1. Agenda

   Documents:

   2022-02-08 CITY COUNCIL - PUBLIC AGENDA-1693.PDF

2. Meeting Materials

   Documents:

   2022-02-08 CITY COUNCIL - FULL AGENDA-1693.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 8, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call
    1. PRESENTATION: Recognition of Lieutenant Wayne Knight for over 35 years of service.
    2. A proclamation declaring the week of April 24, 2022 through April 30, 2022 as Arbor Week in the City of Nichols Hills.

3. Minutes
    a. January 11, 2022 City Council Minutes
    b. January 18, 2022 Special City Council Minutes

4. Departmental Reports

    Consideration of acceptance, rejection, and/or postponement of the following:

    a. Police Department
    b. Municipal Court - Municipal Judge - Annual Report
    c. Fire Department
    d. Public Works
    e. Risk Manager
    f. New Resident List

g. City Treasurer
h. Finance Director
i. Information System Manager
j. Engineer
k. ACOG Report
l. Acceptance of the 2021 City of Nichols Hills Annual Report

5. Total Warrants & Claims $1,034,786.63

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	$131,070.97
b. Street & Alley Fund	2,518.88
c. Designated Funds – Fire & General	79.66
d. Nichols Hills Municipal Authority	86,632.23
e. General Fund – CIP	55,169.09
f. Nichols Hills Municipal Authority - CIP	55,000.00
g. General Obligation Bond Funds	704,315.80

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 2 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of $161,636.52.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

b. Pay Estimate No. 3 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of $134,387.95.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

c. Pay Estimate No. 5 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of $347,462.50.

   BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

d. Invoice No. 17085 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $3,750.000, to be paid from 2020 GO Bonds and other funds.

7. Consent Docket - General

   Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

   Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

   b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. Accept Public Fleet Conversion grant from the Association of Central Oklahoma Government.

   b. Request to seek bids for PC-2003 63rd Street Crosswalk and receive and approve plans for the same.

   c. Frankfurt Short Bruza Associates proposal for professional services associated with the Contract Administration of new Electric Vehicle Charging Stations.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:03 PM on the 4^{th} day of February, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 PM on the 4^{th} day of February, 2022; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 4^{th} of February, 2022; and transmitted by email at 5:00 PM on the 4^{th} day of February, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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Nichols Hills City Council
Tuesday, February 8, 2022 at 5:30 PM
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BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and;

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and;

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and trees, wherever they are planted, are a source of joy and spiritual renewal, and;

WHEREAS, Nichols Hills has been recognized as a Tree City USA by the National Arbor Day Foundation for over 30 years and desires to continue its tree-planting ways,

NOW, THEREFORE, I, E. Peter Hoffman Jr., Mayor of the City of Nichols Hills, Oklahoma, do hereby proclaim April 24, 2022 through April 30, 2022 **ARBOR WEEK** in the City of Nichols Hills, Oklahoma, and I urge all citizens to support efforts to protect our trees and woodlands and to support the city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and protect the well-being of present and future generations.

In Witness Whereof, *I have hereunto set my hand and caused the Great seal of the City of Nichols Hills to be affixed.*

Executed at City Hall, in the City of Nichols Hills, of the State of Oklahoma, this 8th day of February, 2022.

City Clerk

Mayor

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 11, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 2:56 PM on the 7th day of January, 2022.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

PRESENTATION: Recognition of Lieutenant Wayne Knight for over 35 years of service.

The presentation for Lieutenant Wayne Knight will be postponed until the February 8, 2022 City Council meeting.

3. Minutes
   a. December 14, 2021 City Council Minutes
   b. December 15, 2021 Special City Council Minutes

MOTION: Clements moved to approve the December 14, 2021 and December 15, 2021 minutes as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

a. Police Department
b. Municipal Court
c. Fire Department
d. Public Works
e. Risk Manager
f. New Resident List
g. City Treasurer
h. Finance Director
i. Information System Manager
j. Engineer
k. ACOG Report

Mayor Hoffman reported that soon the City will be hearing from ACOG concerning the applications for the EV sanitation truck and EV chargers.

MOTION: Goetzinger moved to approve the December 2021 departmental reports as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $745,861.47

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	$142,992.83
b. Street & Alley Fund	1,929.25
c. Designated Funds – Fire & General	438.62
d. Nichols Hills Municipal Authority	89,410.29
e. General Fund – CIP	5,703.71
f. Drainage Fee Fund	2,900.00

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

g. Designated Funds – Parks	47,500.00
h. General Obligation Bond Funds	454,986.77

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Invoice No. 16922 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $3,870.90, to be paid from 2020 GO Bonds and other funds.

b. Invoice No. 8205A with Howard-Fairbairn Site Design, Inc for the Love Family Park in the amount of $47,500.00, to be paid from Park fund and other funds.

c. Pay Estimate No. 4 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of $95,665.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

d. Pay Estimate No. 2 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of $204,407.34.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

e. Pay Estimate No. 1 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of $99,317.91.

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6e Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Request from Public Works Director Randy Lawrence to purchase two 2022 Ford F-150 XL Pickup trucks from Oklahoma State Contract SW-035, not to exceed $56,000 as approved in the FY 20201-2022 CIP budget.

c. Request from Police Chief Steven Cox to purchase new hand held radars not to exceed $7,000.00, as approved in the FY 2021-2022 CIP budget.

d. Request from Risk Manager Lindy Hough to purchase equipment for the new 2022 Ford Explorer approved at a previous meeting. The total for the new equipment will not exceed $1,200.00 as approved in the 2021-2022 CIP budget.

e. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

MOTION: Clements moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Authorizing Redbud Board of Directors to install approximately 60 banners within the city limits of the City of Nichols Hills between March 21, 2022 and April 4, 2022.

Ms. Kristin Hersom, Redbud Classic Race Director, presented the Banner Application to the City Council. The beneficiary of the event is The Care Center. Ms. Hersom stated the event will be held April 2 - 3, 2022.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 12, 2022 and April 26, 2022.

Ms. Jordan Ward, Operations Director for the Oklahoma City

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

Memorial Marathon, presented the banner application to the City Council. The event will be held April 22 - 24, 2022.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. PUBLIC HEARING: Application for Deed Approval requesting a lot line adjustment between Lot Two and Lot Three, Block Forty-Four of the Nichols Hills Addition to Nichols Hills, Oklahoma, such lots generally located at the 6600 Block of NW Grand Boulevard.

MOTION: Goetzinger moved to continue agenda item 9c to January 18, 2022 at 5:30 pm. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

d. PUBLIC HEARING: An Ordinance amending Section 50-372 of the Nichols Hills City Code regarding Centroid Determination Requirements for Applications for Building Commission Certificates of Approval; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Ms. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9d(i) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

e. A resolution calling a general election to be held on April 5, 2022 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

MOTION: Clements moved to approve agenda item 9e as

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

f. A resolution awarding contract to the lowest responsible bidder for FC-2102 Love Family Park Improvements, and authorizing execution of the contract, bonds, and related instruments.

Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, presented the bid for project FC-2102, Love Family Park Improvements.

MOTION: Goetzinger moved to award the contract for FC-2102 Love Family Park Improvements to Rudy Construction Company for $961,700.00 base bid to include alternates 1, 2, 3, and 4. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

g. Concerning request for a "Dead End" sign at Avalon and Glenbrook Terrace and a "Slow, Children Playing" sign near Glenbrook Park.

Mr. Ken Blakely presented a request for a “Dead End” sign at Avalon and Glenbrook Terrace and a “Slow, Children Playing” sign near Glenbrook Park to the City Council members.

MOTION: Clements moved to direct staff to install the signs according to the laws and regulations. Goetzinger seconded the motion.

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

Attachment: January 11 2022 Minutes (5628 : January 11, 2022 CC Minutes)

MINUTES

Special Joint Meeting of the
Nichols Hills City Council and Planning Commission
Tuesday, January 18, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 9:22 AM on the 14th day of January, 2022.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Absent	
E. Peter Hoffman		Present	
Barbara Gilbert		Present	
John McCaleb		Present	
Tim Cheek		Present	
Ron Byrne		Present	
Mike Biddinger		Absent	
Doug Franklin		Present	

3. Citizens Desiring to be heard

   The purpose of this time is to allow members of the public to speak to the City Council and Planning Commission on any matter that is not otherwise set for consideration on this Agenda.

   No one expressed a desire to be heard.

4. Public Hearings

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. PUBLIC HEARING: Application for Deed Approval requesting a lot line adjustment between Lot Two and Lot Three, Block Forty-Four of the Nichols Hills Addition to Nichols Hills, Oklahoma, such lots generally located at the 6600 Block of NW Grand Boulevard.

Attachment: January 18 2022 Special Meeting (5629 : January 18, 2022 CC Minutes - Special)

b. PUBLIC HEARING: Application for Deed Approval requesting a lot line adjustment between Lot Three and Lot Four, Block Forty-Four of the Nichols Hills Addition to Nichols Hills, Oklahoma, such lots generally located at the 6600 Block of NW Grand Boulevard.

Mr. Chris Candelaria presented the application to the Planning Commission and City Council members.

Following discussion among Planning Commission and City Council members and staff, Mayor Hoffman opened the Public Hearing.

Mr. Steve Sherman, representing Karen Samis, stated that Ms. Samis will be purchasing part of Lot 4 from Mr. Candelaria. Mr. Sherman requested that the City require that the agreement between Ms. Samis and Mr. Candelaria be finalized as a condition to the approval of the lot line adjustment.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Cheek moved to recommend the City Council approve items 4a and 4b on condition that the parties work out an agreement that results in a lot line adjustment that the City Manager approves as a separate parcel. Byrne seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tim Cheek
SECONDER:	Ron Byrne
AYES:	Gilbert, McCaleb, Cheek, Byrne, Franklin
ABSENT:	Biddinger

MOTION: Goetzinger moved to approve items 4a and 4b on condition that the City Manager has final approval on the lot line

Attachment: January 18 2022 Special Meeting (5629 : January 18, 2022 CC Minutes - Special)

adjustment. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

5. Adjournment

MOTION: There being no further business, Gilbert moved to adjourn the meeting. Cheek seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Gilbert
SECONDER:	Tim Cheek
AYES:	Gilbert, McCaleb, Cheek, Byrne, Franklin
ABSENT:	Biddinger

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

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City Clerk
City of Nichols Hills, Oklahoma

____
Chairman
Planning Commission
City of Nichols Hills, Oklahoma

____
City Manager
Planning Commission
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

Attachment: January 18 2022 Special Meeting (5629 : January 18, 2022 CC Minutes - Special)

NICHOLS HILLS POLICE DEPARTMENT MONTHLY REPORT JANUARY 2022

On January 17th at 1230 p.m. Corporal Greenwood was dispatched to the area of NW 63rd and Grand Blvd. in response to a possible active shooter. Once he arrived the suspect was attempting to flee the area in his vehicle. A short pursuit ended near NW 63rd and May when the suspect exited his vehicle and began running on foot from the officers. Corporals Greenwood and Laster were able to take the suspect into custody without incident. It was determined the suspect exited his vehicle, fired one shot into the air, ran towards a business, and tossed the gun into the bushes before getting back into his vehicle. Jerry Henderson Jr. was charged with multiple felonies and booked into the Oklahoma County Jail. He was recently released from the Oklahoma Department of Corrections. He is currently out of custody.

On January 18th at about midnight a white female was seen on camera walking around a residence in the 1500 block of Glenwood. She checked several doors until she found an unlocked door to a pool cabana. Once inside the female located a few items and left the property. Detectives continue to follow-up on leads, but a suspect has not been identified. If she is identified she will be charged with second degree burglary.

Officers were dispatched to 53 residential alarm calls and 4 business alarm calls in January. The department responded to 10 suspicious vehicle calls, 6 suspicious subject calls, and 13 suspicious activity calls. Officers responded to 8 motorist assist calls and 14 citizen assist calls. Officers conducted 132 business checks and 6 check the welfare calls. Officers were requested to assist other agencies a total of 12 times. Officers performed 55 house checks this month. Officers responded to 1 parking complaint. There were 126 traffic stops with 62 citations and 88 written warnings issued. Animal Control/Code Enforcement issued 3 citations. Officers worked 8 traffic accidents on city streets. Officers completed 15 offense reports.

Respectfully,

Chief Steven Cox

Attachment: Police Dept. Jan 22 Monthly Report (5618 : 4 a Police Department Monthly Report)

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 01/01/2022 - 01/31/2022

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**15**
Sensitive Report	1
Classified Report	1
Report Approved	14

Offense Summary

Total	Offense (IBR)
1	Burglary/Breaking and Entering
1	Fraud - Impersonation
1	Larceny/Theft - All Other
1	Larceny/Theft - From Building
3	Other Offenses - Non traffic
2	Public Peace - Found Property
1	Public Peace - Lost Property
1	Public Peace - Other
1	Threats/Intimidation
2	Traffic - Direct Traffic
6	Traffic - Impounds
3	Traffic - Other
1	Vandalism/Destruction/Damage of Property
2	Weapons Law Violations
26	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
1	EDWARDS, BRANDON
1	EISCHEID, DAVID
4	GREENWOOD, TAYLOR
2	HALL, ELLA
2	LASTER, ADAM

Attachment: Police Dept. Jan 22 Monthly Report (5618 : 4 a Police Department Monthly Report)

4	MCGINLEY, JAMES
1	NIX, CASEY
15	GRAND TOTAL

Total Report Filed 15
Total Reports Assigned to Detective 15
Total Reports Un-Assigned 0

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	15	4	11
GRAND TOTAL	15	4	11

Case Closed Detail

Closed By	Total
Cleared - By Arrest	3
Cleared - Referred	1
Deactivated by Investigator After Follow-Up	5
Unsolved	2

Total Report Filed 15
Total Open Cases 4
Total Closed Cases 11

Cleared By	Total
Cleared - By Arrest	3
Cleared - Referred	1
Deactivated by Investigator After Follow-Up	5
Unsolved	2
GRAND TOTAL	11

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining) 62
Citation Warning Filed 88

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
DUEHNING, LARRY (1)	SPEED IN EXCESS	1	$105.00
EDWARDS, BRANDON (30)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE EQUIPMENT	1	$110.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	4	$400.00
	IMPROPER LIGHTS	1	$110.00
	NO LICENSE IN POSSESSION	2	$240.00
	NO SECURITY VERIFICATION	2	$520.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	14	$1,470.00
	SPEEDING RADAR CHECKED	1	$0.00
EISCHEID, DAVID (2)	IMPROPER TAG DISPLAY	1	$100.00
	NO SECURITY VERIFICATION	1	$260.00
GREENWOOD, TAYLOR (15)	DEFECTIVE EQUIPMENT	1	$110.00
	DISOBEYING STOP SIGN	2	$220.00
	EXPIRED LICENSE PLATE	5	$500.00
	FOLLOWING TOO CLOSELY	1	$110.00
	SPEED IN EXCESS	6	$630.00

HALL, ELLA (12)	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	EXPIRED LICENSE PLATE	4	$400.00
	NO SECURITY VERIFICATION	1	$260.00
	SOLICITATION WITHOUT PERMIT	1	$260.00
	SPEED IN EXCESS	4	$420.00
	SPEEDING RADAR CHECKED	1	$209.00
LASTER, ADAM (16)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DISOBEYING STOP SIGN	1	$110.00
	EXPIRED LICENSE PLATE	9	$900.00
	ILLEGAL U TURN	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	PASSING ON WRONG SIDE	1	$110.00
	SPEED IN EXCESS	1	$105.00
	SPEEDING RADAR CHECKED	1	$164.00
MCGINLEY, JAMES (54)	AFFIXING IMPROPER TAG	2	$520.00
	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	2	$200.00
	EXPIRED LICENSE PLATE	34	$3,400.00
	NO LICENSE IN POSSESSION	2	$240.00
	NO SECURITY VERIFICATION	5	$1,300.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	OPERATING WITHOUT PROPER LICENSE PLATE	1	$100.00
	SPEED IN EXCESS	1	$105.00
MCHENRY, JARRED (8)	DISOBEYING STOP SIGN	1	$110.00
	DRIVING ON CURBS	1	$110.00
	EXPIRED LICENSE PLATE	2	$200.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	2	$210.00
PUCKETT, MICHAEL (3)	EXPIRED LICENSE PLATE	3	$300.00
VOYLES, MATTHEW (9)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	EXPIRED LICENSE PLATE	2	$200.00
	ILLEGAL U TURN	1	$110.00
	SPEED IN EXCESS	5	$525.00
GRAND TOTAL		150	$19,043.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Attachment: Police Dept. Jan 22 Monthly Report (5618 : 4 a Police Department Monthly Report)

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	7
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	1
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record	1,377

Attachment: Police Dept. Jan 22 Monthly Report (5618 : 4 a Police Department Monthly Report)

Group By Call Type

Total	Initial Call Type
1	Accident - City Equipment
2	Accident - Hit and Run
5	Accident - Property Damage
1	Accident - With Injury
4	Alarm Business
53	Alarm Residential
24	Animal Control - Animal at Large / Nuisance
1	Animal Control - Animal Impounded
1	Animal Control - Code Enforcement / Violation
14	Assist - Citizen
8	Assist - Motorist
2	Assist - Other City Department
10	Assist - Outside Agency
1	Barking Dog Complaint
8	Broadcast - General Information
132	Business Check
2	Check Solicitor
6	Check The Welfare
1	Civil Matter
2	Court - Bailiff
1	Damage to Private Property
2	Deliver Council Packets
209	Dispatch - Informational
2	Disturbance
1	Domestic
233	Ending Mileage
6	Extra Watch
11	Fire Department - Automatic Alarm
24	Fire Department - Medical Call
18	Fire Department - Mutual Aid
16	Fire Department - Service Call
1	Fire Department - Structure Fire
5	Follow-up
1	Forgery
1	Found Property
1	Harassing Telephone Calls
55	House Check
2	Larceny/Theft - All Other
1	Mental Health
5	Miscellaneous - Other
1	Missing Property
6	Officer out of the car
23	Open Door - Residence
4	Ordinance Violation
4	Out at the Station
1	Out at the Station for Equipment
8	Out at the Station for Report
2	Out of district
1	Parking Complaint
15	Public Works Call
3	Receive Information
7	Reckless Driver
1	Release Property

Group By Final Type

Total	Final Call Type
1,377	
1,377	GRAND TOTAL

Attachment: Police Dept. Jan 22 Monthly Report (5618 : 4 a Police Department Monthly Report)

1	Remove Debris from Roadway
1	Sex Offense
9	Special Assignment
230	Starting Mileage - In Service
13	Suspicious Activity
6	Suspicious Subject
10	Suspicious Vehicle
1	Tornado Siren
1	Traffic Complaint
1	Traffic Hazard
126	Traffic Stop
2	Training
1	Vehicle Impoundment
10	Vehicle Maintenance
12	Vehicle Registration/Stolen Check [10-28/10-29]
3	Vehicle Release
1	Weapons Law Violation
1,377	GRAND TOTAL

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For January 1, 2022 Thru January 31, 2022 FILEDST

Violations by Filed Date...

Police Department	64	
MUNICIPAL COURT	14	
Code Enforcement	1	
Total Filed Violations		79

Completed Cases...

Paid Fine...

Police Department	49	
MUNICIPAL COURT	1	
Code Enforcement	1	
Total Paid Fines		51
Total Completed		51

Other Completed...

Dismissed - had Insurance

Police Department	1	
MUNICIPAL COURT	0	
Code Enforcement	0	
Total		1

Dismissed by Judge

Police Department	3	
MUNICIPAL COURT	0	
Code Enforcement	0	
Total		3

Dismissed - COMPLIANCE

Police Department	17	
MUNICIPAL COURT	0	
Code Enforcement	0	
Total		17

Dismissed by Prosecutor

Police Department	1	
MUNICIPAL COURT	0	
Code Enforcement	0	
Total		1

Voided Docket

Police Department	0	
MUNICIPAL COURT	1	
Code Enforcement	1	
Total		2
Total Other Completed		24

Attachment: COURT REPORT (5635 : 4b b Municipal Court - Municipal Judge - Annual Report)

Grand Total Completed	75
Net Difference Filed/Complete	4

Warrants...

Issued...		
Police Department	41	
MUNICIPAL COURT	14	
Code Enforcement	0	
Total Violations		55
Total Warrants Issued		55
Cleared...		
Police Department	22	
MUNICIPAL COURT	2	
Code Enforcement	0	
Total Violations		24
Total Warrants Cleared		24
Change in Total Warrants		31

FINE	FINE	$6,086.50
CLEET7	CLEET STATE OF OK. 2017	$420.00
AFIS17	AFIS 2017	$420.00
FS17	FORENSIC SCIENCE 2017	$420.00
LATE	LATE FEE	$230.00
AMS	COLLECTION AGENCY	$90.00
DRUGED	DRUG EDUCATION FEE	$5.00
FTA	FAILURE TO APPEAR	$230.00
Total Fees/Fines Paid		$7,901.50

Attachment: COURT REPORT (5635 : 4b b Municipal Court - Municipal Judge - Annual Report)

ANNUAL JUDICIAL REPORT TO THE CITY COUNCIL

To: Nichols Hills City Council
From: Kevin E. Krahl, Municipal Judge
Date: January 17, 2022

Please consider this as the required Annual Judicial Report to the Council. Should any of you desire additional information or require clarification on any matter set out herein, please let me know.

I have now had the pleasure of serving as Municipal Judge for over three years as I was appointed to the bench in the fall of 2018. Continuing to serve in this capacity is an honor and I'm grateful to have the opportunity. 2021 provided some obstacles for the court as we continued to battle COVID which affected the court in several different ways.

The number of citations issued for the year (1259) was up from 2020 (739) but not yet up to pre-pandemic levels of 2019 (2353) and 2018 (2020). I want to make it clear that this is in no way a reflection upon the police department and a lack of activity or likewise due to the public not violating as many traffic laws, but instead I believe it to be primarily due to the pandemic and the hangover effect that has had in almost every walk of our lives.

My report would be sorely lacking without my complimenting the absolutely wonderful job done by Nikki Brown. She is professional and handles her duties with professionalism and politeness that is unmatched. We are lucky to have her. Likewise, all the staff I come into contact with are universally kind and compassionate while maintaining a professional and dignified presence.

I arrive early on court days to sign warrants and review the docket before court. I also use this time to visit with Shane Pate and often times Chief Cox to stay abreast of any issues that may directly or indirectly affect court. I appreciate them both and to the extent that my opinion matters, would like to commend both of them to you. It is hard for me to imagine a better city manager or police chief.

We did have one bench trial in 2020. A citizen had been pulled over by a police officer and issued one citation and two warnings. The officer told him that he might be able to get the ticket reduced if he got an updated tag and came to court and showed the Judge. He got the tag updated and showed up to court but expected it to be completely dismissed and claimed the officer told him it would be completely dismissed (which the officer denied). In any event, Pope Van Cleef was able to speak with the citizen and work it out thereby obviating the need for a full-blown trial. The gentleman was satisfied and understood the situation at the conclusion of the case.

In this vein, I would also like to commend Pope Van Cleef on the job he does as the City Prosecutor. He is very sensible and is able to work out matters in which someone has a complaint or some difficulty with the citation they have been issued. He treats them all with respect and dignity which no doubt contributes to his successes.

Attachment: 2022-01-17 Annual Judicial Report to the Council (5635 : 4b b Municipal Court - Municipal Judge - Annual Report)

Some other statistics the Council may find of interest:

	Failures to Appear	Citations Issued
2018	133	2020
2019	185	2353
2020	67	739
2021	155	1259

I can also represent that of the 1358 cases completed in 2021 (some carried over from 2020 but weren't completed till 2021) 1223 were paid. While some did have fine reductions due to getting insurance after the ticket was issued, getting a tag updated, etc. we still had 1223 citations out of the 1358 pay either the total due by fee schedule or the reduction imposed by the court, prosecutor, or law. This represents a paid percentage of nearly 90%.

Thank you again for the opportunity to serve as Municipal Judge. Should any of you have any questions, comments or concerns please let me know.

Attachment: 2022-01-17 Annual Judicial Report to the Council (5635 : 4b b Municipal Court - Municipal Judge - Annual Report)

Nichols Hills Fire Department

January Monthly Report

The month of January started off very busy and soon proved to be one of the most challenging months for the fire department. The department was hit hard by COVID as half the department contracted the virus in January. At one point we had a whole shift that was isolated because of the virus. The department worked hard to keep staffing levels filled until these members could return to work.

Crews started yearly life and safety inspections on commercial buildings in the city. Preparations to temporarily relocate the firefighters during the fire station remodel was underway. Coordination with delivery of temporary living quarters, utility hookups, storage containers, and moving company was completed. Crews moved into their temporary living quarters in early January.

Lieutenant Wayne Knight retired on January 31st after 35 years of service. Chet Biesiada was selected out of the hiring process and started his first day of training on January 31st. The Lieutenants promotional process has been postponed two different times due to COVID related issues. We hope to have his process completed and position filled in the upcoming month. Crews continue to review different types of fire trucks as we continue the search of a new fire engine.

The department responded to a total of 69 calls in January.

- Fires – 2
- EMS – 22
- Hazardous Conditions – 1
- Service Calls – 27
- False Calls – 17

Ward 1 – 23%
Ward 2 – 28%
Ward 3 – 23%
The Village – 26%

Attachment: FD January 2022 Monthly Report (5619 : 4 c Fire Department Monthly Report)

Through all the busy activities at the fire department, training continued. Members who are in the promotional process continue self-study along with some preparation for their company officers. Training topics ranged from fire command, EMS, driver training, tool familiarization, computer training, General pharmacology, and department standard operating guidelines.

Chief Reyes coordinated with Oklahoma Natural Gas for training on safely responding to natural gas emergencies. Crews learned coordinated response procedures with ONG crews on cut gas lines, damage to gas meters, and carbon monoxide detection and medical CO exposures.

Chief Boydston and Reyes attended the annual Oklahoma Chiefs Winter Workshop in Stillwater, OK. The workshop was filled with a variety of speakers from Oklahoma and out of state, covering mental health and leadership training. I was very impressed by this workshop and the information provided that will greatly benefit our leadership skills.

Lieutenant Tyler Phillips attended a 40-hour Fire Inspector I class in Claremore, Ok.

Fire Chief,

Kevin Boydston

Risk Manager Report January 2022

There were no injuries this month.

There were no random drug screens this month. There were two (2) pre-employment physical and drug screens administered on new employees. One at public works and one at the fire department.

There was no safety meeting this month due to high COVID-19 numbers. Envirotyze/OCD Specialists continues to spray disinfectant throughout the buildings this month because of the high numbers of employees and/or families infected.

Park inspections were conducted on Woods, Kite and Davis Park. No issues found.

There was an accident review board meeting for the police officer that was involved in a minor traffic accident in the 1600 blk of Wilshire Blvd last month. The board determined the accident was avoidable, therefore the accident was determined to be the officer's fault. No disciplinary action was recommended but suggested the officer try to safely multi-task while driving and stopping further back from the vehicle in front of him. Repairs to the other vehicle were completed for $4710.84.

The damages on the sanitation truck have been repaired and the truck is back in service. The original appraisal was $6109.75 but the truck was repaired for $4499.68. The estimated damages on the fire truck have now risen to $ 100,732.31. It is still being repaired at Sutphen in Ohio.

The 2021 OSHA reports were completed and forwarded to PEOSH at the Oklahoma Department of Labor. Employee did excellent on staying accident-free in 2021. Overall, the city had four (4) recordable injuries. Unfortunately, we also had a fatality COVID related death that was non-work related. Nothing must be reported to PEOSH on this fatality other than documenting the circumstances and why it was non-work related, which is in the OSHA log folder. All reports are posted in each department and will remain posted until the end of April per state law.

I conducted one (1) safety orientation on new public works employee. Some examples of things we discussed were the Hazard Communication Program where employees are shown where Safety Data Sheets for the chemicals they will be using are located; explain and review First Aid Procedures by showing employees where the first aid kit is located in their area; Explain and review the (EOP) Emergency Operation Plan for their department and make sure they know where to meet after evacuation and location of storm shelters; Explain and review the use of Personal Protective Equipment (PPE) by ensuring they know how to wear all their issued PPE and explain that they will receive special training on equipment before they can operate the equipment; Explain ADA (Americans with Disabilities Act) and watch a video on Disability Sensitivity; Explain and review the Distracted Driving Policy by making sure the employee reads, understands and signs the policy; Professional Conduct (Sexual Harassment) video and explain, discuss common issues and policy and procedures dealing with sexual harassment in the workplace; Bloodborne Pathogens training; Accident/Incident reporting procedures; Safety Manual, making sure the employee is shown the safety manual and where to find it in their department.

Attachment: Risk Manager Report January 2022 (5621 : 4 e Risk Manager Report)

4.f.a

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 1/01/2022 THRU 1/31/2022 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00493-07	I - BUSH, CRAIG	RES	1902 ELMHURST	ACTIVE	1/14/2022	
01-00261-01	I - CALDWELL, CHRISTOPHER	RES	1123 HUNTINGTON	ACTIVE	1/14/2022	
02-00137-02	I - CALHOON, HOLT	RES	1703 KINGSBURY	ACTIVE	1/05/2022	
02-00612-01	I - COOPER, DIANE	RES	1811 COVENTRY	ACTIVE	1/14/2022	
02-00427-16	I - DEMARCO, GINO	RES	1415 SHERWOOD	ACTIVE	1/15/2022	
01-00114-05	I - FISCHER, AMY	RES	1118 TEDFORD	ACTIVE	1/20/2022	
02-00909-03	I - GAMBLE, GERALD	RES	2410 GRAND CIR	ACTIVE	1/05/2022	
02-00166-22	I - GOFORTH, HUNTER	RES	1649 QUEENSTOWN	ACTIVE	1/29/2022	
01-00719-04	E - GRAY, EDWARD J	RES	1213 GLENBROOK	ACTIVE	1/10/2022	
01-00432-11	I - JOHNSON, JONELLE	RES	1215 MARLBORO	ACTIVE	1/21/2022	
01-00470-01	I - MATLOCK, JAMIE	RES	6715 AVONDALE	ACTIVE	1/31/2022	
01-00152-21	I - MCMURRAIN, ALLAN	RES	6800 TRENTON	ACTIVE	1/01/2022	
02-00409-03	I - PENNOYER, GORDON	RES	1324 SHERWOOD	ACTIVE	1/31/2022	
01-00652-01	I - SHAWVER, CARRIE	RES	1606 WILSHIRE	ACTIVE	1/14/2022	
01-00855-04	I - SUDDERTH, RANDY	RES	1707 RANDEL	ACTIVE	1/10/2022	
01-00313-04	I - TOUPS, BRENT	RES	1212 WILSHIRE	ACTIVE	1/14/2022	
01-00127-18	I - WALLAR, ROBERT	RES	1123 TEDFORD	ACTIVE	1/20/2022	

** TOTAL PRINTED 17 **

Attachment: US New Customer Report (5622 : 4 f New Resident List)

STATUS: All
CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 1/01/2022 THRU 1/31/2022
TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999
PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	17
	CLASS TOTAL:	17

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

Attachment: US New Customer Report (5622 : 4 f New Resident List)

4.f.a

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 1/01/2022 THRU 1/31/2022
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

Attachment: US New Customer Report (5622 : 4 f New Resident List)

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
January 31, 2022

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	14,524,010.10	14,524,010.10		
NICHOLS HILLS GENERAL FUND					
04/14/22	Kirkpatrick	600,000.00	600,517.81	0.15%	210
09/15/22	TREASURY BILL	823,472.83	825,000.00	0.28%	245
06/16/22	Kirkpatrick	500,000.00	500,450.00	0.15%	219
06/16/22	Midfirst	850,000.00	850,508.75	0.12%	182
06/16/22	Midfirst	800,000.00	800,497.25	0.14%	162
		3,573,472.83	3,576,973.81		
NICHOLS HILLS GENERAL FUND - CIP					
04/14/22	Midfirst	400,000.00	400,130.43	0.10%	119
06/16/22	Midfirst	425,000.00	425,477.08	0.15%	273
		825,000.00	825,607.51		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/14/22	Midfirst	400,000.00	400,345.35	0.15%	210
06/16/22	Midfirst	700,000.00	700,418.97	0.12%	182
06/16/22	Kirkpatrick	350,000.00	350,315.00	0.15%	219
		1,450,000.00	1,451,079.32		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
04/14/22	Midfirst	800,000.00	800,260.86	0.10%	119
09/15/22	TREASURY BILL	449,167.00	450,000.00	0.28%	245
		1,249,167.00	1,250,260.86		
SINKING FUND					
06/23/22	FNB of OK	1,000,000.00	1,002,347.22	0.50%	169
06/23/22	FNB of OK	1,100,000.00	1,102,581.94	0.50%	169
06/23/22	Midfirst	246,000.00	246,283.23	0.15%	280
06/23/22	TREASURY BILL	899,240.00	900,000.00	0.19%	160
06/23/22	TREASURY BILL	639,459.56	640,000.00	0.19%	160
06/23/22	Kirkpatrick	500,000.00	501,035.62	0.20%	378
		4,384,699.56	4,392,248.01		
PARKS					
04/14/22	Midfirst	570,000.00	570,363.08	0.15%	155
06/16/22	Kirkpatrick	500,000.00	500,450.00	0.15%	219
		1,070,000.00	1,070,813.08		
GENERAL OBLIGATION BOND OF 2020					
06/16/22	Midfirst	720,000.00	720,430.94	0.12%	182
09/15/22	FNB of OK	625,000.00	627,097.60	0.50%	245
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
		2,195,000.00	2,203,544.65		
GENERAL OBLIGATION BOND OF 2021					
09/15/22	FNB of OK	400,000.00	401,342.47	0.50%	245
09/15/22	Midfirst	950,000.00	951,609.85	0.20%	309
06/16/22	Midfirst	875,000.00	875,784.25	0.15%	218
09/15/22	Kirkpatrick	1,200,000.00	1,202,400.00	0.20%	364
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		6,025,000.00	6,050,763.79		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	14,524,010.10	14,524,010.10	41.15%	122.2%
MIDFIRST BANK	7,736,000.00	7,742,110.04	21.92%	110.1%
FIRST NATIONAL BANK OF OK	6,575,000.00	6,609,012.56	18.63%	112.9%
TREASURY BILL	2,811,339.39	2,815,000.00	7.96%	
KIRKPATRICK BANK	3,650,000.00	3,655,168.43	10.34%	251.4%
TOTAL INVESTED	$ 35,296,349.49	$ 35,345,301.13	100.00%	

Attachment: Treasurers report January 2022 (5623 : 4 g City Treasurer's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	11,655.14		
01-00-10099	Claim on Cash	1,885,525.90		
01-00-10100	Cash - Municipal Court	1,322.28		
01-00-11000	T-Bills and CD's	3,573,472.83		
01-00-11100	Interest Receivables	1,340.16		
01-00-11600	Other Receivables	1,208,449.00		
01-00-11650	Health Ins - Retirees & Cobra	1,236.20		
01-00-11700	Beverage Tax Receivable	1,011.00		
01-00-11800	Sales Tax Receivable	726,980.00		
01-00-11900	Franchise Fee Receivable	47,790.00		
01-00-12000	Utilities Receivable	85,044.81		
01-00-13799	Due To/From Flex Spending	13,414.44		
01-00-13800	Allowance for Court Receivable	(980,064.00)		
01-00-14000	Deposit with Third Party Admin	13,947.00		
			6,591,124.76	
	TOTAL ASSETS			6,591,124.76
LIABILITIES				
01-00-30050	Deposit - held for others	7,240.00		
01-00-30090	Due to Collection agency	90.00		
01-00-30099	A/P Due to Pooled Cash	225,341.41		
01-00-30700	Deferred Interest Income	1,542.16		
01-00-32050	Cleet Payable	1,232.28		
01-00-32600	Uniform Building Code Fee Paya	(4.00)		
01-00-33300	Deferred Fine Revenue	212,808.00		
01-00-34300	Bonds held in reserve - Banner	26,200.00		
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00		
01-00-36000	Unapplied Credit Liab- A/R	278.13		
	TOTAL LIABILITIES		475,727.98	
EQUITY				
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-59000	Unassigned Fund Balance	3,902,458.17		
	TOTAL BEGINNING EQUITY	4,402,458.17		
	TOTAL REVENUE	7,589,321.79		
	TOTAL EXPENDITURES	5,876,383.18		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,712,938.61		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		6,115,396.78	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,591,124.76

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	195,879.52		
02-00-14900	Due from other Governments	4,151.00		
			200,030.52	
	TOTAL ASSETS			200,030.52
LIABILITIES				
02-00-30099	A/P Due to Pooled Cash	2,518.88		
	TOTAL LIABILITIES		2,518.88	
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	194,100.44		
02-00-57090	Assigned Fund Balance-Streets	6,180.00		
	TOTAL BEGINNING EQUITY	200,280.44		
	TOTAL REVENUE	23,308.58		
	TOTAL EXPENDITURES	26,077.38		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,768.80)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		197,511.64	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			200,030.52

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	2,826.35		
			2,826.35	
	TOTAL ASSETS			2,826.35
LIABILITIES				
03-00-30099	A/P Due to Pooled Cash	79.66		
	TOTAL LIABILITIES		79.66	
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	3,620.63		
	TOTAL BEGINNING EQUITY	3,620.63		
	TOTAL REVENUE	204.16		
	TOTAL EXPENDITURES	1,078.10		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(873.94)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,746.69	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,826.35

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	73,992.82		
			73,992.82	
	TOTAL ASSETS			73,992.82
LIABILITIES				
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	67,845.73		
	TOTAL BEGINNING EQUITY	67,845.73		
	TOTAL REVENUE	6,653.67		
	TOTAL EXPENDITURES	506.58		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,147.09		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		73,992.82	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			73,992.82

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-00-10099	Claim on Cash	2,287.30		
			2,287.30	
	TOTAL ASSETS			2,287.30
LIABILITIES				
EQUITY				
05-00-51050	Restricted Fund Bal-Donations	2,208.89		
	TOTAL BEGINNING EQUITY	2,208.89		
	TOTAL REVENUE	203.00		
	TOTAL EXPENDITURES	124.59		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	78.41		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,287.30	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,287.30

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
06-00-10099	Claim on Cash	1,072,598.47		
06-00-11000	T-Bills and CD's	1,450,000.00		
06-00-11100	Interest Receivable	206.58		
06-00-12150	Utility Receivable	361,981.91		
06-00-13900	Unbilled Receivable	142,133.00		
06-00-14800	Allowance for Doubtful Account	(26,862.93)		
06-00-14850	Bad Debt Receivable	23,594.65		
06-00-15000	Deferred outflow of resources	123,478.00		
06-00-15500	Deferred OUtflow - OPEB	20,539.00		
06-00-20000	Fixed Assets	43,991,387.03		
06-00-20100	Accumulated Depreciation	(27,319,450.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,112,887.06		
			21,160,233.88	
	TOTAL ASSETS			21,160,233.88
				==============
LIABILITIES				
===========				
06-00-30050	Net pension asset	(93,338.00)		
06-00-30090	Payable - Collection AgencyFee	5,129.85		
06-00-30099	A/P Due to Pooled Cash	101,638.26		
06-00-31800	Comp Absent Payable	4,864.02		
06-00-31890	Compensated Absences - Long Te	43,780.00		
06-00-34000	City of NH - Garbage	85,044.81		
06-00-34100	Unearned Rev (Unapplied Credit	10,764.60		
06-00-34150	Utility Refunds	64.45		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	657.25		
06-00-34900	Notes Payable - Current Portio	836.00		
06-00-35000	NOTES PAYABLE	16,170.00		
06-00-38000	Deferred inflow of resources	17,536.00		
06-00-38500	Deferred Inflow - OPEB	14,811.00		
06-00-40100	OPEB Liability	96,573.00		
	TOTAL LIABILITIES		304,531.24	
EQUITY				
======				
06-00-50400	Net Investment-Capital Assets	17,975,559.00		
06-00-52090	Unrestricted Fund Balance	2,313,473.33		
	TOTAL BEGINNING EQUITY	20,289,032.33		
	TOTAL REVENUE	3,083,929.26		
	TOTAL EXPENDITURES	2,517,258.95		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	566,670.31		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,855,702.64	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,160,233.88
				==============

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

4.h.a

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
07-00-10099	Claim on Cash	617,274.04		
07-00-11000	T-Bills and CD's	825,000.00		
07-00-11100	Interest Receivable	351.89		
			1,442,625.93	
	TOTAL ASSETS			1,442,625.93
				==============
LIABILITIES				
===========				
07-00-30099	A/P Due to Pooled Cash	55,169.09		
07-00-30700	Deferred Interest Income	149.89		
	TOTAL LIABILITIES		55,318.98	
EQUITY				
======				
07-00-57100	Assigned Fund Bal-Capital Imps	37,566.95		
07-00-57102	Assigned FB-CIP-Admin	61,019.92		
07-00-57106	Assigned FB-CIP-Police	252,027.16		
07-00-57107	Assigned FB-CIP-Fire	289,063.57		
07-00-57109	Assigned FB-CIP-Street	103,651.75		
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00		
07-00-57111	Assigned FB-CIP-Parks	145,863.00		
07-00-57114	Assigned FB-CIP-Code	16,360.00		
07-00-57115	Assigned FB-CIP-Risk	9,565.00		
07-00-57116	Assigned FB-CIP-ISM	135,406.98		
	TOTAL BEGINNING EQUITY	1,252,141.33		
	TOTAL REVENUE	364,187.86		
	TOTAL EXPENDITURES	229,022.24		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	135,165.62		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,387,306.95	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,442,625.93
				==============

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	76,681.46		
08-00-11000	T-Bills and CD's	4,384,699.56		
08-00-11100	Interest Receivable	543.49		
08-00-14900	Due from other Governments	149,394.00		
			4,611,318.51	
	TOTAL ASSETS			4,611,318.51
LIABILITIES				
08-00-30700	Deferred Interest Income	324.08		
08-00-30701	Deferred Income	111,839.00		
	TOTAL LIABILITIES		112,163.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	1,811,095.87		
08-00-57030	Assigned Fund Bal-Debt Service	170,976.00		
	TOTAL BEGINNING EQUITY	1,982,071.87		
	TOTAL REVENUE	3,424,251.38		
	TOTAL EXPENDITURES	907,167.82		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,517,083.56		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,499,155.43	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,611,318.51

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-10099	Claim on Cash	27,660.00		
			27,660.00	
	TOTAL ASSETS			27,660.00
				==============
LIABILITIES				
===========				
09-00-36100	Reserve for Meter Deposits	27,660.00		
	TOTAL LIABILITIES		27,660.00	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			27,660.00
				==============

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
10-00-10099	Claim on Cash	56,338.58		
10-00-11600	Other Receivables	712.00		
			57,050.58	
	TOTAL ASSETS			57,050.58
LIABILITIES				
EQUITY				
10-00-51070	Restricted Fd Bal-Public Safet	51,931.20		
	TOTAL BEGINNING EQUITY	51,931.20		
	TOTAL REVENUE	5,119.38		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,119.38		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		57,050.58	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			57,050.58

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
11-00-10099	Claim on Cash	26,818.73		
			26,818.73	
	TOTAL ASSETS			26,818.73
LIABILITIES				
EQUITY				
11-00-51075	Restricted Fd Bal - Police Imp	23,483.95		
	TOTAL BEGINNING EQUITY	23,483.95		
	TOTAL REVENUE	3,334.78		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,334.78		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		26,818.73	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			26,818.73

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
13-00-10099	Claim on Cash	321,542.67		
13-00-11000	T-Bills and CD's	1,249,167.00		
13-00-11100	Interest Receivable	272.99		
			1,570,982.66	
	TOTAL ASSETS			1,570,982.66
LIABILITIES				
13-00-30099	A/P Due to Pooled Cash	55,000.00		
	TOTAL LIABILITIES		55,000.00	
EQUITY				
13-00-57100	Fund Bal-Capital Improvements	1,516,495.15		
	TOTAL BEGINNING EQUITY	1,516,495.15		
	TOTAL REVENUE	54,487.51		
	TOTAL EXPENDITURES	55,000.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(512.49)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,515,982.66	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,570,982.66

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
14-00-10099	Claim on Cash	123,393.95		
			123,393.95	
	TOTAL ASSETS			123,393.95
LIABILITIES				
EQUITY				
14-00-50300	Restricted Fund Balance	116,419.43		
	TOTAL BEGINNING EQUITY	116,419.43		
	TOTAL REVENUE	6,974.52		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,974.52		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		123,393.95	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			123,393.95

4.h.a

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-00-10099	Claim on Cash	80,184.68		
			80,184.68	
	TOTAL ASSETS			80,184.68
LIABILITIES				
EQUITY				
15-00-50300	Restricted Fund Balance	77,314.76		
	TOTAL BEGINNING EQUITY	77,314.76		
	TOTAL REVENUE	2,869.92		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,869.92		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		80,184.68	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			80,184.68

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	112,822.60		
17-00-12000	Utility Receivables	5,354.21		
17-00-13900	Unbilled Receivable	1,627.00		
17-00-14850	Bad Debt Receivable	16.48		
			119,820.29	
	TOTAL ASSETS			119,820.29
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	90,628.89		
	TOTAL BEGINNING EQUITY	90,628.89		
	TOTAL REVENUE	38,291.40		
	TOTAL EXPENDITURES	9,100.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	29,191.40		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		119,820.29	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			119,820.29

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-00-10050	Cash - Health Insurance	152,158.10		
			152,158.10	
	TOTAL ASSETS			152,158.10
LIABILITIES				
18-00-30090	Claims Payable	79,545.00		
	TOTAL LIABILITIES		79,545.00	
EQUITY				
18-00-57090	Assigned Fund Balance	(79,491.77)		
	TOTAL BEGINNING EQUITY	(79,491.77)		
	TOTAL REVENUE	1,624,982.03		
	TOTAL EXPENDITURES	1,472,877.16		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	152,104.87		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		72,613.10	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			152,158.10

4.h.a

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

4.h.a

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
20-00-10099	Claim on Cash	340,455.87		
20-00-11000	T-Bills and CD's	1,070,000.00		
			1,410,455.87	
	TOTAL ASSETS			1,410,455.87
LIABILITIES				
EQUITY				
	TOTAL REVENUE	1,500,455.87		
	TOTAL EXPENDITURES	90,000.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,410,455.87		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,410,455.87	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,410,455.87

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
80-00-10880	Cash - 2018 GO Bd Series	8,148.99		
80-00-10890	Cash - 2019 GO Bd Series	533,663.16		
80-00-10891	Cash - 2020 GO Bd Series	882,539.57		
80-00-10892	Cash - 2021 GO Bond Series	1,087,959.65		
80-00-10893	Cash - 2022 GO Bond Series	6,721,005.39		
80-00-11091	T-Bills and CD's - 2020	2,195,000.00		
80-00-11092	T-bills and CD's - Series 2021	6,025,000.00		
80-00-11189	Interest Rec - 2019 GO Bd Seri	112.40		
80-00-11190	Interest Rec - 2020 GO Bd Seri	1,964.16		
80-00-11191	Interest Rec - 2021 GO Bd Seri	5,739.00		
			17,461,132.32	
	TOTAL ASSETS			17,461,132.32
LIABILITIES				
80-00-30099	A/P Due to Pooled Cash	704,315.80		
80-00-30789	Deferred Int Income - 2019	111.99		
80-00-30790	Deferred Int Income - 2020	1,964.01		
80-00-30791	Deferred Int Income - 2021	5,739.00		
80-00-37176	Retainage Payable	86,700.00		
	TOTAL LIABILITIES		798,830.80	
EQUITY				
80-00-50100	FUND BALANCE	5,609,140.40		
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64		
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83		
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45		
80-00-50189	Fund Balance 2019 GO Bd Series	2,986,673.53		
	TOTAL BEGINNING EQUITY	13,366,570.85		
	TOTAL REVENUE	6,818,271.48		
	TOTAL EXPENDITURES	3,522,540.81		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,295,730.67		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		16,662,301.52	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			17,461,132.32

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: JANUARY 31ST, 2022

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
99-00-10090	Pooled Cash - Meter Deposits	899,552.12		
99-00-10099	Pooled Cash	4,040,049.36		
99-00-12001	Due from General Fund	225,341.41		
99-00-12002	Due from Street & Alley	2,518.88		
99-00-12003	Due from Designated Funds-Fire	79.66		
99-00-12006	Due from Municipal Authority	101,638.26		
99-00-12007	Due from GF - CIP	55,169.09		
99-00-12013	Due from NHMA - CIP	55,000.00		
99-00-12080	Due from GO Bonds	704,315.80		
			6,083,664.58	
	TOTAL ASSETS			6,083,664.58
LIABILITIES				
99-00-30099	Accounts Payable	1,144,063.10		
99-00-37099	Due to other Funds	4,939,601.48		
	TOTAL LIABILITIES		6,083,664.58	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,083,664.58

Attachment: RG BALANCE SHEET - 7844 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NIN
REVENUE SUMMARY						
Revenues	12,617,942	1,134,075.88	7,589,321.79	0.00	5,028,619.78	39.8
TOTAL REVENUES	12,617,942	1,134,075.88	7,589,321.79	0.00	5,028,619.78	9.8
EXPENDITURE SUMMARY						
City Council	784	66.39	457.53	0.00	326.47	1.6
Administration	663,752	47,400.29	394,806.25	0.00	268,945.64	0.5
City Treasurer	1,307	110.65	762.55	0.00	544.45	1.6
City Attorney	200,000	16,504.98	177,916.96	0.00	22,083.04	1.0
Municipal Court	115,216	8,097.24	74,923.47	0.00	40,292.89	4.9
Police Department	2,805,080	206,451.24	1,715,795.68	8,116.16	1,081,168.61	8.5
Fire Department	2,168,719	232,831.55	1,361,239.87	0.00	807,478.90	7.2
City Engineer	80,000	12,800.46	110,062.24	83,421.64	(113,483.88)	1.8
Street Department	347,414	28,447.70	216,540.28	697.05	130,176.36	7.4
Sanitation	912,252	67,361.89	562,660.02	534.84	349,057.60	8.2
Parks Department	310,980	19,914.93	162,098.72	607.42	148,273.89	7.6
Public Works Admin	237,147	17,691.10	135,730.29	126.59	101,290.52	2.7
General Government	514,466	39,841.82	349,804.10	788,790.28	(624,128.38)	1.3
Code Department	357,890	27,243.53	214,907.41	0.00	142,982.23	9.9
Risk Manager	189,106	13,063.11	140,492.30	24,999.50	23,614.11	2.4
Information Systems Mgr	449,575	31,691.83	258,185.51	3,178.49	188,210.99	1.8
TOTAL EXPENDITURES	9,353,689	769,518.71	5,876,383.18	910,471.97	2,566,833.44	7.4
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	364,557.17	1,712,938.61	(910,471.97)	2,461,786.34	5.4

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
General Sales Tax						
01-00-70250 Sales Tax	4,099,667	680,291.64	3,224,627.41	0.00	875,039.59	1.3
01-00-70350 Use Tax Revenue	785,249	104,052.79	498,554.05	0.00	286,694.95	6.5
01-00-70450 Tobacco Tax Revenue	36,804	4,434.44	25,257.64	0.00	11,546.36	1.3
TOTAL General Sales Tax	4,921,720	788,778.87	3,748,439.10	0.00	1,173,280.90	3.8
Miscellaneous Taxes						
01-00-71550 Franchise Tax	313,436	20,490.95	198,820.71	0.00	114,615.29	6.5
TOTAL Miscellaneous Taxes	313,436	20,490.95	198,820.71	0.00	114,615.29	6.5
Licenses and Permits						
01-00-72050 Building Permits	138,131	9,737.05	67,703.80	0.00	70,427.20	0.9
01-00-72075 Plumbing Permits	23,910	3,346.00	29,000.50	0.00	(5,090.50)	1.2
01-00-72100 Electrical Permits	21,673	3,870.00	23,145.00	0.00	(1,472.00)	6.7
01-00-72125 Roof Permits	1,368	230.00	1,625.00	0.00	(257.00)	8.7
01-00-72150 Drive/Drain Permits - Tree	7,264	155.00	5,770.00	0.00	1,494.00	0.5
01-00-72175 Food Vendor Permits	60	0.00	0.00	0.00	60.00	0.0
01-00-72200 Garage Sale Permits	100	0.00	300.00	0.00	(200.00)	0.0
01-00-72300 Plumbing Licenses	18,303	1,700.00	15,375.00	0.00	2,928.00	6.0
01-00-72325 Electric Licenses	9,278	750.00	7,850.00	0.00	1,428.00	5.3
01-00-72350 General Contractor Registra	15,580	1,125.00	11,850.00	0.00	3,730.00	3.9
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	150.00	0.00	(150.00)	0.0
01-00-72400 Alcohol Licenses	15,048	0.00	7,405.00	0.00	7,643.00	0.7
01-00-72800 Dog/Cat Licenses	690	80.00	405.00	0.00	285.00	1.3
TOTAL Licenses and Permits	251,405	20,993.05	170,579.30	0.00	80,825.70	2.1
Intergovernmental						
01-00-73250 Alcohol Tax	9,992	925.46	6,888.47	0.00	3,103.53	1.0
01-00-73500 P.D. Vest Grant	0	0.00	619.17	0.00	(619.17)	0.0
01-00-73900 FEMA Reimbursement	0	0.00	1,167,834.80	0.00	(1,167,834.80)	0.0
TOTAL Intergovernmental	9,992	925.46	1,175,342.44	0.00	(1,165,350.44)	1 2.8
Charges for Services						
01-00-74200 Garbage	905,875	78,944.65	548,090.57	0.00	357,784.43	9.5
01-00-74500 Garbage - Commercial	96,578	11,986.74	67,350.90	0.00	29,227.10	0.2
01-00-74700 Solid Waste Fee	5,076	439.35	3,076.12	0.00	1,999.88	9.4
01-00-74850 Ambulance Fees	58,132	5,104.78	35,739.56	0.00	22,392.44	8.5
01-00-74950 Life and Safety	1,091	0.00	554.04	0.00	536.96	9.2
TOTAL Charges for Services	1,066,752	96,475.52	654,811.19	0.00	411,940.81	8.6
Fines & Forfeits						
01-00-76300 Police Fines	80,713	6,678.89	69,360.43	0.00	11,352.57	4.0
TOTAL Fines & Forfeits	80,713	6,678.89	69,360.43	0.00	11,352.57	4.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
Investment Earnings						
01-00-78500 Interest Income	3,871	2,458.80	8,560.65	0.00	(4,689.65)	1.1
TOTAL Investment Earnings	3,871	2,458.80	8,560.65	0.00	(4,689.65)	1.1
Miscellaneous Revenue						
01-00-79500 Leases	260,187	12,068.15	193,028.29	0.00	67,158.71	5.8
01-00-79550 Misc. Income	42,799	2,306.68	90,122.83	0.00	(47,323.83)	0.5
01-00-79575 Royalty Revenue	0	52.51	327.85	0.00	(327.85)	0.0
TOTAL Miscellaneous Revenue	302,986	14,427.34	283,478.97	0.00	19,507.03	6.4
Fund Balance Carryover						
01-00-79800 Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	0.0
TOTAL Fund Balance Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	0.0
Transfers						
01-00-79900 Leasehold Transfer	2,194,172	182,847.00	1,279,929.00	0.00	914,243.00	1.6
TOTAL Transfers	2,194,172	182,847.00	1,279,929.00	0.00	914,243.00	1.6
TOTAL Revenues	12,617,942	1,134,075.88	7,589,321.79	0.00	5,028,619.78	9.8
TOTAL REVENUE	12,617,942	1,134,075.88	7,589,321.79	0.00	5,028,619.78	9.8

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

01 -General Fund

% OF YEAR COMPLETED: [illegible]8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	420.00	0.00	300.00	1.6
01-01-80300 FICA/Medicare	55	4.59	32.13	0.00	22.87	1.5
01-01-80700 Unemployment	9	1.80	5.40	0.00	3.60	0.0
TOTAL Personnel Services	784	66.39	457.53	0.00	326.47	1.6
TOTAL City Council	784	66.39	457.53	0.00	326.47	1.6
Administration						
Personnel Services						
01-02-80100 Salary	454,943	34,135.38	279,192.54	0.00	175,750.36	8.6
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	0.0
01-02-80300 FICA/Medicare	36,430	2,719.73	17,998.86	0.00	18,430.78	0.5
01-02-80400 Dental Insurance	1,800	129.18	904.26	0.00	895.74	9.7
01-02-80500 Health Insurance	55,221	4,104.82	24,353.94	0.00	30,867.06	5.9
01-02-80600 Worker's Comp	9,598	0.00	7,056.96	0.00	2,541.04	6.4
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	0.0
01-02-80800 OMRF Pension	37,213	2,844.17	22,505.14	0.00	14,708.21	9.5
01-02-81400 Car Allowance	17,000	1,416.67	9,916.69	0.00	7,083.31	1.6
TOTAL Personnel Services	613,505	45,349.95	361,928.39	0.00	251,576.50	1.0
Material and Supplies						
01-02-83000 Material & Supplies	500	0.00	566.71	0.00	(66.71)	3.3
TOTAL Material and Supplies	500	0.00	566.71	0.00	(66.71)	3.3
Other Services						
01-02-84000 Equipment Maintenance	4,000	0.00	102.49	0.00	3,897.51	7.4
01-02-84300 Training & Membership	7,000	97.11	2,343.23	0.00	4,656.77	6.5
01-02-84400 Software Agreements	19,000	385.87	17,507.72	0.00	1,492.28	7.8
01-02-84700 Telephone	4,400	288.44	3,405.27	0.00	994.73	2.6
TOTAL Other Services	34,400	771.42	23,358.71	0.00	11,041.29	2.1
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	15,347	1,278.92	8,952.44	0.00	6,394.56	1.6
TOTAL Transfers Out	15,347	1,278.92	8,952.44	0.00	6,394.56	1.6
TOTAL Administration	663,752	47,400.29	394,806.25	0.00	268,945.64	0.5

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	700.00	0.00	500.00	1.6
01-03-80300 FICA/Medicare	92	7.65	53.55	0.00	38.45	1.7
01-03-80700 Unemployment	15	3.00	9.00	0.00	6.00	0.0
TOTAL Personnel Services	1,307	110.65	762.55	0.00	544.45	1.6
TOTAL City Treasurer	1,307	110.65	762.55	0.00	544.45	1.6
City Attorney						
Other Services						
01-04-87100 Legal Services	200,000	16,504.98	177,916.96	0.00	22,083.04	1.0
TOTAL Other Services	200,000	16,504.98	177,916.96	0.00	22,083.04	1.0
TOTAL City Attorney	200,000	16,504.98	177,916.96	0.00	22,083.04	1.0
Municipal Court						
Personnel Services						
01-05-80100 Salary	78,139	6,356.00	48,969.32	0.00	29,170.17	7.3
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	0.0
01-05-80300 FICA/Medicare	6,001	486.25	3,746.14	0.00	2,254.81	7.5
01-05-80400 Dental Insurance	450	43.06	301.42	0.00	148.58	3.0
01-05-80500 Health Insurance	7,501	625.04	4,375.28	0.00	3,125.72	1.6
01-05-80600 Worker's Comp	2,400	0.00	1,757.79	0.00	642.21	6.7
01-05-80700 Unemployment	400	37.50	208.96	0.00	191.04	7.7
01-05-80800 OMRF Pension	5,075	408.48	3,070.28	0.00	2,004.64	9.5
TOTAL Personnel Services	100,466	7,956.33	62,429.19	0.00	38,037.17	7.8
Material and Supplies						
01-05-83000 Material & Supplies	1,000	0.00	240.00	0.00	760.00	6.0
TOTAL Material and Supplies	1,000	0.00	240.00	0.00	760.00	6.0
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	102.49	0.00	147.51	9.0
01-05-84300 Training & Membership	700	55.00	90.00	0.00	610.00	7.1
01-05-84400 Software Agreement	11,500	0.00	11,420.93	0.00	79.07	0.6
01-05-84700 Telephone	1,300	85.91	640.86	0.00	659.14	0.7
TOTAL Other Services	13,750	140.91	12,254.28	0.00	1,495.72	0.8

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

01 -General Fund

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	115,216	8,097.24	74,923.47	0.00	40,292.89	4.9
Police Department						
Personnel Services						
01-06-80100 Salary	1,764,537	130,633.25	1,036,716.32	0.00	727,820.20	1.2
01-06-80200 Overtime	8,500	4,045.60	10,774.35	0.00	(2,274.35)	6.7
01-06-80300 FICA/Medicare	159,626	10,853.50	81,439.23	0.00	78,186.66	8.9
01-06-80400 Dental Insurance	12,270	904.26	6,588.18	0.00	5,681.82	6.3
01-06-80500 Health Insurance	317,356	23,635.15	174,440.19	0.00	142,915.81	5.0
01-06-80600 Worker's Comp	59,973	0.00	44,073.63	0.00	15,899.37	6.5
01-06-80700 Unemployment	4,500	227.35	2,058.02	0.00	2,441.98	4.2
01-06-80800 OMRF Pension	32,790	2,230.77	16,812.17	0.00	15,977.85	8.7
01-06-81050 Police Pension	141,680	13,416.10	96,583.84	0.00	45,096.18	1.8
01-06-81100 Uniform Allowance	21,000	6,803.32	17,567.06	1,209.82	2,223.12	0.5
01-06-81200 Medical Exams	1,500	0.00	1,254.00	0.00	246.00	6.4
TOTAL Personnel Services	2,523,731	192,749.30	1,488,306.99	1,209.82	1,034,214.64	0.9
Material and Supplies						
01-06-83000 Material & Supplies	7,000	184.86	2,925.72	53.31	4,020.97	7.4
TOTAL Material and Supplies	7,000	184.86	2,925.72	53.31	4,020.97	7.4
Other Services						
01-06-84000 Equipment Maintenance	45,000	1,969.31	39,469.56	276.91	5,253.53	1.6
01-06-84100 Vehicle Maintenance	35,000	366.64	84,812.08	1,329.26	(51,141.34)	6.1
01-06-84200 Building Maintenance	30,000	0.00	18,536.61	0.00	11,463.39	8.2
01-06-84300 Training & Membership	20,000	1,167.96	3,208.55	5,246.86	11,544.59	7.7
01-06-84600 Lease/Rental	9,000	0.00	0.00	0.00	9,000.00	0.0
01-06-84700 Telephone	15,000	1,610.75	12,987.67	0.00	2,012.33	3.4
01-06-84800 Utilities	1,000	224.17	537.88	0.00	462.12	6.2
01-06-84900 Fuel	20,000	0.00	8,789.33	0.00	11,210.67	6.0
01-06-85000 Janitorial Services	15,000	1,262.50	7,575.00	0.00	7,425.00	9.5
01-06-85300 Animal Control	2,500	95.00	901.04	0.00	1,598.96	3.9
TOTAL Other Services	192,500	6,696.33	176,817.72	6,853.03	8,829.25	4.5
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	81,849	6,820.75	47,745.25	0.00	34,103.75	1.6
TOTAL Transfers Out	81,849	6,820.75	47,745.25	0.00	34,103.75	1.6
TOTAL Police Department	2,805,080	206,451.24	1,715,795.68	8,116.16	1,081,168.61	8.5

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE... DGET NING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,339,743	149,732.20	847,447.23	0.00	492,295.76	6.7
01-07-80200 Overtime	22,880	19,149.74	61,272.61	0.00	(38,392.61)	7.8
01-07-80300 FICA/Medicare	19,270	2,540.18	13,359.23	0.00	5,911.03	0.6
01-07-80400 Dental Insurance	7,596	602.84	4,219.88	0.00	3,376.12	4.4
01-07-80500 Health Insurance	189,983	15,499.48	108,496.36	0.00	81,486.64	2.8
01-07-80600 Worker's Comp	37,385	0.00	27,478.17	0.00	9,906.83	6.5
01-07-80700 Unemployment	2,912	0.00	443.66	0.00	2,468.34	4.7
01-07-81000 Fire Pension	181,499	15,042.90	110,336.58	0.00	71,161.94	9.2
01-07-81100 Uniform Allowance	15,000	6,300.00	15,840.00	0.00	(840.00)	5.6
01-07-81200 Medical Exams	8,400	325.00	421.00	0.00	7,979.00	4.9
TOTAL Personnel Services	1,824,668	209,192.34	1,189,314.72	0.00	635,353.05	4.8
Material and Supplies						
01-07-83000 Material & Supplies	8,000	378.91	4,664.32	0.00	3,335.68	1.7
TOTAL Material and Supplies	8,000	378.91	4,664.32	0.00	3,335.68	1.7
Other Services						
01-07-84000 Equipment Maintenance	11,500	217.74	11,139.36	0.00	360.64	3.1
01-07-84100 Vehicle Maintenance	12,500	0.00	5,782.39	0.00	6,717.61	3.7
01-07-84200 Building Maintenance	47,000	3,917.98	6,642.28	0.00	40,357.72	5.8
01-07-84300 Training & Membership	15,500	369.69	6,570.47	0.00	8,929.53	7.6
01-07-84400 Membership	1,500	0.00	856.00	0.00	644.00	2.9
01-07-84500 Fire Department Publication	1,000	0.00	766.55	0.00	233.45	3.3
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	0.0
01-07-84700 Telephone	7,100	659.79	5,317.12	0.00	1,782.88	5.1
01-07-84800 Utilities	2,600	224.17	537.88	0.00	2,062.12	9.3
01-07-84900 Fuel	7,650	0.00	2,378.48	0.00	5,271.52	8.9
01-07-85200 EMSA Subsidy	30,730	2,506.68	17,546.76	0.00	13,183.24	2.9
01-07-86850 Software Maintenance	13,100	0.00	2,173.79	0.00	10,926.21	3.4
TOTAL Other Services	151,680	7,896.05	59,711.08	0.00	91,968.92	0.6
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	184,371	15,364.25	107,549.75	0.00	76,821.25	1.6
TOTAL Transfers Out	184,371	15,364.25	107,549.75	0.00	76,821.25	1.6
TOTAL Fire Department	2,168,719	232,831.55	1,361,239.87	0.00	807,478.90	7.2

City Engineer
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Personnel Services

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	80,000	12,800.46	110,062.24	83,421.64	(113,483.88)	1.8
TOTAL Other Services	80,000	12,800.46	110,062.24	83,421.64	(113,483.88)	1.8
TOTAL City Engineer	80,000	12,800.46	110,062.24	83,421.64	(113,483.88)	1.8
Street Department						
Personnel Services						
01-09-80100 Salary	118,833	10,479.29	80,114.00	0.00	38,719.32	2.5
01-09-80200 Overtime	1,872	0.00	966.74	0.00	905.26	8.3
01-09-80300 FICA/Medicare	9,091	824.62	6,325.15	0.00	2,765.67	0.4
01-09-80400 Dental Insurance	1,628	129.18	904.26	0.00	723.74	4.4
01-09-80500 Health Insurance	33,013	2,751.08	19,282.48	0.00	13,730.52	1.5
01-09-80600 Worker's Comp	7,199	0.00	7,638.56	0.00	(439.56)	6.1
01-09-80700 Unemployment	600	137.97	508.49	0.00	91.51	5.2
01-09-80800 OMRF Pension	9,831	845.03	6,246.38	0.00	3,584.17	6.4
01-09-80900 Stand By Pay	2,100	300.00	1,600.00	0.00	500.00	3.8
01-09-81100 Uniform Allowance	3,194	272.48	2,191.42	0.00	1,002.58	1.3
01-09-81200 Medical Exams	780	0.00	116.00	0.00	664.00	5.1
TOTAL Personnel Services	188,141	15,739.65	125,893.48	0.00	62,247.21	3.0
Material and Supplies						
01-09-83000 Material & Supplies	9,000	459.77	5,128.20	167.00	3,704.80	1.1
01-09-83300 Minor Tools	1,000	0.00	72.48	0.00	927.52	2.7
01-09-83500 Safety Supplies	1,300	0.00	781.98	176.60	341.42	6.2
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	0.0
TOTAL Material and Supplies	11,550	459.77	5,982.66	343.60	5,223.74	5.2
Other Services						
01-09-84000 Equipment Maintenance	3,000	0.00	823.11	83.97	2,092.92	9.7
01-09-84100 Vehicle Maintenance	4,000	745.11	3,860.38	10.48	129.14	3.2
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	0.0
01-09-84700 Telephone	1,400	22.03	778.96	0.00	621.04	4.3
01-09-84800 Utilities	500	129.90	318.23	0.00	181.77	6.3
01-09-84900 Fuel	5,000	0.00	417.44	0.00	4,582.56	1.6
01-09-85500 Street Lighting	82,000	7,099.32	48,702.58	259.00	33,038.42	0.2
TOTAL Other Services	96,700	7,996.36	54,900.70	353.45	41,445.85	2.8
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	29,763.44	0.00	21,259.56	1.6
TOTAL Transfers Out	51,023	4,251.92	29,763.44	0.00	21,259.56	1.6
TOTAL Street Department	347,414	28,447.70	216,540.28	697.05	130,176.36	7.4

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 8.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
Personnel Services						
01-10-80100 Salary	440,831	31,662.86	264,450.13	0.00	176,380.81	0.0
01-10-80300 FICA/Medicare	33,724	2,422.20	20,230.55	0.00	13,493.57	0.0
01-10-80400 Dental Insurance	5,425	344.48	2,841.96	0.00	2,583.04	7.6
01-10-80500 Health Insurance	83,128	5,677.24	54,464.02	0.00	28,663.98	4.4
01-10-80600 Worker's Comp	23,990	0.00	17,629.47	0.00	6,360.53	6.5
01-10-80700 Unemployment	2,000	346.96	1,836.93	0.00	163.07	8.1
01-10-80800 OMRF Pension	35,266	2,247.90	19,022.54	0.00	16,243.86	6.0
01-10-81100 Uniform Allowance	7,379	528.47	4,494.59	0.00	2,884.41	9.0
01-10-81200 Medical Exams	500	0.00	344.00	0.00	156.00	1.2
TOTAL Personnel Services	632,243	43,230.11	385,314.19	0.00	246,929.27	9.0
Material and Supplies						
01-10-83000 Material & Supplies	1,500	0.00	186.88	0.00	1,313.12	7.5
01-10-83500 Safety Supplies	2,000	0.00	671.48	0.00	1,328.52	6.4
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	0.0
TOTAL Material and Supplies	3,600	0.00	858.36	0.00	2,741.64	6.1
Other Services						
01-10-84000 Equipment Maintenance	500	0.00	588.78	0.00	(88.78)	7.7
01-10-84100 Vehicle Maintenance	15,000	2,168.56	13,751.87	534.84	713.29	4.7
01-10-84800 Utilities	600	129.88	318.20	0.00	281.80	6.9
01-10-84900 Fuel	12,000	0.00	3,633.21	0.00	8,366.79	9.7
01-10-85800 Landfill Disposal	60,000	5,694.73	45,631.15	0.00	14,368.85	3.9
01-10-85825 Commercial Garbage Disposal	100,000	8,779.53	61,050.70	0.00	38,949.30	8.9
TOTAL Other Services	188,100	16,772.70	124,973.91	534.84	62,591.25	3.2
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	51,513.56	0.00	36,795.44	1.6
TOTAL Transfers Out	88,309	7,359.08	51,513.56	0.00	36,795.44	1.6
TOTAL Sanitation	912,252	67,361.89	562,660.02	534.84	349,057.60	3.2
Parks Department						
Personnel Services						
01-11-80100 Salary	91,969	0.00	7,646.60	0.00	84,322.13	1.6
01-11-80200 Overtime	1,000	0.00	0.00	0.00	1,000.00	0.0
01-11-80300 FICA/Medicare	7,037	0.00	584.97	0.00	6,451.67	1.6
01-11-80400 Dental Insurance	1,085	0.00	43.06	0.00	1,041.94	6.0
01-11-80500 Health Insurance	15,001	0.00	618.79	0.00	14,382.21	5.8
01-11-80600 Worker's Comp	4,799	0.00	1,176.16	0.00	3,622.84	5.4

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

01 -General Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-80700 Unemployment	400	0.00	176.98	0.00	223.02	5.7
01-11-80800 OMRF Pension	7,358	0.00	275.37	0.00	7,082.29	6.2
01-11-81100 Uniform Allowance	2,658	0.00	132.14	0.00	2,525.86	5.0
01-11-81200 Medical Exams	500	0.00	0.00	0.00	500.00	0.0
TOTAL Personnel Services	131,806	0.00	10,654.07	0.00	121,151.96	1.9
Material and Supplies						
01-11-83000 Material & Supplies	500	0.00	10.00	0.00	490.00	8.0
01-11-83500 Safety Supplies	525	0.00	0.00	0.00	525.00	0.0
TOTAL Material and Supplies	1,025	0.00	10.00	0.00	1,015.00	9.0
Other Services						
01-11-84000 Equipment Maintenance	0	0.00	312.65	0.00	(312.65)	0.0
01-11-84100 Vehicle Maintenance	795	0.00	385.00	0.00	410.00	1.5
01-11-85700 Parks Maintenance	18,500	897.10	17,612.19	607.42	280.39	1.5
01-11-85900 Park Maintenance Contract	127,230	16,382.50	114,677.50	0.00	12,552.50	9.8
TOTAL Other Services	146,525	17,279.60	132,987.34	607.42	12,930.24	8.8
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	31,624	2,635.33	18,447.31	0.00	13,176.69	1.6
TOTAL Transfers Out	31,624	2,635.33	18,447.31	0.00	13,176.69	1.6
TOTAL Parks Department	310,980	19,914.93	162,098.72	607.42	148,273.89	7.6

Public Works Admin
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-12-80100 Salary	151,329	12,119.62	92,714.70	0.00	58,614.24	8.7
01-12-80300 FICA/Medicare	11,578	927.14	7,092.62	0.00	4,485.05	8.7
01-12-80400 Dental Insurance	1,085	86.12	602.84	0.00	482.16	4.4
01-12-80500 Health Insurance	19,062	1,588.54	11,119.78	0.00	7,942.22	1.6
01-12-80600 Worker's Comp	2,547	0.00	1,874.10	0.00	672.90	6.4
01-12-80700 Unemployment	400	0.00	139.28	0.00	260.72	5.1
01-12-80800 OMRF Pension	12,107	969.58	7,209.36	0.00	4,897.43	0.4
01-12-81200 Medical Exams	500	0.00	48.00	0.00	452.00	0.4
TOTAL Personnel Services	198,607	15,691.00	120,800.68	0.00	77,806.72	9.1
Material and Supplies						
01-12-83000 Material & Supplies	1,500	0.00	169.82	126.59	1,203.59	0.2
01-12-83200 Office Supplies	3,000	0.00	29.00	0.00	2,971.00	9.0
01-12-83700 Misc. Supplies	500	0.00	191.72	0.00	308.28	1.6
TOTAL Material and Supplies	5,000	0.00	390.54	126.59	4,482.87	9.6
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	410.84	0.00	2,589.16	6.3
01-12-84100 Vehicle Maintenance	1,500	0.00	345.29	0.00	1,154.71	6.9
01-12-84200 Building Maintenance	4,000	941.96	1,732.31	0.00	2,267.69	6.6
01-12-84250 Fueling Station Maintenance	2,000	0.00	745.00	0.00	1,255.00	2.7

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% DGET RE NING
01-12-84300 Training & Membership	2,000	0.00	0.00	0.00	2,000.00	0.0
01-12-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	0.0
01-12-84700 Telephone	4,000	183.24	2,924.73	0.00	1,075.27	6.8
01-12-84800 Utilities	1,000	129.90	318.21	0.00	681.79	8.1
01-12-84900 Fuel	3,900	0.00	3,592.69	0.00	307.31	7.8
01-12-85000 Janitorial Services	10,140	745.00	4,470.00	0.00	5,670.00	5.9
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	0.0
TOTAL Other Services	33,540	2,000.10	14,539.07	0.00	19,000.93	6.6
Capital Projects						
Transfers Out						
TOTAL Public Works Admin	237,147	17,691.10	135,730.29	126.59	101,290.52	2.7
General Government						
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Material and Supplies						
01-13-83000 Material & Supplies	20,000	1,076.38	10,281.87	26.93	9,691.20	8.4
TOTAL Material and Supplies	20,000	1,076.38	10,281.87	26.93	9,691.20	8.4
Other Services						
01-13-84000 Equipment Maintenance	24,000	4,320.00	13,643.94	5,820.00	4,536.06	8.9
01-13-84200 Building Maintenance	14,000	1,753.00	29,093.56	0.00	(15,093.56)	7.8
01-13-84300 Training & Membership	3,000	499.00	1,927.71	0.00	1,072.29	5.7
01-13-84600 Lease/Rental	396	99.00	198.00	0.00	198.00	0.0
01-13-84700 Telephone	6,300	42.96	305.63	0.00	5,994.37	5.1
01-13-84800 Utilities	12,000	1,591.85	6,868.12	0.00	5,131.88	2.7
01-13-85000 Janitorial Services	18,260	1,362.50	8,175.00	0.00	10,085.00	5.2
01-13-85400 Bank Charges	34,000	4,453.06	28,954.24	0.00	5,045.76	4.8
01-13-86050 Consulting Fees	4,000	0.00	0.00	0.00	4,000.00	0.0
01-13-86100 Liability Insurance/Bonds	215,710	15,954.75	125,340.40	0.00	90,369.60	1.8
01-13-86300 Publications	22,000	798.86	8,806.22	0.00	13,193.78	9.9
01-13-86400 Auditing Fees	25,000	28.75	20,951.96	0.00	4,048.04	6.1
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	0.0
01-13-86600 ACOG Dues	3,000	0.00	3,006.00	0.00	(6.00)	0.2
01-13-86700 OML Dues	5,800	0.00	0.00	0.00	5,800.00	0.0
01-13-86800 Reassessment Fees	28,000	0.00	27,935.78	0.00	64.22	0.2
01-13-86900 Postage	6,000	1,367.96	5,093.98	0.00	906.02	5.1
01-13-87000 Misc. Expenses	35,000	5,930.75	44,808.04	36.00	(9,844.04)	8.1
01-13-87100 H.R.A.	25,000	563.00	11,916.65	0.00	13,083.35	2.3
01-13-87200 Education Scholarship	10,000	0.00	2,497.00	0.00	7,503.00	5.0
TOTAL Other Services	494,466	38,765.44	339,522.23	5,856.00	149,087.77	0.1
Capital Projects						
01-13-88100 Council Approval Capital Ou	0	0.00	0.00	782,907.35	(782,907.35)	0.0
TOTAL Capital Projects	0	0.00	0.00	782,907.35	(782,907.35)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL General Government	514,466	39,841.82	349,804.10	788,790.28	(624,128.38)	1.3
Code Department						
Personnel Services						
01-14-80100 Salary	250,038	18,986.64	148,484.50	0.00	101,553.95	0.6
01-14-80200 Overtime	0	0.00	203.35	0.00	(203.35)	0.0
01-14-80300 FICA/Medicare	19,128	1,452.48	11,374.66	0.00	7,753.41	0.5
01-14-80400 Dental Insurance	2,170	172.24	1,141.09	0.00	1,028.91	7.4
01-14-80500 Health Insurance	26,713	3,177.08	20,798.98	0.00	5,914.02	2.1
01-14-80600 Worker's Comp	5,597	0.00	4,110.09	0.00	1,486.91	6.5
01-14-80700 Unemployment	800	152.42	635.36	0.00	164.64	0.5
01-14-80800 OMRF Pension	20,003	1,518.94	10,886.74	0.00	9,116.38	5.5
01-14-81100 Uniform Rental	1,827	402.99	2,044.55	0.00	(217.55)	1.9
01-14-81200 Medical Exams	500	0.00	180.00	0.00	320.00	4.0
TOTAL Personnel Services	326,777	25,862.79	199,859.32	0.00	126,917.32	8.8
Material and Supplies						
01-14-83000 Material & Supplies	1,100	0.00	1,957.57	0.00	(857.57)	7.9
01-14-83200 Office Supplies	200	0.00	0.00	0.00	200.00	0.0
TOTAL Material and Supplies	1,300	0.00	1,957.57	0.00	(657.57)	0.5
Other Services						
01-14-84100 Vehicle Maintenance	2,000	119.90	1,398.42	0.00	601.58	0.0
01-14-84300 Training & Membership	2,000	0.00	210.66	0.00	1,789.34	9.4
01-14-84400 Software Agreement	5,443	179.88	3,058.79	0.00	2,384.21	3.8
01-14-84700 Telephone	6,000	320.23	2,624.96	0.00	3,375.04	6.2
01-14-84800 Utilities	1,000	129.90	318.16	0.00	681.84	8.1
01-14-84900 Fuel	1,300	0.00	452.63	0.00	847.37	5.1
TOTAL Other Services	17,743	749.91	8,063.62	0.00	9,679.38	4.5
Capital Projects						
01-14-88850 Life and Safety	4,500	0.00	611.09	0.00	3,888.91	6.4
TOTAL Capital Projects	4,500	0.00	611.09	0.00	3,888.91	6.4
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	7,570	630.83	4,415.81	0.00	3,154.19	1.6
TOTAL Transfers Out	7,570	630.83	4,415.81	0.00	3,154.19	1.6
TOTAL Code Department	357,890	27,243.53	214,907.41	0.00	142,982.23	9.9

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Risk Manager						
Personnel Services						
01-15-80100 Salary	125,203	9,423.16	71,707.91	0.00	53,495.47	2.7
01-15-80300 FICA/Medicare	9,267	725.84	5,609.80	0.00	3,657.14	9.4
01-15-80400 Dental Insurance	517	43.06	301.42	0.00	215.58	1.7
01-15-80500 Health Insurance	17,880	1,501.00	10,507.00	0.00	7,373.00	1.2
01-15-80600 Worker's Comp	2,400	0.00	1,757.79	0.00	642.21	6.7
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	0.0
01-15-80800 OMRF Pension	9,891	753.86	5,632.73	0.00	4,257.86	3.0
01-15-81200 Medical Exams	100	0.00	0.00	0.00	100.00	0.0
TOTAL Personnel Services	165,458	12,446.92	95,516.65	0.00	69,941.26	2.2
Material and Supplies						
01-15-83000 Material & Supplies	5,500	44.98	4,931.59	0.00	568.41	0.3
TOTAL Material and Supplies	5,500	44.98	4,931.59	0.00	568.41	0.3
Other Services						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	0.0
01-15-84100 Vehicle Maintenance	1,000	32.00	6,512.30	0.00	(5,512.30)	1.2
01-15-84300 Training & Membership	5,000	0.00	2,697.66	0.00	2,302.34	6.0
01-15-84700 Telephone	1,800	85.21	632.51	0.00	1,167.49	4.8
01-15-84850 Wellness Program	4,000	0.00	26,638.84	24,999.50	(47,638.34)	1 0.9
01-15-84900 Fuel	800	0.00	384.75	0.00	415.25	1.9
TOTAL Other Services	12,700	117.21	36,866.06	24,999.50	(49,165.56)	7.1
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	3,178.00	0.00	2,270.00	1.6
TOTAL Transfers Out	5,448	454.00	3,178.00	0.00	2,270.00	1.6
TOTAL Risk Manager	189,106	13,063.11	140,492.30	24,999.50	23,614.11	2.4
Information Systems Mgr						
Personnel Services						
01-16-80100 Salary	193,028	15,426.90	117,318.64	0.00	75,709.34	9.2
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	0.0
01-16-80300 FICA/Medicare	14,807	1,195.46	9,082.05	0.00	5,724.56	3.6
01-16-80400 Dental Insurance	898	86.12	602.84	0.00	295.16	2.8
01-16-80500 Health Insurance	31,396	2,599.46	18,196.22	0.00	13,199.78	2.0
01-16-80600 Worker's Comp	4,799	0.00	3,528.48	0.00	1,270.52	6.4
01-16-80700 Unemployment	400	0.00	77.17	0.00	322.83	0.7
01-16-80800 OMRF Pension	15,483	1,250.16	9,289.59	0.00	6,193.81	0.0
01-16-81400 Car Allowance	2,400	200.00	1,400.00	0.00	1,000.00	1.6
TOTAL Personnel Services	263,711	20,758.10	159,494.99	0.00	104,216.00	9.5

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

01 -General Fund

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-16-83000 Material Supplies	4,000	226.97	578.33	629.89	2,791.78	9.7
TOTAL Material and Supplies	4,000	226.97	578.33	629.89	2,791.78	9.7
Other Services						
01-16-84000 Equipment Maintenance	55,000	2,384.40	32,412.46	2,548.60	20,038.94	6.4
01-16-84200 Building Maintenance	1,200	0.00	0.00	0.00	1,200.00	0.0
01-16-84300 Training & Membership	11,000	0.00	7,631.40	0.00	3,368.60	0.6
01-16-84600 Lease/Rental	14,000	767.93	5,004.25	0.00	8,995.75	4.2
01-16-84700 Telephone	5,000	249.10	1,926.77	0.00	3,073.23	1.4
01-16-86050 Consulting Fees	8,000	0.00	0.00	0.00	8,000.00	0.0
TOTAL Other Services	94,200	3,401.43	46,974.88	2,548.60	44,676.52	7.4
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	51,137.31	0.00	36,526.69	1.6
TOTAL Transfers Out	87,664	7,305.33	51,137.31	0.00	36,526.69	1.6
TOTAL Information Systems Mgr	449,575	31,691.83	258,185.51	3,178.49	188,210.99	1.8
TOTAL EXPENDITURES	9,353,689	769,518.71	5,876,383.18	910,471.97	2,566,833.44	7.4
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	364,557.17	1,712,938.61	(910,471.97)	2,461,786.34	5.4

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

02 -Street & Alley
FINANCIAL SUMMARY % OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY						
Revenues	229,616	3,261.71	23,308.58	0.00	206,307.42	89.8
TOTAL REVENUES	229,616	3,261.71	23,308.58	0.00	206,307.42	89.8
EXPENDITURE SUMMARY						
Streets & Alley	229,616	2,518.88	26,077.38	11,672.62	191,866.00	83.5
TOTAL EXPENDITURES	229,616	2,518.88	26,077.38	11,672.62	191,866.00	83.5
REVENUE OVER/(UNDER) EXPENDITURES	0	742.83	(2,768.80)	(11,672.62)	14,441.42	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

02 -Street & Alley

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
Revenues						
Intergovernmental						
02-00-73400 Gasoline Tax	5,646	573.17	4,213.86	0.00	1,432.14	5.3
02-00-73450 Motor Vehicle License	26,001	2,571.86	18,833.38	0.00	7,167.62	27.5
TOTAL Intergovernmental	31,647	3,145.03	23,047.24	0.00	8,599.76	7.1
Investment Earnings						
02-00-78500 Interest Income	269	116.68	261.34	0.00	7.66	2.8
TOTAL Investment Earnings	269	116.68	261.34	0.00	7.66	2.8
Fund Balance Carryover						
02-00-79800 Carryover	197,700	0.00	0.00	0.00	197,700.00	0.0
TOTAL Fund Balance Carryover	197,700	0.00	0.00	0.00	197,700.00	0.0
TOTAL Revenues	229,616	3,261.71	23,308.58	0.00	206,307.42	9.8
TOTAL REVENUE	229,616	3,261.71	23,308.58	0.00	206,307.42	9.8

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
Streets & Alley						
Material and Supplies						
02-09-83000 Material & Supplies	45,000	0.00	0.00	0.00	45,000.00	0.0
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	0.0
Other Services						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	0.0
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	0.0
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	0.0
02-09-85800 Contingency	169,616	2,518.88	26,077.38	11,672.62	131,866.00	7.7
TOTAL Other Services	184,616	2,518.88	26,077.38	11,672.62	146,866.00	9.5
TOTAL Streets & Alley	229,616	2,518.88	26,077.38	11,672.62	191,866.00	3.5
TOTAL EXPENDITURES	229,616	2,518.88	26,077.38	11,672.62	191,866.00	3.5
REVENUE OVER/(UNDER) EXPENDITURES	0	742.83	(2,768.80)	(11,672.62)	14,441.42	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY % OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY						
Revenues	3,580	1.68	204.16	0.00	3,375.84	94.3
TOTAL REVENUES	3,580	1.68	204.16	0.00	3,375.84	94.3
EXPENDITURE SUMMARY						
Fire Department	3,580	79.66	1,078.10	0.00	2,501.90	69.8
TOTAL EXPENDITURES	3,580	79.66	1,078.10	0.00	2,501.90	69.8
REVENUE OVER/(UNDER) EXPENDITURES	0	(77.98)	(873.94)	0.00	873.94	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	1.68	4.16	0.00	(4.16)	0.0
TOTAL Investment Earnings	0	1.68	4.16	0.00	(4.16)	0.0
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	0	0.00	200.00	0.00	(200.00)	0.0
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.0
Fund Balance Carryover						
03-00-79807 Carryover	3,580	0.00	0.00	0.00	3,580.00	0.0
TOTAL Fund Balance Carryover	3,580	0.00	0.00	0.00	3,580.00	0.0
TOTAL Revenues	3,580	1.68	204.16	0.00	3,375.84	4.3
TOTAL REVENUE	3,580	1.68	204.16	0.00	3,375.84	4.3

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	0	79.66	1,078.10	0.00	(1,078.10)	0.0
TOTAL Material and Supplies	0	79.66	1,078.10	0.00	(1,078.10)	0.0
Other Services						
Capital Projects						
03-07-88000 CAPITAL OUTLAY - FIRE DEPT.	3,580	0.00	0.00	0.00	3,580.00	0.0
TOTAL Capital Projects	3,580	0.00	0.00	0.00	3,580.00	0.0
TOTAL Fire Department	3,580	79.66	1,078.10	0.00	2,501.90	9.8
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	3,580	79.66	1,078.10	0.00	2,501.90	9.8
REVENUE OVER/(UNDER) EXPENDITURES	0	(77.98)	(873.94)	0.00	873.94	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% DGET RE NING
REVENUE SUMMARY						
Revenues	68,193	44.08	6,653.67	0.00	61,539.33	0.2
TOTAL REVENUES	68,193	44.08	6,653.67	0.00	61,539.33	0.2
EXPENDITURE SUMMARY						
Police Department	68,193	0.00	506.58	0.00	67,686.42	9.2
TOTAL EXPENDITURES	68,193	0.00	506.58	0.00	67,686.42	9.2
REVENUE OVER/(UNDER) EXPENDITURES	0	44.08	6,147.09	0.00	(6,147.09)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 78.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% DGET RE NING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	44.08	98.67	0.00	(98.67)	0.0
TOTAL Investment Earnings	0	44.08	98.67	0.00	(98.67)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	0	0.00	5,605.00	0.00	(5,605.00)	0.00
04-00-79506 Revenue - Police	750	0.00	950.00	0.00	(200.00)	26.6
TOTAL Miscellaneous Revenue	750	0.00	6,555.00	0.00	(5,805.00)	4.00
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	67,443	0.00	0.00	0.00	67,443.00	00.0
TOTAL Fund Balance Carryover	67,443	0.00	0.00	0.00	67,443.00	00.0
TOTAL Revenues	68,193	44.08	6,653.67	0.00	61,539.33	0.2
TOTAL REVENUE	68,193	44.08	6,653.67	0.00	61,539.33	0.2

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

04 -Designated Funds-Police

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE
Police Department					
Material and Supplies					
04-06-83000 Material & Supplies	29,463	0.00	506.58	0.00	28,956.42
04-06-83300 Animal Control Supplies	38,730	0.00	0.00	0.00	38,730.00
TOTAL Material and Supplies	68,193	0.00	506.58	0.00	67,686.42
Other Services					
TOTAL Police Department	68,193	0.00	506.58	0.00	67,686.42
TOTAL EXPENDITURES	68,193	0.00	506.58	0.00	67,686.42
REVENUE OVER/(UNDER) EXPENDITURES	0	44.08	6,147.09	0.00	(6,147.09)

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,251	1.36	203.00	0.00	2,048.00	90.9
TOTAL REVENUES	2,251	1.36	203.00	0.00	2,048.00	90.9
EXPENDITURE SUMMARY						
Public Works	2,251	0.00	124.59	0.00	2,126.41	94.4
TOTAL EXPENDITURES	2,251	0.00	124.59	0.00	2,126.41	94.4
REVENUE OVER/(UNDER) EXPENDITURES	0	1.36	78.41	0.00	(78.41)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: _8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
05-00-78500 Interest Income	0	1.36	3.00	0.00	(3.00)	0.0
TOTAL Investment Earnings	0	1.36	3.00	0.00	(3.00)	0.0
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	0	0.00	200.00	0.00	(200.00)	0.0
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.0
Fund Balance Carryover						
05-00-79812 Carryover	2,251	0.00	0.00	0.00	2,251.00	0.0
TOTAL Fund Balance Carryover	2,251	0.00	0.00	0.00	2,251.00	0.0
TOTAL Revenues	2,251	1.36	203.00	0.00	2,048.00	0.9
TOTAL REVENUE	2,251	1.36	203.00	0.00	2,048.00	0.9

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,251	0.00	124.59	0.00	2,126.41	94.4
TOTAL Material and Supplies	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL Public Works	2,251	0.00	124.59	0.00	2,126.41	94.47
TOTAL EXPENDITURES	2,251	0.00	124.59	0.00	2,126.41	94.47
REVENUE OVER/(UNDER) EXPENDITURES	0	1.36	78.41	0.00	(78.41)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE... DGET NING
REVENUE SUMMARY						
Municipal Auth Revenue	4,193,620	279,346.94	3,083,929.26	0.00	1,109,690.89	6.4
TOTAL REVENUES	4,193,620	279,346.94	3,083,929.26	0.00	1,109,690.89	6.4
EXPENDITURE SUMMARY						
Municipal Authority	4,193,620	328,176.41	2,517,258.95	21,817.26	1,654,543.94	9.4
TOTAL EXPENDITURES	4,193,620	328,176.41	2,517,258.95	21,817.26	1,654,543.94	9.4
REVENUE OVER/(UNDER) EXPENDITURES	0	(48,829.47)	566,670.31	(21,817.26)	(544,853.05)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

06 -Municipal Authority

% OF YEAR COMPLETED: 8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,829,002	176,789.88	2,163,412.55	0.00	665,589.45	3.5
TOTAL Water	2,829,002	176,789.88	2,163,412.55	0.00	665,589.45	3.5
Wastewater						
06-00-75700 Sewer Revenue	336,114	26,985.17	216,937.12	0.00	119,176.88	5.4
06-00-75800 OKC Sewer Charges Revenue	959,418	73,444.92	666,801.79	0.00	292,616.21	0.5
TOTAL Wastewater	1,295,532	100,430.09	883,738.91	0.00	411,793.09	1.7
Water Taps						
06-00-75900 Water Tap Revenue	14,584	0.00	20,220.00	0.00	(5,636.00)	8.6
TOTAL Water Taps	14,584	0.00	20,220.00	0.00	(5,636.00)	3.6
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	0.0
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	0.0
Penalties						
06-00-77750 Penalty Charges	12,000	1,263.05	10,600.18	0.00	1,399.82	1.6
TOTAL Penalties	12,000	1,263.05	10,600.18	0.00	1,399.82	1.6
Investment Earnings						
06-00-78200 Interest Income	3,024	638.92	2,055.37	0.00	968.63	2.0
TOTAL Investment Earnings	3,024	638.92	2,055.37	0.00	968.63	2.0
Miscellaneous Revenue						
06-00-79100 Misc Income	13,968	225.00	3,902.25	0.00	10,065.75	2.0
TOTAL Miscellaneous Revenue	13,968	225.00	3,902.25	0.00	10,065.75	2.0
Fund Balance Carryover						
06-00-79800 Carryover	25,190	0.00	0.00	0.00	25,190.15	0.0
TOTAL Fund Balance Carryover	25,190	0.00	0.00	0.00	25,190.15	0.0
TOTAL Municipal Auth Revenue	4,193,620	279,346.94	3,083,929.26	0.00	1,109,690.89	6.4
TOTAL REVENUE	4,193,620	279,346.94	3,083,929.26	0.00	1,109,690.89	6.4

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: [illegible]

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE
Mun Auth Engineering					
Other Services					
Municipal Authority					
Personnel Services					
06-12-80100 Salary	556,031	39,661.89	323,337.46	0.00	232,693.91
06-12-80200 Overtime	4,576	222.70	2,721.12	0.00	1,854.88
06-12-80300 FICA/Medicare	42,536	3,194.77	25,175.69	0.00	17,360.58
06-12-80400 Dental Insurance	4,883	301.42	2,303.71	0.00	2,579.29
06-12-80500 Health Insurance	84,548	6,082.01	47,499.56	0.00	37,048.44
06-12-80600 Workers Comp	15,190	0.00	11,167.05	0.00	4,022.95
06-12-80700 Unemployment	1,800	153.36	888.36	0.00	911.64
06-12-80800 OMRF Pension	45,207	3,226.78	25,127.56	0.00	20,078.95
06-12-80900 Stand by Pay	5,200	450.00	3,050.00	0.00	2,150.00
06-12-81100 Uniform Rental	5,441	405.59	3,303.52	0.00	2,137.48
06-12-81200 Medical Exams	500	0.00	328.00	0.00	172.00
TOTAL Personnel Services	765,912	53,698.52	444,902.03	0.00	321,010.12
Material and Supplies					
06-12-83000 Materials & Supplies	32,000	393.95	41,602.50	3,777.94	(13,380.44)
06-12-83200 Office Supplies	2,000	303.61	1,234.99	29.87	735.14
06-12-83300 Minor Tools	2,000	0.00	99.98	66.00	1,834.02
06-12-83400 Lab Chemicals	4,000	1,040.00	2,876.00	0.00	1,124.00
06-12-83500 Safety Supplies	3,200	0.00	51.53	0.00	3,148.47
06-12-83700 Misc Supplies	500	0.00	0.00	0.00	500.00
TOTAL Material and Supplies	43,700	1,737.56	45,865.00	3,873.81	(6,038.81)
Other Services					
06-12-84000 Equipment Maintenance	7,000	120.00	4,794.55	138.42	2,067.03
06-12-84100 Vehicle Maintenance	10,000	1,051.30	13,600.24	60.00	(3,660.24)
06-12-84300 Training & Membership	8,000	576.00	6,773.00	0.00	1,227.00
06-12-84400 Software Agreements	17,000	0.00	11,876.08	0.00	5,123.92
06-12-84500 Well Maintenance	55,000	743.51	21,585.66	730.03	32,684.31
06-12-84550 Water Quality Testing	18,000	1,372.00	6,459.23	0.00	11,540.77
06-12-84600 Equipment Rental	2,000	171.84	171.84	0.00	1,828.16
06-12-84650 Lease Agreements	68,000	3,249.05	18,285.81	17,015.00	32,699.19
06-12-84700 Telephone	15,000	3,254.48	13,935.76	0.00	1,064.24
06-12-84800 Utilities	180,000	12,985.15	128,325.40	0.00	51,674.60
06-12-84900 Fuel	21,000	0.00	19,518.75	0.00	1,481.25
06-12-84950 Printing & Processing - Uti	15,000	1,505.75	9,384.27	0.00	5,615.73
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00
06-12-86400 Auditing Fees	25,000	28.75	20,951.94	0.00	4,048.06
06-12-87700 OKC Sewer Charges	667,000	58,432.50	426,079.39	0.00	240,920.61

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

06 -Municipal Authority

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
06-12-87800 Leasehold Transfer	2,194,172	182,847.00	1,279,929.00	0.00	914,243.00	1.6
TOTAL Other Services	3,307,172	266,337.33	1,981,670.92	17,943.45	1,307,557.63	9.5
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	76,836	6,403.00	44,821.00	0.00	32,015.00	1.6
TOTAL Transfers Out	76,836	6,403.00	44,821.00	0.00	32,015.00	1.67
TOTAL Municipal Authority	4,193,620	328,176.41	2,517,258.95	21,817.26	1,654,543.94	9.4

General Government
==================

Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,193,620	328,176.41	2,517,258.95	21,817.26	1,654,543.94	9.4
REVENUE OVER/(UNDER) EXPENDITURES	0	(48,829.47)	566,670.31	(21,817.26)	(544,853.05)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NIN
REVENUE SUMMARY						
Gen Fund - CIP Revenue	1,803,102	79,715.44	364,187.86	0.00	1,438,914.14	9.8
TOTAL REVENUES	1,803,102	79,715.44	364,187.86	0.00	1,438,914.14	9.8
EXPENDITURE SUMMARY						
City Manager/Clerk	66,769	0.00	2,978.89	0.00	63,790.11	5.5
Police Department	193,470	20,817.74	20,817.74	0.00	172,652.26	9.2
Fire Department	565,977	0.00	0.00	0.00	565,977.00	0.0
Streets	105,634	0.00	49,515.00	0.00	56,119.00	3.1
Sanitation	406,555	4,499.68	4,499.68	0.00	402,055.32	8.8
Parks Department	135,515	0.00	5,687.88	0.00	129,827.12	5.8
Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	0.0
Code Department	26,381	449.08	31,074.59	3,500.00	(8,193.59)	1.0
Risk Manager	34,889	29,402.59	32,615.04	350.00	1,923.96	5.5
Information Systems Mgr	263,542	0.00	81,833.42	3,510.67	178,197.91	7.6
TOTAL EXPENDITURES	1,803,102	55,169.09	229,022.24	7,360.67	1,566,719.09	6.8
REVENUE OVER/(UNDER) EXPENDITURES	0	24,546.35	135,165.62	(7,360.67)	(127,804.95)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73850 Insurance proceeds	0	18,544.60	19,794.60	0.00	(19,794.60)	0.0
07-00-73900 Nichols Hills Park Inc	0	0.00	5,687.88	0.00	(5,687.88)	0.0
07-00-73950 Resale of Property	0	14,941.00	15,166.00	0.00	(15,166.00)	0.0
TOTAL Intergovernmental	0	33,485.60	40,648.48	0.00	(40,648.48)	0.0
Investment Earnings						
07-00-78500 Interest Earnings	0	129.43	836.51	0.00	(836.51)	0.0
TOTAL Investment Earnings	0	129.43	836.51	0.00	(836.51)	0.0
Fund Balance Carryover						
07-00-79800 Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	00.0
TOTAL Fund Balance Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	0.0
Transfers						
07-00-79920 Deprecation Transfers In	553,205	46,100.41	322,702.87	0.00	230,502.13	1.6
TOTAL Transfers	553,205	46,100.41	322,702.87	0.00	230,502.13	1.6
TOTAL Gen Fund - CIP Revenue	1,803,102	79,715.44	364,187.86	0.00	1,438,914.14	9.8
TOTAL REVENUE	1,803,102	79,715.44	364,187.86	0.00	1,438,914.14	9.8

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	4,048	0.00	2,978.89	0.00	1,069.11	6.4
07-02-88400 Capital Imp-Software	31,600	0.00	0.00	0.00	31,600.00	0.0
07-02-88500 Capital Imp-Equipment	31,121	0.00	0.00	0.00	31,121.00	0.0
TOTAL Capital Projects	66,769	0.00	2,978.89	0.00	63,790.11	5.5
TOTAL City Manager/Clerk	66,769	0.00	2,978.89	0.00	63,790.11	5.5
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	31,497	0.00	0.00	0.00	31,497.00	0.0
07-06-88200 Capital Imp-Furniture	4,846	0.00	0.00	0.00	4,846.00	0.0
07-06-88400 Capital Imp-Software	10,080	0.00	0.00	0.00	10,080.00	0.0
07-06-88500 Capital Imp-Equipment	42,000	20,817.74	20,817.74	0.00	21,182.26	0.4
07-06-88600 Capital Imp-Radios	88,116	0.00	0.00	0.00	88,116.00	0.0
07-06-88700 Capital Imp-Guns	16,931	0.00	0.00	0.00	16,931.00	0.0
TOTAL Capital Projects	193,470	20,817.74	20,817.74	0.00	172,652.26	9.2
TOTAL Police Department	193,470	20,817.74	20,817.74	0.00	172,652.26	9.2
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	331,286	0.00	0.00	0.00	331,286.00	0.0
07-07-88200 Capital Imp-Furniture	44,675	0.00	0.00	0.00	44,675.00	0.0
07-07-88400 Capital Imp-Software	3,607	0.00	0.00	0.00	3,607.00	0.0
07-07-88500 Capital Imp-Equipment	87,471	0.00	0.00	0.00	87,471.00	0.0
07-07-88600 Capital Imp-Radios	27,067	0.00	0.00	0.00	27,067.00	0.0
07-07-88800 Capital Imp-Medical	17,000	0.00	0.00	0.00	17,000.00	0.0
07-07-88900 Capital Imp-SCBA	33,088	0.00	0.00	0.00	33,088.00	0.0
07-07-89100 Capital Imp - Fire Hose	21,783	0.00	0.00	0.00	21,783.00	0.0
TOTAL Capital Projects	565,977	0.00	0.00	0.00	565,977.00	0.0
TOTAL Fire Department	565,977	0.00	0.00	0.00	565,977.00	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	39,464	0.00	0.00	0.00	39,464.00	0.0
07-09-88500 Capital Imp-Equipment	51,569	0.00	0.00	0.00	51,569.00	0.0
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	1,250.00	0.00	13,351.00	1.4
07-09-89500 Capital Outlay - Street Imp	0	0.00	48,265.00	0.00	(48,265.00)	0.0
TOTAL Capital Projects	105,634	0.00	49,515.00	0.00	56,119.00	3.1
TOTAL Streets	105,634	0.00	49,515.00	0.00	56,119.00	3.1
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	406,555	4,499.68	4,499.68	0.00	402,055.32	8.8
TOTAL Capital Projects	406,555	4,499.68	4,499.68	0.00	402,055.32	3.8
TOTAL Sanitation	406,555	4,499.68	4,499.68	0.00	402,055.32	3.8
Parks Department						
Capital Projects						
07-11-88000 Capital Outlay	0	0.00	5,687.88	0.00	(5,687.88)	0.0
07-11-88100 Capital Outlay - Vehicles	28,000	0.00	0.00	0.00	28,000.00	0.0
07-11-88200 Capital Imp-Furniture	28,751	0.00	0.00	0.00	28,751.00	0.0
07-11-88500 Capital Imp-Equipment	78,764	0.00	0.00	0.00	78,764.00	0.0
TOTAL Capital Projects	135,515	0.00	5,687.88	0.00	129,827.12	5.8
TOTAL Parks Department	135,515	0.00	5,687.88	0.00	129,827.12	5.8
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	1,370	0.00	0.00	0.00	1,370.00	0.0
07-12-88500 Capital Imp-Equipment	3,000	0.00	0.00	0.00	3,000.00	0.0
TOTAL Capital Projects	4,370	0.00	0.00	0.00	4,370.00	0.0
TOTAL Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE / DGET NIN
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	19,570	449.08	31,074.59	0.00	(11,504.59)	3.7
07-14-88400 Capital Imp-Software	6,811	0.00	0.00	3,500.00	3,311.00	8.6
TOTAL Capital Projects	26,381	449.08	31,074.59	3,500.00	(8,193.59)	1.0
TOTAL Code Department	26,381	449.08	31,074.59	3,500.00	(8,193.59)	1.0
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	23,402	29,402.59	29,402.59	350.00	(6,350.59)	7.1
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	0.0
07-15-88500 Capital Imp-Equipment	9,883	0.00	3,212.45	0.00	6,670.55	7.5
TOTAL Capital Projects	34,889	29,402.59	32,615.04	350.00	1,923.96	5.5
TOTAL Risk Manager	34,889	29,402.59	32,615.04	350.00	1,923.96	5.5
Information Systems Mgr						
Capital Projects						
07-16-88200 Capital Imp-Furniture	3,574	0.00	0.00	0.00	3,574.00	0.0
07-16-88300 Capital Imp-Computers	189,177	0.00	79,341.42	0.00	109,835.58	3.0
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	0.0
07-16-88500 Capital Imp-Equipment	63,649	0.00	2,492.00	3,510.67	57,646.33	0.5
TOTAL Capital Projects	263,542	0.00	81,833.42	3,510.67	178,197.91	7.6
TOTAL Information Systems Mgr	263,542	0.00	81,833.42	3,510.67	178,197.91	7.6
TOTAL EXPENDITURES	1,803,102	55,169.09	229,022.24	7,360.67	1,566,719.09	6.8
REVENUE OVER/(UNDER) EXPENDITURES	0	24,546.35	135,165.62	(7,360.67)	(127,804.95)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	4,807,040	1,612,008.05	3,424,251.38	0.00	1,382,788.62	28.7
TOTAL REVENUES	4,807,040	1,612,008.05	3,424,251.38	0.00	1,382,788.62	28.77
EXPENDITURE SUMMARY						
General Government	4,807,040	83.08	907,167.82	0.00	3,899,872.18	81.1
TOTAL EXPENDITURES	4,807,040	83.08	907,167.82	0.00	3,899,872.18	81.1
REVENUE OVER/(UNDER) EXPENDITURES	0	1,611,924.97	2,517,083.56	0.00	(2,517,083.56)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	4,799,040	1,601,198.78	3,412,329.81	0.00	1,386,710.19	8.9
TOTAL Property Tax Spec Purpos	4,799,040	1,601,198.78	3,412,329.81	0.00	1,386,710.19	8.9
Investment Earnings						
08-00-78500 Interest Earned	8,000	10,809.27	11,921.57	0.00	(3,921.57)	9.0
TOTAL Investment Earnings	8,000	10,809.27	11,921.57	0.00	(3,921.57)	9.0
Miscellaneous Revenue						
Fund Balance Carryover						
TOTAL Undesignated	4,807,040	1,612,008.05	3,424,251.38	0.00	1,382,788.62	8.7
TOTAL REVENUE	4,807,040	1,612,008.05	3,424,251.38	0.00	1,382,788.62	8.7

