

1. Agenda

Documents:

[2022-04-12 CITY COUNCIL - PUBLIC AGENDA-1709.PDF](#)

2. Meeting Materials

Documents:

[2022-04-12 CITY COUNCIL - FULL AGENDA-1709.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 12, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. March 8, 2022 City Council Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims \$1,077,332.61

- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	\$138,770.33
b. Street & Alley Fund	4,198.13
c. Designated Funds – Fire & General	(70.00)
d. Designated Funds – Police	112.00
e. Nichols Hills Municipal Authority	111,481.75
f. General Fund – CIP	38,389.22
g. 911 Fund	1,033.58
h. General Obligation Bond Funds	783,417.60

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order for the Fire Station Addition and Renovation project with Jenco Construction in the amount of \$78,276.27.

BACKGROUND: This change order increases the contract to \$3,148,876.27. The original contract was \$3,070,600.00.

- b. Pay Estimate No. 7 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$352,165.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- c. Invoice No. 17311 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$5,700.00, to be paid from 2020 GO Bonds and other funds.

- d. Pay Estimate No. 5 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$161,199.03.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 4 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$140,011.76.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.
- c. Regarding election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends the nomination of Vickie Patterson and Justin Battles.
- d. Request from Fire Chief Kevin Boydston to purchase a Sutphen Engine HS-7098 and apperatus not to exceed \$594,470.00, to be paid from 2022 GO Bond and other funds.
- e. Request from Information Systems Manager Neil Gray to purchase a backup automated meter reading base station. The total will not exceed \$65,000.00, to be paid from 2022 GO Bond and other funds.

- f. Request from Information Systems Manager Neil Gray to accept proposal from Digi Security Systems for Fire Department Access Controls. The total will not exceed \$32,599.25, priced on State Contract SW1048D, to be paid from 2020 GO bonds and other funds.
 - g. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2022.
- 8. Citizens desiring to be heard
The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.
- 9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:
 - a. A proposal from Ackerman McQueen to develop and design the Sustainability Report. The total will not exceed \$62,500.00.
 - b. PUBLIC HEARING: A deed combining two lots generally located at 1101 Cumberland Court and 1103 Cumberland Court in Nichols Hills, Oklahoma.
 - c. Request from Nichols Hills Garden & Outdoor Living Tour 2022 to be held on Saturday, June 4, 2022 and to install 20 banners between May 20, 2022 and June 3, 2022.
 - d. An ordinance amending the City Fee Schedule as to solid waste collection and disposal charges; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.
 - e. An ordinance amending the City Fee Schedule as to collection and disposal charges for Christmas Trees; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

- f. A resolution awarding contract to the lowest responsible bidder for FC-2101 Public Works Improvements, Phase III, and authorizing execution of the contract, bonds, and related instruments.
- g. Request to seek bids for SC-2101 City-Wide Sanitary Sewer Rehabilitation project and receive and approve plans for the same.
- h. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:13 PM on the 8th day of April, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 8th day of April, 2022; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 8th of April, 2022; and transmitted by email at 5:00 PM on the 8th day of April, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 3:00 PM on the 11th day of April, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 11th day of April, 2022; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:30 PM on the 11th day of April, 2022; and transmitted by email at 5:00 PM on the 11th day of April, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

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- b. Municipal Court
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- e. Risk Manager
- f. New Resident List
- g. City Treasurer
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- i. Information System Manager
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 - i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:42 PM on
the 4th day of March, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. February 8, 2022 City Council Minutes

MOTION: Clements moved to approve the February 8, 2022 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager

- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Hoffman reported that ACOG continues to work on ideas to help Nichols Hills.

Councilman Clements reminded residents to lock their cars.

MOTION: Goetzinger moved to approve the February 2022 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,166,285.13

- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	\$228,244.95
b. Street & Alley Fund	2,518.87
c. Designated Funds – Police	39.14
d. Nichols Hills Municipal Authority	84,836.50
e. General Fund – CIP	4,191.36
f. Designated Funds - Parks	15,500.00
g. General Obligation Bond Funds	830,954.31

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 17182 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$4,050.00, to be paid from 2020 GO Bonds and other funds.
- b. Invoice No. 8216A with Howard-Fairbairn Site Design, Inc for the Love Family Park in the amount of \$15,500.00, to be paid from Park fund and other funds.
- c. Pay Estimate No. 6 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$443,460.00

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- d. Pay Estimate No. 3 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$247,069.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 4 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$79,860.64.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- f. Change Order for the Fire Station Addition and Renovation project with Jenco Construction in the amount of \$4,870.35.

BACKGROUND: The change order increases the contract to \$3,075,470.35. The original contract was \$3,070,600.00.

MOTION: Goetzinger moved to approve item 6a - 6f Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$4,025.01.
- c. Request from Public Works Director, Randell Lawrence to purchase a 2023 Freightliner 114SD CNG Sanitation Refuse truck from Oklahoma State Contract SW-035T, not to exceed \$146,124.04 and a Leach 2R-III 25 Cubic Yard Packer Body from Oklahoma State Contract SW-197, not to exceed \$153,519.00. Total Sanitation Truck and Packer body not to exceed \$299,643.04.
- d. Request from Information Systems Manager Neil Gray to purchase a commercial copy machine for Public Works, not to exceed \$10,000.00 as approved in the FY 2021-2022 CIP Budget and declare Lanier 2352 copier surplus; and approval to trade or sell to the highest bidder.

- e. Request from Public Works Director Randy Lawrence to purchase a Ford F150 Crew 4X4 Pickup, not to exceed \$34,732.00 from Oklahoma State Contract SW035. To be paid from the FY 2021-2022 General CIP fund.
- f. Request from Police Chief Steven Cox to purchase an electric vehicle not to exceed \$70,000.00, to be paid from 2022 GO Bonds and other funds.
- g. Request from Public Works Director Randy Lawrence to purchase ten (10) Digital Radar Feedback Signs, not to exceed \$29,910.00 from Traffic Logix. To be paid from 2020 GO Bond funds and other funds.

MOTION: Clements moved to approve item 7a - 7g Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Presentation by Frank Crawford, President of Crawford & Associates, P.C., regarding Sanitation Rates.

Mr. Frank Crawford, President of Crawford & Associates, P.C., presented to the City Council members the sanitation rate study his firm prepared.

MOTION: Clements moved to have staff bring back before City Council an ordinance that creates a fee structure that would have a cost plus 25% structure, recovering 90% of the City's base rate

revenue of \$44.42 monthly rate plus \$1.97 per bin, over three bins.
Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

b. Engineering Service Agreement with Oklahoma Gas and Electric Company.

Mr. Spencer Brown, Manager, Community Affairs with OG&E and Mr. Brian Huckabay, Director, Power Supply Services with OG&E answered questions from City Council members concerning the proposed engineering service agreement.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- c. An ordinance amending the employee retirement system, defined contribution plan for the position of City Manager for the City of Nichols Hills, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Nichols Hills, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investments part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Goetzing moved to approve agenda item 9c(i) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

- d. A resolution awarding contract to the lowest responsible bidder for PC-2003 63rd Street Crosswalk, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Goetzing moved to award the contract for PC-2003 NW 63rd Street Crosswalk to Traffic & Lighting Systems for \$243,679.15. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

- e. Request to seek bids for FC-2101 Public Works Improvements, Phase III and receive and approve plans for the same.

MOTION: Clements moved to approve agenda item 9e as presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
MARCH 2022**

On March 7th Corporal Hall received information related to a stolen wallet. The victim reported shopping at Trader Joe's when she noticed her wallet was stolen from her purse which was in her shopping cart. The wallet contained several credit cards, a driver's license, and cash. Within a few minutes of contacting the officer, the victim began receiving alerts from her banks related to possible fraudulent charges. The suspects were able to obtain several thousands of dollars in merchandise before the victim could cancel the credit cards. Detectives are following up on surveillance cameras in an attempt to identify the suspect. At this time, we do not have any leads.

On March 26th at 5:00pm, Corporal McGinley was on routine patrol in the 6400 block of N Pennsylvania Avenue. He checked a vehicle's license plate, using his mobile data terminal (MDT) and observed that the license plate checked back to another make and model than what it was displayed on. Corporal McGinley made contact with the driver, who was unable to provide a valid driver's license or proof of insurance. The driver advised that her license was suspended, and that the vehicle had no insurance coverage at the time of stop. Corporal McGinley confirmed using his MDT that the driver's license was revoked, and the vehicle showed unconfirmed insurance coverage. Corporal McGinley impounded the vehicle and issued the driver citations for No Security Verification, Affixing an Improper Tag, and Driving While Revoked.

Zero auto burglaries were reported in March!

Officers were dispatched to 48 residential alarm calls and 9 business alarm calls in March. The department responded to 19 suspicious vehicle calls, 13 suspicious subject calls, and 9 suspicious activity calls. Officers responded to 6 motorist assist calls and 7 citizen assist calls. 127 business checks and 12 check the welfare calls were conducted. Officers were requested to assist other agencies 9 times. Officers performed 76 house checks this month. Officers responded to 5 parking complaints. There were 135 traffic stops with 87 citations and 119 written warnings issued in March. Officers worked 3 traffic accidents on city streets. Officers completed 17 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
 6407 Avondale Drive Nichols Hills, OK 73116
 (405) 843-5672

ODIS Summary Report From 03/01/2022 - 03/31/2022

Booking Summary Report

Booking Record

Inmate Booked	0	Inmate Released	0
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0

Federal Inmate Released 0

Booking Officer

No records found.

Arresting Officer

No records found.

Releasing Officer

No records found.

Incident Summary Report

Incident Record

Incident Report Filed	17
Sensitive Report	2
Classified Report	2
Report Approved	16

Offense Summary

Total Offense (IBR)

1	Counterfeiting/Forgery
1	Family - Other
1	Fraud - False Pretenses/Swindle/Confidence Game
1	Fraud - Impersonation
1	Larceny/Theft - All Other
1	Larceny/Theft - From Building
7	Larceny/Theft - Purse-snatching
2	Public Peace - Found Property
2	Public Peace - Other
1	Sex - Forcible Fondling
15	Traffic - Impounds
1	Traffic - Other
34	GRAND TOTAL

Originating Officer Report

Total Originating Officer

2	EISCHEID, DAVID
3	GREENWOOD, TAYLOR
2	HALL, ELLA
2	LASTER, ADAM
1	MCGINLEY, JAMES
1	MCHENRY, JARRED
1	PUCKETT, MICHAEL

1 RIDGEWAY, BRANDON

4 VOYLES, MATTHEW

17 GRAND TOTAL

Total Report Filed17

Total Reports Assigned to Detective17

Total Reports Un-Assigned0

Report Assigned ToTotalOpenClosed

RIDGEWAY, BRANDON17314

Case Closed Detail

Closed ByTotal

Cleared - By Arrest4

Cleared - By Exceptional1

Cleared - Referred1

Deactivated by Investigator After Follow-Up5

Deactivated by Supervisor Upon Review2

Unsolved1

GRAND TOTAL17314

Total Report Filed17

Total Open Cases3

Total Closed Cases14

Cleared ByTotal

Cleared - By Arrest4

Cleared - By Exceptional1

Cleared - Referred1

Deactivated by Investigator After Follow-Up5

Deactivated by Supervisor Upon Review2

Unsolved1

GRAND TOTAL14

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warning)87

Citation Warning Filed119

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (10)	DEFECTIVE EQUIPMENT	1	\$110.00
	DISOBEYING STOP SIGN	1	\$110.00
	EXPIRED LICENSE PLATE	1	\$100.00
	NO SECURITY VERIFICATION	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	5	\$525.00
EISCHEID, DAVID (19)	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	EXPIRED LICENSE PLATE	7	\$700.00
	NO SECURITY VERIFICATION	2	\$520.00
	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	7	\$735.00
GREENWOOD, TAYLOR (15)	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	EXPIRED LICENSE PLATE	5	\$500.00
	IMPROPER TAG DISPLAY	2	\$200.00

HALL, ELLA (16)	NO VALID OPERATORS LICENSE	1	\$260.00
	SPEED IN EXCESS	3	\$315.00
	UNSAFE LANE CHANGE	1	\$110.00
	DISOBEYING TRAFFIC DEVICE OTHER	2	\$220.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	5	\$500.00
	NO SECURITY VERIFICATION	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
LASTER, ADAM (25)	SPEED IN EXCESS	5	\$525.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	5	\$550.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	13	\$1,300.00
	NO LICENSE IN POSSESSION	1	\$120.00
	SPEED IN EXCESS	1	\$105.00
MCGINLEY, JAMES (41)	TEXTING WHILE DRIVING	1	\$160.00
	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	6	\$660.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DRIVING WHILE REVOKED	2	\$520.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
MCHENRY, JARRED (24)	EXPIRED LICENSE PLATE	21	\$2,100.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	3	\$300.00
	NO SECURITY VERIFICATION	3	\$780.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
PUCKETT, MICHAEL (19)	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	12	\$1,260.00
	DISOBEYING STOP SIGN	1	\$110.00
	EXPIRED DRIVERS LICENSE	3	\$300.00
	EXPIRED LICENSE PLATE	10	\$1,000.00
VOYLES, MATTHEW (37)	NO SECURITY VERIFICATION	2	\$520.00
	SPEED IN EXCESS	3	\$315.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	5	\$550.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	DRIVING WITH OBSTRUCTED VIEW	3	\$330.00
	EXPIRED LICENSE PLATE	5	\$500.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	IMPROPER TAG DISPLAY	2	\$200.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	NO VALID OPERATORS LICENSE	1	\$260.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	OPERATING WITHOUT PROPER LICENSE PLATE	1	\$100.00
	SPEED IN EXCESS	3	\$315.00
	SPEEDING RADAR CHECKED	2	\$0.00
	TRESPASSING	1	\$260.00

UNSAFE LANE CHANGE

1

\$110.00

GRAND TOTAL

206

\$27,515.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report**Warrant Record**

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report**Protective Order Record**

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report**Civil Process Record**

Civil Process Issued	0
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Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report**Field Interview Record**

Field Interview Issued 0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record 3
 Accident / Collision with DUI 0
 Accident / Collision with Hit & Run 0
 Accident / Collision with Fatality 0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,419

Group By Call Type

Total	Initial Call Type
2	9-1-1 Hangup
1	9-1-1 Open Line
4	Accident - Property Damage
9	Alarm Business
48	Alarm Residential
19	Animal Control - Animal at Large / Nuisance
3	Animal Control - Animal Impounded
7	Assist - Citizen
6	Assist - Motorist
10	Assist - Other City Department
9	Assist - Outside Agency
8	Broadcast - General Information
127	Business Check
5	Check Solicitor
12	Check The Welfare
3	Civil Matter
2	Code Violation
2	Court - Bailiff
1	Deliver Council Packets
215	Dispatch - Informational
2	Disturbance
1	Domestic
224	Ending Mileage
7	Extra Watch
10	Fire Department - Automatic Alarm
23	Fire Department - Medical Call
13	Fire Department - Mutual Aid
1	Fire Department - Odor Investigation
2	Fire Department - Other Fire
9	Fire Department - Service Call
1	Fire Department - Smoke Investigation
7	Follow-up

Group By Final Type

Total	Final Call Type
1,418	
1	Assist - Outside Agency
1,419	GRAND TOTAL

2	Found Property
2	Fraud
76	House Check
2	Larceny/Theft - All Other
3	Larceny/Theft - Shoplifting
1	Mental Health
9	Miscellaneous - Other
2	Noise Complaint
3	Officer out of the car
1	Open Door - Business
27	Open Door - Residence
6	Ordinance Violation
5	Out at the Station
1	Out at the Station for Equipment
4	Out at the Station for Report
2	Out of district
5	Parking Complaint
8	Public Works Call
8	Receive Information
5	Reckless Driver
1	Release Property
2	Remove Debris from Roadway
1	Road Rage
10	Special Assignment
226	Starting Mileage - In Service
9	Suspicious Activity
2	Suspicious Noise
13	Suspicious Subject
19	Suspicious Vehicle
1	Threatening Phone Calls
1	Threats
1	Traffic Complaint
3	Traffic Control
135	Traffic Stop
5	Training
3	Vehicle Impoundment
13	Vehicle Maintenance
8	Vehicle Registration/Stolen Check [10-28/10-29]
1	Vehicle Release

1,419 GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For March 1, 2022 Thru March 31, 2022 FILEDST

 Violations by Filed Date...

Police Department	103	
MUNICIPAL COURT	6	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Filed Violations		109

 Completed Cases...

Paid Fine...		
Police Department	55	
MUNICIPAL COURT	3	
TRANSFERRED OUT	2	
Code Enforcement	0	
Total Paid Fines		60
Total Completed		60

 Other Completed...

Dismissed by Judge

Police Department	10	
MUNICIPAL COURT	0	
TRANSFERRED OUT	1	
Code Enforcement	0	
Total		11

Dismissed - COMPLIANCE

Police Department	10	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		10

Dismissed by Prosecutor

Police Department	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Code Enforcement	4	
Total		4

REMOVED FEES & FINES

Police Department	10	
MUNICIPAL COURT	1	
TRANSFERRED OUT	4	
Code Enforcement	0	
Total		15

Total Other Completed		40
-----------------------	--	----

NICHOLS HILLS MUNICIPAL COURT Page: 2
 Report For March 1, 2022 Thru March 31, 2022 FILEDST

Grand Total Completed 100

Net Difference Filed/Complete 9

Warrants...

Issued...

Police Department	35	
MUNICIPAL COURT	6	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Violations		41
Total Warrants Issued		44

Cleared...

Police Department	36	
MUNICIPAL COURT	3	
TRANSFERRED OUT	7	
Code Enforcement	0	
Total Violations		46
Total Warrants Cleared		48

Change in Total Warrants 4-

FINE FINE	\$8,437.50
CLEET7 CLEET STATE OF OK. 2017	\$560.00
AFIS17 AFIS 2017	\$563.20
FS17 FORENSIC SCIENCE 2017	\$572.15
DRUGED DRUG EDUCATION FEE	\$5.00
LATE LATE FEE	\$224.00
AMS COLLECTION AGENCY	\$895.75
FTA FAILURE TO APPEAR	\$1,496.05
CLEET4 CLEET STATE OF OKLAHOMA	\$25.45
FP2 AFIS	\$15.00
FS FORENSIC SCIENCE IMPROVE FEE	\$15.00
CLEET0 CLEET STATE OF OKLAHOMA	\$7.00
FP FINGERPRINT FEE	\$3.00

Total Fees/Fines Paid \$12,819.10

Nichols Hills Fire Department
March 2022 Monthly Report

The Month of March was a busy month around the fire station. All testing components for the Fire Lieutenant vacancy was finalized. Driver Operator Trent Black was promoted to this position. All three shifts completed their annual Life & Safety inspection assignments. One (1) child safety car seat installation was completed during the month. Driver Operator Nathan Crownover assisted the police department with their new patrol officer board interview process. Nichols Hills Fire Department was requested by Oklahoma County Wildland Task Force to assist the Chandler Fire Department with a wildland fire. BP-32 was sent for firefighting tasks and Chief Boydston was assigned as the unit's Task Force Safety Officer. The fire engine committee met one last time to make any final decisions in the new fire engine review process. A third-party company completed annual FIT and Function testing on all SCBA breathing apparatuses and face pieces. Department personnel spent time reviewing furniture options for the fire station renovation.

The department responded to a total of 55 calls in March.

Fire: 3	Ward 1 – 20%
EMS: 17	Ward 2 – 42%
Hazardous Conditions: 2	Ward 3 – 16%
Service Calls: 18	The Village – 20%
False Calls: 15	Out of District – 2%

Training for the month of March consisted of a variety of topics. Probationary firefighter training continued with FF Chet Biesiada. New fire officer training has started for Lt. Trent Black. Chief Reyes conducted IRR's (Initial Radio Reports) and fire scenarios for all shifts. Crews training on smooth bore nozzle operations. Blue shift conducted a rope rescue drill. All shifts trained with The Village Fire Department on a house set for demolition. Search and Rescue drills were conducted during the training. Fire and police trained together with training EMSA provided on Stop the Bleed. The class instructed members on when and how to use tourniquets and how to pack wounds.

Chief Boydston attended the first series of the Oklahoma Executive Fire Officer & Leadership Program. This is a six-month class that will meet four times for in-person training. I attended a one-day Fire Marshals Association of Oklahoma spring mini conference in Shawnee, OK. Training covered fire sprinklers, fire alarms, and fire investigations. Chief Reyes attended OK-First recertification training in Del City, OK. He assisted Eastern Oklahoma County Technology Center in delivering CPR training to students.

Fire Chief,

Kevin Boydston



City of Nichols Hills
SYSTEM NAME

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT

GROUND WATER SYSTEMS

1009 N.W. 75th street

ADDRESS

Nichols Hills

CITY

4.d.a

OK
STATE

PWS ID 2005501

POPULATION SERVED 4020

MON H FEB 21 THRU MAR20

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED					NO. WELLS IN SYSTEM 23						TOTAL ALK.	Ph	STAB- ILITY
		CHLORINE AND RESIDUALS					NO. WEL LS IN USE	TOTAL HOURS IN USE	STATIC LEVEL		PUMPING LEVEL				
		SERIES 1			SERIES 2				WELL NO.	FT.	WEL L NO.	FT.			
		lbs	PLT	DIST	PLT	DIST									
21-Feb	574,000	7	0.38	0.69	0.45	0.69	3	72.0							
22-Feb	455,480	7	0.26	0.47	0.42	0.47	4	52.4							
23-Feb	155,000	7	0.22	0.50	0.29	0.50	1	23.8							
24-Feb	211,940	7	0.24	0.41	0.32	0.41	2	28.2							
25-Feb	414,300	7	0.37	0.52	0.39	0.52	2	48.0							
26-Feb	415,000	7	0.26	0.55	0.51	0.55	2	48.0							
27-Feb	315,000	7	0.35	0.32	0.45	0.32	2	32.6							
28-Feb	157,200	7	0.41	0.54	0.26	0.54	1	24.0							
1-Mar	554,880	7	0.31	0.49	0.24	0.49	3	65.0							
2-Mar	416,160	7	0.21	0.20	0.24	0.20	2	48.0							
3-Mar	443,990	7	0.20	0.24	0.20	0.22	3	52.2							
4-Mar	852,124	7	0.35	0.41	0.38	0.41	6	107.0							
5-Mar	991,395	7	0.33	0.31	0.33	0.30	6	130.0							
6-Mar	1,048,680	7	0.35	0.33	0.35	0.32	6	137.0							
7-Mar	1,173,480	7	0.34	0.39	0.28	0.39	6	144.0							
8-Mar	745,437	7	0.24	0.31	0.29	0.31	6	97.5							
9-Mar	492,360	7	0.29	0.28	0.39	0.28	3	72.0							
10-Mar	590,960	7	0.29	0.41	0.35	0.41	5	84.0							
11-Mar	1,069,353	7	0.23	0.55	0.27	0.55	6	134.5							
12-Mar	979,353	7	0.31	0.41	0.28	0.41	6	121.6							
13-Mar	636,320	7	0.28	0.53	0.24	0.53	4	77.0							
14-Mar	598,920	7	0.70	0.52	0.63	0.52	3	72.0							
15-Mar	632,280	7	0.48	0.56	0.54	0.56	4	76.0							
16-Mar	641,710	7	0.58	0.42	0.59	0.42	5	79.7					227	7.54	1
17-Mar	594,600	7	0.66	0.51	0.62	0.51	3	72.0							
18-Mar	775,620	7	0.79	0.77	0.53	0.77	4	85.0							
19-Mar	826,720	7	0.81	0.68	0.81	0.79	4	88.6							
20-Mar	739,343	7	0.75	0.59	0.75	0.58	4	81.0							
TOTAL	17,501,605														
AVG.	603,504	7					4								

POWER COST \$2,385.94
LABOR COST \$10,187.62
CHEMICAL COST \$201.81
REPAIR COST \$0.00
WATER COST \$0.00
TOTAL COST \$12,775.37
COST/MILLION GAL. \$729.95

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE
(2) NUMBER UNSAFE
(3) NUMBER CHECK SAMPLES

I hereby certify the above to be correct
to the best of my knowledge.

Signed

Title Chief Well Operator

Mail original before the 10th of the
month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677



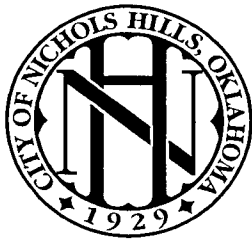
PUBLIC WORKS **WATER PRODUCTION REPORT**

March-22

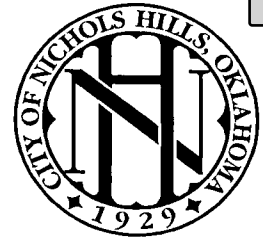


<u>Water Produced</u>	<u>17,501,605</u>
<u>Water sold</u>	<u>16,731,133</u>
<u>Water used in the City Parks</u>	<u>389,793</u>
<u>Water flushed for Bond Projects & by Contractors</u>	<u>22,000</u>
<u>Fire Department usage - est.</u>	<u>0</u>
<u>City Facilities</u>	<u>20,971</u>
<u>Water unaccounted for</u>	<u>337,708</u>
<u>% water loss for the month</u>	<u>1.9%</u>
<u>Avg. water loss/ for the last 12 months</u>	<u>5.5%</u>

Performed Tower Flushings



WATER PUMPED
Mar-22



4.d.a

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
5		0.00	125	2,543,375	\$0.43
8		0.00	108	3,576,420	\$0.24
12		0.50	157	1,450,052	\$0.41
17		0.50	176	3,301,149	\$0.30
21		0.50	108	1,050,610	\$0.29
23		0.50	180	6,226,380	\$0.22
25		0.00	109	1,804,931	\$1.07

Total

19,952,917

Blended arsenic level 0.30 ppb
Energy costs per 1000 gals \$0.00
Contractor Usage

22,000

WATER PUMPED
LAST FIVE YEARS:

Mar-21
Mar-20
Mar-18
Mar-17
Mar-16

28,322,111
19,432,085
17,241,440
30,873,445
39,178,622

David White
Water Well Operator



Water Main Breaks/Water leak repairs

[illegible]



BUILDING PERMITS MARCH 2022

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156802	FENCE-RES	COOKS FENCE & IRON	1720 GUILFORD	3/1/2022		\$ 7,000.00
156803	POOL	FLOWERS LANDSCAPE DESIGN INC	1601 QUEENSTOWN	3/2/2022		\$ 9,000.00
156811	BR-ACC	ENCOMPASS DESIGN BUILD LLC	1713 GUILFORD	3/3/2022		\$ 75,000.00
156814	FENCE-RES	MAJESTIC CONSTRUCTION LLC	1816 COVENTRY	3/4/2022		\$ 18,100.00
156819	ROOF-RES	TRADEMARK EXTERIORS RESTORATIO	1821 WESTMINSTER	3/10/2022		\$ 11,000.00
156822	FENCE-RES	JIM ABERNATHY CONSTRUCTION	1817 DEVONSHIRE	3/10/2022		
156823	BR-ACC	CANDELARIA DESIGN BUILD	1501 DRURY	3/10/2022		\$ 50,000.00
156824	CURB	BILL'S CUSTOM CONCRETE INC	6414 LENOX	3/10/2022		
156825	FENCE-RES	LYON'S FENCE COMPANY	7003 TRENTON	3/14/2022		\$ 3,800.00
156826	BR-REM	KENT HOFFMAN CONSTRUCTION	7301 LANCET	3/14/2022		\$ 265,000.00
156828	FENCE-RES	DEEP SOUTH FENCING	1713 DRAKESTONE	3/14/2022		\$ 9,000.00
156829	BR-REM	JIM ABERNATHY CONSTRUCTION	1819 DRURY	3/14/2022		\$ 25,000.00
156830	CURB	D & E CUSTOM CURB LLC	6821 GRAND	3/14/2022		
156832	BR-REM	HARRISON KENNEDY HOMES LLC	1604 NORWOOD	3/15/2022		\$ 250,000.00
156834	BR-ACC	SWANDA BROTHERS, INC.	1212 MARLBORO	3/16/2022		\$ 5,000.00
156837	FENCE-RES	FENCE 4 LESS	1717 HUNTINGTON	3/17/2022		
156838	BR-REM	GBH DESIGNS INC	7105 NICHOLS	3/18/2022		\$ 300,000.00
156840	FENCE-RES	TOLLE TIME SOLUTIONS	1811 WESTMINSTER	3/21/2022		\$ 5,000.00
156841	FENCE-RES	SUPERIOR FENCE CONSTRUCTION	1233 GLENBROOK	3/21/2022		\$ 12,190.00
156863	BC-REM	KELLY ALLEN	6440 AVONDALE #208	3/25/2022		\$ 70,000.00
156865	BR-ADD	SUDDERTH DESIGN	6619 HILLCREST	3/25/2022		\$ 40,000.00
156869	FENCE-RES	LANDCO LANDSCAPE SERVICES	1712 DRAKESTONE	3/28/2022		\$ 2,900.00
156871	BR-REM	A KAREN BLACK COMPANY	1602 RANDEL	3/28/2022		\$ 30,000.00
156880	FENCE-RES	NASH TRUSS III	1800 GUILFORD	3/28/2022		
156881	BC-REM	SHELLBACK GENERAL CONTRACTING	6460 AVONDALE	3/29/2022		\$ 150,000.00
156882	POOL	DENISE PATTERSON CUSTOM HOMES	1914 HUNTINGTON	3/29/2022		\$ 77,815.00
156885	CURB	QUALITY CONCRETE CONSTRUCTION	1835 DRAKESTONE	3/29/2022		



BUILDING PERMITS MARCH 2022

156886	BR-REM	KENT HOFFMAN CONSTRUCTION	6708 GRAND	3/30/2022	\$ 125,000.00
156887	BR-REM	JAMES STAGGS REMODELING, LLC	1120 PARK MANOR	3/30/2022	\$ 25,000.00
156888	BR-REM	CONCEPT DESIGN HOMES LLC	1601 RANDEL	3/30/2022	\$ 945,000.00
156891	FENCE-RES	DEEP SOUTH FENCING	1711 DRAKESTONE	3/31/2022	\$ 1,500.00
156897	BR-REM	ZEDLINER GLOBAL LLC	1604 DRAKESTONE	3/31/2022	\$ 350,000.00
156898	FENCE-RES	FENCE CONCEPTS	1700 DRAKESTONE	3/31/2022	\$ 14,000.00
156899	FENCE-RES	SUPERIOR FENCE CONSTRUCTION	1709 ELMHURST	3/31/2022	\$ 13,500.00

Aaron Buckman

From: Rachel Gerber <rgerber@nicholshills.net>
Sent: Friday, April 1, 2022 9:17 AM
To: 'Randell Lawrence'
Cc: 'Aaron Buckman'
Subject: MARCH 2022 CONSUMPTION

THE CONSUMPTION FOR MARCH WAS:

RESIDENTIAL-	15,671,070
PARKS-	389,793
COMMERCIAL-	1,060,063
CITY BUILDINGS-	20,971

TOTAL CONSUMPTION- 17,141,897

THANK YOU,
Rachel Gerber
Utility Billing Clerk

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116
City Hall: 405 843-6637
Fax: 405 810-7130



Aaron Buckman

From: Walt Gibson <wgibson@nicholshills.net>
Sent: Monday, April 4, 2022 8:25 AM
To: Aaron Buckman
Subject: March Report 2022

Date 2/28/22 - 3/4/22

Address

1811 Drakestone	Debris at curb	Cleaned	Closed
1600 Randal	Sign complaint	Pulled signs	Closed
1901 Hunnington	Full Dumpster	Called contractor	Closed
7609 Dorset	Dirt dumped in street	Talked to crew/Cleaned	Closed
1720 Guilford	Working without fence permit	Stopped work	Open
1105 Tedford	Drainage Complaint	Talked to Resident / Civil	Closed
1810 Westminster	Tracking mud	Called contractor	Open
1100 Cumberland	Erosion Control needs repair or replace	Called contractor	Open

Date 3/7/22 - 3/11/22

Address

1601 Randal	No Permit	Received permit	Closed
7005 Trenton	Tracking mud	Cleaned	Closed
1118 Glenwood	Property Maintenance	Still needs some work	Open
1914 Hunnington	Erosion control needs to be removed	Called contractor	Closed
1801 Elmhurst	Trailer parked in driveway	Left notice	Open

Date 3/14/22 - 3/18/22

Address

1707 Elmhurst	Erosion control needs repair or replace	Called contractor	Open
1601 Randal	Need Dumpster on site and waste cleaned up	Called contractor	Open
6503 Grand	Parking on wrong side of street	Talked to crew	Closed
1604 Drakestone	Erosion control needs repair or replace	Called contractor	Open
1714 Dorchester Pl.	Full dumpster	Called contractor	Closed

Date 3/21/22 - 3/25/22

Address

1711 Hunnington	Parking	Called contractor	Closed
1811 Westminster	Fence permit	Stopped work	Open
1110 Belford	Suspected astro turf	Was real Grass	Closed
6700 Grand	Erosion control need replace	Called contractor	Closed
1716 Coventry	Take down erosion control	Called contractor	Closed
Waverly and Dorchester	Tracked Mud	Called contractor	Closed
6615 Hillcrest	Sand washed out in street	Called contractor	Open

Date 3/28/22 - 4/1/22

Address

6615 Hillcrest	Dirt in street	Cleaned	Closed
1728 Coventry	Drainage complaint	Civil issue	Closed
1402 Glenbrook	Crain Blocking RD.	2 hour closure	Closed
1500 Camden	Parking wrong side of street	Talked to crew/ Moved	Closed
1700 Westminster	Dirt in street	Talked to crew	Open

Risk Manager Report March 2022

There were no injuries this month.

There were two (2) random drug screens this month at the fire department. There was also one (1) random DOT test on a sanitation driver.

The safety meeting this month was on “Maintaining your safety”. We watched a video over how workers can maintain all aspects of operations and equipment. In this program, workers learn how to overcome pressure and redouble their efforts to always follow safe work procedures. Also featured are reenactments of common maintenance incidents, testimonials and examples of safe work practices. In addition to developing and maintaining a good safety attitude, other topics include job hazard analysis, lockout/tagout, ladder safety, aerial lifts, fall protection, using tools properly and electrical safety.

Park inspections were conducted on Woods, Kite and Davis Park. No issues found.

A tort claim was filed on damages at the property of 7304 Nichols Rd in the amount of \$305.50. OMAG is investigating the claim and will decide on liability soon.

Another tort claim was filed on damages at the property of 1117 Hemstead Pl. in the amount of \$63,712.04. This claim is in reference to damages caused by flooding due to drainage issues. OMAG is investigating the claim.

The City’s emergency operations plan (EOP) has been updated. With some assistance from our legal team, we updated some details on responding on a train derailment, adding the pandemic response plan, and updating vendor contacts. I am meeting with the Tracey Bender with Oklahoma Emergency Management before our tabletop training exercise to make sure we have everything we need for the training in April. The tabletop exercise will involve discussing the City’s EOP and roles and responsibilities of departments in the event of all emergencies especially tornados. This is a very important step in testing our emergency preparedness plan and being proactive for different emergency events in our city.

I conducted a new employee safety orientation on a new dispatcher and a new public works employee. We went over the safety manual as well as the Sexual Harassment Policy, first-aid procedures, PPE requirements, Emergency Operation Plan (EOP), ADA regulations and accident and incident reporting procedures.

I attended a Safety Coordinators workshop at OMAG. We discussed creating a safety culture, written safety programs, workers’ compensation, CDL equipment operators training and new hire safety training practices.

Last month the front windshield of a sanitation truck was damaged by a rock while enroute to the dump. I contacted insurance and a windshield replacement company. The city’s insurance company reimbursed us for the total cost of \$ 510.55 without having to file an insurance claim.

4-1-2022 9:00 AM
STATUS: All
RANGE OF START DATES: 3/01/2022 THRU 3/31/2022
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

NEW CUSTOMER REPORT

PAGE: 1
CONFIDENTIALS PRINTED: NO
TRANSFERS INCLUDED: NO
PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00856-02	E - 1907 PROPERTIES LLC	RES	1833 WESTMINSTER	ACTIVE	3/01/2022	
02-00621-04	I - BRIDGES, AMANDA	RES	1908 DORCHESTER DR	ACTIVE	3/30/2022	
02-00575-02	I - BROCKWELL, MATTHEW	RES	1816 COVENTRY	ACTIVE	3/18/2022	
02-00479-04	I - CASHION, CHRIS	RES	1710 ELMHURST	ACTIVE	3/24/2022	
01-00242-03	E - D & S PROPERTIES LLC	RES	1107 HEMSTEAD	ACTIVE	3/11/2022	
01-00065-01	I - GANTER, JULIE	RES	6500 TRENTON	ACTIVE	3/07/2022	
01-00177-02	I - HANSING, CAROLYN	RES	1115 BELFORD	ACTIVE	3/04/2022	
01-00654-05	I - HEINLEN, JONATHAN	RES	1603 WILSHIRE	ACTIVE	3/11/2022	
01-00475-02	I - HOLBROOK, ROBERT	RES	6721 AVONDALE	ACTIVE	3/16/2022	
02-00535-06	I - HUBER, KENDAL	RES	1718 GUILFORD	ACTIVE	3/11/2022	
01-00331-02	I - KITCH, EMILY	RES	1209 LARCHMONT	ACTIVE	3/01/2022	
02-00453-06	I - LING LING, AI	RES	1815 WILSHIRE	ACTIVE	3/18/2022	
01-00381-02	I - MAJOR, DONNA J.	RES	6505 AVONDALE	ACTIVE	3/18/2022	
02-00845-09	E - MIN STREET RENEWAL LLC	RES	1811 WESTMINSTER	ACTIVE	3/21/2022	
02-00901-03	I - OLIVER, DAVID GATES	RES	2401 GRAND CT	ACTIVE	3/21/2022	
02-00510-01	I - REEL, MICHAEL	RES	1711 ELMHURST	ACTIVE	3/17/2022	
01-00660-02	I - RITENOUR, ASHLEY	RES	1603 GUILFORD	ACTIVE	3/16/2022	
02-00007-17	E - SHAKIR FAMILY LLC	RES	1723 NW 63RD	ACTIVE	3/21/2022	
01-00348-03	I - SHORT, JAMES	RES	1304 GLENWOOD	ACTIVE	3/04/2022	
02-00049-01	I - SUDDERTH, RANDY	RES	6619 HILLCREST	ACTIVE	3/01/2022	
02-00090-03	I - WILLIAMS, TYLER	RES	1819 DRURY	ACTIVE	3/04/2022	

** TOTAL PRINTED 21 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 3/01/2022 THRU 3/31/2022

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS		
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
RES	RESIDENTIAL	21
	CLASS TOTAL:	21

TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

4.f.a

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 3/01/2022 THRU 3/31/2022
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
March 31, 2022

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	7,647,672.00	7,647,672.00		
NICHOLS HILLS GENERAL FUND					
04/14/22	Kirkpatrick	600,000.00	600,517.81	0.15%	210
09/15/22	TREASURY BILL	823,472.83	825,000.00	0.28%	245
06/16/22	Kirkpatrick	500,000.00	500,450.00	0.15%	219
06/16/22	Midfirst	850,000.00	850,508.75	0.12%	182
06/16/22	Midfirst	800,000.00	800,497.25	0.14%	162
		<u>3,573,472.83</u>	<u>3,576,973.81</u>		
NICHOLS HILLS GENERAL FUND - CIP					
04/14/22	Midfirst	400,000.00	400,130.43	0.10%	119
06/16/22	Midfirst	425,000.00	425,477.08	0.15%	273
		<u>825,000.00</u>	<u>825,607.51</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/14/22	Midfirst	400,000.00	400,345.35	0.15%	210
06/16/22	Midfirst	700,000.00	700,418.97	0.12%	182
06/16/22	Kirkpatrick	350,000.00	350,315.00	0.15%	219
		<u>1,450,000.00</u>	<u>1,451,079.32</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
04/14/22	Midfirst	800,000.00	800,260.86	0.10%	119
09/15/22	TREASURY BILL	449,167.00	450,000.00	0.28%	245
		<u>1,249,167.00</u>	<u>1,250,260.86</u>		
SINKING FUND					
06/23/22	FNB of OK	1,000,000.00	1,002,347.22	0.50%	169
06/23/22	FNB of OK	1,100,000.00	1,102,581.94	0.50%	169
06/23/22	Midfirst	246,000.00	246,283.23	0.15%	280
06/23/22	TREASURY BILL	899,240.00	900,000.00	0.19%	160
06/23/22	TREASURY BILL	639,459.56	640,000.00	0.19%	160
06/23/22	Kirkpatrick	500,000.00	501,035.62	0.20%	378
		<u>4,384,699.56</u>	<u>4,392,248.01</u>		
PARKS					
04/14/22	Midfirst	570,000.00	570,363.20	0.15%	155
06/16/22	Kirkpatrick	500,000.00	500,450.00	0.15%	219
		<u>1,070,000.00</u>	<u>1,070,813.20</u>		
GENERAL OBLIGATION BOND OF 2020					
06/16/22	Midfirst	720,000.00	720,430.94	0.12%	182
09/15/22	FNB of OK	625,000.00	627,126.74	0.50%	245
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
		<u>2,195,000.00</u>	<u>2,203,573.79</u>		
GENERAL OBLIGATION BOND OF 2021					
09/15/22	FNB of OK	400,000.00	401,342.47	0.50%	245
09/15/22	Midfirst	950,000.00	951,609.85	0.20%	309
06/16/22	Midfirst	875,000.00	875,784.25	0.15%	218
09/15/22	Kirkpatrick	1,200,000.00	1,202,400.00	0.20%	364
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		<u>6,025,000.00</u>	<u>6,050,763.79</u>		
GENERAL OBLIGATION BOND OF 2022					
04/14/22	Midfirst	925,000.00	925,273.74	0.15%	72
06/16/22	TREASURY BILL	874,088.06	875,000.00	0.28%	136
06/16/22	TREASURY BILL	499,478.89	500,000.00	0.28%	136
09/08/22	TREASURY BILL	747,992.50	750,000.00	0.44%	220
09/08/22	TREASURY BILL	1,047,189.50	1,050,000.00	0.44%	220
11/10/22	TREASURY BILL	995,951.39	1,000,000.00	0.53%	283
11/10/22	TREASURY BILL	921,255.03	925,000.00	0.53%	283
		<u>6,010,955.37</u>	<u>6,025,273.74</u>		
SOURCE		COST	MATURITY	% of Total	Margin
BANCFIRST		7,647,672.00	7,647,672.00	26.92%	185.8%
MIDFIRST BANK		8,661,000.00	8,667,383.90	30.49%	110.1%
FIRST NATIONAL BANK OF OK		6,575,000.00	6,609,041.70	23.15%	123.7%
TREASURY BILL		7,897,294.76	7,915,000.00	27.80%	
KIRKPATRICK BANK		3,650,000.00	3,655,168.43	12.85%	239.3%
TOTAL INVESTED		<u>\$ 34,430,966.76</u>	<u>\$ 34,494,266.03</u>	121.21%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	11,956.00
01-00-10099	Claim on Cash	2,212,812.03
01-00-10100	Cash - Municipal Court	2,615.74
01-00-11000	T-Bills and CD's	3,573,472.83
01-00-11100	Interest Receivables	1,340.16
01-00-11600	Other Receivables	1,208,449.00
01-00-11650	Health Ins - Retirees & Cobra	3,800.56
01-00-11700	Beverage Tax Receivable	1,011.00
01-00-11800	Sales Tax Receivable	726,980.00
01-00-11900	Franchise Fee Receivable	47,790.00
01-00-12000	Utilities Receivable	85,044.81
01-00-13799	Due To/From Flex Spending	9,197.52
01-00-13800	Allowance for Court Receivable	(980,064.00)
01-00-14000	Deposit with Third Party Admin	<u>13,947.00</u>
		<u>6,918,352.65</u>
TOTAL ASSETS		6,918,352.65
		=====
LIABILITIES		
=====		
01-00-30050	Deposit - held for others	7,240.00
01-00-30090	Due to Collection agency	895.75
01-00-30099	A/P Due to Pooled Cash	254,148.74
01-00-30700	Deferred Interest Income	1,542.16
01-00-32050	Cleet Payable	1,719.99
01-00-33300	Deferred Fine Revenue	212,808.00
01-00-34300	Bonds held in reserve - Banner	13,800.00
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00
01-00-36000	Unapplied Credit Liab- A/R	<u>278.13</u>
TOTAL LIABILITIES		<u>493,432.77</u>
EQUITY		
=====		
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57070	Assigned - Other	782,907.35
01-00-59000	Unassigned Fund Balance	<u>3,119,550.82</u>
TOTAL BEGINNING EQUITY		4,402,458.17
TOTAL REVENUE		9,378,922.54
TOTAL EXPENDITURES		<u>7,356,460.83</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,022,461.71
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,424,919.88</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,918,352.65
		=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-00-10099	Claim on Cash	196,099.07	
02-00-14900	Due from other Governments	<u>4,151.00</u>	
			<u>200,250.07</u>
TOTAL ASSETS			200,250.07
			=====
LIABILITIES			
=====			
02-00-30099	A/P Due to Pooled Cash	<u>4,198.13</u>	
TOTAL LIABILITIES			<u>4,198.13</u>
EQUITY			
=====			
02-00-51090	Restricted Fund Bal-Streets	194,100.44	
02-00-57090	Assigned Fund Balance-Streets	<u>6,180.00</u>	
TOTAL BEGINNING EQUITY		200,280.44	
TOTAL REVENUE		28,565.88	
TOTAL EXPENDITURES		<u>32,794.38</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(4,228.50)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>196,051.94</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			200,250.07
			=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
03-00-10099	Claim on Cash	<u>2,747.75</u>
		<u>2,747.75</u>
	TOTAL ASSETS	2,747.75
		=====
LIABILITIES		
=====		
03-00-30099	A/P Due to Pooled Cash	(<u>70.00</u>)
	TOTAL LIABILITIES	(<u>70.00</u>)
EQUITY		
=====		
03-00-51050	Restricted Fund Bal-Donations	<u>3,620.63</u>
	TOTAL BEGINNING EQUITY	3,620.63
	TOTAL REVENUE	205.22
	TOTAL EXPENDITURES	<u>1,008.10</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(802.88)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,817.75</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	2,747.75
		=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-00-10099	Claim on Cash	<u>73,982.26</u>	<u>73,982.26</u>
	TOTAL ASSETS		73,982.26
			=====
LIABILITIES			
=====			
04-00-30099	A/P Due to Pooled Cash	<u>112.00</u>	
	TOTAL LIABILITIES		<u>112.00</u>
EQUITY			
=====			
04-00-51050	Restricted Fund Bal-Donations	<u>67,845.73</u>	
	TOTAL BEGINNING EQUITY	67,845.73	
	TOTAL REVENUE	6,682.25	
	TOTAL EXPENDITURES	<u>657.72</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,024.53	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>73,870.26</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		73,982.26
			=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>2,288.18</u>	<u>2,288.18</u>
	TOTAL ASSETS		2,288.18
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>2,208.89</u>	
	TOTAL BEGINNING EQUITY	2,208.89	
	TOTAL REVENUE	203.88	
	TOTAL EXPENDITURES	<u>124.59</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	79.29	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,288.18</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,288.18
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-10099	Claim on Cash	949,464.44	
06-00-11000	T-Bills and CD's	1,450,000.00	
06-00-11100	Interest Receivable	206.58	
06-00-12150	Utility Receivable	301,617.11	
06-00-13900	Unbilled Receivable	142,133.00	
06-00-14800	Allowance for Doubtful Account	(26,862.93)	
06-00-14850	Bad Debt Receivable	23,906.14	
06-00-15000	Deferred outflow of resources	123,478.00	
06-00-15500	Deferred Outflow - OPEB	20,539.00	
06-00-20000	Fixed Assets	43,991,387.03	
06-00-20100	Accumulated Depreciation	(27,319,450.89)	
06-00-21000	Land	207,742.00	
06-00-21500	Construction in Progress	<u>1,112,887.06</u>	
		<u>20,977,046.54</u>	
TOTAL ASSETS			20,977,046.54
=====			
LIABILITIES			
=====			
06-00-30050	Net pension asset	(93,338.00)	
06-00-30090	Payable - Collection AgencyFee	5,202.15	
06-00-30099	A/P Due to Pooled Cash	126,349.10	
06-00-31800	Comp Absent Payable	4,864.02	
06-00-31890	Compensated Absences - Long Te	43,780.00	
06-00-34000	City of NH - Garbage	85,044.81	
06-00-34100	Unearned Rev (Unapplied Credit	19,916.94	
06-00-34150	Utility Refunds	64.45	
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,351.00	
06-00-34900	Notes Payable - Current Portio	836.00	
06-00-35000	NOTES PAYABLE	16,170.00	
06-00-38000	Deferred inflow of resources	17,536.00	
06-00-38500	Deferred Inflow - OPEB	14,811.00	
06-00-40100	OPEB Liability	<u>96,573.00</u>	
TOTAL LIABILITIES		<u>339,160.47</u>	
=====			
EQUITY			
=====			
06-00-50400	Net Investment-Capital Assets	17,975,559.00	
06-00-52090	Unrestricted Fund Balance	<u>2,313,473.33</u>	
TOTAL BEGINNING EQUITY		20,289,032.33	
TOTAL REVENUE		3,547,877.76	
TOTAL EXPENDITURES		<u>3,199,024.02</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		348,853.74	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>20,637,886.07</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			20,977,046.54
=====			

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-10099	Claim on Cash	659,395.98	
07-00-11000	T-Bills and CD's	825,000.00	
07-00-11100	Interest Receivable	<u>351.89</u>	
			<u>1,484,747.87</u>
TOTAL ASSETS			1,484,747.87
=====			
LIABILITIES			
=====			
07-00-30099	A/P Due to Pooled Cash	38,389.22	
07-00-30700	Deferred Interest Income	<u>149.89</u>	
	TOTAL LIABILITIES		<u>38,539.11</u>
EQUITY			
=====			
07-00-57100	Assigned Fund Bal-Capital Imps	37,566.95	
07-00-57102	Assigned FB-CIP-Admin	61,019.92	
07-00-57106	Assigned FB-CIP-Police	252,027.16	
07-00-57107	Assigned FB-CIP-Fire	289,063.57	
07-00-57109	Assigned FB-CIP-Street	103,651.75	
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00	
07-00-57111	Assigned FB-CIP-Parks	145,863.00	
07-00-57114	Assigned FB-CIP-Code	16,360.00	
07-00-57115	Assigned FB-CIP-Risk	9,565.00	
07-00-57116	Assigned FB-CIP-ISM	<u>135,406.98</u>	
	TOTAL BEGINNING EQUITY		1,252,141.33
TOTAL REVENUE		465,670.25	
TOTAL EXPENDITURES		<u>271,602.82</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES		194,067.43
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>1,446,208.76</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,484,747.87
=====			

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-00-10000	Cash - Sinking Fund	662,472.73	
08-00-11000	T-Bills and CD's	4,384,699.56	
08-00-11100	Interest Receivable	543.49	
08-00-14900	Due from other Governments	<u>149,394.00</u>	
			<u>5,197,109.78</u>
TOTAL ASSETS			5,197,109.78
=====			
LIABILITIES			
=====			
08-00-30700	Deferred Interest Income	324.08	
08-00-30701	Deferred Income	<u>111,839.00</u>	
TOTAL LIABILITIES			<u>112,163.08</u>
EQUITY			
=====			
08-00-51030	Restricted Fund Bal-Debt Srv	1,811,095.87	
08-00-57030	Assigned Fund Bal-Debt Service	<u>170,976.00</u>	
TOTAL BEGINNING EQUITY		1,982,071.87	
TOTAL REVENUE		4,010,126.46	
TOTAL EXPENDITURES		<u>907,251.63</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		3,102,874.83	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>5,084,946.70</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,197,109.78
=====			

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>28,010.00</u>	<u>28,010.00</u>
	TOTAL ASSETS		28,010.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>28,010.00</u>	
	TOTAL LIABILITIES		<u>28,010.00</u>
EQUITY			
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		28,010.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	57,837.72	
10-00-11600	Other Receivables	<u>712.00</u>	
			<u>58,549.72</u>
	TOTAL ASSETS		58,549.72
			=====
LIABILITIES			
=====			
10-00-30099	A/P Due to Pooled Cash	<u>1,033.58</u>	
	TOTAL LIABILITIES		<u>1,033.58</u>
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>51,931.20</u>	
	TOTAL BEGINNING EQUITY	51,931.20	
	TOTAL REVENUE	6,618.52	
	TOTAL EXPENDITURES	<u>1,033.58</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,584.94	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>57,516.14</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		58,549.72
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>27,029.16</u>	<u>27,029.16</u>
	TOTAL ASSETS		27,029.16
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>23,483.95</u>	
	TOTAL BEGINNING EQUITY	23,483.95	
	TOTAL REVENUE	<u>3,545.21</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,545.21	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>27,029.16</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		27,029.16
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-00-10099	Claim on Cash	279,455.83
13-00-11000	T-Bills and CD's	1,249,167.00
13-00-11100	Interest Receivable	<u>272.99</u>
		<u>1,528,895.82</u>
TOTAL ASSETS		1,528,895.82
		=====
LIABILITIES		
=====		
EQUITY		
=====		
13-00-57100	Fund Bal-Capital Improvements	<u>1,516,495.15</u>
	TOTAL BEGINNING EQUITY	1,516,495.15
TOTAL REVENUE		67,400.67
TOTAL EXPENDITURES		<u>55,000.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		12,400.67
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,528,895.82</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,528,895.82
		=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>123,441.63</u>	<u>123,441.63</u>
TOTAL ASSETS			123,441.63
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>116,419.43</u>	
TOTAL BEGINNING EQUITY		116,419.43	
TOTAL REVENUE		<u>7,022.20</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		7,022.20	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>123,441.63</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			123,441.63
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
15-00-10099	Claim on Cash	<u>80,215.67</u>
		<u>80,215.67</u>
TOTAL ASSETS		80,215.67
		=====
LIABILITIES		
=====		
EQUITY		
=====		
15-00-50300	Restricted Fund Balance	<u>77,314.76</u>
	TOTAL BEGINNING EQUITY	77,314.76
TOTAL REVENUE		<u>2,900.91</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,900.91
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>80,215.67</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		80,215.67
		=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	123,875.73
17-00-12000	Utility Receivables	5,261.79
17-00-13900	Unbilled Receivable	1,627.00
17-00-14850	Bad Debt Receivable	<u>16.48</u>
		<u>130,781.00</u>
TOTAL ASSETS		130,781.00
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>90,628.89</u>
	TOTAL BEGINNING EQUITY	90,628.89
TOTAL REVENUE		49,252.11
TOTAL EXPENDITURES		<u>9,100.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		40,152.11
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>130,781.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		130,781.00
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-00-10050	Cash - Health Insurance	<u>142,196.86</u>	
			<u>142,196.86</u>
	TOTAL ASSETS		142,196.86
			=====
LIABILITIES			
=====			
18-00-30090	Claims Payable	<u>79,545.00</u>	
	TOTAL LIABILITIES		<u>79,545.00</u>
EQUITY			
=====			
18-00-57090	Assigned Fund Balance	(<u>79,491.77</u>)	
	TOTAL BEGINNING EQUITY	(<u>79,491.77</u>)	
	TOTAL REVENUE	1,793,679.12	
	TOTAL EXPENDITURES	<u>1,651,535.49</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	142,143.63	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>62,651.86</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		142,196.86
			=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
20-00-10099	Claim on Cash	325,083.29
20-00-11000	T-Bills and CD's	<u>1,070,000.00</u>
		<u>1,395,083.29</u>
TOTAL ASSETS		1,395,083.29
		=====
LIABILITIES		
=====		
EQUITY		
=====		
	TOTAL REVENUE	1,500,583.29
	TOTAL EXPENDITURES	<u>105,500.00</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,395,083.29
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,395,083.29</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,395,083.29
		=====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
80-00-10880	Cash - 2018 GO Bd Series	8,129.80	
80-00-10890	Cash - 2019 GO Bd Series	509,862.57	
80-00-10891	Cash - 2020 GO Bd Series	58,909.91	
80-00-10892	Cash - 2021 GO Bond Series	412,293.33	
80-00-10893	Cash - 2022 GO Bond Series	697,742.91	
80-00-11091	T-Bills and CD's - 2020	2,195,000.00	
80-00-11092	T-bills and CD's - Series 2021	6,025,000.00	
80-00-11093	T-bills and CD's - Series 2022	6,010,955.37	
80-00-11189	Interest Rec - 2019 GO Bd Seri	112.40	
80-00-11190	Interest Rec - 2020 GO Bd Seri	1,964.16	
80-00-11191	Interest Rec - 2021 GO Bd Seri	<u>5,739.00</u>	
			<u>15,925,709.45</u>
TOTAL ASSETS			15,925,709.45
			=====
LIABILITIES			
=====			
80-00-30099	A/P Due to Pooled Cash	783,417.60	
80-00-30789	Deferred Int Income - 2019	111.99	
80-00-30790	Deferred Int Income - 2020	1,964.01	
80-00-30791	Deferred Int Income - 2021	5,739.00	
80-00-37176	Retainage Payable	<u>86,700.00</u>	
TOTAL LIABILITIES			<u>877,932.60</u>
EQUITY			
=====			
80-00-50100	FUND BALANCE	5,609,140.40	
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64	
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83	
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45	
80-00-50189	Fund Balance 2019 GO Bd Series	<u>2,986,673.53</u>	
TOTAL BEGINNING EQUITY			13,366,570.85
TOTAL REVENUE		6,818,819.01	
TOTAL EXPENDITURES		<u>5,137,613.01</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,681,206.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>15,047,776.85</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			15,925,709.45
			=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-10090	Pooled Cash - Meter Deposits	899,552.12	
99-00-10099	Pooled Cash	4,242,186.62	
99-00-12001	Due from General Fund	254,148.74	
99-00-12002	Due from Street & Alley	4,198.13	
99-00-12003	Due from Designated Funds-Fire	(70.00)	
99-00-12004	Due from Designated Fds-Police	112.00	
99-00-12006	Due from Municipal Authority	126,349.10	
99-00-12007	Due from GF - CIP	38,389.22	
99-00-12010	Due from Other Funds	1,033.58	
99-00-12080	Due from GO Bonds	<u>783,417.60</u>	
			<u>6,349,317.11</u>
TOTAL ASSETS			6,349,317.11
			=====
LIABILITIES			
=====			
99-00-30099	Accounts Payable	1,207,578.37	
99-00-37099	Due to other Funds	<u>5,141,738.74</u>	
TOTAL LIABILITIES			<u>6,349,317.11</u>
EQUITY			
=====			
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,349,317.11
			=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>12,617,942</u>	<u>800,870.63</u>	<u>9,378,922.54</u>	<u>0.00</u>	<u>3,239,019.03</u>	<u>25.67</u>
TOTAL REVENUES	12,617,942	800,870.63	9,378,922.54	0.00	3,239,019.03	25.67
<u>EXPENDITURE SUMMARY</u>						
City Council	784	64.59	586.71	0.00	197.29	25.16
Administration	663,752	48,114.49	492,720.15	0.00	171,031.74	25.77
City Treasurer	1,307	107.65	977.85	0.00	329.15	25.18
City Attorney	200,000	20,790.00	219,270.46	0.00 (	19,270.46)	9.64-
Municipal Court	115,216	8,327.98	91,869.24	125.00	23,222.12	20.16
Police Department	2,805,080	200,873.53	2,131,291.13	5,529.42	668,259.90	23.82
Fire Department	2,168,719	169,528.11	1,707,390.10	864.60	460,464.07	21.23
City Engineer	80,000	23,190.59	146,256.35	74,052.59 (	140,308.94)	175.39-
Street Department	347,414	30,498.92	277,260.93	520.45	69,632.31	20.04
Sanitation	912,252	68,016.03	702,706.75	0.00	209,545.71	22.97
Parks Department	310,980	19,324.55	200,462.09	117.42	110,400.52	35.50
Public Works Admin	237,147	21,003.87	177,145.80	220.00	59,781.60	25.21
General Government	514,466	15,360.45	443,473.09	787,290.28 (	716,297.37)	139.23-
Code Department	357,890	28,406.68	271,794.68	0.00	86,094.96	24.06
Risk Manager	189,106	14,038.11	168,156.46	25,817.99 (	4,868.54)	2.57-
Information Systems Mgr	<u>449,575</u>	<u>35,913.43</u>	<u>325,099.04</u>	<u>6,893.77</u>	<u>117,582.18</u>	<u>26.15</u>
TOTAL EXPENDITURES	9,353,689	703,558.98	7,356,460.83	901,431.52	1,095,796.24	11.72
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	97,311.65	2,022,461.71 (	901,431.52)	2,143,222.79	65.66

01 -General Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Revenues</u>						
=====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	4,099,667	384,912.08	4,120,188.14	0.00 (	20,521.14)	0.50-
01-00-70350 Use Tax Revenue	785,249	67,573.07	670,836.47	0.00	114,412.53	14.57
01-00-70450 Tobacco Tax Revenue	<u>36,804</u>	<u>3,312.24</u>	<u>32,489.46</u>	<u>0.00</u>	<u>4,314.54</u>	<u>11.72</u>
TOTAL General Sales Tax	4,921,720	455,797.39	4,823,514.07	0.00	98,205.93	2.00
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>313,436</u>	<u>19,750.28</u>	<u>261,045.66</u>	<u>0.00</u>	<u>52,390.34</u>	<u>16.71</u>
TOTAL Miscellaneous Taxes	313,436	19,750.28	261,045.66	0.00	52,390.34	16.71
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	138,131	19,830.60	92,415.40	0.00	45,715.60	33.10
01-00-72075 Plumbing Permits	23,910	5,900.00	36,776.50	0.00 (	12,866.50)	53.81-
01-00-72100 Electrical Permits	21,673	4,485.00	30,340.00	0.00 (	8,667.00)	39.99-
01-00-72125 Roof Permits	1,368	115.00	1,740.00	0.00 (	372.00)	27.19-
01-00-72150 Drive/Drain Permits - Tree	7,264	635.00	6,760.00	0.00	504.00	6.94
01-00-72175 Food Vendor Permits	60	60.00	60.00	0.00	0.00	0.00
01-00-72200 Garage Sale Permits	100	100.00	440.00	0.00 (	340.00)	340.00-
01-00-72300 Plumbing Licenses	18,303	1,500.00	17,825.00	0.00	478.00	2.61
01-00-72325 Electric Licenses	9,278	875.00	9,175.00	0.00	103.00	1.11
01-00-72350 General Contractor Registra	15,580	3,150.00	16,500.00	0.00 (	920.00)	5.91-
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	150.00	0.00 (	150.00)	0.00
01-00-72400 Alcohol Licenses	15,048	255.00	7,660.00	0.00	7,388.00	49.10
01-00-72800 Dog/Cat Licenses	<u>690</u>	<u>10.00</u>	<u>440.00</u>	<u>0.00</u>	<u>250.00</u>	<u>36.23</u>
TOTAL Licenses and Permits	251,405	36,915.60	220,281.90	0.00	31,123.10	12.38
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	9,992	732.47	7,951.63	0.00	2,040.37	20.42
01-00-73500 P.D. Vest Grant	0	0.00	619.17	0.00 (	619.17)	0.00
01-00-73900 FEMA Reimbursement	<u>0</u>	<u>0.00</u>	<u>1,176,903.36</u>	<u>0.00</u>	<u>(1,176,903.36)</u>	<u>0.00</u>
TOTAL Intergovernmental	9,992	732.47	1,185,474.16	0.00 (	1,175,482.16)	1,764.23-
<u>Charges for Services</u>						
01-00-74200 Garbage	905,875	78,974.54	706,049.85	0.00	199,825.15	22.06
01-00-74500 Garbage - Commercial	96,578	9,403.52	85,780.86	0.00	10,797.14	11.18
01-00-74700 Solid Waste Fee	5,076	440.10	3,955.84	0.00	1,120.16	22.07
01-00-74850 Ambulance Fees	58,132	5,117.38	45,965.61	0.00	12,166.39	20.93
01-00-74950 Life and Safety	<u>1,091</u>	<u>0.00</u>	<u>554.04</u>	<u>0.00</u>	<u>536.96</u>	<u>49.22</u>
TOTAL Charges for Services	1,066,752	93,935.54	842,306.20	0.00	224,445.80	21.04
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>80,713</u>	<u>8,712.08</u>	<u>90,308.60</u>	<u>0.00</u>	<u>(9,595.60)</u>	<u>11.89-</u>
TOTAL Fines & Forfeits	80,713	8,712.08	90,308.60	0.00 (	9,595.60)	11.89-

Attachment: RG REV & EXP W-ENC (ROLL) - 2565 (5713 : 4 h Finance Director's Report)

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

01 -General Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	3,871	593.14	9,418.96	0.00	(5,547.96)	143.32-
TOTAL Investment Earnings	3,871	593.14	9,418.96	0.00	(5,547.96)	143.32-
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	260,187	0.00	203,768.29	0.00	56,418.71	21.68
01-00-79550 Misc. Income	42,799	1,544.73	96,680.76	0.00	(53,881.76)	125.89-
01-00-79575 Royalty Revenue	0	42.40	500.94	0.00	(500.94)	0.00
TOTAL Miscellaneous Revenue	302,986	1,587.13	300,949.99	0.00	2,036.01	0.67
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
TOTAL Fund Balance Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	2,194,172	182,847.00	1,645,623.00	0.00	548,549.00	25.00
TOTAL Transfers	2,194,172	182,847.00	1,645,623.00	0.00	548,549.00	25.00
TOTAL Revenues	12,617,942	800,870.63	9,378,922.54	0.00	3,239,019.03	25.67
TOTAL REVENUE	12,617,942	800,870.63	9,378,922.54	0.00	3,239,019.03	25.67

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	540.00	0.00	180.00	25.00
01-01-80300 FICA/Medicare	55	4.59	41.31	0.00	13.69	24.89
01-01-80700 Unemployment	<u>9</u>	<u>0.00</u>	<u>5.40</u>	<u>0.00</u>	<u>3.60</u>	<u>40.00</u>
TOTAL Personnel Services	784	64.59	586.71	0.00	197.29	25.16
TOTAL City Council	784	64.59	586.71	0.00	197.29	25.16
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	454,943	34,135.38	347,463.30	0.00	107,479.60	23.62
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-02-80300 FICA/Medicare	36,430	2,719.73	23,438.32	0.00	12,991.32	35.66
01-02-80400 Dental Insurance	1,800	129.18	1,162.62	0.00	637.38	35.41
01-02-80500 Health Insurance	55,221	4,104.82	32,563.58	0.00	22,657.42	41.03
01-02-80600 Worker's Comp	9,598	0.00	9,409.28	0.00	188.72	1.97
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRP Pension	37,213	2,844.17	28,193.48	0.00	9,019.87	24.24
01-02-81400 Car Allowance	<u>17,000</u>	<u>1,416.67</u>	<u>12,750.03</u>	<u>0.00</u>	<u>4,249.97</u>	<u>25.00</u>
TOTAL Personnel Services	613,505	45,349.95	454,980.61	0.00	158,524.28	25.84
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>500</u>	<u>0.00</u>	<u>788.49</u>	<u>0.00</u>	<u>(288.49)</u>	<u>57.70-</u>
TOTAL Material and Supplies	500	0.00	788.49	0.00	(288.49)	57.70-
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	4,000	0.00	102.49	0.00	3,897.51	97.44
01-02-84300 Training & Membership	7,000	609.41	3,077.93	0.00	3,922.07	56.03
01-02-84400 Software Agreements	19,000	385.87	18,279.46	0.00	720.54	3.79
01-02-84700 Telephone	<u>4,400</u>	<u>490.34</u>	<u>3,980.89</u>	<u>0.00</u>	<u>419.11</u>	<u>9.53</u>
TOTAL Other Services	34,400	1,485.62	25,440.77	0.00	8,959.23	26.04
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>11,510.28</u>	<u>0.00</u>	<u>3,836.72</u>	<u>25.00</u>
TOTAL Transfers Out	15,347	1,278.92	11,510.28	0.00	3,836.72	25.00
TOTAL Administration	663,752	48,114.49	492,720.15	0.00	171,031.74	25.77

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer =====						
<u>Personnel Services</u>						
01-03-80100 Salary	1,200	100.00	900.00	0.00	300.00	25.00
01-03-80300 FICA/Medicare	92	7.65	68.85	0.00	23.15	25.16
01-03-80700 Unemployment	<u>15</u>	<u>0.00</u>	<u>9.00</u>	<u>0.00</u>	<u>6.00</u>	<u>40.00</u>
TOTAL Personnel Services	1,307	107.65	977.85	0.00	329.15	25.18
TOTAL City Treasurer	1,307	107.65	977.85	0.00	329.15	25.18
City Attorney =====						
<u>Other Services</u>						
01-04-87100 Legal Services	<u>200,000</u>	<u>20,790.00</u>	<u>219,270.46</u>	<u>0.00</u> (	<u>19,270.46)</u>	<u>9.64-</u>
TOTAL Other Services	200,000	20,790.00	219,270.46	0.00 (	19,270.46)	9.64-
TOTAL City Attorney	200,000	20,790.00	219,270.46	0.00 (	19,270.46)	9.64-
Municipal Court =====						
<u>Personnel Services</u>						
01-05-80100 Salary	78,139	6,356.00	61,705.32	0.00	16,434.17	21.03
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,001	486.25	4,720.47	0.00	1,280.48	21.34
01-05-80400 Dental Insurance	450	43.06	387.54	0.00	62.46	13.88
01-05-80500 Health Insurance	7,501	625.04	5,625.36	0.00	1,875.64	25.01
01-05-80600 Worker's Comp	2,400	0.00	2,343.72	0.00	56.28	2.35
01-05-80700 Unemployment	400	0.00	208.96	0.00	191.04	47.76
01-05-80800 OMRF Pension	<u>5,075</u>	<u>408.48</u>	<u>3,889.16</u>	<u>0.00</u>	<u>1,185.76</u>	<u>23.37</u>
TOTAL Personnel Services	100,466	7,918.83	78,880.53	0.00	21,585.83	21.49
<u>Material and Supplies</u>						
01-05-83000 Material & Supplies	<u>1,000</u>	<u>48.87</u>	<u>288.87</u>	<u>0.00</u>	<u>711.13</u>	<u>71.11</u>
TOTAL Material and Supplies	1,000	48.87	288.87	0.00	711.13	71.11
<u>Other Services</u>						
01-05-84000 Equipment Maintenance	250	0.00	102.49	0.00	147.51	59.00
01-05-84300 Training & Membership	700	275.00	365.00	125.00	210.00	30.00
01-05-84400 Software Agreement	11,500	0.00	11,420.93	0.00	79.07	0.69
01-05-84700 Telephone	<u>1,300</u>	<u>85.28</u>	<u>811.42</u>	<u>0.00</u>	<u>488.58</u>	<u>37.58</u>
TOTAL Other Services	13,750	360.28	12,699.84	125.00	925.16	6.73

Attachment: RG REV & EXP W-ENC (ROLL) - 2565 (5713 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	115,216	8,327.98	91,869.24	125.00	23,222.12	20.16
Police Department =====						
<u>Personnel Services</u>						
01-06-80100 Salary	1,764,537	133,906.86	1,302,592.30	0.00	461,944.22	26.18
01-06-80200 Overtime	8,500	412.24	11,654.03	0.00 (	3,154.03)	37.11-
01-06-80300 FICA/Medicare	159,626	10,309.52	101,914.19	0.00	57,711.70	36.15
01-06-80400 Dental Insurance	12,270	947.32	8,439.76	0.00	3,830.24	31.22
01-06-80500 Health Insurance	317,356	24,258.17	222,331.56	0.00	95,024.44	29.94
01-06-80600 Worker's Comp	59,973	0.00	58,764.84	0.00	1,208.16	2.01
01-06-80700 Unemployment	4,500	0.00	2,058.02	0.00	2,441.98	54.27
01-06-80800 OMRP Pension	32,790	2,460.64	21,535.53	0.00	11,254.49	34.32
01-06-81050 Police Pension	141,680	13,439.22	123,562.90	0.00	18,117.12	12.79
01-06-81100 Uniform Allowance	21,000	1,443.99	19,064.37	1,209.82	725.81	3.46
01-06-81200 Medical Exams	<u>1,500</u>	<u>0.00</u>	<u>1,254.00</u>	<u>0.00</u>	<u>246.00</u>	<u>16.40</u>
TOTAL Personnel Services	2,523,731	187,177.96	1,873,171.50	1,209.82	649,350.13	25.73
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>265.44</u>	<u>3,247.72</u>	<u>0.00</u>	<u>3,752.28</u>	<u>53.60</u>
TOTAL Material and Supplies	7,000	265.44	3,247.72	0.00	3,752.28	53.60
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	45,000	100.00	39,669.56	100.00	5,230.44	11.62
01-06-84100 Vehicle Maintenance	35,000	125.00	87,146.06	990.32 (	53,136.38)	151.82-
01-06-84200 Building Maintenance	30,000	488.15	19,041.74	0.00	10,958.26	36.53
01-06-84300 Training & Membership	20,000	2,367.05	5,575.60	3,229.28	11,195.12	55.98
01-06-84600 Lease/Rental	9,000	0.00	0.00	0.00	9,000.00	100.00
01-06-84700 Telephone	15,000	1,837.05	15,708.86	0.00 (	708.86)	4.73-
01-06-84800 Utilities	1,000	429.63	1,370.17	0.00 (	370.17)	37.02-
01-06-84900 Fuel	20,000	0.00	12,649.63	0.00	7,350.37	36.75
01-06-85000 Janitorial Services	15,000	1,262.50	11,362.50	0.00	3,637.50	24.25
01-06-85300 Animal Control	<u>2,500</u>	<u>0.00</u>	<u>961.04</u>	<u>0.00</u>	<u>1,538.96</u>	<u>61.56</u>
TOTAL Other Services	192,500	6,609.38	193,485.16	4,319.60 (	5,304.76)	2.76-
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciati	<u>81,849</u>	<u>6,820.75</u>	<u>61,386.75</u>	<u>0.00</u>	<u>20,462.25</u>	<u>25.00</u>
TOTAL Transfers Out	81,849	6,820.75	61,386.75	0.00	20,462.25	25.00
TOTAL Police Department	2,805,080	200,873.53	2,131,291.13	5,529.42	668,259.90	23.82

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department =====						
<u>Personnel Services</u>						
01-07-80100 Salary	1,339,743	102,660.44	1,051,813.98	0.00	287,929.01	21.49
01-07-80200 Overtime	22,880	6,579.20	75,315.64	0.00 (	52,435.64)	229.18-
01-07-80300 FICA/Medicare	19,270	1,583.96	16,526.14	0.00	2,744.12	14.24
01-07-80400 Dental Insurance	7,596	602.84	5,382.50	0.00	2,213.50	29.14
01-07-80500 Health Insurance	189,983	15,897.66	138,790.68	0.00	51,192.32	26.95
01-07-80600 Worker's Comp	37,385	0.00	36,637.56	0.00	747.44	2.00
01-07-80700 Unemployment	2,912	0.00	443.66	0.00	2,468.34	84.76
01-07-81000 Fire Pension	181,499	14,372.49	138,948.00	0.00	42,550.52	23.44
01-07-81100 Uniform Allowance	15,000	1,478.91	17,342.91	460.00 (	2,802.91)	18.69-
01-07-81200 Medical Exams	<u>8,400</u>	<u>0.00</u>	<u>1,167.00</u>	<u>0.00</u>	<u>7,233.00</u>	<u>86.11</u>
TOTAL Personnel Services	1,824,668	143,175.50	1,482,368.07	460.00	341,839.70	18.73
<u>Material and Supplies</u>						
01-07-83000 Material & Supplies	<u>8,000</u>	<u>2,829.46</u>	<u>7,880.17</u>	<u>404.60 (</u>	<u>284.77)</u>	<u>3.56-</u>
TOTAL Material and Supplies	8,000	2,829.46	7,880.17	404.60 (	284.77)	3.56-
<u>Other Services</u>						
01-07-84000 Equipment Maintenance	11,500	860.96	12,495.16	0.00 (	995.16)	8.65-
01-07-84100 Vehicle Maintenance	12,500	130.46	6,032.93	0.00	6,467.07	51.74
01-07-84200 Building Maintenance	47,000	701.16	11,621.33	0.00	35,378.67	75.27
01-07-84300 Training & Membership	15,500	2,717.10	10,660.90	0.00	4,839.10	31.22
01-07-84400 Membership	1,500	0.00	1,111.00	0.00	389.00	25.93
01-07-84500 Fire Department Publication	1,000	0.00	766.55	0.00	233.45	23.35
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	7,100	812.91	6,482.08	0.00	617.92	8.70
01-07-84800 Utilities	2,600	429.63	1,370.16	0.00	1,229.84	47.30
01-07-84900 Fuel	7,650	0.00	3,589.59	0.00	4,060.41	53.08
01-07-85200 EMSA Subsidy	30,730	2,506.68	22,560.12	0.00	8,169.88	26.59
01-07-86850 Software Maintenance	<u>13,100</u>	<u>0.00</u>	<u>2,173.79</u>	<u>0.00</u>	<u>10,926.21</u>	<u>83.41</u>
TOTAL Other Services	151,680	8,158.90	78,863.61	0.00	72,816.39	48.01
<u>Transfers Out</u>						
01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>138,278.25</u>	<u>0.00</u>	<u>46,092.75</u>	<u>25.00</u>
TOTAL Transfers Out	184,371	15,364.25	138,278.25	0.00	46,092.75	25.00
TOTAL Fire Department	2,168,719	169,528.11	1,707,390.10	864.60	460,464.07	21.23
City Engineer =====						
<u>Personnel Services</u>						

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	80,000	23,190.59	146,256.35	74,052.59 (	140,308.94)	175.39-
TOTAL Other Services	80,000	23,190.59	146,256.35	74,052.59 (	140,308.94)	175.39-
TOTAL City Engineer	80,000	23,190.59	146,256.35	74,052.59 (	140,308.94)	175.39-
<u>Street Department</u>						
=====						
<u>Personnel Services</u>						
01-09-80100 Salary	118,833	10,917.31	101,366.19	0.00	17,467.13	14.70
01-09-80200 Overtime	1,872	86.72	1,283.14	0.00	588.86	31.46
01-09-80300 FICA/Medicare	9,091	857.12	8,001.93	0.00	1,088.89	11.98
01-09-80400 Dental Insurance	1,628	129.18	1,162.62	0.00	465.38	28.59
01-09-80500 Health Insurance	33,013	2,751.08	24,784.64	0.00	8,228.36	24.92
01-09-80600 Worker's Comp	7,199	0.00	10,576.80	0.00 (	3,377.80)	46.92-
01-09-80700 Unemployment	600	0.00	508.49	0.00	91.51	15.25
01-09-80800 OMRP Pension	9,831	896.33	7,999.88	0.00	1,830.67	18.62
01-09-80900 Stand By Pay	2,100	200.00	1,950.00	0.00	150.00	7.14
01-09-81100 Uniform Allowance	3,194	362.40	2,824.53	0.00	369.47	11.57
01-09-81200 Medical Exams	780	0.00	116.00	0.00	664.00	85.13
TOTAL Personnel Services	188,141	16,200.14	160,574.22	0.00	27,566.47	14.65
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	9,000	2,158.14	7,494.18	167.00	1,338.82	14.88
01-09-83300 Minor Tools	1,000	0.00	72.48	0.00	927.52	92.75
01-09-83500 Safety Supplies	1,300	0.00	987.14	0.00	312.86	24.07
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	11,550	2,158.14	8,553.80	167.00	2,829.20	24.50
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,000	10.99	834.10	83.97	2,081.93	69.40
01-09-84100 Vehicle Maintenance	4,000	89.95	4,015.83	10.48 (	26.31)	0.66-
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	191.03	992.02	0.00	407.98	29.14
01-09-84800 Utilities	500	135.26	614.08	0.00 (	114.08)	22.82-
01-09-84900 Fuel	5,000	0.00	417.44	0.00	4,582.56	91.65
01-09-85500 Street Lighting	82,000	7,461.49	62,992.16	259.00	18,748.84	22.86
TOTAL Other Services	96,700	7,888.72	69,865.63	353.45	26,480.92	27.38
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciat	51,023	4,251.92	38,267.28	0.00	12,755.72	25.00
TOTAL Transfers Out	51,023	4,251.92	38,267.28	0.00	12,755.72	25.00
TOTAL Street Department	347,414	30,498.92	277,260.93	520.45	69,632.31	20.04

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	440,831	30,045.18	323,608.23	0.00	117,222.71	26.59
01-10-80300 FICA/Medicare	33,724	2,298.48	24,756.18	0.00	8,967.94	26.59
01-10-80400 Dental Insurance	5,425	387.54	3,573.98	0.00	1,851.02	34.12
01-10-80500 Health Insurance	83,128	6,296.03	66,435.19	0.00	16,692.81	20.08
01-10-80600 Worker's Comp	23,990	0.00	23,505.96	0.00	484.04	2.02
01-10-80700 Unemployment	2,000	0.00	1,836.93	0.00	163.07	8.15
01-10-80800 OMRP Pension	35,266	2,403.62	23,755.20	0.00	11,511.20	32.64
01-10-81100 Uniform Allowance	7,379	740.17	5,738.75	0.00	1,640.25	22.23
01-10-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>550.00</u>	<u>0.00</u>	<u>(50.00)</u>	<u>10.00-</u>
TOTAL Personnel Services	632,243	42,171.02	473,760.42	0.00	158,483.04	25.07
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	1,500	130.00	316.88	0.00	1,183.12	78.87
01-10-83500 Safety Supplies	2,000	0.00	671.48	0.00	1,328.52	66.43
01-10-83700 Misc. Supplies	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Material and Supplies	3,600	130.00	988.36	0.00	2,611.64	72.55
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	500	279.90	868.68	0.00	(368.68)	73.74-
01-10-84100 Vehicle Maintenance	15,000	5,212.05	23,661.94	0.00	(8,661.94)	57.75-
01-10-84800 Utilities	600	135.26	614.05	0.00	(14.05)	2.34-
01-10-84900 Fuel	12,000	0.00	5,722.22	0.00	6,277.78	52.31
01-10-85800 Landfill Disposal	60,000	4,659.22	53,620.92	0.00	6,379.08	10.63
01-10-85825 Commercial Garbage Disposal	<u>100,000</u>	<u>8,069.50</u>	<u>77,238.44</u>	<u>0.00</u>	<u>22,761.56</u>	<u>22.76</u>
TOTAL Other Services	188,100	18,355.93	161,726.25	0.00	26,373.75	14.02
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciati	<u>88,309</u>	<u>7,359.08</u>	<u>66,231.72</u>	<u>0.00</u>	<u>22,077.28</u>	<u>25.00</u>
TOTAL Transfers Out	88,309	7,359.08	66,231.72	0.00	22,077.28	25.00

TOTAL Sanitation	912,252	68,016.03	702,706.75	0.00	209,545.71	22.97
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Parks Department

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<u>Personnel Services</u>						
01-11-80100 Salary	91,969	0.00	7,646.60	0.00	84,322.13	91.69
01-11-80200 Overtime	1,000	0.00	0.00	0.00	1,000.00	100.00
01-11-80300 FICA/Medicare	7,037	0.00	584.97	0.00	6,451.67	91.69
01-11-80400 Dental Insurance	1,085	0.00	43.06	0.00	1,041.94	96.03
01-11-80500 Health Insurance	15,001	0.00	618.79	0.00	14,382.21	95.88
01-11-80600 Worker's Comp	4,799	0.00	1,176.16	0.00	3,622.84	75.49

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-80700 Unemployment	400	0.00	176.98	0.00	223.02	55.76
01-11-80800 OMRP Pension	7,358	0.00	275.37	0.00	7,082.29	96.26
01-11-81100 Uniform Allowance	2,658	0.00	132.14	0.00	2,525.86	95.03
01-11-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Personnel Services	131,806	0.00	10,654.07	0.00	121,151.96	91.92
<u>Material and Supplies</u>						
01-11-83000 Material & Supplies	500	0.00	10.00	0.00	490.00	98.00
01-11-83500 Safety Supplies	<u>525</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>525.00</u>	<u>100.00</u>
TOTAL Material and Supplies	1,025	0.00	10.00	0.00	1,015.00	99.02
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	0	0.00	312.65	0.00 (	312.65)	0.00
01-11-84100 Vehicle Maintenance	795	0.00	385.00	0.00	410.00	51.57
01-11-85700 Parks Maintenance	18,500	306.72	17,939.90	117.42	442.68	2.39
01-11-85900 Park Maintenance Contract	<u>127,230</u>	<u>16,382.50</u>	<u>147,442.50</u>	<u>0.00</u> (	<u>20,212.50</u>)	<u>15.89</u> -
TOTAL Other Services	146,525	16,689.22	166,080.05	117.42 (	19,672.47)	13.43-
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciati	<u>31,624</u>	<u>2,635.33</u>	<u>23,717.97</u>	<u>0.00</u>	<u>7,906.03</u>	<u>25.00</u>
TOTAL Transfers Out	31,624	2,635.33	23,717.97	0.00	7,906.03	25.00
TOTAL Parks Department	310,980	19,324.55	200,462.09	117.42	110,400.52	35.50
Public Works Admin						
=====						
<u>Personnel Services</u>						
01-12-80100 Salary	151,329	12,390.24	117,362.87	0.00	33,966.07	22.45
01-12-80300 FICA/Medicare	11,578	947.84	8,978.18	0.00	2,599.49	22.45
01-12-80400 Dental Insurance	1,085	86.12	775.08	0.00	309.92	28.56
01-12-80500 Health Insurance	19,062	1,588.54	14,296.86	0.00	4,765.14	25.00
01-12-80600 Worker's Comp	2,547	0.00	2,498.80	0.00	48.20	1.89
01-12-80700 Unemployment	400	0.00	139.28	0.00	260.72	65.18
01-12-80800 OMRP Pension	12,107	991.22	9,181.22	0.00	2,925.57	24.16
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>48.00</u>	<u>0.00</u>	<u>452.00</u>	<u>90.40</u>
TOTAL Personnel Services	198,607	16,003.96	153,280.29	0.00	45,327.11	22.82
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	326.28	0.00	1,173.72	78.25
01-12-83200 Office Supplies	3,000	0.00	29.00	0.00	2,971.00	99.03
01-12-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>191.72</u>	<u>0.00</u>	<u>308.28</u>	<u>61.66</u>
TOTAL Material and Supplies	5,000	0.00	547.00	0.00	4,453.00	89.06
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	0.00	410.84	0.00	2,589.16	86.31
01-12-84100 Vehicle Maintenance	1,500	1,001.28	1,346.57	0.00	153.43	10.23
01-12-84200 Building Maintenance	4,000	2,075.30	4,274.31	220.00 (	494.31)	12.36-
01-12-84250 Fueling Station Maintenance	2,000	512.77	1,257.77	0.00	742.23	37.11

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-12-84300 Training & Membership	2,000	179.88	179.88	0.00	1,820.12	91.01
01-12-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-84700 Telephone	4,000	350.42	3,376.52	0.00	623.48	15.59
01-12-84800 Utilities	1,000	135.26	614.06	0.00	385.94	38.59
01-12-84900 Fuel	3,900	0.00	5,153.56	0.00 (	1,253.56)	32.14-
01-12-85000 Janitorial Services	10,140	745.00	6,705.00	0.00	3,435.00	33.88
01-12-86300 Publications	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Other Services	33,540	4,999.91	23,318.51	220.00	10,001.49	29.82
<u>Capital Projects</u>						
<u>Transfers Out</u>						
TOTAL Public Works Admin	237,147	21,003.87	177,145.80	220.00	59,781.60	25.21
General Government =====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	<u>20,000</u>	<u>924.02</u>	<u>12,733.80</u>	<u>26.93</u>	<u>7,239.27</u>	<u>36.20</u>
TOTAL Material and Supplies	20,000	924.02	12,733.80	26.93	7,239.27	36.20
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	24,000	1,349.10	15,217.04	4,320.00	4,462.96	18.60
01-13-84200 Building Maintenance	14,000	1,437.28	32,645.12	0.00 (	18,645.12)	133.18-
01-13-84300 Training & Membership	3,000	0.00	1,927.71	0.00	1,072.29	35.74
01-13-84600 Lease/Rental	396	0.00	297.00	0.00	99.00	25.00
01-13-84700 Telephone	6,300	42.64	390.91	0.00	5,909.09	93.80
01-13-84800 Utilities	12,000	2,084.90	10,723.35	0.00	1,276.65	10.64
01-13-85000 Janitorial Services	18,260	1,362.50	12,262.50	0.00	5,997.50	32.85
01-13-85400 Bank Charges	34,000	3,781.61	36,801.42	0.00 (	2,801.42)	8.24-
01-13-86050 Consulting Fees	4,000	0.00	0.00	0.00	4,000.00	100.00
01-13-86100 Liability Insurance/Bonds	215,710	0.00	162,313.90	0.00	53,396.10	24.75
01-13-86300 Publications	22,000	470.70	9,862.05	0.00	12,137.95	55.17
01-13-86400 Auditing Fees	25,000	567.50	21,634.46	0.00	3,365.54	13.46
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,000	0.00	3,006.00	0.00 (	6.00)	0.20-
01-13-86700 OML Dues	5,800	0.00	0.00	0.00	5,800.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	27,935.78	0.00	64.22	0.23
01-13-86900 Postage	6,000	0.00	5,593.98	0.00	406.02	6.77
01-13-87000 Misc. Expenses	35,000	847.20	70,733.42	36.00 (	35,769.42)	102.20-
01-13-87100 H.R.A.	25,000	2,493.00	16,897.65	0.00	8,102.35	32.41
01-13-87200 Education Scholarship	<u>10,000</u>	<u>0.00</u>	<u>2,497.00</u>	<u>0.00</u>	<u>7,503.00</u>	<u>75.03</u>
TOTAL Other Services	494,466	14,436.43	430,739.29	4,356.00	59,370.71	12.01
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Ou	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>782,907.35</u> (	<u>782,907.35)</u>	<u>0.00</u>
TOTAL Capital Projects	0	0.00	0.00	782,907.35 (	782,907.35)	0.00

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL General Government	514,466	15,360.45	443,473.09	787,290.28 (	716,297.37)	139.23-
Code Department						
=====						
<u>Personnel Services</u>						
01-14-80100 Salary	250,038	19,067.14	186,635.78	0.00	63,402.67	25.36
01-14-80200 Overtime	0	0.00	203.35	0.00 (	203.35)	0.00
01-14-80300 FICA/Medicare	19,128	1,458.64	14,293.24	0.00	4,834.83	25.28
01-14-80400 Dental Insurance	2,170	172.24	1,485.57	0.00	684.43	31.54
01-14-80500 Health Insurance	26,713	3,177.08	27,153.14	0.00 (	440.14)	1.65-
01-14-80600 Worker's Comp	5,597	0.00	5,480.12	0.00	116.88	2.09
01-14-80700 Unemployment	800	0.00	635.36	0.00	164.64	20.58
01-14-80800 OMRF Pension	20,003	1,525.38	13,938.86	0.00	6,064.26	30.32
01-14-81100 Uniform Rental	1,827	513.29	2,959.05	0.00 (	1,132.05)	61.96-
01-14-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>180.00</u>	<u>0.00</u>	<u>320.00</u>	<u>64.00</u>
TOTAL Personnel Services	326,777	25,913.77	252,964.47	0.00	73,812.17	22.59
<u>Material and Supplies</u>						
01-14-83000 Material & Supplies	1,100	0.00	1,957.57	0.00 (	857.57)	77.96-
01-14-83200 Office Supplies	<u>200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>100.00</u>
TOTAL Material and Supplies	1,300	0.00	1,957.57	0.00 (	657.57)	50.58-
<u>Other Services</u>						
01-14-84100 Vehicle Maintenance	2,000	119.80	1,536.22	0.00	463.78	23.19
01-14-84300 Training & Membership	2,000	1,035.20	1,345.86	0.00	654.14	32.71
01-14-84400 Software Agreement	5,443	0.00	3,058.79	0.00	2,384.21	43.80
01-14-84700 Telephone	6,000	571.82	3,332.24	0.00	2,667.76	44.46
01-14-84800 Utilities	1,000	135.26	614.01	0.00	385.99	38.60
01-14-84900 Fuel	<u>1,300</u>	<u>0.00</u>	<u>520.77</u>	<u>0.00</u>	<u>779.23</u>	<u>59.94</u>
TOTAL Other Services	17,743	1,862.08	10,407.89	0.00	7,335.11	41.34
<u>Capital Projects</u>						
01-14-88850 Life and Safety	<u>4,500</u>	<u>0.00</u>	<u>787.28</u>	<u>0.00</u>	<u>3,712.72</u>	<u>82.50</u>
TOTAL Capital Projects	4,500	0.00	787.28	0.00	3,712.72	82.50
<u>Transfers Out</u>						
01-14-99000 Transfer to CIP (Depreciati	<u>7,570</u>	<u>630.83</u>	<u>5,677.47</u>	<u>0.00</u>	<u>1,892.53</u>	<u>25.00</u>
TOTAL Transfers Out	7,570	630.83	5,677.47	0.00	1,892.53	25.00
TOTAL Code Department	357,890	28,406.68	271,794.68	0.00	86,094.96	24.06

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Risk Manager
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Personnel Services

01-15-80100 Salary	125,203	9,423.16	90,554.23	0.00	34,649.15	27.67
01-15-80300 FICA/Medicare	9,267	725.84	7,061.48	0.00	2,205.46	23.80
01-15-80400 Dental Insurance	517	43.06	387.54	0.00	129.46	25.04
01-15-80500 Health Insurance	17,880	1,501.00	13,509.00	0.00	4,371.00	24.45
01-15-80600 Worker's Comp	2,400	0.00	2,343.72	0.00	56.28	2.35
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	9,891	753.86	7,140.45	0.00	2,750.14	27.81
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Personnel Services	165,458	12,446.92	120,996.42	0.00	44,461.49	26.87

Material and Supplies

01-15-83000 Material & Supplies	<u>5,500</u>	<u>(77.76)</u>	<u>4,853.83</u>	<u>0.00</u>	<u>646.17</u>	<u>11.75</u>
TOTAL Material and Supplies	5,500	(77.76)	4,853.83	0.00	646.17	11.75

Other Services

01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	(10.00)	6,512.30	0.00	(5,512.30)	551.23-
01-15-84300 Training & Membership	5,000	1,097.81	3,830.41	818.49	351.10	7.02
01-15-84700 Telephone	1,800	127.14	802.29	0.00	997.71	55.43
01-15-84850 Wellness Program	4,000	0.00	26,638.84	24,999.50	(47,638.34)	1,190.96-
01-15-84900 Fuel	<u>800</u>	<u>0.00</u>	<u>436.37</u>	<u>0.00</u>	<u>363.63</u>	<u>45.45</u>
TOTAL Other Services	12,700	1,214.95	38,220.21	25,817.99	(51,338.20)	404.24-

Transfers Out

01-15-99000 Transfer to CIP (Depreciat	<u>5,448</u>	<u>454.00</u>	<u>4,086.00</u>	<u>0.00</u>	<u>1,362.00</u>	<u>25.00</u>
TOTAL Transfers Out	5,448	454.00	4,086.00	0.00	1,362.00	25.00

TOTAL Risk Manager	189,106	14,038.11	168,156.46	25,817.99	(4,868.54)	2.57-
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Information Systems Mgr
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Personnel Services

01-16-80100 Salary	193,028	15,426.90	148,172.44	0.00	44,855.54	23.24
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	14,807	1,195.46	11,472.97	0.00	3,333.64	22.51
01-16-80400 Dental Insurance	898	86.12	775.08	0.00	122.92	13.69
01-16-80500 Health Insurance	31,396	2,599.46	23,395.14	0.00	8,000.86	25.48
01-16-80600 Worker's Comp	4,799	0.00	4,704.64	0.00	94.36	1.97
01-16-80700 Unemployment	400	0.00	77.17	0.00	322.83	80.71
01-16-80800 OMRP Pension	15,483	1,250.16	11,789.91	0.00	3,693.49	23.85
01-16-81400 Car Allowance	<u>2,400</u>	<u>200.00</u>	<u>1,800.00</u>	<u>0.00</u>	<u>600.00</u>	<u>25.00</u>
TOTAL Personnel Services	263,711	20,758.10	202,187.35	0.00	61,523.64	23.33

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	4,000	172.57	750.90	629.89	2,619.21	65.48
TOTAL Material and Supplies	4,000	172.57	750.90	629.89	2,619.21	65.48
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	55,000	6,294.56	39,357.96	6,263.88	9,378.16	17.05
01-16-84200 Building Maintenance	1,200	0.00	0.00	0.00	1,200.00	100.00
01-16-84300 Training & Membership	11,000	0.00	7,930.40	0.00	3,069.60	27.91
01-16-84600 Lease/Rental	14,000	767.93	6,540.11	0.00	7,459.89	53.28
01-16-84700 Telephone	5,000	454.94	2,424.35	0.00	2,575.65	51.51
01-16-86050 Consulting Fees	8,000	160.00	160.00	0.00	7,840.00	98.00
TOTAL Other Services	94,200	7,677.43	56,412.82	6,263.88	31,523.30	33.46
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	65,747.97	0.00	21,916.03	25.00
TOTAL Transfers Out	87,664	7,305.33	65,747.97	0.00	21,916.03	25.00
TOTAL Information Systems Mgr	449,575	35,913.43	325,099.04	6,893.77	117,582.18	26.15
TOTAL EXPENDITURES	9,353,689	703,558.98	7,356,460.83	901,431.52	1,095,796.24	11.72
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	97,311.65	2,022,461.71 (	901,431.52)	2,143,222.79	65.66

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>229,616</u>	<u>2,622.90</u>	<u>28,565.88</u>	<u>0.00</u>	<u>201,050.12</u>	<u>87.56</u>
TOTAL REVENUES	229,616	2,622.90	28,565.88	0.00	201,050.12	87.56
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>229,616</u>	<u>4,198.13</u>	<u>32,794.38</u>	<u>4,955.62</u>	<u>191,866.00</u>	<u>83.56</u>
TOTAL EXPENDITURES	229,616	4,198.13	32,794.38	4,955.62	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0 (	1,575.23) (	4,228.50) (	4,955.62)	9,184.12	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

02 -Street & Alley

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	5,646	526.80	5,328.91	0.00	317.09	5.62
02-00-73450 Motor Vehicle License	<u>26,001</u>	<u>2,043.87</u>	<u>22,899.90</u>	<u>0.00</u>	<u>3,101.10</u>	<u>11.93</u>
TOTAL Intergovernmental	31,647	2,570.67	28,228.81	0.00	3,418.19	10.80
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>269</u>	<u>52.23</u>	<u>337.07</u>	<u>0.00</u>	(<u>68.07</u>)	<u>25.30-</u>
TOTAL Investment Earnings	269	52.23	337.07	0.00	(68.07)	25.30-
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>197,700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,700.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>197,700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,700.00</u>	<u>100.00</u>
TOTAL Revenues	229,616	2,622.90	28,565.88	0.00	201,050.12	87.56
TOTAL REVENUE	229,616	2,622.90	28,565.88	0.00	201,050.12	87.56

02 -Street & Alley

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
<u>Material and Supplies</u>						
02-09-83000 Material & Supplies	<u>45,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>100.00</u>
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
<u>Other Services</u>						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	<u>169,616</u>	<u>4,198.13</u>	<u>32,794.38</u>	<u>4,955.62</u>	<u>131,866.00</u>	<u>77.74</u>
TOTAL Other Services	184,616	4,198.13	32,794.38	4,955.62	146,866.00	79.55
TOTAL Streets & Alley	229,616	4,198.13	32,794.38	4,955.62	191,866.00	83.56
TOTAL EXPENDITURES	229,616	4,198.13	32,794.38	4,955.62	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0 (	1,575.23) (	4,228.50) (	4,955.62)	9,184.12	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>3,580</u>	<u>0.73</u>	<u>205.22</u>	<u>0.00</u>	<u>3,374.78</u>	<u>94.27</u>
TOTAL REVENUES	3,580	0.73	205.22	0.00	3,374.78	94.27
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>3,580</u>	(<u>70.00</u>)	<u>1,008.10</u>	<u>0.00</u>	<u>2,571.90</u>	<u>71.84</u>
TOTAL EXPENDITURES	3,580	(70.00)	1,008.10	0.00	2,571.90	71.84
REVENUE OVER/(UNDER) EXPENDITURES	0	70.73	(802.88)	0.00	802.88	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	<u>0</u>	<u>0.73</u>	<u>5.22</u>	<u>0.00</u>	(<u>5.22</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	0.73	5.22	0.00	(5.22)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	<u>0</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	(<u>200.00</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.00
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	<u>3,580</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,580.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>3,580</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,580.00</u>	<u>100.00</u>
TOTAL Revenues	3,580	0.73	205.22	0.00	3,374.78	94.27
TOTAL REVENUE	3,580	0.73	205.22	0.00	3,374.78	94.27

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
Fire Department =====						
<u>Material and Supplies</u>						
03-07-83000 Material & Supplies	0 (	70.00)	1,008.10	0.00 (	1,008.10)	0.00
TOTAL Material and Supplies	0 (	70.00)	1,008.10	0.00 (	1,008.10)	0.00
<u>Other Services</u>						
<u>Capital Projects</u>						
03-07-88000 CAPITAL OUTLAY - FIRE DEPT.	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Capital Projects	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Fire Department	3,580 (	70.00)	1,008.10	0.00	2,571.90	71.84
Public Works =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
General Government =====						
<u>Material and Supplies</u>						
TOTAL EXPENDITURES	3,580 (	70.00)	1,008.10	0.00	2,571.90	71.84
REVENUE OVER/(UNDER) EXPENDITURES	0	70.73 (	802.88)	0.00	802.88	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>68,193</u>	<u>19.71</u>	<u>6,682.25</u>	<u>0.00</u>	<u>61,510.75</u>	<u>90.20</u>
TOTAL REVENUES	68,193	19.71	6,682.25	0.00	61,510.75	90.20
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>68,193</u>	<u>112.00</u>	<u>657.72</u>	<u>0.00</u>	<u>67,535.28</u>	<u>99.04</u>
TOTAL EXPENDITURES	68,193	112.00	657.72	0.00	67,535.28	99.04
REVENUE OVER/(UNDER) EXPENDITURES	0 (	92.29)	6,024.53	0.00 (	6,024.53)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

04 -Designated Funds-Police

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	<u>0</u>	<u>19.71</u>	<u>127.25</u>	<u>0.00</u>	(<u>127.25</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	19.71	127.25	0.00	(127.25)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79300 Animal Control Revenue	0	0.00	5,605.00	0.00	(5,605.00)	0.00
04-00-79506 Revenue - Police	<u>750</u>	<u>0.00</u>	<u>950.00</u>	<u>0.00</u>	(<u>200.00</u>)	<u>26.67-</u>
TOTAL Miscellaneous Revenue	750	0.00	6,555.00	0.00	(5,805.00)	774.00-
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	<u>67,443</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,443.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>67,443</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,443.00</u>	<u>100.00</u>
TOTAL Revenues	68,193	19.71	6,682.25	0.00	61,510.75	90.20
TOTAL REVENUE	68,193	19.71	6,682.25	0.00	61,510.75	90.20

04 -Designated Funds-Police

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	29,463	112.00	657.72	0.00	28,805.28	97.77
04-06-83300 Animal Control Supplies	<u>38,730</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,730.00</u>	<u>100.00</u>
TOTAL Material and Supplies	68,193	112.00	657.72	0.00	67,535.28	99.04
<u>Other Services</u>						
TOTAL Police Department	68,193	112.00	657.72	0.00	67,535.28	99.04
TOTAL EXPENDITURES	68,193	112.00	657.72	0.00	67,535.28	99.04
REVENUE OVER/(UNDER) EXPENDITURES	0 (	92.29)	6,024.53	0.00 (	6,024.53)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

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05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,251</u>	<u>0.61</u>	<u>203.88</u>	<u>0.00</u>	<u>2,047.12</u>	<u>90.94</u>
TOTAL REVENUES	2,251	0.61	203.88	0.00	2,047.12	90.94
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,251</u>	<u>0.00</u>	<u>124.59</u>	<u>0.00</u>	<u>2,126.41</u>	<u>94.47</u>
TOTAL EXPENDITURES	2,251	0.00	124.59	0.00	2,126.41	94.47
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.61	79.29	0.00 (	79.29)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	0	0.61	3.88	0.00	(3.88)	0.00
TOTAL Investment Earnings	0	0.61	3.88	0.00	(3.88)	0.00
<u>Miscellaneous Revenue</u>						
05-00-79512 Revenue - Public Works	0	0.00	200.00	0.00	(200.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.00
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Fund Balance Carryover	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Revenues	2,251	0.61	203.88	0.00	2,047.12	90.94
TOTAL REVENUE	2,251	0.61	203.88	0.00	2,047.12	90.94

05 -Designated Funds-PW

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works =====						
<u>Material and Supplies</u>						
05-12-83000 Material & Supplies	<u>2,251</u>	<u>0.00</u>	<u>124.59</u>	<u>0.00</u>	<u>2,126.41</u>	<u>94.47</u>
TOTAL Material and Supplies	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL Public Works	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL EXPENDITURES	2,251	0.00	124.59	0.00	2,126.41	94.47
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.61	79.29	0.00 (	79.29)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>4,193,620</u>	<u>221,879.84</u>	<u>3,547,877.76</u>	<u>0.00</u>	<u>645,742.39</u>	<u>15.40</u>
TOTAL REVENUES	4,193,620	221,879.84	3,547,877.76	0.00	645,742.39	15.40
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>4,193,620</u>	<u>354,904.05</u>	<u>3,199,024.02</u>	<u>20,378.28</u>	<u>974,217.85</u>	<u>23.23</u>
TOTAL EXPENDITURES	4,193,620	354,904.05	3,199,024.02	20,378.28	974,217.85	23.23
REVENUE OVER/(UNDER) EXPENDITURES	0 (	133,024.21)	348,853.74 (	20,378.28) (	328,475.46)	0.00

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u> =====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>2,829,002</u>	<u>136,323.41</u>	<u>2,446,553.31</u>	<u>0.00</u>	<u>382,448.69</u>	<u>13.52</u>
TOTAL Water	2,829,002	136,323.41	2,446,553.31	0.00	382,448.69	13.52
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	336,114	24,420.86	267,323.62	0.00	68,790.38	20.47
06-00-75800 OKC Sewer Charges Revenue	<u>959,418</u>	<u>59,843.81</u>	<u>794,629.49</u>	<u>0.00</u>	<u>164,788.51</u>	<u>17.18</u>
TOTAL Wastewater	1,295,532	84,264.67	1,061,953.11	0.00	233,578.89	18.03
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>14,584</u>	<u>0.00</u>	<u>20,220.00</u>	<u>0.00</u>	<u>(5,636.00)</u>	<u>38.65-</u>
TOTAL Water Taps	14,584	0.00	20,220.00	0.00	(5,636.00)	38.65-
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>12,000</u>	<u>888.94</u>	<u>12,643.12</u>	<u>0.00</u>	<u>(643.12)</u>	<u>5.36-</u>
TOTAL Penalties	12,000	888.94	12,643.12	0.00	(643.12)	5.36-
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>3,024</u>	<u>252.82</u>	<u>2,430.97</u>	<u>0.00</u>	<u>593.03</u>	<u>19.61</u>
TOTAL Investment Earnings	3,024	252.82	2,430.97	0.00	593.03	19.61
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>13,968</u>	<u>150.00</u>	<u>4,077.25</u>	<u>0.00</u>	<u>9,890.75</u>	<u>70.81</u>
TOTAL Miscellaneous Revenue	13,968	150.00	4,077.25	0.00	9,890.75	70.81
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>25,190</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,190.15</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>25,190</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,190.15</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	4,193,620	221,879.84	3,547,877.76	0.00	645,742.39	15.40
TOTAL REVENUE	4,193,620	221,879.84	3,547,877.76	0.00	645,742.39	15.40

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering
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Other Services

Municipal Authority
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Personnel Services

06-12-80100 Salary	556,031	40,865.25	403,512.14	0.00	152,519.23	27.43
06-12-80200 Overtime	4,576	397.77	3,958.53	0.00	617.47	13.49
06-12-80300 FICA/Medicare	42,536	3,192.16	31,478.65	0.00	11,057.62	26.00
06-12-80400 Dental Insurance	4,883	301.42	2,906.55	0.00	1,976.45	40.48
06-12-80500 Health Insurance	84,548	6,073.73	59,640.77	0.00	24,907.23	29.46
06-12-80600 Workers Comp	15,190	0.00	14,889.40	0.00	300.60	1.98
06-12-80700 Unemployment	1,800	0.00	888.36	0.00	911.64	50.65
06-12-80800 OMRP Pension	45,207	3,333.05	31,708.54	0.00	13,497.97	29.86
06-12-80900 Stand by Pay	5,200	400.00	3,900.00	0.00	1,300.00	25.00
06-12-81100 Uniform Rental	5,441	518.02	4,250.48	0.00	1,190.52	21.88
06-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>418.00</u>	<u>0.00</u>	<u>82.00</u>	<u>16.40</u>
TOTAL Personnel Services	765,912	55,081.40	557,551.42	0.00	208,360.73	27.20

Material and Supplies

06-12-83000 Materials & Supplies	32,000	1,697.05	45,096.67	1,934.42 (	15,031.09)	46.97-
06-12-83200 Office Supplies	2,000	342.32	1,850.49	0.00	149.51	7.48
06-12-83300 Minor Tools	2,000	0.00	579.97	66.00	1,354.03	67.70
06-12-83400 Lab Chemicals	4,000	112.00	3,100.00	0.00	900.00	22.50
06-12-83500 Safety Supplies	3,200	579.90	631.43	0.00	2,568.57	80.27
06-12-83700 Misc Supplies	<u>500</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u> (	<u>3,500.00)</u>	<u>700.00-</u>
TOTAL Material and Supplies	43,700	6,731.27	55,258.56	2,000.42 (	13,558.98)	31.03-

Other Services

06-12-84000 Equipment Maintenance	7,000	554.69	6,144.66	83.96	771.38	11.02
06-12-84100 Vehicle Maintenance	10,000	3,360.62	17,362.17	288.11 (	7,650.28)	76.50-
06-12-84300 Training & Membership	8,000	264.88	7,519.88	124.00	356.12	4.45
06-12-84400 Software Agreements	17,000	0.00	11,876.08	0.00	5,123.92	30.14
06-12-84500 Well Maintenance	55,000	5,484.37	27,351.22	466.79	27,181.99	49.42
06-12-84550 Water Quality Testing	18,000	0.00	6,808.23	0.00	11,191.77	62.18
06-12-84600 Equipment Rental	2,000	440.00	611.84	400.00	988.16	49.41
06-12-84650 Lease Agreements	68,000	23,030.00	41,315.81	17,015.00	9,669.19	14.22
06-12-84700 Telephone	15,000	2,714.79	17,796.56	0.00 (	2,796.56)	18.64-
06-12-84800 Utilities	180,000	13,291.81	152,450.02	0.00	27,549.98	15.31
06-12-84900 Fuel	21,000	0.00	25,173.97	0.00 (	4,173.97)	19.88-
06-12-84950 Printing & Processing - Uti	15,000	1,214.25	11,818.57	0.00	3,181.43	21.21
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	25,000	567.50	21,634.44	0.00	3,365.56	13.46
06-12-87700 OKC Sewer Charges	667,000	52,918.47	535,100.59	0.00	131,899.41	19.78

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,194,172</u>	<u>182,847.00</u>	<u>1,645,623.00</u>	<u>0.00</u>	<u>548,549.00</u>	<u>25.00</u>
TOTAL Other Services	3,307,172	286,688.38	2,528,587.04	18,377.86	760,207.10	22.99
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>57,627.00</u>	<u>0.00</u>	<u>19,209.00</u>	<u>25.00</u>
TOTAL Transfers Out	76,836	6,403.00	57,627.00	0.00	19,209.00	25.00
TOTAL Municipal Authority	4,193,620	354,904.05	3,199,024.02	20,378.28	974,217.85	23.23
General Government =====						
<u>Personnel Services</u>						
<u>Transfers Out</u>						
TOTAL EXPENDITURES	4,193,620	354,904.05	3,199,024.02	20,378.28	974,217.85	23.23
REVENUE OVER/(UNDER) EXPENDITURES	0 (	133,024.21)	348,853.74 (	20,378.28) (	328,475.46)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>1,803,102</u>	<u>55,302.04</u>	<u>465,670.25</u>	<u>0.00</u>	<u>1,337,431.75</u>	<u>74.17</u>
TOTAL REVENUES	1,803,102	55,302.04	465,670.25	0.00	1,337,431.75	74.17
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	66,769 (	340.36)	2,978.89	0.00	63,790.11	95.54
Police Department	193,470	0.00	20,817.74	0.00	172,652.26	89.24
Fire Department	565,977	33,802.94	33,802.94	0.00	532,174.06	94.03
Streets	105,634	0.00	49,515.00	34,732.00	21,387.00	20.25
Sanitation	406,555	0.00	4,499.68	294,247.04	107,808.28	26.52
Parks Department	135,515	0.00	5,687.88	0.00	129,827.12	95.80
Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00
Code Department	26,381	0.00	31,924.59	2,650.00 (	8,193.59)	31.06-
Risk Manager	34,889	0.00	32,935.04	0.00	1,953.96	5.60
Information Systems Mgr	<u>263,542</u>	<u>4,926.64</u>	<u>89,441.06</u>	<u>6,480.00</u>	<u>167,620.94</u>	<u>63.60</u>
TOTAL EXPENDITURES	1,803,102	38,389.22	271,602.82	338,109.04	1,193,390.14	66.19
REVENUE OVER/(UNDER) EXPENDITURES	0	16,912.82	194,067.43 (	338,109.04)	144,041.61	0.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue =====						
<u>Intergovernmental</u>						
07-00-73850 Insurance proceeds	0	0.00	19,794.60	0.00 (	19,794.60)	0.00
07-00-73900 Nichols Hills Park Inc	0	0.00	5,687.88	0.00 (	5,687.88)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>9,026.00</u>	<u>24,199.00</u>	<u>0.00 (</u>	<u>24,199.00)</u>	<u>0.00</u>
TOTAL Intergovernmental	0	9,026.00	49,681.48	0.00 (	49,681.48)	0.00
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>175.63</u>	<u>1,085.08</u>	<u>0.00 (</u>	<u>1,085.08)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	175.63	1,085.08	0.00 (	1,085.08)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>1,249,897</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,249,897.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>553,205</u>	<u>46,100.41</u>	<u>414,903.69</u>	<u>0.00</u>	<u>138,301.31</u>	<u>25.00</u>
TOTAL Transfers	<u>553,205</u>	<u>46,100.41</u>	<u>414,903.69</u>	<u>0.00</u>	<u>138,301.31</u>	<u>25.00</u>
TOTAL Gen Fund - CIP Revenue	1,803,102	55,302.04	465,670.25	0.00	1,337,431.75	74.17
TOTAL REVENUE	1,803,102	55,302.04	465,670.25	0.00	1,337,431.75	74.17

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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City Manager/Clerk
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Capital Projects

07-02-88200 Capital Imp-Furniture	4,048 (	340.36)	2,978.89	0.00	1,069.11	26.41
07-02-88400 Capital Imp-Software	31,600	0.00	0.00	0.00	31,600.00	100.00
07-02-88500 Capital Imp-Equipment	<u>31,121</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31,121.00</u>	<u>100.00</u>
TOTAL Capital Projects	66,769 (	340.36)	2,978.89	0.00	63,790.11	95.54

TOTAL City Manager/Clerk	66,769 (	340.36)	2,978.89	0.00	63,790.11	95.54
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Municipal Court
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Capital Projects

Police Department
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Capital Projects

07-06-88100 Capital Outlay - Vehicles	31,497	0.00	0.00	0.00	31,497.00	100.00
07-06-88200 Capital Imp-Furniture	4,846	0.00	0.00	0.00	4,846.00	100.00
07-06-88400 Capital Imp-Software	10,080	0.00	0.00	0.00	10,080.00	100.00
07-06-88500 Capital Imp-Equipment	42,000	0.00	20,817.74	0.00	21,182.26	50.43
07-06-88600 Capital Imp-Radios	88,116	0.00	0.00	0.00	88,116.00	100.00
07-06-88700 Capital Imp-Guns	<u>16,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,931.00</u>	<u>100.00</u>
TOTAL Capital Projects	193,470	0.00	20,817.74	0.00	172,652.26	89.24

TOTAL Police Department	193,470	0.00	20,817.74	0.00	172,652.26	89.24
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Fire Department
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Capital Projects

07-07-88100 Capital Outlay - Vehicles	331,286	0.00	0.00	0.00	331,286.00	100.00
07-07-88200 Capital Imp-Furniture	44,675	0.00	0.00	0.00	44,675.00	100.00
07-07-88400 Capital Imp-Software	3,607	0.00	0.00	0.00	3,607.00	100.00
07-07-88500 Capital Imp-Equipment	87,471	0.00	0.00	0.00	87,471.00	100.00
07-07-88600 Capital Imp-Radios	27,067	0.00	0.00	0.00	27,067.00	100.00
07-07-88800 Capital Imp-Medical	17,000	33,802.94	33,802.94	0.00 (	16,802.94)	98.84-
07-07-88900 Capital Imp-SCBA	33,088	0.00	0.00	0.00	33,088.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>21,783</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,783.00</u>	<u>100.00</u>
TOTAL Capital Projects	565,977	33,802.94	33,802.94	0.00	532,174.06	94.03

TOTAL Fire Department	565,977	33,802.94	33,802.94	0.00	532,174.06	94.03
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07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	39,464	0.00	0.00	34,732.00	4,732.00	11.99
07-09-88500 Capital Imp-Equipment	51,569	0.00	0.00	0.00	51,569.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	1,250.00	0.00	13,351.00	91.44
07-09-89500 Capital Outlay - Street Imp	0	0.00	48,265.00	0.00	(48,265.00)	0.00
TOTAL Capital Projects	105,634	0.00	49,515.00	34,732.00	21,387.00	20.25
TOTAL Streets	105,634	0.00	49,515.00	34,732.00	21,387.00	20.25
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	406,555	0.00	4,499.68	294,247.04	107,808.28	26.52
TOTAL Capital Projects	406,555	0.00	4,499.68	294,247.04	107,808.28	26.52
TOTAL Sanitation	406,555	0.00	4,499.68	294,247.04	107,808.28	26.52
Parks Department =====						
<u>Capital Projects</u>						
07-11-88000 Capital Outlay	0	0.00	5,687.88	0.00	(5,687.88)	0.00
07-11-88100 Capital Outlay - Vehicles	28,000	0.00	0.00	0.00	28,000.00	100.00
07-11-88200 Capital Imp-Furniture	28,751	0.00	0.00	0.00	28,751.00	100.00
07-11-88500 Capital Imp-Equipment	78,764	0.00	0.00	0.00	78,764.00	100.00
TOTAL Capital Projects	135,515	0.00	5,687.88	0.00	129,827.12	95.80
TOTAL Parks Department	135,515	0.00	5,687.88	0.00	129,827.12	95.80
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	1,370	0.00	0.00	0.00	1,370.00	100.00
07-12-88500 Capital Imp-Equipment	3,000	0.00	0.00	0.00	3,000.00	100.00
TOTAL Capital Projects	4,370	0.00	0.00	0.00	4,370.00	100.00
TOTAL Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
Code Department =====						
<u>Capital Projects</u>						
07-14-88100 Capital Outlay - Vehicles	19,570	0.00	31,074.59	0.00 (	11,504.59)	58.79-
07-14-88400 Capital Imp-Software	<u>6,811</u>	<u>0.00</u>	<u>850.00</u>	<u>2,650.00</u>	<u>3,311.00</u>	<u>48.61</u>
TOTAL Capital Projects	26,381	0.00	31,924.59	2,650.00 (	8,193.59)	31.06-
TOTAL Code Department	26,381	0.00	31,924.59	2,650.00 (	8,193.59)	31.06-
Risk Manager =====						
<u>Capital Projects</u>						
07-15-88100 Capital Outlay - Vehicles	23,402	0.00	29,722.59	0.00 (	6,320.59)	27.01-
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	<u>9,883</u>	<u>0.00</u>	<u>3,212.45</u>	<u>0.00</u>	<u>6,670.55</u>	<u>67.50</u>
TOTAL Capital Projects	34,889	0.00	32,935.04	0.00	1,953.96	5.60
TOTAL Risk Manager	34,889	0.00	32,935.04	0.00	1,953.96	5.60
Information Systems Mgr =====						
<u>Capital Projects</u>						
07-16-88200 Capital Imp-Furniture	3,574	0.00	0.00	0.00	3,574.00	100.00
07-16-88300 Capital Imp-Computers	189,177	4,926.64	84,268.06	0.00	104,908.94	55.46
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	<u>63,649</u>	<u>0.00</u>	<u>5,173.00</u>	<u>6,480.00</u>	<u>51,996.00</u>	<u>81.69</u>
TOTAL Capital Projects	263,542	4,926.64	89,441.06	6,480.00	167,620.94	63.60
TOTAL Information Systems Mgr	263,542	4,926.64	89,441.06	6,480.00	167,620.94	63.60
TOTAL EXPENDITURES	1,803,102	38,389.22	271,602.82	338,109.04	1,193,390.14	66.19
REVENUE OVER/(UNDER) EXPENDITURES	0	16,912.82	194,067.43 (	338,109.04)	144,041.61	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>4,807,040</u>	<u>428,482.33</u>	<u>4,010,126.46</u>	<u>0.00</u>	<u>796,913.54</u>	<u>16.58</u>
TOTAL REVENUES	4,807,040	428,482.33	4,010,126.46	0.00	796,913.54	16.58
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>4,807,040</u>	<u>25.23</u>	<u>907,251.63</u>	<u>0.00</u>	<u>3,899,788.37</u>	<u>81.13</u>
TOTAL EXPENDITURES	4,807,040	25.23	907,251.63	0.00	3,899,788.37	81.13
REVENUE OVER/ (UNDER) EXPENDITURES	0	428,457.10	3,102,874.83	0.00 (	3,102,874.83)	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>4,799,040</u>	<u>428,389.29</u>	<u>3,998,091.06</u>	<u>0.00</u>	<u>800,948.94</u>	<u>16.69</u>
TOTAL Property Tax Spec Purpos	4,799,040	428,389.29	3,998,091.06	0.00	800,948.94	16.69
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>8,000</u>	<u>93.04</u>	<u>12,035.40</u>	<u>0.00</u>	<u>(4,035.40)</u>	<u>50.44-</u>
TOTAL Investment Earnings	8,000	93.04	12,035.40	0.00	(4,035.40)	50.44-
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
TOTAL Undesignated	<u>4,807,040</u>	<u>428,482.33</u>	<u>4,010,126.46</u>	<u>0.00</u>	<u>796,913.54</u>	<u>16.58</u>
TOTAL REVENUE	4,807,040	428,482.33	4,010,126.46	0.00	796,913.54	16.58

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

08 -Sinking Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	<u>1,000</u>	<u>25.23</u>	<u>345.38</u>	<u>0.00</u>	<u>654.62</u>	<u>65.46</u>
TOTAL Other Services	1,000	25.23	345.38	0.00	654.62	65.46
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	3,825,000	0.00	450,000.00	0.00	3,375,000.00	88.24
08-13-92000 Interest Payments on GO Bon	979,090	0.00	455,856.25	0.00	523,233.75	53.44
08-13-93000 Fiscal Charges - Trustee	<u>1,950</u>	<u>0.00</u>	<u>1,050.00</u>	<u>0.00</u>	<u>900.00</u>	<u>46.15</u>
TOTAL Capital Projects	4,806,040	0.00	906,906.25	0.00	3,899,133.75	81.13
TOTAL General Government	4,807,040	25.23	907,251.63	0.00	3,899,788.37	81.13
TOTAL EXPENDITURES	4,807,040	25.23	907,251.63	0.00	3,899,788.37	81.13
REVENUE OVER/(UNDER) EXPENDITURES	0	428,457.10	3,102,874.83	0.00 (	3,102,874.83)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

4.h.b

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
Investment Earnings						

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>57,755</u>	<u>739.49</u>	<u>6,618.52</u>	<u>0.00</u>	<u>51,136.48</u>	<u>88.54</u>
TOTAL REVENUES	57,755	739.49	6,618.52	0.00	51,136.48	88.54
<u>EXPENDITURE SUMMARY</u>						
General Government	500	1,033.58	1,033.58	0.00 (	533.58)	106.72-
911 Association	<u>57,255</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,255.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	57,755	1,033.58	1,033.58	0.00	56,721.42	98.21
REVENUE OVER/(UNDER) EXPENDITURES	0 (	294.09)	5,584.94	0.00 (	5,584.94)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

10 -911 Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
=====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>724.08</u>	<u>6,522.81</u>	<u>0.00</u>	<u>1,477.19</u>	<u>18.46</u>
TOTAL Property Tax Spec Purpos	8,000	724.08	6,522.81	0.00	1,477.19	18.46
<u>Investment Earnings</u>						
10-00-78500 Interest Income	<u>10</u>	<u>15.41</u>	<u>95.71</u>	<u>0.00</u>	(<u>85.71</u>)	<u>857.10-</u>
TOTAL Investment Earnings	10	15.41	95.71	0.00	(85.71)	857.10-
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	<u>49,745</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,745.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	49,745	0.00	0.00	0.00	49,745.00	100.00
TOTAL 911 Fund Revenues	57,755	739.49	6,618.52	0.00	51,136.48	88.54
TOTAL REVENUE	57,755	739.49	6,618.52	0.00	51,136.48	88.54

10 -911 Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Material and Supplies</u>						
10-13-83000 MATERIAL & SUPPLIES	500	1,033.58	1,033.58	0.00 (	533.58)	106.72-
TOTAL Material and Supplies	500	1,033.58	1,033.58	0.00 (	533.58)	106.72-
<u>Other Services</u>						
TOTAL General Government	500	1,033.58	1,033.58	0.00 (	533.58)	106.72-
911 Association =====						
<u>Other Services</u>						
10-26-85800 Contingency	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL Other Services	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL 911 Association	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL EXPENDITURES	57,755	1,033.58	1,033.58	0.00	56,721.42	98.21
REVENUE OVER/(UNDER) EXPENDITURES	0 (	294.09)	5,584.94	0.00 (	5,584.94)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>26,375</u>	<u>107.20</u>	<u>3,545.21</u>	<u>0.00</u>	<u>22,829.79</u>	<u>86.56</u>
TOTAL REVENUES	26,375	107.20	3,545.21	0.00	22,829.79	86.56
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>26,375</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,375.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	107.20	3,545.21	0.00 (	3,545.21)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund =====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	3,500	100.00	3,500.00	0.00	0.00	0.00
TOTAL Fines & Forfeits	3,500	100.00	3,500.00	0.00	0.00	0.00
<u>Investment Earnings</u>						
11-00-78500 Interest Income	100	7.20	45.21	0.00	54.79	54.79
TOTAL Investment Earnings	100	7.20	45.21	0.00	54.79	54.79
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Fund Balance Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Impound Fee Fund	26,375	107.20	3,545.21	0.00	22,829.79	86.56
TOTAL REVENUE	26,375	107.20	3,545.21	0.00	22,829.79	86.56

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>17,375</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,375.00</u>	<u>100.00</u>
TOTAL Other Services	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL Police Dept	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	107.20	3,545.21	0.00 (	3,545.21)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,591,422</u>	<u>6,477.43</u>	<u>67,400.67</u>	<u>0.00</u>	<u>1,524,021.33</u>	<u>95.76</u>
TOTAL REVENUES	1,591,422	6,477.43	67,400.67	0.00	1,524,021.33	95.76
<u>EXPENDITURE SUMMARY</u>						
General Government	1,576,451	0.00	55,000.00	49,732.00	1,471,719.00	93.36
Information Systems	<u>14,971</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,971.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	1,591,422	0.00	55,000.00	49,732.00	1,486,690.00	93.42
REVENUE OVER/(UNDER) EXPENDITURES	0	6,477.43	12,400.67 (	49,732.00)	37,331.33	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	8,064.99	0.00	(8,064.99)	0.00
TOTAL Intergovernmental	0	0.00	8,064.99	0.00	(8,064.99)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	74.43	1,708.68	0.00	(1,708.68)	0.00
TOTAL Investment Earnings	0	74.43	1,708.68	0.00	(1,708.68)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
TOTAL Fund Balance Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
<u>Transfers</u>						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	57,627.00	0.00	19,209.00	25.00
TOTAL Transfers	76,836	6,403.00	57,627.00	0.00	19,209.00	25.00
TOTAL NHMA CIP - Revenues	1,591,422	6,477.43	67,400.67	0.00	1,524,021.33	95.76
TOTAL REVENUE	1,591,422	6,477.43	67,400.67	0.00	1,524,021.33	95.76

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Capital Projects</u>						
13-12-88000 Capital Outlay	129,398	0.00	0.00	0.00	129,398.00	100.00
13-12-88100 Vehicles	125,515	0.00	0.00	34,732.00	90,783.00	72.33
13-12-88400 Capital Imp - Software	44,910	0.00	0.00	0.00	44,910.00	100.00
13-12-88500 Capital Imp - Equipment	107,340	0.00	55,000.00	15,000.00	37,340.00	34.79
13-12-88600 Capital Imp - Radios/Commun	5,271	0.00	0.00	0.00	5,271.00	100.00
13-12-89200 Capital Imp-Water Wells	1,064,017	0.00	0.00	0.00	1,064,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,576,451	0.00	55,000.00	49,732.00	1,471,719.00	93.36
TOTAL General Government						
	1,576,451	0.00	55,000.00	49,732.00	1,471,719.00	93.36
Information Systems =====						
<u>Capital Projects</u>						
13-16-88300 Capital Outlay - Computers	<u>14,971</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,971.00</u>	<u>100.00</u>
TOTAL Capital Projects	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Information Systems						
	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES						
	1,591,422	0.00	55,000.00	49,732.00	1,486,690.00	93.42
REVENUE OVER/(UNDER) EXPENDITURES	0	6,477.43	12,400.67 (	49,732.00)	37,331.33	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

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14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>122,344</u>	<u>32.88</u>	<u>7,022.20</u>	<u>0.00</u>	<u>115,321.80</u>	<u>94.26</u>
TOTAL REVENUES	122,344	32.88	7,022.20	0.00	115,321.80	94.26
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>122,344</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>122,344.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	32.88	7,022.20	0.00 (	7,022.20)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>12,000</u>	<u>0.00</u>	<u>6,810.00</u>	<u>0.00</u>	<u>5,190.00</u>	<u>43.25</u>
TOTAL Water	12,000	0.00	6,810.00	0.00	5,190.00	43.25
<u>Investment Earnings</u>						
14-00-78200 Interest Income	125	0.00	0.00	0.00	125.00	100.00
14-00-78500 Interest Income	<u>0</u>	<u>32.88</u>	<u>212.20</u>	<u>0.00</u>	(<u>212.20</u>)	<u>0.00</u>
TOTAL Investment Earnings	125	32.88	212.20	0.00	(87.20)	69.76-
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>110,219</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,219.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>110,219</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,219.00</u>	<u>100.00</u>
TOTAL Water Impact Fee	122,344	32.88	7,022.20	0.00	115,321.80	94.26
TOTAL REVENUE	122,344	32.88	7,022.20	0.00	115,321.80	94.26

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
<u>Capital Projects</u>						
14-22-89900 Capital - Water System	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Capital Projects	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	32.88	7,022.20	0.00 (	7,022.20)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>83,140</u>	<u>21.37</u>	<u>2,900.91</u>	<u>0.00</u>	<u>80,239.09</u>	<u>96.51</u>
TOTAL REVENUES	83,140	21.37	2,900.91	0.00	80,239.09	96.51
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>83,140</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>83,140.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	21.37	2,900.91	0.00 (	2,900.91)	0.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	11,000	0.00	2,763.00	0.00	8,237.00	74.88
TOTAL Wastewater	11,000	0.00	2,763.00	0.00	8,237.00	74.88
<u>Investment Earnings</u>						
15-00-78500 Interest Income	140	21.37	137.91	0.00	2.09	1.49
TOTAL Investment Earnings	140	21.37	137.91	0.00	2.09	1.49
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Sewer Impact Fee	83,140	21.37	2,900.91	0.00	80,239.09	96.51
TOTAL REVENUE	83,140	21.37	2,900.91	0.00	80,239.09	96.51

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
<u>Capital Projects</u>						
15-23-89900 Capital - Sewer System	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Capital Projects	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	21.37	2,900.91	0.00 (	2,900.91)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

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17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>142,682</u>	<u>5,492.41</u>	<u>49,252.11</u>	<u>0.00</u>	<u>93,429.89</u>	<u>65.48</u>
TOTAL REVENUES	142,682	5,492.41	49,252.11	0.00	93,429.89	65.48
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>142,682</u>	<u>0.00</u>	<u>9,100.00</u>	<u>0.00</u>	<u>133,582.00</u>	<u>93.62</u>
TOTAL EXPENDITURES	142,682	0.00	9,100.00	0.00	133,582.00	93.62
REVENUE OVER/ (UNDER) EXPENDITURES	0	5,492.41	40,152.11	0.00 (	40,152.11)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Water</u>						
17-00-75370 Drainage Fee	52,000	5,459.42	49,064.04	0.00	2,935.96	5.65
TOTAL Water	52,000	5,459.42	49,064.04	0.00	2,935.96	5.65
<u>Investment Earnings</u>						
17-00-78500 Interest Income	75	32.99	188.07	0.00	(113.07)	150.76-
TOTAL Investment Earnings	75	32.99	188.07	0.00	(113.07)	150.76-
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Revenues	142,682	5,492.41	49,252.11	0.00	93,429.89	65.48
TOTAL REVENUE	142,682	5,492.41	49,252.11	0.00	93,429.89	65.48

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
<u>Capital Projects</u>						
17-24-89900 Drainage Capital	<u>142,682</u>	<u>0.00</u>	<u>9,100.00</u>	<u>0.00</u>	<u>133,582.00</u>	<u>93.62</u>
TOTAL Capital Projects	142,682	0.00	9,100.00	0.00	133,582.00	93.62
TOTAL Drainage	142,682	0.00	9,100.00	0.00	133,582.00	93.62
TOTAL EXPENDITURES	142,682	0.00	9,100.00	0.00	133,582.00	93.62
REVENUE OVER/ (UNDER) EXPENDITURES	0	5,492.41	40,152.11	0.00 (	40,152.11)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>973,047</u>	<u>87,079.26</u>	<u>1,793,679.12</u>	<u>0.00</u>	<u>(820,632.12)</u>	<u>84.34-</u>
TOTAL REVENUES	973,047	87,079.26	1,793,679.12	0.00	(820,632.12)	84.34-
<u>EXPENDITURE SUMMARY</u>						
Revenues	1,000	34.15	403.57	0.00	596.43	59.64
Expenses	<u>972,047</u>	<u>97,167.90</u>	<u>1,651,131.92</u>	<u>0.00</u>	<u>(679,084.92)</u>	<u>69.86-</u>
TOTAL EXPENDITURES	973,047	97,202.05	1,651,535.49	0.00	(678,488.49)	69.73-
REVENUE OVER/(UNDER) EXPENDITURES	0	(10,122.79)	142,143.63	0.00	(142,143.63)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

18 -Health Insurance Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	50	49.51	263.81	0.00	(213.81)	427.62-
TOTAL Investment Earnings	50	49.51	263.81	0.00	(213.81)	427.62-
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	10,000	4,887.07	1,014,684.63	0.00	(1,004,684.63)	46.85-
TOTAL Miscellaneous Revenue	10,000	4,887.07	1,014,684.63	0.00	(1,004,684.63)	46.85-
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	962,997	82,142.68	778,730.68	0.00	184,266.32	19.13
TOTAL Fund Balance Carryover	962,997	82,142.68	778,730.68	0.00	184,266.32	19.13
TOTAL Revenues	973,047	87,079.26	1,793,679.12	0.00	(820,632.12)	84.34-
TOTAL REVENUE	973,047	87,079.26	1,793,679.12	0.00	(820,632.12)	84.34-

18 -Health Insurance Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>1,000</u>	<u>34.15</u>	<u>403.57</u>	<u>0.00</u>	<u>596.43</u>	<u>59.64</u>
TOTAL Other Services	1,000	34.15	403.57	0.00	596.43	59.64
TOTAL Revenues	1,000	34.15	403.57	0.00	596.43	59.64
Expenses =====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	192,021	16,659.45	145,268.49	0.00	46,752.51	24.35
18-13-80520 Health Insurance Claims	754,826	77,138.65	1,473,040.08	0.00 (	718,214.08)	95.15-
18-13-80530 Adminstration Cost	<u>25,200</u>	<u>3,369.80</u>	<u>32,823.35</u>	<u>0.00</u> (	<u>7,623.35)</u>	<u>30.25-</u>
TOTAL Personnel Services	972,047	97,167.90	1,651,131.92	0.00 (	679,084.92)	69.86-
TOTAL Expenses	972,047	97,167.90	1,651,131.92	0.00 (	679,084.92)	69.86-
TOTAL EXPENDITURES	973,047	97,202.05	1,651,535.49	0.00 (	678,488.49)	69.73-
REVENUE OVER/(UNDER) EXPENDITURES	0 (	10,122.79)	142,143.63	0.00 (	142,143.63)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>0</u>	<u>86.59</u>	<u>1,500,583.29</u>	<u>0.00</u>	<u>(1,500,583.29)</u>	<u>0.00</u>
TOTAL REVENUES	0	86.59	1,500,583.29	0.00	(1,500,583.29)	0.00
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>0</u>	<u>0.00</u>	<u>105,500.00</u>	<u>1,008,200.00</u>	<u>(1,113,700.00)</u>	<u>0.00</u>
TOTAL EXPENDITURES	0	0.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	86.59	1,395,083.29	(1,008,200.00)	(386,883.29)	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
20-00-78500 Interest Income	<u>0</u>	<u>86.59</u>	<u>583.29</u>	<u>0.00</u>	(<u>583.29</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	86.59	583.29	0.00	(583.29)	0.00
<u>Miscellaneous Revenue</u>						
20-00-79520 Donations - Parks	<u>0</u>	<u>0.00</u>	<u>1,500,000.00</u>	<u>0.00</u>	(<u>1,500,000.00</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	0.00	1,500,000.00	0.00	(1,500,000.00)	0.00
<u>Fund Balance Carryover</u>						
TOTAL Revenues	<u>0</u>	<u>86.59</u>	<u>1,500,583.29</u>	<u>0.00</u>	(<u>1,500,583.29</u>)	<u>0.00</u>
TOTAL REVENUE	0	86.59	1,500,583.29	0.00	(1,500,583.29)	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations =====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	0	0.00	105,500.00	46,500.00	(152,000.00)	0.00
TOTAL Material and Supplies	0	0.00	105,500.00	46,500.00	(152,000.00)	0.00
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	0	0.00	0.00	961,700.00	(961,700.00)	0.00
TOTAL Capital Projects	0	0.00	0.00	961,700.00	(961,700.00)	0.00
TOTAL Parks Donations	0	0.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
TOTAL EXPENDITURES	0	0.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	86.59	1,395,083.29	(1,008,200.00)	(386,883.29)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	<u>0</u>	<u>305.86</u>	<u>6,818,819.01</u>	<u>0.00</u>	<u>(6,818,819.01)</u>	<u>0.00</u>
TOTAL REVENUES	0	305.86	6,818,819.01	0.00	(6,818,819.01)	0.00
<u>EXPENDITURE SUMMARY</u>						
2016 GO Bond	0	0.00	135,436.77	0.00	(135,436.77)	0.00
2018 GO Bond	0	570.75	59,955.37	7,414.28	(67,369.65)	0.00
2019 GO Bond	0	6,321.72	883,448.68	508,335.27	(1,391,783.95)	0.00
2020 GO Bond	0	401,944.53	2,412,275.08	1,243,586.40	(3,655,861.48)	0.00
2021 GO Bond	0	338,836.92	1,512,882.30	1,161,187.14	(2,674,069.44)	0.00
2022 GO Bond	<u>0</u>	<u>36,086.35</u>	<u>133,614.81</u>	<u>66,633.75</u>	<u>(200,248.56)</u>	<u>0.00</u>
TOTAL EXPENDITURES	0	783,760.27	5,137,613.01	2,987,156.84	(8,124,769.85)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(783,454.41)	1,681,206.00	(2,987,156.84)	1,305,950.84	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
<u>Intergovernmental</u>						
<u>Investment Earnings</u>						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	6,600,000.00	0.00 (	6,600,000.00)	0.00
80-00-78530 Premium on issuance of debt	<u>0</u>	<u>0.00</u>	<u>206,324.80</u>	<u>0.00</u> (	<u>206,324.80)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	0.00	6,806,324.80	0.00 (	6,806,324.80)	0.00
<u>Miscellaneous Revenue</u>						
80-00-79086 Interest Income 2016 GO Bd	0	0.00	63.06	0.00 (	63.06)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	2.03	51.53	0.00 (	51.53)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	127.45	1,042.97	0.00 (	1,042.97)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	44.41	6,728.48	0.00 (	6,728.48)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	126.02	4,592.58	0.00 (	4,592.58)	0.00
80-00-79092 Interest Income 2022 GO	<u>0</u>	<u>5.95</u>	<u>15.59</u>	<u>0.00</u> (	<u>15.59)</u>	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	305.86	12,494.21	0.00 (	12,494.21)	0.00
<u>Fund Balance Carryover</u>						
TOTAL Int Earned/Misc Receipts	<u>0</u>	<u>305.86</u>	<u>6,818,819.01</u>	<u>0.00</u> (	<u>6,818,819.01)</u>	<u>0.00</u>
TOTAL REVENUE	0	305.86	6,818,819.01	0.00 (	6,818,819.01)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2015 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2016 GO Bond =====						
<u>Other Services</u>						
80-86-85400 Bank Charges	0	0.00	86.97	0.00	(86.97)	0.00
TOTAL Other Services	0	0.00	86.97	0.00	(86.97)	0.00
<u>Capital Projects</u>						
<u>Transfers Out</u>						
80-86-99150 Parks	0	0.00	1,239.55	0.00	(1,239.55)	0.00
80-86-99200 Town Hall	0	0.00	134,110.25	0.00	(134,110.25)	0.00
TOTAL Transfers Out	0	0.00	135,349.80	0.00	(135,349.80)	0.00
TOTAL 2016 GO Bond	0	0.00	135,436.77	0.00	(135,436.77)	0.00
2017 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2018 GO Bond						
=====						
<u>Other Services</u>						
80-88-85400 Bank Charges	<u>0</u>	<u>10.75</u>	<u>138.98</u>	<u>0.00</u>	(<u>138.98</u>)	<u>0.00</u>
TOTAL Other Services	0	10.75	138.98	0.00	(138.98)	0.00
<u>Capital Projects</u>						
<u>Transfers Out</u>						
80-88-99400 Communications & Data Syste	0	560.00	7,316.39	7,414.28	(14,730.67)	0.00
80-88-99800 Other Expenses Paid from In	<u>0</u>	<u>0.00</u>	<u>52,500.00</u>	<u>0.00</u>	(<u>52,500.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	560.00	59,816.39	7,414.28	(67,230.67)	0.00
TOTAL 2018 GO Bond	0	570.75	59,955.37	7,414.28	(67,369.65)	0.00
2019 GO Bond						
=====						
<u>Other Services</u>						
80-89-85400 Bank Charges	<u>0</u>	<u>57.97</u>	<u>733.12</u>	<u>0.00</u>	(<u>733.12</u>)	<u>0.00</u>
TOTAL Other Services	0	57.97	733.12	0.00	(733.12)	0.00
<u>Capital Projects</u>						
80-89-98550 Water Projects	<u>0</u>	<u>4,080.05</u>	<u>790,393.55</u>	<u>497,271.32</u>	(<u>1,287,664.87</u>)	<u>0.00</u>
TOTAL Capital Projects	0	4,080.05	790,393.55	497,271.32	(1,287,664.87)	0.00
<u>Transfers Out</u>						
80-89-99450 Communications & Data Syste	0	2,183.70	4,322.01	11,063.95	(15,385.96)	0.00
80-89-99800 Other Expenses Paid from In	<u>0</u>	<u>0.00</u>	<u>88,000.00</u>	<u>0.00</u>	(<u>88,000.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	2,183.70	92,322.01	11,063.95	(103,385.96)	0.00
TOTAL 2019 GO Bond	0	6,321.72	883,448.68	508,335.27	(1,391,783.95)	0.00
2020 GO Bond						
=====						
<u>Other Services</u>						
80-90-85400 Bank Charges	<u>0</u>	<u>68.76</u>	<u>885.17</u>	<u>0.00</u>	(<u>885.17</u>)	<u>0.00</u>
TOTAL Other Services	0	68.76	885.17	0.00	(885.17)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	3,562.50	45,000.00	45,625.00	(90,625.00)	0.00
80-90-97550 Paving (Streets)	0	33,454.45	1,062,494.33	147,621.75	(1,210,116.08)	0.00
80-90-98550 Water Projects	0	0.00	5,745.50	110,853.58	(116,599.08)	0.00
80-90-98750 Sanitary Sewer System	0	4,040.00	15,402.50	7,520.42	(22,922.92)	0.00
80-90-98950 Traffic Controls	<u>0</u>	<u>2,059.58</u>	<u>10,946.69</u>	<u>44,947.88</u>	(<u>55,894.57</u>)	<u>0.00</u>
TOTAL Capital Projects	0	43,116.53	1,139,589.02	356,568.63	(1,496,157.65)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
80-90-99700 Fire	0	357,865.00	1,262,703.73	827,017.77 (	2,089,721.50)	0.00
80-90-99800 Other Expenses Paid from In	0	894.24	9,097.16	60,000.00 (	69,097.16)	0.00
TOTAL Transfers Out	0	358,759.24	1,271,800.89	887,017.77 (	2,158,818.66)	0.00
TOTAL 2020 GO Bond	0	401,944.53	2,412,275.08	1,243,586.40 (	3,655,861.48)	0.00
2021 GO Bond						
=====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	91.54	1,000.49	0.00 (	1,000.49)	0.00
TOTAL Other Services	0	91.54	1,000.49	0.00 (	1,000.49)	0.00
<u>Capital Projects</u>						
80-91-97550 Paving (Streets)	0	337,196.53	1,440,611.16	939,858.56 (	2,380,469.72)	0.00
80-91-98550 Water Projects	0	0.00	37,109.35	206,501.50 (	243,610.85)	0.00
80-91-98750 Sanitary Sewer System	0	0.00	0.00	14,827.08 (	14,827.08)	0.00
80-91-98950 Parks	0	1,548.85	34,161.30	0.00 (	34,161.30)	0.00
TOTAL Capital Projects	0	338,745.38	1,511,881.81	1,161,187.14 (	2,673,068.95)	0.00
<u>Transfers Out</u>						
TOTAL 2021 GO Bond	0	338,836.92	1,512,882.30	1,161,187.14 (	2,674,069.44)	0.00
2022 GO Bond						
=====						
<u>Other Services</u>						
80-92-85400 Bank Charges	0	113.65	197.11	0.00 (	197.11)	0.00
TOTAL Other Services	0	113.65	197.11	0.00 (	197.11)	0.00
<u>Capital Projects</u>						
80-92-97690 Bond Issuance Cost	0	0.00	85,295.00	0.00 (	85,295.00)	0.00
80-92-98750 Sanitary Sewer Projects	0	11,643.75	23,793.75	51,206.25 (	75,000.00)	0.00
TOTAL Capital Projects	0	11,643.75	109,088.75	51,206.25 (	160,295.00)	0.00
<u>Transfers Out</u>						
80-92-99450 Technology	0	22,934.00	22,934.00	15,427.50 (	38,361.50)	0.00
80-92-99600 Police	0	1,394.95	1,394.95	0.00 (	1,394.95)	0.00
TOTAL Transfers Out	0	24,328.95	24,328.95	15,427.50 (	39,756.45)	0.00
TOTAL 2022 GO Bond	0	36,086.35	133,614.81	66,633.75 (	200,248.56)	0.00
TOTAL EXPENDITURES	0	783,760.27	5,137,613.01	2,987,156.84 (	8,124,769.85)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0 (	783,454.41)	1,681,206.00 (	2,987,156.84)	1,305,950.84	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

4.h.b

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

4.h.b

99 -Pooled Cash

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

City of Nichols Hills

2018 GO Bond Issue

AS OF:

03/31/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,030.36	109,030.36
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
2021-2022	-	-	-	7,316.39	52,500.00	59,816.39
7/31/2021				451.09		451.09
8/31/2021						-
9/30/2021						-
10/31/2021				3,952.20		3,952.20
11/30/2021				2,212.05	41,613.75	43,825.80
12/31/2021				141.05	10,886.25	11,027.30
1/31/2022						-
2/28/2022						-
3/31/2022				560.00		560.00
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	94,826.97	108,874.84	3,168,697.67
s - Prior to encumbrances	(0.00)	(0.00)	-	7,414.28	155.52	7,569.80
n S:						7,414.28
Monte PO #17-12080				7,414.28		
nds - After encumbrances	(0.00)	(0.00)	-	0.00	155.52	155.52
CASH		8,129.80			Interest Earnings:	
CD'S		-			Prior Fiscal Years	111,614.16
EXPENSE ACCRUED		(560.00)			Current Fiscal Year	51.53
ENCUMBRANCES		(7,414.28)			Bank Charges:	
		155.52			Prior Fiscal Years	(2,496.35)
					Current Fiscal Year	(138.98)
					FUNDS AVAILABLE	155.52

AS OF: 03/31/22

Attachment: 2021 2022 GO Bonds Spreadsheet - March (5713 : 4 h Finance Director's Report)

**City of Nichols Hills
2020 GO Bond Issue**

AS OF:

03/31/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									87,265.95	87,265.95
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,062,494.33	5,745.50	15,402.50	10,946.69	-	1,262,703.73	-	45,000.00	9,097.16	2,411,389.91
7/31/2021	211,596.69	2,775.00							1,126.98	215,498.67
8/31/2021	343,987.76	735.00		3,641.79				9,375.00	1,114.34	358,853.89
9/30/2021	462,892.63	2,235.50						8,437.50	968.76	474,534.39
10/31/2021	1,367.40			2,985.00				5,062.50	894.24	10,309.14
11/30/2021	3,677.40					17,466.58		6,750.00	1,192.32	29,086.30
12/31/2021	2,476.80			2,260.32		88,649.65		3,375.00	894.24	97,656.01
1/31/2022	2,941.20		7,448.75			351,212.50			1,117.80	362,720.25
2/28/2022	100.00		3,913.75			447,510.00		8,437.50	894.24	460,855.49
3/31/2022	33,454.45		4,040.00	2,059.58		357,865.00		3,562.50	894.24	401,875.77
PROJECT COST	3,747,093.66	304,966.02	252,185.07	68,379.67	203,059.00	1,566,978.15	103,882.20	73,474.30	18,025.08	6,338,043.15
TOTAL TO DATE:										
Available Funds - Prior to encumbrances	195,235.70	276,774.28	7,520.42	160,161.16	77,422.93	749,594.84	(0.00)	316,083.94	69,240.87	1,852,034.14
Due to Pre-Eng & Design										
ENCUMBRANCES:										
PW Facility Phase III	SRB PO 17-15504							45,625.00		
WC-1902 Bedford	SRB PO #17-17294	17,550.00								
PC 2002 Glenwood Ave	SRB PO 17-12296	3,792.60								
PC-2104 Avondale	SRB PO 17-17584	143,829.15								
Cimarron Construction	PO # 17-17293									
Pelco - Banner Brackets	PO #17-17520			15,037.88						1,252,214.84
SC-2101 City Wide	PO #17-16584		7,520.42							
Jenco - Fire & City Hall	PO#17-16880				77,422.93	644,108.82			68,628.44	
FSB - Fire & City Hall	PO #17-16881					105,486.02				
Traffic Logix	PO #17-17702			29,910.00						
Available Funds - After encumbrances	47,613.95	165,920.70	0.00	115,213.28	0.00	(0.00)	(0.00)	270,458.94	612.43	599,819.30
CASH		58,909.91								
CD'S		2,195,000.00								
EXPENSE ACCRUED		(401,875.77)								
ENCUMBRANCES		(1,252,214.84)								
		<u>599,819.30</u>								
Interest Earnings:										
Prior Fiscal Years										79,443.33
Current Fiscal Year										10,179.16
Bank Charges:										
Prior Fiscal Years										(1,471.37)
Current Fiscal Year										(885.17)
FUNDS AVAILABLE										<u>599,819.30</u>

City of Nichols Hills

2021 GO Bond Issue

AS OF:

03/31/22

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount		3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium		35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees								4,250.85	4,250.85
Prior Years:									
Issuance Expense		38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021		-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022		1,440,611.16	37,109.35	-	34,161.30	-	-	-	1,511,881.81
7/31/2021					7,040.45				7,040.45
8/31/2021			3,788.10						3,788.10
9/30/2021		9,572.85							9,572.85
10/31/2021		4,335.90	11,224.00		12,872.00				28,431.90
11/30/2021		113,553.29	3,156.75						116,710.04
12/31/2021		325,599.93	6,313.50						331,913.43
1/31/2022		311,107.49	6,313.50						317,420.99
2/28/2022		339,245.17	6,313.50		12,700.00				358,258.67
3/31/2022		337,196.53			1,548.85				338,745.38
PROJECT COST		1,478,942.78	107,399.22	46,062.97	42,160.28	113,313.48	9,268.66	30.00	1,797,177.40
TOTAL TO DATE:									
Available Funds - Prior to encumbrances		1,575,462.54	2,916,654.28	277,689.83	595,228.04	(0.00)	729,292.41	4,220.85	6,098,547.95
ENCUMBRANCES:									
PC-2102 Bedford & Glenwood	Rudy PO 17-16882	515,380.62							
Water Treatment Facility	SRB PO 17-15227		125,251.50						
PC-2102 Bedford	SRB PO 17-17050	21,128.25							
PC-2101 7300 Nichols Rd	SRB PO 17-16437	1,332.27							
PC-2101 7100 Nichols Road	SRB PO 17-15617	1,251.04							1,161,187.14
PC-2101 Buttram	SRB PO 17-15618	9,958.80							
SC-2101 City Wide	SRB PO 17-16584			14,827.08					
PC-2103 Guilford	SRB PO 17-16586	73,069.74							
PC-2101 Buttram & Nichols	CGC PO 17-16587	317,737.84	76,250.00						
Utility Technology Upgrade	PO 17-17280		5,000.00			-			
Available Funds - After encumbrances		635,603.98	2,710,152.78	262,862.75	595,228.04	(0.00)	729,292.41	4,220.85	4,937,360.81
CASH		412,293.33						Interest Earnings:	
CD'S		6,025,000.00						Prior Fiscal Years	1,632.10
EXPENSE ACCRUED		(338,745.38)						Current Fiscal Year	4,592.58
ENCUMBRANCES		(1,161,187.14)						Bank Charges:	
		4,937,360.81						Prior Fiscal Years	(973.34)
								Current Fiscal Year	(1,000.49)
								FUNDS AVAILABLE	4,937,360.81

**City of Nichols Hills
2022 GO Bond Issue**

AS OF: 03/31/22

Account Number:

Issue Amount 3,000,000.00
Premium 93,784.00
Net Interest Earned & Bank Fees

Prior Years:

Issuance Expense 38,770.45

2021-2022 -

1/31/2022

2/28/2022

3/31/2022

PROJECT COST
TOTAL TO DATE:

Available Funds - Prior to encumbrances

ENCUMBRANCES:

SC-2201 Sanitary Sewer PO# 17-17438
Tyler Technoloy Meter Reading PO# 17-17439
Upgrade
VSP Marketing Graphic PO 17-17769
Travis Voice & Data PO 17-17917
Davenport Group PO 17-17916

Available Funds - After encumbrances

Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
						(181.52)	(181.52)
38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
-	-	23,793.75	-	1,394.95	9,303.70	-	34,492.40
		2,759.06					2,759.06
		9,390.94					9,390.94
		11,643.75		1,394.95	9,303.70		22,342.40
38,770.45	21,969.92	32,840.18	7,754.09	2,687.30	15,765.44	-	119,787.40
3,055,013.55	1,731,174.34	689,042.75	611,002.71	100,438.83	499,865.22	(181.52)	6,686,355.89
		51,206.25			4,577.50		81,409.00
				1,144.95	766.30		
					23,714.00		
3,055,013.55	1,731,174.34	637,836.50	611,002.71	99,293.88	470,807.42	(181.52)	6,604,946.89

CASH 697,742.91
CD'S 6,010,955.37
EXPENSE ACCRUED (22,342.40)
ENCUMBRANCES (81,409.00)
6,604,946.89

Interest Earnings:

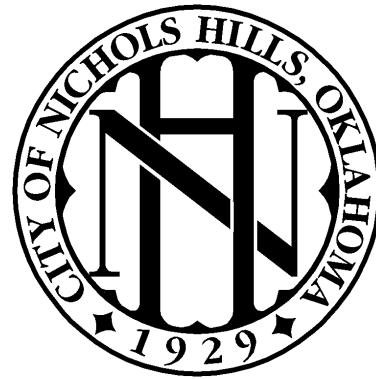
Prior Fiscal Years -
Current Fiscal Year 15.59

Bank Charges:

Prior Fiscal Years -
Current Fiscal Year (197.11)

FUNDS AVAILABLE 6,604,946.89

Monthly Report – March 2022



Information Systems

City of Nichols Hills



Monthly Report – March 2022

To follow is a summary of activities in the Information Systems Department during the month.

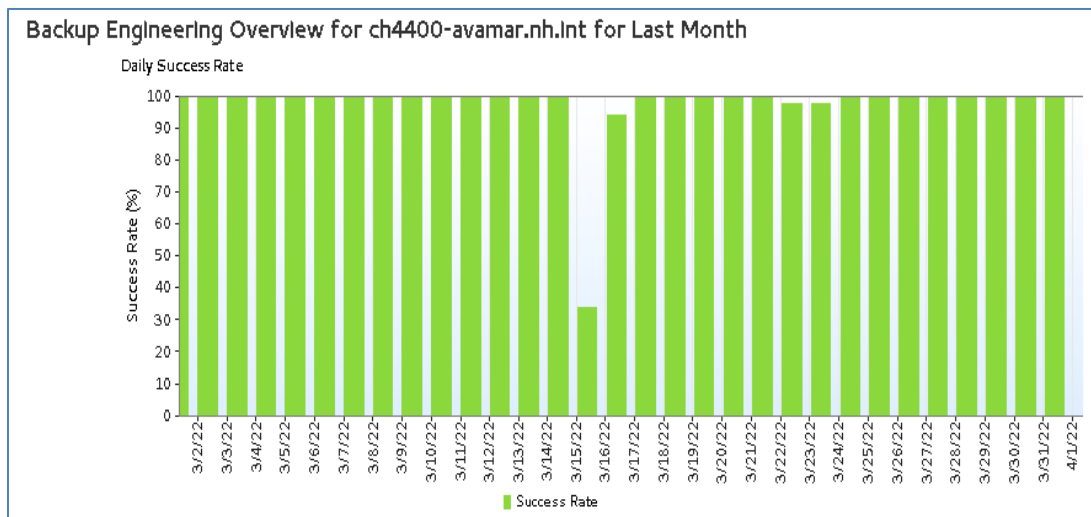
Automated Meter Reading System Upgraded and Second AMI Tower:

The Automated Meter Reading System Software is being upgraded to a new system. The system will provide the City with more information on water usage by citizens and meet all new security standards. This month City Hall personnel spent a lot of time making sure our data was in the correct format to operate in the new upgrade format. The second AMI meeting reading tower, a 2020 Bond Issue project, will be added approximately at the same time as the upgrade. Adding the second tower to the upgrade project will make training easier for UTS, Sensus, and Utility Billing employees.

Backup System Reports:

This month, the Data Backup Systems performed well at City Hall and Public Works. Backup systems generate reports each month showing the results of their backup procedures for the month:

City Hall

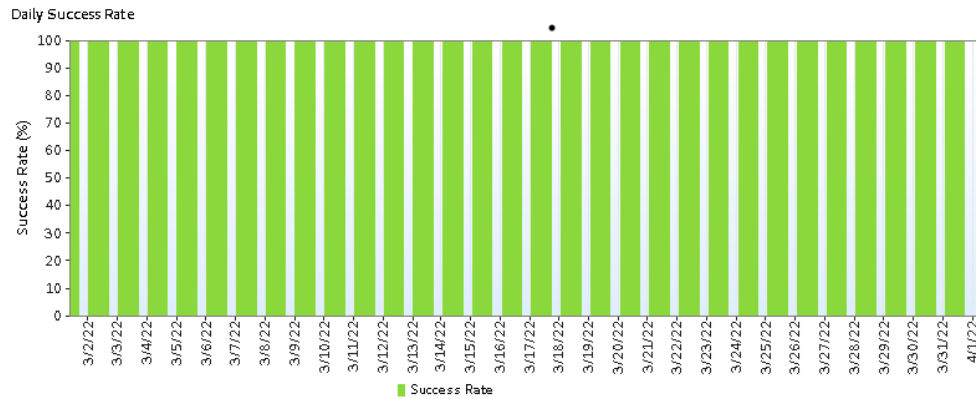




Monthly Report – March 2022

Public Works

Backup Engineering Overview for pw4400-avamar.nh.Int for Last Month



Action by Month

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
Feb	Accept	2	9.52%
	Quarantine	1	4.76%
	Reject	18	85.71%
	Subtotal (3)	21	0.06%
Mar	Accept	19380	50.98%
	Accept;Defer Disposition	2504	6.59%
	Delay	1797	4.73%
	Discard	178	0.47%
	Discard;Notification;Defer Disposition	4	0.01%
	Quarantine	2036	5.36%
	Reject	12102	31.83%
	Replace;Notification	4	0.01%
	Replace;System Quarantine;Notification	1	0.00%
	System Quarantine;Notification	9	0.02%
	System Quarantine;Notification;Defer Disposition	2	0.01%
	Subtotal (11)	38017	99.94%
Total		38038	100%



Monthly Report – March 2022

Top Ten Viruses

Top Ten Viruses			
Total Summary	Virus Name	Total Summary Events	% of Subtotal
2022-02-28-2022-04-01	FortiSandbox.url	4	36.36%
	MSIL/Kryptik.ABR5!tr	2	18.18%
	JS/Kryptik.5447!tr	2	18.18%
	Java/Banload.VPP!tr	2	18.18%
	HTML/Phishing.70A5!tr	1	9.09%
Subtotal (5)		11	100.00%
Total		11	100%

Top Virus Client Location by Day of Month

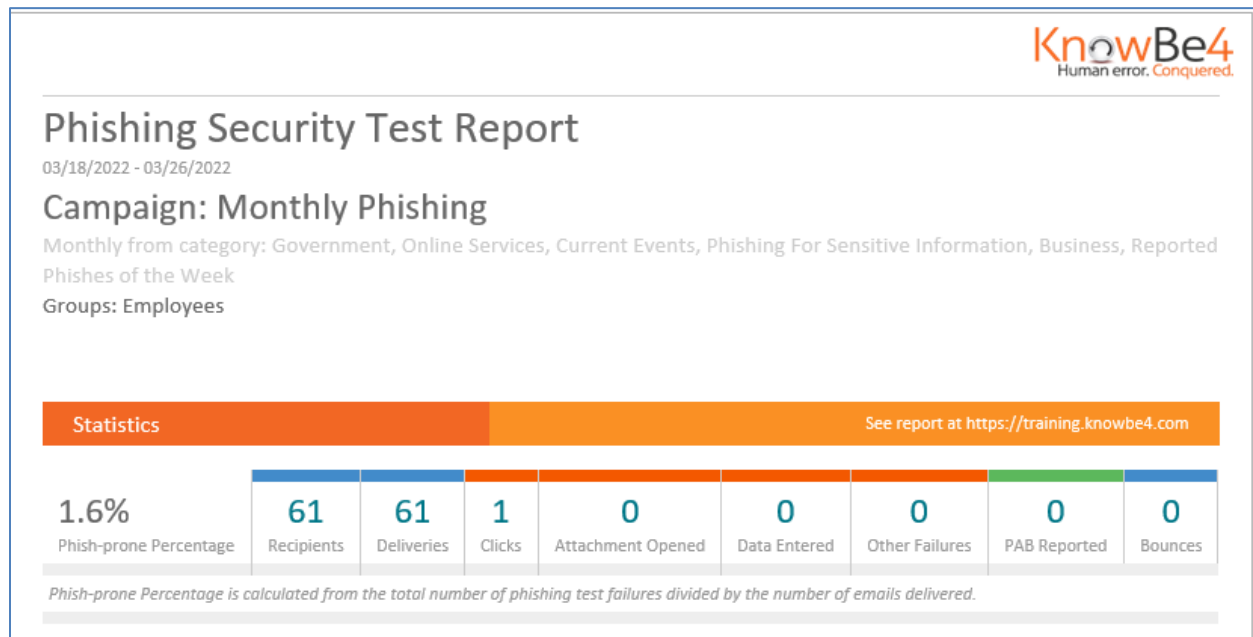
Top Virus Client Location by Day of Month			
Day of Month	Virus Client Location	Messages	% of Subtotal
11	Netherlands (NL)	2	100.00%
	 Subtotal (1)	2	18.18%
18	United States (US)	1	100.00%
	 Subtotal (1)	1	9.09%
21	United States (US)	2	100.00%
	 Subtotal (1)	2	18.18%
29	United States (US)	2	100.00%
	 Subtotal (1)	2	18.18%
30	United States (US)	1	100.00%
	 Subtotal (1)	1	9.09%
31	United States (US)	3	100.00%
	Subtotal (1)	3	27.27%
	 Total	11	100%



Monthly Report – March 2022

Email Phishing Tests:

We conduct monthly employee email phishing tests. Each employee receives a different email, and one employee fell victim to our test emails. Although our numbers are still low, we will continue to educate employees about security. We find that almost 100% of the people failing the test do so on mobile devices. Mobile devices are must harder to detect Phishing event on the regular devices.



General Department Activities:

1. Removed patrol unit 39's Verizon wireless account from Police Department charges.
2. Performed firmware updates on the training room wireless remote casting device in the basement training room.
3. Presented new employee orientation for a Dispatch employee.
4. Reconfigure settings on City Hall switches.
5. Troubleshoot power outage at the Fire Department.
6. Meeting with support partner to configure new cyber security training for employees.
7. Configured mobile tablet for Public Works inspectors to take exams on.
8. Research new fiber modules for the new switches purchased for the Fire Department.
9. Installed new outlook phishing alert buttons on several workstations.
10. Troubleshoot Utility Billing Clerk's scanner not connecting to the workstation.



Monthly Report – March 2022

11. Assisted Assistant Fire Chief with displaying training content in the Council Chambers.
12. Did some configuration cleanup on the email server database.
13. Ordered and configured new phone for Wells department at Public Works.
14. Assisted payment process partner with issues taking payments at each POS workstation.
15. Added more bad actors to City firewalls blocklists.
16. Tested broadcast system before a meeting.
17. Assisted support partner with configuration issue on some City servers.
18. Added content to Police Departments webpage per Assistant Chief.
19. Assisted Dispatch with office account sign-in issue.
20. Assisted Assistant Fire Chief with printing a calendar document to City Hall copier with help from the Finance Director.
21. Troubleshoot sound issue in the Council Chambers audiovisual system.
22. Research and upgrade firmware on security devices at Public Works and City Hall.
23. Assisted Fireman with email configuration setup on his phone.
24. Added more bad actors to City firewalls blocklists.
25. Setup new Public Works Wells employee on the City's network and access control systems.
26. Upgraded software packages on servers at Public Works.
27. Assisted City Manager with email configuration issue on TV workstation.
28. Assisted Assistant Fire Chief with sign-in on to Microsoft Teams.
29. Assisted Police Records Clerk with scanning to email on the police copier.
30. Deployed all critical and important updates to all City workstations and servers.
31. Added content to website on the Building Commission webpage.
32. Presented new employee orientation for Public Works employee.
33. Worked with support partner on an issue on the City Hall server.
34. Uninstalled server software that is no longer needed.
35. Added bad email addresses to blocklists.
36. Researched adding additional memory to City servers.
37. Opened service ticket with support partner to have the City Hall copier fax module tested.
38. Assisted Fire Department with displaying training content in the basement training room.
39. Posted sanitation cancellation content on website due to inclement weather.
40. Opened service ticket with phone support partner to fix fax line at City Hall.
41. Configured new Macintosh computer.
42. Configured new cyber security training for employees.
43. Updated firmware on the backup server.
44. Configured new cloud based backup service for critical data.
45. Updated the server support gateway software at both locations.
46. Upgraded the disaster recovery replication software at both locations.



Monthly Report – March 2022

47. Troubleshoot and fixed an issue with local backup server authentication configuration at City Hall.
48. Exported pre-meeting for building inspectors and placed on file server for review.
49. Assisted Police Records Clerk with storing documents on the document archive server.
50. Added custom spam rules on the mail server to block malicious emails.
51. Granted access to new full-time officers to a specific folder on the Police file server.
52. Assisted Risk Manager with the conversion of pdf document to word format.
53. Added employment content to the website per Public Works Deputy Director.
54. Configured script to keep network connections open for Macintosh OS.
55. Assisted Dispatch officer with sending information to the Police Detective.
56. Made sure DNS servers were pointing to the correct routing and resolution services.
57. Added more bad emails to the City's blocklists.
58. Replace battery backup in communications building at Public Works.
59. Had to perform a system restore of the IT Maintenance server.
60. Had an A/V support technician out to troubleshoot strange noise in the audio system at City Hall.
61. Meeting with data cabling technician to discuss data drop locations for City Hall and Fire Department.
62. Exported a pre-meeting for Public Works Inspectors and copied to file server for review.
63. Reconfigure Permits Clerk workstation after a windows update did not correctly install.
64. Confirmed that all archive file types are being scanned through the City's sandbox.
65. Scheduled all April meetings on the City's broadcast systems.
66. Troubleshoot a scanner issue with the Public Works Deputy Directors' workstation.
67. Reconfigured more custom rules on the City's firewalls.
68. Re-installed Zoom software on City Managers TV workstation and added a webcam to a personal workstation.
69. Troubleshoot configurations with different protocols on City switches and firewalls.
70. Updated firmware version on a virtual server at Public Works.
71. Setup new Public Works employee with all City services.
72. Look up UIUD numbers for specific Apple iPhone devices.
73. Post Redbud content on the City website.
74. Reconfigure retention policies on the City's backup servers.



March 31, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the April 12, 2022 Council Meeting.

2019 G.O. Bond Issue:

- **Water Improvements – Waterline Relocation Along Kelley Avenue**

Contractor:	Cimarron Construction Co.	Original Contract Amount:	\$561,555.00
Start Date:	January 31, 2022	Amended Contract Amount:	-
Award Date:	December 14, 2021	Claims to Date Less Ret.:	-
Project Duration:	180 Calendar Days	Amount Remaining:	\$561,555.00
Days Used:	30	Percent Complete:	20%

2020 G.O. Bond Issue:

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**

Contractor:	CGC, LLC	Original Contract Amount:	\$1,073,766.41
Start Date:	October 18, 2021	Amended Contract Amount:	-
Award Date:	September 8, 2021	Claims to Date Less Ret.:	\$679,778.57
Project Duration:	150 Calendar Days	Amount Remaining:	\$555,186.87
Days Used:	115	Percent Complete:	80%

- **Paving Improvements to the 1400, 1500 & 1600 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$1,163,416.25
Start Date:	November 8, 2021	Amended Contract Amount:	-
Award Date:	October 12, 2021	Claims to Date Less Ret.:	\$648,035.63
Project Duration:	180 Calendar Days	Amount Remaining:	\$655,392.38
Days Used:	110	Percent Complete:	75%

Attachment: 3-31-22 Engrpt (5715 : 4 j Engineers Report)

- **Public Works Improvements (FC-2101)**
Bidding Complete, on Agenda for approval to award.
- **Water Treatment Facility (WC-2101)**
Task Order Executed. Design underway.

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**
Task Order Executed. Design underway.
- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**
Task Order Executed. Design underway.
- **City Wide Sanitary Sewer Improvements (SC-2101/SC-2201)**
Design Complete, on Agenda for approval to advertise.

Other Projects:

- **Love Family Park Improvements (FC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$961,700.00
Start Date:	March 9, 2022	Amended Contract Amount:	-
Award Date:	January 11, 2022	Claims to Date Less Ret.:	-
Project Duration:	300 Calendar Days	Amount Remaining:	\$961,700.00
Days Used:	22	Percent Complete:	5%
- **63rd Street Crosswalk (PC-2003)**
Contracts and Bonds submitted for signatures. Construction to begin pending OKC Public Works approval.

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
City Engineer

GJW/edp
Cc: File 116000

Attachment: 3-31-22 Engrpt (5715 : 4 J Engineers Report)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MARCH 2022	336.00
				TOTAL:	336.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	202.53
		02-84700	Telephone	MONTHLY CHARGES	202.53
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	PRE-COUNCIL MEETING	50.77
		02-84300	Training & Membershi	FIRE DEPT LUNCH	57.58
		02-84300	Training & Membershi	2021 INTN'L ENERGY CODE	47.50
		02-84300	Training & Membershi	SHORT PAID THE HUTCH 02 09	0.30
	PETTY CASH	02-84300	Training & Membershi	MARCH 2022 RECEIPTS	108.26
	VISA	02-84300	Training & Membershi	OSCPA CONFERENCE	345.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.28
				TOTAL:	1,485.62
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	20,790.00
				TOTAL:	20,790.00
Municipal Court	OSU	05-84300	Training & Membershi	CONFERENCE JUNE 2022	225.00
	OKLAHOMA MUNICIPAL JUDGES AS	05-84300	Training & Membershi	KRAHL 21-22 DUES	50.00
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.28
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	OFFICE SUPPLIES	48.87
				TOTAL:	409.15
Police Department	SPECIAL-OPS UNIFORMS INC	06-84300	Training & Membershi	FTO EPAULETTES	56.00
	COPS PRODUCTS	06-81100	Uniform Allowance	BODY ARMOR AND PANTS	795.00
		06-81100	Uniform Allowance	BODY ARMOR AND PANTS	50.34
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	386.61
		06-84700	Telephone	MONTHLY CHARGES	348.21
	PRECISION DELTA CORP	06-84300	Training & Membershi	AMMO TRAINING/DUTY	257.04
		06-84300	Training & Membershi	AMMO TRAINING/DUTY	1,396.00
		06-84300	Training & Membershi	AMMO TRAINING/DUTY	364.54
	VISA	06-84300	Training & Membershi	LUNCH ORAL BOARD	113.47
		06-83000	Material & Supplies	OFFICE SUPPLIES	15.49
		06-84300	Training & Membershi	OACP MEMBERSHIP	180.00
		06-83000	Material & Supplies	OFFICE SUPPLIES	67.48
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	VISA	06-81100	Uniform Allowance	DISPATCH UNIFORMS	402.00
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	66.65
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance	QUARTLY MAINT	488.15
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	543.04
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	218.09
	CLASSIC PRINTING INC	06-83000	Material & Supplies	CASE MANAGEMENT FILES	171.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	341.10
	GELLCO CLOTHING & SHOES INC	06-81100	Uniform Allowance	JACKSON WORK BOOTS	130.00
	OFFICE DEPOT 35315277	06-83000	Material & Supplies	MEMORY CARD TRAIL CAM	11.47
	ONG	06-84800	Utilities	MONTHLY CHARGES	429.63
	RED CARPET	06-84100	Vehicle Maintenance	CAR WASH TICKETS	125.00
				TOTAL:	8,318.81
Fire Department	SPECIAL-OPS UNIFORMS INC	07-81100	Uniform Allowance	RETIREE BLAZERS	644.97
		07-81100	Uniform Allowance	C.BIESIADA UNIFORMS	833.94
	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	OIL CHANGE	130.46

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	103.72
		07-83000	Material & Supplies	STATION SUPPLIES	227.49
		07-84200	Building Maintenance	AIR FILTERS FOR TRAILER	21.92
		07-83000	Material & Supplies	STATION SUPPLIES	257.47
	EMSA	07-85200	EMSA Subsidy	MARCH SUBSIDY 2022	2,506.68
	BURSAR-OKLAHOMA STATE UNIVER	07-84300	Training & Membershi	OKEFOLP	1,800.00
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.07
		07-84700	Telephone	MONTHLY CHARGES	194.09
	NORTHERN SAFETY & INDUSTRIAL	07-84000	Equipment Maintenanc	SCBA ANNUAL FLOW TEST	860.96
	HENRY SCHEIN INC	07-83000	Material & Supplies	MEDICAL GLOVES	404.60
	CASCO INDUSTRIES INC	07-83000	Material & Supplies	WATER RESCUE EQUIPMENT	1,772.00
	ADVANCE MARKING SYSTEMS	07-83000	Material & Supplies	ACCOUNTABILITY TAGS	13.09
	VISA	07-84300	Training & Membershi	TRAINING MEALS & HOTEL	373.34
		07-84200	Building Maintenance	HINGES	4.62
		07-84200	Building Maintenance	HINGES	4.62
	VISA	07-84300	Training & Membershi	ASSESSMENT LUNCH	193.76
		07-83000	Material & Supplies	TRAINING SUPPLIES	26.59
	FPS TECHNOLOGIES, INC.	07-84200	Building Maintenance	BATTERY REPLACEMENT	360.00
	AT&T 287288038669	07-84700	Telephone	MONTHLY CHARGES	181.50
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	72.70
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	170.55
	SITEBOX STORAGE	07-84200	Building Maintenance	8X40 STORAGE CONTAINER	105.00
		07-84200	Building Maintenance	8X20 STORAGE CONTAINER	100.00
		07-84200	Building Maintenance	8X40 STORAGE CONTAINER	105.00
	ID SPECIALISTS INC	07-83000	Material & Supplies	FIRE FIGHTER ID'S	24.50
	ONG	07-84800	Utilities	MONTHLY CHARGES	429.63
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	INSPECTOR I REGISTRATION	350.00
			TOTAL:		12,467.27
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	63rd Crosswalk	1,787.18
		08-86075	Engineering Fees	GENEAL ENGINEERING	16,003.41
	LEE ENGINEERING	08-86075	Engineering Fees	BELFORD SPEED STUDY	5,400.00
			TOTAL:		23,190.59
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	22.03
	WESTLAKE HARDWARE	09-83000	Material & Supplies	AQUAPHALT	329.94
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	84.50
		09-84700	Telephone	MONTHLY CHARGES	84.50
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS TRACKING FOR PW	89.95
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	362.40
	CRAFCO INC	09-83000	Material & Supplies	COLD PATCH	597.63
	DAVID STOOPS ELECTRIC	09-85500	Street Lighting	STREET LIGHTING	97.00
		09-85500	Street Lighting	STREET LIGHTING	97.00
		09-85500	Street Lighting	STREET LIGHTING	247.23
	GELLCO CLOTHING & SHOES INC	09-83000	Material & Supplies	BOOTS	129.95
	HOME DEPOT	09-83000	Material & Supplies	THREAD LOCKER	30.91
		09-83000	Material & Supplies	HOMER BUCKET	14.94
		09-83000	Material & Supplies	CONCRETE	61.28
		09-83000	Material & Supplies	TOOLS	840.99
		09-83000	Material & Supplies	CONCRETE ANCHORS	22.55
	INTERSTATE BATTERY SUPPLY	09-83000	Material & Supplies	NEW BATTERY	129.95
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,832.05
		09-85500	Street Lighting	MONTHLY CHARGES	28.16
		09-85500	Street Lighting	MONTHLY CHARGES	27.45

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-85500	Street Lighting	MONTHLY CHARGES	27.00
		09-85500	Street Lighting	MONTHLY CHARGES	26.17
		09-85500	Street Lighting	MONTHLY CHARGES	26.64
		09-85500	Street Lighting	MONTHLY CHARGES	26.28
		09-85500	Street Lighting	MONTHLY CHARGES	26.51
	ONG	09-84800	Utilities	MONTHLY CHARGES	135.26
	OREILLY AUTOMOTIVE STORES IN	09-84000	Equipment Maintenanc	COOLANT RES	10.99
			TOTAL:		10,409.26
Sanitation	BLUE BEACON TRUCK WASHES	10-84100	Vehicle Maintenance	SANITATION WASH	45.10
		10-84100	Vehicle Maintenance	SANITATION WASH	65.00
		10-84100	Vehicle Maintenance	TRUCK WASH	50.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS TRACKING FOR PW	119.80
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	SANITATION TIRE	349.54
	VISA	10-84100	Vehicle Maintenance	SAFELITE AUTO GLASS	510.55
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	HANDLE RELEASE	19.35
		10-84100	Vehicle Maintenance	TRUCK REPAIRS	3,665.51
	COMMERCIAL LUBRICATORS INC	10-84100	Vehicle Maintenance	ANTIFREEZE	387.20
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	740.17
	CAPITAL ONE/NORTHERN TOOL &	10-84000	Equipment Maintenanc	BOLTS	279.90
	GELLCO CLOTHING & SHOES INC	10-83000	Material & Supplies	BOOTS	130.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE 03/22	64.26
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE 03/22	8,069.50
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MARCH 2022	4,594.96
	ONG	10-84800	Utilities	MONTHLY CHARGES	135.26
			TOTAL:		19,226.10
Parks Department	WESTLAKE HARDWARE	11-85700	Parks Maintenance	FOUNTAIN PART	4.99
	VISA	11-85700	Parks Maintenance	MISC PARTS	115.62
	IRRIGATION STATION	11-85700	Parks Maintenance	PVC GLUE	23.34
		11-85700	Parks Maintenance	HUNTER PRO GLOBE	72.56
		11-85700	Parks Maintenance		73.70
		11-85700	Parks Maintenance	NOZZLE	16.51
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	10,602.50
		11-85900	Park Maintenance Con	PARKS MAINTENANCE	5,780.00
			TOTAL:		16,689.22
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	58.76
	WESTLAKE HARDWARE	12-84200	Building Maintenance	DISHWASHER SUPPLIES	26.36
	GRAINGER	12-84200	Building Maintenance	FIRE SAFETY	100.94
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	124.51
		12-84700	Telephone	MONTHLY CHARGES	124.51
	VISA	12-84300	Training & Membershi	SUBSCRIPTION	179.88
	METRO FORD OF OKC	12-84100	Vehicle Maintenance	SERVICE	1,001.28
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	35.00
		12-84200	Building Maintenance	PEST CONTROL	78.00
		12-84200	Building Maintenance	PEST CONTROL	35.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.64
	NORTHWEST LAWN MAINTENANCE I	12-84200	Building Maintenance	BRADFORD PEAR PRUNIN	1,800.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	135.26
	PETROLEUM MARKETERS EQUIPMEN	12-84250	Fueling Station Main	FUEL PUMP MAINTENANCE	512.77
			TOTAL:		4,999.91

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MARCH 2022	45.00
	VISA	13-84000	Equipment Maintenance	ZOOM LICENSES	1,349.10
	VISA	13-83000	Material & Supplies	AMAZON	58.48
		13-83000	Material & Supplies	AMAZON	140.34
		13-87000	Misc. Expenses	EMPIRE SLICE PIZZA	611.20
		13-83000	Material & Supplies	AMAZON	122.97
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	38.00
	FACTORY DIRECT FLAGPOLES & A	13-83000	Material & Supplies	US FLAGS	228.11
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	PETTY CASH	13-87000	Misc. Expenses	MARCH 2022 RECEIPTS	100.00
	VISA	13-83000	Material & Supplies	BIRTHDAY COOKIES	32.51
		13-83000	Material & Supplies	BIRTHDAY COOKIES	10.82
	S & P GLOBAL MARKET INTELLIG	13-87000	Misc. Expenses	CUSIP FEES FOR 2022	91.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.64
	ACE'S THREE PLUMBING INC	13-84200	Building Maintenance	SHOWER VALVE	698.08
		13-84200	Building Maintenance	HOT WATER TANK PUMP	701.20
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	567.50
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	151.20
		13-83000	Material & Supplies	5 GAL WATER	144.00
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	45.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	169.70
		13-86300	Publications	NOTICES AND PUBLICATIONS	72.75
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARD (1)	54.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	40.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.40
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	OFFICE SUPPLIES	18.09
	OG&E	13-84800	Utilities	MONTHLY CHARGES	1,655.28
	ONG	13-84800	Utilities	MONTHLY CHARGES	429.62
			TOTAL:		9,085.84
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	44.06
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	207.51
		14-84700	Telephone	MONTHLY CHARGES	228.85
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS TRACKING FOR PW	119.80
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	513.29
	VISA	14-84300	Training & Membershi	ANDREW TEST	241.00
		14-84300	Training & Membershi	ICC SUPPLIES	186.20
		14-84300	Training & Membershi	ICC CERT	79.00
		14-84300	Training & Membershi	SEDIMENT CLASS	150.00
		14-84300	Training & Membershi	ICC CERT	79.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	91.40
	CENTRAL OKLAHOMA STORMWATER	14-84300	Training & Membershi	RADIO ADVERTISEMENTS	300.00
	ONG	14-84800	Utilities	MONTHLY CHARGES	135.26
			TOTAL:		2,375.37
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	37.34
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.25
		15-84700	Telephone	MONTHLY CHARGES	42.25
	VISA	15-84300	Training & Membershi	PRIMA MEMBERSHIP	385.00
		15-83000	Material & Supplies	REFUND FROM IMPRINT	77.76-
		15-84300	Training & Membershi	PRIMA CONFERENCE	650.00
		15-84300	Training & Membershi	SOUTHWEST AIRLINES	25.47

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		15-84100	Vehicle Maintenance	REFUND STROBES N MORE 0303	10.00-
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.64
				TOTAL:	1,137.19
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	INTERNET PUBLIC WORKS	257.94
		16-84600	Lease/Rental	CITY HALL INTERNET	509.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	236.14
		16-84700	Telephone	MONTHLY CHARGES	176.16
	TELVUE	16-84000	Equipment Maintenanc	ON-DEMAND SERVICE	3,780.00
	VISA	16-83000	Material Supplies	HEATER	47.59
		16-84000	Equipment Maintenanc	SECURITY CERTIFICATE	899.98
		16-84000	Equipment Maintenanc	DRIVE	20.59
		16-83000	Material Supplies	BINDERS 1/2	61.98
		16-83000	Material Supplies	BINDERS	63.00
		16-84000	Equipment Maintenanc	PHONE CASE	23.99
		16-84000	Equipment Maintenanc	DOMAIN NICHOLSHILLS.CITY	41.97
		16-84000	Equipment Maintenanc	DOMAIN PRIVACY SETINGS	66.27
		16-84000	Equipment Maintenanc	APPLE KEYBOARD	137.88
		16-84000	Equipment Maintenanc	TOOLS4EVER LICENSE	105.03
	FORD AUDIO-VIDEO SYSTEMS LLC	16-86050	Consulting Fees	COUNCIL ROOM AUDIO	160.00
	VISA	16-84000	Equipment Maintenanc	CLOUD BACKUP SPACE	7.95
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.64
	PROJECT A INC	16-84000	Equipment Maintenanc	WEBSITE HOSTING	600.00
	SOFTWARE HOUSE INTERNATIONAL	16-84000	Equipment Maintenanc	BATTERY BACKUPS	610.90
				TOTAL:	7,850.00

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: Street & Alley

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Streets & Alley	SMITH ROBERTS BALDISCHWILER	09-85800	Contingency	1600 BLK Bedford	4,198.13
			TOTAL:		4,198.13

FUND: Designated Fds-Fire

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	VISA	07-83000	Material & Supplies	CHARGE NEVER CHARGED TO CA	70.00-
				TOTAL:	70.00-

FUND: Designated Funds-Pol

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	TROCHTAS FLOWERS INC	06-83000	Material & Supplies	FLOWERS ED CLARK	112.00
				TOTAL:	112.00

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	SOLOMON, AND	00-34150	Utility Refunds	01-00156-07	125.57
		LE NORMAN, D	00-34150	Utility Refunds	01-00654-04	44.05
		EVANS, LOLA	00-34150	Utility Refunds	02-00856-05	221.46
	TOTAL:					391.08
Municipal Authority	MISC VENDOR	KELLY MIRABI	12-83700	Misc Supplies	REFUND OF OVERPAYMENT	4,000.00
	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	22.03
	CITY OF THE VILLAGE		12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WESTLAKE HARDWARE		12-84500	Well Maintenance	SPLICES	112.24
	GRAINGER		12-84500	Well Maintenance	GAS CANS AND THERMOSTAT	268.35
	BRITTON WELDING & AUTO		12-84000	Equipment Maintenanc	EQUIP REPAIRS	25.00
	P & K EQUIPMENT		12-84000	Equipment Maintenanc	SERVICE KIT	189.39
	TPSI		12-84950	Printing & Processin	UTILITY LATE NOTICES	99.98
			12-84950	Printing & Processin	UTILITY NOTICES	1,114.27
	ACCURATE ENVIRONMENT		12-83400	Lab Chemicals	COLIFORM TESTING	112.00
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	805.66
			12-84700	Telephone	MONTHLY CHARGES	763.12
	CANADIAN VALLEY TURF FARM		12-83000	Materials & Supplies	SOD	20.52
	UTILITY TECHNOLOGY SERVICES		12-83000	Materials & Supplies	METER BOXES	1,424.00
			12-84650	Lease Agreements	ANNUAL HOST FEE	23,030.00
			12-83000	Materials & Supplies	SECURITY SOCKET	53.06
	US FLEET TRACKING		12-84100	Vehicle Maintenance	GPS TRACKING FOR PW	269.45
	BRENNTAG SOUTHWEST		12-84500	Well Maintenance	CHLORINE	1,062.10
	LAMPTON WELDING SUPPLY CO IN		12-84500	Well Maintenance	CYLINDER	84.95
	BOB HOWARD CHRYSLER JEEP DOD		12-84100	Vehicle Maintenance	REPAIR TO UNIT 13	2,966.83
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	518.02
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	MONTHLY CHARGES	52,382.47
	CAPITAL ONE/NORTHERN TOOL &		12-84500	Well Maintenance	WELDINGTABLE	334.99
	VISA		12-84300	Training & Membershi	LINKED IN	239.88
			12-84500	Well Maintenance	WELLS SUPPLIES	234.30
			12-84500	Well Maintenance	WELLS SUPPLIES	14.99
			12-84300	Training & Membershi	TEMP WATER LICENSE	124.00
			12-84500	Well Maintenance	WATER WELL PERMITS	666.67
			12-83000	Materials & Supplies	SOD	168.48
			12-83000	Materials & Supplies	CHARGER	12.99
			12-84100	Vehicle Maintenance	TRUCK WASH	10.00
			12-84300	Training & Membershi	DEQ LICENSE	124.00
			12-84300	Training & Membershi	PAID TWICE FOR MCKEE WATER	223.00-
	AT&T 287307218639		12-84700	Telephone	FIRST NET PUBLIC WORKS	1,123.98
	TOTAL EQUIPMENT & RENTAL OF		12-84000	Equipment Maintenanc	SERVICE OF THE SKID STEER	340.30
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	PROFESSIONAL SERVICES	567.50
	CROSSLAND'S A & A RENT ALL		12-84600	Equipment Rental	STUMP GRINDER	440.00
	GELLCO CLOTHING & SHOES INC		12-83500	Safety Supplies	BOOTS	130.00
			12-83500	Safety Supplies	BOOTS	149.95
			12-83500	Safety Supplies	BOOTS	149.95
			12-83500	Safety Supplies	BOOTS	150.00
	HOME DEPOT		12-84500	Well Maintenance	WELLS SUPPLIES	263.24
			12-84500	Well Maintenance	MISC SUPPLIES/TOOLS	876.86
			12-84500	Well Maintenance	SUMP PUMPS	526.81
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLIES	59.41
			12-83200	Office Supplies	OFFICE SUPPLIES	99.49
			12-83200	Office Supplies	OFFICE SUPPLIES	183.42
	OG&E		12-84800	Utilities	MONTHLY CHARGES	170.65
			12-84800	Utilities	MONTHLY CHARGES	1,349.65

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84800	Utilities	MONTHLY CHARGES	1,005.09
		12-84800	Utilities	MONTHLY CHARGES	9,274.09
		12-84800	Utilities	MONTHLY CHARGES	596.18
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	GASKETS	18.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	109.95
		12-84800	Utilities	MONTHLY CHARGES	99.48
		12-84800	Utilities	MONTHLY CHARGES	110.97
		12-84800	Utilities	MONTHLY CHARGES	440.50
		12-84800	Utilities	MONTHLY CHARGES	135.25
	OREILLY AUTOMOTIVE STORES IN	12-84100	Vehicle Maintenance	MOTOR OIL	27.45
		12-84500	Well Maintenance	CONNECTORS	241.03
		12-84100	Vehicle Maintenance	BRAKES	56.80
		12-84100	Vehicle Maintenance	BRAKES	30.09
	PETROLEUM MARKETERS EQUIPMEN	12-84900	Fuel	FUEL NOZZLES	512.77
		12-84900	Fuel	TO CORRECT GL ACCOUNT	512.77-
	SMITH FARM & GARDEN	12-84500	Well Maintenance	ROTATING SURFACE CLEANER	130.00
		12-84500	Well Maintenance	WEED EATER	41.85
		12-84500	Well Maintenance	WEED EATER	625.99
				TOTAL:	111,090.67

Attachment: Claims List March 2022 (5717 : 5 Total Warrants & Claims)

FUND: General Fund - CIP

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
City Manager/Clerk	VISA	02-88200	Capital Imp-Furnitur	CANCELLED ORDER	340.36-
				TOTAL:	340.36-
Fire Department	EMSA	07-88800	Capital Imp-Medical	LIFE-PAK 15	33,802.94
				TOTAL:	33,802.94
Information Systems	SOFTWARE HOUSE INTERNATIONAL	16-88300	Capital Imp-Computer	REPLACEMENT COMPUTERS	4,926.64
				TOTAL:	4,926.64

FUND: 911 Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	VISA	13-83000	MATERIAL & SUPPLIES		1,033.58
			TOTAL:		1,033.58

FUND: General Obligation B

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2018 GO Bond Series	MONTE R LEE & COMPANY	88-99400	Communications & Dat	WIRELESS MASTER PLAN	560.00
				TOTAL:	560.00
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	WC-1901 WATER LINE RELOCA	4,080.05
	TRAVIS VOICE & DATA	89-99450	Communications & Dat	TO CORRECT GL ACCOUNT	2,950.00-
		89-99450	Communications & Dat	ADMIN AREA WIRING	2,950.00
		89-99450	Communications & Dat	WIRING - ADMIN & FIRE DEP	2,183.70
				TOTAL:	6,263.75
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-97550	Paving (Streets)	PC-2104	23,301.85
		90-98750	Sanitary Sewer Syste	SC-2101	4,040.00
		90-96550	Public Works Facilit	PW Facility Phase III	3,562.50
		90-97550	Paving (Streets)	PC 2002 Glenwood Ave	9,726.60
		90-99800	Other Expenses Paid	2021 MISC GO BOND	894.24
	JENCO CONSTRUCTION	90-99700	Fire	Fire Station & City Hall	352,165.00
	FRANKFURT-SHORT-BRUZA ASSOCI	90-99700	Fire	Fire Station & City Hall	5,700.00
	OK CONTRACTORS SUPPLY	90-97550	Paving (Streets)	WATER METER PARTS	426.00
	PELCO PRODUCTS INC	90-98950	Traffic Controls	TRAFFIC SIGNAL BASES	2,059.58
	SOFTWARE HOUSE INTERNATIONAL	90-99450	Communications & Dat	SOFTWARE HOUSE INTERNATION	9,041.20-
		90-99450	Communications & Dat	FIREWALLS	9,041.20
				TOTAL:	401,875.77
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-97550	Paving (Streets)	PC-2102 BEDFORD	12,743.43
		91-97550	Paving (Streets)	PC-2103	11,845.26
		91-97550	Paving (Streets)	PC-2101 Buttram	8,314.05
	BURGESS ENGINEERING & TESTIN	91-97550	Paving (Streets)	ENGINEERING & TESTING	289.00
		91-97550	Paving (Streets)	ENGINEERING & TESTING	154.00
		91-97550	Paving (Streets)	ENGINEERING & TESTING	96.00
		91-97550	Paving (Streets)	ENGINEERING & TESTING	404.00
	SOUTHWEST WATER WORKS LLC	91-97550	Paving (Streets)	CURB REPLACEMENT	2,140.00
	CGC, LLC	91-97550	Paving (Streets)	PC-2101	161,199.03
	ZERO WASTE USA	91-98950	Parks	PET WASTE SIGNS	542.85
	PET PICK UPS	91-98950	Parks	PET DISPENSER	1,006.00
	RUDY CONSTRUCTION CO.	91-97550	Paving (Streets)	PC-2102 Bedford & Glenwoo	140,011.76
				TOTAL:	338,745.38
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98750	Sanitary Sewer Proje	SC-2201 SANITARY SEWER	11,643.75
	TRAVIS VOICE & DATA	92-99450	Technology	WIRING - ADMIN & FIRE DEP	766.30
	VSP MARKETING GRAPHIC GROUP	92-99600	Police	GRAPGHICS UNIT 52,53	1,144.95
	VISA	92-99600	Police	ORDER FEE EV	250.00
	DAVENPORT GROUP	92-99450	Technology	SYSTEM MEMORY UPGRADE	12,864.00
	TYLER TECHNOLOGIES INC	92-99450	Technology	METER READING UPGRADE	105.00
		92-99450	Technology	METER READING UPGRADE	157.50
	SOFTWARE HOUSE INTERNATIONAL	92-99450	Technology	FIREWALLS	9,041.20
				TOTAL:	35,972.70

FUND: General Obligation B

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====					
01	General Fund		138,770.33		
02	Street & Alley		4,198.13		
03	Designated Fds-Fire & Gen		70.00CR		
04	Designated Funds-Police		112.00		
06	Municipal Authority		111,481.75		
07	General Fund - CIP		38,389.22		
10	911 Fund		1,033.58		
80	General Obligation Bonds		783,417.60		

GRAND TOTAL:			1,077,332.61		

TOTAL PAGES: 14

SELECTION CRITERIA

5.a.a

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 3/01/2022 THRU 3/31/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



March 29, 2022

City of Nichols Hills
Attn: Shane Pate, City Manager
6407 Avondale Drive
Nichols Hills, OK 73116

Re: City Hall / Fire Station Renovation & Addition
6407 Avondale, Nichol Hills

Subject: Recommendation of Change Order No. 1

Dear Mr. Pate,

FSB has reviewed the following Change Order Requests submitted by Jenco Construction Company, Inc.:

	Cost	Concurrent Days
COR #1 – Add insulation to overhead door	\$ 1,166.55	
COR #2 – Add steel & helical piers per ASI-01	\$12,455.52	
COR #3 – Add for window changes per ASI-02	\$ 8,211.67	
COR #4 – Deduct for changing Mapes Canopies to OK Canopies	-\$ 6,500	
COR #7 – Move site fence and multiple items per ASI-04	\$27,003.96	75 days
COR #8 - Added steel per ASI-03	\$10,495.52	5 days
COR #9 – Deduct for replacing metal base with rubber base.	-\$ 3,144.59	
COR #11- Add for new mini-split mechanical	\$23,718.29	75 days
COR #12 –Add for removing 5 trees and replacing curb.	\$ 4,870.35	
Total CO # 1	\$78,276.27	75 days

FSB recommends acceptance of these items to be included in Change Order #1 for an additional price of \$78,276.27 and the addition of 75 calendar days.

Sincerely,
FRANKFURT-SHORT-BRUZA ASSOCIATES P.C.

Todd Crowl, Project Manager



September 14, 2021

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #1: Addition of Insulation @ Door D171.1

Dear Jason:

We are requesting a net **ADD** in the amount of **One Thousand One Hundred Sixty-Six and 55/100's Dollars (\$1,166.55)** to add insulation to overhead door D171.1.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



October 21, 2021

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #2: Adding Costs Associated with ASI #1

Dear Jason:

We are requesting a net **ADD** in the amount of **Twelve Thousand Four Hundred Fifty-Five and 52/100's Dollars (\$12,455.52)** for the added steel and helical piers per ASI #1.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



November 5, 2021

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #3: Added Costs Associated with ASI #2

Dear Jason:

We are requesting a net **ADD** in the amount of **Eight Thousand Two Hundred Eleven and 67/100's Dollars (\$8,211.67)** for the window changes per ASI #2.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



October 28, 2021

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #4: Manufacturer Change on the Front Entry Canopies

Dear Jason:

We are requesting a net **Deduct** in the amount of **Six Thousand Five Hundred and 00/100's Dollars (-\$6,500.00)** for changing from Mapes Canopies to OK Canopies.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



February 28, 2022

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #7: Added Costs associated with ASI #4 and City Hall Renovations

Dear Jason:

We are requesting a net **ADD** in the amount of **Twenty Seven Thousand Three and 96/100's Dollars (\$27,003.96)** for the changes associated with ASI 4.

This Change Order will add 75 days to the contract due to lead times of material.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



January 5, 2022

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #8: Adding Costs Associated with ASI #3

Dear Jason:

We are requesting a net **ADD** in the amount of **Ten Thousand Four Hundred Ninety-Five and 52/100's Dollars (\$10,495.52)** for the added steel and helical piers per ASI #3.

This Change Order will add 5 days to the contract.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



December 10, 2021

Shane Pate
City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, Ok 73116

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #9: Deduct for Changing the B-2 Base to the B-1 Base

Dear Jason:

We are requesting a net **Deduct** in the amount of **Three Thousand One Hundred Forty Four Dollars and 59/100's (-\$3,144.59)** for deleting the B-2 Metal Base and replacing it with the B-1 Rubber Base.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



March 10, 2022

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #11: Added Costs with the Demo and Replacement of Mini Split in City Hall

Dear Jason:

We are requesting a net **ADD** in the amount of **Twenty-Three Thousand Seven Hundred Eighteen and 29/100's Dollars (\$23,718.29)** for the new mini split in city hall per the pricing request from the architect dated 2/8/22 and ASI 4.

This Change Order will add 75 days to the contract due to lead times of material.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager



March 3, 2022

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #12: Added Costs with Tree Demo and Added Concrete Sidewalk at Front Entry

Dear Jason:

We are requesting a net **ADD** in the amount of **Four Thousand Eight Hundred Seventy and 35/100's Dollars (\$4,870.35)** for deleting 5 trees in the front. Demolishing the existing curved sidewalk in front of the new parking and repouring against new curb.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager

JENCO CONSTRUCTION COMPANY

General Contractor

TRANSMITTAL
LETTER

121 NE 26th Street, Oklahoma City, OK 73105

Office: (405) 525-6045

FAX: (405) 525-6203

e-mail: nick@jencoconstruction.com

RE: Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

DATE: March 22, 2022JCC Job # 91121

TO: FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118

ATTN: Cory Hughes
Jason Robison
Robin Gardner

WE TRANSMIT:

☒ Herewith Emailed☐ In accordance with your request _____

FOR YOUR:

☒ Approval☐ Distribution☐ Information☐ Review & Comment☐ Record☐ Correction☐ Use☐ _____

THE FOLLOWING:

☐ Drawings☐ Shop Drawing Prints☐ Samples☐ Specifications☐ Shop Drawing Reproductions☐ Product Literature☐ Change Order☒ Pay Application

MARKED:

☐ Approved☐ Approved As Noted☐ Disapproved

QTY	DATE	REV. NO.	DESCRIPTION	ACTION
1	03/22/22		Jenco Pay Application No. 7 - Nichols Hills Fire Station Add. & Renov.	
				ACTION CODE B. No Action Required C. Correct and Resubmit

REMARKS:

Copy to:

Attachment: pay app 07-signed (5722 : 6 Pay Estimate No. 7 Jenco Construction Fire Station)

Application For Payment

Page 1 of 2

To: CITY OF NICHOLS HILLS 6407 AVONDALE DR NICHOLS HILLS, OK 73116	Project: Nichols Hills Fire Station Addition & Renovation 6407 Avondale Drive Nichols Hills, OK 73116	Application Date	Period To	Contract Date
		03/22/2022	03/22/2022	07/13/2021
		Application Number	Invoice Number	Project Number
		7	Draw-007	FSB2020-218-0
From Contractor: Jenco Construction 121 NE 26th St Oklahoma City, OK 73105	Via Architect: FSB 5801 BROADWAY EXTENSION, STE. 500 OKLAHOMA CITY, OK 73118-7436	Distribution ☒ Owner ☐ ☒ Architect ☐ ☐ Contractor		
Contract For:				

Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

- Original Contract Amount: \$ 3,070,600.00
- Net of Change Orders: \$ 0.00
- Net Amount of Contract: \$ 3,070,600.00
- Total Completed & Stored to Date: \$ 1,576,350.00
- Retainage Summary:
 - 5.00 % of Completed Work: \$ 78,817.50
 - 0.00 % of Stored Material: \$ 0.00
 Total Retainage: \$ 78,817.50
- Total Completed Less Retainage: \$ 1,497,532.50
- Less Previous Applications: \$ 1,145,367.50
- Current Payment Due, This Application: \$ 352,165.00
- Contract Balance (Including Retainage): \$ 1,573,067.50

Change Order Activity	Additions	Deductions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub-totals:	0.00	0.00
Net of Change Orders:	0.00	

Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature) Jenco Construction Date: 3/22/22

State of: Oklahoma
 County of: Oklahoma
 Subscribed and sworn to before me this 22nd day of March, 2022

Notary Public: Sarah Short
 My Commission expires: 8/27/2024 # 08008917

Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: \$ 352,165.00

[Signature] Date: 3-29-22
 (Architect's Signature)

Application for Payment - Continuation Sheet

Page 2 of 2

From: Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

To: CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

Project: (91121) Nichols Hills Fire Station Addition & Renovation Application Number: 7
Application Date: 03/22/22
Period To: 03/22/22
Contract Date: 07/13/21
Project Number: FSB2020-218-0

A Item No.	B Description of Work	C Contract Value	D Work Completed		E This Period	F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application				Total Com- pleted and Stored To Date (D+E+F)	% (G / C)		
1	Bonds & Insurance	33,600.00	33,600.00				33,600.00	100.00%		1,680.00
2	General Conditions	199,000.00	119,400.00		19,900.00		139,300.00	70.00%	59,700.00	6,965.00
3	Mobilization	30,000.00	30,000.00				30,000.00	100.00%		1,500.00
4	Dirtwork	35,000.00	30,000.00				30,000.00	85.71%	5,000.00	1,500.00
5	Concrete - Building	130,000.00	130,000.00				130,000.00	100.00%		6,500.00
6	Demolition	40,000.00	40,000.00				40,000.00	100.00%		2,000.00
7	Masonry	290,000.00			14,500.00		14,500.00	5.00%	275,500.00	725.00
8	Structural Steel Material	190,000.00	190,000.00				190,000.00	100.00%		9,500.00
9	Structural Steel Labor	50,000.00	50,000.00				50,000.00	100.00%		2,500.00
10	Carpentry (Material & Labor)	25,000.00	3,000.00		3,250.00		6,250.00	25.00%	18,750.00	312.50
11	Roofing	145,000.00	20,000.00		74,250.00		94,250.00	65.00%	50,750.00	4,712.50
12	Dormers, Soffits, EIFS	45,000.00	15,000.00				15,000.00	33.33%	30,000.00	750.00
13	Doors & Frames	28,000.00	22,400.00		5,600.00		28,000.00	100.00%		1,400.00
14	Overhead Doors	15,000.00							15,000.00	
15	Hardware	65,000.00	55,250.00				55,250.00	85.00%	9,750.00	2,762.50
16	Glazing	215,000.00	4,000.00				4,000.00	1.86%	211,000.00	200.00
17	Framing/Trusses/Gyp/Ceilings	270,000.00	155,000.00		47,500.00		202,500.00	75.00%	67,500.00	10,125.00
18	Tiling	30,000.00	14,000.00				14,000.00	46.67%	16,000.00	700.00
19	Resilient Flooring	50,000.00							50,000.00	
20	Painting	55,000.00			10,000.00		10,000.00	18.18%	45,000.00	500.00
21	Signage	35,000.00							35,000.00	
22	Folding Partitions	30,000.00							30,000.00	
23	Awnings & Shades	40,000.00	6,000.00				6,000.00	15.00%	34,000.00	300.00
24	Fire Suppression	40,000.00	8,000.00		18,000.00		26,000.00	65.00%	14,000.00	1,300.00
25	Plumbing	156,000.00	90,000.00		19,200.00		109,200.00	70.00%	46,800.00	5,460.00
26	HVAC	171,000.00	45,000.00		40,500.00		85,500.00	50.00%	85,500.00	4,275.00
27	Electrical	350,000.00	135,000.00		110,000.00		245,000.00	70.00%	105,000.00	12,250.00
28	Concrete Sitework	90,000.00	10,000.00		8,000.00		18,000.00	20.00%	72,000.00	900.00
29	Fencing & Gates	150,000.00							150,000.00	
30	Pergolas	68,000.00							68,000.00	
	Grand Total	3,070,600.00	1,205,650.00		370,700.00	0.00	1,576,350.00	51%	1,494,250.00	78,817.50

INVOICE



PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

Please remit electronic payments to:

FNB Community Bank
 Routing #103012843
 Account #0111088
 Remittance: accounting@fsb-ae.com

Or mail payments to:

FSB
 5801 Broadway Extension, Suite 500
 Oklahoma City, OK 73118-7436

City of Nichols Hills
 6407 Avondale Drive
 Nichols Hills, OK 73116

March 31, 2022

Invoice No: 17311

Project #20202180 CNH - Fire Station Renovation

Professional Services through March 25, 2022**Fee**

Total Fee 351,000.00

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design Phase	25.00	87,750.00	100.00	87,750.00	87,750.00	0.0
Design Development Phase	30.00	105,300.00	100.00	105,300.00	105,300.00	0.0
Construction Documents Phase	23.00	80,730.00	100.00	80,730.00	80,730.00	0.0
Construction Phase	22.00	77,220.00	46.594	35,979.90	30,279.90	5,700.0
Totals				309,759.90	304,059.90	5,700.0

Total Fee**5,700.00****Total this Invoice****\$5,700.00****Billings to Date**

	Current	Prior	Total	Received	AR Balance
Fee	5,700.00	276,826.48	282,526.48		
Consultant	0.00	43,123.42	43,123.42		
Expense	0.00	1,665.00	1,665.00		
Totals	5,700.00	321,614.90	327,314.90	321,614.90	5,700.00

Attachment: FSB2020-218-00 Inv 17311 Mar 22 (5719 : 6 Invoice No. 17311 Frankfort-Short-Bruza Associates, PC)



March 31, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 5
Nichols Hills Project No. PC-2101
2021 G.O. Bond Issue – Paving
Improvements to the 1500 Block of Buttram
and the 7100 & 7300 Blocks of Nichols Rd.
Contractor: CGC, LLC
Original Contract Amount: \$1,073,766.41
Current Contract Amount: \$1,073,766.41
Claims to Date Less Ret.: \$679,778.57
Paid to Date: \$518,579.54
Amount Remaining: \$555,186.87
Current Amount Due: \$161,199.03

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 5** on the above referenced project in the amount of **\$161,199.03**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) \$161,199.03

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

GJW/edp
cc: File #116002B
Enclosure

PROGRESSIVE ESTIMATE NO. 5

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
1500 Block of Buttram and the
7100 & 7300 Blocks of Nichols Rd.

PC-2101

CGC, LLC
101 W. 5th Street
Edmond, OK 73003

From: 2/10/2021 To: 3/10/2022
Notice to Proceed: 10/18/2021
Project Duration: 150 Calendar Days
Days Used: 120
Days Remaining: 30

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,457.00	282.50	942.00	1,224.50	80.00	\$97,960.00	84.04
2	AGGREGATE BASE (TYPE A) W/EXCAVATION	CY	300.00	0.00	0.00	0.00	80.00	\$0.00	0.00
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,132.00	1,477.80	3,693.82	5,171.62	46.50	\$240,480.33	84.34
4	INTEGRAL CURB (6" BARRIER)	LF	3,735.00	788.67	2,264.50	3,053.17	15.00	\$45,797.55	81.74
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	27.00	1.00	29.00	30.00	483.00	\$14,490.00	111.11
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	1.00	0.00	0.00	0.00	5,500.00	\$0.00	0.00
7	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	26,335.00	\$0.00	0.00
8	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	47,600.00	\$0.00	0.00
9	WATER SERVICE LINE LONG (2")	EA	8.00	0.00	0.00	0.00	5,800.00	\$0.00	0.00
10	REMOVE AND RESET SIGN	EA	6.00	0.00	0.00	0.00	108.00	\$0.00	0.00
11	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,920.00	200.00	1,074.00	1,274.00	11.00	\$14,014.00	66.35
12	REMOVE & RESET LAWN IRRIGATION HEAD	EA	96.00	46.00	72.00	118.00	51.00	\$6,018.00	122.92
13	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	L.F.	1.00	0.00	0.00	0.00	2,100.00	\$0.00	0.00
14	CONSTRUCTION STAKING	LS	1.00	0.15	0.85	1.00	14,000.00	\$14,000.00	100.00
15	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.15	0.85	1.00	22,000.00	\$22,000.00	100.00
16	MOBILIZATION	LS	1.00	0.00	1.00	1.00	72,218.00	\$72,218.00	100.00
17	RELOCATE WATER METER	EA	12.00	0.00	0.00	0.00	1,600.00	\$0.00	0.00
18	REMOVE SIDEWALK	SY	17.00	11.30	0.00	11.30	107.00	\$1,209.10	66.47
19	STREET PAVEMENT REMOVAL	SY	6,089.00	1,453.35	3,693.82	5,147.17	12.00	\$61,766.04	84.53
20	REMOVE DRIVEWAY	SY	187.00	34.01	155.62	189.63	9.00	\$1,706.67	101.41
21	ADJUST EXISTING STRUCTURE (WATER VALVE)	EA	7.00	4.00	0.00	4.00	1,200.00	\$4,800.00	57.14
22	REMOVE & RESET (WATER VALVE)	EA	1.00	0.00	0.00	0.00	10,825.00	\$0.00	0.00
23	REMOVE EXISTING STRUCTURE (INLET)	EA	1.00	0.00	0.00	0.00	2,300.00	\$0.00	0.00
24	SEPERATOR FABRIC FOR BASES (SP)	SY	6,554.00	1,453.35	3,693.82	5,147.17	3.25	\$16,728.30	78.53
25	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	5.00	\$0.00	0.00
26	SIDEWALK (VARIABLE WIDTH)	SY	17.00	0.00	0.00	0.00	65.00	\$0.00	0.00
27	6" P.C. CONCRETE DRIVEWAY (HES)	SY	246.00	48.01	141.62	189.63	66.50	\$12,610.40	77.09
28	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,121.00	890.00	2,088.00	2,978.00	27.00	\$80,406.00	95.42
29	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	150.00	15.00	31.00	46.00	27.00	\$1,242.00	30.67
30	SOLID SLAB SODDING	LS	1.00	0.00	0.40	0.40	7,100.00	\$2,840.00	40.00
31	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	1,500.00	\$0.00	0.00
32	SEDIMENT AND EROSION CONTROL SILT FENCE	L.F.	150.00	0.00	0.00	0.00	15.00	\$0.00	0.00
33	CURB INLET SEDIMENT FILTER	EA	1.00	0.00	0.00	0.00	340.91	\$0.00	0.00
34	ROCK BAG INLET BARRIER	L.F.	104.00	0.00	85.00	85.00	62.00	\$5,270.00	81.73

ORIGINAL CONTRACT AMOUNT: \$1,073,766.41

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1

\$0.00
\$0.00

CURRENT CONTRACT AMOUNT: \$1,073,766.41

TOTAL AMOUNT OF WORK TO DATE: \$715,556.39
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$715,556.39
LESS 5% RETAINAGE: \$35,777.82
DIFFERENCE: \$679,778.57
SUBTOTAL: \$679,778.57
LESS PREVIOUS PAYMENTS: \$518,579.54

CONTRACT AMOUNT DUE THIS ESTIMATE: \$161,199.03

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$161,199.03 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISHWILER, LLC

BY: Grady J. Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$_____

this _____ day of _____, 20____.

CITY OF NICHOLS HILLS

CGC, LLC

Project Manager

Subscribed and sworn to before me 3-28, 2022.

Notary Public, Clerk or Judge

My Commission Expires: 8-15-24





March 31, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4
Nichols Hills Project No. PC-2102
2021 G.O. Bond Issue – Paving
Improvements to the 1400, 1500, & 1600
Blocks of Bedford Drive and the 1200 Block of
Glenwood Avenue
Contractor: Rudy Construction Co.
Original Contract Amount: \$1,163,416.25
Current Contract Amount: \$1,163,416.25
Claims to Date Less Ret.: \$648,035.63
Paid to Date: \$508,023.87
Amount Remaining: \$655,392.38
Current Amount Due: \$140,011.76

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **\$140,011.76**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) \$140,011.76

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002C
Enclosure

PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
1400, 1500, & 1600 Blocks of Bedford Drive
1200 Block of Glenwood Avenue
PC-2102

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 2/1/2022
Notice to Proceed: 11/8/2021
Project Duration: 180 Calendar Days
Days Used: 119
Days Remaining: 61

6.e.a

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPL
1	AGGREGATE BASE W/EXCAVATION	CY	1,373.00	334.95	828.09	1,163.04	93.00	\$108,162.72	
2	AGGREGATE BASE W/EXCAVATION	CY	300.00	10.00	8.00	18.00	93.00	\$1,674.00	
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	7,708.00	16.78	3,807.19	3,823.97	58.00	\$221,790.26	
4	INTEGRAL CURB (6" BARRIER)	LF	4,822.00	644.00	2,081.83	2,725.83	9.00	\$24,532.47	
5	(RCP) STORM SEWER (18") "O" RING	EA	9.00	0.00	9.00	9.00	200.00	\$1,800.00	1
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	3.00	1.00	2.00	3.00	5,000.00	\$15,000.00	1
7	CAST IRON CURB HOOD (R-3262)(SP)	EA	32.00	16.00	20.00	36.00	350.00	\$12,600.00	1
8	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	9,000.00	\$0.00	
9	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	EA	1.00	1.00	0.00	1.00	15,000.00	\$15,000.00	1
10	WATER SERVICE LINE LONG (2")	EA	16.00	1.00	6.50	7.50	3,000.00	\$22,500.00	
11	REMOVE AND RESET SIGN	EA	7.00	0.00	0.00	0.00	550.00	\$0.00	
12	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	2,800.00	162.00	690.00	852.00	12.00	\$10,224.00	
13	REMOVE & RESET LAWN IRRIGATION HEAD	LS	140.00	11.00	89.00	100.00	60.00	\$6,000.00	
14	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.50	0.50	1,000.00	\$500.00	
15	CONSTRUCTION STAKING	LS	1.00	0.20	0.50	0.70	11,000.00	\$7,700.00	
16	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.50	0.70	30,000.00	\$21,000.00	
17	MOBILIZATION	LS	1.00	0.20	0.35	0.55	75,000.00	\$41,250.00	
18	RELOCATE WATER METER	EA	10.00	0.00	2.00	2.00	900.00	\$1,800.00	
19	STRUCTURAL REMOVAL (INLET)	EA	3.00	1.00	2.00	3.00	525.00	\$1,575.00	1
20	REMOVE SIDEWALK	SY	10.00	2.80	0.00	2.80	11.00	\$30.80	
21	STREET PAVEMENT REMOVAL	SY	7,380.00	1,823.47	4,392.42	6,215.89	11.00	\$68,374.79	
22	REMOVE DRIVEWAY	SY	465.00	117.33	172.80	290.13	11.00	\$3,191.43	
23	ADJUST EXISTING STRUCTURE (STORM INLET)	EA	18.00	6.00	7.00	13.00	350.00	\$4,550.00	
24	SEPERATOR FABRIC FOR BASES (SP)	SY	8,237.00	1,805.08	4,787.95	6,593.03	2.25	\$14,834.32	
25	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	8.00	\$0.00	
26	SIDEWALK (VARIABLE WIDTH)	SY	10.00	2.80	0.00	2.80	70.00	\$196.00	
27	6" P.C. CONCRETE DRIVEWAY (HES)	SY	332.00	117.33	172.80	290.13	66.00	\$19,148.58	
28	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,961.00	761.00	2,048.00	2,809.00	19.00	\$53,371.00	
29	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	163.00	29.60	0.00	29.60	19.00	\$562.40	
30	SOLID SLAB SODDING	LS	1.00	0.20	0.00	0.20	7,500.00	\$1,500.00	
31	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	25.00	25.00	3.00	\$75.00	
32	ROCK BAG INLET BARRIER	LF	423.00	200.00	200.00	400.00	8.00	\$3,200.00	

ORIGINAL CONTRACT AMOUNT: \$1,163,416.25

CHANGES TO DATE:
Amendment No. 1 \$0.00
Change Order No. 1 \$0.00

CURRENT CONTRACT AMOUNT: \$1,163,416.25

TOTAL AMOUNT OF WORK TO DATE: \$682,142.77
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$682,142.77
LESS 5% RETAINAGE: \$34,107.14
DIFFERENCE: \$648,035.63
SUBTOTAL: \$648,035.63
LESS PREVIOUS PAYMENTS: \$508,023.87

CONTRACT AMOUNT DUE THIS ESTIMATE: \$140,011.76

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Sarah B. Mills of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$140,011.76 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

Rudy Construction Company
Project Manager

Subscribed and sworn to before me 28th March 2022

S. Erickson
Notary Public, Clerk or Judge

My Commission Expires: 01/25/25



Attachment: PC-2102 Pay Claim No. 4 (executed) (5720 : 6 Pay Est No. 4 PC-2102 Rudy Construction Co.)

RESOLUTION

(No. 1450)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 12th day of April, 2022.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (5723 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:**Record Dates:****Agendas**

City Council	March 8, 2022
Nichols Hills Municipal Authority	March 8, 2022
Building Commission	March 15, 2022
Board of Adjustment	March 16, 2022
Environmental, Health and Sustainability Commission	March 23, 2022
Planning Commission	April 5, 2022
Board of Adjustment	April 20, 2022
Investment Policy Committee	April 7, 2022

Agreements and Contracts

OG&E Engineering Service Agreement	March 8, 2022
Frankfurt-Short-Bruza EV Charging Station Plan Proposal	February 7, 2022

Audits

Actuarial Valuation 2022-2023 Retirement Contribution Rate	March 2022
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Bank Statements and Reconciliations

Open Edge	February 28, 2022
Pooled Cash	March 31, 2022
Flex Claims	March 31, 2022
Municipal Court	March 31, 2022
Sinking Fund	March 31, 2022
2018 GO Bond	March 31, 2022
2019 GO Bond	March 31, 2022
2020 GO Bond	March 31, 2022
2021 GO Bond	March 31, 2022
2022 GO Bond	March 31, 2022
Utility Deposit	March 31, 2022
Bank of Oklahoma	March 31, 2022

Citations

Court Citations	December 1, 2021
Court Citations	December 15, 2021
Court Warnings	December 2021

Court Citations	January 5, 2022
Court Citations	January 19, 2022
Court Warnings	January 2022

Collateral – Letters of Credit – Certificates of Deposit

Irrevocable Letter of Credit - MidFirst	March 29, 2022
Investment Portfolio Pledged Securities - BancFirst	March 31, 2022
Collateral Securities Pledged – First National Bank \$1,000,000	March 30, 2022
Pledging Report – First National Bank	March 31, 2022

General Obligation Bonds

Jenco Change Order No. 12	March 8, 2022
Jenco Pay Application No. 6	March 8, 2022
PC-2101 Pay Estimate #4 CGC, LLC	March 8, 2022
FSB Invoice 17182	March 8, 2022
PC-2102 Pay Estimate #3	March 8, 2022
Task Order NBC Bank Survey	February 28, 2022
Bid Packet PC-2003	March 7, 2022
Notice to Bidders FC-2101	March 8, 2022
Bid Packet FC-2101	April 6, 2022
FC-2101 Bid Addendum #1	March 30, 2022
FC-2101 Bid Addendum #2	March 30, 2022

Incident Reports – Police – by Case File Numbers

18-00247	March 1, 2018
18-00269 – 18-00273	March 21, 2018 - March 26, 2018
18-00275	March 26, 2018
18-00277 - 18-00288	March 27, 2018 - April 9, 2018
18-00290	April 10, 2018
18-00292 - 18-00296	April 11, 2018 - April 17, 2018
18-00298 – 18-00311	April 17, 2018 – April 30, 2018
18-00313 – 18-00321	April 30, 2018 – May 9, 2018
18-00323 – 18-00370	May 11, 2018 – July 6, 2018
18-00372 – 18-00384	July 6, 2018 – July 19, 2018
18-00386 – 18-00389	July 2, 2018 – July 26, 2018
18-00391 – 18-00414	July 26, 2018 – August 20, 2018
19-00301 – 19-00309	April 20, 2019 – May 7, 2019
19-00311 – 19-00322	May 9, 2019 – May 17, 2019
19-00324 – 19-00350	May 18, 2019 – June 10, 2019

Minutes

City Council	February 8, 2022
Municipal Authority	February 8, 2022
Building Commission	February 15, 2022
Planning Commission	January 4, 2022
City Council and Planning Commission Joint Meeting	January 18, 2022
Environment, Health and Sustainability Commission	December 8, 2021

Ordinances

Ordinance 1205 OkMRF City Manager Plan March 8, 2022

Payroll Records

OkMRF – Live-Run Activity Report February 16, 2022 – March 22, 2022

American Funds – Group Investment Confirm List March 3, 2022-March 18, 2022

Permits

Certificate of Approval BC 2022-04 1809 W Wilshire Boulevard March 15, 2022

Certificate of Approval BC-2022-03 1401 Sherwood Lane February 15, 2022

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2022-05 March 4, 2022

Journal Record – Notice to Bidders – FC-2101 March 11, 2022

Journal Record – Notice of Public Hearing – PC 2022-02 March 25, 2022

Friday – Notice to Bidders – FC-2101 March 18, 2022

Friday – Ordinance 1205 – Amending City Manager Plan March 25, 2022

Friday – Notice of Public Hearing – PC 2022-02 April 1, 2022

Public Hearing

Notice of Public Hearing – BC-2022-05 March 2, 2022

Notice of Public Hearing – PC-2022-02 March 23, 2022

Notice of Public Hearing – BOA-2022-02 April 5, 2022

Records Request

Jonathan Thompson – 1814 Huntington Plans April 4, 2022

Resolutions

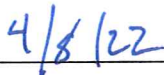
Resolution 1448 Disposal and Destruction of Records March 8, 2022

Resolution 1449 Award Bid PC-2003 March 8, 2022

Terminated Employee Personnel Files

Timothy Reese April 5, 2022


S. Shane Pate II, City Manager


Date

AGREEMENT BETWEEN THE CITY OF OKLAHOMA CITY AND THE CITY OF NICHOLS HILLS FOR PROVISION OF ANIMAL SHELTER SERVICES

This agreement is made and entered into this ____ day of _____ 20__, Effective July 1, 2022, by and between The City of Oklahoma City, an Oklahoma municipal corporation, hereinafter referred to as “Oklahoma City” and the City of Nichols Hills, Oklahoma, Oklahoma, and Oklahoma municipal corporation, hereinafter referred to as “Nichols Hills”.

I. PURPOSE

The purpose of this agreement is to promote the health, safety, and public welfare of the citizens of both entities and to further promote the humane care, treatment and disposition of animals coming into the possession of either of the parties to this Agreement.

II. DEFINITIONS

- A. D.V.M. shall mean Doctor of Veterinary Medicine.
- B. Animals shall mean all non-hoofed animals.
- C. Livestock shall mean all domestic hoofed animals.
- D. Dogs shall mean all canine domestic animals.
- E. Cats shall mean all feline domestic animals.
- F. Oklahoma City shall mean The City of Oklahoma City.
- G. Nichols Hills shall mean The City of Nichols Hills.

III. FACILITIES

A. Food, Shelter, Delivery Hours and Procedures

1. Oklahoma City shall accept at the Oklahoma City Animal Shelter located at 2811 SE 29th St., Oklahoma City, Oklahoma (“the shelter”) all live animals collected by and delivered to the Shelter by Nichols Hills or by those working under its direction and shall accept at the Shelter all live animals otherwise brought in from Nichols Hills, during any hours the Shelter is open to the general public. Service hours are subject to change with reasonable advance notice to Nichols Hills. Every effort will be made, when reasonably possible, to give Nichols Hills three (3) days’ notice of a change to Shelter service hours. Oklahoma City shall provide food, water, shelter, care and other humane treatment for such animals while they are in Oklahoma City's possession and until placed or otherwise disposed of by Oklahoma City.
2. Dead animals shall not be brought to the Oklahoma City Animal Shelter but shall be properly disposed of by Nichols Hills.
3. Nichols Hills shall unload its impounded live animals and shall complete entry information and impoundment activities deemed applicable by Oklahoma City's

Animal Welfare Division Manager or designee prior to acceptance of any animals by Oklahoma City. Nichols Hills shall have no responsibility for handling the animals after their acceptance by the Oklahoma City Animal Welfare Division's Shelter staff.

B. Veterinary Activities

1. All activities relating to veterinary medicine and veterinary care given to animals in the custody of Oklahoma City shall be performed by or at the direction of a licensed doctor of veterinary medicine (D.V.M.) in compliance with the Oklahoma Veterinary Practice Act, 59 O.S. §698.1 et seq. Veterinary costs for the necessary medical care of animals impounded by Nichols Hills or brought into the Shelter from within the corporate limits of Nichols Hills shall be borne by Nichols Hills during the stray holding period as set forth in III.G herein. Such care shall be limited to pain management, communicable disease control and care necessary to prevent animal suffering. Communicable disease control shall include species-specific vaccinations upon intake for fees as set forth in Chapter 60, Section 60-8-3(i)(2), (3) and (5) related to dogs, and Section 60-8-3(i)(2) and (4) related to cats, of the Oklahoma City Municipal Code, 2010, or as subsequently amended.
2. Nichols Hills shall, at its own cost, arrange for veterinary care or euthanasia of sick or injured animals by a licensed veterinarian for animals impounded by Nichols Hills or brought into the Shelter from within the corporate limits of Nichols Hills during times that the Oklahoma City Shelter veterinarian is not available. All injured or sick animals needing medical care at the time of impoundment shall be transported by Nichols Hills to a veterinary hospital for examination, euthanasia or medical treatment at the expense of Nichols Hills, including transportation of sick or injured animals to emergency clinics when the Shelter veterinarian is not available. Animals from within the corporate limits of Nichols Hills that need immediate medical treatment as determined by Shelter veterinary technicians or Shelter supervisors shall not be dropped off at the Oklahoma City Animal Shelter when the Shelter veterinarian is not present unless a licensed veterinarian has examined the animal prior to its impoundment. Any observations, prescriptions, diagnosis or prognosis provided by such veterinarian shall be communicated in writing to Shelter staff upon impoundment.
3. Oklahoma City shall not be responsible for transporting injured or sick animals received from Nichols Hills to veterinary clinics for treatment or euthanasia, but may, at its sole discretion, provide such service when able to do so for a fee as set forth in Chapter 60, Section 60-8-3(e) of the Oklahoma City Municipal Code, 2010, or as subsequently amended.
4. It is understood that the Oklahoma City Shelter veterinarian is not available for emergency animal care to Nichols Hills animals.

C. Public Hours of the Oklahoma City Animal Shelter

Oklahoma City agrees that it shall accept stray or owner-relinquished animals brought to

the Shelter by Nichols Hills residents or personnel. Residents must show proof of residency in the form of any state or federally issued identification card. Nichols Hills shall be provided a written schedule of hours of operation in effect at the time this contract and is attached hereto as Attachment "A". These hours shall be subject to change by Oklahoma City following reasonable written notification to Nichols Hills.

D. Release of Animals and Livestock

Oklahoma City agrees that it shall, upon payment of all applicable Oklahoma City Animal Shelter reclamation fees and costs, release any animals in its custody to the owner thereof or his or her authorized representative, subject to the following:

1. The Oklahoma City Animal Shelter shall not release a dog or cat entrusted to it until the party receiving the dog or cat shall have complied with all of the Oklahoma Statutes and applicable City ordinances, including, but not limited to rabies vaccination, sterilization and microchipping. Verification of a current rabies vaccination, by vaccination receipt or a D.V.M.'s written or verbal acknowledgment, is deemed compliance with the requirement for rabies vaccination.
2. The requirement of rabies vaccination shall be waived for animals upon the written request of the owner's veterinarian in the case of an animal that cannot be vaccinated against rabies for medical reasons.
3. Oklahoma City agrees that it shall keep in its custody and properly care for rabies observation animals entered by Nichols Hills, or received from within the corporate limits of Nichols Hills, for a period of ten (10) days after the exposure as required by State Health Department regulations and guidelines and local ordinances, unless sooner euthanized and submitted for rabies testing at the State Laboratory. Disposal of rabies observation animals shall be in accordance with Oklahoma City's current practices.
4. Authorized representatives must have written authorization verified by Oklahoma City Animal Welfare Staff prior to reclamation.

E. Disclosure of Information to The City of Nichols Hills

Nichols Hills shall have access to full information as to the method, means and manner of the operations of the Animal Shelter during the term of the contract, including inspection by appointment. The Shelter shall individually identify, mark or tag, and create and maintain an individual record for each animal received from within the corporate limits of Nichols Hills, including date of impoundment, vaccinations and treatments given in the Shelter and the animal's final disposition. A current copy of the above records shall be open to inspection by Nichols Hills.

F. Notification of Owners of Animals and Livestock

Nichols Hills shall make a reasonable effort to locate and notify owners of tagged or

microchipped animals received from within the corporate limits of Nichols Hills. When Nichols Hills knows the identity of the owner of an animal received by Nichols Hills or brought to the Shelter from within the corporate limits of Nichols Hills, Oklahoma City shall be provided that information upon impoundment or, if the impoundment is after hours, no later than the beginning of the next business day. The Superintendent shall prepare and maintain at the Animal Shelter a current descriptive list of animals in quarantine and in other isolation areas, including livestock.

G. Holding Periods for Animals Subject to this Agreement

1. Oklahoma City shall keep in its custody and properly care for licensed, tagged, or microchipped animals entered by an employee of or resident of Nichols Hills for a period of five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owner. Animals entered by Nichols Hills or received from within the corporate limits of Nichols Hills who are not licensed, tagged or microchipped, shall be held for three (3) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. Livestock entered by Nichols Hills shall be held for five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. After the expiration of the required holding period, Oklahoma City shall humanely dispose of the animals as Oklahoma City sees fit. Dogs and cats impounded for bites shall be held in accordance with Section III.D.3. herein.
2. The City of Nichols Hills shall notify The City of Oklahoma City in writing when it is impounding animals that must be held longer than the usual holding times as specified above including, but not limited to, animals confiscated on cruelty complaints and dangerous animal complaints.

H. Sick Animals

1. Oklahoma City shall establish an area for sick animals separate from the remainder of the presumed healthy Shelter animal population as space permits so that animals suspected of contagious or infectious disease shall be isolated within an established area.
2. Sick or injured animals may be euthanized by lethal injection by a licensed veterinarian or by a State Certified Euthanasia Technician upon the recommendation of a licensed veterinarian who, in her or his professional opinion, determines the injury or illness is of such a nature that the animal should be immediately euthanized for humane reasons prior to the expiration of the usual holding period.

IV. CHARGES

A. Fees; Applicable Ordinances

Oklahoma City and Nichols Hills do hereby mutually agree that the schedule of fees and other charges in effect in Oklahoma City according to Chapter 60 of the Oklahoma City Municipal Code, 2010, or as subsequently amended shall apply to animals brought to the Oklahoma City Shelter by employees of Nichols Hills or received from within the corporate limits of Nichols Hills.

B. Collection and Accounting

Oklahoma City shall collect and retain all reclamation, adoption, medical and disposal fees with respect to the services provided by the Shelter pursuant to this Agreement and shall keep proper financial records to account for the same, which records will be available to Nichols Hills for review upon request.

C. Payment

On or before the tenth (10th) day of each month, upon proper claim and sufficient documentation by Oklahoma City to Nichols Hills, Nichols Hills shall pay all fees to which Oklahoma City is entitled by this contract.

V. MISCELLANEOUS PROVISIONS

A. Submission of Animal Control Ordinances

Each City shall provide complete certified copies of its animal control ordinances, which are attached hereto as Attachment “B1” and “B2” and shall keep and maintain copies of the same current at all times.

B. Risk of Loss

To the extent permitted by law, Nichols Hills will be responsible for any and all third-party claims, demands, liabilities, losses or other charges or demands as a result of Oklahoma City’s provision of the services referenced in this Agreement. Oklahoma City will not, in any circumstance, be responsible to Nichols Hills for any injury to Nichols Hills’ employees, agents, or independent contractors arising out of Oklahoma City’s provision of the services referenced in the Agreement. Notwithstanding anything contained herein to the contrary, nothing in this Agreement is intended to waive the provisions of Article X, Section 26 of the Oklahoma Constitution nor the provisions of the Oklahoma Governmental Tort Claims Act, Title 51, §151 et. seq., for either party.

C. Non-Assignability Without Written Consent

It is hereby agreed that this contract shall not be assigned, in whole or in part, by either party without the prior written consent of the other party, which consent will not be unreasonably withheld.

D. Waiver or Modification

It is hereby agreed that no waiver or modification of this Agreement shall be valid or admissible as evidence in any proceedings or litigation unless such waiver or modification is signed by the party sought to be charged with such waiver or modification.

E. Termination of Agreement

It is hereby agreed that the breach of any of the terms of this Agreement shall be grounds for the party aggrieved thereby to terminate this contract if the violation is not corrected within thirty (30) days after written notice thereof to the offending party. Oklahoma City reserves the right to terminate this Agreement at any time when to do so is deemed to be in the best interest of The City of Oklahoma City.

F. Term of Agreement

Unless earlier terminated pursuant to the provisions of the Agreement, the terms of this Agreement shall be for one-year, effective July 1, 2022, to June 30, 2023.

G. Notices

City of Oklahoma City
Oklahoma City Animal Welfare Superintendent
2811 S.E. 29th Street
Oklahoma City, OK 73129

City of Oklahoma City
City Clerk
200 N. Walker, Second Floor
Oklahoma City, OK 73102

City of Nichols Hills
City Manager
6407 Avondale Drive
Nichols Hills, OK 73116

H. Entire Agreement

This agreement constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the parties are superseded by this Agreement.

APPROVED by the Council and SIGNED by the Mayor of The City of Nichols Hills this _____ day of _____, 20__.

ATTEST:

THE CITY OF NICHOLS HILLS

CITY CLERK

MAYOR

Reviewed for form and legality.

Municipal Counselor

APPROVED by the Council and SIGNED by the Mayor of The City of Oklahoma City this _____ day of _____, 20__.

ATTEST:

THE CITY OF OKLAHOMA CITY

CITY CLERK

MAYOR

Reviewed for form and legality.

Assistant Municipal Counselor

ATTACHMENT "A"
OKLAHOMA CITY ANIMAL WELFARE
HOURS OF OPERATION

Oklahoma City Animal Welfare is open seven days a week, except for major holidays.

Normal operating hours are 9am – 5:30pm for drop off and 12 – 5:30pm for adoptions and/or reclaims. The shelter will open two hours later for drop offs, adoptions and reclaims on the third Wednesday of every third month, when the staff meets for monthly training.

Attachment B1 – Oklahoma City Ordinances

Chapter 8 ANIMALS¹

ARTICLE I. IN GENERAL

DIVISION 1. INTENT

§ 8-1. General intent.

The general intent of this Chapter is to protect animals from cruelty, neglect and abuse, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations for any person owning, harboring or controlling any animal within the City.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-2—8-4. Reserved.

DIVISION 2. DEFINITIONS

§ 8-5. Definitions.

- (a) The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
- (1) *Abandonment of an animal* means the act of forsaking the animal entirely or neglecting or refusing to provide or perform the legal obligations for care and support of the animal.
 - (2) *Animal* means any mammal, bird, fish, reptile, amphibian or invertebrate, including wild and domesticated species, other than a human being, and shall include "exotic wildlife," "domesticated fowl," "fowl" and "livestock," even though separately defined herein.

¹Editor's note(s)—Ord. No. 23145, § 1, adopted Oct. 3, 2006, repealed Ch. 8, in its entirety, which pertained to animals and fowl. Section 2 of said ordinance, enacted provisions designated as a new Ch. 8, Animals, to read as herein set out. See the Code Comparative Table for a detailed analysis of inclusion.

Cross reference(s)—Definitions and rules of construction generally, § 1-2; health and sanitation generally, Ch. 23; mistreatment of dogs in police service, § 30-61; applicability of traffic ordinances to animals, § 32-4; animal noise prohibited, § 34-4(1); nuisances, Ch. 35; restrictions on fishing at City-operated reservations generally, § 38-181 et seq.; restrictions on hunting or trapping animals at City-operated reservations, § 38-211 et seq.; dogs at Atoka Reservoir Reservation, § 38-323; hunting at Atoka Reservoir Reservation, § 38-341 et seq.; fishing at Atoka Reservoir Reservation, § 38-368 et seq.; rat control, Ch. 46; animals on sidewalks, § 50-11.

State law reference(s)—Animals generally, 4 O.S. § 31 et seq.; general authority of municipalities to regulate animals, 11 O.S. § 22-115.

- (3) *Animal shelter* means any nonprofit, private or publicly-owned and/or operated facility where stray or unwanted animals are held.
- (4) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under the direct control of the owner or a person able to safely and humanely restrain the animal.
- (5) *Direct control* means immediate continuous physical control of a dog at all times by means of a leash, cord, rope or chain of such strength to restrain the dog, and controlled by a person capable of restraining the dog, or safe and secure restraint within a vehicle. If the controlling person is at all times fully and clearly within unobstructed sight and hearing of the dog, voice control shall be considered direct control when the dog is actually participating in training or official showing, obedience, or field events. Direct control shall not be required of dogs actually participating in a legal sport in an authorized area or K-9 dogs.
- (6) *Domesticated fowl* means domesticated chickens, turkeys, ducks, geese, peacocks, homing pigeons and any other domesticated birds including ostriches, emus and rheas.
- (7) *Feral animal* means any wild cat or dog, whether the animal was born in the wild or has reverted to a wild state due to abandonment or lack of domestication.
- (8) *Exotic wildlife* shall mean those animals defined and regulated in Chapter 35, Article VIII of this Code.
- (9) *Fowl* means a bird of any kind, excluding "domesticated fowl."
- (10) *Health Department* means the Oklahoma City-County Health Department.
- (11) *Impoundment* means the taking up and confining of an animal by the Superintendent or designee in a manner consistent with professionally recognized standards of humane treatment.
- (12) *K-9* means a dog specifically trained and being used by a public law enforcement agency.
- (13) *Kennel* means any place other than a federal, state or municipal facility, veterinary hospital or medical research institute, where more than four dogs and/or more than four cats beyond the age of six months are kept, harbored, boarded, sheltered or bred.
- (14) *Kitten* means a cat under the age of six months.
- (15) *Livestock* means any burros, cattle, horses, sheep, goats, llamas, donkeys, mules, and swine.
- (16) *Municipal Court* and *Municipal Judge* mean the Municipal Court of The City of Oklahoma City and any duly appointed judge or special judge thereof.
- (17) *Non-human primate* shall mean any animal that is a member of the order of Primata, except human beings.
- (18) *Non-human primate breeder* shall mean any person licensed and regulated by the United States Department of Agriculture (USDA) as a breeder of non-human primates.
- (19) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
- (20) *Person in lawful presence on owner's property* means a person who is on the property of the owner of the animal in the performance of any duty imposed upon him by the laws of this State, or by the laws of the United States, or by local ordinance, or by the postal regulations of the United States, or when reading meters, or making repairs to any public utility or service located on said property, or when

- responding to a public emergency, or when working on said property at the request of the owner or of a tenant having a lease upon any portion of said property, or when on such property upon the invitation, either expressed or implied, of the owner or lessee of such property.
- (21) *Pet placement partner* means a municipal animal shelter, or an animal welfare organization, or approved breed rescue group or other facility which receives animals from the division for the purpose of re-homing them and which has:
- (a) provided the Animal Welfare Division with a copy of the certificate of incorporation, if it is a non-profit animal welfare organization or rescue group, and a list of individuals who are authorized to sign for receipt of animals from the division.
 - (b) entered into an agreement with the City for receipt of the animals, which agreement requires, among other things, that animals received from the division be vaccinated against rabies and be spayed or neutered, and that proof of the same be provided to the division in accordance with the division's policies.
 - (c) agreed that no animal held by the Pet Placement Partner shall be re-homed without having first been surgically spayed or neutered, regardless of the source of that animal.
- (22) *Primary enclosure* means an enclosed area in which an animal normally rests or sleeps and which allows the animal to move and exercise freely.
- (23) *Proof of ownership* means a bill of sale or other evidence acceptable to the Superintendent which shows ownership. Animals without a bill of sale or identifiable marking (tattoo, microchip, brand, etc.) shall be released only after the Superintendent or his/her designee is satisfied the person is the rightful owner of the animal.
- (24) *Puppy* means a dog under the age of six months.
- (25) *Rabies exposure* means any and all forms of exposure or suspected exposure to rabies virus or resulting from a bite; or contact with saliva, or neurological tissue and fluids of infected animals; or animals suspected of such rabies infection; or exposure to rabies virus resulting from a scratch, other than a scratch from the claws of a dog.
- (26) *Run* means a large, enclosed area designed to allow an animal to move about and exercise freely.
- (27) *Secondary enclosure* means the room or structure that houses or contains the primary enclosure.
- (28) *Spayed or neutered* means rendered permanently incapable of reproduction or permanently incapable of reproduction because of physiological sterility, but only where the neutered condition has been certified by a veterinarian licensed in any state.
- (29) *Superintendent* means the Superintendent of Animal Welfare of the City and his or her designees.
- (30) *Tagged animal* means any animal whose owner is able to be identified by visible marking on the animal, such as a metal tag, or by a tattoo or by a scannable microchip or by a brand.
- (31) *Unknown owner* means a person whose ownership of an animal cannot be determined because the animal is found at large and is not a tagged animal.
- (32) *Veterinarian* means a person who is currently licensed to engage in the practice of veterinary medicine in the State of Oklahoma.
- (33) *Veterinary hospital or clinic* means any place or facility owned or operated by a licensed veterinarian and used for the practice of veterinary medicine in the diagnosis, treatment, and care of diseases of and injuries to animals, or used for the boarding of animals during the diagnosis, treatment or care, or used for the temporary boarding of animals belonging to the veterinarian's clients.

- (b) All references to "Division," "Animal Welfare Division," "City Animal Shelter" or "Animal Welfare Division Superintendent," and all references to "Animal Welfare Supervisor or Officer," shall mean and refer to the respectively designated division, shelter, Superintendent, supervisor, officer or person of and within the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483 , § 1, 6-16-20)

§§ 8-6—8-14. Reserved.

DIVISION 3. ENFORCEMENT; PENALTY

§ 8-15. Authority and duties of Animal Welfare Division Superintendent.

- (a) The Animal Welfare Superintendent shall be responsible for the administration and operation of the Animal Welfare Division and the City Animal Shelter.
- (b) The Superintendent shall be responsible for the enforcement of ordinances pertaining to animals within the City and shall work to promote responsible animal ownership and to protect the health, safety and welfare of the citizens and of all animals within the City.
- (c) The Superintendent or designee shall have authority and control over the City Animal Shelter and the care and disposition of the animals held therein and shall have the authority to waive or modify fees in whole or in part for hardship or special cases involving pet-owner death, or when the owner is incarcerated or in the hospital; to rectify adoption disputes; and for situations in which the best interests of all parties are served by such modification or waiver.
- (d) The Superintendent shall provide care and sustenance for all impounded animals, including veterinary care to relieve or prevent suffering.
- (e) The Superintendent or designee shall have the authority to humanely euthanize any impounded animal, including those being held because the owner is charged with a violation of this Code, or held in protective custody, or held during the course of an appeal from a decision of the Municipal Court, if a veterinarian recommends such action for humane purposes.
- (f) The Superintendent or designee may establish requirements for animal owners to facilitate the provision of humane care and treatment of an animal as set forth in Article II, Division 1 of this Chapter or for animal owners who allow an animal to commit a prohibited act as set forth in Article I, Division 4 of this Chapter.
- (g) The Superintendent or designee shall have the authority to make a decision in the event of a dispute between parties as to the ownership of an animal.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483 , § 2, 6-16-20)

§ 8-16. Animal Welfare Officers authorized to enforce ordinances dealing with animals.

Animal welfare officers, as designated by the Superintendent or his/her representative, are authorized to enforce the provisions of ordinances dealing with animals, investigate complaints involving animals, investigate issues of animal ownership including at-large animals, issue citations to appear in the Municipal Court for violations of this chapter, and impound animals found to be in violation or to be owned, maintained or held in violation of the provisions of this Code.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 1, 7-5-17)

§ 8-17. Failure to appear in response to citation.

If a person fails to appear in response to a citation issued pursuant to this division, a warrant for his/her arrest may be issued. Any person who willfully fails to appear in response to a citation is guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-18. Authority of Animal Welfare Officer to enter private property without a warrant.

For the purpose of investigating complaints, impounding animals and carrying out other actions necessary to enforcing the provisions of this Code, Animal Welfare Officers shall have authority to:

- (a) enter public or unfenced private property within the City; provided, however, Animal Welfare Officers shall not enter or remain on unfenced private property if the owner, tenant, or any person apparently in charge of said property denies access to it.
- (b) enter fenced private property, exclusive of buildings, without a warrant when:
 - a. entry is by permission of the occupant of the property or of the person in apparent charge; or
 - b. there is imminent danger to public health, welfare or safety; or
 - c. there is imminent danger to an animal's health, welfare or safety; or
 - d. the animal being sought was at large immediately prior to the division receiving a complaint that the animal was at large and was chasing people or domestic animals or was causing the destruction or loss of personal property, but subsequently returned to its owner's fenced private property, and the animal has the capability to leave the fenced property by climbing or jumping over, or crawling under, the fence, or the gate or other entrance is not secure, allowing the animal to come and go, and provided the location of the owner or occupant is not known to the Animal Welfare Officer.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-19. When warrant required.

If entry is refused or delayed by the occupant or person in apparent charge of the property, or if the conditions stated in Section 8-18 do not exist, the Superintendent or his/her designee may apply to a Judge of the Municipal Court for a warrant to enter the property and remove and impound an animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-20. Impoundment by judicial order

- (a) If an animal subject to impoundment has not been impounded, a Judge of the Municipal Court, upon the presentment of a complaint by an Animal Welfare Officer or any Law Enforcement Officer, shall determine whether probable cause exists to believe a violation of the provisions of this Chapter has occurred and the animal is being kept at a specified location within the City.
- (b) If the Municipal Judge determines that probable cause exists, the Judge may issue an order of the Municipal Court describing the animal with reasonable certainty, setting forth the approximate date, time, place and actions giving rise to the alleged violation of the provisions of this Chapter, and specifying the address at which such animal is being kept.

- (c) The Judge may direct the Animal Welfare Officer or Law Enforcement Officer to serve a certified copy of the order upon a person age 16 or older who is a resident at the property where such animal is located. Any such person, upon the service of the aforesaid certified copy of the court's order, shall be bound to immediately deliver the animal that is the subject of the order to the Animal Welfare Officer or Law Enforcement Officer.
- (d) Any such impoundment order issued by a Municipal Judge may, in the alternative, authorize and direct the Animal Welfare Officer or Law Enforcement Officer to take into custody the subject animal from private property by means not giving rise to a breach of the peace, in the event that such animal may be seized without entering into any domestic residence or commercial building and no person 16 or older is upon the property where the subject animal is found. In the case of an impoundment accomplished without personal service of an impoundment order, a copy of the impoundment order shall be left on the property in a manner easily discovered by the occupant and a copy shall be sent to "occupant" by certified mail.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-21. Obstructing enforcement.

It shall be unlawful for any person to:

- (a) refuse to surrender an animal upon lawful demand by the Superintendent or his/her designee, or by any Police Officer in the official performance of his/her duties.
- (b) interfere with the Superintendent or any Animal Welfare Officer who is lawfully performing his/her duties.
- (c) hold, hide, or conceal any animal that the Superintendent or an Animal Welfare Officer has deemed to be in violation of this Chapter.
- (d) take or attempt to take any animal from the Superintendent or any Animal Welfare Officer or from any vehicle used by an Animal Welfare Officer to transport animals in the legal performance of his/her duties.
- (e) take or attempt to take any animal from the City Animal Shelter, a humane live trap, or an animal carrier without proper authority.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-22. K-9 dogs exempt from certain provisions.

K-9 dogs, while on duty, shall be exempt from the provisions of this Chapter, other than those provisions dealing with humane care and treatment, cruelty and with rabies and diseases, as long as such animals are under the control of their handler.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-23. Penalty where no penalty provided.

Except as otherwise expressly provided in this Chapter, any person violating any provision of this Chapter shall, upon conviction thereof, be guilty of a Class "a" offense as provided in Section 1-6 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-24—8-35. Reserved.

- OKLAHOMA CITY MUNICIPAL CODE 2020
 Chapter 8 - ANIMALS
 ARTICLE I. - IN GENERAL
 DIVISION 4. CONTROL AND CONFINEMENT OF ANIMALS; OWNERSHIP OF DOGS AND CATS

DIVISION 4. CONTROL AND CONFINEMENT OF ANIMALS; OWNERSHIP OF DOGS AND CATS

§ 8-36. Definitions.

- (a) *Animal bite* means any penetration of the skin by the teeth or claws of an animal, but shall exclude scratches by the claws of dogs.
- (b) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under direct control of the owner or a person able to safely and humanely restrain the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-37. Number of dogs and cats permitted.

- (a) No person shall harbor or keep dogs or cats totaling more than four of each over the age of six months in any household. The owner or occupant shall be held responsible for any violation of this section by any member of such household.
- (b) Exception. Households that obtain a kennel license as provided in Article V of this Chapter may harbor or keep dogs or cats totaling more than four over the age of six months.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-38. Animals running at large prohibited; registration required; exceptions.

- (a) It shall be unlawful for the owner, keeper or other person in control of any dog, livestock or domesticated fowl other than homing pigeons to permit the same to be at large, or to trespass upon the property of any other person.
- (b) A violation of this section, upon conviction, shall be a Class "a" offense.
- (c) Any dog which is at large or trespassing shall be impounded and shall only be reclaimed as established in this article.
- (d) Provided, however, this section shall not apply to:
 - (1) any person who takes a dog upon private property with the consent of the owner or person in control of the property, or upon a street or other public place when the dog is under direct control.
 - (2) any person utilizing a designated City-approved dog park in accordance with the provisions of Section 38-107 of this Code.
 - (3) any person riding or leading a horse along a street or right-of-way provided the horse is under the control of the person riding or leading the same and in compliance with any other provisions of this Code.

- (4) any livestock ridden or driven in compliance with the provisions of Section 8-70 of this Chapter.
- (5) any menacing or dangerous dog at large or trespassing, which instead shall be subject to the provisions of Article III of this Chapter unless the dog has an unknown owner.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17 ; Ord. No. 26483 , § 3, 6-16-20)

§ 8-39. Confinement of dogs required.

- (a) *Confinement of dogs required.* It shall be unlawful for any person who owns, harbors or possesses any dog to fail to confine such dog as required by the provisions of this section.
- (b) *Confinement required; means of confinement.* Every person who owns, possesses, or harbors any dog within the City shall confine the dog to property owned or controlled by him. Confinement shall be accomplished by means of a substantial fence or similar enclosure of sufficient strength and height to prevent the dog from escaping therefrom, or from extending its head through the enclosure so as to constitute a threat to any person or animal in the area adjoining the enclosure; or by keeping the dog inside a house or other building. Dogs not confined in enclosures may be confined by a tether. Such tether shall consist of a metal chain or other material of sufficient strength to prevent the dog from escaping from the property. The tether shall be long enough to permit the dog to have reasonable exercise, but shall not allow the dog access to public property or to sidewalks or rights-of-way or to property owned or leased by persons other than the owner of the animal.
- (c) Any person who owns, harbors or possesses any dog within the City who fails to confine such dog as required by this section shall upon conviction be guilty of a Class "a" offense except any menacing or dangerous dog, which instead shall be subject to the provisions of Article III.
- (d) Any dog not confined as required in this section shall be impounded and shall be reclaimed only as provided in this chapter.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17)

§ 8-40. Confinement of dogs and cats in heat required.

- (a) It shall be unlawful for the owner of any female dog or cat in heat to fail to confine such dog or cat in accordance with the provisions of this section.
- (b) The owner of any female dog or cat in heat shall keep such dog or cat confined in a building or secure enclosure, veterinary hospital, or boarding kennel in such manner that such female dog or cat cannot come in contact with a male dog or cat, except for intentional breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-41. Confinement of livestock and domesticated fowl required.

It shall be unlawful for any person who owns or harbors any livestock or domesticated fowl other than homing pigeons to fail to securely confine the same to property owned or controlled by him.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-42. Impoundment of animals.

Subject to the provisions of § 8-18 and § 8-19, any animal that is not confined as provided in this article may be impounded by an Animal Welfare Officer or by any Law Enforcement Officer. If the animal cannot be safely impounded or chemically tranquilized and if it is posing a threat to the public or to domestic animals, it may be destroyed by the officer seeking to apprehend it.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-43. Impounded animals to be confined in City Animal Shelter.

Except as otherwise provided herein, any impounded animal shall be confined in the City Animal Shelter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-44. Animals suspected of biting to be impounded.

Any animal reasonably suspected of having bitten a person shall be impounded for observation at a location approved by the Animal Welfare Superintendent or his/her designee.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-45. Animals suspected of rabies to be impounded.

Any animal that has been exposed to or is reasonably suspected of having been exposed to rabies shall be impounded and shall be subject to the provisions of Article IV of this Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-46. Rabies vaccination required for dogs and cats.

There shall be a requirement for vaccination of dogs and cats against rabies. Such requirement shall be as stated in Article IV of the Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-47. Prohibited acts.

- (a) It shall be unlawful and an offense for any person to allow any animal to:
 - (1) chase vehicles, or
 - (2) molest passersby; or
 - (3) allow any animal to continuously bark, howl or otherwise disturb the peace.
- (b) It shall be unlawful for any person to allow animal fecal matter to accumulate in a yard or a run or other enclosure so that such matter causes unsanitary or unhealthy conditions to exist.
- (c) The Superintendent or his/her designee may issue a citation for committing or allowing an animal to commit any of the prohibited acts and/or may specify the terms and conditions under which the owner may maintain custody of the animal that is in violation this section, which terms and conditions shall be signed by the

owner or keeper of the animal. The violation of the terms and conditions set by the Superintendent or his/her designee shall be an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-48. Defecating on sidewalks, public parks, alleys, other places open to the public or on certain private property prohibited; possession of waste removal equipment required; prohibition of similar acts.

- (a) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to immediately remove and dispose of in a sanitary manner any solid waste deposited by such animal upon any sidewalk, public park, alley, other place open to the public, or from private property before the owner leaves the immediate area where the solid waste was deposited.
- (b) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to have in his/her possession the equipment necessary to remove his/her animal's solid waste when accompanied by said animal on public property or public easement.
- (c) It shall be unlawful for the owner, keeper or person having control of any animal to permit such animal to destroy or damage property of any kind or to deposit solid waste or to commit a similar prohibited act on the private property of a person or the property of the City, including its parks and playgrounds, or any property other than that of the owner of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-49—8-55. Reserved.

***DIVISION 5. FEES AND CHARGES; RECLAMATION OF IMPOUNDED ANIMALS;
ABANDONMENT; ADOPTION***

§ 8-56. Fees and charges authorized.

- (a) *Fees and charges authorized.* Fees and charges for impoundment, boarding, and maintenance of animals found running at large, including menacing or dangerous animals, as well as for the care and treatment of animals and the adoption of animals and for miscellaneous services provided by the division in the course of such boarding, care and treatment and miscellaneous fees and charges for services provided by the division are hereby authorized. The amounts of such fees and charges shall be as set forth in Chapter 60 - General Schedule of Fees. The Animal Welfare Superintendent shall be authorized to waive any and all fees or procedures during a state of emergency as declared by the governor of this State.
- (b) *Impoundment, registration and reclamation fees.* No person shall reclaim an animal from the City Animal Shelter without first paying to the City the required impoundment, registration and related fees for the boarding, care and treatment of the animal except as provided in Section 8-57 of this chapter.
- (c) *Adoption fees.* No person shall adopt an animal from the City Animal Shelter without first paying to the City the required adoption fee.
- (d) *Non-resident relinquishment fee.* A non-resident of the City wishing to relinquish an animal or animals to the City Animal Shelter shall pay to the City a fee for such service.

- (e) *Miscellaneous fees and charges.* The division may charge fees and/or deposits for special services such as, but not limited to, implanting of microchips and loaning of cat or dog traps.
- (f) *Exception.* Impoundment fees and related charges other than rabies vaccination fees shall not be owed to the City by a person whose animal was impounded in connection with a citation issued for a possible violation of the provisions of this Chapter if charges are declined or are dismissed or if the person is found not guilty thereof. Provided, however, this exception shall not apply if the boarding and care of the animal and any medical treatment or other services in the course of such boarding and care are provided by a private veterinarian or kennel.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17)

§ 8-57. Reclamation of impounded animals; registration of at-large, unconfined, menacing or dangerous dogs; spaying or neutering and microchipping requirement; no release without required proof of confinement or compliance with Court order and payment of fees; exceptions.

- (a) The owner of an impounded animal may reclaim the animal upon providing the Animal Welfare Division with proof of ownership and paying any and all fees and other charges as authorized in this division, except as provided herein:
 - (1) Impoundment fees and board and care fees shall be waived if the owner provides medical proof that the dog or cat was spayed or neutered at the time of impoundment, except for dogs and cats housed in special handling areas.
 - (2) An amount not greater than \$150.00 of the combined impoundment fees and board and care fees shall be waived upon the reclaim of a dog or cat housed in special handling areas, such as rabies observation and evidence holding, if the dog or cat was spayed or neutered prior to impoundment.
- (b) All dogs and cats shall be spayed or neutered and micro-chipped prior to being released, including those reclaimed or otherwise returned to their owners. The Animal Welfare Superintendent may exempt the owner of a full-breed registered animal from the requirement to spay or neuter an animal prior to release upon the owner's presentation satisfactory proof of pure breed status as verified by the American Kennel Club or similar entity and payment of a registration fee or if a licensed veterinarian certifies in writing that the animal is incapable of reproduction or that spaying or neutering the animal would be injurious to the animal's health, provided, however, that if the health condition of the animal is of a temporary nature, then the animal shall be spayed or neutered immediately after the health condition has been corrected.
- (c) The owner of a dog impounded for being at large or unconfined may reclaim the dog upon registering the dog on forms required by the Animal Welfare Division including the owner's written verification that the fence or enclosure in which the dog is to be kept is in good repair along with photographic evidence of the fence or enclosure and payment of the required fees.
- (d) The division shall not release to its owner an animal being held for a judicial determination of whether it is menacing or dangerous or because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal until such case has been decided in a court or the charges are declined or dismissed. If the charges are declined or dismissed, the animal is determined to be not a menacing or dangerous animal, or the defendant is found not guilty, no fees shall be assessed to the owner. Otherwise, the animal shall only be released back to the owner pursuant to Court order and the Animal Welfare Division shall verify that any release requirements ordered by the Court and mandatory registration, spaying or neutering and micro-chipping requirements in this chapter have been met and fees required by this chapter are paid.

- (e) An animal impounded because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal may be transferred to a foster facility approved by the Animal Welfare Superintendent until the court has decided the case or the charges are declined or dismissed. The Court in its discretion may order the Superintendent to modify the placement of the animal on motion of the owner at any time prior to final disposition of the case.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17; Ord. No. 26647, § 1, 1-19-21)

§ 8-58. Abandonment.

- (a) *Abandonment as result of failure to appear for a hearing before the Municipal Court.* If the owner of an impounded animal fails to appear for a hearing before the Municipal Court after notice has been provided to the owner as provided in Section 8-149 of this Chapter setting forth the date, time, and location of the hearing, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing. If the owner of an impounded animal fails to appear at any hearing or trial scheduled in connection with a charge of cruelty to an animal or failure to provide humane care and treatment for an animal, the animal shall be deemed abandoned upon the passage of 15 days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date. If the owner fails to appear a second time at any hearing or trial, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date.
- (b) *Abandonment as a result of failure to pay penalties, costs, charges and fees.* Failure to pay any and all penalties and costs imposed by the Municipal Court and/or to pay the fees and charges for the boarding care and treatment of the animal within five days of the Court's decision, unless the Court grants a longer time, shall be deemed abandonment of the animal.
- (c) *Abandonment as a result of failure or refusal to sign terms and conditions statement.* Failure to sign a terms and conditions statement as provided in Article I, Division 4 or in Article II, Division 1 of this Chapter may be deemed abandonment.
- (d) *Abandonment generally.* Any animal may be deemed abandoned as otherwise provided in this Chapter.
- (e) *Disposition of abandoned animals.* Any abandoned animal shall be subject to immediate disposition by the Animal Welfare Superintendent or his/her designee in accordance with the provisions of this division.
- (f) *Impoundment of abandoned animals.* Any abandoned animal may be impounded by the division.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 3, 6-16-20; Ord. No. 26647, § 1, 1-19-21)

§ 8-59. Disposition of unclaimed, relinquished, abandoned, and impounded animals.

- (a) Unclaimed impounded animals which are not reclaimed within the holding times described below, abandoned animals, animals voluntarily relinquished to the division, and impounded animals, may be adopted, transferred to approved Pet Placement Partners or to animal sanctuaries, humanely euthanized, or held in custody for longer than the minimum period of holding time at the discretion of the Superintendent.
- (1) Untagged impounded animals, other than livestock and domesticated fowl, shall be impounded for a minimum of three full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public, except as provided below.
- (A) Cats that appear to be feral and to be stray may be deemed to be community cats and shall immediately become the property of The City of Oklahoma City. They may be placed into the Community Cats Project upon intake without being held a minimum number of days. Feral or

stray cats not placed into the Community Cats Project shall be held for three working days, not including holidays or days the shelter is closed.

- (B) Cats eligible for the Community Cats Project include:
 - (i) feral or stray cats living outdoors,
 - (ii) feral kittens that are at least 12 weeks old that can be vaccinated against rabies and sterilized and
 - (iii) friendly, socialized cats. However, friendly, socialized cats may be kept for the City's adoption program or transferred to a rescue organization for adoption.
 - (C) Cats ineligible for the Community Cats Project include:
 - (i) indoor-only cats,
 - (ii) cats who have a known or suspected owner,
 - (iii) unhealthy cats as determined by the Shelter Veterinarian,
 - (iv) cats that test positive for Feline Leukemia or Feline AIDS,
 - (v) injured cats that require hospitalization, fosterage or long-term care,
 - (vi) kittens under four months of age that are not able to be vaccinated,
 - (vii) declawed cats, and
 - (viii) cats involved in unprovoked bites or attacks.
 - (D) Community cats may be returned to their place of origin after being sterilized, vaccinated against rabies, and ear notched to identify them as being sterilized. Cats shall not be returned to their place of origin if they have been the subject of abuse in their place of origin or have been threatened with abuse if they return to their place of origin, in such case, the cat can be transferred to a rescue organization or euthanized.
- (2) Tagged impounded animals, and all livestock and domesticated fowl, shall be impounded for a minimum of five full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public.
 - (3) Abandoned animals, animals with unknown owners and animals voluntarily relinquished by their owners may immediately be adopted, transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent.
 - (4) Animals that are deemed abandoned pursuant to section 8-58(a) and are alleged to be dangerous may be transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent. The Superintendent shall notify the Municipal Counselor's Office of the disposition of the animal.
- (b) Foster-to-Transfer Program for animals impounded as strays. Stray puppies under six months of age, all stray kittens, and the lactating mothers of such puppies or kittens, and cats may be eligible for the Foster-to-Transfer Program. Such animals may be fostered by Animal Welfare Division foster homes or by Pet Placement Partners upon intake, and cared for until their stray holding time has elapsed, after which the fostered pets may be chosen for the Animal Welfare Division's adoption program, transferred to one or more Pet Placement Partners, or returned to the animal shelter.
 - (1) Photographs of pets in the Foster-To-Transfer Program shall be kept in the Animal Shelter during the pet's stray holding period in the event the pet is lost and the owners are looking for him or her.

- (2) If an owner identifies a pet as his or hers prior to the end of the stray holding period, the Pet Placement Partner must return the animal to the animal shelter within 24 hours for the owner to reclaim the pet. Prior to reclaiming the pet, the reclaiming owner shall pay to The City any fees accrued by The City prior to the pet's reclaim, pursuant to laws and policies in place at the time of reclaim.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24456, § 1, 5-29-12; Ord. No. 24684, § 1, 6-18-13; Ord. No. 24813, § 1, 1-14-14 ; Ord. No. 25001, § 1, 10-7-14 ; Ord. No. 25673, § 1, 7-5-17 ; Ord. No. 26483 , § 4, 6-16-20)

§ 8-60. Spaying or neutering of dogs and cats required prior to permanent adoption.

- (a) No unclaimed or owner-relinquished dogs and cats from the division shall be adopted through the division or through a Pet Placement Partner who receives dogs and cats from the division, without spaying or neutering of the animal prior to the animal being placed into a new home, except as provided in Section 8-61 herein.
- (b) A person adopting a dog or cat from the City Animal Shelter may, upon the payment of the required adoption fee and the spay or neuter deposit, elect to have sterilization services provided by a private veterinarian. Provided, however, if an animal is sent to a private veterinarian for sterilization and is then not claimed by the adopter, the adoption fee and the spay or neuter deposit shall be retained by the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-61. Spaying or neutering of dog or cat on health-hold.

Dogs and cats placed on a "health hold" by a veterinarian shall be exempt from the requirements of Section 8-60. The "health hold" must indicate that sterilization at that time would be injurious to the animal's health as attested to in a sworn affidavit by the veterinarian who has examined the animal and has determined that the animal's health would be jeopardized by such surgery. Any animal which has been identified as unsuitable for sterilization for health reasons must be immediately sterilized if the animal's health improves and the animal can be sterilized without jeopardizing the animal's health. In such cases, sterilization shall occur no later than ten calendar days after the veterinarian has released the animal from its "health hold."

(Ord. No. 23145, § 2, 10-3-06)

§ 8-62. Animals held during appeal of a decision of the Municipal Court.

An animal that is the subject of an appeal from a decision of the Municipal Court shall be confined at the City Animal Shelter during the course of such appeal. Provided, however, at the sole discretion of the Municipal Court Judge the animal may be confined in a licensed veterinary clinic or other licensed facility at the owner's expense no matter what the outcome of the appeal. If the appeal is decided in favor of the owner, resulting in dismissal or acquittal of the defendant, all costs of confinement in the City Animal Shelter shall be at the expense of the City.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26647 , § 1, 1-19-21)

§ 8-63. Use of live animals for experimentation prohibited; cadavers available for limited purposes.

No live animal in the custody of the division shall be made available for scientific research or for other scientific purposes. Provided, however, cadavers of animals euthanized in the course of normal operations may be provided directly to accredited colleges of veterinary medicine for the express purpose of teaching veterinary

students and veterinary technician students. No cadavers shall be provided to any entity for the purpose of resale or for commercial purposes.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23962, § 1, 10-20-09)

§§ 8-64—8-67. Reserved.

DIVISION 6. MISCELLANEOUS PROVISIONS

§ 8-68. Owning or keeping skunks prohibited.

It shall be unlawful for anyone to own, harbor or possess a skunk.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-69. Song birds; killing and robbing of nest prohibited.

It shall be unlawful for any person to willfully kill any song bird or to molest or rob the nest of any song bird or wild bird.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-70. Driving or parading animals without a parade permit prohibited.

It shall be unlawful for any person to drive or parade animals through the City without first having obtained a parade permit in accordance with the provisions of Section 50-271, et seq. of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-71. Rabbits raised for sale for human consumption; permit required.

It shall be unlawful for any person to raise rabbits to sale for human consumption without first having obtained a permit from the Health Department, and paying to the City the fee as established in Chapter 60 - General Schedule of Fees. Any such rabbit shall at all times be subject to inspection by the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-72—8-84. Reserved.

DIVISION 7. DECLARED EMERGENCIES OR DISASTERS

§ 8-85. Authorized actions of the division.

During times of declared emergencies or disasters within the City, the division shall be the lead agency for domestic animal-related response, rescue, and recovery efforts and shall work cooperatively with local, State and Federal governmental agencies, and private animal rescue groups to respond to the emergency or disaster. To

provide pet owners with protection and assistance during times of declared emergencies or disasters, the division may:

- (a) require that no affected animals be removed from the City, other than by their owners, for a period of up to 30 days after an emergency or declared disaster, without the prior written permission of the division, so that owners have a reasonable opportunity to be reunited with lost pets.
- (b) establish a date after which affected animals can be removed from the City.
- (c) waive some or all of the fees associated with reclaiming lost pets.
- (d) distribute donated and purchased pet-related items, including dog houses, collars, leashes, pet food, pet care supplies, carriers, crates and similar items to the owners or keepers of pets affected by the emergency or disaster.
- (e) suspend normal operations to focus on the emergency or disaster, including transferring animals no longer being held for stray holding periods to other agencies, shelters, individuals or rescue groups as needed or take such other actions as may be required to address the demands of the emergency or disaster.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-86. City guidelines to prevail.

It shall be unlawful and an offense for any non-governmental organization or entity, including those working under the auspices of governmental agencies, to fail to work within the guidelines and requirements of the City and the disaster response protocols established by the division or to conduct animal rescue activities or set up temporary animal shelters without the written consent of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-87—8-94. Reserved.

ARTICLE II. HUMANE CARE AND TREATMENT²

DIVISION 1. STANDARDS OF CARE

§ 8-95. Failure to provide humane care and treatment prohibited.

It shall be unlawful for any person owning an animal to fail to provide said animal with humane care and treatment in accordance with the standards set forth herein.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-96. Standards of humane care and treatment.

The following standards of humane care and treatment are established for all animals within the City:

²State law reference(s)—Animal cruelty and related offenses, 21 O.S. § 1680 et seq.

- (a) *Food requirements.* Food shall be free from contamination and of sufficient quantity and nutritive value to maintain an animal in good health. An animal shall be fed at least once a day except as dictated by hibernation, veterinary treatment, normal fasts or other professionally accepted practices. All food receptacles shall be kept clean and sanitary.
- (b) *Water requirements.* Safe, clean water shall be provided as often as necessary for the health and comfort of each animal. Frequency of watering shall consider age, species, condition, size and type of animal. Animals shall be watered as required by applicable State and Federal laws. All water shall be provided in sturdy, stable receptacles of adequate size for the animal and shall be kept clean and sanitary.
- (c) *Space requirements.* Enclosures or shelters for animals shall be constructed and maintained to provide sufficient space for each animal to make normal postural and social adjustments and to provide each animal with adequate freedom of movement to maintain good physical condition.
- (d) *Indoor shelter requirements.* Facilities shall be sufficiently heated, cooled and ventilated as to protect the animal from extremes of temperature and to provide for its health and prevent injury or disease. Sufficient light shall be provided, but lighting of primary enclosures shall be designed to protect the animal from physical harm. Such lighting shall be uniformly distributed and of sufficient intensity to permit routine inspection and cleaning.
- (e) *Outdoor shelter requirements.* Natural or artificial shelters appropriate to the local climatic conditions for the particular species of animal shall be provided for all animals left outdoors. A suitable method of drainage shall be provided to rapidly eliminate excess water.
 - (1) shelter for a dog or cat shall consist of a moisture proof and windproof structure of suitable size to accommodate the animal and to allow retention of body heat. It shall be made of durable material, and shall be provided with a sufficient quantity of suitable bedding material to provide insulation and protection against cold and dampness and to promote retention of body heat.
 - (2) shelter for livestock or domesticated fowl shall protect the animal from the weather.
 - (3) shelter for exotic wildlife shall be appropriate to the size and needs of the animal and in compliance with the requirements set forth in Chapter 35, Article VIII of this Code.
- (f) *Sanitation requirements.* All shelters, enclosures, cages and litter boxes shall receive necessary cleaning to remove excreta, waste materials, dirt and trash to minimize disease hazards and to reduce odors. Litter in litter boxes and shaving or other materials used in cages or enclosures shall be changed as frequently as necessary to minimize disease hazards and to reduce odors.
- (g) *Veterinary and other care requirements.* All animals shall have the veterinary and other care necessary to prevent suffering.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24523, § 1, 8-28-12)

§ 8-97. Animal Welfare Superintendent may impound animal and/or provide terms and conditions for care.

- (a) Whenever the Superintendent or his/her designee finds any animal is without humane care or treatment, he may, at the owner's expense, impound the animal for protective care. In the event of sickness or injury of the animal and upon the advice of a licensed veterinarian, the Superintendent may take appropriate action to relieve pain and suffering; this shall include the option of immediate humane euthanasia of the animal.
- (b) The Animal Welfare Superintendent may issue a citation to the owner for a violation of §8-95 and/or may specify the terms and conditions under which the owner may regain or maintain custody of the animal,

which terms and conditions statement shall be signed by the owner. Violation of the terms and conditions by the owner is an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-98—8-105. Reserved.

DIVISION 2. CRUELTY TO ANIMALS³

§ 8-106. Cruelty to animals prohibited.

It shall be unlawful for any person to overload, overwork; torture or torment, poison, burn, beat, mutilate or inhumanely kill, or otherwise abuse any animal or cause, aid, abet or permit the same to be done, nor shall any person deprive an animal of essential water, sustenance, shelter and care as set forth in Section 8-96 so that the life and/or health of the animal is immediately threatened.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-107. Abandonment of animals prohibited.

It shall be unlawful for any person to abandon any animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-108. Poisoning of animals prohibited.

It shall be unlawful for any person to poison any animal or by any means to make accessible to any animal any harmful or poisonous substances. It is not the intent of this section to prohibit the use of poisonous substances for the control of vermin under the direction of the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-109. Inhumanely hobbling livestock prohibited.

It shall be unlawful for any person to hobble livestock or other animals by any means that may cause injury or damage to the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-110. Cruel or inhumane use of leash or collar prohibited.

It shall be unlawful for any person to confine an animal by a leash in such a manner to cause choking or injury, nor shall any animal confined by a leash be left without protection from extreme temperature or inclement weather or denied access to food and water.

³State law reference(s)—Animal cruelty and related offenses, 21 O.S. § 1680 et seq.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-111. Exploitation of animals prohibited.

- (a) It shall be unlawful for any person to promote, conduct or permit exploitive animal contests, performances, or exhibitions in which animals are encouraged, forced, or trained to perform unnaturally, including but not limited to greased pig contests, equine basketball, or equine diving acts.
- (b) It shall be unlawful for any person to promote, conduct or permit a roadside zoo or menagerie.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-112. Animal fights prohibited.

- (a) It shall be unlawful for any person to promote, stage, hold, manage, conduct, carry on or attend any game, exhibition, contest or fight in which an animal is used for the purpose of fighting, injuring, killing, maiming, or destroying any other animal.
- (b) It shall be unlawful for any person to possess or maintain any materials or equipment or paraphernalia used in animal fighting.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-113. Inhumanely caging or crating animals prohibited.

It shall be unlawful for any person to confine any animal in a cage or crate or similar enclosure unless provisions are made for the proper feeding and watering of the animal. No person shall impound any animal in a crate, box or other enclosure that does not permit the impounded animal to stand in a natural erect position or provide sufficient space to allow the animal to turn around or move naturally.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-114. Keeping of diseased animals prohibited.

- (a) *Keeping of diseased or painfully crippled animals.* It shall be unlawful for any person to have, keep or harbor an animal which is inflicted with any dangerous, communicable or incurable disease, or which is in a painfully crippled condition. All such animals shall be humanely destroyed or turned over to the division for disposition. This Section shall not be construed to include veterinary hospitals or animals under active veterinarian care with due regard for public health and safety.
- (b) *Contagious diseases.* No owner, or other person in control of any animal, who knows the animal to have or to have been exposed to any contagious or infectious disease transmittable to humans, shall dispose of the animal to another person without a full disclosure of this knowledge to that person, or allow the animal to run at large or come in contact with other animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-115. Leaving animal in vehicle without adequate ventilation or protection from extreme weather prohibited.

It shall be unlawful for any person to leave any animal in any standing or parked vehicle without providing for adequate ventilation nor shall a person allow an animal to be exposed to extreme temperatures while confined in a vehicle.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-116. Sale of animals as toys, novelties, premiums prohibited.

It shall be unlawful for any person to sell, offer for sale, barter, or give away any animal or animals as toys, premiums or novelties.

- (a) this section shall not be construed to prohibit the sale or display of baby animals in proper facilities by breeders or stores engaged in the business of selling them to be raised for commercial or noncommercial purposes.
- (b) this section shall not be construed to prohibit the raising of animals by a private individual for his/her personal use and consumption provided he maintains proper brooders and other facilities for the care and containment of the animals while they are in his/her possession.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-117. Artificial coloring prohibited; transporting artificially colored animals prohibited.

- (a) It shall be unlawful for any person to dye or artificially color or cause to be dyed or artificially colored any mammal, bird, reptile, or amphibian, including wild and domesticated species or to bring or transport any dyed or artificially colored mammal, bird, reptile, or amphibian, including wild and domesticated species into the City.
- (b) It shall be unlawful for any person to tattoo any fish or to cause any fish to be tattooed or to bring or transport any tattooed fish into the City.
- (c) It shall be unlawful for any person to artificially color any fish or cause any fish to be artificially colored or to bring or transport any artificially colored fish into the City when the artificial coloring is a result of the injection of dyes into the fish through the use of needles or other invasive techniques.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23464, § 1, 10-9-07)

§ 8-118. Possession, sale, barter or gift of artificially colored animals prohibited.

It shall be unlawful for any person to possess, offer for sale, sell, barter or give away any dyed or artificially colored animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-119. Penalty for cruelty to animals.

Any person violating any provisions of Sections 8-106 through 8-118 of this article shall upon conviction thereof be guilty of a Class "b" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-120. Veterinarians to report animal abuse.

It shall be unlawful for any veterinarian practicing within the City to fail to report any animal abuse to the Superintendent when the veterinarian reasonably suspects and believes the animal has been abused. Such report shall be made within 24 hours of the knowledge of such suspected abuse. The report shall contain the breed and description of the animal together with the name and address of the owner. Reports of abuse of livestock shall be made to Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-121. Animal Welfare Superintendent to immediately impound any cruelly treated animal.

The Superintendent or his/her designee may immediately impound any animal found to be held or treated in violation of any provision of Section 8-106 through Section 8-118 and may issue a citation to the owner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-122—8-130. Reserved.

ARTICLE III. MENACING BEHAVIOR BY DOGS AND DANGEROUS ANIMALS⁴

DIVISION 1. GENERALLY

§ 8-131. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except when the context clearly indicates a different meaning.

- (a) *Animal bite* means any penetration of the skin by the teeth or claws of an animal, but shall exclude scratches by the claws of dogs.
- (b) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under the direct control of the owner or a person able to safely and humanely restrain the animal.
- (c) *Attack* means the act by any animal of approaching a domestic animal or a person in such a manner that hostile contact with the other animal or the person occurs or an act of aggression against a person or a domestic animal that requires the person or the other animal to take evasive action to prevent injury.

⁴Editor's note(s)—Ord. No. 23238, § 1, adopted Dec. 19, 2006, amended the title of Art. III to read as herein set out. Prior to inclusion of said ordinance, Art. III was entitled, "Aggressive and Dangerous Animals." See also the Code Comparative Table.

State law reference(s)—State law reference—Dangerous dogs, 4 O.S. § 44 et seq.

- (d) *Dangerous animal* means any animal:
- (1) that inflicts an injury upon a human as a result of an unprovoked attack regardless if the dangerous animal is on or off the property on which it is harbored; or attempts to bite or attacks a human requiring that person to take evasive action regardless of the location; or
 - (2) that, when unprovoked, either kills, bites or attacks another animal off the property on which the dangerous animal is harbored; or
 - (3) that is owned, trained, used, or harbored, primarily or in part, for the purpose of animal fighting.
- (e) *Menacing behavior* as used in this section means an animal that, unprovoked, charges an individual, growls, snarls, takes an aggressive stance, shows teeth or destroys property (e.g., a fence) in an attempt to get to a human or domesticated animal. An animal cannot be considered as menacing if it is on its owner's property, unless its attempts to escape appear to be reasonably likely to be successful. Barking or being at-large does not of itself constitute menacing behavior.
- (f) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
- (g) *Unprovoked* means an act of aggression towards an animal or human that occurs without apparent cause, reason, prompting or motivation.
- (Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 4, 7-5-17)

§ 8-132. Menacing or dangerous behavior by dogs prohibited.

- (a) It shall be unlawful for any person to allow any dog owned, harbored, possessed or maintained by him within the City to exhibit menacing or dangerous behavior. No person who has an ownership interest in real property shall permit another person to harbor, possess, or maintain on that property and within the City limits any animal that is dangerous or menacing as defined in this chapter, unless the Municipal Court orders the animal returned to the person owning, harboring, possessing or maintaining the animal under restrictions designated by the Municipal Court.
- (b) A dog that is exhibiting menacing or dangerous behavior shall be immediately impounded.
- (c) A dog determined to be menacing or dangerous but ordered released under specific conditions pursuant to § 8-151 of this chapter shall be micro-chipped and spayed or neutered, as set out in § 8-57, before the dog shall be released from impoundment.
- (d) A dog determined to be menacing or dangerous but ordered released under specific conditions pursuant to § 8-151 of this chapter shall be annually registered as a menacing or dangerous dog through a process established by the Superintendent for as long as the cited owner is in possession of the menacing or dangerous dog. The process shall include annual verification that the Court's conditions continue to be met.
- (e) No dog shall be determined to be exhibiting menacing or dangerous behavior toward a person who at the time such behavior was exhibited:
 - (1) was committing or attempting to commit a willful trespass or other tort upon property occupied by the person who owns, harbors, possesses or maintains the animal; or
 - (2) was not lawfully present upon the property occupied by the person who owns, harbors, possesses or maintains the animal; or

- (3) was attempting to or was tormenting, abusing, or assaulting the dog or who had, in the past, been observed or reported to have tormented, abused, or assaulted the dog; or
- (4) was committing or attempting to commit a crime.
- (f) A K-9 dog which attacks a human upon command of the person in charge of the dog at the time of the incident shall not, by reason of such incident, be deemed to be exhibiting menacing behavior.

(Ord. No. 23238, § 1, 12-19-06; Ord. No. 25674, § 4, 7-5-17)

§ 8-133. Reserved.

Editor's note(s)—Ord. No. 25674, § 5, adopted July 5, 2017 , repealed § 8-133, which pertained to dangerous animals prohibited. and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-134. Animals classified by other governmental entities.

It shall be unlawful for any person to own, harbor, possess or maintain an animal which another governmental entity has determined to be dangerous.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-135. Exceptions to classification.

- (a) No animal, whether or not it was confined on its Owner's property, shall be classified as a dangerous animal because of injuries or death it has inflicted upon another domestic animal that, at the time, was attacking the animal.
- (b) Defenses. It is a defense to prosecution under Section 8-133 of this Chapter that the biting, attacking or death was sustained by a person who:
 - (1) at the time was committing or attempting to commit a willful trespass or other tort upon the property occupied by the owner of the animal;
 - (2) was not a person lawfully present upon the property occupied by the owner of the animal
 - (3) was attempting to or was tormenting, abusing, or assaulting the animal or has, in the past, been observed or reported to have tormented, abused, or assaulted the animal;
 - (4) was committing or attempting to commit a crime.
- (c) A K-9 dog which approaches a person in an apparent attitude of attack or which attacks or bites a human upon command of the person in charge of the animal at the time of the incident shall not, by reason of such incident, be deemed to be in violation of Section 8-133.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-136. Exception for certain facilities.

The provisions of this article shall not apply to any veterinary hospital or zoo or other licensed facility where such animals are adequately cared for with due regard for public health and safety.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-137—8-145. Reserved.

DIVISION 2. ENFORCEMENT

§ 8-146. Superintendent to investigate complaints; file report; and maintain records.

- (a) The Superintendent or designee shall investigate any incident appearing to involve a menacing or dangerous animal, or any citizen complaint of a menacing or dangerous animal, or any impoundment of an animal believed to be a menacing or dangerous animal. If the incident or impoundment meets the criteria for classification of an animal as menacing or dangerous, a citation shall be issued in accordance with the provisions of Article I of this chapter unless the animal has an unknown owner.
- (b) During the course of the investigation, the Superintendent shall cause photographs to be taken of the animal and shall collect other information gathered pertaining to the animal's size, weight, markings or other distinctive characteristics.
- (c) The Superintendent shall maintain a record of all animals upon which menacing or dangerous animal charges have been filed and the disposition of each case, together with the photographs and other information pertaining to each animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17 ; Ord. No. 26483 , § 5, 6-16-20)

§ 8-147. Impoundment.

Any animal not already impounded shall be impounded pursuant to the provisions of Article I of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-148. Confinement.

An animal that is impounded at the time of an incident that resulted in the owner being charged with harboring or possessing a menacing or dangerous animal, or an animal impounded by order of the Municipal Court, shall be confined in the City Animal Shelter pending the disposition of the animal. Such confinement shall be at the owner's expense unless the Municipal Court does not find the animal to be a menacing or dangerous animal or the charge is declined or is dismissed. Provided, however, the animal may be confined in a licensed veterinary clinic or other licensed facility at the sole discretion of the Municipal Court Judge and at the owner's expense no matter what the outcome of the court hearing.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-149. Notice of hearing to determine nature of the animal.

The Municipal Counselor shall determine whether prosecution shall be undertaken or declined under this article with respect to the animal. If prosecution is determined, the Municipal Counselor shall file an information with the Municipal Court Clerk and a copy of the pleading together with a notice to appear and notice of hearing concerning disposition of the animal shall be served by first class mail at the last known address of the defendant. At the option of the Municipal Counselor, a notice of hearing may be combined with an order to impound the animal and served in accordance with Section 8-20 of this Chapter. A certificate of service of the notice or order shall be filed with the Municipal Court in any case in which charges have been filed.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483 , § 5, 6-16-20)

§ 8-150. Hearing and adjudication.

- (a) If, after notice as set forth in this article, the owner does not appear at the hearing, the animal shall be deemed abandoned and subject to disposition under the provisions of Article I, Division 5 of this chapter.
- (b) The Municipal Court Judge, upon the presentation of all evidence at the hearing and upon a finding that the animal is a menacing or dangerous animal, may order the animal euthanized or require confinement of the animal under restrictions designated by the Municipal Court.
- (c) If the Municipal Court does not order the animal euthanized, but does find the animal to be menacing or dangerous, the judge may refer to the following list and may impose other remedies as determined by the Municipal Court. Such restrictions may include:
 - (1) Secure confinement in an enclosure;
 - (2) No contact with other animals or humans;
 - (3) Muzzle;
 - (4) Restraint;
 - (5) Signs;
 - (6) Notification of escape or death of the animal; and
 - (7) Notification of change of address or ownership.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-151. Restriction guidelines for maintaining a menacing or dangerous animal.

The Court may order the owner of an animal found to be menacing or dangerous to be in compliance with any requirements imposed by the Court. The Court shall determine the time frame within which the owner must be in compliance. The Court may use the following guidelines, but may impose lesser or additional restrictions as the Court deems necessary.

- (a) *Confinement; enclosure.* Except as provided herein, the animal shall be confined at all times to prevent it from escaping. Confinement may be within the owner's residence or other building and shall provide access to a secure outside enclosure.
 - (1) Any enclosure used for the animal shall be of dimensions appropriate to the size and needs of the animal.
 - (2) The Court may require the enclosure to have a secure top, secure sides, concrete footings around the perimeter to prevent the animal from escaping over, through, or under the structure, and be kept locked at all times to prevent unintentional opening of the enclosure.
 - (3) The outside enclosure shall include suitable shelter and protection from the elements, be cleaned regularly to maintain sanitation, and shall provide adequate exercise room, light, and ventilation for the animal.
 - (4) The Court may order that the enclosure be approved by the Animal Welfare Division prior to usage for confinement.

- (b) *No contact with other animals or humans.* The Court may prohibit the menacing or dangerous animal from having contact with animals or humans other than those that reside on the owner's property, and may restrict the ages of people who may have contact with the animal.
- (c) *Muzzle.* The Court may order a menacing or dangerous animal to wear a properly-fitted muzzle when it is outside of the enclosure, except while the animal is receiving medical care, to prevent it from biting humans or other animals. Such muzzle shall not interfere with the animal's breathing.
- (d) *Restraint.* The Court may order that whenever a menacing or dangerous animal is outside of the enclosure, it shall be restrained by an adult capable of controlling the animal and may designate the length and type of leash to be used. If so ordered, when being transported, such animals shall be safely, humanely and securely restrained within a vehicle or carrier capable of preventing the animal from escaping or making physical contact with persons outside the vehicle.
- (e) *Signs.* The Court may order the owner of a menacing or dangerous animal to display clearly visible warning signs on the property on which the menacing or dangerous animal is maintained warning that a menacing or dangerous animal is being harbored on such property, including posing entry points, the enclosure in which the animal is maintained, and any other locations designated by the Court. The Court may designate that the signs inform both children and adults of the presence of the menacing or dangerous animal and may include a graphic of a snarling dog and wording that warns of the presence of the menacing or dangerous animal.
- (f) *Notification of escape or death of animal.*
- (1) the Court may order the owner of a menacing or dangerous animal to notify the Animal Welfare Division immediately if the animal escapes from its enclosure or restraint and is at large, or if it bites or attacks a person or domestic animal, or if it dies.
 - (2) if so ordered by the Court, in the event of the animal's death, satisfactory proof of such death shall be provided to the Animal Welfare Division within 48 hours of the animal's death. Satisfactory proof shall be either verification from an animal shelter or veterinary hospital that the animal was euthanized, or verification from an Animal Welfare Officer that he or she has seen the dead body of the animal.
- (g) *Notification of change of address or ownership.* The Court may order the owner of a menacing or dangerous animal who intends to change his/her address, or intends to move the animal, or intends to sell, give away, or trade any animal classified as dangerous, to notify the Animal Welfare Division prior to such change of address, sale, transfer, or trade. If so ordered, the owner shall provide the Animal Welfare Division with the name, address, and phone number of the person receiving the animal, as well as the location at which the animal shall be maintained.
- (1) the Court may order that prior to transferring the classified animal to the custody or ownership of another, it shall be the responsibility of the owner to notify the person receiving the menacing or dangerous animal in writing of the classification of the animal as menacing or dangerous and that the person receiving the animal shall be responsible for meeting the requirements of this division prior to obtaining the animal. If so ordered by the Court, a copy of the written notice, signed and dated by both the owner and the person receiving the animal, shall be provided to the Superintendent of Animal Welfare no later than 24 hours prior to the transfer. If the animal is to be moved outside the City limits, the Superintendent shall give notice to the Animal Welfare Superintendent of the City in which the animal will be located.
 - (2) Any person obtaining an animal classified as menacing or dangerous shall comply fully with the provisions of this division pertaining to the maintenance, control, and ownership of a dangerous animal and shall further comply with all orders of the Court regarding the maintenance of an animal found to be dangerous.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-152. Violations.

It shall be unlawful to violate the provisions of Article III, including a failure to annually register a released menacing or dangerous animal or a failure to comply with the conditions of a Court order for release of a menacing or dangerous animal. An Animal Welfare Officer shall issue a citation to the owner of a menacing or dangerous animal when said animal is found in violation of any of the provisions of this division.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-153. Impoundment upon subsequent incident.

An Animal Welfare Officer shall impound any animal which, subsequent to its classification as menacing or dangerous, is alleged to be at large or exhibiting menacing or dangerous behavior or it is alleged that any of the conditions in the Court's prior order regarding release of the animal are being violated. Such animal shall remain impounded pending an investigation by the Animal Welfare Superintendent. The impoundment and care of the animal shall be at the owner's expense upon conviction.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-154. Penalty.

- (a) Any person who violates any of the provisions of Article III shall upon conviction be guilty of a Class "a" offense. The animal determined to be in violation of this article shall be impounded and, at the discretion of the Court, may be euthanized or conditionally released pursuant to §§ 8-150 and 8-151.
- (b) Upon a second or subsequent conviction, any person who shall be convicted of any of the provisions of Article III shall be guilty of a Class "b" offense, even if the first conviction involved a different menacing or dangerous animal. The animal determined to be in violation of this article shall be impounded and, at the discretion of the Court, may be euthanized or conditionally released pursuant to §§ 8-150 and 8-151.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§§ 8-155—8-165. Reserved.

ARTICLE IV. RABIES AND DISEASE CONTROL

DIVISION 1. VACCINATION

§ 8-166. Rabies vaccination required for dogs or cats; exceptions.

- (a) It shall be unlawful for any owner to fail to have a dog or cat vaccinated against rabies in accordance with the provisions of this section.
- (b) All dogs and cats four months of age and older that are owned, kept, possessed or harbored within Oklahoma City shall be vaccinated against rabies by or under the direct supervision of a licensed veterinarian.

Rabies vaccine shall be recognized for the duration of the vaccine used, i.e., vaccines with a labeled duration of one year, two years or three years will be recognized for one year, two years or three years, respectively.

- (c) A rabies vaccination need not be obtained for a dog or cat that:
 - (1) has been in the custody of its owner for 30 days or less; or
 - (2) is visiting in this City for 30 days or less; or
 - (3) when a veterinarian licensed in the State of Oklahoma certifies in writing that it would be detrimental to the animal's health to be vaccinated and places the animal on a health hold. If a veterinarian releases the animal from the health hold, the animal shall be vaccinated within ten days of release.
- (d) On demand of an Animal Welfare Officer or other authorized official, the owner or keeper of any dog or cat must present a completed and signed vaccination certificate for the animal that includes the type and duration of the vaccine administered.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-167. Issuance of metal rabies vaccination tag.

A metal rabies vaccination tag having the telephone number of the administering veterinarian shall be issued for each vaccinated animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-168. Rabies vaccination tags; securing and removing; transfer prohibited; manufacture or possession of stolen, forged or counterfeit tags, etc., prohibited.

- (a) A current rabies vaccination tag shall be secured to the vaccinated animal, and shall not be removed except while the animal is being kept in an approved kennel or veterinary hospital or is appearing in an approved show, training event or field trial. Any tag which has been removed from an animal must be kept in the possession of the person with custody of the animal and must be immediately displayed upon request by Law Enforcement Personnel.
- (b) It shall be unlawful for any person to transfer any rabies vaccination tag to an animal other than the animal to which it was issued.
- (c) It shall be unlawful for any person to manufacture, cause to be manufactured or have in his/her possession a stolen, counterfeit, or forged rabies vaccination tag or rabies vaccination certificate.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-169. False statements.

- (a) Any false statement in a rabies certification or application shall render the same null and void.
- (b) Any person who makes a false statement in any application, affidavit or other document required by this Chapter or any regulation prescribed thereby shall be guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-170. Animal shelters and kennels required to vaccinate dogs or cats.

Dogs and cats kept in animal shelters or kennels or boarded shall be vaccinated in accordance with Section 8-166 or the owner thereof shall provide proof of prior rabies vaccinations to the kennel operator. A written record shall be kept by the animal shelter or kennel operator, which shall include the following information:

- (a) a description of the dog or cat, at a minimum to include the animal's breed, age, gender and color;
- (b) whether the dog or cat is boarded or owned by the kennel;
- (c) the type and duration of the vaccine administered to the dog or cat;
- (d) the date each dog or cat was vaccinated; and
- (e) the name of the veterinarian administering the vaccine or the name of the veterinarian who directly supervised the administration of the vaccine.

These records shall be available for inspection by any Animal Welfare Officer upon demand during normal business hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-171. Vaccination of dogs and cats; type of vaccine required.

Except as otherwise provided by this Chapter, all dogs and cats shall be vaccinated against rabies with one of the rabies vaccines listed in the most recent "Compendium of Animal Rabies Control" as published by the Centers for Disease Control.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-172. Vaccine to be administered by veterinarian; certificates.

The vaccination required by this division shall be administered by or under the direct supervision of a veterinarian duly licensed to practice in the State of Oklahoma. The rabies certificate required by this division must be signed by the veterinarian who either administers the vaccine or directly supervises its administration by another.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-173—8-191. Reserved.

DIVISION 2. GENERALLY

§ 8-192. Report of animal bite required.

Any person owning, harboring, or keeping an animal that bites a person and any person bitten by an animal must report that occurrence to the Animal Welfare Division within 24 hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-193. Notification of required confinement and observation.

Upon receiving a report that a person has been bitten by an animal, an Animal Welfare Officer shall issue a notice to the person owning, keeping or harboring the animal which states that confinement and observation of the animal are required.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-194. Confinement and observation of animal required.

Upon receiving the notice required by Section 8-193, the person owning, harboring, or keeping the animal that in the preceding ten days has bitten or is suspected of having bitten any person, shall have the animal immediately placed in confinement for rabies observation.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-195. Period and method of confinement and observation.

- (a) An animal that has in the proceeding ten days bitten a person or is suspected of having bitten a person shall be confined for a period of ten days from the date of any bite or suspected bite. The place of confinement shall be at the sole discretion of the Superintendent, who may impound the animal, allow the animal to be placed under the supervision of a licensed veterinarian, or allow the animal to be confined by the owner. Provided, however, the Superintendent shall not permit confinement by the owner unless the Superintendent deems the owner to be capable of providing the secure confinement and observation required and of following instructions pertaining to observation and reporting and the animal is in compliance with the provisions of this Chapter pertaining to rabies vaccination.
- (b) The veterinarian or person in custody of the animal must immediately advise the Animal Welfare Division of any changes occurring in the condition of the animal.
- (c) If no changes are reported within the ten-day observation period, the division shall make responsible inquiry regarding the suspect animal's condition.
- (d) In the event of the suspect animal's death or illness, the person so designated as responsible for the animal shall immediately notify the division and make arrangements with the division for the removal and shipment of the animal's head to the laboratory of the State Department of Environmental Quality for examination.
- (e) In no event shall the suspect animal be removed from the City limits until released by the Superintendent or his/her specifically authorized representative.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-196. Seizure and impoundment by Animal Welfare Officer.

In the event the person who owns, harbors or keeps the animal specified in Section 8-192 cannot, with due diligence, be located or notified as provided in Section 8-193, or, in the event the person who owns, harbors, or keeps the animal specified in this division, refuses or fails to place the animal in confinement as required by this division after notice to do so has been given, an Animal Welfare Officer shall seize and impound the animal and place it in confinement for the required observation period. The division shall thereafter notify the owner or keeper of the animal of the seizure, impoundment and confinement. If, subsequent to the seizure and impoundment of the animal by the Animal Welfare Officer, the owner or keeper of the animal cannot be located or notified and if the animal remains unclaimed at the expiration of the confinement period, the division may

dispose of the animal pursuant to the provisions of this Chapter concerning the disposition of unclaimed, impounded animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-197. Euthanasia.

In special circumstances, the Superintendent may order the euthanasia of an animal and may order the performance of tests for the diagnosis of rabies, provided, however, that, prior to disposing of the animal, the Superintendent shall attempt to locate and notify the owner of the animal. For purposes of this section, special circumstances shall be defined as those situations involving severe animal bites upon the head, face, neck or upper extremities, or deep lacerations, or multiple animal bite wounds.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-198. Duty of practitioners and clinics to report animal bites.

- (a) *Duty to report animal bites.* It shall be the duty of every attending practitioner, licensed to practice medicine, osteopathic medicine or veterinary medicine, and of any other person knowing of or in attendance on a case involving an animal bite to report that bite to the Animal Welfare Division and/or the Health Department within 24 hours of his/her first knowledge or attendance.
- (b) *Duty of clinic or hospital to report animal bites.* It shall be the duty of every clinic or hospital which has knowledge of a case involving an animal bite to report that case to the Animal Welfare Division and/or the Health Department within 24 hours of its first knowledge thereof.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-199. Contents of reports.

The reports required by Section 8-198 shall contain the following information:

- (a) the name, address and gender of the person bitten;
- (b) the type and location of the bite;
- (c) the name and address of the owner of the animal which inflicted the bite; and
- (d) any other facts which may assist the Animal Welfare Division or the Health Department in ascertaining the location and immunization status of the animal which inflicted the bite.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-200. Immunized animals exposed to rabies; re-immunization, confinement and observation required; means of confinement and observation.

- (a) *Re-immunization, confinement and observation required.* Any effectively immunized animal which is suspected of having been exposed to rabies and which is in compliance with the provisions of this Chapter shall be immediately re-immunized and confined for observation for symptoms of rabies for a period of not less than 90 days.
- (b) *Means of confinement and observation.* To provide the required confinement and observation, the suspect animal may be seized by the Animal Control Officer and placed in confinement at the Animal Shelter under

the supervision of a veterinarian for the required period of observation. If the owner or keeper of the suspect animal possesses sufficient facilities and is able to adequately confine and observe the animal, the confinement and observation period may, at the discretion of the Superintendent, be provided for by the owner or keeper.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-201. Non-immunized animals exposed to rabies.

Any animal which has not been effectively immunized against rabies and which is suspected of having been exposed to rabies shall be euthanized immediately either by the veterinarian in charge or by a representative of the Animal Welfare Division; or, in the alternative, the non-immunized rabies-exposed animal shall be seized by an animal control officer and strictly quarantined at the Oklahoma City Animal Welfare Shelter, or a veterinary hospital or clinic, and observed for any symptoms of rabies for a period of six months from the date of the suspected exposure. The quarantined animal shall be immunized against rabies at least 30 days prior to its release.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-202. Non-immunized animal exposed to wild skunk, bat or carnivore.

Any non-immunized animal which has been exposed to a wild skunk, bat or carnivore or which is suspected of having been exposed to a wild skunk, bat or carnivore shall be considered exposed to rabies and shall be dealt with pursuant to the provisions of this Chapter, unless such skunk, bat or carnivore is available for laboratory study.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-203. Duties of supervising veterinarian; duty of Animal Welfare Division Superintendent; disposition of suspect animal.

- (a) *Duty to isolate and observe.* It shall be the duty of the veterinarian under whose supervision any animal specified in this article is placed for confinement and observation to keep the animal isolated in a separate pen or kennel and under observation for any symptoms of rabies.
- (b) *Duty to report; notification of Health Department by Animal Welfare Division Superintendent.* The veterinarian shall report immediately to the Animal Welfare Superintendent any changes occurring in the condition of the animal. Upon such notification, the Superintendent, or his/her duly authorized representative, shall immediately notify the Director of the Health Department of the changes reported to him.
- (c) *Release of suspect animal.* Animals impounded for rabies observation may not be released by the veterinarian until authorized in writing by the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-204. Fees and charges.

The owner of any animal impounded and held for rabies observation or surrendered and held for rabies observation shall pay to the City a fee for such observation along with fees and charges for the boarding and care of the animal. In cases where special testing and/or euthanasia are required, the owner shall pay a fee to the City for such services. The amount of such fees shall be as set forth in Chapter 60 - General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-205—8-209. Reserved.

DIVISION 3. RESTRICTIONS ON RABIES VACCINE

§ 8-210. Administration of approved vaccine required.

It shall be unlawful for any person to administer rabies vaccine to any animal unless the vaccine is approved for use in the particular species of animal as provided by this chapter or as required, allowed, or approved by the Department of Environmental Quality of the State.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-211. Sale of approved vaccine limited; record of rabies vaccination and type of vaccine administered required.

It shall be unlawful for any person to sell live rabies vaccine licensed for use in animals to anyone other than a licensed veterinarian. Veterinarians shall be required to keep a record of the type and/or brand name of the rabies vaccine administered to each animal and shall indicate whether the animal vaccinated is a dog or cat, vaccination number, and the zip code of its owner. These records shall be maintained for a period of three years. When inactivated (killed virus) vaccines are sold to individuals who are not licensed veterinarians, the seller must keep a record for three years which includes: the name, address, and telephone number of the purchaser; the brand name, lot serial number, and expiration date of the vaccine sold; and the total amount of vaccine sold. The individual who administers rabies vaccine must keep a record for three years which includes: the name and address of the animal, date of vaccination, brand name of vaccine used, lot serial number of vaccine used, person or firm from whom purchased, their address and date of purchase; expiration date of vaccine used and the name, address, and telephone number of the individual administering the vaccine. All records required to be kept by the provisions of this Section shall be made available for inspection upon request of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-212—8-228. Reserved.

DIVISION 4. LIVE TURTLES

§ 8-229. Sale, offer for sale, barter or gift of live turtles; requirements.

- (a) *Requirements for lawful sale, offer of sale, barter or gift of live turtles.* It shall be unlawful for any person to sell, offer for sale, barter or give away live turtles used for commercial purposes except in conformance with the provisions of this section and with other appropriate City, State, and Federal regulations.
- (b) *Certificate of adequate bacteriological proof required.* Prior to the sale, offer of sale, barter or gift of any live turtles used for commercial purposes, a certificate of adequate bacteriological proof must be submitted to the Health Department that such turtles are free from salmonella contamination. Upon submission of such certificate, the Director of the Health Department shall have the option of approving the lot of turtles as free

from salmonella contamination or of requiring further examinations pursuant to the provisions of Subsection (c) of this Section.

- (c) *Examinations by Health Department.* If the Director requires further examinations and cultures of any lot of turtles, a series of at least six consecutive cultures shall be taken at intervals of not less than one week and at a laboratory approved for that purpose by the Health Department. The results of the examinations and cultures shall be submitted on a form provided by the Health Department. If the results of all the cultures are negative and show that the lot of turtles is free from salmonella contamination, the Director shall approve the lot of turtles for sale, offer for sale, barter or gift by the owner with a written statement of approval.
- (d) *Owner or dealer of turtles must retain certificate and statement of approval.* The owner or dealer of any lot of approved turtles must retain his/her certificate of adequate bacteriological proof and his/her written statement of approval as provided in this section. These documents or copies thereof must be provided to and accompany any subsequent owner or dealer of any turtle sold from an approved lot.
- (e) *Certificate of adequate bacteriological proof.* The term "certificate of adequate bacteriological proof" as used herein shall consist of a written statement issued by the Chief Public Health Official of the State from which the lot of turtles is shipped and which certifies that, based upon laboratory examination, the turtles have been found free of salmonella contamination. The certificate must also specify the particular examinations upon which the opinion is based.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-230—8-249. Reserved.

ARTICLE V. KENNEL AND ANIMAL SHELTER REGULATIONS

DIVISION 1. GENERALLY

§ 8-250. Purpose.

The intent of this article is to prevent and reduce the transmission of diseases from animals, particularly, dogs and cats, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations over all kennel and private animal shelter operations within the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-251. Exceptions.

All Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-252—8-259. Reserved.

DIVISION 2. ANIMAL SHELTER AND KENNEL LICENSES

§ 8-260. License required.

- (a) *License required.* It shall be unlawful for any person to operate an animal shelter or a kennel without first procuring a license for such operation from the licensing officer of this City.
- (b) All veterinary hospitals and nonprofit benevolent organizations dedicated to the care and protection of animals for humanitarian purposes shall be exempt from the payment of the animal shelter or kennel license fees unless the particular veterinary hospital or nonprofit benevolent organization maintains stud animals or maintains five or more animals for breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-261. Revocation and suspension of license.

In addition to any other penalties prescribed by ordinance, the City may revoke or suspend an animal shelter or kennel license for any violation of these regulations pursuant to the provisions of Chapter 26-1 et seq.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-262. License fees.

A person required to procure a license under this division shall pay a license fee to the City. A schedule of fees is hereby levied for the licensing of animal shelters and kennels in the amounts established in Chapter 60, the General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-263—8-270. Reserved.***DIVISION 3. ANIMAL SHELTER AND KENNEL REQUIREMENTS*****§ 8-271. Submission of plans and specifications; fee.**

In addition to any other requirements of this Code, detailed plans and specifications shall be submitted to the Health Department to construct or remodel any animal shelter or kennel. Written approval of plans and specifications must be obtained from the Health Department prior to any construction or remodeling. The person submitting plans and specifications for review shall pay to the City the amount established in Chapter 60, General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-272. Contents of plans and specifications.

Any plans and specifications for animal shelters or kennels shall be in compliance with this article and must include descriptions of the proposed ventilation system, plumbing equipment, and finishes of floors, walls, and ceilings.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-273. Separation of certain areas.

Animal housing areas must be physically separated from areas in which food and/or drink for human consumption is prepared, served or stored and from any living and/or sleeping areas of animal shelter or kennel personnel.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-274. Physical facilities of animal shelters and kennels.

- (a) *Interior building surfaces.* Interior building surfaces shall be constructed and maintained so that they are impervious to moisture and may be readily cleaned.
- (b) *Electric power.* Reliable and adequate electric power shall be provided. Electrical wiring must meet all requirements of Chapter 18 of this Code.
- (c) *Water.* Adequate potable water shall be provided. Back flow preventers shall be installed on any threaded faucets.
- (d) *Heating.* Indoor housing for domestic animals shall be sufficiently heated when necessary to protect pet animals from cold, and to provide for their health and comfort. The ambient temperature shall be made consistent with the requirements of the particular species.
- (e) *Ventilation.* Indoor housing of animals shall be adequately ventilated with fresh air to minimize odors and moisture and to provide for the health and comfort of the animals at all times. Auxiliary ventilation, such as exhaust fans and vents or air conditioning, shall be provided when the ambient temperature is 85 degrees Fahrenheit or higher.
- (f) *Lighting.* Adequate lighting must be provided a minimum of eight hours per day. Such lighting shall provide a minimum of 25-foot candles of illumination for 30 inches above floor level and must be uniformly distributed. Enclosures must be positioned to protect animals from excessive illumination.
- (g) *Drainage.* A suitable method shall be provided to rapidly eliminate excess water from animal housing facilities. If drains are used, they shall be properly constructed and kept in good repair. If closed drainage systems are used, waste water shall be disposed of by connection to a sanitary sewer or any approved sewage disposal system.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-275. Primary enclosure standards.

- (a) *Generally.* All enclosures shall be structurally sound and maintained in good repair to protect the animals from injury, to contain them and to prevent vermin from entering. They shall be constructed and maintained to enable the animals to remain dry and clean and to provide convenient access to clean food and water.
- (b) *Flooring.* The floors of the enclosures shall be constructed to prevent injury to animals' feet and legs. Enclosures for dogs and cats may have wire flooring provided, however, that (1) the wire is of adequate gauge to prevent sagging under the weight of the animals and (2) the wire mesh is small enough to prevent their feet from falling through the mesh.
- (c) *Space requirements.* Enclosures must be constructed to provide sufficient space to allow each animal to exercise normal postural movements.

- (d) *Additional requirement for cats.* A receptacle containing sufficient clean litter shall be provided to contain organic wastes.
- (e) *Exercise areas.* One run must be provided for every 18 primary enclosures. The run must be of sufficient size to allow an animal to break into a run. At least two exercise periods per day of 20 minutes each shall be provided.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-276. Sanitation.

- (a) *Cleaning of animal enclosures.* Animal waste shall be removed from enclosures daily and/or as often as may be necessary to prevent contamination of the animals and to reduce disease hazards and odors. Cages shall be cleaned as often as may be necessary to maintain sanitary conditions by washing all surfaces with a detergent solution followed by a safe and effective sanitizer. Animals must be removed from the enclosures during the cleaning process and precautions taken to avoid cross contamination.
- (b) *Equipment cleaning.* Water and food containers and all other utensils shall be cleaned and sanitized using generally acceptable methods such as the use of heat or chemical sanitizing solution. These containers shall be cleaned and sanitized as often as necessary to maintain sanitary conditions.
- (c) *Waste disposal.* Animal and food wastes, bedding, dead animals, debris and other organic wastes shall be disposed of in a manner that ensures that vermin infestation, odors, disease hazards and nuisances are minimized.
- (d) *Property, generally.* The kennel property shall be kept clean, in good repair, and free of trash.
- (e) *Pest control.* An effective program for the control of insects, ectoparasites and avian and mammalian pests shall be maintained.
- (f) *Storage of food and supplies.* Supplies of food and bedding shall be stored:
 - (1) off the floor; or
 - (2) in waterproof closed containers and adequately protected against infestation or contamination by vermin.
- (g) *Dead animals.* Animals that die at the facility shall be stored and disposed of in a manner that will not cause a disease hazard or nuisance.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-277. Food and water.

- (a) All animals shall be fed at least once a day and shall be provided potable water at all times except when under special veterinary care. The food and water shall be free from contamination, palatable, and of sufficient quality and nutritive value to meet the normal daily requirements for the condition and size of the animal. Refrigeration shall be provided for perishable food.
- (b) Food and water containers shall be accessible to the animal and located to minimize contamination by excreta. These containers shall be cleaned daily. Self-feeders and self-waterers may be used if cleaned daily.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-278. Inspection of facilities; fee.

- (a) All kennels or animal shelters must be inspected by the Health Department prior to the issuance of a license under this Article. The Health Department or its designated representatives may make periodic inspections of all facilities licensed under this article and may make re-inspections as necessary to achieve or maintain compliance with the requirements of this article. An inspection or re-inspection fee shall be paid to the City. The amount of such fee shall be as established in Chapter 60 - General Schedule of Fees.
- (b) Federal, State and municipal facilities shall be exempt from the provisions of this article.
- (Ord. No. 23145, § 2, 10-3-06)

§ 8-279. Classification and separation of animals.

- (a) *Restrictions.* Animals housed in the same enclosure shall be maintained in compatible groups, with the following additional restrictions:
- (1) *Females.* Females in heat shall not be housed in the same primary enclosure with males, except for breeding purposes.
 - (2) *Aggressive animals.* Any aggressive animal shall be housed individually in an enclosure.
 - (3) *Puppies or kittens.* Puppies or kittens shall not be housed in the same primary enclosure with adult dogs or cats other than their dams, except when permanently maintained in breeding colonies.
 - (4) Dogs shall not be housed in the same primary enclosure with cats, nor shall dogs or cats be housed in the same primary enclosure with any other species of animals.
 - (5) Boarded animals shall not be housed in the same primary enclosure with those from another household unless the owners have been informed of and consented to that arrangement.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-280. Disposal of animals by animal shelters.

Animal shelters shall follow the provisions of Section 8-57 of this Chapter pertaining to the disposition of animals. All euthanizations must be conducted in accordance with State law and in a humane manner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-281—8-284. Reserved.***DIVISION 4. DISEASE CONTROL IN ANIMAL SHELTERS AND KENNELS*****§ 8-285. Dogs and cats to be vaccinated against rabies.**

Dogs and cats kept in animal shelters or kennels shall be vaccinated against rabies in accordance with the provisions of Article IV of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-286. Diseased animals.

- (a) Animals under quarantine or treatment for a communicable disease shall be physically separated from other susceptible animals to minimize dissemination of disease. Such quarantine area should have a separate ventilation system.
- (b) *Observation and separation.* Animals shall be observed daily for signs of disease. An animal suspected of having an infectious disease shall be physically separated from other animals until the condition is determined to be noninfectious.
- (c) *Humane care.* Sick or injured animals shall be provided with access to veterinary care.
- (d) *Disposal in a humane manner.* Animals with untreatable diseases, or injuries, or of an aggressive nature shall be disposed of in a humane manner.
- (e) *Quarantine.* In breeding kennels, the Health Department may require laboratory testing of a suitable number of animals or specimens to determine if such animals are disease free. The costs of the laboratory tests shall be the responsibility of the licensee. Quarantine will be lifted only through written release by the Health Department when it is determined a health risk no longer exists.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-287—8-299. Reserved.

ARTICLE VI. NON-HUMAN PRIMATES

§ 8-300. Annual license required for non-human primates; certain medical tests required as condition of obtaining license; submission of certain information required as condition of obtaining license; license fee; license fee exemption for service animals; gorillas, orangutans, baboons, macaques and chimpanzees not eligible for annual license; exemption from particular tests under certain circumstances; exemption for non-human primate breeders.

- (a) It shall be unlawful for any person to own, possess, keep or harbor on his/her property any non-human primate unless such animal is annually licensed by the City. Each such license shall be obtained from the Supervisor of Licenses and shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license for the animal is not obtained within 30 days following expiration of the previous license, the animal shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of an annual non-human primate license, or any renewal thereof, shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states:
 - a. that the non-human primate for which the license is sought has been tested for all of the following diseases:
 - 1. Salmonella;

2. Shigella;
 3. Amoebic dysentery;
 4. Herpes B; provided, no test for herpes B shall be required for New World monkeys; and
 5. any additional disease or diseases that the Superintendent may specify in writing to the Supervisor of Licenses; provided, the Superintendent may specify for testing only diseases that the non-human primate, as a possible carrier thereof, might transmit to a human being; and
- b. that the non-human primate has tested negative for herpes B and such test result is on record; and that the animal has, within the last year, tested negative for, or has tested positive and is currently being treated by the veterinarian for, salmonella, shigella, amoebic dysentery, or any other disease specified by the Superintendent pursuant to Paragraph a. above; provided, no herpes B test result shall be required for New World monkeys.
- (2) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states that the veterinarian has personally examined the animal and that the animal does not present a public health danger; and submission to the Supervisor of Licenses of any and all other information about the animal being licensed that the Superintendent deems necessary.
- (3) payment of the non-human primate license fee provided in Chapter 60, General Schedule of Fees, of this Code. Provided, however, a qualified individual with a disability as defined in 28 C.F.R. § 35.104 of The Americans With Disabilities Act, who uses said non-human primate for the purposes of guidance or assistance shall be exempt from the payment of the license fee required by this section.
- (c) No license or renewal thereof shall be issued for any non-human primate for which the conditions set forth in Subsections (b)(1), (b)(2), and (b)(3) of this section are not or cannot be met.
- (d) Notwithstanding any other provision of this article, no license shall be issued for a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, macaques that were kept or harbored within the City limits prior to October 12, 1999, shall be eligible for a license pursuant to the provisions of this article.
- (e) Notwithstanding any other provision of this section, the Superintendent may exempt a particular non-human primate from the requirement for a particular test and authorize the issuance of a license without such test if the Superintendent, in consultation with the licensed veterinarian attending the animal, determines that conducting such test on the animal would pose a serious hazard to the animal's life or health and if the person owning, possessing, keeping or harboring the animal files an affidavit with the Superintendent that the animal will be kept confined in the home of such person and will not be taken out in public.
- (f) Except as provided by Section 8-304 of this article, the provisions of this section shall not apply to non-human primate breeders.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-301. Violations and penalty.

Any person found owning, possessing, keeping or harboring any unlicensed non-human primate within the City in violation of this article shall be deemed guilty of a Class "a" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-302. Non-human primates that are not licensed or that test positive for certain diseases considered public nuisance per se and subject to abatement; report of unlicensed animal or positive test result by Supervisor of Licenses to Animal Welfare Superintendent; action by Superintendent.

- (a) Any non-human primate that is not licensed as required by Section 8-300 of this article shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code. Any non-human primate that tests positive for tuberculosis or herpes B shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code.
- (b) The Supervisor of Licenses shall notify the Superintendent of any unlicensed non-human primate of which he/she may be aware, and shall supply said Superintendent with all known information about the animal. The Supervisor of Licenses shall also report any positive result for any disease for which a medical test is required pursuant to Section 8-300 of this article to the Superintendent and shall supply said Superintendent with a copy of such test result.
- (c) Upon receipt of notice of an unlicensed non-human primate, or upon receipt of any such positive test result, the Superintendent shall take appropriate action pursuant to the provisions of Article VIII of Chapter 35 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-303. Exemptions

The following persons or organizations shall be exempt from the provisions of this Article:

- (a) the Oklahoma City Zoological Park and the OMNIPLEX;
- (b) the Oklahoma City Animal Welfare Division;
- (c) any circus appearing in The City of Oklahoma City for less than 30 days;
- (d) any agency or official of the Federal, State or local government acting in an official capacity;
- (e) a licensed veterinarian while providing treatment for a non-human primate; and
- (f) a duly licensed and authorized research facility, including without limitation a university or college research facility.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-304. Non-human primate breeders.

- (a) No person shall operate within the City as a non-human primate breeder without first obtaining a license from the Supervisor of Licenses. Each such license shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license is not obtained within 30 days following expiration of the previous license, the non-human primate breeder shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of a non-human primate breeder's license shall be conditioned upon the following:

-
- (1) submission to the Supervisor of Licenses of satisfactory proof that the breeder is licensed and regulated by the USDA and that the breeder is in full compliance with all USDA regulations related to the breeding of non-human primates.
 - (2) submission to the Supervisor of Licenses of any and all other information about the breeder's operations that the Superintendent deems necessary.
 - (3) payment of the non-human primate breeder's license fee provided in Chapter 60, General Schedule of Fees, of this Code.
- (c) No non-human primate license or medical tests shall be required for any non-human primate in the possession of a duly licensed non-human primate breeder; provided, a non-human primate license and medical tests as provided by Section 8-300 shall be required for any non-human primate over the age of one year that is in the possession of the non-human primate breeder.
- (d) Notwithstanding any other provision of this article, no non-human primate breeder shall own, keep, harbor or possess a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, this prohibition shall not apply to macaques that were kept or harbored within the City limits prior to October 12, 1999, and that are duly licensed pursuant to the provisions of this Article.

(Ord. No. 23145, § 2, 10-3-06)

Sec. 6-50. Confinement of animals suspected of having rabies.

Any animal that is suspected of having rabies, or that has been bitten by a rabid animal or by an animal suspected of rabies, or any animal which has bitten a person and has thereby caused an abrasion of the skin of such person, shall be confined in the care of a licensed veterinarian for a period of ten days or such other term as may be designated under guidelines established by the state department of health. If the owner or person having possession and control of the animal shall not submit evidence of such confinement, the poundmaster shall have authority to seize the animal and place it in the care of a licensed veterinarian for the required period of confinement. Any owner or other person having control over such animal that fails to comply with this section or refuses to cooperate with the poundmaster in the confinement of such animal shall be guilty of an offense.

(Code 1992, § 5-43; Ord. No. 670, § 5, 8-8-1989)

Sec. 6-52. Failure to voluntarily surrender animal; interference with officers.

Any owner or other person having control of an animal that is required to be impounded or confined under the provisions of this article who shall refuse to voluntarily surrender such animal to the poundmaster or a police officer for impoundment or confinement, or who shall interfere with the poundmaster or a police officer in the enforcement of this article, shall be guilty of an offense and each day in which such refusal or interference continues shall constitute a separate offense.

(Code 1992, § 5-45; Ord. No. 670, § 8, 8-8-1989)

Sec. 6-53. Vicious or dangerous animals may be proceeded against.

Any animal alleged to be vicious or dangerous may be proceeded against in the municipal court by complaint duly filed against the owner of the animal by any person having knowledge of the vicious or dangerous characteristics of the animal. It shall then be the duty of the owner or person having control of such animal to deliver it to the poundmaster for confinement, pending the judgment of the court in such proceedings. If the court shall find that the animal is a vicious or dangerous animal, such animal shall be destroyed by the poundmaster, upon order of the court, unless the owner of the animal shall make such arrangements for control or disposition of the animal as may be approved or adjudged by the court.

(Code 1992, § 5-2; Ord. No. 670, § 7, 8-8-1989; Ord. No. 879, § 1, 10-11-2005)

State law reference(s)—Animals as nuisances, 4 O.S. § 41; dangerous dogs, 4 O.S. § 44 et seq.

Sec. 6-80. Keeping of animals other than dogs or cats prohibited; limitation on number of dogs and cats.

- (a) It shall be unlawful for any person to own, keep, possess or harbor any animal or animals other than dogs or cats within the city.
- (b) It shall be unlawful for the owner or occupant of any private residence in the city to keep or maintain on the premises more than four each of dogs and cats over the age of six months.

(Code 1989, § 3-2; Code 1992, § 5-5)

Sec. 6-81. Impoundment of animals at large.

The poundmaster of the city who shall find or discover any stock or domestic animals trespassing upon the streets, alleys or parks, or upon the property of any person within the city, or the owner of any land or tenant

thereof who shall find or discover any stock or domestic animals trespassing upon any land in the city limits, shall have the right to take up or restrain such animal or animals and impound them.

(Code 1989, § 3-3; Code 1992, § 5-6)

State law reference(s)—Authority to prohibit fowl running at large, 11 O.S. § 22-115; taking up and keeping of stray dogs and cats, 4 O.S. § 85.1 et seq.

Sec. 6-82. Turning animals out unlawful.

It is unlawful for any person to open any enclosure in which any animal is confined as required by ordinance so as to turn such animal at large, or in any manner to turn such animal at large.

(Code 1989, § 3-4; Code 1992, § 5-7)

Sec. 6-85. Cruelty to animals.

It is unlawful for any person willfully and maliciously to pour on, or apply to, an animal any drug or other thing which inflicts pain on the animal, knowingly to treat an animal in a cruel or inhumane manner, or knowingly to neglect an animal belonging to him or in his custody in a cruel or inhumane manner.

(Code 1989, § 3-20; Code 1992, § 5-10)

State law reference(s)—Cruelty to animals, 21. O.S. § 1685.

Sec. 6-86. Poisoning animals.

It is unlawful for a person willfully to poison any dog or other animal except a noxious, nondomesticated animal or knowingly to expose poison so that the same may be taken by such an animal.

(Code 1989, § 3-21; Code 1992, § 5-11)

State law reference(s)—Poisoning cattle, 21 O.S. § 1681.

Sec. 6-125. Reporting of all animal bites required.

Any person bitten by a dog, cat or other animal and any person who has knowledge of an animal bite shall promptly report such incident to the animal control officer of the city.

(Code 1989, § 3-15.2; Code 1992, § 5-73)

Sec. 44-4. Application to push carts, animals, animal-drawn vehicles.

Every person propelling any push cart or riding an animal upon a roadway, and every person driving any animal-drawn vehicle, shall be subject to the provisions of this chapter applicable to the driver of any vehicle, except those provisions of this chapter which by their very nature can have no application.

(Code 1989, § 20-8; Code 1992, § 22-4)

State law reference(s)—Similar provisions, 47 O.S. § 11-104.

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP 2022 Election of Two Trustees For a three-year term starting July 1, 2022

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR TWO (2) NOMINEES.

- ____ LINDSEY GRIGG-MOAK, City Clerk, City of El Reno (Incumbent)
- ____ VICKIE PATTERSON, City Manager, City of Broken Bow (Incumbent)
- ____ JUSTIN BATTLES, Assistant City Manager, City of Mustang
- ____ CHUCK RALLS, City Manager, City of Comanche
- ____ CHAD WILLIAMS, Council Member, City of Choctaw

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2022
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by the OMAG no later than *May 31, 2022*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

LINDSEY GRIGG-MOAK (Incumbent) Lindsey Grigg-Moak has been with the City of El Reno for 14 years. Lindsey holds a BA in Communication and an MS in Management. She is currently serving on the OMAG Board of Trustees. She also serves on the OMCTFOA board and the National APT USC board. **(El Reno participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

VICKIE PATTERSON (Incumbent) Vickie has served on the OMAG Board since 2018 and is currently serving as the secretary since June of 2021. Vickie has 25 years of Municipal Government experience. **(Broken Bow participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

JUSTIN BATTLES Justin Battles is passionate about communities, working with others, and the organizations that support them. As the Assistant City Manager in Mustang, he understands the demands that cities and towns face on a daily basis. With 20 years of experience, he knows together we can thrive. **(Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

CHUCK RALLS Chuck has been City Manager of Comanche for over six (6) years. He is a visionary leader focusing on establishing new revenue streams for Oklahoma municipalities. We feel Chuck's insight and leadership will bring added value to the OMAG organization. **(Comanche participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

CHAD WILLIAMS Chad Williams is a veteran, entrepreneur, and political activist from Choctaw, Oklahoma. He and his wife Kendra raise their 15 year old son, Kyle who has Cerebral Palsy. Chad was instrumental in growing the Libertarian Party, started his own residential technology business, and serves on the Choctaw City Council. **(Choctaw participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

Date: March 25, 2022

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: GO Bond Funds Purchase

Mr. Pate,

The fire department is requesting permission to purchase Sutphen Engine HS-7098 (Demo #509), not to exceed \$594,470 (\$575,000 for the apparatus plus \$19,470 in changes).

The apparatus committee has been able to look at different apparatus and review specs of several different manufacturers that included Pierce Manufacturing and Rosenbauer. We feel that the Sutphen Engine is the one that best suits the current needs of our department. Heartland Fire Trucks is the only certified Sutphen dealer for Oklahoma.

Respectfully,

Kevin Boydston

Fire Chief, Nichols Hills Fire Department



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Backup Automated Meter Reading Base Station - 2022 GO Bond Funds
DATE: March 30, 2022

I request that the City accept UTS's quote and authorize the purchase of a second Automated Meter Reading Base Station. This system will be a second tower and will act as a backup to the original system at Public Works. Should the original system go out of service for any reason, the second backup system would step in and take its place. This ensures that a loss of meter readings will not impact the utility bills for water.

This second backup base station will be located on the City water tower on Westminster at Greystone. It will duplicate the original base station on the water tower at Public Works. When not managing the entire system, the system will augment the work of the first base station. It will improve the retrieval of water usage information from various water meters in town.

The system's purchase was listed in the 2019 General Obligation Bonds as a project and was approved by voters. Funds for the purchase will come from the 2019 GO Bond issue and will not exceed \$65,000. The system vendor, UTS, is currently the contracted vendor for the City's Water Meter Reading System and will complete the installation of the backup system.

Neil A. Gray



UTILITY TECHNOLOGY SERVICES
9636 W RENO AVE
OKLAHOMA CITY, OK 73127-2981
866 580 1818
Fax 405-601-2997



Quotation

QUOTE DATE	QUOTE NUMBER
02/01/2021	S103881372
UTILITY TECHNOLOGY SERVICES INC 4901 Clay Ave. SW PO Box 897 GRAND RAPIDS, MI 49548-2392 P- F-	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

NICHOLS HILLS CITY OF (UTS)
6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116

NICHOLS HILLS CITY OF (UTS)
1009 NW 75TH ST
NICHOLS HILLS, OK 73116

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
22426	QUOTE		Blake VanDorpe		
WRITER		SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Al Weber			NET 25TH	02/15/2021	Yes
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	^SENSUS M400 BASE STATION - INCLUDES INSTALLATION & CONFIGURATION *Nonstock - Restock Policy Applies* Pn: 374779			60000.000/ea	60000.00
This Quotation is controlled by ETNA's standard terms and conditions ("ETNA's Standard Terms") found at https://www.etnasupply.com/TermsandConditionsofQuotation Any other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE! Prices are firm for 14 days. Price subject to change after 14 days.				Subtotal	60000.00
				S&H Charges	0.00
				Amount Due	60000.00

Attachment: UTS (5735 : 7 IT CIP Request - Base Station)



DIGI
SECURITY SYSTEMS

We have prepared a quote for you

**City of Nichols Hills - Fire Department Access
Control - State Contract SW1048D**

Quote # 007674
Version 1

Prepared for:

City of Nichols Hills

Mayor City of Nichols Hills
accountspayable@nicholshills.net

Equipment - State Contract SW1048D

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
ACM-HE -8DR-NET-MER ACM Head End - 8 Door - Network - Mercury	\$4,991.39	\$1,447.93	\$3,543.46	1	\$3,543.46
AC-LSP-8DR-MER-LCK Eight Door Mercury Dual Voltage Integrated Power System supporting one AC-MER-CONT-2DR with three AC-MER-CON-MR52 (Mercury hardware sold separately). The advantage of a dual voltage power supply is the ability to power both Mercury boards and door locks f		\$250.48			
AC-MER-CON-MR52 2-Reader Interface Module - (2 reader: mag or wiegand, 8 inputs, 6 relays)(Mercury Part Number: MR52)		\$227.77			
AW62633 Power Cord - 9' - 3 Prong w/Ground		\$0.00			
1270 Panel Battery - 12v7ah		\$0.00			
CABLE-CAT6-CMP-1 Cabling - Category 6 - Network - Plenum with J-Hooks Etc.		\$100.50			
F4X4LG6 Finger Duct, 4x4", 6Ft. Light Grey		\$0.00			
TC4G Cover for F4X4LG6 wire management.		\$0.00			
AC-MER-CONT-LP1502 Intelligent Controller, Linux Based with 2 doors, 8 inputs and 4 outputs, expandable up to 64 doors. (Mercury Part #: LP1502)		\$413.64			
ACM-HE -2DR-NET-MER ACM Head End - 2 Door - Networked - Mercury	\$2,385.90	\$666.30	\$1,719.60	1	\$1,719.60

Attachment: City of Nichols Hills - Fire Department Access Control - State Contract SW1048D v2 (5751 : Accept Proposal)



Equipment - State Contract SW1048D

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
AC-LSP-2DR-MER-LCK Two Door Mercury Dual Voltage Integrated Power System supporting two AC-MER-CONT-1DR or one AC-MER-CONT-2DR (Mercury hardware sold separately). The advantage of a dual voltage power supply is the ability to power both Mercury boards and door locks from t		\$152.16			
AW62633 Power Cord - 9' - 3 Prong w/Ground		\$0.00			
1270 Panel Battery - 12v7ah		\$0.00			
CABLE-CAT6-CMP-1 Cabling - Category 6 - Network - Plenum with J-Hooks Etc.		\$100.50			
F4X4LG6 Finger Duct, 4x4", 6Ft. Light Grey		\$0.00			
TC4G Cover for F4X4LG6 wire management.		\$0.00			
AC-MER-CONT-LP1502 Intelligent Controller, Linux Based with 2 doors, 8 inputs and 4 outputs, expandable up to 64 doors. (Mercury Part #: LP1502)		\$413.64			
AC-APP-16R-ENT2-6 Access Control Manager Enterprise 6 – Web-Based PACS Enterprise Appliance for 16 Readers - includes: physical appliance embedded 64 bit Linux OS & Open LDAP for configuration database Access Control Manager Security Management Software 16 Reader C	\$4,001.07	\$1,200.32	\$2,800.75	1	\$2,800.75
ICLASS-SE-R40 iCLASS SE R40 Contactless Smart Card Reader, Wall Switch, No Prox (HID Part Number: 920NTNNEK00000)	\$245.00	\$24.50	\$220.50	10	\$2,205.00
DS160 PIR REQUEST TO EXIT SENSOR WITH SOUNDER GRAY	\$106.00	\$10.60	\$95.40	10	\$954.00

Attachment: City of Nichols Hills - Fire Department Access Control - State Contract SW1048D v2 (5751 : Accept Proposal)



Equipment - State Contract SW1048D

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
42-9C-BLK The 42-9C is a cost effective pad mount pedestal mount meant to hold card readers, intercoms, keypads, telephone entry systems and housings	\$154.78	\$15.48	\$139.30	2	\$278.60
VE-5X5-PNL VE5X5 W/PANEL INFRONT	\$156.582	\$15.662	\$140.92	2	\$281.84
DSS-INST-ACCES S-DR Digi Professional Installation Materials - Access Door	\$370.00	\$74.00	\$296.00	10	\$2,960.00
CABLE-ACCES S-CMP-1 Cabling - Access Control - Plenum with J-Hooks Etc.	\$460.00	\$92.00	\$368.00	8	\$2,944.00
CABLE-ACCES S-Outdoor Cabling - Access Control - Outdoor/Direct Burial Rated with J-Hooks Etc.	\$620.00	\$124.00	\$496.00	2	\$992.00

Subtotal: \$18,679.

Project Services

Product Details
Installation Services - Senior Tech

Subtotal: \$13,720.

Warranty/Maintenance Agreements

Description	Qty
Digi Standard 1 Year Warranty	1

Attachment: City of Nichols Hills - Fire Department Access Control - State Contract SW1048D v2 (5751 : Accept Proposal)



City of Nichols Hills - Fire Department Access Control - State Contract SW1048



Prepared by:

**Digi Security Systems -
Oklahoma City**

Ernesto Chavez
(405) 833-7356
Ernestoc@digiss.com

Prepared for:

City of Nichols Hills

6407 Avondale Drive
Nichols Hills, OK 73116
Mayor City of Nichols Hills
(405) 843-6637
accountspayable@nicholshills.net

Quote Information:

Quote #: 007674

Version: 1
Delivery Date: 04/05/2022
Expiration Date: 07/03/2022

Quote Summary

Description	Amount
Equipment - State Contract SW1048D	\$18,679.00
Project Services	\$13,720.00
Subtotal:	\$32,399.00
Shipping:	\$200.00
Total:	\$32,599.00

This quotation does not include applicable taxes unless specifically listed above. Acceptance of this quote or any purchase order generated as a result of this quote indicates acceptance of the Digi standard terms and conditions. The Digi standard terms and conditions can be found at www.digiss.com or a copy may be requested from your Digi representative. This proposal is valid for 30 days. Conduit, back boxes and hangers are excluded from this proposal unless specifically listed above. All 120v work is excluded from this proposal unless specifically listed. Any and all painting and patching is excluded. Asbestos work of any kind excluded from this proposal. No cost for any required abatement is included in this proposal. Any cancellation or returns may be subject to a restocking fee and other charges, for which the Purchaser shall be responsible.

Digi Security Systems - Oklahoma City

City of Nichols Hills

Signature: _____

Name: Ernesto Chavez

Title: Account Manager

Date: 04/05/2022

Signature: _____

Name: Mayor City of Nichols Hills

Date: _____

Attachment: City of Nichols Hills - Fire Department Access Control - State Contract SW1048D v2 (5751 : Accept Proposal)



April 5, 2022

City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Dear Council Members:

We are pleased to confirm our understanding of the services we are to provide the City of Nichols Hills (the "City") for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule (Budgetary Basis)—General Fund

(Continued)

Audit Scope and Objectives, Continued

- 3) Schedule of Share of Net Pension Liability (Asset)—Police Pension
- 4) Schedule of City Contributions—Police Pension & Retirement System
- 5) Schedule of Share of Net Pension Liability—Firefighter's System
- 6) Schedule of City Contributions—Firefighter's Pension & Retirement System
- 7) Schedule of Changes in Net Pension Liability (Asset) and Related Ratios—OkMRF
- 8) Schedule of Employer Contributions—OkMRF
- 9) Schedule of Changes in Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements:

- 1) Combining Balance Sheet—General Fund Accounts
- 2) Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance—General Fund Accounts
- 3) Combining Balance Sheet—Nonmajor Governmental Funds
- 4) Combining Statement of Revenues, Expenditures, and Changes in Fund Balance—Nonmajor Governmental Funds
- 5) Budgetary Comparison Schedule—Nonmajor Governmental Funds
- 6) Budgetary Comparison Schedule—Major Governmental Funds
- 7) Combining Schedule of Net Position—NHMA Enterprise Fund Accounts
- 8) Combining Schedule of Revenues, Expenses, and Changes in Net Position—NHMA Enterprise Fund Accounts

Audit Scope and Objectives, Continued

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

- 1) Introductory section for the Annual Comprehensive Financial Report (ACFR)
- 2) Statistical section for the ACFR
- 3) Other supplemental information for the ACFR

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the City and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

Auditors' Responsibilities for the Audit of the Financial Statements, Continued

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

Auditors' Responsibilities for the Audit of the Financial Statements, Continued

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Recording of revenues and related receivables or unearned revenue in accordance with GAAP and in the proper period
- Recording of expenses and related payables or accrued liabilities in accordance with GAAP and in the proper period

Audit Procedures—Internal Control

We will obtain an understanding of the City and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

City Council
City of Nichols Hills
April 5, 2022
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Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

Responsibilities of Management for the Financial Statements, Continued

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

City Council
City of Nichols Hills
April 5, 2022
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Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Finley & Cook, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Auditor and Inspector (SAI) or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Finley & Cook, LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of 5 years after the report release date or for any additional period requested by the SAI. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Dan Bledsoe is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in September 2022 and to issue our reports no later than December 1, 2022.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$27,600. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs.

City Council
City of Nichols Hills
April 5, 2022
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Reporting

We will issue a written report upon completion of our audit of the City 's financial statements. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City of Nichols Hills. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

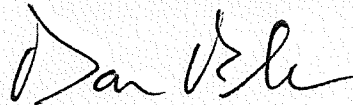
We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City 's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

City Council
City of Nichols Hills
April 5, 2022
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We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

FINLEY & COOK, PLLC
CERTIFIED PUBLIC ACCOUNTANTS



Dan Bledsoe
Partner

Management Signature and Title

Date

Governance Signature and Title

Date

(ALG CL-1.3 (2/22))



Nichols Hills Sustainability: Statement of Work

Background

The City of Nichols Hills is in the process of developing a sustainability plan to establish specific citywide sustainability goals and detail what residents can do to help achieve those goals.

While topics are still being finalized, the plan might include:

- An overview: Executive summary
- Recognition of the sustainability team and process
- Introduction: Explanation of what sustainability means and vision
- Engagement Process: Key research findings
- Sustainability topics and goals
 - Water
 - Energy
 - Air quality
 - Noise pollution
 - Waste
 - Transportation
 - Wildlife and habitat conservation
 - Recycling
 - Natural and built
 - City facilities and infrastructure
 - Quality of life
- Appendix

Recommendation

AM will develop and design the Sustainability Report. We are estimating the report will be approximately 50 pages. It is recommended that this document be available as a downloadable link or as a pdf, but not be provided as a printed piece (which would conflict with the sustainability premise of the study).

The City of Nichols Hills will provide a draft of all topics to be covered in this report as well as “for instance” charts and graphs including findings from the residential research survey and other data. AM will then edit the provided copy draft.

We will recommend which graphs and charts provided by the City of Nichols Hills can be used as provided and which will need further art direction. We will then develop the agreed upon necessary graphs and charts and produce other graphics and infographics as needed to help illustrate key points in the study. Additionally, after reviewing available photography, we would provide recommendations on where stock images might be used (for potential cost savings) and which demand original photography. The per diem cost for photography is listed in the



pricing section. AM would lay out the final draft and provide the final document as a downloadable link and pdf.

Budget

The cost to produce an approximately 50-page document as outlined above is estimated to be \$50,000. If, as the process continues, the length expands beyond this 50-page estimate, we will provide a revised SOW.

It is difficult to provide an accurate estimate for photography without reviewing existing photography and laying out the document to understand the actual photographic needs. For estimating purposes, photography is billed at \$2,500 a day and multiple shots can be done in one day. We estimate this project will need a 5–to 10-day shoot. Costs for photography would then be \$12,500 to \$25,000. This photography estimate does not include the cost for talent if talent is needed. Our assumption is photography including people would be of city workers or residents who would not require talent payment.



CITY OF NICHOLS HILLS

NOTICE OF PUBLIC HEARINGS CITY OF NICHOLS HILLS, OKLAHOMA CASE NO. PC 2022-02

Notice is hereby given that Cumberland Drive, LLC has filed an application ("the Application") with the City of Nichols Hills, Oklahoma for approval of a deed combining vacant real property generally located at (1101 Cumberland Court and 1103 Cumberland Court). The applicant is requesting approval of deeds containing the following legal descriptions:

Description of Tract 1:

Lot Eleven (11), Block One (01), CUMBERLAND COURT, an Addition to the City of Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof

Description of Tract 2:

Lot Twelve (12), Block One (01), CUMBERLAND COURT, an Addition to the City of Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof

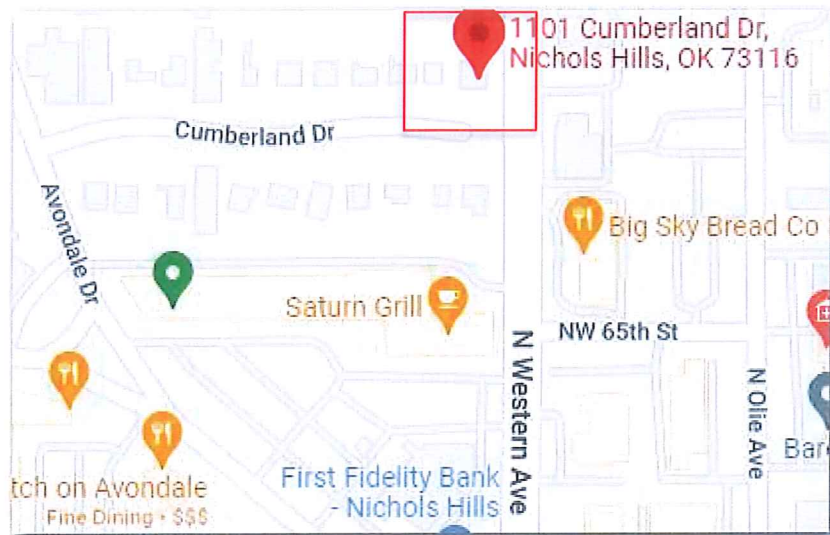
The Application and supporting documentation may be inspected in the office of the City Clerk during regular business hours.

This Application will be considered at public hearings to be held by both the Nichols Hills Planning Commission and the Nichols Hills City Council. These public hearings will be held by the Nichols Hills Planning Commission on **Tuesday, April 5, 2022 at 5:30 p.m.**, and by the Nichols Hills City Council on **Tuesday, April 12, 2022 at 5:30 p.m.** Both public hearings will be held at the Council Chambers at Nichols Hills City Hall, 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116.

Any person having any objection to or supporting this Application may appear before the Planning Commission and the City Council on the above dates for the public hearings and show cause why the proposed Application should be approved or disapproved. Written support for or protest against the proposed Application may be mailed to the City Clerk at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116. Written support or protests must be received by the City Clerk not less than three (3) days before the public hearing.

The following map shows the area affected by the Application:

Attachment: PC-2022-02 Packet (5727 : Public Hearing - 1101 Cumberland Court lot combination)



Dated this 23rd day of March, 2022

Amanda Copeland

Amanda Copeland, City Clerk
City of Nichols Hills, Oklahoma



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Deed Approval

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult the Nichols Hills Subdivision Regulations, and Article IV, *Deed Approval*, in particular, when completing this Application.

This Application may require recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name ¹: Cumberland Drive, L.L.C.
 Mailing address: 5637 N. Classen Blvd., Oklahoma City, OK 73118
 Telephone number(s): (405) 202-8783
 Email address(es): tsay@CWegas.com

This is an application for Deed Approval for:

- | | |
|---|--|
| ☐ Lot Line Adjustment | ☐ Lot Split |
| ☐ Deed by metes and bounds | ☒ Combined Lot |

Note that this Application must comply with the applicable Article IV Division of the Subdivision Regulations: Division 2 for Lot Line Adjustments, Division 3 for Metes and Bounds Tracts, Division 4 for Lot Splits, and Division 5 for Combined Lots.

The following must be attached to this Application:

1. The form of the deed(s) (or affidavit(s) in lieu thereof where allowed) proposed with accurate legal descriptions as required by the applicable Section of the Subdivision Regulations. As to the legal description, see further instructions below.
2. The original or a certified copy of the owner's deed(s) to the subject property.
3. A certified pin survey of the property as required by the applicable Section of the Subdivision Regulations.
4. Deeds of lots bordering the lot(s) affected by the request for Deed Approval. (Not required for applications for approval of a deed by metes and bounds.)
5. Written consents regarding the proposed action from owners of bordering property.
6. For applications for Deed Approval by metes and bounds, an Affidavit or other satisfactory evidence that the subject property is occupied by the Owner.

A proper legal description is the geographical description of the subject property sufficient to identify it for purposes of a legal transaction, such as is generally provided in a deed or mortgage. The legal description must unambiguously identify the location and boundaries of the property. Most property in the City of Nichols Hills is

¹ If more than one applicant, attach a separate sheet with additional applicant information.

described by reference to the Lot, Block, Section, Township, Range, Oklahoma County, Oklahoma. As to legal descriptions for combined lots, note that for platted lots designated by Lot and Block numbers, the legal description of a combined lot will not change, and a metes and bounds description will not be necessary. For example, if Lots 1 and 2 in Block 1 are being combined, the legal description of the newly combined lot is Lots 1 and 2 in Block 1.

The form of the required deed(s) and/or affidavit(s) to be attached to this Application must comply with the applicable Section of the Subdivision Regulations. Note that as to Lot Line Adjustments, Lot Splits, and Combined Lots, more than one legal description is required in each deed and/or affidavit, all as specified in the applicable Sections of the Subdivision Regulations. Further, as to Lot Line Adjustments and Combined Lots, each deed or affidavit must contain the restrictive covenant language prescribed by the applicable Section of the Subdivision Regulations.

In those cases for which the Applicant may submit an affidavit in lieu of a deed, as further specified in the applicable Sections of the Subdivision Regulations, sample affidavits are available from the City Manager on request.

This Application will be considered officially submitted and filed only after it is examined by the City Manager and found to have met the applicable requirements of Nichols Hills Subdivision Regulations and those set out in this Application and after the applicable fee set out in the City Fee Schedule has been paid. At that time, the City Manager will determine whether to approve or disapprove this Application, or if required by the Code, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this ___ day of March, 2022.

Signature: _____

Print applicant's full legal name: Cumberland Drive, L.L.C.

Print signatory party's title if applicant is a legal entity: Tony S. Say, Manager



CUMBERLAND COURT

March 17, 2022

Mr. S. Shane Pate, II, City Manager
City of Nichols Hills
Planning & Zoning Department
6407 Avondale Drive
Nichols Hills, OK 73116

Transmitted via hand delivery and by email: citymanager@nicholshills.net

Re: Cumberland Court Application for Deed Approval for Lots Eleven (11) and Twelve (12), Block One (1), CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof (collectively, the "Combined Lot")

Dear Shane:

As we have discussed, please find enclosed an Application for Deed Approval for the subject Combined Lot, together with the \$500.00 application fee. Also enclosed are the following in support of this Application:

1. A copy of the recorded Final Plat of Cumberland Court highlighting the two lots comprising the proposed Combined Lot;
2. The form of deed for the subject Combined Lot as required by the Nichols Hills Subdivision Regulations; and
3. An ownership list of owners and their addresses of property within 300 feet of the Combined Lot, certified by the Oklahoma County Assessor's office.

We understand that the following requirements have been waived with respect to this Application: a pin survey, original or certified copies of the deeds to the subject property, deeds of lots bordering the lots affected by the request for deed approval, and written consents regarding the proposed action from owners of bordering property.

As you know, we have undertaken the development of Cumberland Court as a master planned community, which has involved the acquisition and demolition of twenty-three (23) residential units, the closure of a portion of the public street formerly known as Cumberland Drive, the judicial vacation of a portion of two plats, the recording of the re-plat for the development, the

Mr. S. Shane Pate, II
March 17, 2022
Page 2

City's approval of a Planned Unit Development for Cumberland Court ("PUD"), and the recording of covenants, conditions and restrictions to establish architectural, design, development, and other guidelines and standards for Cumberland Court ("CCRs"). We have also performed all grading work, utility relocation, storm drainage and common area improvements, installed landscaping, and constructed signage, a construction gate, a perimeter wall and a concierge house.

To date, we have sold five of the lots for residential development and have undertaken development of two lots with a builder. We currently have a buyer interested in acquiring the two lots comprising the proposed Combined Lot for the construction of a single-family home. We have advised the buyer that the residence to be constructed on the proposed Combined Lot must comply the same minimum and maximum square footage requirements set forth in the PUD and the Cumberland Court Design Guidelines adopted in accordance with the CCRs, as if the residence were to be constructed on a single lot. This is also reflected as a covenant in the proposed form of deed attached to this letter.

We respectfully submit the attached Application for Deed Approval for consideration and approval by the Nichols Hills Planning Commission at its April 5, 2022 meeting and thereafter by the Nichols Hills City Council at its April 12, 2022 meeting.

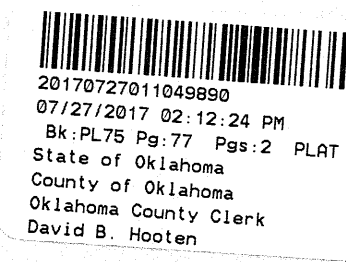
Please feel free to contact me with any questions or concerns. Thank you for your assistance with this matter.

Sincerely,

Tony S. Say
Manager

Attachments

cc: Mollie Campbell
Lisa Harden



FINAL PLAT
of
CUMBERLAND COURT

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That CUMBERLAND DRIVE, LLC, hereby certifies that they are the owner of, and the only persons, firms or companies having title or interest in and to the land shown on the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma. They have caused the same to be surveyed and platted into lots, as shown on said Final Plat, which said Final Plat represents a correct survey of all property included therein under the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, being a part of the Southeast Quarter (SE/4), Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Oklahoma County, Oklahoma.

They further certify that they are the owners of and the only persons, firms or companies who has any right, title or interest to the land included in the above mentioned Final Plat, and they do hereby dedicate all street rights-of-way and utility easements as shown on said Final Plat to the use of the public, for public streets, public drainage and public utilities for their heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances to be executed on this 23 day of June, 2017.

Signed by the Manager this 23rd day of June, 2017.

CUMBERLAND DRIVE, LLC,
an Oklahoma limited liability company

By: [Signature]
Tony S. Say, Manager

STATE OF OKLAHOMA
COUNTY OF OKLAHOMA

Before me, the undersigned, a notary public in and for said county and state on this 23 day of June, 2017, personally appeared Tony S. Say, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Manager, and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such company for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this 23 day of June, 2017.

My Commission Expires: 2/28/19
My Commission No.: 11001135
[Signature]
Notary Public

CERTIFICATE OF PLANNING COMMISSION

I, John McCaleb, Chairman of the City of Nichols Hills Planning Commission, hereby certify that the City of Nichols Hills Planning Commission duly approved the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma at a meeting the 5th day of April, 2017.

[Signature]
Chairman
John McCaleb

CERTIFICATE OF CITY CLERK

I, Kristi Hort, City Clerk of the City of Nichols Hills, Oklahoma County, Oklahoma, hereby certify that I have examined the records of said City and find that all deferred payments on unmatured installments upon special assessment have been paid in full and that there are no special assessment procedures now pending against the land shown on the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma.

Signed by the City Clerk this 11th day of July, 2017.

[Signature]
City Clerk

ACCEPTANCE OF DEDICATION BY CITY COUNCIL

Be it resolved by the Council of the City of Nichols Hills that the dedication shown on the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma is hereby accepted.

Adopted by the Council of the City of Nichols Hills this 11th day of July, 2017.

Approved by the Mayor of the City of Nichols Hills this 11th day of July, 2017.

[Signature]
City Clerk

[Signature]
Mayor

BONDED ABTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawfully bonded abstractor of titles in and for Oklahoma County and the State of Oklahoma, hereby certify that the records of said county show that the Title to the land shown on the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma is vested in CUMBERLAND DRIVE, LLC, on the 12 day of July, 2017, that there are no actions pending or judgements of any nature in any court or on file with the clerk thereof, that the taxes are paid for the year 2016 and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, or other encumbrances of any kind against the land included in the Final Plat, except mortgages, rights-of-way, easements, and mineral conveyances of record.

In witness thereof, said Bonded Abstractor has caused this instrument to be executed this 12 day of July, 2017.

American Eagle Title Insurance Company
[Signature]
Eric R. Offen, President

STATE OF OKLAHOMA
COUNTY OF OKLAHOMA

Before me, the undersigned, a notary public in and for said county and state on this 12 day of July, 2017, personally appeared Eric R. Offen, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its President, and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this 12 day of July, 2017.

My Commission Expires: 9 June 2020
My Commission No.: 16005657
[Signature]
Notary Public

COUNTY TREASURER'S CERTIFICATE

I, Forrest Butch Freeman, do hereby certify that I am the duly qualified and acting County Treasurer of Oklahoma County and that the tax records of said county show that all taxes for the year 2016 and prior years are paid on the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma, and that the required statutory security has been deposited in the offices of the County Treasurer guaranteeing the current year's taxes.

In witness thereof said County Treasurer has caused this instrument to be executed this 26 day of July, 2017.

[Signature]
County Treasurer

REGISTERED PROFESSIONAL LAND SURVEYOR'S CERTIFICATE

I, Robert R. Hume, a Professional Land Surveyor in the State of Oklahoma, do hereby certify that the Final Plat of CUMBERLAND COURT, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma, consisting of 2 sheets, represents a careful survey made under my supervision on the 23rd day of June, 2017, and that the plat of survey is an accurate representation of said survey and that all monuments shown hereon actually exist.

I further certify that this plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

Witness my hand and seal this 23rd day of June, 2017.

[Signature]
Robert R. Hume, P.L.S. No. 1531

STATE OF OKLAHOMA
COUNTY OF OKLAHOMA

Before me, the undersigned, a notary public within and for said county and state, personally appeared Robert R. Hume, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed.

Witness my hand and seal this 23rd day of June, 2017.

My Commission Expires: 07/20/17
My Commission No.: 01009719
[Signature]
Notary Public

PROPERTY DESCRIPTION

A tract of land being a part of the Southeast Quarter (SE/4) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, City of Nichols Hills, Oklahoma County, Oklahoma, being more particularly described as follows:

Beginning at the Northeast (NE) Corner of Lot Thirty-two (32) Block Four (4) as shown on the recorded plat NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA (also referred to as the BUSINESS SECTION OF NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA) recorded in Book 23 of Plats, Page 72, said point being the POINT OF BEGINNING;

THENCE South 89°38'00" West, along and with the North line of Lots Thirty-two (32) through Nineteen (19) and Lot Twelve (12) Block Four (4) as shown on said plat BUSINESS SECTION OF NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA, a distance of 655.09 feet to the Northwest (NW) Corner of said Lot Twelve (12) Block Four (4), said point lying on the East right-of-way line of Avondale Drive;

THENCE along and with the East right-of-way line of Avondale Drive on a non-tangent curve to the right having a radius of 789.00 feet, a chord bearing of North 22°01'26" West, a chord length of 42.32 feet and an arc length of 42.33 feet;

THENCE North 20°29'14" West, continuing along and with the East right-of-way line of Avondale Drive, a distance of 338.37 feet to the Southwest (SW) Corner of Lot Thirteen (13) Block Five (5) as shown on the plat NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA recorded in Book 22 of Plats, Page 44;

THENCE North 89°59'31" East, along and with the South line of said Lots Thirteen (13) through One (1) Block Five (5) as shown on said plat NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA, a distance of 791.38 feet to the Southeast (SE) Corner of said Lot One (1) Block Five (5), said point lying on the West right-of-way line of Western Avenue;

THENCE South 00°00'00" West, along and with the West right-of-way line of Western Avenue, a distance of 180.00 feet to the centerline of said Cumberland Drive;

THENCE South 89°59'31" West, along and with the centerline of said Cumberland Drive, a distance of 2.00 feet;

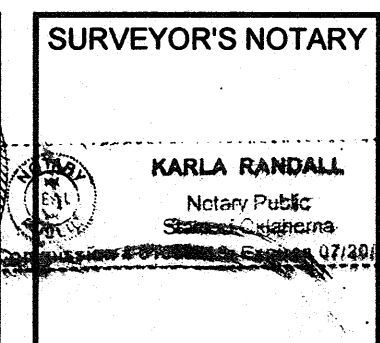
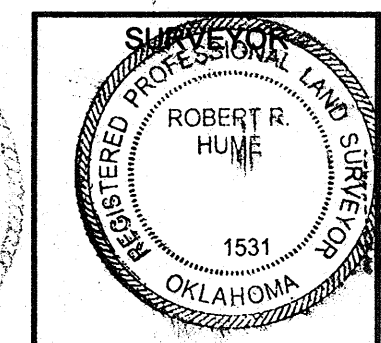
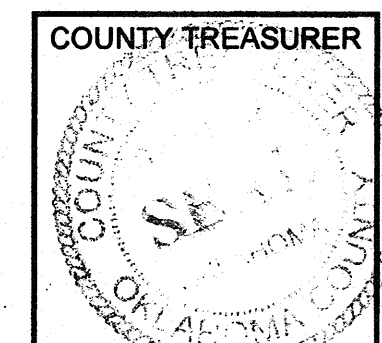
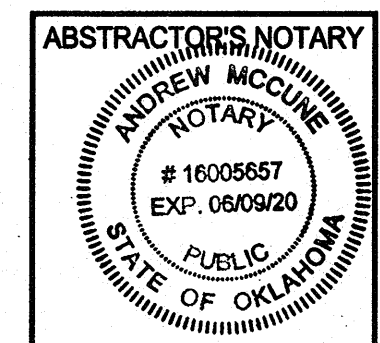
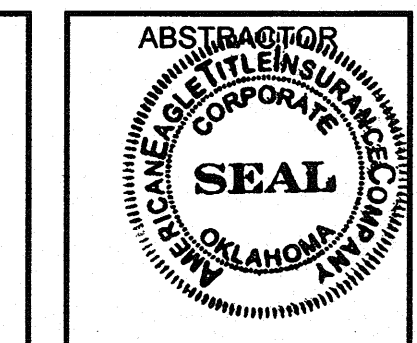
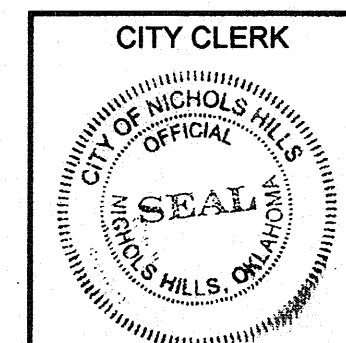
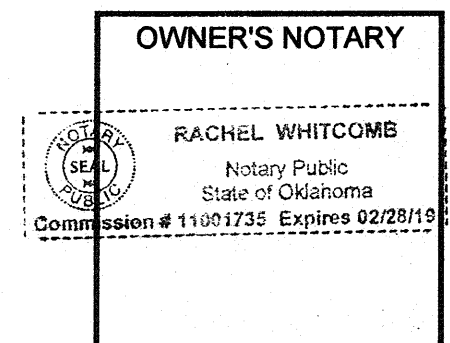
THENCE South 00°00'00" West, along and with the West right-of-way line of Western Avenue, a distance of 172.12 feet to the POINT OF BEGINNING.

Containing 256.493 square feet or 5.8883 acres, more or less.

This property description was prepared on the 1st day of February, 2016, by Robert R. Hume, Licensed Professional Surveyor, No. 1531.

FINAL PLAT
of
CUMBERLAND COURT

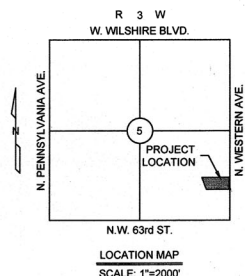
Johnson & Associates, Inc.
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-9875 FAX (405) 235-9878
Certificate of Authorization #1454 Exp. Date: 06-30-2017
• ENGINEERS • SURVEYORS • PLANNERS •



of

BEING A PART OF THE SE/4, SEC. 5, T12N, R3W, I.M.
AN ADDITION TO THE CITY OF NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA

Lots 11 and 12, Block 1
(highlighted in yellow)
Comprise the proposed
Combined Lot



NICHOLS HILLS
PG. 44

***** **NOTE** *****

THIS SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYORS AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS; AND THAT SAID FINAL PLAT COMPLIES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.

CERT-NIT REV 12-2007

LEGEND:

P.O.C. = POINT OF COMMENCEMENT
P.O.B. = POINT OF BEGINNING
NR = NOT RADIAL
B/L = BUILDING LIMIT LINE
D & U/E = DRAINAGE & UTILITY EASEMENT
U/E = UTILITY EASEMENT
D/E = DRAINAGE EASEMENT
L.N.A. = LIMITS OF NO ACCESS
C.A. = COMMON AREA

- DENOTES FND. #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
- DENOTES SET #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
- △ DENOTES SET CST NAIL IN "1484 J&A SHINER" UNLESS OTHERWISE NOTED

Curve Table						
Curve #	Length	Radius	Tangent	Chord Length	Chord Direction	Delta
C1	42.33'	789.00'	21.17'	42.32'	N22°01'26"W	003°04'25"

NOTES:

1. A mandatory Property Owners Association is required.
2. All common areas including guard house, islands/landmarks within street rights-of-way, and arterial landscaping with its irrigation system, shall be maintained by the Property Owners Association within CUMBERLAND COURT.
3. A sidewalk shall be required on each lot where it fronts a local street in the addition as well as in the right of way adjacent to the west side of Lot 1, Block 2 and the east side of Lot 11, Block 2. The sidewalk will be required at the building permit stage and installed prior to the issuance of an Occupancy Certificate by the City of Nichols Hills.
4. Building setbacks not shown on Cumberland Court Plat shall be regulated by the Cumberland Court PUD, Section 9.5

FINAL PLAT
of

CUMBERLAND COURT



Johnson & Associates, Inc.
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
 (405) 235-8075 FAX (405) 235-8075
 Certificate of Authorization #1484 Exp. Date: 06-30
 • ENGINEERS • SURVEYORS • PLANNERS

After recordation, return to:

Cumberland Drive, L.L.C.
5637 N. Classen Blvd.
Oklahoma City, Oklahoma 73118

Reserved For Recording Information

SPECIAL WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That on this _____ day of _____, 2022, Cumberland Drive, L.L.C., an Oklahoma limited liability company ("Grantor"), in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, does hereby grant, bargain, sell and convey unto Cumberland Drive, L.L.C., an Oklahoma limited liability company ("Grantee"), whose address is 5637 N. Classen Blvd., Oklahoma City, Oklahoma 73118, the following described real property and premises situated in the City of Nichols Hills, Oklahoma County, State of Oklahoma, to-wit:

**Lots Eleven (11) and Twelve (12), Block One (1), CUMBERLAND COURT,
an addition to the City of Nichols Hills, Oklahoma County, Oklahoma,
according to the recorded plat thereof (collectively, the "Combined Lot"),**

together with all improvements thereon and all tenements, hereditaments and appurtenances thereto belonging (collectively, the "Property"); LESS AND EXCEPT all groundwater, including all percolating water and all water in known aquifers or aquifers identified in the future, and any right therein, including the right to produce such groundwater, and LESS AND EXCEPT all oil, gas, and other mineral interests therein and thereunder, and less all rights, interests and estates of whatsoever nature incident thereto or arising therefrom, and warrants title to the Property against all former grants, charges, taxes, judgments, mortgages, liens and encumbrances of whatsoever nature made or suffered to be made or done by, through or under Grantor, but not otherwise, AND SUBJECT TO current real property taxes, zoning and other governmental restrictions, and all covenants, conditions, restrictions, easements, rights-of-way and other matters of record, including, without limitation, those matters disclosed in the Declaration of Covenants, Conditions and Restrictions for Cumberland Court recorded on August 2, 2017, in Book RE 13504, at Page 1051, *et seq.*, of the records of the County Clerk of Oklahoma County, Oklahoma, as amended by that certain First Amendment to Cumberland Court Declaration of Covenants, Conditions, and Restrictions recorded on August 15, 2017, in Book RE13515, at Page 1671, *et seq.*, of the records of the County Clerk of Oklahoma County, Oklahoma, as thereafter amended, modified or consolidated (the "Restrictive Covenants") (collectively, the "Permitted Exceptions").

This conveyance was approved on the _____ day of April, 2022, by the City Council of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted in the Nichols Hills City Code.

Name: _____

Title: _____

Grantor further warrants title to the Property against claims of all persons claiming by, through or under Grantor, but not otherwise. No other covenants or warranties of title, express or implied, are given by this Special Warranty Deed.

TO HAVE AND TO HOLD the Property unto the Grantee, its successors and assigns, forever, subject to the Permitted Exceptions.

BY ACCEPTANCE OF THIS SPECIAL WARRANTY DEED, GRANTEE ACKNOWLEDGES THE FOLLOWING:

(1) GRANTEE MAY NOT SELL, TRANSFER, CONVEY, OR MORTGAGE EITHER OF THE LOTS COMPRISING THE COMBINED LOT SEPARATE AND APART FROM EACH OTHER, AND ANY ATTEMPT TO DO SO WILL BE VOID.

A. THIS COVENANT WILL RUN WITH TITLE TO THE COMBINED LOT AND WILL BE BINDING ON ALL PARTIES HAVING OR ACQUIRING ANY RIGHT, TITLE, OR INTEREST IN THE COMBINED LOT.

B. THIS COVENANT WILL BE FOR AND INURE TO THE BENEFIT OF THE CITY OF NICHOLS HILLS, WHICH WILL HAVE THE RIGHT AND STANDING TO ENFORCE THE TERMS OF THIS COVENANT;

(2) THE MINIMUM HEATED AND COOLED SQUARE FOOTAGE OF THE RESIDENCE CONSTRUCTED ON THE COMBINED LOT SHALL BE 3,200 SQUARE FEET (EXCLUSIVE OF GARAGES AND BASEMENTS) AS MEASURED TO THE OUTSIDE FACE OF THE EXTERIOR VENEER AND THE MAXIMUM SQUARE FOOTAGE SHALL BE 5,500 SQUARE FEET (EXCLUSIVE OF GARAGES AND BASEMENTS);

(3) NOTICE OF THE RESTRICTIVE COVENANTS;

(4) NOTICE OF GRANTOR'S RESERVED RIGHTS TO CAUSE THE INSTALLATION OF GRANTEE'S LANDSCAPE IMPROVEMENTS BY A LANDSCAPE CONTRACTOR SELECTED BY GRANTOR, AT THE GRANTEE'S EXPENSE, PROHIBITING ANY OTHER LANDSCAPE COMPANY FROM PERFORMING SUCH WORK, AND THE PROPERTY IS SUBJECT TO EASEMENTS, RIGHTS OF ACCESS, AND RIGHTS OF POSSESSION ON, OVER, AND UNDER THE PROPERTY FOR THE PURPOSE OF PERFORMING ALL WORK RELATED TO THE INSTALLATION OF THE LANDSCAPE IMPROVEMENTS APPROVED BY THE DESIGN REVIEW COMMITTEE, ALL AS MORE PARTICULARLY DESCRIBED IN THE RESTRICTIVE COVENANTS;

(5) GRANTEE'S UNDERSTANDING THAT THE COMMON AREA IMPROVEMENTS IN THE CUMBERLAND COURT DEVELOPMENT, AND THE MAINTENANCE, REPAIR, REPLACEMENT AND INSURANCE THEREOF, INCLUDING WITHOUT LIMITATION THE ENTRY SIGNAGE, ENTRY WALL

AND/OR ENTRY FENCING, CONCIERGE HOUSE, AND LANDSCAPING (COLLECTIVELY, THE "COMMON AREA") ARE TO BE MAINTAINED AND IMPROVED BY THE CUMBERLAND COURT HOMEOWNERS' ASSOCIATION, INC. ("ASSOCIATION"), AS PROVIDED IN THE RESTRICTIVE COVENANTS, IN WHICH GRANTEE SHALL BE A MEMBER, WITH THE ASSOCIATION HAVING THE RIGHT TO COLLECT DUES FROM ITS MEMBERS FOR EACH LOT AND ASSESS ITS MEMBERS FOR GENERAL AND SPECIFIC PURPOSES, INCLUDING WITHOUT LIMITATION THE COST OF MAINTAINING AND IMPROVING THE COMMON AREA, ALL AS MORE FULLY SET FORTH IN THE RESTRICTIVE COVENANTS;

(6) GRANTEE'S UNDERSTANDING THAT CERTAIN LANDSCAPING SERVICES ARE TO BE PROVIDED BY THE ASSOCIATION, AND THE PROPERTY IS SUBJECT TO EASEMENTS THEREFOR IN FAVOR OF THE ASSOCIATION, AND THE ASSOCIATION SHALL HAVE THE RIGHT TO COLLECT DUES FROM ITS MEMBERS AND ASSESS ITS MEMBERS FOR SUCH SERVICES, ALL AS MORE PARTICULARLY SET FORTH IN THE RESTRICTIVE COVENANTS;

(7) NOTICE THAT ALL CONSTRUCTION ACTIVITY ON THE PROPERTY MUST BE PERFORMED BY A BUILDER APPROVED BY THE GRANTOR IN WRITING PURSUANT TO THE TERMS OF A BUILDER AGREEMENT BETWEEN THE GRANTOR AND BUILDER, IN FORM AND SUBSTANCE AS REQUIRED BY GRANTOR;

(8) CERTAIN OPTIONS TO REPURCHASE AND RIGHTS OF FIRST REFUSAL TO REPURCHASE RESERVED BY AND GRANTED TO GRANTOR (COLLECTIVELY, "REPURCHASE RIGHTS") IN THE PURCHASE AND SALE AGREEMENT COVERING THE PROPERTY SUBJECT TO THIS WARRANTY DEED (THE "PURCHASE AGREEMENT"), EXERCISABLE BY GRANTOR UNDER SPECIFIED CIRCUMSTANCES SET FORTH IN THE PURCHASE AGREEMENT, WHICH REPURCHASE RIGHTS SHALL BE CONSIDERED COVENANTS RUNNING WITH THE LAND UNTIL COMPLETION OF CONSTRUCTION OF A RESIDENCE ON THE PROPERTY SUBJECT TO THIS WARRANTY DEED, AT WHICH TIME SUCH REPURCHASE RIGHTS SHALL TERMINATE, PROVIDED, HOWEVER, SUCH REPURCHASE RIGHTS ARE SUBORDINATE TO ANY FIRST MORTGAGE SECURING A BONA FIDE CONSTRUCTION LOAN FOR THE PROPERTY; AND

(9) GRANTEE IS TAKING THE PROPERTY SUBJECT TO THIS SPECIAL WARRANTY DEED "AS IS" EXCEPT FOR THE WARRANTIES OF TITLE AS PROVIDED AND LIMITED HEREIN AND OTHER MATTERS AS PROVIDED AND LIMITED IN THE PURCHASE AGREEMENT.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, Grantor has executed this Special Warranty Deed as of the date shown above.

“GRANTOR”

CUMBERLAND DRIVE, L.L.C.,
an Oklahoma limited liability company

By: _____
Tony S. Say, Manager

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) ss:
COUNTY OF OKLAHOMA)

This instrument was acknowledged before me on the ____ day of _____, 2022, by Tony S. Say, Manager of Cumberland Drive, L.L.C., an Oklahoma limited liability company, to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year above written.

Notary Public

My Commission Expires: _____
My Commission Number: _____

(SEAL)

IN WITNESS WHEREOF, Grantee has executed this Special Warranty Deed as of the date shown above.

“GRANTEE”

CUMBERLAND DRIVE, L.L.C.,
an Oklahoma limited liability company

By: _____
Tony S. Say, Manager

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) ss:
COUNTY OF OKLAHOMA)

This instrument was acknowledged before me on the ____ day of _____, 2022, by Tony S. Say, Manager of Cumberland Drive, L.L.C., an Oklahoma limited liability company, to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year above written.

Notary Public

My Commission Expires: _____
My Commission Number: _____

(SEAL)

Larry Stein Oklahoma County Assessor's Office



Ownership Radius Report

This Report is for Account Number R215221100 and R215221110 and is a 300-foot radius from the outside of the polygon. If the minimum number of different owners was not reached it was extended by 100-foot increments until the required number of different owners was reached, or the maximum distance was reached. This report does not constitute a legal survey or document, for definitive description of real property and ownership; consult the deeds recorded in the Oklahoma County Clerks Office.

STATE OF OKLAHOMA } ss:
COUNTY OF OKLA.

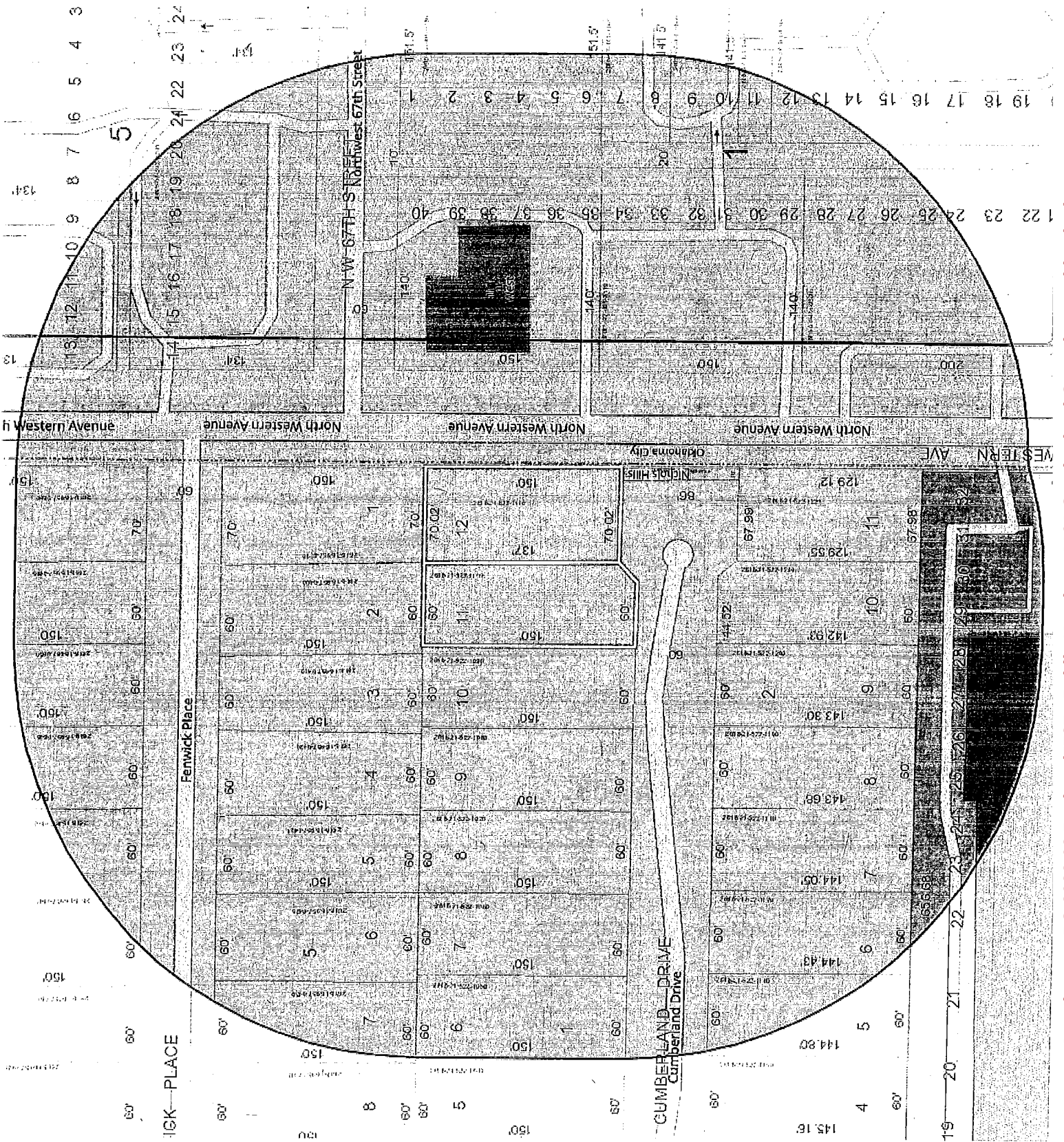
I, the duly elected, qualified and acting
County Assessor, in and for the County
and State aforesaid, do hereby certify that
the within and foregoing is a full, true and
complete copy of 300 ft. Radius Report
filed in the office of the County Assessor
on the 17th day of March, 2022
Given under my hand and official seal this
17th day of March, 2022

D. Hamby County Assessor
Deputy

Oklahoma County Assessor's
300ft Radius Report
3/17/2022

accountno	name1	name2	mailingaddress1	mailingaddress2	city	state	zipcode	subname	block	lot	legal	location
R169570220	OKC NHP LLC		180 E BROAD ST FL 21		COLUMBUS	OH	43215-3714	NICHOLS HILLS ADD	000	000	NICHOLS HILLS ADD 000 000 PT OF BLKS 3 & 4 BEG AT NW/C LOT 12 BLK 4 TH E655.10FT S184.48FT W12FT S61FT W166FT S16.36FT SWLY185.75FT NWLY270.87FT NWLY ALONG A CURVE 273.52FT TO BEG	6482 AVONDALE DR NICHOLS HILLS
R074012520	B D EDDIE ENTERPRISES		6801 N CLASSEN BLVD STE A		OKLAHOMA CITY	OK	73116-7205	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 LOTS 21 THRU 28	6600 N WESTERN AVE OKLAHOMA CITY
R074011960	NORTH WESTERN ASSOCIATES LLC		PO BOX 54390		OKLAHOMA CITY	OK	73154	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 LOTS 12 THRU 20	0 UNKNOWN OKLAHOMA CITY
R215221220	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	011	CUMBERLAND COURT 002 011	1100 CUMBERLAND CT NICHOLS HILLS
R074011400	NORTH WESTERN ASSOCIATES LLC		PO BOX 54390		OKLAHOMA CITY	OK	73154	NORTHWEST HEIGHTS	001	011	NORTHWEST HEIGHTS 001 011	0 UNKNOWN OKLAHOMA CITY
R215221210	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	010	CUMBERLAND COURT 002 010	1102 CUMBERLAND CT NICHOLS HILLS
R215221200	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	009	CUMBERLAND COURT 002 009	1104 CUMBERLAND CT NICHOLS HILLS
R215221190	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	008	CUMBERLAND COURT 002 008	1106 CUMBERLAND CT NICHOLS HILLS
R215221180	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	007	CUMBERLAND COURT 002 007	1108 CUMBERLAND CT NICHOLS HILLS
R215221170	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	006	CUMBERLAND COURT 002 006	1110 CUMBERLAND CT NICHOLS HILLS
R215221160	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	005	CUMBERLAND COURT 002 005	1112 CUMBERLAND CT NICHOLS HILLS
R074010840	NORTH WESTERN ASSOCIATES LLC		PO BOX 54390		OKLAHOMA CITY	OK	73154-1390	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 LOTS 9 & 10	0 UNKNOWN OKLAHOMA CITY
R215221230	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	000	000	CUMBERLAND COURT 000 000 COMMON AREAS A & D	A COMMON AREA
R074013110	NORTH WESTERN ASSOCIATES LLC		PO BOX 54390		OKLAHOMA CITY	OK	73154	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 LOTS 29 THRU 34	6616 N WESTERN AVE OKLAHOMA CITY
R074010600	NORTH WESTERN ASSOCIATES LLC		PO BOX 54390		OKLAHOMA CITY	OK	73154	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 LOTS 7 & 8	0 UNKNOWN OKLAHOMA CITY
R215221040	GGK LLC		6440 BRANDYWINE LN		OKLAHOMA CITY	OK	73116	CUMBERLAND COURT	001	005	CUMBERLAND COURT 001 005	1115 CUMBERLAND CT NICHOLS HILLS
R215221050	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	001	006	CUMBERLAND COURT 001 006	1113 CUMBERLAND CT NICHOLS HILLS
R215221060	TJT DEVELOPMENT LLC		1111 CUMBERLAND CT		NICHOLS HILLS	OK	73116	CUMBERLAND COURT	001	007	CUMBERLAND COURT 001 007	1111 CUMBERLAND CT NICHOLS HILLS
R215221070	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	001	008	CUMBERLAND COURT 001 008	1109 CUMBERLAND CT NICHOLS HILLS

R215221080	CUMBERLAND DRIVE LLC	5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	001	009	CUMBERLAND COURT 001 009	1107 CUMBERLAND CT NICHOLS HILLS
R215221090	CUMBERLAND DRIVE LLC	5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	001	010	CUMBERLAND COURT 001 010	1105 CUMBERLAND CT NICHOLS HILLS
R215221100	CUMBERLAND DRIVE LLC	5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	001	011	CUMBERLAND COURT 001 011	1103 CUMBERLAND CT NICHOLS HILLS
R215221110	CUMBERLAND DRIVE LLC	5637 N CLASSEN BLVD		OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	001	012	CUMBERLAND COURT 001 012	1101 CUMBERLAND CT NICHOLS HILLS
R074010280	NORTH WESTERN ASSOCIATES LLC	501 NW GRAND BLVD		OKLAHOMA CITY	OK	73118-6037	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 LOTS 1 THRU 6 PLUS E/2 OF 20FT ALLEY ADJ ON W	UNKNOWN
R074013920	NORTH WESTERN ASSOCIATES LLC	PO BOX 54390		OKLAHOMA CITY	OK	73154	NORTHWEST HEIGHTS	001	000	NORTHWEST HEIGHTS 001 000 ALL OF LOTS 35 THRU 40	6714 N WESTERN AVE OKLAHOMA CITY
R169570430	STOCKMAN HARVEY & PAMELA	1112 FENWICK PL		NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	005	007	NICHOLS HILLS ADD 005 007	1112 FENWICK PL NICHOLS HILLS
R169570425	STOCKMAN PAMELA S	1110 FENWICK PL		NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	005	006	NICHOLS HILLS ADD 005 006	1110 FENWICK PL NICHOLS HILLS
R169570421	DB REAL ESTATE INVESTMENTS LLC	6305 WATERFORD BLVD STE 480		OKLAHOMA CITY	OK	73118-1152	NICHOLS HILLS ADD	005	005	NICHOLS HILLS ADD 005 005	1108 FENWICK PL NICHOLS HILLS
R169570420	TREVINO CANDACE K TRS TRUST	791 MOLINO AVE		LONG BEACH	CA	90804-4759	NICHOLS HILLS ADD	005	004	NICHOLS HILLS ADD 005 004	1106 FENWICK PL NICHOLS HILLS
R169570410	INVESTMENT PROPERTIES LLC	1623 WESTMINSTER PL		OKLAHOMA CITY	OK	73120	NICHOLS HILLS ADD	005	003	NICHOLS HILLS ADD 005 003	1104 FENWICK PL NICHOLS HILLS
R169570400	SANDERS CHARLES & MILDRED TRS TRUST	2628 BOBWHITE TRL		EDMOND	OK	73025-2371	NICHOLS HILLS ADD	005	002	NICHOLS HILLS ADD 005 002	1102 FENWICK PL NICHOLS HILLS
R169570390	MICHAEL GEORGE PAUL JR	8320 S WESTERN AVE		OKLAHOMA CITY	OK	73139-9214	NICHOLS HILLS ADD	005	001	NICHOLS HILLS ADD 005 001	1100 FENWICK PL NICHOLS HILLS
R073932240	NORTH WESTERN ASSOCIATES LLC	PO BOX 54390		OKLAHOMA CITY	OK	73154-1390	LAKEVIEW HEIGHTS ADD	005	000	LAKEVIEW HEIGHTS ADD 005 000 ALL LOTS 14 THRU 21 W/3FT LOT 22 PLUS S/2 VAC ALLEY ON N	6800 N WESTERN AVE OKLAHOMA CITY
R169570640	BASORE LOUISE REV LIV TRUST	1111 FENWICK PL		NICHOLS HILLS	OK	73116-6409	NICHOLS HILLS ADD	006	023	NICHOLS HILLS ADD 006 023	1111 FENWICK PL NICHOLS HILLS
R169570645	DB REAL ESTATE INVESTMENT LLC	6305 WATERFORD BLVD STE 480		OKLAHOMA CITY	OK	73118-1152	NICHOLS HILLS ADD	006	025	NICHOLS HILLS ADD 006 025	1107 FENWICK PL NICHOLS HILLS
R169570650	GUERRA SUSAN MICHAEL G PAUL JR	5848 DIAMOND POINT CIR 8320 S WESTERN AVE		EL PASO	TX	79912-4154	NICHOLS HILLS ADD	006	026	NICHOLS HILLS ADD 006 026	1105 FENWICK PL NICHOLS HILLS
R169570655	MICHAEL PAUL	8320 S WESTERN AVE		OKLAHOMA CITY	OK	73139-9214	NICHOLS HILLS ADD	006	027	NICHOLS HILLS ADD 006 027	1103 FENWICK PL NICHOLS HILLS
R169570660	SWEET SWEETIE LLC	111 S ELGIN AVE		OKLAHOMA CITY	OK	73139-9214	NICHOLS HILLS ADD	006	028	NICHOLS HILLS ADD 006 028	1101 FENWICK PL NICHOLS HILLS
R073931960	SWEET SWEETIE LLC	111 S ELGIN AVE		TULSA	OK	74120	LAKEVIEW HEIGHTS ADD	005	000	LAKEVIEW HEIGHTS ADD 005 000 LOTS 9 THRU 13	6816 N WESTERN AVE OKLAHOMA CITY
R073930840	SWEET SWEETIE LLC	111 S ELGIN AVE		TULSA	OK	74120	LAKEVIEW HEIGHTS ADD	005	000	LAKEVIEW HEIGHTS ADD 005 000 LOTS 5 THRU 8	1040 NW 68TH ST OKLAHOMA CITY





Nichols Hills Garden & Outdoor Living Tour 2022

April 1, 2022

Mr. Shane Pate
City Manager, City of Nichols Hills
6407 Avondale Drive
Nichols Hills OK 73116

RE: Nichols Hills Garden & Outdoor Living Tour 2022

Dear Mr. Pate:

I would like to request permission to hold the Nichols Hills Garden & Outdoor Living Tour on Saturday June 4, 2022. We are currently working on the homes for the tour and are hoping to secure five (5) for this popular event. With the City's permission, the event this year is scheduled to be held on June 4th from 10am to 4pm. There will be no rain date.

If possible, please add me to the April 12th City Council agenda so I may request their permission.

Thank you for your consideration and please contact me at 405.990.4500 if you have any questions.

Sincerely,
Nichols Hills Garden & Outdoor Living Tour 2022

Jeff Oakley

Jeff Oakley
Chairman



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed _____

Fee receipt # _____

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set forth in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Nichols Hills Parks Inc
 Primary contact: Jeff Oakley
 Mailing address: 6407 Avondale Drive Nichols Hills OK 73116
 Telephone number(s): 405.990.4500
 Email address(es): jeff@oakleylds.com
 What is the purpose of the banners? Garden & Outdoor Living Tour
 When do you propose to hang the banners and for how long? 2 weeks
 How many banners do you propose to hang? 20 May 20 - June 3, 2022
 What is the size of the banners? Regular
 Where do you propose to hang the banners? See attached list
 Contractor's name and contact information (unless City is to hang banners): _____
 Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) the hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 1st day of April, 2022

Signature: Nancy W. Hessel, Treasurer

Print applicant's full legal name: Nancy W. Hessel

Print signatory party's title if applicant is a legal entity: Nichols Hills Parks Inc

Attachment: Garden Tour banners 2 (5745 : NH Garden & Outdoor Living Tour)



CITY OF NICHOLS HILLS, OKLAHOMA

Streetlight Banner Bracket Use Policy and Procedure

This is the City of Nichols Hill's policy and procedure regarding the hanging of banners using the City's brackets on streetlight poles as permitted by Sec. 38-27 of the Nichols Hills City Code. In addition to the requirements set out in Sec. 38-27, use of the City's streetlight banner brackets for hanging banners must comply with the following:

- **City Council approval is required.** Anyone wishing to hang banners on the City's streetlight poles must file a written application with the City Clerk pursuant to Sec. 38-27 of the Nichols Hills City Code, and that application must be approved by the City Council at a City Council hearing prior to any use of the streetlight banner brackets.
- **Display time.** Banners may be displayed for no longer than 14 days.
- **Banner size.** Banners must have a 1½ inch sleeve and be 20 inches wide and 72 inches long (including the sleeve).
- **City responsibility.** The City is not responsible for wind, weather or other damage to banners (such as hook and loop attachments blown off; ripped banner sleeves due to wind, weather, or failed glue; and the like). Refunds or credits will not be issued for damaged banners.
- **Installation and removal of banners by the City.** The City will install and remove up to 20 banners on applicant's behalf. If applicant wishes to install more than 20 banners, it must secure a contractor to do so. Further, if applicant wishes to install the first 20 or fewer banners, it may do so, but it must secure a contractor to do so and a different charge will apply, as set out below.
- **Installation and removal of banners by applicant's contractor.** Applicant's contractor may install and remove applicant's banners, subject to the following:
 - Applicant's contractor must be approved in advance by the City's Public Works Director.
 - Installation and removal must be done using a bucket truck or other method approved by the City. Ladders may not be used. Banners must be secured to the pole with a tie.
 - Electrical receptacles may not be used without the City's permission. If use is approved, all electrical appliances and cords must comply with National Electrical Codes.
- **Charge for banners installed and removed by the City.** For banners installed and removed by the City, a \$36 installation and removal fee per pole is required as set out in the City Fee Schedule. In addition, a \$15 use fee per pole will be charged.
- **Charge for banners installed and removed by applicant.** For banners installed by applicant's contractor, a \$115 deposit per banner bracket used must be paid to the City Clerk. A \$15 use fee per pole will be charged and withheld from the deposit. After the banners are removed, the City will inspect the poles and brackets. If no damage occurred as a result of applicant's use, the City will refund the balance of the deposit to applicant.

NICHOLS HILLS GARDEN TOUR 2022

Locations for Banners

Western & 63rd - place in front of Marker- so you can see from both direction

Penn & 63rd - place on the corner —so you can see from both 63rd & Penn

Westminster & Penn - place in front of Entry marker going South (leaving Casady Square)

Clock Tower Park on Avondale - place across the front of the walk, so you can see on Avondale as you enter the City

Pole Banners

1. Western @ Huntington
2. Western @ Marlboro
3. Western @ Bedford
4. 63rd @ Briarwood
5. 63rd @ Randel Road
6. 63rd @ Hillcrest
7. Avondale @ Bedford
8. Avondale @ Huntington
9. Avondale Park-Nichols Road (use pole on the point make sure arms of pole are so banner faces Avondale)
10. Grand @ Sherwood
11. Grand @ Bedford
12. Grand @ Huntington
13. Grand @ Nichols Road
14. Grand @ Dorset
15. Penn @ Windsor Place
16. Penn @ Lisle Park
17. & 18. Penn @ Grand (both poles)
19. Penn @ Dorchester Drive
20. Nichols Road- Drake Park – pole on the point where street divides face toward Wilshire

THANK YOU! THANK YOU!! THANK YOU !!!

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY FEE SCHEDULE AS TO SOLID WASTE COLLECTION AND DISPOSAL CHARGES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 3 of the Nichols Hills Code, Section 3-3 (City Fee Schedule), Chapter 36 thereof, is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 3-3. Fee schedule.

Chapter 36. Solid Waste

Collection and disposal charges

Single-family residences

~~Lots and building sites having frontage of 100 feet or less, per month \$43.47~~

~~Lots and building sites having frontage of more than 100 feet, per month \$47.66~~

Monthly base rate\$44.42

Plus \$1.97 for each barrel used by the City for collection and disposal in excess of three barrels on any collection day *

Duplexes

~~Lots and building sites having frontage of 100 feet or less, per month per dwelling unit \$43.47~~

~~Lots and building sites having frontage of more than 100 feet, per month per dwelling unit \$47.66~~

Monthly base rate\$44.42

Plus \$1.97 for each barrel used by the City for collection and disposal in excess of three barrels on any collection day per dwelling unit *

Apartments and condominiums, per month per dwelling unit (unless otherwise contracted for commercial establishment collection) ~~\$43.47~~

Monthly base rate\$44.42

Plus \$1.97 for each barrel used by the City for collection and disposal in excess of three barrels on any collection day per dwelling unit *

* The monthly base rate provides for the City's collection and disposal of solid waste using up to three of the City's 60-gallon collection barrels per collection day. The additional per-barrel charge applies for each collection barrel over three barrels that is required for collection and disposal on any collection day. This additional charge will be waived when additional barrels are necessary on any collection day because the prior collection was cancelled due to a legal holiday or weather event prohibiting solid waste pickup.

The additional charge does not apply to the collection and disposal of tree limbs and other debris made necessary due to a weather event when a state of emergency is declared by the City as to that event.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2022

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY FEE SCHEDULE AS TO COLLECTION AND DISPOSAL CHARGES FOR CHRISTMAS TREES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Article II, *Waste Management, Collection and Disposal*, of Chapter 36, *Solid Waste*, of the Nichols Hills City Code is hereby amended by the addition of Section 36-30., with deleted language stricken through and new language underlined, to wit:

Sec. 36-30. Collection and disposal of Christmas trees. Any owner or occupant of a premises in the City wishing to dispose of a Christmas tree shall place the Christmas tree beside the curb of the residence between December 26 and January 26. The customer will be charged a fee for such collection and disposal in the amount established in the City Fee Schedule.

Sec. 36-30.1—36.59. Reserved.

Section 2. Chapter 3 of the Nichols Hills Code, Section 3-3 (City Fee Schedule), Chapter 36 thereof, is hereby amended with deleted language stricken through and new language underlined, to wit:

Chapter 36. Solid Waste

Collection and disposal charges

Collection and disposal of Christmas trees

Live trees only (free of lights, ornaments, nails, stands, and all other materials) \$10.00

Live trees with lights, ornaments, nails, stands or other materials affixed or attached \$100.00

Artificial trees \$100.00

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2022.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2022.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

RESOLUTION 1451

RESOLUTION AWARDING CONTRACT TO W.L. McNATT AS THE LOWEST RESPONSIBLE BIDDER FOR FC-2101 PUBLIC WORKS IMPROVEMENTS PHASE III, AND AUTHORIZING EXECUTION OF THE CONTRACT, BONDS AND RELATED INSTRUMENTS.

WHEREAS, the City Engineer recommends that W.L. McNATT, (the “Contractor”) be determined to be the lowest and best bidder for FC-2101 PUBLIC WORKS IMPROVEMENTS PHASE III (the “Project”) based on bids for the Project opened on April 6, 2022; and

WHEREAS, contract and bonds for the Project (the “Contract”) with the Contractor have been prepared in the amount of \$1,444,444.00 (the “Contractor’s Bid”); and

WHEREAS, it is the desire of the City Council to award the Contract to the lowest and best responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Nichols, Oklahoma that the Contractor’s Bid be accepted as and is determined to be the lowest and best responsible bid for the Project and that the Contract is hereby awarded to the Contractor.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute the Contract in the amount of the Contractor’s Bid, related bonds and other instruments for the Project, all for and on behalf of the City.

ADOPTED by the Council of the City of Nichols Hills, Oklahoma this 12th day of April, 2022.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: FC-2101 Resolution Award Bid PW Facility (5728 : 9 Resolution to Award bid - Project FC-2101)



April 12th, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: RECOMMENDATION OF AWARD
Project No. FC-2101
2020-2021 G.O. Bond Issue
Public Works Improvements, Phase III

Dear Mayor and City Council:

Enclosed is the bid tabulation and the original bid forms for the bid received on **April 6th, 2022** for the above referenced project. Following are the apparent bid results.

CONTRACTOR	BASE BID	ALT. NO. 1	ALT. NO. 2	ALT. NO. 3	TOTAL BASE + ALTERNATES
Architect's Est.	\$995,500.00	\$40,000.00	\$70,000.00	\$125,000.00	\$1,125,500.00
W.L. McNatt	\$1,444,444.00	\$63,200.00	\$61,000.00	\$122,000.00	\$1,690,644.00
Shiloh Enterp.	\$1,535,000.00	\$65,000.00	\$73,000.00	\$153,000.00	\$1,826,000.00
L5 Const.	\$1,507,000.00	\$52,000.00	\$56,000.00	\$122,000.00	\$1,737,500.00
Rudy Const.	\$1,634,682.00	\$55,670.00	\$78,086.00	\$138,982.00	\$1,907,420.00

Upon review of the bid documents, no discrepancies were noted in the winning bid packet.

Therefore, based on these bid results, award of **BASE BID ONLY** is recommended for the above referenced project in the following amount to the lowest responsible bidder, **W.L. McNatt & Company**:

TOTAL AWARD AMOUNT.....**\$1,444,444.00**

Please place this item on the next available council agenda for consideration. Should you have any questions or comments, please contact our office.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116006A

DESIGNATION FORM

Pursuant to the provisions of the Agreement creating the Association of Central Oklahoma Governments (ACOG), under authority of the Interlocal Cooperation Act, this form serves as notice to ACOG that the Board of Trustees/City Council/Board of County Commissioners has duly selected its voting delegate and alternate(s) to serve as its representative to one or more of the following Boards and/or Committees:

☐ ACOG Board of Directors (BOD)

☐ 9-1-1 ACOG Board of Directors (BOD)

☐ ACOG MPO Policy Committee (PC)

☐ Garber-Wellington Association
Policy Committee (GWPC)

The following designated voting delegate, and in his/her absence, either of the listed alternates, shall have all the voting privileges and rights as established in the Agreement Creating ACOG. Let this form further witness that both the regular voting delegate and the alternates are elected official(s) of the governing body of: _____

Designated Delegate:

Name: _____ Email Address: _____
Office Title: _____ Employment/Profession: _____
Phone # _____ Cell # _____
Mailing Address: _____

Alternate:

Name: _____ Email Address: _____
Office Title: _____ Employment/Profession: _____
Phone # _____ Cell # _____
Mailing Address: _____

Alternate:

Name: _____ Email Address: _____
Office Title: _____ Employment/Profession: _____
Phone # _____ Cell # _____
Mailing Address: _____

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

TITLE: ☐ Mayor ☐ Chairman - County Commissioners ☐ City Clerk ☐ County Clerk

Please return this signed form to bgarner@acogok.org, or mail to:

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105

acog



2022 Regular Meetings Calendar

Meetings are held on Thursday:

9-1-1 ACOG Board of Directors (1:00 p.m.)

ACOG MPO Policy Committee (1:20 p.m.)

ACOG Board of Directors (1:45 p.m.)

Garber-Wellington Policy Committee (2:30 p.m.)

9-1-1 ACOG BOD,

ACOG MPO PC, & ACOG BOD:

January 27, 2022
 February 24, 2022
 March 31, 2022
 April 28, 2022
 May 26, 2022
 June 30, 2022
 NO JULY MEETINGS
 August 25, 2022
 September 29, 2022
 October 27, 2022
 November 17, 2022
 December 15, 2022

GWPC (every other month):

February 24, 2022
 April 28, 2022
 June 30, 2022
 August 25, 2022
 October 27, 2022
 December 15, 2022

Chair
Steven J. Gentling
 Guthrie Mayor

Vice-Chair
Josh Moore
 Edmond Councilmember

Secretary/Treasurer
Vacant

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org