

1. Agenda

Documents:

[2023-04-11 CITY COUNCIL - PUBLIC AGENDA-1795.PDF](#)

2. Meeting Materials

Documents:

[2023-04-11 CITY COUNCIL - FULL AGENDA-1795.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 11, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. March 14, 2023 City Council Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims \$829,299.50
- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$183,344.23
b. Designated Funds – Police	27,301.32
c. Nichols Hills Municipal Authority	93,057.82
d. General Fund Capital Improvement	47,108.00
e. Nichols Hills Municipal Authority - CIP	118,963.75
f. Designated Funds - Parks	34,242.25
g. General Obligation Bond Funds	325,282.13

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 8300A with Howard-Fairbairn Site Design, Inc for Love Family Park Landscape Architectural services in the amount of \$5,500.00, to be paid from Park Designated Fund and other funds.
- b. Pay Estimate No. 4 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$137,336.05.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 6 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$138,801.65.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- d. Pay Estimate No. 7 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$118,963.75.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from NHMA-CIP and other funds.

- e. Pay Estimate No. 11 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$28,742.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from Park Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. Accept donation of Hurst cutter, spreaders, ram, and accessories from Firehouse Subs Public Safety Foundation. The purchase totaled over \$36,885.00
- d. Regarding election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends voting for Tim Lyons, Pam Polk, and Justin Battles.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
 - a. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., represented by Donna Davis, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.
 - b. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding Solar Energy Systems; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
 - c. PUBLIC HEARING: An Ordinance adopting outdoor lighting regulations; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
 - d. PUBLIC HEARING: An Ordinance amending Chapter 46 of the Nichols Hills City Code regarding fire hydrants and a permit process for use of the City's hydrant flush meters; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
 - e. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.
 - f. Approve Love Family Park Ribbon Cutting Event on May 6, 2023; authorizing and directing City Manager to make necessary plans.
 - g. Board of Park Commissioners Appointment - Ward Two

- h. Environment, Health, and Sustainability Commission Appointment- Ward Two.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:26 PM on the 7th day of April, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 PM on the 7th day of April, 2023; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 7th of April, 2023; and transmitted by email at 5:00 PM on the 7th day of April, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

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- a. Invoice No. 8300A with Howard-Fairbairn Site Design, Inc for Love Family Park Landscape Architectural services in the amount of \$5,500.00, to be paid from Park Designated Fund and other funds.
- b. Pay Estimate No. 4 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$137,336.05.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 6 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$138,801.65.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- d. Pay Estimate No. 7 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$118,963.75.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from NHMA-CIP and other funds.

- e. Pay Estimate No. 11 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$28,742.25.

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- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 14, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:23 PM on
the 10th day of March, 2023.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

a. PRESENTATION: Recognition of Firefighter Chet Biesiada

Deputy Fire Chief Reyes presented Firefighter Chet Biesiada his badge for completing his probationary time, completing many hours of training and testing. Firefighter Biesiada's wife, Rae, pinned his badge on.

b. A proclamation determining and proclaiming March 14, 2023 "Tom Love Day" in the City of Nichols Hills.

Mayor Goetzinger presented a proclamation declaring March 14, 2023, as "Tom Love Day" for Mr. Love's many contributions to the community.

MOTION: Clements moved to adopt the proclamation as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

3. Minutes

- a. February 8, 2023 City Council Minutes
- b. February 14, 2023 City Council Minutes

MOTION: Hoffman moved to approve the February 8, 2023, and February 14, 2023, minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Clements moved to approve the February 2023 departmental reports as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,864,358.46

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$342,152.66
b. Nichols Hills Municipal Authority	104,580.30
c. General Fund Capital Improvement	4,173.67
d. Nichols Hills Municipal Authority - CIP	32,675.75
e. Designated Funds - Parks	105,782.50
f. General Obligation Bond Funds	1,274,993.58

MOTION: Hoffman moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 18403 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$2,613.60, to be paid from the General Fund and other funds.
- b. Change Order #5 for the Fire Station and City Hall Addition and Renovation project with Jenco Construction in the amount of \$15,128.92.

BACKGROUND: The change order increases the contract to \$3,377,568.71. The original contract was \$3,070,600.00.

- c. Pay Estimate No. 17 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$105,212.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- d. Change Order No. 2 for Project No. FC-2101 Public Works Improvements Phase III with W.L. McNatt and Company in the amount of \$6,720.00.

BACKGROUND: The change order increases the contract to \$1,527,505.00 The original contract was \$1,444,444.00.

- e. Pay Estimate No. 6 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$208,955.35.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds, Nichols Hills Municipal Authority-CIP, and other funds.

- f. Change Order No. 1 for Project No. PC-2103 with Rudy Construction Co., for Paving Improvements to the 1500 Block of Guilford Lane in the amount of \$48,210.00.

BACKGROUND: The change order increases the contract to \$906,931.20. The original contract was \$858,721.20.

- g. Pay Estimate No. 3 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$146,776.68.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- h. Pay Estimate No. 5 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$129,363.63.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- i. Pay Estimate No. 10 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$105,782.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from Park Fund and other funds.

MOTION: Clements moved to approve item 6a - 6i Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Easement to Oklahoma Gas and Electric Company for electric utilities at City Hall property, located at 6407 Avondale Drive, Nichols Hills, Oklahoma.
- c. Request from Fire Chief Kevin Boydston to purchase a multi gas detector for an amount not to exceed \$6,957.00, as approved in the FY 2022-2023 CIP budget.
- d. Request from Fire Chief Kevin Boydston to purchase three metal outdoor picnic tables for an amount not to exceed \$13,100.00, as approved in the FY 2022-2023 CIP budget.
- e. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

- f. Request from Police Chief Steven Cox to purchase two 2023 Ford Explorer Interceptors from State Contract. Fully equipped each unit will not exceed \$67,500.00, to be paid by 2023 GO Bond Funds, General CIP Fund, and other funds.
- g. Request from Police Chief Steven Cox to purchase a 2023 Chevrolet 1500 truck to be used as the animal welfare vehicle from Oklahoma State contract pricing. Vehicle and equipment not to exceed \$42,000.00, to be paid by Designated Funds - Animal Control, General CIP Fund, and other Funds. Declare 2009 Ford F150 surplus; and approval to trade or sell to the highest bidder.
- h. Request from Deputy Fire Chief Kenny Reyes to purchase a 2023 Chevrolet Tahoe for an amount not to exceed \$45,000.00, to be paid from General CIP Fund and other funds.
- i. Second Amendment to Agreement between the City of Nichols Hills, Oklahoma and T-Mobile USA Tower LLC, regarding an increase of 264 square feet to leased premises generally located on City Property known as "Lisle Park" in the vicinity of 6706 North Pennsylvania Avenue; and related Memorandum of Second Amendment to Agreement.

MOTION: Hoffman moved to approve item 7a - 7i Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. PUBLIC HEARING: An application to rezone property generally located at 6600 NW Grand Boulevard in Nichols Hills, Oklahoma from the E-2 "Urban Estate" Residential Zoning District to the R-1-75 Single Family Residential Zoning District.

City Manager Shane Pate stated that the Planning Commission had recommended approval subject to an agreement between the applicant and Mrs. Karen Samis and neighbors to the property. That agreement was not met; therefore, the Planning commission rescinds their approval.

Following discussion among City Council members and staff, Mayor Goetzinger opened the Public Hearing.

Mr. Scott Spradling, attorney representing Mr. Chris Candelaria, discussed with City Council the proposed restricted covenants that have been presented to Mr. Steve Sherman, attorney for Mrs. Karen Samis.

Mr. Henry Hood stated that he is comfortable with Mrs. Samis's requests. He also stated that he is concerned if the lots remained zoned as E-2's the homes would be closer to the backyards of the neighbors on Bedford Drive.

Mr. Steve Sherman, attorney representing Karen Samis, stated their concerns on the front-yard setback and the size of the proposed homes.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Clements moved to refer this matter back to the Planning Commission and continue the application to the April 11, 2023 City Council meeting. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- c. A resolution appointing a Bond Projects Advisory Committee.

MOTION: Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- d. A resolution awarding contract to the lowest responsible bidder for PC-2105 Paving Improvements 7600 Block of Dorset Drive, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to award the contract for PC-2105 Paving Improvements 7600 Block of Dorset Drive to Rudy Construction Co. for \$689,200.00. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- e. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., represented by Donna Davis, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.

MOTION: Hoffman moved to continue agenda item 9e to the next regularly scheduled meeting, April 11, 2023, of the Nichols Hills City Council. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- f. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding outdoor lighting; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Hoffman moved to continue agenda item 9e to the next regularly scheduled meeting, April 11, 2023, of the Nichols Hills City Council. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
MARCH 2023**

On March 3rd at 8:08 a.m. Corporal McHenry was on routine patrol in the 6800 block of Pennsylvania Avenue, when he observed a vehicle with an expired tag. Using his mobile data terminal (MDT) he checked the vehicles tag and the insurance showed a status of unconfirmed. When he contacted the driver, the driver stated he did not have insurance or a valid driver's license. Dispatch advised the driver had an active warrant out of Canadian County. Corporal McHenry. The driver was issued municipal citations for Expired License Plate, No Security Verification, Driving While Suspended, Possession of CDS, and his vehicle was impounded.

On March 26th at approximately 10:44 a.m. Officer Jobe was dispatched to the 6600 block of Hillcrest Avenue in reference to a subject hiding in a building in the backyard of a residence. Officer Jobe observed what appeared to be burnt paper debris on the floor of the building. Officers located a subject that matched the description from the reporting party. The subject agreed to speak to the officers and stated that he was looking for something to eat and drink. He stated that he made a small fire to stay warm. The subject also had a glass pipe on him that field tested positive for methamphetamine. Rickey Nolen was transported to the Oklahoma County Detention Center and charged with Second Degree Burglary, Possession of CDS, and Possession of Paraphernalia.

In the month of March officers made 1 District Court level arrests.

Officers were dispatched to 48 residential alarm calls and 8 business alarm calls in March. The department responded to 12 suspicious vehicle calls, 20 suspicious subject calls, and 6 suspicious activity calls. Officers responded to 7 motorist assist calls and 13 citizen assist calls. Officers conducted 134 business checks and 15 check the welfare calls. Officers were requested to assist other agencies a total of 9 times. Officers performed 96 house checks this month. Officers responded to 6 parking complaints. There were 199 traffic stops with 147 citations and 157 written warnings issued in March. Animal Control/Code Enforcement issued 0 citation. Officers worked 4 traffic accidents on city streets. Officers completed 20 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
 6407 Avondale Drive Nichols Hills, OK 73116
 (405) 843-5672

ODIS Summary Report From 03/01/2023 - 03/31/2023

Booking Summary Report

Booking Record			
Inmate Booked	0	Inmate Released	0
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0
Federal Inmate Booked	0		
Federal Inmate Released	0		
Booking Officer		Arresting Officer	Releasing Officer
No records found.		No records found.	No records found.

Incident Summary Report

Incident Record	
Incident Report Filed	20
Sensitive Report	0
Classified Report	0
Report Approved	16
Offense Summary	
Total	Offense (IBR)
1	Burglary/Breaking and Entering
1	Civil - Other
1	Counterfeiting/Forgery
1	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations - Synthetic Narcotics - Manufactured Narcotics Which Can Cause True Drug Addiction (Demerol, Methadones)
3	Fraud - False Pretenses/Swindle/Confidence Game
3	Larceny/Theft - All Other
1	Public Peace - Found Property
4	Public Peace - Other
1	Public Peace - Unattended Death
1	Stolen Property - Receiving, Concealing, Etc
12	Traffic - Impounds
1	Traffic - Other
1	Vandalism/Destruction/Damage of Property
2	Warrants - For other Agency
34	GRAND TOTAL
Originating Officer Report	
Total	Originating Officer
2	EDWARDS, BRANDON
2	EISCHEID, DAVID
2	HALL, ELLA
5	JOBE, TONY

1	LASTER, ADAM
2	MCHENRY, JARRED
1	RIDGEWAY, BRANDON
4	VOYLES, MATTHEW
1	WHITINGER, PHILIP
20	GRAND TOTAL

Total Report Filed	20					
Total Reports Assigned to Detective	18					
Total Reports Un-Assigned	2					
Report Assigned To	Total	Open	Closed	Case Closed Detail		
RIDGEWAY, BRANDON	18	4	14	Closed By		Total
				Cleared - By Arrest		6
				Deactivated by Investigator After Follow-Up		7
				Unsolved		1
GRAND TOTAL	18	4	14			
Total Report Filed	20					
Total Open Cases	6					
Total Closed Cases	14					
Cleared By						Total
Cleared - By Arrest						6
Deactivated by Investigator After Follow-Up						7
Unsolved						1
GRAND TOTAL						14

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warning)	147
Citation Warning Filed	157

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (16)	FAILURE TO APPEAR	6	\$0.00
	NO CONTRACTOR REGISTRATION	1	\$260.00
	NO MECHANICAL PERMIT	1	\$260.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	2	\$200.00
	NO SECURITY VERIFICATION	2	\$520.00
	SPEED IN EXCESS	9	\$945.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
EISCHEID, DAVID (16)	EXPIRED LICENSE PLATE	5	\$500.00
	IMPROPER LIGHTS	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	3	\$780.00
	OPERATING WITHOUT BEING LICENSED	3	\$780.00
	SPEED IN EXCESS	1	\$105.00
	TRESPASSING	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DISOBEYING STOP SIGN	1	\$110.00
GREENWOOD, TAYLOR (9)			

HALL, ELLA (25)	EXPIRED LICENSE PLATE	2	\$200.00
	SPEED IN EXCESS	4	\$420.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DISOBEYING STOP SIGN	2	\$220.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	9	\$900.00
	NO SECURITY VERIFICATION	2	\$520.00
	OBSTRUCTING AN OFFICER	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
JOBE, TONY (44)	SPEED IN EXCESS	7	\$735.00
	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	11	\$1,210.00
	DISOBEYING STOP SIGN	2	\$220.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	15	\$1,500.00
	IMPROPER TAG DISPLAY	2	\$200.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	3	\$780.00
LASTER, ADAM (41)	NO VALID OPERATORS LICENSE	1	\$260.00
	SPEED IN EXCESS	6	\$630.00
	AFFIXING IMPROPER TAG	3	\$780.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	DRIVING WHILE SUSPENDED	3	\$780.00
	EXPIRED LICENSE PLATE	14	\$1,400.00
	FAILURE TO YIELD FROM SIGNAL LIGHT	1	\$110.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	3	\$780.00
MCGINLEY, JAMES (50)	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	9	\$945.00
	SPEEDING IN SCHOOL ZONE	2	\$520.00
	AFFIXING IMPROPER TAG	1	\$260.00
	ALTERING OR CHANGING TAG	1	\$160.00
	DEFECTIVE EQUIPMENT	2	\$220.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	\$110.00
	DRIVING WHILE SUSPENDED	3	\$780.00
MCHENRY, JARRED (37)	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	26	\$2,600.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	OPERATING WITHOUT BEING LICENSED	3	\$780.00
	SPEED IN EXCESS	1	\$105.00
	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE SUSPENDED	3	\$780.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	10	\$1,000.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	2	\$240.00

PUCKETT, MICHAEL (20)	NO SECURITY VERIFICATION	7	\$1,820.00
	OPERATING WITH DEFECTIVE TIRES	1	\$110.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	\$265.00
	SPEED IN EXCESS	5	\$525.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	8	\$800.00
	NO LICENSE IN POSSESSION	2	\$240.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	SPEED IN EXCESS	7	\$735.00
TRUONG, HAU (15)	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DISOBEYING STOP SIGN	1	\$110.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DRIVING ON CURBS	1	\$110.00
	EXPIRED LICENSE PLATE	5	\$500.00
	NO LICENSE IN POSSESSION	1	\$120.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	SPEED IN EXCESS	2	\$210.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DRIVING WHILE SUSPENDED	2	\$520.00
VOYLES, MATTHEW (23)	EXPIRED LICENSE PLATE	6	\$600.00
	IMPROPER TAG DISPLAY	4	\$400.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	4	\$1,040.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	SHOPLIFTING	1	\$260.00
	SPEED IN EXCESS	1	\$105.00
	SPEEDING RADAR CHECKED	1	\$204.00
	TRESPASSING	1	\$260.00
GRAND TOTAL		304	\$42,389.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0
----------------------	---

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0
------------------------	---

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	4
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	1
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record	1,565
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Group By Call Type

Total	Initial Call Type
3	9-1-1 Hangup
1	9-1-1 Trouble Unknown
4	Accident - Property Damage
1	Accident - With Injury

Group By Final Type

Total	Final Call Type
1,565	
1,565	GRAND TOTAL

8 Alarm Business
 48 Alarm Residential
 16 Animal Control - Animal at Large / Nuisance
 13 Assist - Citizen
 7 Assist - Motorist
 9 Assist - Other City Department
 9 Assist - Outside Agency
 7 Broadcast - General Information
 1 Burglary - Residential
 134 Business Check
 3 Check Solicitor
 15 Check The Welfare
 1 Civil Matter
 1 Code Violation
 2 Court - Bailiff
 1 Damage to Private Property
 1 Death Investigation
 3 Deliver Council Packets
 206 Dispatch - Informational
 1 Disturbance
 239 Ending Mileage
 19 Fire Department - Automatic Alarm
 30 Fire Department - Medical Call
 11 Fire Department - Mutual Aid
 2 Fire Department - Odor Investigation
 2 Fire Department - Other Fire
 7 Fire Department - Service Call
 1 Fire Department - Smoke Investigation
 6 Follow-up
 1 Found Property
 1 Fraud
 96 House Check
 2 Larceny/Theft - All Other
 1 Mental Health
 3 Miscellaneous - Other
 1 Missing Person
 1 Missing Property
 6 Noise Complaint
 6 Officer out of the car
 30 Open Door - Residence
 9 Ordinance Violation
 1 Out at the Station
 10 Out at the Station for Report
 3 Out of district
 6 Parking Complaint
 1 Property - Found
 1 Public Works Call
 10 Receive Information
 3 Reckless Driver
 3 Remove Debris from Roadway
 2 Return to the station
 2 Signal 13 - Meal Beak
 16 Special Assignment
 235 Starting Mileage - In Service

6	Suspicious Activity
20	Suspicious Subject
12	Suspicious Vehicle
4	Traffic Complaint
1	Traffic Hazard
199	Traffic Stop
5	Training
1	Trespassing
4	Vehicle Impoundment
16	Vehicle Maintenance
28	Vehicle Registration/Stolen Check [10-28/10-29]
7	Vehicle Release
1,565	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For March 1, 2023 Thru March 31, 2023 FILEDST

 Violations by Filed Date...

Police Department	152	
Code Enforcement	2	
MUNICIPAL COURT	6	
TRANSFERRED OUT	0	
Total Filed Violations		160

 Completed Cases...

Paid Fine...		
Police Department	69	
Code Enforcement	1	
MUNICIPAL COURT	5	
TRANSFERRED OUT	5	
Total Paid Fines		80
Total Completed		80

 Other Completed...

Dismissed - had Insurance		
Police Department	1	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		1

Dismissed by Judge		
Police Department	16	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		16

Dismissed - COMPLIANCE		
Police Department	11	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		11

Dismissed by Prosecutor		
Police Department	1	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	1	
Total		2

Voided Docket

NICHOLS HILLS MUNICIPAL COURT Page: 2

Report For March 1, 2023 Thru March 31, 2023 FILEDST

Police Department	4	
Code Enforcement	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		5
Total Other Completed		35
Grand Total Completed		115
Net Difference Filed/Complete		45

Warrants...

Issued...

Police Department	26	
Code Enforcement	0	
MUNICIPAL COURT	10	
TRANSFERRED OUT	0	
Total Violations		36
Total Warrants Issued		36

Cleared...

Police Department	27	
Code Enforcement	0	
MUNICIPAL COURT	10	
TRANSFERRED OUT	4	
Total Violations		41
Total Warrants Cleared		42
Change in Total Warrants		6-

FINE FINE	\$11,710.55
CLEET7 CLEET STATE OF OK. 2017	\$750.00
AFIS17 AFIS 2017	\$742.90
FS17 FORENSIC SCIENCE 2017	\$746.95
AMS COLLECTION AGENCY	\$1,194.50
FTA FAILURE TO APPEAR	\$1,480.05
LATE LATE FEE	\$250.00
CLEET4 CLEET STATE OF OKLAHOMA	\$27.00
FP2 AFIS	\$15.00
FS FORENSIC SCIENCE IMPROVE FEE	\$15.00
Total Fees/Fines Paid	\$16,931.95

Attachment: COURT REPORT (6449 : 4 b Municipal Court)

Nichols Hills Fire Department

March 2023 Monthly Report

Things around the fire station have stayed busy this past month. We have hired Joshua Balch to fill the vacancy we had open. Josh comes to us from the Nicoma Park Fire Department and has been assigned to the blue shift. Besides getting him processed in, our crews worked toward completing their annual life and fire safety inspections of all our businesses and churches. Lt. Tyler Phillips has been working on applying for a number of different grants for the fire department. Our crews hosted members of Boy Scout Troop 55 for a station tour and even learned some first-aid while they were there. We had one car seat check in March. The build committee met with members of FSB to go over the plans for the drill tower. A representative from Warriors for Life came to speak with some of our members to let them know about their organization, which deals with mental health. The fire department was also activated by OK County to assist with the large wildland fires that swept through Oklahoma and Logan counties at the end of March.

The fire department responded to a total of 67 incidents in March.

- | | |
|----------------------------|--------------------------|
| • Fires – 2 | Ward 1 – 26% |
| • EMS Calls – 31 | Ward 2 – 31% |
| • Hazardous Conditions – 1 | Ward 3 – 31% |
| • Service Calls – 8 | The Village – 11% |
| • False Calls – 25 | OKC/Out of District – 1% |

Between recruit training and a demo house, our crews got in a lot of good, valuable training in March. Recruit FF Balch got to know and trained with all personnel during his two-week orientation. Training for his first two-weeks covered numerous topics including City and fire department operations and policies to hands-on basic firefighting skills. The house set for demo provided a week-long opportunity for all of our guys to hone their skills in a hands-on environment. Thank you to Midwest Wrecking and Tom

Kone Construction for this opportunity. Other regular training for the month included EMS training and Blue Card command. Crews also made site visits to further familiarize themselves with our local businesses. Chief Boydston attended the Fire Marshals Association of Oklahoma mini-conference in Shawnee followed by a two-day OKEM Grants class in Stillwater. Deputy Chief Reyes attended the same OKEM Grants class with Deputy Public Works Director Dennis Albert the following week in Chickasha. D/O Mark Ley attended the four-day OK First class at the National Weather Center in Norman.

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT

GROUND WATER SYSTEMS

City of Nichols Hills
SYSTEM NAME1009 N.W. 75th street
ADDRESSNichols Hills
CITYOK
STATE73116
ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH Feb 21 2023 Thru March 20 2023

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED						NO. WELLS IN SYSTEM 23						TOTAL ALK.	Ph	STAB- ILITY	Fluoride
		CHLORINE AND RESIDUALS						NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL		PUMPING LEVEL					
		SERIES 1				SERIES 2				WELL NO.	FT.	WELL NO.	FT.				
		lbs	PLT	DIST	PLT	DIST											
21	510,920	4	0.44	0.66	0.44	0.48	3	55.1									
22	548,294	4	0.28	0.58	0.48	0.46	4	70.0									
23	764,640	4	0.81	0.74	0.34	0.81	4	96.0									
24	536,690	4	0.76	1.11	0.54	0.76	3	71.8									
25	797,760	4	0.98	0.27	0.98	1.00	4	96.0									
26	378,720	3	1.26	0.81	1.26	0.80	2	48.0									
27	792,360	3	0.38	0.71	0.56	0.71	3	71.5									
28	598,453	3	0.62	0.80	0.81	0.62	4	75.6									
1	825,120	4	0.62	0.54	0.57	0.56	4	96.0									
2	756,580	4	0.71	0.51	0.65	0.71	4	85.8									
3	563,719	4	0.58	0.48	0.81	0.59	3	71.7									
4	983,620	4	0.35	0.77	0.59	0.35	5	120.0									
5	825,220	4	0.50	0.56	0.63	0.50	4	96.0									
6	983,620	4	0.43	0.39	0.35	0.49	5	120.0									
7	851,740	4	0.49	0.51	0.57	0.52	5	106.0									
8	475,991	3	0.97	0.85	0.22	0.84	5	69.6									
9	432,635	3	0.72	0.66	0.45	0.61	3	53.8									
10	599,140	3	0.55	0.62	0.55	0.56	3	72.0									
11	439,300	4	0.59	0.67	0.62	0.59	3	48.0									
12	574,080	3	0.48	0.57	0.47	0.44	3	69.0									
13	837,233	3	0.39	0.61	0.59	0.48	5	98.9									
14	797,860	3	0.50	0.79	0.55	0.66	5	98.5									
15	259,300	3	0.36	0.45	0.46	0.49	1	24.0									
16	518,680	3	0.46	0.60	0.30	0.60	4	53.0									
17	764,640	3	0.58	0.88	0.58	0.58	3	96.0									
18	797,860	3	0.54	0.44	0.54	0.54	4	96.0									
19	589,271	3	0.40	0.51	0.40	0.40	4	77.4									
20	638,020	3	0.32	0.36	0.49	0.32	3	72.0									
TOTAL	18,441,466	97					103	2207.6									
AVG.	658,624	3					4										

POWER COST \$13,741.37
 LABOR COST \$10,776.36
 CHEMICAL COST \$93.00
 REPAIR COST \$0.00
 WATER COST \$0.00
 TOTAL COST \$24,610.73
 COST/MILLION GAL. \$1,334.53

BACT SAMPLES SUBMITTED DURING THE MO.

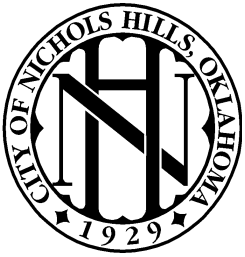
(1) NUMBER SAFE 4
 (2) NUMBER UNSAFE 0
 (3) NUMBER CHECK SAMPLES 4

I hereby certify the above to be correct
 to the best of my knowledge.

Signed

Title Chief Well Operator

Mail original before the 10th of the following month to:
 Department of Environmental Quality
 Water Quality Division
 PO Box 1677
 Oklahoma City, OK 73101-1677



***Public Works
Water Production Report
March 2023***



Water Produced	18,441,466
Water Sold	17,744,817
Water used in the City Parks	11,796
Water flushed for Bond Projects	3,800
Fire Department usage - est.	3,000
City Facilities	13,099
Water unaccounted for	664,954
% water loss for the month	3.6%
Avg. water loss/ for the last 12 months	-0.3%

WATER PUMPED
Mar-23

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2		0.50	138	2,692,242	\$0.59
5		0.00	125	4,327,625	\$0.24
8		0.00	111	3,861,246	\$0.36
12		0.50	157	3,208,138	\$0.31
21		0.50	97	566,500	\$0.87
23		0.50	180	6,020,380	\$0.28
Total				20,676,131	

Blended arsneic level 0.30 ppb

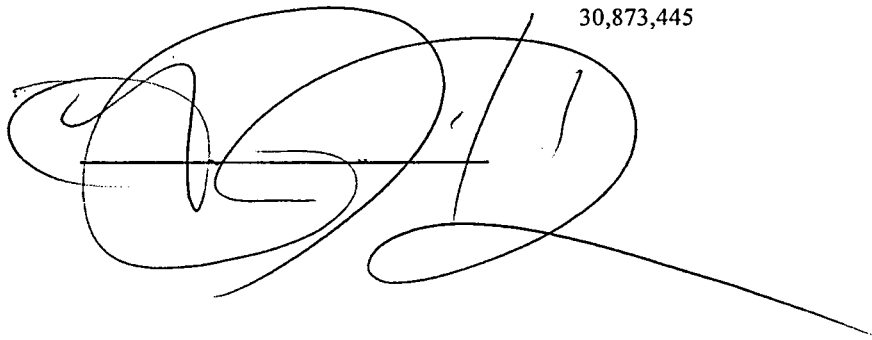
Energy costs per 1000 gals \$0.53

Contractor Usage 3,800

WATER PUMPED
LAST FIVE YEARS:

Mar-22	22,022,453
Mar-21	52,136,712
Mar-20	19,432,085
Mar-19	17,241,440
Mar-18	30,873,445

TJ Henderson
Water Well Operator



Sewer Main Blocks/ PM
Preventative Maintenance

	DATE	ADDRESS	MANHOURS	DATE	ADDRESS Man hole number	MANHOURS	
	3/5/2023	1507 Dorchester	14.0	3/1/2023	1801 Coventry	2.0	
	3/20/2023	1506 Guilford	4.0				
		TOTAL hrs.	18.0		TOTAL hrs	2.0	



BUILDING PERMITS MARCH 2023

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
157735	BR-REM	E G CONSTRUCTION LLC	1224 MARLBORO	3/1/2023		\$ 50,000.00
157736	FENCE-RES	PREFERRED FENCE SOLUTIONS INC	1509 CAMDEN	3/1/2023		\$ 26,325.00
157739	BR-REM	KENT HOFFMAN CONSTRUCTION	1806 COVENTRY	3/2/2023		\$ 40,000.00
157741	BR-ACC	JAMES STAGGS REMODELING, LLC	1504 DRURY	3/2/2023		\$ 10,000.00
157745	POOL	BLUE HAVEN POOLS	1612 RANDEL	3/6/2023		\$ 110,000.00
157748	BR-REM	CROWN CONSTRUCTION LLC	1628 QUEENSTOWN	3/7/2023		\$ 65,000.00
157754	POOL	FOX POOLS OF CENTRAL OKLAHOMA	1726 DORCHESTER DR	3/7/2023		\$ 87,000.00
157755	FENCE-RES	AIM HOME REMODELING	1114 GLENWOOD	3/8/2023		\$ 3,000.00
157756	BR-REM	COMPLETE RENOVATIONS OKC LLC	6421 CENTENNIAL	3/8/2023		\$ 320,000.00
157757	BR-ACC	TUFF SHED INC	1845 WESTMINSTER	3/8/2023		\$ 4,400.50
157759	ROOF-RES	BRICKTOWN ROOFING & CONSTRUCT	1324 SHERWOOD	3/8/2023		\$ 18,000.00
157760	BR-NEW	TIM HUGHES CUSTOM HOMES LLC	1417 CANTERBURY	3/9/2023	7039	\$ 2,200,000.00
157770	POOL	SCHINDLER DESIGN CO	1846 DORCHESTER DR	3/10/2023		\$ 155,000.00
157773	DEMO-RES	MIDWEST WRECKING	2403 GRAND	3/13/2023		
157777	CURB	PROCRETE INC	6601 GRAND	3/15/2023		
157778	FENCE-RES	BRICKTOWN ROOFING & CONSTRUCT	1105 HEMSTEAD	3/15/2023		\$ 2,000.00
157781	BR-REM	ESPERANZA REAL ESTATE LLC	6521 1/2 AVONDALE	3/20/2023		\$ 5,000.00
157785	BR-ADD	STICKS & BRICKS COMPANY	1705 DORCHESTER DR	3/20/2023		\$ 400,000.00
157788	BR-ADD	SWANSON HOMES	1719 DRAKESTONE	3/21/2023		\$ 64,000.00
157790	BR-ADD	CORBYN ROBERTS HOMES INC	6919 AVONDALE CT	3/22/2023		\$ 50,000.00
157793	BR-REM	OTTO HAUS LLC	1700 CAMDEN	3/22/2023		\$ 20,000.00
157798	BR-ADD	CORNERSTONE HOMES BY CHRIS MOO	1800 DRURY	3/28/2023		\$ 300,000.00
157803	FENCE-RES	FENCE 4 LESS	6917 AVONDALE CT	3/29/2023		\$ 4,100.00
157804	BR-ACC	BUILT SHOCK CONSTRUCTION INC	1211 LARCHMONT	3/29/2023		\$ 20,000.00
157809	CURB	RB CONCRETE INC	1606 NORWOOD	3/31/2023		
157810	BR-REM	MACCINI CONSTRUCTION	1803 HUNTINGTON	3/31/2023		\$ 23,320.00

THE CONSUMPTION FOR FEBRUARY WAS:

RESIDENTIAL-	16,615,492
PARKS-	11,796
COMMERCIAL-	1,129,325
CITY BUILDINGS-	13,099
 TOTAL CONSUMPTION-	 17,769,712

Risk Manager Report March 2023

There were no injuries this month.

There were three (3) employee pre-placement drug screens and physicals conducted in March. One (1) new fire fighter and two (2) new public works employees. All random DOT and non-DOT required drug screens were completed last month.

There was no public works safety training this month because the fire chief and myself were in Stillwater for Oklahoma Emergency Management (OEM) grants training.

Park Inspections were completed on Woods, Kite and Davis Park. No issues found.

A new employee safety orientation was completed on the new fire fighter. Training consisted of the Hazard Communication Program where employees are shown where Safety Data Sheets for the chemicals they will be using are located; First Aid Procedures by showing employees where the first aid kit is located in their area; Explain and review the (EOP) Emergency Operation Plan for their department and make sure they know where to meet after evacuation and location of storm shelters; Explain and review the use of Personal Protective Equipment (PPE) by ensuring they know how to wear all their issued PPE and explain that they will receive special training on equipment before they can operate the equipment; Professional Conduct (Sexual Harassment) video and explain, discuss common issues and policy and procedures dealing with sexual harassment in the workplace; Bloodborne Pathogens training; Accident/Incident reporting procedures; Safety Manual, making sure the employee is shown the safety manual and where to find it in their department.

A tort claim was filed against the city for damages to a driveway due to a city water leak. Damages are estimated at \$2850. The tort claim was filed with the city's insurance carrier for further review and investigation into the incident.

I attended a Risk Management/Safety Workshop at OMAG this month. This annual workshop aims to reduce the frequency and severity of claim costs as well as information on services and programs offered. Discussions also included the OKIE 811 cut line reduction program, Sanitary sewer maintenance issues, excavator training opportunities and the accident prevention plan template now available to cities.

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 3/01/2023 THRU 3/31/2023

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00579-02	E - B A ROSS ENTERPRISES, INC	RES	1804 COVENTRY	ACTIVE	3/20/2023	
01-00157-15	I - BUTHION, DENISE	RES	1111 MARLBORO	ACTIVE	3/05/2023	
01-00415-03	I - DAIGNEAULT, MARK	RES	6621 AVONDALE	ACTIVE	3/17/2023	
01-01001-01	I - DAIGNEAULT, MARK	RES	6623 AVONDALE	ACTIVE	3/17/2023	
02-00202-04	I - HARTGROVE, RICHARD	RES	6431 GRANDMARK	ACTIVE	3/20/2023	
02-00677-01	E - JCM ENTERPRISES INC	RES	1810 DORCHESTER DR	ACTIVE	3/17/2023	
02-00796-01	I - MCKINNON, JACOB	RES	1818 WESTMINSTER	ACTIVE	3/20/2023	
02-00925-03	I - OKEEFE, LISA	RES	2433 GRAND CIR	ACTIVE	3/01/2023	
01-00728-02	E - SEED PROPERTIES LLC	RES	6426 LENOX	ACTIVE	3/03/2023	
01-00108-05	I - SMITH, ANGIE	RES	1106 TEDFORD	ACTIVE	3/14/2023	
02-00756-05	I - SMITH, LUNDY	RES	1705 DRAKESTONE	ACTIVE	3/01/2023	
02-00266-05	E - WHEAT FAMILY LLC	RES	2017 HUNTINGTON	ACTIVE	3/03/2023	

** TOTAL PRINTED 12 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 3/01/2023 THRU 3/31/2023

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS		
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
RES	RESIDENTIAL	12
	CLASS TOTAL:	12

TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

4.f.a

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 3/01/2023 THRU 3/31/2023
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

4.g.a

Attachment: Treasurers report March 2023 (6454 : 4 g City Treasurer's Report)

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	21,983.79
01-00-10099	Claim on Cash	2,373,994.46
01-00-10100	Cash - Municipal Court	3,440.88
01-00-11000	T-Bills and CD's	3,038,877.78
01-00-11100	Interest Receivables	3,069.16
01-00-11600	Other Receivables	1,210,802.00
01-00-11650	Health Ins - Retirees & Cobra	5,045.58
01-00-11700	Beverage Tax Receivable	936.00
01-00-11800	Sales Tax Receivable	813,856.00
01-00-11900	Franchise Fee Receivable	49,754.00
01-00-12000	Utilities Receivable	85,236.81
01-00-13799	Due To/From Flex Spending	13,064.89
01-00-13800	Allowance for Court Receivable	(1,031,320.00)
01-00-14000	Deposit with Third Party Admin	32,285.00
01-00-17000	Lease Receivable	<u>301,328.00</u>
		<u>6,922,354.35</u>
TOTAL ASSETS		6,922,354.35
		=====
LIABILITIES		
=====		
01-00-30090	Due to Collection agency	1,194.50
01-00-30099	A/P Due to Pooled Cash	296,427.48
01-00-30700	Deferred Interest Income	3,069.16
01-00-32050	Cleet Payable	2,246.38
01-00-33300	Deferred Fine Revenue	161,030.00
01-00-34300	Bonds held in reserve - Banner	15,300.00
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,055.44
01-00-36500	Deferred inflow - leases	301,328.00
01-00-37176	Retainage Payable	<u>126,751.00</u>
TOTAL LIABILITIES		<u>908,401.96</u>
EQUITY		
=====		
01-00-50100	Nonspendable Fund Balance	32,285.00
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57070	Assigned - Other	854,812.02
01-00-57071	Assigned - art in parks	25,000.00
01-00-59000	Unassigned Fund Balance	<u>3,936,080.18</u>
TOTAL BEGINNING EQUITY		5,348,177.20
TOTAL REVENUE		9,273,682.71
TOTAL EXPENDITURES		<u>8,607,907.52</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		665,775.19
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,013,952.39</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,922,354.35
		=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-00-10099	Claim on Cash	228,112.33	
02-00-14900	Due from other Governments	<u>1,735.00</u>	
		<u>229,847.33</u>	
TOTAL ASSETS			229,847.33
			=====
LIABILITIES			
=====			
EQUITY			
=====			
02-00-51090	Restricted Fund Bal-Streets	191,315.41	
02-00-57090	Assigned Fund Balance-Streets	<u>7,166.00</u>	
TOTAL BEGINNING EQUITY		198,481.41	
TOTAL REVENUE		<u>31,365.92</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		31,365.92	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>229,847.33</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			229,847.33
			=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-10099	Claim on Cash	<u>2,074.60</u>	<u>2,074.60</u>
TOTAL ASSETS			2,074.60
			=====
LIABILITIES			
=====			
EQUITY			
=====			
03-00-51050	Restricted Fund Bal-Donations	<u>1,976.52</u>	
TOTAL BEGINNING EQUITY		1,976.52	
TOTAL REVENUE		459.57	
TOTAL EXPENDITURES		<u>361.49</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		98.08	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,074.60</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,074.60
			=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-10099	Claim on Cash	<u>75,566.71</u>
		<u>75,566.71</u>
	TOTAL ASSETS	75,566.71
		=====
LIABILITIES		
=====		
04-00-30099	A/P Due to Pooled Cash	<u>27,301.32</u>
	TOTAL LIABILITIES	<u>27,301.32</u>
EQUITY		
=====		
04-00-51050	Restricted Fund Bal-Donations	<u>74,055.68</u>
	TOTAL BEGINNING EQUITY	74,055.68
	TOTAL REVENUE	3,313.93
	TOTAL EXPENDITURES	<u>29,104.22</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(25,790.29)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>48,265.39</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	75,566.71
		=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>2,229.40</u>	
			<u>2,229.40</u>
TOTAL ASSETS			2,229.40
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>1,969.66</u>	
TOTAL BEGINNING EQUITY		1,969.66	
TOTAL REVENUE		<u>259.74</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		259.74	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,229.40</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,229.40
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	1,270,515.93
06-00-11000	T-Bills and CD's	1,353,672.65
06-00-11100	Interest Receivable	1,428.58
06-00-12150	Utility Receivable	327,706.03
06-00-13900	Unbilled Receivable	244,904.00
06-00-14800	Allowance for Doubtful Account	(24,777.93)
06-00-14850	Bad Debt Receivable	26,694.80
06-00-15000	Deferred outflow of resources	62,752.00
06-00-15500	Deferred Outflow - OPEB	16,492.00
06-00-20000	Fixed Assets	45,809,619.03
06-00-20100	Accumulated Depreciation	(29,125,629.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>764,665.06</u>
		<u>20,935,784.26</u>
TOTAL ASSETS		20,935,784.26
		=====
LIABILITIES		
=====		
06-00-30050	Net pension asset	(635,211.00)
06-00-30090	Payable - Collection AgencyFee	5,770.33
06-00-30099	A/P Due to Pooled Cash	111,286.75
06-00-31800	Comp Absent Payable	4,267.02
06-00-31890	Compensated Absences - Long Te	38,405.00
06-00-34000	City of NH - Garbage	85,236.81
06-00-34100	Unearned Rev (Unapplied Credit	22,057.53
06-00-34150	Utility Refunds	39.69
06-00-34325	Deposit - Fire Hydrant Meter	1,000.00
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,424.75
06-00-34900	Notes Payable - Current Portio	867.00
06-00-35000	NOTES PAYABLE	15,303.00
06-00-38000	Deferred inflow of resources	372,798.00
06-00-38500	Deferred Inflow - OPEB	15,859.00
06-00-40100	OPEB Liability	<u>97,369.00</u>
TOTAL LIABILITIES		<u>136,472.88</u>
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	17,640,226.00
06-00-52090	Unrestricted Fund Balance	<u>2,544,361.56</u>
TOTAL BEGINNING EQUITY		20,184,587.56
TOTAL REVENUE		4,173,633.09
TOTAL EXPENDITURES		<u>3,558,909.27</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		614,723.82
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>20,799,311.38</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		20,935,784.26
		=====

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-10099	Claim on Cash	720,008.16
07-00-11000	T-Bills and CD's	2,286,627.63
07-00-11100	Interest Receivable	<u>4,588.89</u>
		<u>3,011,224.68</u>
TOTAL ASSETS		3,011,224.68
		=====
LIABILITIES		
=====		
07-00-30099	A/P Due to Pooled Cash	47,108.00
07-00-30700	Deferred Interest Income	<u>4,588.89</u>
	TOTAL LIABILITIES	<u>51,696.89</u>
EQUITY		
=====		
07-00-57100	Assigned Fund Bal-Capital Imps	<u>2,812,299.01</u>
	TOTAL BEGINNING EQUITY	2,812,299.01
TOTAL REVENUE		484,037.08
TOTAL EXPENDITURES		<u>336,808.30</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		147,228.78
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,959,527.79</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		3,011,224.68
		=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
08-00-10000	Cash - Sinking Fund	1,174,252.24
08-00-11000	T-Bills and CD's	3,605,000.00
08-00-11100	Interest Receivable	2,323.49
08-00-14900	Due from other Governments	<u>108,746.00</u>
		<u>4,890,321.73</u>
TOTAL ASSETS		4,890,321.73
		=====
LIABILITIES		
=====		
08-00-30700	Deferred Interest Income	2,323.08
08-00-30701	Deferred Income	<u>71,806.00</u>
	TOTAL LIABILITIES	<u>74,129.08</u>
EQUITY		
=====		
08-00-51030	Restricted Fund Bal-Debt Srv	<u>1,027,843.55</u>
	TOTAL BEGINNING EQUITY	1,027,843.55
TOTAL REVENUE		4,206,025.12
TOTAL EXPENDITURES		<u>417,676.02</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		3,788,349.10
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,816,192.65</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,890,321.73
		=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>29,160.00</u>	<u>29,160.00</u>
	TOTAL ASSETS		29,160.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>29,160.00</u>	
	TOTAL LIABILITIES		<u>29,160.00</u>
EQUITY			
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		29,160.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
10-00-10099	Claim on Cash	67,577.57
10-00-11600	Other Receivables	<u>729.00</u>
		<u>68,306.57</u>
TOTAL ASSETS		68,306.57
		=====
LIABILITIES		
=====		
EQUITY		
=====		
10-00-51070	Restricted Fd Bal-Public Safet	<u>59,830.07</u>
TOTAL BEGINNING EQUITY		59,830.07
TOTAL REVENUE		<u>8,476.50</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		8,476.50
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>68,306.57</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		68,306.57
		=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>32,761.20</u>	
			<u>32,761.20</u>
TOTAL ASSETS			32,761.20
=====			
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>28,180.10</u>	
TOTAL BEGINNING EQUITY		28,180.10	
TOTAL REVENUE		<u>4,581.10</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		4,581.10	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>32,761.20</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			32,761.20
=====			

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-00-10099	Claim on Cash	553,948.46
13-00-11000	T-Bills and CD's	1,354,774.44
13-00-11100	Interest Receivable	<u>1,839.99</u>
		<u>1,910,562.89</u>
TOTAL ASSETS		1,910,562.89
		=====
LIABILITIES		
=====		
13-00-30099	A/P Due to Pooled Cash	<u>118,963.75</u>
	TOTAL LIABILITIES	<u>118,963.75</u>
EQUITY		
=====		
13-00-57100	Fund Bal-Capital Improvements	<u>1,947,081.70</u>
	TOTAL BEGINNING EQUITY	1,947,081.70
TOTAL REVENUE		85,466.94
TOTAL EXPENDITURES		<u>240,949.50</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(155,482.56)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,791,599.14</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,910,562.89
		=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>136,780.73</u>	
			<u>136,780.73</u>
TOTAL ASSETS			136,780.73
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>126,050.25</u>	
TOTAL BEGINNING EQUITY		126,050.25	
TOTAL REVENUE		<u>10,730.48</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		10,730.48	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>136,780.73</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			136,780.73
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>91,153.99</u>	<u>91,153.99</u>
TOTAL ASSETS			91,153.99
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>83,128.26</u>	
TOTAL BEGINNING EQUITY		83,128.26	
TOTAL REVENUE		<u>8,025.73</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		8,025.73	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>91,153.99</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			91,153.99
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	194,125.43
17-00-12000	Utility Receivables	5,344.49
17-00-13900	Unbilled Receivable	1,630.00
17-00-14850	Bad Debt Receivable	<u>68.64</u>
		<u>201,168.56</u>
TOTAL ASSETS		201,168.56
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>147,393.53</u>
TOTAL BEGINNING EQUITY		147,393.53
TOTAL REVENUE		<u>53,775.03</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		53,775.03
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>201,168.56</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		201,168.56
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-00-10050	Cash - Health Insurance	<u>202,071.16</u>	
			<u>202,071.16</u>
	TOTAL ASSETS		202,071.16
			=====
LIABILITIES			
=====			
18-00-30090	Claims Payable	<u>79,545.00</u>	
	TOTAL LIABILITIES		<u>79,545.00</u>
EQUITY			
=====			
18-00-57090	Assigned Fund Balance	<u>52,240.19</u>	
	TOTAL BEGINNING EQUITY		52,240.19
	TOTAL REVENUE	871,154.27	
	TOTAL EXPENDITURES	<u>800,868.30</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	70,285.97	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>122,526.16</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		202,071.16
			=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-00-10099	Claim on Cash	462,964.78	
20-00-11100	Interest Receivable	<u>1,334.00</u>	
			<u>464,298.78</u>
TOTAL ASSETS			464,298.78
			=====
LIABILITIES			
=====			
20-00-30099	A/P Due to Pooled Cash	34,242.25	
20-00-30700	Deferred Interest Income	1,334.00	
20-00-37176	Retainage Payable	<u>9,184.00</u>	
TOTAL LIABILITIES			<u>44,760.25</u>
EQUITY			
=====			
20-00-51050	Restricted Fund Bal - Donation	<u>1,047,245.01</u>	
TOTAL BEGINNING EQUITY			1,047,245.01
TOTAL REVENUE		17,015.42	
TOTAL EXPENDITURES		<u>644,721.90</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(627,706.48)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>419,538.53</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			464,298.78
			=====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
80-00-10891	Cash - 2020 GO Bd Series	219,096.54
80-00-10892	Cash - 2021 GO Bond Series	437,532.30
80-00-10893	Cash - 2022 GO Bond Series	151,505.47
80-00-10894	Cash - 2023 GO Bd Series	313,113.30
80-00-11092	T-bills and CD's - Series 2021	3,497,609.12
80-00-11093	T-bills and CD's - Series 2022	4,053,827.03
80-00-11094	T-bills and CD's - 2023	7,541,038.44
80-00-11192	Interest Rec - 2022 GO Bd Seri	<u>19,414.00</u>
		<u>16,233,136.20</u>
TOTAL ASSETS		16,233,136.20
		=====
LIABILITIES		
=====		
80-00-30099	A/P Due to Pooled Cash	324,404.08
80-00-30792	Deferred Int Income - 2022	19,414.00
80-00-37176	Retainage Payable	<u>23,751.00</u>
TOTAL LIABILITIES		<u>367,569.08</u>
EQUITY		
=====		
80-00-50100	FUND BALANCE	<u>12,932,152.76</u>
TOTAL BEGINNING EQUITY		12,932,152.76
TOTAL REVENUE		8,756,780.34
TOTAL EXPENDITURES		<u>5,823,365.98</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,933,414.36
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>15,865,567.12</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		16,233,136.20
		=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
99-00-10090	Pooled Cash - Meter Deposits	893,030.03
99-00-10099	Pooled Cash	5,349,208.14
99-00-12001	Due from General Fund	296,427.48
99-00-12004	Due from Designated Fds-Police	27,301.32
99-00-12006	Due from Municipal Authority	111,286.75
99-00-12007	Due from GF - CIP	47,108.00
99-00-12013	Due from NHMA - CIP	118,963.75
99-00-12020	Due from Designated Fund-Parks	34,242.25
99-00-12080	Due from GO Bonds	<u>324,404.08</u>
		<u>7,201,971.80</u>
TOTAL ASSETS		7,201,971.80
		=====
LIABILITIES		
=====		
99-00-30099	Accounts Payable	959,733.63
99-00-37099	Due to other Funds	<u>6,242,238.17</u>
	TOTAL LIABILITIES	<u>7,201,971.80</u>
EQUITY		
=====		
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		7,201,971.80
		=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

4.h.b

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>11,281,873</u>	<u>894,017.01</u>	<u>9,273,682.71</u>	<u>0.00</u>	<u>2,008,190.65</u>	<u>17.80</u>
TOTAL REVENUES	11,281,873	894,017.01	9,273,682.71	0.00	2,008,190.65	17.80
<u>EXPENDITURE SUMMARY</u>						
City Council	785	64.59	586.71	0.00	198.29	25.26
Administration	709,705	66,831.45	585,253.13	0.00	124,451.71	17.54
City Treasurer	1,307	107.65	977.85	0.00	329.15	25.18
City Attorney	200,000	20,168.00	231,558.28	0.00 (	31,558.28)	15.78-
Municipal Court	123,548	8,645.58	96,025.49	0.00	27,522.12	22.28
Police Department	3,014,391	215,628.17	2,221,635.68	491.30	792,264.41	26.28
Fire Department	2,278,573	171,104.94	1,738,398.85	0.00	540,174.19	23.71
City Engineer	90,000	19,840.60	198,695.31	21,311.72 (	130,007.03)	144.45-
Street Department	389,728	29,051.99	312,673.14	1,489.06	75,565.87	19.39
Sanitation	1,005,778	75,928.56	762,053.99	0.00	243,723.94	24.23
Parks Department	258,167	25,158.64	191,268.08	169.31	66,729.61	25.85
Public Works Admin	281,014	19,841.74	189,551.40	0.00	91,462.55	32.55
General Government	1,826,078	43,923.64	1,252,724.46	541,190.52	32,163.02	1.76
Code Department	413,274	30,987.44	312,714.20	9,500.00	91,059.75	22.03
Risk Manager	205,445	26,489.55	160,350.88	20,499.75	24,594.14	11.97
Information Systems Mgr	<u>484,077</u>	<u>36,719.30</u>	<u>353,440.07</u>	<u>20,038.95</u>	<u>110,597.79</u>	<u>22.85</u>
TOTAL EXPENDITURES	11,281,869	790,491.84	8,607,907.52	614,690.61	2,059,271.23	18.25
REVENUE OVER/ (UNDER) EXPENDITURES	4	103,525.17	665,775.19 (	614,690.61) (	51,080.58)	7,014.50-

01 -General Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,218,905	425,677.08	4,254,148.10	0.00	964,756.90	18.49
01-00-70350 Use Tax Revenue	849,726	66,167.33	797,769.11	0.00	51,956.89	6.11
01-00-70450 Tobacco Tax Revenue	<u>41,153</u>	<u>2,726.62</u>	<u>29,133.56</u>	<u>0.00</u>	<u>12,019.44</u>	<u>29.21</u>
TOTAL General Sales Tax	6,109,784	494,571.03	5,081,050.77	0.00	1,028,733.23	16.84
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>330,658</u>	<u>23,478.56</u>	<u>307,964.97</u>	<u>0.00</u>	<u>22,693.03</u>	<u>6.86</u>
TOTAL Miscellaneous Taxes	330,658	23,478.56	307,964.97	0.00	22,693.03	6.86
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	117,060	11,804.15	77,303.25	0.00	39,756.75	33.96
01-00-72075 Plumbing Permits	46,584	2,571.00	25,237.00	0.00	21,347.00	45.82
01-00-72100 Electrical Permits	38,431	1,895.00	20,654.50	0.00	17,776.50	46.26
01-00-72125 Roof Permits	2,204	85.00	1,205.00	0.00	999.00	45.33
01-00-72150 Drive/Drain Permits - Tree	8,563	345.00	6,785.00	0.00	1,778.00	20.76
01-00-72175 Food Vendor Permits	76	0.00	0.00	0.00	76.00	100.00
01-00-72200 Garage Sale Permits	557	40.00	420.00	0.00	137.00	24.60
01-00-72300 Plumbing Licenses	22,578	1,050.00	18,825.00	0.00	3,753.00	16.62
01-00-72325 Electric Licenses	11,622	525.00	9,900.00	0.00	1,722.00	14.82
01-00-72350 General Contractor Registra	20,900	2,175.00	15,975.00	0.00	4,925.00	23.56
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	300.00	0.00 (	300.00)	0.00
01-00-72399 Inspections	0	3,055.00	25,395.00	0.00 (	25,395.00)	0.00
01-00-72400 Alcohol Licenses	9,703	0.00	8,410.00	0.00	1,293.00	13.33
01-00-72800 Dog/Cat Licenses	<u>557</u>	<u>20.00</u>	<u>270.00</u>	<u>0.00</u>	<u>287.00</u>	<u>51.53</u>
TOTAL Licenses and Permits	278,835	23,565.15	210,679.75	0.00	68,155.25	24.44
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	10,072	773.84	7,821.75	0.00	2,250.25	22.34
01-00-73500 P.D. Vest Grant	0	0.00	376.13	0.00 (	376.13)	0.00
01-00-73900 FEMA Reimbursement	<u>343,896</u>	<u>0.00</u>	<u>511,944.27</u>	<u>0.00</u> (	<u>168,048.27</u>	<u>48.87-</u>
TOTAL Intergovernmental	353,968	773.84	520,142.15	0.00 (	166,174.15)	46.95-
<u>Charges for Services</u>						
01-00-74200 Garbage	894,330	78,106.74	707,135.19	0.00	187,194.81	20.93
01-00-74500 Garbage - Commercial	108,656	15,828.40	96,167.59	0.00	12,488.41	11.49
01-00-74700 Solid Waste Fee	5,011	439.52	3,957.64	0.00	1,053.36	21.02
01-00-74850 Ambulance Fees	58,223	5,112.79	46,054.52	0.00	12,168.48	20.90
01-00-74950 Life and Safety	<u>1,053</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,053.00</u>	<u>100.00</u>
TOTAL Charges for Services	1,067,273	99,487.45	853,314.94	0.00	213,958.06	20.05
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>114,391</u>	<u>13,601.34</u>	<u>91,253.18</u>	<u>0.00</u>	<u>23,137.82</u>	<u>20.23</u>
TOTAL Fines & Forfeits	114,391	13,601.34	91,253.18	0.00	23,137.82	20.23

01 -General Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>11,931</u>	<u>10,104.40</u>	<u>84,595.56</u>	<u>0.00</u>	(<u>72,664.56</u>)	<u>609.04-</u>
TOTAL Investment Earnings	11,931	10,104.40	84,595.56	0.00	(72,664.56)	609.04-
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	290,370	27,369.25	226,172.61	0.00	64,197.39	22.11
01-00-79550 Misc. Income	122,462	1,929.12	106,299.99	0.00	16,162.01	13.20
01-00-79575 Royalty Revenue	<u>0</u>	<u>65.95</u>	<u>570.51</u>	<u>0.00</u>	(<u>570.51</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	412,832	29,364.32	333,043.11	0.00	79,788.89	19.33
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>213,350</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,350.36</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	213,350	0.00	0.00	0.00	213,350.36	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,388,851</u>	<u>199,070.92</u>	<u>1,791,638.28</u>	<u>0.00</u>	<u>597,212.72</u>	<u>25.00</u>
TOTAL Transfers	<u>2,388,851</u>	<u>199,070.92</u>	<u>1,791,638.28</u>	<u>0.00</u>	<u>597,212.72</u>	<u>25.00</u>
TOTAL Revenues	11,281,873	894,017.01	9,273,682.71	0.00	2,008,190.65	17.80
TOTAL REVENUE	11,281,873	894,017.01	9,273,682.71	0.00	2,008,190.65	17.80

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	540.00	0.00	180.00	25.00
01-01-80300 FICA/Medicare	55	4.59	41.31	0.00	13.69	24.89
01-01-80700 Unemployment	<u>10</u>	<u>0.00</u>	<u>5.40</u>	<u>0.00</u>	<u>4.60</u>	<u>46.00</u>
TOTAL Personnel Services	785	64.59	586.71	0.00	198.29	25.26
TOTAL City Council	785	64.59	586.71	0.00	198.29	25.26
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	494,744	49,436.27	417,826.19	0.00	76,917.65	15.55
01-02-80300 FICA/Medicare	38,893	3,968.61	28,148.53	0.00	10,744.92	27.63
01-02-80400 Dental Insurance	1,800	129.18	1,162.57	0.00	637.43	35.41
01-02-80500 Health Insurance	55,221	4,193.01	36,549.10	0.00	18,671.90	33.81
01-02-80600 Worker's Comp	7,791	0.00	7,203.60	0.00	587.40	7.54
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRP Pension	40,609	4,120.23	34,597.51	0.00	6,011.04	14.80
01-02-81400 Car Allowance	<u>18,800</u>	<u>2,066.67</u>	<u>15,600.03</u>	<u>0.00</u>	<u>3,199.97</u>	<u>17.02</u>
TOTAL Personnel Services	658,658	63,913.97	541,087.53	0.00	117,570.31	17.85
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,000</u>	<u>27.68</u>	<u>1,187.63</u>	<u>0.00</u>	(<u>187.63</u>)	<u>18.76-</u>
TOTAL Material and Supplies	1,000	27.68	1,187.63	0.00	(187.63)	18.76-
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	2,000	0.00	184.89	0.00	1,815.11	90.76
01-02-84300 Training & Membership	7,000	849.21	5,448.44	0.00	1,551.56	22.17
01-02-84400 Software Agreements	20,500	385.87	18,412.53	0.00	2,087.47	10.18
01-02-84700 Telephone	<u>5,200</u>	<u>375.80</u>	<u>7,421.83</u>	<u>0.00</u>	(<u>2,221.83</u>)	<u>42.73-</u>
TOTAL Other Services	34,700	1,610.88	31,467.69	0.00	3,232.31	9.32
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>11,510.28</u>	<u>0.00</u>	<u>3,836.72</u>	<u>25.00</u>
TOTAL Transfers Out	15,347	1,278.92	11,510.28	0.00	3,836.72	25.00
TOTAL Administration	709,705	66,831.45	585,253.13	0.00	124,451.71	17.54

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer =====						
<u>Personnel Services</u>						
01-03-80100 Salary	1,200	100.00	900.00	0.00	300.00	25.00
01-03-80300 FICA/Medicare	92	7.65	68.85	0.00	23.15	25.16
01-03-80700 Unemployment	<u>15</u>	<u>0.00</u>	<u>9.00</u>	<u>0.00</u>	<u>6.00</u>	<u>40.00</u>
TOTAL Personnel Services	1,307	107.65	977.85	0.00	329.15	25.18
TOTAL City Treasurer	1,307	107.65	977.85	0.00	329.15	25.18
City Attorney =====						
<u>Other Services</u>						
01-04-87100 Legal Services	<u>200,000</u>	<u>20,168.00</u>	<u>231,558.28</u>	<u>0.00</u>	<u>(31,558.28)</u>	<u>15.78-</u>
TOTAL Other Services	200,000	20,168.00	231,558.28	0.00	(31,558.28)	15.78-
TOTAL City Attorney	200,000	20,168.00	231,558.28	0.00	(31,558.28)	15.78-
Municipal Court =====						
<u>Personnel Services</u>						
01-05-80100 Salary	84,683	6,880.92	65,222.13	0.00	19,461.01	22.98
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,465	526.39	4,989.50	0.00	1,475.12	22.82
01-05-80400 Dental Insurance	517	43.06	387.54	0.00	129.46	25.04
01-05-80500 Health Insurance	7,501	655.67	5,901.03	0.00	1,599.97	21.33
01-05-80600 Worker's Comp	2,597	0.00	2,401.20	0.00	195.80	7.54
01-05-80700 Unemployment	400	0.00	207.08	0.00	192.92	48.23
01-05-80800 OMRP Pension	<u>5,560</u>	<u>450.48</u>	<u>4,253.17</u>	<u>0.00</u>	<u>1,306.68</u>	<u>23.50</u>
TOTAL Personnel Services	108,223	8,556.52	83,361.65	0.00	24,860.96	22.97
<u>Material and Supplies</u>						
01-05-83000 Material & Supplies	<u>1,000</u>	<u>0.00</u>	<u>120.89</u>	<u>0.00</u>	<u>879.11</u>	<u>87.91</u>
TOTAL Material and Supplies	1,000	0.00	120.89	0.00	879.11	87.91
<u>Other Services</u>						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	120.80	0.00	579.20	82.74
01-05-84400 Software Agreement	12,075	0.00	11,596.88	0.00	478.12	3.96
01-05-84700 Telephone	<u>1,300</u>	<u>89.06</u>	<u>825.27</u>	<u>0.00</u>	<u>474.73</u>	<u>36.52</u>
TOTAL Other Services	14,325	89.06	12,542.95	0.00	1,782.05	12.44

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	123,548	8,645.58	96,025.49	0.00	27,522.12	22.28
Police Department						
=====						
<u>Personnel Services</u>						
01-06-80100 Salary	1,886,714	146,591.11	1,401,966.30	0.00	484,748.05	25.69
01-06-80200 Overtime	12,000	240.90	15,259.77	0.00	(3,259.77)	27.16-
01-06-80300 FICA/Medicare	170,092	11,266.72	110,101.66	0.00	59,989.86	35.27
01-06-80400 Dental Insurance	11,820	990.38	8,535.91	0.00	3,284.09	27.78
01-06-80500 Health Insurance	315,227	25,028.71	221,640.91	0.00	93,586.09	29.69
01-06-80600 Worker's Comp	62,330	0.00	57,628.72	0.00	4,701.28	7.54
01-06-80700 Unemployment	4,500	0.00	2,041.69	0.00	2,458.31	54.63
01-06-80800 OMRP Pension	31,340	2,713.72	25,917.59	0.00	5,422.03	17.30
01-06-81050 Police Pension	207,870	14,647.01	129,219.97	0.00	78,649.93	37.84
01-06-81100 Uniform Allowance	30,500	69.60	23,281.84	0.00	7,218.16	23.67
01-06-81200 Medical Exams	<u>2,500</u>	<u>0.00</u>	<u>1,785.00</u>	<u>0.00</u>	<u>715.00</u>	<u>28.60</u>
TOTAL Personnel Services	2,734,892	201,548.15	1,997,379.36	0.00	737,513.03	26.97
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>697.85</u>	<u>5,191.98</u>	<u>0.00</u>	<u>1,808.02</u>	<u>25.83</u>
TOTAL Material and Supplies	7,000	697.85	5,191.98	0.00	1,808.02	25.83
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	58,000	385.46	44,772.52	0.00	13,227.48	22.81
01-06-84100 Vehicle Maintenance	39,000	1,765.94	53,225.61	0.00	(14,225.61)	36.48-
01-06-84200 Building Maintenance	4,500	562.05	2,768.14	0.00	1,731.86	38.49
01-06-84300 Training & Membership	20,000	0.00	5,626.72	491.30	13,881.98	69.41
01-06-84600 Lease/Rental	6,500	0.00	0.00	0.00	6,500.00	100.00
01-06-84700 Telephone	23,000	2,208.58	17,429.30	0.00	5,570.70	24.22
01-06-84800 Utilities	2,000	340.89	1,650.62	0.00	349.38	17.47
01-06-84900 Fuel	20,000	0.00	19,669.93	0.00	330.07	1.65
01-06-84950 EV Charging	0	36.00	301.00	0.00	(301.00)	0.00
01-06-85000 Janitorial Services	15,150	1,262.50	11,362.50	0.00	3,787.50	25.00
01-06-85300 Animal Control	<u>2,500</u>	<u>0.00</u>	<u>871.25</u>	<u>0.00</u>	<u>1,628.75</u>	<u>65.15</u>
TOTAL Other Services	190,650	6,561.42	157,677.59	491.30	32,481.11	17.04
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciat	<u>81,849</u>	<u>6,820.75</u>	<u>61,386.75</u>	<u>0.00</u>	<u>20,462.25</u>	<u>25.00</u>
TOTAL Transfers Out	81,849	6,820.75	61,386.75	0.00	20,462.25	25.00
TOTAL Police Department	3,014,391	215,628.17	2,221,635.68	491.30	792,264.41	26.28

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
=====						
<u>Personnel Services</u>						
01-07-80100 Salary	1,415,745	101,167.31	1,027,929.72	0.00	387,815.15	27.39
01-07-80200 Overtime	50,000	9,140.49	96,810.97	0.00	46,810.97	93.62
01-07-80300 FICA/Medicare	20,676	1,599.48	16,478.32	0.00	4,197.53	20.30
01-07-80400 Dental Insurance	7,235	516.72	5,059.55	0.00	2,175.45	30.07
01-07-80500 Health Insurance	204,878	15,518.74	152,720.95	0.00	52,157.05	25.46
01-07-80600 Worker's Comp	36,359	0.00	33,616.76	0.00	2,742.24	7.54
01-07-80700 Unemployment	2,800	0.00	448.30	0.00	2,351.70	83.99
01-07-81000 Fire Pension	194,704	14,163.47	139,453.38	0.00	55,250.94	28.38
01-07-81100 Uniform Allowance	17,000	903.93	12,762.93	0.00	4,237.07	24.92
01-07-81200 Medical Exams	<u>8,400</u>	<u>0.00</u>	<u>1,740.00</u>	<u>0.00</u>	<u>6,660.00</u>	<u>79.29</u>
TOTAL Personnel Services	1,957,797	143,010.14	1,487,020.88	0.00	470,776.16	24.05
<u>Material and Supplies</u>						
01-07-83000 Material & Supplies	<u>12,600</u>	<u>835.60</u>	<u>9,101.19</u>	<u>0.00</u>	<u>3,498.81</u>	<u>27.77</u>
TOTAL Material and Supplies	12,600	835.60	9,101.19	0.00	3,498.81	27.77
<u>Other Services</u>						
01-07-84000 Equipment Maintenance	10,000	584.20	7,834.21	0.00	2,165.79	21.66
01-07-84100 Vehicle Maintenance	12,500	0.00	9,652.87	0.00	2,847.13	22.78
01-07-84200 Building Maintenance	15,000	5,318.40	16,887.97	0.00	1,887.97	12.59
01-07-84300 Training & Membership	15,500	1,116.37	12,146.93	0.00	3,353.07	21.63
01-07-84400 Membership	1,500	35.00	1,237.00	0.00	263.00	17.53
01-07-84500 Fire Department Publication	1,000	0.00	892.70	0.00	107.30	10.73
01-07-84600 Lease/Rental	1,500	0.00	516.16	0.00	983.84	65.59
01-07-84700 Telephone	9,200	687.77	6,545.62	0.00	2,654.38	28.85
01-07-84800 Utilities	3,500	340.89	1,650.61	0.00	1,849.39	52.84
01-07-84900 Fuel	7,650	0.00	6,180.78	0.00	1,469.22	19.21
01-07-85200 EMSA Subsidy	30,955	3,812.32	25,796.40	0.00	5,158.60	16.66
01-07-86850 Software Maintenance	<u>15,500</u>	<u>0.00</u>	<u>14,657.28</u>	<u>0.00</u>	<u>842.72</u>	<u>5.44</u>
TOTAL Other Services	123,805	11,894.95	103,998.53	0.00	19,806.47	16.00
<u>Transfers Out</u>						
01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>138,278.25</u>	<u>0.00</u>	<u>46,092.75</u>	<u>25.00</u>
TOTAL Transfers Out	184,371	15,364.25	138,278.25	0.00	46,092.75	25.00
TOTAL Fire Department	2,278,573	171,104.94	1,738,398.85	0.00	540,174.19	23.71
City Engineer						
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<u>Personnel Services</u>						

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	90,000	19,840.60	198,695.31	21,311.72	(130,007.03)	144.45-
TOTAL Other Services	90,000	19,840.60	198,695.31	21,311.72	(130,007.03)	144.45-
TOTAL City Engineer	90,000	19,840.60	198,695.31	21,311.72	(130,007.03)	144.45-
Street Department =====						
<u>Personnel Services</u>						
01-09-80100 Salary	149,074	10,861.86	118,969.16	0.00	30,105.16	20.19
01-09-80200 Overtime	1,800	74.34	1,115.59	0.00	684.41	38.02
01-09-80300 FICA/Medicare	11,621	848.09	9,312.75	0.00	2,308.45	19.86
01-09-80400 Dental Insurance	1,628	86.12	1,011.91	0.00	616.09	37.84
01-09-80500 Health Insurance	34,641	2,231.09	23,361.22	0.00	11,279.78	32.56
01-09-80600 Worker's Comp	5,194	0.00	4,802.40	0.00	391.60	7.54
01-09-80700 Unemployment	873	0.00	370.68	0.00	502.32	57.54
01-09-80800 OMRP Pension	12,278	886.89	9,644.66	0.00	2,632.89	21.44
01-09-80900 Stand By Pay	2,600	150.00	1,650.00	0.00	950.00	36.54
01-09-81100 Uniform Allowance	3,766	337.16	2,927.99	0.00	838.01	22.25
01-09-81200 Medical Exams	780	0.00	276.00	0.00	504.00	64.62
TOTAL Personnel Services	224,255	15,475.55	173,442.36	0.00	50,812.71	22.66
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	11,000	696.85	7,111.07	1,410.17	2,478.76	22.53
01-09-83300 Minor Tools	1,000	131.41	263.33	0.00	736.67	73.67
01-09-83500 Safety Supplies	1,500	0.00	1,429.92	0.00	70.08	4.67
01-09-83700 Misc. Supplies	250	11.32	325.04	0.00	(75.04)	30.02-
TOTAL Material and Supplies	13,750	839.58	9,129.36	1,410.17	3,210.47	23.35
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,000	110.43	2,928.29	78.89	(7.18)	0.24-
01-09-84100 Vehicle Maintenance	5,000	341.80	15,179.66	0.00	(10,179.66)	203.59-
01-09-84600 Lease/Rental	800	0.00	430.00	0.00	370.00	46.25
01-09-84700 Telephone	1,400	111.57	1,124.64	0.00	275.36	19.67
01-09-84800 Utilities	500	129.23	745.20	0.00	(245.20)	49.04-
01-09-84900 Fuel	5,000	0.00	2,973.03	0.00	2,026.97	40.54
01-09-85500 Street Lighting	85,000	7,791.91	68,453.32	0.00	16,546.68	19.47
TOTAL Other Services	100,700	8,484.94	91,834.14	78.89	8,786.97	8.73
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	38,267.28	0.00	12,755.72	25.00
TOTAL Transfers Out	51,023	4,251.92	38,267.28	0.00	12,755.72	25.00
TOTAL Street Department	389,728	29,051.99	312,673.14	1,489.06	75,565.87	19.39

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	454,137	37,607.14	342,755.74	0.00	111,380.92	24.53
01-10-80300 FICA/Medicare	35,408	2,876.96	26,220.92	0.00	9,186.90	25.95
01-10-80400 Dental Insurance	5,428	430.60	3,746.22	0.00	1,681.78	30.98
01-10-80500 Health Insurance	88,600	7,267.48	64,102.19	0.00	24,497.81	27.65
01-10-80600 Worker's Comp	25,971	0.00	24,011.96	0.00	1,959.04	7.54
01-10-80700 Unemployment	3,150	0.00	1,992.30	0.00	1,157.70	36.75
01-10-80800 OMRP Pension	36,330	3,008.56	26,912.91	0.00	9,417.54	25.92
01-10-81100 Uniform Allowance	7,800	844.30	7,447.28	0.00	352.72	4.52
01-10-81200 Medical Exams	<u>825</u>	<u>0.00</u>	<u>572.00</u>	<u>0.00</u>	<u>253.00</u>	<u>30.67</u>
TOTAL Personnel Services	657,649	52,035.04	497,761.52	0.00	159,887.41	24.31
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	1,500	16.97	909.15	0.00	590.85	39.39
01-10-83500 Safety Supplies	2,000	0.00	1,817.57	0.00	182.43	9.12
01-10-83700 Misc. Supplies	<u>100</u>	<u>0.00</u>	<u>926.64</u>	<u>0.00</u>	<u>(826.64)</u>	<u>826.64-</u>
TOTAL Material and Supplies	3,600	16.97	3,653.36	0.00	(53.36)	1.48-
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,400	89.91	1,007.90	0.00	392.10	28.01
01-10-84100 Vehicle Maintenance	22,000	936.90	20,681.59	0.00	1,318.41	5.99
01-10-84700 Telephone	0	144.69	1,182.92	0.00	(1,182.92)	0.00
01-10-84800 Utilities	820	129.23	745.20	0.00	74.80	9.12
01-10-84900 Fuel	12,000	0.00	12,906.43	0.00	(906.43)	7.55-
01-10-85800 Landfill Disposal	80,000	5,014.74	68,868.40	0.00	11,131.60	13.91
01-10-85825 Commercial Garbage Disposal	<u>140,000</u>	<u>10,202.00</u>	<u>89,014.95</u>	<u>0.00</u>	<u>50,985.05</u>	<u>36.42</u>
TOTAL Other Services	256,220	16,517.47	194,407.39	0.00	61,812.61	24.12
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciat	<u>88,309</u>	<u>7,359.08</u>	<u>66,231.72</u>	<u>0.00</u>	<u>22,077.28</u>	<u>25.00</u>
TOTAL Transfers Out	88,309	7,359.08	66,231.72	0.00	22,077.28	25.00

TOTAL Sanitation	1,005,778	75,928.56	762,053.99	0.00	243,723.94	24.23
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Parks Department
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<u>Personnel Services</u>						
<u>Material and Supplies</u>						

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	700	207.95	207.95	0.00	492.05	70.29
01-11-84100 Vehicle Maintenance	800	0.00	0.00	0.00	800.00	100.00
01-11-85700 Parks Maintenance	25,000	5,932.86	19,899.66	169.31	4,931.03	19.72
01-11-85900 Park Maintenance Contract	200,000	16,382.50	147,442.50	0.00	52,557.50	26.28
01-11-86200 Irrigation Maintenance	<u>20,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>100.00</u>
TOTAL Other Services	246,500	22,523.31	167,550.11	169.31	78,780.58	31.96
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciat	<u>11,667</u>	<u>2,635.33</u>	<u>23,717.97</u>	<u>0.00</u>	<u>(12,050.97)</u>	<u>103.29-</u>
TOTAL Transfers Out	11,667	2,635.33	23,717.97	0.00	(12,050.97)	103.29-
TOTAL Parks Department	258,167	25,158.64	191,268.08	169.31	66,729.61	25.85
Public Works Admin =====						
<u>Personnel Services</u>						
01-12-80100 Salary	174,468	13,335.54	116,512.29	0.00	57,956.14	33.22
01-12-80300 FICA/Medicare	13,598	1,025.16	8,930.58	0.00	4,667.51	34.32
01-12-80400 Dental Insurance	1,085	86.12	688.96	0.00	396.04	36.50
01-12-80500 Health Insurance	20,001	2,231.09	15,235.89	0.00	4,765.11	23.82
01-12-80600 Worker's Comp	5,194	0.00	4,802.40	0.00	391.60	7.54
01-12-80700 Unemployment	400	0.00	210.66	0.00	189.34	47.34
01-12-80800 OMRP Pension	13,957	1,066.84	8,908.05	0.00	5,049.38	36.18
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>175.00</u>	<u>0.00</u>	<u>325.00</u>	<u>65.00</u>
TOTAL Personnel Services	229,204	17,744.75	155,463.83	0.00	73,740.12	32.17
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	546.21	0.00	953.79	63.59
01-12-83200 Office Supplies	3,000	33.95	1,575.32	0.00	1,424.68	47.49
01-12-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>202.06</u>	<u>0.00</u>	<u>297.94</u>	<u>59.59</u>
TOTAL Material and Supplies	5,000	33.95	2,323.59	0.00	2,676.41	53.53
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	0.00	1,211.56	0.00	1,788.44	59.61
01-12-84100 Vehicle Maintenance	1,500	0.00	183.67	0.00	1,316.33	87.76
01-12-84200 Building Maintenance	5,600	182.51	12,491.04	0.00	(6,891.04)	123.05-
01-12-84250 Fueling Station Maintenance	2,000	50.00	822.18	0.00	1,177.82	58.89
01-12-84300 Training & Membership	1,500	306.24	954.57	0.00	545.43	36.36
01-12-84600 Lease/Rental	1,500	371.00	371.00	0.00	1,129.00	75.27
01-12-84700 Telephone	4,500	279.06	4,809.91	0.00	(309.91)	6.89-
01-12-84800 Utilities	1,000	129.23	745.19	0.00	254.81	25.48
01-12-84900 Fuel	8,000	0.00	3,469.86	0.00	4,530.14	56.63
01-12-85000 Janitorial Services	8,940	745.00	6,705.00	0.00	2,235.00	25.00
01-12-86300 Publications	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Other Services	38,040	2,063.04	31,763.98	0.00	6,276.02	16.50

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciati	8,770	0.00	0.00	0.00	8,770.00	100.00
TOTAL Transfers Out	8,770	0.00	0.00	0.00	8,770.00	100.00
TOTAL Public Works Admin	281,014	19,841.74	189,551.40	0.00	91,462.55	32.55
General Government =====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	20,000	1,105.50	15,508.20	0.00	4,491.80	22.46
TOTAL Material and Supplies	20,000	1,105.50	15,508.20	0.00	4,491.80	22.46
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	24,000	0.00	16,639.44	6,506.00	854.56	3.56
01-13-84200 Building Maintenance	20,000	865.93	77,909.73	0.00 (	57,909.73)	289.55-
01-13-84300 Training & Membership	3,000	0.00	1,738.50	0.00	1,261.50	42.05
01-13-84600 Lease/Rental	396	0.00	396.00	0.00	0.00	0.00
01-13-84700 Telephone	700	44.53	390.97	0.00	309.03	44.15
01-13-84800 Utilities	13,500	3,051.24	20,929.91	0.00 (	7,429.91)	55.04-
01-13-84950 EV CHARGING	0	23,213.00	23,213.00	0.00 (	23,213.00)	0.00
01-13-85000 Janitorial Services	18,260	1,937.50	12,837.50	0.00	5,422.50	29.70
01-13-85400 Bank Charges	49,500	5,815.19	52,728.18	0.00 (	3,228.18)	6.52-
01-13-86050 Consulting Fees	79,000	0.00	35,583.32	0.00	43,416.68	54.96
01-13-86100 Liability Insurance/Bonds	237,281	0.00	168,813.40	0.00	68,467.60	28.86
01-13-86300 Publications	18,000	3,579.30	20,806.39	0.00 (	2,806.39)	15.59-
01-13-86400 Auditing Fees	30,000	0.00	20,250.90	0.00	9,749.10	32.50
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,050	0.00	3,221.00	0.00 (	171.00)	5.61-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	29,911.74	0.00 (	1,911.74)	6.83-
01-13-86900 Postage	8,000	544.00	7,764.11	0.00	235.89	2.95
01-13-87000 Misc. Expenses	95,000	1,085.72	47,889.95	0.00	47,110.05	49.59
01-13-87100 H.R.A.	25,000	520.00	9,889.00	0.00	15,111.00	60.44
01-13-87200 Education Scholarship	10,000	2,161.73	2,161.73	0.00	7,838.27	78.38
TOTAL Other Services	671,587	42,818.14	553,074.77	6,506.00	112,006.23	16.68
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Ou	1,134,491	0.00	684,141.49	534,684.52 (	84,335.01)	7.43-
TOTAL Capital Projects	1,134,491	0.00	684,141.49	534,684.52 (	84,335.01)	7.43-
<u>Transfers Out</u>						
TOTAL General Government	1,826,078	43,923.64	1,252,724.46	541,190.52	32,163.02	1.76

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Code Department
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Personnel Services

01-14-80100 Salary	269,387	21,900.20	200,262.22	0.00	69,124.67	25.66
01-14-80200 Overtime	0	0.00	387.48	0.00 (	387.48)	0.00
01-14-80300 FICA/Medicare	21,003	1,675.36	15,349.84	0.00	5,653.55	26.92
01-14-80400 Dental Insurance	2,170	172.24	1,507.10	0.00	662.90	30.55
01-14-80500 Health Insurance	35,737	3,333.46	29,345.47	0.00	6,391.53	17.88
01-14-80600 Worker's Comp	10,388	0.00	9,604.80	0.00	783.20	7.54
01-14-80700 Unemployment	1,090	0.00	906.69	0.00	183.31	16.82
01-14-80800 OMRP Pension	21,551	1,752.00	15,947.89	0.00	5,602.78	26.00
01-14-81100 Uniform Rental	4,276	432.51	4,135.12	0.00	140.88	3.29
01-14-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>138.00</u>	<u>0.00</u>	<u>362.00</u>	<u>72.40</u>
TOTAL Personnel Services	366,102	29,265.77	277,584.61	0.00	88,517.34	24.18

Material and Supplies

01-14-83000 Material & Supplies	4,000	332.01	2,247.48	0.00	1,752.52	43.81
01-14-83200 Office Supplies	300	0.00	0.00	0.00	300.00	100.00
01-14-83500 Safety Supplies	<u>0</u>	<u>0.00</u>	<u>149.95</u>	<u>0.00</u> (	<u>149.95)</u>	<u>0.00</u>
TOTAL Material and Supplies	4,300	332.01	2,397.43	0.00	1,902.57	44.25

Other Services

01-14-84000 Equipment Maintenance	0	0.00	308.10	0.00 (	308.10)	0.00
01-14-84100 Vehicle Maintenance	2,600	202.12	1,754.33	0.00	845.67	32.53
01-14-84300 Training & Membership	3,000	10.00	3,050.18	0.00 (	50.18)	1.67-
01-14-84400 Software Agreement	5,715	0.00	15,622.97	9,500.00 (	19,407.97)	339.60-
01-14-84700 Telephone	6,000	417.48	3,827.33	0.00	2,172.67	36.21
01-14-84800 Utilities	1,000	129.23	745.19	0.00	254.81	25.48
01-14-84900 Fuel	<u>1,300</u>	<u>0.00</u>	<u>1,746.59</u>	<u>0.00</u> (	<u>446.59)</u>	<u>34.35-</u>
TOTAL Other Services	19,615	758.83	27,054.69	9,500.00 (	16,939.69)	86.36-

Capital Projects

01-14-88850 Life and Safety	<u>4,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>100.00</u>
TOTAL Capital Projects	4,500	0.00	0.00	0.00	4,500.00	100.00

Transfers Out

01-14-99000 Transfer to CIP (Depreciati	<u>18,757</u>	<u>630.83</u>	<u>5,677.47</u>	<u>0.00</u>	<u>13,079.53</u>	<u>69.73</u>
TOTAL Transfers Out	18,757	630.83	5,677.47	0.00	13,079.53	69.73

TOTAL Code Department	413,274	30,987.44	312,714.20	9,500.00	91,059.75	22.03
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Risk Manager
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Personnel Services

01-15-80100 Salary	128,361	10,207.98	98,187.91	0.00	30,173.53	23.51
01-15-80300 FICA/Medicare	9,735	785.88	7,661.38	0.00	2,073.83	21.30

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	517	43.06	387.54	0.00	129.46	25.04
01-15-80500 Health Insurance	18,905	1,575.42	14,178.78	0.00	4,726.22	25.00
01-15-80600 Worker's Comp	2,597	0.00	2,401.20	0.00	195.80	7.54
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	10,181	816.64	7,757.00	0.00	2,424.12	23.81
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Personnel Services	170,597	13,428.98	130,573.81	0.00	40,022.96	23.46
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>13,500</u>	<u>0.00</u>	<u>5,927.24</u>	<u>0.00</u>	<u>7,572.76</u>	<u>56.09</u>
TOTAL Material and Supplies	13,500	0.00	5,927.24	0.00	7,572.76	56.09
<u>Other Services</u>						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	0.00	154.05	0.00	845.95	84.60
01-15-84300 Training & Membership	8,000	19.39	1,357.80	0.00	6,642.20	83.03
01-15-84700 Telephone	1,800	87.43	1,525.43	0.00	274.57	15.25
01-15-84850 Wellness Program	4,000	12,499.75	15,750.70	20,499.75 (	32,250.45)	806.26-
01-15-84900 Fuel	<u>1,000</u>	<u>0.00</u>	<u>975.85</u>	<u>0.00</u>	<u>24.15</u>	<u>2.42</u>
TOTAL Other Services	15,900	12,606.57	19,763.83	20,499.75 (	24,363.58)	153.23-
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciati	<u>5,448</u>	<u>454.00</u>	<u>4,086.00</u>	<u>0.00</u>	<u>1,362.00</u>	<u>25.00</u>
TOTAL Transfers Out	5,448	454.00	4,086.00	0.00	1,362.00	25.00
TOTAL Risk Manager	205,445	26,489.55	160,350.88	20,499.75	24,594.14	11.97
Information Systems Mgr						
=====						
<u>Personnel Services</u>						
01-16-80100 Salary	207,802	16,632.02	159,043.98	0.00	48,758.12	23.46
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	15,410	1,295.30	12,373.40	0.00	3,036.58	19.71
01-16-80400 Dental Insurance	1,034	86.12	775.08	0.00	258.92	25.04
01-16-80500 Health Insurance	31,818	2,728.40	24,555.60	0.00	7,262.40	22.82
01-16-80600 Worker's Comp	4,570	0.00	4,802.40	0.00 (	232.40)	5.09-
01-16-80700 Unemployment	400	0.00	70.62	0.00	329.38	82.35
01-16-80800 OMRP Pension	17,079	1,354.56	12,887.53	0.00	4,191.20	24.54
01-16-81400 Car Allowance	<u>3,600</u>	<u>300.00</u>	<u>2,700.00</u>	<u>0.00</u>	<u>900.00</u>	<u>25.00</u>
TOTAL Personnel Services	282,213	22,396.40	217,208.61	0.00	65,004.20	23.03
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000</u>	<u>250.47</u>	<u>2,125.61</u>	<u>0.00</u>	<u>1,874.39</u>	<u>46.86</u>
TOTAL Material and Supplies	4,000	250.47	2,125.61	0.00	1,874.39	46.86
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	70,000	4,159.16	46,337.48	18,627.95	5,034.57	7.19
01-16-84200 Building Maintenance	1,200	0.00	344.20	0.00	855.80	71.32

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84300 Training & Membership	11,000	714.00	3,492.18	1,411.00	6,096.82	55.43
01-16-84600 Lease/Rental	15,000	1,671.93	15,640.37	0.00 (	640.37)	4.27-
01-16-84700 Telephone	5,000	222.01	2,543.65	0.00	2,456.35	49.13
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>100.00</u>
TOTAL Other Services	110,200	6,767.10	68,357.88	20,038.95	21,803.17	19.79
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>65,747.97</u>	<u>0.00</u>	<u>21,916.03</u>	<u>25.00</u>
TOTAL Transfers Out	87,664	7,305.33	65,747.97	0.00	21,916.03	25.00
TOTAL Information Systems Mgr	484,077	36,719.30	353,440.07	20,038.95	110,597.79	22.85
TOTAL EXPENDITURES	11,281,869	790,491.84	8,607,907.52	614,690.61	2,059,271.23	18.25
REVENUE OVER/ (UNDER) EXPENDITURES	4	103,525.17	665,775.19 (	614,690.61) (	51,080.58)	7,014.50-

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>232,702</u>	<u>3,863.32</u>	<u>31,365.92</u>	<u>0.00</u>	<u>201,336.08</u>	<u>86.52</u>
TOTAL REVENUES	232,702	3,863.32	31,365.92	0.00	201,336.08	86.52
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>232,702</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>232,702.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	232,702	0.00	0.00	0.00	232,702.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,863.32	31,365.92	0.00 (	31,365.92)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

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02 -Street & Alley

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,750	531.99	5,158.39	0.00	1,591.61	23.58
02-00-73450 Motor Vehicle License	<u>29,007</u>	<u>2,307.97</u>	<u>20,117.97</u>	<u>0.00</u>	<u>8,889.03</u>	<u>30.64</u>
TOTAL Intergovernmental	35,757	2,839.96	25,276.36	0.00	10,480.64	29.31
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>427</u>	<u>1,023.36</u>	<u>6,089.56</u>	<u>0.00</u>	(<u>5,662.56</u>)	1,326.13-
TOTAL Investment Earnings	427	1,023.36	6,089.56	0.00	(5,662.56)	1,326.13-
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>196,518</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,518.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>196,518</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,518.00</u>	<u>100.00</u>
TOTAL Revenues	232,702	3,863.32	31,365.92	0.00	201,336.08	86.52
TOTAL REVENUE	232,702	3,863.32	31,365.92	0.00	201,336.08	86.52

02 -Street & Alley

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
Material and Supplies						
Other Services						
02-09-85800 Contingency	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL Other Services	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL Streets & Alley	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL EXPENDITURES	232,702	0.00	0.00	0.00	232,702.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,863.32	31,365.92	0.00 (	31,365.92)	0.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,175</u>	<u>9.31</u>	<u>459.57</u>	<u>0.00</u>	<u>1,715.43</u>	<u>78.87</u>
TOTAL REVENUES	2,175	9.31	459.57	0.00	1,715.43	78.87
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>2,175</u>	<u>0.00</u>	<u>361.49</u>	<u>0.00</u>	<u>1,813.51</u>	<u>83.38</u>
TOTAL EXPENDITURES	2,175	0.00	361.49	0.00	1,813.51	83.38
REVENUE OVER/ (UNDER) EXPENDITURES	0	9.31	98.08	0.00 (	98.08)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	0	9.31	59.57	0.00	(59.57)	0.00
TOTAL Investment Earnings	0	9.31	59.57	0.00	(59.57)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	0	0.00	400.00	0.00	(400.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	400.00	0.00	(400.00)	0.00
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Fund Balance Carryover	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Revenues	2,175	9.31	459.57	0.00	1,715.43	78.87
TOTAL REVENUE	2,175	9.31	459.57	0.00	1,715.43	78.87

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
Material and Supplies						
Other Services						
Fire Department =====						
Material and Supplies						
03-07-83000 Material & Supplies	2,175	0.00	361.49	0.00	1,813.51	83.38
TOTAL Material and Supplies	2,175	0.00	361.49	0.00	1,813.51	83.38
Other Services						
Capital Projects						
TOTAL Fire Department	2,175	0.00	361.49	0.00	1,813.51	83.38
Public Works =====						
Material and Supplies						
Other Services						
General Government =====						
Material and Supplies						
TOTAL EXPENDITURES	2,175	0.00	361.49	0.00	1,813.51	83.38
REVENUE OVER/ (UNDER) EXPENDITURES	0	9.31	98.08	0.00 (	98.08)	0.00

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>74,090</u>	<u>339.01</u>	<u>3,313.93</u>	<u>0.00</u>	<u>70,776.07</u>	<u>95.53</u>
TOTAL REVENUES	74,090	339.01	3,313.93	0.00	70,776.07	95.53
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>74,090</u>	<u>27,301.32</u>	<u>29,104.22</u>	<u>0.00</u>	<u>44,985.78</u>	<u>60.72</u>
TOTAL EXPENDITURES	74,090	27,301.32	29,104.22	0.00	44,985.78	60.72
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	26,962.31) (	25,790.29)	0.00	25,790.29	0.00

04 -Designated Funds-Police

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	0	339.01	2,113.93	0.00	(2,113.93)	0.00
TOTAL Investment Earnings	0	339.01	2,113.93	0.00	(2,113.93)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79506 Revenue - Police	750	0.00	1,200.00	0.00	(450.00)	60.00-
TOTAL Miscellaneous Revenue	750	0.00	1,200.00	0.00	(450.00)	60.00-
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	73,340	0.00	0.00	0.00	73,340.00	100.00
TOTAL Fund Balance Carryover	73,340	0.00	0.00	0.00	73,340.00	100.00
TOTAL Revenues	74,090	339.01	3,313.93	0.00	70,776.07	95.53
TOTAL REVENUE	74,090	339.01	3,313.93	0.00	70,776.07	95.53

04 -Designated Funds-Police

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	29,755	0.00	1,802.90	0.00	27,952.10	93.94
04-06-83300 Animal Control Supplies	<u>44,335</u>	<u>27,301.32</u>	<u>27,301.32</u>	<u>0.00</u>	<u>17,033.68</u>	<u>38.42</u>
TOTAL Material and Supplies	74,090	27,301.32	29,104.22	0.00	44,985.78	60.72
<u>Other Services</u>						
TOTAL Police Department						
	74,090	27,301.32	29,104.22	0.00	44,985.78	60.72
TOTAL EXPENDITURES						
	74,090	27,301.32	29,104.22	0.00	44,985.78	60.72
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	26,962.31) (	25,790.29)	0.00	25,790.29	0.00

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,288</u>	<u>10.00</u>	<u>259.74</u>	<u>0.00</u>	<u>2,028.26</u>	<u>88.65</u>
TOTAL REVENUES	2,288	10.00	259.74	0.00	2,028.26	88.65
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,288</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,288.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,288	0.00	0.00	0.00	2,288.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	10.00	259.74	0.00 (	259.74)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	0	10.00	59.74	0.00	(59.74)	0.00
TOTAL Investment Earnings	0	10.00	59.74	0.00	(59.74)	0.00
<u>Miscellaneous Revenue</u>						
05-00-79512 Revenue - Public Works	0	0.00	200.00	0.00	(200.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	200.00	0.00	(200.00)	0.00
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Fund Balance Carryover	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Revenues	2,288	10.00	259.74	0.00	2,028.26	88.65
TOTAL REVENUE	2,288	10.00	259.74	0.00	2,028.26	88.65

05 -Designated Funds-PW

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works =====						
Material and Supplies						
05-12-83000 Material & Supplies	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Material and Supplies	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Public Works	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL EXPENDITURES	2,288	0.00	0.00	0.00	2,288.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	10.00	259.74	0.00 (	259.74)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>4,581,591</u>	<u>252,435.62</u>	<u>4,173,633.09</u>	<u>0.00</u>	<u>407,957.82</u>	<u>8.90</u>
TOTAL REVENUES	4,581,591	252,435.62	4,173,633.09	0.00	407,957.82	8.90
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>4,581,590</u>	<u>363,411.13</u>	<u>3,558,909.27</u>	<u>5,107.19</u>	<u>1,017,573.45</u>	<u>22.21</u>
TOTAL EXPENDITURES	4,581,590	363,411.13	3,558,909.27	5,107.19	1,017,573.45	22.21
REVENUE OVER/ (UNDER) EXPENDITURES	1 (	110,975.51)	614,723.82 (	5,107.19) (	609,615.63)	1,563.00-

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u>						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	3,147,688	150,263.02	2,941,561.92	0.00	206,126.08	6.55
TOTAL Water	3,147,688	150,263.02	2,941,561.92	0.00	206,126.08	6.55
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	340,360	24,030.41	275,096.27	0.00	65,263.73	19.17
06-00-75800 OKC Sewer Charges Revenue	1,009,781	62,598.89	860,223.70	0.00	149,557.30	14.81
TOTAL Wastewater	1,350,141	86,629.30	1,135,319.97	0.00	214,821.03	15.91
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	38,418	7,880.00	26,805.00	0.00	11,613.00	30.23
TOTAL Water Taps	38,418	7,880.00	26,805.00	0.00	11,613.00	30.23
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	16,015	916.68	15,213.12	0.00	801.88	5.01
TOTAL Penalties	16,015	916.68	15,213.12	0.00	801.88	5.01
<u>Investment Earnings</u>						
06-00-78200 Interest Income	3,079	6,621.62	52,541.52	0.00	(49,462.52)	1,606.45-
TOTAL Investment Earnings	3,079	6,621.62	52,541.52	0.00	(49,462.52)	1,606.45-
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	5,165	125.00	2,191.56	0.00	2,973.44	57.57
TOTAL Miscellaneous Revenue	5,165	125.00	2,191.56	0.00	2,973.44	57.57
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	20,765	0.00	0.00	0.00	20,764.91	100.00
TOTAL Fund Balance Carryover	20,765	0.00	0.00	0.00	20,764.91	100.00
TOTAL Municipal Auth Revenue	4,581,591	252,435.62	4,173,633.09	0.00	407,957.82	8.90
=====						
TOTAL REVENUE	4,581,591	252,435.62	4,173,633.09	0.00	407,957.82	8.90

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering
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Other Services

Municipal Authority
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Personnel Services

06-12-80100 Salary	614,374	47,798.54	451,490.07	0.00	162,883.89	26.51
06-12-80200 Overtime	5,300	572.99	8,592.47	0.00 (	3,292.47)	62.12-
06-12-80300 FICA/Medicare	47,895	3,762.76	35,768.81	0.00	12,125.74	25.32
06-12-80400 Dental Insurance	4,883	387.54	3,444.80	0.00	1,438.20	29.45
06-12-80500 Health Insurance	89,086	7,677.84	68,448.11	0.00	20,637.89	23.17
06-12-80600 Workers Comp	20,777	0.00	19,209.56	0.00	1,567.44	7.54
06-12-80700 Unemployment	1,800	0.00	1,208.56	0.00	591.44	32.86
06-12-80800 OMRP Pension	49,846	3,929.72	37,107.29	0.00	12,739.11	25.56
06-12-80900 Stand by Pay	5,450	750.00	6,900.00	0.00 (	1,450.00)	26.61-
06-12-81100 Uniform Rental	5,700	702.84	4,883.36	0.00	816.64	14.33
06-12-81200 Medical Exams	625	0.00	90.00	0.00	535.00	85.60
TOTAL Personnel Services	845,736	65,582.23	637,143.03	0.00	208,592.88	24.66

Material and Supplies

06-12-83000 Materials & Supplies	40,000	1,496.67	37,134.25	3,836.84 (	971.09)	2.43-
06-12-83200 Office Supplies	2,200	296.88	2,053.55	0.00	146.45	6.66
06-12-83300 Minor Tools	2,000	646.06	2,166.79	0.00 (	166.79)	8.34-
06-12-83400 Lab Chemicals	4,200	1,060.00	3,325.88	275.73	598.39	14.25
06-12-83500 Safety Supplies	3,200	150.00	2,482.51	0.00	717.49	22.42
06-12-83700 Misc Supplies	500	30.12	431.36	0.00	68.64	13.73
TOTAL Material and Supplies	52,100	3,679.73	47,594.34	4,112.57	393.09	0.75

Other Services

06-12-84000 Equipment Maintenance	8,000	1,633.43	8,759.00	0.00 (	759.00)	9.49-
06-12-84100 Vehicle Maintenance	10,000	5,324.48	19,563.95	128.38 (	9,692.33)	96.92-
06-12-84300 Training & Membership	8,000	128.84	7,389.41	0.00	610.59	7.63
06-12-84400 Software Agreements	17,850	0.00	10,646.25	0.00	7,203.75	40.36
06-12-84500 Well Maintenance	60,000	10,476.40	25,678.13	866.24	33,455.63	55.76
06-12-84550 Water Quality Testing	18,000	360.00	10,794.51	0.00	7,205.49	40.03
06-12-84600 Equipment Rental	2,000	84.95	263.20	0.00	1,736.80	86.84
06-12-84650 Lease Agreements	68,000	0.00	42,962.23	0.00	25,037.77	36.82
06-12-84700 Telephone	23,750	2,050.36	18,422.64	0.00	5,327.36	22.43
06-12-84800 Utilities	203,000	14,845.03	218,632.10	0.00 (	15,632.10)	7.70-
06-12-84900 Fuel	35,000	0.00	28,403.94	0.00	6,596.06	18.85
06-12-84950 Printing & Processing - Uti	16,000	109.01	10,693.58	0.00	5,306.42	33.17
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	0.00	20,152.47	0.00	9,847.53	32.83
06-12-87700 OKC Sewer Charges	713,467	53,662.75	602,545.21	0.00	110,921.79	15.55

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,388,851</u>	<u>199,070.92</u>	<u>1,791,638.28</u>	<u>0.00</u>	<u>597,212.72</u>	<u>25.00</u>
TOTAL Other Services	3,606,918	287,746.17	2,816,544.90	994.62	789,378.48	21.89
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>57,627.00</u>	<u>0.00</u>	<u>19,209.00</u>	<u>25.00</u>
TOTAL Transfers Out	76,836	6,403.00	57,627.00	0.00	19,209.00	25.00
TOTAL Municipal Authority	4,581,590	363,411.13	3,558,909.27	5,107.19	1,017,573.45	22.21
General Government						
=====						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,581,590	363,411.13	3,558,909.27	5,107.19	1,017,573.45	22.21
REVENUE OVER/ (UNDER) EXPENDITURES	1 (	110,975.51)	614,723.82 (	5,107.19) (	609,615.63)	1,563.00-

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

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07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>3,598,615</u>	<u>53,929.44</u>	<u>484,037.08</u>	<u>0.00</u>	<u>3,114,577.92</u>	<u>86.55</u>
TOTAL REVENUES	3,598,615	53,929.44	484,037.08	0.00	3,114,577.92	86.55
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	79,137	0.00	639.25	0.00	78,497.75	99.19
Police Department	882,070	47,108.00	158,932.99	62,715.45	660,421.56	74.87
Fire Department	829,870	0.00	107,448.18	513,071.25	209,350.57	25.23
Streets	148,846	0.00	0.00	0.00	148,846.00	100.00
Sanitation	932,606	0.00	0.00	298,047.04	634,558.96	68.04
Parks Department	93,724	0.00	13,745.42	0.00	79,978.58	85.33
Public Works Admin	92,277	0.00	0.00	0.00	92,277.00	100.00
Code Department	212,808	0.00	2,650.00	0.00	210,158.00	98.75
Risk Manager	71,771	0.00	483.84	0.00	71,287.16	99.33
Information Systems Mgr	<u>255,507</u>	<u>0.00</u>	<u>52,908.62</u>	<u>0.00</u>	<u>202,598.38</u>	<u>79.29</u>
TOTAL EXPENDITURES	3,598,616	47,108.00	336,808.30	873,833.74	2,387,973.96	66.36
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	6,821.44	147,228.78	(873,833.74)	726,603.96	396.00-

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
=====						
<u>Intergovernmental</u>						
07-00-73800 Grant Proceeds	266,121	0.00	0.00	0.00	266,121.00	100.00
07-00-73850 Insurance proceeds	0	0.00	34,992.50	0.00	(34,992.50)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>4,805.73</u>	<u>5,186.98</u>	<u>0.00</u>	<u>(5,186.98)</u>	<u>0.00</u>
TOTAL Intergovernmental	266,121	4,805.73	40,179.48	0.00	225,941.52	84.90
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>3,023.30</u>	<u>28,953.91</u>	<u>0.00</u>	<u>(28,953.91)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	3,023.30	28,953.91	0.00	(28,953.91)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>2,779,289</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,779,289.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,779,289	0.00	0.00	0.00	2,779,289.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>553,205</u>	<u>46,100.41</u>	<u>414,903.69</u>	<u>0.00</u>	<u>138,301.31</u>	<u>25.00</u>
TOTAL Transfers	<u>553,205</u>	<u>46,100.41</u>	<u>414,903.69</u>	<u>0.00</u>	<u>138,301.31</u>	<u>25.00</u>
TOTAL Gen Fund - CIP Revenue	3,598,615	53,929.44	484,037.08	0.00	3,114,577.92	86.55
TOTAL REVENUE	3,598,615	53,929.44	484,037.08	0.00	3,114,577.92	86.55

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
Capital Projects						
07-02-88200 Capital Imp-Furniture	5,117	0.00	639.25	0.00	4,477.75	87.51
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	79,137	0.00	639.25	0.00	78,497.75	99.19
TOTAL City Manager/Clerk						
	79,137	0.00	639.25	0.00	78,497.75	99.19
Municipal Court =====						
Capital Projects						
Police Department =====						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	642,918	10,715.00	71,907.50	0.00	571,010.50	88.82
07-06-88200 Capital Imp-Furniture	5,726	0.00	0.00	0.00	5,726.00	100.00
07-06-88400 Capital Imp-Software	11,980	0.00	0.00	0.00	11,980.00	100.00
07-06-88500 Capital Imp-Equipment	102,761	36,393.00	86,220.00	60,301.00 (	43,760.00)	42.58-
07-06-88600 Capital Imp-Radios	99,779	0.00	805.49	2,414.45	96,559.06	96.77
07-06-88700 Capital Imp-Guns	<u>18,906</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,906.00</u>	<u>100.00</u>
TOTAL Capital Projects	882,070	47,108.00	158,932.99	62,715.45	660,421.56	74.87
TOTAL Police Department						
	882,070	47,108.00	158,932.99	62,715.45	660,421.56	74.87
Fire Department =====						
Capital Projects						
07-07-88000 Capital Outlay	0	0.00	22,633.09	0.00 (	22,633.09)	0.00
07-07-88100 Capital Outlay - Vehicles	263,374	0.00	0.00	0.00	263,374.00	100.00
07-07-88150 FIRE TRUCK RESERVE	300,000	0.00	0.00	500,000.00 (	200,000.00)	66.67-
07-07-88200 Capital Imp-Furniture	64,000	0.00	50,464.23	13,071.25	464.52	0.73
07-07-88400 Capital Imp-Software	4,207	0.00	0.00	0.00	4,207.00	100.00
07-07-88500 Capital Imp-Equipment	82,244	0.00	5,485.00	0.00	76,759.00	93.33
07-07-88600 Capital Imp-Radios	31,691	0.00	23,678.58	0.00	8,012.42	25.28
07-07-88800 Capital Imp-Medical	16,667	0.00	1,831.00	0.00	14,836.00	89.01
07-07-88900 Capital Imp-SCBA	41,262	0.00	0.00	0.00	41,262.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>26,425</u>	<u>0.00</u>	<u>3,356.28</u>	<u>0.00</u>	<u>23,068.72</u>	<u>87.30</u>
TOTAL Capital Projects	829,870	0.00	107,448.18	513,071.25	209,350.57	25.23

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
TOTAL Fire Department	829,870	0.00	107,448.18	513,071.25	209,350.57	25.23
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	99,196	0.00	0.00	0.00	99,196.00	100.00
07-09-88500 Capital Imp-Equipment	35,049	0.00	0.00	0.00	35,049.00	100.00
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	148,846	0.00	0.00	0.00	148,846.00	100.00
TOTAL Streets	148,846	0.00	0.00	0.00	148,846.00	100.00
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	931,106	0.00	0.00	298,047.04	633,058.96	67.99
07-10-88500 Equipment	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
TOTAL Capital Projects	932,606	0.00	0.00	298,047.04	634,558.96	68.04
TOTAL Sanitation	932,606	0.00	0.00	298,047.04	634,558.96	68.04
Parks Department =====						
<u>Capital Projects</u>						
07-11-88500 Capital Imp-Equipment	<u>93,724</u>	<u>0.00</u>	<u>13,745.42</u>	<u>0.00</u>	<u>79,978.58</u>	<u>85.33</u>
TOTAL Capital Projects	93,724	0.00	13,745.42	0.00	79,978.58	85.33
TOTAL Parks Department	93,724	0.00	13,745.42	0.00	79,978.58	85.33
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	55,940	0.00	0.00	0.00	55,940.00	100.00
07-12-88200 Furniture	29,951	0.00	0.00	0.00	29,951.00	100.00
07-12-88500 Capital Imp-Equipment	<u>6,386</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,386.00</u>	<u>100.00</u>
TOTAL Capital Projects	92,277	0.00	0.00	0.00	92,277.00	100.00
TOTAL Public Works Admin	92,277	0.00	0.00	0.00	92,277.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Other Services						
Capital Projects						
Code Department =====						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	204,797	0.00	0.00	0.00	204,797.00	100.00
07-14-88400 Capital Imp-Software	8,011	0.00	2,650.00	0.00	5,361.00	66.92
TOTAL Capital Projects	212,808	0.00	2,650.00	0.00	210,158.00	98.75
TOTAL Code Department	212,808	0.00	2,650.00	0.00	210,158.00	98.75
Risk Manager =====						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	61,939	0.00	0.00	0.00	61,939.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	8,228	0.00	483.84	0.00	7,744.16	94.12
TOTAL Capital Projects	71,771	0.00	483.84	0.00	71,287.16	99.33
TOTAL Risk Manager	71,771	0.00	483.84	0.00	71,287.16	99.33
Information Systems Mgr =====						
Capital Projects						
07-16-88200 Capital Imp-Furniture	5,574	0.00	0.00	0.00	5,574.00	100.00
07-16-88300 Capital Imp-Computers	143,100	0.00	24,735.75	0.00	118,364.25	82.71
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	76,691	0.00	28,172.87	0.00	48,518.13	63.26
07-16-88600 Radios	23,000	0.00	0.00	0.00	23,000.00	100.00
TOTAL Capital Projects	255,507	0.00	52,908.62	0.00	202,598.38	79.29
TOTAL Information Systems Mgr	255,507	0.00	52,908.62	0.00	202,598.38	79.29
TOTAL EXPENDITURES	3,598,616	47,108.00	336,808.30	873,833.74	2,387,973.96	66.36
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	6,821.44	147,228.78	(873,833.74)	726,603.96	396.00-

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>5,260,575</u>	<u>372,156.11</u>	<u>4,206,025.12</u>	<u>0.00</u>	<u>1,054,549.88</u>	<u>20.05</u>
TOTAL REVENUES	5,260,575	372,156.11	4,206,025.12	0.00	1,054,549.88	20.05
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>5,260,575</u>	<u>78.95</u>	<u>417,676.02</u>	<u>0.00</u>	<u>4,842,898.98</u>	<u>92.06</u>
TOTAL EXPENDITURES	5,260,575	78.95	417,676.02	0.00	4,842,898.98	92.06
REVENUE OVER/ (UNDER) EXPENDITURES	0	372,077.16	3,788,349.10	0.00	(3,788,349.10)	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>5,252,575</u>	<u>368,379.98</u>	<u>4,183,245.22</u>	<u>0.00</u>	<u>1,069,329.78</u>	<u>20.36</u>
TOTAL Property Tax Spec Purpos	5,252,575	368,379.98	4,183,245.22	0.00	1,069,329.78	20.36
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>8,000</u>	<u>3,776.13</u>	<u>22,779.90</u>	<u>0.00</u>	<u>(14,779.90)</u>	<u>184.75-</u>
TOTAL Investment Earnings	8,000	3,776.13	22,779.90	0.00	(14,779.90)	184.75-
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
TOTAL Undesignated	<u>5,260,575</u>	<u>372,156.11</u>	<u>4,206,025.12</u>	<u>0.00</u>	<u>1,054,549.88</u>	<u>20.05</u>
TOTAL REVENUE	5,260,575	372,156.11	4,206,025.12	0.00	1,054,549.88	20.05

08 -Sinking Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	500	78.95	444.77	0.00	55.23	11.05
TOTAL Other Services	500	78.95	444.77	0.00	55.23	11.05
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,230,000	0.00	0.00	0.00	4,230,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,027,825	0.00	416,181.25	0.00	611,643.75	59.51
08-13-93000 Fiscal Charges - Trustee	2,250	0.00	1,050.00	0.00	1,200.00	53.33
TOTAL Capital Projects	5,260,075	0.00	417,231.25	0.00	4,842,843.75	92.07
TOTAL General Government	5,260,575	78.95	417,676.02	0.00	4,842,898.98	92.06
TOTAL EXPENDITURES	5,260,575	78.95	417,676.02	0.00	4,842,898.98	92.06
REVENUE OVER/ (UNDER) EXPENDITURES	0	372,077.16	3,788,349.10	0.00 (	3,788,349.10)	0.00

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

09 -Meter Deposits

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Investment Earnings</u>	=====	=====	=====	=====	=====	=====

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>65,616</u>	<u>1,038.19</u>	<u>8,476.50</u>	<u>0.00</u>	<u>57,139.50</u>	<u>87.08</u>
TOTAL REVENUES	65,616	1,038.19	8,476.50	0.00	57,139.50	87.08
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>65,616</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,616.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	65,616	0.00	0.00	0.00	65,616.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,038.19	8,476.50	0.00 (	8,476.50)	0.00

10 -911 Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues =====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>735.02</u>	<u>6,662.62</u>	<u>0.00</u>	<u>1,337.38</u>	<u>16.72</u>
TOTAL Property Tax Spec Purpos	8,000	735.02	6,662.62	0.00	1,337.38	16.72
<u>Investment Earnings</u>						
10-00-78500 Interest Income	<u>100</u>	<u>303.17</u>	<u>1,813.88</u>	<u>0.00</u>	(<u>1,713.88</u>)	<u>1,713.88-</u>
TOTAL Investment Earnings	100	303.17	1,813.88	0.00	(1,713.88)	1,713.88-
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	<u>57,516</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,516.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>57,516</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,516.00</u>	<u>100.00</u>
TOTAL 911 Fund Revenues	65,616	1,038.19	8,476.50	0.00	57,139.50	87.08
TOTAL REVENUE	65,616	1,038.19	8,476.50	0.00	57,139.50	87.08

10 -911 Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	<u>64,616</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,616.00</u>	<u>100.00</u>
TOTAL Material and Supplies	65,616	0.00	0.00	0.00	65,616.00	100.00
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL General Government	65,616	0.00	0.00	0.00	65,616.00	100.00
 911 Association =====						
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	65,616	0.00	0.00	0.00	65,616.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,038.19	8,476.50	0.00 (	8,476.50)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

4.h.b

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>30,629</u>	<u>446.97</u>	<u>4,581.10</u>	<u>0.00</u>	<u>26,047.90</u>	<u>85.04</u>
TOTAL REVENUES	30,629	446.97	4,581.10	0.00	26,047.90	85.04
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>30,629</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,629.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	30,629	0.00	0.00	0.00	30,629.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	446.97	4,581.10	0.00 (	4,581.10)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
=====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	<u>3,500</u>	<u>300.00</u>	<u>3,700.00</u>	<u>0.00</u> (	<u>200.00)</u>	<u>5.71-</u>
TOTAL Fines & Forfeits	3,500	300.00	3,700.00	0.00 (	200.00)	5.71-
<u>Investment Earnings</u>						
11-00-78500 Interest Income	<u>100</u>	<u>146.97</u>	<u>881.10</u>	<u>0.00</u> (	<u>781.10)</u>	<u>781.10-</u>
TOTAL Investment Earnings	100	146.97	881.10	0.00 (	781.10)	781.10-
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	<u>27,029</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,029.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>27,029</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,029.00</u>	<u>100.00</u>
TOTAL Impound Fee Fund	30,629	446.97	4,581.10	0.00	26,047.90	85.04
TOTAL REVENUE	30,629	446.97	4,581.10	0.00	26,047.90	85.04

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>21,629</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,629.00</u>	<u>100.00</u>
TOTAL Other Services	30,629	0.00	0.00	0.00	30,629.00	100.00
TOTAL Police Dept	30,629	0.00	0.00	0.00	30,629.00	100.00
TOTAL EXPENDITURES	30,629	0.00	0.00	0.00	30,629.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	446.97	4,581.10	0.00 (	4,581.10)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,897,470</u>	<u>8,859.41</u>	<u>85,466.94</u>	<u>0.00</u>	<u>1,812,003.06</u>	<u>95.50</u>
TOTAL REVENUES	1,897,470	8,859.41	85,466.94	0.00	1,812,003.06	95.50
<u>EXPENDITURE SUMMARY</u>						
General Government	1,877,509	118,963.75	240,949.50	624,026.75	1,012,532.75	53.93
Information Systems	<u>19,961</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	1,897,470	118,963.75	240,949.50	624,026.75	1,032,493.75	54.41
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	110,104.34) (	155,482.56) (	624,026.75)	779,509.31	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	1,929.78	0.00	(1,929.78)	0.00
TOTAL Intergovernmental	0	0.00	1,929.78	0.00	(1,929.78)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	2,456.41	25,910.16	0.00	(25,910.16)	0.00
TOTAL Investment Earnings	0	2,456.41	25,910.16	0.00	(25,910.16)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
TOTAL Fund Balance Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
<u>Transfers</u>						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	57,627.00	0.00	19,209.00	25.00
TOTAL Transfers	76,836	6,403.00	57,627.00	0.00	19,209.00	25.00
TOTAL NHMA CIP - Revenues	1,897,470	8,859.41	85,466.94	0.00	1,812,003.06	95.50
TOTAL REVENUE	1,897,470	8,859.41	85,466.94	0.00	1,812,003.06	95.50

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88000 Capital Outlay	576,576	118,963.75	235,299.50	415,065.15 (	73,788.65)	12.80-
13-12-88100 Vehicles	124,564	0.00	0.00	152,643.00 (	28,079.00)	22.54-
13-12-88400 Capital Imp - Software	52,500	0.00	0.00	0.00	52,500.00	100.00
13-12-88500 Capital Imp - Equipment	73,828	0.00	5,650.00	56,318.60	11,859.40	16.06
13-12-88600 Capital Imp - Radios/Commun	6,024	0.00	0.00	0.00	6,024.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,877,509	118,963.75	240,949.50	624,026.75	1,012,532.75	53.93
TOTAL General Government						
	1,877,509	118,963.75	240,949.50	624,026.75	1,012,532.75	53.93
Information Systems =====						
Capital Projects						
13-16-88300 Capital Outlay - Computers	<u>19,961</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.00</u>	<u>100.00</u>
TOTAL Capital Projects	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL Information Systems						
	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL EXPENDITURES						
	1,897,470	118,963.75	240,949.50	624,026.75	1,032,493.75	54.41
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	110,104.34) (	155,482.56) (	624,026.75)	779,509.31	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>135,722</u>	<u>778.63</u>	<u>10,730.48</u>	<u>0.00</u>	<u>124,991.52</u>	<u>92.09</u>
TOTAL REVENUES	135,722	778.63	10,730.48	0.00	124,991.52	92.09
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>135,722</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,722.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	135,722	0.00	0.00	0.00	135,722.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	778.63	10,730.48	0.00 (	10,730.48)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>12,000</u>	<u>165.00</u>	<u>6,975.00</u>	<u>0.00</u>	<u>5,025.00</u>	<u>41.88</u>
TOTAL Water	12,000	165.00	6,975.00	0.00	5,025.00	41.88
<u>Investment Earnings</u>						
14-00-78500 Interest Income	<u>280</u>	<u>613.63</u>	<u>3,755.48</u>	<u>0.00</u>	(<u>3,475.48</u>)	1,241.24-
TOTAL Investment Earnings	280	613.63	3,755.48	0.00	(3,475.48)	1,241.24-
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>123,442</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>123,442.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	123,442	0.00	0.00	0.00	123,442.00	100.00
TOTAL Water Impact Fee	135,722	778.63	10,730.48	0.00	124,991.52	92.09
TOTAL REVENUE	135,722	778.63	10,730.48	0.00	124,991.52	92.09

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL Capital Projects	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL Water Impact Fee	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL EXPENDITURES	135,722	0.00	0.00	0.00	135,722.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	778.63	10,730.48	0.00 (	10,730.48)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

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15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	91,400	408.94	8,025.73	0.00	83,374.27	91.22
TOTAL REVENUES	91,400	408.94	8,025.73	0.00	83,374.27	91.22
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL EXPENDITURES	91,400	0.00	0.00	0.00	91,400.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	408.94	8,025.73	0.00 (	8,025.73)	0.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>11,000</u>	<u>0.00</u>	<u>5,526.00</u>	<u>0.00</u>	<u>5,474.00</u>	<u>49.76</u>
TOTAL Wastewater	11,000	0.00	5,526.00	0.00	5,474.00	49.76
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>185</u>	<u>408.94</u>	<u>2,499.73</u>	<u>0.00</u>	(<u>2,314.73</u>)	1,251.21-
TOTAL Investment Earnings	185	408.94	2,499.73	0.00	(2,314.73)	1,251.21-
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>80,215</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80,215.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	80,215	0.00	0.00	0.00	80,215.00	100.00
TOTAL Sewer Impact Fee	91,400	408.94	8,025.73	0.00	83,374.27	91.22
TOTAL REVENUE	91,400	408.94	8,025.73	0.00	83,374.27	91.22

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL Capital Projects	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL Sewer Impact Fee	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL EXPENDITURES	91,400	0.00	0.00	0.00	91,400.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	408.94	8,025.73	0.00 (	8,025.73)	0.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>207,399</u>	<u>6,317.64</u>	<u>53,775.03</u>	<u>0.00</u>	<u>153,623.97</u>	<u>74.07</u>
TOTAL REVENUES	207,399	6,317.64	53,775.03	0.00	153,623.97	74.07
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>207,399</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>207,399.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	207,399	0.00	0.00	0.00	207,399.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,317.64	53,775.03	0.00 (	53,775.03)	0.00

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	<u>62,148</u>	<u>5,446.75</u>	<u>49,079.78</u>	<u>0.00</u>	<u>13,068.22</u>	<u>21.03</u>
TOTAL Water	62,148	5,446.75	49,079.78	0.00	13,068.22	21.03
<u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>251</u>	<u>870.89</u>	<u>4,695.25</u>	<u>0.00</u>	(<u>4,444.25</u>)	1,770.62-
TOTAL Investment Earnings	251	870.89	4,695.25	0.00	(4,444.25)	1,770.62-
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>145,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>145,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	145,000	0.00	0.00	0.00	145,000.00	100.00
TOTAL Revenues	207,399	6,317.64	53,775.03	0.00	153,623.97	74.07
TOTAL REVENUE	207,399	6,317.64	53,775.03	0.00	153,623.97	74.07

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
Capital Projects						
17-24-89900 Drainage Capital	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL Capital Projects	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL Drainage						
	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL EXPENDITURES						
	207,399	0.00	0.00	0.00	207,399.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,317.64	53,775.03	0.00 (	53,775.03)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,041,270</u>	<u>98,780.51</u>	<u>871,154.27</u>	<u>0.00</u>	<u>170,115.73</u>	<u>16.34</u>
TOTAL REVENUES	1,041,270	98,780.51	871,154.27	0.00	170,115.73	16.34
<u>EXPENDITURE SUMMARY</u>						
Revenues	1,000	53.52	437.13	0.00	562.87	56.29
Expenses	<u>1,040,270</u>	<u>84,716.71</u>	<u>800,431.17</u>	<u>0.00</u>	<u>239,838.83</u>	<u>23.06</u>
TOTAL EXPENDITURES	1,041,270	84,770.23	800,868.30	0.00	240,401.70	23.09
REVENUE OVER/ (UNDER) EXPENDITURES	0	14,010.28	70,285.97	0.00 (	70,285.97)	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>400</u>	<u>1,481.48</u>	<u>10,097.76</u>	<u>0.00</u>	(<u>9,697.76</u>)	<u>2,424.44-</u>
TOTAL Investment Earnings	400	1,481.48	10,097.76	0.00	(9,697.76)	2,424.44-
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>10,000</u>	<u>8,380.16</u>	<u>46,444.15</u>	<u>0.00</u>	(<u>36,444.15</u>)	<u>364.44-</u>
TOTAL Miscellaneous Revenue	10,000	8,380.16	46,444.15	0.00	(36,444.15)	364.44-
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,030,870</u>	<u>88,918.87</u>	<u>814,612.36</u>	<u>0.00</u>	<u>216,257.64</u>	<u>20.98</u>
TOTAL Fund Balance Carryover	<u>1,030,870</u>	<u>88,918.87</u>	<u>814,612.36</u>	<u>0.00</u>	<u>216,257.64</u>	<u>20.98</u>
TOTAL Revenues	1,041,270	98,780.51	871,154.27	0.00	170,115.73	16.34
TOTAL REVENUE	1,041,270	98,780.51	871,154.27	0.00	170,115.73	16.34

18 -Health Insurance Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>1,000</u>	<u>53.52</u>	<u>437.13</u>	<u>0.00</u>	<u>562.87</u>	<u>56.29</u>
TOTAL Other Services	1,000	53.52	437.13	0.00	562.87	56.29
TOTAL Revenues	1,000	53.52	437.13	0.00	562.87	56.29
Expenses						
=====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	192,039	16,548.28	152,658.23	0.00	39,380.77	20.51
18-13-80520 Health Insurance Claims	814,379	64,574.64	614,985.76	0.00	199,393.24	24.48
18-13-80530 Adminstration Cost	<u>33,852</u>	<u>3,593.79</u>	<u>32,787.18</u>	<u>0.00</u>	<u>1,064.82</u>	<u>3.15</u>
TOTAL Personnel Services	1,040,270	84,716.71	800,431.17	0.00	239,838.83	23.06
TOTAL Expenses	1,040,270	84,716.71	800,431.17	0.00	239,838.83	23.06
TOTAL EXPENDITURES	1,041,270	84,770.23	800,868.30	0.00	240,401.70	23.09
REVENUE OVER/ (UNDER) EXPENDITURES	0	14,010.28	70,285.97	0.00 (	70,285.97)	0.00

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,001,200</u>	<u>2,076.96</u>	<u>17,015.42</u>	<u>0.00</u>	<u>984,184.58</u>	<u>98.30</u>
TOTAL REVENUES	1,001,200	2,076.96	17,015.42	0.00	984,184.58	98.30
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>1,001,200</u>	<u>34,242.25</u>	<u>644,721.90</u>	<u>87,058.35</u>	<u>269,419.75</u>	<u>26.91</u>
TOTAL EXPENDITURES	1,001,200	34,242.25	644,721.90	87,058.35	269,419.75	26.91
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	32,165.29) (	627,706.48) (	87,058.35)	714,764.83	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
Investment Earnings						
20-00-78500 Interest Income	1,200	2,076.96	17,015.42	0.00	(15,815.42)	1,317.95-
TOTAL Investment Earnings	1,200	2,076.96	17,015.42	0.00	(15,815.42)	1,317.95-
Miscellaneous Revenue						
Fund Balance Carryover						
20-00-79820 Carryover - Parks	1,000,000	0.00	0.00	0.00	1,000,000.00	100.00
TOTAL Fund Balance Carryover	1,000,000	0.00	0.00	0.00	1,000,000.00	100.00
TOTAL Revenues	1,001,200	2,076.96	17,015.42	0.00	984,184.58	98.30
TOTAL REVENUE	1,001,200	2,076.96	17,015.42	0.00	984,184.58	98.30

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
=====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	<u>45,000</u>	<u>5,500.00</u>	<u>39,525.00</u>	<u>6,975.00</u>	(<u>1,500.00</u>)	<u>3.33-</u>
TOTAL Material and Supplies	45,000	5,500.00	39,525.00	6,975.00	(1,500.00)	3.33-
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	<u>956,200</u>	<u>28,742.25</u>	<u>605,196.90</u>	<u>80,083.35</u>	<u>270,919.75</u>	<u>28.33</u>
TOTAL Capital Projects	956,200	28,742.25	605,196.90	80,083.35	270,919.75	28.33
TOTAL Parks Donations	1,001,200	34,242.25	644,721.90	87,058.35	269,419.75	26.91
TOTAL EXPENDITURES	1,001,200	34,242.25	644,721.90	87,058.35	269,419.75	26.91
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	32,165.29) (	627,706.48) (	87,058.35)	714,764.83	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

4.h.b

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	0	7,229.24	8,756,780.34	0.00	(8,756,780.34)	0.00
TOTAL REVENUES	0	7,229.24	8,756,780.34	0.00	(8,756,780.34)	0.00
<u>EXPENDITURE SUMMARY</u>						
2018 GO Bond	0	0.00	5,728.19	0.00	(5,728.19)	0.00
2019 GO Bond	0	0.00	25,350.61	0.00	(25,350.61)	0.00
2020 GO Bond	0	9,657.20	753,505.78	151,433.02	(904,938.80)	0.00
2021 GO Bond	0	146,468.75	1,657,817.49	513,639.71	(2,171,457.20)	0.00
2022 GO Bond	0	169,351.49	2,579,761.34	1,523,305.88	(4,103,067.22)	0.00
2023 GO Bond	0	102.58	801,202.57	146,815.95	(948,018.52)	0.00
TOTAL EXPENDITURES	0	325,580.02	5,823,365.98	2,335,194.56	(8,158,560.54)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(318,350.78)	2,933,414.36	(2,335,194.56)	(598,219.80)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	8,400,000.00	0.00 (	8,400,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	240,233.00	0.00 (	240,233.00)	0.00
TOTAL Investment Earnings	0	0.00	8,640,233.00	0.00 (	8,640,233.00)	0.00
Miscellaneous Revenue						
80-00-79088 Interest Income 2018 GO Bon	0	0.00	79.86	0.00 (	79.86)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	0.00	410.53	0.00 (	410.53)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	931.09	12,068.69	0.00 (	12,068.69)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	2,416.91	45,674.74	0.00 (	45,674.74)	0.00
80-00-79092 Interest Income 2022 GO	0	1,031.57	43,192.21	0.00 (	43,192.21)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	2,849.67	15,121.31	0.00 (	15,121.31)	0.00
TOTAL Miscellaneous Revenue	0	7,229.24	116,547.34	0.00 (	116,547.34)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	7,229.24	8,756,780.34	0.00 (	8,756,780.34)	0.00
TOTAL REVENUE	0	7,229.24	8,756,780.34	0.00 (	8,756,780.34)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond =====						
Other Services						
80-88-85400 Bank Charges	0	0.00	63.59	0.00	(63.59)	0.00
TOTAL Other Services	0	0.00	63.59	0.00	(63.59)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
80-88-99400 Communications & Data Syste	0	0.00	5,512.62	0.00 (	5,512.62)	0.00
80-88-99800 Other Expenses Paid from In	0	0.00	151.98	0.00 (	151.98)	0.00
TOTAL Transfers Out	0	0.00	5,664.60	0.00 (	5,664.60)	0.00
TOTAL 2018 GO Bond	0	0.00	5,728.19	0.00 (	5,728.19)	0.00
2019 GO Bond						
=====						
<u>Other Services</u>						
80-89-85400 Bank Charges	0	0.00	123.90	0.00 (	123.90)	0.00
TOTAL Other Services	0	0.00	123.90	0.00 (	123.90)	0.00
<u>Capital Projects</u>						
80-89-98550 Water Projects	0	0.00	24,057.48	0.00 (	24,057.48)	0.00
TOTAL Capital Projects	0	0.00	24,057.48	0.00 (	24,057.48)	0.00
<u>Transfers Out</u>						
80-89-99800 Other Expenses Paid from In	0	0.00	1,169.23	0.00 (	1,169.23)	0.00
TOTAL Transfers Out	0	0.00	1,169.23	0.00 (	1,169.23)	0.00
TOTAL 2019 GO Bond	0	0.00	25,350.61	0.00 (	25,350.61)	0.00
2020 GO Bond						
=====						
<u>Other Services</u>						
80-90-85400 Bank Charges	0	36.90	471.03	0.00 (	471.03)	0.00
TOTAL Other Services	0	36.90	471.03	0.00 (	471.03)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	2,075.00	305,108.94	6,400.00 (	311,508.94)	0.00
80-90-97550 Paving (Streets)	0	722.50	144,753.28	15,682.02 (	160,435.30)	0.00
80-90-98550 Water Projects	0	0.00	182,784.28	90,000.00 (	272,784.28)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	1,293.67	0.00 (	1,293.67)	0.00
80-90-98950 Traffic Controls	0	6,125.00	18,772.60	39,351.00 (	58,123.60)	0.00
TOTAL Capital Projects	0	8,922.50	652,712.77	151,433.02 (	804,145.79)	0.00
<u>Transfers Out</u>						
80-90-99700 Fire	0	0.00	89,786.02	0.00 (	89,786.02)	0.00
80-90-99800 Other Expenses Paid from In	0	697.80	10,535.96	0.00 (	10,535.96)	0.00
TOTAL Transfers Out	0	697.80	100,321.98	0.00 (	100,321.98)	0.00
TOTAL 2020 GO Bond	0	9,657.20	753,505.78	151,433.02 (	904,938.80)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2021 GO Bond						
=====						
<u>Other Services</u>						
80-91-85400 Bank Charges	<u>0</u>	<u>101.63</u>	<u>910.92</u>	<u>0.00</u>	(<u>910.92</u>)	<u>0.00</u>
TOTAL Other Services	0	101.63	910.92	0.00	(910.92)	0.00
<u>Capital Projects</u>						
80-91-96550 Public Works Facility	0	0.00	729,292.41	0.00	(729,292.41)	0.00
80-91-97550 Paving (Streets)	0	144,649.45	480,028.39	393,216.13	(873,244.52)	0.00
80-91-98550 Water Projects	0	878.05	165,831.14	99,997.50	(265,828.64)	0.00
80-91-98750 Sanitary Sewer System	<u>0</u>	<u>839.62</u>	<u>276,932.33</u>	<u>1,057.50</u>	(<u>277,989.83</u>)	<u>0.00</u>
TOTAL Capital Projects	0	146,367.12	1,652,084.27	494,271.13	(2,146,355.40)	0.00
<u>Transfers Out</u>						
80-91-99800 Other Expense paid from int	<u>0</u>	<u>0.00</u>	<u>4,822.30</u>	<u>19,368.58</u>	(<u>24,190.88</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	4,822.30	19,368.58	(24,190.88)	0.00
TOTAL 2021 GO Bond	0	146,468.75	1,657,817.49	513,639.71	(2,171,457.20)	0.00
2022 GO Bond						
=====						
<u>Other Services</u>						
80-92-85400 Bank Charges	<u>0</u>	<u>56.78</u>	<u>1,109.21</u>	<u>0.00</u>	(<u>1,109.21</u>)	<u>0.00</u>
TOTAL Other Services	0	56.78	1,109.21	0.00	(1,109.21)	0.00
<u>Capital Projects</u>						
80-92-97550 Paving Projects	0	151,195.65	1,470,973.17	1,047,227.83	(2,518,201.00)	0.00
80-92-98550 Water Projects	0	16,450.00	54,268.75	52,526.25	(106,795.00)	0.00
80-92-98750 Sanitary Sewer Projects	<u>0</u>	<u>1,649.06</u>	<u>237,053.84</u>	<u>309,757.98</u>	(<u>546,811.82</u>)	<u>0.00</u>
TOTAL Capital Projects	0	169,294.71	1,762,295.76	1,409,512.06	(3,171,807.82)	0.00
<u>Transfers Out</u>						
80-92-99450 Technology	0	0.00	157,693.87	85,648.74	(243,342.61)	0.00
80-92-99600 Police	0	0.00	64,192.50	28,145.08	(92,337.58)	0.00
80-92-99700 Fire Projects	<u>0</u>	<u>0.00</u>	<u>594,470.00</u>	<u>0.00</u>	(<u>594,470.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	816,356.37	113,793.82	(930,150.19)	0.00
TOTAL 2022 GO Bond	0	169,351.49	2,579,761.34	1,523,305.88	(4,103,067.22)	0.00
2023 GO Bond						
=====						
<u>Other Services</u>						
80-93-85400 Bank Charges	<u>0</u>	<u>102.58</u>	<u>453.45</u>	<u>0.00</u>	(<u>453.45</u>)	<u>0.00</u>
TOTAL Other Services	0	102.58	453.45	0.00	(453.45)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
80-93-97690 Bond Issuance Cost	0	0.00	105,867.00	0.00 (	105,867.00)	0.00
80-93-98550 Water Projects	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>1,278.87</u> (	<u>1,278.87</u>)	<u>0.00</u>
TOTAL Capital Projects	0	0.00	105,867.00	1,278.87 (	107,145.87)	0.00
<u>Transfers Out</u>						
80-93-99600 Police Projects	0	0.00	0.00	90,419.20 (	90,419.20)	0.00
80-93-99700 Fire Projects	<u>0</u>	<u>0.00</u>	<u>694,882.12</u>	<u>55,117.88</u> (	<u>750,000.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	694,882.12	145,537.08 (	840,419.20)	0.00
TOTAL 2023 GO Bond	0	102.58	801,202.57	146,815.95 (	948,018.52)	0.00
TOTAL EXPENDITURES	0	325,580.02	5,823,365.98	2,335,194.56 (	8,158,560.54)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	318,350.78)	2,933,414.36 (	2,335,194.56) (	598,219.80)	0.00

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

99 -Pooled Cash

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUES						

City of Nichols Hills
2020 GO Bond Issue

AS OF: 03/31/23

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									105,698.46	105,698.46
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	144,753.28	182,784.28	1,293.67	18,772.60	-	89,786.02	-	305,108.94	10,535.96	753,034.75
7/31/2022	17,833.05		1,293.67					3,150.00		22,276.72
8/31/2022	13,414.89	61,210.70				89,786.02		72,979.25	930.00	238,320.86
9/30/2022	24,874.94	9,720.00						160,445.80	1,162.50	196,203.24
10/31/2022	27,516.85	11,522.52						12,450.00		51,489.37
11/30/2022	12,503.21	18,900.00		10,500.00				47,783.89	5,653.16	95,340.26
12/31/2022	10,803.21	190.36		2,147.60				2,075.00		15,216.17
1/31/2023	18,813.70	81,240.70						2,075.00	930.00	103,059.40
2/28/2023	18,270.93							2,075.00	1,162.50	21,508.43
3/31/2023	722.50			6,125.00				2,075.00	697.80	9,620.30
PROJECT COST	3,926,647.34	491,740.30	259,705.49	133,284.03	280,481.93	2,316,572.99	103,882.20	383,158.24	103,561.04	7,999,033.56
TOTAL TO DATE:										
Available Funds - Prior to encumbrances	15,682.02	90,000.00	0.00	95,256.80	0.00	(0.00)	(0.00)	6,400.00	2,137.42	209,476.24
Due to Pre-Eng & Design										
ENCUMBRANCES:										
PW Facility Phase III	SRB PO 17-15504							6,400.00		
PC-2104 Avondale-Rudy	PO #17-19485			33,650.00						
PC-2104 Avondale	SRB PO 17-17584	3,601.07								
PC-2105 7600 Blk Dorest Dr.	SRB PO 17-18748	12,080.95								
Utility Technology 5/8" Meters	PO #17-18680	90,000.00								151,433.02
Traffic & Parking - Hardware	PO #17-20481			3,876.00						
ACP International	PO #17-20498			1,825.00						
Available Funds - After encumbrances	0.00	0.00	0.00	55,905.80	0.00	(0.00)	(0.00)	(0.00)	2,137.42	58,043.22
CASH	219,096.54								Interest Earnings:	
CD'S	-								Prior Fiscal Years	96,569.39
EXPENSE ACCRUED	(9,620.30)								Current Fiscal Year	12,068.85
ENCUMBRANCES	(151,433.02)								Bank Charges:	
	58,043.22								Prior Fiscal Years	(2,468.75)
									Current Fiscal Year	(471.03)
									FUNDS AVAILABLE	58,043.22

AS OF: 03/31/23

Attachment: 2022 2023 GO Bonds Spreadsheet - March (6455 : 4 h Finance Director's Report)

City of Nichols Hills
2022 GO Bond Issue

AS OF:

03/31/23

[illegible]

Attachment: 2022 2023 GO Bonds Spreadsheet - March (6455 : 4 h Finance Director's Report)

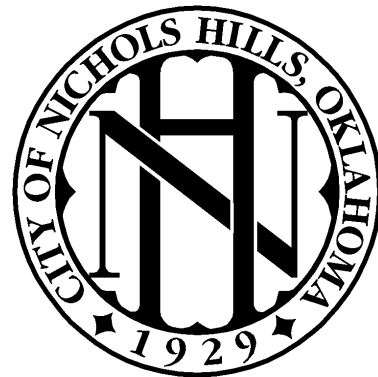
AS OF: 03/31/23

ENCUMBRANCES:

Sutphen Ladder Truck	PO #17-20576
John Vance	PO #17-20783
Core & Mail	PO #17-20808

Available Funds - After encumbrances

Monthly Report – March 2023



Information Systems

City of Nichols Hills

Attachment: Ism Monthly Mar 2023 (6456 : 4 i Information Systems Monthly Report)



Monthly Report – March 2023

To follow is a summary of activities in the Information Systems Department during the month.

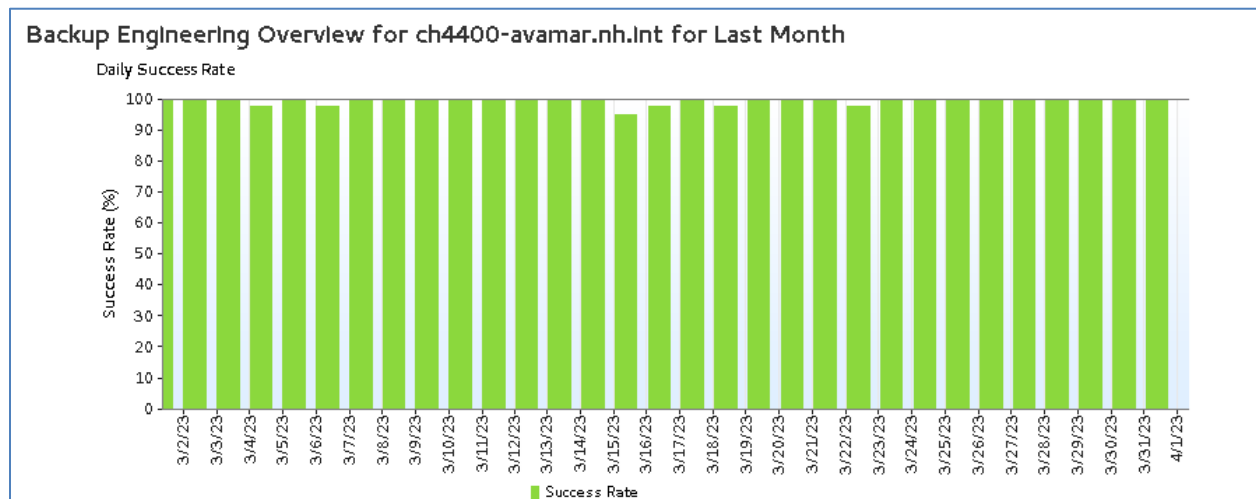
Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 3,900 individuals browsed the City's website. These individuals made more than xx different visits to the site. Users averaged two minutes and four seconds during each visit. Over 44% of visitors browsed directly at the website, and 48% used a search engine to navigate the site.

Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

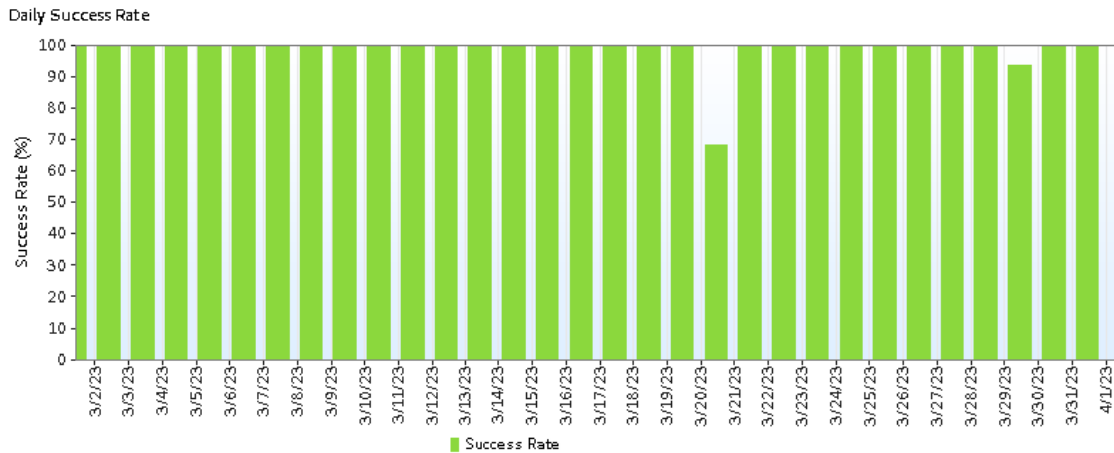
City Hall





Monthly Report – March 2023

Backup Engineering Overview for pw4400-avamar.nh.int for Last Month



Email Status Reports:

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Feb	Not Spam	4	50.00%
	Spam	4	50.00%
	Subtotal (2)	8	0.02%
Mar	Not Spam	23498	44.98%
	Spam	28682	54.91%
	Virus	58	0.11%
	Subtotal (3)	52238	99.98%
	Total	52246	100%



Monthly Report – March 2023

Action by Month

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
Feb	Accept;Defer Disposition	4	50.00%
	Reject	4	50.00%
	Subtotal (2)	8	0.02%
Mar	Accept	5253	10.06%
	Accept;Defer Disposition	18614	35.63%
	Delay	740	1.42%
	Discard	1128	2.16%
	Quarantine	1984	3.80%
	Quarantine;Replace;Notification	2	0.00%
	Reject	24441	46.79%
	Replace;Notification	33	0.06%
	System Quarantine;Defer Disposition	2	0.00%
	System Quarantine;Defer Disposition;Remove URL	21	0.04%
	System Quarantine;Notification	6	0.01%
	System Quarantine;Notification;Defer Disposition	14	0.03%
Subtotal (12)		52238	99.98%
Total		52246	100%

Virus by Month

Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Mar	FortiSandbox: url	14	23.73%
	FortiSandbox: url, FortiSandbox: url	5	8.47%
	FortiSandbox: url, FortiSandbox: Riskware	2	3.39%
	FortiSandbox: Riskware	2	3.39%
	HTML/Agent.CDM!tr	1	1.69%
	HTML/Phish.AM!tr	1	1.69%
	HTML/Phish.CBY!tr	18	30.51%
	HTML/Phish.DFO!tr	1	1.69%
	HTML/Spam.6606!tr	1	1.69%
	JS/Phish.907C!tr	2	3.39%
	JS/Phishing.BON!tr	12	20.34%
	Subtotal (11)	59	100.00%
Total		59	100%



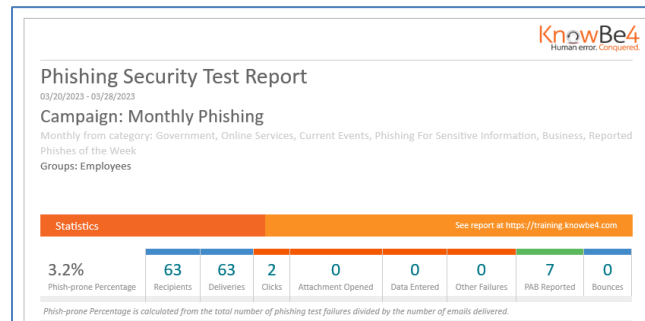
Monthly Report – March 2023

Top Virus Domain by Month

Top Virus Domain by Month			
Month	Virus Sender Domain	Virus by Sender Events	% of Subtotal
Feb	sendgrid.net	21	28.38%
	nicholshills.net	13	17.57%
	storage.com	11	14.86%
	freeway.com	6	8.11%
	gmail.com	4	5.41%
	neurothay.co	2	2.70%
	tinybest.co	2	2.70%
	freiu.quest	2	2.70%
	detoxall.co	1	1.35%
	mail1.pbp-reports.com	1	1.35%
	ocutaprime.co	1	1.35%
	shipcontainer.co	1	1.35%
	bporaml.co	1	1.35%
	whofresh.co	1	1.35%
	prostatebit.quest	1	1.35%
	sqribefind.quest	1	1.35%
	sizzlingbit.quest	1	1.35%
	loqdw.life	1	1.35%
	ersew.quest	1	1.35%
	gruposantander.es	1	1.35%
	Other (1)	1	1.35%

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked one employee into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.





Monthly Report – March 2023

General Department Activities:

1. Upgraded one of the City's backup servers to the newest version.
2. Contacted support partner about fire department iPad not launching the fire application after IOS upgrade.
3. Contacted support partner about fire department software not syncing correctly after update.
4. Configured and installed a new workstation for the fire department.
5. Configured and deployed new group policies to all city workstations.
6. Upgraded IT maintenance server to the newest version.
7. Installed a new wire wall conduit in the front offices of Admin.
8. Opened a service ticket with ISP to have DNS records updated.
9. Worked with support partner to install a new centralized virtual access control server.
10. Emergency services support replaced old hardware with a new software tunnel connection in dispatch.
11. Assisted the Public Works Director with the reconfiguration of the mail profile.
12. Assisted public works employee with password reset for the training site.
13. Assisted police officers with law enforcement web application login.
14. Assisted a police officer with a wifi connection issue in unit 50.
15. Cleaned up and condensed access control database.
16. Upgraded all public works servers to the latest software version.
17. Attended city health app meeting for City Hall.
18. Troubleshoot access control issue with the south training center door.
19. Added several bad actors to all city firewalls.
20. Replaced a battery backup device in dispatch.
21. Tested the City's broadcast system before the meeting.
22. Recorded and broadcast the Planning Commission meeting and uploaded it to the On-Demand server.
23. Troubleshoot an issue with a router at the Westminster Tower.
24. Removed obsolete server data that was no longer needed.
25. Created new workstation images for all new city workstations.
26. Attended a meeting with the phone service provider to discuss future upgrades.
27. Installed a security patch on one of the City's backup servers.
28. Installed new weather radar software on a workstation at the fire department.
29. Configured new MDM service for all city cell phones.
30. Configured all city services for new fire department employees.
31. Assisted the Public Works Director with Zoom meeting settings.
32. Contacted cell phone vendor about changing current plans for two employees.
33. Upgraded the City's email archiver server software.
34. Added more bad actors to city firewalls.
35. Attended vendor website meeting with admin department.



Monthly Report – March 2023

36. Configured new endpoint protection policies for all city devices.
37. Assisted public works inspector with email password reset.
38. Assisted public works employee with email client not launching.
39. Worked with a support partner to deploy a two-factor authentication server for the City.
40. Tested broadcast systems before a meeting.
41. Broadcast and recorded the City Council meeting and uploaded it to the On-Demand server.
42. Assisted public works employee with printing parameters for as-built drawings.
43. Assisted police department with the export of video surveillance.
44. Assisted police department with tablet in Unit 40 not connecting to the router.
45. Assisted the Public Works Deputy with well camera site registration.
46. Purchased and configured a new cell phone for the sanitation department.
47. Purchased and configured a new cell phone for a building inspector.
48. Purchased and configured a new cell phone for a Public Works supervisor.
49. Phone service provider made changes to emergency phone lines.
50. Assisted city admin department with printing and email issues.
51. Assisted the police department with office activation on a workstation in the extra office.
52. Configured more firewall policy settings to tighten the City's security profile.
53. Configured a new software deployment package to be deployed to all city workstations.
54. Installed new police software upgrade to dispatch workstations.
55. Upgraded the city failover software on public works servers.
56. Upgraded the firmware on the Public Works plotter.
57. Troubleshoot connection issue on public works employee iPad.
58. Configured new quick launch buttons on public works copy machine.
59. Worked with support technician to upgrade all SSL certificates on city servers and security appliances.
60. Temporarily replaced dispatch workstation monitor after the old one went out.
61. Broadcast and recorded Board of Adjustment meeting and uploaded to On-Demand server.
62. Broadcast and recorded Building Commission meeting and uploaded to On-Demand server.
63. Assisted the Police Detective with software encryption on a file folder.
64. Troubleshoot issues with wifi signal strength at public works.
65. Worked with support partner to reissue new security certificates on server software at both locations.
66. Updated endpoint protection bypass policies to allow two-factor software to run.
67. Configured and installed a new workstation for Public Works Clerk after the workstation crashed.



Monthly Report – March 2023

68. Attended meeting with Cyber Security vendor to demo new software module to help aid in IT services.



March 31st, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the April 11th, 2023 Council Meeting.

2021 G.O. Bond Issue:

- **Public Works Improvements (FC-2101)**

Contractor: W.L. McNatt
Start Date: May 31, 2022
Award Date: April 12, 2022
Project Duration: 365 Calendar Days
Days Used: 262

Original Contract Amount: \$1,444,444.00
Amended Contract Amount: \$1,527,505.00
Claims to Date Less Ret.: \$1,145,740.85
Amount Remaining: \$500,727.90
Percent Complete: 80%

- **Water Treatment Facility (WC-2101)**

Task Order Executed. Design underway.

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**

Contractor: Rudy Construction Co.
Start Date: November 28, 2022
Award Date: October 10, 2022
Project Duration: 180 Calendar Days
Days Used: 96

Original Contract Amount: \$858,721.20
Amended Contract Amount: \$906,931.20
Claims to Date Less Ret.: \$429,653.14
Amount Remaining: \$614,614.11
Percent Complete: 60%

- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**

Contractor: Rudy Construction Co.
Start Date: September 19, 2022
Award Date: September 13, 2022
Project Duration: 180 Calendar Days
Days Used: 169

Original Contract Amount: \$1,654,268.00
Amended Contract Amount: \$1,669,253.00
Claims to Date Less Ret.: \$1,440,685.17
Amount Remaining: \$228,567.83
Percent Complete: 95%

Attachment: 3-31-23 Engrpt (6457 : 4 j Engineers Report)

- **City Wide Sanitary Sewer Improvements (SC-2101/SC-2201)**

Contractor:	Jordan Contractors, Inc.	Original Contract Amount:	\$725,848.00
Start Date:	June 20, 2022	Amended Contract Amount:	\$725,848.00
Award Date:	May 10, 2022	Claims to Date Less Ret.:	\$357,850.75
Project Duration:	150 Calendar Days	Amount Remaining:	\$367,997.25
Days Used:	150	Percent Complete:	100%

- **Paving Improvements to the 7600 Block of Dorset Drive (PC-2105)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$689,200.00
Start Date:	TBD	Amended Contract Amount:	\$689,200.00
Award Date:	October 10, 2022	Claims to Date Less Ret.:	\$ -
Project Duration:	150 Calendar Days	Amount Remaining:	\$689,200.00
Days Used:	0	Percent Complete:	0%

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue (PC-2201)**
Task Order Executed. Design underway.

Other Projects:

- **Love Family Park Improvements (FC-2102)**

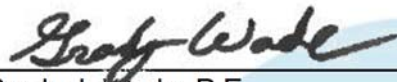
Contractor:	Rudy Construction Co.	Original Contract Amount:	\$961,700.00
Start Date:	March 9, 2022	Amended Contract Amount:	\$1,024,827.00
Award Date:	January 11, 2022	Claims to Date Less Ret.:	\$916,001.40
Project Duration:	300 Calendar Days	Amount Remaining:	\$108,825.60
Days Used:	300	Percent Complete:	99%

- **63rd Street Crosswalk (PC-2003)**

Contractor:	Traffic & Lighting Systems	Original Contract Amount:	\$243,679.15
Start Date:	April 17, 2023	Amended Contract Amount:	\$243,679.15
Award Date:	March 8, 2022	Claims to Date Less Ret.:	\$ -
Project Duration:	150 Calendar Days	Amount Remaining:	\$210,042.82
Days Used:	0	Percent Complete:	0%

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 116000

Attachment: 3-31-23 Engrpt (6457 : 4 J Engineers Report)

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MARCH 2023	248.00
	ALLIED ARTS FOUNDATION	00-34300	Bonds held in reserv	2023 REFUND BANNER DEPOSIT	10,000.00
				TOTAL:	10,248.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	286.74
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	LUNCH MEETING FIRE DEPT	36.24
		02-84300	Training & Membershi	LUNCH WITH THE VILLAGE CM	128.01
		02-84300	Training & Membershi	PRECOUNCIL MEETING	44.48
		02-84300	Training & Membershi	ASSIGNMENTS	40.50
		02-84300	Training & Membershi	ASST CITY MGR LUNCH	78.47
		02-84300	Training & Membershi	TRAINING LUNCH - FIRE	44.92
		02-84300	Training & Membershi	REENTERED TO CORRECT DATE	36.24
		02-84300	Training & Membershi	TO CORRECT ELLISON CHARGE	10.00
	PETTY CASH	02-84300	Training & Membershi	MARCH 2023	132.83
	VISA	02-83000	Material & Supplies	PAPER	27.68
		02-84300	Training & Membershi	GAA CONFERENCE	370.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	89.06
				TOTAL:	1,638.56
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	20,168.00
				TOTAL:	20,168.00
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	89.06
				TOTAL:	89.06
Police Department	CASEY NIX	06-84950	EV Charging	HOME CHARGING MAR 2023	36.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	828.28
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	PM UNIT 43	70.38
	VISA	06-84200	Building Maintenance	WALK-THRU GATE LOCKS	54.12
		06-83000	Material & Supplies	LETTERING FOR DRUG BOX	36.74
		06-83000	Material & Supplies	TURNPIKE FEES	3.70
		06-83000	Material & Supplies	TO CORRECT LETTERING CHARG	5.25
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO SEARCH DATABASE	100.00
	VISA	06-84000	Equipment Maintenanc	SHIPPING FEES	20.46
		06-84200	Building Maintenance	WALK-THRU GATE LOCK	19.68
		06-83000	Material & Supplies	FTO BREAKFAST MEETING	103.72
	PB ELECTRONICS INC	06-84000	Equipment Maintenanc	RADAR REPAIR	265.00
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	69.60
	DASH MEDICAL GLOVES	06-83000	Material & Supplies	NITRILE GLOVES	266.16
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance	QUARTERLY MAINTENANCE	488.25
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTING FEES	234.28
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	629.43
	PETTY CASH	06-84100	Vehicle Maintenance	MARCH 2023	46.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	394.65
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	356.22
	CAVENDER FORD OF OKC	06-84100	Vehicle Maintenance	OIL CHANGE UNIT 44	75.23
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	VEHICLE REPAIRS	782.33
		06-84100	Vehicle Maintenance	VEHICLE REPAIRS	502.92
	ID SPECIALISTS INC	06-83000	Material & Supplies	EMPLOYEE IDS	48.00
	ONG	06-84800	Utilities	MONTHLY CHARGES	340.89
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	WIPER BLADES	108.00
		06-84100	Vehicle Maintenance	BATTERY AIR FILTER	181.08

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
TOTAL:					7,328.87
Fire Department	SPECIAL-OPS UNIFORMS INC	07-81100	Uniform Allowance	NAME PLATE	19.99
		07-81100	Uniform Allowance	UNIFORMS FOR J.BALCH	115.98
		07-81100	Uniform Allowance	UNIFORMS FOR J.BALCH	739.96
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	225.77
		07-83000	Material & Supplies	STATION SUPPLIES	343.45
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION SUPPLIES	28.97
		07-83000	Material & Supplies	STATION SUPPLIES	9.59
	EMSA	07-85200	EMSA Subsidy	MARCH SUBSIDY	3,812.32
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	BCI	07-84200	Building Maintenance	SHOWER REPAIR	4,509.15
	NORTHERN SAFETY & INDUSTRIAL	07-84000	Equipment Maintenanc	NORTHERN SAFETY & INDUSTRI	64.20-
	CASCO INDUSTRIES INC	07-84000	Equipment Maintenanc	RETURNED 7" BASE STRAP	70.00-
		07-84000	Equipment Maintenance	FF GLOVES	210.00
	VISA	07-84400	Membership	FMAO DUES	35.00
		07-84300	Training & Membershi	LUNCH	11.79
	VISA	07-84000	Equipment Maintenanc	HELMET LIGHTS	216.90
		07-84000	Equipment Maintenance	GEAR KEEPERS	74.97
		07-84000	Equipment Maintenance	CHAINSAW CHAINS	68.00
		07-81100	Uniform Allowance	UNIFORM EMBROIDERY	28.00
		07-83000	Material & Supplies	HOOKS FOR FLAG POLE	160.09
		07-84300	Training & Membershi	ALL SAWS REGISTRATION	1,000.00
		07-83000	Material & Supplies	STATION SUPPLIES	67.73
		07-84300	Training & Membershi	TC: OK FIRST	104.58
		07-84200	Building Maintenance	ANNUAL INSPECTION	400.00
		07-84200	Building Maintenance	BAY DOOR REPAIR	264.25
	ImageNet Consulting, LLC	07-84000	Equipment Maintenance	FD COPY MACHINE	13.20
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	184.06
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	131.55
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	178.11
	SITEBOX STORAGE	07-84200	Building Maintenance	STORAGE RENTAL	145.00
	ADEPT LAUNDRY EQUIPMENT LLC	07-84000	Equipment Maintenance	WASHING MACHINE BELT	135.33
	ONG	07-84800	Utilities	MONTHLY CHARGES	340.89
TOTAL:					13,634.48
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	63rd Crosswalk	519.35
		08-86075	Engineering Fees	GRAND PARK	2,617.50
		08-86075	Engineering Fees	GENERAL ENGINEERING	16,703.75
	TOTAL:				19,840.60
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.77
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	UNIT 22-13	151.85
	WESTLAKE HARDWARE	09-83300	Minor Tools	TOOLS AND EQUIPMENT	44.67
	BLUE BEACON TRUCK WASHES	09-84100	Vehicle Maintenance	CAR WASH	40.00
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	85.80
	NORTHERN SAFETY & INDUSTRIAL	09-83000	Material & Supplies	NORTHERN SAFETY & INDUSTRI	139.95-
		09-83000	Material & Supplies	MISC SUPPLIES	139.95
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS TRACKING	149.95
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	337.16
	CAPITAL ONE/NORTHERN TOOL &	09-83000	Material & Supplies	MISC SUPPLIES	139.95
	UNITED RENTALS 5088949	09-84000	Equipment Maintenance	BELTS FOR SAW	110.43
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHALT	376.80
		09-83000	Material & Supplies	MATERIALS	132.00

Attachment: Claims List March 2023 (6459 : 5a Total Warrants & Claims)

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HOME DEPOT	09-83000	Material & Supplies	STREET SUPPLIES	26.93
		09-83300	Minor Tools	HARDWARE AND TOOL	86.74
		09-83700	Misc. Supplies	MISC SUPPLIES	11.32
	AMERICAN PROPANE CO	09-83000	Material & Supplies	PROPAIN REFILL	21.17
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,539.45
		09-85500	Street Lighting	MONTHLY CHARGES	34.19
		09-85500	Street Lighting	MONTHLY CHARGES	35.01
		09-85500	Street Lighting	MONTHLY CHARGES	31.24
		09-85500	Street Lighting	MONTHLY CHARGES	30.57
		09-85500	Street Lighting	MONTHLY CHARGES	30.57
		09-85500	Street Lighting	MONTHLY CHARGES	29.89
		09-85500	Street Lighting	MONTHLY CHARGES	30.29
		09-85500	Street Lighting	MONTHLY CHARGES	30.70
	ONG	09-84800	Utilities	MONTHLY CHARGES	129.23
			TOTAL:		9,661.68
Sanitation	BLUE BEACON TRUCK WASHES	10-84100	Vehicle Maintenance	TRUCK WASH	50.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	144.69
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS TRACKING	89.95
	COMMERCIAL LUBRICATORS INC	10-84100	Vehicle Maintenance	HYDROILIC FLUID	796.95
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	844.30
	VISA	10-84000	Equipment Maintenanc	TIRES	89.91
		10-83000	Material & Supplies	SUPPLIES	16.97
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	70.69
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,202.00
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MARCH 2023	4,944.05
	ONG	10-84800	Utilities	MONTHLY CHARGES	129.23
			TOTAL:		17,378.74
Parks Department	WESTLAKE HARDWARE	11-84000	Equipment Maintenance	MISC SUPPLIES	92.96
	MOST DEPENDABLE FOUNTAINS IN	11-85700	Parks Maintenance	DRINKING FOUNTAIN	4,745.00
	VISA	11-84000	Equipment Maintenance	LIGHT FOR TRAILER	114.99
		11-85700	Parks Maintenance	SUPPLIES	508.74
		11-85700	Parks Maintenance	wYLIE SPRAYER OF OKLAHOMA	262.39
	DAVID STOOPS ELECTRIC	11-85700	Parks Maintenance	ELECTRIC REPAIR	388.04
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES	28.69
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	16,382.50
			TOTAL:		22,523.31
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	68.71
	BATTERIES PLUS #093	12-84200	Building Maintenance	BATTIRES	48.51
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	165.82
	VISA	12-84300	Training & Membershi	ADOBE	239.88
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	84.00
		12-84200	Building Maintenance	PEST CONTROL	50.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	44.53
	VISA	12-84300	Training & Membershi		66.36
		12-83200	Office Supplies	VISTA PRINT	33.95
	OK CORPORATION COMM	12-84250	Fueling Station Main	ANNUAL FUEL TANK REG	50.00
	CROSSLAND'S A & A RENT ALL	12-84600	Lease/Rental	EQUIPMENT RENTAL	371.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	129.23
			TOTAL:		2,096.99

Attachment: Claims List March 2023 (6459 : 5a Total Warrants & Claims)

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	MISC VENDOR OKIE ARTISTR	13-87000	Misc. Expenses	FACE PAINT FOR LOVE PARK	200.00
	WAL-MART #9502	13-87000	Misc. Expenses	QUARTERLY COOKOUT	290.72
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MARCH 2023	76.25
	VISA	13-83000	Material & Supplies	AMAZON	159.64
		13-83000	Material & Supplies	AMAZON	131.12
		13-83000	Material & Supplies	AMAZON	89.31
		13-83000	Material & Supplies	AMAZON	11.39
		13-83000	Material & Supplies	AMAZON	47.78
		13-83000	Material & Supplies	AMAZON	67.27
		13-83000	Material & Supplies	AMAZON	168.45
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	50.00
		13-84200	Building Maintenance	PEST CONTROL	50.00
		13-84200	Building Maintenance	PEST CONTROL	244.00
		13-84200	Building Maintenance	PEST CONTROL	103.58
	VISA	13-87000	Misc. Expenses	LOVE FAMILY PARK CEREMONY	20.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
		13-85000	Janitorial Services	WINDOW CLEANING	575.00
	VISA	13-83000	Material & Supplies	BDAY COOKIES & NAPKINS	33.65
	FRANKFURT-SHORT-BRUZA ASSOCI	13-88100	Council Approval Cap	FIRE STATION & CITY HALL	7,459.60
		13-88100	Council Approval Cap	INVOICE WAS VOIDED BY VEND	7,459.60-
	QUINCY COLBERT	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	1,250.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	ELEVATOR SERVICE	418.35
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	44.53
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	544.00
	SASHA WALDROP	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	911.73
	EV CONNECT	13-84950	EV CHARGING	SUBSCRIPTION 5YR/3YR	23,213.00
	ALL ABOUT BOUNCIN INFLATABLE	13-87000	Misc. Expenses	QUARTERLY COOKOUT	498.75
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL AND SERVICE	17.50
		13-83000	Material & Supplies	5 GAL WATER	151.20
		13-83000	Material & Supplies	5 GAL WATER	93.60
		13-83000	Material & Supplies	5 GAL WATER	129.60
		13-83000	Material & Supplies	TANK RENTAL AND SERVICE	4.99
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	75.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	219.00
		13-86300	Publications	NOTICES AND PUBLICATIONS	275.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	2,132.85
		13-86300	Publications	NOTICES AND PUBLICATIONS	83.50
	INSTANT SIGNS INC	13-86300	Publications	5 OCE BOARDS	272.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	91.60
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.80
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICE AND PUBLICATIONS	240.00
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,710.35
	ONG	13-84800	Utilities	MONTHLY CHARGES	340.89
				TOTAL:	37,588.45
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.53
	VALVOLINE OIL CHANGE	14-84100	Vehicle Maintenance	UNIT 21-24	112.17
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	273.05
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS TRACKING	89.95
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	432.51

Attachment: Claims List March 2023 (6459 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	92.90
	VISA	14-83000	Material & Supplies	CODE MANUAL	312.10
		14-84300	Training & Membershi	OKLAHOMA MUN. LEAGUE	10.00
	HOME DEPOT	14-83000	Material & Supplies	MISC TOOLS	19.91
	ONG	14-84800	Utilities	MONTHLY CHARGES	129.23
			TOTAL:		1,523.35
Risk Manager	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.90
	VISA	15-84300	Training & Membershi	CHICKFILA	19.39
	BFAC.COM	15-84850	Wellness Program	WELLNESS APP	12,499.75
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	44.53
			TOTAL:		12,606.57
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	INTERNET PUBLIC WORKS	524.94
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	177.48
	VISA	16-83000	Material Supplies	JOURNAL DATE BOOKS	176.99
		16-84000	Equipment Maintenanc	EXTENDEDE--	32.98
		16-84000	Equipment Maintenanc	COMPUTER MOUSE	27.86
		16-84000	Equipment Maintenanc	HP LASER TONER	472.00
		16-84000	Equipment Maintenanc	HP LASER TONER	414.59
		16-84000	Equipment Maintenanc	USB HUBS	32.98
		16-84300	Training & Membershi	WATER-ISAC MEMBERSHIP	550.00
		16-84300	Training & Membershi	SOFTWARE	67.00
		16-84300	Training & Membershi	STOARGE SPACE	97.00
		16-83000	Material Supplies	STAFF MEETING FOOD	73.48
		16-84000	Equipment Maintenanc	PHONE CASE	14.20
		16-84000	Equipment Maintenanc	WALL ANCHORS	28.95
		16-84000	Equipment Maintenanc	FOREIGN TRANSFER FEE	10.08
		16-84000	Equipment Maintenanc	PAID INVOICE 2 TIMES	32.98-
	VISA	16-84000	Equipment Maintenanc	OFFSITE BACKUP	79.50
	ZOHO CORPORATION	16-84000	Equipment Maintenanc	MANAGE ENGINE LICENSE	3,079.00
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	44.53
			TOTAL:		7,017.57

Attachment: Claims List March 2023 (6459 : 5a Total Warrants & Claims)

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	JOHN VANCE AUTO GROUP VISA	06-83300	Animal Control Suppl	ANIMAL WELFARE TRUCK	25,000.00
		06-83300	Animal Control Suppl	BED COVER ANIMAL WELFARE	<u>2,301.32</u>
				TOTAL:	27,301.32

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Municipal Authority	TECH-LOCK	12-84500	Well Maintenance	LOCK	10.73
	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.77
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	UNIT 18-10	102.82
		12-84100	Vehicle Maintenance	UNIT 16-17	124.07
		12-84100	Vehicle Maintenance	VECH MAINT.	158.09
		12-84000	Equipment Maintenanc	OIL CHANGE	102.82
		12-84100	Vehicle Maintenance	OIL CHANGE	76.47
	CITY OF THE VILLAGE	12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	WATER WAGON	112.97
	BLUE BEACON TRUCK WASHES	12-84000	Equipment Maintenanc	TRUCK WASH	26.70
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	109.01
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER TESTING	120.00
		12-84550	Water Quality Testin	WATER TESTING	120.00
		12-84550	Water Quality Testin	WATER QUALITY TESTING	120.00
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	857.43
	US FLEET TRACKING	12-84100	Vehicle Maintenance	GPS TRACKING	269.15
	RED WING SHOES	12-83500	Safety Supplies	BOOTS	150.00
	LAMPTON WELDING SUPPLY CO IN	12-84600	Equipment Rental	RENTAL	84.95
	METRO FORD OF OKC	12-84100	Vehicle Maintenance	REPAIRS AND SERVICE	2,435.76
	SHERWIN-WILLIAMS CO	12-84500	Well Maintenance	PAINT	258.35
	VERMEER GREAT PLAINS, INC.	12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	1,500.67
	BOB HOWARD CHRYSLER JEEP DOD	12-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	1,834.10
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	702.84
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	53,126.75
	CORE & MAIN LP	12-83000	Materials & Supplies	WATER PARTS	363.40
		12-83000	Materials & Supplies	SUPPLIES	571.98
	CAPITAL ONE/NORTHERN TOOL &	12-83300	Minor Tools	WATER PUMP	424.99
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	SOD	53.00
	WATER TECH INC.	12-83400	Lab Chemicals	CHEMICAL FOR WELLS	1,060.00
	VISA	12-84300	Training & Membershi	OK DEQ	124.00
		12-84300	Training & Membershi	OK DEQ	4.84
		12-84500	Well Maintenance	OWRB	336.41
		12-83300	Minor Tools	CAMERA	221.07
	FRONTIER LOGGING CORP	12-84500	Well Maintenance	WATER WELL MAINT	8,610.00
	HOME DEPOT	12-83000	Materials & Supplies	MISC SUPPLIES	340.38
		12-84500	Well Maintenance		200.01
	IRRIGATION STATION	12-83700	Misc Supplies	WATER SUPPLIES	30.12
		12-84500	Well Maintenance	WELL MAINT	739.48
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	155.91
		12-83200	Office Supplies	OFFICE SUPPLIES	22.07
		12-83200	Office Supplies	OFFICE SUPPLIES	19.19
		12-83200	Office Supplies	OFFICE SUPPLIES	11.60
		12-83200	Office Supplies	OFFICE SUPPLIES	26.97
		12-83200	Office Supplies	OFFICE SUPPLIES	46.96
		12-83200	Office Supplies	OFFICE SUPPLIES	14.18
	OG&E	12-84800	Utilities	MONTHLY CHARGES	182.01
		12-84800	Utilities	MONTHLY CHARGES	1,671.20
		12-84800	Utilities	MONTHLY CHARGES	10,694.00
		12-84800	Utilities	MONTHLY CHARGES	206.76
		12-84800	Utilities	MONTHLY CHARGES	987.40
	ONG	12-84800	Utilities	MONTHLY CHARGES	166.46
		12-84800	Utilities	MONTHLY CHARGES	155.21
		12-84800	Utilities	MONTHLY CHARGES	155.21

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84800	Utilities	MONTHLY CHARGES	497.55
		12-84800	Utilities	MONTHLY CHARGES	129.23
	OREILLY AUTOMOTIVE STORES IN	12-84100	Vehicle Maintenance	VEH MAINT	219.64
		12-84100	Vehicle Maintenance	VEH MANITANACE	104.38
		12-84000	Equipment Maintenance	SPARK PLUG	3.24
		12-83000	Materials & Supplies	OREILLY	54.94
	PUMPS OF OKLAHOMA INC	12-84500	Well Maintenance	WATER WELL SUPPLIES	321.42
				TOTAL:	93,057.82

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	JOHN VANCE AUTO GROUP EV CONNECT	06-88100	Capital Outlay - Veh	ANIMAL WELFARE TRUCK	10,715.00
		06-88500	Capital Imp-Equipmen	EV CHARGING STATIONS	36,393.00
				TOTAL:	47,108.00

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	W.L. MCNATT & COMPANY	12-88000	Capital Outlay	FC-2101 PW FACILITY	118,963.75
				TOTAL:	118,963.75

FUND: Designated Funds-Par

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-83900	Other Services & Cha	LOVE FAMILY PARK DESIGN	5,500.00
	RUDY CONSTRUCTION CO.	11-88000	Capital Outlay	LOVE FAMILY PARK	28,742.25
				TOTAL:	34,242.25

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-97550	Paving (Streets)	PC-2105 7600 BLK DORSET	722.50
		90-96550	Public Works Facilit	PW Facility Phase III	2,075.00
		90-99800	Other Expenses Paid	MISC GO BOND ENGINEERING	697.80
	SIGNATURE STREETSCAPES	90-98950	Traffic Controls	STREET POLES	6,125.00
			TOTAL:		9,620.30
	2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-97550	Paving (Streets)	PC-2103
91-98750			Sanitary Sewer Syste	SC-2101	839.62
DEQ		91-98550	Water Projects	WELL #13 DEQ PERMIT	878.05
RUDY CONSTRUCTION CO.		91-97550	Paving (Streets)	PC-2103	137,336.05
			TOTAL:		146,367.12
2022 GO Bond		SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2201 HUNTINGTON
	92-98750		Sanitary Sewer Proje	SC-2201 SANITARY SEWER	1,649.06
	92-98550		Water Projects	WW-2201 RE-DRILL WELL #13	10,780.00
	BURGESS ENGINEERING & TESTIN	92-97550	Paving Projects	PC-2101	154.00
		92-97550	Paving Projects	PC-2103	120.00
		92-97550	Paving Projects	PC-2103 TESTING	120.00
	UTILITY TECHNOLOGY SERVICES	92-98550	Water Projects	WATER METERS	5,670.00
	RUDY CONSTRUCTION CO.	92-97550	Paving Projects	PC-2104 AVONDALE PAVING	138,801.65
			TOTAL:		169,294.71

===== FUND TOTALS =====		
01	General Fund	183,344.23
04	Designated Funds-Police	27,301.32
06	Municipal Authority	93,057.82
07	General Fund - CIP	47,108.00
13	Municipal Authority - CIP	118,963.75
20	Designated Funds-Parks	34,242.25
80	General Obligation Bonds	325,282.13

GRAND TOTAL:		829,299.50

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 3/01/2023 THRU 3/31/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



Invoice

Date	Invoice #
3/29/2023	8300A

HFSD, Inc.
P.O. Box 20501
Oklahoma City, OK. 73156

Bill To

City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, OK. 73116
Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Landscape Architectural services for the Love Family Park, in the 6600 Block of NW Grand Boulevard East, Nichols Hills, OK.							
Construction Documents Phase	102500.00	102500.00	100.00%	0	102500.00	100.00%	0.00
Bid Phase services	3,000.00	3,000.00	100.00%	0	3,000.00	100.00%	0.00
Construction Administration Phase	46500.00	34025.00	73.17%	0.10753	*****	85.00%	5,500.00

Love Family Park	Subtotal	\$5,500.00
	Sales Tax (0.00)	\$0.00
	Total	\$5,500.00
	Payments/Credits	\$0.00
	Balance Due	\$5,500.00

Attachment: Inv_8300A_from_HFSD_Inc_334328_18872 (6468 : 6 Invoice No. 8300A Howard-Fairbairn)



March 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4
Nichols Hills Project No. PC-2103
2021-2022 G.O. Bond Issue Paving
Improvements
1500 Block of Guilford Lane
Contractor: Rudy Construction Co.
Original Contract Amount: \$858,721.20
Current Contract Amount: \$906,931.20
Claims to Date Less Ret.: \$429,653.14
Paid to Date: \$292,317.09
Amount Remaining: \$614,614.11
Current Amount Due: \$137,336.05

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **\$137,336.05**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account
(Acct. #80-91-97550) \$137,336.05

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002D
Enclosure

PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements
1500 Block of Guilford Lane

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 2/10/2023

Notice to Proceed: 11/21/2022

Project Duration: 180 Calendar Days

Days Used: 96

Days Remaining: 84

6.b.a

PC-2103

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPL
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	956.00	0.00	368.57	368.57	100.00	\$36,857.00	
2	AGGREGATE BASE (TYPE A) W/EXCAVATION	CY	300.00	66.35	0.00	66.35	100.00	\$6,635.00	
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	4011.00	162.27	1,898.41	2,060.68	67.00	\$138,065.56	
4	INTEGRAL CURB (8" BARRIER)	LF	2644.00	106.17	1,212.74	1,318.91	12.00	\$15,826.92	
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	21.00	0.00	13.00	13.00	300.00	\$3,900.00	
6	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	9,765.00	\$0.00	
7	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	17,325.00	\$0.00	
8	WATER SERVICE LINE LONG (2")	EA	7.00	0.00	0.00	0.00	3,690.00	\$0.00	
9	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1120.00	297.00	90.00	387.00	12.00	\$4,644.00	
10	REMOVE & RESET LAWN IRRIGATION HEAD	EA	56.00	12.00	8.00	20.00	90.00	\$1,800.00	
11	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (DVD)	LS	1.00	0.00	0.50	0.50	1,500.00	\$750.00	
12	CONSTRUCTION STAKING	LS	1.00	0.20	0.30	0.50	6,000.00	\$3,000.00	
13	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.30	0.50	30,000.00	\$15,000.00	
14	MOBILIZATION	LS	1.00	(0.20)	0.70	0.50	50,000.00	\$25,000.00	
15	RELOCATE WATER METER	EA	5.00	0.00	0.00	0.00	855.00	\$0.00	
16	RELOCATE SPRINKLER CONTROL VALVE (& BOX)	EA	1.00	0.00	0.00	0.00	1,200.00	\$0.00	
17	REMOVE SIDEWALK (CONCRETE/STONE/BRICK)	SY	18.00	0.00	9.00	9.00	12.00	\$108.00	
18	STREET PAVEMENT REMOVAL	SY	3993.00	42.68	2,018.00	2,060.68	12.00	\$24,728.16	
19	REMOVE DRIVEWAY (CONCRETE)	SY	241.00	0.00	208.40	208.40	12.00	\$2,500.80	
20	REMOVE DRIVEWAY (GRAVEL)	SY	20.00	0.00	0.00	0.00	12.00	\$0.00	
21	REMOVE CURB AND GUTTER	L.F.	9.00	0.00	0.00	0.00	12.00	\$0.00	
22	REMOVE DRIVEWAY (BRICK)	SY	61.00	0.00	0.00	0.00	12.00	\$0.00	
23	SEPARATOR FABRIC FOR BASES (SP)	SY	4298.00	0.00	2,211.42	2,211.42	2.50	\$5,528.55	
24	GEOGRID FOR BASES	SY	100.00	0.00	0.00	0.00	8.00	\$0.00	
25	SIDEWALK (VARIABLE WIDTH)	SY	13.00	0.00	3.50	3.50	70.00	\$245.00	
26	6" P.C. CONCRETE DRIVEWAY (HES)	SY	322.00	0.00	158.90	158.90	95.00	\$15,095.50	
27	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	2708.00	0.00	1,379.00	1,379.00	20.00	\$27,580.00	
28	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	28.00	35.00	0.00	35.00	20.00	\$700.00	
29	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	10,000.00	\$0.00	
30	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	1,250.00	\$0.00	
31	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	0.00	0.00	4.00	\$0.00	
32	CURB INLET SEDIMENT FILTER	EA	3.00	0.00	3.00	3.00	150.00	\$450.00	
33	ROCK BAG INLET BARRIER	LF	125.00	0.00	125.00	125.00	9.00	\$1,125.00	

ALTERNATE NO. 1

A1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	118.00	116.30	0.00	116.30	100.00	\$11,630.00	
A2	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	506.00	475.95	0.00	475.95	85.00	\$40,455.75	
A3	INTEGRAL CURB (6" BARRIER)	LF	192.00	144.42	0.00	144.42	15.00	\$2,166.30	
A4	(HP PIPE) STORM SEWER (36")	LF	50.00	65.00	0.00	65.00	120.00	\$7,800.00	
A5	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	1.00	1.50	0.00	1.50	5,600.00	\$8,400.00	
A6	DESIGN 2-1 INLET COMPLETE IN PLACE	EA	1.00	1.00	0.00	1.00	6,500.00	\$6,500.00	
A7	DESIGN 2-3 INLET COMPLETE IN PLACE	EA	1.00	1.00	0.00	1.00	7,700.00	\$7,700.00	
A8	REMOVE AND RESET SIGN	EA	4.00	2.00	0.00	2.00	250.00	\$500.00	
A9	STREET PAVEMENT REMOVAL	SY	490.60	475.95	0.00	475.95	12.00	\$5,711.40	
A10	REMOVE EXISTING STRUCTURE (INLET)	EA	3.00	13.00	0.00	13.00	500.00	\$6,500.00	
A11	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.00	0.00	0.00	0.00	900.00	\$0.00	
A12	SEPARATOR FABRIC FOR BASES (SP)	SY	528.00	503.41	0.00	503.41	2.50	\$1,258.53	
A13	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	192.00	0.00	0.00	0.00	20.00	\$0.00	
A14	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	750.00	\$0.00	

CHANGE ORDER NO. 1

CO1.1 DRAINAGE IMPROVEMENTS AT AVONDALE COURT	LS	1.00	0.50	0.00	0.50	48,210.00	\$24,105.00		
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ORIGINAL CONTRACT AMOUNT: \$858,721.20

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1

\$0.00
\$48,210.00

CURRENT CONTRACT AMOUNT: \$906,931.20

TOTAL AMOUNT OF WORK TO DATE: \$452,266.47
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$452,266.47
LESS 5% RETAINAGE: \$22,613.32
DIFFERENCE: \$429,653.14
SUBTOTAL: \$429,653.14
LESS PREVIOUS PAYMENTS: \$292,317.09

CONTRACT AMOUNT DUE THIS ESTIMATE: \$137,336.05

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Jared B. Wade, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company
Project Manager

Subscribed and sworn to before me Mar 27, 2023.

Notary Public, Clerk or Judge

My Commission Expires: 11/00/2024 01/25/25



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$137,336.05 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this _____ day of _____, 20____.

CITY OF NICHOLS HILLS

Attachment: Pay Claim 04 Package (6462 : 6 Pay Est No. 4 PC-2103 Rudy Construction Co.)



March 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 6
Nichols Hills Project No. PC-2104
2021-2022 G.O. Bond Issue Paving
Improvements
6500 & 6800 Blocks of Avondale Drive
Contractor: Rudy Construction Co.
Original Contract Amount: \$1,654,268.00
Current Contract Amount: \$1,669,253.00
Claims to Date Less Ret.: \$1,440,685.17
Paid to Date: \$1,301,883.52
Amount Remaining: \$228,567.83
Current Amount Due: \$138,801.65

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 6** on the above referenced project in the amount of **\$138,801.65**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Paving Account (Acct. #80-92-97550)	\$138,801.65
2020 G.O. Bond Issue Traffic Account (Acct. #80-90-98950)	\$0.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002E
Enclosure

PROGRESSIVE ESTIMATE NO. 6

Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements
6500 & 6800 Blocks of Avondale Drive

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 2/10/2023
Notice to Proceed: 9/19/2022
Project Duration: 180 Calendar Days
Days Used: 169
Days Remaining: 11

6.c.a

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	2,412.00	190.00	2,241.00	2,431.00	105.00	\$255,255.00	100
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	300.00	0.00	10.10	10.10	105.00	\$1,060.50	100
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	10,347.00	937.00	9,471.00	10,408.00	65.00	\$676,520.00	100
4	PORTLAND CEMENT CONCRETE PAVEMENT (6") (CONT. REINFORCED)	SY	102.00	0.00	102.00	102.00	100.00	\$10,200.00	100
5	INTEGRAL CURB (6" BARRIER)	LF	5,537.00	425.00	3,935.00	4,360.00	10.00	\$43,600.00	71
6	CAST IRON CURB HOOD (R-3262)(SP)	EA	10.00	1.00	16.00	17.00	450.00	\$7,650.00	171
7	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	11,000.00	\$0.00	100
8	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	20,000.00	\$0.00	100
9	WATER SERVICE LINE LONG (2")	EA	8.00	0.00	3.00	3.00	4,300.00	\$12,900.00	3
10	REMOVE AND REPLACE LOOP DETECTORS	LS	1.00	0.00	0.50	0.50	12,000.00	\$6,000.00	5
11	REMOVE AND RESET SIGN	EA	7.00	0.00	4.00	4.00	100.00	\$400.00	5
12	SHEET ALUMINUM SIGNS	SF	52.00	0.00	0.00	0.00	275.00	\$0.00	100
13	SQUARE STEEL SIGN POST	LF	112.00	0.00	0.00	0.00	35.00	\$0.00	100
14	TRAFFIC STRIPE (MULTI-POLY) (24 INCH WIDE)	LF	214.00	0.00	0.00	0.00	20.00	\$0.00	100
15	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)(WHITE)	LF	966.00	0.00	0.00	0.00	2.50	\$0.00	100
16	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)(YELLOW)	LF	1,006.00	0.00	0.00	0.00	2.50	\$0.00	100
17	TRAFFIC STRIPE (MULTI-POLY) (WORDS)	EA	2.00	0.00	0.00	0.00	300.00	\$0.00	100
18	TRAFFIC STRIPE (MULTI-POLY) (ARROWS)(SINGLE)	EA	4.00	0.00	0.00	0.00	480.00	\$0.00	100
19	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,250.00	210.00	1,100.00	1,310.00	18.00	\$23,580.00	10
20	REMOVE & RESET LAWN IRRIGATION HEAD	EA	125.00	31.00	111.00	142.00	60.00	\$8,520.00	11
21	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.50	0.50	1,000.00	\$500.00	5
22	CONSTRUCTION STAKING	LS	1.00	0.10	0.90	1.00	12,000.00	\$12,000.00	10
23	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.80	1.00	50,000.00	\$50,000.00	10
24	MOBILIZATION	LS	1.00	0.00	0.80	0.80	75,000.00	\$60,000.00	8
25	RELOCATE WATER METER	EA	2.00	0.00	0.00	0.00	1,250.00	\$0.00	100
26	REMOVE SIDEWALK	SY	14.00	0.00	36.30	36.30	12.00	\$435.60	25
27	STREET PAVEMENT REMOVAL	SY	10,189.00	680.00	9,727.80	10,407.80	12.00	\$124,893.60	10
28	REMOVE DRIVEWAY	SY	358.00	252.70	224.30	477.00	12.00	\$5,724.00	13
29	ADJUST EXISTING STRUCTURE (WATER VALVE)	EA	2.00	2.00	0.00	2.00	175.00	\$350.00	10
30	ADJUST EXISTING STRUCTURE (STORM INLET)	EA	2.00	0.00	2.00	2.00	1,500.00	\$3,000.00	10
31	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	2.00	1.00	1.00	2.00	750.00	\$1,500.00	10
32	REMOVE & RESET (WATER VALVE)	EA	1.00	0.00	1.00	1.00	3,000.00	\$3,000.00	10
33	SEPARATOR FABRIC FOR BASES (SP)	SY	11,050.00	60.00	11,050.00	11,110.00	2.70	\$29,997.00	10
34	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	10.00	\$0.00	100
35	SIDEWALK (VARIABLE WIDTH)	SY	23.00	0.00	1.30	1.30	80.00	\$104.00	10
36	6" P.C. CONCRETE DRIVEWAY (HES)	SY	322.00	252.70	224.30	477.00	88.00	\$41,976.00	14
37	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	5,271.00	451.00	4,820.00	5,271.00	20.00	\$105,420.00	10
38	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	304.00	0.00	100.00	100.00	20.00	\$2,000.00	3
39	ADA CURB RAMP	EA	1.00	0.00	9.00	9.00	1,500.00	\$13,500.00	90
40	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	12,500.00	\$0.00	100
41	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	1,200.00	\$0.00	100
42	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	0.00	0.00	4.00	\$0.00	100
43	CURB INLET SEDIMENT FILTER	EA	2.00	0.00	2.00	2.00	200.00	\$400.00	10
44	ROCK BAG INLET BARRIER	LF	104.00	0.00	104.00	104.00	10.00	\$1,040.00	10
C01.1	STORM SEWER REPAIR	LS	1.00	0.00	1.00	1.00	14,985.00	\$14,985.00	10

ORIGINAL CONTRACT AMOUNT: \$1,654,268.00
CHANGES TO DATE:
Amendment No. 1 \$0.00
Change Order No. 1 \$14,985.00
CURRENT CONTRACT AMOUNT: \$1,669,253.00

TOTAL AMOUNT OF WORK TO DATE: \$1,516,510.70
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$1,516,510.70
LESS 5% RETAINAGE: \$75,825.54
DIFFERENCE: \$1,440,685.17
SUBTOTAL: \$1,440,685.17
LESS PREVIOUS PAYMENTS: \$1,301,883.52
CONTRACT AMOUNT DUE THIS ESTIMATE: \$138,801.65

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:
I, Jared Mills, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:
I certify that this estimate of \$138,801.65 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC
BY: Grady J. Wade
Grady J. Wade, P.E.

Rudy Construction Company
Project Manager

Subscribed and sworn to before me Mar 27th, 2023.

Notary Public, Clerk or Judge S. Erickson

My Commission Expires: 17000772 01/25/25



OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS

Attachment: Pay Claim 06 Package (6463 : 6 Pay Est No. 6 PC-2104 Rudy Construction)



March 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 7
Nichols Hills Project No. FC-2101
2020-2021 G.O. Bond Issue – Public Works
Improvements, Phase III
Contractor: W.L. McNatt and Company
Original Contract Amount: \$1,444,444.00
Current Contract Amount: \$1,527,505.00
Claims to Date Less Ret.: \$1,145,740.85
Paid to Date: \$1,026,777.10
Amount Remaining: \$500,727.90
Current Amount Due: \$118,963.75

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 7** on the above referenced project in the amount of **\$118,963.75**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

(Acct. #13-12-88000) \$118,963.75

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116006A
Enclosure

PROGRESSIVE ESTIMATE NO. 7

Nichols Hills Public Works Improvements (Phase III)

W.L. McNatt and Company
2000 East Britton Road
Oklahoma City, OK 73131

From: 2/10/2023 To: 3/10/2023
 Notice to Proceed: 5/31/2022
 Project Duration: 365 Calendar Days
 Days Used: 262
 Days Remaining: 103

FC-2101

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	Permits	LS	1.00	0.00	1.00	1.00	160.00	\$160.00	100.00
2	Purchase Plans & Specs	LS	1.00	0.00	1.00	1.00	1,162.00	\$1,162.00	100.00
3	Insurance/Bonds	LS	1.00	0.00	1.00	1.00	16,481.00	\$16,481.00	100.00
4	General Conditions	LS	1.00	0.06	0.92	0.98	74,975.00	\$73,130.00	97.54
5	Mobilization	LS	1.00	0.00	1.00	1.00	6,419.00	\$6,419.00	100.00
6	Site Demolition	LS	1.00	0.00	1.00	1.00	21,393.00	\$21,393.00	100.00
7	Surveying	LS	1.00	0.00	0.88	0.88	3,851.00	\$3,375.00	87.64
8	Site Grading	LS	1.00	0.00	0.74	0.74	61,671.00	\$45,744.00	74.17
9	Soil Treatment	LS	1.00	0.00	1.00	1.00	642.00	\$642.00	100.00
10	Paving	LS	1.00	0.00	0.00	0.00	99,862.00	\$0.00	0.00
11	Parking Lot Striping	LS	1.00	0.00	0.00	0.00	2,674.00	\$0.00	0.00
12	Misc. Sitework	LS	1.00	0.00	0.00	0.00	1,232.00	\$0.00	0.00
13	Building Concrete	LS	1.00	0.00	0.99	0.99	180,147.00	\$179,243.00	99.50
14	Masonry	LS	1.00	0.00	1.00	1.00	117,138.00	\$117,138.00	100.00
15	Structural Steel	LS	1.00	0.00	1.00	1.00	72,476.00	\$72,476.00	100.00
16	Pre-Engineered Metal Building	LS	1.00	0.00	1.00	1.00	139,175.00	\$139,175.00	100.00
17	Steel Erection	LS	1.00	0.00	1.00	1.00	75,739.00	\$75,739.00	100.00
18	Steel Bolters	LS	1.00	0.24	0.54	0.78	4,493.00	\$3,514.00	78.21
19	Metal Stud Bracing	LS	1.00	0.00	1.00	1.00	1,899.00	\$1,899.00	100.00
20	Wood Blocking	LS	1.00	0.00	1.00	1.00	5,044.00	\$5,044.00	100.00
21	Roof Ladder	LS	1.00	0.00	1.00	1.00	321.00	\$321.00	100.00
22	TPO Roofing	LS	1.00	0.10	0.75	0.86	34,157.00	\$29,210.00	85.52
23	Sheet Applied Waterproofing	LS	1.00	0.00	1.00	1.00	9,628.00	\$9,628.00	100.00
24	Doors/Frames/Hardware	LS	1.00	0.00	1.00	1.00	24,590.00	\$24,590.00	100.00
25	Install Doors/Frames/Hardware	LS	1.00	0.51	0.26	0.77	1,808.00	\$1,400.00	77.43
26	Overhead Doors	LS	1.00	0.00	0.00	0.00	80,976.00	\$0.00	0.00
27	Painting	LS	1.00	0.00	0.00	0.00	22,642.00	\$0.00	0.00
28	Impact Fees	LS	1.00	0.00	1.00	1.00	4,279.00	\$4,279.00	100.00
29	Plumbing	LS	1.00	0.38	0.24	0.63	95,739.00	\$60,225.00	62.91
30	HVAC	LS	1.00	0.33	0.57	0.91	87,244.00	\$78,963.00	90.51
31	Site Utilities	LS	1.00	0.00	1.00	1.00	91,266.00	\$91,266.00	100.00
32	Electrical	LS	1.00	0.40	0.45	0.84	125,161.00	\$105,710.00	84.45

Change Order No. 1

CO 1.1 Add Canopies C & E	LS	1.00	0.00	0.49	0.49	76,341.00	\$37,717.00	-49.41
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Change Order No. 2

CO 2.1 Additional Paving to Shift Canopies	LS	1.00	0.00	0.00	0.00	6,720.00	\$0.00	0.00
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ORIGINAL CONTRACT AMOUNT:

\$1,444,444.00

TOTAL AMOUNT OF WORK TO DATE:

\$1,206,043.00

CHANGES TO DATE:**Amendment No. 1**

\$0.00

Change Order No. 1

\$76,341.00

Change Order No. 2

\$6,720.00

MATERIAL ON HAND: \$0.00**TOTAL TO DATE:** \$1,206,043.00**LESS 5% RETAINAGE:** \$60,302.15**DIFFERENCE:** \$1,145,740.85**SUBTOTAL:** \$1,145,740.85**LESS PREVIOUS PAYMENTS:** \$1,026,777.10**CURRENT CONTRACT AMOUNT:**

\$1,527,505.00

CONTRACT AMOUNT DUE THIS ESTIMATE: \$118,963.75**AFFIDAVIT OF CLAIMANT:**

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

CHARLES WASH of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$118,963.75 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade
 Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is
 APPROVED for payment for \$ _____

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

W.L. McNatt and Company
Project ManagerSubscribed and sworn to before me MAR 24, 2023.

Notary Public, Clerk or Judge

My Commission Expires: 05/09/2024**JASON MASTERSON**Notary Public
State of Oklahoma

Commission #12004495 Exp: 05/09/24



March 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 11
Nichols Hills Project No. FC-2102
Love Family Park Improvements
Contractor: Rudy Construction Co.
Original Contract Amount: \$961,700.00
Current Contract Amount: \$1,024,827.00
Claims to Date Less Ret.: \$944,743.65
Paid to Date: \$916,001.40
Amount Remaining: \$108,825.60
Current Amount Due: \$28,742.25

Dear Mayor and City Council:

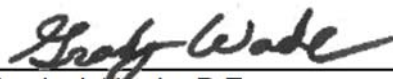
Enclosed please find **Progressive Estimate No. 11** on the above referenced project in the amount of **\$28,742.25**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

GL Acct. #20-11-88000\$28,742.25

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116000 (Task 2102)
Enclosure

PROGRESSIVE ESTIMATE NO. 11

Love Family Park Improvements

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 2/10/2023
Notice to Proceed: 3/9/2022
Project Duration: 300 Calendar Days
Days Used: 319
Days Remaining: -19

6.e.a

FC-2102

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPI
1	ART PLAZA W/ STONE BEAM WALLS + STEPS	LS	1.00	0.00	1.00	1.00	86,000.00	\$86,000.00	
2	BENCH SEATING	LS	1.00	0.00	0.60	0.60	18,900.00	\$11,340.00	
3	ELECTRICAL WORK	LS	1.00	0.00	1.00	1.00	56,000.00	\$56,000.00	
4	IRRIGATION	LS	1.00	0.00	1.00	1.00	164,000.00	\$164,000.00	
5	LANDSCAPING	LS	1.00	0.27	0.73	1.00	84,000.00	\$84,000.00	
6	STONE WALLS AT BENCH LOCATIONS	LS	1.00	0.00	1.00	1.00	40,000.00	\$40,000.00	
7	PARK SIGN (WITH LIGHTING)	LS	1.00	0.00	1.00	1.00	22,000.00	\$22,000.00	
8	8' TRAIL (INTEGRALLY COLORED CONCRETE - CHARCOAL)	LS	1.00	0.00	1.00	1.00	232,000.00	\$232,000.00	
9	WATER FEATURE	LS	1.00	0.00	1.00	1.00	120,000.00	\$120,000.00	
10	SAFETY RAILING	LS	1.00	0.00	1.00	1.00	33,000.00	\$33,000.00	
11	REPLACE WOOD BOARDS @ EXISTING PED BRIDGE	LS	1.00	0.00	1.00	1.00	5,800.00	\$5,800.00	
12	STONE ACCENT COLUMNS	LS	1.00	0.00	1.00	1.00	7,500.00	\$7,500.00	
13	TREE PRUNING & UNDERBRUSH CLEARING WORK	LS	1.00	0.00	1.00	1.00	13,500.00	\$13,500.00	
14	BERMING	LS	1.00	0.00	1.00	1.00	79,000.00	\$79,000.00	
CHANGE ORDER #1									
1.1	TOPSOIL/GRADING	LS	1.00	0.00	1.00	1.00	12,600.00	\$12,600.00	
1.2	LIMB PRUNING	LS	1.00	0.00	1.00	1.00	2,750.00	\$2,750.00	
1.3	4" PVC BORE	LS	1.00	0.00	1.00	1.00	2,565.00	\$2,565.00	
1.4	TREE REMOVAL	LS	1.00	0.00	1.00	1.00	2,500.00	\$2,500.00	
CHANGE ORDER #2									
2.1	BENCHES	LS	1.00	0.00	0.00	0.00	17,550.00	\$0.00	
2.2	LANDSCAPING AT SIGN	LS	1.00	1.00	0.00	1.00	6,850.00	\$6,850.00	
2.3	SIDEWALK REMOVAL	LS	1.00	0.00	1.00	1.00	720.00	\$720.00	
2.4	COLORLED SIDEWALK INSTALL	LS	1.00	0.00	1.00	1.00	5,320.00	\$5,320.00	
2.5	FOUNTAIN WALL MODIFICATIONS	LS	1.00	0.00	1.00	1.00	1,750.00	\$1,750.00	
2.6	REGRADING	LS	1.00	1.00	0.00	1.00	725.00	\$725.00	
2.7	LIGHT FIXTURE CREDIT	LS	1.00	0.00	1.00	1.00	(400.00)	-\$400.00	
2.8	DEDICATION PLAQUE	LS	1.00	0.00	0.00	0.00	1,600.00	\$0.00	
CHANGE ORDER #3									
3.1	BEDFORD IRRIGATION	LS	1.00	0.00	1.00	1.00	4,947.00	\$4,947.00	
3.2	RAISE STORM MANHOLE	LS	1.00	0.00	0.00	0.00	3,650.00	\$0.00	

ORIGINAL CONTRACT AMOUNT:

\$961,700.00

CHANGES TO DATE:

Amendment No. 1

\$0.00

Change Order No. 1

\$20,415.00

Change Order No. 2

\$34,115.00

Change Order No. 3

\$8,597.00

CURRENT CONTRACT AMOUNT:

\$1,024,827.00

TOTAL AMOUNT OF WORK TO DATE:

\$994,467.00

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$994,467.00

LESS 5% RETAINAGE:

\$49,723.35

DIFFERENCE:

\$944,743.65

SUBTOTAL:

\$944,743.65

LESS PREVIOUS PAYMENTS:

\$916,001.40

CONTRACT AMOUNT DUE THIS ESTIMATE:

\$28,742.25

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA COUNTY OF OKLAHOMA:

I, Grady J. Wade, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company

Project Manager

Subscribed and sworn to before me Mar 27, 2023

Notary Public, Clerk or Judge S. Erickson

My Commission Expires: 17000002 01/25/25



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$28,742.25 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade

Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this _____ day of _____, 20____.

CITY OF NICHOLS HILLS

Attachment: Pay Claim 11 Package (6465 : 6 Pay Est No.11 FC-2102 Rudy Construction)

RESOLUTION

(No. 1489)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 11th day of April, 2023.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (6460 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:**Record Dates:****Agendas**

City Council	March 14, 2023
Municipal Authority	March 14, 2023
Building Commission	March 21, 2023
Planning Commission	April 4, 2023
Environment, Heath, and Sustainability Commission	March 22, 2023
City Council	April 6, 2023

Agreements and Contracts

T-Mobile Second Amendment to Agreement – Camden	March 14, 2023
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Bank Statements and Reconciliations

Global Payments	February 28, 2023
Health Insurance Fund	March 31, 2023
Municipal Court	March 31, 2023
Sinking Fund	March 31, 2023
Flex Claims Fund	March 31, 2023
Utility Deposit Account	March 31, 2023
2023 GO Bond Fund	March 31, 2023
2022 GO Bond Fund	March 31, 2023
Pooled Cash	March 31, 2023
2021 GO Bond Fund	March 31, 2023
2020 GO Bond Fund	March 31, 2023
Bank of Oklahoma	March 31, 2023
Global Payments	March 31, 2023

Citations

Court Citations	January 4, 2023
Court Citations	January 18, 2023
Court Warnings	January 2023
Court Citations	Jan 1-Dec 31 2012

Collateral – Letters of Credit – Certificates of Deposit

Pledging Report – First National Bank	March 31, 2023
Investment Portfolio Pledged Securities	March 31, 2023

Irrevocable Letter of Credit – MidFirst Bank	March 24, 2023
Pledge Inventory Report – First Fidelity Bank	December 31, 2023

Easement, Right-of-Way Permits

OG&E Easement – 6407 Avondale Drive	March 14, 2023
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General Obligation Bonds

Bid Documents PC-2105	March 13, 2023
Addendum No. 1 PC-2105	March 7, 2023
FSB Invoice 18403	March 14, 2023
Pay Estimate #3 PC-2103	March 14, 2023
Pay Estimate #6 FC-2101	March 14, 2023
Pay Application #17 Jenco Construction	March 14, 2023
Pay Estimate #5 PC-2104	March 14, 2023
Change Order #1/Amendment #1 WC-1901	February 14, 2023
Change Order #1 PC-2103	March 14, 2023
Change Order #2 FC-2101	March 14, 2023
Change Order #5 Jenco Construction	March 14, 2023
IRS Tax Exempt form 2023 GO Bonds	April 3, 2023

Incident Reports – Police – by Case File Numbers

19-00002 – 19-00003	January 3, 2019 – January 9, 2019
19-00005 – 19-00009	January 28, 2019 – March 8, 2019
19-00011 – 19-00021	March 22, 2019 – May 16, 2019
19-00023	May 16, 2019
19-00023	May 21, 2019
19-00026	May 31, 2019
19-00027 – 19-00038	June 5, 2019 – July 24, 2019
19-00040 – 19-00050	August 7, 2019 – October 30, 2019
19-00053	November 25, 2019
19-00059	November 30, 2019
19-00061 – 19-00067	December 13, 2019 – December 31, 2019
19-00396 – 19-00538	July 24, 2019 – December 12, 2019
19-00540 – 19-00549	December 12, 2019 – December 24, 2019
19-00551 – 19-00554	December 26, 2019 – December 28, 2019

Minutes

City Council	February 8, 2023
City Council	February 14, 2023
Municipal Authority	February 14, 2023
Building Commission	January 17, 2023
Planning Commission	March 7, 2023
Board of Adjustment	February 15, 2023
Building Commission	February 21, 2023

Miscellaneous

FC-2102 Pay Estimate #10	March 14, 2023
FC-2102 Change Order #3	February 14, 2023

Ordinances

Ordinance 1226 – Accessory & Secondary Buildings and Accessory Uses	March 14, 2023
Ordinance 1225 – Accessory & Secondary Buildings and Accessory Uses	February 14, 2023
Ordinance 1224 – Maximum Building Height	February 14, 2023
Ordinance 1223 – Trees & Vegetation	February 8, 2023

Payroll Records

American Funds – Group Investment Confirm List	March 20, 2023
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Permits

BC-2021-25 1801 Coventry Lane Certificate of Approval	December 21, 2021
BC-2021-26 1834 Dorchester Place Certificate of Approval	December 21, 2021

Proclamations

Tom Love Day	March 14, 2023
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Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – Solar Energy Systems	March 8, 2023
OKC Friday – Notice of Public Hearing – Solar Energy Systems	March 10, 2023
Journal Record – Notice of Public Hearing – BC-2023-13	March 10, 2023
Journal Record – Notice of Public Hearing – BC-2023-10	March 10, 2023
Journal Record – Notice of Public Hearing – BC-2023-12	March 10, 2023
Journal Record – Notice of Public Hearing – BC-2023-09	March 10, 2023
Journal Record – Notice of Public Hearing – BC-2023-11	March 10, 2023
OKC Friday – Notice of Public Hearing – BC-2023-13	March 17, 2023
OKC Friday – Notice of Public Hearing – BC-2023-12	March 17, 2023
OKC Friday – Notice of Public Hearing – BC-2023-11	March 17, 2023
OKC Friday – Notice of Public Hearing – BC-2023-10	March 17, 2023
OKC Friday – Notice of Public Hearing – BC-2023-09	March 17, 2023
Journal Record – Notice of Public Hearing – Rezoning Lots on Grand Blvd	March 17, 2023
OKC Friday – Ordinance 1226 – Accessory Buildings, Structures, and Uses	March 24, 2023
OKC Friday – Notice of Public Hearing – Rezoning Lots on Grand Blvd	March 24, 2023
OKC Friday – Notice of Tom Love Proclamation	March 24, 2023
Board of Adjustment Notice BOA-2023-05	April 4, 2023
Board of Adjustment Notice BOA-2023-06	April 4, 2023
Board of Adjustment Notice BOA-2023-07	April 4, 2023
Board of Adjustment Notice BOA-2023-08	April 4, 2023
Velocity Fiber, LLC PUD 2022-000013	April 6, 2023

Planning Commission 6600 NW Grand rezoning application March 15, 2023

Records Request

Jim Evans – plans 1300 Larchmont March 27, 2023

Chris Richards – Pay Plans for Stormwater March 23, 2023

Resolutions

Resolution 1486 – Award Contract PC-2105 March 14, 2023

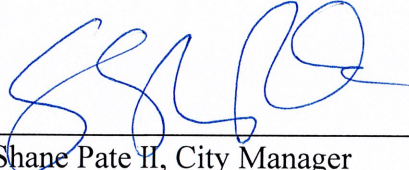
Resolution 1488 – Bond Advisory Committee March 14, 2023

Resolution 1487 – Surplus Property March 14, 2023

Resolution 1486 – Disposal of Property March 14, 2023

Resolution 1483 – Disposal of Property February 14, 2023

Resolution 1484 – Surplus Property February 14, 2023



 S. Shane Pate II, City Manager
 4/7/23

 Date

Attachment: Exhibit A (6460 : 7 Disposal & Destruction of original documents)

RESOLUTION(No. 1491)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS (“SURPLUS PROPERTY”); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A & Exhibit B (the “Surplus Property”), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 11th day of April, 2023.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

MEMO

To: Shane Pate, City Manager
From: Kenny Reyes, Deputy Fire Chief
Date: March 30, 2023
RE: Surplus of 2013 Ford Expedition

The Fire Department is requesting permission to surplus the 2013 Ford Expedition VIN#1FMJU1G59DEF50494 and use for trade-in on the 2023 Chevrolet Tahoe approved in the March 2023 council meeting.



For Immediate Release

CONTACT:

Kevin Boydston & Tyler Phillips

kboydston@nicholshills.net & tphillips@nicholshills.net

405-843-8526

The City of Nichols Hills First Responders Receive Equipment Grant from Firehouse Subs Public Safety Foundation

Grant is part of more than \$75 million given by Firehouse Subs Public Safety Foundation to public safety organizations across the U.S.

Nichols Hills Fire Department recently received a \$36,885.00 grant from the Firehouse Subs Public Safety Foundation to purchase Hurst Cutter, Spreader, Ram, & Accessories. This critical equipment will allow our first responders to be better prepared in emergency situations and protect the citizens of Nichols Hills to the best of our abilities.

"On behalf of the City of Nichols Hills and its members, I want to thank the Firehouse Subs Public Safety Foundation and our local Firehouse Subs in Oklahoma City," said Kevin Boydston, Fire Chief "We are incredibly humbled to receive this vital equipment to continue to keep Nichols Hills safe."

The new auto extrication equipment will be used to save lives in Nichols Hills. When minutes count, having the right tools in the right hands makes all the difference.

For the past 17 years, donations have been the driving force behind [Firehouse Subs Public Safety Foundation®](https://www.firehousesubspublicsafetyfoundation.org) supporting first responders and public safety organizations nationwide. To learn more about Firehouse Subs Public Safety Foundation or donate directly, visit [FirehouseSubsFoundation.org](https://www.firehousesubspublicsafetyfoundation.org).

###

ABOUT FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION

In 2005, the Firehouse Subs founders established the 501(c)(3), non-profit Firehouse Subs Public Safety Foundation. The charity provides lifesaving equipment, prevention education, scholarships and continued education, and disaster relief for first responders and public safety organizations, as well as support for military veterans. Since inception, the Firehouse Subs Public Safety Foundation has awarded more than \$75 million to hometown heroes in all 50 states and Puerto Rico. Support for Canadian first responders is provided through the Firehouse Subs Public Safety Foundation of Canada.

The Firehouse Subs Public Safety Foundation is honored to be listed as a four-star nonprofit organization, the highest designation, by Charity Navigator. Charity Navigator is the nation's largest and most-utilized evaluator of charities. Grant allocations are made possible thanks to the overwhelming support of Firehouse Subs restaurants and generous donors. More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand. Please consider supporting a Firehouse Subs restaurant near you!

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP
2023 Election of THREE Trustees
For a three-year term starting July 1, 2023

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR THREE (3) NOMINEES.

TIM LYON, City Manager, City of Midwest City (Incumbent)

PAM POLK, City Manager, City of Collinsville (Incumbent)

JUSTIN BATTLES, Assistant City Manager, City of Mustang

BRIAN LINLEY, City Manager, City of Choctaw

RUSS MEACHAM, Chief Financial Officer, City of Perry

ELIZABETH SLOAT, City / Court Clerk, City of Healdton

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2023
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by the OMAG no later than *May 15, 2023*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

TIM LYON (Incumbent) Tim Lyon has over 38 years of local government experience specializing in Risk Management, a M.A. in Political Science, and is an accredited City Manager. For the past 23 years, Tim has served Midwest City as the Human Resources Director, Assistant City Manager, and now as the City Manager. **(Midwest City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

PAM POLK (Incumbent) Pam Polk, the ICMA credentialed Collinsville City Manager since 2005, has served Oklahoma municipalities for over 26 years. She currently serves as the Vice-President of OML and was named City Manager of the Year in 2017 and the Oklahoma Women in Municipal Government Woman of the Year in 2020. **(Collinsville participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

JUSTIN BATTLES Justin Battles is passionate about communities and working with others. As Mustang's Assistant City Manager, he understands the demands cities and towns face continually. Justin has over 20 years of city government experience including tort claims, infrastructure, capital projects and parks. He is a member of CMAO and ICMA. **(Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

BRIAN LINLEY Brian Linley assumed the duties of City Manager of the City of Choctaw and Executive Director Choctaw Utilities Authority on July 1, 2022. As City Manager and Executive Director, he leads a staff of just over 70 to oversee and direct Public Safety, Public Works, Parks and Recreation, and Planning. **(Choctaw participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

RUSS MEACHAM Russ Meacham, CPA, has served as the CFO for the City of Perry since June 2008. Russ also serves as a consultant to over 40 municipalities across the state, assisting them with their financial needs. Russ's career began at Deloitte & Touche after graduation from the University of Oklahoma. **(Perry participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

ELIZABETH SLOAT Elizabeth Sloat has worked for the City of Healdton for 12 years. While working for the city she has earned her state certifications for City and Court Clerk. She has also earned her bachelor's degree in Business Administration and is currently working on her Master's in Public Administration. **(Healdton participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

City of Mustang

Council-Manager Form of Government

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116-6403

405-376-4521 1501 N. Mustang Road, Mustang, Oklahoma 73064

April 3, 2023

Dear Sir or Madam,

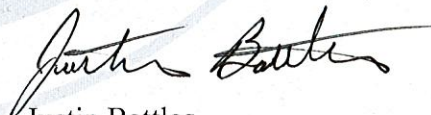
My name is Justin Battles, and I am currently a candidate for the Oklahoma Municipal Assurance Group Board of Trustees.

I have been in public service my entire career and currently serve as the Assistant City Manager for the City of Mustang. Throughout my service to the City of Mustang, we have witnessed vast growth, doubling the population within our municipal boundaries. I am well aware of the daily ongoing needs of cities and towns. I take great pride in providing our citizens with excellent service while keeping the small-town feel that Mustang has always had.

As members of OMAG, the City of Mustang can attest to the continued need for such an organization to help facilitate insurance needs, training, legal advice, and so much more. My experience overseeing all facets of municipal government will benefit all cities and towns. In today's litigious world, the ongoing need for experienced individuals to serve is paramount.

Throughout my 20 years of municipal service, I have kept a straightforward phrase in mind. Municipalities are in the service industry, always trying to provide the citizens with the best service possible. The Oklahoma Municipal Assurance Group has always provided excellent service to the City of Mustang. I would be honored to have your vote to continue working with them to improve the cities and towns they serve.

Respectfully,



Justin Battles
Assistant City Manager
Mustang, OK

Community with Vision

**City Manager**

100 N. Midwest Boulevard
 Midwest City, OK 73110
 Office 405.739.1201
 tlyon@midwestcityok.org
 www.midwestcityok.org

April 3, 2023

RE: Tim Lyon, Candidate for OMAG Board of Trustees

Dear Mayor, Council Members, City Managers and City Clerks:

I currently serve on the Oklahoma Municipal Assurance Group's (OMAG) Board of Trustees as the Vice-Chairman. In addition, I was recently appointed as an OMAG board representative to the newly created Oklahoma Municipal Natural Gas Coalition interlocal. My term expires in June and I would very much appreciate your consideration in voting for me in the upcoming Board of Director's election.

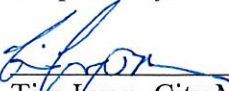
For the last 37 years, I have served in two municipalities and spent 10 years teaching at the Center for Local Government Technology at Oklahoma State University. I earned a Master's Degree in Political Science with an emphasis in Public Administration in 1986 and in 2016 earned a city manager accreditation from the City Manager's Association of Oklahoma (CMAO). For the past 23 years, I have served as the Human Resources Director, Assistant City Manager and now as the City Manager of the City of Midwest City. My under graduate degree is a Bachelor's in Political Science with an emphasis in Public Law and Private Rights.

During my entire career, I have directly supervised and managed many different types of self-insurance programs that includes health insurance, workers compensation, safety programs, property, and liability programs. In addition, I serve on the board of directors for a nationwide captive liability insurance program called States Insurance and Chair their Audit and Finance Committee.

Finally, I grew up on a family cattle ranch in northeast Oklahoma and continue to be involved in operating this ranch. This experience has given me an affinity for not only living in a large metropolitan area but also the core values of living in rural Oklahoma. I recently celebrated my 40th wedding anniversary to my wife Rhonda. We have a daughter who is a Registered Nurse for Oklahoma Arthritis and a son who is a Captain on the Stillwater Fire Department.

I would be honored to continue serving on the OMAG Board utilizing my vast experience to advocate for Oklahoma cities and towns during these difficult inflationary financial times. I will continue to work for small and large cities alike and hope to aide municipal gas operations through the development of the Oklahoma Municipal Natural Gas Coalition.

Respectfully,


 Tim Lyon, City Manager
 City of Midwest City

March 1, 2023

Re: Pam Polk, Candidate for OMAG Board of Trustees

Dear Mayor, Council Members, City Managers and City Clerks:

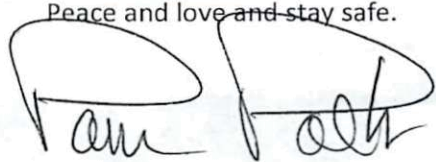
Hello, again friends! Pam Polk here and I currently serve you on the Oklahoma Municipal Assurance Group's board of directors. My term on the board expires in June and I would very much appreciate your vote to continue working for you and your city.

I started my municipal career in 1996 as the city clerk of Mangum, Oklahoma. I was also city manager there for three years before accepting the city manager's position in Collinsville, where I have served for the past eighteen years. I obtained my B.S. in Business Administration/Management and a Master of Business from Southeastern Oklahoma State University. I was awarded the prestigious Gerald Wilkins Award by my peers for City Manager of the year in 2017. I was truly humbled and honored as the first female recipient...but not the last! I was voted Woman of the Year in municipal government by the Oklahoma Municipal League in 2022. I love serving Oklahoma's local government.

I have served Oklahoma cities and towns on this board for the past eighteen years, and I can assure you that each decision has been made with all our best interests at heart. I believe in OMAG and the many great programs they offer to protect our cities and towns.

I would be honored to continue serving as your advocate on the OMAG board. I will continue to work hard for all of us and would genuinely appreciate your vote of confidence.

Peace and love and stay safe.

A handwritten signature in black ink, appearing to read 'Pam Polk', written over a horizontal line.

Pam Polk
City Manager



CITY OF NICHOLS HILLS, OKLAHOMA
Application for Special Permit
Communication Device

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Twelve original sets and one electronic version of this completed application (including 12 original sets of the required attachments listed below) and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Sec. 50-127, *Communications Tower and Antenna Regulations*, of the Nichols Hills City Code when completing this Application. Note that Sec. 50-127 does not require a special permit for all communication devices.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Donna Davis - Agent of Crown Castle USA, Inc. Cell Tower Owner

Primary contact: Donna Davis - Site Acquisition Specialist

Mailing address: 370 Mallory Station Road, Suite 505, Franklin TN 37067

Telephone number(s): 931-247-7954 Cell / 615-771-1553 Office

Email address(es): donna.davis@crowncastle.com

This is an application to: [check all that apply]

- ☐ Construct a communication tower
- ☐ Locate an at-grade dish antenna(s) with a diameter exceeding two meters
- ☐ Locate an antenna or antenna array within a structure as an architectural element
- ☐ Install an additional antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☒ Replace an antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☐ Use the City's utility pole(s) (traffic signal poles, street light poles, and flag poles) associated with a distributed antenna system

Address or descriptive location of proposed device(s) ¹: 6706 North Pennsylvania Ave., Nichols Hills, OK 73159

The following must be attached to this Application:

1. **Proof of authority.** Proof of applicant's authority to make this Application as to the property for which the special permit is desired by attaching a copy of the applicable deed evidencing applicant's ownership, a copy of the applicable lease evidencing applicant's leasehold interest, or an affidavit regarding ownership (a form for which is attached to this Application).
2. **Survey and site map.** Certified survey and detailed site map.

¹ If metes and bounds description, please attach.

3. **Project plans.** Detailed and certified project plans.
4. **Structural engineer review.** If a tower or architectural element is included, certified review by a licensed structural engineer.
5. **Scope of proposed work.** A narrative of the need for the proposed device(s) and proposed scope of work in non-technical language in sufficient detail for analysis by the City's Planning Commission and City Council.
6. **List of Owners of Abutting Property.** A report developed from the current records of the Oklahoma County Assessor and/or the Oklahoma County Clerk within the last 30 days, stating the names, addresses, and contact information for the owners of property abutting the proposed site. If the report is not certified by a licensed and bonded abstractor, Applicant will be responsible for the accuracy and completeness of the information in the report.

This Application will be considered officially submitted and filed only after it is examined by the Director of Public Works and the City Clerk and found to have met the applicable requirements of Sec. 50-127 and those set out in this Application and after the fee of \$750 as required by Sec. 50-327 of the Nichols Hills City Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 10th day of October, 2022.

Signature: Donna Davis

Print applicant's full legal name: Donna Davis

Print signatory party's title if applicant is a legal entity: Site Acquisition Specialist

Form of affidavit regarding ownershipAffidavit

STATE OF _____

COUNTY OF _____

[Full legal name], being first duly sworn, stated:

1. My name is *[full legal name]*. My address is *[full address]*. I am over the age of 18. I am a resident of the State of *[state]*. I have personal knowledge of the matters stated in this Affidavit.
2. I am the applicant for a special permit for a communication device pursuant to the Nichols Hills City Code.
3. I am the current and legal owner of the property in the City of Nichols Hills with the address of *[insert address]* and more particularly described as:

[Insert legal description]

4. This address and legal description accurately describe the property for which the special permit for a communication device is requested.

I declare to the best of my knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this _____ day of _____, 202__.

*[Full legal name]*Notary Acknowledgment

Subscribed and sworn to before me this _____ day of _____, 202__.

Notary Public

My Commission Expires: _____

Comm. No. _____

This conveyance was approved on the _____ day of _____, 202__, by the City Council of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted by the Nichols Hills City Code.

By: _____

Printed name: _____

Title: _____



370 Mallory Station Road dSuite 505
Franklin, TN 37067

Phone: (615) 771-1553
www.crowncastle.com

9.a.a

October 10, 2022

OK-CITY OF NICHOLS HILLS
Planning & Zoning
6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116

Via Mail

*****NOTICE OF ELIGIBLE FACILITIES REQUEST*****

RE: Request for Minor Modification to Existing Wireless Facility – Section 6409

Site Address: 6706 North Pennsylvania Ave., Nichols Hills, OK 73159

Crown Site Number: 822901 / Crown Site Name: Camden

Customer Site Number: OK01296F / Application Number: 624581

Attention Planning & Zoning:

On behalf of T-Mobile Central LLC (“T-Mobile” or “Applicant”), Crown Castle USA Inc. (“Crown Castle”) is pleased to submit this request to modify the existing wireless facility noted above through the collocation, replacement and/or removal of the Applicant’s equipment as an eligible facilities request for a minor modification under Section 6409¹ and the rules of the Federal Communications Commission (“FCC”).²

The proposed scope of work for this project includes:

Add or replace antennas, ancillary equipment and ground equipment as per plans for an existing carrier on an existing wireless communication facility. No changes to the height of the tower.

At the end of this letter is a checklist of the applicable substantial change criteria under Section 6409. Additionally, please find enclosed the following information in support of this request:

- (1) City of Nichols Hills Application for Special Permit Communication Device**
- (2) \$750.00 Check for the plans review fees Check #2814749**
- (3) Lease Agreement between Crown Castle and City of Nichols Hills**
- (4) Construction Drawings;**
- (5) Structural Analysis; and**
- (6) Section 6409 Substantial Change Checklist.**
- (7) List of Abutting Property Owners**

¹ Middle Class Tax Relief and Job Creation Act of 2012, Pub. L. No. 112-96, § 6409 (2012) (codified at 47 U.S.C. § 1455).

² *Acceleration of Broadband Deployment by Improving Wireless Facility Siting Policies*, 29 FCC Rcd. 12865 (2014) (codified at 47 CFR § 1.6100); and *Implementation of State & Local Governments’ Obligation to Approve Certain Wireless Facility Modification Requests Under Section 6409(a) of the Spectrum Act of 2012*, WT Docket No. 19-250 (June 10, 2020).

³ See 47 CFR § 1.6100 (c)(3). ⁴ See 2020 Upgrade Order at paragraph 16.

The Foundation for a Wireless World

CrownCastle.com

Attachment: Crown Castle Packet (6466 : Crown Castle - Special Permit Application)



370 Mallory Station Road dSuite 505
Franklin, TN 37067

Phone: (615) 771-1553
www.crowncastle.com

9.a.a

As these documents indicate, (i) the modification involves the collocation, removal or replacement of transmission equipment; and (ii) such modification will not substantially change the physical dimensions of such tower or base station. As such, it is an "eligible facilities request" as defined in the FCC's rules to which the 60-day deadline for approval applies. Accordingly, Applicant requests all authorization necessary for this proposed minor modification under Section 6409.

Section 6409 mandates that state and local governments must approve any eligible facilities request for the modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station. Under Section 6409, to toll the review period, if the reviewing authority determines that the application is incomplete, it must provide written notice to the applicant within 30 days, which clearly and specifically delineates all missing documents or information reasonably related to whether the request meets the federal requirements.³ Additionally, if a state or local government, fails to issue any approvals required for this request within 60 days, these approvals are deemed granted. The FCC has clarified that the 30-day and 60-day deadlines begins when an applicant: (1) takes the first step required under state or local law; and (2) submits information sufficient to inform the jurisdiction that this modification qualifies under the federal law⁴. Please note that with the submission of this letter and enclosed items, the thirty and sixty-day review periods have started. Based on this filing, the deadline for written notice of incomplete application is November 9, 2022, and the deadline for issuance of approval is December 9, 2022.

Our goal is to work with you to obtain approvals earlier than the deadline. We will respond promptly to any request for related information you may have in connection with this request. Please let us know how we can work with you to expedite the approval process. We look forward to working with you on this important project, which will improve wireless telecommunication services in your community using collocation on existing infrastructure. If you have any questions, please do not hesitate to contact me.

Regards,

Donna Davis

Donna Davis

Site Acquisition Specialist

Crown Castle, Agent for Applicant

(615) 771-1553

Donna.Davis@crowncastle.com

The Foundation for a Wireless World

CrownCastle.com

Attachment: Crown Castle Packet (6466 : Crown Castle - Special Permit Application)



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Section 6409 Substantial Change Checklist
Towers Outside of the Public Right of Way

The Federal Communications Commission has determined that a modification substantially changes the physical dimension of a wireless tower or base station under 47 U.S.C. § 1455(a) if it meets one of six enumerated criteria under 47 C.F.R. § 1.6100.

Criteria for Towers Outside the Public Rights of Way

YES/NO NO	Does the modification increase the height of the tower by more than the greater of: (a) 10% (b) or, the height of an additional antenna array plus separation of up to 20 feet from the top of the nearest existing antenna?
YES/NO NO	Does the modification add an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet or more than the width of the tower structure at the level of the appurtenance, whichever is greater?
YES/NO NO	Does the modification involve the installation of more than the standard number of new equipment cabinets for the technology involved or add more than four new equipment cabinets?
YES/NO NO	Does the modification entail any excavation or deployment outside the current site by more than 30 feet in any direction, not including any access or utility easements?
YES/NO NO	Does the modification defeat the concealment elements of the eligible support structure?
YES/NO NO	Does the modification violate conditions associated with the siting approval with the prior approval the tower or base station other than as specified in 47 C.F.R. § 1.6100(c)(7)(i) – (iv)?

If all questions in the above section are answered “NO,” then the modification does not constitute a substantial change to the existing tower under 47 C.F.R. § 1.6100.



370 Mallory Station Road dSuite 505
Franklin, TN 37067

Phone: (615) 771-1553
www.crowncastle.com

9.a.a

PLEASE SEE BELOW THE LIST OF ABUTTING PROPERTY OWNERS

Owner: OKLA CITY GOLF & COUNTRY CLUB

Account Number: R169711495
Physical Address: 7000 NW GRAND BLVD NICHOLS HILLS
Owner Name1: OKLA CITY GOLF & COUNTRY CLUB
Owner Name2:
Owner Name3:
Mailing Address1: 7000 NW GRAND BLVD
City: NICHOLS HILLS
State: OK
ZipCode: 73116-4199
Tax District: 500
Tax District Name: Oklahoma City #89

Owner: SROUJI NABIL E & PENELOPE TRS

Account Number: R169862000
Physical Address: 1820 DRURY LN NICHOLS HILLS
Owner Name1: SROUJI NABIL E & PENELOPE TRS
Owner Name2: SROUJI NABIL E REV TRUST
Owner Name3:
Mailing Address1: 1820 DRURY LN
City: NICHOLS HILLS
State: OK
ZipCode: 73116-5312



370 Mallory Station Road dSuite 505
Franklin, TN 37067

Phone: (615) 771-1553
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9.a.a

Tax District: 500

Tax District Name: Oklahoma City #89

Owner: RICHARDSON RONALD L 2008 REV TRUST

Account Number: R169862100

Physical Address: 1829 DEVONSHIRE ST NICHOLS HILLS

Owner Name1: RICHARDSON RONALD L 2008 REV TRUST

Owner Name2:

Owner Name3:

Mailing Address1: 1829 DEVONSHIRE ST

City: NICHOLS HILLS

State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

Owner: LAMBERT WILLIAM D IV

Account Number: R169863300

Physical Address: 1824 DEVONSHIRE ST NICHOLS HILLS

Owner Name1: LAMBERT WILLIAM D IV

Owner Name2: LAMBERT ALLYSON BANDY

Owner Name3:

Mailing Address1: 1824 DEVONSHIRE ST

City: NICHOLS HILLS

State: OK

ZipCode: 73116

The Foundation for a Wireless World

CrownCastle.com

Attachment: Crown Castle Packet (6466 : Crown Castle - Special Permit Application)



370 Mallory Station Road dSuite 505
Franklin, TN 37067

Phone: (615) 771-1553
www.crowncastle.com

9.a.a

Tax District: 500

Tax District Name: Oklahoma City #89

Owner: STOCKYARD PROPERTY LLC

Account Number: R169577259

Physical Address: 6621 N HILLCREST AVE NICHOLS HILLS

Owner Name1: STOCKYARD PROPERTY LLC

Owner Name2:

Owner Name3:

Mailing Address1: 11201 SE 44TH ST

City: OKLAHOMA CITY

State: OK

ZipCode: 73150

Tax District: 500

Tax District Name: Oklahoma City #89

Attachment: Crown Castle Packet (6466 : Crown Castle - Special Permit Application)

2021052101088742 B: 14748 P: 84
 05/21/2021 10:04:16 AM Pgs: 4
 Fee: \$24.00
 David B. Hooten, County Clerk
 Oklahoma County - State of Oklahoma



WHEN RECORDED RETURN TO:

T-Mobile USA Tower LLC
 c/o Post Closing – Recording
 1220 Augusta Drive
 Houston, TX 77057

Prepared by:
 Weiss Brown, PLLC
 6263 N. Scottsdale Rd., Suite 340
 Scottsdale, AZ 85250

Space above this line for Recorder's Use

A.P.N. City property - not assigned

Prior recorded document(s) in Oklahoma County, Oklahoma:
 Original Lease Unrecorded

**MEMORANDUM OF FIRST AMENDMENT TO
 AGREEMENT**

This Memorandum of First Amendment to Agreement is made effective this 9th day of March, 2021 by and between CITY OF NICHOLS HILLS, OKLAHOMA, a municipal corporation (hereinafter referred to as "Lessor") and T-MOBILE USA TOWER LLC, a Delaware limited liability company, by and through its Attorney In Fact, CCTMO LLC, a Delaware limited liability company (hereinafter referred to as "Lessee").

1. Lessor and Lessee, as successor in interest to Western PCS I Corporation, a Delaware corporation entered into an Agreement dated January 14, 1997 (the "Agreement") whereby Original Lessee leased certain real property, together with access and utility easements, located in Oklahoma County, Oklahoma from Lessor (the "Leased Premises"), all located within certain real property owned by Lessor ("Lessor's Property"). The Leased Premises is more particularly described on Exhibit A attached hereto.

2. The Agreement commenced on January 15, 1997 and will expire on January 14, 2022.

3. Lessor and Lessee have entered into a First Amendment to Agreement (the "First Amendment"), of which this is a Memorandum, wherein the term of the Agreement was extended to January 14, 2024.

4. The terms, covenants and provisions of the First Amendment shall extend to and be binding upon the respective executors, administrators, heirs, successors and assigns of Lessor and Lessee.

5. This Memorandum does not contain the social security number of any person.

6. A copy of the First Amendment is on file with Lessor and Lessee.

IN WITNESS WHEREOF, hereunto and to duplicates hereof, Lessor and Lessee have caused this Memorandum to be duly executed on the day and year first written above.

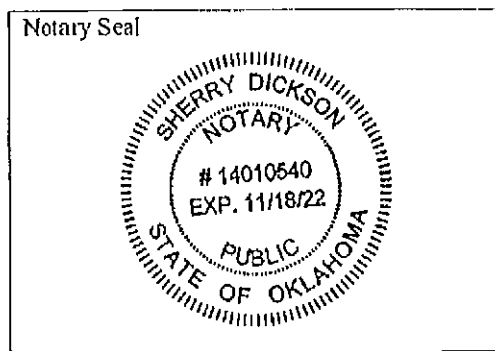
LESSOR:
CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

By: Sody H. Clements
Print Name: Sody Clements
Title: Mayer

STATE OF Oklahoma)
)ss.
COUNTY OF Oklahoma)

On this 9th day of March 2021, before me, the subscriber, a Notary Public in and for said State and County, personally appeared Sody Clements, the Mayer of CITY OF NICHOLS HILLS, OKLAHOMA, known or identified to me to be the person whose name is subscribed to the foregoing Memorandum of First Amendment to Agreement, and in due form of law acknowledged that he/she is authorized on behalf of said company to execute all documents pertaining hereto and acknowledged to me that he/she executed the same as his/her voluntary act and deed on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my seal in said State and County on the day and year last above written.



Sherry Dickson
(Signature of Notary)

My Commission Expires: 11-18-22

LESSEE:

T-MOBILE USA TOWER LLC, a Delaware
limited liability company

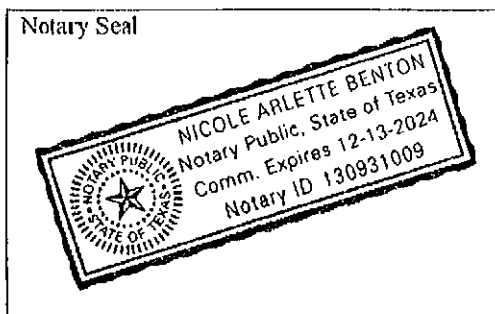
By: CCTMO LLC, a Delaware limited
liability company
Its: Attorney In Fact

By: *Helen V. Smith*
Print Name: Helen V. Smith
Title: Director

STATE OF Texas)
COUNTY OF Harris) ss.

On this 31 day of March 2021, before me, the subscriber, a Notary Public in and for said State and County, personally appeared Helen V. Smith, the Director of CCTMO LLC, known or identified to me to be the person whose name is subscribed to the foregoing Memorandum of First Amendment to Agreement, and in due form of law acknowledged that he/she is authorized on behalf of said company to execute all documents pertaining hereto and acknowledged to me that he/she executed the same as his/her voluntary act and deed on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my seal in said State and County on the day and year last above written.



Nicole Arlette Benton
(Signature of Notary)

My Commission Expires: _____

EXHIBIT A
(Legal Description of Leased Premises)

LEASED PREMISES

A tract of land lying in the Northeast Quarter of Section 6, Township 12 North, Range West of the Indian Meridian, Oklahoma County, Oklahoma, and being described as follows:

COMMENCING at the Southeast corner of Lot 2, Block 88 NICHOLS HILLS SUBDIVISION as recorded in Oklahoma County, Oklahoma; THENCE North 30°46'23" West a distance of 224.68 feet to the POINT OF BEGINNING; THENCE North 11°24'50" East a distance of 20.00 feet; THENCE South 78°35'10" East a distance of 20.00 feet; THENCE South 11°24'50" West a distance of 20.00 feet; THENCE North 78°35'10" West a distance of 20.00 feet to the POINT OF BEGINNING.

Said tract contains 400 square feet or 0.0092 acres, more or less.

ACCESS AND UTILITY EASEMENT

A tract of land lying in the Northeast Quarter of Section 6, Township 12 North, Range West of the Indian Meridian, Oklahoma County, Oklahoma, and being described as follows:

A 20.00 foot easement for Ingress and Egress lying 10.00 feet each side of the following described center line. COMMENCING at the Southeast corner of Lot 2, Block 88 Oklahoma County, Oklahoma, THENCE North 07°52'32" West a distance of 353.05 feet to the POINT OF BEGINNING; THENCE North 90°00'00" West a distance of 69.31 feet; THENCE South 08°45'51" West a distance of 144.44 feet; THENCE South 81°14'09" East a distance of 27.02 feet to the POINT OF TERMINATION.

Date: August 08, 2022



Crown Castle
2000 Corporate Drive
Canonsburg, PA 15317
(724) 416-2000

Subject: Structural Analysis Report

Carrier Designation: T-Mobile Co-Locate
Site Number: OK01296F

Crown Castle Designation:
BU Number: 822901
Site Name: Camden
JDE Job Number: 724324
Work Order Number: 2136495
Order Number: 624581 Rev. 5

Engineering Firm Designation: Crown Castle Project Number: 2136495

Site Data: 6706 North Pennsylvania Ave., Nichols Hills, Oklahoma County, OK
Latitude 35° 32' 42.875", Longitude -97° 33' 0.789"
70 Foot - Monopole Tower

Crown Castle is pleased to submit this "Structural Analysis Report" to determine the structural integrity of the above-mentioned tower.

The purpose of the analysis is to determine acceptability of the tower stress level. Based on our analysis we have determined the tower stress level for the structure and foundation, under the following load case, to be:

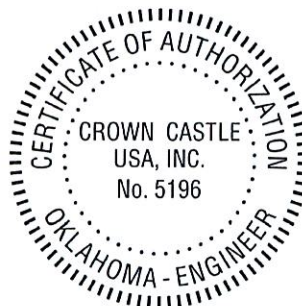
LC7: Proposed Equipment Configuration

Sufficient Capacity

This analysis utilizes an ultimate 3-second gust wind speed of 115 mph as required by the 2015 International Building Code. Applicable Standard references and design criteria are listed in Section 2 - "Analysis Criteria".

Structural analysis prepared by: Blake Jacobsen, EIT / JKK

Respectfully submitted by:



Terry P Styran
2022.08.08
13:47:59 -04'00'

Terry P. Styran, P.E., S.E.
Senior Project Engineer

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Table 2 - Other Considered Equipment

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4) ANALYSIS RESULTS

Table 4 - Section Capacity (Summary)

Table 5 - Tower Component Stresses vs. Capacity - LC7

4.1) Recommendations

5) APPENDIX A

tnxTower Output

6) APPENDIX B

Base Level Drawing

7) APPENDIX C

Additional Calculations

1) INTRODUCTION

This tower is a 70 ft Monopole tower designed by Valmont.

2) ANALYSIS CRITERIA

TIA-222 Revision: TIA-222-H
Risk Category: II
Wind Speed: 115 mph
Exposure Category: C
Topographic Factor: 1
Ice Thickness: 1.5 in
Wind Speed with Ice: 40 mph
Service Wind Speed: 60 mph

Table 1 - Proposed Equipment Configuration

Mounting Level (ft)	Center Line Elevation (ft)	Number of Antennas	Antenna Manufacturer	Antenna Model	Number of Feed Lines	Feed Line Size (in)
67.0	67.0	3	commscope	FFHH-65C-R3 w/ Mount Pipe	2	1-1/2
		2	commscope	HCS 2.0 Part 1		
		3	nokia	AEHC w/ Mount Pipe		
		3	nokia	AHFIG_TMO		
		3	nokia	AHLOA		
		1	alt	2122S-5(3)		

Table 2 - Other Considered Equipment

Mounting Level (ft)	Center Line Elevation (ft)	Number of Antennas	Antenna Manufacturer	Antenna Model	Number of Feed Lines	Feed Line Size (in)
70.0	70.0	1	federal signal	MOD3012	-	-
57.0	57.0	1	Perfect Vision	PV-MPM-SFA	1	2
		3	commscope	NNH4-65C-R3B-V1 w/ Mount Pipe		
		1	raycap	RCMDC-6627-PF-48		
		3	samsung telecommunications	MT6407-77A w/ Mount Pipe		
		3	samsung telecommunications	RF4439D-25A		
		3	samsung telecommunications	RF4440D-13A		

3) ANALYSIS PROCEDURE

Table 3 - Documents Provided

Document	Reference	Source
4-GEOTECHNICAL REPORTS	3514687	CCISITES
4-TOWER FOUNDATION DRAWINGS/DESIGN/SPECS	3514686	CCISITES
4-TOWER MANUFACTURER DRAWINGS	3771030	CCISITES

3.1) Analysis Method

tnxTower (version 8.1.1.0), a commercially available analysis software package, was used to create a three-dimensional model of the tower and calculate member stresses for various loading cases. Selected output from the analysis is included in Appendix A. When applicable, Crown Castle has calculated and provided the effective area for panel antennas using approved methods following the intent of the TIA-222 standard.

3.2) Assumptions

- 1) Tower and structures were maintained in accordance with the TIA-222 Standard.
- 2) The configuration of antennas, transmission cables, mounts and other appurtenances are as specified in Tables 1 and 2 and the referenced drawings.

This analysis may be affected if any assumptions are not valid or have been made in error. Crown Castle should be notified to determine the effect on the structural integrity of the tower.

4) ANALYSIS RESULTS

Table 4 - Section Capacity (Summary)

Section No.	Elevation (ft)	Component Type	Size	Critical Element	P (K)	SF*P_allow (K)	% Capacity	Pass / Fail
L1	70 - 31.0833	Pole	TP21.9x14.9x0.25	1	-9.473	1035.695	34.3	Pass
L2	31.0833 - 0	Pole	TP27x20.696x0.313	2	-13.748	1649.529	43.2	Pass
							Summary	
						Pole (L2)	43.2	Pass
						Rating =	43.2	Pass

Table 5 - Tower Component Stresses vs. Capacity - LC7

Notes	Component	Elevation (ft)	% Capacity	Pass / Fail
1	Anchor Rods	0	62.7	Pass
1	Base Plate	0	35.8	Pass
1	Base Foundation (Structure)	0	29.8	Pass
1	Base Foundation (Soil Interaction)	0	8.8	Pass

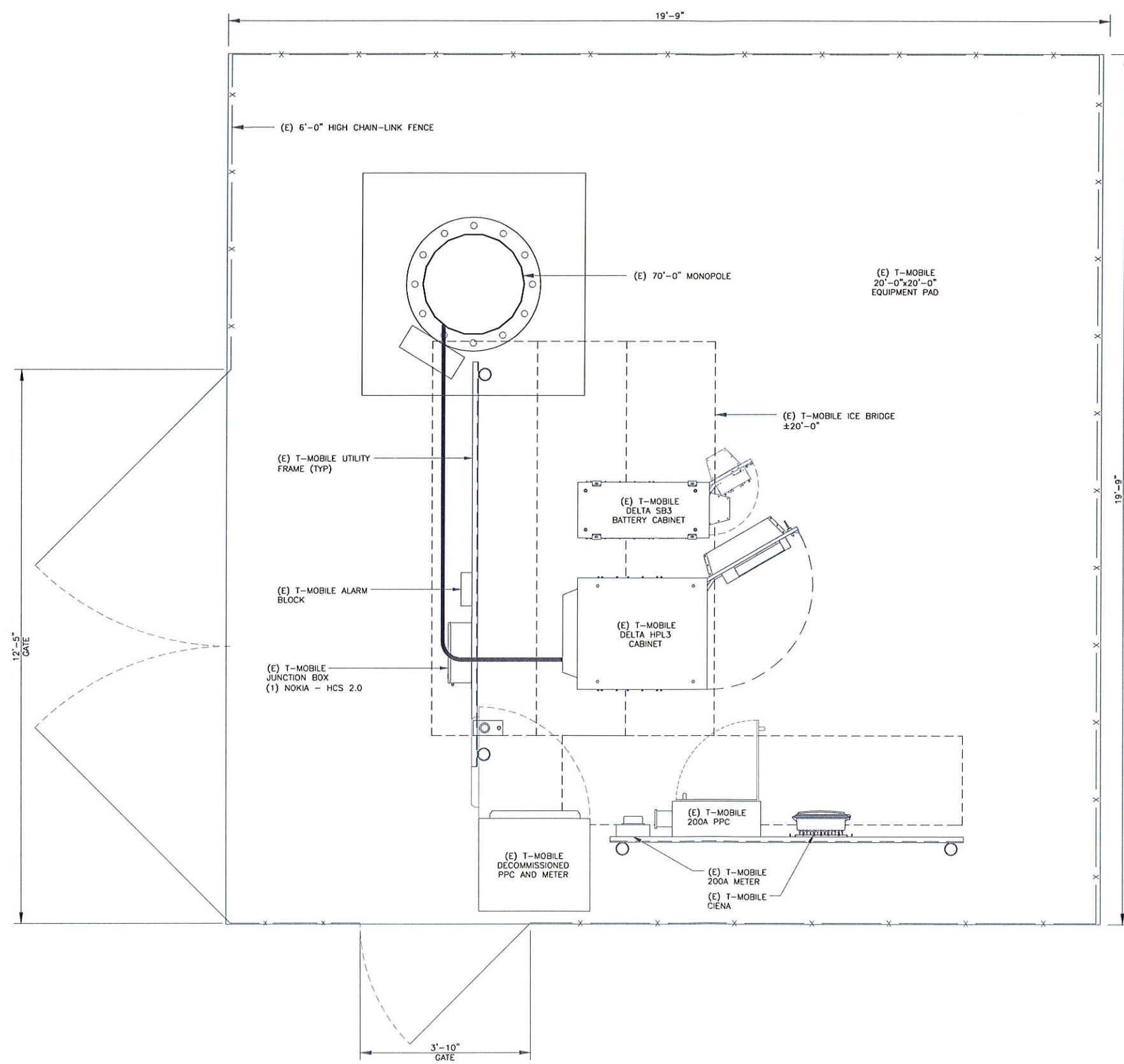
Structure Rating (max from all components) =	62.7%
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Notes:

- 1) See additional documentation in "Appendix C – Additional Calculations" for calculations supporting the % capacity consumed.

4.1) Recommendations

The tower and its foundation have sufficient capacity to carry the proposed load configuration. No modifications are required at this time.



1 SITE PLAN
SCALE: 3/4"=1'-0" (FULL SIZE)
3/8"=1'-0" (11x17)

T-Mobile
312 ELM STREET, 10TH FLOOR
CINCINNATI, OH 45202

CROWN CASTLE
1500 CORPORATE DRIVE
CANONSBURG, PA 15317

B+T GRP
1717 S. BOULDER
SUITE 300
TULSA, OK 74119
PH: (918) 587-4630
www.blgrp.com

T-MOBILE SITE NUMBER:
OK01296F

BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES/QA
0	8/16/22	MEH	CONSTRUCTION	LR
1	8/18/22	YX	CONSTRUCTION	LR

B&T ENGINEERING, INC.
CA 3590 (PE)
Expires 6/30/24

IT IS A VIOLATION OF LAW FOR ANY PERSON,
UNLESS THEY ARE ACTING UNDER THE DIRECTION
OF A LICENSED PROFESSIONAL ENGINEER,
TO ALTER THIS DOCUMENT.

SHEET NUMBER:
C-1.1
REVISION:
1

Attachment: Crown Castle Packet (6466 : Crown Castle - Special Permit Application)

- NOTICE TO PROCEED—NO WORK SHALL COMMENCE PRIOR TO CROWN CASTLE USA INC. WRITTEN NOTICE TO PROCEED (NTP) AND THE ISSUANCE OF A PURCHASE ORDER. PRIOR TO ACCESSING/ENTERING THE SITE YOU MUST CONTACT THE CROWN CASTLE USA INC. NOC AT 800-788-7011 & THE CROWN CASTLE USA INC. CONSTRUCTION MANAGER.
2. "LOOK UP" — CROWN CASTLE USA INC. SAFETY CLIMB REQUIREMENT:
THE INTEGRITY OF THE SAFETY CLIMB AND ALL COMPONENTS OF THE CLIMBING FACILITY SHALL BE CONSIDERED DURING ALL STAGES OF DESIGN, INSTALLATION, AND INSPECTION. TOWER MODIFICATION, MOUNT REINFORCEMENTS, AND/OR EQUIPMENT INSTALLATIONS SHALL NOT COMPROMISE THE INTEGRITY OR FUNCTIONAL USE OF THE SAFETY CLIMB OR ANY COMPONENTS OF THE CLIMBING FACILITY ON THE STRUCTURE. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO: PINCHING OF THE WIRE ROPE, BENDING OF THE WIRE ROPE FROM ITS SUPPORTS, DIRECT CONTACT OR CLOSE PROXIMITY TO THE WIRE ROPE WHICH MAY CAUSE FRICTIONAL WEAR, IMPACT TO THE ANCHORAGE POINTS IN ANY WAY, OR TO IMPEDE/BLOCK ITS INTENDED USE, ANY COMPROMISED SAFETY CLIMB, INCLUDING EXISTING CONDITIONS MUST BE TAGGED OUT AND REPORTED TO YOUR CROWN CASTLE USA INC. POC OR CALL THE NOC TO GENERATE A SAFETY CLIMB MAINTENANCE AND CONTRACTOR NOTICE TICKET.
3. PRIOR TO THE START OF CONSTRUCTION, ALL REQUIRED JURISDICTIONAL PERMITS SHALL BE OBTAINED. THIS INCLUDES, BUT IS NOT LIMITED TO, BUILDING, ELECTRICAL, MECHANICAL, FIRE, FLOOD ZONE, ENVIRONMENTAL, AND ZONING. AFTER ONSITE ACTIVITIES AND CONSTRUCTION ARE COMPLETED, ALL REQUIRED PERMITS SHALL BE SATISFIED AND CLOSED OUT ACCORDING TO LOCAL JURISDICTIONAL REQUIREMENTS.
4. ALL CONSTRUCTION MEANS AND METHODS; INCLUDING BUT NOT LIMITED TO, ERECTION PLANS, RIGGING PLANS, CLIMBING PLANS, AND RESCUE PLANS SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR RESPONSIBLE FOR THE EXECUTION OF THE WORK CONTAINED HEREIN, AND SHALL MEET ANSI/ASSE A10.48 (LATEST EDITION); FEDERAL, STATE, AND LOCAL REGULATIONS; AND ANY APPLICABLE INDUSTRY CONSENSUS STANDARDS RELATED TO THE CONSTRUCTION ACTIVITIES BEING PERFORMED. ALL RIGGING PLANS SHALL ADHERE TO ANSI/ASSE A10.48 (LATEST EDITION) AND CROWN CASTLE USA INC. STANDARD CED—STD—10253, INCLUDING THE REQUIRED INVOLVEMENT OF A QUALIFIED ENGINEER FOR CLASS IV CONSTRUCTION, TO CERTIFY THE SUPPORTING STRUCTURE(S) IN ACCORDANCE WITH ANSI/TIA—322 (LATEST EDITION).
5. ALL SITE WORK TO COMPLY WITH QAS—STD—10068 "INSTALLATION STANDARDS FOR CONSTRUCTION ACTIVITIES ON CROWN CASTLE USA INC. TOWER SITE," CED—STD—10294 "STANDARD FOR INSTALLATION OF MOUNTS AND APPURTENANCES," AND LATEST VERSION OF ANSI/TIA—1019-A—2012 "STANDARD FOR INSTALLATION, ALTERATION, AND MAINTENANCE OF ANTENNA SUPPORTING STRUCTURES AND ANTENNAS."
6. IF THE SPECIFIED EQUIPMENT CAN NOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY CROWN CASTLE USA INC. PRIOR TO PROCEEDING WITH ANY SUCH CHANGE TO INSTALLATION.
7. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
8. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
9. THE CONTRACTOR SHALL CONTACT UTILITY LOCATING SERVICES PRIOR TO THE START OF CONSTRUCTION.
10. ALL EXISTING ACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES WHERE ENCOUNTERED IN THE WORK, SHALL BE PROTECTED AT ALL TIMES AND WHERE REQUIRED FOR THE PROPER EXECUTION OF THE WORK, SHALL BE GRADED AS DIRECTED BY CONTRACTOR. EXTREME CAUTION SHOULD BE USED BY THE CONTRACTOR WHEN EXCAVATING OR DRILLING PIERS AROUND OR NEAR UTILITIES. CONTRACTOR SHALL PROVIDE SAFETY TRAINING FOR THE WORKING CREW. THIS WILL INCLUDE BUT NOT BE LIMITED TO A) FALL PROTECTION B) CONFINED SPACE C) ELECTRICAL SAFETY D) TRENCHING AND EXCAVATION E) CONSTRUCTION SAFETY PROCEDURES.
11. ALL SITE WORK SHALL BE AS INDICATED ON THE STAMPED CONSTRUCTION DRAWINGS AND PROJECT SPECIFICATIONS, LATEST APPROVED REVISION.
12. CONTRACTOR SHALL KEEP THE SITE FREE FROM ACCUMULATING WASTE MATERIAL, DEBRIS, AND TRASH AT THE COMPLETION OF THE WORK. IF NECESSARY, RUBBISH, STUMPS, DEBRIS, STICKS, STONES AND OTHER REFUSE SHALL BE REMOVED FROM THE SITE AND DISPOSED OF LEGALLY.
13. ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES, WHICH INTERFERE WITH THE EXECUTION OF THE WORK, SHALL BE REMOVED AND/OR CAPPED, PLUGGED OR OTHERWISE DISCONTINUED AT POINTS WHICH WILL NOT INTERFERE WITH THE EXECUTION OF THE WORK, SUBJECT TO THE APPROVAL OF THE CONTRACTOR, TOWER OWNER, CROWN CASTLE USA INC., AND/OR LOCAL UTILITIES.
14. THE CONTRACTOR SHALL PROVIDE SITE SIGNAGE IN ACCORDANCE WITH THE TECHNICAL SPECIFICATION FOR SITE SIGNAGE REQUIRED BY LOCAL JURISDICTION AND SIGNAGE REQUIRED ON INDIVIDUAL PIECES OF EQUIPMENT, ROOMS, AND SHELTERS.
15. THE SITE SHALL BE GRADED TO CAUSE SURFACE WATER TO FLOW AWAY FROM THE CARRIER'S EQUIPMENT AND TOWER AREAS.
16. THE SUB GRADE SHALL BE COMPACTED AND BROUGHT TO A SMOOTH UNIFORM GRADE PRIOR TO FINISHED SURFACE APPLICATION.
17. THE AREAS OF THE OWNERS PROPERTY DISTURBED BY THE WORK AND NOT COVERED BY THE TOWER, EQUIPMENT OR DRIVEWAY, SHALL BE GRADED TO A UNIFORM SLOPE, AND STABILIZED TO PREVENT EROSION AS SPECIFIED ON THE CONSTRUCTION DRAWINGS AND/OR PROJECT SPECIFICATIONS.
18. CONTRACTOR SHALL MINIMIZE DISTURBANCE TO EXISTING SITE DURING CONSTRUCTION. EROSION CONTROL MEASURES, IF REQUIRED DURING CONSTRUCTION, SHALL BE IN CONFORMANCE WITH THE LOCAL GUIDELINES FOR EROSION AND SEDIMENT CONTROL.
19. THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER.
20. CONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS COAXIAL CABLES AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATED LOCATION.
21. CONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION. TRASH AND DEBRIS SHOULD BE REMOVED FROM SITE ON A DAILY BASIS.
22. NO FILL OR EMBANKMENT MATERIAL SHALL BE PLACED ON FROZEN GROUND. FROZEN MATERIALS, SNOW OR ICE SHALL NOT BE PLACED IN ANY FILL OR EMBANKMENT.

1. ALL GROUND ELECTRODE SYSTEMS (INCLUDING TELECOMMUNICATION, RADIO, LIGHTNING PROTECTION AND AC POWER GE'S) SHALL BE BONDED TOGETHER AT OR BELOW GRADE, BY TWO OR MORE COPPER BONDING CONDUCTORS IN ACCORDANCE WITH THE NEC.
2. THE CONTRACTOR SHALL PERFORM IEEE FALL-OF-POTENTIAL RESISTANCE TO EARTH TESTING (PER IEEE 1100 AND 81) FOR GROUND ELECTRODE SYSTEMS, THE CONTRACTOR SHALL FURNISH AND INSTALL SUPPLEMENTAL GROUND ELECTRODES AS NEEDED TO ACHIEVE A TEST RESULT OF 5 OHMS OR LESS.
3. THE CONTRACTOR IS RESPONSIBLE FOR PROPERLY SEQUENCING GROUNDING AND UNDERGROUND CONDUIT INSTALLATION AS TO PREVENT ANY LOSS OF CONTINUITY IN THE GROUNDING SYSTEM OR DAMAGE TO THE CONDUIT AND PROVIDE TESTING RESULTS.
4. METAL CONDUIT AND TRAY SHALL BE GROUNDED AND MADE ELECTRICALLY CONTINUOUS WITH LISTED BONDING FITTINGS OR BY BONDING ACROSS THE DISCONTINUITY WITH #6 COPPER WIRE UL APPROVED GROUNDING TYPE CONDUIT CLAMPS.
5. METAL RACEWAY SHALL NOT BE USED AS THE NEC REQUIRED EQUIPMENT GROUND CONDUCTOR. STRANDED COPPER CONDUCTORS WITH GREEN INSULATION, SIZED IN ACCORDANCE WITH THE NEC, SHALL BE FURNISHED AND INSTALLED WITH THE POWER CIRCUITS TO BITS EQUIPMENT.
6. EACH CABINET FRAME SHALL BE DIRECTLY CONNECTED TO THE MASTER GROUND BAR WITH GREEN INSULATED SUPPLEMENTAL EQUIPMENT GROUND WIRES, #6 STRANDED COPPER OR LARGER FOR INDOOR BITS; #2 BARE SOLID TINNED COPPER FOR OUTDOOR BITS.
7. CONNECTIONS TO THE GROUND BUS SHALL NOT BE DOUBLED UP OR STACKED BACK TO BACK CONNECTIONS ON OPPOSITE SIDE OF THE GROUND BUS ARE PERMITTED.
8. ALL EXTERIOR GROUND CONDUCTORS BETWEEN EQUIPMENT/GROUND BARS AND THE GROUND RING SHALL BE #2 SOLID TINNED COPPER UNLESS OTHERWISE INDICATED.
9. ALUMINUM CONDUCTOR OR COPPER CLAD STEEL CONDUCTOR SHALL NOT BE USED FOR GROUNDING CONNECTIONS.
10. USE OF 90° BENDS IN THE PROTECTION GROUNDING CONDUCTORS SHALL BE AVOIDED WHEN 45° BENDS CAN BE ADEQUATELY SUPPORTED.
11. EXOTHERMIC WELDS SHALL BE USED FOR ALL GROUNDING CONNECTIONS BELOW GRADE.
12. ALL GROUND CONNECTIONS ABOVE GRADE (INTERIOR AND EXTERIOR) SHALL BE FORMED USING HIGH PRESS CRIMPS.
13. COMPRESSION GROUND CONNECTIONS MAY BE REPLACED BY EXOTHERMIC WELD CONNECTIONS.
14. ICE BRIDGE BONDING CONDUCTORS SHALL BE EXOTHERMICALLY BONDED OR BOLTED TO THE BRIDGE AND THE TOWER GROUND BAR.
15. APPROVED ANTIOXIDANT COATINGS (i.e. CONDUCTIVE GEL OR PASTE) SHALL BE USED ON ALL COMPRESSION AND BOLTED GROUND CONNECTIONS.
16. ALL EXTERIOR GROUND CONNECTIONS SHALL BE COATED WITH A CORROSION RESISTANT MATERIAL.
17. MISCELLANEOUS ELECTRICAL AND NON-ELECTRICAL METAL BOXES, FRAMES AND SUPPORTS SHALL BE BONDED TO THE GROUND RING, IN ACCORDANCE WITH THE NEC.
18. BOND ALL METALLIC OBJECTS WITHIN 6 FT. OF MAIN GROUND RING WITH (1) #2 BARE SOLID TINNED COPPER GROUND CONDUCTOR.
19. GROUND CONDUCTORS USED FOR THE FACILITY GROUNDING AND LIGHTNING PROTECTION SYSTEMS SHALL NOT BE ROUTED THROUGH METALLIC OBJECTS THAT FORM A RING AROUND THE CONDUCTOR, SUCH AS METALLIC CONDUITS, METAL SUPPORT CLIPS OR SLEEVES THROUGH WALLS OR FLOORS, WHEN IT IS REQUIRED TO BE HOUSED IN CONDUIT TO MEET CODE REQUIREMENTS OR LOCAL CONDITIONS, NON-METALLIC MATERIAL SUCH AS PVC CONDUIT SHALL BE USED. WHERE USE OF METAL CONDUIT IS UNAVOIDABLE (i.e., NONMETALLIC CONDUIT PROHIBITED BY LOCAL CODE) THE GROUND CONDUCTOR SHALL BE BONDED TO EACH END OF THE METAL CONDUIT.
20. ALL GROUNDS THAT TRANSITION FROM BELOW GRADE TO ABOVE GRADE MUST BE #2 BARE SOLID TINNED COPPER IN 3/4" NON-METALLIC, FLEXIBLE CONDUIT FROM 24" BELOW GRADE TO WITHIN 3" TO 6" OF CAD-WELD TERMINATION POINT, THE EXPOSED END OF THE CONDUIT MUST BE SEALED WITH SILICONE CAULK. (ADD TRANSITIONING GROUND STANDARD DETAIL AS WELL).
21. BUILDINGS WHERE THE MAIN GROUNDING CONDUCTORS ARE REQUIRED TO BE ROUTED TO GRADE, THE CONTRACTOR SHALL ROUTE TWO GROUNDING CONDUCTORS FROM THE ROOFTOP, TOWERS, AND WATER TOWERS GROUNDING RING, TO THE EXISTING GROUNDING SYSTEM, THE GROUNDING CONDUCTORS SHALL NOT BE SMALLER THAN 2/0 COPPER. ROOFTOP GROUNDING RING SHALL BE BONDED TO THE EXISTING GROUNDING SYSTEM, THE BUILDING STEEL COLUMNS, LIGHTNING PROTECTION SYSTEM, AND BUILDING MAIN WATER LINE (FERROUS OR NONFERROUS METAL PIPING ONLY).

1. FOR THE PURPOSE OF CONSTRUCTION DRAWING, THE FOLLOWING DEFINITIONS SHALL APPLY:
CONTRACTOR: GENERAL CONTRACTOR RESPONSIBLE FOR CONSTRUCTION
CARRIER: T-MOBILE
TOWER OWNER: CROWN CASTLE USA INC.
2. THESE DRAWINGS HAVE BEEN PREPARED USING STANDARDS OF PROFESSIONAL CARE AND COMPLETENESS NORMALLY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY REPUTABLE ENGINEERS IN THIS OR SIMILAR LOCALITIES. IT IS ASSUMED THAT THE CONTRACTOR WILL BE EMPLOYED BY AN EXPERIENCED CONTRACTOR AND/OR WORKSPEOPLE WHO HAVE A WORKING KNOWLEDGE OF THE APPLICABLE CODE STANDARDS AND REQUIREMENTS AND OF INDUSTRY ACCEPTED STANDARD GOOD PRACTICE. AS NOT EVERY CONDITION OR ELEMENT IS (OR CAN BE) EXPLICITLY SHOWN, ON THESE DRAWINGS, THE CONTRACTOR SHALL USE INDUSTRY ACCEPTED STANDARD GOOD PRACTICE FOR MISCELLANEOUS WORK NOT EXPLICITLY SHOWN.
3. THESE DRAWINGS REPRESENT THE FINISHED STRUCTURE. THEY DO NOT INDICATE THE MEANS OR METHODS OF CONSTRUCTION. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES. THE CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY FOR PROTECTION OF LIFE AND PROPERTY DURING CONSTRUCTION. SUCH MEASURES SHALL INCLUDE, BUT NOT BE LIMITED TO, BRACING, FORMWORK, SHORING, ETC. SITE VISITS BY THE ENGINEER OR HIS REPRESENTATIVE WILL NOT INCLUDE INSPECTION OF THESE ITEMS AND IS FOR STRUCTURAL OBSERVATION OF THE FINISHED STRUCTURE ONLY.
4. NOTES AND DETAILS IN THE CONSTRUCTION DRAWINGS SHALL TAKE PRECEDENCE OVER GENERAL NOTES AND TYPICAL DETAILS. WHERE NO DETAILS ARE SHOWN, CONSTRUCTION SHALL CONFORM TO SIMILAR WORK ON THE PROJECT, AND/OR AS PROVIDED FOR IN THE CONTRACT DOCUMENTS. WHERE DISCREPANCIES OCCUR BETWEEN PLANS, DETAILS, GENERAL NOTES, AND SPECIFICATIONS, THE GREATER, MORE STRICT REQUIREMENTS, SHALL GOVERN. IF FURTHER CLARIFICATION IS REQUIRED CONTACT THE ENGINEER OF RECORD.
5. SUBSTANTIAL EFFORT HAS BEEN MADE TO PROVIDE ACCURATE DIMENSIONS AND MEASUREMENTS ON THE DRAWINGS TO ASSIST IN THE FABRICATION AND/OR PLACEMENT OF CONSTRUCTION ELEMENTS BUT IT IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE DIMENSIONS, MEASUREMENTS, AND/OR CLEARANCES SHOWN IN THE CONSTRUCTION DRAWINGS PRIOR TO FABRICATION OR CUTTING OF ANY NEW OR EXISTING CONSTRUCTION ELEMENTS. IF IT IS DETERMINED THAT THERE ARE DISCREPANCIES AND/OR CONFLICTS WITH THE CONSTRUCTION DRAWINGS THE ENGINEER OF RECORD IS TO BE NOTIFIED AS SOON AS POSSIBLE.
6. PRIOR TO THE ISSUANCE OF BIDS, THE BIDDING CONTRACTOR SHALL VISIT THE CELL SITE TO FAMILIARIZE WITH THE EXISTING CONDITIONS AND TO CONFIRM THAT THE WORK CAN BE ACCOMPLISHED AS SHOWN ON THE CONSTRUCTION DRAWINGS. ANY DISCREPANCY FOUND SHALL BE BROUGHT TO THE ATTENTION OF CROWN CASTLE.
7. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
8. UNLESS NOTED OTHERWISE, THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
9. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
10. IF THE SPECIFIED EQUIPMENT CAN NOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY THE CARRIER AND CROWN CASTLE PRIOR TO PROCEEDING WITH ANY SUCH CHANGE OF INSTALLATION.
11. CONTRACTOR IS TO PERFORM A SITE INVESTIGATION AND IS TO DETERMINE THE BEST ROUTING OF ALL CONDUITS FOR POWER, AND TELCO AND FOR GROUNDING CABLES AS SHOWN IN THE POWER, TELCO, AND GROUNDING PLAN DRAWINGS.
12. THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF CROWN CASTLE USA INC.
13. CONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS COAXIAL CABLES AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATED LOCATION.
14. CONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION. TRASH AND DEBRIS SHOULD BE REMOVED FROM SITE ON A DAILY BASIS.

1. ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE ACI 301, ACI 318, ACI 336, ASTM A184, ASTM A185 AND THE DESIGN AND CONSTRUCTION SPECIFICATION FOR CAST-IN-PLACE CONCRETE.
2. UNLESS NOTED OTHERWISE, SOIL BEARING PRESSURE USED FOR DESIGN OF SLABS AND FOUNDATIONS IS ASSUMED TO BE 1000 psf.
3. ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH (f'_c) OF 3000 psi AT 28 DAYS, UNLESS NOTED OTHERWISE. NO MORE THAN 90 MINUTES SHALL ELAPSE FROM BATCH TIME TO TIME OF PLACEMENT UNLESS APPROVED BY THE ENGINEER OF RECORD. TEMPERATURE OF CONCRETE SHALL NOT EXCEED 90°F AT TIME OF PLACEMENT.
4. CONCRETE EXPOSED TO FREEZE–THAW CYCLES SHALL CONTAIN AIR ENTRAINING ADMIXTURES, AMOUNT OF AIR ENTRAINMENT TO BE BASED ON SIZE OF AGGREGATE AND F3 CLASS EXPOSURE (VERY SEVERE). CEMENT USED TO BE TYPE II PORTLAND CEMENT WITH A MAXIMUM WATER–TO–CEMENT RATIO (W/C) OF 0.45.
5. ALL STEEL REINFORCING SHALL CONFORM TO ASTM A615. ALL WELDED WIRE FABRIC (WWF) SHALL CONFORM TO ASTM A185. ALL SPLICES SHALL BE CLASS "B" TENSION SPLICES, UNLESS NOTED OTHERWISE. ALL HOOKS SHALL BE STANDARD 90 DEGREE HOOKS, UNLESS NOTED OTHERWISE. YIELD STRENGTH (f_y) OF STANDARD DEFORMED BARS ARE AS FOLLOWS:

#4 BARS AND SMALLER.....	40 ksi
#5 BARS AND LARGER.....	60 ksi
6. THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCING STEEL UNLESS SHOWN OTHERWISE ON DRAWINGS:

CONCRETE CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH.....	3"
CONCRETE EXPOSED TO EARTH OR WEATHER:	
#6 BARS AND LARGER.....	2"
#5 BARS AND SMALLER.....	1–1/2"
CONCRETE NOT EXPOSED TO EARTH OR WEATHER:	
SLAB AND WALLS.....	3/4"
BEAMS AND COLUMNS.....	1–1/2"
7. A TOOLED EDGE OR A 3/4" CHAMFER SHALL BE PROVIDED AT ALL EXPOSED EDGES OF CONCRETE, UNLESS NOTED OTHERWISE, IN ACCORDANCE WITH ACI 301 SECTION 4.2.4.

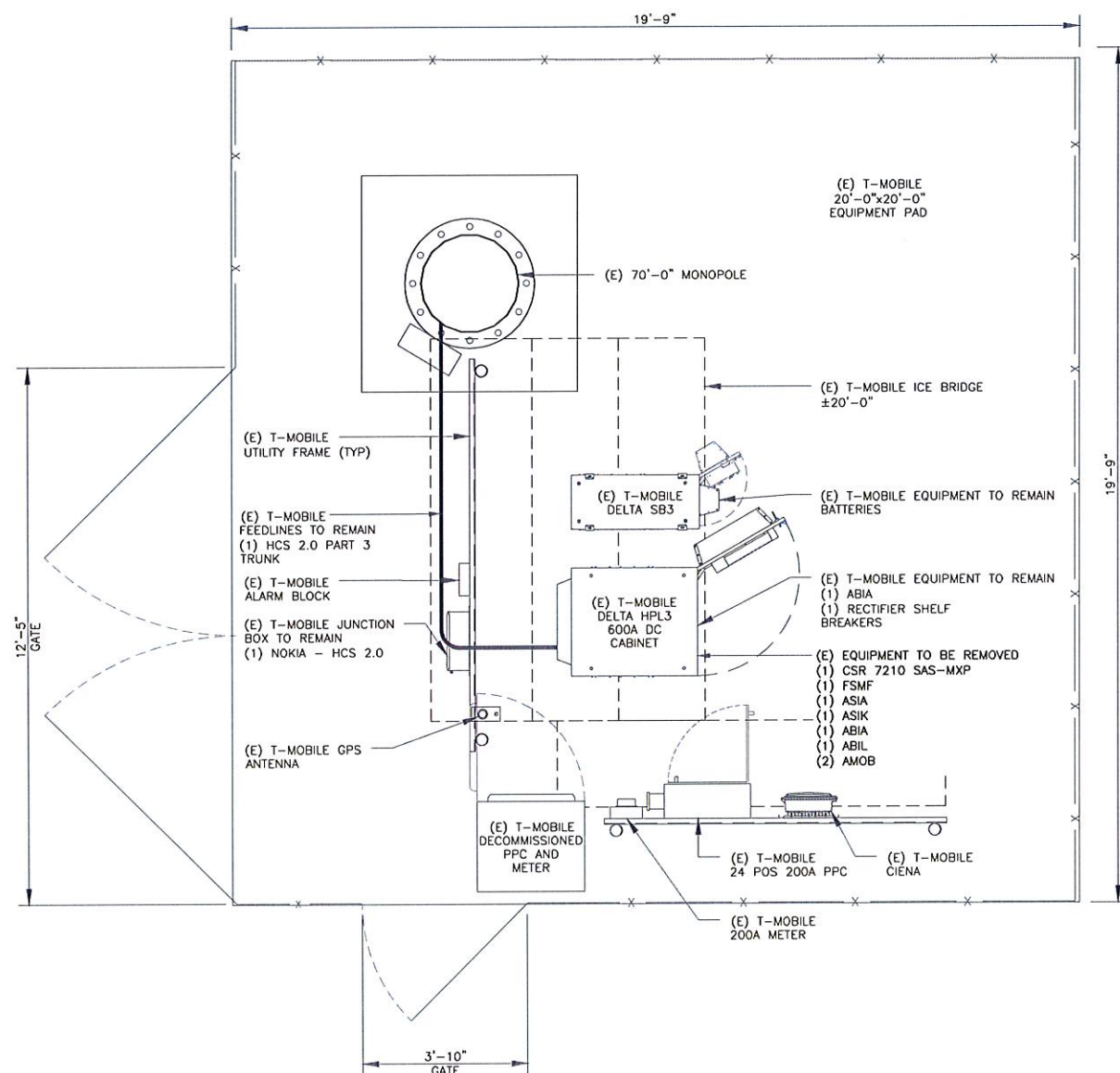
1. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS, NEC AND ALL APPLICABLE FEDERAL, STATE, AND LOCAL CODES/ORDINANCES.
2. CONDUIT ROUTINGS ARE SCHEMATIC. CONTRACTOR SHALL INSTALL CONDUITS SO THAT ACCESS TO EQUIPMENT IS NOT BLOCKED AND TRIP HAZARDS ARE ELIMINATED.
3. WIRING, RACEWAY AND SUPPORT METHODS AND MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE NEC.
4. ALL CIRCUITS SHALL BE SEGREGATED AND MAINTAIN MINIMUM CABLE SEPARATION AS REQUIRED BY THE NEC.
- 4.1. ALL EQUIPMENT SHALL BEAR THE UNDERWRITERS LABORATORIES LABEL OF APPROVAL, AND SHALL CONFORM TO REQUIREMENTS OF THE NATIONAL ELECTRICAL CODE.
- 4.2. ALL OVERCURRENT DEVICES SHALL HAVE AN INTERRUPTING CURRENT RATING THAT SHALL BE GREATER THAN THE SHORT CIRCUIT CURRENT TO WHICH THEY ARE SUBJECTED, 22,000 AIC MINIMUM. VERIFY AVAILABLE SHORT CIRCUIT CURRENT DOES NOT EXCEED THE RATING OF ELECTRICAL EQUIPMENT IN ACCORDANCE WITH ARTICLE 110.24 NEC OR THE MOST CURRENT ADOPTED CODE PRE THE GOVERNING JURISDICTION.
5. EACH END OF EVERY POWER PHASE CONDUCTOR, GROUNDING CONDUCTOR, AND TELCO CONDUCTOR OR CABLE SHALL BE LABELED WITH COLOR-CODED INSULATION OR ELECTRICAL TAPE (3M BRAND, 1/2" PLASTIC ELECTRICAL TAPE WITH UV PROTECTION, OR EQUAL). THE IDENTIFICATION METHOD SHALL CONFORM WITH NEC AND OSHA.
6. ALL ELECTRICAL COMPONENTS SHALL BE CLEARLY LABELED WITH LAMICOID TAGS SHOWING THEIR RATED VOLTAGE, PHASE CONFIGURATION, WIRE CONFIGURATION, POWER OR AMPACITY RATING AND BRANCH CIRCUIT ID NUMBERS (i.e. PANEL BOARD AND CIRCUIT ID'S).
7. PANEL BOARDS (ID NUMBERS) SHALL BE CLEARLY LABELED WITH PLASTIC LABELS.
8. ALL THE WRAPS SHALL BE CUT FLUSH WITH APPROVED CUTTING TOOL TO REMOVE SHARP EDGES.
9. ALL POWER AND EQUIPMENT GROUND WIRING IN TUBING OR CONDUIT SHALL BE SINGLE COPPER CONDUCTOR (#14 OR LARGER) WITH TYPE THHW, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
10. SUPPLEMENTAL EQUIPMENT GROUND WIRING LOCATED INDOORS SHALL BE SINGLE COPPER CONDUCTOR (#6 OR LARGER) WITH TYPE THHW, THWN, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
11. POWER AND CONTROL WIRING IN FLEXIBLE CORD SHALL BE MULTI-CONDUCTOR, TYPE SOOW CORD (#14 OR LARGER) UNLESS OTHERWISE SPECIFIED.
12. POWER AND CONTROL WIRING FOR USE IN CABLE TRAY SHALL BE MULTI-CONDUCTOR, TYPE TC CABLE (#14 OR LARGER), WITH TYPE THHW, THWN, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
13. ALL POWER AND GROUNDING CONNECTIONS SHALL BE CRIMP-STYLE, COMPRESSION WIRE LUGS AND WIRE NUTS BY THOMAS AND BETTS (OR EQUAL). LUGS AND WIRE NUTS SHALL BE RATED FOR OPERATION NOT LESS THAN 75° C (90° C IF AVAILABLE).
14. RACEWAY AND CABLE TRAY SHALL BE LISTED OR LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE AND NEC.
15. ELECTRICAL METALLIC TUBING (EMT), INTERMEDIATE METAL CONDUIT (IMC), OR RIGID METAL CONDUIT (RMC) SHALL BE USED FOR EXPOSED INDOOR LOCATIONS.
16. ELECTRICAL METALLIC TUBING (EMT) OR METAL-CLAD CABLE (MC) SHALL BE USED FOR CONCEALED INDOOR LOCATIONS.
17. UNDERGROUND CONDUIT SHALL BE SCHEDULE 40 PVC ON STRAIGHTS AND SCHEDULE 80 PVC UNDER ALL TRAFFIC EASEMENTS AND ALL ELBOWS/90s. ABOVE GRADE CONDUIT TO BE SCH 80 PVC OR IMC/RMC CONDUIT. EMT IS ALLOWED AT STUB UP LOCATIONS AND INDOORS ONLY.
18. LIQUID-TIGHT FLEXIBLE METALLIC CONDUIT (LIQUID-TITE FLEX) SHALL BE USED INDOORS AND OUTDOORS, WHERE VIBRATION OCCURS OR FLEXIBILITY IS NEEDED.
19. CONDUIT AND TUBING FITTINGS SHALL BE THREADED OR COMPRESSION-TYPE AND APPROVED FOR THE LOCATION USED. SET SCREW FITTINGS ARE NOT ACCEPTABLE.
20. CABINETS, BOXES AND WIRE WAYS SHALL BE LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE AND THE NEC.
21. WIREWAYS SHALL BE METAL WITH AN ENAMEL FINISH AND INCLUDE A HINGED COVER, DESIGNED TO SWING OPEN DOWNWARDS (WIREMOLD SPECIMATE WIREWAY).
22. SLOTTED WIRING DUCT SHALL BE PVC AND INCLUDE COVER (PANDUIT TYPE E OR EQUAL).
23. CONDUIT SHALL BE FASTENED SECURELY IN PLACE WITH APPROVED NON-PERFORATING STRAPS AND HANGERS. EXPLOSIVE DEVICES OR POWDER-ACTUATED FOR ATTACHING HANGERS TO STRUCTURE WILL NOT BE PERMITTED. CLOSELY FOLLOW THE LINES OF THE STRUCTURE, MAINTAIN CLOSE PROXIMITY TO THE STRUCTURE AND KEEP CONDUITS IN TIGHT ENVELOPES. CHANGES IN DIRECTION TO ROUTE AROUND OBSTACLES SHALL BE MADE WITH CONDUIT OUTLET BODIES. CONDUIT SHALL BE INSTALLED IN A NEAT AND WORKMANLIKE MANNER, PARALLEL AND PERPENDICULAR TO STRUCTURE WALL AND CEILING LINES. ALL CONDUIT SHALL BE FISHED TO CLEAR OBSTRUCTIONS. ENDS OF CONDUITS SHALL BE TEMPORARILY CAPPED FLUSH TO FINISH GRADE TO PREVENT CONCRETE, PLASTER OR DIRT FROM ENTERING. CONDUITS SHALL BE RIGIDLY CLAMPED TO BOXES BY GALVANIZED MALLEABLE IRON BUSHING ON INSIDE AND GALVANIZED MALLEABLE IRON LOCKNUT ON OUTSIDE AND INSIDE.
24. EQUIPMENT CABINETS, TERMINAL BOXES, JUNCTION BOXES AND PULL BOXES SHALL BE GALVANIZED OR EPOXY-COATED SHEET STEEL. SHALL MEET OR EXCEED UL 50 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND NEMA 3R (OR BETTER) FOR EXTERIOR LOCATIONS.
25. METAL RECEPTACLE, SWITCH AND DEVICE BOXES SHALL BE GALVANIZED, EPOXY-COATED OR NON-CORRODING; SHALL MEET OR EXCEED UL 514A AND NEMA OS 1 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
26. NONMETALLIC RECEPTACLE, SWITCH AND DEVICE BOXES SHALL MEET OR EXCEED NEMA OS 2 (NEWEST REVISION) AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
27. THE CONTRACTOR SHALL NOTIFY AND OBTAIN NECESSARY AUTHORIZATION FROM THE CARRIER AND/OR CROWN CASTLE USA INC. BEFORE COMMENCING WORK ON THE AC POWER DISTRIBUTION PANELS.
28. THE CONTRACTOR SHALL PROVIDE NECESSARY TAGGING ON THE BREAKERS, CABLES AND DISTRIBUTION PANELS IN ACCORDANCE WITH THE APPLICABLE CODES AND STANDARDS TO SAFEGUARD LIFE AND PROPERTY.
29. INSTALL LAMICOID LABEL ON THE METER CENTER TO SHOW "I-MOBILE".
30. ALL EMPTY/SPARE CONDUITS THAT ARE INSTALLED ARE TO HAVE A METERED MULE TAPE PULL CORD INSTALLED.

* SEE NEC 210.5(C)(1) AND (2)
** POLARITY MARKED AT TERMINATION

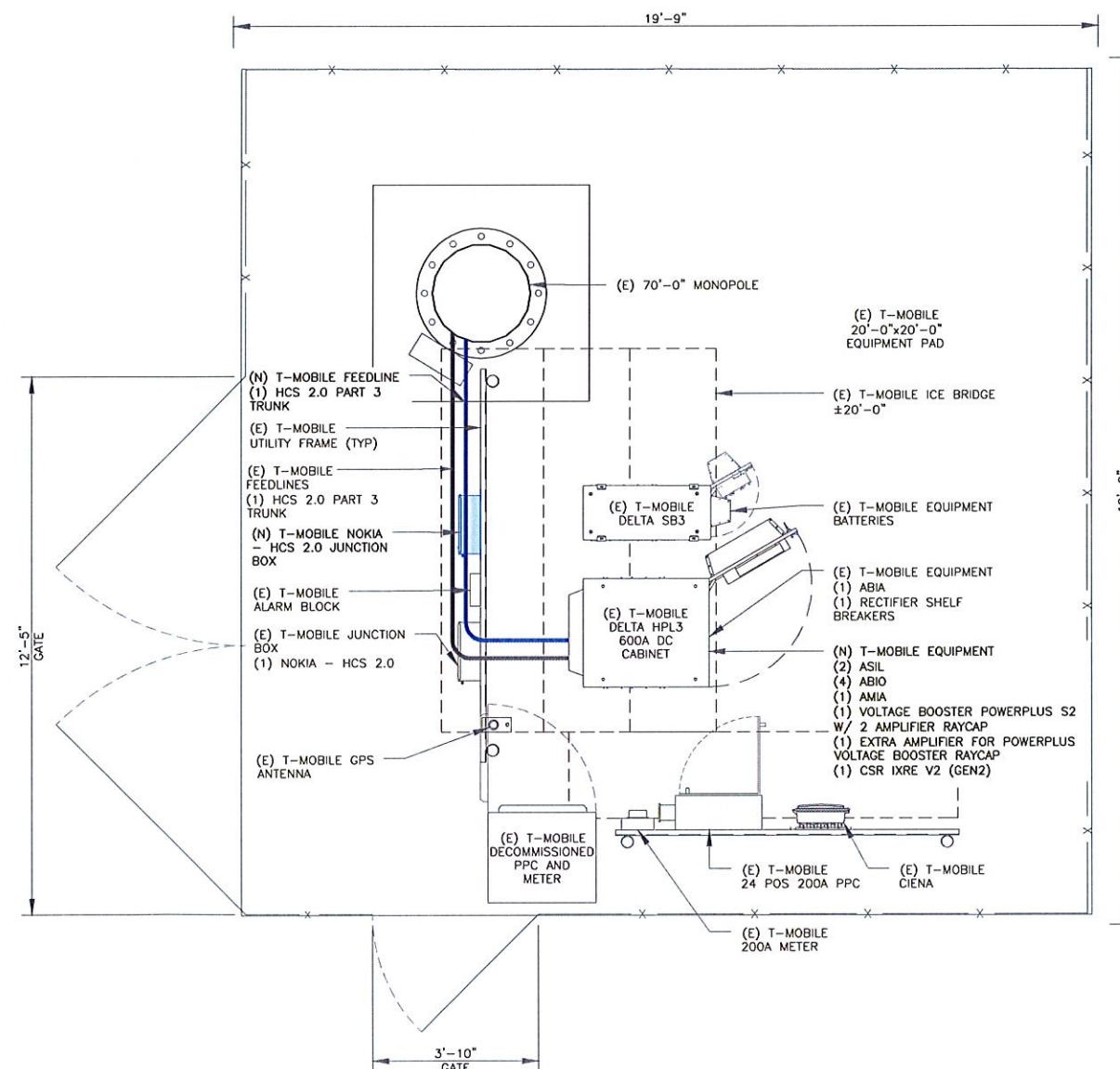
ANT	ANTENNA
(E)	EXISTING
FIF	FACILITY INTERFACE FRAME
GEN	GENERATOR
GPS	GLOBAL POSITIONING SYSTEM
GSM	GLOBAL SYSTEM FOR MOBILE
	LONG TERM EVOLUTION
MGB	MASTER GROUND BR
MW	MICROWAVE
(N)	NEW
NEC	NATIONAL ELECTRIC CODE
	PROPOSED
(P)	POWER PLANT
PP	QUANTITY
QTY	RECTIFIER
RECT	
RBS	RADIO BASE STATION
RET	REMOTE ELECTRIC TILT
RFDS	RADIO FREQUENCY DATA SHEET
RRH	REMOTE RADIO HEAD
RRU	REMOTE RADIO UNIT
SIAD	SMART INTEGRATED DEVICE
TMA	TOWER MOUNTED AMPLIFIER
TYP	TYPICAL
UMTS	UNIVERSAL MOBILE TELECOMMUNICATIONS SYSTEM
W.P.	WORK POINT

WHITE	PROPOSED EXCAVATION
PINK	TEMPORARY SURVEY MARKINGS
RED	ELECTRIC POWER LINES, CABLES, CONDUIT, AND LIGHTING CABLES
YELLOW	GAS, OIL, STEAM, PETROLEUM, OR GASEOUS MATERIALS
ORANGE	COMMUNICATION, ALARM OR SIGNAL LINES, CABLES, OR CONDUIT AND TRAFFIC LOOPS
BLUE	POTABLE WATER
PURPLE	RECLAIMED WATER, IRRIGATION, AND SLURRY LINES
GREEN	SEWERS AND DRAIN LINES

SHEET NUMBER: T-2	REVISION: 1
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1 EXISTING EQUIPMENT PLAN
SCALE:



2 FINAL EQUIPMENT PLAN

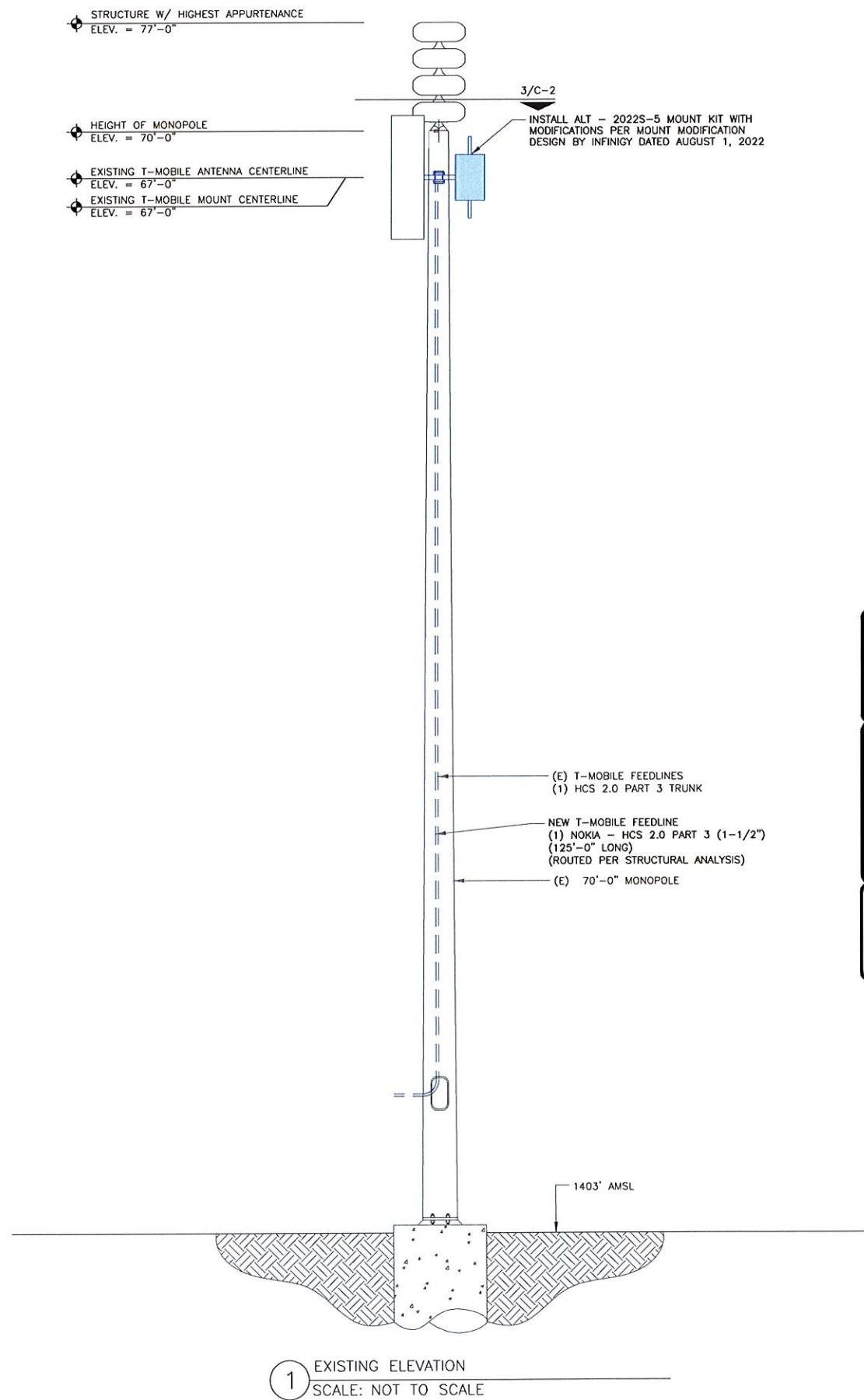
SCALE:  1/2"=1'-0" (FULL SIZE)
1/4"=1'-0" (11x17)



REV	DATE	DRWN	DESCRIPTION	DES/C
0	8/16/22	MEH	CONSTRUCTION	LR
1	8/18/22	YX	CONSTRUCTION	LR



1



EQUIPMENT LEGEND:

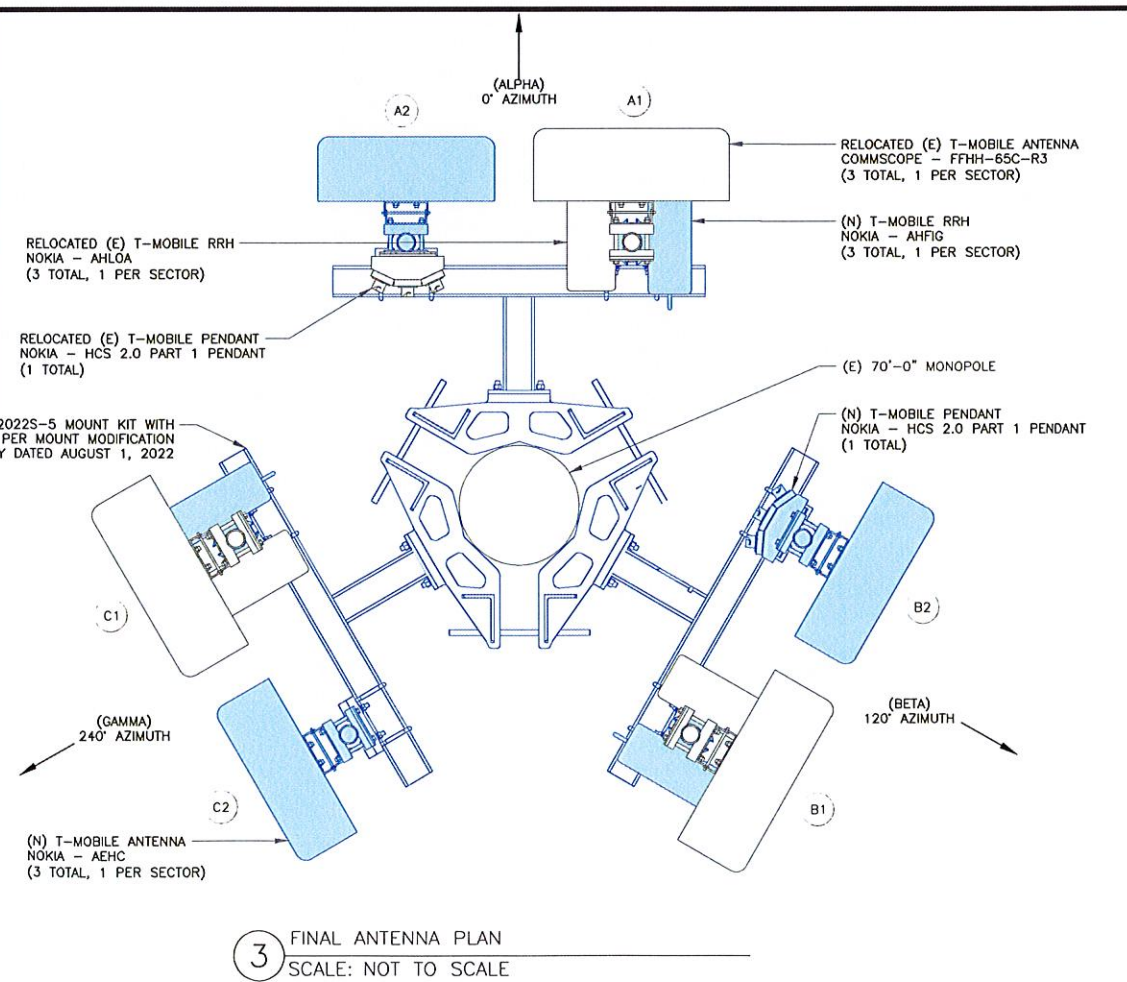
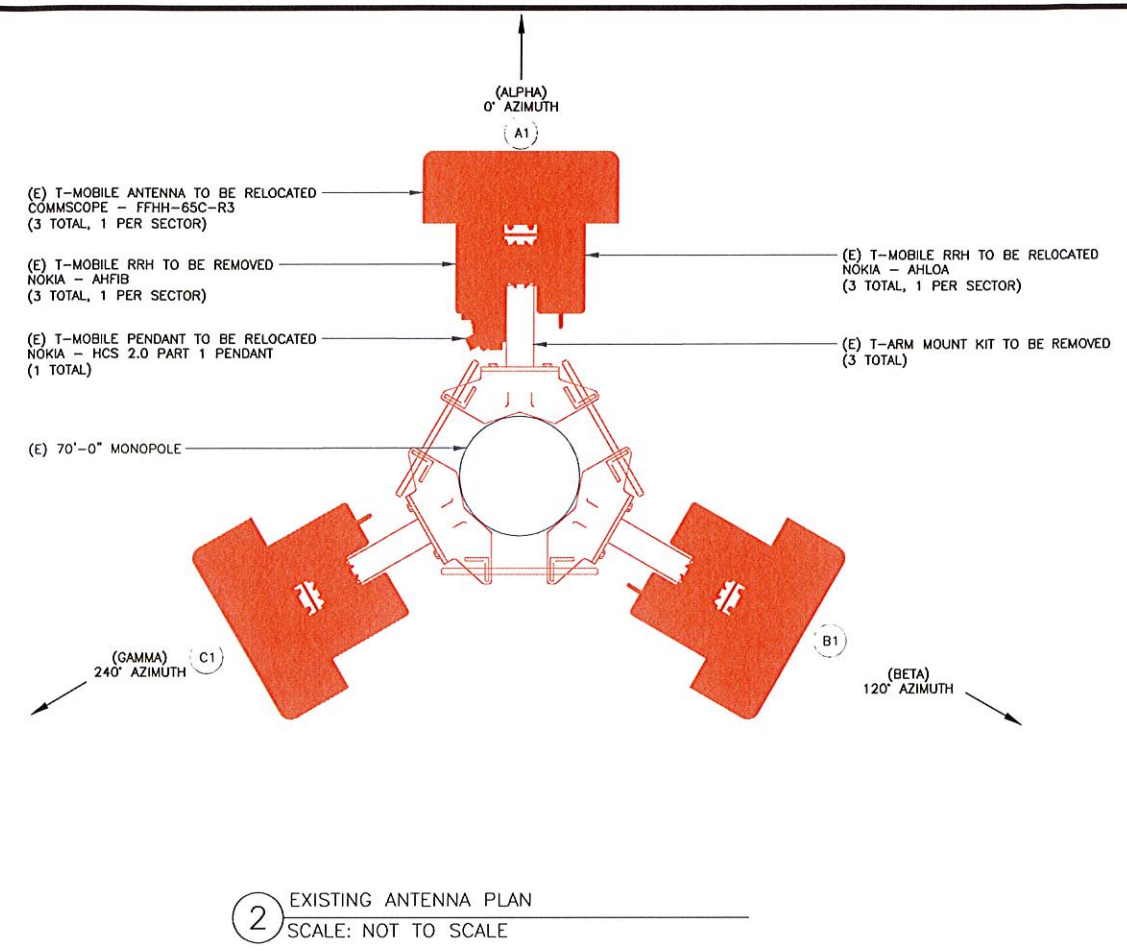
- EXISTING
- TO BE RELOCATED/REMOVED
- NEW

MOUNT ANALYSIS NOTES:

- THE DESIGN DEPICTED IN THESE DRAWINGS IS VALID WHEN ACCOMPANIED BY A CORRESPONDING PASSING MOUNT ANALYSIS.
- CONSTRUCTION MANAGER / GENERAL CONTRACTOR SHALL REVIEW THE MOUNT ANALYSIS FOR ANY CONDITIONS PRIOR TO INSTALLATION.
- ANY REQUIRED MOUNT MODIFICATION DESIGN OR MOUNT REPLACEMENT SHALL BE APPROVED BY EOR.

INSTALLER NOTE:

NO PROPOSED LOADING TO BE ADDED UNTIL MOUNT SWAP IS COMPLETE AND MOUNT MODIFICATIONS ARE INSTALLED PER MOUNT MODIFICATION DESIGN BY INFINGY DATED AUGUST 1, 2022.



312 ELM STREET, 10TH FLOOR
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1500 CORPORATE DRIVE
CANONSBURG, PA 15317

1717 S. BOULDER
SUITE 300
TULSA, OK 74119
PH: (918) 587-4630
www.btgrp.com

T-MOBILE SITE NUMBER:
OK01296F

BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES/QA
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1	8/18/22	YX	CONSTRUCTION	LR

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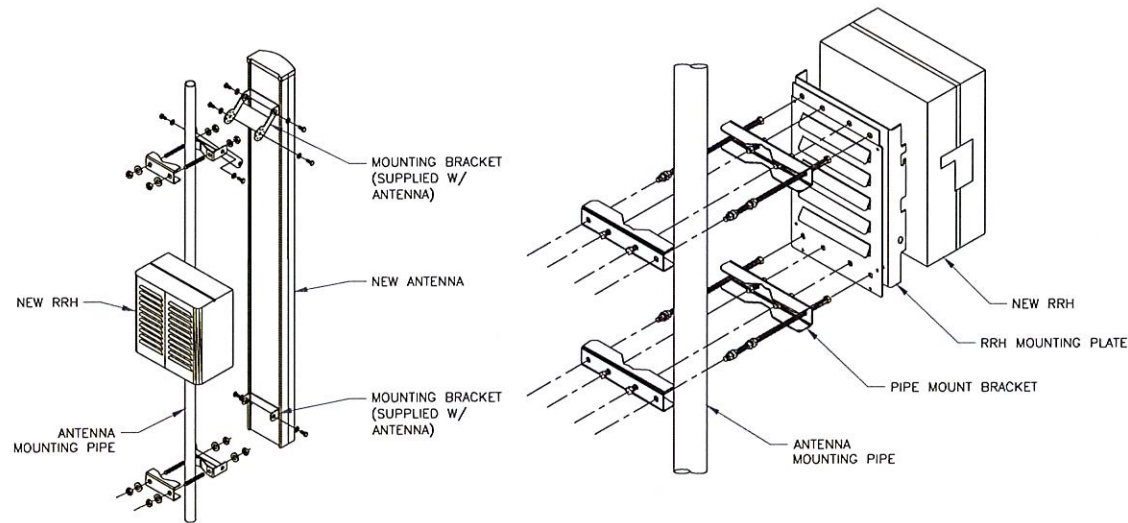
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SHEET NUMBER:
C-2

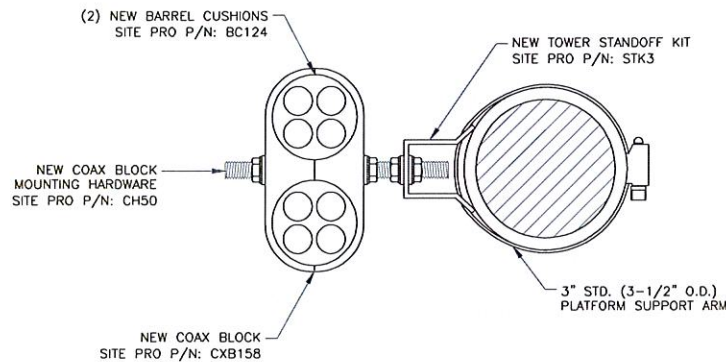
REVISION:
1

INSTALLER NOTES:

1. COMPLY WITH MANUFACTURERS INSTRUCTIONS TO ENSURE THAT ALL RRHs RECEIVE ELECTRICAL POWER WITHIN 24 HOURS OF BEING REMOVED FROM THE MANUFACTURER'S PACKAGING.
2. DO NOT OPEN RRH PACKAGES IN THE RAIN.
3. ALL PIPES, BRACKETS, AND MISCELLANEOUS HARDWARE TO BE GALVANIZED UNLESS NOTED OTHERWISE.



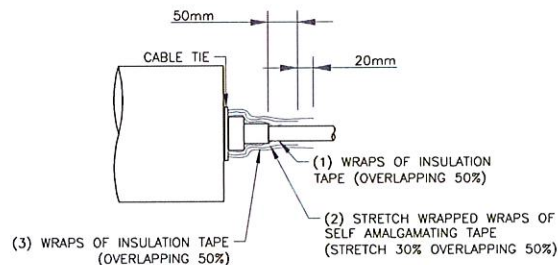
1 ANTENNA WITH RRH MOUNTING DETAIL
SCALE: NOT TO SCALE



2 RF JUMPER DETAIL
SCALE: NOT TO SCALE

INSTALLER NOTE:

JUMPERS TO BE TORQUED TO 221.27 IN/LBS



3 RF JUMPER CONNECTION
SCALE: NOT TO SCALE

Coax Color Coding

- Antennas will be labeled (back of antenna view) right to left: X ports
- Coax/jumper lines will be identified by sector color and by number of bands around the coax/jumper

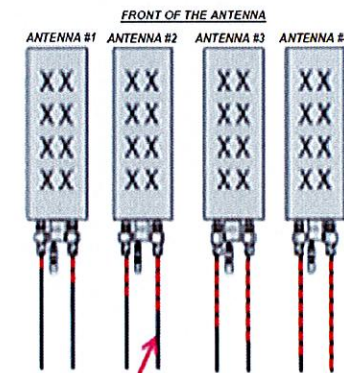
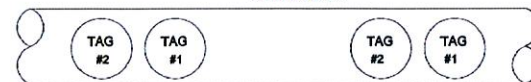
SECTOR A	RED
SECTOR B	GREEN
SECTOR C	BLUE
SECTOR D	YELLOW
SECTOR E	WHITE
SECTOR F	PURPLE
LMU	BROWN + SECTOR COLOR BANDS (1 & 2)
FIBER ID	GRAY
UNUSED COAX	PINK
MICROWAVE	ORANGE
DWE T-1'S + GPS DOWNLINK CABLE	ID W/ LABEL MAKER

COLOR CODING NOTES:

color	GSM
color	UMTS 1900
color	UMTS AWS
color	LTE
color	FIBER CABLE

METALLIC TAG NOTES:

1. TWO METALLIC TAGS SHALL BE ATTACHED AT EACH END OF EVERY CABLE LONGER THAN (3) THREE FEET
2. CABLE LESS THAN (3) THREE FEET WILL HAVE TWO METALLIC TAGS ATTACHED AT THE CENTER OF THE CABLE
3. TAGS WILL BE FASTENED WITH STAINLESS STEEL ZIP TIES APPROPRIATE FOR CABLE DIAMETER
4. STANDARDIZED METALLIC TAG KIT WILL BE ASSEMBLED WITH TAGS ALREADY ENGRAVED TO ACCOMMODATE ALL CONFIGURATIONS



EXAMPLE: COAX WITH FOUR BANDS OF RED TAPE WILL REPRESENT ALPHA SECTOR AND THE 4TH PORT OF ANTENNA

ANTENNA AND COAXIAL CABLE SCHEDULE

1. ALL ANTENNAS SHALL BE FURNISHED WITH DOWNTILT BRACKETS. CONTRACTOR SHALL COORDINATE REQUIRED MECHANICAL DOWNTILT FOR EACH ANTENNA WITH RF ENGINEER. ANTENNA DOWNTILT SHALL BE SET AND VERIFIED BY A SMART LEVEL.
2. CONTRACTOR SHALL INSTALL COLOR CODE RINGS ON EACH OF THE HYBRID CABLES AND JUMPER CABLES WITH UV RESISTANT TAPE. ALL CABLE SHALL BE MARKED AT TOP AND BOTTOM WITH 2" COLOR TAPE OR STENCIL TAG. COLOR TAPE MAY BE OBTAINED FROM GRAYBAR ELECTRONICS.

T-Mobile

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BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES./QA
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1	8/18/22	YX	CONSTRUCTION	LR



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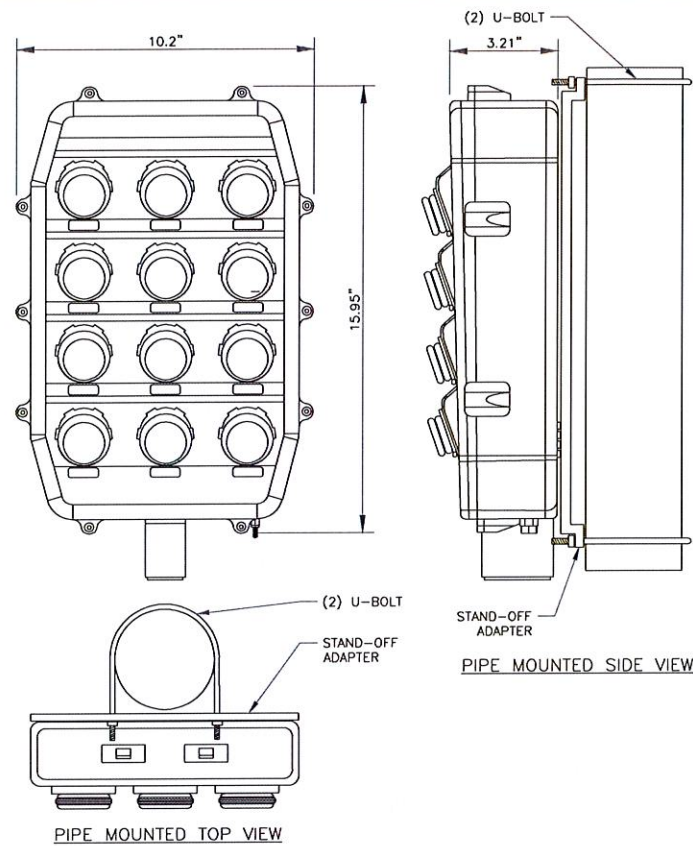
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SHEET NUMBER:

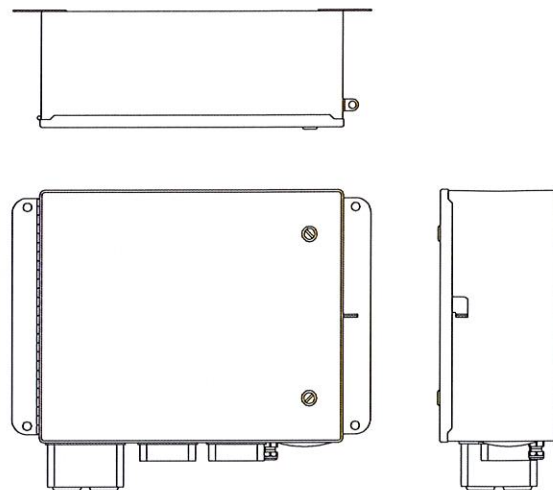
C-3

REVISION:

1



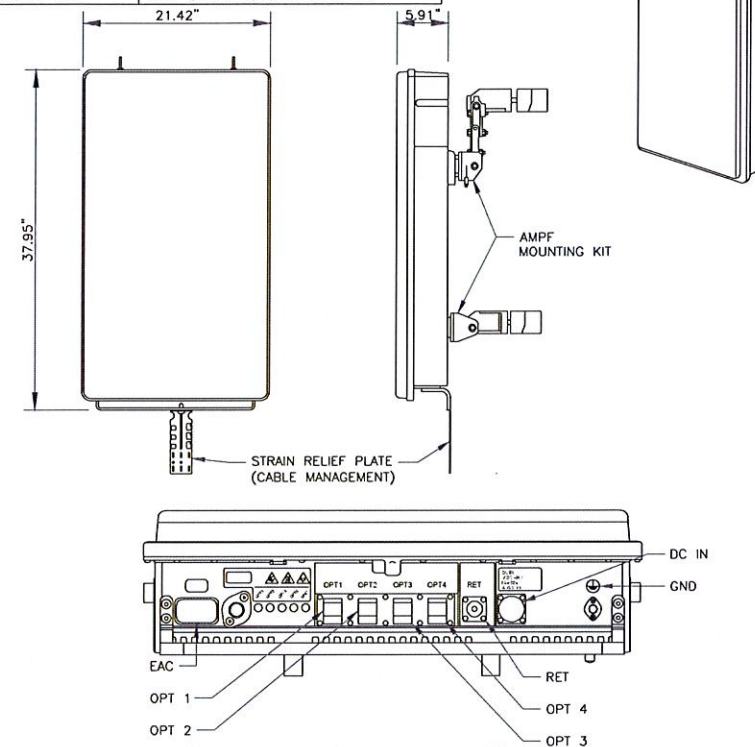
1 HCS 2.0 PENDANT DETAIL
SCALE: NOT TO SCALE



NOKIA - HCS 2.0 JUNCTION BOX
WEIGHT (WITHOUT MOUNTING HARDWARE): 23.5 LBS
SIZE (HxWxD): 14.0x16.0x8.0 IN.

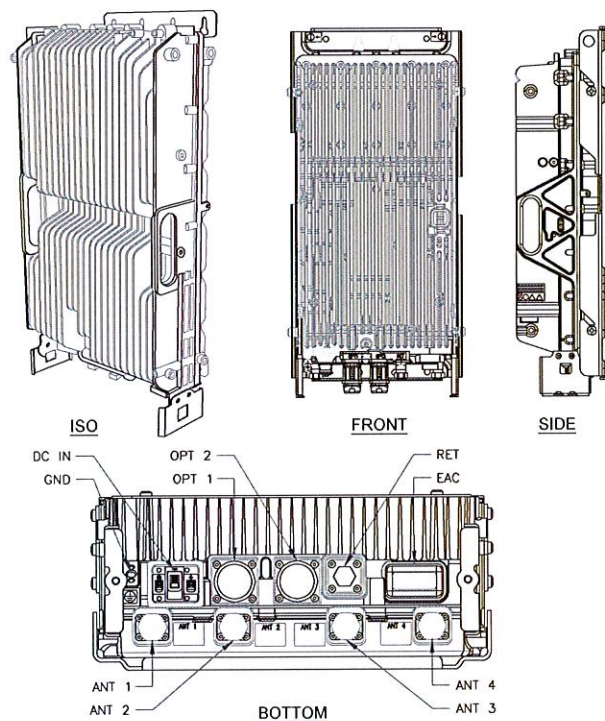
2 NOKIA - HCS 2.0 JUNCTION BOX
SCALE: NOT TO SCALE

MANUFACTURER:	NOKIA
MODEL:	AEHC
DIMENSIONS (HxWxD):	37.95"x21.42"x5.91"
WEIGHT:	108 LBS
BAND:	B41/n41
MOUNTING KIT:	AMPF (475188A) (NOT INCLUDED)



3 NOKIA AEHC ANTENNA SPEC
SCALE: NOT TO SCALE

MANUFACTURER:	NOKIA
MODEL:	AHFIG
DIMENSIONS (HxWxD):	28.7"x12.9"x5.6"
WEIGHT:	70.5 LBS



4 NOKIA AHFIG RRH
SCALE: NOT TO SCALE

5 NOT USED
SCALE: NOT TO SCALE

6 NOT USED
SCALE: NOT TO SCALE

T-Mobile

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B+T GRP

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T-MOBILE SITE NUMBER:
OK01296F

BU #: 822901
CAMDEN

6706 NORTH
PENNSYLVANIA AVE.
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"
MONOPOLE

ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES./QA
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1	8/18/22	YX	CONSTRUCTION	LR



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SHEET NUMBER:

C-4

REVISION:

1

132717.002.01_822901_CAMDEN.dwg - User: lscardier - Aug 18, 2022 - 3:15pm

EXISTING PANEL SCHEDULE									
LOAD	POLES	AMPS	BUS		AMPS	POLES	LOAD		
			L1	L2					
SURGE	2	60A	1	2	20A	1	REC		
			3	4					
			5	6					
			7	8					
			9	10					
SSC	4	200A	11	12	20A	1	INVERTER		
			13	14					
			15	16					
			17	18					
			19	20					
			21	22					
			23	24					

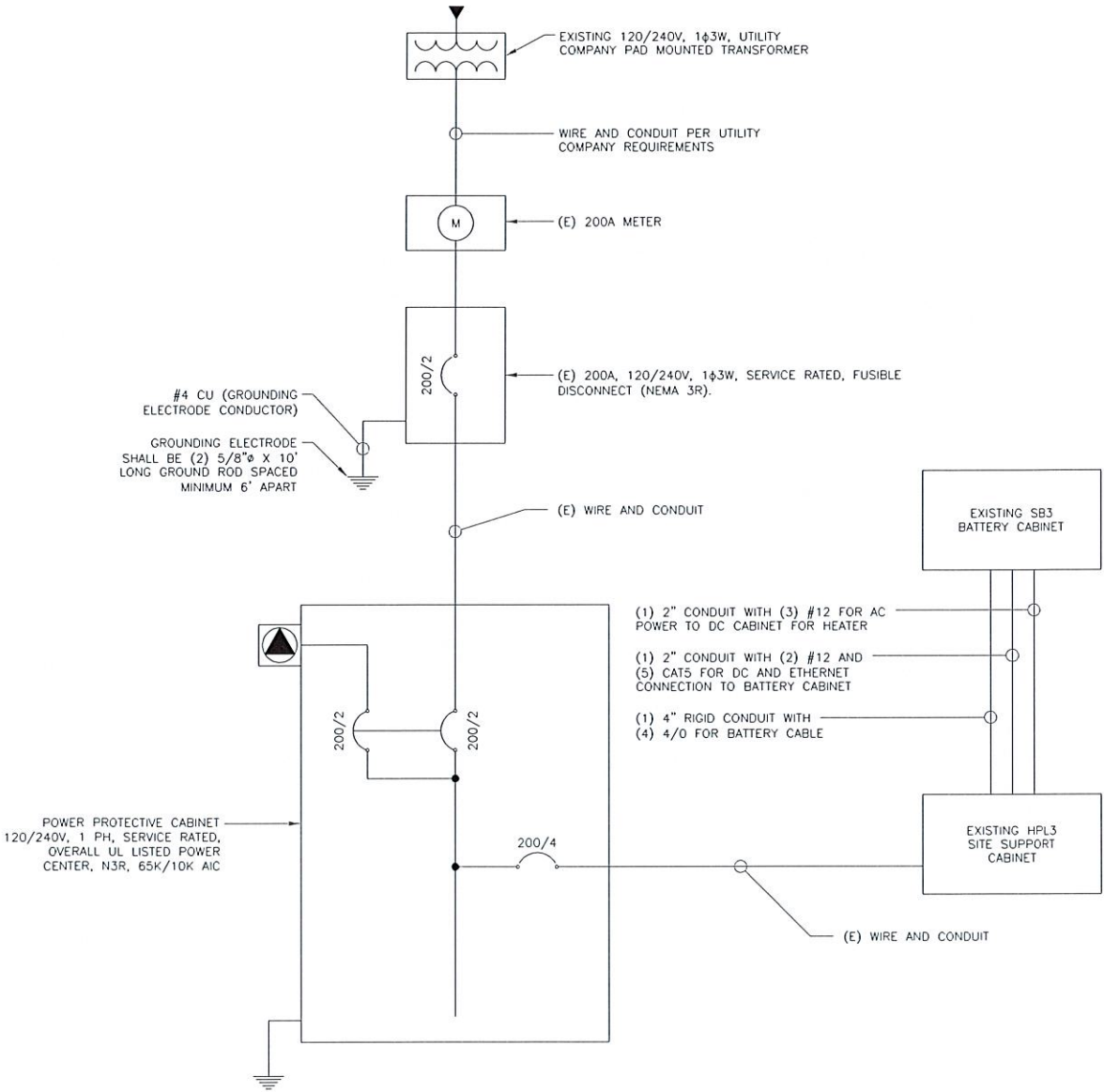
RATED VOLTAGE: ☒ 120/240 ☐ _____ 1 PHASE, 3 WIRE	BRANCH POLES: ☐ 12 ☒ 24 ☐ 30 ☐ 42	APPROVED MFR'S
RATED AMPS: ☐ 100 ☒ 200 ☐ 400 ☐ _____	CABINET: ☒ SURFACE ☐ FLUSH	NEMA ☐ 1 ☒ 3R ☐ 4X
☐ MAIN LUGS ONLY ☒ MAIN 200 AMPS ☒ BREAKER ☐ FUSED SWITCH	☒ HINGED DOOR	☒ KEYED DOOR LATCH
☐ FUSED ☒ CIRCUIT BREAKER ☐ BRANCH DEVICES	☐ _____ TO BE GFCI BREAKERS	FULL NEUTRAL BUS
ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL		

1 EXISTING PANEL SCHEDULE
SCALE: NOT TO SCALE

FINAL PANEL SCHEDULE									
LOAD	POLES	AMPS	BUS		AMPS	POLES	LOAD		
			L1	L2					
SURGE	2	60A	1	2	20A	1	REC		
			3	4					
			5	6					
			7	8					
			9	10					
SSC	4	200A	11	12	20A	1	INVERTER		
			13	14					
			15	16					
			17	18					
			19	20					
			21	22					
			23	24					

RATED VOLTAGE: ☒ 120/240 ☐ _____ 1 PHASE, 3 WIRE	BRANCH POLES: ☐ 12 ☒ 24 ☐ 30 ☐ 42	APPROVED MFR'S
RATED AMPS: ☐ 100 ☒ 200 ☐ 400 ☐ _____	CABINET: ☒ SURFACE ☐ FLUSH	NEMA ☐ 1 ☒ 3R ☐ 4X
☐ MAIN LUGS ONLY ☒ MAIN 200 AMPS ☒ BREAKER ☐ FUSED SWITCH	☒ HINGED DOOR	☒ KEYED DOOR LATCH
☐ FUSED ☒ CIRCUIT BREAKER ☐ BRANCH DEVICES	☐ _____ TO BE GFCI BREAKERS	FULL NEUTRAL BUS
ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL		

2 FINAL PANEL SCHEDULE
SCALE: NOT TO SCALE



3 ONE-LINE DIAGRAM
SCALE: NOT TO SCALE

T-Mobile

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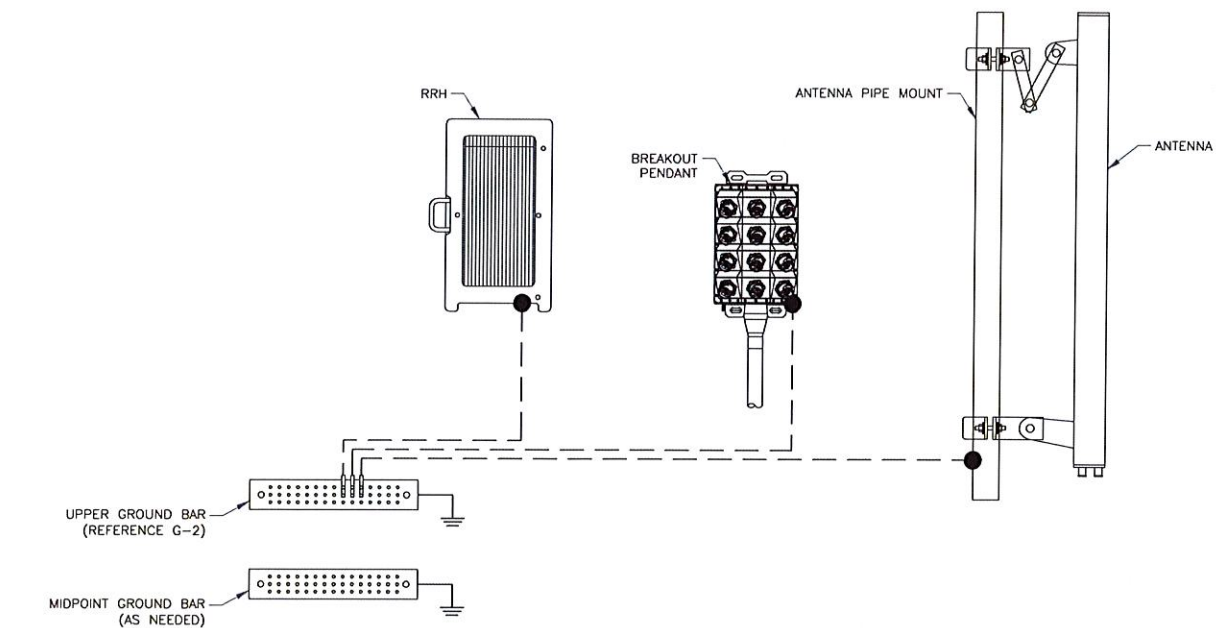
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SHEET NUMBER:

E-1

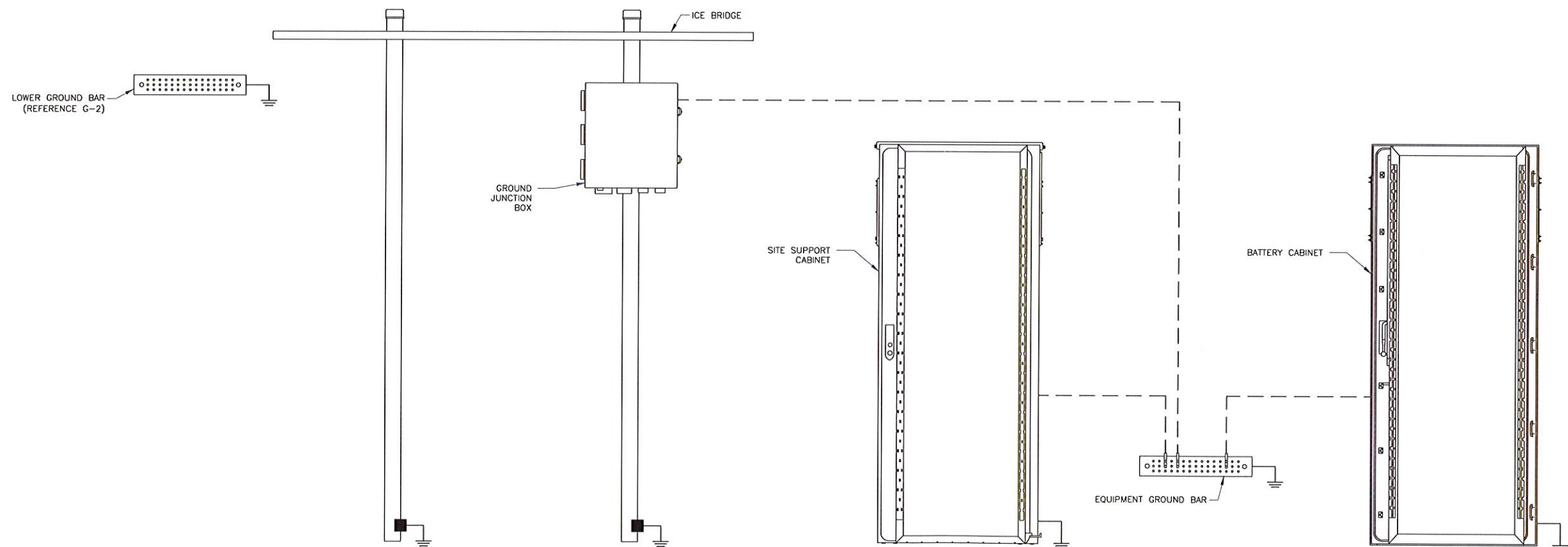
REVISION:

1



ANTENNA LEVEL

GROUND LEVEL



GROUNDING PLAN LEGEND:

- #6 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 BARE, SOLID, TINNED COPPER GROUND WIRE
- EXOTHERMIC WELD
- MECHANICAL CONNECTION
- ⊙ COPPER GROUND ROD
- ⊗ GROUND ROD W/ TEST WELL

NOTE:

SEE FINAL EQUIPMENT PLAN FOR NEW EQUIPMENT REQUIRING GROUNDING. CONTRACTOR TO VERIFY EXISTING EQUIPMENT GROUNDING IN FIELD. CONTRACTOR TO VERIFY IN FIELD AND INSTALL ANY MISSING ##### GROUND BARS ON SITE.

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SHEET NUMBER: G-1	REVISION: 1
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1 TYPICAL FINAL GROUNDING SCHEMATIC
SCALE: NOT TO SCALE



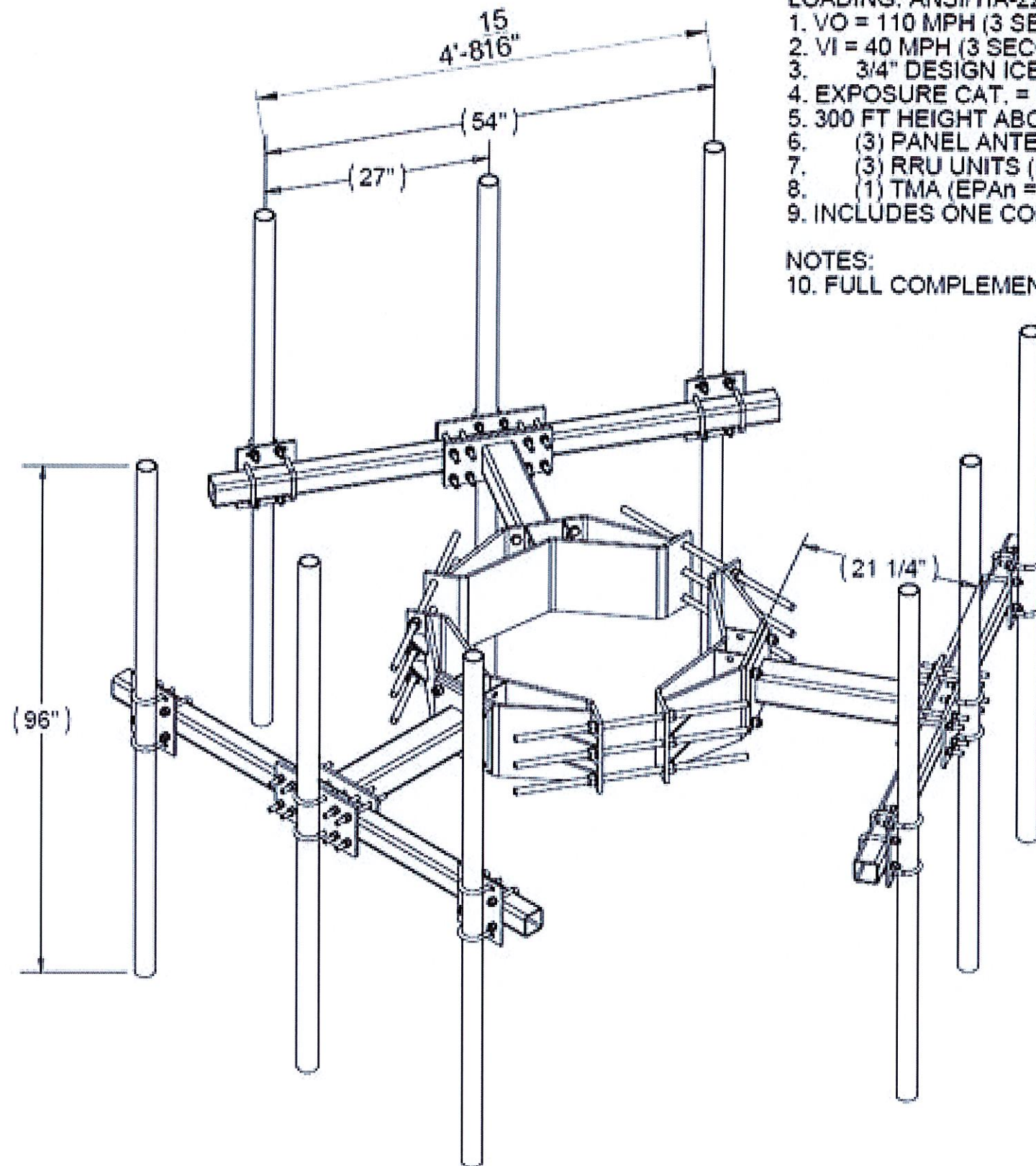
- NOTES:

- NOTES:

- NOTES:

- NOTES:

- 1



- LOADING: ANSI/TIA-222-G
1. VO = 110 MPH (3 SECOND) BASIC WIND SPEED WITHOUT ICE
 2. VI = 40 MPH (3 SECOND) BASIC WIND LOAD SPEED WITH ICE
 3. 3/4" DESIGN ICE THICKNESS
 4. EXPOSURE CAT. = C. STRUCTURE CLASS = II
 5. 300 FT HEIGHT ABOVE GROUND ELEVATION OF MOUNT
 6. (3) PANEL ANTENNA'S (EPAn = 9.25 SQFT., EPAs = 3.1 SQFT., 70 LBS EACH)
 7. (3) RRU UNITS (EPAn = 2.3 SQ FT., EPAs = 1.2 SQFT., 65 LBS EACH)
 8. (1) TMA (EPAn = 1.2 SQFT., EPAs = 0.6 SQFT., 25LBS)
 9. INCLUDES ONE CONCENTRATED FORCE OF 250LBS

NOTES:
10. FULL COMPLEMENT OF PIPES SHOWN

- SADDLE BRACKET PART NUMBERS:
1. 2121LD-1130 11" TO 30" LD SADDLE BRACKET
 2. 2121LD-2447 24" TO 47" LD SADDLE BRACKET
 3. 2121LD-4460 44" TO 60" LD SADDLE BRACKET

ITEM NO.	QTY.	PART NO.	DESCRIPTION
1	1	2121LD-XXXX	LD SADDLE BRACKET
2	3	2122S-5	5' MONOPOLE SQ. TUBE T-ARM
3	9	2125-96	2-3/8" OD X96" GALV PIPE

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF ALT. ANY REPRODUCTION IN PART OR WHOLE WITHOUT THE WRITTEN PERMISSION OF ALT IS PROHIBITED. 10/31/2014 FINISH NONE WEIGHT N/A	CAD GENERATED DRAWING. DO NOT MANUALLY UPDATE		800-650-7960 FAX 940-455-2817 www.altfabrication.com sales@altfabrication.com	122 Leesley Lane Argyle, Texas 76226
	APPROVALS	DATE	TITLE	
	DRAWN	TU 06/09/14	2122S-5 WITH 2121LD	
	CHECKED			
	DESIGNED		DWG. NO.	
			2122S-5-XXXX-996	
			SCALE: NTS	REV. A
			DO NOT SCALE DRAWING	SHEET 1 OF 1

Patrick N. Hill
1820 DEVONSHIRE BOULEVARD
NICHOLS HILLS, OKLAHOMA 73116
405-848-0282

VIA HAND DELIVERY

November 30, 2022

Amanda Copeland
City Clerk
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: Special Permit – Existing monopole tower located at 6706 North Pennsylvania Avenue

Members of Planning Commission and City Council,

Barbara and I reside at 1820 Devonshire Boulevard, near the referenced monopole tower. We strongly object to the installation of additional antennas or equipment to the tower. In its current location and configuration, the monopole is an eyesore and detriment to the city park within which it is located. Hanging more antennas and equipment on this pole would make an unfortunate situation worse and not be in the best interest of our community.

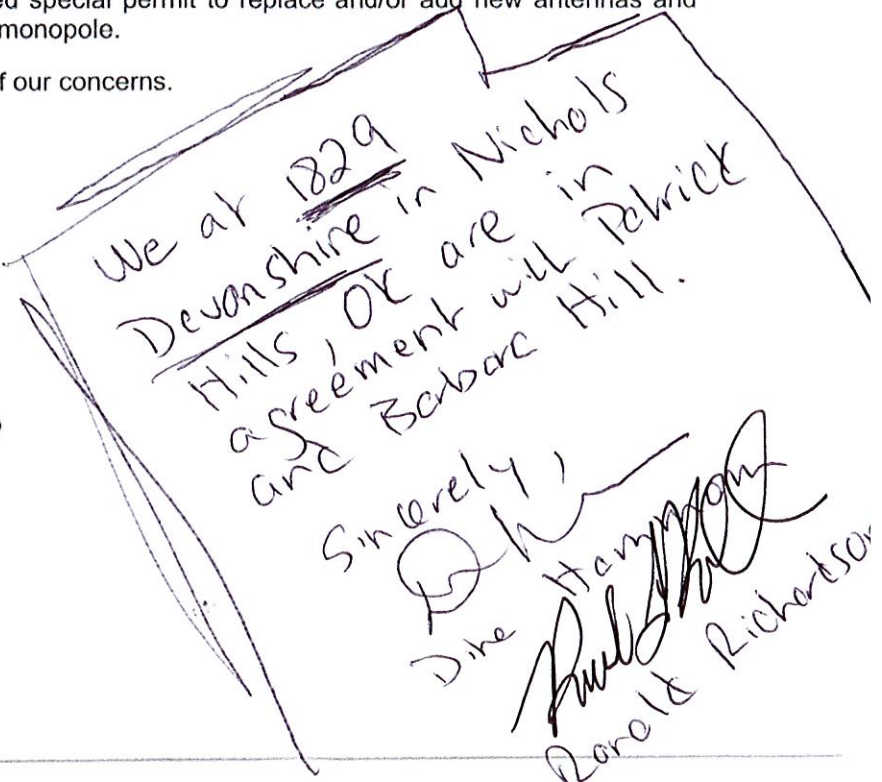
We respectfully request that the City of Nichols Hills not approve the Crown Castle USA, Inc. Application and deny the requested special permit to replace and/or add new antennas and other equipment to the referenced monopole.

Thank you for your consideration of our concerns.

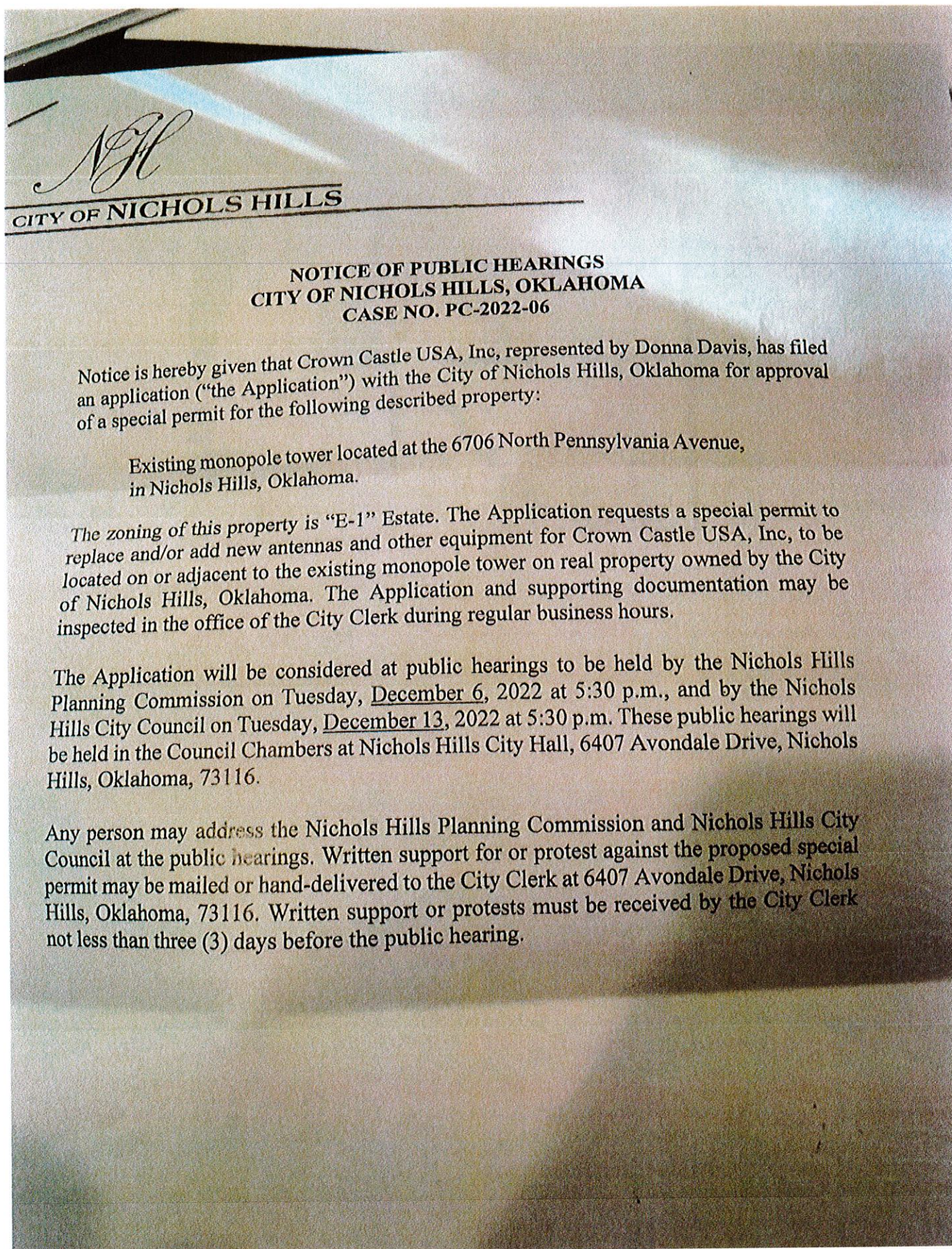
Sincerely,


Patrick N. Hill

Barbara D. Hill



Attachment: PC Letters 12 6 22 (6466 : Crown Castle - Special Permit Application)



Attachment: PC Letters 12 6 22 (6466 : Crown Castle - Special Permit Application)

William Lambert
1824 DEVONSHIRE BOULEVARD
NICHOLS HILLS, OKLAHOMA 73116
314-803-1580

December 1, 2022

Amanda Copeland
City Clerk
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: Case Number PC-2022-06: Special Permit – Existing monopole tower located at 6706
North Pennsylvania Avenue

Members of the Nichols Hills Planning Commission and Nichols Hills City Council,

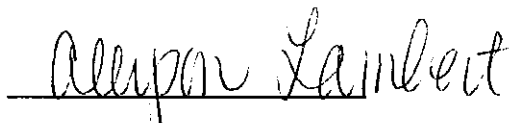
Allyson and I reside at 1824 Devonshire Boulevard, diagonally across Pennsylvania Avenue from the referenced monopole tower. We wanted to formally register our strong objection to the proposed installation of additional antennas or equipment to the tower. In its current location and configuration, the monopole is a blemish to the community and a significant detriment to the city park. The addition of antennas and equipment on this pole would further adversely impact property values and the stature of the neighborhood.

We respectfully request that the City of Nichols Hills not approve the Crown Castle USA, Inc. Application and deny the requested special permit to replace and/or add new antennas and other equipment to the referenced monopole. We are unfortunately unable to attend the council meeting due to a pre-existing conflict, but please know that we strongly oppose the application, and our lack of in-person presence on Tuesday December 6th is in no way representative of the gravity of our concerns.

Thank you for your consideration,



William Lambert



Allyson Lambert

Patrick N. Hill
1820 DEVONSHIRE BOULEVARD
NICHOLS HILLS, OKLAHOMA 73116
405-848-0282

VIA HAND DELIVERY

November 30, 2022

Amanda Copeland
City Clerk
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: Special Permit – Existing monopole tower located at 6706 North Pennsylvania Avenue

Members of Planning Commission and City Council,

Barbara and I reside at 1820 Devonshire Boulevard, near the referenced monopole tower. We strongly object to the installation of additional antennas or equipment to the tower. In its current location and configuration, the monopole is an eyesore and detriment to the city park within which it is located. Hanging more antennas and equipment on this pole would make an unfortunate situation worse and not be in the best interest of our community.

We respectfully request that the City of Nichols Hills not approve the Crown Castle USA, Inc. Application and deny the requested special permit to replace and/or add new antennas and other equipment to the referenced monopole.

Thank you for your consideration of our concerns.

Sincerely,



Patrick N. Hill



Barbara D. Hill



VIEW OF MONOPOLE FROM OUR FRONT YARD.

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 50 OF THE NICHOLS HILLS CITY CODE REGARDING SOLAR ENERGY SYSTEMS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 50, *Zoning*, Article II, *District Regulations*, of the Nichols Hills City Code is hereby amended by the addition of Division 12, with new language underlined, to wit:

DIVISION 12. SOLAR ENERGY SYSTEMS

Sec. 50-700. Definitions.

The following words, terms and phrases, when used in this Division, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Ground-Mounted Solar Energy System means a Solar Energy System mounted on the ground and not attached to any other structure other than structural supports.

Roof-Mounted Solar Energy System means a Solar Energy System that is structurally mounted to the roof of a Building or Structure.

Solar Energy System means a system intended to convert solar energy into thermal, mechanical or electrical energy. Solar Energy Systems may be Ground-Mounted or Roof-Mounted and may be comprised of Solar Panels or Solar Tiles. Solar power systems that provide energy to heat swimming pools or Accessory Structures are not Solar Energy Systems for purposes of this Division.

Solar Panel means a group of photovoltaic cells assembled on a panel and which are assembled on-site into solar arrays.

Solar Tile means photovoltaic roof tiles designed to look like and function as conventional roofing materials, such as asphalt shingles or slate.

Sec. 50-701. Solar Energy System Permits required to install Solar Energy Systems.

Solar Energy Systems may not be installed in any Zoning District until a Solar Energy System Permit therefor has been issued by the Code Official or his designee in accordance with this Division.

Sec. 50-702. Application for permit to install Solar Energy Systems.

Persons wishing to install a Solar Energy System shall file a written application for a Solar Energy System Permit to do so on an application form supplied by the City Clerk. Applications must be certified by the owner(s) of the property. The following attachments (the details of which are stated in the application form) and all other information required by the application form, must accompany the application:

- (1) A site plan showing the project address, scope of work, property lines, footprint of the Buildings and Structures on the property, and location of the proposed Solar Energy System.
- (2) Blueprints or drawings of the Solar Energy System showing the proposed layout of the system, the distance between the proposed system and all Property Lines, and the tallest finished height of the proposed system.
- (3) Name, address, and contact information for proposed system installer.
- (4) Documentation that the owner has submitted notification to the utility company of the customer's intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.

The application will be considered officially submitted and filed only after it is examined by the Code Official or his designee and found to be complete. Installation of the Solar Energy System may not be commenced until a Solar Energy System Permit has been issued by the City.

Sec. 50-703. Application fee for Solar Energy System Permit.

A nonrefundable fee in the amount established in the City Fee Schedule must be paid to the City by the applicant with submission of the application for a Solar Energy System Permit.

Sec. 850-704. Code Official review; issuance of Solar Energy System Permit.

The Code Official or his designee shall assess the application. A Solar Energy System Permit shall be issued by the Code Official or his designee if he finds that the applicant has complied with all of the applicable provisions of this Division. The permit will be valid for six months from the date of issuance.

Sec. 50-705. Revocation of Solar Energy System Permit.

The Code Official shall have the power to revoke any Solar Energy System Permit upon determination by the City of any material departure from compliance the documents submitted to the City with the application or of any false statements or representations as to material fact relating to the design, construction, installation, alteration or repair of the Solar Energy System.

Sec. 50-706. Standards for Solar Energy Systems in all Zoning Districts.

Solar Energy Systems installed on any property within the City must comply with the standards and requirements in this Section regardless of Zoning District classification, as follows.

(a) *Design, construction, installation, alteration and repair of Solar Energy Systems must comply with applicable laws and standards.* All Solar Energy Systems must comply with and be designed, constructed, installed, altered, and repaired in accordance with applicable law, including the applicable provisions of the National Electric Code and the International Codes as adopted by the City, and the International Code Committee's 2021 Solar Energy Provisions. The City recognizes that new technologies may be developed in the future related to Solar Energy Systems. It is the City's intent that installation of all Solar Energy Systems in the City and the manufacture of such systems to be installed in the City comply with the highest and best installation standards then in effect as stated in applicable law and published standards.

(b) *Installer accreditation.* Solar Energy Systems must be installed and serviced by a company with at least one NABCEP Board Certified PV Installation Professional (PVIP) on staff.

(c) *Conditions on issuance of permits.* The Code Official is authorized to impose conditions on issuance of Solar Energy System Permits to address health and safety concerns.

(d) *Inspection.* All installation work for a Solar Energy System for which a permit is required shall be subject to inspection by the Code Official.

Sec. 50-707. Additional standards and requirements for Roof-Mounted Solar Energy Systems.

In addition to meeting the applicable standards and requirements set out in Section 50-706, all Roof-Mounted Solar Energy Systems must meet the following standards and requirements:

(a) *Location.* Roof-Mounted Solar Energy Systems may be located on any roof face of a Main Building, a Secondary Building or Accessory Building or Accessory Structure; provided, however, Solar Panels may not be located on a street-facing side of the roof. In the Residential Zoning Districts, Solar Panels may be located only on the portion of the roof facing the Rear Yard or on the portion of the roof facing a Side Yard that faces south. Solar Tiles may be installed on any part of a roof.

(b) *Flush Mount.* Solar Panels must be flush mounted whenever possible.

(c) Height. Roof-Mounted Solar Energy Systems may not extend beyond: (1) 12 inches parallel to the roof surface in the Single-Family and Two-Family Residential Zoning Districts; and (2) 36 inches parallel to the roof structure in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District, and the C-2 Retail Business District.

(d) Extension. A Roof-Mounted Solar Energy System may not extend beyond the exterior perimeter of the Building or Structure on which it is mounted.

(e) Materials. All materials used for racking, mounts, mounting clamps, and flashings must be of a color consistent with the color of the roof surface to minimize visibility.

(f) Emergency access. Roof-mounted Solar Energy Systems must be located in such a manner as to ensure emergency access to the roof, provide pathways to specific areas of the roof, provide for smoke ventilation opportunities, and provide emergency egress from the roof.

Sec. 50-708. Additional standards and requirements for Ground-Mounted Solar Energy Systems.

In addition to meeting the applicable standards and requirements set out in Section 50-706, all Ground-Mounted Solar Energy Systems must meet the following standards and requirements:

(a) Location. Ground-Mounted Solar Energy Systems may be located only in the Rear Yard or a Side Yard that does not face the street. Ground-Mounted Solar Energy Systems that are visible from a street or any public way must be screened with landscaping or fencing.

(b) In the Single-Family and Two-Family Residential Zoning Districts, the area of the system surface may not exceed ten percent of the Lot area.

(c) The maximum height of a Ground-Mounted Solar Energy System may not exceed 12 feet when oriented at maximum tilt, measured from the grade at the base of the pole to the highest edge of the system.

(d) The minimum clearance between the lowest point of the system and the surface on which the system is mounted is 12 inches.

(e) The area covered by the system is not included in the calculations for Lot Coverage.

Sec. 50-709. Required maintenance of Solar Energy Systems.

Solar Energy Systems must be maintained in good condition in all respects, including the functioning of the equipment, by the property owner.

Secs. 50-710—50-725. Reserved.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE ADOPTING OUTDOOR LIGHTING REGULATIONS;
REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES;
PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS,
OKLAHOMA:

Section 1. Chapter 50, *Zoning*, Article II, *District Regulations*, of the Nichols Hills City Code is hereby amended by the addition of Division 9, with new language underlined, to wit:

Division 9 – Outdoor Lighting Regulations

Sec. 50-400. Definitions.

The following words, terms and phrases, when used in this Division, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Backlight means for an outdoor Luminaire, Lumens emitted in the quarter sphere below horizontal and in the opposite direction of the intended orientation of the Luminaire. For Luminaires with symmetric distribution, backlight will be the same as front light.

Footcandle means the unit of measure expressing the quantity of light received on a surface. One Footcandle is the illuminance produced by a candle on the surface of one foot square from a distance of one foot.

Fully Shielded Luminaire means a Luminaire constructed and installed in such a manner that all light emitted by the Luminaire, either directly from the lamp or a diffusing element, or indirectly by reflection or refraction from any part of the Luminaire, is projected below the horizontal plane through the Luminaire's lowest light-emitting part.

Glare means lighting entering the eye directly from Luminaires or indirectly from reflective surfaces that causes visual discomfort or reduced visibility.

Lamp means a generic term for a source of optical radiation (i.e. light), often called a "bulb" or "tube." Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, low pressure sodium (LPS) lamps, and light-emitting diode (LED) modules and arrays.

Landscape lighting means lighting of trees, shrubs, or other plant material and other landscape features.

LED means Light Emitting Diode.

Light Source means a device, which, when activated (electronically or otherwise), emits light. Light Sources include incandescent filament bulbs, electric discharge bulbs, light emitting diodes (LED), halogen bulbs, fluorescent bulbs, compact fluorescent bulbs (CFL), and metal halide bulbs.

Light Trespass means light that falls beyond the property it is intended to illuminate. Light Trespass includes unwanted spillage of light onto adjacent areas that may affect sensitive receptions, particularly residential properties and ecological sites.

Lighting means “electric” or “man-made” or “artificial” light.

Lighting Controls means a control device or system designed to control the time a Luminaire is lit, such as a timer; motion detector; a photoelectric switch (a control device employing a photocell or photodiode to detect daylight and automatically switch lights off when sufficient daylight is available); an astronomic time switch (an automatic lighting control device that switches Outdoor Lighting relative to time of solar day within time of year correction); or equivalent functions from a programmable lighting controller, Building automation system or lighting energy management system, all with battery or similar backup power or device.

Low Voltage Landscape Lighting means landscape lighting powered at less than 15 volts and limited to Luminaires having a rated initial Luminaire Lumen output of 525 Lumens or less.

Lumen means the unit of measure used to quantify the amount of light produced by a lamp or emitted from a Luminaire (as distinct from “Watt” which is a measure of power consumption).

Luminaire means the complete lighting unit (fixture), consisting of a lamp or lamps and ballast, together with the parts designed to distribute the light (reflector, lens, diffuser) to position and protect the lamps, and to connect the lamps to the power supply.

Luminaire Lumens means for Luminaires with relative photometry per IES, the sum of the initial Lamp Lumens for all lamps within an individual Luminaire, multiplied by the Luminaire efficiency. If the efficiency is not known for a single-family or two-family residence, assume 70%. For Luminaires with absolute photometry per IES LM-79, it is the total Luminaire Lumens. The Lumen rating of a Luminaire assumes the lamp or Luminaire is new and has not depreciated in light output.

Mounting Height means the height of the photometric center of a Luminaire above grade level.

New Lighting means lighting for areas not previously illuminated; newly installed lighting of any type except for Replacement Lighting or lighting Repairs.

Outdoor Lighting means lighting equipment installed within the property line and outside the Building envelopes, whether attached to Buildings or Structures, poles, the earth or any other location and associated Lighting Controls.

Preexisting Luminaire means a Luminaire existing as of the effective date of this Division that was permitted and installed in accordance with the adopted codes and regulations applicable at the time of installation of the Luminaire.

Repair(s) [of a Luminaire] means the reconstruction or renewal of any part of an existing Luminaire for the purpose of its ongoing operation, other than re-lamping or replacement of components including capacitor, ballast or photocell. Note that retrofitting a Luminaire with a new lamp and/or ballast technology is not considered a Repair and for the purposes of this Division, the Luminaire will be treated as if new. Repair does not include normal re-lamping or replacement of components, including capacitors, ballasts, drivers or photocells.

Replacement Lighting means lighting installed specifically to replace existing lighting that is sufficiently broken to be beyond repair.

Shielding means an opaque material that blocks the transmission of light. Shielded means a Luminaire has had Shielding used to block the transmission of light.

Unshielded Luminaire means a Luminaire capable of emitting light in any direction, including downwards.

Uplight means for an exterior Luminaire, flux radiated in the hemisphere at or above the horizontal plane.

Watt means measure of power consumption.

Sec. 50-401. Purpose of the Outdoor Lighting regulations; dark sky principles.

The purpose of this Division is to meet the standards for Outdoor Lighting set out in the Nichols Hills Building Commission Building, Demolition, Design, and Construction Guidelines regarding privacy and lighting and to provide regulations that support the “dark sky” principles for responsible Outdoor Lighting stated by the International Dark Sky Association:

- (1) Use light only if it is needed. All Outdoor Lighting should be useful and have a clear purpose.

- (2) Direct light so it falls only where it is needed. Use Shielding and careful aiming to target the direction of the outdoor light beam so that it points downward and does not trespass beyond where it is needed.
- (3) Light should be no brighter than necessary. Use the lowest light level required. Be mindful of surface conditions, as some conditions may reflect more light into the night sky than intended.
- (4) Use light only when it is needed. Use Lighting Controls to ensure that Outdoor Lighting is available when it is needed, dimmed when possible, and turned off when not needed.
- (5) Use warmer color lights. Limit the amount of shorter wavelength (blue-violet) light to the least amount needed.

The City has based most of its Outdoor Lighting regulations on those regulations for Lighting Zone 1 “Low ambient lighting” zone as determined by the International Dark Sky Association. The City evaluates Outdoor Lighting in its review processes to ensure that the functional and security needs of each property are met in a way that does not adversely affect the adjacent properties or neighborhood. The degree to which Outdoor Lighting at Night (LAN) affects a property owner or neighborhood will be examined by considering the Light Source, Luminaire type, Mounting Height, location, Lumen output, level of illumination (Footcandles), hours of illumination (Lighting Controls), and need for illumination in relation to the effects of the lighting on the adjacent property owners and the neighborhood.

Sec. 50-402. Permits required to install Outdoor Lighting when Electrical Code Permit is required.

When the City Code requires an Electrical Permit, as set out in Chapter 8, Article III, New Lighting and Replacement Lighting may not be installed in any Zoning District until an Outdoor Lighting Permit for such lighting has been issued by the Code Official or his designee in accordance with this Division.

Sec. 50-403. Application for Outdoor Lighting Permit.

Persons wishing to install New Lighting and/or Replacement Lighting for which a Permit is required pursuant to Section 50-402 shall file a written application for an Outdoor Lighting Permit to do so on an application form supplied by the City Clerk. Applications must be certified by the owner(s) of the property. An Outdoor Lighting Plan meeting the requirements set out in Section 50-412 and all other information required by the application form, must accompany the application. The application will be considered officially submitted and filed only after it is examined by the Code Official or his designee and found to be complete. Installation of the Outdoor Lighting may not be commenced until an Outdoor Lighting Permit has been issued by the City.

Sec. 50-404. Application fee for Outdoor Lighting Permit.

A nonrefundable fee in the amount established in the City Fee Schedule must be paid to the City by the applicant with submission of the application for an Outdoor Lighting Permit.

Sec. 50-405. Code Official review; issuance of Outdoor Lighting Permit.

The Code Official or his designee shall examine or cause to be examined all applications for Outdoor Lighting Permits within a reasonable period of time after filing. If the application or required documents do not meet the requirements of the City, the application shall be rejected, in writing, stating the reasons therefor. If the City requirements have been met, the City shall issue the applicable Permit as soon as practicable. The Permit will be valid for six months from the date of issuance.

Sec. 50-406. Revocation of Outdoor Lighting Permit.

The Code Official shall have the power to revoke any Outdoor Lighting Permit upon determination by the City of any material departure from compliance the plans and specifications submitted to the City with the application or of any false statements or representations as to material fact relating to the installation of the Outdoor Lighting.

Sec. 50-407. Conformance with applicable Codes.

All Outdoor Lighting must be installed in conformance with the provisions of this Code, including the National Electric Code, as adopted by the City, and other applicable provisions of Chapter 8 regarding the City's electrical and Building codes.

Sec. 50-408. Applicability; exemptions; nonconforming Luminaires (grandfathering).

(a) Applicability. Except as otherwise specified in this Section, all Outdoor Lighting installed after the effective date of this Division must comply with this Division, whether attached to Buildings or Structures, poles, the earth or any other location. Compliance is required regardless of whether an Outdoor Lighting Permit is required by this Division or not.

(b) Repairs. Repairs to existing Luminaires (including Preexisting Luminaires) are not regulated by this Division, provided such Repairs do not exceed 30% of total installed Luminaires. Repairs comprising more than 30% of total installed Luminaires require an Outdoor Lighting Permit as set out in Section 50-402.

(c) Exemptions. The following are not regulated by this Division:

- (1) Any City-owned and operated lighting, including lighting within public right-of-way for the principal purpose of illuminating streets, traffic

control signals and devices, and lighting for public monuments and statuary.

- (2) Lighting solely for signs or self-illuminated signage.
- (3) Underwater lighting in swimming pools and other water features.
- (4) Decorative seasonal lighting from October 30th to February 1st, provided that individual lamps are less than 10 Watts and 70 Lumens.
- (5) Low Voltage Landscape Lighting provided that it is aimed away from adjacent properties.
- (6) Downward aimed lighting of the United States and State of Oklahoma flags with no more than two Luminaires per flag.
- (7) Gas flame lanterns produced directly or indirectly by the combustion of natural gas or other utility-type fossil fuels.
- (8) Outdoor Lighting used exclusively during public special events conducted by the City or for which the City has granted a Permit.
- (9) Residential party lights illuminated only for temporary social gatherings, including string lights and lanterns, provided that such lighting does not cause Light Trespass or Glare.
- (10) Lighting that is used by federal, state, county or local authorities and their authorized representatives under emergency conditions or as road hazard warnings.

(d) Preexisting Luminaires. Outdoor Lighting installed prior to the effective date of this Division must comply with the following.

- (1) New or changed use of property. Whenever there is a new use of a property (through a zoning or variance change) or the use on the property is changed, all Outlook Lighting on the property must be brought into compliance with this Division before the new or changed use commences.
- (2) Additions to Dwellings. If an Addition is made to a Dwelling that adds 30 percent or more of the square footage of the air-conditioned space then existing in the Dwelling and that property has Preexisting Luminaires, all of the Outdoor Lighting must be brought into compliance with this Division for New Lighting before the City will issue a Certificate of Occupancy.

- (3) Major Additions in the Multiple-Family Residential, Church, Office, and Retail Zoning Districts. If a major addition occurs on a property in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District, or the C-2 Retail Business District, the Outdoor Lighting for the entire property must be brought into compliance with this Division for New Lighting. For purposes of this subsection, a major addition means an addition of 30% or more in terms of additional Dwelling units, gross floor area or parking spaces, either with a single addition or with cumulative additions after the effective date of this Division.
- (4) Addition, modification and replacement of Preexisting Luminaires. Once modifications or replacement of Luminaires on a property exceeds 30% of installed Preexisting Luminaires (through single or cumulative additions), all of the Outdoor Lighting must be brought into compliance with this Division for New Lighting.

(e) Resumption of use after abandonment. If a property with nonconforming Outdoor Lighting is abandoned or remains vacant for a period of 12 months or more, all Outdoor Lighting on the property must be brought into compliance with this Division for New Lighting before any further use of the property occurs or before the City will issue a Certificate of Occupancy.

Sec. 50-409. All Zoning Districts - general standards for Outdoor Lighting.

(a) Light Trespass. Lighting emanating from any Lot that unnecessarily illuminates any other Lot and substantially interferes with the use or enjoyment of such other Lot is prohibited. Lighting unnecessarily illuminates another Lot if it clearly exceeds the standards set forth in this Division, if the light shines directly into or toward a residence, or if the standards set forth in this Division could reasonably be achieved in a manner that would not substantially interfere with the use or enjoyment of neighboring properties. All Luminaires must be located, aimed or Shielded so as to minimize Light Trespass.

(b) Maximum vertical light levels at any point in plane of property lines. Light Trespass is measured by vertical readings in Footcandles at the brightest point on the property line. In order to minimize Light Trespass onto neighboring properties, the maximum light level at a property line may not exceed the following:

- (1) two-tenths (0.2) Footcandles for the Single-Family and Two-Family Residential Zoning Districts and for the Multiple-Family Residential, Church, Office, and Retail Zoning Districts bordering the Single-Family and Two-Family Residential Zoning Districts.
- (2) Properties within the Multiple-Family Residential, Church, Office, and Retail Zoning Districts must also reduce Light Trespass at the property line to a maximum of three-tenths (0.3) Footcandles; provided that such

properties may have Light Trespass onto public rights-of-way at main entrances or exists to a level not to exceed five-tenths (0.5) Footcandle and to a level not to exceed four-tenths (0.4) Footcandle at other portions of the right-of-way.

(c) Glare. All Outdoor Lighting must be designed such that the (bulb) point Light Source is not directly visible from adjoining properties or the adjacent public rights-of-way. Luminaires must be placed so as not to cause Glare beyond the property boundary and must be Shielded such that Glare from the Light Source is not directly visible from normal viewing angles on any other residential property line.

(d) Light Sources must be concealed or Shielded. Light Sources must be concealed or Shielded to mask the surface of the bulb or light-emitting element from adjacent properties or adjoining rights-of-way. All lights must be directed downward.

(e) Lighting Controls required. Lighting Controls are required to automatically extinguish all Outdoor Lighting when sufficient daylight is available.

(f) Lighting style. The style of lights must be consistent with the style and character of architecture of the applicable Building.

(g) Lighting color. Outdoor Light Sources must produce accurate color rendition. Warmer color lights must be used, with a minimum of Correlated Color Temperature (CCT) rating of 2600 Kelvin and a maximum of 3200 Kelvin; and (2) a minimum Color Rendering Index (CRI) rating of 80, each as provided by the manufacturer's specifications.

(h) Architectural and landscaping lighting. Outdoor Lighting used to illuminate flags, statues, signs or other objects mounted on a pole, pedestal or platform, spotlighting or floodlighting used for architectural or landscape purposes, must use full cutoff or directionally Shielded lighting fixtures that are aimed and controlled so that the directed light is substantially confined to the object intended to be illuminated.

Sec. 50-410. Single-Family and Two-Family Residential Zoning Districts – additional standards for Outdoor Lighting.

In addition to the standards set out in Section 50-409, all Outdoor Lighting installed in the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, the R-1-60 Single-Family Residential District, and the R-2 Two-Family Residential District, must meet the following standards and requirements:

(a) Shielding and Lumen output. All outdoor Luminaires must be fully Shielded and may not exceed an allowed Lumen output of 1260 Lumens, with the following exceptions:

- (1) One partly Shielded or unshielded Luminaire at the main entry of a Dwelling, not to exceed an allowed Lumen output of 420 Lumens for such Luminaire.
- (2) Any other partly Shielded or unshielded Luminaires (excluding the main entry), not to exceed an allowed Lumen output of 315 Lumens.
- (3) Shielded directional flood lighting aimed so that direct Glare is not visible from the adjacent properties and not exceeding an allowed Lumen output of 1260 Lumens.
- (4) Open flame gas lights.
- (5) Lighting installed with a vacancy sensor, where the sensor extinguishes the lights no more than 15 minutes after the area is vacated.
- (6) Lighting exempt pursuant to Section 50-408.

(b) Height. Luminaires installed within 25 feet of any property line or public right-of-way may not be located at a Mounting Height greater than 20 feet. All other Luminaires may not be located at a Mounting Height great than 30 feet. Second floor balconies and outdoor stairways may be lit with downward-directed fully-Shielded Luminaires.

(c) Landscape lighting. In addition to the restrictions for Low Voltage Landscape Lighting, Uplighting is permitted only if the light distribution from the Luminaire is effectively contained by an overhanging architectural or landscaping element. Such elements may include awnings, dense shrubs or tree canopies, which can functionally reflect illumination back to the ground.

(d) Flood light restrictions. In addition to the restrictions set out above, flood lights must be focused on the task, fully Shielded, down directed, and screened from adjacent properties in a manner that prevents Light Trespass.

Sec. 50-411. Multiple-Family Residential, Church, Office, and Retail Zoning Districts – additional standards for the Outdoor Lighting.

In addition to the standards set out in Section 50-409, all Outdoor Lighting installed in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District, and the C-2 Retail Business District must meet the following standards and requirements:

(a) Total Site Lumen limit. The total installed initial Luminaire Lumens of all Outdoor Lighting on a Building Site may not exceed a total site Lumen limit which is determined using either the Parking Space Method or the Hardscape Area Method, each described below. Only one method may be used per Permit application. For sites with existing Outdoor Lighting, such existing lighting may be included in the calculation of total

installed Lumens. The total installed initial Luminaire Lumens in calculated as the sum of the initial Luminaire Lumens for all Luminaires. The Parking Space method and the Hardscape Area Method are described as follows:

- (1) The Parking Space method may only be applied to properties with up to 10 parking spaces (including handicapped accessible spaces. The allowed total initial Luminaire Lumens per Building Site is 630 Lumens per parking space.
- (2) The Hardscape Area method may be used for any project. The allowed total initial Luminaire Lumens per Building Site is 2.5 Lumens per square foot of hardscape.

(b) *Parking Lot Illumination.* All parking lot lighting must have no light emitted above 90 degrees. Parking lots must be illuminated as unobtrusively as possible to meet the functional needs of safe circulation and protecting people and property. Outdoor Lighting used to illuminate parking spaces, driveways, and maneuvering areas must be designed, arranged, and Shielded so that the point Light Source is not visible from adjoining lots or streets.

(c) *Height.* Outdoor Lighting (except parking lot lighting) must be located at a Mounting Height that is 16 feet or less in height unless it is:

1. Building-mounted lighting fully Shielded, directed downward at a sign or Building façade; or
2. Lighting on above-grade decks or balconies that is fully Shielded.

(d) *Material and color.* Concrete or wood poles must be used for the support of freestanding Luminaires. Poles must be low reflectance, subtle, neutral or earth tone colors or original factory metal finish.

Sec. 50-412. Outdoor Lighting Plans – requirement and specifications.

When an Outdoor Lighting Permit is required pursuant to Section 50-402, the installation of New Lighting and the installation of Replacement Lighting requires submission of an Outdoor Lighting Plan with the Electrical Permit Application or with the Building Commission Certificate of Approval Application, as applicable. Outdoor Lighting Plans must be prepared by a certified electrical engineer, architect, landscape designer, landscape architect or lighting designer, and must meet the applicable requirements set out in this Division. Outdoor Lighting Plans must include the following information:

- (a) The address of the property and its Owner.

- (b) The name, address, and contact information of the party who prepared the Outdoor Lighting Plan.
- (c) North arrow and scale.
- (d) The location of existing property lines and dimensions of the tract, accurately drawn to scale.
- (e) Exact locations and outline of all rights-of-way.
- (f) The location of all existing and proposed Buildings, and parking areas, if any, including the exact number of parking spaces provided.
- (g) The location and size of any permanent Luminaires or structures including sidewalks, walls, fences, trash enclosures, existing lighting fixtures, signs, and benches, that are relevant to the Outdoor Lighting Plan.
- (h) The location, size, and type of all existing above-ground and underground public utilities with notations, where appropriate, as to any safety hazards to avoid during installation of Outdoor Lighting. Alternatively, a letter of no objection provided by the utility company may be required.
- (i) The proposed location, size, Mounting Height, type, spacing (on center), and quantity of all proposed Outdoor Lighting devices, Luminaires, lamps, supports, reflectors, and other devices. The description may include catalog cuts by manufacturers and drawings. The mounting height of all Luminaires must be included. The Light Source type, rated Lumens and Wattage of each Light Source must be included.
- (j) The type of compliant Luminaire (such as full-cutoff, partial cut-off, lantern, wall pack).
- (k) The Backlight, light, and Glare rating for each proposed Luminaire.
- (l) Calculations for site illumination resulting from the proposed lighting, measured in Footcandles, including minimum, maximum, and average Footcandles and uniformity ratios.
- (m) If Building walls are to be illuminated or if façade mounted Luminaires are to be used, dimensioned drawings to scale of all relevant Building elevations showing the Luminaires and the portions of the walls to be illuminated with calculated point-by-point light levels.
- (n) Photometric plan showing the angle of cut off or light emissions in Footcandles across the entire property and at the property lines. Luminaire data sheets. A waiver of the photometric plan requirement may be granted by the Code

Official upon request for certain small-scale, low-impact developments so long as the other submittal requirements of this Section are met.

- (o) A statement from the Owner or party who prepared the Outdoor Lighting Plan that the Outdoor Lighting depicted on the plan will comply with the requirements of this Division after installation.
- (p) Other information deemed necessary by the applicant to document compliance with this Division.

Sec. 50-413. Prohibited Outdoor Lighting.

The following types of Outdoor Lighting are prohibited:

- (1) Use of laser source lights, searchlights, flashing or rotating lights or any similar high intensity lights for outdoor advertising or entertainment, when projected above the horizontal.
- (2) Lights of high intensity, primary or fluorescent colors.
- (3) “Cobra head” type lighting fixtures having dished or “drop” lenses or refractors that house other than incandescent Light Sources.
- (4) Roof lights (Light Sources affixed to the top of a roof), except where required by the applicable Building Code.
- (5) Unshielded Light Sources, except as specifically allowed by this Division in the Single-Family and Two-Family Residential Zoning Districts.
- (6) Flood illumination of Buildings from the ground or on pole-mounted lights or by lights mounted on adjoining structures. Buildings with symbolic or historical significance, such as churches or other public Buildings, may request exemptions to this prohibition.
- (7) Lights that flash, move, revolve, blink, flicker, vary in intensity, change color or use intermittent electrical pulsation (unless such lighting is included within an exception listed in Section 50-408.
- (8) Mercury vapor and low-pressure sodium lighting.
- (9) Lighting that emulates or could be confused with warning, emergency or traffic signals.

Sec. 50-414. Enforcement of Outdoor Lighting regulations.

The provisions of this Division shall be enforced by the Code Official, and it shall be unlawful for any person to interfere with or hinder the Code Official and his/her duly appointed representative(s) in the exercise of their duties under this Division. Notwithstanding any provisions contained herein to the contrary, the Code Official and his/her duly appointed representative(s) are hereby granted the authority to issue immediate citations to persons violating any provision of this Division.

Sec. 50-415. Nuisance declared; violation.

Any Outdoor Lighting installed or maintained in a manner that is prohibited by this Division is hereby declared to constitute a nuisance. Any person who shall violate any of the provisions of this Division shall also be guilty of an offense and may be dealt with and abated as such. Any person maintaining any such nuisance is guilty of an offense, and each day upon which such nuisance continues is a separate offense. and upon conviction thereof, shall be pushed as provided in Section 1-17.

Section 2. Section 50-188 is hereby amended, with new language underlined, to wit:

Sec. 50-188. Building permits.

(c) *Procedures.* Application for a Building Permit shall be made with the Director of Public Works on forms provided by the City. The applicant must have first obtained a Certificate of Approval from the Building Commission for the proposed construction if required by Article V of this Chapter. Administrative review of the application shall begin upon submittal of the complete application and the required application fee. To be considered complete, the following supporting information must accompany the application.

- (1) *For single-family and two-family dwellings.*

- f. An Outdoor Lighting Plan as required by Division 9, Article II of this Chapter.

- (2) *For multifamily (three or more), commercial, and public buildings, and all public and private institutional development.*

- c. Two copies of a plot plan, drawn to scale, showing the following information on one or more sheets:

14. An Outdoor Lighting Plan as required by Division 9, Article II of this Chapter.

Section 3. Section 50-372 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 50-372. Application for Certificate of Approval.

Applications for Certificates of Approval shall be filed with the City on forms provided by the City Clerk. Two originals and a digital version of the application and all required documents must be submitted. Applications must be certified by the owner(s) of the property. The following attachments (the details for which are stated in the application form), and all other information required by the application form, must accompany the application:

(b) For construction of a new Main or Secondary Building, or construction of an Addition to an existing Main or Secondary Building:

- (8) ~~For new main or secondary buildings, an exterior lighting plan. For additions to main or secondary buildings, an exterior lighting plan is required if changes to existing conditions are to be made.~~
- (9) For church, office, and commercial Buildings, additional information may be required by the Building Commission.
- (109) For Additions to Buildings, pictures of the subject Building(s).
- (110) Color and material samples, if available and if applicable to the proposed work.
- (1211) Drawings, images, and plans showing details of the project, including information reflecting the impact on privacy of adjacent Buildings.
- (1312) The name and address of the proposed general contractor for the project.
- (1413) Street-level front elevation for all street-facing sides, drawn to scale, showing Buildings and yards on either side of the proposed project.

Section 4. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 5. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 6. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 46 OF THE NICHOLS HILLS CITY CODE REGARDING FIRE HYDRANTS AND A PERMIT PROCESS FOR USE OF THE CITY'S HYDRANT FLUSH METERS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 46, *Utilities*, of the Nichols Hills City Code is hereby amended by the addition of Article VII, with new language underlined, to wit:

Secs. 46-216—46-225. Reserved.

Article VII. Special Provisions for Fire Hydrants.

Sec. 46-226. Hydrant Use Permit to open and use fire hydrants.

No person shall open, turn on or use water from any fire hydrant, stop valve or stopcock belonging to the City, or attach any hose, pipe or any apparatus to, or connect anything with any such fire hydrant without first obtaining a Hydrant Use Permit from the Public Works Department. Upon application for a temporary connection to a hydrant, the Code Official may issue a Hydrant Use Permit specifying such conditions as the Code Official deems appropriate. All Hydrant Use Permits will expire 30 days (or such shorter time indicated in the Permit) from the date of issuance. The Hydrant Use Permit will contain the name of the Permit holder, address, purpose of connection to the hydrant, location of connection, duration of the Permit, meter number, meter reading at date of issue, and the name of the person directly responsible for the safekeeping of the Hydrant Flush Meter. Hydrant users must have their Hydrant Use Permit on location and available for inspection whenever and wherever a hydrant is open, turned on or water from the hydrant is used.

Sec. 46-227. Hydrant Flush Meters.

Upon issuance of a Permit issued pursuant to this Article by the Code Official, the Permit holder will be issued a Hydrant Flush Meter to measure the amount of water taken through the hydrant connection. All such Hydrant Flush Meters are owned exclusively by the City. The Permit holder may not take or use water from a hydrant without properly connecting and engaging the Hydrant Flush Meter.

Sec. 46-278. Reading meters.

The Hydrant Flush Meter issued to a Permit holder must be returned to the Public Works Department on or before the expiration date of the Hydrant Use Permit. Upon return to the Public Works Department, the flush meter will be read, and the Permit holder must pay for the water used at the rates set out in Article III of this Chapter. If the Hydrant Flush Meter will be used for 30 or more days, the Permit holder must present it to the Code Official for inspection and reading by the 25th day of each month following the month that the City provides such meter to the Permit holder. Billings for the water used will be rendered at the time the meter is read and will become due as provided for regular water bills elsewhere in this Chapter.

Sec. 46-279. Security Deposit.

In order to guarantee payment of water used, and in order to ensure return of Hydrant Flush Meters and the timely reading of said Meters, each Hydrant Use Permit holder is required to make a deposit in the amount of the replacement cost of the Hydrant Flush Meter, plus an amount appropriate for the volume of water anticipated to be used as determined by the Code Official. A written receipt will be issued to evidence the deposit. The deposit will be returned, without interest, to the person making the same, upon the timely return of the Hydrant Flush Meter, in good condition, and the payment of all charges for water used.

Sec. 46-280. Failure to return Hydrant Flush Meter.

In the event the holder of a Hydrant Use Permit fails to return the Hydrant Flush Meter for any reason (including that it is lost or stolen) within ten days after the expiration date of his permit, the security deposit will be deemed forfeited to the City and will be applied to pay the cost of replacing the Meter and to satisfy nonpayment of City water used. In addition, a penalty charge equal to the charge for 100,000 gallons of water will be assessed if the Hydrant Flush Meter remains in the Permit holder's possession after the Permit's expiration. No subsequent Permit will be issued and all existing Permits will be cancelled to any person who has violated any of the provisions of this Article, or whose indebtedness to the City for water used or damage to hydrants or Hydrant Flush Meters is delinquent.

Sec. 46-281. Usage regulations.

Every person, authorized by a Hydrant Use Permit to open fire hydrants at the location specified on said Permit, must replace the caps on the outlets when such are not in use and must keep hose connections in good repair. Failure to perform these duties will be sufficient cause to prohibit further use of hydrants and sufficient grounds to deny subsequent Permits.

Sec. 46-282. Penalty.

Any person who shall violate any of the provisions of this Article shall also be guilty of an offense, and upon conviction thereof, shall be punished as provided in Section 1-17.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

DESIGNATION FORM

Pursuant to the provisions of the Agreement creating the Association of Central Oklahoma Governments (ACOG), under authority of the Interlocal Cooperation Act, this form serves as notice to ACOG that the Board of Trustees/City Council/Board of County Commissioners has duly selected its voting delegate and alternate(s) to serve as its representative to one or more of the following Boards and/or Committees:

- | | |
|--|--|
| ☒ ACOG Board of Directors (BOD) | ☒ 911 ACOG Board of Directors (BOD) |
| ☒ ACOG MPO Policy Committee (PC) | ☒ Garber-Wellington Association Policy Committee (GWAPC) |

The following designated voting delegate, and in his/her absence, either of the listed alternates, shall have all the voting privileges and rights as established in the Agreement creating ACOG. Let this form further witness that both the regular voting delegate and the alternates are elected official(s) of the governing body of: City of Nichols Hills

Designated Delegate:

Name: _____ Email Address: _____
 Office Title: _____ Employment/Profession: _____
 Phone # _____ Cell # _____
 Mailing Address: _____

Alternate:

Name: _____ Email Address: _____
 Office Title: _____ Employment/Profession: _____
 Phone # _____ Cell # _____
 Mailing Address: _____

Alternate:

Name: _____ Email Address: _____
 Office Title: _____ Employment/Profession: _____
 Phone # _____ Cell # _____
 Mailing Address: _____

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

TITLE: ☐ Mayor ☐ Chairman - County Commissioners ☐ City Clerk ☐ County Clerk

Please return this signed form to bgarner@acogok.org, or mail to:

Association of Central Oklahoma Governments
 4205 N. Lincoln Blvd.
 Oklahoma City, OK 73105

acog

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS



4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

2023 Regular Meetings Calendar

Meetings are held on Thursday:

911 ACOG Board of Directors (1:00 p.m.)

ACOG MPO Policy Committee (1:20 p.m.)

ACOG Board of Directors (1:45 p.m.)

Garber-Wellington Association Policy Committee (2:30 p.m.)

911 ACOG Board of Directors (BOD), ACOG MPO Policy Committee (PC), and ACOG Board of Directors (BOD):

January 26, 2023
February 23, 2023
March 30, 2023
April 27, 2023
May 25, 2023
June 29, 2023
NO JULY MEETING
August 31, 2023
September 28, 2023
October 26, 2023
November 16, 2023
December 14, 2023

Garber-Wellington Association Policy Committee (GWAPC):

February 23, 2023
April 27, 2023
June 29, 2023
August 31, 2023
October 26, 2023
December 14, 2023

Attachment: 2023 Regular Meetings Calendar (6475 : 9 ACOG Delegate Designation)

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP



City of Nichols Hills, Oklahoma
INVITES YOU TO THE

LOVE FAMILY PARK
RIBBON CUTTING CEREMONY
& DEDICATION

Saturday

MAY 6TH, 2023

4:00pm - 6:00pm

LOCATED AT GRAND BOULEVARD BETWEEN
HUNTINGTON AVENUE AND BEDFORD DRIVE

FEATURING:

MUSIC FROM THE UNIVERSITY OF CENTRAL OKLAHOMA
COMPOSERS COMBO
(DONATED IN HONOR OF UCO ALUMNA JUDY LOVE)

FOOD TRUCKS

FAMILY ACTIVITIES

(Rain/Date is Saturday, May 13th, 2023 4-6PM)