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

08 -Sinking Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	1,000	83.08	261.57	0.00	738.43	73.8
TOTAL Other Services	1,000	83.08	261.57	0.00	738.43	3.8
Capital Projects						
08-13-91000 Principle Payments - GO Bon	3,825,000	0.00	450,000.00	0.00	3,375,000.00	8.2
08-13-92000 Interest Payments on GO Bon	979,090	0.00	455,856.25	0.00	523,233.75	3.4
08-13-93000 Fiscal Charges - Trustee	1,950	0.00	1,050.00	0.00	900.00	6.1
TOTAL Capital Projects	4,806,040	0.00	906,906.25	0.00	3,899,133.75	1.1
TOTAL General Government	4,807,040	83.08	907,167.82	0.00	3,899,872.18	1.1
TOTAL EXPENDITURES	4,807,040	83.08	907,167.82	0.00	3,899,872.18	1.1
REVENUE OVER/(UNDER) EXPENDITURES	0	1,611,924.97	2,517,083.56	0.00	(2,517,083.56)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	DGET NING
REVENUE SUMMARY							

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	DGET NING
Undesignated							
Investment Earnings							

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

4.h.b

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	57,755	751.13	5,119.38	0.00	52,635.62	1.1
TOTAL REVENUES	57,755	751.13	5,119.38	0.00	52,635.62	1.1
EXPENDITURE SUMMARY						
General Government	500	0.00	0.00	0.00	500.00	0.0
911 Association	57,255	0.00	0.00	0.00	57,255.00	0.0
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	751.13	5,119.38	0.00	(5,119.38)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

10 -911 Fund

% OF YEAR COMPLETED: 8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	717.57	5,045.93	0.00	2,954.07	6.9
TOTAL Property Tax Spec Purpos	8,000	717.57	5,045.93	0.00	2,954.07	6.9
Investment Earnings						
10-00-78500 Interest Income	10	33.56	73.45	0.00	(63.45)	4.5
TOTAL Investment Earnings	10	33.56	73.45	0.00	(63.45)	4.5
Fund Balance Carryover						
10-00-79800 Carryover	49,745	0.00	0.00	0.00	49,745.00	0.0
TOTAL Fund Balance Carryover	49,745	0.00	0.00	0.00	49,745.00	0.0
TOTAL 911 Fund Revenues	57,755	751.13	5,119.38	0.00	52,635.62	1.1
TOTAL REVENUE	57,755	751.13	5,119.38	0.00	52,635.62	1.1

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	500	0.00	0.00	0.00	500.00	0.0
TOTAL Material and Supplies	500	0.00	0.00	0.00	500.00	0.0
Other Services						
TOTAL General Government	500	0.00	0.00	0.00	500.00	0.0
911 Association						
Other Services						
10-26-85800 Contingency	57,255	0.00	0.00	0.00	57,255.00	0.0
TOTAL Other Services	57,255	0.00	0.00	0.00	57,255.00	0.0
TOTAL 911 Association	57,255	0.00	0.00	0.00	57,255.00	0.0
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	751.13	5,119.38	0.00	(5,119.38)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3[illegible]

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% [illegible]
REVENUE SUMMARY						
Impound Fee Fund	26,375	315.98	3,334.78	0.00	23,040.22	[illegible]7.3[illegible]
TOTAL REVENUES	26,375	315.98	3,334.78	0.00	23,040.22	7.3[illegible]
EXPENDITURE SUMMARY						
Police Dept	26,375	0.00	0.00	0.00	26,375.00	[illegible]0.0[illegible]
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	[illegible].0[illegible]
REVENUE OVER/(UNDER) EXPENDITURES	0	315.98	3,334.78	0.00	(3,334.78)	[illegible].0[illegible]

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	3,500	300.00	3,300.00	0.00	200.00	5.7
TOTAL Fines & Forfeits	3,500	300.00	3,300.00	0.00	200.00	5.7
Investment Earnings						
11-00-78500 Interest Income	100	15.98	34.78	0.00	65.22	5.2
TOTAL Investment Earnings	100	15.98	34.78	0.00	65.22	5.2
Fund Balance Carryover						
11-00-79800 Carryover	22,775	0.00	0.00	0.00	22,775.00	0.0
TOTAL Fund Balance Carryover	22,775	0.00	0.00	0.00	22,775.00	0.0
TOTAL Impound Fee Fund	26,375	315.98	3,334.78	0.00	23,040.22	7.3
TOTAL REVENUE	26,375	315.98	3,334.78	0.00	23,040.22	7.3

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	0.0
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.0
11-06-86875 Maintenance - Auto Lic Read	17,375	0.00	0.00	0.00	17,375.00	0.0
TOTAL Other Services	26,375	0.00	0.00	0.00	26,375.00	0.0
TOTAL Police Dept	26,375	0.00	0.00	0.00	26,375.00	0.0
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	315.98	3,334.78	0.00	(3,334.78)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,591,422	6,995.95	54,487.51	0.00	1,536,934.49	6.5
TOTAL REVENUES	1,591,422	6,995.95	54,487.51	0.00	1,536,934.49	6.5
EXPENDITURE SUMMARY						
General Government	1,576,451	55,000.00	55,000.00	15,000.00	1,506,451.00	5.5
Information Systems	14,971	0.00	0.00	0.00	14,971.00	0.0
TOTAL EXPENDITURES	1,591,422	55,000.00	55,000.00	15,000.00	1,521,422.00	5.6
REVENUE OVER/(UNDER) EXPENDITURES	0	(48,004.05)	(512.49)	(15,000.00)	15,512.49	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	DGET NING
NHMA CIP - Revenues							
Intergovernmental							
13-00-73850 Insurance Proceeds - etal	0	0.00	8,064.99	0.00	(8,064.99)		0.0
TOTAL Intergovernmental	0	0.00	8,064.99	0.00	(8,064.99)		0.0
Investment Earnings							
13-00-78500 Interest	0	592.95	1,601.52	0.00	(1,601.52)		0.0
TOTAL Investment Earnings	0	592.95	1,601.52	0.00	(1,601.52)		0.0
Fund Balance Carryover							
13-00-79800 Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00		0.0
TOTAL Fund Balance Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00		0.0
Transfers							
13-00-79920 Deprecation Transfers In	76,836	6,403.00	44,821.00	0.00	32,015.00		1.6
TOTAL Transfers	76,836	6,403.00	44,821.00	0.00	32,015.00		1.6
TOTAL NHMA CIP - Revenues	1,591,422	6,995.95	54,487.51	0.00	1,536,934.49		6.5
TOTAL REVENUE	1,591,422	6,995.95	54,487.51	0.00	1,536,934.49		6.5

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	129,398	0.00	0.00	0.00	129,398.00	0.0
13-12-88100 Vehicles	125,515	0.00	0.00	0.00	125,515.00	0.0
13-12-88400 Capital Imp - Software	44,910	0.00	0.00	0.00	44,910.00	0.0
13-12-88500 Capital Imp - Equipment	107,340	55,000.00	55,000.00	15,000.00	37,340.00	4.7
13-12-88600 Capital Imp - Radios/Commun	5,271	0.00	0.00	0.00	5,271.00	0.0
13-12-89200 Capital Imp-Water Wells	1,064,017	0.00	0.00	0.00	1,064,017.00	0.0
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	0.0
TOTAL Capital Projects	1,576,451	55,000.00	55,000.00	15,000.00	1,506,451.00	5.5
TOTAL General Government	1,576,451	55,000.00	55,000.00	15,000.00	1,506,451.00	5.5
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	14,971	0.00	0.00	0.00	14,971.00	0.0
TOTAL Capital Projects	14,971	0.00	0.00	0.00	14,971.00	0.0
TOTAL Information Systems	14,971	0.00	0.00	0.00	14,971.00	0.0
TOTAL EXPENDITURES	1,591,422	55,000.00	55,000.00	15,000.00	1,521,422.00	5.6
REVENUE OVER/(UNDER) EXPENDITURES	0	(48,004.05)	(512.49)	(15,000.00)	15,512.49	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	122,344	73.50	6,974.52	0.00	115,369.48	4.3
TOTAL REVENUES	122,344	73.50	6,974.52	0.00	115,369.48	4.3
EXPENDITURE SUMMARY						
Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	0.0
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	73.50	6,974.52	0.00	(6,974.52)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
Water Impact Fee						
Water						
14-00-75350 Water Capacity Charges	12,000	0.00	6,810.00	0.00	5,190.00	3.2
TOTAL Water	12,000	0.00	6,810.00	0.00	5,190.00	3.2
Investment Earnings						
14-00-78200 Interest Income	125	0.00	0.00	0.00	125.00	0.0
14-00-78500 Interest Income	0	73.50	164.52	0.00	(164.52)	0.0
TOTAL Investment Earnings	125	73.50	164.52	0.00	(39.52)	1.6
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	110,219	0.00	0.00	0.00	110,219.00	0.0
TOTAL Fund Balance Carryover	110,219	0.00	0.00	0.00	110,219.00	0.0
TOTAL Water Impact Fee	122,344	73.50	6,974.52	0.00	115,369.48	4.3
TOTAL REVENUE	122,344	73.50	6,974.52	0.00	115,369.48	4.3

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	122,344	0.00	0.00	0.00	122,344.00	100.0
TOTAL Capital Projects	122,344	0.00	0.00	0.00	122,344.00	0.0
TOTAL Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	0.0
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	73.50	6,974.52	0.00	(6,974.52)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
REVENUE SUMMARY						
Sewer Impact Fee	83,140	47.76	2,869.92	0.00	80,270.08	6.5
TOTAL REVENUES	83,140	47.76	2,869.92	0.00	80,270.08	6.5
EXPENDITURE SUMMARY						
Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	0.0
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	47.76	2,869.92	0.00	(2,869.92)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	11,000	0.00	2,763.00	0.00	8,237.00	74.8
TOTAL Wastewater	11,000	0.00	2,763.00	0.00	8,237.00	74.8
Investment Earnings						
15-00-78500 Interest Income	140	47.76	106.92	0.00	33.08	23.6
TOTAL Investment Earnings	140	47.76	106.92	0.00	33.08	23.6
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.0
TOTAL Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.0
TOTAL Sewer Impact Fee	83,140	47.76	2,869.92	0.00	80,270.08	96.5
TOTAL REVENUE	83,140	47.76	2,869.92	0.00	80,270.08	96.5

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	83,140	0.00	0.00	0.00	83,140.00	0.0
TOTAL Capital Projects	83,140	0.00	0.00	0.00	83,140.00	0.0
TOTAL Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	0.0
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	47.76	2,869.92	0.00	(2,869.92)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
REVENUE SUMMARY						
Revenues	142,682	5,520.09	38,291.40	0.00	104,390.60	3.1
TOTAL REVENUES	142,682	5,520.09	38,291.40	0.00	104,390.60	3.1
EXPENDITURE SUMMARY						
Drainage	142,682	0.00	9,100.00	0.00	133,582.00	3.6
TOTAL EXPENDITURES	142,682	0.00	9,100.00	0.00	133,582.00	3.6
REVENUE OVER/(UNDER) EXPENDITURES	0	5,520.09	29,191.40	0.00	(29,191.40)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% DGET RE NING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	52,000	5,452.88	38,150.51	0.00	13,849.49	26.6
TOTAL Water	52,000	5,452.88	38,150.51	0.00	13,849.49	26.6
Investment Earnings						
17-00-78500 Interest Income	75	67.21	140.89	0.00	(65.89)	87.8
TOTAL Investment Earnings	75	67.21	140.89	0.00	(65.89)	87.8
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	00.0
TOTAL Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	00.0
TOTAL Revenues	142,682	5,520.09	38,291.40	0.00	104,390.60	3.1
TOTAL REVENUE	142,682	5,520.09	38,291.40	0.00	104,390.60	3.1

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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17 -Drainage Fee Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
========						
Capital Projects						
17-24-89900 Drainage Capital	142,682	0.00	9,100.00	0.00	133,582.00	93.6
TOTAL Capital Projects	142,682	0.00	9,100.00	0.00	133,582.00	93.6
TOTAL Drainage	142,682	0.00	9,100.00	0.00	133,582.00	93.6
TOTAL EXPENDITURES	142,682	0.00	9,100.00	0.00	133,582.00	93.6
REVENUE OVER/(UNDER) EXPENDITURES	0	5,520.09	29,191.40	0.00	(29,191.40)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE DGET NING
REVENUE SUMMARY						
Revenues	973,047	89,399.15	1,624,982.03	0.00	(651,935.03)	7.0
TOTAL REVENUES	973,047	89,399.15	1,624,982.03	0.00	(651,935.03)	7.0
EXPENDITURE SUMMARY						
Revenues	1,000	44.81	330.73	0.00	669.27	6.9
Expenses	972,047	80,374.19	1,472,546.43	0.00	(500,499.43)	1.4
TOTAL EXPENDITURES	973,047	80,419.00	1,472,877.16	0.00	(499,830.16)	1.3
REVENUE OVER/(UNDER) EXPENDITURES	0	8,980.15	152,104.87	0.00	(152,104.87)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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18 -Health Insurance Fund

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	DGET NING
Revenues							
========							
Investment Earnings							
18-00-78500 Interest Income	50	28.66	188.62	0.00	(138.62)		7.2
TOTAL Investment Earnings	50	28.66	188.62	0.00	(138.62)		7.2
Miscellaneous Revenue							
18-00-79550 Misc. Income	10,000	0.00	1,009,735.56	0.00	(999,735.56)		7.3
TOTAL Miscellaneous Revenue	10,000	0.00	1,009,735.56	0.00	(999,735.56)	9	7.3
Fund Balance Carryover							
18-00-79805 Premium Revenue	962,997	89,370.49	615,057.85	0.00	347,939.15		6.1
TOTAL Fund Balance Carryover	962,997	89,370.49	615,057.85	0.00	347,939.15		6.1
TOTAL Revenues	973,047	89,399.15	1,624,982.03	0.00	(651,935.03)		7.0
TOTAL REVENUE	973,047	89,399.15	1,624,982.03	0.00	(651,935.03)		7.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Other Services						
18-00-85400 Bank Charges	1,000	44.81	330.73	0.00	669.27	56.9
TOTAL Other Services	1,000	44.81	330.73	0.00	669.27	6.9
TOTAL Revenues	1,000	44.81	330.73	0.00	669.27	6.9
Expenses						
Personnel Services						
18-13-80510 Premium Expense	192,021	16,568.71	113,457.34	0.00	78,563.66	0.9
18-13-80520 Health Insurance Claims	754,826	60,243.12	1,332,957.20	0.00	(578,131.20)	6.5
18-13-80530 Adminstration Cost	25,200	3,562.36	26,131.89	0.00	(931.89)	3.7
TOTAL Personnel Services	972,047	80,374.19	1,472,546.43	0.00	(500,499.43)	1.4
TOTAL Expenses	972,047	80,374.19	1,472,546.43	0.00	(500,499.43)	1.4
TOTAL EXPENDITURES	973,047	80,419.00	1,472,877.16	0.00	(499,830.16)	1.3
REVENUE OVER/(UNDER) EXPENDITURES	0	8,980.15	152,104.87	0.00	(152,104.87)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	DGE NIN
REVENUE SUMMARY							
Revenues	0	202.80	1,500,455.87	0.00	(1,500,455.87)		0.0
TOTAL REVENUES	0	202.80	1,500,455.87	0.00	(1,500,455.87)		0.0
EXPENDITURE SUMMARY							
Parks Donations	0	0.00	90,000.00	62,000.00	(152,000.00)		0.0
TOTAL EXPENDITURES	0	0.00	90,000.00	62,000.00	(152,000.00)		0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	202.80	1,410,455.87	(62,000.00)	(1,348,455.87)		0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

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20 -Designated Funds-Parks

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
20-00-78500 Interest Income	0	202.80	455.87	0.00	(455.87)	0.00
TOTAL Investment Earnings	0	202.80	455.87	0.00	(455.87)	0.00
Miscellaneous Revenue						
20-00-79520 Donations - Parks	0	0.00	1,500,000.00	0.00	(1,500,000.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	1,500,000.00	0.00	(1,500,000.00)	0.00
Fund Balance Carryover						
TOTAL Revenues	0	202.80	1,500,455.87	0.00	(1,500,455.87)	0.00
TOTAL REVENUE	0	202.80	1,500,455.87	0.00	(1,500,455.87)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE
Parks Donations						
Material and Supplies						
20-11-83900 Other Services & Charges	0	0.00	90,000.00	62,000.00	(152,000.00)	0.0
TOTAL Material and Supplies	0	0.00	90,000.00	62,000.00	(152,000.00)	0.0
Capital Projects						
TOTAL Parks Donations	0	0.00	90,000.00	62,000.00	(152,000.00)	0.0
TOTAL EXPENDITURES	0	0.00	90,000.00	62,000.00	(152,000.00)	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	202.80	1,410,455.87	(62,000.00)	(1,348,455.87)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 8.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	6,680,880.07	6,818,271.48	0.00	(6,818,271.48)	0.0
TOTAL REVENUES	0	6,680,880.07	6,818,271.48	0.00	(6,818,271.48)	0.0
EXPENDITURE SUMMARY						
2016 GO Bond	0	0.00	135,436.77	0.00	(135,436.77)	0.0
2018 GO Bond	0	14.30	59,373.21	7,974.28	(67,347.49)	0.0
2019 GO Bond	0	21,486.07	874,612.66	511,369.79	(1,385,982.45)	0.0
2020 GO Bond	0	362,813.56	1,549,372.26	1,889,864.72	(3,439,236.98)	0.0
2021 GO Bond	0	317,489.75	815,663.86	2,009,618.34	(2,825,282.20)	0.0
2022 GO Bond	0	88,082.05	88,082.05	77,080.94	(165,162.99)	0.0
TOTAL EXPENDITURES	0	789,885.73	3,522,540.81	4,495,908.07	(8,018,448.88)	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	5,890,994.34	3,295,730.67	(4,495,908.07)	1,200,177.40	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

80 -General Obligation Bonds

% OF YEAR COMPLETED: 8.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	6,468,000.00	6,600,000.00	0.00	(6,600,000.00)	0.0
80-00-78530 Premium on issuance of debt	0	206,324.80	206,324.80	0.00	(206,324.80)	0.0
TOTAL Investment Earnings	0	6,674,324.80	6,806,324.80	0.00	(6,806,324.80)	0.0
Miscellaneous Revenue						
80-00-79086 Interest Income 2016 GO Bd	0	0.00	63.06	0.00	(63.06)	0.0
80-00-79088 Interest Income 2018 GO Bon	0	1.54	48.56	0.00	(48.56)	0.0
80-00-79089 Interest Income 2019 GO Bon	0	68.63	855.79	0.00	(855.79)	0.0
80-00-79090 Interest Income 2020 GO Bd	0	4,880.55	6,610.84	0.00	(6,610.84)	0.0
80-00-79091 Interest Income 2021 GO Bon	0	1,601.62	4,364.85	0.00	(4,364.85)	0.0
80-00-79092 Interest Income 2022 GO	0	2.93	3.58	0.00	(3.58)	0.0
TOTAL Miscellaneous Revenue	0	6,555.27	11,946.68	0.00	(11,946.68)	0.0
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	6,680,880.07	6,818,271.48	0.00	(6,818,271.48)	0.0
TOTAL REVENUE	0	6,680,880.07	6,818,271.48	0.00	(6,818,271.48)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
80-86-85400 Bank Charges	0	0.00	86.97	0.00	(86.97)	0.0
TOTAL Other Services	0	0.00	86.97	0.00	(86.97)	0.0
Capital Projects						
Transfers Out						
80-86-99150 Parks	0	0.00	1,239.55	0.00	(1,239.55)	0.0
80-86-99200 Town Hall	0	0.00	134,110.25	0.00	(134,110.25)	0.0
TOTAL Transfers Out	0	0.00	135,349.80	0.00	(135,349.80)	0.0
TOTAL 2016 GO Bond	0	0.00	135,436.77	0.00	(135,436.77)	0.0
2017 GO Bond						
Other Services						
Capital Projects						
Transfers Out						

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 8.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2018 GO Bond						
Other Services						
80-88-85400 Bank Charges	0	14.30	116.82	0.00	(116.82)	0.0
TOTAL Other Services	0	14.30	116.82	0.00	(116.82)	0.0
Capital Projects						
Transfers Out						
80-88-99400 Communications & Data Syste	0	0.00	6,756.39	7,974.28	(14,730.67)	0.0
80-88-99800 Other Expenses Paid from In	0	0.00	52,500.00	0.00	(52,500.00)	0.0
TOTAL Transfers Out	0	0.00	59,256.39	7,974.28	(67,230.67)	0.0
TOTAL 2018 GO Bond	0	14.30	59,373.21	7,974.28	(67,347.49)	0.0
2019 GO Bond						
Other Services						
80-89-85400 Bank Charges	0	70.57	610.06	0.00	(610.06)	0.0
TOTAL Other Services	0	70.57	610.06	0.00	(610.06)	0.0
Capital Projects						
80-89-98550 Water Projects	0	21,415.50	784,923.48	502,741.39	(1,287,664.87)	0.0
TOTAL Capital Projects	0	21,415.50	784,923.48	502,741.39	(1,287,664.87)	0.0
Transfers Out						
80-89-99450 Communications & Data Syste	0	0.00	1,079.12	8,628.40	(9,707.52)	0.0
80-89-99800 Other Expenses Paid from In	0	0.00	88,000.00	0.00	(88,000.00)	0.0
TOTAL Transfers Out	0	0.00	89,079.12	8,628.40	(97,707.52)	0.0
TOTAL 2019 GO Bond	0	21,486.07	874,612.66	511,369.79	(1,385,982.45)	0.0
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	93.31	713.61	0.00	(713.61)	0.0
TOTAL Other Services	0	93.31	713.61	0.00	(713.61)	0.0
Capital Projects						
80-90-96550 Public Works Facility	0	0.00	33,000.00	57,625.00	(90,625.00)	0.0
80-90-97550 Paving (Streets)	0	2,941.20	1,028,939.88	13,519.20	(1,042,459.08)	0.0
80-90-98550 Water Projects	0	0.00	5,745.50	110,853.58	(116,599.08)	0.0
80-90-98750 Sanitary Sewer System	0	7,448.75	7,448.75	15,474.17	(22,922.92)	0.0
80-90-98950 Traffic Controls	0	0.00	8,887.11	0.00	(8,887.11)	0.0
TOTAL Capital Projects	0	10,389.95	1,084,021.24	197,471.95	(1,281,493.19)	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.3

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET REMAINING
Transfers Out						
80-90-99700 Fire	0	351,212.50	457,328.73	1,632,392.77	(2,089,721.50)	0.0
80-90-99800 Other Expenses Paid from In	0	1,117.80	7,308.68	60,000.00	(67,308.68)	0.0
TOTAL Transfers Out	0	352,330.30	464,637.41	1,692,392.77	(2,157,030.18)	0.0
TOTAL 2020 GO Bond	0	362,813.56	1,549,372.26	1,889,864.72	(3,439,236.98)	0.0
2021 GO Bond						
Other Services						
80-91-85400 Bank Charges	0	68.76	786.10	0.00	(786.10)	0.0
TOTAL Other Services	0	68.76	786.10	0.00	(786.10)	0.0
Capital Projects						
80-91-97550 Paving (Streets)	0	311,107.49	764,169.46	1,781,976.26	(2,546,145.72)	0.0
80-91-98550 Water Projects	0	6,313.50	30,795.85	212,815.00	(243,610.85)	0.0
80-91-98750 Sanitary Sewer System	0	0.00	0.00	14,827.08	(14,827.08)	0.0
80-91-98950 Parks	0	0.00	19,912.45	0.00	(19,912.45)	0.0
TOTAL Capital Projects	0	317,420.99	814,877.76	2,009,618.34	(2,824,496.10)	0.0
Transfers Out						
TOTAL 2021 GO Bond	0	317,489.75	815,663.86	2,009,618.34	(2,825,282.20)	0.0
2022 GO Bond						
Other Services						
80-92-85400 Bank Charges	0	27.99	27.99	0.00	(27.99)	0.0
TOTAL Other Services	0	27.99	27.99	0.00	(27.99)	0.0
Capital Projects						
80-92-97690 Bond Issuance Cost	0	85,295.00	85,295.00	0.00	(85,295.00)	0.0
80-92-98750 Sanitary Sewer Projects	0	2,759.06	2,759.06	72,240.94	(75,000.00)	0.0
TOTAL Capital Projects	0	88,054.06	88,054.06	72,240.94	(160,295.00)	0.0
Transfers Out						
80-92-99450 Technology	0	0.00	0.00	4,840.00	(4,840.00)	0.0
TOTAL Transfers Out	0	0.00	0.00	4,840.00	(4,840.00)	0.0
TOTAL 2022 GO Bond	0	88,082.05	88,082.05	77,080.94	(165,162.99)	0.0
TOTAL EXPENDITURES	0	789,885.73	3,522,540.81	4,495,908.07	(8,018,448.88)	0.0
REVENUE OVER/(UNDER) EXPENDITURES	0	5,890,994.34	3,295,730.67	(4,495,908.07)	1,200,177.40	0.0

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.3

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	DGET NING
REVENUE SUMMARY							

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

4.h.b

99 -Pooled Cash

% OF YEAR COMPLETED: 58.3

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% RE	BUDGET REMAINING

Attachment: RG REV & EXP W-ENC (ROLL) - 7846 (5624 : 4 h Finance Director's Report)

City of Nichols Hills
2018 GO Bond Issue

AS OF: **01/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,049.55	109,049.55
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
2021-2022	-	-	-	6,756.39	52,500.00	59,256.39
7/31/2021				451.09		451.09
8/31/2021						-
9/30/2021						-
10/31/2021				3,952.20		3,952.20
11/30/2021				2,212.05	41,613.75	43,825.80
12/31/2021				141.05	10,886.25	11,027.30
1/31/2022						-
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	94,266.97	108,874.84	3,168,137.67
Available Funds - Prior to encumbrances	(0.00)	(0.00)	-	7,974.28	174.71	8,148.99
Due to Pre-Eng & Design						
ENCUMBRANCES:						7,974.28
Wireless Master Plan — Monte PO #17-12080				7,974.28		
Available Funds - After encumbrances	(0.00)	(0.00)	-	0.00	174.71	174.71

CASH	8,148.99
CD'S	-
EXPENSE ACCRUED	-
ENCUMBRANCES	(7,974.28)
	174.71

Interest Earnings:	
Prior Fiscal Years	111,614.16
Current Fiscal Year	48.56
Bank Charges:	
Prior Fiscal Years	(2,496.35)
Current Fiscal Year	(116.82)
FUNDS AVAILABLE	174.71

Attachment: 2021 2022 GO Bonds Spreadsheet - January (5624 : 4 h Finance Director's Report)

City of Nichols Hills
2019 GO Bond Issue

AS OF: **01/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
							-
Issue Amount	1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		3,000,000.00
Premium	41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		101,271.56
Net Interest earned & Bank Fees						88,337.47	88,337.47
Prior Years:							
Issuance Expense	18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019	60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
2019-2020	1,060,931.76	77,089.33	41,757.88	33,613.76	-	-	1,213,392.73
2020-2021	120,739.67	231,762.46	9,161.65	703.70	92,131.49	-	454,498.97
2021-2022	-	784,923.48	-	-	1,079.12	88,000.00	874,002.60
7/31/2021		3,901.50					3,901.50
8/31/2021		523,497.75			1,079.12		524,576.87
9/30/2021		122,930.50					122,930.50
10/31/2021		82,955.70				11,908.75	94,864.45
11/30/2021		15,832.50				76,091.25	91,923.75
12/31/2021		14,390.03					14,390.03
1/31/2022		21,415.50					21,415.50
PROJECT COST TOTAL TO DATE:	1,261,183.76	1,130,054.60	51,687.86	51,687.86	94,747.28	88,000.00	2,677,361.37
Available Funds - Prior to encumbrances	0.00	503,281.75	(0.00)	(0.00)	8,628.44	337.47	512,247.66
ENCUMBRANCES:							
WC-1901 Water Line SRB PO# 17-11415		34,489.97					511,369.83
Cimarron Construction PO # 17-17293		468,251.42					
Jenco - Fire & City Hall PO#17-16880					8,628.44		
Available Funds - After encumbrances	0.00	540.36	(0.00)	(0.00)	0.00	337.47	877.83

CASH	533,663.16
CD'S	-
EXPENSE ACCRUED	(21,415.50)
ENCUMBRANCES	(511,369.83)
	877.83

Interest Earnings:	
Prior Fiscal Years	90,446.25
Current Fiscal Year	855.79
Bank Charges:	
Prior Fiscal Years	(2,354.51)
Current Fiscal Year	(610.06)
FUNDS AVAILABLE	877.83

City of Nichols Hills
2020 GO Bond Issue

AS OF: 01/31/21

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount		3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium		147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees										87,319.87	87,319.87
Prior Years:											
Issuance Expense		48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020		121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021		2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022		1,028,939.88	5,745.50	7,448.75	8,887.11	-	457,328.73	-	33,000.00	7,308.68	1,548,658.65
7/31/2021		211,596.69	2,775.00							1,126.98	215,498.67
8/31/2021		343,987.76	735.00		3,641.79				9,375.00	1,114.34	358,853.89
9/30/2021		462,892.63	2,235.50						8,437.50	968.76	474,534.39
10/31/2021		1,367.40			2,985.00				5,062.50	894.24	10,309.14
11/30/2021		3,677.40					17,466.58		6,750.00	1,192.32	29,086.30
12/31/2021		2,476.80			2,260.32		88,649.65		3,375.00	894.24	97,656.01
1/31/2022		2,941.20		7,448.75			351,212.50			1,117.80	362,720.25
PROJECT COST TOTAL TO DATE:		3,713,539.21	304,966.02	244,231.32	66,320.09	203,059.00	761,603.15	103,882.20	61,474.30	16,236.60	5,475,311.89
Available Funds - Prior to encumbrances		228,790.15	276,774.28	15,474.17	162,220.74	77,422.93	1,554,969.84	(0.00)	328,083.94	71,083.27	2,714,819.32
Due to Pre-Eng & Design											
ENCUMBRANCES:											
PW Facility Phase III	SRB PO 17-15504								57,625.00		
WC-1902 Bedford	SRB PO #17-17294		17,550.00								
PC 2002 Glenwood Ave	SRB PO 17-12296	13,519.20									1,889,864.72
Cimarron Construction	PO # 17-17293		93,303.58								
SC-2101 City Wide	PO #17-16584			15,474.17							
Jenco - Fire & City Hall	PO#17-16880					77,422.93	1,439,733.82			60,000.00	
FSB - Fire & City Hall	PO #17-16881						115,236.02				
Available Funds - After encumbrances		215,270.95	165,920.70	0.00	162,220.74	0.00	(0.00)	(0.00)	270,458.94	11,083.27	824,954.60

CASH	882,539.57
CD'S	2,195,000.00
EXPENSE ACCRUED	(362,720.25)
ENCUMBRANCES	(1,889,864.72)
	824,954.60

Interest Earnings:	
Prior Fiscal Years	79,443.33
Current Fiscal Year	10,061.52
Bank Charges:	
Prior Fiscal Years	(1,471.37)
Current Fiscal Year	(713.61)
FUNDS AVAILABLE	824,954.60

Attachment: 2021 2022 GO Bonds Spreadsheet - January (5624 : 4 h Finance Director's Report)

City of Nichols Hills
2021 GO Bond Issue

AS OF: **01/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							4,237.51	4,237.51
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	764,169.46	30,795.85	-	19,912.45	-	-	-	814,877.76
7/31/2021				7,040.45				7,040.45
8/31/2021		3,788.10						3,788.10
9/30/2021	9,572.85							9,572.85
10/31/2021	4,335.90	11,224.00		12,872.00				28,431.90
11/30/2021	113,553.29	3,156.75						116,710.04
12/31/2021	325,599.93	6,313.50						331,913.43
1/31/2022	311,107.49	6,313.50						317,420.99
PROJECT COST TOTAL TO DATE:	802,501.08	101,085.72	46,062.97	27,911.43	113,313.48	9,268.66	30.00	1,100,173.35
Available Funds - Prior to encumbrances	2,251,904.24	2,922,967.78	277,689.83	609,476.89	(0.00)	729,292.41	4,207.51	6,795,538.66
ENCUMBRANCES:								
PC-2102 Bedford & Glenwood — Rudy PO 17-16882	902,461.82							
Water Treatment Facility — SRB PO 17-15227		131,565.00						
PC-2102 Bedford — SRB PO 17-17050	41,517.75							
PC-2101 7300 Nichols Rd — SRB PO 17-16437	1,332.27							
PC-2101 7100 Nichols Road — SRB PO 17-15617	1,251.04							
								2,009,618.34
PC-2101 Buttram — SRB PO 17-15618	22,429.87							
PC-2104 Avondale — SRB PO 17-16585	167,131.00							
SC-2101 City Wide — SRB PO 17-16584			14,827.08					
PC-2103 Guilford — SRB PO 17-16586	84,915.00							
PC-2101 Buttram & Nichols — CGC PO 17-16587	558,797.51	76,250.00						
Curb Replacement — PO 17-17059	2,140.00			-				
Utility Technology Upgrade — PO 17-17280		5,000.00			-			
Available Funds - After encumbrances	469,927.98	2,710,152.78	262,862.75	609,476.89	(0.00)	729,292.41	4,207.51	4,785,920.32

CASH	1,087,959.65
CD'S	6,025,000.00
EXPENSE ACCRUED	(317,420.99)
ENCUMBRANCES	(2,009,618.34)
	4,785,920.32

Interest Earnings:	
Prior Fiscal Years	1,632.10
Current Fiscal Year	4,364.85
Bank Charges:	
Prior Fiscal Years	(973.34)
Current Fiscal Year	(786.10)
FUNDS AVAILABLE	4,785,920.32

Attachment: 2021 2022 GO Bonds Spreadsheet - January (5624 : 4 h Finance Director's Report)

City of Nichols Hills
2022 GO Bond Issue

AS OF: **01/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount	3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium	93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees							(24.41)	(24.41)
Prior Years:								
Issuance Expense	38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022	-	-	2,759.06	-	-	-	-	2,759.06
1/31/2022			2,759.06					2,759.06
PROJECT COST TOTAL TO DATE:	38,770.45	21,969.92	11,805.50	7,754.09	1,292.35	6,461.74	-	88,054.06
Available Funds - Prior to encumbrances	3,055,013.55	1,731,174.34	710,077.43	611,002.71	101,833.78	509,168.92	(24.41)	6,718,246.33
ENCUMBRANCES:								
SC-2201 Sanitary Sewer PO# 17-17438			72,240.94					77,080.94
Tyler Technoloy Meter Reading Upgrade PO# 17-17439						4,840.00		
Available Funds - After encumbrances	3,055,013.55	1,731,174.34	637,836.49	611,002.71	101,833.78	504,328.92	(24.41)	6,641,165.39

CASH	6,721,005.39
CD'S	-
EXPENSE ACCRUED	(2,759.06)
ENCUMBRANCES	(77,080.94)
	6,641,165.39

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	3.58
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(27.99)
FUNDS AVAILABLE	6,641,165.39

Attachment: 2021 2022 GO Bonds Spreadsheet - January (5624 : 4 h Finance Director's Report)

4.i.a

Monthly Report – January 2022

Information Systems

City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Attachment: Ism Monthly Jan 2022 (5625 : 4 i Information Systems Monthly Report)

Monthly Report – January 2022

To follow is a summary of activities in the Information Systems Department during the month.

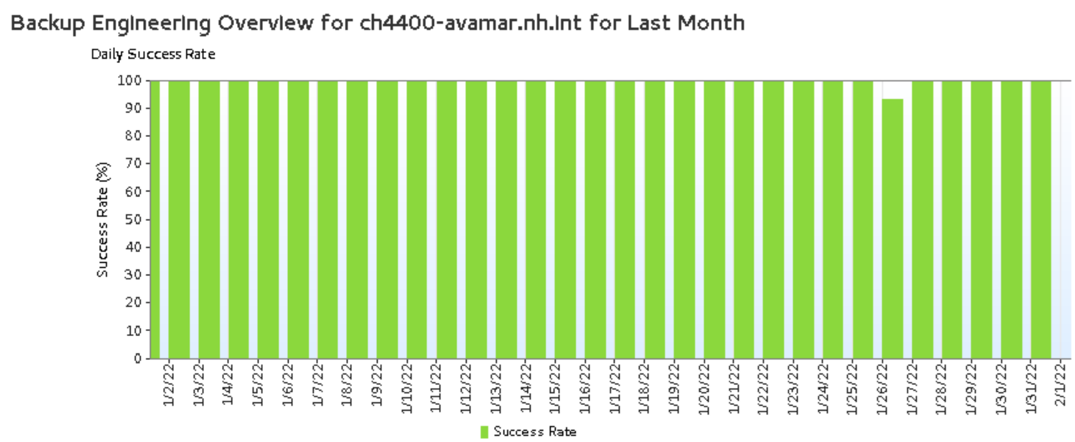
Automated Meter Reading Software Is To Be Upgraded:

The Automated Meter Reading System Software is being upgraded to a new system. The system will provide the City with more information on water usage by citizens and meet all new security standards. The Financial Software will also have to be upgraded for the update to work correctly. Arrangements have already been made with Tyler to upgrade the financial software.

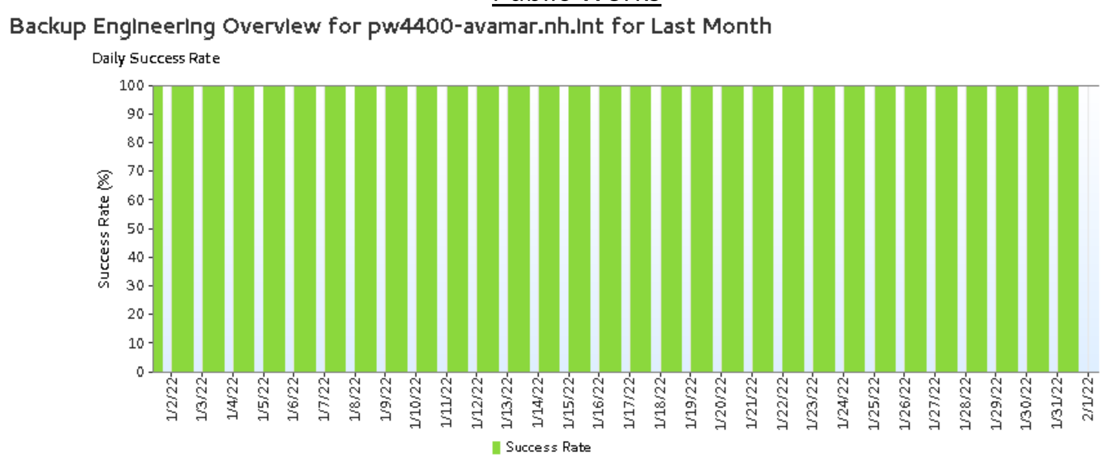
Backup System Reports:

The new Data Backup Systems performed well this month at City Hall and Public Works. Backup systems generate reports each month showing the results of their backup procedures for the month:

City Hall



Public Works



Attachment: Ism Monthly Jan 2022 (5625 : 4 i Information Systems Monthly Report)

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Jan	Not Spam	19248	42.09%
	Spam	26477	57.90%
	Virus	5	0.01%
	Subtotal (3)	45730	100.00%
	Total	**45730**	**100%**

Top Ten Viruses

Top Ten Viruses			
Total Summary	Virus Name	Total Summary Events	% of Subtotal
2022-01-01-2022-02-01	MSIL/Kryptik.ADVZ!tr	3	60.00%
	HTML/Phish.68BC!tr	2	40.00%
	Subtotal (2)	5	100.00%
	Total	**5**	**100%**

Top Virus Client Location by Day of Month

Top Virus Client Location by Day of Month			
Day of Month	Virus Client Location	Messages	% of Subtotal
04	Latvia (LV)	2	100.00%
	Subtotal (1)	2	40.00%
06	Latvia (LV)	1	100.00%
	Subtotal (1)	1	20.00%
11	United States (US)	2	100.00%
	Subtotal (1)	2	40.00%
	Total	**5**	**100%**

Attachment: Ism Monthly Jan 2022 (5625 : 4 i Information Systems Monthly Report)

Email Phishing Tests:

We conduct monthly employee email phishing tests. Each employee receives a different email, and no employees fell victim to our test emails. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

01/18/2022 - 01/24/2022

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Holiday, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces
0.0%	59	59	0	0	0	0	0	0

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

Clicks by day

General Department Activities:

1. Assisted Public Works employee with a password reset on remote login.
2. Cox Communications had an outage that affected City Hall.
3. Reconfigure Teams accounts for staff on office license change over.
4. Relocated two City Hall staff workstations and computers to the Police department.
5. Had telephone support partner program 4 phones for City Hall and Fire department.
6. Had telephone support partner reprogram some City Hall phone numbers to ring certain phones.
7. Granted two City Hall staff temporary access to Police department doors.
8. Upgraded server support software on City Hall and Public Works server groups.
9. Assisted Utility Billing Clerk with file association to open in a specific program.
10. Tested the City's broadcast system before the Council Meeting.
11. Helped the Assistant Fire Chief with some privacy settings on his laptop.
12. Restarted web services on the Police Departments Tracking System server.
13. Asked telephone support to reprogram phone rollover from Public Works to City Hall.
14. Attended Accident Review Board meeting in City Hall training room.
15. Configured new group policies for workstations at Public Works.
16. Removed old network junction boxes at City Hall.
17. Released surplus items sold on govdeals.com.
18. Made changes to Permits and Licensing page on website.

Attachment: Ism Monthly Jan 2022 (5625 : 4 i Information Systems Monthly Report)

19. Assisted City Manager with setting up HDMI inputs to display in Council Chambers.
20. Gave Jenco access to rear fire door at Fire department per Fire Chief.
21. Updated the endpoint protection agents for all City workstations and servers.
22. Installed new body cam software on all Police patrol computers.
23. Assisted Fire Chief with converting a PDF document to Microsoft Word.
24. Added road closure banner to website per Public Works Deputy Director.
25. Added two more servers to the City's DR site.
26. Assisted Assistant Finance Director with scanner connection issue.
27. Exported some conference room meetings for Public Works Director.
28. Assisted Public Works employee with email configuration on his work phone.
29. Assisted the Public Works Deputy Director with new laptop charger.
30. Added new Fire department employee to all City services and access control. Had a support partner relocate the IT Cabinet in City Hall to a better location.
31. Replaced the Assistant Police Chief's battery backup device.
32. Replaced the Deputy Public Works Director battery backup device.
33. Asked the Public Works Director to locate and mark the City's fiber line buried across the front of City Hall because of remodling occurring near the City's fiber and the area had not been marked by the locator.
34. Purchased new mobile phones for two Public Works employees per Deputy Director.
35. Assisted support partner with a data cable run for the Fire department's temporary trailer.
36. Relocated Fire department's computers and peripherals to their trailer.
37. The data cable to trailer after a connection was damaged due to demolition at Fire department.
38. Deployed critical updates to all City workstations and servers.
39. Configured and installed two new tablets in Police departments patrol units.
40. Ran two data cable connections at the Police department for new body cam docks.
41. Configured new Firewall IP addresses to allow connections for Police body camera software.
42. Updated IT maintenance server software.
43. Updated the Public Works server software.
44. Assisted Fire Chief and Assistant Chief with software installs on laptops due to temporary move to the City Hall training room.
45. Attended water department audit meeting at Public Works.
46. Exported conference room meetings for Public Works Inspectors.
47. Assisted Police Detective with video software install on workstation.
48. Scheduled all the meetings for the month of February on the City's broadcast server.
49. Added bad actors to the City Firewalls.
50. Removed two former City employees' access for Public Works.

Attachment: Ism Monthly Jan 2022 (5625 : 4 i Information Systems Monthly Report)

SRB
ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

January 31, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the February 8, 2022 Council Meeting.

2019 G.O. Bond Issue:

- **Water Improvements – Waterline Relocation Along Kelley Avenue**

Contractor:	Cimarron Construction Co.	Original Contract Amount:	$561,555.00
Start Date:	~January 31, 2022	Amended Contract Amount:	-
Award Date:	December 14, 2021	Claims to Date Less Ret.:	-
Project Duration:	180 Calendar Days	Amount Remaining:	$561,555.00
Days Used:	0	Percent Complete:	0%

2020 G.O. Bond Issue:

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**

Contractor:	CGC, LLC	Original Contract Amount:	$1,073,766.41
Start Date:	October 18, 2021	Amended Contract Amount:	-
Award Date:	September 8, 2021	Claims to Date Less Ret.:	$438,718.90
Project Duration:	150 Calendar Days	Amount Remaining:	$769,435.46
Days Used:	75	Percent Complete:	40%

- **Paving Improvements to the 1400, 1500 & 1600 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,163,416.25
Start Date:	November 8, 2021	Amended Contract Amount:	-
Award Date:	October 12, 2021	Claims to Date Less Ret.:	$260,954.43
Project Duration:	180 Calendar Days	Amount Remaining:	$1,064,098.34
Days Used:	53	Percent Complete:	30%

Attachment: 1-31-22 Engrpt (5626 : 4 j Engineers Report)

- **Public Works Improvements (FC-2101)**
  Task Order Executed. Design underway.

- **Water Treatment Facility (WC-2101)**
  Task Order Executed. Design underway.

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**
  Task Order Executed. Design underway.

- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**
  Task Order Executed. Design underway.

Other Projects:

- **Love Family Park Improvements (FC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$961,700.00
Start Date:	~February 21, 2022	Amended Contract Amount:	-
Award Date:	January 11, 2022	Claims to Date Less Ret.:	-
Project Duration:	300 Calendar Days	Amount Remaining:	$961,700.00
Days Used:	0	Percent Complete:	0%

- **63rd Street Crosswalk (PC-2003)**
  Design Underway. Plans currently being reviewed by OKC Staff.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
City Engineer

GJW/edp
Cc: File 116000

Attachment: 1-31-22 Engrpt (5626 : 4 j Engineers Report)

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

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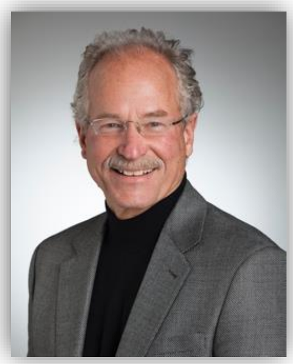
City of Nichols Hills Annual Report 2021

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)



January 2022

Nichols Hills State-of-the-City Letter From Peter Hoffman

Dear Friends:

Happy New Year everyone! I hope this letter finds you in good health and good spirits. We are truly blessed to live in our wonderful Nichols Hills community and I am pleased tell you that, in spite of all the many challenges experienced over the past couple of years, our City has continued to thrive. As we begin the new year together, I thought I would take a moment to highlight some of the many good works accomplished by the hard working committed individuals of our City. In particular, let me say how grateful we are for the excellent operational leadership of our City Manager, Shane Pate. Shane demonstrates high intelligence, incredible work ethic, integrity and an attitude of cheerful willingness to do whatever it takes to do the best job possible.

Regarding **housing** related actions, much continues to happen in this most important area. In 2021, the City Council adopted eight ordinances enhancing residential development requirements concerning drainage, lot coverage, floor area ratio, maximum building heights, design guidelines, exterior building materials and Building Commission review. These ordinances were developed over many months at several public hearings before the Building Commission, Planning Commission and City Council; and, we believe they will significantly enhance the City's ability to maintain the highest quality building standards for residential development in our community. Plus, operationally, we now have more code enforcement personnel to supervise and monitor all construction activities.

With regard to **safety and security,** the City Council awarded a $3 million contract to construct an addition to the Fire Station at City Hall, install bullet-resistant glass, and add a stone and brick barrier around the parking lot for our police and fire vehicles. The fire station addition will include new office spaces and a training center, ensuring that our firemen have everything they need in order to prepare for any emergency.

Regarding our **Police Department** and public safety, in 2021 the City Council approved the purchase of four additional police cars, which will result in fewer maintenance costs, prolong the lifespan of our police vehicle fleet, and allow our officers to have their own vehicles. And, we are increasing our efforts in the areas of traffic calming and pedestrian safety.

Street paving remains a high priority and we are intensifying our efforts to do more each year. In 2021, we repaved the 1500 Block of Buttram Road, the 7100 & 7300 Blocks of Nichols Road, the 1500 Block of Guilford Lane and the 1400 & 1500 Blocks of Bedford Drive. In December of 2021, the City Council issued $3 million in bonds to repave the 6500 & 6800 Blocks of Avondale Drive, the 7600 Block of Dorset Drive and some miscellaneous panel replacements throughout the City. These projects will occur in 2022.

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)

Water is a critical issue and your City continues to work hard to ensure long term sustainable water supplies. In 2021, the City issued $2.5 million in bonds to construct a water treatment plant, which will further improve water quality, increase volume capabilities and soften the water. Our City Engineer has collaborated with Public Works Director, Randy Lawrence and the Oklahoma Department of Environmental Quality in order to plan and gain authorization to begin construction in 2022. Importantly, we are also continuing to maintain and re-drill existing water wells and are actively engaged in acquiring new supplies.

Revenue and financial stability are areas of primary focus. In spite of the many challenges, disruptions and economic uncertainties presented by the Covid-19 pandemic, Nichols Hills has continued to flourish. I am pleased to report that our conservative stewardship of public funds enabled us to prosper financially in 2021. City staff and management have continued to do an outstanding job of balancing the budget and we have just received another AA+ rating from S&P Global. Also, we received an "unqualified" independent audit from Finley & Cook, which is the best possible outcome in an audit. This kind of municipal financial stability is rare in today's world, and I hope everyone appreciates the excellent job being done by all City employees, in particular our financial staff, led by Finance Director/City Clerk, Amanda Copeland.

The City has made great strides toward improving the overall **quality of life** in our community. In 2021, the City Council approved a pilot tree-planting and landscape project to enhance the public right-of-way along Western Avenue between Marlboro Lane and Glenwood Avenue. This project involved planting a variety of trees and shrubs along Western, which both serves to beautify the area and act as a sound barrier and air purifier along this noisy, heavily-trafficked corridor.

In 2021, the City Council also issued $630,000 in bonds for the purpose of adding contouring, landscaping, and trails in Grand Boulevard Park, as well as more dog waste stations and trash receptacles in various parks throughout the City.

Continuing the theme of **park beautification** in our City, the City Council recently received a very generous $1.5 million donation from the Love Family Foundation to improve portions of Grand Boulevard Park between Huntington Avenue and Bedford Drive. The project, to be named Love Family Park, will make significant tree and landscaping improvements, install a water feature, construct a facility to display sculptures and install ADA-accessible pedestrian sidewalks. This is a continuation of the important work we started many years ago to renovate Grand Boulevard Park. The improvements are anticipated to be completed in 2023. On behalf of the City, I want to extend a heartfelt thank you to the Love Family for their incredible generosity toward improving the quality of life for our citizens. We would also like to thank resident Pete Everest, who generously donated the new trees to the Love Family Park. I cannot wait to enjoy this new park with all of you.

Looking to the future, it is evident that both the pace and size of our surrounding developing world are gathering in speed and intensity and it will require continued vision, wisdom, discipline and 24/7 obsession with the job in order to successfully navigate through it all. We must safeguard the historical magnificence of our beloved community while, at the same time, encourage and support that which will make our City an even more beautiful masterpiece than it is today.

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)

There are many facets of this ongoing evolution process but two in particular are noteworthy. First, there is the need for a formal NH City Sustainability Plan. I would like to thank Nancy Herzel, Chair of our Environmental Health and Sustainability Commission and John Kennedy for leading this most important effort. The Plan will be a comprehensive guidebook for the future, serving as a key resource for policy making. Second, the City is embracing the challenge presented by the worldwide transition to fleet and infrastructure electrification.

In closing, I want to thank all the City employees, Commissioners, Committee members, my City Council partners, Steve Goetzinger and Sody Clements, and the numerous volunteers who have worked so diligently on behalf of our citizens. I am grateful for the support, encouragement, and kind words regarding the progress the City has made during this past year. It is an honor to be part of this most excellent team and I look forward to a great new year together. We have come far, good people, but we have yet many more miles to go.

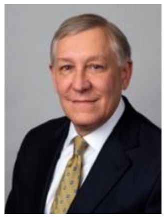
Your friend and Mayor,

E. Peter Hoffman Jr.

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)

City Council Report

Mayor
E. Peter Hoffman



Vice Mayor
Steve J. Goetzinger

Councilmember
Sody Clements

The City of Nichols Hills is a Charter-Manager form of government. The Council elects a mayor and vice mayor from among its members. The Council appoints a City Manager, City Attorney, City Treasurer, Municipal Judge and Associate Judges, enacts ordinances and resolutions, and raises revenue. The Council also appoints members to boards and commissions and makes inquiries into operation of the various city departments.

A Busy Year…

In 2021, the Nichols Hills City Council adopted the City's annual budget; reviewed and accepted the City's independent financial audit; adopted 13 ordinances and 32 resolutions; awarded 36 contracts, approved 5 events; conducted 12 regular meetings, and 10 special meetings; made 15 appointments, and issued 3 special permits to cellular/phone network providers.

The Pandemic Saga Continues…

The Coronavirus (Covid-19) pandemic continued to be a major focus for the City Council in 2021, but with the City learning to adapt and thrive despite the pandemic's many disruptions. Among these adaptions included several conversations with EMSA, our local ambulance service provider, regarding necessary increased response times.

Bond Projects Underway…

In 2021, the Council also issued $7.8 million in general obligation bonds for improvements to the City's streets, sanitary sewer system, police vehicles, water system and technology infrastructure, and improvements to the Public Works Facility. Later in the year, the City Council also issued $8.3 million in general obligation refunding bonds, which refunded outstanding bond obligations of the City to provide over $400,000 in annual debt service savings to the City.

Investments in our Staff and Community…

The City Council also made several investments in City staff and the community in 2021. Notably, the City Council partnered with the Nichols Hills Plaza ownership group, Washington Prime, to hold the second annual Community Day festival in the Plaza. The event was tremendously successful, providing opportunities for the community to touch police, fire, and public works vehicles, enjoy inflatable bounce houses, a petting zoo, listen to live music, play games, and shop in the Plaza. Also, the City Council coordinated with City staff and a local architect to review and approve final plans for an addition to the fire station at City Hall, renovate some of the office space for administrative staff, and construct a brick and stone barrier around the perimeter of City Hall to provide enhanced security for police and fire vehicles. A contract for this work was awarded and construction commenced late in 2021. The project is anticipated to be complete in the fall of 2022.

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)

Building Commission

The Building Commission considers applications for certificates of approval for the moving, demolition, and construction of, or additions to, main or secondary buildings in the City. The City Council appointed commissioners based on their expertise in various fields of construction. The appointed Building Commissioners are (in order pictured below) John Lipper (Chair), Rusty Caston (Vice Chair), Larry Herzel, Victoria Raines, and Jeff Oakley.





The Commission met fourteen times in 2021 to consider approval of issuance of certificates of approval for new homes and additions to existing homes, as well as review and recommend City Council approval of amendments to the City Code regarding storm drainage requirements, definitions to the Zoning Code, floor-area-ratio and lot coverage limitations on development, and exterior lighting requirements. In 2021, the Building Commission considered twenty-six different applications for certificates of approval, granting twenty-three applications, and denying three. The applications for certificates of approval concerned the following addresses:

- **1707 Elmhurst Avenue** (new main building) - approved
- **6408 Briarwood Ln.** (addition) - denied
- **1109 Hemstead Pl.** (new main building) - approved
- **1816 Coventry Ln.** (new main building) - approved
- **1812 Dorchester Pl.** (new main building) - approved
- **1719 Windsor Pl.** (new main building) - denied
- **1703 Pennington Way** (new main building) - denied
- **1641 Queenstown Rd.** (new main building) - approved
- **1601 Queenstown Rd.** (addition) - approved
- **6618 N. Hillcrest Ave.** (addition) - approved
- **1914 Huntington Ave.** (new main building) - approved
- **1709 W. Wilshire Blvd.** (addition) - approved
- **1212 Larchmont Ln.** (addition) - approved
- **1601 Randel Rd.** (addition) - approved
- **1121 Belford Ave.** (addition) - approved
- **1806 Dorchester Pl.** (addition) - approved
- **6408 Briarwood Ln.** (addition) - approved
- **7301 Waverly Ave.** (addition) - approved
- **6800 N.W. Grand Blvd.** (addition) - approved
- **6820 N.W. Grand Blvd.** (new main building) - approved
- **1719 Windsor Pl.** (new main building) - approved
- **1400 Camden Way** (new main building) - approved
- **7005 Trenton Rd.** (new main building) - approved
- **7301 Waverly Ave.** (new main building) - approved
- **1801 Coventry Ln.** (addition) - approved
- **1834 Dorchester Pl.** (new main building) – approved

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)

Planning Commission

The Planning Commission consists of six members, each appointed for a term of three years. The members of the Commission are (pictured above in order listed) John McCaleb (Chairman) , Barbara Gilbert, Tim Cheek, Ron Byrne, Michael Biddinger, and Doug Franklin. The Planning Commission has the power to promote public interest in the orderly and aesthetic development of the City, consider and make recommendation to the City Council regarding applications for land use, zoning or subdivision changes, special permits, annexation ordinances, and revisions to the comprehensive plan.

In 2021, the Planning Commission conducted eight regular meetings. At these meetings, the Planning Commission considered ten ordinances amending the zoning code, one application to rezone property at 6820 NW Grand Boulevard, and one application for a special permit regarding antenna equipment on a city water tower.

Board of Adjustment

The Board of Adjustment consists of five members, each appointed for a term of three years. The members are (pictured above in order listed) Robert Slater (Chairman) John Covington, Edward Clements, Larry Herzel, and Kathy Lippert. The function of the Board of Adjustment is to hear and decide appeals from decisions or determination made by an administrative official in the enforcement of the City Code. The Board can also authorize in specific cases a variance from the terms, standards, and criteria that pertain to an allowed use category within a zoning district.

The Board of Adjustment meets the third Wednesday of every month if there is a case to be heard. In 2021, the Board of Adjustment conducted six public hearings, considering five applications. The Board approved a variance to the rear and west side yard setbacks for an addition to a main building at 1209 Mulberry Lane. The Board approved a variance to the east side setback to a main building at 1221 Marlboro Lane. After two public hearings, the Board granted a variance to the rear and east side yard setbacks to a main building at 1400 Camden Way. After two public hearings, the Board granted a variance to the east side yard setback to a main building at 1821 Westminster Place. The Board also granted a variance to the west and east side yard setbacks to a main building at 1801 Coventry Lane.

Attachment: 2021 Annual Report - Full Draft-1.28.22-3.1 (5636 : 2021 Annual Report)

Nichols Hills Environment, Health, and Sustainability Commission

The Nichols Hills Environment, Health, & Sustainability Commission (EHSC) resumed meetings in October of 2021 and reports the following:

● **BUTTERFLY GARDEN**: Stephanie Jordan from The Nature Conservancy gave a presentation regarding the current plight of the Monarch butterfly. After her presentation, the Commission approved a plan from Sweet Leaf to establish a Monarch butterfly garden in the area adjacent to the Nichols Hills United Methodist Church. With major funding provided by Planet Nichols Hills (Kathy Walker, President) the EHSC presented the plan to the Nichols Hills Park Commission and the Nichols Hills City Council with unanimous approval.

● **HAZARDOUS WASTE AND RECYCLING EVENT**: Nichols Hills Public Works Authority planned and held this event on the 4th Saturday in September from 9AM to 12PM in the North parking lot of Nichols Hills Plaza. Randy Lawrence, Director of Nichols Hills Public Works Authority, spearheaded the event and the EHSC helped with volunteers. Many residents attended which meant a lot of waste was diverted from land-fill. During the event, stormwater runoff brochures were given to the residents. The EHSC voted to make this an annual event in September and will work with Public Works.

● **STORMWATER RUN OFF**: Walt Gibson, Nichols Hills Storm Water Code Officer, gave an informative presentation regarding stormwater runoff and associated problems with pollutants. Water quality in Nichols Hills was also discussed. EHSC members were given an informative stormwater hand-out.

● **CITY OF NICHOLS HILLS SUSTAINABILITY PLAN**: The EHSC approved a DRAFT of the City of Nichols Hills Sustainability Plan. The plan will be developed over the next 18 months with help from city staff, citizens and experts. The main focus of the EHSC will be how residents can be a part of sustainability efforts in the City.

Nancy Herzel

Nancy W. Herzel
NH EHSC Chairman

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Municipal Court

The Municipal Court is a Court Not of Record. That simply means no recording is made of court proceedings and any appeal from the Court is a trial "De Novo" (start from the beginning) in the District Court of Oklahoma County. The Court hears all cases involving violations of Nichols Hills ordinances, including traffic offenses, neighbor disputes, animal violations, code violations, and juvenile matters.

We hope and believe that persons appearing in Nichols Hills Municipal Court feel they are afforded a courteous forum to defend their rights and that regardless of the outcome, justice has been served. The Honorable Kevin Krahl (pictured above) presides over the Nichols Hills Municipal Court, and in his absence one of our Associate Judges, Judge Stephen Haynes or Judge Stephen Sherman, presides over the court. The City Prosecutor is Pope VanCleef (pictured to right). Court Clerk Nikki Brown performs the daily administrative functions of the court.

Court is held the first and third Wednesdays of each month. The traffic docket is held at 10:00 a.m. and the juvenile docket and trials are held at 9:00 a.m. In 2021, 1,259 citations were issued and processed through the Municipal Court. The total amount collected in fines and costs was $124,751.62, excluding state-mandated fees or collection fees.

City Attorney

City Attorney John Michael Williams has been with the City since 2008. As City Attorney, John develops ordinances, resolutions, reviews and modifies a number of contracts, and renders legal opinions to the City Council, City Manager, and to the various boards and commissions throughout the City. John also serves as Bond Counsel to the City for each of the general obligation bonds it issues each year.

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Administration/Finance

It has been a good year for the Administration/Finance Department. The City implemented a Covid-19 vaccination incentive program to start off the year. The program was well received, and we were contacted by news outlets and several other cities wishing to adopt similar policies for their employees. We worked hard to find vaccination appointments for employees and administer the incentive benefits. We will continue to find ways to help protect staff from Covid-19 and provide other health and wellness benefits.

In June 2021 our Court Clerk, Nikki Brown, received her Mastery Certification through Oklahoma State University Spears School of Business-Center for Executive and Professional Development. In 2018, Nikki became a Certified Court Clerk with 36 education hours. The mastery certification requires an additional 34 hours plus 6 Mastery level classes for a total of 76 education hours. Along with her own training, Nikki served in various capacities on the Board of Court Clerks for over 4 years to assist other court clerks across the state. Nikki also completed her 10th year as an employee of Nichols Hills. We appreciate the pride she takes in her work, and we all benefit from her years of experience.

In December, we welcomed Rachel Gerber to our team as the new Utility Billing Clerk. Rachel has experience with utilities from a couple other cities as well as many years of customer service experience with AT&T. We are really excited at how well Rachel fits into our team and her eagerness to pick up this new job. Rachel loves to meet new people so stop by and meet her.

Financial Stewardship Developments

In January, the City issued the 2021 GO Bond Series for $7.8 million with an impressive interest cost of 0.886%. The proceeds of this GO Bond issue will fund paving projects, a water treatment facility, and several other various projects. With such favorable interest rates, the City was able to issue $8.3 million of 2021 GO Refunding Bonds, resulting in a cash flow savings over $400,000. The City's Financial Advisor, BOK Financial, and Bond Counsel, Williams, Box, Forshee & Bullard, P.C., worked numerous hours to ensure the City received such favorable outcomes on both bond series.

Sales tax took a bit of a dip at the beginning of the pandemic but has significantly improved since. Sales tax revenue increased 16.9% in calendar year 2021 over 2020 and use tax saw a 15.7% increase in the same time period. In calendar year 2021, the City also received $303,542 in CARES Act money to help offset Covid-19

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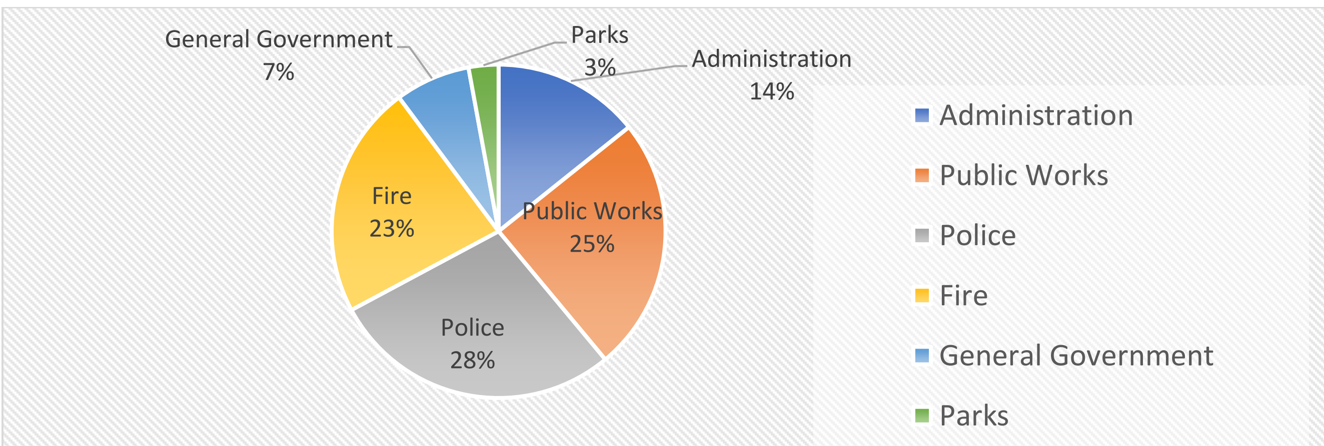
expenses, $343,896 in ARPA funds to be used on certain approved programs, and $823,938 in FEMA money to reimburse ice storm expenses from 2020.

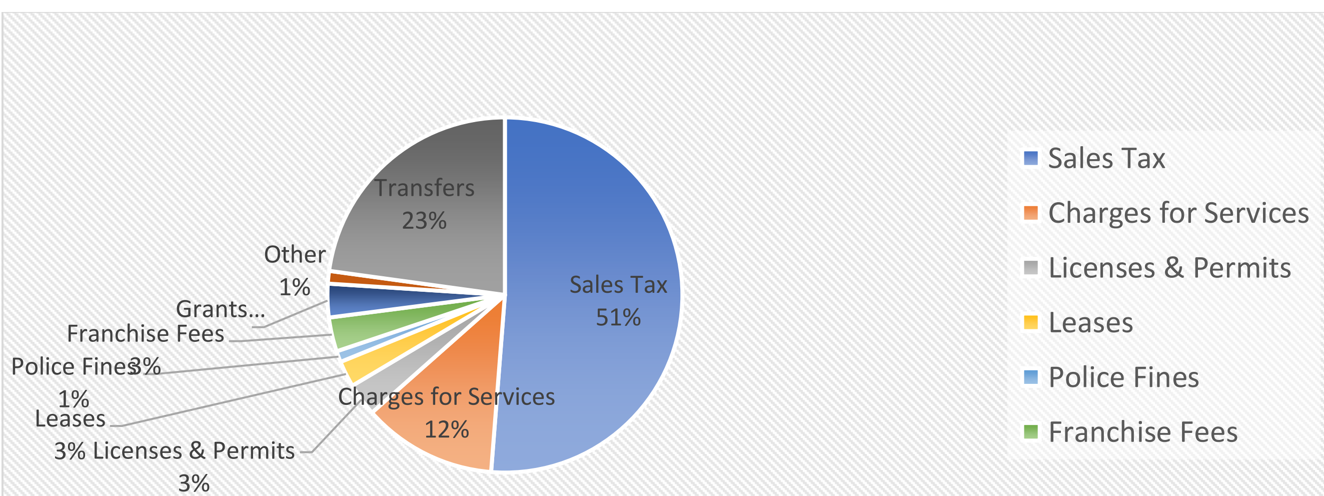
The City continued to practice good stewardship of the public funds it manages in 2021. As has been the case for many years, the City received an "Unqualified" independent audit in 2021, which is the best possible outcome in an audit. The term "unqualified" means that, in the auditor's opinion, the City's financial statements conform to Generally Accepted Accounting Principles (GAAP), and statements represent the City's financial accounts fairly. In 2021, the City also received an AA+ credit rating from S&P Global for the fifth time. The City's retirement plan continues to remain fully funded. Additionally, the City's General Fund ended FY 2020-2021 with a $905,895 surplus and the General Capital Improvement Fund had $1,252,141 set aside for future capital purchases.

Where Does the Money Go?



General Fund Expenditures By Source

Where Does the Money Come From?



General Fund Revenue By Source

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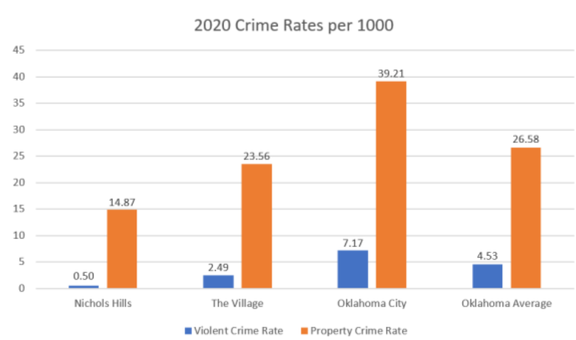
Police Department

The City of Nichols Hills maintains a crime rate which is consistently lower than the state average. This is accomplished by the police department working with the community in a combined effort to reduce crime and increase quality of life in the City of Nichols Hills. Community involvement and proactive policing is imperative in making the City of Nichols Hills a thriving and desirable city to live in and visit. The chart below is a representation of 2020 crime statistics released by the Oklahoma State Bureau of Investigation. Data for 2021 will not be released until mid-July of 2022.



Notable Incidents, Arrests, and Convictions

Brianne Shepard

On 01/15/2021 officers were dispatched to a residence in reference to a burglary. It was discovered someone had entered an open garage door and was present when the homeowners returned home. The suspect, Brianne Shepard, hid and remained in the garage overnight. Ms. Shepard stole property from the garage when she fled the residence in the morning. Detective Ridgeway located an item stolen from the residence in an Oklahoma City pawn shop. Through the investigation, Detective Ridgeway identified Ms. Shepard as the suspect. Detective Ridgeway interviewed Ms. Shepard while she was in custody at the Oklahoma County Detention Center and received a full confession. Ms. Shepard has been charged with 2nd Degree Burglary.

Megan Norwood

In February 2021, a resident reported several items missing from their residence, which included jewelry and silverware. Through the investigation it was determined a housekeeper, Megan Norwood, was responsible for stealing numerous items from the resident valued at approximately $78,000.00. Mrs. Norwood has been charged with 23 counts of Grand Larceny from a House. Mrs. Norwood also faces charges stemming from similar incidents in Oklahoma City.

Damieon Keshon Rutland

On 5/08/2021 at 1123 hours, Cpl. James McGinley was on routine patrol when he located a vehicle displaying a stolen license plate. Cpl. McGinley initiated a traffic stop and took the driver, Damieon Keshon Rutland, into custody. Cpl. McGinley learned

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Mr. Rutland was wanted for murder in Fulton County Georgia. Mr. Rutland was booked into the Oklahoma County Detention Center where he was later extradited to Georgia.

Next Generation 9-1-1

911 systems were originally built using analog rather than digital technologies, public safety answering points (PSAPs) across the country need to be upgraded to a digital or Internet Protocol (IP)-based 911 system, referred to as Next Generation 911. The City of Nichols Hills, working in conjunction with ACOG (Association of Central Oklahoma Governments), are working toward the implementation of upgraded 9-1-1 technologies. ACOG has been essential in providing the City of Nichols Hills with Next Gen 9-1-1 status updates, equipment installations, and training. Enhanced features of Next Generation 9-1-1 include a faster and more resilient system, improved location abilities, and abilities to receive text, photos, and videos. The transition to Next Generation 9-1-1 is currently underway and is expected to be complete and operational Spring of 2022.

Staff Highlights

The police department is currently comprised of 22 full-time employees:

15 - Sworn Police Officers
5 – Dispatchers
1 – Animal Control Officer
1 – Records Clerk

Officers and dispatchers conducted over 790 hours of continuing education and training during 2021.

Cpl. David Eischeid and Cpl. Adam Laster attended 40 hours of CIT (Crisis Intervention Training) this year. The purpose of CIT training is to reduce the risk of serious injury or death during an emergency interaction with people in mental crisis. The Nichols Hills Police Department has 8 certified CIT officers with 2 more officers scheduled to complete CIT Training in 2022.

Cpl. Taylor Greenwood became a member of the Oklahoma County Tactical Team this year. Cpl. Greenwood successfully passed all tactical team evaluations, demonstrating exemplary abilities in physical fitness and firearms proficiency. As a member of the Oklahoma County Tactical Team, members are on-call and respond to high-risk incidents throughout Oklahoma County that require special operations and tactics. On December 8, 2021. Cpl. Greenwood and members of the Oklahoma County Tactical Team responded to a residence in eastern Oklahoma County in reference to a subject shooting at deputies. Upon arrival, the suspect continued to fire a rifle at members of the tactical team. The suspect was ultimately taken into custody, and no one was injured. Cpl. Greenwood's commitment to the community is immeasurable and he represents the Nichols Hills Police Department honorably and professionally.

Christina Turquette

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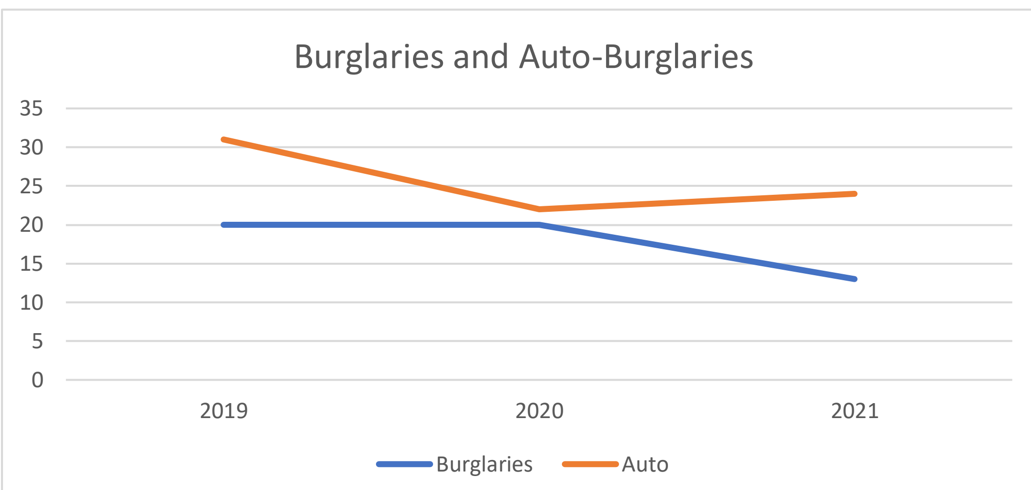
Christina Turquette was hired in August 2021 as a full time Communications Officer. Christina is an experienced dispatcher and was previously employed with the Logan County Sheriff's Office.

Radio log entries by time

Day of Week	00 AM - 03 AM	03 AM - 06 AM	06 AM - 09 AM	09 AM - 12 PM	12 PM - 03 PM	03 PM - 06 PM	06 PM - 09 PM	09 PM - 12 AM
Monday	187	61	580	338	398	381	129	513
Tuesday	172	64	609	296	405	392	130	537
Wednesday	155	86	599	333	409	403	141	536
Thursday	185	79	532	342	421	401	164	512
Friday	156	99	582	309	389	399	183	555
Saturday	206	73	463	245	377	318	185	535
Sunday	195	94	458	229	347	315	136	492

Crime Statistics

Nichols Hills experienced a decrease in the number of burglaries and a slight increase in the number of reported auto-burglaries this year.



The following is a small sample of the types of calls our officers responded to in 2020 and 2021.

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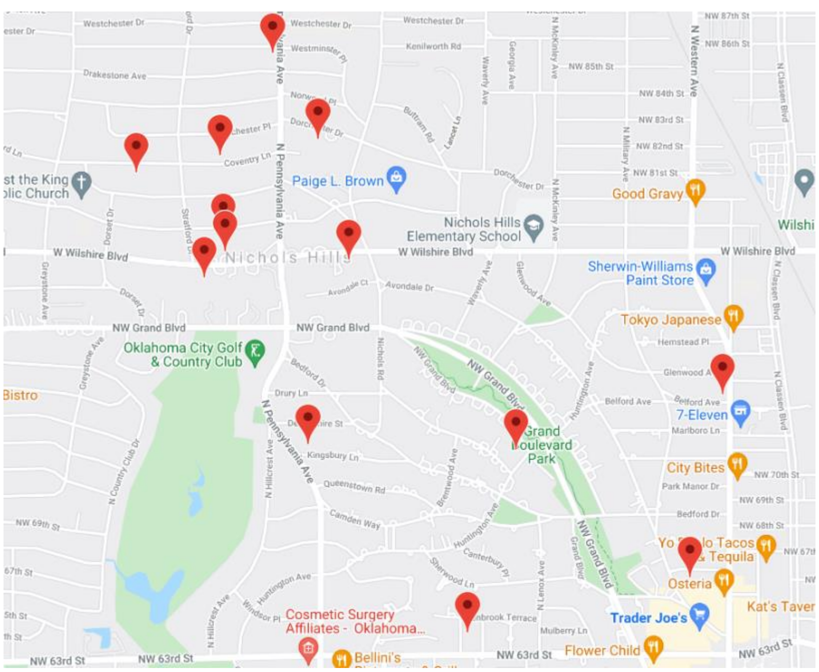
Call Type	2021	2020
Accident - Hit and Run	19	6
Accident - Property Damage	77	40
Accident - With Injury	10	4
Alarm Business	99	113
Alarm Residential	637	592
Assist - Outside Agency	141	113
Burglary - Residential	13	11
Domestic	15	11
DUI Arrest	4	6
Larceny From a Vehicle	35	21
Motor Vehicle Theft	17	3
Traffic Arrest	14	0
Traffic Stop	1326	758
Traffic Citation	943	553
Traffic Warning	1065	579

In 2021, the Police Department received report information on approximately 13 burglary (residences, residences under construction, businesses) calls in various locations throughout the city. The following is a map of the general locations of those burglary calls (pins may represent multiple incidents).



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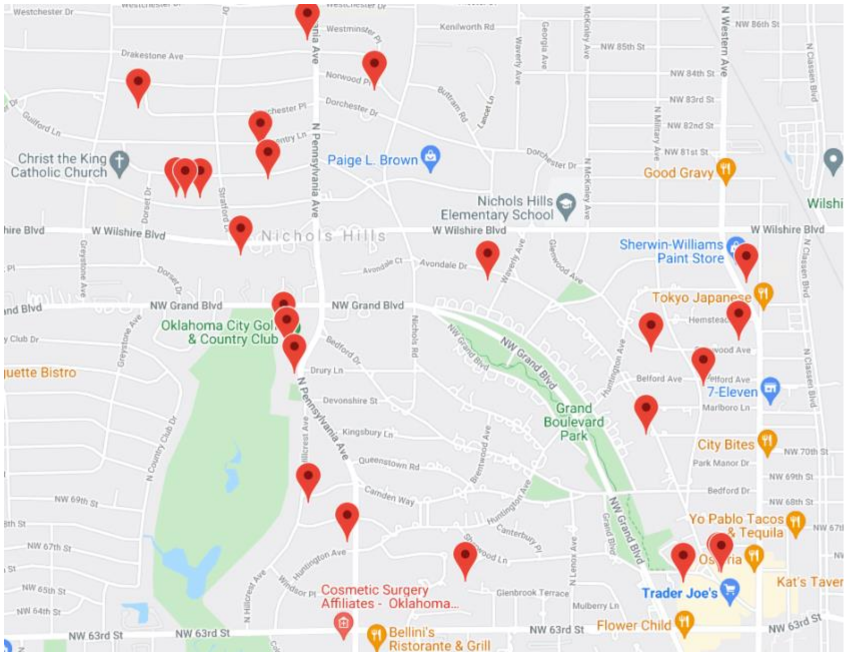
In 2021, the Police Department also received numerous auto burglary calls. The following map depicts the general locations of many of those incidents (pins may represent multiple incidents).



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Nichols Hills Fire Department
2021 Annual Report

Planning for the Future While Managing the Present

As 2021 began, all shifts started annual life and safety inspections on commercial buildings throughout the city. Many firefighters received their second Covid-19 vaccination offered to employees at City Hall. The Fire Department continued overcoming challenges posed by the virus with filling shift staffing for members who contracted the virus or had an exposure. Fire department personnel spent a tremendous amount of time throughout the year carefully planning in the design of the fire station remodel and addition project.

The Fire Chief's and City Manager attended numerous meetings with EMSA to discuss improving response times, staff shortages, and worked to find solutions to bridge the gap. We also met with numerous other EMS transporting agencies to discuss what types of service they could provide to Nichols Hills.

The department looked at a variety of fire engines and ladder trucks as we prepare to purchase two new fire trucks in the upcoming year. The department partnered with Oklahoma Blood Institute and a mobile blood drive at City Hall. There were fifteen (15) child safety seat installations and seven (7) life and safety final inspections for new businesses in 2021.

In October, the department participated in the Nichols Hills Community Day event held in the plaza. Blue shift utilized a fire extinguisher prop to teach the public how to properly use a fire extinguisher. The month of October is National Fire Prevention month. Several shifts attended local schools and church daycares, teaching children about fire safety.

In December, we were notified that we received funds in the amount of $823,938.47 from a 75/25 FEMA reimbursement grant that was applied to recoup costs from of the October 2020 ice storm. We are currently waiting for approval on a Category-Z FEMA reimbursement grant for management costs in the amount of $9,068.56 dollars from the ice storm.

Yearly Maintenance

FIT testing was performed on all firefighters self-contained breathing

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apparatus face masks. This test ensures the masks have proper seals to keep toxic products out of the firefighter airways. Annual pump testing was completed on both fire apparatuses and a ladder test was completed on the aerial ladder. Annual fire alarm and fire sprinkler testing was completed on the City Hall complex. A 5-year internal inspection was completed on the fire sprinkler piping also. Each piece of fire hose was pressure tested for any defects in the hoses. All fire hydrants were inspected, and flow tested throughout the city.

New Equipment Purchased

Nine self-contained breathing apparatus cylinders were purchased to replace cylinders that were set to expire. A new cardiac heart monitor Life Pak 15 and AED was purchased. Four water rescue bags with life jackets and throw ropes were added to our rescue equipment and an order for four new sets of personal protective gear was placed.

2021 Call Report

The Nichols Hills Fire Department responded to a total of 800 calls in 2021. This is a record number of calls dating back to 1997.

The overall average response time for all calls was 4 minutes and 12 seconds.

Fires	23	Ward – 1 33%
EMS	209	Ward – 2 22%
Hazardous Conditions	40	Ward – 3 22%
Service Calls	356	The Village – 24%
False Calls	172	

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Training Summary

In 2021, the Fire Department totaled 2,257 man-hours of training. The department conducted internal shift training with monthly assigned training topics throughout the year. Department personnel attended training outside the department. Chief Reyes and Captain Mays traveled to Phoenix, Arizona for a Blue Card Incident Command Train the Trainer and Mayday course. With this certification they can train our firefighters on the blue card system along with signing off on continuing education requirements.

Inter-departmental training was conducted as well with The Village Fire Department and some with Oklahoma City Fire Department. Interdepartmental training topics for the year Included a water rescue class, Mayday training, Auto extrication and Hazardous Materials operations level refresher.

Our department partnered with Eastern Oklahoma County Technology Center and OSU-OKC University and hosted fire academy students with station rotations throughout the year. During this time, the fire academy students are assigned to intern at numerous departments in the central Oklahoma area. The students work an 8-hour shift learning the job of a firefighter. This program has benefited our department as we have seen some students who interned with us return and apply with our department when we have an opening.

Certifications obtained in 2021

- **Chief Boydston:** Fundamentals of Emergency Management, Blue Card Command recertification.

- **Chief Reyes:** Blue Card TtT, Blue Card Mayday management, NFA-Leadership in Supervision, Fire Investigation for 1st responders, CPR and EMS instructor, Car seat tech.

- **Captain Mays:** Blue Card TtT, Blue Card Mayday management, swift water tech II.

- **Lieutenant Burchett:** Car seat tech.

- **Driver Sanderson:** Fire Officer II, swift water tech II, NIMS ICS 400.

- **Driver Ley:** Fire Instructor II, Fire Officer II.

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Public Works

Public Works is made up of seven divisions:

- Administration
- Water & Wastewater Line Maintenance
- Street Maintenance
- Water Wells
- Sanitation
- Code/Storm Water
- Building Inspections.

The Public Works Department has 26 employees. The water, wastewater, and street personnel have been cross trained in the various job functions. This has allowed each department to staff for normal demand, but be able to respond, in force, to peak demand. The administrative staff, which has also been consolidated, functions much the same way as operations.

Administration

Public Works Administration is currently staffed by The Director of Public Works (Randell Lawrence) and the Deputy Director of Public Works (Aaron Buckman). The primary responsibilities of the Director and Deputy Director of Public Works are to oversee the day-to-day operations of the departments, personnel, equipment, and infrastructure of the City.

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Sanitation Division

The Sanitation Division is currently staffed with a total of 10 employees. The Division currently has 3 Sanitation Trucks used for collecting household solid waste. The collection process for each household is currently twice a week and is a house side service. The Sanitation Division collects solid waste from approximately 1,800 residents. There are two trucks that run during collection time which includes one driver and four carriers per truck. The third truck is utilized as a backup truck during times that one of the other trucks may be receiving service or when the City experiences heavier loads.

The total weight of solid waste collected this year was 2,157.53 tons. The cost of the collection of solid waste for 2021 was $51,614.10

Water/Wastewater Division

Three employees are assigned to the water and wastewater department. They are responsible for locating, maintaining & repairing approximately 31 miles of waterline and 52 miles of wastewater lines.

This year the department repaired 7 water main breaks, which was 3 more than was repaired during 2020, and cleared 4 sanitary sewer blockages, which was equal to 2020. This Division also performed preventive maintenance on 5,837 linear feet of sanitary sewer line.

This Division is also responsible for the installation and maintenance of all water meters in the City's infrastructure. 16 new services were installed this year, which increased the number of water meters in the system to 2,780.

Street Division

The street Division is staffed by three employees. They are responsible for crack sealing, potholes, street signs, and the maintenance and repair of approximately 29 miles of streets.

This year the Street Division applied approximately 13.03 tons of asphalt and 1.5 tons of cold patch for street repairs and has also collected 154 cubic yards of debris to help ensure that The City of Nichols Hills' streets were maintained adequately enough to provide safe and hazard free terrain for transportation purposes.

Water Well Division

The City of Nichols Hills receives water from 23 water wells located mostly east of town and along Wilshire Boulevard. These wells, along with the pumping station, are controlled remotely by a SCADA system located within a control room at Public Works. As of 2021, we have completed the rehabilitation of water well 17 located just east of town to help ensure that we continue delivering the best quality and volume of water possible to our customers from within our system. These wells pump water from the Garber-Wellington aquifer. Three employees are responsible for the operation and maintenance of our wells and water laboratory.

Water is tested every day by our employees for water quality checks and compliance testing done by the Department of Environmental Quality. The well operators also operate our water storage and booster house. Nichols Hills has 2 two-million-gallon ground storage tanks, 1 four-million-gallon

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blending tank and an additional 750,000 gallons of elevated storage in the distribution system. In 2021 the City produced 438,743,064 gallons of water to meet the demand for potable, irrigation, and fire protection.

Building Inspections

The inspection and permit divisions provide electrical, plumbing, mechanical, and building permits as well as inspections and assistance in complying with codes and ordinances which have been established for the safety and welfare of Nichols Hills residents. The building inspection division reviews construction plans and consults with homeowners, architects, and others. This division provides information for the Planning Commission, Board of Adjustment, and provides administrative and control services for the city permit and license programs.

During the calendar year of 2021, we welcomed **Andrew Rice,** who has joined our Building Code/Inspections Division team to help with daily inspections utilizing our inspection software. He also helps receive, analyze, and prepare documents needed by the Building Commission and Planning Commission.

We also welcomed **Jason Mathis** who has also joined our Building Code/Inspection Division team to help with daily inspections utilizing our inspection software. He also helps receive, analyze, and prepare documents needed by the Building Commission and Planning Commission.

Dillion Thompson who has been working diligently for our Building Code/Inspections Division team and since has been promoted to the Chief Building Official position.

Kelly Hurley retired in July 2021 after working over 17 years as the City of Nichols Hills Building Inspector. He brought a lot of building code and inspection knowledge to the city.

Our building inspection division issued 732 building permits along with 729 trade licenses and permits pertaining to mechanical, electrical, and plumbing.

Storm Water/Code enforcement

The City of Nichols Hills stormwater and code division provides enforcement and inspection of construction sites that impact stormwater.

Stormwater/Code personnel inspect construction sites daily to ensure proper erosion control is in place and sites are staged in accordance with city code. We do weekly dry weather screenings to detect illicit discharges.

An **illicit discharge** is defined as any discharge to the municipal separate storm sewer system that is not composed entirely of stormwater, except for discharges allowed under NPDES permit or waters used for firefighting operations.

Nichols Hills believes public education and awareness is the key to compliance by printing new up to date stormwater literature, participating in local environmental events such as the Oklahoma Home and Garden Expo in which we were able to demonstrate to the public how stormwater impacts the environment using an interactive model. Nichols Hills Networks with (COSWA) Central Oklahoma Storm Water Alliance and (ODEQ) Oklahoma Department of Environmental Quality to maintain the

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highest standards. Stormwater/Code conducts daily inspections and has answered 18 complaints this year. The Division also issued 90 warnings for violations regarding erosion control, tracked mud and grass clippings.

Nichols Hills Stormwater/Code division has also been working with The City of Midwest City Household Waste Program. The City hosted an electronics recycling day in September, where a total of 2208 pounds of electronics recycling was gathered.

Bond Projects Completed in 2021

1. **WC-1903 Water Line Improvements**

This project consisted of removing and replace the 12-inch water tower line along the 1700 block of West Wilshire Blvd. and along Stratford Drive to Westminster Place.

2. **WC-2001 Waterline Improvements**

This project added an 8-inch drain line and box to collect the elevated tower overflow water and carry it to the storm system.

3. **PC-2002 Paving Improvements to Penn. Ave. from Wilshire Blvd. to Westminster Pl. & 1600 Block of Drury Ln.**

This project consisted of removing the existing asphalt and concrete paving and replacing it with concrete paving.

4. **WC-2102 Nichols Hills Elevated Water Tower Painting**

This project consisted of power washing the City's two elevated water tower, overcoating, and stenciling the existing lettering.

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Risk Manager

Risk Management is any activity that involves the evaluation of, or comparison of, risks and the development, selection and implementation of control measures that change outcomes.

Risk Management's primary focus is to protect the City's human and financial assets. The Risk Manager, in collaboration with the City Manager and staff, identifies, analyzes, and evaluates risks to City assets and how best to eliminate or minimize those risks.

Risk Management formulates and recommends policies with a view to reducing losses and insurance premiums. This includes general safety policies and procedures to be followed by city personnel in compliance with local, state, and federal regulations including safety training. The department investigates accidents and injuries involving employees and/or city equipment and conducts accident review meetings.

Safety Policy Statement: The safety and health of all employees is the utmost importance to the City of Nichols Hills. We are committed to providing and maintaining a safe and healthy workplace by always following responsible practices and procedures and in all departments of the city.

Sales/Use tax:

One of the main priorities in Risk Management has been to take an active role in the sales and use tax remittance by suppliers and retailers who make deliveries into Nichols Hills. The sales and use tax on products and materials delivered to homes and construction sites are required to be credited to the City of Nichols Hills.

Risk Management is responsible for keeping track of sales/use tax that is paid to Nichols Hills. A monthly spreadsheet of all sales tax is recorded and reported to the city manager. The Risk Manager also makes it a priority to check on local businesses, both new and old, making sure they are paying sales tax to the correct city. Sale/Point of Delivery is checked with the Oklahoma Tax Commission so they can send an agent to the business if something is observed that needs attention or corrected. Sales tax in 2021 increased to $5,019,717.06 from $4,021,763.10 in 2020.

Insurance and Claims:

Risk Management is responsible for the annual insurance renewal such as Property; Inland Marine (Contractors Equipment, Radio Equipment, Fine Arts, etc.) Crime; Auto; General Liability; Law Enforcement; Employment-related liability; Umbrella Policy; Cyber Crimes; Pollution Liability (Fueling station) and Sales Tax Revenue protection.

Property insurance is purchased to protect city buildings and assets from damage or loss caused by covered perils such as fire, theft, wind, and flood. The total insurable property values for the City are $14,982,713.00. Property insurance premiums for FY 2021 are $61,508.00. The property policy contains a $1,000.00 deductible with coverage limits of $100,000.00. The city purchases excessive coverage in cases of catastrophic incidents. Coverage limits are $5,000,000 and covers business income, accounts receivable, valuable papers, theft, and earth movement.

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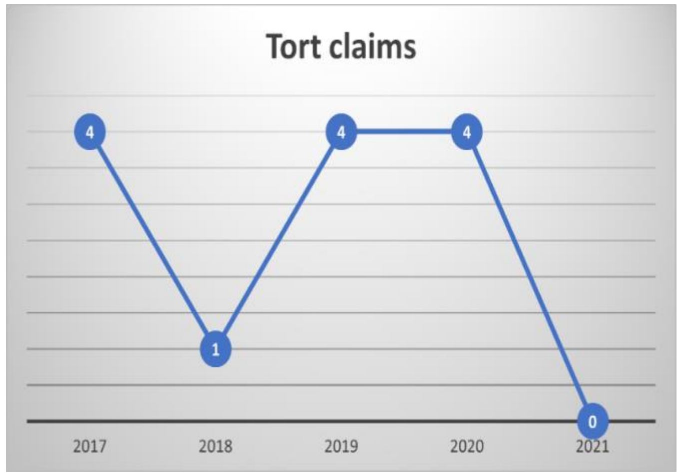
The City purchased the following additional insurance in FY 2021:

- Fine arts insurance with limits of $237,000. Coverage is provided for art throughout the city.
- Crime insurance with limits of $100, 000. Coverage is provided for employee theft, forgery, and other crime-related losses.
- Pollution liability insurance with limits of $2,000,000 with a $5,000.00 deductible.
- Cyber liability insurance with limits of $500,000 with a $5,000.00 deductible.
- Umbrella Policy to give the city extra coverage to help pay for costs that exceed liability policy limits. Limits are $1,000,000.00.

General Liability/Auto coverage is purchased to protect against auto claims as well as coverage that can protect the city and employees from a variety of claims including bodily injury, property damage, personal injury and others that can arise from daily operations. G/L coverage contains a $1,000.00 deductible with coverage limits of $100,000.00 and auto coverage contains a $500.00 deductible with coverage limits under the Governmental Tort Claims Act limits.

Risk Management receives and investigates all tort claims filed against the City and works with the insurance carrier to defend and/or settle claims. The amount of tort claims filed decreased from 3 in 2020 to zero in 2021. This is a great accomplishment and a great result of our employees being proactive and thorough with their job duties.



Annual OSHA 300 Reports (Work-Related Injuries/Illnesses):

Risk Managements acts as a Workers' Compensation advocate for the injured worker as they are recovering from an on-the-job injury. Risk Management also act as liaisons between the City of Nichols Hills and the Workers' Compensation Third Party Administrator, Consolidated Benefit Resources (CBR).

Risk Management is responsible for proper reporting of all on-the-job injuries, arranging for treatment of the injured employee, and proper reporting of all injury leave and record keeping of lost time. By law, these reports must be posted in all departments until April 2021 and sent to The Department of Labor. Public Works had one recordable injury in 2021. The Fire Department had one recordable injury in 2021. Public Works had one recordable injury in 2021. Administration had no recordable injuries in 2021.

Below is a comparison of the injuries from the last five years. As you can see, all departments are doing very well staying safe while doing their jobs. The average incident rates for recordable injuries in state and local government industries in 2020 was 3.5. This

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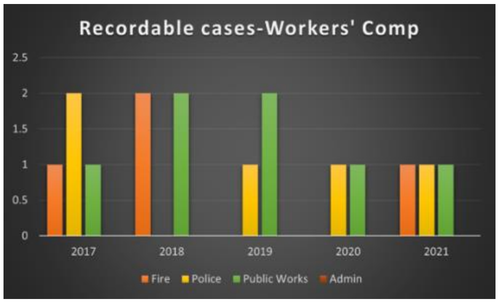
data is based on government entities with employment size between 50-249.

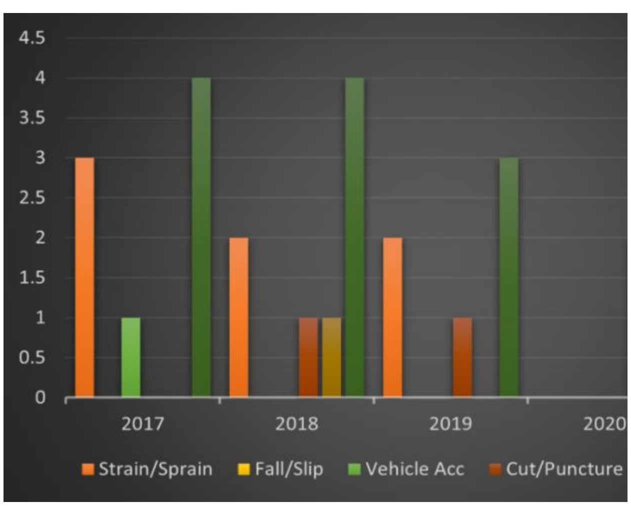


(OMAG) Workers' Compensation:

The City's 2020-2021 workers' compensation premium was $175,294. As a result of favorable workers' compensation claims activity, the City had the opportunity to apply $55,512 from the City's Escrow Account from the 17'-18' FY plan year into the current workers' compensation premium reducing it to $119,782. The City also received $6,247.30 for completing the OMAG Recognition program for FY 20-21.

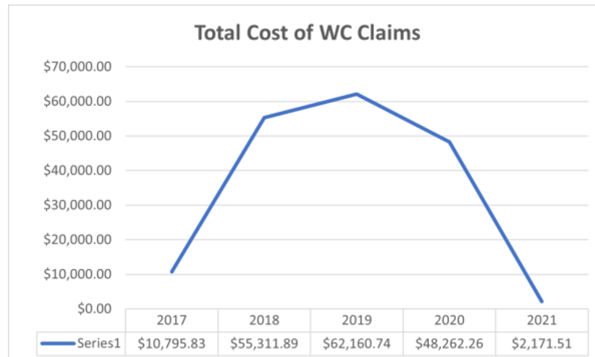
Causes of losses FY 2017-FY 2021

The graph below shows the breakdown of the causes of workers' compensation claims over the last five years.



Total Cost of Claims FY17 – FY21

The figure below shows the total cost of workers' compensation claims for the past five years. Industry-wide increases in temporary and permanent disability rates and medical costs in recent years have contributed to a gradual rise in costs.



Accident Review Board:

The accident review board met four times this year. Two of the accidents involved public works and two accidents involved the fire department. One of the accidents was a no-fault accident; therefore the City subrogated for recovery of funds lost.

Subrogation:

Subrogation is the recovery of funds spent to repair or replace City assets damaged by negligent third parties. Examples are automobile collisions where third parties cause damage to City vehicles, traffic signals, or street signs. Recoveries in 2021 were $2559.33. Money recovered from third parties for City vehicle and property damage is deposited directly into the appropriate fund per City policy.

Employee Safety Training:

The Risk Manager provides monthly training for Public Works as well as training for all departments quarterly. Risk

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management also conducts new hire safety orientations.

New 3M Class C, Type 1 vented hard hats were purchased for public works employees. These hard hats are lighter, cooler, and more secure because of the upgraded technology. The city also purchased each employee with clear and tinted safety glasses which attach to the hard hat which should eliminate lost or broken safety glasses. We also purchased a 3M SpeedGlas Welding helmet with a respirator and HEPA filter.

OSHA requires employers to pay for personal protective equipment when it is used to comply with OSHA standards. These typically include hard hats, gloves, goggles, safety shoes, safety glasses, welding helmets and goggles, face shields, chemical protective equipment and fall protection equipment.

Wellness:

The City hosted three Covid-19 vaccine clinics since the vaccines were released to emergency workers and supporting staff in late December 2020. Since that time, we had approximately 78% of employees receive the first two vaccinations. The booster shot was released in November 2021, and we had approximately 40% of our employees received the booster at that time. The City also offered rapid Covid-19 testing as well as PPE supplies to employees to help minimize risk of spread of infection. The annual health screen and flu shots were offered again this year. We had approximately 62% of employees participate in the health screen and/or flu shot.

Risk Management followed the pandemic actions and responsibilities written out in the Pandemic Response Plan. The City had a company disinfect the buildings and test touch points to attempt to cut down on Covid-19 cases as well as other viruses that are spread easily. This service continues currently.

Misc.:

The Risk Manager serves as the City's United Way drive chairman. The United Way campaign raised a total donation amount of $2,200 from 16 employees for the 2021 year.

Risk Management is responsible for the random drug testing program as allowed

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under the Cities Drug Testing Program. This past year, she coordinated seven pre-employment drug screens, medical physicals, and safety orientations for all new hires, and scheduled eleven random drug tests and two alcohol tests for CDL commercial drivers according to policy.

Due to the ice storm in October 2020, the Emergency Manager and Risk Manager began the process of the completing FEMA's Public Assistance Program. Public Assistance begins with the Declaration Process when an area has received a Presidential declaration of an emergency or major disaster. The federal share of assistance is 75 percent of the eligible cost. Nichols Hills estimated costs due to the ice storm disaster was $1,107,653.47. FEMA reimbursed the City $823,938.47.

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Information Systems

In 2021, a lot of effort went into making technology more resilient and secure. With cybercrime quickly becoming common in government, substantial time and effort have made technology more secure and resilient. For the last several years, the Information Systems Department has been working towards making our technology systems more modern by purchasing new equipment and improving resilience by using new methods to duplicate and back up technology information and systems.

Each of the two data centers operated by the City, one at City Hall and the other at Public Works, have electronic access control systems with video security cameras. The access control systems require the presence of a city-issued token or cards which identify the person assigned to the token. To access either data center requires official entry at one or more other secured access doors before entering the data center. Multiple security cameras are positioned throughout all City-owned buildings. Each data center has a video camera security system, and all cameras are monitored live 24/7, 365 days/year by Police Dispatch.

The City's computer network has two Enterprise Level Firewalls that monitor and regulate all traffic within the network. The network includes a network analyzer that monitors and logs various management, security, and forensic-related information.

Data from the Financial Reporting Systems is stored in the vendor's proprietary data structure on a separate applications server in our virtual system. The servers routinely receive software and security patches from an independent Patch Management System that manages, logs, and applies updates to the operating system and third-party software on all servers and workstations on the network. Systems use Windows Active Directory to authenticate users and user file permissions. The Financial Reporting Software also has its own user permission component that regulates permissions and user access on a more granular level.

Multiple security systems scan and review every email before delivery into a user's email box. Emails first pass through an email firewall appliance that scans each email for its potential of being SPAM and scans it for any known threats, malware, or viruses. Once approved by this review, the email continues to the Email Server. It receives three additional reviews from three different software products for SPAM potential, known threats, malware, or viruses. Our email security system also includes a Sandbox Security device that opens and reviews all email attachments before delivering them to the recipient. After passing all of these reviews, the email gets delivered to the user's email box. It then receives a final evaluation by the workstation's endpoint security when opened by the user. All outgoing and incoming emails must meet standards such as SPF, DMARK, and DKIM.

Each computer workstation has endpoint antivirus software installed on it. The endpoint software is of different manufacture than the other security software to ensure a broader new review of traffic from a different perspective. Local policies on the network enforce screen clearing and screen locking after 15 minutes of inactivity at every workstation.

The City has integrated data protection services at both Data Centers, including redundancy. Each location has an Integrated Data Protection Appliance. These systems provide backup, recovery, and data storage while maintaining data redundancy at both locations. Each data Center system has a complete data backup of both locations. Data from Financial Reporting Systems and Administrative files are backed up every two hours during regular business hours. Backup of the Police Records System occurs every two hours, 24 hours/day.

Each new City employee attends mandatory Information Systems Orientation Training, which includes sessions on cyber security. At that meeting, employees are enrolled

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in the City's "KnowBe4" Cyber Security Training program. This program includes mandatory annual audio and video training with exams and monthly email "phishing" exercises as cyber security training audits. The City maintains a host of Information Systems Policy and Procedures in the Nichols Hills Employee Manual. Included are policies on Internet usage, Email use, Password aging, Screen clearing and locking, and Social Media usage.

A "Patch Management" system manages software updates for third-party and operating systems. Antivirus and malware detection software is set to receive hourly updates on virus and malware signatures and new threat information. This System pushes out software patches and security updates to all servers and workstations. The Patch Management system monitors this process and logs information on installed patches and updates.

Nichols Hills participates in two federally funded security projects to help minimize our cyber security risk. The City participates in the MS-ISAC Malicious Domain Blocking and Reporting (MDBR) service. This secure DNS service prevents IT systems from connecting to harmful web domains, helping limit infections related to known malware and ransomware, phishing, and other cyberthreats. For example, the MDBR service can block the vast majority of ransomware infections just by preventing the initial outreach to a ransomware delivery domain.

The City also participates in the Nationwide Cybersecurity Review (NCSR), a no-cost, anonymous, annual self-assessment designed to measure gaps and capabilities of state, local, tribal and territorial governments' cybersecurity programs. It is based on the National Institute of Standards and Technology Cybersecurity Framework (NIST CSF), is sponsored by the Department of Homeland Security (DHS) and the Multi-State Information Sharing and Analysis Center® (MS-ISAC®). The NCSR evaluates cybersecurity maturity across the nation while directly providing actionable feedback and metrics to individual respondents in State, Local, Tribal & Territorial (SLTT) governments. Using the results, the NCSR, DHS delivers a bi-yearly anonymous summary report to Congress, providing a broad picture of the cybersecurity maturity across the SLTT communities.

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5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES JANUARY 2022	240.00
				TOTAL:	240.00
Administration	MISC VENDOR NANCY HERZEL	02-84300	Training & Membershi	NANCY HERZEL:	97.11
	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	202.53
	GRANICUS	02-84400	Software Agreements	AGNEDA SOFTWARE	385.87
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.91
				TOTAL:	771.42
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	16,504.98
				TOTAL:	16,504.98
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.91
	OMCCA	05-84300	Training & Membershi	2022 MEMBERSHIP DUES	55.00
				TOTAL:	140.91
Police Department	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	387.03
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	69.38
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	177.27
	AXON ENTERPRISE INC	06-84000	Equipment Maintenanc	AXON SMART CART PLAN	1,678.32
	VISA	06-83000	Material & Supplies	TISSUES	6.99
		06-83000	Material & Supplies	TISSUES	11.70
		06-83000	Material & Supplies	MOUNTS FOR BODY CAMERAS	87.80
		06-83000	Material & Supplies	TISSUES	11.89
		06-84100	Vehicle Maintenance	CAR WASH UNIT 43	19.99
		06-83000	Material & Supplies	TISSUES	15.49
		06-84300	Training & Membershi	IACP MEMBERSHIP	190.00
		06-84000	Equipment Maintenanc	HEVC VIDEO DECODER	0.99
		06-83000	Material & Supplies	TISSUES	24.99
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	VISA	06-84300	Training & Membershi	NABI MEMBERSHIP	75.00
		06-84300	Training & Membershi	REID TRAINING HALL	505.00
		06-83000	Material & Supplies	HEAT GUN	26.00
		06-84300	Training & Membershi	NABI MEMBERSHIP FEE	3.98
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	53.32
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	JANITORIAL SERVICES	1,262.50
	METRO EMERGENCY UPFITTERS	06-84000	Equipment Maintenanc	LIGHTS, GPS INSTALL 43	190.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	543.04
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	DEC 2021 BOARDING	95.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	337.04
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	343.64
	SHANA JONES	06-84300	Training & Membershi	HOTEL REIMBURSEMENT	225.98
	BOARD OF TESTS/ALCOHOL	06-84300	Training & Membershi	ANNUAL INTOX PERMITS	168.00
	ONG	06-84800	Utilities	MONTHLY CHARGES	224.17
	RED CARPET	06-84100	Vehicle Maintenance	CASH WASH TICKETS	100.00
				TOTAL:	6,934.51
Fire Department	TRACE ANALYTICS INC	07-84000	Equipment Maintenanc	SHIPPING PRIORITY MAIL	16.00
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	189.22
		07-84200	Building Maintenance	PACKING SUPPLIES	77.52
		07-84200	Building Maintenance	MOVING SUPPLIES	422.23
		07-84200	Building Maintenance	TRAILER SUPPLIES	287.95
		07-83000	Material & Supplies	STATION SUPPLIES	189.69
	EMSA	07-85200	EMSA Subsidy	JANUARY SUBSIDARY	2,506.68

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.11
	DIGI SECURITY SYSTEMS, LLC	07-84200	Building Maintenance	CARD READER REPAIR	110.00
	VISA	07-84200	Building Maintenance	MOVING SUPPLIES	167.76
		07-84200	Building Maintenance	PLASTIC STORAGE BINS	84.89
		07-84200	Building Maintenance	BUILDING MAINTENANCE	77.63
		07-84300	Training & Membershi	OSFA DINNER	30.34
	VISA	07-84300	Training & Membershi	TESTING SUPPLIES	66.91
		07-84300	Training & Membershi	TC: 2022 WINTER WORKSHOP	243.00
	LAW ENFORCEMENT PSYCHOLOGICA	07-81200	Medical Exams	PSYCOLOGICAL SERVICES	125.00
	ADAM MICHAEL GOOD	07-81200	Medical Exams	POLYGRAPH EXAM	200.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	181.50
	PETTY CASH	07-84000	Equipment Maintenanc	JANUARY 2022 RECEIPTS	5.20
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	112.35
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	171.83
	ALL ABOUT MOVING LLC	07-84200	Building Maintenance	FD MOVE OUT	1,950.00
	DAVID STOOPS ELECTRIC	07-84200	Building Maintenance	TRAILER HOOKUP	740.00
	FEDERAL CORP	07-84000	Equipment Maintenanc	HOT WATER TANK SUPPLIES	32.29
	AMERICAN FIRE & SAFETY	07-84000	Equipment Maintenanc	FIRE EXTINGUISHER RECHARG	164.25
	ONG	07-84800	Utilities	MONTHLY CHARGES	224.17
	KENNY REYES	07-84300	Training & Membershi	TC: 2022 WINTER WORKSHOP	29.44
				TOTAL:	8,599.96
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	63rd Crosswalk	4,964.38
		08-86075	Engineering Fees	GENERAL ENGINEERING	7,836.08
				TOTAL:	12,800.46
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES JAN 2022	22.03
	WESTLAKE HARDWARE	09-83000	Material & Supplies	PAINT01	29.94
		09-83000	Material & Supplies	CONCRETE	31.96
		09-83000	Material & Supplies	PAINT	24.95
	FIRESTONE COMPLETE AUTO	09-84100	Vehicle Maintenance	TIRES	413.36
	US FLEET TRACKING	09-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.85
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	272.48
	CRAFCO INC	09-83000	Material & Supplies	COLD PATCH	156.22
	HUNZICKER BROS INC	09-85500	Street Lighting	LIGHTING SUPPLIES	259.00
	INTERSTATE BATTERY SUPPLY	09-84100	Vehicle Maintenance	2 BATTERIES	241.90
	LUTHER SIGN CO	09-83000	Material & Supplies	DEAD END SIGN	216.70
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,636.86
		09-85500	Street Lighting	MONTHLY CHARGES	28.51
		09-85500	Street Lighting	MONTHLY CHARGES	27.43
		09-85500	Street Lighting	MONTHLY CHARGES	41.04
		09-85500	Street Lighting	MONTHLY CHARGES	27.00
		09-85500	Street Lighting	MONTHLY CHARGES	25.70
		09-85500	Street Lighting	MONTHLY CHARGES	26.78
		09-85500	Street Lighting	MONTHLY CHARGES	27.00
	ONG	09-84800	Utilities	MONTHLY CHARGES	129.90
				TOTAL:	8,728.61
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE DEC 2021	327.00
	BRITTON WELDING & AUTO	10-84100	Vehicle Maintenance	EQUIP REPAIR	30.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	PUBLIC WORKS GPS	119.80
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	COOLANT LEAK	1,291.21
	COMMERCIAL LUBRICATORS INC	10-84100	Vehicle Maintenance	HYDRAULIC FLUID	485.65
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	528.47

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	64.26
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	8,779.53
	INTERSTATE BATTERY SUPPLY	10-84100	Vehicle Maintenance	2 BATTERY FOR SANITATION	241.90
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	JANUARY 2022	5,303.47
	ONG	10-84800	Utilities	MONTHLY CHARGES	129.88
				TOTAL:	17,301.17
Parks Department	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	10,602.50
		11-85900	Park Maintenance Con	PARKS MAINTENANCE	5,780.00
		11-85700	Parks Maintenance	IRRIGATION	897.10
				TOTAL:	17,279.60
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES JAN 2022	58.73
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	124.51
	DIGI SECURITY SYSTEMS, LLC	12-84200	Building Maintenance	ELECTRIC STRIKE REPLACED	110.00
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL TRAPS	238.00
		12-84200	Building Maintenance	PEST CONTROL	35.00
		12-84200	Building Maintenance	PEST CONTROL	73.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	JANITORIAL SERVICES	745.00
	CCM OVERHEAD DOOR	12-84200	Building Maintenance	GARAGE DOOR REPAIR	384.07
	HOME DEPOT	12-84200	Building Maintenance	REFRIDGERATOR FILTERS	101.89
	ONG	12-84800	Utilities	MONTHLY CHARGES	129.90
				TOTAL:	2,000.10
General Government	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING JANUARY 2022	82.25
	VISA	13-84000	Equipment Maintenanc	DROPBOX FOR BUSINESS	4,320.00
	VISA	13-83000	Material & Supplies	SUPPLIES	81.90
		13-83000	Material & Supplies	SUPPLIES	163.60
		13-83000	Material & Supplies	SUPPLIES	48.60
		13-87000	Misc. Expenses	GIVEACARICATURE.COM	164.00
		13-84300	Training & Membershi	AMAZON PRIME	499.00
		13-83000	Material & Supplies	AMAZON	233.09
		13-83000	Material & Supplies	AMAZON	108.00
		13-83000	Material & Supplies	AMAZON	45.69
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	38.00
		13-84200	Building Maintenance	PEST CONTROL	215.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	JANITORIAL SERVICES	1,362.50
	PETTY CASH	13-87000	Misc. Expenses	B RIDGEWAY 15 YRS OF SERVI	300.00
	CLASSIC PRINTING INC	13-83000	Material & Supplies	CITY HALL ENVELOPES	212.00
	RICHEY/ZINK ASSOC INC	13-84200	Building Maintenance	Door Repair	1,500.00
	OCD SPECIALISTS LLC	13-87000	Misc. Expenses	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.96
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	1,367.96
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	28.75
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	143.20
		13-83000	Material & Supplies	5 GAL WATER	22.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	75.45
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	63.90
	ID SPECIALISTS INC	13-87000	Misc. Expenses	NEW EMPLOYEE ID CARD	24.50
	INSTANT SIGNS INC	13-86300	Publications	1 OCE BOARD	54.50
		13-86300	Publications	OCE BOARDS (3)	163.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.05

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		13-86300	Publications	NOTICES AND PUBLICATIONS	59.25
		13-86300	Publications	NOTICES AND PUBLICATIONS	96.81
		13-86300	Publications	NOTICES AND PUBLICATIONS	63.00
		13-86300	Publications	NOTICES AND PUBLICATIONS	144.30
	MUNICIPAL CODE CORP	13-87000	Misc. Expenses	LEGAL MANUSCRIPT	4,000.00
	QUADIENT INC	13-84600	Lease/Rental	POSTAGE METER RENT	99.00
	OG&E	13-84800	Utilities	MONTHLY CHARGES	1,367.68
	OMAG	13-86100	Liability Insurance/	3RD QTR GEN LIABILITY/AUT	15,954.75
	ONG	13-84800	Utilities	MONTHLY CHARGES	224.17
				TOTAL:	34,825.76
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES JAN 2022	44.06
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	184.77
	US FLEET TRACKING	14-84100	Vehicle Maintenance	PUBLIC WORKS GPS	119.90
	VISA	14-84400	Software Agreement	ADOBE - DILLION	179.88
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	402.99
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	91.40
	ONG	14-84800	Utilities	MONTHLY CHARGES	129.90
				TOTAL:	1,152.90
Risk Manager	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.25
	VISA	15-83000	Material & Supplies	SAFETY AWARDS	44.98
	PETTY CASH	15-84100	Vehicle Maintenance		32.00
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.96
				TOTAL:	162.19
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	INTERNET PUBLIC WORKS	257.94
		16-84600	Lease/Rental	CITY HALL INTERNET	509.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	206.14
	TANGENT	16-84000	Equipment Maintenanc	CUBES SOFTWARE	1,495.00
	VISA	16-84000	Equipment Maintenanc	INTEL STICK	229.99
		16-83000	Material Supplies	FULL FOCUS PLANNER	160.00
		16-84000	Equipment Maintenanc	NICHOLSHILLS.TV DOMAIN	16.99
		16-83000	Material Supplies	POSTAGE	5.99
		16-84000	Equipment Maintenanc	CAR CJARGER - PD MOBILE	29.16
		16-83000	Material Supplies	AIR FILTERS	54.99
		16-84000	Equipment Maintenanc	FEES	5.98
		16-84000	Equipment Maintenanc	PRINTER TONER	410.41
		16-84000	Equipment Maintenanc	ADOBE PRO	179.88
		16-84000	Equipment Maintenanc	PHONE CASE PUBLIC WORKS	16.99
	VISA	16-83000	Material Supplies	POSTAGE	5.99
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.96
				TOTAL:	3,628.40

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: Street & Alley

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Streets & Alley	SMITH ROBERTS BALDISCHWILER	09-85800	Contingency	1600 BLK Bedford	2,518.88
				TOTAL:	2,518.88

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	RETIREMENT SUPPLIES	39.66
	MTM RECOGNITION CORP	07-83000	Material & Supplies	RETIREMENT PLATES	40.00
				TOTAL:	79.66

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	TYLER TECHNOLOGIES INC	00-34500	Due to Tyler Tech (C	INSITE TRANSACTIONS FEES	998.75
				TOTAL:	998.75
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES JAN 2022	22.03
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	PARTS/SUPPLIES	179.91
	BRITTON WELDING & AUTO	12-84000	Equipment Maintenanc	EQUIP REPAIRS	120.00
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	110.83
		12-84950	Printing & Processin	UTILITY INVOICES	1,394.92
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	SAMPLES	1,260.00
		12-84550	Water Quality Testin	BAC-T SAMPLES	112.00
		12-83400	Lab Chemicals	WATER TESTING	1,040.00
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	886.17
	US FLEET TRACKING	12-84100	Vehicle Maintenance	PUBLIC WORKS GPS	269.45
	VISA	12-84600	Equipment Rental	SEWER CAMERS	171.84
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	405.59
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	OKC SEWER CHARGES	58,432.50
	VISA	12-84300	Training & Membershi	WASTE WATER CLASS	223.00
	CLASSIC PRINTING INC	12-83200	Office Supplies	UB CLERK BUSINESS CARDS	98.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.96
	AT&T 287307218639	12-84700	Telephone	FINAL BILL 287305710578	1,179.34
		12-84700	Telephone	FIRST NET PUBLIC WORKS	1,123.98
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	28.75
	DOLESE BROS CO	12-83000	Materials & Supplies	57 ROCK	151.06
	HIBDON TIRES PLUS	12-84100	Vehicle Maintenance	TIRES	639.90
	HOME DEPOT	12-84500	Well Maintenance	BLANKET PO	250.53
		12-84500	Well Maintenance	WELLS SUPPLIES	196.42
		12-84500	Well Maintenance	BENCH VISE	119.00
	INTERSTATE BATTERY SUPPLY	12-84100	Vehicle Maintenance	BATTERY FOR UNIT 22	141.95
	LOCKE SUPPLY CO	12-84500	Well Maintenance	LIGHTING FOR UNIT 20Q	177.56
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	131.07
		12-83200	Office Supplies	OFFICE SUPPLIES	74.54
	OG&E	12-84800	Utilities	MONTHLY CHARGEDS	1,804.80
		12-84800	Utilities	MONTHLY CHARGES	411.61
		12-84800	Utilities	MONTHLY CHARGES	1,215.25
		12-84800	Utilities	MONTHLY CHARGES	8,501.23
		12-84800	Utilities	MONTHLY CHARGES	211.43
	ONG	12-84800	Utilities	MONTHLY CHARGES	110.66
		12-84800	Utilities	MONTHLY CHARGES	109.76
		12-84800	Utilities	MONTHLY CHARGES	110.66
		12-84800	Utilities	MONTHLY CHARGES	379.85
		12-84800	Utilities	MONTHLY CHARGES	129.90
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	WRENCHES	62.98
	ROSE HILL BURIAL PARK, A TRU	12-84650	Lease Agreements	GROUNDWATER LEASE	3,249.05
	ROSE STATE COLLEGE	12-84300	Training & Membershi	WATER CLASSES	353.00
				TOTAL:	85,633.48

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	AXON ENTERPRISE INC	06-88500	Capital Imp-Equipmen	BODY CAMERA BUNDLE	13,822.74
	PB ELECTRONICS INC	06-88500	Capital Imp-Equipmen	HANDHELD RADARS	6,995.00
				TOTAL:	20,817.74
Sanitation	PREMIER TRUCK GROUP	10-88100	Capital Imp - Vehicl	BODY REPAIR	4,499.68
				TOTAL:	4,499.68
Code Department	STOLZ TELECOM LLC	14-88100	Capital Outlay - Veh	CODE RADIO	449.08
				TOTAL:	449.08
Risk Manager	JOHN VANCE AUTO GROUP	15-88100	Capital Outlay - Veh	2022 FORD EXPLORER	28,621.00
	VISA	15-88100	Capital Outlay - Veh	STROBES N MORE	744.73
		15-88100	Capital Outlay - Veh	AMAZON	36.86
				TOTAL:	29,402.59

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	CLARK EQUIPMENT CO. DBA BOBC	12-88500	Capital Imp - Equipm	T-66 COMPACT LOADER	55,000.00
				TOTAL:	55,000.00

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2019 GO Bond	AMERICAN FENCE COMPANY	89-98550	Water Projects	WATER TOWER FENCING	21,200.00
	CLARK EQUIPMENT CO. DBA BOBC	89-98550	Water Projects	CONSTRUCTION EQUIPMENT	215.50
				TOTAL:	21,415.50
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-98750	Sanitary Sewer Syste	SC-2101	7,448.75
		90-97550	Paving (Streets)	PC 2002 Glenwood Ave	2,941.20
		90-99800	Other Expenses Paid	MISC GO BOND	1,117.80
	JENCO CONSTRUCTION	90-99700	Fire	Fire Station & City Hall	347,462.50
	FRANKFURT-SHORT-BRUZA ASSOCI	90-99700	Fire	Fire Station & City Hall	3,750.00
				TOTAL:	362,720.25
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	6,313.50
		91-97550	Paving (Streets)	PC-2101 Buttram	6,235.54
		91-97550	Paving (Streets)	PC-2102 BEDFORD	5,097.37
		91-97550	Paving (Streets)	PC-2101 733 BLK NICHOLS	1,349.95
		91-97550	Paving (Streets)	PC-2101 7100 Blk Nichols	1,322.16
	BURGESS ENGINEERING & TESTIN	91-97550	Paving (Streets)	PC-2101 TESTING	154.00
		91-97550	Paving (Streets)	PC2102 TESTING	154.00
		91-97550	Paving (Streets)	PC-2101 TESTING	308.00
		91-97550	Paving (Streets)	PC 2102 TESTING	462.00
	CGC, LLC	91-97550	Paving (Streets)	PC-2101	134,387.95
	RUDY CONSTRUCTION CO.	91-97550	Paving (Streets)	PC-2102 Bedford & Glenwoo	161,636.52
				TOTAL:	317,420.99
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98750	Sanitary Sewer Proje	SC-2201 SANITARY SEWER	2,759.06
				TOTAL:	2,759.06

=============== FUND TOTALS ================

01	General Fund	131,070.97
02	Street & Alley	2,518.88
03	Designated Fds-Fire & Gen	79.66
06	Municipal Authority	86,632.23
07	General Fund - CIP	55,169.09
13	Municipal Authority - CIP	55,000.00
80	General Obligation Bonds	704,315.80
	GRAND TOTAL:	1,034,786.63

TOTAL PAGES: 10

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 1/01/2022 THRU 1/31/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

Attachment: Claims List January 2022 (5630 : 5 Total Warrants & Claims)

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

January 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2
Nichols Hills Project No. PC-2102
2021 G.O. Bond Issue – Paving Improvements to the 1400, 1500, & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue
Contractor: Rudy Construction Co.

Original Contract Amount:	$1,163,416.25
Current Contract Amount:	$1,163,416.25
Claims to Date Less Ret.:	$260,954.43
Paid to Date:	$99,317.91
Amount Remaining:	$1,064,098.34
Current Amount Due:	**$161,636.52**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 2** on the above referenced project in the amount of **$161,636.52.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) $161,636.52

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002C
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

6.a.a

PROGRESSIVE ESTIMATE NO. 2

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
1400, 1500, & 1600 Blocks of Bedford Drive
1200 Block of Glenwood Avenue
PC-2102

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 11/30/2021
Notice to Proceed: 11/8/2021
Project Duration: 180 Calendar Days
Days Used: 53
Days Remain'g: 127

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLET
1	AGGREGATE BASE W/EXCAVATION	CY	1,373.00	243.93	141.42	385.35	93.00	$35,837.55	28
2	AGGREGATE BASE W/EXCAVATION	CY	300.00	0.00	8.00	8.00	93.00	$744.00	2
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	7,708.00	1,148.01	658.93	1,806.94	58.00	$104,802.52	23
4	INTEGRAL CURB (6" BARRIER)	LF	4,822.00	621.00	352.83	973.83	9.00	$8,764.47	20
5	(RCP) STORM SEWER (18") "O" RING	EA	9.00	9.00	0.00	9.00	200.00	$1,800.00	100
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	3.00	2.00	0.00	2.00	5,000.00	$10,000.00	66
7	CAST IRON CURB HOOD (R-3262)(SP)	EA	32.00	5.00	6.00	11.00	350.00	$3,850.00	34
8	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	9,000.00	$0.00	0
9	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	15,000.00	$0.00	0
10	WATER SERVICE LINE LONG (2")	EA	16.00	1.00	0.00	1.00	3,000.00	$3,000.00	6
11	REMOVE AND RESET SIGN	EA	7.00	0.00	0.00	0.00	550.00	$0.00	0
12	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	2,800.00	520.00	0.00	520.00	12.00	$6,240.00	18
13	REMOVE & RESET LAWN IRRIGATION HEAD	EA	140.00	61.00	0.00	61.00	60.00	$3,660.00	43
14	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON	LS	1.00	0.00	0.50	0.50	1,000.00	$500.00	50
15	CONSTRUCTION STAKING	LS	1.00	0.10	0.10	0.20	11,000.00	$2,200.00	20
16	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.10	0.10	0.20	30,000.00	$6,000.00	20
17	MOBILIZATION	LS	1.00	0.15	0.20	0.35	75,000.00	$26,250.00	35
18	RELOCATE WATER METER	EA	10.00	0.00	0.00	0.00	900.00	$0.00	0
19	STRUCTURAL REMOVAL (INLET)	EA	3.00	2.00	0.00	2.00	525.00	$1,050.00	66
20	REMOVE SIDEWALK	SY	10.00	0.00	0.00	0.00	11.00	$0.00	0
21	STREET PAVEMENT REMOVAL	SY	7,380.00	1,406.01	982.20	2,388.21	11.00	$26,270.31	32
22	REMOVE DRIVEWAY	SY	465.00	46.90	16.90	63.80	11.00	$701.80	13
23	ADJUST EXISTING STRUCTURE (STORM INLET)	EA	18.00	3.00	3.00	6.00	350.00	$2,100.00	33
24	SEPERATOR FABRIC FOR BASES (SP)	SY	8,237.00	1,484.10	911.20	2,395.30	2.25	$5,389.43	29
25	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	8.00	$0.00	0
26	SIDEWALK (VARIABLE WIDTH)	SY	10.00	0.00	0.00	0.00	70.00	$0.00	0
27	6" P.C. CONCRETE DRIVEWAY (HES)	SY	332.00	46.90	16.90	63.80	66.00	$4,210.80	19
28	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,961.00	447.00	650.00	1,097.00	19.00	$20,843.00	27
29	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	163.00	0.00	0.00	0.00	19.00	$0.00	0
30	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	7,500.00	$0.00	0
31	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	25.00	0.00	25.00	3.00	$75.00	16
32	ROCK BAG INLET BARRIER	LF	423.00	50.00	0.00	50.00	8.00	$400.00	11

ORIGINAL CONTRACT AMOUNT: $1,163,416.25

CHANGES TO DATE:
Amendment No. 1 **$0.00**
Change Order No. 1 *$0.00*

CURRENT CONTRACT AMOUNT: $1,163,416.25

TOTAL AMOUNT OF WORK TO DATE:	$274,688.88
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$274,688.88
LESS 5% RETAINAGE:	$13,734.44
DIFFERENCE:	$260,954.43
SUBTOTAL:	$260,954.43
LESS PREVIOUS PAYMENTS:	$99,317.91
CONTRACT AMOUNT DUE THIS ESTIMATE:	$161,636.52

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

______________________________, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

VP

Rudy Construction Company
Project Manager

Subscribed and sworn to before me 24 of January, 20 22

S Erickson
Notary Public, Clerk or Judge

My Commission Expires: 01/25/25

S. ERICKSON NOTARY # 17000772 EXP. 01/25/25 PUBLIC STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $161,636.52 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is
APPROVED for payment for $________________________

this __________ day of ____________________ 20_____.

____
CITY OF NICHOLS HILLS

Attachment: PC-2102 Pay Claim No. 2 (executed) (5631 : 6 Pay Est No. 2 PC-2102 Rudy Construction Co.)

SMITH ROBERTS BALDISCHWILER, LLC
ENGINEERING | SURVEYING | PLANNING

January 30, 2022

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. PC-2101
2021 G.O. Bond Issue – Paving Improvements to the 1500 Block of Buttram and the 7100 & 7300 Blocks of Nichols Rd.
Contractor: CGC, LLC

Original Contract Amount:	$1,073,766.41
Current Contract Amount:	$1,073,766.41
Claims to Date Less Ret.:	$438,718.90
Paid to Date:	$304,330.95
Amount Remaining:	$769,435.46
Current Amount Due:	**$134,387.95**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **$134,387.95.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) $134,387.95

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

GJW/edp
cc: File #116002B
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

Attachment: PC-2101 Pay Claim No. 3 (executed) (5632 : 6 Pay Est No. 3 PC-2101 CGC, LLC)

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
1500 Block of Buttram and the
7100 & 7300 Blocks of Nichols Rd.
PC-2101

CGC, LLC
101 W. 5th Street
Edmond, OK 73003

From: 12/10/2021 To:
Notice to Proceed: 10/18/2021
Project Duration: 150 Calendar Days
Days Used: 75
Days Remain'g: 75

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,457.00	180.00	762.00	942.00	80.00	$75,360.00	6
2	AGGREGATE BASE (TYPE A) W/EXCAVATION	CY	300.00	0.00	0.00	0.00	80.00	$0.00	0
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,132.00	750.00	1,944.91	2,694.91	46.50	$125,313.32	4
4	INTEGRAL CURB (6" BARRIER)	LF	3,735.00	414.00	1,234.00	1,648.00	15.00	$24,720.00	4
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	27.00	2.00	25.00	27.00	483.00	$13,041.00	10
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	1.00	0.00	0.00	0.00	5,500.00	$0.00	0
7	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA.	3.00	0.00	0.00	0.00	26,335.00	$0.00	0
8	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA.	1.00	0.00	0.00	0.00	47,600.00	$0.00	0
9	WATER SERVICE LINE LONG (2")	EA	8.00	0.00	0.00	0.00	5,800.00	$0.00	0
10	REMOVE AND RESET SIGN	EA	6.00	0.00	0.00	0.00	108.00	$0.00	0
11	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,920.00	60.00	874.00	934.00	11.00	$10,274.00	4
12	REMOVE & RESET LAWN IRRIGATION HEAD	EA	96.00	15.00	42.00	57.00	51.00	$2,907.00	5
13	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	L.F.	1.00	0.00	0.00	0.00	2,100.00	$0.00	0
14	CONSTRUCTION STAKING	LS	1.00	0.40	0.30	0.70	14,000.00	$9,800.00	7
15	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.40	0.30	0.70	22,000.00	$15,400.00	7
16	MOBILIZATION	LS	1.00	0.50	0.50	1.00	72,218.00	$72,218.00	10
17	RELOCATE WATER METER	EA	12.00	0.00	0.00	0.00	1,600.00	$0.00	0
18	REMOVE SIDEWALK	SY	17.00	0.00	0.00	0.00	107.00	$0.00	0
19	STREET PAVEMENT REMOVAL	SY	6,089.00	750.00	2,519.65	3,269.65	12.00	$39,235.80	53
20	REMOVE DRIVEWAY	SY	187.00	64.60	55.00	119.60	9.00	$1,076.40	63
21	ADJUST EXISTING STRUCTURE (WATER VALVE)	EA	7.00	0.00	0.00	0.00	1,200.00	$0.00	0
22	REMOVE & RESET (WATER VALVE)	EA	1.00	0.00	0.00	0.00	10,825.00	$0.00	0
23	REMOVE EXISTING STRUCTURE (INLET)	EA	1.00	0.00	0.00	0.00	2,300.00	$0.00	0
24	SEPERATOR FABRIC FOR BASES (SP)	SY	6,554.00	1,951.91	743.00	2,694.91	3.25	$8,758.46	41
25	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	5.00	$0.00	0
26	SIDEWALK (VARIABLE WIDTH)	SY	17.00	0.00	0.00	0.00	65.00	$0.00	0
27	6" P.C. CONCRETE DRIVEWAY (HES)	SY	246.00	50.60	55.00	105.60	66.50	$7,022.40	42
28	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,121.00	458.00	1,326.00	1,784.00	27.00	$48,168.00	57
29	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	150.00	0.00	15.00	15.00	27.00	$405.00	10
30	SOLID SLAB SODDING	LS	1.00	0.20	0.20	0.40	7,100.00	$2,840.00	40
31	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	1,500.00	$0.00	0
32	SEDIMENT AND EROSION CONTROL SILT FENCE	L.F.	150.00	0.00	0.00	0.00	15.00	$0.00	0
33	CURB INLET SEDIMENT FILTER	EA	1.00	0.00	0.00	0.00	340.91	$0.00	0
34	ROCK BAG INLET BARRIER	L.F.	104.00	0.00	85.00	85.00	62.00	$5,270.00	81

ORIGINAL CONTRACT AMOUNT: $1,073,766.41

CHANGES TO DATE:
Amendment No. 1 **$0.00**
Change Order No. 1 *$0.00*

CURRENT CONTRACT AMOUNT: $1,073,766.41

TOTAL AMOUNT OF WORK TO DATE:	$461,809.37
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$461,809.37
LESS 5% RETAINAGE:	$23,090.47
DIFFERENCE:	$438,718.90
SUBTOTAL:	$438,718.90
LESS PREVIOUS PAYMENTS:	$304,330.95
CONTRACT AMOUNT DUE THIS ESTIMATE:	$134,387.95

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA/ COUNTY OF OKLAHOMA:
Travis Williams, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

[signature]
CGC, LLC
Project Manager

Subscribed and sworn to before me 1-24, 2022.

[signature]
Notary Public, Clerk or Judge

My Commission Expires: 8-15-24

HEIDI BREWER
NOTARY
12007700
EXP. 08/15/24
PUBLIC
STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $134,387.95 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC
BY: [signature]
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $________________

this ________ day of ____________________ 20_____.

CITY OF NICHOLS HILLS

Attachment: PC-2101 Pay Claim No. 3 (executed) (5632 : 6 Pay Est No. 3 PC-2101 CGC, LLC)

6.c.a

JENCO CONSTRUCTION COMPANY

General Contractor

TRANSMITTAL
LETTER

121 NE 26th Street, Oklahoma City, OK 73105
Office: (405) 525-6045
FAX: (405) 525-6203
e-mail: nick@jencoconstruction.com

RE: Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

DATE: January 20, 2022

JCC Job # 91121

TO: FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118

ATTN: Cory Hughes
Jason Robison
Robin Gardner

WE TRANSMIT:
- [X] Herewith Emailed
- [ ] In accordance with your request

FOR YOUR:
- [X] Approval
- [ ] Distribution
- [ ] Information
- [ ] Review & Comment
- [ ] Record
- [ ] Correction
- [ ] Use
- [ ]

THE FOLLOWING:
- [ ] Drawings
- [ ] Shop Drawing Prints
- [ ] Samples
- [ ] Specifications
- [ ] Shop Drawing Reproductions
- [ ] Product Literature
- [ ] Change Order
- [X] Pay Application

MARKED:
- [ ] Approved
- [ ] Approved As Noted
- [ ] Disapproved

QTY	DATE	REV. NO.	DESCRIPTION	ACTION
1	01/20/22		Jenco Pay Application No. 5 - Nichols Hills Fire Station Add. & Renov.	

ACTION CODE
B. No Action Required
C. Correct and Resubmit

REMARKS:

Copy to:

Attachment: pay app 05-signed (5633 : 6 Pay Estimate No. 5 Jenco Construction Fire Station)

Application For Payment

To:
CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

Project:
Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

From Contractor:
Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

Via Architect:
FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118-7436

Contract For:

Application Date	Period To	Contract Date
01/20/2022	01/20/2021	07/13/2021
Application Number	Invoice Number	Project Number
5	Draw-005	FSB2020-218-0

Distribution: ☒ Owner ☒ Architect ☐ Contractor

Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

1. Original Contract Amount: $ 3,070,600.00
2. Net of Change Orders: $ 0.00
3. Net Amount of Contract: $ 3,070,600.00
4. Total Completed & Stored to Date: $ 738,850.00
5. Retainage Summary:
   a. 5.00 % of Completed Work: $ 36,942.50
   b. 0.00 % of Stored Material: $ 0.00
   Total Retainage: $ 36,942.50
6. Total Completed Less Retainage: $ 701,907.50
7. Less Previous Applications: $ 354,445.00
8. Current Payment Due, This Application: $ 347,462.50
9. Contract Balance (Including Retainage): $ 2,368,692.50

Change Order Activity	Additions	Deductions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub-totals:	0.00	0.00
Net of Change Orders:	0.00	

Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature) Date: 1/20/2022
Jenco Construction

State of: Oklahoma
County of: Oklahoma
Subscribed and sworn to before me this 20th day of January, 2022

Notary Public: Sarah Short
My Commission expires: 8/27/2024 # 08008917

SARAH SHORT NOTARY PUBLIC # 08008917 EXP. 08/27/24 STATE OF OKLAHOMA

Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment.
The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: $ 347,462.50

(Architect's Signature) Date: 1/24/2022

6.c.a

Attachment: pay app 05-signed (5633 : 6 Pay Estimate No. 5 Jenco Construction Fire Station)

Application for Payment - Continuation Sheet

From: Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

To: CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

Project: (91121) Nichols Hills Fire Station Addition & Renovation Application Number: 5
Application Date: 01/20/22
Period To: 01/20/21
Contract Date: 07/13/21
Project Number: FSB2020-218-0

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Contract Value	Work Completed: From Previous Application	Work Completed: This Period	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C - G)	Retainage (If Variable Rate)
1	Bonds & Insurance	33,600.00	33,600.00			33,600.00	100.00%		1,680.00
2	General Conditions	199,000.00	62,500.00	22,750.00		85,250.00	42.84%	113,750.00	4,262.50
3	Mobilization	30,000.00	30,000.00			30,000.00	100.00%		1,500.00
4	Dirtwork	35,000.00	30,000.00			30,000.00	85.71%	5,000.00	1,500.00
5	Concrete - Building	130,000.00	115,000.00	14,000.00		129,000.00	99.23%	1,000.00	6,450.00
6	Demolition	40,000.00	20,000.00			20,000.00	50.00%	20,000.00	1,000.00
7	Masonry	290,000.00						290,000.00	
8	Structural Steel Material	190,000.00		190,000.00		190,000.00	100.00%		9,500.00
9	Structual Steel Labor	50,000.00		20,000.00		20,000.00	40.00%	30,000.00	1,000.00
10	Carpentry (Material & Labor)	25,000.00		3,000.00		3,000.00	12.00%	22,000.00	150.00
11	Roofing	145,000.00		20,000.00		20,000.00	13.79%	125,000.00	1,000.00
12	Dormers, Soffits, EIFS	45,000.00						45,000.00	
13	Doors & Frames	28,000.00						28,000.00	
14	Overhead Doors	15,000.00						15,000.00	
15	Hardware	65,000.00						65,000.00	
16	Glazing	215,000.00	4,000.00			4,000.00	1.86%	211,000.00	200.00
17	Framing/Trusses/Gyp/Ceilings	270,000.00		55,000.00		55,000.00	20.37%	215,000.00	2,750.00
18	Tiling	30,000.00	14,000.00			14,000.00	46.67%	16,000.00	700.00
19	Reslient Flooring	50,000.00						50,000.00	
20	Painting	55,000.00						55,000.00	
21	Signage	35,000.00						35,000.00	
22	Folding Partitions	30,000.00						30,000.00	
23	Awnings & Shades	40,000.00		6,000.00		6,000.00	15.00%	34,000.00	300.00
24	Fire Suppression	40,000.00	4,000.00			4,000.00	10.00%	36,000.00	200.00
25	Plumbing	156,000.00		35,000.00		35,000.00	22.44%	121,000.00	1,750.00
26	HVAC	171,000.00	25,000.00			25,000.00	14.62%	146,000.00	1,250.00
27	Electrical	350,000.00	35,000.00			35,000.00	10.00%	315,000.00	1,750.00
28	Concrete Sitework	90,000.00						90,000.00	
29	Fencing & Gates	150,000.00						150,000.00	
30	Pergolas	68,000.00						68,000.00	
	Grand Total	3,070,600.00	373,100.00	365,750.00	0.00	738,850.00	24%	2,331,750.00	36,942.50

Attachment: pay app 05-signed (5633 : 6 Pay Estimate No. 5 Jenco Construction Fire Station)

Attachment: pay app 05-signed (5633 : 6 Pay Estimate No. 5 Jenco Construction Fire Station)

Attachment: pay app 05-signed (5633 : 6 Pay Estimate No. 5 Jenco Construction Fire Station)

Define Design Deliver

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

January 31, 2022
Invoice No: 17085

Project #20202180 CNH - Fire Station Renovation

Professional Services through January 25, 2022

Fee

Total Fee 351,000.00

Billing Phase	**Percent of Fee**	**Fee**	**Percent Complete**	**Earned**	**Previous Fee Billing**	**Current Fee Billing**
Schematic Design Phase	25.00	87,750.00	100.00	87,750.00	87,750.00	0.00
Design Development Phase	30.00	105,300.00	100.00	105,300.00	105,300.00	0.00
Construction Documents Phase	23.00	80,730.00	100.00	80,730.00	80,730.00	0.00
Construction Phase	22.00	77,220.00	29.50	26,529.90	22,779.90	3,750.00
		Totals		**300,309.90**	296,559.90	3,750.00

Total Fee **3,750.00**

Total this Invoice **$3,750.00**

Billings to Date

	Current	**Prior**	**Total**	**Received**	**A/R Balance**
Fee	3,750.00	269,326.48	273,076.48		
Consultant	0.00	43,123.42	43,123.42		
Expense	0.00	1,365.00	1,365.00		
Totals	**3,750.00**	**313,814.90**	**317,564.90**	**313,814.90**	**3,750.00**

PLEASE REMIT PAYMENT TO:
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

Attachment: FSB2020-218-00 Inv 17085 Jan 22 (5653 : 6 Invoice No. 17085 Frankfurt-Short-Bruza Associates, PC)

RESOLUTION

(No. 1446)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (5634 : 7 Disposal & Destruction of original documents)

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of February, 2022.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (5634 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
Board of Adjustment	January 19, 2022
City Council	January 11, 2022
Municipal Authority	January 11, 2022
Building Commission	January 18, 2022
Joint City Council/Planning Commission	January 18, 2022
Environment, Health and Sustainability Commission	January 26, 2022
Agreements and Contracts	
Business Online Banking Services – BancFirst	December 13, 2021
Engineering Services	July 12, 2005
Bank Statements and Reconciliations	
Open Edge	December 31, 2021
Health Insurance	December 31, 2021
First National Bank CD Activity 01/01/2021-12/31/2021	December 31, 2021
First National Bank CD Activity 01/01/2020-12/31/2020	December 31, 2020
Certificates of Deposit, T-Bills and Withdrawals	
First National Bank CD #504794	January 5, 2022
BOK General Fund T-Bill $825,000	January 13, 2022
BOK NHMA-CIP T-Bill $450,000	January 13, 2022
FNB 2021 GO Bond CD #504797	January 13, 2022
FNB 2020 GO Bond CD #504796	January 13, 2022
BancFirst T-Bill Sinking Fund $640,000	January 14, 2022
BancFirst T-Bill Sinking Fund $900,000	January 14, 2022
Citations	
Court Citations	October 6, 2021
Court Citations	October 20, 2021
Court Warnings	October 2021
Court Citations	November 3, 2021
Court Citations	November 17, 2021
Court Warnings	November 2021

Attachment: 7 FINAL NH-Records Destruction Attachment (5634 : 7 Disposal & Destruction of original documents)

Collateral – Letters of Credit – Certificates of Deposit

Investment Portfolio Pledged Securities – BancFirst	December 31, 2021
Pledging Report – First National Bank of Oklahoma	December 31, 2021
Irrevocable Letter of Credit – MidFirst Bank	December 21, 2021
Collateral Securities Pledge – FNB $750,000	January 5, 2022
Collateral Securities Pledge – FNB $1,000,000	January 5, 2022
Irrevocable Letter of Credit- MidFirst Bank	January 24, 2022
Collateral Securities Pledge – BancFirst $7,000,000	January 24, 2022
Investment Portfolio Pledged Securities	January 31, 2022

General Obligation Bonds

BOK GO Bond Interest Payment Invoices	January 1, 2022
FSB Invoice 16922 Fire Station City Hall Renovation	January 11, 2022
CGC, LLC Pay Estimate #2	January 11, 2022
Jenco Construction Pay App #4	January 11, 2022
WC-1901 Cimarron Construction Company Contract	December 14, 2021
WC-1901 Cimarron Construction Company Statutory Bond	December 14, 2021
WC-1901 Cimarron Construction Company Maintenance Bond	December 14, 2021
WC-1901 Cimarron Construction Company Performance Bond	December 14, 2021
WC-1901 Cimarron Construction Company Power of Attorney	December 14, 2021
WC-1901 Cimarron Construction Company Tax Exempt Letter	January 12, 2022
Pay Estimate #1 PC-2102 Rudy Construction	January 11, 2022
WW-0201 Layne Christensen Co. Contract	June 10, 2003
WW-0201 Layne Christensen Co. Statutory Bond	June 10, 2003
WW-0201 Layne Christensen Co. Maintenance Bond	June 10, 2003
WW-0201 Layne Christensen Co. Performance Bond	June 10, 2003
WW-0201 Layne Christensen Co. Power of Attorney	June 10, 2003
WW-0201 Specifications and plans	August 15, 2002
Well House Construction Progress update	October 17, 2001
WW-0101 Project Punch List	April 24, 2002
Well House Construction Technical Provisions	October 9, 2001
Water System Telemetry memo	April 3, 2001
Water Well Flow meters memo	October 16, 2001
Well House Installation memo	April 5, 2000
WW-0101 Well House Installation materials ticket	June 5, 2002
Well House Installation anti-terrorism memo	September 27, 2001
WW-0101 Final Inspection	August 19,2002
WW-0101 Technical Provisions	October 9, 2001
WW-0101 Oklahoma City Building Permits	June 21, 2001
WW-0002 Bowen Construction Contract	August 16, 2000
WW-0002 Bowen Construction Construction Bond	August 16, 2000
WW-0002 Bowen Construction Statutory Bond	August 16, 2000
WW-0002 Bowen Construction Maintenance Bond	August 16, 2000
WW-0002 Bowen Construction Liability Insurance	August 16, 2000
WC-1401 Cimarron Construction Company Contract	April 14, 2015
WC-1401 Cimarron Construction Company Statutory Bond	April 14, 2015
WC-1401 Cimarron Construction Company Maintenance Bond	April 14, 2015

Attachment: 7 FINAL NH-Records Destruction Attachment (5634 : 7 Disposal & Destruction of original documents)

WC-1401 Cimarron Construction Company Performance Bond	April 14, 2015
WC-1301 Southwest Water Works LLC. Contract	April 14, 2015
WC-1301 Southwest Water Works LLC. Maintenance Bond	April 14, 2015
WC-1301 Southwest Water Works LLC. Performance Bond	April 14, 2015
WC-1301 Southwest Water Works LLC. Statutory Bond	April 14, 2015
WW-0401 Water Well Rehab Notice to Bidders	June 29, 2004
WW-0401 Certificate of Liability	February 3, 2005
WW-0601 Layne Christensen Company Contract	January 8, 2008
WW-0601 Layne Christensen Company Maintenance Bond	January 8, 2008
WW-0601 Layne Christensen Company Statutory Bond	January 8, 2008
WW-0601 Layne Christensen Company Construction Bond	January 8, 2008
WW-0601 Layne Christensen Company Power of Attorney	January 8, 2008
WW-0601 Layne Christensen Company Liability Insurance	January 8, 2008
DEQ Application for Permit Blending Tank	April 18, 2008
Oklahoma City Commercial Building Permit Water Well #3	February 7, 2008
WW-1301 Layne Christensen Co. Contract	October 14, 2014
WW-1301 Layne Christensen Co. Performance Bond	October 14, 2014
WW-1301 Layne Christensen Co. Statutory Bond	October 14, 2014
WW-1301 Layne Christensen Co. Maintenance Bond	October 14, 2014
WW-1301 Layne Christensen Co. Defect Bond	October 14, 2014
WW-1301 Layne Christensen Co. Power of Attorney	October 14, 2014
Well #26 DEQ Permit #WL000055140349	July 2, 2014
Well #26 DEQ Permit #WL000055140364	July 2, 2014
WC-9902 Approval Sheet	March 8, 2000
SC-0001 Final Inspection	September 6, 2001
Urban Contractors, LLC Emergency Water Line Repairs Invoice 11474	October 2, 2014
Nash Construction Emergency Repairs Pay Estimate #3	November 2, 2010
Nash Construction Tax Exempt Letter	June 21, 2010
Nash Construction Emergency Repairs Pay Estimate #2	August 31, 2010
Nash Construction Emergency Repairs Pay Estimate #1	August 2, 2010
Nash Construction Emergency Repairs Pay Estimate #4	June 3, 2011
WW-1401 Layne Christensen Contract	June 9, 2015
WW-1401 Layne Christensen Defect Bond	June 9, 2015
WW-1401 Layne Christensen Maintenance Bond	June 9, 2015
WW-1401 Layne Christensen Performance Bond	June 9, 2015
WW-1401 Layne Christensen Statutory Bond	June 9, 2015
DC-0264/WC-0740 Agreement with Oklahoma City	March 13, 2012
PC-1001 Report of Subsurface Exploration and Pavement Assessment And Recommendation Maintenance Bond 58686173 Notice	April 18, 2012

Incident Reports – Police – by Case File Numbers

19-00200 – 19-00216	January 3, 2019 – January 28, 2019
19-00218 – 19-00298	January 30, 2019 – April 26, 2019
19-00300 – 19-00309	April 28, 2019 – May 7, 2019
19-00311 – 19-00322	May 9, 2019 – May 17, 2019
19-00324 – 19-00350	May 18, 2019 – June 10, 2019
19-00417	August 11, 2019

18-00395	July 31, 2018
18-00415 – 18-00416	August 20, 2018 – August 23, 2018
18-00418 – 18-00460	August 24, 2018 – October 11, 2018
18-00491 – 18-00515	November 16, 2018 – December 31, 2018

Minutes

City Council	December 15, 2021
Municipal Authority	December 14, 2021
City Council	December 14, 2021
Board of Adjustment	December 15,2021
Building Commission	November 16, 2021
Building Commission	December 21, 2021

Miscellaneous

Specifications, Proposal and Notice to Bidders FC-2102 Love Family Park Improvements	December 14, 2021
Banking Signature Cards – BancFirst	December 13, 2021
FC-2102 Bid Packet	January 10, 2022
MidFirst Bank 1099 Forms 2021	December 31, 2021
Veenker Resources 1099 Ford	December 31, 2021
Global Payments Direct 1099 Form	December 31, 2021
Global Payments Direct 1099 Form	December 31, 2020
MidFirst Bank 1099 forms	December 31, 2020
First National Bank of Oklahoma 1099 form	December 31, 2020
Gulf Exploration LLC 1099 Form	December 31, 2020
2010 Actuarial Valuation of the Retirement Plan – OkMRF	July 1, 2010
2014 Actuarial Valuation of the Retirement Plan – OkMRF	July 1, 2014
2013 Actuarial Valuation of the Retirement Plan – OkMRF	July 1, 2013

Ordinances

Ordinance 1204 - Certificate of Approval Centroid Determination	January 11, 2022

Payroll Records

American Funds – Group Investment Confirm List	January 3, 2022 – January 18, 2022
Nationwide – Investment Summary	December 31, 2021

Permits

Certificate of Approval BC 2022-01	January 18, 2022
DEQ Permit Application Water Well #22	September 24, 2002

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing PC-2022-01	January 7, 2022
OKC Friday – Notice of Public Hearing BC-2022-01	January 14, 2022

OKC Friday – Notice of Public Hearing PC-2022-01	January 14, 2022
OKC Friday – Notice of Public Hearing BOA-2022-01	January 14, 2022
Journal Record – Resolution 1444	January 18, 2022
Journal Record – Ordinance 1204	January 14, 2022

Public Hearing

Building Commission Public Hearing Notice BC-2020-02	February 6, 2020
Building Commission Public Hearing Notice BC-2020-03	March 2, 2020
Building Commission Public Hearing Notice BC-2020-04	March 2, 2020
Building Commission Public Hearing Notice BC-2020-05	March 4, 2020
Building Commission Public Hearing Notice BC-2020-06	March 4, 2020
Building Commission Public Hearing Notice BC-2020-10	May 6, 2020

Resolutions

Resolution 1443 Award Contract FC-2102	January 11, 2022
Resolution 1442 Disposal and Destruction of Records	January 11, 2022
Resolution 1444 Election Ward 2	January 11, 2022
Resolution 1445 Surplus Property	January 11, 2022

Terminated Employee Personnel Files

JaQuane Williams	January 26, 2022

S. Shane Pate II, City Manager

Date

Attachment: 7 FINAL NH-Records Destruction Attachment (5634 : 7 Disposal & Destruction of original documents)

RESOLUTION

(No. 1447)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibits A and B (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of February, 2022.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Attachment: 7 Gen Fund NH-Surplus Personal Property Reso.-11.14.18 3.1 (5654 : 7 NH Surplus Property Declaration - resolution)

INTEROFFICE MEMORANDUM

TO: SHANE PATE, CITY MANAGER

FROM: STEVEN COX, POLICE CHIEF

SUBJECT: SURPLUS ITEMS

DATE: 02/01/2022

CC: AMANDA COPELAND, FINANCE DIRECTOR

The police department is requesting permission to surplus the following items. These body cameras and patrol car dash cameras have reached their end of life. They have been or will be replaced with new systems.

Watchguard Vista Wifi Body Cameras
WFC1-055775
WFC1-061561
WFC1-119777
WFC1-007377
WFC1-116201
WFC1-120774
WFC1-048589
WFC1-122741
WFC1-061914
WFC1-058956
WFC1-101376
WFC1-100990

8 Port Vista Dock
VTS1-002827

Stand Alone Dock
VHB1-023661

Watchguard 4RE Dash Camera System
DVR2-024814

Grant # R1-2022 NICHOLS HILLS

PUBLIC FLEET CONVERSION GRANT CONTRACT
BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
AND
THE CITY OF NICHOLS HILLS
(CFDA 20.205)

This Grant Contract, by and between the Association of Central Oklahoma Governments, hereinafter referred to as "ACOG" and City of Nichols Hills, Oklahoma, hereinafter referred to as the "Grantee," is for the provision of reimbursement of certain costs incurred for the purchase of four (4) dual DC fast charging electric vehicle charging stations (or, alternatively, two (2) level two electric vehicle charging stations and two (2) dual DC fast charging electric vehicle charging stations, to be determined by Grantee) and one (1) compressed natural gas refuse truck as further defined in the "SCOPE OF SERVICES."

Amount of Grant not to exceed: Two hundred and sixty-six thousand and one hundred and twenty-one dollars ($266,121.00)

Grantee Federal Employer Identification: 73-6005346

A. SCOPE OF SERVICES

A.1. The Grantee shall provide all services and deliverables as required, described, and detailed by this Scope of Services and shall meet all service and delivery timelines specified in the Scope of Services section or elsewhere in this Grant Contract.

A.2. The intention of ACOG in awarding these grant funds is to seed the advancement of alternative fuel vehicles, certain hybrid vehicles, and alternative fuel infrastructure as delineated by the Federal Highway Administration's Congestion Mitigation Air Quality funding guidelines within the Central Oklahoma region to reduce vehicle emissions and to support the Clean Air Act and its amendments. The State of Oklahoma considers ACOG a subrecipient of the federal funds it receives as reimbursement under this agreement. The Catalog of Federal Domestic Assistance (CFDA) number for this project is 20.205, title Highway Planning and Construction.

A.2.a. Grantee agrees that all equipment, parts, vehicles purchased with ACOG Public Fleet Conversion Grants funds, hereinafter referred to as "ACOG CLEAN AIR Public Fleet Grants," will be new and unused.

A.2.b. Funds are intended to defray costs related to the purchase of two (2) dual DC fast charging electric vehicle charging stations (or, alternatively, two (2) level two electric vehicle charging stations and two (2) dual DC fast charging electric vehicle charging stations, to be determined by Grantee) and one (1) compressed natural gas refuse truck.

A.2.c. Except for circumstances described in Section D.8., Grantee agrees that any and all liability of any kind stemming from the purchase and use of these vehicles, or equipment, remains with and will be the sole responsibility of the Grantee.

A.2.d. Grantee shall be solely responsible for all ongoing maintenance of the vehicle(s) or equipment.

Attachment: CLEAN AIR Grant Contract NICHOLS HILLS-2.1 (5649 : Accept ACOG grant)

A.2.e. Grantee will prominently and visibly mark all ACOG CLEAN AIR Public Fleet Grants-funded vehicles, fueling or charging station(s) in such a way that promotes alternative fuels or clean fuel vehicle technology, and clean air. Acceptable station signage shall include station banners, flags, marquees, pump toppers and pump wraps or other prominent pump signage. Acceptable vehicle signage shall include vehicle wraps or partial wraps, prominent slogans affixed to the vehicles, and the like. This signage shall remain affixed to fuel dispensers, and vehicles until the grant-funded equipment and/or vehicles are retired from Grantee's fleet service.

A.2.f. Grantee will visibly and distinctly label all ACOG CLEAN AIR Public Fleet Grants-funded vehicles with the following: "Funded in partnership with ACOG" or "Funded in Partnership with (ACOG logo)."

A.2.g. Grantee will visibly and distinctly label all ACOG CLEAN AIR Public Fleet Grants-funded *infrastructure* project with the following: CLEAN AIR Fueling Project funded in partnership with the Association of Central Oklahoma Governments or CLEAN AIR Fueling Facility funded in partnership with the Association of Central Oklahoma Governments.

A.3. **Progress Reports:** Grantee shall provide to ACOG quarterly progress reports once the contract has been executed and a notice to proceed is issued. The quarterly reports should consist of a short summary of the status of the project and any issues that may have come up.

A.3.a. Project Completion: Once the project is operational/complete the grantee will provide ACOG notification that the project is operational/complete to ensure the tracking of annual reporting. Any missing quarterly reports or the notification that the project is operational/complete will delay the process of reimbursement.

A.4. **Annual Reports:** Grantee shall provide to ACOG a minimum of four (4) annual reports covering 12 full months of project operation. These reports are due each year after the project is complete and additional reporting should occur each year after on this date. The maximum number of required annual reports period shall not exceed five (5) years. Missing or late annual reports will delay the process of reimbursement.

A.4.a. Annual Reports for vehicle projects shall include annual odometer readings, annual fuel/electricity consumption records, any maintenance or repair records and costs other than normal, routine vehicle maintenance associated with each vehicle purchased with ACOG CLEAN AIR Public Fleet Grants funds.

A.4. b. Annual reports for fueling/charging infrastructure projects shall include the amount of fuel(s) or electricity dispensed at the station(s), the number of grantee owned vehicles refueling/charging at the station(s), maintenance and repair records and written documentation of all other cost associated with the station equipment and installation purchase with ACOG CLEAN AIR Public Fleet Grants funds.

B. GRANT CONTRACT TERMS

B.1. ACOG shall have no obligation for costs incurred by the Grantee outside the period commencing the date of the notice to proceed.

B.2. Reporting requirements as described in Sections A.4., A.4.a, A.4.b. of this Grant Contract shall be effective for the period commencing from the date of the notification to proceed from ACOG and

Attachment: CLEAN AIR Grant Contract NICHOLS HILLS-2.1 (5649 : Accept ACOG grant)

ending no later than five years after project completion, herein after to as Part II of Contract terms.

C. PAYMENT TERMS AND CONDITIONS

C.1. **Limitation of Liability**: In no event shall the maximum liability of ACOG under this Grant Contract exceed; two hundred and sixty-six thousand and one hundred and twenty-one dollars $266,121.00

C.2. **Payment Methodology**: The Grantee shall be reimbursed for Allowable Costs related to the purchase of two (2) dual DC fast charging electric vehicle charging stations (or, alternatively, two (2) level two electric vehicle charging stations and two (2) dual DC fast charging electric vehicle charging stations, to be determined by Grantee) and one (1) compressed natural gas refuse truck as described in Section A.2.b., not to exceed the maximum liability established in Section C.1.

C.2.a. Allowable Costs are further defined as excluding any expenses such as personnel cost, land acquisition costs, administrative and legal expenses, appraisals, architectural and engineering fees, project inspection fees, site work, demolition and removal.

C.2.b. The grantee shall submit invoices accompanied by a bill of sale, retail sales order or other documentation as further described in Sections C.3.a through C.3.d, within 30 days of project completion.

C.3. **Invoice Requirements**: Grantee shall invoice ACOG with all necessary and supporting documentation, to:

ACOG
Attention: Eric Pollard, Air Quality and Clean Cities Coordinator
4205 North Lincoln Blvd.
Oklahoma City, Oklahoma 73105
Telephone: 405-778-6175
Email: EPollard@acogok.org

C.3.a. Each invoice shall clearly and accurately detail the following required information:

(1) Invoice/Reference Number (assigned by the Grantee);
(2) Invoice Date;
(3) Grant Contract Number (assigned by ACOG to this Grant Contract);
(4) Grantee Name;
(5) Grantee Federal Employer Identification Number (as referenced in this Grant Contract) & CFDA 20.205
(6) Grantee Remittance Address;
(7) Grantee Contact (name, phone, and/or email for the individual to contact with invoice questions);
(8) Complete Itemization of Reimbursement Requested which shall include Documentation of Paid Expenses and shall include each of the following:

An Itemized Bill of Sale or sales order for each vehicle purchased, including VIN number.

Attachment: CLEAN AIR Grant Contract NICHOLS HILLS-2.1 (5649 : Accept ACOG grant)

An Itemized Bill of Sale or sales order for each vehicle conversion, upfit, and/or engine repower to include separate line itemizations for the following:

1. Labor costs
2. Cost of each alternative fuel system equipment package (exclusive of fuel tanks)
3. Itemized Bill of Sale or sales order for all fueling infrastructure storage and dispensing equipment
4. Total Reimbursement Amount Requested

C.3.b. Each invoice shall be accompanied by a copy of the EPA emissions certification for each conversion, upfit, and/or engine repower unless the engine is EPA certified.

C.3.c. Each invoice shall be accompanied by proof of removal from fleet and/or scrappage of vehicle(s), as applicable. Documentation for the vehicle listed in the contract for removal will include the VIN number of any/all vehicles scrapped.

C.3.d. Each invoice shall be accompanied by a digital photo file(s) of the project displaying required labeling and signage promoting alternative fuels or clean fuel vehicle technology, and clean air.

C.4. The Grantee understands and agrees that an invoice to ACOG under this Grant Contract shall include only reimbursement requests for actual expenditures as described in Section A.2.b. and Sections C.2., C.2.a., C.2.b. of this Grant Contract subject to the liability limits of the Grant Award as described in Section C.1.

C.4.a. All invoices for **reimbursement must be received by ACOG no later than August 31, 2023** to include only expenses incurred during the period delineated as Part I of Contract Terms.

C.4.b. The Grantee's failure to provide an invoice to ACOG by August 31, 2023 as required, shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and any and all financial and legal liabilities related to the awarded project shall be upon the Grantee and not the responsibility or liability of ACOG.

C.4.c. All invoices for reimbursement for costs incurred through June 30, 2022 for projects meeting all grant requirements at that time must be received by ACOG no later than July 15, 2022. The same applies to any subsequent fiscal years.

C.5. **Payment of Invoice:** ACOG shall, within 90 days of receipt of invoice for eligible expenses relating to the purchase of vehicles, equipment, materials, labor and installation, review and process invoice as well as request reimbursement from ODOT for grantee's expenditures. Once ODOT has provided reimbursement for grantee's expenditures ACOG will issue payment to grantee.

C.6. **Unallowable Costs**: The Grantee's invoice shall be subject to reduction for amounts included in any invoice which are determined by ACOG, on the basis of the terms of this Grant Contract and stated intent of the Grant Award, not to constitute allowable costs.

D. STANDARD TERMS AND CONDITIONS

D.1. **Required Approvals:** ACOG is not bound by this Grant Contract until it is approved by the appropriate government entity legal signatory in accordance with applicable laws and regulations.

Attachment: CLEAN AIR Grant Contract NICHOLS HILLS-2.1 (5649 : Accept ACOG grant)

D.2. **Notice to Proceed:** Reimbursable costs cannot be incurred until Grant Contract is executed and a letter of Notice to Proceed is issued to Grantee.

D.3. **Modification and Amendment:** This Grant Contract may be modified only by a written amendment executed by all parties hereto and approved by ACOG.

D.4. **Termination for Cause:** If the Grantee fails to properly perform its obligations under this Grant Contract in a timely or proper manner, or if the Grantee violates any terms of this Grant Contract, ACOG shall have the right to terminate the Grant Contract and withhold any and all award funds for reimbursement regardless of any financial liability for equipment or services incurred by the Grantee. Notwithstanding the above, the Grantee shall not be relieved of liability to ACOG for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. **Records:** The Grantee shall maintain documentation for all purchases and installations under this Contract. The books, records, and documents of the Grantee, insofar as they relate to money received under this Contract, shall be maintained for a period of three (3) full years from the date of the final report and shall be subject to audit at any reasonable time and upon reasonable notice by ACOG, the Oklahoma Department of Transportation and/or Federal Highway Administration, the Oklahoma State Auditor and Inspector, or their duly appointed representatives.

D.6. **Progress Reports:** The Grantee shall submit brief, quarterly progress reports, as described in Section A.3., to ACOG in addition to annual reports as described in Sections A.4 through A.4.b.

D.7. **ACOG Liability:** ACOG shall have no liability except as specifically provided in this Grant Contract.

D.8. **Force Majeure:** The obligations of the parties to this Grant Contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, acts of God, riots, wars, epidemics or any other similar cause.

D.9. **State and Federal Compliance:** The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract.

D.10. **Governing Law:** This Grant Contract shall be governed by and construed in accordance with the laws of the State of Oklahoma.

D.11. **Completeness:** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and discussions between the parties relating hereto, whether written or oral.

D.12. **Severability:** If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.

E. SPECIAL TERMS AND CONDITIONS

E.1. **Conflicting Terms and Conditions:** Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, these special terms and conditions shall control.

E.2. **Communications and Contacts:** All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first-class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by EMAIL or facsimile transmission with recipient confirmation. Any such communications, regardless of method of transmission, shall be addressed to the respective party at the appropriate mailing address, facsimile number, or EMAIL address as set forth below or to that of such other party or address, as may be hereafter specified by written notice.

ACOG:
Eric Pollard, Air Quality and Clean Cities Coordinator
4205 North Lincoln Blvd.
Oklahoma City, Oklahoma 73105
405-234-2264

Grantee:
Shane Pate, City Manager
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116
405-843-6637

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

E.3. **Hold Harmless:** To the extent that Oklahoma law permits, the Grantee agrees to hold harmless ACOG as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Grantee, its employees, or any person acting for or on its or their behalf relating to this Grant Contract. The Grantee further agrees it shall be liable for the reasonable cost of attorneys for ACOG in the event such service is necessitated to enforce the terms of this Grant Contract or otherwise enforce the obligations of the Grantee to ACOG.

Likewise, ACOG agrees to hold harmless Grantee as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of ACOG, its employees, or any person acting for or on its or their behalf relating to this Grant Contract. ACOG further agrees it shall be liable for the reasonable cost of attorneys for Grantee in the event such service is necessitated to enforce the terms of this Grant Contract or otherwise enforce the obligations of ACOG to Grantee.

In the event of any such suit or claim, the Grantee shall give ACOG immediate notice thereof and shall provide all assistance required by ACOG in ACOG's defense. ACOG shall give the Grantee written notice of any such claim or suit, and the Grantee shall have full right and obligation to conduct the Grantee's own defense thereof. Nothing contained herein shall be deemed to accord to the Grantee, through its attorney(s), the right to represent ACOG in any legal matter.

Attachment: CLEAN AIR Grant Contract NICHOLS HILLS-2.1 (5649 : Accept ACOG grant)

IN WITNESS WHEREOF:

____
Grantee Legal Entity Name

______________________________   ______________________
Signature of Authorized Official   Date

____
Printed Name and Title of Authorized Official

______________________________   ______________________
Mark W. Sweeney, AICP, Executive Director   Date
Association of Central Oklahoma Governments

Attachment: CLEAN AIR Grant Contract NICHOLS HILLS-2.1 (5649 : Accept ACOG grant)

Define**Design**Deliver

February 2, 2022

Shane Pate
City Manager
City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, Oklahoma 73116

Re: Nichols Hills City Hall and Public Works EV Charging Stations

Mr. Pate

Frankfurt Short Bruza Associates (FSB) is pleased to submit the following proposal for professional services associated the Contract Administration of new Electric Vehicle Charging Stations.

PROJECT DESCRIPTION

As the car industry transitions to electric vehicles the City of Nichols Hills wants to be ready for this transition and prepare the City Hall and Public Works sites with new EV charging stations for fleet vehicles. The EV Charging Stations will be powered by a new OG&E transformer, a Power Supply Unit / Converter, and (2) two charging stations at each site. Each charging station will have (2) two charging cords, one cord for fast-charging (15-45 minutes) and the other cord for trickle-charging (6-8 hours).

PROJECT SCOPE OF WORK

The following is the project Scope of Work as we understand it:

The FSB team will provide Civil Engineering and Electrical Engineering Design and Construction Administration for new EV charging stations at City Hall Fleet vehicle parking area and Public Works Fleet vehicle parking area. FSB will interview the Owner's Staff and coordinate with OG&E to develop Construction Documents for bidding and construction. FSB will also provide bid support and construction Administration assistance to ensure Quality Control during construction.

City Hall – A new pad-mount transformer will be located and installed near the Police Parking Pergola to convert building power to 480V power needed for the charging stations. A charging station converter / power unit will be located and installed next to the transformer, which will serve (2) two charging station through underground conduits. The charging stations will be strategically located under the PD parking pergola to maximize access and use by City Fleet vehicles.

Public Works – A new pad-mount transformer will be located and installed to convert building power to 480V power needed for the charging stations. A charging station converter / power unit will be located and installed next to the transformer, which will serve (2) two charging station through underground conduits. The charging stations will be strategically located to maximize access and use by City Fleet vehicles.

The Public Works site hasn't been evaluated yet so the Design Team will tour the site, interview the Public Works Director, and get a Utility Survey to determine optimal location for the Charging Stations.

Weekly meetings with the Owner and the Contractor are expected throughout the entire project, each such meeting to have one (1) hour limit. On site investigations, field and commission tests, and punch lists are also fully anticipated as part of this work and FSB will make two (2) punch list walkthroughs to confirm the work is completed according to the approved plans. Site investigations due to requests by the owner not to exceed six (6) such tours by a FSB representative to identify a problem and form a solution.

5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

Nichols Hills will determine the General Contractor for this project through a contract modification with the current Contractor. The construction estimate ROM (rough order of magnitude) is approximately $726,000.00, FSB will develop (2) two Cost Estimates during development of Construction Documents so the Owner can anticipate more accurate pricing from the Contractor.

FEE

FSB proposes to provide the above listed basic services for a lump sum fee as shown below:

- Design $21,780.00
- Construction Administration $14,520.00

Total...........................$36,300.00

Anticipated expenses for travel, printing, delivery, etc. are not included in the Total Basic Services Fee and will be invoiced at direct cost plus 10%.

SCHEDULE

Upon Notice to Proceed, FSB will advance the development and design of the project to Contract Document drawings and specifications. The following summarizes the schedule for the assessment report.

We look forward to working with the City of Nichols Hills on this very important project. Please contact us with any questions you may have regarding this proposal.

Sincerely,

FRANKFURT-SHORT-BRUZA ASSOCIATES, P. C.

John B. Semtner, PE
Principal

O: 405-840-2931
C: 405-808-5894