%
2022	3,870	42.5	43	3.2%

Sources:

(1) From U.S. Census Data and INCOG

(2) ODOC per 2000 Census

(3) Oklahoma City Public School District Enrollment

(4) Oklahoma Employment Security Commission, for the Oklahoma City metropolitan area

(5) U.S. Bureau of Labor Statistics

Note: Personal income and income per capita is not available for Nichols Hills area only.

CITY OF NICHOLS HILLS, OKLAHOMA
PRINCIPAL EMPLOYERS
CURRENT AND NINE YEARS AGO
TABLE 19

Employer	Product/Business	2022			2013		
		Rank	Employees	Percentage of Total City Employment	Rank	Employees	Percentage of Total City Employment
Oklahoma City Golf & Country Club	Private Club	1	280	7%	1	228	6%
Christ the King School & Church	Private School	2	124	3%	2	110	3%
Trader Joe's	Grocery	3	85	2%			
City of Nichols Hills	Municipal Government	4	72	2%	3	68	2%
All Soul's Episcopal Church	Church/Daycare	5	58	1%	4	40	
The Hutch	Restaurant	6	34	1%			
Cool Greens	Restaurant	7	21	1%	6	26	1%
Balliet's	Retail	8	20	1%			
Saturn Grill	Restaurant	9	18	0.5%	8	21	1%
Starbucks	Restaurant	10	15	0.4%			
Mamasita's Restaurant	Restaurant				5	30	1%
Coach House Restaurant	Restaurant				7	21	1%
CK & Co.	Retail				9	15	0%
Ruth Meyers	Retail				10	15	0%
Totals			<u>727</u>	<u>19%</u>		<u>574</u>	<u>14%</u>

NOTE: Information obtained from businesses above.

OPERATING INFORMATION

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and activities it performs.

CITY OF NICHOLS HILLS, OKLAHOMA
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years
TABLE 20

<u>Function/Program</u>	<u>Fiscal Year 2013</u>	<u>Fiscal Year 2014</u>	<u>Fiscal Year 2015</u>	<u>Fiscal Year 2016</u>	<u>Fiscal Year 2017</u>	<u>Fiscal Year 2018</u>	<u>Fiscal Year 2019</u>	<u>Fiscal Year 2020</u>	<u>Fiscal Year 2021</u>	<u>Fiscal Year 2022</u>
General Government										
Buildings	1	1	1	1	1	1	1	1	1	1
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	4	4	5	5	5	5	6	8	12	12
Unmarked Units			4	4	3	3	3	3	3	3
Motorcycles	0	0	0	0	0	0	0	0	0	0
Fire										
Stations	1	1	1	1	1	1	1	1	1	1
Trucks	2	2	2	2	2	2	2	2	2	2
Streets										
Street miles	29	29	29	29	29	29	29	29	29	29
Traffic signals	1	1	1	1	1	1	1	1	1	1
Parks and recreation										
Parks	34	34	34	34	34	37	37	37	37	37
Playgrounds	2	2	2	2	2	2	2	2	2	2
Baseball/softball diamonds	2	2	2	2	2	2	2	2	2	2
Soccer/football fields	1	1	1	1	1	1	1	1	1	1
Water										
Water mains (miles)	31	31	31	31	31	45	45	45	45	45
Fire hydrants	236	236	246	301	301	291	301	301	301	301
Storage capacity	9,000,000	9,000,000	9,000,000	9,000,000	8,750,000	8,750,000	8,750,000	8,750,000	8,750,000	8,750,000
Wastewater										
Sanitary sewers (miles)	27	27	27	27	27	27	27	27	27	27

Source: City Departments

CITY OF NICHOLS HILLS, OKLAHOMA
Full-Time Equivalent City Government Employees by Function/Program
Last Ten Fiscal Years
TABLE 21

Function/Program	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
General Government:										
City clerk	1	1	1	1	1	1	1	1	1	1
City treasurer	-	-	-	-	1	1	1	1	1	1
General government	6	6	6	6	9	9	9	10	10	10
Total General Government	7	7	7	7	11	11	11	12	12	12
Public Safety and Judiciary:										
City attorney	1	1	1	1	1	1	1	1	1	1
Police	21	22	21	23	21	22	21	23	23	24
Municipal court	2	2	2	2	2	2	2	2	2	2
Fire	14	14	14	14	14	14	14	14	14	14
Total Public Safety and Judiciary	38	39	38	40	38	39	38	40	40	41
Transportation:										
Streets	2	2	1	1	3	3	3	3	3	2
Total Transportation	2	2	1	1	3	3	3	3	3	2
Cultural, Parks and Recreation:										
Parks	1	1	2	2	2	2	2	2	1	0
Total Cultural, Parks and Recreation	1	1	2	2	2	2	2	2	1	0
Public Works:										
Water and Sewer	10	10	8	10	6	6	7	9	7	8
Sanitation	10	10	10	10	10	10	10	10	9	10
Building and Code	2	1	2	2	3	3	3	3	3	4
Total Public Works	22	21	20	22	19	19	20	22	19	22

Source: City Departments

CITY OF NICHOLS HILLS, OKLAHOMA
Operating Indicators By Function/Program
Last Ten Fiscal Years
TABLE 22

Function/Program	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Public Safety										
Police										
Number of Violations (Citations)	2,473	2,552	2,028	1,782	1,989	2,223	2,056	1,677	703	1,377
Fire										
Call Responses	539	544	588	571	571	587	621	638	845	744
Highways and Streets										
Asphalt Repairs (tons)	48	36	40	40	17	31	10	7	11	17
Culture and Recreation										
Acreage	40	40	40	40	40	40	40	40	40	40
Water and Wastewater Operations										
Number of Water Consumers	1,944	1,879	2,009	1,889	1,847	1,858	1,861	1,862	1,868	1,871
Average Daily Water Consumption (millions of gallons)	1	1	1	1	1	1	1	1	1	1
Number of Sewer Consumers	1,944	1,863	2,009	1,873	1,774	1,783	1,786	1,799	1,826	1,824
Solid Waste Operations										
Refuse collected (cubic yards per day)	21	26	27	27	35	29	38	37	43	41
Active Refuse Accounts	1,944	1,838	2,009	1,848	1,803	1,831	1,809	1,812	1,802	1,777

Source: City Departments

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City of Nichols Hills

Nichols Hills, Oklahoma

*The Auditors' Communication with
Those Charged with Governance*

June 30, 2022

Attachment: Ltr-Required Comm-City of Nichols Hills-FINAL (6211 : 9 Audited Financials - June 30, 2022)





December 8, 2022

Honorable Mayor and Members of the City Council of
the City of Nichols Hills, Oklahoma

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nichols Hills, Oklahoma (the "City") as of and for the year ended June 30, 2022, and have issued our report thereon dated December 8, 2022. Professional standards require that we provide you with the information about our responsibilities under auditing standards generally accepted in the United States and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated April 5, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. New accounting policies were adopted as discussed below and the application of existing policies was not changed during 2022. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

In June 2017, the Governmental Accounting Standards Board issued Statement No. 87, *Leases* (GASB 87). GASB 87 defines a lease as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. GASB 87 improves accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under GASB 87, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The City adopted GASB 87 on July 1, 2021, for the June 30, 2022, reporting year.

Honorable Mayor and Members of the City Council of
the City of Nichols Hills, Oklahoma
December 8, 2022
Page -2-

Significant Audit Matters, Continued

Qualitative Aspects of Accounting Practices, Continued

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We identified no such misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 8, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants. We are aware of the City's relationship with Crawford & Associates, P.C.

Honorable Mayor and Members of the City Council of
the City of Nichols Hills, Oklahoma
December 8, 2022
Page -3-

Significant Audit Matters, Continued

Other Audit Matters or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, the budgetary comparison schedule—general fund, the schedule of share of net pension liability (asset)—Oklahoma Police Pension and Retirement System, the schedule of City contributions—Oklahoma Police Pension and Retirement System, the schedule of share of net pension liability—Oklahoma Firefighters Pension and Retirement System, the schedule of City contributions—Oklahoma Firefighters Pension and Retirement System, the schedule of changes in net pension liability (asset) and related ratios—Oklahoma Municipal Retirement Fund, the schedule of employer contributions—Oklahoma Municipal Retirement Fund, and the schedule of changes in total OPEB liability and related ratios, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining statements of non-major governmental funds, combining schedules—general fund accounts, the schedule of revenues, expenditures, and changes in fund balance—budget and actual—non-major governmental funds and major governmental funds, the combining schedules—enterprise fund accounts, and the schedule of expenditures of federal awards (collectively referred to as the "other supplementary information"), which accompany the financial statements but are not RSI. With respect to the other supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the other supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Honorable Mayor and Members of the City Council of
the City of Nichols Hills, Oklahoma
December 8, 2022
Page -4-

Other Required Communications

We as independent auditors are required to:

- a. Communicate significant deficiencies or material weaknesses in internal control to the audit committee or its equivalent.
- b. Report directly to the audit committee (or equivalent) any fraud that causes a material misstatement of the financial statements and any fraud involving senior management. Fraud perpetrated by lower-level employees is also to be reported if it resulted in an individually significant misstatement.
- c. Report illegal acts that come to our attention (except those that are clearly inconsequential).

We have nothing to report.

Restriction on Use

This information is intended solely for the use of you, the City management, the City staff, and others within the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Finley + Cook, PLLC

City of Nichols Hills

Nichols Hills, Oklahoma

Single Audit Report

For the Year Ended June 30, 2022

**CITY OF NICHOLS HILLS
NICHOLS HILLS, OKLAHOMA**

**SINGLE AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2022**

Table of Contents

	<u>Page</u>
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.....	3
Schedule of Expenditures of Federal Awards.....	7
Notes to Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs.....	9
Summary Schedule of Prior Audit Findings.....	11



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members of the City Council of
the City of Nichols Hills, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nichols Hills, Oklahoma (the "City") as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 8, 2022. Our report includes an explanatory paragraph disclaiming an opinion on required supplementary information.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting ("internal control") as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

(Continued)

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS, CONTINUED**

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Finley + Cook, PLLC

Shawnee, Oklahoma
December 8, 2022



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Users of the City of Nichols Hills, Oklahoma,
Annual Financial Report

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Nichols Hills, Oklahoma's (the "City") compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2022. The City's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

(Continued)

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE, CONTINUED**

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

(Continued)

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE, CONTINUED**

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

(Continued)

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE, CONTINUED**

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated December 8, 2022, which contained unmodified opinions on those financial statements. Our report includes an explanatory paragraph disclaiming an opinion on required supplementary information. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Finley + Cook, PLLC

Shawnee, Oklahoma
December 8, 2022

**CITY OF NICHOLS HILLS
NICHOLS HILLS, OKLAHOMA**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2022

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal AL number	Pass-Through Entity Identifying #	Passed Through to Subrecipients	Total Federal Expenditures
U.S. Department of Homeland Security:				
<i>Passed through the Oklahoma</i>				
<i>Department of Emergency Management:</i>				
Ice storm—debris removal	97.036*	PA-06-OK-4575-PW-00069	\$ -	823,938
Ice storm—management costs	97.036*	PA-FEMA-DR-4575-PW 145	-	9,069
Emergency protective measures—COVID	97.036*	COVID DR-4530-PW-26	-	14,202
<i>Total passed through the Oklahoma</i>			-	847,209
<i>Department of Emergency Management</i>			-	847,209
Total U.S. Department of Homeland Security			-	847,209
U.S. Department of the Treasury:				
<i>Passed through the Oklahoma Office of Management and Enterprise Services:</i>				
American Rescue Plan Act	21.027		-	691,074
Total U.S. Department of the Treasury			-	691,074
U.S. Department of Justice:				
<i>Passed through the Oklahoma District Attorney's Council:</i>				
2019 Edward Byrne Memorial Justice Assistance	16.738		-	619
Total U.S. Department of Justice			-	619
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ -	1,538,902

* A major program as determined by the independent auditors.

See Independent Auditors' Report on Compliance for Each Major Program and
on Internal Control Over Compliance Required by the Uniform Guidance.
See accompanying notes to schedule of expenditures of federal awards.

CITY OF NICHOLS HILLS
NICHOLS HILLS, OKLAHOMA

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2022

(1) BASIS FOR PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of the City of Nichols Hills for the year ended June 30, 2022, and is presented in accordance with the basis for determining federal awards expended as defined by the Uniform Guidance. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Because the Schedule presents only a selected portion of the operations of the City of Nichols Hills, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of Nichols Hills.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported in the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles of the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(3) SUBRECIPIENTS

Of the federal expenditures presented in the Schedule, the City of Nichols Hills had no subrecipients that were provided federal awards.

(4) INDIRECT COST RATE

The City of Nichols Hills does not have an indirect cost rate and has elected not to use the 10% de minimis cost rate allowed under the Uniform Guidance during the year ended June 30, 2022.

See Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.

**CITY OF NICHOLS HILLS
NICHOLS HILLS, OKLAHOMA**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2022

SECTION I—SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with accounting principles generally accepted in the United States:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

☐ Yes ☒ No

Significant deficiency(ies) identified?

☐ Yes ☒ None Reported

Noncompliance material to financial statements noted?

☐ Yes ☒ No

Federal Awards

Internal control over major programs:

Material weakness(es) identified?

☐ Yes ☒ No

Significant deficiency(ies) identified?

☐ Yes ☒ None Reported

Type of auditors' report issued on compliance for the major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?

☐ Yes ☒ No

Identification of major programs:

Federal AL Number	Name of Federal Program or Cluster
97.036	U.S. Department of Homeland Security Emergency Protective Measures— COVID and Ice Storm

Dollar threshold used to distinguish between Type A and Type B programs: **\$750,000**

Auditee qualified as low-risk auditee?

☐ Yes ☒ No

**CITY OF NICHOLS HILLS
NICHOLS HILLS, OKLAHOMA**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, CONTINUED

Year Ended June 30, 2022

SECTION II—FINANCIAL STATEMENT FINDINGS

None noted.

SECTION III—FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None noted.

**CITY OF NICHOLS HILLS
NICHOLS HILLS, OKLAHOMA**

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Year Ended June 30, 2022

There were no audit findings noted in the prior year audit for the year ended June 30, 2021.

RESOLUTION

(No. 1480)

A RESOLUTION CONFIRMING THE CITY'S INVESTMENT POLICY;
AMENDING THE CITY'S LIST OF APPROVED DEPOSITORY
INSTITUTIONS; AND AMENDING THE CITY'S LIST OF APPROVED
BROKER/DEALERS

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it advisable to maintain a written investment policy to direct investments of the City's funds, and adopted the current revision of the City's Investment Policy on March 12, 2019, pursuant to Section 348.3 of Title 62 of the Oklahoma Statutes, which authorizes the adoption of a written investment policy to govern investments by the City Treasurer;

WHEREAS, at a special meeting of the Investment Policy Committee on November 23, 2022, the Committee recommended an amendment to the list of approved depository institutions to add Valliance Bank, which amended list is attached hereto as **Exhibit B**; and, at the same meeting, the Investment Policy Committee further recommended an amendment to the list of approved broker/dealers to add Raymond James, which amended list is attached hereto as **Exhibit C**; and, at the same meeting, the Investment Policy Committee did not recommend changes to the City's Investment Policy; and

WHEREAS, the Council desires to adopt the aforementioned amended lists of approved depository institutions and approved broker/dealers and ratify and confirm the City's Investment Policy.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Nichols Hills, Oklahoma, hereby adopts the amended list of approved depository institutions in the form attached hereto as **Exhibit B**, adopts the amended list of approved broker/dealers in the form attached hereto as **Exhibit C**, and ratifies and confirms the Investment Policy attached hereto as **Exhibit A** as the City's investment policy pursuant to Section 348.3 of Title 62 of the Oklahoma Statutes.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of December, 2022.

Mayor

(SEAL)
ATTEST:

City Clerk

Reviewed as to form and legality:

City Attorney

EXHIBIT A

Nichols Hills, Oklahoma **INVESTMENT POLICY**

Approved by the City Council on March 12, 2019 and confirmed and ratified by the City Council on January 14, 2020.

Table of Contents

I. Policy	1
II. Scope	2
III. Standard of Care	2
IV. Ethics and Conflicts of Interest	2
V. Objectives	2
VI. Delegation and Restriction of Authority	3
VII. Depository Institutions/Financial Dealers/Depository Banking Services ..	3
VIII. Authorized and Suitable Investments.....	4
IX. Collateralization	6
X. Safekeeping and Custody	7
XI. Delivery vs. Payment (DVP).....	7
XII. Maturities and Diversification	7
XIII. Investment Committee	9
XIV. Investment Procedures	9
XV. Record Keeping and Reporting	9
XVI. Competitive Selection of Investment Instruments	9
XVII. General Obligation Bond Fund Proceeds.....	9
XVIII. Advance Refunding Escrows.....	9
XIX. Certification Certificate	9
XX. Investment Policy Adoption and Amendment	10

Attachment 1: 62 O.S. Supp.2016 § 348.1; 62 O.S. 2011 § 348.3.

I. Policy

It is the policy of Nichols Hills, Oklahoma (the “City”) and the duty of the City Treasurer to invest the public funds in the custody of the City Treasurer to provide the highest investment return consistent with the primary objective of maximum security while meeting the daily cash flow demands of the City in conformance with the constitution and laws of the State of Oklahoma and the City Charter of Nichols Hills.

This policy is intended to be in compliance with Sections 348.1 and 348.3 of Title 62 of the Oklahoma Statutes. All provisions of this Policy shall be interpreted and applied, to the extent possible, in a manner consistent with such statutory provisions, as amended.

II. Scope

This Policy applies to funds of the City and related Public Trusts that have also adopted this policy.

III. Standard of Care

The standard of care to be used by the City shall be the statutory "prudent person" standard and shall be applied in the context of managing the public operating funds of the City described within this Policy. The "prudent person" standard as it relates to the investing of public funds is defined as follows:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

IV. Ethics and Conflicts of Interest

Any officers or employees of the City involved in the investment process shall refrain from personal business activity that could conflict or give the appearance of conflict with the proper execution of the investment program or impair their ability to make impartial investment decisions and shall annually advise the City Manager or City Manager designee of any personal financial interest in any financial institution that conducts business with the City. Such officers or employees shall refrain from undertaking personal investment transactions with the same individual or broker/dealer office with which business is conducted on behalf of the City.

V. Objectives

The City Treasurer (City Treasurer and any assistants) will follow three major, prioritized objectives in investing the operating funds:

- 1 Safety - Safety of principal is the foremost objective of the City's investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital of the portfolio. This objective will be to minimize credit risk.
- 2 Liquidity - The investment portfolio shall at all times be sufficiently liquid to enable the City to meet all of its operating cash flow needs that are reasonably anticipated. This will be accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.
- 3 Return on Investments - The City's investment portfolio shall be designed with the objective of attaining a competitive rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints, liquidity needs and cash flow characteristics of the portfolio. Return shall be subordinated to safety and liquidity.

VI. Delegation and Restriction of Authority

The ultimate authority and responsibility for the investment of surplus funds of the City is granted by Oklahoma State statutes to the City Treasurer. The City Treasurer and any City personnel involved in the investment process shall act responsibly as custodians of public funds. The City Treasurer shall be responsible for all transactions undertaken and if additional City personnel have authority to engage in investment activities, the City Manager shall establish a system of controls and procedures to regulate the activities of assistants.

City personnel who have authority to invest public funds, make wire transfers or who have signatory authority for depository accounts shall be required to be bonded in accordance with the bonding requirement for the City Treasurer set forth in the Nichols Hills Charter. All investment transactions shall be reviewed by the Finance Director or a designee of the City Manager's Office.

VII. Depository Institutions, Depository Banking Services and Broker/Dealers

a. Approved Depository Institutions

Any financial institution which desires to become an approved depository shall notify the Finance Director, who shall notify the Investment Committee. The Investment Committee shall review materials submitted by such institution and make a recommendation to the City Council as to whether the institution should be placed on the list of approved depository institutions. By resolution of the City Council, an approved listing of depository institutions authorized to receive deposits of City funds may be established, and such resolution may rescind all prior resolutions approving depository institutions or supplement an existing list of approved depository institutions. No institution will be placed on the list of approved depository institutions unless, at the time of approval by the City Council, such institution is on a list of official depositories for Oklahoma County or the State of Oklahoma and has equity capital equal to no less than twenty five million dollars (\$25,000,000.00).

No new deposit of public funds shall be made except in an approved and qualified public depository headquartered and authorized to do business in the State of Oklahoma and with a branch or office located within Oklahoma County, Oklahoma.

Funds may be invested in certificates of deposit (CDs) and savings accounts in institutions which have been approved by the City Council as depository banking institutions; which meet competitive bidding requirements discussed in this policy and which meet the following requirements:

- 1 sufficient collateral to equal the amount of 110 percent of the CD principal shall be pledged prior to the deposit of the funds and maintained for the terms of the CD, in accordance with this policy;
- 2 collateral agreements must be approved prior to deposit of the funds as provided for in the "Security for Local Public Deposits Act".

b. Routine Depository Banking Services

Any financial institution on the list of approved depository institutions may be selected to serve as a provider of routine depository banking services ("Banking Services"). Every five years the Finance Committee and City Council will evaluate Banking Services needs of the City, and consider the development and issuance of a request for proposals. At the recommendation of the Finance Committee or on its own initiative, the City Council may issue such requests for proposals on a more frequent basis.

c. Approved Broker/Dealers

Any broker/dealer or institution which desires to become an approved broker/dealer for investment transactions shall notify the Finance Director, who shall notify the Investment Committee. The Investment Committee shall review materials submitted by such dealer or institution and make a recommendation to the City Council as to whether the dealer or institution should be placed on a list of approved broker/dealer institutions. By resolution of the Council, an approved listing of broker/dealers may be established for the purchase and sale of investment securities, and such resolution may rescind all prior resolutions approving broker/dealers or supplement an existing list of approved broker/dealers. A new list of approved broker/dealers will be established as needed and at least every five years.

The broker/dealers approved by the City Council shall be registered to do business within the state, and the list of approved broker/dealers may include a combination of primary, regional, and local dealers that qualify under the Securities and Exchange Commission Rule 15C3-1.

An audited or publicly available financial statement shall be on file for each approved broker/dealer from which the City obtains investment services, which statement shall be no older than 15 months.

VIII. Authorized and Suitable Investments

Investments of the City's operating funds shall be limited to such investments and securities as are authorized by the Constitution and the laws of the State of Oklahoma for the investment of public funds.

This Policy is more restrictive than state statutes. The investments authorized by the approval of this policy shall be:

- 1 direct obligations of the United States Government, its agencies or instrumentalities to the payment of which the full faith and credit of the Government of the United States is pledged;
- 2 fully collateralized certificates of deposit and other evidences of deposits at FDIC insured financial institutions located within

Oklahoma County, Oklahoma, when secured by appropriate collateral as provided in the Security for Local Public Deposits Act;

- 3 repurchase agreements that have underlying collateral of direct obligations of the United States Government, its agencies or instrumentalities;
- 4 money market funds regulated by the Securities and Exchange Commission and which invest in direct obligations of the United States Government, its agencies or instrumentalities to the payment of which the full faith and credit of the Government of the United States is pledged; and
- 5 City direct debt obligations for which an ad valorem tax may be levied or bonds issued by a public trust of which the City is a beneficiary and judgments rendered against the City by a court of record, provided such are prudent investments.

Investments in direct obligations of the United States Government, its agencies or instrumentalities to the payment of which the full faith and credit of the Government of the United States is pledged may be through approved broker/dealers or approved depository institutions.

Repurchase agreements will only be entered into upon the execution of an approved master repurchase agreement between the City and appropriate financial institutions. Such master repurchase agreements will provide, among other things, for the delivery of securities to either the City or an approved third party safekeeping organization. The securities will be limited to those types approved for the investment of City funds. Market value of the securities will equal to at least 102% of the amount of the repurchase agreement at the time of execution of the agreement. The City Treasurer may require a higher margin ratio, depending on the amount of time until the completion of the repurchase transaction or the nature of the securities involved. Substitution of securities during the term of repurchase agreements may be allowed from time to time, if each substitution meets the requirements of the statutory law and this policy.

Money market mutual funds shall only be selected as an investment option upon a favorable recommendation by the Investment Committee. Prior to the recommendation of a money market mutual fund as an investment option, a thorough investigation of the fund by the Investment Committee will be required. The Investment Committee must evaluate various factors, including but not limited to: the fund's prospectus and statements of additional information to determine the integrity and experience of the investment company offering the fund; sale fees and operation of expenses; fundamental portfolio policies composition and objectives; investment income calculations and how income is distributed to participants; how gains and losses are treated; evaluation of how securities are safeguarded;

frequency of security pricing and auditing; limitations as to size and frequency of purchasing and selling; schedule for receiving statements; composition of the portfolio for the fund; and compliance and registration pursuant to the Investment Company Act of 1940 and Rule 2a-7 under the Investment Company Act. Even if a money market mutual fund is favorably recommended by the Investment Committee, the City Treasurer shall not be required to make the investment.

The three following types of investments are not authorized under the terms of this policy:

1. reverse repurchase agreement;
2. derivative instruments which are created from, whose value depends on or is derived from the value of one or more underlying assets or indexes of asset values and/or has no call options prior to the City's desired maturity or is a variable rate instrument;
3. callable agency securities.

IX. Collateralization

The City Treasurer is authorized by statute to make certain investments when those investments are collateralized, as evidenced by pledge of joint custody. In all cases of collateralization, the collateral shall be held by a third party custodian with whom the City has a current custodial agreement or be held in the name of both parties by the Federal Reserve Bank servicing Oklahoma or the Federal Home Loan Bank of Topeka. The custodian shall issue a custody receipt to the Finance Director identifying the security and stating that it is pledged to the City.

The amount of collateral to be pledged for the security of the City's deposits and securities shall be consistent with the provisions of the "Security for Local Public Deposits Act" and additional standards established by the Finance Director for the purpose of securing public funds and deposits of the City.

Collateralization shall be required as follows:

	<u>Level</u>
1 surplus cash in demand deposit account	110%
2 certificates of deposits	110%
3 repurchase agreements	102%

Acceptable instruments for collateralization of surplus cash, certificates of deposits and repurchase agreements are listed below. This listing is more restrictive than the state statute. In cases in which instruments may be authorized by state statute but not by the list below, this list shall prevail.

Acceptable collateral of surplus cash in demand deposit accounts and certificates of deposit:

- (a) direct obligations of the United States Government, its agencies or instrumentalities to the payment of which the full faith and credit of the Government of the United States is pledged, or obligations to the payment of which the full faith and credit of this state is pledged;
- (b) letters of credit issued by a federal home loan bank.

Acceptable collateral for repurchase agreements:

- (a) United States Treasury Bills, Notes, Bonds or Treasury Certificates;
- (b) Federal Home Loan Bank obligations.

The Finance Director shall verify as appropriate and, at least quarterly, that the market value of collateral pledged is sufficient to cover the securities and any additional deposits at an institution. The Finance Director shall have discretion to refuse any instrument as appropriate collateral, notwithstanding the tenets of this Policy.

Acceptable collateral will be subject to a recognized and readily available market pricing.

X. Safekeeping and Custody

All investment securities purchased (except for judgments and certificates of deposit), including collateral for repurchase agreements, shall be held in safekeeping at a designated third party custodian. The institution shall issue a safekeeping receipt for each security, listing the specific instrument, par value, rate, CUSIP and any other pertinent information. In addition, the safekeeping institutions shall send a statement on at least a quarterly basis listing all securities held in each safekeeping account with market values that shall be verified. Third party custodians shall not release collateral without written authority from the Finance Director.

XI. Delivery vs. Payment (DVP)

Written delivery instructions shall be provided to broker/dealers. All security transactions shall be accomplished on a delivery versus payment (DVP) basis. Securities being purchased shall be delivered to the City's designated safekeeping agent, in the name of City, before payment is released. The Finance Director will provide written notification to the safekeeping agent of the expected delivery of securities with all specific information. The safekeeping agent will then forward an original written confirmation of the security by an acceptable means of delivery.

XII. Maturities and Diversification

To the extent practicable, the City Treasurer shall attempt to match investments with anticipated cash flows. The City Treasurer shall consider whether investments should be diversified to minimize the risk of loss resulting from over-concentration of assets in a specific maturity period, a single issuer or an individual class of

investments. Unless matched to a specific projected cash flow, investments shall not be made in securities maturing more than two (2) years from the date of purchase.

The City Treasurer shall, to the extent practicable, avoid investment transactions which result in greater than 15% of the City's total investable assets being held in a single depository institution, provided that the percentage may be increased to 30% for a depository institution with equity capital equal to at least fifty million dollars (\$50,000,000.00), and provided further that the percentage may be increased to 50% for a depository institution with equity capital equal to at least five hundred million dollars (\$500,000,000.00). For purposes of this paragraph, the City's total investable assets shall include the average daily balance in the City's operating accounts.

Certificates of deposit shall not be purchased with maturities greater than 18 months from the date of purchase. Money market funds shall not be purchased if at the time of the City's first investment in a fund, the weighted average maturity of the fund's underlying investments exceeds 91 days. Except in cases of specifically matched cash flows, for debt service payments, payroll, to comply with yield restrictions and arbitrage rebate provisions of the Internal Revenue Code and United States Treasury regulations, or other cash flow considerations as determined by the Finance Director, the portfolio will be structured within the following guidelines:

Maturity Limitations by
Percentage of Total Invested Principal

	Maximum %	Minimum %
0 - 1 Year	100%	10%
1 - 3 Years	50%	0%

Investment Type Limitations
Percentage of Total Invested Principal

	Maximum %	Minimum %
Repurchase agreements	25.0%	0%
Treasury securities	100.0%	0%
Certificates of deposit	100.0%	0%
Money market funds	100.0%	0%
Judgments	50.0%	0%

The Finance Director may accept collateralization of the City's surplus cash, certificates of deposit and repurchase agreements using longer-dated securities provided such maturity dates do not exceed ten (10) years.

XIII. Investment Policy Committee

The City Council shall originate an investment policy committee composed of the Finance Director, City Treasurer and three (3) City Council designees. The investment committee shall meet when necessary to review and make recommendations with respect to the requests of institutions to become approved as depository institutions or broker/dealers, or as required by the City Manager or City Council.

XIV. Investment Procedures

The Finance Director may develop and maintain detailed operational procedures for the investing functions of the City as described within this Policy.

XV. Record Keeping and Reporting

The City Treasurer shall submit to the City Council a monthly report showing the cash investment positions of the City by fund.

XVI. Competitive Selection of Investment Instruments

Before investments of surplus funds are placed, a competitive telephone or email "bid" process (consisting of quoted interest or yield rates, dollar prices, or discount rates) shall be conducted. Certificates of deposit will be bid among City Council approved depository banking institutions. The City Treasurer will attempt to secure bids from at least three institutions. Bidders are required to bid a firm price or yield, which will remain effective for a reasonable period of time. Typically, awards will be made to the bidder offering the highest effective yield consistent with this Policy; however, transaction costs, diversification requirements, extraordinary events and other factors may be considered by the City Treasurer when awarding investments.

XVII. General Obligation Bond Fund Proceeds

General obligation bond fund proceeds shall be invested pursuant to applicable laws, relevant bond indenture requirements and relevant tenets of this policy. Proceeds from tax-exempt general obligation bonds shall be invested, recorded and reported in the manner set forth by the U.S. Treasury and Internal Revenue Service to preserve the tax-exempt status of the bonds. The Finance Director shall maintain systems to ensure that these requirements are met.

XVIII. Advance Refunding Escrows

Advance refunding general obligation bond proceeds shall be competitively bid to create a refunding escrow account that will produce savings and is structured efficiently to meet the debt service requirements of the refunded issue or issues. The proceeds will be invested pursuant to applicable laws, relevant bond indenture requirements and relevant tenets of this policy. The Finance Director or designee shall perform administrative oversight of the designated financial advisor or escrow agent as to the structure and yield of the escrow arrangement and to insure that the tax-exempt status of the bond issue is preserved.

To ensure compliance with the Internal Revenue Service regulations, the escrow securities shall be purchased at fair market value and all fees paid to any parties associated with the investment of the escrow securities disclosed to the City. The market value and any "mark-up" of the securities purchased by the City shall be disclosed by the investment broker selling the securities and approved by the City. All fees, securities prices and any "mark-ups" shall be disclosed in the investment agreements and approved by the City Council.

XIX. Certification

A copy of this policy shall be provided upon request to the senior management of any financial institution approved to transact business with the City to ensure familiarity with the policies of the City. The certifications required by Title 62 of the Oklahoma Statutes and the rules of the Office of State Treasurer must be signed and executed by a senior member of the financial institution before any business is conducted.

XX. Investment Policy Adoption and Amendment

This policy may be adopted or amended only by resolution of the City Council.

ATTACHEMENT 1 to Investment Policy

62 O.S. § 348.1 . Authorized Investments - Disposition of Income

A. Except as otherwise provided for by law, a county treasurer, when authorized by the board of county commissioners by a written investment policy, ordinance or resolution or the treasurer of any city or town, when authorized by the appropriate governing body by a written investment policy, ordinance or resolution, shall invest monies in the custody of the treasurer in:

1. Direct obligations of the United States Government, its agencies or instrumentalities to the payment of which the full faith and credit of the Government of the United States is pledged, or obligations to the payment of which the full faith and credit of this state is pledged;
2. Collateralized or insured certificates of deposits of savings and loan associations, banks, savings banks and credit unions located in this state, when the certificates of deposit are secured by acceptable collateral as provided by law, or fully insured certificates of deposit at banks, savings banks, savings and loan associations and credit unions located out of state;
3. Savings accounts or savings certificates of savings and loan associations, banks, and credit unions, to the extent that the accounts or certificates are fully insured by the Federal Deposit Insurance Corporation;
4. Investments as authorized by Section 348.3 of this title which are fully collateralized in investments specified in paragraphs 1 through 3 of this section, and where the collateral has been deposited with a trustee or custodian bank in an irrevocable trust or escrow account established for such purposes; or
5. County, municipal or school district direct debt obligation for which an ad valorem tax may be levied or bond and revenue anticipation notes, money judgments against such county, municipality or school district ordered by a court of record or bonds or bond and revenue anticipation notes issued by a public trust for which such county, municipality or school district is a beneficiary thereof. All collateral pledged to secure public funds shall be valued at no more than market value. The income received from that investment may be placed in the general fund of the governmental subdivision to be used for general governmental operations, the sinking fund, the building fund, or the fund from which the investment was made.

B. The provisions of this section shall not apply to investments made by organizations of municipalities created for the purpose of securing benefits and services relating to insurance for Oklahoma municipalities or other political subdivisions.

62 O.S. § 348.3 . Written Investment Policies

A. In addition to the investments authorized by Section 348.1 of this title, the governing body of a city or of a county may adopt a written investment policy directing the investment of the funds of the city or county and any of its public trusts or authorities. If such a policy is adopted by the governing body, such funds shall be invested pursuant to the provisions of the policy. The written policy shall address liquidity, diversification, safety of principal, yield, maturity and quality and capability of investment management, with primary emphasis on safety and liquidity. To the extent practicable, taking into account the need to use sound investment judgment, the written investment policies shall include provision for utilization of a system of competitive bidding in the investment of municipal funds. The system shall be designed to maximize yield within each class of investment instrument, consistent with the safety of the funds invested.

B. The written investment policy may authorize the city treasurer or county treasurer to purchase and invest in any or all of the following:

1. Obligations of the United States government, its agencies and instrumentalities;
2. Collateralized or insured certificates of deposit and other evidences of deposit at banks, savings banks, savings and loan associations and credit unions located in this state, or fully insured certificates of deposit at banks, savings banks, savings and loan associations and credit unions located out of state;
3. Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings bank, a savings and loan association or a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit shall not exceed ten percent (10%) of the surplus funds of the city or county which may be invested pursuant to this section. Not more than one-half (1/2) of the ten percent (10%) limit shall be invested in any one financial institution specified in this paragraph;
4. Prime banker's acceptances which are eligible for purchase by the Federal Reserve System and which do not exceed two hundred seventy (270) days' maturity. Purchases of prime banker's acceptances shall not exceed ten percent (10%) of the surplus funds of the city or county which may be invested pursuant to this section. Not more than one-half (1/2) of the ten percent (10%) limit shall be invested in any one commercial bank pursuant to this paragraph;
5. Prime commercial paper which shall not have a maturity that exceeds one hundred eighty (180) days nor represent more than ten percent (10%) of the outstanding paper of an issuing corporation. Purchases of prime commercial paper shall not exceed seven and one-half percent (7 1/2%) of the surplus funds of the city or county which may be invested pursuant to this section;
6. Repurchase agreements that have underlying collateral consisting of those items specified in paragraphs 1 through 5 of this subsection; and
7. Money market funds regulated by the Securities and Exchange Commission and which investments consist of those items and those restrictions specified in paragraphs 1 through 6 of this subsection.

C. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

EXHIBIT B

Nichols Hills, Oklahoma

LIST OF APPROVED DEPOSITORY INSTITUTIONS

1. BancFirst
2. Midfirst Bank
3. Bank of Oklahoma, NA
4. First Fidelity Bank, NA
5. Kirkpatrick Bank
6. NBC Oklahoma, a/k/a NBC Bank
7. Quail Creek Bank, N.A.
8. First National Bank of Oklahoma
9. Valliance Bank

EXHIBIT C

Nichols Hills, Oklahoma
LIST OF APPROVED BROKER/DEALERS

1. The Baker Group
2. BOK Financial Services, Inc.
3. Raymond James



CITY OF NICHOLS HILLS, OKLAHOMA
Application for Special Permit
Communication Device

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Twelve original sets and one electronic version of this completed application (including 12 original sets of the required attachments listed below) and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Sec. 50-127, *Communications Tower and Antenna Regulations*, of the Nichols Hills City Code when completing this Application. Note that Sec. 50-127 does not require a special permit for all communication devices.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Donna Davis - Agent of Crown Castle USA, Inc. Cell Tower Owner

Primary contact: Donna Davis - Site Acquisition Specialist

Mailing address: 370 Mallory Station Road, Suite 505, Franklin TN 37067

Telephone number(s): 931-247-7954 Cell / 615-771-1553 Office

Email address(es): donna.davis@crowncastle.com

This is an application to: [check all that apply]

- ☐ Construct a communication tower
- ☐ Locate an at-grade dish antenna(s) with a diameter exceeding two meters
- ☐ Locate an antenna or antenna array within a structure as an architectural element
- ☐ Install an additional antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☒ Replace an antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☐ Use the City's utility pole(s) (traffic signal poles, street light poles, and flag poles) associated with a distributed antenna system

Address or descriptive location of proposed device(s) ¹: 6706 North Pennsylvania Ave., Nichols Hills, OK 73159

The following must be attached to this Application:

1. **Proof of authority.** Proof of applicant's authority to make this Application as to the property for which the special permit is desired by attaching a copy of the applicable deed evidencing applicant's ownership, a copy of the applicable lease evidencing applicant's leasehold interest, or an affidavit regarding ownership (a form for which is attached to this Application).
2. **Survey and site map.** Certified survey and detailed site map.

¹ If metes and bounds description, please attach.

3. **Project plans.** Detailed and certified project plans.
4. **Structural engineer review.** If a tower or architectural element is included, certified review by a licensed structural engineer.
5. **Scope of proposed work.** A narrative of the need for the proposed device(s) and proposed scope of work in non-technical language in sufficient detail for analysis by the City's Planning Commission and City Council.
6. **List of Owners of Abutting Property.** A report developed from the current records of the Oklahoma County Assessor and/or the Oklahoma County Clerk within the last 30 days, stating the names, addresses, and contact information for the owners of property abutting the proposed site. If the report is not certified by a licensed and bonded abstractor, Applicant will be responsible for the accuracy and completeness of the information in the report.

This Application will be considered officially submitted and filed only after it is examined by the Director of Public Works and the City Clerk and found to have met the applicable requirements of Sec. 50-127 and those set out in this Application and after the fee of \$750 as required by Sec. 50-327 of the Nichols Hills City Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 10th day of October, 2022.

Signature: Donna Davis

Print applicant's full legal name: Donna Davis

Print signatory party's title if applicant is a legal entity: Site Acquisition Specialist

Form of affidavit regarding ownership**Affidavit**

STATE OF _____

COUNTY OF _____

[Full legal name], being first duly sworn, stated:

1. My name is *[full legal name]*. My address is *[full address]*. I am over the age of 18. I am a resident of the State of *[state]*. I have personal knowledge of the matters stated in this Affidavit.
2. I am the applicant for a special permit for a communication device pursuant to the Nichols Hills City Code.
3. I am the current and legal owner of the property in the City of Nichols Hills with the address of *[insert address]* and more particularly described as:

[Insert legal description]

4. This address and legal description accurately describe the property for which the special permit for a communication device is requested.

I declare to the best of my knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this _____ day of _____, 202__.

[Full legal name]

Notary Acknowledgment

Subscribed and sworn to before me this _____ day of _____, 202__.

 Notary Public

My Commission Expires: _____

Comm. No. _____

This conveyance was approved on the _____ day of _____, 202__, by the City Council of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted by the Nichols Hills City Code.

By: _____

Printed name: _____

Title: _____



370 Mallory Station Road dSuite 505
Franklin, TN 37067

Phone: (615) 771-1553
www.crowncastle.com

9.e.a

October 10, 2022

OK-CITY OF NICHOLS HILLS

Planning & Zoning

6407 AVONDALE DRIVE

NICHOLS HILLS, OK 73116

Via Mail

*****NOTICE OF ELIGIBLE FACILITIES REQUEST*****

RE: Request for Minor Modification to Existing Wireless Facility – Section 6409

Site Address: 6706 North Pennsylvania Ave., Nichols Hills, OK 73159

Crown Site Number: 822901 / Crown Site Name: Camden

Customer Site Number: OK01296F / Application Number: 624581

Attention Planning & Zoning:

On behalf of T-Mobile Central LLC (“T-Mobile” or “Applicant”), Crown Castle USA Inc. (“Crown Castle”) is pleased to submit this request to modify the existing wireless facility noted above through the collocation, replacement and/or removal of the Applicant’s equipment as an eligible facilities request for a minor modification under Section 6409¹ and the rules of the Federal Communications Commission (“FCC”).²

The proposed scope of work for this project includes:

Add or replace antennas, ancillary equipment and ground equipment as per plans for an existing carrier on an existing wireless communication facility. No changes to the height of the tower.

At the end of this letter is a checklist of the applicable substantial change criteria under Section 6409. Additionally, please find enclosed the following information in support of this request:

- (1) City of Nichols Hills Application for Special Permit Communication Device**
- (2) \$750.00 Check for the plans review fees Check #2814749**
- (3) Lease Agreement between Crown Castle and City of Nichols Hills**
- (4) Construction Drawings;**
- (5) Structural Analysis; and**
- (6) Section 6409 Substantial Change Checklist.**
- (7) List of Abutting Property Owners**

¹ Middle Class Tax Relief and Job Creation Act of 2012, Pub. L. No. 112-96, § 6409 (2012) (codified at 47 U.S.C. § 1455).

² *Acceleration of Broadband Deployment by Improving Wireless Facility Siting Policies*, 29 FCC Rcd. 12865 (2014) (codified at 47 CFR § 1.6100); and *Implementation of State & Local Governments’ Obligation to Approve Certain Wireless Facility Modification Requests Under Section 6409(a) of the Spectrum Act of 2012*, WT Docket No. 19-250 (June 10, 2020).

³ See 47 CFR § 1.6100 (c)(3). ⁴ See 2020 Upgrade Order at paragraph 16.

The Foundation for a Wireless World

CrownCastle.com

Attachment: Crown Castle Packet (6218 : Crown Castle - Special Permit Application)



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As these documents indicate, (i) the modification involves the collocation, removal or replacement of transmission equipment; and (ii) such modification will not substantially change the physical dimensions of such tower or base station. As such, it is an "eligible facilities request" as defined in the FCC's rules to which the 60-day deadline for approval applies. Accordingly, Applicant requests all authorization necessary for this proposed minor modification under Section 6409.

Section 6409 mandates that state and local governments must approve any eligible facilities request for the modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station. Under Section 6409, to toll the review period, if the reviewing authority determines that the application is incomplete, it must provide written notice to the applicant within 30 days, which clearly and specifically delineates all missing documents or information reasonably related to whether the request meets the federal requirements.³ Additionally, if a state or local government, fails to issue any approvals required for this request within 60 days, these approvals are deemed granted. The FCC has clarified that the 30-day and 60-day deadlines begins when an applicant: (1) takes the first step required under state or local law; and (2) submits information sufficient to inform the jurisdiction that this modification qualifies under the federal law⁴. Please note that with the submission of this letter and enclosed items, the thirty and sixty-day review periods have started. Based on this filing, the deadline for written notice of incomplete application is November 9, 2022, and the deadline for issuance of approval is December 9, 2022.

Our goal is to work with you to obtain approvals earlier than the deadline. We will respond promptly to any request for related information you may have in connection with this request. Please let us know how we can work with you to expedite the approval process. We look forward to working with you on this important project, which will improve wireless telecommunication services in your community using collocation on existing infrastructure. If you have any questions, please do not hesitate to contact me.

Regards,

Donna Davis

Donna Davis

Site Acquisition Specialist

Crown Castle, Agent for Applicant

(615) 771-1553

Donna.Davis@crowncastle.com

The Foundation for a Wireless World

CrownCastle.com

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**Section 6409 Substantial Change Checklist
Towers Outside of the Public Right of Way**

The Federal Communications Commission has determined that a modification substantially changes the physical dimension of a wireless tower or base station under 47 U.S.C. § 1455(a) if it meets one of six enumerated criteria under 47 C.F.R. § 1.6100.

Criteria for Towers Outside the Public Rights of Way

YES/NO NO	Does the modification increase the height of the tower by more than the greater of: (a) 10% (b) or, the height of an additional antenna array plus separation of up to 20 feet from the top of the nearest existing antenna?
YES/NO NO	Does the modification add an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet or more than the width of the tower structure at the level of the appurtenance, whichever is greater?
YES/NO NO	Does the modification involve the installation of more than the standard number of new equipment cabinets for the technology involved or add more than four new equipment cabinets?
YES/NO NO	Does the modification entail any excavation or deployment outside the current site by more than 30 feet in any direction, not including any access or utility easements?
YES/NO NO	Does the modification defeat the concealment elements of the eligible support structure?
YES/NO NO	Does the modification violate conditions associated with the siting approval with the prior approval the tower or base station other than as specified in 47 C.F.R. § 1.6100(c)(7)(i) – (iv)?

If all questions in the above section are answered “NO,” then the modification does not constitute a substantial change to the existing tower under 47 C.F.R. § 1.6100.



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PLEASE SEE BELOW THE LIST OF ABUTTING PROPERTY OWNERS

Owner: OKLA CITY GOLF & COUNTRY CLUB

Account Number: R169711495
Physical Address: 7000 NW GRAND BLVD NICHOLS HILLS
Owner Name1: OKLA CITY GOLF & COUNTRY CLUB
Owner Name2:
Owner Name3:
Mailing Address1: 7000 NW GRAND BLVD
City: NICHOLS HILLS
State: OK
ZipCode: 73116-4199
Tax District: 500
Tax District Name: Oklahoma City #89

Owner: SROUJI NABIL E & PENELOPE TRS

Account Number: R169862000
Physical Address: 1820 DRURY LN NICHOLS HILLS
Owner Name1: SROUJI NABIL E & PENELOPE TRS
Owner Name2: SROUJI NABIL E REV TRUST
Owner Name3:
Mailing Address1: 1820 DRURY LN
City: NICHOLS HILLS
State: OK
ZipCode: 73116-5312



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Tax District: 500

Tax District Name: Oklahoma City #89

Owner: RICHARDSON RONALD L 2008 REV TRUST

Account Number: R169862100

Physical Address: 1829 DEVONSHIRE ST NICHOLS HILLS

Owner Name1: RICHARDSON RONALD L 2008 REV TRUST

Owner Name2:

Owner Name3:

Mailing Address1: 1829 DEVONSHIRE ST

City: NICHOLS HILLS

State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

Owner: LAMBERT WILLIAM D IV

Account Number: R169863300

Physical Address: 1824 DEVONSHIRE ST NICHOLS HILLS

Owner Name1: LAMBERT WILLIAM D IV

Owner Name2: LAMBERT ALLYSON BANDY

Owner Name3:

Mailing Address1: 1824 DEVONSHIRE ST

City: NICHOLS HILLS

State: OK

ZipCode: 73116

The Foundation for a Wireless World

CrownCastle.com

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Tax District: 500

Tax District Name: Oklahoma City #89

Owner: STOCKYARD PROPERTY LLC

Account Number: R169577259

Physical Address: 6621 N HILLCREST AVE NICHOLS HILLS

Owner Name1: STOCKYARD PROPERTY LLC

Owner Name2:

Owner Name3:

Mailing Address1: 11201 SE 44TH ST

City: OKLAHOMA CITY

State: OK

ZipCode: 73150

Tax District: 500

Tax District Name: Oklahoma City #89

Attachment: Crown Castle Packet (6218 : Crown Castle - Special Permit Application)

2021052101088742 B: 14748 P: 84
 05/21/2021 10:04:16 AM Pgs: 4
 Fee: \$24.00
 David B. Hooten, County Clerk
 Oklahoma County - State of Oklahoma



WHEN RECORDED RETURN TO:

T-Mobile USA Tower LLC
 c/o Post Closing – Recording
 1220 Augusta Drive
 Houston, TX 77057

Prepared by:
 Weiss Brown, PLLC
 6263 N. Scottsdale Rd., Suite 340
 Scottsdale, AZ 85250

Space above this line for Recorder's Use

A.P.N. City property - not assigned

Prior recorded document(s) in Oklahoma County, Oklahoma:
 Original Lease Unrecorded

**MEMORANDUM OF FIRST AMENDMENT TO
 AGREEMENT**

This Memorandum of First Amendment to Agreement is made effective this 9th day of March, 2021 by and between CITY OF NICHOLS HILLS, OKLAHOMA, a municipal corporation (hereinafter referred to as "Lessor") and T-MOBILE USA TOWER LLC, a Delaware limited liability company, by and through its Attorney In Fact, CCTMO LLC, a Delaware limited liability company (hereinafter referred to as "Lessee").

1. Lessor and Lessee, as successor in interest to Western PCS I Corporation, a Delaware corporation entered into an Agreement dated January 14, 1997 (the "Agreement") whereby Original Lessee leased certain real property, together with access and utility easements, located in Oklahoma County, Oklahoma from Lessor (the "Leased Premises"), all located within certain real property owned by Lessor ("Lessor's Property"). The Leased Premises is more particularly described on Exhibit A attached hereto.

2. The Agreement commenced on January 15, 1997 and will expire on January 14, 2022.

3. Lessor and Lessee have entered into a First Amendment to Agreement (the "First Amendment"), of which this is a Memorandum, wherein the term of the Agreement was extended to January 14, 2024.

4. The terms, covenants and provisions of the First Amendment shall extend to and be binding upon the respective executors, administrators, heirs, successors and assigns of Lessor and Lessee.

5. This Memorandum does not contain the social security number of any person.

6. A copy of the First Amendment is on file with Lessor and Lessee.

IN WITNESS WHEREOF, hereunto and to duplicates hereof, Lessor and Lessee have caused this Memorandum to be duly executed on the day and year first written above.

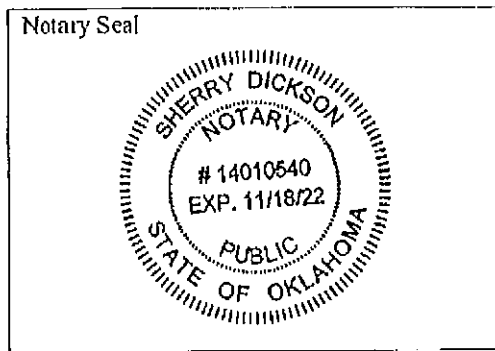
LESSOR:
CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

By: Sody H. Clements
Print Name: Sody Clements
Title: Mayer

STATE OF Oklahoma)
)ss.
COUNTY OF Oklahoma)

On this 9th day of March 2021, before me, the subscriber, a Notary Public in and for said State and County, personally appeared Sody Clements, the Mayer of CITY OF NICHOLS HILLS, OKLAHOMA, known or identified to me to be the person whose name is subscribed to the foregoing Memorandum of First Amendment to Agreement, and in due form of law acknowledged that he/she is authorized on behalf of said company to execute all documents pertaining hereto and acknowledged to me that he/she executed the same as his/her voluntary act and deed on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my seal in said State and County on the day and year last above written.



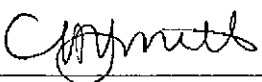
Sherry Dickson
(Signature of Notary)

My Commission Expires: 11-18-22

LESSEE:

T-MOBILE USA TOWER LLC, a Delaware
limited liability company

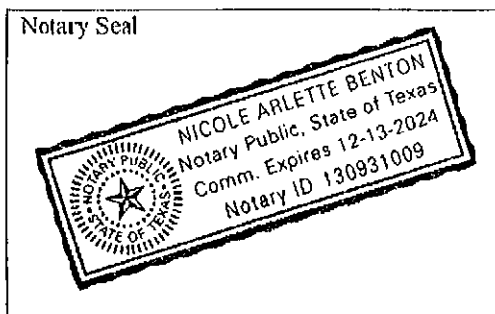
By: CCTMO LLC, a Delaware limited
liability company
Its: Attorney In Fact

By: 
Print Name: Helen V. Smith
Title: Director

STATE OF Texas)
COUNTY OF Harris) ss.

On this 31 day of March 2021, before me, the subscriber, a Notary Public in and for said State and County, personally appeared Helen V. Smith, the Director of CCTMO LLC, known or identified to me to be the person whose name is subscribed to the foregoing Memorandum of First Amendment to Agreement, and in due form of law acknowledged that he/she is authorized on behalf of said company to execute all documents pertaining hereto and acknowledged to me that he/she executed the same as his/her voluntary act and deed on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my seal in said State and County on the day and year last above written.




(Signature of Notary)

My Commission Expires: _____

EXHIBIT A
(Legal Description of Leased Premises)

LEASED PREMISES

A tract of land lying in the Northeast Quarter of Section 6, Township 12 North, Range West of the Indian Meridian, Oklahoma County, Oklahoma, and being described as follows:

COMMENCING at the Southeast corner of Lot 2, Block 88 NICHOLS HILLS SUBDIVISION as recorded in Oklahoma County, Oklahoma; THENCE North 30°46'23" West a distance of 224.68 feet to the POINT OF BEGINNING; THENCE North 11°24'50" East a distance of 20.00 feet; THENCE South 78°35'10" East a distance of 20.00 feet; THENCE South 11°24'50" West a distance of 20.00 feet; THENCE North 78°35'10" West a distance of 20.00 feet to the POINT OF BEGINNING.

Said tract contains 400 square feet or 0.0092 acres, more or less.

ACCESS AND UTILITY EASEMENT

A tract of land lying in the Northeast Quarter of Section 6, Township 12 North, Range West of the Indian Meridian, Oklahoma County, Oklahoma, and being described as follows:

A 20.00 foot easement for Ingress and Egress lying 10.00 feet each side of the following described center line. COMMENCING at the Southeast corner of Lot 2, Block 88 Oklahoma County, Oklahoma, THENCE North 07°52'32" West a distance of 353.05 feet to the POINT OF BEGINNING; THENCE North 90°00'00" West a distance of 69.31 feet; THENCE South 08°45'51" West a distance of 144.44 feet; THENCE South 81°14'09" East a distance of 27.02 feet to the POINT OF TERMINATION.

Date: August 08, 2022



Crown Castle
2000 Corporate Drive
Canonsburg, PA 15317
(724) 416-2000

Subject: Structural Analysis Report

Carrier Designation: T-Mobile Co-Locate
Site Number: OK01296F

Crown Castle Designation: BU Number: 822901
Site Name: Camden
JDE Job Number: 724324
Work Order Number: 2136495
Order Number: 624581 Rev. 5

Engineering Firm Designation: Crown Castle Project Number: 2136495

Site Data: 6706 North Pennsylvania Ave., Nichols Hills, Oklahoma County, OK
Latitude 35° 32' 42.875", Longitude -97° 33' 0.789"
70 Foot - Monopole Tower

Crown Castle is pleased to submit this "Structural Analysis Report" to determine the structural integrity of the above-mentioned tower.

The purpose of the analysis is to determine acceptability of the tower stress level. Based on our analysis we have determined the tower stress level for the structure and foundation, under the following load case, to be:

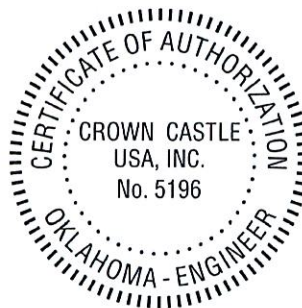
LC7: Proposed Equipment Configuration

Sufficient Capacity

This analysis utilizes an ultimate 3-second gust wind speed of 115 mph as required by the 2015 International Building Code. Applicable Standard references and design criteria are listed in Section 2 - "Analysis Criteria".

Structural analysis prepared by: Blake Jacobsen, EIT / JKK

Respectfully submitted by:



Terry P Styran
2022.08.08
13:47:59 -04'00'

Terry P. Styran, P.E., S.E.
Senior Project Engineer

TABLE OF CONTENTS

1) INTRODUCTION

2) ANALYSIS CRITERIA

Table 1 - Proposed Equipment Configuration

Table 2 - Other Considered Equipment

3) ANALYSIS PROCEDURE

Table 3 - Documents Provided

3.1) Analysis Method

3.2) Assumptions

4) ANALYSIS RESULTS

Table 4 - Section Capacity (Summary)

Table 5 - Tower Component Stresses vs. Capacity - LC7

4.1) Recommendations

5) APPENDIX A

tnxTower Output

6) APPENDIX B

Base Level Drawing

7) APPENDIX C

Additional Calculations

1) INTRODUCTION

This tower is a 70 ft Monopole tower designed by Valmont.

2) ANALYSIS CRITERIA

TIA-222 Revision: TIA-222-H
 Risk Category: II
 Wind Speed: 115 mph
 Exposure Category: C
 Topographic Factor: 1
 Ice Thickness: 1.5 in
 Wind Speed with Ice: 40 mph
 Service Wind Speed: 60 mph

Table 1 - Proposed Equipment Configuration

Mounting Level (ft)	Center Line Elevation (ft)	Number of Antennas	Antenna Manufacturer	Antenna Model	Number of Feed Lines	Feed Line Size (in)
67.0	67.0	3	commscope	FFHH-65C-R3 w/ Mount Pipe	2	1-1/2
		2	commscope	HCS 2.0 Part 1		
		3	nokia	AEHC w/ Mount Pipe		
		3	nokia	AHFIG_TMO		
		3	nokia	AHLOA		
		1	alt	2122S-5(3)		

Table 2 - Other Considered Equipment

Mounting Level (ft)	Center Line Elevation (ft)	Number of Antennas	Antenna Manufacturer	Antenna Model	Number of Feed Lines	Feed Line Size (in)
70.0	70.0	1	federal signal	MOD3012	-	-
57.0	57.0	1	Perfect Vision	PV-MPM-SFA	1	2
		3	commscope	NNH4-65C-R3B-V1 w/ Mount Pipe		
		1	raycap	RCMDC-6627-PF-48		
		3	samsung telecommunications	MT6407-77A w/ Mount Pipe		
		3	samsung telecommunications	RF4439D-25A		
		3	samsung telecommunications	RF4440D-13A		

3) ANALYSIS PROCEDURE

Table 3 - Documents Provided

Document	Reference	Source
4-GEOTECHNICAL REPORTS	3514687	CCISITES
4-TOWER FOUNDATION DRAWINGS/DESIGN/SPECS	3514686	CCISITES
4-TOWER MANUFACTURER DRAWINGS	3771030	CCISITES

3.1) Analysis Method

tnxTower (version 8.1.1.0), a commercially available analysis software package, was used to create a three-dimensional model of the tower and calculate member stresses for various loading cases. Selected output from the analysis is included in Appendix A. When applicable, Crown Castle has calculated and provided the effective area for panel antennas using approved methods following the intent of the TIA-222 standard.

3.2) Assumptions

- 1) Tower and structures were maintained in accordance with the TIA-222 Standard.
- 2) The configuration of antennas, transmission cables, mounts and other appurtenances are as specified in Tables 1 and 2 and the referenced drawings.

This analysis may be affected if any assumptions are not valid or have been made in error. Crown Castle should be notified to determine the effect on the structural integrity of the tower.

4) ANALYSIS RESULTS

Table 4 - Section Capacity (Summary)

Section No.	Elevation (ft)	Component Type	Size	Critical Element	P (K)	SF*P_allow (K)	% Capacity	Pass / Fail
L1	70 - 31.0833	Pole	TP21.9x14.9x0.25	1	-9.473	1035.695	34.3	Pass
L2	31.0833 - 0	Pole	TP27x20.696x0.313	2	-13.748	1649.529	43.2	Pass
							Summary	
						Pole (L2)	43.2	Pass
						Rating =	43.2	Pass

Table 5 - Tower Component Stresses vs. Capacity - LC7

Notes	Component	Elevation (ft)	% Capacity	Pass / Fail
1	Anchor Rods	0	62.7	Pass
1	Base Plate	0	35.8	Pass
1	Base Foundation (Structure)	0	29.8	Pass
1	Base Foundation (Soil Interaction)	0	8.8	Pass

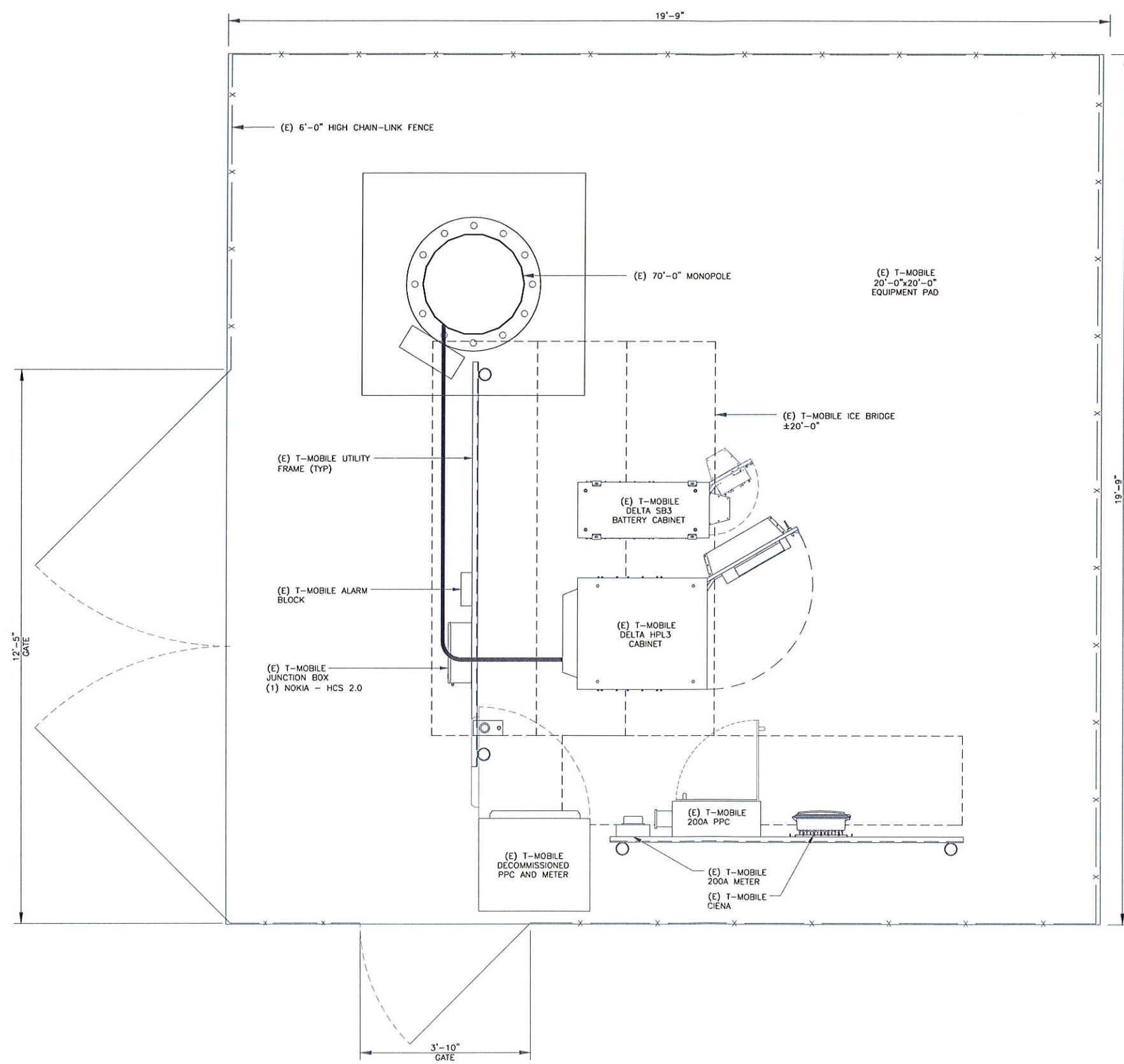
Structure Rating (max from all components) =	62.7%
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Notes:

- 1) See additional documentation in "Appendix C – Additional Calculations" for calculations supporting the % capacity consumed.

4.1) Recommendations

The tower and its foundation have sufficient capacity to carry the proposed load configuration. No modifications are required at this time.



1 SITE PLAN
SCALE: 3/4"=1'-0" (FULL SIZE)
3/8"=1'-0" (11x17)

T-Mobile
312 ELM STREET, 10TH FLOOR
CINCINNATI, OH 45202

CROWN CASTLE
1500 CORPORATE DRIVE
CANONSBURG, PA 15317

B+T GRP
1717 S. BOULDER
SUITE 300
TULSA, OK 74119
PH: (918) 587-4630
www.blgrp.com

T-MOBILE SITE NUMBER:
OK01296F

BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES/QA
0	8/16/22	MEH	CONSTRUCTION	LR
1	8/18/22	YX	CONSTRUCTION	LR

B&T ENGINEERING, INC.
CA 3590 (PE)
Expires 6/30/24

IT IS A VIOLATION OF LAW FOR ANY PERSON,
UNLESS THEY ARE ACTING UNDER THE DIRECTION
OF A LICENSED PROFESSIONAL ENGINEER,
TO ALTER THIS DOCUMENT.

SHEET NUMBER:
C-1.1
REVISION:
1

Attachment: Crown Castle Packet (6218 : Crown Castle - Special Permit Application)

- NOTICE TO PROCEED NO WORK SHALL COMMENCE PRIOR TO CROWN CASTLE USA INC. WRITTEN NOTICE TO PROCEED (NTP) AND THE ISSUANCE OF A PURCHASE ORDER. PRIOR TO ACCESSING/ENTERING THE SITE YOU MUST CONTACT THE CROWN CASTLE USA INC. NOC AT 800-788-7011 & THE CROWN CASTLE USA INC. CONSTRUCTION MANAGER.
2. "LOOK UP" - CROWN CASTLE USA INC. SAFETY CLIMB REQUIREMENT:
THE INTEGRITY OF THE SAFETY CLIMB AND ALL COMPONENTS OF THE CLIMBING FACILITY SHALL BE CONSIDERED DURING ALL STAGES OF DESIGN, INSTALLATION, AND INSPECTION. TOWER MODIFICATION, MOUNT REINFORCEMENTS, AND/OR EQUIPMENT INSTALLATIONS SHALL NOT COMPROMISE THE INTEGRITY OR FUNCTIONAL USE OF THE SAFETY CLIMB OR ANY COMPONENTS OF THE CLIMBING FACILITY ON THE STRUCTURE. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO: PINCHING OF THE WIRE ROPE, BENDING OF THE WIRE ROPE, OR OF ITS SUPPORTS, DIRECT CONTACT OR CLOSE PROXIMITY TO THE WIRE ROPE WHICH MAY CAUSE FRICTIONAL WEAR, IMPACT TO THE ANCHORAGE POINTS IN ANY WAY, OR TO IMPEDE/BLOCK ITS INTENDED USE. ANY COMPROMISED SAFETY CLIMB, INCLUDING EXISTING CONDITIONS MUST BE TAGGED OUT AND REPORTED TO YOUR CROWN CASTLE USA INC. POC OR CALL THE NOC TO GENERATE A SAFETY CLIMB MAINTENANCE AND CONTRACTOR NOTICE TICKET.
3. PRIOR TO THE START OF CONSTRUCTION, ALL REQUIRED JURISDICTIONAL PERMITS SHALL BE OBTAINED. THIS INCLUDES, BUT IS NOT LIMITED TO, BUILDING, ELECTRICAL, MECHANICAL, FIRE, FLOOD ZONE, ENVIRONMENTAL, AND ZONING. AFTER ONSITE ACTIVITIES AND CONSTRUCTION ARE COMPLETED, ALL REQUIRED PERMITS SHALL BE SATISFIED AND CLOSED OUT ACCORDING TO LOCAL JURISDICTIONAL REQUIREMENTS.
4. ALL CONSTRUCTION MEANS AND METHODS, INCLUDING BUT NOT LIMITED TO, ERECTION PLANS, RIGGING PLANS, CLIMBING PLANS, AND RESCUE PLANS SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR RESPONSIBLE FOR THE EXECUTION OF THE WORK CONTAINED HEREIN, AND SHALL MEET ANSI/ASSE A10.48 (LATEST EDITION); FEDERAL, STATE, AND LOCAL REGULATIONS; AND ANY APPLICABLE INDUSTRY CONSENSUS STANDARDS RELATED TO THE CONSTRUCTION ACTIVITIES BEING PERFORMED. ALL RIGGING PLANS SHALL ADHERE TO ANSI/ASSE A10.48 (LATEST EDITION) AND CROWN CASTLE USA INC. STANDARD CED--STD--10253, INCLUDING THE REQUIRED INVOLVEMENT OF A QUALIFIED ENGINEER FOR CLASS IV CONSTRUCTION, TO CERTIFY THE SUPPORTING STRUCTURE(S) IN ACCORDANCE WITH ANSI/TIA--321 (LATEST EDITION).
5. ALL SITE WORK TO COMPLY WITH QAS--STD--10068 "INSTALLATION STANDARDS FOR CONSTRUCTION ACTIVITIES ON CROWN CASTLE USA INC. TOWER SITE," CED--STD--10294 "STANDARD FOR INSTALLATION OF MOUNTS AND APPURTENANCES," AND LATEST VERSION OF ANSI/TIA--1019-A--2012 "STANDARD FOR INSTALLATION, ALTERATION, AND MAINTENANCE OF ANTENNA SUPPORTING STRUCTURES AND ANTENNAS."
6. IF THE SPECIFIED EQUIPMENT CAN NOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY CROWN CASTLE USA INC. PRIOR TO PROCEEDING WITH ANY SUCH CHANGE OF INSTALLATION.
7. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
8. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
9. THE CONTRACTOR SHALL CONTACT UTILITY LOCATING SERVICES PRIOR TO THE START OF CONSTRUCTION.
10. ALL EXISTING ACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES WHERE ENCOUNTERED IN THE WORK, SHALL BE PROTECTED AT ALL TIMES AND WHERE REQUIRED FOR THE PROPER EXECUTION OF THE WORK, SHALL BE RELOCATED AS DIRECTED BY CONTRACTOR. EXTREME CAUTION SHOULD BE USED BY THE CONTRACTOR WHEN EXCAVATING OR DRILLING PIERS AROUND OR NEAR UTILITIES. CONTRACTOR SHALL PROVIDE SAFETY TRAINING FOR THE WORKING CREW. THIS WILL INCLUDE BUT NOT BE LIMITED TO A) FALL PROTECTION B) CONFINED SPACE C) ELECTRICAL SAFETY D) TRENCHING AND EXCAVATION E) CONSTRUCTION SAFETY PROCEDURES.
11. ALL SITE WORK SHALL BE AS INDICATED ON THE STAMPED CONSTRUCTION DRAWINGS AND PROJECT SPECIFICATIONS, LATEST APPROVED REVISION.
12. CONTRACTOR SHALL KEEP THE SITE FREE FROM ACCUMULATING WASTE MATERIAL, DEBRIS, AND TRASH AT THE COMPLETION OF THE WORK. IF NECESSARY, RUBBISH, STUMPS, DEBRIS, STICKS, STONES AND OTHER REFUSE SHALL BE REMOVED FROM THE SITE AND DISPOSED OF LEGALLY.
13. ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES, WHICH INTERFERE WITH THE EXECUTION OF THE WORK, SHALL BE REMOVED AND/OR CAPPED, PLUGGED OR OTHERWISE DISCONTINUED AT POINTS WHICH WILL NOT INTERFERE WITH THE EXECUTION OF THE WORK, SUBJECT TO THE APPROVAL OF THE CONTRACTOR, TOWER OWNER, CROWN CASTLE USA INC., AND/OR LOCAL UTILITIES.
14. THE CONTRACTOR SHALL PROVIDE SITE SIGNAGE IN ACCORDANCE WITH THE TECHNICAL SPECIFICATION FOR SIGNAGE REQUIRED BY LOCAL JURISDICTION AND SIGNAGE REQUIRED ON INDIVIDUAL PIECES OF EQUIPMENT, ROOMS, AND SHELTERS.
15. THE SITE SHALL BE GRADED TO CAUSE SURFACE WATER TO FLOW AWAY FROM THE CARRIER'S EQUIPMENT AND TOWER AREAS.
16. THE SUB GRADE SHALL BE COMPACTED AND BROUGHT TO A SMOOTH UNIFORM GRADE PRIOR TO FINISHED SURFACE APPLICATION.
17. THE AREAS OF THE OWNER'S PROPERTY DISTURBED BY THE WORK AND NOT COVERED BY THE TOWER, EQUIPMENT OR DRIVEWAY, SHALL BE GRADED TO A UNIFORM SLOPE, AND STABILIZED TO PREVENT EROSION AS SPECIFIED ON THE CONSTRUCTION DRAWINGS AND/OR PROJECT SPECIFICATIONS.
18. CONTRACTOR SHALL MINIMIZE DISTURBANCE TO EXISTING SITE DURING CONSTRUCTION. EROSION CONTROL MEASURES, IF REQUIRED DURING CONSTRUCTION, SHALL BE IN CONFORMANCE WITH THE LOCAL GUIDELINES FOR EROSION AND SEDIMENT CONTROL.
19. THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF OWNER.
20. CONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS COAXIAL CABLES AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATED LOCATION.
21. CONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION. TRASH AND DEBRIS SHOULD BE REMOVED FROM SITE ON A DAILY BASIS.
22. NO FILL OR EMBANKMENT MATERIAL SHALL BE PLACED ON FROZEN GROUND. FROZEN MATERIALS, SNOW OR ICE SHALL NOT BE PLACED IN ANY FILL OR EMBANKMENT.

1. ALL GROUND ELECTRODE SYSTEMS (INCLUDING TELECOMMUNICATION, RADIO, LIGHTNING PROTECTION AND AC POWER GE'S) SHALL BE BONDED TOGETHER AT OR BELOW GRADE, BY TWO OR MORE COPPER BONDING CONDUCTORS IN ACCORDANCE WITH THE NEC.
2. THE CONTRACTOR SHALL PERFORM IEEE FALL-OF-POTENTIAL RESISTANCE TO EARTH TESTING (PER IEEE 1100 AND 81) FOR GROUND ELECTRODE SYSTEMS, THE CONTRACTOR SHALL FURNISH AND INSTALL SUPPLEMENTAL GROUND ELECTRODES AS NEEDED TO ACHIEVE A TEST RESULT OF 5 OHMS OR LESS.
3. THE CONTRACTOR IS RESPONSIBLE FOR PROPERLY SEQUENCING GROUNDING AND UNDERGROUND CONDUIT INSTALLATION AS TO PREVENT ANY LOSS OF CONTINUITY IN THE GROUNDING SYSTEM OR DAMAGE TO THE CONDUIT AND PROVIDE TESTING RESULTS.
4. METAL CONDUIT AND TRAY SHALL BE GROUNDED AND MADE ELECTRICALLY CONTINUOUS WITH LISTED BONDING FITTINGS OR BY BONDING ACROSS THE DISCONTINUITY WITH #6 COPPER WIRE UL APPROVED GROUNDING TYPE CONDUIT CLAMPS.
5. METAL RACEWAY SHALL NOT BE USED AS THE NEC REQUIRED EQUIPMENT GROUND CONDUCTOR. STRANDED COPPER CONDUCTORS WITH GREEN INSULATION, SIZED IN ACCORDANCE WITH THE NEC, SHALL BE FURNISHED AND INSTALLED WITH THE POWER CIRCUITS TO BITS EQUIPMENT.
6. EACH CABINET FRAME SHALL BE DIRECTLY CONNECTED TO THE MASTER GROUND BAR WITH GREEN INSULATED SUPPLEMENTAL EQUIPMENT GROUND WIRES, #6 STRANDED COPPER OR LARGER FOR INDOOR BITS; #2 BARE SOLID TINNED COPPER FOR OUTDOOR BITS.
7. CONNECTIONS TO THE GROUND BUS SHALL NOT BE DOUBLED UP OR STACKED BACK TO BACK CONNECTIONS ON OPPOSITE SIDE OF THE GROUND BUS ARE PERMITTED.
8. ALL EXTERIOR GROUND CONDUCTORS BETWEEN EQUIPMENT/GROUND BARS AND THE GROUND RING SHALL BE #2 SOLID TINNED COPPER UNLESS OTHERWISE INDICATED.
9. ALUMINUM CONDUCTOR OR COPPER CLAD STEEL CONDUCTOR SHALL NOT BE USED FOR GROUNDING CONNECTIONS.
10. USE OF 90° BENDS IN THE PROTECTION GROUNDING CONDUCTORS SHALL BE AVOIDED WHEN 45° BENDS CAN BE ADEQUATELY SUPPORTED.
11. EXOTHERMIC WELDS SHALL BE USED FOR ALL GROUNDING CONNECTIONS BELOW GRADE.
12. ALL GROUND CONNECTIONS ABOVE GRADE (INTERIOR AND EXTERIOR) SHALL BE FORMED USING HIGH PRESS CRIMPS.
13. COMPRESSION GROUND CONNECTIONS MAY BE REPLACED BY EXOTHERMIC WELD CONNECTIONS.
14. ICE BRIDGE BONDING CONDUCTORS SHALL BE EXOTHERMICALLY BONDED OR BOLTED TO THE BRIDGE AND THE TOWER GROUND BAR.
15. APPROVED ANTIOXIDANT COATINGS (i.e. CONDUCTIVE GEL OR PASTE) SHALL BE USED ON ALL COMPRESSION AND BOLTED GROUND CONNECTIONS.
16. ALL EXTERIOR GROUND CONNECTIONS SHALL BE COATED WITH A CORROSION RESISTANT MATERIAL.
17. MISCELLANEOUS ELECTRICAL AND NON-ELECTRICAL METAL BOXES, FRAMES AND SUPPORTS SHALL BE BONDED TO THE GROUND RING, IN ACCORDANCE WITH THE NEC.
18. BOND ALL METALLIC OBJECTS WITHIN 6 FT. OF MAIN GROUND RING WITH (1) #2 BARE SOLID TINNED COPPER GROUND CONDUCTOR.
19. GROUND CONDUCTORS USED FOR THE FACILITY GROUNDING AND LIGHTNING PROTECTION SYSTEMS SHALL NOT BE ROUTED THROUGH METALLIC OBJECTS THAT FORM A RING AROUND THE CONDUCTOR, SUCH AS METALLIC CONDUITS, METAL SUPPORT CLIPS OR SLEEVES THROUGH WALLS OR FLOORS, WHEN IT IS REQUIRED TO BE HOUSED IN CONDUIT TO MEET CODE REQUIREMENTS OR LOCAL CONDITIONS, NON-METALLIC MATERIAL SUCH AS PVC CONDUIT SHALL BE USED. WHERE USE OF METAL CONDUIT IS UNAVOIDABLE (i.e., NONMETALLIC CONDUIT PROHIBITED BY LOCAL CODE) THE GROUND CONDUCTOR SHALL BE BONDED TO EACH END OF THE METAL CONDUIT.
20. ALL GROUNDS THAT TRANSITION FROM BELOW GRADE TO ABOVE GRADE MUST BE #2 BARE SOLID TINNED COPPER IN 3/4" NON-METALLIC, FLEXIBLE CONDUIT FROM 24" BELOW GRADE TO WITHIN 3" TO 6" OF CAD-WELD TERMINATION POINT, THE EXPOSED END OF THE CONDUIT MUST BE SEALED WITH SILICONE CAULK. (ADD TRANSITIONING GROUND STANDARD DETAIL AS WELL).
21. BUILDINGS WHERE THE MAIN GROUNDING CONDUCTORS ARE REQUIRED TO BE ROUTED TO GRADE, THE CONTRACTOR SHALL ROUTE TWO GROUNDING CONDUCTORS FROM THE ROOFTOP, TOWERS, AND WATER TOWERS GROUNDING RING, TO THE EXISTING GROUNDING SYSTEM, THE GROUNDING CONDUCTORS SHALL NOT BE SMALLER THAN 2/0 COPPER. ROOFTOP GROUNDING RING SHALL BE BONDED TO THE EXISTING GROUNDING SYSTEM, THE BUILDING STEEL COLUMNS, LIGHTNING PROTECTION SYSTEM, AND BUILDING MAIN WATER LINE (FERROUS OR NONFERROUS METAL PIPING ONLY).

1. FOR THE PURPOSE OF CONSTRUCTION DRAWING, THE FOLLOWING DEFINITIONS SHALL APPLY:
CONTRACTOR: GENERAL CONTRACTOR RESPONSIBLE FOR CONSTRUCTION
CARRIER: T-MOBILE
TOWER OWNER: CROWN CASTLE USA INC.
2. THESE DRAWINGS HAVE BEEN PREPARED USING STANDARDS OF PROFESSIONAL CARE AND COMPLETENESS NORMALLY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY REPUTABLE ENGINEERS IN THIS OR SIMILAR LOCALITIES. IT IS ASSUMED THAT THE CONTRACTOR WILL BE EMPLOYED BY AN EXPERIENCED CONTRACTOR AND/OR WORKSPEOPLE WHO HAVE A WORKING KNOWLEDGE OF THE APPLICABLE CODE STANDARDS AND REQUIREMENTS AND OF INDUSTRY ACCEPTED STANDARD GOOD PRACTICE. AS NOT EVERY CONDITION OR ELEMENT IS (OR CAN BE) EXPLICITLY SHOWN, ON THESE DRAWINGS, THE CONTRACTOR SHALL USE INDUSTRY ACCEPTED STANDARD GOOD PRACTICE FOR MISCELLANEOUS WORK NOT EXPLICITLY SHOWN.
3. THESE DRAWINGS REPRESENT THE FINISHED STRUCTURE. THEY DO NOT INDICATE THE MEANS OR METHODS OF CONSTRUCTION. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES. THE CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY FOR PROTECTION OF LIFE AND PROPERTY DURING CONSTRUCTION. SUCH MEASURES SHALL INCLUDE, BUT NOT BE LIMITED TO, BRACING, FORMWORK, SHORING, ETC. SITE VISITS BY THE ENGINEER OR HIS REPRESENTATIVE WILL NOT INCLUDE INSPECTION OF THESE ITEMS AND IS FOR STRUCTURAL OBSERVATION OF THE FINISHED STRUCTURE ONLY.
4. NOTES AND DETAILS IN THE CONSTRUCTION DRAWINGS SHALL TAKE PRECEDENCE OVER GENERAL NOTES AND TYPICAL DETAILS. WHERE NO DETAILS ARE SHOWN, CONSTRUCTION SHALL CONFORM TO SIMILAR WORK ON THE PROJECT, AND/OR AS PROVIDED FOR IN THE CONTRACT DOCUMENTS. WHERE DISCREPANCIES OCCUR BETWEEN PLANS, DETAILS, GENERAL NOTES, AND SPECIFICATIONS, THE GREATER, MORE STRICT REQUIREMENTS, SHALL GOVERN. IF FURTHER CLARIFICATION IS REQUIRED CONTACT THE ENGINEER OF RECORD.
5. SUBSTANTIAL EFFORT HAS BEEN MADE TO PROVIDE ACCURATE DIMENSIONS AND MEASUREMENTS ON THE DRAWINGS TO ASSIST IN THE FABRICATION AND/OR PLACEMENT OF CONSTRUCTION ELEMENTS BUT IT IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE DIMENSIONS, MEASUREMENTS, AND/OR CLEARANCES SHOWN IN THE CONSTRUCTION DRAWINGS PRIOR TO FABRICATION OR CUTTING OF ANY NEW OR EXISTING CONSTRUCTION ELEMENTS. IF IT IS DETERMINED THAT THERE ARE DISCREPANCIES AND/OR CONFLICTS WITH THE CONSTRUCTION DRAWINGS THE ENGINEER OF RECORD IS TO BE NOTIFIED AS SOON AS POSSIBLE.
6. PRIOR TO THE ISSUANCE OF BIDS, THE BIDDING CONTRACTOR SHALL VISIT THE CELL SITE TO FAMILIARIZE WITH THE EXISTING CONDITIONS AND TO CONFIRM THAT THE WORK CAN BE ACCOMPLISHED AS SHOWN ON THE CONSTRUCTION DRAWINGS. ANY DISCREPANCY FOUND SHALL BE BROUGHT TO THE ATTENTION OF CROWN CASTLE.
7. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
8. UNLESS NOTED OTHERWISE, THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
9. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
10. IF THE SPECIFIED EQUIPMENT CAN NOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY THE CARRIER AND CROWN CASTLE PRIOR TO PROCEEDING WITH ANY SUCH CHANGE OF INSTALLATION.
11. CONTRACTOR IS TO PERFORM A SITE INVESTIGATION AND IS TO DETERMINE THE BEST ROUTING OF ALL CONDUITS FOR POWER, AND TELCO AND FOR GROUNDING CABLES AS SHOWN IN THE POWER, TELCO, AND GROUNDING PLAN DRAWINGS.
12. THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF CROWN CASTLE USA INC.
13. CONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS COAXIAL CABLES AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATED LOCATION.
14. CONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION. TRASH AND DEBRIS SHOULD BE REMOVED FROM SITE ON A DAILY BASIS.

1. ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE ACI 301, ACI 318, ACI 336, ASTM A184, ASTM A185 AND THE DESIGN AND CONSTRUCTION SPECIFICATION FOR CAST-IN-PLACE CONCRETE.
2. UNLESS NOTED OTHERWISE, SOIL BEARING PRESSURE USED FOR DESIGN OF SLABS AND FOUNDATIONS IS ASSUMED TO BE 1000 psf.
3. ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH (f'_c) OF 3000 psi AT 28 DAYS, UNLESS NOTED OTHERWISE. NO MORE THAN 90 MINUTES SHALL ELAPSE FROM BATCH TIME TO TIME OF PLACEMENT UNLESS APPROVED BY THE ENGINEER OF RECORD. TEMPERATURE OF CONCRETE SHALL NOT EXCEED 90° AT TIME OF PLACEMENT.
4. CONCRETE EXPOSED TO FREEZE–THAW CYCLES SHALL CONTAIN AIR ENTRAINING ADMIXTURES, AMOUNT OF AIR ENTRAINMENT TO BE BASED ON SIZE OF AGGREGATE AND F3 CLASS EXPOSURE (VERY SEVERE). CEMENT USED TO BE TYPE II PORTLAND CEMENT WITH A MAXIMUM WATER–TO–CEMENT RATIO (W/C) OF 0.45.
5. ALL STEEL REINFORCING SHALL CONFORM TO ASTM A615, ALL WELDED WIRE FABRIC (WWF) SHALL CONFORM TO ASTM A185. ALL SPLICES SHALL BE CLASS "B" TENSION SPLICES, UNLESS NOTED OTHERWISE. ALL HOOKS SHALL BE STANDARD 90 DEGREE HOOKS, UNLESS NOTED OTHERWISE. YIELD STRENGTH (f_y) OF STANDARD DEFORMED BARS ARE AS FOLLOWS:

#4 BARS AND SMALLER.....	40 ksi
#5 BARS AND LARGER.....	60 ksi
6. THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCING STEEL UNLESS SHOWN OTHERWISE ON DRAWINGS:

CONCRETE CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH.....	3"				
CONCRETE EXPOSED TO EARTH OR WEATHER: <table border="0" style="width: 100%;"><tr><td>#6 BARS AND LARGER.....</td><td>2"</td></tr><tr><td>#5 BARS AND SMALLER.....</td><td>1–1/2"</td></tr></table>	#6 BARS AND LARGER.....	2"	#5 BARS AND SMALLER.....	1–1/2"	
#6 BARS AND LARGER.....	2"				
#5 BARS AND SMALLER.....	1–1/2"				
CONCRETE NOT EXPOSED TO EARTH OR WEATHER: <table border="0" style="width: 100%;"><tr><td>SLAB AND WALLS.....</td><td>3/4"</td></tr><tr><td>BEAMS AND COLUMNS.....</td><td>1–1/2"</td></tr></table>	SLAB AND WALLS.....	3/4"	BEAMS AND COLUMNS.....	1–1/2"	
SLAB AND WALLS.....	3/4"				
BEAMS AND COLUMNS.....	1–1/2"				
7. A TOOLED EDGE OR A 3/4" CHAMFER SHALL BE PROVIDED AT ALL EXPOSED EDGES OF CONCRETE, UNLESS NOTED OTHERWISE, IN ACCORDANCE WITH ACI 301 SECTION 4.2.4.

1. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS, NEC, AND ALL APPLICABLE FEDERAL, STATE, AND LOCAL CODES/ORDINANCES.
2. CONDUIT ROUTINGS ARE SCHEMATIC. CONTRACTOR SHALL INSTALL CONDUITS SO THAT ACCESS TO EQUIPMENT IS NOT BLOCKED AND TRIP HAZARDS ARE ELIMINATED.
3. WIRING, RACEWAY AND SUPPORT METHODS AND MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE NEC.
4. ALL CIRCUITS SHALL BE SEGREGATED AND MAINTAIN MINIMUM CABLE SEPARATION AS REQUIRED BY THE NEC.
- 4.1. ALL EQUIPMENT SHALL BEAR THE UNDERWRITERS LABORATORIES LABEL OF APPROVAL, AND SHALL CONFORM TO THE REQUIREMENT OF THE NATIONAL ELECTRICAL CODE.
- 4.2. ALL OVERCURRENT DEVICES SHALL HAVE AN INTERRUPTING CURRENT RATING THAT SHALL BE GREATER THAN THE SHORT CIRCUIT CURRENT TO WHICH THEY ARE SUBJECTED, 22,000 AIC MINIMUM. VERIFY AVAILABLE SHORT CIRCUIT CURRENT DOES NOT EXCEED THE RATING OF ELECTRICAL EQUIPMENT IN ACCORDANCE WITH ARTICLE 110.24 NEC OR THE MOST CURRENT ADOPTED CODE PRE THE GOVERNING JURISDICTION.
5. EACH END OF EVERY POWER PHASE CONDUCTOR, GROUNDING CONDUCTOR, AND TELCO CONDUCTOR OR CABLE SHALL BE LABELED WITH COLOR-CODED INSULATION OR ELECTRICAL TAPE (3M BRAND, 1/2" PLASTIC ELECTRICAL TAPE WITH UV PROTECTION, OR EQUAL). THE IDENTIFICATION METHOD SHALL CONFORM WITH NEC AND OSHA.
6. ALL ELECTRICAL COMPONENTS SHALL BE CLEARLY LABELED WITH LAMICOID TAGS SHOWING THEIR RATED VOLTAGE, PHASE CONFIGURATION, WIRE CONFIGURATION, POWER OR AMPACITY RATING AND BRANCH CIRCUIT ID NUMBERS (i.e. PANEL BOARD AND CIRCUIT ID'S).
7. PANEL BOARDS (ID NUMBERS) SHALL BE CLEARLY LABELED WITH PLASTIC LABELS.
8. ALL TC WRAPS SHALL BE CUT FLUSH WITH APPROVED CUTTING TOOL TO REMOVE SHARP EDGES.
9. ALL POWER AND EQUIPMENT GROUND WIRING IN TUBING OR CONDUIT SHALL BE SINGLE COPPER CONDUCTOR (#14 OR LARGER) WITH TYPE THHW, THWN, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
10. SUPPLEMENTAL EQUIPMENT GROUND WIRING LOCATED INDOORS SHALL BE SINGLE COPPER CONDUCTOR (#6 OR LARGER) WITH TYPE THHW, THWN, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
11. POWER AND CONTROL WIRING IN FLEXIBLE CORD SHALL BE MULTI-CONDUCTOR, TYPE SOOW CORD (#14 OR LARGER) UNLESS OTHERWISE SPECIFIED.
12. POWER AND CONTROL WIRING FOR USE IN CABLE TRAY SHALL BE MULTI-CONDUCTOR, TYPE TC CABLE (#14 OR LARGER), WITH TYPE THHW, THWN, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
13. ALL POWER AND GROUNDING CONNECTIONS SHALL BE CRIMP-STYLE, COMPRESSION WIRE LUGS AND WIRE NUTS BY THOMAS AND BETTS (OR EQUAL). LUGS AND WIRE NUTS SHALL BE RATED FOR OPERATION NOT LESS THAN 75° C (90° C IF AVAILABLE).
14. RACEWAY AND CABLE TRAY SHALL BE LISTED OR LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE AND NEC.
15. ELECTRICAL METALLIC TUBING (EMT), INTERMEDIATE METAL CONDUIT (IMC), OR RIGID METAL CONDUIT (RMC) SHALL BE USED FOR EXPOSED INTERIOR LOCATIONS.
16. ELECTRICAL METALLIC TUBING (EMT) OR METAL-CLAD CABLE (MC) SHALL BE USED FOR CONCEALED INTERIOR LOCATIONS.
17. UNDERGROUND CONDUIT SHALL BE SCHEDULE 40 PVC ON STRAIGHTS AND SCHEDULE 80 PVC UNDER ALL TRAFFIC EASEMENTS AND ALL ELBOWS/90s. ABOVE GRADE CONDUIT TO BE SCH 80 PVC OR IMC/RMC CONDUIT. EMT IS ALLOWED AT STUB UP LOCATIONS AND INDOORS ONLY.
18. LIQUID-TIGHT FLEXIBLE METALLIC CONDUIT (LIQUID-TITE FLEX) SHALL BE USED INDOORS AND OUTDOORS, WHERE VIBRATION OCCURS OR FLEXIBILITY IS NEEDED.
19. CONDUIT AND TUBING FITTINGS SHALL BE THREADED OR COMPRESSION-TYPE AND APPROVED FOR THE LOCATION USED. SET SCREW FITTINGS ARE NOT ACCEPTABLE.
20. CABINETS, BOXES AND WIRE WAYS SHALL BE LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE AND THE NEC.
21. WIREWAYS SHALL BE METAL WITH AN ENAMEL FINISH AND INCLUDE A HINGED COVER, DESIGNED TO SWING OPEN DOWNWARDS (WIREMOLD SPECIMATE WIREWAY).
22. SLOTTED WIRING DUCT SHALL BE PVC AND INCLUDE COVER (PANDUIT TYPE E OR EQUAL).
23. CONDUITS SHALL BE FASTENED SECURELY IN PLACE WITH APPROVED NON-PERFORATED STRAPS AND HANGERS. EXPLOSIVE DEVICES (i.e. POWDER-ACTUATED) FOR ATTACHING HANGERS TO STRUCTURE WILL NOT BE PERMITTED. CLOSELY FOLLOW THE LINES OF THE STRUCTURE, MAINTAIN CLOSE PROXIMITY TO THE STRUCTURE AND KEEP CONDUITS IN TIGHT ENVELOPES. CHANGES IN DIRECTION TO ROUTE AROUND OBSTACLES SHALL BE MADE WITH CONDUIT OUTLET BODIES. CONDUIT SHALL BE INSTALLED IN A NEAT AND WORKMANLIKE MANNER, PARALLEL AND PERPENDICULAR TO STRUCTURE WALL AND CEILING LINES. ALL CONDUIT SHALL BE FISHED TO CLEAR OBSTRUCTIONS. ENDS OF CONDUITS SHALL BE TEMPORARILY CAPPED FLUSH TO FINISH GRADE TO PREVENT CONCRETE, PLASTER OR DIRT FROM ENTERING. CONDUITS SHALL BE RIGIDLY CLAMPED TO BOXES BY GALVANIZED MALLEABLE IRON BUSHING ON INSIDE AND GALVANIZED MALLEABLE IRON LOCKNUT ON OUTSIDE AND INSIDE.
24. EQUIPMENT CABINETS, TERMINAL BOXES, JUNCTION BOXES AND PULL BOXES SHALL BE GALVANIZED OR EPOXY-COATED SHEET STEEL. SHALL MEET OR EXCEED UL 50 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND NEMA 3R (OR BETTER) FOR EXTERIOR LOCATIONS.
25. METAL RECEPTACLE, SWITCH AND DEVICE BOXES SHALL BE GALVANIZED, EPOXY-COATED OR NON-CORRODING; SHALL MEET OR EXCEED UL 514A AND NEMA OS 1 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
26. NONMETALLIC RECEPTACLE, SWITCH AND DEVICE BOXES SHALL MEET OR EXCEED NEMA OS 2 (NEWEST REVISION) AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
27. THE CONTRACTOR SHALL NOTIFY AND OBTAIN NECESSARY AUTHORIZATION FROM THE CARRIER AND/OR CROWN CASTLE USA INC. BEFORE COMMENCING WORK ON THE AC POWER DISTRIBUTION PANELS.
28. THE CONTRACTOR SHALL PROVIDE NECESSARY TAGGING ON THE BREAKERS, CABLES AND DISTRIBUTION PANELS IN ACCORDANCE WITH THE APPLICABLE CODES AND STANDARDS TO SAFEGUARD LIFE AND PROPERTY.
29. INSTALL LAMICOID LABEL ON THE METER CENTER TO SHOW "I-MOBILE".
30. ALL EMPTY/SPARE CONDUITS THAT ARE INSTALLED ARE TO HAVE A METERED MULE TAPE PULL CORD INSTALLED.

* SEE NEC 210.5(C)(1) AND (2)
** POLARITY MARKED AT TERMINATION

ANT	ANTENNA
(E)	EXISTING
FIF	FACILITY INTERFACE FRAME
GEN	GENERATOR
GPS	GLOBAL POSITIONING SYSTEM
GSM	GLOBAL SYSTEM FOR MOBILE
	LONG TERM EVOLUTION
MGB	MASTER GROUND BRAR
MW	MICROWAVE
(N)	NEW
NEC	NATIONAL ELECTRIC CODE
	PROPOSED
(P)	POWER PLANT
PP	QUANTITY
QTY	RECTIFIER
RECT	
RBS	RADIO BASE STATION
RET	REMOTE ELECTRIC TILT
RFDS	RADIO FREQUENCY DATA SHEET
RRH	REMOTE RADIO HEAD
RRU	REMOTE RADIO UNIT
SIAD	SMART INTEGRATED DEVICE
TMA	TOWER MOUNTED AMPLIFIER
TYP	TYPICAL
UMTS	UNIVERSAL MOBILE TELECOMMUNICATIONS SYSTEM
W.P.	WORK POINT

WHITE	PROPOSED EXCAVATION
PINK	TEMPORARY SURVEY MARKINGS
RED	ELECTRIC POWER LINES, CABLES, CONDUIT, AND LIGHTING CABLES
YELLOW	GAS, OIL, STEAM, PETROLEUM, OR GASEOUS MATERIALS
ORANGE	COMMUNICATION, ALARM OR SIGNAL LINES, CABLES, OR CONDUIT AND TRAFFIC LOOPS
BLUE	POTABLE WATER
PURPLE	RECLAIMED WATER, IRRIGATION, AND SLURRY LINES
GREEN	SEWERS AND DRAIN LINES

SHEET NUMBER: T-2	REVISION: 1
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T-Mobile

312 ELM STREET, 10TH FLOOR
CINCINNATI, OH 45202



1500 CORPORATE DRIVE
CANONSBURG, PA 15317



1717 S. BOULDER
SUITE 300
TULSA, OK 74119
PH: (918) 587-4630
www.btgrp.com

T-MOBILE SITE NUMBER:
OK01296F

BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES./QA
0	8/16/22	MEH	CONSTRUCTION	LR
1	8/18/22	YX	CONSTRUCTION	LR



B&T ENGINEERING, INC.
CA 3590 (PE)
Expires 6/30/24

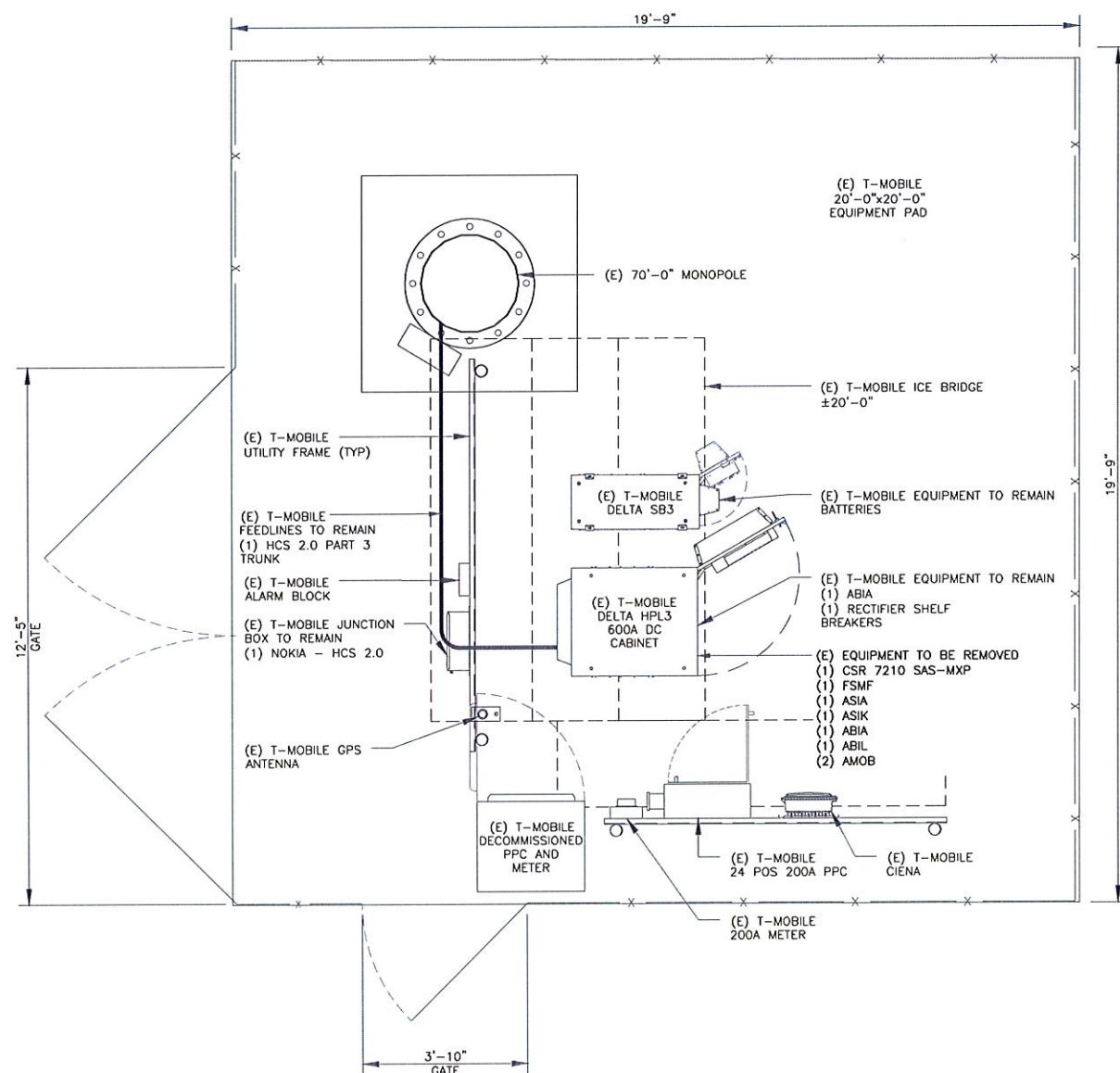
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SHEET NUMBER:
C-1.2

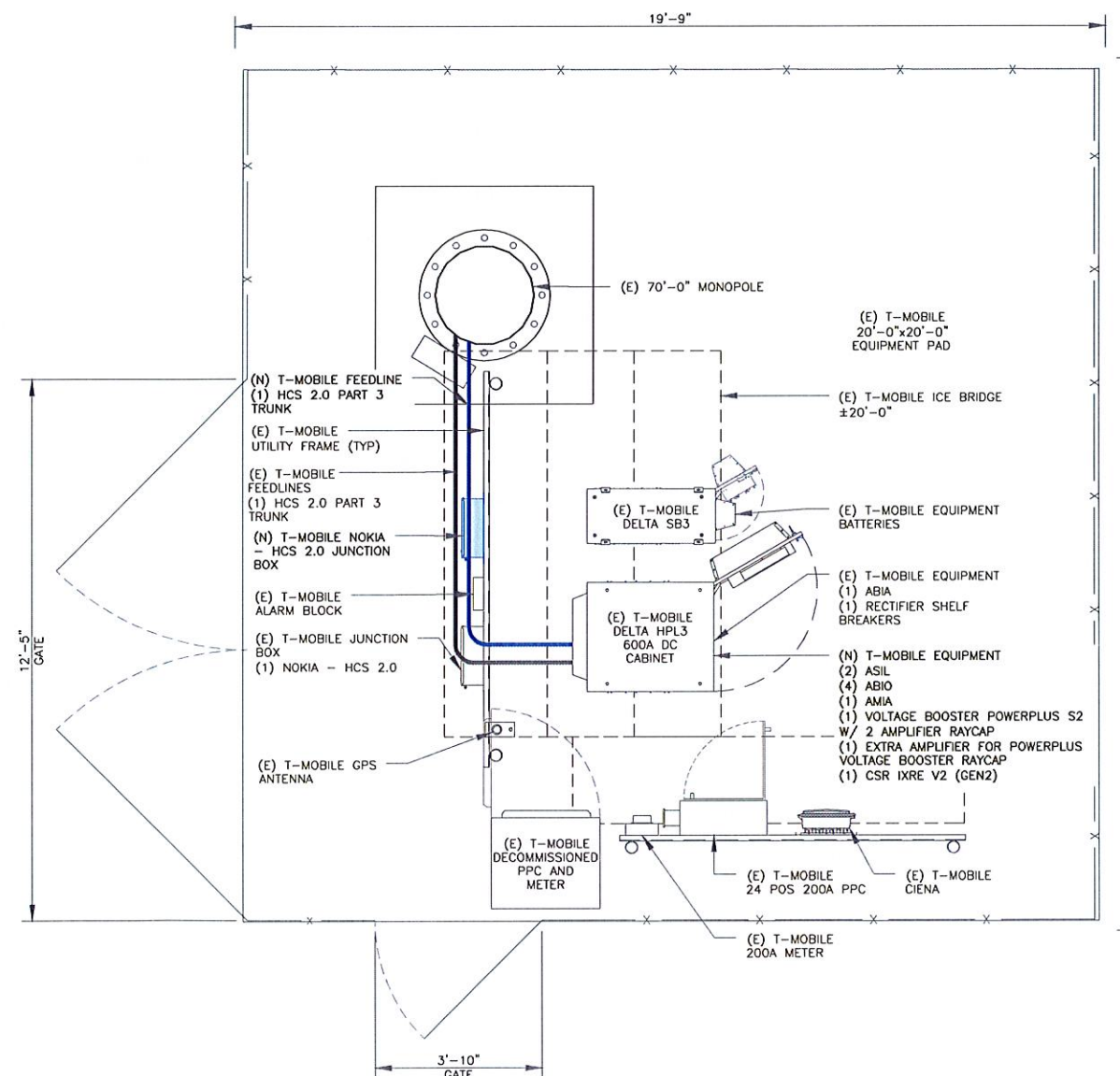
REVISION:
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EQUIPMENT LEGEND:

- EXISTING
- TO BE RELOCATED/REMOVED
- NEW

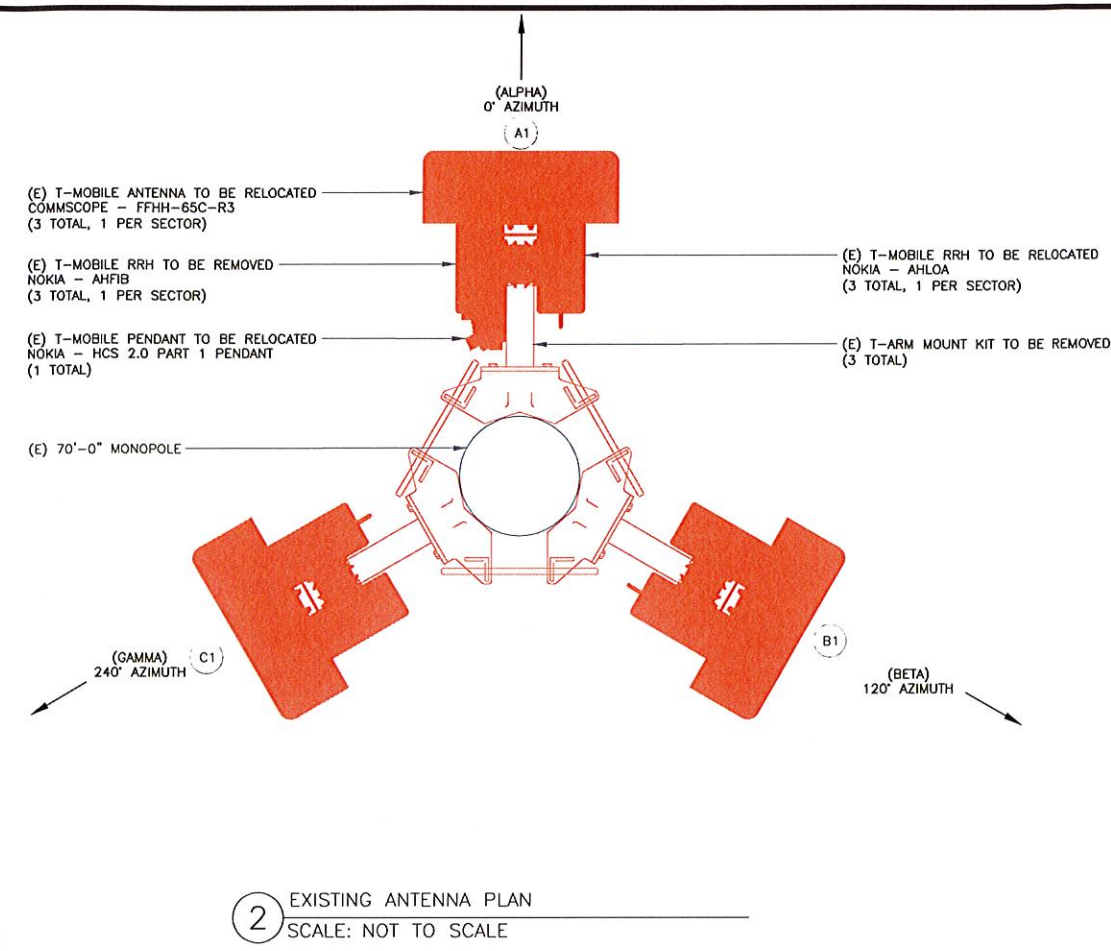
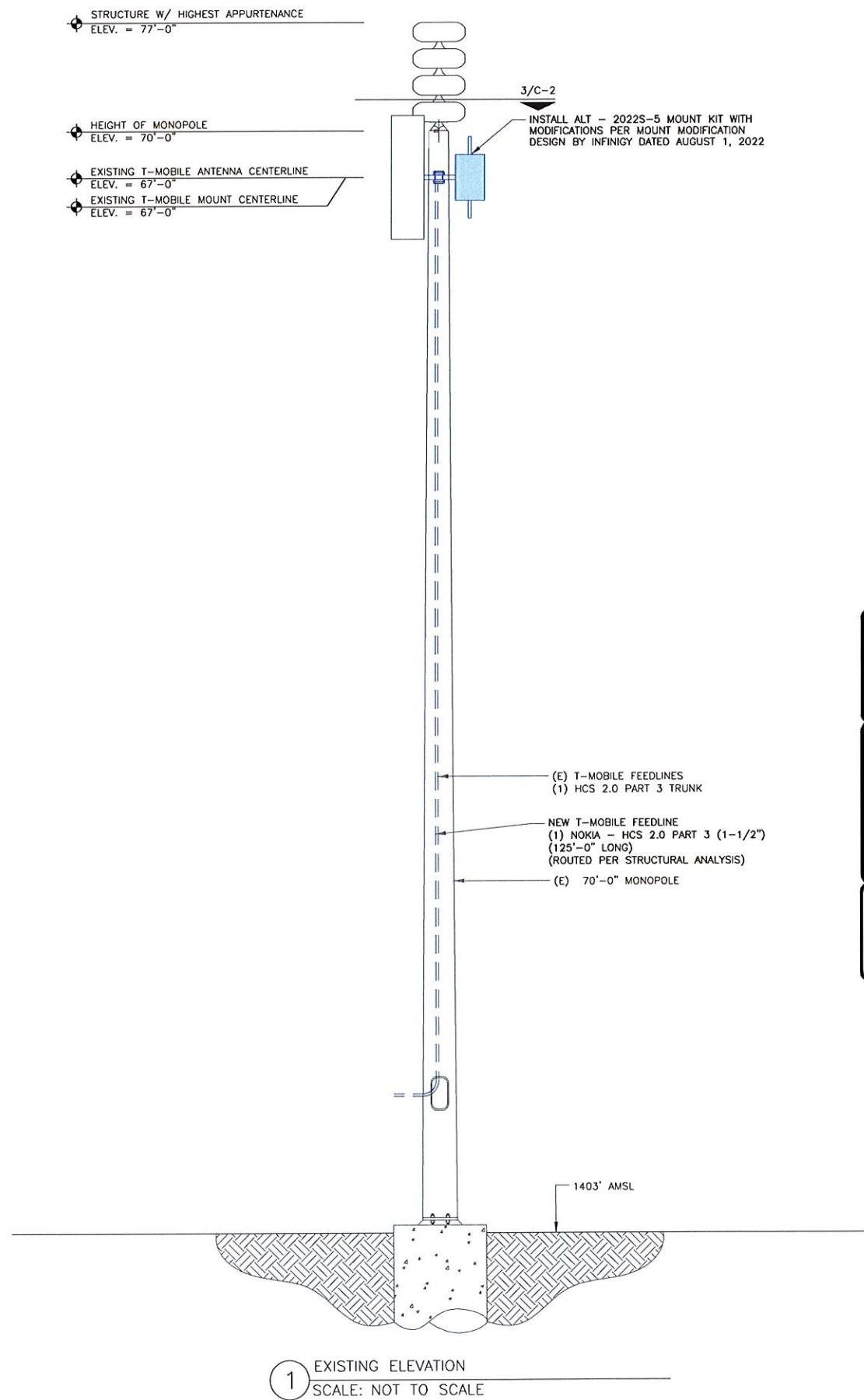


1 EXISTING EQUIPMENT PLAN
SCALE: 1/2"=1'-0" (FULL SIZE)
1/4"=1'-0" (11x17)



2 FINAL EQUIPMENT PLAN
SCALE: 1/2"=1'-0" (FULL SIZE)
1/4"=1'-0" (11x17)





EQUIPMENT LEGEND:

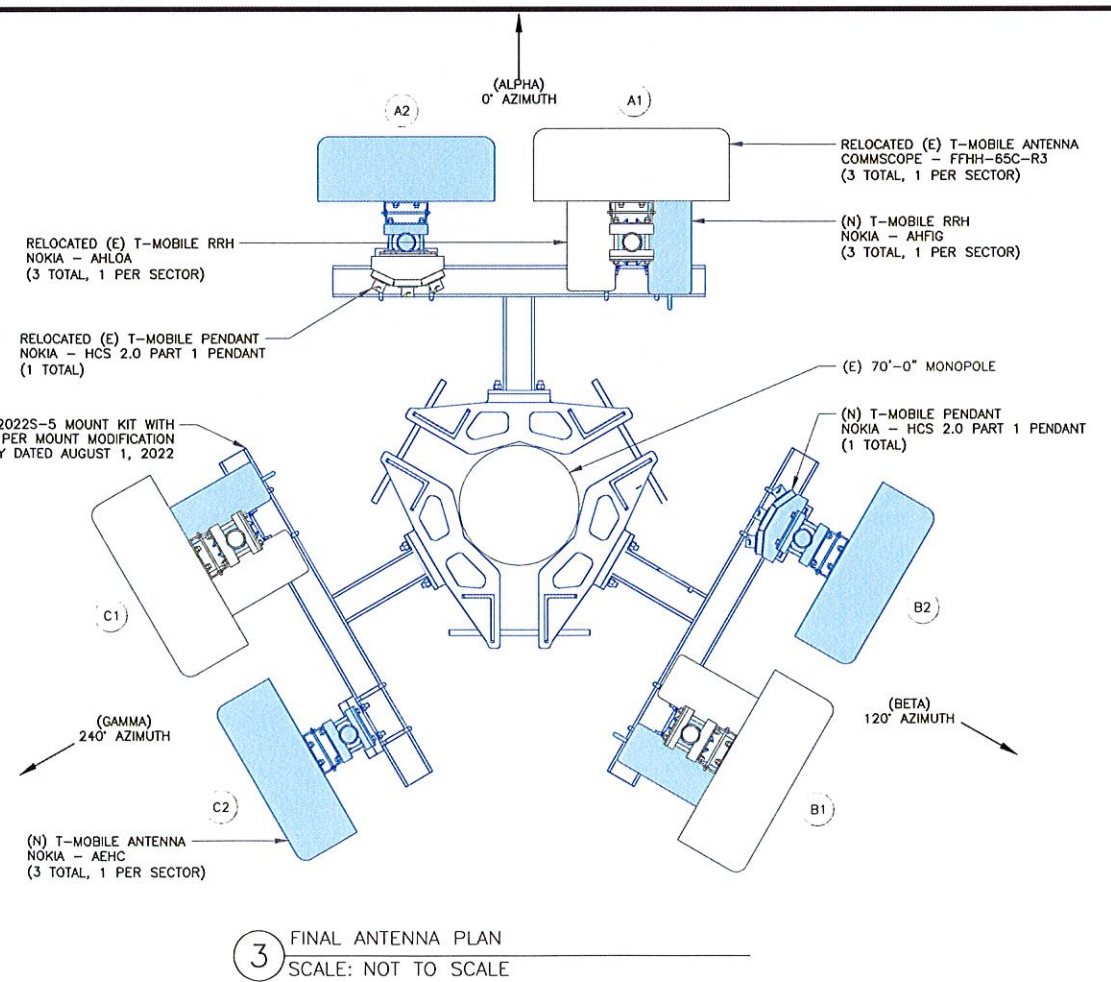
- EXISTING
- TO BE RELOCATED/REMOVED
- NEW

MOUNT ANALYSIS NOTES:

- THE DESIGN DEPICTED IN THESE DRAWINGS IS VALID WHEN ACCOMPANIED BY A CORRESPONDING PASSING MOUNT ANALYSIS.
- CONSTRUCTION MANAGER / GENERAL CONTRACTOR SHALL REVIEW THE MOUNT ANALYSIS FOR ANY CONDITIONS PRIOR TO INSTALLATION.
- ANY REQUIRED MOUNT MODIFICATION DESIGN OR MOUNT REPLACEMENT SHALL BE APPROVED BY EOR.

INSTALLER NOTE:

NO PROPOSED LOADING TO BE ADDED UNTIL MOUNT SWAP IS COMPLETE AND MOUNT MODIFICATIONS ARE INSTALLED PER MOUNT MODIFICATION DESIGN BY INFINGY DATED AUGUST 1, 2022.



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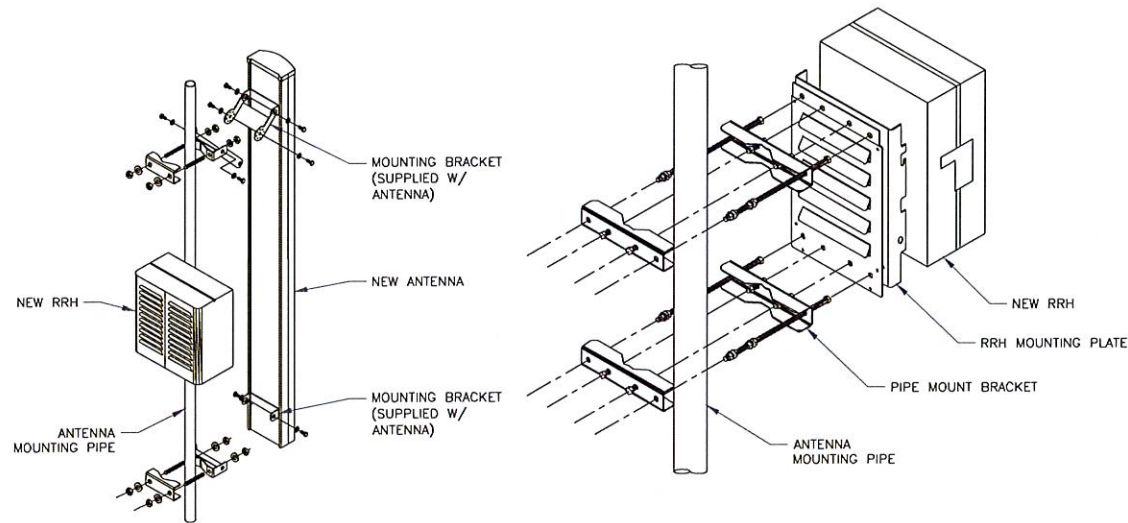
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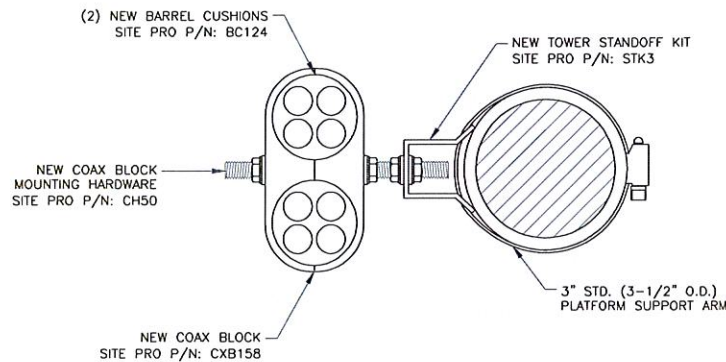
SHEET NUMBER: C-2	REVISION: 1
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INSTALLER NOTES:

1. COMPLY WITH MANUFACTURERS INSTRUCTIONS TO ENSURE THAT ALL RRHs RECEIVE ELECTRICAL POWER WITHIN 24 HOURS OF BEING REMOVED FROM THE MANUFACTURER'S PACKAGING.
2. DO NOT OPEN RRH PACKAGES IN THE RAIN.
3. ALL PIPES, BRACKETS, AND MISCELLANEOUS HARDWARE TO BE GALVANIZED UNLESS NOTED OTHERWISE.



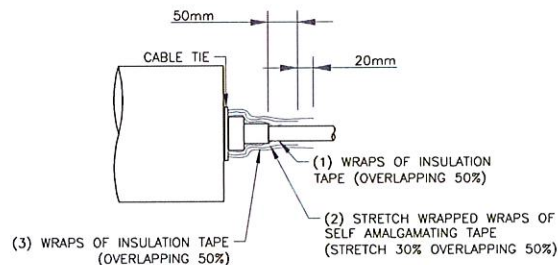
1 ANTENNA WITH RRH MOUNTING DETAIL
SCALE: NOT TO SCALE



2 RF JUMPER DETAIL
SCALE: NOT TO SCALE

INSTALLER NOTE:

JUMPERS TO BE TORQUED TO 221.27 IN/LBS



3 RF JUMPER CONNECTION
SCALE: NOT TO SCALE

Coax Color Coding

- Antennas will be labeled (back of antenna view) right to left: X ports
- Coax/jumper lines will be identified by sector color and by number of bands around the coax/jumper

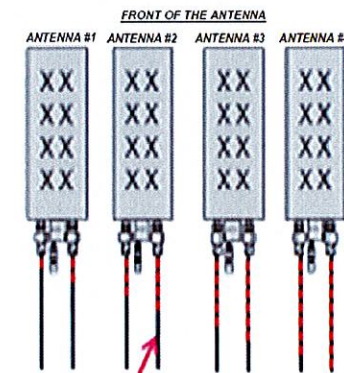
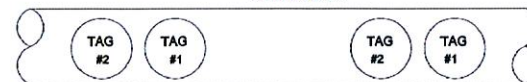
SECTOR A	RED
SECTOR B	GREEN
SECTOR C	BLUE
SECTOR D	YELLOW
SECTOR E	WHITE
SECTOR F	PURPLE
LMU	BROWN + SECTOR COLOR BANDS (1 & 2)
FIBER ID	GRAY
UNUSED COAX	PINK
MICROWAVE	ORANGE
DWE T-1'S + GPS DOWNLINK CABLE	ID W/ LABEL MAKER

COLOR CODING NOTES:

color	GSM
color	UMTS 1900
color	UMTS AWS
color	LTE
color	FIBER CABLE

METALLIC TAG NOTES:

1. TWO METALLIC TAGS SHALL BE ATTACHED AT EACH END OF EVERY CABLE LONGER THAN (3) THREE FEET
2. CABLE LESS THAN (3) THREE FEET WILL HAVE TWO METALLIC TAGS ATTACHED AT THE CENTER OF THE CABLE
3. TAGS WILL BE FASTENED WITH STAINLESS STEEL ZIP TIES APPROPRIATE FOR CABLE DIAMETER
4. STANDARDIZED METALLIC TAG KIT WILL BE ASSEMBLED WITH TAGS ALREADY ENGRAVED TO ACCOMMODATE ALL CONFIGURATIONS



EXAMPLE: COAX WITH FOUR BANDS OF RED TAPE WILL REPRESENT ALPHA SECTOR AND THE 4TH PORT OF ANTENNA

ANTENNA AND COAXIAL CABLE SCHEDULE

1. ALL ANTENNAS SHALL BE FURNISHED WITH DOWNTILT BRACKETS. CONTRACTOR SHALL COORDINATE REQUIRED MECHANICAL DOWNTILT FOR EACH ANTENNA WITH RF ENGINEER. ANTENNA DOWNTILT SHALL BE SET AND VERIFIED BY A SMART LEVEL.
2. CONTRACTOR SHALL INSTALL COLOR CODE RINGS ON EACH OF THE HYBRID CABLES AND JUMPER CABLES WITH UV RESISTANT TAPE. ALL CABLE SHALL BE MARKED AT TOP AND BOTTOM WITH 2" COLOR TAPE OR STENCIL TAG. COLOR TAPE MAY BE OBTAINED FROM GRAYBAR ELECTRONICS.

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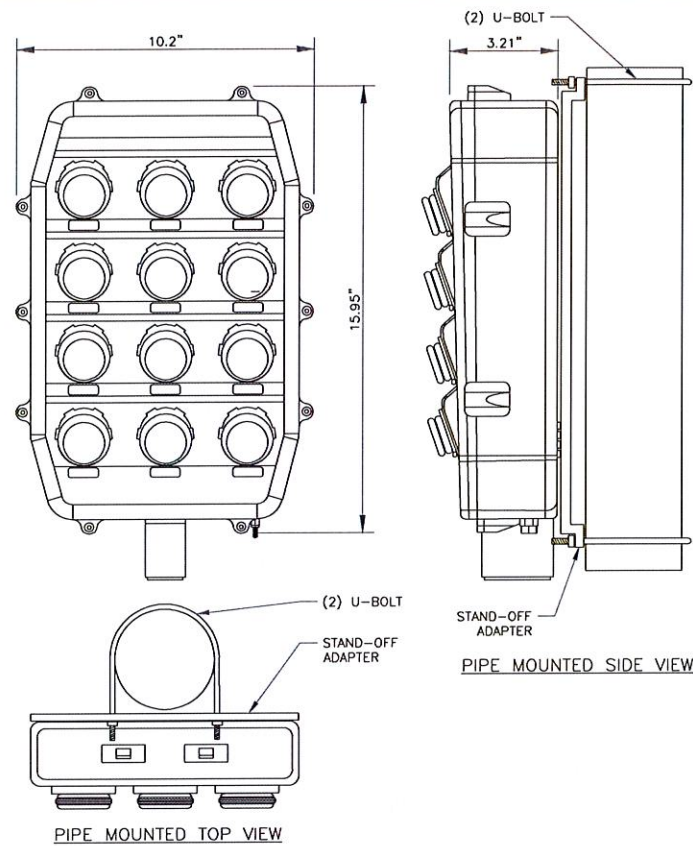
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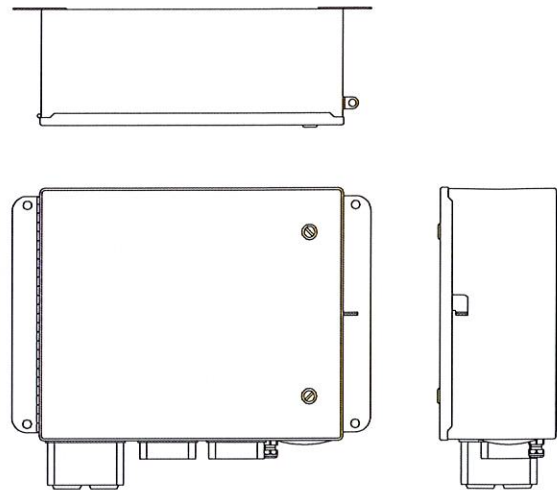
C-3

REVISION:

1



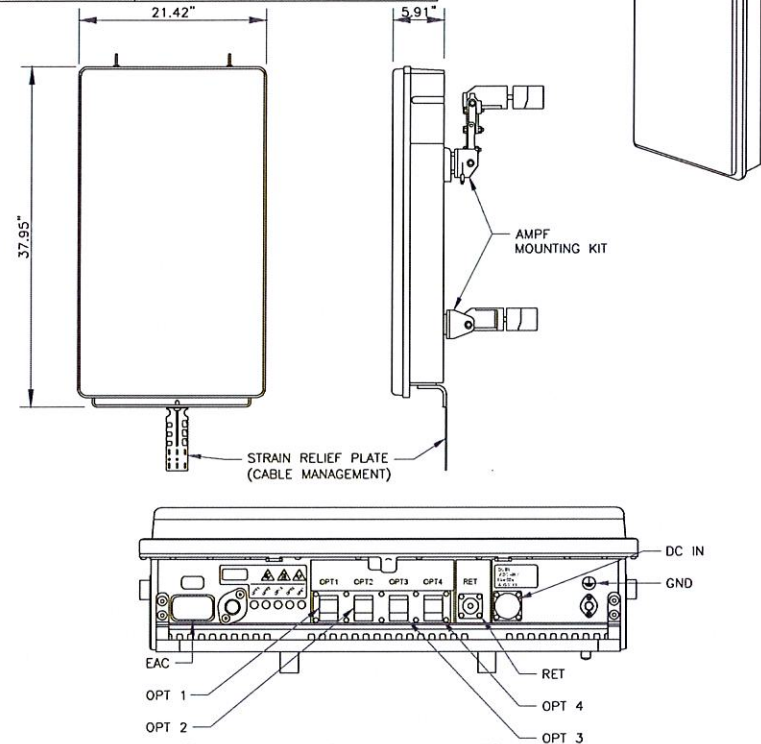
1 HCS 2.0 PENDANT DETAIL
SCALE: NOT TO SCALE



NOKIA - HCS 2.0 JUNCTION BOX
WEIGHT (WITHOUT MOUNTING HARDWARE): 23.5 LBS
SIZE (HxWxD): 14.0x16.0x8.0 IN.

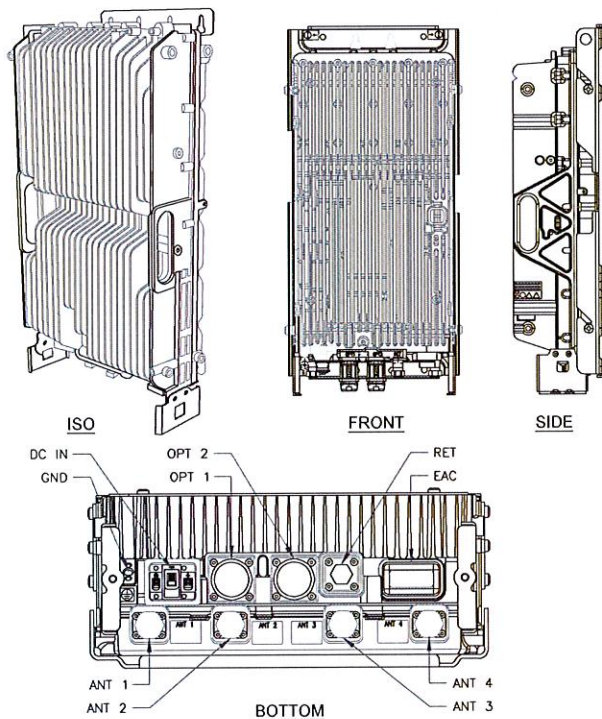
2 NOKIA - HCS 2.0 JUNCTION BOX
SCALE: NOT TO SCALE

MANUFACTURER:	NOKIA
MODEL:	AEHC
DIMENSIONS (HxWxD):	37.95"x21.42"x5.91"
WEIGHT:	108 LBS
BAND:	B41/n41
MOUNTING KIT:	AMPF (475188A) (NOT INCLUDED)



3 NOKIA AEHC ANTENNA SPEC
SCALE: NOT TO SCALE

MANUFACTURER:	NOKIA
MODEL:	AHFIG
DIMENSIONS (HxWxD):	28.7"x12.9"x5.6"
WEIGHT:	70.5 LBS



4 NOKIA AHFIG RRH
SCALE: NOT TO SCALE

5 NOT USED
SCALE: NOT TO SCALE

6 NOT USED
SCALE: NOT TO SCALE

T-Mobile
312 ELM STREET, 10TH FLOOR
CINCINNATI, OH 45202

CROWN CASTLE
1500 CORPORATE DRIVE
CANONSBURG, PA 15317

B+T GRP
1717 S. BOULDER
SUITE 300
TULSA, OK 74119
PH: (918) 587-4630
www.btgrp.com

T-MOBILE SITE NUMBER:
OK01296F

BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES./QA
0	8/16/22	MEH	CONSTRUCTION	LR
1	8/18/22	YX	CONSTRUCTION	LR



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SHEET NUMBER:

C-4

REVISION:

1

132717.002.01_822901_CAMDEN.dwg - User: liscarider - Aug 18, 2022 - 3:15pm

EXISTING PANEL SCHEDULE									
LOAD	POLES	AMPS	BUS		AMPS	POLES	LOAD		
			L1	L2					
SURGE	2	60A	1	2	20A	1	REC		
			3	4					
			5	6					
			7	8					
			9	10					
SSC	4	200A	11	12	20A	1	INVERTER		
			13	14					
			15	16					
			17	18					
			19	20					
			21	22					
			23	24					

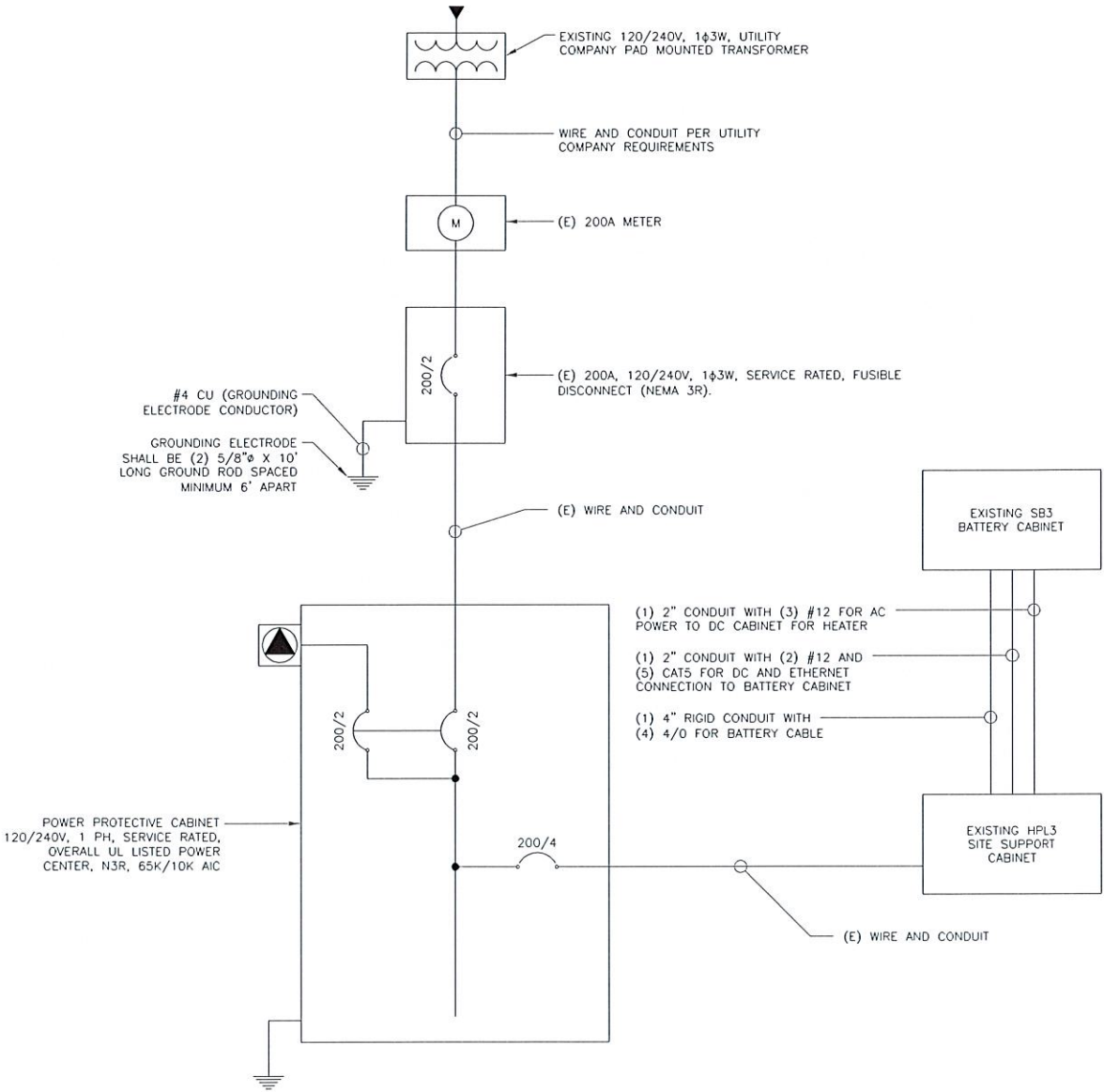
RATED VOLTAGE: ☒ 120/240 ☐ _____ 1 PHASE, 3 WIRE	BRANCH POLES: ☐ 12 ☒ 24 ☐ 30 ☐ 42	APPROVED MFR'S
RATED AMPS: ☐ 100 ☒ 200 ☐ 400 ☐ _____	CABINET: ☒ SURFACE ☐ FLUSH	NEMA ☐ 1 ☒ 3R ☐ 4X
☐ MAIN LUGS ONLY ☒ MAIN 200 AMPS ☒ BREAKER ☐ FUSED SWITCH	☒ HINGED DOOR	☒ KEYED DOOR LATCH
☐ FUSED ☒ CIRCUIT BREAKER ☐ BRANCH DEVICES	☐ _____ TO BE GFCI BREAKERS	FULL NEUTRAL BUS
ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL		

1 EXISTING PANEL SCHEDULE
SCALE: NOT TO SCALE

FINAL PANEL SCHEDULE									
LOAD	POLES	AMPS	BUS		AMPS	POLES	LOAD		
			L1	L2					
SURGE	2	60A	1	2	20A	1	REC		
			3	4					
			5	6					
			7	8					
			9	10					
SSC	4	200A	11	12	20A	1	INVERTER		
			13	14					
			15	16					
			17	18					
			19	20					
			21	22					
			23	24					

RATED VOLTAGE: ☒ 120/240 ☐ _____ 1 PHASE, 3 WIRE	BRANCH POLES: ☐ 12 ☒ 24 ☐ 30 ☐ 42	APPROVED MFR'S
RATED AMPS: ☐ 100 ☒ 200 ☐ 400 ☐ _____	CABINET: ☒ SURFACE ☐ FLUSH	NEMA ☐ 1 ☒ 3R ☐ 4X
☐ MAIN LUGS ONLY ☒ MAIN 200 AMPS ☒ BREAKER ☐ FUSED SWITCH	☒ HINGED DOOR	☒ KEYED DOOR LATCH
☐ FUSED ☒ CIRCUIT BREAKER ☐ BRANCH DEVICES	☐ _____ TO BE GFCI BREAKERS	FULL NEUTRAL BUS
ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL		

2 FINAL PANEL SCHEDULE
SCALE: NOT TO SCALE



3 ONE-LINE DIAGRAM
SCALE: NOT TO SCALE

T-Mobile

312 ELM STREET, 10TH FLOOR
CINCINNATI, OH 45202

CROWN
CASTLE

1500 CORPORATE DRIVE
CANONSBURG, PA 15317

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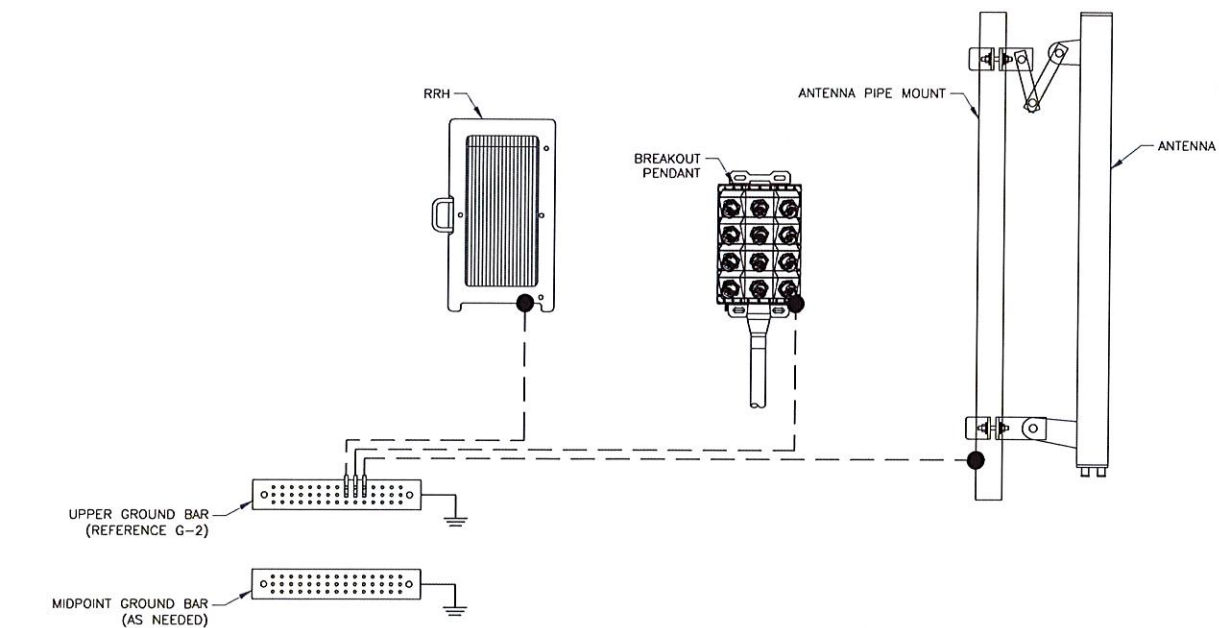
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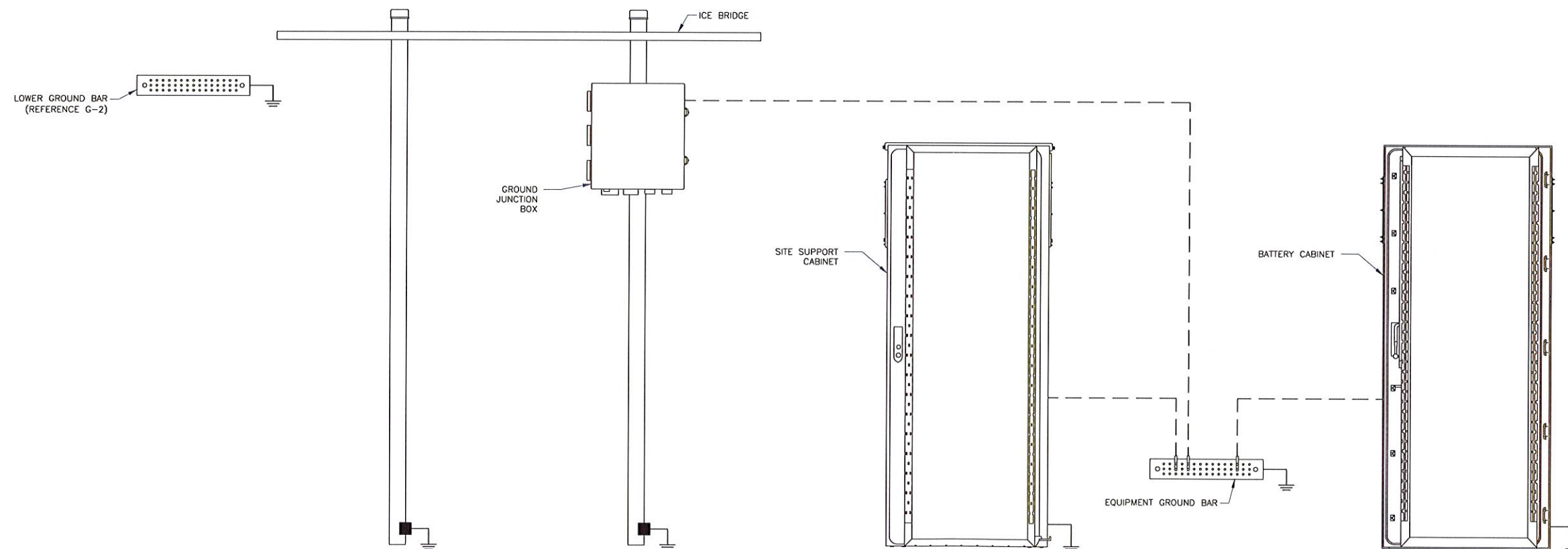
E-1

REVISION:

1



ANTENNA LEVEL
GROUND LEVEL



GROUNDING PLAN LEGEND:

- #6 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 BARE, SOLID, TINNED COPPER GROUND WIRE
- EXOTHERMIC WELD
- MECHANICAL CONNECTION
- ⊙ COPPER GROUND ROD
- ⊗ GROUND ROD W/ TEST WELL

NOTE:

SEE FINAL EQUIPMENT PLAN FOR NEW EQUIPMENT REQUIRING GROUNDING. CONTRACTOR TO VERIFY EXISTING EQUIPMENT GROUNDING IN FIELD. CONTRACTOR TO VERIFY IN FIELD AND INSTALL ANY MISSING ##### GROUND BARS ON SITE.

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CAMDEN

6706 NORTH PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
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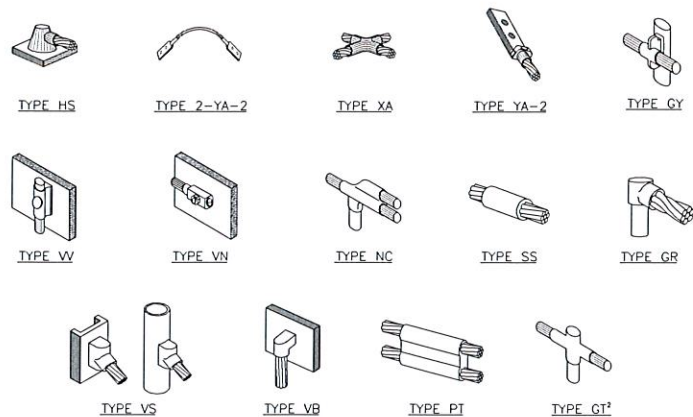
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SHEET NUMBER:
G-1

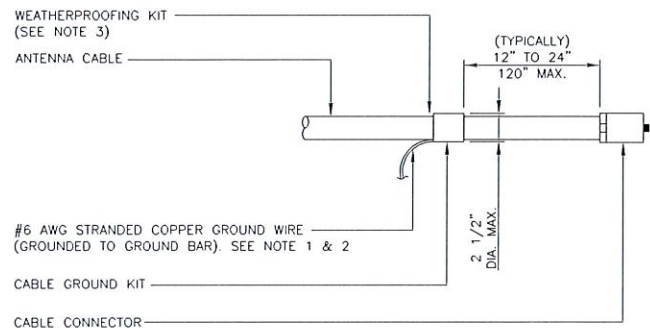
REVISION:
1

1 TYPICAL FINAL GROUNDING SCHEMATIC
SCALE: NOT TO SCALE



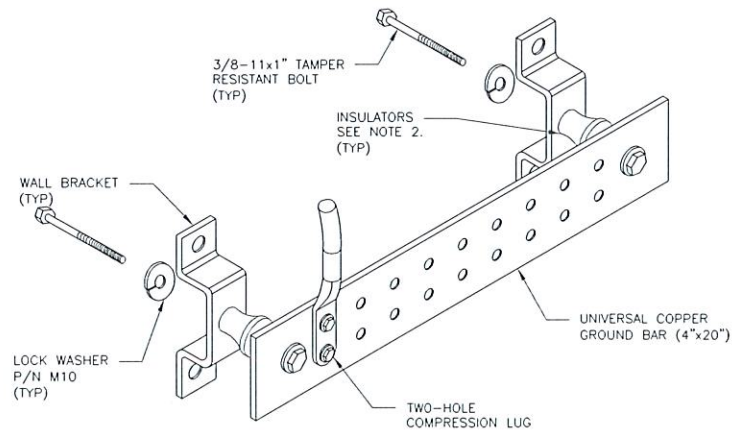
- NOTE:
1. ERICO EXOTHERMIC "MOLD TYPES" SHOWN HERE ARE EXAMPLES. CONSULT WITH CONSTRUCTION MANAGER FOR SPECIFIC MOLDS TO BE USED FOR THIS PROJECT.
 2. MOLD TYPE ONLY TO BE USED BELOW GRADE WHEN CONNECTING GROUND RING TO GROUND ROD.

1 CADWELD GROUNDING CONNECTIONS
SCALE: NOT TO SCALE



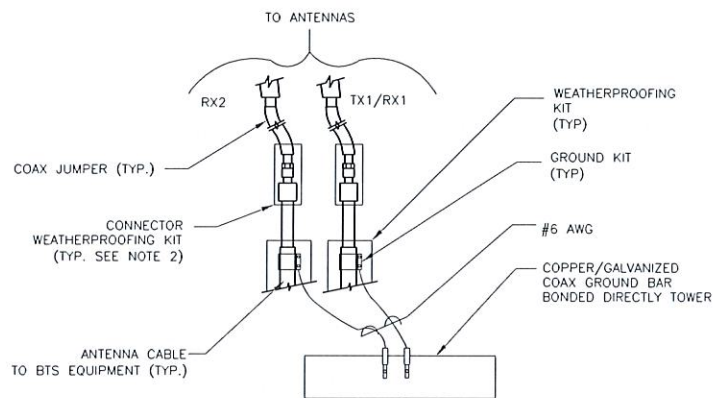
- NOTES:
1. DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO GROUND BAR.
 2. GROUNDING KIT SHALL BE TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MANUFACTURER.
 3. WEATHER PROOFING SHALL BE TWO-PART TAPE KIT, COLD SHRINK SHALL NOT BE USED.

3 CABLE GROUND KIT CONNECTION
SCALE: NOT TO SCALE



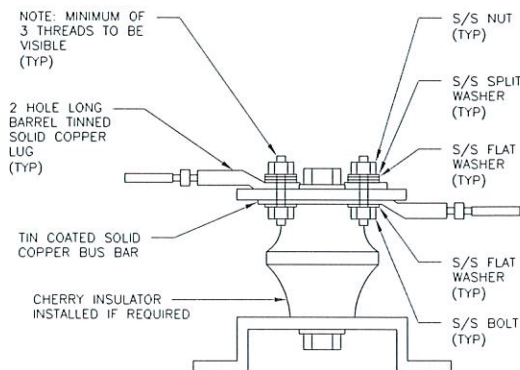
- NOTES:
1. DOWN LEAD (HOME RUN) CONDUCTORS ARE NOT TO BE INSTALLED ON CROWN CASTLE USA INC. TOWER, PER THE GROUNDING DOWN CONDUCTOR POLICY QAS-STD-10091. NO MODIFICATION OR DRILLING TO TOWER STEEL IS ALLOWED IN ANY FORM OR FASHION, CAD-WELDING ON THE TOWER AND/OR IN THE AIR ARE NOT PERMITTED.
 2. OMIT INSULATOR WHEN MOUNTING TO TOWER STEEL OR PLATFORM STEEL. USE INSULATORS WHEN ATTACHING TO BUILDING OR SHELTERS.

6 GROUND BAR DETAIL
SCALE: NOT TO SCALE



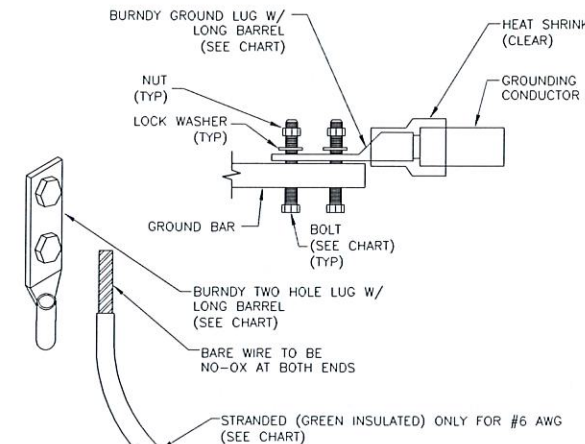
- NOTES:
1. DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO ANTENNA GROUND BAR.
 2. WEATHER PROOFING SHALL BE TWO-PART TAPE KIT. COLD SHRINK SHALL NOT BE USED.

4 GROUND CABLE CONNECTION
SCALE: NOT TO SCALE



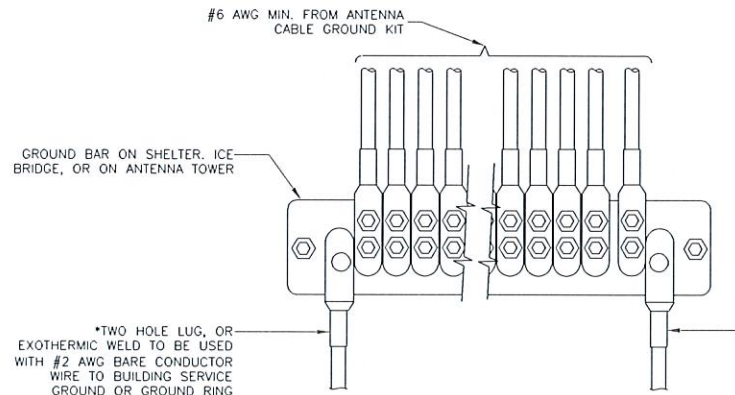
7 LUG DETAIL
SCALE: NOT TO SCALE

WIRE SIZE	BURNDY LUG	BOLT SIZE
#6 AWG GREEN INSULATED	YA6C-2TC38	3/8" - 16 NC S 2 BOLT
#2 AWG SOLID TINNED	YA3C-2TC38	3/8" - 16 NC S 2 BOLT
#2 AWG STRANDED	YA2C-2TC38	3/8" - 16 NC S 2 BOLT
#2/0 AWG STRANDED	YA26-2TC38	3/8" - 16 NC S 2 BOLT
#4/0 AWG STRANDED	YA28-2N	1/2" - 16 NC S 2 BOLT

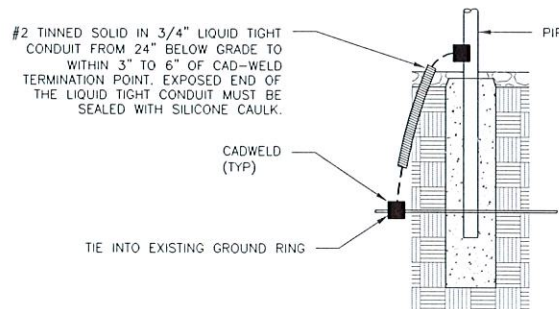


- NOTES:
1. ALL GROUNDING LUGS ARE TO BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS. ALL HARDWARE BOLTS, NUTS, LOCK WASHERS SHALL BE STAINLESS STEEL. ALL HARDWARE ARE TO BE AS FOLLOWS: BOLT, FLAT WASHER, GROUND BAR, GROUND LUG, FLAT WASHER AND NUT.

2 MECHANICAL LUG CONNECTION
SCALE: NOT TO SCALE



5 GROUNDWIRE INSTALLATION
SCALE: NOT TO SCALE



8 TRANSITIONING GROUND DETAIL
SCALE: NOT TO SCALE

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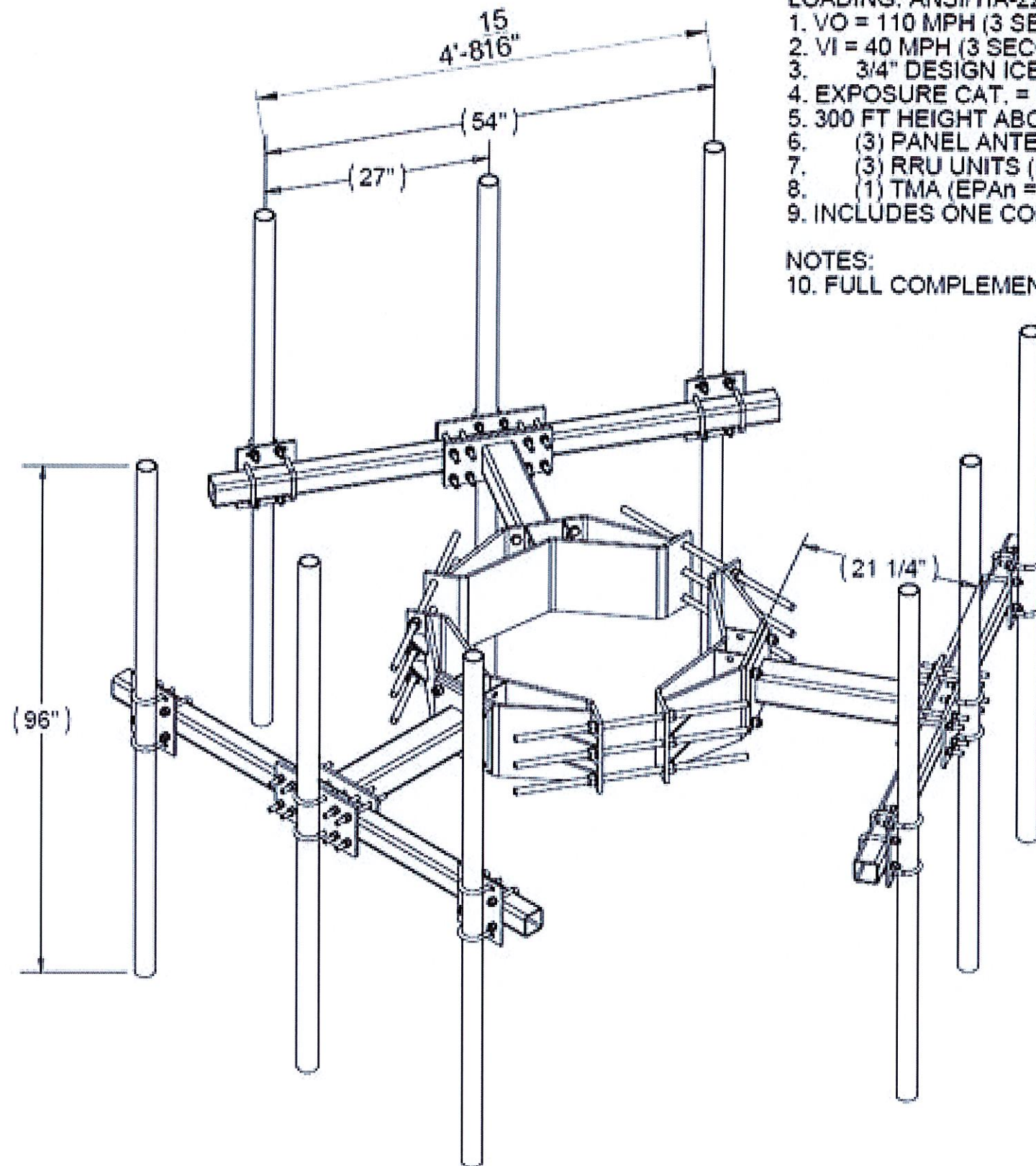
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SHEET NUMBER:

G-2

REVISION:

1



- LOADING: ANSI/TIA-222-G
1. VO = 110 MPH (3 SECOND) BASIC WIND SPEED WITHOUT ICE
 2. VI = 40 MPH (3 SECOND) BASIC WIND LOAD SPEED WITH ICE
 3. 3/4" DESIGN ICE THICKNESS
 4. EXPOSURE CAT. = C. STRUCTURE CLASS = II
 5. 300 FT HEIGHT ABOVE GROUND ELEVATION OF MOUNT
 6. (3) PANEL ANTENNA'S (EPAn = 9.25 SQFT., EPAs = 3.1 SQFT., 70 LBS EACH)
 7. (3) RRU UNITS (EPAn = 2.3 SQ FT., EPAs = 1.2 SQFT., 65 LBS EACH)
 8. (1) TMA (EPAn = 1.2 SQFT., EPAs = 0.6 SQFT., 25LBS)
 9. INCLUDES ONE CONCENTRATED FORCE OF 250LBS

- NOTES:
10. FULL COMPLEMENT OF PIPES SHOWN

- SADDLE BRACKET PART NUMBERS:
1. 2121LD-1130 11" TO 30" LD SADDLE BRACKET
 2. 2121LD-2447 24" TO 47" LD SADDLE BRACKET
 3. 2121LD-4460 44" TO 60" LD SADDLE BRACKET

ITEM NO.	QTY.	PART NO.	DESCRIPTION
1	1	2121LD-XXXX	LD SADDLE BRACKET
2	3	2122S-5	5' MONOPOLE SQ. TUBE T-ARM
3	9	2125-96	2-3/8" OD X96" GALV PIPE

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	APPROVALS	DATE	TITLE	
	DRAWN	TU 06/09/14	2122S-5 WITH 2121LD	
	CHECKED			
	DESIGNED		DWG. NO.	
			2122S-5-XXXX-996	
			SCALE 1:1	DO NOT SCALE DRAWING SHEET 1 OF 1
				REV. A

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE DELETING SECTION 50-133 OF THE NICHOLS HILLS CITY CODE AND REPLACING IT WITH A NEW DIVISION OF THE CODE REGARDING LANDSCAPING; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-133 of the Nichols Hills City Code is deleted in its entirety and replaced with the following, with new language underlined, to wit:

Chapter 50 – Zoning

Article II, *District Regulations*

Division 8, *Landscaping and Screening Regulations*

Sec. 50-300. Definitions.

Caliper means diameter of a Tree trunk. The term “Caliper” is used for Trees less than 12 inches in diameter. For Trees less than four inches in diameter, it is measured six inches from the ground. For Trees between four inches and 12 inches in diameter, it is measured 12 inches from the ground.

Developed Area means the area of a Lot that is disturbed for the purpose of developing Structures, parking facilities, loading or storage areas, paved access to off-street parking or loading areas or other areas paved with an all-weather material, or Landscaped Areas.

Developer means the legal or beneficial owner of a lot or parcel or any land proposed for development or inclusion in a development.

Evergreen means a plant with foliage that persists and remains green year-round.

Groundcover means an Evergreen or deciduous planting 24 inches or less in height.

Irrigation System means a permanent underground piping and sprinkler head system designed using industry standard methods to provide uniform irrigation coverage over a Landscaped Area.

Landscape means the part of a Building's grounds consisting of structures, including patios, retaining walls, and walkways.

Landscape Plan means the preparation of graphic and written criteria, specifications, and detailed plans to arrange and modify the effects of natural and manmade features such as plantings, ground and water forms, circulation, walks, structures, and other features to comply with the provisions of Division XIII.

Landscaped Area means any area containing Trees, Shrubs, or Groundcover that are intended to meet the requirements of these regulations.

Mulch means an organic material such as seed hulls, pine needles or Tree bark used to control weed growth, reduce soil erosion, and reduce water loss.

Planting Plan means the preparation of graphic and written criteria of plant placement, plant specification of type, size and spacing, and other features to comply with the provisions of this Division for certain driveway and hardscape changes as provided for in Section 50-311 and for certain Accessory Buildings, Accessory Structures, and Accessory Uses as provided for in Section 50-312. The Planting Plan may be included in a site plan or other construction document.

Privacy Landscaping means Evergreen landscaping that is at least 12 feet in height at the time of planting and sufficiently spaced to provide effective privacy or such other landscaping that sufficiently addresses privacy concerns as determined by the Building Commission or the Code Official, as applicable.

Shrub means a living self-supporting woody deciduous or Evergreen species no less than eight inches in height, and no greater than 15 feet in height, that is ornamental and is full and attractive throughout the year.

Sight Triangle means the area of clear visibility required on a corner to allow for the safe operation of vehicles, pedestrians, and cyclists in the proximity of intersecting streets, driveways, alleys, sidewalks, and bicycle paths. For purposes of determining the required Site Triangle, all distances are to be measured using the curb or if none, along the pavement line. Sight Triangles are calculated by drawing a line along the curb or pavement edge to a point where said line intersects with a similar line on the intersecting street or drive; measuring from that point the required distance for the minimum Sight Triangle; and connecting the two lines at such point to create the base of the triangle.

Significant Tree means any existing Tree with a Caliper of six inches or greater, and in good health. Trees that are materially damaged or diseased will not be deemed to be Significant Trees.

Tree means a living self-supporting woody or Evergreen plant that normally grows to a minimum height of 15 feet, and which has one or several self-supporting stems or trunks and numerous branches.

Sec. 50-301. Purpose of the Landscaping and Screening Regulations.

The purpose of this Division is to establish definitions for landscaping regulations, establish general requirements applicable to all properties in the City, establish specific standards for one- and two-family residential properties, and establish specific standards for all other residential and nonresidential uses in the City.

The City recognizes the values of landscaping in achieving the following goals:

- a. Promote the enhancement of the City's urban forest;
- b. Promote the reestablishment of Vegetation in urban areas for health, ecological, and aesthetic benefits;
- c. Provide new planting in concert with natural vegetation and careful grading;
- d. Encourage the preservation of existing Trees, and especially Significant Trees;
- e. Establish and enhance a pleasant visual character and structure to the built environment, which is sensitive to safety and aesthetics issues;
- f. Promote compatibility between land uses by reducing the visual, noise, and lighting impacts of specific development on users of the site and abutting properties;
- g. Unify development, enhance and define public and private places;
- h. Provide an overall planting scheme that will:
 - (1) reduce soil erosion and the volume and rate of discharge of stormwater runoff;
 - (2) aid in energy conservation by shading and sheltering structures from energy losses caused by weather and wind;
 - (3) mitigate the loss of natural resources;
 - (4) provide visual screens and buffers that mitigate the impact of conflicting land uses to preserve the appearance, character, and value of existing neighborhoods;
 - (5) provide shade, comfort, and seasonal color; and
 - (6) reduce glare, noise, and heat.

It is further recognized that good Landscaping increases property values, attracts potential residents and businesses to the City, and creates a safer, more attractive, and more pleasant living and working environment for all residents and visitors of the City.

These regulations are intended as minimum standards for Landscaping treatment. Owners and Developers are encouraged to exceed this standard in seeking more creative solutions, both for the enhanced value of their land and for the collective health and enjoyment of all citizens of the City.

Sec. 50-302. General landscaping and restrictions for all Zoning Districts.

All properties within the City must comply with the requirements in this Section regardless of Zoning District classification.

(a) Landscaping is required in all front yards. All front yards must be landscaped, except walkways, parking, pertinent equipment, drainage utilities, and other allowed hardscape. Such landscaping must consist of a combination of living vegetation, such as Trees, Shrubs, grasses or Groundcover materials, planted and maintained or preserved as existing natural vegetation areas.

(b) Landscape is required in all visible side yards. Side yards that are visible from a street or any public way must be landscaped. Not only do they have a visual responsibility to the street, but they are the place where impacts on neighbors must be managed. When designing projects, consideration should be given to neighboring residences and their use of outdoor spaces. Landscaping should be placed to help create a sense of separation and privacy. Equal care should be given to consideration of sunlight and views. Placement of landscaping elements should not substantially disrupt existing patterns.

(c) Landscape of the public right-of-way is required. Property owners in all Zoning Districts are responsible for landscaping the area within the street right-of-way between the curb-line and the property line. The type and location of vegetation must not interfere with utilities and the safe and efficient flow of street traffic. No vegetation, except Groundcover and turf, may be planted within three feet of a fire hydrant or above-ground traffic control box.

(d) Non-paved areas and non-built Developed Areas must be covered with vegetation. Lawn-quality sod, Evergreen or deciduous Groundcovers, beds with plantings or Mulch must cover all non-paved and non-built Developed Areas.

(e) Hardscape restrictions. Hardscape installed in the Landscape must meet the restrictions set out in Section 50-304.

(f) City Tree List. The City Tree List of suggested tree species and discouraged tree species for planting in the City is set out in Section 48-2 of this Code.

(g) *Prohibited Trees.* Planting certain Trees is prohibited as set out in Section 48-3 of this Code.

(h) *Artificial turf and synthetic plants.* Artificial turf and all forms of synthetic fibers meant to look like natural grass and all synthetic plants are prohibited in the front yards of Dwellings in the Residential Zoning Districts. Artificial grass and all forms of synthetic plants are prohibited in all landscapes in the Church District, the Office District, and the Retail Business District. This restriction does not apply to manholes which may be covered with artificial turf or other synthetic fibers meant to look like natural grass.

(i) *Minimum Sight Triangles may not be reduced.* Nothing in this Division permits reduction of required Minimum Sight Triangles. The minimum Sight Triangles are 25 feet for street intersections and 20 feet for all driveways and alley access points. Plantings within a required Site Triangle may not exceed a height of 24 inches.

(j) *Distances from curbs and sidewalks; street corners and fire hydrants.* Trees must be planted no closer than the permitted distances to curbs, sidewalks, street corners, and fire hydrants, as set out in Section 48-39 and Section 48-40 of this Code.

(k) *Significant Trees should be preserved and protected.* The City encourages the preservation of Significant Trees. Property owners should take all steps necessary to reasonably preserve and protect Significant Trees.

(l) *Chapter 48 Standards for Landscape Service.* Landscape Servicemen must perform work in compliance with the Standards for Landscape Service set out in Chapter 48 which include standards for Tree and Vegetation care. All Owners are further encouraged to utilize such standards when caring for their Trees and Vegetation.

(m) *Privacy Landscaping.* In addition to the requirements for Privacy Landscaping that may be required by the Building Commission in its review process, the Code Official is authorized to require Privacy Landscaping to address privacy concerns raised by adjoining property owners.

(n) *Required sod after Building removal or demolition.* Lawn-quality sod must be installed, watered, and maintained after removal or demolition of a Building in compliance with Section 8-380 or Section 50-132, as applicable.

Sec. 50-303. Screening requirements for outdoor storage and service areas.

Outdoor storage and service areas that are visible from a street or any public way must be screened with landscaping or fencing. Screening must consist of one or both of the following methods:

- (a) *Evergreen Shrubs that will reach a mature height of at least five feet and spaced in a manner to achieve a consistent visual screen.*

- (b) An opaque wall or fence.

Sec. 50-304. Hardscape restrictions.

(a) Front yard hardscape. No hardscape is permitted in the front yard of a Dwelling other than a maximum of two entrance drives and if applicable, a City-provided sidewalk. A circular drive may not encroach on the right-of-way except at the two street access points.

(b) Rear yard hardscape. No more than ____ % of the rear yard may be covered with hardscape. **[TBD]**

(c) Hardscape in the rights-of-way. The public right-of-way may not be hardscape surfaced, other than a permitted driveway or sidewalk; and these areas may not be used for parking, including inset parking (meaning a vehicle parking area created by removal of a curb or extending the width of the street surface along the frontage of a property to permit parking or standing of vehicles, including parallel, perpendicular and angled configurations) or display in any Zoning District.

Sec. 50-305. Landscape maintenance requirements for all Zoning Districts.

All properties within the City must comply with the requirements in this Section regardless of Zoning District classification. In addition to the applicable requirements regarding property maintenance set out in Chapter 8, it shall be the responsibility of property owner(s) to:

(a) Maintain Trees and Vegetation as set out in Chapter 48 of this Code, including keeping overhead lines, utility lines and traffic ways clear and keeping Trees and Vegetation from overhanging Streets and interfering with light and visibility as set out in Section 48-35 and Section 48-36.

(b) Cause all Landscape Service to be performed by Landscape Servicemen in compliance with the Standards for Landscape Service and other requirements set out in Chapter 48 of this Code.

(c) Remove all dead, diseased or dangerous Trees or Shrubs within 30 days and remove all storm-destroyed Trees within 30 days of the storm occurrence in accordance with Section 48-37.

(d) Treat all diseased or insect infested vegetation, as required by Section 48-38.

(e) Keep all Trees and other vegetation free of bagworms, as required by Section 48-41.

(f) Maintain and keep all sight-proof screening and fencing in good repair at all times.

(g) Maintain landscaping by keeping lawns mowed, all plants properly groomed and maintained as disease-free, and all planting beds groomed.

(h) Maintain all plant material in compliance with the minimum requirements of this Division, in a healthy condition at the time of planting.

(i) Replace any planting(s) that were necessary to meet the requirements for a Certificate of Approval from the Building Commission or a Building Permit that are removed, diseased, or are no longer living, within one year or in the first planting season, whichever occurs first, except those in naturally occurring dense growths of Shrubs or undergrowth that were not disturbed during construction.

(j) Maintain lawn-quality sod, other Groundcovers, and/or planting beds with all planting installed and/or Mulch on all non-paved and non-built Developed Areas. Turf grass must be planted, seeded or re-seeded as necessary, watered and maintained in such a manner as to completely cover all exposed areas of soil after one full growing season.

(k) Maintain all required Privacy Landscaping installed to address privacy concerns as to adjoining properties.

Sec. 50-306. Rights of Public Utility Companies and the City.

Nothing in this Division affects in any way the rights of, or exercise by, any Public Utility or City department of its present and future acquired rights to clear Trees and other growth from lands used by the public utility or the City. The utility shall cooperate and coordinate with the property owner when clearing or pruning in the rights-of-way or easements on or adjacent to the property.

Sec. 50-307. Landscaping requirements for construction in the one- and two-family residential zoning districts.

Construction in the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, the R-1-60 Single-Family Residential District, and the R-2 Two-Family Residential District that requires a Certificate of Approval from the Building Commission must meet the applicable requirements and restrictions set out in Section 50-167 and the provisions applicable for the project set out below.

(a) *Requirements related to construction of new Main Buildings and Secondary Buildings.* All construction of new Main Buildings and new Secondary Buildings must include landscaping in the front yard and side yards as an integral part of its design set out in a Landscape Plan meeting the requirements of Section 50-310. Privacy Landscaping may also be required in the rear yard to address privacy concerns. All such projects must be landscaped with Trees, Shrubs, and green areas meeting the requirements set out in this Division.

(b) *Requirements related to construction of Additions.*

(1) Additions in front and side yards. All construction of Additions in the front yard and side yard must include landscaping in the front yard and side yards as an integral part of its design set out in a Landscape Plan meeting the requirements of Section 50-310; provided however, such additional landscaping for an Addition may not be required if the property meets or exceeds the required Landscape Points. In order to make a recommendation whether additional landscaping will be required for such projects, the Code Official will coordinate a meeting with two Building Commissioners, at which meeting the Commissioners will offer a recommendation as to whether the City should require additional landscaping for the proposed Addition. The Code Official will consider such recommendation in making a determination and instruct the applicant accordingly.

(2) Additions in rear yards. If construction of a rear yard Addition will be visible from a street or any public way, it must include landscaping in the rear yard as an integral part of its design set out in a Landscape Plan meeting the requirements of Section 50-310. Otherwise, additional landscaping for rear yard Additions is not required.

(c) Required Landscape Points. The Landscape Plan required by this Section must meet or exceed 33 Landscape Points for every 1000 square feet of front yard and side yard, with a minimum of 300 Landscape Points. Landscape Point values are set out in Section 50-308. For the purpose of determining the required number of Landscape Points, the following apply for calculation:

- (1) The front yard and side yard square footage includes all paving and hardscape.
- (2) The area between the curb and the lot line is treated as Landscaped Area.

In creating the Landscape Plan, the applicant should: (1) calculate the required Landscape Points for the project; (2) determine the percentages and location of plantings, quantity, type, and size of plant materials needed to meet the Landscape Point requirements; (3) develop a Landscape Plan that meets the Landscape Point requirements and that shows the calculation of those Landscape Points on it. The City has available a calculation sheet available for assistance in calculating Landscape Points. In addition, the Nichols Hills Building Commission Building Demolition, Design, and Construction Guidelines contain several examples of Landscape Points for the single-family and two-family residential districts.

(d) Tree requirements. A minimum of one Tree with a minimum Caliper of three inches is required for every 2000 square feet of front yard and side yard. Such Trees will count toward the required number of Landscape Points. Existing trees, including

Significant Trees, in the rear yard may not be counted toward the required Landscape Points.

(e) *Existing Significant Trees.* Significant Trees should generally be preserved and protected. The Developer will be required to provide an acceptable rationale for the proposed removal of any Significant Trees on the property.

- (1) *Landscape Points available.* In order to encourage the preservation of the City's older Trees, credits toward the required Landscape Points may be claimed for any Significant Tree located in the front yard or side yard that will be preserved through protection from possible impacts of construction. No more than 50% of the required Landscape Points may be attributed to Significant Trees. Significant Trees in the rear yard may not be counted toward Landscape Points. However, efforts should be made to retain any Significant Trees in the rear yard and to maintain their health during any construction, as required by Section 50-167(12).
- (2) *Significant Tree health.* In its discretion, the Building Commission may require a report from a qualified professional (i.e. Urban Forester, Certified Arborist) following guidelines established by the International Society of Arboriculture that any Significant Tree claimed for credits toward the required Landscape Points is in good health.
- (3) *Significant Trees in the Right-of-Way.* No more than 25% of the total points for Significant Trees may be located within the public rights-of-way.
- (4) *Site Plan and Significant Tree protection requirements.* All Site Plans must clearly show any Significant Trees that are intended to be preserved and state how the Trees will be impacted and protected during construction. The Building Commission may require that any Significant Trees be preserved and protected during the construction process.
- (5) *Significant Trees that later die.* Any Significant Tree claimed for Landscape Points that dies during construction or as a result of construction, must be replaced with a Tree (or Trees) to equal or exceed the point of value of the lost Tree.

(f) *Privacy Landscaping to address privacy concerns.* The Building Commission may require Privacy Landscaping in all parts of a project, including the rear yard, to address privacy concerns. Privacy Landscaping required by the Building Commission will not be counted toward the required number of Landscape Points.

(g) *Irrigation Systems.* Irrigation Systems in compliance with Chapter 48 are required for all construction of Main and Secondary Buildings and Additions to Main and Secondary Buildings (except Minor Additions).

(h) Combination of plantings. Most any combination of plantings may be used to obtain the necessary number of Landscape Points provided that such combination otherwise complies with this Division. Different lots and landscapes will lend themselves to different types of plantings. The Building Commission encourages creativity and diversity in landscaping.

(i) Landscaping installation required for occupancy. The City will not issue a Certificate of Occupancy for a Structure until landscaping and the Irrigation System have been installed in accordance with the filed Landscape Plan; provided, however, that if a Structure and all its site improvements are complete except for the landscaping requirements and the season of the year will not permit planting, temporary occupancy may be permitted until a date certain in the growing season. In such case, the City will set a future inspection date to determine that the landscaping has been installed for issuance of a permanent Certificate of Occupancy.

Sec. 50-308. Landscape Point values for new construction in the one- and two-family residential zoning districts.

Following are the Landscape Point Values for various plantings. The City Tree List, set out in Section 48-2, provides a list of small, medium, and large Trees suggested for planting in the City.

<u>LANDSCAPE POINT VALUES FOR VARIOUS PLANTINGS</u>			
<u>Type of Plant Material</u>	<u>Minimum Size (at time of planting)</u>		<u>Point Value</u>
	<u>Deciduous Trees</u>	<u>Evergreen Trees</u>	
<u>Large Tree</u>	<u>8-inch or greater Caliper</u>	<u>22 ft. and over</u>	<u>26</u>
	<u>7-inch Caliper</u>	<u>19—21 ft. height</u>	<u>24</u>
	<u>6-inch Caliper</u>	<u>16—18 ft. height</u>	<u>22</u>
	<u>5-inch Caliper</u>	<u>13—15 ft. height</u>	<u>20</u>

	<u>4-inch Caliper</u>	<u>11—12 ft. height</u>	<u>18</u>
	<u>3-inch Caliper</u>	<u>9—10 ft. height</u>	<u>15</u>
<u>Medium Tree</u>	<u>2-inch Caliper</u>	<u>7—8 ft. height</u>	<u>12</u>
<u>Small Tree</u>	<u>Single Trunk: 1-inch Caliper</u>	<u>5—6 ft. height</u>	<u>9</u>
<u>Ornamental Tree</u>	<u>Multiple Trunk (minimum 3 trunks): Smallest trunk 1-inch Caliper</u>	<u>5—6 ft. height</u>	<u>9</u>
<u>Large Shrub/Perennial</u>	<u>5 gallon and 24-inch height at planting</u>		<u>3</u>
<u>Medium Shrub/Perennial</u>	<u>3 gallon and 12-inch height at planting</u>		<u>2</u>
<u>Small Shrub/Perennial</u>	<u>2 gallon and 8-inch height at planting</u>		<u>1</u>
<u>Groundcover/Perennial</u>	<u>1 gallon 4-inch pots</u>		<u>½</u> <u>¼</u>
<u>Existing Significant Tree</u>	<u>6-inch Caliper (Guideline B-8.10 Existing Tree Credits)</u>		<u>22 to 50</u>

- A minimum of 25 percent of required Landscape Points must be used for Evergreen plantings.
- A maximum of 15 percent of required Landscape Points may be used for perennial plantings.
- A maximum of 50 percent of required Landscape Points may be attributed to Significant Trees in the Developed Area.

Landscape points may be applied for each existing Significant Tree of the following sizes:

<u>POINTS FOR EXISTING SIGNIFICANT TREES</u>	
<u>SIZE</u>	<u>LANDSCAPE POINTS APPLIED</u>
<u>6 inch Caliper</u>	<u>22</u>
<u>7 inch Caliper</u>	<u>24</u>
<u>8 inch to 10 inch Caliper</u>	<u>26</u>
<u>10.1 inch Caliper to 15 inch DBH</u>	<u>30</u>
<u>15.1 inch to 20 inch DBH</u>	<u>35</u>
<u>20.1 inch to 25 inch DBH</u>	<u>40</u>
<u>Over 25 DBH</u>	<u>50</u>

DBH = diameter at breast height

Sec. 50-309. Landscaping requirements for new construction in the Multiple-Family Residential Zoning District and the Commercial Zoning Districts.

In addition to meeting the applicable requirements and restrictions set out in Section 50-167, all construction in the R-3 Multiple Family Residential Zoning District, the U-4 Church District, the C-1 Office District, and the C-2 Retail Business District that requires a Certificate of Approval from the Building Commission must include landscaping as an integral part of its design. Privacy Landscaping may also be required in the rear yard to address privacy concerns. All such projects must be landscaped with Trees, Shrubs, and green areas according to the following standards.

(a) *Required area to be landscaped.* The public right-of-way between the property line and the curb and not less than six percent of the total area of the lot must be landscaped. At least 75 percent of the required Landscaped Area must be in the front yard or side yards and visible from a street or any public way providing access to the property.

(b) *Landscape Plans required.* Each application for a Certificate of Approval from the Building Commission and for a Building Permit must be accompanied by a Landscape Plan meeting the applicable requirements of Section 50-310.

(c) Required Landscape Points. The Landscape Plan must meet The City of Oklahoma City's planting requirements (including frontage Tree requirements) and the required number of points (including site points and parking lot points, as applicable).

(d) Existing Significant Trees. Significant Trees should generally be preserved and protected. All Site Plans must clearly show any Significant Trees that are intended to be preserved and state how the Trees will impacted and protected during construction. The Developer will be required to provide an acceptable rationale for the proposed removal of any Significant Trees on the property. The Building Commission may require that any Significant Trees be preserved and protected during the construction process.

(e) Privacy Landscaping to address privacy concerns. The Building Commission may require Privacy Landscaping in all parts of a project, including the Rear Yard, to address privacy concerns. Privacy Landscaping required by the Building Commission will not be counted toward the required number of Landscape Points.

(f) Irrigation Systems. Irrigation Systems in compliance with Chapter 48 are required for all construction of Main and Secondary Buildings and Additions to Main and Secondary Buildings (except Minor Additions).

(g) Gravel and chat prohibited. The use of gravel or chat as Groundcover is prohibited.

(h) Landscaping installation required for occupancy. The City will not issue a Certificate of Occupancy for a Structure until landscaping and the Irrigation System have been installed in accordance with the filed Landscape Plan; provided, however, that if a Structure and all its site improvements are complete except for the landscaping requirements and the season of the year will not permit planting, temporary occupancy may be permitted until a date certain in the growing season. In such case, the City will set a future inspection date to determine that the landscaping has been installed for issuance of a permanent Certificate of Occupancy.

Sec. 50-310. Specifications for Landscape Plans.

Landscape Plans must be prepared by a qualified landscape architect or landscape designer and must meet the applicable required number of Landscape Points. Landscape Plans must include the following information:

(a) The address of the property and its owner.

(b) The name, address, and contact information of the landscape architect or landscape designer that prepared the Landscape Plan.

(c) North arrow and scale.

(d) The location of existing property lines and dimensions of the tract, accurately drawn to scale.

(e) Exact locations and outline of all rights-of-way.

(f) The location of all existing and proposed buildings, and parking areas, if any, including the exact number of parking spaces provided.

(g) The location and size of any permanent fixture or structure including sidewalks, walls, fences, trash enclosures, project storage, lighting fixtures, signs, and benches, that are relevant to the Landscape Plan.

(h) The location, size, and type of all above-ground and underground public utilities with notation, where appropriate, as to any safety hazards to avoid during installation of landscaping. Alternatively, a letter of no objection provided by the utility company may be required.

(i) The location, size, type, spacing (on center), and quantity of all proposed plant materials and existing plant materials credited for points must be graphically represented and referenced on the plan by a common name and/or scientific name or an appropriate key of all plant species.

(j) The method of irrigation and area of coverage must be indicated.

(k) All screening required by this Code.

(l) A table listing the square footage of the front and side yards and all plant materials by scientific and common name, size, type, quantity, and point value and totals.

(m) Identification of any Sight Triangles at intersections and all other elements related to traffic control required by this Code.

(n) Calculation of required Landscape Points.

Sec. 50-311. Planting Plans required for certain driveway and hardscape changes.

For construction of an addition to or modification of a driveway or hardscape on that part of a Lot that abuts a street, the application for a Building Permit must be accompanied by a Planting Plan which includes graphic and written criteria of plant placement, plant specification of type, size and spacing, and other features to comply with the provisions of this Division. The Planting Plan will be reviewed as part of the Building Permit review processes. A Building Permit will not be issued until the Planting Plan has been reviewed, approved, and made a part of the Building Permit file.

Sec. 50-312. Planting Plan required for certain Accessory Buildings, Accessory Structures, and Accessory Uses.

For construction of Accessory Buildings, Accessory Structures or Accessory Uses when such Accessory Building, Accessory Structure or Accessory Use is proposed to be located in the rear yard such that it will be visible from a street or any public way, the application for a Building Permit must be accompanied by a Planting Plan for the area between the structure and the abutting property lines showing landscape treatment of the structure that will buffer and mitigate its visual impact on the abutting properties. The Code Official may require additional Privacy Landscaping to address privacy concerns related to construction of the Accessory Building, Accessory Structure or Accessory Use.

Sec. 50-313. Landscape Plans required for residential Planned Unit Developments and developments containing two or more single-family dwellings or duplexes.

A Landscape Plan is required for all new residential Planned Unit Developments and any development, subdivision or lot split that creates building sites for two or more single-family or two-family Dwellings. The Landscape Plan may be divided into a master plan for the total area plus submittal of specific Landscape Plans for individual properties with the application for a Building Permit.

Sec. 50-314. Enforcement of landscaping regulations.

The provisions of this Division shall be enforced by the Code Official, and it shall be unlawful for any person to interfere with or hinder the Code Official and his/her duly appointed representative(s) in the exercise of their duties under this Division. Notwithstanding any provisions contained herein to the contrary, the Code Official and his/her duly appointed representative(s) are hereby granted the authority to issue immediate citations to persons violating any provision of this Division.

Sec. 50-315. Nuisance declared; violation.

Any landscape maintained in a manner that is prohibited by this Division is hereby declared to constitute a nuisance. Any person who shall violate any of the provisions of this Division shall also be guilty of an offense, and upon conviction thereof, shall be pushed as provided in Section 1-17. The imposition of penalties hereby proscribed shall not preclude the City from instituting appropriate action to restrain, correct or abate a violation of this Section as provided for in this Code.

Secs. 50-316—50-330. Reserved.

Section 2. Section 50-188 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 50-188. Building permits.

(c) *Procedures.* Application for a Building Permit shall be made with the Director of Public Works on forms provided by the City. The applicant must have first obtained a Certificate of Approval from the Building Commission for the proposed construction if required by Article V of this Chapter. Administrative review of the application shall begin upon submittal of the complete application and the required application fee. To be considered complete, the following supporting information must accompany the application.

- (1) *For single-family and two-family dwellings.*

- e. ~~A planting plan showing conformance with the landscaping requirements of this chapter.~~ A Landscape Plan as required by Division 6, Article II of this Chapter.

- (2) *For multifamily (three or more), commercial, and public buildings, and all public and private institutional development.*

- c. Two copies of a plot plan, drawn to scale, showing the following information on one or more sheets:

5. ~~A landscaping plan showing conformance with the landscaping requirements of this chapter.~~ A Landscape Plan as required by Division 6, Article II of this Chapter.

Section 3. Section 50-372 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 50-372. Application for Certificate of Approval.

Applications for Certificates of Approval shall be filed with the City on forms provided by the City Clerk. Two originals and a digital version of the application and all required documents must be submitted. Applications must be certified by the owner(s) of the property. The following attachments (the details for which are stated in the application form), and all other information required by the application form, must accompany the application:

(b) For construction of a new Main or Secondary Building, or construction of an Addition to an existing Main or Secondary Building:

- (7) ~~For new Main or Secondary buildings, a landscaping or planting plan as required by section 50-133. For additions to main or secondary buildings, a landscaping plan or planting plan, as applicable, is required if changes to existing conditions are to be made.~~ A Landscape Plan as required by Division 6 of Article II of this Chapter.

Section 4. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 5. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 6. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Memorandum

To: Nichols Hills Board of Park Commissioners and City Tree Board

From: City Attorney Carla Sharpe

CC: Shane Pate

Re: Proposed revisions to Nichols Hills City Code – Chapter 48, *Vegetation*

Date: November 16, 2022

This memorandum outlines proposed changes to the Nichols Hills City Code’s Chapter 48. Jeff Oakley has assisted in preparing these proposed changes. Also, Jeff and Pete Everest created the new “City Tree List” and the new list of prohibited trees, found at proposed new Sections 48-2 and 48-3.

Chapter 48 Revision Overview.

Much of Chapter 48 had not been revised since enacted in the late 1980s, with some revisions in the 1990s. While most of the existing provisions remain, many new ones have been added, and the applicability of existing provisions has been clarified (as discussed further below). Because the Chapter has also been reorganized, the ordinance provides that all of the Chapter is being deleted and replaced. However, note that many of the existing provisions are still included but now in different order throughout the Chapter.

At the same time, the landscaping ordinance (now found at Section 50-133 of the City Code) has been significantly revised, with those revisions to be considered by the Planning Commission and City Council in December. The new landscaping ordinance refers as needed to Chapter 48, and, as you’ll see, Chapter 48 refers to the landscaping ordinance’s concept of “significant trees” and “sight triangles.” Further, some provisions that are now in Section 50-133 have been moved to Chapter 48.

Chapter 48 proposed Revisions.

We propose that the Chapter be retitled “Trees and Vegetation” because much of its content applies to trees.

Existing provisions that have been modified:

- *Public Trees*. Sec. 48-6 – Previously, much of Chapter 48 arguably applied just to “Street Trees” and “Park Trees.” Those definitions are now removed and replaced with the definition of “Public Trees.” Section 48-6 is now the only provision that specifically applies to Public Trees.

- *City Tree Board*. Sec. 48-19 – This section includes a policy change for consideration whereby other citizens with expertise could also serve on the City Tree Board (as opposed to just those then on the City’s Board of Park Commissioners).
- *Landscape Service Standards*. Article IV, *Standards for Landscape Service*, has been revised to apply to all persons providing “Landscape Service.” Previously this section applied only to those provision “Tree Service.” The revisions to this Article also clarify that these standards apply to all trees in the City, not just public trees (as could be argued from language in the existing Code). The proposed landscaping ordinance includes references to these standards as to general landscape maintenance requirements.
- *Contractor Registration Process*. Article V, *Landscape Service Registration Requirement and Process*, has been revised to require all landscape servicemen performing any landscape service to register with the City pursuant to the contractor registration requirement in Chapter 8. The current Code arguably now requires only those persons performing services on trees to register. The City wishes to have all landscape servicemen register. Note that the proposed ordinance also includes a revision to the definition of “Contractor” in Chapter 8 to specifically include Landscape Servicemen.

Provisions that have been added:

- *New City Tree List*. Section 48-2 sets out a new City Tree List (created by Jeff Oakley and Pete Everest) for trees that the City recommends be planted. This list is also referred to in the proposed landscaping ordinance. (Previously the ordinance referred to OKC’s list.)
- *New City Prohibited Tree List*. Section 48-3 sets out the City’s new list of prohibited trees (also created by Jeff Oakley and Pete Everest). This list is also referred to in the proposed landscaping ordinance.
- *Significant Trees*. Section 48-4 encourages the preservation and protection of “Significant Trees” as defined in the landscaping ordinance as “any existing Tree with a Caliper of six inches or greater, and in good health. Trees that are materially damaged or diseased will not be deemed to be Significant Trees.”
- *Treatment of Vegetation*. Section 48-38 requires property owners to treat vegetation on their properties for disease and insect pests. This section is the same as one in the OKC Municipal Code.
- *Bagworms*. Section 48-41 prohibits property owners from allowing bagworms to remain and declares doing so to be a public nuisance. This section is the same as one in the OKC Municipal Code.

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE DELETING CHAPTER 48 OF THE NICHOLS HILLS CITY CODE AND REPLACING IT WITH A REVISED VERSION OF CHAPTER 48 RETITLED "TREES AND VEGETATION;" REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 48 of the Nichols Hills City Code is deleted in its entirety and retitled and replaced with the following, with new language underlined, to wit:

Chapter 48 – Trees and Vegetation

Sec. 48-1. Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Crew means one or more persons engaged in servicing Trees at any one location, residence or business.

Landscaped Area means any area containing Trees, shrubs, or groundcover that are intended to meet the requirements of these regulations.

Landscape Service means any work performed by a Landscape Serviceman in maintaining the Landscaped Area of a property that includes work on shade or ornamental Trees and including Tree removal, shade and ornamental Tree trimming and cavity work, and/or spraying for pest and disease control, and/or fertilizing of shade and ornamental Trees.

Landscape Serviceman means any Contractor servicing Trees and Vegetation and providing other Landscape Services other than on such person's own property.

Property Owner means the owner of record of real property as shown by the most current tax rolls of the County Treasurer, or the occupant of such property, or the Person listed as the water customer of the City for the subject property.

Public Trees means Trees, shrubs, bushes and all other woody vegetation on public property in the City, including the City's parks.

Shrub means a living self-supporting woody deciduous or evergreen species no less than eight inches in height, and no greater than 15 feet in height, that is ornamental and is full and attractive throughout the year.

Sight Triangle has the meaning given it in Section 50-300.

Significant Tree has the meaning given it in Section 50-300.

Tree means a living self-supporting woody or evergreen plant that normally grows to a minimum height of 15 feet, and which has one or several self-supporting stems or trunks and numerous branches.

Vegetation means all Shrubs and living plants, including turf, except Trees.

Sec. 48-2. City list of Tree species to be planted.

The following list (the "City Tree List") constitutes the City's official suggested tree species list for species recommended for planting in the City. No other species other than those included in the City Tree List may be planted as Public Trees without the City Tree Board's written permission. The City Tree List also includes a list of Trees that are not recommended for Nichols Hills due to their proven inability to withstand Oklahoma weather and other deficiencies. Also note that Section 48-3 lists certain Trees that are prohibited.

Recommended Small Trees	Recommended Medium Trees	Recommended Large Trees	Recommended Evergreen Trees	Trees that are not recommended
<u>Choke Cherry</u>	<u>Ash, Urbanite</u>	<u>Bald Cypress</u>	<u>Arborvitae – several varieties</u>	<u>Bradford Pear</u>
<u>Chitalpa</u>	<u>European Hornbeam</u>	<u>Bald Cypress, Shawnee Brave</u>	<u>Cedar, Blue Atlas – several varieties</u>	<u>Cottonwood-Female</u>
<u>Chinese Fringe</u>	<u>Golden Rain Tree</u>	<u>Chinese Pistache</u>	<u>Cedar, Deodar –several varieties</u>	<u>Green Ash</u>
<u>Crabapple, Royal Raindrops</u>	<u>Maple, Autumn Blaze</u>	<u>Chinese Pistache multi-trunk</u>	<u>Cherry Laurel</u>	<u>Locusts (with the exception</u>

				<u>of Shademaster)</u>
<u>Crabapple, Spring Snow</u>	<u>Maple, Autumn Splendor</u>	<u>Elm, Allee</u>	<u>Cypress, Arizona</u>	<u>Mulberry</u>
<u>Crabapple, Prairie Fire</u>	<u>Maple, Caddo</u>	<u>Elm, Bosque</u>	<u>Cypress, Leyland</u>	<u>Osage Orange</u>
<u>Crabapple – other varieties</u>	<u>Maple, October Glory</u>	<u>Elm, Cedar</u>	<u>Holly, American</u>	<u>Pin Oak</u>
<u>Crapemyrtles – many varieties</u>	<u>Maple, Redpointe</u>	<u>Elm, Frontier</u>	<u>Holly, Burford</u>	<u>Russian Olive</u>
<u>Deciduous Holly</u>	<u>Maple, Shantung – several varieties</u>	<u>Elm, Jefferson</u>	<u>Holly, Foster</u>	
<u>Deciduous Magnolia</u>	<u>River Birch</u>	<u>Elm, Princeton</u>	<u>Holly, Nellie Stevens</u>	
<u>Desert Willow, Bubba</u>	<u>Zelkova</u>	<u>Honey Locust, Shademaster</u>	<u>Holly, Yaupon</u>	
<u>Ginkgo</u>		<u>Oak, Bur</u>	<u>Juniper, Canaerti</u>	
<u>Japanese Maple – many varieties</u>		<u>Oak, Chinkapin</u>	<u>Juniper, Kettleeri</u>	
<u>Maple, Trident</u>		<u>Oak, English</u>	<u>Juniper, Spartan</u>	
<u>Maple, Amur</u>		<u>Oak, Live</u>	<u>Juniper, Taylor</u>	
<u>Redbud, Eastern</u>		<u>Oak, Sawtooth</u>	<u>Magnolia – several varieties</u>	
<u>Redbud, Oklahoma</u>		<u>Oak, Shumard</u>	<u>Pine, Austrian</u>	
<u>Redbud – other varieties</u>		<u>Oak, Swamp White</u>	<u>Pine, Bosnian</u>	
<u>Rose of Sharon</u>		<u>Oak, Texas Red Oak</u>	<u>Pine, Japanese Black</u>	

<u>Smoke Tree</u>		<u>Oak, Water</u>	<u>Pine, Loblolly</u>	
<u>Vitex</u>		<u>Sweetgum,</u> <u>Explanation</u> <u>Point</u>	<u>Pine, Slash</u>	
<u>Washington</u> <u>Hawthorn</u>		<u>Sycamore</u>		
		<u>Willow, Globe</u>		
		<u>Willow,</u> <u>Weeping</u>		

Sec. 48-3. Certain Trees are prohibited.

Planting or permitting the planting of the following Trees is prohibited for the purpose of protecting the public health and to prevent destruction of other plants by spread of disease:

- (a) Black locust, seed-bearing female cottonwood (but not the male non-seed-bearing cottonwood)
- (b) Eastern Red Cedar
- (c) Mimosa
- (d) Silver Maple
- (e) Any other Tree condemned by the City Tree Board.

The City Tree List also includes certain tree species that the City discourages.

Sec. 48-4. Significant Trees should be preserved and protected.

The City encourages the preservation of Significant Trees. Property Owners should take all steps necessary to reasonably preserve and protect Significant Trees.

Sec. 48-5. Entry on private property by the City.

The provisions of this Chapter may not be construed as authorizing the City personnel to make entry onto private property beyond the City right-of-way unless the Property Owner's written permission is first obtained.

Sec. 48-6. Public Trees; unlawful to injure; topping of Public Trees.

(a) City's rights in streets and public grounds. The City shall have the right to plant, prune, maintain and remove Public Trees and other Vegetation within the lines of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds.

(b) *Unlawful to injure Public Trees.* It is unlawful for any person to injure any Public Tree; provided, that this shall not prohibit the lawful and proper care and removal of such Public Trees.

(c) *Topping of Public Trees prohibited.* It is unlawful as a normal practice to top any Public Tree. Topping means the severe cutting back of a Tree's limbs to stubs larger than three inches in diameter within the Tree's crown to such a degree so as to remove the normal canopy and disfigure the Tree. Trees severely damaged by storms or other causes, or certain Trees under utility wires or other obstructions, where other pruning practices are impractical, may be exempted from this Section at the determination of the City Tree Board.

Sec. 48-7. Minimum Sight Triangles.

Nothing in this Chapter permits reduction of required Minimum Sight Triangles. The Minimum Sight Triangles are 25 feet for street intersections and 20 feet for all driveways and alley access points. Plantings within a required Site Triangle may not exceed a height of 24 inches.

Secs. 48-8—48-18. Reserved.

ARTICLE II. CITY TREE BOARD

Sec. 48-19. Creation; members.

There is hereby created and established a City Tree Board for the City. The members of the City Tree Board shall be those persons who are then members of the Board of Park Commissioners of the City and/or no more than three additional citizens with expertise regarding Trees as may be appointed by the City Council on at large basis.

Sec. 48-20. Compensation of members.

Members of the City Tree Board shall serve without compensation.

Sec. 48-21. Duties and responsibilities.

It shall be the responsibility of the City Tree Board to study, investigate, council and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of Trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the City Council and upon its acceptance and approval shall constitute the official comprehensive City Tree Plan for the City. The City Tree Board, when requested by the City Council, shall consider, investigate, make finding, report and recommend upon any special matter or question coming within the scope of its work.

Sec. 48-22. Organization, rules.

The City Tree Board shall choose its own officers, make its own rules and regulations and keep minutes of its meetings. A majority of the members shall be a quorum for the transaction of business.

Sec. 48-23. Review by City Council.

The City Council shall have the right to review the conduct, acts and decisions of the City Tree Board. Any person may appeal from any ruling or order of the City Tree Board to the City Council which may hear the matter and make final decision.

Secs. 48-24—48-34. Reserved.

**ARTICLE III. TREE AND VEGETATION MAINTENANCE; THE CITY'S
RIGHTS**

Sec. 48-35. Overhead lines, utility lines, and traffic ways must be kept clear.

Property Owners must keep all Trees and Vegetation on their properties clear of overhead power lines, utility lines, and trafficways. Trees that reach a mature height of more than 15 feet may not be planted within ten feet of an overhead utility line; provided however that this requirement may be waived by the Code Official if the Property Owner submits a letter stating no objection from the utility company, in which case the Property Owner will be responsible for properly maintaining the required clearance from utility lines.

Sec. 48-36. Trees and Vegetation overhanging Streets and interfering with light and visibility.

Every Property Owner of any Tree or Vegetation overhanging any street or right-of-way within the City shall prune the branches and shall not obstruct the light from any street lamp or obstruct the view of any street intersection. All Trees and Vegetation must be kept trimmed to a minimum height of eight feet above any street or sidewalk.

Sec. 48-37. Dead and diseased Trees; limbs.

Property Owners shall remove from their property all dead, diseased or dangerous Trees or Shrubs, and any broken or decayed limbs that constitute a menace to public safety within 30 days. Any storm-destroyed Trees must be removed within 30 days after the storm occurrence. Failure to do so will be cause for the City to initiate procedures for removal of such Trees, as set out in Section 48-42.

Sec. 48-38. Diseased or infested Vegetation.

Property Owners shall treat any Vegetation on such Property Owner's property for any disease or insect pest affecting or infesting such Vegetation in such a manner as to kill and control the disease or insect pest.

Sec. 48-39. Distance from curb and sidewalk.

Trees may not be planted closer to any curb or sidewalk than the following: small Trees, six feet; medium Trees, six feet; and large Trees, eight feet (with size of Trees using the information set out in the City Tree List).

Sec. 48-40. Distance from street corners and fire hydrants.

Trees may not be planted closer than 17 feet to any street corner, measured from the point of nearest intersecting radius of curb or curbline. Trees may not be planted closer than 15 feet to any fire hydrant.

Sec. 48-41. Larval moths (bagworms).

Permitting or allowing the bags of the larval moth, commonly called "bagworms," to remain upon or attached to any Tree or other Vegetation within the City is declared to be a public nuisance. The City recommends treating for bagworms around Memorial Day each year.

Sec. 48-42. City's and City Tree Board's rights regarding Trees and Vegetation on private property.

(a) *The City's right to prune on private property to ensure light.* The City has the right to prune any Tree or Vegetation on private property when it interferes with the proper spread of light along the street from a streetlight or interferes with visibility of any traffic control device or sign.

(b) *City and City Tree Board's right to order Tree removal.* The City may remove or cause or order to be removed, any Tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect or other pest. Further, the City Tree Board has the right to cause such Tree removal.

Secs. 48-43—48-53. Reserved.

ARTICLE IV. STANDARDS FOR LANDSCAPE SERVICE

Sec. 48-54. Compliance mandatory.

It shall be unlawful and an offense for any Landscape Serviceman engaging in the Landscape Service business to engage in, operate or perform such Landscape Service in violation of this Article. All Landscape Servicemen performing Landscape Service in the City, whether for residents or businesses in the City or for the City, must comply with the following standards, which are the City's Code of Forestry Standards.

Sec. 48-55. Standards for pruning Trees.

(a) All final cuts made on Trees will be made flush with the remaining limb or trunk.

(b) All cuts will be painted with a wound dressing if over the size of one inch in diameter, and all cuts on the main limbs and trunks of Trees will be painted.

(c) Limbs which are too large to hold with the hand while sawing shall first be cut from one to two feet beyond the final cut. Such cuts shall include an under cut to prevent stripping and tearing of the bark.

(d) There shall be no removal of more than one-third of the Tree from the top downward, which type Tree branch removal is commonly referred to as dehorning. Dehorning of any Public Trees requires written permission from the City Tree Board.

(e) There shall be no complete thinning and removal of leaf branches from the center of the Tree so as to keep leaf branches on the ends of the main branches only, which type of cutting is commonly referred to as muletailling.

(f) There shall be no removal of lower limbs that adjoin the trunk of the Tree to more than one-third of the height of the Tree.

Sec. 48-56. Standards for filling Tree cavities.

(a) All tree cavities must be well drained so they will not catch water, will be open to air and avoid rotting and will not need filling.

(b) All cavities filled in Trees shall be traced out in an elliptical design and shall run parallel with the grain of the wood.

(c) When filling a Tree cavity, all decayed matter shall be removed and the cavity cleaned out up to and beyond the healthy wood.

(d) All cavities shall be disinfected with a standard wood disinfectant prior to installing filling.

- (e) All large size cavities shall be lip bolted a maximum of 12 inches apart.
- (f) All filling containing cement shall not contain more than three parts sand to one part cement.
- (g) The concrete in all Tree cavities when finished shall be in sections.
- (h) All Tree cavities shall first be reinforced with nails, wire, etc., as needed to hold filling firm in the cavity.
- (i) The filling in all Tree cavities shall be installed with the outer edge of filling resting behind the cambium layer of the Tree.
- (j) All Tree cavities shall have a drain tube located at the lower edge of the cavity.

Sec. 48-57. Tree removals.

- (a) All large Trees shall be topped before felling.
- (b) When possible, Tree stumps shall be pulled over away from the street.
- (c) Large limbs shall be laid on the sidewalks and street to break the impact of the fall when pulling a Tree on the parking area toward the street.
- (d) All limbs, three or more inches in diameter shall be lowered by ropes or by other approved methods.

Sec. 48-58. Tree cabling and bracing.

- (a) Cables shall be used only to meet definite needs indicated by the existing condition of the Tree or by the nature of the environment.
- (b) Each cable shall be located and attached so that it serves its purpose as nearly independent of other cables as is possible.
- (c) As a general principle, cables shall be placed as high as approximately two-thirds of the distance between the crotch and branch ends.
- (d) The ends of a cable shall be attached to hooks or eyes of lags or bolts securely set in the branches in the line of pull on the attachments.
- (e) Rods to support a weak or split crotch shall be placed above the crotch and be supplemented by one or more cables above the midway point on the branches.
- (f) Nuts and washers on the ends of a rod shall be sufficiently countersunk, and the exit holes of woodscrew rods and bolts shall be reamed and otherwise treated to permit

rapid healing of the area. All exposed bracing rods and pipe shall be completely covered with rustproofing material.

(g) All cables shall be of a galvanized material of sufficient tensile strength to support the limbs to which it is attached.

Sec. 48-59. Tree Fertilizing.

(a) The use of Foliar applied elements for treatment of deficiencies are approved for use only when soil or other suitable tests indicate their need.

(b) The use of Foliar applied fertilizers may be used in lieu of or in combination with soil fertilizers if the chemicals contain nutrients needed for plant growth and are approved by the United States Department of Agriculture.

(c) The amount of fertilizer applied shall be based on the volume of vegetation which will be served and percentage of ingredients used.

Sec. 48-60. Insect and disease control.

A Landscape Serviceman hired to spray trees shall use only chemicals approved by the City Tree Board for control of insects and diseases. A list of approved chemicals shall be on file in the office of the City Clerk.

Sec. 48-61. Removal of Tree stumps.

All stumps of Trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

Sec. 48-62. Proper Precautions.

Proper precautions and safety measures to protect life and property must be taken at all times by all persons engaged in Landscape Service.

Secs. 48-63—48-72. Reserved.

ARTICLE V. LANDSCAPE SERVICE REGISTRATION REQUIREMENT AND PROCESS

Sec. 48-73. Registration required.

It shall be unlawful and an offense for any person, on behalf of himself or for any firm or corporation, to solicit or engage within the City in the business or calling of Landscape Service unless and until such person has completed the registration process with the City as set out in Article XI of Chapter 8 of this Code. Further, each such person must file with the City Clerk evidence of possession of liability insurance in the minimum amounts of

\$50,000.00 for bodily injury and \$100,000.00 property damage indemnifying the City or any person injured or damaged resulting from the pursuit of such endeavors as herein described. However, of any Crew of workers doing Landscape Service, only the person in charge, hereinafter designated as the foreman of the Crew, need be registered.

Sec. 48-74. Exam required.

In addition to registration, all persons seeking registration with the City as a Landscape Serviceman must satisfactorily pass an examination with a minimum grade of 70 percent. The examination shall be conducted by the City Clerk and shall be based upon the City's Code of Forestry Standards. There shall be a fee in the amount established in the City Fee Schedule for each examination taken by an applicant for registration.

Sec. 48-75. Requirements for Crew foreman.

Every Crew must have a foreman. It shall be the duty of the foreman to properly supervise and direct the work of the Crew of which he is in charge and he shall be responsible for any violations or infractions of the provisions of this Article committed by himself or any member of the Crew.

Sec. 48-76. Suspension or revocation.

In addition to the provisions for suspension or revocation of the registration certificate stated in Chapter 8 of this Code, the Code Official or his designee shall have the authority to suspend or revoke the registration of any Landscape Serviceman who does not comply with this Chapter, including the City's Code of Forestry Standards.

Secs. 48-77—48-87. Reserved

ARTICLE VI. LAWN AND LANDSCAPE IRRIGATION

Sec. 48-88. Purpose.

Failure to implement certain lawn and landscape irrigation practices results in the waste of valuable water resources within the City, especially during high-demand summer months, and can create dangerous conditions in the winter. The purpose of this landscape water management regulation is to provide a consistent mechanism for preventing the waste and dangerous use of water resources supplied by the City in addition to the water use restrictions the City may impose under Section 46-54 of the Nichols Hills City Code.

Sec. 48-89. Rain and freeze shut-off and compliance with state regulations.

(a) Any new irrigation system installed on or after January 1, 2017, shall be equipped with rain and freeze shut off functions, which functions shall be in use.

(b) Any new irrigation system installed on or after January 1, 2017, shall be in compliance with state design and installation regulations.

Sec. 48-90. Lawn and Landscape Irrigation Systems: Water Use Management.

No person shall:

- (1) Overwater a lawn or landscape such that a constant stream of water overflows from the lawn or landscape onto a Street or other drainage area;
or
- (2) Allow water from an irrigation system to pond in a Street or Parking Lot to a depth greater than one inch.

Any violation of this Section is hereby declared a nuisance. Such nuisance or nuisances shall be corrected or abated by the Property Owner from which the water emanates. Any person who shall violate any of the provisions of this Section shall also be guilty of an offense, and upon conviction thereof, shall be pushed as provided in Section 1-17. The imposition of penalties hereby proscribed shall not preclude the City from instituting appropriate action to restrain, correct or abate a violation of this Section.

Secs. 48-91—48-101. Reserved.

ARTICLE VII. ADMINISTRATION AND ENFORCEMENT

Sec. 48-102. Enforcement.

The provisions of this Chapter shall be enforced by the Code Official, and it shall be unlawful for any person to interfere with or hinder the Code Official and his/her duly appointed representative(s) in the exercise of their duties under this Chapter. Notwithstanding any provisions contained herein to the contrary, the Code Official and his/her duly appointed representative(s) are hereby granted the authority to issue immediate citations to persons violating any provision of this Chapter.

Sec. 48-103. Nuisance declared; violation.

Any condition of any Tree or Vegetation prohibited by this Chapter is hereby declared to constitute a nuisance. Any person who shall violate any of the provisions of this Chapter shall also be guilty of an offense, and upon conviction thereof, shall be pushed as provided in Section 1-17. The imposition of penalties hereby proscribed shall not preclude the City from instituting appropriate action to restrain, correct or abate a violation of this Section as provided for in this Code.

Section 2. Section 8-5 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 8-5. Contractor defined.

Contractor as used in this ~~chapter~~ Code means any person who in the course of an independent occupation undertakes to do work in the City for another person. Contractors include electrical contractors, general contractors, gasfitting contractors, mechanical contractors, plumbing contractors, and subcontractors. Contractors also include all Landscape Servicemen as set out in Chapter 48.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 50 AND CHAPTER 44 OF THE NICHOLS HILLS CITY CODE REGARDING ELECTRIC VEHICLE CHARGING STATIONS AND ELECTRIC VEHICLE PARKING SPACES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 50, *Zoning*, Article II, *District Regulations*, of the Nichols Hills City Code is hereby amended by the addition of Division 11, with new language underlined, to wit:

DIVISION 11. ELECTRIC VEHICLE CHARGING STATION AND ELECTRIC VEHICLE PARKING SPACE REQUIREMENTS

Sec. 50-600. Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Division, except where the context clearly indicates a different meaning:

Charging means that an Electric Vehicle is parked at an Electric Vehicle Charging Station and is connected to the battery charging station equipment and is actively charging.

Electric Vehicle means any motor vehicle registered to operate on public roadways that operates either partially or exclusively on electric energy. Electric Vehicles include battery-powered electric vehicles, plug-in hybrid electric vehicles, electric motorcycles, and electric fuel cell vehicles.

Electric Vehicle Charging Level means the electrical force, or voltage, at which an Electric Vehicle's battery is recharged. Levels 1, 2, 3 Electric Vehicle charging levels include the following specifications: (1) Level 1 is slow charging, providing voltage ranging from 0 to 120 volts; (2) Level 2 is medium charging, providing voltage greater than 120 volts and up to 240 volts; and (3) Level 3 is fast or rapid charging, providing voltage greater than 240 volts, also referred to as Direct Current Fast Charging (DCFC).

Electric Vehicle Charging Station means a public or private parking space that is served by battery charging equipment that has as its primary purpose the transfer of electric energy (by conductive or inductive means) to a battery or other energy storage device in an Electric Vehicle. Electric Vehicle Charging Stations are Accessory Structures.

Electric Vehicle Parking Space means any marked parking space in the Multiple-Family and Commercial Zoning Districts that identifies the use to be exclusively for an Electric Vehicle and that provides an Electric Vehicle Charging Station. Electric Vehicle Charging Stations are Accessory Uses.

EV-Ready Parking Space means a designated parking space for future dedicated Electric Vehicle Charging Station(s).

Sec. 50-601. Permits required to install Electric Vehicle Charging Stations.

Electric Vehicle Charging Stations may not be installed in any Zoning District until a permit therefor has been issued by the City Manager or his designee in accordance with this Division.

Sec. 50-602. Application for permit to install Electric Vehicle Charging Station.

Persons wishing to install an Electric Vehicle Charging Station shall file a written application for a permit to do so on an application form supplied by the City Clerk. Applications must be certified by the owner(s) of the property. The following attachments (the details of which are stated in the application form) and all other information required by the application form, must accompany the application:

- (a) For installation of all Electric Vehicle Charging Stations:
 - (1) A site plan showing the project address, scope of work, property lines, location of the proposed Electric Vehicle Charging Station, and location of electrical meter panel.
 - (2) Construction documents showing the size (height, width, and depth) of the proposed Electric Vehicle Charging Station with an electrical plan showing the location of new and existing meter or sub meter, charge controller, wire sizing, and routing.
 - (3) Information stating the existing panel rating (if any) and the proposed charging load.
- (b) For installation of Electric Vehicle Charging Stations in the Single-Family and Two-Family Residential Zoning Districts:
 - (1) All of the information required by subsection (a) of this Section.
 - (2) A site plan as required by subsection (a) of this Section that also indicates the footprint of the subject residence with the location of garage and proposed parking spot for use with the Electric Vehicle Charging Station identified.

- (3) A screening plan showing how the Electric Vehicle Charging Station will be screened from view if proposed for placement outside.
- (c) For installation of Electric Vehicle Charging Stations in the Multiple-Family Residential Zoning Districts and Commercial Zoning Districts:
 - (1) All of the information required by subsection (a) of this Section.
 - (2) A site plan as required by subsection (a) of this Section that also indicates the proposed location of Electric Vehicle Parking Space(s) and proposed Electric Vehicle Charging Station(s) and location of accessible parking spots.

The application will be considered officially submitted and filed only after it is examined by the Code Official or his designee and found to be complete. Installation of the Electric Vehicle Charging Station may not be commenced until an Electric Vehicle Charging Station Permit has been issued by the City.

Sec. 50-603. Application fee for Electric Vehicle Charging Station Permit.

A nonrefundable fee in the amount established in the City Fee Schedule must be paid to the City by the applicant with submission of the application for an Electric Vehicle Charging Station Permit.

Sec. 850-604. Code Official review; issuance of Electric Vehicle Charging Station Permit.

The Code Official or his designee shall assess the application. An Electric Vehicle Charging Station Permit shall be issued by the Code Official or his designee if he finds that the applicant has complied with all of the applicable provisions of this Division. The permit will be valid for six months from the date of issuance.

Sec. 50-605. Revocation of Electric Vehicle Charging Station Permit.

The Code Official shall have the power to revoke any Electric Vehicle Charging Station Permit upon determination by the City of any material departure from compliance the plans and specifications submitted to the City with the Application or of any false statements or representations as to material fact relating to the installation of the Electric Vehicle Charging Station.

Sec. 50-606. Construction standards for Electric Vehicle Charging Stations in all Zoning Districts.

Electric Vehicle Charging Stations installed on any property within the City must comply with the installation standards and requirements in this Section regardless of Zoning District classification, as follows.

(a) Installation must comply with applicable laws and standards. All Electric Vehicle Charging Stations must comply with and be installed in accordance with applicable law, including the National Electric Code, the International Codes as adopted by the City, and the then-current Standard for Installing and Maintaining Electric Vehicle Supply Equipment as published by the National Electrical Contractors Association. Further, each Electric Vehicle Charging Station and all of its component parts must meet applicable health and safety standards imposed by the State and the City. The City recognizes that new technologies may be developed in the future related to Electric Vehicles. It is the City's intent that installation of all Electric Vehicle Charging Stations in the City and the manufacture of such stations installed in the City comply with the highest and best installation standards then in effect as stated in applicable law and published standards.

(b) Signage. All Electric Vehicle Charging Stations must be readily identifiable with appropriate safety warning signage as required by applicable law and as approved by the Code Official, including a statement of the voltage and amperage levels;

(c) Waterproofing of electric lines. All electric lines associated with an Electric Charging Stations must be waterproofed as required by the Code Official.

(d) Depth of electric lines. All electric lines associated with an Electric Charging Stations must be buried to a sufficient depth to protect them from interference with surface digging or landscape maintenance, with a minimum depth of 24 inches.

(e) Identification of circuit breakers. The circuit breakers or circuit breaker spaces for all Electric Vehicle Parking Spaces must be clearly identified in the panelboard director and the termination point for the space.

(f) Service source capacity. The source for service to the Electric Vehicle Charging Stations must provide an adequate capacity for the load served. For Electric Vehicle Charging Level 3 and greater, the applicant must provide proof satisfactory to the Code Official that the capacity is adequate for the proposed service, which may include a letter from the electric company that the proposed Electric Vehicle Charging Station will not negatively impact the electric supply to neighboring properties.

(g) Conditions on issuance of permits. The Code Official is authorized to impose conditions on issuance of Electric Vehicle Charging Station Permits to address health and safety concerns.

(h) Inspection. All construction or work for an Electric Vehicle Charging Station for which a permit is required shall be subject to inspection by the Code Official. Such work must remain accessible and exposed for inspection purposes until approved by the Code Official.

Sec. 50-607. Additional construction standards and requirements for Electric Vehicle Charging Stations in the Single-Family and Two-Family Residential Zoning Districts.

In addition to meeting the applicable construction standards and requirements set out in Section 50-606, all Electric Vehicle Charging Stations installed in the E-1 Estate District, the E-2

Urban Estate District, the R-1-75 Single-Family Residential District, the R-1-60 Single-Family Residential District, and the R-2 Two-Family Residential District, must meet the following standards and requirements:

(a) *Private use; permitted Charging Levels.* Electric Vehicle Charging Stations must be designed so as to serve only the occupants of the dwelling and only at the Level 1 or Level 2 Charging Levels. Electric Vehicle Charging Stations at the Level 3 Charging Level or greater are prohibited.

(b) *Screening requirements.* All equipment associated with Electric Vehicle Charging Stations located outside a garage must be screened from view from the public street and from the view of abutting property owners. Such screening may consist of a combination of stone or masonry walls, evergreen landscaping, landscape rocks or other methods approved by the Code Official.

(c) *Recommended location.* While not required, it is recommended that Electric Vehicle Charging Stations located inside a garage be appropriately insulated. Location of the Electric Vehicle Charging Station in air-conditioned space is preferable for the life of the equipment.

Sec. 50-608. Additional construction standards and requirements for Electric Vehicle Charging Stations and Electric Vehicle Parking Spaces in the Multiple-Family Residential Zoning District and the Commercial Zoning Districts.

In addition to meeting the applicable construction standards and requirements set out in Section 50-606, all Electric Vehicle Charging Stations and the associated Electric Vehicle Parking Spaces installed in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District, and the C-2 Retail Business District must meet the following standards and requirements:

(a) *Charging Level.* Electric Vehicle Parking Spaces must, at a minimum, be equipped with an Electric Vehicle Charging Station rated at Electric Vehicle Charging Level 2.

(b) *No impediments or safety hazards.* Electric Vehicle Parking Spaces must be designed and located so as not to impede pedestrian and bicycle movement and so as not to create safety hazards on sidewalks. Equipment mounted on pedestals, lighting posts, bollards or other devices must be designed and located as to not impede pedestrian travel or create trip hazards on sidewalks.

(c) *Signage.* Signage must be installed for each Electric Vehicle Charging Station stating: (1) any time of use restrictions and fees for use payable to the property owner; and (2) that the parking space is reserved for parking and charging of Electric Vehicles.

(d) *Accessibility – ADA compliance.* Electric Vehicle Parking Spaces must be designed and located so as not to interfere with accessibility. A minimum of one Electric Vehicle Parking Space must be located adjacent to a required accessible parking space such that the Electric Vehicle Charging Station can be shared between an accessible parking space and the Electric Vehicle Parking Space. A minimum of a five-foot wide accessway must be provided by the accessible

Electric Vehicle Parking Space if the accessway is not already provided as part of the planned accessible parking space.

(e) Equipment standards and protection. Battery charging station outlets and connector devices may be no less than 36 inches and no higher than 48 inches from the surface where mounted. Adequate battery charging station protection, such as concrete-filled steel bollards, shall be used. Curbing may be used in lieu of bollards, if the charging station is setback a minimum of 24 inches from the face of the curb.

(f) Size. Electric Vehicle Parking Spaces must be standard size parking stalls.

Sec. 50-609. Required maintenance of Electric Vehicle Charging Stations.

Electric Vehicle Charging Stations must be maintained in good condition in all respects, including the functioning of the equipment, by the property owner. Removal of any required Electric Vehicle Charging Stations is prohibited. A phone number or other contact information must be provided on the equipment for reporting when the equipment is not functioning, or other problems are encountered.

Sec. 50-610. Requirements for Electric Vehicle-readiness for new development in the Multiple-Family Residential Zoning District and the Commercial Zoning Districts.

New construction in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District, and the C-2 Retail Business District that includes new parking associated with the construction may be required to provide EV-Ready Parking Spaces if so determined by the Code Official, in which case the Code Official will determine the number of required spaces. If required, such spaces will be counted toward meeting the overall parking requirement for the project.

Secs. 50-611—50-625. Reserved.

Section 2. Chapter 44, *Traffic and Motor Vehicles*, Article IV, *Stopping, Standing and Parking*, of the Nichols Hills City Code is hereby amended by the addition of Division 3, with new language underlined, to wit:

DIVISION 3. ELECTRIC VEHICLE PARKING SPACES

Sec. 44-195. Definitions.

The terms Charging, Electric Vehicle and Electric Vehicle Parking Spaces used in this Division are defined in Section 50-141.

Sec. 44-196. Use of Electric Vehicle Parking Spaces in the Multiple-Family Residential Zoning District and the Commercial Zoning Districts.

When a sign provides notice that a parking space is a designated Electric Vehicle Parking Space for an Electric Vehicle Charging Station in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District or the C-2 Retail Business District, it is a public nuisance for any person to: (1) park a nonelectric vehicle in such space; or (2) park an Electric Vehicle in such space when that vehicle is not plugged in and properly receiving a charge or is not subject to payment to the provider of the space. In each case, such nuisance is subject to abatement by the City, including removal and impoundment of the vehicle and fines.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE V OF CHAPTER 50 OF THE NICHOLS HILLS CITY CODE REGARDING THE BUILDING COMMISSION REVIEW PROCESS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-341 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 50-341. When Certificates of Approval are required; advance consultation with the City encouraged.

(a) Certificates of Approval issued by the Building Commission are required before application may be made to move or demolish a Building or to construct a Main Building, a Secondary Building or an Addition to a Main or Secondary Building (except Minor Additions as defined in subsection(b)). Further, the Code Official may refer applications for certain alterations to Main or Secondary Buildings to the Building Commission for a Certificate of Approval prior to granting a Building Permit.

(b) *Minor Additions.* Building Commission review is not required for Minor Additions to the first floors of a Main or Secondary Buildings when such Additions are less than or equal to 15% of the total square footage of the existing Building, provided that such Minor Additions shall be allowed only once every ten years. Second and successive Additions within such 10-year period require Building Commission review.

(c) *Façade alterations.* Notwithstanding subsection (b) regarding Minor Additions, a Certificate of Approval is required if the appearance of the façade of a Building on its street-facing side(s) will be altered, and such façade alterations span over 50 lineal feet of the Building or 50% of the façade. A Certificate of Approval pursuant to this subsection is not required for: (1) the removal and replacement of like materials to the façade; nor (2) the application of paint to or removal of paint from the façade, including applying paint to a previously unpainted façade.

(ed) Certificates of Approval are not required to apply for Building Permits for fences, swimming pools, or Accessory Buildings or Structures when such proposed construction is the only work for which the Building Permit is sought. However, the Building Commission shall review proposals for fences, swimming pools, and Accessory

Buildings and Structures that are part of a proposed project that requires a Certificate of Approval.

(~~de~~) It is a violation of this Chapter for any person to move or demolish a Building or to construct a Main Building, Secondary Building, or an Addition to a Main or Secondary Building for which a Certificate of Approval is required until a Certificate of Approval has been obtained from the Building Commission as set out in this Article.

(~~ef~~) While this Article does not require submittal of any documentation prior to formal application for a Certificate of Approval, property owners are encouraged to consult with the City prior to making formal application to become familiar with the policies and requirements set forth in this Article.

Section 2. Section 50-372 is hereby amended, with new language underlined, to wit:

Sec. 50-372. Application for Certificate of Approval.

(b) For construction of a new Main Building or Secondary Building, or construction of an Addition to an existing Main Building or Secondary Building for which a Certificate of Approval is required:

(3) Except as set out in subsection (f), floor plans, renderings, elevation drawings, and other pertinent drawings, with the Centroid determined as set out in Section 50-3 and that determination signed and sealed by a licensed engineer or architect.

(f) Renderings for Additions. Renderings are not required for rear yard Additions that are not visible from the Street or any public way. For construction of an Addition to an existing Main Building or Secondary Building, renderings may be required for front and side yard Additions and for rear yard Additions that are visible from a Street or any public way. In order to make a recommendation, the Code Official will coordinate a meeting with two Building Commissioners, at which meeting the Commissioners will offer a recommendation as to whether the City should require renderings for the project. The Code Official will consider such recommendation in making a determination and instruct the applicant accordingly.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 8-28 OF THE NICHOLS HILLS CITY CODE REGARDING THE CITY'S ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 8-28 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 8-28. Adoption of International Residential Code.

(a) That certain document, three copies of which are on file in the office of the City Clerk, being marked and designated as the International Residential Code, ~~2015~~ 2018 Edition, as published by the International Code Council, as modified and adopted by the State of Oklahoma in Chapter 20, Adopted Codes, of Title 748, Oklahoma Uniform Building Code Commission, of the Oklahoma Administrative Code, is hereby adopted as the residential code of the City for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal, and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions, and terms of said residential code on file in the office of the State of Oklahoma are hereby adopted and by reference made a part hereof, as if fully set out in this Article, with the additions, insertions, deletions, and changes, prescribed in subsection (b) of this Section. The City Clerk shall keep copies of such Code for distribution or sale to the public at approximate cost.

(b) The following sections of the ~~2015~~ 2018 edition of the International Residential Code adopted in this Article are hereby revised as follows:

Section R-101.1 Title. Insert "City of Nichols Hills, Oklahoma" in place of "(Name of Jurisdiction)." Add the following at the end of this Section: "All references to "this Code" mean this Code as modified and adopted by the State of Oklahoma and as further modified and adopted by the City."

Section R102.2 Other laws. Add the following at the end of this Section: “In the event of a conflict between this Code and another provision(s) of the Nichols Hills City Code, the Nichols Hills City Code will govern.”

Section R105.2 Work exempt from permit. Under word “Building:” delete items 1, 2, 3, 4, and 5.

Section R105.5 Expiration [of permits] is deleted.

Section R112 Board of Appeals is deleted.

Section R114.1 Notice to owner or the owner’s authorized agent [Stop Work Order]. Add the following at the end of this Section: “Where an emergency exists, the Code Official shall not be required to give a written notice prior to stopping the work.”

Section R202 Definitions. The definition of “Building Official” is changed to read: “*Code Official.* The building superintendent, the building inspector and other City inspectors, together with their authorized assistants, as set out in Section 8-2 of the Nichols Hills City Code. All references to ‘Building Official’ throughout this Code are changed to read ‘Code Official.’”

Section R301.2(1) Climactic and geographic design criteria. ~~Add~~ Insert the following into Table R301.2(1), Climatic and Geographic Design Criteria:

~~Table R301.2(1).~~ Insert

~~“Roof-Ground~~ Snow Load 10;

Wind Speed 90 mph (except for garage doors as provided for in Section 8-29);

Seismic Design Category 2;

Weathering Medium; Frost line depth 18”;

Termite yes, Decay Moderate;

Winter Design Temp 0;

Flood Hazards No.”

Section R401.4 Soil tests. Add the following at the end of this Section: “Notwithstanding the foregoing, geotechnical evaluations of soils signed and sealed by a licensed engineer are required for all new construction of structures of 3000 square feet or more of air conditioned space (including additions of 3000 square feet or more of air conditioned space to existing structures). The recommendations set out in such soils test must be adhered to unless the Code Official approves otherwise.”

Section R506.2.3 Vapor retarder. Revised as follows:

“A 10-mil (0.01 inch; 254 µm) polyethylene or approved vapor retarder with joints lapped not less than 6 inches (152 mm) shall be placed between the concrete floor slab and the base course or the prepared subgrade where a base course does not exist.

Exception: The vapor retarder is not required for the following:

1. Utility buildings and other unheated accessory structures.

2. For unheated storage rooms having an area of less than 70 square feet (6.5m²) and carports.
3. Driveways, walks, patios and other flatwork not likely to be enclosed and heated at a later date.
4. Where approved by the building official, based on local site conditions.

Section N1101.14 (R401.3) Certificate (Mandatory). Adopted as follows:

A permanent certificate shall be completed by the builder or registered design professional and posted on a wall in the space where the furnace is located, a utility room or an approved location inside the building. Where located on an electrical panel, the certificate shall not cover or obstruct the visibility of the circuit directory label, service disconnect label, or other required labels. The certificate shall list the predominate R-values of insulation installed in or on the ceiling/roof, walls, foundation (slab, basement wall, crawl space wall/or floor) and ducts outside conditioned spaces; U-factors for fenestration and the solar heat gain coefficient (SHGC) of fenestration, and the result from any required duct system and building envelope air leakage testing done on the building. Where there is more than one value for each component, the certificate shall list the value covering the largest area. The certificate shall list the types and efficiencies of heating, cooling and service water heating equipment. Where a gas-fired unvented room heater, electric furnace, or baseboard electric heater is installed in the residence, the certificate shall list “gas-fired unvented room heater,” “electric furnace” or “baseboard electric heater,” as appropriate. An efficiency shall not be listed for gas-fired unvented room heaters, electric furnaces or electric baseboard heaters.

As to Additions, this Section applies to extensions or increase in 30 percent or more of the existing air conditioned floor area of the existing residence.

Section P2603.5.1 Sewer depth [Freezing]. Insert “12-(305mm)18” (457.2mm)” in the first place of [NUMBER] and “12-(305mm)18” (457.2mm)” in the second place of [NUMBER].

Section P3008.1 Sewage backflow. Change to read: “Sewage backflow. All new and replacement sanitary sewers shall be protected from sewage backflow by the installation of backwater valves.”

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to

exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in The Journal Record on June 17, 2022

ORDINANCE NO. 1213

AN ORDINANCE ADDING A SECTION TO CHAPTER 44 OF THE NICHOLS HILLS CITY CODE REGARDING THE OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 44-109 of the Nichols Hills City Code is hereby added to the Code, with deleted language stricken through and new language underlined, to wit:

Sec. 44-109. Operation of Golf Carts on City Streets.

- a. Golf Cart defined. “Golf Cart” means a vehicle with four wheels originally designed for operation on a golf course that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; and (2) has a top speed of 25 miles per hour or less.
- b. Golf Cart operation. The operation of Golf Carts on City Streets is allowed only if the following requirements are met.
 1. The Golf Cart operator is 13 years old or older and, if younger than 18 years old, has the permission of his or her parent or guardian to operate the Golf Cart.
 2. The Golf Cart is not operated on City Streets during the one-half hour after sunset or the one-half hour before sunrise or at any other time when there is not sufficient light or visibility to clearly discern persons on a Street at a distance of at least 500 feet.
 3. Persons operating Golf Carts must obey all traffic regulations, including the directions of traffic signals, signs, and other control devices applicable to other vehicles unless otherwise directed by a Police Officer.
 4. Persons operating Golf Carts must drive them in the same direction as traffic and as near to the edge of the street as practical. Golf Carts may not be driven at a speed great than is reasonable and proper, and Golf Cart operators must use care to avoid endangering themselves, any other occupants of the Golf Cart, a walker or any motor vehicle.

Attachment: ORD 1213 Golf Carts (6232 : 9 Discussion - Golf Cart)

5. Golf Carts may not be operated on Pennsylvania Avenue, Wilshire Boulevard, Western Avenue or N.W. 63rd Street; however, persons residing on Pennsylvania Avenue or Wilshire Boulevard may drive on such streets when taking the most direct route to access other of the City's streets where operation of Golf Carts is permitted pursuant to this Section.
 6. Golf Carts may not be operated on City sidewalks.
 7. The number of occupants in the Golf Cart is limited to the number of persons for whom factory seating is available in the Golf Cart.
 8. While the Golf Cart is in operation, all occupants must remain seated, and no part of an occupant's body may be extended outside the perimeter of the Golf Cart.
 9. Children under the age of eight years old may not ride on the back seat of a Golf Cart unless accompanied on the back seat by an adult.
 10. The Golf Cart must meet applicable State vehicle lighting and safety requirements.
- c. *Procedures for improper operation of Golf Carts.* A Police Officer, upon finding a person in violation of this Section may ascertain the name and address or such person and warn that person that he is in violation of this Section and may direct that person to comply with it. If any person warned by a police officer that he is in violation of this Section should refuse to follow such directions or if such person has been warned on a previous occasion that he is in violation of this Section, that person or if a minor, that person's parent or guardian, may be punished by a fine as established in the City Fine Schedule.
- d. *Impoundment of Golf Carts.* Golf Carts may be impounded as provided for in Chapter 44, Article II, Division 3, *Vehicle Impoundment*, of the City Code.

Secs. ~~44-109~~ 110—44-129. Reserved.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force

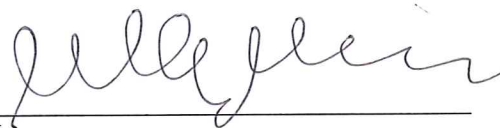
and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

ATTEST:


City Clerk


Mayor

Reviewed as to Form and Legality:


City Attorney



AFFIDAVIT OF PUBLICATION**okcFRIDAY**

PO Box 20340 • Oklahoma City, OK 73156 • (405) 755-3311

IN THE District Court of Oklahoma County, Oklahoma

Case No. **Ordinance 1213**

State of Oklahoma, County of Oklahoma

City of Nichols Hills

I, Rose Lane, of lawful age, being duly sworn upon oath, deposes and says that I am the General Manager of *OKC FRIDAY*, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. §106, as amended to date, for the City of Oklahoma City, for the County of Oklahoma, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

see attached pages

1st Publication06/24/2022

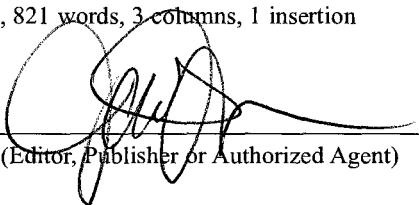
2nd PublicationN/A

3rd PublicationN/A

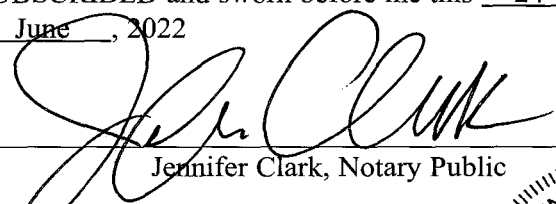
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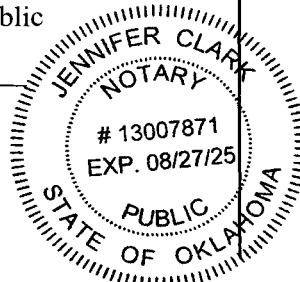
Calculation measurement:

36 tabular lines, 821 words, 3 columns, 1 insertion


 (Editor, Publisher or Authorized Agent)

 SUBSCRIBED and sworn before me this 24 day of
June, 2022


 Jennifer Clark, Notary Public

 My Commission expires: 08/27/2025
 Commission #13007871


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okcFRIDAY

PO Box 20340 • Oklahoma City, OK 73156 • (405) 755-3311

(Published in OKC Friday, Friday, June 24, 2022)

page 1

ORDINANCE NO. 1213

AN ORDINANCE ADDING A SECTION TO CHAPTER 44 OF THE NICHOLS HILLS CITY CODE REGARDING THE OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 44-109 of the Nichols Hills City Code is hereby added to the Code, with deleted language stricken through and new language underlined, to wit:

Sec. 44-109. Operation of Golf Carts on City Streets.

- a. Golf Cart defined. "Golf Cart" means a vehicle with four wheels originally designed for operation on a golf course that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; and (2) has a top speed of 25 miles per hour or less.
- b. Golf Cart operation. The operation of Golf Carts on City Streets is allowed only if the following requirements are met.
 1. The Golf Cart operator is 13 years old or older and, if younger than 18 years old, has the permission of his or her parent or guardian to operate the Golf Cart.
 2. The Golf Cart is not operated on City Streets during the one-half hour after sunset or the one-half hour before sunrise or at any other time when there is not sufficient light or visibility to clearly discern persons on a Street at a distance of at least 500 feet.
 3. Persons operating Golf Carts must obey all traffic regulations, including the directions of traffic signals, signs, and other control devices applicable to other vehicles unless otherwise directed by a Police Officer.
 4. Persons operating Golf Carts must drive them in the same direction as traffic and as near to the edge of the street as practical. Golf Carts may not be driven at a speed great than is reasonable and proper, and Golf Cart operators must use care to avoid endangering themselves, any other occupants of the Golf Cart, a walker or any motor vehicle.
 5. Golf Carts may not be operated on Pennsylvania Avenue, Wilshire Boulevard, Western Avenue or N.W. 63rd Street; however, persons residing on Pennsylvania Avenue or Wilshire Boulevard may drive on such streets when taking the most direct route to access other of the City's streets where operation of Golf Carts is permitted pursuant to this Section.
 6. Golf Carts may not be operated on City sidewalks.
 7. The number of occupants in the Golf Cart is limited to the number of persons for whom factory seating is available in the Golf Cart.
 8. While the Golf Cart is in operation, all occupants must remain seated, and no part of an occupant's body may be extended outside the perimeter of the Golf Cart.
 9. Children under the age of eight years old may not ride on the back seat of a Golf Cart unless accompanied on the back seat by an adult.
 10. The Golf Cart must meet applicable State vehicle lighting and safety requirements.
- c. Procedures for improper operation of Golf Carts. A Police Officer, upon finding a person in violation of this Section may ascertain the name and address of such person and warn that person that he is in violation of this Section and may direct that person to comply with it. If any person warned by a police officer that he is in violation of this Section should refuse to follow such directions or if such person has been warned on a previous occasion that he is in violation of this Section, that person or if a minor, that person's parent or guardian, may be punished by a fine as established in the City Fine Schedule.
- d. Impoundment of Golf Carts. Golf Carts may be impounded as provided for in Chapter 44, Article II, Division 3, Vehicle Impoundment, of the City Code.

Secs. 44-~~109~~ 110—44-129. Reserved.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

AFFIDAVIT OF PUBLICATION**okc***FRIDAY*

PO Box 20340 • Oklahoma City, OK 73156 • (405) 755-3311

page 2

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

ATTEST:

Steven J. Goetzinger
MayorAmanda Copeland
City Clerk

Reviewed as to Form and Legality:

John Michael Williams
City Attorney

Journal Record Publishing Company

211 N Robinson, Suite 201S
Oklahoma City, OK 73102

9.k.a

PUBLISHER'S AFFIDAVIT

Page 1 of 2

ORDINANCE NO. 1213

06/17/2022

AN ORDINANCE ADDING A SECTION TO CHAPTER 44

NUMBER

PUBLICATION DATES

LEGAL NOTICE

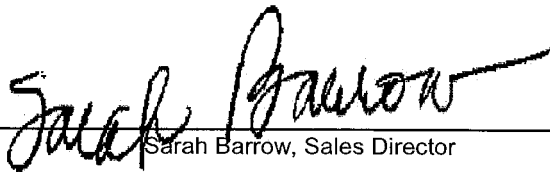
STATE OF OKLAHOMA

} S.S.

COUNTY OF OKLAHOMA

I, of lawful age, being duly sworn, am a legal representative of The Journal Record of Oklahoma City, Oklahoma, a daily newspaper of general circulation in Oklahoma County, Oklahoma, printed in the English Language and published in the City of Oklahoma City, in Oklahoma County, State of Oklahoma, continuously and uninterruptedly published in the County for a period of more than 104 consecutive weeks prior to the first publication of the attached notice, and having a paid general subscription circulation therein and with admission to the United States mails as paid second-class mail matter.

That said notice a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement on the ABOVE LISTED DATE(S).


Sarah Barrow, Sales Director

Subscribed and sworn before me this 17th day of June, 2022


MaRanda Beeson, Notary Public



Commission Number: 10001243
My Commission Expires: 02/18/2026

Order Number

12129176

Publisher's Fee

\$ 129.45

(MS12129176)

Published in The Journal Record on
June 17, 2022

ORDINANCE NO. 1213

AN ORDINANCE ADDING A SECTION TO CHAPTER 44 OF THE NICHOLS HILLS CITY CODE REGARDING THE OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 44-109 of the Nichols Hills City Code is hereby added to the Code, with deleted language stricken through and new language underlined, to wit:

Sec. 44-109. Operation of Golf Carts on City Streets.

a. Golf Cart defined. "Golf Cart" means a vehicle with four wheels originally designed for operation on a golf course that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; and (2) has a top speed of 25 miles per hour or less.

b. Golf Cart operation. The operation of Golf Carts on City Streets is allowed only if the following requirements are met.

1. The Golf Cart operator is 13 years old or older and, if younger than 18 years old, has the permission of his or her parent or guardian to operate the Golf Cart.
2. The Golf Cart is not operated on City Streets during the one-half hour after sunset or the one-half hour before sunrise or at any other time when there is not sufficient light or visibility to clearly discern persons on a Street at a distance of at least 500 feet.

3. Persons operating Golf Carts must obey all traffic regulations, including the directions of traffic signals, signs, and other control devices applicable to other vehicles unless otherwise directed by a Police Officer.

4. Persons operating Golf Carts must drive them in the same direction as traffic and as near to the edge of the street as practical. Golf Carts may not be driven at a speed great than is reasonable and proper, and Golf Cart operators must use care to avoid

Attachment: ORD 1213 Golf Carts (6232 : 9 Discussion - Golf Cart)

AFFIDAVIT OF PUBLICATION

Page 2 of 2

endangering themselves, any other occupants of the Golf Cart, a walker or any motor vehicle.

5. Golf Carts may not be operated on Pennsylvania Avenue, Wilshire Boulevard, Western Avenue or N.W. 63rd Street; however, persons residing on Pennsylvania Avenue or Wilshire Boulevard may drive on such streets when taking the most direct route to access other of the City's streets where operation of Golf Carts is permitted pursuant to this Section.

6. Golf Carts may not be operated on City sidewalks.

7. The number of occupants in the Golf Cart is limited to the number of persons for whom factory seating is available in the Golf Cart.

8. While the Golf Cart is in operation, all occupants must remain seated, and no part of an occupant's body may be extended outside the perimeter of the Golf Cart.

9. Children under the age of eight years old may not ride on the back seat of a Golf Cart unless accompanied on the back seat by an adult.

10. The Golf Cart must meet applicable State vehicle lighting and safety requirements.

c. Procedures for improper operation of Golf Carts. A Police Officer, upon finding a person in violation of this Section may ascertain the name and address of such person and warn that person that he is in violation of this Section and may direct that person to comply with it. If any person warned by a police officer that he is in violation of this Section should refuse to follow such directions or if such person has been warned on a previous occasion that he is in violation of this Section, that person or if a minor, that person's parent or guardian, may be punished by a fine as established in the City Fine Schedule.

d. Impoundment of Golf Carts. Golf Carts may be impounded as provided for in Chapter 44, Article II, Division 3, Vehicle Impoundment, of the City Code.

Secs. 44-109 110-44-129. Reserved.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part

or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION.

WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

ATTEST:

Steven J. Goetzinger
Mayor

Amanda Copeland
City Clerk
Reviewed as to Form and Legality:
John Michael Williams
City Attorney

(6-17-22)