

1. Agenda

Documents:

[2022-06-14 CITY COUNCIL - PUBLIC AGENDA-1722.PDF](#)

2. Meeting Materials

Documents:

[2022-06-14 CITY COUNCIL - FULL AGENDA-1722.PDF](#)

## **AGENDA**

Regular Meeting of the  
Nichols Hills City Council  
Tuesday, June 14, 2022 at 5:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
  - a. May 9, 2022 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority
  - b. May 10, 2022 City Council Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager

j. Engineer

k. ACOG Report

5. Total Warrants & Claims \$881,791.03

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

|                                      |              |
|--------------------------------------|--------------|
| a. General Fund                      | \$138,213.40 |
| b. Street & Alley Fund               | 1,597.12     |
| c. Designated Funds – Police         | 110.00       |
| d. Nichols Hills Municipal Authority | 132,745.29   |
| e. General Fund – CIP                | 28,213.40    |
| f. Municipal Authority-CIP           | 34,732.00    |
| g. Designated Funds – Parks          | 76,522.50    |
| h. General Obligation Bond Funds     | 469,657.32   |

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Amendment No. 1 for Project No. PC-2102 with Rudy Construction Co. for Paving Improvements 1400, 1500 & 1600 Blocks of Bedford Drive and 1200 Block of Glenwood Avenue in the amount of <\$33,314.42>.

BACKGROUND: This amendment decreases the contract to \$1,130,101.83. The original contract was \$1,163,416.25.

- b. Amendment No. 1 for Project No. PC-2101 with CGC, LLC for Paving Improvements to 1500 Block of Buttram and the 7100 & 8300 Blocks of Nichols Road of <\$213,998.21>.

BACKGROUND: This amendment decreases the contract to \$859,768.20. The original contract was \$1,073,766.41.

- c. Pay Estimate No. 6 (FINAL) for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$134,288.81.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- d. Pay Estimate No. 7 (FINAL) for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$72,467.94, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Invoice No. 17446 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$10,000.00, to be paid from 2020 GO Bonds and other funds.

- f. Pay Estimate No. 9 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$193,800.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- g. Pay Estimate No. 1 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$75,971.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the Park Fund and other funds.

## 7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:



- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of the foregoing.
- c. Request from Public Works Director Randy Lawrence to purchase a 200 Ally Smart Meters from Utility Technology Services, not to exceed \$90,000.00. To be paid out of 2020 GO Bonds.
- d. Invoice by Sutphen Corporation for Ladder Truck repairs in the amount of \$105,118.16. To be paid from the General Fund.
- e. Request from Information Systems Manager Neil Gray to purchase a Copy Machine for City hall. The total will not exceed \$11,000.00 as approved in the 2021-2022 CIP budget.
- f. Request from Information Systems Manager Neil Gray to purchase and install a remote radio handset for the Public Works radio system. The total will not exceed \$1,850.00 as approved in the 2021-2022 CIP budget.
- g. A resolution renewing, adopting, and approving the EMSA Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.

#### Contracts and Agreements

- h. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2022-2023.
- i. Elevator Maintenance Contract with Schindler Elevator Corporation for Fiscal Year 2022-2023.
- j. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2022-2023.
- k. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

- l. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2022-2023.
  - m. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2022-2023.
  - n. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2022-2023.
  - o. Interlocal Agreement with Oklahoma County for jail services for Fiscal Year ending June 30, 2023.
  - p. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2022-2023.
  - q. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2022-2023.
  - r. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
  - s. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2022-2023.
8. Citizens desiring to be heard
- The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.
9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
- Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:
- a. Budget adjustments for fiscal year 2021-2022 for General Fund, General Fund CIP Fund, Sinking Fund, and Nichols Hills Municipal Authority.
  - b. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2022-2023 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

- c. A resolution of the City Council of the City of Nichols Hills. Oklahoma concerning Coronavirus Local Fiscal Recovery Funds for Non-entitlement units of Government (ARPA funds).
- d. An ordinance amending Section 30-2(b)(7) of the Nichols Hills City Code regarding the public nuisance exemption of generator noise; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.
  - i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.
- e. An ordinance adding a section to Chapter 44 of the Nichols Hills City Code regarding the operation of golf carts on City streets; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.
  - i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.
- f. Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2022- 2023.
- g. Workers' Compensation Plan renewal for July 1, 2022 to June 30, 2023. Risk Manager Lindy Hough recommends approval of the renewal.
- h. Employee Benefit plans for the 2022-2023 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

BOARD APPOINTMENT - ENVIRONMENTAL, HEALTH, AND SUSTAINABILITY COMMISSION

- i. Environment, Health & Sustainability Commission - Ward Three

BOARD APPOINTMENT - BOARD OF PARK COMMISSIONERS

- j. Board of Park Commissioners Appointment - At Large Appointment
- k. Board of Park Commissioners Appointment - Ward One
- l. Board of Park Commissioners Appointment - Ward Two

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:46 PM on the 10<sup>th</sup> day of June, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:15 PM on the 10<sup>th</sup> day of June, 2022; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 10<sup>th</sup> of June, 2022; and transmitted by email at 5:00 PM on the 10<sup>th</sup> day of June, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



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City Clerk  
City of Nichols Hills, Oklahoma

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City Clerk  
City of Nichols Hills, Oklahoma

## MINUTES

Special Joint Meeting of the  
Nichols Hills City Council and Nichols Hills Municipal Authority  
Monday, May 9, 2022 at 1:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 4:21 PM on the 4<sup>th</sup> day of May, 2022.**

1. Call to Order
2. Roll Call

| Attendee Name        | Title | Status  | Arrived |
|----------------------|-------|---------|---------|
| Steven J. Goetzinger |       | Present |         |
| Sody Clements        |       | Present |         |
| E. Peter Hoffman     |       | Present |         |

3. Citizens Desiring to be heard  
The purpose of this time is to allow members of the public to speak to the City Council and Nichols Hills Municipal Authority on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General  
Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. The budget for all funds for the 2022-2023 Fiscal Year.
  - Nichols Hills General Fund
  - Nichols Hills Municipal Authority
  - Nichols Hills Street and Alley Fund
  - Nichols Hills Designated Funds - Fire Department & General Employees
  - Nichols Hills Designated Funds - Police Department
  - Nichols Hills Designated Funds - Public Works Department
  - Nichols Hills 911 Association Fund
  - Nichols Hills Sinking Fund
  - Police Impound Fund

- Water Impact Fees Fund
- Sewer Impact Fees Fund
- Drainage Fee Fund
- Nichols Hills General Fund - Capital Improvement Projects
- Nichols Hills Municipal Authority CIP - Capital Improvement Projects
- Health Insurance Fund

· Park Fund

Council members and staff reviewed the proposed budget for Fiscal Year 2022-2023.

**MOTION:** Goetzinger moved to accept the proposed budget as presented for further consideration. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Steven J. Goetzinger          |
| <b>SECONDER:</b> | Sody Clements                 |
| <b>AYES:</b>     | Goetzinger, Clements, Hoffman |

## 5. Adjournment

**MOTION:** There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | Steven J. Goetzinger          |
| <b>AYES:</b>     | Goetzinger, Clements, Hoffman |

\_\_\_\_\_  
 Mayor  
 City of Nichols Hills, Oklahoma

\_\_\_\_\_  
 City Manager  
 City of Nichols Hills, Oklahoma

\_\_\_\_\_  
 City Clerk  
 City of Nichols Hills, Oklahoma

\_\_\_\_\_  
 Chairman  
 Nichols Hills Municipal Authority  
 Nichols Hills, Oklahoma

\_\_\_\_\_  
 General Manager  
 Nichols Hills Municipal Authority  
 Nichols Hills, Oklahoma

\_\_\_\_\_  
 Secretary  
 Nichols Hills Municipal Authority  
 Nichols Hills, Oklahoma

## MINUTES

Regular Meeting of the  
Nichols Hills City Council  
Tuesday, May 10, 2022 at 5:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 10:55 AM  
on the 6<sup>th</sup> day of May, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

| Attendee Name        | Title | Status  | Arrived |
|----------------------|-------|---------|---------|
| Sody Clements        |       | Present |         |
| Steven J. Goetzinger |       | Present |         |
| E. Peter Hoffman     |       | Present |         |

- a. Oath of Office for newly elected Councilman E. Peter Hoffman, Jr., to be administered by Honorable Judge Kevin Krah.

Honorable Judge Kevin Krah administered the Oath of Office to E. Peter Hoffman Jr., Council Member for Ward II in Nichols Hills.

- b. Nomination and election of Mayor of City of Nichols Hills.

**MOTION:** Clements moved to nominate Steven J. Goetzinger as Mayor for the City of Nichols Hills. Hoffman seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | E. Peter Hoffman              |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

- c. Nomination and election of Vice-Mayor of City of Nichols Hills.

**MOTION:** Hoffman moved to nominate Sody Clements as Vice-Mayor for the City of Nichols Hills. Goetzinger seconded the motion.

Attachment: May 10, 2022 CC Minutes (5830 : May 10, 2022 CC Minutes)

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | E. Peter Hoffman              |
| <b>SECONDER:</b> | Steven J. Goetzinger          |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

### 3. Minutes

- a. April 12, 2022 City Council Minutes
- b. April 29, 2022 Special City Council Minutes

**MOTION:** Clements moved to approve the April 12, 2022 and April 29, 2022 minutes as presented. Hoffman seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | E. Peter Hoffman              |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

### 4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Councilman Hoffman reported that ACOG helped in scheduling a

Attachment: May 10, 2022 CC Minutes (5830 : May 10, 2022 CC Minutes)



meeting with the Oklahoma State Department of Energy to see if there are other ways to help the City of Nichols Hills going forward. City Manager Shane Pate and Councilman Hoffman will attend the meeting. Councilman Hoffman thanked Eric Pollard and John Sharpe for their hard work.

Vice-Mayor Clements thanked the sanitation department for the exceptional work.

Hoffman moved to approve the April 2022 departmental reports as presented. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | E. Peter Hoffman              |
| <b>SECONDER:</b> | Sody Clements                 |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

5. Total Warrants & Claims \$1,519,784.64

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

|                                      |              |
|--------------------------------------|--------------|
| a. General Fund                      | \$147,637.71 |
| b. Street & Alley Fund               | 3,358.50     |
| c. Designated Funds – Fire & General | 872.69       |
| d. Designated Funds – Police         | 340.00       |
| e. Nichols Hills Municipal Authority | 87,544.37    |
| f. General Fund – CIP                | 35,116.99    |
| g. Municipal Authority-CIP           | 14,975.00    |
| h. General Obligation Bond Funds     | 1,229,939.38 |

**MOTION:** Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | E. Peter Hoffman              |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order for the Fire Station Addition and Renovation project with Jenco Construction in the amount of \$14,857.39.

BACKGROUND: This change order increases the contract to \$3,163,733.66. The original contract was \$3,070,600.00.

- b. Pay Estimate No. 5 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$347,777.39.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 6 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$107,521.69.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- d. Pay Estimate No. 1 for Project No. WC-1901 with Cimarron Construction Co., for Waterline Relocation along Kelly Avenue, in the amount of \$184,030.20.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- e. Pay Estimate No. 8 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$442,282.97.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- f. Invoice No. 17413 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$5,700.00, to be paid from 2020 GO Bonds and other funds.

**MOTION:** Hoffman moved to approve item 6a - 6f Consent Docket Construction as presented. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | E. Peter Hoffman              |
| <b>SECONDER:</b> | Sody Clements                 |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

## 7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$1,000.00.
- c. A Resolution of the City Council of the City of Nichols Hills, Oklahoma (the "City") declaring an emergency to exist in the City; ratifying and approving the City Manager's April 20, 2022 declaration of an emergency ("City Manager's Declaration") related to the failure of the integrity of the City's sanitary sewer lines generally located at 1700 Drury Lane; ratifying and approving the Public Works Director obtaining estimates and the City Manager making emergency purchases pursuant to the City Manager's Declaration; and authorizing and directing the City Manager to take all additional steps necessary to ensure such sanitary sewer line is repaired, the manhole is relocated, and the street is repaired to proper working condition.
- d. Request from Information Systems Manager Neil Gray to purchase Computer Avigilon Camera Server. The total will not exceed \$7,500.00, priced on State Contract SW1048D, as approved in the 2021-2022 CIP budget.
- e. Request from Information Systems Manager Neil Gray to purchase Matrix Switch. The total will not exceed \$5,000.00 as approved in the 2021-2022 CIP budget.

Attachment: May 10, 2022 CC Minutes (5830 : May 10, 2022 CC Minutes)

- f. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- g. Request from Public Works Director, Randell Lawrence to purchase a 2023 Freightliner 114SD CNG Sanitation Refuse truck from Oklahoma State Contract SW-035T, not to exceed \$149,924.04 and a Leach 2R-III 25 Cubic Yard Packer Body from Oklahoma State Contract SW-197, not to exceed \$153,519.00. Total Sanitation Truck and Packer body not to exceed \$303,443.04.

**MOTION:** Clements moved to approve item 7a - 7g Consent Docket General as presented. Hoffman seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | E. Peter Hoffman              |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mr. Carson Mitchell introduced himself to the City Council members and spoke of his desire to become involved in the City of Nichols Hills by volunteering on committees.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule; repealing all conflicting ordinance or parts of ordinances; providing for severability; and setting an effective date.

**MOTION:** Hoffman moved to approve agenda item 9a as presented. Clements seconded the motion.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           E. Peter Hoffman  
**SECONDER:**       Sody Clements  
**AYES:**            Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.

**MOTION:** Clements moved to approve agenda item 9a(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Sody Clements  
**SECONDER:**       E. Peter Hoffman  
**AYES:**            Clements, Goetzinger, Hoffman

b. An ordinance amending Section 50-136(C) of the Nichols Hills City Code regarding the penalty for use of homes in residential zoning districts in violation of such section; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.

**MOTION:** Hoffman moved to approve agenda item 9b as presented. Clements seconded the motion.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           E. Peter Hoffman  
**SECONDER:**       Sody Clements  
**AYES:**            Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.

**MOTION:** Clements moved to approve agenda item 9b(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

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**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Sody Clements  
**SECONDER:**      E. Peter Hoffman  
**AYES:**            Clements, Goetzinger, Hoffman

- c. An ordinance amending the Employee Retirement System, Defined Benefit Plan for City of Nichols Hills, Oklahoma and Nichols Hills Municipal Authority; providing retirement benefits for eligible employees of City of Nichols Hills & Nichols Hills Municipal Authority, Oklahoma; pertaining to contributions by participants; providing for employer pickup of mandatory contributions; providing for repealer and severability; and declaring and emergency.

**MOTION:** Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           E. Peter Hoffman  
**SECONDER:**      Sody Clements  
**AYES:**            Clements, Goetzinger, Hoffman

- i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.

**MOTION:** Clements moved to approve agenda item 9c(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Sody Clements  
**SECONDER:**      E. Peter Hoffman  
**AYES:**            Clements, Goetzinger, Hoffman

- d. An ordinance amending Article VI of Chapter 8 of the Nichols Hills City Code regarding fences; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.

**MOTION:** Hoffman moved to approve agenda item 9d as

presented. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | E. Peter Hoffman              |
| <b>SECONDER:</b> | Sody Clements                 |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

i. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the emergency section of the foregoing ordinance.

**MOTION:** Clements moved to approve agenda item 9d(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | E. Peter Hoffman              |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

e. The tort claim submitted by Christopher Challis, for \$63,712.04, for damage sustained to backyard and cabana. Risk Manager Lindy Hough recommends denial of the claim.

**MOTION:** Hoffman moved to approve agenda item 9e as presented. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | E. Peter Hoffman              |
| <b>SECONDER:</b> | Sody Clements                 |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

f. A resolution awarding contract to the lowest responsible bidder for SC-2101 2021-2022 G.O. Bond Issue City-Wide Sanitary Sewer Improvements, and authorizing execution of the contract, bonds, and related instruments.

**MOTION:** Clements moved to award the contract for SC-2101 City-Wide Sanitary Sewer Improvements to Jordan Contractors for \$725,848.00 base bid to include alternate bid 2. Hoffman seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Sody Clements                 |
| <b>SECONDER:</b> | E. Peter Hoffman              |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

10. Adjournment

**MOTION:** There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | E. Peter Hoffman              |
| <b>SECONDER:</b> | Sody Clements                 |
| <b>AYES:</b>     | Clements, Goetzinger, Hoffman |

\_\_\_\_\_  
Mayor  
City of Nichols Hills, Oklahoma

\_\_\_\_\_  
City Manager  
City of Nichols Hills, Oklahoma

\_\_\_\_\_  
City Clerk  
City of Nichols Hills, Oklahoma

Attachment: May 10, 2022 CC Minutes (5830 : May 10, 2022 CC Minutes)



**NICHOLS HILLS  
POLICE DEPARTMENT  
MONTHLY REPORT  
MAY 2022**

On May 19<sup>th</sup> officers were dispatched to the 1700 block of Bedford in reference to an auto burglary. When officers met with the victim, she reported that her vehicle was gone through at some point overnight. She stated that the vehicle was parked in the driveway at approximately 6:00 pm on the 18<sup>th</sup> and when she returned on at 10:30 am on the 19<sup>th</sup> she discovered the contents of the glovebox were emptied on the passenger seat. The only item that was noticed missing at the time of report was a pair of Apple Airpod Pros. We do not have a suspect identified.

On May 31<sup>st</sup> officers were dispatched to the 1100 block of Hemstead on a reported burglary. The residence is currently being remodeled and no one resides at the property. Sergeant Voyles met with a contractor who stated that he placed several tools in the pantry before leaving the previous day. When he returned, he noticed the plywood door was pushed in, allowing access into the residence. The door to the pantry was also locked. The suspect pried the door open with a pry bar. Items stolen included drills, air compressors, cords, and paint sprayers. The victims estimate to replace the tools was over \$2500.00. The victim did not have serial numbers for the items. Detectives checked local pawn shops for the items but were not successful.

During the month of May we noticed an increase in fraud and identity theft reports compared to previous months. While some of these cases occur locally, we believe some have international ties which makes identifying a suspect extremely difficult. Detectives work with state and federal agencies in an attempt to identify suspects in these cases.

Officers were dispatched to 53 residential alarm calls and 2 business alarm calls in May. The department responded to 14 suspicious vehicle calls, 17 suspicious subject calls, and 7 suspicious activity calls. Officers responded to 12 motorist assist calls and 6 citizen assist calls. Officers conducted 122 business checks and 19 check the welfare calls. Officers were requested to assist other agencies a total of 10 times. Officers performed 98 house checks this month. Officers responded to 5 parking complaints. There were 131 traffic stops with 88 citations and 116 written warnings issued in May. Animal Control/Code Enforcement issued 1 citation. Officers worked 4 traffic accidents on city streets. Officers completed 21 offense reports.

Respectfully,

Chief Steven Cox

**Nichols Hills Police Department**  
 6407 Avondale Drive Nichols Hills, OK 73116  
 (405) 843-5672

## ODIS Summary Report From 05/01/2022 - 05/31/2022

### Booking Summary Report

#### Booking Record

|                      |          |                        |          |
|----------------------|----------|------------------------|----------|
| <b>Inmate Booked</b> | <b>0</b> | <b>Inmate Released</b> | <b>0</b> |
| Male                 | 0        | Male                   | 0        |
| Female               | 0        | Female                 | 0        |
| Unknown              | 0        | Unknown                | 0        |

**Federal Inmate Booked** 0

**Federal Inmate Released** 0

#### Booking Officer

No records found.

#### Arresting Officer

No records found.

#### Releasing Officer

No records found.

### Incident Summary Report

#### Incident Record

|                              |           |
|------------------------------|-----------|
| <b>Incident Report Filed</b> | <b>21</b> |
| Sensitive Report             | 1         |
| Classified Report            | 1         |
| Report Approved              | 21        |

#### Offense Summary

##### Total Offense (IBR)

|           |                                                                                                  |
|-----------|--------------------------------------------------------------------------------------------------|
| 1         | Burglary/Breaking and Entering                                                                   |
| 1         | Burglary/Larceny/Theft - From Motor Vehicle                                                      |
| 1         | Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine) |
| 1         | Fraud - False Pretenses/Swindle/Confidence Game                                                  |
| 1         | Fraud - Identity Theft                                                                           |
| 2         | Larceny/Theft - All Other                                                                        |
| 1         | Public Peace - Animal Bites                                                                      |
| 2         | Public Peace - Found Property                                                                    |
| 6         | Public Peace - Other                                                                             |
| 1         | Sex - Forcible Fondling                                                                          |
| 10        | Traffic - Impounds                                                                               |
| 1         | Warrants - For other Agency                                                                      |
| <b>28</b> | <b>GRAND TOTAL</b>                                                                               |

#### Originating Officer Report

##### Total Originating Officer

|   |                   |
|---|-------------------|
| 2 | DUEHNING, LARRY   |
| 1 | EDWARDS, BRANDON  |
| 6 | EISCHEID, DAVID   |
| 1 | GREENWOOD, TAYLOR |
| 2 | HALL, ELLA        |
| 3 | MCGINLEY, JAMES   |
| 1 | MCHENRY, JARRED   |

2 PUCKETT, MICHAEL  
 1 STOUGH, STANTON  
 2 VOYLES, MATTHEW  
 21 GRAND TOTAL

Total Report Filed 21  
 Total Reports Assigned to Detective 21  
 Total Reports Un-Assigned 0

| Report Assigned To | Total | Open | Closed |
|--------------------|-------|------|--------|
| RIDGEWAY, BRANDON  | 21    | 3    | 18     |

## Case Closed Detail

| Closed By                                   | Total |
|---------------------------------------------|-------|
| Cleared - By Arrest                         | 5     |
| Cleared - Declined                          | 1     |
| Cleared - Referred                          | 1     |
| Deactivated by Investigator After Follow-Up | 10    |
| Deactivated by Supervisor Upon Review       | 1     |

|             |    |   |    |
|-------------|----|---|----|
| GRAND TOTAL | 21 | 3 | 18 |
|-------------|----|---|----|

Total Report Filed 21  
 Total Open Cases 3  
 Total Closed Cases 18

| Cleared By                                  | Total |
|---------------------------------------------|-------|
| Cleared - By Arrest                         | 5     |
| Cleared - Declined                          | 1     |
| Cleared - Referred                          | 1     |
| Deactivated by Investigator After Follow-Up | 10    |
| Deactivated by Supervisor Upon Review       | 1     |
| GRAND TOTAL                                 | 18    |

## Citation Summary Report

### Citation Record

Citation Filed (Exclude Warning) 88  
 Citation Warning Filed 116

### Officer Violation Report (Include Warning Citation)

| Officer Name           | Violation                        | Total | Total Amount |
|------------------------|----------------------------------|-------|--------------|
| EDWARDS, BRANDON (28)  | DEFECTIVE EQUIPMENT              | 3     | \$330.00     |
|                        | DRIVING WHILE SUSPENDED          | 1     | \$260.00     |
|                        | EXPIRED LICENSE PLATE            | 6     | \$600.00     |
|                        | NO SECURITY VERIFICATION         | 3     | \$780.00     |
|                        | OPERATING WITHOUT BEING LICENSED | 1     | \$260.00     |
|                        | SPEED IN EXCESS                  | 14    | \$1,470.00   |
| EISCHEID, DAVID (24)   | DEFECTIVE LIGHTS ALL OTHERS      | 2     | \$220.00     |
|                        | DISOBEYING STOP SIGN             | 1     | \$110.00     |
|                        | DOG BITE NUISANCE                | 1     | \$260.00     |
|                        | DRIVING WHILE SUSPENDED          | 2     | \$520.00     |
|                        | EXPIRED DRIVERS LICENSE          | 1     | \$100.00     |
|                        | EXPIRED LICENSE PLATE            | 10    | \$1,000.00   |
|                        | IMPROPER TAG DISPLAY             | 2     | \$200.00     |
|                        | NO SECURITY VERIFICATION         | 4     | \$1,040.00   |
|                        | SPEED IN EXCESS                  | 1     | \$105.00     |
|                        | DEFECTIVE EQUIPMENT              | 1     | \$110.00     |
| GREENWOOD, TAYLOR (17) | DEFECTIVE LIGHTS ALL OTHERS      | 2     | \$220.00     |

|                       |                                                |     |             |
|-----------------------|------------------------------------------------|-----|-------------|
| HALL, ELLA (21)       | DISOBEYING STOP SIGN                           | 1   | \$110.00    |
|                       | EXPIRED LICENSE PLATE                          | 3   | \$300.00    |
|                       | FAILURE TO SIGNAL INTENT                       | 1   | \$110.00    |
|                       | NO LICENSE IN POSSESSION                       | 1   | \$120.00    |
|                       | SPEED IN EXCESS                                | 7   | \$735.00    |
|                       | SPEEDING RADAR CHECKED                         | 1   | \$164.00    |
|                       | DISOBEYING TRAFFIC CONTROL LIGHT               | 1   | \$110.00    |
|                       | DRIVING WHILE SUSPENDED                        | 1   | \$260.00    |
|                       | EXPIRED LICENSE PLATE                          | 8   | \$800.00    |
|                       | LOUD NOISE OR MUSIC                            | 1   | \$260.00    |
|                       | NO LICENSE IN POSSESSION                       | 1   | \$120.00    |
|                       | NO SECURITY VERIFICATION                       | 1   | \$260.00    |
|                       | OPERATING WITHOUT BEING LICENSED               | 1   | \$260.00    |
|                       | POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE | 1   | \$265.00    |
|                       | SPEED IN EXCESS                                | 6   | \$630.00    |
| LASTER, ADAM (4)      | DEFECTIVE LIGHTS ALL OTHERS                    | 3   | \$330.00    |
|                       | EXPIRED LICENSE PLATE                          | 1   | \$100.00    |
| MCGINLEY, JAMES (62)  | AFFIXING IMPROPER TAG                          | 2   | \$520.00    |
|                       | DEFECTIVE EQUIPMENT                            | 1   | \$110.00    |
|                       | DEFECTIVE LIGHTS ALL OTHERS                    | 11  | \$1,210.00  |
|                       | DRIVING WHILE REVOKED                          | 1   | \$260.00    |
|                       | DRIVING WHILE SUSPENDED                        | 3   | \$780.00    |
|                       | EXPIRED LICENSE PLATE                          | 28  | \$2,800.00  |
|                       | IMPROPER TAG DISPLAY                           | 1   | \$100.00    |
|                       | NO SECURITY VERIFICATION                       | 11  | \$2,860.00  |
|                       | OPERATING WITHOUT BEING LICENSED               | 2   | \$520.00    |
|                       | OPERATING WITHOUT PROPER LICENSE PLATE         | 1   | \$100.00    |
| MCHENRY, JARRED (18)  | SPEED IN EXCESS                                | 1   | \$105.00    |
|                       | DEFECTIVE LIGHTS ALL OTHERS                    | 1   | \$110.00    |
|                       | DRIVING WHILE REVOKED                          | 1   | \$260.00    |
|                       | DRIVING WHILE SUSPENDED                        | 1   | \$260.00    |
|                       | EXPIRED LICENSE PLATE                          | 3   | \$300.00    |
|                       | IMPROPER LANE CHANGE                           | 1   | \$110.00    |
|                       | NO SECURITY VERIFICATION                       | 2   | \$520.00    |
|                       | OPERATING WITHOUT BEING LICENSED               | 2   | \$520.00    |
|                       | SPEED IN EXCESS                                | 7   | \$735.00    |
|                       | DRIVING WHILE SUSPENDED                        | 1   | \$260.00    |
| PUCKETT, MICHAEL (12) | EXPIRED LICENSE PLATE                          | 3   | \$300.00    |
|                       | NO SECURITY VERIFICATION                       | 2   | \$520.00    |
|                       | SPEED IN EXCESS                                | 6   | \$630.00    |
|                       | DEFECTIVE LIGHTS ALL OTHERS                    | 1   | \$110.00    |
| STOUGH, STANTON (1)   | AFFIXING IMPROPER TAG                          | 1   | \$260.00    |
| VOYLES, MATTHEW (17)  | DEFECTIVE LIGHTS ALL OTHERS                    | 1   | \$110.00    |
|                       | EXPIRED LICENSE PLATE                          | 5   | \$500.00    |
|                       | FAILURE TO SIGNAL INTENT                       | 1   | \$110.00    |
|                       | FAILURE TO YIELD FROM SIGNAL LIGHT             | 1   | \$110.00    |
|                       | IMPROPER TAG DISPLAY                           | 1   | \$100.00    |
|                       | NO SECURITY VERIFICATION                       | 2   | \$520.00    |
|                       | OPERATING WITH DEFECTIVE TIRES                 | 1   | \$110.00    |
|                       | OPERATING WITHOUT BEING LICENSED               | 1   | \$260.00    |
|                       | SOLICITATION WITHOUT PERMIT                    | 2   | \$520.00    |
|                       | SPEED IN EXCESS                                | 1   | \$105.00    |
|                       |                                                |     |             |
| GRAND TOTAL           |                                                | 204 | \$29,224.00 |

**Citation Payment Method Summary**

|                    |               |
|--------------------|---------------|
| Total Cash         | \$0.00        |
| Total Checks       | \$0.00        |
| Total Credit Cards | \$0.00        |
| Total Money Orders | \$0.00        |
| Total Other        | \$0.00        |
| <b>Grand Total</b> | <b>\$0.00</b> |

**Warrant Summary Report****Warrant Record**

|                  |   |
|------------------|---|
| Warrant Issued   | 0 |
| Warrant Served   | 0 |
| Warrant Recalled | 0 |

**Warrant Issued**

No records found.

**Warrant Served**

No records found.

**Warrant Recalled**

No records found.

**Warrant Payment Method Summary**

|                    |               |
|--------------------|---------------|
| Total Cash         | \$0.00        |
| Total Checks       | \$0.00        |
| Total Credit Cards | \$0.00        |
| Total Money Orders | \$0.00        |
| Total Other        | \$0.00        |
| <b>Grand Total</b> | <b>\$0.00</b> |

**Protective Order Summary Report****Protective Order Record**

|                                         |   |
|-----------------------------------------|---|
| Protective Order Issued - Non Emergency | 0 |
| Protective Order Issued - Emergency     | 0 |

**Civil Process Summary Report****Civil Process Record**

|                      |   |
|----------------------|---|
| Civil Process Issued | 0 |
|----------------------|---|

**Group By Process Type**

No records found.

**Group By Court Type**

No records found.

**Field Interview Summary Report****Field Interview Record**

|                        |   |
|------------------------|---|
| Field Interview Issued | 0 |
|------------------------|---|

**Group By Interviewed Officer**

No records found.

## Accident / Collision Summary Report

### Accident Record

|                                     |   |
|-------------------------------------|---|
| Accident / Collision Record         | 4 |
| Accident / Collision with DUI       | 0 |
| Accident / Collision with Hit & Run | 0 |
| Accident / Collision with Fatality  | 0 |

## Radio Log Summary Report

### Radio Log Record

Radio Log Record 1,548

#### Group By Call Type

| Total | Initial Call Type                             |
|-------|-----------------------------------------------|
| 4     | 9-1-1 Hangup                                  |
| 1     | 9-1-1 Open Line                               |
| 6     | Accident - Property Damage                    |
| 1     | Accident - With Injury                        |
| 2     | Alarm Business                                |
| 53    | Alarm Residential                             |
| 24    | Animal Control - Animal at Large / Nuisance   |
| 2     | Animal Control - Animal Impounded             |
| 7     | Animal Control - Code Enforcement / Violation |
| 6     | Assist - Citizen                              |
| 12    | Assist - Motorist                             |
| 7     | Assist - Other City Department                |
| 10    | Assist - Outside Agency                       |
| 8     | Broadcast - General Information               |
| 1     | Burglary - Residential                        |
| 122   | Business Check                                |
| 6     | Check Solicitor                               |
| 19    | Check The Welfare                             |
| 3     | Civil Matter                                  |
| 2     | Court - Bailiff                               |
| 1     | Damage/Deface City Property                   |
| 1     | Death Investigation                           |
| 1     | Deliver Council Packets                       |
| 214   | Dispatch - Informational                      |
| 1     | Disturbance                                   |
| 1     | Dog Bite                                      |
| 1     | Domestic                                      |
| 239   | Ending Mileage                                |
| 3     | Extra Watch                                   |
| 15    | Fire Department - Automatic Alarm             |
| 25    | Fire Department - Medical Call                |
| 14    | Fire Department - Mutual Aid                  |
| 3     | Fire Department - Odor Investigation          |
| 3     | Fire Department - Other Fire                  |
| 15    | Fire Department - Service Call                |
| 9     | Follow-up                                     |

#### Group By Final Type

| Total | Final Call Type |
|-------|-----------------|
| 1,548 |                 |
| 1,548 | GRAND TOTAL     |

|       |                                                 |
|-------|-------------------------------------------------|
| 2     | Found Property                                  |
| 2     | Fraud                                           |
| 1     | Harassing Telephone Calls                       |
| 98    | House Check                                     |
| 2     | Larceny/Theft - All Other                       |
| 1     | Larceny/Theft - From a Motor Vehicle            |
| 16    | Miscellaneous - Other                           |
| 1     | Missing Juvenile                                |
| 1     | Missing Property                                |
| 7     | Noise Complaint                                 |
| 3     | Officer out of the car                          |
| 1     | Open Door - Business                            |
| 20    | Open Door - Residence                           |
| 4     | Ordinance Violation                             |
| 1     | Out at Public Works                             |
| 5     | Out at the Station                              |
| 1     | Out at the Station for Equipment                |
| 14    | Out at the Station for Report                   |
| 4     | Out of district                                 |
| 5     | Parking Complaint                               |
| 12    | Public Works Call                               |
| 1     | Rape/Sexual Assault                             |
| 13    | Receive Information                             |
| 4     | Reckless Driver                                 |
| 5     | Remove Debris from Roadway                      |
| 3     | Signal 13 - Meal Beak                           |
| 9     | Special Assignment                              |
| 233   | Starting Mileage - In Service                   |
| 7     | Suspicious Activity                             |
| 17    | Suspicious Subject                              |
| 14    | Suspicious Vehicle                              |
| 1     | Traffic Control                                 |
| 131   | Traffic Stop                                    |
| 21    | Training                                        |
| 2     | Transport                                       |
| 2     | Trespassing                                     |
| 5     | Vehicle Impoundment                             |
| 13    | Vehicle Maintenance                             |
| 21    | Vehicle Registration/Stolen Check [10-28/10-29] |
| 3     | Vehicle Release                                 |
| 1,548 | GRAND TOTAL                                     |

NICHOLS HILLS MUNICIPAL COURT Page: 1  
 Report For May 1, 2022 Thru May 31, 2022 FILEDST

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 Violations by Filed Date...
 

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|                        |    |     |
|------------------------|----|-----|
| Police Department      | 97 |     |
| MUNICIPAL COURT        | 17 |     |
| TRANSFERRED OUT        | 0  |     |
| Total Filed Violations |    | 114 |

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 Completed Cases...
 

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|                    |    |    |
|--------------------|----|----|
| Paid Fine...       |    |    |
| Police Department  | 44 |    |
| MUNICIPAL COURT    | 3  |    |
| TRANSFERRED OUT    | 2  |    |
| Total Paid Fines   |    | 49 |
| Before Judge...    |    |    |
| Police Department  | 4  |    |
| MUNICIPAL COURT    | 0  |    |
| TRANSFERRED OUT    | 1  |    |
| Total Before Judge |    | 5  |
| Total Completed    |    | 54 |

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 Other Completed...
 

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|                    |   |   |
|--------------------|---|---|
| Dismissed by Judge |   |   |
| Police Department  | 4 |   |
| MUNICIPAL COURT    | 0 |   |
| TRANSFERRED OUT    | 0 |   |
| Total              |   | 4 |

|                        |    |    |
|------------------------|----|----|
| Dismissed - COMPLIANCE |    |    |
| Police Department      | 12 |    |
| MUNICIPAL COURT        | 0  |    |
| TRANSFERRED OUT        | 0  |    |
| Total                  |    | 12 |

|                               |   |    |
|-------------------------------|---|----|
| REMOVED FEES & FINES          |   |    |
| Police Department             | 2 |    |
| MUNICIPAL COURT               | 1 |    |
| TRANSFERRED OUT               | 0 |    |
| Total                         |   | 3  |
| Total Other Completed         |   | 19 |
| Grand Total Completed         |   | 73 |
| Net Difference Filed/Complete |   | 41 |

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NICHOLS HILLS MUNICIPAL COURT Page: 2  
 Report For May 1, 2022 Thru May 31, 2022 FILEDST

Warrants...

Issued...

|                       |    |    |
|-----------------------|----|----|
| Police Department     | 39 |    |
| MUNICIPAL COURT       | 12 |    |
| TRANSFERRED OUT       | 0  |    |
| Total Violations      |    | 51 |
| Total Warrants Issued |    | 51 |

Cleared...

|                        |    |    |
|------------------------|----|----|
| Police Department      | 12 |    |
| MUNICIPAL COURT        | 4  |    |
| TRANSFERRED OUT        | 4  |    |
| Total Violations       |    | 20 |
| Total Warrants Cleared |    | 20 |

|                          |  |    |
|--------------------------|--|----|
| Change in Total Warrants |  | 31 |
|--------------------------|--|----|

|                                 |            |
|---------------------------------|------------|
| FINE FINE                       | \$6,326.85 |
| CLEET7 CLEET STATE OF OK. 2017  | \$470.00   |
| AFIS17 AFIS 2017                | \$470.00   |
| FS17 FORENSIC SCIENCE 2017      | \$470.00   |
| FTA FAILURE TO APPEAR           | \$1,485.80 |
| LATE LATE FEE                   | \$120.00   |
| CLEET0 CLEET STATE OF OKLAHOMA  | \$7.00     |
| FP FINGERPRINT FEE              | \$3.00     |
| FS FORENSIC SCIENCE IMPROVE FEE | \$15.00    |
| AMS COLLECTION AGENCY           | \$489.95   |
| CLEET4 CLEET STATE OF OKLAHOMA  | \$18.00    |
| FP2 AFIS                        | \$10.00    |
| Total Fees/Fines Paid           | \$9,885.60 |

## Nichols Hills Fire Department May 2022 Monthly Report

May was a busy month around the station. As the remodel gets closer to completion, crews have been making lists of what is needed for the station. Appliances and other items have been ordered, received, and in some cases, already installed. Crews were able to go through insurance open enrollment. Meetings have been held to discuss updating commercial occupancy preplans within the City. The blue shift took part in the end of school activities at Christ the King by spraying down the kids on the last day of school. Two car seats were installed during May. The best news of the month was that we have received T-31 back from Sutphen after it was up there to repair damage that occurred during a collision in October of 2021. All equipment has been cleaned and put back on the truck and T-31 is now back in service.

In May, the fire department responded to 76 calls for service. This was an increase of +9 calls from May 2021. Call breakdown by type and location are as follows:

|                       |      |                      |       |
|-----------------------|------|----------------------|-------|
| Fire                  | - 1  | Ward 1               | - 30% |
| Emergency Medical     | - 27 | Ward 2               | - 26% |
| Hazardous Condition   | - 5  | Ward 3               | - 21% |
| Service / Good Intent | - 28 | Ward 4 (The Village) | - 17% |
| False                 | - 15 | Ward 5 (OKC)         | - 5%  |

May was also a busy training month for crews as FF Josh Gray attended, and passed, a 40-hour Driver / Operator course in Mustang. He followed that up with a 3-day virtual ICS 300 course. All personnel attended a course titled "*The 9 L's of Leadership*" taught by Battalion Chief Corley Moore, from Moore Fire Department, that was held in The Village. All crews attended our monthly EMS training with Bill Justice from EMSA. This month's topic was mass casualty triage. A number of other fire and EMS

topics were covered throughout the month, as well as, focused training for our newest firefighter.

Thank you for all you do. Stay safe and stay healthy!

Kenny Reyes, Deputy Fire Chief

Nichols Hills Fire Department



DEPARTMENT OF ENVIRONMENTAL QUALITY  
MONTHLY OPERATIONAL REPORT  
GROUND WATER SYSTEMS

City of Nichols Hills

1009 N.W. 75th street

Nichols Hills

OK  
STATE73116  
ZIP

SYSTEM NAME

ADDRESS

CITY

PWS II 2005501

POPULATION SERVED 4020

MONTH April 21 - May 20

2022

| DATE  | WATER<br>PUMPED<br>1,000<br>GALLONS<br>PER DAY | CHEMICALS USED         |          |      |          |      |             | NO. WELLS IN SYSTEM 23 |                          |                 |             |                  |     | TOTAL<br>ALK. | Ph  | STAB-<br>ILITY | Fluoride |
|-------|------------------------------------------------|------------------------|----------|------|----------|------|-------------|------------------------|--------------------------|-----------------|-------------|------------------|-----|---------------|-----|----------------|----------|
|       |                                                | CHLORINE AND RESIDUALS |          |      |          |      |             | NO.<br>WELLS<br>IN USE | TOTAL<br>HOURS<br>IN USE | STATIC<br>LEVEL |             | PUMPING<br>LEVEL |     |               |     |                |          |
|       |                                                | lbs                    | SERIES 1 |      | SERIES 2 |      | WELL<br>NO. |                        |                          | FT.             | WELL<br>NO. | FT.              |     |               |     |                |          |
|       |                                                |                        | PLT      | DIST | PLT      | DIST |             |                        |                          |                 |             |                  |     |               |     |                |          |
| 21    | 1,497,520                                      | 7                      | 0.53     | 0.38 | 0.26     | 0.38 | 7           | 168.0                  |                          |                 |             |                  |     |               |     |                |          |
| 22    | 1,496,620                                      | 7                      | 0.27     | 0.38 | 0.29     | 0.38 | 7           | 168.0                  |                          |                 |             |                  |     |               |     |                |          |
| 23    | 1,481,560                                      | 7                      | 0.35     | 0.40 | 0.33     | 0.40 | 7           | 166.7                  |                          |                 |             |                  |     |               |     |                |          |
| 24    | 1,483,820                                      | 7                      | 0.49     | 0.53 | 0.34     | 0.53 | 7           | 167.2                  |                          |                 |             |                  |     |               |     |                |          |
| 25    | 1,491,120                                      | 7                      | 0.85     | 0.42 | 0.44     | 0.42 | 7           | 168.0                  |                          |                 |             |                  |     |               |     |                |          |
| 26    | 1,489,720                                      | 7                      | 0.36     | 0.29 | 0.30     | 0.29 | 7           | 168.0                  |                          |                 |             |                  |     |               |     |                |          |
| 27    | 1,317,580                                      | 7                      | 0.41     | 0.33 | 0.29     | 0.33 | 7           | 168.0                  |                          |                 |             |                  |     |               |     |                |          |
| 28    | 1,357,240                                      | 7                      | 0.49     | 0.31 | 0.24     | 0.31 | 7           | 151.9                  |                          |                 |             |                  |     |               |     |                |          |
| 29    | 1,295,620                                      | 7                      | 0.38     | 0.48 | 0.31     | 0.48 | 6           | 142.0                  |                          |                 |             |                  |     |               |     |                |          |
| 30    | 1,296,020                                      | 8                      | 0.39     | 0.27 | 0.39     | 0.33 | 6           | 144.0                  |                          |                 |             |                  |     |               |     |                |          |
| 1     | 1,295,900                                      | 8                      | 0.35     | 0.28 | 0.35     | 0.31 | 6           | 144.0                  |                          |                 |             |                  |     |               |     |                |          |
| 2     | 1,178,800                                      | 8                      | 0.34     | 0.34 | 0.35     | 0.34 | 6           | 128.4                  |                          |                 |             |                  |     |               |     |                |          |
| 3     | 1,083,600                                      | 8                      | 0.33     | 0.54 | 0.33     | 0.54 | 5           | 120.0                  |                          |                 |             |                  |     |               |     |                |          |
| 4     | 886,800                                        | 8                      | 0.29     | 0.47 | 0.52     | 0.47 | 5           | 101.7                  |                          |                 |             |                  |     |               |     |                |          |
| 5     | 483,900                                        | 8                      | 0.75     | 0.72 | 0.48     | 0.72 | 4           | 54.1                   |                          |                 |             |                  |     |               |     |                |          |
| 6     | 398,600                                        | 8                      | 0.44     | 0.59 | 0.71     | 0.59 | 2           | 48.0                   |                          |                 |             |                  |     |               |     |                |          |
| 7     | 810,300                                        | 8                      | 0.45     | 0.35 | 0.45     | 0.36 | 7           | 103.6                  |                          |                 |             |                  |     |               |     |                |          |
| 8     | 1,430,600                                      | 8                      | 0.48     | 0.44 | 0.48     | 0.41 | 8           | 171.5                  |                          |                 |             |                  |     |               |     |                |          |
| 9     | 1,594,400                                      | 8                      | 0.55     | 0.44 | 0.55     | 0.48 | 8           | 192.0                  |                          |                 |             |                  |     |               |     |                |          |
| 10    | 1,594,300                                      | 8                      | 0.51     | 0.35 | 0.26     | 0.35 | 8           | 191.9                  |                          |                 |             |                  |     |               |     |                |          |
| 11    | 1,747,400                                      | 8                      | 0.22     | 0.34 | 0.32     | 0.34 | 9           | 204.9                  |                          |                 |             |                  |     |               |     |                |          |
| 12    | 1,858,100                                      | 8                      | 0.31     | 0.33 | 0.34     | 0.33 | 9           | 212.7                  |                          |                 |             |                  |     |               |     |                |          |
| 13    | 1,713,300                                      | 8                      | 0.26     | 0.44 | 0.53     | 0.44 | 8           | 191.2                  |                          |                 |             |                  |     |               |     |                |          |
| 14    | 1,709,800                                      | 8                      | 0.31     | 0.27 | 0.31     | 0.25 | 8           | 191.6                  |                          |                 |             |                  |     |               |     |                |          |
| 15    | 1,709,000                                      | 8                      | 0.39     | 0.35 | 0.39     | 0.33 | 8           | 191.6                  |                          |                 |             |                  |     |               |     |                |          |
| 16    | 1,726,200                                      | 8                      | 0.48     | 0.29 | 0.48     | 0.44 | 9           | 198.2                  |                          |                 |             |                  |     |               |     |                |          |
| 17    | 1,788,900                                      | 8                      | 0.55     | 0.42 | 0.55     | 0.50 | 9           | 215.7                  |                          |                 |             |                  | 211 | 7.34          | 1.0 | 0.243          |          |
| 18    | 1,733,700                                      | 8                      | 0.58     | 0.35 | 0.58     | 0.51 | 9           | 204.4                  |                          |                 |             |                  |     |               |     |                |          |
| 19    | 1,647,300                                      | 8                      | 0.44     | 0.46 | 0.34     | 0.46 | 8           | 191.4                  |                          |                 |             |                  |     |               |     |                |          |
| 20    | 1,732,200                                      | 8                      | 0.28     | 0.33 | 0.26     | 0.33 | 9           | 204.4                  |                          |                 |             |                  |     |               |     |                |          |
|       |                                                |                        |          |      |          |      |             |                        |                          |                 |             |                  |     |               |     |                |          |
| TOTAL | 42,329,920                                     |                        |          |      |          |      | 213         | 4872.7                 |                          |                 |             |                  |     |               |     |                |          |
| AVG.  | 1,410,997                                      |                        |          |      |          |      | 7           |                        |                          |                 |             |                  |     |               |     |                |          |

POWER COST \$15,870.32  
LABOR COST \$10,776.36  
CHEMICAL COST \$230.64  
REPAIR COST \$0.00  
WATER COST \$0.00  
TOTAL COST \$26,877.32  
COST/MILLION GAL. \$634.95

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE 4  
(2) NUMBER UNSAFE 0  
(3) NUMBER CHECK 4  
SAMPLES

I hereby certify the above to be correct  
to the best of my knowledge.

Signed

Title Chief Well Operator

Oper. Cert. No. 102329

Mail original before the 10th of the  
following month to:  
Department of Environmental Quality  
Water Quality Division  
PO Box 1677  
Oklahoma City, OK 73101-1677



## PUBLIC WORKS WATER PRODUCTION REPORT

May-22



|                                                             |                   |
|-------------------------------------------------------------|-------------------|
| <u>Water Produced</u>                                       | <u>42,329,920</u> |
| <u>Water sold</u>                                           | <u>40,573,332</u> |
| <u>Water used in the City Parks</u>                         | <u>1,282,247</u>  |
| <u>Water flushed for Bond Projects &amp; by Contractors</u> | <u>22,000</u>     |
| <u>Fire Department usage - est.</u>                         | <u>35,000</u>     |
| <u>City Facilities</u>                                      | <u>30,559</u>     |
| <u>Water unaccounted for</u>                                | <u>386,782</u>    |
| <u>% water loss for the month</u>                           | <u>0.9%</u>       |
| <u>Avg. water loss/ for the last 12 months</u>              | <u>5.5%</u>       |

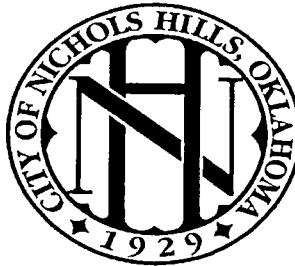




### Water Main Breaks/Water leak repairs



|  | DATE      | ADDRESS         | MANHOURS |  | DATE     | ADDRESS Man hole number | MANHOURS |  |
|--|-----------|-----------------|----------|--|----------|-------------------------|----------|--|
|  | 5/5/2022  | 6614 Hillcrest  | 8.0      |  | 5/6/2022 | 7323 Waverly            | 2.0      |  |
|  | 5/16/2022 | 6507 fhillcrest | 8.0      |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           |                 |          |  |          |                         |          |  |
|  |           | TOTAL hrs.      | 16.0     |  |          | TOTAL hrs               | 2.0      |  |



## BUILDING PERMITS MAY 2022

| Project ID | Project Type | Name                           | Property           | Issued Date | Square Footage | Valuation     |
|------------|--------------|--------------------------------|--------------------|-------------|----------------|---------------|
| 156983     | FENCE-RES    | FENCE BY SEIKEL INC            | 6704 AVONDALE      | 05/04/2022  |                | \$ 6,000.00   |
| 156984     | FENCE-RES    | FENCE BY SEIKEL INC            | 1710 HUNTINGTON    | 05/04/2022  |                | \$ 1,800.00   |
| 156986     | FENCE-RES    | KENT HOFFMAN CONSTRUCTION      | 7605 DORSET        | 05/04/2022  |                | \$ 15,000.00  |
| 156991     | BR-REM       | CROWN CONSTRUCTION LLC         | 1505 WILSHIRE      | 05/05/2022  | 175            | \$ 30,000.00  |
| 156997     | DEMO-RES     | MIDWEST WRECKING               | 1834 DORCHESTER PL | 05/09/2022  |                |               |
| 156998     | STORM        | CARTWRIGHT CONS. DBA ARTISTIC  | 1704 KINGSBURY     | 05/09/2022  |                | \$ 5,000.00   |
| 157001     | FENCE-RES    | CAPSTONE ESTATES LLC           | 6804 AVONDALE      | 05/11/2022  |                | \$ 90,000.00  |
| 157002     | ROOF-RES     | MCRAY ROOFING & EXTERIORS LLC  | 7102 WAVERLY       | 05/11/2022  |                | \$ 20,000.00  |
| 157003     | ROOF-RES     | CUSTOM QUALITY REMODELING/CONS | 1610 ELMHURST      | 05/11/2022  |                | \$ 5,000.00   |
| 157004     | FENCE-RES    | RANDY SUDDERTH                 | 1707 RANDEL        | 05/11/2022  |                | \$ 8,800.00   |
| 157006     | BR-REM       | ROSEWOOD BUILDING COMPANY LLC  | 2401 GRAND CT      | 05/12/2022  | 235            | \$ 100,000.00 |
| 157010     | FENCE-RES    | KRISTIAN KOS                   | 1605 PENNINGTON    | 05/13/2022  |                |               |
| 157012     | FENCE-RES    | ANNE BARKER                    | 1802 GUILFORD      | 05/16/2022  |                |               |
| 157013     | FENCE-RES    | AIM HOME REMODELING            | 1507 GUILFORD      | 05/16/2022  |                |               |
| 157020     | FENCE-RES    | LEAH RUDNICKI                  | 1516 CAMDEN        | 05/18/2022  |                |               |
| 157023     | BR-REM       | FOSTER CONSTRUCTION & CONSULT  | 7100 WAVERLY       | 05/19/2022  | 4,373          | \$ 600,000.00 |
| 157030     | CURB         | W&W POST TENSION FOUNDATION    | 1812 DRURY         | 05/26/2022  |                |               |
| 157031     | ROOF-RES     | ELLIOTT ROOFING                | 1817 WILSHIRE      | 05/26/2022  |                |               |
| 157032     | FENCE-RES    | AM FENCE                       | 1523 CAMDEN        | 05/26/2022  |                |               |
| 157042     | FENCE-RES    | CAROL SOULE                    | 1614 WESTMINSTER   | 05/31/2022  |                |               |



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**Aaron Buckman**

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**From:** Rachel Gerber <rgerber@nicholshills.net>  
**Sent:** Wednesday, June 1, 2022 9:09 AM  
**To:** 'Randell Lawrence'  
**Cc:** 'Aaron Buckman'  
**Subject:** MAY 2022 CONSUMPTION  
**Attachments:** image001.png

## THE CONSUMPTION FOR MAY WAS:

|                        |                |
|------------------------|----------------|
| RESIDENTIAL-           | 37,748,372     |
| PARKS-                 | 1,282,247      |
| COMMERCIAL-            | 2,824,960      |
| CITY BUILDINGS-        | 30,559         |
| <br>TOTAL CONSUMPTION- | <br>41,886,138 |

Thank you,

Rachel Gerber  
Utility Billing Clerk

City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116  
City Hall: 405 843-6637  
Fax: 405 810-7130

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## **Risk Manager Report May 2022**

There were no injuries this month.

There were no drug screens this month.

There was no safety meeting this month due to the health insurance renewal meeting.

Park inspections were conducted on Woods, Kite and Davis Park. No issues found.

A category 5 elevator inspection was conducted by Schindler Elevators and inspected by Department of Labor. A category 5 full load inspection test is required every five years. We passed all tests and certifications until June 2023.

OCD Specialist disinfected all buildings this month.

I attended a budget workshop this month to discuss the upcoming budget for FY 2022-2023. I also attended the wellness tracker meeting.

I conducted a new employee safety orientation training for a new public works employee. Some examples of things we discussed were the Hazard Communication Program where employees are shown where Safety Data Sheets for the chemicals they will be using are located; explain and review First Aid Procedures by showing employees where the first aid kit is located in their area; Explain and review the (EOP) Emergency Operation Plan for their department and make sure they know where to meet after evacuation and location of storm shelters; Explain and review the use of Personal Protective Equipment (PPE) by ensuring they know how to wear all their issued PPE and explain that they will receive special training on equipment before they can operate the equipment; Explain ADA (Americans with Disabilities Act) and watch a video on Disability Sensitivity; Explain and review the Distracted Driving Policy by making sure the employee reads, understands and signs the policy; Professional Conduct (Sexual Harassment) video and explain, discuss common issues and policy and procedures dealing with sexual harassment in the workplace; Bloodborne Pathogens training; Accident/Incident reporting procedures; Safety Manual, making sure the employee is shown the safety manual and where to find it in their department.

The city began a six week “Biggest Loser” weight loss challenge in the beginning of May. There were nine (9) employees participating. There was a total of 39lbs lost this challenge. The top winner had 4% of weight loss. We will more than likely have another contest at the beginning of the next year.

I have been working with OMAG in reference to the City’s 2022-2023 insurance renewal. This includes Commercial Property, Inland Marine, Commercial Crime, General Liability, Auto, Law Enforcement, Public Entity Management Liability, Public Entity Employment Practices Liability, Cyber Crime, Sales Tax Recovery, Pollution, Umbrella Liability and Workers’ Compensation. We just received workers compensation renewal numbers for the upcoming FY 22’-23’ and it appears we had a 1% decrease in premiums from the previous year which is great news.



| ACCOUNT NUMBER | NAME                             | CLASS | SERVICE ADDRESS    | STATUS | DATE OF SERVICE | XFER? |
|----------------|----------------------------------|-------|--------------------|--------|-----------------|-------|
| 02-00833-11    | I - CARROLL, TYSON               | RES   | 1721 WESTMINSTER   | ACTIVE | 5/10/2022       |       |
| 02-00834-01    | I - COX, MARGARET                | RES   | 1723 WESTMINSTER   | ACTIVE | 5/01/2022       |       |
| 02-00291-09    | I - HUBBARD, TERRIE              | RES   | 1713 WINDSOR       | ACTIVE | 5/20/2022       |       |
| 01-00381-03    | I - JEANES, DUSTIN               | RES   | 6505 AVONDALE      | ACTIVE | 5/04/2022       |       |
| 02-00933-02    | I - JEANES, DUSTIN               | RES   | 6505 1/2 AVONDALE  | ACTIVE | 5/04/2022       |       |
| 02-00252-02    | E - JESSE WHITE CONSTRUCTION LLC | RES   | 1913 HUNTINGTON    | ACTIVE | 5/10/2022       |       |
| 02-00173-05    | E - JOE CARSON                   | RES   | 1610 CAMDEN        | ACTIVE | 5/20/2022       |       |
| 01-00753-11    | I - MATHAI, SURESH               | RES   | 1219 RED ROCK      | ACTIVE | 5/13/2022       |       |
| 03-00076-02    | I - MCLAUGHLIN, KATHRYN          | COM   | 7628 WESTERN       | ACTIVE | 5/01/2022       |       |
| 02-00021-03    | I - MIRZAIE, SEMIRA              | RES   | 6400 HILLCREST     | ACTIVE | 5/18/2022       |       |
| 01-00150-03    | I - PIERCE, DAVID                | RES   | 1118 MARLBORO      | ACTIVE | 5/12/2022       |       |
| 02-00845-10    | I - PIPLITS, PHILIPP             | RES   | 1811 WESTMINSTER   | ACTIVE | 5/03/2022       |       |
| 01-00253-01    | I - PRAKASH, KC                  | RES   | 1114 HUNTINGTON    | ACTIVE | 5/18/2022       |       |
| 02-00744-06    | I - PRESTON, JOHNATHAN           | RES   | 1718 DRAKESTONE    | ACTIVE | 5/13/2022       |       |
| 01-00169-11    | I - RHOADS, AMANDA               | RES   | 1112 BELFORD       | ACTIVE | 5/13/2022       |       |
| 01-00221-05    | I - SCOTT, LORI                  | RES   | 1120 HEMSTEAD      | ACTIVE | 5/15/2022       |       |
| 02-00662-06    | I - SHELTON, OLIVER              | RES   | 1723 DORCHESTER PL | ACTIVE | 5/28/2022       |       |
| 01-00056-07    | I - SMITH, COLE                  | RES   | 1108 BEDFORD       | ACTIVE | 5/04/2022       |       |
| 02-00931-05    | E - TIM HUGHES CUSTOM HOMES LLC  | RES   | 6509 AVONDALE B    | ACTIVE | 5/15/2022       |       |
| 02-00665-04    | I - TURNER, RYAN                 | RES   | 1801 DORCHESTER PL | ACTIVE | 5/01/2022       |       |
| 01-00937-03    | I - WORRELL, DAKOTA              | RES   | 1402 KENILWORTH    | ACTIVE | 5/13/2022       |       |

\*\* TOTAL PRINTED 21 \*\*

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 5/01/2022 THRU 5/31/2022

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

| TOTALS BY CUSTOMER CLASS |                    |              |
|--------------------------|--------------------|--------------|
| <u>CLASS</u>             | <u>DESCRIPTION</u> | <u>TOTAL</u> |
| RES                      | RESIDENTIAL        | 20           |
| COM                      | COMMERCIAL         | 1            |
| CLASS TOTAL:             |                    | 21           |

| TOTALS BY RATE TABLE |             |                    |              |
|----------------------|-------------|--------------------|--------------|
| <u>SERVICE</u>       | <u>RATE</u> | <u>DESCRIPTION</u> | <u>TOTAL</u> |

## SELECTION CRITERIA

4.f.a

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REPORT SELECTIONS:

REPORT SEQUENCE: Account Name  
ACCOUNT STATUS: All  
CUSTOMER CLASS: All  
SERV/TBL: All  
INCLUDE TRANSFER: NO  
INCLUDE CONFIDENTIAL: NO

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INFORMATION INCLUDED:

MAILING ADDRES: NO  
COMMENT CODES: None

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CUSTOMER DATES:

START DATE: 5/01/2022 THRU 5/31/2022  
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

\*\* END OF REPORT \*\*



**CITY OF NICHOLS HILLS**  
**TREASURER'S REPORT - INVESTMENT SCHEDULE**  
**May 31, 2022**

| MATURITY DATE                                  | DEPOSITORY BANK | COST BASIS              | MATURITY VALUE          | YIELD TO MATURITY | DAYS INVESTED |
|------------------------------------------------|-----------------|-------------------------|-------------------------|-------------------|---------------|
| <b>Operations</b>                              |                 |                         |                         |                   |               |
| Operating Acct (Avg Balance)                   | BancFirst       | 6,593,673.28            | 6,593,673.28            |                   |               |
| <b>NICHOLS HILLS GENERAL FUND</b>              |                 |                         |                         |                   |               |
| 09/15/22                                       | TREASURY BILL   | 823,472.83              | 825,000.00              | 0.28%             | 245           |
| 06/16/22                                       | Kirkpatrick     | 500,000.00              | 500,450.00              | 0.15%             | 219           |
| 06/16/22                                       | Midfirst        | 850,000.00              | 850,508.75              | 0.12%             | 182           |
| 06/16/22                                       | Midfirst        | 800,000.00              | 800,497.25              | 0.14%             | 162           |
|                                                |                 | <u>2,973,472.83</u>     | <u>2,976,456.00</u>     |                   |               |
| <b>NICHOLS HILLS GENERAL FUND - CIP</b>        |                 |                         |                         |                   |               |
| 09/15/22                                       | TREASURY BILL   | 398,366.67              | 400,000.00              | 0.99%             | 154           |
| 11/10/22                                       | Midfirst        | 1,300,000.00            | 1,309,006.25            | 1.21%             | 210           |
| 06/16/22                                       | Midfirst        | 425,000.00              | 425,477.08              | 0.15%             | 273           |
|                                                |                 | <u>2,123,366.67</u>     | <u>2,134,483.33</u>     |                   |               |
| <b>NICHOLS HILLS MUNICIPAL AUTHORITY</b>       |                 |                         |                         |                   |               |
| 09/15/22                                       | TREASURY BILL   | 408,325.83              | 410,000.00              | 0.99%             | 154           |
| 06/16/22                                       | Midfirst        | 700,000.00              | 700,418.97              | 0.12%             | 182           |
| 06/16/22                                       | Kirkpatrick     | 350,000.00              | 350,315.00              | 0.15%             | 219           |
|                                                |                 | <u>1,458,325.83</u>     | <u>1,460,733.97</u>     |                   |               |
| <b>NICHOLS HILLS MUNICIPAL AUTHORITY - CIP</b> |                 |                         |                         |                   |               |
| 09/15/22                                       | Midfirst        | 500,000.00              | 502,537.58              | 1.20%             | 154           |
| 09/15/22                                       | TREASURY BILL   | 449,167.00              | 450,000.00              | 0.28%             | 245           |
|                                                |                 | <u>949,167.00</u>       | <u>952,537.58</u>       |                   |               |
| <b>SINKING FUND</b>                            |                 |                         |                         |                   |               |
| 06/26/23                                       | Midfirst        | 400,000.00              | 407,024.75              | 1.78%             | 438           |
| 12/29/22                                       | TREASURY BILL   | 396,339.33              | 400,000.00              | 0.92%             | 259           |
| 06/23/22                                       | FNB of OK       | 1,000,000.00            | 1,002,347.22            | 0.50%             | 169           |
| 06/23/22                                       | FNB of OK       | 1,100,000.00            | 1,102,581.94            | 0.50%             | 169           |
| 06/23/22                                       | Midfirst        | 246,000.00              | 246,283.23              | 0.15%             | 280           |
| 06/23/22                                       | TREASURY BILL   | 899,240.00              | 900,000.00              | 0.19%             | 160           |
| 06/23/22                                       | TREASURY BILL   | 639,459.56              | 640,000.00              | 0.19%             | 160           |
| 06/23/22                                       | Kirkpatrick     | 500,000.00              | 501,035.62              | 0.20%             | 378           |
|                                                |                 | <u>5,181,038.89</u>     | <u>4,792,248.01</u>     |                   |               |
| <b>PARKS</b>                                   |                 |                         |                         |                   |               |
| 11/10/22                                       | Midfirst        | 525,000.00              | 528,637.14              | 1.20%             | 210           |
| 06/16/22                                       | Kirkpatrick     | 500,000.00              | 500,450.00              | 0.15%             | 219           |
|                                                |                 | <u>1,025,000.00</u>     | <u>1,029,087.14</u>     |                   |               |
| <b>GENERAL OBLIGATION BOND OF 2020</b>         |                 |                         |                         |                   |               |
| 06/16/22                                       | Midfirst        | 720,000.00              | 720,430.94              | 0.12%             | 182           |
| 09/15/22                                       | FNB of OK       | 625,000.00              | 627,126.74              | 0.50%             | 245           |
|                                                |                 | <u>1,345,000.00</u>     | <u>1,347,557.68</u>     |                   |               |
| <b>GENERAL OBLIGATION BOND OF 2021</b>         |                 |                         |                         |                   |               |
| 09/15/22                                       | FNB of OK       | 400,000.00              | 401,342.47              | 0.50%             | 245           |
| 09/15/22                                       | Midfirst        | 950,000.00              | 951,609.85              | 0.20%             | 309           |
| 06/16/22                                       | Midfirst        | 875,000.00              | 875,784.25              | 0.15%             | 218           |
| 09/15/22                                       | Kirkpatrick     | 1,200,000.00            | 1,202,400.00            | 0.20%             | 364           |
| 06/16/22                                       | FNB of OK       | 1,000,000.00            | 1,008,302.78            | 0.70%             | 427           |
| 11/10/22                                       | Midfirst        | 1,025,000.00            | 1,032,101.08            | 1.20%             | 210           |
|                                                |                 | <u>5,450,000.00</u>     | <u>5,471,540.43</u>     |                   |               |
| <b>GENERAL OBLIGATION BOND OF 2022</b>         |                 |                         |                         |                   |               |
| 11/10/22                                       | Midfirst        | 900,000.00              | 906,235.10              | 0.12%             | 210           |
| 06/16/22                                       | TREASURY BILL   | 874,088.06              | 875,000.00              | 0.28%             | 136           |
| 06/16/22                                       | TREASURY BILL   | 499,478.89              | 500,000.00              | 0.28%             | 136           |
| 09/08/22                                       | TREASURY BILL   | 747,992.50              | 750,000.00              | 0.44%             | 220           |
| 09/08/22                                       | TREASURY BILL   | 1,047,189.50            | 1,050,000.00            | 0.44%             | 220           |
| 11/10/22                                       | TREASURY BILL   | 995,951.39              | 1,000,000.00            | 0.53%             | 283           |
| 11/10/22                                       | TREASURY BILL   | 921,255.03              | 925,000.00              | 0.53%             | 283           |
|                                                |                 | <u>5,985,955.37</u>     | <u>6,006,235.10</u>     |                   |               |
| <b>SOURCE</b>                                  |                 |                         |                         |                   |               |
|                                                |                 | <b>COST</b>             | <b>MATURITY</b>         | <b>% of Total</b> | <b>Margin</b> |
| BANCFIRST                                      |                 | 6,593,673.28            | 6,593,673.28            | 19.93%            | 214.8%        |
| MIDFIRST BANK                                  |                 | 10,216,000.00           | 10,256,552.22           | 30.88%            | 110.1%        |
| FIRST NATIONAL BANK OF OK                      |                 | 4,125,000.00            | 4,141,701.15            | 12.47%            | 116.0%        |
| TREASURY BILL                                  |                 | 9,100,326.59            | 9,125,000.00            | 27.51%            |               |
| KIRKPATRICK BANK                               |                 | 3,050,000.00            | 3,054,650.62            | 9.22%             | 281.1%        |
| TOTAL INVESTED                                 |                 | <u>\$ 33,084,999.87</u> | <u>\$ 33,171,577.27</u> | 100.00%           |               |

01 -General Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE              |
|---------------------------------------------------|--------------------------------|----------------------|
| <b>ASSETS</b>                                     |                                |                      |
| =====                                             |                                |                      |
| 01-00-10050                                       | Cash in Bank - Flex Account    | 16,332.38            |
| 01-00-10099                                       | Claim on Cash                  | 1,804,335.42         |
| 01-00-10100                                       | Cash - Municipal Court         | 1,943.12             |
| 01-00-11000                                       | T-Bills and CD's               | 2,973,472.83         |
| 01-00-11100                                       | Interest Receivables           | 1,340.16             |
| 01-00-11600                                       | Other Receivables              | 1,208,449.00         |
| 01-00-11650                                       | Health Ins - Retirees & Cobra  | 1,408.44             |
| 01-00-11700                                       | Beverage Tax Receivable        | 1,011.00             |
| 01-00-11800                                       | Sales Tax Receivable           | 726,980.00           |
| 01-00-11900                                       | Franchise Fee Receivable       | 47,790.00            |
| 01-00-12000                                       | Utilities Receivable           | 85,044.81            |
| 01-00-13799                                       | Due To/From Flex Spending      | 4,814.61             |
| 01-00-13800                                       | Allowance for Court Receivable | ( 980,064.00)        |
| 01-00-14000                                       | Deposit with Third Party Admin | <u>13,947.00</u>     |
|                                                   |                                | <u>5,906,804.77</u>  |
| TOTAL ASSETS                                      |                                | 5,906,804.77         |
|                                                   |                                | =====                |
| <b>LIABILITIES</b>                                |                                |                      |
| =====                                             |                                |                      |
| 01-00-30050                                       | Deposit - held for others      | 7,240.00             |
| 01-00-30090                                       | Due to Collection agency       | 489.95               |
| 01-00-30099                                       | A/P Due to Pooled Cash         | 239,495.67           |
| 01-00-30700                                       | Deferred Interest Income       | 1,542.16             |
| 01-00-32050                                       | Cleet Payable                  | 1,453.17             |
| 01-00-32400                                       | Other Payables                 | ( 200.00)            |
| 01-00-33300                                       | Deferred Fine Revenue          | 212,808.00           |
| 01-00-34325                                       | DEPOSIT-FIRE HYDRANT METERS    | 2,000.00             |
| 01-00-36000                                       | Unapplied Credit Liab- A/R     | <u>278.13</u>        |
| TOTAL LIABILITIES                                 |                                | <u>465,107.08</u>    |
| <b>EQUITY</b>                                     |                                |                      |
| =====                                             |                                |                      |
| 01-00-57050                                       | Assigned - Economic Developmen | 500,000.00           |
| 01-00-57070                                       | Assigned - Other               | 854,812.02           |
| 01-00-59000                                       | Unassigned Fund Balance        | <u>3,047,646.15</u>  |
| TOTAL BEGINNING EQUITY                            |                                | 4,402,458.17         |
| TOTAL REVENUE                                     |                                | 11,103,108.36        |
| TOTAL EXPENDITURES                                |                                | <u>10,063,868.84</u> |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 1,039,239.52         |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>5,441,697.69</u>  |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 5,906,804.77         |
|                                                   |                                | =====                |

02 -Street & Alley

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE           |            |
|-------------|---------------------------------------------------|-------------------|------------|
| <hr/>       |                                                   |                   |            |
| ASSETS      |                                                   |                   |            |
| =====       |                                                   |                   |            |
| 02-00-10099 | Claim on Cash                                     | 195,012.07        |            |
| 02-00-14900 | Due from other Governments                        | <u>4,151.00</u>   |            |
|             |                                                   | <u>199,163.07</u> |            |
|             | TOTAL ASSETS                                      |                   | 199,163.07 |
|             |                                                   |                   | =====      |
| LIABILITIES |                                                   |                   |            |
| =====       |                                                   |                   |            |
| 02-00-30099 | A/P Due to Pooled Cash                            | <u>1,597.12</u>   |            |
|             | TOTAL LIABILITIES                                 | <u>1,597.12</u>   |            |
| EQUITY      |                                                   |                   |            |
| =====       |                                                   |                   |            |
| 02-00-51090 | Restricted Fund Bal-Streets                       | 194,100.44        |            |
| 02-00-57090 | Assigned Fund Balance-Streets                     | <u>6,180.00</u>   |            |
|             | TOTAL BEGINNING EQUITY                            | 200,280.44        |            |
|             | TOTAL REVENUE                                     | 35,035.51         |            |
|             | TOTAL EXPENDITURES                                | <u>37,750.00</u>  |            |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | ( 2,714.49)       |            |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>197,565.95</u> |            |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                   | 199,163.07 |
|             |                                                   |                   | =====      |

03 -Designated Fds-Fire & Gen

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE         |                 |
|-------------|---------------------------------------------------|-----------------|-----------------|
| <hr/>       |                                                   |                 |                 |
| ASSETS      |                                                   |                 |                 |
| =====       |                                                   |                 |                 |
| 03-00-10099 | Claim on Cash                                     | <u>2,047.31</u> |                 |
|             |                                                   |                 | <u>2,047.31</u> |
|             | TOTAL ASSETS                                      |                 | 2,047.31        |
|             |                                                   |                 | =====           |
| LIABILITIES |                                                   |                 |                 |
| =====       |                                                   |                 |                 |
| EQUITY      |                                                   |                 |                 |
| =====       |                                                   |                 |                 |
| 03-00-51050 | Restricted Fund Bal-Donations                     | <u>3,620.63</u> |                 |
|             | TOTAL BEGINNING EQUITY                            | 3,620.63        |                 |
|             | TOTAL REVENUE                                     | 307.47          |                 |
|             | TOTAL EXPENDITURES                                | <u>1,880.79</u> |                 |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | ( 1,573.32)     |                 |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>2,047.31</u> |                 |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                 | 2,047.31        |
|             |                                                   |                 | =====           |

04 -Designated Funds-Police

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE          |
|-------------|---------------------------------------------------|------------------|
| <hr/>       |                                                   |                  |
| ASSETS      |                                                   |                  |
| =====       |                                                   |                  |
| 04-00-10099 | Claim on Cash                                     | <u>73,603.87</u> |
|             |                                                   | <u>73,603.87</u> |
|             | TOTAL ASSETS                                      | 73,603.87        |
|             |                                                   | =====            |
| LIABILITIES |                                                   |                  |
| =====       |                                                   |                  |
| 04-00-30099 | A/P Due to Pooled Cash                            | <u>110.00</u>    |
|             | TOTAL LIABILITIES                                 | <u>110.00</u>    |
| EQUITY      |                                                   |                  |
| =====       |                                                   |                  |
| 04-00-51050 | Restricted Fund Bal-Donations                     | <u>67,845.73</u> |
|             | TOTAL BEGINNING EQUITY                            | 67,845.73        |
|             | TOTAL REVENUE                                     | 6,755.86         |
|             | TOTAL EXPENDITURES                                | <u>1,107.72</u>  |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 5,648.14         |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>73,493.87</u> |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 73,603.87        |
|             |                                                   | =====            |

05 -Designated Funds-PW

| ACCOUNT #                                          | ACCOUNT DESCRIPTION           | BALANCE         |                 |
|----------------------------------------------------|-------------------------------|-----------------|-----------------|
| <hr/>                                              |                               |                 |                 |
| ASSETS                                             |                               |                 |                 |
| =====                                              |                               |                 |                 |
| 05-00-10099                                        | Claim on Cash                 | <u>2,290.47</u> | <u>2,290.47</u> |
| TOTAL ASSETS                                       |                               |                 | 2,290.47        |
| =====                                              |                               |                 |                 |
| LIABILITIES                                        |                               |                 |                 |
| =====                                              |                               |                 |                 |
| EQUITY                                             |                               |                 |                 |
| =====                                              |                               |                 |                 |
| 05-00-51050                                        | Restricted Fund Bal-Donations | <u>2,208.89</u> |                 |
| TOTAL BEGINNING EQUITY                             |                               | 2,208.89        |                 |
| TOTAL REVENUE                                      |                               | 206.17          |                 |
| TOTAL EXPENDITURES                                 |                               | <u>124.59</u>   |                 |
| TOTAL REVENUE OVER/ (UNDER) EXPENSES               |                               | 81.58           |                 |
| TOTAL EQUITY & REV. OVER/ (UNDER) EXP.             |                               | <u>2,290.47</u> |                 |
| TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP. |                               |                 | 2,290.47        |
| <hr/>                                              |                               |                 |                 |

06 -Municipal Authority

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE              |
|---------------------------------------------------|--------------------------------|----------------------|
| <b>ASSETS</b>                                     |                                |                      |
| =====                                             |                                |                      |
| 06-00-10099                                       | Claim on Cash                  | 354,878.47           |
| 06-00-11000                                       | T-Bills and CD's               | 1,458,325.83         |
| 06-00-11100                                       | Interest Receivable            | 206.58               |
| 06-00-12150                                       | Utility Receivable             | 499,858.79           |
| 06-00-13900                                       | Unbilled Receivable            | 142,133.00           |
| 06-00-14800                                       | Allowance for Doubtful Account | ( 26,862.93)         |
| 06-00-14850                                       | Bad Debt Receivable            | 23,906.14            |
| 06-00-15000                                       | Deferred outflow of resources  | 123,478.00           |
| 06-00-15500                                       | Deferred Outflow - OPEB        | 20,539.00            |
| 06-00-20000                                       | Fixed Assets                   | 43,991,387.03        |
| 06-00-20100                                       | Accumulated Depreciation       | ( 27,319,450.89)     |
| 06-00-21000                                       | Land                           | 207,742.00           |
| 06-00-21500                                       | Construction in Progress       | <u>1,112,887.06</u>  |
|                                                   |                                | <u>20,589,028.08</u> |
| TOTAL ASSETS                                      |                                | 20,589,028.08        |
|                                                   |                                | =====                |
| <b>LIABILITIES</b>                                |                                |                      |
| =====                                             |                                |                      |
| 06-00-30050                                       | Net pension asset              | ( 93,338.00)         |
| 06-00-30090                                       | Payable - Collection AgencyFee | 5,202.15             |
| 06-00-30099                                       | A/P Due to Pooled Cash         | 149,886.17           |
| 06-00-31800                                       | Comp Absent Payable            | 4,864.02             |
| 06-00-31890                                       | Compensated Absences - Long Te | 43,780.00            |
| 06-00-34000                                       | City of NH - Garbage           | 85,044.81            |
| 06-00-34100                                       | Unearned Rev (Unapplied Credit | 11,440.30            |
| 06-00-34150                                       | Utility Refunds                | 64.45                |
| 06-00-34500                                       | Due to Tyler Tech (Cr Cd Fees) | 998.50               |
| 06-00-34900                                       | Notes Payable - Current Portio | 836.00               |
| 06-00-35000                                       | NOTES PAYABLE                  | 16,170.00            |
| 06-00-38000                                       | Deferred inflow of resources   | 17,536.00            |
| 06-00-38500                                       | Deferred Inflow - OPEB         | 14,811.00            |
| 06-00-40100                                       | OPEB Liability                 | <u>96,573.00</u>     |
| TOTAL LIABILITIES                                 |                                | <u>353,868.40</u>    |
| <b>EQUITY</b>                                     |                                |                      |
| =====                                             |                                |                      |
| 06-00-50400                                       | Net Investment-Capital Assets  | 17,975,559.00        |
| 06-00-52090                                       | Unrestricted Fund Balance      | <u>2,313,473.33</u>  |
| TOTAL BEGINNING EQUITY                            |                                | 20,289,032.33        |
| TOTAL REVENUE                                     |                                | 4,305,383.20         |
| TOTAL EXPENDITURES                                |                                | <u>4,359,255.85</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | ( 53,872.65)         |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>20,235,159.68</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 20,589,028.08        |
|                                                   |                                | =====                |

07 -General Fund - CIP

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE             |
|---------------------------------------------------|--------------------------------|---------------------|
| <b>ASSETS</b>                                     |                                |                     |
| =====                                             |                                |                     |
| 07-00-10099                                       | Claim on Cash                  | 681,042.26          |
| 07-00-11000                                       | T-Bills and CD's               | 2,123,366.67        |
| 07-00-11100                                       | Interest Receivable            | <u>351.89</u>       |
|                                                   |                                | <u>2,804,760.82</u> |
| TOTAL ASSETS                                      |                                | 2,804,760.82        |
|                                                   |                                | =====               |
| <b>LIABILITIES</b>                                |                                |                     |
| =====                                             |                                |                     |
| 07-00-30099                                       | A/P Due to Pooled Cash         | 28,213.40           |
| 07-00-30700                                       | Deferred Interest Income       | <u>149.89</u>       |
| TOTAL LIABILITIES                                 |                                | <u>28,363.29</u>    |
| <b>EQUITY</b>                                     |                                |                     |
| =====                                             |                                |                     |
| 07-00-57100                                       | Assigned Fund Bal-Capital Imps | 37,566.95           |
| 07-00-57102                                       | Assigned FB-CIP-Admin          | 61,019.92           |
| 07-00-57106                                       | Assigned FB-CIP-Police         | 252,027.16          |
| 07-00-57107                                       | Assigned FB-CIP-Fire           | 289,063.57          |
| 07-00-57109                                       | Assigned FB-CIP-Street         | 103,651.75          |
| 07-00-57110                                       | Assigned FB-CIP-Sanitation     | 201,617.00          |
| 07-00-57111                                       | Assigned FB-CIP-Parks          | 145,863.00          |
| 07-00-57114                                       | Assigned FB-CIP-Code           | 16,360.00           |
| 07-00-57115                                       | Assigned FB-CIP-Risk           | 9,565.00            |
| 07-00-57116                                       | Assigned FB-CIP-ISM            | <u>135,406.98</u>   |
| TOTAL BEGINNING EQUITY                            |                                | 1,252,141.33        |
| TOTAL REVENUE                                     |                                | 1,859,189.41        |
| TOTAL EXPENDITURES                                |                                | <u>334,933.21</u>   |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 1,524,256.20        |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>2,776,397.53</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 2,804,760.82        |
|                                                   |                                | =====               |



08 -Sinking Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE             |
|---------------------------------------------------|--------------------------------|---------------------|
| <b>ASSETS</b>                                     |                                |                     |
| =====                                             |                                |                     |
| 08-00-10000                                       | Cash - Sinking Fund            | 220,659.32          |
| 08-00-11000                                       | T-Bills and CD's               | 5,181,038.89        |
| 08-00-11100                                       | Interest Receivable            | 543.49              |
| 08-00-14900                                       | Due from other Governments     | <u>149,394.00</u>   |
|                                                   |                                | <u>5,551,635.70</u> |
| TOTAL ASSETS                                      |                                | 5,551,635.70        |
|                                                   |                                | =====               |
| <b>LIABILITIES</b>                                |                                |                     |
| =====                                             |                                |                     |
| 08-00-30700                                       | Deferred Interest Income       | 324.08              |
| 08-00-30701                                       | Deferred Income                | <u>111,839.00</u>   |
|                                                   | TOTAL LIABILITIES              | <u>112,163.08</u>   |
| <b>EQUITY</b>                                     |                                |                     |
| =====                                             |                                |                     |
| 08-00-51030                                       | Restricted Fund Bal-Debt Srv   | 1,811,095.87        |
| 08-00-57030                                       | Assigned Fund Bal-Debt Service | <u>170,976.00</u>   |
|                                                   | TOTAL BEGINNING EQUITY         | 1,982,071.87        |
| TOTAL REVENUE                                     |                                | 4,364,751.37        |
| TOTAL EXPENDITURES                                |                                | <u>907,350.62</u>   |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 3,457,400.75        |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>5,439,472.62</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 5,551,635.70        |
|                                                   |                                | =====               |

09 -Meter Deposits

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE          |
|-------------|---------------------------------------------------|------------------|
| ASSETS      |                                                   |                  |
| =====       |                                                   |                  |
| 09-00-10099 | Claim on Cash                                     | <u>28,260.00</u> |
|             |                                                   | <u>28,260.00</u> |
|             | TOTAL ASSETS                                      | 28,260.00        |
|             |                                                   | =====            |
| LIABILITIES |                                                   |                  |
| =====       |                                                   |                  |
| 09-00-36100 | Reserve for Meter Deposits                        | <u>28,260.00</u> |
|             | TOTAL LIABILITIES                                 | <u>28,260.00</u> |
| EQUITY      |                                                   |                  |
| =====       |                                                   |                  |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 28,260.00        |
|             |                                                   | =====            |

10 -911 Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE          |                  |
|---------------------------------------------------|--------------------------------|------------------|------------------|
| <hr/>                                             |                                |                  |                  |
| ASSETS                                            |                                |                  |                  |
| =====                                             |                                |                  |                  |
| 10-00-10099                                       | Claim on Cash                  | 58,323.13        |                  |
| 10-00-11600                                       | Other Receivables              | <u>712.00</u>    |                  |
|                                                   |                                |                  | <u>59,035.13</u> |
|                                                   |                                |                  |                  |
| TOTAL ASSETS                                      |                                |                  | 59,035.13        |
|                                                   |                                |                  | =====            |
| LIABILITIES                                       |                                |                  |                  |
| =====                                             |                                |                  |                  |
| EQUITY                                            |                                |                  |                  |
| =====                                             |                                |                  |                  |
| 10-00-51070                                       | Restricted Fd Bal-Public Safet | <u>51,931.20</u> |                  |
| TOTAL BEGINNING EQUITY                            |                                | 51,931.20        |                  |
|                                                   |                                |                  |                  |
| TOTAL REVENUE                                     |                                | 8,137.51         |                  |
| TOTAL EXPENDITURES                                |                                | <u>1,033.58</u>  |                  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 7,103.93         |                  |
|                                                   |                                |                  |                  |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>59,035.13</u> |                  |
|                                                   |                                |                  |                  |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                |                  | 59,035.13        |
|                                                   |                                |                  | =====            |

11 -Impound Fee Police Fund

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE          |
|-------------|---------------------------------------------------|------------------|
| <hr/>       |                                                   |                  |
| ASSETS      |                                                   |                  |
| =====       |                                                   |                  |
| 11-00-10099 | Claim on Cash                                     | <u>27,556.58</u> |
|             |                                                   | <u>27,556.58</u> |
|             | TOTAL ASSETS                                      | 27,556.58        |
|             |                                                   | =====            |
| LIABILITIES |                                                   |                  |
| =====       |                                                   |                  |
| EQUITY      |                                                   |                  |
| =====       |                                                   |                  |
| 11-00-51075 | Restricted Fd Bal - Police Imp                    | <u>23,483.95</u> |
|             | TOTAL BEGINNING EQUITY                            | 23,483.95        |
|             | TOTAL REVENUE                                     | <u>4,072.63</u>  |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 4,072.63         |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>27,556.58</u> |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 27,556.58        |
|             |                                                   | =====            |

13 -Municipal Authority - CIP

| ACCOUNT #          | ACCOUNT DESCRIPTION                               | BALANCE             |                     |
|--------------------|---------------------------------------------------|---------------------|---------------------|
| <b>ASSETS</b>      |                                                   |                     |                     |
| =====              |                                                   |                     |                     |
| 13-00-10099        | Claim on Cash                                     | 1,023,572.37        |                     |
| 13-00-11000        | T-Bills and CD's                                  | 949,167.00          |                     |
| 13-00-11100        | Interest Receivable                               | <u>272.99</u>       |                     |
|                    |                                                   | <u>1,973,012.36</u> |                     |
|                    |                                                   |                     | <u>1,973,012.36</u> |
|                    |                                                   |                     | =====               |
| <b>LIABILITIES</b> |                                                   |                     |                     |
| =====              |                                                   |                     |                     |
| 13-00-30099        | A/P Due to Pooled Cash                            | <u>34,732.00</u>    |                     |
|                    | TOTAL LIABILITIES                                 | <u>34,732.00</u>    |                     |
| <b>EQUITY</b>      |                                                   |                     |                     |
| =====              |                                                   |                     |                     |
| 13-00-57100        | Fund Bal-Capital Improvements                     | <u>1,516,495.15</u> |                     |
|                    | TOTAL BEGINNING EQUITY                            | 1,516,495.15        |                     |
|                    |                                                   |                     |                     |
|                    | TOTAL REVENUE                                     | 526,492.21          |                     |
|                    | TOTAL EXPENDITURES                                | <u>104,707.00</u>   |                     |
|                    | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 421,785.21          |                     |
|                    |                                                   |                     |                     |
|                    | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>1,938,280.36</u> |                     |
|                    |                                                   |                     |                     |
|                    | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                     | <u>1,973,012.36</u> |
|                    |                                                   |                     | =====               |

14 -Water Impact Fees Fund

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE           |
|-------------|---------------------------------------------------|-------------------|
| ASSETS      |                                                   |                   |
| =====       |                                                   |                   |
| 14-00-10099 | Claim on Cash                                     | <u>123,565.05</u> |
|             |                                                   | <u>123,565.05</u> |
|             | TOTAL ASSETS                                      | 123,565.05        |
|             |                                                   | =====             |
| LIABILITIES |                                                   |                   |
| =====       |                                                   |                   |
| EQUITY      |                                                   |                   |
| =====       |                                                   |                   |
| 14-00-50300 | Restricted Fund Balance                           | <u>116,419.43</u> |
|             | TOTAL BEGINNING EQUITY                            | 116,419.43        |
|             | TOTAL REVENUE                                     | <u>7,145.62</u>   |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 7,145.62          |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>123,565.05</u> |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 123,565.05        |
|             |                                                   | =====             |

15 -Sewer Impact Fee Fund

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE          |
|-------------|---------------------------------------------------|------------------|
| <hr/>       |                                                   |                  |
| ASSETS      |                                                   |                  |
| =====       |                                                   |                  |
| 15-00-10099 | Claim on Cash                                     | <u>80,295.88</u> |
|             |                                                   | <u>80,295.88</u> |
|             | TOTAL ASSETS                                      | 80,295.88        |
|             |                                                   | =====            |
| LIABILITIES |                                                   |                  |
| =====       |                                                   |                  |
| EQUITY      |                                                   |                  |
| =====       |                                                   |                  |
| 15-00-50300 | Restricted Fund Balance                           | <u>77,314.76</u> |
|             | TOTAL BEGINNING EQUITY                            | 77,314.76        |
|             | TOTAL REVENUE                                     | <u>2,981.12</u>  |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 2,981.12         |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>80,295.88</u> |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 80,295.88        |
|             |                                                   | =====            |

17 -Drainage Fee Fund

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE           |
|-------------|---------------------------------------------------|-------------------|
| <hr/>       |                                                   |                   |
| ASSETS      |                                                   |                   |
| =====       |                                                   |                   |
| 17-00-10099 | Claim on Cash                                     | 134,855.87        |
| 17-00-12000 | Utility Receivables                               | 5,318.36          |
| 17-00-13900 | Unbilled Receivable                               | 1,627.00          |
| 17-00-14850 | Bad Debt Receivable                               | <u>16.48</u>      |
|             |                                                   | <u>141,817.71</u> |
|             |                                                   | =====             |
|             | TOTAL ASSETS                                      | 141,817.71        |
|             |                                                   | =====             |
| LIABILITIES |                                                   |                   |
| =====       |                                                   |                   |
| EQUITY      |                                                   |                   |
| =====       |                                                   |                   |
| 17-00-50300 | Restricted Fund Balance                           | <u>90,628.89</u>  |
|             | TOTAL BEGINNING EQUITY                            | 90,628.89         |
|             |                                                   |                   |
|             | TOTAL REVENUE                                     | 60,288.82         |
|             | TOTAL EXPENDITURES                                | <u>9,100.00</u>   |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 51,188.82         |
|             |                                                   |                   |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>141,817.71</u> |
|             |                                                   |                   |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 141,817.71        |
|             |                                                   | =====             |



18 -Health Insurance Fund

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE              |
|-------------|---------------------------------------------------|----------------------|
| ASSETS      |                                                   |                      |
| =====       |                                                   |                      |
| 18-00-10050 | Cash - Health Insurance                           | <u>169,277.77</u>    |
|             |                                                   | <u>169,277.77</u>    |
|             | TOTAL ASSETS                                      | 169,277.77           |
|             |                                                   | =====                |
| LIABILITIES |                                                   |                      |
| =====       |                                                   |                      |
| 18-00-30090 | Claims Payable                                    | <u>79,545.00</u>     |
|             | TOTAL LIABILITIES                                 | <u>79,545.00</u>     |
| EQUITY      |                                                   |                      |
| =====       |                                                   |                      |
| 18-00-57090 | Assigned Fund Balance                             | ( <u>79,491.77</u> ) |
|             | TOTAL BEGINNING EQUITY                            | ( 79,491.77 )        |
|             | TOTAL REVENUE                                     | 980,207.14           |
|             | TOTAL EXPENDITURES                                | <u>810,982.60</u>    |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 169,224.54           |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>89,732.77</u>     |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 169,277.77           |
|             |                                                   | =====                |

20 -Designated Funds-Parks

| ACCOUNT #                                         | ACCOUNT DESCRIPTION    | BALANCE             |
|---------------------------------------------------|------------------------|---------------------|
| ASSETS                                            |                        |                     |
| =====                                             |                        |                     |
| 20-00-10099                                       | Claim on Cash          | 370,816.90          |
| 20-00-11000                                       | T-Bills and CD's       | <u>1,025,000.00</u> |
|                                                   |                        | <u>1,395,816.90</u> |
| TOTAL ASSETS                                      |                        | 1,395,816.90        |
|                                                   |                        | =====               |
| LIABILITIES                                       |                        |                     |
| =====                                             |                        |                     |
| 20-00-30099                                       | A/P Due to Pooled Cash | <u>76,522.50</u>    |
| TOTAL LIABILITIES                                 |                        | <u>76,522.50</u>    |
| EQUITY                                            |                        |                     |
| =====                                             |                        |                     |
| TOTAL REVENUE                                     |                        | 1,501,316.90        |
| TOTAL EXPENDITURES                                |                        | <u>182,022.50</u>   |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                        | 1,319,294.40        |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                        | <u>1,319,294.40</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                        | 1,395,816.90        |
|                                                   |                        | =====               |

80 -General Obligation Bonds

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE              |
|---------------------------------------------------|--------------------------------|----------------------|
| <b>ASSETS</b>                                     |                                |                      |
| =====                                             |                                |                      |
| 80-00-10880                                       | Cash - 2018 GO Bd Series       | 7,555.12             |
| 80-00-10890                                       | Cash - 2019 GO Bd Series       | 313,966.44           |
| 80-00-10891                                       | Cash - 2020 GO Bd Series       | 34,995.44            |
| 80-00-10892                                       | Cash - 2021 GO Bond Series     | 176,760.19           |
| 80-00-10893                                       | Cash - 2022 GO Bond Series     | 608,374.64           |
| 80-00-11091                                       | T-Bills and CD's - 2020        | 1,345,000.00         |
| 80-00-11092                                       | T-bills and CD's - Series 2021 | 5,450,000.00         |
| 80-00-11093                                       | T-bills and CD's - Series 2022 | 5,985,955.37         |
| 80-00-11189                                       | Interest Rec - 2019 GO Bd Seri | 112.40               |
| 80-00-11190                                       | Interest Rec - 2020 GO Bd Seri | 1,964.16             |
| 80-00-11191                                       | Interest Rec - 2021 GO Bd Seri | <u>5,739.00</u>      |
|                                                   |                                | <u>13,930,422.76</u> |
| TOTAL ASSETS                                      |                                | 13,930,422.76        |
|                                                   |                                | =====                |
| <b>LIABILITIES</b>                                |                                |                      |
| =====                                             |                                |                      |
| 80-00-30099                                       | A/P Due to Pooled Cash         | 469,657.32           |
| 80-00-30789                                       | Deferred Int Income - 2019     | 111.99               |
| 80-00-30790                                       | Deferred Int Income - 2020     | 1,964.01             |
| 80-00-30791                                       | Deferred Int Income - 2021     | 5,739.00             |
| 80-00-37176                                       | Retainage Payable              | <u>86,700.00</u>     |
| TOTAL LIABILITIES                                 |                                | <u>564,172.32</u>    |
| <b>EQUITY</b>                                     |                                |                      |
| =====                                             |                                |                      |
| 80-00-50100                                       | FUND BALANCE                   | 5,609,140.40         |
| 80-00-50186                                       | Fund Balance 2016 GO Bd Series | 674,041.64           |
| 80-00-50187                                       | Fund Balance 2017 GO Bd Series | 1,800,793.83         |
| 80-00-50188                                       | Fund Balance 2018 GO Bond Seri | 2,295,921.45         |
| 80-00-50189                                       | Fund Balance 2019 GO Bd Series | <u>2,986,673.53</u>  |
| TOTAL BEGINNING EQUITY                            |                                | 13,366,570.85        |
| TOTAL REVENUE                                     |                                | 6,837,448.67         |
| TOTAL EXPENDITURES                                |                                | <u>6,837,769.08</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | ( 320.41)            |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>13,366,250.44</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 13,930,422.76        |
|                                                   |                                | =====                |

99 -Pooled Cash

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE             |
|---------------------------------------------------|--------------------------------|---------------------|
| ASSETS                                            |                                |                     |
| =====                                             |                                |                     |
| 99-00-10090                                       | Pooled Cash - Meter Deposits   | 892,930.03          |
| 99-00-10099                                       | Pooled Cash                    | 4,067,525.62        |
| 99-00-12001                                       | Due from General Fund          | 239,495.67          |
| 99-00-12002                                       | Due from Street & Alley        | 1,597.12            |
| 99-00-12004                                       | Due from Designated Fds-Police | 110.00              |
| 99-00-12006                                       | Due from Municipal Authority   | 149,886.17          |
| 99-00-12007                                       | Due from GF - CIP              | 28,213.40           |
| 99-00-12013                                       | Due from NHMA - CIP            | 34,732.00           |
| 99-00-12020                                       | Due from Designated Fund-Parks | 76,522.50           |
| 99-00-12080                                       | Due from GO Bonds              | <u>469,657.32</u>   |
|                                                   |                                | <u>5,960,669.83</u> |
| TOTAL ASSETS                                      |                                | 5,960,669.83        |
|                                                   |                                | =====               |
| LIABILITIES                                       |                                |                     |
| =====                                             |                                |                     |
| 99-00-30099                                       | Accounts Payable               | 1,000,214.18        |
| 99-00-37099                                       | Due to other Funds             | <u>4,960,455.65</u> |
|                                                   | TOTAL LIABILITIES              | <u>5,960,669.83</u> |
| EQUITY                                            |                                |                     |
| =====                                             |                                |                     |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 5,960,669.83        |
|                                                   |                                | =====               |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

01 -General Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                     |                       |
| Revenues                           | <u>12,617,942</u> | <u>879,936.57</u> | <u>11,103,108.36</u>   | <u>0.00</u>         | <u>1,514,833.21</u> | <u>12.01</u>          |
| TOTAL REVENUES                     | 12,617,942        | 879,936.57        | 11,103,108.36          | 0.00                | 1,514,833.21        | 12.01                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                     |                       |
| City Council                       | 784               | 64.59             | 717.69                 | 0.00                | 66.31               | 8.46                  |
| Administration                     | 663,752           | 47,435.38         | 588,680.89             | 14,939.70           | 60,131.30           | 9.06                  |
| City Treasurer                     | 1,307             | 107.65            | 1,196.15               | 0.00                | 110.85              | 8.48                  |
| City Attorney                      | 200,000           | 9,030.00          | 240,712.46             | 0.00 (              | 40,712.46)          | 20.36-                |
| Municipal Court                    | 115,216           | 8,081.74          | 108,434.36             | 9,078.71 (          | 2,296.71)           | 1.99-                 |
| Police Department                  | 2,805,080         | 202,128.45        | 2,540,396.19           | 4,238.30            | 260,445.96          | 9.28                  |
| Fire Department                    | 2,168,719         | 161,866.24        | 2,041,385.87           | 3,737.35            | 123,595.55          | 5.70                  |
| City Engineer                      | 80,000            | 17,275.99         | 180,811.89             | 68,817.59 (         | 169,629.48)         | 212.04-               |
| Street Department                  | 347,414           | 28,212.93         | 332,191.17             | 1,346.19            | 13,876.33           | 3.99                  |
| Sanitation                         | 912,252           | 70,717.39         | 845,597.64             | 0.00                | 66,654.82           | 7.31                  |
| Parks Department                   | 310,980           | 19,033.82         | 242,329.02             | 497.42              | 68,153.59           | 21.92                 |
| Public Works Admin                 | 237,147           | 19,792.70         | 217,268.77             | 0.00                | 19,878.63           | 8.38                  |
| General Government                 | 514,466           | 26,986.35         | 1,805,991.39           | 1,140,252.50 (      | 2,431,777.89)       | 472.68-               |
| Code Department                    | 357,890           | 28,104.25         | 328,077.96             | 6,363.97            | 23,447.71           | 6.55                  |
| Risk Manager                       | 189,106           | 13,480.31         | 194,965.56             | 25,817.99 (         | 31,677.64)          | 16.75-                |
| Information Systems Mgr            | <u>449,575</u>    | <u>36,184.49</u>  | <u>395,111.83</u>      | <u>6,632.33</u>     | <u>47,830.83</u>    | <u>10.64</u>          |
| TOTAL EXPENDITURES                 | 9,353,689         | 688,502.28        | 10,063,868.84          | 1,281,722.05 (      | 1,991,902.30)       | 21.30-                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 3,264,253         | 191,434.29        | 1,039,239.52 (         | 1,281,722.05)       | 3,506,735.51        | 107.43                |

Attachment: RG REV & EXP W-ENC (ROLL) - 7018 (5820 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE     | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-----------------------|-----------------------|
| Revenues<br>=====                       |                   |                   |                        |                     |                       |                       |
| <u>General Sales Tax</u>                |                   |                   |                        |                     |                       |                       |
| 01-00-70250 Sales Tax                   | 4,099,667         | 457,182.20        | 4,943,093.26           | 0.00 (              | 843,426.26)           | 20.57-                |
| 01-00-70350 Use Tax Revenue             | 785,249           | 81,914.26         | 820,693.92             | 0.00 (              | 35,444.92)            | 4.51-                 |
| 01-00-70450 Tobacco Tax Revenue         | <u>36,804</u>     | <u>3,168.03</u>   | <u>38,652.99</u>       | <u>0.00</u> (       | <u>1,848.99</u> )     | <u>5.02-</u>          |
| TOTAL General Sales Tax                 | 4,921,720         | 542,264.49        | 5,802,440.17           | 0.00 (              | 880,720.17)           | 17.89-                |
| <u>Miscellaneous Taxes</u>              |                   |                   |                        |                     |                       |                       |
| 01-00-71550 Franchise Tax               | <u>313,436</u>    | <u>18,229.72</u>  | <u>305,625.73</u>      | <u>0.00</u>         | <u>7,810.27</u>       | <u>2.49</u>           |
| TOTAL Miscellaneous Taxes               | 313,436           | 18,229.72         | 305,625.73             | 0.00                | 7,810.27              | 2.49                  |
| <u>Licenses and Permits</u>             |                   |                   |                        |                     |                       |                       |
| 01-00-72050 Building Permits            | 138,131           | 12,304.00         | 116,975.40             | 0.00                | 21,155.60             | 15.32                 |
| 01-00-72075 Plumbing Permits            | 23,910            | 1,926.00          | 41,965.50              | 0.00 (              | 18,055.50)            | 75.51-                |
| 01-00-72100 Electrical Permits          | 21,673            | 1,040.00          | 34,495.00              | 0.00 (              | 12,822.00)            | 59.16-                |
| 01-00-72125 Roof Permits                | 1,368             | 200.00            | 2,170.00               | 0.00 (              | 802.00)               | 58.63-                |
| 01-00-72150 Drive/Drain Permits - Tree  | 7,264             | 445.00            | 8,195.00               | 0.00 (              | 931.00)               | 12.82-                |
| 01-00-72175 Food Vendor Permits         | 60                | 125.00            | 245.00                 | 0.00 (              | 185.00)               | 308.33-               |
| 01-00-72200 Garage Sale Permits         | 100               | 20.00             | 480.00                 | 0.00 (              | 380.00)               | 380.00-               |
| 01-00-72300 Plumbing Licenses           | 18,303            | 2,550.00          | 21,600.00              | 0.00 (              | 3,297.00)             | 18.01-                |
| 01-00-72325 Electric Licenses           | 9,278             | 700.00            | 10,425.00              | 0.00 (              | 1,147.00)             | 12.36-                |
| 01-00-72350 General Contractor Registra | 15,580            | 2,000.00          | 20,300.00              | 0.00 (              | 4,720.00)             | 30.30-                |
| 01-00-72355 SUB-CONTRACTOR REGISTRATION | 0                 | 0.00              | 150.00                 | 0.00 (              | 150.00)               | 0.00                  |
| 01-00-72399 Inspections                 | 0                 | 2,060.00          | 2,150.00               | 0.00 (              | 2,150.00)             | 0.00                  |
| 01-00-72400 Alcohol Licenses            | 15,048            | 0.00              | 7,660.00               | 0.00                | 7,388.00              | 49.10                 |
| 01-00-72800 Dog/Cat Licenses            | <u>690</u>        | <u>30.00</u>      | <u>475.00</u>          | <u>0.00</u>         | <u>215.00</u>         | <u>31.16</u>          |
| TOTAL Licenses and Permits              | 251,405           | 23,400.00         | 267,285.90             | 0.00 (              | 15,880.90)            | 6.32-                 |
| <u>Intergovernmental</u>                |                   |                   |                        |                     |                       |                       |
| 01-00-73250 Alcohol Tax                 | 9,992             | 1,013.16          | 9,628.35               | 0.00                | 363.65                | 3.64                  |
| 01-00-73500 P.D. Vest Grant             | 0                 | 0.00              | 619.17                 | 0.00 (              | 619.17)               | 0.00                  |
| 01-00-73900 FEMA Reimbursement          | <u>0</u>          | <u>0.00</u>       | <u>1,191,104.93</u>    | <u>0.00</u> (       | <u>1,191,104.93</u> ) | <u>0.00</u>           |
| TOTAL Intergovernmental                 | 9,992             | 1,013.16          | 1,201,352.45           | 0.00 (              | 1,191,360.45)         | 1,923.14-             |
| <u>Charges for Services</u>             |                   |                   |                        |                     |                       |                       |
| 01-00-74200 Garbage                     | 905,875           | 78,950.67         | 864,028.37             | 0.00                | 41,846.63             | 4.62                  |
| 01-00-74500 Garbage - Commercial        | 96,578            | 8,762.11          | 103,419.42             | 0.00 (              | 6,841.42)             | 7.08-                 |
| 01-00-74700 Solid Waste Fee             | 5,076             | 439.44            | 4,835.14               | 0.00                | 240.86                | 4.75                  |
| 01-00-74850 Ambulance Fees              | 58,132            | 5,111.18          | 56,193.17              | 0.00                | 1,938.83              | 3.34                  |
| 01-00-74950 Life and Safety             | <u>1,091</u>      | <u>0.00</u>       | <u>554.04</u>          | <u>0.00</u>         | <u>536.96</u>         | <u>49.22</u>          |
| TOTAL Charges for Services              | 1,066,752         | 93,263.40         | 1,029,030.14           | 0.00                | 37,721.86             | 3.54                  |
| <u>Fines &amp; Forfeits</u>             |                   |                   |                        |                     |                       |                       |
| 01-00-76300 Police Fines                | <u>80,713</u>     | <u>7,990.48</u>   | <u>106,269.68</u>      | <u>0.00</u> (       | <u>25,556.68</u> )    | <u>31.66-</u>         |
| TOTAL Fines & Forfeits                  | 80,713            | 7,990.48          | 106,269.68             | 0.00 (              | 25,556.68)            | 31.66-                |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                       | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|--------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>Investment Earnings</u>     |                   |                   |                        |                     |                     |                       |
| 01-00-78500 Interest Income    | <u>3,871</u>      | <u>1,335.72</u>   | <u>11,710.52</u>       | <u>0.00</u>         | ( <u>7,839.52</u> ) | <u>202.52-</u>        |
| TOTAL Investment Earnings      | 3,871             | 1,335.72          | 11,710.52              | 0.00                | ( 7,839.52 )        | 202.52-               |
| <u>Miscellaneous Revenue</u>   |                   |                   |                        |                     |                     |                       |
| 01-00-79500 Leases             | 260,187           | 0.00              | 258,218.92             | 0.00                | 1,968.08            | 0.76                  |
| 01-00-79550 Misc. Income       | 42,799            | 9,465.76          | 109,180.08             | 0.00                | ( 66,381.08 )       | 155.10-               |
| 01-00-79575 Royalty Revenue    | <u>0</u>          | <u>126.84</u>     | <u>677.77</u>          | <u>0.00</u>         | ( <u>677.77</u> )   | <u>0.00</u>           |
| TOTAL Miscellaneous Revenue    | 302,986           | 9,592.60          | 368,076.77             | 0.00                | ( 65,090.77 )       | 21.48-                |
| <u>Fund Balance Carryover</u>  |                   |                   |                        |                     |                     |                       |
| 01-00-79800 Carryover          | <u>3,472,895</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>3,472,894.57</u> | <u>100.00</u>         |
| TOTAL Fund Balance Carryover   | 3,472,895         | 0.00              | 0.00                   | 0.00                | 3,472,894.57        | 100.00                |
| <u>Transfers</u>               |                   |                   |                        |                     |                     |                       |
| 01-00-79900 Leasehold Transfer | <u>2,194,172</u>  | <u>182,847.00</u> | <u>2,011,317.00</u>    | <u>0.00</u>         | <u>182,855.00</u>   | <u>8.33</u>           |
| TOTAL Transfers                | <u>2,194,172</u>  | <u>182,847.00</u> | <u>2,011,317.00</u>    | <u>0.00</u>         | <u>182,855.00</u>   | <u>8.33</u>           |
| TOTAL Revenues                 | 12,617,942        | 879,936.57        | 11,103,108.36          | 0.00                | 1,514,833.21        | 12.01                 |
| <hr/>                          |                   |                   |                        |                     |                     |                       |
| TOTAL REVENUE                  | 12,617,942        | 879,936.57        | 11,103,108.36          | 0.00                | 1,514,833.21        | 12.01                 |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| City Council<br>=====                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-01-80100 Salary                      | 720               | 60.00             | 660.00                 | 0.00                | 60.00             | 8.33                  |
| 01-01-80300 FICA/Medicare               | 55                | 4.59              | 50.49                  | 0.00                | 4.51              | 8.20                  |
| 01-01-80700 Unemployment                | <u>9</u>          | <u>0.00</u>       | <u>7.20</u>            | <u>0.00</u>         | <u>1.80</u>       | <u>20.00</u>          |
| TOTAL Personnel Services                | 784               | 64.59             | 717.69                 | 0.00                | 66.31             | 8.46                  |
|                                         |                   |                   |                        |                     |                   |                       |
| TOTAL City Council                      | 784               | 64.59             | 717.69                 | 0.00                | 66.31             | 8.46                  |
| Administration<br>=====                 |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-02-80100 Salary                      | 454,943           | 34,135.38         | 415,734.10             | 0.00                | 39,208.80         | 8.62                  |
| 01-02-80200 Overtime                    | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 100.00                |
| 01-02-80300 FICA/Medicare               | 36,430            | 2,719.73          | 28,877.78              | 0.00                | 7,551.86          | 20.73                 |
| 01-02-80400 Dental Insurance            | 1,800             | 129.18            | 1,420.98               | 0.00                | 379.02            | 21.06                 |
| 01-02-80500 Health Insurance            | 55,221            | 4,104.82          | 40,773.22              | 0.00                | 14,447.78         | 26.16                 |
| 01-02-80600 Worker's Comp               | 9,598             | 0.00              | 9,409.28               | 0.00                | 188.72            | 1.97                  |
| 01-02-80700 Unemployment                | 800               | 0.00              | 744.00                 | 0.00                | 56.00             | 7.00                  |
| 01-02-80800 OMRF Pension                | 37,213            | 2,844.17          | 33,881.82              | 0.00                | 3,331.53          | 8.95                  |
| 01-02-81400 Car Allowance               | <u>17,000</u>     | <u>1,416.67</u>   | <u>15,583.37</u>       | <u>0.00</u>         | <u>1,416.63</u>   | <u>8.33</u>           |
| TOTAL Personnel Services                | 613,505           | 45,349.95         | 546,424.55             | 0.00                | 67,080.34         | 10.93                 |
|                                         |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-02-83000 Material & Supplies         | <u>500</u>        | <u>58.09</u>      | <u>881.77</u>          | <u>0.00</u>         | <u>( 381.77)</u>  | <u>76.35-</u>         |
| TOTAL Material and Supplies             | 500               | 58.09             | 881.77                 | 0.00                | ( 381.77)         | 76.35-                |
|                                         |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-02-84000 Equipment Maintenance       | 4,000             | 0.00              | 102.49                 | 0.00                | 3,897.51          | 97.44                 |
| 01-02-84300 Training & Membership       | 7,000             | 74.98             | 3,799.24               | 0.00                | 3,200.76          | 45.73                 |
| 01-02-84400 Software Agreements         | 19,000            | 385.87            | 19,051.20              | 14,939.70           | ( 14,990.90)      | 78.90-                |
| 01-02-84700 Telephone                   | <u>4,400</u>      | <u>287.57</u>     | <u>4,353.52</u>        | <u>0.00</u>         | <u>46.48</u>      | <u>1.06</u>           |
| TOTAL Other Services                    | 34,400            | 748.42            | 27,306.45              | 14,939.70           | ( 7,846.15)       | 22.81-                |
|                                         |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
|                                         |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-02-99000 Transfer to CIP (Depreciati | <u>15,347</u>     | <u>1,278.92</u>   | <u>14,068.12</u>       | <u>0.00</u>         | <u>1,278.88</u>   | <u>8.33</u>           |
| TOTAL Transfers Out                     | 15,347            | 1,278.92          | 14,068.12              | 0.00                | 1,278.88          | 8.33                  |
|                                         |                   |                   |                        |                     |                   |                       |
| TOTAL Administration                    | 663,752           | 47,435.38         | 588,680.89             | 14,939.70           | 60,131.30         | 9.06                  |



01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES         | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE    | % BUDGET<br>REMAINING |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------------|
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| City Treasurer                    |                   |                   |                        |                     |                      |                       |
| =====                             |                   |                   |                        |                     |                      |                       |
| <u>Personnel Services</u>         |                   |                   |                        |                     |                      |                       |
| 01-03-80100 Salary                | 1,200             | 100.00            | 1,100.00               | 0.00                | 100.00               | 8.33                  |
| 01-03-80300 FICA/Medicare         | 92                | 7.65              | 84.15                  | 0.00                | 7.85                 | 8.53                  |
| 01-03-80700 Unemployment          | <u>15</u>         | <u>0.00</u>       | <u>12.00</u>           | <u>0.00</u>         | <u>3.00</u>          | <u>20.00</u>          |
| TOTAL Personnel Services          | 1,307             | 107.65            | 1,196.15               | 0.00                | 110.85               | 8.48                  |
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| TOTAL City Treasurer              | 1,307             | 107.65            | 1,196.15               | 0.00                | 110.85               | 8.48                  |
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| City Attorney                     |                   |                   |                        |                     |                      |                       |
| =====                             |                   |                   |                        |                     |                      |                       |
| <u>Other Services</u>             |                   |                   |                        |                     |                      |                       |
| 01-04-87100 Legal Services        | <u>200,000</u>    | <u>9,030.00</u>   | <u>240,712.46</u>      | <u>0.00</u>         | ( <u>40,712.46</u> ) | <u>20.36-</u>         |
| TOTAL Other Services              | 200,000           | 9,030.00          | 240,712.46             | 0.00                | ( 40,712.46)         | 20.36-                |
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| TOTAL City Attorney               | 200,000           | 9,030.00          | 240,712.46             | 0.00                | ( 40,712.46)         | 20.36-                |
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| Municipal Court                   |                   |                   |                        |                     |                      |                       |
| =====                             |                   |                   |                        |                     |                      |                       |
| <u>Personnel Services</u>         |                   |                   |                        |                     |                      |                       |
| 01-05-80100 Salary                | 78,139            | 6,356.00          | 74,417.32              | 0.00                | 3,722.17             | 4.76                  |
| 01-05-80200 Overtime              | 500               | 0.00              | 0.00                   | 0.00                | 500.00               | 100.00                |
| 01-05-80300 FICA/Medicare         | 6,001             | 486.25            | 5,692.97               | 0.00                | 307.98               | 5.13                  |
| 01-05-80400 Dental Insurance      | 450               | 43.06             | 473.66                 | 0.00                | ( 23.66)             | 5.26-                 |
| 01-05-80500 Health Insurance      | 7,501             | 625.04            | 6,875.44               | 0.00                | 625.56               | 8.34                  |
| 01-05-80600 Worker's Comp         | 2,400             | 0.00              | 2,343.72               | 0.00                | 56.28                | 2.35                  |
| 01-05-80700 Unemployment          | 400               | 0.00              | 399.88                 | 0.00                | 0.12                 | 0.03                  |
| 01-05-80800 OMRP Pension          | <u>5,075</u>      | <u>408.48</u>     | <u>4,706.12</u>        | <u>0.00</u>         | <u>368.80</u>        | <u>7.27</u>           |
| TOTAL Personnel Services          | 100,466           | 7,918.83          | 94,909.11              | 0.00                | 5,557.25             | 5.53                  |
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| <u>Material and Supplies</u>      |                   |                   |                        |                     |                      |                       |
| 01-05-83000 Material & Supplies   | <u>1,000</u>      | <u>77.85</u>      | <u>530.29</u>          | <u>0.00</u>         | <u>469.71</u>        | <u>46.97</u>          |
| TOTAL Material and Supplies       | 1,000             | 77.85             | 530.29                 | 0.00                | 469.71               | 46.97                 |
| <hr/>                             |                   |                   |                        |                     |                      |                       |
| <u>Other Services</u>             |                   |                   |                        |                     |                      |                       |
| 01-05-84000 Equipment Maintenance | 250               | 0.00              | 102.49                 | 0.00                | 147.51               | 59.00                 |
| 01-05-84300 Training & Membership | 700               | 85.06             | 575.06                 | 0.00                | 124.94               | 17.85                 |
| 01-05-84400 Software Agreement    | 11,500            | 0.00              | 11,420.93              | 9,078.71            | ( 8,999.64)          | 78.26-                |
| 01-05-84700 Telephone             | <u>1,300</u>      | <u>0.00</u>       | <u>896.48</u>          | <u>0.00</u>         | <u>403.52</u>        | <u>31.04</u>          |
| TOTAL Other Services              | 13,750            | 85.06             | 12,994.96              | 9,078.71            | ( 8,323.67)          | 60.54-                |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| TOTAL Municipal Court                   | 115,216           | 8,081.74          | 108,434.36             | 9,078.71 (          | 2,296.71)         | 1.99-                 |
| Police Department<br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-06-80100 Salary                      | 1,764,537         | 134,738.40        | 1,571,709.12           | 0.00                | 192,827.40        | 10.93                 |
| 01-06-80200 Overtime                    | 8,500             | 1,146.95          | 13,653.14              | 0.00 (              | 5,153.14)         | 60.63-                |
| 01-06-80300 FICA/Medicare               | 159,626           | 10,429.37         | 122,722.77             | 0.00                | 36,903.12         | 23.12                 |
| 01-06-80400 Dental Insurance            | 12,270            | 947.32            | 10,334.40              | 0.00                | 1,935.60          | 15.78                 |
| 01-06-80500 Health Insurance            | 317,356           | 24,258.17         | 270,847.97             | 0.00                | 46,508.03         | 14.65                 |
| 01-06-80600 Worker's Comp               | 59,973            | 0.00              | 58,764.84              | 0.00                | 1,208.16          | 2.01                  |
| 01-06-80700 Unemployment                | 4,500             | 0.00              | 6,031.36               | 0.00 (              | 1,531.36)         | 34.03-                |
| 01-06-80800 OMRP Pension                | 32,790            | 2,498.35          | 26,560.61              | 0.00                | 6,229.41          | 19.00                 |
| 01-06-81050 Police Pension              | 141,680           | 13,513.92         | 150,550.88             | 0.00 (              | 8,870.86)         | 6.26-                 |
| 01-06-81100 Uniform Allowance           | 21,000            | 55.68             | 19,174.55              | 1,209.82            | 615.63            | 2.93                  |
| 01-06-81200 Medical Exams               | <u>1,500</u>      | <u>0.00</u>       | <u>1,398.00</u>        | <u>0.00</u>         | <u>102.00</u>     | <u>6.80</u>           |
| TOTAL Personnel Services                | 2,523,731         | 187,588.16        | 2,251,747.64           | 1,209.82            | 270,773.99        | 10.73                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-06-83000 Material & Supplies         | <u>7,000</u>      | <u>78.87</u>      | <u>3,468.09</u>        | <u>0.00</u>         | <u>3,531.91</u>   | <u>50.46</u>          |
| TOTAL Material and Supplies             | 7,000             | 78.87             | 3,468.09               | 0.00                | 3,531.91          | 50.46                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-06-84000 Equipment Maintenance       | 45,000            | 823.08            | 41,424.77              | 150.00              | 3,425.23          | 7.61                  |
| 01-06-84100 Vehicle Maintenance         | 35,000            | 1,337.74          | 89,165.66              | 563.32 (            | 54,728.98)        | 156.37-               |
| 01-06-84200 Building Maintenance        | 30,000            | 1,759.88          | 20,834.71              | 0.00                | 9,165.29          | 30.55                 |
| 01-06-84300 Training & Membership       | 20,000            | 694.20            | 6,714.72               | 2,315.16            | 10,970.12         | 54.85                 |
| 01-06-84600 Lease/Rental                | 9,000             | 0.00              | 0.00                   | 0.00                | 9,000.00          | 100.00                |
| 01-06-84700 Telephone                   | 15,000            | 1,565.09          | 18,491.42              | 0.00 (              | 3,491.42)         | 23.28-                |
| 01-06-84800 Utilities                   | 1,000             | 78.18             | 1,772.13               | 0.00 (              | 772.13)           | 77.21-                |
| 01-06-84900 Fuel                        | 20,000            | 0.00              | 16,780.26              | 0.00                | 3,219.74          | 16.10                 |
| 01-06-85000 Janitorial Services         | 15,000            | 1,262.50          | 13,887.50              | 0.00                | 1,112.50          | 7.42                  |
| 01-06-85300 Animal Control              | <u>2,500</u>      | <u>120.00</u>     | <u>1,081.04</u>        | <u>0.00</u>         | <u>1,418.96</u>   | <u>56.76</u>          |
| TOTAL Other Services                    | 192,500           | 7,640.67          | 210,152.21             | 3,028.48 (          | 20,680.69)        | 10.74-                |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-06-99000 Transfer to CIP (Depreciati | <u>81,849</u>     | <u>6,820.75</u>   | <u>75,028.25</u>       | <u>0.00</u>         | <u>6,820.75</u>   | <u>8.33</u>           |
| TOTAL Transfers Out                     | 81,849            | 6,820.75          | 75,028.25              | 0.00                | 6,820.75          | 8.33                  |
| TOTAL Police Department                 | 2,805,080         | 202,128.45        | 2,540,396.19           | 4,238.30            | 260,445.96        | 9.28                  |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Fire Department                         |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-07-80100 Salary                      | 1,339,743         | 102,489.62        | 1,257,066.52           | 0.00                | 82,676.47         | 6.17                  |
| 01-07-80200 Overtime                    | 22,880            | 4,465.68          | 86,227.71              | 0.00 (              | 63,347.71)        | 276.87-               |
| 01-07-80300 FICA/Medicare               | 19,270            | 1,550.83          | 19,660.49              | 0.00 (              | 390.23)           | 2.03-                 |
| 01-07-80400 Dental Insurance            | 7,596             | 602.84            | 6,588.18               | 0.00                | 1,007.82          | 13.27                 |
| 01-07-80500 Health Insurance            | 189,983           | 15,897.66         | 170,586.00             | 0.00                | 19,397.00         | 10.21                 |
| 01-07-80600 Worker's Comp               | 37,385            | 0.00              | 36,637.56              | 0.00                | 747.44            | 2.00                  |
| 01-07-80700 Unemployment                | 2,912             | 0.00              | 3,715.37               | 0.00 (              | 803.37)           | 27.59-                |
| 01-07-81000 Fire Pension                | 181,499           | 14,348.56         | 167,683.38             | 0.00                | 13,815.14         | 7.61                  |
| 01-07-81100 Uniform Allowance           | 15,000            | 143.00            | 18,132.91              | 460.00 (            | 3,592.91)         | 23.95-                |
| 01-07-81200 Medical Exams               | <u>8,400</u>      | <u>0.00</u>       | <u>1,263.00</u>        | <u>0.00</u>         | <u>7,137.00</u>   | <u>84.96</u>          |
| TOTAL Personnel Services                | 1,824,668         | 139,498.19        | 1,767,561.12           | 460.00              | 56,646.65         | 3.10                  |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-07-83000 Material & Supplies         | <u>8,000</u>      | <u>1,126.71</u>   | <u>9,669.65</u>        | <u>408.60 (</u>     | <u>2,078.25)</u>  | <u>25.98-</u>         |
| TOTAL Material and Supplies             | 8,000             | 1,126.71          | 9,669.65               | 408.60 (            | 2,078.25)         | 25.98-                |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-07-84000 Equipment Maintenance       | 11,500            | 0.00              | 12,508.32              | 0.00 (              | 1,008.32)         | 8.77-                 |
| 01-07-84100 Vehicle Maintenance         | 12,500            | 1,361.85          | 8,825.80               | 0.00                | 3,674.20          | 29.39                 |
| 01-07-84200 Building Maintenance        | 47,000            | 972.98            | 14,700.11              | 0.00                | 32,299.89         | 68.72                 |
| 01-07-84300 Training & Membership       | 15,500            | 299.93            | 13,168.53              | 2,868.75 (          | 537.28)           | 3.47-                 |
| 01-07-84400 Membership                  | 1,500             | 0.00              | 1,111.00               | 0.00                | 389.00            | 25.93                 |
| 01-07-84500 Fire Department Publication | 1,000             | 0.00              | 766.55                 | 0.00                | 233.45            | 23.35                 |
| 01-07-84600 Lease/Rental                | 1,500             | 0.00              | 0.00                   | 0.00                | 1,500.00          | 100.00                |
| 01-07-84700 Telephone                   | 7,100             | 657.48            | 7,602.60               | 0.00 (              | 502.60)           | 7.08-                 |
| 01-07-84800 Utilities                   | 2,600             | 78.17             | 1,772.11               | 0.00                | 827.89            | 31.84                 |
| 01-07-84900 Fuel                        | 7,650             | 0.00              | 4,946.06               | 0.00                | 2,703.94          | 35.35                 |
| 01-07-85200 EMSA Subsidy                | 30,730            | 2,506.68          | 27,573.48              | 0.00                | 3,156.52          | 10.27                 |
| 01-07-86850 Software Maintenance        | <u>13,100</u>     | <u>0.00</u>       | <u>2,173.79</u>        | <u>0.00</u>         | <u>10,926.21</u>  | <u>83.41</u>          |
| TOTAL Other Services                    | 151,680           | 5,877.09          | 95,148.35              | 2,868.75            | 53,662.90         | 35.38                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-07-99000 Transfer to CIP (Depreciati | <u>184,371</u>    | <u>15,364.25</u>  | <u>169,006.75</u>      | <u>0.00</u>         | <u>15,364.25</u>  | <u>8.33</u>           |
| TOTAL Transfers Out                     | 184,371           | 15,364.25         | 169,006.75             | 0.00                | 15,364.25         | 8.33                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL Fire Department                   | 2,168,719         | 161,866.24        | 2,041,385.87           | 3,737.35            | 123,595.55        | 5.70                  |
| City Engineer                           |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-08-86075 Engineering Fees            | 80,000            | 17,275.99         | 180,811.89             | 68,817.59           | ( 169,629.48)     | 212.04-               |
| TOTAL Other Services                    | 80,000            | 17,275.99         | 180,811.89             | 68,817.59           | ( 169,629.48)     | 212.04-               |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL City Engineer                     | 80,000            | 17,275.99         | 180,811.89             | 68,817.59           | ( 169,629.48)     | 212.04-               |
| Street Department<br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-09-80100 Salary                      | 118,833           | 9,452.58          | 119,544.11             | 0.00                | ( 710.79)         | 0.60-                 |
| 01-09-80200 Overtime                    | 1,872             | 0.00              | 1,408.96               | 0.00                | 463.04            | 24.74                 |
| 01-09-80300 FICA/Medicare               | 9,091             | 730.79            | 9,363.97               | 0.00                | ( 273.15)         | 3.00-                 |
| 01-09-80400 Dental Insurance            | 1,628             | 86.12             | 1,334.86               | 0.00                | 293.14            | 18.01                 |
| 01-09-80500 Health Insurance            | 33,013            | 2,126.04          | 29,036.72              | 0.00                | 3,976.28          | 12.04                 |
| 01-09-80600 Worker's Comp               | 7,199             | 0.00              | 10,576.80              | 0.00                | ( 3,377.80)       | 46.92-                |
| 01-09-80700 Unemployment                | 600               | 0.00              | 835.47                 | 0.00                | ( 235.47)         | 39.25-                |
| 01-09-80800 OMRP Pension                | 9,831             | 746.89            | 9,406.89               | 0.00                | 423.66            | 4.31                  |
| 01-09-80900 Stand By Pay                | 2,100             | 100.00            | 2,250.00               | 0.00                | ( 150.00)         | 7.14-                 |
| 01-09-81100 Uniform Allowance           | 3,194             | 235.33            | 3,314.59               | 0.00                | ( 120.59)         | 3.78-                 |
| 01-09-81200 Medical Exams               | 780               | 270.00            | 476.00                 | 0.00                | 304.00            | 38.97                 |
| TOTAL Personnel Services                | 188,141           | 13,747.75         | 187,548.37             | 0.00                | 592.32            | 0.31                  |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-09-83000 Material & Supplies         | 9,000             | 629.72            | 8,249.48               | 167.00              | 583.52            | 6.48                  |
| 01-09-83300 Minor Tools                 | 1,000             | 0.00              | 72.48                  | 0.00                | 927.52            | 92.75                 |
| 01-09-83500 Safety Supplies             | 1,300             | 150.00            | 1,198.74               | 0.00                | 101.26            | 7.79                  |
| 01-09-83700 Misc. Supplies              | 250               | 0.00              | 0.00                   | 125.00              | 125.00            | 50.00                 |
| TOTAL Material and Supplies             | 11,550            | 779.72            | 9,520.70               | 292.00              | 1,737.30          | 15.04                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-09-84000 Equipment Maintenance       | 3,000             | 1,366.98          | 2,754.22               | 83.97               | 161.81            | 5.39                  |
| 01-09-84100 Vehicle Maintenance         | 4,000             | 601.61            | 4,931.49               | 711.22              | ( 1,642.71)       | 41.07-                |
| 01-09-84600 Lease/Rental                | 800               | 0.00              | 0.00                   | 0.00                | 800.00            | 100.00                |
| 01-09-84700 Telephone                   | 1,400             | 106.46            | 1,120.46               | 0.00                | 279.54            | 19.97                 |
| 01-09-84800 Utilities                   | 500               | 32.98             | 750.01                 | 0.00                | ( 250.01)         | 50.00-                |
| 01-09-84900 Fuel                        | 5,000             | 0.00              | 1,345.78               | 0.00                | 3,654.22          | 73.08                 |
| 01-09-85500 Street Lighting             | 82,000            | 7,325.51          | 77,449.02              | 259.00              | 4,291.98          | 5.23                  |
| TOTAL Other Services                    | 96,700            | 9,433.54          | 88,350.98              | 1,054.19            | 7,294.83          | 7.54                  |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-09-99000 Transfer to CIP (Depreciati | 51,023            | 4,251.92          | 46,771.12              | 0.00                | 4,251.88          | 8.33                  |
| TOTAL Transfers Out                     | 51,023            | 4,251.92          | 46,771.12              | 0.00                | 4,251.88          | 8.33                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL Street Department                 | 347,414           | 28,212.93         | 332,191.17             | 1,346.19            | 13,876.33         | 3.99                  |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <b>Sanitation</b><br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-10-80100 Salary                      | 440,831           | 31,660.74         | 385,337.78             | 0.00                | 55,493.16         | 12.59                 |
| 01-10-80300 FICA/Medicare               | 33,724            | 2,422.07          | 29,478.53              | 0.00                | 4,245.59          | 12.59                 |
| 01-10-80400 Dental Insurance            | 5,425             | 387.54            | 4,349.06               | 0.00                | 1,075.94          | 19.83                 |
| 01-10-80500 Health Insurance            | 83,128            | 6,302.28          | 79,039.75              | 0.00                | 4,088.25          | 4.92                  |
| 01-10-80600 Worker's Comp               | 23,990            | 0.00              | 23,505.96              | 0.00                | 484.04            | 2.02                  |
| 01-10-80700 Unemployment                | 2,000             | 0.00              | 2,745.14               | 0.00 (              | 745.14)           | 37.26-                |
| 01-10-80800 OMRP Pension                | 35,266            | 2,447.15          | 28,607.86              | 0.00                | 6,658.54          | 18.88                 |
| 01-10-81100 Uniform Allowance           | 7,379             | 666.67            | 6,993.63               | 0.00                | 385.37            | 5.22                  |
| 01-10-81200 Medical Exams               | <u>500</u>        | <u>0.00</u>       | <u>712.00</u>          | <u>0.00</u> (       | <u>212.00)</u>    | <u>42.40-</u>         |
| TOTAL Personnel Services                | 632,243           | 43,886.45         | 560,769.71             | 0.00                | 71,473.75         | 11.30                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-10-83000 Material & Supplies         | 1,500             | 139.95            | 506.83                 | 0.00                | 993.17            | 66.21                 |
| 01-10-83500 Safety Supplies             | 2,000             | 150.00            | 883.08                 | 0.00                | 1,116.92          | 55.85                 |
| 01-10-83700 Misc. Supplies              | <u>100</u>        | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>100.00</u>     | <u>100.00</u>         |
| TOTAL Material and Supplies             | 3,600             | 289.95            | 1,389.91               | 0.00                | 2,210.09          | 61.39                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-10-84000 Equipment Maintenance       | 500               | 0.00              | 868.68                 | 0.00 (              | 368.68)           | 73.74-                |
| 01-10-84100 Vehicle Maintenance         | 15,000            | 1,162.60          | 26,330.49              | 0.00 (              | 11,330.49)        | 75.54-                |
| 01-10-84800 Utilities                   | 600               | 32.98             | 749.98                 | 0.00 (              | 149.98)           | 25.00-                |
| 01-10-84900 Fuel                        | 12,000            | 0.00              | 10,398.54              | 0.00                | 1,601.46          | 13.35                 |
| 01-10-85800 Landfill Disposal           | 60,000            | 5,762.21          | 66,282.02              | 0.00 (              | 6,282.02)         | 10.47-                |
| 01-10-85825 Commercial Garbage Disposal | <u>100,000</u>    | <u>12,224.12</u>  | <u>97,858.43</u>       | <u>0.00</u>         | <u>2,141.57</u>   | <u>2.14</u>           |
| TOTAL Other Services                    | 188,100           | 19,181.91         | 202,488.14             | 0.00 (              | 14,388.14)        | 7.65-                 |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-10-99000 Transfer to CIP (Depreciati | <u>88,309</u>     | <u>7,359.08</u>   | <u>80,949.88</u>       | <u>0.00</u>         | <u>7,359.12</u>   | <u>8.33</u>           |
| TOTAL Transfers Out                     | 88,309            | 7,359.08          | 80,949.88              | 0.00                | 7,359.12          | 8.33                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL Sanitation                        | 912,252           | 70,717.39         | 845,597.64             | 0.00                | 66,654.82         | 7.31                  |
| <b>Parks Department</b><br>=====        |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-11-80100 Salary                      | 91,969            | 0.00              | 7,646.60               | 0.00                | 84,322.13         | 91.69                 |
| 01-11-80200 Overtime                    | 1,000             | 0.00              | 0.00                   | 0.00                | 1,000.00          | 100.00                |
| 01-11-80300 FICA/Medicare               | 7,037             | 0.00              | 584.97                 | 0.00                | 6,451.67          | 91.69                 |
| 01-11-80400 Dental Insurance            | 1,085             | 0.00              | 43.06                  | 0.00                | 1,041.94          | 96.03                 |
| 01-11-80500 Health Insurance            | 15,001            | 0.00              | 618.79                 | 0.00                | 14,382.21         | 95.88                 |
| 01-11-80600 Worker's Comp               | 4,799             | 0.00              | 1,176.16               | 0.00                | 3,622.84          | 75.49                 |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE  | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|--------------------|-----------------------|
| 01-11-80700 Unemployment                | 400               | 0.00              | 176.98                 | 0.00                | 223.02             | 55.76                 |
| 01-11-80800 OMRP Pension                | 7,358             | 0.00              | 275.37                 | 0.00                | 7,082.29           | 96.26                 |
| 01-11-81100 Uniform Allowance           | 2,658             | 0.00              | 132.14                 | 0.00                | 2,525.86           | 95.03                 |
| 01-11-81200 Medical Exams               | <u>500</u>        | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>500.00</u>      | <u>100.00</u>         |
| TOTAL Personnel Services                | 131,806           | 0.00              | 10,654.07              | 0.00                | 121,151.96         | 91.92                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                    |                       |
| 01-11-83000 Material & Supplies         | 500               | 0.00              | 10.00                  | 0.00                | 490.00             | 98.00                 |
| 01-11-83500 Safety Supplies             | <u>525</u>        | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>525.00</u>      | <u>100.00</u>         |
| TOTAL Material and Supplies             | 1,025             | 0.00              | 10.00                  | 0.00                | 1,015.00           | 99.02                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                    |                       |
| 01-11-84000 Equipment Maintenance       | 0                 | 0.00              | 312.65                 | 0.00 (              | 312.65)            | 0.00                  |
| 01-11-84100 Vehicle Maintenance         | 795               | 0.00              | 385.00                 | 0.00                | 410.00             | 51.57                 |
| 01-11-85700 Parks Maintenance           | 18,500            | 15.99             | 21,771.17              | 497.42 (            | 3,768.59)          | 20.37-                |
| 01-11-85900 Park Maintenance Contract   | <u>127,230</u>    | <u>16,382.50</u>  | <u>180,207.50</u>      | <u>0.00</u> (       | <u>52,977.50</u> ) | <u>41.64-</u>         |
| TOTAL Other Services                    | 146,525           | 16,398.49         | 202,676.32             | 497.42 (            | 56,648.74)         | 38.66-                |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                    |                       |
| 01-11-99000 Transfer to CIP (Depreciati | <u>31,624</u>     | <u>2,635.33</u>   | <u>28,988.63</u>       | <u>0.00</u>         | <u>2,635.37</u>    | <u>8.33</u>           |
| TOTAL Transfers Out                     | 31,624            | 2,635.33          | 28,988.63              | 0.00                | 2,635.37           | 8.33                  |
| <hr/>                                   |                   |                   |                        |                     |                    |                       |
| TOTAL Parks Department                  | 310,980           | 19,033.82         | 242,329.02             | 497.42              | 68,153.59          | 21.92                 |
| <u>Public Works Admin</u>               |                   |                   |                        |                     |                    |                       |
| =====                                   |                   |                   |                        |                     |                    |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                    |                       |
| 01-12-80100 Salary                      | 151,329           | 12,402.24         | 142,167.35             | 0.00                | 9,161.59           | 6.05                  |
| 01-12-80300 FICA/Medicare               | 11,578            | 948.76            | 10,875.70              | 0.00                | 701.97             | 6.06                  |
| 01-12-80400 Dental Insurance            | 1,085             | 86.12             | 947.32                 | 0.00                | 137.68             | 12.69                 |
| 01-12-80500 Health Insurance            | 19,062            | 1,588.54          | 17,473.94              | 0.00                | 1,588.06           | 8.33                  |
| 01-12-80600 Worker's Comp               | 2,547             | 0.00              | 2,498.80               | 0.00                | 48.20              | 1.89                  |
| 01-12-80700 Unemployment                | 400               | 0.00              | 506.96                 | 0.00 (              | 106.96)            | 26.74-                |
| 01-12-80800 OMRP Pension                | 12,107            | 992.18            | 11,165.58              | 0.00                | 941.21             | 7.77                  |
| 01-12-81200 Medical Exams               | <u>500</u>        | <u>0.00</u>       | <u>48.00</u>           | <u>0.00</u>         | <u>452.00</u>      | <u>90.40</u>          |
| TOTAL Personnel Services                | 198,607           | 16,017.84         | 185,683.65             | 0.00                | 12,923.75          | 6.51                  |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                    |                       |
| 01-12-83000 Material & Supplies         | 1,500             | 66.25             | 466.23                 | 0.00                | 1,033.77           | 68.92                 |
| 01-12-83200 Office Supplies             | 3,000             | 0.00              | 29.00                  | 0.00                | 2,971.00           | 99.03                 |
| 01-12-83700 Misc. Supplies              | <u>500</u>        | <u>94.98</u>      | <u>286.70</u>          | <u>0.00</u>         | <u>213.30</u>      | <u>42.66</u>          |
| TOTAL Material and Supplies             | 5,000             | 161.23            | 781.93                 | 0.00                | 4,218.07           | 84.36                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                    |                       |
| 01-12-84000 Equipment Maintenance       | 3,000             | 786.00            | 1,196.84               | 0.00                | 1,803.16           | 60.11                 |
| 01-12-84100 Vehicle Maintenance         | 1,500             | 0.00              | 1,346.57               | 0.00                | 153.43             | 10.23                 |
| 01-12-84200 Building Maintenance        | 4,000             | 1,818.00          | 6,867.31               | 0.00 (              | 2,867.31)          | 71.68-                |
| 01-12-84250 Fueling Station Maintenance | 2,000             | 0.00              | 1,257.77               | 0.00                | 742.23             | 37.11                 |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES         | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 01-12-84300 Training & Membership | 2,000             | 6.00              | 185.88                 | 0.00                | 1,814.12          | 90.71                 |
| 01-12-84600 Lease/Rental          | 1,500             | 0.00              | 0.00                   | 0.00                | 1,500.00          | 100.00                |
| 01-12-84700 Telephone             | 4,000             | 225.64            | 3,703.31               | 0.00                | 296.69            | 7.42                  |
| 01-12-84800 Utilities             | 1,000             | 32.99             | 750.00                 | 0.00                | 250.00            | 25.00                 |
| 01-12-84900 Fuel                  | 3,900             | 0.00              | 7,300.51               | 0.00                | ( 3,400.51)       | 87.19-                |
| 01-12-85000 Janitorial Services   | 10,140            | 745.00            | 8,195.00               | 0.00                | 1,945.00          | 19.18                 |
| 01-12-86300 Publications          | <u>500</u>        | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>500.00</u>     | <u>100.00</u>         |
| TOTAL Other Services              | 33,540            | 3,613.63          | 30,803.19              | 0.00                | 2,736.81          | 8.16                  |

Capital Projects
Transfers Out

|                          |         |           |            |      |           |      |
|--------------------------|---------|-----------|------------|------|-----------|------|
| TOTAL Public Works Admin | 237,147 | 19,792.70 | 217,268.77 | 0.00 | 19,878.63 | 8.38 |
|--------------------------|---------|-----------|------------|------|-----------|------|

General Government  
=====

Material and Supplies

|                                 |               |                 |                  |              |                 |              |
|---------------------------------|---------------|-----------------|------------------|--------------|-----------------|--------------|
| 01-13-83000 Material & Supplies | <u>20,000</u> | <u>1,584.76</u> | <u>16,344.75</u> | <u>26.93</u> | <u>3,628.32</u> | <u>18.14</u> |
| TOTAL Material and Supplies     | 20,000        | 1,584.76        | 16,344.75        | 26.93        | 3,628.32        | 18.14        |

Other Services

|                                       |               |               |                 |             |                 |              |
|---------------------------------------|---------------|---------------|-----------------|-------------|-----------------|--------------|
| 01-13-84000 Equipment Maintenance     | 24,000        | 0.00          | 15,217.04       | 4,320.00    | 4,462.96        | 18.60        |
| 01-13-84200 Building Maintenance      | 14,000        | 1,759.00      | 35,179.28       | 25.00       | ( 21,204.28)    | 151.46-      |
| 01-13-84300 Training & Membership     | 3,000         | 310.00        | 2,443.53        | 0.00        | 556.47          | 18.55        |
| 01-13-84600 Lease/Rental              | 396           | 0.00          | 297.00          | 0.00        | 99.00           | 25.00        |
| 01-13-84700 Telephone                 | 6,300         | 42.53         | 475.97          | 0.00        | 5,824.03        | 92.44        |
| 01-13-84800 Utilities                 | 12,000        | 2,135.01      | 14,949.04       | 0.00        | ( 2,949.04)     | 24.58-       |
| 01-13-85000 Janitorial Services       | 18,260        | 1,362.50      | 14,987.50       | 0.00        | 3,272.50        | 17.92        |
| 01-13-85400 Bank Charges              | 34,000        | 3,777.18      | 44,760.47       | 0.00        | ( 10,760.47)    | 31.65-       |
| 01-13-86050 Consulting Fees           | 4,000         | 0.00          | 19,229.20       | 0.00        | ( 15,229.20)    | 380.73-      |
| 01-13-86100 Liability Insurance/Bonds | 215,710       | 0.00          | 162,313.90      | 37,353.40   | 16,042.70       | 7.44         |
| 01-13-86300 Publications              | 22,000        | 1,473.40      | 11,937.73       | 0.00        | 10,062.27       | 45.74        |
| 01-13-86400 Auditing Fees             | 25,000        | 0.00          | 21,634.46       | 0.00        | 3,365.54        | 13.46        |
| 01-13-86500 Election Expenses         | 3,000         | 0.00          | 0.00            | 0.00        | 3,000.00        | 100.00       |
| 01-13-86600 ACOG Dues                 | 3,000         | 0.00          | 3,006.00        | 0.00        | ( 6.00)         | 0.20-        |
| 01-13-86700 OML Dues                  | 5,800         | 5,972.82      | 5,972.82        | 0.00        | ( 172.82)       | 2.98-        |
| 01-13-86800 Reassessment Fees         | 28,000        | 0.00          | 27,935.78       | 0.00        | 64.22           | 0.23         |
| 01-13-86900 Postage                   | 6,000         | 605.55        | 7,199.53        | 0.00        | ( 1,199.53)     | 19.99-       |
| 01-13-87000 Misc. Expenses            | 35,000        | 6,561.00      | 80,602.14       | 36.00       | ( 45,638.14)    | 130.39-      |
| 01-13-87100 H.R.A.                    | 25,000        | 568.00        | 18,173.65       | 0.00        | 6,826.35        | 27.31        |
| 01-13-87200 Education Scholarship     | <u>10,000</u> | <u>834.60</u> | <u>3,331.60</u> | <u>0.00</u> | <u>6,668.40</u> | <u>66.68</u> |
| TOTAL Other Services                  | 494,466       | 25,401.59     | 489,646.64      | 41,734.40   | ( 36,915.04)    | 7.47-        |

Capital Projects

|                                         |          |             |             |                     |                        |             |
|-----------------------------------------|----------|-------------|-------------|---------------------|------------------------|-------------|
| 01-13-88100 Council Approval Capital Ou | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>1,098,491.17</u> | <u>( 1,098,491.17)</u> | <u>0.00</u> |
| TOTAL Capital Projects                  | 0        | 0.00        | 0.00        | 1,098,491.17        | ( 1,098,491.17)        | 0.00        |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-13-99900 Transfer out to CIP         | 0                 | 0.00              | 1,300,000.00           | 0.00                | ( 1,300,000.00)   | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 0.00              | 1,300,000.00           | 0.00                | ( 1,300,000.00)   | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL General Government                | 514,466           | 26,986.35         | 1,805,991.39           | 1,140,252.50        | ( 2,431,777.89)   | 472.68-               |
| Code Department                         |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-14-80100 Salary                      | 250,038           | 19,718.96         | 225,508.38             | 0.00                | 24,530.07         | 9.81                  |
| 01-14-80200 Overtime                    | 0                 | 0.00              | 203.35                 | 0.00                | ( 203.35)         | 0.00                  |
| 01-14-80300 FICA/Medicare               | 19,128            | 1,508.50          | 17,267.00              | 0.00                | 1,861.07          | 9.73                  |
| 01-14-80400 Dental Insurance            | 2,170             | 172.24            | 1,830.05               | 0.00                | 339.95            | 15.67                 |
| 01-14-80500 Health Insurance            | 26,713            | 3,177.08          | 33,507.30              | 0.00                | ( 6,794.30)       | 25.43-                |
| 01-14-80600 Worker's Comp               | 5,597             | 0.00              | 5,480.12               | 0.00                | 116.88            | 2.09                  |
| 01-14-80700 Unemployment                | 800               | 0.00              | 1,206.74               | 0.00                | ( 406.74)         | 50.84-                |
| 01-14-80800 OMRP Pension                | 20,003            | 1,542.26          | 17,013.42              | 0.00                | 2,989.70          | 14.95                 |
| 01-14-81100 Uniform Rental              | 1,827             | 426.39            | 3,800.10               | 0.00                | ( 1,973.10)       | 108.00-               |
| 01-14-81200 Medical Exams               | 500               | 0.00              | 180.00                 | 0.00                | 320.00            | 64.00                 |
| TOTAL Personnel Services                | 326,777           | 26,545.43         | 305,996.46             | 0.00                | 20,780.18         | 6.36                  |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-14-83000 Material & Supplies         | 1,100             | 0.00              | 1,975.57               | 0.00                | ( 875.57)         | 79.60-                |
| 01-14-83200 Office Supplies             | 200               | 0.00              | 0.00                   | 0.00                | 200.00            | 100.00                |
| TOTAL Material and Supplies             | 1,300             | 0.00              | 1,975.57               | 0.00                | ( 675.57)         | 51.97-                |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-14-84100 Vehicle Maintenance         | 2,000             | 294.97            | 2,262.08               | 0.00                | ( 262.08)         | 13.10-                |
| 01-14-84300 Training & Membership       | 2,000             | 221.00            | 1,807.86               | 241.00              | ( 48.86)          | 2.44-                 |
| 01-14-84400 Software Agreement          | 5,443             | 0.00              | 3,058.79               | 6,122.97            | ( 3,738.76)       | 68.69-                |
| 01-14-84700 Telephone                   | 6,000             | 379.04            | 3,846.41               | 0.00                | 2,153.59          | 35.89                 |
| 01-14-84800 Utilities                   | 1,000             | 32.98             | 749.94                 | 0.00                | 250.06            | 25.01                 |
| 01-14-84900 Fuel                        | 1,300             | 0.00              | 654.44                 | 0.00                | 645.56            | 49.66                 |
| TOTAL Other Services                    | 17,743            | 927.99            | 12,379.52              | 6,363.97            | ( 1,000.49)       | 5.64-                 |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 01-14-88850 Life and Safety             | 4,500             | 0.00              | 787.28                 | 0.00                | 3,712.72          | 82.50                 |
| TOTAL Capital Projects                  | 4,500             | 0.00              | 787.28                 | 0.00                | 3,712.72          | 82.50                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-14-99000 Transfer to CIP (Depreciati | 7,570             | 630.83            | 6,939.13               | 0.00                | 630.87            | 8.33                  |
| TOTAL Transfers Out                     | 7,570             | 630.83            | 6,939.13               | 0.00                | 630.87            | 8.33                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL Code Department                   | 357,890           | 28,104.25         | 328,077.96             | 6,363.97            | 23,447.71         | 6.55                  |



01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|

Risk Manager  
=====

Personnel Services

|                              |            |             |             |             |               |               |
|------------------------------|------------|-------------|-------------|-------------|---------------|---------------|
| 01-15-80100 Salary           | 125,203    | 9,423.16    | 109,400.55  | 0.00        | 15,802.83     | 12.62         |
| 01-15-80300 FICA/Medicare    | 9,267      | 725.84      | 8,513.16    | 0.00        | 753.78        | 8.13          |
| 01-15-80400 Dental Insurance | 517        | 43.06       | 473.66      | 0.00        | 43.34         | 8.38          |
| 01-15-80500 Health Insurance | 17,880     | 1,501.00    | 16,511.00   | 0.00        | 1,369.00      | 7.66          |
| 01-15-80600 Worker's Comp    | 2,400      | 0.00        | 2,343.72    | 0.00        | 56.28         | 2.35          |
| 01-15-80700 Unemployment     | 200        | 0.00        | 248.00      | 0.00 (      | 48.00)        | 24.00-        |
| 01-15-80800 OMRP Pension     | 9,891      | 753.86      | 8,648.17    | 0.00        | 1,242.42      | 12.56         |
| 01-15-81200 Medical Exams    | <u>100</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>100.00</u> | <u>100.00</u> |
| TOTAL Personnel Services     | 165,458    | 12,446.92   | 146,138.26  | 0.00        | 19,319.65     | 11.68         |

Material and Supplies

|                                 |              |             |                 |             |               |              |
|---------------------------------|--------------|-------------|-----------------|-------------|---------------|--------------|
| 01-15-83000 Material & Supplies | <u>5,500</u> | <u>0.00</u> | <u>4,853.83</u> | <u>0.00</u> | <u>646.17</u> | <u>11.75</u> |
| TOTAL Material and Supplies     | 5,500        | 0.00        | 4,853.83        | 0.00        | 646.17        | 11.75        |

Other Services

|                                   |            |             |               |             |               |              |
|-----------------------------------|------------|-------------|---------------|-------------|---------------|--------------|
| 01-15-84000 Equipment Maintenance | 100        | 0.00        | 0.00          | 0.00        | 100.00        | 100.00       |
| 01-15-84100 Vehicle Maintenance   | 1,000      | 0.00        | 6,512.30      | 0.00 (      | 5,512.30)     | 551.23-      |
| 01-15-84300 Training & Membership | 5,000      | 494.62      | 4,366.26      | 818.49 (    | 184.75)       | 3.70-        |
| 01-15-84700 Telephone             | 1,800      | 84.77       | 929.59        | 0.00        | 870.41        | 48.36        |
| 01-15-84850 Wellness Program      | 4,000      | 0.00        | 26,638.84     | 24,999.50 ( | 47,638.34)    | 1,190.96-    |
| 01-15-84900 Fuel                  | <u>800</u> | <u>0.00</u> | <u>532.48</u> | <u>0.00</u> | <u>267.52</u> | <u>33.44</u> |
| TOTAL Other Services              | 12,700     | 579.39      | 38,979.47     | 25,817.99 ( | 52,097.46)    | 410.22-      |

Transfers Out

|                                         |              |               |                 |             |               |             |
|-----------------------------------------|--------------|---------------|-----------------|-------------|---------------|-------------|
| 01-15-99000 Transfer to CIP (Depreciati | <u>5,448</u> | <u>454.00</u> | <u>4,994.00</u> | <u>0.00</u> | <u>454.00</u> | <u>8.33</u> |
| TOTAL Transfers Out                     | 5,448        | 454.00        | 4,994.00        | 0.00        | 454.00        | 8.33        |

|                    |         |           |            |             |            |        |
|--------------------|---------|-----------|------------|-------------|------------|--------|
| TOTAL Risk Manager | 189,106 | 13,480.31 | 194,965.56 | 25,817.99 ( | 31,677.64) | 16.75- |
|--------------------|---------|-----------|------------|-------------|------------|--------|

Information Systems Mgr  
=====

Personnel Services

|                              |              |               |                 |             |               |             |
|------------------------------|--------------|---------------|-----------------|-------------|---------------|-------------|
| 01-16-80100 Salary           | 193,028      | 15,426.90     | 179,026.24      | 0.00        | 14,001.74     | 7.25        |
| 01-16-80200 Overtime         | 500          | 0.00          | 0.00            | 0.00        | 500.00        | 100.00      |
| 01-16-80300 FICA/Medicare    | 14,807       | 1,195.46      | 13,863.89       | 0.00        | 942.72        | 6.37        |
| 01-16-80400 Dental Insurance | 898          | 86.12         | 947.32          | 0.00 (      | 49.32)        | 5.49-       |
| 01-16-80500 Health Insurance | 31,396       | 2,599.46      | 28,594.06       | 0.00        | 2,801.94      | 8.92        |
| 01-16-80600 Worker's Comp    | 4,799        | 0.00          | 4,704.64        | 0.00        | 94.36         | 1.97        |
| 01-16-80700 Unemployment     | 400          | 0.00          | 502.55          | 0.00 (      | 102.55)       | 25.64-      |
| 01-16-80800 OMRP Pension     | 15,483       | 1,250.16      | 14,290.23       | 0.00        | 1,193.17      | 7.71        |
| 01-16-81400 Car Allowance    | <u>2,400</u> | <u>200.00</u> | <u>2,200.00</u> | <u>0.00</u> | <u>200.00</u> | <u>8.33</u> |
| TOTAL Personnel Services     | 263,711      | 20,758.10     | 244,128.93      | 0.00        | 19,582.06     | 7.43        |

01 -General Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-16-83000 Material Supplies           | 4,000             | 1,128.57          | 1,891.45               | 0.00                | 2,108.55          | 52.71                 |
| TOTAL Material and Supplies             | 4,000             | 1,128.57          | 1,891.45               | 0.00                | 2,108.55          | 52.71                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-16-84000 Equipment Maintenance       | 55,000            | 1,275.89          | 44,428.94              | 6,632.33            | 3,938.73          | 7.16                  |
| 01-16-84200 Building Maintenance        | 1,200             | 0.00              | 0.00                   | 0.00                | 1,200.00          | 100.00                |
| 01-16-84300 Training & Membership       | 11,000            | 0.00              | 8,520.40               | 0.00                | 2,479.60          | 22.54                 |
| 01-16-84600 Lease/Rental                | 14,000            | 767.93            | 8,075.97               | 0.00                | 5,924.03          | 42.31                 |
| 01-16-84700 Telephone                   | 5,000             | 248.67            | 2,715.55               | 0.00                | 2,284.45          | 45.69                 |
| 01-16-86050 Consulting Fees             | 8,000             | 4,700.00          | 4,991.96               | 0.00                | 3,008.04          | 37.60                 |
| TOTAL Other Services                    | 94,200            | 6,992.49          | 68,732.82              | 6,632.33            | 18,834.85         | 19.99                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-16-99000 Transfer to CIP (Depreciati | 87,664            | 7,305.33          | 80,358.63              | 0.00                | 7,305.37          | 8.33                  |
| TOTAL Transfers Out                     | 87,664            | 7,305.33          | 80,358.63              | 0.00                | 7,305.37          | 8.33                  |
| TOTAL Information Systems Mgr           | 449,575           | 36,184.49         | 395,111.83             | 6,632.33            | 47,830.83         | 10.64                 |
| TOTAL EXPENDITURES                      | 9,353,689         | 688,502.28        | 10,063,868.84          | 1,281,722.05        | ( 1,991,902.30)   | 21.30-                |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 3,264,253         | 191,434.29        | 1,039,239.52           | ( 1,281,722.05)     | 3,506,735.51      | 107.43                |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

02 -Street & Alley  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>229,616</u>    | <u>3,151.97</u>   | <u>35,035.51</u>       | <u>0.00</u>         | <u>194,580.49</u> | <u>84.74</u>          |
| TOTAL REVENUES                     | 229,616           | 3,151.97          | 35,035.51              | 0.00                | 194,580.49        | 84.74                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Streets & Alley                    | <u>229,616</u>    | <u>1,597.12</u>   | <u>37,750.00</u>       | <u>0.00</u>         | <u>191,866.00</u> | <u>83.56</u>          |
| TOTAL EXPENDITURES                 | 229,616           | 1,597.12          | 37,750.00              | 0.00                | 191,866.00        | 83.56                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 1,554.85 (        | 2,714.49)              | 0.00                | 2,714.49          | 0.00                  |

02 -Street & Alley

% OF YEAR COMPLETED: 91.67

| REVENUES                          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====                 |                   |                   |                        |                     |                   |                       |
| <u>Intergovernmental</u>          |                   |                   |                        |                     |                   |                       |
| 02-00-73400 Gasoline Tax          | 5,646             | 584.13            | 6,379.13               | 0.00 (              | 733.13)           | 12.98-                |
| 02-00-73450 Motor Vehicle License | <u>26,001</u>     | <u>2,424.66</u>   | <u>28,124.43</u>       | <u>0.00 (</u>       | <u>2,123.43)</u>  | <u>8.17-</u>          |
| TOTAL Intergovernmental           | 31,647            | 3,008.79          | 34,503.56              | 0.00 (              | 2,856.56)         | 9.03-                 |
| <u>Investment Earnings</u>        |                   |                   |                        |                     |                   |                       |
| 02-00-78500 Interest Income       | <u>269</u>        | <u>143.18</u>     | <u>531.95</u>          | <u>0.00 (</u>       | <u>262.95)</u>    | <u>97.75-</u>         |
| TOTAL Investment Earnings         | 269               | 143.18            | 531.95                 | 0.00 (              | 262.95)           | 97.75-                |
| <u>Fund Balance Carryover</u>     |                   |                   |                        |                     |                   |                       |
| 02-00-79800 Carryover             | <u>197,700</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>197,700.00</u> | <u>100.00</u>         |
| TOTAL Fund Balance Carryover      | <u>197,700</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>197,700.00</u> | <u>100.00</u>         |
| TOTAL Revenues                    | 229,616           | 3,151.97          | 35,035.51              | 0.00                | 194,580.49        | 84.74                 |
| TOTAL REVENUE                     | 229,616           | 3,151.97          | 35,035.51              | 0.00                | 194,580.49        | 84.74                 |

02 -Street & Alley

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| Streets & Alley<br>=====           |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>       |                   |                   |                        |                     |                   |                       |
| 02-09-83000 Material & Supplies    | <u>45,000</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>45,000.00</u>  | <u>100.00</u>         |
| TOTAL Material and Supplies        | 45,000            | 0.00              | 0.00                   | 0.00                | 45,000.00         | 100.00                |
| <u>Other Services</u>              |                   |                   |                        |                     |                   |                       |
| 02-09-84000 Equipment Maintenance  | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 100.00                |
| 02-09-84100 Vehicle Maintenance    | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 100.00                |
| 02-09-84600 Lease/Rental           | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 100.00                |
| 02-09-85800 Contingency            | <u>169,616</u>    | <u>1,597.12</u>   | <u>37,750.00</u>       | <u>0.00</u>         | <u>131,866.00</u> | <u>77.74</u>          |
| TOTAL Other Services               | 184,616           | 1,597.12          | 37,750.00              | 0.00                | 146,866.00        | 79.55                 |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL Streets & Alley              | 229,616           | 1,597.12          | 37,750.00              | 0.00                | 191,866.00        | 83.56                 |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                 | 229,616           | 1,597.12          | 37,750.00              | 0.00                | 191,866.00        | 83.56                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 1,554.85 (        | 2,714.49)              | 0.00                | 2,714.49          | 0.00                  |

03 -Designated Fds-Fire & Gen  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>3,580</u>      | <u>101.50</u>     | <u>307.47</u>          | <u>0.00</u>         | <u>3,272.53</u>   | <u>91.41</u>          |
| TOTAL REVENUES                     | 3,580             | 101.50            | 307.47                 | 0.00                | 3,272.53          | 91.41                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Fire Department                    | <u>3,580</u>      | <u>0.00</u>       | <u>1,880.79</u>        | <u>0.00</u>         | <u>1,699.21</u>   | <u>47.46</u>          |
| TOTAL EXPENDITURES                 | 3,580             | 0.00              | 1,880.79               | 0.00                | 1,699.21          | 47.46                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 101.50 (          | 1,573.32)              | 0.00                | 1,573.32          | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 91.67

| REVENUES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>    |                   |                   |                        |                     |                   |                       |
| 03-00-78500 Interest Income   | 0                 | 1.50              | 7.47                   | 0.00                | ( 7.47)           | 0.00                  |
| TOTAL Investment Earnings     | 0                 | 1.50              | 7.47                   | 0.00                | ( 7.47)           | 0.00                  |
| <u>Miscellaneous Revenue</u>  |                   |                   |                        |                     |                   |                       |
| 03-00-79507 Revenue - Fire    | 0                 | 100.00            | 300.00                 | 0.00                | ( 300.00)         | 0.00                  |
| TOTAL Miscellaneous Revenue   | 0                 | 100.00            | 300.00                 | 0.00                | ( 300.00)         | 0.00                  |
| <u>Fund Balance Carryover</u> |                   |                   |                        |                     |                   |                       |
| 03-00-79807 Carryover         | 3,580             | 0.00              | 0.00                   | 0.00                | 3,580.00          | 100.00                |
| TOTAL Fund Balance Carryover  | 3,580             | 0.00              | 0.00                   | 0.00                | 3,580.00          | 100.00                |
| TOTAL Revenues                | 3,580             | 101.50            | 307.47                 | 0.00                | 3,272.53          | 91.41                 |
| TOTAL REVENUE                 | 3,580             | 101.50            | 307.47                 | 0.00                | 3,272.53          | 91.41                 |

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Police Department<br>=====              |                   |                   |                        |                     |                   |                       |
| Material and Supplies                   |                   |                   |                        |                     |                   |                       |
| Other Services                          |                   |                   |                        |                     |                   |                       |
| Fire Department<br>=====                |                   |                   |                        |                     |                   |                       |
| Material and Supplies                   |                   |                   |                        |                     |                   |                       |
| 03-07-83000 Material & Supplies         | 0                 | 0.00              | 1,238.79               | 0.00                | ( 1,238.79)       | 0.00                  |
| TOTAL Material and Supplies             | 0                 | 0.00              | 1,238.79               | 0.00                | ( 1,238.79)       | 0.00                  |
| Other Services                          |                   |                   |                        |                     |                   |                       |
| Capital Projects                        |                   |                   |                        |                     |                   |                       |
| 03-07-88000 CAPITAL OUTLAY - FIRE DEPT. | 3,580             | 0.00              | 642.00                 | 0.00                | 2,938.00          | 82.07                 |
| TOTAL Capital Projects                  | 3,580             | 0.00              | 642.00                 | 0.00                | 2,938.00          | 82.07                 |
| TOTAL Fire Department                   | 3,580             | 0.00              | 1,880.79               | 0.00                | 1,699.21          | 47.46                 |
| Public Works<br>=====                   |                   |                   |                        |                     |                   |                       |
| Material and Supplies                   |                   |                   |                        |                     |                   |                       |
| Other Services                          |                   |                   |                        |                     |                   |                       |
| General Government<br>=====             |                   |                   |                        |                     |                   |                       |
| Material and Supplies                   |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                      | 3,580             | 0.00              | 1,880.79               | 0.00                | 1,699.21          | 47.46                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 101.50            | ( 1,573.32)            | 0.00                | 1,573.32          | 0.00                  |



04 -Designated Funds-Police  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>68,193</u>     | <u>54.04</u>      | <u>6,755.86</u>        | <u>0.00</u>         | <u>61,437.14</u>  | <u>90.09</u>          |
| TOTAL REVENUES                     | 68,193            | 54.04             | 6,755.86               | 0.00                | 61,437.14         | 90.09                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Police Department                  | <u>68,193</u>     | <u>110.00</u>     | <u>1,107.72</u>        | <u>0.00</u>         | <u>67,085.28</u>  | <u>98.38</u>          |
| TOTAL EXPENDITURES                 | 68,193            | 110.00            | 1,107.72               | 0.00                | 67,085.28         | 98.38                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 (               | 55.96)            | 5,648.14               | 0.00 (              | 5,648.14)         | 0.00                  |

04 -Designated Funds-Police

% OF YEAR COMPLETED: 91.67

| REVENUES                            | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| Revenues                            |                   |                   |                        |                     |                   |                       |
| =====                               |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>          |                   |                   |                        |                     |                   |                       |
| 04-00-78500 Interest Income         | 0                 | 54.04             | 200.86                 | 0.00                | ( 200.86)         | 0.00                  |
| TOTAL Investment Earnings           | 0                 | 54.04             | 200.86                 | 0.00                | ( 200.86)         | 0.00                  |
| <u>Miscellaneous Revenue</u>        |                   |                   |                        |                     |                   |                       |
| 04-00-79300 Animal Control Revenue  | 0                 | 0.00              | 5,605.00               | 0.00                | ( 5,605.00)       | 0.00                  |
| 04-00-79506 Revenue - Police        | 750               | 0.00              | 950.00                 | 0.00                | ( 200.00)         | 26.67-                |
| TOTAL Miscellaneous Revenue         | 750               | 0.00              | 6,555.00               | 0.00                | ( 5,805.00)       | 774.00-               |
| <u>Fund Balance Carryover</u>       |                   |                   |                        |                     |                   |                       |
| 04-00-79806 Carryover - Police Dept | 67,443            | 0.00              | 0.00                   | 0.00                | 67,443.00         | 100.00                |
| TOTAL Fund Balance Carryover        | 67,443            | 0.00              | 0.00                   | 0.00                | 67,443.00         | 100.00                |
| TOTAL Revenues                      | 68,193            | 54.04             | 6,755.86               | 0.00                | 61,437.14         | 90.09                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                       | 68,193            | 54.04             | 6,755.86               | 0.00                | 61,437.14         | 90.09                 |

04 -Designated Funds-Police

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| Police Department<br>=====          |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>        |                   |                   |                        |                     |                   |                       |
| 04-06-83000 Material & Supplies     | 29,463            | 110.00            | 1,107.72               | 0.00                | 28,355.28         | 96.24                 |
| 04-06-83300 Animal Control Supplies | <u>38,730</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>38,730.00</u>  | <u>100.00</u>         |
| TOTAL Material and Supplies         | 68,193            | 110.00            | 1,107.72               | 0.00                | 67,085.28         | 98.38                 |
| <u>Other Services</u>               | <u>          </u> | <u>          </u> | <u>          </u>      | <u>          </u>   | <u>          </u> | <u>          </u>     |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL Police Department             | 68,193            | 110.00            | 1,107.72               | 0.00                | 67,085.28         | 98.38                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                  | 68,193            | 110.00            | 1,107.72               | 0.00                | 67,085.28         | 98.38                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES  | 0 (               | 55.96)            | 5,648.14               | 0.00 (              | 5,648.14)         | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

05 -Designated Funds-PW  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>2,251</u>      | <u>1.68</u>       | <u>206.17</u>          | <u>0.00</u>         | <u>2,044.83</u>   | <u>90.84</u>          |
| TOTAL REVENUES                     | 2,251             | 1.68              | 206.17                 | 0.00                | 2,044.83          | 90.84                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Public Works                       | <u>2,251</u>      | <u>0.00</u>       | <u>124.59</u>          | <u>0.00</u>         | <u>2,126.41</u>   | <u>94.47</u>          |
| TOTAL EXPENDITURES                 | 2,251             | 0.00              | 124.59                 | 0.00                | 2,126.41          | 94.47                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 1.68              | 81.58                  | 0.00 (              | 81.58)            | 0.00                  |

05 -Designated Funds-PW

% OF YEAR COMPLETED: 91.67

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====                  |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                   |                       |
| 05-00-78500 Interest Income        | 0                 | 1.68              | 6.17                   | 0.00                | ( 6.17)           | 0.00                  |
| TOTAL Investment Earnings          | 0                 | 1.68              | 6.17                   | 0.00                | ( 6.17)           | 0.00                  |
| <u>Miscellaneous Revenue</u>       |                   |                   |                        |                     |                   |                       |
| 05-00-79512 Revenue - Public Works | 0                 | 0.00              | 200.00                 | 0.00                | ( 200.00)         | 0.00                  |
| TOTAL Miscellaneous Revenue        | 0                 | 0.00              | 200.00                 | 0.00                | ( 200.00)         | 0.00                  |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                   |                       |
| 05-00-79812 Carryover              | 2,251             | 0.00              | 0.00                   | 0.00                | 2,251.00          | 100.00                |
| TOTAL Fund Balance Carryover       | 2,251             | 0.00              | 0.00                   | 0.00                | 2,251.00          | 100.00                |
| TOTAL Revenues                     | 2,251             | 1.68              | 206.17                 | 0.00                | 2,044.83          | 90.84                 |
| TOTAL REVENUE                      | 2,251             | 1.68              | 206.17                 | 0.00                | 2,044.83          | 90.84                 |

05 -Designated Funds-PW

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| Public Works                       |                   |                   |                        |                     |                   |                       |
| =====                              |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| 05-12-83000 Material & Supplies    | 2,251             | 0.00              | 124.59                 | 0.00                | 2,126.41          | 94.47                 |
| TOTAL Material and Supplies        | 2,251             | 0.00              | 124.59                 | 0.00                | 2,126.41          | 94.47                 |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL Public Works                 | 2,251             | 0.00              | 124.59                 | 0.00                | 2,126.41          | 94.47                 |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                 | 2,251             | 0.00              | 124.59                 | 0.00                | 2,126.41          | 94.47                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 1.68              | 81.58                  | 0.00 (              | 81.58)            | 0.00                  |

06 -Municipal Authority  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE     | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-----------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                       |                       |
| Municipal Auth Revenue             | <u>4,193,620</u>  | <u>421,836.03</u> | <u>4,305,383.20</u>    | <u>0.00</u>         | ( <u>111,763.05</u> ) | <u>2.67-</u>          |
| TOTAL REVENUES                     | 4,193,620         | 421,836.03        | 4,305,383.20           | 0.00                | ( 111,763.05)         | 2.67-                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                       |                       |
| Municipal Authority                | 4,193,620         | 382,141.35        | 3,914,255.85           | 29,047.66           | 250,316.64            | 5.97                  |
| General Government                 | <u>0</u>          | <u>0.00</u>       | <u>445,000.00</u>      | <u>0.00</u>         | ( <u>445,000.00</u> ) | <u>0.00</u>           |
| TOTAL EXPENDITURES                 | 4,193,620         | 382,141.35        | 4,359,255.85           | 29,047.66           | ( 194,683.36)         | 4.64-                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 39,694.68         | ( 53,872.65)           | ( 29,047.66)        | 82,920.31             | 0.00                  |

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

| REVENUES                              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Municipal Auth Revenue</u>         |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Water</u>                          |                   |                   |                        |                     |                   |                       |
| 06-00-75300 Water Revenue             | 2,829,002         | 295,179.17        | 2,969,331.57           | 0.00                | ( 140,329.57)     | 4.96-                 |
| TOTAL Water                           | 2,829,002         | 295,179.17        | 2,969,331.57           | 0.00                | ( 140,329.57)     | 4.96-                 |
| <u>Wastewater</u>                     |                   |                   |                        |                     |                   |                       |
| 06-00-75700 Sewer Revenue             | 336,114           | 30,776.68         | 326,028.78             | 0.00                | 10,085.22         | 3.00                  |
| 06-00-75800 OKC Sewer Charges Revenue | 959,418           | 94,411.72         | 968,028.35             | 0.00                | ( 8,610.35)       | 0.90-                 |
| TOTAL Wastewater                      | 1,295,532         | 125,188.40        | 1,294,057.13           | 0.00                | 1,474.87          | 0.11                  |
| <u>Water Taps</u>                     |                   |                   |                        |                     |                   |                       |
| 06-00-75900 Water Tap Revenue         | 14,584            | 0.00              | 20,220.00              | 0.00                | ( 5,636.00)       | 38.65-                |
| TOTAL Water Taps                      | 14,584            | 0.00              | 20,220.00              | 0.00                | ( 5,636.00)       | 38.65-                |
| <u>Fines &amp; Forfeits</u>           |                   |                   |                        |                     |                   |                       |
| 06-00-76000 MXU Installation          | 320               | 0.00              | 0.00                   | 0.00                | 320.00            | 100.00                |
| TOTAL Fines & Forfeits                | 320               | 0.00              | 0.00                   | 0.00                | 320.00            | 100.00                |
| <u>Penalties</u>                      |                   |                   |                        |                     |                   |                       |
| 06-00-77750 Penalty Charges           | 12,000            | 1,057.90          | 14,345.09              | 0.00                | ( 2,345.09)       | 19.54-                |
| TOTAL Penalties                       | 12,000            | 1,057.90          | 14,345.09              | 0.00                | ( 2,345.09)       | 19.54-                |
| <u>Investment Earnings</u>            |                   |                   |                        |                     |                   |                       |
| 06-00-78200 Interest Income           | 3,024             | 260.56            | 3,127.16               | 0.00                | ( 103.16)         | 3.41-                 |
| TOTAL Investment Earnings             | 3,024             | 260.56            | 3,127.16               | 0.00                | ( 103.16)         | 3.41-                 |
| <u>Miscellaneous Revenue</u>          |                   |                   |                        |                     |                   |                       |
| 06-00-79100 Misc Income               | 13,968            | 150.00            | 4,302.25               | 0.00                | 9,665.75          | 69.20                 |
| TOTAL Miscellaneous Revenue           | 13,968            | 150.00            | 4,302.25               | 0.00                | 9,665.75          | 69.20                 |
| <u>Fund Balance Carryover</u>         |                   |                   |                        |                     |                   |                       |
| 06-00-79800 Carryover                 | 25,190            | 0.00              | 0.00                   | 0.00                | 25,190.15         | 100.00                |
| TOTAL Fund Balance Carryover          | 25,190            | 0.00              | 0.00                   | 0.00                | 25,190.15         | 100.00                |
| TOTAL Municipal Auth Revenue          | 4,193,620         | 421,836.03        | 4,305,383.20           | 0.00                | ( 111,763.05)     | 2.67-                 |
| =====                                 |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                         | 4,193,620         | 421,836.03        | 4,305,383.20           | 0.00                | ( 111,763.05)     | 2.67-                 |



06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|

Mun Auth Engineering  
=====

Other Services

Municipal Authority  
=====

Personnel Services

|                              |         |           |            |      |           |        |
|------------------------------|---------|-----------|------------|------|-----------|--------|
| 06-12-80100 Salary           | 556,031 | 44,960.78 | 493,016.30 | 0.00 | 63,015.07 | 11.33  |
| 06-12-80200 Overtime         | 4,576   | 188.38    | 4,268.11   | 0.00 | 307.89    | 6.73   |
| 06-12-80300 FICA/Medicare    | 42,536  | 3,497.12  | 38,439.65  | 0.00 | 4,096.62  | 9.63   |
| 06-12-80400 Dental Insurance | 4,883   | 387.54    | 3,681.63   | 0.00 | 1,201.37  | 24.60  |
| 06-12-80500 Health Insurance | 84,548  | 7,795.34  | 75,225.29  | 0.00 | 9,322.71  | 11.03  |
| 06-12-80600 Workers Comp     | 15,190  | 0.00      | 14,889.40  | 0.00 | 300.60    | 1.98   |
| 06-12-80700 Unemployment     | 1,800   | 0.00      | 2,040.22   | 0.00 | 240.22)   | 13.35- |
| 06-12-80800 OMRP Pension     | 45,207  | 3,651.93  | 38,977.65  | 0.00 | 6,228.86  | 13.78  |
| 06-12-80900 Stand by Pay     | 5,200   | 500.00    | 4,950.00   | 0.00 | 250.00    | 4.81   |
| 06-12-81100 Uniform Rental   | 5,441   | 512.00    | 5,229.31   | 0.00 | 211.69    | 3.89   |
| 06-12-81200 Medical Exams    | 500     | 0.00      | 508.00     | 0.00 | 8.00)     | 1.60-  |
| TOTAL Personnel Services     | 765,912 | 61,493.09 | 681,225.56 | 0.00 | 84,686.59 | 11.06  |

Material and Supplies

|                                  |        |          |           |          |            |        |
|----------------------------------|--------|----------|-----------|----------|------------|--------|
| 06-12-83000 Materials & Supplies | 32,000 | 4,878.85 | 51,991.56 | 1,956.49 | 21,948.05) | 68.59- |
| 06-12-83200 Office Supplies      | 2,000  | 216.93   | 2,308.74  | 0.00     | 308.74)    | 15.44- |
| 06-12-83300 Minor Tools          | 2,000  | 729.27   | 1,309.24  | 66.00    | 624.76     | 31.24  |
| 06-12-83400 Lab Chemicals        | 4,000  | 302.89   | 3,402.89  | 0.00     | 597.11     | 14.93  |
| 06-12-83500 Safety Supplies      | 3,200  | 0.00     | 693.03    | 0.00     | 2,506.97   | 78.34  |
| 06-12-83700 Misc Supplies        | 500    | 0.00     | 0.00      | 125.00   | 375.00     | 75.00  |
| TOTAL Material and Supplies      | 43,700 | 6,127.94 | 59,705.46 | 2,147.49 | 18,152.95) | 41.54- |

Other Services

|                                         |         |           |            |           |            |         |
|-----------------------------------------|---------|-----------|------------|-----------|------------|---------|
| 06-12-84000 Equipment Maintenance       | 7,000   | 280.14    | 6,424.80   | 83.96     | 491.24     | 7.02    |
| 06-12-84100 Vehicle Maintenance         | 10,000  | 1,459.55  | 19,696.05  | 550.55    | 10,246.60) | 102.47- |
| 06-12-84300 Training & Membership       | 8,000   | 570.00    | 8,213.88   | 215.00    | 428.88)    | 5.36-   |
| 06-12-84400 Software Agreements         | 17,000  | 0.00      | 11,876.08  | 10,218.87 | 5,094.95)  | 29.97-  |
| 06-12-84500 Well Maintenance            | 55,000  | 2,384.51  | 30,361.24  | 4,316.79  | 20,321.97  | 36.95   |
| 06-12-84550 Water Quality Testing       | 18,000  | 0.00      | 6,808.23   | 0.00      | 11,191.77  | 62.18   |
| 06-12-84600 Equipment Rental            | 2,000   | 0.00      | 961.84     | 0.00      | 1,038.16   | 51.91   |
| 06-12-84650 Lease Agreements            | 68,000  | 1,500.00  | 46,815.81  | 11,515.00 | 9,669.19   | 14.22   |
| 06-12-84700 Telephone                   | 15,000  | 2,130.15  | 21,072.81  | 0.00      | 6,072.81)  | 40.49-  |
| 06-12-84800 Utilities                   | 180,000 | 16,363.39 | 184,802.30 | 0.00      | 4,802.30)  | 2.67-   |
| 06-12-84900 Fuel                        | 21,000  | 0.00      | 33,115.08  | 0.00      | 12,115.08) | 57.69-  |
| 06-12-84950 Printing & Processing - Uti | 15,000  | 2,497.63  | 14,395.08  | 0.00      | 604.92     | 4.03    |
| 06-12-85350 Emergency Repairs           | 5,000   | 33,675.00 | 33,675.00  | 0.00      | 28,675.00) | 573.50- |
| 06-12-86400 Auditing Fees               | 25,000  | 0.00      | 21,634.44  | 0.00      | 3,365.56   | 13.46   |
| 06-12-87700 OKC Sewer Charges           | 667,000 | 64,409.95 | 651,722.19 | 0.00      | 15,277.81  | 2.29    |

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE    | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------------|
| 06-12-87800 Leasehold Transfer          | <u>2,194,172</u>  | <u>182,847.00</u> | <u>2,011,317.00</u>    | <u>0.00</u>         | <u>182,855.00</u>    | <u>8.33</u>           |
| TOTAL Other Services                    | 3,307,172         | 308,117.32        | 3,102,891.83           | 26,900.17           | 177,380.00           | 5.36                  |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                      |                       |
| 06-12-99000 Transfer to CIP (Depreciati | <u>76,836</u>     | <u>6,403.00</u>   | <u>70,433.00</u>       | <u>0.00</u>         | <u>6,403.00</u>      | <u>8.33</u>           |
| TOTAL Transfers Out                     | 76,836            | 6,403.00          | 70,433.00              | 0.00                | 6,403.00             | 8.33                  |
| <hr/>                                   |                   |                   |                        |                     |                      |                       |
| TOTAL Municipal Authority               | 4,193,620         | 382,141.35        | 3,914,255.85           | 29,047.66           | 250,316.64           | 5.97                  |
| General Government<br>=====             |                   |                   |                        |                     |                      |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                      |                       |
| <hr/>                                   |                   |                   |                        |                     |                      |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                      |                       |
| 06-13-99900 Transfer out to other funds | <u>0</u>          | <u>0.00</u>       | <u>445,000.00</u>      | <u>0.00</u>         | <u>( 445,000.00)</u> | <u>0.00</u>           |
| TOTAL Transfers Out                     | 0                 | 0.00              | 445,000.00             | 0.00                | ( 445,000.00)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                      |                       |
| TOTAL General Government                | 0                 | 0.00              | 445,000.00             | 0.00                | ( 445,000.00)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                      |                       |
| TOTAL EXPENDITURES                      | 4,193,620         | 382,141.35        | 4,359,255.85           | 29,047.66           | ( 194,683.36)        | 4.64-                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 39,694.68         | ( 53,872.65)           | ( 29,047.66)        | 82,920.31            | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

07 -General Fund - CIP  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED              | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|----------------------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                                  |                   |                       |
| Gen Fund - CIP Revenue             | <u>1,803,102</u>  | <u>46,600.45</u>  | <u>1,859,189.41</u>    | <u>0.00</u> ( <u>56,087.41</u> ) | <u>3.11</u> -     |                       |
| TOTAL REVENUES                     | 1,803,102         | 46,600.45         | 1,859,189.41           | 0.00 ( 56,087.41)                | 3.11-             |                       |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                                  |                   |                       |
| City Manager/Clerk                 | 66,769            | 0.00              | 3,363.88               | 0.00                             | 63,405.12         | 94.96                 |
| Police Department                  | 193,470           | 0.00              | 20,817.74              | 0.00                             | 172,652.26        | 89.24                 |
| Fire Department                    | 565,977           | 28,213.40         | 62,016.34              | 22,893.07                        | 481,067.59        | 85.00                 |
| Streets                            | 105,634           | 0.00              | 84,247.00              | 0.00                             | 21,387.00         | 20.25                 |
| Sanitation                         | 406,555           | 0.00              | 4,499.68               | 294,247.04                       | 107,808.28        | 26.52                 |
| Parks Department                   | 135,515           | 0.00              | 5,687.88               | 24,706.83                        | 105,120.29        | 77.57                 |
| Public Works Admin                 | 4,370             | 0.00              | 0.00                   | 0.00                             | 4,370.00          | 100.00                |
| Code Department                    | 26,381            | 0.00              | 31,924.59              | 2,650.00 (                       | 8,193.59)         | 31.06-                |
| Risk Manager                       | 34,889            | 0.00              | 32,935.04              | 0.00                             | 1,953.96          | 5.60                  |
| Information Systems Mgr            | <u>263,542</u>    | <u>0.00</u>       | <u>89,441.06</u>       | <u>6,480.00</u>                  | <u>167,620.94</u> | <u>63.60</u>          |
| TOTAL EXPENDITURES                 | 1,803,102         | 28,213.40         | 334,933.21             | 350,976.94                       | 1,117,191.85      | 61.96                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 18,387.05         | 1,524,256.20 (         | 350,976.94) (                    | 1,173,279.26)     | 0.00                  |

Attachment: RG REV & EXP W-ENC (ROLL) - 7018 (5820 : 4 h Finance Director's Report)

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE     | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-----------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                       |                       |
| Gen Fund - CIP Revenue                  |                   |                   |                        |                     |                       |                       |
| =====                                   |                   |                   |                        |                     |                       |                       |
| <u>Intergovernmental</u>                |                   |                   |                        |                     |                       |                       |
| 07-00-73850 Insurance proceeds          | 0                 | 0.00              | 20,305.15              | 0.00 (              | 20,305.15)            | 0.00                  |
| 07-00-73900 Nichols Hills Park Inc      | 0                 | 0.00              | 5,687.88               | 0.00 (              | 5,687.88)             | 0.00                  |
| 07-00-73950 Resale of Property          | <u>0</u>          | <u>0.00</u>       | <u>24,199.00</u>       | <u>0.00</u> (       | <u>24,199.00</u> )    | <u>0.00</u>           |
| TOTAL Intergovernmental                 | 0                 | 0.00              | 50,192.03              | 0.00 (              | 50,192.03)            | 0.00                  |
| <u>Investment Earnings</u>              |                   |                   |                        |                     |                       |                       |
| 07-00-78500 Interest Earnings           | <u>0</u>          | <u>500.04</u>     | <u>1,892.87</u>        | <u>0.00</u> (       | <u>1,892.87</u> )     | <u>0.00</u>           |
| TOTAL Investment Earnings               | 0                 | 500.04            | 1,892.87               | 0.00 (              | 1,892.87)             | 0.00                  |
| <u>Fund Balance Carryover</u>           |                   |                   |                        |                     |                       |                       |
| 07-00-79800 Carryover                   | <u>1,249,897</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>1,249,897.00</u>   | <u>100.00</u>         |
| TOTAL Fund Balance Carryover            | 1,249,897         | 0.00              | 0.00                   | 0.00                | 1,249,897.00          | 100.00                |
| <u>Transfers</u>                        |                   |                   |                        |                     |                       |                       |
| 07-00-79910 Transfers In from other fun | 0                 | 0.00              | 1,300,000.00           | 0.00 (              | 1,300,000.00)         | 0.00                  |
| 07-00-79920 Deprecation Transfers In    | <u>553,205</u>    | <u>46,100.41</u>  | <u>507,104.51</u>      | <u>0.00</u>         | <u>46,100.49</u>      | <u>8.33</u>           |
| TOTAL Transfers                         | <u>553,205</u>    | <u>46,100.41</u>  | <u>1,807,104.51</u>    | <u>0.00</u> (       | <u>1,253,899.51</u> ) | <u>226.66-</u>        |
| TOTAL Gen Fund - CIP Revenue            | 1,803,102         | 46,600.45         | 1,859,189.41           | 0.00 (              | 56,087.41)            | 3.11-                 |
| <hr/>                                   |                   |                   |                        |                     |                       |                       |
| TOTAL REVENUE                           | 1,803,102         | 46,600.45         | 1,859,189.41           | 0.00 (              | 56,087.41)            | 3.11-                 |

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| City Manager/Clerk<br>=====           |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| 07-02-88200 Capital Imp-Furniture     | 4,048             | 0.00              | 3,363.88               | 0.00                | 684.12            | 16.90                 |
| 07-02-88400 Capital Imp-Software      | 31,600            | 0.00              | 0.00                   | 0.00                | 31,600.00         | 100.00                |
| 07-02-88500 Capital Imp-Equipment     | <u>31,121</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>31,121.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 66,769            | 0.00              | 3,363.88               | 0.00                | 63,405.12         | 94.96                 |
| TOTAL City Manager/Clerk              |                   |                   |                        |                     |                   |                       |
|                                       | 66,769            | 0.00              | 3,363.88               | 0.00                | 63,405.12         | 94.96                 |
| Municipal Court<br>=====              |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| Police Department<br>=====            |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| 07-06-88100 Capital Outlay - Vehicles | 31,497            | 0.00              | 0.00                   | 0.00                | 31,497.00         | 100.00                |
| 07-06-88200 Capital Imp-Furniture     | 4,846             | 0.00              | 0.00                   | 0.00                | 4,846.00          | 100.00                |
| 07-06-88400 Capital Imp-Software      | 10,080            | 0.00              | 0.00                   | 0.00                | 10,080.00         | 100.00                |
| 07-06-88500 Capital Imp-Equipment     | 42,000            | 0.00              | 20,817.74              | 0.00                | 21,182.26         | 50.43                 |
| 07-06-88600 Capital Imp-Radios        | 88,116            | 0.00              | 0.00                   | 0.00                | 88,116.00         | 100.00                |
| 07-06-88700 Capital Imp-Guns          | <u>16,931</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>16,931.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 193,470           | 0.00              | 20,817.74              | 0.00                | 172,652.26        | 89.24                 |
| TOTAL Police Department               |                   |                   |                        |                     |                   |                       |
|                                       | 193,470           | 0.00              | 20,817.74              | 0.00                | 172,652.26        | 89.24                 |
| Fire Department<br>=====              |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| 07-07-88000 Capital Outlay            | 0                 | 13,418.80         | 13,418.80              | 22,893.07 (         | 36,311.87)        | 0.00                  |
| 07-07-88100 Capital Outlay - Vehicles | 331,286           | 0.00              | 0.00                   | 0.00                | 331,286.00        | 100.00                |
| 07-07-88200 Capital Imp-Furniture     | 44,675            | 235.58            | 235.58                 | 0.00                | 44,439.42         | 99.47                 |
| 07-07-88400 Capital Imp-Software      | 3,607             | 0.00              | 0.00                   | 0.00                | 3,607.00          | 100.00                |
| 07-07-88500 Capital Imp-Equipment     | 87,471            | 14,559.02         | 14,559.02              | 0.00                | 72,911.98         | 83.36                 |
| 07-07-88600 Capital Imp-Radios        | 27,067            | 0.00              | 0.00                   | 0.00                | 27,067.00         | 100.00                |
| 07-07-88800 Capital Imp-Medical       | 17,000            | 0.00              | 33,802.94              | 0.00 (              | 16,802.94)        | 98.84-                |
| 07-07-88900 Capital Imp-SCBA          | 33,088            | 0.00              | 0.00                   | 0.00                | 33,088.00         | 100.00                |
| 07-07-89100 Capital Imp - Fire Hose   | <u>21,783</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>21,783.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 565,977           | 28,213.40         | 62,016.34              | 22,893.07           | 481,067.59        | 85.00                 |
| TOTAL Fire Department                 |                   |                   |                        |                     |                   |                       |
|                                       | 565,977           | 28,213.40         | 62,016.34              | 22,893.07           | 481,067.59        | 85.00                 |

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE  | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|--------------------|-----------------------|
| <b>Streets</b><br>=====                 |                   |                   |                        |                     |                    |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                    |                       |
| 07-09-88100 Capital Outlay - Vehicles   | 39,464            | 0.00              | 34,732.00              | 0.00                | 4,732.00           | 11.99                 |
| 07-09-88500 Capital Imp-Equipment       | 51,569            | 0.00              | 0.00                   | 0.00                | 51,569.00          | 100.00                |
| 07-09-89200 Capital Imp-Monument Entry  | 14,601            | 0.00              | 1,250.00               | 0.00                | 13,351.00          | 91.44                 |
| 07-09-89500 Capital Outlay - Street Imp | <u>0</u>          | <u>0.00</u>       | <u>48,265.00</u>       | <u>0.00</u>         | <u>(48,265.00)</u> | <u>0.00</u>           |
| TOTAL Capital Projects                  | 105,634           | 0.00              | 84,247.00              | 0.00                | 21,387.00          | 20.25                 |
| <hr/>                                   |                   |                   |                        |                     |                    |                       |
| TOTAL Streets                           | 105,634           | 0.00              | 84,247.00              | 0.00                | 21,387.00          | 20.25                 |
| <b>Sanitation</b><br>=====              |                   |                   |                        |                     |                    |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                    |                       |
| 07-10-88100 Capital Imp - Vehicles      | <u>406,555</u>    | <u>0.00</u>       | <u>4,499.68</u>        | <u>294,247.04</u>   | <u>107,808.28</u>  | <u>26.52</u>          |
| TOTAL Capital Projects                  | 406,555           | 0.00              | 4,499.68               | 294,247.04          | 107,808.28         | 26.52                 |
| <hr/>                                   |                   |                   |                        |                     |                    |                       |
| TOTAL Sanitation                        | 406,555           | 0.00              | 4,499.68               | 294,247.04          | 107,808.28         | 26.52                 |
| <b>Parks Department</b><br>=====        |                   |                   |                        |                     |                    |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                    |                       |
| 07-11-88000 Capital Outlay              | 0                 | 0.00              | 5,687.88               | 0.00                | (5,687.88)         | 0.00                  |
| 07-11-88100 Capital Outlay - Vehicles   | 28,000            | 0.00              | 0.00                   | 0.00                | 28,000.00          | 100.00                |
| 07-11-88200 Capital Imp-Furniture       | 28,751            | 0.00              | 0.00                   | 0.00                | 28,751.00          | 100.00                |
| 07-11-88500 Capital Imp-Equipment       | <u>78,764</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>24,706.83</u>    | <u>54,057.17</u>   | <u>68.63</u>          |
| TOTAL Capital Projects                  | 135,515           | 0.00              | 5,687.88               | 24,706.83           | 105,120.29         | 77.57                 |
| <hr/>                                   |                   |                   |                        |                     |                    |                       |
| TOTAL Parks Department                  | 135,515           | 0.00              | 5,687.88               | 24,706.83           | 105,120.29         | 77.57                 |
| <b>Public Works Admin</b><br>=====      |                   |                   |                        |                     |                    |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                    |                       |
| 07-12-88100 Capital Outlay - Vehicles   | 1,370             | 0.00              | 0.00                   | 0.00                | 1,370.00           | 100.00                |
| 07-12-88500 Capital Imp-Equipment       | <u>3,000</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>3,000.00</u>    | <u>100.00</u>         |
| TOTAL Capital Projects                  | 4,370             | 0.00              | 0.00                   | 0.00                | 4,370.00           | 100.00                |
| <hr/>                                   |                   |                   |                        |                     |                    |                       |
| TOTAL Public Works Admin                | 4,370             | 0.00              | 0.00                   | 0.00                | 4,370.00           | 100.00                |

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| General Government                    |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                 | _____             | _____             | _____                  | _____               | _____             | _____                 |
| <u>Capital Projects</u>               | _____             | _____             | _____                  | _____               | _____             | _____                 |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| Code Department                       |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| 07-14-88100 Capital Outlay - Vehicles | 19,570            | 0.00              | 31,074.59              | 0.00 (              | 11,504.59)        | 58.79-                |
| 07-14-88400 Capital Imp-Software      | <u>6,811</u>      | <u>0.00</u>       | <u>850.00</u>          | <u>2,650.00</u>     | <u>3,311.00</u>   | <u>48.61</u>          |
| TOTAL Capital Projects                | 26,381            | 0.00              | 31,924.59              | 2,650.00 (          | 8,193.59)         | 31.06-                |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| TOTAL Code Department                 | 26,381            | 0.00              | 31,924.59              | 2,650.00 (          | 8,193.59)         | 31.06-                |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| Risk Manager                          |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| 07-15-88100 Capital Outlay - Vehicles | 23,402            | 0.00              | 29,722.59              | 0.00 (              | 6,320.59)         | 27.01-                |
| 07-15-88200 Capital Imp-Furniture     | 1,604             | 0.00              | 0.00                   | 0.00                | 1,604.00          | 100.00                |
| 07-15-88500 Capital Imp-Equipment     | <u>9,883</u>      | <u>0.00</u>       | <u>3,212.45</u>        | <u>0.00</u>         | <u>6,670.55</u>   | <u>67.50</u>          |
| TOTAL Capital Projects                | 34,889            | 0.00              | 32,935.04              | 0.00                | 1,953.96          | 5.60                  |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| TOTAL Risk Manager                    | 34,889            | 0.00              | 32,935.04              | 0.00                | 1,953.96          | 5.60                  |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| Information Systems Mgr               |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| 07-16-88200 Capital Imp-Furniture     | 3,574             | 0.00              | 0.00                   | 0.00                | 3,574.00          | 100.00                |
| 07-16-88300 Capital Imp-Computers     | 189,177           | 0.00              | 84,268.06              | 0.00                | 104,908.94        | 55.46                 |
| 07-16-88400 Capital Outlay - Software | 7,142             | 0.00              | 0.00                   | 0.00                | 7,142.00          | 100.00                |
| 07-16-88500 Capital Imp-Equipment     | <u>63,649</u>     | <u>0.00</u>       | <u>5,173.00</u>        | <u>6,480.00</u>     | <u>51,996.00</u>  | <u>81.69</u>          |
| TOTAL Capital Projects                | 263,542           | 0.00              | 89,441.06              | 6,480.00            | 167,620.94        | 63.60                 |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| TOTAL Information Systems Mgr         | 263,542           | 0.00              | 89,441.06              | 6,480.00            | 167,620.94        | 63.60                 |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                    | 1,803,102         | 28,213.40         | 334,933.21             | 350,976.94          | 1,117,191.85      | 61.96                 |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES    | 0                 | 18,387.05         | 1,524,256.20 (         | 350,976.94) (       | 1,173,279.26)     | 0.00                  |

08 -Sinking Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                     |                       |
| Undesignated                       | <u>4,807,040</u>  | <u>31,271.68</u>  | <u>4,364,751.37</u>    | <u>0.00</u>         | <u>442,288.63</u>   | <u>9.20</u>           |
| TOTAL REVENUES                     | 4,807,040         | 31,271.68         | 4,364,751.37           | 0.00                | 442,288.63          | 9.20                  |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                     |                       |
| General Government                 | <u>4,807,040</u>  | <u>52.41</u>      | <u>907,350.62</u>      | <u>0.00</u>         | <u>3,899,689.38</u> | <u>81.12</u>          |
| TOTAL EXPENDITURES                 | 4,807,040         | 52.41             | 907,350.62             | 0.00                | 3,899,689.38        | 81.12                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 31,219.27         | 3,457,400.75           | 0.00                | ( 3,457,400.75)     | 0.00                  |



CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE  | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|--------------------|-----------------------|
| Undesignated<br>=====              |                   |                   |                        |                     |                    |                       |
| <u>Property Tax Spec Purpos</u>    |                   |                   |                        |                     |                    |                       |
| 08-00-71650 Ad Valorem Tax Revenue | <u>4,799,040</u>  | <u>31,124.09</u>  | <u>4,352,461.79</u>    | <u>0.00</u>         | <u>446,578.21</u>  | <u>9.31</u>           |
| TOTAL Property Tax Spec Purpos     | 4,799,040         | 31,124.09         | 4,352,461.79           | 0.00                | 446,578.21         | 9.31                  |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                    |                       |
| 08-00-78500 Interest Earned        | <u>8,000</u>      | <u>147.59</u>     | <u>12,289.58</u>       | <u>0.00</u>         | <u>( 4,289.58)</u> | <u>53.62-</u>         |
| TOTAL Investment Earnings          | 8,000             | 147.59            | 12,289.58              | 0.00                | ( 4,289.58)        | 53.62-                |
| <u>Miscellaneous Revenue</u>       |                   |                   |                        |                     |                    |                       |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                    |                       |
| TOTAL Undesignated                 | <u>4,807,040</u>  | <u>31,271.68</u>  | <u>4,364,751.37</u>    | <u>0.00</u>         | <u>442,288.63</u>  | <u>9.20</u>           |
| TOTAL REVENUE                      | 4,807,040         | 31,271.68         | 4,364,751.37           | 0.00                | 442,288.63         | 9.20                  |

08 -Sinking Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| General Government<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 08-13-85400 Bank Charges                | <u>1,000</u>      | <u>52.41</u>      | <u>444.37</u>          | <u>0.00</u>         | <u>555.63</u>     | <u>55.56</u>          |
| TOTAL Other Services                    | 1,000             | 52.41             | 444.37                 | 0.00                | 555.63            | 55.56                 |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 08-13-91000 Principle Payments - GO Bon | 3,825,000         | 0.00              | 450,000.00             | 0.00                | 3,375,000.00      | 88.24                 |
| 08-13-92000 Interest Payments on GO Bon | 979,090           | 0.00              | 455,856.25             | 0.00                | 523,233.75        | 53.44                 |
| 08-13-93000 Fiscal Charges - Trustee    | <u>1,950</u>      | <u>0.00</u>       | <u>1,050.00</u>        | <u>0.00</u>         | <u>900.00</u>     | <u>46.15</u>          |
| TOTAL Capital Projects                  | 4,806,040         | 0.00              | 906,906.25             | 0.00                | 3,899,133.75      | 81.13                 |
| TOTAL General Government                | 4,807,040         | 52.41             | 907,350.62             | 0.00                | 3,899,689.38      | 81.12                 |
| TOTAL EXPENDITURES                      | 4,807,040         | 52.41             | 907,350.62             | 0.00                | 3,899,689.38      | 81.12                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 31,219.27         | 3,457,400.75           | 0.00 (              | 3,457,400.75)     | 0.00                  |

09 -Meter Deposits  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u> |                   |                   |                        |                     |                   |                       |

09 -Meter Deposits

% OF YEAR COMPLETED: 91.67

| REVENUES                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|----------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Undesignated<br>=====      |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u> | =====             | =====             | =====                  | =====               | =====             | =====                 |

10 -911 Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| 911 Fund Revenues                  | <u>57,755</u>     | <u>836.16</u>     | <u>8,137.51</u>        | <u>0.00</u>         | <u>49,617.49</u>  | <u>85.91</u>          |
| TOTAL REVENUES                     | 57,755            | 836.16            | 8,137.51               | 0.00                | 49,617.49         | 85.91                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| General Government                 | 500               | 0.00              | 1,033.58               | 0.00 (              | 533.58)           | 106.72-               |
| 911 Association                    | <u>57,255</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>57,255.00</u>  | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 57,755            | 0.00              | 1,033.58               | 0.00                | 56,721.42         | 98.21                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 836.16            | 7,103.93               | 0.00 (              | 7,103.93)         | 0.00                  |

10 -911 Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 911 Fund Revenues<br>=====      |                   |                   |                        |                     |                   |                       |
| <u>Property Tax Spec Purpos</u> |                   |                   |                        |                     |                   |                       |
| 10-00-71800 911 ASSOCIATION     | 8,000             | 793.34            | 7,983.76               | 0.00                | 16.24             | 0.20                  |
| TOTAL Property Tax Spec Purpos  | 8,000             | 793.34            | 7,983.76               | 0.00                | 16.24             | 0.20                  |
| <u>Investment Earnings</u>      |                   |                   |                        |                     |                   |                       |
| 10-00-78500 Interest Income     | 10                | 42.82             | 153.75                 | 0.00                | (143.75)          | 1,437.50-             |
| TOTAL Investment Earnings       | 10                | 42.82             | 153.75                 | 0.00                | (143.75)          | 1,437.50-             |
| <u>Fund Balance Carryover</u>   |                   |                   |                        |                     |                   |                       |
| 10-00-79800 Carryover           | 49,745            | 0.00              | 0.00                   | 0.00                | 49,745.00         | 100.00                |
| TOTAL Fund Balance Carryover    | 49,745            | 0.00              | 0.00                   | 0.00                | 49,745.00         | 100.00                |
| TOTAL 911 Fund Revenues         | 57,755            | 836.16            | 8,137.51               | 0.00                | 49,617.49         | 85.91                 |
| TOTAL REVENUE                   |                   |                   |                        |                     |                   |                       |
|                                 | 57,755            | 836.16            | 8,137.51               | 0.00                | 49,617.49         | 85.91                 |

10 -911 Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| General Government<br>=====        |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| 10-13-83000 MATERIAL & SUPPLIES    | 500               | 0.00              | 1,033.58               | 0.00 (              | 533.58)           | 106.72-               |
| TOTAL Material and Supplies        | 500               | 0.00              | 1,033.58               | 0.00 (              | 533.58)           | 106.72-               |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL General Government           | 500               | 0.00              | 1,033.58               | 0.00 (              | 533.58)           | 106.72-               |
| <br>911 Association<br>=====       |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| 10-26-85800 Contingency            | 57,255            | 0.00              | 0.00                   | 0.00                | 57,255.00         | 100.00                |
| TOTAL Other Services               | 57,255            | 0.00              | 0.00                   | 0.00                | 57,255.00         | 100.00                |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL 911 Association              | 57,255            | 0.00              | 0.00                   | 0.00                | 57,255.00         | 100.00                |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                 | 57,755            | 0.00              | 1,033.58               | 0.00                | 56,721.42         | 98.21                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 836.16            | 7,103.93               | 0.00 (              | 7,103.93)         | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

4.h.b

11 -Impound Fee Police Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Impound Fee Fund                   | <u>26,375</u>     | <u>420.23</u>     | <u>4,072.63</u>        | <u>0.00</u>         | <u>22,302.37</u>  | <u>84.56</u>          |
| TOTAL REVENUES                     | 26,375            | 420.23            | 4,072.63               | 0.00                | 22,302.37         | 84.56                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Police Dept                        | <u>26,375</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>26,375.00</u>  | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 26,375            | 0.00              | 0.00                   | 0.00                | 26,375.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 420.23            | 4,072.63               | 0.00 (              | 4,072.63)         | 0.00                  |



11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                           |                   |                   |                        |                     |                   |                       |
| Impound Fee Fund                |                   |                   |                        |                     |                   |                       |
| =====                           |                   |                   |                        |                     |                   |                       |
| <u>Fines &amp; Forfeits</u>     |                   |                   |                        |                     |                   |                       |
| 11-00-76350 Police Impound Fees | <u>3,500</u>      | <u>400.00</u>     | <u>4,000.00</u>        | <u>0.00</u>         | ( <u>500.00</u> ) | <u>14.29-</u>         |
| TOTAL Fines & Forfeits          | 3,500             | 400.00            | 4,000.00               | 0.00                | ( 500.00)         | 14.29-                |
| <u>Investment Earnings</u>      |                   |                   |                        |                     |                   |                       |
| 11-00-78500 Interest Income     | <u>100</u>        | <u>20.23</u>      | <u>72.63</u>           | <u>0.00</u>         | <u>27.37</u>      | <u>27.37</u>          |
| TOTAL Investment Earnings       | 100               | 20.23             | 72.63                  | 0.00                | 27.37             | 27.37                 |
| <u>Fund Balance Carryover</u>   |                   |                   |                        |                     |                   |                       |
| 11-00-79800 Carryover           | <u>22,775</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>22,775.00</u>  | <u>100.00</u>         |
| TOTAL Fund Balance Carryover    | <u>22,775</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>22,775.00</u>  | <u>100.00</u>         |
| TOTAL Impound Fee Fund          | 26,375            | 420.23            | 4,072.63               | 0.00                | 22,302.37         | 84.56                 |
| <hr/>                           |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                   | 26,375            | 420.23            | 4,072.63               | 0.00                | 22,302.37         | 84.56                 |

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Police Dept<br>=====                    |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 11-06-84000 Equipment Maintenance       | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 100.00                |
| 11-06-86850 Software Maintenance        | 4,000             | 0.00              | 0.00                   | 0.00                | 4,000.00          | 100.00                |
| 11-06-86875 Maintenance - Auto Lic Read | <u>17,375</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>17,375.00</u>  | <u>100.00</u>         |
| TOTAL Other Services                    | 26,375            | 0.00              | 0.00                   | 0.00                | 26,375.00         | 100.00                |
|                                         |                   |                   |                        |                     |                   |                       |
| TOTAL Police Dept                       | 26,375            | 0.00              | 0.00                   | 0.00                | 26,375.00         | 100.00                |
|                                         |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                      | 26,375            | 0.00              | 0.00                   | 0.00                | 26,375.00         | 100.00                |
|                                         |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 420.23            | 4,072.63               | 0.00 (              | 4,072.63)         | 0.00                  |

13 -Municipal Authority - CIP  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                     |                       |
| NHMA CIP - Revenues                | <u>1,591,422</u>  | <u>7,154.53</u>   | <u>526,492.21</u>      | <u>0.00</u>         | <u>1,064,929.79</u> | <u>66.92</u>          |
| TOTAL REVENUES                     | 1,591,422         | 7,154.53          | 526,492.21             | 0.00                | 1,064,929.79        | 66.92                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                     |                       |
| General Government                 | 1,576,451         | 34,732.00         | 104,707.00             | 567,303.65          | 904,440.35          | 57.37                 |
| Information Systems                | <u>14,971</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>14,971.00</u>    | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 1,591,422         | 34,732.00         | 104,707.00             | 567,303.65          | 919,411.35          | 57.77                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 (               | 27,577.47)        | 421,785.21 (           | 567,303.65)         | 145,518.44          | 0.00                  |

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| NHMA CIP - Revenues<br>=====            |                   |                   |                        |                     |                   |                       |
| <u>Intergovernmental</u>                |                   |                   |                        |                     |                   |                       |
| 13-00-73850 Insurance Proceeds - etal   | 0                 | 0.00              | 8,064.99               | 0.00                | ( 8,064.99)       | 0.00                  |
| TOTAL Intergovernmental                 | 0                 | 0.00              | 8,064.99               | 0.00                | ( 8,064.99)       | 0.00                  |
| <u>Investment Earnings</u>              |                   |                   |                        |                     |                   |                       |
| 13-00-78500 Interest                    | 0                 | 751.53            | 2,994.22               | 0.00                | ( 2,994.22)       | 0.00                  |
| TOTAL Investment Earnings               | 0                 | 751.53            | 2,994.22               | 0.00                | ( 2,994.22)       | 0.00                  |
| <u>Fund Balance Carryover</u>           |                   |                   |                        |                     |                   |                       |
| 13-00-79800 Carryover                   | 1,514,586         | 0.00              | 0.00                   | 0.00                | 1,514,586.00      | 100.00                |
| TOTAL Fund Balance Carryover            | 1,514,586         | 0.00              | 0.00                   | 0.00                | 1,514,586.00      | 100.00                |
| <u>Transfers</u>                        |                   |                   |                        |                     |                   |                       |
| 13-00-79910 Transfers In from other fun | 0                 | 0.00              | 445,000.00             | 0.00                | ( 445,000.00)     | 0.00                  |
| 13-00-79920 Deprecation Transfers In    | 76,836            | 6,403.00          | 70,433.00              | 0.00                | 6,403.00          | 8.33                  |
| TOTAL Transfers                         | 76,836            | 6,403.00          | 515,433.00             | 0.00                | ( 438,597.00)     | 570.82-               |
| TOTAL NHMA CIP - Revenues               | 1,591,422         | 7,154.53          | 526,492.21             | 0.00                | 1,064,929.79      | 66.92                 |
| TOTAL REVENUE                           | 1,591,422         | 7,154.53          | 526,492.21             | 0.00                | 1,064,929.79      | 66.92                 |

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| General Government<br>=====             |                   |                   |                        |                     |                   |                       |
| Capital Projects                        |                   |                   |                        |                     |                   |                       |
| 13-12-88000 Capital Outlay              | 129,398           | 0.00              | 0.00                   | 567,303.65 (        | 437,905.65)       | 338.42-               |
| 13-12-88100 Vehicles                    | 125,515           | 34,732.00         | 34,732.00              | 0.00                | 90,783.00         | 72.33                 |
| 13-12-88400 Capital Imp - Software      | 44,910            | 0.00              | 0.00                   | 0.00                | 44,910.00         | 100.00                |
| 13-12-88500 Capital Imp - Equipment     | 107,340           | 0.00              | 69,975.00              | 0.00                | 37,365.00         | 34.81                 |
| 13-12-88600 Capital Imp - Radios/Commun | 5,271             | 0.00              | 0.00                   | 0.00                | 5,271.00          | 100.00                |
| 13-12-89200 Capital Imp-Water Wells     | 1,064,017         | 0.00              | 0.00                   | 0.00                | 1,064,017.00      | 100.00                |
| 13-12-89300 Capital Imp-Paint Water Tow | <u>100,000</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>100,000.00</u> | <u>100.00</u>         |
| TOTAL Capital Projects                  | 1,576,451         | 34,732.00         | 104,707.00             | 567,303.65          | 904,440.35        | 57.37                 |
| TOTAL General Government                |                   |                   |                        |                     |                   |                       |
|                                         | 1,576,451         | 34,732.00         | 104,707.00             | 567,303.65          | 904,440.35        | 57.37                 |
| Information Systems<br>=====            |                   |                   |                        |                     |                   |                       |
| Capital Projects                        |                   |                   |                        |                     |                   |                       |
| 13-16-88300 Capital Outlay - Computers  | <u>14,971</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>14,971.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                  | 14,971            | 0.00              | 0.00                   | 0.00                | 14,971.00         | 100.00                |
| TOTAL Information Systems               |                   |                   |                        |                     |                   |                       |
|                                         | 14,971            | 0.00              | 0.00                   | 0.00                | 14,971.00         | 100.00                |
| TOTAL EXPENDITURES                      |                   |                   |                        |                     |                   |                       |
|                                         | 1,591,422         | 34,732.00         | 104,707.00             | 567,303.65          | 919,411.35        | 57.77                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0 (               | 27,577.47)        | 421,785.21 (           | 567,303.65)         | 145,518.44        | 0.00                  |

14 -Water Impact Fees Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Water Impact Fee                   | <u>122,344</u>    | <u>90.72</u>      | <u>7,145.62</u>        | <u>0.00</u>         | <u>115,198.38</u> | <u>94.16</u>          |
| TOTAL REVENUES                     | 122,344           | 90.72             | 7,145.62               | 0.00                | 115,198.38        | 94.16                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Water Impact Fee                   | <u>122,344</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>122,344.00</u> | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 122,344           | 0.00              | 0.00                   | 0.00                | 122,344.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 90.72             | 7,145.62               | 0.00 (              | 7,145.62)         | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

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14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| Water Impact Fee<br>=====          |                   |                   |                        |                     |                   |                       |
| <u>Water</u>                       |                   |                   |                        |                     |                   |                       |
| 14-00-75350 Water Capacity Charges | <u>12,000</u>     | <u>0.00</u>       | <u>6,810.00</u>        | <u>0.00</u>         | <u>5,190.00</u>   | <u>43.25</u>          |
| TOTAL Water                        | 12,000            | 0.00              | 6,810.00               | 0.00                | 5,190.00          | 43.25                 |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                   |                       |
| 14-00-78200 Interest Income        | 125               | 0.00              | 0.00                   | 0.00                | 125.00            | 100.00                |
| 14-00-78500 Interest Income        | <u>0</u>          | <u>90.72</u>      | <u>335.62</u>          | <u>0.00</u>         | ( <u>335.62</u> ) | <u>0.00</u>           |
| TOTAL Investment Earnings          | 125               | 90.72             | 335.62                 | 0.00                | (210.62)          | 168.50-               |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                   |                       |
| 14-00-79800 Fund Balance Carryover | <u>110,219</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>110,219.00</u> | <u>100.00</u>         |
| TOTAL Fund Balance Carryover       | <u>110,219</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>110,219.00</u> | <u>100.00</u>         |
| TOTAL Water Impact Fee             | 122,344           | 90.72             | 7,145.62               | 0.00                | 115,198.38        | 94.16                 |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                      | 122,344           | 90.72             | 7,145.62               | 0.00                | 115,198.38        | 94.16                 |

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Water Impact Fee<br>=====          |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| 14-22-89900 Capital - Water System | 122,344           | 0.00              | 0.00                   | 0.00                | 122,344.00        | 100.00                |
| TOTAL Capital Projects             | 122,344           | 0.00              | 0.00                   | 0.00                | 122,344.00        | 100.00                |
| TOTAL Water Impact Fee             | 122,344           | 0.00              | 0.00                   | 0.00                | 122,344.00        | 100.00                |
| TOTAL EXPENDITURES                 | 122,344           | 0.00              | 0.00                   | 0.00                | 122,344.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 90.72             | 7,145.62               | 0.00 (              | 7,145.62)         | 0.00                  |



15 -Sewer Impact Fee Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Sewer Impact Fee                   | <u>83,140</u>     | <u>58.96</u>      | <u>2,981.12</u>        | <u>0.00</u>         | <u>80,158.88</u>  | <u>96.41</u>          |
| TOTAL REVENUES                     | 83,140            | 58.96             | 2,981.12               | 0.00                | 80,158.88         | 96.41                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Sewer Impact Fee                   | <u>83,140</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>83,140.00</u>  | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 83,140            | 0.00              | 0.00                   | 0.00                | 83,140.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 58.96             | 2,981.12               | 0.00 (              | 2,981.12)         | 0.00                  |

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AS OF: MAY 31ST, 2022

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15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| Sewer Impact Fee                   |                   |                   |                        |                     |                   |                       |
| =====                              |                   |                   |                        |                     |                   |                       |
| <u>Wastewater</u>                  |                   |                   |                        |                     |                   |                       |
| 15-00-75750 Sewer Capacity Charges | <u>11,000</u>     | <u>0.00</u>       | <u>2,763.00</u>        | <u>0.00</u>         | <u>8,237.00</u>   | <u>74.88</u>          |
| TOTAL Wastewater                   | 11,000            | 0.00              | 2,763.00               | 0.00                | 8,237.00          | 74.88                 |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                   |                       |
| 15-00-78500 Interest Income        | <u>140</u>        | <u>58.96</u>      | <u>218.12</u>          | <u>0.00</u>         | ( <u>78.12</u> )  | <u>55.80-</u>         |
| TOTAL Investment Earnings          | 140               | 58.96             | 218.12                 | 0.00                | ( 78.12)          | 55.80-                |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                   |                       |
| 15-00-79800 Fund Balance Carryover | <u>72,000</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>72,000.00</u>  | <u>100.00</u>         |
| TOTAL Fund Balance Carryover       | <u>72,000</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>72,000.00</u>  | <u>100.00</u>         |
| TOTAL Sewer Impact Fee             | 83,140            | 58.96             | 2,981.12               | 0.00                | 80,158.88         | 96.41                 |
| <hr/>                              |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                      | 83,140            | 58.96             | 2,981.12               | 0.00                | 80,158.88         | 96.41                 |

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Sewer Impact Fee<br>=====          |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| 15-23-89900 Capital - Sewer System | 83,140            | 0.00              | 0.00                   | 0.00                | 83,140.00         | 100.00                |
| TOTAL Capital Projects             | 83,140            | 0.00              | 0.00                   | 0.00                | 83,140.00         | 100.00                |
| TOTAL Sewer Impact Fee             | 83,140            | 0.00              | 0.00                   | 0.00                | 83,140.00         | 100.00                |
| TOTAL EXPENDITURES                 | 83,140            | 0.00              | 0.00                   | 0.00                | 83,140.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 58.96             | 2,981.12               | 0.00 (              | 2,981.12)         | 0.00                  |

17 -Drainage Fee Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>142,682</u>    | <u>5,548.14</u>   | <u>60,288.82</u>       | <u>0.00</u>         | <u>82,393.18</u>  | <u>57.75</u>          |
| TOTAL REVENUES                     | 142,682           | 5,548.14          | 60,288.82              | 0.00                | 82,393.18         | 57.75                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Drainage                           | <u>142,682</u>    | <u>0.00</u>       | <u>9,100.00</u>        | <u>0.00</u>         | <u>133,582.00</u> | <u>93.62</u>          |
| TOTAL EXPENDITURES                 | 142,682           | 0.00              | 9,100.00               | 0.00                | 133,582.00        | 93.62                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 5,548.14          | 51,188.82              | 0.00 (              | 51,188.82)        | 0.00                  |

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REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

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17 -Drainage Fee Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| Revenues                           |                   |                   |                        |                     |                     |                       |
| =====                              |                   |                   |                        |                     |                     |                       |
| <u>Water</u>                       |                   |                   |                        |                     |                     |                       |
| 17-00-75370 Drainage Fee           | <u>52,000</u>     | <u>5,449.13</u>   | <u>59,967.52</u>       | <u>0.00</u>         | ( <u>7,967.52</u> ) | <u>15.32-</u>         |
| TOTAL Water                        | 52,000            | 5,449.13          | 59,967.52              | 0.00                | ( 7,967.52 )        | 15.32-                |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                     |                       |
| 17-00-78500 Interest Income        | <u>75</u>         | <u>99.01</u>      | <u>321.30</u>          | <u>0.00</u>         | ( <u>246.30</u> )   | <u>328.40-</u>        |
| TOTAL Investment Earnings          | 75                | 99.01             | 321.30                 | 0.00                | ( 246.30 )          | 328.40-               |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                     |                       |
| 17-00-79800 Fund Balance Carryover | <u>90,607</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>90,607.00</u>    | <u>100.00</u>         |
| TOTAL Fund Balance Carryover       | <u>90,607</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>90,607.00</u>    | <u>100.00</u>         |
| TOTAL Revenues                     | 142,682           | 5,548.14          | 60,288.82              | 0.00                | 82,393.18           | 57.75                 |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| TOTAL REVENUE                      | 142,682           | 5,548.14          | 60,288.82              | 0.00                | 82,393.18           | 57.75                 |

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Drainage<br>=====                  |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| 17-24-89900 Drainage Capital       | 142,682           | 0.00              | 9,100.00               | 0.00                | 133,582.00        | 93.62                 |
| TOTAL Capital Projects             | 142,682           | 0.00              | 9,100.00               | 0.00                | 133,582.00        | 93.62                 |
| TOTAL Drainage                     | 142,682           | 0.00              | 9,100.00               | 0.00                | 133,582.00        | 93.62                 |
| TOTAL EXPENDITURES                 | 142,682           | 0.00              | 9,100.00               | 0.00                | 133,582.00        | 93.62                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 5,548.14          | 51,188.82              | 0.00 (              | 51,188.82)        | 0.00                  |

18 -Health Insurance Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | 973,047           | 86,831.77         | 980,207.14             | 0.00                | ( 7,160.14)       | 0.74-                 |
| TOTAL REVENUES                     | 973,047           | 86,831.77         | 980,207.14             | 0.00                | ( 7,160.14)       | 0.74-                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Revenues                           | 1,000             | 43.50             | 482.32                 | 0.00                | 517.68            | 51.77                 |
| Expenses                           | 972,047           | 79,162.94         | 810,500.28             | 0.00                | 161,546.72        | 16.62                 |
| TOTAL EXPENDITURES                 | 973,047           | 79,206.44         | 810,982.60             | 0.00                | 162,064.40        | 16.66                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 7,625.33          | 169,224.54             | 0.00                | ( 169,224.54)     | 0.00                  |

18 -Health Insurance Fund

% OF YEAR COMPLETED: 91.67

| REVENUES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE    | % BUDGET<br>REMAINING |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------------|
| <hr/>                         |                   |                   |                        |                     |                      |                       |
| Revenues                      |                   |                   |                        |                     |                      |                       |
| =====                         |                   |                   |                        |                     |                      |                       |
| <u>Investment Earnings</u>    |                   |                   |                        |                     |                      |                       |
| 18-00-78500 Interest Income   | <u>50</u>         | <u>156.27</u>     | <u>476.14</u>          | <u>0.00</u>         | ( <u>426.14</u> )    | <u>852.28-</u>        |
| TOTAL Investment Earnings     | 50                | 156.27            | 476.14                 | 0.00                | ( 426.14)            | 852.28-               |
| <u>Miscellaneous Revenue</u>  |                   |                   |                        |                     |                      |                       |
| 18-00-79550 Misc. Income      | <u>10,000</u>     | <u>0.00</u>       | <u>28,996.90</u>       | <u>0.00</u>         | ( <u>18,996.90</u> ) | <u>189.97-</u>        |
| TOTAL Miscellaneous Revenue   | 10,000            | 0.00              | 28,996.90              | 0.00                | ( 18,996.90)         | 189.97-               |
| <u>Fund Balance Carryover</u> |                   |                   |                        |                     |                      |                       |
| 18-00-79805 Premium Revenue   | <u>962,997</u>    | <u>86,675.50</u>  | <u>950,734.10</u>      | <u>0.00</u>         | <u>12,262.90</u>     | <u>1.27</u>           |
| TOTAL Fund Balance Carryover  | <u>962,997</u>    | <u>86,675.50</u>  | <u>950,734.10</u>      | <u>0.00</u>         | <u>12,262.90</u>     | <u>1.27</u>           |
| TOTAL Revenues                | 973,047           | 86,831.77         | 980,207.14             | 0.00                | ( 7,160.14)          | 0.74-                 |
| <hr/>                         |                   |                   |                        |                     |                      |                       |
| TOTAL REVENUE                 | 973,047           | 86,831.77         | 980,207.14             | 0.00                | ( 7,160.14)          | 0.74-                 |



18 -Health Insurance Fund

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| Revenues                            |                   |                   |                        |                     |                     |                       |
| =====                               |                   |                   |                        |                     |                     |                       |
| <u>Other Services</u>               |                   |                   |                        |                     |                     |                       |
| 18-00-85400 Bank Charges            | <u>1,000</u>      | <u>43.50</u>      | <u>482.32</u>          | <u>0.00</u>         | <u>517.68</u>       | <u>51.77</u>          |
| TOTAL Other Services                | 1,000             | 43.50             | 482.32                 | 0.00                | 517.68              | 51.77                 |
| TOTAL Revenues                      | 1,000             | 43.50             | 482.32                 | 0.00                | 517.68              | 51.77                 |
| Expenses                            |                   |                   |                        |                     |                     |                       |
| =====                               |                   |                   |                        |                     |                     |                       |
| <u>Personnel Services</u>           |                   |                   |                        |                     |                     |                       |
| 18-13-80510 Premium Expense         | 192,021           | 16,534.67         | 185,441.37             | 0.00                | 6,579.63            | 3.43                  |
| 18-13-80520 Health Insurance Claims | 754,826           | 58,921.49         | 585,158.98             | 0.00                | 169,667.02          | 22.48                 |
| 18-13-80530 Adminstration Cost      | <u>25,200</u>     | <u>3,706.78</u>   | <u>39,899.93</u>       | <u>0.00</u>         | <u>( 14,699.93)</u> | <u>58.33-</u>         |
| TOTAL Personnel Services            | 972,047           | 79,162.94         | 810,500.28             | 0.00                | 161,546.72          | 16.62                 |
| TOTAL Expenses                      | 972,047           | 79,162.94         | 810,500.28             | 0.00                | 161,546.72          | 16.62                 |
| TOTAL EXPENDITURES                  | 973,047           | 79,206.44         | 810,982.60             | 0.00                | 162,064.40          | 16.66                 |
| REVENUE OVER/ (UNDER) EXPENDITURES  | 0                 | 7,625.33          | 169,224.54             | 0.00                | ( 169,224.54)       | 0.00                  |

20 -Designated Funds-Parks  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | 0                 | 272.28            | 1,501,316.90           | 0.00                | ( 1,501,316.90)   | 0.00                  |
| TOTAL REVENUES                     | 0                 | 272.28            | 1,501,316.90           | 0.00                | ( 1,501,316.90)   | 0.00                  |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Parks Donations                    | 0                 | 76,522.50         | 182,022.50             | 932,228.50          | ( 1,114,251.00)   | 0.00                  |
| TOTAL EXPENDITURES                 | 0                 | 76,522.50         | 182,022.50             | 932,228.50          | ( 1,114,251.00)   | 0.00                  |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | ( 76,250.22)      | 1,319,294.40           | ( 932,228.50)       | ( 387,065.90)     | 0.00                  |

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 91.67

| REVENUES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>    |                   |                   |                        |                     |                   |                       |
| 20-00-78500 Interest Income   | 0                 | 272.28            | 1,316.90               | 0.00                | ( 1,316.90)       | 0.00                  |
| TOTAL Investment Earnings     | 0                 | 272.28            | 1,316.90               | 0.00                | ( 1,316.90)       | 0.00                  |
| <u>Miscellaneous Revenue</u>  |                   |                   |                        |                     |                   |                       |
| 20-00-79520 Donations - Parks | 0                 | 0.00              | 1,500,000.00           | 0.00                | ( 1,500,000.00)   | 0.00                  |
| TOTAL Miscellaneous Revenue   | 0                 | 0.00              | 1,500,000.00           | 0.00                | ( 1,500,000.00)   | 0.00                  |
| <u>Fund Balance Carryover</u> |                   |                   |                        |                     |                   |                       |
| TOTAL Revenues                | 0                 | 272.28            | 1,501,316.90           | 0.00                | ( 1,501,316.90)   | 0.00                  |
| TOTAL REVENUE                 | 0                 | 272.28            | 1,501,316.90           | 0.00                | ( 1,501,316.90)   | 0.00                  |

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES            | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|--------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| Parks Donations<br>=====             |                   |                   |                        |                     |                   |                       |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>         |                   |                   |                        |                     |                   |                       |
| 20-11-83900 Other Services & Charges | 0                 | 0.00              | 105,500.00             | 46,500.00 (         | 152,000.00)       | 0.00                  |
| TOTAL Material and Supplies          | 0                 | 0.00              | 105,500.00             | 46,500.00 (         | 152,000.00)       | 0.00                  |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>              |                   |                   |                        |                     |                   |                       |
| 20-11-88000 Capital Outlay           | 0                 | 76,522.50         | 76,522.50              | 885,728.50 (        | 962,251.00)       | 0.00                  |
| TOTAL Capital Projects               | 0                 | 76,522.50         | 76,522.50              | 885,728.50 (        | 962,251.00)       | 0.00                  |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| TOTAL Parks Donations                | 0                 | 76,522.50         | 182,022.50             | 932,228.50 (        | 1,114,251.00)     | 0.00                  |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                   | 0                 | 76,522.50         | 182,022.50             | 932,228.50 (        | 1,114,251.00)     | 0.00                  |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES   | 0 (               | 76,250.22)        | 1,319,294.40 (         | 932,228.50) (       | 387,065.90)       | 0.00                  |

80 -General Obligation Bonds  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Int Earned/Misc Receipts           | 0                 | 666.82            | 6,837,448.67           | 0.00                | ( 6,837,448.67)   | 0.00                  |
| TOTAL REVENUES                     | 0                 | 666.82            | 6,837,448.67           | 0.00                | ( 6,837,448.67)   | 0.00                  |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| 2016 GO Bond                       | 0                 | 0.00              | 135,436.77             | 0.00                | ( 135,436.77)     | 0.00                  |
| 2018 GO Bond                       | 0                 | 1,912.61          | 61,878.81              | 5,512.62            | ( 67,391.43)      | 0.00                  |
| 2019 GO Bond                       | 0                 | 10,350.25         | 1,083,756.93           | 299,520.92          | ( 1,383,277.85)   | 0.00                  |
| 2020 GO Bond                       | 0                 | 216,555.20        | 3,107,053.28           | 840,332.70          | ( 3,947,385.98)   | 0.00                  |
| 2021 GO Bond                       | 0                 | 224,058.16        | 2,220,340.60           | 1,186,133.39        | ( 3,406,473.99)   | 0.00                  |
| 2022 GO Bond                       | 0                 | 17,095.96         | 229,302.69             | 628,828.44          | ( 858,131.13)     | 0.00                  |
| TOTAL EXPENDITURES                 | 0                 | 469,972.18        | 6,837,769.08           | 2,960,328.07        | ( 9,798,097.15)   | 0.00                  |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | ( 469,305.36)     | ( 320.41)              | ( 2,960,328.07)     | 2,960,648.48      | 0.00                  |

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Int Earned/Misc Receipts                |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| Intergovernmental                       |                   |                   |                        |                     |                   |                       |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Investment Earnings                     |                   |                   |                        |                     |                   |                       |
| 80-00-78525 Proceeds from Sale of Bonds | 0                 | 0.00              | 6,600,000.00           | 0.00 (              | 6,600,000.00)     | 0.00                  |
| 80-00-78530 Premium on issuance of debt | 0                 | 0.00              | 206,324.80             | 0.00 (              | 206,324.80)       | 0.00                  |
| TOTAL Investment Earnings               | 0                 | 0.00              | 6,806,324.80           | 0.00 (              | 6,806,324.80)     | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Miscellaneous Revenue                   |                   |                   |                        |                     |                   |                       |
| 80-00-79086 Interest Income 2016 GO Bd  | 0                 | 0.00              | 63.06                  | 0.00 (              | 63.06)            | 0.00                  |
| 80-00-79088 Interest Income 2018 GO Bon | 0                 | 5.22              | 58.63                  | 0.00 (              | 58.63)            | 0.00                  |
| 80-00-79089 Interest Income 2019 GO Bon | 0                 | 263.43            | 1,428.69               | 0.00 (              | 1,428.69)         | 0.00                  |
| 80-00-79090 Interest Income 2020 GO Bd  | 0                 | 141.40            | 12,965.65              | 0.00 (              | 12,965.65)        | 0.00                  |
| 80-00-79091 Interest Income 2021 GO Bon | 0                 | 251.37            | 16,307.44              | 0.00 (              | 16,307.44)        | 0.00                  |
| 80-00-79092 Interest Income 2022 GO     | 0                 | 5.40              | 300.40                 | 0.00 (              | 300.40)           | 0.00                  |
| TOTAL Miscellaneous Revenue             | 0                 | 666.82            | 31,123.87              | 0.00 (              | 31,123.87)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Fund Balance Carryover                  |                   |                   |                        |                     |                   |                       |
| TOTAL Int Earned/Misc Receipts          | 0                 | 666.82            | 6,837,448.67           | 0.00 (              | 6,837,448.67)     | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                           | 0                 | 666.82            | 6,837,448.67           | 0.00 (              | 6,837,448.67)     | 0.00                  |

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 2012 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 2015 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 2016 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| 80-86-85400 Bank Charges  | 0                 | 0.00              | 86.97                  | 0.00 (              | 86.97)            | 0.00                  |
| TOTAL Other Services      | 0                 | 0.00              | 86.97                  | 0.00 (              | 86.97)            | 0.00                  |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 80-86-99150 Parks         | 0                 | 0.00              | 1,239.55               | 0.00 (              | 1,239.55)         | 0.00                  |
| 80-86-99200 Town Hall     | 0                 | 0.00              | 134,110.25             | 0.00 (              | 134,110.25)       | 0.00                  |
| TOTAL Transfers Out       | 0                 | 0.00              | 135,349.80             | 0.00 (              | 135,349.80)       | 0.00                  |
| TOTAL 2016 GO Bond        | 0                 | 0.00              | 135,436.77             | 0.00 (              | 135,436.77)       | 0.00                  |
| 2017 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |

## 80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| 2018 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-88-85400 Bank Charges                | 0                 | 10.95             | 160.76                 | 0.00                | ( 160.76)         | 0.00                  |
| TOTAL Other Services                    | 0                 | 10.95             | 160.76                 | 0.00                | ( 160.76)         | 0.00                  |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-88-99400 Communications & Data Syste | 0                 | 1,901.66          | 9,218.05               | 5,512.62            | ( 14,730.67)      | 0.00                  |
| 80-88-99800 Other Expenses Paid from In | 0                 | 0.00              | 52,500.00              | 0.00                | ( 52,500.00)      | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 1,901.66          | 61,718.05              | 5,512.62            | ( 67,230.67)      | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2018 GO Bond                      | 0                 | 1,912.61          | 61,878.81              | 5,512.62            | ( 67,391.43)      | 0.00                  |
| 2019 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-89-85400 Bank Charges                | 0                 | 60.10             | 855.42                 | 0.00                | ( 855.42)         | 0.00                  |
| TOTAL Other Services                    | 0                 | 60.10             | 855.42                 | 0.00                | ( 855.42)         | 0.00                  |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 80-89-98550 Water Projects              | 0                 | 10,290.15         | 988,143.95             | 299,520.92          | ( 1,287,664.87)   | 0.00                  |
| TOTAL Capital Projects                  | 0                 | 10,290.15         | 988,143.95             | 299,520.92          | ( 1,287,664.87)   | 0.00                  |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-89-99450 Communications & Data Syste | 0                 | 0.00              | 6,757.56               | 0.00                | ( 6,757.56)       | 0.00                  |
| 80-89-99800 Other Expenses Paid from In | 0                 | 0.00              | 88,000.00              | 0.00                | ( 88,000.00)      | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 0.00              | 94,757.56              | 0.00                | ( 94,757.56)      | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2019 GO Bond                      | 0                 | 10,350.25         | 1,083,756.93           | 299,520.92          | ( 1,383,277.85)   | 0.00                  |
| 2020 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-90-85400 Bank Charges                | 0                 | 52.87             | 966.35                 | 0.00                | ( 966.35)         | 0.00                  |
| TOTAL Other Services                    | 0                 | 52.87             | 966.35                 | 0.00                | ( 966.35)         | 0.00                  |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 80-90-96550 Public Works Facility       | 0                 | 0.00              | 47,625.00              | 313,458.94          | ( 361,083.94)     | 0.00                  |
| 80-90-97550 Paving (Streets)            | 0                 | 11,540.83         | 1,081,549.49           | 133,367.09          | ( 1,214,916.58)   | 0.00                  |
| 80-90-98550 Water Projects              | 0                 | 0.00              | 5,745.50               | 110,853.58          | ( 116,599.08)     | 0.00                  |
| 80-90-98750 Sanitary Sewer System       | 0                 | 1,161.50          | 20,414.63              | 2,508.29            | ( 22,922.92)      | 0.00                  |
| 80-90-98950 Traffic Controls            | 0                 | 0.00              | 27,168.45              | 29,910.00           | ( 57,078.45)      | 0.00                  |
| TOTAL Capital Projects                  | 0                 | 12,702.33         | 1,182,503.07           | 590,097.90          | ( 1,772,600.97)   | 0.00                  |



## 80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-90-99450 Communications & Data Syste | 0                 | 0.00              | 77,422.93              | 0.00 (              | 77,422.93)        | 0.00                  |
| 80-90-99700 Fire                        | 0                 | 203,800.00        | 1,837,063.77           | 175,234.80 (        | 2,012,298.57)     | 0.00                  |
| 80-90-99800 Other Expenses Paid from In | 0                 | 0.00              | 9,097.16               | 75,000.00 (         | 84,097.16)        | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 203,800.00        | 1,923,583.86           | 250,234.80 (        | 2,173,818.66)     | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2020 GO Bond                      | 0                 | 216,555.20        | 3,107,053.28           | 840,332.70 (        | 3,947,385.98)     | 0.00                  |
| 2021 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-91-85400 Bank Charges                | 0                 | 102.48            | 1,164.59               | 0.00 (              | 1,164.59)         | 0.00                  |
| TOTAL Other Services                    | 0                 | 102.48            | 1,164.59               | 0.00 (              | 1,164.59)         | 0.00                  |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 80-91-96550 Public Works Facility       | 0                 | 0.00              | 0.00                   | 729,292.41 (        | 729,292.41)       | 0.00                  |
| 80-91-97550 Paving (Streets)            | 0                 | 219,904.69        | 2,136,423.07           | 244,982.65 (        | 2,381,405.72)     | 0.00                  |
| 80-91-98550 Water Projects              | 0                 | 3,156.75          | 46,579.60              | 197,031.25 (        | 243,610.85)       | 0.00                  |
| 80-91-98750 Sanitary Sewer System       | 0                 | 0.00              | 0.00                   | 14,827.08 (         | 14,827.08)        | 0.00                  |
| 80-91-98950 Parks                       | 0                 | 0.00              | 34,161.30              | 0.00 (              | 34,161.30)        | 0.00                  |
| TOTAL Capital Projects                  | 0                 | 223,061.44        | 2,217,163.97           | 1,186,133.39 (      | 3,403,297.36)     | 0.00                  |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-91-99800 Other Expense paid from int | 0                 | 894.24            | 2,012.04               | 0.00 (              | 2,012.04)         | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 894.24            | 2,012.04               | 0.00 (              | 2,012.04)         | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2021 GO Bond                      | 0                 | 224,058.16        | 2,220,340.60           | 1,186,133.39 (      | 3,406,473.99)     | 0.00                  |
| 2022 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-92-85400 Bank Charges                | 0                 | 88.46             | 367.12                 | 0.00 (              | 367.12)           | 0.00                  |
| TOTAL Other Services                    | 0                 | 88.46             | 367.12                 | 0.00 (              | 367.12)           | 0.00                  |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 80-92-97690 Bond Issuance Cost          | 0                 | 0.00              | 85,295.00              | 0.00 (              | 85,295.00)        | 0.00                  |
| 80-92-98750 Sanitary Sewer Projects     | 0                 | 2,328.75          | 40,930.31              | 34,069.69 (         | 75,000.00)        | 0.00                  |
| TOTAL Capital Projects                  | 0                 | 2,328.75          | 126,225.31             | 34,069.69 (         | 160,295.00)       | 0.00                  |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-92-99450 Technology                  | 0                 | 14,678.75         | 101,315.31             | 288.75 (            | 101,604.06)       | 0.00                  |
| 80-92-99600 Police                      | 0                 | 0.00              | 1,394.95               | 0.00 (              | 1,394.95)         | 0.00                  |
| 80-92-99700 Fire Projects               | 0                 | 0.00              | 0.00                   | 594,470.00 (        | 594,470.00)       | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 14,678.75         | 102,710.26             | 594,758.75 (        | 697,469.01)       | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2022 GO Bond                      | 0                 | 17,095.96         | 229,302.69             | 628,828.44 (        | 858,131.13)       | 0.00                  |

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| TOTAL EXPENDITURES                 | 0                 | 469,972.18        | 6,837,769.08           | 2,960,328.07        | ( 9,798,097.15)   | 0.00                  |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | ( 469,305.36)     | ( 320.41)              | ( 2,960,328.07)     | 2,960,648.48      | 0.00                  |

99 -Pooled Cash  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

|                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                  |                   |                   |                        |                     |                   |                       |
| <u>REVENUE SUMMARY</u> |                   |                   |                        |                     |                   |                       |
|                        |                   |                   |                        |                     |                   |                       |

99 -Pooled Cash

% OF YEAR COMPLETED: 91.67

|          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|----------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| REVENUES |                   |                   |                        |                     |                   |                       |
|          |                   |                   |                        |                     |                   |                       |

**City of Nichols Hills  
2018 GO Bond Issue**

AS OF:

05/31/22

Account Number:

Issue Amount  
Premium  
Net Interest earned & Bank Fees

**Prior Years:**

Issuance Expense

2018-2019

2019-2020

2020-2021

2021-2022

7/31/2021

8/31/2021

9/30/2021

10/31/2021

11/30/2021

12/31/2021

1/31/2022

2/28/2022

3/31/2022

4/30/2022

5/31/2022

PROJECT COST TOTAL  
TO DATE:

**Available Funds - Prior to encumbrances**

Due to Pre-Eng &amp; Design

**ENCUMBRANCES:**

Wireless Master Plan Monte PO #17-12080

**Available Funds - After encumbrances**

| Street - Paving Projects | Water System | Sanitary Sewer Systems | Communications &<br>Data Systems | Expenses Paid From<br>Interest Earned | TOTAL        |
|--------------------------|--------------|------------------------|----------------------------------|---------------------------------------|--------------|
| 80-88-97550              | 80-88-98550  | 80-88-98750            | 80-88-99400                      | 80-88-99800                           |              |
| 1,150,000.00             | 1,450,000.00 | 300,000.00             | 100,000.00                       |                                       | -            |
| 25,774.38                | 32,497.74    | 6,723.75               | 2,241.25                         |                                       | 3,000,000.00 |
|                          |              |                        |                                  | 109,015.68                            | 67,237.11    |
|                          |              |                        |                                  |                                       | 109,015.68   |
| 17,901.67                | 22,571.67    | 4,670.00               | 1,556.67                         |                                       | 46,700.00    |
| 61,636.90                | 401,469.36   | 188,184.41             | -                                | 19,510.00                             | 670,800.67   |
| 1,090,917.71             | 807,343.31   | 113,869.34             | 12,444.54                        | 36,420.84                             | 2,060,995.74 |
| 5,318.10                 | 251,113.40   | -                      | 73,509.37                        | 444.00                                | 330,384.87   |
| -                        | -            | -                      | 9,218.05                         | 52,500.00                             | 61,718.05    |
|                          |              |                        | 451.09                           |                                       | 451.09       |
|                          |              |                        |                                  |                                       | -            |
|                          |              |                        |                                  |                                       | -            |
|                          |              |                        | 3,952.20                         |                                       | 3,952.20     |
|                          |              |                        | 2,212.05                         | 41,613.75                             | 43,825.80    |
|                          |              |                        | 141.05                           | 10,886.25                             | 11,027.30    |
|                          |              |                        |                                  |                                       | -            |
|                          |              |                        | 560.00                           |                                       | -            |
|                          |              |                        | 1,901.66                         |                                       | 560.00       |
|                          |              |                        |                                  |                                       | -            |
|                          |              |                        |                                  |                                       | 1,901.66     |
| 1,175,774.38             | 1,482,497.74 | 306,723.75             | 96,728.63                        | 108,874.84                            | 3,170,599.33 |
|                          |              |                        |                                  |                                       |              |
| (0.00)                   | (0.00)       | -                      | 5,512.62                         | 140.84                                | 5,653.46     |
|                          |              |                        |                                  |                                       |              |
|                          |              |                        |                                  |                                       | 5,512.62     |
|                          |              |                        | 5,512.62                         |                                       |              |
| (0.00)                   | (0.00)       | -                      | 0.00                             | 140.84                                | 140.84       |
|                          |              |                        |                                  |                                       |              |

|                 |               |
|-----------------|---------------|
| CASH            | 7,555.12      |
| CD'S            | -             |
| EXPENSE ACCRUED | (1,901.66)    |
| ENCUMBRANCES    | (5,512.62)    |
|                 | <u>140.84</u> |

**Interest Earnings:**

|                     |            |
|---------------------|------------|
| Prior Fiscal Years  | 111,614.16 |
| Current Fiscal Year | 58.63      |

**Bank Charges:**

|                     |            |
|---------------------|------------|
| Prior Fiscal Years  | (2,496.35) |
| Current Fiscal Year | (160.76)   |

**FUNDS AVAILABLE** 140.84

**City of Nichols Hills**  
**2019 GO Bond Issue**

**AS OF:**

05/31/22

|                                      | Street - Paving Projects | Water System    | Sanitary Sewer Systems | Traffic Control | Communications & Data Systems | Expenses Paid From Interest Earned | TOTAL           |
|--------------------------------------|--------------------------|-----------------|------------------------|-----------------|-------------------------------|------------------------------------|-----------------|
| <b>Account Number:</b>               | 80-89-97550              | 80-89-98550     | 80-89-98750            | 80-89-98950     | 80-89-99450                   | 80-89-99800                        |                 |
| Issue Amount                         | 1,220,000.00             | 1,580,000.00    | 50,000.00              | 50,000.00       | 100,000.00                    |                                    | -               |
| Premium                              | 41,183.77                | 53,336.35       | 1,687.86               | 1,687.86        | 3,375.72                      |                                    | 3,000,000.00    |
| Net Interest earned & Bank Fees      |                          |                 |                        |                 |                               | 88,665.01                          | 101,271.56      |
|                                      |                          |                 |                        |                 |                               |                                    | 88,665.01       |
| <b>Prior Years:</b>                  |                          |                 |                        |                 |                               |                                    |                 |
| Issuance Expense                     | 18,747.33                | 24,279.33       | 768.33                 | 768.33          | 1,536.67                      |                                    | 46,100.00       |
| 2018-2019                            | 60,765.00                | 12,000.00       | -                      | 16,602.07       | -                             | -                                  | 89,367.07       |
| 2019-2020                            | 1,060,931.76             | 77,089.33       | 41,757.88              | 33,613.76       | -                             | -                                  | 1,213,392.73    |
| 2020-2021                            | 120,739.67               | 231,762.46      | 9,161.65               | 703.70          | 92,131.49                     | -                                  | 454,498.97      |
| 2021-2022                            | -                        | 988,143.95      | -                      | -               | 6,757.56                      | 88,000.00                          | 1,082,901.51    |
| 7/31/2021                            |                          | 3,901.50        |                        |                 |                               |                                    | 3,901.50        |
| 8/31/2021                            |                          | 523,497.75      |                        |                 | 1,079.12                      |                                    | 524,576.87      |
| 9/30/2021                            |                          | 122,930.50      |                        |                 |                               |                                    | 122,930.50      |
| 10/31/2021                           |                          | 82,955.70       |                        |                 |                               | 11,908.75                          | 94,864.45       |
| 11/30/2021                           |                          | 15,832.50       |                        |                 |                               | 76,091.25                          | 91,923.75       |
| 12/31/2021                           |                          | 14,390.03       |                        |                 |                               |                                    | 14,390.03       |
| 1/31/2022                            |                          | 21,415.50       |                        |                 |                               |                                    | 21,415.50       |
| 2/28/2022                            |                          | 1,390.02        |                        |                 | 1,059.19                      |                                    | 2,449.21        |
| 3/31/2022                            |                          | 4,080.05        |                        |                 | 2,183.70                      |                                    | 6,263.75        |
| 4/30/2022                            |                          | 187,460.25      |                        |                 | 2,435.55                      |                                    | 189,895.80      |
| 5/31/2022                            |                          | 10,290.15       |                        |                 |                               |                                    | 10,290.15       |
| PROJECT COST TOTAL TO DATE:          | 1,261,183.76             | 1,333,275.07    | 51,687.86              | 51,687.86       | 100,425.72                    | 88,000.00                          | 2,886,260.28    |
|                                      |                          |                 |                        |                 |                               |                                    |                 |
| <b>Funds - Prior to encumbrances</b> | 0.00                     | 300,061.28      | (0.00)                 | (0.00)          | 2,950.00                      | 665.01                             | 303,676.29      |
|                                      |                          |                 |                        |                 |                               |                                    |                 |
| SRB PO# 17-11415                     |                          | 15,299.70       |                        |                 |                               |                                    | 300,061.28      |
| PO # 17-17293                        |                          | 284,761.58      |                        |                 |                               |                                    |                 |
| <b>Funds - After encumbrances</b>    | 0.00                     | 0.00            | (0.00)                 | (0.00)          | 2,950.00                      | 665.01                             | 3,615.01        |
|                                      |                          |                 |                        |                 |                               |                                    |                 |
|                                      |                          |                 |                        |                 |                               |                                    |                 |
| <b>CASH</b>                          |                          | 313,966.44      |                        |                 |                               | <b>Interest Earnings:</b>          |                 |
| <b>CD'S</b>                          |                          | -               |                        |                 |                               | Prior Fiscal Years                 | 90,446.25       |
| <b>EXPENSE ACCRUED</b>               |                          | (10,290.15)     |                        |                 |                               | Current Fiscal Year                | 1,428.69        |
| <b>ENCUMBRANCES</b>                  |                          | (300,061.28)    |                        |                 |                               | <b>Bank Charges:</b>               |                 |
|                                      |                          | <u>3,615.01</u> |                        |                 |                               | Prior Fiscal Years                 | (2,354.51)      |
|                                      |                          |                 |                        |                 |                               | Current Fiscal Year                | (855.42)        |
|                                      |                          |                 |                        |                 |                               | <b>FUNDS AVAILABLE</b>             | <u>3,615.01</u> |

Attachment: 2021 2022 GO Bonds Spreadsheet - May (5820 : 4 h Finance Director's Report)

**City of Nichols Hills  
2020 GO Bond Issue**

AS OF: 05/31/22

|                                                | Street - Paving Projects | Water System | Sanitary Sewer Systems | Traffic Control | Technology  | Fire         | Police      | PW Facility | Expenses Paid From Interest Earned | TOTAL             |
|------------------------------------------------|--------------------------|--------------|------------------------|-----------------|-------------|--------------|-------------|-------------|------------------------------------|-------------------|
| <b>Account Number:</b>                         | 80-90-97550              | 80-90-98550  | 80-90-98750            | 80-90-98950     | 80-90-99450 | 80-90-99700  | 80-90-99600 | 80-90-96550 | 80-90-99800                        |                   |
| Issue Amount                                   | 3,795,000.00             | 560,000.00   | 250,000.00             | 220,000.00      | 270,000.00  | 2,230,000.00 | 100,000.00  | 375,000.00  |                                    | 7,800,000.00      |
| Premium                                        | 147,329.36               | 21,740.30    | 9,705.49               | 8,540.83        | 10,481.93   | 86,572.99    | 3,882.20    | 14,558.24   |                                    | 302,811.34        |
| Net Interest earned & Bank Fees                |                          |              |                        |                 |             |              |             |             | 93,421.94                          | 93,421.94         |
| <b>Prior Years:</b>                            |                          |              |                        |                 |             |              |             |             |                                    |                   |
| Issuance Expense                               | 48,196.50                | 7,112.00     | 3,175.00               | 2,794.00        | 3,429.00    | 28,321.00    | 1,270.00    | 4,762.50    |                                    | 99,060.00         |
| 2019-2020                                      | 121,231.08               | 160,177.66   | 12,681.00              | 1,317.37        | 164,780.00  | 173,605.00   | -           | 12,688.80   | -                                  | 646,480.91        |
| 2020-2021                                      | 2,515,171.75             | 131,930.86   | 220,926.57             | 53,321.61       | 34,850.00   | 102,348.42   | 102,612.20  | 11,023.00   | 8,927.92                           | 3,181,112.33      |
| 2021-2022                                      | 1,081,549.49             | 5,745.50     | 20,414.63              | 27,168.45       | 77,422.93   | 1,837,063.77 | -           | 47,625.00   | 9,097.16                           | 3,106,086.93      |
| 7/31/2021                                      | 211,596.69               | 2,775.00     |                        |                 |             |              |             |             | 1,126.98                           | 215,498.67        |
| 8/31/2021                                      | 343,987.76               | 735.00       |                        | 3,641.79        |             |              |             | 9,375.00    | 1,114.34                           | 358,853.89        |
| 9/30/2021                                      | 462,892.63               | 2,235.50     |                        |                 |             |              |             | 8,437.50    | 968.76                             | 474,534.39        |
| 10/31/2021                                     | 1,367.40                 |              |                        | 2,985.00        |             |              |             | 5,062.50    | 894.24                             | 10,309.14         |
| 11/30/2021                                     | 3,677.40                 |              |                        |                 |             | 17,466.58    |             | 6,750.00    | 1,192.32                           | 29,086.30         |
| 12/31/2021                                     | 2,476.80                 |              |                        | 2,260.32        |             | 88,649.65    |             | 894.24      | 894.24                             | 97,656.01         |
| 1/31/2022                                      | 2,941.20                 |              | 7,448.75               |                 |             | 351,212.50   |             | 3,375.00    | 1,117.80                           | 362,720.25        |
| 2/28/2022                                      | 100.00                   |              | 3,913.75               |                 |             | 447,510.00   |             | 8,437.50    | 894.24                             | 460,855.49        |
| 3/31/2022                                      | 33,454.45                |              | 4,040.00               | 2,059.58        |             | 357,865.00   |             | 3,562.50    | 894.24                             | 401,875.77        |
| 4/30/2022                                      | 7,514.33                 |              | 3,850.63               | 16,221.76       | 77,422.93   | 370,560.04   |             | 2,625.00    |                                    | 478,194.69        |
| 5/31/2022                                      | 11,540.83                |              | 1,161.50               |                 |             | 203,800.00   |             |             |                                    | 216,502.33        |
| PROJECT COST<br>TOTAL TO DATE:                 | 3,766,148.82             | 304,966.02   | 257,197.20             | 84,601.43       | 280,481.93  | 2,141,338.19 | 103,882.20  | 76,099.30   | 18,025.08                          | 7,032,740.17      |
| <b>Available Funds - Prior to encumbrances</b> | 176,180.54               | 276,774.28   | 2,508.29               | 143,939.40      | 0.00        | 175,234.80   | (0.00)      | 313,458.94  | 75,396.86                          | 1,163,493.11      |
| <b>Due to Pre-Eng &amp; Design</b>             |                          |              |                        |                 |             |              |             |             |                                    |                   |
| <b>ENCUMBRANCES:</b>                           |                          |              |                        |                 |             |              |             |             |                                    |                   |
| PW Facility Phase III                          | SRB PO 17-15504          |              |                        |                 |             |              |             | 43,000.00   |                                    |                   |
| FC-2101 WL McNatt                              | PO #178174               |              |                        |                 |             |              |             | 270,458.94  |                                    |                   |
| WC-1902 Bedford                                | SRB PO #17-17294         | 17,550.00    |                        |                 |             |              |             |             |                                    |                   |
| PC-2104 Avondale                               | SRB PO 17-17584          |              |                        |                 |             |              |             |             |                                    |                   |
| Cimarron Construction                          | PO # 17-17293            | 93,303.58    |                        |                 |             |              |             |             |                                    |                   |
| SC-2101 City Wide                              | PO #17-16584             |              | 2,508.29               |                 |             |              |             |             |                                    |                   |
| Jenco - Fire & City Hall                       | PO#17-16880              |              |                        |                 |             | 85,448.78    |             |             | 75,000.00                          |                   |
| FSB - Fire & City Hall                         | PO #17-16881             |              |                        |                 |             | 89,786.02    |             |             |                                    |                   |
| Traffic Logix                                  | PO #17-17702             |              |                        | 29,910.00       |             |              |             |             |                                    |                   |
| <b>Available Funds - After encumbrances</b>    | 42,813.45                | 165,920.70   | 0.00                   | 114,029.40      | 0.00        | (0.00)       | (0.00)      | (0.00)      | 396.86                             | 323,160.41        |
| <b>CASH</b>                                    | 34,995.44                |              |                        |                 |             |              |             |             |                                    |                   |
| <b>CD'S</b>                                    | 1,345,000.00             |              |                        |                 |             |              |             |             |                                    |                   |
| <b>EXPENSE ACCRUED</b>                         | (216,502.33)             |              |                        |                 |             |              |             |             |                                    |                   |
| <b>ENCUMBRANCES</b>                            | (840,332.70)             |              |                        |                 |             |              |             |             |                                    |                   |
|                                                | <u>323,160.41</u>        |              |                        |                 |             |              |             |             |                                    |                   |
| <b>Interest Earnings:</b>                      |                          |              |                        |                 |             |              |             |             |                                    |                   |
| Prior Fiscal Years                             |                          |              |                        |                 |             |              |             |             |                                    | 79,443.33         |
| Current Fiscal Year                            |                          |              |                        |                 |             |              |             |             |                                    | 16,416.33         |
| <b>Bank Charges:</b>                           |                          |              |                        |                 |             |              |             |             |                                    |                   |
| Prior Fiscal Years                             |                          |              |                        |                 |             |              |             |             |                                    | (1,471.37)        |
| Current Fiscal Year                            |                          |              |                        |                 |             |              |             |             |                                    | (966.35)          |
| <b>FUNDS AVAILABLE</b>                         |                          |              |                        |                 |             |              |             |             |                                    | <u>323,160.41</u> |

**City of Nichols Hills  
2021 GO Bond Issue**

**AS OF: 05/31/22**

|                                                | Street - Paving Projects | Water System        | Sanitary Sewer Systems | Parks       | Police      | PW Facility | Expenses Paid From Interest Earned | TOTAL               |
|------------------------------------------------|--------------------------|---------------------|------------------------|-------------|-------------|-------------|------------------------------------|---------------------|
| <b>Account Number:</b>                         | 80-91-97550              | 80-91-98550         | 80-91-98750            | 80-91-98950 | 80-91-99600 | 80-91-96550 | 80-91-99800                        |                     |
| Issue Amount                                   | 3,019,000.00             | 2,989,000.00        | 320,000.00             | 630,000.00  | 112,000.00  | 730,000.00  |                                    | 7,800,000.00        |
| Premium                                        | 35,405.32                | 35,053.50           | 3,752.80               | 7,388.33    | 1,313.48    | 8,561.08    |                                    | 91,474.50           |
| Net Interest Earned & Bank Fees                |                          |                     |                        |             |             |             | 15,801.61                          | 15,801.61           |
| <b>Prior Years:</b>                            |                          |                     |                        |             |             |             |                                    |                     |
| Issuance Expense                               | 38,331.62                | 37,950.72           | 4,062.97               | 7,998.98    | 1,422.04    | 9,268.66    |                                    | 99,035.00           |
| 2020-2021                                      | -                        | 32,339.15           | 42,000.00              | -           | 111,891.44  | -           | 30.00                              | 186,260.59          |
| 2021-2022                                      | 2,136,423.07             | 46,579.60           | -                      | 34,161.30   | -           | -           | 2,012.04                           | 2,219,176.01        |
| 7/31/2021                                      |                          |                     |                        | 7,040.45    |             |             |                                    | 7,040.45            |
| 8/31/2021                                      |                          | 3,788.10            |                        |             |             |             |                                    | 3,788.10            |
| 9/30/2021                                      | 9,572.85                 |                     |                        |             |             |             |                                    | 9,572.85            |
| 10/31/2021                                     | 4,335.90                 | 11,224.00           |                        | 12,872.00   |             |             |                                    | 28,431.90           |
| 11/30/2021                                     | 113,553.29               | 3,156.75            |                        |             |             |             |                                    | 116,710.04          |
| 12/31/2021                                     | 325,599.93               | 6,313.50            |                        |             |             |             |                                    | 331,913.43          |
| 1/31/2022                                      | 311,107.49               | 6,313.50            |                        |             |             |             |                                    | 317,420.99          |
| 2/28/2022                                      | 339,245.17               | 6,313.50            |                        | 12,700.00   |             |             |                                    | 358,258.67          |
| 3/31/2022                                      | 337,196.53               |                     |                        | 1,548.85    |             |             |                                    | 338,745.38          |
| 4/30/2022                                      | 475,907.22               | 6,313.50            |                        |             |             |             | 1,117.80                           | 483,338.52          |
| 5/31/2022                                      | 219,904.69               | 3,156.75            |                        |             |             |             | 894.24                             | 223,955.68          |
| PROJECT COST TOTAL TO DATE:                    | 2,174,754.69             | 116,869.47          | 46,062.97              | 42,160.28   | 113,313.48  | 9,268.66    | 2,042.04                           | 2,504,471.60        |
| <b>Available Funds - Prior to encumbrances</b> | 879,650.63               | 2,907,184.03        | 277,689.83             | 595,228.04  | (0.00)      | 729,292.41  | 13,759.57                          | 5,402,804.51        |
| <b>ENCUMBRANCES:</b>                           |                          |                     |                        |             |             |             |                                    |                     |
| Water Treatment Facility                       |                          | 115,781.25          |                        |             |             |             |                                    |                     |
| PC-2102 Bedford                                | 6,168.56                 |                     |                        |             |             |             |                                    |                     |
| SC-2101 City Wide                              |                          |                     | 14,827.08              |             |             |             |                                    | 938,820.76          |
| PC-2103 Guilford                               | 67,751.46                |                     |                        |             |             |             |                                    |                     |
| Utility Technology Upgrade                     |                          | 5,000.00            |                        |             |             |             |                                    |                     |
| FC-2101 WL McNatt                              |                          |                     |                        |             |             | 729,292.41  |                                    |                     |
| <b>Available Funds - After encumbrances</b>    | 805,730.61               | 2,786,402.78        | 262,862.75             | 595,228.04  | (0.00)      | 0.00        | 13,759.57                          | 4,463,983.75        |
| <b>CASH</b>                                    |                          | 176,760.19          |                        |             |             |             |                                    |                     |
| <b>CD'S</b>                                    |                          | 5,450,000.00        |                        |             |             |             |                                    |                     |
| <b>EXPENSE ACCRUED</b>                         |                          | (223,955.68)        |                        |             |             |             |                                    |                     |
| <b>ENCUMBRANCES</b>                            |                          | (938,820.76)        |                        |             |             |             |                                    |                     |
|                                                |                          | <u>4,463,983.75</u> |                        |             |             |             |                                    |                     |
| <b>Interest Earnings:</b>                      |                          |                     |                        |             |             |             |                                    |                     |
| Prior Fiscal Years                             |                          |                     |                        |             |             |             |                                    | 1,632.10            |
| Current Fiscal Year                            |                          |                     |                        |             |             |             |                                    | 16,307.44           |
| <b>Bank Charges:</b>                           |                          |                     |                        |             |             |             |                                    |                     |
| Prior Fiscal Years                             |                          |                     |                        |             |             |             |                                    | (973.34)            |
| Current Fiscal Year                            |                          |                     |                        |             |             |             |                                    | (1,164.59)          |
| <b>FUNDS AVAILABLE</b>                         |                          |                     |                        |             |             |             |                                    | <u>4,463,983.75</u> |



**City of Nichols Hills**  
**2022 GO Bond Issue**

AS OF:

05/31/22

Account Number:

Issue Amount  
Premium  
Net Interest Earned & Bank Fees

Prior Years:

Issuance Expense  
2021-2022

1/31/2022  
2/28/2022  
3/31/2022  
4/30/2022  
5/31/2022

PROJECT COST  
TOTAL TO DATE:

Available Funds - Prior to encumbrances

ENCUMBRANCES:

SC-2201 Sanitary Sewer PO# 17-17438  
Tyler Technoloy Meter Reading PO# 17-17439  
Upgrade  
Sutphen - Fire Engine PO 17-17967

Available Funds - After encumbrances

| Street - Paving Projects | Water System | Sanitary Sewer Systems | Fire        | Police      | Technology  | Expenses Paid From Interest Earned | TOTAL        |
|--------------------------|--------------|------------------------|-------------|-------------|-------------|------------------------------------|--------------|
| 80-92-97550              | 80-92-98550  | 80-92-98750            | 80-92-99700 | 80-92-99600 | 80-92-99450 | 80-92-99800                        |              |
| 3,000,000.00             | 1,700,000.00 | 700,000.00             | 600,000.00  | 100,000.00  | 500,000.00  |                                    | 6,600,000.00 |
| 93,784.00                | 53,144.27    | 21,882.93              | 18,756.80   | 3,126.13    | 15,630.67   |                                    | 206,324.80   |
|                          |              |                        |             |             |             | (66.72)                            | (66.72)      |
|                          |              |                        |             |             |             |                                    |              |
| 38,770.45                | 21,969.92    | 9,046.44               | 7,754.09    | 1,292.35    | 6,461.74    |                                    | 85,295.00    |
| -                        | -            | 40,930.31              | -           | 1,394.95    | 101,315.31  | -                                  | 143,640.57   |
|                          |              |                        |             |             |             |                                    |              |
|                          |              | 2,759.06               |             |             |             |                                    | 2,759.06     |
|                          |              | 9,390.94               |             |             |             |                                    | 9,390.94     |
|                          |              | 11,643.75              |             | 1,394.95    | 22,934.00   |                                    | 35,972.70    |
|                          |              | 14,807.81              |             |             | 63,702.56   |                                    | 78,510.37    |
|                          |              | 2,328.75               |             |             | 14,678.75   |                                    | 17,007.50    |
| 38,770.45                | 21,969.92    | 49,976.74              | 7,754.09    | 2,687.30    | 107,777.05  | -                                  | 228,935.57   |
|                          |              |                        |             |             |             |                                    |              |
| 3,055,013.55             | 1,731,174.34 | 671,906.19             | 611,002.71  | 100,438.83  | 407,853.61  | (66.72)                            | 6,577,322.52 |
|                          |              |                        |             |             |             |                                    |              |
|                          |              | 34,069.69              |             |             | 288.75      |                                    | 628,828.44   |
|                          |              |                        | 594,470.00  |             |             |                                    |              |
| 3,055,013.55             | 1,731,174.34 | 637,836.50             | 16,532.71   | 100,438.83  | 407,564.86  | (66.72)                            | 5,948,494.08 |
|                          |              |                        |             |             |             |                                    |              |

CASH 608,374.64  
CD'S 5,985,955.37  
EXPENSE ACCRUED (17,007.50)  
ENCUMBRANCES (628,828.44)  
5,948,494.07

Interest Earnings:

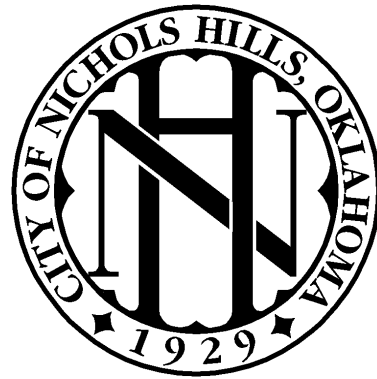
Prior Fiscal Years -  
Current Fiscal Year 300.40

Bank Charges:

Prior Fiscal Years -  
Current Fiscal Year (367.12)  
FUNDS AVAILABLE 5,948,494.08

## Monthly Report – May 2022

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# Information Systems

## City of Nichols Hills



## Monthly Report – May 2022

To follow is a summary of activities in the Information Systems Department during the month.

### **Automated Meter Reading System Second Tower:**

The Automated Meter Reading System second tower on the Westminster Water Tower has been installed and is functioning. Employees from Public Works and City Administration have both received training on the new tower and it seems to be progressing well.

### **Main Network Receives Memory Update:**

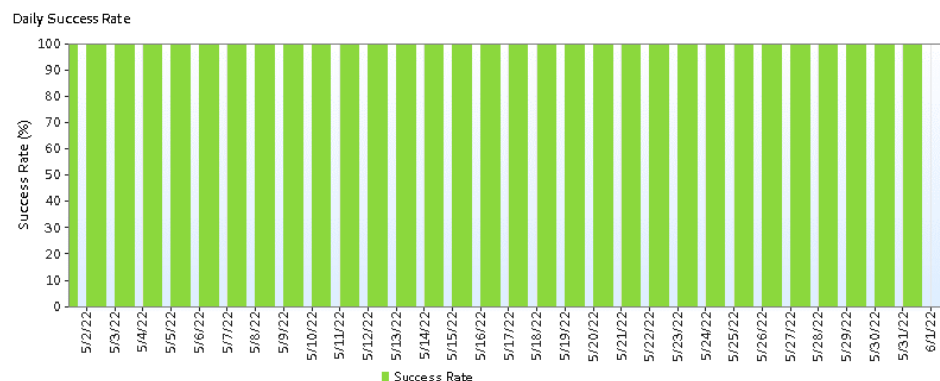
Our main network computer system received a RAM memory update financed by 2020 GO Bond projects. The memory update will give additional space in the system to add additional programs to the main network and to the servers that comprise the system. All the servers in the main system at both City Hall and Public Works received the upgrades.

### **Backup System Reports:**

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

#### City Hall

Backup Engineering Overview for ch4400-avamar.nh.int for Last Month

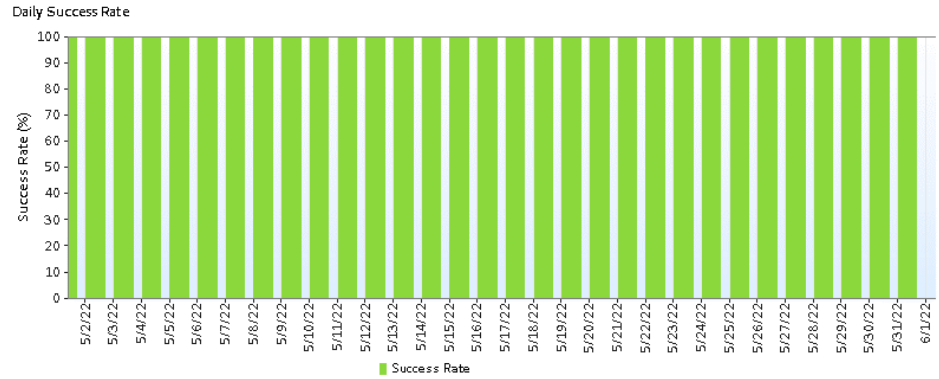




## Monthly Report – May 2022

### Public Works

Backup Engineering Overview for pw4400-avamar.nh.int for Last Month



### Mail Category by Month

| Mail Category by Month |            |                       |               |
|------------------------|------------|-----------------------|---------------|
| Month                  | Categories | Mail Filtering Events | % of Subtotal |
| May                    | Not Spam   | 21096                 | 34.38%        |
|                        | Spam       | 40233                 | 65.56%        |
|                        | Virus      | 39                    | 0.06%         |
| Subtotal (3)           |            | 61368                 | 100.00%       |
| Total                  |            | 61368                 | 100%          |



## Monthly Report – May 2022

### Top Ten Viruses

| Top Ten Viruses       |                                      |                      |               |
|-----------------------|--------------------------------------|----------------------|---------------|
| Total Summary         | Virus Name                           | Total Summary Events | % of Subtotal |
| 2022-05-01-2022-06-01 | FortiSandbox: uri                    | 23                   | 58.97%        |
|                       | FortiSandbox: uri, FortiSandbox: uri | 3                    | 7.69%         |
|                       | W32/Injector.EQPQ!tr                 | 2                    | 5.13%         |
|                       | HTML/Phish.F!tr                      | 2                    | 5.13%         |
|                       | FortiSandbox: Riskware               | 2                    | 5.13%         |
|                       | HTML/Phishing.77A5!tr                | 1                    | 2.56%         |
|                       | FortiSandbox: LNK/Agent.AMY!tr.dldr  | 1                    | 2.56%         |
|                       | NSIS/Injector.ASH!tr                 | 1                    | 2.56%         |
|                       | W32/GenKryptik.EKLE!tr               | 1                    | 2.56%         |
|                       | Possible Threat                      | 1                    | 2.56%         |
|                       | Other (2)                            | 2                    | 5.13%         |
| Subtotal (12)         |                                      | 39                   | 100.00%       |
| Total                 |                                      | 39                   | 100%          |

### Action by Month

| Action by Month |                                                  |                        |               |
|-----------------|--------------------------------------------------|------------------------|---------------|
| Month           | Action Taken                                     | Mail High Level Events | % of Subtotal |
| May             | Accept                                           | 5905                   | 9.62%         |
|                 | Accept;Defer Disposition                         | 15191                  | 24.75%        |
|                 | Delay                                            | 1459                   | 2.38%         |
|                 | Discard                                          | 35                     | 0.06%         |
|                 | Quarantine                                       | 2123                   | 3.46%         |
|                 | Quarantine;Defer Disposition                     | 1                      | 0.00%         |
|                 | Quarantine;Replace;Notification                  | 3                      | 0.00%         |
|                 | Reject                                           | 36595                  | 59.83%        |
|                 | Replace;Notification                             | 3                      | 0.00%         |
|                 | Replace;Notification;Defer Disposition           | 4                      | 0.01%         |
|                 | System Quarantine;Defer Disposition              | 3                      | 0.00%         |
|                 | System Quarantine;Defer Disposition;Remove URL   | 26                     | 0.04%         |
|                 | System Quarantine;Notification                   | 3                      | 0.00%         |
|                 | System Quarantine;Notification;Defer Disposition | 17                     | 0.03%         |
| Subtotal (14)   |                                                  | 61368                  | 100.00%       |
| Total           |                                                  | 61368                  | 100%          |



## Monthly Report – May 2022

### Email Phishing Tests:

We conduct monthly employee email phishing tests. Each employee receives a different email, and no employees fell victim to our test emails. Although our numbers are still low, we will continue to educate employees about security.



### General Department Activities:

1. Worked with support partner to install memory in critical systems at City Hall and Public Works.
2. Fixed issue with Police Department's scan-to-email on their copier.
3. Replaced Assistant Police Chief's mouse and keyboard after a water leak had saturated his desk.
4. Contacted support partner about Court's direct line not ringing the correct extension.
5. Upgraded the firmware on three of the City's security devices.
6. Took a Patrol tablet to have the drive looked at by a support partner.
7. Fixed DNS issue with Police Department's web console for police bodycam videos.
8. Upgraded the firmware on the City's email archiver.
9. Assisted the admin department with the correct phone mappings for the Court and Utility Billing Clerks.
10. Opened support ticket with support partner regarding some software not updating properly after upgrade.
11. Assisted support engineer with the configuration and setup of a new firewall for the telemetry systems.
12. Fixed issue with blocked instances of certain email addresses stemming from geolocation addressing.



## Monthly Report – May 2022

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13. Setup new access control card for fireman after his old one stopped working.
14. Assisted Public Works employee with signing into GIS software application.
15. Configured new 20gb uplink from City Hall to Public Works network.
16. Configured new firewalls to forward logging over to the network analyzer.
17. Configured new firewall policies to allow connectivity between workstations and endpoint protection agents.
18. Added new Cyber Security training modules for all City employees and configured new Outlook groups.
19. Removed several email addresses that are no longer active from the City's subscriber lists.
20. Assisted Police Chief with reporting software installed on his workstation.
21. Reconfigured the Utility Billing Clerks, email client.
22. Attended the City's budget workshop in the Council Chambers.
23. Updated the endpoint protection agents on all City workstations and Servers.
24. Installed and updated software on the Finance Directors' laptop.
25. Assisted the Public Works Deputy Director with his dynamic extension issue.
26. Recorded and broadcast the City Council Meeting and uploaded it to the On-Demand server.
27. Reinstalled the second detective station and configured the workstation for the police network.
28. Worked with surplus equipment to make sure it was clear of all data before selling.
29. Exported public works meeting for the Public Works Director.
30. Configured and installed the City Manager's new computer.
31. Posted information on the city website for the Public Works Department.
32. Updated the software on Patrol unit 40.
33. Updated the software on the Detectives workstation.
34. Researched office activation issue on an iMac computer.
35. Created a spreadsheet with all the different types of wireless devices at the Police Department.
36. Updated software on Chief and Assistant Chief's laptop at the Fire Department.
37. Configured and activated new router for Public Works meter reading software.
38. Setup Assistant Fire Chief's workstation in the basement training room.
39. Assisted Officer with issue logging in to police software.
40. Replaced a bad battery backup device at Public Works Control Room.
41. Troubleshoot a printing issue in Police Dispatch Department.
42. Deployed all critical and important updates to all City servers and workstations.
43. Configured and activated Fire Chief and Assistant Chief's new iPhones.
44. Configured new access control FOB for the Assistant Police Chief after his old one stopped working.
45. Added more bad actors to the City firewalls.
46. Tested the broadcast system.



## Monthly Report – May 2022

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47. Recorded and broadcast the Building Commission Meeting and uploaded to the On-Demand server.
48. Troubleshoot issue with Police Department network switch losing power after power surges. Discovered the battery backup had gone bad.
49. Assisted Public Works employee with remote connection for meter reading configuration settings.
50. Tested panic buttons at City Hall lobby work areas.
51. Recorded and broadcast the Board of Adjustment meeting and uploaded to On-Demand server.
52. Added more bad actors to City firewalls.
53. Worked on surplus lists.
54. Attended meeting with app developers.
55. Worked with support partners to upgrade servers at Public Works.
56. Assisted Assistant Police Chief with email error.
57. Updated the City's disaster recovery software at both locations.
58. Added three Public Works employees to the City Hall access control list per Public Works Director.
59. Assisted Public Works Building Inspector with document search software.
60. Configured and installed new scanner for Public Works Director.
61. Meet with support partner to get an estimate on installs at the newly remodeled Fire Department.
62. Order two new battery backup devices for Police Department and Dispatch.
63. Worked with support partner to go over some training on how to use administration console for meter reading software.
64. Discussed upcoming cyber training with support partner.
65. Assisted Utility Billing Clerk with fax-to-email issue.
66. Updated fax info that was posted on the City's website.
67. Configured calendar settings on the City Managers workstation.
68. Worked with support partner to update the software versions for certain server licensing.
69. Increased storage space on document imaging server.
70. Upgraded the software on the IT maintenance server.
71. Setup new Police Officer with all City services, network, email, and access control.
72. Assisted Public Works employee with network login and email.
73. Contacted support partner regarding the City's postal machine.
74. Assisted the Public Works Director with workstation screen settings
75. Scheduled all City meetings for June on the City's broadcast server.
76. Added more bad actors to the city firewalls and cleaned up firewall database.





May 30, 2022

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the June 14, 2022 Council Meeting.

**2019 G.O. Bond Issue:**

- **Water Improvements – Waterline Relocation Along Kelley Avenue**

|                   |                           |                           |              |
|-------------------|---------------------------|---------------------------|--------------|
| Contractor:       | Cimarron Construction Co. | Original Contract Amount: | \$561,555.00 |
| Start Date:       | January 31, 2022          | Amended Contract Amount:  | \$-          |
| Award Date:       | December 14, 2021         | Claims to Date Less Ret.: | \$184,030.20 |
| Project Duration: | 90 Calendar Days          | Amount Remaining:         | \$561,555.00 |
| Days Used:        | 53                        | Percent Complete:         | 85%          |

**2021 G.O. Bond Issue:**

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**

|                   |                   |                           |                |
|-------------------|-------------------|---------------------------|----------------|
| Contractor:       | CGC, LLC          | Original Contract Amount: | \$1,073,766.41 |
| Start Date:       | October 18, 2021  | Amended Contract Amount:  | \$859,768.20   |
| Award Date:       | September 8, 2021 | Claims to Date Less Ret.: | \$859,768.20   |
| Project Duration: | 150 Calendar Days | Amount Remaining:         | \$0.00         |
| Days Used:        | 150               | Percent Complete:         | 100%           |

- **Paving Improvements to the 1400, 1500 & 1600 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**

|                   |                       |                           |                |
|-------------------|-----------------------|---------------------------|----------------|
| Contractor:       | Rudy Construction Co. | Original Contract Amount: | \$1,163,416.25 |
| Start Date:       | November 8, 2021      | Amended Contract Amount:  | \$1,130,101.83 |
| Award Date:       | October 12, 2021      | Claims to Date Less Ret.: | \$1,130,101.83 |
| Project Duration: | 180 Calendar Days     | Amount Remaining:         | \$0.00         |
| Days Used:        | 180                   | Percent Complete:         | 100%           |

Attachment: 5-30-22 Engrpt (5822 : 4 j Engineers Report)

- **Public Works Improvements (FC-2101)**

Contractor: W.L. McNatt  
 Start Date: May 31, 2022  
 Award Date: April 12, 2022  
 Project Duration: 365 Calendar Days  
 Days Used: 0

Original Contract Amount: \$1,444,444.00  
 Amended Contract Amount: \$-  
 Claims to Date Less Ret.: \$-  
 Amount Remaining: \$1,444,444.00  
 Percent Complete: 0%

- **Water Treatment Facility (WC-2101)**

Task Order Executed. Design underway.

**2021/2022 G.O. Bond Issue:**

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**

Task Order Executed. Design underway.

- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**

Task Order Executed. Design underway.

- **City Wide Sanitary Sewer Improvements (SC-2101/SC-2201)**

Contractor: Jordan Contractors, Inc.  
 Start Date: June 20, 2022  
 Award Date: May 10, 2022  
 Project Duration: 90 Calendar Days  
 Days Used: 0

Original Contract Amount: \$725,848.00  
 Amended Contract Amount: \$-  
 Claims to Date Less Ret.: \$0.00  
 Amount Remaining: \$725,848.00  
 Percent Complete: 0%

**Other Projects:**

- **Love Family Park Improvements (FC-2102)**

Contractor: Rudy Construction Co.  
 Start Date: March 9, 2022  
 Award Date: January 11, 2022  
 Project Duration: 300 Calendar Days  
 Days Used: 53

Original Contract Amount: \$961,700.00  
 Amended Contract Amount: \$-  
 Claims to Date Less Ret.: \$75,971.50  
 Amount Remaining: \$961,700.00  
 Percent Complete: 20%

- **63<sup>rd</sup> Street Crosswalk (PC-2003)**

Construction to begin pending OKC Public Works approval.

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.  
 City Engineer

GJW  
 Cc: File 116000

Attachment: 5-30-22 Engrpt (5822 : 4 J Engineers Report)

FUND: General Fund

5.a.a

| DEPARTMENT        | VENDOR NAME                  | GL ACCOUNT     | ACCOUNT DESCRIPTION | DESCRIPTION          | AMOUNT                     |                  |
|-------------------|------------------------------|----------------|---------------------|----------------------|----------------------------|------------------|
| NON-DEPARTMENTAL  | MISC VENDOR                  | TREECE & RHI   | 00-72050            | Building Permits     | TREECE & RHINES HEATING &  | 64.50            |
|                   |                              | SPENCER HEAT   | 00-72350            | General Contractor R | SPENCER HEAT & AIR LLC:    | 25.00            |
|                   | OKLAHOMA UNIFORM BUILDING CO |                | 00-32600            | Uniform Building Cod | PERMIT FEES MAY 2022       | 200.00           |
|                   | REDBUD FOUNDATION INC        |                | 00-34300            | Bonds held in reserv | REDBUD FOUNDATION INC      | 6,000.00         |
|                   | OKLAHOMA CITY MEMORIAL MARAT |                | 00-34300            | Bonds held in reserv | 2022 REFUND BANNER DEPOSIT | 6,000.00         |
|                   |                              |                |                     |                      | TOTAL:                     | 12,289.50        |
| Administration    | VERIZON WIRELESS             |                | 02-84700            | Telephone            | MONTHLY CHARGES            | 202.51           |
|                   | GRANICUS                     |                | 02-84400            | Software Agreements  | AGENDA SOFTWARE            | 385.87           |
|                   | VISA                         |                | 02-84300            | Training & Membershi | PRE COUNCIL MEETING        | 46.17            |
|                   |                              |                | 02-84300            | Training & Membershi | PRE COUNCIL MEETING        | 28.81            |
|                   | VISA                         |                | 02-83000            | Material & Supplies  | PANERA                     | 8.28             |
|                   | AT&T 831-001-0000 521        |                | 02-84700            | Telephone            | MONTHLY CHARGES            | 85.06            |
|                   | OFFICE DEPOT 35315277        |                | 02-83000            | Material & Supplies  | OFFICE SUPPLIES            | 15.92            |
|                   |                              |                | 02-83000            | Material & Supplies  | OFFICE SUPPLIES            | 33.89            |
|                   |                              |                |                     | TOTAL:               | 806.51                     |                  |
| City Attorney     | WILLIAMS BOX FORSHEE & BULLA |                | 04-87100            | Legal Services       | LEGAL SERVICES             | 9,030.00         |
|                   |                              |                |                     |                      | TOTAL:                     | 9,030.00         |
| Municipal Court   | AT&T 831-001-0000 521        |                | 05-84300            | Training & Membershi | MONTHLY CHARGES            | 85.06            |
|                   | OFFICE DEPOT 35315277        |                | 05-83000            | Material & Supplies  | OFFICE SUPPLIES            | 46.17            |
|                   |                              |                | 05-83000            | Material & Supplies  | OFFICE SUPPLIES            | 31.68            |
|                   |                              |                |                     |                      | TOTAL:                     | 162.91           |
| Police Department | VALVOLINE OIL CHANGE         |                | 06-84100            | Vehicle Maintenance  | OIL CHANGES                | 50.75            |
|                   |                              |                | 06-84100            | Vehicle Maintenance  | OIL CHANGES                | 48.58            |
|                   |                              |                | 06-84100            | Vehicle Maintenance  | OIL CHANGES                | 48.58            |
|                   |                              |                | 06-84100            | Vehicle Maintenance  | OIL CHANGES                | 48.58            |
|                   | REYNOLDS FORD                |                | 06-84100            | Vehicle Maintenance  | BRAKES FOR UNIT 38         | 865.00           |
|                   | VERIZON WIRELESS             |                | 06-84700            | Telephone            | MONTHLY CHARGES            | 346.54           |
|                   | PRECISION DELTA CORP         |                | 06-84300            | Training & Membershi | AMMO TRAINING/DUTY         | 469.20           |
|                   | GOODYEAR TIRE & RUBBER COMPA |                | 06-84000            | Equipment Maintenanc | NEW TIRES REPAIR           | 679.63           |
|                   |                              |                | 06-84000            | Equipment Maintenanc | NEW TIRES REPAIR           | 43.45            |
|                   | TRANSUNION RISK AND ALTERNAT |                | 06-84000            | Equipment Maintenanc | ACCESS TO DATABASE         | 100.00           |
|                   | COUNCIL ON LAW ENFORCEMENT E |                | 06-84300            | Training & Membershi | TRUONG CERTIFICATION       | 25.00            |
|                   | CINTAS CORP. #064            |                | 06-81100            | Uniform Allowance    | PUBLIC WORKS UNIFORMS      | 55.68            |
|                   | ADAM MICHAEL GOOD            |                | 06-84300            | Training & Membershi | POLYGRAPH TRUONG           | 200.00           |
|                   | ASPEN BUILDING SERVICES OF O |                | 06-85000            | Janitorial Services  | CLEANING SERVICES          | 1,262.50         |
|                   | ImageNet Consulting, LLC     |                | 06-83000            | Material & Supplies  | PRINTING FEES              | 12.17            |
|                   | GEARWORKS INC                |                | 06-84100            | Vehicle Maintenance  | INSTALL GRAPHICS           | 276.25           |
|                   | AT&T 287288038708            |                | 06-84700            | Telephone            | FIRST NET POLICE           | 542.85           |
|                   | ANIMAL WELFARE DIVISION      |                | 06-85300            | Animal Control       | ANIMAL BOARDING            | 60.00            |
|                   |                              |                | 06-85300            | Animal Control       | ANIMAL BOARDING            | 60.00            |
|                   | AT&T 405 843-5672 126 1      |                | 06-84700            | Telephone            | MONTHLY CHARGES            | 335.44           |
|                   | AT&T 831-001-0000 521        |                | 06-84700            | Telephone            | MONTHLY CHARGES            | 340.26           |
|                   | DAVID STOOPS ELECTRIC        |                | 06-84200            | Building Maintenance | ADDITIONAL LIGHTS          | 1,759.88         |
|                   | OFFICE DEPOT 35315277        |                | 06-83000            | Material & Supplies  | DVDS OFFICE SUPPLIES       | 66.70            |
|                   | ONG                          |                | 06-84800            | Utilities            | MONTHLY CHARGES            | 78.18            |
|                   |                              |                |                     |                      | TOTAL:                     | 7,775.22         |
|                   | Fire Department              | WAL-MART #9502 |                     | 07-83000             | Material & Supplies        | STATION SUPPLIES |
|                   |                              |                | 07-83000            | Material & Supplies  | STATION SUPPLIES           | 193.73           |
|                   |                              |                | 07-83000            | Material & Supplies  | STATION SUPPLIES           | 84.69            |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)

FUND: General Fund

5.a.a

| DEPARTMENT        | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION            | AMOUNT    |
|-------------------|------------------------------|------------|----------------------|------------------------|-----------|
|                   |                              | 07-83000   | Material & Supplies  | STATION SUPPLIES       | 120.15    |
|                   | WESTLAKE HARDWARE            | 07-83000   | Material & Supplies  | LP TANK EXCHANGE       | 43.98     |
|                   |                              | 07-83000   | Material & Supplies  | AIR LINE CONNECTIONS   | 2.59      |
|                   |                              | 07-83000   | Material & Supplies  | AIR LINE CONNECTIONS   | 12.47     |
|                   |                              | 07-83000   | Material & Supplies  | STATION SUPPLIES       | 19.97     |
|                   | EMSA                         | 07-85200   | EMSA Subsidy         | MAY SUBSIDY 2022       | 2,506.68  |
|                   | PERFECTION TRUCK PARTS & EQU | 07-84100   | Vehicle Maintenance  | PUSH LOCK UNION        | 7.99      |
|                   | VERIZON WIRELESS             | 07-84700   | Telephone            | MONTHLY CHARGES        | 194.09    |
|                   | SUTPHEN CORPORATION          | 07-84100   | Vehicle Maintenance  | T-31 BATTERIES         | 1,353.86  |
|                   | VISA                         | 07-84200   | Building Maintenance | WALL INLETS            | 17.98     |
|                   |                              | 07-84300   | Training & Membershi | TOLL FEE               | 2.80      |
|                   |                              | 07-83000   | Material & Supplies  | REPAIR SUPPLIES        | 12.98     |
|                   |                              | 07-84300   | Training & Membershi | OEFO CLASS BOYDSTON    | 297.13    |
|                   | VISA                         | 07-83000   | Material & Supplies  | PRINTER CARTRIDGE      | 156.99    |
|                   |                              | 07-83000   | Material & Supplies  | HELMET LIGHTS          | 177.70    |
|                   |                              | 07-83000   | Material & Supplies  | WORK PHONE ACCESSORIES | 51.94     |
|                   | AT&T 287288038669            | 07-84700   | Telephone            | FIRST NET FIRE         | 181.46    |
|                   | AT&T 405 843-5672 126 1      | 07-84700   | Telephone            | MONTHLY CHARGES        | 111.81    |
|                   | AT&T 831-001-0000 521        | 07-84700   | Telephone            | MONTHLY CHARGES        | 170.12    |
|                   | SITEBOX STORAGE              | 07-84200   | Building Maintenance | STORAGE CONTAINER      | 100.00    |
|                   |                              | 07-84200   | Building Maintenance | STORAFE CONTAINER FEE  | 105.00    |
|                   | PEAK OILFIELD SERVICES LLC   | 07-84200   | Building Maintenance | TRAILER RENTAL         | 750.00    |
|                   | MTM RECOGNITION CORP         | 07-81100   | Uniform Allowance    | BADGES & COLLAR BRASS  | 143.00    |
|                   | ONG                          | 07-84800   | Utilities            | MONTHLY CHARGES        | 78.17     |
|                   |                              |            |                      | TOTAL:                 | 7,146.80  |
| City Engineer     | SMITH ROBERTS BALDISCHWILER  | 08-86075   | Engineering Fees     | GRAND PARK             | 2,617.50  |
|                   |                              | 08-86075   | Engineering Fees     | GENERAL ENGINEERING    | 14,658.49 |
|                   |                              |            |                      | TOTAL:                 | 17,275.99 |
| Street Department | TRAVIS VOICE & DATA          | 09-84700   | Telephone            | MONTHLY CHARGES        | 21.98     |
|                   | WESTLAKE HARDWARE            | 09-83000   | Material & Supplies  | TAPE                   | 22.17     |
|                   | VERIZON WIRELESS             | 09-84700   | Telephone            | MONTHLY CHARGES        | 84.48     |
|                   | US FLEET TRACKING            | 09-84100   | Vehicle Maintenance  | GPS                    | 89.85     |
|                   | GOODYEAR TIRE & RUBBER COMPA | 09-84000   | Equipment Maintenanc | TIRE                   | 425.98    |
|                   | CINTAS CORP. #064            | 09-81100   | Uniform Allowance    | PUBLIC WORKS UNIFORMS  | 235.33    |
|                   | CRAFCO INC                   | 09-84000   | Equipment Maintenanc | EQUIPMENT MAINTENANCE  | 941.00    |
|                   |                              | 09-83000   | Material & Supplies  | COLD PATCH             | 360.00    |
|                   | GELLCO CLOTHING & SHOES INC  | 09-83500   | Safety Supplies      | BOOTS MCKEE            | 150.00    |
|                   | HASKELL LEMON CONSTRUCTION   | 09-83000   | Material & Supplies  | ASPHALT                | 115.38    |
|                   |                              | 09-83000   | Material & Supplies  | ASPHALT                | 59.25     |
|                   | HIBDON TIRES PLUS            | 09-84100   | Vehicle Maintenance  | TIRES                  | 511.76    |
|                   | HOME DEPOT                   | 09-83000   | Material & Supplies  | DRILL SET              | 22.11     |
|                   |                              | 09-83000   | Material & Supplies  | WEDGES                 | 68.94     |
|                   |                              | 09-83000   | Material & Supplies  | CONCRETE               | 3.87      |
|                   | INTERSTATE BATTERY SUPPLY    | 09-83000   | Material & Supplies  | EXCHANGED BATTERY      | 22.00-    |
|                   | SAINTS OCCUPATIONAL HEALTH   | 09-81200   | Medical Exams        | PRE-EMPLOYMENT DRUG    | 90.00     |
|                   |                              | 09-81200   | Medical Exams        | DRUG SCREENS           | 180.00    |
|                   | OG&E                         | 09-85500   | Street Lighting      | MONTHLY CHARGES        | 7,137.14  |
|                   |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES        | 27.83     |
|                   |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES        | 27.46     |
|                   |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES        | 26.88     |
|                   |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES        | 26.64     |
|                   |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES        | 26.64     |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)

FUND: General Fund

5.a.a

| DEPARTMENT         | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|--------------------|------------------------------|------------|----------------------|----------------------------|-----------|
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES            | 26.28     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES            | 26.64     |
|                    | ONG                          | 09-84800   | Utilities            | MONTHLY CHARGES            | 32.98     |
|                    |                              |            | TOTAL:               |                            | 10,718.59 |
| Sanitation         | CITY OF MIDWEST CITY         | 10-85800   | Landfill Disposal    | HAZARDOUS WASTE            | 285.00    |
|                    | US FLEET TRACKING            | 10-84100   | Vehicle Maintenance  | GPS                        | 119.80    |
|                    | PREMIER TRUCK GROUP          | 10-84100   | Vehicle Maintenance  | UNIT15                     | 627.00    |
|                    | CINTAS CORP. #064            | 10-81100   | Uniform Allowance    | PUBLIC WORKS UNIFORMS      | 666.67    |
|                    | GELLCO CLOTHING & SHOES INC  | 10-83500   | Safety Supplies      | SAFETY BOOTS SAMPLETON     | 150.00    |
|                    |                              | 10-83000   | Material & Supplies  | BOOTS JONES                | 139.95    |
|                    | REPUBLIC SERVICES            | 10-85800   | Landfill Disposal    | COMMERCIAL GARBAGE         | 64.26     |
|                    |                              | 10-85825   | Commercial Garbage D | COMMERCIAL GARBAGE         | 12,224.12 |
|                    | J & R EQUIPMENT CO           | 10-84100   | Vehicle Maintenance  | VEHICLE MAINTENANCE        | 415.80    |
|                    | SOUTHEAST LANDFILL - 4061    | 10-85800   | Landfill Disposal    | MAY 2022                   | 5,412.95  |
|                    | ONG                          | 10-84800   | Utilities            | MONTHLY CHARGES            | 32.98     |
|                    |                              |            | TOTAL:               |                            | 20,138.53 |
| Parks Department   | WESTLAKE HARDWARE            | 11-85700   | Parks Maintenance    | SUPPLIES                   | 15.99     |
|                    | NORTHWEST LAWN MAINTENANCE I | 11-85900   | Park Maintenance Con | PARKS MAINTENANCE          | 10,602.50 |
|                    |                              | 11-85900   | Park Maintenance Con | PARKS MAINTENANCE          | 5,780.00  |
|                    |                              |            | TOTAL:               |                            | 16,398.49 |
| Public Works Admin | TRAVIS VOICE & DATA          | 12-84700   | Telephone            | MONTHLY CHARGES            | 58.62     |
|                    | WESTLAKE HARDWARE            | 12-83700   | Misc. Supplies       | SUPPLIES                   | 13.98     |
|                    | VERIZON WIRELESS             | 12-84700   | Telephone            | MONTHLY CHARGES            | 124.49    |
|                    | FASTSIGNS                    | 12-83700   | Misc. Supplies       | ADDRESS NUMBERS            | 81.00     |
|                    | VISA                         | 12-84300   | Training & Membershi | PARKING                    | 6.00      |
|                    |                              | 12-83000   | Material & Supplies  | BLINDS                     | 71.88     |
|                    |                              | 12-83000   | Material & Supplies  | CREDIT BACK ON TAXES CHRG  | 5.63-     |
|                    | AMERICAN FENCE COMPANY       | 12-84200   | Building Maintenance | GATE MAINTENANCE           | 150.00    |
|                    | TERMINIX PROCESSING CENTER   | 12-84200   | Building Maintenance | PEST CONTROL               | 35.00     |
|                    |                              | 12-84200   | Building Maintenance | PEST CONTROL               | 35.00     |
|                    |                              | 12-84200   | Building Maintenance | PEST CONTROL               | 78.00     |
|                    | SHOCKLEY'S HEAT AND AIR      | 12-84000   | Equipment Maintenanc | PUBLIC WORKS HVAC          | 786.00    |
|                    | ASPEN BUILDING SERVICES OF O | 12-85000   | Janitorial Services  | CLEANING SERVICES          | 745.00    |
|                    | AT&T 831-001-0000 521        | 12-84700   | Telephone            | MONTHLY CHARGES            | 42.53     |
|                    | DAVID STOOPS ELECTRIC        | 12-84200   | Building Maintenance | BUILDING MANITENANCE       | 1,520.00  |
|                    | ONG                          | 12-84800   | Utilities            | MONTHLY CHARGES            | 32.99     |
|                    |                              |            | TOTAL:               |                            | 3,774.86  |
| General Government | SUMMIT BUSINESS SYSTEM INC   | 13-83000   | Material & Supplies  | MAINTENANCE CONTRACT       | 974.53    |
|                    | OKLAHOMA DEPARTMENT OF LABOR | 13-84200   | Building Maintenance | ELEVATOR INSPECTION        | 225.00    |
|                    | RITE WAY SHREDDING           | 13-87000   | Misc. Expenses       | SHREDDING MAY 2022         | 62.00     |
|                    | VISA                         | 13-83000   | Material & Supplies  | AMAZON                     | 149.70    |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                     | 69.98     |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                     | 43.80     |
|                    |                              | 13-83000   | Material & Supplies  | REFUND ON PAPER TOWELS     | 114.00-   |
|                    | TERMINIX PROCESSING CENTER   | 13-84200   | Building Maintenance | PEST CONTROL               | 38.00     |
|                    |                              | 13-84200   | Building Maintenance | PEST CONTROL               | 38.00     |
|                    |                              | 13-84200   | Building Maintenance | PEST CONTROL               | 98.00     |
|                    | VISA                         | 13-84300   | Training & Membershi | ABA MEMBERSHIP             | 310.00    |
|                    | ASPEN BUILDING SERVICES OF O | 13-85000   | Janitorial Services  | CLEANING SERVICES          | 1,362.50  |
|                    | PETTY CASH                   | 13-87000   | Misc. Expenses       | LAWRENCE 35 YRS OF SERVICE | 1,500.00  |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)

FUND: General Fund

5.a.a

| DEPARTMENT             | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION              | AMOUNT    |
|------------------------|------------------------------|------------|----------------------|--------------------------|-----------|
|                        | BFAC.COM                     | 13-87000   | Misc. Expenses       | APP HOSTING              | 4,999.00  |
|                        | OCD SPECIALISTS LLC          | 13-84200   | Building Maintenance | DISINFECTION             | 1,360.00  |
|                        | AT&T 831-001-0000 521        | 13-84700   | Telephone            | MONTHLY CHARGES          | 42.53     |
|                        | QUADIENT FINANCE USA INC     | 13-86900   | Postage              | POSTAGE                  | 605.55    |
|                        | SASHA WALDROP                | 13-87200   | Education Scholarshi | TUITION REIMBURSEMENT    | 834.60    |
|                        | EUREKA WATER CO              | 13-83000   | Material & Supplies  | TANK RENTAL              | 17.50     |
|                        |                              | 13-83000   | Material & Supplies  | 5 GAL WATER              | 129.60    |
|                        |                              | 13-83000   | Material & Supplies  | 5 GAL WATER              | 136.80    |
|                        |                              | 13-83000   | Material & Supplies  | SERVICE CHARGE           | 4.99      |
|                        |                              | 13-83000   | Material & Supplies  | SERVICE CHARGE           | 4.99      |
|                        | FRIDAY                       | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 35.40     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 37.90     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 42.50     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 41.10     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 601.95    |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 86.55     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 106.70    |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 101.95    |
|                        | INSTANT SIGNS INC            | 13-86300   | Publications         | 2 OCE BOARDS             | 109.00    |
|                        | JOURNAL RECORD PUBLISHING CO | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 37.35     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 37.50     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 34.95     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 31.05     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 77.70     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 91.80     |
|                        | OFFICE DEPOT 35315277        | 13-83000   | Material & Supplies  | OFFICE SUPPLIES          | 13.48     |
|                        |                              | 13-83000   | Material & Supplies  | OFFICE SUPPLIES          | 153.39    |
|                        | OG&E                         | 13-84800   | Utilities            | MONTHLY CHARGES          | 2,056.84  |
|                        | OML                          | 13-86700   | OML Dues             | OML DUES                 | 5,972.82  |
|                        | ONG                          | 13-84800   | Utilities            | MONTHLY CHARGES          | 78.17     |
|                        |                              |            | TOTAL:               |                          | 22,641.17 |
| Code Department        | TRAVIS VOICE & DATA          | 14-84700   | Telephone            | MONTHLY CHARGES          | 43.97     |
|                        | BLUE BEACON TRUCK WASHES     | 14-84100   | Vehicle Maintenance  | TRUCK WASH               | 41.60     |
|                        | VERIZON WIRELESS             | 14-84700   | Telephone            | MONTHLY CHARGES          | 243.91    |
|                        | US FLEET TRACKING            | 14-84100   | Vehicle Maintenance  | GPS                      | 119.90    |
|                        | CINTAS CORP. #064            | 14-81100   | Uniform Rental       | PUBLIC WORKS UNIFORMS    | 426.39    |
|                        | VISA                         | 14-84300   | Training & Membershi | STUDY GUIDE              | 79.00     |
|                        |                              | 14-84300   | Training & Membershi | ICC CERT                 | 142.00    |
|                        | AT&T 287307218639            | 14-84700   | Telephone            | FIRST NET PUBLIC WORKS   | 91.16     |
|                        | HIBDON TIRES PLUS            | 14-84100   | Vehicle Maintenance  | OIL CHANGE               | 133.47    |
|                        | ONG                          | 14-84800   | Utilities            | MONTHLY CHARGES          | 32.98     |
|                        |                              |            | TOTAL:               |                          | 1,354.38  |
| Risk Manager           | VERIZON WIRELESS             | 15-84700   | Telephone            | MONTHLY CHARGES          | 42.24     |
|                        | VISA                         | 15-84300   | Training & Membershi | THE DONUT PALACE         | 25.62     |
|                        |                              | 15-84300   | Training & Membershi | OSC CONFERENCE           | 469.00    |
|                        | AT&T 831-001-0000 521        | 15-84700   | Telephone            | MONTHLY CHARGES          | 42.53     |
|                        |                              |            | TOTAL:               |                          | 579.39    |
| Information Systems Mg | COX COMMUNICATIONS           | 16-84600   | Lease/Rental         | INTERNET PUBLIC WORKS    | 257.94    |
|                        |                              | 16-84600   | Lease/Rental         | CITY HALL INTERNET       | 509.99    |
|                        | VERIZON WIRELESS             | 16-84700   | Telephone            | MONTHLY CHARGES          | 206.14    |
|                        | VISA                         | 16-83000   | Material Supplies    | SURVEY MONKEY ANNUAL     | 384.00    |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)

FUND: General Fund

5.a.a

| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION          | AMOUNT   |
|------------|------------------------------|------------|----------------------|----------------------|----------|
|            |                              | 16-84000   | Equipment Maintenanc | CAR CHARGERS PD      | 39.16    |
|            |                              | 16-83000   | Material Supplies    | LUNCH                | 71.62    |
|            |                              | 16-84000   | Equipment Maintenanc | MANAGE ENGINE LIC    | 289.00   |
|            |                              | 16-84000   | Equipment Maintenanc | ANNUAL LIC TECHSMITH | 99.50    |
|            |                              | 16-84000   | Equipment Maintenanc | VIDEO CABLE          | 21.18    |
|            |                              | 16-84000   | Equipment Maintenanc | UPS                  | 476.40   |
|            |                              | 16-84000   | Equipment Maintenanc | COMPUTER MOUNT       | 350.65   |
|            | FORD AUDIO-VIDEO SYSTEMS LLC | 16-86050   | Consulting Fees      | NETWORK MAINTENANCE  | 4,700.00 |
|            | VISA                         | 16-83000   | Material Supplies    | CABLES               | 43.36    |
|            | AT&T 831-001-0000 521        | 16-84700   | Telephone            | MONTHLY CHARGES      | 42.53    |
|            | OCI                          | 16-83000   | Material Supplies    | DESK                 | 629.59   |
|            |                              |            |                      | TOTAL:               | 8,121.06 |

FUND: Street &amp; Alley

5.a.a

| DEPARTMENT      | VENDOR NAME                 | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION      | AMOUNT   |
|-----------------|-----------------------------|------------|---------------------|------------------|----------|
| Streets & Alley | SMITH ROBERTS BALDISCHWILER | 09-85800   | Contingency         | 1600 BLK Bedford | 1,597.12 |
|                 |                             |            |                     | TOTAL:           | 1,597.12 |



FUND: Designated Fds-Fire

5.a.a

| DEPARTMENT      | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|-----------------|-------------|------------|----------------------|----------------------------|-----------|
| Fire Department | VISA        | 07-88000   | CAPITAL OUTLAY - FIR | COFFEE MAKER DECANTERS     | 64.00     |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | COFFEE MAKER               | 334.49    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | DORM ROOM LAMPS            | 319.96    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | KITCHEN SINK               | 299.95    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | OKC WALL MAP FOR STATION   | 345.00    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | TV MOUNT                   | 69.92     |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | AIR FRYER                  | 218.49    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | DRY ERASE BOARD            | 67.20     |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | KITCHEN KNIFE SET          | 60.59     |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | COMFORTERS                 | 151.96    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | FILE CABINETS              | 742.77    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | COOKWARE                   | 366.26    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | SOUND SYSTEM               | 1,499.99  |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | VANITIES FOR STATION       | 168.76    |
|                 |             | 07-88000   | CAPITAL OUTLAY - FIR | TO CORRECT FUND ON PURCHAS | 4,709.34- |
|                 |             |            | TOTAL:               |                            | 0.00      |

FUND: Designated Funds-Pol

5.a.a

| DEPARTMENT        | VENDOR NAME          | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|-------------------|----------------------|------------|---------------------|-------------|--------|
| Police Department | TROCHTAS FLOWERS INC | 06-83000   | Material & Supplies |             | 110.00 |
|                   |                      |            |                     | TOTAL:      | 110.00 |

FUND: Municipal Authority

5.a.a

| DEPARTMENT          | VENDOR NAME                      | GL ACCOUNT            | ACCOUNT DESCRIPTION  | DESCRIPTION            | AMOUNT    |
|---------------------|----------------------------------|-----------------------|----------------------|------------------------|-----------|
| NON-DEPARTMENTAL    | MISC VENDOR                      | HUBER, KENDA 00-34150 | Utility Refunds      | 01-00242-04            | 24.76     |
|                     |                                  | SLEEPER, SET 00-34150 | Utility Refunds      | 01-00305-07            | 250.00    |
|                     |                                  | NEWELL, BRYC 00-34150 | Utility Refunds      | 02-00291-12            | 44.96     |
|                     |                                  | KELLEY, KEND 00-34150 | Utility Refunds      | 02-00665-06            | 160.91    |
|                     |                                  | BROYLES, ABB 00-34150 | Utility Refunds      | 02-00833-10            | 201.12    |
|                     |                                  | MILTON, TY 00-34150   | Utility Refunds      | 02-00931-08            | 153.28    |
|                     |                                  |                       |                      | TOTAL:                 | 835.03    |
| Municipal Authority | TRAVIS VOICE & DATA              | 12-84700              | Telephone            | MONTHLY CHARGES        | 21.98     |
|                     |                                  | 12-84500              | Well Maintenance     | FASTENERS              | 9.40      |
|                     |                                  | 12-84500              | Well Maintenance     | ASPHALT                | 494.91    |
|                     | BRITTON WELDING & AUTO           | 12-84000              | Equipment Maintenanc | WELDING                | 20.00     |
|                     |                                  | 12-84950              | Printing & Processin | UTILITY INVOICES       | 1,291.41  |
|                     |                                  | 12-84950              | Printing & Processin | UTILITY LATE NOTICES   | 89.13     |
|                     |                                  | 12-84950              | Printing & Processin | UTILITY INVOICES       | 1,117.09  |
|                     | ACCURATE ENVIRONMENT             | 12-83400              | Lab Chemicals        | CHEMICALS              | 112.00    |
|                     |                                  | 12-83400              | Lab Chemicals        | CHEMICALS              | 190.89    |
|                     | VERIZON WIRELESS                 | 12-84700              | Telephone            | MONTHLY CHARGES        | 726.04    |
|                     | UTILITY TECHNOLOGY SERVICES      | 12-84650              | Lease Agreements     | ANNUAL RNI HOSTING FEE | 1,500.00  |
|                     | US FLEET TRACKING                | 12-84100              | Vehicle Maintenance  | GPS                    | 269.45    |
|                     |                                  | 12-84100              | Vehicle Maintenance  | GPS                    | 19.95     |
|                     | GOODYEAR TIRE & RUBBER COMPA     | 12-84100              | Vehicle Maintenance  | TIRE                   | 314.41    |
|                     |                                  | 12-84500              | Well Maintenance     | BRACKETS               | 109.35    |
|                     | VISA                             | 12-84100              | Vehicle Maintenance  | STROBES N MORE         | 597.81    |
|                     |                                  | 12-84000              | Equipment Maintenanc | BATTERY                | 110.14    |
|                     | CINTAS CORP. #064                | 12-81100              | Uniform Rental       | PUBLIC WORKS UNIFORMS  | 512.00    |
|                     | CITY OF OKLAHOMA CITY            | 12-87700              | OKC Sewer Charges    | MONTHLY CHARGES        | 64,409.95 |
|                     | CORE & MAIN LP                   | 12-84500              | Well Maintenance     | GASKETS                | 206.36    |
|                     | CAPITAL ONE/NORTHERN TOOL & VISA | 12-83300              | Minor Tools          | TOOLS                  | 329.89    |
|                     |                                  | 12-83300              | Minor Tools          | ELECTRIC DRILL         | 399.38    |
|                     |                                  | 12-84100              | Vehicle Maintenance  | CAR WASH               | 15.00     |
|                     |                                  | 12-83000              | Materials & Supplies | LIGHTS                 | 365.17    |
|                     |                                  | 12-83000              | Materials & Supplies | LIGHTS                 | 1,838.62  |
|                     |                                  | 12-83000              | Materials & Supplies | LIGHTS                 | 1,838.62  |
|                     |                                  | 12-84500              | Well Maintenance     | TOOLS                  | 479.92    |
|                     |                                  | 12-84500              | Well Maintenance     | TOOLS                  | 151.36    |
|                     |                                  | 12-84500              | Well Maintenance     | TOOLS                  | 111.60    |
|                     |                                  | 12-84500              | Well Maintenance     | CHEMICALS              | 325.35    |
|                     |                                  | 12-84300              | Training & Membershi | DEQ LICENSE            | 124.00    |
|                     | AT&T 287307218639                | 12-84700              | Telephone            | FIRST NET PUBLIC WORKS | 1,124.12  |
|                     | MADISON TURF FARMS LLC           | 12-83000              | Materials & Supplies | BERMUDA                | 48.60     |
|                     | AT&T 287314479969                | 12-84700              | Telephone            | MONTHLY CHARGES        | 258.01    |
|                     | FRONTIER EQUIPMENT               | 12-84000              | Equipment Maintenanc | PART FOR JET RODDER    | 150.00    |
|                     | GELLCO CLOTHING & SHOES INC      | 12-83000              | Materials & Supplies | BOOTS BUCKMAN          | 150.00    |
|                     |                                  | 12-83000              | Materials & Supplies | BOOTS GREEN, R         | 129.95    |
|                     | HIBDON TIRES PLUS                | 12-84100              | Vehicle Maintenance  | OIL CHANGE             | 97.98     |
|                     | HOME DEPOT                       | 12-83000              | Materials & Supplies | SUPPLIES               | 207.89    |
|                     |                                  | 12-84500              | Well Maintenance     | WELLS SUPPLIES         | 299.47    |
|                     |                                  | 12-84500              | Well Maintenance     | RETURN 1/2 HP CAST     | 179.00-   |
|                     |                                  | 12-84500              | Well Maintenance     | SUMP PUMP              | 213.94    |
|                     |                                  | 12-84100              | Vehicle Maintenance  | BATTERU                | 144.95    |
|                     | INTERSTATE BATTERY SUPPLY        | 12-84100              | Vehicle Maintenance  | BATTERU                | 144.95    |
|                     | KRAPFF REYNOLDS CO               | 12-85350              | Emergency Repairs    | 1700 DRURY LANE        | 33,675.00 |
|                     | OFFICE DEPOT 35315277            | 12-83200              | Office Supplies      | OFFICE SUPPLIES        | 31.85     |
|                     |                                  | 12-83200              | Office Supplies      | OFFICE SUPPLIES        | 185.08    |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)

FUND: Municipal Authority

5.a.a

| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION     | AMOUNT     |
|------------|------------------------------|------------|----------------------|-----------------|------------|
|            | OG&E                         | 12-84800   | Utilities            | MONTHLY CHARGES | 1,075.07   |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 1,493.58   |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 1,566.65   |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 10,748.65  |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 846.57     |
|            | OK CONTRACTORS SUPPLY        | 12-83000   | Materials & Supplies | COUPLING        | 300.00     |
|            | ONG                          | 12-84800   | Utilities            | MONTHLY CHARGES | 111.64     |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 99.48      |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 111.64     |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 277.12     |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES | 32.99      |
|            | OREILLY AUTOMOTIVE STORES IN | 12-84500   | Well Maintenance     | BED LINER       | 66.96      |
|            |                              | 12-84500   | Well Maintenance     | GREASE          | 94.89      |
|            | ROSE STATE COLLEGE           | 12-84300   | Training & Membershi | WATER CLASS     | 446.00     |
|            |                              |            |                      | TOTAL:          | 131,910.26 |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)

FUND: General Fund - CIP

5.a.a

| DEPARTMENT      | VENDOR NAME    | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION              | AMOUNT    |
|-----------------|----------------|------------|----------------------|--------------------------|-----------|
| Fire Department | WAL-MART #9502 | 07-88200   | Capital Imp-Furnitur | NEW FD FURNISHINGS       | 235.58    |
|                 | NAFECO INC     | 07-88500   | Capital Imp-Equipmen | BUNKER GEAR              | 9,849.68  |
|                 | VISA           | 07-88500   | Capital Imp-Equipmen | DORM ROOM LAMPS          | 319.96    |
|                 |                | 07-88500   | Capital Imp-Equipmen | COFFEE MAKER             | 334.49    |
|                 |                | 07-88500   | Capital Imp-Equipmen | COFFEE MAKER DECANTERS   | 64.00     |
|                 |                | 07-88500   | Capital Imp-Equipmen | KITCHEN SINK             | 299.95    |
|                 |                | 07-88500   | Capital Imp-Equipmen | OKC WALL MAP FOR STATION | 345.00    |
|                 |                | 07-88500   | Capital Imp-Equipmen | AIR FRYER                | 218.49    |
|                 |                | 07-88500   | Capital Imp-Equipmen | KITCHEN KNIFE SET        | 60.59     |
|                 |                | 07-88500   | Capital Imp-Equipmen | COMFORTERS               | 151.96    |
|                 |                | 07-88500   | Capital Imp-Equipmen | DRY ERASE BOARD          | 67.20     |
|                 |                | 07-88500   | Capital Imp-Equipmen | TV MOUNT                 | 69.92     |
|                 |                | 07-88500   | Capital Imp-Equipmen | COOKWARE                 | 366.26    |
|                 |                | 07-88500   | Capital Imp-Equipmen | FILE CABINETS            | 742.77    |
|                 |                | 07-88500   | Capital Imp-Equipmen | SOUND SYSTEM             | 1,499.99  |
|                 |                | 07-88500   | Capital Imp-Equipmen | VANITIES FOR STATION     | 168.76    |
|                 | HAHN APPLIANCE | 07-88000   | Capital Outlay       | STATION APPLIANCES       | 13,418.80 |
|                 |                |            |                      | TOTAL:                   | 28,213.40 |

FUND: Municipal Authority

5.a.a

| DEPARTMENT | VENDOR NAME           | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION       | AMOUNT    |
|------------|-----------------------|------------|---------------------|-------------------|-----------|
| NHMA       | JOHN VANCE AUTO GROUP | 12-88100   | Vehicles            | 2022 FORD PICKUPS | 34,732.00 |
|            |                       |            |                     | TOTAL:            | 34,732.00 |

FUND: Designated Funds-Par

5.a.a

| DEPARTMENT       | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION       | AMOUNT    |
|------------------|------------------------------|------------|---------------------|-------------------|-----------|
| Parks Department | BURGESS ENGINEERING & TESTIN | 11-88000   | Capital Outlay      | LOVE PARK TESTING | 551.00    |
|                  | RUDY CONSTRUCTION CO.        | 11-88000   | Capital Outlay      | FC-2102 LOVE PARK | 75,971.50 |
|                  |                              |            |                     | TOTAL:            | 76,522.50 |

FUND: General Obligation B

5.a.a

| DEPARTMENT          | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION               | AMOUNT     |
|---------------------|------------------------------|------------|----------------------|---------------------------|------------|
| 2018 GO Bond Series | MONTE R LEE & COMPANY        | 88-99400   | Communications & Dat | WIRELESS MASTER PLAN      | 1,901.66   |
|                     |                              |            |                      | TOTAL:                    | 1,901.66   |
| 2019 GO Bond        | SMITH ROBERTS BALDISCHWILER  | 89-98550   | Water Projects       | WC-1901 WATER LINE RELOCA | 10,290.15  |
|                     |                              |            |                      | TOTAL:                    | 10,290.15  |
| 2020 GO Bond        | SMITH ROBERTS BALDISCHWILER  | 90-98750   | Sanitary Sewer Syste | SC-2101                   | 1,161.50   |
|                     |                              | 90-97550   | Paving (Streets)     | PC 2002 Glenwood Ave      | 1,509.30   |
|                     |                              | 90-97550   | Paving (Streets)     | PC-2104                   | 5,231.03   |
|                     |                              | 90-97550   | Paving (Streets)     | 5/8 METERS                | 1,400.00   |
|                     | UTILITY TECHNOLOGY SERVICES  | 90-97550   | Paving (Streets)     | 1" WATER METERS           | 1,410.00   |
|                     |                              | 90-97550   | Paving (Streets)     | 1 1/2" WATER METERS       | 1,180.00   |
|                     |                              | 90-99700   | Fire                 | FIRE STATION & CITY HALL  | 193,800.00 |
|                     |                              | 90-99700   | Fire                 | Fire Station & City Hall  | 10,000.00  |
|                     | OK CONTRACTORS SUPPLY        | 90-97550   | Paving (Streets)     | WATER METER PARTS         | 810.50     |
|                     |                              |            |                      | TOTAL:                    | 216,502.33 |
| 2021 GO Bond        | SMITH ROBERTS BALDISCHWILER  | 91-98550   | Water Projects       | WC-2101 Water Treatment   | 3,156.75   |
|                     |                              | 91-97550   | Paving (Streets)     | PC-2101 Buttram           | 3,723.26   |
|                     |                              | 91-99800   | Other Expense paid f | MISC GO BOND EXPENSES     | 894.24     |
|                     |                              | 91-97550   | Paving (Streets)     | PC-2101 7100 Blk Nichols  | 810.32     |
|                     |                              | 91-97550   | Paving (Streets)     | PC-2101 733 BLK NICHOLS   | 882.28     |
|                     |                              | 91-97550   | Paving (Streets)     | PC-2102 BEDFORD           | 4,764.94   |
|                     |                              | 91-97550   | Paving (Streets)     | PC-2103                   | 2,659.14   |
|                     | BURGESS ENGINEERING & TESTIN | 91-97550   | Paving (Streets)     | PC-2102 TESTING           | 154.00     |
|                     |                              | 91-97550   | Paving (Streets)     | PC-2101 TESTING           | 154.00     |
|                     | CGC, LLC                     | 91-97550   | Paving (Streets)     | PC-2101                   | 72,467.94  |
|                     | RUDY CONSTRUCTION CO.        | 91-97550   | Paving (Streets)     | PC-2102 Bedford & Glenwoo | 134,288.81 |
|                     |                              |            |                      | TOTAL:                    | 223,955.68 |
| 2022 GO Bond        | SMITH ROBERTS BALDISCHWILER  | 92-98750   | Sanitary Sewer Proje | SC-2201 SANITARY SEWER    | 2,328.75   |
|                     | DAVENPORT GROUP              | 92-99450   | Technology           | SYSTEM MEMORY UPGRADE     | 10,850.00  |
|                     | TYLER TECHNOLOGIES INC       | 92-99450   | Technology           | METER READING UPGRADE     | 3,750.00   |
|                     |                              | 92-99450   | Technology           | METER READING UPGRADE     | 52.50      |
|                     |                              | 92-99450   | Technology           | METER READING UPGRADE     | 26.25      |
|                     |                              |            |                      | TOTAL:                    | 17,007.50  |

Attachment: Claims List 05 31 22 (5824 : 5 Total Warrants &amp; Claims)



FUND: General Obligation B

5.a.a

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------|-------------|------------|---------------------|-------------|--------|
|------------|-------------|------------|---------------------|-------------|--------|

|                         |                           |  |            |  |  |
|-------------------------|---------------------------|--|------------|--|--|
| ===== FUND TOTALS ===== |                           |  |            |  |  |
| 01                      | General Fund              |  | 138,213.40 |  |  |
| 02                      | Street & Alley            |  | 1,597.12   |  |  |
| 03                      | Designated Fds-Fire & Gen |  | 0.00       |  |  |
| 04                      | Designated Funds-Police   |  | 110.00     |  |  |
| 06                      | Municipal Authority       |  | 132,745.29 |  |  |
| 07                      | General Fund - CIP        |  | 28,213.40  |  |  |
| 13                      | Municipal Authority - CIP |  | 34,732.00  |  |  |
| 20                      | Designated Funds-Parks    |  | 76,522.50  |  |  |
| 80                      | General Obligation Bonds  |  | 469,657.32 |  |  |
| -----                   |                           |  |            |  |  |
|                         | GRAND TOTAL:              |  | 881,791.03 |  |  |
| -----                   |                           |  |            |  |  |

TOTAL PAGES: 15

## SELECTION CRITERIA

5.a.a

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SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills  
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006  
CLASSIFICATION: All  
BANK CODE: Exclude: PY  
ITEM DATE: 5/01/2022 THRU 5/31/2022  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999

-----  
PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: YES  
REPORT TITLE: C L A I M S L I S T  
SIGNATURE LINES: 0

-----  
PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO

**AMENDMENT NO. 1 (FINAL)**  
**Nichols Hills 2021 G.O. Bond Issue Paving Improvements**  
**1400, 1500, 1600 Blocks of Bedford Drive**  
**1200 Block of Glenwood Avenue**  
**PC-2102**  
**May 31, 2022**

I. SCOPE

The scope of this amendment is to adjust the quantities of existing items due to conditions encountered in the field.

II. JUSTIFICATION

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project.

III. COST

AMENDMENT NO. 1

| Item No.                      | Quantity | Description                            | Unit | Unit Cost   | Total Cost           |
|-------------------------------|----------|----------------------------------------|------|-------------|----------------------|
| 1                             | 17.63    | AGGREGATE BASE W/ EXCAVATION           | CY   | \$93.00     | \$1,639.59           |
| 2                             | -42.37   | AGGREGATE BASE W/ EXCAVATION           | CY   | \$93.00     | (\$3,940.41)         |
| 3                             | 281.64   | P.C.C. PAVEMENT, 6"                    | SY   | \$58.00     | \$16,335.12          |
| 4                             | -427.58  | INTEGRAL CURB (6" BARRIER)             | LF   | \$9.00      | (\$3,848.22)         |
| 6                             | 1.00     | DESIGN 2-0 INLET COMPLETE IN PLACE     | EA   | \$5,000.00  | \$5,000.00           |
| 7                             | 19.00    | CAST IRON CURB HOOD (R-3262)(SP)       | EA   | \$350.00    | \$6,650.00           |
| 8                             | -3.00    | WATER LINE LOWERING (COMPLETE)(6")     | EA   | \$9,000.00  | (\$27,000.00)        |
| 10                            | -7.50    | WATER SERVICE LINE LONG (2")           | LF   | \$3,000.00  | (\$22,500.00)        |
| 11                            | -7.00    | REMOVE & RESET SIGN                    | EA   | \$550.00    | (\$3,850.00)         |
| 12                            | -1110.00 | REMOVE & RESET LAWN IRRIGATION PIPE    | LF   | \$12.00     | (\$13,320.00)        |
| 13                            | 68.00    | REMOVE & RESET LAWN IRRIGATION HEAD    | EA   | \$60.00     | \$4,080.00           |
| 16                            | 0.15     | CONSTRUCTION SIGNING & TRAFFIC CONTROL | LS   | \$30,000.00 | \$4,500.00           |
| 18                            | -3.00    | RELOCATE WATER METER                   | EA   | \$900.00    | (\$2,700.00)         |
| 20                            | 1.69     | REMOVE SIDEWALK                        | SY   | \$11.00     | \$18.59              |
| 21                            | 609.64   | STREET PAVEMENT REMOVAL                | SY   | \$11.00     | \$6,706.04           |
| 22                            | -120.04  | REMOVE DRIVEWAY                        | SY   | \$11.00     | (\$1,320.44)         |
| 25                            | -53.00   | GEOGRID FOR BASES                      | SY   | \$8.00      | (\$424.00)           |
| 26                            | 7.69     | SIDEWALK (VARIABLE WIDTH)              | SY   | \$70.00     | \$538.30             |
| 27                            | 12.13    | 6" P.C. CONCRETE DRIVEWAY              | SY   | \$66.00     | \$800.58             |
| 28                            | 117.37   | 6" PERFORATED PIPE UNDERDRAIN          | LF   | \$19.00     | \$2,230.03           |
| 29                            | -133.40  | 6" NON-PERFORATED PIPE UNDERDRAIN      | LF   | \$19.00     | (\$2,534.60)         |
| 31                            | -125.00  | SEDIMENT & EROSION CONTROL SILT FENCE  | LF   | \$3.00      | (\$375.00)           |
| <b>TOTAL AMENDMENT NO. 1:</b> |          |                                        |      |             | <b>(\$33,314.42)</b> |

AMENDMENT NO. 1 (\$33,314.42) -2.86% Decrease

ORIGINAL CONTRACT AMOUNT \$1,163,416.25

**REVISED CONTRACT AMOUNT \$1,130,101.83**

**AMENDMENT NO. 1 (FINAL)**  
**Nichols Hills 2021 G.O. Bond Issue Paving Improvements**  
**1400, 1500, 1600 Blocks of Bedford Drive**  
**1200 Block of Glenwood Avenue**  
**PC-2102**  
**May 31, 2022**

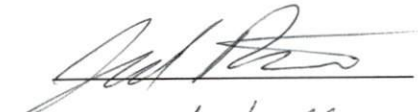
All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this 17 day of May, 20 22,  
and the undersigned agrees to perform the work at the price indicated.

ATTEST:

**Rudy Construction Co.**

P.O. Box 14575 Oklahoma City, OK 73113

  
Secretary *Witness*



SMITH ROBERTS BALDISCHWILER, LLC

  
Grady J. Wade, P.E.

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Attorney

Approved by the City of Nichols Hills this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

**Nichols Hills 2021 G.O. Bond Issue Paving Improvements  
1500 Block of Buttram and the  
7100 7300 Blocks of Nichols Rd.**

**6.b.a**

**I. SCOPE**

The scope of this amendment is to adjust the quantities of existing items due to conditions encountered in the field.

**II. JUSTIFICATION**

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project.

**III. COST**

**AMENDMENT NO. 1**

| Item No.                      | Quantity | Description                            | Unit | Unit Cost   | Total Cost            |
|-------------------------------|----------|----------------------------------------|------|-------------|-----------------------|
| 1                             | 76.07    | AGGREGATE BASE W/ EXCAVATION (8")      | CY   | \$80.00     | \$6,085.60            |
| 2                             | -274.11  | AGGREGATE BASE W/ EXCAVATION           | CY   | \$80.00     | (\$21,928.80)         |
| 3                             | 446.57   | P.C.C. PAVEMENT, 6"                    | SY   | \$46.50     | \$20,765.51           |
| 4                             | -246.00  | INTEGRAL CURB (6" BARRIER)             | LF   | \$15.00     | (\$3,690.00)          |
| 5                             | 5.00     | CAST IRON CURB HOOD (R-3262)(SP)       | EA   | \$483.00    | \$2,415.00            |
| 7                             | -3.00    | WATER LINE LOWERING (COMPLETE)(6")     | EA   | \$26,335.00 | (\$79,005.00)         |
| 8                             | -1.00    | WATER LINE LOWERING (COMPLETE)(12")    | EA   | \$47,600.00 | (\$47,600.00)         |
| 9                             | -8.00    | WATER SERVICE LINE LONG (2")           | LF   | \$5,800.00  | (\$46,400.00)         |
| 10                            | -6.00    | REMOVE & RESET SIGN                    | EA   | \$108.00    | (\$648.00)            |
| 11                            | -646.00  | REMOVE & RESET LAWN IRRIGATION PIPE    | LF   | \$11.00     | (\$7,106.00)          |
| 12                            | 22.00    | REMOVE & RESET LAWN IRRIGATION HEAD    | EA   | \$51.00     | \$1,122.00            |
| 17                            | -12.00   | RELOCATE WATER METER                   | EA   | \$1,600.00  | (\$19,200.00)         |
| 18                            | -5.70    | REMOVE SIDEWALK                        | SY   | \$107.00    | (\$609.90)            |
| 19                            | 481.57   | STREET PAVEMENT REMOVAL                | SY   | \$12.00     | \$5,778.84            |
| 20                            | 65.76    | REMOVE DRIVEWAY                        | SY   | \$9.00      | \$591.84              |
| 21                            | -3.00    | ADJUST EXISTING STRUCTURE(WATER VALVE) | EA   | \$1,200.00  | (\$3,600.00)          |
| 22                            | -1.00    | REMOVE & RESET WATER VALVE             | EA   | \$10,825.00 | (\$10,825.00)         |
| 23                            | -1.00    | REMOVE EXISTING STRUCTURE (INLET)      | EA   | \$2,300.00  | (\$2,300.00)          |
| 24                            | 342.64   | SEPERATOR FABRIC FOR BASES             | SY   | \$3.25      | \$1,113.58            |
| 25                            | -300.00  | GEOGRID FOR BASES                      | SY   | \$5.00      | (\$1,500.00)          |
| 26                            | -5.70    | SIDEWALK (VARIABLE WIDTH)              | SY   | \$65.00     | (\$370.50)            |
| 27                            | 6.76     | 6" P.C. CONCRETE DRIVEWAY              | SY   | \$66.50     | \$449.54              |
| 29                            | -84.00   | 6" NON-PERFORATED PIPE UNDERDRAIN      | LF   | \$27.00     | (\$2,268.00)          |
| 31                            | -1.00    | TREE REMOVAL                           | EA   | \$1,500.00  | (\$1,500.00)          |
| 32                            | -150.00  | SEDIMENT & EROSION CONTROL SILT FENCE  | LF   | \$15.00     | (\$2,250.00)          |
| 33                            | -1.00    | CURB INLET SEDIMENT FILTER             | EA   | \$340.91    | (\$340.91)            |
| 34                            | -19.00   | ROCK BAG INLET BARRIER                 | LF   | \$62.00     | (\$1,178.00)          |
| <b>TOTAL AMENDMENT NO. 1:</b> |          |                                        |      |             | <b>(\$213,998.21)</b> |

AMENDMENT NO. 1 (\$213,998.21) -19.93% Decrease

ORIGINAL CONTRACT AMOUNT \$1,073,766.41

**REVISED CONTRACT AMOUNT \$859,768.20**

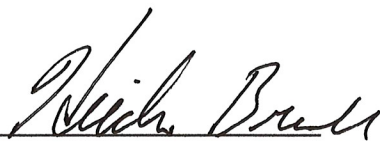
Attachment: Amendment 1 (Final)(Executed) (5834 : 6 Amendment #1 (Final) for Project No. PC-2101 CGC, LLC)

**Nichols Hills 2021 G.O. Bond Issue Paving Improvements  
1500 Block of Buttram and the  
7100 7300 Blocks of Nichols Rd.**

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

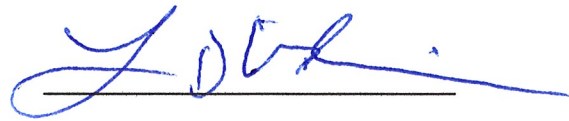
The above and foregoing is hereby approved this 17 day of MAY, 2022,  
and the undersigned agrees to perform the work at the price indicated.

ATTEST:

  
Secretary

**CGC, LLC**

101 WEST 5TH STREET, EDMOND, OK 73003



**SMITH ROBERTS BALDISCHWILER, LLC**

  
Grady J. Wade, P.E.

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Attorney

Approved by the City of Nichols Hills this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



May 30, 2022

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 6 (FINAL)  
Nichols Hills Project No. PC-2102  
2021 G.O. Bond Issue – Paving  
Improvements to the 1400, 1500, & 1600  
Blocks of Bedford Drive and the 1200 Block of  
Glenwood Avenue  
Contractor: Rudy Construction Co.  
Original Contract Amount: \$1,163,416.25  
Current Contract Amount: \$1,130,101.83  
Claims to Date Less Ret.: \$1,130,101.83  
Paid to Date: \$995,813.02  
Amount Remaining: \$134,288.81  
**Current Amount Due: \$134,288.81**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 6** on the above referenced project in the amount of **\$134,288.81**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account  
(Acct. #80-91-97550) ..... \$134,288.81

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116002C  
Enclosure



**PROGRESSIVE ESTIMATE NO. 6 (Final)**

Nichols Hills 2021 G.O. Bond Issue Paving Improvements  
1400, 1500, & 1600 Blocks of Bedford Drive  
1200 Block of Glenwood Avenue  
PC-2102

Rudy Construction Company  
3101 N.E. 63rd Street  
Oklahoma City, OK 73121

From: 4/10/2022

To: 5/10/2022

Notice to Proceed: 11/8/2021

Project Duration: 180 Calendar Days

Days Used: 180

Days Remaining: 0

| ITEM NO. | DESCRIPTION                                                                 | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLETE |
|----------|-----------------------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|------------|
| 1        | AGGREGATE BASE W/EXCAVATION                                                 | CY   | 1,373.00          | 0.00                | 1,390.83           | 1,390.83               | 93.00      | \$129,328.59 | 101.28     |
| 2        | AGGREGATE BASE W/EXCAVATION                                                 | CY   | 300.00            | 20.00               | 237.83             | 257.83                 | 93.00      | \$23,959.59  | 85.88      |
| 3        | PORTLAND CEMENT CONCRETE PAVEMENT (6")                                      | SY   | 7,708.00          | 651.00              | 7,338.84           | 7,989.84               | 58.00      | \$463,399.12 | 103.65     |
| 4        | INTEGRAL CURB (6" BARRIER)                                                  | LF   | 4,822.00          | 587.00              | 3,807.42           | 4,394.42               | 9.00       | \$39,549.78  | 91.13      |
| 5        | (RCP) STORM SEWER (18") "O" RING                                            | EA   | 9.00              | 0.00                | 9.00               | 9.00                   | 200.00     | \$1,800.00   | 100.00     |
| 6        | DESIGN 2-0 INLET COMPLETE IN PLACE                                          | EA   | 3.00              | 1.00                | 3.00               | 4.00                   | 5,000.00   | \$20,000.00  | 133.33     |
| 7        | CAST IRON CURB HOOD (R-3262/SP)                                             | EA   | 32.00             | 1.00                | 50.00              | 51.00                  | 350.00     | \$17,850.00  | 159.38     |
| 8        | WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)                      | EA   | 3.00              | 0.00                | 0.00               | 0.00                   | 9,000.00   | \$0.00       | 0.00       |
| 9        | WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)                     | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 15,000.00  | \$15,000.00  | 100.00     |
| 10       | WATER SERVICE LINE LONG (2")                                                | EA   | 16.00             | 0.00                | 8.50               | 8.50                   | 3,000.00   | \$25,500.00  | 53.13      |
| 11       | REMOVE AND RESET SIGN                                                       | EA   | 7.00              | 0.00                | 0.00               | 0.00                   | 550.00     | \$0.00       | 0.00       |
| 12       | REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)                   | LF   | 2,800.00          | 520.00              | 1,170.00           | 1,690.00               | 12.00      | \$20,280.00  | 60.36      |
| 13       | REMOVE & RESET LAWN IRRIGATION HEAD                                         | EA   | 140.00            | 20.00               | 188.00             | 208.00                 | 60.00      | \$12,480.00  | 148.57     |
| 14       | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON | LS   | 1.00              | 0.50                | 0.50               | 1.00                   | 1,000.00   | \$1,000.00   | 100.00     |
| 15       | CONSTRUCTION STAKING                                                        | LS   | 1.00              | 0.10                | 0.90               | 1.00                   | 11,000.00  | \$11,000.00  | 100.00     |
| 16       | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                                    | LS   | 1.00              | 0.25                | 0.90               | 1.15                   | 30,000.00  | \$34,500.00  | 115.00     |
| 17       | MOBILIZATION                                                                | LS   | 1.00              | 0.10                | 0.90               | 1.00                   | 75,000.00  | \$75,000.00  | 100.00     |
| 18       | RELOCATE WATER METER                                                        | EA   | 10.00             | 0.00                | 7.00               | 7.00                   | 900.00     | \$6,300.00   | 70.00      |
| 19       | STRUCTURAL REMOVAL (INLET)                                                  | EA   | 3.00              | 0.00                | 3.00               | 3.00                   | 525.00     | \$1,575.00   | 100.00     |
| 20       | REMOVE SIDEWALK                                                             | SY   | 10.00             | 6.60                | 5.09               | 11.69                  | 11.00      | \$128.59     | 116.90     |
| 21       | STREET PAVEMENT REMOVAL                                                     | SY   | 7,380.00          | 84.00               | 7,905.64           | 7,989.84               | 11.00      | \$87,886.04  | 108.25     |
| 22       | REMOVE DRIVEWAY                                                             | SY   | 465.00            | 0.00                | 344.96             | 344.96                 | 11.00      | \$3,794.56   | 74.18      |
| 23       | ADJUST EXISTING STRUCTURE (STORM INLET)                                     | EA   | 18.00             | 0.00                | 18.00              | 18.00                  | 350.00     | \$6,300.00   | 100.00     |
| 24       | SEPERATOR FABRIC FOR BASES (SP)                                             | SY   | 8,237.00          | 0.00                | 8,237.00           | 8,237.00               | 2.25       | \$18,533.25  | 100.00     |
| 25       | GEOGRID FOR BASES                                                           | SY   | 300.00            | 0.00                | 247.00             | 247.00                 | 8.00       | \$1,976.00   | 82.33      |
| 26       | SIDEWALK (VARIABLE WIDTH)                                                   | SY   | 10.00             | 12.60               | 5.09               | 17.69                  | 70.00      | \$1,238.30   | 176.90     |
| 27       | 6" P.C. CONCRETE DRIVEWAY (HES)                                             | SY   | 332.00            | 0.00                | 344.13             | 344.13                 | 66.00      | \$22,712.58  | 103.65     |
| 28       | 6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)                           | LF   | 3,961.00          | 182.00              | 3,896.37           | 4,078.37               | 19.00      | \$77,489.03  | 102.96     |
| 29       | 6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)                            | LF   | 163.00            | 0.00                | 29.60              | 29.60                  | 19.00      | \$562.40     | 18.16      |
| 30       | SOLID SLAB SODDING                                                          | LS   | 1.00              | 0.30                | 0.70               | 1.00                   | 7,500.00   | \$7,500.00   | 100.00     |
| 31       | SEDIMENT AND EROSION CONTROL SILT FENCE                                     | LF   | 150.00            | 0.00                | 25.00              | 25.00                  | 3.00       | \$75.00      | 16.67      |
| 32       | ROCK BAG INLET BARRIER                                                      | LF   | 423.00            | 0.00                | 423.00             | 423.00                 | 8.00       | \$3,384.00   | 100.00     |

ORIGINAL CONTRACT AMOUNT:

\$1,163,416.25

CHANGES TO DATE:

**Amendment No. 1**  
Change Order No. 1

(\$33,314.42)  
\$0.00

CURRENT CONTRACT AMOUNT:

\$1,130,101.83

TOTAL AMOUNT OF WORK TO DATE:

\$1,130,101.83

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$1,130,101.83

LESS 5% RETAINAGE:

\$0.00

DIFFERENCE:

\$1,130,101.83

SUBTOTAL:

\$1,130,101.83

LESS PREVIOUS PAYMENTS:

\$995,813.02

CONTRACT AMOUNT DUE THIS ESTIMATE: \$134,288.81

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Shane Allen, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company  
Project Manager

Subscribed and sworn to before me

17 May 2022

Notary Public, Clerk or Judge

My Commission Expires:

1/25/25



CERTIFICATE OF ENGINEER:

I certify that this estimate of

\$134,288.81

on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY:

Grady J. Wade, P.E.  
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or  
services performed and this claim is

APPROVED for payment for \$

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

CITY OF NICHOLS HILLS





May 30, 2022

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 7 (FINAL)  
Nichols Hills Project No. PC-2101  
2021 G.O. Bond Issue – Paving  
Improvements to the 1500 Block of Buttram  
and the 7100 & 7300 Blocks of Nichols Rd.  
Contractor: CGC, LLC  
Original Contract Amount: \$1,073,766.41  
Current Contract Amount: \$859,768.20  
Claims to Date Less Ret.: \$859,768.20  
Paid to Date: \$787,300.26  
Amount Remaining: \$0.00  
**Current Amount Due: \$72,467.94**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 7** on the above referenced project in the amount of **\$72,467.94**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account  
(Acct. #80-91-97550) ..... \$72,467.94

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

GJW/edp  
cc: File #116002B  
Enclosure

**PROGRESSIVE ESTIMATE NO. 7 (FINAL)**

Nichols Hills 2021 G.O. Bond Issue Paving Improvements  
1500 Block of Buttram and the  
7100 & 7300 Blocks of Nichols Rd.  
**PC-2101**

CGC, LLC  
101 W. 5th Street  
Edmond, OK 73003

From: 4/11/2022  
Notice to Proceed: 10/18/2021  
Project Duration: 150 Calendar Days  
Days Used: 150  
Days Remaining: 0

| ITEM NO. | DESCRIPTION                                                                     | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLET |
|----------|---------------------------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|-----------|
| 1        | AGGREGATE BASE (TYPE A) W/EXCAVATION (8")                                       | CY   | 1,457.00          | 52.58               | 1,480.49           | 1,533.07               | 80.00      | \$122,645.60 | 105.1     |
| 2        | AGGREGATE BASE (TYPE A) W/EXCAVATION                                            | CY   | 300.00            | 25.89               | 0.00               | 25.89                  | 80.00      | \$2,071.20   | 8.1       |
| 3        | PORTLAND CEMENT CONCRETE PAVEMENT (6")                                          | SY   | 6,132.00          | 243.44              | 6,335.13           | 6,578.57               | 46.50      | \$305,903.51 | 107.1     |
| 4        | INTEGRAL CURB (6" BARRIER)                                                      | LF   | 3,735.00          | 69.00               | 3,420.00           | 3,489.00               | 15.00      | \$52,335.00  | 93.1      |
| 5        | CAST IRON CURB HOOD (R-3262)(SP)                                                | EA   | 27.00             | 2.00                | 30.00              | 32.00                  | 483.00     | \$15,456.00  | 118.1     |
| 6        | DESIGN 2-0 INLET COMPLETE IN PLACE                                              | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 5,500.00   | \$5,500.00   | 100.0     |
| 7        | WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)                           | EA   | 3.00              | 0.00                | 0.00               | 0.00                   | 26,335.00  | \$0.00       | 0.0       |
| 8        | WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)                          | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 47,600.00  | \$0.00       | 0.0       |
| 9        | WATER SERVICE LINE LONG (2")                                                    | EA   | 8.00              | 0.00                | 0.00               | 0.00                   | 5,800.00   | \$0.00       | 0.0       |
| 10       | REMOVE AND RESET SIGN                                                           | EA   | 6.00              | 0.00                | 0.00               | 0.00                   | 108.00     | \$0.00       | 0.0       |
| 11       | REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)                       | LF   | 1,920.00          | 0.00                | 1,274.00           | 1,274.00               | 11.00      | \$14,014.00  | 66.1      |
| 12       | REMOVE & RESET LAWN IRRIGATION HEAD                                             | EA   | 96.00             | 0.00                | 118.00             | 118.00                 | 51.00      | \$6,018.00   | 122.1     |
| 13       | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DV) | LS   | 1.00              | 1.00                | 0.00               | 1.00                   | 2,100.00   | \$2,100.00   | 100.0     |
| 14       | CONSTRUCTION STAKING                                                            | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 14,000.00  | \$14,000.00  | 100.0     |
| 15       | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                                        | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 22,000.00  | \$22,000.00  | 100.0     |
| 16       | MOBILIZATION                                                                    | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 72,218.00  | \$72,218.00  | 100.0     |
| 17       | RELOCATE WATER METER                                                            | EA   | 12.00             | 0.00                | 0.00               | 0.00                   | 1,600.00   | \$0.00       | 0.0       |
| 18       | REMOVE SIDEWALK                                                                 | SY   | 17.00             | 0.00                | 11.30              | 11.30                  | 107.00     | \$1,209.10   | 66.1      |
| 19       | STREET PAVEMENT REMOVAL                                                         | SY   | 6,089.00          | 235.44              | 6,335.13           | 6,570.57               | 12.00      | \$78,846.84  | 107.1     |
| 20       | REMOVE DRIVEWAY                                                                 | SY   | 187.00            | 19.63               | 233.13             | 252.76                 | 9.00       | \$2,274.84   | 135.1     |
| 21       | ADJUST EXISTING STRUCTURE (WATER VALVE)                                         | EA   | 7.00              | 0.00                | 4.00               | 4.00                   | 1,200.00   | \$4,800.00   | 57.1      |
| 22       | REMOVE & RESET (WATER VALVE)                                                    | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 10,825.00  | \$0.00       | 0.0       |
| 23       | REMOVE EXISTING STRUCTURE (INLET)                                               | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 2,300.00   | \$0.00       | 0.0       |
| 24       | SEPERATOR FABRIC FOR BASES (SP)                                                 | SY   | 6,554.00          | 235.44              | 6,661.20           | 6,896.64               | 3.25       | \$22,414.08  | 105.1     |
| 25       | GEOGRID FOR BASES                                                               | SY   | 300.00            | 0.00                | 0.00               | 0.00                   | 5.00       | \$0.00       | 0.0       |
| 26       | SIDEWALK (VARIABLE WIDTH)                                                       | SY   | 17.00             | 0.00                | 11.30              | 11.30                  | 65.00      | \$734.50     | 66.1      |
| 27       | 6" P.C. CONCRETE DRIVEWAY (HES)                                                 | SY   | 246.00            | 19.63               | 233.13             | 252.76                 | 66.50      | \$16,808.54  | 102.1     |
| 28       | 6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)                               | LF   | 3,121.00          | 0.00                | 3,121.00           | 3,121.00               | 27.00      | \$84,267.00  | 100.0     |
| 29       | 6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)                                | LF   | 150.00            | 0.00                | 66.00              | 66.00                  | 27.00      | \$1,782.00   | 44.0      |
| 30       | SOLID SLAB SODDING                                                              | LS   | 1.00              | 0.60                | 0.40               | 1.00                   | 7,100.00   | \$7,100.00   | 100.0     |
| 31       | TREE REMOVAL                                                                    | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,500.00   | \$0.00       | 0.0       |
| 32       | SEDIMENT AND EROSION CONTROL SILT FENCE                                         | LF   | 150.00            | 0.00                | 0.00               | 0.00                   | 15.00      | \$0.00       | 0.0       |
| 33       | CURB INLET SEDIMENT FILTER                                                      | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 340.91     | \$0.00       | 0.0       |
| 34       | ROCK BAG INLET BARRIER                                                          | LF   | 104.00            | 0.00                | 85.00              | 85.00                  | 62.00      | \$5,270.00   | 81.1      |

ORIGINAL CONTRACT AMOUNT:

\$1,073,766.41

CHANGES TO DATE:

Amendment No. 1  
Change Order No. 1

(\$213,988.21)  
\$0.00

CURRENT CONTRACT AMOUNT:

\$859,768.20

TOTAL AMOUNT OF WORK TO DATE:

\$859,768.20

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$859,768.20

LESS 5% RETAINAGE:

\$0.00

DIFFERENCE:

\$859,768.20

SUBTOTAL:

\$859,768.20

LESS PREVIOUS PAYMENTS:

\$787,300.26

CONTRACT AMOUNT DUE THIS ESTIMATE:

\$72,467.94

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

\_\_\_\_\_, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$72,467.94 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Garry J. Wade  
Garry J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is  
APPROVED for payment for \$ \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF NICHOLS HILLS

CGC, LLC  
Project Manager

Subscribed and sworn to before me 5-17, 2022.

Notary Public, Clerk or Judge

My Commission Expires: 8-15-2024

## INVOICE



PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

**Please remit electronic payments to:**

FNB Community Bank  
 Routing #103012843  
 Account #0111088  
 Remittance: accounting@fsb-ae.com

**Or mail payments to:**

FSB  
 5801 Broadway Extension, Suite 500  
 Oklahoma City, OK 73118-7436

City of Nichols Hills  
 6407 Avondale Drive  
 Nichols Hills, OK 73116

May 31, 2022

Invoice No: 17446

Project #20202180 CNH - Fire Station Renovation

**Professional Services through May 25, 2022****Fee**

Total Fee 351,000.00

| Billing Phase                | Percent of Fee | Fee        | Percent Complete | Earned            | Previous Fee Billing | Current Fee Billing |
|------------------------------|----------------|------------|------------------|-------------------|----------------------|---------------------|
| Schematic Design Phase       | 25.00          | 87,750.00  | 100.00           | 87,750.00         | 87,750.00            | 0.0                 |
| Design Development Phase     | 30.00          | 105,300.00 | 100.00           | 105,300.00        | 105,300.00           | 0.0                 |
| Construction Documents Phase | 23.00          | 80,730.00  | 100.00           | 80,730.00         | 80,730.00            | 0.0                 |
| Construction Phase           | 22.00          | 77,220.00  | 66.9255          | 51,679.90         | 41,679.90            | 10,000.0            |
| Totals                       |                |            |                  | <b>325,459.90</b> | 315,459.90           | 10,000.0            |
| <b>Total Fee</b>             |                |            |                  |                   | <b>10,000.00</b>     |                     |
| <b>Total this Invoice</b>    |                |            |                  |                   | <b>\$10,000.00</b>   |                     |

**Billings to Date**

|               | Current          | Prior             | Total             | Received          | AR Balance       |
|---------------|------------------|-------------------|-------------------|-------------------|------------------|
| Fee           | 10,000.00        | 288,226.48        | 298,226.48        |                   |                  |
| Consultant    | 0.00             | 43,123.42         | 43,123.42         |                   |                  |
| Expense       | 0.00             | 1,665.00          | 1,665.00          |                   |                  |
| <b>Totals</b> | <b>10,000.00</b> | <b>333,014.90</b> | <b>343,014.90</b> | <b>333,014.90</b> | <b>10,000.00</b> |

Attachment: FSB2020-218-00 Inv 17446 May 22 (5825 : 6 Invoice No. 17446 Frankfurt-Short-Bruza Associates, PC)

# JENCO CONSTRUCTION COMPANY

General Contractor

TRANSMITTAL  
LETTER

121 NE 26th Street, Oklahoma City, OK 73105

Office: (405) 525-6045

FAX: (405) 525-6203

e-mail: [nick@jencoconstruction.com](mailto:nick@jencoconstruction.com)

RE: Nichols Hills Fire Station Addition & Renovation  
6407 Avondale Drive  
Nichols Hills, OK 73116

DATE: May 19, 2022JCC Job # 91121

TO: FSB  
5801 BROADWAY EXTENSION, STE. 500  
OKLAHOMA CITY, OK 73118

ATTN: Cory Hughes  
Jason Robison  
Robin Gardner

## WE TRANSMIT:

☒ Herewith Emailed☐ In accordance with your request \_\_\_\_\_

## FOR YOUR:

☒ Approval☐ Distribution☐ Information☐ Review & Comment☐ Record☐ Correction☐ Use☐ \_\_\_\_\_

## THE FOLLOWING:

☐ Drawings☐ Shop Drawing Prints☐ Samples☐ Specifications☐ Shop Drawing Reproductions☐ Product Literature☐ Change Order☒ Pay Application

## MARKED:

☐ Approved☐ Approved As Noted☐ Disapproved

| QTY | DATE     | REV. NO. | DESCRIPTION                                                            | ACTION                                                                 |
|-----|----------|----------|------------------------------------------------------------------------|------------------------------------------------------------------------|
| 1   | 05/19/22 |          | Jenco Pay Application No. 9 - Nichols Hills Fire Station Add. & Renov. |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        |                                                                        |
|     |          |          |                                                                        | <b>ACTION CODE</b><br>B. No Action Required<br>C. Correct and Resubmit |

## REMARKS:

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Copy to:

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Attachment: pay app 09-signed R (5828 : 6 Pay Estimate No. 9 Jenco Construction Fire Station)



## Application For Payment

Page 1 of 3

**To:**  
CITY OF NICHOLS HILLS  
6407 AVONDALE DR  
NICHOLS HILLS, OK 73116

**Project:**  
Nichols Hills Fire Station Addition & Renovation  
6407 Avondale Drive  
Nichols Hills, OK 73116

**From Contractor:**  
Jenco Construction  
121 NE 26th St  
Oklahoma City, OK 73105

**Via Architect:**  
FSB  
5801 BROADWAY EXTENSION, STE. 500  
OKLAHOMA CITY, OK 73118-7436

**Contract For:**

|                    |                                                                                                                                   |                |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------|
| Application Date   | Period To                                                                                                                         | Contract Date  |
| 05/19/2022         | 05/19/2022                                                                                                                        | 07/13/2021     |
| Application Number | Invoice Number                                                                                                                    | Project Number |
| 9                  | Draw-009                                                                                                                          | FSB2020-218-0  |
| Distribution       | <input checked="" type="checkbox"/> Owner<br><input checked="" type="checkbox"/> Architect<br><input type="checkbox"/> Contractor |                |

## Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

- Original Contract Amount: \$ 3,070,600.00
- Net of Change Orders: \$ 93,133.66
- Net Amount of Contract: \$ 3,163,733.66
- Total Completed & Stored to Date: \$ 2,245,911.02
- Retainage Summary:
  - 5.00 % of Completed Work: \$ 112,295.55
  - 0.00 % of Stored Material: \$ 0.00

Total Retainage: \$ 112,295.55
- Total Completed Less Retainage: \$ 2,133,615.47
- Less Previous Applications: \$ 1,939,815.47
- Current Payment Due, This Application: \$ 193,800.00
- Contract Balance (Including Retainage): \$ 1,030,118.19

| Change Order Activity      | Additions | Deductions |
|----------------------------|-----------|------------|
| Total previously approved: | 93,133.66 | 0.00       |
| Total approved this Month: | 0.00      | 0.00       |
| Sub-totals:                | 93,133.66 | 0.00       |
| Net of Change Orders:      | 93,133.66 |            |

## Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature) [Signature] Date: 5/19/2022  
Jenco Construction

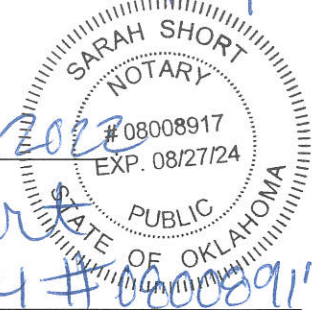
State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before me this 19th day of May, 2022

Notary Public: Sarah Short

My Commission expires: 8/27/2024 # 08008917



## Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: \$ 193,800.00

[Signature] Date: 5-26-2022  
(Architect's Signature)

## Application for Payment - Continuation Sheet

Page 2 of 3

**From:** Jenco Construction  
121 NE 26th St  
Oklahoma City, OK 73105

**To:** CITY OF NICHOLS HILLS  
6407 AVONDALE DR  
NICHOLS HILLS, OK 73116

**Project:** (91121) Nichols Hills Fire Station Addition & Renovation Application Number: 9  
Application Date: 05/19/22  
Period To: 05/19/22  
Contract Date: 07/13/21  
Project Number: FSB2020-218-0

| A<br>Item<br>No. | B<br>Description of Work     | C<br>Contract<br>Value | D<br>Work Completed          |             | E<br>Materials<br>Presently<br>Stored (Not in<br>D or E) | G                                                     |              | H<br>Balance<br>To Finish<br>(C - G) | I<br>Retainage<br>(If Variable<br>Rate) |
|------------------|------------------------------|------------------------|------------------------------|-------------|----------------------------------------------------------|-------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                              |                        | From Previous<br>Application | This Period |                                                          | Total Com-<br>pleted and<br>Stored To Date<br>(D+E+F) | %<br>(G / C) |                                      |                                         |
| 1                | Bonds & Insurance            | 33,600.00              | 33,600.00                    |             |                                                          | 33,600.00                                             | 100.00%      |                                      | 1,680.00                                |
| 2                | General Conditions           | 199,000.00             | 151,240.00                   | 12,000.00   |                                                          | 163,240.00                                            | 82.03%       | 35,760.00                            | 8,162.00                                |
| 3                | Mobilization                 | 30,000.00              | 30,000.00                    |             |                                                          | 30,000.00                                             | 100.00%      |                                      | 1,500.00                                |
| 4                | Dirtwork                     | 35,000.00              | 30,000.00                    |             |                                                          | 30,000.00                                             | 85.71%       | 5,000.00                             | 1,500.00                                |
| 5                | Concrete - Building          | 130,000.00             | 130,000.00                   |             |                                                          | 130,000.00                                            | 100.00%      |                                      | 6,500.00                                |
| 6                | Demolition                   | 40,000.00              | 40,000.00                    |             |                                                          | 40,000.00                                             | 100.00%      |                                      | 2,000.00                                |
| 7                | Masonry                      | 290,000.00             | 214,500.00                   | 40,000.00   |                                                          | 254,500.00                                            | 87.76%       | 35,500.00                            | 12,725.00                               |
| 8                | Structural Steel Material    | 190,000.00             | 190,000.00                   |             |                                                          | 190,000.00                                            | 100.00%      |                                      | 9,500.00                                |
| 9                | Structual Steel Labor        | 50,000.00              | 50,000.00                    |             |                                                          | 50,000.00                                             | 100.00%      |                                      | 2,500.00                                |
| 10               | Carpentry (Material & Labor) | 25,000.00              | 11,250.00                    | 6,000.00    |                                                          | 17,250.00                                             | 69.00%       | 7,750.00                             | 862.50                                  |
| 11               | Roofing                      | 145,000.00             | 119,250.00                   | 10,000.00   |                                                          | 129,250.00                                            | 89.14%       | 15,750.00                            | 6,462.50                                |
| 12               | Dormers, Soffits, EIFS       | 45,000.00              | 25,000.00                    | 5,000.00    |                                                          | 30,000.00                                             | 66.67%       | 15,000.00                            | 1,500.00                                |
| 13               | Doors & Frames               | 28,000.00              | 28,000.00                    |             |                                                          | 28,000.00                                             | 100.00%      |                                      | 1,400.00                                |
| 14               | Overhead Doors               | 15,000.00              |                              |             |                                                          |                                                       |              | 15,000.00                            |                                         |
| 15               | Hardware                     | 65,000.00              | 55,250.00                    | 5,000.00    |                                                          | 60,250.00                                             | 92.69%       | 4,750.00                             | 3,012.50                                |
| 16               | Glazing                      | 215,000.00             | 4,000.00                     |             |                                                          | 4,000.00                                              | 1.86%        | 211,000.00                           | 200.00                                  |
| 17               | Framing/Trusses/Gyp/Ceilings | 270,000.00             | 202,500.00                   | 30,000.00   |                                                          | 232,500.00                                            | 86.11%       | 37,500.00                            | 11,625.00                               |
| 18               | Tiling                       | 30,000.00              | 14,000.00                    | 8,000.00    |                                                          | 22,000.00                                             | 73.33%       | 8,000.00                             | 1,100.00                                |
| 19               | Reslient Flooring            | 50,000.00              | 20,000.00                    | 20,000.00   |                                                          | 40,000.00                                             | 80.00%       | 10,000.00                            | 2,000.00                                |
| 20               | Painting                     | 55,000.00              | 20,000.00                    | 10,000.00   |                                                          | 30,000.00                                             | 54.55%       | 25,000.00                            | 1,500.00                                |
| 21               | Signage                      | 35,000.00              |                              |             |                                                          |                                                       |              | 35,000.00                            |                                         |
| 22               | Folding Partitions           | 30,000.00              | 3,000.00                     | 6,000.00    |                                                          | 9,000.00                                              | 30.00%       | 21,000.00                            | 450.00                                  |
| 23               | Awnings & Shades             | 40,000.00              | 14,000.00                    |             |                                                          | 14,000.00                                             | 35.00%       | 26,000.00                            | 700.00                                  |
| 24               | Fire Suppression             | 40,000.00              | 32,000.00                    | 2,000.00    |                                                          | 34,000.00                                             | 85.00%       | 6,000.00                             | 1,700.00                                |
| 25               | Plumbing                     | 156,000.00             | 109,200.00                   |             |                                                          | 109,200.00                                            | 70.00%       | 46,800.00                            | 5,460.00                                |
| 26               | HVAC                         | 171,000.00             | 111,500.00                   |             |                                                          | 111,500.00                                            | 65.20%       | 59,500.00                            | 5,575.00                                |
| 27               | Electrical                   | 350,000.00             | 295,000.00                   | 20,000.00   |                                                          | 315,000.00                                            | 90.00%       | 35,000.00                            | 15,750.00                               |
| 28               | Concrete Sitework            | 90,000.00              | 46,000.00                    | 20,000.00   |                                                          | 66,000.00                                             | 73.33%       | 24,000.00                            | 3,300.00                                |
| 29               | Fencing & Gates              | 150,000.00             |                              |             |                                                          |                                                       |              | 150,000.00                           |                                         |
| 30               | Pergolas                     | 68,000.00              |                              |             |                                                          |                                                       |              | 68,000.00                            |                                         |
|                  | Contract Total               | 3,070,600.00           | 1,979,290.00                 | 194,000.00  | 0.00                                                     | 2,173,290.00                                          | 71%          | 897,310.00                           | 108,664.50                              |
| 1                | Change Order No. 1           | 78,276.27              | 62,621.02                    |             |                                                          | 62,621.02                                             | 80.00%       | 15,655.25                            | 3,131.05                                |
| 2                | Change Order No. 2           | 14,857.39              |                              | 10,000.00   |                                                          | 10,000.00                                             | 67.31%       | 4,857.39                             | 500.00                                  |

Attachment: pay app 09-signed R (5828 : 6 Pay Estimate No. 9 Jenco Construction Fire Station)

## Application for Payment - Continuation Sheet

Page 3 of 3

**From:** Jenco Construction  
121 NE 26th St  
Oklahoma City, OK 73105

**To:** CITY OF NICHOLS HILLS  
6407 AVONDALE DR  
NICHOLS HILLS, OK 73116

**Project:** (91121) Nichols Hills Fire Station Addition & Renovation Application Number: 9  
Application Date: 05/19/22  
Period To: 05/19/22  
Contract Date: 07/13/21  
Project Number: FSB2020-218-0

| A<br>Item<br>No. | B<br>Description of Work | C<br>Contract<br>Value | D<br>Work Completed          |             | F<br>Materials<br>Presently<br>Stored (Not in<br>D or E) | G                                                     |              | H<br>Balance<br>To Finish<br>(C - G) | I<br>Retainage<br>(If Variable<br>Rate) |
|------------------|--------------------------|------------------------|------------------------------|-------------|----------------------------------------------------------|-------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                          |                        | From Previous<br>Application | This Period |                                                          | Total Com-<br>pleted and<br>Stored To Date<br>(D+E+F) | %<br>(G / C) |                                      |                                         |
|                  | Change Orders Total      | 93,133.66              | 62,621.02                    | 10,000.00   | 0.00                                                     | 72,621.02                                             | 78%          | 20,512.64                            | 3,631.05                                |
|                  | <b>Grand Total</b>       | 3,163,733.66           | 2,041,911.02                 | 204,000.00  | 0.00                                                     | 2,245,911.02                                          | 71%          | 917,822.64                           | 112,295.55                              |





May 31, 2022

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1  
Nichols Hills Project No. FC-2102  
Love Family Park Improvements  
Contractor: Rudy Construction Co.  
Original Contract Amount: \$961,700.00  
Current Contract Amount: \$967,700.00  
Claims to Date Less Ret.: \$75,971.50  
Paid to Date: \$0.00  
Amount Remaining: \$961,700.00  
**Current Amount Due: \$75,971.50**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **\$75,971.50**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

GL Acct. #20-11-88000 .....\$75,971.50

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116000 (Task 2102)  
Enclosure



**PROGRESSIVE ESTIMATE NO. 1**

Love Family Park Improvements

Rudy Construction Company  
3101 N.E. 63rd Street  
Oklahoma City, OK 73121

From: 3/9/2022 To: 5/10/2022  
 Notice to Proceed: 3/9/2022  
 Project Duration: 300 Calendar Days  
 Days Used: 53  
 Days Remaining: 247

**FC-2102**

| ITEM NO. | DESCRIPTION                                       | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT      | % COMPLETE |
|----------|---------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|-------------|------------|
| 1        | ART PLAZA W/ STONE BEAM WALLS + STEPS             | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 86,000.00  | \$0.00      | 0.00       |
| 2        | BENCH SEATING                                     | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 18,900.00  | \$0.00      | 0.00       |
| 3        | ELECTRICAL WORK                                   | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 56,000.00  | \$0.00      | 0.00       |
| 4        | IRRIGATION                                        | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 164,000.00 | \$0.00      | 0.00       |
| 5        | LANDSCAPING                                       | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 84,000.00  | \$0.00      | 0.00       |
| 6        | STONE WALLS AT BENCH LOCATIONS                    | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 40,000.00  | \$0.00      | 0.00       |
| 7        | PARK SIGN (WITH LIGHTING)                         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 22,000.00  | \$0.00      | 0.00       |
| 8        | 8' TRAIL (INTEGRALLY COLORED CONCRETE - CHARCOAL) | LS   | 1.00              | 0.15                | 0.00               | 0.15                   | 232,000.00 | \$34,800.00 | 15.00      |
| 9        | WATER FEATURE                                     | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 120,000.00 | \$0.00      | 0.00       |
| 10       | SAFETY RAILING                                    | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 33,000.00  | \$0.00      | 0.00       |
| 11       | REPLACE WOOD BOARDS @ EXISTING PED BRIDGE         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 5,800.00   | \$0.00      | 0.00       |
| 12       | STONE ACCENT COLUMNS                              | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 7,500.00   | \$0.00      | 0.00       |
| 13       | TREE PRUNING & UNDERBRUSH CLEARING WORK           | LS   | 1.00              | 0.42                | 0.00               | 0.42                   | 13,500.00  | \$5,670.00  | 42.00      |
| 14       | BERMING                                           | LS   | 1.00              | 0.50                | 0.00               | 0.50                   | 79,000.00  | \$39,500.00 | 50.00      |

ORIGINAL CONTRACT AMOUNT: \$961,700.00

## CHANGES TO DATE:

 Amendment No. 1  
 Change Order No. 1

 \$0.00  
 \$0.00

CURRENT CONTRACT AMOUNT: \$961,700.00

 TOTAL AMOUNT OF WORK TO DATE: \$79,970.00  
 MATERIAL ON HAND: \$0.00  
 TOTAL TO DATE: \$79,970.00  
 LESS 5% RETAINAGE: \$3,998.50  
 DIFFERENCE: \$75,971.50  
 SUBTOTAL: \$75,971.50  
 LESS PREVIOUS PAYMENTS: \$0.00

CONTRACT AMOUNT DUE THIS ESTIMATE: \$75,971.50

## AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Jared Bills, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

 Rudy Construction Company  
 Project Manager
Subscribed and sworn to before me 5/24, 2022
S. Erickson  
 Notary Public, Clerk or Judge
My Commission Expires: 01/25/25

## CERTIFICATE OF ENGINEER:

 I certify that this estimate of \$75,971.50  
 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

 BY: Shady Wade  
 Grad J. Wade, P.E.

## OFFICER'S APPROVAL:

 I hereby certify the articles listed hereon have been received or  
 services performed and this claim is  
 APPROVED for payment for \$ \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

CITY OF NICHOLS HILLS



## RESOLUTION

(No. 1456)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

**WHEREAS**, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

**WHEREAS**, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

**WHEREAS**, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

**WHEREAS**, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

**WHEREAS**, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

**ADOPTED AND APPROVED** by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 14<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
Mayor

(SEAL)  
ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (5829 : 7 Disposal & Destruction of original documents)

## Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

**Record Classification:****Record Dates:****Agendas**

|                                                          |                |
|----------------------------------------------------------|----------------|
| City Council & Municipal Authority Joint Budget Workshop | May 9, 2022    |
| Planning Commission                                      | May 3, 2022    |
| City Council                                             | April 29, 2022 |
| City Council                                             | May 10, 2022   |
| Municipal Authority                                      | May 10, 2022   |
| Building Commission                                      | May 17, 2022   |
| Board of Adjustment                                      | May 18, 2022   |
| Planning Commission                                      | June 7, 2022   |
| Board of Adjustment                                      | June 15, 2022  |
| Environmental, Health, and Sustainability Commission     | May 25, 2022   |

**Audits**

|                                                          |           |
|----------------------------------------------------------|-----------|
| OkMRF Accounting and Financial Reporting Actuarial Study | June 2021 |
|----------------------------------------------------------|-----------|

**Bank Statements and Reconciliations**

|                  |                |
|------------------|----------------|
| OpenEdge         | April 30, 2022 |
| Bank of Oklahoma | April 30, 2022 |
| Pooled Cash      | May 31, 2022   |
| Flex Claims      | May 31, 2022   |
| Municipal Court  | May 31, 2022   |
| Sinking Fund     | May 31, 2022   |
| 2018 GO Bond     | May 31, 2022   |
| 2019 GO Bond     | May 31, 2022   |
| 2020 GO Bond     | May 31, 2022   |
| 2021 GO Bond     | May 31, 2022   |
| 2022 GO Bond     | May 31, 2022   |
| Utility Deposit  | May 31, 2022   |
| Health Insurance | April 30, 2022 |
| Health Insurance | May 31, 2022   |
| Bank of Oklahoma | May 31, 2022   |

**Citations**

|                 |                   |
|-----------------|-------------------|
| Court Citations | February 16, 2022 |
| Court Warnings  | February 2022     |

|                 |                |
|-----------------|----------------|
| Court Citations | March 2, 2022  |
| Court Citations | March 16, 2022 |
| Court Warnings  | March 2022     |
| Court Citations | April 6, 2022  |
| Court Citations | April 20, 2022 |
| Court Warnings  | April 2022     |

### **Collateral – Letters of Credit – Certificates of Deposit**

|                                                     |                |
|-----------------------------------------------------|----------------|
| Irrevocable Letter of Credit – MidFirst bank        | April 29, 2022 |
| Investment Portfolio Pledged Securities – BancFirst | May 31, 2022   |
| Pledging Report – First National Bank of Oklahoma   | April 30, 2022 |
| Pledging Report – First National Bank of Oklahoma   | May 31, 2022   |

### **General Obligation Bonds**

|                                                         |                |
|---------------------------------------------------------|----------------|
| FC-2101 Pubic Works Improvements – Bid Documents        | April 6, 2022  |
| FSB Invoice 17413                                       | May 10, 2022   |
| Jenco Construction Change Order #2                      | May 10, 2022   |
| Jenco Pay Application #8                                | May 10, 2022   |
| Rudy Construction – Pay Estimate No. 5 PC-2102          | May 10, 2022   |
| CGC, LLC – Pay Estimate #6 PC-2101                      | May 10, 2022   |
| Cimarron Construction Company – Pay Estimate #1 WC-1901 | May 10, 2022   |
| W.L.McNatt FC-2101 Liability Insurance                  | April 12, 2022 |
| W.L. McNatt FC-2101 Tax Exempt Letter                   | May 11, 2022   |
| W.L.McNatt FC-2101 Maintenance Bond                     | April 12, 2022 |
| W.L.McNatt FC-2101 Statutory Bond                       | April 12, 2022 |
| W.L.McNatt FC-2101 Performance Bond                     | April 12, 2022 |
| W.L.McNatt FC-2101 Contract                             | April 12, 2022 |
| W.L.McNatt FC-2101 Defect Bond                          | April 12, 2022 |
| Bid Documents SC-2101                                   |                |

### **Minutes**

|                                                     |                |
|-----------------------------------------------------|----------------|
| City Council                                        | April 12, 2022 |
| City Council                                        | April 29, 2022 |
| Municipal Authority                                 | April 12, 2022 |
| Board of Adjustment                                 | April 20, 2022 |
| Environmental, Health and Sustainability Commission | April 27, 2022 |

### **Miscellaneous**

|                                            |              |
|--------------------------------------------|--------------|
| Cox Communications 9-1-1 Management Letter | May 1, 2022  |
| Oath of Office – E. Peter Hoffman Jr.      | May 10, 2022 |

### **Ordinances**

|                                                  |              |
|--------------------------------------------------|--------------|
| Ordinance 1208 - Fee Schedule                    | May 10, 2022 |
| Ordinance 1210 – OkMRF Defined Benefit Plan      | May 10, 2022 |
| Ordinance 1209 – Residential Zoning Restrictions | May 10, 2022 |
| Ordinance 1211 – Fencing                         | May 10, 2022 |

**Payroll Records**

|                                                |                            |
|------------------------------------------------|----------------------------|
| OkMRF – Live-Run Activity Report               | April 20, 2022             |
| American Funds – Group Investment Confirm List | May 2, 2022 – May 16, 2022 |

**Permits**

|                                                          |                  |
|----------------------------------------------------------|------------------|
| Lot Line Adjustment – 1500 Huntington Avenue             | January 18, 2022 |
| Board of Adjustment Approval Order BOA-2022-02           | April 20, 2022   |
| Certificate of Approval BC-2022-05 1704 Guildford Lane   | May 17, 2022     |
| Certificate of Approval BC-2022-07 1813 W Wilshire Blvd. | May 17, 2022     |
| Board of Adjustment Approval Order BOA-2022-03           | May 18, 2022     |
| Board of Adjustment Approval Order BOA-2022-04           | May 18, 2022     |

**Proofs of Publication/Public Hearing Notices**

|                                                                          |              |
|--------------------------------------------------------------------------|--------------|
| Journal Record – Notice of Public Hearing – BOA 2022-04                  | May 6, 2022  |
| Journal Record – Notice of Public Hearing – BOA 2022-03                  | May 6, 2022  |
| Journal Record – Notice of Public Hearing – BC 2022-07                   | May 6, 2022  |
| Journal Record – Notice of Public Hearing – BC 2022-06                   | May 6, 2022  |
| OKC Friday – Notice of Public Hearing – BC 2022-06                       | May 13, 2022 |
| Journal Record – Ordinance 1211 – Amending City Code - Section 8-246     | May 13, 2022 |
| Journal Record – Ordinance 1209 – Amending City Code – Section 50-136(C) | May 13, 2022 |
| OKC Friday – Notice of Public Hearing – BOA 2022-03                      | May 13, 2022 |
| OKC Friday – Notice of Public Hearing – BC 2022-07                       | May 13, 2022 |
| OKC Friday – Notice of Public Hearing – BOA 2022-04                      | May 13, 2022 |
| OKC Friday – Ordinance 1211 – Amending City Code – Section 8-246         | May 20, 2022 |
| OKC Friday - Ordinance 1210 – Amending Employee Retirement Plan          | May 20, 2022 |
| OKC Friday – Ordinance 1209 – Amending City Code – Section 50-136(C)     | May 20, 2022 |
| OKC Friday – Ordinance 1208 – City Fee Schedule                          | May 20, 2022 |

**Public Hearing**

|                                             |                |
|---------------------------------------------|----------------|
| BC-2022-06 7100 Waverly Avenue              | May 3, 2022    |
| BC-2022-07 1813 W Wilshire Boulevard        | May 3, 2022    |
| BOA-2022-03 1819 Drury Lane                 | May 3, 2022    |
| BOA-2022-04 1800 Coventry Lane              | May 3, 2022    |
| PC-2022-02 Cumberland Drive                 | March 23, 2022 |
| City of Oklahoma City PUD-1897              | June 9, 2022   |
| Oklahoma County Budget Board Meeting Notice | June 9, 2022   |

**Resolutions**

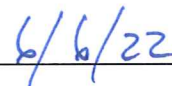
|                                                       |              |
|-------------------------------------------------------|--------------|
| Resolution 1454 – Surplus Property                    | May 10, 2022 |
| Resolution 1455 – Award Bid SC-2101                   | May 10, 2022 |
| Resolution 1452 – Disposal and Destruction of Records | May 10, 2022 |
| Resolution 1453 – Emergency Declaration               | May 10, 2022 |



**Terminated Employee Personnel Files**

|                      |                |
|----------------------|----------------|
| Christopher Campbell | April 26, 2022 |
| Andrew Rice          | May 25, 2022   |
| Clayton Moore        | May 27, 2022   |
| Eric Gourley         | June 3, 2022   |

  
\_\_\_\_\_  
S. Shane Pate II, City Manager

  
\_\_\_\_\_  
Date

# **CERTIFICATE AND ORDER TO COUNTY CLERK AND COUNTY TREASURER**

\_\_\_\_\_  
Nichols Hills Oklahoma, JUNE 14, 2022

To the County Clerk and County Treasurer of \_\_\_\_\_  
Oklahoma County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Education, School District, (state which)

\_\_\_\_\_  
City of Nichols Hills of \_\_\_\_\_ Nichols Hills  
("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St. Ann. § 2923, to \_\_\_\_\_  
G.P. Hightower Address 6407 Avondale Drive, Nichols Hills, Oklahoma,  
Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

- (1) Date Elected or Re-elected Februray 20 17 ;
- (2) Date Appointed or Re-Appointed June 13, 2017 (Note 1);
- (3) Filed Surety Bond in sum of \_\_\_\_\_  
two hundred fifty thousand Dollars ( \$ 250,000.00 )  
with \_\_\_\_\_  
Western Surety Company as Surety;
- (4) Bond Terms begins July 1, 2022, and Expires/Renews June 30, 2023 ;
- (5) Number of Bond 72040451 ;
- (6) Date Bond was approved by Governing Board June 13, 2017 (if applicable); and
- (7) Said new Bond is in custody and control of \_\_\_\_\_  
City of Nichols Hills (Note 2), or was deposited with  
\_\_\_\_\_ Amanda Copeland, City Clerk for safekeeping.

Approved on June 14, 2022 by \_\_\_\_\_  
the Council of the City of Nichols Hills endorsement made.

Signed and Certified at \_\_\_\_\_  
Nichols Hills, Oklahoma, this 14th day of  
\_\_\_\_\_  
June, 2022 .

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Official Title

**ATTESTING  
OFFICER'S SEAL**

**ATTEST:**

\_\_\_\_\_  
Attesting Officer

\_\_\_\_\_  
Official Title

**Note 1:** Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.

**Note 2:** Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.

**Note 3:** See 11 Okl.St. Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St. Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St. Ann. § 4-105 requiring bond for Multi-County Library.



**CERTIFICATE AND  
ORDER**

OF City of Nichols Hills  
Name of Public Body  
County of Oklahoma

State of Oklahoma, to the County Clerk and  
County Treasurer

Qualifying \_\_\_\_\_

\_\_\_\_\_, Okla.,  
as Treasurer of said Public Body.

Received and Filed this \_\_\_\_\_ day of

\_\_\_\_\_ 20 \_\_\_\_\_

County Clerk- County Treasurer

\_\_\_\_\_  
Deputy

Amount of Bond \$ 250,000.00

Date of Bond July 1 20 22

Bond Expires/Renews June 30 20 23

SURETIES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print

Clear Form

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**INTEROFFICE MEMORANDUM**

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**TO:** SHANE PATE; CITY MANAGER  
**FROM:** RANDY LAWRENCE  
**SUBJECT:** ALLY WATER METERS  
**DATE:** 6/1/2022

The Public Works Department would like approval to purchase two hundred Ally Smart Meters from Utility Technology Services, not to exceed \$90,000. To be paid out of 2020 G.O. Bond.

The smart meters would allow us to monitor water pressure, water temperature, and will also allow for automatic water shut-off and on, from a desk top computer or mobile device using a service manager app.

Thanks.

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**INTEROFFICE MEMORANDUM**

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**TO:** SHANE PATE; CITY MANAGER  
**FROM:** RANDY LAWRENCE  
**SUBJECT:** ALLY WATER METERS  
**DATE:** 6/1/2022

The Public Works Department would like approval to purchase two hundred Ally Smart Meters from Utility Technology Services, not to exceed \$90,000. To be paid out of 2020 G.O. Bond.

Thanks.



Remit To:

www.sutphen.com

SUTPHEN CORPORATION

PO Box 74008610

Chicago, IL 60674-8610

USA

614-889-1005 Voice  
800-848-5860 Toll Free  
614-923-2462 Fax

Customer account 103027

## Invoice

7.d.a

Page 1 of 1

Invoice

50006249

Date

5/20/2022

Due date

6/19/2022

Project No . . . HS4902-03-01

Project contract HS4902

## Sold To:

City of Nichols Hills  
6407 Avondale Dr  
Nichols Hills, OK 73116-6403  
USA

## Ship To:

City of Nichols Hills  
6407 Avondale Dr  
Nichols Hills, OK 73116-6403  
USA

## Notes:

## Category

## Description

## Quantity

## Amount

QUOTE

Work completed per quote SQ10004542

1

105,118.16

Please contact us at

800-848-5860

to pay via credit card

To insure proper credit to your account,  
please reference this invoice number.

50006249

Sutphen gladly accepts Mastercard <sup>TM</sup> Visa <sup>TM</sup>

- Thank you -

\*\*\* Please note payments over \$4,000 will be charged an Additional 2.5% processing fee when paid via credit card \*\*\*

|                                            |            |
|--------------------------------------------|------------|
| <b>Sales Subtotal</b>                      | 105,118.16 |
| <b>MISC Charges</b><br>(S/H, Restock. Etc) | 0.00       |
| <b>Sales Tax</b>                           | 0.00       |
| <b>Sales Total</b>                         | 105,118.16 |

Attachment: Sutphen Invoice (5862 : 7b Fire Department Request)

# Project quotation

7.d.a

## SUTPHEN CORPORATION

### Company Address

6450 Eiterman Rd  
Dublin, OH 43016  
USA

Telephone 614-889-1005  
Fax 614-923-2462  
Email

### Customer informaion

City of Nichols Hills  
6407 Avondale Dr  
Nichols Hills, OK 73116  
USA

### Quotation Id

SQ10004542

Quotation name City of Nichols Hills  
Date 5/20/2022  
Sales currency USD  
Description 4902-03-01

| Quotation line   | Description                                                                                               | Category | Quantity      | Extended price     |
|------------------|-----------------------------------------------------------------------------------------------------------|----------|---------------|--------------------|
| <b>Hour</b>      |                                                                                                           |          |               |                    |
|                  | Remove & Install - Remove bumper, replace top, LH and RH diamond plate skins. Weld sides onto top         | 1201     | 28.00         | \$3,920.00         |
|                  | Remove & Install Right and Left headlight housing, warning lights, windshield wipers, Q2B                 | 1201     | 8.00          | \$1,120.00         |
|                  | Remove & Replace front top and lower grille.                                                              | 1201     | 5.00          | \$700.00           |
|                  | Remove and Install Officer side fixed window                                                              | 1201     | 2.00          | \$280.00           |
|                  | Remove & Install front right and left windshields                                                         | 1201     | 4.50          | \$630.00           |
|                  | Remove & Replace - J-molding on officer side                                                              | 1201     | 2.00          | \$280.00           |
|                  | Remove & Install - 2) grab handles, scene light, camera, heated mirror, level gauge. After install test a | 1201     | 9.00          | \$1,260.00         |
|                  | Remove & Replace windshield washer bottle and mounting                                                    | 1201     | 0.75          | \$105.00           |
|                  | Remove & Replace - Driver seat and seat belt, Officer seat and Crew Seat 4                                | 1201     | 8.00          | \$1,120.00         |
|                  | Remove & Replace cab latches and strikers                                                                 | 1201     | 6.00          | \$840.00           |
|                  | Remove & Replace cab tilt hinges                                                                          | 1201     | 8.00          | \$1,120.00         |
|                  | Remove & Replace Front Officer Door - Remove existing door and transfer all internal parts to new do      | 1201     | 11.00         | \$1,540.00         |
|                  | Remove & Replace officer side fenderette                                                                  | 1201     | 2.00          | \$280.00           |
|                  | Cut out and remove full complete nose skin, horizontal bows and A-pillars. Fit and weld new A-pillar, c   | 1201     | 168.00        | \$23,520.00        |
|                  | Remove & Replace Jack skirt, ground stabilizer cover, Whelen 600 light and flange, warning tags and b     | 1201     | 8.00          | \$1,120.00         |
|                  | Remove & replace intake valve on officer side                                                             | 1201     | 1.00          | \$140.00           |
|                  | Remove & Replace VPS                                                                                      | 1201     | 6.00          | \$840.00           |
| <b>Sub total</b> |                                                                                                           |          | <b>277.25</b> | <b>\$38,815.00</b> |

|             |                                                                                                |          |       |            |
|-------------|------------------------------------------------------------------------------------------------|----------|-------|------------|
| <b>Item</b> |                                                                                                |          |       |            |
|             | LIGHT Led Marker Amber Model 21 - Bumper                                                       | ProjItem | 1.00  | \$29.36    |
|             | GUARD ICC Light Side of Bumper                                                                 | ProjItem | 1.00  | \$71.64    |
|             | SKIN 18" Bumper Top With Trough                                                                | ProjItem | 1.00  | \$1,108.85 |
|             | SKIN 18" Bumper LH Side T/P 07                                                                 | ProjItem | 1.00  | \$160.02   |
|             | SKIN 18" Bumper RH Side T/P 07                                                                 | ProjItem | 1.00  | \$160.02   |
|             | NAMEPLATE Sutphen Logo Sm 7.875" x 3.5" w/psa - Grill                                          | ProjItem | 1.00  | \$97.32    |
|             | DOOR GUARD Chrome - Grill                                                                      | ProjItem | 3.00  | \$5.82     |
|             | TRIM Black Edge Pound On - Grill                                                               | ProjItem | 2.00  | \$3.84     |
|             | SEALANT Urethane Marine Grade                                                                  | ProjItem | 1.00  | \$32.46    |
|             | GRILL Low Flow Slip Over Q2B                                                                   | ProjItem | 1.00  | \$766.39   |
|             | GRILL Lower Front                                                                              | ProjItem | 1.00  | \$350.17   |
|             | PLATE Aluminum Sutphen "S" Logo Top Of Grill                                                   | ProjItem | 1.00  | \$19.01    |
|             | RUBBER-70 DUROMETER BLACK FOR SEQ. & HEADLIGHT HOUSING                                         | ProjItem | 11.00 | \$8.47     |
|             | 6"RUBY RED SL NO EDGE X 10' Grill insert                                                       | ProjItem | 0.50  | \$128.81   |
|             | LOCK STRIP Rubber - Officer side fixed window                                                  | ProjItem | 8.50  | \$8.50     |
|             | WINDOW SEAL Extruded Rubber - Officer side fixed window                                        | ProjItem | 8.50  | \$17.26    |
|             | KEY Window Rubber Locking - Windshields                                                        | ProjItem | 28.00 | \$42.84    |
|             | RUBBER Extruded Windshield - Windshields                                                       | ProjItem | 28.00 | \$133.00   |
|             | MOLDING J Drip 84" 07 Cab                                                                      | ProjItem | 2.00  | \$73.66    |
|             | BULKHEAD 1/4" WASHER BOTTLE AIR VENT                                                           | ProjItem | 1.00  | \$38.10    |
|             | PINCH CLAMP 15/16" CLAMP SIZE WASHER BOTTLE REMOTE FILL HOSE                                   | ProjItem | 2.00  | \$0.78     |
|             | WASHER BOTTLE REMOTE FILL, 4QT                                                                 | ProjItem | 1.00  | \$121.54   |
|             | BRACKET WASHER BOTTLE MOUNTING                                                                 | ProjItem | 1.00  | \$82.48    |
|             | SEAT,SIERRA HBFX,5 INCH,ADJ,SW,GREY DW,ABTS,SUTPHEN "S"                                        | ProjItem | 1.00  | \$876.39   |
|             | LOOM 1/4" High Temp Gry Stripe - Driver                                                        | ProjItem | 5.00  | \$1.15     |
|             | BUCKLE Seat Belt Sensor - Driver                                                               | ProjItem | 1.00  | \$109.01   |
|             | SEAT BELT 3Pt Drvr Elect Buckl Red Webb - Driver                                               | ProjItem | 1.00  | \$328.29   |
|             | SEAT, TANKER 450, ABTS LHS, GREY/BLACK DURAWEAR SECUREALL - Officer                            | ProjItem | 1.00  | \$2,841.40 |
|             | SEAT, TANKER 400CT, ABTS, RHS, F/U,LOW BACK GREY/BLACK D/W - Crew, Forward Facing, Officer sid | ProjItem | 1.00  | \$2,918.24 |
|             | ASSY Cab Latch Mount                                                                           | ProjItem | 2.00  | \$375.92   |
|             | KIT Cab Latch W/Formed Brkt Includes Hdwr & Bracket                                            | ProjItem | 2.00  | \$998.40   |
|             | CAB PIVOT BRKT (TILT)                                                                          | ProjItem | 2.00  | \$324.80   |
|             | PINS Kaiser Front Spring & Tilt 2 Pins With Nuts 2 Bushings                                    | ProjItem | 1.00  | \$454.01   |
|             | COVER,CabTilt Pivot                                                                            | ProjItem | 2.00  | \$86.16    |
|             | Assembly, Frame, Door, Front, Right Side                                                       | ProjItem | 1.00  | \$1,478.40 |
|             | HINGE FRONT PASSENGER SIDE DOOR 44-1/4" Sutphen Cab                                            | ProjItem | 1.00  | \$631.70   |
|             | TRIM Door Window Slope TOWERS SLANT RH FRT & LH REAR                                           | ProjItem | 1.00  | \$280.57   |
|             | MOLDING Cozy Wing Blk & Chrome With Adhesive                                                   | ProjItem | 8.00  | \$46.88    |
|             | Support, Liner, Lower, Rear Right Drawing No was 01C4616 REV F.0 (000786)                      | ProjItem | 1.00  | \$58.05    |
|             | Felt Channel 5 Foot Sections for Door Glass Sutphen Cab                                        | ProjItem | 3.00  | \$196.47   |
|             | Support, Angle, H-Channel, Door Glass DrawingNO Was 01C0346 REV B.0 (000794)                   | ProjItem | 1.00  | \$7.71     |
|             | SUPPORT, ANGLE, H-CHANNEL, DOOR GLASS                                                          | ProjItem | 1.00  | \$4.41     |
|             | CHANNEL, H-CHANNEL, WINDOW, DOOR (53.75")                                                      | ProjItem | 1.00  | \$74.93    |
|             | SEAL Door Jam Wedge W/PSA                                                                      | ProjItem | 1.00  | \$18.32    |

Attachment: Sutphen Invoice (5862 : 7b Fire Department Request)

|                                                                                                           |           |               |                     |
|-----------------------------------------------------------------------------------------------------------|-----------|---------------|---------------------|
| CONDUIT For Doors For Wires                                                                               | ProjItem  | 1.00          |                     |
| GLASS WINDOW ROLL UP ALL 4 DOORS TOWERS CAB                                                               | ProjItem  | 1.00          |                     |
| TRIM Cab Fender S/S 304 Brite Annel Finish                                                                | ProjItem  | 1.00          | \$474.05            |
| RUBBER Front Fender Liner 9'                                                                              | ProjItem  | 1.00          | \$59.49             |
| Aluminum Fender Radius                                                                                    | ProjItem  | 1.00          | \$406.94            |
| EXTRUSION, TUBE, SMOOTH, 3.0" X 3/4" X 3/16" X 10.16'                                                     | ProjItem  | 2.00          | \$43.44             |
| SKIN Cab Front New Style Cab                                                                              | ProjItem  | 1.00          | \$1,406.61          |
| Panel Step Intermediate                                                                                   | ProjItem  | 1.00          | \$63.59             |
| Panel Step Base                                                                                           | ProjItem  | 1.00          | \$228.94            |
| PANEL, FLOOR, FRONT, SIDE, PASSENGER                                                                      | ProjParts | 1.00          | \$205.29            |
| Flange Seal Door                                                                                          | ProjItem  | 1.00          | \$164.24            |
| FLANGE, SEAL, DOOR, LEFT REAR, CAB BOTTOM                                                                 | ProjItem  | 1.00          | \$164.24            |
| Panel Closeout Step                                                                                       | ProjItem  | 1.00          | \$58.14             |
| BOW, NOSE (HALF) 3/4" X 2"                                                                                | ProjItem  | 1.00          | \$189.38            |
| PANEL, WELL, WHEEL WELL, SIDE, PASSENGER                                                                  | ProjItem  | 1.00          | \$392.58            |
| FILLER Door Seal Right Front                                                                              | ProjItem  | 1.00          | \$109.93            |
| FLOOR MAT Pass Floor Grey                                                                                 | ProjItem  | 1.00          | \$95.29             |
| SEAM SEALER Dark Gray 8405 2.7 OZ. TUBE                                                                   | ProjItem  | 3.00          | \$139.14            |
| RUBBER Door Seal By Hinge .825 X .760 DIAMETER                                                            | ProjItem  | 10.00         | \$11.50             |
| SEAL Door W/Adhesive Sut Cab                                                                              | ProjItem  | 26.00         | \$45.76             |
| WIPER Window Rubber 1"x36"                                                                                | ProjItem  | 10.00         | \$81.60             |
| SEAL Pound On Bubble Rubber                                                                               | ProjItem  | 16.00         | \$119.52            |
| RUBBER Neoprene Bubble Adhesive                                                                           | ProjItem  | 11.00         | \$44.22             |
| STEP, GRIP STRUT, LOWER DOOR STEPS                                                                        | ProjItem  | 1.00          | \$323.88            |
| STEP Treadplate 07 Right Hand                                                                             | ProjItem  | 1.00          | \$179.46            |
| TREADPLATE Floor Mat Joiner                                                                               | ProjItem  | 1.00          | \$149.41            |
| TRIM Treadplate Floor                                                                                     | ProjItem  | 2.00          | \$133.24            |
| Panel, skirt, jack, passenger side (005323)                                                               | ProjItem  | 1.00          | \$651.12            |
| Cover, Pad, Ground Stabilizer, Outrigger (040521)                                                         | ProjItem  | 1.00          | \$83.34             |
| Bezel, message, (002301)                                                                                  | ProjItem  | 2.00          | \$38.82             |
| Label, PC, ADH Backed, Stand clear crushing warning, size D D (002291)                                    | ProjItem  | 1.00          | \$18.96             |
| Label, PC, ADH Backed, Stand clear outrigger warning, Size D D (002292)                                   | ProjItem  | 1.00          | \$20.25             |
| LIGHT Super LED W/Flasher Red With Red Lens W/O Flange                                                    | ProjItem  | 1.00          | \$192.87            |
| FLANGE Light Whelen 600 E Series Light                                                                    | ProjItem  | 1.00          | \$34.50             |
| SMALL BIMBA CYLINDER                                                                                      | ProjItem  | 1.00          | \$55.08             |
| VALVE JUMBO INTAKE 4.0 STORZ RGD X 6.0 SWVL SHRT HNDL NO CAP                                              | ProjItem  | 1.00          | \$5,174.40          |
| PAINT, IMRON 660EW RED, ELITE SERIES, FULL GALLON                                                         | ProjItem  | 1.00          | \$627.10            |
| IMRON PAINT, WHITE, 710377 EW                                                                             | ProjItem  | 2.00          | \$382.14            |
| Paint - Repair & paint front nose, Rt front door, Rt mid quarter, Rt rear door, Rt cab corner. Repair & r | ProjItem  | 1.00          | \$26,100.00         |
| LETTERING & STRIPING PER SPEC                                                                             | ProjItem  | 1.00          | \$1,531.98          |
| Install Graphics                                                                                          | ProjItem  | 1.00          | \$640.00            |
| Tires - BFGoodrich 425/65R-22.55 Front (replace both due to wear, Right is damaged)                       | ProjItem  | 2.00          | \$2,908.00          |
| Remove both front wheels, dis-mount tires, re-mount both front tires                                      | ProjItem  | 1.00          | \$300.00            |
| Complete alignment                                                                                        | ProjItem  | 1.00          | \$430.00            |
| CAPS Chrome Lug Nut Hub Pilot - Right front wheel                                                         | ProjItem  | 2.00          | \$16.64             |
| SHOP SUPPLIES - SERVICE                                                                                   | ProjItem  | 1.00          | \$586.73            |
| Tow truck to frame shop and back to Sutphen Service                                                       | ProjItem  | 1.00          | \$1,800.00          |
| Frame Inspection                                                                                          | ProjItem  | 1.00          | \$600.00            |
| G GEARSHIFT REPLCMNT KIT                                                                                  | ProjItem  | 1.00          | \$837.10            |
| LOW PRESSURE SWITCH (PTC)                                                                                 | ProjItem  | 1.00          | \$70.64             |
| STAY ROD LH Radiator 07                                                                                   | ProjItem  | 1.00          | \$325.80            |
| ASSEMBLY, JACK LOCK CYLINDER, MINI-TOWER                                                                  | ProjItem  | 1.00          | \$468.34            |
| ELBOW brs sw 1/4tubex1/8M                                                                                 | ProjItem  | 1.00          | \$20.70             |
| BOW, NOSE (LONG) 3/4" X 2" X 134"                                                                         | ProjItem  | 2.00          | \$1,007.20          |
| DIESEL FUEL                                                                                               | ProjItem  | 37.00         | \$113.89            |
| <b>Sub total</b>                                                                                          |           | <b>312.50</b> | <b>\$66,303.16</b>  |
| <b>Grand total</b>                                                                                        |           | <b>589.75</b> | <b>\$105,118.16</b> |

| Sales subtotal amount | Sales tax amount | Net amount   |
|-----------------------|------------------|--------------|
| \$105,118.16          | 0.00             | \$105,118.16 |

The prices stated on this estimate are good for 30 days from the date of estimate. I hereby authorize Sutphen Service & Parts to perform repair work as detailed above, including sublet work, along with the necessary material. An express mechanic's lien is acknowledged on above to secure the amount of repairs thereto. I agree that Sutphen is not responsible for loss or damage to the vehicles or articles left in the vehicle in case of theft, fire, or other causes beyond our control. I grant authorized Sutphen employees permission to operate the vehicle for testing, inspection, or delivery at my own risk. I understand that closer analysis may reveal additional labor, parts, or materials necessary to complete the repair. For quoted repairs, the final price may vary by 10% without additional customer approval and will be billed at the current time and material rates. Customer responsible for transportation of vehicle to and from Sutphen Service

PLEASE NOTE: A daily storage charge of \$25.00 will be applied to vehicles that have not been picked up after 5 business days from the date of notification that repairs have been completed. Customers receiving quotes for service have 5 business days from receipt of the written quote to authorize service or retrieve vehicles. Storage fees will apply to vehicles left past 5 business days unless signature authorizing service has been received.

Authorized Signature:

Date:

Attachment: Sutphen Invoice (5862 : 7b Fire Department Request)

7.d.a



# CITY OF NICHOLS HILLS

Neil A. Gray  
*Information Systems Manager*

---

TO: Shane Pate, City Manager  
FROM: Neil Gray  
SUBJECT: Copy Machine for City Hall - 2021-2022 CIP Funds  
DATE: May 31, 202

I am requesting permission to purchase a Copy Machine for City Hall. The copy machine they are using is several years old and becoming a maintenance problem. Remodel of City Hall is completed, and they have moved back into their workspace. The area was designed to fit the new copy machine.

The purchase of the copy was approved in the 2021-2022 CIP Budget and will not exceed \$11,000, and the purchase will be made off the State Contract.

Neil A. Gray



## CITY OF NICHOLS HILLS

Neil A. Gray  
*Information Systems Manager*

---

TO: Shane Pate, City Manager  
FROM: Neil Gray  
SUBJECT: Request to Purchase Radio Remote – Public Works Clerk  
2021-2022 CIP Funds  
DATE: June 7, 2022

I am requesting permission to accept the proposal from Stolz Telecom to purchase and install a remote radio handset for the Public Works Clerk, to access the Public Works Radio System. Unit will allow the Public Works Clerk to talk and receive radio transmission on the main Public Works Radio Channel. The Public Works Director and Deputy Director both had radio handsets in their offices. This will add a radio handset in the Clerk's office.

The equipment and labor will be provided by Stolz Telecom on the State Contract. Funds for the project will be from the 2021-2022 CIP Budget and will not exceed \$1,850.

Neil A. Gray



RESOLUTION(No. 1459)

A RESOLUTION RENEWING, ADOPTING AND APPROVING THE EMS INTERLOCAL COOPERATION AGREEMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.

WHEREAS, on December 9, 2003, the Council of the City of Nichols Hills, Oklahoma approved and adopted the “EMS Interlocal Cooperation Agreement” dated March 23, 1990 and initially executed by the City of Tulsa and the City of Oklahoma City, as subsequently amended (the “EMS Agreement”);

WHEREAS, the Council of the City of Nichols Hills deems it in the best interests of the City to renew such agreement for the fiscal year beginning July 1, 2022 through June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills that the “EMS Interlocal Cooperation Agreement” dated March 23, 1990 and initially executed by the City of Tulsa and the City of Oklahoma City, as subsequently amended, and as adopted and approved by the Council of the City of Nichols Hills on December 9, 2003, is hereby renewed, adopted and approved for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 14<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
Mayor

(SEAL)  
ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



April 12, 2022

Ms. Amanda Copeland  
Finance Director, City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

Dear Ms. Copeland:

Nichols Hills' EMSA subsidy for the upcoming fiscal year ending June 30, 2023 will be \$30,080. This is a 0% increase over the 2022 subsidy. EMSA has been able to hold subsidy levels for 2023 flat due to careful consideration of expenses and funding sources for 2023.

EMSA's budget will be presented for approval at the May 25<sup>th</sup> board meeting.

If you have any questions about EMSA financial matters, please do not hesitate to call me at 918-596-3153 or email me at [congerl@emsa.net](mailto:congerl@emsa.net).

Sincerely,

Lora Conger, CFO

**Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works**

For the total price of **\$3,370.00**, per month, the City of Nichols Hills, Oklahoma (“City”) and Aspen Building Services (“Aspen”) hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning July 1st, 2022, and continuing until either party desires to terminate this agreement or the end of this contractual year (June 30<sup>th</sup>, 2023), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen’s services under this agreement are broken down, as follows, per facility:

- *Courthouse: \$2,625.00/Month*
- *Public Works: \$745.00/Month*

***Description of Work:***

**I. NIGHTLY CLEANING**

***A. Entry Areas, Common Areas, Offices and Break Rooms***

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. "Police" all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

***B. Restrooms***

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

## II. WEEKLY CLEANING

### Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

## III. MONTHLY CLEANING

### Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

## IV. QUARTERLY CLEANING

### Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

## V. SEMI-ANNUAL CLEANING

### Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

## VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.
2. Prior to performing any services exceeding \$250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN BUILDING SERVICES

By: 

Its: President  
(Title)

Date: June 14<sup>th</sup>, 2022

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this 14<sup>th</sup> day of June, 2022

CITY OF NICHOLS HILLS, OKLAHOMA

\_\_\_\_\_  
Mayor

ATTEST: (Seal)

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney

Addendum to Contract**Schindler Elevator Corporation**

3168 South 108th East Avenue

Tulsa, OK 74146-1622

Phone: 918-627-1116

Fax: 918-627-1191

March 22, 2022

Ms. Lindy Hough  
 City Of Nichols Hills  
 6407 Avondale Dr  
 Nichols Hills, OK 73116

Attn: Ms. Lindy Hough

Re: Town Hall

Dear Mrs. Hough:

Schindler recognizes the option to renew for an additional term with City of Nichols Hills, Oklahoma for the maintenance of the elevator located at 6407 Avondale Drive, Nichols Hills, OK 73116.

With your signature below as confirmation and acceptance, Schindler will make only the below changes to the agreement #4100100521.

• The term of this Agreement shall be effective commencing on July 1st, 2022 and terminating on June 30<sup>th</sup>, 2023 and will continue for one year from said termination date. City of Nichols Hills in its sole discretion may offer Schindler an opportunity to renew this Agreement for an additional four (4) one (1) year term(s). The continuing purchase by City of Nichols Hills of the goods and/or services set forth in this Agreement is subject to City's needs and to city's annual appropriation of sufficient funds in City's fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>) in which such goods and/or services are purchased. In the event City of Nichols Hills does not appropriate or budget sufficient funds to perform this Agreement, this Agreement shall be null and void without further action by City of Nichols Hills ."

• The 2021-2022 pricing of \$124/mo. will increase to \$135/mo. payable in annual installment of \$1620.00

|         |                             |           |            |
|---------|-----------------------------|-----------|------------|
| Client: | Steven J. Goetzinger, Mayor | _____     | 06/14/2022 |
|         | Name (Please Print)         | Signature | Date       |

|            |                     |           |       |
|------------|---------------------|-----------|-------|
| Schindler: | _____               | _____     | _____ |
|            | Name (Please Print) | Signature | Date  |

This is in addition to and not in lieu of any other terms and conditions within your original contract. All other conditions remain in effect.

Brandon Schutz  
 Schindler Elevator Ok.

Addendum to Contract

Attachment: 7 i Schindler (5854 : 7 Schindler Inspection Agreement)

# Schindler RM

## SCHINDLER ELEVATOR CORPORATION

3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone: 918-627-1116  
Fax: 918-627-1191

**Date:** February 27, 2020

**Estimate Number:** BSCZ-BFHKW2 (2020.1.1)

**To:**

City of Nichols Hills  
6407 Avondale Dr  
Nichols Hills, OK 73116

**Building Name:**

Town Hall

**Attn:** Lindy Hough

### EQUIPMENT DESCRIPTION

| Qty | Manufacturer | Equipment                     | Application             | Description        | Rise/Length<br>Openings | Capacity | Speed | Install# |
|-----|--------------|-------------------------------|-------------------------|--------------------|-------------------------|----------|-------|----------|
| 1   | Schindler    | Town Hall<br>6407 Avondale Dr | Nichols Hills, OK 73116 | Gearless Passenger | 3F/OR                   | 2100     | 150   |          |

SCHINDLER ELEVATOR CORPORATION ("Schindler", "we", "us") 3168 South 108th East Avenue Suite 370, Tulsa, OK 74146-1622, and CITY OF NICHOLS HILLS, 6407 Avondale Dr, Nichols Hills, OK 73116 ("you") agree as follows:

### REMOTE MONITORING COVERAGE

We will:

- Remotely monitor equipment performance
- Perform an annual inspection of the Equipment
- Perform additional inspections at your request, authorization and agreement to pay us at our standard billing rates, when SRM output indicated the necessity for such inspections
- Report to you any necessary repairs discovered by us in the performance of such inspections or review of SRM output
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

### REMOTE MONITORING OF EQUIPMENT PERFORMANCE

We will remotely monitor those functions of the Equipment described above which are remote monitoring capable. Our Remote Monitoring System ("SRM") will automatically notify us if any monitored component or function is operating outside established parameters. We will then communicate with you to schedule appropriate service calls. Monitoring will be performed on a 24 hour, 7 day basis and will communicate toll free with our Schindler Customer Service Network using dedicated elevator telephone service. The operation and monitoring of SRM is contingent upon availability and maintenance of dedicated elevator telephone service. You have the responsibility to install, maintain and pay for such telephone service, and to notify us at any time of any interruption of such telephone service.



If requested, you will provide the proper wiring diagrams for the equipment covered. These diagrams will remain your property, and will be maintained by Schindler for use in troubleshooting and servicing the equipment.

#### TESTING OF SAFETY DEVICES

| <u>Equipment</u> | <u>Test</u> | <u>Frequency</u> |
|------------------|-------------|------------------|
| Gearless         | No Load     | Annually         |
| Gearless         | Full Load   | Every 5 years    |

Our testing responsibilities do not include fees or charges imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

#### SCHINDLER AHEAD

You will be provided access to the Schindler Ahead tools, which include the Schindler Cube or Schindler Remote Monitoring, Schindler ActionBoard/Dashboard, and Schindler ActionBoard Mobile/Dashboard Mobile. These digital tools and their three subscription tiers are described below.

**Schindler Ahead** provides remote connectivity to your Equipment. Schindler Ahead will automatically notify us if any connected component or function is operating outside established parameters. When appropriate, we will communicate with you to schedule appropriate service calls. Monitoring will be performed 24/7 and will automatically communicate with our Customer Service Network using dedicated wireless cellular technology. Schindler will make every reasonable effort to maintain wireless connectivity. If requested, you will provide the proper wiring diagrams for the equipment covered. These diagrams will remain your property, and will be maintained by Schindler for use in troubleshooting and servicing the equipment.

**Schindler ActionBoard/Dashboard and ActionBoard Mobile/Dashboard Mobile** are communication technologies that provide access to real-time information about your equipment including: performance history, reports, push notifications, service call records, unit profiles and more.

The three subscription tiers for Schindler Ahead are:

**Connect** – Schindler's Connect package provides wireless cellular communication from your equipment's controller to Schindler's data network. This allows the Schindler Cube or Schindler SRM to be connected to your equipment 24/7. The Connect package also provides access to the basic features of ActionBoard/Dashboard and ActionBoard Mobile/Dashboard Mobile, giving you real time information on your equipment.

**Enhanced** – The Enhanced Package includes Connect, plus access to Schindler's Elevated Support Professional Team. This team analyzes information gathered by Schindler Ahead, which improves the reliability of your equipment and improves the response time. The Elevated Support Professional Team can alert you when a shutdown is detected, helps confirm issues remotely, and provides real-time ETAs for technicians en route. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival calls. Under the "No Running on Arrival Guarantee," Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation, or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the service agreement.

**Premium** – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

During the term of this agreement, you have the ability to adjust the tier you have selected at your convenience.

The Schindler Ahead Package described in this agreement requires activation of Schindler Ahead hardware. Schindler will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

#### **HOURS OF SERVICE**

We will perform the services during our regular working hours of regular working days, excluding elevator trade holidays. The services do not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.

#### **TERM**

This Agreement commences on July 01, 2020, and continues until June 30, 2021, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

#### **PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$120.00 per month, payable in annual installments of \$1,440.00, exclusive of applicable taxes, unless another payment frequency option is selected below.

The pricing above includes a subscription price of \$10 per month for Schindler Ahead Connect on 1 unit, totaling \$10.00 per month. This will be payable in annual installments of \$120.00, exclusive of applicable taxes, unless another payment frequency is selected below.

If you would like to choose a different Schindler Ahead tier, please indicate by checking below.

☐ Upgrade to the Enhanced Package - \$10 per unit, per month addition.

#### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.

**PAYMENT OPTIONS**

(1) Please select a Method of Payment:

|                          |              |                                                           |
|--------------------------|--------------|-----------------------------------------------------------|
| <input type="checkbox"/> | Direct Debit | 1% Discount (Attach Copy of voided check)                 |
| <input type="checkbox"/> | Credit Card  | 3% Addition                                               |
| <input type="checkbox"/> | Visa         | <input type="checkbox"/> MC <input type="checkbox"/> AMEX |
| Number: _____            |              |                                                           |
| Expiration Date: _____   |              |                                                           |
| Signature: _____         |              |                                                           |
| <input type="checkbox"/> | Check        |                                                           |
| <input type="checkbox"/> | Other:       | _____                                                     |

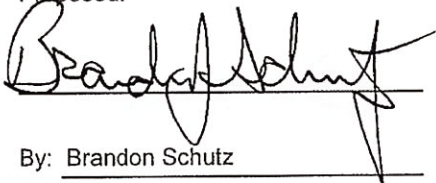
(2) Please select a Payment Frequency (Other than Annual):

|                          |             |             |
|--------------------------|-------------|-------------|
| <input type="checkbox"/> | Semi-Annual | 1% Addition |
| <input type="checkbox"/> | Quarterly   | 3% Addition |
| <input type="checkbox"/> | Monthly     | 5% Addition |

The attached terms and conditions are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

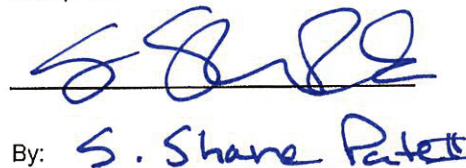
  
By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Sales Representative

Date: February 27, 2020

Accepted:

  
By: S. Shane Patelt

For: City Of Nichols Hills

Title: City Manager

Date: 3/13/20

Approved:

  
By: Adam Evans

Title: Branch Manager

Date: \_\_\_\_\_

### TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.
2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed premaintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 30 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.
3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.
4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.
5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one/half of the remaining amount due under this Agreement.
6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.
7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:
  - (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
  - (b) Termination of the Agreement on ten (10) days prior written notice; and
  - (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.

10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Schindler Elevator Corporation is insured at all locations where it undertakes business for the type of insurance. You agree to accept, named as certificate holder, in full satisfaction of the insurance requirements for this Agreement, our standard Certificate of Insurance. Limits of liability as follows:

- (a) Workers' Compensation - Equal to or in excess of limits of Workers' Compensation laws in all states and the District of Columbia.
- (b) Comprehensive Liability - Up to Two Million Dollars (\$2,000,000.00) single limit per occurrence, Products/Completed Ops Aggregate \$5,000,000.
- (c) Auto Liability - \$5,000,000 CSL.
- (d) Employer's Liability - \$5,000,000 Each Accident/Employee/Policy Limit.



## Agreement for Household Hazardous Waste Disposal

**THIS AGREEMENT** is made and entered into this 1st day of July, 2022, by and between the City of Nichols Hills, Oklahoma, a local government (“Participant”) and the Midwest City Municipal Authority, a public trust (“Midwest City”).

### WITNESSETH:

**WHEREAS**, the parties are entering into this Agreement to define the participation and expectations of each party, and to coordinate a program for the collection and management of household hazardous waste (“HHW”); and

**WHEREAS**, the EPA Clean Water Act of 1987 requires the establishment of hazardous waste collection and disposal programs for MS4 permits; and

**WHEREAS**, it is extremely important to the environment to divert as much HHW as possible out of the normal solid waste stream and into a program designed to dispose of the HHW appropriately; and

**WHEREAS**, HHW is a waste that would be chemically or physically classified as a hazardous waste but is excluded from regulation as a hazardous waste pursuant to the regulations of the Environmental Protection Agency because it is generated by a household; such HHW consisting of numerous products common to the average household such as pesticides, paints, polishes, cleaners and automotive supplies; and

**WHEREAS**, each party to this Agreement has independently researched the possible benefits and obligations of participating in and coordinating activities under the terms of this Agreement; and

**WHEREAS**, each party has determined that a regional cooperative HHW education, collection and management program will provide increased convenience and participation, and possibly result in a lower cost per participant and cost savings to all parties;

**NOW, THEREFORE**, in consideration of the mutual goals and covenants contained herein, and the mutual benefits to result therefrom, the parties agree as follows:

1. The purpose of this Agreement is to establish a regional HHW education, collection and management program to effect cost savings, increase public convenience and participation, and educate the public about the proper management of HHW.
2. The term of this Agreement shall commence upon its effective date and conclude June 30, 2023 (the Term).

3. Participant and Midwest City shall have the right to terminate their participation under this Agreement at any time during the term of this Agreement for any reason including, but not limited to, their own convenience. If either party under this Agreement elects to withdraw or terminate its participation under this Agreement prior to the end of its term, the withdrawing party shall give the other party thirty (30) days prior written notice of the termination. Each party, prior to terminating or withdrawing from this Agreement, must meet all financial commitments and other obligations under this Agreement up to the point of the termination or withdrawal. Withdrawal or termination shall not be effective until all financial commitments and other obligations shall have been satisfied.

4. This Agreement may be renewed each year upon mutual agreement of the parties. Requests for renewal shall be in the form of a letter from Participant and must be received by Midwest City in April. Each such renewal shall be for one fiscal year, July 1 to the following June 30. Provided however that Participant will not be permitted to renew this Agreement if Participant is in arrears in payment of charges for services rendered pursuant to this Agreement.

5. Midwest City agrees to accept HHW from residents of Participant, with the understanding that Midwest City will maintain an accounting of the HHW amounts and the cost of their management. The residents will be required to provide proof of residency in Participant before Midwest City will accept any HHW from them, and they must comply with all ordinances and policies for the disposition of HHW established by Midwest City, as may be amended from time to time. Participant agrees that Midwest City may but is not required to inquire or investigate the residency of any person dropping off HHW beyond the address on the resident's driver's license or other government-issued photo identification.

6. Midwest City will bill Participant monthly, separately listing each collection occurrence, and Participant shall reimburse Midwest City in accordance with the terms of this Agreement. Participant hereby agrees to appropriate and encumber funding for this Agreement and the services to be provided, and to timely pay for services provided.

7. Billings are due thirty (30) calendar days after the date the bill is mailed. If payment is not received by the due date service to residents of Participant will be subject to termination seven (7) calendar days after the due date if payment is not received.

8. Midwest City shall assess a fee based on the weight delivered by participating residents. The fee structure per each resident per arrival or entry shall be determined by the following scale:

|                                |                 |                                |                 |
|--------------------------------|-----------------|--------------------------------|-----------------|
| <b>≤ 30 lbs.</b>               | <b>\$35.00</b>  | <b>&gt; 200 and ≤ 300 lbs.</b> | <b>\$320.00</b> |
| <b>&gt; 30 and ≤ 65 lbs.</b>   | <b>\$70.00</b>  | <b>&gt; 300 and ≤ 400 lbs.</b> | <b>\$450.00</b> |
| <b>&gt; 65 and ≤ 130 lbs.</b>  | <b>\$125.00</b> | <b>&gt; 400 lbs.</b>           | <b>\$925.00</b> |
| <b>&gt; 130 and ≤ 200 lbs.</b> | <b>\$210.00</b> |                                |                 |

**Note: Minimum charge per vehicle per arrival = \$35.00 \***

**Maximum charge per vehicle per arrival = \$925.00**

**\* There is no charge for antifreeze, batteries, or used oil.**



9. Pursuant to the permit issued by the Oklahoma Department of Environmental Quality, Midwest City is prohibited from taking any waste other than products expressly produced for home use. No commercial products will be accepted. No products from commercial businesses or institutions will be accepted. No products from commercial vehicles will be accepted.

10. Both parties to this agreement shall be exclusively liable for loss resulting from its torts or the torts of its employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Governmental Tort Claims Act, 51 Oklahoma Statutes, §§ 151-172, inclusive, as may be amended from time to time. All parties shall further be exclusively responsible for their own acts and/or the acts of their employees for any alleged violations of rights under the United States Constitution as required by law. Therefore, no party shall be liable for the acts or omissions of the other party.

11. This Agreement shall be deemed effective and legally binding upon execution by both of the parties hereto.

12. This Agreement may be amended upon the mutual agreement of the parties.

13. All notices required to be given hereunder shall be in writing and shall be: delivered in person (and a confirming copy sent by first class mail); or shall be mailed by registered mail; or delivered by facsimile with a return receipt showing delivery (and a confirming copy sent by first class mail) to the following addresses:

(a) To Midwest City:  
City Clerk  
City of Midwest City  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110

and

Storm Water Quality Manager  
8726 SE 15<sup>th</sup> St.  
Midwest City, Oklahoma 73110

(b) To Participant:  
  
City of Nichols Hills  
City Clerk  
6407 Avondale Dr.  
Nichols Hills, Oklahoma, 73116

The parties may hereafter designate, in writing and as provided herein, other or different persons or addresses for receipt of notice.

14. When any word in this Agreement is used in the singular number, it shall include the plural and the plural, the singular, except where contrary intention plainly appears. When any word is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

15. The parties hereto, acting under authority of their respective governing bodies, have caused this Agreement to be executed in multiple counterparts, each of which shall constitute an original.

16. The parties hereto agree that it is not their intent to create any rights in or benefits to any third parties, and that no third party beneficiaries shall be created nor shall be deemed to be created by this Agreement.

17. The parties hereto agree to abide by the applicable and constitutionally valid laws of the State of Oklahoma and the United States of America. The parties further agree that any action to enforce the provisions of this Agreement or any dispute over the interpretation of this Agreement shall be resolved in a court of competent jurisdiction in Oklahoma County, Oklahoma.

18. This is the complete agreement between the parties and no statements, representations or discussions not set forth herein shall be binding upon the parties and no party is or shall be bound by any statement or representation that does not conform to this document. No party or agent of any party to this Agreement has authority to alter, modify or change this Agreement except as expressly provided herein. This Agreement shall be read as a whole and shall not be interpreted either for or against any party. This Agreement may only be amended in writing as approved and executed by the parties hereto.

19. Time shall be deemed to be of the essence of this Agreement.

20. A breach of any provision of this Agreement shall be deemed to be a breach of the entire Agreement provided however the breaching party or parties shall be given thirty (30) days notice during which to cure any breach prior to the termination of this Agreement. Provided, however, the failure of any party hereto to provide notice of a breach of this Agreement shall not be deemed a waiver of that breach or any subsequent breach of a similar or different kind or nature.

21. A determination that any provision or application of any provision of this Agreement to any party is prohibited or contrary to law shall be limited to the specific language and shall not affect the validity of the remaining provisions of this Agreement.

Approved and executed this 14<sup>th</sup> day of June, 2022.

**CITY OF NICHOLS HILLS, OKLAHOMA,  
a local government**

\_\_\_\_\_  
STEVEN J. GOETZINGER, Mayor

ATTEST: (Seal)

\_\_\_\_\_  
AMANDA COPELAND, City Clerk

**REVIEWED** for form and legality this 14<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
ATTORNEY'S NAME, City Attorney

Approved and executed by the Midwest City Municipal Authority, a public trust, this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

**MIDWEST CITY MUNICIPAL AUTHORITY,  
a public trust**

\_\_\_\_\_  
TIM LYON, City Manager

ATTEST: (Seal)

\_\_\_\_\_  
SARA HANCOCK, Secretary

**REVIEWED** for form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
DONALD MAISCH, City Attorney

April 19, 2022

Honorable Mayor, Members of the City Council, and Board of Trustees of the  
Nichols Hills Municipal Authority  
City of Nichols Hills  
6407 Avondale DR  
Nichols Hills, OK 73116-6403

To the Honorable Mayor, Members of the City Council, and Board of Trustees of the  
Nichols Hills Municipal Authority:

Crawford & Associates, P.C. is pleased that the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority (collectively the "City") continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Nichols Hills management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

### Scope of Services

The scope of professional services that are available and can be provided to the City are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

#### Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

#### Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

Preparation of Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2023  
Preparation of Sinking Fund Financial Statements for the fiscal year ending June 30, 2022

### **Services Related to the Preparation of Annual Financial Statements**

You have requested that we prepare the annual financial statements of the financial reporting entity of the City as of and for the year ended June 30, 2022. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

### ***Crawford & Associates' Responsibilities***

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

### ***Management Responsibilities***

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities



d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

#### **Services Related to the Preparation of Prescribed Form Financial Statements and Schedules**

You have requested that we prepare the prescribed form financial statements and schedules of the City as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011. Such prescribed forms will include:

- a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2023
- b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2022

#### ***Crawford & Associates' Responsibilities***

The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

*Management's Responsibilities*

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
  - a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,
  - b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
  - c. Unrestricted access to persons within the City of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

**Other Requested and Available Services**

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.



### **Access to Working Papers and Reports**

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

### **Fees and Costs**

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

#### **Standard Hourly Rates:**

- Firm President \$255
- Shareholders \$170
- Consulting Senior Managers \$155
- Consulting Managers \$130
- Consulting Staff \$115
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request. In the event we complete FY 2022 prior to the end of FY 2023, we may begin interim preparations in the spring of 2023 to facilitate a more timely issuance of FY 2023's financial statements.

The term of this engagement is a period from July 1, 2022 through June 30, 2023. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

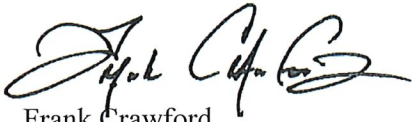
The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.



**Acceptance**

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Nichols Hills.

Respectfully submitted and agreed to by,



Frank Crawford  
Crawford and Associates, P.C.

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF NICHOLS HILLS, OKLAHOMA  
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED as to form this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Attorney

FIRE EQUIPMENT AGREEMENT  
BETWEEN  
OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
THE CITY OF NICHOLS HILLS

July 1, 2022 through June 30, 2023

This FIRE EQUIPMENT AGREEMENT (the "Agreement") is entered into between the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "Board"), and **THE CITY OF NICHOLS HILLS, a municipal corporation**.

WHEREAS, the Board is empowered pursuant to Title 19, Oklahoma Statutes, Section 351, to provide firefighting service in the County and to expend certain Oklahoma County funds to rent, lease and purchase firefighting equipment; and

WHEREAS, while the County may provide fire protection services through a county fire department, a Board of County Commissioners need not duplicate fire protection services provided by other legal entities within the county, and

WHEREAS, a Board of County Commissioners has legal authority to contract with municipalities to provide fire protection services to persons and property not located within the corporate limits pursuant to 19 O.S. §351.1, and

WHEREAS, pursuant to the Interlocal Cooperation Act in Title 74, Oklahoma Statutes, Sections 1001, *et seq.*, and Title 19, Oklahoma Statutes, Section 351.1, the Board and the City of Nichols Hills are authorized to enter into an agreement providing for fire protection services for persons and property located within the unincorporated areas of Oklahoma County; and

WHEREAS, by means of this Agreement, the Board desires to provide certain firefighting equipment to the City of Nichols Hills in return for the City of Nichols Hills' Fire Department furnishing fire protection and rescue services for persons and property located within the unincorporated areas of Oklahoma County.

NOW, THEREFORE, in consideration of the mutual promises herein contained and other valuable consideration, the parties agree as follows:

**1. Term.** This Agreement shall commence on July 1, 2022, and shall terminate on June 30, 2023. This Agreement is renewable for an additional fiscal year upon written approval of both parties. Otherwise, this Agreement may be terminated by either of the parties by giving at least thirty (30) days written notice

of such termination. On the termination of this Agreement, either by termination of the fiscal year for which the agreement is written, or written 30-day notification, the City of Nichols Hills shall return the Equipment to the County.

**2. Equipment.** The Board shall provide the City of Nichols Hills with the following firefighting equipment (hereinafter called the "Equipment"):

| Property Description               | Serial Number     | County ID Number |
|------------------------------------|-------------------|------------------|
| 2002 Ford BP F-450                 | 1FDXF47F52EB98011 | SP 302-00015     |
| Brush Guard                        | N/A               | SP 302-00015     |
| Signal Vista Siren w/Speakers      | N/A               |                  |
| Federal Signal Vista Light Bar     | N/A               |                  |
| Ramsey Winch                       | K21102041         | SP 408-00013     |
| Radio                              | N/A               | SP 602-00554     |
| Skid Unit (includes the following) |                   | SP 649-00109     |
| Hannay Hose Reel w/Hose            | 1389799           |                  |
| Hannay Hose Reel w/Hose            | 1389795           |                  |
| Plas-Mac 318 Gallon Tank           | N/A               |                  |
|                                    |                   |                  |
| Kenwood TK-2180-K2 Portable Radio  | B4600818          | N/A              |
| Kenwood TK-2180-K2 Portable Radio  | B4600819          | N/A              |
| Kenwood TK-2180-K2 Portable Radio  | B4600820          | N/A              |
| Kenwood TK-2180-K2 Portable Radio  | B4600821          | N/A              |
| Kenwood TK-2180-K2 Portable Radio  | B4600832          | N/A              |
| Kenwood TK-2180-K2 Portable Radio  | B4600833          | N/A              |
| Kenwood TK-7360H-V Mobile Radio    | B3403184          | N/A              |
| Kenwood TK-7360H-V Mobile Radio    | B3403183          | N/A              |
| Kenwood TK-7360H-V Mobile Radio    | B3202866          | N/A              |
| Kenwood TK-7360H-V Mobile Radio    | B3203893          | N/A              |
| Kenwood TK-7360H-V Mobile Radio    | B3203894          | N/A              |
| Kenwood TK-7360H-V Mobile Radio    | B3203895          | N/A              |

**3. Purpose.** The City of Nichols Hills shall use the Equipment for the purpose of providing firefighting and rescue services to persons and property located within the unincorporated areas of Oklahoma County, including the City of Nichols Hills, or, when provided by law or pursuant to an agreement under 63 O.S. § 695, Oklahoma Intrastate Mutual Aid Compact, to other cities, towns, or political subdivisions of the State of Oklahoma as necessary for mutual aid and assistance; and further, to respond to major natural or man-made disasters, including but not limited to bomb disposal and hazardous material handling, in such jurisdictions when so requested by the Oklahoma County Emergency Management Director or appropriate authority.

**4. Maintenance and Repair.** The City of Nichols Hills will be solely responsible for: **(a)** maintaining the Equipment in safe operating condition in

accordance with the laws of the State of Oklahoma, including, but not limited to, periodic safety checks and maintenance reviews required by the Board to ensure that the Equipment meets or exceeds all safety provisions and requirements; **(b)** scheduling necessary maintenance; **(c)** providing housing for the Equipment inside a structure suitable to protect the Equipment from adverse weather and vandalism when the Equipment is not in use; and **(d)** notifying the Oklahoma County Emergency Management Director whenever repairs or preventive maintenance work is needed to keep the Equipment in optimum operating condition, and thereafter taking the Equipment for repairs or servicing to the Oklahoma County Highway District site designated by the Oklahoma County Emergency Management Director, or other appropriate maintenance or repair facility, as necessary.

**5. Indemnification.** The City of Nichols Hills assumes all liability for any personal injuries, death claims, property damages or any other damages arising out of the possession and operation of the Board's firefighting equipment or any action or causes of action arising there from pursuant to this Agreement. The City of Nichols Hills further agrees to indemnify and hold the Board and Oklahoma County, their employees, officers, and agents, harmless from any claims of any kind, including attorney fees and costs of defending same that arise from the use of the Equipment. The City of Nichols Hills agrees to maintain liability insurance in an amount sufficient to satisfy any claim or lawsuit that might arise under the Governmental Tort Claims Act (Title 51 Oklahoma Statutes, Sections 151 *et seq.*) covering the obligations contained herein and including a provision that the Board, at the address set forth below, will be notified no less than ten (10) days prior to any cancellation of the policy, a copy of which insurance or renewal policy shall be submitted to:

Oklahoma County Emergency Management Director  
320 Robert S. Kerr Avenue, Suite 101  
Oklahoma City, Oklahoma 73102

**6. Workers' Compensation Liability.** The City of Nichols Hills shall provide workers compensation insurance for all personnel utilizing the Equipment or assume sole responsibility thereof.

**7. Use of Equipment.** The City of Nichols Hills shall have the sole responsibility of ensuring that all drivers or operators of the Equipment have a current valid State of Oklahoma driver's license and have had appropriate training in the use of the vehicle and the Equipment.

**8. Notice of Accidents.** Any Oklahoma County-owned Equipment involved in an accident, of any type, shall be reported, including a copy of any police or highway patrol report, to the Oklahoma County Emergency Management Director within ten (10) days of said accident.

**9. Injuries.** The City of Nichols Hills shall be solely liable for any operator, passenger, guests or any other persons injured by the Equipment. A written report of such injury shall be submitted to the Oklahoma County Emergency Management Director within ten (10) days from the date of the injury.

**10. Destruction of Equipment.** Neither the Board nor any department of Oklahoma County is under any obligation to replace the Equipment if the Equipment is destroyed or damaged beyond repair. The City of Nichols Hills may, at its discretion, provide additional insurance coverage to insure against said damage or destruction. A copy of any such policy or renewal shall be submitted to the Oklahoma County Emergency Management Director, 320 Robert S Kerr Avenue, Suite 101, Oklahoma City, Oklahoma, 73102, within ten (10) days after receipt by the City of Nichols Hills.

**11. Breach of Agreement.** Failure to adhere to any of the terms of this Agreement will result in the Equipment being immediately recalled by the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth beside their signatures, with this Agreement to be effective as of July 1, 2022.

APPROVED:

  
\_\_\_\_\_  
Director, Oklahoma County Emergency Management

Approved as to form and legality this 27 day of May, 2022.

  
\_\_\_\_\_  
Assistant District Attorney

## THE CITY OF NICHOLS HILLS

APPROVED AND AGREED TO by the City of Nichols Hills this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

BY: \_\_\_\_\_, Mayor

Printed Name: \_\_\_\_\_

ATTEST: \_\_\_\_\_, City Clerk

## BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, OKLAHOMA

APPROVED AND AGREED TO by the Board this \_\_\_\_\_ day of  
\_\_\_\_\_, 2022.

By: \_\_\_\_\_  
Carrie Blumert, Member

By: \_\_\_\_\_  
Brian Maughan, Member

By: \_\_\_\_\_  
Kevin Calvey, Member

ATTEST:

\_\_\_\_\_  
David B. Hooten, County Clerk



AUTOMATIC MUTUAL AID AGREEMENT BETWEEN  
THE CITY OF THE VILLAGE, OKLAHOMA AND THE CITY OF  
NICHOLS HILLS, OKLAHOMA

This Automatic Mutual Aid Agreement (this "Agreement") is entered into as hereinafter set forth by and between the City of The Village, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma (hereinafter also referred to as "The Village") and The City of Nichols Hills, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma (hereinafter also referred to as "Nichols Hills").

WHEREAS, 11 Okla. Stat. 29-105 authorizes this Agreement and each entity is securing the benefits of automatic mutual aid to protect the health, safety and welfare of all the residents of The Village and Nichols Hills from fire, and disaster.

WHEREAS, each entity wishes to pool their resources, manpower, and expertise in times of peril and danger.

NOW, THEREFORE, the parties agree to the following provisions:

Term

1. This Automatic Mutual Aid Agreement entered into by and between the City of Nichols Hills, Oklahoma and the City of The Village, Oklahoma shall be effective on the effective date as provided under the heading "Effective Date," and shall remain in full force and effect until June 30, 2023 or until terminated by either party as defined under the heading "Termination."
2. By established protocol fire fighting equipment and personnel of the Nichols Hills Fire Department will be dispatched to any location, as designated by the authorized representative of The Village Fire Department, within the area for which The Village Fire Department normally provides fire protection.
3. By established protocol fire fighting equipment and personnel of The Village Fire Department will be dispatched to any location, as designated by the authorized representative of the Nichols Hills Fire Department, within the area for which the Nichols Hills Fire Department normally provides fire protection.



4. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:
  - a. Any request for aid hereunder shall specify the location to which the equipment and personnel are to be dispatched, but the amount and type of equipment and number of personnel to be furnished shall be determined by a representative of the assisting organization.
  - b. The assisting organization shall report to the officer in charge of the requesting organization at the location to which the equipment was dispatched, and shall be subject to the orders of that official under common Incident Command System (“ICS”) practices.
  - c. An assisting organization shall be released by the requesting organization when the services of the assisting organization are no longer required. When the assisting organization is needed within the area for which it normally provides fire protection, as determined by the authorized representative of the assisting organization, it may terminate assistance to the requesting organization unless termination would jeopardize the safety of fire-fighting personnel within a burning structure.
  - d. Each party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement.
  - e. All equipment used by The Village Fire Department and Nichols Hills Fire Department in carrying out this Agreement will, at the time of action hereunder, be owned by or under the jurisdiction of The Village Fire Department and Nichols Hills Fire Department, respectively; and all personnel acting for The Village Fire Department and Nichols Hills Fire Department under this Agreement will, at the time of such action, be an employee or volunteer member of their respective Fire Department.
  - f. If it is the opinion of the assisting Fire Chief or his authorized representative that assistance is impossible due to fires or perilous conditions within his district, that relevant equipment is not in proper working condition, or that a condition exists within his district such that provision of assistance to the other department would cause a danger or hazard to the inhabitants of his district, response may be withheld, limited or delayed.

#### Termination

5. This Agreement may be terminated at any time by either party, with or without cause, upon thirty (30) days written notice to the City Manager, the Mayor and the Chief of the Fire Department of the other party.

### No Third Party Beneficiaries

6. It is not the intent of this Automatic Mutual Aid Agreement to create any rights in any third parties.

### Authorized Representative

7. The Chief of the Fire Department of each entity shall be an authorized representative of said Department and may designate such subordinates in his Department as he determines necessary to act as authorized representative in his absence. Each Chief shall provide his counterpart with a list of authorized representatives and phone numbers for contract purposes.

### Not Assignable

8. This Agreement is not assignable.

### Execution

9. This Agreement shall be executed in quadruplicate, each copy of which shall be as an original.

### Effective Date

10. This Agreement shall be effective upon execution hereof by the last party thereto.

### Amendment

11. This Agreement may not be amended except by express written agreement of all parties hereto.

### Captions

12. The captions, titles, and headings contained herein are for convenience of reference only and shall not otherwise control the interpretation of any provision hereof.

### Interpretation

13. When any word in this Agreement is used in the singular number, it shall include the plural, and the plural, the singular, except where a contrary intention plainly appears. When any word in this Agreement is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

### Preservation of Defenses and Right

14. Neither party hereto waives any defenses or rights available pursuant to the Governmental Tort Claims Act at 51 O.S. 151 et. seq., common law, statutes, or

constitutions of the United States or the State of Oklahoma by entering into this agreement.

Whole Agreement

15. It is mutually understood and agreed by the parties hereto that this Agreement contains all of the covenants, stipulations and provisions agreed upon by said parties and no agent or other party to this Agreement has authority to alter or change the terms hereof, except as provided herein, and no party is or shall be bound by any statement or representation not in conformity herewith.

Accepted by the Council of the City of Nichols Hills, on this 14<sup>th</sup> day of June, 2022.

CITY OF NICHOLS HILLS, OKLAHOMA  
A Municipal Corporation

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk, City of Nichols Hills, Oklahoma

Accepted by the Council of the City of The Village, Oklahoma, on this \_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF THE VILLAGE, OKLAHOMA  
A Municipal Corporation

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk, City of The Village, Oklahoma

REVIEWED as to form and legality this 14th day of June, 2022.

\_\_\_\_\_  
City Attorney  
City of Nichols Hills, Oklahoma

REVIEWED as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Attorney  
City of The Village, Oklahoma



City of Nichols Hills  
Attn: Amanda Copeland  
6407 Avondale Drive  
Nichols Hills, OK 73116  
Sent via Email

RE: Notice of Renewal for Employer's Section 125 Cafeteria Plan & Section 105 HRA Plan

It is our intent to renew your Section 125 Cafeteria Plan and Section 105 Health Reimbursement Arrangement (the "Plan") administrative services arrangement with Keystone Flex Administrators, L.L.C., as your third party administrator ("TPA"), for the upcoming fiscal Plan Year beginning July 1, 2022 (the "Renewal Date"). We will continue to provide the same recordkeeping and administrative services as we currently provide in connection with administration of the Plan for the upcoming fiscal Plan Year. Once you have had an opportunity to review this Agreement, please sign, date, and return the original signature page of the Agreement to Keystone Flex Administrators, L.L.C., at the email address provided. This Agreement will be effective as of the Renewal Date and continue in force unless otherwise terminated in accordance with the termination provisions as provided in the Administrative Services Agreement.

**Administrative Service Fees.** Administrative service fees for the upcoming Renewal will be as follows:

- FSA Monthly Administrative Fees: \$5.00/Participant/Mo.  
(per Health FSA and/or DCAP account Participants) with a Minimum Monthly Administration Fee of \$100.00, due and payable by the end of the month billed
- Debit Cards Monthly Administration Fees: \$2.00/Participant/Mo.  
(includes 2 Cards/Participant)
- Annual Renewal Fee (FSA): \$250.00
- HRA Monthly Administrative Fees: \$5.00/Participant/Mo.  
with a Minimum Monthly Administration Fee of \$150.00, due and payable by the end of the month billed
- Annual Renewal Fee (HRA): \$250.00

**NOTE:** These Administrative Service Fees become a part of EXHIBIT "A" to the Administrative Services Agreement and are effective on the Renewal Date.

**Non-discrimination Testing:** Keystone will continue to provide educational information and general overview guidance in connection with the non-discrimination requirements for Section 125 Cafeteria Plans. The Employer will have the responsibility to perform all non-discrimination tests associated with the Plan, including the component plans and all final non-discrimination tests required based on the actual fiscal Plan Year enrollment data at the end of each fiscal Plan Year. Keystone Flex outsources this testing and can provide a quote for the cost of these tests, if desired.

The above is understood and agreed upon by both parties' signatures:

City of Nichols Hills

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Keystone Flex Administrators, L.L.C.

By: Kim Rann

Title: President/CEO

Date: 4/28/22

***\*\*Please return a signed and dated copy of this renewal letter to\*\*:***

**Keystone Flex Administrators, L.L.C. via email to [amills@keystoneflex.com](mailto:amills@keystoneflex.com). Should you have any questions, please contact our offices (405) 285-1144.**

OKLAHOMA COUNTY CRIMINAL  
JUSTICE AUTHORITY – NICHOLS HILLS POLICE DEPARTMENT  
JAIL SERVICES AGREEMENT

This Jail Services Agreement, made and entered into as of this 1<sup>st</sup> day of July, 2022, shall be between the City of Nichols Hills, Oklahoma, an Oklahoma municipality (hereafter referred to as the "City"), the Oklahoma County Criminal Justice Authority (OCCJA), operating as the Oklahoma County Detention Center ("OCDC"), (hereinafter referred to as ("OCCJA")).

The parties listed above, in consideration of the premises and the mutual covenants set forth below, do hereby agree as follows:

**1. Term/Renewal of Agreement**

- A.** The term of this agreement shall be from the 1st day of July, 2022, at 12:01 a.m., to midnight on the 30<sup>th</sup> day of June, 2023, unless the parties agree in writing to a different starting time and date by attached amendment to this agreement. Billing will start upon receipt of any prisoner during the time period of this agreement.
- B.** This agreement may be renewed annually upon expiration for the same time period. The terms of each succeeding contract shall be the same as the previous contract, unless modified in writing and signed by all parties. This agreement is binding solely for the period shown on the face of the agreement and does not automatically renew under any circumstances.

**2. No Separate Legal Entity**

No separate legal entity or organization is created by this agreement.

**3. Definitions**

- A.** A "city prisoner" shall be defined as any prisoner incarcerated in the County Jail solely on municipal charges, solely on municipal convictions, and/or any other person that is otherwise held solely at the request of the law enforcement of the municipality who surrendered custody to OCDC.
- B.** A "hold for state prisoner" shall be defined as a prisoner arrested by a municipal police officer, with or without a warrant, for any alleged violation of Oklahoma state law. Hold for state prisoners will become



city prisoners when all state charges have been declined or otherwise disposed of, and the prisoner is being held solely on municipal charge(s) and/or conviction(s).

- C. A “prisoner day” shall be defined as each calendar day, or partial day, that a city prisoner is incarcerated in the Oklahoma County Detention Center.

#### **4. Purpose**

The purpose of this agreement is to provide for the incarceration of city prisoners and "hold for state" prisoners within the OCDC, and to otherwise coordinate booking and detention functions.

#### **5. Financial Obligation of the City**

The financial obligations of the City under this agreement shall be limited to the monies set out below under section 7 titled “Compensation.”

#### **6. Termination**

- A. This agreement may be terminated by any party for any reason, or for no reason, upon one-hundred-eighty (180) days written notice to the other parties.
- B. This agreement may be terminated by any party for cause upon the passage of sixty (60) days subsequent to the mailing of notice stating the cause and the requested cure, where cause has failed to be cured.
- C. This agreement may be modified or amended as agreed to by the parties prior to June 30, 2023

#### **7. Compensation**

As compensation for the services set out below, the City agrees to pay OCCJA, through OCDC, a rate of fifty-six dollars and fifteen cents (\$56.15) per prisoner per day the prisoner is held on behalf of the City. OCCJA shall assume responsibility for the incarceration of City prisoners within OCDC, and the administrator of that facility shall operate consistently with applicable Oklahoma statutes and the laws of the United States for detention of individuals for violation of municipal ordinances or otherwise held for municipal law enforcement.



The OCDC will prepare and submit statements no later than the 15th of each month following the month of service to the City on a claim form pursuant to statutory requirements. The City will use due diligence to pay properly invoiced amounts within thirty (30) days of receipt.

## **8. Services**

In exchange for the above compensation, OCCJA agrees that OCDC that shall meet the standards set forth in 74 O.S. §192, and all constitutional rights as provided by Oklahoma and United States Constitutions. OCCJA shall provide the following services:

- A.** The OCDC administrator hereby assumes all detention and incarceration functions, consistent with applicable laws, for persons delivered to the OCDC who are "city prisoners" or "hold for state prisoners", as defined herein.
- B.** The OCDC administrator shall permit the law enforcement officers of the City and the City's agents, in the pursuit of official duties as approved by the Chief of Police of the City, to enter OCDC at any and all hours in the course of the investigative process, including but not limited to, taking custody and/or removing prisoners as necessary for official investigations. During such time, the City assumes responsibility and liability for such prisoners until return to custody of OCDC.
- C.** OCDC shall allow the City access at all times to persons incarcerated pursuant solely to municipal ordinance violations and/or municipal convictions. The City assumes responsibility and liability for such prisoners or trustees until return to custody of OCDC.
- D.** When transportation and/or admittance into a medical facility is required or necessary, the City agrees to pay any costs incurred by OCDC for transportation and/or security for City prisoners while located off OCDC premises for medical diagnosis or treatment. The cost of transportation will be calculated using the IRS standard mileage rate as of July 1, 2022, and staff time will be calculated at \$35.00 per hour beginning at the time OCDC staff exits the OCDC premises with the City prisoner. Staff time shall be calculated in increments of .10 of an hour, rounded up to the next .10 hour. OCCJA will bill the city no later than the 15<sup>th</sup> of the following month for the related costs. The City will assume hospital watch within 4 hours of notification of the prisoner's admittance to the hospital. If the City does not assume hospital watch duties within 4 hours, the rate will increase to \$52.50 an hour for each hour that OCDC is required to

maintain hospital watch, calculated in increments of .10 of an hour, rounded up to the nearest .10 hour.

## **9. Custody**

- A.** For the purposes of this agreement, custody shall be deemed to pass from the City to the OCDC upon the City's presentation and OCDC acceptance of the documentation required by OCDC for booking of prisoners. For compensation purposes, the City's financial responsibility for City prisoners shall begin upon the presentation of the necessary documentation to book a prisoner into OCDC.
- B.** The OCDC administrator agrees to accept and provide for the secure custody, care and safekeeping of all municipal prisoners.
- C.** The OCDC administrator shall coordinate with municipal judges of the City for the posting of bonds for those persons charged with violations of municipal ordinances.  
All fines/ bonds will be posted with the Municipal Court Clerk's office. The City will be responsible for authorization of all own recognizance bonds on City prisoners. Municipal authorities of the City shall coordinate with OCDC to conduct any necessary video court appearances, including but not limited to arraignments, of prisoners on municipal charges.
- D.** The OCDC agrees to release City prisoners within a reasonable time upon notification or authorization to release, unless special circumstances exist. For compensation purposes, the City's financial responsibility ends at release and/or the date the County receives authorization from the City for release of City prisoner, unless the delay in release occurs due to error by the City officials.

## **10. Medical Care**

The City will not present and/or transport any prisoner who is in need of immediate health care to OCDC. A City prisoner who indicates or shows a need for medical care must be taken to an approved emergency health care institution for treatment. Arrested persons who are not conscious, or who are semi-conscious, bleeding, cannot answer questions concerning their health to the satisfaction of the medical staff in the OCDC booking/receiving area, or who are otherwise in need of any medical care will be taken to a hospital prior to being presented for booking at OCDC. City law enforcement must present OCDC staff with paperwork showing either a refusal of medical treatment signed by a licensed medical doctor or proxy for a licensed medical doctor, or discharge paperwork from an approved emergency health care

institution, along with the required intake documentation or OCDC will refuse to take custody of the City prisoner until all paperwork is accepted.

Once the prisoner is in the custody of the OCDC, the OCDC administrator agrees to accept and provide for the secure custody, care and safekeeping of City prisoners, and shall provide City prisoners with the same level of medical care and services provided all other prisoners. The OCDC administrator agrees to provide transportation and security for "hold for state" prisoners requiring removal from the facility for emergency medical service. OCDC shall notify the designated contact person at the appropriate city police department when medical care is needed for a City prisoner at an outside medical care facility. The City agrees to provide transportation to and from medical facilities outside OCDC for any City prisoner by a law enforcement vehicle if the situation is not life-threatening and/or by other means, including but not limited to ambulance, as the prisoner's medical condition requires, in the circumstances allow for such arrangements to be made without exacerbating the medical condition of the prisoner or endangering his or her life due to delay of medical services.

Nothing in this agreement shall limit the ability of the OCDC to collect the fees for medical services as set forth in 19 O.S. §531.

In the event that a City prisoner requires medical services/treatment off-site, City will be liable for any such expenses incurred including any transportation costs. City further agrees that it is the party primarily responsible for paying any such medical and related expenses and agree to hold County and OCCJA harmless and indemnify the County and OCCJA for any and all such expenses.

## **11. Severable Liability**

A. This Agreement shall not be construed as creating any agency or third-party beneficiary agreements in any form or manner.

B. All parties herein shall be exclusively liable for loss resulting from torts or torts of employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Governmental Tort Claims Act, 51 O.S. §§151-172, inclusive last amended. All parties shall be exclusively responsible for their own acts and/or the acts of their employees for any alleged violations of rights under the Constitution as required by law. No party shall be liable for the acts or omissions of the other parties.

**12. Notices**

**All notices required under this agreement shall be in writing and shall be mailed by certified mail, return receipt requested, to the City, and OCCJA at the following addresses:**

If to Mayor, City of \_\_\_\_\_

City: Address: \_\_\_\_\_

\_\_\_\_\_, Oklahoma \_\_\_\_\_

Chief of Police, City of \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_, Oklahoma \_\_\_\_\_

OCCJA

CEO

201 N. Shartel Ave.

Oklahoma City, OK 73102

**13. Fiscal Limitations**

The obligation of the parties to pay out funds in support of this agreement is specifically subject to the appropriation of sufficient funds for said purpose under the laws of the State of Oklahoma.

**14. Non-Assignable**

This agreement shall be non-assignable unless agreed to in writing by all parties.

**15. Severable**

The provisions of this agreement shall be considered severable and in the event any part or provisions shall be held void by a court of competent jurisdiction, the remaining parts shall then constitute the agreement.

**16. Laws and Regulations**

This Agreement shall be subject to the Constitution and laws of the United States and the State of Oklahoma. In particular, the provisions of 74 O.S. §192 shall apply.

**17. Multiple Copies**

This agreement may be copied, each of which shall be deemed an original.

**18. Inspections**

The OCDC administrator shall make available upon request any and all inspection reports concerning the facility to the Chief of Police and/or City Manager of the City or their designees in a timely manner. This provision does not intend, suggest, or create any liability, or indicate the City has or exerts any control of OCDC. It is intended solely to allow monitoring of jail standards.

**19. Security**

City personnel shall at all times comply with all security and confidentiality regulations provided to them by OCDC. Information belonging to the County, OCCJA, OCDC, or any employees of those entities will be safeguarded by the City as its own information of like kind, subject to disclosures required by law.

**20. Transportation of City Prisoners**

The City assumes responsibility for the transportation of City prisoners to all municipal court appearances and shall coordinate with municipal judges of the City for the posting of municipal bonds.

**21. Amendments**

Any amendments to this agreement must be in writing and approved by all parties.

**22. Complete Agreement**

This represents the complete agreement of the parties regarding all matters addressed herein. No oral agreements or representations shall be considered binding on any party.

**SIGNATURE PAGE FOLLOW**

APPROVED by the City of Nichols Hills, Oklahoma this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

APPROVED by the Oklahoma County Criminal Justice Authority this \_\_\_\_ day of \_\_\_\_\_, 2022.

By \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_

## AMENDMENT TO SOLID WASTE DISPOSAL AGREEMENT

This Amendment to Solid Waste Disposal Agreement (this "Amendment") is dated effective the 1<sup>st</sup> day of July, 2022 ("Effective Date"), between the **City of Nichols Hills, Oklahoma** (the "City"), and **Allied Waste Systems, Inc. dba Republic Services of Oklahoma City** ("Contractor").

### Recitals

**WHEREAS**, the Parties entered into the Solid Waste Disposal Agreement (hereinafter "Agreement") for certain waste removal and recycling services with an effective date of July 1, 2004.

**AND WHEREAS**, the Parties desire to amend certain terms of the Agreement which shall take effect from July 1, 2022.

### Agreement

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree to the following terms and conditions:

1. **Capitalized Terms**. Capitalized terms used but not otherwise defined in this Amendment shall have the meanings assigned to them in the Contract.

2. **Term**. The term of the Contract shall be extended for an additional five (5) years until June 30, 2027 and may be automatically renewed for additional five-year periods. Provided, however, that this Contract shall be subject to annual renewal by the Nichols Hills City Council and shall further be subject to limitations of Article X, Section 26 of the Oklahoma Constitution.

3. **Rates**: The following rates are effective from July 1, 2022.

| <b>Disposal Rate</b>                   |
|----------------------------------------|
| Disposal Rate is \$6.72 per cubic yard |

4. **Continuing Effect**. Except as expressly modified or amended by this Amendment, all terms and provisions of the Contract shall remain in full force and effect. In the case of a conflict in meaning between the Contract and this Amendment, this Amendment shall prevail.

5. **Counterparts**. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which combined shall constitute one and the same instrument. Facsimile and/or electronic copies of the parties' signatures shall be valid and treated the same as original signatures.

**IN WITNESS WHEREOF**, the Parties hereto have signed these presents for the purposes herein contained the day and year stated above:

**CONTRACTOR:**

**Allied Waste Systems, Inc. dba Republic Services  
of Oklahoma City**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CUSTOMER:**

**City of Nichols Hills, Oklahoma**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**SECOND AMENDMENT TO RENEWAL CONTRACT FOR COLLECTION OF COMMERCIAL  
SOLID WASTE**

This Second Amendment to Renewal Contract For Collection Of Commercial Solid Waste (this "Amendment") is dated effective the 1<sup>st</sup> day of July, 2022 ("Effective Date"), between the **City of Nichols Hills, Oklahoma** (the "City"), and **Allied Waste Systems, Inc. dba Republic Services of Oklahoma City** ("Contractor").

**Recitals**

A. The City and Contractor entered into that certain Solid Waste Disposal Contract, effective as of July 1, 2004, extended annually since 2007 with City approval agreed to provide certain solid waste disposal services at the Landfill which was amended via the First Amendment to Renewal Contract for Collection Of Commercial Solid Waste dated July 1, 2017 (collectively, the "Contract").

B. The City and the Contractor now desire to extend the Contract and amend the terms and conditions in certain respects as set forth herein.

**Agreement**

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree to the following terms and conditions:

1. **Capitalized Terms.** Capitalized terms used but not otherwise defined in this Amendment shall have the meanings assigned to them in the Contract.

2. **Term.** The term of the Contract shall be extended for an additional five (5) years until June 30, 2027 and may be automatically renewed for additional five-year periods. Provided, however, that this Contract shall be subject to annual renewal by the Nichols Hills City Council and shall further be subject to limitations of Article X, Section 26 of the Oklahoma Constitution.

3. **Rates:** The following rates are effective from July 1, 2022.

| <b>COMMERCIAL RATES</b> |           |           |           |           |           |           |
|-------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| <b>YARDS</b>            |           |           |           |           |           |           |
|                         | <b>2</b>  | <b>3</b>  | <b>4</b>  | <b>6</b>  | <b>8</b>  | <b>10</b> |
| 1 x per week            | \$ 41.96  | \$ 48.60  | \$ 55.20  | \$ 70.68  | \$ 85.02  | \$ 106.09 |
| 2 x per week            | \$ 75.09  | \$ 88.35  | \$ 101.60 | \$ 130.33 | \$ 154.63 | \$ 212.21 |
| 3 x per week            | \$ 147.99 | \$ 167.87 | \$ 187.73 | \$ 225.31 | \$ 265.09 | \$ 300.04 |
| 4 x per week            | \$ 229.72 | \$ 256.22 | \$ 280.54 | \$ 331.34 | \$ 382.17 | \$ 418.73 |
| 5 x per week            | \$ 329.15 | \$ 360.05 | \$ 393.20 | \$ 455.06 | \$ 516.89 | \$ 556.14 |
| 6 x per week            | \$ 420.86 | \$ 481.56 | \$ 519.10 | \$ 633.98 | \$ 711.31 | \$ 738.40 |
| Extra Lift              | \$ 37.39  | \$ 39.24  | \$ 41.14  | \$ 44.86  | \$ 48.62  | \$ 56.08  |



**RECYCLE  
CONTAINERS**

|                                   |     |     |             |                   |             |     |
|-----------------------------------|-----|-----|-------------|-------------------|-------------|-----|
| 1 x<br>per<br>week                | N/A | N/A | \$<br>55.20 | N/A               | \$<br>85.02 | N/A |
| 25yd Recycling Roll-Off Container |     |     |             | \$167.41 per haul |             |     |

| INDUSTRIAL RATES  |           |  |  |  |  |  |
|-------------------|-----------|--|--|--|--|--|
| 35 yard Compactor |           |  |  |  |  |  |
| Per Haul          | \$ 360.63 |  |  |  |  |  |
| Per Wash Out      | \$ 175.05 |  |  |  |  |  |

\*Rates do not include  
Flow Fees

4. **Continuing Effect.** Except as expressly modified or amended by this Amendment, all terms and provisions of the Contract shall remain in full force and effect. In the case of a conflict in meaning between the Contract and this Amendment, this Amendment shall prevail.

5. **Counterparts.** This Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which combined shall constitute one and the same instrument. Facsimile and/or electronic copies of the parties' signatures shall be valid and treated the same as original signatures.

**IN WITNESS WHEREOF**, the Parties hereto have signed these presents for the purposes herein contained the day and year stated above:

**CONTRACTOR:**

**Allied Waste Systems, Inc. dba Republic Services of  
Oklahoma City**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CUSTOMER:**

**City of Nichols Hills, Oklahoma**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor (“Agreement”) effective July 1, 2022 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively “Attorneys”); and, the City of Nichols Hills, Oklahoma, a municipal corporation (“City”), and the Nichols Hills Municipal Authority, a public trust (“Authority”), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, “Nichols Hills”)

### WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states “There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance.”

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively “City Attorney and Law Department Services”), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

### I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

### II. FEES AND EXPENSES

*Fees for City Attorney and Law Department Services.* Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed \$295.00 per hour for

lawyers and \$110.00 per hour for legal assistants and law clerks, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

*Expenses.* In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of \$5,000 shall be approved by the City Manager of City, the City or the Authority.

### III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

### IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.

2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the 14<sup>th</sup> day of June 2022.

CITY OF NICHOLS HILLS, OKLAHOMA,  
a municipal corporation

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,  
a public trust

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

JOHN MICHAEL WILLIAMS, City Attorney

---

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By 

---

John Michael Williams  
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the 14<sup>th</sup> day of June 2022, the foregoing Agreement was approved by the City.

---

City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the \_\_\_\_ day of \_\_\_\_\_ 2022, the foregoing Agreement was approved by the Authority.

---

Secretary

(SEAL)

# Northwest Lawn Maintenance, Inc.

P0 Box 7675 Edmond, OK 73083-7675

Phone: (405) 348-7646

E-mail: NWLAWN@SWBELL.NET

## Lawn & Landscape Maintenance Contract

Northwest Lawn Maintenance, Inc. ("Northwest Lawn") agrees to provide all labor and materials to complete the lawn & landscape maintenance services listed below for the City of Nichols Hills, Oklahoma (the "City"), locations to include but not limited to City Property and Public Parks, City Hall, Fire Department, Public Works, Mayor's Park, G A Nichols Park, Woods Park Grand Canal, Grand Ball Field, and Shamrock Park, in return for payment as agreed herein:

- 1) Weekly lawn maintenance consisting of mowing all areas, bagging all areas indicated, and edging, weed eating, and blowing areas. Trash removal and gutter clean up with every mowing. 39 services will be performed during the contract year (July 1st through June 30th). Mowing of all warm season turf will be performed 39 times, and overseeded parks will be mowed additionally as needed.
- 2) Weeding of flowerbeds and removing leaves and debris to be performed with every service. These services are included with the mowing costs above.
- 3) Leaf removal will be performed in conjunction with mowing during warm season maintenance only. Additional leaf removal services may be provided through the fall and winter to maintain a clean and kept appearance. Northwest Lawn will perform leaf removal on the following schedule:
  - A) Leaf removal shall be performed at the small park areas no less than three times per contract year. These services will remove all major leaf accumulations with the intention of beautifying these areas, as well as providing a clean appearance. Overseeded and existing rye/fescue parks will have leaf removal performed no less than 5 times yearly. Leaf removal at non-overseeded parks shall be performed in the mid-fall, early winter, and late winter/early spring. In the Grand Boulevard parks, leaves and debris will be removed in one cleanup, performed in the spring. Leaf removal in all parks is included in the price for mowing listed above.
- 4) Weed control and fertilization services will be provided at City Hall, the adjacent fire and police stations, Mayor's Park, G. A Nichols Park, Shamrock Park, Woods Park Grand Canal, Grand Ball Field, and the Public Works facility as directed in the specifications provided by the City, this include fertilization of Woods Park Grand Canal. These services include 5 fertilizations with a balanced, approved fertilizer to turf areas only. Services also will include 3 applications each of pre-emergent and post emergent weed control, as well as spot applications of post emergent weed control to provide a weed free lawn.

5) Spring and fall planting to be performed as directed in the specifications provided by the City at City Hall, the adjacent fire and police stations, Public Works, G. A. Nichols Park, and Shamrock Park as follows:

**City Hall/Fire Station**

Spring:

22 flats annuals  
4 bags manure  
10 bags cypress mulch

Fall:

22 flats annuals  
4 bags manure  
10 bags cypress mulch

**G. A. Nichols Park**

Spring:

40 flats annuals  
2 bags manure  
15 bags cypress mulch

Fall:

40 flats annuals  
2 bags manure  
15 bags cypress mulch  
250 Mixed Tulip Bulb

**Public Works**

Spring:

25 flats annuals  
5 bags manure  
12 bags cypress mulch

Fall:

25 flats annuals  
5 bags manure  
12 bags cypress mulch

**Shamrock Park**

Spring:

8 flats annuals  
15 bags long fiber cedar mulch

Fall:

8 flats annuals  
15 bags long fiber cedar mulch

6) Overseeding of lawn areas with fescue in the fall. This service includes applying amendments and seed at City Hall, the adjacent fire and police stations, Public Works, G. A. Nichols Park, and Shamrock Park. 2 services performed per year

7) Scalping lawn areas once in the early spring to remove all thatch, improve sunlight and air circulation to new turf. This service to include mowing all turf areas at a height of  $\frac{3}{4}$  inch or lower, edging, weed eating, and blowing all concrete areas free of debris. All thatch will be hauled away upon completion of service at Shamrock Park. 2 services performed per year

8) Liquid Fertilization of Fescue turf areas 4 times per year to maintain healthy growth and appearance. Fertilizer mix to be appropriate for season and turf type under the guidelines set forth by the OSU soil extension at Shamrock Park. 4 services performed per year

9) Turf insect control for grubs will be performed two times a year Applications will be a granular chemical of a slow release nature at Shamrock Park. 2 services performed per year.

10) Liquid application of flight control to act as a goose deterrent at Shamrock Park (Includes area all around city hall). 3 services performed per year

11) Fescue turf disease control will be performed three times a year Applications will be a granular chemical of a slow release nature and will be performed in all ornamental beds on the property at Shamrock Park. 3 services performed per year

12) Bed and tree well service performed monthly basis. This service to include weeding all beds, pruning all shrubs and groundcovers will be pruned as needed throughout the growing season, to preserve form and growth habit cultivating soil or mulch to present a fresh appearance and removing all leaves and debris from beds. All trash will be picked up and removed from the property with every service at Shamrock Park.

12 services performed per year

13) Sprinkler system maintenance to include turning system off in winter and turning on in spring, as well as mid season checks to ensure proper coverage and watering times & minor repairs of 36 irrigation controllers at an average of 1 hour per controller

12 services per year at a total of \$19,440.00

**Any major repairs like valve repair / replacement / pop up head / rotary head / line repairs will be billed extra**

14) Trash can bag removal three times a week of all 44 trash cans cleanup to assure a clean, kept appearance of the property. All debris will be removed from the property upon completion of each service.

132 stops per week for a yearly total of \$44,096.00

15) Weekly dog waste station bag replacement work of 28 waste stations. All debris will be removed from the property upon completion of each service.

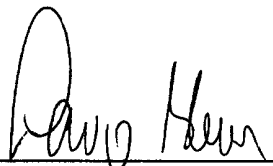
52 annual services for a total of \$5,824.00

The following is a list of equipment that can be used by Northwest Lawn to maintain the City's parks:

|                                                                |                                |
|----------------------------------------------------------------|--------------------------------|
| 5 Ford CM tractors with 60" to 72" decks                       | 4 Toro tractors with 61" decks |
| 4 Toro Groundsmaster tractor with 144" deck                    |                                |
| 10 Walker tractors with 48" decks and grass collection systems |                                |
| 75 21" Toro walk behind mowers                                 | 40 Stihl edger's               |
| 40 Stihl string trimmers                                       | 40 Echo blowers                |

**Total Cost for all Listed Services.                      \$196,590.00**

Payment in the total amount of \$196,590.00 shall be made in 12 equal monthly payments of **\$16,382.50**, due upon receipt of monthly invoices detailing the work performed for each month. The aforementioned monthly payments shall include payment for all services described in this contract. This contract shall be in effect for a term of one year beginning on July 1, 2022 and ending on June 30, 2023. The City of Nichols Hills shall have the option to renew this contract for additional terms, not to exceed one fiscal year each, to be exercised by giving written notice of renewal to Northwest Lawn within seven (7) days after the expiration of a renewal term then in effect. Insurance certificates will be sent by Northwest Lawn to the City upon signing of this contract. Northwest Lawn represents to the City that Northwest Lawn carries a \$1,000,000.00 general/auto liability policy, as well as complete worker's compensation coverage on all of its employees. Northwest Lawn meets the insurance requirements set forth by the City.



David Glover

Northwest Lawn Maintenance, Inc.

**Northwest Lawn Maintenance, Inc.**  
**PO Box 7675**  
**Edmond, OK 73013**  
**(405) 728-7646**

This breakdown is provided to show changes in the contract bid.  
On a one year contract beginning July 1, 2022 and ending June 30<sup>th</sup> 2023 with the option to renew for a second and third one year contract term.

**Contract Amount      \$196,590.00**

**Divided into twelve equal payments \$16,382.50**

Third Year

July 1, 2022– June 30, 2023

Accepted by the Council of the City of Nichols Hills, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF NICHOLS HILLS, OKLAHOMA

A Municipal Corporation

Mayor

ATTEST:

City Clerk

APPROVED as to form this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Attorney



## BUDGET AMENDMENT FORM

Fund: General Fund

Amendment #: 2021- 2022 #2

Fiscal Year: 2021 - 2022

| Account #   | Account Name                       | Estimated Revenue |          | Appropriations |          |
|-------------|------------------------------------|-------------------|----------|----------------|----------|
|             |                                    | Increase          | Decrease | Increase       | Decrease |
| 01-00-70250 | Sales Tax                          | 637,000.00        |          |                |          |
| 01-00-73900 | FEMA Reimbursement                 | 1,000,000.00      |          |                |          |
| 01-04-87100 | City Attorney - Legal Services     |                   |          | 60,000.00      |          |
| 01-05-80100 | Municipal Court -Salaries          |                   |          | 5,000.00       |          |
| 01-07-80200 | Fire - Overtime                    |                   |          | 50,000.00      |          |
| 01-08-86075 | Engineering Fees                   |                   |          | 130,000.00     |          |
| 01-09-80100 | Street - Salaries                  |                   |          | 20,000.00      |          |
| 01-10-80100 | Sanitation -Vehicle Maintenance    |                   |          | 12,000.00      |          |
| 01-12-84900 | PW Admin - Fuel                    |                   |          | 5,000.00       |          |
| 01-13-99900 | Transfer out to CIP                |                   |          | 1,300,000.00   |          |
| 01-13-87000 | General Government - Misc Expenses |                   |          | 25,000.00      |          |
| 01-14-80500 | Code - Health Insurance            |                   |          | 5,000.00       |          |
| 01-15-84850 | Risk - Wellness Program            |                   |          | 25,000.00      |          |
| TOTALS      |                                    | 1,637,000.00      | -        | 1,637,000.00   | -        |

## EXPLANATION:

Increase appropriations for Capital projects, overtime, and miscellaneous items.

Date

Mayor

Date

City Clerk/Finance Director

## BUDGET AMENDMENT FORM

Fund: General Fund CIP

Amendment #: 2021- 2022 #1

Fiscal Year: 2021 - 2022

| <u>Account #</u> | <u>Account Name</u> | <u>Estimated Revenue</u> |                 | <u>Appropriations</u> |                  |
|------------------|---------------------|--------------------------|-----------------|-----------------------|------------------|
|                  |                     | <u>Increase</u>          | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u>  |
| 07-11-88100      | Park - Vehicles     |                          |                 |                       | 28,000.00        |
| 07-14-88100      | Code Vehicles       |                          |                 | 28,000                |                  |
|                  |                     |                          |                 |                       |                  |
| <b>TOTALS</b>    |                     | <u>-</u>                 | <u>-</u>        | <u>28,000.00</u>      | <u>28,000.00</u> |

## EXPLANATION:

To reclass appropriations for Code vehicles.

## APPROVAL FOR BUDGET ADJUSTMENT- General Fund - CIP

\_\_\_\_\_  
Date\_\_\_\_\_  
Mayor\_\_\_\_\_  
Date\_\_\_\_\_  
City Clerk/Finance Director

# BUDGET AMENDMENT FORM

**Fund:** Sinking Fund

**Amendment #:** 2021- 2022 #1

**Fiscal Year:** 2021 - 2022

| <u>Account #</u> | <u>Account Name</u> | <u>Estimated Revenue</u> |                   | <u>Appropriations</u> |                 |
|------------------|---------------------|--------------------------|-------------------|-----------------------|-----------------|
|                  |                     | <u>Increase</u>          | <u>Decrease</u>   | <u>Increase</u>       | <u>Decrease</u> |
| 08-13-911000     | Principle Payments  |                          |                   | 500,000.00            |                 |
| 08-13-32000      | Interest Payments   |                          |                   | 47,000                |                 |
| 08-13-93000      | Fiscal Charges      |                          |                   | 150.00                |                 |
| 08-00-78500      | Interest Earned     | 10,000                   |                   |                       |                 |
| 08-00-51030      | Fund Balance        |                          | 537,150           |                       |                 |
| <b>TOTALS</b>    |                     | <b>10,000.00</b>         | <b>537,150.00</b> | <b>547,150.00</b>     | <b>-</b>        |

## EXPLANATION:

Correct appropriations for GO Bond payments

## APPROVAL FOR BUDGET ADJUSTMENT- Sinking Fund

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk/Finance Director

|                              |
|------------------------------|
| <b>BUDGET AMENDMENT FORM</b> |
|------------------------------|

|                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------|
| <p><b>Fund:</b> Municipal Authority</p> <p><b>Amendment #:</b> 2021- 2022 #2</p> <p><b>Fiscal Year:</b> 2021 - 2022</p> |
|-------------------------------------------------------------------------------------------------------------------------|

[illegible]

|              |
|--------------|
| EXPLANATION: |
|--------------|

Budget Adjustment needed for transfer to Nichols Hills CIP Fund, emergency repairs, vehicle maintenance, and fuel.

**APPROVAL FOR BUDGET ADJUSTMENT- Nichols Hills Municipal Authority**

|                                                                                                      |                                                                                                                             |
|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| <div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 0.5em;"></div> <b>Date</b> | <div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 0.5em;"></div> <b>Chairman</b>                    |
| <div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 0.5em;"></div> <b>Date</b> | <div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 0.5em;"></div> <b>City Clerk/Finance Director</b> |

RESOLUTION NO. 1457

## CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION APPROVING AND ADOPTING THE CITY OF NICHOLS HILLS, OKLAHOMA, AND NICHOLS HILLS MUNICIPAL AUTHORITY BUDGETS FOR FISCAL YEAR 2022-2023; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Nichols Hills, Oklahoma has heretofore selected the Oklahoma Municipal Budget Act (the “Act”) to govern its budget procedures; and

WHEREAS, the City Manager has heretofore prepared and submitted budgets for the fiscal year 2022-2023 and the City Council of the City of Nichols Hills, Oklahoma and the Trustees of the Nichols Hills Municipal Authority have held and conducted a public hearing on such proposed budgets in compliance with Title 11, Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority;’

Section 1. The attached budgets are hereby approved and adopted as the budgets for the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority for the fiscal year 2022-2023. Pursuant to the provisions of 11 O.S. Section 17-206.D, the 2018, 2019, 2020, 2021, and 2022 General Obligation Bond Issue Project Funds are considered non-fiscal and any open encumbrances and remaining unexpended appropriations of these funds at June 30, 2022 shall be re-encumbered and re-appropriated for the fiscal year ending June 30, 2023 for the same purposes as originally appropriated.

Section 2. The City Clerk is hereby authorized and directed to transmit the adopted budgets to the State Auditor and Inspector and to file a copy of the sinking fund requirements of the City of Nichols Hills, Oklahoma with the excise board of Oklahoma County. A copy of said budgets shall be kept on file in the office of the City Clerk.

Section 3. It being immediately necessary for the preservation of the peace, health, welfare, and safety of the City of Nichols Hills, Oklahoma, and the inhabitants thereof that the provisions of this resolution be put into full force and effect, an emergency is hereby declared to exist by reason whereof this resolution shall take effect and be in full force from and after its passage.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, and the Chairman and Trustees of the Nichols Hills Municipal Authority this 14<sup>th</sup> day of June, 2022.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
MAYOR, CITY OF NICHOLS HILLS  
AND  
CHAIRMAN OF THE NICHOLS HILLS  
MUNICIPAL AUTHORITY

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney

CITY OF NICHOLS HILLS  
BUDGET SUMMARY FOR  
FY 2022-2023

|                                 | GENERAL<br>FUND | MUNICIPAL<br>AUTHORITY | CIP<br>Funds | ST. & ALLEY<br>FUND | DESIGNATED<br>ACCTS. FUND | 911 FUND | SINKING<br>FUND | POLICE<br>IMPOUND FUND | WATER<br>IMPACT FEE | SEWER<br>IMPACT FEE | DRAINAGE<br>FEE FUND | PARKS<br>FUND | INTERNAL SERVICE<br>FUND | TOTAL<br>ALL FUNDS |
|---------------------------------|-----------------|------------------------|--------------|---------------------|---------------------------|----------|-----------------|------------------------|---------------------|---------------------|----------------------|---------------|--------------------------|--------------------|
| <b>Proposed Revenues:</b>       |                 |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          |                    |
| Sales Tax                       | 5,218,905       |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 5,218,905          |
| Use Tax Revenue                 | 849,726         |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 849,726            |
| Tobacco Tax Revenue             | 41,153          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 41,153             |
| Franchise Tax                   | 330,658         |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 330,658            |
| Building Permits                | 117,060         |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 117,060            |
| Plumbing Permits                | 46,584          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 46,584             |
| Electrical Permits              | 38,431          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 38,431             |
| Roof Permits                    | 2,204           |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 2,204              |
| Drive & Tree Permits            | 8,563           |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 8,563              |
| Food Vendors Permits            | 76              |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 76                 |
| Garage Sale Permits             | 557             |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 557                |
| Plumbing Licenses               | 22,578          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 22,578             |
| Electrical Licenses             | 11,622          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 11,622             |
| General Contractor Registration | 20,900          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 20,900             |
| Alcohol Licenses                | 9,703           |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 9,703              |
| Dog Licenses                    | 557             |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 557                |
| Alcohol Tax                     | 10,072          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 10,072             |
| Grant Revenue                   | 343,896         |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 343,896            |
| Garbage                         | 894,330         |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 894,330            |
| Garbage - Commercial            | 108,656         |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 108,656            |
| Solid Waste Fee                 | 5,011           |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 5,011              |
| Ambulance Fees                  | 58,223          |                        |              |                     |                           |          |                 |                        |                     |                     |                      |               |                          | 58,223             |

|                                      |            |           |           |         |        |           |           |         |         |         |           |           |           |            |
|--------------------------------------|------------|-----------|-----------|---------|--------|-----------|-----------|---------|---------|---------|-----------|-----------|-----------|------------|
| Life and Safety                      | 1,053      |           |           |         |        |           |           |         |         |         |           |           | 1,053     |            |
| Police Fines                         | 114,391    |           |           |         |        |           |           |         |         |         |           |           | 114,391   |            |
| Interest Income                      | 11,931     | 3,079     | 427       |         | 100    | 8,000     | 100       | 280     | 185     | 251     | 1,200     | 400       | 25,953    |            |
| Leases                               | 290,370    |           |           |         |        |           |           |         |         |         |           |           | 290,370   |            |
| Misc. Income                         | 122,462    | 5,165     |           | 750     |        |           |           |         |         |         | -         | 10,000    | 138,377   |            |
| Leasehold Transfer                   | 2,388,851  |           |           |         |        |           |           |         |         |         |           |           | 2,388,851 |            |
| Water                                |            | 3,147,688 |           |         |        |           |           |         |         |         |           |           | 3,147,688 |            |
| Sewer                                |            | 340,360   |           |         |        |           |           |         |         |         |           |           | 340,360   |            |
| OKC Sewer                            |            | 1,009,781 |           |         |        |           |           |         |         |         |           |           | 1,009,781 |            |
| Water Taps                           |            | 38,418    |           |         |        |           |           |         |         |         |           |           | 38,418    |            |
| MXU Installation                     |            | 320       |           |         |        |           |           |         |         |         |           |           | 320       |            |
| Past Due Penalty                     |            | 16,015    |           |         |        |           |           |         |         |         |           |           | 16,015    |            |
| Gasoline Tax                         |            |           | 6,750     |         |        |           |           |         |         |         |           |           | 6,750     |            |
| Motor Vehicle License                |            |           | 29,007    |         |        |           |           |         |         |         |           |           | 29,007    |            |
| 911 Revenue                          |            |           |           |         | 8,000  |           |           |         |         |         |           |           | 8,000     |            |
| Ad Valorem Taxes & Interest Earnings |            |           |           |         |        | 5,252,575 |           |         |         |         |           |           | 5,252,575 |            |
| Police Impound Fund                  |            |           |           |         |        |           | 3,500     |         |         |         |           |           | 3,500     |            |
| Impact Fees                          |            |           |           |         |        |           |           | 12,000  | 11,000  |         |           |           | 23,000    |            |
| Drainage Fee                         |            |           |           |         |        |           |           |         |         | 62,148  |           |           | 62,148    |            |
| Insurance Premiums & Reimbursements  |            |           |           |         |        |           |           |         |         |         |           | 1,030,870 | 1,030,870 |            |
| Transfers                            |            | 896,162   |           |         |        |           |           |         |         |         |           |           | 896,162   |            |
| Carryover Fund Balance               |            | 4,599,922 | 196,518   | 77,803  | 57,516 |           | 27,029    | 123,442 | 80,215  | 145,000 | 1,000,000 |           | 6,307,445 |            |
| Total Available for Appropriation    | 11,068,521 | 4,560,825 | 5,496,084 | 232,702 | 78,553 | 65,616    | 5,260,575 | 30,629  | 135,722 | 91,400  | 207,399   | 1,001,200 | 1,041,270 | 29,270,496 |



|                                         |                   |                  |                  |                |               |               |                  |               |                |               |                |                  |                  |                   |
|-----------------------------------------|-------------------|------------------|------------------|----------------|---------------|---------------|------------------|---------------|----------------|---------------|----------------|------------------|------------------|-------------------|
| <b>Proposed Expenditures:</b>           |                   |                  |                  |                |               |               |                  |               |                |               |                |                  |                  |                   |
| City Council                            | 785               |                  |                  |                |               |               |                  |               |                |               |                |                  |                  | 785               |
| Administration                          | 696,455           |                  | 79,137           |                |               |               |                  |               |                |               |                |                  |                  | 775,592           |
| Treasurer/Accountant                    | 1,307             |                  |                  |                |               |               |                  |               |                |               |                |                  |                  | 1,307             |
| City Attorney                           | 200,000           |                  |                  |                |               |               |                  |               |                |               |                |                  |                  | 200,000           |
| Court                                   | 120,167           |                  |                  |                |               |               |                  |               |                |               |                |                  |                  | 120,167           |
| Police                                  | 2,927,453         |                  | 882,070          |                | 74,090        |               |                  |               |                |               |                |                  |                  | 3,883,613         |
| Fire                                    | 2,217,118         |                  | 829,869          |                | 2,175         |               |                  |               |                |               |                |                  |                  | 3,049,162         |
| Engineering                             | 90,000            |                  |                  |                |               |               |                  |               |                |               |                |                  |                  | 90,000            |
| Street                                  | 384,328           |                  | 148,846          |                |               |               |                  |               |                |               |                |                  |                  | 533,174           |
| Sanitation                              | 994,004           |                  | 932,606          |                |               |               |                  |               |                |               |                |                  |                  | 1,926,610         |
| Parks                                   | 258,167           |                  | 93,724           |                |               |               |                  |               |                |               | 1,001,200      |                  |                  | 1,353,091         |
| Public Works Administration             | 272,970           |                  | 92,277           |                | 2,288         |               |                  |               |                |               |                |                  |                  | 367,535           |
| General Government                      | 1,826,078         |                  |                  |                | -             |               |                  |               |                |               |                |                  |                  | 1,826,078         |
| Code Division                           | 406,571           |                  | 212,808          |                |               |               |                  |               |                |               |                |                  |                  | 619,379           |
| Risk Management                         | 199,198           |                  | 71,771           |                |               |               |                  |               |                |               |                |                  |                  | 270,969           |
| Information Systems                     | 473,918           |                  | 255,507          |                |               |               |                  |               |                |               |                |                  |                  | 729,425           |
| Municipal Authority                     |                   | 4,560,825        | 1,897,470        |                |               |               |                  |               |                |               |                |                  |                  | 6,458,295         |
| Street & Alley                          |                   |                  | 232,702          |                |               |               |                  |               |                |               |                |                  |                  | 232,702           |
| 911 Fund                                |                   |                  |                  |                | 65,616        |               |                  |               |                |               |                |                  |                  | 65,616            |
| Police Impound Fund                     |                   |                  |                  |                |               |               | 30,629           |               |                |               |                |                  |                  | 30,629            |
| Water Impact Fund                       |                   |                  |                  |                |               |               |                  |               | 135,722        |               |                |                  |                  | 135,722           |
| Sewer Impact Fund                       |                   |                  |                  |                |               |               |                  |               |                | 91,400        |                |                  |                  | 91,400            |
| Drainage Fee Fund                       |                   |                  |                  |                |               |               |                  |               |                |               | 207,399        |                  |                  | 207,399           |
| Health Insurance Fund                   |                   |                  |                  |                |               |               |                  |               |                |               |                |                  | 1,041,270        | 1,041,270         |
| Bond Payments - Principal, Interest etc |                   |                  |                  |                |               | 5,260,575     |                  |               |                |               |                |                  |                  | 5,260,575         |
| <b>Total Expenditures</b>               | <b>11,068,521</b> | <b>4,560,825</b> | <b>5,496,084</b> | <b>232,702</b> | <b>78,553</b> | <b>65,616</b> | <b>5,260,575</b> | <b>30,629</b> | <b>135,722</b> | <b>91,400</b> | <b>207,399</b> | <b>1,001,200</b> | <b>1,041,270</b> | <b>29,270,496</b> |

**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**FY 2022-2023 PROPOSED BUDGET**

|                            | Actual<br>Expenditure<br>FY 2020-21 | Current<br>Budget<br>FY 2021-2022 | Estimated<br>Actual<br>FY 2021-2022 | Proposed<br>Budget<br>FY 2022-2023 | Proposed<br>Budget<br>Minus Current<br>Budget |
|----------------------------|-------------------------------------|-----------------------------------|-------------------------------------|------------------------------------|-----------------------------------------------|
| <b>NICHOLS HILLS</b>       |                                     |                                   |                                     |                                    |                                               |
| <b>MUNICIPAL AUTHORITY</b> |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 736,567                             | 740,722                           | 754,398                             | 824,971                            | 84,24                                         |
| MATERIALS & SUPPLIES       | 43,703                              | 43,700                            | 73,775                              | 52,100                             | 8,40                                          |
| OTHER SERVICES & CHARGES   | 3,350,602                           | 3,307,172                         | 3,377,175                           | 3,606,918                          | 299,74                                        |
| TRANSFER TO CIP            | -                                   | 76,836                            | 76,836                              | 76,836                             |                                               |
| <b>TOTAL</b>               | 4,130,872                           | 4,168,430                         | 4,282,183                           | 4,560,825                          | 392,39                                        |
| <b>CITY COUNCIL</b>        |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 782                                 | 784                               | 785                                 | 785                                |                                               |
| <b>TOTAL</b>               | 782                                 | 784                               | 785                                 | 785                                |                                               |
| <b>CITY ADMINISTRATION</b> |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 553,755                             | 602,036                           | 608,209                             | 645,408                            | 43,37                                         |
| MATERIALS & SUPPLIES       | 459                                 | 500                               | 1,183                               | 1,000                              | 50                                            |
| OTHER SERVICES & CHARGES   | 27,362                              | 34,400                            | 33,960                              | 34,700                             | 30                                            |
| TRANSFER TO CIP            | -                                   | 15,347                            | 15,347                              | 15,347                             |                                               |
| <b>TOTAL</b>               | 581,576                             | 652,283                           | 658,699                             | 696,455                            | 44,17                                         |
| <b>TREASURER</b>           |                                     |                                   |                                     |                                    |                                               |
| TREASURER                  | 1,304                               | 1,307                             | 1,307                               | 1,307                              |                                               |
| <b>TOTAL</b>               | 1,304                               | 1,307                             | 1,307                               | 1,307                              |                                               |
| <b>CITY ATTORNEY</b>       |                                     |                                   |                                     |                                    |                                               |
| OTHER SERVICES & CHARGES   | 193,700                             | 200,000                           | 292,361                             | 200,000                            |                                               |
| <b>TOTAL</b>               | 193,700                             | 200,000                           | 292,361                             | 200,000                            |                                               |
| <b>MUNICIPAL COURT</b>     |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 96,335                              | 97,504                            | 104,472                             | 104,842                            | 7,33                                          |
| MATERIALS & SUPPLIES       | 78                                  | 1,000                             | 385                                 | 1,000                              |                                               |
| OTHER SERVICES & CHARGES   | 12,583                              | 13,750                            | 24,586                              | 14,325                             | 57                                            |
| <b>TOTAL</b>               | 108,996                             | 112,254                           | 129,444                             | 120,167                            | 7,91                                          |
| <b>POLICE DEPARTMENT</b>   |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 2,336,975                           | 2,445,624                         | 2,479,594                           | 2,647,954                          | 202,33                                        |
| MATERIALS & SUPPLIES       | 5,075                               | 7,000                             | 4,330                               | 7,000                              |                                               |
| OTHER SERVICES & CHARGES   | 130,007                             | 192,500                           | 260,249                             | 190,650                            | (1,85                                         |
| TRANSFER TO CIP            | -                                   | 81,849                            | 81,849                              | 81,849                             |                                               |
| <b>TOTAL</b>               | 2,472,057                           | 2,726,973                         | 2,826,022                           | 2,927,453                          | 200,48                                        |
| <b>FIRE DEPARTMENT</b>     |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 1,744,109                           | 1,759,995                         | 1,955,610                           | 1,896,342                          | 136,34                                        |
| MATERIALS & SUPPLIES       | 8,145                               | 8,000                             | 10,507                              | 12,600                             | 4,60                                          |
| OTHER SERVICES & CHARGES   | 108,369                             | 151,680                           | 107,896                             | 123,805                            | (27,87                                        |
| TRANSFER TO CIP            | -                                   | 184,371                           | 184,371                             | 184,371                            |                                               |
| <b>TOTAL</b>               | 1,860,623                           | 2,104,046                         | 2,258,384                           | 2,217,118                          | 113,07                                        |
| <b>ENGINEER</b>            |                                     |                                   |                                     |                                    |                                               |
| OTHER SERVICES & CHARGES   | 138,088                             | 80,000                            | 195,008                             | 90,000                             | 10,00                                         |
| <b>TOTAL</b>               | 138,088                             | 80,000                            | 195,008                             | 90,000                             | 10,00                                         |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**FY 2022-2023 PROPOSED BUDGET**

|                                     | Actual<br>Expenditure<br>FY 2020-21 | Current<br>Budget<br>FY 2021-2022 | Estimated<br>Actual<br>FY 2021-2022 | Proposed<br>Budget<br>FY 2022-2023 | Proposed<br>Budget<br>Minus Current<br>Budget |
|-------------------------------------|-------------------------------------|-----------------------------------|-------------------------------------|------------------------------------|-----------------------------------------------|
| <b>STREET DEPARTMENT</b>            |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES                  | 161,755                             | 185,256                           | 210,844                             | 218,855                            | 33,59                                         |
| MATERIALS & SUPPLIES                | 13,020                              | 11,550                            | 11,597                              | 13,750                             | 2,20                                          |
| OTHER SERVICES & CHARGES            | 991,067                             | 96,700                            | 92,620                              | 100,700                            | 4,00                                          |
| TRANSFER TO CIP                     | -                                   | 51,023                            | 51,023                              | 51,023                             |                                               |
| <b>TOTAL</b>                        | 1,165,842                           | 344,529                           | 366,084                             | 384,328                            | 39,79                                         |
| <b>SANITATION DEPARTMENT</b>        |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES                  | 631,256                             | 615,960                           | 624,637                             | 645,875                            | 29,91                                         |
| MATERIALS & SUPPLIES                | 3,029                               | 3,600                             | 1,574                               | 3,600                              |                                               |
| OTHER SERVICES & CHARGES            | 306,678                             | 188,100                           | 216,589                             | 256,220                            | 68,12                                         |
| TRANSFER TO CIP                     | -                                   | 88,309                            | 88,309                              | 88,309                             |                                               |
| <b>TOTAL</b>                        | 940,963                             | 895,969                           | 931,108                             | 994,004                            | 98,03                                         |
| <b>PARKS DEPARTMENT</b>             |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES                  | 112,511                             | 129,816                           | 20,005                              | -                                  | (129,81                                       |
| MATERIALS & SUPPLIES                | 496                                 | 1,025                             | 20                                  | -                                  | (1,02                                         |
| OTHER SERVICES & CHARGES            | 162,037                             | 146,525                           | 221,906                             | 246,500                            | 99,97                                         |
| TRANSFER TO CIP                     | -                                   | 31,624                            | 31,624                              | 11,667                             | (19,95                                        |
| <b>TOTAL</b>                        | 275,044                             | 308,990                           | 273,554                             | 258,167                            | (50,82                                        |
| <b>PUBLIC WORKS ADMINISTRATION</b>  |                                     |                                   |                                     |                                    |                                               |
| PERSONAL SERVICES                   | 183,077                             | 191,628                           | 203,626                             | 221,160                            | 29,53                                         |
| MATERIALS & SUPPLIES                | 875                                 | 5,000                             | 931                                 | 5,000                              |                                               |
| OTHER SERVICES & CHARGES            | 27,551                              | 33,540                            | 32,224                              | 38,040                             | 4,50                                          |
| TRANSFER TO CIP                     | -                                   | -                                 | -                                   | 8,770                              | 8,77                                          |
| <b>TOTAL</b>                        | 211,503                             | 230,168                           | 236,782                             | 272,970                            | 42,80                                         |
| <b>GENERAL GOVERNMENT</b>           |                                     |                                   |                                     |                                    |                                               |
| MATERIALS & SUPPLIES                | 18,324                              | 20,000                            | 16,978                              | 20,000                             |                                               |
| OTHER SERVICES & CHARGES            | 314,652                             | 459,466                           | 597,856                             | 636,587                            | 177,12                                        |
| H.R.A.                              | 26,209                              | 35,000                            | 22,530                              | 35,000                             |                                               |
| CAPITAL OUTLAY                      | -                                   | -                                 | -                                   | 1,134,491                          | 1,134,49                                      |
| <b>TOTAL</b>                        | 359,185                             | 514,466                           | 637,365                             | 1,826,078                          | 1,311,61                                      |
| <b>CODE DEPARTMENT</b>              |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES                  | 258,573                             | 317,841                           | 335,899                             | 359,399                            | 41,55                                         |
| MATERIALS & SUPPLIES                | 1,451                               | 1,300                             | 3,916                               | 4,300                              | 3,00                                          |
| OTHER SERVICES & CHARGES            | 10,635                              | 22,243                            | 16,310                              | 24,115                             | 1,87                                          |
| TRANSFER TO CIP                     | -                                   | 7,570                             | 7,570                               | 18,757                             | 11,18                                         |
| <b>TOTAL</b>                        | 270,659                             | 348,954                           | 363,695                             | 406,571                            | 57,61                                         |
| <b>SAFETY &amp; RISK MANAGEMENT</b> |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES                  | 149,515                             | 159,956                           | 160,547                             | 164,350                            | 4,39                                          |
| MATERIALS & SUPPLIES                | 5,178                               | 5,500                             | 8,454                               | 13,500                             | 8,00                                          |
| OTHER SERVICES & CHARGES            | 6,713                               | 12,700                            | 69,893                              | 15,900                             | 3,20                                          |
| TRANSFER TO CIP                     | -                                   | 5,448                             | 5,448                               | 5,448                              |                                               |
| <b>TOTAL</b>                        | 161,406                             | 183,604                           | 244,342                             | 199,198                            | 15,59                                         |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**FY 2022-2023 PROPOSED BUDGET**

|                            | Actual<br>Expenditure<br>FY 2020-21 | Current<br>Budget<br>FY 2021-2022 | Estimated<br>Actual<br>FY 2021-2022 | Proposed<br>Budget<br>FY 2022-2023 | Proposed<br>Budget<br>Minus Current<br>Budget |
|----------------------------|-------------------------------------|-----------------------------------|-------------------------------------|------------------------------------|-----------------------------------------------|
| <b>INFORMATION SYSTEMS</b> |                                     |                                   |                                     |                                    |                                               |
| PERSONNEL SERVICES         | 246,922                             | 254,858                           | 266,868                             | 272,054                            | 17,196                                        |
| MATERIALS & SUPPLIES       | 3,548                               | 4,000                             | 1,001                               | 4,000                              |                                               |
| OTHER SERVICES & CHARGES   | 86,311                              | 94,200                            | 76,539                              | 110,200                            | 16,000                                        |
| TRANSFER TO CIP            | -                                   | 87,664                            | 87,664                              | 87,664                             |                                               |
| <b>TOTAL</b>               | 336,781                             | 440,722                           | 432,072                             | 473,918                            | 33,196                                        |
| <b>GRAND TOTAL</b>         | 13,209,381                          | 13,313,479                        | 14,129,196                          | 15,629,346                         | 2,315,860                                     |

|                          | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed<br>Budget minus<br>Current Budget |
|--------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|--------------------------------------------|
| <b>TOTAL</b>             |                                   |                                |                                  |                                 |                                            |
| PERSONNEL SERVICES       | 7,213,436                         | 7,503,287                      | 7,726,801                        | 8,003,304                       | 500,017                                    |
| MATERIALS & SUPPLIES     | 103,381                           | 112,175                        | 134,652                          | 137,850                         | 25,675                                     |
| OTHER SERVICES & CHARGES | 5,866,355                         | 5,032,976                      | 5,615,172                        | 5,688,660                       | 655,684                                    |
| CAPITAL OUTLAY           | -                                 | -                              | -                                | 1,134,491                       | 1,134,491                                  |
| HRA                      | 26,209                            | 35,000                         | 22,530                           | 35,000                          | -                                          |
| TRANSFER TO CIP          | -                                 | 630,041                        | 630,041                          | 630,041                         | -                                          |
| <b>GRAND TOTAL</b>       | 13,209,381                        | 13,313,479                     | 14,129,196                       | 15,629,346                      | 2,315,860                                  |

**NICHOLS HILLS MUNICIPAL AUTHORITY**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**REVENUE ESTIMATES**

| Account Number | Department Activity | Actual Revenues     | Actual Revenues     | Current Budget      | Estimated Actual    | Proposed Budget     | Proposed minus Current | % of Estimated Actual |
|----------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|
|                |                     | FY 2019-20          | FY 2020-21          | FY 2021-2022        | FY 2021-2022        | FY 2022-2023        |                        |                       |
| 06-00-75300    | Water               | \$ 2,963,993        | \$ 2,892,367        | \$ 2,829,002        | \$ 3,262,071        | \$ 3,147,688        | \$ 318,686             | 96%                   |
| 06-00-75700    | Sewer               | 350,533             | 352,279             | 336,114             | 356,431             | 340,360             | 4,246                  | 95%                   |
| 06-00-75800    | OKC Sewer           | 933,844             | 1,002,240           | 959,418             | 1,059,506           | 1,009,781           | 50,363                 | 95%                   |
| 06-00-75900    | Water Taps          | 24,822              | 25,194              | 14,584              | 40,440              | 38,418              | 23,834                 | 95%                   |
| 06-0076000     | MXU Installation    | -                   | 165                 | 320                 | -                   | 320                 | -                      |                       |
| 06-00-77750    | Past Due Penalty    | 12,373              | 5,082               | 12,000              | 16,857              | 16,015              | 4,015                  | 95%                   |
| 06-00-79100    | Interest Income     | 16,612              | 3,296               | 3,024               | 3,241               | 3,079               | 55                     | 95%                   |
| 06-00-78200    | Misc. Income        | 36,177              | 15,547              | 13,968              | 5,436               | 5,165               | (8,803)                | 95%                   |
|                |                     | <b>\$ 4,338,354</b> | <b>\$ 4,296,170</b> | <b>\$ 4,168,430</b> | <b>\$ 4,743,984</b> | <b>\$ 4,560,824</b> | <b>\$ 392,394</b>      | <b>96%</b>            |
|                |                     |                     |                     |                     |                     |                     |                        |                       |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

NICHOLS HILLS MUNICIPAL AUTHORITY  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

| Account                               | Department                            | Actual Expenditures | Actual Expenditures | Current Budget      | Estimated Actual    | Proposed Budget  | Proposed minus Current |
|---------------------------------------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|------------------------|
| Number                                | Activity                              | FY 2019-20          | FY 2020-21          | FY 2021-2022        | FY 2021-2022        | FY 2022-2023     |                        |
| <b>NHMA BUDGET</b>                    |                                       |                     |                     |                     |                     |                  |                        |
| 06-12-80100                           | Salaries                              | \$ 479,038          | \$ 514,167          | \$ 534,250          | \$ 553,567          | 596,419          | \$ 62,169              |
| 06-12-80200                           | Overtime                              | 5,488               | 7,807               | 4,576               | 5,278               | 5,300            | 724                    |
| 06-12-80300                           | FICA/Medicare                         | 37,543              | 40,433              | 40,870              | 41,972              | 46,521           | 5,651                  |
| 06-12-80400                           | Dental                                | 3,701               | 4,264               | 4,883               | 3,875               | 4,883            | -                      |
| 06-12-80500                           | Health Insurance                      | 84,419              | 102,439             | 84,548              | 79,521              | 89,086           | 4,538                  |
| 06-12-80600                           | Worker's Comp.                        | 14,061              | 11,355              | 15,190              | 14,889              | 20,777           | 5,587                  |
| 06-12-80700                           | Unemployment                          | 1,574               | 1,850               | 1,800               | 1,523               | 1,800            | -                      |
| 06-12-80800                           | OMRF Pension                          | 38,940              | 41,782              | 43,464              | 42,278              | 48,410           | 4,946                  |
| 06-12-80900                           | Stand-By Pay                          | 5,450               | 5,783               | 5,200               | 5,200               | 5,450            | 250                    |
| 06-12-81100                           | Uniform Rental                        | 6,821               | 6,549               | 5,441               | 5,667               | 5,700            | 259                    |
| 06-12-81200                           | Medical                               | 566                 | 138                 | 500                 | 627                 | 625              | 125                    |
| <b>TOTAL PERSONNEL SERVICES</b>       |                                       | <b>677,601</b>      | <b>736,567</b>      | <b>740,722</b>      | <b>754,398</b>      | <b>824,971</b>   | <b>84,249</b>          |
| 06-12-83000                           | Supplies                              | 36,943              | 34,662              | 32,000              | 60,129              | 40,000           | 8,000                  |
| 06-12-83200                           | Office Supplies                       | 1,381               | 1,847               | 2,000               | 2,467               | 2,200            | 200                    |
| 06-12-83300                           | Minor Tools                           | 1,920               | 1,077               | 2,000               | 870                 | 2,000            | -                      |
| 06-12-83400                           | Chemicals                             | 3,510               | 765                 | 4,000               | 4,133               | 4,200            | 200                    |
| 06-12-83500                           | Safety Supplies                       | 1,716               | 5,127               | 3,200               | 842                 | 3,200            | -                      |
| 06-12-83700                           | Misc. Supplies                        | 911                 | 225                 | 500                 | 5,333               | 500              | -                      |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> |                                       | <b>46,381</b>       | <b>43,703</b>       | <b>43,700</b>       | <b>73,775</b>       | <b>52,100</b>    | <b>8,400</b>           |
| <b>NHMA BUDGET Continued</b>          |                                       |                     |                     |                     |                     |                  |                        |
| <b>OTHER SERVICES &amp; CHARGES</b>   |                                       |                     |                     |                     |                     |                  |                        |
| 06-12-84000                           | Equip. Maintenance                    | 3,991               | 12,198              | 7,000               | 8,193               | 8,000            | 1,000                  |
| 06-12-84100                           | Vehicle Maintenance                   | 8,915               | 10,188              | 10,000              | 23,150              | 10,000           | -                      |
| 06-12-84300                           | Training/Membership                   | 7,066               | 4,435               | 8,000               | 10,027              | 8,000            | -                      |
| 06-12-84400                           | Software Agreements                   | 16,230              | 11,302              | 17,000              | 16,230              | 17,850           | 850                    |
| 06-12-84500                           | Well Maintenance                      | 51,362              | 34,818              | 55,000              | 36,468              | 60,000           | 5,000                  |
| 06-12-84550                           | Water Quality Testing                 | 15,399              | 16,107              | 18,000              | 10,212              | 18,000           | -                      |
| 06-12-84600                           | Equipment Rental                      | 826                 | 1,828               | 2,000               | 816                 | 2,000            | -                      |
| 06-12-84650                           | Lease Agreements                      | 38,350              | 39,460              | 68,000              | 55,088              | 68,000           | -                      |
| 06-12-84700                           | Telephone                             | 11,823              | 9,561               | 15,000              | 23,729              | 23,750           | 8,750                  |
| 06-12-84800                           | Utilities                             | 166,129             | 171,205             | 180,000             | 203,267             | 203,000          | 23,000                 |
| 06-12-84900                           | Fuel                                  | 20,158              | 23,737              | 21,000              | 37,761              | 35,000           | 14,000                 |
| 06-12-84950                           | Printing & Processing - Utility Bills | 16,137              | 14,883              | 15,000              | 15,758              | 16,000           | 1,000                  |
| 06-12-85350                           | Emergency Repairs                     | 1,238               | -                   | 5,000               | -                   | 5,000            | -                      |
| 06-12-86400                           | Auditing                              | 17,370              | 18,994              | 25,000              | 28,846              | 30,000           | 5,000                  |
| 06-12-87700                           | OKC Sanitary Sewer Charges            | 605,249             | 674,786             | 667,000             | 713,467             | 713,467          | 46,467                 |
| 06-12-87800                           | Leasehold Transfer                    | 1,773,315           | 2,307,100           | 2,194,172           | 2,194,164           | 2,388,851        | 194,679                |
|                                       |                                       | <b>2,753,558</b>    | <b>3,350,602</b>    | <b>3,307,172</b>    | <b>3,377,175</b>    | <b>3,606,918</b> | <b>299,746</b>         |
| 06-12-99000                           | Transfer to CIP-Depreciation          | 76,836              | -                   | 76,836              | 76,836              | 76,836           | -                      |
|                                       | Transfer to other funds               | 290,999             | -                   | -                   | -                   | -                | -                      |
| <b>TOTAL NHMA BUDGET</b>              |                                       | <b>\$ 3,845,375</b> | <b>\$ 4,130,872</b> | <b>\$ 4,168,430</b> | <b>\$ 4,282,183</b> | <b>4,560,825</b> | <b>\$ 392,395</b>      |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

**GENERAL FUND  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
REVENUE ESTIMATES**

| Account Number              | Department Activity             | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current | % of<br>Estimated<br>Actual |
|-----------------------------|---------------------------------|-------------------------------|-------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|-----------------------------|
| <b>GENERAL SALES TAX</b>    |                                 |                               |                               |                                |                                  |                                 |                           |                             |
| 01-00-70250                 | Sales Tax                       | \$ 4,154,355                  | \$ 4,214,415                  | \$ 4,099,667                   | \$ 5,493,584                     | 5,218,905                       | \$ 1,119,238              | 95%                         |
| 01-00-70350                 | Use Tax Revenue                 | 603,846                       | 786,255                       | 785,249                        | 894,449                          | 849,726                         | 64,477                    | 95%                         |
| 01-00-70450                 | Tobacco Tax Revenue             | 39,383                        | 38,681                        | 36,804                         | 43,319                           | 41,153                          | 4,349                     | 95%                         |
|                             |                                 | 4,797,584                     | 5,039,351                     | 4,921,720                      | 6,431,352                        | 6,109,784                       | 1,188,064                 |                             |
| <b>MISCELLANEOUS TAXES</b>  |                                 |                               |                               |                                |                                  |                                 |                           |                             |
| 01-00-71550                 | Franchise Tax                   | 325,578                       | 315,408                       | 313,436                        | 348,061                          | 330,658                         | 17,222                    | 95%                         |
|                             |                                 | 325,578                       | 315,408                       | 313,436                        | 348,061                          | 330,658                         | 17,222                    |                             |
| <b>LICENSES AND PERMITS</b> |                                 |                               |                               |                                |                                  |                                 |                           |                             |
| 01-00-72050                 | Building Permits                | 93,113                        | 159,971                       | 138,131                        | 123,221                          | 117,060                         | (21,071)                  | 95%                         |
| 01-00-72075                 | Plumbing Permits                | 33,202                        | 34,632                        | 23,910                         | 49,035                           | 46,584                          | 22,674                    | 95%                         |
| 01-00-72100                 | Electrical Permits              | 21,215                        | 29,475                        | 21,673                         | 40,453                           | 38,431                          | 16,758                    | 95%                         |
| 01-00-72125                 | Roof Permits                    | 1,260                         | 1,325                         | 1,368                          | 2,320                            | 2,204                           | 836                       | 95%                         |
| 01-00-72150                 | Drive & Tree Permits            | 9,810                         | 9,297                         | 7,264                          | 9,013                            | 8,563                           | 1,299                     | 95%                         |
| 01-00-72175                 | Food Vendors Permits            | 80                            | 255                           | 60                             | 80                               | 76                              | 16                        | 95%                         |
| 01-00-72200                 | Garage Sale Permits             | 340                           | 820                           | 100                            | 587                              | 557                             | 457                       | 95%                         |
| 01-00-72300                 | Plumbing Licenses               | 28,675                        | 23,450                        | 18,303                         | 23,767                           | 22,578                          | 4,275                     | 95%                         |
| 01-00-72325                 | Electrical Licenses             | 13,450                        | 11,900                        | 9,278                          | 12,233                           | 11,622                          | 2,344                     | 95%                         |
| 01-00-72350                 | General Contractor Registration | 16,050                        | 16,875                        | 15,580                         | 22,000                           | 20,900                          | 5,320                     | 95%                         |
| 01-00-72355                 | Sub-Contractor Registration     | 150                           | 600                           | -                              | 300                              | -                               | -                         | 0%                          |
| 01-00-72400                 | Alcohol Licenses                | 14,575                        | 12,665                        | 15,048                         | 10,213                           | 9,703                           | (5,345)                   | 95%                         |
| 01-00-728500                | Dog Licenses                    | 435                           | 630                           | 690                            | 587                              | 557                             | (133)                     | 95%                         |
|                             |                                 | 232,355                       | 301,895                       | 251,405                        | 293,809                          | 278,835                         | 27,429                    |                             |
| <b>INTERGOVERNMENTAL</b>    |                                 |                               |                               |                                |                                  |                                 |                           |                             |
| 01-00-73250                 | Alcohol Tax                     | 9,932                         | 10,825                        | 9,992                          | 10,602                           | 10,072                          | 80                        | 95%                         |
| 01-00-73500                 | PD Vest Grant                   | 1,132                         | -                             | -                              | 1,061                            | -                               | -                         | 0%                          |
| 01-00-73900                 | FEMA Reimbursement              | 3,268                         | 308,592                       | -                              | 1,765,355                        | 343,896                         | 343,896                   | 19%                         |
|                             |                                 | 14,332                        | 319,417                       | 9,992                          | 1,777,019                        | 353,968                         | 343,976.39                |                             |
| <b>CHARGES FOR SERVICES</b> |                                 |                               |                               |                                |                                  |                                 |                           |                             |
| 01-00-74200                 | Garbage                         | 936,901                       | 954,955                       | 905,875                        | 941,400                          | 894,330                         | (11,545)                  | 95%                         |
| 01-00-74500                 | Garbage - Commercial            | 107,389                       | 102,231                       | 96,578                         | 114,374                          | 108,656                         | 12,078                    | 95%                         |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

|                                                        |                    |                     |                     |                     |                      |                   |                     |      |
|--------------------------------------------------------|--------------------|---------------------|---------------------|---------------------|----------------------|-------------------|---------------------|------|
| 01-0074700                                             | Solid Waste Fee    | 5,337               | 5,343               | 5,076               | 5,274                | 5,011             | (65)                | 95%  |
| 01-00-74850                                            | Ambulance Fees     | 60,827              | 61,212              | 58,132              | 61,287               | 58,223            | 91                  | 95%  |
| 01-00-74950                                            | Life and Safety    | 1,322               | 568                 | 1,091               | 1,108                | 1,053             | (38)                | 95%  |
| <b>FINES &amp; FORFEITS</b>                            |                    | 1,111,776           | 1,124,309           | 1,066,752           | 1,123,444            | 1,067,273         | 520                 |      |
| 01-00-76300                                            | Police Fines       | 135,339             | 96,652              | 80,713              | 120,411              | 114,391           | 33,678              | 95%  |
| <b>INVESTMENT EARNINGS</b>                             |                    | 135,339             | 96,652              | 80,713              | 120,411              | 114,391           | 33,678              |      |
| 01-00-78500                                            | Interest Income    | 48,482              | 6,562               | 3,871               | 12,559               | 11,931            | 8,060               | 95%  |
| <b>MISCELLANEOUS REVENUE</b>                           |                    | 48,482              | 6,562               | 3,871               | 12,559               | 11,931            | 8,060               |      |
| 01-00-79500                                            | Leases             | 257,883             | 241,018             | 260,187             | 305,652              | 290,370           | 30,183              | 95%  |
| 01-00-79550                                            | Misc. Income       | 83,258              | 93,467              | 42,799              | 128,908              | 122,462           | 79,663              | 95%  |
| <b>TRANSFERS</b>                                       |                    | 341,141             | 334,485             | 302,986             | 434,560              | 412,832           | 109,846             |      |
| 01-00-79900                                            | Leasehold Transfer | 1,773,315           | 2,307,100           | 2,194,172           | 2,194,164            | 2,388,851         | 194,679             | 109% |
|                                                        |                    | 1,773,315           | 2,307,100           | 2,194,172           | 2,194,164            | 2,388,851         | 194,679             | 109% |
| Total General Fund Budget                              |                    | <u>\$ 8,779,902</u> | <u>\$ 9,845,179</u> | <u>\$ 9,145,047</u> | <u>\$ 12,735,379</u> | <u>11,068,523</u> | <u>\$ 1,923,476</u> | 87%  |
| Estimated Assigned Economic Development as of 06/30/22 |                    |                     |                     |                     |                      | 500,000           |                     |      |
| Estimated Assigned - Capital Projects as of 06/30/22   |                    |                     |                     |                     |                      | 1,134,491         |                     |      |
| Estimated Assigned - Art in Parks as of 06/30/22       |                    |                     |                     |                     |                      | 25,000            |                     |      |
| Estimated Unassigned Fund Balance 6/30/22              |                    |                     |                     |                     |                      | 2,500,000         |                     |      |
| Net Fund Balance as of 06/30/22                        |                    |                     |                     |                     |                      | 4,159,491         |                     |      |
|                                                        |                    |                     |                     |                     |                      |                   |                     |      |



**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number            | Department Activity | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|---------------------------|---------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|
| <b>CITY COUNCIL</b>       |                     |                                   |                                   |                                |                                  |                                 |
| 01-01-80100               | Salaries            | \$ 720                            | \$ 720                            | \$ 720                         | \$ 720                           | \$ 720                          |
| 01-01-80300               | FICA                | 55                                | 55                                | 55                             | 55                               | 55                              |
| 01-01-80700               | Unemployment        | 7                                 | 7                                 | 9                              | 10                               | 10                              |
| <b>PERSONNEL SERVICES</b> |                     | <u>\$ 782</u>                     | <u>\$ 782</u>                     | <u>\$ 784</u>                  | <u>\$ 785</u>                    | <u>\$ 785</u>                   |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                      | Department Activity  | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|-------------------------------------|----------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>ADMINISTRATION</b>               |                      |                                |                                |                             |                               |                              |                        |
| 01-02-80100                         | Salaries             | \$ 451,384                     | \$ 410,510                     | \$ 445,026                  | \$ 463,284                    | \$ 483,287                   | \$ 38,261              |
| 01-02-80200                         | Overtime             | -                              | -                              | 500                         | -                             | -                            | (500)                  |
| 01-02-80300                         | FICA/Medicare        | 32,991                         | 29,361                         | 35,671                      | 31,251                        | 38,017                       | 2,346                  |
| 01-02-80400                         | Dental               | 1,576                          | 1,438                          | 1,800                       | 1,550                         | 1,800                        | -                      |
| 01-02-80500                         | Health Insurance     | 40,751                         | 53,487                         | 55,221                      | 43,418                        | 55,221                       | -                      |
| 01-02-80600                         | Worker's Comp        | 8,885                          | 7,175                          | 9,598                       | 14,114                        | 7,791                        | (1,807)                |
| 01-02-80700                         | Unemployment         | 808                            | 720                            | 800                         | -                             | 800                          | -                      |
| 01-02-80800                         | OMRF Pension         | 34,144                         | 34,064                         | 36,420                      | 37,591                        | 39,692                       | 3,272                  |
| 01-02-81400                         | Car Allowance        | 16,500                         | 17,000                         | 17,000                      | 17,000                        | 18,800                       | 1,800                  |
| <b>PERSONNEL SERVICES</b>           |                      | <b>587,039</b>                 | <b>553,755</b>                 | <b>602,036</b>              | <b>608,209</b>                | <b>645,408</b>               | <b>43,372</b>          |
| 01-02-83000                         | Materials & Supplies | 427                            | 459                            | 500                         | 1,183                         | 1,000                        | 500                    |
| <b>MATERIALS &amp; SUPPLIES</b>     |                      | <b>427</b>                     | <b>459</b>                     | <b>500</b>                  | <b>1,183</b>                  | <b>1,000</b>                 | <b>500</b>             |
| 01-02-84000                         | Equipment Maint.     | 85                             | 531                            | 4,000                       | 176                           | 2,000                        | (2,000)                |
| 01-02-84300                         | Training/Membership  | 6,024                          | 4,111                          | 7,000                       | 4,104                         | 7,000                        | -                      |
| 01-02-84400                         | Software Agreement   | 18,775                         | 18,946                         | 19,000                      | 24,373                        | 20,500                       | 1,500                  |
| 01-02-84700                         | Telephone            | 4,246                          | 3,774                          | 4,400                       | 5,308                         | 5,200                        | 800                    |
| <b>OTHER SERVICES &amp; CHARGES</b> |                      | <b>29,130</b>                  | <b>27,362</b>                  | <b>34,400</b>               | <b>33,960</b>                 | <b>34,700</b>                | <b>300</b>             |
| 01-02-99000                         | Transfer to CIP      | 30,000                         | -                              | 15,347                      | 15,347                        | 15,347                       | -                      |
| <b>Transfers out</b>                |                      | <b>30,000</b>                  | <b>-</b>                       | <b>15,347</b>               | <b>15,347</b>                 | <b>15,347</b>                | <b>-</b>               |
| <b>TOTAL ADMINISTRATION</b>         |                      | <b>\$ 646,596</b>              | <b>\$ 581,576</b>              | <b>\$ 652,283</b>           | <b>\$ 658,699</b>             | <b>\$ 696,455</b>            | <b>\$ 44,172</b>       |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| <b>Account<br/>Number</b>                      | <b>Department<br/>Activity</b> | <b>Actual<br/>Expenditures<br/>FY 2019-20</b> | <b>Actual<br/>Expenditures<br/>FY 2020-21</b> | <b>Current Budget<br/>FY 2021-2022</b> | <b>Estimated Actual<br/>FY 2021-2022</b> | <b>Proposed Budget<br/>FY 2022-2023</b> |
|------------------------------------------------|--------------------------------|-----------------------------------------------|-----------------------------------------------|----------------------------------------|------------------------------------------|-----------------------------------------|
| <b>TREASURER / ACCOUNTANT</b>                  |                                |                                               |                                               |                                        |                                          |                                         |
| 01-03-80100                                    | Salary                         | \$ 1,200                                      | \$ 1,200                                      | \$ 1,200                               | \$ 1,200                                 | \$ 1,200                                |
| 01-03-80300                                    | FICA/Medicare                  | 92                                            | 92                                            | 92                                     | 92                                       | 92                                      |
| 01-03-80700                                    | Unemployment                   | 12                                            | 12                                            | 15                                     | 15                                       | 15                                      |
|                                                |                                | <b>1,304</b>                                  | <b>1,304</b>                                  | <b>1,307</b>                           | <b>1,307</b>                             | <b>1,307</b>                            |
| <b>TOTAL TREASURER /<br/>ACCOUNTANT BUDGET</b> |                                | <u><u>\$ 1,304</u></u>                        | <u><u>\$ 1,304</u></u>                        | <u><u>\$ 1,307</u></u>                 | <u><u>\$ 1,307</u></u>                   | <u><u>\$ 1,307</u></u>                  |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account                             | Department     | Actual<br>Expenditures<br>FY 2019-20 | Actual<br>Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|-------------------------------------|----------------|--------------------------------------|--------------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| Number                              | Activity       |                                      |                                      |                                |                                  |                                 |                           |
| <b>CITY ATTORNEY</b>                |                |                                      |                                      |                                |                                  |                                 |                           |
| 01-04-87100                         | Legal Services | \$ 236,606                           | \$ 193,700                           | \$ 200,000                     | \$ 292,361                       | \$ 200,000                      | \$ -                      |
| <b>OTHER SERVICES &amp; CHARGES</b> |                | <b>236,606</b>                       | <b>193,700</b>                       | <b>200,000</b>                 | <b>292,361</b>                   | <b>200,000</b>                  | <b>-</b>                  |
| <b>TOTAL CITY ATTORNEY</b>          |                | <b><u>\$ 236,606</u></b>             | <b><u>\$ 193,700</u></b>             | <b><u>\$ 200,000</u></b>       | <b><u>\$ 292,361</u></b>         | <b><u>\$ 200,000</u></b>        | <b><u>-</u></b>           |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                      | Department Activity  | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|-------------------------------------|----------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>MUNICIPAL COURT</b>              |                      |                                |                                |                             |                               |                              |                        |
| 01-05-80100                         | Salaries             | \$ 69,119                      | \$ 74,893                      | \$ 75,578                   | \$ 82,274                     | 81,760                       | \$ 6,182               |
| 01-05-80200                         | Overtime             | -                              | -                              | 500                         | -                             | 500                          | -                      |
| 01-05-80300                         | FICA / Medicare      | 5,288                          | 5,729                          | 5,805                       | 6,294                         | 6,241                        | 436                    |
| 01-05-80400                         | Dental Insurance     | 455                            | 479                            | 450                         | 517                           | 517                          | 67                     |
| 01-05-80500                         | Health Insurance     | 7,271                          | 8,365                          | 7,501                       | 7,500                         | 7,501                        | -                      |
| 01-05-80600                         | Worker's Comp.       | 2,221                          | 1,794                          | 2,400                       | 2,344                         | 2,597                        | 197                    |
| 01-05-80700                         | Unemployment         | 311                            | 335                            | 400                         | 358                           | 400                          | -                      |
| 01-05-80800                         | OMRF Pension         | 4,552                          | 4,740                          | 4,870                       | 5,186                         | 5,326                        | 456                    |
| <b>PERSONNEL SERVICES</b>           |                      | <b>89,217</b>                  | <b>96,335</b>                  | <b>97,504</b>               | <b>104,472</b>                | <b>104,842</b>               | <b>7,338</b>           |
| 01-05-83000                         | Materials & Supplies | 523                            | 78                             | 1,000                       | 385                           | 1,000                        | -                      |
| <b>MATERIALS &amp; SUPPLIES</b>     |                      | <b>523</b>                     | <b>78</b>                      | <b>1,000</b>                | <b>385</b>                    | <b>1,000</b>                 | <b>-</b>               |
| 01-05-84000                         | Equipment Maint.     | 85                             | 93                             | 250                         | 176                           | 250                          | -                      |
| 01-05-84300                         | Training & Member.   | 245                            | 290                            | 700                         | 487                           | 700                          | -                      |
| 01-05-84400                         | Software Agreement   | 10,633                         | 11,018                         | 11,500                      | 22,842                        | 12,075                       | 575                    |
| 01-05-84700                         | Telephone            | 709                            | 1,182                          | 1,300                       | 1,082                         | 1,300                        | -                      |
| <b>OTHER SERVICES &amp; CHARGES</b> |                      | <b>11,672</b>                  | <b>12,583</b>                  | <b>13,750</b>               | <b>24,586</b>                 | <b>14,325</b>                | <b>575</b>             |
| <b>TOTAL MUNICIPAL COURT BUDGET</b> |                      | <b>\$ 101,412</b>              | <b>\$ 108,996</b>              | <b>\$ 112,254</b>           | <b>129,444</b>                | <b>120,167</b>               | <b>\$ 7,913</b>        |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                  | Department Activity  | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|---------------------------------|----------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>POLICE DEPARTMENT</b>        |                      |                                |                                |                             |                               |                              |                        |
| 01-06-80100                     | Salaries             | \$ 1,529,102                   | \$ 1,630,765                   | \$ 1,699,283                | \$ 1,736,790                  | \$ 1,814,067                 | \$ 114,784             |
| 01-06-80200                     | Overtime             | 3,835                          | 2,278                          | 8,500                       | 15,539                        | 12,000                       | 3,500                  |
| 01-06-80300                     | FICA / Medicare      | 118,887                        | 126,232                        | 154,634                     | 135,886                       | 164,534                      | 9,900                  |
| 01-06-80400                     | Dental               | 9,867                          | 10,216                         | 12,270                      | 11,253                        | 11,820                       | (450)                  |
| 01-06-80500                     | Health Insurance     | 281,618                        | 323,628                        | 317,356                     | 296,442                       | 315,227                      | (2,129)                |
| 01-06-80600                     | Worker's Comp        | 55,515                         | 44,831                         | 59,973                      | 58,765                        | 62,330                       | 2,357                  |
| 01-06-80700                     | Unemployment         | 4,908                          | 5,004                          | 4,500                       | 3,528                         | 4,500                        | -                      |
| 01-06-80800                     | OMRF Pension         | 24,660                         | 27,779                         | 31,801                      | 28,714                        | 30,206                       | (1,595)                |
| 01-06-81050                     | Police Pension       | 151,718                        | 155,739                        | 134,807                     | 164,751                       | 200,270                      | 65,463                 |
| 01-06-81100                     | Uniform Allowance    | 19,124                         | 10,191                         | 21,000                      | 25,419                        | 30,500                       | 9,500                  |
| 01-06-81200                     | Medical Exams        | 1,486                          | 312                            | 1,500                       | 2,508                         | 2,500                        | 1,000                  |
| <b>PERSONNEL SERVICES</b>       |                      | <b>2,200,720</b>               | <b>2,336,975</b>               | <b>2,445,624</b>            | <b>2,479,594</b>              | <b>2,647,954</b>             | <b>202,330</b>         |
| 01-06-83000                     | Supplies             | 5,014                          | 5,075                          | 7,000                       | 4,330                         | 7,000                        | -                      |
| <b>MATERIALS &amp; SUPPLIES</b> |                      | <b>5,014</b>                   | <b>5,075</b>                   | <b>7,000</b>                | <b>4,330</b>                  | <b>7,000</b>                 | <b>-</b>               |
| 01-06-84000                     | Equip. Maintenance   | 38,710                         | 39,152                         | 45,000                      | 52,893                        | 58,000                       | 13,000                 |
| 01-06-84100                     | Vehicle Maintenance  | 21,059                         | 25,445                         | 35,000                      | 116,195                       | 39,000                       | 4,000                  |
| 01-06-84200                     | Building Maintenance | 3,255                          | 1,467                          | 30,000                      | 25,389                        | 4,500                        | (25,500)               |
| 01-06-84300                     | Training/Membership  | 16,210                         | 5,024                          | 20,000                      | 7,434                         | 20,000                       | -                      |
| 01-06-84600                     | Lease & Rental       | 11,305                         | 4,710                          | 9,000                       | -                             | 6,500                        | (2,500)                |

|                                     |                            |                            |                            |                            |                         |                          |
|-------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------------|--------------------------|
| 01-06-84700 Telephone               | 15,653                     | 19,372                     | 15,000                     | 20,945                     | 23,000                  | 8,000                    |
| 01-06-84800 Utilities               | 771                        | 973                        | 1,000                      | 1,827                      | 2,000                   | 1,000                    |
| 01-06-84900 Fuel                    | 15,145                     | 17,801                     | 20,000                     | 18,974                     | 20,000                  | -                        |
| 01-06-85000 Janitorial Service      | 15,625                     | 15,150                     | 15,000                     | 15,150                     | 15,150                  | 150                      |
| 01-06-85300 Animal Control          | 2,520                      | 913                        | 2,500                      | 1,442                      | 2,500                   | -                        |
| <b>OTHER SERVICES &amp; CHARGES</b> | <b>140,253</b>             | <b>130,007</b>             | <b>192,500</b>             | <b>260,249</b>             | <b>190,650</b>          | <b>(1,850)</b>           |
| 01-06-99000 Transfer to CIP         | 45,419                     | -                          | 81,849                     | 81,849                     | 81,849                  | -                        |
| <b>Transfers out</b>                | <b>45,419</b>              | <b>-</b>                   | <b>81,849</b>              | <b>81,849</b>              | <b>81,849</b>           | <b>-</b>                 |
| <b>TOTAL POLICE DEPT. BUDGET</b>    | <b><u>\$ 2,391,406</u></b> | <b><u>\$ 2,472,057</u></b> | <b><u>\$ 2,726,973</u></b> | <b><u>\$ 2,826,022</u></b> | <b><u>2,927,453</u></b> | <b><u>\$ 200,480</u></b> |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                  | Department Activity     | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|---------------------------------|-------------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>FIRE DEPARTMENT</b>          |                         |                                |                                |                             |                               |                              |                        |
| 01-07-80100                     | Salaries                | \$ 1,242,716                   | \$ 1,239,995                   | \$ 1,283,725                | \$ 1,402,419                  | \$ 1,362,514                 | \$ 78,789              |
| 01-07-80200                     | Overtime                | 37,650                         | 60,189                         | 22,880                      | 100,421                       | 50,000                       | 27,120                 |
| 01-07-80300                     | Medicare                | 18,919                         | 18,944                         | 18,458                      | 22,035                        | 19,904                       | 1,446                  |
| 01-07-80400                     | Dental                  | 6,369                          | 6,709                          | 7,596                       | 7,177                         | 7,235                        | (361)                  |
| 01-07-80500                     | Health Insurance        | 175,094                        | 206,313                        | 189,983                     | 185,054                       | 204,878                      | 14,895                 |
| 01-07-80600                     | Worker's Comp.          | 34,606                         | 27,946                         | 37,385                      | 27,478                        | 36,359                       | (1,026)                |
| 01-07-80700                     | Unemployment            | 2,785                          | 3,106                          | 2,912                       | 888                           | 2,800                        | (112)                  |
| 01-07-81000                     | Fire Pension            | 168,069                        | 171,552                        | 173,656                     | 185,264                       | 187,252                      | 13,596                 |
| 01-07-81100                     | Uniforms / Gear         | 14,229                         | 8,426                          | 15,000                      | 23,124                        | 17,000                       | 2,000                  |
| 01-07-81200                     | Medical Exams           | 2,508                          | 929                            | 8,400                       | 1,751                         | 8,400                        | -                      |
| <b>PERSONNEL SERVICES</b>       |                         | <b>1,702,945</b>               | <b>1,744,109</b>               | <b>1,759,995</b>            | <b>1,955,610</b>              | <b>1,896,342</b>             | <b>136,347</b>         |
| 01-07-83000                     | Supplies                | 11,234                         | 8,145                          | 8,000                       | 10,507                        | 12,600                       | 4,600                  |
| <b>MATERIALS &amp; SUPPLIES</b> |                         | <b>11,234</b>                  | <b>8,145</b>                   | <b>8,000</b>                | <b>10,507</b>                 | <b>12,600</b>                | <b>4,600</b>           |
| 01-07-84000                     | Equip. Maintenance      | 8,192                          | 12,850                         | 11,500                      | 16,660                        | 10,000                       | (1,500)                |
| 01-07-84100                     | Vehicle Maintenance     | 13,747                         | 8,971                          | 12,500                      | 8,044                         | 12,500                       | -                      |
| 01-07-84200                     | Building Maintenance    | 3,410                          | 3,292                          | 47,000                      | 15,495                        | 15,000                       | (32,000)               |
| 01-07-84300                     | Training & Membership   | 6,004                          | 19,632                         | 15,500                      | 14,215                        | 15,500                       | -                      |
| 01-07-84400                     | Membership              | 1,136                          | 1,096                          | 1,500                       | 1,667                         | 1,500                        | -                      |
| 01-07-84500                     | Fire Dept. Publications | 720                            | 461                            | 1,000                       | 1,534                         | 1,000                        | -                      |
| 01-07-84600                     | Lease Rentals           | 8,506                          | 4,050                          | 1,500                       | -                             | 1,500                        | -                      |
| 01-07-84700                     | Telephone               | 7,540                          | 9,625                          | 7,100                       | 8,643                         | 9,200                        | 2,100                  |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)



**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                      | Department Activity  | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|-------------------------------------|----------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| 01-07-84800                         | Utilities            | 771                               | 973                               | 2,600                          | 1,827                            | 3,500                           | 900                       |
| 01-07-84900                         | Fuel                 | 4,347                             | 4,648                             | 7,650                          | 5,384                            | 7,650                           | -                         |
| 01-07-85200                         | EMSA Subsidy         | 27,509                            | 33,161                            | 30,730                         | 30,080                           | 30,955                          | 225                       |
| 01-07-86850                         | Software Maintenance | 9,549                             | 9,610                             | 13,100                         | 4,348                            | 15,500                          | 2,400                     |
| <b>OTHER SERVICES &amp; CHARGES</b> |                      | <b>91,431</b>                     | <b>108,369</b>                    | <b>151,680</b>                 | <b>107,896</b>                   | <b>123,805</b>                  | <b>(27,875)</b>           |
| 01-07-99000                         | Transfer to CIP      | 52,204                            | -                                 | 184,371                        | 184,371                          | 184,371                         | -                         |
| <b>Transfers out</b>                |                      | <b>52,204</b>                     | <b>-</b>                          | <b>184,371</b>                 | <b>184,371</b>                   | <b>184,371</b>                  | <b>-</b>                  |
| <b>TOTAL FIRE DEPT. BUDGET</b>      |                      | <b>\$ 1,857,814</b>               | <b>\$ 1,860,623</b>               | <b>\$ 2,104,046</b>            | <b>\$ 2,258,384</b>              | <b>\$ 2,217,118</b>             | <b>\$ 113,072</b>         |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number  | Department Activity | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|-----------------|---------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| <b>ENGINEER</b> |                     |                                   |                                   |                                |                                  |                                 |                           |
| 01-08-86075     | Engineering Fees    | \$ 91,935                         | \$ 138,088                        | \$ 80,000                      | \$ 195,008                       | \$ 90,000                       | \$ 10,000                 |
|                 |                     | <u>\$ 91,935</u>                  | <u>\$ 138,088</u>                 | <u>\$ 80,000</u>               | <u>\$ 195,008</u>                | <u>\$ 90,000</u>                | <u>\$ 10,000</u>          |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                         | Department Activity   | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|----------------------------------------|-----------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| <b>STREET DIVISION OF PUBLIC WORKS</b> |                       |                                   |                                   |                                |                                  |                                 |                           |
| 01-09-80100                            | Salaries              | \$ 96,855                         | \$ 100,442                        | \$ 116,339                     | \$ 135,155                       | \$ 144,405                      | \$ 28,060                 |
| 01-09-80200                            | Overtime              | 771                               | 1,484                             | 1,872                          | 1,711                            | 1,800                           | (72)                      |
| 01-09-80300                            | FICA / Medicare       | 7,641                             | 7,941                             | 8,900                          | 10,669                           | 11,264                          | 2,364                     |
| 01-09-80400                            | Dental                | 1,085                             | 1,109                             | 1,628                          | 1,550                            | 1,628                           | -                         |
| 01-09-80500                            | Health Insurance      | 26,239                            | 31,453                            | 33,013                         | 33,046                           | 34,641                          | 1,628                     |
| 01-09-80600                            | Worker's Comp.        | 6,664                             | 5,381                             | 7,199                          | 10,577                           | 5,194                           | (2,005)                   |
| 01-09-80700                            | Unemployment          | 530                               | 565                               | 600                            | 872                              | 873                             | 273                       |
| 01-09-80800                            | OMRF Pension          | 7,955                             | 7,998                             | 9,631                          | 10,667                           | 11,904                          | 2,273                     |
| 01-09-80900                            | Standby Pay           | 2,250                             | 1,917                             | 2,100                          | 2,600                            | 2,600                           | 500                       |
| 01-09-81100                            | Uniform Rental        | 3,005                             | 2,967                             | 3,194                          | 3,766                            | 3,766                           | 572                       |
| 01-09-81200                            | Medical Exams         | 270                               | 498                               | 780                            | 232                              | 780                             | -                         |
| <b>PERSONNEL SERVICES</b>              |                       | <b>153,265</b>                    | <b>161,755</b>                    | <b>185,256</b>                 | <b>210,844</b>                   | <b>218,855</b>                  | <b>33,599</b>             |
| 01-09-83000                            | Supplies              | \$ 6,879                          | \$ 11,517                         | \$ 9,000                       | 9,992                            | 11,000                          | 2,000                     |
| 01-09-83300                            | Minor Tools           | 676                               | 513                               | 1,000                          | 124                              | 1,000                           | -                         |
| 01-09-83500                            | Safety Supplies       | 1,140                             | 990                               | 1,300                          | 1,481                            | 1,500                           | 200                       |
| 01-09-83700                            | Misc. Supplies        | -                                 | -                                 | 250                            | -                                | 250                             | -                         |
| <b>MATERIALS &amp; SUPPLIES</b>        |                       | <b>8,695</b>                      | <b>13,020</b>                     | <b>11,550</b>                  | <b>11,597</b>                    | <b>13,750</b>                   | <b>2,200</b>              |
| 01-09-84000                            | Equipment Maintenance | 2,514                             | 2,133                             | 3,000                          | 1,112                            | 3,000                           | -                         |
| 01-09-84100                            | Vehicle Maintenance   | 6,127                             | 3,281                             | 4,000                          | 5,354                            | 5,000                           | 1,000                     |
| 01-09-84600                            | Lease/Rental          | 406                               | -                                 | 800                            | -                                | 800                             | -                         |
| 01-09-84700                            | Telephone             | 1,454                             | 1,316                             | 1,400                          | 1,323                            | 1,400                           | -                         |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

|                                     |                   |                   |                     |                   |                   |                   |                  |
|-------------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-------------------|------------------|
| 01-09-84800                         | Utilities         | 434               | 571                 | 500               | 819               | 500               | -                |
| 01-09-84900                         | Fuel              | 6,343             | 4,353               | 5,000             | 716               | 5,000             | -                |
| 01-09-85350                         | Emergency Repairs | -                 | 895,624             | -                 | -                 | -                 | -                |
| 01-09-85500                         | Street Lighting   | 81,726            | 83,789              | 82,000            | 83,296            | 85,000            | 3,000            |
| <b>OTHER SERVICES &amp; CHARGES</b> |                   | <b>99,004</b>     | <b>991,067</b>      | <b>96,700</b>     | <b>92,620</b>     | <b>100,700</b>    | <b>4,000</b>     |
| 01-09-99000                         | Transfer to CIP   | 51,026            | -                   | 51,023            | 51,023            | 51,023            | -                |
| <b>Transfers out</b>                |                   | <b>51,026</b>     | <b>-</b>            | <b>51,023</b>     | <b>51,023</b>     | <b>51,023</b>     | <b>-</b>         |
| <b>TOTAL STREET BUDGET</b>          |                   | <b>\$ 311,990</b> | <b>\$ 1,165,842</b> | <b>\$ 344,529</b> | <b>\$ 366,084</b> | <b>\$ 384,328</b> | <b>\$ 39,799</b> |

**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
GENERAL FUND**

| Account Number                             | Department Activity         | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|--------------------------------------------|-----------------------------|-----------------------------------|-----------------------------------|--------------------------------|-----------------------------|---------------------------------|---------------------------|
| <b>SANITATION DIVISION OF PUBLIC WORKS</b> |                             |                                   |                                   |                                |                             |                                 |                           |
| 01-10-80100                                | Salaries                    | \$ 409,015                        | \$ 432,000                        | \$ 426,751                     | \$ 431,478                  | 443,956                         | \$ 17,205                 |
| 01-10-80200                                | Overtime                    | 70                                | -                                 | -                              | -                           | -                               | -                         |
| 01-10-80300                                | FICA / Medicare             | 31,295                            | 33,076                            | 32,647                         | 33,008                      | 34,629                          | 1,982                     |
| 01-10-80400                                | Dental                      | 4,510                             | 4,633                             | 5,425                          | 4,765                       | 5,428                           | 3                         |
| 01-10-80500                                | Health Insurance            | 90,932                            | 100,810                           | 83,128                         | 88,580                      | 88,600                          | 5,472                     |
| 01-10-80600                                | Worker's Comp.              | 22,207                            | 17,933                            | 23,990                         | 23,506                      | 25,971                          | 1,981                     |
| 01-10-80700                                | Unemployment                | 1,817                             | 2,170                             | 2,000                          | 3,149                       | 3,150                           | 1,150                     |
| 01-10-80800                                | OMRF Pension                | 32,242                            | 31,662                            | 34,140                         | 31,674                      | 35,516                          | 1,376                     |
| 01-10-81100                                | Uniform Rental              | 7,898                             | 8,253                             | 7,379                          | 7,652                       | 7,800                           | 421                       |
| 01-10-81200                                | Medical Exams               | 396                               | 719                               | 500                            | 825                         | 825                             | 325                       |
| <b>TOTAL PERSONNEL SERVICES</b>            |                             | <b>600,382</b>                    | <b>631,256</b>                    | <b>615,960</b>                 | <b>624,637</b>              | <b>645,875</b>                  | <b>29,915</b>             |
| 01-10-83000                                | Supplies                    | 1,211                             | 927                               | 1,500                          | 423                         | 1,500                           | -                         |
| 01-10-83500                                | Safety Supplies             | 2,014                             | 2,102                             | 2,000                          | 1,151                       | 2,000                           | -                         |
| 01-10-83700                                | Misc. Supplies              | -                                 | -                                 | 100                            | -                           | 100                             | -                         |
| <b>TOTAL MATERIAL &amp; SUPPLIES</b>       |                             | <b>3,225</b>                      | <b>3,029</b>                      | <b>3,600</b>                   | <b>1,574</b>                | <b>3,600</b>                    | <b>-</b>                  |
| 01-10-84000                                | Equipment Maintenance       | 250                               | 818                               | 500                            | 1,158                       | 1,400                           | 900                       |
| 01-10-84100                                | Vehicle Maintenance         | 13,146                            | 10,899                            | 15,000                         | 31,549                      | 22,000                          | 7,000                     |
| 01-10-84800                                | Utilities                   | 434                               | 529                               | 600                            | 819                         | 820                             | 220                       |
| 01-10-84900                                | Fuel                        | 8,124                             | 11,017                            | 12,000                         | 8,583                       | 12,000                          | -                         |
| 01-10-85800                                | Landfill Disposal           | 56,658                            | 189,783                           | 60,000                         | 71,495                      | 80,000                          | 20,000                    |
| 01-10-85825                                | Commercial Garbage Disposal | 99,586                            | 93,632                            | 100,000                        | 102,985                     | 140,000                         | 40,000                    |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  |                             | <b>178,198</b>                    | <b>306,678</b>                    | <b>188,100</b>                 | <b>216,589</b>              | <b>256,220</b>                  | <b>68,120</b>             |
| 01-10-99000                                | Transfer to CIP             | 88,310                            |                                   | 88,309                         | 88,309                      | 88,309                          | -                         |
| <b>Transfers out</b>                       |                             | <b>88,310</b>                     | <b>-</b>                          | <b>88,309</b>                  | <b>88,309</b>               | <b>88,309</b>                   | <b>-</b>                  |
| <b>TOTAL SANITATION DEPT. BUDGET</b>       |                             | <b>\$ 870,115</b>                 | <b>\$ 940,963</b>                 | <b>\$ 895,969</b>              | <b>\$ 931,108</b>           | <b>994,004</b>                  | <b>\$ 98,035</b>          |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                        | Department Activity   | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|---------------------------------------|-----------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>PARKS DIVISION OF PUBLIC WORKS</b> |                       |                                |                                |                             |                               |                              |                        |
| 01-11-80100                           | Salaries              | \$ 81,274                      | \$ 77,253                      | \$ 90,248                   | \$ 15,294                     | \$ -                         | \$ (90,248)            |
| 01-11-80200                           | Overtime              | -                              |                                | 1,000                       | -                             | -                            | (1,000)                |
| 01-11-80300                           | FICA / Medicare       | 6,218                          | 5,910                          | 6,905                       | 1,170                         | -                            | (6,905)                |
| 01-11-80400                           | Dental                | 910                            | 872                            | 1,085                       | 74                            | -                            | (1,085)                |
| 01-11-80500                           | Health Insurance      | 14,467                         | 15,446                         | 15,001                      | 1,238                         | -                            | (15,001)               |
| 01-11-80600                           | Worker's Comp.        | 4,442                          | 3,587                          | 4,799                       | 1,176                         | -                            | (4,799)                |
| 01-11-80700                           | Unemployment          | 376                            | 377                            | 400                         | 354                           | -                            | (400)                  |
| 01-11-80800                           | OMRF Pension          | 6,467                          | 6,094                          | 7,220                       | 472                           | -                            | (7,220)                |
| 01-11-81100                           | Uniform Rental        | 2,890                          | 2,972                          | 2,658                       | 227                           | -                            | (2,658)                |
| 01-11-81200                           | Medical Exams         | -                              | -                              | 500                         | -                             | -                            | (500)                  |
| <b>TOTAL PERSONNEL SERVICES</b>       |                       | <b>117,044</b>                 | <b>112,511</b>                 | <b>129,816</b>              | <b>20,005</b>                 | <b>-</b>                     | <b>(129,816)</b>       |
| 01-11-83000                           | Supplies              | 358                            | 94                             | 500                         | 20                            | -                            | (500)                  |
| 01-11-83500                           | Safety Supplies       | 271                            | 402                            | 525                         | -                             | -                            | (525)                  |
| <b>TOTAL SUPPLIES</b>                 |                       | <b>629</b>                     | <b>496</b>                     | <b>1,025</b>                | <b>20</b>                     | <b>-</b>                     | <b>(1,025)</b>         |
| 01-11-84000                           | Equipment Maintenance | -                              | 3,807                          | -                           | 626                           | 700                          | 700                    |
| 01-11-84100                           | Vehicle Maint.        | 378                            | 160                            | 795                         | 770                           | 800                          | 5                      |
| 01-11-85700                           | Park Maintenance      | 11,340                         | 30,840                         | 18,500                      | 23,920                        | 25,000                       | 6,500                  |
| 01-11-85900                           | Park Main. Contract   | 124,735                        | 127,230                        | 127,230                     | 196,590                       | 200,000                      | 72,770                 |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

01-11-86200 Sprinkler Systems

**OTHER SERVICES & CHARGES**

01-11-99000 Transfer to CIP

**Transfers out**

**TOTAL PARKS DIVISION BUDGET**

|                   |                   |                   |                   |                |                    |
|-------------------|-------------------|-------------------|-------------------|----------------|--------------------|
| -                 | -                 | -                 | -                 | 20,000         | 20,000             |
| 136,453           | 162,037           | 146,525           | 221,906           | 246,500        | 99,975             |
| 26,340            | -                 | 31,624            | 31,624            | 11,667         | (19,957)           |
| 26,340            | -                 | 31,624            | 31,624            | 11,667         | (19,957)           |
| <u>\$ 280,466</u> | <u>\$ 275,044</u> | <u>\$ 308,990</u> | <u>\$ 273,554</u> | <u>258,167</u> | <u>\$ (50,823)</u> |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                     | Department Activity         | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|------------------------------------|-----------------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| <b>PUBLIC WORKS ADMINISTRATION</b> |                             |                                   |                                   |                                |                                  |                                 |                           |
| 01-12-80100                        | Salaries                    | \$ 142,842                        | \$ 137,209                        | \$ 145,294                     | 156,484                          | 167,513                         | \$ 22,219                 |
| 01-12-80300                        | FICA / Medicare             | 10,967                            | 10,496                            | 11,116                         | 11,971                           | 13,066                          | 1,950                     |
| 01-12-80400                        | Dental Insurance            | 741                               | 921                               | 1,085                          | 1,033                            | 1,085                           | -                         |
| 01-12-80500                        | Health Insurance            | 20,201                            | 21,183                            | 19,062                         | 19,062                           | 20,001                          | 939                       |
| 01-12-80600                        | Worker's Comp.              | 2,357                             | 1,904                             | 2,547                          | 2,499                            | 5,194                           | 2,647                     |
| 01-12-80700                        | Unemployment                | 411                               | 491                               | 400                            | 239                              | 400                             | -                         |
| 01-12-80800                        | OMRF Pension                | 10,803                            | 10,873                            | 11,624                         | 12,242                           | 13,401                          | 1,777                     |
| 01-12-81200                        | Medical Exams               | 90                                | -                                 | 500                            | 96                               | 500                             | -                         |
| <b>PERSONAL SERVICES</b>           |                             | <b>188,412</b>                    | <b>183,077</b>                    | <b>191,628</b>                 | <b>203,626</b>                   | <b>221,160</b>                  | <b>29,532</b>             |
| 01-12-83000                        | Supplies                    | 1,609                             | 612                               | 1,500                          | 489                              | 1,500                           | -                         |
| 01-12-83200                        | Office Supplies             | 3,958                             | 263                               | 3,000                          | 58                               | 3,000                           | -                         |
| 01-12-83700                        | Misc. Expenses              | 360                               | -                                 | 500                            | 384                              | 500                             | -                         |
| <b>MATERIALS &amp; SUPPLIES</b>    |                             | <b>5,927</b>                      | <b>875</b>                        | <b>5,000</b>                   | <b>931</b>                       | <b>5,000</b>                    | <b>-</b>                  |
| 01-12-84000                        | Equipment Maintenance       | 1,206                             | 1,883                             | 3,000                          | 822                              | 3,000                           | -                         |
| 01-12-84100                        | Vehicle Maintenance         | 508                               | 469                               | 1,500                          | 1,795                            | 1,500                           | -                         |
| 01-12-84200                        | Building Maintenance        | 5,573                             | 5,065                             | 4,000                          | 5,699                            | 5,600                           | 1,600                     |
| 01-12-84250                        | Fueling Station Maintenance | 724                               | 50                                | 2,000                          | 1,677                            | 2,000                           | -                         |
| 01-12-84300                        | Training/Membership         | 244                               | 180                               | 2,000                          | 240                              | 1,500                           | (500)                     |
| 01-12-84600                        | Lease/Rental                | 683                               | 971                               | 1,500                          | -                                | 1,500                           | -                         |
| 01-12-84700                        | Telephone                   | 3,814                             | 3,732                             | 4,000                          | 4,502                            | 4,500                           | 500                       |



|                                     |                    |                   |                   |                   |                   |                |                  |
|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|----------------|------------------|
| 01-12-84800                         | Utilities          | 435               | 529               | 1,000             | 819               | 1,000          | -                |
| 01-12-84900                         | Fuel               | 1,478             | 4,988             | 3,900             | 7,730             | 8,000          | 4,100            |
| 01-12-85000                         | Janitorial Service | 9,122             | 9,684             | 10,140            | 8,940             | 8,940          | (1,200)          |
| 01-12-86300                         | Publications       | -                 | -                 | 500               | -                 | 500            | -                |
| <b>OTHER SERVICES &amp; CHARGES</b> |                    | <b>23,787</b>     | <b>27,551</b>     | <b>33,540</b>     | <b>32,224</b>     | <b>38,040</b>  | <b>4,500</b>     |
| 01-12-99000                         | Transfer to CIP    | -                 | -                 | -                 | -                 | 8,770          | 8,770            |
| <b>Transfers out</b>                |                    | -                 | -                 | -                 | -                 | 8,770          | 8,770            |
| <b>PUBLIC WORKS ADMIN.</b>          |                    | <b>\$ 218,126</b> | <b>\$ 211,503</b> | <b>\$ 230,168</b> | <b>\$ 236,782</b> | <b>272,970</b> | <b>\$ 42,802</b> |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**GENERAL FUND**

| Account Number                  | Department Activity       | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|---------------------------------|---------------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| <b>GENERAL GOVERNMENT</b>       |                           |                                   |                                   |                                |                                  |                                 |                           |
| 01-13-83000                     | Supplies                  | \$ 30,618                         | \$ 18,324                         | \$ 20,000                      | \$ 16,978                        | \$ 20,000                       | \$ -                      |
| <b>MATERIALS &amp; SUPPLIES</b> |                           | <b>30,618</b>                     | <b>18,324</b>                     | <b>20,000</b>                  | <b>16,978</b>                    | <b>20,000</b>                   | <b>-</b>                  |
| 01-13-84000                     | Equipment Maintenance     | 16,398                            | 17,844                            | 24,000                         | 20,289                           | 24,000                          | -                         |
| 01-13-84200                     | Building Maintenance      | 11,096                            | 14,142                            | 14,000                         | 43,527                           | 20,000                          | 6,000                     |
| 01-13-84300                     | Training                  | 772                               | 1,039                             | 3,000                          | 3,305                            | 3,000                           | -                         |
| 01-13-84600                     | Lease Rental              | 396                               | 396                               | 396                            | 446                              | 396                             | -                         |
| 01-13-84700                     | Telephone                 | 6,408                             | 4,348                             | 6,300                          | 521                              | 700                             | (5,600)                   |
| 01-13-84800                     | Utilities                 | 14,175                            | 13,397                            | 12,000                         | 14,298                           | 13,500                          | 1,500                     |
| 01-13-85000                     | Janitorial Service        | 18,264                            | 17,655                            | 18,260                         | 16,350                           | 18,260                          | -                         |
| 01-13-85400                     | Bank Charges              | 33,881                            | 35,763                            | 34,000                         | 49,069                           | 49,500                          | 15,500                    |
| 01-13-86050                     | Consulting Fees           | -                                 | -                                 | 4,000                          | -                                | 79,000                          | 75,000                    |
| 01-13-86100                     | Liability Insurance/Bonds | 150,041                           | 85,166                            | 215,710                        | 243,471                          | 237,281                         | 21,571                    |
| 01-13-86300                     | Legal Publications        | 21,824                            | 17,180                            | 22,000                         | 13,149                           | 18,000                          | (4,000)                   |
| 01-13-86400                     | Auditing Fees             | 20,670                            | 22,974                            | 25,000                         | 28,846                           | 30,000                          | 5,000                     |
| 01-13-86500                     | Election Expense          | -                                 | 1,788                             | 3,000                          | -                                | 3,000                           | -                         |
| 01-13-86600                     | ACOG Dues                 | 2,908                             | 2,902                             | 3,000                          | 6,012                            | 3,050                           | 50                        |
| 01-13-86700                     | OML Dues                  | 10,911                            | 5,891                             | 5,800                          | -                                | 5,900                           | 100                       |
| 01-13-86800                     | Reassessment              | 26,252                            | 27,262                            | 28,000                         | 55,872                           | 28,000                          | -                         |

Attachment: 2022-2023 Budget (5832 : Resolution approving and adopting 2022-2023 Budget)

|                                     |                       |                          |                          |                          |                          |                            |                            |
|-------------------------------------|-----------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------------|----------------------------|
| 01-13-86900                         | Postage               | 2,514                    | 5,953                    | 6,000                    | 8,391                    | 8,000                      | 2,000                      |
| 01-13-87000                         | Misc. Expenses        | 27,186                   | 40,952                   | 35,000                   | 94,311                   | 95,000                     | 60,000                     |
| <b>OTHER SERVICES &amp; CHARGES</b> |                       | <b>363,696</b>           | <b>314,652</b>           | <b>459,466</b>           | <b>597,856</b>           | <b>636,587</b>             | <b>177,121</b>             |
| 01-13-87100                         | H.R.A.                | 17,924                   | 20,568                   | 25,000                   | 22,530                   | 25,000                     | -                          |
| 01-13-87200                         | Education Scholarship | 2,426                    | 5,641                    | 10,000                   | 4,994                    | 10,000                     | -                          |
| <b>HRA</b>                          |                       | <b>20,350</b>            | <b>26,209</b>            | <b>35,000</b>            | <b>22,530</b>            | <b>35,000</b>              | <b>-</b>                   |
| 01-13-88100                         | Capital Outlay        | -                        | -                        | -                        | -                        | 1,134,491                  | 1,134,491                  |
| <b>Capital Outlay</b>               |                       | <b>-</b>                 | <b>-</b>                 | <b>-</b>                 | <b>-</b>                 | <b>1,134,491</b>           | <b>1,134,491</b>           |
| <b>GENERAL GOVERNMENT BUDGET</b>    |                       | <b><u>\$ 414,664</u></b> | <b><u>\$ 359,185</u></b> | <b><u>\$ 514,466</u></b> | <b><u>\$ 637,365</u></b> | <b><u>\$ 1,826,078</u></b> | <b><u>\$ 1,311,612</u></b> |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHC**  
**GENERAL FUND**

| Account Number                  | Department Activity   | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|---------------------------------|-----------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>CODE DIVISION</b>            |                       |                                |                                |                             |                               |                              |                        |
| 01-14-80100                     | Salaries              | \$ 167,721                     | \$ 189,339                     | \$ 242,312                  | \$ 248,848                    | \$ 263,591                   | \$ 21,279              |
| 01-14-80200                     | Overtime              | -                              | 2,614                          | -                           | 349                           | -                            | -                      |
| 01-14-80300                     | FICA / Medicare       | 12,831                         | 14,684                         | 18,537                      | 19,058                        | 20,560                       | 2,023                  |
| 01-14-80400                     | Dental Insurance      | 1,215                          | 1,460                          | 2,170                       | 1,981                         | 2,170                        | -                      |
| 01-14-80500                     | Health Insurance      | 23,365                         | 30,223                         | 26,713                      | 36,204                        | 35,737                       | 9,024                  |
| 01-14-80600                     | Worker's Comp.        | 5,181                          | 4,184                          | 5,597                       | 5,480                         | 10,388                       | 4,791                  |
| 01-14-80700                     | Unemployment          | 652                            | 557                            | 800                         | 1,089                         | 1,090                        | 290                    |
| 01-14-80800                     | OMRF Pension          | 13,365                         | 15,076                         | 19,385                      | 18,585                        | 21,087                       | 1,702                  |
| 01-14-81100                     | Uniform Rental        | 549                            | 436                            | 1,827                       | 3,945                         | 4,276                        | 2,449                  |
| 01-14-81200                     | Medical Exams         | -                              | -                              | 500                         | 360                           | 500                          | -                      |
| <b>PERSONNEL SERVICES</b>       |                       | <b>224,879</b>                 | <b>258,573</b>                 | <b>317,841</b>              | <b>335,899</b>                | <b>359,399</b>               | <b>41,558</b>          |
| 01-14-83000                     | Supplies              | 845                            | 1,382                          | 1,100                       | 3,916                         | 4,000                        | 2,900                  |
| 01-14-83200                     | Office Supplies       | 121                            | 69                             | 200                         | -                             | 300                          | 100                    |
| <b>MATERIALS &amp; SUPPLIES</b> |                       | <b>966</b>                     | <b>1,451</b>                   | <b>1,300</b>                | <b>3,916</b>                  | <b>4,300</b>                 | <b>3,000</b>           |
| 01-14-84000                     | Equipment Maintenance | 1,349                          | -                              | -                           | -                             | -                            | -                      |
| 01-14-84100                     | Vehicle Maintenance   | 1,976                          | 1,451                          | 2,000                       | 2,048                         | 2,600                        | 600                    |
| 01-14-84300                     | Training/Membership   | 139                            | 406                            | 2,000                       | 1,794                         | 3,000                        | 1,000                  |
| 01-14-84600                     | Software Agreement    | 2,721                          | 2,768                          | 5,443                       | 5,244                         | 5,715                        | 272                    |

|                                     |                 |                          |                          |                          |                          |                       |                         |
|-------------------------------------|-----------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|-------------------------|
| 01-14-84700                         | Telephone       | 4,533                    | 4,128                    | 6,000                    | 4,443                    | 6,000                 | -                       |
| 01-14-84800                         | Utilities       | 434                      | 529                      | 1,000                    | 819                      | 1,000                 | -                       |
| 01-14-84900                         | Fuel            | 469                      | 879                      | 1,300                    | 781                      | 1,300                 | -                       |
| 01-14-86010                         | Abatement Cost  | -                        | 152                      | -                        | -                        | -                     | -                       |
| 01-14-88850                         | Life and Safety | 1,191                    | 322                      | 4,500                    | 1,181                    | 4,500                 | -                       |
| <b>OTHER SERVICES &amp; CHARGES</b> |                 | <b>12,812</b>            | <b>10,635</b>            | <b>22,243</b>            | <b>16,310</b>            | <b>24,115</b>         | <b>1,872</b>            |
| 01-14-99000                         | Transfer to CIP | 8,280                    | -                        | 7,570                    | 7,570                    | 18,757                | 11,187                  |
| <b>Transfers out</b>                |                 | <b>8,280</b>             | <b>-</b>                 | <b>7,570</b>             | <b>7,570</b>             | <b>18,757</b>         | <b>11,187</b>           |
| <b>CODE DIVISION BUDGET</b>         |                 | <b><u>\$ 246,937</u></b> | <b><u>\$ 270,659</u></b> | <b><u>\$ 348,954</u></b> | <b><u>\$ 363,695</u></b> | <b><u>406,571</u></b> | <b><u>\$ 57,617</u></b> |

**CITY OF NICHOLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
GENERAL FUND**

| Account Number                      | Department Activity     | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|-------------------------------------|-------------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| <b>SAFETY &amp; RISK MANAGEMENT</b> |                         |                                   |                                   |                                |                                  |                                 |                           |
| 01-15-80100                         | Salaries                | \$ 105,418                        | \$ 110,508                        | \$ 120,446                     | \$ 120,739                       | \$ 122,960                      | \$ 2,514                  |
| 01-15-80300                         | FICA / Medicare         | 8,240                             | 8,633                             | 8,903                          | 9,415                            | 9,322                           | 419                       |
| 01-15-80400                         | Dental                  | 455                               | 479                               | 517                            | 517                              | 517                             | -                         |
| 01-15-80500                         | Health Insurance        | 11,718                            | 19,072                            | 17,880                         | 18,012                           | 18,905                          | 1,025                     |
| 01-15-80600                         | Worker's Comp.          | 2,221                             | 1,794                             | 2,400                          | 2,344                            | 2,597                           | 197                       |
| 01-15-80700                         | Unemployment            | 187                               | 240                               | 200                            | -                                | 200                             | -                         |
| 01-15-80800                         | OMRF Pension            | 8,416                             | 8,789                             | 9,510                          | 9,521                            | 9,749                           | 239                       |
| 01-15-81200                         | Medical Exam            | -                                 | -                                 | 100                            | -                                | 100                             | -                         |
| <b>PERSONNEL SERVICES</b>           |                         | <b>136,655</b>                    | <b>149,515</b>                    | <b>159,956</b>                 | <b>160,547</b>                   | <b>164,350</b>                  | <b>4,394</b>              |
| 01-15-83000                         | Supplies                | 4,721                             | 5,178                             | 5,500                          | 8,454                            | 13,500                          | 8,000                     |
| <b>SUPPLIES</b>                     |                         | <b>4,721</b>                      | <b>5,178</b>                      | <b>5,500</b>                   | <b>8,454</b>                     | <b>13,500</b>                   | <b>8,000</b>              |
| 01-15-84000                         | Equipment Maintenance   | -                                 | -                                 | 100                            | -                                | 100                             | -                         |
| 01-15-84100                         | Vehicle Maintenance     | 417                               | 697                               | 1,000                          | 9,783                            | 1,000                           | -                         |
| 01-15-84300                         | Training and Membership | 2,270                             | 2,314                             | 5,000                          | 5,107                            | 8,000                           | 3,000                     |
| 01-15-84700                         | Telephone               | 1,587                             | 1,007                             | 1,800                          | 1,070                            | 1,800                           | -                         |
| 01-15-84850                         | Wellness Program        | 1,966                             | 2,069                             | 4,000                          | 53,278                           | 4,000                           | -                         |
| 01-15-84900                         | Fuel                    | 484                               | 626                               | 800                            | 655                              | 1,000                           | 200                       |
| <b>OTHER SERVICES &amp; CHARGES</b> |                         | <b>6,724</b>                      | <b>6,713</b>                      | <b>12,700</b>                  | <b>69,893</b>                    | <b>15,900</b>                   | <b>3,200</b>              |
| 01-15-99000                         | Transfer to CIP         | 5,448                             | -                                 | 5,448                          | 5,448                            | 5,448                           | -                         |
| <b>Transfers out</b>                |                         | <b>5,448</b>                      | <b>-</b>                          | <b>5,448</b>                   | <b>5,448</b>                     | <b>5,448</b>                    | <b>-</b>                  |
| <b>SAFETY &amp; RISK MANAGEMENT</b> |                         | <b>\$ 153,548</b>                 | <b>\$ 161,406</b>                 | <b>\$ 183,604</b>              | <b>\$ 244,342</b>                | <b>\$ 199,198</b>               | <b>\$ 15,594</b>          |

**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
GENERAL FUND**

| Account Number                      | Department Activity   | Actual Expenditures FY 2019-20 | Actual Expenditures FY 2020-21 | Current Budget FY 2021-2022 | Estimated Actual FY 2021-2022 | Proposed Budget FY 2022-2023 | Proposed minus Current |
|-------------------------------------|-----------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|------------------------|
| <b>INFORMATION SYSTEMS</b>          |                       |                                |                                |                             |                               |                              |                        |
| 01-16-80100                         | Salaries              | \$ 169,472                     | \$ 176,722                     | \$ 185,373                  | \$ 197,563                    | \$ 199,018                   | \$ 13,645              |
| 01-16-80200                         | Overtime              | -                              | -                              | 500                         |                               | 500                          |                        |
| 01-16-80300                         | FICA / Medicare       | 13,148                         | 13,703                         | 14,221                      | 15,297                        | 14,738                       | 517                    |
| 01-16-80400                         | Dental                | 910                            | 958                            | 898                         | 1,033                         | 1,034                        | 136                    |
| 01-16-80500                         | Health Insurance      | 30,281                         | 34,872                         | 31,396                      | 31,194                        | 31,818                       | 422                    |
| 01-16-80600                         | Worker's Comp.        | 4,442                          | 3,587                          | 4,799                       | 3,528                         | 4,570                        | (229)                  |
| 01-16-80700                         | Unemployment          | 378                            | 437                            | 400                         | 132                           | 400                          | -                      |
| 01-16-80800                         | OMRF Pension          | 13,715                         | 14,243                         | 14,871                      | 15,720                        | 16,376                       | 1,505                  |
| 01-16-81400                         | Car Allowance         | 2,400                          | 2,400                          | 2,400                       | 2,400                         | 3,600                        | 1,200                  |
| <b>PERSONNEL SERVICES</b>           |                       | <b>234,746</b>                 | <b>246,922</b>                 | <b>254,858</b>              | <b>266,868</b>                | <b>272,054</b>               | <b>17,196</b>          |
| 01-16-83000                         | Supplies              | 3,874                          | 3,548                          | 4,000                       | 1,001                         | 4,000                        | -                      |
| <b>SUPPLIES</b>                     |                       | <b>3,874</b>                   | <b>3,548</b>                   | <b>4,000</b>                | <b>1,001</b>                  | <b>4,000</b>                 | <b>-</b>               |
| 01-16-84000                         | Equipment Maintenance | 48,988                         | 47,366                         | 55,000                      | 52,477                        | 70,000                       | 15,000                 |
| 01-16-84200                         | Building Maintenance  | 683                            | 99                             | 1,200                       | -                             | 1,200                        | -                      |
| 01-16-84300                         | Training/Membership   | 10,645                         | 10,545                         | 11,000                      | 11,896                        | 11,000                       | -                      |
| 01-16-84600                         | Lease/Rental          | 13,609                         | 15,254                         | 14,000                      | 8,720                         | 15,000                       | 1,000                  |
| 01-16-84700                         | Telephone             | 4,140                          | 3,757                          | 5,000                       | 3,232                         | 5,000                        | -                      |
| 01-16-86050                         | Consulting Fees       | 3,423                          | 9,290                          | 8,000                       | 213                           | 8,000                        | -                      |
| <b>OTHER SERVICES &amp; CHARGES</b> |                       | <b>81,488</b>                  | <b>86,311</b>                  | <b>94,200</b>               | <b>76,539</b>                 | <b>110,200</b>               | <b>16,000</b>          |
| 01-16-99000                         | Transfer to CIP       | 87,664                         | -                              | 87,664                      | 87,664                        | 87,664                       | -                      |
| <b>Transfers out</b>                |                       | <b>87,664</b>                  | <b>-</b>                       | <b>87,664</b>               | <b>87,664</b>                 | <b>87,664</b>                | <b>-</b>               |
| <b>INFORMATION SYSTEMS</b>          |                       | <b>\$ 407,772</b>              | <b>\$ 336,781</b>              | <b>\$ 440,722</b>           | <b>\$ 432,072</b>             | <b>\$ 473,918</b>            | <b>\$ 33,196</b>       |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**

**Dept.****Proposed Budget****2022-2023****GENERAL FUND****Dept.****Activity**

Depreciation Transfer 553,205

Grant Revenue 266,121

Carryover from Fund Balance 2,779,289

**TOTAL AVAILABLE FUNDS** 3,598,615**Administration**

07-02-88200 Furniture 5,117

07-02-88400 Software 37,489

07-02-88500 Equipment 36,531

79,137

**Police Dept.**

07-06-88100 Vehicles 642,918

07-06-88200 Furniture 5,726

07-06-88400 Software 11,980

07-06-88500 Equipment 102,761

07-06-88600 Radios 99,779

07-06-88700 Guns 18,906

882,070

**Fire Dept.**

07-07-88100 Vehicles 263,374

07-07-88150 Fire Trucks Reserve 300,000

07-07-88200 Furniture 64,000

07-07-88400 Software 4,207

07-07-88500 Equipment 82,244

07-07-88600 Radios 31,691

07-07-88800 Medical Equipment 16,667

07-07-88900 SCBA 41,262

07-07-89100 Hose 26,425

829,869



**Streets**

|             |                |               |
|-------------|----------------|---------------|
| 07-09-88100 | Vehicles       | 99,196        |
| 07-09-88500 | Equipment      | 35,049        |
| 07-09-89200 | Monument Entry | 14,601        |
|             |                | <hr/> 148,846 |

**Sanitation**

|             |          |               |
|-------------|----------|---------------|
| 07-10-88100 | Vehicles | 931,106       |
|             |          | 1,500         |
|             |          | <hr/> 932,606 |

**Parks Dept**

|             |           |              |
|-------------|-----------|--------------|
| 07-11-88500 | Equipment | 93,724       |
|             |           | <hr/> 93,724 |

**Public Works Administration**

|             |                               |              |
|-------------|-------------------------------|--------------|
| 07-12-88100 | Vehicles                      | 55,940       |
| 07-12-88500 | Capital Improvement-Equipment | 6,386        |
| 07-12-88200 | Furniture                     | 29,951       |
|             |                               | <hr/> 92,277 |

**Code**

|             |          |               |
|-------------|----------|---------------|
| 07-14-88100 | Vehicles | 204,797       |
| 07-14-88400 | Software | 8,011         |
|             |          | <hr/> 212,808 |

**Risk Management**

|             |           |              |
|-------------|-----------|--------------|
| 07-15-88100 | Vehicles  | 61,939       |
| 07-15-88200 | Furniture | 1,604        |
| 07-15-88500 | Equipment | 8,228        |
|             |           | <hr/> 71,771 |

**Information Management Systems**

|             |                       |               |
|-------------|-----------------------|---------------|
| 07-16-88200 | Furniture             | 5,574         |
| 07-16-88300 | Computers             | 143,100       |
| 07-16-88500 | Equipment             | 75,500        |
| 07-16-88400 | Software              | 7,142         |
| 07-16-88600 | Radios                | 23,000        |
| 07-16-88500 | Building - Insulation | 1,191         |
|             |                       | <hr/> 255,507 |

**TOTAL GENERAL FUND CIP FUND****3,598,615**

**NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND**

|                              |                  |
|------------------------------|------------------|
| Depreciation Carryover       | 76,836           |
| Carryover from Fund Balance  | 1,820,634        |
| <b>TOTAL AVAILABLE FUNDS</b> | <b>1,897,470</b> |

**NHMA**

|                            |                               |           |
|----------------------------|-------------------------------|-----------|
| 13-12-88100                | Vehicles                      | 124,564   |
| 13-12-88400                | Software                      | 52,500    |
| 13-12-88500                | Equipment                     | 73,828    |
| 13-12-88600                | Communications - Radios       | 6,024     |
| 13-12-89200                | Water Wells                   | 944,017   |
| 13-12-89300                | Reserve for Paint water tower | 100,000   |
| 13-16-88300                | Computers                     | 19,961    |
| 13-12-88000                | Building                      | 576,576   |
| TOTAL NHMA CIP FUND BUDGET |                               | 1,897,470 |

|                                                                   |                  |
|-------------------------------------------------------------------|------------------|
| <b>Total General Fund and<br/>NHMA Capital Improvement Budget</b> | <b>5,496,084</b> |
|-------------------------------------------------------------------|------------------|

CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

|                              |                                     | Fiscal Year 2022-2023 Activity       |               |                                    |                   |                  |
|------------------------------|-------------------------------------|--------------------------------------|---------------|------------------------------------|-------------------|------------------|
| <u>Dept.</u>                 | Activity                            | 2021-2022 Estimated<br>Ending Actual | Grant Revenue | Actual<br>Depreciation<br>Transfer | Purchase Requests | 2022-2023 Budget |
| <b><u>Administration</u></b> |                                     |                                      |               |                                    |                   |                  |
| 07-02-88200                  | Furniture                           | 1,069.11                             |               | 4,048.00                           |                   | 5,117.11         |
| 07-02-88400                  | Software                            | 31,600.00                            |               | 5,889.00                           |                   | 37,489.00        |
| 07-02-88500                  | Equipment                           | 31,121.00                            |               | 5,410.00                           |                   | 36,531.00        |
|                              |                                     | 63,790.11                            |               |                                    |                   | 79,137.11        |
| <b><u>Police Dept.</u></b>   |                                     |                                      |               |                                    |                   |                  |
| 07-06-88100                  | Vehicles                            | 603,240.10                           |               | 39,678.00                          |                   | 642,918.10       |
| 07-06-88200                  | Furniture                           | 4,846.00                             |               | 880.00                             |                   | 5,726.00         |
| 07-06-88400                  | Software                            | 10,080.00                            |               | 1,900.00                           |                   | 11,980.00        |
| 07-06-88500                  | Equipment                           | 22,008.15                            | 55,000.00     | 25,753.00                          | (60,000.00)       | 42,761.15        |
| 07-06-88600                  | Radios                              | 88,115.78                            |               | 11,663.00                          | (24,000.00)       | 75,778.78        |
| 07-06-88700                  | Guns                                | 16,931.00                            |               | 1,975.00                           |                   | 18,906.00        |
|                              |                                     | 745,221.03                           |               |                                    |                   | 798,070.03       |
| <b><u>Fire Dept.</u></b>     |                                     |                                      |               |                                    |                   |                  |
| 07-07-88100                  | Vehicles                            | 246,490.75                           |               | 16,883.00                          |                   | 263,373.75       |
| 07-07-88150                  | Fire Trucks Reserve                 | 214,403.00                           |               | 85,597.00                          | (85,000.00)       | 215,000.00       |
| 07-07-88200                  | Furniture                           | 24,866.00                            |               | 39,134.00                          | (64,000.00)       | -                |
| 07-07-88400                  | Software                            | 3,607.00                             |               | 600.00                             |                   | 4,207.00         |
| 07-07-88500                  | Equipment                           | 69,996.55                            |               | 12,247.00                          | (24,700.00)       | 57,543.55        |
| 07-07-88600                  | Radios                              | 27,067.00                            |               | 4,624.00                           | (13,000.00)       | 18,691.00        |
| 07-07-88800                  | Medical Equipment                   | 4,197.06                             |               | 12,470.00                          |                   | 16,667.06        |
| 07-07-88900                  | SCBA                                | 33,087.50                            |               | 8,174.00                           |                   | 41,261.50        |
| 07-07-89100                  | Hose                                | 21,783.04                            |               | 4,642.00                           | (4,000.00)        | 22,425.04        |
|                              |                                     | 645,497.90                           |               |                                    |                   | 639,168.90       |
| <b><u>Streets</u></b>        |                                     |                                      |               |                                    |                   |                  |
| 07-09-88100                  | Vehicles                            | 79,732.00                            |               | 19,464.00                          | (35,000.00)       | 64,196.00        |
| 07-09-88500                  | Equipment                           | 3,490.00                             |               | 31,559.00                          |                   | 35,049.00        |
| 07-09-89500                  | Capital Outlay - Street Improvement | -                                    |               |                                    |                   | -                |
| 07-09-89200                  | Monument Entry                      | 14,601.00                            |               |                                    |                   | 14,601.00        |
|                              |                                     | 97,823.00                            |               |                                    |                   | 113,846.00       |
| <b><u>Sanitation</u></b>     |                                     |                                      |               |                                    |                   |                  |
| 07-10-88100                  | Vehicles                            | 633,175.62                           | 211,121.00    | 86,809.00                          | (294,247.00)      | 636,858.62       |
| 07-10-88500                  | Equipment                           | -                                    |               | 1,500.00                           | (1,500.00)        | -                |
|                              |                                     | 633,175.62                           |               |                                    |                   | 636,858.62       |
| <b><u>Parks Dept</u></b>     |                                     |                                      |               |                                    |                   |                  |
| 07-11-88500                  | Equipment                           | 82,057.17                            |               | 11,667.00                          |                   | 93,724.17        |
|                              |                                     | 82,057.17                            |               |                                    |                   | 93,724.17        |

**Public Works Administration**

|             |                               |           |          |           |
|-------------|-------------------------------|-----------|----------|-----------|
| 07-12-88100 | Vehicles                      | 51,370.00 | 4,570.00 | 55,940.00 |
| 07-12-88500 | Capital Improvement-Equipment | 3,386.00  | 3,000.00 | 6,386.00  |
| 07-12-88200 | Furniture                     | 28,751.00 | 1,200.00 | 29,951.00 |
|             |                               | 83,507.00 |          | 92,277.00 |

**Code**

|             |          |            |           |            |
|-------------|----------|------------|-----------|------------|
| 07-14-88100 | Vehicles | 190,740.03 | 14,057.00 | 204,797.03 |
| 07-14-88400 | Software | 3,311.00   | 4,700.00  | 8,011.00   |
|             |          | 194,051.03 |           | 212,808.03 |

**Risk Management**

|             |           |           |          |           |
|-------------|-----------|-----------|----------|-----------|
| 07-15-88100 | Vehicles  | 58,048.41 | 3,891.00 | 61,939.41 |
| 07-15-88200 | Furniture | 1,604.00  |          | 1,604.00  |
| 07-15-88500 | Equipment | 6,670.55  | 1,557.00 | 7,627.55  |
|             |           | 66,322.96 | (600.00) | 71,170.96 |

**Information Management Systems**

|             |                       |            |             |             |
|-------------|-----------------------|------------|-------------|-------------|
| 07-16-88200 | Furniture             | 3,574.00   | 2,000.00    | 5,574.00    |
| 07-16-88500 | Equipment             | 43,671.00  | 31,829.00   | (75,500.00) |
| 07-16-88300 | Computers             | 89,264.94  | 53,835.00   | (41,400.00) |
| 07-16-88400 | Software              | 7,142.00   |             | 101,699.94  |
| 07-16-88500 | Building - Insulation | 1,191.00   |             | 7,142.00    |
| 07-16-88600 | Radio/Communication   | 23,000.00  |             | 1,191.00    |
|             |                       | 167,842.94 | (23,000.00) | -           |
|             |                       |            |             | 115,606.94  |

|                                    |                     |                   |                   |                     |                     |
|------------------------------------|---------------------|-------------------|-------------------|---------------------|---------------------|
| <b>TOTAL GENERAL FUND CIP FUND</b> | <b>2,779,288.76</b> | <b>266,121.00</b> | <b>553,205.00</b> | <b>(745,947.00)</b> | <b>2,852,667.76</b> |
|------------------------------------|---------------------|-------------------|-------------------|---------------------|---------------------|

## NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

|             | <u>NHMA</u>                       |                     |                  |                     |                     |
|-------------|-----------------------------------|---------------------|------------------|---------------------|---------------------|
| 13-12-88100 | Vehicles                          | 94,661.69           | 29,902.00        | (70,000.00)         | 54,563.69           |
| 13-12-88400 | Software                          | 44,910.00           | 7,590.00         |                     | 52,500.00           |
| 13-12-88500 | Equipment                         | 40,227.39           | 33,601.00        | (73,200.00)         | 628.39              |
| 13-12-88600 | Communications - Radios           | 5,271.00            | 753.00           |                     | 6,024.00            |
| 13-12-89200 | Water Wells                       | 944,017.00          | -                |                     | 944,017.00          |
| 13-12-89300 | Reserve for Paint water tower     | 100,000.00          | -                |                     | 100,000.00          |
| 13-16-88300 | Computers                         | 14,971.00           | 4,990.00         |                     | 19,961.00           |
| 13-12-88000 | Building                          | 576,575.60          |                  | (445,000.00)        | 131,575.60          |
|             | <b>TOTAL NHMA CIP FUND BUDGET</b> | <b>1,820,633.68</b> | <b>76,836.00</b> | <b>(588,200.00)</b> | <b>1,309,269.68</b> |

**Total General Fund and  
NHMA Capital Improvement Budget**

**CITY OF NICHOLS HILLS  
STREET & ALLEY FUND  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**

| Account Number | Department Activity               | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|----------------|-----------------------------------|-------------------------------|-------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| 02-00-73400    | Gasoline Tax                      | \$ 6,903                      | \$ 6,112                      | \$ 5,646                       | \$ 7,105                         | \$ 6,750                        | \$ 1,104                  |
| 02-00-73450    | Motor Vehicle License             | 27,224                        | 28,819                        | 26,001                         | 30,533                           | 29,007                          | 3,006                     |
| 02-00-78500    | Interest Income                   | 2,489                         | 290                           | 269                            | 449                              | 427                             | 158                       |
|                | <b>TOTAL REVENUES</b>             | 36,616                        | 35,221                        | 31,916                         | 38,088                           | 36,184                          | 4,268                     |
| 02-00-79800    | Carryover                         | -                             | -                             | 197,700                        | 196,518                          | 196,518                         | (1,182)                   |
|                | <b>FUNDS AVAILABLE FOR BUDGET</b> | <b>\$ 36,616</b>              | <b>\$ 35,221</b>              | <b>\$ 229,616</b>              | <b>\$ 234,606</b>                | <b>232,702</b>                  | <b>3,086</b>              |

| Account Number | Department Activity                       | Actual Expenditures<br>FY 2019-20 | Actual Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 | Proposed minus<br>Current |
|----------------|-------------------------------------------|-----------------------------------|-----------------------------------|--------------------------------|----------------------------------|---------------------------------|---------------------------|
| 02-09-83000    | Supplies                                  | -                                 | -                                 | 45,000                         | -                                | -                               | (45,000)                  |
|                | <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | -                                 | -                                 | 45,000                         | -                                | -                               | (45,000)                  |
| 02-09-84000    | Equipment Maintenance                     | -                                 | -                                 | 5,000                          | -                                | -                               | (5,000)                   |
| 02-09-84100    | Vehicle Maintenance                       | -                                 | -                                 | 5,000                          | -                                | -                               | (5,000)                   |
| 02-09-84600    | Lease/Rental                              | -                                 | -                                 | 5,000                          | -                                | -                               | (5,000)                   |
| 02-09-85800    | Contingency                               | -                                 | -                                 | 169,616                        | 43,726                           | 232,702                         | 63,086                    |
|                | <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | -                                 | -                                 | 184,616                        | 43,726                           | 232,702                         | 48,086                    |
|                | <b>TOTAL STREET &amp; ALLEY BUDGET</b>    | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 229,616</b>              | <b>\$ 43,726</b>                 | <b>\$ 232,702</b>               | <b>\$ 3,086</b>           |

**Fund 03 - Designated Fund - Fire and General Employees**

|             | Department<br>Activity | Actual Revenues /<br>Expenditures<br>FY 2019-20 | Actual Revenues /<br>Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-------------|------------------------|-------------------------------------------------|-------------------------------------------------|--------------------------------|----------------------------------|---------------------------------|
| 03-07-72200 | Fire Department        | \$ 214                                          | \$ 455                                          | \$ -                           | \$ 274                           | \$ -                            |
| 03-07-78550 | Fire Carryover         | -                                               | -                                               | 3,580                          | 2,175                            | 2,175                           |
|             | <b>TOTAL</b>           | <b>\$ 214</b>                                   | <b>\$ 455</b>                                   | <b>\$ 3,580</b>                | <b>\$ 2,449</b>                  | <b>\$ 2,175</b>                 |
|             | Projected Expenses:    |                                                 |                                                 |                                |                                  |                                 |
| 03-07-83000 | Fire Supplies          | 519                                             | 160                                             | 3,580                          | 1,848                            | 2,175                           |
|             | <b>TOTAL</b>           | <b>\$ 519</b>                                   | <b>\$ 160</b>                                   | <b>\$ 3,580</b>                | <b>\$ 1,848</b>                  | <b>\$ 2,175</b>                 |

**Fund 04 - Police Department**

|             | Department<br>Activity   | Actual Revenues /<br>Expenditures<br>FY 2019-20 | Actual Revenues /<br>Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-------------|--------------------------|-------------------------------------------------|-------------------------------------------------|--------------------------------|----------------------------------|---------------------------------|
| 04-00-79506 | Police Department        | \$ 1,668                                        | \$ 1,115                                        | \$ 750                         | \$ 1,900                         | \$ 750                          |
| 04-00-79806 | Police Carryover         | -                                               | -                                               | 28,713                         | -                                | 29,005                          |
| 04-00-79300 | Animal Control Revenue   | 36,172                                          | 5,000                                           | -                              | 5,605                            | -                               |
|             | Animal Control Carryover | -                                               | -                                               | 38,730                         | -                                | 44,335                          |
|             | <b>TOTAL</b>             | <b>\$ 37,840</b>                                | <b>\$ 6,115</b>                                 | <b>\$ 68,193</b>               | <b>\$ 7,505</b>                  | <b>\$ 74,090</b>                |
|             | Projected Expenses:      |                                                 |                                                 |                                |                                  |                                 |
| 04-06-83000 | Police Supplies          | 2,982                                           | 704                                             | 29,463                         | 877                              | 29,755                          |
| 04-06-83300 | Animal Control Supplies  | 2,421                                           | 13                                              | 38,730                         | -                                | 44,335                          |
|             | <b>TOTAL</b>             | <b>\$ 5,403</b>                                 | <b>\$ 717</b>                                   | <b>\$ 68,193</b>               | <b>\$ 877</b>                    | <b>\$ 74,090</b>                |

**Fund 05 - Public Works**

| Department<br>Activity |                         | Actual Revenues /<br>Expenditures<br>FY 2019-20 | Actual Revenues /<br>Expenditures<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Estimated Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|------------------------|-------------------------|-------------------------------------------------|-------------------------------------------------|--------------------------------|----------------------------------|---------------------------------|
| 05-00-79512            | Public Works Department | \$ 187                                          | \$ 203                                          | \$ -                           | \$ 272                           | \$ -                            |
| 05-00-79812            | Public Works Carryover  | -                                               | -                                               | 2,251                          | -                                | 2,288                           |
| <b>TOTAL</b>           |                         | <b>\$ 187</b>                                   | <b>\$ 203</b>                                   | <b>\$ 2,251</b>                | <b>\$ 272</b>                    | <b>\$ 2,288</b>                 |
| Projected Expenses:    |                         |                                                 |                                                 |                                |                                  |                                 |
| 05-12-83000            | P.W. Supplies           | 47                                              | 153                                             | 2,251                          | 250                              | 2,288                           |
| <b>TOTAL</b>           |                         | <b>\$ 47</b>                                    | <b>\$ 153</b>                                   | <b>\$ 2,251</b>                | <b>\$ 250</b>                    | <b>\$ 2,288</b>                 |



**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
SINKING FUND**

|                                                  | <b>2022-2023</b>           |
|--------------------------------------------------|----------------------------|
| <b>Resources</b>                                 |                            |
| Ad Valorem Taxes                                 | \$ 5,252,575               |
| Interest Income                                  | <u>8,000</u>               |
| <b>Total Resources Available</b>                 | <u><u>\$ 5,260,575</u></u> |
| <br><b>Estimated Expenditures (Debt Service)</b> |                            |
| <b>Bank Charges</b>                              | \$ 500                     |
| Principal Payments on G.O. Bonds:                | 4,230,000                  |
| Interest Payments on G.O. Bonds:                 | 1,027,825                  |
| Agent Fees                                       | <u>2,250</u>               |
| <b>Total Expenditures</b>                        | <u><u>\$ 5,260,575</u></u> |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**911 Fund**

**REVENUES**

| Activity              |                 | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-----------------------|-----------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 10-00-71800           | 911 Revenue     | 9,145                         | 8,594                         | 8,000                          | 8,697                       | 8,000                           |
| 10-00-78500           | Interest Income | 661                           | 76                            | 10                             | 128                         | 100                             |
| 10-00-79800           | Carryover       | -                             | -                             | 49,745                         | -                           | 57,516                          |
| <b>TOTAL REVENUES</b> |                 | <b>\$ 9,806</b>               | <b>\$ 8,670</b>               | <b>\$ 57,755</b>               | <b>\$ 8,825</b>             | <b>\$ 65,616</b>                |

**EXPENDITURES**

| Activity                  |                      | Actual Expenses<br>FY 2019-20 | Actual Expenses<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|---------------------------|----------------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 10-13-83000               | Materials & Supplies | -                             | -                             | 500                            | 1,378                       | 1,000                           |
| 10-26-83975               | Contingency Fund     | 250                           | -                             | 57,255                         | -                           | 64,616                          |
| <b>TOTAL EXPENDITURES</b> |                      | <b>\$ 250</b>                 | <b>\$ -</b>                   | <b>\$ 57,755</b>               | <b>\$ 1,378</b>             | <b>\$ 65,616</b>                |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**Impound Fee - Police**

**REVENUES**

| Activity              |                     | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-----------------------|---------------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 11-00-76350           | Police Impound Fees | \$ 4,700                      | \$ 2,500                      | \$ 3,500                       | 4,667                       | \$ 3,500                        |
| 11-00-78500           | Interest Income     | 330                           | 36                            | 250                            | 60                          | 100                             |
| 11-00-79800           | Carryover           | -                             | -                             | 22,775                         | 20,948                      | 27,029                          |
| <b>TOTAL REVENUES</b> |                     | <b>\$ 5,030</b>               | <b>\$ 2,536</b>               | <b>\$ 26,525</b>               | <b>\$ 25,675</b>            | <b>\$ 30,629</b>                |

**EXPENDITURES**

| Activity                  |                                               | Actual Expenses<br>FY 2019-20 | Actual Expenses<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|---------------------------|-----------------------------------------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 11-06-84000               | Equipment Maintenance                         | -                             | -                             | 5,000                          | -                           | 5,000                           |
| 11-06-86850               | Software Maintenance                          | -                             | -                             | 4,000                          | -                           | 4,000                           |
| 11-06-86875               | Automated License Plate<br>Reader Maintenance | -                             | -                             | 17,375                         | -                           | 21,629                          |
| <b>TOTAL EXPENDITURES</b> |                                               | <b>\$ -</b>                   | <b>\$ -</b>                   | <b>\$ 26,375</b>               | <b>\$ -</b>                 | <b>\$ 30,629</b>                |

**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
WATER IMPACT FEES FUND**

**REVENUES**

| Activity              |                        | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-----------------------|------------------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 14-00-75350           | Water Capacity Charges | \$ 15,970                     | \$ 21,751                     | \$ 12,000                      | 13,620                      | \$ 12,000                       |
| 14-00-78500           | Interest Income        | 1,524                         | 170                           | 125                            | 283                         | 280                             |
| 14-00-79800           | Carryover              | -                             | -                             | 110,219                        |                             | 123,442                         |
| <b>TOTAL REVENUES</b> |                        | <b>\$ 17,494</b>              | <b>\$ 21,921</b>              | <b>\$ 122,344</b>              | <b>\$ 13,903</b>            | <b>\$ 135,722</b>               |

**EXPENDITURES**

| Activity                  |                        | Actual Expenses<br>FY 2018-19 | Actual Expenses<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|---------------------------|------------------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 14-22-89900               | Capital - Water System | -                             | -                             | 122,344                        | -                           | 135,722                         |
| <b>TOTAL EXPENDITURES</b> |                        | <b>\$ -</b>                   | <b>\$ -</b>                   | <b>\$ 122,344</b>              | <b>\$ -</b>                 | <b>\$ 135,722</b>               |

**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
SEWER IMPACT FEES FUND**

**REVENUES**

| Activity                           | Actual Revenues  | Actual Revenues  | Current Budget   | Est. Actual     | Proposed Budget  |
|------------------------------------|------------------|------------------|------------------|-----------------|------------------|
|                                    | FY 2019-20       | FY 2020-21       | FY 2021-2022     | FY 2021-2022    | FY 2022-2023     |
| 15-00-75350 Sewer Capacity Charges | \$ 16,579        | \$ 21,001        | \$ 11,000        | 5,526           | \$ 11,000        |
| 15-00-78500 Interest Income        | 1,298            | 141              | 140              | 184             | 185              |
| 15-00-50300 Carryover              | -                | -                | 72,000           |                 | 80,215           |
| <b>TOTAL REVENUES</b>              | <b>\$ 17,877</b> | <b>\$ 21,142</b> | <b>\$ 83,140</b> | <b>\$ 5,710</b> | <b>\$ 91,400</b> |

**EXPENDITURES**

| Activity                           | Actual Expenses | Actual Expenses  | Current Budget   | Est. Actual  | Proposed Budget  |
|------------------------------------|-----------------|------------------|------------------|--------------|------------------|
|                                    | FY 2019-20      | FY 2020-21       | FY 2021-2022     | FY 2021-2022 | FY 2022-2023     |
| 15-23-89900 Capital - Sewer System | -               | 24,850           | 83,140           | -            | 91,400           |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ -</b>     | <b>\$ 24,850</b> | <b>\$ 83,140</b> | <b>\$ -</b>  | <b>\$ 91,400</b> |

**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
DRAINAGE FEE FUND**

**REVENUES**

| Activity              |                 | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-----------------------|-----------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 17-00-75370           | Drainage Fee    | \$ 27,186                     | \$ 65,310                     | \$ 52,000                      | 65,419                      | \$ 62,148                       |
| 17-00-78500           | Interest Income | 16                            | 89                            | 75                             | 251                         | 251                             |
| 17-00-50300           | Carryover       | -                             | -                             | 90,607                         | -                           | 145,000                         |
| <b>TOTAL REVENUES</b> |                 | <b>\$ 27,202</b>              | <b>\$ 65,399</b>              | <b>\$ 142,682</b>              | <b>\$ 65,669</b>            | <b>\$ 207,399</b>               |

**EXPENDITURES**

| Activity                  |                 | Actual Expenditures<br>FY 2019-20 | Actual Expenses<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|---------------------------|-----------------|-----------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 17-24-89900               | Drainage System | -                                 | -                             | 142,682                        | 18,200                      | 207,399                         |
| <b>TOTAL EXPENDITURES</b> |                 | <b>\$ -</b>                       | <b>\$ -</b>                   | <b>\$ 142,682</b>              | <b>\$ 18,200</b>            | <b>\$ 207,399</b>               |

**CITY OF NICHOLS HILLS  
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY  
HEALTH INSURANCE FUND**

**REVENUES**

| Activity                    | Actual Revenues     | Current Budget    | Est. Actual         | Proposed Budget     |
|-----------------------------|---------------------|-------------------|---------------------|---------------------|
|                             | FY 2020-21          | FY 2021-2022      | FY 2021-2022        | FY 2022-2023        |
| 18-00-78500 Interest Income | \$ 68               | \$ 50             | 352                 | \$ 400              |
| 18-0079550 Misc Income      | 6,702               | 10,000            | 38,368              | 10,000              |
| 18-00 79805 Premium Income  | 1,120,940           | 973,923           | 1,038,308           | 1,030,870           |
| <b>TOTAL REVENUES</b>       | <b>\$ 1,127,710</b> | <b>\$ 983,973</b> | <b>\$ 1,077,028</b> | <b>\$ 1,041,270</b> |

**EXPENDITURES**

| Activity                            | Actual Expenses     | Current Budget    | Est. Actual       | Proposed Budget     |
|-------------------------------------|---------------------|-------------------|-------------------|---------------------|
|                                     | FY 2020-21          | FY 2021-2022      | FY 2021-2022      | FY 2022-2023        |
| 80-00-85400 Bank Charges            | 567                 | 1,000             | 539               | 1,000               |
| 18-13-80510 Premium Expense         | 188,577             | 192,021           | 193,691           | 192,039             |
| 18-13-80520 Health Insurance Claims | 903,579             | 754,826           | 640,680           | 814,379             |
| 18-13-80530 Administration Cost     | 34,923              | 36,126            | 43,764            | 33,852              |
| <b>TOTAL EXPENDITURES</b>           | <b>\$ 1,127,646</b> | <b>\$ 983,973</b> | <b>\$ 878,673</b> | <b>\$ 1,041,270</b> |

**CITY OF NICHOLS HILLS**  
**CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY**  
**PARKS FUND**

**REVENUES**

| Activity              |                   | Actual Revenues<br>FY 2019-20 | Actual Revenues<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|-----------------------|-------------------|-------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 20-0079520            | Donations - Parks | \$ -                          | \$ -                          | \$ -                           | \$ 1,500,000                | \$ -                            |
| 20-00-78500           | Interest Income   | -                             | -                             | -                              | 778                         | 1,200                           |
| 20-00-50300           | Carryover         | -                             | -                             | -                              | -                           | 1,000,000                       |
| <b>TOTAL REVENUES</b> |                   | <b>\$ -</b>                   | <b>\$ -</b>                   | <b>\$ -</b>                    | <b>\$ 1,500,778</b>         | <b>\$ 1,001,200</b>             |

**EXPENDITURES**

| Activity                  |                          | Actual Expenditures<br>FY 2019-20 | Actual Expenses<br>FY 2020-21 | Current Budget<br>FY 2021-2022 | Est. Actual<br>FY 2021-2022 | Proposed Budget<br>FY 2022-2023 |
|---------------------------|--------------------------|-----------------------------------|-------------------------------|--------------------------------|-----------------------------|---------------------------------|
| 20-11-83900               | Other Services & Charges | -                                 | -                             | -                              | 158,250                     | 45,000                          |
| 20-11-88000               | Capital Outlay           | -                                 | -                             | -                              | -                           | 760,000                         |
| 20-11-83975               | Contingency Fund         | -                                 | -                             | -                              | -                           | 196,200                         |
| <b>TOTAL EXPENDITURES</b> |                          | <b>\$ -</b>                       | <b>\$ -</b>                   | <b>\$ -</b>                    | <b>\$ 158,250</b>           | <b>\$ 1,001,200</b>             |



**TO:** Shane Pate, City Manager  
**FROM:** Amanda Copeland, Finance Director/City Clerk  
**SUBJECT:** Budget Calendar for Fiscal Year 2022-2023  
**DATE:** January 20, 2022

The following calendar will facilitate the budget hearing process for Fiscal Year 2022-2023. The proposed calendar also meets all of the deadline requirements of the Oklahoma Municipal Budget Act.

#### CONFIRMED DATES

|                           |                 |                                                                                                                                                                                                                                        |
|---------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday, March 9, 2022  | *               | Submit Department Prioritized Capital Improvement Request to Finance Director. {Finance Director will have January data entered into Budget Spreadsheet by end of the day on February 7th & February data by end of the day March 7th} |
| Wednesday, March 30, 2022 | various times * | Individual Department Head meetings with City Manager to Prioritize (City-Wide) Capital Improvement Requests for Budgets. City Manager will meet on an individual basis with each Department Head.                                     |
| 4/8/2022 5PM              | *               | Departmental Operating Budget deadline for Department Heads.                                                                                                                                                                           |
| March 29, 2021            | *               | Send reminder to City Council members of upcoming budget workshop meeting dates.                                                                                                                                                       |
| April 28, 2022            | *               | Send reminder to City Council members of upcoming budget workshop meeting dates.                                                                                                                                                       |
| April 29, 2022            | *               | Preliminary Budget Draft to be delivered to City council for Review.                                                                                                                                                                   |

#### TENTATIVE DATES

|                       |       |   |                                                                                                                |                     |
|-----------------------|-------|---|----------------------------------------------------------------------------------------------------------------|---------------------|
| Monday, May 02, 2022  | 2 PM  | * | Budget Workshop with City Council to review first draft of budget.                                             | <u>City Council</u> |
| Monday, May 9, 2022   | 10AM  | * | Budget Workshop – Formal presentations by each Department head to the City Council for Capital Outlay Request. | <u>City Council</u> |
| Tuesday, May 10, 2022 | 10 AM | * | Budget Workshop with City Council to finalize budget.                                                          | <u>City Council</u> |

#### CONFIRMED DATES

|                        |         |                                                                                                                                        |                                                                                                                                                                                                                                                 |
|------------------------|---------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| May 27, 2022           | *       | Send notice to OKC Friday newspaper for publication on June 3, 2022.                                                                   |                                                                                                                                                                                                                                                 |
| June 3, 2022           | *       | Publish notice of budget public hearing and a copy of budget summary in the OKC Friday newspaper. (5 days prior to the public hearing) |                                                                                                                                                                                                                                                 |
| Tuesday, June 14, 2022 | 5:30 PM | *                                                                                                                                      | Conduct public hearing, and if there are no changes necessary as a result of the public hearing, adopt budget through City Council resolution at the regular City Council Meeting. (must be 15 days prior to beginning of upcoming budget year) |
| June 29, 2021          | *       | File the adopted budget with the State Auditor & Inspector and the Oklahoma County Clerk                                               |                                                                                                                                                                                                                                                 |

## Memorandum

**To:** Nichols Hills City Council  
**From:** S. Shane Pate II, City Manager  
**Date:** May 1, 2022  
**Re:** Proposed Budget for 2022-2023

---

The following is a summary of noteworthy points regarding the proposed budget for 2022-2023 for the General Fund and Nichols Hills Municipal Authority (NHMA):

### A. Revenue

#### a. NHMA

- i. The water line item was budgeted at 96% of the Estimated Actuals, or \$3,152,688. Water revenue historically experienced considerable fluctuation, due mainly to rainy and drought years. However, since FY' 19-20 water revenue has been relatively stable, largely due to persistent drought. According to Drought.gov, Nichols Hills is currently experiencing moderate drought conditions (worse than last year), at 47% of our normal precipitation. The National Weather Service projects this summer Oklahoma will experience above normal temperatures, below normal precipitation, and drought to persist. Consequently, we expect revenue to follow the same trend it has in recent years. This number does not contemplate Consumer Price Index (CPI) rate increases anticipated in July, so this budget number is conservative.
- ii. Sewer line items are budgeted at 95% for Nichols Hills, and 95% for Oklahoma City, of their respective Estimated Actuals.

#### b. General Fund

- i. Most of the line items in the General Fund Revenue are budgeted at 95% of the Estimated Actuals.
- ii. Sales tax is budgeted at 95% of the Estimated Actuals at \$5.2 million. Last year, we were wise not to budget for the new apartment foot traffic in our Plaza and have not done so again this year. Nor have we budgeted for any increased foot traffic from the hotel across the street, which will re-open in May. Accordingly, the budgeted amount is a conservative number.
- iii. Use tax is budgeted at 95% of our Estimated Actuals at \$849,726. Our use tax continues to experience record highs from increased online shopping.

## B. Expenses

- a. For FY 22-23, the combined City and NHMA budgets are increased by approximately \$1.7 million. Approximately 49%, of this increase is due to one-time capital outlays of \$1.1M, which will be discussed in detail in a moment but concern projects already approved but not yet invoiced. Additionally, approximately \$500k, or 21.8%, of this increase is attributable to personnel expenses, primarily due to cost-of-living adjustments. Highlights from the remaining 30% of the increase will also be discussed at length in a moment.

### b. General Fund

#### i. General Government

1. **Capital Outlay Items:** This appears on the summary budget and the General Government budget. These are one-time expenses previously approved by Council, but will be invoiced in the upcoming fiscal year. These projects include:
  - a. The **pedestrian crosswalk across NW 63<sup>rd</sup> Street** (paid for from the economic development funds we had set aside years ago), which is budgeted at \$243,680;
  - b. The **electric vehicle charging station units** to be purchased and paid for largely by an ACOG reimbursement grant, with the actual units budgeted at 36,000; and
  - c. Amendments to the **fire station and city hall contract**, which are budgeted at \$854,812.

The total amount for these one-time capital outlays is \$1,134,491.

2. **Consulting Fees:** This number increased by \$75,000 to pay for the OG&E study to develop a plan for burying electric lines, which was approved in the current fiscal year, but the invoice won't appear until this upcoming fiscal year.
  3. **Miscellaneous:** This budget has increased by \$60k, primarily to fund our annual Community Day, the upcoming re-codification with Municode, and the Ackerman & McQueen Sustainability Plan contract.
- ii. **Employee Salary Increases:** This budget contemplates an 8% cost of living increase for all non-union positions (the union positions are close to

this number, with some slight adjustments as to which positions the funds are allocated). Overall, this has a \$500,000 impact to the budget.

1. For context as to what we have recently done as to raises, due to the pandemic, the City did not provide cost of living adjustment to employee salaries in the FY' 20-21 budget, but provided a 4% increase in the FY' 21-22 budget. We also provided a \$1,000 premium pay bonus to staff this past fiscal year, in addition to our surplus bonus at the beginning of the fiscal year.
2. While, these were greatly appreciated measures in the current fiscal year, an 8% inflation adjustment is recommended based on the following:
  - a. According to the U.S. Bureau of Labor Statistics, the Consumer Price Index increased 8.5% for the year ended March 2022, following a rise of 7.9% from February 2021 to February 2022. Energy prices have been in the news as a driving force for inflation (energy increased 32% in March); consumer prices for all items less food and energy rose 6.5% in March. Prices for food rose 8.8% in March.
  - b. The Bureau of Labor Statistics will not have a new report on employment cost increases until June, but we are also seeing data both locally and nationwide that employee raises are being provided now to both offset rising inflation and entice the filling of several vacant positions. This will place some limitations on the ability for inflationary trends to reverse.
  - c. On April 26<sup>th</sup>, 2022, the World Bank issued a Commodity Markets Outlook, which stated the Russia/Ukraine War are anticipated to have continued dramatic and increasing impacts on food and energy prices throughout the world until 2024, and while prices will ease and even reduce then, they will be on average much higher than they were in October 2021 (e.g. food will be 15.7% higher). <https://openknowledge.worldbank.org/bitstream/handle/10986/37223/CMO-April-2022.pdf>
- iii. **No New Employee Positions; Two Positions Eliminated:** This budget does not contemplate adding any new employee positions. Last year, we eliminated two Parks division positions, hiring a contractor to do this work. This change results in a net \$50,823 reduction to the budget for this division.
- iv. **Sanitation fees:** Republic Services' commercial fees will increase by \$40,000 (10% rate increase passed on to customer) and Midwest City's

landfill disposal fee will increase by \$15,000, and we resumed budgeting for the Annual Hazardous Waste Collection event, which will cost \$10k.

- v. **Transfer to CIP:** In FY 2016-2017, the City created a new line item for every department accounting for depreciation expenses and purchasing future capital assets. As new equipment is purchased, it is added to the depreciation schedule. During the pandemic, this amount was \$0 out of concern for potential sales tax revenue losses. We have resumed these transfers in FY' 21-22 at \$630,041, and propose the same amounts in this budget. Incidentally, we had \$1.3M in excess surplus funds in the general fund, which we are transferring over to CIP to further bolster these funds.
- vi. **Workers' Compensation:** We anticipate a seven percent increase, which is conservative. We typically do not receive these numbers until the end of May or June.
- vii. **Health Insurance:** In 2020, the City became a self-funded health insurance plan for its employees and dependents. The plan provides for re-insurance to the self-funded plan to cap the City's costs at just over \$1.3 million. Our costs this year are projected to be approximately \$1,041,270. The City establishes premiums to make the plan pay for itself and control costs. This year, the City will be adjusting premiums by 5%.
- viii. **General liability and property insurance:** We are still awaiting final numbers. Until we receive final numbers, which we typically do not receive until June, we have budgeted a \$21,571 increase, or 10%. This is a very conservative amount.
- c. **NHMA:** Overall, the NHMA budget will increase by \$392,394. Our leasehold transfers will from the NHMA fund to the General Fund drive most of this increase at a \$194,679 increase. OKC sanitary sewer expenditures are budgeted to increase by \$46,467 due to Oklahoma City increasing the fees it charges to Nichols Hills. Personnel expenses are increasing by \$84,249 and utility expenses are increasing by \$23,000 due to fee rate increases for electricity.
- d. **Water impact fees:** We anticipate this fund's accumulated amount will increase to \$135,722.
- e. **Sewer impact fees:** We anticipate this fund's accumulated amount will increase to \$91,400.
- f. **Impound fees:** In FY' 2017-2018, the City adopted a \$100 fee for each vehicles impounded by the police department. The funds from these fees are used to make purchases related to law enforcement, such as e-ticket machines, software, or other police equipment. We have budgeted for this to increase by \$4,104 in this proposed budget to \$30,629.

- g. Drainage fees:** In FY' 19-20, the City adopted a \$3/month drainage fee on municipal utility accounts to improve the City's drainage system. This fund is projected to accumulate to \$207,399 by the end of FY' 22-23.
  - h. Parks Fund:** Included in your packet this year is a new fund holding the \$1.5 million donor funds for the Love Family Park. We anticipate these funds will be exhausted this upcoming fiscal year as the project gets completed.
- C. Fund Balance:** Our Fund Balances in our General Fund and NHMA Fund continue to be robust, which further mitigate any risks associated with the proposed budget. As of March 31, 2022, our net surplus for the current fiscal year in General Fund and NHMA Funds is \$2.4 million. Our General Fund Balance is over \$5 million (this amount includes \$1.3 to be transferred for CIP), the largest it has been since 2017, if not ever in the history of our City. Our NHMA Fund Balance is \$2.8 million (this amount includes \$445,000 to be transferred for CIP).
- D. CIP Requests:** Department Heads are present for this workshop to discuss their new CIP request items for the proposed budget.

RESOLUTION NO. \_\_\_\_\_

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA CONCERNING CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FOR NON-ENTITLEMENT UNITS OF GOVERNMENT (ARPA FUNDS); APPROVING A CLAIM FOR THE STANDARD ALLOWANCE FOR ARPA FUNDS WHICH WILL ALLOW THE CITY TO USE ARPA FUNDS FOR CERTAIN PERSONNEL COSTS; AND THE EXECUTION OF ALL NECESSARY AGREEMENTS AND RELATED DOCUMENTS

WHEREAS, on March 16, 2020 pursuant to Resolution No. 1371, the City Council of the City of Nichols Hills, Oklahoma determined that the COVID-19 pandemic, and specifically the local community transmission of such disease, was a public disaster affecting life, health, property, and public peace within the limits of the City of Nichols Hills, Oklahoma and therefore declared a State of Emergency;

WHEREAS, the City of Nichols Hills, Oklahoma, a municipal corporation, (the “City”) has been designated as a recipient of Coronavirus Local Fiscal Recovery Funds for Non-Entitlement Units of Government (“ARPA Funds”);

WHEREAS, the United States Treasury Department awarded ARPA Funds to the City in the amount of \$691,044.72

WHEREAS, the City Council previously approved the use of \$65,000.00 of the ARPA Funds received by the City as premium pay to certain of the City’s employees, pursuant to applicable law; and

WHEREAS, the APRA final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select a standard amount of revenue loss, in which case such recipients may use that amount to provide standard services that the City provides;

WHEREAS, the City desires to adopt the standard allowance as doing so serves the City’s best interest.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nichols Hills, Oklahoma that the City elects to use the standard allowance and its presumption of revenue loss due to the public health emergency caused by the COVID-19 pandemic and to claim the sum of ARPA Funds received by the City in the amount of \$626,044.72 as a standard allowance for revenue loss;

BE IT FURTHER RESOLVED, that accordingly, that all ARPA Funds received are designated for use to pay salaries that provide General Government Services from January 1, 2022 through June 30, 2022, such funds to be spent by the end of the calendar year of 2026.

Attachment: NH - Resolution ARPA - Payroll 6.8.22-3.1 (5874 : Resolution - ARPA revenue loss allowance)

ADOPTED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma,  
this \_\_\_\_\_ day of June, 2022.

\_\_\_\_\_  
Mayor

(SEAL)  
ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

Attachment: NH - Resolution ARPA - Payroll 6.8.22-3.1 (5874 : Resolution - ARPA revenue loss allowance)



Published in \_\_\_\_\_ on \_\_\_\_\_, 2022

## ORDINANCE NO. 1212

AN ORDINANCE AMENDING SECTION 30-2(b)(7) OF THE NICHOLS HILLS CITY CODE REGARDING THE PUBLIC NUISANCE EXEMPTION OF GENERATOR NOISE; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

### EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 30-2(b)(7) of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

#### **Sec. 30-2. Unlawful to maintain or commit any public nuisance; enumeration.**

\*\*\*\*\*

(b) The term “public nuisance” shall include, without limitation, the following:

\*\*\*\*\*

- (7) All loud noises which may annoy or prevent others' enjoyment of the use of their property or of the parks, streets and public ways within the City. For the purpose of this Section, the term “loud noise” means not less than 55 decibels as measured on a sound level meter of type 2 or better as specified in American National Standards Institute, using the A-weighted network scale, measured at the property line of the property from which the noise emanates. It shall be the responsibility of the owner, or person in control, of the property to maintain noise levels within these prescribed limits. The following sources of potentially excessive sound shall be exempt from the requirements of this subsection:
  - a. Safety signals and alarm devices, storm warning sirens or horns and the authorized testing of such equipment, emergency vehicle sirens or horns when responding to an emergency.
  - b. Church bells or chimes.
  - c. Performance of construction, demolition, and/or repair work on any public project or public utility project.
  - d. Performance of construction, repair, addition or alteration work provided that a permit has been issued by the City Clerk for continuance or performance over such time periods as may be so stated in the permit.

- e. Generators used to provide backup energy power supply to buildings and the reasonable testing of such generators as recommended by the manufacturer of the generator, provided that such testing is done so as to least annoy or prevent others' enjoyment of the use of their property.

\*\*\*\*\*

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14<sup>th</sup> day of June, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14<sup>th</sup> day of June, 2022.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney

Published in \_\_\_\_\_ on \_\_\_\_\_, 2022

## ORDINANCE NO. 1213

AN ORDINANCE ADDING A SECTION TO CHAPTER 44 OF THE NICHOLS HILLS CITY CODE REGARDING THE OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

### EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 44-109 of the Nichols Hills City Code is hereby added to the Code, with deleted language stricken through and new language underlined, to wit:

#### **Sec. 44-109. Operation of Golf Carts on City Streets.**

- a. Golf Cart defined. “Golf Cart” means a vehicle with four wheels originally designed for operation on a golf course that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; and (2) has a top speed of 25 miles per hour or less.
- b. Golf Cart operation. The operation of Golf Carts on City Streets is allowed only if the following requirements are met.
  1. The Golf Cart operator is 13 years old or older and, if younger than 18 years old, has the permission of his or her parent or guardian to operate the Golf Cart.
  2. The Golf Cart is not operated on City Streets during the one-half hour after sunset or the one-half hour before sunrise or at any other time when there is not sufficient light or visibility to clearly discern persons on a Street at a distance of at least 500 feet.
  3. Persons operating Golf Carts must obey all traffic regulations, including the directions of traffic signals, signs, and other control devices applicable to other vehicles unless otherwise directed by a Police Officer.
  4. Persons operating Golf Carts must drive them in the same direction as traffic and as near to the edge of the street as practical. Golf Carts may not be driven at a speed great than is reasonable and proper, and Golf Cart operators must use care to avoid endangering themselves, any other occupants of the Golf Cart, a walker or any motor vehicle.

5. Golf Carts may not be operated on Pennsylvania Avenue, Wilshire Boulevard, Western Avenue or N.W. 63<sup>rd</sup> Street; however, persons residing on Pennsylvania Avenue or Wilshire Boulevard may drive on such streets when taking the most direct route to access other of the City's streets where operation of Golf Carts is permitted pursuant to this Section.
  6. Golf Carts may not be operated on City sidewalks.
  7. The number of occupants in the Golf Cart is limited to the number of persons for whom factory seating is available in the Golf Cart.
  8. While the Golf Cart is in operation, all occupants must remain seated, and no part of an occupant's body may be extended outside the perimeter of the Golf Cart.
  9. Children under the age of eight years old may not ride on the back seat of a Golf Cart unless accompanied on the back seat by an adult.
  10. The Golf Cart must meet applicable State vehicle lighting and safety requirements.
- c. Procedures for improper operation of Golf Carts. A Police Officer, upon finding a person in violation of this Section may ascertain the name and address or such person and warn that person that he is in violation of this Section and may direct that person to comply with it. If any person warned by a police officer that he is in violation of this Section should refuse to follow such directions or if such person has been warned on a previous occasion that he is in violation of this Section, that person or if a minor, that person's parent or guardian, may be punished by a fine as established in the City Fine Schedule.
- d. Impoundment of Golf Carts. Golf Carts may be impounded as provided for in Chapter 44, Article II, Division 3, Vehicle Impoundment, of the City Code.

**Secs. ~~44-109~~ 110—44-129. Reserved.**

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force

and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of June, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14<sup>th</sup> day of June, 2022.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney



May 13, 2022

Lindy Hough  
City of Nichols Hills  
6407 Avondale Dr.  
Nichols Hills, Oklahoma 73116-6403

RE: City of Nichols Hills, Policy Number PRO140051905

Your OMAG Municipal Property Protection Plan (MPPP) renewal has been processed. Your invoice is enclosed. All of your policy documents may be accessed through the new OMAG Portal. If you already have an OMAG Portal account, or if you have never registered for a portal account and would like to, visit <http://www.omag.org/origami> to get started. The process is quick and easy, and the portal gives you great access to many useful tools.

The total premium for your MPPP renewal is \$64,049.00. You may pay your premium in full, semi-annual or quarterly installments. The initial payment is due by the effective date of your MPPP policy. If you choose to make a 50% or a 25% initial payment, we will send you notices on a semi-annual or quarterly basis, respectively.

OMAG is created, owned and governed by the cities and towns we serve. We appreciate your support and participation in OMAG's MPPP. Questions regarding your renewal should be directed to me or to Dorie Spitler, Member Services Director, at 800-234-9461 or 405-657-1400.

Sincerely,

Chris Webb  
Underwriting Director



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/13/2022

## INVOICE

|                                                                                                     |                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Mail To:</b><br>City of Nichols Hills<br>6407 Avondale Dr.<br>Nichols Hills, Oklahoma 73116-6403 | <b>Insured:</b> City of Nichols Hills<br><b>Policy No.:</b> PRO140051905<br><b>Policy Type:</b> Property<br><b>Effective Date:</b> 7/1/2022<br><b>Expiration Date:</b> 7/1/2023 |
|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Inst. No.                                        | Date     | Transaction Type | Amount                    | Running Total |
|--------------------------------------------------|----------|------------------|---------------------------|---------------|
| 1                                                | 7/1/2022 | Renewal          | \$16,012.25               | \$16,012.25   |
|                                                  |          |                  | <b>Current Amount Due</b> | \$16,012.25   |
| Total Policy Balance Before Payment: \$64,049.00 |          |                  | <b>Payment Due By</b>     | 7/1/2022      |

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

|                                |                          |
|--------------------------------|--------------------------|
| Policy No.: PRO140051905       | Amount Due: \$16,012.25  |
| Insured: City of Nichols Hills | Payment Due By: 7/1/2022 |

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083

Attachment: OMAG 1 Property (5879 : Property & Liability Ins for FY 22-23)



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/18/2022

## INVOICE

|                                                                                                     |                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Mail To:</b><br>City of Nichols Hills<br>6407 Avondale Dr.<br>Nichols Hills, Oklahoma 73116-6403 | <b>Insured:</b> City of Nichols Hills<br><b>Policy No.:</b> GLA140054005<br><b>Policy Type:</b> General Liability/Auto<br><b>Effective Date:</b> 7/1/2022<br><b>Expiration Date:</b> 7/1/2023 |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Inst. No.                                        | Date     | Transaction Type | Amount                    | Running Total |
|--------------------------------------------------|----------|------------------|---------------------------|---------------|
| 1                                                | 7/1/2022 | Renewal          | \$18,730.25               | \$18,730.25   |
|                                                  |          |                  | <b>Current Amount Due</b> | \$18,730.25   |
| Total Policy Balance Before Payment: \$74,921.00 |          |                  | <b>Payment Due By</b>     | 7/1/2022      |

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

|                                                            |                                                     |
|------------------------------------------------------------|-----------------------------------------------------|
| Policy No.: GLA140054005<br>Insured: City of Nichols Hills | Amount Due: \$18,730.25<br>Payment Due By: 7/1/2022 |
|------------------------------------------------------------|-----------------------------------------------------|

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083

Attachment: OMAG 2 NICHOLS HILLS GLA140054005 Invoice 20220518 (5879 : Property & Liability Ins for FY 22-23)





# Western Surety Company

## CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72046550 briefly described as CITY MANAGER CITY OF NICHOLS HILLS,  
for S. SHANE PATE II, as Principal,  
in the sum of \$ TWO HUNDRED FIFTY THOUSAND AND NO/100 Dollars, for the term beginning July 01, 2022, and ending July 01, 2023, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 11th day of April, 2022.



WESTERN SURETY COMPANY

By

Paul T. Bruhat, Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One CITY MANAGER CITY OF NICHOLS HILLS

bond with bond number 72046550

for S. SHANE PATE II

as Principal in the penalty amount not to exceed: \$250,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 11th day of April, 2022

ATTEST

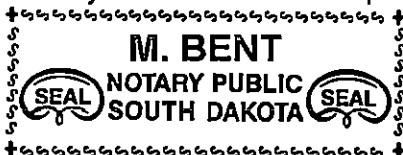
P. Leitheiser  
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 11th day of April, 2022, before me, a Notary Public, personally appeared  
Paul T. Bruflat and P. Leitheiser

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires March 2, 2026

M. Bent  
Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





The State of Oklahoma requires we notify you of the following:

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Attachment: OMAG 3 Auto-Color2821 (5879 : Property & Liability Ins for FY 22-23)



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405.657.1400 • 800.234.9461 • FAX 405.657.1401

9.f.d

Date of Invoice: 5/10/2022

## INVOICE

|                                                                                              |                                                                                                                                          |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Mail To:<br>City of Nichols Hills<br>6407 Avondale Dr.<br>Nichols Hills, Oklahoma 73116-6403 | Insured: City of Nichols Hills<br>Policy No.: BND720465504<br>Policy Type: Bond<br>Effective Date: 7/1/2022<br>Expiration Date: 7/1/2023 |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|

| Inst. No.                                     | Date     | Transaction Type | Amount                    | Running Total |
|-----------------------------------------------|----------|------------------|---------------------------|---------------|
| 1                                             | 7/1/2022 | Renewal          | \$612.50                  | \$612.50      |
|                                               |          |                  | <b>Current Amount Due</b> | \$612.50      |
| Total Policy Balance Before Payment: \$612.50 |          |                  | <b>Payment Due By</b>     | 7/1/2022      |

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

-----  
Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

|                                                            |                                                  |
|------------------------------------------------------------|--------------------------------------------------|
| Policy No.: BND720465504<br>Insured: City of Nichols Hills | Amount Due: \$612.50<br>Payment Due By: 7/1/2022 |
|------------------------------------------------------------|--------------------------------------------------|

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083

Attachment: OMAG 3 NICHOLS HILLS BND720465504 Invoice 20220510 (5879 : Property & Liability Ins for FY 22-23)



# Western Surety Company

## CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72044774 briefly described as ASSISTANT FINANCE DIRECTOR/CITY CLERK CITY NICHOLS HILLS

for SHERRY DICKSON

\_\_\_\_\_, as Principal, in the sum of \$ TWO HUNDRED FIFTY THOUSAND AND NO/100 Dollars, for the term beginning July 01, 2022, and ending July 01, 2023, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 11th day of April, 2022.



WESTERN SURETY COMPANY

By

*Paul T. Bruffat*

Paul T. Bruffat, Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One ASSISTANT FINANCE DIRECTOR/CITY CLERK CITY NICHOLS HILLS

bond with bond number 72044774

for SHERRY DICKSON

as Principal in the penalty amount not to exceed: \$250,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 11th day of April, 2022

ATTEST

P. Leitheiser  
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Vice President

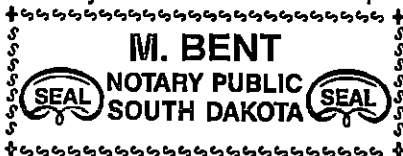
STATE OF SOUTH DAKOTA

COUNTY OF MINNEHAHA

} ss

On this 11th day of April, 2022, before me, a Notary Public, personally appeared  
Paul T. Bruflat and P. Leitheiser

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires March 2, 2026

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.







The State of Oklahoma requires we notify you of the following:

**WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.



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9.f.f

Date of Invoice: 5/10/2022

## INVOICE

|                                                                                              |                                                                                                                                          |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Mail To:<br>City of Nichols Hills<br>6407 Avondale Dr.<br>Nichols Hills, Oklahoma 73116-6403 | Insured: City of Nichols Hills<br>Policy No.: BND720447704<br>Policy Type: Bond<br>Effective Date: 7/1/2022<br>Expiration Date: 7/1/2023 |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|

| Inst. No.                                     | Date     | Transaction Type | Amount                    | Running Total |
|-----------------------------------------------|----------|------------------|---------------------------|---------------|
| 1                                             | 7/1/2022 | Renewal          | \$612.50                  | \$612.50      |
|                                               |          |                  | <b>Current Amount Due</b> | \$612.50      |
| Total Policy Balance Before Payment: \$612.50 |          |                  | <b>Payment Due By</b>     | 7/1/2022      |

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

-----  
Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

|                                                            |                                                  |
|------------------------------------------------------------|--------------------------------------------------|
| Policy No.: BND720447704<br>Insured: City of Nichols Hills | Amount Due: \$612.50<br>Payment Due By: 7/1/2022 |
|------------------------------------------------------------|--------------------------------------------------|

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083

Attachment: OMAG 4 NICHOLS HILLS BND720447704 Invoice 20220510 (5879 : Property & Liability Ins for FY 22-23)





## **BOND RENEWAL FOR 2022-2023**

**CITY OF NICHOLS HILLS**

**CITY TREASURER BOND  
G.P. JOHNSON HIGHTOWER**

**BOND NUMBER 72040451  
EFFECTIVE DATE: 07/01/2022  
EXPIRATION DATE: 07/01/2023**

**\$250,000.00 PENALTY**

### **INSURING CLAUSE:**

**THIS CITY TREASURER BOND IS ISSUED FOR INDEFINITE  
TERM BUT IS INVOICED ANNUALLY.**

**This form does not replace the original written  
bond and/or any Change Notices or Riders  
pertaining to this bond.**



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9.f.h

Date of Invoice: 5/10/2022

## INVOICE

**Mail To:**

City of Nichols Hills  
6407 Avondale Dr.  
Nichols Hills, Oklahoma 73116-6403

Insured: City of Nichols Hills  
Policy No.: BND7202295304  
Policy Type: Bond  
Effective Date: 7/1/2022  
Expiration Date: 7/1/2023

| Inst. No.                                     | Date     | Transaction Type | Amount                    | Running Total |
|-----------------------------------------------|----------|------------------|---------------------------|---------------|
| 1                                             | 7/1/2022 | Renewal          | \$458.40                  | \$458.40      |
|                                               |          |                  | <b>Current Amount Due</b> | \$458.40      |
| Total Policy Balance Before Payment: \$458.40 |          |                  | <b>Payment Due By</b>     | 7/1/2022      |

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

-----  
Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

|                                |                          |
|--------------------------------|--------------------------|
| Policy No.: BND7202295304      | Amount Due: \$458.40     |
| Insured: City of Nichols Hills | Payment Due By: 7/1/2022 |

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083

Attachment: OMAG 5 NICHOLS HILLS BND7202295304 Invoice 20220510 (5879 : Property & Liability Ins for FY 22-23)



**Renewal for 2022-2023**

CITY OF NICHOLS HILLS

PUBLIC EMPLOYEE FAITHFUL PERFORMANCE BLANKET POSITION  
BOND (7)

BOND NUMBER 72022953

EFFECTIVE DATE: 07/01/2022

EXPIRATION DATE 07/01/2023

PENALTY: \$100,000.00

**INSURING CLAUSE:**

Faithful Performance Blanket Position Bond coverage.

Insures against loss sustained by the insured through any Dishonest act committed by any of the employees and failure to faithfully perform their duties. The amount of recovery on each employee is the stated limit of liability.

This form does not replace the original written bond and/or any Change Notices or Riders pertaining to this bond.



June 1, 2022

Lindy Hough  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116-6403

RE: City of Nichols Hills  
WCV140017106

Enclosed is your OMAG Workers' Compensation Plan (WC Plan) renewal policy along with the following information:

- The "Escrow Use Form" which indicates the Escrow Balance. If escrow is being used, this form must be completed, signed, and returned to OMAG by **July 1, 2022**. If you elect to use Escrow Funds towards the premium balance, a copy of the approving council minutes must accompany this form.
- Renewal Invoice. Premium payment is due **July 1, 2022**.
- Claims Packet

The claims packet and First Report of Incident (FROI) can also be found on the OMAG Policy Portal at the OMAG website at <https://www.omag.org/origami>.

Your claims are processed by Consolidated Benefits Resources (CBR), an experienced claims administrator who processes workers' compensation claims on behalf of OMAG participants. If you have questions, you may reach the CBR staff at (800) 234-9461. Please refer to the claims packet for further information.

Since 1984, OMAG has partnered with CompSource Mutual, Inc. in providing our members with workers' compensation benefits for their employees through a plan that provides prompt and courteous claims administration.

OMAG is an organization created, owned, and governed by the cities and town we serve, and it is our pleasure to serve you. We appreciate your support and participation in OMAG's Workers' Compensation Plan. Any questions regarding the renewal should be directed to myself or Chris Webb, Underwriter Director at (800) 234-9461 or (405) 657-1400.

Sincerely,

Tina Kliewer  
Workers' Comp. Program Manager



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405.657.1400 • 800.234.9461 • FAX 405.657.1401

9.g.a

## WORKERS' COMPENSATION DECLARATION

Policy Number: WCV140017106

Policy Period: From 7/1/2022 To 7/1/2023

12.01 A.M. Standard Time at the Named Insured's Address

Company: CompSource Mutual Insurance Co.

Policy Number: 03427611

Named Insured and Address:

City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116-6403

Agent:

OMAG  
3650 S. BOULEVARD  
EDMOND OK 73013  
Telephone: 405-657-1400

Business Description: AGGREGATE DEDUCTIBLE

Type of Business: Municipality

This notice is to inform you that CompSource Mutual Insurance Company has accepted coverage for you for workers' compensation as a member of OMAG in accordance with the general coverage limits below. This notice is issued as a matter of information only and does not represent all the terms and conditions of coverage under this policy.

### **COVERAGES**

#### **WORKERS' COMPENSATION INSURANCE**

Includes Part One and applies to the workers' compensation law of the State of Oklahoma.

#### **EMPLOYERS' LIABILITY INSURANCE**

Includes Part Two and applies to work in the State of Oklahoma. Limits of liability under Part Two:

- Bodily Injury by Accident: \$100,000 Each Accident
- Bodily Injury by Disease: \$100,000 Each Employee
- Bodily Injury by Disease: \$500,000 Policy Limit

### **PREMIUM**

Net Premium: \$153,729.00

OMAG Admin. Fee: \$16,756.00

Total Premium: \$170,485.00

As a member of OMAG's Workers' Compensation Plan, you are entitled to claims processing services for losses occurring during the policy period, per the terms of the "Application and Agreement" entered into with OMAG.

Executive Director, OMAG

Date: 6/1/2022

Attachment: WC Renewal Packet (5877 : 9 Workers Comp Renewal 2022-2023)



WORKERS' COMPENSATION  
ADDITIONAL NAMED PLAN MEMBERS SCHEDULE

Muni: City of Nichols Hills

Policy Number: WCV140017106

Plan Type: AGGREGATE DEDUCTIBLE

Additional Named Plan Member: Nichols Hills Public Works Authority

ISSUE DATE: 6/1/2022



## Workers' Compensation Classification Codes

## Aggregate Deductible Plan

| Member: City of Nichols Hills       |                                                             | Payroll Period: 01/01/2021 To 12/31/2021 |                  |                   |       |         |
|-------------------------------------|-------------------------------------------------------------|------------------------------------------|------------------|-------------------|-------|---------|
| Policy Period: 7/1/2022 To 7/1/2023 |                                                             | Policy Number: WCV140017106              |                  |                   |       |         |
| Class Code                          | Description                                                 | Payroll                                  | No. of Employees | No. of Volunteers | Rate  | Prem    |
| 5611                                | Street or Road Construction or Maintenance & Drivers (5611) | 116,934.00                               | 3.00             | 0.00              | 10.31 | 9,271   |
| 7520                                | Waterworks Operation & Drivers (7520)                       | 376,343.00                               | 5.00             | 0.00              | 3.78  | 10,941  |
| 7710                                | Firefighters & Drivers (7710)                               | 1,379,020.00                             | 14.00            | 0.00              | 4.43  | 47,011  |
| 7720                                | Police Officers & Drivers, Reserve Officers (7720)          | 1,700,491.00                             | 24.00            | 0.00              | 4.49  | 58,751  |
| 9403                                | Trash, Garbage or Refuse Collection & Drivers (9403)        | 453,315.00                               | 10.00            | 0.00              | 6.30  | 21,971  |
| 9410                                | Municipal or Township Employees NOC (9410)                  | 1,360,241.00                             | 20.00            | 0.00              | 2.15  | 22,501  |
|                                     | Totals:                                                     | 5,386,344.00                             | 76.00            | 0.00              |       | 170,481 |

Attachment: WC Renewal Packet (5877 : 9 Workers Comp Renewal 2022-2023)

# **CERTIFICATE OF COVERAGE**

|                                                                                                          |                                                                             |
|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>PRODUCER</b><br><br>OMAG<br>3650 S. Boulevard<br>EDMOND, OK 73013                                     | <b>COMPANIES AFFORDING COVERAGE</b><br><br><b>OMAG</b>                      |
| <b>NAMED PARTICIPANT</b><br>City of Nichols Hills<br>6407 Avondale Drive<br>Nichols Hills, OK 73116-6403 | <b>ADDITIONAL NAMED PARTICIPANT</b><br>Nichols Hills Public Works Authority |

## **COVERAGES**

This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

| TYPE OF COVERAGE                                                       | POLICY #           | EFFECTIVE DATE | EXPIRY DATE | LIMITS                                                                                                                                                                                                                      |                                        |
|------------------------------------------------------------------------|--------------------|----------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>GENERAL LIABILITY</b>                                               |                    |                |             | General Aggregate                                                                                                                                                                                                           | None                                   |
| COMMERCIAL GL                                                          |                    |                |             | Each Occurrence                                                                                                                                                                                                             | \$1,000,000                            |
| PERSONAL INJURY                                                        |                    |                |             | Aggregate: C, D                                                                                                                                                                                                             | \$2,000,000                            |
| ERRORS & OMISSIONS                                                     |                    |                |             | Each Occurrence                                                                                                                                                                                                             | \$1,000,000                            |
| <b>AUTOMOBILE LIABILITY</b>                                            |                    |                |             |                                                                                                                                                                                                                             |                                        |
| SCHEDULED AUTOS                                                        |                    |                |             | General Aggregate                                                                                                                                                                                                           | None                                   |
| HIRED/NON-OWNED AUTOS                                                  |                    |                |             | Each Occurrence                                                                                                                                                                                                             | \$1,000,000                            |
| <b>AUTOMOBILE PHYSICAL DAMAGE</b>                                      |                    |                |             | Per Schedule                                                                                                                                                                                                                |                                        |
| Scheduled Autos                                                        |                    |                |             |                                                                                                                                                                                                                             |                                        |
| Non-Owned Autos                                                        |                    |                |             |                                                                                                                                                                                                                             |                                        |
| Auto Liability, General Liability, Personal Injury, Errors & Omissions |                    |                |             | Losses Subject to The Oklahoma Governmental Tort Claims Act:<br>\$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal<br>\$125,000 Each Other Loss Per Occurrence<br>\$1,000,000 Aggregate Per Occurrence |                                        |
| Property                                                               |                    |                |             | Value Deductible                                                                                                                                                                                                            | \$                                     |
| Equipment Breakdown                                                    |                    |                |             | Cause Of Loss Valuation                                                                                                                                                                                                     | Special Form Replacement Cost Included |
| Mobile Equipment                                                       |                    |                |             | Value                                                                                                                                                                                                                       | \$                                     |
| Misc/Veh Equip                                                         |                    |                |             | Value                                                                                                                                                                                                                       | \$                                     |
| Contractors Equip Leased or Rented                                     |                    |                |             | Value                                                                                                                                                                                                                       | \$                                     |
| <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>                   | WCV140017106       | 7/1/2022       | 7/1/2023    | WC Statutory Limits                                                                                                                                                                                                         | X Other: X                             |
| THE PROPRIETOR/<br>PARTNERS/EXECUTIVE<br>OFFICERS ARE:                 | INCL: X<br>EXCL: X |                |             | EL Each Accident                                                                                                                                                                                                            | \$100,000                              |
|                                                                        |                    |                |             | EL Disease – Policy Limit                                                                                                                                                                                                   | \$500,000                              |
|                                                                        |                    |                |             | EL Disease – EA Employee                                                                                                                                                                                                    | \$100,000                              |

## **DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS**

|                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br>City of Nichols Hills<br>6407 Avondale Drive<br>Nichols Hills, OK 73116-6403                                                                                                          | <b>CANCELLATION:</b> Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate. |
| <b>This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.</b> | <b>AUTHORIZED REPRESENTATIVE</b><br><br><i>Jonathan D. Woods</i><br>6/1/2022                                                                                                                                                                                                                                                                                                    |



# **CERTIFICATE OF COVERAGE**

|                                                                                                          |                                                                             |
|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>PRODUCER</b><br><br>OMAG<br>3650 S. Boulevard<br>EDMOND, OK 73013                                     | <b>COMPANIES AFFORDING COVERAGE</b><br><br><b>OMAG</b>                      |
| <b>NAMED PARTICIPANT</b><br>City of Nichols Hills<br>6407 Avondale Drive<br>Nichols Hills, OK 73116-6403 | <b>ADDITIONAL NAMED PARTICIPANT</b><br>Nichols Hills Public Works Authority |

## **COVERAGES**

This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

| TYPE OF COVERAGE                                                       | POLICY #           | EFFECTIVE DATE | EXPIRY DATE | LIMITS                                                                                                                                                                                                                      |                                        |
|------------------------------------------------------------------------|--------------------|----------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>GENERAL LIABILITY</b>                                               |                    |                |             | General Aggregate                                                                                                                                                                                                           | None                                   |
| COMMERCIAL GL                                                          |                    |                |             | Each Occurrence                                                                                                                                                                                                             | \$1,000,000                            |
| PERSONAL INJURY                                                        |                    |                |             | Aggregate: C, D                                                                                                                                                                                                             | \$2,000,000                            |
| ERRORS & OMISSIONS                                                     |                    |                |             | Each Occurrence                                                                                                                                                                                                             | \$1,000,000                            |
| <b>AUTOMOBILE LIABILITY</b>                                            |                    |                |             |                                                                                                                                                                                                                             |                                        |
| SCHEDULED AUTOS                                                        |                    |                |             | General Aggregate                                                                                                                                                                                                           | None                                   |
| HIRED/NON-OWNED AUTOS                                                  |                    |                |             | Each Occurrence                                                                                                                                                                                                             | \$1,000,000                            |
| <b>AUTOMOBILE PHYSICAL DAMAGE</b>                                      |                    |                |             | Per Schedule                                                                                                                                                                                                                |                                        |
| Scheduled Autos                                                        |                    |                |             |                                                                                                                                                                                                                             |                                        |
| Non-Owned Autos                                                        |                    |                |             |                                                                                                                                                                                                                             |                                        |
| Auto Liability, General Liability, Personal Injury, Errors & Omissions |                    |                |             | Losses Subject to The Oklahoma Governmental Tort Claims Act:<br>\$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal<br>\$125,000 Each Other Loss Per Occurrence<br>\$1,000,000 Aggregate Per Occurrence |                                        |
| Property                                                               |                    |                |             | Value Deductible                                                                                                                                                                                                            | \$                                     |
| Equipment Breakdown                                                    |                    |                |             | Cause Of Loss Valuation                                                                                                                                                                                                     | Special Form Replacement Cost Included |
| Mobile Equipment                                                       |                    |                |             | Value                                                                                                                                                                                                                       | \$                                     |
| Misc/Veh Equip                                                         |                    |                |             | Value                                                                                                                                                                                                                       | \$                                     |
| Contractors Equip Leased or Rented                                     |                    |                |             | Value                                                                                                                                                                                                                       | \$                                     |
| <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>                   | WCV140017106       | 7/1/2022       | 7/1/2023    | WC Statutory Limits                                                                                                                                                                                                         | X Other: X                             |
| THE PROPRIETOR/<br>PARTNERS/EXECUTIVE<br>OFFICERS ARE:                 | INCL: X<br>EXCL: X |                |             | EL Each Accident                                                                                                                                                                                                            | \$100,000                              |
|                                                                        |                    |                |             | EL Disease – Policy Limit                                                                                                                                                                                                   | \$500,000                              |
|                                                                        |                    |                |             | EL Disease – EA Employee                                                                                                                                                                                                    | \$100,000                              |

## **DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS**

|                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br>Oklahoma Water Resources Board<br>3800 N. Classen Blvd.<br>Oklahoma City, OK 73118                                                                                                    | <b>CANCELLATION:</b> Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate. |
| <b>This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.</b> | <b>AUTHORIZED REPRESENTATIVE</b><br><br><i>Jonathan D. Woods</i><br>6/1/2022                                                                                                                                                                                                                                                                                                    |



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

9.g.a

Invoice No. 7628

Date of Invoice: 6/1/2022

## INVOICE-Workers' Compensation Aggregate Deductible Plan

|                                                                                |                                                                                                                    |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Mail To:<br>Nichols Hills<br>6407 Avondale Dr.<br>Nichols Hills, OK 73116-6403 | Insured: City of Nichols Hills<br>Policy No.:WCV140017106<br>Effective Date: 7/1/2022<br>Expiration Date: 7/1/2023 |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|

| Inst. No. | Date     | Transaction Type | Amount      |
|-----------|----------|------------------|-------------|
| 1         | 7/1/2022 | Renewal          | \$42,621.25 |

|                                      |                            |
|--------------------------------------|----------------------------|
| Est. Annual Premium: 77,285.00       | <b>Current Amount Due:</b> |
| Aggregate Ded. Amt: 76,444.00        | \$42,621.25                |
| OMAG Admin. Fee: 16,756.00           |                            |
| Total Premium: 170,485.00            | <b>Payment Due By:</b>     |
| Total Policy Balance Before Payment: | 7/1/2022                   |
| \$170,485.00                         |                            |

**Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.**

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

|                                                                                            |                                                     |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Policy Number: WCV140017106<br>Insured Name: City of Nichols Hills<br>Invoice Number: 7628 | Amount Due: \$42,621.25<br>Payment Due By: 7/1/2022 |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------|

PLEASE REMIT PAYMENT TO:

OMAG

P. O. Box 3091

Edmond, OK 73083

Attachment: WC Renewal Packet (5877 : 9 Workers Comp Renewal 2022-2023)

# MONTGOMERY INTEGRA

insurance services

1019 Waterwood Parkway, Suite E-11

Edmond, OK 73034

Phone 281-235-3982

Fax 405-562-5814

June 3, 2022

City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: 07/01/2022 Contract

SUBJECT: Employee Benefits Plans – City of Nichols Hills Fiscal Year 07/01/2022 – 06/30/2023

Outline of Plan coverages renewing 07/01/2022 – 06/30/2023 to be serviced by Steven Montgomery, Montgomery Integra Insurance:

- Assured Benefits Administrator - #79005 – Continuing Plan as installed – Rate Increase for this Year
- Delta Dental – #0002086 – No Plan Changes or Rate Changes
- VSP Vision Plan - #30049418 – No Plan Changes or Rate Changes
- Dearborn National (Group Life) - #F020238 – No Plan Changes or Rate Changes
- Keystone Flex Plan – No Changes or Cost Changes
- Keystone HRA – No Changes or Cost Changes
- America Fidelity Worksite Benefits – Same Plan offerings

Overall only a slight change in prices for the Group Health plan, but all other plans have held their premiums for this renewal.

  
Steven Montgomery – Montgomery Integra Insurance

6/3/2022  
Date

\_\_\_\_\_  
City of Nichols Hills Representative

\_\_\_\_\_  
Date

# City of Nichols Hills - July 1, 2022 Employee Benefits Enrollment Guide



Attachment: Employee Packet (5878 : Employee Health Insurance 2022-2023)



Montgomery Integra Insurance  
1019 Waterwood Parkway, Suite E11  
Edmond, OK 73034

[steven@montgomeryintegra.com](mailto:steven@montgomeryintegra.com)  
281-235-3982

# Contact Information

Refer to this list when you need to contact one of your benefit vendors. For general information contact HR.

## CITY OF NICHOLS HILLS



Contact Name: Sherry Dickson or Amanda Copeland  
Contact Phone Number: 405-843-6637  
Email Address: [sdickson@nicholshills.net](mailto:sdickson@nicholshills.net)

## MEDICAL



Provider Name: Assured Benefits Administrators  
Provider Phone Number: 1-800-247-7114  
Provider Web Address: [www.abadmin.com](http://www.abadmin.com)

Physician Finder:

[connect.werally.com/plans/uhc](http://connect.werally.com/plans/uhc)

\*\*\*\*Select "Plan through your Employer"\*\*\*\*

\*\*\*\*Select Choice Plus Network\*\*\*\*

## DENTAL



Provider Name: Delta Dental Of Oklahoma  
Provider Phone Number: 405-607-2100  
Provider Web Address: [www.deltadentalok.org](http://www.deltadentalok.org)

## LIFE AND AD&D



Provider Name: Dearborn National/BCBS  
Dearborn National@ Provider Phone Number: 800-348-4512  
Provider Web Address: [www.dearbornnational.com](http://www.dearbornnational.com)



## HRA &amp; FLEXIBLE SPENDING ACCOUNT



Provider Name: Keystone Flex Administrators, LLC  
 Provider Phone Number: 405-285-1184  
 Provider Web Address: [www.keystoneflex.com](http://www.keystoneflex.com)

## Vision



Provider Name: VSP — Vision Service Plan  
 Provider Phone Number: (800)877-7195  
 Provider Web Address: [www.vsp.com](http://www.vsp.com)

## Supplemental



Provider Name: American Fidelity  
 Provider Phone Number: (800) 662-1113  
 Provider Web Address: [www.americanfidelity.com](http://www.americanfidelity.com)

FOR ADDITIONAL INFORMATION AND/OR ASSISTANCE WITH YOUR EMPLOYEE BENEFITS



Provider Name: Montgomery Integra Insurance  
 Contact: Steven Montgomery 281-235-3982  
[steven@montgomeryintegra.com](mailto:steven@montgomeryintegra.com)

While City of Nichols Hills is interested and concerned about the health of our employees and their families, we have HIPPA Privacy Compliance obligations which limit us to the information shared. If you are experiencing a claim issue and cannot get it resolved by calling Customer Service with the Insurance Company, we ask that you contact our broker at Montgomery Integra. For assistance with claims issues, Steve will need a copy of your Explanation of Benefits (EOB), your SSN or Member ID and date of birth.

# Welcome to Open Enrollment

Elections you make during open enrollment will become effective 07/01/2022.

City of Nichols Hills offers you and your eligible family members a comprehensive and valuable benefits program. We encourage you to take the time to educate yourself about your options and choose the best coverage for you and your family.

## Qualifying Events

PLEASE NOTE: Other than the annual Open Enrollment Period, you cannot make changes to your coverage during the year unless you experience a change in family status, such as:

- Gain or loss of coverage. Loss of eligibility of a covered dependent
- Death of your covered spouse or child
- Birth or adoption of a child
- Marriage, divorce, or legal separation

You have 30 days from a change in family status to make changes to your current coverage.

For assistance or questions, please contact:

City of Nichols Hills —Sherry Dickson

PHONE: 405-843-6637 EMAIL: [sdickson@nicholshills.net](mailto:sdickson@nicholshills.net)

## Who is Eligible?

If you are a City of Nichols Hills full-time employee (working 30 or more hours per week) you are eligible to enroll in the benefits described in this guide. The following family members are eligible for medical, dental coverage: All eligible dependents.

## How to Enroll

The first step is to review your current benefit elections. Verify your personal information and make any changes if necessary. Make your benefit elections. Once you have made your elections, you will not be able to change them until the next open enrollment period unless you have a qualified change in status.

## When to Enroll

The open enrollment period runs from May 1, 2022 through May 31, 2022. The benefits you elect during open enrollment will be effective from 07/01/2022 through 06/30/2023. We currently are setting up time slots to enroll with our enrollment specialist. They will be available on 05/10, 05/12, at the Administration Offices, and 05/11 at the City Works Building. If you have not been contacted to set up a time to enroll, you can reach out to your supervisor to get this scheduled.

## How to Make Changes

Unless you have a qualified change in status, you cannot make changes to the benefits you elect until the next open enrollment period. Qualified changes in status include: marriage, divorce, legal separation, domestic partnership status change, birth or adoption of a child, change in child's dependent status, death of spouse, child or other qualified dependent, change in residence due to an employment transfer for you, your spouse or domestic partner, commencement or termination of adoption proceedings, or change in spouse's or domestic partner's benefits or employment status.



## 2022 MEDICAL BENEFITS

### Assured Benefits Adminstrators

Medical coverage will be provided by our Claims Administrator Assured Benefits Adminsrators. The deductible amounts are \$1,000 per Individual and S2000 per Family. We will also continue our HRA Benefit of \$650 per Individual / \$1,300 per family and will apply to deductible expenses only.

| Plan                                                                                                                               | Assured Benefits Administrators                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Network                                                                                                                            | United Healthcare Choice Plus                                                                               |
| <b>Benefits</b>                                                                                                                    |                                                                                                             |
| EMPLOYEE DEDUCTIBLE (in network Single/Family)                                                                                     | \$1,000.00/\$2,000.00                                                                                       |
| EMPLOYEE OUT OF POCKET MAXIMUM<br>(includes deductible, Single/Family)                                                             | \$4,000.00/\$8,000.00                                                                                       |
| Coinsurance                                                                                                                        | 20% coinsurance                                                                                             |
| Primary Care Office Visit Copay                                                                                                    | \$25.00                                                                                                     |
| Specialist Office Visit Copay                                                                                                      | \$25.00 designated network, \$50.00 network                                                                 |
| Urgent Care Vistit Copay                                                                                                           | \$50.00                                                                                                     |
| Telemedicine Services                                                                                                              | 20% coinsurance after deductible                                                                            |
| Visit with Designated Virtual Visit Network Provider                                                                               | \$0.00                                                                                                      |
| Rehabilitation Services - Physical, Speech, Occupational Therapy & Muscle Manipulation, Pulmonary & Cardiac Rehabilitation Therapy | \$25.00 copay, 20 visits for pulmonary, physical, occupational, speech, and manipulative, 36 visits cardiac |
| Prescriptions Drugs                                                                                                                |                                                                                                             |
| Preferred/Non-preferred Generic                                                                                                    | Tier 1 - \$10.00 copay                                                                                      |
| Preferred Brand                                                                                                                    | Tier 2 - \$30.00 copay                                                                                      |
| Non-Preferred Brand                                                                                                                | Tier 3 - \$50.00 copay                                                                                      |
| Preferred Specialty                                                                                                                |                                                                                                             |
| Non-Preferred Specialty                                                                                                            |                                                                                                             |
| Emergency Room                                                                                                                     | \$250.00 copay + 20% coinsurance                                                                            |
| Hospital Stay                                                                                                                      | 20% coinsurance after deductible                                                                            |
| Outpatient Surgery                                                                                                                 | 20% coinsurance after deductible                                                                            |

For further plan details see Benefit Summary in Assured Benefits packet.

The website for additional information is [www.abadmin.com](http://www.abadmin.com) and the customer service number is 1-800-247-7114. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra. Steve can be reached via e-mail at [steven@montgomeryintegra.com](mailto:steven@montgomeryintegra.com) or by phone 281-235-3982

## Medical Plan Rates

| Monthly Elections | Total Billed Monthly Premium | City of Nichols Hills contribution       | Per Pay Period Deduction |
|-------------------|------------------------------|------------------------------------------|--------------------------|
| Employee only     | \$643.17                     | 100%                                     | \$0.00                   |
| Employee & spouse | \$1,414.96                   | 100% employee rate;<br>65% of spouse     | \$135.06                 |
| Employee & child  | \$1,189.90                   | 100% employee rate;<br>65% of child(ren) | \$95.68                  |
| Family            | \$2,058.16                   | 100% employee rate;<br>65% of dependents | \$247.62                 |

## Health Care and Dependent Care Flexible Spending Accounts Keystone Flex Administrators, LLC

The FSA plan is a voluntary plan funded by the employee for unreimbursed medical expenses such as prescription drugs, co-pays, deductible expenses, coinsurance, out-of-pocket dental expenses, out-of-pocket vision expenses such as glasses, contacts, exams, certain over the counter items, etc.

For Medical Flexible Spending Account, City of Nichols Hills employees can choose to elect a minimum of \$60 and a maximum of \$2,850 annually for this plan based upon their anticipated out-of-pocket medical expenses.

For Dependent Care Spending Account, City of Nichols Hills employees can choose to elect up to the maximum for dependent care, which is \$5,000 per year.

Both of these plans operate on a "use it or lose it" rule. Expenses have to be incurred during the benefit period.

The City of Nichols Hills plan will run from 7/1/2022 to 6/30/2023, however, there is a 2 1/2 month grace period which allows employees to be able to incur expenses from 7/1/2022 to 9/15/2023 for this 2022 plan year, with a 90 day "run out" which means all claims must be filed no later than 9/30/2023, or all remaining funds will be lost. Claim forms should be submitted to Keystone Flex for reimbursement

## HRA — Health Reimbursement Arrangement Keystone Flex Administrators, LLC

The City of Nichols Hills HRA will reimburse up to \$650 per employee with no more than 2 per family (for family coverage). You are required to meet the first \$350 of the deductible, and then the plan pays from \$351 up to \$1,000 of In-Network Charges. For reimbursement you must submit an Explanation of Benefits from the insurance carrier along with the appropriate claim form to Keystone Flex for reimbursement.

## 2022 Dental Benefits

### Delta Dental of Oklahoma

You will continue to pay the dependent cost through bi-weekly payroll deductions. This plan allows you to seek treatment from both In-Network and Out of Network dental providers, however it is in your best financial interest to seek an in-network dentist.

| Delta Dental of Oklahoma     |                                     |                |
|------------------------------|-------------------------------------|----------------|
| Type of Service              | In - Network                        | Out-of-Network |
| Preventative Services        | 100%<br>(Deductible does not apply) | 100%           |
| Deductible                   | \$50 Individual/\$150 Family        |                |
| Basic Services               | 80%                                 | 80%            |
| Major Services               | 60%                                 | 60%            |
| Annual Maximum               | \$2,000 Per Person                  |                |
| Orthodontic Services         | 50%                                 | 50%            |
| Orthodontic Lifetime Maximum | \$1,000 Per Person                  |                |

See Attached Delta Dental Plan Summary

The website for additional information is [www.deltadentalok.org](http://www.deltadentalok.org) and the customer service phone number is 405-607-2100. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at [MontgomeryIntegra.com](http://MontgomeryIntegra.com). Steve can be reached via e-mail at [steven@montgomeryintegra.com](mailto:steven@montgomeryintegra.com) or by phone 281-235-3982

| Monthly Elections   | Monthly Premium | City of Nichols Hills contribution      | Per Pay Period Deduction |
|---------------------|-----------------|-----------------------------------------|--------------------------|
| Employee only       | \$43.06         | 100%                                    | SO                       |
| Employee/Spouse     | \$86.10         | 100% employee rate;<br>0% of dependents | \$21.52                  |
| Employee/Child(ren) | \$123.42        | 100% employee rate;<br>0% of dependents | \$40.18                  |
| Family              | \$156.48        | 100% employee rate;<br>0% of dependents | \$56.71                  |

## Delta Dental Program Highlights

For Employees of **CITY OF NICHOLS HILLS • 0002086**

Delta Dental PPO – Plus Premier • July 2020

Your Program Highlights provides a brief description of the most important features of your group's dental benefits program. If you have more specific questions regarding your benefits, please contact Delta Dental of Oklahoma's Customer Service Department at **405-607-2100 (OKC Metro)** or **800-522-0188 (Toll Free)**.

Dental benefits for participants and covered dependents are payable for eligible dental treatment not otherwise limited or excluded, and shall be paid in accordance with the benefit provisions of your plan, as follows:

### Percent Payable for Covered and Allowable Dental Services

|                                                                                                 |      |
|-------------------------------------------------------------------------------------------------|------|
| Class I:<br>Diagnostic and Preventive Services                                                  | 100% |
| Class II:<br>Basic Services such as amalgam and composite fillings                              | 80%  |
| Class III:<br>Major Services such as crowns, dentures and implants                              | 60%  |
| Class IV:<br>Orthodontic Services are available to dependent children under age twenty-six (26) | 50%  |

### Deductible and Maximum Amounts

|                                                                               |                  |
|-------------------------------------------------------------------------------|------------------|
| Annual Maximum Benefit and Deductible Accumulation Period                     | July 1 - June 30 |
| Annual Deductible Per Person – applies to Classes II and III                  | \$50*            |
| Annual Maximum Benefit Per Person – applies to Classes I, II and III combined | \$2,000**        |
| Lifetime Maximum Benefit Payment Per Child – applies to Class IV only         | \$1,000          |

\*Family Deductible not to exceed 3 times the Annual Deductible Per Person.

\*\*Benefits paid by the plan for covered oral evaluations and routine prophylaxis (cleanings) will not reduce your Annual Maximum Benefit Per Person for Classes I, II and III combined services.

Endodontics, Periodontics and Oral Surgery are covered benefits under Class III Services.

Eligible dependent children can be covered to age twenty-six (26).

The information contained herein is not intended as a Summary Plan Description nor is it designed to serve as Evidence of Coverage for this program. Some benefits are subject to limitations such as age of patient, frequency of procedure, exclusions, etc.



Your dental benefits program allows payment for eligible services performed by any properly licensed dentist. However, maximum savings and lower out-of-pocket expenses are achieved when treatment is provided by a Delta Dental participating dentist. Below is an illustration of a typical 100/80/50/50 plan, assuming annual deductible has been satisfied.

| Delta Dental PPO participating dentist |       | Delta Dental Premier participating dentist |       | Out-of-Network dentist                   |       |
|----------------------------------------|-------|--------------------------------------------|-------|------------------------------------------|-------|
| Dentist Charge                         | \$100 | Dentist Charge                             | \$100 | Dentist Charge                           | \$100 |
| PPO Maximum Allowable                  | \$70  | Premier Maximum Allowable                  | \$85  | Prevailing Fee                           | \$75  |
| Plan pays<br>80% of PPO Allowable      | \$56  | Plan pays<br>80% of Premier Allowable      | \$68  | Plan pays<br>80% of Prevailing Fee       | \$60  |
| You pay<br>20% of PPO Allowable        | \$14  | You pay<br>20% of Premier Allowable        | \$17  | You pay<br>Balance of the dentist charge | \$40  |

#### How to use your dental program:

Call the dental office of your choice and make an appointment. During your first appointment be sure to provide your dentist with the following information:

- Your Group name
- Your Group number
- The employee's social security or member ID number

#### Your dental program allows you to:

- Change dentists and visit a specialist of your choice at any time without preapproval
- Select a different dentist for each member of your family
- Receive dental care anywhere in the world

#### Find a Delta Dental participating dentist:

Two-thirds of the nation's practicing dentists are Delta Dental participating dentists. To find a participating dentist, refer to our National Dentist Directory at [www.DeltaDentalOK.org](http://www.DeltaDentalOK.org) or call Delta Dental's Customer Service Department at 405-607-2100 (OKC Metro) or 800-522-0188 (Toll Free).

#### Benefit Payment Procedure

Delta Dental pays participating dentists directly. You are responsible for any co-insurance percentages, deductible amounts, charges for non-covered services and amounts in excess of your annual maximum benefit. A Delta Dental participating dentist cannot charge you for amounts payable by Delta Dental. If you obtain treatment from a nonparticipating dentist, you may have to pay the entire bill in advance. Delta Dental will directly reimburse you, or any other participant or beneficiary, if required by law, up to your plan's maximum allowable amount.

#### The advantage of predetermination

If you are scheduled for dental treatment that will cost more than \$250, your dentist can request a predetermination of benefits by Delta Dental to determine if the proposed treatment is covered under your program, approximately how much the service will cost and your estimated share of the cost.

#### Filing your claim

A Delta Dental participating dentist will file your claim at no charge. If necessary, a printable claim form may be obtained on our website at [www.DeltaDentalOK.org](http://www.DeltaDentalOK.org). Completed claim forms should be submitted to the address below:

Delta Dental of Oklahoma - Claims Processing Center  
P.O. Box 548809  
Oklahoma City, OK 73154-8809

## Basic Life Insurance

Life insurance can help provide for your loved ones if something were to happen to you. Your employer provides full-time employees with the basic life and AD&D benefit as outlined below:

| Life Insurance | AD&D     |
|----------------|----------|
| \$50,000       | \$50,000 |

City of Nichols Hills provides this benefit to full-time employees who work at least 40 hours with group life and accidental death and dismemberment (AD&D) insurance, and pays the full cost of this benefit.

Dependent Rider can be added for an additional cost of \$1.02 per pay period in the following amounts:

|                   |                               |
|-------------------|-------------------------------|
| Spouse - \$10,000 | Dependent Child(ren - \$5,000 |
|-------------------|-------------------------------|

## Supplemental Life Insurance

While City of Nichols Hills offers basic life and AD&D insurance, some employees may want to purchase additional coverage. Think about your personal circumstances. Are you the sole provider for your household? What other expenses do you expect in the future (for example, college tuition for your child)? Depending on your needs, you may want to consider buying supplemental coverage.

| Age   | 0-24                                                                 | 25-29 | Monthly Rates for | 35-39 | Rates for Employer supplemental |       | Life Insurance (rate per \$1,000) |       |       |       |       |  |
|-------|----------------------------------------------------------------------|-------|-------------------|-------|---------------------------------|-------|-----------------------------------|-------|-------|-------|-------|--|
|       |                                                                      |       | 30-34             |       | 40-44                           | 45-49 | 50-54                             | 55-59 | 60-64 | 65-69 | 70-74 |  |
|       | 0.113                                                                | 0.120 | 0.146             | 0.179 | 0.263                           | 0.506 | 0.770                             | 1.340 | 1.393 | 2.358 | 3.843 |  |
|       | 0.037                                                                | 0.047 | 0.066             | 0.099 | 0.158                           | 0.255 | 0.413                             | 0.637 | 0.992 | 1.693 |       |  |
| Child | 0.224 per \$1,000 of coverage for Life Insurance and \$0.58 for AD&D |       |                   |       |                                 |       |                                   |       |       |       |       |  |

With supplemental life insurance, you are responsible for paying the full cost of coverage through your payroll deductions. You can purchase coverage for yourself in \$10,000 increments up to a maximum of 5X your annual salary or \$500,000. Your spouse can purchase coverage in \$5,000 increments up to 50% of

| Monthly Rates for Non-Smoker Supplemental Life Insurance (rate per \$1,000) |                                                                      |       |       |       |       |       |       |       |       |       |     |
|-----------------------------------------------------------------------------|----------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| Age                                                                         | 0-29                                                                 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65-69 | 70-74 | 75+ |
| EE                                                                          | 0.062                                                                | 0.081 | 0.099 | 0.156 | 0.234 | 0.361 | 0.603 | 0.806 | 1.336 | 2.188 | *   |
| SP                                                                          | 0.037                                                                | 0.047 | 0.066 | 0.099 | 0.158 | 0.255 | 0.413 | 0.637 | 0.992 | 1.693 | *   |
| Child                                                                       | 0.224 per \$1,000 of coverage for Life Insurance and \$0.58 for AD&D |       |       |       |       |       |       |       |       |       |     |

| Monthly Rates for Smoker Supplemental Life Insurance (rate per \$1,000) |                                                                      |       |       |       |       |       |       |       |       |       |       |
|-------------------------------------------------------------------------|----------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Age                                                                     | 0-24                                                                 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65-69 | 70-74 |
| EE                                                                      | 0.113                                                                | 0.120 | 0.146 | 0.179 | 0.263 | 0.506 | 0.770 | 1.340 | 1.393 | 2.358 | 3.843 |
| SP                                                                      | 0.037                                                                | 0.047 | 0.066 | 0.099 | 0.158 | 0.255 | 0.413 | 0.637 | 0.992 | 1.693 | *     |
| Child                                                                   | 0.224 per \$1,000 of coverage for Life Insurance and \$0.58 for AD&D |       |       |       |       |       |       |       |       |       |       |

employee's election or \$250,000. You can purchase \$10,000 for \$1.12 or \$20,000 for \$2.24 for your children.

Additional employee and spousal AD&D insurance is \$0.049 per \$1,000.

Once a year, you should evaluate your assigned beneficiary. If you have had a life change during the year, you may want to change your beneficiary designation. Contact Human Resources at any time, should you elect to update your beneficiary.



# Voluntary Products for 2022

## Voluntary V SP Vision Plan

We have increased the Frames limited for 2022 vision benefits effective July 1, 2022. This plan is offered through VSP and you can search for providers at [www.vsp.com](http://www.vsp.com).

### YOUR VSP VISION BENEFITS SUMMARY

CITY OF NICHOLS HILLS and VSP provide you with an affordable vision plan.

### PROVIDER NETWORK:

VSP Choice

### EFFECTIVE DATE:

07/01/2020



| BENEFIT                                  | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | COPAY                                | FREQUENCY            |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------|
| <b>YOUR COVERAGE WITH A VSP PROVIDER</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |                      |
| <b>WELLVISION EXAM</b>                   | <ul style="list-style-type: none"> <li>Focuses on your eyes and overall wellness</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$10                                 | Every 12 months      |
| <b>PRESCRIPTION GLASSES</b>              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$25                                 | See frame and lenses |
| <b>FRAME</b>                             | <ul style="list-style-type: none"> <li>\$150 allowance for a wide selection of frames</li> <li>\$170 allowance for featured frame brands</li> <li>20% savings on the amount over your allowance</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Included in Prescription Glasses     | Every 24 months      |
| <b>LENSES</b>                            | <ul style="list-style-type: none"> <li>Single vision, lined bifocal, and lined trifocal lenses</li> <li>Impact-resistant lenses for dependent children</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Included in Prescription Glasses     | Every 12 months      |
| <b>LENS ENHANCEMENTS</b>                 | <ul style="list-style-type: none"> <li>Standard progressive lenses</li> <li>Premium progressive lenses</li> <li>Custom progressive lenses</li> <li>Average savings of 20-25% on other lens enhancements</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$0<br>\$95 - \$105<br>\$150 - \$175 | Every 12 months      |
| <b>CONTACTS (INSTEAD OF GLASSES)</b>     | <ul style="list-style-type: none"> <li>\$130 allowance for contacts; copay does not apply</li> <li>Contact lens exam (fitting and evaluation)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Up to \$60                           | Every 12 months      |
| <b>PRIMARY EYECARE</b>                   | <ul style="list-style-type: none"> <li>As a VSP member, you can visit your VSP doctor for medical and urgent eyecare. Your VSP doctor can diagnose, treat, and monitor common eye conditions like pink eye, and more serious conditions like sudden vision loss, glaucoma, diabetic eye disease, and cataracts. Ask your VSP doctor for details.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                       | \$20                                 | As needed            |
| <b>EXTRA SAVINGS</b>                     | <b>Glasses and Sunglasses</b> <ul style="list-style-type: none"> <li>Extra \$20 to spend on featured frame brands. Go to <a href="http://vsp.com/offers">vsp.com/offers</a> for details.</li> <li>20% savings on additional glasses and sunglasses, including lens enhancements, from any VSP provider within 12 months of your last WellVision Exam.</li> </ul> <b>Retinal Screening</b> <ul style="list-style-type: none"> <li>No more than a \$39 copay on routine retinal screening as an enhancement to a WellVision Exam</li> </ul> <b>Laser Vision Correction</b> <ul style="list-style-type: none"> <li>Average 15% off the regular price or 5% off the promotional price; discounts only available from contracted facilities</li> </ul> |                                      |                      |

### YOUR COVERAGE WITH OUT-OF-NETWORK PROVIDERS

Get the most out of your benefits and greater savings with a VSP network doctor. Call Member Services for out-of-network plan details.

Coverage with a retail chain may be different or not apply. Log in to [vsp.com](http://vsp.com) to check your benefits for eligibility and to confirm in-network locations based on your plan type. VSP guarantees coverage from VSP network providers only. Coverage information is subject to change. In the event of a conflict between this information and your organization's contract with VSP, the terms of the contract will prevail. Based on applicable laws, benefits may vary by location. In the state of Washington, VSP Vision Care, Inc., is the legal name of the corporation through which VSP does business.

Log in to [vsp.com](http://vsp.com) to find an in-network provider based on your plan type.

\*Only available to VSP members with applicable plan benefits. Frame brands and promotions are subject to change. Savings based on doctor's retail price and vary by plan and purchase selection; average savings determined after benefits are applied. Ask your VSP network doctor for more details.

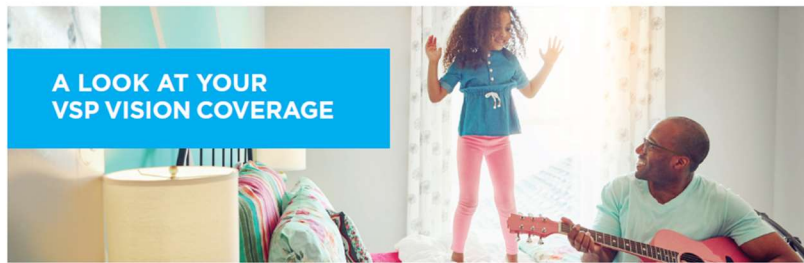
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Customer Service: (800) 877-7195

Provider Locator: (800) 877-7195 or go to [www.vsp.com](http://www.vsp.com)



**SEE HEALTHY AND LIVE HAPPY  
WITH HELP FROM CITY OF NICHOLS HILLS AND  
VSP.**



Enroll in VSP® Vision Care to get personalized care from a VSP network doctor at low out-of-pocket costs.

**VALUE AND SAVINGS YOU LOVE.**

Save on eyewear and eye care when you see a VSP network doctor. Plus, take advantage of Exclusive Member Extras for additional savings.

**PROVIDER CHOICES YOU WANT.**

It's easy to find a nearby in-network doctor. Maximize your coverage with bonus offers and savings that are exclusive to Premier Program locations—including thousands of private practice doctors and over 700 Visionworks retail locations nationwide.



**USING YOUR BENEFIT IS  
EASY!**

Create an account on [vsp.com](http://vsp.com) to view your in-network coverage, find the VSP network doctor who's right for you, and discover savings with exclusive member extras. At your appointment, just tell them you have VSP.

**QUALITY VISION CARE YOU NEED.**

You'll get great care from a VSP network doctor, including a WellVision Exam®—a comprehensive exam designed to detect eye and health conditions.

**GET YOUR PERFECT PAIR**

**EXTRA \$20** + **UP TO 40%**

TO SPEND ON **FEATURED FRAME BRANDS\*** | SAVINGS ON LENS ENHANCEMENTS

bebe CALVIN KLEIN COLE HAAN FLEXON  
LACOSTE NIKE NINE WEST

SEE MORE BRANDS AT [VSP.COM/OFFERS](http://VSP.COM/OFFERS)

**EXCLUSIVE MEMBER EXTRAS**

**Enroll today.**

Contact us: 800.877.7195 or [vsp.com](http://vsp.com)

## VSP Rates:

| Monthly Elections   | Monthly Premium | City of Nichols Hills contribution    | Per Pay Period Deduction |
|---------------------|-----------------|---------------------------------------|--------------------------|
| Employee only       | \$9.33          | 0%                                    | \$4.67                   |
| Employee/Spouse     | \$14.93         | 0% employee rate;<br>0% of dependents | \$7.47                   |
| Employee/Child(ren) | \$15.24         | 0% employee rate;<br>0% of dependents | \$7.62                   |
| Family              | \$24.57         | 0% employee rate;<br>0% of dependents | \$12.29                  |

## American Fidelity Ancillary Products

City of Nichols Hills will now offer the following Voluntary Group Products through American Fidelity:

- Voluntary Short/Long Term Disability Policy
- Accident Protection
- Cancer Protection 2 Plan Options with Optional Critical Illness Rider
- Critical Illness Protection
- Hospital Intensive Care Protection
- Hospital Protection
- Voluntary Term Life & AD&D Insurance

These are stand-alone voluntary products and the full premium is paid by the employee. See rate sheets provided by American Fidelity for pay period deductions. All American Fidelity product information will be provided upon request, including detailed information on each product and the applicable rates at the time.

If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra Insurance. Steve can be reached via e-mail at [steven@montgomeryintegra.com](mailto:steven@montgomeryintegra.com) or by phone 281-235-3982.

The information in this Enrollment Guide is presented for illustrative purposes and is based on information provided by the employer. The text contained in this guide was taken from various summary plan descriptions and benefit information. While every effort was taken to accurately report your benefits, discrepancies or errors are always possible. In case of discrepancy between the guide and actual plan documents, the actual plan documents will prevail. Information is confidential, pursuant to the Health Insurance Portability and Accountability Act of 1996. If you have any questions about the guide, please contact HR.