

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:42 PM on
the 4th day of March, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. February 8, 2022 City Council Minutes

MOTION: Clements moved to approve the February 8, 2022 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager

- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Hoffman reported that ACOG continues to work on ideas to help Nichols Hills.

Councilman Clements reminded residents to lock their cars.

MOTION: Goetzinger moved to approve the February 2022 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,166,285.13

- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	\$228,244.95
b. Street & Alley Fund	2,518.87
c. Designated Funds – Police	39.14
d. Nichols Hills Municipal Authority	84,836.50
e. General Fund – CIP	4,191.36
f. Designated Funds - Parks	15,500.00
g. General Obligation Bond Funds	830,954.31

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 17182 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$4,050.00, to be paid from 2020 GO Bonds and other funds.
- b. Invoice No. 8216A with Howard-Fairbairn Site Design, Inc for the Love Family Park in the amount of \$15,500.00, to be paid from Park fund and other funds.
- c. Pay Estimate No. 6 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$443,460.00

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- d. Pay Estimate No. 3 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$247,069.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 4 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$79,860.64.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- f. Change Order for the Fire Station Addition and Renovation project with Jenco Construction in the amount of \$4,870.35.

BACKGROUND: The change order increases the contract to \$3,075,470.35. The original contract was \$3,070,600.00.

MOTION: Goetzinger moved to approve item 6a - 6f Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$4,025.01.
- c. Request from Public Works Director, Randell Lawrence to purchase a 2023 Freightliner 114SD CNG Sanitation Refuse truck from Oklahoma State Contract SW-035T, not to exceed \$146,124.04 and a Leach 2R-III 25 Cubic Yard Packer Body from Oklahoma State Contract SW-197, not to exceed \$153,519.00. Total Sanitation Truck and Packer body not to exceed \$299,643.04.
- d. Request from Information Systems Manager Neil Gray to purchase a commercial copy machine for Public Works, not to exceed \$10,000.00 as approved in the FY 2021-2022 CIP Budget and declare Lanier 2352 copier surplus; and approval to trade or sell to the highest bidder.

- e. Request from Public Works Director Randy Lawrence to purchase a Ford F150 Crew 4X4 Pickup, not to exceed \$34,732.00 from Oklahoma State Contract SW035. To be paid from the FY 2021-2022 General CIP fund.
- f. Request from Police Chief Steven Cox to purchase an electric vehicle not to exceed \$70,000.00, to be paid from 2022 GO Bonds and other funds.
- g. Request from Public Works Director Randy Lawrence to purchase ten (10) Digital Radar Feedback Signs, not to exceed \$29,910.00 from Traffic Logix. To be paid from 2020 GO Bond funds and other funds.

MOTION: Clements moved to approve item 7a - 7g Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Presentation by Frank Crawford, President of Crawford & Associates, P.C., regarding Sanitation Rates.

Mr. Frank Crawford, President of Crawford & Associates, P.C., presented to the City Council members the sanitation rate study his _____ firm _____ prepared.

MOTION: Clements moved to have staff bring back before City Council an ordinance that creates a fee structure that would have a cost plus 25% structure, recovering 90% of the City's base rate

revenue of \$44.42 monthly rate plus \$1.97 per bin, over three bins.
Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. Engineering Service Agreement with Oklahoma Gas and Electric Company.

Mr. Spencer Brown, Manager, Community Affairs with OG&E and Mr. Brian Huckabay, Director, Power Supply Services with OG&E answered questions from City Council members concerning the proposed engineering service agreement.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- c. An ordinance amending the employee retirement system, defined contribution plan for the position of City Manager for the City of Nichols Hills, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Nichols Hills, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investments part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Goetzing moved to approve agenda item 9c(i) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

- d. A resolution awarding contract to the lowest responsible bidder for PC-2003 63rd Street Crosswalk, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Goetzing moved to award the contract for PC-2003 NW 63rd Street Crosswalk to Traffic & Lighting Systems for \$243,679.15. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

- e. Request to seek bids for FC-2101 Public Works Improvements, Phase III and receive and approve plans for the same.

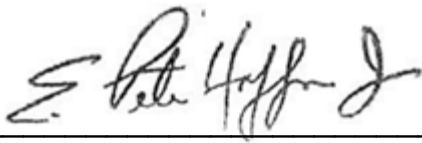
MOTION: Clements moved to approve agenda item 9e as presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma