

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 9, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 1:53 PM on
the 5th day of May, 2023.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

- a. Oath of Office for newly elected Councilman Steven J. Goetzinger, to be administered by Honorable Judge Kevin Krah.

Honorable Judge Kevin Krah administered the Oath of Office to Councilman Steven J. Goetzinger, Council Member for Ward III in Nichols Hills.

- b. Nomination and election of Mayor of City of Nichols Hills.

MOTION: Hoffman moved to nominate Sody Clements as Mayor for the City of Nichols Hills. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Nomination and election of Vice-Mayor of City of Nichols Hills.

MOTION: Goetzinger moved to nominate E. Peter Hoffman Jr., as Vice-Mayor for the City of Nichols Hills. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

3. Minutes

- a. April 6, 2023 City Council Minutes
- b. April 11, 2023 City Council Minutes
- c. April 21, 2023 City Council Minutes
- d. April 27, 2023 City Council & Nichols Hills Municipal Authority Joint Meeting Minutes

MOTION: Hoffman moved to approve the April 6, 2023, April 11, 2023, April 21, 2023, and the April 27, 2023 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager

j. Engineer

k. ACOG Report

Vice-Mayor Hoffman reported work continues with ACOG for any possible grants that would benefit the City of Nichols Hills.

MOTION: Goetzinger moved to approve the April 2023 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,029,109.17

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$387,583.22
b. Designated Funds – Fire & General Employees	756.14
c. Nichols Hills Municipal Authority	92,092.11
d. General Fund Capital Improvement	71,186.08
e. General Obligation Bond Funds	477,491.62

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 2 for Project No. PC-2104 Paving Improvements 6500 & 6800 Blocks of Avondale Drive with Rudy Construction Co. in the amount of \$5,500.00.

BACKGROUND: The change order increases the contract amount to \$1,674,753.00. The original contract was \$1,654,268.00.

- b. Pay Estimate No. 7 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$19,475.00.

BACKGROUND: City Engineer has varified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- c. Change Order No. 2 and Amendment No. 1 for Project No. SC-2101 City-Wide Sanitary Sewer Improvements with Jordan Contractors, Inc in the amount for Change Order No. 2 \$20,100.00 and Amendment No.1 (208,100.50).

BACKGROUND: The amendment and change order decreases the contract amount to \$589,847.20. The original contract was \$725,848.00.

- d. Pay Estimate No. 5 (FINAL) with Jordan Contractors, Inc. for SC-2101 City-Wide Sanitary Sewer Improvements in the amount of \$120,238.73 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- e. Pay Estimate No. 5 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$213,823.48.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- f. Pay Estimate No. 18 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$21,603.85.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- g. Pay Estimate No. 19 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$168,291.67.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

MOTION: Goetzinger moved to approve item 6a - 6g Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Change order request for Fire Department Training Room equipment in the amount of \$1,392.00, to be paid by 2022 GO Bond and other funds. The change order increases the contract to \$48,139.92.
- c. Request from Information Systems Manager Neil Gray to purchase a Camera Server for City Hall Security System. The total will not exceed \$23,000.00, priced on State Contract, as approved in the 2022-2023 CIP budget.
- d. Request from Information Systems Manager Neil Gray to purchase a Communication Recorder. The total will not exceed \$48,000.00, priced on State Contract, as approved in the 2022-2023 CIP budget.
- e. Request from Public Works Director Randy Lawrence to a purchase a 2023 Chevrolet Malibu for Code Enforcement in an amount not to exceed \$23,000.00 from Oklahoma State Contract SW-035, to be paid by General Fund-CIP fund.

- f. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- g. Request from Deputy Fire Chief Kenny Reyes to purchase upfitting equipment for new Fire vehicle in the amount not to exceed \$17,000.00 from Oklahoma State Contracts NASPO 00318, SW-142, and SW-142, to be paid from General Fund -CIP fund.
- h. Request from Fire Chief Kevin Boydston to purchase extrication equipment not to exceed \$30,885.00 to be funded with Firehouse Subs Public Safety Foundation grant.
- i. Request from Deputy Public Works Director Dennis Albert to purchase a Mainline Sewer Camera not to exceed \$41,000.00 to be paid from 2022 GO Bond funds. Declare P350 Flex Trak System surplus; and approval to trade or sell to the highest bidder.

MOTION: Hoffman moved to approve item 7a - 7i Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. PUBLIC HEARING: An Ordinance amending Chapter 8 of the Nichols Hills City Code prohibiting wind energy conversion systems; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9a(i) – Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- b. Request to seek bids for PC-2201 2022-2023 GO Bond Issue Paving Improvements 1700 & 1800 Blocks of Huntington Avenue and receive and approve plans for the same.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma