

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 4:03 PM on
the 4th day of February, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

1. PRESENTATION: Recognition of Lieutenant Wayne Knight for over 35 years of service.

City Manager Shane Pate recognized Lieutenant Wayne Knight for over 35 years of service to the City of Nichols Hills. During that time Lieutenant Knight was a mentor to his fellow co-workers, and aided the residents on fire and medical calls, which are too many to count.

Chief Kevin Boydston thanked Lieutenant Knight for 35 years of service. Lieutenant Knight was the last active employee that responded to the Murrah Federal Building bombing in April of 1995. Chief Boydston wished Wayne a healthy and happy retirement.

City Council members also thanked Lieutenant Knight for all the lives he has touched in Nichols Hills.

2. A proclamation declaring the week of April 24, 2022 through April 30, 2022 as Arbor Week in the City of Nichols Hills.

Mayor Hoffman presented a proclamation declaring the week of April 24, 2022 through April 30, 2022 as Arbor Week in the City of Nichols Hills.

3. Minutes

- a. January 11, 2022 City Council Minutes
- b. January 18, 2022 Special City Council Minutes

MOTION: Clements moved to approve the January 11, 2022 and January 18, 2022 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court - Municipal Judge - Annual Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report
- l. Acceptance of the 2021 City of Nichols Hills Annual Report

Municipal Judge Kevin Krah1 gave his annual report to the City Council members. Judge Krah1 praised City Manager Shane Pate, Police Chief Steven Cox, Court Clerk Nikki Brown, Prosecuting Attorney Pope Van Cleef, Police Officers, and staff on their excellent performance of their duties.

City Manager Shane Pate presented to City Council members the Nichols Hills Annual Report for 2021 calendar year. Mr. Pate thanked staff for their hard work in putting together the statistics for the report.

MOTION: Goetzinger moved to approve the January 2022 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,034,786.63
- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	\$131,070.97
b. Street & Alley Fund	2,518.88
c. Designated Funds – Fire & General	79.66
d. Nichols Hills Municipal Authority	86,632.23
e. General Fund – CIP	55,169.09
f. Nichols Hills Municipal Authority - CIP	55,000.00
g. General Obligation Bond Funds	704,315.80

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 2 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$161,636.52.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- b. Pay Estimate No. 3 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$134,387.95.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 5 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$347,462.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- d. Invoice No. 17085 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$3,750.000, to be paid from 2020 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6d Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

MOTION: Clements moved to approve item 7a - 7b Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Accept Public Fleet Conversion grant from the Association of Central Oklahoma Government.

Mayor Hoffman thanked City Manager Shane Pate for all his work on the grant application process.

City Manager Shane Pate thanked Mayor Hoffman for his diligent work with ACOG in finding the grants that were appropriate for the City of Nichols Hills.

MOTION: Goetzinger moved to accept the Public Fleet

Conversion Grant from the Association of Central Oklahoma Government of \$266,121.00 as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- b. Request to seek bids for PC-2003 63rd Street Crosswalk and receive and approve plans for the same.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Frankfurt Short Bruza Associates proposal for professional services associated with the Contract Administration of new Electric Vehicle Charging Stations.

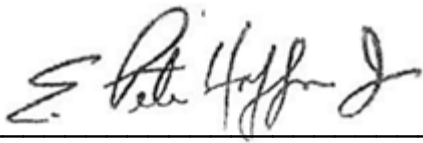
MOTION: Goetzinger moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma