

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 11, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 2:56 PM on
the 7th day of January, 2022.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

PRESENTATION: Recognition of Lieutenant Wayne Knight for over 35 years of service.

The presentation for Lieutenant Wayne Knight will be postponed until the February 8, 2022 City Council meeting.

3. Minutes
 - a. December 14, 2021 City Council Minutes
 - b. December 15, 2021 Special City Council Minutes

MOTION: Clements moved to approve the December 14, 2021 and December 15, 2021 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Hoffman reported that soon the City will be hearing from ACOG concerning the applications for the EV sanitation truck and EV chargers.

MOTION: Goetzinger moved to approve the December 2021 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$745,861.47

- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	\$142,992.83
b. Street & Alley Fund	1,929.25
c. Designated Funds – Fire & General	438.62
d. Nichols Hills Municipal Authority	89,410.29
e. General Fund – CIP	5,703.71
f. Drainage Fee Fund	2,900.00

g. Designated Funds – Parks	47,500.00
h. General Obligation Bond Funds	454,986.77

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 16922 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$3,870.90, to be paid from 2020 GO Bonds and other funds.
- b. Invoice No. 8205A with Howard-Fairbairn Site Design, Inc for the Love Family Park in the amount of \$47,500.00, to be paid from Park fund and other funds.
- c. Pay Estimate No. 4 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$95,665.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- d. Pay Estimate No. 2 for Project No. PC-2101 with CGC, LLC. for 1500 Block Buttram and the 7100 & 7300 Blocks of Nichols Road Paving Improvements in the amount of \$204,407.34.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 1 for Project No. PC-2102 with Rudy Construction Co. for 1400, 1500 & 1600 Blocks of Bedford Drive and the 1200 Block of Glenwood Avenue Paving Improvements in the amount of \$99,317.91.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6e Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Public Works Director Randy Lawrence to purchase two 2022 Ford F-150 XL Pickup trucks from Oklahoma State Contract SW-035, not to exceed \$56,000 as approved in the FY 20201-2022 CIP budget.
- c. Request from Police Chief Steven Cox to purchase new hand held radars not to exceed \$7,000.00, as approved in the FY 2021-2022 CIP budget.
- d. Request from Risk Manager Lindy Hough to purchase equipment for the new 2022 Ford Explorer approved at a previous meeting. The total for the new equipment will not exceed \$1,200.00 as approved in the 2021-2022 CIP budget.
- e. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

MOTION: Clements moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Authorizing Redbud Board of Directors to install approximately 60 banners within the city limits of the City of Nichols Hills between March 21, 2022 and April 4, 2022.

Ms. Kristin Hersom, Redbud Classic Race Director, presented the Banner Application to the City Council. The beneficiary of the event is The Care Center. Ms. Hersom stated the event will be held April 2 - 3, 2022.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 12, 2022 and April 26, 2022.

Ms. Jordan Ward, Operations Director for the Oklahoma City

Memorial Marathon, presented the banner application to the City Council. The event will be held April 22 - 24, 2022.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. PUBLIC HEARING: Application for Deed Approval requesting a lot line adjustment between Lot Two and Lot Three, Block Forty-Four of the Nichols Hills Addition to Nichols Hills, Oklahoma, such lots generally located at the 6600 Block of NW Grand Boulevard.

MOTION: Goetzinger moved to continue agenda item 9c to January 18, 2022 at 5:30 pm. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- d. PUBLIC HEARING: An Ordinance amending Section 50-372 of the Nichols Hills City Code regarding Centroid Determination Requirements for Applications for Building Commission Certificates of Approval; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Ms. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9d(i) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- e. A resolution calling a general election to be held on April 5, 2022 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

MOTION: Clements moved to approve agenda item 9e as

presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

- f. A resolution awarding contract to the lowest responsible bidder for FC-2102 Love Family Park Improvements, and authorizing execution of the contract, bonds, and related instruments.

Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, presented the bid for project FC-2102, Love Family Park Improvements.

MOTION: Goetzing moved to award the contract for FC-2102 Love Family Park Improvements to Rudy Construction Company for \$961,700.00 base bid to include alternates 1, 2, 3, and 4. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

- g. Concerning request for a "Dead End" sign at Avalon and Glenbrook Terrace and a "Slow, Children Playing" sign near Glenbrook Park.

Mr. Ken Blakely presented a request for a "Dead End" sign at Avalon and Glenbrook Terrace and a "Slow, Children Playing" sign near Glenbrook Park to the City Council members.

MOTION: Clements moved to direct staff to install the signs according to the laws and regulations. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma