1. Agenda

   Documents:

   2022-03-08 CITY COUNCIL - PUBLIC AGENDA-1701.PDF

2. Meeting Materials

   Documents:

   2022-03-08 CITY COUNCIL - FULL AGENDA-1701.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes
   a. February 8, 2022 City Council Minutes

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director
   i. Information System Manager
   j. Engineer
   k. ACOG Report

5. Total Warrants & Claims $1,166,285.13

   a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	$228,244.95
b. Street & Alley Fund	2,518.87
c. Designated Funds – Police	39.14
d. Nichols Hills Municipal Authority	84,836.50
e. General Fund – CIP	4,191.36
f. Designated Funds - Parks	15,500.00
g. General Obligation Bond Funds	830,954.31

6. Consent Docket - Construction

   Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

   Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. Invoice No. 17182 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $4,050.00, to be paid from 2020 GO Bonds and other funds.

   b. Invoice No. 8216A with Howard-Fairbairn Site Design, Inc for the Love Family Park in the amount of $15,500.00, to be paid from Park fund and other funds.

   c. Pay Estimate No. 6 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of $443,460.00

      BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

   d. Pay Estimate No. 3 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of $247,069.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

e. Pay Estimate No. 4 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of $79,860.64.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

f. Change Order for the Fire Station Addition and Renovation project with Jenco Construction in the amount of $4,870.35.

BACKGROUND: The change order increases the contract to $3,075,470.35. The original contract was $3,070,600.00.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $4,025.01.

c. Request from Public Works Director, Randell Lawrence to purchase a 2023 Freightliner 114SD CNG Sanitation Refuse truck from Oklahoma State Contract SW-035T, not to exceed $146,124.04 and a Leach 2R-III 25 Cubic Yard Packer Body from Oklahoma State Contract SW-197, not to exceed $153,519.00. Total Sanitation Truck and Packer body not to exceed $299,643.04.

d. Request from Information Systems Manager Neil Gray to purchase a commercial copy machine for Public Works, not to exceed $10,000.00 as approved in the FY 2021-2022 CIP Budget and declare Lanier 2352 copier surplus; and approval to trade or sell to the highest bidder.

e. Request from Public Works Director Randy Lawrence to purchase a Ford F150 Crew 4X4 Pickup, not to exceed $34,732.00 from Oklahoma State Contract SW035. To be paid from the FY 2021-2022 General CIP fund.

f. Request from Police Chief Steven Cox to purchase an electric vehicle not to exceed $70,000.00, to be paid from 2022 GO Bonds and other funds.

g. Request from Public Works Director Randy Lawrence to purchase ten (10) Digital Radar Feedback Signs, not to exceed $29,910.00 from Traffic Logix. To be paid from 2020 GO Bond funds and other funds.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Presentation by Frank Crawford, President of Crawford & Associates, P.C., regarding Sanitation Rates.

b. Engineering Service Agreement with Oklahoma Gas and Electric Company.

c. An ordinance amending the employee retirement system, defined contribution plan for the position of City Manager for the City of Nichols Hills, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Nichols Hills, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investments part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring an emergency.

    i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

d. A resolution awarding contract to the lowest responsible bidder for PC-2003 63rd Street Crosswalk, and authorizing execution of the contract, bonds, and related instruments.

e. Request to seek bids for FC-2101 Public Works Improvements, Phase III and receive and approve plans for the same.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:42 PM on the 4th day of March, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 4th day of March, 2022; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 4th of March, 2022; and transmitted by email at 5:00 PM on the 4th day of March, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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2. Roll Call

3. Minutes
   a. February 8, 2022 City Council Minutes

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director
   i. Information System Manager
   j. Engineer
   k. ACOG Report

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c. An ordinance amending the employee retirement system, defined contribution plan for the position of City Manager for the City of Nichols Hills, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Nichols Hills, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investments part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring an emergency.

   i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

d. A resolution awarding contract to the lowest responsible bidder for PC-2003 63rd Street Crosswalk, and authorizing execution of the contract, bonds, and related instruments.

e. Request to seek bids for FC-2101 Public Works Improvements, Phase III and receive and approve plans for the same.

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:03 PM on the 4th day of February, 2022.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

1. PRESENTATION: Recognition of Lieutenant Wayne Knight for over 35 years of service.

   City Manager Shane Pate recognized Lieutenant Wayne Knight for over 35 years of service to the City of Nichols Hills. During that time Lieutenant Knight was a mentor to his fellow co-workers, and aided the residents on fire and medical calls, which are too many to count.

   Chief Kevin Boydston thanked Lieutenant Knight for 35 years of service. Lieutenant Knight was the last active employee that responded to the Murrah Federal Building bombing in April of 1995. Chief Boydston wished Wayne a healthy and happy retirement.

   City Council members also thanked Lieutenant Knight for all the lives he has touched in Nichols Hills.

2. A proclamation declaring the week of April 24, 2022 through April 30, 2022 as Arbor Week in the City of Nichols Hills.

   Mayor Hoffman presented a proclamation declaring the week of April 24, 2022 through April 30, 2022 as Arbor Week in the City of Nichols Hills.

3. Minutes
   a. January 11, 2022 City Council Minutes
   b. January 18, 2022 Special City Council Minutes

   MOTION: Clements moved to approve the January 11, 2022 and January 18, 2022 minutes as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court - Municipal Judge - Annual Report
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director
   i. Information System Manager
   j. Engineer
   k. ACOG Report
   l. Acceptance of the 2021 City of Nichols Hills Annual Report

   Municipal Judge Kevin Krahl gave his annual report to the City Council members. Judge Krahl praised City Manager Shane Pate, Police Chief Steven Cox, Court Clerk Nikki Brown, Prosecuting Attorney Pope Van Cleef, Police Officers, and staff on their excellent performance of their duties.

City Manager Shane Pate presented to City Council members the Nichols Hills Annual Report for 2021 calendar year. Mr. Pate thanked staff for their hard work in putting together the statistics for the report.

MOTION: Goetzinger moved to approve the January 2022 departmental reports as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $1,034,786.63

   a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	$131,070.97
b. Street & Alley Fund	2,518.88
c. Designated Funds – Fire & General	79.66
d. Nichols Hills Municipal Authority	86,632.23
e. General Fund – CIP	55,169.09
f. Nichols Hills Municipal Authority - CIP	55,000.00
g. General Obligation Bond Funds	704,315.80

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 2 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of $161,636.52.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

b. Pay Estimate No. 3 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of $134,387.95.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

c. Pay Estimate No. 5 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of $347,462.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

d. Invoice No. 17085 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $3,750.000, to be paid from 2020 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6d Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

MOTION: Clements moved to approve item 7a - 7b Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Accept Public Fleet Conversion grant from the Association of Central Oklahoma Government.

Mayor Hoffman thanked City Manager Shane Pate for all his work on the grant application process.

City Manager Shane Pate thanked Mayor Hoffman for his diligent work with ACOG in finding the grants that were appropriate for the City of Nichols Hills.

MOTION: Goetzinger moved to accept the Public Fleet

Conversion Grant from the Association of Central Oklahoma Government of $266,121.00 as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

b. Request to seek bids for PC-2003 63rd Street Crosswalk and receive and approve plans for the same.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. Frankfurt Short Bruza Associates proposal for professional services associated with the Contract Administration of new Electric Vehicle Charging Stations.

MOTION: Goetzinger moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
FEBRUARY 2022

On February 4th at approximately 4:22 pm, Corporal McHenry was dispatched to the intersection of North Pennsylvania Avenue and West Wilshire Boulevard in reference to a hit and run. Dispatch advised they were on the phone with the victim who was following the suspect vehicle. Officers were able to locate the vehicle and detain the suspect. The suspect, Jesus Zavala, was issued citations for Driving While Suspended, No Security Verification, and Leaving the Scene of a Non-Injury Accident. He was transported to the Oklahoma County Detention Center for his outstanding warrant out of Comanche County.

On February 11th at approximately 5:47 am, Corporal Edwards was dispatched to a residential alarm call in the 1800 block of Drury Lane. Corporal Edwards was making his way to the location when he observed a vehicle belonging to the resident leaving the area. He stopped the vehicle and determined the driver was not the owner. It was later determined the suspect entered the victim's home before leaving in the stolen car. A second vehicle was also stolen from the same location. Trenton Delaware was transported to the Oklahoma County Detention Center and charged with Larceny of a Motor Vehicle and Burglary First Degree. The second vehicle was later recovered by Oklahoma City Police Department, where they apprehended two suspects with the vehicle.

In the month of February officers made 1 District Court level arrests.

Officers were dispatched to 30 residential alarm calls and 10 business alarm calls in February. The department responded to 13 suspicious vehicle calls, 6 suspicious subject calls, and 4 suspicious activity calls. Officers responded to 21 motorist assist calls and 2 citizen assist calls. Officers conducted 110 business checks and 8 check the welfare calls. Officers were requested to assist other agencies a total of 10 times. Officers performed 52 house checks this month. Officers responded to 2 parking complaints. There were 87 traffic stops with 63 citations and 77 written warnings issued in February. Animal Control/Code Enforcement issued 0 citations. Officers worked 5 traffic accidents on city streets. Officers completed 14 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 02/01/2022 - 02/28/2022

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked	0
Federal Inmate Released	0

Booking Officer	**Arresting Officer**	**Releasing Officer**
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**14**
Sensitive Report	0
Classified Report	0
Report Approved	13

Offense Summary

Total	Offense (IBR)
1	Burglary/Breaking and Entering
1	Extortion/Blackmail
1	Fraud - Credit Card/Automated Teller Machine Fraud
1	Larceny/Theft - Pocket-picking
1	Public Peace - Found Property
1	Public Peace - Lost Property
3	Public Peace - Other
2	Stolen Vehicle/Motor Vehicle Theft
4	Traffic - Impounds
3	Traffic - Other
1	Trespassing of Real Property
6	Warrants - For other Agency
25	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
1	EDWARDS, BRANDON
2	EISCHEID, DAVID
1	GREENWOOD, TAYLOR
1	HALL, ELLA
1	LASTER, ADAM
1	MCGINLEY, JAMES
2	MCHENRY, JARRED

2	PUCKETT, MICHAEL
3	VOYLES, MATTHEW
14	GRAND TOTAL

Total Report Filed 14
Total Reports Assigned to Detective 13
Total Reports Un-Assigned 1

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	13	3	10
GRAND TOTAL	13	3	10

Case Closed Detail

Closed By	Total
Cleared - By Arrest	4
Cleared - Unfounded	2
Deactivated by Investigator After Follow-Up	4

Total Report Filed 14
Total Open Cases 4
Total Closed Cases 10

Cleared By	Total
Cleared - By Arrest	4
Cleared - Unfounded	2
Deactivated by Investigator After Follow-Up	4
GRAND TOTAL	10

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining) 63
Citation Warning Filed 77

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (15)	DEFECTIVE EQUIPMENT	2	$220.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	ILLEGAL POSSESSION OF CIGARETTES	1	$260.00
	NO LICENSE IN POSSESSION	2	$240.00
	NO SECURITY VERIFICATION	2	$520.00
	SPEED IN EXCESS	6	$630.00
	SPEEDING RADAR CHECKED	1	$219.00
EISCHEID, DAVID (5)	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	3	$315.00
GREENWOOD, TAYLOR (2)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
HALL, ELLA (6)	DISOBEYING STOP SIGN	1	$110.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	EXPIRED LICENSE PLATE	2	$200.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	1	$105.00
LASTER, ADAM (18)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	10	$1,000.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	4	$420.00

MCGINLEY, JAMES (49)	AFFIXING IMPROPER TAG	2	$520.00
	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DRIVING WHILE SUSPENDED	3	$780.00
	EXPIRED DRIVERS LICENSE	3	$300.00
	EXPIRED LICENSE PLATE	22	$2,200.00
	FAILURE TO YIELD TO RIGHT OF WAY	1	$110.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	9	$2,340.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	OPERATING WITHOUT PROPER LICENSE PLATE	2	$200.00
MCHENRY, JARRED (20)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DRIVING WHILE SUSPENDED	2	$520.00
	EXPIRED LICENSE PLATE	2	$200.00
	LEAVING SCENE OF A NON INJURY ACCIDENT	1	$260.00
	NO SECURITY VERIFICATION	3	$780.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	7	$735.00
	TRESPASSING	1	$260.00
PUCKETT, MICHAEL (3)	EXPIRED LICENSE PLATE	2	$200.00
	SPEED IN EXCESS	1	$105.00
VOYLES, MATTHEW (22)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DRIVING WHILE SUSPENDED	2	$520.00
	DRIVING WITH OBSTRUCTED VIEW	2	$220.00
	EXPIRED LICENSE PLATE	1	$100.00
	FAILURE TO SECURE LOAD	1	$260.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	3	$780.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SOLICITATION WITHOUT PERMIT	2	$520.00
	SPEED IN EXCESS	7	$735.00
	SPEEDING RADAR CHECKED	1	$0.00
GRAND TOTAL		140	$20,844.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued 0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued 0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	5
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	0
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,179

Group By Call Type

Total	Initial Call Type
3	9-1-1 Hangup

Group By Final Type

Total	Final Call Type
1,179	

2	Accident - Hit and Run	1,179	GRAND TOTAL
5	Accident - Property Damage		
10	Alarm Business		
30	Alarm Residential		
10	Animal Control - Animal at Large / Nuisance		
1	Animal Control - Animal Impounded		
2	Assist - Citizen		
21	Assist - Motorist		
7	Assist - Other City Department		
10	Assist - Outside Agency		
2	Barking Dog Complaint		
2	Broadcast - General Information		
110	Business Check		
4	Check Solicitor		
8	Check The Welfare		
1	Code Violation		
1	Court - Bailiff		
1	Deliver Council Packets		
190	Dispatch - Informational		
198	Ending Mileage		
2	Extra Watch		
7	Fire Department - Automatic Alarm		
12	Fire Department - Medical Call		
12	Fire Department - Mutual Aid		
1	Fire Department - Other Fire		
9	Fire Department - Service Call		
1	Fire Department - Siren Test		
3	Follow-up		
5	Found Property		
1	Fraud		
2	Harassment		
52	House Check		
1	Larceny/Theft - All Other		
1	Larceny/Theft - From a Motor Vehicle		
9	Miscellaneous - Other		
1	Motor Vehicle Theft		
3	Officer out of the car		
35	Open Door - Residence		
1	Ordinance Violation		
1	Out at Public Works		
2	Out at the Station		
9	Out at the Station for Report		
4	Out of district		
2	Parking Complaint		
9	Public Works Call		
3	Receive Information		
12	Reckless Driver		
1	Recovery of Stolen Vehicle		
2	Release Property		
1	Remove Debris from Roadway		
1	Signal 13 - Meal Beak		
5	Special Assignment		
1	Stand-by		
206	Starting Mileage - In Service		

4	Suspicious Activity
6	Suspicious Subject
13	Suspicious Vehicle
1	Threats
1	Tornado Siren
1	Traffic Hazard
87	Traffic Stop
3	Training
2	Vehicle Impoundment
15	Vehicle Maintenance
10	Vehicle Registration/Stolen Check [10-28/10-29]
1	Vehicle Release
1,179	**GRAND TOTAL**

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For February 1, 2022 Thru February 28, 2022 FILEDST

Violations by Filed Date...

MUNICIPAL COURT	3	
Police Department	68	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Filed Violations		71

Completed Cases...

Paid Fine...

MUNICIPAL COURT	9	
Police Department	66	
TRANSFERRED OUT	4	
Code Enforcement	1	
Total Paid Fines		80

Before Judge...

MUNICIPAL COURT	0	
Police Department	0	
TRANSFERRED OUT	1	
Code Enforcement	0	
Total Before Judge		1

Total Completed 81

Other Completed...

Dismissed by Judge

MUNICIPAL COURT	0	
Police Department	3	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		3

Dismissed - COMPLIANCE

MUNICIPAL COURT	0	
Police Department	11	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		11

Voided Docket

MUNICIPAL COURT	0	
Police Department	1	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		1

Total Other Completed 15

Grand Total Completed	96
Net Difference Filed/Complete	25-

Warrants...

Issued...

MUNICIPAL COURT	3	
Police Department	12	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Violations		15
Total Warrants Issued		15

Cleared...

MUNICIPAL COURT	7	
Police Department	22	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Violations		29
Total Warrants Cleared		29
Change in Total Warrants		14-

FINE	FINE	$8,398.48
CLEET7	CLEET STATE OF OK. 2017	$471.17
AFIS17	AFIS 2017	$464.67
FS17	FORENSIC SCIENCE 2017	$472.16
LATE	LATE FEE	$243.01
FTA	FAILURE TO APPEAR	$3,139.56
AMS	COLLECTION AGENCY	$863.70
FS	FORENSIC SCIENCE IMPROVE FEE	$30.00
CLEET4	CLEET STATE OF OKLAHOMA	$27.00
FP2	AFIS	$15.00
CLEET0	CLEET STATE OF OKLAHOMA	$7.00
FP	FINGERPRINT FEE	$3.00
DRUGED	DRUG EDUCATION FEE	$5.00
Total Fees/Fines Paid		$14,139.75

Nichols Hills Fire Department

February 2022 Monthly Report

All shifts continued working on annual life and safety inspection assignments. New hire Chet Biesiada finished his two-week orientation and was released for shift work. Fire department personnel continue to monitor the progress and workmanship of the fire station remodel and addition project. The project continues to come to life each week. This has been an exciting project to watch. Our firefighters have been exploring replacement furniture options for the completion of the fire station remodel.

The Fire Department responded to a total of 35 calls during the month.

- Fires – 1
- EMS – 11
- Hazardous Conditions – 1
- Service Calls – 14
- False Calls – 8

Ward 1 – 26%
Ward 2 – 23%
Ward 3 – 20%
The Village – 31%

Training for the month of February ranged in a variety of topics. Fire recruit Chet Biesiada's training involved fire apparatus familiarization, tool location and use, personal protective equipment, standard operating guidelines, EMS, sprinkler and standpipe systems, City maps, fire behavior, and fire extinguishers. Chet spent his last day training by joining up with Oklahoma City fire recruit academy where he spent 12 hours responding to mock emergency calls at their fire training center.

Shift personnel continued Blue Card incident command training, EMS, fire engine pump operations, map training, and promotional preparation.

EMSA provided a 4-hour classroom and hands-on skills session over EMSA protocols for all three shifts.

Thank you,

Chief Boydston

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills
SYSTEM NAME

1009 N.W. 75th street
ADDRESS

Nichols Hills
CITY

OK
STATE

73
ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH Dec 21 2020 Thru Jan 2 20 2

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED – CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN USE (NO. WELLS IN SYSTEM 23)	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluo
21	766,120	7	0.56	0.65	0.73	0.65	5	112.0								
22	584,484	7	0.51	0.59	0.61	0.59	5	80.2								
23	662,200	7	0.54	0.53	0.65	0.53	4	96.0								
24	662,100	7	0.34	0.44	0.29	0.44	4	96.0								
25	662,400	7	0.41	0.59	0.33	0.59	4	96.0					194	8.08	1	0
26	662,100	7	0.39	0.55	0.29	0.55	4	96.0								
27	511,900	7	0.33	0.36	0.74	0.36	3	72.0								
28	670,700	7	0.43	0.49	0.44	0.49	4	96.0								
29	658,000	7	0.32	0.36	0.61	0.36	4	96.0								
30	658,300	7	0.35	0.61	0.52	0.61	4	96.0								
31	658,100	7	0.49	0.66	0.38	0.66	4	96.0								
1	863,750	7	0.34	0.44	0.31	0.44	5	120.0								
2	864,000	7	0.30	0.48	0.27	0.48	5	120.0								
3	726,277	7	0.56	0.78	0.61	0.78	6	99.2								
4	672,600	7	0.21	0.51	0.41	0.51	4	96.0								
5	639,300	7	0.26	0.49	0.29	0.49	4	91.0								
6	777,120	7	0.30	0.63	0.31	0.63	5	109.0								
7	692,400	7	0.22	0.52	0.34	0.52	5	97.0								
8	809,394	7	0.35	0.31	0.35	0.25	5	111.6								
9	831,000	7	0.40	0.33	0.40	0.38	5	120.0								
10	767,750	7	0.39	0.61	0.47	0.61	5	111.6								
11	773,715	7	0.29	0.50	0.39	0.50	5	111.4								
12	912,036	7	0.34	0.61	0.46	0.61	6	129.7								
13	939,120	7	0.24	0.48	0.27	0.48	6	132.2								
14	831,901	7	0.37	0.44	0.34	0.44	6	115.1								
15	901,600	7	0.49	0.65	0.33	0.65	6	125.5								
16	728,975	7	0.44	0.50	0.40	0.50	5	101.5								
17	820,800	7	0.28	0.63	0.29	0.63	5	114.0								
18	849,000	7	0.22	0.51	0.38	0.51	5	118.0								
19	930,600	7	0.36	0.49	0.41	0.49	6	130.0								
20	851,040	7	0.42	0.51	0.43	0.51	5	120.0								
TOTAL	23,338,782	217					149	3304.9								
AVG.	752,864	7					5									

POWER COST	$12,144.32
LABOR COST	$8,298.82
CHEMICAL COST	$201.81
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$20,644.95
COST/MILLION GAL.	$884.58

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title Chief Well Operator

Oper. Cert. No. 1352 102329.0

Mail original before the 10th of the followin
to: Depart
Environmental Quality
Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01

Attachment: January PW Report (5660 : 4 d Public Works Monthly Reports)

PUBLIC WORKS
WATER PRODUCTION REPORT

January-22

Water Produced	23,338,782
Water sold	22,844,259
Water used in the City Parks	257,504
Water flushed for Bond Projects & by Contractors	0
Fire Department usage - est.	20,000
City Facilities	40,443
Water unaccounted for	176,576
% water loss for the month	0.8%
Avg. water loss/ for the last 12 months	5.5%

WATER PUMPED
Jan-22

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
5		0.000	125	5,063,875	$0.23
8		0.000	111	3,209,740	$0.25
10		0.000	120	3,997,200	$0.45
17		0.002	134	3,687,010	$0.33
21		0.000	110	2,287,120	$0.08
25		0.002	111	3,699,804	$0.45
Total				22,228,429	

Blended ar 0.66 ppb

Contractor Usage

WATER PUMPED
LAST FIVE YEARS:

Jan-21	14,195,100
Jan-20	19,175,925
Jan-19	16,487,430
Jan-18	28,236,192
Jan-17	28,023,300

Operator Signature Dail Ht

2/10/2022

PUBLIC WORKS
LINE MAINTENANCE REPORT
2021

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
		TOTAL hrs.	0.0

Sewer Main Blocks/ PM
Preventative Maintenance

DATE	ADDRESS Man hole number	MANHOURS	
		4.0	
	TOTAL hrs	4.0	

BUILDING PERMITS JANUARY 2022

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156675	FENCE-RES	TILLER FENCE & DECK LP	1625 QUEENSTOWN	1/3/2022		$ 9,200.00
156676	FENCE-RES	FENCE PRO OF OKLAHOMA	6408 GRAND	1/3/2022		$ 6,000.00
156678	POOL	CLASSIC POOLS INC	1812 COVENTRY	1/4/2022		$ 136,843.00
156681	POOL	CARDINAL POOLS	1810 WESTMINSTER	1/4/2022		$ 80,000.00
156687	BR-ACC	CITYSCAPES LANDSCAPE SERVICES	1408 CANTERBURY	1/6/2022		$ 230,000.00
156688	BR-NEW	MULFORD VILLAGE HOMES LLC	1719 WINDSOR	1/6/2022	3469	$ 555,000.00
156696	SIGN	POWERHOUSE RETAIL SERVICES INC	1123 NW 63RD	1/6/2022		$ 7,000.00
156706	ROOF-RES	BRINLAW CONSTRUCTION & ROOFING	6618 HILLCREST	1/10/2022		$ 40,000.00
156708	ROOF-RES	JENCO ROOFING COMPANY INC	7304 LANCET	1/12/2022		$ 15,000.00
156710	BR-NEW	GRANT WILLOUGHBY	7005 TRENTON	1/12/2022	6316	$ 750,000.00
156714	FENCE-RES	SUPERIOR FENCE CONSTRUCTION	6601 GRAND	1/19/2022		$ 4,095.00
156715	BR-NEW	MAJESTIC CONSTRUCTION LLC	1834 DORCHESTER PL	1/19/2022	3504	$ 800,000.00
156716	POOL	AQUATIC DREAMS CUSTOM POOLS	1707 RANDEL	1/19/2022		$ 40,000.00
156719	BR-REM	MILLARD CONSTRUCTING LLC	1412 SHERWOOD	1/20/2022		$ 15,000.00
156720	BR-REM	MILLARD CONSTRUCTING LLC	1114 MARLBORO	1/21/2022		$ 20,000.00
156726	FENCE-RES	LYON'S FENCE COMPANY	7005 TRENTON	1/25/2022		$ 25,000.00
156730	CURB	CHICKERING CONCRETE LLC	6412 CENTENNIAL	1/26/2022		
156733	BR-ADD	RANDY SUDDERTH	1707 RANDEL	1/27/2022		$ 150,000.00
156745	BR-REM	KENT HOFFMAN CONSTRUCTION	1712 DORCHESTER DR	1/31/2022		$ 45,000.00

Aaron Buckman

From:	Rachel Gerber <rgerber@nicholshills.net>
Sent:	Tuesday, February 1, 2022 9:29 AM
To:	'Randell Lawrence'
Cc:	ABUCKMAN@NICHOLSHILLS.NET
Subject:	JANUARY 2022 CONSUMPTION

The consumption for January was:

Residential-	21,684,122
Parks-	257,504
Commercial-	1,160,137
City Buildings-	40,443

Total consumption- 23,142,206

Thank you,

Rachel Gerber
Utility Billing Clerk

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116
City Hall: 405 843-6637
Fax: 405 810-7130

Aaron Buckman

From: Walt Gibson <wgibson@nicholshills.net>
Sent: Friday, January 28, 2022 8:13 AM
To: Aaron Buckman; Dillion Thompson
Subject: Code report

Date 11/29/21 - 12/3/21

Address			
1704 Dorchester	Tracking mud	Warning / Cleaned	Closed
1633 Queenstown	No fence permit / Tiller Fence and deck	issued citation	Open
6618 Hillcrest	Unpaid Pool Permit	Warning	Open
1733 NW 63rd	Tall Grass	Mowed	Closed
1836 Westminster	No roof permit	Issued citation	Closed
1103 Tedford	No fence permit	Issued warning	Closed
1701 Drakestone	Derelict vehicle	Issued warning	Open
1300 Glenwood	Erosion control / Done	Issued warning	Closed
1717 Windsor	No fence permit / Fence Height	Issued warning	Closed
7309 lancet	Tracking mud	Talked to crew	Closed

Date 12/6/21 - 12/10/21

Address			
6603 Grand	Parking wrong side of street	Warning	Closed
1300 Glenwood	Dumped dirt in street	Warning	Closed
1504 Dorchester	Blowing leaves in street	Warning	Closed
1701 Drakestone	Derelict vehicle / Vehicle removed	Isssued citation	Closed
6622 Hillcrest	Broken shutter/ Repaired	Warning	Closed
7303 lancet	dirt in street	Cleaned up	Closed
1813 Dorchester	Full Dumpster	Called contracter	Closed
Nichols and Avondale	Blowing leaves in street	Talked to crew	Closed
1717 Glenwood	Pumping pool water to street	Stopped went to clean out	Closed

1717 Coventry	Property maintenance	Tickets daliy	Open
1103 Tedford	No fence permit	Warning	Open
1633 Queenstown	No fence permit /got permit need to pay	Warning	Open
1601 Queenstown	Messy jobsite / Cleaned up	Warning	Closed

Date 12/13/21 - 12/17/21

Address

1117 Hunnington	Debris at curb / hauled off	Left Notice	Closed
1834 Westminster	Debris at curb (Cabinet)	Left Notice	Open
7303 Waverly	Mud tracked in street	Cleaned	Closed
7311 Waverly	Debris at curb (washer)	Left Notice	Open
7712 Dorset	Fence permit not paid (Superior Fence)	Called and notified	Closed
1110 Marlboro	Tall Grass	Left Notice	Closed
1303 Bedford	Dirt dumped in street	Cleaned up	Closed
1601 Randal	Fence blew dow	Called and notified	Closed
1914 Hunnington	Messy Jobsite / Cleaned up	Called contracter	Closed
1704 Dorchester	Mud tracked in street	Called contracter	Closed
1412 Sherwood	Suspect no permit / Was a furnance tune up	Checked Company	Closed
1700 Westminster	Sand needs to be tarped	Called contracter	Open

Date 12/20/21 - 12/23/21

Address

1712 Randal	Full Dumpster	Called Contracter	Closed
1641 Queenstown	Messy jobsite	Called Contracter	Open
1729 NW 63rd	Tall grass	Mowed	Closed
1705 Drakestone	Parking on Grass	Notice /moved	Closed
1101 Marlboro	Owner must maintain easment	Notice	Closed
6404 lenox	Debris	Moved	Closed
1901 Hunnington	Full Dumpster	Dumped	Closed
1103 Tedford	Fence permit required	Obtained	Closed

Date 12/27/21 - 12/30/21

Address			
1733 NW 63rd	Tall Grass	Mowed	Closed
7303 Lancet	Tracked mud in street	Cleaned up	Closed
1811 Drakestone	Full dumpster	Called contractor	Closed
1804 Drakestone	Parking on grass	Left notice	Open
1616 Camden	Debris at curb	Left notice	Closed
1625 Queenstown	No curb cut permit / Got permit	Tallked to crew	Closed
1107 Elmhurst	Messy jobsite	Called contractor	Open
1404 Glenbrook Terr.	No Fence permit	Dillion issued citation	Closed
1711 Drakestone	illicit discharge	Gutter Cleaning/ Green water	Closed

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills
SYSTEM NAME

1009 N.W. 75th street
ADDRESS

Nichols Hills
CITY

OK
STATE

7311
ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH Jan 21 2022 Thru Feb 2(20 202

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED: CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN SYSTEM 23: NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluorid
21	645,660	7	0.39	0.57	0.41	0.57	5	87.0								
22	785,520	7	0.44	0.39	0.44	0.41	5	108.0								
23	798,729	7	0.48	0.35	0.48	0.44	5	110.0								
24	864,774	7	0.38	0.44	0.22	0.44	5	119.9								
25	790,315	7	0.34	0.49	0.31	0.49	5	110.0								
26	315,184	7	0.31	0.44	0.33	0.44	3	41.8								
27	237,609	7	0.29	0.62	0.39	0.62	2	32.7								
28	231,840	7	0.33	0.59	0.28	0.59	2	33.5								
29	224,715	7	0.29	0.58	0.29	0.58	2	32.7								
30	234,425	7	0.36	0.61	0.25	0.61	4	30.8								
31	757,440	7	0.35	0.39	0.37	0.39	4	96.0								
1	863,750	7	0.26	0.46	0.29	0.46	5	120.0					175	8.66	1	0.2
2	213,600	7	0.25	0.39	0.33	0.39	5	30.0								
3	726,277	7	0.30	0.34	0.36	0.34	6	99.2								
4	672,600	7	0.38	0.33	0.26	0.33	4	96.0								
5	639,300	7	0.44	0.35	0.44	0.41	4	91.0								
6	777,120	7	0.48	0.33	0.48	0.36	5	109.0								
7	692,400	7	0.45	0.55	0.42	0.55	5	97.0								
8	809,394	7	0.25	0.50	0.29	0.50	5	111.6								
9	554,460	7	0.34	0.68	0.61	0.68	5	81.0								
10	609,350	7	0.33	0.46	0.55	0.46	5	89.6								
11	654,915	7	0.38	0.42	0.31	0.42	5	93.4								
12	472,716	7	0.41	0.49	0.39	0.49	6	80.9								
13	898,920	7	0.44	0.55	0.61	0.55	6	127.2								
14	725,341	7	0.25	0.68	0.22	0.68	6	99.1								
15	614,800	7	0.29	0.60	0.26	0.60	6	86.5								
16	766,475	7	0.22	0.63	0.34	0.63	5	106.5								
17	708,240	7	0.36	0.41	0.27	0.41	5	100.0								
18	371,220	7	0.34	0.26	0.22	0.26	5	55.0								
19	684,000	7	0.33	0.31	0.33	0.45	6	96.0								
20	658,080	7	0.40	0.35	0.40	0.38	5	96.0								
TOTAL	18,999,169	217														
AVG.	612,876	7						5								

POWER COST	$9,901.08
LABOR COST	$10,187.62
CHEMICAL COST	$201.81
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$20,290.51
COST/MILLION GAL.	$1,067.97

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE ___
(2) NUMBER UNSAFE ___
(3) NUMBER CHECK SAMPLES ___

Mail original before the 10th of the foll g month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title Chief Well Operator

Oper. Cert. No. 13524 13931.0

DEQ Form # 630-577B
Revised 3/01

PUBLIC WORKS
WATER PRODUCTION REPORT

February-22

Water Produced	18,999,169
Water sold	18,648,188
Water used in the City Parks	153,970
Water flushed for Bond Projects & by Contractors	0
Fire Department usage - est.	10,000
City Facilities	22,247
Water unaccounted for	164,764
% water loss for the month	0.9%
Avg. water loss/ for the last 12 months	5.5%

WATER PUMPED
Feb-22

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
5		0.000	125	4,142,375	$0.20
8		0.000	111	3,630,730	$0.18
12		0.000	157	891,603	$0.53
17		0.000	183	5,370,867	$0.12
21		0.000	110	4,200,020	$0.04
23		0.000	199	6,305,845	$0.10
25		0.000	109	3,517,866	$0.43
Total				28,059,306	

Blended ar 0.00 ppb

Contractor Usage

WATER PUMPED
LAST FIVE YEARS:

Feb-21	15,525,710
Feb-20	15,992,800
Feb-19	17,542,526
Feb-18	20,799,901
Feb-17	23,973,644

Operator Signature

PUBLIC WORKS
LINE MAINTENANCE REPORT
2021

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
	2/15/2022	1721 randel	20.0
	2/23/2022	2305 Grand	21.0
	2/28/2022	1506Bedford	6.0
		TOTAL hrs.	47.0

Sewer Main Blocks/ PM
Preventative Maintenance

DATE	ADDRESS Man hole number	MANHOURS	
2/1/2022	2001 Huntington	4.0	
	TOTAL hrs	4.0	

BUILDING PERMITS FEBRUARY 2022

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156748	FENCE-RES	CANDELARIA DESIGN BUILD	1303 HUNTINGTON	2/1/2022		$ 20,000.00
156756	STORM	FLATSAFE TORNADO SHELTERS	1117 HEMSTEAD	2/7/2022		$ 5,000.00
156772	CURB	MUNOZ CONSTRUCTION	6413 CENTENNIAL	2/11/2022		
156774	FENCE-RES	CITYSCAPES LANDSCAPE SERVICES	1408 CANTERBURY	2/15/2022		
156779	BR-ADD	METEORITE REMODELING & RENO	1516 CAMDEN	2/16/2022		$ 15,000.00
156783	BR-REM	CORBYN ROBERTS HOMES INC	1716 COVENTRY	2/17/2022		$ 50,000.00
156790	BR-REM	BRYAN BEAVERS LLC	1703 KINGSBURY	2/22/2022		$ 20,000.00
156791	BR-REM	M DESIGNS INC	6413 CENTENNIAL	2/22/2022		$ 15,000.00
156792	STORM	GROUND ZERO SHELTERS CO	1816 COVENTRY	2/22/2022		$ 3,100.00
156793	BR-REM	CANDELARIA DESIGN BUILD	1501 HUNTINGTON	2/25/2022		$ 250,000.00
156794	BR-REM	KENT HOFFMAN CONSTRUCTION	1512 GLENWOOD	2/25/2022		$ 100,000.00
156798	BR-REM	J HOWELL CONSTRUCTION INC	1401 SHERWOOD	2/28/2022		$ 55,000.00

Aaron Buckman

From: Aaron Buckman <abuckman@nicholshills.net>
Sent: Thursday, March 3, 2022 3:46 PM
To: David White
Subject: Fwd: FEBRUARY 2022 CONSUMPTION

---------- Forwarded message ----------
From: Rachel Gerber <rgerber@nicholshills.net>
Date: Mar 1, 2022 9:55 AM
Subject: FEBRUARY 2022 CONSUMPTION
To: 'Randell Lawrence' <rlawrence@nicholshills.net>
Cc: 'Aaron Buckman' <abuckman@nicholshills.net>

The consumption for February was:

Residential-	17,534,924
Parks-	153,970
Commercial-	1,113,264
City Buildings-	22,247
Total Consumption-	18,824,405

Thank you,

Rachel Gerber
Utility Billing Clerk

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116
City Hall: 405 843-6637
Fax: 405 810-7130

Risk Manager Report February 2022

There were no injuries this month.

There were two (2) random drug screens this month on police department personnel. There was also a new employee safety orientation on the new fire fighter. Some examples of things we discussed were the Hazard Communication Program where employees are shown where Safety Data Sheets for the chemicals they will be using are located; explain and review First Aid Procedures by showing employees where the first aid kit is located in their area; Explain and review the (EOP) Emergency Operation Plan for their department and make sure they know where to meet after evacuation and location of storm shelters; Explain and review the use of Personal Protective Equipment (PPE) by ensuring they know how to wear all their issued PPE and explain that they will receive special training on equipment before they can operate the equipment; Explain ADA (Americans with Disabilities Act); Explain and review the Distracted Driving Policy by making sure the employee reads, understands and signs the policy; Professional Conduct (Sexual Harassment) video and explain, discuss common issues and policy and procedures dealing with sexual harassment in the workplace; Bloodborne Pathogens training; Accident/Incident reporting procedures; Safety Manual, making sure the employee is shown the safety manual and where to find it in their department.

The safety meeting this month was on Hazardous Materials. We discussed the SDS (Safety Data Sheets), where they are located and the importance of keeping them updated. We had further training with all crew chiefs and drivers along side Kip Pritchard from OMAG discussing the details of how to obtain SDS sheets and their responsibilities as leaders to keep them updated and know how to train employees on SDS. We also decided to keep SDS books in more trucks for individuals to keep SDS sheets pertaining to their jobs involving specific hazardous materials. I purchased several small SDS binders for all drivers who want to keep a book in assigned trucks. Public Works is updating their main SDS book currently. I will begin updating the SDS books for City Hall very soon.

Park inspections were conducted on Woods, Kite and Davis Park. No issues found.

OCD Specialist conducted a full disinfectant spray at all locations this month. This continues to be a every six-week project to attempt to keep everyone safe from viruses and bacteria such as COVID-19 and flu.

We may possibly have a tort claim on damages on a pool cabana ice machine including a plumbing bill. The resident is claiming the city turned off his water without his knowledge causing the damages.

I’ve been working with the fire chief on updating the City’s emergency operations plan (EOP). We are adding some details on responding on a train derailment, adding the pandemic response plan, and updating some vendor contacts. All the information has been sent over to legal for review. We have also scheduled a training session in April with staff, council and a representative with Oklahoma Emergency Management and Homeland Security and possibly have representatives from the Red Cross. The tabletop exercise will involve discussing the City’s EOP and roles and responsibilities of departments in the event of all emergencies especially tornados.

4.f.a

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 2/01/2022 THRU 2/28/2022 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00571-01	I - BINKOWSKI, HANK	RES	6713 GRAND	ACTIVE	2/28/2022	
01-00199-01	I - CASE, JIM	RES	1123 GLENWOOD	ACTIVE	2/14/2022	
01-00393-14	E - ESPERANZA REAL ESTATE INV. LLC	RES	6521 AVONDALE	ACTIVE	2/18/2022	
01-00963-01	I - FITZGERALD, MELISSA	RES	7305 LANCET	ACTIVE	2/25/2022	
02-00824-03	I - GRAY, ALEXANDER	RES	1703 WESTMINSTER	ACTIVE	2/05/2022	
01-00732-04	I - HARROZ, MARY ANN	RES	1240 GLENBROOK	ACTIVE	2/18/2022	
02-00023-03	I - HART, BRANDON	RES	6406 HILLCREST	ACTIVE	2/17/2022	
01-00590-02	I - HOWARD, MATTHEW	RES	1503 BEDFORD	ACTIVE	2/08/2022	
02-00710-07	I - KANALY, TRAVIS	RES	1803 DORCHESTER DR	ACTIVE	2/18/2022	
02-00461-05	I - LESTER, KAREN	RES	1606 GUILFORD	ACTIVE	2/04/2022	
02-00681-02	I - LONG, DAVID	RES	1802 DORCHESTER DR	ACTIVE	2/18/2022	
01-00699-03	E - OKLAHOMA ROCK,LLC	RES	1505 GUILFORD	ACTIVE	2/25/2022	
02-00300-11	I - POLK, FRANK	RES	1712 WINDSOR	ACTIVE	2/25/2022	
01-00162-04	I - RADER, ANDREW	RES	1101 MARLBORO	ACTIVE	2/15/2022	
01-00748-01	I - ROBERSON, ROBIN	RES	1212 MULBERRY	ACTIVE	2/16/2022	
01-00008-17	I - THOMAS, SHAWN	RES	1114 CUMBERLAND	ACTIVE	2/17/2022	
02-00216-04	I - VON NETZER, JORDAN	RES	6606 PENNSYLVANIA	ACTIVE	2/14/2022	
01-00156-02	I - WILSON, CURTIS	RES	1113 MARLBORO	ACTIVE	2/28/2022	

** TOTAL PRINTED 18 **

Attachment: US New Customer Report - 9389 (5662 : 4 f New Resident List)

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 2/01/2022 THRU 2/28/2022 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	18
	CLASS TOTAL:	18

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE:	Account Name
ACCOUNT STATUS:	All
CUSTOMER CLASS:	All
SERV/TBL:	All
INCLUDE TRANSFER:	NO
INCLUDE CONFIDENTAL:	NO

INFORMATION INCLUDED:

MAILING ADDRES:	NO
COMMENT CODES:	None

CUSTOMER DATES:

START DATE:	2/01/2022 THRU 2/28/2022
LAST BILL DATE:	0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
February 28, 2022

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
		Operations			
Operating Acct (Avg Balance)	BancFirst	8,178,403.15	8,178,403.15		
		NICHOLS HILLS GENERAL FUND			
04/14/22	Kirkpatrick	600,000.00	600,517.81	0.15%	210
09/15/22	TREASURY BILL	823,472.83	825,000.00	0.28%	245
06/16/22	Kirkpatrick	500,000.00	500,450.00	0.15%	219
06/16/22	Midfirst	850,000.00	850,508.75	0.12%	182
06/16/22	Midfirst	800,000.00	800,497.25	0.14%	162
		3,573,472.83	3,576,973.81		
		NICHOLS HILLS GENERAL FUND - CIP			
04/14/22	Midfirst	400,000.00	400,130.43	0.10%	119
06/16/22	Midfirst	425,000.00	425,477.08	0.15%	273
		825,000.00	825,607.51		
		NICHOLS HILLS MUNICIPAL AUTHORITY			
04/14/22	Midfirst	400,000.00	400,345.35	0.15%	210
06/16/22	Midfirst	700,000.00	700,418.97	0.12%	182
06/16/22	Kirkpatrick	350,000.00	350,315.00	0.15%	219
		1,450,000.00	1,451,079.32		
		NICHOLS HILLS MUNICIPAL AUTHORITY - CIP			
04/14/22	Midfirst	800,000.00	800,260.86	0.10%	119
09/15/22	TREASURY BILL	449,167.00	450,000.00	0.28%	245
		1,249,167.00	1,250,260.86		
		SINKING FUND			
06/23/22	FNB of OK	1,000,000.00	1,002,347.22	0.50%	169
06/23/22	FNB of OK	1,100,000.00	1,102,581.94	0.50%	169
06/23/22	Midfirst	246,000.00	246,283.23	0.15%	280
06/23/22	TREASURY BILL	899,240.00	900,000.00	0.19%	160
06/23/22	TREASURY BILL	639,459.56	640,000.00	0.19%	160
06/23/22	Kirkpatrick	500,000.00	501,035.62	0.20%	378
		4,384,699.56	4,392,248.01		
		PARKS			
04/14/22	Midfirst	570,000.00	570,363.08	0.15%	155
06/16/22	Kirkpatrick	500,000.00	500,450.00	0.15%	219
		1,070,000.00	1,070,813.08		
		GENERAL OBLIGATION BOND OF 2020			
06/16/22	Midfirst	720,000.00	720,430.94	0.12%	182
09/15/22	FNB of OK	625,000.00	627,126.74	0.50%	245
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
		2,195,000.00	2,203,573.79		
		GENERAL OBLIGATION BOND OF 2021			
09/15/22	FNB of OK	400,000.00	401,342.47	0.50%	245
09/15/22	Midfirst	950,000.00	951,609.85	0.20%	309
06/16/22	Midfirst	875,000.00	875,784.25	0.15%	218
09/15/22	Kirkpatrick	1,200,000.00	1,202,400.00	0.20%	364
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		6,025,000.00	6,050,763.79		
		GENERAL OBLIGATION BOND OF 2022			
04/14/22	Midfirst	925,000.00	925,273.74	0.15%	72
06/16/22	TREASURY BILL	874,088.06	875,000.00	0.28%	136
06/16/22	TREASURY BILL	499,478.89	500,000.00	0.28%	136
09/08/22	TREASURY BILL	747,992.50	750,000.00	0.44%	220
09/08/22	TREASURY BILL	1,047,189.50	1,050,000.00	0.44%	220
11/10/22	TREASURY BILL	995,951.39	1,000,000.00	0.53%	283
11/10/22	TREASURY BILL	921,255.03	925,000.00	0.53%	283
		6,010,955.37	6,025,273.74		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	8,178,403.15	8,178,403.15	28.26%	214.8%
MIDFIRST BANK	8,661,000.00	8,667,383.78	29.93%	110.1%
FIRST NATIONAL BANK OF OK	6,575,000.00	6,609,041.70	22.72%	111.1%
TREASURY BILL	7,897,294.76	7,915,000.00	27.29%	
KIRKPATRICK BANK	3,650,000.00	3,655,168.43	12.61%	247.2%
TOTAL INVESTED	$ 34,961,697.91	$ 35,024,997.06	120.82%	

4.h.a

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	11,554.43		
01-00-10099	Claim on Cash	2,190,613.50		
01-00-10100	Cash - Municipal Court	2,612.69		
01-00-11000	T-Bills and CD's	3,573,472.83		
01-00-11100	Interest Receivables	1,340.16		
01-00-11600	Other Receivables	1,208,449.00		
01-00-11650	Health Ins - Retirees & Cobra	1,339.71		
01-00-11700	Beverage Tax Receivable	1,011.00		
01-00-11800	Sales Tax Receivable	726,980.00		
01-00-11900	Franchise Fee Receivable	47,790.00		
01-00-12000	Utilities Receivable	85,044.81		
01-00-13799	Due To/From Flex Spending	11,556.27		
01-00-13800	Allowance for Court Receivable	(980,064.00)		
01-00-14000	Deposit with Third Party Admin	13,947.00		
			6,895,647.40	
	TOTAL ASSETS			6,895,647.40
LIABILITIES				
01-00-30050	Deposit - held for others	7,240.00		
01-00-30090	Due to Collection agency	863.70		
01-00-30099	A/P Due to Pooled Cash	329,090.58		
01-00-30700	Deferred Interest Income	1,542.16		
01-00-32050	Cleet Payable	1,420.60		
01-00-32600	Uniform Building Code Fee Paya	(4.00)		
01-00-33300	Deferred Fine Revenue	212,808.00		
01-00-34300	Bonds held in reserve - Banner	13,800.00		
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00		
01-00-36000	Unapplied Credit Liab- A/R	278.13		
	TOTAL LIABILITIES		568,039.17	
EQUITY				
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-57070	Assigned - Other	782,907.35		
01-00-59000	Unassigned Fund Balance	3,119,550.82		
	TOTAL BEGINNING EQUITY	4,402,458.17		
	TOTAL REVENUE	8,578,051.91		
	TOTAL EXPENDITURES	6,652,901.85		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,925,150.06		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		6,327,608.23	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,895,647.40

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	195,995.04		
02-00-14900	Due from other Governments	4,151.00		
			200,146.04	
	TOTAL ASSETS			200,146.04
LIABILITIES				
02-00-30099	A/P Due to Pooled Cash	2,518.87		
	TOTAL LIABILITIES		2,518.87	
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	194,100.44		
02-00-57090	Assigned Fund Balance-Streets	6,180.00		
	TOTAL BEGINNING EQUITY	200,280.44		
	TOTAL REVENUE	25,942.98		
	TOTAL EXPENDITURES	28,596.25		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,653.27)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		197,627.17	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			200,146.04

4.h.a

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	2,747.02		
			2,747.02	
	TOTAL ASSETS			2,747.02
LIABILITIES				
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	3,620.63		
	TOTAL BEGINNING EQUITY	3,620.63		
	TOTAL REVENUE	204.49		
	TOTAL EXPENDITURES	1,078.10		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(873.61)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,747.02	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,747.02

Attachment: RG BALANCE SHEET - 9903 (5664 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	74,001.69		
			74,001.69	
	TOTAL ASSETS			74,001.69
LIABILITIES				
04-00-30099	A/P Due to Pooled Cash	39.14		
	TOTAL LIABILITIES		39.14	
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	67,845.73		
	TOTAL BEGINNING EQUITY	67,845.73		
	TOTAL REVENUE	6,662.54		
	TOTAL EXPENDITURES	545.72		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,116.82		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		73,962.55	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			74,001.69

4.h.a

Attachment: RG BALANCE SHEET - 9903 (5664 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
05-00-10099	Claim on Cash	2,287.57		
			2,287.57	
	TOTAL ASSETS			2,287.57
				==============
LIABILITIES				
===========				
EQUITY				
======				
05-00-51050	Restricted Fund Bal-Donations	2,208.89		
	TOTAL BEGINNING EQUITY	2,208.89		
	TOTAL REVENUE	203.27		
	TOTAL EXPENDITURES	124.59		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	78.68		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,287.57	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,287.57
				==============

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
06-00-10099	Claim on Cash	1,024,007.60		
06-00-11000	T-Bills and CD's	1,450,000.00		
06-00-11100	Interest Receivable	206.58		
06-00-12150	Utility Receivable	325,508.50		
06-00-13900	Unbilled Receivable	142,133.00		
06-00-14800	Allowance for Doubtful Account	(26,862.93)		
06-00-14850	Bad Debt Receivable	23,906.14		
06-00-15000	Deferred outflow of resources	123,478.00		
06-00-15500	Deferred OUtflow - OPEB	20,539.00		
06-00-20000	Fixed Assets	43,991,387.03		
06-00-20100	Accumulated Depreciation	(27,319,450.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,112,887.06		
			21,075,481.09	
	TOTAL ASSETS			21,075,481.09
				==============
LIABILITIES				
===========				
06-00-30050	Net pension asset	(93,338.00)		
06-00-30090	Payable - Collection AgencyFee	5,202.15		
06-00-30099	A/P Due to Pooled Cash	99,340.60		
06-00-31800	Comp Absent Payable	4,864.02		
06-00-31890	Compensated Absences - Long Te	43,780.00		
06-00-34000	City of NH - Garbage	85,044.81		
06-00-34100	Unearned Rev (Unapplied Credit	12,689.53		
06-00-34150	Utility Refunds	64.45		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	997.25		
06-00-34900	Notes Payable - Current Portio	836.00		
06-00-35000	NOTES PAYABLE	16,170.00		
06-00-38000	Deferred inflow of resources	17,536.00		
06-00-38500	Deferred Inflow - OPEB	14,811.00		
06-00-40100	OPEB Liability	96,573.00		
	TOTAL LIABILITIES		304,570.81	
EQUITY				
======				
06-00-50400	Net Investment-Capital Assets	17,975,559.00		
06-00-52090	Unrestricted Fund Balance	2,313,473.33		
	TOTAL BEGINNING EQUITY	20,289,032.33		
	TOTAL REVENUE	3,325,997.92		
	TOTAL EXPENDITURES	2,844,119.97		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	481,877.95		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,770,910.28	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,075,481.09
				==============

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
07-00-10099	Claim on Cash	608,285.30		
07-00-11000	T-Bills and CD's	825,000.00		
07-00-11100	Interest Receivable	351.89		
			1,433,637.19	
	TOTAL ASSETS			1,433,637.19
LIABILITIES				
07-00-30099	A/P Due to Pooled Cash	4,191.36		
07-00-30700	Deferred Interest Income	149.89		
	TOTAL LIABILITIES		4,341.25	
EQUITY				
07-00-57100	Assigned Fund Bal-Capital Imps	37,566.95		
07-00-57102	Assigned FB-CIP-Admin	61,019.92		
07-00-57106	Assigned FB-CIP-Police	252,027.16		
07-00-57107	Assigned FB-CIP-Fire	289,063.57		
07-00-57109	Assigned FB-CIP-Street	103,651.75		
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00		
07-00-57111	Assigned FB-CIP-Parks	145,863.00		
07-00-57114	Assigned FB-CIP-Code	16,360.00		
07-00-57115	Assigned FB-CIP-Risk	9,565.00		
07-00-57116	Assigned FB-CIP-ISM	135,406.98		
	TOTAL BEGINNING EQUITY	1,252,141.33		
	TOTAL REVENUE	410,368.21		
	TOTAL EXPENDITURES	233,213.60		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	177,154.61		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,429,295.94	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,433,637.19

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	234,015.63		
08-00-11000	T-Bills and CD's	4,384,699.56		
08-00-11100	Interest Receivable	543.49		
08-00-14900	Due from other Governments	149,394.00		
			4,768,652.68	
	TOTAL ASSETS			4,768,652.68
LIABILITIES				
08-00-30700	Deferred Interest Income	324.08		
08-00-30701	Deferred Income	111,839.00		
	TOTAL LIABILITIES		112,163.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	1,811,095.87		
08-00-57030	Assigned Fund Bal-Debt Service	170,976.00		
	TOTAL BEGINNING EQUITY	1,982,071.87		
	TOTAL REVENUE	3,581,644.13		
	TOTAL EXPENDITURES	907,226.40		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,674,417.73		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,656,489.60	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,768,652.68

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
09-00-10099	Claim on Cash	27,910.00		
			27,910.00	
	TOTAL ASSETS			27,910.00
LIABILITIES				
09-00-36100	Reserve for Meter Deposits	27,910.00		
	TOTAL LIABILITIES		27,910.00	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			27,910.00

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
10-00-10099	Claim on Cash	57,098.23		
10-00-11600	Other Receivables	712.00		
			57,810.23	
	TOTAL ASSETS			57,810.23
LIABILITIES				
EQUITY				
10-00-51070	Restricted Fd Bal-Public Safet	51,931.20		
	TOTAL BEGINNING EQUITY	51,931.20		
	TOTAL REVENUE	5,879.03		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,879.03		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		57,810.23	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			57,810.23

4.h.a

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
11-00-10099	Claim on Cash	26,921.96		
			26,921.96	
	TOTAL ASSETS			26,921.96
LIABILITIES				
EQUITY				
11-00-51075	Restricted Fd Bal - Police Imp	23,483.95		
	TOTAL BEGINNING EQUITY	23,483.95		
	TOTAL REVENUE	3,438.01		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,438.01		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		26,921.96	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			26,921.96

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
13-00-10099	Claim on Cash	272,978.40		
13-00-11000	T-Bills and CD's	1,249,167.00		
13-00-11100	Interest Receivable	272.99		
			1,522,418.39	
	TOTAL ASSETS			1,522,418.39
LIABILITIES				
EQUITY				
13-00-57100	Fund Bal-Capital Improvements	1,516,495.15		
	TOTAL BEGINNING EQUITY	1,516,495.15		
	TOTAL REVENUE	60,923.24		
	TOTAL EXPENDITURES	55,000.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,923.24		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,522,418.39	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,522,418.39

4.h.a

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
14-00-10099	Claim on Cash	123,408.75		
			123,408.75	
	TOTAL ASSETS			123,408.75
LIABILITIES				
EQUITY				
14-00-50300	Restricted Fund Balance	116,419.43		
	TOTAL BEGINNING EQUITY	116,419.43		
	TOTAL REVENUE	6,989.32		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,989.32		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		123,408.75	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			123,408.75

Attachment: RG BALANCE SHEET - 9903 (5664 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
15-00-10099	Claim on Cash	80,194.30		
			80,194.30	
	TOTAL ASSETS			80,194.30
				==============
LIABILITIES				
===========				
EQUITY				
======				
15-00-50300	Restricted Fund Balance	77,314.76		
	TOTAL BEGINNING EQUITY	77,314.76		
	TOTAL REVENUE	2,879.54		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,879.54		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		80,194.30	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			80,194.30
				==============

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	118,311.38		
17-00-12000	Utility Receivables	5,333.73		
17-00-13900	Unbilled Receivable	1,627.00		
17-00-14850	Bad Debt Receivable	16.48		
			125,288.59	
	TOTAL ASSETS			125,288.59
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	90,628.89		
	TOTAL BEGINNING EQUITY	90,628.89		
	TOTAL REVENUE	43,759.70		
	TOTAL EXPENDITURES	9,100.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	34,659.70		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		125,288.59	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			125,288.59

4.h.a

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-00-10050	Cash - Health Insurance	152,319.65		
			152,319.65	
	TOTAL ASSETS			152,319.65
LIABILITIES				
18-00-30090	Claims Payable	79,545.00		
	TOTAL LIABILITIES		79,545.00	
EQUITY				
18-00-57090	Assigned Fund Balance	(79,491.77)		
	TOTAL BEGINNING EQUITY	(79,491.77)		
	TOTAL REVENUE	1,706,599.86		
	TOTAL EXPENDITURES	1,554,333.44		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	152,266.42		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		72,774.65	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			152,319.65

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
20-00-10099	Claim on Cash	340,496.70		
20-00-11000	T-Bills and CD's	1,070,000.00		
			1,410,496.70	
	TOTAL ASSETS			1,410,496.70
LIABILITIES				
20-00-30099	A/P Due to Pooled Cash	15,500.00		
	TOTAL LIABILITIES		15,500.00	
EQUITY				
	TOTAL REVENUE	1,500,496.70		
	TOTAL EXPENDITURES	105,500.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,394,996.70		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,394,996.70	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,410,496.70

4.h.a

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
80-00-10880	Cash - 2018 GO Bd Series	8,138.52		
80-00-10890	Cash - 2019 GO Bd Series	512,242.30		
80-00-10891	Cash - 2020 GO Bd Series	519,789.75		
80-00-10892	Cash - 2021 GO Bond Series	770,517.52		
80-00-10893	Cash - 2022 GO Bond Series	707,241.55		
80-00-11091	T-Bills and CD's - 2020	2,195,000.00		
80-00-11092	T-bills and CD's - Series 2021	6,025,000.00		
80-00-11093	T-bills and CD's - Series 2022	6,010,955.37		
80-00-11189	Interest Rec - 2019 GO Bd Seri	112.40		
80-00-11190	Interest Rec - 2020 GO Bd Seri	1,964.16		
80-00-11191	Interest Rec - 2021 GO Bd Seri	5,739.00		
			16,756,700.57	
	TOTAL ASSETS			16,756,700.57
LIABILITIES				
80-00-30099	A/P Due to Pooled Cash	830,954.31		
80-00-30789	Deferred Int Income - 2019	111.99		
80-00-30790	Deferred Int Income - 2020	1,964.01		
80-00-30791	Deferred Int Income - 2021	5,739.00		
80-00-37176	Retainage Payable	86,700.00		
	TOTAL LIABILITIES		925,469.31	
EQUITY				
80-00-50100	FUND BALANCE	5,609,140.40		
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64		
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83		
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45		
80-00-50189	Fund Balance 2019 GO Bd Series	2,986,673.53		
	TOTAL BEGINNING EQUITY	13,366,570.85		
	TOTAL REVENUE	6,818,513.15		
	TOTAL EXPENDITURES	4,353,852.74		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,464,660.41		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		15,831,231.26	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			16,756,700.57

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2022

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
99-00-10090	Pooled Cash - Meter Deposits	899,552.12		
99-00-10099	Pooled Cash	4,245,705.32		
99-00-12001	Due from General Fund	329,090.58		
99-00-12002	Due from Street & Alley	2,518.87		
99-00-12004	Due from Designated Fds-Police	39.14		
99-00-12006	Due from Municipal Authority	99,340.60		
99-00-12007	Due from GF - CIP	4,191.36		
99-00-12020	Due from Designated Fund-Parks	15,500.00		
99-00-12080	Due from GO Bonds	830,954.31		
			6,426,892.30	
	TOTAL ASSETS			6,426,892.30
				==============
LIABILITIES				
===========				
99-00-30099	Accounts Payable	1,281,634.86		
99-00-37099	Due to other Funds	5,145,257.44		
	TOTAL LIABILITIES		6,426,892.30	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,426,892.30
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	12,617,942	988,730.12	8,578,051.91	0.00	4,039,889.66	32.02
TOTAL REVENUES	12,617,942	988,730.12	8,578,051.91	0.00	4,039,889.66	32.02
EXPENDITURE SUMMARY						
City Council	784	64.59	522.12	0.00	261.88	33.40
Administration	663,752	49,799.41	444,605.66	0.00	219,146.23	33.02
City Treasurer	1,307	107.65	870.20	0.00	436.80	33.42
City Attorney	200,000	20,563.50	198,480.46	0.00	1,519.54	0.76
Municipal Court	115,216	8,617.79	83,541.26	0.00	31,675.10	27.49
Police Department	2,805,080	214,621.92	1,930,417.60	7,777.22	866,885.63	30.90
Fire Department	2,168,719	176,622.12	1,537,861.99	0.00	630,856.78	29.09
City Engineer	80,000	13,003.52	123,065.76	75,839.77	(118,905.53)	148.63-
Street Department	347,414	30,221.73	246,762.01	697.05	99,954.63	28.77
Sanitation	912,252	72,030.70	634,690.72	4,380.27	273,181.47	29.95
Parks Department	310,980	19,038.82	181,137.54	577.42	129,265.07	41.57
Public Works Admin	237,147	20,411.64	156,141.93	0.00	81,005.47	34.16
General Government	514,466	78,308.54	428,112.64	787,290.28	(700,936.92)	136.25-
Code Department	357,890	28,480.59	243,388.00	0.00	114,501.64	31.99
Risk Manager	189,106	13,626.05	154,118.35	24,999.50	9,988.06	5.28
Information Systems Mgr	449,575	31,000.10	289,185.61	3,178.49	157,210.89	34.97
TOTAL EXPENDITURES	9,353,689	776,518.67	6,652,901.85	904,740.00	1,796,046.74	19.20
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	212,211.45	1,925,150.06	(904,740.00)	2,243,842.92	68.74

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
General Sales Tax						
01-00-70250 Sales Tax	4,099,667	510,648.65	3,735,276.06	0.00	364,390.94	8.89
01-00-70350 Use Tax Revenue	785,249	104,709.35	603,263.40	0.00	181,985.60	23.18
01-00-70450 Tobacco Tax Revenue	36,804	3,919.58	29,177.22	0.00	7,626.78	20.72
TOTAL General Sales Tax	4,921,720	619,277.58	4,367,716.68	0.00	554,003.32	11.26
Miscellaneous Taxes						
01-00-71550 Franchise Tax	313,436	42,474.67	241,295.38	0.00	72,140.62	23.02
TOTAL Miscellaneous Taxes	313,436	42,474.67	241,295.38	0.00	72,140.62	23.02
Licenses and Permits						
01-00-72050 Building Permits	138,131	4,881.00	72,584.80	0.00	65,546.20	47.45
01-00-72075 Plumbing Permits	23,910	1,876.00	30,876.50	0.00	(6,966.50)	29.14-
01-00-72100 Electrical Permits	21,673	2,710.00	25,855.00	0.00	(4,182.00)	19.30-
01-00-72125 Roof Permits	1,368	0.00	1,625.00	0.00	(257.00)	18.79-
01-00-72150 Drive/Drain Permits - Tree	7,264	355.00	6,125.00	0.00	1,139.00	15.68
01-00-72175 Food Vendor Permits	60	0.00	0.00	0.00	60.00	100.00
01-00-72200 Garage Sale Permits	100	40.00	340.00	0.00	(240.00)	240.00-
01-00-72300 Plumbing Licenses	18,303	950.00	16,325.00	0.00	1,978.00	10.81
01-00-72325 Electric Licenses	9,278	450.00	8,300.00	0.00	978.00	10.54
01-00-72350 General Contractor Registra	15,580	1,500.00	13,350.00	0.00	2,230.00	14.31
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	150.00	0.00	(150.00)	0.00
01-00-72400 Alcohol Licenses	15,048	0.00	7,405.00	0.00	7,643.00	50.79
01-00-72800 Dog/Cat Licenses	690	25.00	430.00	0.00	260.00	37.68
TOTAL Licenses and Permits	251,405	12,787.00	183,366.30	0.00	68,038.70	27.06
Intergovernmental						
01-00-73250 Alcohol Tax	9,992	330.69	7,219.16	0.00	2,772.84	27.75
01-00-73500 P.D. Vest Grant	0	0.00	619.17	0.00	(619.17)	0.00
01-00-73900 FEMA Reimbursement	0	9,068.56	1,176,903.36	0.00	(1,176,903.36)	0.00
TOTAL Intergovernmental	9,992	9,399.25	1,184,741.69	0.00	(1,174,749.69)	1,756.90-
Charges for Services						
01-00-74200 Garbage	905,875	78,984.74	627,075.31	0.00	278,799.69	30.78
01-00-74500 Garbage - Commercial	96,578	9,026.44	76,377.34	0.00	20,200.66	20.92
01-00-74700 Solid Waste Fee	5,076	439.62	3,515.74	0.00	1,560.26	30.74
01-00-74850 Ambulance Fees	58,132	5,108.67	40,848.23	0.00	17,283.77	29.73
01-00-74950 Life and Safety	1,091	0.00	554.04	0.00	536.96	49.22
TOTAL Charges for Services	1,066,752	93,559.47	748,370.66	0.00	318,381.34	29.85
Fines & Forfeits						
01-00-76300 Police Fines	80,713	12,236.09	81,596.52	0.00	(883.52)	1.09-
TOTAL Fines & Forfeits	80,713	12,236.09	81,596.52	0.00	(883.52)	1.09-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

01 -General Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	3,871	265.17	8,825.82	0.00	(4,954.82)	128.00-
TOTAL Investment Earnings	3,871	265.17	8,825.82	0.00	(4,954.82)	128.00-
Miscellaneous Revenue						
01-00-79500 Leases	260,187	10,740.00	203,768.29	0.00	56,418.71	21.68
01-00-79550 Misc. Income	42,799	5,013.20	95,136.03	0.00	(52,337.03)	122.29-
01-00-79575 Royalty Revenue	0	130.69	458.54	0.00	(458.54)	0.00
TOTAL Miscellaneous Revenue	302,986	15,883.89	299,362.86	0.00	3,623.14	1.20
Fund Balance Carryover						
01-00-79800 Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
TOTAL Fund Balance Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,194,172	182,847.00	1,462,776.00	0.00	731,396.00	33.33
TOTAL Transfers	2,194,172	182,847.00	1,462,776.00	0.00	731,396.00	33.33
TOTAL Revenues	12,617,942	988,730.12	8,578,051.91	0.00	4,039,889.66	32.02
TOTAL REVENUE	12,617,942	988,730.12	8,578,051.91	0.00	4,039,889.66	32.02

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	480.00	0.00	240.00	33.33
01-01-80300 FICA/Medicare	55	4.59	36.72	0.00	18.28	33.24
01-01-80700 Unemployment	9	0.00	5.40	0.00	3.60	40.00
TOTAL Personnel Services	784	64.59	522.12	0.00	261.88	33.40
TOTAL City Council	784	64.59	522.12	0.00	261.88	33.40
Administration						
Personnel Services						
01-02-80100 Salary	454,943	34,135.38	313,327.92	0.00	141,614.98	31.13
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-02-80300 FICA/Medicare	36,430	2,719.73	20,718.59	0.00	15,711.05	43.13
01-02-80400 Dental Insurance	1,800	129.18	1,033.44	0.00	766.56	42.59
01-02-80500 Health Insurance	55,221	4,104.82	28,458.76	0.00	26,762.24	48.46
01-02-80600 Worker's Comp	9,598	2,352.32	9,409.28	0.00	188.72	1.97
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRF Pension	37,213	2,844.17	25,349.31	0.00	11,864.04	31.88
01-02-81400 Car Allowance	17,000	1,416.67	11,333.36	0.00	5,666.64	33.33
TOTAL Personnel Services	613,505	47,702.27	409,630.66	0.00	203,874.23	33.23
Material and Supplies						
01-02-83000 Material & Supplies	500	221.78	788.49	0.00	(288.49)	57.70-
TOTAL Material and Supplies	500	221.78	788.49	0.00	(288.49)	57.70-
Other Services						
01-02-84000 Equipment Maintenance	4,000	0.00	102.49	0.00	3,897.51	97.44
01-02-84300 Training & Membership	7,000	125.29	2,468.52	0.00	4,531.48	64.74
01-02-84400 Software Agreements	19,000	385.87	17,893.59	0.00	1,106.41	5.82
01-02-84700 Telephone	4,400	85.28	3,490.55	0.00	909.45	20.67
TOTAL Other Services	34,400	596.44	23,955.15	0.00	10,444.85	30.36
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	15,347	1,278.92	10,231.36	0.00	5,115.64	33.33
TOTAL Transfers Out	15,347	1,278.92	10,231.36	0.00	5,115.64	33.33
TOTAL Administration	663,752	49,799.41	444,605.66	0.00	219,146.23	33.02

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	800.00	0.00	400.00	33.33
01-03-80300 FICA/Medicare	92	7.65	61.20	0.00	30.80	33.48
01-03-80700 Unemployment	15	0.00	9.00	0.00	6.00	40.00
TOTAL Personnel Services	1,307	107.65	870.20	0.00	436.80	33.42
TOTAL City Treasurer	1,307	107.65	870.20	0.00	436.80	33.42
City Attorney						
Other Services						
01-04-87100 Legal Services	200,000	20,563.50	198,480.46	0.00	1,519.54	0.76
TOTAL Other Services	200,000	20,563.50	198,480.46	0.00	1,519.54	0.76
TOTAL City Attorney	200,000	20,563.50	198,480.46	0.00	1,519.54	0.76
Municipal Court						
Personnel Services						
01-05-80100 Salary	78,139	6,380.00	55,349.32	0.00	22,790.17	29.17
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,001	488.08	4,234.22	0.00	1,766.73	29.44
01-05-80400 Dental Insurance	450	43.06	344.48	0.00	105.52	23.45
01-05-80500 Health Insurance	7,501	625.04	5,000.32	0.00	2,500.68	33.34
01-05-80600 Worker's Comp	2,400	585.93	2,343.72	0.00	56.28	2.35
01-05-80700 Unemployment	400	0.00	208.96	0.00	191.04	47.76
01-05-80800 OMRF Pension	5,075	410.40	3,480.68	0.00	1,594.24	31.41
TOTAL Personnel Services	100,466	8,532.51	70,961.70	0.00	29,504.66	29.37
Material and Supplies						
01-05-83000 Material & Supplies	1,000	0.00	240.00	0.00	760.00	76.00
TOTAL Material and Supplies	1,000	0.00	240.00	0.00	760.00	76.00
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	102.49	0.00	147.51	59.00
01-05-84300 Training & Membership	700	0.00	90.00	0.00	610.00	87.14
01-05-84400 Software Agreement	11,500	0.00	11,420.93	0.00	79.07	0.69
01-05-84700 Telephone	1,300	85.28	726.14	0.00	573.86	44.14
TOTAL Other Services	13,750	85.28	12,339.56	0.00	1,410.44	10.26

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	115,216	8,617.79	83,541.26	0.00	31,675.10	27.49
Police Department						
Personnel Services						
01-06-80100 Salary	1,764,537	131,969.12	1,168,685.44	0.00	595,851.08	33.77
01-06-80200 Overtime	8,500	467.44	11,241.79	0.00	(2,741.79)	32.26-
01-06-80300 FICA/Medicare	159,626	10,165.44	91,604.67	0.00	68,021.22	42.61
01-06-80400 Dental Insurance	12,270	904.26	7,492.44	0.00	4,777.56	38.94
01-06-80500 Health Insurance	317,356	23,633.20	198,073.39	0.00	119,282.61	37.59
01-06-80600 Worker's Comp	59,973	14,691.21	58,764.84	0.00	1,208.16	2.01
01-06-80700 Unemployment	4,500	0.00	2,058.02	0.00	2,441.98	54.27
01-06-80800 OMRF Pension	32,790	2,262.72	19,074.89	0.00	13,715.13	41.83
01-06-81050 Police Pension	141,680	13,539.84	110,123.68	0.00	31,556.34	22.27
01-06-81100 Uniform Allowance	21,000	53.32	17,620.38	1,209.82	2,169.80	10.33
01-06-81200 Medical Exams	1,500	0.00	1,254.00	0.00	246.00	16.40
TOTAL Personnel Services	2,523,731	197,686.55	1,685,993.54	1,209.82	836,528.09	33.15
Material and Supplies						
01-06-83000 Material & Supplies	7,000	56.56	2,982.28	53.31	3,964.41	56.63
TOTAL Material and Supplies	7,000	56.56	2,982.28	53.31	3,964.41	56.63
Other Services						
01-06-84000 Equipment Maintenance	45,000	100.00	39,569.56	276.91	5,153.53	11.45
01-06-84100 Vehicle Maintenance	35,000	2,208.98	87,021.06	990.32	(53,011.38)	151.46-
01-06-84200 Building Maintenance	30,000	16.98	18,553.59	0.00	11,446.41	38.15
01-06-84300 Training & Membership	20,000	0.00	3,208.55	5,246.86	11,544.59	57.72
01-06-84600 Lease/Rental	9,000	0.00	0.00	0.00	9,000.00	100.00
01-06-84700 Telephone	15,000	884.14	13,871.81	0.00	1,128.19	7.52
01-06-84800 Utilities	1,000	402.66	940.54	0.00	59.46	5.95
01-06-84900 Fuel	20,000	3,860.30	12,649.63	0.00	7,350.37	36.75
01-06-85000 Janitorial Services	15,000	2,525.00	10,100.00	0.00	4,900.00	32.67
01-06-85300 Animal Control	2,500	60.00	961.04	0.00	1,538.96	61.56
TOTAL Other Services	192,500	10,058.06	186,875.78	6,514.09	(889.87)	0.46-
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	81,849	6,820.75	54,566.00	0.00	27,283.00	33.33
TOTAL Transfers Out	81,849	6,820.75	54,566.00	0.00	27,283.00	33.33
TOTAL Police Department	2,805,080	214,621.92	1,930,417.60	7,777.22	866,885.63	30.90

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,339,743	101,706.31	949,153.54	0.00	390,589.45	29.15
01-07-80200 Overtime	22,880	7,463.83	68,736.44	0.00	(45,856.44)	200.42-
01-07-80300 FICA/Medicare	19,270	1,582.95	14,942.18	0.00	4,328.08	22.46
01-07-80400 Dental Insurance	7,596	559.78	4,779.66	0.00	2,816.34	37.08
01-07-80500 Health Insurance	189,983	14,396.66	122,893.02	0.00	67,089.98	35.31
01-07-80600 Worker's Comp	37,385	9,159.39	36,637.56	0.00	747.44	2.00
01-07-80700 Unemployment	2,912	0.00	443.66	0.00	2,468.34	84.76
01-07-81000 Fire Pension	181,499	14,238.93	124,575.51	0.00	56,923.01	31.36
01-07-81100 Uniform Allowance	15,000	24.00	15,864.00	0.00	(864.00)	5.76-
01-07-81200 Medical Exams	8,400	746.00	1,167.00	0.00	7,233.00	86.11
TOTAL Personnel Services	1,824,668	149,877.85	1,339,192.57	0.00	485,475.20	26.61
Material and Supplies						
01-07-83000 Material & Supplies	8,000	386.39	5,050.71	0.00	2,949.29	36.87
TOTAL Material and Supplies	8,000	386.39	5,050.71	0.00	2,949.29	36.87
Other Services						
01-07-84000 Equipment Maintenance	11,500	494.84	11,634.20	0.00	(134.20)	1.17-
01-07-84100 Vehicle Maintenance	12,500	120.08	5,902.47	0.00	6,597.53	52.78
01-07-84200 Building Maintenance	47,000	4,277.89	10,920.17	0.00	36,079.83	76.77
01-07-84300 Training & Membership	15,500	1,373.33	7,943.80	0.00	7,556.20	48.75
01-07-84400 Membership	1,500	255.00	1,111.00	0.00	389.00	25.93
01-07-84500 Fire Department Publication	1,000	0.00	766.55	0.00	233.45	23.35
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	7,100	352.05	5,669.17	0.00	1,430.83	20.15
01-07-84800 Utilities	2,600	402.65	940.53	0.00	1,659.47	63.83
01-07-84900 Fuel	7,650	1,211.11	3,589.59	0.00	4,060.41	53.08
01-07-85200 EMSA Subsidy	30,730	2,506.68	20,053.44	0.00	10,676.56	34.74
01-07-86850 Software Maintenance	13,100	0.00	2,173.79	0.00	10,926.21	83.41
TOTAL Other Services	151,680	10,993.63	70,704.71	0.00	80,975.29	53.39
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	184,371	15,364.25	122,914.00	0.00	61,457.00	33.33
TOTAL Transfers Out	184,371	15,364.25	122,914.00	0.00	61,457.00	33.33
TOTAL Fire Department	2,168,719	176,622.12	1,537,861.99	0.00	630,856.78	29.09
City Engineer						
Personnel Services						

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	80,000	13,003.52	123,065.76	75,839.77	(118,905.53)	148.63-
TOTAL Other Services	80,000	13,003.52	123,065.76	75,839.77	(118,905.53)	148.63-
TOTAL City Engineer	80,000	13,003.52	123,065.76	75,839.77	(118,905.53)	148.63-
Street Department						
Personnel Services						
01-09-80100 Salary	118,833	10,334.88	90,448.88	0.00	28,384.44	23.89
01-09-80200 Overtime	1,872	229.68	1,196.42	0.00	675.58	36.09
01-09-80300 FICA/Medicare	9,091	819.66	7,144.81	0.00	1,946.01	21.41
01-09-80400 Dental Insurance	1,628	129.18	1,033.44	0.00	594.56	36.52
01-09-80500 Health Insurance	33,013	2,751.08	22,033.56	0.00	10,979.44	33.26
01-09-80600 Worker's Comp	7,199	2,938.24	10,576.80	0.00	(3,377.80)	46.92-
01-09-80700 Unemployment	600	0.00	508.49	0.00	91.51	15.25
01-09-80800 OMRF Pension	9,831	857.17	7,103.55	0.00	2,727.00	27.74
01-09-80900 Stand By Pay	2,100	150.00	1,750.00	0.00	350.00	16.67
01-09-81100 Uniform Allowance	3,194	270.71	2,462.13	0.00	731.87	22.91
01-09-81200 Medical Exams	780	0.00	116.00	0.00	664.00	85.13
TOTAL Personnel Services	188,141	18,480.60	144,374.08	0.00	43,766.61	23.26
Material and Supplies						
01-09-83000 Material & Supplies	9,000	207.84	5,336.04	167.00	3,496.96	38.86
01-09-83300 Minor Tools	1,000	0.00	72.48	0.00	927.52	92.75
01-09-83500 Safety Supplies	1,300	205.16	987.14	176.60	136.26	10.48
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	11,550	413.00	6,395.66	343.60	4,810.74	41.65
Other Services						
01-09-84000 Equipment Maintenance	3,000	0.00	823.11	83.97	2,092.92	69.76
01-09-84100 Vehicle Maintenance	4,000	65.50	3,925.88	10.48	63.64	1.59
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	22.03	800.99	0.00	599.01	42.79
01-09-84800 Utilities	500	160.59	478.82	0.00	21.18	4.24
01-09-84900 Fuel	5,000	0.00	417.44	0.00	4,582.56	91.65
01-09-85500 Street Lighting	82,000	6,828.09	55,530.67	259.00	26,210.33	31.96
TOTAL Other Services	96,700	7,076.21	61,976.91	353.45	34,369.64	35.54
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	34,015.36	0.00	17,007.64	33.33
TOTAL Transfers Out	51,023	4,251.92	34,015.36	0.00	17,007.64	33.33
TOTAL Street Department	347,414	30,221.73	246,762.01	697.05	99,954.63	28.77

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
Personnel Services						
01-10-80100 Salary	440,831	29,112.92	293,563.05	0.00	147,267.89	33.41
01-10-80300 FICA/Medicare	33,724	2,227.15	22,457.70	0.00	11,266.42	33.41
01-10-80400 Dental Insurance	5,425	344.48	3,186.44	0.00	2,238.56	41.26
01-10-80500 Health Insurance	83,128	5,675.14	60,139.16	0.00	22,988.84	27.65
01-10-80600 Worker's Comp	23,990	5,876.49	23,505.96	0.00	484.04	2.02
01-10-80700 Unemployment	2,000	0.00	1,836.93	0.00	163.07	8.15
01-10-80800 OMRF Pension	35,266	2,329.04	21,351.58	0.00	13,914.82	39.46
01-10-81100 Uniform Allowance	7,379	503.99	4,998.58	0.00	2,380.42	32.26
01-10-81200 Medical Exams	500	206.00	550.00	0.00	(50.00)	10.00-
TOTAL Personnel Services	632,243	46,275.21	431,589.40	0.00	200,654.06	31.74
Material and Supplies						
01-10-83000 Material & Supplies	1,500	0.00	186.88	0.00	1,313.12	87.54
01-10-83500 Safety Supplies	2,000	0.00	671.48	0.00	1,328.52	66.43
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	100.00
TOTAL Material and Supplies	3,600	0.00	858.36	0.00	2,741.64	76.16
Other Services						
01-10-84000 Equipment Maintenance	500	0.00	588.78	0.00	(88.78)	17.76-
01-10-84100 Vehicle Maintenance	15,000	4,698.02	18,449.89	4,380.27	(7,830.16)	52.20-
01-10-84800 Utilities	600	160.59	478.79	0.00	121.21	20.20
01-10-84900 Fuel	12,000	2,089.01	5,722.22	0.00	6,277.78	52.31
01-10-85800 Landfill Disposal	60,000	3,330.55	48,961.70	0.00	11,038.30	18.40
01-10-85825 Commercial Garbage Disposal	100,000	8,118.24	69,168.94	0.00	30,831.06	30.83
TOTAL Other Services	188,100	18,396.41	143,370.32	4,380.27	40,349.41	21.45
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	58,872.64	0.00	29,436.36	33.33
TOTAL Transfers Out	88,309	7,359.08	58,872.64	0.00	29,436.36	33.33
TOTAL Sanitation	912,252	72,030.70	634,690.72	4,380.27	273,181.47	29.95
Parks Department						
Personnel Services						
01-11-80100 Salary	91,969	0.00	7,646.60	0.00	84,322.13	91.69
01-11-80200 Overtime	1,000	0.00	0.00	0.00	1,000.00	100.00
01-11-80300 FICA/Medicare	7,037	0.00	584.97	0.00	6,451.67	91.69
01-11-80400 Dental Insurance	1,085	0.00	43.06	0.00	1,041.94	96.03
01-11-80500 Health Insurance	15,001	0.00	618.79	0.00	14,382.21	95.88
01-11-80600 Worker's Comp	4,799	0.00	1,176.16	0.00	3,622.84	75.49

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-80700 Unemployment	400	0.00	176.98	0.00	223.02	55.76
01-11-80800 OMRF Pension	7,358	0.00	275.37	0.00	7,082.29	96.26
01-11-81100 Uniform Allowance	2,658	0.00	132.14	0.00	2,525.86	95.03
01-11-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	131,806	0.00	10,654.07	0.00	121,151.96	91.92
Material and Supplies						
01-11-83000 Material & Supplies	500	0.00	10.00	0.00	490.00	98.00
01-11-83500 Safety Supplies	525	0.00	0.00	0.00	525.00	100.00
TOTAL Material and Supplies	1,025	0.00	10.00	0.00	1,015.00	99.02
Other Services						
01-11-84000 Equipment Maintenance	0	0.00	312.65	0.00	(312.65)	0.00
01-11-84100 Vehicle Maintenance	795	0.00	385.00	0.00	410.00	51.57
01-11-85700 Parks Maintenance	18,500	20.99	17,633.18	577.42	289.40	1.56
01-11-85900 Park Maintenance Contract	127,230	16,382.50	131,060.00	0.00	(3,830.00)	3.01-
TOTAL Other Services	146,525	16,403.49	149,390.83	577.42	(3,443.25)	2.35-
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	31,624	2,635.33	21,082.64	0.00	10,541.36	33.33
TOTAL Transfers Out	31,624	2,635.33	21,082.64	0.00	10,541.36	33.33
TOTAL Parks Department	310,980	19,038.82	181,137.54	577.42	129,265.07	41.57

Public Works Admin
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-12-80100 Salary	151,329	12,257.93	104,972.63	0.00	46,356.31	30.63
01-12-80300 FICA/Medicare	11,578	937.72	8,030.34	0.00	3,547.33	30.64
01-12-80400 Dental Insurance	1,085	86.12	688.96	0.00	396.04	36.50
01-12-80500 Health Insurance	19,062	1,588.54	12,708.32	0.00	6,353.68	33.33
01-12-80600 Worker's Comp	2,547	624.70	2,498.80	0.00	48.20	1.89
01-12-80700 Unemployment	400	0.00	139.28	0.00	260.72	65.18
01-12-80800 OMRF Pension	12,107	980.64	8,190.00	0.00	3,916.79	32.35
01-12-81200 Medical Exams	500	0.00	48.00	0.00	452.00	90.40
TOTAL Personnel Services	198,607	16,475.65	137,276.33	0.00	61,331.07	30.88
Material and Supplies						
01-12-83000 Material & Supplies	1,500	156.46	326.28	0.00	1,173.72	78.25
01-12-83200 Office Supplies	3,000	0.00	29.00	0.00	2,971.00	99.03
01-12-83700 Misc. Supplies	500	0.00	191.72	0.00	308.28	61.66
TOTAL Material and Supplies	5,000	156.46	547.00	0.00	4,453.00	89.06
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	410.84	0.00	2,589.16	86.31
01-12-84100 Vehicle Maintenance	1,500	0.00	345.29	0.00	1,154.71	76.98
01-12-84200 Building Maintenance	4,000	466.70	2,199.01	0.00	1,800.99	45.02
01-12-84250 Fueling Station Maintenance	2,000	0.00	745.00	0.00	1,255.00	62.75

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-12-84300 Training & Membership	2,000	0.00	0.00	0.00	2,000.00	100.00
01-12-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-84700 Telephone	4,000	101.37	3,026.10	0.00	973.90	24.35
01-12-84800 Utilities	1,000	160.59	478.80	0.00	521.20	52.12
01-12-84900 Fuel	3,900	1,560.87	5,153.56	0.00 (	1,253.56)	32.14-
01-12-85000 Janitorial Services	10,140	1,490.00	5,960.00	0.00	4,180.00	41.22
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	33,540	3,779.53	18,318.60	0.00	15,221.40	45.38
Capital Projects						
Transfers Out						
TOTAL Public Works Admin	237,147	20,411.64	156,141.93	0.00	81,005.47	34.16

General Government
==================

Material and Supplies						
01-13-83000 Material & Supplies	20,000	1,527.91	11,809.78	26.93	8,163.29	40.82
TOTAL Material and Supplies	20,000	1,527.91	11,809.78	26.93	8,163.29	40.82
Other Services						
01-13-84000 Equipment Maintenance	24,000	224.00	13,867.94	4,320.00	5,812.06	24.22
01-13-84200 Building Maintenance	14,000	2,114.28	31,207.84	0.00 (	17,207.84)	122.91-
01-13-84300 Training & Membership	3,000	0.00	1,927.71	0.00	1,072.29	35.74
01-13-84600 Lease/Rental	396	99.00	297.00	0.00	99.00	25.00
01-13-84700 Telephone	6,300	42.64	348.27	0.00	5,951.73	94.47
01-13-84800 Utilities	12,000	1,770.33	8,638.45	0.00	3,361.55	28.01
01-13-85000 Janitorial Services	18,260	2,725.00	10,900.00	0.00	7,360.00	40.31
01-13-85400 Bank Charges	34,000	4,065.57	33,019.81	0.00	980.19	2.88
01-13-86050 Consulting Fees	4,000	0.00	0.00	0.00	4,000.00	100.00
01-13-86100 Liability Insurance/Bonds	215,710	36,973.50	162,313.90	0.00	53,396.10	24.75
01-13-86300 Publications	22,000	585.13	9,391.35	0.00	12,608.65	57.31
01-13-86400 Auditing Fees	25,000	115.00	21,066.96	0.00	3,933.04	15.73
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,000	0.00	3,006.00	0.00 (	6.00)	0.20-
01-13-86700 OML Dues	5,800	0.00	0.00	0.00	5,800.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	27,935.78	0.00	64.22	0.23
01-13-86900 Postage	6,000	500.00	5,593.98	0.00	406.02	6.77
01-13-87000 Misc. Expenses	35,000	25,078.18	69,886.22	36.00 (	34,922.22)	99.78-
01-13-87100 H.R.A.	25,000	2,488.00	14,404.65	0.00	10,595.35	42.38
01-13-87200 Education Scholarship	10,000	0.00	2,497.00	0.00	7,503.00	75.03
TOTAL Other Services	494,466	76,780.63	416,302.86	4,356.00	73,807.14	14.93
Capital Projects						
01-13-88100 Council Approval Capital Ou	0	0.00	0.00	782,907.35 (	782,907.35)	0.00
TOTAL Capital Projects	0	0.00	0.00	782,907.35 (	782,907.35)	0.00

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL General Government	514,466	78,308.54	428,112.64	787,290.28	(700,936.92)	136.25-
Code Department						
===============						
Personnel Services						
01-14-80100 Salary	250,038	19,084.14	167,568.64	0.00	82,469.81	32.98
01-14-80200 Overtime	0	0.00	203.35	0.00	(203.35)	0.00
01-14-80300 FICA/Medicare	19,128	1,459.94	12,834.60	0.00	6,293.47	32.90
01-14-80400 Dental Insurance	2,170	172.24	1,313.33	0.00	856.67	39.48
01-14-80500 Health Insurance	26,713	3,177.08	23,976.06	0.00	2,736.94	10.25
01-14-80600 Worker's Comp	5,597	1,370.03	5,480.12	0.00	116.88	2.09
01-14-80700 Unemployment	800	0.00	635.36	0.00	164.64	20.58
01-14-80800 OMRF Pension	20,003	1,526.74	12,413.48	0.00	7,589.64	37.94
01-14-81100 Uniform Rental	1,827	401.21	2,445.76	0.00	(618.76)	33.87-
01-14-81200 Medical Exams	500	0.00	180.00	0.00	320.00	64.00
TOTAL Personnel Services	326,777	27,191.38	227,050.70	0.00	99,725.94	30.52
Material and Supplies						
01-14-83000 Material & Supplies	1,100	0.00	1,957.57	0.00	(857.57)	77.96-
01-14-83200 Office Supplies	200	0.00	0.00	0.00	200.00	100.00
TOTAL Material and Supplies	1,300	0.00	1,957.57	0.00	(657.57)	50.58-
Other Services						
01-14-84100 Vehicle Maintenance	2,000	18.00	1,416.42	0.00	583.58	29.18
01-14-84300 Training & Membership	2,000	100.00	310.66	0.00	1,689.34	84.47
01-14-84400 Software Agreement	5,443	0.00	3,058.79	0.00	2,384.21	43.80
01-14-84700 Telephone	6,000	135.46	2,760.42	0.00	3,239.58	53.99
01-14-84800 Utilities	1,000	160.59	478.75	0.00	521.25	52.13
01-14-84900 Fuel	1,300	68.14	520.77	0.00	779.23	59.94
TOTAL Other Services	17,743	482.19	8,545.81	0.00	9,197.19	51.84
Capital Projects						
01-14-88850 Life and Safety	4,500	176.19	787.28	0.00	3,712.72	82.50
TOTAL Capital Projects	4,500	176.19	787.28	0.00	3,712.72	82.50
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	7,570	630.83	5,046.64	0.00	2,523.36	33.33
TOTAL Transfers Out	7,570	630.83	5,046.64	0.00	2,523.36	33.33
TOTAL Code Department	357,890	28,480.59	243,388.00	0.00	114,501.64	31.99

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Risk Manager						
Personnel Services						
01-15-80100 Salary	125,203	9,423.16	81,131.07	0.00	44,072.31	35.20
01-15-80300 FICA/Medicare	9,267	725.84	6,335.64	0.00	2,931.30	31.63
01-15-80400 Dental Insurance	517	43.06	344.48	0.00	172.52	33.37
01-15-80500 Health Insurance	17,880	1,501.00	12,008.00	0.00	5,872.00	32.84
01-15-80600 Worker's Comp	2,400	585.93	2,343.72	0.00	56.28	2.35
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRF Pension	9,891	753.86	6,386.59	0.00	3,504.00	35.43
01-15-81200 Medical Exams	100	0.00	0.00	0.00	100.00	100.00
TOTAL Personnel Services	165,458	13,032.85	108,549.50	0.00	56,908.41	34.39
Material and Supplies						
01-15-83000 Material & Supplies	5,500	0.00	4,931.59	0.00	568.41	10.33
TOTAL Material and Supplies	5,500	0.00	4,931.59	0.00	568.41	10.33
Other Services						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	10.00	6,522.30	0.00	(5,522.30)	552.23-
01-15-84300 Training & Membership	5,000	34.94	2,732.60	0.00	2,267.40	45.35
01-15-84700 Telephone	1,800	42.64	675.15	0.00	1,124.85	62.49
01-15-84850 Wellness Program	4,000	0.00	26,638.84	24,999.50	(47,638.34)	1,190.96-
01-15-84900 Fuel	800	51.62	436.37	0.00	363.63	45.45
TOTAL Other Services	12,700	139.20	37,005.26	24,999.50	(49,304.76)	388.23-
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	3,632.00	0.00	1,816.00	33.33
TOTAL Transfers Out	5,448	454.00	3,632.00	0.00	1,816.00	33.33
TOTAL Risk Manager	189,106	13,626.05	154,118.35	24,999.50	9,988.06	5.28
Information Systems Mgr						
Personnel Services						
01-16-80100 Salary	193,028	15,426.90	132,745.54	0.00	60,282.44	31.23
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	14,807	1,195.46	10,277.51	0.00	4,529.10	30.59
01-16-80400 Dental Insurance	898	86.12	688.96	0.00	209.04	23.28
01-16-80500 Health Insurance	31,396	2,599.46	20,795.68	0.00	10,600.32	33.76
01-16-80600 Worker's Comp	4,799	1,176.16	4,704.64	0.00	94.36	1.97
01-16-80700 Unemployment	400	0.00	77.17	0.00	322.83	80.71
01-16-80800 OMRF Pension	15,483	1,250.16	10,539.75	0.00	4,943.65	31.93
01-16-81400 Car Allowance	2,400	200.00	1,600.00	0.00	800.00	33.33
TOTAL Personnel Services	263,711	21,934.26	181,429.25	0.00	82,281.74	31.20

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-16-83000 Material Supplies	4,000	0.00	578.33	629.89	2,791.78	69.79
TOTAL Material and Supplies	4,000	0.00	578.33	629.89	2,791.78	69.79
Other Services						
01-16-84000 Equipment Maintenance	55,000	650.94	33,063.40	2,548.60	19,388.00	35.25
01-16-84200 Building Maintenance	1,200	0.00	0.00	0.00	1,200.00	100.00
01-16-84300 Training & Membership	11,000	299.00	7,930.40	0.00	3,069.60	27.91
01-16-84600 Lease/Rental	14,000	767.93	5,772.18	0.00	8,227.82	58.77
01-16-84700 Telephone	5,000	42.64	1,969.41	0.00	3,030.59	60.61
01-16-86050 Consulting Fees	8,000	0.00	0.00	0.00	8,000.00	100.00
TOTAL Other Services	94,200	1,760.51	48,735.39	2,548.60	42,916.01	45.56
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	58,442.64	0.00	29,221.36	33.33
TOTAL Transfers Out	87,664	7,305.33	58,442.64	0.00	29,221.36	33.33
TOTAL Information Systems Mgr	449,575	31,000.10	289,185.61	3,178.49	157,210.89	34.97
TOTAL EXPENDITURES	9,353,689	776,518.67	6,652,901.85	904,740.00	1,796,046.74	19.20
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	212,211.45	1,925,150.06	(904,740.00)	2,243,842.92	68.74

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	229,616	2,634.40	25,942.98	0.00	203,673.02	88.70
TOTAL REVENUES	229,616	2,634.40	25,942.98	0.00	203,673.02	88.70
EXPENDITURE SUMMARY						
Streets & Alley	229,616	2,518.87	28,596.25	9,153.75	191,866.00	83.56
TOTAL EXPENDITURES	229,616	2,518.87	28,596.25	9,153.75	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0	115.53	(2,653.27)	(9,153.75)	11,807.02	0.00

02 -Street & Alley

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Intergovernmental						
02-00-73400 Gasoline Tax	5,646	588.25	4,802.11	0.00	843.89	14.95
02-00-73450 Motor Vehicle License	26,001	2,022.65	20,856.03	0.00	5,144.97	19.79
TOTAL Intergovernmental	31,647	2,610.90	25,658.14	0.00	5,988.86	18.92
Investment Earnings						
02-00-78500 Interest Income	269	23.50	284.84	0.00	(15.84)	5.89-
TOTAL Investment Earnings	269	23.50	284.84	0.00	(15.84)	5.89-
Fund Balance Carryover						
02-00-79800 Carryover	197,700	0.00	0.00	0.00	197,700.00	100.00
TOTAL Fund Balance Carryover	197,700	0.00	0.00	0.00	197,700.00	100.00
TOTAL Revenues	229,616	2,634.40	25,942.98	0.00	203,673.02	88.70
TOTAL REVENUE	229,616	2,634.40	25,942.98	0.00	203,673.02	88.70

02 -Street & Alley

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
02-09-83000 Material & Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
Other Services						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	169,616	2,518.87	28,596.25	9,153.75	131,866.00	77.74
TOTAL Other Services	184,616	2,518.87	28,596.25	9,153.75	146,866.00	79.55
TOTAL Streets & Alley	229,616	2,518.87	28,596.25	9,153.75	191,866.00	83.56
TOTAL EXPENDITURES	229,616	2,518.87	28,596.25	9,153.75	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0	115.53	(2,653.27)	(9,153.75)	11,807.02	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	3,580	0.33	204.49	0.00	3,375.51	94.29
TOTAL REVENUES	3,580	0.33	204.49	0.00	3,375.51	94.29
EXPENDITURE SUMMARY						
Fire Department	3,580	0.00	1,078.10	0.00	2,501.90	69.89
TOTAL EXPENDITURES	3,580	0.00	1,078.10	0.00	2,501.90	69.89
REVENUE OVER/(UNDER) EXPENDITURES	0	0.33	(873.61)	0.00	873.61	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	0.33	4.49	0.00	(4.49)	0.00
TOTAL Investment Earnings	0	0.33	4.49	0.00	(4.49)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	0	0.00	200.00	0.00	(200.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.00
Fund Balance Carryover						
03-00-79807 Carryover	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Fund Balance Carryover	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Revenues	3,580	0.33	204.49	0.00	3,375.51	94.29
TOTAL REVENUE	3,580	0.33	204.49	0.00	3,375.51	94.29

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	0	0.00	1,078.10	0.00	(1,078.10)	0.00
TOTAL Material and Supplies	0	0.00	1,078.10	0.00	(1,078.10)	0.00
Other Services						
Capital Projects						
03-07-88000 CAPITAL OUTLAY - FIRE DEPT.	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Capital Projects	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Fire Department	3,580	0.00	1,078.10	0.00	2,501.90	69.89
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	3,580	0.00	1,078.10	0.00	2,501.90	69.89
REVENUE OVER/(UNDER) EXPENDITURES	0	0.33	(873.61)	0.00	873.61	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	68,193	8.87	6,662.54	0.00	61,530.46	90.23
TOTAL REVENUES	68,193	8.87	6,662.54	0.00	61,530.46	90.23
EXPENDITURE SUMMARY						
Police Department	68,193	39.14	545.72	0.00	67,647.28	99.20
TOTAL EXPENDITURES	68,193	39.14	545.72	0.00	67,647.28	99.20
REVENUE OVER/(UNDER) EXPENDITURES	0	(30.27)	6,116.82	0.00	(6,116.82)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

04 -Designated Funds-Police

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	8.87	107.54	0.00	(107.54)	0.00
TOTAL Investment Earnings	0	8.87	107.54	0.00	(107.54)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	0	0.00	5,605.00	0.00	(5,605.00)	0.00
04-00-79506 Revenue - Police	750	0.00	950.00	0.00	(200.00)	26.67-
TOTAL Miscellaneous Revenue	750	0.00	6,555.00	0.00	(5,805.00)	774.00-
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	67,443	0.00	0.00	0.00	67,443.00	100.00
TOTAL Fund Balance Carryover	67,443	0.00	0.00	0.00	67,443.00	100.00
TOTAL Revenues	68,193	8.87	6,662.54	0.00	61,530.46	90.23
TOTAL REVENUE	68,193	8.87	6,662.54	0.00	61,530.46	90.23

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2022

04 -Designated Funds-Police

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	29,463	39.14	545.72	0.00	28,917.28	98.15
04-06-83300 Animal Control Supplies	38,730	0.00	0.00	0.00	38,730.00	100.00
TOTAL Material and Supplies	68,193	39.14	545.72	0.00	67,647.28	99.20
Other Services						
TOTAL Police Department	68,193	39.14	545.72	0.00	67,647.28	99.20
TOTAL EXPENDITURES	68,193	39.14	545.72	0.00	67,647.28	99.20
REVENUE OVER/(UNDER) EXPENDITURES	0	(30.27)	6,116.82	0.00	(6,116.82)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,251	0.27	203.27	0.00	2,047.73	90.97
TOTAL REVENUES	2,251	0.27	203.27	0.00	2,047.73	90.97
EXPENDITURE SUMMARY						
Public Works	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL EXPENDITURES	2,251	0.00	124.59	0.00	2,126.41	94.47
REVENUE OVER/(UNDER) EXPENDITURES	0	0.27	78.68	0.00	(78.68)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues ========						
Investment Earnings						
05-00-78500 Interest Income	0	0.27	3.27	0.00	(3.27)	0.00
TOTAL Investment Earnings	0	0.27	3.27	0.00	(3.27)	0.00
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	0	0.00	200.00	0.00	(200.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.00
Fund Balance Carryover						
05-00-79812 Carryover	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Fund Balance Carryover	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Revenues	2,251	0.27	203.27	0.00	2,047.73	90.97
TOTAL REVENUE	2,251	0.27	203.27	0.00	2,047.73	90.97

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
============						
Material and Supplies						
05-12-83000 Material & Supplies	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL Material and Supplies	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL Public Works	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL EXPENDITURES	2,251	0.00	124.59	0.00	2,126.41	94.47
REVENUE OVER/(UNDER) EXPENDITURES	0	0.27	78.68	0.00	(78.68)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

06 -Municipal Authority
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,193,620	242,068.66	3,325,997.92	0.00	867,622.23	20.69
TOTAL REVENUES	4,193,620	242,068.66	3,325,997.92	0.00	867,622.23	20.69
EXPENDITURE SUMMARY						
Municipal Authority	4,193,620	326,861.02	2,844,119.97	21,581.34	1,327,918.84	31.67
TOTAL EXPENDITURES	4,193,620	326,861.02	2,844,119.97	21,581.34	1,327,918.84	31.67
REVENUE OVER/(UNDER) EXPENDITURES	0	(84,792.36)	481,877.95	(21,581.34)	(460,296.61)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

06 -Municipal Authority

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,829,002	146,817.35	2,310,229.90	0.00	518,772.10	18.34
TOTAL Water	2,829,002	146,817.35	2,310,229.90	0.00	518,772.10	18.34
Wastewater						
06-00-75700 Sewer Revenue	336,114	25,965.64	242,902.76	0.00	93,211.24	27.73
06-00-75800 OKC Sewer Charges Revenue	959,418	67,983.89	734,785.68	0.00	224,632.32	23.41
TOTAL Wastewater	1,295,532	93,949.53	977,688.44	0.00	317,843.56	24.53
Water Taps						
06-00-75900 Water Tap Revenue	14,584	0.00	20,220.00	0.00	(5,636.00)	38.65-
TOTAL Water Taps	14,584	0.00	20,220.00	0.00	(5,636.00)	38.65-
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	12,000	1,154.00	11,754.18	0.00	245.82	2.05
TOTAL Penalties	12,000	1,154.00	11,754.18	0.00	245.82	2.05
Investment Earnings						
06-00-78200 Interest Income	3,024	122.78	2,178.15	0.00	845.85	27.97
TOTAL Investment Earnings	3,024	122.78	2,178.15	0.00	845.85	27.97
Miscellaneous Revenue						
06-00-79100 Misc Income	13,968	25.00	3,927.25	0.00	10,040.75	71.88
TOTAL Miscellaneous Revenue	13,968	25.00	3,927.25	0.00	10,040.75	71.88
Fund Balance Carryover						
06-00-79800 Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Fund Balance Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Municipal Auth Revenue	4,193,620	242,068.66	3,325,997.92	0.00	867,622.23	20.69
TOTAL REVENUE	4,193,620	242,068.66	3,325,997.92	0.00	867,622.23	20.69

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	556,031	39,309.43	362,646.89	0.00	193,384.48	34.78
06-12-80200 Overtime	4,576	839.64	3,560.76	0.00	1,015.24	22.19
06-12-80300 FICA/Medicare	42,536	3,110.80	28,286.49	0.00	14,249.78	33.50
06-12-80400 Dental Insurance	4,883	301.42	2,605.13	0.00	2,277.87	46.65
06-12-80500 Health Insurance	84,548	6,067.48	53,567.04	0.00	30,980.96	36.64
06-12-80600 Workers Comp	15,190	3,722.35	14,889.40	0.00	300.60	1.98
06-12-80700 Unemployment	1,800	0.00	888.36	0.00	911.64	50.65
06-12-80800 OMRF Pension	45,207	3,247.93	28,375.49	0.00	16,831.02	37.23
06-12-80900 Stand by Pay	5,200	450.00	3,500.00	0.00	1,700.00	32.69
06-12-81100 Uniform Rental	5,441	428.94	3,732.46	0.00	1,708.54	31.40
06-12-81200 Medical Exams	500	90.00	418.00	0.00	82.00	16.40
TOTAL Personnel Services	765,912	57,567.99	502,470.02	0.00	263,442.13	34.40
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	1,797.12	43,399.62	3,331.89	(14,731.51)	46.04-
06-12-83200 Office Supplies	2,000	273.18	1,508.17	0.00	491.83	24.59
06-12-83300 Minor Tools	2,000	479.99	579.97	66.00	1,354.03	67.70
06-12-83400 Lab Chemicals	4,000	112.00	2,988.00	0.00	1,012.00	25.30
06-12-83500 Safety Supplies	3,200	0.00	51.53	0.00	3,148.47	98.39
06-12-83700 Misc Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	43,700	2,662.29	48,527.29	3,397.89	(8,225.18)	18.82-
Other Services						
06-12-84000 Equipment Maintenance	7,000	795.42	5,589.97	138.42	1,271.61	18.17
06-12-84100 Vehicle Maintenance	10,000	401.31	14,001.55	0.00	(4,001.55)	40.02-
06-12-84300 Training & Membership	8,000	482.00	7,255.00	0.00	745.00	9.31
06-12-84400 Software Agreements	17,000	0.00	11,876.08	0.00	5,123.92	30.14
06-12-84500 Well Maintenance	55,000	281.19	21,866.85	1,030.03	32,103.12	58.37
06-12-84550 Water Quality Testing	18,000	349.00	6,808.23	0.00	11,191.77	62.18
06-12-84600 Equipment Rental	2,000	0.00	171.84	0.00	1,828.16	91.41
06-12-84650 Lease Agreements	68,000	0.00	18,285.81	17,015.00	32,699.19	48.09
06-12-84700 Telephone	15,000	1,146.01	15,081.77	0.00	(81.77)	0.55-
06-12-84800 Utilities	180,000	10,832.81	139,158.21	0.00	40,841.79	22.69
06-12-84900 Fuel	21,000	5,655.22	25,173.97	0.00	(4,173.97)	19.88-
06-12-84950 Printing & Processing - Uti	15,000	1,220.05	10,604.32	0.00	4,395.68	29.30
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	25,000	115.00	21,066.94	0.00	3,933.06	15.73
06-12-87700 OKC Sewer Charges	667,000	56,102.73	482,182.12	0.00	184,817.88	27.71

06 -Municipal Authority

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,194,172	182,847.00	1,462,776.00	0.00	731,396.00	33.33
TOTAL Other Services	3,307,172	260,227.74	2,241,898.66	18,183.45	1,047,089.89	31.66
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	76,836	6,403.00	51,224.00	0.00	25,612.00	33.33
TOTAL Transfers Out	76,836	6,403.00	51,224.00	0.00	25,612.00	33.33
TOTAL Municipal Authority	4,193,620	326,861.02	2,844,119.97	21,581.34	1,327,918.84	31.67
General Government						
==================						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,193,620	326,861.02	2,844,119.97	21,581.34	1,327,918.84	31.67
REVENUE OVER/(UNDER) EXPENDITURES	0	(84,792.36)	481,877.95	(21,581.34)	(460,296.61)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

07 -General Fund - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	1,803,102	46,180.35	410,368.21	0.00	1,392,733.79	77.24
TOTAL REVENUES	1,803,102	46,180.35	410,368.21	0.00	1,392,733.79	77.24
EXPENDITURE SUMMARY						
City Manager/Clerk	66,769	340.36	3,319.25	0.00	63,449.75	95.03
Police Department	193,470	0.00	20,817.74	0.00	172,652.26	89.24
Fire Department	565,977	0.00	0.00	0.00	565,977.00	100.00
Streets	105,634	0.00	49,515.00	0.00	56,119.00	53.13
Sanitation	406,555	0.00	4,499.68	0.00	402,055.32	98.89
Parks Department	135,515	0.00	5,687.88	0.00	129,827.12	95.80
Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00
Code Department	26,381	850.00	31,924.59	2,650.00	(8,193.59)	31.06-
Risk Manager	34,889	320.00	32,935.04	0.00	1,953.96	5.60
Information Systems Mgr	263,542	2,681.00	84,514.42	0.00	179,027.58	67.93
TOTAL EXPENDITURES	1,803,102	4,191.36	233,213.60	2,650.00	1,567,238.40	86.92
REVENUE OVER/(UNDER) EXPENDITURES	0	41,988.99	177,154.61	(2,650.00)	(174,504.61)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73850 Insurance proceeds	0	0.00	19,794.60	0.00	(19,794.60)	0.00
07-00-73900 Nichols Hills Park Inc	0	0.00	5,687.88	0.00	(5,687.88)	0.00
07-00-73950 Resale of Property	0	7.00	15,173.00	0.00	(15,173.00)	0.00
TOTAL Intergovernmental	0	7.00	40,655.48	0.00	(40,655.48)	0.00
Investment Earnings						
07-00-78500 Interest Earnings	0	72.94	909.45	0.00	(909.45)	0.00
TOTAL Investment Earnings	0	72.94	909.45	0.00	(909.45)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	100.00
TOTAL Fund Balance Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	100.00
Transfers						
07-00-79920 Deprecation Transfers In	553,205	46,100.41	368,803.28	0.00	184,401.72	33.33
TOTAL Transfers	553,205	46,100.41	368,803.28	0.00	184,401.72	33.33
TOTAL Gen Fund - CIP Revenue	1,803,102	46,180.35	410,368.21	0.00	1,392,733.79	77.24
TOTAL REVENUE	1,803,102	46,180.35	410,368.21	0.00	1,392,733.79	77.24

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	4,048	340.36	3,319.25	0.00	728.75	18.00
07-02-88400 Capital Imp-Software	31,600	0.00	0.00	0.00	31,600.00	100.00
07-02-88500 Capital Imp-Equipment	31,121	0.00	0.00	0.00	31,121.00	100.00
TOTAL Capital Projects	66,769	340.36	3,319.25	0.00	63,449.75	95.03
TOTAL City Manager/Clerk	66,769	340.36	3,319.25	0.00	63,449.75	95.03
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	31,497	0.00	0.00	0.00	31,497.00	100.00
07-06-88200 Capital Imp-Furniture	4,846	0.00	0.00	0.00	4,846.00	100.00
07-06-88400 Capital Imp-Software	10,080	0.00	0.00	0.00	10,080.00	100.00
07-06-88500 Capital Imp-Equipment	42,000	0.00	20,817.74	0.00	21,182.26	50.43
07-06-88600 Capital Imp-Radios	88,116	0.00	0.00	0.00	88,116.00	100.00
07-06-88700 Capital Imp-Guns	16,931	0.00	0.00	0.00	16,931.00	100.00
TOTAL Capital Projects	193,470	0.00	20,817.74	0.00	172,652.26	89.24
TOTAL Police Department	193,470	0.00	20,817.74	0.00	172,652.26	89.24
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	331,286	0.00	0.00	0.00	331,286.00	100.00
07-07-88200 Capital Imp-Furniture	44,675	0.00	0.00	0.00	44,675.00	100.00
07-07-88400 Capital Imp-Software	3,607	0.00	0.00	0.00	3,607.00	100.00
07-07-88500 Capital Imp-Equipment	87,471	0.00	0.00	0.00	87,471.00	100.00
07-07-88600 Capital Imp-Radios	27,067	0.00	0.00	0.00	27,067.00	100.00
07-07-88800 Capital Imp-Medical	17,000	0.00	0.00	0.00	17,000.00	100.00
07-07-88900 Capital Imp-SCBA	33,088	0.00	0.00	0.00	33,088.00	100.00
07-07-89100 Capital Imp - Fire Hose	21,783	0.00	0.00	0.00	21,783.00	100.00
TOTAL Capital Projects	565,977	0.00	0.00	0.00	565,977.00	100.00
TOTAL Fire Department	565,977	0.00	0.00	0.00	565,977.00	100.00

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	39,464	0.00	0.00	0.00	39,464.00	100.00
07-09-88500 Capital Imp-Equipment	51,569	0.00	0.00	0.00	51,569.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	1,250.00	0.00	13,351.00	91.44
07-09-89500 Capital Outlay - Street Imp	0	0.00	48,265.00	0.00	(48,265.00)	0.00
TOTAL Capital Projects	105,634	0.00	49,515.00	0.00	56,119.00	53.13
TOTAL Streets	105,634	0.00	49,515.00	0.00	56,119.00	53.13
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	406,555	0.00	4,499.68	0.00	402,055.32	98.89
TOTAL Capital Projects	406,555	0.00	4,499.68	0.00	402,055.32	98.89
TOTAL Sanitation	406,555	0.00	4,499.68	0.00	402,055.32	98.89
Parks Department						
Capital Projects						
07-11-88000 Capital Outlay	0	0.00	5,687.88	0.00	(5,687.88)	0.00
07-11-88100 Capital Outlay - Vehicles	28,000	0.00	0.00	0.00	28,000.00	100.00
07-11-88200 Capital Imp-Furniture	28,751	0.00	0.00	0.00	28,751.00	100.00
07-11-88500 Capital Imp-Equipment	78,764	0.00	0.00	0.00	78,764.00	100.00
TOTAL Capital Projects	135,515	0.00	5,687.88	0.00	129,827.12	95.80
TOTAL Parks Department	135,515	0.00	5,687.88	0.00	129,827.12	95.80
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	1,370	0.00	0.00	0.00	1,370.00	100.00
07-12-88500 Capital Imp-Equipment	3,000	0.00	0.00	0.00	3,000.00	100.00
TOTAL Capital Projects	4,370	0.00	0.00	0.00	4,370.00	100.00
TOTAL Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2022

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	19,570	0.00	31,074.59	0.00	(11,504.59)	58.79-
07-14-88400 Capital Imp-Software	6,811	850.00	850.00	2,650.00	3,311.00	48.61
TOTAL Capital Projects	26,381	850.00	31,924.59	2,650.00	(8,193.59)	31.06-
TOTAL Code Department	26,381	850.00	31,924.59	2,650.00	(8,193.59)	31.06-
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	23,402	320.00	29,722.59	0.00	(6,320.59)	27.01-
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	9,883	0.00	3,212.45	0.00	6,670.55	67.50
TOTAL Capital Projects	34,889	320.00	32,935.04	0.00	1,953.96	5.60
TOTAL Risk Manager	34,889	320.00	32,935.04	0.00	1,953.96	5.60
Information Systems Mgr						
Capital Projects						
07-16-88200 Capital Imp-Furniture	3,574	0.00	0.00	0.00	3,574.00	100.00
07-16-88300 Capital Imp-Computers	189,177	0.00	79,341.42	0.00	109,835.58	58.06
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	63,649	2,681.00	5,173.00	0.00	58,476.00	91.87
TOTAL Capital Projects	263,542	2,681.00	84,514.42	0.00	179,027.58	67.93
TOTAL Information Systems Mgr	263,542	2,681.00	84,514.42	0.00	179,027.58	67.93
TOTAL EXPENDITURES	1,803,102	4,191.36	233,213.60	2,650.00	1,567,238.40	86.92
REVENUE OVER/(UNDER) EXPENDITURES	0	41,988.99	177,154.61	(2,650.00)	(174,504.61)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	4,807,040	157,392.75	3,581,644.13	0.00	1,225,395.87	25.49
TOTAL REVENUES	4,807,040	157,392.75	3,581,644.13	0.00	1,225,395.87	25.49
EXPENDITURE SUMMARY						
General Government	4,807,040	58.58	907,226.40	0.00	3,899,813.60	81.13
TOTAL EXPENDITURES	4,807,040	58.58	907,226.40	0.00	3,899,813.60	81.13
REVENUE OVER/(UNDER) EXPENDITURES	0	157,334.17	2,674,417.73	0.00	(2,674,417.73)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2022

08 -Sinking Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	4,799,040	157,371.96	3,569,701.77	0.00	1,229,338.23	25.62
TOTAL Property Tax Spec Purpos	4,799,040	157,371.96	3,569,701.77	0.00	1,229,338.23	25.62
Investment Earnings						
08-00-78500 Interest Earned	8,000	20.79	11,942.36	0.00	(3,942.36)	49.28-
TOTAL Investment Earnings	8,000	20.79	11,942.36	0.00	(3,942.36)	49.28-
Miscellaneous Revenue						
Fund Balance Carryover						
TOTAL Undesignated	4,807,040	157,392.75	3,581,644.13	0.00	1,225,395.87	25.49
TOTAL REVENUE	4,807,040	157,392.75	3,581,644.13	0.00	1,225,395.87	25.49

4.h.b

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

08 -Sinking Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
==================						
Other Services						
08-13-85400 Bank Charges	1,000	58.58	320.15	0.00	679.85	67.99
TOTAL Other Services	1,000	58.58	320.15	0.00	679.85	67.99
Capital Projects						
08-13-91000 Principle Payments - GO Bon	3,825,000	0.00	450,000.00	0.00	3,375,000.00	88.24
08-13-92000 Interest Payments on GO Bon	979,090	0.00	455,856.25	0.00	523,233.75	53.44
08-13-93000 Fiscal Charges - Trustee	1,950	0.00	1,050.00	0.00	900.00	46.15
TOTAL Capital Projects	4,806,040	0.00	906,906.25	0.00	3,899,133.75	81.13
TOTAL General Government	4,807,040	58.58	907,226.40	0.00	3,899,813.60	81.13
TOTAL EXPENDITURES	4,807,040	58.58	907,226.40	0.00	3,899,813.60	81.13
REVENUE OVER/(UNDER) EXPENDITURES	0	157,334.17	2,674,417.73	0.00	(2,674,417.73)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

09 -Meter Deposits
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Investment Earnings						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	57,755	759.65	5,879.03	0.00	51,875.97	89.82
TOTAL REVENUES	57,755	759.65	5,879.03	0.00	51,875.97	89.82
EXPENDITURE SUMMARY						
General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	759.65	5,879.03	0.00	(5,879.03)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

10 -911 Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
=================						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	752.80	5,798.73	0.00	2,201.27	27.52
TOTAL Property Tax Spec Purpos	8,000	752.80	5,798.73	0.00	2,201.27	27.52
Investment Earnings						
10-00-78500 Interest Income	10	6.85	80.30	0.00	(70.30)	703.00-
TOTAL Investment Earnings	10	6.85	80.30	0.00	(70.30)	703.00-
Fund Balance Carryover						
10-00-79800 Carryover	49,745	0.00	0.00	0.00	49,745.00	100.00
TOTAL Fund Balance Carryover	49,745	0.00	0.00	0.00	49,745.00	100.00
TOTAL 911 Fund Revenues	57,755	759.65	5,879.03	0.00	51,875.97	89.82
TOTAL REVENUE	57,755	759.65	5,879.03	0.00	51,875.97	89.82

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	500	0.00	0.00	0.00	500.00	100.00
Other Services						
TOTAL General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association						
Other Services						
10-26-85800 Contingency	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL Other Services	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL 911 Association	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	759.65	5,879.03	0.00	(5,879.03)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	26,375	103.23	3,438.01	0.00	22,936.99	86.96
TOTAL REVENUES	26,375	103.23	3,438.01	0.00	22,936.99	86.96
EXPENDITURE SUMMARY						
Police Dept	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	103.23	3,438.01	0.00	(3,438.01)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	3,500	100.00	3,400.00	0.00	100.00	2.86
TOTAL Fines & Forfeits	3,500	100.00	3,400.00	0.00	100.00	2.86
Investment Earnings						
11-00-78500 Interest Income	100	3.23	38.01	0.00	61.99	61.99
TOTAL Investment Earnings	100	3.23	38.01	0.00	61.99	61.99
Fund Balance Carryover						
11-00-79800 Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Fund Balance Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Impound Fee Fund	26,375	103.23	3,438.01	0.00	22,936.99	86.96
TOTAL REVENUE	26,375	103.23	3,438.01	0.00	22,936.99	86.96

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	17,375	0.00	0.00	0.00	17,375.00	100.00
TOTAL Other Services	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL Police Dept	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	103.23	3,438.01	0.00	(3,438.01)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

13 -Municipal Authority - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,591,422	6,435.73	60,923.24	0.00	1,530,498.76	96.17
TOTAL REVENUES	1,591,422	6,435.73	60,923.24	0.00	1,530,498.76	96.17
EXPENDITURE SUMMARY						
General Government	1,576,451	0.00	55,000.00	15,000.00	1,506,451.00	95.56
Information Systems	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES	1,591,422	0.00	55,000.00	15,000.00	1,521,422.00	95.60
REVENUE OVER/(UNDER) EXPENDITURES	0	6,435.73	5,923.24	(15,000.00)	9,076.76	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	8,064.99	0.00	(8,064.99)	0.00
TOTAL Intergovernmental	0	0.00	8,064.99	0.00	(8,064.99)	0.00
Investment Earnings						
13-00-78500 Interest	0	32.73	1,634.25	0.00	(1,634.25)	0.00
TOTAL Investment Earnings	0	32.73	1,634.25	0.00	(1,634.25)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
TOTAL Fund Balance Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	51,224.00	0.00	25,612.00	33.33
TOTAL Transfers	76,836	6,403.00	51,224.00	0.00	25,612.00	33.33
TOTAL NHMA CIP - Revenues	1,591,422	6,435.73	60,923.24	0.00	1,530,498.76	96.17
TOTAL REVENUE	1,591,422	6,435.73	60,923.24	0.00	1,530,498.76	96.17

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	129,398	0.00	0.00	0.00	129,398.00	100.00
13-12-88100 Vehicles	125,515	0.00	0.00	0.00	125,515.00	100.00
13-12-88400 Capital Imp - Software	44,910	0.00	0.00	0.00	44,910.00	100.00
13-12-88500 Capital Imp - Equipment	107,340	0.00	55,000.00	15,000.00	37,340.00	34.79
13-12-88600 Capital Imp - Radios/Commun	5,271	0.00	0.00	0.00	5,271.00	100.00
13-12-89200 Capital Imp-Water Wells	1,064,017	0.00	0.00	0.00	1,064,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,576,451	0.00	55,000.00	15,000.00	1,506,451.00	95.56
TOTAL General Government	1,576,451	0.00	55,000.00	15,000.00	1,506,451.00	95.56
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Capital Projects	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Information Systems	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES	1,591,422	0.00	55,000.00	15,000.00	1,521,422.00	95.60
REVENUE OVER/(UNDER) EXPENDITURES	0	6,435.73	5,923.24	(15,000.00)	9,076.76	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

14 -Water Impact Fees Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	122,344	14.80	6,989.32	0.00	115,354.68	94.29
TOTAL REVENUES	122,344	14.80	6,989.32	0.00	115,354.68	94.29
EXPENDITURE SUMMARY						
Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	14.80	6,989.32	0.00	(6,989.32)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
================						
Water						
14-00-75350 Water Capacity Charges	12,000	0.00	6,810.00	0.00	5,190.00	43.25
TOTAL Water	12,000	0.00	6,810.00	0.00	5,190.00	43.25
Investment Earnings						
14-00-78200 Interest Income	125	0.00	0.00	0.00	125.00	100.00
14-00-78500 Interest Income	0	14.80	179.32	0.00	(179.32)	0.00
TOTAL Investment Earnings	125	14.80	179.32	0.00	(54.32)	43.46-
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	110,219	0.00	0.00	0.00	110,219.00	100.00
TOTAL Fund Balance Carryover	110,219	0.00	0.00	0.00	110,219.00	100.00
TOTAL Water Impact Fee	122,344	14.80	6,989.32	0.00	115,354.68	94.29
TOTAL REVENUE	122,344	14.80	6,989.32	0.00	115,354.68	94.29

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Capital Projects	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	14.80	6,989.32	0.00	(6,989.32)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	83,140	9.62	2,879.54	0.00	80,260.46	96.54
TOTAL REVENUES	83,140	9.62	2,879.54	0.00	80,260.46	96.54
EXPENDITURE SUMMARY						
Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	9.62	2,879.54	0.00	(2,879.54)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	11,000	0.00	2,763.00	0.00	8,237.00	74.88
TOTAL Wastewater	11,000	0.00	2,763.00	0.00	8,237.00	74.88
Investment Earnings						
15-00-78500 Interest Income	140	9.62	116.54	0.00	23.46	16.76
TOTAL Investment Earnings	140	9.62	116.54	0.00	23.46	16.76
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Sewer Impact Fee	83,140	9.62	2,879.54	0.00	80,260.46	96.54
TOTAL REVENUE	83,140	9.62	2,879.54	0.00	80,260.46	96.54

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Capital Projects	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	9.62	2,879.54	0.00	(2,879.54)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	142,682	5,468.30	43,759.70	0.00	98,922.30	69.33
TOTAL REVENUES	142,682	5,468.30	43,759.70	0.00	98,922.30	69.33
EXPENDITURE SUMMARY						
Drainage	142,682	0.00	9,100.00	0.00	133,582.00	93.62
TOTAL EXPENDITURES	142,682	0.00	9,100.00	0.00	133,582.00	93.62
REVENUE OVER/(UNDER) EXPENDITURES	0	5,468.30	34,659.70	0.00	(34,659.70)	0.00

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	52,000	5,454.11	43,604.62	0.00	8,395.38	16.14
TOTAL Water	52,000	5,454.11	43,604.62	0.00	8,395.38	16.14
Investment Earnings						
17-00-78500 Interest Income	75	14.19	155.08	0.00	(80.08)	106.77-
TOTAL Investment Earnings	75	14.19	155.08	0.00	(80.08)	106.77-
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Revenues	142,682	5,468.30	43,759.70	0.00	98,922.30	69.33
TOTAL REVENUE	142,682	5,468.30	43,759.70	0.00	98,922.30	69.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
========						
Capital Projects						
17-24-89900 Drainage Capital	142,682	0.00	9,100.00	0.00	133,582.00	93.62
TOTAL Capital Projects	142,682	0.00	9,100.00	0.00	133,582.00	93.62
TOTAL Drainage	142,682	0.00	9,100.00	0.00	133,582.00	93.62
TOTAL EXPENDITURES	142,682	0.00	9,100.00	0.00	133,582.00	93.62
REVENUE OVER/(UNDER) EXPENDITURES	0	5,468.30	34,659.70	0.00	(34,659.70)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

4.h.b

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	973,047	81,617.83	1,706,599.86	0.00	(733,552.86)	75.39-
TOTAL REVENUES	973,047	81,617.83	1,706,599.86	0.00	(733,552.86)	75.39-
EXPENDITURE SUMMARY						
Revenues	1,000	38.69	369.42	0.00	630.58	63.06
Expenses	972,047	81,417.59	1,553,964.02	0.00	(581,917.02)	59.87-
TOTAL EXPENDITURES	973,047	81,456.28	1,554,333.44	0.00	(581,286.44)	59.74-
REVENUE OVER/(UNDER) EXPENDITURES	0	161.55	152,266.42	0.00	(152,266.42)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

18 -Health Insurance Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
18-00-78500 Interest Income	50	25.68	214.30	0.00	(164.30)	328.60-
TOTAL Investment Earnings	50	25.68	214.30	0.00	(164.30)	328.60-
Miscellaneous Revenue						
18-00-79550 Misc. Income	10,000	62.00	1,009,797.56	0.00	(999,797.56)	9,997.98-
TOTAL Miscellaneous Revenue	10,000	62.00	1,009,797.56	0.00	(999,797.56)	9,997.98-
Fund Balance Carryover						
18-00-79805 Premium Revenue	962,997	81,530.15	696,588.00	0.00	266,409.00	27.66
TOTAL Fund Balance Carryover	962,997	81,530.15	696,588.00	0.00	266,409.00	27.66
TOTAL Revenues	973,047	81,617.83	1,706,599.86	0.00	(733,552.86)	75.39-
TOTAL REVENUE	973,047	81,617.83	1,706,599.86	0.00	(733,552.86)	75.39-

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2022

18 -Health Insurance Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Other Services						
18-00-85400 Bank Charges	1,000	38.69	369.42	0.00	630.58	63.06
TOTAL Other Services	1,000	38.69	369.42	0.00	630.58	63.06
TOTAL Revenues	1,000	38.69	369.42	0.00	630.58	63.06
Expenses						
========						
Personnel Services						
18-13-80510 Premium Expense	192,021	15,151.70	128,609.04	0.00	63,411.96	33.02
18-13-80520 Health Insurance Claims	754,826	62,944.23	1,395,901.43	0.00	(641,075.43)	84.93-
18-13-80530 Adminstration Cost	25,200	3,321.66	29,453.55	0.00	(4,253.55)	16.88-
TOTAL Personnel Services	972,047	81,417.59	1,553,964.02	0.00	(581,917.02)	59.87-
TOTAL Expenses	972,047	81,417.59	1,553,964.02	0.00	(581,917.02)	59.87-
TOTAL EXPENDITURES	973,047	81,456.28	1,554,333.44	0.00	(581,286.44)	59.74-
REVENUE OVER/(UNDER) EXPENDITURES	0	161.55	152,266.42	0.00	(152,266.42)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	0	40.83	1,500,496.70	0.00	(1,500,496.70)	0.00
TOTAL REVENUES	0	40.83	1,500,496.70	0.00	(1,500,496.70)	0.00
EXPENDITURE SUMMARY						
Parks Donations	0	15,500.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
TOTAL EXPENDITURES	0	15,500.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(15,459.17)	1,394,996.70	(1,008,200.00)	(386,796.70)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
20-00-78500 Interest Income	0	40.83	496.70	0.00	(496.70)	0.00
TOTAL Investment Earnings	0	40.83	496.70	0.00	(496.70)	0.00
Miscellaneous Revenue						
20-00-79520 Donations - Parks	0	0.00	1,500,000.00	0.00	(1,500,000.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	1,500,000.00	0.00	(1,500,000.00)	0.00
Fund Balance Carryover						
TOTAL Revenues	0	40.83	1,500,496.70	0.00	(1,500,496.70)	0.00
TOTAL REVENUE	0	40.83	1,500,496.70	0.00	(1,500,496.70)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2022

4.h.b

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
===============						
Material and Supplies						
20-11-83900 Other Services & Charges	0	15,500.00	105,500.00	46,500.00	(152,000.00)	0.00
TOTAL Material and Supplies	0	15,500.00	105,500.00	46,500.00	(152,000.00)	0.00
Capital Projects						
20-11-88000 Capital Outlay	0	0.00	0.00	961,700.00	(961,700.00)	0.00
TOTAL Capital Projects	0	0.00	0.00	961,700.00	(961,700.00)	0.00
TOTAL Parks Donations	0	15,500.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
TOTAL EXPENDITURES	0	15,500.00	105,500.00	1,008,200.00	(1,113,700.00)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(15,459.17)	1,394,996.70	(1,008,200.00)	(386,796.70)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

80 -General Obligation Bonds
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	241.67	6,818,513.15	0.00	(6,818,513.15)	0.00
TOTAL REVENUES	0	241.67	6,818,513.15	0.00	(6,818,513.15)	0.00
EXPENDITURE SUMMARY						
2016 GO Bond	0	0.00	135,436.77	0.00	(135,436.77)	0.00
2018 GO Bond	0	11.41	59,384.62	7,974.28	(67,358.90)	0.00
2019 GO Bond	0	2,514.30	877,126.96	510,129.39	(1,387,256.35)	0.00
2020 GO Bond	0	460,958.29	2,010,330.55	1,614,231.93	(3,624,562.48)	0.00
2021 GO Bond	0	358,381.52	1,174,045.38	1,497,440.67	(2,671,486.05)	0.00
2022 GO Bond	0	9,446.41	97,528.46	67,690.00	(165,218.46)	0.00
TOTAL EXPENDITURES	0	831,311.93	4,353,852.74	3,697,466.27	(8,051,319.01)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(831,070.26)	2,464,660.41	(3,697,466.27)	1,232,805.86	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	6,600,000.00	0.00	(6,600,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	206,324.80	0.00	(206,324.80)	0.00
TOTAL Investment Earnings	0	0.00	6,806,324.80	0.00	(6,806,324.80)	0.00
Miscellaneous Revenue						
80-00-79086 Interest Income 2016 GO Bd	0	0.00	63.06	0.00	(63.06)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	0.94	49.50	0.00	(49.50)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	59.73	915.52	0.00	(915.52)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	73.23	6,684.07	0.00	(6,684.07)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	101.71	4,466.56	0.00	(4,466.56)	0.00
80-00-79092 Interest Income 2022 GO	0	6.06	9.64	0.00	(9.64)	0.00
TOTAL Miscellaneous Revenue	0	241.67	12,188.35	0.00	(12,188.35)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	241.67	6,818,513.15	0.00	(6,818,513.15)	0.00
TOTAL REVENUE	0	241.67	6,818,513.15	0.00	(6,818,513.15)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
80-86-85400 Bank Charges	0	0.00	86.97	0.00	(86.97)	0.00
TOTAL Other Services	0	0.00	86.97	0.00	(86.97)	0.00
Capital Projects						
Transfers Out						
80-86-99150 Parks	0	0.00	1,239.55	0.00	(1,239.55)	0.00
80-86-99200 Town Hall	0	0.00	134,110.25	0.00	(134,110.25)	0.00
TOTAL Transfers Out	0	0.00	135,349.80	0.00	(135,349.80)	0.00
TOTAL 2016 GO Bond	0	0.00	135,436.77	0.00	(135,436.77)	0.00
2017 GO Bond						
Other Services						
Capital Projects						
Transfers Out						

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2018 GO Bond						
Other Services						
80-88-85400 Bank Charges	0	11.41	128.23	0.00	(128.23)	0.00
TOTAL Other Services	0	11.41	128.23	0.00	(128.23)	0.00
Capital Projects						
Transfers Out						
80-88-99400 Communications & Data Syste	0	0.00	6,756.39	7,974.28	(14,730.67)	0.00
80-88-99800 Other Expenses Paid from In	0	0.00	52,500.00	0.00	(52,500.00)	0.00
TOTAL Transfers Out	0	0.00	59,256.39	7,974.28	(67,230.67)	0.00
TOTAL 2018 GO Bond	0	11.41	59,384.62	7,974.28	(67,358.90)	0.00
2019 GO Bond						
Other Services						
80-89-85400 Bank Charges	0	65.09	675.15	0.00	(675.15)	0.00
TOTAL Other Services	0	65.09	675.15	0.00	(675.15)	0.00
Capital Projects						
80-89-98550 Water Projects	0	1,390.02	786,313.50	501,351.37	(1,287,664.87)	0.00
TOTAL Capital Projects	0	1,390.02	786,313.50	501,351.37	(1,287,664.87)	0.00
Transfers Out						
80-89-99450 Communications & Data Syste	0	1,059.19	2,138.31	8,778.02	(10,916.33)	0.00
80-89-99800 Other Expenses Paid from In	0	0.00	88,000.00	0.00	(88,000.00)	0.00
TOTAL Transfers Out	0	1,059.19	90,138.31	8,778.02	(98,916.33)	0.00
TOTAL 2019 GO Bond	0	2,514.30	877,126.96	510,129.39	(1,387,256.35)	0.00
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	102.80	816.41	0.00	(816.41)	0.00
TOTAL Other Services	0	102.80	816.41	0.00	(816.41)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	8,437.50	41,437.50	49,187.50	(90,625.00)	0.00
80-90-97550 Paving (Streets)	0	100.00	1,029,039.88	180,650.20	(1,209,690.08)	0.00
80-90-98550 Water Projects	0	0.00	5,745.50	110,853.58	(116,599.08)	0.00
80-90-98750 Sanitary Sewer System	0	3,913.75	11,362.50	11,560.42	(22,922.92)	0.00
80-90-98950 Traffic Controls	0	0.00	8,887.11	17,097.46	(25,984.57)	0.00
TOTAL Capital Projects	0	12,451.25	1,096,472.49	369,349.16	(1,465,821.65)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 9904 (5664 : 4 h Finance Director's Report)

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-90-99700 Fire	0	447,510.00	904,838.73	1,184,882.77	(2,089,721.50)	0.00
80-90-99800 Other Expenses Paid from In	0	894.24	8,202.92	60,000.00	(68,202.92)	0.00
TOTAL Transfers Out	0	448,404.24	913,041.65	1,244,882.77	(2,157,924.42)	0.00
TOTAL 2020 GO Bond	0	460,958.29	2,010,330.55	1,614,231.93	(3,624,562.48)	0.00
2021 GO Bond						
============						
Other Services						
80-91-85400 Bank Charges	0	122.85	908.95	0.00	(908.95)	0.00
TOTAL Other Services	0	122.85	908.95	0.00	(908.95)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	339,245.17	1,103,414.63	1,276,112.09	(2,379,526.72)	0.00
80-91-98550 Water Projects	0	6,313.50	37,109.35	206,501.50	(243,610.85)	0.00
80-91-98750 Sanitary Sewer System	0	0.00	0.00	14,827.08	(14,827.08)	0.00
80-91-98950 Parks	0	12,700.00	32,612.45	0.00	(32,612.45)	0.00
TOTAL Capital Projects	0	358,258.67	1,173,136.43	1,497,440.67	(2,670,577.10)	0.00
Transfers Out						
TOTAL 2021 GO Bond	0	358,381.52	1,174,045.38	1,497,440.67	(2,671,486.05)	0.00
2022 GO Bond						
============						
Other Services						
80-92-85400 Bank Charges	0	55.47	83.46	0.00	(83.46)	0.00
TOTAL Other Services	0	55.47	83.46	0.00	(83.46)	0.00
Capital Projects						
80-92-97690 Bond Issuance Cost	0	0.00	85,295.00	0.00	(85,295.00)	0.00
80-92-98750 Sanitary Sewer Projects	0	9,390.94	12,150.00	62,850.00	(75,000.00)	0.00
TOTAL Capital Projects	0	9,390.94	97,445.00	62,850.00	(160,295.00)	0.00
Transfers Out						
80-92-99450 Technology	0	0.00	0.00	4,840.00	(4,840.00)	0.00
TOTAL Transfers Out	0	0.00	0.00	4,840.00	(4,840.00)	0.00
TOTAL 2022 GO Bond	0	9,446.41	97,528.46	67,690.00	(165,218.46)	0.00
TOTAL EXPENDITURES	0	831,311.93	4,353,852.74	3,697,466.27	(8,051,319.01)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(831,070.26)	2,464,660.41	(3,697,466.27)	1,232,805.86	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

99 -Pooled Cash
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

4.h.b

99 -Pooled Cash

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

City of Nichols Hills
2018 GO Bond Issue

AS OF: 02/28/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,039.08	109,039.08
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
2021-2022	-	-	-	6,756.39	52,500.00	59,256.39
7/31/2021				451.09		451.09
8/31/2021						-
9/30/2021						-
10/31/2021				3,952.20		3,952.20
11/30/2021				2,212.05	41,613.75	43,825.80
12/31/2021				141.05	10,886.25	11,027.30
1/31/2022						-
2/28/2022						-
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	94,266.97	108,874.84	3,168,137.67
Available Funds - Prior to encumbrances	(0.00)	(0.00)	-	7,974.28	164.24	8,138.52
Due to Pre-Eng & Design						
ENCUMBRANCES:						7,974.28
Wireless Master Plan — Monte PO #17-12080				7,974.28		
Available Funds - After encumbrances	(0.00)	(0.00)	-	0.00	164.24	164.24

CASH	8,138.52
CD'S	-
EXPENSE ACCRUED	-
ENCUMBRANCES	(7,974.28)
	164.24

Interest Earnings:	
Prior Fiscal Years	111,614.16
Current Fiscal Year	49.50
Bank Charges:	
Prior Fiscal Years	(2,496.35)
Current Fiscal Year	(128.23)
FUNDS AVAILABLE	164.24

City of Nichols Hills
2019 GO Bond Issue

AS OF: **02/28/22**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
							-
Issue Amount	1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		3,000,000.00
Premium	41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		101,271.56
Net Interest earned & Bank Fees						88,332.11	88,332.11
Prior Years:							
Issuance Expense	18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019	60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
2019-2020	1,060,931.76	77,089.33	41,757.88	33,613.76	-	-	1,213,392.73
2020-2021	120,739.67	231,762.46	9,161.65	703.70	92,131.49	-	454,498.97
2021-2022	-	786,313.50	-	-	2,138.31	88,000.00	876,451.81
7/31/2021		3,901.50					3,901.50
8/31/2021		523,497.75			1,079.12		524,576.87
9/30/2021		122,930.50					122,930.50
10/31/2021		82,955.70				11,908.75	94,864.45
11/30/2021		15,832.50				76,091.25	91,923.75
12/31/2021		14,390.03					14,390.03
1/31/2022		21,415.50					21,415.50
2/28/2022		1,390.02			1,059.19		2,449.21
PROJECT COST TOTAL TO DATE:	1,261,183.76	1,131,444.62	51,687.86	51,687.86	95,806.47	88,000.00	2,679,810.58
Available Funds - Prior to encumbrances	0.00	501,891.73	(0.00)	(0.00)	7,569.25	332.11	509,793.09
ENCUMBRANCES:							
WC-1901 Water Line SRB PO# 17-11415		33,099.95					501,351.37
Cimarron Construction PO # 17-17293		468,251.42					
Available Funds - After encumbrances	0.00	540.36	(0.00)	(0.00)	7,569.25	332.11	8,441.72

CASH	512,242.30
CD'S	-
EXPENSE ACCRUED	(2,449.21)
ENCUMBRANCES	(501,351.37)
	8,441.72

Interest Earnings:	
Prior Fiscal Years	90,446.25
Current Fiscal Year	915.52
Bank Charges:	
Prior Fiscal Years	(2,354.51)
Current Fiscal Year	(675.15)
FUNDS AVAILABLE	8,441.72

City of Nichols Hills
2020 GO Bond Issue

AS OF: 02/28/22

Account Number:		Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
		80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount		3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium		147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees										87,290.30	87,290.30
Prior Years:											
Issuance Expense		48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020		121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021		2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022		1,029,039.88	5,745.50	11,362.50	8,887.11	-	904,838.73	-	41,437.50	8,202.92	2,009,514.14
7/31/2021		211,596.69	2,775.00							1,126.98	215,498.67
8/31/2021		343,987.76	735.00		3,641.79				9,375.00	1,114.34	358,853.89
9/30/2021		462,892.63	2,235.50						8,437.50	968.76	474,534.39
10/31/2021		1,367.40			2,985.00				5,062.50	894.24	10,309.14
11/30/2021		3,677.40					17,466.58		6,750.00	1,192.32	29,086.30
12/31/2021		2,476.80			2,260.32		88,649.65		3,375.00	894.24	97,656.01
1/31/2022		2,941.20		7,448.75			351,212.50			1,117.80	362,720.25
2/28/2022		100.00		3,913.75			447,510.00		8,437.50	894.24	460,855.49
PROJECT COST TOTAL TO DATE:		3,713,639.21	304,966.02	248,145.07	66,320.09	203,059.00	1,209,113.15	103,882.20	69,911.80	17,130.84	5,936,167.38
Available Funds - Prior to encumbrances		228,690.15	276,774.28	11,560.42	162,220.74	77,422.93	1,107,459.84	(0.00)	319,646.44	70,159.46	2,253,934.26
Due to Pre-Eng & Design											
ENCUMBRANCES:											
PW Facility Phase III	SRB PO 17-15504								49,187.50		
WC-1902 Bedford	SRB PO #17-17294		17,550.00								
PC 2002 Glenwood Ave	SRB PO 17-12296	13,519.20									
PC-2104 Avondale	SRB PO 17-17584	167,131.00									
OK Contractor Supply	PO #17-17637	426.00									1,623,286.37
Cimarron Construction	PO # 17-17293		93,303.58								
Pelco - Banner Brackets	PO #17-17520				15,037.88						
SC-2101 City Wide	PO #17-16584			11,560.42							
Jenco - Fire & City Hall	PO#17-16880					77,422.93	996,273.82			68,628.44	
FSB - Fire & City Hall	PO #17-16881						111,186.02				
Pelco Products	PO #17-17544				2,059.58						
Available Funds - After encumbrances		47,613.95	165,920.70	0.00	145,123.28	0.00	(0.00)	(0.00)	270,458.94	1,531.02	630,647.89

CASH	519,789.75
CD'S	2,195,000.00
EXPENSE ACCRUED	(460,855.49)
ENCUMBRANCES	(1,623,286.37)
	630,647.89

Interest Earnings:	
Prior Fiscal Years	79,443.33
Current Fiscal Year	10,134.75
Bank Charges:	
Prior Fiscal Years	(1,471.37)
Current Fiscal Year	(816.41)
FUNDS AVAILABLE	630,647.89

City of Nichols Hills
2021 GO Bond Issue

AS OF: **02/28/22**

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount		3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium		35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees								4,216.37	4,216.37
Prior Years:									
Issuance Expense		38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021		-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022		1,103,414.63	37,109.35	-	32,612.45	-	-	-	1,173,136.43
7/31/2021					7,040.45				7,040.45
8/31/2021			3,788.10						3,788.10
9/30/2021		9,572.85							9,572.85
10/31/2021		4,335.90	11,224.00		12,872.00				28,431.90
11/30/2021		113,553.29	3,156.75						116,710.04
12/31/2021		325,599.93	6,313.50						331,913.43
1/31/2022		311,107.49	6,313.50						317,420.99
2/28/2022		339,245.17	6,313.50		12,700.00				358,258.67
PROJECT COST TOTAL TO DATE:		1,141,746.25	107,399.22	46,062.97	40,611.43	113,313.48	9,268.66	30.00	1,458,432.02
Available Funds - Prior to encumbrances		1,912,659.07	2,916,654.28	277,689.83	596,776.89	(0.00)	729,292.41	4,186.37	6,437,258.85
ENCUMBRANCES:									
PC-2102 Bedford & Glenwood	Rudy PO 17-16882	655,392.38							
Water Treatment Facility	SRB PO 17-15227		125,251.50						
PC-2102 Bedford	SRB PO 17-17050	33,871.68							
PC-2101 7300 Nichols Rd	SRB PO 17-16437	1,332.27							
PC-2101 7100 Nichols Road	SRB PO 17-15617	1,251.04							1,497,440.67
PC-2101 Buttram	SRB PO 17-15618	18,272.85							
SC-2101 City Wide	SRB PO 17-16584			14,827.08					
PC-2103 Guilford	SRB PO 17-16586	84,915.00							
PC-2101 Buttram & Nichols	CGC PO 17-16587	478,936.87	76,250.00						
Curb Replacement	PO 17-17059	2,140.00			-				
Utility Technology Upgrade	PO 17-17280		5,000.00			-			
Available Funds - After encumbrances		636,546.98	2,710,152.78	262,862.75	596,776.89	(0.00)	729,292.41	4,186.37	4,939,818.18

CASH	770,517.52
CD'S	6,025,000.00
EXPENSE ACCRUED	(358,258.67)
ENCUMBRANCES	(1,497,440.67)
	4,939,818.18

Interest Earnings:	
Prior Fiscal Years	1,632.10
Current Fiscal Year	4,466.56
Bank Charges:	
Prior Fiscal Years	(973.34)
Current Fiscal Year	(908.95)
FUNDS AVAILABLE	4,939,818.18

City of Nichols Hills
2022 GO Bond Issue

AS OF: 02/28/22

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount	3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium	93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees							(73.82)	(73.82)
Prior Years:								
Issuance Expense	38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022	-	-	12,150.00	-	-	-	-	12,150.00
1/31/2022			2,759.06					2,759.06
2/28/2022			9,390.94					9,390.94
PROJECT COST TOTAL TO DATE:	38,770.45	21,969.92	21,196.44	7,754.09	1,292.35	6,461.74	-	97,445.00
Available Funds - Prior to encumbrances	3,055,013.55	1,731,174.34	700,686.49	611,002.71	101,833.78	509,168.92	(73.82)	6,708,805.98
ENCUMBRANCES:								
SC-2201 Sanitary Sewer PO# 17-17438			62,850.00					67,690.00
Tyler Technoloy Meter Reading Upgrade PO# 17-17439						4,840.00		
Available Funds - After encumbrances	3,055,013.55	1,731,174.34	637,836.49	611,002.71	101,833.78	504,328.92	(73.82)	6,641,115.98

CASH	707,241.55
CD'S	6,010,955.37
EXPENSE ACCRUED	(9,390.94)
ENCUMBRANCES	(67,690.00)
	6,641,115.98

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	9.64
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(83.46)
FUNDS AVAILABLE	6,641,115.98

Monthly Report – February 2022

Information Systems

City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Monthly Report – February 2022

To follow is a summary of activities in the Information Systems Department during the month.

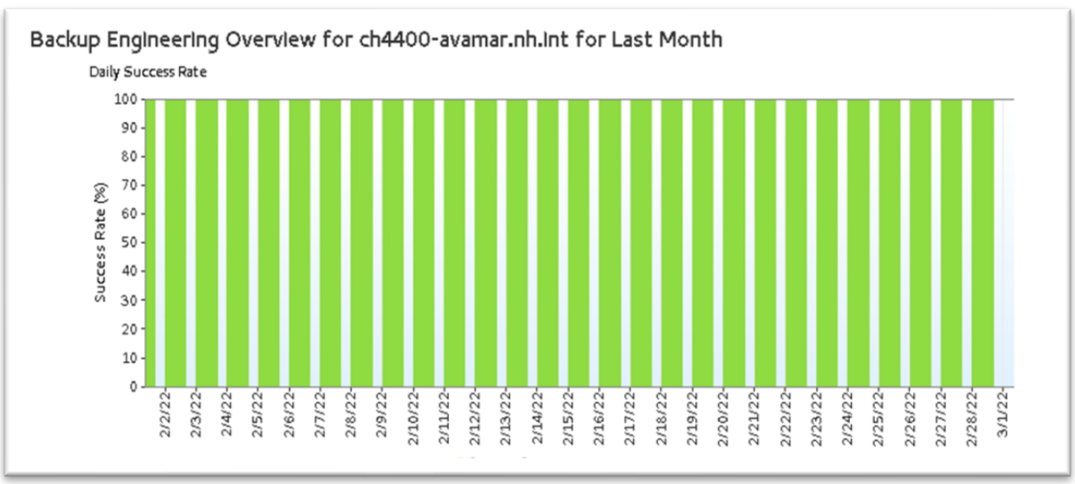
Automated Meter Reading System Upgraded and Second AMI Tower:

The Automated Meter Reading System Software is being upgraded to a new system. The system will provide the City with more information on water usage by citizens and meet all new security standards. The Financial Software will also have to be upgraded for the update to work correctly. Arrangements have already been made with Tyler to upgrade the financial software. The second AMI meeting reading tower, a 2020 Bond Issue project, will be added approximately at the same time as the upgrade. Adding the second tower to the upgrade project will make training easier for UTS, Sensus, and Utility Billing employees.

Backup System Reports:

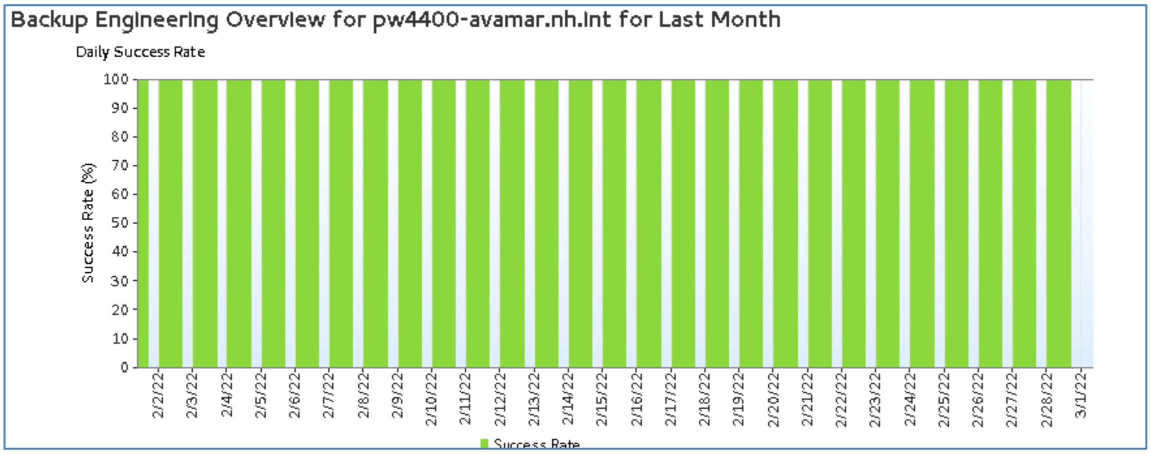
This month, the Data Backup Systems performed well at City Hall and Public Works. Backup systems generate reports each month showing the results of their backup procedures for the month:

City Hall



Monthly Report – February 2022

Public Works



Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Feb	Not Spam	18140	46.78%
	Spam	20638	53.22%
	Virus	3	0.01%
Subtotal (3)		38781	100.00%
Total		38781	100%

Top Ten Viruses

Top Ten Viruses			
Total Summary	Virus Name	Total Summary Events	% of Subtotal
2022-02-01-2022-03-01	HTML/Phishing.BP!tr	2	66.67%
	Virus-Outbreak, Virus-Outbreak	1	33.33%
Subtotal (2)		3	100.00%
Total		3	100%

Top Virus Client Location by Day of Month

Top Virus Client Location by Day of Month			
Day of Month	Virus Client Location	Messages	% of Subtotal
02	Netherlands (NL)	2	100.00%
	Subtotal (1)	2	66.67%
21	United States (US)	1	100.00%
	Subtotal (1)	1	33.33%
	Total	3	100%

Email Phishing Tests:

We conduct monthly employee email phishing tests. Each employee receives a different email, and no employees fell victim to our test emails. Although our numbers are still low, we will continue to educate employees about security.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

02/18/2022 - 02/26/2022

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Holiday, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces
0.0%	59	59	0	0	0	0	0	0

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Department Activities:

1. Assisted Public Works employee with a password reset on remote login.
2. Cox Communications had an outage that affected City Hall.
3. Reconfigure Teams accounts for staff on office license change over.
4. Relocated two City Hall staff workstations and computers to the Police department.
5. Had telephone support partner program 4 phones for City Hall and Fire department.
6. Had telephone support partner reprogram some City Hall phone numbers to ring certain phones.
7. Granted two City Hall staff temporary access to Police department doors.
8. Upgraded server support software on City Hall and Public Works server groups.
9. Assisted Utility Billing Clerk with file association to open in a specific program.
10. Tested the City's broadcast system before the Council Meeting.
11. Helped the Assistant Fire Chief with some privacy settings on his laptop.
12. Restarted web services on the Police Departments Tracking System server.
13. Asked telephone support to reprogram phone rollover from Public Works to City Hall.
14. Attended Accident Review Board meeting in City Hall training room.
15. Configured new group policies for workstations at Public Works.
16. Removed old network junction boxes at City Hall.
17. Released surplus items sold on govdeals.com.
18. Made changes to Permits and Licensing page on the website.
19. Assisted City Manager with setting up HDMI inputs to display in Council Chambers.
20. Gave Jenco access to rear fire door at Fire department per Fire Chief.
21. Updated the endpoint protection agents for all City workstations and servers.
22. Installed new body cam software on all Police patrol computers.
23. Assisted Fire Chief with converting a PDF document to Microsoft Word.
24. Added road closure banner to the website per Public Works Deputy Director.
25. Added two more servers to the City's DR site.
26. Assisted Assistant Finance Director with scanner connection issue.
27. Exported some conference room meetings for Public Works Director.
28. Assisted Public Works employee with email configuration on his work phone.
29. Assisted the Public Works Deputy Director with a new laptop charger.
30. Added new Fire department employee to all City services and access control. Had a support partner relocate the IT Cabinet in City Hall to a better location.
31. Replaced the Assistant Police Chief's battery backup device.
32. Replaced the Deputy Public Works Director battery backup device.
33. Asked the Public Works Director to locate and mark the City's fiber line buried across the front of City Hall because of remodeling occurring near the City's fiber, and the locator had not flagged the area.
34. Purchased new mobile phones for two Public Works employees per Deputy Director.

35. Assisted support partner with a data cable run for the Fire department's temporary trailer.
36. Relocated the Fire department's computers and peripherals to their trailer.
37. The data cable to trailer after a connection was damaged due to demolition at Fire department.
38. Deployed critical updates to all City workstations and servers.
39. Configured and installed two new tablets in Police departments patrol units.
40. Ran two data cable connections at the Police department for new body cam docks.
41. Configured new Firewall IP addresses to allow connections for Police body camera software.
42. Updated IT maintenance server software.
43. Updated the Public Works server software.
44. Assisted Fire Chief and Assistant Chief with the software installed on laptops due to a temporary move to the City Hall training room.
45. Attended water department audit meeting at Public Works.
46. Exported conference room meetings for Public Works Inspectors.
47. Assisted Police Detective with video software installed on a workstation.
48. Scheduled all the meetings for the month of February on the City's broadcast server.
49. Added bad actors to the City Firewalls.
50. Removed two former City employees' access for Public Works.
51. Submitted paper counts to Summit Business Systems for quarterly copy machine maintenance for City Hall.
52. Submitted Paper counts to Image Systems for quarterly copy machine maintenance for the Police Department.
53. Public Works Copier will need mechanical parts to be fixed, asked to purchase new copy machine with CIO funds.
54. Contacted copy machine company's about Public Works replacement.
55.

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

February 28, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the March 8, 2022 Council Meeting.

2019 G.O. Bond Issue:

- **Water Improvements – Waterline Relocation Along Kelley Avenue**

Contractor:	Cimarron Construction Co.	Original Contract Amount:	$561,555.00
Start Date:	~January 31, 2022	Amended Contract Amount:	-
Award Date:	December 14, 2021	Claims to Date Less Ret.:	-
Project Duration:	180 Calendar Days	Amount Remaining:	$561,555.00
Days Used:	0	Percent Complete:	0%

2020 G.O. Bond Issue:

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**

Contractor:	CGC, LLC	Original Contract Amount:	$1,073,766.41
Start Date:	October 18, 2021	Amended Contract Amount:	-
Award Date:	September 8, 2021	Claims to Date Less Ret.:	$518,579.54
Project Duration:	150 Calendar Days	Amount Remaining:	$635,047.51
Days Used:	92	Percent Complete:	50%

- **Paving Improvements to the 1400, 1500 & 1600 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,163,416.25
Start Date:	November 8, 2021	Amended Contract Amount:	-
Award Date:	October 12, 2021	Claims to Date Less Ret.:	$508,023.87
Project Duration:	180 Calendar Days	Amount Remaining:	$902,461.82
Days Used:	81	Percent Complete:	40%

- **Public Works Improvements (FC-2101)**
  Design Complete. On agenda for approval to advertise.

- **Water Treatment Facility (WC-2101)**
  Task Order Executed. Design underway.

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**
  Task Order Executed. Design underway.

- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**
  Task Order Executed. Design underway.

- **City Wide Sanitary Sewer Improvements (SC-2101/SC-2201)**
  Task Order Executed. Design underway.

Other Projects:

- **Love Family Park Improvements (FC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$961,700.00
Start Date:	~February 21, 2022	Amended Contract Amount:	-
Award Date:	January 11, 2022	Claims to Date Less Ret.:	-
Project Duration:	300 Calendar Days	Amount Remaining:	$961,700.00
Days Used:	0	Percent Complete:	0%

- **63rd Street Crosswalk (PC-2003)**
  Bids to be opened on March 7th. On agenda for approval to award.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
City Engineer

GJW/edp
Cc: File 116000

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES FEBRUARY 2022	176.00
	ALLIED ARTS FOUNDATION	00-34300	Bonds held in reserv	2022 REFUND BANNER DEPOSIT	10,000.00
				TOTAL:	10,176.00
Administration	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	LUNCH - STREET PAVING	87.50
	PETTY CASH	02-84300	Training & Membershi	FEBRUARY 2022 RECEIPTS	37.79
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.28
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	SUPPLIES	221.78
	OMAG	02-80600	Worker's Comp	4TH QTR WRKS COMP	2,352.32
				TOTAL:	3,170.54
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	20,563.50
				TOTAL:	20,563.50
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.28
	OMAG	05-80600	Worker's Comp	4TH QTR WRKS COMP	585.93
				TOTAL:	671.21
Police Department	REYNOLDS FORD	06-84100	Vehicle Maintenance	WATER PUMP UNIT 40	1,724.09
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	69.38
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	69.38
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	51.95
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	69.38
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	78.85
	VISA	06-83000	Material & Supplies	SUPPLIES AND FLUSH VALVES	56.56
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	UNLEADED FUEL	3,860.30
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	53.32
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
		06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	543.04
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	ANIMAL BOARDING JAN22	60.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	341.10
	OMAG	06-80600	Worker's Comp	4TH QTR WRKS COMP	14,691.21
	ONG	06-84800	Utilities	MONTHLY CHARGES	402.66
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	HEADLIGHT, WIPER BLADES	140.56
		06-84100	Vehicle Maintenance	HEADLIGHT, WIPER BLADES	5.39
		06-84200	Building Maintenance	JB WELD FOR LOCKERS	16.98
				TOTAL:	24,859.15
Fire Department	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	C-34 OIL CHANGE	53.07
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	17.68
		07-83000	Material & Supplies	STATION SUPPLIES	123.25
	WESTLAKE HARDWARE	07-84200	Building Maintenance	FAUCET VALVE	25.99
		07-84000	Equipment Maintenanc	EQUIPMENT SUPPLIES	2.89
	GRAINGER	07-84000	Equipment Maintenanc	STATION EQUIPMENT	129.95
	EMSA	07-85200	EMSA Subsidy	FEBRUARY SUBSIDY 2022	2,506.68
	TYLER PHILLIPS	07-84300	Training & Membershi	TC: INSPECTOR I (82499)	114.83
	CASCO INDUSTRIES INC	07-83000	Material & Supplies	EQUIPMENT STRAPS	125.00
		07-84000	Equipment Maintenanc	FIRE HELMET	362.00
	VISA	07-84300	Training & Membershi	PIKEPASS FEES	13.50
		07-84200	Building Maintenance	WATER DISPENSER	119.00
		07-84300	Training & Membershi	ADVANCED DEPOSIT	99.00

Attachment: Claims List February 2022 (5668 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		07-84400	Membership	FMAO DUES	35.00
	VISA	07-84300	Training & Membershi	IC: INSPECTOR I LODGING	396.00
		07-83000	Material & Supplies	MIC KEEPERS	95.96
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	UNLEADED FUEL	897.92
		07-84900	Fuel	DIESEL FUEL	313.19
	SHOCKLEY'S HEAT AND AIR	07-84200	Building Maintenance	HEATER MOTOR REPAIR	702.90
	INTERNATIONAL ASSOCIATION OF	07-84400	Membership	IAFC DUES	220.00
	FPS TECHNOLOGIES, INC.	07-84200	Building Maintenance	SPRINKLER REPAIR	1,395.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	181.50
	PETTY CASH	07-84100	Vehicle Maintenance	FEBRUARY 2022 RECEIPTS	21.99
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	170.55
	SITEBOX STORAGE	07-84200	Building Maintenance	STORAGE CONTAINER	380.00
		07-84200	Building Maintenance	8X40 CONTAINER	140.00
		07-84200	Building Maintenance	8X20 STORAGE CONTAINER	340.00
		07-84200	Building Maintenance	STORAGE CONTAINER	100.00
	YOUR HEALTH LLC	07-81200	Medical Exams	PENSION MEDICAL EXAM	650.00
	DANIEL CORLEY MOORE	07-84300	Training & Membershi	SPEAKER FEE	750.00
	PEAK OILFIELD SERVICES LLC	07-84200	Building Maintenance	TRAILER RENTAL	700.00
		07-84200	Building Maintenance	TRAILER RENTAL	375.00
	ID SPECIALISTS INC	07-83000	Material & Supplies	NEW EMPLOYEE ID	24.50
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	DRUG SCREENS	96.00
	OMAG	07-80600	Worker's Comp	4TH QTR WRKS COMP	9,159.39
	ONG	07-84800	Utilities	MONTHLY CHARGES	402.65
	OREILLY AUTOMOTIVE STORES IN	07-84100	Vehicle Maintenance	WIPER BLADES	45.02
	S & S TEXTILES INC.	07-81100	Uniform Allowance	CLOTHING FOR BIESIADA	24.00
				TOTAL:	21,309.41
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	63rd Crosswalk	4,964.37
		08-86075	Engineering Fees	GRAND PARK	2,617.50
		08-86075	Engineering Fees	GENERAL ENGINEERING	5,421.65
				TOTAL:	13,003.52
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	22.03
	WESTLAKE HARDWARE	09-83000	Material & Supplies	ICE MELT	207.84
	FIRESTONE COMPLETE AUTO	09-84100	Vehicle Maintenance	BLOWER CHECK	65.50
	NORTHERN SAFETY & INDUSTRIAL	09-83500	Safety Supplies	SAFETY SUPPLIES	205.16
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	270.71
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	26.89
		09-85500	Street Lighting	MONTHLY CHARGES	6,640.74
		09-85500	Street Lighting	MONTHLY CHARGES	26.46
		09-85500	Street Lighting	MONTHLY CHARGES	26.13
		09-85500	Street Lighting	MONTHLY CHARGES	28.29
		09-85500	Street Lighting	MONTHLY CHARGES	27.32
		09-85500	Street Lighting	MONTHLY CHARGES	25.70
		09-85500	Street Lighting	MONTHLY CHARGES	26.56
	OMAG	09-80600	Worker's Comp	4TH QTR WRKS COMP	2,938.24
	ONG	09-84800	Utilities	MONTHLY CHARGES	160.59
				TOTAL:	10,698.16
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	35.00
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	FLAT REPAIR	317.75
	PETROLEUM TRADERS CORPORATIO	10-84900	Fuel	DIESEL FUEL	2,089.01
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	503.99
	REPUBLIC SERVICES	10-85800	Landfill Disposal	FEBRUARY 2022	64.26

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		10-85825	Commercial Garbage D	FEBRUARY 2022	8,118.24
	J & R EQUIPMENT CO	10-84100	Vehicle Maintenance	REPAIRS TO COMPACTOR	4,380.27
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	FEBRUARY 2022	3,231.29
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	116.00
		10-81200	Medical Exams	DRUG SCREENS	90.00
	OMAG	10-80600	Worker's Comp	4TH QTR WRKS COMP	5,876.49
	ONG	10-84800	Utilities	MONTHLY CHARGES	160.59
				TOTAL:	24,982.89
Parks Department	WESTLAKE HARDWARE	11-85700	Parks Maintenance	PAINT/BRUSHES	20.99
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	10,602.50
		11-85900	Park Maintenance Con	PARKS MAINTENANCE	5,780.00
				TOTAL:	16,403.49
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	58.73
	DIGI SECURITY SYSTEMS, LLC	12-84200	Building Maintenance	PROXIMITY READER	466.70
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	1,560.87
	SOUTH CENTRAL INDUSTRIES INC	12-83000	Material & Supplies	TISSUES	29.87
		12-83000	Material & Supplies	PAPER PRODUCTS	73.70
		12-83000	Material & Supplies	PAPER PRODUCTS	52.89
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
		12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.64
	OMAG	12-80600	Worker's Comp	4TH QTR WRKS COMP	624.70
	ONG	12-84800	Utilities	MONTHLY CHARGES	160.59
				TOTAL:	4,560.69
General Government	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	838.64
	UNITED ENGINES	13-84000	Equipment Maintenanc	CITY HALL GENERATOR MAINT	224.00
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING FEBRUARY 2022	68.00
	VISA	13-87000	Misc. Expenses	FEDEX OFFICE	1.54
		13-83000	Material & Supplies	NORTHERN SAFETY	36.17
		13-87000	Misc. Expenses	HOBBY LOBBY	58.64
		13-83000	Material & Supplies	AMAZON	398.34
		13-83000	Material & Supplies	CREDIT FOR DAMAGED GOODS	118.50-
		13-83000	Material & Supplies	RETURNED ITEMS	20.00-
	VISA	13-84200	Building Maintenance	SUPPLIES AND FLUSH VALVES	627.28
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	38.00
		13-84200	Building Maintenance	PEST CONTROL	89.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
		13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	PETTY CASH	13-87000	Misc. Expenses	L DUEHNING 25 YRS OF SERVI	750.00
	VISA	13-83000	Material & Supplies	NAME TAGS	22.77
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	DISINFECTANT	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.64
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	500.00
	POLCO	13-87000	Misc. Expenses	PERFORMANCE PLAN	24,200.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	115.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	158.00
		13-83000	Material & Supplies	5 GAL WATER	172.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	61.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	168.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	44.25
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	75.98
	QUADIENT INC	13-84600	Lease/Rental	POSTAGE METER ENT	99.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	SUPPLIES	22.19
	OG&E	13-84800	Utilities	MONTHLY CHARGES	1,367.68
	OMAG	13-86100	Liability Insurance/	4TH QTR GEN LIABILITY/AUT	15,845.75
		13-86100	Liability Insurance/	4TH QTR PROPERTY	15,345.75
		13-86100	Liability Insurance/	UMBRELLA LIABILITY	5,782.00
	ONG	13-84800	Utilities	MONTHLY CHARGES	402.65
				TOTAL:	71,754.97
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	44.06
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED FUEL	68.14
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	401.21
	FIRE PROTECTION CONSULTING I	14-88850	Life and Safety	FIRE ALARM PLAN REVIEW	176.19
	VISA	14-84100	Vehicle Maintenance	CODE TRUCK WASH	18.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	91.40
	CENTRAL OKLAHOMA STORMWATER	14-84300	Training & Membershi	MEMBERSHIP	100.00
	OMAG	14-80600	Worker's Comp	4TH QTR WRKS COMP	1,370.03
	ONG	14-84800	Utilities	MONTHLY CHARGES	160.59
				TOTAL:	2,429.62
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	9.32
		15-84300	Training & Membershi	ENTERED UNDER WRONG VENDOR	9.32-
	VISA	15-84300	Training & Membershi	SAFETY MEETING	9.32
		15-84300	Training & Membershi	THE DONUT PALACE	25.62
		15-84100	Vehicle Maintenance	AQUA EXPRESS	10.00
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED FUEL	51.62
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.64
	OMAG	15-80600	Worker's Comp	4TH QTR WRKS COMP	585.93
				TOTAL:	725.13
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	INTERNET PUBLIC WORKS	257.94
		16-84600	Lease/Rental	CITY HALL INTERNET	509.99
	VISA	16-84300	Training & Membershi	TRAINING	299.00
		16-84000	Equipment Maintenanc	PHONE CASE PUBLIC WORKS	14.44
		16-84000	Equipment Maintenanc	DOMAIN REGISTRATION	100.34
		16-84000	Equipment Maintenanc	DOMAIN REGISTRATION	100.34
		16-84000	Equipment Maintenanc	OKC FIRE - AUTOMATIC AIDE	353.99
		16-84000	Equipment Maintenanc	ENTERED INVOICE TWICE	100.34-
		16-84000	Equipment Maintenanc	IN STORE CREDIT FROM GODAD	97.83-
	FORD AUDIO-VIDEO SYSTEMS LLC	16-84000	Equipment Maintenanc	REPAIR MAINTENANCE	280.00
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.64
	OMAG	16-80600	Worker's Comp	4TH QTR WRKS COMP	1,176.16
				TOTAL:	2,936.67

FUND: Street & Alley

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Streets & Alley	SMITH ROBERTS BALDISCHWILER	09-85800	Contingency	1600 BLK Bedford	2,518.87
				TOTAL:	2,518.87

5.a.a

FUND: Designated Funds-Pol

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	VISA	06-83000	Material & Supplies	RETIREMENT GIFT KNIGHT	39.14
				TOTAL:	39.14

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	BOLLER, JEFF	00-34150	Utility Refunds	01-00393-13	174.10
		THOMAS, SHAW	00-34150	Utility Refunds	02-00023-02	378.08
					TOTAL:	552.18
Municipal Authority	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	22.03
	CITY OF THE VILLAGE		12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	BLUE BEACON TRUCK WASHES		12-84100	Vehicle Maintenance	DUMP TRUCK WASH	54.60
	TPSI		12-84950	Printing & Processin	UTILITY LATE NOTICES	108.28
			12-84950	Printing & Processin	UTILITY INVOICES	1,111.77
	ACCURATE ENVIRONMENT		12-84550	Water Quality Testin	CHEMICAL ANALYSIS	349.00
			12-83400	Lab Chemicals	COLIFORM	112.00
	CANADIAN VALLEY TURF FARM		12-83000	Materials & Supplies	SOD	32.67
			12-83000	Materials & Supplies	SOD	50.49
			12-83000	Materials & Supplies	SOD	82.08
	VERMEER GREAT PLAINS, INC.		12-84100	Vehicle Maintenance	Vermeer	265.33
			12-84000	Equipment Maintenanc	FEMALE K-8	12.56
	PETROLEUM TRADERS CORPORATIO		12-84900	Fuel	UNLEADED FUEL	5,044.20
			12-84900	Fuel	DIESEL FUEL	611.02
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	428.94
	CCM OVERHEAD DOOR		12-84500	Well Maintenance	OVERHEAD DOOR	250.00
	VISA		12-83200	Office Supplies	UTILITY BILLING DOOR TAGS	149.89
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	MONTHLY CHARGES	55,566.73
	VISA		12-83000	Materials & Supplies	AUDIO BOX	490.50
			12-84500	Well Maintenance	CHLORINE	31.19
			12-83300	Minor Tools	GENERATOR	479.99
			12-84100	Vehicle Maintenance	TRUCK WASH	25.00
			12-84300	Training & Membershi	DILLION PLUMBING TEST	241.00
			12-84300	Training & Membershi	PLUMBING TEST	241.00
	AT&T 287307218639		12-84700	Telephone	FIRST NET PUBLIC WORKS	1,123.98
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	PROFESSIONAL SERVICES	115.00
	FRONTIER EQUIPMENT		12-84000	Equipment Maintenanc	PRESSURE REGULATOR	782.86
	GELLCO CLOTHING & SHOES INC		12-83000	Materials & Supplies	BOOTS	130.00
	HIBDON TIRES PLUS		12-84100	Vehicle Maintenance	OIL CHANGE	56.38
	LOCKE SUPPLY CO		12-83000	Materials & Supplies	BULBS AND FILTERS	125.99
			12-83000	Materials & Supplies	BULBS AND FILTERS	120.39
	SAINTS OCCUPATIONAL HEALTH		12-81200	Medical Exams	DRUG SCREENS	90.00
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLIES	123.29
	OG&E		12-84800	Utilities	MONTHLY CHARGES	651.73
			12-84800	Utilities	MONTHLY CHARGES	584.48
			12-84800	Utilities	MONTHLY CHARGES	619.86
			12-84800	Utilities	MONTHLY CHARGES	7,718.02
			12-84800	Utilities	MONTHLY CHARGES	470.24
	OK CONTRACTORS SUPPLY		12-83000	Materials & Supplies	METER PARTS	300.00
			12-83000	Materials & Supplies	METER PARTS	465.00
	OMAG		12-80600	Workers Comp	4TH QTR WRKS COMP	3,722.35
	ONG		12-84800	Utilities	MONTHLY CHARGES	78.36
			12-84800	Utilities	MONTHLY CHARGES	67.06
			12-84800	Utilities	MONTHLY CHARGES	78.36
			12-84800	Utilities	MONTHLY CHARGES	404.11
			12-84800	Utilities	MONTHLY CHARGES	160.59
					TOTAL:	84,284.32

5.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION		AMOUNT
City Manager/Clerk	VISA	02-88200	Capital Imp-Furnitur	AMAZON		340.36
					TOTAL:	340.36
Code Department	TYLER TECHNOLOGIES INC	14-88400	Capital Imp-Software	CODE HAND HELD		850.00
					TOTAL:	850.00
Risk Manager	SYN-TECH SYSTEMS INC	15-88100	Capital Outlay - Veh	FUEL TANK KIT		320.00
					TOTAL:	320.00
Information Systems	DIGI SECURITY SYSTEMS, LLC	16-88500	Capital Imp-Equipmen	COMPUTER ROOM ACCESS PW		2,681.00
					TOTAL:	2,681.00

5.a.a

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-83900	Other Services & Cha	LOVE FAMILY PARK DESIGN	15,500.00
				TOTAL:	15,500.00

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	WC-1901 WATER LINE RELOCA	1,390.02
	TRAVIS VOICE & DATA	89-99450	Communications & Dat		585.00
	VISA	89-99450	Communications & Dat	POWER STRIPS	149.62
		89-99450	Communications & Dat	COMPUTER ROOM RACK	324.57
				TOTAL:	2,449.21
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-96550	Public Works Facilit	PW Facility Phase III	8,437.50
		90-98750	Sanitary Sewer Syste	SC-2101	3,913.75
		90-99800	Other Expenses Paid	2021 MISC GO BOND	894.24
	JENCO CONSTRUCTION	90-99700	Fire	Fire Station & City Hall	443,460.00
	FRANKFURT-SHORT-BRUZA ASSOCI	90-99700	Fire	Fire Station & City Hall	4,050.00
	OK CONTRACTORS SUPPLY	90-97550	Paving (Streets)	CURB STOP	100.00
				TOTAL:	460,855.49
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	6,313.50
		91-97550	Paving (Streets)	PC-2101 Buttram	4,157.02
		91-97550	Paving (Streets)	PC-2102 BEDFORD	7,646.07
	BURGESS ENGINEERING & TESTIN	91-97550	Paving (Streets)	PC-2102 TESTING	250.00
		91-97550	Paving (Streets)	PC-2101 TESTING	262.00
	CGC, LLC	91-97550	Paving (Streets)	PC-2101	79,860.64
	TURF TEAM LLC	91-98950	Parks	EROSION CONTROL	12,700.00
	RUDY CONSTRUCTION CO.	91-97550	Paving (Streets)	PC-2102 Bedford & Glenwoo	247,069.44
				TOTAL:	358,258.67
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98750	Sanitary Sewer Proje	SC-2201 SANITARY SEWER	9,390.94
				TOTAL:	9,390.94

=============== FUND TOTALS ================

01	General Fund	228,244.95
02	Street & Alley	2,518.87
04	Designated Funds-Police	39.14
06	Municipal Authority	84,836.50
07	General Fund - CIP	4,191.36
20	Designated Funds-Parks	15,500.00
80	General Obligation Bonds	830,954.31
	GRAND TOTAL:	1,166,285.13

TOTAL PAGES: 10

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 2/01/2022 THRU 2/28/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

Define Design Deliver

February 28, 2022
Invoice No: 17182

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Project #20202180 CNH - Fire Station Renovation

Professional Services through February 25, 2022

Fee

Total Fee 351,000.00

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design Phase	25.00	87,750.00	100.00	87,750.00	87,750.00	0.00
Design Development Phase	30.00	105,300.00	100.00	105,300.00	105,300.00	0.00
Construction Documents Phase	23.00	80,730.00	100.00	80,730.00	80,730.00	0.00
Construction Phase	22.00	77,220.00	40.00	30,279.90	26,529.90	3,750.00
		Totals		**304,059.90**	300,309.90	3,750.00

Total Fee **3,750.00**

Reimbursable Expenses

Misc Project Expense	300.00	
Total Reimbursables	**300.00**	**300.00**

Total this Invoice **$4,050.00**

Billings to Date

	Current	Prior	Total	Received	A/R Balance
Fee	3,750.00	273,076.48	276,826.48		
Consultant	0.00	43,123.42	43,123.42		
Expense	300.00	1,365.00	1,665.00		
Totals	**4,050.00**	**317,564.90**	**321,614.90**	**317,564.90**	**4,050.00**

PLEASE REMIT PAYMENT TO:
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

Detailed Expense Report

Tuesday, February 22, 2022
10:41:55 AM

Frankfurt-Short-Bruza Associates, P.C.

Employee **1742** **Robison, Jason S**

Signed ______________________

Posted

Approved **Electronically by: Semtner, John B. 2/10/2022 8:02:36 AM**

Profit Center **FSB:PRJD:PRJM**

Expense Report: **Nichols Hills Expense Report** **Report Date:** **2/7/2022**

Date	Category	Description	Project	WBS2	WBS3	Bill	Company Paid	Credit Card	Account		Amount
2/7/2022	Other	product sample	FSB2020-218-00 CNH - Fire Station Renovation	80	90	☒	☐		50200.03		300.00

Business Reason: ballistic glazing sample with working privacy film to ensure quality product for client

Total Expenses	**300.00**
Company Paid	
Total Due	**300.00**

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Monday, February 7, 2022 10:22 AM
To: Robison, Jason S.
Subject: Transaction Receipt from LTI SMART GLASS INC for $300.00 (USD)

6.a.a

CAUTION:[EXTERNAL EMAIL] Do not click links or open attachments unless you recognize the sender and know the content is safe.

Order Information	
Description:	Goods or Services
Invoice Number	CNH - Fire Station

Billing Information
Jason
FSB
JRobison@fsb-ae.com
4058402931

Shipping Information

Total: $300.00 (USD)

Payment Information	
Date/Time:	7-Feb-2022 8:22:22 PST
Transaction ID:	63525128238
Payment Method:	Visa xxxx8110
Transaction Type:	Purchase
Auth Code:	06685C

Merchant Contact Information
LTI SMART GLASS INC
PITTSFIELD, MA 01201
US
tnewton@ltisg.com

Merchant: LTI SMART GLASS INC

14 FEDERICO DRIVE
PITTSFIELD, MA 01201
US

413-637-5001

Order Information

Description:

Order Number:

P.O. Number:

Customer ID:

Invoice Number: CNH - Fire Station

Billing Information

Jason
FSB

Phone: 4058402931
JRobison@fsb-ae.com

Shipping Information

Shipping:	0.00
Tax:	0.00
Total:	**USD 300.00**

Payment Information

Date/Time:	07-Feb-2022 08:22:22 PST
Transaction ID:	63525128238
Transaction Type:	Authorization w/ Auto Capture
Transaction Status:	Captured/Pending Settlement
Authorization Code:	06685C
Payment Method:	Visa XXXX8110

Invoice

Date	Invoice #
2/15/2022	8216A

HOWARD - FAIRBAIRN
SITE DESIGN, INC.
LANDSCAPE ARCHITECTURE/
SITE PLANNING

P.O. Box 20501
Oklahoma City, OK. 73156

Bill To
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, OK. 73116 Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Landscape Architectural services for the Love Family Park, in the 6600 Block of NW Grand Boulevard East, Nichols Hills, OK.							
Construction Documents Phase	102500.00	90000.00	87.81%	0.12195	102500.00	100.00%	12500.00
Bid Phase services	3,000.00				3,000.00	100.00%	3,000.00
Construction Administration Phase	46500.00			0	46,500.00	0.00%	0.00

Love Family Park

Subtotal	$15,500.00
Sales Tax (0.00)	$0.00
Total	$15,500.00
Payments/Credits	$0.00
Balance Due	$15,500.00

JENCO CONSTRUCTION COMPANY

General Contractor

TRANSMITTAL LETTER

121 NE 26th Street, Oklahoma City, OK 73105
Office: (405) 525-6045
FAX: (405) 525-6203
e-mail: nick@jencoconstruction.com

RE: Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

DATE: February 25, 2022

JCC Job # 91121

TO: FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118

ATTN: Cory Hughes
Jason Robison
Robin Gardner

WE TRANSMIT:
- [X] Herewith Emailed
- [ ] In accordance with your request

FOR YOUR:
- [X] Approval
- [ ] Distribution
- [ ] Information
- [ ] Review & Comment
- [ ] Record
- [ ] Correction
- [ ] Use
- [ ]

THE FOLLOWING:
- [ ] Drawings
- [ ] Shop Drawing Prints
- [ ] Samples
- [ ] Specifications
- [ ] Shop Drawing Reproductions
- [ ] Product Literature
- [ ] Change Order
- [X] Pay Application

MARKED:
- [ ] Approved
- [ ] Approved As Noted
- [ ] Disapproved

QTY	DATE	REV. NO.	DESCRIPTION	ACTION
1	02/25/22		Jenco Pay Application No. 6 - Nichols Hills Fire Station Add. & Renov.	

ACTION CODE
B. No Action Required
C. Correct and Resubmit

REMARKS:

Copy to:

Application For Payment

To:
CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

From Contractor:
Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

Contract For:

Project:
Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

Via Architect:
FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118-7436

Application Date	Period To	Contract Date
02/25/2022	02/25/2022	07/13/2021
Application Number	Invoice Number	Project Number
6	Draw-006	FSB2020-218-0

Distribution: ☒ Owner ☐ / ☒ Architect ☐ / ☐ Contractor

Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

1. Original Contract Amount:	$	3,070,600.00
2. Net of Change Orders:	$	0.00
3. Net Amount of Contract:	$	3,070,600.00
4. Total Completed & Stored to Date:	$	1,205,650.00
5. Retainage Summary:		
a. 5.00 % of Completed Work:	$	60,282.50
b. 0.00 % of Stored Material:	$	0.00
Total Retainage:	$	60,282.50
6. Total Completed Less Retainage:	$	1,145,367.50
7. Less Previous Applications:	$	701,907.50
8. Current Payment Due, This Application:	$	443,460.00
9. Contract Balance (Including Retainage):	$	1,925,232.50

Change Order Activity	Additions	Deductions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub-totals:	0.00	0.00
Net of Change Orders:	0.00	

Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature) Jenco Construction Date: 2/25/22

State of: Oklahoma
County of: Oklahoma
Subscribed and sworn to before me this 25th day of February, 2022.

Notary Public: Sarah Short
My Commission expires: 8/27/2024 #08008917

SARAH SHORT NOTARY # 08008917 EXP. 08/27/24 PUBLIC STATE OF OKLAHOMA

Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: $ 443,460.00

(Architect's Signature) Date: 3/3/22

Attachment: pay app 06-signed (5672 : 6 Pay Estimate No. 6 Jenco Construction Fire Station)

Application for Payment - Continuation Sheet

From: Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

To: CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

Project: (91121) Nichols Hills Fire Station Addition & Renovation
Application Number: 6
Application Date: 02/25/22
Period To: 02/25/22
Contract Date: 07/13/21
Project Number: FSB2020-218-0

A	B	C	D	E	F	G		H	I
			Work Completed						
Item No.	Description of Work	Contract Value	From Previous Application	This Period	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C - G)	Retainage (If Variable Rate)
1	Bonds & Insurance	33,600.00	33,600.00			33,600.00	100.00%		1,680.00
2	General Conditions	199,000.00	85,250.00	34,150.00		119,400.00	60.00%	79,600.00	5,970.00
3	Mobilization	30,000.00	30,000.00			30,000.00	100.00%		1,500.00
4	Dirtwork	35,000.00	30,000.00			30,000.00	85.71%	5,000.00	1,500.00
5	Concrete - Building	130,000.00	129,000.00	1,000.00		130,000.00	100.00%		6,500.00
6	Demolition	40,000.00	20,000.00	20,000.00		40,000.00	100.00%		2,000.00
7	Masonry	290,000.00						290,000.00	
8	Structural Steel Material	190,000.00	190,000.00			190,000.00	100.00%		9,500.00
9	Structual Steel Labor	50,000.00	20,000.00	30,000.00		50,000.00	100.00%		2,500.00
10	Carpentry (Material & Labor)	25,000.00	3,000.00			3,000.00	12.00%	22,000.00	150.00
11	Roofing	145,000.00	20,000.00			20,000.00	13.79%	125,000.00	1,000.00
12	Dormers, Soffits, EIFS	45,000.00		15,000.00		15,000.00	33.33%	30,000.00	750.00
13	Doors & Frames	28,000.00		22,400.00		22,400.00	80.00%	5,600.00	1,120.00
14	Overhead Doors	15,000.00						15,000.00	
15	Hardware	65,000.00		55,250.00		55,250.00	85.00%	9,750.00	2,762.50
16	Glazing	215,000.00	4,000.00			4,000.00	1.86%	211,000.00	200.00
17	Framing/Trusses/Gyp/Ceilings	270,000.00	55,000.00	100,000.00		155,000.00	57.41%	115,000.00	7,750.00
18	Tiling	30,000.00	14,000.00			14,000.00	46.67%	16,000.00	700.00
19	Reslient Flooring	50,000.00						50,000.00	
20	Painting	55,000.00						55,000.00	
21	Signage	35,000.00						35,000.00	
22	Folding Partitions	30,000.00						30,000.00	
23	Awnings & Shades	40,000.00	6,000.00			6,000.00	15.00%	34,000.00	300.00
24	Fire Suppression	40,000.00	4,000.00	4,000.00		8,000.00	20.00%	32,000.00	400.00
25	Plumbing	156,000.00	35,000.00	55,000.00		90,000.00	57.69%	66,000.00	4,500.00
26	HVAC	171,000.00	25,000.00	20,000.00		45,000.00	26.32%	126,000.00	2,250.00
27	Electrical	350,000.00	35,000.00	100,000.00		135,000.00	38.57%	215,000.00	6,750.00
28	Concrete Sitework	90,000.00		10,000.00		10,000.00	11.11%	80,000.00	500.00
29	Fencing & Gates	150,000.00						150,000.00	
30	Pergolas	68,000.00						68,000.00	
	Grand Total	3,070,600.00	738,850.00	466,800.00	0.00	1,205,650.00	39%	1,864,950.00	60,282.50

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

February 28, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. PC-2102
2021 G.O. Bond Issue – Paving Improvements to the 1400, 1500, & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue
Contractor: Rudy Construction Co.

Original Contract Amount:	$1,163,416.25
Current Contract Amount:	$1,163,416.25
Claims to Date Less Ret.:	$508,023.87
Paid to Date:	$260,954.43
Amount Remaining:	$902,461.82
Current Amount Due:	**$247,069.44**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **$247,069.44.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) $247,069.44

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002C
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

6.d.a

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
1400, 1500, & 1600 Blocks of Bedford Drive
1200 Block of Glenwood Avenue
PC-2102

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 12/30/2021
Notice to Proceed: 11/8/2021
Project Duration: 180 Calendar Days
Days Used: 81
Days Remain'g: 99

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPL
1	AGGREGATE BASE W/EXCAVATION	CY	1,373.00	442.74	385.35	828.09	93.00	$77,012.37	
2	AGGREGATE BASE W/EXCAVATION	CY	300.00	0.00	8.00	8.00	93.00	$744.00	
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	7,708.00	2,000.25	1,806.94	3,807.19	58.00	$220,817.02	
4	INTEGRAL CURB (6" BARRIER)	LF	4,822.00	1,108.00	973.83	2,081.83	9.00	$18,736.47	
5	(RCP) STORM SEWER (18") "O" RING	EA	9.00	0.00	9.00	9.00	200.00	$1,800.00	
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	3.00	0.00	2.00	2.00	5,000.00	$10,000.00	
7	CAST IRON CURB HOOD (R-3262)(SP)	EA	32.00	9.00	11.00	20.00	350.00	$7,000.00	
8	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	9,000.00	$0.00	
9	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	15,000.00	$0.00	
10	WATER SERVICE LINE LONG (2")	EA	16.00	5.50	1.00	6.50	3,000.00	$19,500.00	
11	REMOVE AND RESET SIGN	EA	7.00	0.00	0.00	0.00	550.00	$0.00	
12	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	2,800.00	170.00	520.00	690.00	12.00	$8,280.00	
13	REMOVE & RESET LAWN IRRIGATION HEAD	EA	140.00	28.00	61.00	89.00	60.00	$5,340.00	
14	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON	LS	1.00	0.00	0.50	0.50	1,000.00	$500.00	
15	CONSTRUCTION STAKING	LS	1.00	0.30	0.20	0.50	11,000.00	$5,500.00	
16	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.30	0.20	0.50	30,000.00	$15,000.00	
17	MOBILIZATION	LS	1.00	0.00	0.35	0.35	75,000.00	$26,250.00	
18	RELOCATE WATER METER	EA	10.00	2.00	0.00	2.00	900.00	$1,800.00	
19	STRUCTURAL REMOVAL (INLET)	EA	3.00	0.00	2.00	2.00	525.00	$1,050.00	
20	REMOVE SIDEWALK	SY	10.00	0.00	0.00	0.00	11.00	$0.00	
21	STREET PAVEMENT REMOVAL	SY	7,380.00	2,004.21	2,388.21	4,392.42	11.00	$48,316.62	
22	REMOVE DRIVEWAY	SY	465.00	109.00	63.80	172.80	11.00	$1,900.80	
23	ADJUST EXISTING STRUCTURE (STORM INLET)	EA	18.00	1.00	6.00	7.00	350.00	$2,450.00	
24	SEPERATOR FABRIC FOR BASES (SP)	SY	8,237.00	2,392.65	2,395.30	4,787.95	2.25	$10,772.89	
25	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	8.00	$0.00	
26	SIDEWALK (VARIABLE WIDTH)	SY	10.00	0.00	0.00	0.00	70.00	$0.00	
27	6" P.C. CONCRETE DRIVEWAY (HES)	SY	332.00	109.00	63.80	172.80	66.00	$11,404.80	
28	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,961.00	951.00	1,097.00	2,048.00	19.00	$38,912.00	
29	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	163.00	0.00	0.00	0.00	19.00	$0.00	
30	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	7,500.00	$0.00	
31	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	25.00	25.00	3.00	$75.00	
32	ROCK BAG INLET BARRIER	LF	423.00	150.00	50.00	200.00	8.00	$1,600.00	

ORIGINAL CONTRACT AMOUNT:	$1,163,416.25
CHANGES TO DATE:	
Amendment No. 1	**$0.00**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$1,163,416.25

TOTAL AMOUNT OF WORK TO DATE:	$534,761.97
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$534,761.97
LESS 5% RETAINAGE:	$26,738.10
DIFFERENCE:	$508,023.87
SUBTOTAL:	$508,023.87
LESS PREVIOUS PAYMENTS:	$260,954.43
CONTRACT AMOUNT DUE THIS ESTIMATE:	$247,069.44

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Jared Betts, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company
Project Manager

Subscribed and sworn to before me Feb 21, 2022

KATI RATLIFF NOTARY # 10008003 EXP. 09/24/22 PUBLIC STATE OF OKLAHOMA

Kati Ratliff
Notary Public, Clerk or Judge

My Commission Expires: 09/24/22

CERTIFICATE OF ENGINEER:

I certify that this estimate of $247,069.44 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $__________

this ______ day of __________ 20___.

CITY OF NICHOLS HILLS

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

February 28, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4
Nichols Hills Project No. PC-2101
2021 G.O. Bond Issue – Paving Improvements to the 1500 Block of Buttram and the 7100 & 7300 Blocks of Nichols Rd.
Contractor: CGC, LLC

Original Contract Amount:	$1,073,766.41
Current Contract Amount:	$1,073,766.41
Claims to Date Less Ret.:	$518,579.54
Paid to Date:	$438,718.90
Amount Remaining:	$635,047.51
Current Amount Due:	**$79,860.64**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **$79,860.64.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) $79,860.64

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

GJW/edp
cc: File #116002B
Enclosure

PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
1500 Block of Buttram and the
7100 & 7300 Blocks of Nichols Rd.
PC-2101

CGC, LLC
101 W. 5th Street
Edmond, OK 73003

From: 1/10/2021 T
Notice to Proceed: 10/18/2021
Project Duration: 150 Calendar Days
Days Used: 92
Days Remain'g: 58

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLET
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,457.00	0.00	942.00	942.00	80.00	$75,360.00	64.
2	AGGREGATE BASE (TYPE A) W/EXCAVATION	CY	300.00	0.00	0.00	0.00	80.00	$0.00	0.
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,132.00	998.91	2,694.91	3,693.82	46.50	$171,762.63	60.
4	INTEGRAL CURB (6" BARRIER)	LF	3,735.00	616.50	1,648.00	2,264.50	15.00	$33,967.50	60.
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	27.00	2.00	27.00	29.00	483.00	$14,007.00	107.
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	1.00	0.00	0.00	0.00	5,500.00	$0.00	0.
7	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA.	3.00	0.00	0.00	0.00	26,335.00	$0.00	0.
8	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA.	1.00	0.00	0.00	0.00	47,600.00	$0.00	0.
9	WATER SERVICE LINE LONG (2")	EA	8.00	0.00	0.00	0.00	5,800.00	$0.00	0.
10	REMOVE AND RESET SIGN	EA	6.00	0.00	0.00	0.00	108.00	$0.00	0.
11	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,920.00	140.00	934.00	1,074.00	11.00	$11,814.00	55.
12	REMOVE & RESET LAWN IRRIGATION HEAD	EA	96.00	15.00	57.00	72.00	51.00	$3,672.00	75.
13	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	L.F.	1.00	0.00	0.00	0.00	2,100.00	$0.00	0.
14	CONSTRUCTION STAKING	LS	1.00	0.15	0.70	0.85	14,000.00	$11,900.00	85.
15	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.15	0.70	0.85	22,000.00	$18,700.00	85.
16	MOBILIZATION	LS	1.00	0.00	1.00	1.00	72,218.00	$72,218.00	100.
17	RELOCATE WATER METER	EA	12.00	0.00	0.00	0.00	1,600.00	$0.00	0.
18	REMOVE SIDEWALK	SY	17.00	0.00	0.00	0.00	107.00	$0.00	0.
19	STREET PAVEMENT REMOVAL	SY	6,089.00	424.17	3,269.65	3,693.82	12.00	$44,325.84	60.
20	REMOVE DRIVEWAY	SY	187.00	36.02	119.60	155.62	9.00	$1,400.58	83.
21	ADJUST EXISTING STRUCTURE (WATER VALVE)	EA	7.00	0.00	0.00	0.00	1,200.00	$0.00	0.
22	REMOVE & RESET (WATER VALVE)	EA	1.00	0.00	0.00	0.00	10,825.00	$0.00	0.
23	REMOVE EXISTING STRUCTURE (INLET)	EA	1.00	0.00	0.00	0.00	2,300.00	$0.00	0.
24	SEPERATOR FABRIC FOR BASES (SP)	SY	6,554.00	998.91	2,694.91	3,693.82	3.25	$12,004.92	56.
25	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	5.00	$0.00	0.
26	SIDEWALK (VARIABLE WIDTH)	SY	17.00	0.00	0.00	0.00	65.00	$0.00	0.
27	6" P.C. CONCRETE DRIVEWAY (HES)	SY	246.00	36.02	105.60	141.62	66.50	$9,417.73	57.
28	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,121.00	304.00	1,784.00	2,088.00	27.00	$56,376.00	66.
29	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	150.00	16.00	15.00	31.00	27.00	$837.00	20.
30	SOLID SLAB SODDING	LS	1.00	0.00	0.40	0.40	7,100.00	$2,840.00	40.
31	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	1,500.00	$0.00	0.
32	SEDIMENT AND EROSION CONTROL SILT FENCE	L.F.	150.00	0.00	0.00	0.00	15.00	$0.00	0.
33	CURB INLET SEDIMENT FILTER	EA	1.00	0.00	0.00	0.00	340.91	$0.00	0.
34	ROCK BAG INLET BARRIER	L.F.	104.00	0.00	85.00	85.00	62.00	$5,270.00	81.

ORIGINAL CONTRACT AMOUNT: $1,073,766.41

CHANGES TO DATE:
Amendment No. 1 **$0.00**
Change Order No. 1 *$0.00*

CURRENT CONTRACT AMOUNT: $1,073,766.41

TOTAL AMOUNT OF WORK TO DATE:	$545,873.20
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$545,873.20
LESS 5% RETAINAGE:	$27,293.66
DIFFERENCE:	$518,579.54
SUBTOTAL:	$518,579.54
LESS PREVIOUS PAYMENTS:	$438,718.90
CONTRACT AMOUNT DUE THIS ESTIMATE:	$79,860.64

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

______________________________, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CGC, LLC
Project Manager

Subscribed and sworn to before me 2-15, 2022.

Notary Public, Clerk or Judge

My Commission Expires: 8-15-24

HEIDI BREWER
NOTARY
12007700
EXP. 08/15/24
PUBLIC
STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $79,860.64 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $______________________

this _________ day of ___________________ 20_____.

CITY OF NICHOLS HILLS

Proj. #116002

Attachment: PC-2101 Pay Claim No. 4 (executed) (5671 : 6 Pay Est No. 4 PC-2101 CGC, LLC)

March 3, 2022

Jason Robison
FSB
5801 Broadway Extension, Ste 500
Okc, Ok 73118

Re: Nichols Hills City Hall/Fire Station Renovation & Addition
COR #12: Added Costs with Tree Demo and Added Concrete Sidewalk at Front Entry

Dear Jason:

We are requesting a net **ADD** in the amount of **Four Thousand Eight Hundred Seventy and 35/100's Dollars ($4,870.35)** for deleting 5 trees in the front. Demolishing the existing curved sidewalk in front of the new parking and repouring against new curb.

Attached is a copy of our breakdown as well as the subcontractors estimate for your use.

Should you have any questions, feel free to contact this office.

Respectfully,

Jenco Construction Company, Inc.

Jon Dowell
Project Manager

Jenco Construction, Inc.
Recapitulation Sheet

COR #12 Tree Demo and Added Sidewalk/Parking @ The Front Entry

		labor	material	sub	total	
	Payroll taxes	0	0	0	**0**	0%
	Project Management (2 Hours @ $75.00/Hr)	0	0	0	**0**	
	Estimating	0	0	0	**0**	
	Superintendent (8 Hours @ $55.00/Hr)	0	0	0	**0**	
	Dumpster x2	0	575	0	**575**	
		0	0	0	**0**	
	Tree Demo x5	0	0	2,500	**2,500**	
	Added Concrete 2cy @ $300	300	300	0	**600**	
	Added Sidewalk Demo	500	0	0	**500**	
		0	0	0	**0**	
		0	0	0	**0**	
		0	0	0	**0**	
		0	0	0	**0**	
		0	0	0	**0**	
		0	0	0	**0**	
		0	0	0	**0**	
		800	**875**	**2,500**	**4,175**	4,175

	TAX		8.375%	0
	SUBTOTAL			**4,175**
# OF TRUCKS **0**	TRUCK INSURANCE	$118/ MO		0
	SUBTOTAL			**4,175**
	PERMIT			
	GEN. LIAB. FOR SUBS	$1.19/1000		0
	BUILDERS RISK	$0.015/100		0
	DURATION=	1	MONTHS	0
	OCP	.626/1000		0
	SUBTOTAL			**4,175**
	Profit		10.00%	418
	Subtotal			**$4,592.50**
	Overhead		5%	$229.63
	Bond		1%	$48.22
	Total			**$4,870.35**

This Change will add 1 days to the project

6.f.a

CONTRACTOR NOTE
FIELD VERIFY ALL UTILITIES PRIOR TO ANY EXCAVATION OR DEMOLITION. SEE GENERAL CONSTRUCTION NOTES

GENERAL NOTES

A. REFER TO SHEET V-101F FOR BASIS OF VERTICAL AND HORIZONTAL CONTROL.
B. REFER TO SHEET C-001F FOR ADDITIONAL NOTES AND REQUIREMENTS.
C. DIMENSIONS SHOWN ARE TO FACE OF CURB/EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
D. CONTRACTOR SHALL EXERCISE CARE TO AVOID DAMAGE TO EXISTING PAVEMENT TO REMAIN. ANY DAMAGE TO EXISTING PAVEMENT TO REMAIN SHALL BE REPAIRED TO THE OWNER'S SATISFACTION AT THE CONTRACTOR'S EXPENSE.
E. CONSTRUCTION FENCE SHALL BE PLACED ALONG THE PROJECT LIMIT LINE EXCEPT WHERE SHOWN OTHERWISE ON THIS PLAN. AREAS OUTSIDE THE CONSTRUCTION FENCE BUT INSIDE THE PROJECT LIMIT LINE SHALL BE COORDINATED IN CONSTRUCTION PHASING SO AS TO MINIMIZE DISRUPTION OF TRAFFIC AND PEDESTRIAN ACCESS. WORK AREAS SHOWN OUTSIDE THE LIMITS OF CONSTRUCTION FENCE SHOWN ON THIS PLAN SHALL BE PROTECTED BY CONSTRUCTION FENCE DURING THOSE TIMES WHEN WORK IS TAKING PLACE IN THE AFFECTED AREAS.
F. THE CONTRACTOR SHALL PHASE AND COORDINATE THE WORK SO AS TO MINIMIZE THE DISRUPTION OF TRAFFIC AND PEDESTRIAN ACCESS TO ADJACENT FACILITIES.

SHEET KEYNOTES

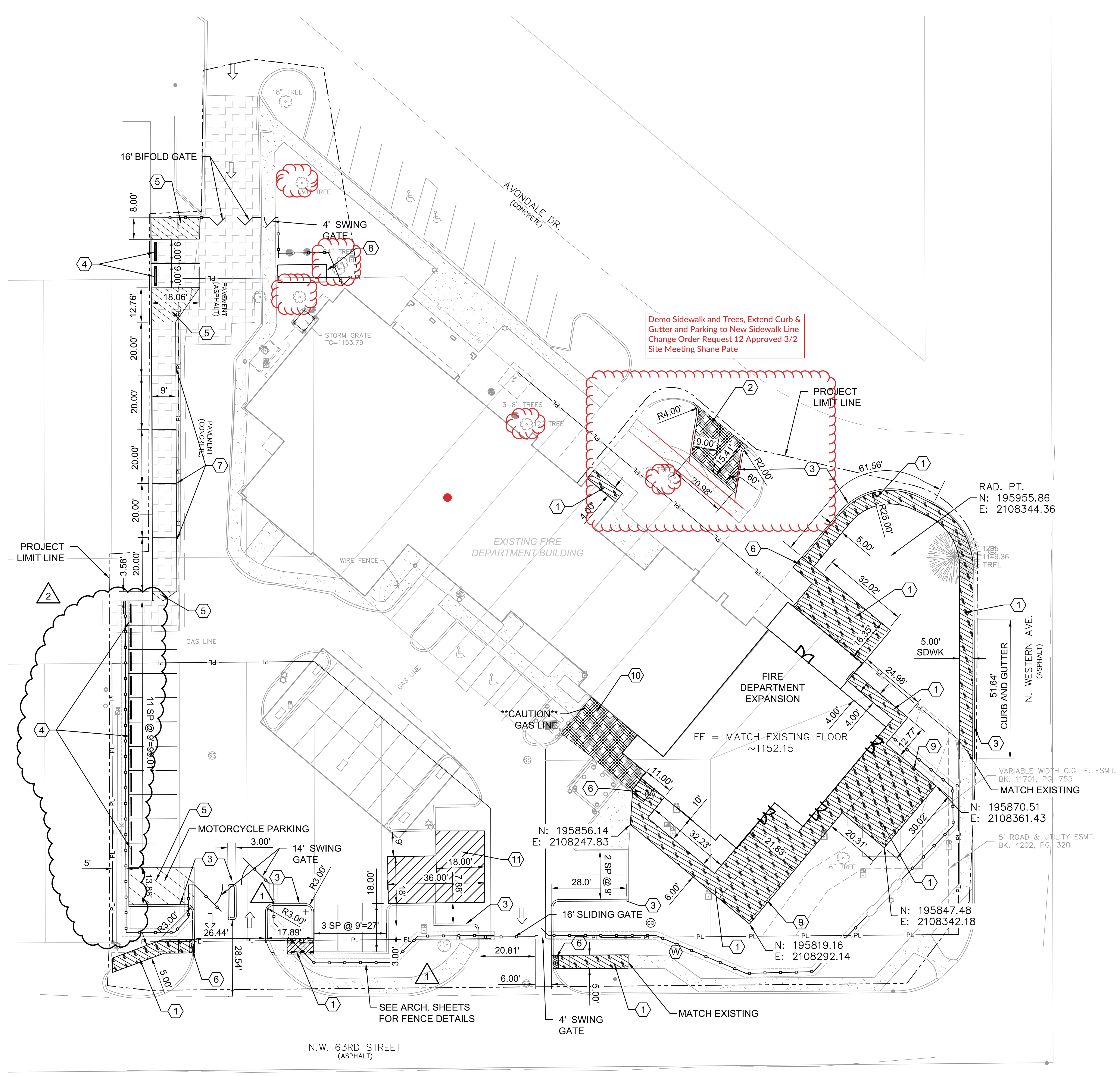
1. CONCRETE SIDEWALK, RE: 2/C-501F
2. CONCRETE PAVEMENT, RE: 1/C-501F
3. CONCRETE CURB AND GUTTER, RE: 3/C-501F
4. CONCRETE WHEEL STOP (TYP.), RE: 6/C-501F
5. NO PARKING ZONE, 4" WHITE STRIPING AT 24" O.C.
6. RAMP, RE: 1/C-502F
7. 4" WHITE STRIPING
8. GENERATOR EQUIPMENT PAD, RE: 2/C-502F
9. STEEL PERGOLA, RE: ARCHITECTURAL PLANS
10. HEAVY DUTY PAVEMENT RE: 3/C-502F
11. FIRE LANE RED STRIPING, 4" AT 24" O.C.

LEGEND

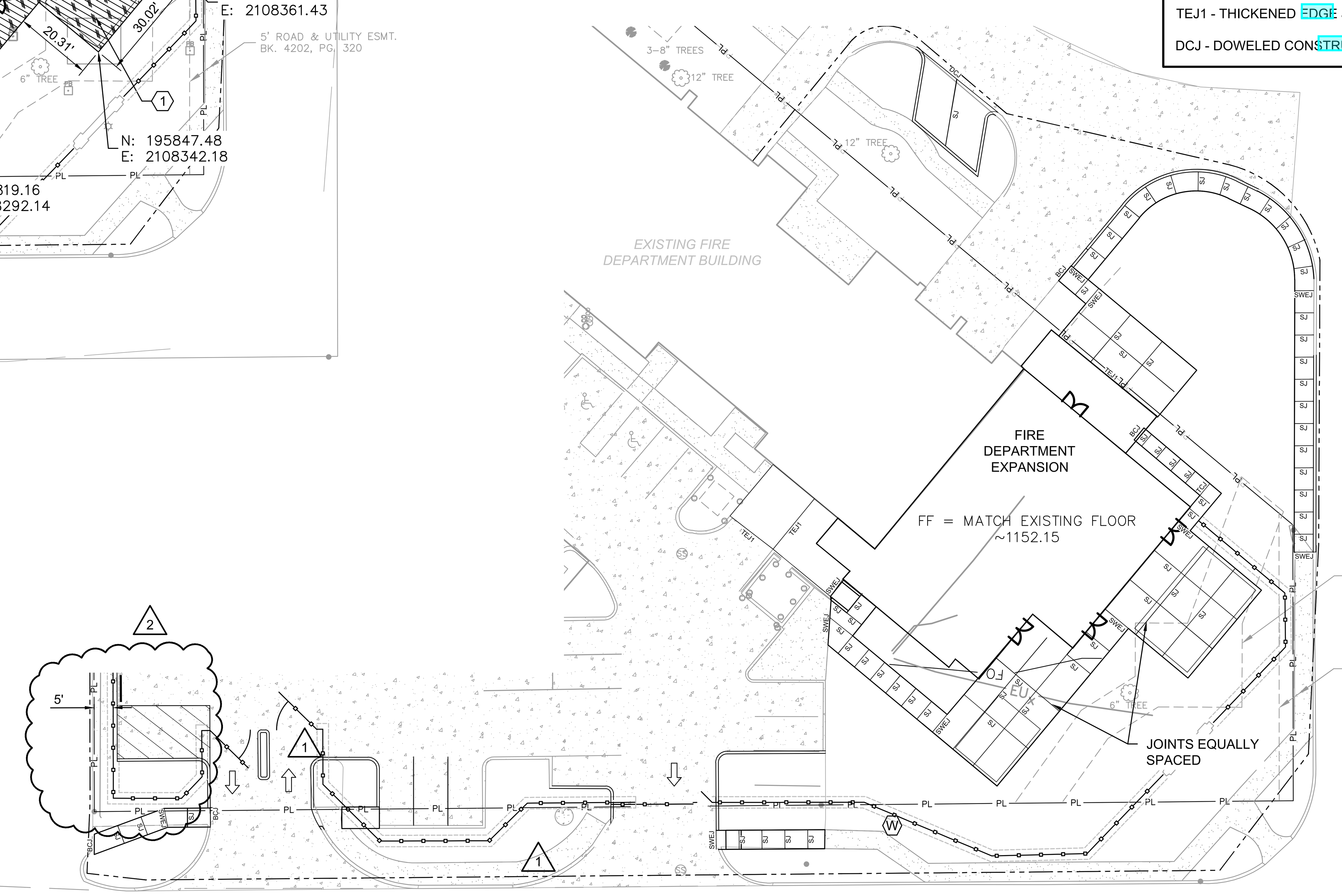
EXISTING CONCRETE PAVEMENT:
NEW CONCRETE PAVEMENT:
EXISTING CONCRETE SIDEWALK:
NEW CONCRETE SIDEWALK:

PAVEMENT JOINTING

SWEJ - SIDEWALK EXPANSION JOINT, RE: 8/C-501F.
SJ - CONTRACTION JOINT, RE: 7/C-501F.
BCJ - CONSTRUCTION TYPE BUTT JOINT, RE: 10/C-501F.
TCJ - TIED CONSTRUCTION JOINT, RE: 14/C-501F.
TEJ1 - THICKENED EDGE JOINT, RE: 12/C-501F.
DCJ - DOWELED CONSTRUCTION JOINT, RE: 11/C-501F.



1 SITE PLAN
SCALE 1" = 20'



2 JOINTING PLAN
SCALE 1" = 20'

N
0 10 20 40
SCALE: 1" = 20'

5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

LICENSED PROFESSIONAL ENGINEER RUSSELL FRANK KETNER 15891 OKLAHOMA

gouldevans

City of Nichols Hills
City Hall / Fire Station Renovation & Addition
Nichols Hills, OK

REVISION HISTORY:

	DESCRIPTION	DATE
2	ASI-04	02/15/2022
1	ADDENDUM #2	5/28/2021

PROJECT INFORMATION:
DESIGNED BY: RFK
DRAWN BY: PSG
REVIEWED BY: JGD
PROJECT MANAGER: JSR
PROJECT NUMBER: 20202180
SHEET TITLE: SITE PLAN
ISSUE DATE: MAY 10, 2021
SHEET NUMBER: CS101F

Attachment: Change Order Request #12 (1) (5695 : 6 Change Order for Fire Station)

DWG NAME: H:\PRJ\2020\20202180\03-BIM\03-CIVIL\SHEETS\20218\CS101FIRE.DWG SAVE DATE: 2/2/2022 11:39 AM BY: RFK PLOT DATE: 2/15/2022 12:26 PM

RESOLUTION

(No. 1448)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of March, 2022.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
Planning Commission	February 1, 2022
Board of Adjustment	February 16, 2022
City Council	February 8, 2022
Municipal Authority	February 8, 2022
Building Commission	February 15, 2022
Environment, Health and Sustainability Commission	February 23, 2022
Planning Commission	March 1, 2022
Agreements and Contracts	
FC-2102 Love Family Park Contract	January 11, 2022
FC-2102 Love Family Park Power of Attorney	January 11, 2022
FC-2102 Love Family Park Maintenance Bond	January 11, 2022
FC-2102 Love Family Park Performance Bond	January 11, 2022
FC-2102 Love Family Park Statutory Bond	January 11, 2022
FC-2102 Love Family Park Tax Exempt Bond	January 11, 2022
Advanced Metering Infrastructure Agreement	January 20, 2022
Polco Enterprise Services Agreement	February 15, 2022
Bank Statements and Reconciliations	
Pooled Cash	January 31, 2022
Flex Claims	January 31, 2022
Municipal Court	January 31, 2022
Sinking Fund	January 31, 2022
2018 GO Bond	January 31, 2022
2019 GO Bond	January 31, 2022
2020 GO Bond	January 31, 2022
2021 GO Bond	January 31, 2022
2022 GO Bond	January 31, 2022
Utility Deposit	January 31, 2022
2022 GO Bond	December 21, 2021
OpenEdge	January 31, 2022
Bank of Oklahoma	January 31, 2022
Pooled Cash	February 28, 2022
Flex Claims	February 28, 2022

Municipal Court	February 28, 2022
Sinking Fund	February 28, 2022
2018 GO Bond	February 28, 2022
2019 GO Bond	February 28, 2022
2020 GO Bond	February 28, 2022
2021 GO Bond	February 28, 2022
2022 GO Bond	February 28, 2022
Utility Deposit	February 28, 2022
Health Insurance Account	February 28, 2022

Certificates of Deposit, T-Bills and Withdrawals

BOK T-Bill $925,000 2022 GO Bond	February 1, 2022
BOK T-Bill $1,000,000 2022 GO Bond	February 1, 2022
BOK T-Bill $750,000 2022 GO Bond	February 1, 2022
BOK T-Bill $1,050,000 2022 GO Bond	February 1, 2022
MidFirst CD $925,000 2022 GO bond	February 1, 2022
BancFirst T-bill 912796J42 $500,000	February 2, 2022
BancFirst T-bill 912796J42 $875,000	February 2, 2022

Collateral – Letters of Credit – Certificates of Deposit

MidFirst Bank Irrevocable Letter of Credit $1,020,000	February 1, 2022
BancFirst Collateral Securities Pledge Release $3,000,000	February 24,2022
MidFirst Bank Irrevocable Letter of Credit $8,520,000	February 24, 2022

General Obligation Bonds

Task Order SC-2201 City Wide Sanitary Sewer Improvements	January 17, 2022
Notice to Proceed WC-1901 Waterline Relocation along Kelly Avenue	January 31, 2022
Pay Application #5 Jenco Constriction	February 8, 2022
Pay Estimate #2 PC-2102 Rudy Construction	February 8, 2022
FSB Invoice 17085	February 8, 2022
Pay Estimate #3 CGC, LLC PC-2101	February 8, 2022

Minutes

City Council	January 11, 2022
Municipal Authority	January 11, 2022
Building Commission	January 18, 2022

Miscellaneous

Gulf Exploration, LLC 1099 Form 2021	December 31, 2021
Kirkpatrick Bank 1099 Form 2021	December 31, 2021
First National Bank of Oklahoma 1099 Form 2021	December 31, 2021
Specification, Proposal and Notice to Bidders PC-2003	February 8, 2022
Task Order Survey two areas of Grand Park	February 16, 2022
Public Fleet Conversion Grant Contract	February 16, 2022
Notice of Application Before the Corporation Commission Cause No. PUD 202100109	February 24, 2022
Addendum No. 1 PC-2003	February 23, 2022

Payroll Records

American Funds – Group Investment Confirm List .... February 3, 2022-February 18, 2022
Nationwide – Investment Activity .... December 31, 2021
OkMRF – Live-Run Activity Report .... January 20, 2022

Proclamations

Arbor Week 2022 .... February 8, 2022

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2022-02 .... February 3, 2022
Journal Record – Notice of Public Hearing – BC-2022-03 .... February 3, 2022
Journal Record – Notice of Public Hearing – BC-2022-04 .... February 3, 2022
OKC Friday – Ordinance 1204 – Amending section 50-372 of City Code .... January 14, 2022
OKC Friday – Resolution 1444 – General Election – April 5, 2022 .... January 21, 2022
OKC Friday – Notice of Public Hearing – BC-2022-02 .... February 11, 2022
OKC Friday – Notice of Public Hearing – BC-2022-03 .... February 11, 2022
OKC Friday – Notice of Public Hearing – BC-2022-04 .... February 11, 2022
Journal Record – Notice to Bidders – PC-2003- 63rd St Crosswalk .... February 18, 2022
OKC Friday – Notice to Bidders – PC-2003 – 63rd St Crosswalk .... February 18, 2022

Public Hearing

BC-2022-04 1809 W Wilshire Blvd. Notice of Public Hearing .... February 2, 2022
BC-2022-03 1401 Sherwood Lane Notice of Public Hearing .... February 2, 2022
BC-2022-02 1601 Randel Road Notice of Public Hearing .... February 2, 2022

Resolutions

Resolution 1447 Surplus Property .... February 8, 2022
Resolution 1446 Disposal and Destruction of Property .... February 8, 2022

Terminated Employee Personnel Files

Wayne Knight .... January 31, 2022

S. Shane Pate II, City Manager

3/4/22
Date

Date of Citation	Citation Number	Offense	Date of Death	Amount
8/4/2008	160754	Speed In Excess	5/31/2021	$111.25
9/3/2008	161833	Failure To Appear	5/31/2021	$277.50
4/2/2010	167283	Speed In Excess	06/??/2010	$73.48
4/2/2010	167284	No Security Verification	06/??/2010	$217.64
4/2/2010	167285	Driving While Suspended	06/??/2010	$217.64
5/13/2013	176699	Expired License Plate	9/29/2021	$102.50
5/13/2013	176700	Driving While Suspended	9/29/2021	$305.00
5/13/2013	176976	No Security Verification	9/29/2021	$305.00
6/5/2013	177294	Failure To Appear	9/29/2021	$277.50
11/10/2017	192354	Driving While Suspended	5/11/2021	$337.50
11/10/2017	192355	No Security Verification	5/11/2021	$337.50
12/6/2017	192719	Failure To Appear	5/11/2021	$325.00
11/16/2018	E002450	Driving While Suspended	1/28/2020	$337.50
11/16/2018	E002451	No Security Verification	1/28/2020	$337.50
11/16/2018	E002452	Expired License Plate	1/28/2020	$137.50
12/19/2018	F000144	Failure To Appear	1/28/2020	$325.00
			TOTAL	$4,025.01

INTEROFFICE MEMORANDUM

TO: SHANE PATE.

FROM: RANDY LAWRENCE

SUBJECT: CNG SANITATION REFUSE TRUCK & PACKER

DATE: 2/21/2022

The Public Works Department would like permission to purchase a 2023 Freightliner 114SD CNG Sanitation Refuse truck from Oklahoma State Contract SW-035T, not to exceed $146.124.04.

Also, a Leach 2R-III 25 Cubic Yard Packer Body from Oklahoma State Contract SW-197 not to exceed $153,519.00.

Total Sanitation Truck & Packer Body requested amount, $299,643.04.

Thanks,

Public Works.

Oklahoma City

City of Nichols Hills

February 1, 2022

2023 Freightliner 114SD CNG

See attached specifications ~ February 1, 2022
Extended Warranty: 5 Years or 150,000 Miles Cummins X12N
5 Years unlimited miles – Allison Transmission 4500RDS
5 Years of towing coverage on warrantable failures

Price $ 146,124.04

J&R Equipment/Larbie to provide the CNG Tanks

Respectfully submitted,

Jane Kirton
Account Manager
Premier Truck Group Oklahoma City
405.945.3577
405.973.8792

Prepared for:
Jane Kirton
STOCK OKLAHOMA CITY OK UISD
5301 I 40 West
Oklahoma City, OK 73128
Phone: 405-942-8827

Prepared by:
Jane Kirton
PREMIER TRUCK GROUP OF OKLAHOMA CITY
5301 I-40 WEST
OKLAHOMA CITY, OK 73128
Phone: 405-945-3577

SPECIFICATION PROPOSAL

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-26D	SD PRL-26D (EFF:7/26/21)		
Data Version			
DRL-033	SPECPRO21 DATA RELEASE VER 033		
Vehicle Configuration			
001-177	114SD CONVENTIONAL CHASSIS	7,934	6,476
004-223	2023 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK	480	-480
019-002	STRAIGHT TRUCK PROVISION		
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-002	TRUCK CONFIGURATION		
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
A85-001	REFUSE SERVICE		
A84-1GM	GOVERNMENT BUSINESS SEGMENT		
AA4-003	DRY BULK COMMODITY		
AA5-006	TERRAIN/DUTY: 10% (SOME) OF THE TIME, IN TRANSIT, IS SPENT ON NON-PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-003	MAINTAINED GRAVEL OR CRUSHED ROCK - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1AE	FREIGHTLINER LEVEL II WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 42000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 62000.0 lbs		

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Data Code	Description	Weight Front	Weight Rear
Truck Service			
AA3-061	REFUSE, SIDE LOAD OR REAR PACKER BODY - UNLOADS IN A LANDFILL		
A88-99D	EXPECTED TRUCK BODY LENGTH : 0.0 ft		
AF3-120	LABRIE AND ENVIROQUIP GROUP/LEACH/WITTKE/PENPAC		
Engine			
101-29V	CUM ISX12N 320 HP @ 1700 RPM, 2100 GOV RPM, 1150 LB-FT @ 1200 RPM, REFUSE	-390	-45
Electronic Parameters			
79A-065	65 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79G-110	15 MINUTE IDLE SHUTDOWN - TIMER RESET WITH CLUTCH AND SERVICE BRAKE		
79K-009	PTO MODE ENGINE RPM LIMIT - 1200 RPM		
79L-009	PTO MODE THROTTLE OVERRIDE - LIMIT TO 1300 RPM		
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM		
79Q-007	PTO RPM WITH CRUISE RESUME SWITCH - 1100 RPM		
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH		
79U-011	PTO GOVERNOR RAMP RATE - 1000 RPM PER SECOND		
80G-002	PTO MINIMUM RPM - 700		
Engine Equipment			
99C-121	2010 EPA/CARB ULNOX/GHG21 CONFIGURATION		
99D-010	NO 2008 CARB EMISSION CERTIFICATION		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED		
124-1DJ	DR 12V 160 AMP 36-SI BRUSHLESS QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE	10	
292-236	(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES		
290-017	BATTERY BOX FRAME MOUNTED		
281-001	STANDARD BATTERY JUMPERS		

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282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-001	NON-POLISHED BATTERY BOX COVER		
87P-001	CAB AUXILIARY POWER CABLE	5	
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	10	
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
016-013	SINGLE HORIZONTAL MUFFLER WITH HORIZONTAL TAILPIPE EXHAUST, RH MOUNTED	-160	-80
28F-010	ENGINE AFTERTREATMENT WIRING, OXYGEN SENSOR		
239-001	STANDARD EXHAUST SYSTEM LENGTH		
237-052	RH STANDARD HORIZONTAL TAILPIPE		
23U-998	NO DIESEL EXHAUST FLUID TANK	-60	-35
273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH		
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER		
120-008	PENRAY NEED RELEASE WATER FILTER		
266-057	1500 SQUARE INCH ALUMINUM RADIATOR		
103-036	ANTIFREEZE TO -34F, ETHYLENE GLYCOL PRE-CHARGED SCA HEAVY DUTY COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-016	RADIATOR DRAIN VALVE		
138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER	4	
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
155-055	DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	-45	

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Data Code	Description	Weight Front	Weight Rear
Transmission			
342-1M3	ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	260	100
Transmission Equipment			
343-312	ALLISON VOCATIONAL PACKAGE 142 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS		
84B-013	ALLISON VOCATIONAL RATING FOR REFUSE APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES		
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
353-067	VEHICLE INTERFACE WIRING CONNECTOR WITH PDM AND BLUNT CUTS, AT BACK OF CAB		
34C-010	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR, BLUNT CUT, MOUNTED BETWEEN DRIVER AND PASSENGER SEATS		
362-824	(2) CUSTOMER INSTALLED CHELSEA 280 SERIES PTO'S		
363-010	PTO MOUNTING, LH SIDE AND TOP RH SIDE OF MAIN TRANSMISSION ALLISON		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		

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370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK	-15	
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		
Front Axle and Equipment			
400-1BB	DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	190	
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10	
403-002	NON-ASBESTOS FRONT BRAKE LINING		
419-023	CONMET CAST IRON FRONT BRAKE DRUMS		
427-001	FRONT BRAKE DUST SHIELDS	5	
409-006	FRONT OIL SEALS		
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES		
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
406-001	STANDARD KING PIN BUSHINGS		
536-055	TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR	130	
539-003	POWER STEERING PUMP		
534-003	4 QUART POWER STEERING RESERVOIR		
533-001	OIL/AIR POWER STEERING COOLER		
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension			
620-025	20,000# TAPERLEAF FRONT SUSPENSION	200	
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
62G-998	NO FRONT SUSPENSION OPTIONS		
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-111	RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE		450
421-538	5.38 REAR AXLE RATIO		
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		

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Data Code	Description	Weight Front	Weight Rear
386-074	MXL 176T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	25	25
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
878-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AND REAR-REAR AXLE VALVE		
87A-001	BLINKING LAMP WITH EACH INTERAXLE LOCK SWITCH, INTERAXLE UNLOCK DEFAULT WITH IGNITION OFF		
87B-005	BUZZER AND BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH		
423-019	MERITOR 16.5X8.62 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-003	STANDARD BRAKE CHAMBER LOCATION		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		-40
425-002	REAR BRAKE DUST SHIELDS		10
440-006	REAR OIL SEALS		
426-099	HALDEX GOLDSEAL LONGSTROKE HEAVY DUTY 30/36 2-DRIVE AXLES SPRING PARKING CHAMBERS		
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
42T-001	STANDARD REAR AXLE BREATHER(S)		

Rear Suspension

Data Code	Description	Weight Front	Weight Rear
622-1E7	HENDRICKSON HAULMAAX @ 46,000# REAR SUSPENSION		295
621-1AR	HENDRICKSON HAULMAAX/ULTIMAAX - 9.50" RIDE HEIGHT		
624-009	54 INCH AXLE SPACING		
628-010	HENDRICKSON HN, HAULMAAX AND ULTIMAAX SERIES STEEL BEAMS WITH BAR PIN		
623-006	FORE/AFT AND TRANSVERSE CONTROL RODS		

Brake System

Data Code	Description	Weight Front	Weight Rear
490-101	WABCO 4S/4M ABS WITH TRACTION CONTROL, WITH ATC OFF-ROAD SWITCH		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		

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Data Code	Description	Weight Front	Weight Rear
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-047	BW AD-IS (DRM) BRAKE LINE AIR DRYER WITH SHIELD, HEATER AND INTEGRAL RESERVOIR		
479-014	AIR DRYER RESERVOIR MOUNTED		
460-048	STEEL AIR BRAKE RESERVOIRS MOUNTED IN CAB ENTRY STEPS WHEN POSSIBLE		
477-006	BW DV-2 AUTO DRAIN VALVE WITHOUT HEATER ON ALL TANK(S)		
485-003	QUICK DISCONNECT FITTING WITH TIRE INFLATION KIT	2	
Trailer Connections			
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT		
Wheelbase & Frame			
545-575	5750MM (226 INCH) WHEELBASE		
546-102	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI	530	110
547-001	1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT	230	410
552-030	1600MM (63 INCH) REAR FRAME OVERHANG		
55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH		
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 160.83 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 157.83 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 319.49 in		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 213.56 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 114.56 in		
553-001	SQUARE END OF FRAME		
550-001	FRONT CLOSING CROSSMEMBER		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-001	STANDARD REARMOST CROSSMEMBER		
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER		30

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Data Code	Description	Weight Front	Weight Rear
Chassis Equipment			
556-1E5	14 INCH PAINTED STEEL BUMPER	20	
558-070	REMOVABLE FRONT TOW/RECOVERY DEVICE,STORED ON CHASSIS FRAME	15	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
601-020	3D STEP VEHICLE MODEL		
	SEND TO FRANCOIS.BOISSONNEAULT@LABRIEGROUP.COM		
Fuel Tanks			
206-201	PREP FOR CUSTOMER FURNISHED CNG SYSTEM		
204-998	NO LH FUEL TANK	-85	-20
230-801	CUSTOMER FURNISHED AND INSTALLED BACK OF CAB CNG FUEL TANK PACKAGE		
664-001	PLAIN STEP FINISH		
220-803	COOLANT HOSES ONLY ROUTED TO BACK OF CAB FOR CUSTOMER INSTALLED NATURAL GAS FUEL HEAT	5	
216-801	CNG, LNG, OR PROPANE INCOMPLETE FUEL LINES FOR TRANSPORT PURPOSES ONLY		
202-020	STAINLESS STEEL AND SYNTHETIC RUBBER FLEXIBLE FUEL LINES - NATURAL GAS SERVICE		
Tires			
093-2CC	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL FRONT TIRES	100	
094-1RK	MICHELIN X WORKS Z 11R22.5 16 PLY RADIAL REAR TIRES		168
Hubs			
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels			
502-579	MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	66	
505-545	MAXION WHEELS 90260 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		160
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		

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Data Code	Description	Weight Front	Weight Rear
495-998	NO PUSHER/TAG WHEEL MOUNTING NUTS		
Cab Exterior			
829-1A2	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-008	AIR CAB MOUNTING		
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
667-004	FRONT FENDERS SET-BACK AXLE		
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10	
678-018	LH AND RH EXTERIOR GRAB HANDLES WITH SINGLE RUBBER INSERT		
645-002	BRIGHT FINISH RADIATOR SHELL/HOOD BEZEL		
646-042	STATIONARY BLACK GRILLE WITH BRIGHT ACCENTS		
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
690-017	HOOD LINER, ADDED FIREWALL AND FLOOR HEAT INSULATION	5	
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED		
726-002	DUAL ELECTRIC HORNS		
728-001	SINGLE HORN SHIELD		
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
78G-004	KEY QUANTITY OF 4		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-067	HALOGEN COMPOSITE HEADLAMPS WITH BRIGHT BEZELS		
302-047	LED AERODYNAMIC MARKER LIGHTS		
311-012	DAYTIME RUNNING LIGHTS - LOW BEAM ONLY		
294-046	OMIT STOP/TAIL/BACKUP LIGHTS AND PROVIDE WIRING WITH SEPARATE STOP/TURN WIRES TO 4 FEET BEYOND END OF FRAME		-5
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		

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Data Code	Description	Weight Front	Weight Rear
74B-005	RH VELVAC 8 INCH BRIGHT FINISH HOOD MOUNTED CONVEX MIRROR WITH SWING ARM BRACKET, DUAL VIEW	4	
729-001	STANDARD SIDE/REAR REFLECTORS		
275-061	PARK BRAKE REMINDER WARNING SYSTEM		
768-043	63X14 INCH TINTED REAR WINDOW		
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
654-027	RH AND LH ELECTRIC POWERED WINDOWS, PASSENGER SWITCHES ON DOOR(S)	4	
663-013	1-PIECE SOLAR GREEN GLASS WINDSHELD		
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED		
Cab Interior			
707-1AK	OPAL GRAY VINYL INTERIOR		
706-013	MOLDED PLASTIC DOOR PANEL		
708-013	MOLDED PLASTIC DOOR PANEL		
772-006	BLACK MATS WITH SINGLE INSULATION		
785-004	DASH MOUNTED ASH TRAY(S) WITHOUT LIGHTER		
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING		
694-010	IN DASH STORAGE BIN		
693-023	LH DOOR MAP POCKET		
742-007	(2) CUP HOLDERS LH AND RH DASH		
680-006	GRAY/CHARCOAL FLAT DASH		
860-004	SMART SWITCH EXPANSION MODULE		
720-003	5 LB. FIRE EXTINGUISHER	10	
71T-002	METHANE DETECTION SYSTEM WITH (1) SENSOR IN CAB AND (1) SENSOR IN ENGINE COMPARTMENT	10	
714-001	FIRST AID KIT	2	
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-001	STANDARD HVAC DUCTING		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
170-002	STANDARD PLUMBING WITH BALL SHUTOFF VALVES AND INSULATED LINES		
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
702-002	BINARY CONTROL, R-134A		

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	Data Code	Description	Weight Front	Weight Rear
	739-034	PREMIUM INSULATION		
	285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
	280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
	324-011	DOME DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF		
	655-005	LH AND RH ELECTRIC DOOR LOCKS		
	284-045	(2) 12 VOLT POWER RECEPTACLES MOUNTED IN DASH		
	722-002	TRIANGULAR REFLECTORS WITHOUT FLARES	10	
	756-339	PREMIUM ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK	70	
	760-1C0	2 MAN TOOL BOX MID BACK NON SUSPENSION PASSENGER SEAT WITH HEADRESTS	70	20
	759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4	
	711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
	758-036	VINYL WITH VINYL INSERT DRIVER SEAT		
	761-036	VINYL WITH VINYL INSERT PASSENGER SEAT		
	763-102	HIGH VISIBILITY ORANGE SEAT BELTS		
	532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10	
	540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL		
	765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		
Instruments & Controls				
	4CH-998	NO TEM INTFC, SW PKG, MUX, LWR DASH		
	732-004	GRAY DRIVER INSTRUMENT PANEL		
	734-004	GRAY CENTER INSTRUMENT PANEL		
*	87L-005	ENGINE REMOTE INTERFACE WITHOUT INTERLOCKS		
	870-001	BLACK GAUGE BEZELS		
	486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
	838-001	(1) SINGLE BRAKE APPLICATION AIR GAUGE		
	840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
	198-006	ENGINE COMPARTMENT MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS, WITH WARNING LIGHT IN DASH		
	721-006	CONSTANT 107 DECIBELS BACKUP ALARM		3

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Data Code	Description	Weight Front	Weight Rear
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED		
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
148-070	ENGINE REMOTE INTERFACE WITH PRESET FAST IDLE		
163-013	ENGINE REMOTE INTERFACE CONNECTOR IN CAB BETWEEN DRIVER AND PASSENGER SEATS		
33U-012	TMC RP170 INTERFACE CONNECTOR		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
679-998	NO OVERHEAD INSTRUMENT PANEL		
746-137	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939	10	
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF		
748-001	POWER AND GROUND STUDS IN/UNDER DASH		
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
813-998	NO VEHICLE PERFORMANCE MONITOR	-5	
6TS-003	(2) TMC RP 1226 ACCESSORY CONNECTORS: (1) LOCATED BEHIND DASH B PANEL AND (1) LOCATED PASSENGER SIDE OF DASH		
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		

Prepared for:
Jane Kirton
STOCK OKLAHOMA CITY OK UISD
5301 I 40 West
Oklahoma City, OK 73128
Phone: 405-942-8827

Prepared by:
Jane Kirton
PREMIER TRUCK GROUP OF
OKLAHOMA CITY
5301 I-40 WEST
OKLAHOMA CITY, OK 73128
Phone: 405-945-3577

	Data Code	Description	Weight Front	Weight Rear
	329-012	FOUR ON/OFF ROCKER SWITCHES IN THE DASH WITH INDICATOR LIGHTS AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT		
	836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
	660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
	304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH		
	882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
	299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE		
	298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS		
Design				
	065-000	PAINT: ONE SOLID COLOR		
Color				
	980-5F6	CAB COLOR A: L0006EY WHITE ELITE EY		
	986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT		
	962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
	966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
	964-020	STANDARD BLACK BUMPER PAINT		
	963-003	STANDARD E COAT/UNDERCOATING		
Certification / Compliance				
	996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS		
Secondary Factory Options				
	998-001	CORPORATE PDI CENTER IN-SERVICE ONLY		
*	999-062	DEALER/CUSTOMER ADVISED AND ACCEPTS BUMPER SHOULD BE REMOVED PRIOR TO RECOVERING/TOWING THE VEHICLE PER FRACAS:11687		
Raw Performance Data				
	AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 157.83 in		
Sales Programs				

Prepared for:
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STOCK OKLAHOMA CITY OK UISD
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Oklahoma City, OK 73128
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Jane Kirton
PREMIER TRUCK GROUP OF OKLAHOMA CITY
5301 I-40 WEST
OKLAHOMA CITY, OK 73128
Phone: 405-945-3577

Data Code	Description	Weight Front	Weight Rear
	NO SALES PROGRAMS HAVE BEEN SELECTED		

TOTAL VEHICLE SUMMARY

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight+	9692 lbs	7582 lbs	17274 lbs
Total Weight+	9692 lbs	7582 lbs	17274 lbs

Extended Warranty

WAI-5JF	CUM EPA17 X12N: GE1 HWY 5 YEARS/150,000 MILES/241,500 KM EXT WARR. FEX APPLIES
WAK-126	ALLISON 4500 RDS TRANSMISSION FOR REFUSE EXTENDED WARRANTY, 5 YEARS/UNLIMITED MILEAGE FEX
WAG-014	TOWING: 5 YEARS/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE $550 CAP FEX APPLIES

(+) Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

labrie environmental group
175-B Route Marie-Victorin
Levis, Quebec G7A 2T3
Ph: 1-800-463-6638 Fax: 418-831-5255

Bid Form # 17890 rev1

Date: 10/07/2021

Client:	J & R Equipment LLC	User:	Nichols Hills OK, City of - 2R-III (17890 rev1)
Contact:	Rodney Womack	Contact:	
Address:	8800 SW 8th Street	Address:	
	Oklahoma City, OK, 73128, USA		
Phone/Fax:	405-495-5110 / 405-495-5112	Phone/Fax:	/
Distributor:	J & R Equipment Co.	Price List:	2022

Shipping address if different from above: **J & R in Oklahoma City OK**

Chassis delivery : To be confirmed

DESCRIPTION						Price
Model:	LEACH 2R-III HEAVY DUTY RESIDENTIAL FACTORY MOL		Capacity:	25 c.y. - 2R3-25-RES		66 070$
Chassis MFR:	Freightliner - Customer					See below
Engine:	Cummins ISX12N (320HP)	Model: 114SD	Axle:	6 x 4		
Transmission:	RDS 4000 series	Cab: Conventional	Aux. Axle:	No		
Driving config at del.:	LH drive only	Cooler on transmission: No				
Chassis dealer:	To be confirmed		S/N:			
Contact email:	To be confirmed		WD #:			
Other:			Availability:			
Cab color:	Factory white L0006EY		Initials: _____			
Body color:	White					
Chassis color:	Factory black	Paint scheme:	Match Cab:	YES		
Cart type:		Cart make:	Capacity:			
Position:		Size:				
Additionnal Manuals:	0					

Compressed Natural Gas:		
CCNG0703	CNG neck-mounted fuel tank (Behind Cab) - Qty 5 tanks - 82DGE	49 360$
Hydraulic options:		
CCPM0700	Married Pump (P50). N/A with Factory Mounting on Mack Granite and Peterbilt A520 with RDS 3000 transmission and others not specified yet chassis. Conditional to engineering approval.	500$
Electrical options:		
EEEB0710	Pump Shut-Off Switches- Both Sides Of Tailgate	420$
Lighting options:		
LWLK0725	Work Lights: Hopper - Flush mount - LED - Qty 2	600$
Camera options:		
CCCC0727	Single Zone Defense camera (no shutter): (Only model available with DVR monitor). Monitor must be selected separately. Heater. No Shutter	1 920$
2R3-0029	Tailgate center right (29)	0$
CCCM0721	Zone Defense 7" color LCD monitor: Included in system base price. Split screen. Touch screen	0$
Body options:		
BATL0710	Automatic Tailgate Latches (Single cylinder set) - 102" OAW	3 090$
BCOT0705	Broom & Shovel Holders - Both Sides Tailgate - Broom and Plastic Shovel Included	320$
BBLA0700	Side Door Ladder - with Grab Handle	410$
Paint options:		
PCBP0710	Body: 1 Color Urethane Body Paint Included in unit base price. Includes bolt-on parts painted body color	0$
Warranty options:		
FEWA0710-P	PLAN A - Add 1 year on body & hydraulics for a total of 2 years (PARTS ONLY)	3 110$
HEWA0720-P	PLAN C - Add 4 years on hydraulic CYLINDERS only for a total of 5 years (PARTS ONLY)	7 610$
Non standard options:		
2020-7699R1	CNG, Add two (2) CNG filters on Freightliner chassis with ISX-12N engine - ALL	4 430$
2018-7299	Lighting- Alternating strobing lights- Body front- Both sides- Dual- LED- Clear- 6 inch oval- Flush mount- Whelen- #50C02ZCR	920$
2017-5589	Lighting- Strobe light- Tailgate upper and lower panel- Quad (4)- LED- White- 6 inch oval-Flush mount- Whelen- #5VC02ZCR - RL	1 570$
Standard options:		
STD0725	Body Side Opening - Hydraulic Tank Level Gauge Access - Curb Side Not available if the hydraulic tank is on the chassis rather than inside the body	0$

Initials:_______________

labrie environmental group
175-B Route Marie-Victorin
Levis, Quebec G7A 2T3
Ph: 1-800-463-6638 Fax: 418-831-5255

Bid Form # 17890 rev1

Date: 10/07/2021

Total (body):	140 330,00$
Steel surcharge	12 000,00$
	0,00$
Number of units:	1
	US $

State Contract SW 197 current price $136,119.00

Steel surcharge and freight $17,400.00

Total **$ 153,519.00 each**

Labrie rep./olivier longuepee

Terms Body: Net 30 days

Chassis (If applicable): Net on delivery for release of MSO

It is the quoting distributor's responsibility to verify the accuracy of this quote versus the specification for the body and chassis. Labrie Environmental Group will not be responsible for any price differential between this quotation and what is required by the provided specifications, Interest fees on past due account of 1.5% per month (18% annual). Price list subject to change at all times due to the steel price index.

(This pricing is valid for 60 days.)

Weight Distribution Quotes and pricing are subject to changes pending on WD analysis which can alter specs. Upon receipt of PO and chassis specs WD will be conducted and confirmation of acceptance will be issued.

Delivery To be confirmed

Taxes Not included

The impacts of Coronavirus cannot be reasonably determined at this time. This proposal does not account for any potential adverse impacts of Coronavirus on Labrie's performance of obligations. In the event of any delays and adverse impacts, Labrie reserves the right for an equitable adjustment of the schedule and prices herein to offset the effects of Coronavirus delays.

Initials:________________

CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Copy Machine – Public Works 2021-2022 CIP Funds
DATE: February 22, 2022

I am requesting permission to purchase a commercial copy machine for Public Works. The Copy machine that Public Works uses is seven years old and has been on the CIP Budget as "replace if needed" for the last two years. In a recent maintenance event, it was discovered that some parts in the machine are not available and have been discontinued by the manufacturer.

The machine will be placed on a support contract for all maintenance and supplies, just as the current system is. Funds for the project will be from the 2021-2022 CIP Budget and will not exceed $10,000.

I would also ask for permission to declare the old copy machine, a Lanier 2352, machine ID# W423l700360, as surplus and use it as trade-in on the new copy machine.

Neil A. Gray

INTEROFFICE MEMORANDUM

TO: SHANE PATE; CITY MANAGER

FROM: RANDY LAWRENCE

SUBJECT: PUBLIC WORKS VEHICLES

DATE: 02/28/2022

The Public Works Department would like approval to purchase one Ford F150 Crew 4X4 Pickup, not to exceed $34,732.00 from Oklahoma Statewide Contract SW035. This amount is $6,732.00 more than was approved in the 2021-2022 GF-Street CIP budget.

We would also like approval to purchase one Ford F150 Crew 4X4 Pickup, not to exceed $34,732.00 from Oklahoma Statewide Contract SW035. This amount is $6,732.00 more than was approved in the 2021-2022 NHMA CIP budget.

Thanks.

INTEROFFICE MEMORANDUM

TO: SHANE PATE, CITY MANAGER

FROM: RANDY LAWRENCE

SUBJECT: DIGITAL RADAR FEEDBACK SIGNS

DATE: 3/2/2022

The Public Works Department is requesting permission to purchase ten (10) Digital Radar Feedback Signs from Traffic Logix, not exceed $29,910.00.

This will be paid from 2020 G.O. Bond Traffic.

Thanks.

Randy Lawrence

7.g.b

emedco

2491 Wehrle Dr
Williamsville, NY 14221
PH: 1-800-442-3633
FAX: 1-800-344-2578

Price Quote #	: 26611574
Quote Date	: 02/28/2022
Valid to	: 03/30/2022
Customer Ref. #	:
Account #	: 14E5864348

CITY OF NICHOLS HILL
1009 NW 75TH ST
OKLAHOMA CITY OK 73116-7005
Attn: MR RANDY LAWRENCE

Ship to:
CITY OF NICHOLS HILL
1009 NW 75TH ST
OKLAHOMA CITY OK 73116-7005
USA

To process this quote as an order please call us at 1-800-442-3633, fax us 1-800-344-2578 or email us at customerservice@emedco.com Please be sure to reference your quote number when ordering.

LINE#	OUR INTERNAL PART NUMBER DESCRIPTION	QUANTITY	U/M	PRICE / PER	EXTENDED PRICE
	****Hi Randy - Free cloud service for one year is included in the prices below.* *Thank you,* *David* *844-280-0837*				
0010	22156D EV12FM RADAR FEEDBACK SIGN SOLAR ****Hi Randy - Free cloud service for one year is included in the prices below.* *Thank you,* *David* *844-280-0837*	10	EA	3,785.00 /1 Item Total	37,850.00 37,850.00
				Net Total **Quote Total**	37,850.00 **37,850.00**

Thank you for the opportunity to quote on your requirements. If you have any questions please don't hesitate to contact us.

Your satisfaction is important to us. To place this quote as an order, please call us at 1-800-442-3633.

Attachment: 7f From David Landphair Ewert at Emedco (5690 : 7 PW CIP - Radar Signs)

7.g.c

TAPCO
Safe travels.

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223
Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

SALES QUOTE

Customer Copy

Number	Q22003060
Date	2/22/2022
Page	1

Sell To Cust. C58401	City Of Nichols Hills Randy Lawrence 1009 NW 75th Street NICHOLS HILLS, OK 73116 USA	Ship To Cust.	City Of Nichols Hills Randy Lawrence 1009 NW 75th Street NICHOLS HILLS, OK 73116 USA

Customer PO #	Expires	Slsp	Terms	Freight	Ship Via
	3/24/2022	Alex Horaitis	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extensi
141792	EV 12"Radar Feedback Sign,FULL MATRIX,50W Solar Panel,White HIP Face,23"x29",1 Year Cloud Service	10	EA	3,961.50	$39,615.
1485-00075	Universal Mounting 2-Part Full Set,MountingBracket ,LockingPlate&Key,Pole-Mount Plate,Hrdw Incld This model this is mounting to EV	10	EA	177.00	$1,770.

FREE SHIPPING TAPCO'S Oklahoma State Contract

Thank you - Alex Horaitis
Email - Alex.Horaitis@tapconet.com
Office Number: (262) 814-7321
Mobile Number: (262) 893-1555

Attachment: 7f Sales-Quote Q22003060 (5690 : 7 PW CIP - Radar Signs)

Shipment within ____________________
Acceptance By ____________________
Date ____________________
By ____________________

Merchandise	Freight	Tax	Tot
$41,385.00	$0.00	$0.00	$41,385.(

All prices are listed in **US Dollars (USD)**
For terms and conditions, please visit: https://www.tapconet.com/terms-conditions

Traffic Logix Corporation
3 Harriett Lane
Spring Valley, NY 10977 USA
Tel: (866) 915-6449
Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-16920-G9G8M5 REV2
Created Date 07/21/2021
Expiration Date 03/31/2022
Prepared by Karen Amzallag

REVISED EV12FM SOLAR LEAD ACID RADAR SIGNS QUOTATION

Contact: Randy Lawrence/ Aaron Buckmann
Phone: 405-843-5222
Email: abuckman@nicholshills.net
rlawrence@nicholshills.net

City of Nichols Hills
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

Shipping Address:
City of Nichols Hills
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

Standard Features (Included) – Evolution EV12FM Signs

- The Evolution radar feedback signs come with 1 year of unlimited cloud access. At the end of this 12 month period the customer has the option to either renew the cloud at a cost of $400 per sign or resort back to a Bluetooth option at no cost.
- Sign powers down when no traffic present
- Programmable Speed Violator Flashing Strobe Light
- Ambient Light Sensor and Automatic Brightness adjustment
- Banding Mount Bracket
- Safe Pace Management Software
- Bluetooth

Special Notes

- **NCPA Contract #05-54 Pricing provided.**
- **NCPA Price for EV12FM Sign $2,991/unit**
- **Freight is included as per our NCPA agreement.**

Quote Line Items – All Prices shown are in $USD

Product	Product Code	Quantity	MSRP Price	Discount	Total Price
Evolution 12 Full Matrix Solar - Yellow Faceplate - Includes Solar Panel, Strobe, BT, Data-Modem+12 months network access to Cloud and Lead Acid Battery Backup	EV12FMEYL-SOLLA	10.00000	$3,519.00	$5280.00	$29,910.00

Totals

Subtotal	$29,910.00
Freight	INCLUDED WITH NCPA MEMBERSHIP
Grand Total	**$29,910.00**
Sales Tax (if applicable)	

Terms: 1% - 10 Days - Net 30 We also accept: MC - VISA - AMEX

IF TAX EXEMPT: Please Provide Tax Exempt Certificate with Order

Traffic Logix Corporation
3 Harriett Lane
Spring Valley, NY 10977 USA
Tel: (866) 915-6449
Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-16920-G9G8M5 REV2
Created Date 07/21/2021
Expiration Date 03/31/2022
Prepared by Karen Amzallag

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - Yes/No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes/No
3. Can access be gained by a 53 foot truck for delivery? - Yes/No
4. Is the delivery address a Construction site? - Yes/No
5. Is the delivery address a Military site? - Yes/No
6. If shipping to Military site, is a U.S. Driver required? - Yes/No

Quote Acceptance Information

Signature ______________________________________

Name ______________________________________

Title ______________________________________

Date ______________________________________

Thank you for choosing Traffic Logix. Please sign and return to:

kamzallag@trafficlogix.com	amadrid@trafficlogix.com
Karen Amzallag	Adrian Madrid
Inside Account Manager	Regional Sales Manager
866-915-6449 Ext.234	469-803-2127

ENGINEERING SERVICES AGREEMENT

THIS ENGINEERING SERVICES AGREEMENT ("Agreement") is made and entered into in duplicate this ___ day of ____________, 2022 (the "Effective Date"), by and between the OKLAHOMA GAS AND ELECTRIC COMPANY ("Company") and the City of Nichols Hills, Oklahoma, a municipal corporation, ("Consumer"). (Company and Consumer are collectively referred to as the "Parties").

WITNESSETH:

WHEREAS, Company is the owner and operator of electrical facilities and systems for the distribution of electrical power and energy (the "System") which supply retail electrical service to the residents of the City of Nichols Hills (the "Site").

WHEREAS, Consumer is interested in Company burying portions of its electrical facilities that comprise the System within the Site. As a result, Consumer has requested Company to provide Consumer with an estimate of the cost of performing such services.

WHEREAS, in order to provide this estimate, Company must begin certain engineering work in order for Company to analyze potential transactions with various third parties, including developing the specifics of a potential agreement between Company and Consumer regarding the undergrounding of portions of the System within the Site (collectively the "Work").

WHEREAS, Consumer desires that Company begin the Work forthwith, and Company agrees to do so.

NOW THEREFORE, in consideration of the mutual covenants and agreement contained herein, the Parties agree as follows:

1. Payment. Consumer agrees to pay Company for the total actual costs of the Work reasonably and actually incurred by Company, in an amount not to exceed $75,000. Consumer will pay Company the amount owed upon completion of the Work or earlier termination of this Agreement, as set out in Section 3. Company will provide documentation sufficient to substantiate the amount owed.

2. Time. Parties agree to perform under this Agreement in a prompt and timely manner. Company will commence the Work as soon as practicable after the Effective Date and will keep Consumer updated as to the status of the Work on a regular basis. Each party shall supply information and assistance as necessary and in a manner to avoid or minimize any delay or impairment of performance under this Agreement.

3. Termination. Consumer may terminate this Agreement, with or without cause, at any time by so notifying Company. If Consumer elects to terminate this Agreement prior to completion of and payment for the Work, Consumer will reimburse Company for the total actual costs of the Work reasonably and actually incurred by Company up to the date of termination.

4. No liability. Consumer will not be liable for Company's acts or omissions or for failure to inspect or supervise Company's performance of the Work.

5. No violation of fiscal year rule. Nothing in this Agreement may be construed as a violation of Article 10, Section 26 of the Constitution of the State of Oklahoma regarding the fiscal year rule.

6. Entire agreement; amendment. This Agreement constitutes the entire agreement between the Parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the Parties are superseded by and merged into this Agreement. This Agreement may not be supplemented or modified except in a written agreement properly executed by the Parties.

APPROVED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma this __ day of ___________ 2022.

ATTEST:

THE CITY OF NICHOLS HILLS, OKLAHOMA

CITY CLERK

MAYOR

Reviewed for form and legality.

City Attorney

Oklahoma Gas and Electric Company

By ______________________________

Printed Name: Andrea Dennis

Title: VP T&D Ops

Date Executed: 02/24/2022

ORDINANCE NO. ____________

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF CITY MANAGER FOR THE CITY OF NICHOLS HILLS, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF NICHOLS HILLS, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENTS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF NICHOLS HILLS, OKLAHOMA:

Section 1. That pursuant to the authority conferred by the laws of the State of Oklahoma, and for the purpose of encouraging continuity and meritorious service on the part of City employees and thereby promote public efficiency, there is hereby authorized created, established, and approved and adopted, effective as of **April 1, 2022,** the amended and restated Plan designated "Employee Retirement System of the City of Nichols Hills, Oklahoma, Defined Contribution Plan," (hereinafter called System), an executed counterpart of which is marked Exhibit "A" (Joinder Agreement) and Exhibit "B" (amended and restated plan) and attached hereto as part hereof.

Section 2. FUND. A fund is hereby provided for the exclusive use and benefit of the persons entitled to benefits under the System. All contributions to such fund shall be paid over to and received in trust for such purpose by the City. Such Fund shall be pooled for purposes of management and investment with similar funds of other incorporated cities, towns, and municipal trusts in the State of Oklahoma as a part of the Oklahoma Municipal Retirement Fund in accordance with the trust agreement of the Oklahoma Municipal Retirement Fund, a public trust. The City shall hold such contributions in the form received, and from time to time pay over and transfer the same to the Oklahoma Municipal Retirement Fund, as duly authorized and directed by the Board of Trustees. The Fund shall be nonfiscal and shall not be considered in computing any levy when the annual estimate is made to the County Excise Board.

Section 3. APPROPRIATIONS. The City of Nichols Hills, Oklahoma, is hereby authorized to incur the necessary expenses for the establishment, operation, and administration of the System, and to appropriate and pay the same. In addition, the City of Nichols Hills, Oklahoma, is hereby authorized to appropriate annually such amounts as are required in addition to employee contributions to maintain the System and the Fund in accordance with the provisions of the Defined Contribution Plan. Any appropriation so made to maintain the System and Fund shall be for deferred wages or salaries, and for the payment of necessary expenses of operation and administration to be transferred to the trustees of the Oklahoma Municipal Retirement Fund for such purposes and shall be paid into the Fund when available, to be duly transferred to the Oklahoma Municipal Retirement Fund.

Section 4. EXECUTION. The Mayor and City Clerk be and they are each hereby authorized and directed to execute (in counterparts, each of which shall constitute an original) the System instrument, and to do all other acts and things necessary, advisable, and proper to put said System and related trust into full force and effect, and to make such changes therein as may be necessary to qualify the same under Sections 401(a) and 501(a) of the Internal Revenue Code of the United States. The counterpart attached hereto as Exhibit “A” and Exhibit “B”, which has been duly executed as aforesaid simultaneously with the passage of this Ordinance and made a part hereof, is hereby ratified and confirmed in all respects.

This Committee is hereby authorized and directed to proceed immediately on behalf of the City of Nichols Hills, Oklahoma, to pool and combine the Fund into the Oklahoma Municipal Retirement Fund as a part thereof, with similar funds of such other cities and towns, for purposes of pooled management and investment.

Section 5. REPEALER. Any Ordinance inconsistent with the terms and provisions of this Ordinance is hereby repealed, provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this Ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this Ordinance.

Section 6. SEVERABILITY. If, regardless of cause, any section, subsection, paragraph, sentence or clause of this Ordinance, including the System as set forth in Exhibit “A” and Exhibit “B”, is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this Ordinance.

Section 7. EMERGENCY. Whereas, in the judgment of the City Council of the City of Nichols Hills, Oklahoma, the public peace, health, safety, and welfare of the City of Nichols Hills, Oklahoma, and the inhabitants thereof demand the immediate passage of this Ordinance, an emergency is hereby declared, the rules are suspended, and this Ordinance shall be in full force and effective on its passage, approvals and publication.

END

The undersigned hereby certifies that the foregoing Ordinance was introduced before the City Council of the City of Nichols Hills on the ________ day of __________________, 20______, and was duly adopted and approved by the Mayor and City Council, on the ________ day of ________________, 20______, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et. seq.).

City of Nichols Hills

By ____

Mayor

ATTEST:

____

Clerk

Approved as to form and legality on _________________________ , ________ .

____

CITY ATTORNEY

Exhibit A

OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN
JOINDER AGREEMENT

City of Nichols Hills [a municipality or authority chartered, incorporated or formed under the laws of Oklahoma], a city, town, agency, instrumentality, or public trust located in the State of Oklahoma, with its principal office at Nichols Hills, Oklahoma, hereby establishes a Defined Contribution Plan to be known as **City of Nichols Hills CMO Plan** (the "Plan") in the form of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan.

Except as otherwise provided herein, the definitions in Article II of the Plan apply.

1. Dates.

[ ] This instrument is a new Plan effective __ ("Effective Date") [such date may not be earlier than the first day of the Plan Year in which it is executed].

[X] This instrument is an amendment, restatement, and continuation of the Previous Plan, which was originally effective July 1, 2000. The effective date of this Joinder Agreement is **April 1, 2022** ("Effective Date") [date may not be prior to Plan Year of the date of execution], except as otherwise stated in the Plan and the Joinder Agreement.

2. Employee.

The word "Employee" shall mean:

[ ] Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular full-time employee in accordance with the Employer's standard personnel policies and practices, and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[ ] Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular employee in accordance with the Employer's standard personnel policies and practices (including part-time, seasonal and temporary employees), and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[X] Any person who, **[X]** on or after the Effective Date, [ ] as of , holds the position of:

- **[X]** City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.
- [ ] Assistant City Manager [ ] Chief of Police [ ] Fire Chief
- [ ] Department Head or Department Manager [ ] Finance Director or Chief Financial Officer
- [ ] General Counsel or Municipal Attorney [ ] Municipal Judge
- [ ] _ (specify position)

The word "Employee" shall not include:

[ ] Any person who is currently accruing benefits under any other state or local retirement system.

[ ] Any person in the following position and who is covered under another retirement program or system approved by the City:

- [ ] City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.
- [ ] Assistant City Manager [ ] Chief of Police [ ] Fire Chief
- [ ] Department Head or Department Manager
- [ ] Finance Director or Chief Financial Officer
- [ ] General Counsel or Municipal Attorney [ ] Municipal Judge
- [ ] __ (specify position)

[ ] Any person who _ [description may include a position but not the name of an individual].

3. **Entry Date.**
Eligible Employees shall commence participation in the Plan: (Select only one)
[ ] months (any number of months up to twelve) after the later of the Employee's Employment Commencement Date or the date the definition of Employee in Section 2 hereof was met, provided that the individual has met the definition of Employee in Section 2 hereof throughout such period.
[X] On the Employee's Employment Commencement Date. (If the Employer has opted out of Old Age and Disability Insurance (OADI), this option must be elected).

4. **Definition of Compensation.**
Compensation shall exclude the item(s) listed below:
[ ] No exclusions.
[ ] Overtime pay.
[ ] Bonuses.
[ ] Commissions.
[ ] Longevity pay.
[X] Severance pay.
[ ] Fringe benefits, expense reimbursements, deferred compensation and welfare benefits.
[ ] Accrued vacation or sick leave paid upon termination of employment and moving expenses.
[ ] Other: [must be definitely determinable]

5. **Plan Design.**
The Employer hereby elects the following Plan design:
[ ] **Pick-up Option**. Each Employee shall be required to contribute to the Plan % of his or her Compensation. These contributions shall be picked up and assumed by the Employer and paid to the Fund in lieu of contributions by the Participant. No Participant shall have the option of receiving the contributed amounts directly as Compensation.

[ ] **Thrift Plan Option**.
[ ] A Participant may elect to contribute to the Plan for each Valuation Period an amount which is at least 1%, but no more than % of his Compensation ("Mandatory Contributions"). Mandatory Contributions shall be made by payroll deductions. A Participant shall authorize such deductions in writing on forms approved by, and filed with the Committee.
[ ] The Employer shall contribute to the Fund an amount equal to % of the total Mandatory Contributions contributed by Participants.
The Employer contribution shall be allocated in the proportion which the Mandatory Contributions of each such Participant for such Valuation Period bear to the total Mandatory Contributions contributed by all such Participants for such Valuation Period. Forfeitures attributable to Employer contributions under the Thrift Plan Option of this Section 5 shall be used to reduce Employer contributions under such Option.

[ ] **Fixed Option**. The Employer shall contribute to the Fund an amount equal to % of the total covered Compensation of all Participants for the Valuation Period. The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

[X] **Variable Option**.
[X] The Employer intends to make a contribution to the Plan for the benefit of the Participants for each Valuation Period. The contribution may be varied from year to year by the Employer. (Select one option below)
[ ] Option A: The Employer contribution shall be allocated in the proportion that each such Participant's total points awarded bear to the total points awarded to all Participants with respect to such year. A Participant shall be awarded one point for each Year of Service.
[X] Option B: The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.
[ ] Option C: A combination of Options A and B in the following ratios: % for Option A, and % for Option B.

[ ] **401(k) Option**.
(This Option available only if elected prior to May 1, 1986)
[ ] Participant Deferral Elections shall be allowed under the provisions of Section 4.8 of the Plan. Participants shall be allowed to defer no more than % of their Compensation for each election period.
[ ] Section 4.8(d) of the Plan ("Roth Elective Deferrals") shall apply to contributions after (enter a date later than January 1, 2006, but not earlier than the date the Roth option was initially adopted), and the Plan will accept a direct rollover from another Roth elective deferral account under an applicable retirement plan as described in Code Section 402A(e)(1).

[ ] **Matching Contribution Option**. The Employer shall contribute to the Fund an amount equal to % of the Participant's contributions under the Employer's Section 457(b) Deferred Compensation Plan. The Employer matching contribution shall be limited to % of the Participant's Compensation. Forfeitures attributable to Employer matching contributions under this Matching Contribution Option of Section 5 shall be used to reduce Employer matching contributions under such Option.

[ ] **No Employer Contribution Option**.

6. Other Participant Contribution Options.
[X] Voluntary Nondeductible Contributions by Participants shall be allowed under the provisions of Section 4.4 of the Plan.
[ ] A Participant may not withdraw Voluntary Nondeductible Contributions.
[ ] Participants shall not contribute to the Plan.

7. Self-Directed Investments.
[X] Are permitted.
[ ] Are not permitted.

8. Allocation of Forfeitures Available.
Forfeitures of Employer contributions attributable to the Fixed Option or Variable Option under Section 5 hereof:
[ ] Shall be added to Employer contribution under such Option for the calendar quarter following the Participant's Break in Service.
[X] Shall reduce the Employer contribution under such Option for the current or next following Plan Year.

9. Service for Worker's Compensation Period.
If a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, such Participant
[X] shall be credited with Service for such period for purposes of vesting only and not for purposes of allocations of Employer Contributions.
[ ] shall not be credited with Service for such period.

10. Vesting.
For purposes of vesting under Section 6.4 of the Plan, the Employer hereby elects the following Option:

[ ] Option A

Years of Service	Vested Percentage	Forfeited Percentage
less than 1	0%	100%
at least 1 but less than 2	10%	90%
at least 2 but less than 3	20%	80%
at least 3 but less than 4	30%	70%
at least 4 but less than 5	40%	60%
at least 5 but less than 6	50%	50%
at least 6 but less than 7	60%	40%
at least 7 but less than 8	70%	30%
at least 8 but less than 9	80%	20%
at least 9 but less than 10	90%	10%
10 or more	100%	0%

[ ] Option B

Years of Service	Vested Percentage	Forfeited Percentage
Less than 3	0%	100%
at least 3 but less than 4	20%	80%
at least 4 but less than 5	40%	60%
at least 5 but less than 6	60%	40%
at least 6 but less than 7	80%	20%
7 or more	100%	0%

[ ] Option C

Years of Service	Vested Percentage	Forfeited Percentage
less than 5	0%	100%
at least 5 but less than 6	50%	50%
at least 6 but less than 7	60%	40%
at least 7 but less than 8	70%	30%
at least 8 but less than 9	80%	20%
10 or more	100%	0%

[X] Option D

Years of Service	Vested Percentage	Forfeited Percentage
Immediate 100% Vesting	100%	0%

[ ] Option E
The Schedule indicated below (the sum of the Vested Percentage and Forfeited Percentage at each Year of Service must equal 100%) the vesting schedule must be at least as favorable as one of the safe harbor pre-ERISA schedules. The safe harbor vesting schedules are:

a. 15-year cliff vesting schedule: The plan provides that a participant is fully vested after 15 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).

b. 20-year graded vesting schedule: The plan provides that a participant is fully vested based on a graded vesting schedule of 5 to 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).

c. 20-year cliff vesting schedule for qualified public safety employees: The plan provides that a participant is fully vested after 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service). This safe harbor would be available only with respect to the vesting schedule applicable to a group in which substantially all of the participants are qualified public safety employees (within the meaning of Section 72(t)(10)(B)).

Years of Service	**Vested Percentage**	**Forfeited Percentage**
less than 1	%	%
at least 1 but less than 2	%	%
at least 2 but less than 3	%	%
at least 3 but less than 4	%	%
at least 4 but less than 5	%	%
at least 5 but less than 6	%	%
at least 6 but less than 7	%	%
at least 7 but less than 8	%	%
at least 8 but less than 9	%	%
at least 9 but less than 10	%	%
10 or more	%	%

[ ] Option F
To comply with the Internal Revenue Service Regulations promulgated pursuant to the Code Section 3121(b)(7)(F), Participants who are part-time, seasonal or temporary Employees will have immediate vesting.
(If this Option F is elected, one of the other Options above must also be elected for Participants who are not part-time, seasonal or temporary Employees).

11. **Participant Loans.**
    [ ] Participant loans shall be offered pursuant to Section 6.14 of the Plan.
    [X] Participant loans shall not be offered.

12. **Direct Transfer to Other Retirement Plan.**
    [X] Direct transfer of a Participant's accounts to another defined contribution plan sponsored by the Employer is not permitted.
    [ ] The Accounts of any Participant who (i) is 100% vested in his Accounts in this Plan; (ii) has ceased to be eligible for participation in this Plan; and (iii) who becomes eligible for participation in another defined contribution retirement plan sponsored by the Employer (the "Other Retirement Plan"), shall be directly transferred to the Other Retirement Plan as soon as practicable after the Plan Administrator provides written direction to the Trustee to such effect in a form acceptable to the Trustee.

13. **Valuation Date.** Except with respect to any Special Valuation Date determined in accordance with Section 5.10, the Valuation Date for the Plan shall be on each business day of the Plan Year for which Plan assets are valued on an established market.

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14. **The Employer has consulted with and been advised by its attorney concerning the meaning of the provisions of the Plan and the effect of entry into the Plan.**

IN WITNESS WHEREOF the City of Nichols Hills has caused its corporate seal to be affixed hereto and this instrument to be duly executed in its name and behalf by its duly authorized officers this _______ day of _______________, _____.

City of Nichols Hills

By:_______________________________________

Attest:

Title:_______________________________________

____

Title:__________________________

(SEAL)

The foregoing Joinder Agreement is hereby approved by the Oklahoma Municipal Retirement Fund this ________ day of _______________, _____.

OKLAHOMA MUNICIPAL RETIREMENT FUND

By:____

Title:____

Attest:

____

Secretary

(SEAL)

Required Disclosures. This Joinder Agreement is to be used only with the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan. Failure to properly complete this Joinder Agreement may result in failure of the Plan to qualify under Code Section 401(a). In accordance with IRS Rev. Proc. 2017-41, the Provider (as defined in Rev. Proc. 2017-41) who has obtained Internal Revenue Service approval of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan has authority under the Plan document to amend the Plan on behalf of adopting employers for certain changes in the Code, regulations, revenue rulings, other statements published by the Internal Revenue Service, including model, sample or other required good faith amendments. The Provider will inform adopting employers of any such amendments or of the discontinuance or abandonment of the Pre-Approved Plan document. The name, address and telephone number of the Provider is: McAfee & Taft A Professional Corporation, 211 N. Robinson, Oklahoma City, OK 73102, telephone (405) 552-2231. Any inquiries by the adopting employer regarding the adoption of the Plan, the meaning of Plan provisions, or the effect of the Internal Revenue Service advisory letter on the Pre-Approved Plan may be directed to the Provider.

Reliance on Sponsor Opinion Letter. The Provider has obtained from the IRS an Opinion Letter (as defined in Rev. Proc. 2017-41) specifying the form of this Joinder Agreement and the basic plan document satisfy, as of the date of the Opinion Letter, Code §401. An adopting Employer may rely on the Preapproved Plan Sponsor's IRS Opinion Letter only to the extent provided in Rev. Proc. 2017 41. The Employer may not rely on the Opinion Letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the Opinion Letter and in Rev. Proc. 2017 41 or subsequent guidance. In order to have reliance in such circumstances or with respect to such qualification requirements, the Employer must apply for a determination letter to Employee Plans Determinations of the IRS.

Exhibit B

OKLAHOMA MUNICIPAL RETIREMENT FUND MASTER DEFINED CONTRIBUTION PLAN

OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN

TABLE OF CONTENTS

Attachment: OkMRF plan (5691 : OkMRF - CMO plan)

ARTICLE I.
Purpose and Organization

1.1 **Purpose**: The purpose of this Plan is to encourage the loyalty and continuity of service of the Participants, to provide retirement benefits for all eligible Employees of the Employer, as hereinafter defined, who complete a period of faithful service and become eligible hereunder, and to qualify the Plan under Section 401(a) of the Code. It is intended that the Plan satisfy Section 401(a) of the Code by meeting the requirements of Section 414(d) of the Code. The benefits provided by this Plan will be paid from a Fund established by the Employer and will be in addition to the benefits Employees are entitled to receive under any other programs of the Employer and from the Federal Social Security Act.

The design type of this Plan is a profit sharing plan. To the extent this Plan is a governmental retiree benefit plan under Section 401(a)(24) of the Code, and prior to the termination of the Plan and satisfaction of all liabilities of the Plan, no part of the corpus or income of the Fund shall be used for, or diverted to, purposes other than for the exclusive benefit of the Plan participants and their beneficiaries.

1.2 **Parties**: The Oklahoma Municipal Retirement Fund hereby adopts and establishes this Plan for the benefit of Employees of those Employers, as defined herein, formed, chartered or incorporated under the laws of the State of Oklahoma, who wish to adopt it by executing a Joinder Agreement which incorporates this Plan by reference.

1.3 **Exclusive Benefit:** This Plan and the separate related Fund forming a part hereof are established and shall be maintained for the exclusive benefit of the eligible Employees of the Employer and their beneficiaries. Except as provided under Section 11.12, the Employer does not have any beneficial interest in any asset of the Fund and no part of any asset in the Fund may ever revert to or be repaid to the Employer, either directly or indirectly; nor, prior to the satisfaction of all liabilities with respect to the Participants and their Beneficiaries under the Plan, may any part of the corpus or income of the Fund, or any asset of the Fund, be (at any time) used for, or diverted to, purposes other than the exclusive benefit of the Participants or their Beneficiaries and for defraying reasonable expenses of administering the Plan.

ARTICLE II.
Definitions and Construction

2.1 **Definitions**: Where the following words and phrases appear in this Plan, they shall have the respective meanings set forth below, unless their context clearly indicates to the contrary:

(a) Account: One or more of several records maintained to record the interest in the Plan of each Participant and Beneficiary, and shall include any or all, where appropriate, of the following: (i) Municipality Contribution Account, (ii) Participant Deductible Contribution Account, (iii) Participant Deferred Compensation Contribution Account, (iv) Participant Mandatory Contribution Account, (v) Participant Nondeductible Contribution Account, (vi) Participant Roth Contribution Account, (vii) Pick-Up Contribution Account, (viii) Participant Rollover Account, (ix) Catch-Up Contribution Account, and (x) Loan Account.

(b) Adjustment Factor: The cost of living adjustment factor prescribed by the Secretary of the Treasury under Section 415(d) of the Code for years beginning after December 31, 1987, as applied to such items and in such manner as the Secretary shall provide.

(c) Amount(s) Forfeited: That portion of a terminated Participant's Municipality Contribution Account to which such Participant is not entitled because of insufficient Service.

(d) Authorized Agent: The City Clerk of the Employer or such other person designated by the Employer to carry out the efficient operation of the Plan at the local level.

(e) Authorized Leave of Absence: Any absence authorized by the Employer under the Employer's standard personnel practices applied to all persons under similar circumstances in a uniform manner, including any required military service during which a Participant's re-employment rights are protected by law; provided that he resumes employment with the Employer within the applicable time period established by the Employer or by law.

(f) Beneficiary: Any person or entity designated or deemed designated by a Participant as provided in Section 6.11 hereof.

(g) Break in Service: The expiration of ninety (90) days from the date the Participant last performed Service for the Employer for which such Participant was entitled to wages as defined in Section 3121(a) of the Code unless the Participant is on Authorized Leave of Absence. If a Participant does not resume employment with the Employer upon the expiration of an Authorized Leave of Absence, the Participant will be deemed to be absent from work on the first day of his Authorized Leave of Absence for purposes of determining if the Participant has a Break in Service.

For determining the amounts to be forfeited from a Participant's account under Section 6.6, any periods of employment with the Employer during which the Participant was not considered an Employee under the Plan shall not be considered as a Break in Service that causes a forfeiture unless the Participant was covered under a state retirement system or any other program outside the Oklahoma Municipal Retirement Fund System.

(h) Catch-Up Contributions: A Participant's contributions described in Section 4.8(c) herein.

(i) Catch-Up Contribution Account: The Account maintained for a Participant in which any Catch-Up Contributions are recorded.

(j) City Council: The City Council or Board of Trustees of the Employer or other duly qualified and acting governing authority of the Employer.

(k) Code: The Internal Revenue Code of 1986, as amended from time to time.

(l) Committee: The City Council of the Municipality, which shall act as the Plan Administrator of the Plan as provided for under Article X hereof.

(m) Compensation: Compensation means wages for federal income tax withholding purposes, as defined under Code §3401(a), plus all other payments to an Employee in the course of the Employer's trade or business, for which the Employer must furnish the Employee a written statement under Code §§6041, 6051 and 6052, but determined without regard to any rules that limit the remuneration included in wages based on the nature or location of the employment or services performed (such as the exception for agricultural labor in Code §3401(a)(2)). The Employer in Section 4 of its Joinder Agreement may specify modifications to the definition of Compensation, for purposes of contribution allocations under the Plan. For purposes of determining a Participant's compensation, any election by such Participant to reduce his regular cash remuneration under Code Sections 125, 401(k), 414(h), 403(b) or 457 shall be disregarded.

(1) Limitations. The annual compensation of each Participant taken into account in determining allocations for any Plan Year beginning after December 31, 2001, shall not exceed $280,000, as adjusted for cost-of-living increases in accordance with Section 401(a)(17)(B) of the Code. Annual compensation means compensation during the Plan Year or such other consecutive 12-month period over which compensation is otherwise determined under the Plan (the determination period). The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year. If compensation for a period of less than 12 months is used for a plan year, then the otherwise applicable compensation limit is reduced in the same proportion as the reduction in the 12-month period. If a determination period consists of fewer than 12 months, the annual compensation limit will be multiplied by a fraction, the numerator of which is the number of months in the determination period, and the denominator of which is 12.

If Compensation for any prior determination period is taken into account in determining an Employee's benefits accruing in the current Plan Year, the Compensation for that prior determination period is subject to applicable annual compensation limit in effect for that prior determination period.

For limitation years beginning on and after January 1, 2001, for purposes of applying the limitations described in this Subsection 2.1(m), Compensation paid or made available during such limitation years shall include elective amounts that are not includible in the gross income of the Employee by reason of Section 132(f)(4) of the Code.

(n) Deductible Participant Contribution: Prior to January 1, 1987, the amount a Participant may voluntarily contribute to the Plan which could not exceed the lesser of $2,000 (or such higher limit as allowed by the Code), or 100% of Compensation, and is deductible from gross income by the Participant pursuant to the Code. No Deductible Participant Contributions may be made after January 1, 1987.

(o) Deferred Compensation Contributions: A Participant's contributions described in Section 4.8 herein and credited to his Participant Deferred Compensation Contribution Account.

(p) Disability: A physical or mental condition which, in the judgment of the Committee, totally and presumably permanently prevents a Participant from engaging in any substantial gainful employment with the Employer. A determination of such disability shall be based upon competent medical evidence.

(q) Effective Date: The later of: (a) the date specified in the Joinder Agreement; or (b) the first day on which the Plan has a Participant.

(r) Employee: Shall have the meaning set forth in Section 2 of the Joinder Agreement.

(s) Employer: A Municipality chartered, incorporated or formed under the laws of the State of Oklahoma which executes the Joinder Agreement.

(t) Employment Commencement Date: The first day of the first pay period during which the Participant receives wages as defined in Section 3121(a) of the Code from the Employer.

(u) Entry Date: The date an Employee becomes a Participant.

(v) Forfeiture: The portion of a Participant's Accounts which becomes forfeitable pursuant to Section 6.6 hereof.

(w) Fund: The fund established to provide the benefits under the Plan for the exclusive benefit of the Participants included in the Plan, and which will be pooled with similar funds of other incorporated cities and towns of Oklahoma as a part of the Oklahoma Municipal Retirement Fund, for purposes of pooled management and investment.

(x) Investment Manager: A person who is either (i) registered as an investment adviser under the Investment Advisers Act of 1940, (ii) a bank, as defined in the Investment Advisers Act of 1940, or (iii) an insurance company qualified to perform investment management services under the laws of more than one state.

(y) Investment Options: Any of those investment options selected by the Committee in accordance with Section 5.12 hereof.

(z) Joinder Agreement: The agreement by which the Employer adopts this Plan and Fund as its Plan and Fund.

(aa) Leased Employee: Any person (other than an employee of the recipient) who pursuant to an agreement between the recipient and any other person ("leasing organization") has performed services for the recipient (or for the recipient and related persons determined in accordance with Section 414(n)(6) of the Code) on a substantially full time basis for a period of at least one year, and such services are performed under primary direction or control by the recipient. Contributions or benefits provided a Leased Employee by the leasing organization which are attributable to services performed for the recipient employer shall be treated as provided by the recipient employer.

A Leased Employee shall not be considered an employee of the recipient if: (I) such employee is covered by a money purchase pension plan providing: (1) a nonintegrated employer contribution rate of at least 10% of compensation, as defined in Section 415(c)(3) of the Code, but including amounts contributed pursuant to a salary reduction agreement which are excludable from the employee's gross income under Section 125, Section 402(e)(3), Section 402(h)(1)(B) or Section 403(b) of the Code, (2) immediate participation, and (3) full and immediate vesting; and (ii) leased employees do not constitute more than 20% of the recipient's nonhighly compensated work force.

(bb) Limitation Year: The twelve (12) consecutive month period ending on June 30th of each year. If the Limitation Year is amended to a different twelve (12) consecutive month period, the new Limitation Year must begin on a date within the Limitation Year in which the amendment is made.

(cc) Loan Account: A Participant's Separate Account established in the event he desires to make a loan from his applicable Account as provided in Section 6.13 herein.

(dd) Mandatory Contributions: Contributions, if elected by the Employer in the Joinder Agreement, which Participants are required to make in order to participate in the Plan.

(ee) Municipality: (1) each and every incorporated municipality in the State of Oklahoma; (2) public trusts having municipalities as a beneficiaries; (3) interlocal cooperatives created pursuant to 74 Oklahoma Statutes, Sections 1001, et seq., between municipalities and/or their public trust, and; (4) any other legal entity comprising a municipal authority as that term is used in Chapter 48 of Title 11 Oklahoma statutes, which has adopted the Plan and/or which has become a participant in the related trust according to the terms herein.

(ff) Municipality Contribution Account: The account maintained for a Participant in which his share of the contributions of the Employer and the Amounts Forfeited and any adjustments relating thereto are recorded.

(gg) Normal Retirement Date: The first day of the month occurring on or next following the date a Participant attains sixty-five (65) years of age.

(hh) Oklahoma Municipal Retirement Fund: The trust created in accordance with Sections 48-101 et seq., of Title 11, Oklahoma Statutes 1981, to combine pension and retirement funds in incorporated cities and towns of Oklahoma for purposes of management and investment, represented by and acting through its Board of Trustees.

(ii) Participant: Any Employee or former Employee who meets the eligibility requirements and is covered under the Plan.

(jj) Participant Contribution Accounts: All of the following Accounts: (i) Participant Deductible Contribution Account, (ii) Participant Deferred Compensation Contribution Account, (iii) Participant Nondeductible Contribution Account, (iv) Catch-Up Contribution Account, (v) Pick-Up Contributions Account, (vi) Participant Mandatory Contributions Account, (vii) Participant Rollover Account, and (viii) Participant Roth Contribution Account.

(kk) Participant Deductible Contribution Account: The Account maintained for a Participant in which his Deductible Participant Contributions and adjustments relating thereto are recorded.

(ll) Participant Deferred Compensation Contribution Account: The Account maintained for a Participant in which his Deferred Compensation Contributions resulting from the Participant's election under Section 4.8 of the Plan and adjustments thereto are recorded.

(mm) Participant Mandatory Contribution Account: The Account maintained for a Participant in which his Mandatory Contributions and adjustments relating thereto are recorded.

(nn) Participant Nondeductible Contribution Account: The Account maintained for a Participant in which his voluntary nondeductible contributions and adjustments relating thereto are recorded.

(oo) Participant Rollover Account: The Account maintained for a Participant in which any Rollover Contributions are recorded.

(pp) Participant Roth Contribution Account: The Account maintained for a Participant in which any Roth Contributions are recorded.

(qq) Participation: The period commencing as of the date an Employee became a Participant and ending on the date the final distributions of all the Account balances are made.

(rr) Period(s) of Service or Service:

(1) A Participant's last continuous period during which the Participant was an Employee of the Employer and/or any other Municipality prior to the earlier of his Retirement or Break in Service.

(i) Service includes employment with a Municipality other than the Employer prior to the time that the other Municipality adopted the Plan if the other Municipality credits a participant's past service under its retirement plan; and

(ii) Service for the Employer does not include employment with any Municipality if that service would not be included under the Municipality's Plan.

(2) Concurrent employment with more than one Municipality shall be credited as only one period of service.

(3) Any Authorized Leave of Absence shall not be considered as interrupting continuity of employment, provided the Employee returns within the period of authorized absence. Until such time as the City Council shall adopt rules to the contrary, credit for Service with the Employer shall be granted for any period of Authorized Leave of Absence during which the Employee's full Compensation is continued and contributions to the Fund are continued at the same rate and made by or for him, but credit for Service with the Employer shall not be granted for any period of authorized, nonpaid absence due to illness, union leave, military service, or any other reason, unless arrangements are made with the City Council for the Employee's continued participation and for contributions to be continued at the same rate and made by him or on his behalf during such absence. Provided, however, if a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, and if the Employer so elects in the Joinder Agreement, such Participant shall be credited with Service for such period for purposes of vesting only (and not for purposes of allocation of Employer Contributions).

(4) The expiration of the term of office of an elected official shall not be considered as interrupting continuity of employment, provided the official is re-elected for a consecutive term.

(5) Any reference in this Plan to the number of years of Service of a Participant shall include fractional portions of a year.

(6) With respect to a Participant who was previously 100% vested in any other Municipality's qualified retirement plan prior to becoming a Participant in this Plan, such Participant's "Service" for purposes of determining years of service for vesting under this Plan shall include the Participant's last continuous period during which the Participant was an employee of the other Municipality.

(ss) Pick-Up Contributions: The Employer's contributions described in Section 4.7 hereof and credited to his Pick-Up Contribution Account.

(tt) Pick-Up Contributions Account: The account maintained for a Participant in which his share of Pick-Up Contributions are recorded.

(uu) Plan: The Oklahoma Municipal Retirement Fund Master Defined Contribution Plan set forth herein, and all subsequent amendments.

(vv) Plan Administrator: The persons who administer the Plan pursuant to the provisions of Article X hereof.

(ww) Plan Year: Means the twelve (12) consecutive month period ending June 30th of each year. The initial or final Plan Year may be less than a twelve (12) consecutive month period.

(xx) Previous Plan: The terms and provisions in the prior instruments governing the Employer's qualified defined contribution retirement plan and related trust, and applying before the Effective Date hereof, or any other date expressly specified herein if different from the Effective Date, which prior instruments are amended, restated and superseded by this instrument.

(yy) Retirement: Termination of employment upon a Participant's attaining age 65.

(zz) Roth Contributions: A Participant's contributions described in Section 4.8(d) herein and credited to his Participant Roth Contribution Account.

(aaa) Trust Service Provider: The person appointed by the Trustee to supervise operation of the Oklahoma Municipal Retirement Fund and to assist participating Municipalities in the adoption and operation of the Plan.

(bbb) Trustee: The Trustees appointed pursuant to the Trust Indenture establishing the Oklahoma Municipal Retirement Fund.

(ccc) Valuation Date: The date specified in Section 13 of the Joinder Agreement and any Special Valuation Dates determined in accordance with Section 5.10.

(ddd) Valuation Period: The period of time between two successive Valuation Dates.

2.2 **Construction**: The masculine gender, where appearing in the Plan, shall be deemed to include the feminine gender, unless the context clearly indicates to the contrary. The words "hereof," "herein," "hereunder" and other similar compounds of the word "herein" shall mean and refer to the entire Plan, not to any particular provision or section.

ARTICLE III.
Eligibility and Participation

3.1 **Eligibility**: An Employee, as defined in the Joinder Agreement, who has satisfied all the requirements set forth in the Joinder Agreement shall be eligible to participate in the Plan. Any person who has been classified by the Employer as an independent contractor and has had his compensation reported to the Internal Revenue Service on Form 1099 but who has been reclassified as an "employee" (other than by the Employer) shall not be considered as an eligible Employee who can participate under this Plan; provided, if the Employer does reclassify such worker as an "Employee," for purposes of this Plan, such reclassification shall only be prospective from the date that the Employee is notified by the Employer of such reclassification.

3.2 **Entry Date**: The participation of an Employee eligible to become a Participant shall commence on the earliest date permitted by the Employer in the Joinder Agreement.

3.3 **Re-employment of Former Participants**: Subject to Section 3.4, if a Participant incurs a Break in Service and is subsequently re-employed by the Employer, the Participant shall not receive any credit for his previous Period of Service with the Employer and such Participant shall be treated in the same manner as a person who has not previously been employed by any Municipality.

3.4 **Re-employment of Retired or Fully Vested Participants**: If a retired or fully vested Participant is re-employed by the Employer, no distributions shall be made from the Plan during the period of such re-employment. Periods of Service prior to such Participant's retirement or termination of service, as applicable, shall count as Periods of Service for purposes of determining such Participant's vested interest in his Municipality Contribution Account.

ARTICLE IV.
Contributions

4.1 **Contributions by Employer**: The Employer shall make such contributions as set forth in the Joinder Agreement. Such contributions shall be made from the operating revenue of the current taxable year or from accumulated revenue or surplus, as appropriate. The contribution shall be determined by written action of the Employer stating the amount of such contribution, and by the payment of such stated amount to the Trustee monthly. Upon execution of the Joinder Agreement, the Employer will contribute one Dollar ($1.00) to establish the Fund. Any Participant who received Compensation from the Employer during the Valuation Period shall share in the Employer's contribution for the Valuation Period, even if not employed on the last day of the Valuation Period.

All Participant contributions shall be transmitted monthly to the Trustee after being withheld by the Employer. The Trustee shall hold all such contributions, subject to the provisions of the Plan and Fund, and no part of these contributions shall be used for, or diverted to, any other purpose.

4.2 **Required Participant Contributions**: If the Employer so elects in the Joinder Agreement, Participants shall not be required to contribute to the Plan.

4.3 **Mandatory Contributions**: If the Employer so elects in the Joinder Agreement, a Participant shall contribute to the Plan for each Plan Year the percentage of his Compensation set forth in the Joinder Agreement. Mandatory Contributions shall be made by payroll deductions. The Participant shall authorize such deductions in writing on forms approved by, and filed with, the Committee.

4.4 **Voluntary Nondeductible Contributions by Participants**: Subject to the limitations of Sections 5.11 and to such rules of uniform application as the Committee may adopt, each Participant may elect to make nondeductible contributions to the Plan. The contributions of such Participant after the Effective Date may be by payroll deduction, which the Participant shall authorize the Employer to make on written authorization forms designated by and filed with the Committee, or by cash payments by such Participant to the Trustee. The authorization to make contributions by payroll deductions shall be effective on the first day following the Committee's receipt of the payroll deduction authorization. In addition, a Participant may make Rollover Contributions notwithstanding the percentage limitations in the first sentence of this Section or the cash payment requirement of the second sentence of this Section.

4.5 **Change of Rate of Voluntary Nondeductible Contributions by Participant**: The Participant may change his rate of payroll deduction at any time, or he may discontinue his payroll deductions at any time. Any change of rate or discontinuance of payroll deductions shall be effective on the first payday following the receipt of written notice thereof by the Committee; provided, however, that not more than one change or discontinuance shall be made within a calendar month unless otherwise stated by the Committee.

The Participant must furnish the Committee at the time of any Participant Contribution or payroll deduction authorization an election designating the contribution as a Mandatory Contribution, Deductible Participant Contribution, or a Voluntary Nondeductible Contribution.

4.6 **Participant Contributions Nonforfeitable**: Each Participant who contributes hereunder shall have a nonforfeitable vested interest in that portion of the value of his own contributions not theretofore previously withdrawn by him.

4.7 **Pick-Up Contributions**: If the Employer elects in Section 5 of the Joinder Agreement, all Participants shall be required as a condition of employment to make the contributions specified in the Joinder Agreement. These contributions shall be picked up and assumed by the Employer and paid to the Fund in lieu of contributions by the Participant. Such contributions shall be designated as Employer contributions for federal income tax purposes. Each Participant's Compensation will be reduced by the amount paid to the Fund by the Employer in lieu of the required contribution by the Participant. These contributions shall be excluded from the Participant's gross income for federal income tax purposes and from wages for purposes of withholding under Sections 3401 through 3404 of the Code in the taxable year in which contributed. No Participant shall have the option of receiving the contributed amounts directly as Compensation. Contributions made by the Employer under this election shall be designated as Participant contributions for purposes of vesting, determining Participant rights and Participant Compensation. [In order for the Employer to have reliance on whether the Pick-Up Contributions comply with Section 414(h)(2) of the Code, the Employer must obtain a private letter ruling from the Internal Revenue Service.]

4.8 **Deferred Compensation Contributions**: If the Employer elects in the Joinder Agreement and if such Employer adopted a cash or deferred feature before May 7, 1986, the following provisions shall apply:

(a) Deferred Compensation Contributions under Code Section 401(k): A Participant, by written notice to the Plan Administrator, may elect to make a Deferred Compensation Contribution to the Plan rather than receive Compensation to which the Participant would otherwise be entitled during the period immediately following such election.

Subject to the limitations of this Section 4.8 and Section 5.11, a Participant's Deferred Compensation Contribution may be any whole percentage of his Compensation, but in no case shall a Participant's Deferred Compensation Contribution election exceed the percentage set forth in the Joinder Agreement. Such election shall be binding until the Participant, by written notice to the Plan Administrator, modifies or discontinues his Deferred Compensation Contribution. A Participant's initial election, or modification or discontinuance shall be effective as soon as administratively practicable following the Plan Administrator's receipt of the Participant's written notice of election, modification or discontinuance, and shall remain in effect until modified or terminated. Provided, not more than one change or discontinuance shall be made within a calendar month unless otherwise stated by the Committee.

Employer contributions made pursuant to this Section 4.8 shall be credited to the Participant's Participant Deferred Compensation Account. All such Employer contributions shall be paid to the Trustee as soon as practicable following the retention of such amounts by the Employer from the Participant's Compensation.

(b) Dollar Limitation on Deferred Compensation Contributions:

(i) General Rule. No Participant shall be permitted to make Deferred Compensation Contributions during any calendar year in excess of the dollar limitation contained in Section 402(g) of the Code (including, if applicable, the dollar limitation on Catch-Up Contributions defined in Section 414(v) of the Code) in effect as of the beginning of the taxable year as adjusted under Section 402(g)(4) of the Code (hereafter referred to as "Excess Elective Deferrals"). In the case of a Participant who is age 50 or over by the end of the taxable year, the dollar limitation described in the preceding sentence includes the amount of Deferred Compensation Contributions that can be Catch-Up Contributions. In the event a Catch-Up Contribution eligible Participant makes Excess Elective Deferrals, the Plan Administrator shall cause such Participant's Deferred Compensation Contributions to be recharacterized as Catch-Up Contributions to the extent necessary to either (i) exhaust his Excess Elective Deferrals, and/or (ii) increase his Catch-Up Contributions to the applicable limit under Section 414(v) of the Code for the Plan Year.

(ii) Recharacterization to Meet Limits of Section 402(g) of the Code. In the event a Participant's Deferred Compensation Contributions for a Plan Year do not equal the maximum Contributions that may be made under the Plan during that Plan Year for any reason, the Participant's Catch-Up Contributions for such Plan Year shall be recharacterized as Deferred Compensation Contributions for all purposes to the extent necessary to increase his Deferred Compensation Contributions to equal such maximum for such Plan Year.

(iii) Corrective Distributions.

a. **General.** Notwithstanding any other provision of the Plan to the contrary, Excess Elective Deferrals (remaining after recharacterization as discussed above) and income and loss allocable thereto for the applicable calendar year must be distributed no later than April 15 following the calendar year in which Excess Elective Deferrals are incurred to avoid penalty, to Participants who have Excess Elective Deferrals for the preceding calendar year. Provided that, Excess Elective Deferrals to be distributed for a taxable year will be reduced by Excess Contributions previously distributed for the Plan Year beginning in such taxable year. For years beginning after 2005, distribution of Excess Elective Deferrals for a year shall be made first from the Participant's Account holding Deferred Compensation Contributions, to the extent Deferred Compensation Contributions were made for the year, unless the Participant specifies otherwise.

b. **Calculation of Income Allocable to Excess Elective Deferrals.** The Plan Administrator shall use the method provided in Section 5.6 herein for computing the income allocable to corrective distributions pursuant to this Section. Excess Elective Deferrals are determined on a date that is no more than seven (7) days before the distribution. For the Plan Year beginning in 2007, income or loss allocable to the period between the end of the taxable year and the date of distribution ("gap period") must be taken into account for corrective distributions. For Plan Years beginning after 2007, income or loss applicable to the gap will not be taken into account for corrective distributions.

(c) Catch-up Contributions: For Plan Years beginning after December 31, 2001, all Employees who are eligible to make Deferred Compensation Contributions under this Plan and who have attained age 50 before the close of the Employee's taxable year shall be eligible to make Catch-Up Contributions in accordance with, and subject to the limitations of, Section 414(v) of the Code. Catch-Up Contributions are Deferred Compensation Contributions made to the Plan that are in excess of an otherwise applicable Plan limit and that are made by Participants who are age 50 or over by the end of their taxable years. An otherwise applicable Plan limit is a limit in the Plan that applies to Deferred Compensation Contributions without regard to Catch-Up Contributions, such as the limit on Annual Additions and the Code Section 402(g) limit. Such Catch-Up Contributions shall not be taken into account for purposes of the provisions of the Plan implementing the required limitations of Sections 402(g) and 415 of the Code. The Plan shall not be treated as failing to satisfy the provisions of the Plan implementing the requirements of Section 401(k)(3), 401(k)(11), 401(k)(12), 410(b), or 416 of the Code, as applicable, by reason of the making of such Catch-Up Contributions.

(d) Roth Elective Deferrals:

(i) General Application.

(1) If elected by the Employer in the Joinder Agreement, this Subsection (d) will apply to Contributions beginning with the effective date specified in the adoption agreement but in no event before the first day of the first taxable year beginning on or after January 1, 2006.

(2) As of the effective date under Subsection (1), the Plan will accept Roth elective deferrals made on behalf of Participants. A Participant's Roth elective deferrals will be allocated to a separate account maintained for such deferrals as described in Subsection (ii).

(3) Unless specifically stated otherwise, Roth elective deferrals will be treated as elective deferrals for all purposes under the Plan. Roth elective deferrals that are determined to be excess elective deferrals shall be corrected by distribution in the manner set forth in Section 4.8.

(ii) Separate Accounting.

(1) Contributions and withdrawals of Roth elective deferrals will be credited and debited to the Roth elective deferral account maintained for each Participant.

(2) The Plan will maintain a record of the amount of Roth elective deferrals in each Participant's account.

(3) Gains, losses, and other credits or charges must be separately allocated on a reasonable and consistent basis to each Participant's Roth elective deferral account and the Participant's other accounts under the Plan.

(4) No contributions other than Roth elective deferrals and properly attributable earnings will be credited to each Participant's Roth elective deferral account.

(iii) Direct Rollovers.

(1) Notwithstanding Section 9.5, a direct rollover of a distribution from a Roth elective deferral account under the Plan will only be made to another Roth elective deferral account under an applicable retirement plan described in § 402A(e)(1) or to a Roth IRA described in Code Section 408A, and only to the extent the rollover is permitted under the rules of Code Section 402(c).

(2) Notwithstanding Section 9.5, if elected by the Employer in the Joinder Agreement, the Plan will accept a rollover contribution to a Roth elective deferral account only if it is a direct rollover from another Roth elective deferral account under an applicable retirement plan described in Code Section 402A(e)(1) and only to the extent the rollover is permitted under the rules of Code Section 402(c).

(3) The Plan will not provide for a direct rollover (including an automatic rollover) for distributions from a Participant's Roth elective deferral account if the amount of the distributions that are eligible rollover distributions are reasonably expected to total less than $200 during a year. In addition, any distribution from a Participant's Roth elective deferral account is not taken into account in determining whether distributions from a Participant's other accounts are reasonably expected to total less than $200 during a year. However, eligible rollover distributions from a Participant's Roth elective deferral account are taken into account in determining whether the total amount of the Participant's account balances under the Plan exceeds $1,000 for purposes of mandatory distributions from the plan.

(iv) Definition.

(1) **Roth Elective Deferrals**. A Roth elective deferral is an elective deferral that is:

a. Designated irrevocably by the Participant at the time of the cash or deferred election as a Roth elective deferral that is being made in lieu of all or a portion of the pre-tax elective deferrals the Participant is otherwise eligible to make under the plan; and

b. Treated by the Employer as includible in the Participant's income at the time the Participant would have received that amount in cash if the Participant had not made a cash or deferred election.

ARTICLE V.
Accounting, Allocation and Valuation

5.1 **Accounts**: The Committee shall maintain a separate Municipality Contribution Account, Participant Nondeductible Contribution Account, Participant Mandatory Contribution Account, Participant Deductible Contribution Account, Participant Rollover Account, Participant Deferred Compensation Contribution Account, Catch-Up Contribution Account, Pick-Up Contributions Account and Loan Account as necessary for each Participant. A separate sub-account for each such Account shall be maintained for each Investment Option offered in accordance with Section 5.12. All such Accounts shall be credited or debited as herein provided.

5.2 **Eligibility for Allocation**: Employer contributions together with Amounts Forfeited as of the Valuation Date shall be allocated to the Municipality Contribution Accounts of Participants.

5.3 **Allocation of Contribution**: The Employer contributions, together with Amounts Forfeited as of the prior Valuation Date shall be allocated in the manner elected by the Employer in the Joinder Agreement.

5.4 **Allocation of Amounts Forfeited**: No Amount Forfeited attributable to the contribution of one Employer adopting this Plan may be allocated for the benefit of Participants of the Plan of any other adopting Employer.

5.5 **Value of Account**: The value of a Participant's Account is equal to the sum of all contributions, earnings or losses, and other additions credited to the Account, less all distributions (including distributions to Beneficiaries and to alternate payees and also including disbursement of Plan loan proceeds), forfeitures, expenses and other charges against the Account as of a Valuation Date or other relevant date. For purposes of a distribution under the Plan, the value of a Participant's Account balance is its value as of the Valuation Date immediately preceding the date of the distribution. The value of a Participant's Account is the fair market value of the assets in the account.

5.6 **Allocation of Investment Earnings and Losses**: As of each Valuation Date, the Accounts will be adjusted to reflect the earnings and losses since the last Valuation Date. Earnings or losses will be allocated using the daily valuation method so that earnings or losses will be allocated on each day of the Plan Year for which Plan assets are valued on an established market.

5.7 **Accounting for Participants' Contributions**: Contributions by or on behalf of each Participant shall be credited to his Participant Nondeductible Contribution Account, Participant Mandatory Contribution Account, Participant Deductible Contribution Account, Catch-Up Contribution Account, Pick-Up Contribution Account, or Participant Deferred Compensation Contribution Account as deposited with the Trustee.

5.8 **Accounting for Statement of Account**: As soon as is administratively feasible, the Committee shall present to each Participant a statement of such Participant's Accounts, at least annually, showing the balances at the beginning of the reported period, any changes during the reported period, the balances at the end of the reported period, and such other information as the Committee may determine. However, neither the maintenance of accounts, the allocations to

Accounts, nor the statements of account shall operate to vest in any Participant any right or interest in or to the Fund except as the Plan specifically provides herein.

5.9 **Time of Adjustment**: Each adjustment required by this Article V shall be deemed to have been made at the times specified in this Article V, regardless of the dates of actual entries or receipts by the Trustee of contributions for such Plan Year.

5.10 **Special Valuation Date**: If the Committee determines that a substantial change in the value of any Investment Fund has occurred since the last Valuation Date, the Committee may, prior to the next Valuation Date, establish one or more Special Valuation Dates and determine the adjustment required to make the total net credit balance in the Accounts of the then Participants equal to the then market value of the total assets of the Fund. Such adjustments shall be made consistent with the procedure specified in Section 5.5. Having determined such adjustment, all distributions which are to be made as of or after such special Valuation Date, but prior to the next succeeding Valuation Date or Special Valuation Date, shall be made as if the net credit balances in all Accounts had actually been credited or debited to reflect the adjustment provided by this Section.

5.11 **Limitation on Allocation of Employer Contributions**: The following provisions will be applicable in determining if the Plan and the Employer contributions thereto satisfy the requirements of Section 415 of the Code and the regulations thereunder. Except to the extent permitted under Section 4.8(c) of this Plan and Section 414(v) of the Code, if applicable, the Annual Additions that may be contributed or allocated to a Participant's Accounts under the Plan for any limitation year shall not exceed the Maximum Permissible Amount.

(a) Definitions: For the purposes of this Section the following definitions shall be applicable:

(i) Annual Additions: For purposes of the Plan, "Annual Additions" shall mean the amount allocated to a Participant's Account during the Limitation Year that constitutes:

(1) Employer contributions,

(2) Employee Deferred Compensation Contributions or Roth Contributions (excluding excess deferrals that are distributed in accordance with Treas. Reg. § 1.402(g)-1(e)(2) or (3)),

(3) Forfeitures, and

(4) Amounts allocated to an individual medical account, as defined in Section 415(1)(2) of the Code, which is part of a pension or annuity plan maintained by the Employer are treated as annual additions to a defined contribution plan; and amounts derived from contribution plans or accrued after December 31, 1985, and taxable years ending after such date, which are attributable to post-retirement medical benefits, allocated to the separate account of a key employee, as defined in Section 419(A)(d)(3) of the Code, under a welfare benefit fund, as defined in Section 419(e) of the Code, maintained by the Employer are treated as annual addition to a defined contribution plan.

Annual additions for purposes of Code § 415 shall not include restorative payments. A restorative payment is a payment made to restore losses to a Plan resulting from actions by a fiduciary for which there is reasonable risk of liability for breach of a fiduciary duty under federal or state law, where participants who are similarly situated are treated similarly with respect to the payments. Generally, payments are restorative payments only if the payments are made in order to restore some or all of the Plan's losses due to an action (or a failure to act) that creates a reasonable risk of liability for such a breach of fiduciary duty (other than a breach of fiduciary duty arising from failure to remit contributions to the Plan). This includes payments to a plan made pursuant to a court-approved settlement, to restore losses to a qualified defined contribution plan on account of the breach of fiduciary duty (other than a breach of fiduciary duty arising from failure to remit contributions to the Plan). Payments made to the Plan to make up for losses due merely to market fluctuations and other payments that are not made on account of a reasonable risk of liability for breach of a fiduciary duty are not restorative payments and generally constitute contributions that are considered annual additions.

Annual additions for purposes of Code § 415 shall not include: (1) The direct transfer of a benefit or employee contributions from a qualified plan to this Plan; (2) rollover contributions (as described in Code §§ 401(a)(31), 402(c)(1), 403(a)(4), 403(b)(8), 408(d)(3), and 457(e)(16)); (3) repayments of loans made to a participant from the Plan; and (4) repayments of amounts described in Code § 411(a)(7)(B) (in accordance with Code § 411(a)(7)(C)) and Code § 411(a)(3)(D), as well as Employer restorations of benefits that are required pursuant to such repayments.

If, in addition to this Plan, the Participant is covered under another qualified plan which is a defined contribution plan maintained by the Employer, a welfare benefit fund, as defined in Section 419(e) of the Code maintained by the Employer, or an individual medical benefit account, as defined in Section 415(1)(2) of the Code maintained by the Employer, which provides for Annual Additions during any Limitation Year, then the Annual Additions which may be credited to a Participant's Account under this Plan for any such Limitation Year will not exceed the Maximum Permissible Amount reduced by the Annual Additions credited to a Participant's Account under the other plans and welfare benefit funds for the same Limitation Year. If the Annual Additions with respect to the Participant under other defined contribution plans and welfare benefit plans maintained by the Employer are less than the Maximum Permissible Amount and the Employer contribution that would otherwise be contributed or allocated to the Participant's Account under this Plan would cause the Annual Additions for the Limitation Year to exceed this limitation, the amount contributed or allocated will be reduced so that the Annual Additions under all such plans and funds for the Limitation Year will equal the Maximum Permissible Amount. If the Annual Additions with respect to the Participant under such other defined contribution plans and welfare benefit funds in the aggregate are equal to or greater than the Maximum Permissible amount, no excess amount will be contributed or allocated to a Participant's Account under this Plan for the Limitation Year.

(ii) Actual Compensation: The words "Actual Compensation" shall mean a Participant's wages, salaries, and fees for professional services and other amounts received without regard to whether or not an amount is paid in cash for personal services actually rendered in the course of employment with the Employer, to the extent that the amounts are includible in gross income (or to the extent amounts deferred at the election of the Employee would be includible in gross income but for the rules of Sections 125, 132 (for limitation years beginning after December 31, 2001), 402(e)(3), 402(h)(1)(B), 402(k), or 457(b) of the Code). These amounts include, but are not limited to, commissions paid salesmen, compensation for services on the basis of a percentage of profits, commissions on insurance premiums, tips and bonuses, fringe benefits, and reimbursements or other expense allowances under a nonaccountable plan as described in Treas. Reg. §1.62-2(c)). For years beginning after December 31, 2008, (i) an individual receiving a differential wage payment, as defined by Code §3401(h)(2), is treated as an employee of the employer making the payment, (ii) the differential wage payment is treated as Actual Compensation, and (iii) the Plan is not treated as failing to meet the requirements of any provision described in Code §414(u)(1)(C) by reason of any contribution or benefit which is based on the differential wage payment.

For purposes of applying the limitations described in this Section 5.11 of the Plan, Compensation paid or made available during such limitation years shall include elective amounts that are not includable in the gross income of the Employee by reason of Code Section 132(f)(4).

Actual Compensation shall be adjusted, as set forth herein, for the following types of compensation paid after a Participant's severance from employment with the Employer maintaining the Plan (or any other entity that is treated as the Employer pursuant to Code § 414(b), (c), (m) or (o)). However, amounts described in Subsections (a) and (b) below may only be included in Actual Compensation to the extent such amounts are paid by the later of 2½ months after severance from employment or by the end of the limitation year that includes the date of such severance from employment. Any other payment of compensation paid after severance of employment that is not described in the following types of compensation is not considered Actual Compensation within the meaning of this Section, even if payment is made within the time period specified above.

(1) **Regular Pay:** Actual Compensation shall include regular pay after severance of employment if:

A. The payment is regular compensation for services during the Participant's regular working hours, or compensation for services outside the Participant's regular working hours (such as overtime or shift differential), commissions, bonuses, or other similar payments; and

B. The payment would have been paid to the Participant prior to a severance from employment if the Participant had continued in employment with the Employer.

(2) **Leave Cashouts and Deferred Compensation:** Leave cashouts shall not be included in Actual Compensation. In addition, deferred compensation shall be included in Actual Compensation.

(3) **Salary Continuation Payments for Disabled Participants:** Actual Compensation does not include compensation paid to a Participant who is permanently and totally disabled (as defined in Code § 22(e)(3)).

(iii) Excess Amount: The words "Excess Amount" shall mean the excess of the Participant's Annual Additions for the applicable Limitation Year over the Maximum Permissible Amount.

(iv) Maximum Permissible Amount: The words "Maximum Permissible Amount" shall mean for the applicable Limitation Year, the "maximum permissible amount" (except for Employee Catch-Up Contributions under Section 414(v) of the Code) which may be contributed or allocated to or made with respect to any Participant which amount shall be the lesser of:

(1) $56,000, as adjusted for cost-of-living under Code Section 415(d) the "Defined Contribution Dollar Limitation," or

(2) 100% of the Participant's Actual Compensation for the Limitation Year.

The compensation limitation referred to above shall not apply to: any contribution for medical benefits (within the meaning of Section 419A(f)(2) of the Code) after separation from service which is otherwise treated as an Annual Addition, or any amount otherwise treated as an Annual Addition under Section 415(1)(1) of the Code.

(b) Determination of Excess: If an excess amount was allocated to a Participant on an allocation date of this Plan which coincides with an allocation date of another plan, the excess amount attributed to this Plan will be the product of (1) the total excess amount allocated as of such date times (2) the ratio of (i) the Annual Additions allocated to the Participant for the Limitation Year as of such date under this Plan to (ii) the total Annual Additions allocated to the Participant for the Limitation Year as of such date under this and all other qualified plans which are defined contribution plans.

(c) Treatment of Excess: Notwithstanding any provision of the Plan to the contrary, if the annual additions (within the meaning of Code § 415) are exceeded for any participant, then the Plan may be able to correct such excess in accordance with the Employee Plans Compliance Resolution System (EPCRS) as set forth in Revenue Procedure 2018-52 or any superseding guidance, including, but not limited to, the preamble of the final § 415 regulations. However, EPCRS may not be available in all situations.

5.12 **Investment Options**:

(a) Self-Directed: If the Employer elects in the Joinder Agreement, each Participant in the Plan is hereby given the specific authority to direct the investment of all or any portion of his Accounts in one or more Investment Options provided under this Plan in accordance with the procedures established by the Committee. If a Participant does not designate an Investment Option for his Accounts, his Accounts will be invested in the age-based balanced fund or such other Investment Option as may be designated by the Trustees. For purposes of this Section, the Participants shall be exercising full investment control, discretion, authority and fiduciary responsibility as provided in this Plan of the investments in such Participants' applicable Accounts.

(b) Non-Self-Directed: If the Employer does not elect in the Joinder Agreement to allow self-directed investments, all Accounts will be invested in the Balanced Fund or such other Investment Option as may be designated by the Trustees.

ARTICLE VI.
Benefits

6.1 **Retirement or Disability:** If a Participant's employment with the Employer is terminated when he attains age sixty-five (65), or if a Participant's employment is terminated at an earlier age as the result of a Disability, he shall be entitled to receive the entire amount of his Municipality Contribution Account.

6.2 **Deferred Retirement:** If a Participant, with the consent of the Employer, shall continue in active employment following his Normal Retirement Date, he shall continue to participate under the Plan. Upon actual retirement, such Participant shall be entitled to receive the entire amount of his Municipality Contribution Account as of his actual retirement date.

6.3 **Death of a Participant:** Upon the death of a Participant, his Beneficiary shall be entitled to receive the entire amount of his Municipality Contribution Account and Participant Contribution Accounts as of the date of his death. In the case of a death occurring on or after January 1, 2007, if a Participant dies while performing qualified military service (as defined in Code § 414(u)), the survivors of the Participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan as if the Participant had resumed and then terminated employment on account of death.

6.4 **Termination for Other Reasons - Vested Percentage:** If a Participant's employment with the Employer is terminated before his Normal Retirement Date for any reason other than Disability or death, he shall be entitled to an amount equal to the vested percentage of his Municipality Contribution Account. Such vested percentage shall be determined as of the date of termination in accordance with the election of the Employer in the Joinder Agreement.

6.5 **Initial Distribution Date:** The date of initial distribution ("Initial Distribution Date") of a Participant whose employment is terminated and provided that the Participant requests a distribution, shall be as soon as practicable following his termination of employment and he shall be entitled to the vested percentage of his Accounts on such Initial Distribution Date payable in accordance with the provisions of Section 6.10. The portion of the Employer's contribution, the Amounts Forfeited or the periodic adjustment which is allocated to a Participant terminated for the reasons specified in Section 6.4 after such Initial Distribution Date shall be payable in accordance with the method utilized under Section 6.10 as soon as practicable.

6.6 **Determination of Amounts Forfeited:** Upon a distribution pursuant to Section 6.4 or if the Participant incurs a Break in Service, the forfeited percentage of a Participant's Municipality Contribution Account, if any, shall be deducted from the Participant's Account. Such Amounts Forfeited shall become available for allocation in accordance with Item 8 of the Joinder Agreement as of the end of the calendar quarter following the Valuation Period in which the terminated Participant forfeited such amounts.

6.7 **Participant Contribution Accounts:** A Participant shall be fully vested in his Participant Contribution Accounts at all times. A Participant's Contribution Account balances shall be paid to him in connection with the distribution to him of the vested portion of his

Municipality Contribution Account on or after his Initial Distribution Date. Such distributions shall be made in accordance with Section 6.10 and Section 6.8.

6.8 **Withdrawals from Participant's Contribution Accounts:** In accordance with the provisions hereof, a Participant may withdraw all or any part of his Participant Contribution accounts by filing a written application with the Administrator. Such withdrawal shall be effective no sooner than thirty (30) (unless waived by the Participant) but not later than ninety (90) days after the Participant's receipt from the Plan Administrator of a rollover notice required by Code Section 402(f). A Participant who withdraws all or part of his Participant Contribution Account balances shall not forfeit his proportionate share of net income, gains and profits, if any, for the Valuation Periods previously allocated to his Participant Contribution Accounts, nor any portion of his Municipality Contribution Account but the Participant's Contribution Accounts shall not share (to the extent of any withdrawals) in any net income for the Valuation Period in which the withdrawal occurs. For any distribution notice issued in Plan Years beginning after December 31, 2006, any reference to the 90-day maximum notice period prior to distribution in applying the notice requirements of Code §§402(f) (the rollover notice), or 411(a)(11) (Participant's consent to distribution) will become 180 days.

(a) Participant Deductible Contribution Account: If allowed in the Joinder Agreement, a Participant may withdraw all or any part of his Participant Deductible Contribution Account (but not to exceed the amount in his Participant Deductible Contribution Account at the time of withdrawal) by filing a written application with the Plan Administrator. Such withdrawal may be made no more often than once a year. If at the time of the withdrawal the Participant has not attained age 59½ or is not disabled, the Participant will be subject to a federal income tax penalty unless such withdrawal is rolled over to a qualified plan or individual retirement account within sixty (60) days of the date of distribution.

(b) Participant Nondeductible Contribution Account: A Participant may withdraw all or any part of his Participant Nondeductible Contribution Account by filing a written application with the Plan Administrator.

(c) Participant Deferred Compensation Contribution Account: Notwithstanding any other provision of this Plan, no amount in a Participant's Deferred Contribution Account may be distributed to a Participant earlier than such Participant's retirement, death, Disability, or severance from employment. The above distribution requirements shall be strictly interpreted by the Plan Administrator to conform with the requirements of Section 401(k) of the Code and future amendments or Internal Revenue Service interpretations thereof. If a Participant is allowed to withdraw from his Participant Deferred Compensation Contribution Account, the provisions of the first paragraph of this Section 6.8 shall apply to such withdrawals. Notwithstanding the foregoing, for purposes of Code §401(k)(2)(B)(i)(I), effective January 1, 2009, an individual is treated as having been severed from employment during any period the individual is performing service in the uniformed services described in Code §3401(h)(2)(A). If an individual elects to receive a distribution by reason of severance from employment, death or disability, the individual may not make an elective deferral or Employee contribution during the 6-month period beginning on the date of the distribution.

(d) Pick-up Contribution Account: Notwithstanding any other provision of this Plan, no amount in a Participant's Pick-Up Contribution Account may be distributed to a Participant earlier than such Participant's retirement, death, Disability, or separation from service. If a Participant is allowed to withdraw from his Pick-Up Contribution Account, the provisions of the first paragraph of this Section 6.8 shall apply.

6.9 **Withdrawals from Participant's Mandatory Contribution Account:** A Participant may not withdraw any portion of his Participant Mandatory Contribution Account prior to the termination of his employment. Such account balances will be paid at the same time and in the same manner as such Participant's Municipality Contribution Account.

6.10 **Methods of Distribution:** On and after each Participant's Initial Distribution Date, after all adjustments to his Accounts required as of such date shall have been made, distribution of his share shall be made to or for the benefit of the Participant or, in case of his death, to or for the benefit of his Beneficiary, by one of the following methods, as determined by the Committee:

(a) a lump sum distribution;

(b) an installment distribution consisting of approximately equal installments for a term not exceeding ten (10) years;

(c) an installment distribution consisting of approximately equal installments for a term not extending beyond the joint life expectancy (as calculated in accordance with Income Tax Regulation section 1.72-9) on the Initial Distribution Date of the Participant and his spouse;

(d) periodic distributions as designated by the Participant or Beneficiary; or

(e) purchase of an annuity.

Commencement of payments under the method of distribution selected shall be as of the initial Distribution Date of the Participant, provided that for administrative convenience, such commencement may be delayed as reasonably necessary but in no event for more than sixty (60) days after a reasonable time for all administrative calculations, allocations and accounting operations necessary to determine the amount of the distribution. The Committee, in its sole discretion, may accelerate the payment of any unpaid installments. If a former Participant receiving installment payments dies prior to the receipt by him of the full amount to be paid to him from his Participant Accounts, the remaining installments shall be paid to his Beneficiary. Under no circumstance may a method of payment be elected that would be expected to cause more than fifty percent (50%) of the present value of any series of payments to go to a person other than the Participant.

6.11 **Designation of Beneficiary:** Each Participant shall designate his Beneficiary on a form provided by the Committee and such designation may include primary and contingent Beneficiaries. If Participant designates more than one Beneficiary, each shall share equally unless the Participant specifies a different allocation. The designation may be changed at any time by filing a new form with the Committee. In the absence of such written designation, the surviving spouse, if any, of the Participant shall be deemed to be the designated Beneficiary, and otherwise the estate of such Participant. Further, the written designation of the Participant's spouse may be voided upon divorce of the Participant if required by applicable state law. In all events, the date of determination of a Participant's Beneficiary shall be the date of death of a

Participant. Production of a certified copy of the death certificate of any Participant or other persons shall be sufficient evidence of death, and the Committee shall be fully protected in relying thereon.

6.12 **Payments Under a Qualified Domestic Relations Order:**

(a) The Municipality shall follow the terms of any "Qualified Domestic Relations Order" as defined in Subsection (b) below issued with respect to a Participant where such Qualified Domestic Relations Order grants to an "Alternate Payee" rights in the benefit of the Participant.

(b) The term "Qualified Domestic Relations Order" means an order issued by the District Court of the State of Oklahoma pursuant to the domestic relations laws of the State of Oklahoma which relates to the provision of marital property rights to a spouse or former spouse of a Participant and which creates or recognizes the existence of an Alternate Payee's right to, or assigns to an Alternate Payee the right to receive a portion of the benefits payable with respect to a Participant of the Plan.

(c) To qualify as an Alternate Payee, a spouse or former spouse must have been married to the Participant for a period of not less than thirty (30) continuous months immediately preceding the commencement of the proceedings from which the Qualified Domestic Relations Order issues.

(d) A Qualified Domestic Relations Order is valid and binding on the Trustees and the Participant only if it meets the requirements of this Section.

(e) A Qualified Domestic Relations Order shall clearly specify:

1) the name, social security number, and last-known mailing address (if any) of the Participant, and the name and mailing address of the alternative payee covered by the order;

2) the amount or percentage of the Participant's benefits to be paid by the Plan to the Alternate Payee;

3) the characterization of the benefit as to marital property rights, and whether the benefit ceases upon the death or remarriage of the Alternate Payee; and,

4) each plan to which such order applies.

(f) A Qualified Domestic Relations Order meets the requirements of this Section only if such order:

1) does not require the Plan to provide any type or form of benefit, or any option not otherwise provided under the Plan;

2) does not require the Plan to provide increased benefits; and,

3) does not require the payment of benefits to an Alternate Payee which are required to be paid to another Alternate Payee pursuant to another order previously determined to be a Qualified Domestic Relations Order, or an order recognized by the Plan as a valid order prior to the effective date of the Plan.

(g) A Qualified Domestic Relations Order shall not require payment of benefits to an Alternate Payee prior to the actual retirement date or withdrawal of the related member.

(h) In the event a Qualified Domestic Relations Order requires the benefits payable to an Alternate Payee to terminate upon the remarriage of said Alternate Payee, the Plan shall terminate said benefit only upon the receipt of a certified copy of a marriage license, or a copy of a certified order issued by the Court that originally issued said Qualified Domestic Relations Order declaring the remarriage of said Alternate Payee.

(i) This Section of the Plan shall not be subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA), 29 U.S.C.A. Section 1001, et seq., as amended from time to time, or rules and regulations promulgated thereunder, and court cases interpreting said Act.

(j) Effective on or after April 6, 2007, a domestic relations order that otherwise satisfies the requirements for a QDRO will not fail to be a QDRO: (i) solely because the order is issued after, or revises, another domestic relations order or QDRO; or (ii) solely because of the time at which the order is issued, including issuance after the annuity starting date.

(k) The Board of Trustees of the Oklahoma Municipal Retirement Fund shall promulgate such rules as are necessary to implement the provisions of this Section.

(l) An Alternate Payee who has acquired beneficiary rights pursuant to a valid Qualified Domestic Relations Order must fully comply with all provisions of the rules promulgated by the Trustees pursuant to this Section in order to continue receiving his or her benefits.

(m) Nothing in this Section shall grant a spouse or former spouse of a Participant any property rights in the benefits of any Participant except as specifically authorized for Qualified Domestic Relations Orders, and no spousal consent shall be required for a Participant to elect or change elections pertaining to a benefit payable under this Plan.

6.13 **Loans to Participants:**

(a) **General:** The Committee, in its sole discretion, may direct Trustees to make loans to Participants upon the written direction and application of the Participant who desires to effect such loan, up to 50% of the vested balance of a Participant's Accounts. All such loans (i) shall not be made available to Highly Compensated Employees (as defined in Section 414(q) of the Code) in an amount greater than the amount made available to other Employees, (ii) shall be available to all Participants on a nondiscriminatory basis, (iii) shall be made available in an amount equal to the lesser of 50% of the borrowing Participant's vested Benefit in his Account or $50,000, (iv) shall bear a reasonable rate of interest which will be established by the Committee, (v) shall be secured by the borrowing Participant's Benefit account balance attributable to his Account, (vi) shall be amortized and repaid in level payments of principal and interest made not less frequently than monthly over the term of the loan, (vii) shall be repaid by payroll reduction while the Participant is employed; (viii) shall accelerate and be due in full on the date a Participant terminates employment with the Employer; (ix) shall not be less than $1,000 in amount each; and (x) shall be made upon such other reasonable terms which the Committee shall designate, such terms being applied in a nondiscriminatory fashion; provided, in no event shall any loan have a term in excess of five years. There shall not be more than one or two loans outstanding (as elected by the Employer) at any time with respect to a Participant. No Participant who has borrowed from the Plan may make another loan until the previous loan has been fully repaid. Outstanding loans are not subject to refinancing by a new loan. Upon direction by the Committee, and subject to Subsection (c) below, the Trustees may foreclose upon such Participant's interest in his Account in the event of default. A loan to a Participant, when added to the outstanding balance of all other loans to the Participant from the Plan and other plans sponsored by the Employer, cannot exceed $50,000, reduced by the excess of the highest outstanding balance of loans from the Plan (and all other plans sponsored by the Employer) during the one-year period ending on the day before the date the loan is made over the outstanding balance of the loans from the Plan on the date the loan is made. No distribution of a Benefit shall be made to any Participant, Beneficiary or the estate of a Participant unless and until all unpaid loans made by the Plan to such Participant together with accrued interest have been paid in full. In determining if any of the foregoing limitations regarding the making of loans to Participants, loans made under all other plans (i) sponsored by the Employer and (ii) qualified under Sections 401(a) and 501(a) of the Code will be considered. All costs and expenses of any loan will be charged to the applicable Accounts of the Participant.

(b) Establishment of Loan Account: At such time as it is determined that a Participant is to receive a loan from the Plan, the loan shall be made from the Participant's applicable Account in the order and precedence indicated hereafter and such amount shall be deemed to be credited to the Participant's Loan Account with a corresponding debit to occur to his Account: (i) first, an Account holding Employer contributions, including "rollover contributions" (other than Deferred Compensation Contributions, if applicable); (ii) second, an Account holding Deferred Compensation Contributions, if applicable; and (iii) third, an Account holding contributions picked up and assumed by the Employer pursuant to Section 4.7 of this Plan. All interest payments to be made pursuant to the terms and provisions of the loan shall be credited to the applicable Account in such a manner so that the Loan Account will reflect unpaid principal and interest from time to time. The earnings attributable to the Loan Account shall be allocable only to the Loan Account of such Participant and shall not be considered as general earnings of the Trust Fund to be allocated to the other Participants therein as provided herein. Other than for the limited purposes of establishing a separate account for the allocation of the interest thereto, a Participant's Loan Account shall, for all other purposes, be considered as part of his applicable Account.

(c) Foreclosure of Loan Account: The Trustees may foreclose upon such Participant's interest in his Account in the event of default under the loan made to the Participant under this Section.

(d) Special Restrictions on Foreclosure: In the event of default under a loan made under this Section, foreclosure under the promissory note evidencing such loan and attachment of the Participant's interest in his applicable Accounts shall occur within a reasonable time following the event of default; provided, with respect to any portion of a loan secured by amounts governed under Section 401(k) of the Code, if applicable, foreclosure on such 401(k) amounts shall not occur until the occurrence of an event described under Section 401(k) of the Code which would otherwise permit a distribution to be made from the Plan.

(e) Establishment of Loan Program: The Trustees are hereby authorized and directed to establish a "loan program" (the "Loan Program") and the Trustees are further authorized to delegate to the Committee the duties and responsibilities with regard to the implementation of the Loan Program as adopted by the Trustees for and on behalf of the Plan. The Loan Program shall be considered to be a part of this Plan for the purposes stated in the Loan Program.

(f) Loan Account: The words "Loan Account" shall mean a Participant's separate Account established in the event he desires to make a loan from his applicable Account as provided in this Section 6.13.

6.14 **Required Minimum Distributions:** The provisions of this Section 6.14 will apply for purposes of determining Required Minimum Distributions for distribution calendar years beginning with the 2003 calendar year, as well as Required Minimum Distributions for the 2002 Distribution Calendar Years that are made on or after August 1, 2002. The requirements of this Section will take precedence over any inconsistent provisions of the Plan. All distributions required under this Section will be determined and made in accordance with the Treasury regulations under Section 401(a)(9) and the minimum distribution incidental benefit requirement of Section 401(a)(9)(G) of the Internal Revenue Code. Notwithstanding the other provisions of this Section, distributions may be made under a designation made before January 1, 1984, in accordance with Section 242(b)(2) of the Tax Equity and Fiscal Responsibility Act (TEFRA) and the provisions of the Plan that relate to Section 242(b)(2) of TEFRA.

(a) Limits on Distribution Periods: As of the first distribution calendar year, distributions, if not made in a single-sum, may only be made over one of the following periods (or a combination thereof): (1) the life of the participant; (2) the life of the participant and a designated beneficiary; (3) a period certain not extending beyond the life expectancy of the participant; or (4) a period certain not extending beyond the joint and last survivor expectancy of the participant and a designated beneficiary.

(b) Time and Manner of Distribution:

(i) Required Beginning Date. The Participant's entire interest will be distributed, or begin to be distributed, to the Participant no later than the Participant's Required Beginning Date. For purposes of this Section, the "Required Beginning Date" of a Participant is the April 1 of the calendar year following the later of the calendar year in which the Participant attains age 70½ or the calendar year in which the Participant retires.

(ii) Death of Participant Before Distributions Begin. If the Participant dies before distributions begin, the Participant's entire interest will be distributed, or begin to be distributed, no later than as follows:

(1) If the Participant's surviving spouse is the Participant's sole

designated Beneficiary, then, distributions to the surviving spouse will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died, or by December 31 of the calendar year in which the Participant would have attained age 70½, if later.

(2) If the Participant's surviving spouse is not the Participant's sole designated Beneficiary, then, distributions to the designated Beneficiary will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died.

(3) If there is no designated Beneficiary as of September 30 of the year following the year of the Participant's death, the Participant's entire interest will be distributed by December 31 of the calendar year containing the fifth anniversary of the Participant's death.

(4) If the Participant's surviving spouse is the Participant's sole designated Beneficiary and the surviving spouse dies after the Participant but before distributions to the surviving spouse begin, this Subsection (ii), other than Subsection (ii)(1), will apply as if the surviving spouse were the Participant.

For purposes of this Subsection (ii) and Subsection (d), unless Subsection (ii)(1) applies, distributions are considered to begin on the Participant's Required Beginning Date. If Subsection (ii)(1) applies, distributions are considered to begin on the date distributions are required to begin to the surviving spouse under Subsection (ii)(4). If distributions under an annuity purchased from an insurance company irrevocably commence to the Participant before the Participant's Required Beginning Date (or to the Participant's surviving spouse before the date distributions are required to begin to the surviving spouse under Subsection (ii)(4)), the date distributions are considered to begin is the date distributions actually commence.

(iii) Forms of Distribution. Unless the Participant's interest is distributed in the form of an annuity purchased from an insurance company or in a single sum on or before the Required Beginning Date, as of the first distribution calendar year distributions will be made in accordance with Subsections (c) and (d) of this Section. If the Participant's interest is distributed in the form of an annuity purchased from an insurance company, distributions thereunder will be made in accordance with the requirements of Section 401(a)(9) of the Code and the Treasury regulations.

(c) Required Minimum Distributions During Participant's Lifetime:

(i) Amount of Required Minimum Distribution For Each Distribution Calendar Year. During the Participant's lifetime, the minimum amount that will be distributed for each distribution calendar year is the lesser of:

(1) the quotient obtained by dividing the Participant's Account balance by the distribution period in the Uniform Lifetime Table set forth in Section 1.401(a)(9)-9, Q&A-2, of the Treasury regulations, using the Participant's age as of the Participant's birthday in the distribution calendar year; or

(2) if the Participant's sole designated Beneficiary for the distribution calendar year is the Participant's spouse, the quotient obtained by dividing the Participant's Account balance by the number in the Joint and Last Survivor Table set forth in Section

1.401(a)(9)-9, Q&A-3, of the Treasury regulations, using the Participant's and spouse's attained ages as of the Participant's and spouse's birthdays in the distribution calendar year.

(ii) **Lifetime Required Minimum Distributions Continue Through Year of Participant's Death**. Required minimum distributions will be determined under this Subsection (c) beginning with the first distribution calendar year and up to and including the distribution calendar year that includes the Participant's date of death.

(d) **Required Minimum Distributions After Participant's Death:**

(i) **Death On or After Date Distributions Begin**.

(1) **Participant Survived by Designated Beneficiary**. If the Participant dies on or after the date distributions begin and there is a designated Beneficiary, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account balance by the longer of the remaining life expectancy of the Participant or the remaining life expectancy of the Participant's designated Beneficiary, determined as follows:

a. The Participant's remaining life expectancy is calculated using the age of the Participant in the year of death, reduced by one for each subsequent year.

b. If the Participant's surviving spouse is the Participant's sole designated Beneficiary, the remaining life expectancy of the surviving spouse is calculated for each distribution calendar year after the year of the Participant's death using the surviving spouse's age as of the spouse's birthday in that year. For distribution calendar years after the year of the surviving spouse's death, the remaining life expectancy of the surviving spouse is calculated using the age of the surviving spouse as of the spouse's birthday in the calendar year of the spouse's death, reduced by one for each subsequent calendar year.

c. If the Participant's surviving spouse is not the Participant's sole designated Beneficiary, the designated Beneficiary's remaining life expectancy is calculated using the age of the Beneficiary in the year following the year of the Participant's death, reduced by one for each subsequent year.

(2) **No Designated Beneficiary**. If the Participant dies on or after the date distributions begin and there is no designated Beneficiary as of September 30 of the year after the year of the Participant's death, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account balance by the Participant's remaining life expectancy calculated using the age of the Participant in the year of death, reduced by one for each subsequent year.

(ii) **Death Before Date Distributions Begin**.

(1) **Participant Survived by Designated Beneficiary**. If the Participant dies before the date distributions begin and there is a designated Beneficiary, the minimum amount that will be distributed for each distribution calendar year after the year of the

Participant's death is the quotient obtained by dividing the Participant's Account balance by the remaining life expectancy of the Participant's designated Beneficiary, determined as provided in Subsection (i).

(2) No Designated Beneficiary. If the Participant dies before the date distributions begin and there is no designated Beneficiary as of September 30 of the year following the year of the Participant's death, distribution of the Participant's entire interest will be completed by December 31 of the calendar year containing the fifth anniversary of the Participant's death.

(3) Death of Surviving Spouse Before Distributions to Surviving Spouse Are Required to Begin. If the Participant dies before the date distributions begin, the Participant's surviving spouse is the Participant's sole designated Beneficiary, and the surviving spouse dies before distributions are required to begin to the surviving spouse under Subsection (b)(ii)(1), this Section 6.14(ii) will apply as if the surviving spouse were the Participant.

(e) Definitions:

(i) Designated Beneficiary. The individual who is designated as the Beneficiary under Section 6.11 of the Plan and is the designated Beneficiary under Section 401(a)(9) of the Internal Revenue Code and Section 1.401(a)(9)-4 of the Treasury regulations.

(ii) Distribution Calendar Year. A Calendar Year for which a minimum distribution is required. For distributions beginning before the Participant's death, the first Distribution Calendar Year is the calendar year immediately preceding the Calendar Year which contains the Participant's Required Beginning Date. For distributions beginning after the Participant's death, the first Distribution Calendar Year is the calendar year in which distributions are required to begin under Subsection (b)(ii). The Required Minimum Distribution for the Participant's first Distribution Calendar Year will be made on or before the Participant's Required Beginning Date. The Required Minimum Distribution for other Distribution Calendar Years, including the Required Minimum Distribution for the Distribution Calendar Year in which the Participant's Required Beginning Date occurs, will be made on or before December 31 of that distribution calendar year.

(iii) Life Expectancy. Life Expectancy as computed by use of the Single Life Table in Section 1.401(a)(9)-9, Q&A-1 of the Treasury regulations.

(iv) Participant's Account Balance. The Account Balance as of the last valuation date in the calendar year immediately preceding the distribution calendar year (valuation calendar year) increased by the amount of any contributions made and allocated or forfeitures allocated to the Account Balance as of dates in the valuation calendar year after the valuation date and decreased by distributions made in the valuation calendar year after the valuation date. The Account Balance for the valuation calendar year includes any amounts rolled over or transferred to the Plan either in the valuation calendar year or in the distribution calendar year if distributed or transferred in the valuation calendar year.

6.15 **Withdrawals from Participant Rollover Account:** A Participant may request and receive a distribution from his Participant Rollover Account at any time, even if he or she has not terminated employment, unless the rollover was from a defined benefit retirement plan sponsored by the Employer.

ARTICLE VII.
Notices

7.1 **Notice to Oklahoma Municipal Retirement Fund:** As soon as practicable after a Participant ceases to be in the employ of the Employer, the Committee shall give written notice to the Oklahoma Municipal Retirement Fund. The notice shall include such of the following information and directions as are necessary or advisable under circumstances:

(a) name and address of the Participant;

(b) reason he ceased to be in the Employer's employ;

(c) name and address of the Beneficiary or Beneficiaries in case of Participant's death;

(d) percentage or amount to which such Participant is entitled in case of termination of employment;

(e) time, manner and amount of payments to be made to such Participant; and

(f) information required to complete the Trustee's Withholding Election Form.

As soon as practicable after the Committee learns of the death of a Participant, it shall give like notice to the Oklahoma Municipal Retirement Fund.

7.2 **Subsequent Notices:** At any time and from time to time after giving the notice as provided for in Section 7.1, the Committee may modify such original notice or any subsequent notice by means of a further written notice or notices to the Oklahoma Municipal Retirement Fund, but any action taken or payments made by the Oklahoma Municipal Retirement Fund pursuant to a prior notice shall not be affected by a subsequent notice.

7.3 **Copy of Notice:** A copy of each notice provided for in Sections 7.1 and 7.2 shall be mailed by the Committee to the Participant or to each Beneficiary involved, as the case may be, but if, for any reason, such copy is not sent or received, that fact shall not affect the validity of any notice to the Oklahoma Municipal Retirement Fund nor the validity of any action taken or payment made pursuant thereto.

7.4 **Reliance Upon Notice:** Upon receipt of any notice as provided in this Article VII, the Oklahoma Municipal Retirement Fund shall promptly take whatever action and make whatever payments are called for therein, it being intended that the Oklahoma Municipal Retirement Fund may rely upon the information and directions in such notice absolutely and without question. However, the Oklahoma Municipal Retirement Fund may call to the attention of the Committee any error or oversight which the Oklahoma Municipal Retirement Fund believes to exist in any notice.

ARTICLE VIII.
Amendment and Termination

8.1 **Termination of Plan:** The Employer may at any time, effective as specified, terminate the Plan and may direct and require the Oklahoma Municipal Retirement Fund to liquidate the Fund. In the event the Employer shall for any reason cease to exist, the Plan shall terminate and the Fund shall be liquidated. In the event of the termination, partial termination, or complete discontinuance of contributions hereunder, the Account balances of each Participant will become nonforfeitable.

8.2 **Suspension and Discontinuance of Contributions:** If the governing body of the Employer decides it is impossible or inadvisable to continue to make contributions to the Plan, it shall have the power by appropriate resolution or decision to:

(a) suspend contributions to the Plan;

(b) discontinue contributions to the Plan; or

(c) terminate the Plan.

Suspension shall be a temporary cessation of contributions and shall not constitute or require a termination of the Plan. A discontinuance of contributions shall not constitute a formal termination of the Plan and shall not preclude later contributions but all Municipality Contribution Accounts not theretofore fully vested shall become fully vested in the respective Participants notwithstanding the provisions of Section 6.4. In such event, Employees who become eligible to enter the Plan subsequent to the discontinuance shall receive no benefits. After the date of a discontinuance of contributions, the Trust shall remain in existence as provided in this Section 8.2 and the provisions of the Plan and Trust shall remain in force. A certified copy of such decision or resolution shall be delivered to the Oklahoma Municipal Retirement Fund, and as soon as possible thereafter the Oklahoma Municipal Retirement Fund shall send or deliver to each Participant or Beneficiary concerned a copy thereof.

8.3 **Liquidation of Trust Fund:** Upon a complete termination or upon a partial termination of the Plan, unless the Employer's successor shall elect to continue the Plan, the Accounts of all Participants and Beneficiaries shall thereupon be and become fully vested. Upon a complete termination, the Oklahoma Municipal Retirement Fund shall convert the proportionate interest of such Participants and Beneficiaries in the Trust Fund to cash and, after deducting all charges and expenses, the Oklahoma Municipal Retirement Fund shall adjust the balances of such Accounts as provided in Section 5.5 treating the termination date as the current Valuation Date.

Thereafter, the Oklahoma Municipal Retirement Fund shall distribute as soon as administratively feasible the amount to the credit of each such Participant and Beneficiary as the Committee shall direct.

8.4 **Amendments:** Each Employer agrees to adopt any amendments to this Plan which are necessary for an initial or continued determination that the Plan is a qualified, tax exempt plan under Sections 401(a) and 501(a) of the Code. Any such amendments will be an amendment of the Employer's separate Plan if approved by the Trustee. The Employer may amend its separate

Plan in any respect and at any time, subject to the limitations of the Plan, by amendment of or addition to the Joinder Agreement. However, the Oklahoma Municipal Retirement Fund reserves the right to approve all Employer amendments.

8.5 **Provider's Power to Amend for Adopting Employers:** The Provider, as defined in section 4.08 of Rev. Proc. 2017-41, may amend any part of the Plan. However, for purposes of reliance on an Opinion Letter (as defined in Rev. Proc. 2017-41), the Provider will no longer have the authority to amend the Plan on behalf of the Employer as of the date (1) the Employer amends the Plan to incorporate a type of plan described in section 6.03 of Rev. Proc. 2017-41 that is not permitted under the Pre-Approved Plan program, or (2) the Internal Revenue Service notifies the Employer, in accordance with section 8.06(3) of Rev. Proc. 2017-41, that the Plan is an individually designed plan due to the nature and extent of Employer amendments to the Plan.

ARTICLE IX.
Employment Transfers

9.1 **Transfers from This Plan:**

(a) **To Another Category with This Employer:** If a Participant is employed by the Employer and is transferred to employment with this Employer but under another department, classification or category, so that he is no longer eligible to participate in this Plan, such participation shall thereupon cease and his Account balance shall remain in the Fund and will continue to accrue interest but he will not continue to accrue Service for the purpose of additional vesting credit for benefits under this Plan. However, if an Employee participates in any other plan sponsored by the Employer within the Fund, he or she will continue to accrue service under this Plan for vesting purposes only.

(b) **To Another Municipality:** If a Participant's employment by the Employer is terminated by virtue of his transfer to employment with another Municipality, his membership in this Plan shall thereupon cease and he shall be subject to the following rules and requirements relating to this Plan and his right and benefits hereunder, to-wit:

(i) if he is fully vested under this Plan as of the date of such employment transfer, he shall be entitled to take any distribution, full or partial, without any effect on his current vesting status; or

(ii) if he is not fully vested under this Plan as of the date of such employment transfer, and he is, immediately upon such transfer of employment, covered by the retirement system under which such other Municipality participates in the Oklahoma Municipal Retirement Fund, he will continue to accrue Service for the purpose of additional vesting credit for benefits under this Plan. However, upon any distribution (that would not be optional to an active Employee), full or partial, vesting will stop and any unvested balance, if any, will be forfeited.

9.2 **Transfers to This Plan:**

(a) **From Another Category with This Employer:** If a person becomes a Participant immediately upon his transfer from full-time, regular employment with this Employer under another department, classification or category where he is ineligible for membership only because of the type of such employment, his Service accrued by virtue of such prior employment shall not be counted in determining his vesting credit for benefits hereunder.

(b) **From Another Municipality:** If a person becomes a Participant immediately upon his transfer from full-time, regular employment with a Municipality other than this Employer, his Service accrued by virtue of such prior employment shall be counted in determining his vesting credit for benefits hereunder, and he shall also be subject to all the other provisions of this Plan. A Participant's eligibility for membership under this Plan will be determined by applying the eligibility requirements in the Joinder Agreement as though the date which his credited Service from the other Municipality began was his date of employment with this Employer. Service from such prior employment will however be ignored in its entirety upon any distribution from that Municipality, full or partial, if taken prior to its full vesting.

(c) Previously Fully Vested With Another Municipality: With respect to a Participant who was previously 100% vested in any other Municipality's qualified retirement plan prior to becoming a Participant in this Plan, such Participant's "Service" for purposes of determining years of service for vesting under this Plan shall include the Participant's last continuous period during which the Participant was an Employee of the other Municipality.

9.3 **Notice of Transfers:** Immediately after any transfer of employment referred to in Sections 9.1 or 9.2, the transferred Participant shall give written notice of such transfer to the Authorized Agent on a form furnished by the Authorized Agent. Such Participant shall not be penalized, however, for failure to give such notice. The Authorized Agent shall give immediate notice in writing of such transfers to the Trust Service Provider and the Committee.

9.4 **Transfer from Other Qualified Plans:** The Employer may cause to be transferred to the Oklahoma Municipal Retirement Fund all or any of the assets held in respect to any plan or trust which satisfied the applicable requirements of the Code relating to qualified plans and trusts, which is maintained by the Employer for the benefit of its Employees. Any such assets so transferred shall be accompanied by written instructions from the Employer, or the trustee or custodian or the individual holding such assets, setting forth the Participants for whose benefit such assets have been transferred and showing separately the respective contributions by the Employer and by the Participants and the current value of the assets attributable thereto. Upon receipt of such assets and instructions the Oklahoma Municipal Retirement Fund shall thereafter proceed in accordance with the provisions of the Fund.

9.5 **Rollover Contributions:** A Participant who is or was entitled to receive an eligible rollover distribution, as defined in Code Section 402(c)(4) and Treasury Regulations issued thereunder, from a qualified plan described in Section 401(a) or 403(a) of the Code (including after-tax employee contributions), an annuity contract described in Section 403(b) of the Code (including after-tax employee contributions, or an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account may elect to contribute all or any portion of such distribution to the Trust directly from such qualified plan, annuity contract or eligible plan, or within 60 days of receipt of such distribution to the Participant. Rollover Contributions shall only be made in the form of cash, or, if and to the extent permitted by the Employer with the consent of the Trustee, promissory notes evidencing a plan loan to the Participant; provided, however, that Rollover Contributions shall only be permitted in the form of promissory notes if the Plan otherwise provides for loans.

The Committee shall develop such procedures and require such information from Participants as it deems necessary to ensure that amounts contributed under this Section 9.5 meet the requirements for tax-deferred rollovers established by this Section 9.5 and by Code Section 402(c). No Rollover Contributions may be made to the Plan until approved by the Committee.

If a Rollover Contribution made under this Section 9.5 is later determined by the Administrator not to have met the requirements of this Section 9.5 or of the Code or Treasury regulations, then, within a reasonable time after such determination is made, the amounts then held in the Trust attributable to such Rollover Contribution shall be distributed to the Employee.

A Participant's Rollover Contributions Account shall be subject to the terms of the Plan except as otherwise provided in this Section 9.5.

Notwithstanding any other provision of this Section 9.5, the Employer may direct the Trustee not to accept Rollover contributions.

9.6 **Transfer to Other Qualified Plans:** The Employer, by written direction to the Oklahoma Municipal Retirement Fund, may transfer some or all of the assets held under the Fund to another plan or trust meeting the requirements of the Code relating to qualified plans and trusts. In the case of any merger or consolidation with, or transfer of assets and liabilities to, any other plan, provisions shall be made so that each Participant in the Plan on the date thereof (if the Plan then terminated) would receive a benefit immediately after the merger, consolidation or transfer which is equal to or greater than the benefit he would have been entitled to receive immediately prior to the merger, consolidation or transfer (if the Plan had then terminated).

9.7 **Rollover to Another Plan or IRA:**

(a) General: Notwithstanding any provision of the Plan to the contrary that would otherwise limit a Distributee's election under this Section, a Distributee may elect, at the time and in the manner prescribed by the Committee, to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover. The Committee shall establish procedures for implementing such Direct Rollover distribution.

(b) Definitions: For purposes of this Section 9.7, the following definitions shall apply:

(i) "Eligible Rollover Distribution": An "Eligible Rollover Distribution" is any distribution of all or any portion of the balance to the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the Distributee or the joint lives (or joint life expectancies) of the Distributee and the Distributee's designated Beneficiary, or for a specified period of 10 years or more; any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; the portion of any distribution that is not includable in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to Employer Stock); and any distributions attributable to a hardship. With respect to distributions made after December 31, 2001, for purposes of the direct rollover provisions in Section 9.7 of the Plan, a portion of a distribution shall not fail to be an eligible rollover distribution merely because the portion consists of after-tax employee contributions which are not includible in gross income. However, such portion may be transferred only to (i) an individual retirement account or annuity described in Section 408(a) or (b) of the Code or, effective for distributions on or after January 1, 2008, a Roth individual retirement account of annuity described in Section 408A of the Code, or (ii) a qualified defined contribution plan described in Section 401(a) or 403(a) of the Code that agrees to separately account for amounts so transferred, including separately accounting for the portion of such distribution which is includible in gross income and the portion of such distribution which is not so includible.

(ii) "Eligible Retirement Plan": An "Eligible Retirement Plan" is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, an annuity plan described in Section 403(a) of the Code, or a qualified plan described in Section 401(a) of the Code, an annuity contract described in Section 403(b) of the Code and an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan; or, effective January 1, 2008, a Roth IRA described in Code Section 408A(b), that accepts the Distributee's Eligible Rollover Distribution. However, in the case of an Eligible Rollover Distribution to the surviving spouse or a Participant's surviving Beneficiary, an Eligible Retirement Plan is an individual retirement account or individual retirement annuity. The definition of Eligible Retirement Plan shall also apply in the case of a distribution to a surviving spouse, or to a spouse or former spouse who is the alternate payee under a qualified domestic relation order, as defined in Section 414(p) of the Code. If any portion of an Eligible Rollover Distribution is attributable to payments or distributions from a designated Roth account, an Eligible Retirement Plan with respect to such portion shall include only another designated Roth account of the individual from whose account the payments or distributions were made, or a Roth IRA of such individual. In the case of a nonspouse beneficiary, the direct rollover may be made only to an individual retirement account or annuity described in Code Section 408(a) or 408(b) ("IRA") that is established on behalf of the designated Beneficiary and that will be treated as an inherited IRA pursuant to the provisions of Code Section 402(c)(ii). Further, the determination of any required minimum distribution under Code Section 401(a)(9) that is ineligible for rollover shall be made in accordance with IRS Notice 2007-7, Q&A 17 and 18, 2007-5 I.R.B. 395.

(iii) "Distributee": A "Distributee" includes a Participant or former Participant. In addition, the Participant's spouse or former Participant's surviving spouse or surviving Beneficiary (effective January 1, 2007) and the Participant's or former Participant's spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.

(iv) "Direct Rollover": A "Direct Rollover" is a payment by the Plan directly to the Eligible Retirement Plan specified by the Distributee.

9.8 **Requirements for Rollover by Individuals:** An Employee (whether or not a Participant under this Plan), who, as a result of a termination of another plan qualified under Section 401(a) of the Code, a termination of employment, disability or attainment of age 59½ years, has had distributed to him his entire interest in a plan which meets the requirements of Section 401(a) of the Code (hereinafter referred to as the "Other Plan") may, in accordance with procedures approved by the Committee, transfer all or any part of the distribution received from the Other Plan to the Trustees under this Plan, provided the following conditions are met:

(a) the transfer occurs on or before the 60th day following his receipt of the distribution from the Other Plan, or, if such distribution had previously been deposited in an individual retirement account (as defined in Section 408 of the Code), the transfer occurs on or before the 60th day following his receipt of such distribution, plus earnings thereon from such individual retirement account;

(b) the distribution from the Other Plan qualifies as a lump sum distribution within the meaning of Subsection 402(e)(4)(A) of the Code or is a result of a termination of another plan qualified under Section 401(a) of the Code; and

(c) the amount transferred shall not exceed the distribution he received from the Other Plan, less the amount, if any, considered contributed by him in accordance with Subsection 402(e)(4)(D)(i) of the Code, plus earnings thereon during the period, if any, in which the amount was held in an individual retirement account.

9.9 **Transfers From Another Qualified Plan:**

(a) With respect to an Employee (whether or not a Participant under this Plan), who has an undistributed account balance in another plan which meets the requirements of Section 401(a) of the Code (hereinafter referred to as the "Other Plan"), the Committee may, in its sole discretion, approve a direct transfer of such account balance from the Other Plan to the Trustees under this Plan.

(b) If the Plan receives a direct transfer (by merger or otherwise) of elective contributions (or amounts treated as elective contributions) under a plan with a Section 401(k) arrangement, the distribution restrictions of Sections 401(k)(2) and (10) of the Code continue to apply to those transferred elective contributions.

9.10 **Procedures:** With respect to transfers under either Section 9.8 or 9.9 herein, the Committee shall develop such procedures, and may require such information from an Employee or the fiduciaries of the Other Plan desiring to make such a transfer, as it deems necessary or desirable to determine that the proposed transfer will meet requirements of this Article and the law. Upon approval by the Committee, the amount transferred shall be deposited in the Trust Fund and shall be credited to a Rollover Account established in the Employee's name. Such Account shall be 100% vested in and nonforfeitable by the Employee, shall share in increases and decreases thereon determined in accordance with the Plan, but shall not share in Employer Contributions or Forfeitures. Upon termination of employment, the total amount of Employee's Participant Rollover Account shall be distributed as part of his Benefit.

ARTICLE X.
Administration

10.1 **Administration:** The Plan shall be administered by the Committee which is hereby created and established and which shall be composed of the members of the City Council of the Employer. The duties of the Committee shall be performed without compensation other than the compensation, if any, which they receive as officers of the Employer unless additional compensation is specifically provided for by action of the City Council. Any usual and reasonable expenses incurred by the Committee in the administration of this Fund and Plan shall be paid by the Employer.

(a) Committee: The Committee shall have such powers as may be necessary to discharge its duties hereunder and under the document creating the Oklahoma Municipal Retirement Fund, and under the contract for the pooling of the Fund with similar funds of other Municipalities. Such powers shall include but not be limited to the following powers and duties:

(1) to delegate to, specify, direct, and supervise the performance of duties of the Authorized Agent, as the agent of the Employer and Committee in matters relating to the Plan, the Fund, and the Oklahoma Municipal Retirement Fund, including but not limited to, the duties set forth below in Subsection 10.1(b) and including any duties of the Employer under the Plan, or as set forth in this Subsection 10.1(a);

(2) acting by direction to the Authorized Agent to file a petition for nomination, or otherwise nominate, and cause the ballot for the election of Trustees of the Oklahoma Municipal Retirement Fund;

(3) to construe and interpret the Plan and resolve any ambiguities with respect to any of the terms and provisions thereof as written and as applied to the operation of the Plan;

(4) to decide all questions of eligibility and determine the amount, manner and time of payment of any benefits hereunder;

(5) to prescribe procedures to be followed by Participants in filing applications for benefits;

(6) to make a determination as to the right of any person to a benefit and to afford any person dissatisfied with such determination the right to a hearing thereon;

(7) to receive from the Employer, the Trustees, the Trust Service Provider and the Authorized Agent, such information as shall be necessary for the proper administration of the Plan;

(8) to prepare and distribute, in such manner as it determines to be appropriate, information explaining the Plan;

(9) to furnish the Employer, upon request, such annual reports with respect to the administration of the Plan as are reasonable and appropriate;

(10) to receive and review reports from the auditor appointed by the Trustees, the City Treasurer and City Auditors, of the financial condition of the Fund;

(11) to have full power, to manage and control, the Plan and Fund and to authorize in writing, all payments from the Fund by written direction of the Authorized Agent, or otherwise;

(12) to sue in any court of competent jurisdiction for the enforcement of any contract, claim or other right, and to defend against or to compromise, settle or otherwise dispose of any claim or suit against the Employer, the Plan, or the City Treasurer, as Treasurer of the Plan; and

(13) to appoint such person or persons as necessary to perform the following:

a. to receive and separately account for, payments, appropriations, apportionments, allocations, payroll deductions, and any other assets, which are for, or consist of contributions or assets under the Plan for the Fund, which are made by the Employer, the Participants, or from any other source;

b. to transfer, remit, pay over and deliver, upon the written direction of the Authorized Agent, as soon as practicable after his receipt thereof, all such contributions and assets, to the Oklahoma Municipal Retirement Fund for management and investment;

c. to keep as evidence and permanent records, all such written directions of the Authorized Agent for such transfers and disbursements, maintain accurate accounts and records of such receipts, transfers and disbursements, and keep such other records and furnish such information and advice to the Employer, the City Council, the Committee and the Authorized Agent as may be necessary and proper for the performance of such duties in coordinating the administration and operation of the Plan;

d. maintain such records including vital statistics on health, age, sex, birth, death, Compensation and length of Service of all the Participants of the Employer or their beneficiaries who are included in the Plan or who are, or may become eligible for such inclusion, as are necessary for the proper administration of the Plan, and furnish such information as is requested by the Authorized Agent, or is requested by the Administrator;

e. notify the Authorized Agent when any Participant is eligible for Retirement under the Plan; and

f. attend meetings of the Committee while matters pertaining to the Plan, the Employees or their beneficiaries are under consideration.

The Committee shall have no power to waive or fail to apply any requirements of eligibility for a Benefit under the Plan. The Committee may adopt such rules, regulations and actuarial tables as it deems necessary or desirable to administer the Plan. All such rules, regulations and decisions shall be uniformly and consistently applied to all Employees in similar circumstances.

Any such rule or decision which is not inconsistent with the provisions of the Plan shall be conclusive and binding upon all persons affected by it and there shall be no appeal from any ruling by the Committee which is within its authority.

When making a determination or calculation, the Committee shall be entitled to rely upon information furnished by the Trustees, the Trust Service Provider, the Employer, the Authorized Agent, the legal counsel of the Employer, or the actuary for the Plan.

(b) Authorized Agent: An Authorized Agent shall be designated in writing by the Committee and shall act as the agent of the Employer (but not the agent of the Trustees or the Trust Service Provider of the Oklahoma Municipal Retirement Fund) in matters pertaining to the Plan, the Fund and the Oklahoma Municipal Retirement Fund, to centralize in one person the local administration and coordination thereof, and to file payroll and contribution information, to file claims, forms and applications for Participants, and to advise Participants, the Employer and the Committee. The Authorized Agent, under the control and direction of the Committee, shall have such general duties as the Employer and the Committee may deem necessary and proper for such purposes, which duties shall include but not be limited to, the following:

(1) to coordinate the deduction of Participant contributions and to see that Employer and Participant contributions are properly received and forwarded promptly to the Oklahoma Municipal Retirement Fund for management and investment;

(2) to forward any communications directed to Participants and beneficiaries by the Trustees, the Trust Service Provider or the Oklahoma Municipal Retirement Fund;

(3) to lend assistance to Participants and beneficiaries in filing applications for benefits, and in communicating with the Employer, the Committee and the Trustees or the Trust Service Provider of the Oklahoma Municipal Retirement Fund and to forward such communications to the addressees;

(4) to assist the Committee in determining whether or not Employees are eligible for participation in the Plan;

(5) to certify at the direction of the Committee that a Participant is on an authorized leave of absence, paid or unpaid; and

(6) to file at the direction of the Committee a petition or nomination, and cast a ballot for election of Trustees of the Oklahoma Municipal Retirement Fund.

(c) Plan Counselor: The Committee of the Employer shall appoint the legal advisor of the Employer and the Committee, and such legal advisor shall represent them in any legal matters, proceedings, or litigation.

10.2 **Bonds:** No bond to secure the performance of administrative duties in the operation of the Plan and Fund, shall be required of any persons or organizations unless required by law, or unless required by the Trust Indenture establishing The Oklahoma Municipal Retirement Fund, or unless required by the Employer for any persons or organizations engaged in the administration of the Plan. If such a bond is required by law, the Trustees or the Employer, the premiums therefor shall be paid as expenses of the Oklahoma Municipal Retirement Fund as to its members, agents, employees, Municipal Retirement Fund, or as expenses of the Employer as to the administration of the Plan. Any agents, officials or Employees of the Employer engaged in the administration of the Plan shall be covered as to the performance of such administrative duties, by any official or other bond covering their regular duties otherwise.

10.3 **Benefit Payments:** All benefits are to be paid pursuant to the provisions of the Plan out of the applicable portion of the Oklahoma Municipal Retirement Fund.

10.4 **Abandonment of Benefits:**

(a) If, anytime following the date either of a Participant or Beneficiary of a deceased Participant becomes entitled to receive any non-deferred benefits under the Plan, then, if the whereabouts of such Participant or Beneficiary is unknown, the benefits may be forfeited in certain limited circumstances as provided hereafter. If the Committee has mailed to the Participant or Beneficiary notice of the present right to receive benefits, and the Committee mails such notice again after one year, then, if no claim has been received by the second anniversary of the first mailing of the notice, the Accounts representing unclaimed Benefits (including those holding Employee contributions) can be forfeited pursuant to Section 5.4 herein.

(b) Each Participant and Beneficiary shall file with the Committee, from time to time in writing, their post office address and each change of post office address, if any, and the Committee shall not be obliged to search for or ascertain the whereabouts of any Participant or Beneficiary. Any communication addressed to a Participant or Beneficiary at their last post office address filed with the Committee, or if no such address was filed, then at their last post office address as shown on the Employer's records, shall be binding on the Participant and the Beneficiary for all purposes of the Plan and Trust.

(c) In the event that the whereabouts of a lost Participant, or lost Beneficiary of a deceased Participant, ever becomes known to the Committee, and either of such parties makes a claim for benefits, the Committee shall, if the Plan is in existence, reinstate any Benefits which have been previously forfeited to satisfy such claim; provided, the amount reinstated shall, in any event, be equal to the amount of the forfeited benefit unadjusted by any increases or decreases under Section 5.6 herein occurring after such forfeitures were allocated. Reinstated Forfeitures shall be satisfied from the following sources in the priority indicated: (i) unallocated Forfeitures, (ii) unallocated Fund increases, or (iii) Employer contributions which the Employer shall make if necessary to satisfy such reinstatement. For purposes of this Subsection (c), the limitations under Section 415 of the Code shall not apply.

10.5 **Benefits Payable to Incompetents:** Any payments due hereunder to a minor or other person under legal disability may be made, at the discretion of the Committee, to a valid power of attorney, a court appointed guardian, or any other person authorized under state law to receive the benefit. The Committee shall not be required to see to the application of any such payment, and the payee's receipt shall be a full and final discharge of all responsibility hereunder of the Employer, the Committee and the Trustees.

ARTICLE XI.
General

11.1 **USERRA:** Notwithstanding any provision of this Plan to the contrary, effective December 12, 1994, contributions, benefits and service credit with respect to qualified military service will be provided in accordance with Section 414(u) of the Code. A Participant returning from military service shall not be entitled to catch-up on Pick-Up Contributions missed during such military service.

11.2 **Not Contract Between Employer and Participant:** Neither the creation of this Plan, nor any amendment to it, nor the creation of any fund, nor the payment of benefits hereunder shall be construed as giving any legal or equitable right to any Participant against the Employer or against the Oklahoma Municipal Retirement Fund, except as provided herein, and all liabilities under this Plan shall be satisfied, if at all, only out of the Fund held by the Oklahoma Municipal Retirement Fund. Participation in the Plan shall not give any Participant any right to be retained in the employ of the Employer, and the Employer hereby expressly retains the right to hire and discharge any Participant at any time with or without cause, as if this Plan had not been adopted, and any such discharged Participant shall have only such rights or interests in the Fund as may be specified herein.

11.3 **Payment of Fees:** The Employer shall pay a fee in an amount determined and revised from time to time by the Oklahoma Municipal Retirement Fund.

11.4 **Governing Law:** The validity, construction and administration of this Plan shall be determined under the laws of the State of Oklahoma.

11.5 **Counterpart Execution:** This Plan may be executed in two or more counterparts, as may be all amendments thereto be executed, and any one of the executed copies shall be deemed an original.

11.6 **Severability:** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Plan.

11.7 **Spendthrift Provisions:** Benefits payable under this Plan shall not be subject in any manner to anticipation, alienation, sale, transfer, assignment, pledge, encumbrance, charge, garnishment, execution or levy of any kind, either voluntary or involuntary, including any such liability which is for alimony or other payments for the support of a spouse or former spouse, or for any other support of a spouse or former spouse, or for any other relative of the Employee, prior to actually being received by the person entitled to the benefit under the terms of the Plan; and any attempt to anticipate, alienate, sell, transfer, assign, pledge, encumber, charge or otherwise dispose of any right to benefits payable hereunder, shall be void. The Fund shall not in any manner be liable for, or subject to, the debts, contracts, liabilities, engagements or torts of any person entitled to benefits hereunder. The preceding provisions shall not apply to the creation, assignment or recognition of a right to any benefit payable with respect to a Participant pursuant to a domestic relations order, and does not preclude the Oklahoma Municipal

Retirement Fund from complying with a court order requiring deduction from the benefits of a Participant in pay status for alimony and support payments.

11.8 **Maximum Duration:** Nothing herein shall be construed to suspend the power of alienation or prevent the vesting of the interest of any person in the Plan for a longer period than the duration of the lives of the designated Beneficiaries of a particular interest therein in being at the time such designation becomes irrevocable, plus twenty-one (21) years; if any provisions shall be held to violate a rule or law against restraints on alienation or remote vesting, the Plan shall not be vitiated thereby, but the Plan, or the portion of the Plan thus affected, shall immediately be distributed to those entitled as their interest shall then appear.

11.9 **Number and Gender:** Pronouns and other similar words used herein in the masculine gender shall be read as the feminine gender where appropriate; pronouns and other similar words used herein in the neuter gender shall be read as the masculine or feminine gender where appropriate; and the singular form of words shall be read as the plural where appropriate.

11.10 **Compensation and Expenses of Administration:** If a Trustee, a member of Oklahoma Municipal Retirement Fund, or a member of the Committee is an Employee of the Employer, he shall serve without any additional compensation. The Employer may pay all or part of the expenses of administration of the Plan, including the compensation and expenses of the Trustee, and any other expenses incurred at the direction of the Oklahoma Municipal Retirement Fund, including, without limitation, fees of actuaries, accountants, attorneys, investment managers, investment advisors and other specialists, and any other costs of administering the Plan. To the extent that any of such expenses are not paid by the Employer, such expenses shall be paid by the Oklahoma Municipal Retirement Fund out of the Fund. In addition, the Plan or Trustees shall be authorized to charge to a Participant's Account any direct expenses it incurs in connection with such Account, which shall include by example, and not by limitation, expenses resulting from a Participant's QDRO, bankruptcy or default on a Plan loan, and expenses incurred in attempting to locate a Participant. Trustees shall have the power under this Section in their sole discretion to determine the items and amounts thereof which should equitably and reasonably be charged to a particular Account. If such charges exceed the balance in a Participant's Accounts, the excess shall be charged to the general Trust Fund.

11.11 **Supercession of Inconsistent Provisions:** The provisions of the Plan override any conflicting provision contained in the Trust or custodial account documents used with the Plan.

11.12 **Mistake of Fact:** All contributions to the Plan are made subject to the correctness of the amount. In the event a contribution is made to the Plan and Trust by the Employer under a mistake of fact concerning the correctness of such contribution, then the Oklahoma Municipal Retirement Fund shall return such portion of such contribution which is in excess of the amount that would have been contributed had there not occurred a mistake of fact within one year after the payment of the contribution to the Oklahoma Municipal Retirement Fund.

In the case of amounts returned pursuant to this Section 11.12, no earnings attributable to such amounts may be returned to the Employer, but losses attributable thereto shall reduce the amount returned, and no such return shall reduce the balance of any Participant's Municipality

Contribution Accounts to less than the balance which would have been credited thereto had such amount not been contributed.

11.13 **Written Notices:** Any reference herein to written notices or documents or notices or elections in writing shall be deemed to include any method of communication acceptable to the Oklahoma Municipal Retirement Fund, and subject to applicable requirements of Treas. Reg. Section 1.401(a)-21.

IN WITNESS WHEREOF, and as conclusive evidence of the adoption of the foregoing instrument comprising the Plan, the Oklahoma Municipal Retirement Fund, has caused its corporate seal to be affixed hereto and these presents to be duly executed in its name and behalf by its proper officers thereunto authorized this 17th day of December, 2021.

OKLAHOMA MUNICIPAL RETIREMENT FUND

By Donna Doolen

OKLAHOMA MUNICIPAL RETIREMENT FUND OFFICIAL SEAL OKLA.

ATTEST:

By Robert Park
Secretary

STATE OF OKLAHOMA)
) ss.
COUNTY OF OKLAHOMA)

BEFORE ME, the undersigned a Notary Public in and for said County and State, on this 17 day of December, 2021, personally appeared Donna Doolen, to me known to be the identical person who subscribed the name of the Oklahoma Municipal Retirement Fund, a municipal corporation, to the foregoing instrument as its Chairperson and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such corporation, for the uses and purposes therein set forth.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, the day and year last above written.

Notary Public

My Commission Expires: 09/27/2025

My Commission No.: 21012746

(NOTARY SEAL)

LINDSAY PORTER COMM. NO. 21012746 NOTARY PUBLIC EXP. 09/27/2025 STATE OF OKLAHOMA