

1. Agenda

Documents:

[2023-02-14 CITY COUNCIL - PUBLIC AGENDA-1784.PDF](#)

2. Meeting Materials

Documents:

[2023-02-14 CITY COUNCIL - FULL AGENDA-1784.PDF](#)

## **AGENDA**

Regular Meeting of the  
Nichols Hills City Council  
Tuesday, February 14, 2023 at 5:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
  - a. A proclamation declaring the week of April 23, 2023 through April 29, 2023 as Arbor Week in the City of Nichols Hills.
3. Minutes
  - a. January 10, 2023 City Council Minutes
  - b. January 30, 2023 City Council Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court - Municipal Judge - Annual Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director



- i. Information System Manager
- j. Engineer
- k. ACOG Report
- l. Acceptance of the 2022 City of Nichols Hills Annual Report

5. Total Warrants & Claims \$1,211,562.70

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

|                                      |              |
|--------------------------------------|--------------|
| a. General Fund                      | \$244,791.80 |
| b. Nichols Hills Municipal Authority | 93,882.26    |
| c. General Fund Capital Improvement  | 42,666.25    |
| d. Designated Funds - Parks          | 33,774.65    |
| e. General Obligation Bond Funds     | 796,447.74   |

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 8287A with Howard-Fairbairn Site Design, Inc for Love Family Park Landscape Architectural services in the amount of \$6,750.00, to be paid from Park Designated Fund and other funds.
- b. Change Order No. 3 for the Love Family Park project with Rudy Construction Co. in the amount of \$8,597.00.

BACKGROUND: The change order and amendment increase the contract amount to \$1,024,827.00 The original contract was \$961,700.00.

- c. Amendment No. 1 and Change Order No. 1 for Project No. WC-1901 with Cimarron Construction Company, for Waterline Improvements in the amount for Amendment No. 1 \$20,266.00 and Change Order No. 2 \$49,405.00.

BACKGROUND: The change order and amendment increase the contract amount to \$631,226.00. The original contract was \$561,555.00.

- d. Pay Estimate No. 4 (FINAL) for Project No. WC-1901 with Cimarron Construction Co., for Waterline Relocation along Kelly Avenue, in the amount of \$150,911.70, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds, 2021 GO Bonds, and other funds.

- e. Pay Estimate No. 16 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$22,315.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- f. Pay Estimate No. 5 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$187,911.90.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- g. Pay Estimate No. 2 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$130,066.81.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- h. Pay Estimate No. 4 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$148,319.94.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- i. Pay Estimate No. 9 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$27,024.65.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the Park Fund and other funds.

- j. Pay Estimate No. 4 with Jordan Contractors, Inc. for SC-2101 City-Wide Sanitary Sewer Improvements in the amount of \$111,757.72.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- k. Invoice No. 18379 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$5,660.98, to be paid from the General Fund and other funds.

## 7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Fire Chief Kevin Boydston to purchase a new Ladder Truck for an amount not to exceed \$1,389,764.24. To be paid from 2023 GO Bond funds, General Fund CIP fund, and other funds.
- c. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- d. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$887.50.

## 8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
  - a. Authorizing OKC Kappa Alpha Theta Alumnae Foundation to install approximately 20 banners within the city limits of the City of Nichols Hills between March 16, 2023 and March 30, 2023.
  - b. A Special Event Permit issued to the Redbud Foundation, Inc. for the purpose of the Redbud Classic on April 15 and 16, 2023.
  - c. A Special Event Permit issued to the Oklahoma City National Memorial Foundation for the purpose of the Oklahoma Memorial Marathon on April 30, 2023.
  - d. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding Secondary Buildings, Accessory Buildings, Accessory Structures, and Accessory Uses; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
    - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
  - e. PUBLIC HEARING: An Ordinance regarding maximum building height and amending Chapter 50 of the Nichols Hills City Code regarding the No-Build Vertical Envelopes for the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, and the R-1-60 Single-Family Residential District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
    - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
  - f. Request to seek bids for PC-2105 2021-2022 G.O. Bond Paving Improvement project 7600 Block of Dorset Drive and receive and approve plans for the same.
  - g. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., represented by Donna Davis, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.

- h. PUBLIC HEARING: An application to rezone property generally located at 6600 NW Grand Boulevard in Nichols Hills, Oklahoma from the E-2 "Urban Estate" Residential Zoning District to the R-1-75 Single Family Residential Zoning District.
- i. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding outdoor lighting; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

#### 10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:22 PM on the 10<sup>th</sup> day of February, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 2:45 PM on the 10<sup>th</sup> day of February, 2023; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 10<sup>th</sup> of February, 2023; and transmitted by email at 5:00 PM on the 10<sup>th</sup> day of February, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



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City Clerk  
City of Nichols Hills, Oklahoma

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- k. ACOG Report
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City Clerk  
City of Nichols Hills, Oklahoma

## PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and;

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and;

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and trees, wherever they are planted, are a source of joy and spiritual renewal, and;

WHEREAS, Nichols Hills has been recognized as a Tree City USA by the National Arbor Day Foundation for over 30 years and desires to continue its tree-planting ways,

NOW, THEREFORE, I, E. Peter Hoffman Jr., Mayor of the City of Nichols Hills, Oklahoma, do hereby proclaim April 23, 2023 through April 29, 2023 **ARBOR WEEK** in the City of Nichols Hills, Oklahoma, and I urge all citizens to support efforts to protect our trees and woodlands and to support the city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and protect the well-being of present and future generations.

*In Witness Whereof, I have hereunto set my hand and caused the Great seal of the City of Nichols Hills to be affixed.*

*Executed at City Hall, in the City of Nichols Hills, of the State of Oklahoma, this 14th day of February, 2023.*

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

## MINUTES

Regular Meeting of the  
Nichols Hills City Council  
Tuesday, January 10, 2023 at 5:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 12:41 PM  
on the 6<sup>th</sup> day of January, 2023.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

| Attendee Name        | Title | Status  | Arrived |
|----------------------|-------|---------|---------|
| Sody Clements        |       | Absent  |         |
| Steven J. Goetzinger |       | Present |         |
| E. Peter Hoffman     |       | Present |         |

3. Minutes
  - a. December 13, 2022 City Council Minutes
  - b. December 14, 2022 City Council Minutes

**MOTION:** Hoffman moved to approve the December 13, 2022 and December 14, 2022 minutes as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court

- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

**MOTION:** Hoffman moved to approve the December 2022 departmental reports as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

5. Total Warrants & Claims \$1,039,358.30

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

|                                               |              |
|-----------------------------------------------|--------------|
| a. General Fund                               | \$235,173.90 |
| b. Designated Funds – Fire & General Employee | 255.17       |
| c. Nichols Hills Municipal Authority          | 102,949.53   |
| d. General Fund Capital Improvement           | 83,131.33    |
| e. Designated Funds - Parks                   | 28,723.25    |
| f. General Obligation Bond Funds              | 589,125.12   |

**MOTION:** Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

## 6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 3 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$401,598.96.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- b. Pay Estimate No. 4 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$99,026.10.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 8 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$28,723.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the Park fund and other funds.

- d. Pay Estimate No. 1 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$15,473.60.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 1 for Project No. PC-2003 with Traffic & Lighting Systems, LLC for 63rd Street Crosswalk in the amount of \$33,636.33.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from General Fund and other funds.

- f. Pay Estimate No. 15 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$17,100.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from General Fund and other funds.

**MOTION:** Hoffman moved to approve item 6a - 6f Consent Docket Construction as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

## 7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Accept donation of eight (8) Motorola Vigilant Solutions license plate reading cameras from Nichols Hills Crime and Prevention. The purchase totaled over \$42,500.00

Police Chief Steven Cox expressed his gratitude to the Nichols Hills Crime and Fire Prevention, Inc. for their continued support and help in obtaining additional equipment for the Nichols Hills Police and Fire Departments. Chief Cox introduced Mr. Patrick Alexander, Board President of Nichols Hills Crime and Fire Prevention, Inc. Mr. Alexander thanked everyone for their contributions which was used to purchase the Vigilant Solutions



license plate reading cameras. Mayor Goetzinger thanked the Nichols Hills Crime and Fire Prevention, Inc. for their generous contribution.

**MOTION:** Hoffman moved to approve agenda item 7b as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

- c. Payment to Northwest Lawn Invoice in the amount of \$36,988.75 for Fire Station irrigation system repair and rework. To be paid from the General fund and other funds.

**MOTION:** Hoffman moved to approve item 7a and 7c Consent Docket General as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 18, 2023 and May 2, 2023.

Ms. Lynne Porter, General Manager of the Oklahoma City Memorial Marathon, presented the application to the City Council.

The event will be held April 28, 2023 - April 30, 2023.

**MOTION:** Hoffman moved to approve agenda item 9a subject to Public Works Director Randy Lawrence approving the banner width of up to 24 inches. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

- b. PUBLIC HEARING: An Ordinance deleting Section 50-133 of the Nichols Hills City Code and replacing it with a new division of the code regarding landscaping; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

**MOTION:** Hoffman moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

**MOTION:** Hoffman moved to approve agenda item 9b(i) – Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

- c. A resolution calling a general election to be held on April 4, 2023 for the purpose of electing a council member from Ward Three of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

**MOTION:** Hoffman moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

- d. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., represented by Donna Davis, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.
- e. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding Accessory Buildings, Accessory Structures, and Accessory Uses; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- f. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding outdoor lighting; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- g. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding the No-Build Vertical Envelopes for the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, and the R-1-60 Single-Family Residential District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- h. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding administration and enforcement of the Zoning Code; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

**MOTION:** Hoffman moved to continue agenda items 9d - 9h to the next regularly scheduled meeting of the Nichols Hills City Council. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

#### 10. Adjournment

**MOTION:** There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b> |
| <b>MOVER:</b>    | E. Peter Hoffman            |
| <b>SECONDER:</b> | Steven J. Goetzinger        |
| <b>AYES:</b>     | Goetzinger, Hoffman         |
| <b>ABSENT:</b>   | Clements                    |

\_\_\_\_\_  
Mayor  
City of Nichols Hills, Oklahoma

\_\_\_\_\_  
City Manager  
City of Nichols Hills, Oklahoma

\_\_\_\_\_  
City Clerk  
City of Nichols Hills, Oklahoma

## MINUTES

Special Meeting of the  
Nichols Hills City Council  
Monday, January 30, 2023 at 10:00 AM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 8:54 AM on  
the 25<sup>th</sup> day of January, 2023.**

1. Call to Order

2. Roll Call

Nichols Hills City Council did not have a quorum; therefore, no business was conducted.

| Attendee Name        | Title | Status | Arrived |
|----------------------|-------|--------|---------|
| Sody Clements        |       | Absent |         |
| Steven J. Goetzinger |       | Absent |         |
| E. Peter Hoffman     |       | Absent |         |

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Discussion of possible ways to encourage redevelopment along the 1800 Block of Westminster Place.
- b. An ordinance deleting Chapter 48 of the Nichols Hills City Code and replacing it with a revised version of chapter 48 retitled "Trees and Vegetation;" repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
  - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

5. Adjournment

\_\_\_\_\_  
Mayor  
City of Nichols Hills, Oklahoma

\_\_\_\_\_  
City Manager  
City of Nichols Hills, Oklahoma

\_\_\_\_\_  
City Clerk  
City of Nichols Hills, Oklahoma

**NICHOLS HILLS  
POLICE DEPARTMENT  
MONTHLY REPORT  
JANUARY 2023**

On January 7th at 2:17am, Officer Jobe was traveling eastbound in the 1500 block of West Wilshire Boulevard, when he observed a vehicle with a missing brake light. As Officer Jobe initiated a traffic stop and the vehicle came to a stop a passenger exited and ran. The driver remained in the vehicle. Officers requested assistance from surrounding agencies, but they were unable to locate the passenger. The driver was unable to produce a valid driver's license. While inventorying the vehicle for an impound officers located several plastic bags containing marijuana, two glass pipes with methamphetamine residue, and a small clear bag that field tested for methamphetamine. Also, inside the bags were checks and a checkbook that did not belong to the driver. Detective Ridgeway contacted the owners of the checks and determined they were victims of a burglary. Darrell Faircloth was transported to the Oklahoma County Detention Center and charged with Knowingly Concealing Stolen Property, Possession of CDS, and Possession of Drug Paraphernalia.

On January 29<sup>th</sup> 2:10am, Officer Truong was on routine patrol in the 6800 block of Western Avenue when he observed a vehicle cross the center lines into oncoming traffic. When he made contact with the driver, he detected a strong odor of an alcoholic beverage emitting from inside the vehicle and his person. The driver was unsteady on his feet, and he refused to submit to Standardized Field Sobriety Tests and the State's breath test. The driver refused to answer any questions asked about his identifying information. Freddy Sanad was transported to the Oklahoma County Detention Center and charged with Driving Under the Influence. Mr. Sanad had prior arrests for driving under the influence.

In the month of January officers made 2 District Court level arrests.

Officers were dispatched to 38 residential alarm calls and 6 business alarm calls in January. The department responded to 22 suspicious vehicle calls, 13 suspicious subject calls, and 7 suspicious activity calls. Officers responded to 15 motorist assist calls and 8 citizen assist calls. Officers conducted 129 business checks and 12 check the welfare calls. Officers were requested to assist other agencies a total of 6 times. Officers performed 60 house checks this month. Officers responded to 4 parking complaints. There were 196 traffic stops with 99 citations and 161 written warnings issued in January. Animal Control/Code Enforcement issued 2 citations. Officers worked 6 traffic accidents on city streets. Officers completed 21 offense reports.

Respectfully,

Chief Steven Cox



**Nichols Hills Police Department**  
 6407 Avondale Drive Nichols Hills, OK 73116  
 (405) 843-5672

## ODIS Summary Report From 01/01/2023 - 01/31/2023

### Booking Summary Report

| Booking Record                 |                          |                          |          |
|--------------------------------|--------------------------|--------------------------|----------|
| <b>Inmate Booked</b>           | <b>0</b>                 | <b>Inmate Released</b>   | <b>0</b> |
| Male                           | 0                        | Male                     | 0        |
| Female                         | 0                        | Female                   | 0        |
| Unknown                        | 0                        | Unknown                  | 0        |
| <b>Federal Inmate Booked</b>   | <b>0</b>                 |                          |          |
| <b>Federal Inmate Released</b> | <b>0</b>                 |                          |          |
| <b>Booking Officer</b>         | <b>Arresting Officer</b> | <b>Releasing Officer</b> |          |
| No records found.              | No records found.        | No records found.        |          |

### Incident Summary Report

| Incident Record              |                                                                                                                                      |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Incident Report Filed</b> | <b>21</b>                                                                                                                            |
| Sensitive Report             | 0                                                                                                                                    |
| Classified Report            | 0                                                                                                                                    |
| Report Approved              | 21                                                                                                                                   |
| <b>Offense Summary</b>       |                                                                                                                                      |
| <b>Total</b>                 | <b>Offense (IBR)</b>                                                                                                                 |
| 2                            | Burglary/Larceny/Theft - From Motor Vehicle                                                                                          |
| 1                            | Civil - Other                                                                                                                        |
| 1                            | Counterfeiting/Forgery                                                                                                               |
| 1                            | Disorderly Conduct                                                                                                                   |
| 1                            | Driving Under the Influence                                                                                                          |
| 1                            | Drug/Narcotics - Equipment Violations                                                                                                |
| 1                            | Drug/Narcotics - Violations - Marijuana                                                                                              |
| 1                            | Drug/Narcotics - Violations - Synthetic Narcotics - Manufactured Narcotics Which Can Cause True Drug Addiction (Demerol, Methadones) |
| 6                            | Fraud - Credit Card/Automated Teller Machine Fraud                                                                                   |
| 2                            | Fraud - False Pretenses/Swindle/Confidence Game                                                                                      |
| 1                            | Fraud - Hacking/Computer Invasion                                                                                                    |
| 2                            | Larceny/Theft - All Other                                                                                                            |
| 1                            | Other Offenses - Non traffic                                                                                                         |
| 2                            | Public Peace - Mental Case                                                                                                           |
| 2                            | Public Peace - Other                                                                                                                 |
| 1                            | Robbery                                                                                                                              |
| 2                            | Stolen Property - Receiving, Concealing, Etc                                                                                         |
| 4                            | Traffic - Impounds                                                                                                                   |
| 5                            | Traffic - Other                                                                                                                      |
| 1                            | Vandalism/Destruction/Damage of Property                                                                                             |
| 2                            | Warrants - For other Agency                                                                                                          |
| <b>40</b>                    | <b>GRAND TOTAL</b>                                                                                                                   |

Originating Officer Report

| Total | Originating Officer |
|-------|---------------------|
| 2     | EISCHEID, DAVID     |
| 4     | GREENWOOD, TAYLOR   |
| 2     | HALL, ELLA          |
| 4     | JOBE, TONY          |
| 1     | LASTER, ADAM        |
| 1     | MCGINLEY, JAMES     |
| 1     | MCHENRY, JARRED     |
| 2     | PUCKETT, MICHAEL    |
| 2     | TRUONG, HAU         |
| 2     | VOYLES, MATTHEW     |
| 21    | GRAND TOTAL         |

|                                     |    |
|-------------------------------------|----|
| Total Report Filed                  | 21 |
| Total Reports Assigned to Detective | 21 |
| Total Reports Un-Assigned           | 0  |

| Report Assigned To | Total | Open | Closed | Case Closed Detail                          | Total |
|--------------------|-------|------|--------|---------------------------------------------|-------|
| RIDGEWAY, BRANDON  | 21    | 6    | 15     | <b>Closed By</b>                            |       |
|                    |       |      |        | Charges Filed                               | 1     |
|                    |       |      |        | Cleared - By Arrest                         | 4     |
|                    |       |      |        | Deactivated by Investigator After Follow-Up | 7     |
|                    |       |      |        | Unsolved                                    | 3     |
| GRAND TOTAL        | 21    | 6    | 15     |                                             |       |

|                                             |              |
|---------------------------------------------|--------------|
| Total Report Filed                          | 21           |
| Total Open Cases                            | 6            |
| Total Closed Cases                          | 15           |
| <b>Cleared By</b>                           | <b>Total</b> |
| Charges Filed                               | 1            |
| Cleared - By Arrest                         | 4            |
| Deactivated by Investigator After Follow-Up | 7            |
| Unsolved                                    | 3            |
| GRAND TOTAL                                 | 15           |

Citation Summary Report

Ciation Record

|                                    |     |
|------------------------------------|-----|
| Citation Filed (Exclude Waringing) | 99  |
| Citation Warning Filed             | 161 |

Officer Violation Report (Include Warning Citation)

| Officer Name          | Violation                        | Total | Total Amount |
|-----------------------|----------------------------------|-------|--------------|
| EDWARDS, BRANDON (13) | FAILURE TO APPEAR                | 5     | \$0.00       |
|                       | AFFIXING IMPROPER TAG            | 1     | \$260.00     |
|                       | DEFECTIVE LIGHTS ALL OTHERS      | 1     | \$110.00     |
|                       | DISOBEYING TRAFFIC CONTROL LIGHT | 1     | \$110.00     |
|                       | DRIVING WHILE SUSPENDED          | 1     | \$260.00     |
|                       | EXPIRED LICENSE PLATE            | 2     | \$200.00     |
|                       | NO SECURITY VERIFICATION         | 1     | \$260.00     |
|                       | SPEED IN EXCESS                  | 6     | \$630.00     |
| EISCHEID, DAVID (13)  | DEFECTIVE EQUIPMENT              | 1     | \$110.00     |

|                        |                                        |    |            |
|------------------------|----------------------------------------|----|------------|
|                        | DEFECTIVE LIGHTS ALL OTHERS            | 3  | \$330.00   |
|                        | EXPIRED LICENSE PLATE                  | 1  | \$100.00   |
|                        | FOLLOWING TOO CLOSELY                  | 1  | \$110.00   |
|                        | IMPROPER LIGHTS                        | 1  | \$110.00   |
|                        | NO SECURITY VERIFICATION               | 1  | \$260.00   |
|                        | OPERATING WITHOUT BEING LICENSED       | 2  | \$520.00   |
|                        | SPEED IN EXCESS                        | 3  | \$315.00   |
| GREENWOOD, TAYLOR (22) | DEFECTIVE EQUIPMENT                    | 1  | \$110.00   |
|                        | DEFECTIVE LIGHTS ALL OTHERS            | 3  | \$330.00   |
|                        | DISOBEYING STOP SIGN                   | 2  | \$220.00   |
|                        | DRIVING WHILE SUSPENDED                | 1  | \$260.00   |
|                        | EXPIRED LICENSE PLATE                  | 9  | \$900.00   |
|                        | NO LICENSE IN POSSESSION               | 1  | \$120.00   |
|                        | SPEED IN EXCESS                        | 5  | \$525.00   |
| HALL, ELLA (17)        | DEFECTIVE LIGHTS ALL OTHERS            | 2  | \$220.00   |
|                        | DISOBEYING TRAFFIC CONTROL LIGHT       | 1  | \$110.00   |
|                        | EXPIRED LICENSE PLATE                  | 8  | \$800.00   |
|                        | IMPROPER TAG DISPLAY                   | 1  | \$100.00   |
|                        | NO SECURITY VERIFICATION               | 1  | \$260.00   |
|                        | SPEED IN EXCESS                        | 4  | \$420.00   |
|                        | DERELICT VEHICLE                       | 1  | \$260.00   |
| JACKSON, CHRIS (4)     | TRAILER IN VIEW                        | 1  | \$260.00   |
|                        | UNLAWFUL BUSINESS OR COMMERCIAL USE    | 2  | \$1,020.00 |
| JOBE, TONY (58)        | DEFECTIVE EQUIPMENT                    | 3  | \$330.00   |
|                        | DEFECTIVE LIGHTS ALL OTHERS            | 10 | \$1,100.00 |
|                        | DISOBEYING TRAFFIC CONTROL LIGHT       | 1  | \$110.00   |
|                        | DRIVING WHILE REVOKED                  | 1  | \$260.00   |
|                        | DRIVING WHILE SUSPENDED                | 1  | \$260.00   |
|                        | DRIVING WITH OBSTRUCTED VIEW           | 1  | \$110.00   |
|                        | EXPIRED LICENSE PLATE                  | 16 | \$1,600.00 |
|                        | FAILURE TO SIGNAL INTENT               | 1  | \$110.00   |
|                        | IMPROPER TAG DISPLAY                   | 6  | \$600.00   |
|                        | NO LICENSE IN POSSESSION               | 1  | \$120.00   |
|                        | NO SECURITY VERIFICATION               | 3  | \$780.00   |
|                        | OPERATING WITHOUT BEING LICENSED       | 1  | \$260.00   |
|                        | SPEED IN EXCESS                        | 10 | \$1,050.00 |
|                        | SPEEDING RADAR CHECKED                 | 3  | \$617.00   |
|                        | DEFECTIVE LIGHTS ALL OTHERS            | 3  | \$330.00   |
| LASTER, ADAM (19)      | DISOBEYING TRAFFIC CONTROL LIGHT       | 1  | \$110.00   |
|                        | EXPIRED LICENSE PLATE                  | 9  | \$900.00   |
|                        | FAILURE TO SIGNAL INTENT               | 1  | \$110.00   |
|                        | NO LICENSE IN POSSESSION               | 1  | \$120.00   |
|                        | NO SECURITY VERIFICATION               | 2  | \$520.00   |
|                        | SPEED IN EXCESS                        | 2  | \$210.00   |
|                        | DEFECTIVE EQUIPMENT                    | 2  | \$220.00   |
| MCGINLEY, JAMES (38)   | DEFECTIVE LIGHTS ALL OTHERS            | 5  | \$550.00   |
|                        | DISOBEYING STOP SIGN                   | 1  | \$110.00   |
|                        | DRIVING WHILE SUSPENDED                | 4  | \$1,040.00 |
|                        | EXPIRED LICENSE PLATE                  | 15 | \$1,500.00 |
|                        | IMPROPER TAG DISPLAY                   | 1  | \$100.00   |
|                        | NO SECURITY VERIFICATION               | 5  | \$1,300.00 |
|                        | OPERATING WITHOUT BEING LICENSED       | 2  | \$520.00   |
|                        | OPERATING WITHOUT PROPER LICENSE PLATE | 1  | \$100.00   |
|                        | SPEED GREATER THAN PROPER              | 1  | \$105.00   |

|                      |                                  |     |             |
|----------------------|----------------------------------|-----|-------------|
| MCHENRY, JARRED (26) | SPEED IN EXCESS                  | 1   | \$105.00    |
|                      | AFFIXING IMPROPER TAG            | 1   | \$260.00    |
|                      | DEFECTIVE EQUIPMENT              | 3   | \$330.00    |
|                      | DEFECTIVE LIGHTS ALL OTHERS      | 4   | \$440.00    |
|                      | DISOBEYING TRAFFIC CONTROL LIGHT | 1   | \$110.00    |
|                      | DRIVING WHILE REVOKED            | 1   | \$260.00    |
|                      | DRIVING WHILE SUSPENDED          | 1   | \$260.00    |
|                      | EXPIRED LICENSE PLATE            | 5   | \$500.00    |
|                      | NO LICENSE IN POSSESSION         | 2   | \$240.00    |
|                      | NO SECURITY VERIFICATION         | 5   | \$1,300.00  |
|                      | OPERATING WITHOUT BEING LICENSED | 2   | \$520.00    |
|                      | SPEED IN EXCESS                  | 1   | \$105.00    |
|                      | EXPIRED LICENSE PLATE            | 6   | \$600.00    |
| PUCKETT, MICHAEL (8) | SPEED IN EXCESS                  | 2   | \$210.00    |
| STOUGH, STANTON (3)  | DEFECTIVE LIGHTS ALL OTHERS      | 1   | \$110.00    |
|                      | SPEED IN EXCESS                  | 2   | \$210.00    |
| TRUONG, HAU (34)     | AFFIXING IMPROPER TAG            | 1   | \$260.00    |
|                      | DEFECTIVE LIGHTS ALL OTHERS      | 12  | \$1,320.00  |
|                      | DISOBEYING TRAFFIC CONTROL LIGHT | 2   | \$220.00    |
|                      | DRIVING WHILE SUSPENDED          | 2   | \$520.00    |
|                      | EXPIRED LICENSE PLATE            | 4   | \$400.00    |
|                      | IMPROPER LANE CHANGE             | 1   | \$110.00    |
|                      | NO LICENSE IN POSSESSION         | 1   | \$120.00    |
|                      | NO SECURITY VERIFICATION         | 3   | \$780.00    |
|                      | SPEED IN EXCESS                  | 8   | \$840.00    |
| GRAND TOTAL          |                                  | 260 | \$34,882.00 |

### Citation Payment Method Summary

|                    |        |
|--------------------|--------|
| Total Cash         | \$0.00 |
| Total Checks       | \$0.00 |
| Total Credit Cards | \$0.00 |
| Total Money Orders | \$0.00 |
| Total Other        | \$0.00 |
| Grand Total        | \$0.00 |

## Warrant Summary Report

|                                |        |
|--------------------------------|--------|
| Warrant Record                 |        |
| Warrant Issued                 | 0      |
| Warrant Served                 | 0      |
| Warrant Recalled               | 0      |
| Warrant Issued                 |        |
| No records found.              |        |
| Warrant Served                 |        |
| No records found.              |        |
| Warrant Recalled               |        |
| No records found.              |        |
| Warrant Payment Method Summary |        |
| Total Cash                     | \$0.00 |

|                    |        |
|--------------------|--------|
| Total Checks       | \$0.00 |
| Total Credit Cards | \$0.00 |
| Total Money Orders | \$0.00 |
| Total Other        | \$0.00 |
| Grand Total        | \$0.00 |

## Protective Order Summary Report

|                                         |   |
|-----------------------------------------|---|
| Protective Order Record                 |   |
| Protective Order Issued - Non Emergency | 0 |
| Protective Order Issued - Emergency     | 0 |

## Civil Process Summary Report

|                       |                     |
|-----------------------|---------------------|
| Civil Process Record  |                     |
| Civil Process Issued  | 0                   |
| Group By Process Type | Group By Court Type |
| No records found.     | No records found.   |

## Field Interview Summary Report

|                              |   |
|------------------------------|---|
| Field Interview Record       |   |
| Field Interview Issued       | 0 |
| Group By Interviewed Officer |   |
| No records found.            |   |

## Accident / Collision Summary Report

|                                     |   |
|-------------------------------------|---|
| Accident Record                     |   |
| Accident / Collision Record         | 6 |
| Accident / Collision with DUI       | 0 |
| Accident / Collision with Hit & Run | 0 |
| Accident / Collision with Fatality  | 0 |

## Radio Log Summary Report

|                                                 |                       |
|-------------------------------------------------|-----------------------|
| Radio Log Record                                |                       |
| Radio Log Record                                | 1,626                 |
| Group By Call Type                              | Group By Final Type   |
| Total Initial Call Type                         | Total Final Call Type |
| 2 9-1-1 Hangup                                  | 1,626                 |
| 5 Accident - Property Damage                    | 1,626 GRAND TOTAL     |
| 1 Accident - With Injury                        |                       |
| 6 Alarm Business                                |                       |
| 38 Alarm Residential                            |                       |
| 16 Animal Control - Animal at Large / Nuisance  |                       |
| 2 Animal Control - Animal Impounded             |                       |
| 1 Animal Control - Code Enforcement / Violation |                       |

8 Assist - Citizen  
 15 Assist - Motorist  
 4 Assist - Other City Department  
 6 Assist - Outside Agency  
 6 Broadcast - General Information  
 129 Business Check  
 1 Check Solicitor  
 12 Check The Welfare  
 1 Code Violation  
 2 Court - Bailiff  
 1 Deliver Council Packets  
 215 Dispatch - Informational  
 1 Disturbance  
 1 Domestic  
 1 DUI Arrest  
 273 Ending Mileage  
 3 Extra Watch  
 11 Fire Department - Automatic Alarm  
 22 Fire Department - Medical Call  
 11 Fire Department - Mutual Aid  
 4 Fire Department - Odor Investigation  
 3 Fire Department - Other Fire  
 11 Fire Department - Service Call  
 1 Fire Department - Structure Fire  
 14 Follow-up  
 2 Found Property  
 5 Fraud  
 60 House Check  
 2 Larceny/Theft - All Other  
 2 Larceny/Theft - From a Motor Vehicle  
 1 Mental Health  
 4 Miscellaneous - Other  
 1 Officer out of the car  
 1 Open Door - Business  
 30 Open Door - Residence  
 14 Ordinance Violation  
 1 Out at Public Works  
 7 Out at the Station  
 11 Out at the Station for Report  
 2 Out of district  
 4 Parking Complaint  
 1 Possession of CDS  
 1 Public Intoxication  
 9 Public Works Call  
 10 Receive Information  
 2 Reckless Driver  
 4 Remove Debris from Roadway  
 1 Return to the station  
 1 Robbery  
 2 Signal 13 - Meal Beak  
 20 Special Assignment  
 272 Starting Mileage - In Service  
 7 Suspicious Activity  
 13 Suspicious Subject

|       |                                                 |
|-------|-------------------------------------------------|
| 22    | Suspicious Vehicle                              |
| 1     | Traffic Hazard                                  |
| 196   | Traffic Stop                                    |
| 10    | Training                                        |
| 1     | Transport                                       |
| 1     | Vandalism                                       |
| 1     | Vehicle Impoundment                             |
| 13    | Vehicle Maintenance                             |
| 60    | Vehicle Registration/Stolen Check [10-28/10-29] |
| 4     | Vehicle Release                                 |
| 1,626 | GRAND TOTAL                                     |

NICHOLS HILLS MUNICIPAL COURT Page: 1  
 Report For January 1, 2023 Thru January 31, 2023 FILEDST

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 Violations by Filed Date...
 

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|                        |     |     |
|------------------------|-----|-----|
| Police Department      | 102 |     |
| MUNICIPAL COURT        | 6   |     |
| Animal Control         | 2   |     |
| TRANSFERRED OUT        | 0   |     |
| Code Enforcement       | 0   |     |
| Total Filed Violations |     | 110 |

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 Completed Cases...
 

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## Paid Fine...

|                   |    |    |
|-------------------|----|----|
| Police Department | 56 |    |
| MUNICIPAL COURT   | 6  |    |
| Animal Control    | 1  |    |
| TRANSFERRED OUT   | 3  |    |
| Code Enforcement  | 0  |    |
| Total Paid Fines  |    | 66 |

## Before Judge...

|                    |   |    |
|--------------------|---|----|
| Police Department  | 0 |    |
| MUNICIPAL COURT    | 0 |    |
| Animal Control     | 0 |    |
| TRANSFERRED OUT    | 3 |    |
| Code Enforcement   | 0 |    |
| Total Before Judge |   | 3  |
| Total Completed    |   | 69 |

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 Other Completed...
 

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## Dismissed - had Insurance

|                   |   |   |
|-------------------|---|---|
| Police Department | 1 |   |
| MUNICIPAL COURT   | 0 |   |
| Animal Control    | 0 |   |
| TRANSFERRED OUT   | 0 |   |
| Code Enforcement  | 0 |   |
| Total             |   | 1 |

## Dismissed by Judge

|                   |   |   |
|-------------------|---|---|
| Police Department | 8 |   |
| MUNICIPAL COURT   | 0 |   |
| Animal Control    | 0 |   |
| TRANSFERRED OUT   | 0 |   |
| Code Enforcement  | 0 |   |
| Total             |   | 8 |

## Dismissed - COMPLIANCE

|                   |    |  |
|-------------------|----|--|
| Police Department | 13 |  |
| MUNICIPAL COURT   | 0  |  |



## NICHOLS HILLS MUNICIPAL COURT

Page: 2

Report For January 1, 2023 Thru January 31, 2023 FILEDST

|                  |   |    |
|------------------|---|----|
| Animal Control   | 0 |    |
| TRANSFERRED OUT  | 0 |    |
| Code Enforcement | 0 |    |
| Total            |   | 13 |

## REMOVED FEES &amp; FINES

|                   |   |   |
|-------------------|---|---|
| Police Department | 0 |   |
| MUNICIPAL COURT   | 0 |   |
| Animal Control    | 0 |   |
| TRANSFERRED OUT   | 2 |   |
| Code Enforcement  | 2 |   |
| Total             |   | 4 |

|                       |    |
|-----------------------|----|
| Total Other Completed | 26 |
|-----------------------|----|

|                       |    |
|-----------------------|----|
| Grand Total Completed | 95 |
|-----------------------|----|

|                               |    |
|-------------------------------|----|
| Net Difference Filed/Complete | 15 |
|-------------------------------|----|

## Warrants...

## Issued...

|                       |    |    |
|-----------------------|----|----|
| Police Department     | 32 |    |
| MUNICIPAL COURT       | 1  |    |
| Animal Control        | 0  |    |
| TRANSFERRED OUT       | 0  |    |
| Code Enforcement      | 0  |    |
| Total Violations      |    | 33 |
| Total Warrants Issued |    | 40 |

## Cleared...

|                        |    |    |
|------------------------|----|----|
| Police Department      | 16 |    |
| MUNICIPAL COURT        | 5  |    |
| Animal Control         | 0  |    |
| TRANSFERRED OUT        | 8  |    |
| Code Enforcement       | 0  |    |
| Total Violations       |    | 29 |
| Total Warrants Cleared |    | 30 |

|                          |    |
|--------------------------|----|
| Change in Total Warrants | 10 |
|--------------------------|----|

|                                 |            |
|---------------------------------|------------|
| FINE FINE                       | \$7,254.05 |
| CLEET7 CLEET STATE OF OK. 2017  | \$490.00   |
| AFIS17 AFIS 2017                | \$490.00   |
| FS17 FORENSIC SCIENCE 2017      | \$490.00   |
| LATE LATE FEE                   | \$270.00   |
| CLEET4 CLEET STATE OF OKLAHOMA  | \$18.00    |
| FP2 AFIS                        | \$10.00    |
| FS FORENSIC SCIENCE IMPROVE FEE | \$10.00    |
| AMS COLLECTION AGENCY           | \$693.35   |
| FTA FAILURE TO APPEAR           | \$1,492.00 |

NICHOLS HILLS MUNICIPAL COURT  
Report For January 1, 2023 Thru January 31, 2023 FILEDST

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Total Fees/Fines Paid \$11,217.40  
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## ANNUAL JUDICIAL REPORT TO THE CITY COUNCIL

To: Nichols Hills City Council  
From: Kevin E. Krah, Municipal Judge  
Date: January 9, 2023

Please consider this as the required Annual Judicial Report to the Council. Should any of you desire additional information or have any questions about the contents of this report please feel free to contact me.

I was sworn in as Municipal Judge in September of 2018 and consider myself blessed to have been able to serve the City of Nichols Hills in this capacity for the last four years. The court has “bounced back” in many ways since COVID is now behind us for the most part. Court sessions became more like those we saw pre-pandemic.

The number of citations issued (1,220) was statistically comparable to the number issued in 2021 (1,259). A total of 993 cases were completed during the year with 946 of them having been paid. There are a significant number of citations issued for no insurance, expired tag and/or driving with a suspended license. The Court’s policy on those types of citations has been to reduce the total owed if they have become compliant between the time of the citation and the court date. For example, if a citizen is issued a citation for no insurance and later gets insurance, they will still be asked to pay for the transgression but at a discounted rate in order to acknowledge their effort and money spent to become compliant.

There were no bench trials in 2022. There were only a few citizens who initially plead not guilty and thought they wanted a trial, but after they were afforded an opportunity to discuss the matter(s) with Pope Van Cleef they all decided to either plead guilty or no contest and resolve things without the necessity of a trial. Pope does an excellent job as the City’s prosecutor. His even temperament along with his experience and patience works well in this environment.

One of the most satisfying aspects of this appointment are those instances when I get to deal with juveniles who have offended in one way or another. They are usually put on probation, as most of them are first time offenders, and are given opportunities to complete community service, attend a driving school, and pay their fines with money they have earned themselves.

Nikki Brown continues to impress me in the performance of her duties as Court Clerk. She is extremely competent and keeps the Court running smoothly. I cannot compliment her enough.

I do try to get to Court 30-45 minutes before Court to go over the docket, sign warrants and to discuss any new developments within the City with Shane Pate. Shane is a joy to work with. He is so calm and conscientious in the performance of his duties, which has a soothing effect on those with whom he interacts.

Before I set out some comparative statistics to conclude my report I would also like to commend Chief Steven Cox and the entire Nichols Hills Police Department for their continued professionalism at every turn. The officers I have come into contact with are all without ego and truly have a servant's heart, having the best interest of the public in mind at all times.

Some statistics that may be of interest:

|      | <b>Failures to Appear</b> | <b>Citations Issued</b> |
|------|---------------------------|-------------------------|
| 2018 | 133                       | 2,020                   |
| 2019 | 185                       | 2,353                   |
| 2020 | 67                        | 739                     |
| 2021 | 155                       | 1,259                   |
| 2022 | 130                       | 1,220                   |

Of the 993 cases completed in 2022, 946 of them were paid (either in full or after reduction by the Court for compliance). This represents a paid percentage of over 90%.

Thank you again for the opportunity to serve as Municipal Judge. Should any of you have any questions or comments please let me know.

## ***Nichols Hills Fire Department***

### ***January 2023 Monthly Report***

Things around the fire station were busy starting off the new year. All crews began they annual life and safety inspections on all commercial buildings throughout the city. Green shift attended a chili cook off at All Souls Church. The crew assisted in judging the competition. Interviews were conducted as part of the hiring process to fill a vacant firefighter position. Preparations to convert over to our new fire reporting software continued during the month. Two members were sized for new firefighting gear. Three new gear racks and one hose storage rack arrived and were assembled. Crews continued working on the new fire engine by installing tool mounts in the side storage compartments. One child safety seat installation was done in the month of January.

The fire department responded to a total of 62 calls in January.

- |                            |                   |
|----------------------------|-------------------|
| • Fires – 3                | Ward 1 – 35%      |
| • EMS Calls – 20           | Ward 2 – 16%      |
| • Hazardous Conditions – 3 | Ward 3 – 29%      |
| • Service Calls – 15       | The Village – 16% |
| • False Calls – 21         | OKC – 3%          |

January training for the department had over 200 training hours logged that covered many topics and exercises. The biggest news is that we hosted our first ever class in the newly completed training room. This was a Fire Inspector I class taught by OSU-Fire Service Training. The class hosted 14 students from around the state including two of our own with D/O Mark Ley and D/O Colton Sanderson in attendance. The class was a success and there were many positive comments about the facilities.

Shift training included inter-departmental training with Oklahoma City fire crews from station's 17 and 30 going over hose loads and familiarization

with fire apparatus and auto-aid procedures. OCFD Chiefs 602 and 604 from the blue shift sat in on Blue Card sets and reps to become more familiar with our command system and plan to attend more of these exercises in the future.

Crews did a good job of completing their assigned training for the month as they also conducted business inspections and dealt with a hiring process. Training on our new ESO reporting software was also a priority during January as we make the transition from Firehouse software.

FF Josh Gray attended Rope Rescue Technician levels 1 & 2 at the Moore Fire Department. Chiefs Boydston and Reyes also attended the Oklahoma Fire Chiefs Association Winter Workshop up in Stillwater towards the end of the month.

Fire Chief

Kevin Boydston

**DEPARTMENT OF ENVIRONMENTAL QUALITY**  
**MONTHLY OPERATIONAL REPORT**  
**GROUND WATER SYSTEMS**

City of Nichols Hills  
 SYSTEM NAME

1009 N.W. 75th street  
 ADDRESS

Nichols Hills  
 CITY

OK  
 STATE

73116  
 ZIP

PWS ID 2008501

POPULATION SERVED 4020

MONTH Dec 21 2022 Thru Jan 2 20 2023

| DATE  | WATER<br>PUMPED 1,000<br>GALLONS PER<br>DAY | CHEMICALS USED         |      |      |          |      |     | NO. WELLS IN SYSTEM 23 |                          |                 |     |                  |  | TOTAL<br>ALK. | Ph   | STAB-<br>ILITY | Fluoride |  |
|-------|---------------------------------------------|------------------------|------|------|----------|------|-----|------------------------|--------------------------|-----------------|-----|------------------|--|---------------|------|----------------|----------|--|
|       |                                             | CHLORINE AND RESIDUALS |      |      |          |      |     | NO. WELLS<br>IN USE    | TOTAL<br>HOURS<br>IN USE | STATIC<br>LEVEL |     | PUMPING<br>LEVEL |  |               |      |                |          |  |
|       |                                             | SERIES 1               |      |      | SERIES 2 |      |     |                        |                          | WELL<br>NO.     | FT. | WELL<br>NO.      |  |               |      |                |          |  |
|       |                                             | lbs                    | PLT  | DIST | PLT      | DIST |     |                        |                          |                 |     |                  |  |               |      |                |          |  |
| 21    | 867,465                                     | 2                      | 0.46 | 0.50 | 0.74     | 0.35 | 7   | 112.2                  |                          |                 |     |                  |  |               |      |                |          |  |
| 22    | 756,230                                     | 2                      | 0.60 | 0.23 | 0.35     | 0.29 | 4   | 94.9                   |                          |                 |     |                  |  |               |      |                |          |  |
| 23    | 896,070                                     | 2                      | 0.33 | 0.39 | 0.36     | 0.44 | 5   | 108.2                  |                          |                 |     |                  |  |               |      |                |          |  |
| 24    | 743,382                                     | 2                      | 0.24 | 0.30 | 0.24     | 0.30 | 5   | 91.3                   |                          |                 |     |                  |  |               |      |                |          |  |
| 25    | 797,070                                     | 4                      | 0.83 | 0.09 | 0.80     | 0.23 | 4   | 95.9                   |                          |                 |     |                  |  | 166.0         | 8.01 | 1              | 0.26     |  |
| 26    | 778,052                                     | 4                      | 0.78 | 0.66 | 0.49     | 0.70 | 4   | 93.6                   |                          |                 |     |                  |  |               |      |                |          |  |
| 27    | 796,344                                     | 6                      | 1.00 | 1.11 | 0.79     | 0.90 | 4   | 95.8                   |                          |                 |     |                  |  |               |      |                |          |  |
| 28    | 592,039                                     | 4                      | 0.33 | 0.58 | 0.33     | 0.30 | 4   | 67.1                   |                          |                 |     |                  |  |               |      |                |          |  |
| 29    | 454,218                                     | 4                      | 0.85 | 0.53 | 0.83     | 0.47 | 2   | 47.6                   |                          |                 |     |                  |  |               |      |                |          |  |
| 30    | 457,230                                     | 3                      | 0.37 | 0.98 | 0.37     | 0.64 | 2   | 47.9                   |                          |                 |     |                  |  |               |      |                |          |  |
| 31    | 637,884                                     | 4                      | 0.66 | 0.82 | 0.55     | 0.53 | 5   | 70.8                   |                          |                 |     |                  |  |               |      |                |          |  |
| 1     | 565,920                                     | 4                      | 0.62 | 0.82 | 0.62     | 0.55 | 3   | 72.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 2     | 821,682                                     | 4                      | 0.41 | 0.81 | 0.41     | 0.55 | 4   | 95.6                   |                          |                 |     |                  |  |               |      |                |          |  |
| 3     | 701,561                                     | 5                      | 0.91 | 0.56 | 0.82     | 0.83 | 4   | 82.9                   |                          |                 |     |                  |  |               |      |                |          |  |
| 4     | 637,920                                     | 4                      | 0.69 | 1.02 | 0.62     | 0.37 | 4   | 72.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 5     | 525,545                                     | 4                      | 0.31 | 0.49 | 0.64     | 0.34 | 4   | 57.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 6     | 577,554                                     | 4                      | 0.50 | 0.72 | 0.58     | 0.56 | 3   | 60.7                   |                          |                 |     |                  |  |               |      |                |          |  |
| 7     | 684,000                                     | 4                      | 0.54 | 0.37 | 0.48     | 0.54 | 3   | 72.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 8     | 721,500                                     | 4                      | 0.61 | 0.48 | 0.44     | 0.66 | 4   | 77.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 9     | 797,531                                     | 4                      | 0.62 | 0.56 | 0.63     | 0.68 | 5   | 88.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 10    | 762,198                                     | 7                      | 1.11 | 1.08 | 1.06     | 0.56 | 4   | 95.6                   |                          |                 |     |                  |  |               |      |                |          |  |
| 11    | 764,640                                     | 4                      | 0.51 | 0.21 | 0.61     | 0.51 | 4   | 96.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 12    | 761,611                                     | 4                      | 0.48 | 0.33 | 0.52     | 0.48 | 4   | 95.6                   |                          |                 |     |                  |  |               |      |                |          |  |
| 13    | 764,640                                     | 4                      | 0.51 | 0.21 | 0.61     | 0.51 | 4   | 96.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 14    | 886,622                                     | 4                      | 0.46 | 0.47 | 0.55     | 0.55 | 5   | 105.4                  |                          |                 |     |                  |  |               |      |                |          |  |
| 15    | 637,920                                     | 4                      | 0.49 | 0.38 | 0.57     | 0.49 | 3   | 72.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 16    | 592,560                                     | 4                      | 0.49 | 0.44 | 0.42     | 0.49 | 4   | 77.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 17    | 797,760                                     | 4                      | 0.46 | 0.58 | 0.56     | 0.50 | 3   | 96.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 18    | 796,656                                     | 4                      | 0.49 | 0.78 | 0.61     | 0.49 | 4   | 95.9                   |                          |                 |     |                  |  |               |      |                |          |  |
| 19    | 570,960                                     | 5                      | 0.81 | 0.83 | 0.61     | 0.59 | 4   | 75.0                   |                          |                 |     |                  |  |               |      |                |          |  |
| 20    | 643,360                                     | 4                      | 0.46 | 0.75 | 0.70     | 0.46 | 4   | 80.6                   |                          |                 |     |                  |  |               |      |                |          |  |
|       |                                             |                        |      |      |          |      |     |                        |                          |                 |     |                  |  |               |      |                |          |  |
| TOTAL | 21,788,124                                  | 122                    |      |      |          |      | 123 | 2587.5                 |                          |                 |     |                  |  |               |      |                |          |  |
| AVG.  | 702,843                                     | 4                      |      |      |          |      | 4   |                        |                          |                 |     |                  |  |               |      |                |          |  |

POWER COST \$14,268.31  
 LABOR COST \$10,776.36  
 CHEMICAL COST \$118.11  
 REPAIR COST \$0.00  
 WATER COST \$0.00  
 TOTAL COST \$25,162.78  
 COST/MILLION GAL \$1,154.89

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE 4  
 (2) NUMBER UNSAFE 0  
 (3) NUMBER CHECK SAMPLES 4

I hereby certify the above to be correct  
 to the best of my knowledge.

Signed

Title Chief Well Operator

Oper. Cert. No. 12524 106801.0

Mail original before the 10th of the following month to:  
 Department of Environmental Quality  
 Water Quality Division  
 PO Box 1677  
 Oklahoma City, OK 73101-1677

DEQ Form # 630-5778  
 Revised 3/01



*Public Works*  
*Water Production Report*  
*January 2023*



|                                         |            |
|-----------------------------------------|------------|
| Water Produced                          | 21,788,124 |
| Water Sold                              | 21,223,698 |
| Water used in the City Parks            | 580,452    |
| Water flushed for Bond Projects         |            |
| Fire Department usage - est.            | 1,000      |
| City Facilities                         | 17,424     |
| Water unaccounted for                   | (34,450)   |
| % water loss for the month              | -0.2%      |
| Avg. water loss/ for the last 12 months | -0.4%      |





# WATER PUMPED Jan-23



| WELL  | Arsenic<br>ppb | G.P.M. | Gallons<br>Pumped | Electrical Cost<br>Per Thousand<br>Gallons |
|-------|----------------|--------|-------------------|--------------------------------------------|
| 2     | 0.000          | 138    | 5,551,188         | \$0.09                                     |
| 5     | 0.000          | 125    | 4,131,250         | \$0.28                                     |
| 8     | 0.000          | 111    | 3,115,929         | \$0.00                                     |
| 12    | 0.000          | 157    | 3,570,965         | \$0.33                                     |
| 23    | 0.000          | 180    | 4,655,880         | \$0.45                                     |
| Total |                |        | 21,025,212        |                                            |

Blended arsneic level                      0.00 ppb  
 Energy costs per 1000 gals                \$0.09  
 Contractor Usage

## WATER PUMPED LAST FIVE YEARS:

|        |            |
|--------|------------|
| Jan-22 | 22,022,453 |
| Jan-21 | 52,136,712 |
| Jan-20 | 19,432,085 |
| Jan-19 | 17,241,440 |
| Jan-18 | 30,873,445 |

TJ Henderson  
Chief Well Operator



**Sewer Main Blocks/ PM**  
Preventative Maintenance

|  | DATE | ADDRESS    | MANHOURS |  | DATE     | ADDRESS | Man hole number | MANHOURS |  |
|--|------|------------|----------|--|----------|---------|-----------------|----------|--|
|  |      |            |          |  | 1/2/2023 |         | 1608 wilshire   | 6.0      |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      |            |          |  |          |         |                 |          |  |
|  |      | TOTAL hrs. | 0.0      |  |          |         | TOTAL hrs       | 6.0      |  |



## BUILDING PERMITS JANUARY 2023

| Project ID | Project Type | Name                           | Property           | Issued Date | Square Footage | Valuation     |
|------------|--------------|--------------------------------|--------------------|-------------|----------------|---------------|
| 157594     | BR-REM       | CHAD HEMPHILL CONSTRUCTION LLC | 1717 DORCHESTER DR | 1/4/2023    |                | \$ 1,000.00   |
| 157595     | BR-ADD       | A KAREN BLACK COMPANY          | 1706 DRAKESTONE    | 1/5/2023    |                | \$ 25,000.00  |
| 157600     | POOL         | ACE POOLS                      | 1800 DRURY         | 1/10/2023   |                | \$ 150,000.00 |
| 157603     | FENCE-RES    | APEX FENCE & CONSTRUCTION      | 6512 GRAND         | 1/11/2023   |                | \$ 36,000.00  |
| 157605     | ROOF-RES     | BASEY'S CONSTRUCTION           | 1619 WESTMINSTER   | 1/12/2023   |                | \$ 35,000.00  |
| 157613     | BR-REM       | HEARTWOOD DEVT & PROJECTS LLC  | 1403 GLENWOOD      | 1/19/2023   |                | \$ 15,000.00  |
| 157616     | BR-REM       | MILLARD CONSTRUCTING LLC       | 1815 COVENTRY      | 1/19/2023   |                | \$ 100,000.00 |
| 157625     | CURB         | PROCRETE INC                   | 1203 BELFORD       | 1/23/2023   |                |               |
| 157627     | FENCE-RES    | CANDELARIA DESIGN BUILD        | 1103 TEDFORD       | 1/24/2023   |                | \$ 2,500.00   |
| 157634     | POOL         | ROYAL POOLS, INC               | 1704 ELMHURST      | 1/27/2023   |                | \$ 110,000.00 |
| 157635     | BR-ACC       | MILLERS REMODEL & CONSTRUCTION | 1829 DRAKESTONE    | 1/30/2023   |                | \$ 100,000.00 |
| 157637     | BR-REM       | CORNERSTONE HOMES BY CHRIS MOO | 1800 DRURY         | 1/30/2023   |                | \$ 600,000.00 |

**THE CONSUMPTION FOR JANUARY WAS:**

|                           |                   |
|---------------------------|-------------------|
| <b>RESIDENTIAL-</b>       | <b>20,134,494</b> |
| <b>PARKS-</b>             | <b>580,452</b>    |
| <b>COMMERCIAL-</b>        | <b>1,089,204</b>  |
| <b>CITY BUILDINGS-</b>    | <b>17,424</b>     |
| <b>TOTAL CONSUMPTION-</b> | <b>21,821,574</b> |

**THANK YOU,**

## **Risk Manager Report January 2023**

There were no injuries this month. The public works sanitation employee who received frost bite on two of his fingers in December was seen by a hand specialist this month and luckily the injury is healing on its own and no further treatments were recommended at this time.

There were two (2) random drug screens this month on police officers.

Public Works Safety training this month was over “Winter Driving in Extreme Weather Conditions”. Employees watched a video and took a quiz over the subject matter. CPR certifications are scheduled for February. Members of public works, administration and the police department are scheduled to attend.

I conducted one new employee safety orientation on the new assistant city manager. Some subjects discussed were Sexual Harassment (Professional Conduct); Hazard Communication; First-Aid procedures; Emergency Operation Plan; PPE; Bloodborne Pathogens; Distracted Driving Policy; Accident/Incident Reporting and the Safety Manual. I explained my role in teaching new employees about these and several more safety issues associated with specific duties.

Park Inspections were completed on Woods, Kite and Davis Park. The new Love Family Park addition is about complete at Woods Park. The addition includes a new walking trail (ADA access route) connecting to the existing trail as well as a new water feature and numerous new plants and trees along the area.

There were two (2) accident review board meetings this month. The first was on a fire fighter who was involved in a minor accident when cars were doubled parked which resulted in him scrapping the side of a vehicle parked. The board determined that the accident was the fire fighter’s fault, but no disciplinary action was recommended. The second accident review board was on a code enforcement officer who was involved in a significant traffic accident on Windsor and Pennsylvania. The employee’s city vehicle was totaled, and the other vehicle was estimated at approximately \$20,000. The board determined that the employee was 100% at fault and recommended some sort of disciplinary action because of the employee’s history of accidents. The employee was placed on a 1-year probationary period which includes no at-fault accidents for a year.

I ordered and received low temperature liquid resistant ANSI graded A3 winter gloves for all public works since the temperature have been record-breaking low this year. A big part of our problem is the combination of cold temperatures and sleet/snow which is resulting in difficulty keeping employees’ hands both dry and warm. I am hoping these gloves help with that issue.

I completed the 2022 OSHA-PEOSH reports for the Oklahoma Department of Labor. Employees did excellent on staying accident-free in 2022. Overall, the city had one (1) recordable injury. All reports are posted in each department and will remain posted until the end of April per state law.

02-01-2023 9:19 AM  
STATUS: All  
RANGE OF START DATES: 1/01/2023 THRU 1/31/2023  
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

NEW CUSTOMER REPORT

PAGE: 1  
CONFIDENTIALS PRINTED: NO  
TRANSFERS INCLUDED: NO  
PRINT MAILING ADDR: NO

4.f.a

| ACCOUNT NUMBER | NAME                             | CLASS | SERVICE ADDRESS    | STATUS     | DATE OF SERVICE | XFER? |
|----------------|----------------------------------|-------|--------------------|------------|-----------------|-------|
| 02-00392-01    | I - BLAKLEY, MARY                | RES   | 1406 CANTERBURY    | ACTIVE     | 1/08/2023       |       |
| 02-00785-07    | I - CLARK, LINDA                 | RES   | 1840 WESTMINSTER   | DISCONNECT | 1/30/2023       |       |
| 02-00413-05    | E - CORBYN ROBERTS HOMES, LLC    | RES   | 1404 SHERWOOD      | ACTIVE     | 1/20/2023       |       |
| 02-00415-10    | I - DUNNINGTON, LUCAS A          | RES   | 1403 SHERWOOD      | FINAL      | 1/10/2023       |       |
| 02-00003-05    | I - FOSTER, JACOB                | RES   | 1731 NW 63RD       | ACTIVE     | 1/07/2023       |       |
| 02-00046-01    | I - MORGAN, MARCIA A             | RES   | 6618 HILLCREST     | ACTIVE     | 1/12/2023       |       |
| 01-00157-11    | E - OKC INVESTMENTS MGMT CO, LLC | RES   | 1111 MARLBORO      | ACTIVE     | 1/31/2023       |       |
| 02-00415-09    | I - PANTER, BENJAMIN             | RES   | 1403 SHERWOOD      | ACTIVE     | 1/18/2023       |       |
| 02-00213-02    | I - RIDLEY, JOHN                 | RES   | 6614 PENNSYLVANIA  | ACTIVE     | 1/13/2023       |       |
| 02-00596-02    | I - SUDDERTH, RANDY              | RES   | 1606 COVENTRY PARK | ACTIVE     | 1/05/2023       |       |
| 02-00237-03    | I - THEOBALD, LARA               | RES   | 1714 PENNINGTON    | ACTIVE     | 1/10/2023       |       |
| 01-00734-01    | I - WARREN, SYDNEY               | RES   | 1232 GLENBROOK     | ACTIVE     | 1/12/2023       |       |
| 02-00785-08    | I - WINTER, MARK                 | RES   | 1840 WESTMINSTER   | ACTIVE     | 1/30/2023       |       |

\*\* TOTAL PRINTED 13 \*\*

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 1/01/2023 THRU 1/31/2023

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

| TOTALS BY CUSTOMER CLASS |                    |              |
|--------------------------|--------------------|--------------|
| <u>CLASS</u>             | <u>DESCRIPTION</u> | <u>TOTAL</u> |
| RES                      | RESIDENTIAL        | 13           |
| CLASS TOTAL:             |                    | 13           |

| TOTALS BY RATE TABLE |             |                    |              |
|----------------------|-------------|--------------------|--------------|
| <u>SERVICE</u>       | <u>RATE</u> | <u>DESCRIPTION</u> | <u>TOTAL</u> |

## SELECTION CRITERIA

4.f.a

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REPORT SELECTIONS:

REPORT SEQUENCE: Account Name  
ACCOUNT STATUS: All  
CUSTOMER CLASS: All  
SERV/TBL: All  
INCLUDE TRANSFER: NO  
INCLUDE CONFIDENTIAL: NO

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INFORMATION INCLUDED:

MAILING ADDRES: NO  
COMMENT CODES: None

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CUSTOMER DATES:

START DATE: 1/01/2023 THRU 1/31/2023  
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

\*\* END OF REPORT \*\*



**CITY OF NICHOLS HILLS**  
**TREASURER'S REPORT - INVESTMENT SCHEDULE**  
**January 31, 2023**

| MATURITY<br>DATE                               | DEPOSITORY BANK | COST<br>BASIS           | MATURITY<br>VALUE       | YIELD TO<br>MATURITY | DAYS<br>INVESTED |
|------------------------------------------------|-----------------|-------------------------|-------------------------|----------------------|------------------|
| <b>Operations</b>                              |                 |                         |                         |                      |                  |
| Operating Acct (Avg Balance)                   | BancFirst       | 10,789,200.18           | 10,789,200.18           |                      |                  |
| <b>NICHOLS HILLS GENERAL FUND</b>              |                 |                         |                         |                      |                  |
| 04/13/23                                       | Midfirst        | 950,000.00              | 970,774.05              | 3.76%                | 210              |
| 06/15/23                                       | Midfirst        | 1,100,000.00            | 1,130,428.72            | 4.59%                | 217              |
| 04/11/23                                       | TREASURY BILL   | 988,877.78              | 1,000,000.00            | 4.68%                | 90               |
|                                                |                 | <u>3,038,877.78</u>     | <u>3,101,202.77</u>     |                      |                  |
| <b>NICHOLS HILLS GENERAL FUND - CIP</b>        |                 |                         |                         |                      |                  |
| 01/11/24                                       | Midfirst        | 700,000.00              | 738,897.94              | 4.75%                | 427              |
| 09/14/23                                       | TREASURY BILL   | 722,677.00              | 750,000.00              | 3.84%                | 356              |
| 06/15/23                                       | TREASURY BILL   | 438,950.63              | 450,000.00              | 4.43%                | 217              |
| 04/13/23                                       | Midfirst        | 425,000.00              | 435,106.57              | 2.85%                | 301              |
|                                                |                 | <u>2,286,627.63</u>     | <u>2,374,004.51</u>     |                      |                  |
| <b>NICHOLS HILLS MUNICIPAL AUTHORITY</b>       |                 |                         |                         |                      |                  |
| 09/14/23                                       | Midfirst        | 850,000.00              | 884,069.86              | 4.75%                | 308              |
| 04/12/23                                       | First Fidelity  | 503,672.65              | 508,160.69              | 4.32%                | 90               |
|                                                |                 | <u>1,353,672.65</u>     | <u>1,392,230.55</u>     |                      |                  |
| <b>NICHOLS HILLS MUNICIPAL AUTHORITY - CIP</b> |                 |                         |                         |                      |                  |
| 04/12/23                                       | First Fidelity  | 654,774.44              | 661,749.13              | 4.32%                | 90               |
| 04/13/23                                       | Midfirst        | 700,000.00              | 715,307.20              | 3.76%                | 210              |
|                                                |                 | <u>1,354,774.44</u>     | <u>1,377,056.33</u>     |                      |                  |
| <b>SINKING FUND</b>                            |                 |                         |                         |                      |                  |
| 06/26/23                                       | Midfirst        | 400,000.00              | 407,024.75              | 1.78%                | 438              |
| 06/26/23                                       | Midfirst        | 255,000.00              | 262,958.47              | 3.95%                | 284              |
| 06/27/23                                       | First Fidelity  | 1,600,000.00            | 1,631,814.14            | 4.32%                | 168              |
| 06/27/23                                       | First Fidelity  | 1,350,000.00            | 1,376,843.18            | 4.32%                | 168              |
|                                                |                 | <u>3,605,000.00</u>     | <u>3,678,640.54</u>     |                      |                  |
| <b>GENERAL OBLIGATION BOND OF 2023</b>         |                 |                         |                         |                      |                  |
| 06/15/23                                       | Valliance       | 1,200,000.00            | 1,219,335.45            | 3.77%                | 156              |
| 09/14/23                                       | Midfirst        | 800,000.00              | 825,824.35              | 4.79%                | 248              |
| 11/30/23                                       | TREASURY BILL   | 1,632,374.00            | 1,700,000.00            | 4.62%                | 326              |
| 12/28/23                                       | TREASURY BILL   | 908,664.44              | 950,000.00              | 4.67%                | 353              |
| 06/13/24                                       | Midfirst        | 1,000,000.00            | 1,068,043.43            | 4.71%                | 521              |
| 04/11/24                                       | Midfirst        | 2,000,000.00            | 2,118,791.65            | 4.71%                | 458              |
|                                                |                 | <u>7,541,038.44</u>     | <u>7,881,994.88</u>     |                      |                  |
| <b>GENERAL OBLIGATION BOND OF 2021</b>         |                 |                         |                         |                      |                  |
| 09/15/23                                       | TREASURY BILL   | 963,569.33              | 1,000,000.00            | 3.84%                | 356              |
| 04/13/23                                       | Midfirst        | 800,000.00              | 817,493.94              | 3.69%                | 210              |
| 11/16/23                                       | Midfirst        | 600,000.00              | 627,725.75              | 3.95%                | 427              |
| 06/15/23                                       | TREASURY BILL   | 634,039.79              | 650,000.00              | 4.30%                | 217              |
| 04/13/23                                       | Midfirst        | 500,000.00              | 509,683.01              | 4.59%                | 154              |
|                                                |                 | <u>3,497,609.12</u>     | <u>3,604,902.70</u>     |                      |                  |
| <b>GENERAL OBLIGATION BOND OF 2022</b>         |                 |                         |                         |                      |                  |
| 04/21/23                                       | TREASURY BILL   | 1,124,698.08            | 1,150,000.00            | 2.66%                | 306              |
| 11/16/23                                       | Midfirst        | 1,200,000.00            | 1,255,451.51            | 3.95%                | 427              |
| 06/15/23                                       | TREASURY BILL   | 829,128.95              | 850,000.00              | 4.30%                | 217              |
| 09/14/23                                       | Midfirst        | 900,000.00              | 936,073.97              | 4.75%                | 308              |
|                                                |                 | <u>4,053,827.03</u>     | <u>4,191,525.48</u>     |                      |                  |
| <b>SOURCE</b>                                  |                 |                         |                         |                      |                  |
|                                                |                 | COST                    | MATURITY                | % of Total           | Margin           |
| BANCFIRST                                      |                 | 10,789,200.18           | 10,789,200.18           | 28.76%               | 129.1%           |
| MIDFIRST BANK                                  |                 | 13,180,000.00           | 13,703,655.17           | 0.351273445          | 121.4%           |
| TREASURY BILL                                  |                 | 8,242,980.00            | 8,500,000.00            | 21.97%               |                  |
| FIRST FIDELITY BANK                            |                 | 4,108,447.09            | 4,178,567.14            | 10.95%               | 157.407%         |
| VALLIANCE BANK                                 |                 | 1,200,000.00            | 1,219,335.45            | 3.20%                | 110.0%           |
| <b>TOTAL INVESTED</b>                          |                 | <u>\$ 37,520,627.27</u> | <u>\$ 38,390,757.94</u> | 100.00%              |                  |

01 -General Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE             |
|---------------------------------------------------|--------------------------------|---------------------|
| <b>ASSETS</b>                                     |                                |                     |
| =====                                             |                                |                     |
| 01-00-10050                                       | Cash in Bank - Flex Account    | 20,229.61           |
| 01-00-10099                                       | Claim on Cash                  | 2,283,291.95        |
| 01-00-10100                                       | Cash - Municipal Court         | 2,187.86            |
| 01-00-11000                                       | T-Bills and CD's               | 3,038,877.78        |
| 01-00-11100                                       | Interest Receivables           | 3,069.16            |
| 01-00-11600                                       | Other Receivables              | 1,210,802.00        |
| 01-00-11650                                       | Health Ins - Retirees & Cobra  | 4,959.46            |
| 01-00-11700                                       | Beverage Tax Receivable        | 936.00              |
| 01-00-11800                                       | Sales Tax Receivable           | 813,856.00          |
| 01-00-11900                                       | Franchise Fee Receivable       | 49,754.00           |
| 01-00-12000                                       | Utilities Receivable           | 85,236.81           |
| 01-00-13799                                       | Due To/From Flex Spending      | 14,669.89           |
| 01-00-13800                                       | Allowance for Court Receivable | ( 1,031,320.00)     |
| 01-00-14000                                       | Deposit with Third Party Admin | 32,285.00           |
| 01-00-17000                                       | Lease Receivable               | <u>301,328.00</u>   |
|                                                   |                                | <u>6,830,163.52</u> |
| TOTAL ASSETS                                      |                                | 6,830,163.52        |
|                                                   |                                | =====               |
| <b>LIABILITIES</b>                                |                                |                     |
| =====                                             |                                |                     |
| 01-00-30090                                       | Due to Collection agency       | 693.35              |
| 01-00-30099                                       | A/P Due to Pooled Cash         | 359,715.85          |
| 01-00-30700                                       | Deferred Interest Income       | 3,069.16            |
| 01-00-32050                                       | Cleet Payable                  | 1,494.51            |
| 01-00-32600                                       | Uniform Building Code Fee Paya | 4.00                |
| 01-00-33300                                       | Deferred Fine Revenue          | 161,030.00          |
| 01-00-34300                                       | Bonds held in reserve - Banner | 25,300.00           |
| 01-00-34325                                       | DEPOSIT-FIRE HYDRANT METERS    | 1,055.44            |
| 01-00-36500                                       | Deferred inflow - leases       | 301,328.00          |
| 01-00-37176                                       | Retainage Payable              | <u>126,751.00</u>   |
| TOTAL LIABILITIES                                 |                                | <u>980,441.31</u>   |
| <b>EQUITY</b>                                     |                                |                     |
| =====                                             |                                |                     |
| 01-00-50100                                       | Nonspendable Fund Balance      | 32,285.00           |
| 01-00-57050                                       | Assigned - Economic Developmen | 500,000.00          |
| 01-00-57070                                       | Assigned - Other               | 854,812.02          |
| 01-00-57071                                       | Assigned - art in parks        | 25,000.00           |
| 01-00-59000                                       | Unassigned Fund Balance        | <u>3,936,080.18</u> |
| TOTAL BEGINNING EQUITY                            |                                | 5,348,177.20        |
| TOTAL REVENUE                                     |                                | 7,363,621.70        |
| TOTAL EXPENDITURES                                |                                | <u>6,862,076.69</u> |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 501,545.01          |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>5,849,722.21</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 6,830,163.52        |
|                                                   |                                | =====               |

02 -Street & Alley

| ACCOUNT #                                         | ACCOUNT DESCRIPTION           | BALANCE           |
|---------------------------------------------------|-------------------------------|-------------------|
| ASSETS                                            |                               |                   |
| =====                                             |                               |                   |
| 02-00-10099                                       | Claim on Cash                 | 220,302.37        |
| 02-00-14900                                       | Due from other Governments    | <u>1,735.00</u>   |
|                                                   |                               | <u>222,037.37</u> |
| TOTAL ASSETS                                      |                               | 222,037.37        |
|                                                   |                               | =====             |
| LIABILITIES                                       |                               |                   |
| =====                                             |                               |                   |
| EQUITY                                            |                               |                   |
| =====                                             |                               |                   |
| 02-00-51090                                       | Restricted Fund Bal-Streets   | 191,315.41        |
| 02-00-57090                                       | Assigned Fund Balance-Streets | <u>7,166.00</u>   |
|                                                   | TOTAL BEGINNING EQUITY        | 198,481.41        |
| TOTAL REVENUE                                     |                               | <u>23,555.96</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                               | 23,555.96         |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                               | <u>222,037.37</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                               | 222,037.37        |
|                                                   |                               | =====             |

03 -Designated Fds-Fire & Gen

| ACCOUNT #                                         | ACCOUNT DESCRIPTION           | BALANCE         |                 |
|---------------------------------------------------|-------------------------------|-----------------|-----------------|
| <hr/>                                             |                               |                 |                 |
| ASSETS                                            |                               |                 |                 |
| =====                                             |                               |                 |                 |
| 03-00-10099                                       | Claim on Cash                 | <u>2,057.33</u> | <u>2,057.33</u> |
| TOTAL ASSETS                                      |                               |                 | 2,057.33        |
|                                                   |                               |                 | =====           |
| LIABILITIES                                       |                               |                 |                 |
| =====                                             |                               |                 |                 |
| EQUITY                                            |                               |                 |                 |
| =====                                             |                               |                 |                 |
| 03-00-51050                                       | Restricted Fund Bal-Donations | <u>1,976.52</u> |                 |
| TOTAL BEGINNING EQUITY                            |                               | 1,976.52        |                 |
| TOTAL REVENUE                                     |                               | 442.30          |                 |
| TOTAL EXPENDITURES                                |                               | <u>361.49</u>   |                 |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                               | 80.81           |                 |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                               | <u>2,057.33</u> |                 |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                               |                 | 2,057.33        |
|                                                   |                               |                 | =====           |

04 -Designated Funds-Police

| ACCOUNT #                                         | ACCOUNT DESCRIPTION           | BALANCE          |                  |
|---------------------------------------------------|-------------------------------|------------------|------------------|
| ASSETS                                            |                               |                  |                  |
| =====                                             |                               |                  |                  |
| 04-00-10099                                       | Claim on Cash                 | <u>74,937.59</u> | <u>74,937.59</u> |
| TOTAL ASSETS                                      |                               |                  | 74,937.59        |
|                                                   |                               |                  | =====            |
| LIABILITIES                                       |                               |                  |                  |
| =====                                             |                               |                  |                  |
| EQUITY                                            |                               |                  |                  |
| =====                                             |                               |                  |                  |
| 04-00-51050                                       | Restricted Fund Bal-Donations | <u>74,055.68</u> |                  |
| TOTAL BEGINNING EQUITY                            |                               | 74,055.68        |                  |
| TOTAL REVENUE                                     |                               | 2,684.81         |                  |
| TOTAL EXPENDITURES                                |                               | <u>1,802.90</u>  |                  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                               | 881.91           |                  |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                               | <u>74,937.59</u> |                  |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                               |                  | 74,937.59        |
|                                                   |                               |                  | =====            |

05 -Designated Funds-PW

| ACCOUNT #                                         | ACCOUNT DESCRIPTION           | BALANCE         |                 |
|---------------------------------------------------|-------------------------------|-----------------|-----------------|
| <hr/>                                             |                               |                 |                 |
| ASSETS                                            |                               |                 |                 |
| =====                                             |                               |                 |                 |
| 05-00-10099                                       | Claim on Cash                 | <u>2,210.84</u> |                 |
|                                                   |                               |                 | <u>2,210.84</u> |
| TOTAL ASSETS                                      |                               |                 | 2,210.84        |
|                                                   |                               |                 | =====           |
| LIABILITIES                                       |                               |                 |                 |
| =====                                             |                               |                 |                 |
| EQUITY                                            |                               |                 |                 |
| =====                                             |                               |                 |                 |
| 05-00-51050                                       | Restricted Fund Bal-Donations | <u>1,969.66</u> |                 |
| TOTAL BEGINNING EQUITY                            |                               | 1,969.66        |                 |
| TOTAL REVENUE                                     |                               | <u>241.18</u>   |                 |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                               | 241.18          |                 |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                               | <u>2,210.84</u> |                 |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                               |                 | 2,210.84        |
|                                                   |                               |                 | =====           |

06 -Municipal Authority

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE              |
|---------------------------------------------------|--------------------------------|----------------------|
| ASSETS                                            |                                |                      |
| =====                                             |                                |                      |
| 06-00-10099                                       | Claim on Cash                  | 1,484,427.51         |
| 06-00-11000                                       | T-Bills and CD's               | 1,353,672.65         |
| 06-00-11100                                       | Interest Receivable            | 1,428.58             |
| 06-00-12150                                       | Utility Receivable             | 363,058.74           |
| 06-00-13900                                       | Unbilled Receivable            | 244,904.00           |
| 06-00-14800                                       | Allowance for Doubtful Account | ( 24,777.93)         |
| 06-00-14850                                       | Bad Debt Receivable            | 26,276.54            |
| 06-00-15000                                       | Deferred outflow of resources  | 62,752.00            |
| 06-00-15500                                       | Deferred Outflow - OPEB        | 16,492.00            |
| 06-00-20000                                       | Fixed Assets                   | 45,809,619.03        |
| 06-00-20100                                       | Accumulated Depreciation       | ( 29,125,629.89)     |
| 06-00-21000                                       | Land                           | 207,742.00           |
| 06-00-21500                                       | Construction in Progress       | <u>764,665.06</u>    |
|                                                   |                                | <u>21,184,630.29</u> |
| TOTAL ASSETS                                      |                                | 21,184,630.29        |
|                                                   |                                | =====                |
| LIABILITIES                                       |                                |                      |
| =====                                             |                                |                      |
| 06-00-30050                                       | Net pension asset              | ( 635,211.00)        |
| 06-00-30090                                       | Payable - Collection AgencyFee | 5,685.33             |
| 06-00-30099                                       | A/P Due to Pooled Cash         | 111,565.55           |
| 06-00-31800                                       | Comp Absent Payable            | 4,267.02             |
| 06-00-31890                                       | Compensated Absences - Long Te | 38,405.00            |
| 06-00-34000                                       | City of NH - Garbage           | 85,236.81            |
| 06-00-34100                                       | Unearned Rev (Unapplied Credit | 19,036.75            |
| 06-00-34150                                       | Utility Refunds                | 39.69                |
| 06-00-34325                                       | Deposit - Fire Hydrant Meter   | 1,000.00             |
| 06-00-34500                                       | Due to Tyler Tech (Cr Cd Fees) | 694.75               |
| 06-00-34900                                       | Notes Payable - Current Portio | 867.00               |
| 06-00-35000                                       | NOTES PAYABLE                  | 15,303.00            |
| 06-00-38000                                       | Deferred inflow of resources   | 372,798.00           |
| 06-00-38500                                       | Deferred Inflow - OPEB         | 15,859.00            |
| 06-00-40100                                       | OPEB Liability                 | <u>97,369.00</u>     |
| TOTAL LIABILITIES                                 |                                | <u>132,915.90</u>    |
| EQUITY                                            |                                |                      |
| =====                                             |                                |                      |
| 06-00-50400                                       | Net Investment-Capital Assets  | 17,640,226.00        |
| 06-00-52090                                       | Unrestricted Fund Balance      | <u>2,544,361.56</u>  |
| TOTAL BEGINNING EQUITY                            |                                | 20,184,587.56        |
| TOTAL REVENUE                                     |                                | 3,688,370.05         |
| TOTAL EXPENDITURES                                |                                | <u>2,821,243.22</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 867,126.83           |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>21,051,714.39</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 21,184,630.29        |
|                                                   |                                | =====                |

07 -General Fund - CIP

| ACCOUNT #                                         | ACCOUNT DESCRIPTION                 | BALANCE             |
|---------------------------------------------------|-------------------------------------|---------------------|
| ASSETS                                            |                                     |                     |
| =====                                             |                                     |                     |
| 07-00-10099                                       | Claim on Cash                       | 664,213.23          |
| 07-00-11000                                       | T-Bills and CD's                    | 2,286,627.63        |
| 07-00-11100                                       | Interest Receivable                 | <u>4,588.89</u>     |
|                                                   |                                     | <u>2,955,429.75</u> |
| TOTAL ASSETS                                      |                                     | 2,955,429.75        |
|                                                   |                                     | =====               |
| LIABILITIES                                       |                                     |                     |
| =====                                             |                                     |                     |
| 07-00-30099                                       | A/P Due to Pooled Cash              | 42,666.25           |
| 07-00-30700                                       | Deferred Interest Income            | <u>4,588.89</u>     |
|                                                   | TOTAL LIABILITIES                   | <u>47,255.14</u>    |
| EQUITY                                            |                                     |                     |
| =====                                             |                                     |                     |
| 07-00-57100                                       | Assigned Fund Bal-Capital Imps      | <u>2,812,299.01</u> |
|                                                   | TOTAL BEGINNING EQUITY              | 2,812,299.01        |
| TOTAL REVENUE                                     |                                     | 381,402.23          |
| TOTAL EXPENDITURES                                |                                     | <u>285,526.63</u>   |
|                                                   | TOTAL REVENUE OVER/(UNDER) EXPENSES | 95,875.60           |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                     | <u>2,908,174.61</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                     | 2,955,429.75        |
|                                                   |                                     | =====               |



08 -Sinking Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION          | BALANCE             |
|---------------------------------------------------|------------------------------|---------------------|
| <b>ASSETS</b>                                     |                              |                     |
| =====                                             |                              |                     |
| 08-00-10000                                       | Cash - Sinking Fund          | 710,753.99          |
| 08-00-11000                                       | T-Bills and CD's             | 3,605,000.00        |
| 08-00-11100                                       | Interest Receivable          | 2,323.49            |
| 08-00-14900                                       | Due from other Governments   | <u>108,746.00</u>   |
|                                                   |                              | <u>4,426,823.48</u> |
| TOTAL ASSETS                                      |                              | 4,426,823.48        |
|                                                   |                              | =====               |
| <b>LIABILITIES</b>                                |                              |                     |
| =====                                             |                              |                     |
| 08-00-30700                                       | Deferred Interest Income     | 2,323.08            |
| 08-00-30701                                       | Deferred Income              | <u>71,806.00</u>    |
|                                                   | TOTAL LIABILITIES            | <u>74,129.08</u>    |
| <b>EQUITY</b>                                     |                              |                     |
| =====                                             |                              |                     |
| 08-00-51030                                       | Restricted Fund Bal-Debt Srv | <u>1,027,843.55</u> |
|                                                   | TOTAL BEGINNING EQUITY       | 1,027,843.55        |
| TOTAL REVENUE                                     |                              | 3,742,328.14        |
| TOTAL EXPENDITURES                                |                              | <u>417,477.29</u>   |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                              | 3,324,850.85        |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                              | <u>4,352,694.40</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                              | 4,426,823.48        |
|                                                   |                              | =====               |

09 -Meter Deposits

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE          |
|-------------|---------------------------------------------------|------------------|
| ASSETS      |                                                   |                  |
| =====       |                                                   |                  |
| 09-00-10099 | Claim on Cash                                     | <u>28,910.00</u> |
|             |                                                   | <u>28,910.00</u> |
|             | TOTAL ASSETS                                      | 28,910.00        |
|             |                                                   | =====            |
| LIABILITIES |                                                   |                  |
| =====       |                                                   |                  |
| 09-00-36100 | Reserve for Meter Deposits                        | <u>28,910.00</u> |
|             | TOTAL LIABILITIES                                 | <u>28,910.00</u> |
| EQUITY      |                                                   |                  |
| =====       |                                                   |                  |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 28,910.00        |
|             |                                                   | =====            |

10 -911 Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE          |
|---------------------------------------------------|--------------------------------|------------------|
| ASSETS                                            |                                |                  |
| =====                                             |                                |                  |
| 10-00-10099                                       | Claim on Cash                  | 65,515.17        |
| 10-00-11600                                       | Other Receivables              | <u>729.00</u>    |
|                                                   |                                | <u>66,244.17</u> |
| TOTAL ASSETS                                      |                                | 66,244.17        |
|                                                   |                                | =====            |
| LIABILITIES                                       |                                |                  |
| =====                                             |                                |                  |
| EQUITY                                            |                                |                  |
| =====                                             |                                |                  |
| 10-00-51070                                       | Restricted Fd Bal-Public Safet | <u>59,830.07</u> |
| TOTAL BEGINNING EQUITY                            |                                | 59,830.07        |
|                                                   |                                |                  |
| TOTAL REVENUE                                     |                                | <u>6,414.10</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 6,414.10         |
|                                                   |                                |                  |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>66,244.17</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 66,244.17        |
|                                                   |                                | =====            |

11 -Impound Fee Police Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE          |                  |
|---------------------------------------------------|--------------------------------|------------------|------------------|
| <hr/>                                             |                                |                  |                  |
| ASSETS                                            |                                |                  |                  |
| =====                                             |                                |                  |                  |
| 11-00-10099                                       | Claim on Cash                  | <u>31,989.61</u> |                  |
|                                                   |                                |                  | <u>31,989.61</u> |
| TOTAL ASSETS                                      |                                |                  | 31,989.61        |
|                                                   |                                |                  | =====            |
| LIABILITIES                                       |                                |                  |                  |
| =====                                             |                                |                  |                  |
| EQUITY                                            |                                |                  |                  |
| =====                                             |                                |                  |                  |
| 11-00-51075                                       | Restricted Fd Bal - Police Imp | <u>28,180.10</u> |                  |
| TOTAL BEGINNING EQUITY                            |                                | 28,180.10        |                  |
| TOTAL REVENUE                                     |                                | <u>3,809.51</u>  |                  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 3,809.51         |                  |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                |                  | <u>31,989.61</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                |                  | 31,989.61        |
|                                                   |                                |                  | =====            |

13 -Municipal Authority - CIP

| ACCOUNT #                                         | ACCOUNT DESCRIPTION           | BALANCE             |
|---------------------------------------------------|-------------------------------|---------------------|
| ASSETS                                            |                               |                     |
| =====                                             |                               |                     |
| 13-00-10099                                       | Claim on Cash                 | 569,133.72          |
| 13-00-11000                                       | T-Bills and CD's              | 1,354,774.44        |
| 13-00-11100                                       | Interest Receivable           | <u>1,839.99</u>     |
|                                                   |                               | <u>1,925,748.15</u> |
| TOTAL ASSETS                                      |                               | 1,925,748.15        |
|                                                   |                               | =====               |
| LIABILITIES                                       |                               |                     |
| =====                                             |                               |                     |
| EQUITY                                            |                               |                     |
| =====                                             |                               |                     |
| 13-00-57100                                       | Fund Bal-Capital Improvements | <u>1,947,081.70</u> |
|                                                   | TOTAL BEGINNING EQUITY        | 1,947,081.70        |
| TOTAL REVENUE                                     |                               | 67,976.45           |
| TOTAL EXPENDITURES                                |                               | <u>89,310.00</u>    |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                               | ( 21,333.55)        |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                               | <u>1,925,748.15</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                               | 1,925,748.15        |
|                                                   |                               | =====               |

14 -Water Impact Fees Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION     | BALANCE           |                   |
|---------------------------------------------------|-------------------------|-------------------|-------------------|
| <hr/>                                             |                         |                   |                   |
| ASSETS                                            |                         |                   |                   |
| =====                                             |                         |                   |                   |
| 14-00-10099                                       | Claim on Cash           | <u>135,477.62</u> |                   |
|                                                   |                         |                   | <u>135,477.62</u> |
| TOTAL ASSETS                                      |                         |                   | 135,477.62        |
|                                                   |                         |                   | =====             |
| LIABILITIES                                       |                         |                   |                   |
| =====                                             |                         |                   |                   |
| EQUITY                                            |                         |                   |                   |
| =====                                             |                         |                   |                   |
| 14-00-50300                                       | Restricted Fund Balance | <u>126,050.25</u> |                   |
| TOTAL BEGINNING EQUITY                            |                         | 126,050.25        |                   |
| TOTAL REVENUE                                     |                         | <u>9,427.37</u>   |                   |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                         | 9,427.37          |                   |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                         | <u>135,477.62</u> |                   |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                         |                   | 135,477.62        |
|                                                   |                         |                   | =====             |

15 -Sewer Impact Fee Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION     | BALANCE          |                  |
|---------------------------------------------------|-------------------------|------------------|------------------|
| <hr/>                                             |                         |                  |                  |
| ASSETS                                            |                         |                  |                  |
| =====                                             |                         |                  |                  |
| 15-00-10099                                       | Claim on Cash           | <u>90,395.10</u> | <u>90,395.10</u> |
| TOTAL ASSETS                                      |                         |                  | 90,395.10        |
|                                                   |                         |                  | =====            |
| LIABILITIES                                       |                         |                  |                  |
| =====                                             |                         |                  |                  |
| EQUITY                                            |                         |                  |                  |
| =====                                             |                         |                  |                  |
| 15-00-50300                                       | Restricted Fund Balance | <u>83,128.26</u> |                  |
| TOTAL BEGINNING EQUITY                            |                         | 83,128.26        |                  |
| TOTAL REVENUE                                     |                         | <u>7,266.84</u>  |                  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                         | 7,266.84         |                  |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                         | <u>90,395.10</u> |                  |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                         |                  | 90,395.10        |
|                                                   |                         |                  | =====            |

17 -Drainage Fee Fund

| ACCOUNT #                                         | ACCOUNT DESCRIPTION     | BALANCE           |
|---------------------------------------------------|-------------------------|-------------------|
| ASSETS                                            |                         |                   |
| =====                                             |                         |                   |
| 17-00-10099                                       | Claim on Cash           | 181,656.45        |
| 17-00-12000                                       | Utility Receivables     | 5,329.55          |
| 17-00-13900                                       | Unbilled Receivable     | 1,630.00          |
| 17-00-14850                                       | Bad Debt Receivable     | <u>61.91</u>      |
|                                                   |                         | <u>188,677.91</u> |
| TOTAL ASSETS                                      |                         | 188,677.91        |
|                                                   |                         | =====             |
| LIABILITIES                                       |                         |                   |
| =====                                             |                         |                   |
| EQUITY                                            |                         |                   |
| =====                                             |                         |                   |
| 17-00-50300                                       | Restricted Fund Balance | <u>147,393.53</u> |
| TOTAL BEGINNING EQUITY                            |                         | 147,393.53        |
| TOTAL REVENUE                                     |                         | <u>41,284.38</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                         | 41,284.38         |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                         | <u>188,677.91</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                         | 188,677.91        |
|                                                   |                         | =====             |



18 -Health Insurance Fund

| ACCOUNT #   | ACCOUNT DESCRIPTION                               | BALANCE           |
|-------------|---------------------------------------------------|-------------------|
| ASSETS      |                                                   |                   |
| =====       |                                                   |                   |
| 18-00-10050 | Cash - Health Insurance                           | <u>193,712.94</u> |
|             |                                                   | <u>193,712.94</u> |
|             | TOTAL ASSETS                                      | 193,712.94        |
|             |                                                   | =====             |
| LIABILITIES |                                                   |                   |
| =====       |                                                   |                   |
| 18-00-30090 | Claims Payable                                    | <u>79,545.00</u>  |
|             | TOTAL LIABILITIES                                 | <u>79,545.00</u>  |
| EQUITY      |                                                   |                   |
| =====       |                                                   |                   |
| 18-00-57090 | Assigned Fund Balance                             | <u>52,240.19</u>  |
|             | TOTAL BEGINNING EQUITY                            | 52,240.19         |
|             | TOTAL REVENUE                                     | 670,302.81        |
|             | TOTAL EXPENDITURES                                | <u>608,375.06</u> |
|             | TOTAL REVENUE OVER/(UNDER) EXPENSES               | 61,927.75         |
|             | TOTAL EQUITY & REV. OVER/(UNDER) EXP.             | <u>114,167.94</u> |
|             | TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. | 193,712.94        |
|             |                                                   | =====             |

20 -Designated Funds-Parks

| ACCOUNT #          | ACCOUNT DESCRIPTION                                          | BALANCE             |            |
|--------------------|--------------------------------------------------------------|---------------------|------------|
| <b>ASSETS</b>      |                                                              |                     |            |
| =====              |                                                              |                     |            |
| 20-00-10099        | Claim on Cash                                                | 598,259.68          |            |
| 20-00-11100        | Interest Receivable                                          | <u>1,334.00</u>     |            |
|                    |                                                              | <u>599,593.68</u>   |            |
|                    | <b>TOTAL ASSETS</b>                                          |                     | 599,593.68 |
|                    |                                                              |                     | =====      |
| <b>LIABILITIES</b> |                                                              |                     |            |
| =====              |                                                              |                     |            |
| 20-00-30099        | A/P Due to Pooled Cash                                       | 33,774.65           |            |
| 20-00-30700        | Deferred Interest Income                                     | 1,334.00            |            |
| 20-00-37176        | Retainage Payable                                            | <u>9,184.00</u>     |            |
|                    | <b>TOTAL LIABILITIES</b>                                     | <u>44,292.65</u>    |            |
| <b>EQUITY</b>      |                                                              |                     |            |
| =====              |                                                              |                     |            |
| 20-00-51050        | Restricted Fund Bal - Donation                               | <u>1,047,245.01</u> |            |
|                    | <b>TOTAL BEGINNING EQUITY</b>                                | 1,047,245.01        |            |
|                    | <b>TOTAL REVENUE</b>                                         | 12,753.17           |            |
|                    | <b>TOTAL EXPENDITURES</b>                                    | <u>504,697.15</u>   |            |
|                    | <b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>                   | ( 491,943.98)       |            |
|                    | <b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>             | <u>555,301.03</u>   |            |
|                    | <b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b> |                     | 599,593.68 |
|                    |                                                              |                     | =====      |

80 -General Obligation Bonds

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE              |
|---------------------------------------------------|--------------------------------|----------------------|
| ASSETS                                            |                                |                      |
| =====                                             |                                |                      |
| 80-00-10890                                       | Cash - 2019 GO Bd Series       | 3,527.23             |
| 80-00-10891                                       | Cash - 2020 GO Bd Series       | 341,771.32           |
| 80-00-10892                                       | Cash - 2021 GO Bond Series     | 1,180,887.18         |
| 80-00-10893                                       | Cash - 2022 GO Bond Series     | 649,198.51           |
| 80-00-10894                                       | Cash - 2023 GO Bd Series       | 1,001,695.88         |
| 80-00-11092                                       | T-bills and CD's - Series 2021 | 3,497,609.12         |
| 80-00-11093                                       | T-bills and CD's - Series 2022 | 4,053,827.03         |
| 80-00-11094                                       | T-bills and CD's - 2023        | 7,541,038.44         |
| 80-00-11192                                       | Interest Rec - 2022 GO Bd Seri | <u>19,414.00</u>     |
|                                                   |                                | <u>18,288,968.71</u> |
| TOTAL ASSETS                                      |                                | 18,288,968.71        |
|                                                   |                                | =====                |
| LIABILITIES                                       |                                |                      |
| =====                                             |                                |                      |
| 80-00-30099                                       | A/P Due to Pooled Cash         | 796,447.74           |
| 80-00-30792                                       | Deferred Int Income - 2022     | 19,414.00            |
| 80-00-37176                                       | Retainage Payable              | <u>23,751.00</u>     |
| TOTAL LIABILITIES                                 |                                | <u>839,612.74</u>    |
| EQUITY                                            |                                |                      |
| =====                                             |                                |                      |
| 80-00-50100                                       | FUND BALANCE                   | <u>12,932,152.76</u> |
| TOTAL BEGINNING EQUITY                            |                                | 12,932,152.76        |
| TOTAL REVENUE                                     |                                | 8,739,262.03         |
| TOTAL EXPENDITURES                                |                                | <u>4,222,058.82</u>  |
| TOTAL REVENUE OVER/(UNDER) EXPENSES               |                                | 4,517,203.21         |
| TOTAL EQUITY & REV. OVER/(UNDER) EXP.             |                                | <u>17,449,355.97</u> |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 18,288,968.71        |
|                                                   |                                | =====                |

99 -Pooled Cash

| ACCOUNT #                                         | ACCOUNT DESCRIPTION            | BALANCE             |
|---------------------------------------------------|--------------------------------|---------------------|
| ASSETS                                            |                                |                     |
| =====                                             |                                |                     |
| 99-00-10090                                       | Pooled Cash - Meter Deposits   | 893,030.03          |
| 99-00-10099                                       | Pooled Cash                    | 5,541,012.56        |
| 99-00-12001                                       | Due from General Fund          | 359,715.85          |
| 99-00-12006                                       | Due from Municipal Authority   | 111,565.55          |
| 99-00-12007                                       | Due from GF - CIP              | 42,666.25           |
| 99-00-12020                                       | Due from Designated Fund-Parks | 33,774.65           |
| 99-00-12080                                       | Due from GO Bonds              | <u>796,447.74</u>   |
|                                                   |                                | <u>7,778,212.63</u> |
| TOTAL ASSETS                                      |                                | 7,778,212.63        |
|                                                   |                                | =====               |
| LIABILITIES                                       |                                |                     |
| =====                                             |                                |                     |
| 99-00-30099                                       | Accounts Payable               | 1,344,170.04        |
| 99-00-37099                                       | Due to other Funds             | <u>6,434,042.59</u> |
|                                                   | TOTAL LIABILITIES              | <u>7,778,212.63</u> |
| EQUITY                                            |                                |                     |
| =====                                             |                                |                     |
| TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. |                                | 7,778,212.63        |
|                                                   |                                | =====               |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2023

4.h.b

01 -General Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD   | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|---------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                     |                        |                     |                     |                       |
| Revenues                           | <u>11,281,873</u> | <u>1,006,847.07</u> | <u>7,363,621.70</u>    | <u>0.00</u>         | <u>3,918,251.66</u> | <u>34.73</u>          |
| TOTAL REVENUES                     | 11,281,873        | 1,006,847.07        | 7,363,621.70           | 0.00                | 3,918,251.66        | 34.73                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                     |                        |                     |                     |                       |
| City Council                       | 785               | 66.39               | 457.53                 | 0.00                | 327.47              | 41.72                 |
| Administration                     | 709,705           | 64,300.41           | 450,403.37             | 0.00                | 259,301.47          | 36.54                 |
| City Treasurer                     | 1,307             | 110.65              | 762.55                 | 0.00                | 544.45              | 41.66                 |
| City Attorney                      | 200,000           | 35,070.20           | 189,348.10             | 0.00                | 10,651.90           | 5.33                  |
| Municipal Court                    | 123,548           | 8,735.75            | 78,116.54              | 0.00                | 45,431.07           | 36.77                 |
| Police Department                  | 3,014,391         | 227,412.95          | 1,776,198.41           | 831.30              | 1,237,361.68        | 41.05                 |
| Fire Department                    | 2,278,573         | 201,200.17          | 1,389,593.67           | 2,848.34            | 886,131.03          | 38.89                 |
| City Engineer                      | 90,000            | 18,471.00           | 161,277.21             | 24,448.57           | ( 95,725.78)        | 106.36-               |
| Street Department                  | 389,728           | 30,269.47           | 248,520.42             | 2,385.10            | 138,822.55          | 35.62                 |
| Sanitation                         | 1,005,778         | 78,582.99           | 600,172.70             | 1,925.85            | 403,679.38          | 40.14                 |
| Parks Department                   | 258,167           | 19,017.83           | 142,418.86             | 169.31              | 115,578.83          | 44.77                 |
| Public Works Admin                 | 281,014           | 23,318.68           | 140,846.88             | 0.00                | 140,167.07          | 49.88                 |
| General Government                 | 1,826,078         | 83,517.55           | 1,035,800.87           | 526,956.59          | 263,320.54          | 14.42                 |
| Code Department                    | 413,274           | 32,000.76           | 248,365.26             | 9,619.80            | 155,288.89          | 37.58                 |
| Risk Manager                       | 205,445           | 15,027.95           | 119,066.87             | 32,999.50           | 53,378.40           | 25.98                 |
| Information Systems Mgr            | <u>484,077</u>    | <u>50,368.45</u>    | <u>280,727.45</u>      | <u>788.88</u>       | <u>202,560.48</u>   | <u>41.84</u>          |
| TOTAL EXPENDITURES                 | 11,281,869        | 887,471.20          | 6,862,076.69           | 602,973.24          | 3,816,819.43        | 33.83                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 4                 | 119,375.87          | 501,545.01             | ( 602,973.24)       | 101,432.23          | 5,805.75              |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Revenues                                |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>General Sales Tax</u>                |                   |                   |                        |                     |                   |                       |
| 01-00-70250 Sales Tax                   | 5,218,905         | 506,681.16        | 3,339,583.54           | 0.00                | 1,879,321.46      | 36.01                 |
| 01-00-70350 Use Tax Revenue             | 849,726           | 106,188.16        | 603,720.76             | 0.00                | 246,005.24        | 28.95                 |
| 01-00-70450 Tobacco Tax Revenue         | <u>41,153</u>     | <u>3,759.41</u>   | <u>23,497.06</u>       | <u>0.00</u>         | <u>17,655.94</u>  | <u>42.90</u>          |
| TOTAL General Sales Tax                 | 6,109,784         | 616,628.73        | 3,966,801.36           | 0.00                | 2,142,982.64      | 35.07                 |
| <u>Miscellaneous Taxes</u>              |                   |                   |                        |                     |                   |                       |
| 01-00-71550 Franchise Tax               | <u>330,658</u>    | <u>26,408.38</u>  | <u>236,911.71</u>      | <u>0.00</u>         | <u>93,746.29</u>  | <u>28.35</u>          |
| TOTAL Miscellaneous Taxes               | 330,658           | 26,408.38         | 236,911.71             | 0.00                | 93,746.29         | 28.35                 |
| <u>Licenses and Permits</u>             |                   |                   |                        |                     |                   |                       |
| 01-00-72050 Building Permits            | 117,060           | 4,049.50          | 55,719.25              | 0.00                | 61,340.75         | 52.40                 |
| 01-00-72075 Plumbing Permits            | 46,584            | 1,741.00          | 19,154.00              | 0.00                | 27,430.00         | 58.88                 |
| 01-00-72100 Electrical Permits          | 38,431            | 3,870.00          | 16,464.50              | 0.00                | 21,966.50         | 57.16                 |
| 01-00-72125 Roof Permits                | 2,204             | 170.00            | 1,120.00               | 0.00                | 1,084.00          | 49.18                 |
| 01-00-72150 Drive/Drain Permits - Tree  | 8,563             | 195.00            | 6,240.00               | 0.00                | 2,323.00          | 27.13                 |
| 01-00-72175 Food Vendor Permits         | 76                | 0.00              | 0.00                   | 0.00                | 76.00             | 100.00                |
| 01-00-72200 Garage Sale Permits         | 557               | 20.00             | 320.00                 | 0.00                | 237.00            | 42.55                 |
| 01-00-72300 Plumbing Licenses           | 22,578            | 1,800.00          | 16,550.00              | 0.00                | 6,028.00          | 26.70                 |
| 01-00-72325 Electric Licenses           | 11,622            | 500.00            | 8,400.00               | 0.00                | 3,222.00          | 27.72                 |
| 01-00-72350 General Contractor Registra | 20,900            | 975.00            | 12,450.00              | 0.00                | 8,450.00          | 40.43                 |
| 01-00-72355 SUB-CONTRACTOR REGISTRATION | 0                 | 0.00              | 300.00                 | 0.00 (              | 300.00)           | 0.00                  |
| 01-00-72399 Inspections                 | 0                 | 2,125.00          | 18,875.00              | 0.00 (              | 18,875.00)        | 0.00                  |
| 01-00-72400 Alcohol Licenses            | 9,703             | 0.00              | 8,410.00               | 0.00                | 1,293.00          | 13.33                 |
| 01-00-72800 Dog/Cat Licenses            | <u>557</u>        | <u>110.00</u>     | <u>210.00</u>          | <u>0.00</u>         | <u>347.00</u>     | <u>62.30</u>          |
| TOTAL Licenses and Permits              | 278,835           | 15,555.50         | 164,212.75             | 0.00                | 114,622.25        | 41.11                 |
| <u>Intergovernmental</u>                |                   |                   |                        |                     |                   |                       |
| 01-00-73250 Alcohol Tax                 | 10,072            | 834.45            | 6,219.58               | 0.00                | 3,852.42          | 38.25                 |
| 01-00-73500 P.D. Vest Grant             | 0                 | 0.00              | 376.13                 | 0.00 (              | 376.13)           | 0.00                  |
| 01-00-73900 FEMA Reimbursement          | <u>343,896</u>    | <u>0.00</u>       | <u>511,944.27</u>      | <u>0.00</u> (       | <u>168,048.27</u> | <u>48.87-</u>         |
| TOTAL Intergovernmental                 | 353,968           | 834.45            | 518,539.98             | 0.00 (              | 164,571.98)       | 46.49-                |
| <u>Charges for Services</u>             |                   |                   |                        |                     |                   |                       |
| 01-00-74200 Garbage                     | 894,330           | 81,407.62         | 550,898.59             | 0.00                | 343,431.41        | 38.40                 |
| 01-00-74500 Garbage - Commercial        | 108,656           | 10,543.99         | 74,385.68              | 0.00                | 34,270.32         | 31.54                 |
| 01-00-74700 Solid Waste Fee             | 5,011             | 439.62            | 3,078.60               | 0.00                | 1,932.40          | 38.56                 |
| 01-00-74850 Ambulance Fees              | 58,223            | 5,115.38          | 35,826.94              | 0.00                | 22,396.06         | 38.47                 |
| 01-00-74950 Life and Safety             | <u>1,053</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>1,053.00</u>   | <u>100.00</u>         |
| TOTAL Charges for Services              | 1,067,273         | 97,506.61         | 664,189.81             | 0.00                | 403,083.19        | 37.77                 |
| <u>Fines &amp; Forfeits</u>             |                   |                   |                        |                     |                   |                       |
| 01-00-76300 Police Fines                | <u>114,391</u>    | <u>9,606.41</u>   | <u>60,027.14</u>       | <u>0.00</u>         | <u>54,363.86</u>  | <u>47.52</u>          |
| TOTAL Fines & Forfeits                  | 114,391           | 9,606.41          | 60,027.14              | 0.00                | 54,363.86         | 47.52                 |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2023

01 -General Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                       | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE    | % BUDGET<br>REMAINING |
|--------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------------|
| <u>Investment Earnings</u>     |                   |                   |                        |                     |                      |                       |
| 01-00-78500 Interest Income    | <u>11,931</u>     | <u>25,482.97</u>  | <u>65,109.64</u>       | <u>0.00</u>         | ( <u>53,178.64</u> ) | <u>445.72-</u>        |
| TOTAL Investment Earnings      | 11,931            | 25,482.97         | 65,109.64              | 0.00                | ( 53,178.64 )        | 445.72-               |
| <u>Miscellaneous Revenue</u>   |                   |                   |                        |                     |                      |                       |
| 01-00-79500 Leases             | 290,370           | 12,068.15         | 197,126.65             | 0.00                | 93,243.35            | 32.11                 |
| 01-00-79550 Misc. Income       | 122,462           | 3,635.01          | 96,787.92              | 0.00                | 25,674.08            | 20.96                 |
| 01-00-79575 Royalty Revenue    | <u>0</u>          | <u>49.94</u>      | <u>418.30</u>          | <u>0.00</u>         | ( <u>418.30</u> )    | <u>0.00</u>           |
| TOTAL Miscellaneous Revenue    | 412,832           | 15,753.10         | 294,332.87             | 0.00                | 118,499.13           | 28.70                 |
| <u>Fund Balance Carryover</u>  |                   |                   |                        |                     |                      |                       |
| 01-00-79800 Carryover          | <u>213,350</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>213,350.36</u>    | <u>100.00</u>         |
| TOTAL Fund Balance Carryover   | 213,350           | 0.00              | 0.00                   | 0.00                | 213,350.36           | 100.00                |
| <u>Transfers</u>               |                   |                   |                        |                     |                      |                       |
| 01-00-79900 Leasehold Transfer | <u>2,388,851</u>  | <u>199,070.92</u> | <u>1,393,496.44</u>    | <u>0.00</u>         | <u>995,354.56</u>    | <u>41.67</u>          |
| TOTAL Transfers                | <u>2,388,851</u>  | <u>199,070.92</u> | <u>1,393,496.44</u>    | <u>0.00</u>         | <u>995,354.56</u>    | <u>41.67</u>          |
| TOTAL Revenues                 | 11,281,873        | 1,006,847.07      | 7,363,621.70           | 0.00                | 3,918,251.66         | 34.73                 |
| <hr/>                          |                   |                   |                        |                     |                      |                       |
| TOTAL REVENUE                  | 11,281,873        | 1,006,847.07      | 7,363,621.70           | 0.00                | 3,918,251.66         | 34.73                 |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| City Council<br>=====                   |                   |                   |                        |                     |                     |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                     |                       |
| 01-01-80100 Salary                      | 720               | 60.00             | 420.00                 | 0.00                | 300.00              | 41.67                 |
| 01-01-80300 FICA/Medicare               | 55                | 4.59              | 32.13                  | 0.00                | 22.87               | 41.58                 |
| 01-01-80700 Unemployment                | <u>10</u>         | <u>1.80</u>       | <u>5.40</u>            | <u>0.00</u>         | <u>4.60</u>         | <u>46.00</u>          |
| TOTAL Personnel Services                | 785               | 66.39             | 457.53                 | 0.00                | 327.47              | 41.72                 |
| TOTAL City Council                      |                   |                   |                        |                     |                     |                       |
|                                         | 785               | 66.39             | 457.53                 | 0.00                | 327.47              | 41.72                 |
| Administration<br>=====                 |                   |                   |                        |                     |                     |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                     |                       |
| 01-02-80100 Salary                      | 494,744           | 47,336.90         | 318,953.61             | 0.00                | 175,790.23          | 35.53                 |
| 01-02-80300 FICA/Medicare               | 38,893            | 3,779.38          | 20,211.31              | 0.00                | 18,682.14           | 48.03                 |
| 01-02-80400 Dental Insurance            | 1,800             | 129.18            | 904.26                 | 0.00                | 895.74              | 49.76                 |
| 01-02-80500 Health Insurance            | 55,221            | 3,819.01          | 28,163.08              | 0.00                | 27,057.92           | 49.00                 |
| 01-02-80600 Worker's Comp               | 7,791             | 0.00              | 5,402.70               | 0.00                | 2,388.30            | 30.65                 |
| 01-02-80700 Unemployment                | 800               | 0.00              | 0.00                   | 0.00                | 800.00              | 100.00                |
| 01-02-80800 OMRP Pension                | 40,609            | 3,952.28          | 26,357.05              | 0.00                | 14,251.50           | 35.09                 |
| 01-02-81400 Car Allowance               | <u>18,800</u>     | <u>2,066.67</u>   | <u>11,466.69</u>       | <u>0.00</u>         | <u>7,333.31</u>     | <u>39.01</u>          |
| TOTAL Personnel Services                | 658,658           | 61,083.42         | 411,458.70             | 0.00                | 247,199.14          | 37.53                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                     |                       |
| 01-02-83000 Material & Supplies         | <u>1,000</u>      | <u>353.37</u>     | <u>1,102.96</u>        | <u>0.00</u>         | ( <u>102.96</u> )   | <u>10.30-</u>         |
| TOTAL Material and Supplies             | 1,000             | 353.37            | 1,102.96               | 0.00                | ( 102.96 )          | 10.30-                |
| <u>Other Services</u>                   |                   |                   |                        |                     |                     |                       |
| 01-02-84000 Equipment Maintenance       | 2,000             | 184.89            | 184.89                 | 0.00                | 1,815.11            | 90.76                 |
| 01-02-84300 Training & Membership       | 7,000             | 640.47            | 4,392.66               | 0.00                | 2,607.34            | 37.25                 |
| 01-02-84400 Software Agreements         | 20,500            | 385.87            | 17,640.79              | 0.00                | 2,859.21            | 13.95                 |
| 01-02-84700 Telephone                   | <u>5,200</u>      | <u>373.47</u>     | <u>6,670.93</u>        | <u>0.00</u>         | ( <u>1,470.93</u> ) | <u>28.29-</u>         |
| TOTAL Other Services                    | 34,700            | 1,584.70          | 28,889.27              | 0.00                | 5,810.73            | 16.75                 |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                     |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                     |                       |
| 01-02-99000 Transfer to CIP (Depreciati | <u>15,347</u>     | <u>1,278.92</u>   | <u>8,952.44</u>        | <u>0.00</u>         | <u>6,394.56</u>     | <u>41.67</u>          |
| TOTAL Transfers Out                     | 15,347            | 1,278.92          | 8,952.44               | 0.00                | 6,394.56            | 41.67                 |
| TOTAL Administration                    |                   |                   |                        |                     |                     |                       |
|                                         | 709,705           | 64,300.41         | 450,403.37             | 0.00                | 259,301.47          | 36.54                 |



01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|

City Treasurer  
=====

Personnel Services

|                           |       |        |        |      |        |       |
|---------------------------|-------|--------|--------|------|--------|-------|
| 01-03-80100 Salary        | 1,200 | 100.00 | 700.00 | 0.00 | 500.00 | 41.67 |
| 01-03-80300 FICA/Medicare | 92    | 7.65   | 53.55  | 0.00 | 38.45  | 41.79 |
| 01-03-80700 Unemployment  | 15    | 3.00   | 9.00   | 0.00 | 6.00   | 40.00 |
| TOTAL Personnel Services  | 1,307 | 110.65 | 762.55 | 0.00 | 544.45 | 41.66 |

|                      |       |        |        |      |        |       |
|----------------------|-------|--------|--------|------|--------|-------|
| TOTAL City Treasurer | 1,307 | 110.65 | 762.55 | 0.00 | 544.45 | 41.66 |
|----------------------|-------|--------|--------|------|--------|-------|

City Attorney  
=====

Other Services

|                            |         |           |            |      |           |      |
|----------------------------|---------|-----------|------------|------|-----------|------|
| 01-04-87100 Legal Services | 200,000 | 35,070.20 | 189,348.10 | 0.00 | 10,651.90 | 5.33 |
| TOTAL Other Services       | 200,000 | 35,070.20 | 189,348.10 | 0.00 | 10,651.90 | 5.33 |

|                     |         |           |            |      |           |      |
|---------------------|---------|-----------|------------|------|-----------|------|
| TOTAL City Attorney | 200,000 | 35,070.20 | 189,348.10 | 0.00 | 10,651.90 | 5.33 |
|---------------------|---------|-----------|------------|------|-----------|------|

Municipal Court  
=====

Personnel Services

|                              |         |          |           |      |           |        |
|------------------------------|---------|----------|-----------|------|-----------|--------|
| 01-05-80100 Salary           | 84,683  | 6,880.92 | 51,460.29 | 0.00 | 33,222.85 | 39.23  |
| 01-05-80200 Overtime         | 500     | 0.00     | 0.00      | 0.00 | 500.00    | 100.00 |
| 01-05-80300 FICA/Medicare    | 6,465   | 526.39   | 3,936.72  | 0.00 | 2,527.90  | 39.10  |
| 01-05-80400 Dental Insurance | 517     | 43.06    | 301.42    | 0.00 | 215.58    | 41.70  |
| 01-05-80500 Health Insurance | 7,501   | 655.67   | 4,589.69  | 0.00 | 2,911.31  | 38.81  |
| 01-05-80600 Worker's Comp    | 2,597   | 0.00     | 1,800.90  | 0.00 | 796.10    | 30.65  |
| 01-05-80700 Unemployment     | 400     | 37.50    | 207.08    | 0.00 | 192.92    | 48.23  |
| 01-05-80800 OMRP Pension     | 5,560   | 450.48   | 3,352.21  | 0.00 | 2,207.64  | 39.71  |
| TOTAL Personnel Services     | 108,223 | 8,594.02 | 65,648.31 | 0.00 | 42,574.30 | 39.34  |

Material and Supplies

|                                 |       |      |        |      |        |       |
|---------------------------------|-------|------|--------|------|--------|-------|
| 01-05-83000 Material & Supplies | 1,000 | 0.00 | 102.70 | 0.00 | 897.30 | 89.73 |
| TOTAL Material and Supplies     | 1,000 | 0.00 | 102.70 | 0.00 | 897.30 | 89.73 |

Other Services

|                                   |        |        |           |      |          |        |
|-----------------------------------|--------|--------|-----------|------|----------|--------|
| 01-05-84000 Equipment Maintenance | 250    | 0.00   | 0.00      | 0.00 | 250.00   | 100.00 |
| 01-05-84300 Training & Membership | 700    | 55.00  | 120.80    | 0.00 | 579.20   | 82.74  |
| 01-05-84400 Software Agreement    | 12,075 | 0.00   | 11,596.88 | 0.00 | 478.12   | 3.96   |
| 01-05-84700 Telephone             | 1,300  | 86.73  | 647.85    | 0.00 | 652.15   | 50.17  |
| TOTAL Other Services              | 14,325 | 141.73 | 12,365.53 | 0.00 | 1,959.47 | 13.68  |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                   |                   |                   |                        |                     |                   |                       |
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Municipal Court                  | 123,548           | 8,735.75          | 78,116.54              | 0.00                | 45,431.07         | 36.77                 |
| Police Department                      |                   |                   |                        |                     |                   |                       |
| =====                                  |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>              |                   |                   |                        |                     |                   |                       |
| 01-06-80100 Salary                     | 1,886,714         | 141,781.35        | 1,109,714.35           | 0.00                | 777,000.00        | 41.18                 |
| 01-06-80200 Overtime                   | 12,000            | 620.91            | 14,148.30              | 0.00                | ( 2,148.30)       | 17.90-                |
| 01-06-80300 FICA/Medicare              | 170,092           | 11,616.35         | 87,591.18              | 0.00                | 82,500.34         | 48.50                 |
| 01-06-80400 Dental Insurance           | 11,820            | 947.32            | 6,588.18               | 0.00                | 5,231.82          | 44.26                 |
| 01-06-80500 Health Insurance           | 315,227           | 24,373.00         | 171,583.49             | 0.00                | 143,643.51        | 45.57                 |
| 01-06-80600 Worker's Comp              | 62,330            | 0.00              | 43,221.54              | 0.00                | 19,108.46         | 30.66                 |
| 01-06-80700 Unemployment               | 4,500             | 197.33            | 2,041.69               | 0.00                | 2,458.31          | 54.63                 |
| 01-06-80800 OMRP Pension               | 31,340            | 2,717.72          | 20,432.09              | 0.00                | 10,907.53         | 34.80                 |
| 01-06-81050 Police Pension             | 207,870           | 14,015.25         | 100,062.87             | 0.00                | 107,807.03        | 51.86                 |
| 01-06-81100 Uniform Allowance          | 30,500            | 12,552.27         | 23,156.56              | 0.00                | 7,343.44          | 24.08                 |
| 01-06-81200 Medical Exams              | <u>2,500</u>      | <u>120.00</u>     | <u>480.00</u>          | <u>0.00</u>         | <u>2,020.00</u>   | <u>80.80</u>          |
| TOTAL Personnel Services               | 2,734,892         | 208,941.50        | 1,579,020.25           | 0.00                | 1,155,872.14      | 42.26                 |
| <u>Material and Supplies</u>           |                   |                   |                        |                     |                   |                       |
| 01-06-83000 Material & Supplies        | <u>7,000</u>      | <u>287.10</u>     | <u>4,063.10</u>        | <u>0.00</u>         | <u>2,936.90</u>   | <u>41.96</u>          |
| TOTAL Material and Supplies            | 7,000             | 287.10            | 4,063.10               | 0.00                | 2,936.90          | 41.96                 |
| <u>Other Services</u>                  |                   |                   |                        |                     |                   |                       |
| 01-06-84000 Equipment Maintenance      | 58,000            | 284.90            | 44,387.06              | 0.00                | 13,612.94         | 23.47                 |
| 01-06-84100 Vehicle Maintenance        | 39,000            | 1,142.57          | 50,173.27              | 0.00                | ( 11,173.27)      | 28.65-                |
| 01-06-84200 Building Maintenance       | 4,500             | 201.81            | 2,093.90               | 0.00                | 2,406.10          | 53.47                 |
| 01-06-84300 Training & Membership      | 20,000            | 759.61            | 5,626.72               | 491.30              | 13,881.98         | 69.41                 |
| 01-06-84600 Lease/Rental               | 6,500             | 0.00              | 0.00                   | 0.00                | 6,500.00          | 100.00                |
| 01-06-84700 Telephone                  | 23,000            | 2,963.23          | 13,189.20              | 340.00              | 9,470.80          | 41.18                 |
| 01-06-84800 Utilities                  | 2,000             | 380.73            | 907.98                 | 0.00                | 1,092.02          | 54.60                 |
| 01-06-84900 Fuel                       | 20,000            | 4,015.00          | 19,669.93              | 0.00                | 330.07            | 1.65                  |
| 01-06-84950 EV Charging                | 0                 | 72.00             | 203.00                 | 0.00                | ( 203.00)         | 0.00                  |
| 01-06-85000 Janitorial Services        | 15,150            | 1,262.50          | 8,837.50               | 0.00                | 6,312.50          | 41.67                 |
| 01-06-85300 Animal Control             | <u>2,500</u>      | <u>281.25</u>     | <u>281.25</u>          | <u>0.00</u>         | <u>2,218.75</u>   | <u>88.75</u>          |
| TOTAL Other Services                   | 190,650           | 11,363.60         | 145,369.81             | 831.30              | 44,448.89         | 23.31                 |
| <u>Transfers Out</u>                   |                   |                   |                        |                     |                   |                       |
| 01-06-99000 Transfer to CIP (Depreciat | <u>81,849</u>     | <u>6,820.75</u>   | <u>47,745.25</u>       | <u>0.00</u>         | <u>34,103.75</u>  | <u>41.67</u>          |
| TOTAL Transfers Out                    | 81,849            | 6,820.75          | 47,745.25              | 0.00                | 34,103.75         | 41.67                 |
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Police Department                | 3,014,391         | 227,412.95        | 1,776,198.41           | 831.30              | 1,237,361.68      | 41.05                 |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Fire Department                         |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-07-80100 Salary                      | 1,415,745         | 116,768.19        | 827,192.30             | 0.00                | 588,552.57        | 41.57                 |
| 01-07-80200 Overtime                    | 50,000            | 17,046.62         | 79,960.89              | 0.00                | 29,960.89         | 59.92                 |
| 01-07-80300 FICA/Medicare               | 20,676            | 2,018.68          | 13,323.29              | 0.00                | 7,352.56          | 35.56                 |
| 01-07-80400 Dental Insurance            | 7,235             | 559.78            | 4,026.11               | 0.00                | 3,208.89          | 44.35                 |
| 01-07-80500 Health Insurance            | 204,878           | 17,094.16         | 121,683.47             | 0.00                | 83,194.53         | 40.61                 |
| 01-07-80600 Worker's Comp               | 36,359            | 0.00              | 25,212.57              | 0.00                | 11,146.43         | 30.66                 |
| 01-07-80700 Unemployment                | 2,800             | 0.00              | 448.30                 | 0.00                | 2,351.70          | 83.99                 |
| 01-07-81000 Fire Pension                | 194,704           | 14,542.02         | 111,378.49             | 0.00                | 83,325.83         | 42.80                 |
| 01-07-81100 Uniform Allowance           | 17,000            | 5,400.00          | 11,724.00              | 0.00                | 5,276.00          | 31.04                 |
| 01-07-81200 Medical Exams               | <u>8,400</u>      | <u>48.00</u>      | <u>790.00</u>          | <u>0.00</u>         | <u>7,610.00</u>   | <u>90.60</u>          |
| TOTAL Personnel Services                | 1,957,797         | 173,477.45        | 1,195,739.42           | 0.00                | 762,057.62        | 38.92                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-07-83000 Material & Supplies         | <u>12,600</u>     | <u>880.77</u>     | <u>7,090.23</u>        | <u>0.00</u>         | <u>5,509.77</u>   | <u>43.73</u>          |
| TOTAL Material and Supplies             | 12,600            | 880.77            | 7,090.23               | 0.00                | 5,509.77          | 43.73                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-07-84000 Equipment Maintenance       | 10,000            | 1,143.94          | 3,445.15               | 2,735.00            | 3,819.85          | 38.20                 |
| 01-07-84100 Vehicle Maintenance         | 12,500            | 1,091.98          | 7,899.42               | 0.00                | 4,600.58          | 36.80                 |
| 01-07-84200 Building Maintenance        | 15,000            | 1,513.78          | 10,326.07              | 0.00                | 4,673.93          | 31.16                 |
| 01-07-84300 Training & Membership       | 15,500            | 2,106.52          | 10,214.90              | 0.00                | 5,285.10          | 34.10                 |
| 01-07-84400 Membership                  | 1,500             | 910.00            | 982.00                 | 0.00                | 518.00            | 34.53                 |
| 01-07-84500 Fire Department Publication | 1,000             | 0.00              | 892.70                 | 0.00                | 107.30            | 10.73                 |
| 01-07-84600 Lease/Rental                | 1,500             | 0.00              | 516.16                 | 0.00                | 983.84            | 65.59                 |
| 01-07-84700 Telephone                   | 9,200             | 943.65            | 5,228.58               | 113.34              | 3,858.08          | 41.94                 |
| 01-07-84800 Utilities                   | 3,500             | 380.73            | 907.97                 | 0.00                | 2,592.03          | 74.06                 |
| 01-07-84900 Fuel                        | 7,650             | 880.42            | 5,972.28               | 0.00                | 1,677.72          | 21.93                 |
| 01-07-85200 EMSA Subsidy                | 30,955            | 2,506.68          | 18,171.76              | 0.00                | 12,783.24         | 41.30                 |
| 01-07-86850 Software Maintenance        | <u>15,500</u>     | <u>0.00</u>       | <u>14,657.28</u>       | <u>0.00</u>         | <u>842.72</u>     | <u>5.44</u>           |
| TOTAL Other Services                    | 123,805           | 11,477.70         | 79,214.27              | 2,848.34            | 41,742.39         | 33.72                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-07-99000 Transfer to CIP (Depreciati | <u>184,371</u>    | <u>15,364.25</u>  | <u>107,549.75</u>      | <u>0.00</u>         | <u>76,821.25</u>  | <u>41.67</u>          |
| TOTAL Transfers Out                     | 184,371           | 15,364.25         | 107,549.75             | 0.00                | 76,821.25         | 41.67                 |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL Fire Department                   | 2,278,573         | 201,200.17        | 1,389,593.67           | 2,848.34            | 886,131.03        | 38.89                 |
| City Engineer                           |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-08-86075 Engineering Fees            | 90,000            | 18,471.00         | 161,277.21             | 24,448.57           | ( 95,725.78)      | 106.36-               |
| TOTAL Other Services                    | 90,000            | 18,471.00         | 161,277.21             | 24,448.57           | ( 95,725.78)      | 106.36-               |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL City Engineer                     | 90,000            | 18,471.00         | 161,277.21             | 24,448.57           | ( 95,725.78)      | 106.36-               |
| Street Department<br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-09-80100 Salary                      | 149,074           | 10,861.86         | 97,221.44              | 0.00                | 51,852.88         | 34.78                 |
| 01-09-80200 Overtime                    | 1,800             | 0.00              | 929.67                 | 0.00                | 870.33            | 48.35                 |
| 01-09-80300 FICA/Medicare               | 11,621            | 842.41            | 7,611.86               | 0.00                | 4,009.34          | 34.50                 |
| 01-09-80400 Dental Insurance            | 1,628             | 86.12             | 839.67                 | 0.00                | 788.33            | 48.42                 |
| 01-09-80500 Health Insurance            | 34,641            | 2,874.26          | 18,899.04              | 0.00                | 15,741.96         | 45.44                 |
| 01-09-80600 Worker's Comp               | 5,194             | 0.00              | 3,601.80               | 0.00                | 1,592.20          | 30.65                 |
| 01-09-80700 Unemployment                | 873               | 79.06             | 370.68                 | 0.00                | 502.32            | 57.54                 |
| 01-09-80800 OMRP Pension                | 12,278            | 880.94            | 7,865.98               | 0.00                | 4,411.57          | 35.93                 |
| 01-09-80900 Stand By Pay                | 2,600             | 150.00            | 1,350.00               | 0.00                | 1,250.00          | 48.08                 |
| 01-09-81100 Uniform Allowance           | 3,766             | 273.76            | 2,316.47               | 0.00                | 1,449.53          | 38.49                 |
| 01-09-81200 Medical Exams               | 780               | 0.00              | 276.00                 | 0.00                | 504.00            | 64.62                 |
| TOTAL Personnel Services                | 224,255           | 16,048.41         | 141,282.61             | 0.00                | 82,972.46         | 37.00                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-09-83000 Material & Supplies         | 11,000            | 350.98            | 4,851.04               | 1,410.17            | 4,738.79          | 43.08                 |
| 01-09-83300 Minor Tools                 | 1,000             | 0.00              | 131.92                 | 0.00                | 868.08            | 86.81                 |
| 01-09-83500 Safety Supplies             | 1,500             | 134.01            | 1,289.97               | 0.00                | 210.03            | 14.00                 |
| 01-09-83700 Misc. Supplies              | 250               | 0.00              | 120.00                 | 0.00                | 130.00            | 52.00                 |
| TOTAL Material and Supplies             | 13,750            | 484.99            | 6,392.93               | 1,410.17            | 5,946.90          | 43.25                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-09-84000 Equipment Maintenance       | 3,000             | 408.84            | 2,071.57               | 825.18              | 103.25            | 3.44                  |
| 01-09-84100 Vehicle Maintenance         | 5,000             | 264.74            | 12,733.96              | 149.75              | ( 7,883.71)       | 157.67-               |
| 01-09-84600 Lease/Rental                | 800               | 0.00              | 0.00                   | 0.00                | 800.00            | 100.00                |
| 01-09-84700 Telephone                   | 1,400             | 111.57            | 901.50                 | 0.00                | 498.50            | 35.61                 |
| 01-09-84800 Utilities                   | 500               | 172.53            | 459.65                 | 0.00                | 40.35             | 8.07                  |
| 01-09-84900 Fuel                        | 5,000             | 749.85            | 2,692.86               | 0.00                | 2,307.14          | 46.14                 |
| 01-09-85500 Street Lighting             | 85,000            | 7,776.62          | 52,221.90              | 0.00                | 32,778.10         | 38.56                 |
| TOTAL Other Services                    | 100,700           | 9,484.15          | 71,081.44              | 974.93              | 28,643.63         | 28.44                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-09-99000 Transfer to CIP (Depreciati | 51,023            | 4,251.92          | 29,763.44              | 0.00                | 21,259.56         | 41.67                 |
| TOTAL Transfers Out                     | 51,023            | 4,251.92          | 29,763.44              | 0.00                | 21,259.56         | 41.67                 |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL Street Department                 | 389,728           | 30,269.47         | 248,520.42             | 2,385.10            | 138,822.55        | 35.62                 |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Sanitation<br>=====                     |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-10-80100 Salary                      | 454,137           | 37,472.96         | 267,357.37             | 0.00                | 186,779.29        | 41.13                 |
| 01-10-80300 FICA/Medicare               | 35,408            | 2,866.70          | 20,452.91              | 0.00                | 14,954.91         | 42.24                 |
| 01-10-80400 Dental Insurance            | 5,428             | 430.60            | 2,885.02               | 0.00                | 2,542.98          | 46.85                 |
| 01-10-80500 Health Insurance            | 88,600            | 7,267.48          | 49,567.27              | 0.00                | 39,032.73         | 44.06                 |
| 01-10-80600 Worker's Comp               | 25,971            | 0.00              | 18,008.97              | 0.00                | 7,962.03          | 30.66                 |
| 01-10-80700 Unemployment                | 3,150             | 390.74            | 1,992.30               | 0.00                | 1,157.70          | 36.75                 |
| 01-10-80800 OMRP Pension                | 36,330            | 2,997.82          | 20,881.07              | 0.00                | 15,449.38         | 42.52                 |
| 01-10-81100 Uniform Allowance           | 7,800             | 679.44            | 5,922.94               | 0.00                | 1,877.06          | 24.06                 |
| 01-10-81200 Medical Exams               | <u>825</u>        | <u>0.00</u>       | <u>408.00</u>          | <u>0.00</u>         | <u>417.00</u>     | <u>50.55</u>          |
| TOTAL Personnel Services                | 657,649           | 52,105.74         | 387,475.85             | 0.00                | 270,173.08        | 41.08                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-10-83000 Material & Supplies         | 1,500             | 134.40            | 892.18                 | 0.00                | 607.82            | 40.52                 |
| 01-10-83500 Safety Supplies             | 2,000             | 209.01            | 1,817.57               | 0.00                | 182.43            | 9.12                  |
| 01-10-83700 Misc. Supplies              | <u>100</u>        | <u>0.00</u>       | <u>926.64</u>          | <u>0.00</u>         | <u>( 826.64)</u>  | <u>826.64-</u>        |
| TOTAL Material and Supplies             | 3,600             | 343.41            | 3,636.39               | 0.00                | ( 36.39)          | 1.01-                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-10-84000 Equipment Maintenance       | 1,400             | 279.90            | 837.99                 | 0.00                | 562.01            | 40.14                 |
| 01-10-84100 Vehicle Maintenance         | 22,000            | 3,212.61          | 19,252.21              | 1,925.85            | 821.94            | 3.74                  |
| 01-10-84700 Telephone                   | 0                 | 143.70            | 894.53                 | 0.00                | ( 894.53)         | 0.00                  |
| 01-10-84800 Utilities                   | 820               | 172.53            | 459.65                 | 0.00                | 360.35            | 43.95                 |
| 01-10-84900 Fuel                        | 12,000            | 207.57            | 9,941.81               | 0.00                | 2,058.19          | 17.15                 |
| 01-10-85800 Landfill Disposal           | 80,000            | 4,895.21          | 57,758.75              | 0.00                | 22,241.25         | 27.80                 |
| 01-10-85825 Commercial Garbage Disposal | <u>140,000</u>    | <u>9,863.24</u>   | <u>68,401.96</u>       | <u>0.00</u>         | <u>71,598.04</u>  | <u>51.14</u>          |
| TOTAL Other Services                    | 256,220           | 18,774.76         | 157,546.90             | 1,925.85            | 96,747.25         | 37.76                 |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-10-99000 Transfer to CIP (Depreciat  | <u>88,309</u>     | <u>7,359.08</u>   | <u>51,513.56</u>       | <u>0.00</u>         | <u>36,795.44</u>  | <u>41.67</u>          |
| TOTAL Transfers Out                     | 88,309            | 7,359.08          | 51,513.56              | 0.00                | 36,795.44         | 41.67                 |

|                  |           |           |            |          |            |       |
|------------------|-----------|-----------|------------|----------|------------|-------|
| TOTAL Sanitation | 1,005,778 | 78,582.99 | 600,172.70 | 1,925.85 | 403,679.38 | 40.14 |
|------------------|-----------|-----------|------------|----------|------------|-------|

Parks Department  
=====

|                              |       |       |       |       |       |       |
|------------------------------|-------|-------|-------|-------|-------|-------|
| <u>Personnel Services</u>    | _____ | _____ | _____ | _____ | _____ | _____ |
| <u>Material and Supplies</u> | _____ | _____ | _____ | _____ | _____ | _____ |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>Other Services</u>                   |                   |                   |                        |                     |                     |                       |
| 01-11-84000 Equipment Maintenance       | 700               | 0.00              | 0.00                   | 0.00                | 700.00              | 100.00                |
| 01-11-84100 Vehicle Maintenance         | 800               | 0.00              | 0.00                   | 0.00                | 800.00              | 100.00                |
| 01-11-85700 Parks Maintenance           | 25,000            | 0.00              | 9,294.05               | 169.31              | 15,536.64           | 62.15                 |
| 01-11-85900 Park Maintenance Contract   | 200,000           | 16,382.50         | 114,677.50             | 0.00                | 85,322.50           | 42.66                 |
| 01-11-86200 Irrigattion Maintenance     | <u>20,000</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>20,000.00</u>    | <u>100.00</u>         |
| TOTAL Other Services                    | 246,500           | 16,382.50         | 123,971.55             | 169.31              | 122,359.14          | 49.64                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                     |                       |
| 01-11-99000 Transfer to CIP (Depreciati | <u>11,667</u>     | <u>2,635.33</u>   | <u>18,447.31</u>       | <u>0.00</u>         | ( <u>6,780.31</u> ) | <u>58.12-</u>         |
| TOTAL Transfers Out                     | 11,667            | 2,635.33          | 18,447.31              | 0.00                | ( 6,780.31)         | 58.12-                |
| <br>                                    |                   |                   |                        |                     |                     |                       |
| TOTAL Parks Department                  | 258,167           | 19,017.83         | 142,418.86             | 169.31              | 115,578.83          | 44.77                 |
| <br>                                    |                   |                   |                        |                     |                     |                       |
| <u>Public Works Admin</u>               |                   |                   |                        |                     |                     |                       |
| <u>=====</u>                            |                   |                   |                        |                     |                     |                       |
| <br>                                    |                   |                   |                        |                     |                     |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                     |                       |
| 01-12-80100 Salary                      | 174,468           | 13,936.70         | 89,841.21              | 0.00                | 84,627.22           | 48.51                 |
| 01-12-80300 FICA/Medicare               | 13,598            | 1,071.14          | 6,880.26               | 0.00                | 6,717.83            | 49.40                 |
| 01-12-80400 Dental Insurance            | 1,085             | 86.12             | 516.72                 | 0.00                | 568.28              | 52.38                 |
| 01-12-80500 Health Insurance            | 20,001            | 2,231.09          | 10,773.71              | 0.00                | 9,227.29            | 46.13                 |
| 01-12-80600 Worker's Comp               | 5,194             | 0.00              | 3,601.80               | 0.00                | 1,592.20            | 30.65                 |
| 01-12-80700 Unemployment                | 400               | 82.34             | 210.66                 | 0.00                | 189.34              | 47.34                 |
| 01-12-80800 OMRP Pension                | 13,957            | 1,114.93          | 6,774.37               | 0.00                | 7,183.06            | 51.46                 |
| 01-12-81200 Medical Exams               | <u>500</u>        | <u>85.00</u>      | <u>175.00</u>          | <u>0.00</u>         | <u>325.00</u>       | <u>65.00</u>          |
| TOTAL Personnel Services                | 229,204           | 18,607.32         | 118,773.73             | 0.00                | 110,430.22          | 48.18                 |
| <br>                                    |                   |                   |                        |                     |                     |                       |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                     |                       |
| 01-12-83000 Material & Supplies         | 1,500             | 0.00              | 474.07                 | 0.00                | 1,025.93            | 68.40                 |
| 01-12-83200 Office Supplies             | 3,000             | 114.78            | 1,356.11               | 0.00                | 1,643.89            | 54.80                 |
| 01-12-83700 Misc. Supplies              | <u>500</u>        | <u>132.08</u>     | <u>202.06</u>          | <u>0.00</u>         | <u>297.94</u>       | <u>59.59</u>          |
| TOTAL Material and Supplies             | 5,000             | 246.86            | 2,032.24               | 0.00                | 2,967.76            | 59.36                 |
| <br>                                    |                   |                   |                        |                     |                     |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                     |                       |
| 01-12-84000 Equipment Maintenance       | 3,000             | 0.00              | 1,211.56               | 0.00                | 1,788.44            | 59.61                 |
| 01-12-84100 Vehicle Maintenance         | 1,500             | 0.00              | 183.67                 | 0.00                | 1,316.33            | 87.76                 |
| 01-12-84200 Building Maintenance        | 5,600             | 1,941.15          | 3,828.53               | 0.00                | 1,771.47            | 31.63                 |
| 01-12-84250 Fueling Station Maintenance | 2,000             | 558.09            | 772.18                 | 0.00                | 1,227.82            | 61.39                 |
| 01-12-84300 Training & Membership       | 1,500             | 39.99             | 648.33                 | 0.00                | 851.67              | 56.78                 |
| 01-12-84600 Lease/Rental                | 1,500             | 0.00              | 0.00                   | 0.00                | 1,500.00            | 100.00                |
| 01-12-84700 Telephone                   | 4,500             | 277.89            | 4,252.14               | 0.00                | 247.86              | 5.51                  |
| 01-12-84800 Utilities                   | 1,000             | 172.53            | 459.64                 | 0.00                | 540.36              | 54.04                 |
| 01-12-84900 Fuel                        | 8,000             | 729.85            | 3,469.86               | 0.00                | 4,530.14            | 56.63                 |
| 01-12-85000 Janitorial Services         | 8,940             | 745.00            | 5,215.00               | 0.00                | 3,725.00            | 41.67                 |
| 01-12-86300 Publications                | <u>500</u>        | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>500.00</u>       | <u>100.00</u>         |
| TOTAL Other Services                    | 38,040            | 4,464.50          | 20,040.91              | 0.00                | 17,999.09           | 47.32                 |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Capital Projects</u>                     |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                        |                   |                   |                        |                     |                   |                       |
| 01-12-99000 Transfer to CIP (Depreciated)   | 8,770             | 0.00              | 0.00                   | 0.00                | 8,770.00          | 100.00                |
| TOTAL Transfers Out                         | 8,770             | 0.00              | 0.00                   | 0.00                | 8,770.00          | 100.00                |
| TOTAL Public Works Admin                    | 281,014           | 23,318.68         | 140,846.88             | 0.00                | 140,167.07        | 49.88                 |
| General Government<br>=====                 |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>                |                   |                   |                        |                     |                   |                       |
| 01-13-83000 Material & Supplies             | 20,000            | 2,156.00          | 12,436.11              | 0.00                | 7,563.89          | 37.82                 |
| TOTAL Material and Supplies                 | 20,000            | 2,156.00          | 12,436.11              | 0.00                | 7,563.89          | 37.82                 |
| <u>Other Services</u>                       |                   |                   |                        |                     |                   |                       |
| 01-13-84000 Equipment Maintenance           | 24,000            | 5,969.99          | 15,780.08              | 6,506.00            | 1,713.92          | 7.14                  |
| 01-13-84200 Building Maintenance            | 20,000            | 13,874.15         | 75,792.80              | 98.00               | 55,890.80         | 279.45-               |
| 01-13-84300 Training & Membership           | 3,000             | 499.00            | 1,386.50               | 0.00                | 1,613.50          | 53.78                 |
| 01-13-84600 Lease/Rental                    | 396               | 0.00              | 297.00                 | 0.00                | 99.00             | 25.00                 |
| 01-13-84700 Telephone                       | 700               | 43.36             | 302.26                 | 0.00                | 397.74            | 56.82                 |
| 01-13-84800 Utilities                       | 13,500            | 3,578.90          | 14,682.92              | 0.00                | 1,182.92          | 8.76-                 |
| 01-13-85000 Janitorial Services             | 18,260            | 1,362.50          | 9,537.50               | 0.00                | 8,722.50          | 47.77                 |
| 01-13-85400 Bank Charges                    | 49,500            | 5,686.37          | 41,557.95              | 0.00                | 7,942.05          | 16.04                 |
| 01-13-86050 Consulting Fees                 | 79,000            | 17,566.66         | 34,233.32              | 0.00                | 44,766.68         | 56.67                 |
| 01-13-86100 Liability Insurance/Bonds       | 237,281           | 0.00              | 134,070.90             | 0.00                | 103,210.10        | 43.50                 |
| 01-13-86300 Publications                    | 18,000            | 2,171.85          | 13,422.24              | 0.00                | 4,577.76          | 25.43                 |
| 01-13-86400 Auditing Fees                   | 30,000            | 230.00            | 20,250.90              | 0.00                | 9,749.10          | 32.50                 |
| 01-13-86500 Election Expenses               | 3,000             | 0.00              | 0.00                   | 0.00                | 3,000.00          | 100.00                |
| 01-13-86600 ACOG Dues                       | 3,050             | 0.00              | 3,221.00               | 0.00                | 171.00            | 5.61-                 |
| 01-13-86700 OML Dues                        | 5,900             | 0.00              | 0.00                   | 0.00                | 5,900.00          | 100.00                |
| 01-13-86800 Reassessment Fees               | 28,000            | 0.00              | 29,911.74              | 0.00                | 1,911.74          | 6.83-                 |
| 01-13-86900 Postage                         | 8,000             | 507.54            | 6,212.03               | 0.00                | 1,787.97          | 22.35                 |
| 01-13-87000 Misc. Expenses                  | 95,000            | 724.75            | 37,541.23              | 0.00                | 57,458.77         | 60.48                 |
| 01-13-87100 H.R.A.                          | 25,000            | 1,170.00          | 8,849.00               | 0.00                | 16,151.00         | 64.60                 |
| 01-13-87200 Education Scholarship           | 10,000            | 0.00              | 0.00                   | 0.00                | 10,000.00         | 100.00                |
| TOTAL Other Services                        | 671,587           | 53,385.07         | 447,049.37             | 6,604.00            | 217,933.63        | 32.45                 |
| <u>Capital Projects</u>                     |                   |                   |                        |                     |                   |                       |
| 01-13-88100 Council Approval Capital Outlay | 1,134,491         | 27,976.48         | 576,315.39             | 520,352.59          | 37,823.02         | 3.33                  |
| TOTAL Capital Projects                      | 1,134,491         | 27,976.48         | 576,315.39             | 520,352.59          | 37,823.02         | 3.33                  |
| <u>Transfers Out</u>                        |                   |                   |                        |                     |                   |                       |
| TOTAL General Government                    | 1,826,078         | 83,517.55         | 1,035,800.87           | 526,956.59          | 263,320.54        | 14.42                 |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|

Code Department

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Personnel Services

|                              |            |             |               |             |               |              |
|------------------------------|------------|-------------|---------------|-------------|---------------|--------------|
| 01-14-80100 Salary           | 269,387    | 21,800.20   | 156,431.82    | 0.00        | 112,955.07    | 41.93        |
| 01-14-80200 Overtime         | 0          | 0.00        | 387.48        | 0.00 (      | 387.48)       | 0.00         |
| 01-14-80300 FICA/Medicare    | 21,003     | 1,667.72    | 11,996.82     | 0.00        | 9,006.57      | 42.88        |
| 01-14-80400 Dental Insurance | 2,170      | 172.24      | 1,162.62      | 0.00        | 1,007.38      | 46.42        |
| 01-14-80500 Health Insurance | 35,737     | 3,333.46    | 22,678.55     | 0.00        | 13,058.45     | 36.54        |
| 01-14-80600 Worker's Comp    | 10,388     | 0.00        | 7,203.60      | 0.00        | 3,184.40      | 30.65        |
| 01-14-80700 Unemployment     | 1,090      | 222.87      | 906.69        | 0.00        | 183.31        | 16.82        |
| 01-14-80800 OMRP Pension     | 21,551     | 1,744.00    | 12,441.49     | 0.00        | 9,109.18      | 42.27        |
| 01-14-81100 Uniform Rental   | 4,276      | 427.80      | 3,274.21      | 0.00        | 1,001.79      | 23.43        |
| 01-14-81200 Medical Exams    | <u>500</u> | <u>0.00</u> | <u>138.00</u> | <u>0.00</u> | <u>362.00</u> | <u>72.40</u> |
| TOTAL Personnel Services     | 366,102    | 29,368.29   | 216,621.28    | 0.00        | 149,480.67    | 40.83        |

Material and Supplies

|                                 |          |             |               |               |                |             |
|---------------------------------|----------|-------------|---------------|---------------|----------------|-------------|
| 01-14-83000 Material & Supplies | 4,000    | 199.00      | 1,915.47      | 0.00          | 2,084.53       | 52.11       |
| 01-14-83200 Office Supplies     | 300      | 0.00        | 0.00          | 0.00          | 300.00         | 100.00      |
| 01-14-83500 Safety Supplies     | <u>0</u> | <u>0.00</u> | <u>149.95</u> | <u>0.00</u> ( | <u>149.95)</u> | <u>0.00</u> |
| TOTAL Material and Supplies     | 4,300    | 199.00      | 2,065.42      | 0.00          | 2,234.58       | 51.97       |

Other Services

|                                   |              |               |                 |               |                |               |
|-----------------------------------|--------------|---------------|-----------------|---------------|----------------|---------------|
| 01-14-84000 Equipment Maintenance | 0            | 184.90        | 308.10          | 0.00 (        | 308.10)        | 0.00          |
| 01-14-84100 Vehicle Maintenance   | 2,600        | 236.38        | 1,414.41        | 119.80        | 1,065.79       | 40.99         |
| 01-14-84300 Training & Membership | 3,000        | 319.00        | 2,750.18        | 0.00          | 249.82         | 8.33          |
| 01-14-84400 Software Agreement    | 5,715        | 0.00          | 15,622.97       | 9,500.00 (    | 19,407.97)     | 339.60-       |
| 01-14-84700 Telephone             | 6,000        | 421.12        | 2,960.86        | 0.00          | 3,039.14       | 50.65         |
| 01-14-84800 Utilities             | 1,000        | 172.53        | 459.64          | 0.00          | 540.36         | 54.04         |
| 01-14-84900 Fuel                  | <u>1,300</u> | <u>468.71</u> | <u>1,746.59</u> | <u>0.00</u> ( | <u>446.59)</u> | <u>34.35-</u> |
| TOTAL Other Services              | 19,615       | 1,802.64      | 25,262.75       | 9,619.80 (    | 15,267.55)     | 77.84-        |

Capital Projects

|                             |              |             |             |             |                 |               |
|-----------------------------|--------------|-------------|-------------|-------------|-----------------|---------------|
| 01-14-88850 Life and Safety | <u>4,500</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>4,500.00</u> | <u>100.00</u> |
| TOTAL Capital Projects      | 4,500        | 0.00        | 0.00        | 0.00        | 4,500.00        | 100.00        |

Transfers Out

|                                         |        |        |          |      |           |       |
|-----------------------------------------|--------|--------|----------|------|-----------|-------|
| 01-14-99000 Transfer to CIP (Depreciati | 18,757 | 630.83 | 4,415.81 | 0.00 | 14,341.19 | 76.46 |
| TOTAL Transfers Out                     | 18,757 | 630.83 | 4,415.81 | 0.00 | 14,341.19 | 76.46 |

|                       |         |           |            |          |            |       |
|-----------------------|---------|-----------|------------|----------|------------|-------|
| TOTAL Code Department | 413,274 | 32,000.76 | 248,365.26 | 9,619.80 | 155,288.89 | 37.58 |
|-----------------------|---------|-----------|------------|----------|------------|-------|

Risk Manager

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Personnel Services

|                           |         |           |           |      |           |       |
|---------------------------|---------|-----------|-----------|------|-----------|-------|
| 01-15-80100 Salary        | 128,361 | 10,232.98 | 77,771.95 | 0.00 | 50,589.49 | 39.41 |
| 01-15-80300 FICA/Medicare | 9,735   | 787.79    | 6,089.62  | 0.00 | 3,645.59  | 37.45 |



01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 01-15-80400 Dental Insurance            | 517               | 43.06             | 301.42                 | 0.00                | 215.58            | 41.70                 |
| 01-15-80500 Health Insurance            | 18,905            | 1,575.42          | 11,027.94              | 0.00                | 7,877.06          | 41.67                 |
| 01-15-80600 Worker's Comp               | 2,597             | 0.00              | 1,800.90               | 0.00                | 796.10            | 30.65                 |
| 01-15-80700 Unemployment                | 200               | 0.00              | 0.00                   | 0.00                | 200.00            | 100.00                |
| 01-15-80800 OMRP Pension                | 10,181            | 818.64            | 6,123.72               | 0.00                | 4,057.40          | 39.85                 |
| 01-15-81200 Medical Exams               | <u>100</u>        | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>100.00</u>     | <u>100.00</u>         |
| TOTAL Personnel Services                | 170,597           | 13,457.89         | 103,115.55             | 0.00                | 67,481.22         | 39.56                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-15-83000 Material & Supplies         | <u>13,500</u>     | <u>0.00</u>       | <u>5,927.24</u>        | <u>0.00</u>         | <u>7,572.76</u>   | <u>56.09</u>          |
| TOTAL Material and Supplies             | 13,500            | 0.00              | 5,927.24               | 0.00                | 7,572.76          | 56.09                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-15-84000 Equipment Maintenance       | 100               | 0.00              | 0.00                   | 0.00                | 100.00            | 100.00                |
| 01-15-84100 Vehicle Maintenance         | 1,000             | 0.00              | 68.28                  | 0.00                | 931.72            | 93.17                 |
| 01-15-84300 Training & Membership       | 8,000             | 41.67             | 1,259.06               | 0.00                | 6,740.94          | 84.26                 |
| 01-15-84700 Telephone                   | 1,800             | 736.25            | 1,291.94               | 0.00                | 508.06            | 28.23                 |
| 01-15-84850 Wellness Program            | 4,000             | 0.00              | 3,250.95               | 32,999.50 (         | 32,250.45)        | 806.26-               |
| 01-15-84900 Fuel                        | <u>1,000</u>      | <u>338.14</u>     | <u>975.85</u>          | <u>0.00</u>         | <u>24.15</u>      | <u>2.42</u>           |
| TOTAL Other Services                    | 15,900            | 1,116.06          | 6,846.08               | 32,999.50 (         | 23,945.58)        | 150.60-               |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-15-99000 Transfer to CIP (Depreciati | <u>5,448</u>      | <u>454.00</u>     | <u>3,178.00</u>        | <u>0.00</u>         | <u>2,270.00</u>   | <u>41.67</u>          |
| TOTAL Transfers Out                     | 5,448             | 454.00            | 3,178.00               | 0.00                | 2,270.00          | 41.67                 |
| TOTAL Risk Manager                      |                   |                   |                        |                     |                   |                       |
|                                         | 205,445           | 15,027.95         | 119,066.87             | 32,999.50           | 53,378.40         | 25.98                 |
| Information Systems Mgr                 |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Personnel Services</u>               |                   |                   |                        |                     |                   |                       |
| 01-16-80100 Salary                      | 207,802           | 16,632.02         | 125,779.94             | 0.00                | 82,022.16         | 39.47                 |
| 01-16-80200 Overtime                    | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 100.00                |
| 01-16-80300 FICA/Medicare               | 15,410            | 1,295.30          | 9,782.80               | 0.00                | 5,627.18          | 36.52                 |
| 01-16-80400 Dental Insurance            | 1,034             | 86.12             | 602.84                 | 0.00                | 431.16            | 41.70                 |
| 01-16-80500 Health Insurance            | 31,818            | 2,728.40          | 19,098.80              | 0.00                | 12,719.20         | 39.97                 |
| 01-16-80600 Worker's Comp               | 4,570             | 0.00              | 3,601.80               | 0.00                | 968.20            | 21.19                 |
| 01-16-80700 Unemployment                | 400               | 0.00              | 70.62                  | 0.00                | 329.38            | 82.35                 |
| 01-16-80800 OMRP Pension                | 17,079            | 1,354.56          | 10,178.41              | 0.00                | 6,900.32          | 40.40                 |
| 01-16-81400 Car Allowance               | <u>3,600</u>      | <u>300.00</u>     | <u>2,100.00</u>        | <u>0.00</u>         | <u>1,500.00</u>   | <u>41.67</u>          |
| TOTAL Personnel Services                | 282,213           | 22,396.40         | 171,215.21             | 0.00                | 110,997.60        | 39.33                 |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| 01-16-83000 Material Supplies           | <u>4,000</u>      | <u>0.00</u>       | <u>1,689.80</u>        | <u>0.00</u>         | <u>2,310.20</u>   | <u>57.76</u>          |
| TOTAL Material and Supplies             | 4,000             | 0.00              | 1,689.80               | 0.00                | 2,310.20          | 57.76                 |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 01-16-84000 Equipment Maintenance       | 70,000            | 17,733.66         | 39,525.26              | 489.88              | 29,984.86         | 42.84                 |
| 01-16-84200 Building Maintenance        | 1,200             | 0.00              | 344.20                 | 0.00                | 855.80            | 71.32                 |

01 -General Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 01-16-84300 Training & Membership       | 11,000            | 410.29            | 2,479.18               | 299.00              | 8,221.82          | 74.74                 |
| 01-16-84600 Lease/Rental                | 15,000            | 2,271.93          | 12,296.51              | 0.00                | 2,703.49          | 18.02                 |
| 01-16-84700 Telephone                   | 5,000             | 250.84            | 2,039.98               | 0.00                | 2,960.02          | 59.20                 |
| 01-16-86050 Consulting Fees             | <u>8,000</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>8,000.00</u>   | <u>100.00</u>         |
| TOTAL Other Services                    | 110,200           | 20,666.72         | 56,685.13              | 788.88              | 52,725.99         | 47.85                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 01-16-99000 Transfer to CIP (Depreciati | <u>87,664</u>     | <u>7,305.33</u>   | <u>51,137.31</u>       | <u>0.00</u>         | <u>36,526.69</u>  | <u>41.67</u>          |
| TOTAL Transfers Out                     | 87,664            | 7,305.33          | 51,137.31              | 0.00                | 36,526.69         | 41.67                 |
| TOTAL Information Systems Mgr           | 484,077           | 50,368.45         | 280,727.45             | 788.88              | 202,560.48        | 41.84                 |
| TOTAL EXPENDITURES                      | 11,281,869        | 887,471.20        | 6,862,076.69           | 602,973.24          | 3,816,819.43      | 33.83                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 4                 | 119,375.87        | 501,545.01 (           | 602,973.24)         | 101,432.23        | 5,805.75              |

02 -Street & Alley  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>232,702</u>    | <u>3,753.28</u>   | <u>23,555.96</u>       | <u>0.00</u>         | <u>209,146.04</u> | <u>89.88</u>          |
| TOTAL REVENUES                     | 232,702           | 3,753.28          | 23,555.96              | 0.00                | 209,146.04        | 89.88                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Streets & Alley                    | <u>232,702</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>232,702.00</u> | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 232,702           | 0.00              | 0.00                   | 0.00                | 232,702.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 3,753.28          | 23,555.96              | 0.00 (              | 23,555.96)        | 0.00                  |

02 -Street & Alley

% OF YEAR COMPLETED: 58.33

| REVENUES                          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| Revenues<br>=====                 |                   |                   |                        |                     |                     |                       |
| <u>Intergovernmental</u>          |                   |                   |                        |                     |                     |                       |
| 02-00-73400 Gasoline Tax          | 6,750             | 557.21            | 4,057.20               | 0.00                | 2,692.80            | 39.89                 |
| 02-00-73450 Motor Vehicle License | <u>29,007</u>     | <u>2,370.74</u>   | <u>15,297.35</u>       | <u>0.00</u>         | <u>13,709.65</u>    | <u>47.26</u>          |
| TOTAL Intergovernmental           | 35,757            | 2,927.95          | 19,354.55              | 0.00                | 16,402.45           | 45.87                 |
| <u>Investment Earnings</u>        |                   |                   |                        |                     |                     |                       |
| 02-00-78500 Interest Income       | <u>427</u>        | <u>825.33</u>     | <u>4,201.41</u>        | <u>0.00</u>         | ( <u>3,774.41</u> ) | <u>883.94-</u>        |
| TOTAL Investment Earnings         | 427               | 825.33            | 4,201.41               | 0.00                | ( 3,774.41 )        | 883.94-               |
| <u>Fund Balance Carryover</u>     |                   |                   |                        |                     |                     |                       |
| 02-00-79800 Carryover             | <u>196,518</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>196,518.00</u>   | <u>100.00</u>         |
| TOTAL Fund Balance Carryover      | <u>196,518</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>196,518.00</u>   | <u>100.00</u>         |
| TOTAL Revenues                    | 232,702           | 3,753.28          | 23,555.96              | 0.00                | 209,146.04          | 89.88                 |
| TOTAL REVENUE                     | 232,702           | 3,753.28          | 23,555.96              | 0.00                | 209,146.04          | 89.88                 |

02 -Street & Alley

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Streets & Alley<br>=====           |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| 02-09-85800 Contingency            | 232,702           | 0.00              | 0.00                   | 0.00                | 232,702.00        | 100.00                |
| TOTAL Other Services               | 232,702           | 0.00              | 0.00                   | 0.00                | 232,702.00        | 100.00                |
| TOTAL Streets & Alley              | 232,702           | 0.00              | 0.00                   | 0.00                | 232,702.00        | 100.00                |
| TOTAL EXPENDITURES                 | 232,702           | 0.00              | 0.00                   | 0.00                | 232,702.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 3,753.28          | 23,555.96              | 0.00 (              | 23,555.96)        | 0.00                  |

03 -Designated Fds-Fire & Gen  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>2,175</u>      | <u>7.71</u>       | <u>442.30</u>          | <u>0.00</u>         | <u>1,732.70</u>   | <u>79.66</u>          |
| TOTAL REVENUES                     | 2,175             | 7.71              | 442.30                 | 0.00                | 1,732.70          | 79.66                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Fire Department                    | <u>2,175</u>      | <u>0.00</u>       | <u>361.49</u>          | <u>0.00</u>         | <u>1,813.51</u>   | <u>83.38</u>          |
| TOTAL EXPENDITURES                 | 2,175             | 0.00              | 361.49                 | 0.00                | 1,813.51          | 83.38                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 7.71              | 80.81                  | 0.00 (              | 80.81)            | 0.00                  |

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 58.33

| REVENUES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>    |                   |                   |                        |                     |                   |                       |
| 03-00-78500 Interest Income   | 0                 | 7.71              | 42.30                  | 0.00                | ( 42.30)          | 0.00                  |
| TOTAL Investment Earnings     | 0                 | 7.71              | 42.30                  | 0.00                | ( 42.30)          | 0.00                  |
| <u>Miscellaneous Revenue</u>  |                   |                   |                        |                     |                   |                       |
| 03-00-79507 Revenue - Fire    | 0                 | 0.00              | 400.00                 | 0.00                | ( 400.00)         | 0.00                  |
| TOTAL Miscellaneous Revenue   | 0                 | 0.00              | 400.00                 | 0.00                | ( 400.00)         | 0.00                  |
| <u>Fund Balance Carryover</u> |                   |                   |                        |                     |                   |                       |
| 03-00-79807 Carryover         | 2,175             | 0.00              | 0.00                   | 0.00                | 2,175.00          | 100.00                |
| TOTAL Fund Balance Carryover  | 2,175             | 0.00              | 0.00                   | 0.00                | 2,175.00          | 100.00                |
| TOTAL Revenues                | 2,175             | 7.71              | 442.30                 | 0.00                | 1,732.70          | 79.66                 |
| TOTAL REVENUE                 | 2,175             | 7.71              | 442.30                 | 0.00                | 1,732.70          | 79.66                 |

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Police Department<br>=====         |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| Fire Department<br>=====           |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| 03-07-83000 Material & Supplies    | 2,175             | 0.00              | 361.49                 | 0.00                | 1,813.51          | 83.38                 |
| TOTAL Material and Supplies        | 2,175             | 0.00              | 361.49                 | 0.00                | 1,813.51          | 83.38                 |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| TOTAL Fire Department              | 2,175             | 0.00              | 361.49                 | 0.00                | 1,813.51          | 83.38                 |
| Public Works<br>=====              |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| General Government<br>=====        |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                 | 2,175             | 0.00              | 361.49                 | 0.00                | 1,813.51          | 83.38                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 7.71              | 80.81                  | 0.00 (              | 80.81)            | 0.00                  |



04 -Designated Funds-Police  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>74,090</u>     | <u>280.74</u>     | <u>2,684.81</u>        | <u>0.00</u>         | <u>71,405.19</u>  | <u>96.38</u>          |
| TOTAL REVENUES                     | 74,090            | 280.74            | 2,684.81               | 0.00                | 71,405.19         | 96.38                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Police Department                  | <u>74,090</u>     | <u>0.00</u>       | <u>1,802.90</u>        | <u>0.00</u>         | <u>72,287.10</u>  | <u>97.57</u>          |
| TOTAL EXPENDITURES                 | 74,090            | 0.00              | 1,802.90               | 0.00                | 72,287.10         | 97.57                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 280.74            | 881.91                 | 0.00 (              | 881.91)           | 0.00                  |

04 -Designated Funds-Police

% OF YEAR COMPLETED: 58.33

| REVENUES                            | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <hr/>                               |                   |                   |                        |                     |                     |                       |
| Revenues                            |                   |                   |                        |                     |                     |                       |
| =====                               |                   |                   |                        |                     |                     |                       |
| <br><u>Investment Earnings</u>      |                   |                   |                        |                     |                     |                       |
| 04-00-78500 Interest Income         | <u>0</u>          | <u>280.74</u>     | <u>1,484.81</u>        | <u>0.00</u>         | ( <u>1,484.81</u> ) | <u>0.00</u>           |
| TOTAL Investment Earnings           | 0                 | 280.74            | 1,484.81               | 0.00                | ( 1,484.81)         | 0.00                  |
| <br><u>Miscellaneous Revenue</u>    |                   |                   |                        |                     |                     |                       |
| 04-00-79506 Revenue - Police        | <u>750</u>        | <u>0.00</u>       | <u>1,200.00</u>        | <u>0.00</u>         | ( <u>450.00</u> )   | <u>60.00-</u>         |
| TOTAL Miscellaneous Revenue         | 750               | 0.00              | 1,200.00               | 0.00                | ( 450.00)           | 60.00-                |
| <br><u>Fund Balance Carryover</u>   |                   |                   |                        |                     |                     |                       |
| 04-00-79806 Carryover - Police Dept | <u>73,340</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>73,340.00</u>    | <u>100.00</u>         |
| TOTAL Fund Balance Carryover        | <u>73,340</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>73,340.00</u>    | <u>100.00</u>         |
| TOTAL Revenues                      | 74,090            | 280.74            | 2,684.81               | 0.00                | 71,405.19           | 96.38                 |
| <hr/>                               |                   |                   |                        |                     |                     |                       |
| TOTAL REVENUE                       | 74,090            | 280.74            | 2,684.81               | 0.00                | 71,405.19           | 96.38                 |

04 -Designated Funds-Police

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| Police Department<br>=====          |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>        |                   |                   |                        |                     |                   |                       |
| 04-06-83000 Material & Supplies     | 29,755            | 0.00              | 1,802.90               | 0.00                | 27,952.10         | 93.94                 |
| 04-06-83300 Animal Control Supplies | <u>44,335</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>44,335.00</u>  | <u>100.00</u>         |
| TOTAL Material and Supplies         | 74,090            | 0.00              | 1,802.90               | 0.00                | 72,287.10         | 97.57                 |
| <u>Other Services</u>               | <u>          </u> | <u>          </u> | <u>          </u>      | <u>          </u>   | <u>          </u> | <u>          </u>     |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL Police Department             | 74,090            | 0.00              | 1,802.90               | 0.00                | 72,287.10         | 97.57                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                  | 74,090            | 0.00              | 1,802.90               | 0.00                | 72,287.10         | 97.57                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES  | 0                 | 280.74            | 881.91                 | 0.00 (              | 881.91)           | 0.00                  |

05 -Designated Funds-PW  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>2,288</u>      | <u>8.28</u>       | <u>241.18</u>          | <u>0.00</u>         | <u>2,046.82</u>   | <u>89.46</u>          |
| TOTAL REVENUES                     | 2,288             | 8.28              | 241.18                 | 0.00                | 2,046.82          | 89.46                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Public Works                       | <u>2,288</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>2,288.00</u>   | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 8.28              | 241.18                 | 0.00 (              | 241.18)           | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2023

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 58.33

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====                  |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                   |                       |
| 05-00-78500 Interest Income        | 0                 | 8.28              | 41.18                  | 0.00                | ( 41.18)          | 0.00                  |
| TOTAL Investment Earnings          | 0                 | 8.28              | 41.18                  | 0.00                | ( 41.18)          | 0.00                  |
| <u>Miscellaneous Revenue</u>       |                   |                   |                        |                     |                   |                       |
| 05-00-79512 Revenue - Public Works | 0                 | 0.00              | 200.00                 | 0.00                | ( 200.00)         | 0.00                  |
| TOTAL Miscellaneous Revenue        | 0                 | 0.00              | 200.00                 | 0.00                | ( 200.00)         | 0.00                  |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                   |                       |
| 05-00-79812 Carryover              | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
| TOTAL Fund Balance Carryover       | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
| TOTAL Revenues                     | 2,288             | 8.28              | 241.18                 | 0.00                | 2,046.82          | 89.46                 |
| TOTAL REVENUE                      | 2,288             | 8.28              | 241.18                 | 0.00                | 2,046.82          | 89.46                 |

Attachment: RG REV & EXP W-ENC (ROLL) - 6295 (6323 : 4 h Finance Director's Report)

05 -Designated Funds-PW

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Public Works<br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>       |                   |                   |                        |                     |                   |                       |
| 05-12-83000 Material & Supplies    | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
| TOTAL Material and Supplies        | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
|                                    |                   |                   |                        |                     |                   |                       |
| TOTAL Public Works                 | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
|                                    |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                 | 2,288             | 0.00              | 0.00                   | 0.00                | 2,288.00          | 100.00                |
|                                    |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 8.28              | 241.18                 | 0.00 (              | 241.18)           | 0.00                  |

06 -Municipal Authority  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                     |                       |
| Municipal Auth Revenue             | <u>4,581,591</u>  | <u>290,496.85</u> | <u>3,688,370.05</u>    | <u>0.00</u>         | <u>893,220.86</u>   | <u>19.50</u>          |
| TOTAL REVENUES                     | 4,581,591         | 290,496.85        | 3,688,370.05           | 0.00                | 893,220.86          | 19.50                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                     |                       |
| Municipal Authority                | <u>4,581,590</u>  | <u>362,566.65</u> | <u>2,821,243.22</u>    | <u>12,276.05</u>    | <u>1,748,070.64</u> | <u>38.15</u>          |
| TOTAL EXPENDITURES                 | 4,581,590         | 362,566.65        | 2,821,243.22           | 12,276.05           | 1,748,070.64        | 38.15                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 1 (               | 72,069.80)        | 867,126.83 (           | 12,276.05) (        | 854,849.78)         | 4,978.00-             |

06 -Municipal Authority

% OF YEAR COMPLETED: 58.33

| REVENUES                              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>Municipal Auth Revenue</u>         |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Water</u>                          |                   |                   |                        |                     |                   |                       |
| 06-00-75300 Water Revenue             | 3,147,688         | 178,313.02        | 2,655,212.29           | 0.00                | 492,475.71        | 15.65                 |
| TOTAL Water                           | 3,147,688         | 178,313.02        | 2,655,212.29           | 0.00                | 492,475.71        | 15.65                 |
| <u>Wastewater</u>                     |                   |                   |                        |                     |                   |                       |
| 06-00-75700 Sewer Revenue             | 340,360           | 26,893.85         | 226,408.89             | 0.00                | 113,951.11        | 33.48                 |
| 06-00-75800 OKC Sewer Charges Revenue | 1,009,781         | 75,219.85         | 732,965.27             | 0.00                | 276,815.73        | 27.41                 |
| TOTAL Wastewater                      | 1,350,141         | 102,113.70        | 959,374.16             | 0.00                | 390,766.84        | 28.94                 |
| <u>Water Taps</u>                     |                   |                   |                        |                     |                   |                       |
| 06-00-75900 Water Tap Revenue         | 38,418            | 0.00              | 18,010.00              | 0.00                | 20,408.00         | 53.12                 |
| TOTAL Water Taps                      | 38,418            | 0.00              | 18,010.00              | 0.00                | 20,408.00         | 53.12                 |
| <u>Fines &amp; Forfeits</u>           |                   |                   |                        |                     |                   |                       |
| 06-00-76000 MXU Installation          | 320               | 0.00              | 0.00                   | 0.00                | 320.00            | 100.00                |
| TOTAL Fines & Forfeits                | 320               | 0.00              | 0.00                   | 0.00                | 320.00            | 100.00                |
| <u>Penalties</u>                      |                   |                   |                        |                     |                   |                       |
| 06-00-77750 Penalty Charges           | 16,015            | 687.50            | 13,261.14              | 0.00                | 2,753.86          | 17.20                 |
| TOTAL Penalties                       | 16,015            | 687.50            | 13,261.14              | 0.00                | 2,753.86          | 17.20                 |
| <u>Investment Earnings</u>            |                   |                   |                        |                     |                   |                       |
| 06-00-78200 Interest Income           | 3,079             | 9,232.63          | 40,520.90              | 0.00                | (37,441.90)       | 1,216.04-             |
| TOTAL Investment Earnings             | 3,079             | 9,232.63          | 40,520.90              | 0.00                | (37,441.90)       | 1,216.04-             |
| <u>Miscellaneous Revenue</u>          |                   |                   |                        |                     |                   |                       |
| 06-00-79100 Misc Income               | 5,165             | 150.00            | 1,991.56               | 0.00                | 3,173.44          | 61.44                 |
| TOTAL Miscellaneous Revenue           | 5,165             | 150.00            | 1,991.56               | 0.00                | 3,173.44          | 61.44                 |
| <u>Fund Balance Carryover</u>         |                   |                   |                        |                     |                   |                       |
| 06-00-79800 Carryover                 | 20,765            | 0.00              | 0.00                   | 0.00                | 20,764.91         | 100.00                |
| TOTAL Fund Balance Carryover          | 20,765            | 0.00              | 0.00                   | 0.00                | 20,764.91         | 100.00                |
| TOTAL Municipal Auth Revenue          | 4,581,591         | 290,496.85        | 3,688,370.05           | 0.00                | 893,220.86        | 19.50                 |
| =====                                 |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                         | 4,581,591         | 290,496.85        | 3,688,370.05           | 0.00                | 893,220.86        | 19.50                 |



06 -Municipal Authority

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|

Mun Auth Engineering  
=====

Other Services

Municipal Authority  
=====

Personnel Services

|                              |         |           |            |      |             |        |
|------------------------------|---------|-----------|------------|------|-------------|--------|
| 06-12-80100 Salary           | 614,374 | 48,202.06 | 355,662.25 | 0.00 | 258,711.71  | 42.11  |
| 06-12-80200 Overtime         | 5,300   | 31.47     | 7,760.19   | 0.00 | ( 2,460.19) | 46.42- |
| 06-12-80300 FICA/Medicare    | 47,895  | 3,752.20  | 28,249.61  | 0.00 | 19,644.94   | 41.02  |
| 06-12-80400 Dental Insurance | 4,883   | 387.54    | 2,669.72   | 0.00 | 2,213.28    | 45.33  |
| 06-12-80500 Health Insurance | 89,086  | 7,677.84  | 53,092.43  | 0.00 | 35,993.57   | 40.40  |
| 06-12-80600 Workers Comp     | 20,777  | 0.00      | 14,407.17  | 0.00 | 6,369.83    | 30.66  |
| 06-12-80700 Unemployment     | 1,800   | 145.07    | 1,208.56   | 0.00 | 591.44      | 32.86  |
| 06-12-80800 OMRP Pension     | 49,846  | 3,918.69  | 29,254.49  | 0.00 | 20,591.91   | 41.31  |
| 06-12-80900 Stand by Pay     | 5,450   | 750.00    | 5,400.00   | 0.00 | 50.00       | 0.92   |
| 06-12-81100 Uniform Rental   | 5,700   | 538.08    | 3,627.92   | 0.00 | 2,072.08    | 36.35  |
| 06-12-81200 Medical Exams    | 625     | 0.00      | 90.00      | 0.00 | 535.00      | 85.60  |
| TOTAL Personnel Services     | 845,736 | 65,402.95 | 501,422.34 | 0.00 | 344,313.57  | 40.71  |

Material and Supplies

|                                  |        |          |           |          |          |       |
|----------------------------------|--------|----------|-----------|----------|----------|-------|
| 06-12-83000 Materials & Supplies | 40,000 | 1,292.68 | 32,795.20 | 3,231.34 | 3,973.46 | 9.93  |
| 06-12-83200 Office Supplies      | 2,200  | 564.96   | 1,473.07  | 0.00     | 726.93   | 33.04 |
| 06-12-83300 Minor Tools          | 2,000  | 349.99   | 1,520.73  | 0.00     | 479.27   | 23.96 |
| 06-12-83400 Lab Chemicals        | 4,200  | 66.95    | 2,265.88  | 0.00     | 1,934.12 | 46.05 |
| 06-12-83500 Safety Supplies      | 3,200  | 339.02   | 2,032.51  | 0.00     | 1,167.49 | 36.48 |
| 06-12-83700 Misc Supplies        | 500    | 0.00     | 177.02    | 0.00     | 322.98   | 64.60 |
| TOTAL Material and Supplies      | 52,100 | 2,613.60 | 40,264.41 | 3,231.34 | 8,604.25 | 16.51 |

Other Services

|                                         |         |           |            |          |             |        |
|-----------------------------------------|---------|-----------|------------|----------|-------------|--------|
| 06-12-84000 Equipment Maintenance       | 8,000   | 185.00    | 6,691.76   | 0.00     | 1,308.24    | 16.35  |
| 06-12-84100 Vehicle Maintenance         | 10,000  | 1,179.87  | 7,986.01   | 8,836.22 | ( 6,822.23) | 68.22- |
| 06-12-84300 Training & Membership       | 8,000   | 2,048.56  | 7,104.28   | 0.00     | 895.72      | 11.20  |
| 06-12-84400 Software Agreements         | 17,850  | 0.00      | 10,218.87  | 0.00     | 7,631.13    | 42.75  |
| 06-12-84500 Well Maintenance            | 60,000  | 912.03    | 13,357.86  | 163.00   | 46,479.14   | 77.47  |
| 06-12-84550 Water Quality Testing       | 18,000  | 2,325.00  | 7,959.51   | 45.49    | 9,995.00    | 55.53  |
| 06-12-84600 Equipment Rental            | 2,000   | 0.00      | 178.25     | 0.00     | 1,821.75    | 91.09  |
| 06-12-84650 Lease Agreements            | 68,000  | 3,521.85  | 42,962.23  | 0.00     | 25,037.77   | 36.82  |
| 06-12-84700 Telephone                   | 23,750  | 2,013.02  | 14,328.15  | 0.00     | 9,421.85    | 39.67  |
| 06-12-84800 Utilities                   | 203,000 | 15,446.88 | 187,168.90 | 0.00     | 15,831.10   | 7.80   |
| 06-12-84900 Fuel                        | 35,000  | 5,725.11  | 25,286.35  | 0.00     | 9,713.65    | 27.75  |
| 06-12-84950 Printing & Processing - Uti | 16,000  | 1,277.61  | 9,284.68   | 0.00     | 6,715.32    | 41.97  |
| 06-12-85350 Emergency Repairs           | 5,000   | 0.00      | 0.00       | 0.00     | 5,000.00    | 100.00 |
| 06-12-86400 Auditing Fees               | 30,000  | 230.00    | 20,152.47  | 0.00     | 9,847.53    | 32.83  |
| 06-12-87700 OKC Sewer Charges           | 713,467 | 54,211.25 | 488,559.71 | 0.00     | 224,907.29  | 31.52  |

06 -Municipal Authority

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 06-12-87800 Leasehold Transfer          | <u>2,388,851</u>  | <u>199,070.92</u> | <u>1,393,496.44</u>    | <u>0.00</u>         | <u>995,354.56</u> | <u>41.67</u>          |
| TOTAL Other Services                    | 3,606,918         | 288,147.10        | 2,234,735.47           | 9,044.71            | 1,363,137.82      | 37.79                 |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 06-12-99000 Transfer to CIP (Depreciati | <u>76,836</u>     | <u>6,403.00</u>   | <u>44,821.00</u>       | <u>0.00</u>         | <u>32,015.00</u>  | <u>41.67</u>          |
| TOTAL Transfers Out                     | 76,836            | 6,403.00          | 44,821.00              | 0.00                | 32,015.00         | 41.67                 |
|                                         |                   |                   |                        |                     |                   |                       |
| TOTAL Municipal Authority               | 4,581,590         | 362,566.65        | 2,821,243.22           | 12,276.05           | 1,748,070.64      | 38.15                 |
| General Government                      |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| Personnel Services                      |                   |                   |                        |                     |                   |                       |
|                                         |                   |                   |                        |                     |                   |                       |
| Transfers Out                           |                   |                   |                        |                     |                   |                       |
|                                         |                   |                   |                        |                     |                   |                       |
|                                         |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                      | 4,581,590         | 362,566.65        | 2,821,243.22           | 12,276.05           | 1,748,070.64      | 38.15                 |
|                                         |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 1 (               | 72,069.80)        | 867,126.83 (           | 12,276.05) (        | 854,849.78)       | 4,978.00-             |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2023

4.h.b

07 -General Fund - CIP  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                     |                       |
| Gen Fund - CIP Revenue             | <u>3,598,615</u>  | <u>66,223.77</u>  | <u>381,402.23</u>      | <u>0.00</u>         | <u>3,217,212.77</u> | <u>89.40</u>          |
| TOTAL REVENUES                     | 3,598,615         | 66,223.77         | 381,402.23             | 0.00                | 3,217,212.77        | 89.40                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                     |                       |
| City Manager/Clerk                 | 79,137            | 1,024.24          | 639.25                 | 0.00                | 78,497.75           | 99.19                 |
| Police Department                  | 882,070           | 7,820.00          | 111,824.99             | 62,715.45           | 707,529.56          | 80.21                 |
| Fire Department                    | 829,870           | 31,122.00         | 103,274.51             | 0.00                | 726,595.49          | 87.56                 |
| Streets                            | 148,846           | 0.00              | 0.00                   | 0.00                | 148,846.00          | 100.00                |
| Sanitation                         | 932,606           | 0.00              | 0.00                   | 298,047.04          | 634,558.96          | 68.04                 |
| Parks Department                   | 93,724            | 0.00              | 13,745.42              | 0.00                | 79,978.58           | 85.33                 |
| Public Works Admin                 | 92,277            | 0.00              | 0.00                   | 0.00                | 92,277.00           | 100.00                |
| Code Department                    | 212,808           | 0.00              | 2,650.00               | 0.00                | 210,158.00          | 98.75                 |
| Risk Manager                       | 71,771            | 0.00              | 483.84                 | 0.00                | 71,287.16           | 99.33                 |
| Information Systems Mgr            | <u>255,507</u>    | <u>3,085.00</u>   | <u>52,908.62</u>       | <u>0.00</u>         | <u>202,598.38</u>   | <u>79.29</u>          |
| TOTAL EXPENDITURES                 | 3,598,616         | 43,051.24         | 285,526.63             | 360,762.49          | 2,952,326.88        | 82.04                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | ( 1)              | 23,172.53         | 95,875.60              | ( 360,762.49)       | 264,885.89          | 8,589.00-             |

Attachment: RG REV & EXP W-ENC (ROLL) - 6295 (6323 : 4 h Finance Director's Report)

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.33

| REVENUES                             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE    | % BUDGET<br>REMAINING |
|--------------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------------|
| <hr/>                                |                   |                   |                        |                     |                      |                       |
| Gen Fund - CIP Revenue               |                   |                   |                        |                     |                      |                       |
| =====                                |                   |                   |                        |                     |                      |                       |
| <u>Intergovernmental</u>             |                   |                   |                        |                     |                      |                       |
| 07-00-73800 Grant Proceeds           | 266,121           | 0.00              | 0.00                   | 0.00                | 266,121.00           | 100.00                |
| 07-00-73850 Insurance proceeds       | 0                 | 17,634.99         | 34,992.50              | 0.00                | ( 34,992.50)         | 0.00                  |
| 07-00-73950 Resale of Property       | <u>0</u>          | <u>0.00</u>       | <u>361.00</u>          | <u>0.00</u>         | ( <u>361.00</u> )    | <u>0.00</u>           |
| TOTAL Intergovernmental              | 266,121           | 17,634.99         | 35,353.50              | 0.00                | 230,767.50           | 86.72                 |
| <u>Investment Earnings</u>           |                   |                   |                        |                     |                      |                       |
| 07-00-78500 Interest Earnings        | <u>0</u>          | <u>2,488.37</u>   | <u>23,345.86</u>       | <u>0.00</u>         | ( <u>23,345.86</u> ) | <u>0.00</u>           |
| TOTAL Investment Earnings            | 0                 | 2,488.37          | 23,345.86              | 0.00                | ( 23,345.86)         | 0.00                  |
| <u>Fund Balance Carryover</u>        |                   |                   |                        |                     |                      |                       |
| 07-00-79800 Carryover                | <u>2,779,289</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>2,779,289.00</u>  | <u>100.00</u>         |
| TOTAL Fund Balance Carryover         | 2,779,289         | 0.00              | 0.00                   | 0.00                | 2,779,289.00         | 100.00                |
| <u>Transfers</u>                     |                   |                   |                        |                     |                      |                       |
| 07-00-79920 Deprecation Transfers In | <u>553,205</u>    | <u>46,100.41</u>  | <u>322,702.87</u>      | <u>0.00</u>         | <u>230,502.13</u>    | <u>41.67</u>          |
| TOTAL Transfers                      | <u>553,205</u>    | <u>46,100.41</u>  | <u>322,702.87</u>      | <u>0.00</u>         | <u>230,502.13</u>    | <u>41.67</u>          |
| TOTAL Gen Fund - CIP Revenue         | 3,598,615         | 66,223.77         | 381,402.23             | 0.00                | 3,217,212.77         | 89.40                 |
| <hr/>                                |                   |                   |                        |                     |                      |                       |
| TOTAL REVENUE                        | 3,598,615         | 66,223.77         | 381,402.23             | 0.00                | 3,217,212.77         | 89.40                 |

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| City Manager/Clerk<br>=====           |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| 07-02-88200 Capital Imp-Furniture     | 5,117             | 1,024.24          | 639.25                 | 0.00                | 4,477.75          | 87.51                 |
| 07-02-88400 Capital Imp-Software      | 37,489            | 0.00              | 0.00                   | 0.00                | 37,489.00         | 100.00                |
| 07-02-88500 Capital Imp-Equipment     | <u>36,531</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>36,531.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 79,137            | 1,024.24          | 639.25                 | 0.00                | 78,497.75         | 99.19                 |
| TOTAL City Manager/Clerk              | 79,137            | 1,024.24          | 639.25                 | 0.00                | 78,497.75         | 99.19                 |
| Municipal Court<br>=====              |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| Police Department<br>=====            |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| 07-06-88100 Capital Outlay - Vehicles | 642,918           | 0.00              | 61,192.50              | 0.00                | 581,725.50        | 90.48                 |
| 07-06-88200 Capital Imp-Furniture     | 5,726             | 0.00              | 0.00                   | 0.00                | 5,726.00          | 100.00                |
| 07-06-88400 Capital Imp-Software      | 11,980            | 0.00              | 0.00                   | 0.00                | 11,980.00         | 100.00                |
| 07-06-88500 Capital Imp-Equipment     | 102,761           | 7,820.00          | 49,827.00              | 60,301.00           | ( 7,367.00)       | 7.17-                 |
| 07-06-88600 Capital Imp-Radios        | 99,779            | 0.00              | 805.49                 | 2,414.45            | 96,559.06         | 96.77                 |
| 07-06-88700 Capital Imp-Guns          | <u>18,906</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>18,906.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 882,070           | 7,820.00          | 111,824.99             | 62,715.45           | 707,529.56        | 80.21                 |
| TOTAL Police Department               | 882,070           | 7,820.00          | 111,824.99             | 62,715.45           | 707,529.56        | 80.21                 |
| Fire Department<br>=====              |                   |                   |                        |                     |                   |                       |
| Capital Projects                      |                   |                   |                        |                     |                   |                       |
| 07-07-88000 Capital Outlay            | 0                 | 0.00              | 22,633.09              | 0.00                | ( 22,633.09)      | 0.00                  |
| 07-07-88100 Capital Outlay - Vehicles | 263,374           | 0.00              | 0.00                   | 0.00                | 263,374.00        | 100.00                |
| 07-07-88150 FIRE TRUCK RESERVE        | 300,000           | 0.00              | 0.00                   | 0.00                | 300,000.00        | 100.00                |
| 07-07-88200 Capital Imp-Furniture     | 64,000            | 31,122.00         | 49,646.84              | 0.00                | 14,353.16         | 22.43                 |
| 07-07-88400 Capital Imp-Software      | 4,207             | 0.00              | 0.00                   | 0.00                | 4,207.00          | 100.00                |
| 07-07-88500 Capital Imp-Equipment     | 82,244            | 0.00              | 5,485.00               | 0.00                | 76,759.00         | 93.33                 |
| 07-07-88600 Capital Imp-Radios        | 31,691            | 0.00              | 23,678.58              | 0.00                | 8,012.42          | 25.28                 |
| 07-07-88800 Capital Imp-Medical       | 16,667            | 0.00              | 1,831.00               | 0.00                | 14,836.00         | 89.01                 |
| 07-07-88900 Capital Imp-SCBA          | 41,262            | 0.00              | 0.00                   | 0.00                | 41,262.00         | 100.00                |
| 07-07-89100 Capital Imp - Fire Hose   | <u>26,425</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>26,425.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 829,870           | 31,122.00         | 103,274.51             | 0.00                | 726,595.49        | 87.56                 |

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Fire Department                  | 829,870           | 31,122.00         | 103,274.51             | 0.00                | 726,595.49        | 87.56                 |
| Streets<br>=====                       |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                |                   |                   |                        |                     |                   |                       |
| 07-09-88100 Capital Outlay - Vehicles  | 99,196            | 0.00              | 0.00                   | 0.00                | 99,196.00         | 100.00                |
| 07-09-88500 Capital Imp-Equipment      | 35,049            | 0.00              | 0.00                   | 0.00                | 35,049.00         | 100.00                |
| 07-09-89200 Capital Imp-Monument Entry | <u>14,601</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>14,601.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                 | 148,846           | 0.00              | 0.00                   | 0.00                | 148,846.00        | 100.00                |
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Streets                          | 148,846           | 0.00              | 0.00                   | 0.00                | 148,846.00        | 100.00                |
| Sanitation<br>=====                    |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                |                   |                   |                        |                     |                   |                       |
| 07-10-88100 Capital Imp - Vehicles     | 931,106           | 0.00              | 0.00                   | 298,047.04          | 633,058.96        | 67.99                 |
| 07-10-88500 Equipment                  | <u>1,500</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>1,500.00</u>   | <u>100.00</u>         |
| TOTAL Capital Projects                 | 932,606           | 0.00              | 0.00                   | 298,047.04          | 634,558.96        | 68.04                 |
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Sanitation                       | 932,606           | 0.00              | 0.00                   | 298,047.04          | 634,558.96        | 68.04                 |
| Parks Department<br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                |                   |                   |                        |                     |                   |                       |
| 07-11-88500 Capital Imp-Equipment      | <u>93,724</u>     | <u>0.00</u>       | <u>13,745.42</u>       | <u>0.00</u>         | <u>79,978.58</u>  | <u>85.33</u>          |
| TOTAL Capital Projects                 | 93,724            | 0.00              | 13,745.42              | 0.00                | 79,978.58         | 85.33                 |
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Parks Department                 | 93,724            | 0.00              | 13,745.42              | 0.00                | 79,978.58         | 85.33                 |
| Public Works Admin<br>=====            |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                |                   |                   |                        |                     |                   |                       |
| 07-12-88100 Capital Outlay - Vehicles  | 55,940            | 0.00              | 0.00                   | 0.00                | 55,940.00         | 100.00                |
| 07-12-88200 Furniture                  | 29,951            | 0.00              | 0.00                   | 0.00                | 29,951.00         | 100.00                |
| 07-12-88500 Capital Imp-Equipment      | <u>6,386</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>6,386.00</u>   | <u>100.00</u>         |
| TOTAL Capital Projects                 | 92,277            | 0.00              | 0.00                   | 0.00                | 92,277.00         | 100.00                |
| <hr/>                                  |                   |                   |                        |                     |                   |                       |
| TOTAL Public Works Admin               | 92,277            | 0.00              | 0.00                   | 0.00                | 92,277.00         | 100.00                |

07 -General Fund - CIP

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| General Government<br>=====           |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                 |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| Code Department<br>=====              |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| 07-14-88100 Capital Outlay - Vehicles | 204,797           | 0.00              | 0.00                   | 0.00                | 204,797.00        | 100.00                |
| 07-14-88400 Capital Imp-Software      | <u>8,011</u>      | <u>0.00</u>       | <u>2,650.00</u>        | <u>0.00</u>         | <u>5,361.00</u>   | <u>66.92</u>          |
| TOTAL Capital Projects                | 212,808           | 0.00              | 2,650.00               | 0.00                | 210,158.00        | 98.75                 |
| TOTAL Code Department                 |                   |                   |                        |                     |                   |                       |
|                                       | 212,808           | 0.00              | 2,650.00               | 0.00                | 210,158.00        | 98.75                 |
| Risk Manager<br>=====                 |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| 07-15-88100 Capital Outlay - Vehicles | 61,939            | 0.00              | 0.00                   | 0.00                | 61,939.00         | 100.00                |
| 07-15-88200 Capital Imp-Furniture     | 1,604             | 0.00              | 0.00                   | 0.00                | 1,604.00          | 100.00                |
| 07-15-88500 Capital Imp-Equipment     | <u>8,228</u>      | <u>0.00</u>       | <u>483.84</u>          | <u>0.00</u>         | <u>7,744.16</u>   | <u>94.12</u>          |
| TOTAL Capital Projects                | 71,771            | 0.00              | 483.84                 | 0.00                | 71,287.16         | 99.33                 |
| TOTAL Risk Manager                    |                   |                   |                        |                     |                   |                       |
|                                       | 71,771            | 0.00              | 483.84                 | 0.00                | 71,287.16         | 99.33                 |
| Information Systems Mgr<br>=====      |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>               |                   |                   |                        |                     |                   |                       |
| 07-16-88200 Capital Imp-Furniture     | 5,574             | 0.00              | 0.00                   | 0.00                | 5,574.00          | 100.00                |
| 07-16-88300 Capital Imp-Computers     | 143,100           | 0.00              | 24,735.75              | 0.00                | 118,364.25        | 82.71                 |
| 07-16-88400 Capital Outlay - Software | 7,142             | 0.00              | 0.00                   | 0.00                | 7,142.00          | 100.00                |
| 07-16-88500 Capital Imp-Equipment     | 76,691            | 3,085.00          | 28,172.87              | 0.00                | 48,518.13         | 63.26                 |
| 07-16-88600 Radios                    | <u>23,000</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>23,000.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                | 255,507           | 3,085.00          | 52,908.62              | 0.00                | 202,598.38        | 79.29                 |
| TOTAL Information Systems Mgr         |                   |                   |                        |                     |                   |                       |
|                                       | 255,507           | 3,085.00          | 52,908.62              | 0.00                | 202,598.38        | 79.29                 |
| TOTAL EXPENDITURES                    |                   |                   |                        |                     |                   |                       |
|                                       | 3,598,616         | 43,051.24         | 285,526.63             | 360,762.49          | 2,952,326.88      | 82.04                 |
| REVENUE OVER/ (UNDER) EXPENDITURES    | ( 1)              | 23,172.53         | 95,875.60              | ( 360,762.49)       | 264,885.89        | 8,589.00-             |

08 -Sinking Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD   | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|---------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                     |                        |                     |                     |                       |
| Undesignated                       | <u>5,260,575</u>  | <u>1,868,289.76</u> | <u>3,742,328.14</u>    | <u>0.00</u>         | <u>1,518,246.86</u> | <u>28.86</u>          |
| TOTAL REVENUES                     | 5,260,575         | 1,868,289.76        | 3,742,328.14           | 0.00                | 1,518,246.86        | 28.86                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                     |                        |                     |                     |                       |
| General Government                 | <u>5,260,575</u>  | <u>100.85</u>       | <u>417,477.29</u>      | <u>0.00</u>         | <u>4,843,097.71</u> | <u>92.06</u>          |
| TOTAL EXPENDITURES                 | 5,260,575         | 100.85              | 417,477.29             | 0.00                | 4,843,097.71        | 92.06                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 1,868,188.91        | 3,324,850.85           | 0.00                | ( 3,324,850.85)     | 0.00                  |



08 -Sinking Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD   | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|---------------------|------------------------|---------------------|---------------------|-----------------------|
| Undesignated<br>=====              |                   |                     |                        |                     |                     |                       |
| <u>Property Tax Spec Purpos</u>    |                   |                     |                        |                     |                     |                       |
| 08-00-71650 Ad Valorem Tax Revenue | <u>5,252,575</u>  | <u>1,860,033.31</u> | <u>3,726,068.01</u>    | <u>0.00</u>         | <u>1,526,506.99</u> | <u>29.06</u>          |
| TOTAL Property Tax Spec Purpos     | 5,252,575         | 1,860,033.31        | 3,726,068.01           | 0.00                | 1,526,506.99        | 29.06                 |
| <u>Investment Earnings</u>         |                   |                     |                        |                     |                     |                       |
| 08-00-78500 Interest Earned        | <u>8,000</u>      | <u>8,256.45</u>     | <u>16,260.13</u>       | <u>0.00</u>         | <u>( 8,260.13)</u>  | <u>103.25-</u>        |
| TOTAL Investment Earnings          | 8,000             | 8,256.45            | 16,260.13              | 0.00                | ( 8,260.13)         | 103.25-               |
| <u>Miscellaneous Revenue</u>       |                   |                     |                        |                     |                     |                       |
| <u>Fund Balance Carryover</u>      |                   |                     |                        |                     |                     |                       |
| TOTAL Undesignated                 | <u>5,260,575</u>  | <u>1,868,289.76</u> | <u>3,742,328.14</u>    | <u>0.00</u>         | <u>1,518,246.86</u> | <u>28.86</u>          |
|                                    |                   |                     |                        |                     |                     |                       |
| TOTAL REVENUE                      | 5,260,575         | 1,868,289.76        | 3,742,328.14           | 0.00                | 1,518,246.86        | 28.86                 |

08 -Sinking Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| General Government<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 08-13-85400 Bank Charges                | 500               | 100.85            | 246.04                 | 0.00                | 253.96            | 50.79                 |
| TOTAL Other Services                    | 500               | 100.85            | 246.04                 | 0.00                | 253.96            | 50.79                 |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 08-13-91000 Principle Payments - GO Bon | 4,230,000         | 0.00              | 0.00                   | 0.00                | 4,230,000.00      | 100.00                |
| 08-13-92000 Interest Payments on GO Bon | 1,027,825         | 0.00              | 416,181.25             | 0.00                | 611,643.75        | 59.51                 |
| 08-13-93000 Fiscal Charges - Trustee    | 2,250             | 0.00              | 1,050.00               | 0.00                | 1,200.00          | 53.33                 |
| TOTAL Capital Projects                  | 5,260,075         | 0.00              | 417,231.25             | 0.00                | 4,842,843.75      | 92.07                 |
| TOTAL General Government                | 5,260,575         | 100.85            | 417,477.29             | 0.00                | 4,843,097.71      | 92.06                 |
| TOTAL EXPENDITURES                      | 5,260,575         | 100.85            | 417,477.29             | 0.00                | 4,843,097.71      | 92.06                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 1,868,188.91      | 3,324,850.85           | 0.00                | ( 3,324,850.85)   | 0.00                  |

09 -Meter Deposits  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u> |                   |                   |                        |                     |                   |                       |

09 -Meter Deposits

% OF YEAR COMPLETED: 58.33

| REVENUES                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|----------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Undesignated<br>=====      |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u> | =====             | =====             | =====                  | =====               | =====             | =====                 |

10 -911 Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| 911 Fund Revenues                  | <u>65,616</u>     | <u>982.06</u>     | <u>6,414.10</u>        | <u>0.00</u>         | <u>59,201.90</u>  | <u>90.22</u>          |
| TOTAL REVENUES                     | 65,616            | 982.06            | 6,414.10               | 0.00                | 59,201.90         | 90.22                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| General Government                 | <u>65,616</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>65,616.00</u>  | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 65,616            | 0.00              | 0.00                   | 0.00                | 65,616.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 982.06            | 6,414.10               | 0.00 (              | 6,414.10)         | 0.00                  |

10 -911 Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 911 Fund Revenues<br>=====      |                   |                   |                        |                     |                   |                       |
| <u>Property Tax Spec Purpos</u> |                   |                   |                        |                     |                   |                       |
| 10-00-71800 911 ASSOCIATION     | 8,000             | 736.62            | 5,159.99               | 0.00                | 2,840.01          | 35.50                 |
| TOTAL Property Tax Spec Purpos  | 8,000             | 736.62            | 5,159.99               | 0.00                | 2,840.01          | 35.50                 |
| <u>Investment Earnings</u>      |                   |                   |                        |                     |                   |                       |
| 10-00-78500 Interest Income     | 100               | 245.44            | 1,254.11               | 0.00                | (1,154.11)        | 1,154.11-             |
| TOTAL Investment Earnings       | 100               | 245.44            | 1,254.11               | 0.00                | (1,154.11)        | 1,154.11-             |
| <u>Fund Balance Carryover</u>   |                   |                   |                        |                     |                   |                       |
| 10-00-79800 Carryover           | 57,516            | 0.00              | 0.00                   | 0.00                | 57,516.00         | 100.00                |
| TOTAL Fund Balance Carryover    | 57,516            | 0.00              | 0.00                   | 0.00                | 57,516.00         | 100.00                |
| TOTAL 911 Fund Revenues         | 65,616            | 982.06            | 6,414.10               | 0.00                | 59,201.90         | 90.22                 |
| <hr/>                           |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                   | 65,616            | 982.06            | 6,414.10               | 0.00                | 59,201.90         | 90.22                 |

10 -911 Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| General Government<br>=====        |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| 10-13-83000 MATERIAL & SUPPLIES    | 1,000             | 0.00              | 0.00                   | 0.00                | 1,000.00          | 100.00                |
| 10-13-83975 Contingency            | <u>64,616</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>64,616.00</u>  | <u>100.00</u>         |
| TOTAL Material and Supplies        | 65,616            | 0.00              | 0.00                   | 0.00                | 65,616.00         | 100.00                |
| Other Services                     | <u>          </u> | <u>          </u> | <u>          </u>      | <u>          </u>   | <u>          </u> | <u>          </u>     |
| TOTAL General Government           |                   |                   |                        |                     |                   |                       |
|                                    | 65,616            | 0.00              | 0.00                   | 0.00                | 65,616.00         | 100.00                |
| 911 Association<br>=====           |                   |                   |                        |                     |                   |                       |
| Other Services                     | <u>          </u> | <u>          </u> | <u>          </u>      | <u>          </u>   | <u>          </u> | <u>          </u>     |
| TOTAL EXPENDITURES                 |                   |                   |                        |                     |                   |                       |
|                                    | 65,616            | 0.00              | 0.00                   | 0.00                | 65,616.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 982.06            | 6,414.10               | 0.00 (              | 6,414.10)         | 0.00                  |

CITY OF NICHOLS HILLS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2023

4.h.b

11 -Impound Fee Police Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Impound Fee Fund                   | <u>30,629</u>     | <u>519.84</u>     | <u>3,809.51</u>        | <u>0.00</u>         | <u>26,819.49</u>  | <u>87.56</u>          |
| TOTAL REVENUES                     | 30,629            | 519.84            | 3,809.51               | 0.00                | 26,819.49         | 87.56                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Police Dept                        | <u>30,629</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>30,629.00</u>  | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 30,629            | 0.00              | 0.00                   | 0.00                | 30,629.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 519.84            | 3,809.51               | 0.00 (              | 3,809.51)         | 0.00                  |



11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                           |                   |                   |                        |                     |                   |                       |
| Impound Fee Fund                |                   |                   |                        |                     |                   |                       |
| =====                           |                   |                   |                        |                     |                   |                       |
| <u>Fines &amp; Forfeits</u>     |                   |                   |                        |                     |                   |                       |
| 11-00-76350 Police Impound Fees | <u>3,500</u>      | <u>400.00</u>     | <u>3,200.00</u>        | <u>0.00</u>         | <u>300.00</u>     | <u>8.57</u>           |
| TOTAL Fines & Forfeits          | 3,500             | 400.00            | 3,200.00               | 0.00                | 300.00            | 8.57                  |
| <u>Investment Earnings</u>      |                   |                   |                        |                     |                   |                       |
| 11-00-78500 Interest Income     | <u>100</u>        | <u>119.84</u>     | <u>609.51</u>          | <u>0.00</u>         | ( <u>509.51</u> ) | <u>509.51-</u>        |
| TOTAL Investment Earnings       | 100               | 119.84            | 609.51                 | 0.00                | ( 509.51)         | 509.51-               |
| <u>Fund Balance Carryover</u>   |                   |                   |                        |                     |                   |                       |
| 11-00-79800 Carryover           | <u>27,029</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>27,029.00</u>  | <u>100.00</u>         |
| TOTAL Fund Balance Carryover    | <u>27,029</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>27,029.00</u>  | <u>100.00</u>         |
| TOTAL Impound Fee Fund          | 30,629            | 519.84            | 3,809.51               | 0.00                | 26,819.49         | 87.56                 |
| <hr/>                           |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                   | 30,629            | 519.84            | 3,809.51               | 0.00                | 26,819.49         | 87.56                 |

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Police Dept<br>=====                    |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>            |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 11-06-84000 Equipment Maintenance       | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 100.00                |
| 11-06-86850 Software Maintenance        | 4,000             | 0.00              | 0.00                   | 0.00                | 4,000.00          | 100.00                |
| 11-06-86875 Maintenance - Auto Lic Read | <u>21,629</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>21,629.00</u>  | <u>100.00</u>         |
| TOTAL Other Services                    | 30,629            | 0.00              | 0.00                   | 0.00                | 30,629.00         | 100.00                |
| TOTAL Police Dept                       | 30,629            | 0.00              | 0.00                   | 0.00                | 30,629.00         | 100.00                |
| TOTAL EXPENDITURES                      | 30,629            | 0.00              | 0.00                   | 0.00                | 30,629.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 519.84            | 3,809.51               | 0.00 (              | 3,809.51)         | 0.00                  |

13 -Municipal Authority - CIP  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                     |                       |
| NHMA CIP - Revenues                | <u>1,897,470</u>  | <u>13,309.61</u>  | <u>67,976.45</u>       | <u>0.00</u>         | <u>1,829,493.55</u> | <u>96.42</u>          |
| TOTAL REVENUES                     | 1,897,470         | 13,309.61         | 67,976.45              | 0.00                | 1,829,493.55        | 96.42                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                     |                       |
| General Government                 | 1,877,509         | 0.00              | 89,310.00              | 642,977.65          | 1,145,221.35        | 61.00                 |
| Information Systems                | <u>19,961</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>19,961.00</u>    | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 1,897,470         | 0.00              | 89,310.00              | 642,977.65          | 1,165,182.35        | 61.41                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 13,309.61 (       | 21,333.55) (           | 642,977.65)         | 664,311.20          | 0.00                  |

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 58.33

| REVENUES                              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| NHMA CIP - Revenues                   |                   |                   |                        |                     |                   |                       |
| =====                                 |                   |                   |                        |                     |                   |                       |
| <u>Intergovernmental</u>              |                   |                   |                        |                     |                   |                       |
| 13-00-73850 Insurance Proceeds - etal | 0                 | 0.00              | 1,929.78               | 0.00                | ( 1,929.78)       | 0.00                  |
| TOTAL Intergovernmental               | 0                 | 0.00              | 1,929.78               | 0.00                | ( 1,929.78)       | 0.00                  |
| <u>Investment Earnings</u>            |                   |                   |                        |                     |                   |                       |
| 13-00-78500 Interest                  | 0                 | 6,906.61          | 21,225.67              | 0.00                | ( 21,225.67)      | 0.00                  |
| TOTAL Investment Earnings             | 0                 | 6,906.61          | 21,225.67              | 0.00                | ( 21,225.67)      | 0.00                  |
| <u>Fund Balance Carryover</u>         |                   |                   |                        |                     |                   |                       |
| 13-00-79800 Carryover                 | 1,820,634         | 0.00              | 0.00                   | 0.00                | 1,820,634.00      | 100.00                |
| TOTAL Fund Balance Carryover          | 1,820,634         | 0.00              | 0.00                   | 0.00                | 1,820,634.00      | 100.00                |
| <u>Transfers</u>                      |                   |                   |                        |                     |                   |                       |
| 13-00-79920 Deprecation Transfers In  | 76,836            | 6,403.00          | 44,821.00              | 0.00                | 32,015.00         | 41.67                 |
| TOTAL Transfers                       | 76,836            | 6,403.00          | 44,821.00              | 0.00                | 32,015.00         | 41.67                 |
| TOTAL NHMA CIP - Revenues             | 1,897,470         | 13,309.61         | 67,976.45              | 0.00                | 1,829,493.55      | 96.42                 |
| <hr/>                                 |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                         | 1,897,470         | 13,309.61         | 67,976.45              | 0.00                | 1,829,493.55      | 96.42                 |

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| General Government<br>=====             |                   |                   |                        |                     |                   |                       |
| Capital Projects                        |                   |                   |                        |                     |                   |                       |
| 13-12-88000 Capital Outlay              | 576,576           | 0.00              | 89,310.00              | 554,334.65 (        | 67,068.65)        | 11.63-                |
| 13-12-88100 Vehicles                    | 124,564           | 0.00              | 0.00                   | 88,643.00           | 35,921.00         | 28.84                 |
| 13-12-88400 Capital Imp - Software      | 52,500            | 0.00              | 0.00                   | 0.00                | 52,500.00         | 100.00                |
| 13-12-88500 Capital Imp - Equipment     | 73,828            | 0.00              | 0.00                   | 0.00                | 73,828.00         | 100.00                |
| 13-12-88600 Capital Imp - Radios/Commun | 6,024             | 0.00              | 0.00                   | 0.00                | 6,024.00          | 100.00                |
| 13-12-89200 Capital Imp-Water Wells     | 944,017           | 0.00              | 0.00                   | 0.00                | 944,017.00        | 100.00                |
| 13-12-89300 Capital Imp-Paint Water Tow | <u>100,000</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>100,000.00</u> | <u>100.00</u>         |
| TOTAL Capital Projects                  | 1,877,509         | 0.00              | 89,310.00              | 642,977.65          | 1,145,221.35      | 61.00                 |
| TOTAL General Government                |                   |                   |                        |                     |                   |                       |
|                                         | 1,877,509         | 0.00              | 89,310.00              | 642,977.65          | 1,145,221.35      | 61.00                 |
| Information Systems<br>=====            |                   |                   |                        |                     |                   |                       |
| Capital Projects                        |                   |                   |                        |                     |                   |                       |
| 13-16-88300 Capital Outlay - Computers  | <u>19,961</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>19,961.00</u>  | <u>100.00</u>         |
| TOTAL Capital Projects                  | 19,961            | 0.00              | 0.00                   | 0.00                | 19,961.00         | 100.00                |
| TOTAL Information Systems               |                   |                   |                        |                     |                   |                       |
|                                         | 19,961            | 0.00              | 0.00                   | 0.00                | 19,961.00         | 100.00                |
| TOTAL EXPENDITURES                      |                   |                   |                        |                     |                   |                       |
|                                         | 1,897,470         | 0.00              | 89,310.00              | 642,977.65          | 1,165,182.35      | 61.41                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 0                 | 13,309.61 (       | 21,333.55) (           | 642,977.65)         | 664,311.20        | 0.00                  |

14 -Water Impact Fees Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Water Impact Fee                   | <u>135,722</u>    | <u>507.55</u>     | <u>9,427.37</u>        | <u>0.00</u>         | <u>126,294.63</u> | <u>93.05</u>          |
| TOTAL REVENUES                     | 135,722           | 507.55            | 9,427.37               | 0.00                | 126,294.63        | 93.05                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Water Impact Fee                   | <u>135,722</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>135,722.00</u> | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 135,722           | 0.00              | 0.00                   | 0.00                | 135,722.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 507.55            | 9,427.37               | 0.00 (              | 9,427.37)         | 0.00                  |

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| Water Impact Fee<br>=====          |                   |                   |                        |                     |                     |                       |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| <u>Water</u>                       |                   |                   |                        |                     |                     |                       |
| 14-00-75350 Water Capacity Charges | <u>12,000</u>     | <u>0.00</u>       | <u>6,810.00</u>        | <u>0.00</u>         | <u>5,190.00</u>     | <u>43.25</u>          |
| TOTAL Water                        | 12,000            | 0.00              | 6,810.00               | 0.00                | 5,190.00            | 43.25                 |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                     |                       |
| 14-00-78500 Interest Income        | <u>280</u>        | <u>507.55</u>     | <u>2,617.37</u>        | <u>0.00</u>         | ( <u>2,337.37</u> ) | <u>834.78-</u>        |
| TOTAL Investment Earnings          | 280               | 507.55            | 2,617.37               | 0.00                | ( 2,337.37)         | 834.78-               |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                     |                       |
| 14-00-79800 Fund Balance Carryover | <u>123,442</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>123,442.00</u>   | <u>100.00</u>         |
| TOTAL Fund Balance Carryover       | 123,442           | 0.00              | 0.00                   | 0.00                | 123,442.00          | 100.00                |
| TOTAL Water Impact Fee             | 135,722           | 507.55            | 9,427.37               | 0.00                | 126,294.63          | 93.05                 |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| TOTAL REVENUE                      | 135,722           | 507.55            | 9,427.37               | 0.00                | 126,294.63          | 93.05                 |

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Water Impact Fee<br>=====          |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| 14-22-89900 Capital - Water System | 135,722           | 0.00              | 0.00                   | 0.00                | 135,722.00        | 100.00                |
| TOTAL Capital Projects             | 135,722           | 0.00              | 0.00                   | 0.00                | 135,722.00        | 100.00                |
| TOTAL Water Impact Fee             | 135,722           | 0.00              | 0.00                   | 0.00                | 135,722.00        | 100.00                |
| TOTAL EXPENDITURES                 | 135,722           | 0.00              | 0.00                   | 0.00                | 135,722.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 507.55            | 9,427.37               | 0.00 (              | 9,427.37)         | 0.00                  |



15 -Sewer Impact Fee Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Sewer Impact Fee                   | <u>91,400</u>     | <u>338.65</u>     | <u>7,266.84</u>        | <u>0.00</u>         | <u>84,133.16</u>  | <u>92.05</u>          |
| TOTAL REVENUES                     | 91,400            | 338.65            | 7,266.84               | 0.00                | 84,133.16         | 92.05                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Sewer Impact Fee                   | <u>91,400</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>91,400.00</u>  | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 91,400            | 0.00              | 0.00                   | 0.00                | 91,400.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 338.65            | 7,266.84               | 0.00 (              | 7,266.84)         | 0.00                  |

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| Sewer Impact Fee<br>=====          |                   |                   |                        |                     |                     |                       |
| <u>Wastewater</u>                  |                   |                   |                        |                     |                     |                       |
| 15-00-75750 Sewer Capacity Charges | <u>11,000</u>     | <u>0.00</u>       | <u>5,526.00</u>        | <u>0.00</u>         | <u>5,474.00</u>     | <u>49.76</u>          |
| TOTAL Wastewater                   | 11,000            | 0.00              | 5,526.00               | 0.00                | 5,474.00            | 49.76                 |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                     |                       |
| 15-00-78500 Interest Income        | <u>185</u>        | <u>338.65</u>     | <u>1,740.84</u>        | <u>0.00</u>         | ( <u>1,555.84</u> ) | <u>840.99-</u>        |
| TOTAL Investment Earnings          | 185               | 338.65            | 1,740.84               | 0.00                | ( 1,555.84)         | 840.99-               |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                     |                       |
| 15-00-79800 Fund Balance Carryover | <u>80,215</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>80,215.00</u>    | <u>100.00</u>         |
| TOTAL Fund Balance Carryover       | <u>80,215</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>80,215.00</u>    | <u>100.00</u>         |
| TOTAL Sewer Impact Fee             | 91,400            | 338.65            | 7,266.84               | 0.00                | 84,133.16           | 92.05                 |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| TOTAL REVENUE                      | 91,400            | 338.65            | 7,266.84               | 0.00                | 84,133.16           | 92.05                 |

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Sewer Impact Fee<br>=====          |                   |                   |                        |                     |                   |                       |
| Material and Supplies              |                   |                   |                        |                     |                   |                       |
| Other Services                     |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| 15-23-89900 Capital - Sewer System | 91,400            | 0.00              | 0.00                   | 0.00                | 91,400.00         | 100.00                |
| TOTAL Capital Projects             | 91,400            | 0.00              | 0.00                   | 0.00                | 91,400.00         | 100.00                |
| TOTAL Sewer Impact Fee             | 91,400            | 0.00              | 0.00                   | 0.00                | 91,400.00         | 100.00                |
| TOTAL EXPENDITURES                 | 91,400            | 0.00              | 0.00                   | 0.00                | 91,400.00         | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 338.65            | 7,266.84               | 0.00 (              | 7,266.84)         | 0.00                  |

17 -Drainage Fee Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>207,399</u>    | <u>6,132.73</u>   | <u>41,284.38</u>       | <u>0.00</u>         | <u>166,114.62</u> | <u>80.09</u>          |
| TOTAL REVENUES                     | 207,399           | 6,132.73          | 41,284.38              | 0.00                | 166,114.62        | 80.09                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Drainage                           | <u>207,399</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>207,399.00</u> | <u>100.00</u>         |
| TOTAL EXPENDITURES                 | 207,399           | 0.00              | 0.00                   | 0.00                | 207,399.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 6,132.73          | 41,284.38              | 0.00 (              | 41,284.38)        | 0.00                  |

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| Revenues                           |                   |                   |                        |                     |                     |                       |
| =====                              |                   |                   |                        |                     |                     |                       |
| <br>                               |                   |                   |                        |                     |                     |                       |
| <u>Water</u>                       |                   |                   |                        |                     |                     |                       |
| 17-00-75370 Drainage Fee           | <u>62,148</u>     | <u>5,452.18</u>   | <u>38,184.30</u>       | <u>0.00</u>         | <u>23,963.70</u>    | <u>38.56</u>          |
| TOTAL Water                        | 62,148            | 5,452.18          | 38,184.30              | 0.00                | 23,963.70           | 38.56                 |
| <br>                               |                   |                   |                        |                     |                     |                       |
| <u>Investment Earnings</u>         |                   |                   |                        |                     |                     |                       |
| 17-00-78500 Interest Income        | <u>251</u>        | <u>680.55</u>     | <u>3,100.08</u>        | <u>0.00</u>         | ( <u>2,849.08</u> ) | <u>1,135.09-</u>      |
| TOTAL Investment Earnings          | 251               | 680.55            | 3,100.08               | 0.00                | ( 2,849.08)         | 1,135.09-             |
| <br>                               |                   |                   |                        |                     |                     |                       |
| <u>Fund Balance Carryover</u>      |                   |                   |                        |                     |                     |                       |
| 17-00-79800 Fund Balance Carryover | <u>145,000</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>145,000.00</u>   | <u>100.00</u>         |
| TOTAL Fund Balance Carryover       | 145,000           | 0.00              | 0.00                   | 0.00                | 145,000.00          | 100.00                |
| TOTAL Revenues                     | 207,399           | 6,132.73          | 41,284.38              | 0.00                | 166,114.62          | 80.09                 |
| <hr/>                              |                   |                   |                        |                     |                     |                       |
| TOTAL REVENUE                      | 207,399           | 6,132.73          | 41,284.38              | 0.00                | 166,114.62          | 80.09                 |

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Drainage<br>=====                  |                   |                   |                        |                     |                   |                       |
| Capital Projects                   |                   |                   |                        |                     |                   |                       |
| 17-24-89900 Drainage Capital       | 207,399           | 0.00              | 0.00                   | 0.00                | 207,399.00        | 100.00                |
| TOTAL Capital Projects             | 207,399           | 0.00              | 0.00                   | 0.00                | 207,399.00        | 100.00                |
| TOTAL Drainage                     |                   |                   |                        |                     |                   |                       |
|                                    | 207,399           | 0.00              | 0.00                   | 0.00                | 207,399.00        | 100.00                |
| TOTAL EXPENDITURES                 |                   |                   |                        |                     |                   |                       |
|                                    | 207,399           | 0.00              | 0.00                   | 0.00                | 207,399.00        | 100.00                |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 6,132.73          | 41,284.38              | 0.00 (              | 41,284.38)        | 0.00                  |

18 -Health Insurance Fund  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>1,041,270</u>  | <u>1,624.82</u>   | <u>670,302.81</u>      | <u>0.00</u>         | <u>370,967.19</u> | <u>35.63</u>          |
| TOTAL REVENUES                     | 1,041,270         | 1,624.82          | 670,302.81             | 0.00                | 370,967.19        | 35.63                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Revenues                           | 1,000             | 55.49             | 329.03                 | 0.00                | 670.97            | 67.10                 |
| Expenses                           | <u>1,040,270</u>  | <u>71,548.76</u>  | <u>608,046.03</u>      | <u>0.00</u>         | <u>432,223.97</u> | <u>41.55</u>          |
| TOTAL EXPENDITURES                 | 1,041,270         | 71,604.25         | 608,375.06             | 0.00                | 432,894.94        | 41.57                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 (               | 69,979.43)        | 61,927.75              | 0.00 (              | 61,927.75)        | 0.00                  |

18 -Health Insurance Fund

% OF YEAR COMPLETED: 58.33

| REVENUES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| Revenues<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Investment Earnings</u>    |                   |                   |                        |                     |                   |                       |
| 18-00-78500 Interest Income   | 400               | 1,477.01          | 7,091.43               | 0.00                | ( 6,691.43)       | 1,672.86-             |
| TOTAL Investment Earnings     | 400               | 1,477.01          | 7,091.43               | 0.00                | ( 6,691.43)       | 1,672.86-             |
| <u>Miscellaneous Revenue</u>  |                   |                   |                        |                     |                   |                       |
| 18-00-79550 Misc. Income      | 10,000            | 147.81            | 28,494.92              | 0.00                | ( 18,494.92)      | 184.95-               |
| TOTAL Miscellaneous Revenue   | 10,000            | 147.81            | 28,494.92              | 0.00                | ( 18,494.92)      | 184.95-               |
| <u>Fund Balance Carryover</u> |                   |                   |                        |                     |                   |                       |
| 18-00-79805 Premium Revenue   | 1,030,870         | 0.00              | 634,716.46             | 0.00                | 396,153.54        | 38.43                 |
| TOTAL Fund Balance Carryover  | 1,030,870         | 0.00              | 634,716.46             | 0.00                | 396,153.54        | 38.43                 |
| TOTAL Revenues                | 1,041,270         | 1,624.82          | 670,302.81             | 0.00                | 370,967.19        | 35.63                 |
| TOTAL REVENUE                 | 1,041,270         | 1,624.82          | 670,302.81             | 0.00                | 370,967.19        | 35.63                 |



18 -Health Insurance Fund

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| Revenues                            |                   |                   |                        |                     |                   |                       |
| =====                               |                   |                   |                        |                     |                   |                       |
| Other Services                      |                   |                   |                        |                     |                   |                       |
| 18-00-85400 Bank Charges            | <u>1,000</u>      | <u>55.49</u>      | <u>329.03</u>          | <u>0.00</u>         | <u>670.97</u>     | <u>67.10</u>          |
| TOTAL Other Services                | 1,000             | 55.49             | 329.03                 | 0.00                | 670.97            | 67.10                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL Revenues                      | 1,000             | 55.49             | 329.03                 | 0.00                | 670.97            | 67.10                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| Expenses                            |                   |                   |                        |                     |                   |                       |
| =====                               |                   |                   |                        |                     |                   |                       |
| Personnel Services                  |                   |                   |                        |                     |                   |                       |
| 18-13-80510 Premium Expense         | 192,039           | 17,338.05         | 119,486.66             | 0.00                | 72,552.34         | 37.78                 |
| 18-13-80520 Health Insurance Claims | 814,379           | 50,469.23         | 462,959.77             | 0.00                | 351,419.23        | 43.15                 |
| 18-13-80530 Adminstration Cost      | <u>33,852</u>     | <u>3,741.48</u>   | <u>25,599.60</u>       | <u>0.00</u>         | <u>8,252.40</u>   | <u>24.38</u>          |
| TOTAL Personnel Services            | 1,040,270         | 71,548.76         | 608,046.03             | 0.00                | 432,223.97        | 41.55                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL Expenses                      | 1,040,270         | 71,548.76         | 608,046.03             | 0.00                | 432,223.97        | 41.55                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                  | 1,041,270         | 71,604.25         | 608,375.06             | 0.00                | 432,894.94        | 41.57                 |
| <hr/>                               |                   |                   |                        |                     |                   |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES  | 0 (               | 69,979.43)        | 61,927.75              | 0.00 (              | 61,927.75)        | 0.00                  |

20 -Designated Funds-Parks  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Revenues                           | <u>1,001,200</u>  | <u>2,241.29</u>   | <u>12,753.17</u>       | <u>0.00</u>         | <u>988,446.83</u> | <u>98.73</u>          |
| TOTAL REVENUES                     | 1,001,200         | 2,241.29          | 12,753.17              | 0.00                | 988,446.83        | 98.73                 |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| Parks Donations                    | <u>1,001,200</u>  | <u>33,774.65</u>  | <u>504,697.15</u>      | <u>163,956.10</u>   | <u>332,546.75</u> | <u>33.21</u>          |
| TOTAL EXPENDITURES                 | 1,001,200         | 33,774.65         | 504,697.15             | 163,956.10          | 332,546.75        | 33.21                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0 (               | 31,533.36) (      | 491,943.98) (          | 163,956.10)         | 655,900.08        | 0.00                  |

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 58.33

| REVENUES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % BUDGET<br>REMAINING |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------------|
| Revenues<br>=====             |                   |                   |                        |                     |                     |                       |
| <u>Investment Earnings</u>    |                   |                   |                        |                     |                     |                       |
| 20-00-78500 Interest Income   | <u>1,200</u>      | <u>2,241.29</u>   | <u>12,753.17</u>       | <u>0.00</u> (       | <u>11,553.17)</u>   | <u>962.76-</u>        |
| TOTAL Investment Earnings     | 1,200             | 2,241.29          | 12,753.17              | 0.00 (              | 11,553.17)          | 962.76-               |
| <u>Miscellaneous Revenue</u>  |                   |                   |                        |                     |                     |                       |
| <u>Fund Balance Carryover</u> |                   |                   |                        |                     |                     |                       |
| 20-00-79820 Carryover - Parks | <u>1,000,000</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>1,000,000.00</u> | <u>100.00</u>         |
| TOTAL Fund Balance Carryover  | <u>1,000,000</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>1,000,000.00</u> | <u>100.00</u>         |
| TOTAL Revenues                | 1,001,200         | 2,241.29          | 12,753.17              | 0.00                | 988,446.83          | 98.73                 |
| TOTAL REVENUE                 | 1,001,200         | 2,241.29          | 12,753.17              | 0.00                | 988,446.83          | 98.73                 |

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES            | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|--------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| Parks Donations<br>=====             |                   |                   |                        |                     |                   |                       |
| <u>Material and Supplies</u>         |                   |                   |                        |                     |                   |                       |
| 20-11-83900 Other Services & Charges | <u>45,000</u>     | <u>6,750.00</u>   | <u>34,025.00</u>       | <u>12,475.00</u> (  | <u>1,500.00)</u>  | <u>3.33-</u>          |
| TOTAL Material and Supplies          | 45,000            | 6,750.00          | 34,025.00              | 12,475.00 (         | 1,500.00)         | 3.33-                 |
| <u>Capital Projects</u>              |                   |                   |                        |                     |                   |                       |
| 20-11-88000 Capital Outlay           | <u>956,200</u>    | <u>27,024.65</u>  | <u>470,672.15</u>      | <u>151,481.10</u>   | <u>334,046.75</u> | <u>34.93</u>          |
| TOTAL Capital Projects               | 956,200           | 27,024.65         | 470,672.15             | 151,481.10          | 334,046.75        | 34.93                 |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| TOTAL Parks Donations                | 1,001,200         | 33,774.65         | 504,697.15             | 163,956.10          | 332,546.75        | 33.21                 |
| <hr/>                                |                   |                   |                        |                     |                   |                       |
| TOTAL EXPENDITURES                   | 1,001,200         | 33,774.65         | 504,697.15             | 163,956.10          | 332,546.75        | 33.21                 |
| REVENUE OVER/ (UNDER) EXPENDITURES   | 0 (               | 31,533.36) (      | 491,943.98) (          | 163,956.10)         | 655,900.08        | 0.00                  |

80 -General Obligation Bonds  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                     |                   |                       |
| Int Earned/Misc Receipts           | 0                 | 8,499,611.02      | 8,739,262.03           | 0.00                | ( 8,739,262.03)   | 0.00                  |
| TOTAL REVENUES                     | 0                 | 8,499,611.02      | 8,739,262.03           | 0.00                | ( 8,739,262.03)   | 0.00                  |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                     |                   |                       |
| 2018 GO Bond                       | 0                 | 151.98            | 5,728.19               | 0.00                | ( 5,728.19)       | 0.00                  |
| 2019 GO Bond                       | 0                 | 3,304.88          | 25,111.38              | 0.00                | ( 25,111.38)      | 0.00                  |
| 2020 GO Bond                       | 0                 | 103,109.78        | 722,294.76             | 168,875.45          | ( 891,170.21)     | 0.00                  |
| 2021 GO Bond                       | 0                 | 404,113.14        | 1,167,034.28           | 1,003,289.86        | ( 2,170,324.14)   | 0.00                  |
| 2022 GO Bond                       | 0                 | 286,192.33        | 2,195,963.21           | 1,116,184.35        | ( 3,312,147.56)   | 0.00                  |
| 2023 GO Bond                       | 0                 | 105,894.12        | 105,927.00             | 0.00                | ( 105,927.00)     | 0.00                  |
| TOTAL EXPENDITURES                 | 0                 | 902,766.23        | 4,222,058.82           | 2,288,349.66        | ( 6,510,408.48)   | 0.00                  |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 7,596,844.79      | 4,517,203.21           | ( 2,288,349.66)     | ( 2,228,853.55)   | 0.00                  |

80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.33

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Int Earned/Misc Receipts                |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| Intergovernmental                       |                   |                   |                        |                     |                   |                       |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Investment Earnings                     |                   |                   |                        |                     |                   |                       |
| 80-00-78525 Proceeds from Sale of Bonds | 0                 | 8,232,000.00      | 8,400,000.00           | 0.00 (              | 8,400,000.00)     | 0.00                  |
| 80-00-78530 Premium on issuance of debt | 0                 | 240,233.00        | 240,233.00             | 0.00 (              | 240,233.00)       | 0.00                  |
| TOTAL Investment Earnings               | 0                 | 8,472,233.00      | 8,640,233.00           | 0.00 (              | 8,640,233.00)     | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Miscellaneous Revenue                   |                   |                   |                        |                     |                   |                       |
| 80-00-79088 Interest Income 2018 GO Bon | 0                 | 5.72              | 79.86                  | 0.00 (              | 79.86)            | 0.00                  |
| 80-00-79089 Interest Income 2019 GO Bon | 0                 | 13.17             | 404.01                 | 0.00 (              | 404.01)           | 0.00                  |
| 80-00-79090 Interest Income 2020 GO Bd  | 0                 | 1,291.58          | 10,093.35              | 0.00 (              | 10,093.35)        | 0.00                  |
| 80-00-79091 Interest Income 2021 GO Bon | 0                 | 15,083.11         | 39,684.00              | 0.00 (              | 39,684.00)        | 0.00                  |
| 80-00-79092 Interest Income 2022 GO     | 0                 | 2,953.34          | 40,339.49              | 0.00 (              | 40,339.49)        | 0.00                  |
| 80-00-79093 Interest Income 2023 GO Bon | 0                 | 8,031.10          | 8,428.32               | 0.00 (              | 8,428.32)         | 0.00                  |
| TOTAL Miscellaneous Revenue             | 0                 | 27,378.02         | 99,029.03              | 0.00 (              | 99,029.03)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| Fund Balance Carryover                  |                   |                   |                        |                     |                   |                       |
| TOTAL Int Earned/Misc Receipts          | 0                 | 8,499,611.02      | 8,739,262.03           | 0.00 (              | 8,739,262.03)     | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL REVENUE                           | 0                 | 8,499,611.02      | 8,739,262.03           | 0.00 (              | 8,739,262.03)     | 0.00                  |

80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| 2012 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 2015 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 2016 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 2017 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| Capital Projects          |                   |                   |                        |                     |                   |                       |
| Transfers Out             |                   |                   |                        |                     |                   |                       |
| 2018 GO Bond<br>=====     |                   |                   |                        |                     |                   |                       |
| Other Services            |                   |                   |                        |                     |                   |                       |
| 80-88-85400 Bank Charges  | 0                 | 0.00              | 63.59                  | 0.00                | ( 63.59)          | 0.00                  |
| TOTAL Other Services      | 0                 | 0.00              | 63.59                  | 0.00                | ( 63.59)          | 0.00                  |

## 80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-88-99400 Communications & Data Syste | 0                 | 0.00              | 5,512.62               | 0.00 (              | 5,512.62)         | 0.00                  |
| 80-88-99800 Other Expenses Paid from In | 0                 | 151.98            | 151.98                 | 0.00 (              | 151.98)           | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 151.98            | 5,664.60               | 0.00 (              | 5,664.60)         | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2018 GO Bond                      | 0                 | 151.98            | 5,728.19               | 0.00 (              | 5,728.19)         | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| 2019 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-89-85400 Bank Charges                | 0                 | 10.36             | 123.90                 | 0.00 (              | 123.90)           | 0.00                  |
| TOTAL Other Services                    | 0                 | 10.36             | 123.90                 | 0.00 (              | 123.90)           | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 80-89-98550 Water Projects              | 0                 | 3,294.52          | 24,057.48              | 0.00 (              | 24,057.48)        | 0.00                  |
| TOTAL Capital Projects                  | 0                 | 3,294.52          | 24,057.48              | 0.00 (              | 24,057.48)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-89-99800 Other Expenses Paid from In | 0                 | 0.00              | 930.00                 | 0.00 (              | 930.00)           | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 0.00              | 930.00                 | 0.00 (              | 930.00)           | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2019 GO Bond                      | 0                 | 3,304.88          | 25,111.38              | 0.00 (              | 25,111.38)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| 2020 GO Bond                            |                   |                   |                        |                     |                   |                       |
| =====                                   |                   |                   |                        |                     |                   |                       |
| <u>Other Services</u>                   |                   |                   |                        |                     |                   |                       |
| 80-90-85400 Bank Charges                | 0                 | 50.38             | 388.74                 | 0.00 (              | 388.74)           | 0.00                  |
| TOTAL Other Services                    | 0                 | 50.38             | 388.74                 | 0.00 (              | 388.74)           | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| <u>Capital Projects</u>                 |                   |                   |                        |                     |                   |                       |
| 80-90-96550 Public Works Facility       | 0                 | 2,075.00          | 300,958.94             | 10,550.00 (         | 311,508.94)       | 0.00                  |
| 80-90-97550 Paving (Streets)            | 0                 | 18,813.70         | 125,759.85             | 34,675.45 (         | 160,435.30)       | 0.00                  |
| 80-90-98550 Water Projects              | 0                 | 81,240.70         | 182,784.28             | 90,000.00 (         | 272,784.28)       | 0.00                  |
| 80-90-98750 Sanitary Sewer System       | 0                 | 0.00              | 1,293.67               | 0.00 (              | 1,293.67)         | 0.00                  |
| 80-90-98950 Traffic Controls            | 0                 | 0.00              | 12,647.60              | 33,650.00 (         | 46,297.60)        | 0.00                  |
| TOTAL Capital Projects                  | 0                 | 102,129.40        | 623,444.34             | 168,875.45 (        | 792,319.79)       | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| <u>Transfers Out</u>                    |                   |                   |                        |                     |                   |                       |
| 80-90-99700 Fire                        | 0                 | 0.00              | 89,786.02              | 0.00 (              | 89,786.02)        | 0.00                  |
| 80-90-99800 Other Expenses Paid from In | 0                 | 930.00            | 8,675.66               | 0.00 (              | 8,675.66)         | 0.00                  |
| TOTAL Transfers Out                     | 0                 | 930.00            | 98,461.68              | 0.00 (              | 98,461.68)        | 0.00                  |
| <hr/>                                   |                   |                   |                        |                     |                   |                       |
| TOTAL 2020 GO Bond                      | 0                 | 103,109.78        | 722,294.76             | 168,875.45 (        | 891,170.21)       | 0.00                  |



80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|

2021 GO Bond  
=====

|                          |   |       |        |      |           |      |
|--------------------------|---|-------|--------|------|-----------|------|
| <u>Other Services</u>    |   |       |        |      |           |      |
| 80-91-85400 Bank Charges | 0 | 61.66 | 741.91 | 0.00 | ( 741.91) | 0.00 |
| TOTAL Other Services     | 0 | 61.66 | 741.91 | 0.00 | ( 741.91) | 0.00 |

|                                   |   |            |              |            |                 |      |
|-----------------------------------|---|------------|--------------|------------|-----------------|------|
| <u>Capital Projects</u>           |   |            |              |            |                 |      |
| 80-91-96550 Public Works Facility | 0 | 187,911.90 | 547,362.81   | 181,929.60 | ( 729,292.41)   | 0.00 |
| 80-91-97550 Paving (Streets)      | 0 | 133,542.21 | 179,279.21   | 693,965.31 | ( 873,244.52)   | 0.00 |
| 80-91-98550 Water Projects        | 0 | 80,918.12  | 158,735.34   | 106,429.25 | ( 265,164.59)   | 0.00 |
| 80-91-98750 Sanitary Sewer System | 0 | 1,679.25   | 276,092.71   | 1,597.12   | ( 277,689.83)   | 0.00 |
| TOTAL Capital Projects            | 0 | 404,051.48 | 1,161,470.07 | 983,921.28 | ( 2,145,391.35) | 0.00 |

|                                         |   |      |          |           |              |      |
|-----------------------------------------|---|------|----------|-----------|--------------|------|
| <u>Transfers Out</u>                    |   |      |          |           |              |      |
| 80-91-99800 Other Expense paid from int | 0 | 0.00 | 4,822.30 | 19,368.58 | ( 24,190.88) | 0.00 |
| TOTAL Transfers Out                     | 0 | 0.00 | 4,822.30 | 19,368.58 | ( 24,190.88) | 0.00 |

|                    |   |            |              |              |                 |      |
|--------------------|---|------------|--------------|--------------|-----------------|------|
| TOTAL 2021 GO Bond | 0 | 404,113.14 | 1,167,034.28 | 1,003,289.86 | ( 2,170,324.14) | 0.00 |
|--------------------|---|------------|--------------|--------------|-----------------|------|

2022 GO Bond  
=====

|                          |   |        |        |      |           |      |
|--------------------------|---|--------|--------|------|-----------|------|
| <u>Other Services</u>    |   |        |        |      |           |      |
| 80-92-85400 Bank Charges | 0 | 149.99 | 961.74 | 0.00 | ( 961.74) | 0.00 |
| TOTAL Other Services     | 0 | 149.99 | 961.74 | 0.00 | ( 961.74) | 0.00 |

|                                     |   |            |              |              |                 |      |
|-------------------------------------|---|------------|--------------|--------------|-----------------|------|
| <u>Capital Projects</u>             |   |            |              |              |                 |      |
| 80-92-97550 Paving Projects         | 0 | 148,473.94 | 1,176,138.89 | 604,008.11   | ( 1,780,147.00) | 0.00 |
| 80-92-98550 Water Projects          | 0 | 0.00       | 13,475.00    | 85,820.00    | ( 99,295.00)    | 0.00 |
| 80-92-98750 Sanitary Sewer Projects | 0 | 115,055.85 | 235,404.78   | 311,407.04   | ( 546,811.82)   | 0.00 |
| TOTAL Capital Projects              | 0 | 263,529.79 | 1,425,018.67 | 1,001,235.15 | ( 2,426,253.82) | 0.00 |

|                           |   |           |            |            |               |      |
|---------------------------|---|-----------|------------|------------|---------------|------|
| <u>Transfers Out</u>      |   |           |            |            |               |      |
| 80-92-99450 Technology    | 0 | 22,512.55 | 111,320.30 | 86,804.12  | ( 198,124.42) | 0.00 |
| 80-92-99600 Police        | 0 | 0.00      | 64,192.50  | 28,145.08  | ( 92,337.58)  | 0.00 |
| 80-92-99700 Fire Projects | 0 | 0.00      | 594,470.00 | 0.00       | ( 594,470.00) | 0.00 |
| TOTAL Transfers Out       | 0 | 22,512.55 | 769,982.80 | 114,949.20 | ( 884,932.00) | 0.00 |

|                    |   |            |              |              |                 |      |
|--------------------|---|------------|--------------|--------------|-----------------|------|
| TOTAL 2022 GO Bond | 0 | 286,192.33 | 2,195,963.21 | 1,116,184.35 | ( 3,312,147.56) | 0.00 |
|--------------------|---|------------|--------------|--------------|-----------------|------|

2023 GO Bond  
=====

|                          |   |       |       |      |          |      |
|--------------------------|---|-------|-------|------|----------|------|
| <u>Other Services</u>    |   |       |       |      |          |      |
| 80-93-85400 Bank Charges | 0 | 27.12 | 60.00 | 0.00 | ( 60.00) | 0.00 |
| TOTAL Other Services     | 0 | 27.12 | 60.00 | 0.00 | ( 60.00) | 0.00 |

80 -General Obligation Bonds

% OF YEAR COMPLETED: 58.33

| DEPARTMENTAL EXPENDITURES          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE     | % BUDGET<br>REMAINING |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-----------------------|-----------------------|
| <hr/>                              |                   |                   |                        |                     |                       |                       |
| <u>Capital Projects</u>            |                   |                   |                        |                     |                       |                       |
| 80-93-97690 Bond Issuance Cost     | <u>0</u>          | <u>105,867.00</u> | <u>105,867.00</u>      | <u>0.00</u>         | ( <u>105,867.00</u> ) | <u>0.00</u>           |
| TOTAL Capital Projects             | 0                 | 105,867.00        | 105,867.00             | 0.00                | ( 105,867.00)         | 0.00                  |
| <hr/>                              |                   |                   |                        |                     |                       |                       |
| <u>Transfers Out</u>               | <u></u>           | <u></u>           | <u></u>                | <u></u>             | <u></u>               | <u></u>               |
| <hr/>                              |                   |                   |                        |                     |                       |                       |
| TOTAL 2023 GO Bond                 | 0                 | 105,894.12        | 105,927.00             | 0.00                | ( 105,927.00)         | 0.00                  |
| <hr/>                              |                   |                   |                        |                     |                       |                       |
| TOTAL EXPENDITURES                 | 0                 | 902,766.23        | 4,222,058.82           | 2,288,349.66        | ( 6,510,408.48)       | 0.00                  |
| <hr/>                              |                   |                   |                        |                     |                       |                       |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                 | 7,596,844.79      | 4,517,203.21           | ( 2,288,349.66)     | ( 2,228,853.55)       | 0.00                  |

99 -Pooled Cash  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

|                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| <hr/>                  |                   |                   |                        |                     |                   |                       |
| <u>REVENUE SUMMARY</u> |                   |                   |                        |                     |                   |                       |
|                        | <hr/>             | <hr/>             | <hr/>                  | <hr/>               | <hr/>             | <hr/>                 |

99 -Pooled Cash

% OF YEAR COMPLETED: 58.33

|          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % BUDGET<br>REMAINING |
|----------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------------|
| REVENUES |                   |                   |                        |                     |                   |                       |
|          |                   |                   |                        |                     |                   |                       |

# City of Nichols Hills

## 2018 GO Bond Issue

**AS OF:**

01/31/23

|                                      | Street - Paving Projects | Water System | Sanitary Sewer Systems | Communications & Data Systems | Expenses Paid From Interest Earned | TOTAL        |
|--------------------------------------|--------------------------|--------------|------------------------|-------------------------------|------------------------------------|--------------|
| <b>Account Number:</b>               | 80-88-97550              | 80-88-98550  | 80-88-98750            | 80-88-99400                   | 80-88-99800                        |              |
| Issue Amount                         | 1,150,000.00             | 1,450,000.00 | 300,000.00             | 100,000.00                    |                                    | -            |
| Premium                              | 25,774.38                | 32,497.74    | 6,723.75               | 2,241.25                      |                                    | 3,000,000.00 |
| Net Interest earned & Bank Fees      |                          |              |                        |                               | 109,026.82                         | 67,237.11    |
|                                      |                          |              |                        |                               |                                    | 109,026.82   |
| <b>Prior Years:</b>                  |                          |              |                        |                               |                                    |              |
| Issuance Expense                     | 17,901.67                | 22,571.67    | 4,670.00               | 1,556.67                      |                                    | 46,700.00    |
| 2018-2019                            | 61,636.90                | 401,469.36   | 188,184.41             | -                             | 19,510.00                          | 670,800.67   |
| 2019-2020                            | 1,090,917.71             | 807,343.31   | 113,869.34             | 12,444.54                     | 36,420.84                          | 2,060,995.74 |
| 2020-2021                            | 5,318.10                 | 251,113.40   | -                      | 73,509.37                     | 444.00                             | 330,384.87   |
| 2021-2022                            | -                        | -            | -                      | 9,218.05                      | 52,500.00                          | 61,718.05    |
| 2022-2023                            | -                        | -            | -                      | 5,512.62                      | 151.98                             | 5,664.60     |
| 7/31/2022                            |                          |              |                        |                               |                                    | -            |
| 8/31/2022                            |                          |              |                        | 984.12                        |                                    | 984.12       |
| 9/30/2022                            |                          |              |                        |                               |                                    | -            |
| 10/31/2022                           |                          |              |                        |                               |                                    | -            |
| 11/30/2022                           |                          |              |                        |                               |                                    | -            |
| 12/31/2022                           |                          |              |                        | 4,528.50                      |                                    | 4,528.50     |
| 1/31/2023                            |                          |              |                        |                               | 151.98                             |              |
| PROJECT COST TOTAL TO DATE:          | 1,175,774.38             | 1,482,497.74 | 306,723.75             | 102,241.25                    | 109,026.82                         | 3,176,263.93 |
|                                      |                          |              |                        |                               |                                    |              |
| <b>Funds - Prior to encumbrances</b> | (0.00)                   | (0.00)       | -                      | 0.00                          | -                                  | -            |
|                                      |                          |              |                        |                               |                                    |              |
| <b>Funds Available:</b>              |                          |              |                        |                               |                                    | -            |
| <b>Funds - After encumbrances</b>    | (0.00)                   | (0.00)       | -                      | 0.00                          | -                                  | (0.00)       |
|                                      |                          |              |                        |                               |                                    |              |
|                                      |                          |              |                        |                               |                                    |              |
| <b>CASH</b>                          |                          | -            |                        |                               | <b>Interest Earnings:</b>          |              |
| <b>CD'S</b>                          |                          | -            |                        |                               | Prior Fiscal Years                 | 111,678.43   |
| <b>EXPENSE ACCRUED</b>               |                          | -            |                        |                               | Current Fiscal Year                | 79.86        |
| <b>ENCUMBRANCES</b>                  |                          | -            |                        |                               | <b>Bank Charges:</b>               |              |
|                                      |                          | -            |                        |                               | Prior Fiscal Years                 | (2,667.88)   |
|                                      |                          | -            |                        |                               | Current Fiscal Year                | (63.59)      |
|                                      |                          | -            |                        |                               | <b>FUNDS AVAILABLE</b>             | -            |

**AS OF: 01/31/23**

Attachment: 2022 2023 GO Bonds Spreadsheet - January (6323 : 4 h Finance Director's Report)

## AS OF: 01/31/23

Attachment: 2022 2023 GO Bonds Spreadsheet - January (6323 : 4 h Finance Director's Report)

**City of Nichols Hills  
2021 GO Bond Issue**

**AS OF: 01/31/23**

|                                                | Street - Paving Projects | Water System        | Sanitary Sewer Systems | Parks       | Police      | PW Facility | Expenses Paid From Interest Earned | TOTAL        |
|------------------------------------------------|--------------------------|---------------------|------------------------|-------------|-------------|-------------|------------------------------------|--------------|
| <b>Account Number:</b>                         | 80-91-97550              | 80-91-98550         | 80-91-98750            | 80-91-98950 | 80-91-99600 | 80-91-96550 | 80-91-99800                        |              |
| Issue Amount                                   | 3,019,000.00             | 2,989,000.00        | 320,000.00             | 630,000.00  | 112,000.00  | 730,000.00  |                                    | 7,800,000.00 |
| Premium                                        | 35,405.32                | 35,053.50           | 3,752.80               | 7,388.33    | 1,313.48    | 8,561.08    |                                    | 91,474.50    |
| Net Interest Earned & Bank Fees                |                          |                     |                        |             |             |             | 64,191.39                          | 64,191.39    |
| <b>Prior Years:</b>                            |                          |                     |                        |             |             |             |                                    |              |
| Issuance Expense                               | 38,331.62                | 37,950.72           | 4,062.97               | 7,998.98    | 1,422.04    | 9,268.66    |                                    | 99,035.00    |
| 2020-2021                                      | -                        | 32,339.15           | 42,000.00              | -           | 111,891.44  | -           | 30.00                              | 186,260.59   |
| 2021-2022                                      | 2,142,829.18             | 49,736.35           | -                      | 34,161.30   | -           | -           | 2,906.28                           | 2,229,633.11 |
| 2022-2023                                      | 179,279.21               | 158,735.34          | 276,092.71             | -           | -           | 547,362.81  | 4,822.30                           | 1,166,292.37 |
| 7/31/2022                                      | 9,669.60                 | 3,156.75            | 1,475.21               |             |             |             | 1,117.80                           | 15,419.36    |
| 8/31/2022                                      | 6,043.50                 | 17,724.30           | 87,306.37              |             |             |             |                                    | 111,074.17   |
| 9/30/2022                                      | 7,554.38                 | 6,656.75            | 3,358.50               |             |             |             | 1,093.00                           | 18,662.63    |
| 10/31/2022                                     | 3,057.32                 | 30,056.19           | 94,328.00              |             |             |             | 154.00                             | 127,595.51   |
| 11/30/2022                                     | 1,546.45                 | 15,726.84           | 87,105.75              |             |             | 260,424.81  | 154.00                             | 364,957.85   |
| 12/31/2022                                     | 17,865.75                | 4,496.39            | 839.63                 |             |             | 99,026.10   | 2,303.50                           | 124,531.37   |
| 1/31/2023                                      | 133,542.21               | 80,918.12           | 1,679.25               |             |             | 187,911.90  |                                    | 404,051.48   |
| <b>PROJECT COST TOTAL TO DATE:</b>             | 2,360,440.01             | 278,761.56          | 322,155.68             | 42,160.28   | 113,313.48  | 556,631.47  | 7,758.58                           | 3,681,221.07 |
| <b>Available Funds - Prior to encumbrances</b> | 693,965.31               | 2,745,291.94        | 1,597.12               | 595,228.04  | (0.00)      | 181,929.60  | 56,432.81                          | 4,274,444.82 |
| <b>ENCUMBRANCES:</b>                           |                          |                     |                        |             |             |             |                                    |              |
| Water Treatment Facility SRB PO 17-15227       |                          | 103,154.25          |                        |             |             |             |                                    |              |
| PC-2105 7600 Blk Dorest Dr. SRB PO 17-18748    | 16,696.55                |                     |                        |             |             |             |                                    |              |
| PC-2103 Guilford Rudy PO# 17-19486             | 649,662.21               |                     |                        |             |             |             | 19,368.58                          | 1,003,289.86 |
| SC-2101 City Wide SRB PO 17-16584              |                          |                     | 1,597.12               |             |             |             |                                    |              |
| PC-2103 Guilford SRB PO 17-16586               | 27,606.55                |                     |                        |             |             |             |                                    |              |
| FC-2101 WL McNatt PO #17-18174                 |                          |                     |                        |             |             | 181,929.60  |                                    |              |
| Utility Technology - Meters PO #17-19251       |                          | 3,275.00            |                        |             |             |             |                                    |              |
| <b>Available Funds - After encumbrances</b>    | (0.00)                   | 2,638,862.69        | (0.00)                 | 595,228.04  | (0.00)      | 0.00        | 37,064.23                          | 3,271,154.96 |
| <b>CASH</b>                                    |                          | 1,180,887.18        |                        |             |             |             |                                    |              |
| <b>CD'S</b>                                    |                          | 3,497,609.12        |                        |             |             |             |                                    |              |
| <b>EXPENSE ACCRUED</b>                         |                          | (404,051.48)        |                        |             |             |             |                                    |              |
| <b>ENCUMBRANCES</b>                            |                          | (1,003,289.86)      |                        |             |             |             |                                    |              |
|                                                |                          | <u>3,271,154.96</u> |                        |             |             |             |                                    |              |
| <b>Interest Earnings:</b>                      |                          |                     |                        |             |             |             |                                    |              |
| Prior Fiscal Years                             |                          |                     |                        |             |             |             | 27,434.48                          |              |
| Current Fiscal Year                            |                          |                     |                        |             |             |             | 39,684.00                          |              |
| <b>Bank Charges:</b>                           |                          |                     |                        |             |             |             |                                    |              |
| Prior Fiscal Years                             |                          |                     |                        |             |             |             | (2,185.18)                         |              |
| Current Fiscal Year                            |                          |                     |                        |             |             |             | (741.91)                           |              |
| <b>FUNDS AVAILABLE</b>                         |                          |                     |                        |             |             |             | <u>3,271,154.96</u>                |              |



**City of Nichols Hills  
2022 GO Bond Issue**

AS OF:

01/31/23

|                                                    | Street - Paving Projects | Water System | Sanitary Sewer Systems | Fire        | Police      | Technology  | Expenses Paid From Interest Earned | TOTAL        |
|----------------------------------------------------|--------------------------|--------------|------------------------|-------------|-------------|-------------|------------------------------------|--------------|
| <b>Account Number:</b>                             | 80-92-97550              | 80-92-98550  | 80-92-98750            | 80-92-99700 | 80-92-99600 | 80-92-99450 | 80-92-99800                        |              |
| Issue Amount                                       | 3,000,000.00             | 1,700,000.00 | 700,000.00             | 600,000.00  | 100,000.00  | 500,000.00  |                                    | 6,600,000.00 |
| Premium                                            | 93,784.00                | 53,144.27    | 21,882.93              | 18,756.80   | 3,126.13    | 15,630.67   |                                    | 206,324.80   |
| Net Interest Earned & Bank Fees                    |                          |              |                        |             |             |             | 41,205.25                          | 41,205.25    |
| <b>Prior Years:</b>                                |                          |              |                        |             |             |             |                                    |              |
| Issuance Expense                                   | 38,770.45                | 21,969.92    | 9,046.44               | 7,754.09    | 1,292.35    | 6,461.74    |                                    | 85,295.00    |
| 2021-2022                                          | -                        | -            | 43,173.13              | -           | 1,394.95    | 105,682.31  | -                                  | 150,250.39   |
| 2022-2023                                          | 1,176,138.89             | 13,475.00    | 235,404.78             | 594,470.00  | 64,192.50   | 111,320.30  | -                                  | 2,195,001.47 |
| 7/31/2022                                          |                          |              | 5,572.18               |             |             |             |                                    | 5,572.18     |
| 8/31/2022                                          |                          |              | 4,947.19               | 594,470.00  | 64,192.50   |             |                                    | 663,609.69   |
| 9/30/2022                                          |                          | 8,421.88     | 6,596.25               |             |             | 13,000.00   |                                    | 28,018.13    |
| 10/31/2022                                         | 144,741.52               |              | 3,298.13               |             |             |             |                                    | 148,039.65   |
| 11/30/2022                                         | 478,753.47               | 2,526.56     | 98,286.12              |             |             | 39,304.25   |                                    | 618,870.40   |
| 12/31/2022                                         | 404,169.96               | 2,526.56     | 1,649.06               |             |             | 36,503.50   |                                    | 444,849.08   |
| 1/31/2023                                          | 148,473.94               |              | 115,055.85             |             |             | 22,512.55   |                                    | 286,042.34   |
| PROJECT COST                                       | 1,214,909.34             | 35,444.92    | 287,624.34             | 602,224.09  | 66,879.80   | 223,464.35  | -                                  | 2,430,546.86 |
| TOTAL TO DATE:                                     |                          |              |                        |             |             |             |                                    |              |
| <b>Available Funds - Prior to encumbrances</b>     | 1,878,874.66             | 1,717,699.34 | 434,258.59             | 16,532.71   | 36,246.33   | 292,166.31  | 41,205.25                          | 4,416,983.20 |
| <b>ENCUMBRANCES:</b>                               |                          |              |                        |             |             |             |                                    |              |
| SC-2201 Sanitary Sewer PO# 17-17438                |                          |              | 3,167.81               |             |             |             |                                    |              |
| PC-2201 Huntington PO# 17-1719553                  | 96,775.00                |              |                        |             |             |             |                                    |              |
| PC-2104 6500 & 6800 Blks Avondale RudyPO #17-19485 | 463,083.11               |              |                        |             |             |             |                                    |              |
| PC-2103 Guilford Rudy PO# 17-19486                 | 44,150.00                |              |                        |             |             |             |                                    |              |
| Digi Access Control PO # 17-19521                  |                          |              |                        |             |             | 5,881.57    |                                    |              |
| Howard Technology PO #17-19814                     |                          |              |                        |             |             | 11,410.95   |                                    |              |
| WW-2201 Re-drill PO 17-19026                       |                          | 80,150.00    |                        |             |             |             |                                    |              |
| UTS - Water Meters PO #17-20256                    |                          | 5,670.00     |                        |             |             |             |                                    |              |
| SC-2101 Jordan Contractors PO #17-19955            |                          |              | 308,239.23             |             |             |             |                                    |              |
| Metro Emergency PO #17-19675                       |                          |              |                        |             | 14,072.54   |             |                                    |              |
| Metro Emergency PO #17-19883                       |                          |              |                        |             | 14,072.54   |             |                                    |              |
| Digi Additional Security PO #17-20008              |                          |              |                        |             |             | 22,475.91   |                                    |              |
| Camera PO #17-20324                                |                          |              |                        |             |             | 13,000.00   |                                    |              |
| Davenport PO #17-20009                             |                          |              |                        |             |             | 47,035.69   |                                    |              |
| <b>Available Funds - After encumbrances</b>        | 1,274,866.55             | 1,631,879.34 | 122,851.55             | 16,532.71   | 8,101.25    | 192,362.19  | 41,205.25                          | 3,287,798.85 |

|                 |                     |
|-----------------|---------------------|
| CASH            | 649,198.51          |
| CD'S            | 4,053,827.03        |
| EXPENSE ACCRUED | (286,042.34)        |
| ENCUMBRANCES    | (1,129,184.35)      |
|                 | <u>3,287,798.85</u> |

**Interest Earnings:**

|                     |           |
|---------------------|-----------|
| Prior Fiscal Years  | 2,269.66  |
| Current Fiscal Year | 40,339.48 |

**Bank Charges:**

|                     |          |
|---------------------|----------|
| Prior Fiscal Years  | (442.15) |
| Current Fiscal Year | (961.74) |

**FUNDS AVAILABLE**3,287,798.85

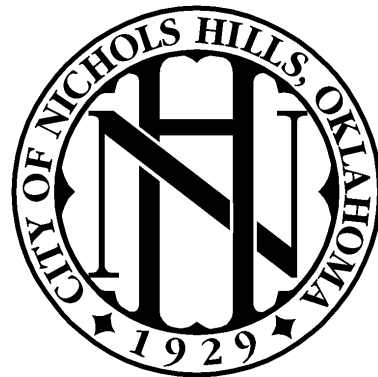
City of Nichols Hills  
2023 GO Bond Issue

AS OF: 01/31/23

|                                         | Street - Paving Projects | Water System | Sanitary Sewer Systems | Fire         | Police      | Technology  | Public Works Facility | Parks       | Expenses Paid From Interest Earned | TOTAL        |
|-----------------------------------------|--------------------------|--------------|------------------------|--------------|-------------|-------------|-----------------------|-------------|------------------------------------|--------------|
| Account Number:                         | 80-93-97550              | 80-93-98550  | 80-93-98750            | 80-93-99700  | 80-93-99600 | 80-93-99450 | 80-93-96550           | 80-93-98950 | 80-93-99800                        |              |
| Issue Amount                            | 4,379,000.00             | 1,861,000.00 | 300,000.00             | 1,220,000.00 | 100,000.00  | 150,000.00  | 270,000.00            | 120,000.00  |                                    | 8,400,000.00 |
| Premium                                 | 125,235.75               | 53,223.05    | 8,579.75               | 34,890.98    | 2,859.92    | 4,289.88    | 7,721.78              | 3,431.90    |                                    | 240,233.00   |
| Net Interest Earned & Bank Fees         |                          |              |                        |              |             |             |                       |             | 8,368.32                           | 8,368.32     |
| Prior Years:                            |                          |              |                        |              |             |             |                       |             |                                    |              |
| Issuance Expense                        | 55,189.48                | 23,454.58    | 3,780.96               | 15,375.92    | 1,260.32    | 1,890.48    | 3,402.87              | 1,512.39    |                                    | 105,867.00   |
| 2022-2023                               | -                        | -            | -                      | -            | -           | -           | -                     | -           | -                                  | -            |
| 1/31/2023                               |                          |              |                        |              |             |             |                       |             |                                    | -            |
| PROJECT COST                            | 55,189.48                | 23,454.58    | 3,780.96               | 15,375.92    | 1,260.32    | 1,890.48    | 3,402.87              | 1,512.39    | -                                  | 105,867.00   |
| TOTAL TO DATE:                          |                          |              |                        |              |             |             |                       |             |                                    |              |
| Available Funds - Prior to encumbrances | 4,449,046.28             | 1,890,768.47 | 304,798.79             | 1,239,515.06 | 101,599.60  | 152,399.39  | 274,318.91            | 121,919.51  | 8,368.32                           | 8,542,734.32 |
| ENCUMBRANCES:                           |                          |              |                        |              |             |             |                       |             |                                    |              |
| Available Funds - After encumbrances    | 4,449,046.28             | 1,890,768.47 | 304,798.79             | 1,239,515.06 | 101,599.60  | 152,399.39  | 274,318.91            | 121,919.51  | 8,368.32                           | 8,542,734.32 |
|                                         |                          |              |                        |              |             |             |                       |             |                                    |              |
| CASH                                    |                          | 1,001,695.88 |                        |              |             |             |                       |             | Interest Earnings:                 |              |
| CD'S                                    |                          | 7,541,038.44 |                        |              |             |             |                       |             | Prior Fiscal Years                 | -            |
| EXPENSE ACCRUED                         |                          | -            |                        |              |             |             |                       |             | Current Fiscal Year                | 8,428.32     |
| ENCUMBRANCES                            |                          | -            |                        |              |             |             |                       |             | Bank Charges:                      |              |
|                                         |                          |              |                        |              |             |             |                       |             | Prior Fiscal Years                 | -            |
|                                         |                          |              |                        |              |             |             |                       |             | Current Fiscal Year                | (60.00)      |
|                                         |                          |              |                        |              |             |             |                       |             | FUNDS AVAILABLE                    | 8,542,734.32 |

## Monthly Report – January 2023

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# Information Systems

## City of Nichols Hills



## Monthly Report – January 2023

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To follow is a summary of activities in the Information Systems Department during the month.

### **Dual Authentication Ordered:**

Due to a request by our insurance company, we ordered a Dual Authentication product from Fortinet. We went to Fortinet for the product because we have several security products from their suite of security solutions. The product will give all computer logins a second method of identification by users, which has been shown to be effective in protecting sites from ransomware and other virus-related problems. The insurance company advised that the dual authentication logging method would require cyber-related insurance coverage next year. Plans are to order hardware tokens for local machines so as not to cause user interference on local computers while still retaining security standards. We are still waiting for vendors to install the product. The virtual computer has been created by staff and is awaiting installation.

### **Website Statistics:**

Google Analytics provided us with some statistical information on our website. During the month, over 3,200 individuals browsed the City's website. These individuals made more than 4,300 different visits to the site. Users averaged one minute and forty-two seconds during each visit. Over 46% of visitors browsed directly at the website, and 48% used a search engine to navigate the site.

### **Second Radio Frequency Being Located for Public Works:**

Stolz is still researching a possible frequency. Our goal is to find a second radio frequency for Public Works and to work through the process with the FCC. This will place their backup VHF radio system on repeater radio systems like the Police and Fire Departments and should aid Public Works in the distance and the quality of radio coverage.

### **Website Refresh Project:**

We continued the website renewal project in January. City staff met with representatives from Civic Plus to view a demonstration of their agenda creator product that comes with their website product. The site may include more maps and education services for the public and offer a variety of new services to citizens. The project is expected to take several months. Information is being gathered to see if Public Works' new permits and inspection software will display information on Civic Plus's website products.

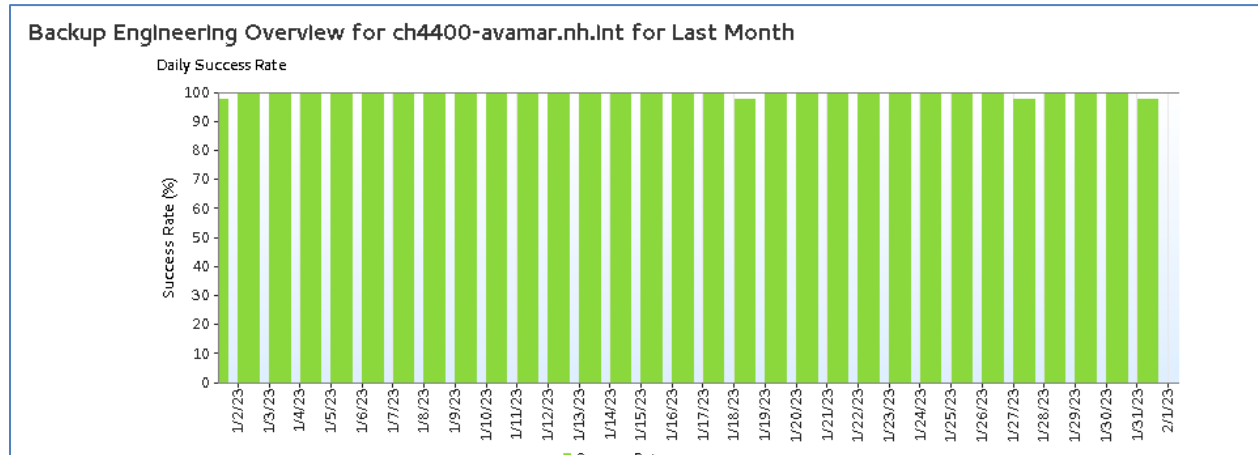


## Monthly Report – January 2023

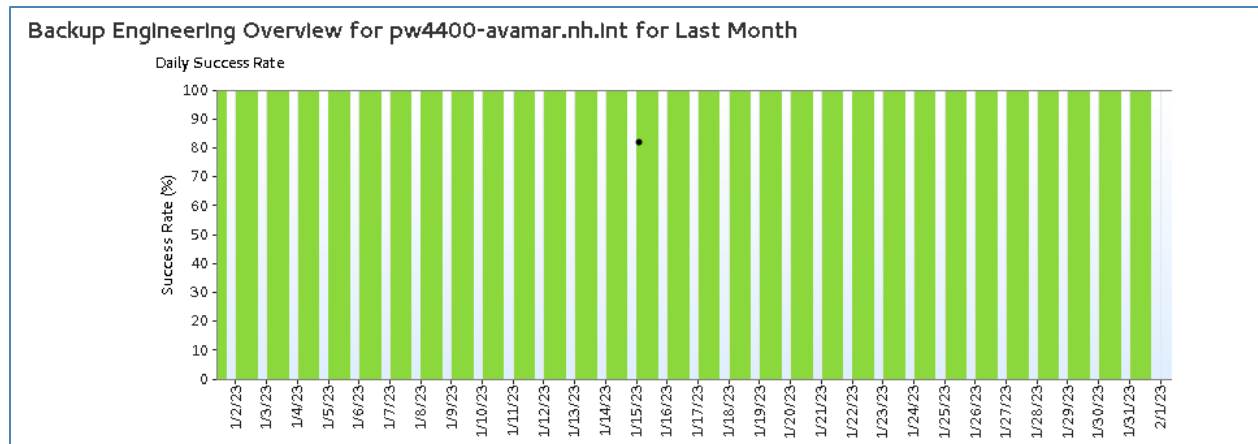
### Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

#### City Hall



#### Public Works





## Monthly Report – January 2023

mail Status Reports:

### Mail Category by Month

| Mail Category by Month |            |                       |               |
|------------------------|------------|-----------------------|---------------|
| Month                  | Categories | Mail Filtering Events | % of Subtotal |
| Jan                    | Not Spam   | 20726                 | 40.81%        |
|                        | Spam       | 30012                 | 59.09%        |
|                        | Virus      | 51                    | 0.10%         |
| Subtotal (3)           |            | 50789                 | 100.00%       |
| Total                  |            | 50789                 | 100%          |

### Action by Month

| Action by Month |                                                  |                        |               |
|-----------------|--------------------------------------------------|------------------------|---------------|
| Month           | Action Taken                                     | Mail High Level Events | % of Subtotal |
| Jan             | Accept                                           | 4875                   | 9.60%         |
|                 | Accept;Defer Disposition                         | 16139                  | 31.78%        |
|                 | Delay                                            | 1013                   | 1.99%         |
|                 | Discard                                          | 832                    | 1.64%         |
|                 | Quarantine                                       | 2247                   | 4.42%         |
|                 | Quarantine;Defer Disposition                     | 3                      | 0.01%         |
|                 | Quarantine;Replace;Notification                  | 11                     | 0.02%         |
|                 | Reject                                           | 25617                  | 50.44%        |
|                 | Replace;Notification                             | 5                      | 0.01%         |
|                 | System Quarantine;Defer Disposition              | 9                      | 0.02%         |
|                 | System Quarantine;Defer Disposition;Remove URL   | 26                     | 0.05%         |
|                 | System Quarantine;Notification                   | 4                      | 0.01%         |
|                 | System Quarantine;Notification;Defer Disposition | 8                      | 0.02%         |
| Subtotal (13)   |                                                  | 50789                  | 100.00%       |
| Total           |                                                  | 50789                  | 100%          |



## Monthly Report – January 2023

### Top Ten Viruses

| Top Ten Viruses       |                                                  |                      |               |
|-----------------------|--------------------------------------------------|----------------------|---------------|
| Total Summary         | Virus Name                                       | Total Summary Events | % of Subtotal |
| 2023-01-01-2023-02-01 | HTML/Spam.6606!tr                                | 20                   | 32.79%        |
|                       | FortiSandbox: url                                | 17                   | 27.87%        |
|                       | FortiSandbox: url, FortiSandbox: url             | 9                    | 14.75%        |
|                       | FortiSandbox: Downloader                         | 5                    | 8.20%         |
|                       | FortiSandbox: Riskware                           | 3                    | 4.92%         |
|                       | JS/Phishing.XYZ!tr                               | 2                    | 3.28%         |
|                       | W32/Injector_AGen.QG!tr, W32/Injector_AGen.QG!tr | 1                    | 1.64%         |
|                       | FortiSandbox: Unknown                            | 1                    | 1.64%         |
|                       | HTML/GenericKDZ.17028!tr                         | 1                    | 1.64%         |
|                       | JS/Redirector.POW!tr                             | 1                    | 1.64%         |
|                       | Other (1)                                        | 1                    | 1.64%         |
| Subtotal (11)         |                                                  | 61                   | 100.00%       |
| Total                 |                                                  | 61                   | 100%          |

### General Department Activities:

1. Created a spreadsheet for new police cameras and SIM cards associated with each device.
2. Repaired wiring on the training room tv controller.
3. Assisted public works employee with password reset.
4. Research the price for a new card reader in the sally port.
5. Added bad actors to City firewalls and blocklists.
6. Assisted public works employees with apple id password reset.
7. Scheduled cyber security training module for city employees.
8. Contacted wireless carrier about issues with police camera activations.
9. Presented new employee orientation for the new Assistant City Manager at Public Works.
10. Assisted copier technician with copier installation at the new fire department training center.
11. Contacted one of the internet service providers about city emails being rejected by their mail server.
12. Configured a new firewall policy to block bad actors.
13. Configured new access control token for fire department employees.
14. Assisted phone technicians with connecting new phones to the City's network.
15. Configured new fax to email number for the new Assistant City Manager and Deputy Director at public works.
16. Assisted city attorney's office with document imaging server login.
17. Assisted the Public Works Permits Clerk with software issues on the workstation.
18. Assisted the Utility Billing Clerk with emails being blocked.
19. Updated the City's master telephone list.



## Monthly Report – January 2023

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20. Provided new phone programming information to phone partners.
21. Posted news articles on the city website and app about the upcoming holiday.
22. Assisted administration with the purchase of copier paper.
23. Deployed and configured a new security device on the City's network.
24. Installed new firmware updates to security software on the IT server.
25. Assisted audio/video partner with troubleshooting and replacing malfunctioning hardware in the council chambers.
26. Installed new file viewing software on the Chief Building Inspectors' workstation.
27. Added more bad actors to city firewalls and block lists.
28. Updated firmware on support alerting software and added new device connections.
29. Configured new Assistant City Manager at public works workstation location.
30. Deployed new support software server at public works.
31. Recorded and broadcast City Council Meeting and uploaded to the On-Demand server.
32. Assisted a public works employee with finding his missing cell phone.
33. Assisted the Fire Chief with printer configurations.
34. Installed new secure browser software for taking certification exams on the Chief Building Inspectors' workstation.
35. Assisted the Utility Billing Clerk with a security software update on the workstation.
36. Reinstall the software on the Police Detectives workstation.
37. Attended virtual meetings with internet service providers to discuss new GIS mapping software.
38. Assisted the Assistant City Manager at City Hall with a security error popup on the workstation.
39. Posted a news article on the website about OG&E vegetation trimming.
40. Configured fire department device to MDM management console and configured settings.
41. Recorded and broadcast the Building Commission Meeting and uploaded to the On-Demand server.
42. Scheduled and configured a virtual meeting for the City's' law firm meeting.
43. Mounted and hung new TV in the new fire department training center.
44. Recorded and broadcast the Board of Adjustment Meeting and uploaded to the On-Demand server.
45. Set up new police officers on the City's network and access control systems.
46. Deployed critical updates to all city workstations and servers.
47. Reconfigured email systems to accommodate certain emails to pass through email filters.
48. Replaced Dispatch second position phone receiver as the old one no longer works.
49. Added more bad actors to city firewalls and block lists.
50. Power outage at public works, monitored servers and network hardware to ensure all came back online.





## Monthly Report – January 2023

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51. Assisted the fire department with digital display hardware for upcoming classes at the new training facility.
52. Remove all city services and access control privileges from a former fire department employee.
53. Upgraded Police copier driver after there was an issue with printing.
54. Upgraded the firmware on IT software after a security flaw was announced.
55. Assisted Dispatch with EMSA workstation not connecting to tunnel connection.
56. Assisted the City's law firm with a test zoom session in the basement training room.
57. Assisted the Risk Manager with a laptop connected to the admin copier.
58. Contacted access control partner about far southeast fire door locking and unlocking constantly. The issue was resolved.
59. Contacted computer reseller on gathering quotes for new performance workstations for training and conference rooms.
60. Contacted the city app developers about compatibility issues related to the City's phone app.
61. Attended meeting with cyber security partner on installing new modules for employee training programs.
62. Assisted police department with workstation configuration software and shortcuts for employees.
63. Updated all workstation backup software agents.
64. Added more bad domains to the city firewalls and block lists.
65. Configured new policy settings on the City's endpoint protection console to allow new software to run.
66. Posted news article on OG&E winter storm update on the City's website and app.
67. Updated critical systems not connected to the City's network.
68. Updated endpoint protection software agent on all city workstations and servers.
69. Attended meeting with support partners to review future software and hardware projects.
70. Installed a new camera display workstation in the Dispatch room.



January 31, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the February 14<sup>th</sup>, 2023 Council Meeting.

**2019 G.O. Bond Issue:**

- **Water Improvements – Waterline Relocation Along Kelley Avenue**

|                   |                           |                           |              |
|-------------------|---------------------------|---------------------------|--------------|
| Contractor:       | Cimarron Construction Co. | Original Contract Amount: | \$561,555.00 |
| Start Date:       | January 31, 2022          | Amended Contract Amount:  | \$631,226.00 |
| Award Date:       | December 14, 2021         | Claims to Date Less Ret.: | \$631,226.00 |
| Project Duration: | 90 Calendar Days          | Amount Remaining:         | \$0.00       |
| Days Used:        | 90                        | Percent Complete:         | 100%         |

**2021 G.O. Bond Issue:**

- **Public Works Improvements (FC-2101)**

|                   |                   |                           |                |
|-------------------|-------------------|---------------------------|----------------|
| Contractor:       | W.L. McNatt       | Original Contract Amount: | \$1,444,444.00 |
| Start Date:       | May 31, 2022      | Amended Contract Amount:  | \$1,520,785.00 |
| Award Date:       | April 12, 2022    | Claims to Date Less Ret.: | \$817,821.75   |
| Project Duration: | 365 Calendar Days | Amount Remaining:         | \$702,963.25   |
| Days Used:        | 216               | Percent Complete:         | 60%            |

- **Water Treatment Facility (WC-2101)**

Task Order Executed. Design underway.

**2021/2022 G.O. Bond Issue:**

- **Paving Improvements to the 1500 Block of Guilford Lane (PC-2103)**

|                   |                       |                           |              |
|-------------------|-----------------------|---------------------------|--------------|
| Contractor:       | Rudy Construction Co. | Original Contract Amount: | \$858,721.20 |
| Start Date:       | November 28, 2022     | Amended Contract Amount:  | \$858,721.20 |
| Award Date:       | October 10, 2022      | Claims to Date Less Ret.: | \$145,540.41 |
| Project Duration: | 180 Calendar Days     | Amount Remaining:         | \$713,180.79 |
| Days Used:        | 42                    | Percent Complete:         | 20%          |

Attachment: 1-31-23 Engrpt (6325 : 4 j Engineers Report)

- **Paving Improvements to the 6500 & 6800 Blocks of Avondale Drive (PC-2104)**

|                   |                       |                           |                |
|-------------------|-----------------------|---------------------------|----------------|
| Contractor:       | Rudy Construction Co. | Original Contract Amount: | \$1,654,268.00 |
| Start Date:       | September 19, 2022    | Amended Contract Amount:  | \$1,669,253.00 |
| Award Date:       | September 13, 2022    | Claims to Date Less Ret.: | \$1,172,519.89 |
| Project Duration: | 180 Calendar Days     | Amount Remaining:         | \$496,733.11   |
| Days Used:        | 115                   | Percent Complete:         | 70%            |

- **City Wide Sanitary Sewer Improvements (SC-2101/SC-2201)**

|                   |                          |                           |              |
|-------------------|--------------------------|---------------------------|--------------|
| Contractor:       | Jordan Contractors, Inc. | Original Contract Amount: | \$725,848.00 |
| Start Date:       | June 20, 2022            | Amended Contract Amount:  | \$725,848.00 |
| Award Date:       | May 10, 2022             | Claims to Date Less Ret.: | \$357,850.75 |
| Project Duration: | 150 Calendar Days        | Amount Remaining:         | \$367,997.25 |
| Days Used:        | 129                      | Percent Complete:         | 95%          |

- **Paving Improvements to the 7600 Block of Dorset Drive (PC-2105)**

On Agenda for approval to advertise.

**2022/2023 G.O. Bond Issue:**

- **Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue (PC-2201)**

Task Order Executed. Design underway.

**Other Projects:**

- **Love Family Park Improvements (FC-2102)**

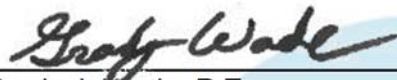
|                   |                       |                           |                |
|-------------------|-----------------------|---------------------------|----------------|
| Contractor:       | Rudy Construction Co. | Original Contract Amount: | \$961,700.00   |
| Start Date:       | March 9, 2022         | Amended Contract Amount:  | \$1,021,179.00 |
| Award Date:       | January 11, 2022      | Claims to Date Less Ret.: | \$810,218.90   |
| Project Duration: | 300 Calendar Days     | Amount Remaining:         | \$210,960.10   |
| Days Used:        | 265                   | Percent Complete:         | 90%            |

- **63<sup>rd</sup> Street Crosswalk (PC-2003)**

Notice to Proceed delayed from September 26<sup>th</sup>, 2022, due to lead times on construction of signal poles and controller cabinet. Construction to start when all materials have been received.

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.  
City Engineer

GJW  
Cc: File 116000

Attachment: 1-31-23 Engrpt (6325 : 4 J Engineers Report)



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# City of Nichols Hills Annual Report 2022



January 2023

### **Nichols Hills State-of-the-City Letter From Steven J. Goetzinger**

Dear Friends:

The past year has seen a lot of change in the City of Nichols Hills. We began 2022 with the issuance of \$6.6 million in bonds for capital improvement projects concerning streets, water, sanitary sewer, the fire department, technology, and the police department. Notably in 2022, with these funds the City oversaw repaving projects at the 6500 and 6800 Blocks of Avondale Drive, the 7300 Block of Nichols Road, the 1500 and 1600 Blocks of Bedford, the 1500 Block of Buttram Road, and the 1500 Block of Guilford.

A \$3 million renovation and addition to the Nichols Hills fire station was completed in 2022. These improvements greatly enhance the ability of our fire personnel to conduct training and facilitate optimal working conditions, so we can recruit, train, and retain the best firemen for our city. In April of 2022, the City Council also awarded a \$1.4 million contract to construct Phase III improvements to the Public Works facility, which focused on covered storage facilities, covered parking, and a wash bay. These improvements are underway and will be complete early in 2023.

Entering my fourth one-year term as Mayor this year, one of my focuses has been for the City to look for ways to enhance our parks. In this year's budget, the City Council allocated \$25,000 for public art and we have conducted special City Council meetings to discuss how and where these funds can best be invested in our beautiful park system. We are also exploring the possibility of appointing a commission of residents to oversee our public art in the parks and I hope to see the formation of this commission by summer of 2023. Continuing with the topic of our parks, the Love Family Park improvements, made possible by a very generous \$1.5 million donation from the Love Family Foundation, continue to be made and the project is on schedule to be complete by the spring of 2023. We look forward to having an event in 2023 to commemorate the completion of the park and the generosity of the Love family.

Another priority for me as mayor this term has been to encourage residential redevelopment in portions of Ward 3. The City has begun the process of interviewing residents and local developers in the area as to what roadblocks to such redevelopment exist and how the City can help eliminate such roadblocks. I anticipate several special City Council meetings in 2023 to discuss this subject in a public forum.



Along the same topic of residential development, quality housing, privacy among neighboring private property owners and demolition of residential homes continued to be a major area of focus for the City Council in 2022. In this regard, the City Council, Planning Commission, and Building Commission spent several months reviewing ordinances concerning maximum building heights, no build envelopes to address overbuilding concerns, updating building codes, and making important clarifications regarding the building commission review process. I feel confident the many hours of work invested in these ordinances will greatly enhance the character and quality of homes, and likely have positive implications for home values in our city.

In 2022, the City also commissioned OG&E, AT&T, and Cox Communications to develop an engineered plan for burying all of their utility lines in Nichols Hills underground. The final report and projected estimated costs for this ambitious project will be available on the City's website at [www.nicholshills.net](http://www.nicholshills.net). The costs for such a project would be significant and mostly assumed by the residents if we pursued the project. Nonetheless, we now have the data to make an informed decision as a community on this important project.

Revenue and financial stability are areas of primary focus for the City Council, and ones in which Nichols Hills continues to flourish. In 2022, the City ended its fiscal year with over a \$1 million surplus and our fund balance reserves increased to levels that make us well prepared to address challenges and opportunities in the future. City staff and management have continued to do an outstanding job of balancing the budget and we have just received another AA+ rating from S&P Global. Also, we received an "unqualified" independent audit from Finley & Cook, which is the best possible outcome in an audit.

In 2021, the City began the work of developing a current sustainability plan, an effort of a 35+ member citizen, city staff, and stakeholder committee that is led by Nancy Herzel and John Kennedy. Considerable staff and volunteer time was spent on this project in 2022. Many of the anticipated recommendations in the final report are already being implemented to help prepare the city for challenges and opportunities we may encounter in the future. For instance, this past year we learned the zip codes encompassing Nichols Hills already have the largest per capita ownership of electric vehicles in the State of Oklahoma. However, until December of 2022 we did not have building codes aimed at safety and proper installation of electric vehicle charging stations. The City likewise began to embrace the worldwide transition to fleet and infrastructure electrification by completing an in depth review and partnership with OG&E and Clear Result to develop a fleet transition plan that aims to electrify at least 2/3 of its fleet by 2027. The City has already purchased two electric vehicles for the police department, paid for in large part by an Air Quality Fleet grant from the Association of Central Oklahoma Governments, and placed an order for an electric pick-up truck for use by the Public Works Department.

As you can see, the City underwent many positive changes in 2022, but your City Council continues to look toward the future. We are excited about the many improvements to our streets, water, and sewer infrastructure coming in 2023, as well the construction of a new training tower for our fire department.

Your friend and Mayor,

Steven J. Goetzinger

## City Council Report



**Councilmember**  
E. Peter Hoffman



**Mayor**  
Steven J. Goetzinger



**Vice-Mayor**  
Sody Clements

The City of Nichols Hills is a Charter-Manager form of government. The Council elects a mayor and vice mayor from among its members. The Council appoints a City Manager, City Attorney, City Treasurer, Municipal Judge and Associate Judges, enacts ordinances and resolutions, and raises revenue. The Council also appoints members to boards and commissions and makes inquiries into operation of the various city departments.

### *A Busy Year...*

In 2022, the Nichols Hills City Council adopted the City's annual budget; reviewed and accepted the City's independent financial audit; adopted 19 ordinances and 33 resolutions; awarded 41 contracts, approved 6 events; conducted 12 regular meetings, and 7 special meetings, and issued 5 special permits to cellular/phone network providers.

### *Investments in the Parks...*

The City spent considerable time and resources invested in park experience and beautification. Thanks to the very generous \$1.5 million donation from the Love Family Foundation in 2021, in 2022 the City oversaw construction of that portion of Grand Park between Bedford and Huntington, which has since been named "Love Family Park." These improvements will be

complete in 2023. Additionally, the Council allocated \$25,000 for art in the parks this year and have begun reviewing potential locations for rotating art. In 2023, we hope to decide on the best location for this art and appoint an arts commission to select art for display. Additionally, in 2021 we reviewed and approved a plan from the Environment, Health and Sustainability Commission to plant a butterfly garden in the parks, paid for by generous donations from the community. That work was completed in 2022, for which we commemorated by planting a tree. We are thankful to Nancy Herzel for her hard work in bringing the butterfly garden to life.



### *Bond Projects Underway...*

In 2022, the Council issued \$6.6 million in general obligation bonds for improvements to the City's streets, sanitary sewer system, a new engine for the fire department, police vehicles, water system, and technology infrastructure.

## Building Commission

The Building Commission considers applications for certificates of approval for the moving, demolition, and construction of, or additions to, main or secondary buildings in the City. The City Council appointed commissioners based on their expertise in various fields of construction. The appointed Building Commissioners are (in order pictured below) John Lippert (Chair), Rusty Caston (Vice Chair), Larry Herzel, Victoria Raines, and Jeff Oakley.



The Commission met fourteen times in 2022 to consider approval of issuance of certificates of approval for new homes and additions to existing homes, as well as review and recommend City Council approval of amendments to the City Code regarding no-build envelopes, electric vehicle charging building codes, landscaping requirements, maximum building height calculations, updating international building codes, and the building commission review process. In 2022, the Building Commission considered twenty-five different applications for certificates of approval, granting twenty-four applications, and denying one. The applications for certificates of approval concerned the following addresses:

- **1707 Randel Road** – approved
- **1601 Randel Road** - approved
- **1717 Coventry Lane** – approved
- **2403 NW Grand Blvd.** – approved
- **1401 Sherwood Lane** - approved
- **1809 W. Wilshire Blvd.** - approved
- **1704 Guildford Lane** - approved
- **7100 Waverly Avenue** - approved
- **1813 W. Wilshire** - approved
- **1202 Larchmont Blvd.** - approved
- **1819 Drury Lane** - approved
- **1641 Queenstown Rd.** - approved
- **1400 Camden Way** - approved
- **7212 Waverly Avenue** - approved
- **1417 Canterbury Place** - approved
- **1711 Camden Way** – approved
- **1404 Sherwood Lane** - approved
- **1811 Drakestone Avenue** - approved
- **1607 Drury Lane** - approved
- **6500 Trenton Road** - approved
- **7005 Trenton Road** - approved
- **1711 Elmhurst Avenue** - approved
- **1120 Larchmont Lane** - approved
- **1117 Glenwood Avenue** - approved
- **1401 Sherwood Lane** - denied



### Planning Commission



The Planning Commission consists of six members, each appointed for a term of three years. The members of the Commission are (pictured above in order listed) John McCaleb (Chairman) , Barbara Gilbert, Tim Cheek, Ron Byrne, Michael Biddinger, and Doug Franklin. The Planning Commission has the power to promote public interest in the orderly and aesthetic development of the City, consider and make recommendation to the City Council regarding applications for land use, zoning or subdivision changes, special permits, annexation ordinances, and revisions to the comprehensive plan.

In 2022, the Planning Commission conducted six regular meetings. At these meetings, the Planning Commission considered eight ordinances amending the zoning code, two applications to make adjustments to lot lines, and four applications for special permit regarding antenna equipment on a city property.

### Board of Adjustment



The Board of Adjustment consists of five members, each appointed for a term of three years. The members are (pictured above in order listed) Robert Slater (Chairman) John Covington, Edward Clements, Larry Herzel, and Kathy Lippert. The function of the Board of Adjustment is to hear and decide appeals from decisions or determination made by an administrative official in the enforcement of the City Code. The Board can also authorize in specific cases a variance from the terms, standards, and criteria that pertain to an allowed use category within a zoning district.

The Board of Adjustment meets the third Wednesday of every month if there is a case to be heard. In 2022, the Board of Adjustment conducted seven public hearings, considering thirteen applications. The Board approved a variance to the rear and west side yard setbacks for an addition to a main building at 2403 NW Grand Blvd. The Board approved a variance to the rear side setback to a main building at 1203 Marlboro Lane. The Board approved a variance to the rear setback and height restrictions to 1819 Drury Lane. The Board approved a variance to the west side setback at 1800 Coventry Lane. The Board approved a variance to the east

side setback at 1802 Guilford Lane. The Board approved a variance to the west side setback at 1215 Mulberry Lane. The Board denied a request for an accessory structure in a front yard at 1211 Larchmont Lane. The Board approved a variance to the east side setback at 7007 Nichols Road. The Board approved a variance to the northwest side

setback at 1419 Sherwood Lane. The Board approved a variance to the east side setback and rear yard setback at 1711 Camden Way. The Board approved a variance to the front yard setback at 1706 Drakestone Avenue. The Board also approved a variance to the west side setback at 6911 Avondale Drive.

## Nichols Hills Environment, Health, and Sustainability Commission

### 2022 Annual Report

The Nichols Hills Environment, Health, & Sustainability Commissioners Carleen Burger, Nancy Herzel, Tyfanna Johnson, Caroline Patton, Allison Petersen and Andrew Thomas worked on the following in 2022:

- **CITY OF NICHOLS HILLS SUSTAINABILITY PLAN:** The EHSC continued to work on the City of Nichols Hills Sustainability Plan with help from city staff, citizens and experts. The main focus of the EHSC will be how residents can be a part of sustainability efforts in the city. The plan is scheduled to be complete in the spring of 2023
- **ORDINANCES:** The EHSC recommended two ordinances be considered. One was in limiting the amount of trash a resident could leave out for the sanitation workers to pick up and the other was disposal of Christmas trees. Commissioner Allison Petersen suggested language for both ordinances which were drafted by the city attorney and passed by the City Council. The EHSC also suggested a policy for recycling at public events held in the City.
- **BUTTERFLY GARDEN:** The previously approved garden was planted in the spring by Sweet Leaf to establish a Monarch butterfly garden in the area adjacent to the Nichols Hills United Methodist Church with major funding provided by Planet Nichols Hills (Kathy Walker, President). Commissioner Caroline Patton also donated an Amelanchier-Serviceberry Autumn Brilliance tree, which will enhance the garden. The summer was very hot and watering was supplied by Nichols Hills Public Works. An irrigation system is scheduled to be installed in 2023 to water the garden.
- **HAZARDOUS WASTE AND RECYCLING EVENT:** This event was held Saturday, September 24<sup>th</sup> from 9AM to 12PM in the old church site at the corner of Avondale and Sherwood. Commissioner Caroline Patton created marketing material to help publicize the event and exceeded her attendance goal. 170 residents attended the event, the most ever, and by 11AM we were at capacity for collecting paint. Because so many residents attended, a lot of waste was diverted from land-fill. Randy Lawrence, Director of Nichols Hills Public Works Authority, spearheaded the event and the EHSC helped with volunteers and publicity. During the event, stormwater runoff brochures were given to the residents. Many thanks to all of the Public Works employees, EHSC members, and policemen who made this event a huge success. This an annual event in September and the EHSC will work with Public Works each year to help plan and publicize the event.

*Nancy Herzel*

Nancy W. Herzel, Chairman

Nichols Hills Environment, Health, & Sustainability

## Municipal Court



The Municipal Court is a Court Not of Record. That simply means no recording is made of court proceedings and any appeal from the Court is a trial “De Novo” (start from the beginning) in the District Court of Oklahoma County. The Court hears all cases involving violations of Nichols Hills ordinances, including traffic offenses, neighbor disputes, animal violations, code violations, and juvenile matters.

We hope and believe that persons appearing in Nichols Hills Municipal Court feel they are afforded a courteous forum to defend their rights and that regardless of the outcome, justice has been served. The Honorable Kevin Krah (pictured above) presides over the Nichols Hills Municipal Court, and in his absence one of our Associate Judges, Judge Stephen Haynes or Judge Stephen Sherman, presides over the court. The City Prosecutor is Pope VanCleaf (pictured to right). Court Clerk Nikki



Brown performs the daily administrative functions of the court.

Court is held the first and third Wednesdays of each month. The traffic docket is held at 10:00 a.m. and the juvenile docket and trials are held at 9:00 a.m. In 2021, 1,220 citations were issued and processed through the Municipal Court. The total amount collected in fines and costs was \$98,535.67, excluding state-mandated fees or collection fees.

### City Attorney

City Attorney John Michael Williams has been with the City since 2006. As City Attorney, John develops ordinances, resolutions, reviews and modifies a number of contracts, and renders legal opinions to the City Council, City Manager, and to the various boards and commissions throughout the City. John also serves as Bond Counsel to the City for each of the general obligation bonds it issues each year.



## Administration/Finance



The Administration front office received a brand-new look in 2022. The whole area was reconfigured to be more secure and open to the main lobby. We received built-in desks and cabinets with plenty of storage space. The afterhours drop box is now located inside the admin lobby on the far wall. The final touches are almost done, and we are slowly learning where we put all the supplies. Our favorite new feature is the added safety and security with the bullet resistant glass. Stop by to say ‘hi’ and we can show you our exciting transition to privacy glass.

### ***Financial Stewardship Developments***

Sales and use tax revenue both had notable increases of 20.8% and 23.2% respectively in calendar year 2022 over 2021. The City’s retirement plan continues to remain fully funded. Additionally, the City’s General Fund ended FY 2021-2022 with a

\$945,719 surplus and the General Capital Improvement Fund had \$2,827,943 set aside for future capital purchases.

In January the City issued the 2022 GO Bond Series for \$6.6 million with another impressive interest cost of 1.24%. The proceeds of this GO Bond issue will fund paving projects, a Water well work, and several other various projects. The City’s Financial Advisor, BOK Financial, and Bond Counsel, Williams, Box, Forshee & Bullard, P.C. spent numerous hours to ensure the City received such favorable outcome. The City also received an AA+ credit rating from S&P Global for the sixth time in 2022.

The City recorded over \$1.5 million in expenditures of Federal Awards in fiscal year 2022. FEMA Ice Storm reimbursement and American Rescue Plan Act proceeds made up the majority of the \$1.5 million. This year was the first time the City received a Single audit reviewing how well an organization managed expenditures and ensuring the rules were followed associated with the federal funds. The City received a clean opinion with no findings. This is an example of all the departments working together; from the crews cleaning up the storm debris, to the final product of the Single Audit, and so many important details that were tracked in-between.

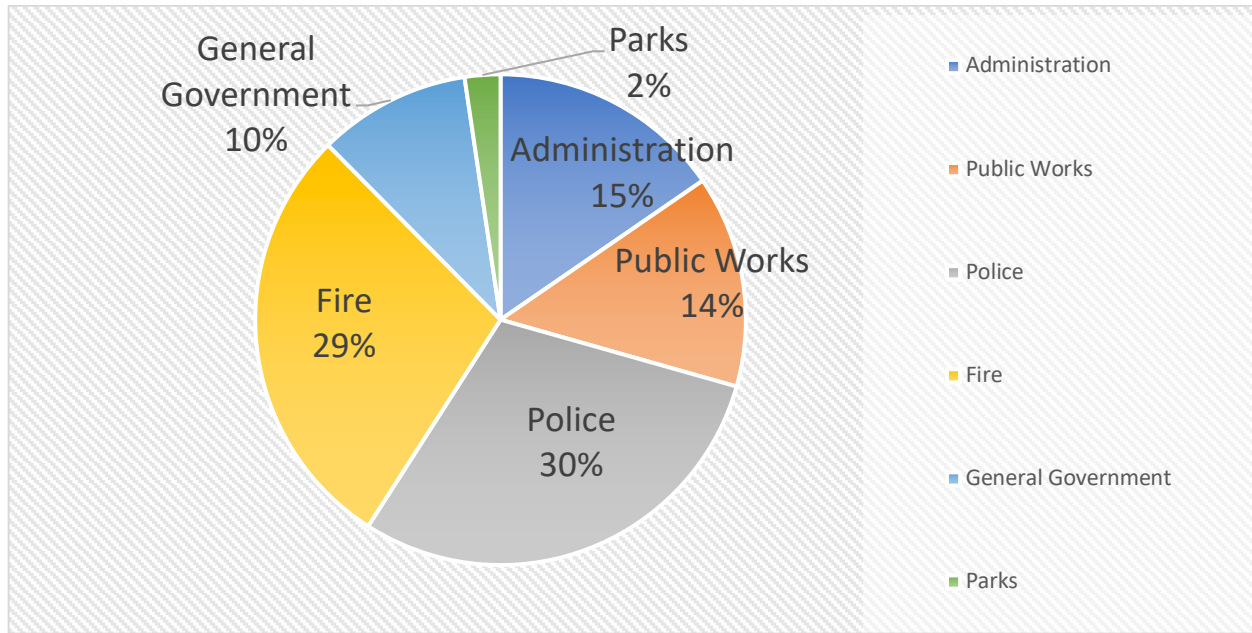
The City continued to practice good stewardship of the public funds it manages in 2022. As has been the case for many years, the City received an “Unqualified” independent audit in 2022, which is the best possible outcome in an audit. The term “unqualified” means that, in the auditor’s opinion, the City’s financial statements conform to Generally Accepted Accounting Principles (GAAP), and statements represent the City’s financial accounts fairly. The FY 2021 Annual Comprehensive Financial



Report (ACFR) received the Certificate of Achievement for Excellence in Financial Reporting; which we have received for over 20 years. The ACFR reports more details and

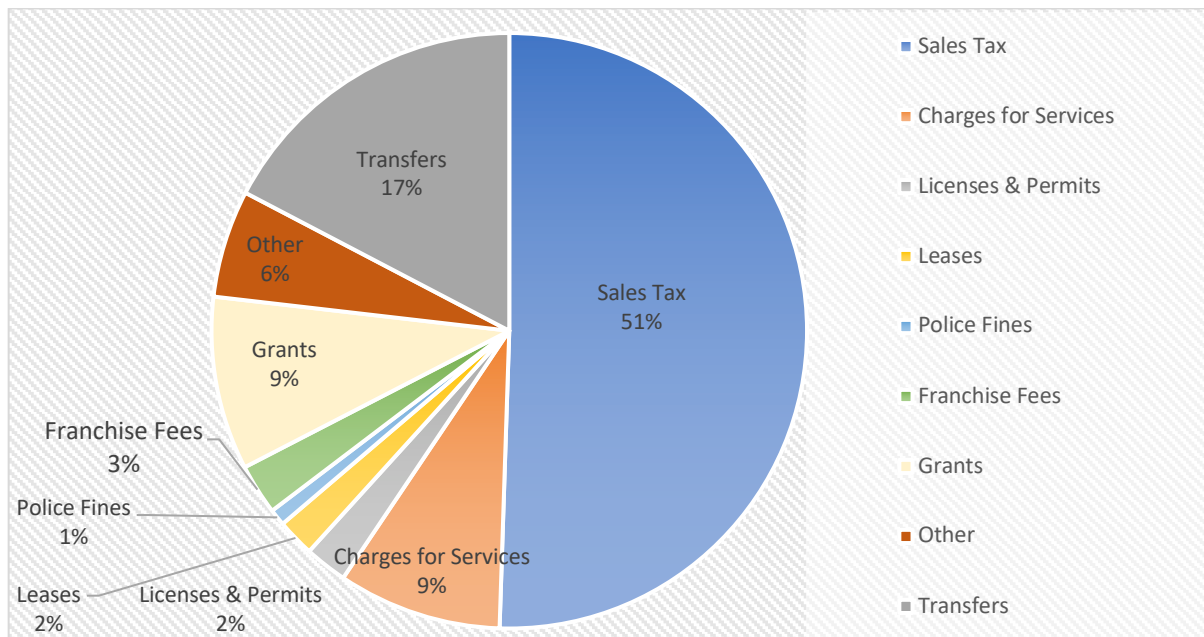
historical statistical data than minimally required in an annual financial statement report.

### Where Does the Money Go?



General Fund Expenditures By Source

### Where Does the Money Come From?



General Fund Revenue By Source

## Police Department



The City of Nichols Hills continues to maintain a crime rate which is lower than the state average. The police department and the community consistently work together to achieve the mutual objective of remaining one of Oklahoma's safest cities. The police department's proactive approach to law enforcement along with vigilant and engaged community members ensures Nichols Hills is a desirable city to live in and visit. The figures below are crime statistics released by the Oklahoma State Bureau of Investigation for 2021. Data for 2022 will not be released until 2023.

| Agency                          | Total SIBRS Crimes | Crime Rate Per 1,000 | Crimes Against Person | Crime Rate: Persons |
|---------------------------------|--------------------|----------------------|-----------------------|---------------------|
| Nichols Hills Police Department | 147                | 36.92                | 9                     | 2.26                |
| Oklahoma City Police Department | 52,185             | 77.78                | 10,823                | 16.13               |
| Village Police Department       | 381                | 39.24                | 65                    | 6.69                |
| State Total                     | 246,321            | 61.54                | 62,024                | 15.50               |

| Agency                          | Crimes Against Property | Crime Rate: Property | Crime Against Society | Crime Rate: Society |
|---------------------------------|-------------------------|----------------------|-----------------------|---------------------|
| Nichols Hills Police Department | 105                     | 26.37                | 33                    | 8.29                |
| Oklahoma City Police Department | 37,652                  | 56.12                | 3,710                 | 5.53                |
| Village Police Department       | 258                     | 26.57                | 58                    | 5.97                |
| State Total                     | 151,583                 | 37.87                | 32,714                | 8.17                |

## Notable Incidents, Arrests, and Convictions

### Jerry Henderson

On 01/17/2022 at approximately 1230 hours Cpl. Taylor Greenwood and Cpl. Adam Laster were dispatched to the area of NW 63rd and Grand Blvd. in reference to a subject discharging a firearm. As the officers arrived on scene the suspect, Jerry Henderson, was fleeing the area in his vehicle. A short pursuit ensued. The suspect exited his vehicle while it was still moving and ran south through a shopping center. Knowingly placing themselves in danger, Cpl. Greenwood and Cpl. Laster pursued the suspect on foot and ultimately took him into custody. It was discovered the suspect had exited his vehicle near NW 63<sup>rd</sup> and Grand Blvd. and fired one shot into the air.

The suspect was a convicted felon recently released from the Oklahoma Department of Corrections and likely under the influence of PCP at the time of the shooting.

### Trenton Delaware

On 02/11/2022 at approximately 0547 hours officers were dispatched to a residence in reference to a homeowner reporting their home alarm was going off. The homeowner advised they had locked themselves inside their bedroom and they did not know why the alarm was sounding. Cpl. Brandon Edwards was already in the area and responded to the residence. While enroute Cpl. Edwards observed a Mercedes SUV leaving the area. Cpl. Edwards being knowledgeable on what vehicles residents owned, recognized the Mercedes as belonging to the reporting party.

Cpl. Edwards's patrol unit was equipped with a License Plate Reader, and he

was able to confirm the vehicle belonged to the reporting party. Cpl. Edwards noted the reporting party advised dispatch they had locked themselves in their bedroom and no one should be operating their vehicle. Cpl. Edwards turned his patrol vehicle around and initiated a traffic stop with the Mercedes. Cpl.

Edwards contacted the driver and immediately determined he should not be in possession of the vehicle. Cpl. Edwards placed the suspect, Trenton Delaware, under arrest. It was discovered the suspect had entered the residence which activated the alarm. Trenton Delaware has been charged with Larceny of a Vehicle and 1<sup>st</sup> Degree Burglary receiving 8 years in Oklahoma Department of Corrections custody.

### **Amanda Baade**

On 07/27/2022 Detective Brandon Ridgeway met with a resident regarding numerous unauthorized charges to his credit card. Through the investigation Detective Ridgeway determined the resident's housekeeper, Amanda Baade, accessed the credit card and charged approximately \$50,000 to the account. The suspect was deceitful and uncooperative throughout the investigation. Amanda Baade was ultimately placed under arrest and charged with 2 counts of Financial Exploitation.

### **Technological Advancements**

As technology evolves the Nichols Hills Police Department continually assesses options when implementing new emergency equipment and strategies to provide services to the community. The police department purchased 2 Ford Explorer Interceptor Hybrids and they have been in operation since 2021. This year the police department purchased 2 Tesla electric vehicles to

incorporate in its fleet of vehicles. The objective is to upfit both electric vehicles with emergency equipment, so they are fully functional emergency vehicles. Officers will utilize the vehicles to provide police services and evaluate their performance. Integrating all-electric police vehicles can reduce fuel and maintenance cost and be an environmentally sound alternative to the traditional combustion engine vehicle.



**2022 Tesla Model Y and Model 3**

Nichols Hills residents continue to support the police department through Nichols Hills Crime and Fire Prevention Incorporated. The police department currently has 1 patrol vehicle equipped with License Plate Readers (LPR) which was purchased by Nichols Hills Crime and Fire Inc. in 2018.

This year Nichols Hills Crime and Fire Inc. purchased 8 stationary LPRs. This equipment not only detects stolen or wanted vehicles but captures and stores invaluable license plate data of other vehicles. Implementing stationary LPRs at major intersections and thoroughfares throughout the city has the potential to capture and collect data 24 hours a day 7 days a week.

This license plate data, which can only be accessed when conducting a criminal investigation, has the ability to assist in investigations at every level of severity. The



data acquired thus far from the mobile LPR system has assisted with hit and run traffic accidents, burglaries, missing persons, recovered multiple stolen vehicles, and assisted several agencies with various investigations. Increasing the number of leads for officers and investigators multiplies the chances of a crime being solved, consequently reducing the crime rate.



**LQ6 Camera System**

### **Staff Highlights**

The police department is currently comprised of 23 full-time employees.

- 15 - Sworn Police Officers
- 6 – Dispatchers
- 1 – Animal Control Officer
- 1 – Records Clerk

All employees received or exceeded the required annual training for 2022.

Sgt. Joe Land retired on 11/11/2022 after over 40 years of distinguished service. Sgt. Land apprehended multiple criminals during his years of service protecting the community. Sgt. Land was also passionate about vehicle maintenance and ensured all police vehicles were operational and clean, presenting a professional appearance. Sgt. Land served Nichols Hills residents and the community with loyalty, dedication, and selflessness. We thank Sgt. Land for his commitment and wish him the very best.



**Chief Steven Cox and Sgt. Joe Land**

The Nichols Hills Police Department hired 3 new employees this year. On 6/01/2022 Hau Truong was sworn in as a Nichols Hills Police Officer. Officer Truong graduated from the Basic Peace Officer Certification Academy. Officer Truong successfully completed his Field Training Officer program and has begun his career with the Nichols Hills Police Department.



**Officer Hau Truong**

On 12/05/2022 Tony Jobe was sworn in as a Nichols Hills Police Officer. Officer Jobe is an experienced police officer and served the community of Piedmont Oklahoma for 20 years. Officer Jobe is currently in the Field Training Officer program.



**Officer Tony Jobe and Judge Krah**

On 09/19/2022 Gary Devanney was hired as a Communications Officer. Communications Officer Devanney is originally from New Zealand and previously worked in the oil and gas industry among other occupations. Communications Officer

Devanney has completed the Dispatch Training Program and is managing emergency calls for the City Nichols Hills.



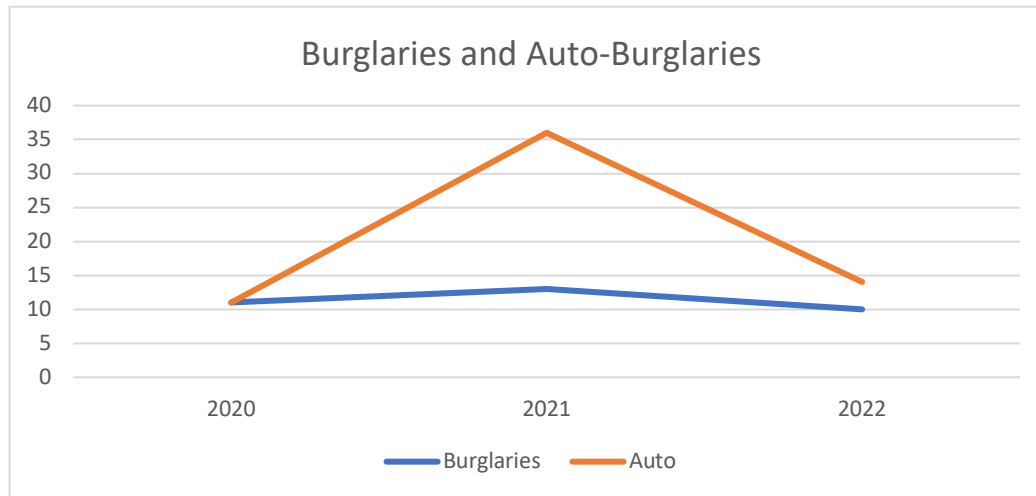
**Communications Officer Gary Devanney**

### Radio log entries by time

| Day of Week | 00 AM - 03 AM | 03 AM - 06 AM | 06 AM - 09 AM  | 09 AM - 12 PM | 12 PM - 03 PM | 03 PM - 06 PM | 06 PM - 09 PM | 09 PM - 12 AM  |
|-------------|---------------|---------------|----------------|---------------|---------------|---------------|---------------|----------------|
| Monday      | 174<br>[3.35] | 105<br>[2.02] | 560<br>[10.77] | 297<br>[5.71] | 343<br>[6.60] | 488<br>[9.38] | 159<br>[3.06] | 514 [9.88]     |
| Tuesday     | 186<br>[3.58] | 102<br>[1.96] | 570<br>[10.96] | 311<br>[5.98] | 342<br>[6.58] | 459<br>[8.83] | 153<br>[2.94] | 509 [9.79]     |
| Wednesday   | 192<br>[3.69] | 97 [1.87]     | 500 [9.62]     | 292<br>[5.62] | 336<br>[6.46] | 476<br>[9.15] | 149<br>[2.87] | 515 [9.90]     |
| Thursday    | 174<br>[3.35] | 119<br>[2.29] | 543<br>[10.44] | 268<br>[5.15] | 327<br>[6.29] | 454<br>[8.73] | 131<br>[2.52] | 496 [9.54]     |
| Friday      | 189<br>[3.63] | 89 [1.71]     | 508 [9.77]     | 266<br>[5.12] | 358<br>[6.88] | 485<br>[9.33] | 153<br>[2.94] | 517 [9.94]     |
| Saturday    | 228<br>[4.30] | 118<br>[2.23] | 482 [9.09]     | 214<br>[4.04] | 365<br>[6.89] | 382<br>[7.21] | 175<br>[3.30] | 538<br>[10.15] |
| Sunday      | 223<br>[4.29] | 103<br>[1.98] | 529<br>[10.17] | 216<br>[4.15] | 336<br>[6.46] | 308<br>[5.92] | 159<br>[3.06] | 501 [9.63]     |

### Crime Statistics

Nichols Hills experienced a decrease in the number of both burglaries and reported auto-burglaries this year.

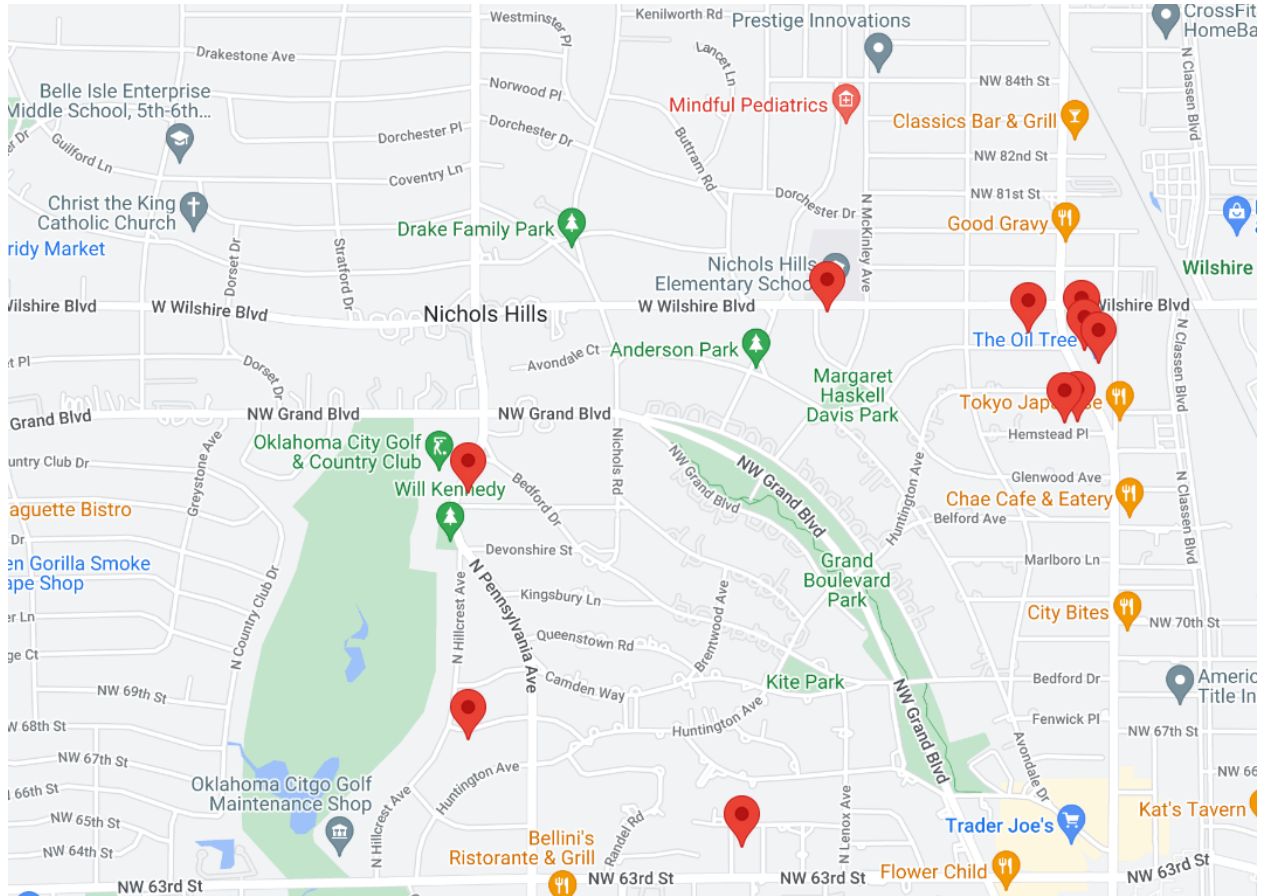


The following is a small sample of the types of calls our officers responded to in 2021 and 2022.

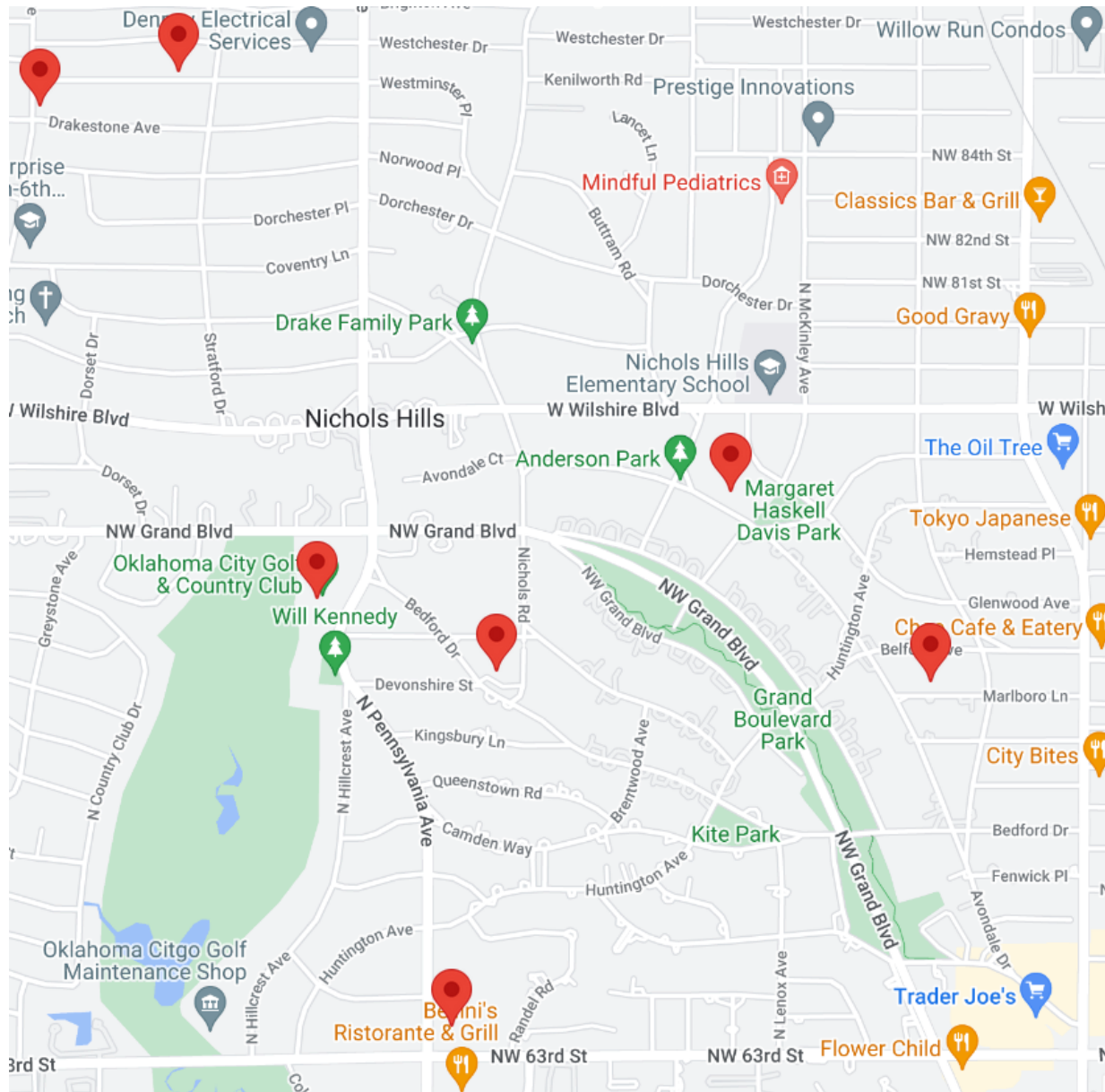
| Call Type                                 | 2022 | 2021 |
|-------------------------------------------|------|------|
| <b>Accident - Hit and Run</b>             | 11   | 19   |
| <b>Accident - Property Damage</b>         | 73   | 77   |
| <b>Accident - With Injury</b>             | 4    | 10   |
| <b>Alarm Business</b>                     | 76   | 99   |
| <b>Alarm Residential</b>                  | 588  | 637  |
| <b>Assist - Outside Agency</b>            | 139  | 141  |
| <b>Burglary - Residential or Business</b> | 10   | 13   |
| <b>Domestic</b>                           | 15   | 15   |
| <b>DUI Arrest</b>                         | 10   | 4    |
| <b>Larceny From a Vehicle</b>             | 14   | 36   |
| <b>Motor Vehicle Theft</b>                | 6    | 17   |
| <b>Traffic Arrest</b>                     | 4    | 14   |
| <b>Traffic Stop</b>                       | 1651 | 1326 |
| <b>Traffic Citation</b>                   | 1080 | 943  |
| <b>Traffic Warning</b>                    | 1355 | 1065 |

In 2022, the police department received report information on approximately 10 burglary (residences, residences under construction, businesses) calls in various locations throughout the

city. The following is a map of the general locations of those burglary calls (pins may represent multiple incidents).



In 2022, the Police Department also received multiple auto burglary calls. The following map depicts the general locations of many of those incidents (pins may represent multiple incidents).





## ***Nichols Hills Fire Department 2022 Annual Report***



Fire Department Training Facility



Ribbon Cutting Ceremony

January 2022 started off to be a very busy and challenging month. Shifts began Annual Life and Safety Inspection assignments on all commercial buildings throughout the city. The department was planning to relocate to temporary living quarters while the fire station underwent a remodel and addition. A few members of the department were busy studying for an upcoming Fire Lieutenant's Promotional Exam.

Lieutenant Wayne Knight retired on January 31, 2022. Lieutenant Knight served the City of Nichols Hills for over 35 years. The hiring process for a fire recruit was in full swing to replace Lieutenant Knight's vacancy. The department faced a challenging time as COVID worked its way through the department. Half of the department tested positive for COVID throughout January and February. Personnel worked overtime to ensure that coverage was maintained for the citizens of Nichols Hills.



Driver/Operator Trent Black (below) was promoted to fire lieutenant. The



department continued to work closely with our medical transporting agency, EMSA, discussing ways to improve ambulance response times. Weekly construction meetings were held as the fire station remodel and addition project continued. Fire department staff provided medical coverage during the annual Red Bud Classic race. In May, fire department personnel moved back into their newly remodeled living quarters. In 2022, we also hired Chet Biesiada (pictured right) as our new firefighter

The department started working on a second bond project: designing and purchasing of a new fire engine (pictured bottom right). Many hours were spent looking at different makes and models of fire engines and determining which one would serve our community the best. In September, each shift was assigned hydrant inspections

and flow testing on all fire hydrants in the city. We also partnered with the Oklahoma Blood Institute and held a mobile blood drive.



In November, shift personnel taught fire safety to the children at Christ the King school.

We took delivery on the new fire engine that was ordered and began outfitting it with equipment. We received our 2022 (ISO) Insurance Services Office rating of a 2, falling very close to receiving a 1 rating. This rating is based on a scale of 1-10 with 1 being the best fire rating a city can receive. We are proud that we have lowered our rating to a 2 over the past few evaluations but will be working hard in the upcoming year to reach our goal of a 1 rating for the city. In early December, the fire station addition was completed, and fire administration moved into their offices. Shift personnel were also able to begin utilizing the training room.





### ***2022 Call Report***

The Nichols Hills Fire Department responded to a total of 772 calls in 2022.

#### ***Total calls for the past five years***

2021 – 800  
 2020 – 727  
 2019 – 659  
 2018 – 598  
 2017 – 557

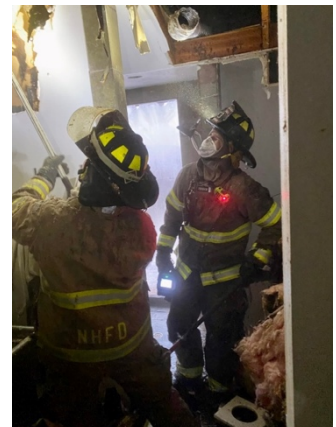
The overall average response time for all calls was 4 minutes and 15 seconds.

|                      |     |                   |
|----------------------|-----|-------------------|
| Fires                | 25  | Ward 1 – 30%      |
| EMS                  | 259 | Ward 2 – 23%      |
| Hazardous Conditions | 39  | Ward 3 – 24%      |
| Service Calls        | 192 | The Village – 21% |
| False Calls          | 257 | OKC – 1%          |

### ***2022 Training Summary***

In 2022, the fire department logged 2,873 hours of training, not including physical fitness training hours. This training included both internal and external classes that were attended by our members. We were able to partner with The Village Fire Department on bringing in several classes that covered MAYDAY, Hazardous Materials, Auto Extrication and Leadership. Some training that was attended by our members in other parts of the state included

Inspector I, Driver Operator – Pumper, The Art of Reading Smoke, and Rope Rescue Technician. Certification refreshers are always happening every year and this past year was no different. This past year, we





had members complete training to maintain certifications in areas like EMT, OK-First, Blue Card Command, child safety seat installation, and Emergency Vehicle Operations. With EMS training, we have started bringing in Bill Justice with EMSA to provide high quality EMS training every month. The feedback has been extremely positive, and both the students and the instructor have stated how much they have enjoyed it.

In September of 2022, we entered into an automatic aid agreement with The Oklahoma City Fire Department, which is like the one we have with The Village. NHFD crews have started to train alongside members of OCFD on topics such as automatic aid procedures, communications, ventilation, hose lines, and pre-planning.

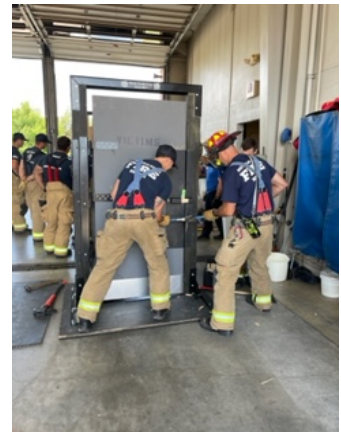
We continue to partner with the Eastern Oklahoma County Vo-Tech and Oklahoma State University – OKC by hosting fire recruits that are enrolled in their fire academies. This is an opportunity for these fire recruits to get some real-life, hands-on experiences of the day-to-day workings of a fire department so that they will be better prepared when they get hired on a



department. We have benefited from these programs as we have several NHFD members that have come through these academies.

Fire Chief Kevin Boydston graduated from the Oklahoma Executive Fire Officer program in September (pictured bottom right). This is a nearly yearlong course that took dedication, sacrifice, and many hours studying to complete. He was one of 26 fire officers from across the state to complete this course in 2022.

We are entering into a new era in our department now that we have our training center complete and are looking forward to hosting our first ever class at the end of January 2023. There are already several classes that we are working toward hosting in 2023 through OSU-FST and other organizations.



## *Public Works*



Public Works is made up of seven divisions:

- Administration
- Water & Wastewater Line Maintenance
- Street Maintenance
- Water Wells
- Sanitation
- Code/Storm Water
- Building Inspections.

The Public Works Department has 27 employees. The water, wastewater, and street

personnel have been cross trained in the various job functions. This has allowed each department to staff for normal demand, but be able to respond, in force, to peak demand. The administrative staff, which has also been consolidated, functions much the same way as operations.

### *Administration*

Public Works Administration is currently staffed by The Director of Public Works (Randy Lawrence) and our new Deputy Director of Public Works, Dennis Albert.



Dennis joined us in November. He comes to us from Smith, Roberts, Baldischwiler LLC, and holds an MBA and BS in

Business with knowledge of construction management and city infrastructure. He has worked with multiple cities in the metro on utility projects and roadway improvement.

The primary responsibility of the Director and Deputy Director of Public Works is to oversee the day-to-day operations of the departments, personnel, equipment, and infrastructure of the City.

### **Sanitation Division**

The Sanitation Division is currently staffed with a total of ten employees. The Division currently has three Sanitation Trucks used for collecting household solid waste. The collection process for each household is currently twice a week and is a house side service. The Sanitation Division collects solid waste from approximately 1,800 residents. There are two trucks that run during collection time which includes one driver and four carriers per truck. The third truck is utilized as a backup truck during times that one of the other trucks may be receiving service or when the City experiences heavier loads.

The total weight of solid waste collected this year was 23,77.13 tons. The cost of the collection of solid waste for 2022 was \$61,874.34

### **Street Division**

The street Division is staffed by three employees. They are responsible for crack sealing, potholes, street signs, and the maintenance and repair of approximately 29 miles of streets.

This year the Street Division applied approximately 14 tons of asphalt and cold patch for street repairs and has also collected 308 cubic yards of debris to help ensure that The City of Nichols Hills streets were maintained adequately enough to provide safe and hazard free terrain for transportation purposes.

### **Water/Wastewater Division**

Three employees are assigned to the water and wastewater department. They are responsible for locating, maintaining & repairing approximately 31 miles of waterline and 52 miles of wastewater lines.

This year the department repaired six water main breaks, which was one less than was repaired during 2021, and cleared seven sanitary sewer blockages, which was three more than 2021. This Division also performed preventive maintenance on 3,859 linear feet of sanitary sewer line.

This Division is also responsible for the installation and maintenance of all water meters in the City's infrastructure. Seven new services were installed this year, which increased the number of water meters in the system to 2,821.



### **Water Well Division**

The City of Nichols Hills receives water from 23 water wells located mostly east of town and along Wilshire Boulevard. These wells, along with the pumping station, are controlled remotely by a SCADA system located within a control room at Public Works. As of 2022, we have completed the rehabilitation of three water wells to help ensure that we continue delivering the best quality and volume of water possible to our customers from within our system. These wells pump water from the Garber-Wellington aquifer. Three employees are responsible for the operation and maintenance of our wells and water laboratory.

Water is tested every day by our employees for water quality checks and compliance testing is done by Accurate Lab and the Oklahoma Department of Environmental Quality. The well operators also operate our water storage and booster house. Nichols Hills has 2 two-million-gallon ground storage tanks, 1 four-million-gallon blending tank and an additional 750,000 gallons of elevated storage in the distribution system. In 2022 the City produced 516,097,305 gallons of water to meet the demand for potable, irrigation, and fire protection.

This year we welcomed two new water well operators, Devin Williams and Benjamin Canady (pictured right).



Devin Williams



Benjamin Canady

### **Congratulations**

In 2022, Quincy Colbert was promoted to one of our two Public Works Specialist positions. He oversees the Streets and Sanitation Department.

David White was also promoted to one of the Public Works Specialist positions. He oversees the Water, Sewer, and Wells Department.

### **Building Inspections**

The inspection and permit division provide electrical, plumbing, mechanical, and building permits as well as perform inspections and assistance in complying with codes and ordinances which have been established for the safety and welfare of Nichols Hills residents. The building inspection division reviews construction plans and consults with homeowners, architects, and others. This division provides information for the Building Commission, Planning Commission, and Board of Adjustment. This year 2022 Our building inspection division issued 806 building and general permits pertaining to mechanical, electrical, and plumbing along with 747 trade licenses.

During the calendar year of 2022 we welcomed **David Montgomery** who has joined our Building Code/Inspections Division team to help with daily inspections utilizing our inspection software. He comes with ten years of prior experience from the City of Moore.



We also welcomed **Asa Warlick** who has also joined our Building Code/Inspection

Division team to help with daily inspections utilizing our inspection software. He also helps receive, analyze, and prepare documents needed by the Building Commission and Planning Commission.



### **Storm Water/Code enforcement**

The City of Nichols Hills Stormwater and Code Division provides enforcement and inspection of construction sites that impact stormwater.

Stormwater/Code official Walt Gibson inspects construction sites daily to ensure proper erosion control is in place and sites are staged in accordance with city code. We do weekly dry weather screenings to detect possible illicit discharges.

An **illicit discharge** is defined as any discharge to the municipal separate storm sewer system that is not composed entirely of stormwater, except for discharges allowed under NPDES permit or waters used for firefighting operations.

Nichols Hills believes public education and awareness is the key to compliance by printing new up to date stormwater literature, participating in local environmental events such as the Oklahoma Home and Garden Expo in which we were able to demonstrate

to the public how stormwater impacts the environment using an interactive model. Nichols Hills Networks with (COSWA) Central Oklahoma Storm Water Alliance and (ODEQ) Oklahoma Department of Environmental Quality to maintain the highest standards. Stormwater/Code conducts daily inspections and has answered

28 complaints this year. The Division also issued 72 warnings for violations regarding erosion control, tracked mud and grass clippings.

Nichols Hills Stormwater/Code division has also been working with the City of Midwest City Household Waste Program in which was hosted in September of 2022.

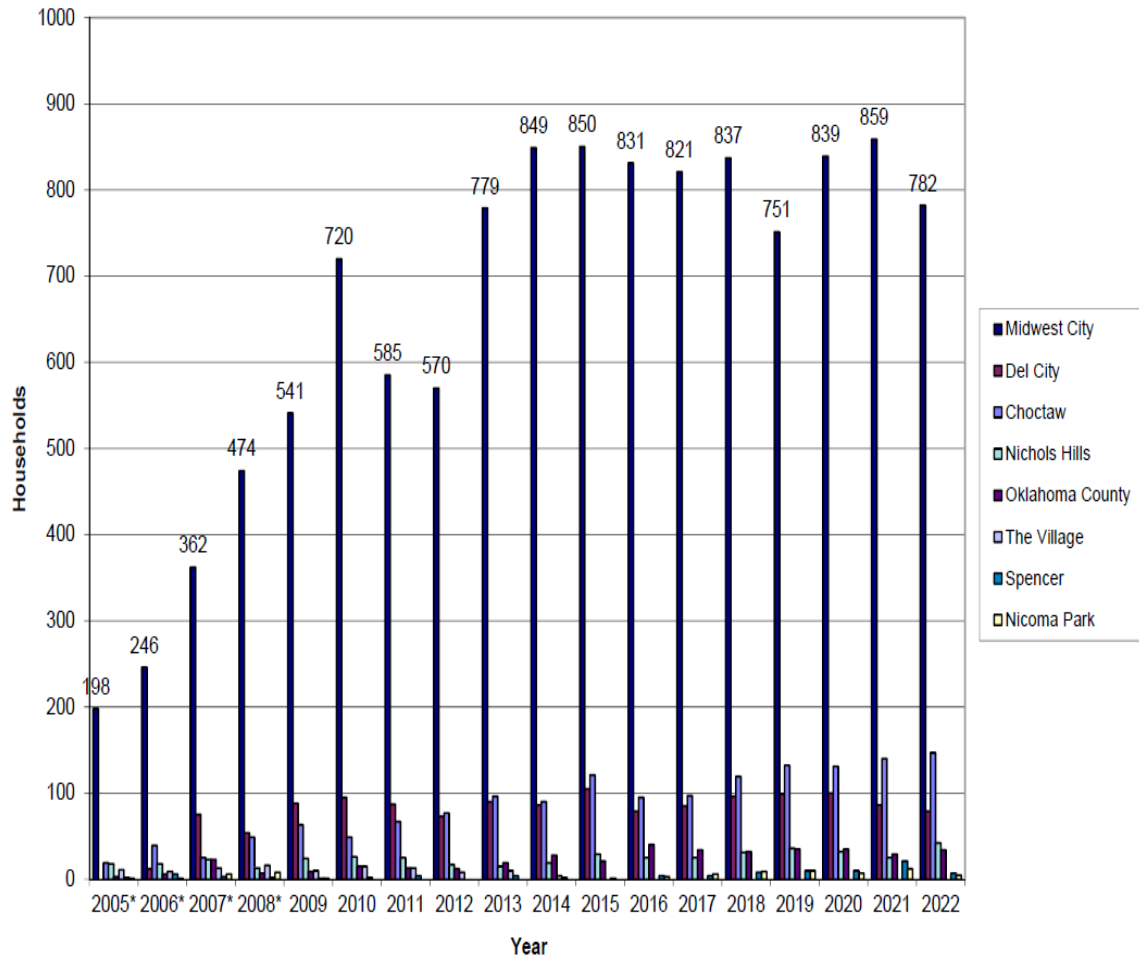
**City of Midwest City  
Household Hazardous Waste Facility  
2022 Waste Received Report**

| City            | Dropoffs | Total Weight | Latex     | OBP      | Aerosols | Pesticides / Poisons | Flammable Liquids | Flammable Solids | Acids  | Bases  | Antifreeze | Oxidizer Liquids | Oxidizer Solids | Batteries | Lead Acid Batteries | Mercury | Propane Tanks | Used Oil | Other Classes |
|-----------------|----------|--------------|-----------|----------|----------|----------------------|-------------------|------------------|--------|--------|------------|------------------|-----------------|-----------|---------------------|---------|---------------|----------|---------------|
| Choctaw         | 147      | 10,706.80    | 3,714.20  | 875.60   | 386.20   | 1,301.20             | 1,214.10          | 265.00           | 152.80 | 168.80 | 386.20     | 32.40            | 27.80           | 181.30    | 316.60              | 0.20    | 95.40         | 1,468.60 | 14.20         |
| Del City        | 79       | 7,956.70     | 3,344.40  | 466.00   | 182.40   | 1,164.40             | 785.20            | 534.40           | 51.40  | 251.70 | 216.60     | 7.80             | 4.00            | 87.60     | 95.20               |         | 58.20         | 680.60   | 3.80          |
| Forest Park     | 1        | 166.80       | 92.60     | 7.20     |          | 2.00                 |                   |                  |        |        |            |                  |                 | 4.00      | 57.60               |         |               |          |               |
| Harrah          | 8        | 392.40       | 35.80     |          | 1.80     | 8.80                 | 155.80            | 4.00             |        | 2.20   | 141.20     |                  |                 | 1.20      | 4.40                |         |               | 22.00    |               |
| Jones           | 2        | 114.40       | 96.80     | 1.40     | 3.80     | 6.80                 | 5.80              |                  |        |        |            |                  |                 |           |                     |         |               |          |               |
| Midwest City    | 782      | 52,438.13    | 22,487.90 | 3,731.40 | 1,811.20 | 6,482.60             | 3,943.80          | 1,236.20         | 541.20 | 790.00 | 2,297.40   | 123.20           | 61.00           | 949.23    | 2,026.20            | 0.60    | 97.00         | 5,617.40 | 237.20        |
| Nichols Hills   | 42       | 5,435.20     | 3,408.00  | 810.00   | 98.60    | 430.60               | 280.40            | 125.20           | 16.00  | 103.60 | 36.00      | 5.40             | 0.20            | 15.00     | 13.00               | 2.60    | 2.20          | 102.00   |               |
| Nicomma Park    | 5        | 197.00       | 112.80    | 7.60     | 7.80     | 1.00                 | 4.80              | 2.40             |        |        | 2.00       |                  | 1.40            | 1.40      | 36.80               | 0.20    |               | 19.00    |               |
| Oklahoma County | 34       | 5,851.80     | 2,341.00  | 665.20   | 167.80   | 777.40               | 700.40            | 136.20           | 19.40  | 66.60  | 111.80     | 19.20            | 1.80            | 58.20     | 93.00               | 0.20    | 11.20         | 634.60   | 16.80         |
| Spencer         | 7        | 557.80       | 308.80    | 72.80    | 21.20    | 41.00                | 7.40              | 3.20             |        |        | 37.00      |                  |                 |           | 43.40               |         |               | 23.00    |               |
|                 |          |              |           |          |          |                      |                   |                  |        |        |            |                  |                 |           |                     |         |               |          |               |

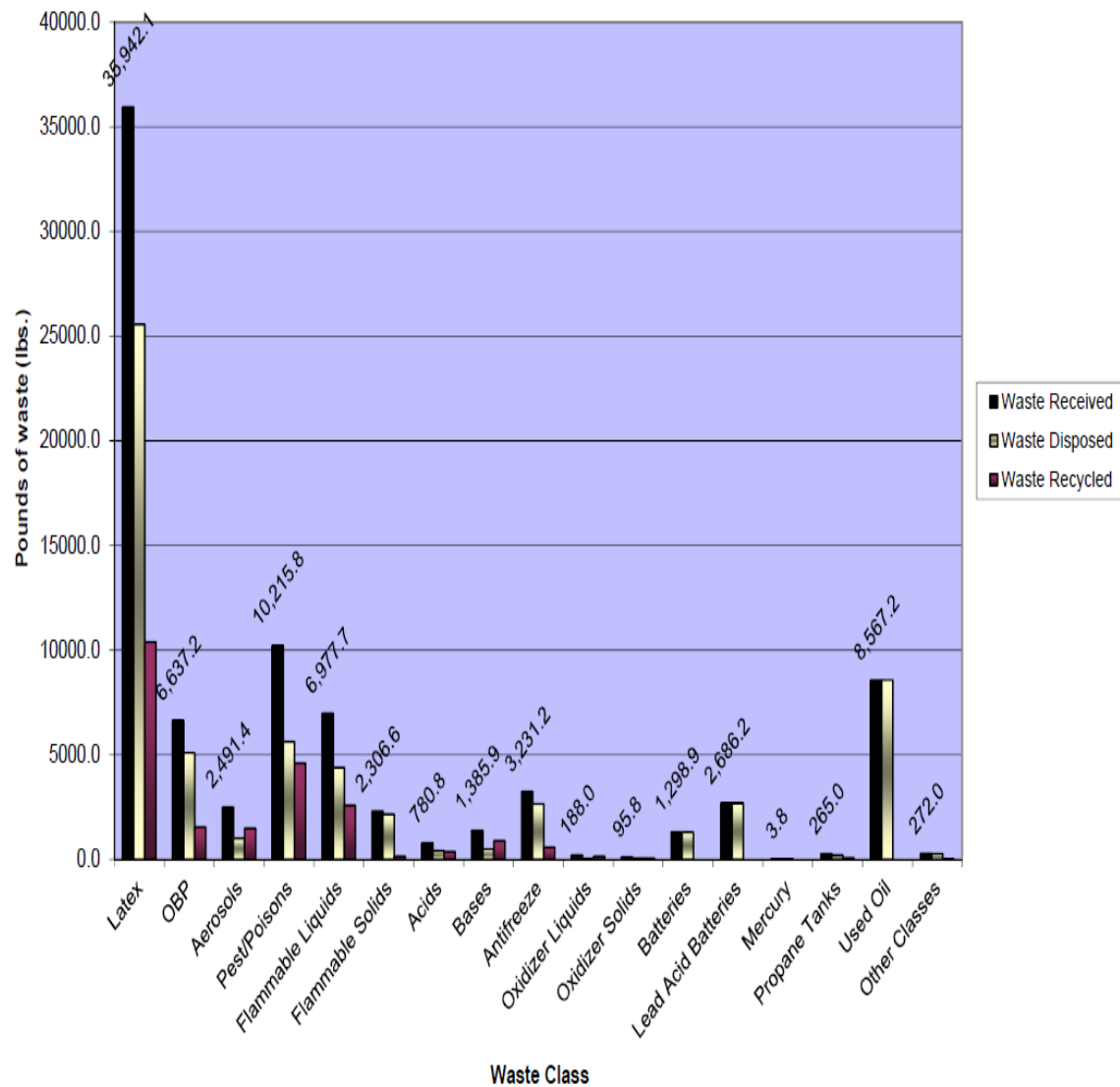
|                 |      |           |           |          |          |           |          |          |        |          |          |        |       |          |          |      |        |          |        |
|-----------------|------|-----------|-----------|----------|----------|-----------|----------|----------|--------|----------|----------|--------|-------|----------|----------|------|--------|----------|--------|
| <b>Totals</b>   | 1107 | 83,818.03 | 35,942.10 | 6,637.20 | 2,401.40 | 10,215.80 | 6,977.70 | 2,306.60 | 780.80 | 1,365.90 | 3,231.20 | 188.00 | 65.80 | 1,286.93 | 2,666.20 | 3.80 | 265.00 | 8,567.20 | 272.00 |
| <b>Averages</b> |      | 75.7      | 32.5      | 6.0      | 2.3      | 9.2       | 6.3      | 2.1      | 0.7    | 1.3      | 2.9      | 0.2    | 0.1   | 1.2      | 2.4      | 0.0  | 0.2    | 7.7      | 0.2    |

| Averages per Resident | Total Weight | Latex | OBP  | Aerosols | Pesticides / Poisons | Flammable Liquids | Flammable Solids | Acids | Bases | Antifreeze | Oxidizer Liquids | Oxidizer Solids | Batteries | Lead Acid Batteries | Mercury | Propane Tanks | Used Oil | Other Classes |
|-----------------------|--------------|-------|------|----------|----------------------|-------------------|------------------|-------|-------|------------|------------------|-----------------|-----------|---------------------|---------|---------------|----------|---------------|
| Choctaw               | 72.8         | 25.3  | 6.0  | 2.6      | 8.9                  | 8.3               | 1.8              | 1.0   | 1.1   | 2.6        | 0.2              | 0.2             | 1.2       | 2.2                 | 0.0     | 0.6           | 10.0     | 0.1           |
| Del City              | 100.7        | 42.3  | 5.9  | 2.4      | 14.7                 | 9.9               | 6.8              | 0.7   | 3.2   | 2.7        | 0.1              | 0.1             | 1.1       | 1.2                 |         | 0.7           | 8.6      | 0.0           |
| Forest Park           | 166.8        | 92.6  | 7.2  |          | 2.0                  |                   |                  |       |       |            |                  |                 | 4.0       | 57.6                |         |               |          |               |
| Harrah                | 49.1         | 4.5   |      | 0.2      | 1.1                  | 19.5              | 0.5              |       | 0.3   | 17.7       |                  |                 | 0.2       | 0.6                 |         |               | 2.8      |               |
| Jones                 | 57.2         | 48.4  | 0.7  | 1.8      | 3.4                  | 2.9               |                  |       |       |            |                  |                 |           |                     |         |               |          |               |
| Midwest City          | 67.1         | 28.8  | 4.8  | 2.1      | 8.3                  | 4.9               | 1.6              | 0.7   | 1.0   | 2.9        | 0.2              | 0.1             | 1.2       | 2.6                 | 0.0     | 0.1           | 7.2      | 0.3           |
| Nichols Hills         | 129.4        | 81.1  | 19.3 | 2.4      | 10.3                 | 6.2               | 3.0              | 0.4   | 2.5   | 0.9        | 0.1              | 0.0             | 0.4       | 0.3                 | 0.1     | 0.1           | 2.4      |               |
| Nicomma Park          | 39.4         | 22.5  | 1.5  | 1.5      | 0.2                  | 1.0               | 0.5              |       |       | 0.4        |                  | 0.3             | 0.3       | 7.4                 | 0.0     |               | 3.8      |               |
| Oklahoma County       | 172.1        | 68.9  | 19.6 | 4.9      | 22.9                 | 20.6              | 4.0              | 0.6   | 2.0   | 3.3        | 0.6              | 0.0             | 1.7       | 2.7                 | 0.0     | 0.3           | 18.7     | 0.5           |
| Spencer               | 79.7         | 44.1  | 10.4 | 3.0      | 5.9                  | 1.1               | 0.5              |       |       | 5.3        |                  |                 |           | 6.2                 |         |               | 3.3      |               |
|                       |              |       |      |          |                      |                   |                  |       |       |            |                  |                 |           |                     |         |               |          |               |

HHW Participation  
2005 to 2022



2022 HHW Waste Recycle Vs Disposal



**Bond Projects completed during 2022**

- 1. PC-2101 Paving Improvements to 7100 / 7300 Blocks of Nichols Road and 1500 Block of Buttram Road.**
- 2. PC-2102 Paving Improvements to 1400 / 1500 and 1600 Blocks of Bedford Drive and 1200 Block of Glenwood Avenue.**



## Risk Manager



Risk Management is responsible for identifying and managing risks, safeguarding City assets, protecting employee well-being, promoting safety, and reducing the frequency, severity and associated cost of claims. Safety of the public and our city employees is taken very seriously.

Risk Management formulates and recommends policies with a view to reducing losses and insurance premiums. This includes general safety policies and procedures to be followed by city personnel in compliance with local, state, and federal regulations including safety training. The department investigates accidents and injuries involving employees and/or city equipment and conducts accident review meetings.

**Safety Policy Statement:** The safety and health of all employees is the utmost importance to The City of Nichols Hills. We are committed to providing and maintaining a safe and healthy workplace by always following responsible practices and procedures and in all departments of the city.

### ***Sales/Use Tax***

One of the main priorities in Risk Management has been to take an active role in the sales and use tax remittance by suppliers and retailers that make deliveries into Nichols Hills. The sales and use tax on products and materials delivered to homes and construction sites are required to be credited to The City of Nichols Hills.

Risk Management is responsible for keeping track of sales/use tax that is paid to Nichols Hills. A monthly spreadsheet of all sales tax is recorded and reported to the city manager. We check on local businesses, both new and old, making sure they are paying sales tax to the correct city. Sale/Point of Delivery is checked with the Oklahoma Tax Commission so they can send an agent to the business if something is observed that needs attention or corrected. Sales tax in 2022 increased to 5,514,405.91 from \$5,019,717.06 in 2021. Sales tax and use tax continues to improve every year.

### ***Insurance and Claims***

Risk Management is responsible for the annual insurance renewal such as Property; Inland Marine (Contractors Equipment, Radio Equipment, Fine Arts, etc.) Crime; Auto; General Liability; Law Enforcement; Employment-related liability; Umbrella Policy; Cyber Crimes; Pollution Liability (Fueling station) and Sales Tax Revenue protection.

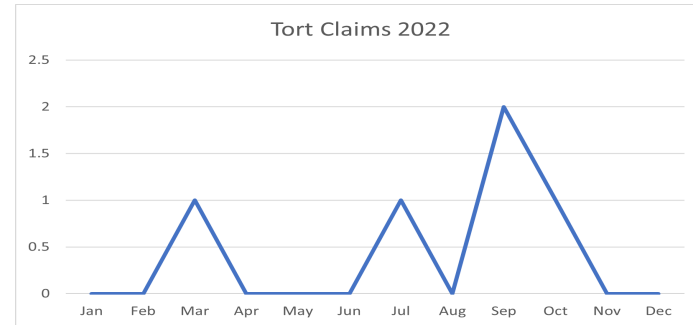
Property insurance is purchased to protect city buildings and assets from damage or loss caused by covered perils such as fire, theft, wind, and flood. The total insurable property values for the City are \$15,710,119.00. Property insurance premiums for FY 2022 are \$58,668.00. The property policy contains a \$1,000.00 deductible with coverage limits of \$100,000.00. The city purchases excessive coverage in cases of catastrophic incidents. Coverage limits are \$5,000,000 and covers business income, accounts receivable, valuable papers, theft, and earth movement.

The City purchased the following additional insurance in FY 2022:

- Fine arts insurance with limits of \$237,000. Coverage is provided for art throughout the city.
- Crime insurance with limits of \$100,000. Coverage is provided for employee theft, forgery, and other crime-related losses.
- Pollution liability insurance with limits of \$2,000,000 with a \$5,000.00 deductible.
- Cyber liability insurance with limits of \$100,000 with a \$2,000.00 deductible.
- Umbrella Policy to give the city extra coverage to help pay for costs that exceed liability policy limits. Limits are \$1,000,000.00.

General Liability/Auto coverage is purchased to protect against auto claims as well as coverage that can protect the city and employees from a variety of claims including bodily injury, property damage, personal injury and others that can arise from daily operations. G/L coverage contains a \$1,000.00 deductible with coverage limits of \$100,000.00 and auto coverage contains a \$500.00 deductible with coverage limits under the Governmental Tort Claims Act limits.

Risk Management receives and investigates all tort claims filed against the City and works with the insurance carrier to defend and/or settle claims. There were five (5) tort claim filed against the city in 2022. Three (3) were denied, one was paid for \$715 and one (1) is still pending.

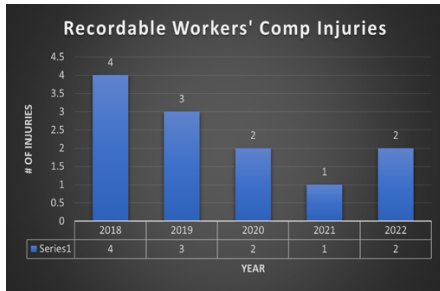


### ***Annual OSHA 300 Reports (Work-Related Injuries/Illnesses)***

Risk Managements acts as a workers' compensation advocate for the injured worker as they are recovering from an on-the-job injury. Risk Management also acts as liaison between the City of Nichols Hills and the workers' compensation third party administrator, Consolidated Benefit Resources (CBR).

Risk Management is responsible for proper reporting of all on-the-job injuries, arranging for treatment of the injured employee, and proper reporting of all injury leave and record keeping of lost time. These reports by law must be posted in all departments until April 2022 and sent to The Department of Labor. Public Works had two (2) recordable injuries in 2022. The fire department, police department and administration had no recordable injuries in 2022.

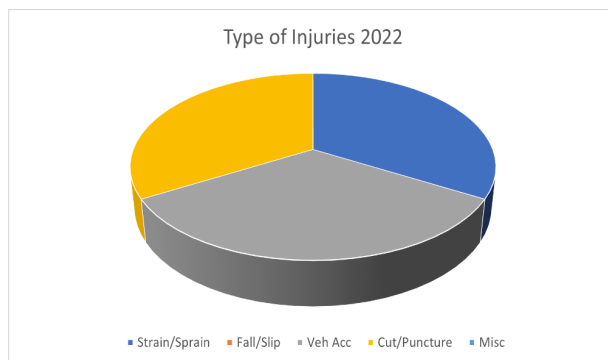
Below is a comparison of the injuries from the last five (5) years. As you can see, all departments are doing very well staying safe while doing their jobs. According to the U.S. Bureau of Labor Statistics, the average incident rates for nonfatal occupational injuries and illnesses in state and local government industries in 2021 was 2.9. 2022 statistics haven't been released. As you can see, we are slightly below that average.



### ***(OMAG) Workers' Compensation***

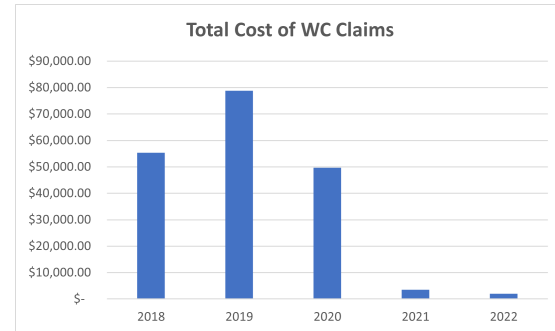
The City's 2022-2023 workers' compensation premium was \$170,485.00, which is a reduction of \$4,809.00 from 2021. As a result of favorable workers' compensation claims activity, the city has an escrow balance of \$32,284.78 which was not applied to this year's workers' compensation premium. The city decided to keep the escrow balance for a future year.

The graph below shows the breakdown of the types of workers' compensation claims in 2022.



### ***Total Cost of Claims FY18 – FY22***

The figure below shows the total cost of workers' compensation claims for the past five years. As you can see, we have experienced a significant improvement since 2020.



### ***Accident Review Board***

The accident review board met two (2) times this year. One accident involved the police department and one accident involved public works. The police department accident was a no-fault accident and therefor subrogated for recovery of funds lost.

### ***Subrogation***

Subrogation is the recovery of funds spent to repair or replace City assets damaged by negligent third parties. Examples are automobile collisions where third parties cause damage to City vehicles, traffic signals, or street signs. Recoveries in 2022 were \$11,050.00. Money recovered from third parties for City vehicle and property damage is deposited directly into the appropriate fund per city policy.

### ***Employee Safety Training***

The Risk Manager provides monthly training for Public Works as well as training for all departments quarterly. Risk management also conducts new hire safety orientations. An example of safety training in 2022 was Active Shooter-Run, Hide Fight, the national standard for response to an active threat, where participants learn to run or evacuate if possible, hide or best practices to shelter in place and ultimately to fight if no other options. Stop the Bleed, a national program training participants in bleeding control through lecture and skills based training, participants learn the importance of

taking immediate action and utilizing direct pressure, tourniquets and wound packing. Training provided by the Oklahoma Office of Homeland Security (City Manager, Shane Pate pictured below).



In 2022, the Fire Chief and Risk Manager became Community Emergency Response Team (CERT) certified trainers through FEMA/Oklahoma Office of Homeland Security. CERT educates volunteers about disaster preparedness for the hazards that may occur where they live. CERT trains volunteers in basic disaster response skills, such as fire safety, light search and rescue, team organization and disaster medical operations. The CERT program offers a consistent, nationwide approach to volunteer training and organization that professional responders can rely on during disaster situations, allowing them to focus on more complex tasks. We hope to introduce this program to the community in 2023.

### ***Wellness***

The annual health screen and flu shots were offered again this year. We had approximately 44% of employees participate in the health screen and approximately 35% of employees get the flu shot. We continued the health incentive this year where employees receive money back for participating in one or both.

### ***Miscellaneous***

The Risk Manager serves as the City's United Way of Central Oklahoma drive chairman. The United Way campaign had a total donation amount of almost \$4000 from 100% of employees for the 2022 year. We also had a special event employee golf tournament that contributed over \$5,000 to our total contributions resulting in a total of \$9,123.00. This was the biggest donation year on record.

Risk Management is responsible for the random drug testing program as allowed under the Cities Drug Testing Program. In 2022, this resulted in sixteen (16) pre-employment drug screens, medical physicals, and safety orientations for all new hires; nineteen (19) random drug tests; three (3) alcohol tests for CDL commercial drivers according to policy.

The city became a Learning Partner with Columbia Southern University (CSU) in 2022. CSU offers 100% online college classes and professional certificates at a discounted rate of 10%. CSU offers Associate degrees, Bachelor's degrees, Master's degrees, and a Doctoral degree. Some examples of degrees include business administration, criminal justice, fire administration and occupational safety and health. CSU is nationally accredited by DEAC, Distance Education Accrediting Commission as well as Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The city still offers tuition assistance to all full-time employees, which is a great benefit.



Public Works received a safety grant from OMAG for safety equipment this year. The grant allowed us to purchase new chain saw chaps, gloves, and helmets.



We were also able to purchase a new flammable storage cabinet. This safety grant is offered at a 2:1 purchase ratio which makes it a great opportunity to purchase equipment at a major discounted rate.



## Information Systems

Department members spent most of the year combatting cybercrime and protecting the City's computer system from harm by bad actors. Fighting these acts of cybercrime while maintaining a workable reliable computer system is an essential part of the Information Systems Department. When not combating these cyber threats, our actions have centered around completing various technical improvements provided by the bond projects authorized by the citizens of Nichols Hills.

In the last couple of years, we have focused on purchasing and instituting some of the following bond issue projects that will enhance technology throughout the City. The various projects and equipment that have been added are:

- The City replaced the electronics in the two tornado sirens.
- We installed video security cameras at all the water wells.
- Purchased new audio and visual equipment in various city training facilities.
- Replaced aging television broadcasting equipment with new equipment to broadcast city meetings on the Cox cable channel and to stream them on the Internet.
- The City installed fiber optic cable in the Public Works Yard to enhance computer and radio networks.
- We purchased new computer systems to provide redundant services to both City Hall and Public Works facilities.
- We provided video services in Police vehicles.
- We purchased a new server for the Police Records Management System.
- We purchased audio-visual equipment to aid citizens and workers during the COVID pandemic.
- We computerized the main radio 800 MHz system to interface with other departments.
- We purchased a second automated meter reading tower as a backup to the main water meter reading system at Public Works.
- The City replaced the old city-owned radio system antennas with new ones on the water tower.
- We acquired a new generator for the City Hall complex.
- The City purchased new technology systems for the new Fire Training facility.
- We purchased new technology to aid in securing the City's computer network.
- We purchased the equipment to allow a second Police Dispatcher to be on duty.

The department has completed most of the items listed in proposition No. 5 and No. 9 of the Bond issue and will continue to work on the remaining propositions. This year in 2023, we will continue revamping the City's website and enhancing the safety and security of citizens by increasing the number of video cameras throughout city parks and other public areas.

FUND: General Fund

| DEPARTMENT        | VENDOR NAME                  |                              | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION               | AMOUNT    |
|-------------------|------------------------------|------------------------------|------------|----------------------|---------------------------|-----------|
| NON-DEPARTMENTAL  | MISC VENDOR                  | THIEU HUA                    | 00-30050   | Deposit - held for o | THIEU HUA:                | 7,240.00  |
|                   |                              | COMFORTWORKS                 | 00-34325   | DEPOSIT-FIRE HYDRANT | COMFORTWORKS:             | 944.56    |
|                   |                              | ANE SERVICES                 | 00-34325   | DEPOSIT-FIRE HYDRANT | ANE SERVICES:             | 1,000.00  |
|                   |                              | OKLAHOMA UNIFORM BUILDING CO | 00-32600   | Uniform Building Cod | PERMIT FEES JANUARY 2023  | 204.00    |
|                   | TOTAL:                       |                              |            |                      |                           | 9,388.56  |
| Administration    | VERIZON WIRELESS             |                              | 02-84700   | Telephone            | MONTHLY CHARGES           | 286.74    |
|                   |                              | GRANICUS                     | 02-84400   | Software Agreements  | AGENDA SOFTWARE           | 385.87    |
|                   |                              | VISA                         | 02-84000   | Equipment Maintenanc | LIGHT METER               | 184.89    |
|                   |                              |                              | 02-84300   | Training & Membershi | MANAGEMENT LUNCH          | 63.18     |
|                   |                              |                              | 02-84300   | Training & Membershi | NATL ELECTRIC SAFETY CODE | 214.00    |
|                   |                              |                              | 02-84300   | Training & Membershi | LUNCH TRAINING            | 56.88     |
|                   |                              |                              | 02-83000   | Material & Supplies  | OVERPAID APPLE INVOICE    | 0.24      |
|                   | PETTY CASH                   |                              | 02-84300   | Training & Membershi | DEC AND JAN RECEIPTS      | 90.54     |
|                   |                              |                              | 02-84300   | Training & Membershi | JANUARY 2023 RECEIPTS     | 120.87    |
|                   |                              | CLASSIC PRINTING INC         | 02-83000   | Material & Supplies  | TAYLOR BUSINESS CARDS     | 101.65    |
|                   | AT&T 831-001-0000 521        |                              | 02-84700   | Telephone            | MONTHLY CHARGES           | 86.73     |
|                   |                              | VISA                         | 02-84300   | Training & Membershi | TRAINING - LAWTON NOI     | 95.00     |
|                   | OFFICE DEPOT 35315277        |                              | 02-83000   | Material & Supplies  | TONER CARTRIDGE           | 196.73    |
|                   |                              |                              | 02-83000   | Material & Supplies  | OFFICE SUPPLIES           | 37.04     |
|                   |                              |                              | 02-83000   | Material & Supplies  | OFFICE SUPPLIES           | 18.19     |
|                   | TOTAL:                       |                              |            |                      |                           | 1,938.07  |
| City Attorney     | WILLIAMS BOX FORSHEE & BULLA |                              | 04-87100   | Legal Services       | LEGAL SERVICES            | 35,070.20 |
|                   |                              | TOTAL:                       |            |                      |                           | 35,070.20 |
| Municipal Court   | AT&T 831-001-0000 521        |                              | 05-84700   | Telephone            | MONTHLY CHARGES           | 86.73     |
|                   |                              | OMCCA                        | 05-84300   | Training & Membershi | COURT CLERK MEMBERSHIP    | 55.00     |
|                   | TOTAL:                       |                              |            |                      |                           | 141.73    |
| Police Department | COPS PRODUCTS                |                              | 06-81100   | Uniform Allowance    | JOBE UNIFORMS VEST        | 271.47    |
|                   |                              |                              | 06-81100   | Uniform Allowance    | JOBE UNIFORMS             | 1,209.82  |
|                   |                              |                              | 06-81100   | Uniform Allowance    | JOBE UNIFORMS VEST        | 939.75    |
|                   |                              |                              | 06-81100   | Uniform Allowance    | LOPEZ ACADEMY UNIFORMS    | 1,075.55  |
|                   | CASEY NIX                    |                              | 06-84950   | EV Charging          | HOME CHARGING JAN 2023    | 35.00     |
|                   | VERIZON WIRELESS             |                              | 06-84700   | Telephone            | MONTHLY CHARGES           | 813.59    |
|                   | VISA                         |                              | 06-84200   | Building Maintenance | CARD READER SALLYPORT     | 201.81    |
|                   |                              |                              | 06-83000   | Material & Supplies  | PRINTER PAPER AND DVDS    | 68.45     |
|                   |                              |                              | 06-83000   | Material & Supplies  | PRINTER PAPER AND DVDS    | 55.97     |
|                   |                              |                              | 06-83000   | Material & Supplies  | TOOLS FOR REPAIRS         | 50.38     |
|                   |                              |                              | 06-83000   | Material & Supplies  | OFFICE SUPPLIES           | 34.12     |
|                   |                              |                              | 06-84300   | Training & Membershi | OACP IACP MEMBERSHIP DUES | 390.00    |
|                   |                              | TRANSUNION RISK AND ALTERNAT | 06-84000   | Equipment Maintenanc | ACCESS TO DATABASE        | 100.00    |
|                   |                              | VISA                         | 06-84300   | Training & Membershi | TASER 7 CARTRIDGE LOPEZ   | 77.90     |
|                   |                              |                              | 06-84300   | Training & Membershi | NABI MEMBERSHIP DUES      | 79.73     |
|                   |                              |                              | 06-83000   | Material & Supplies  | PATROL BUSINESS CARDS     | 78.18     |
|                   |                              |                              | 06-84300   | Training & Membershi | DEVANNEY NOTARY           | 89.00     |
|                   |                              | LAW ENFORCEMENT PSYCHOLOGICA | 06-81200   | Medical Exams        | LOPEZ EVAL                | 120.00    |
|                   |                              | PETROLEUM TRADERS CORPORATIO | 06-84900   | Fuel                 | UNLEADED FUEL             | 4,015.00  |
|                   | VISA                         |                              | 06-84000   | Equipment Maintenanc | LIGHT METER               | 184.90    |
|                   | CINTAS CORP. #064            |                              | 06-81100   | Uniform Allowance    | PUBLIC WORKS UNIFORMS     | 55.68     |
|                   | ASPEN BUILDING SERVICES OF O |                              | 06-85000   | Janitorial Services  | CLEANING SERVICES         | 1,262.50  |
|                   | METRO EMERGENCY UPFITTERS    |                              | 06-84100   | Vehicle Maintenance  | REPAIR TO 47 AFTER FORD   | 720.00    |
|                   | AT&T 287288038708            |                              | 06-84700   | Telephone            | FIRST NET POLICE          | 626.46    |

FUND: General Fund

| DEPARTMENT      | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION              | AMOUNT    |
|-----------------|------------------------------|------------|----------------------|--------------------------|-----------|
|                 | PETTY CASH                   | 06-84100   | Vehicle Maintenance  | DEC AND JAN RECEIPTS     | 154.50    |
|                 |                              | 06-84300   | Training & Membershi | DEC AND JAN RECEIPTS     | 122.98    |
|                 | AT&T 405 843-5672 126 1      | 06-84700   | Telephone            | MONTHLY CHARGES          | 1,176.27  |
|                 | AT&T 831-001-0000 521        | 06-84700   | Telephone            | MONTHLY CHARGES          | 346.91    |
|                 | CAVENDER FORD OF OKC         | 06-84100   | Vehicle Maintenance  | OIL CHANGE UNIT 42, 49   | 68.45     |
|                 |                              | 06-84100   | Vehicle Maintenance  | OIL CHANGE UNIT 42, 49   | 74.62     |
|                 | STEVEN COX                   | 06-84950   | EV Charging          | HOME CHARGING JAN 2023   | 37.00     |
|                 | ONG                          | 06-84800   | Utilities            | MONTHLY CHARGES          | 380.73    |
|                 | PATRICK & CO.                | 06-85300   | Animal Control       | ANIMAL TAGS              | 281.25    |
|                 | RED CARPET                   | 06-84100   | Vehicle Maintenance  | CAR WASH TICKETS         | 125.00    |
|                 |                              |            | TOTAL:               |                          | 15,322.97 |
| Fire Department | WAL-MART #9502               | 07-83000   | Material & Supplies  | STATION SUPPLIES         | 371.30    |
|                 |                              | 07-83000   | Material & Supplies  | STATION SUPPLIES         | 261.33    |
|                 | WESTLAKE HARDWARE            | 07-84200   | Building Maintenance | STATION SUPPLIES         | 16.99     |
|                 |                              | 07-83000   | Material & Supplies  | STATION SUPPLIES         | 18.74     |
|                 |                              | 07-83000   | Material & Supplies  | STATION SUPPLIES         | 27.50     |
|                 | EMSA                         | 07-85200   | EMSA Subsidy         | JANUARY SUBSIDY          | 2,506.68  |
|                 | OSFA                         | 07-84400   | Membership           | OSFA DUES                | 910.00    |
|                 | VERIZON WIRELESS             | 07-84700   | Telephone            | MONTHLY CHARGES          | 194.05    |
|                 | NORTHERN SAFETY & INDUSTRIAL | 07-84000   | Equipment Maintenanc | RUBBER BOOTS             | 253.51    |
|                 | VISA                         | 07-84000   | Equipment Maintenanc | GAS GRILL HOOKUP         | 311.19    |
|                 | VISA                         | 07-84200   | Building Maintenance | GRILL HOSE               | 29.06     |
|                 |                              | 07-84200   | Building Maintenance | GREASE BUCKET            | 79.99     |
|                 |                              | 07-83000   | Material & Supplies  | PAPER TOWELS             | 43.55     |
|                 |                              | 07-84200   | Building Maintenance | ORDER CANCELLED          | 29.06-    |
|                 |                              | 07-84200   | Building Maintenance | GAS LINE FOR GRILL       | 35.99     |
|                 |                              | 07-84000   | Equipment Maintenanc | EQUIPMENT BATTERY        | 249.99    |
|                 |                              | 07-84300   | Training & Membershi | LODGING FOR TRAINING     | 109.00    |
|                 |                              | 07-84000   | Equipment Maintenanc | MOUNTING HARDWARE        | 79.26     |
|                 |                              | 07-84000   | Equipment Maintenanc | EQUIPMENT BATTERY        | 249.99    |
|                 |                              | 07-83000   | Material & Supplies  | CANCELLED ORDER - AMAZON | 43.55-    |
|                 | MARK LEY                     | 07-84300   | Training & Membershi | TC: INSPECTOR I          | 48.29     |
|                 | PETROLEUM TRADERS CORPORATIO | 07-84900   | Fuel                 | UNLEADED FUEL            | 880.42    |
|                 | VISA                         | 07-84200   | Building Maintenance | LUMBER AND BOLT FOR FIRE | 51.01     |
|                 | AT&T 287288038669            | 07-84700   | Telephone            | FIRST NET FIRE           | 184.06    |
|                 | PETTY CASH                   | 07-84100   | Vehicle Maintenance  | DEC AND JAN RECEIPTS     | 9.75      |
|                 | AT&T 405 843-5672 126 1      | 07-84700   | Telephone            | MONTHLY CHARGES          | 392.09    |
|                 | CLASSIC PRINTING INC         | 07-83000   | Material & Supplies  | EMS INFO FORM            | 201.90    |
|                 | JOSHUA GRAY                  | 07-84300   | Training & Membershi | TC: ROPES I              | 91.70     |
|                 | AT&T 831-001-0000 521        | 07-84700   | Telephone            | MONTHLY CHARGES          | 173.45    |
|                 | SITEBOX STORAGE              | 07-84200   | Building Maintenance | STORAGE CONTAINER        | 145.00    |
|                 | ALPHA ONE FIRETRUCKS LLC     | 07-84100   | Vehicle Maintenance  | T-31 REPAIR              | 705.23    |
|                 | ALLIANCE MECHANICAL LLC      | 07-84200   | Building Maintenance | SINK BACKUP              | 355.00    |
|                 | DAVID STOOPS ELECTRIC        | 07-84200   | Building Maintenance | FIRE STATION REWIRE      | 829.80    |
|                 | EASTERN OKLAHOMA COUNTY TECH | 07-84300   | Training & Membershi | TUITION FOR AEMT         | 1,800.00  |
|                 | SAINTS OCCUPATIONAL HEALTH   | 07-81200   | Medical Exams        | INVOICE#53806            | 48.00     |
|                 | ONG                          | 07-84800   | Utilities            | MONTHLY CHARGES          | 380.73    |
|                 | PETROLEUM MARKETERS EQUIPMEN | 07-84100   | Vehicle Maintenance  | AIM KIT FIRE TRUCK       | 377.00    |
|                 | KENNY REYES                  | 07-84300   | Training & Membershi | TC: WINTER WORKSHOP      | 57.53     |
|                 |                              |            | TOTAL:               |                          | 12,406.47 |
| City Engineer   | SMITH ROBERTS BALDISCHWILER  | 08-86075   | Engineering Fees     | SURVEY OF TWO AREAS      | 6,430.00  |
|                 |                              | 08-86075   | Engineering Fees     | GENERAL ENGINEERING      | 9,423.50  |



FUND: General Fund

| DEPARTMENT         | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION           | AMOUNT    |
|--------------------|------------------------------|------------|----------------------|-----------------------|-----------|
|                    |                              | 08-86075   | Engineering Fees     | GRAND PARK            | 2,617.50  |
|                    |                              |            |                      | TOTAL:                | 18,471.00 |
| Street Department  | TRAVIS VOICE & DATA          | 09-84700   | Telephone            | MONTHLY CHARGES       | 25.77     |
|                    | VERIZON WIRELESS             | 09-84700   | Telephone            | MONTHLY CHARGES       | 85.80     |
|                    | NORTHERN SAFETY & INDUSTRIAL | 09-83500   | Safety Supplies      | SAFETY SUPPLIES       | 109.01    |
|                    | US FLEET TRACKING            | 09-84100   | Vehicle Maintenance  | VEHICLE TRACKERS      | 149.75    |
|                    | PETROLEUM TRADERS CORPORATIO | 09-84900   | Fuel                 | UNLEADED FUEL         | 749.85    |
|                    | CINTAS CORP. #064            | 09-81100   | Uniform Allowance    | PUBLIC WORKS UNIFORMS | 273.76    |
|                    | CRAFCO INC                   | 09-84000   | Equipment Maintenanc | PW STREET MAINT.      | 70.00     |
|                    |                              | 09-83000   | Material & Supplies  | SUPPLIES              | 27.30     |
|                    |                              | 09-83000   | Material & Supplies  | COLD PATCH            | 110.00    |
|                    | RITZ SAFETY LLC              | 09-83500   | Safety Supplies      | GLOVES                | 25.00     |
|                    | FRONTIER EQUIPMENT           | 09-84000   | Equipment Maintenanc | EQUIPMENT MAINTENANCE | 338.84    |
|                    | HOME DEPOT                   | 09-83000   | Material & Supplies  | PW SIGN FORMS         | 93.92     |
|                    |                              | 09-83000   | Material & Supplies  | PW ICE MELT           | 119.76    |
|                    | INTERSTATE BATTERY SUPPLY    | 09-84100   | Vehicle Maintenance  | BATTIRES              | 102.00    |
|                    | OG&E                         | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 7,524.32  |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 33.79     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 33.39     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 31.64     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 31.24     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 30.69     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 30.43     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 30.29     |
|                    |                              | 09-85500   | Street Lighting      | MONTHLY CHARGES       | 30.83     |
|                    | ONG                          | 09-84800   | Utilities            | MONTHLY CHARGES       | 172.53    |
|                    | OREILLY AUTOMOTIVE STORES IN | 09-84100   | Vehicle Maintenance  | PW UNIT 20            | 12.99     |
|                    |                              |            |                      | TOTAL:                | 10,242.90 |
| Sanitation         | BLUE BEACON TRUCK WASHES     | 10-84100   | Vehicle Maintenance  | PW TRUK WASH          | 55.80     |
|                    | CITY OF MIDWEST CITY         | 10-85800   | Landfill Disposal    | HAZARDOUS WASTE       | 445.00    |
|                    | VERIZON WIRELESS             | 10-84700   | Telephone            | MONTHLY CHARGES       | 143.70    |
|                    | NORTHERN SAFETY & INDUSTRIAL | 10-83000   | Material & Supplies  | COLD WEATHER SUPPLIES | 134.40    |
|                    |                              | 10-83500   | Safety Supplies      | SAFETY SUPPLIES       | 109.01    |
|                    | US FLEET TRACKING            | 10-84100   | Vehicle Maintenance  | VEHICLE TRACKERS      | 89.85     |
|                    | GOODYEAR TIRE & RUBBER COMPA | 10-84100   | Vehicle Maintenance  | TIRES                 | 1,874.50  |
|                    | PREMIER TRUCK GROUP          | 10-84100   | Vehicle Maintenance  | TRUCK MAINTENANCE     | 1,192.46  |
|                    | PETROLEUM TRADERS CORPORATIO | 10-84900   | Fuel                 | UNLEADED FUEL         | 207.57    |
|                    | CINTAS CORP. #064            | 10-81100   | Uniform Allowance    | PUBLIC WORKS UNIFORMS | 679.44    |
|                    | CAPITAL ONE/NORTHERN TOOL &  | 10-84000   | Equipment Maintenanc | TIRES                 | 279.90    |
|                    | RITZ SAFETY LLC              | 10-83500   | Safety Supplies      | GLOVES                | 100.00    |
|                    | REPUBLIC SERVICES            | 10-85800   | Landfill Disposal    | COMMERCIAL GARBAGE    | 70.69     |
|                    |                              | 10-85825   | Commercial Garbage D | COMMERCIAL GARBAGE    | 9,863.24  |
|                    | SOUTHEAST LANDFILL - 4061    | 10-85800   | Landfill Disposal    | JANUARY 2023          | 4,379.52  |
|                    | ONG                          | 10-84800   | Utilities            | MONTHLY CHARGES       | 172.53    |
|                    |                              |            |                      | TOTAL:                | 19,797.61 |
| Parks Department   | NORTHWEST LAWN MAINTENANCE I | 11-85900   | Park Maintenance Con | PARKS MAINTENANCE     | 16,382.50 |
|                    |                              |            |                      | TOTAL:                | 16,382.50 |
| Public Works Admin | TRAVIS VOICE & DATA          | 12-84700   | Telephone            | MONTHLY CHARGES       | 68.71     |
|                    | WESTLAKE HARDWARE            | 12-83700   | Misc. Supplies       | HARDWARD              | 27.96     |
|                    | GRAINGER                     | 12-83700   | Misc. Supplies       | DISPENSER             | 104.12    |

FUND: General Fund

| DEPARTMENT         | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION               | AMOUNT    |
|--------------------|------------------------------|------------|----------------------|---------------------------|-----------|
|                    | VERIZON WIRELESS             | 12-84700   | Telephone            | MONTHLY CHARGES           | 165.82    |
|                    | TERMINIX PROCESSING CENTER   | 12-84200   | Building Maintenance | PEST CONTROL              | 50.00     |
|                    |                              | 12-84200   | Building Maintenance | PEST CONTROL              | 78.00     |
|                    | PETROLEUM TRADERS CORPORATIO | 12-84900   | Fuel                 | UNLEADED FUEL             | 729.85    |
|                    | ASPEN BUILDING SERVICES OF O | 12-85000   | Janitorial Services  | CLEANING SERVICES         | 745.00    |
|                    | AT&T 831-001-0000 521        | 12-84700   | Telephone            | MONTHLY CHARGES           | 43.36     |
|                    | VISA                         | 12-84300   | Training & Membershi | HOMELAND                  | 39.99     |
|                    |                              | 12-84200   | Building Maintenance | AMAZON PURCHASE           | 158.40    |
|                    | DAVID STOOPS ELECTRIC        | 12-84200   | Building Maintenance | BUILDING MAINTENANCE      | 114.78    |
|                    |                              | 12-84200   | Building Maintenance | BUILDING MAINTENANCE      | 1,500.00  |
|                    | SAINTS OCCUPATIONAL HEALTH   | 12-81200   | Medical Exams        | INVOICE#53806             | 85.00     |
|                    | OFFICE DEPOT 35315277        | 12-83200   | Office Supplies      | SUPPLIES                  | 75.99     |
|                    |                              | 12-83200   | Office Supplies      | SUPPLIES                  | 18.51     |
|                    |                              | 12-83200   | Office Supplies      | SUPPLIES                  | 17.29     |
|                    |                              | 12-83200   | Office Supplies      | SUPPLIES                  | 2.99      |
|                    | ONG                          | 12-84800   | Utilities            | MONTHLY CHARGES           | 172.53    |
|                    | PETROLEUM MARKETERS EQUIPMEN | 12-84250   | Fueling Station Main | TANK INSPECTIONS          | 558.09    |
|                    |                              |            | TOTAL:               |                           | 4,756.39  |
| General Government | MISC VENDOR PAULETTE R H     | 13-86050   | Consulting Fees      | PAULETTE R HEBERT:        | 900.00    |
|                    | RITE WAY SHREDDING           | 13-87000   | Misc. Expenses       | SHREDDING JANUARY 2023    | 104.75    |
|                    | VISA                         | 13-83000   | Material & Supplies  | PAPER                     | 69.96     |
|                    |                              | 13-84000   | Equipment Maintenanc | DROPOX FOR BUSINESS       | 5,472.00  |
|                    |                              | 13-84000   | Equipment Maintenanc | DISPLAY                   | 497.99    |
|                    | VISA                         | 13-83000   | Material & Supplies  | AMAZON                    | 25.33     |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 126.00    |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 42.46     |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 69.50     |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 238.87    |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 57.01     |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 382.49    |
|                    |                              | 13-83000   | Material & Supplies  | AMAZON                    | 74.17     |
|                    |                              | 13-84300   | Training & Membershi | BUSINESS PRIME            | 499.00    |
|                    | TERMINIX PROCESSING CENTER   | 13-84200   | Building Maintenance | PEST CONTROL              | 50.00     |
|                    |                              | 13-84200   | Building Maintenance | PEST CONTROL              | 228.00    |
|                    |                              | 13-84200   | Building Maintenance | PEST CONTROL              | 50.00     |
|                    |                              | 13-84200   | Building Maintenance | PEST CONTROL              | 98.00     |
|                    | JENCO CONSTRUCTION           | 13-88100   | Council Approval Cap | FIRE STATION & CITY HALL  | 22,315.50 |
|                    | ASPEN BUILDING SERVICES OF O | 13-85000   | Janitorial Services  | CLEANING SERVICES         | 1,362.50  |
|                    | PETTY CASH                   | 13-87000   | Misc. Expenses       | DEC AND JAN RECEIPTS      | 20.00     |
|                    |                              | 13-87000   | Misc. Expenses       | JANUARY 2023 RECEIPTS     | 100.00    |
|                    |                              | 13-87000   | Misc. Expenses       | YEARS OF SERVICE AWARDS   | 500.00    |
|                    | VISA                         | 13-83000   | Material & Supplies  | MEETING SUPPLIES          | 120.46    |
|                    |                              | 13-83000   | Material & Supplies  | MEETING SUPPLIES          | 4.97      |
|                    |                              | 13-83000   | Material & Supplies  | MEETING SUPPLIES          | 7.45      |
|                    | FRANKFURT-SHORT-BRUZA ASSOCI | 13-88100   | Council Approval Cap | FIRE STATION & CITY HALL  | 5,660.98  |
|                    | CLASSIC PRINTING INC         | 13-83000   | Material & Supplies  | WINDOW & REGULAR ENVELOPE | 457.00    |
|                    | AT&T 831-001-0000 521        | 13-84700   | Telephone            | MONTHLY CHARGES           | 43.36     |
|                    | QUADIENT FINANCE USA INC     | 13-86900   | Postage              | POSTAGE                   | 507.54    |
|                    | ACKERMAN MCQUEEN             | 13-86050   | Consulting Fees      | SUSTAINABILITY REPORT     | 16,666.66 |
|                    | CRAWFORD & ASSOCIATES PC     | 13-86400   | Auditing Fees        | PROFESSIONAL SERVCIES     | 230.00    |
|                    | EUREKA WATER CO              | 13-83000   | Material & Supplies  | TANK RENTAL AND SERVICE   | 17.50     |
|                    |                              | 13-83000   | Material & Supplies  | 5 GAL WATER               | 158.40    |
|                    |                              | 13-83000   | Material & Supplies  | 5 GAL WATER               | 120.80    |

FUND: General Fund

| DEPARTMENT             | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION              | AMOUNT    |
|------------------------|------------------------------|------------|----------------------|--------------------------|-----------|
|                        |                              | 13-83000   | Material & Supplies  | TANK RENTAL AND SERVICE  | 4.99      |
|                        | FRIDAY                       | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 351.55    |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 1,361.45  |
|                        | JOURNAL RECORD PUBLISHING CO | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 37.05     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 61.05     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 36.90     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 36.90     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 36.90     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 37.35     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 37.20     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 31.35     |
|                        |                              | 13-86300   | Publications         | NOTICES AND PUBLICATIONS | 144.15    |
|                        | MOLLMANS WATER CULLIGAN OKC  | 13-83000   | Material & Supplies  | SALT FOR WATER SOFTNER   | 93.50     |
|                        | NORTHWEST LAWN MAINTENANCE I | 13-84200   | Building Maintenance | TREE REMOVAL & PRUNING   | 13,448.15 |
|                        | OFFICE DEPOT 35315277        | 13-83000   | Material & Supplies  | OFFICE SUPPLIES          | 31.06     |
|                        |                              | 13-83000   | Material & Supplies  | OFFICE SUPPLIES          | 27.47     |
|                        |                              | 13-83000   | Material & Supplies  | OFFICE SUPPLIES          | 26.61     |
|                        | OG&E                         | 13-84800   | Utilities            | MONTHLY CHARGES          | 3,198.16  |
|                        | ONG                          | 13-84800   | Utilities            | MONTHLY CHARGES          | 380.74    |
|                        |                              |            | TOTAL:               |                          | 76,661.18 |
| Code Department        | TRAVIS VOICE & DATA          | 14-84700   | Telephone            | MONTHLY CHARGES          | 51.53     |
|                        | BLUE BEACON TRUCK WASHES     | 14-84100   | Vehicle Maintenance  | CODE                     | 33.70     |
|                        |                              | 14-84100   | Vehicle Maintenance  | TO CORRECT VENDOR        | 33.70-    |
|                        | VERIZON WIRELESS             | 14-84700   | Telephone            | MONTHLY CHARGES          | 276.69    |
|                        | US FLEET TRACKING            | 14-84100   | Vehicle Maintenance  | VEHICLE TRACKERS         | 119.80    |
|                        | VISA                         | 14-84100   | Vehicle Maintenance  | CODE TRUCK WASH          | 33.70     |
|                        | PETROLEUM TRADERS CORPORATIO | 14-84900   | Fuel                 | UNLEADED FUEL            | 468.71    |
|                        | VISA                         | 14-84000   | Equipment Maintenanc | LIGHT METER              | 184.90    |
|                        | CINTAS CORP. #064            | 14-81100   | Uniform Rental       | PUBLIC WORKS UNIFORMS    | 427.80    |
|                        | AT&T 287307218639            | 14-84700   | Telephone            | FIRST NET PUBLIC WORKS   | 92.90     |
|                        | VISA                         | 14-84300   | Training & Membershi | CODE DEPT STUDY GUIDE    | 69.00     |
|                        |                              | 14-83000   | Material & Supplies  | DRILL                    | 199.00    |
|                        |                              | 14-84300   | Training & Membershi | CODE CERTIFICATE         | 250.00    |
|                        | HIBDON TIRES PLUS            | 14-84100   | Vehicle Maintenance  | VEHICLE MAINTENANCE      | 82.88     |
|                        | ONG                          | 14-84800   | Utilities            | MONTHLY CHARGES          | 172.53    |
|                        |                              |            | TOTAL:               |                          | 2,429.44  |
| Risk Manager           | WAL-MART #9502               | 15-84300   | Training & Membershi | SUPPLIES                 | 16.05     |
|                        | VERIZON WIRELESS             | 15-84700   | Telephone            | MONTHLY CHARGES          | 692.89    |
|                        | VISA                         | 15-84300   | Training & Membershi | THE DONUT PALACE         | 25.62     |
|                        | PETROLEUM TRADERS CORPORATIO | 15-84900   | Fuel                 | UNLEADED FUEL            | 338.14    |
|                        | AT&T 831-001-0000 521        | 15-84700   | Telephone            | MONTHLY CHARGES          | 43.36     |
|                        |                              |            | TOTAL:               |                          | 1,116.06  |
| Information Systems Mg | COX COMMUNICATIONS           | 16-84600   | Lease/Rental         | INTERNET PUBLIC WORKS    | 524.94    |
|                        |                              | 16-84600   | Lease/Rental         | CITY HALL INTERNET       | 1,146.99  |
|                        | VERIZON WIRELESS             | 16-84700   | Telephone            | MONTHLY CHARGES          | 207.48    |
|                        | TELVUE                       | 16-84000   | Equipment Maintenanc | DIGITAL PLAYER FD        | 1,540.00  |
|                        | TANGENT                      | 16-84000   | Equipment Maintenanc | OFFICE 365 LICENSE       | 10,464.00 |
|                        |                              | 16-84000   | Equipment Maintenanc | VDI COMPUTER LICENSE     | 1,799.99  |
|                        | VISA                         | 16-84000   | Equipment Maintenanc | SCREEN PROTECTOR         | 116.54    |
|                        |                              | 16-84000   | Equipment Maintenanc | WIRE PORTECTOR           | 14.99     |
|                        |                              | 16-84300   | Training & Membershi | PARKING                  | 215.19    |

FUND: General Fund

5.a.a

| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION              | AMOUNT    |
|------------|------------------------------|------------|----------------------|--------------------------|-----------|
|            |                              | 16-84300   | Training & Membershi | GAS                      | 38.86     |
|            |                              | 16-84300   | Training & Membershi | GAS                      | 31.74     |
|            |                              | 16-84300   | Training & Membershi | GAS                      | 27.25     |
|            |                              | 16-84300   | Training & Membershi | GAS                      | 26.62     |
|            |                              | 16-84300   | Training & Membershi | GAS                      | 32.24     |
|            |                              | 16-84300   | Training & Membershi | GAS                      | 38.39     |
|            |                              | 16-84000   | Equipment Maintenanc | CABLES                   | 36.99     |
|            |                              | 16-84000   | Equipment Maintenanc | CABLES                   | 9.89      |
|            |                              | 16-84000   | Equipment Maintenanc | CABLES                   | 10.99     |
|            |                              | 16-84000   | Equipment Maintenanc | CABLES                   | 16.99     |
|            |                              | 16-84000   | Equipment Maintenanc | TV MOUNT                 | 34.28     |
|            |                              | 16-84000   | Equipment Maintenanc | WALL PLATE               | 9.99      |
|            |                              | 16-84000   | Equipment Maintenanc | SCANNER                  | 649.00    |
|            |                              | 16-84000   | Equipment Maintenanc | GRAPHICS CARD COMPUTER   | 108.46    |
|            |                              | 16-84000   | Equipment Maintenanc | FILTERS                  | 111.50    |
|            |                              | 16-84000   | Equipment Maintenanc | DROPBOX                  | 29.19     |
|            | HOWARD TECHNOLOGY SOLUTIONS  | 16-84000   | Equipment Maintenanc | REPLACEMENT FAX SERVER   | 831.00    |
|            | FORD AUDIO-VIDEO SYSTEMS LLC | 16-84000   | Equipment Maintenanc | REPAIR COUNCIL AUDIO SYS | 1,610.00  |
|            | VISA                         | 16-84000   | Equipment Maintenanc | SCOTT JOHNSON            | 239.88    |
|            |                              | 16-84000   | Equipment Maintenanc | BACKUP SOFTWARE          | 99.98     |
|            | AT&T 831-001-0000 521        | 16-84700   | Telephone            | MONTHLY CHARGES          | 43.36     |
|            | PROJECT A INC                | 16-84600   | Lease/Rental         | WEBSITE HOSTING          | 600.00    |
|            |                              |            |                      | TOTAL:                   | 20,666.72 |

Attachment: Claims List January 2023 (6327 : 5a Total Warrants &amp; Claims)

FUND: Municipal Authority

| DEPARTMENT          | VENDOR NAME                  | GL ACCOUNT                      | ACCOUNT DESCRIPTION  | DESCRIPTION              | AMOUNT    |
|---------------------|------------------------------|---------------------------------|----------------------|--------------------------|-----------|
| NON-DEPARTMENTAL    | MISC VENDOR                  | POWERS III, 00-34150            | Utility Refunds      | 01-00197-13              | 286.57    |
|                     |                              | ROSE HILL BU 00-34150           | Utility Refunds      | 01-00302-21              | 25.30     |
|                     |                              | FIACCONE, SH 00-34150           | Utility Refunds      | 02-00415-08              | 192.56    |
|                     |                              | TYLER TECHNOLOGIES INC 00-34500 | Due to Tyler Tech (C | INSITE TRANSACTIONS FEES | 1,110.00  |
|                     |                              |                                 | TOTAL:               |                          | 1,614.43  |
| Municipal Authority | TECH-LOCK                    | 12-84500                        | Well Maintenance     | LOCK FOR WELL DOOR       | 20.00     |
|                     | TRAVIS VOICE & DATA          | 12-84700                        | Telephone            | MONTHLY CHARGES          | 25.77     |
|                     | WAL-MART #9502               | 12-84300                        | Training & Membershi | COOK OUT                 | 316.85    |
|                     |                              | 12-84300                        | Training & Membershi | ITEMS FOR PW COOK OUT    | 93.13     |
|                     | WESTLAKE HARDWARE            | 12-84300                        | Training & Membershi | SUPPLIES COOK OUT        | 47.58     |
|                     | FIRESTONE COMPLETE AUTO      | 12-84100                        | Vehicle Maintenance  | PW VEHCHILE MAINT.       | 47.08     |
|                     | TPSI                         | 12-84950                        | Printing & Processin | UTILITY INVOICES         | 1,186.33  |
|                     |                              | 12-84950                        | Printing & Processin | UTILITY LATE NOTICES     | 91.28     |
|                     | ACCURATE ENVIRONMENT         | 12-84550                        | Water Quality Testin | WATER TESTING            | 2,325.00  |
|                     | VERIZON WIRELESS             | 12-84700                        | Telephone            | MONTHLY CHARGES          | 819.83    |
|                     | NORTHERN SAFETY & INDUSTRIAL | 12-83500                        | Safety Supplies      | SAFETY SUPPLIES          | 109.02    |
|                     | US FLEET TRACKING            | 12-84100                        | Vehicle Maintenance  | VEHICLE TRACKERS         | 269.55    |
|                     | GOODYEAR TIRE & RUBBER COMPA | 12-84100                        | Vehicle Maintenance  | POT HOLER TIRE           | 306.06    |
|                     | VISA                         | 12-84300                        | Training & Membershi | TRAINING CLASS           | 260.00    |
|                     |                              | 12-84300                        | Training & Membershi | TRAINING CLASS           | 650.00    |
|                     |                              | 12-84300                        | Training & Membershi | TRAINING CLASS           | 616.00    |
|                     | PETROLEUM TRADERS CORPORATIO | 12-84900                        | Fuel                 | UNLEADED FUEL            | 5,725.11  |
|                     | CINTAS CORP. #064            | 12-81100                        | Uniform Rental       | PUBLIC WORKS UNIFORMS    | 538.08    |
|                     | CITY OF OKLAHOMA CITY        | 12-87700                        | OKC Sewer Charges    | MONTHLY CHARGES          | 54,211.25 |
|                     | CRAFCO INC                   | 12-84000                        | Equipment Maintenan  | PW EQUIPMENT MAINT.      | 185.00    |
|                     | CLASSIC PRINTING INC         | 12-83200                        | Office Supplies      | NEW METER INSTALLATION   | 153.77    |
|                     | RITZ SAFETY LLC              | 12-83500                        | Safety Supplies      | GLOVES                   | 100.00    |
|                     | AT&T 287307218639            | 12-84700                        | Telephone            | FIRST NET PUBLIC WORKS   | 1,124.12  |
|                     | MADISON TURF FARMS LLC       | 12-83000                        | Materials & Supplies | BLANKET PO               | 64.80     |
|                     | AT&T 287314479969            | 12-84700                        | Telephone            | FIRST NET PUBLIC WORKS   | 43.30     |
|                     | VISA                         | 12-83700                        | Misc Supplies        | PW RESTROOM              | 39.97     |
|                     |                              | 12-83400                        | Lab Chemicals        | WELL SUPPLIES            | 66.95     |
|                     | HOLT TRUCK CENTERS           | 12-84100                        | Vehicle Maintenance  | PARTS                    | 38.10     |
|                     | CRAWFORD & ASSOCIATES PC     | 12-86400                        | Auditing Fees        | PROFESSIONAL SERVICES    | 230.00    |
|                     | GELLCO CLOTHING & SHOES INC  | 12-83500                        | Safety Supplies      | BOOTS FOR ALBERT         | 130.00    |
|                     | HOME DEPOT                   | 12-84500                        | Well Maintenance     | WELL SUPPLIES            | 718.69    |
|                     | INTERSTATE BATTERY SUPPLY    | 12-84100                        | Vehicle Maintenance  | Battries for Dumps       | 255.90    |
|                     | IRRIGATION STATION           | 12-83000                        | Materials & Supplies | SUPPLIES                 | 73.88     |
|                     | LOCKE SUPPLY CO              | 12-84500                        | Well Maintenance     | LIGHT                    | 173.34    |
|                     | OFFICE DEPOT 35315277        | 12-83200                        | Office Supplies      | OFFICE SUPPLIES          | 312.55    |
|                     |                              | 12-83200                        | Office Supplies      | OFFICE SUPPLIES          | 30.19     |
|                     |                              | 12-83200                        | Office Supplies      | OFFICE SUPPLIES          | 68.45     |
|                     | OG&E                         | 12-84800                        | Utilities            | MONTHLY CHARGES          | 273.63    |
|                     |                              | 12-84800                        | Utilities            | MONTHLY CHARGES          | 2,088.83  |
|                     |                              | 12-84800                        | Utilities            | MONTHLY CHARGES          | 10,421.45 |
|                     |                              | 12-84800                        | Utilities            | MONTHLY CHARGES          | 303.46    |
|                     |                              | 12-84800                        | Utilities            | MONTHLY CHARGES          | 1,180.94  |
|                     | OK CONTRACTORS SUPPLY        | 12-83000                        | Materials & Supplies | METER PARTS              | 214.00    |
|                     |                              | 12-83000                        | Materials & Supplies | RESTOCK PARTS            | 240.00    |
|                     |                              | 12-83000                        | Materials & Supplies | METER BOX                | 350.00    |
|                     |                              | 12-83000                        | Materials & Supplies | METER BOX                | 350.00    |
|                     | ONG                          | 12-84800                        | Utilities            | MONTHLY CHARGES          | 167.32    |
|                     |                              | 12-84800                        | Utilities            | MONTHLY CHARGES          | 155.21    |

FUND: Municipal Authority

5.a.a

| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|------------|------------------------------|------------|----------------------|----------------------------|-----------|
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES            | 155.21    |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES            | 528.33    |
|            |                              | 12-84800   | Utilities            | MONTHLY CHARGES            | 172.50    |
|            | OREILLY AUTOMOTIVE STORES IN | 12-83300   | Minor Tools          | TOOL AND SUPPLY            | 349.99    |
|            |                              | 12-84100   | Vehicle Maintenance  | TOOL AND SUPPLY            | 6.02      |
|            |                              | 12-84100   | Vehicle Maintenance  | PARTS FOR VEHICLE MAINT    | 246.18    |
|            |                              | 12-84100   | Vehicle Maintenance  | PARTS FOR VECHILE MAINT    | 10.98     |
|            | ROSE HILL BURIAL PARK, A TRU | 12-84650   | Lease Agreements     | GROUNDWATER LEASE          | 3,521.85  |
|            | ROSE STATE COLLEGE           | 12-84300   | Training & Membershi | ENTERED CR OF \$65.00 IN E | 65.00     |
|            |                              |            |                      | TOTAL:                     | 92,267.83 |

FUND: General Fund - CIP

| DEPARTMENT          | VENDOR NAME              | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION          | AMOUNT    |
|---------------------|--------------------------|------------|----------------------|----------------------|-----------|
| City Manager/Clerk  | VISA                     | 02-88200   | Capital Imp-Furnitur | ADMIN ENTRY TABLE    | 639.25    |
|                     |                          |            | TOTAL:               |                      | 639.25    |
| Police Department   | EV CONNECT               | 06-88500   | Capital Imp-Equipmen | EV CHARGING STATIONS | 7,820.00  |
|                     |                          |            | TOTAL:               |                      | 7,820.00  |
| Fire Department     | CASCO INDUSTRIES INC     | 07-88200   | Capital Imp-Furnitur | GEAR RACKS           | 5,660.00  |
|                     |                          | 07-88200   | Capital Imp-Furnitur | HOSE CART            | 2,627.00  |
|                     | COPELIN CONTRACT LLC     | 07-88200   | Capital Imp-Furnitur | TABLE & CHAIRS       | 22,835.00 |
|                     |                          |            | TOTAL:               |                      | 31,122.00 |
| Information Systems | ImageNet Consulting, LLC | 16-88500   | Capital Imp-Equipmen | FIRE COPY MACHINE    | 3,085.00  |
|                     |                          |            | TOTAL:               |                      | 3,085.00  |

FUND:    Designated Funds-Par

5.a.a

| DEPARTMENT       | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION             | AMOUNT    |
|------------------|------------------------------|------------|----------------------|-------------------------|-----------|
| Parks Department | HOWARD-FAIRBAIRN SITE DESIGN | 11-83900   | Other Services & Cha | LOVE FAMILY PARK DESIGN | 6,750.00  |
|                  | RUDY CONSTRUCTION CO.        | 11-88000   | Capital Outlay       | FC-2102 LOVE PARK       | 27,024.65 |
|                  |                              |            |                      | TOTAL:                  | 33,774.65 |



FUND: General Obligation B

| DEPARTMENT   | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION               | AMOUNT     |
|--------------|------------------------------|------------|----------------------|---------------------------|------------|
| 2019 GO Bond | SMITH ROBERTS BALDISCHWILER  | 89-98550   | Water Projects       | WC-1901 WATER LINE RELOCA | 3,294.52   |
|              |                              |            |                      | TOTAL:                    | 3,294.52   |
| 2020 GO Bond | SMITH ROBERTS BALDISCHWILER  | 90-99800   | Other Expenses Paid  | MISC GO BOND              | 930.00     |
|              |                              | 90-97550   | Paving (Streets)     | PC-2104                   | 17,113.70  |
|              |                              | 90-97550   | Paving (Streets)     | PC-2105 7600 BLK DORSET   | 1,700.00   |
|              |                              | 90-96550   | Public Works Facilit | PW Facility Phase III     | 2,075.00   |
|              | CIMARRON CONSTRUCTION COMPAN | 90-98550   | Water Projects       | WC-1901 KELLY WATERLINE   | 81,240.70  |
|              |                              |            |                      | TOTAL:                    | 103,059.40 |
| 2021 GO Bond | SMITH ROBERTS BALDISCHWILER  | 91-97550   | Paving (Streets)     | PC-2103                   | 3,475.40   |
|              |                              | 91-98750   | Sanitary Sewer Syste | SC-2101                   | 1,679.25   |
|              | TOTAL PUMP & SUPPLY          | 91-98550   | Water Projects       | PUMP SUPPLY               | 6,043.00   |
|              | UTILITY TECHNOLOGY SERVICES  | 91-98550   | Water Projects       | METER BOXES               | 2,848.00   |
|              | CIMARRON CONSTRUCTION COMPAN | 91-98550   | Water Projects       | WC-1901 KELLY WATERLINE   | 69,671.00  |
|              | CORE & MAIN LP               | 91-98550   | Water Projects       | PARTS FOR WATER           | 1,851.28   |
|              |                              | 91-98550   | Water Projects       | WATER SUPPLIES            | 290.84     |
|              | CONTRACTORS SUPPLY           | 91-98550   | Water Projects       | PW WATER SUPPLIES         | 214.00     |
|              | W.L. MCNATT & COMPANY        | 91-96550   | Public Works Facilit | FC-2101                   | 187,911.90 |
|              | RUDY CONSTRUCTION CO.        | 91-97550   | Paving (Streets)     | PC-2103 1500BLK GUILFORD  | 130,066.81 |
|              |                              |            |                      | TOTAL:                    | 404,051.48 |
| 2022 GO Bond | SMITH ROBERTS BALDISCHWILER  | 92-98750   | Sanitary Sewer Proje | SC-2201 SANITARY SEWER    | 3,298.13   |
|              | TRAVIS VOICE & DATA          | 92-99450   | Technology           | PHONES FIRE BUILDING      | 12,636.55  |
|              | BURGESS ENGINEERING & TESTIN | 92-97550   | Paving Projects      | PC-2104 TESTING           | 154.00     |
|              | JORDAN CONTRACTORS INC       | 92-98750   | Sanitary Sewer Proje | SC-2101 SANITARY SEWER    | 111,757.72 |
|              | RUDY CONSTRUCTION CO.        | 92-97550   | Paving Projects      | PC-2104 AVONDALE PAVING   | 148,319.94 |
|              | SOFTWARE HOUSE INTERNATIONAL | 92-99450   | Technology           | KVM SITCHES               | 9,876.00   |
|              |                              |            |                      | TOTAL:                    | 286,042.34 |

|                         |                          |              |
|-------------------------|--------------------------|--------------|
| ===== FUND TOTALS ===== |                          |              |
| 01                      | General Fund             | 244,791.80   |
| 06                      | Municipal Authority      | 93,882.26    |
| 07                      | General Fund - CIP       | 42,666.25    |
| 20                      | Designated Funds-Parks   | 33,774.65    |
| 80                      | General Obligation Bonds | 796,447.74   |
| -----                   |                          |              |
|                         | GRAND TOTAL:             | 1,211,562.70 |
| -----                   |                          |              |

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills  
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006  
CLASSIFICATION: All  
BANK CODE: Exclude: PY  
ITEM DATE: 1/01/2023 THRU 1/31/2023  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: YES  
REPORT TITLE: C L A I M S L I S T  
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO



## Invoice

| Date      | Invoice # |
|-----------|-----------|
| 1/23/2023 | 8287A     |

HFSD, Inc.  
P.O. Box 20501  
Oklahoma City, OK. 73156

## Bill To

City of Nichols Hills  
6407 Avondale Dr.  
Nichols Hills, OK. 73116  
Attn: Shane Pate, City Manager

| P.O. No. | Terms        | Project |
|----------|--------------|---------|
|          | Due on recpt |         |

| Description                                                                                                                 | Est Amt   | Prior Amt | Prior % | Qty     | Rate      | Total % | Amount   |
|-----------------------------------------------------------------------------------------------------------------------------|-----------|-----------|---------|---------|-----------|---------|----------|
| Landscape Architectural services for the Love Family Park, in the 6600 Block of NW Grand Boulevard East, Nichols Hills, OK. |           |           |         |         |           |         |          |
| Construction Documents Phase                                                                                                | 102500.00 | 102500.00 | 100.00% | 0       | 102500.00 | 100.00% | 0.00     |
| Bid Phase services                                                                                                          | 3,000.00  | 3,000.00  | 100.00% | 0       | 3,000.00  | 100.00% | 0.00     |
| Construction Administration Phase                                                                                           | 46500.00  | 27275.00  | 58.66%  | 0.12903 | *****     | 73.17%  | 6,750.00 |

Love Family Park

**Subtotal** \$6,750.00

**Sales Tax (0.00)** \$0.00

**Total** \$6,750.00

**Payments/Credits** \$0.00

**Balance Due** \$6,750.00

Attachment: Inv\_8287A\_from\_HFSD\_Inc\_332594\_21416 (6337 : 6 Invoice No. 8287A Howard-Fairbairn)



Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK. 73116

February 10, 2023

RE: Change Order No. 3  
Nichols Hills Project No. FC-2102  
Love Family Park  
Contractor: Rudy Construction Co.  
Original Contract Amount: \$ 920,415.00  
Current Contract Amount: \$1,016,230.00  
Change Order No. 3: \$ 8,597.00  
Proposed Contract Amount: \$1,024,827.00

Dear Mayor and City Council:

Enclosed please find Change Order No. 3 on the above referenced project in the amount of \$ 8,597.00. The Change Order increases the contract amount to \$ 1,024,827.00

We have verified the quantities and recommend approval. Please place this item on the next available council docket for consideration.

Should you have any questions or comments, please contact me.

Sincerely,

Scott Howard, ASLA  
Principal

Attachments

**CHANGE ORDER NO. 3**  
Nichols Hills - Love Family Park  
FC-2102  
February 10, 2023

**I. SCOPE**

- a. Add (2) irrigation zones south of Bedford Dr., extending to existing Butterfly Garden & memorial Redbud tree. This work includes spray heads for the lawn area and drip irrigation around the tree. These (2) new zones will connect to the controller at Love Family Park.
- b. Raise an existing Storm Drain manhole. This manhole is located approx. 214'-0" north of Bedford Drive, on the east side of the park. It is approx. 33'-0" west of Grand Blvd. (East).

**II. JUSTIFICATION**

- a. The Public Works Director asked that Rudy Construction provide a cost to add (2) irrigation zones across Bedford Drive so that Public Works can water the Butterfly Garden area and the Memorial Redbud tree line south of the Love Family Park project area.
- b. The manhole is approx. 9"-12" below grade, and is less than 12" from the adjacent new trail. Typically manhole covers are at, or slightly above grade to prevent from being covered up, and to reduce foreign materials (mainly soil) from entering the drain system. This work will raise the manhole, regrade the area immediately surrounding it, and add sod as necessary.

**III. COST**

a. \$ 4,947.00

b. \$ 3,650.00

|                                |                       |                    |
|--------------------------------|-----------------------|--------------------|
| TOTAL CHANGE ORDER NO.3        | \$ 8,597.00           | 0.0656 % Increase  |
| ORIGINAL CONTRACT AMOUNT       | \$ 961,700.00         | (cumulative total) |
| CURRENT CONTRACT AMOUNT        | <u>\$1,016,230.00</u> |                    |
| <b>REVISED CONTRACT AMOUNT</b> | <b>\$1,024,827.00</b> |                    |

**CHANGE ORDER NO. 3**  
Nichols Hills - Love Family Park  
FC-2102  
February 10, 2023

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST

Rudy Construction Co.  
3101 NE 63<sup>rd</sup> St.  
Oklahoma City, OK. 73121

\_\_\_\_\_  
Secretary

The prices shown for Change Order No. 3 were established by negotiation and are considered fair and reasonable. Approval is recommended by the Landscape Architect.

HFSD, Inc.

Approved as to form and legally this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Attorney

Approved by the City of Nichols Hills this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

CHANGE ORDER NO. 1 / AMENDMENT NO. 1  
Nichols Hills 2019 G.O. Bond Issue - Waterline Improvements  
WC-1901  
January 25, 2023

I. SCOPE

The scope of this change order & amendment is to adjust the quantities of existing items and add items that were not originally included, due to conditions encountered in the field.

II. JUSTIFICATION

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project. Additional Waterline and fittings were added to reroute around proposed Oklahoma City drainage structure and other utilities associated with the Kelley Avenue widening project.

III. COST

CHANGE ORDER NO. 1

| Item No.                         | Quantity | Description           | Unit  | Unit Cost   | Total Cost         |
|----------------------------------|----------|-----------------------|-------|-------------|--------------------|
| CO1.1                            | 1.00     | Bridge A Pipe Reroute | L.SUM | \$49,405.00 | \$49,405.00        |
| <b>TOTAL CHANGE ORDER NO. 1:</b> |          |                       |       |             | <b>\$49,405.00</b> |

AMENDMENT NO. 1

| Item No.                      | Quantity | Description          | Unit | Unit Cost  | Total Cost         |
|-------------------------------|----------|----------------------|------|------------|--------------------|
| 3                             | 6.00     | 6" C-900             | L.F. | \$65.00    | \$390.00           |
| 4                             | -2.00    | 8" C-900             | L.F. | \$65.00    | (\$130.00)         |
| 5                             | 99.00    | 12" C-900            | L.F. | \$109.00   | \$10,791.00        |
| 7                             | -1.00    | 12" x 11.25 Bend     | EA.  | \$650.00   | (\$650.00)         |
| 9                             | 1.00     | Wet Connection (6")  | EA.  | \$2,000.00 | \$2,000.00         |
| 11                            | 2.00     | Wet Connection (12") | EA.  | \$2,500.00 | \$5,000.00         |
| 12                            | 1.00     | 12" x 6" Tee         | EA.  | \$1,250.00 | \$1,250.00         |
| 14                            | 1.00     | 8" x 45 Bend         | EA.  | \$460.00   | \$460.00           |
| 17                            | 1.00     | 6" Gate Valve        | EA.  | \$1,500.00 | \$1,500.00         |
| 19                            | 9.00     | Mega Lug 2006        | EA.  | \$130.00   | \$1,170.00         |
| 27                            | -1.00    | Solid Slab Sodding   | LS   | \$1,515.00 | (\$1,515.00)       |
| <b>TOTAL AMENDMENT NO. 1:</b> |          |                      |      |            | <b>\$20,266.00</b> |

|                                |                     |                |
|--------------------------------|---------------------|----------------|
| CHANGE ORDER NO. 1             | \$49,405.00         | 8.80% Increase |
| AMENDMENT NO. 1                | \$20,266.00         | 3.61% Increase |
| ORIGINAL CONTRACT AMOUNT       | \$561,555.00        |                |
| <b>REVISED CONTRACT AMOUNT</b> | <b>\$631,226.00</b> |                |

IV. PROJECT DURATION

This Change Order adds **0 Days** to the project duration.

Attachment: b AM-CO 1 (executed) (6352 : 6 Amendment No. 1 Change order No. 1 for Project No. WC-1901 Cimarron Construction)

CHANGE ORDER NO. 1 / AMENDMENT NO. 1  
 Nichols Hills 2019 G.O. Bond Issue - Waterline Improvements  
 WC-1901  
 January 25, 2023

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
 and the undersigned agrees to perform the work at the price indicated.

ATTEST:

Chris McMurtry  
 Secretary



**Cimarron Construction Company**  
 3501 N.E. 63rd Street, OKC, OK 73121

Don E. Wade  
 SMITH ROBERTS BALDISCHWILER, LLC



\_\_\_\_\_  
 Grady J. Wade, P.E.

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 City Attorney

Approved by the City of Nichols Hills this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
 City Clerk

\_\_\_\_\_  
 Mayor

Attachment: b AM-CO 1 (executed) (6352 : 6 Amendment No. 1 Change order No. 1 for Project No. WC-1901 Cimarron Construction)





January 30, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4  
Nichols Hills Project No. WC-1901  
2019 G.O. Bond Issue – Waterline  
Improvements  
Waterline Relocation Along Kelley Avenue  
Contractor: Cimarron Construction Co.  
Original Contract Amount: \$561,555.00  
Current Contract Amount: \$631,226.00  
Claims to Date Less Ret.: \$480,314.30  
Paid to Date: \$480,314.30  
Amount Remaining: \$150,911.70  
**Current Amount Due: \$150,911.70**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **\$150,911.70**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

|                                                                  |             |
|------------------------------------------------------------------|-------------|
| 2020 G.O. Bond Issue Water Account<br>(Acct. #80-90-98550) ..... | \$81,240.70 |
| 2021 G.O. Bond Issue Water Account<br>(Acct. #80-91-98550) ..... | \$69,671.00 |

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #1145921  
Enclosure

**PROGRESSIVE ESTIMATE NO. 4 (FINAL)**Nichols Hills 2019 G.O. Bond Issue Waterline Improvements  
Waterline Relocation Along Kelley AvenueCimarron Construction Co.  
3501 NE 63rd Street  
OKC, OK 73121

From: 10/10/2022

To: 1/10/2023

Notice to Proceed: 1/31/2022

Project Duration: 90 Calendar Days

Days Used: 90

Days Remaining: 0

**WC-1901**

| ITEM NO. | DESCRIPTION                                                                      | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLETE |
|----------|----------------------------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|------------|
| 1        | BORING-CASING (20")                                                              | LF   | 70.00             | 70.00               | 0.00               | 70.00                  | 595.00     | \$41,650.00  | 100.0      |
| 2        | BORING (12")                                                                     | LF   | 350.00            | 0.00                | 350.00             | 350.00                 | 100.00     | \$35,000.00  | 100.0      |
| 3        | (6") (PVC) WATERLINE PIPE (PUSH-ON JOINT) (DR-14) W/ 12 GAUGE TRACER WIRE        | LF   | 10.00             | 0.00                | 16.00              | 16.00                  | 65.00      | \$1,040.00   | 160.0      |
| 4        | (8") (PVC) WATERLINE PIPE (PUSH-ON JOINT) (DR-14) W/ 12 GAUGE TRACER WIRE        | LF   | 607.00            | 0.00                | 605.00             | 605.00                 | 65.00      | \$39,325.00  | 99.6       |
| 5        | (12") (PVC) WATERLINE PIPE (PUSH-ON JOINT) (DR-14) W/ 12 GAUGE TRACER WIRE       | LF   | 3,485.00          | 223.00              | 3,361.00           | 3,584.00               | 109.00     | \$390,656.00 | 102.8      |
| 6        | 12"X 45° BEND (DIP) COMPACT (MJ)                                                 | EA   | 10.00             | 4.00                | 6.00               | 10.00                  | 775.00     | \$7,750.00   | 100.0      |
| 7        | 12"X 11-1/4° BEND (DIP) COMPACT (MJ)                                             | EA   | 4.00              | 0.00                | 3.00               | 3.00                   | 650.00     | \$1,950.00   | 75.0       |
| 8        | 12" (SOLID SLEEVE) (DIP) COMPACT (MJ)                                            | EA   | 3.00              | 0.00                | 3.00               | 3.00                   | 550.00     | \$1,650.00   | 100.0      |
| 9        | WET CONNECTION (6")                                                              | EA   | 1.00              | 0.00                | 2.00               | 2.00                   | 2,000.00   | \$4,000.00   | 200.0      |
| 10       | WET CONNECTION (8")                                                              | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 2,300.00   | \$2,300.00   | 100.0      |
| 11       | WET CONNECTION (12")                                                             | EA   | 3.00              | 2.00                | 3.00               | 5.00                   | 2,500.00   | \$12,500.00  | 166.6      |
| 12       | 12" X 6" TEE                                                                     | EA   | 1.00              | 0.00                | 2.00               | 2.00                   | 1,250.00   | \$2,500.00   | 200.0      |
| 13       | 12"X 8" REDUCER                                                                  | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 400.00     | \$400.00     | 100.0      |
| 14       | 8"X 45° BEND                                                                     | EA   | 1.00              | 0.00                | 2.00               | 2.00                   | 460.00     | \$920.00     | 200.0      |
| 15       | 8" GATE VALVE & VALVE BOX                                                        | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 1,900.00   | \$1,900.00   | 100.0      |
| 16       | 8" (DIP) (SOLID SLEEVE) (DIP) COMPACT LONG (MJ)                                  | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 375.00     | \$375.00     | 100.0      |
| 17       | 6" GATE VALVE & VALVE BOX                                                        | EA   | 1.00              | 0.00                | 2.00               | 2.00                   | 1,500.00   | \$3,000.00   | 200.0      |
| 18       | 6" (DIP) (SOLID SLEEVE) (DIP) COMPACT LONG (MJ)                                  | EA   | 1.00              | 0.00                | 1.00               | 1.00                   | 260.00     | \$260.00     | 100.0      |
| 19       | FITTINGS (MEGA-LUG SERIES 2006 PV)                                               | EA   | 5.00              | 0.00                | 14.00              | 14.00                  | 130.00     | \$1,820.00   | 280.0      |
| 20       | FITTINGS (MEGA-LUG SERIES 2008 PV)                                               | EA   | 7.00              | 0.00                | 7.00               | 7.00                   | 135.00     | \$945.00     | 100.0      |
| 21       | FITTINGS (MEGA-LUG SERIES 2012 PV)                                               | EA   | 37.00             | 8.00                | 29.00              | 37.00                  | 240.00     | \$8,880.00   | 100.0      |
| 22       | CONSTRUCTION STAKING (CONSTRUCTION SURVEY)                                       | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 6,500.00   | \$6,500.00   | 100.0      |
| 23       | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD) | LS   | 1.00              | 0.50                | 0.50               | 1.00                   | 500.00     | \$500.00     | 100.0      |
| 24       | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                                         | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 1,000.00   | \$1,000.00   | 100.0      |
| 25       | MOBILIZATION                                                                     | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 11,000.00  | \$11,000.00  | 100.0      |
| 26       | CLEARING AND GRUBBING                                                            | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 2,000.00   | \$2,000.00   | 100.0      |
| 27       | SOLID SLAB SODDING                                                               | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,515.00   | \$0.00       | 0.0        |
| 28       | SEDIMENT AND EROSION CONTROL                                                     | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 2,000.00   | \$2,000.00   | 100.0      |
| C01.1    | Bridge A Pipe Reroute                                                            | LS   | 1.00              | 1.00                | 0.00               | 1.00                   | 49,405.00  | \$49,405.00  | 100.0      |

ORIGINAL CONTRACT AMOUNT:

\$561,555.00

CHANGES TO DATE:

Amendment No. 1  
Change Order No. 1\$20,266.00  
\$49,405.00

CURRENT CONTRACT AMOUNT:

\$631,226.00

TOTAL AMOUNT OF WORK TO DATE: \$631,226.00

MATERIAL ON HAND: \$0.00

TOTAL TO DATE: \$631,226.00

LESS 5% RETAINAGE: \$0.00

DIFFERENCE: \$631,226.00

SUBTOTAL: \$631,226.00

LESS PREVIOUS PAYMENTS: \$480,314.30

CONTRACT AMOUNT DUE THIS ESTIMATE: \$150,911.70

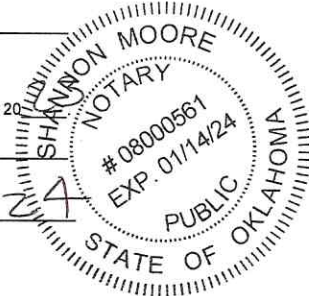
**AFFIDAVIT OF CLAIMANT:**

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Chris McMurtry, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Cimarron Construction Co.  
Project ManagerSubscribed and sworn to before me 01-25, 2023

Notary Public, Clerk or Judge

My Commission Expires: 01-14-2024**CERTIFICATE OF ENGINEER:**

I certify that this estimate of \$150,911.70 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Shady Wade  
Shady J. Wade, P.E.**OFFICER'S APPROVAL:**

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$ \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF NICHOLS HILLS

# JENCO CONSTRUCTION COMPANY

General Contractor

TRANSMITTAL  
LETTER

121 NE 26th Street, Oklahoma City, OK 73105

Office: (405) 525-6045

FAX: (405) 525-6203

e-mail: [nick@jencoconstruction.com](mailto:nick@jencoconstruction.com)

RE: Nichols Hills Fire Station Addition & Renovation  
6407 Avondale Drive  
Nichols Hills, OK 73116

DATE: December 21, 2022JCC Job # 91121

TO: FSB  
5801 BROADWAY EXTENSION, STE. 500  
OKLAHOMA CITY, OK 73118

ATTN: Cory Hughes  
Jason Robison  
Robin Gardner

## WE TRANSMIT:

☒ Herewith Emailed  
☐ In accordance with your request \_\_\_\_\_

## FOR YOUR:

☒ Approval ☐ Distribution ☐ Information  
☐ Review & Comment ☐ Record ☐ Correction  
☐ Use \_\_\_\_\_

## THE FOLLOWING:

☐ Drawings ☐ Shop Drawing Prints ☐ Samples  
☐ Specifications ☐ Shop Drawing Reproductions ☐ Product Literature  
☐ Change Order ☒ Pay Application \_\_\_\_\_

## MARKED:

☐ Approved  
☐ Approved As Noted  
☐ Disapproved

| QTY | DATE     | REV. NO. | DESCRIPTION                                         | ACTION                                                                 |
|-----|----------|----------|-----------------------------------------------------|------------------------------------------------------------------------|
| 1   | 12/21/22 |          | Pay Application No. 16 / NHFS Addition & Renovation |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     |                                                                        |
|     |          |          |                                                     | <b>ACTION CODE</b><br>B. No Action Required<br>C. Correct and Resubmit |

## REMARKS:

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Copy to:

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Attachment: Pay App 16 - Signed 1 (6328 : 6 Pay Estimate No. 16 Jenco Construction Fire Station)

## Application For Payment

Page 1 of 3

**To:**  
CITY OF NICHOLS HILLS  
6407 AVONDALE DR  
NICHOLS HILLS, OK 73116

**Project:**  
Nichols Hills Fire Station Addition & Renovation  
6407 Avondale Drive  
Nichols Hills, OK 73116

**From Contractor:**  
Jenco Construction  
121 NE 26th St  
Oklahoma City, OK 73105

**Via Architect:**  
FSB  
5801 BROADWAY EXTENSION, STE. 500  
OKLAHOMA CITY, OK 73118-7436

**Contract For:**

|                    |                                                                                                                                   |                |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------|
| Application Date   | Period To                                                                                                                         | Contract Date  |
| 12/21/2022         | 12/21/2022                                                                                                                        | 07/13/2021     |
| Application Number | Invoice Number                                                                                                                    | Project Number |
| 16                 | Draw-016                                                                                                                          | FSB2020-218-0  |
| Distribution       | <input checked="" type="checkbox"/> Owner<br><input checked="" type="checkbox"/> Architect<br><input type="checkbox"/> Contractor |                |

## Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

- Original Contract Amount: \$ 3,070,600.00
- Net of Change Orders: \$ 306,968.71
- Net Amount of Contract: \$ 3,377,568.71
- Total Completed & Stored to Date: \$ 3,232,342.70
- Retainage Summary:
  - 5.00 % of Completed Work: \$ 161,617.13
  - 0.00 % of Stored Material: \$ 0.00

Total Retainage: \$ 161,617.13
- Total Completed Less Retainage: \$ 3,070,725.57
- Less Previous Applications: \$ 3,048,410.07
- Current Payment Due, This Application: \$ 22,315.50
- Contract Balance (Including Retainage): \$ 306,843.14

| Change Order Activity      | Additions  | Deductions |
|----------------------------|------------|------------|
| Total previously approved: | 306,968.71 | 0.00       |
| Total approved this Month: | 0.00       | 0.00       |
| Sub-totals:                | 306,968.71 | 0.00       |
| Net of Change Orders:      | 306,968.71 |            |

## Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature)

*[Signature]* Date: 12/21/2022  
Jenco Construction

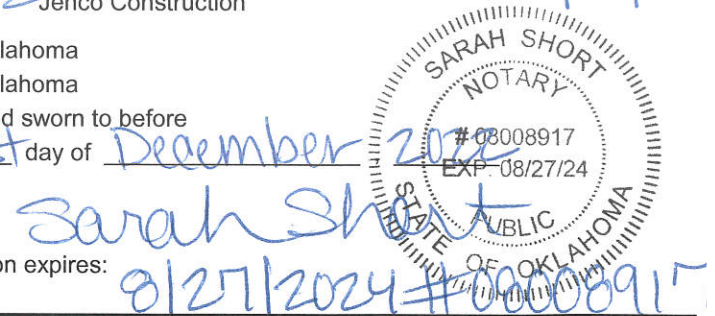
State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before  
me this 21st day of December 2022

Notary Public:

My Commission expires:



## Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: \$ 22,315.50

*[Signature]* Date: 1-23-2023  
(Architect's Signature)



## Application for Payment - Continuation Sheet

Page 2 of 3

From: Jenco Construction  
121 NE 26th St  
Oklahoma City, OK 73105

To: CITY OF NICHOLS HILLS  
6407 AVONDALE DR  
NICHOLS HILLS, OK 73116

Project: (91121) Nichols Hills Fire Station Addition & Renovation Application Number: 16

Application Date: 12/21/22

Period To: 12/21/22

Contract Date: 07/13/21

Project Number: FSB2020-218-0

| A<br>Item<br>No. | B<br>Description of Work     | C<br>Contract<br>Value | D<br>Work Completed          |             | E<br>Materials<br>Presently<br>Stored (Not in<br>D or E) | F<br>Total Com-<br>pleted and<br>Stored To Date<br>(D+E+F) | G<br>%<br>(G / C) | H<br>Balance<br>To Finish<br>(C - G) | I<br>Retainage<br>(If Variable<br>Rate) |
|------------------|------------------------------|------------------------|------------------------------|-------------|----------------------------------------------------------|------------------------------------------------------------|-------------------|--------------------------------------|-----------------------------------------|
|                  |                              |                        | From Previous<br>Application | This Period |                                                          |                                                            |                   |                                      |                                         |
| 1                | Bonds & Insurance            | 33 600.00              | 33 600.00                    | 0.00        | 0.00                                                     | 33 600.00                                                  | 100.00%           | 0.00                                 | 1 680.00                                |
| 2                | General Conditions           | 199 000.00             | 197 010.00                   | 1 990.00    | 0.00                                                     | 199 000.00                                                 | 100.00%           | 0.00                                 | 9 950.00                                |
| 3                | Mobilization                 | 30 000.00              | 30 000.00                    | 0.00        | 0.00                                                     | 30 000.00                                                  | 100.00%           | 0.00                                 | 1 500.00                                |
| 4                | Dirtwork                     | 35 000.00              | 35 000.00                    | 0.00        | 0.00                                                     | 35 000.00                                                  | 100.00%           | 0.00                                 | 1 750.00                                |
| 5                | Concrete - Building          | 130 000.00             | 130 000.00                   | 0.00        | 0.00                                                     | 130 000.00                                                 | 100.00%           | 0.00                                 | 6 500.00                                |
| 6                | Demolition                   | 40 000.00              | 40 000.00                    | 0.00        | 0.00                                                     | 40 000.00                                                  | 100.00%           | 0.00                                 | 2 000.00                                |
| 7                | Masonry                      | 290 000.00             | 290 000.00                   | 0.00        | 0.00                                                     | 290 000.00                                                 | 100.00%           | 0.00                                 | 14 500.00                               |
| 8                | Structural Steel Material    | 190 000.00             | 190 000.00                   | 0.00        | 0.00                                                     | 190 000.00                                                 | 100.00%           | 0.00                                 | 9 500.00                                |
| 9                | Structual Steel Labor        | 50 000.00              | 50 000.00                    | 0.00        | 0.00                                                     | 50 000.00                                                  | 100.00%           | 0.00                                 | 2 500.00                                |
| 10               | Carpentry (Material & Labor) | 25 000.00              | 25 000.00                    | 0.00        | 0.00                                                     | 25 000.00                                                  | 100.00%           | 0.00                                 | 1 250.00                                |
| 11               | Roofing                      | 145 000.00             | 145 000.00                   | 0.00        | 0.00                                                     | 145 000.00                                                 | 100.00%           | 0.00                                 | 7 250.00                                |
| 12               | Dormers, Soffits, EIFS       | 45 000.00              | 45 000.00                    | 0.00        | 0.00                                                     | 45 000.00                                                  | 100.00%           | 0.00                                 | 2 250.00                                |
| 13               | Doors & Frames               | 28 000.00              | 28 000.00                    | 0.00        | 0.00                                                     | 28 000.00                                                  | 100.00%           | 0.00                                 | 1 400.00                                |
| 14               | Overhead Doors               | 15 000.00              | 15 000.00                    | 0.00        | 0.00                                                     | 15 000.00                                                  | 100.00%           | 0.00                                 | 750.00                                  |
| 15               | Hardware                     | 65 000.00              | 65 000.00                    | 0.00        | 0.00                                                     | 65 000.00                                                  | 100.00%           | 0.00                                 | 3 250.00                                |
| 16               | Glazing                      | 215 000.00             | 182 750.00                   | 21 500.00   | 0.00                                                     | 204 250.00                                                 | 95.00%            | 10 750.00                            | 10 212.50                               |
| 17               | Framing/Trusses/Gyp/Ceilings | 270 000.00             | 270 000.00                   | 0.00        | 0.00                                                     | 270 000.00                                                 | 100.00%           | 0.00                                 | 13 500.00                               |
| 18               | Tiling                       | 30 000.00              | 30 000.00                    | 0.00        | 0.00                                                     | 30 000.00                                                  | 100.00%           | 0.00                                 | 1 500.00                                |
| 19               | Resilient Flooring           | 50 000.00              | 50 000.00                    | 0.00        | 0.00                                                     | 50 000.00                                                  | 100.00%           | 0.00                                 | 2 500.00                                |
| 20               | Painting                     | 55 000.00              | 55 000.00                    | 0.00        | 0.00                                                     | 55 000.00                                                  | 100.00%           | 0.00                                 | 2 750.00                                |
| 21               | Signage                      | 35 000.00              | 35 000.00                    | 0.00        | 0.00                                                     | 35 000.00                                                  | 100.00%           | 0.00                                 | 1 750.00                                |
| 22               | Folding Partitions           | 30 000.00              | 30 000.00                    | 0.00        | 0.00                                                     | 30 000.00                                                  | 100.00%           | 0.00                                 | 1 500.00                                |
| 23               | Awnings & Shades             | 40 000.00              | 40 000.00                    | 0.00        | 0.00                                                     | 40 000.00                                                  | 100.00%           | 0.00                                 | 2 000.00                                |
| 24               | Fire Suppression             | 40 000.00              | 40 000.00                    | 0.00        | 0.00                                                     | 40 000.00                                                  | 100.00%           | 0.00                                 | 2 000.00                                |
| 25               | Plumbing                     | 156 000.00             | 156 000.00                   | 0.00        | 0.00                                                     | 156 000.00                                                 | 100.00%           | 0.00                                 | 7 800.00                                |
| 26               | HVAC                         | 171 000.00             | 171 000.00                   | 0.00        | 0.00                                                     | 171 000.00                                                 | 100.00%           | 0.00                                 | 8 550.00                                |
| 27               | Electrical                   | 350 000.00             | 350 000.00                   | 0.00        | 0.00                                                     | 350 000.00                                                 | 100.00%           | 0.00                                 | 17 500.00                               |
| 28               | Concrete Sitework            | 90 000.00              | 90 000.00                    | 0.00        | 0.00                                                     | 90 000.00                                                  | 100.00%           | 0.00                                 | 4 500.00                                |
| 29               | Fencing & Gates              | 150 000.00             | 150 000.00                   | 0.00        | 0.00                                                     | 150 000.00                                                 | 100.00%           | 0.00                                 | 7 500.00                                |
| 30               | Pergolas                     | 68 000.00              | 68 000.00                    | 0.00        | 0.00                                                     | 68 000.00                                                  | 100.00%           | 0.00                                 | 3 400.00                                |
|                  | Contract Total               | 3,070,600.00           | 3,036,360.00                 | 23,490.00   | 0.00                                                     | 3,059,850.00                                               | 100%              | 10,750.00                            | 152,992.50                              |
| 1                | Change Order No. 1           | 78 276.27              | 78 276.27                    | 0.00        | 0.00                                                     | 78 276.27                                                  | 100.00%           | 0.00                                 | 3 913.81                                |
| 2                | Change Order No. 2           | 14 857.39              | 14 857.39                    | 0.00        | 0.00                                                     | 14 857.39                                                  | 100.00%           | 0.00                                 | 742.87                                  |
| 3                | Change Order No. 3           | 57 025.63              | 57 025.63                    | 0.00        | 0.00                                                     | 57 025.63                                                  | 100.00%           | 0.00                                 | 2 851.28                                |
| 4                | Change Order No. 4           | 138 176.01             | 3 700.00                     | 0.00        | 0.00                                                     | 3 700.00                                                   | 2.68%             | 134 476.01                           | 185.00                                  |
| 5                | Change Order No. 5           | 18 633.41              | 18 633.41                    | 0.00        | 0.00                                                     | 18 633.41                                                  | 100.00%           | 0.00                                 | 931.67                                  |

Attachment: Pay App 16 - Signed 1 (6328 : 6 Pay Estimate No. 16 Jenco Construction Fire Station)

## Application for Payment - Continuation Sheet

Page 3 of 3

**From:** Jenco Construction  
121 NE 26th St  
Oklahoma City, OK 73105

**To:** CITY OF NICHOLS HILLS  
6407 AVONDALE DR  
NICHOLS HILLS, OK 73116

**Project:** (91121) Nichols Hills Fire Station Addition & Renovation Application Number: 16  
Application Date: 12/21/22  
Period To: 12/21/22  
Contract Date: 07/13/21  
Project Number: FSB2020-218-0

| A        | B                   | C              | D                         | E           | F                                          | G                                          | H         | I                         |                              |
|----------|---------------------|----------------|---------------------------|-------------|--------------------------------------------|--------------------------------------------|-----------|---------------------------|------------------------------|
| Item No. | Description of Work | Contract Value | Work Completed            |             | Materials Presently Stored (Not in D or E) | Total Completed and Stored To Date (D+E+F) | % (G / C) | Balance To Finish (C - G) | Retainage (If Variable Rate) |
|          |                     |                | From Previous Application | This Period |                                            |                                            |           |                           |                              |
|          | Change Orders Total | 306,968.71     | 172,492.70                | 0.00        | 0.00                                       | 172,492.70                                 | 56%       | 134,476.01                | 8,624.63                     |
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|          |                     |                |                           |             |                                            |                                            |           |                           |                              |



January 30, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 5  
Nichols Hills Project No. FC-2101  
2020-2021 G.O. Bond Issue – Public Works  
Improvements, Phase III  
Contractor: W.L. McNatt and Company  
Original Contract Amount: \$1,444,444.00  
Current Contract Amount: \$1,520,785.00  
Claims to Date Less Ret.: \$629,909.85  
Paid to Date: \$629,909.85  
Amount Remaining: \$890,875.15  
**Current Amount Due: \$187,911.90**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 5** on the above referenced project in the amount of **\$187,911.90**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Public Works Account  
(Acct. #80-91-96550) ..... \$187,911.90

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116006A  
Enclosure

**PROGRESSIVE ESTIMATE NO. 5**

Nichols Hills Public Works Improvements (Phase III)

W.L. McNatt and Company  
2000 East Britton Road  
Oklahoma City, OK 73131

From: 12/10/2022

To: 1/10/2023

Notice to Proceed: 5/31/2022

Project Duration: 365 Calendar Days

Days Used: 216

Days Remaining: 149

**FC-2101**

| ITEM NO. | DESCRIPTION                   | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLETE |
|----------|-------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|------------|
| 1        | Permits                       | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 160.00     | \$160.00     | 100.00     |
| 2        | Purchase Plans & Specs        | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 1,162.00   | \$1,162.00   | 100.00     |
| 3        | Insurance/Bonds               | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 16,481.00  | \$16,481.00  | 100.00     |
| 4        | General Conditions            | LS   | 1.00              | 0.11                | 0.72               | 0.84                   | 74,975.00  | \$62,730.00  | 83.67      |
| 5        | Mobilization                  | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 6,419.00   | \$6,419.00   | 100.00     |
| 6        | Site Demolition               | LS   | 1.00              | 0.07                | 0.93               | 1.00                   | 21,393.00  | \$21,393.00  | 100.00     |
| 7        | Surveying                     | LS   | 1.00              | 0.00                | 0.77               | 0.77                   | 3,851.00   | \$2,950.00   | 76.60      |
| 8        | Site Grading                  | LS   | 1.00              | 0.00                | 0.74               | 0.74                   | 61,671.00  | \$45,744.00  | 74.17      |
| 9        | Soil Treatment                | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 642.00     | \$642.00     | 100.00     |
| 10       | Paving                        | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 99,862.00  | \$0.00       | 0.00       |
| 11       | Parking Lot Striping          | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 2,674.00   | \$0.00       | 0.00       |
| 12       | Misc. Sitework                | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,232.00   | \$0.00       | 0.00       |
| 13       | Building Concrete             | LS   | 1.00              | 0.03                | 0.97               | 0.99                   | 180,147.00 | \$179,243.00 | 99.50      |
| 14       | Masonry                       | LS   | 1.00              | 0.23                | 0.74               | 0.97                   | 117,138.00 | \$113,070.00 | 96.53      |
| 15       | Structural Steel              | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 72,476.00  | \$72,476.00  | 100.00     |
| 16       | Pre-Engineered Metal Building | LS   | 1.00              | 0.16                | 0.84               | 1.00                   | 139,175.00 | \$139,175.00 | 100.00     |
| 17       | Steel Erection                | LS   | 1.00              | 0.81                | 0.00               | 0.81                   | 75,739.00  | \$61,676.00  | 81.43      |
| 18       | Steel Bollards                | LS   | 1.00              | 0.00                | 0.54               | 0.54                   | 4,493.00   | \$2,439.00   | 54.28      |
| 19       | Metal Stud Bracing            | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,899.00   | \$0.00       | 0.00       |
| 20       | Wood Blocking                 | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 5,044.00   | \$0.00       | 0.00       |
| 21       | Roof Ladder                   | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 321.00     | \$0.00       | 0.00       |
| 22       | TPO Roofing                   | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 34,157.00  | \$0.00       | 0.00       |
| 23       | Sheet Applied Waterproofing   | LS   | 1.00              | 0.45                | 0.55               | 1.00                   | 9,628.00   | \$9,628.00   | 100.00     |
| 24       | Doors/Frames/Hardware         | LS   | 1.00              | 0.75                | 0.10               | 0.85                   | 24,590.00  | \$20,930.00  | 85.12      |
| 25       | Install Doors/Frames/Hardware | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,808.00   | \$0.00       | 0.00       |
| 26       | Overhead Doors                | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 60,976.00  | \$0.00       | 0.00       |
| 27       | Painting                      | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 22,642.00  | \$0.00       | 0.00       |
| 28       | Impact Fees                   | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 4,279.00   | \$0.00       | 0.00       |
| 29       | Plumbing                      | LS   | 1.00              | 0.04                | 0.21               | 0.24                   | 95,739.00  | \$23,425.00  | 24.47      |
| 30       | HVAC                          | LS   | 1.00              | 0.04                | 0.00               | 0.04                   | 87,244.00  | \$3,472.00   | 3.98       |
| 31       | Site Utilities                | LS   | 1.00              | 0.09                | 0.00               | 0.09                   | 91,266.00  | \$7,790.00   | 8.54       |
| 32       | Electrical                    | LS   | 1.00              | 0.00                | 0.28               | 0.28                   | 125,161.00 | \$34,805.00  | 27.81      |

**Change Order No. 1**

|                         |    |      |      |      |      |           |             |       |
|-------------------------|----|------|------|------|------|-----------|-------------|-------|
| CO 1 Add Canopies C & E | LS | 1.00 | 0.48 | 0.00 | 0.48 | 76,341.00 | \$35,055.00 | 45.92 |
|-------------------------|----|------|------|------|------|-----------|-------------|-------|

ORIGINAL CONTRACT AMOUNT:

\$1,444,444.00

CHANGES TO DATE:

**Amendment No. 1**

\$0.00

Change Order No. 1

\$76,341.00

CURRENT CONTRACT AMOUNT:

\$1,520,785.00

TOTAL AMOUNT OF WORK TO DATE:

\$860,865.00

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$860,865.00

LESS 5% RETAINAGE:

\$43,043.25

DIFFERENCE:

\$817,821.75

SUBTOTAL:

\$817,821.75

LESS PREVIOUS PAYMENTS:

\$629,909.85

CONTRACT AMOUNT DUE THIS ESTIMATE: \$187,911.90

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

\_\_\_\_\_, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of **\$187,911.90** on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY:

Garry J. Wade, P.E.

W.L. McNatt and Company

Project Manager

Subscribed and sworn to before me JAN 24, 2023

Notary Public, Clerk or Judge

My Commission Expires:



OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for \$ \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

CITY OF NICHOLS HILLS





January 30, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2  
Nichols Hills Project No. PC-2103  
2021-2022 G.O. Bond Issue Paving  
Improvements  
1500 Block of Guilford Lane  
Contractor: Rudy Construction Co.  
Original Contract Amount: \$858,721.20  
Current Contract Amount: \$858,721.20  
Claims to Date Less Ret.: \$145,540.41  
Paid to Date: \$15,473.60  
Amount Remaining: \$843,247.60  
**Current Amount Due: \$130,066.81**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 2** on the above referenced project in the amount of **\$130,066.81**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Paving Account  
(Acct. #80-91-97550) ..... \$130,066.81

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116002D  
Enclosure

# PROGRESSIVE ESTIMATE NO. 2

Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements  
1500 Block of Guilford Lane

Rudy Construction Company  
3101 N.E. 63rd Street  
Oklahoma City, OK 73121

From: 12/10/2022  
Notice to Proceed: 11/21/2022  
Project Duration: 180 Calendar Days  
Days Used: 42  
Days Remaining: 138

6.g.a

## PC-2103

| ITEM NO.        | DESCRIPTION                                                | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT      | % COMPLE |
|-----------------|------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|-------------|----------|
| 1               | AGGREGATE BASE (TYPE A) W/EXCAVATION (8")                  | CY   | 956.00            | 190.29              | 0.00               | 190.29                 | 100.00     | \$19,029.00 | 15       |
| 2               | AGGREGATE BASE (TYPE A) W/EXCAVATION                       | CY   | 300.00            | 0.00                | 0.00               | 0.00                   | 100.00     | \$0.00      | 0        |
| 3               | PORTLAND CEMENT CONCRETE PAVEMENT (6")                     | SY   | 4011.00           | 796.14              | 0.00               | 796.14                 | 67.00      | \$53,341.38 | 15       |
| 4               | INTEGRAL CURB (6" BARRIER)                                 | LF   | 2644.00           | 426.00              | 0.00               | 426.00                 | 12.00      | \$5,112.00  | 16       |
| 5               | CAST IRON CURB HOOD (R-3262)(SP)                           | EA   | 21.00             | 3.00                | 0.00               | 3.00                   | 300.00     | \$900.00    | 14       |
| 6               | WATER LINE LOWERING (COMPLETE)(6")/COMPLETE IN PLACE       | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 9,765.00   | \$0.00      | 0        |
| 7               | WATER LINE LOWERING (COMPLETE)(12")/COMPLETE IN PLACE      | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 17,325.00  | \$0.00      | 0        |
| 8               | WATER SERVICE LINE LONG (2")                               | EA   | 7.00              | 0.00                | 0.00               | 0.00                   | 3,690.00   | \$0.00      | 0        |
| 9               | REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)  | LF   | 1120.00           | 0.00                | 0.00               | 0.00                   | 12.00      | \$0.00      | 0        |
| 10              | REMOVE & RESET LAWN IRRIGATION HEAD                        | EA   | 56.00             | 0.00                | 0.00               | 0.00                   | 90.00      | \$0.00      | 0        |
| 11              | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (DVD) | LS   | 1.00              | 0.50                | 0.00               | 0.50                   | 1,500.00   | \$750.00    | 50       |
| 12              | CONSTRUCTION STAKING                                       | LS   | 1.00              | 0.20                | 0.10               | 0.30                   | 6,000.00   | \$1,800.00  | 30       |
| 13              | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                   | LS   | 1.00              | 0.20                | 0.10               | 0.30                   | 30,000.00  | \$9,000.00  | 30       |
| 14              | MOBILIZATION                                               | LS   | 1.00              | 0.60                | 0.10               | 0.70                   | 50,000.00  | \$35,000.00 | 70       |
| 15              | RELOCATE WATER METER                                       | EA   | 5.00              | 0.00                | 0.00               | 0.00                   | 855.00     | \$0.00      | 0        |
| 16              | RELOCATE SPRINKLER CONTROL VALVE (& BOX)                   | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,200.00   | \$0.00      | 0        |
| 17              | REMOVE SIDEWALK (CONCRETE/STONE/BRICK)                     | SY   | 18.00             | 9.00                | 0.00               | 9.00                   | 12.00      | \$108.00    | 50       |
| 18              | STREET PAVEMENT REMOVAL                                    | SY   | 3993.00           | 130.00              | 402.90             | 532.90                 | 12.00      | \$6,394.80  | 13       |
| 19              | REMOVE DRIVEWAY (CONCRETE)                                 | SY   | 241.00            | 85.40               | 31.10              | 116.50                 | 12.00      | \$1,398.00  | 48       |
| 20              | REMOVE DRIVEWAY (GRAVEL)                                   | SY   | 20.00             | 0.00                | 0.00               | 0.00                   | 12.00      | \$0.00      | 0        |
| 21              | REMOVE CURB AND GUTTER                                     | L.F. | 9.00              | 0.00                | 0.00               | 0.00                   | 12.00      | \$0.00      | 0        |
| 22              | REMOVE DRIVEWAY (BRICK)                                    | SY   | 61.00             | 0.00                | 0.00               | 0.00                   | 12.00      | \$0.00      | 0        |
| 23              | SEPARATOR FABRIC FOR BASES (SP)                            | SY   | 4298.00           | 657.70              | 0.00               | 657.70                 | 2.50       | \$1,644.25  | 15       |
| 24              | GEOGRID FOR BASES                                          | SY   | 100.00            | 0.00                | 0.00               | 0.00                   | 8.00       | \$0.00      | 0        |
| 25              | SIDEWALK (VARIABLE WIDTH)                                  | SY   | 13.00             | 0.00                | 0.00               | 0.00                   | 70.00      | \$0.00      | 0        |
| 26              | 6" P.C. CONCRETE DRIVEWAY (HES)                            | SY   | 322.00            | 85.40               | 0.00               | 85.40                  | 95.00      | \$8,113.00  | 26       |
| 27              | 6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)          | LF   | 2708.00           | 390.00              | 100.00             | 490.00                 | 20.00      | \$9,800.00  | 18       |
| 28              | 6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)           | LF   | 28.00             | 0.00                | 0.00               | 0.00                   | 20.00      | \$0.00      | 0        |
| 29              | SOLID SLAB SODDING                                         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 10,000.00  | \$0.00      | 0        |
| 30              | TREE REMOVAL                                               | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,250.00   | \$0.00      | 0        |
| 31              | SEDIMENT AND EROSION CONTROL SILT FENCE                    | LF   | 150.00            | 0.00                | 0.00               | 0.00                   | 4.00       | \$0.00      | 0        |
| 32              | CURB INLET SEDIMENT FILTER                                 | EA   | 3.00              | 1.00                | 2.00               | 3.00                   | 150.00     | \$450.00    | 100      |
| 33              | ROCK BAG INLET BARRIER                                     | LF   | 125.00            | 20.00               | 20.00              | 40.00                  | 9.00       | \$360.00    | 32       |
| ALTERNATE NO. 1 |                                                            |      |                   |                     |                    |                        |            |             |          |
| A1              | AGGREGATE BASE (TYPE A) W/EXCAVATION (8")                  | CY   | 118.00            | 0.00                | 0.00               | 0.00                   | 100.00     | \$0.00      | 0        |
| A2              | PORTLAND CEMENT CONCRETE PAVEMENT (6")                     | SY   | 506.00            | 0.00                | 0.00               | 0.00                   | 85.00      | \$0.00      | 0        |
| A3              | INTEGRAL CURB (6" BARRIER)                                 | LF   | 192.00            | 0.00                | 0.00               | 0.00                   | 15.00      | \$0.00      | 0        |
| A4              | (HP PIPE) STORM SEWER (36")                                | LF   | 50.00             | 0.00                | 0.00               | 0.00                   | 120.00     | \$0.00      | 0        |
| A5              | DESIGN 2-0 INLET COMPLETE IN PLACE                         | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 5,600.00   | \$0.00      | 0        |
| A6              | DESIGN 2-1 INLET COMPLETE IN PLACE                         | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 6,500.00   | \$0.00      | 0        |
| A7              | DESIGN 2-3 INLET COMPLETE IN PLACE                         | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 7,700.00   | \$0.00      | 0        |
| A8              | REMOVE AND RESET SIGN                                      | EA   | 4.00              | 0.00                | 0.00               | 0.00                   | 250.00     | \$0.00      | 0        |
| A9              | STREET PAVEMENT REMOVAL                                    | SY   | 490.60            | 0.00                | 0.00               | 0.00                   | 12.00      | \$0.00      | 0        |
| A10             | REMOVE EXISTING STRUCTURE (INLET)                          | EA   | 3.00              | 0.00                | 0.00               | 0.00                   | 500.00     | \$0.00      | 0        |
| A11             | ADJUST EXISTING STRUCTURE (MANHOLE)                        | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 900.00     | \$0.00      | 0        |
| A12             | SEPARATOR FABRIC FOR BASES (SP)                            | SY   | 528.00            | 0.00                | 0.00               | 0.00                   | 2.50       | \$0.00      | 0        |
| A13             | 6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)          | LF   | 192.00            | 0.00                | 0.00               | 0.00                   | 20.00      | \$0.00      | 0        |
| A14             | SOLID SLAB SODDING                                         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 750.00     | \$0.00      | 0        |

ORIGINAL CONTRACT AMOUNT: \$858,721.20

CHANGES TO DATE:  
Amendment No. 1 \$0.00  
Change Order No. 1 \$0.00

CURRENT CONTRACT AMOUNT: \$858,721.20

TOTAL AMOUNT OF WORK TO DATE: \$153,200.43  
MATERIAL ON HAND: \$0.00  
TOTAL TO DATE: \$153,200.43  
LESS 5% RETAINAGE: \$7,660.02  
DIFFERENCE: \$145,540.41  
SUBTOTAL: \$145,540.41  
LESS PREVIOUS PAYMENTS: \$15,473.60

CONTRACT AMOUNT DUE THIS ESTIMATE: \$130,066.81

### AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Sarah B. Wade, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company  
Project Manager

Subscribed and sworn to before me 26 January, 2023

S. Erickson  
Notary Public, Clerk or Judge

My Commission Expires: 01/25/25



### CERTIFICATE OF ENGINEER:

I certify that this estimate of \$130,066.81 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade  
Grady J. Wade, P.E.

### OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is  
APPROVED for payment for \$ \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

CITY OF NICHOLS HILLS

Attachment: Pay Claim 02 Package (6353 : 6 Pay Est No. 2 PC-2103 Rudy Construction Co.)



January 30, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4  
Nichols Hills Project No. PC-2104  
2021-2022 G.O. Bond Issue Paving  
Improvements  
6500 & 6800 Blocks of Avondale Drive  
Contractor: Rudy Construction Co.  
Original Contract Amount: \$1,654,268.00  
Current Contract Amount: \$1,669,253.00  
Claims to Date Less Ret.: \$1,172,519.89  
Paid to Date: \$1,024,199.95  
Amount Remaining: \$645,053.05  
**Current Amount Due: \$148,319.94**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **\$148,319.94**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

|                                                                    |              |
|--------------------------------------------------------------------|--------------|
| 2022 G.O. Bond Issue Paving Account<br>(Acct. #80-92-97550) .....  | \$148,319.94 |
| 2020 G.O. Bond Issue Traffic Account<br>(Acct. #80-90-98950) ..... | \$0.00       |

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116002E  
Enclosure



# PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2021-2022 G.O. Bond Issue Paving Improvements  
6500 & 6800 Blocks of Avondale Drive

Rudy Construction Company  
3101 N.E. 63rd Street  
Oklahoma City, OK 73121

From: 12/10/2022  
Notice to Proceed: 9/19/2022  
Project Duration: 180 Calendar Days  
Days Used: 115  
Days Remaining: 65

6.h.a

## PC-2104

| ITEM NO. | DESCRIPTION                                                                      | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLETE |
|----------|----------------------------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|------------|
| 1        | AGGREGATE BASE (TYPE A) W/EXCAVATION (8")                                        | CY   | 2,412.00          | 187.65              | 1,878.73           | 2,066.38               | 105.00     | \$216,969.90 | 85         |
| 2        | AGGREGATE BASE (TYPE A) W/EXCAVATION (6")                                        | CY   | 300.00            | 0.00                | 10.10              | 10.10                  | 105.00     | \$1,060.50   | 3          |
| 3        | PORTLAND CEMENT CONCRETE PAVEMENT (6")                                           | SY   | 10,347.00         | 1,106.70            | 7,225.00           | 8,331.70               | 65.00      | \$541,560.50 | 80         |
| 4        | PORTLAND CEMENT CONCRETE PAVEMENT (6") (CONT. REINFORCED)                        | SY   | 102.00            | 0.00                | 102.00             | 102.00                 | 100.00     | \$10,200.00  | 100        |
| 5        | INTEGRAL CURB (6" BARRIER)                                                       | LF   | 5,537.00          | 542.00              | 2,941.00           | 3,483.00               | 10.00      | \$34,830.00  | 62         |
| 6        | CAST IRON CURB HOOD (R-3262)(SP)                                                 | EA   | 10.00             | 1.00                | 10.00              | 11.00                  | 450.00     | \$4,950.00   | 110        |
| 7        | WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)                           | EA   | 3.00              | 0.00                | 0.00               | 0.00                   | 11,000.00  | \$0.00       | 0          |
| 8        | WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)                          | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 20,000.00  | \$0.00       | 0          |
| 9        | WATER SERVICE LINE LONG (2")                                                     | EA   | 8.00              | 0.00                | 3.00               | 3.00                   | 4,300.00   | \$12,900.00  | 37         |
| 10       | REMOVE AND REPLACE LOOP DETECTORS                                                | LS   | 1.00              | 0.00                | 0.50               | 0.50                   | 12,000.00  | \$6,000.00   | 50         |
| 11       | REMOVE AND RESET SIGN                                                            | EA   | 7.00              | 0.00                | 2.00               | 2.00                   | 100.00     | \$200.00     | 28         |
| 12       | SHEET ALUMINUM SIGNS                                                             | SF   | 52.00             | 0.00                | 0.00               | 0.00                   | 275.00     | \$0.00       | 0          |
| 13       | SQUARE STEEL SIGN POST                                                           | LF   | 112.00            | 0.00                | 0.00               | 0.00                   | 35.00      | \$0.00       | 0          |
| 14       | TRAFFIC STRIPE (MULTI-POLY) (24 INCH WIDE)                                       | LF   | 214.00            | 0.00                | 0.00               | 0.00                   | 20.00      | \$0.00       | 0          |
| 15       | TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)(WHITE)                                 | LF   | 966.00            | 0.00                | 0.00               | 0.00                   | 2.50       | \$0.00       | 0          |
| 16       | TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)(YELLOW)                                | LF   | 1,006.00          | 0.00                | 0.00               | 0.00                   | 2.50       | \$0.00       | 0          |
| 17       | TRAFFIC STRIPE (MULTI-POLY) (WORDS)                                              | EA   | 2.00              | 0.00                | 0.00               | 0.00                   | 300.00     | \$0.00       | 0          |
| 18       | TRAFFIC STRIPE (MULTI-POLY) (ARROWS)(SINGLE)                                     | EA   | 4.00              | 0.00                | 0.00               | 0.00                   | 480.00     | \$0.00       | 0          |
| 19       | REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)                        | LF   | 1,250.00          | 225.00              | 790.00             | 1,015.00               | 18.00      | \$18,270.00  | 81         |
| 20       | REMOVE & RESET LAWN IRRIGATION HEAD                                              | EA   | 125.00            | 32.00               | 67.00              | 99.00                  | 60.00      | \$5,940.00   | 79         |
| 21       | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD) | LS   | 1.00              | 0.00                | 0.50               | 0.50                   | 1,000.00   | \$500.00     | 50         |
| 22       | CONSTRUCTION STAKING                                                             | LS   | 1.00              | 0.30                | 0.50               | 0.80                   | 12,000.00  | \$9,600.00   | 80         |
| 23       | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                                         | LS   | 1.00              | 0.30                | 0.50               | 0.80                   | 50,000.00  | \$40,000.00  | 80         |
| 24       | MOBILIZATION                                                                     | LS   | 1.00              | 0.20                | 0.50               | 0.70                   | 75,000.00  | \$52,500.00  | 70         |
| 25       | RELOCATE WATER METER                                                             | EA   | 2.00              | 0.00                | 0.00               | 0.00                   | 1,250.00   | \$0.00       | 0          |
| 26       | REMOVE SIDEWALK                                                                  | SY   | 14.00             | 1.30                | 35.00              | 36.30                  | 12.00      | \$435.60     | 259        |
| 27       | STREET PAVEMENT REMOVAL                                                          | SY   | 10,189.00         | 757.00              | 8,970.80           | 9,727.80               | 12.00      | \$116,733.60 | 95         |
| 28       | REMOVE DRIVEWAY                                                                  | SY   | 358.00            | 44.00               | 139.30             | 183.30                 | 12.00      | \$2,199.60   | 51         |
| 29       | ADJUST EXISTING STRUCTURE (WATER VALVE)                                          | EA   | 2.00              | 0.00                | 0.00               | 0.00                   | 175.00     | \$0.00       | 0          |
| 30       | ADJUST EXISTING STRUCTURE (STORM INLET)                                          | EA   | 2.00              | 0.00                | 2.00               | 2.00                   | 1,500.00   | \$3,000.00   | 100        |
| 31       | ADJUST EXISTING STRUCTURE (MANHOLE)                                              | EA   | 2.00              | 0.00                | 1.00               | 1.00                   | 750.00     | \$750.00     | 50         |
| 32       | REMOVE & RESET (WATER VALVE)                                                     | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 3,000.00   | \$0.00       | 0          |
| 33       | SEPERATOR FABRIC FOR BASES (SP)                                                  | SY   | 11,050.00         | 757.00              | 8,669.80           | 9,426.80               | 2.70       | \$25,452.36  | 85         |
| 34       | GEOGRID FOR BASES                                                                | SY   | 300.00            | 0.00                | 0.00               | 0.00                   | 10.00      | \$0.00       | 0          |
| 35       | SIDEWALK (VARIABLE WIDTH)                                                        | SY   | 23.00             | 1.30                | 0.00               | 1.30                   | 80.00      | \$104.00     | 5          |
| 36       | 6" P.C. CONCRETE DRIVEWAY (HES)                                                  | SY   | 322.00            | 44.00               | 139.30             | 183.30                 | 88.00      | \$16,130.40  | 56         |
| 37       | 6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)                                | LF   | 5,271.00          | 170.00              | 3,931.00           | 4,101.00               | 20.00      | \$82,020.00  | 77         |
| 38       | 6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)                                 | LF   | 304.00            | 0.00                | 100.00             | 100.00                 | 20.00      | \$2,000.00   | 32         |
| 39       | ADA CURB RAMP                                                                    | EA   | 1.00              | 0.00                | 9.00               | 9.00                   | 1,500.00   | \$13,500.00  | 900        |
| 40       | SOLID SLAB SODDING                                                               | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 12,500.00  | \$0.00       | 0          |
| 41       | TREE REMOVAL                                                                     | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,200.00   | \$0.00       | 0          |
| 42       | SEDIMENT AND EROSION CONTROL SILT FENCE                                          | LF   | 150.00            | 0.00                | 0.00               | 0.00                   | 4.00       | \$0.00       | 0          |
| 43       | CURB INLET SEDIMENT FILTER                                                       | EA   | 2.00              | 0.00                | 2.00               | 2.00                   | 200.00     | \$400.00     | 100        |
| 44       | ROCK BAG INLET BARRIER                                                           | LF   | 104.00            | 0.00                | 104.00             | 104.00                 | 10.00      | \$1,040.00   | 100        |
| CO1.1    | STORM SEWER REPAIR                                                               | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 14,985.00  | \$14,985.00  | 100        |

ORIGINAL CONTRACT AMOUNT:

\$1,654,268.00

CHANGES TO DATE:

Amendment No. 1  
Change Order No. 1

\$0.00  
\$14,985.00

CURRENT CONTRACT AMOUNT:

\$1,669,253.00

TOTAL AMOUNT OF WORK TO DATE:

\$1,234,231.46

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$1,234,231.46

LESS 5% RETAINAGE:

\$61,711.57

DIFFERENCE:

\$1,172,519.89

SUBTOTAL:

\$1,172,519.89

LESS PREVIOUS PAYMENTS:

\$1,024,199.95

CONTRACT AMOUNT DUE THIS ESTIMATE: \$148,319.94

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

I, Jared Bills, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company  
Project Manager

Subscribed and sworn to before me 26 January 2023

S. Erickson  
Notary Public, Clerk or Judge

My Commission Expires: 01/25/25



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$148,319.94 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade  
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS

Attachment: Pay Claim 04 Package (6354 : 6 Pay Est No. 4 PC-2104 Rudy Construction)



January 30, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 9  
Nichols Hills Project No. FC-2102  
Love Family Park Improvements  
Contractor: Rudy Construction Co.  
Original Contract Amount: \$961,700.00  
Current Contract Amount: \$1,021,179.00  
Claims to Date Less Ret.: \$810,218.90  
Paid to Date: \$783,194.25  
Amount Remaining: \$237,984.75  
**Current Amount Due: \$27,024.65**

Dear Mayor and City Council:

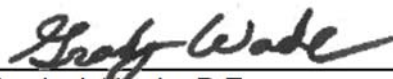
Enclosed please find **Progressive Estimate No. 9** on the above referenced project in the amount of **\$27,024.65**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

GL Acct. #20-11-88000 .....\$27,024.65

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116000 (Task 2102)  
Enclosure

# PROGRESSIVE ESTIMATE NO. 9

Love Family Park Improvements

Rudy Construction Company  
3101 N.E. 63rd Street  
Oklahoma City, OK 73121

From: 12/10/2022  
Notice to Proceed: 3/9/2022  
Project Duration: 300 Calendar Days  
Days Used: 265  
Days Remaining: 35

6.i.a

FC-2102

| ITEM NO.               | DESCRIPTION                                       | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLE |
|------------------------|---------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|----------|
| 1                      | ART PLAZA W/ STONE BEAM WALLS + STEPS             | LS   | 1.00              | 0.06                | 0.94               | 1.00                   | 86,000.00  | \$86,000.00  | 10       |
| 2                      | BENCH SEATING                                     | LS   | 1.00              | 0.60                | 0.00               | 0.60                   | 18,900.00  | \$11,340.00  | 6        |
| 3                      | ELECTRICAL WORK                                   | LS   | 1.00              | 0.05                | 0.95               | 1.00                   | 56,000.00  | \$56,000.00  | 10       |
| 4                      | IRRIGATION                                        | LS   | 1.00              | 0.00                | 0.98               | 0.98                   | 164,000.00 | \$160,720.00 | 9        |
| 5                      | LANDSCAPING                                       | LS   | 1.00              | 0.05                | 0.08               | 0.13                   | 84,000.00  | \$10,920.00  | 1        |
| 6                      | STONE WALLS AT BENCH LOCATIONS                    | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 40,000.00  | \$40,000.00  | 10       |
| 7                      | PARK SIGN (WITH LIGHTING)                         | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 22,000.00  | \$22,000.00  | 10       |
| 8                      | 8" TRAIL (INTEGRALLY COLORED CONCRETE - CHARCOAL) | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 232,000.00 | \$232,000.00 | 10       |
| 9                      | WATER FEATURE                                     | LS   | 1.00              | 0.00                | 0.85               | 0.85                   | 120,000.00 | \$102,000.00 | 8        |
| 10                     | SAFETY RAILING                                    | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 33,000.00  | \$0.00       | 0        |
| 11                     | REPLACE WOOD BOARDS @ EXISTING PED BRIDGE         | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 5,800.00   | \$5,800.00   | 10       |
| 12                     | STONE ACCENT COLUMNS                              | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 7,500.00   | \$7,500.00   | 10       |
| 13                     | TREE PRUNING & UNDERBRUSH CLEARING WORK           | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 13,500.00  | \$13,500.00  | 10       |
| 14                     | BERMING                                           | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 79,000.00  | \$79,000.00  | 10       |
| <b>CHANGE ORDER #1</b> |                                                   |      |                   |                     |                    |                        |            |              |          |
| 1.1                    | TOPSOIL/GRADING                                   | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 12,600.00  | \$12,600.00  | 10       |
| 1.2                    | LIMB PRUNING                                      | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 2,750.00   | \$2,750.00   | 10       |
| 1.3                    | 4" PVC BORE                                       | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 2,565.00   | \$2,565.00   | 10       |
| 1.4                    | TREE REMOVAL                                      | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 2,500.00   | \$2,500.00   | 10       |
| <b>CHANGE ORDER #2</b> |                                                   |      |                   |                     |                    |                        |            |              |          |
| 2.1                    | BENCHES                                           | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 17,550.00  | \$0.00       | 0        |
| 2.2                    | LANDSCAPING AT SIGN                               | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 6,850.00   | \$0.00       | 0        |
| 2.3                    | SIDEWALK REMOVAL                                  | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 720.00     | \$720.00     | 10       |
| 2.4                    | COLORLED SIDEWALK INSTALL                         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 5,320.00   | \$0.00       | 0        |
| 2.5                    | FOUNTAIN WALL MODIFICATIONS                       | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,750.00   | \$0.00       | 0        |
| 2.6                    | REGRAVING                                         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 725.00     | \$0.00       | 0        |
| 2.7                    | LIGHT FIXTURE CREDIT                              | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | (400.00)   | \$0.00       | 0        |
| 2.8                    | DEDICATION PLAQUE                                 | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,600.00   | \$0.00       | 0        |
| <b>CHANGE ORDER #3</b> |                                                   |      |                   |                     |                    |                        |            |              |          |
| 3.1                    | BEDFORD IRRIGATION                                | LS   | 1.00              | 1.00                | 0.00               | 1.00                   | 4,947.00   | \$4,947.00   | 10       |

ORIGINAL CONTRACT AMOUNT: \$961,700.00

CHANGES TO DATE:  
**Amendment No. 1** \$0.00  
 Change Order No. 1 \$20,415.00  
 Change Order No. 2 \$34,115.00  
 Change Order No. 3 \$4,949.00  
**CURRENT CONTRACT AMOUNT:** \$1,021,179.00

TOTAL AMOUNT OF WORK TO DATE: \$852,862.00  
 MATERIAL ON HAND: \$0.00  
 TOTAL TO DATE: \$852,862.00  
 LESS 5% RETAINAGE: \$42,643.10  
 DIFFERENCE: \$810,218.90  
 SUBTOTAL: \$810,218.90  
 LESS PREVIOUS PAYMENTS: \$783,194.25

CONTRACT AMOUNT DUE THIS ESTIMATE: \$27,024.65

## AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

David B. Williams, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

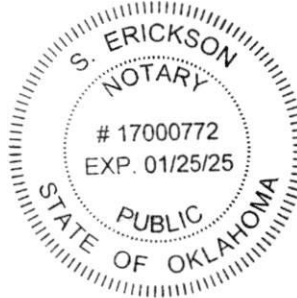
Rudy Construction Company  
Project Manager

Subscribed and sworn to before me 26 January, 2023.

S. Erickson

Notary Public, Clerk or Judge

My Commission Expires:



## CERTIFICATE OF ENGINEER:

I certify that this estimate of \$27,024.65 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade  
Grady J. Wade, P.E.

## OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS

Attachment: Pay Claim 09 Package (6355 : 6 Pay Est No.9 FC-2102 Rudy Construction)





January 30, 2023

Honorable Mayor and City Council  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4  
Nichols Hills Project No. SC-2101  
2021-2022 G.O. Bond Issue – City-Wide  
Sanitary Sewer Improvements  
Contractor: Jordan Contractors, Inc.  
Original Contract Amount: \$725,848.00  
Current Contract Amount: \$777,847.70  
Claims to Date Less Ret.: \$469,608.47  
Paid to Date: \$357,850.75  
Amount Remaining: \$419,996.95  
**Current Amount Due: \$111,757.72**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **\$111,757.72**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Sewer Account  
(Acct. #80-92-98750) ..... \$111,757.72

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

  
Grady J. Wade, P.E.  
Nichols Hills City Engineer

cc: File #116004A  
Enclosure

**PROGRESSIVE ESTIMATE NO. 4**Nichols Hills 2021-2022 G.O. Bond Issue City-Wide  
Sanitary Sewer ImprovementsJordan Contractors, Inc.  
123 S. Broadway  
Tecomseh, OK 74873From: 11/10/2022 To: 1/10/2023  
Notice to Proceed: 6/27/2022  
Project Duration: 150 Calendar Days  
Days Used: 150  
Days Remaining: 0**SC-2101****Base Bid**

| ITEM NO. | DESCRIPTION                                                                      | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT       | % COMPLETE |
|----------|----------------------------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|--------------|------------|
| 1        | SEWER SERVICE CONNECTION (FUSED ON)(BURSTING)                                    | EA   | 14.00             | 15.00               | 27.00              | 42.00                  | 750.00     | \$31,500.00  | 300.00     |
| 2        | RISER PIPE                                                                       | LF   | 140.00            | 74.00               | 88.00              | 162.00                 | 10.00      | \$1,620.00   | 115.71     |
| 3        | SEWER SERVICE LINE                                                               | LF   | 56.00             | 78.00               | 52.50              | 130.50                 | 10.00      | \$1,305.00   | 233.04     |
| 4        | PIPE BURSTING (8") to (8")                                                       | LF   | 3,864.00          | 367.00              | 2,843.00           | 3,210.00               | 110.00     | \$353,100.00 | 83.07      |
| 5        | SEWER FLOW CONTROL                                                               | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 2,500.00   | \$0.00       | 0.00       |
| 6        | POINT REPAIR                                                                     | EA   | 1.00              | 0.00                | 0.00               | 0.00                   | 2,500.00   | \$0.00       | 0.00       |
| 7        | TELEVISION INSPECTION (CCTV)(PRE/POST-CONST.)                                    | LF   | 3,864.00          | 0.00                | 0.00               | 0.00                   | 10.00      | \$0.00       | 0.00       |
| 8        | SEWER LEAK TEST (<24")                                                           | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 3,000.00   | \$0.00       | 0.00       |
| 9        | SANITARY SEWER MANHOLE REHABILITATION                                            | VF   | 185.21            | 0.00                | 0.00               | 0.00                   | 175.00     | \$0.00       | 0.00       |
| 10       | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD) | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 2,000.00   | \$0.00       | 0.00       |
| 11       | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                                         | LS   | 1.00              | 0.30                | 0.50               | 0.80                   | 15,000.00  | \$12,000.00  | 80.00      |
| 12       | MOBILIZATION                                                                     | LS   | 1.00              | 0.00                | 1.00               | 1.00                   | 15,000.00  | \$15,000.00  | 100.00     |
| 13       | ADJUST EXISTING STRUCTURE (ADJUST TO GRADE MANHOLE)                              | EA   | 2.00              | 0.00                | 1.00               | 1.00                   | 1,000.00   | \$1,000.00   | 50.00      |
| 14       | SOLID SLAB SODDING                                                               | LS   | 1.00              | 0.30                | 0.50               | 0.80                   | 25,000.00  | \$20,000.00  | 80.00      |
| 15       | SEDIMENT AND EROSION CONTROL                                                     | LS   | 1.00              | 0.50                | 0.30               | 0.80                   | 1,000.00   | \$800.00     | 80.00      |
| CO1.18"  | Directional Drill                                                                | LF   | 342.00            | 342.00              | 0.00               | 342.00                 | 140.35     | \$47,999.70  | 100.00     |
| CO1.24"  | Diameter Manhole                                                                 | EA   | 1.00              | 1.00                | 0.00               | 1.00                   | 4,000.00   | \$4,000.00   | 100.00     |

**Alternate No. 2**

| ITEM NO. | DESCRIPTION                                                                      | UNIT | CONTRACT QUANTITY | WORK DONE THIS EST. | WORK DONE PREVIOUS | TOTAL WORK ON CONTRACT | UNIT PRICE | AMOUNT     | % COMPLETE |
|----------|----------------------------------------------------------------------------------|------|-------------------|---------------------|--------------------|------------------------|------------|------------|------------|
| A2.01    | SEWER SERVICE CONNECTION (FUSED ON)(BURSTING)                                    | EA   | 21.00             | 0.00                | 8.00               | 8.00                   | 750.00     | \$6,000.00 | 38.10      |
| A2.02    | RISER PIPE                                                                       | LF   | 210.00            | 0.00                | 0.00               | 0.00                   | 10.00      | \$0.00     | 0.00       |
| A2.03    | SEWER SERVICE LINE                                                               | LF   | 84.00             | 0.00                | 0.00               | 0.00                   | 10.00      | \$0.00     | 0.00       |
| A2.04    | PIPE BURSTING (8") to (8")                                                       | LF   | 994.00            | 0.00                | 0.00               | 0.00                   | 100.00     | \$0.00     | 0.00       |
| A2.05    | SANITARY SEWER MANHOLE REHABILITATION                                            | VF   | 32.95             | 0.00                | 0.00               | 0.00                   | 175.00     | \$0.00     | 0.00       |
| A2.06    | TELEVISION INSPECTION (CCTV)(PRE/POST-CONST.)                                    | LF   | 994.00            | 0.00                | 0.00               | 0.00                   | 10.00      | \$0.00     | 0.00       |
| A2.07    | SEWER LEAK TEST (<24")                                                           | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,000.00   | \$0.00     | 0.00       |
| A2.08    | COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD) | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,000.00   | \$0.00     | 0.00       |
| A2.09    | CONSTRUCTION SIGNING AND TRAFFIC CONTROL                                         | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 1,000.00   | \$0.00     | 0.00       |
| A2.10    | SOLID SLAB SODDING                                                               | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 12,000.00  | \$0.00     | 0.00       |
| A2.11    | SEDIMENT AND EROSION CONTROL                                                     | LS   | 1.00              | 0.00                | 0.00               | 0.00                   | 500.00     | \$0.00     | 0.00       |

ORIGINAL CONTRACT AMOUNT:

\$725,848.00

CHANGES TO DATE:

Amendment No. 1  
Change Order No. 1

\$0.00

\$51,999.70

CURRENT CONTRACT AMOUNT:

\$777,847.70

TOTAL AMOUNT OF WORK TO DATE:

\$494,324.70

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$494,324.70

LESS 5% RETAINAGE:

\$24,716.24

DIFFERENCE:

\$469,608.47

SUBTOTAL:

\$469,608.47

LESS PREVIOUS PAYMENTS:

\$357,850.75

CONTRACT AMOUNT DUE THIS ESTIMATE: \$111,757.72

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

*Soha C. Jordan*, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Jordan Contractors, Inc.  
Project ManagerSubscribed and sworn to before me February 2, 2023

Notary Public, Clerk or Judge

My Commission Expires: 09-07-2025

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$111,757.72  
on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY:

*Grady J. Wade, P.E.*  
Grady J. Wade, P.E.

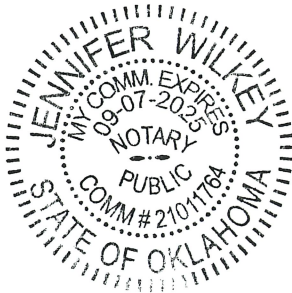
OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or  
services performed and this claim is

APPROVED for payment for \$ \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF NICHOLS HILLS





## INVOICE



PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

**Please remit electronic payments to:**

FNB Community Bank  
 Routing #103012843  
 Account #0111088  
 Remittance: accounting@fsb-ae.com

**Or mail payments to:**

FSB  
 5801 Broadway Extension, Suite 500  
 Oklahoma City, OK 73118-7436

City of Nichols Hills  
 6407 Avondale Drive  
 Nichols Hills, OK 73116

January 31, 2023

Invoice No: 18379

Project #20202180 CNH - Fire Station Renovation  
**Professional Services through January 25, 2023**  
**Fee**

| Billing Phase                | Fee        | Percent Complete | Earned     | Previous Fee Billing | Current Fee Billing      |
|------------------------------|------------|------------------|------------|----------------------|--------------------------|
| EV Charging - Design         | 21,780.00  | 100.00           | 21,780.00  | 21,055.82            | 724.18                   |
| EV Charging - CA             | 14,520.00  | 34.00            | 4,936.80   | 0.00                 | 4,936.80                 |
| Fire Training Tower          | 9,800.00   | 0.00             | 0.00       | 0.00                 | 0.00                     |
| Schematic Design Phase       | 87,750.00  | 100.00           | 87,750.00  | 87,750.00            | 0.00                     |
| Design Development Phase     | 105,300.00 | 100.00           | 105,300.00 | 105,300.00           | 0.00                     |
| Construction Documents Phase | 80,730.00  | 100.00           | 80,730.00  | 80,730.00            | 0.00                     |
| Construction Phase           | 77,220.00  | 100.00           | 77,220.00  | 77,220.00            | 0.00                     |
| Total Fee                    | 397,100.00 |                  | 377,716.80 | 372,055.82           | 5,660.98                 |
| <b>Total Fee</b>             |            |                  |            |                      | <b>5,660.98</b>          |
| <b>Total this Invoice</b>    |            |                  |            |                      | <b><u>\$5,660.98</u></b> |

**Billings to Date**

|               | Current         | Prior             | Total             | Received          | AR Balance      |
|---------------|-----------------|-------------------|-------------------|-------------------|-----------------|
| Fee           | 5,660.98        | 317,588.98        | 323,249.96        |                   |                 |
| Consultant    | 0.00            | 48,773.42         | 48,773.42         |                   |                 |
| Expense       | 0.00            | 1,665.00          | 1,665.00          |                   |                 |
| <b>Totals</b> | <b>5,660.98</b> | <b>368,027.40</b> | <b>373,688.38</b> | <b>368,027.40</b> | <b>5,660.98</b> |

## INVOICE



PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

**Please remit electronic payments to:**

FNB Community Bank  
 Routing #103012843  
 Account #0111088  
 Remittance: accounting@fsb-ae.com

**Or mail payments to:**

FSB  
 5801 Broadway Extension, Suite 500  
 Oklahoma City, OK 73118-7436

City of Nichols Hills  
 6407 Avondale Drive  
 Nichols Hills, OK 73116

January 31, 2023

Invoice No: 18379

Project #20202180 CNH - Fire Station Renovation  
**Professional Services through January 25, 2023**

**Fee**

| Billing Phase                | Fee               | Percent Complete | Earned            | Previous Fee Billing | Current Fee Billing      |
|------------------------------|-------------------|------------------|-------------------|----------------------|--------------------------|
| EV Charging - Design         | 21,780.00         | 100.00           | 21,780.00         | 21,055.82            | 724.18                   |
| EV Charging - CA             | 14,520.00         | 34.00            | 4,936.80          | 0.00                 | 4,936.80                 |
| Fire Training Tower          | 9,800.00          | 0.00             | 0.00              | 0.00                 | 0.00                     |
| Schematic Design Phase       | 87,750.00         | 100.00           | 87,750.00         | 87,750.00            | 0.00                     |
| Design Development Phase     | 105,300.00        | 100.00           | 105,300.00        | 105,300.00           | 0.00                     |
| Construction Documents Phase | 80,730.00         | 100.00           | 80,730.00         | 80,730.00            | 0.00                     |
| Construction Phase           | 77,220.00         | 100.00           | 77,220.00         | 77,220.00            | 0.00                     |
| <b>Total Fee</b>             | <b>397,100.00</b> |                  | <b>377,716.80</b> | <b>372,055.82</b>    | <b>5,660.98</b>          |
| <b>Total Fee</b>             |                   |                  |                   |                      | <b>5,660.98</b>          |
| <b>Total this Invoice</b>    |                   |                  |                   |                      | <b><u>\$5,660.98</u></b> |

**Billings to Date**

|               | Current         | Prior             | Total             | Received          | AR Balance      |
|---------------|-----------------|-------------------|-------------------|-------------------|-----------------|
| Fee           | 5,660.98        | 317,588.98        | 323,249.96        |                   |                 |
| Consultant    | 0.00            | 48,773.42         | 48,773.42         |                   |                 |
| Expense       | 0.00            | 1,665.00          | 1,665.00          |                   |                 |
| <b>Totals</b> | <b>5,660.98</b> | <b>368,027.40</b> | <b>373,688.38</b> | <b>368,027.40</b> | <b>5,660.98</b> |

## Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

**Record Classification:****Record Dates:****Agendas**

|                                                   |                   |
|---------------------------------------------------|-------------------|
| City Council                                      | January 10, 2023  |
| Municipal Authority                               | January 10, 2023  |
| Board of Adjustment                               | January 18, 2023  |
| Building Commission                               | January 17, 2023  |
| Environment, Health and Sustainability Commission | January 25, 2023  |
| City Council                                      | January 30, 2023  |
| City Council                                      | February 8, 2023  |
| Board of Adjustment                               | February 15, 2023 |
| Planning Commission                               | February 7, 2023  |

**Agreements and Contracts**

|                                                 |                  |
|-------------------------------------------------|------------------|
| Cox Communication – Smart Communities Agreement | December 7, 2022 |
| FSB – Fire Training Tower Professional Services | January 11, 2023 |
| License Agreement Cyclomedia                    | December 5, 2022 |

**Audits**

|                                       |               |
|---------------------------------------|---------------|
| Annual Comprehensive Financial Report | June 30, 2022 |
|---------------------------------------|---------------|

**Bank Statements and Reconciliations**

|                  |                   |
|------------------|-------------------|
| Bank of Oklahoma | November 30, 2022 |
| OpenEdge         | December 31, 2022 |
| Bank of Oklahoma | December 31, 2022 |
| Pooled Cash      | January 31, 2023  |
| Flex Claims      | January 31, 2023  |
| Municipal Court  | January 31, 2023  |
| Sinking Fund     | January 31, 2023  |
| 2018 GO Bond     | January 31, 2023  |
| 2019 GO Bond     | January 31, 2023  |
| 2020 GO Bond     | January 31, 2023  |
| 2021 GO Bond     | January 31, 2023  |
| 2022 GO Bond     | January 31, 2023  |
| 2023 GO Bond     | January 31, 2023  |
| Utility Deposit  | January 31, 2023  |
| 2023 GO Bond     | December 31, 2022 |
| Bank of Oklahoma | January 31, 2023  |

OpenEdge January 31, 2023

### **Certificates of Deposit, T-Bills and Withdrawals**

|                                                 |                  |
|-------------------------------------------------|------------------|
| First Fidelity Bank Sinking Fund CD \$1,350,000 | January 10, 2023 |
| First Fidelity Bank Sinking Fund CD \$1,600,000 | January 10, 2023 |
| BancFirst 2021 GO Bond T-Bill \$1,000,000       | January 10, 2023 |
| MidFirst 2023 GO Bond CD \$2,000,000            | January 10, 2023 |
| MidFirst 2023 GO Bond CD \$1,000,000            | January 10, 2023 |
| MidFirst 2023 GO Bond CD \$800,000              | January 10, 2023 |
| BOK 2023 GO Bond T-Bill \$950,000               | January 10, 2023 |
| BOK 2023 GO Bond T-Bill \$1,700,000             | January 10, 2023 |
| First Fidelity 2023 GO Bond \$1,200,000         | January 9, 2023  |
| First Fidelity NHMA CD \$503,672.65             | January 17, 2023 |
| First Fidelity NHMA-CIP CD \$654,774.44         | January 17, 2023 |

### **Citations**

|                 |                   |
|-----------------|-------------------|
| Court Citations | October 5, 2022   |
| Court Citations | October 19, 2022  |
| Court Warning   | October 2022      |
| Court Citations | November 2, 2022  |
| Court Citations | November 16, 2022 |
| Court Warnings  | November 2022     |
| Court Citations | 2009              |

### **Collateral – Letters of Credit – Certificates of Deposit**

|                                                                |                   |
|----------------------------------------------------------------|-------------------|
| Irrevocable Letter of Credit Vallance Bank \$1,070,000         | January 10, 2023  |
| Pledging Report – First National Bank                          | December 31, 2022 |
| Collateral Securities Pledge – First Fidelity Bank \$5,000,000 | January 9, 2023   |
| Irrevocable Letter of Credit MidFirst Bank \$4,000,000         | January 9, 2023   |
| Collateral Securities Pledge – BancFirst \$9,000,000 release   | January 19, 2023  |
| Irrevocable Letter of Credit MidFirst Bank \$12,000,000        | January 20, 2023  |
| Collateral Securities Release \$675,000 First National Bank    | February 1, 2023  |
| Collateral Securities Release \$750,000 First National Bank    | January 31, 2023  |
| Collateral Securities Release \$650,000 First National Bank    | January 31, 2023  |
| Collateral Securities Release \$540,000 First National Bank    | January 31, 2023  |
| Collateral Securities Release \$300,000 First National Bank    | January 31, 2023  |
| Collateral Securities Release \$280,000 First National Bank    | January 31, 2023  |
| Collateral Securities Release \$750,000 First National Bank    | January 31, 2023  |
| Collateral Securities Release \$1,000,000 First National Bank  | January 31, 2023  |
| Investment Portfolio Pledged BancFirst                         | January 31, 2023  |

### **General Obligation Bonds**

|                                        |                  |
|----------------------------------------|------------------|
| PC-2003 Pay Estimate #1                | January 10, 2023 |
| PC-2104 Pay Estimate #3                | January 10, 2023 |
| FC-2101 Pay Estimate #4                | January 10, 2023 |
| Jenco Construction Pay Application #15 | January 10, 2023 |
| PC-2103 Pay Estimate #1                | January 10, 2023 |

|                                 |                  |
|---------------------------------|------------------|
| PC-2103 Pay Estimate #1         | January 10, 2023 |
| Notice of Sale of 2023 GO Bonds | October 11, 2022 |

### **Minutes**

|                     |                   |
|---------------------|-------------------|
| City Council        | December 13, 2022 |
| City Council        | December 14, 2022 |
| Municipal Authority | December 13, 2022 |
| Board of Adjustment | December 9, 2022  |
| Planning Commission | December 6, 2022  |
| Planning Commission | January 3, 2023   |

### **Miscellaneous**

|                                                                |                   |
|----------------------------------------------------------------|-------------------|
| FC-2102 Pay Estimate #8 Love Family Park                       | January 10, 2023  |
| Wire Agreement – BancFirst                                     | January 13, 2023  |
| Donation Acknowledgement – Oklahoma State Firefighter’s Museum | January 12, 2023  |
| Veenker Resources, Inc 1099                                    | December 31, 2022 |
| OG&E Tree Trimming Letter                                      | January 16, 2023  |
| Bond Claim Notice – Knox Glass                                 | November 10, 2022 |
| Certificate of Substantial Completion – JENCO                  | January 9, 2023   |
| OG&E Project Initiation Application                            | January 26, 2023  |
| First Fidelity Bank 1099-INT                                   | December 31, 2022 |
| Gulf Exploration LLC 1099-MISC                                 | December 31, 2022 |
| MidFirst Bank 1099-INT                                         | December 31, 2022 |

### **Ordinances**

|                             |                  |
|-----------------------------|------------------|
| Ordinance #1222 Landscaping | January 10, 2023 |
|-----------------------------|------------------|

### **Payroll Records**

|                                                             |                                      |
|-------------------------------------------------------------|--------------------------------------|
| OkMRF – Live-Run Activity Report                            | December 20, 2022 – January 20, 2023 |
| American Funds – Group Investment Confirm List              | January 5, 2023 – January 17, 2023   |
| Nationwide – Investment Option Summary 10/01/22 to 12/31/22 | December 31, 2022                    |

### **Permits**

|                                    |                  |
|------------------------------------|------------------|
| BC-2023-06 Certificate of Approval | January 17, 2023 |
| BC-2023-03 Certificate of Approval | January 17, 2023 |
| Variance Order BOA-2023-02         | January 18, 2023 |

### **Proofs of Publication/Public Hearing Notices**

|                                                         |                  |
|---------------------------------------------------------|------------------|
| Journal Record – Notice of Public Hearing – BOA 2023-2  | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BOA 2023-01 | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BC-2023-06  | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BC-2023-05  | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BC-2023-04  | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BC-2023-03  | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BC-2023-02  | January 6, 2023  |
| Journal Record – Notice of Public Hearing – BC-2023-01  | January 6, 2023  |
| OKC Friday – Notice of Public Hearing – BC-2023-05      | January 13, 2023 |



|                                                                     |                   |
|---------------------------------------------------------------------|-------------------|
| OKC Friday – Notice of Public Hearing – BC-2023-06                  | January 13, 2023  |
| OKC Friday – Notice of Public Hearing – BC-2023-04                  | January 13, 2023  |
| OKC Friday – Notice of Public Hearing – BC-2023-03                  | January 13, 2023  |
| OKC Friday – Notice of Public Hearing – BC-2023-02                  | January 13, 2023  |
| OKC Friday – Notice of Public Hearing – BC-2023-01                  | January 13, 2023  |
| OKC Friday – Notice of Public Hearing – BOA-2023-02                 | January 13, 2023  |
| OKC Friday – Notice of Public Hearing – BOA-2023-01                 | January 13, 2023  |
| Journal Record – Resolution 1482 – April 4, 2023 Election           | January 17, 2023  |
| OKC Friday – Resolution 1482 – April 4, 2023 Election               | January 20, 2023  |
| OKC Friday – Ordinance 1222 – Landscaping and Screening Regulations | January 20, 2023  |
| OKC Friday – Notice of Public Hearing – Rezoning from E-2 to S-1-75 | January 20, 2023  |
| OKC SPUD-1488                                                       | February 28, 2023 |

### **Public Hearing**

|                                        |                  |
|----------------------------------------|------------------|
| Notice of Public Hearing – BOA 2023-01 | January 3, 2023  |
| Notice of Public Hearing – BC-2023-06  | January 3, 2023  |
| Notice of Public Hearing – BC-2023-02  | January 3, 2023  |
| Notice of Public Hearing – BC-2023-04  | January 3, 2023  |
| Notice of Public Hearing – BC-2023-05  | January 3, 2023  |
| Notice of Public Hearing – BC-2023-01  | January 3, 2023  |
| Notice of Public Hearing – BC-2023-03  | January 3, 2023  |
| Notice of Public Hearing – BOA 2023-2  | January 3, 2023  |
| Notice of Public Hearing – PC-2023-01  | January 13, 2023 |
| Notice of Public Hearing – BOA 2023-01 | January 30, 2023 |
| Notice of Public Hearing – BOA 2023-03 | January 30, 2023 |
| Notice of Public Hearing – BOA 2023-04 | January 30, 2023 |
| Notice of Public Hearing – BC-2023-07  | February 6, 2023 |
| Notice of Public Hearing – BC-2023-08  | February 6, 2023 |

### **Records Request**

|                                                        |                  |
|--------------------------------------------------------|------------------|
| Planning Commission Application PC-2023-01 Karen Samis | January 31, 2023 |
|--------------------------------------------------------|------------------|

### **Resolutions**

|                                      |                  |
|--------------------------------------|------------------|
| Resolution #1482 General Election    | January 10, 2023 |
| Resolution #1481 Disposal of Records | January 10, 2023 |

### **Terminated Employee Personnel Files**

|                     |                  |
|---------------------|------------------|
| Nathaneal Crownover | January 20, 2023 |
|---------------------|------------------|

  
S. Shane Pate II, City Manager

2/10/23  
Date



**ONE (1) SUTPHEN  
HEAVY DUTY CUSTOM  
AERIAL (SL75)  
PREPARED FOR  
  
NICHOLS HILLS  
FIRE DEPARTMENT**

Respectfully submitted,

Mark Richardson  
Heartland Fire Trucks LLC  
Authorized Representative for Sutphen Corporation  
580-467-4199



**Date: 1/10/2023**

**SUTPHEN CORPORATION**  
6450 Eiterman Road | Dublin, OH 43016 | 1-800-848-5860



# SUTPHEN

## PROPOSAL

**TO THE:**

Nichols Hills Fire Department  
 Attn: Chief Kevin Boydston  
 6407 Avondale Drive  
 Nichols Hills, OK 73116

**DATE:** January 10, 2023

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this proposal:

**One (1) Sutphen Heavy Duty Custom Aerial SL-75 Complete and Delivered for the**  
**Sum of .....\$1,389,764.24**

The unit shall be manufactured completely in accordance to the following proposal and delivered in approximately **20-22 months** from the date of the contract signing or purchase order, subject to delays from all causes beyond our control.

This proposal shall be valid for thirty **(30) days**. If the contract or purchase order is not received within this proposed duration, we reserve the right to extend, withdraw, or modify our proposal, including pricing, delivery times, and prepayment discounts as applicable.

Respectfully submitted,



Mark Richardson  
 Heartland Fire Trucks LLC  
 Authorized Representative for Sutphen Corporation  
 580-467-4199



**SUTPHEN CORPORATION**

6450 Eiterman Road | Dublin, OH 43016 | 1-800-848-5860





**PURCHASE AGREEMENT**  
**FOR SUTPHEN FIRE APPARATUS**

THIS AGREEMENT, made and entered into this 10th day of January, 2023 by and between SUTPHEN CORPORATION of Dublin, Ohio, hereinafter called "SUTPHEN" and the City of Nichols Hills Fire Department of Nichols Hills, Oklahoma, hereinafter called "PURCHASER",

WITNESSETH:

1. **PURCHASE:** Purchaser hereby agrees to buy and Sutphen hereby agrees to sell and furnish to Purchaser the apparatus and equipment according to the Sutphen Proposal attached hereto and made a part hereof, and to deliver the same as hereinafter provided.
2. **PAYMENT:** Purchaser agrees to pay for said apparatus and equipment the total purchase price of One Million Three Hundred Eighty Nine Thousand Seven Hundred Sixty Four Dollars and 24/Cents (\$ 1,389,764.24 ) payable in full upon delivery.
3. **DELIVERY:** The apparatus and equipment being purchased hereunder shall be delivered to Purchaser at Nichols Hills Fire Department, Oklahoma within 20 - 22 months approximately after the receipt and acceptance of this agreement at Sutphen's office, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services.
4. **SUTPHEN WARRANTIES:** Sutphen warrants the apparatus purchased here under as set forth in the warranty included with bid proposal.
5. **TESTING SHORTAGES:** The apparatus shall be tested per NFPA #1901 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder will not be driven or used in any manner until it is paid for in full, provided, however, that if there are any minor shortages, Purchaser may withhold a sum equivalent to the retail purchase price of any equipment shortages at the time of delivery and may use the apparatus and equipment during this period.
6. **DEFAULT:** In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser,

Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.

7. PURCHASER WARRANTIES: With the signing of this agreement, Purchaser warrants that it has the full power and legal authority to enter into this agreement and guarantees that funds for its purchase are available or in the process of collection.
8. ACCEPTANCE: This agreement shall not be binding until it is signed and approved by an officer of the Sutphen Corporation.
9. TAXES, ETC.: The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by the agreement. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.
10. INSURANCE: Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft or collision and insuring against property damage and personal injury through the three (3) day delivery period.
11. GENERAL: This agreement and the Sutphen proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in this agreement or in the Sutphen proposal attached hereto. No alteration, modification, amendment or change of this Agreement shall be binding unless executed in writing by the parties. No waiver of any of the provisions of this Agreement shall be deemed a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

This Agreement shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this Agreement, directly or indirectly, based upon contract, tort, or other theory of law, shall lie in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and attested by its duly authorized representatives, effective as of the date below when accepted at Sutphen Corporations offices.

**SUTPHEN CORPORATION**

By Mark Richardson  
Sales Representative

Accepted at office  
SUTPHEN CORPORATION  
6450 Eiterman Road  
Dublin, Ohio 43016

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**PURCHASER**

THE \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Attachment: Fire Truck Proposal (6342 : 7c Fire Department CIP Request)





**PURCHASE AGREEMENT**  
**FOR SUTPHEN FIRE APPARATUS**

THIS AGREEMENT, made and entered into this 10th day of January, 2023 by and between SUTPHEN CORPORATION of Dublin, Ohio, hereinafter called "SUTPHEN" and the City of Nichols Hills Fire Department of Nichols Hills, Oklahoma, hereinafter called "PURCHASER",

**WITNESSETH:**

1. **PURCHASE:** Purchaser hereby agrees to buy and Sutphen hereby agrees to sell and furnish to Purchaser the apparatus and equipment according to the Sutphen Proposal attached hereto and made a part hereof, and to deliver the same as hereinafter provided.
2. **PAYMENT:** Purchaser agrees to pay for said apparatus and equipment the total purchase price of One Million Three Hundred Eighty Nine Thousand Seven Hundred Sixty Four Dollars and 24/Cents (\$ 1,389,764.24 ) payable in full upon delivery.
3. **DELIVERY:** The apparatus and equipment being purchased hereunder shall be delivered to Purchaser at Nichols Hills Fire Department, Oklahoma within 20 - 22 months approximately after the receipt and acceptance of this agreement at Sutphen's office, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services.
4. **SUTPHEN WARRANTIES:** Sutphen warrants the apparatus purchased here under as set forth in the warranty included with bid proposal.
5. **TESTING SHORTAGES:** The apparatus shall be tested per NFPA #1901 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder will not be driven or used in any manner until it is paid for in full, provided, however, that if there are any minor shortages, Purchaser may withhold a sum equivalent to the retail purchase price of any equipment shortages at the time of delivery and may use the apparatus and equipment during this period.
6. **DEFAULT:** In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser,

Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.

7. PURCHASER WARRANTIES: With the signing of this agreement, Purchaser warrants that it has the full power and legal authority to enter into this agreement and guarantees that funds for its purchase are available or in the process of collection.
8. ACCEPTANCE: This agreement shall not be binding until it is signed and approved by an officer of the Sutphen Corporation.
9. TAXES, ETC.: The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by the agreement. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.
10. INSURANCE: Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft or collision and insuring against property damage and personal injury through the three (3) day delivery period.
11. GENERAL: This agreement and the Sutphen proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in this agreement or in the Sutphen proposal attached hereto. No alteration, modification, amendment or change of this Agreement shall be binding unless executed in writing by the parties. No waiver of any of the provisions of this Agreement shall be deemed a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

This Agreement shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this Agreement, directly or indirectly, based upon contract, tort, or other theory of law, shall lie in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and attested by its duly authorized representatives, effective as of the date below when accepted at Sutphen Corporations offices.

**SUTPHEN CORPORATION**

By Mark Richardson  
Sales Representative

Accepted at office  
SUTPHEN CORPORATION  
6450 Eiterman Road  
Dublin, Ohio 43016

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**PURCHASER**

THE \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**FAMILY OWNED  
SINCE 1890**

**Prepayment Discount Options  
For The  
Nicholas Hill, OK**

**1/9/2023**

Current Bid Price **\$1,389,764.24**

|                         |                                                                                                                                           |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Option 1</b><br>25%  | For a prepayment in the amount of \$347,441.06 the discount<br>would be \$12,377.59 for a total selling price of . . . . \$1,377,386.65   |
| <b>Option 2</b><br>50%  | For a prepayment in the amount of \$694,882.12 the discount<br>would be \$24,755.18 for a total selling price of . . . . \$1,365,009.06   |
| <b>Option 3</b><br>75%  | For a prepayment in the amount of \$1,042,323.18 the discount<br>would be \$37,132.76 for a total selling price of . . . . \$1,352,631.48 |
| <b>Option 4</b><br>100% | For a full prepayment, we offer a discount of \$49,510.35<br>for a final selling price of . . . . . \$1,340,253.89                        |

**NOTE:** For any option above, the prepayment would be due within 30 days of contract signing in order to receive the discounts listed. Any remaining balance would be due at the time of delivery.

**Sutphen Corporation**  
PO Box 158 • Amlin, OH 43002-0158  
6450 Eiterman Road • Dublin, OH 43016-8711  
**Tel 614 889-1005 • Toll Free 800 848-5860 • Fax 614 889-0874**  
**www.sutphen.com • Sutphen@sutphencorp.com**



# LEASE FINANCING PROPOSAL

7.b.a

Requested by  
**Heartland Fire Trucks**

Representing



Presented To (As Lessee)  
**City of Nichols Hills, OK**

|                               |                         |                        |
|-------------------------------|-------------------------|------------------------|
| <b>Proposal Date:</b>         | January 10, 2023        |                        |
| <b>Equipment Description:</b> | (1) Sutphen SL75 Aerial |                        |
| <b>Commencement Date:</b>     | February 15, 2023       |                        |
|                               | <u><b>Option 1</b></u>  | <u><b>Option 2</b></u> |
| <b>Equipment Cost:</b>        | \$1,389,764.24          | \$1,389,764.24         |
| <b>Prepay Discount:</b>       | <u>\$49,510.35</u>      | <u>\$49,510.35</u>     |
| <b>Amount Financed:</b>       | \$1,340,253.89          | \$1,340,253.89         |
| <b>Lease Term:</b>            | 7 Years                 | 9 Years                |
| <b>First Payment Date:</b>    | <u>2/15/2025</u>        | <u>2/15/2025</u>       |
| <b>Payment Frequency:</b>     | Annual                  | Annual                 |
| <b>Lease Rate:</b>            | 4.84%                   | 4.74%                  |
| <b>Payment Amount:</b>        | \$241,373.71            | \$195,184.17           |

**Qualifications:**

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Due to the current increasing rate markets, this proposal is valid under the following circumstances:

- The award is received within 7 days of the Proposal Date.
- The transaction is closed within 30 days off the Proposal Date.

If you are unable to award within 7 days, please contact us prior to your decision meeting date and we will provide a current proposal.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten years have a one time rate adjustment after ten (10) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, obligation of Lessee.

**Financing by:**

**Leasing 2, Inc.**

**Contact:**

**Rick Carney**

**Phone:**

813-258-9888 x16

**Email:**

rcarney@leasing2.com

**Web:**

www.leasing2.com



Attachment: Fire Truck Proposal (6342 : 7c Fire Department CIP Request)



**REQUEST TO PROCEED:**

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately email you our application. Thank you for your confidence and consideration.

Proposal date: January 10, 2023

Option Chosen: \_\_\_\_\_ (where applicable)

Upcoming Governing Body meeting date for lease approval: \_\_\_\_\_

City of Nichols Hills, OK

Name of Lessee

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name Of Authorized Signature

\_\_\_\_\_  
Last month of your budget year?

\_\_\_\_\_  
Contact Name  
(If Different Than Authorized Signature)

\_\_\_\_\_  
Contact Phone

\_\_\_\_\_  
Contact Email

\_\_\_\_\_  
Financial Contact Name  
(Can be Treasurer or Clerk)

\_\_\_\_\_  
Contact Phone

\_\_\_\_\_  
Contact Email

Please complete the above information and **fax or email** all pages of the proposal to  
**813-258-9333 / rcarney@leasing2.com**



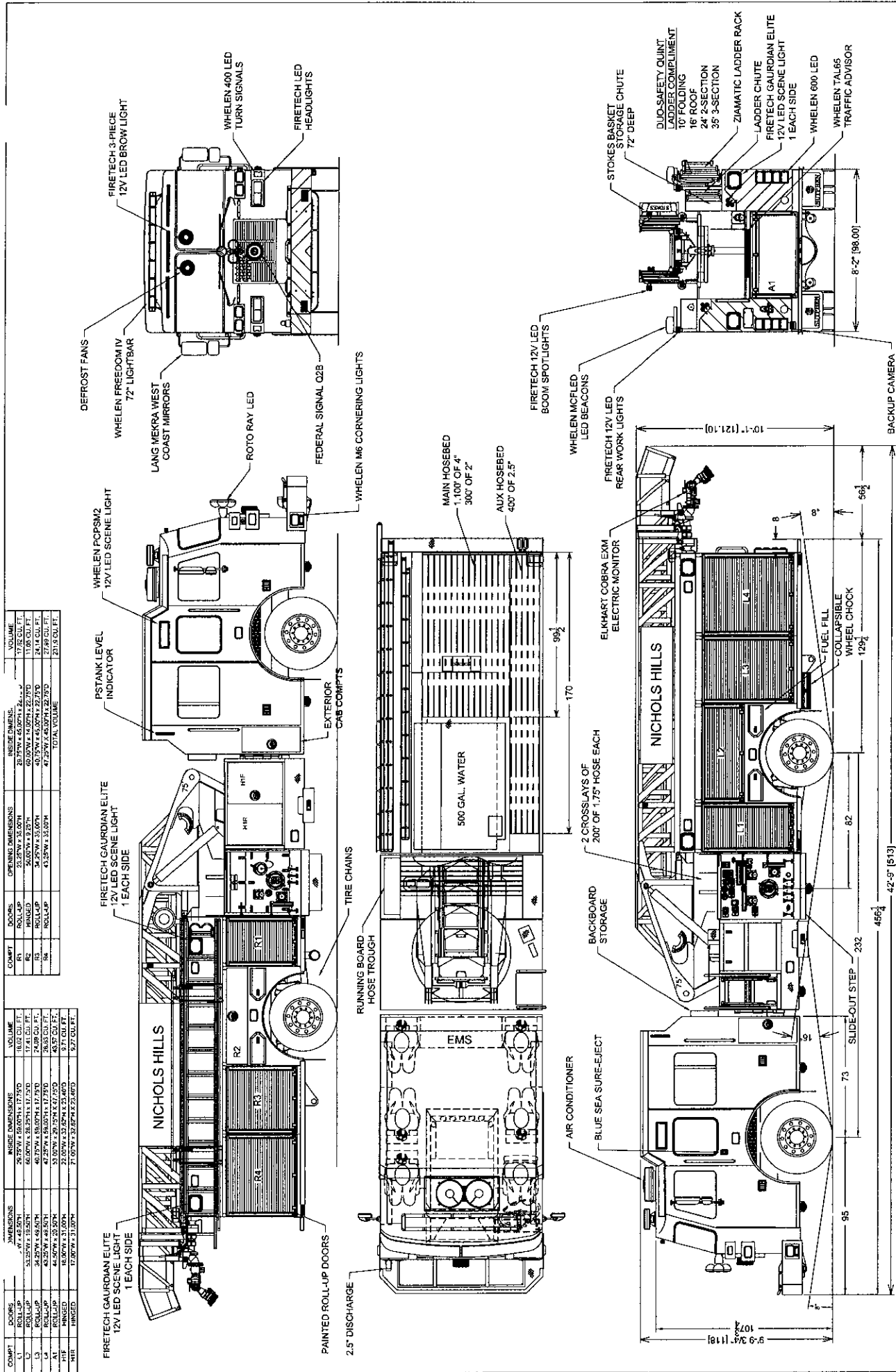
**\*\* Important: A Resolution will be required with the lease contract \*\***

**In the event that you require board action to sign this proposal,  
please call us so that we may forward the preferred form for the meeting.**

### **Are you ready to move forward with Leasing 2?**

*Here is a quick overview on our process*

- 1. Signed Proposal** - When you are ready to move forward with Leasing 2, email a scan of the completed and signed proposal back to Leasing 2.
- 2. Credit Application** - A credit application and request for current financial reports will be emailed to the designated contacts upon receipt of the signed proposal. The credit application should be completed and returned promptly to protect your quoted interest rates. Credit approval usually comes within a few days receipt of the completed credit application.
- 3. Financing Agreement** - Once credit approval is accomplished, the financing agreement will be emailed for review and signature. Once the contracts are signed and returned, we are ready for closing.



| CUSTOMER APPROVAL                                                                                                                     |  | SUTPHEN                                                                                                                               |  | 7.b.a                                                                                                                                 |  |
|---------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------|--|
| NAME:                                                                                                                                 |  | NICHOLS HILLS FIRE DEPARTMENT                                                                                                         |  | SLT                                                                                                                                   |  |
| TITLE:                                                                                                                                |  | NICHOLS HILLS OK                                                                                                                      |  | HS-XXXX                                                                                                                               |  |
| DATE:                                                                                                                                 |  | DATE:                                                                                                                                 |  | DATE:                                                                                                                                 |  |
| SIGNATURE:                                                                                                                            |  | SIGNATURE:                                                                                                                            |  | SIGNATURE:                                                                                                                            |  |
| REV.:                                                                                                                                 |  | REV.:                                                                                                                                 |  | REV.:                                                                                                                                 |  |
| DESCRIPTION:                                                                                                                          |  | DESCRIPTION:                                                                                                                          |  | DESCRIPTION:                                                                                                                          |  |
| BY:                                                                                                                                   |  | BY:                                                                                                                                   |  | BY:                                                                                                                                   |  |
| DATE:                                                                                                                                 |  | DATE:                                                                                                                                 |  | DATE:                                                                                                                                 |  |
| THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY UNLESS APPROVED BY THE INTEREST OF SUTPHEN CORPORATION. |  | THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY UNLESS APPROVED BY THE INTEREST OF SUTPHEN CORPORATION. |  | THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY UNLESS APPROVED BY THE INTEREST OF SUTPHEN CORPORATION. |  |

RESOLUTION(No. 1484)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 14<sup>th</sup> day of February, 2023.

\_\_\_\_\_  
Mayor

(SEAL)  
ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

| Date of Citation | Citation Number | Offense                  | Date of Death | Amount   |
|------------------|-----------------|--------------------------|---------------|----------|
| 8/11/2010        | 168237          | No Security Verification | 4/16/2022     | \$305.00 |
| 8/11/2010        | 168238          | Driving While Suspended  | 4/16/2022     | \$305.00 |
| 9/1/2010         | 168955          | Failure to Appear        | 4/16/2022     | \$277.50 |
|                  |                 |                          |               |          |
|                  |                 |                          |               |          |
|                  |                 |                          |               |          |
|                  |                 |                          |               |          |
|                  |                 |                          |               |          |
|                  |                 |                          |               |          |
|                  |                 |                          |               |          |
|                  |                 |                          | TOTAL         | \$887.50 |



## CITY OF NICHOLS HILLS, OKLAHOMA

### Streetlight Banner Bracket Use Policy and Procedure

This is the City of Nichols Hill's policy and procedure regarding the hanging of banners using the City's brackets on streetlight poles as permitted by Sec. 38-27 of the Nichols Hills City Code. In addition to the requirements set out in Sec. 38-27, use of the City's streetlight banner brackets for hanging banners must comply with the following:

- **City Council approval is required.** Anyone wishing to hang banners on the City's streetlight poles must file a written application with the City Clerk pursuant to Sec. 38-27 of the Nichols Hills City Code, and that application must be approved by the City Council at a City Council hearing prior to any use of the streetlight banner brackets.
- **Display time.** Banners may be displayed for no longer than 14 days.
- **Banner size.** Banners must have a 1½ inch sleeve and be 20 inches wide and 72 inches long (including the sleeve).
- **City responsibility.** The City is not responsible for wind, weather or other damage to banners (such as hook and loop attachments blown off; ripped banner sleeves due to wind, weather, or failed glue; and the like). Refunds or credits will not be issued for damaged banners.
- **Installation and removal of banners by the City.** The City will install and remove up to 20 banners on applicant's behalf. If applicant wishes to install more than 20 banners, it must secure a contractor to do so. Further, if applicant wishes to install the first 20 or fewer banners, it may do so, but it must secure a contractor to do so and a different charge will apply, as set out below.
- **Installation and removal of banners by applicant's contractor.** Applicant's contractor may install and remove applicant's banners, subject to the following:
  - Applicant's contractor must be approved in advance by the City's Public Works Director.
  - Installation and removal must be done using a bucket truck or other method approved by the City. Ladders may not be used. Banners must be secured to the pole with a tie.
  - Electrical receptacles may not be used without the City's permission. If use is approved, all electrical appliances and cords must comply with National Electrical Codes.
- **Charge for banners installed and removed by the City.** For banners installed and removed by the City, a \$36 installation and removal fee per pole is required as set out in the City Fee Schedule. In addition, a \$15 use fee per pole will be charged.
- **Charge for banners installed and removed by applicant.** For banners installed by applicant's contractor, a \$115 deposit per banner bracket used must be paid to the City Clerk. A \$15 use fee per pole will be charged and withheld from the deposit. After the banners are removed, the City will inspect the poles and brackets. If no damage occurred as a result of applicant's use, the City will refund the balance of the deposit to applicant.





## CITY OF NICHOLS HILLS, OKLAHOMA

### Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed \_\_\_\_\_

Fee receipt # \_\_\_\_\_

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set forth in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: OKC. Kappa Alpha Theta Alumnae Foundation

Primary contact: Julie Leclercq - President

Mailing address: 6608 N Western 243, OKC, OK 73116

Telephone number(s): 405.593.2509

Email address(es): leclercq.julie@gmail.com

What is the purpose of the banners? New annual event - Theta Starlight Supper

When do you propose to hang the banners and for how long? have city hang April 7 - 24

How many banners do you propose to hang? 20 hopefully March 16 - 30 2023

What is the size of the banners? 20" x 72"

Where do you propose to hang the banners? banner poles

Contractor's name and contact information (unless City is to hang banners): City phase

Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) the hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 11 day of 01, 2023

Signature: Julie Leclercq

Print applicant's full legal name: Julie Leclercq

Print signatory party's title if applicant is a legal entity: President

Attachment: OKC Kappa Alpha Theta Alumnae Foundation (6333 : OKC Kappa Alpha Theta Banners)



**City of Nichols Hills, Oklahoma**  
**Special Event Permit – Outdoor Special Event**

This Special Event Permit – Outdoor Special Event is made and entered into by the City of Nichols Hills, Oklahoma, a municipal corporation, (the “City”) acting by and through its Mayor and City Council, and **Redbud Foundation**, an Oklahoma not-for-profit corporation, (“Permittee”) on the date indicated below.

Permittee filed an Application for Outdoor Special Event Permit with the City. The City hereby approves that Application and grants this Permit to Permittee subject to the requirements set out in this Permit.

**1. Event information.** This Special Event Permit – Outdoor Special Event is for the following Event: **Redbud Classic**

Specific information about the Event and requirements for it are set out in Attachment A.

**2. Grant of Permit.** The City hereby grants Permittee this Permit for the event described in Section 1 (the “Event”), allowing Permittee access to the Event Site to set up, operate, and restore the Event during the Event Term stated in Section 1. Unless otherwise agreed in this Permit, Permittee will plan, promote, organize, present, and manage the Event at its sole cost and expense. Permittee warrants and represents that it can fulfill all of its obligations under this Permit. As further consideration for granting this Permit, Permittee will identify the City as a sponsor of the Event and provide the City with recognition in all marketing efforts for the Event if so requested by the City.

**3. Regulation of the Event.** To ensure the public health, safety, and welfare, and to maintain high quality standards for the Event, Permittee will regulate and appropriately limit activities during the Event, including (as applicable) all temporary exhibits, entertainment, concession vendors, and promotional activities. Permittee must ensure that the Event is conducted in a safe, supervised manner. Permittee acknowledges that the Event subject to applicable laws, rules, and regulations, including the Nichols Hills City Code. Permittee will not make, allow or suggest any use of the Event Site that is contrary to such laws, rules, and regulations.

**4. Representatives, Event Liaisons.** The parties have each designated an Event Liaison as indicated in Section 1. The Event Liaisons will coordinate and communication regarding all aspects of and issues related to the Event, including the interactions provided for in this Permit.

**5. Vendor approvals.** Permittee’s vendors for the Event must obtain all necessary approvals from the City that are required to participate in the Event, including contractor registrations, food vendor permits, alcoholic beverage permits, and Fire Marshall approval.

**6. Event marketing.** Permittee Liaison and the City Liaison will coordinate Event marketing and promotions. Permittee may not use the City's seal in marketing or promoting the Event without the City Liaison's prior approval.

**7. Event staff and volunteers.**

A. *General requirements for staff and volunteers.* Permittee must provide sufficient staff and/or volunteers to monitor, facilitate, and control the Event. Permittee must ensure that each such person has the appropriate training, equipment, certifications or other resources as needed to ensure that such person's role for the Event can be successfully and properly performed as required by this Permit.

B. *City Police.* If required by the City Liaison, Permittee will also coordinate with the City to ensure that an appropriate number of City Police officers are on site during the Event. Permittee will pay the cost for any off-duty City Police officer(s) who work at the Event.

C. *Releases.* Permittee will ensure that all adult volunteers read and sign a Volunteer Acknowledgement and Release (in a form acceptable to the City Liaison) before the Event, acknowledging the possible risks associated with participation in the event and release both Permittee and the City from any liability associated with participating in the Event. before working at the Event. No person under the age of 18 years old may serve as a volunteer without the written approval of that person's parent or legal guardian. Permittee will maintain copies of all required Volunteer Acknowledgement and Release forms and provide them to the City Liaison on request.

**8. Event setup and amenities.**

A. *Temporary Improvements.* At its sole risk and expense, Permittee may install and maintain improvements within the Event Site during the Event Term. The City reserves the right to retain possession or any improvements left in the Event Site after the expiration or termination of this Permit.

B. *Portable restrooms.* At its sole cost and expense, Permittee must provide portable restrooms at the Event Site in the number and to be placed as set out on the Event Site Plan attached as Attachment B or as otherwise required by the City Liaison. Of the portable restrooms provided, at least 15% must be Americans with Disabilities (ADA) compliant. Portable restrooms must be placed on paved surfaces (excluding sidewalks).

C. *Potable water.* Permittee is responsible for potable water (including the cost of such water) brought to the Event Site, if any.

D. *Temporary electrical service.* Permittee is responsible for temporary electric service (including the cost of such service) brought to the Event Site, if any. Any such service must be installed by a licensed electrical contractor registered with the City pursuant to a Permit issued by the City.

E. *Concession trucks or trailers.* Permittee must ensure that any concession trucks or



trailers are placed as indicated on the Event Site Plan, to be placed on paved surfaces (excluding sidewalks) unless otherwise approved by the City. If the City approves any such truck or trailer to be placed on a non-paved surface, Permittee must ensure that planking or plywood is placed for proper weight distribution under the truck or trailer.

F. *Tent stakes.* If required for the Event, Permittee must use water barrels, sand bags or cement blocks to secure tents or other temporary structures at the Event Site. Permittee may use tent stakes only with the City Liaison's prior approval. If approved to use tent stakes, Permittee must call OKIE811 to arrange an underground utility location and must notify the City Liaison in advance of the time such staking will take place so that the City Liaison may be onsite to monitor the staking.

**9. Event conduct regulations.** Permittee must comply and must take reasonable steps to ensure that the Event attendees, Permittee's vendors, staff, and volunteers (collectively, "Event Participants") comply with the following regulations, as applicable to the Event:

A. *Interference with traffic.* It is unlawful for any person to disrupt, block, obstruct or interfere with pedestrian or vehicular traffic except as permitted and controlled by the Chief of Police or as allowed in the Traffic Control Plan.

B. *Procession routes.* Any procession may proceed only on the route approved as shown on the Event Site Plan attached as Attachment B, with Police escort to ensure safety for all Event Participants and the public.

C. *Damage to Public Property; placing signs.* It is unlawful to remove, deface, damage, or otherwise injure any public property, including hanging, attaching or placing signs, flags, placards or any other object of any kind on public property (including trees and landscaping) unless approved in advance by the Director of Public Works.

D. *No trespassing on private property.* It is unlawful during to enter onto private property without prior written permission from the property owner.

E. *Compliance with noise ordinances.* The Event must comply with the City's noise ordinances which prohibit the making of any loud or unusual noises that disturb the peace and quiet of the City or any part of it.

F. *No smoking.* Smoking (including the use of tobacco products and vapor products) is prohibited at the Event.

G. *Alcohol control.* The Event must comply with applicable laws regarding the sale and consumption of alcoholic beverages at the Event Site. Any alcohol sold at the Event may not leave the Event Site. Glass containers are prohibited.

H. *Compliance with City directions.* Permittee and all Event Participants must comply with lawful directions or instructions by the City Manager, the Chief of Police, the Fire Chief, the Director of Public Works, the City Liaison, and their designees, with respect to security, public

safety, traffic control, traffic barricades, pedestrian matters, fire safety, and all related matters or directions or instructions set forth on any sign posted by the City for or in connection with the event.

I. *Compliance with Park Rules.* Permittee and all Event Participants must abide by City Park Rules if the Event is held in a City Park and may not interfere with the intended use of the park or interrupt the reasonable use and enjoyment of the park by nonparticipants unless the City authorizes closure of the Park for the Event.

J. *Compliance with laws.* Permittee and all Event Participants must abide by and will be subject to all local, state, and federal laws, ordinances, and regulations and any directions given by a law enforcement officer.

**10. Traffic Control.** If required by the City as indicated above, Permittee must comply with the Traffic Control Plan attached to this Permit as Attachment C. Specifically, Permittee is authorized to limit motor vehicle access to the Event Site by the placement of traffic control devices, volunteers, and Police personnel as set out in the Traffic Control Plan. Permittee must implement such traffic control measures and limit vehicular access to the Event Site as set out in the Traffic Control Plan. Any barricades used for the Event must be official-type barricades and must be placed properly by a licensed vendor as set out in the Traffic Control Plan.

**11. Parking.** Event parking is allowed only in designated areas as shown on the Traffic Control Plan. If a Traffic Control Plan is not required by this Permit, parking will be allowed only as directed by the Chief of Police. Permittee must instruct those volunteers or security personnel retained by Permittee to enforce the parking requirements set out in this Permit and in the City Code.

**12. Event Fees.** Any fees charged by Permittee or its concession vendors to Event Participants must be reasonable and not exceed market tolerance. Permittee Liaison must respond to any concerns or questions raised by the City Liaison regarding Event fees.

**13. Report of accidents.** Permittee must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Event as soon as reasonably practicable to the City Manager, the City Liaison, the Police Chief or the Fire Chief.

**14. Event Site restoration; clean up; Waste Plan.** If required by the City as indicated above, Permittee must comply with the plan for control and cleanup of waste generated by the Event pursuant to the Waste Plan attached as Attachment D. Whether a Waste Plan is required or not, Permittee must restore all of the Event Site to the condition existing prior to the Event during the Event Term (or within 12 hours if the Permit is revoked). Permittee must dismantle and remove any improvements and must clean up all trash and debris from the Event Site generated by the Event. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

**15. Damage to City property.** Permittee assumes full responsibility for ensuring the

protection of all City property within the Event Site, including streets, sidewalks, trees, plants, shrubs, buildings, and grass areas on which vehicles are improperly parked. Any damage that may occur to City property as a result of the Event will be Permittee's responsibility to repair, excluding normal wear and tear as determined by the Director of Public Works or his designee. Permittee must timely repair any such damage and restore the City's property to the condition existing prior to the Event within a reasonable time agreeable to the City Liaison. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

**16. Indemnification.** Permitted must, at its cost and expense, indemnify, save, hold harmless, and defend the City, its officials, boards, commissions, agents, consultants, and employees against any and all claims, suits, causes of action, demands, penalties, liabilities, proceedings or judgments for damages or equitable relief filed by third parties, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, resulting from or arising out of any defect of the Event or from the maintenance, operation or conduct of the Event by Permittee, its agents or employees or its invitees, attendees, vendors or licensees. This Section will survive termination or expiration of this Permit and is binding on Permittee, its representatives, successors, and assigns.

**17. Taxes.** Permittee must pay all taxes or other fees assessed on the Event Site or related to the Event and must deliver sufficient receipts or other evidence of payment to the City Liaison within 20 days after the Event Term.

**18. Insurance.** If required by the Chief of Police as indicated above, Permittee must file with the City Clerk a certificate of insurance providing general liability and vehicle liability coverage for the Event in amounts determined by the Chief of Police. The City must be made an additional insured under such policy and such insurance must be in effect during the Event Term. Permittee must provide employers' liability insurance and workers' compensation insurance as required by Oklahoma law.

**19. Notice of the Event.**

A. *Notice to businesses and residences.* At least 24 hours prior to the start of the Event, Permittee must make a reasonable effort to notify the businesses and residences located in proximity of the Event Site, including all adjoining property owners in all directions from the Event Site. A copy of any flyer or handout used in making such notifications must be provided to the City Liaison at least 24 hours prior to the start of the Event.

B. *Signs for Park closures.* If a City Park is to be closed for the Event, Permittee must install a temporary sign(s) at the Event Site notifying the public of such closure. The number, placement, and content of such sign(s) must be approved in advance by the City Liaison.

**20. Emergency or inclement weather.** If an emergency or inclement weather threatens to prevent the Event, either party will so notify the other. In such case, the parties may reschedule the Event at such time as the parties mutually agree. An alternate date for the Event must be

determined within 14 calendar days after the cancellation. Cancellation of the Event will be without cost or liability to the City.

**21. Permit revocation.** This Permit may be revoked by the City Manager or the Chief of Police (or either of their designees) when in their discretion any of the following grounds for revocation are found: (1) fraud, misrepresentation or any false statement contained in the application for this Permit; (2) prior to the date scheduled for the Event, a change in the conditions that supported the Chief of Police's determination to grant the Permit such that the Permit would not have been granted, including a change in conditions that raises concerns related to public safety at the Event; (3) the Event is conducted in any unlawful manner or in such a manner as to constitute a breach of the peace; or (4) the Permittee fails to comply with the terms and conditions of this Permit. Upon revocation, the Permittee must immediately terminate the Event and cease its occupation and use of the Event Site. Failure to do so will constitute trespass on public property. Revocation for cause will constitute grounds for denial of Permittee's subsequent permit requests.

**22. Rights of the City and public utilities as to public ways.** This Permit is subject to and subordinate to the City's right to construct, operate, and maintain the public ways in the City and to the right of any public utility holding a franchise from the City to use the public ways. Permittee must fully cooperate with the City and utility service providers using the public ways.

**23. Assignment.** Permittee may not transfer or assign this Permit in any way without the City Council's prior written consent.

**24. Enforcement actions by law enforcement and the City.** Nothing in this Permit prohibits a law enforcement officer from issuing a command to disperse in the event of a riot, breach of the peace, disorderly conduct or other unlawful assembly. Nothing in this Permit precludes the City from enforcing applicable laws, rules, regulations, including the Nichols Hills City Code.

**25. No discrimination.** Permittee covenants and agrees that it will not (and that it will not allow its vendors, employees or volunteers for the Event to) discriminate upon the basis of race, color, creed, national origin, religion or politics in conducting any aspect of the Event.

**26. Waiver.** The City may waive any breach of this Permit by Permittee. However, any waiver will not constitute a continuing waiver of such breach or similar breaches of this Permit. Further, the City may subsequently require Permittee to comply with any previously waived breach.

**27. Notices.** All Notices or other communications required by this Permit must be sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment). Notices to the parties must be addressed as set out in Attachment A.

**29. Authority.** Permittee represents and warrants to the City that: (1) it has full authority and power to enter into and perform its obligations under this Permit; (2) that the person executing this Permit is fully empowered to do so; and (3) that no consent or authorization is necessary from any

third party. The City may request that Permittee provide evidence of authority of the person executing this Permit on Permittee's behalf.

Approved and accepted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by:

**Permittee:**

**Redbud Foundation Inc.,**  
an Oklahoma not-for-profit corporation

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Acknowledgement**

**State of Oklahoma**                    )  
                                                      ) SS  
**County of Oklahoma**                )

This instrument was acknowledged before me February \_\_\_, 2023, by \_\_\_\_\_,  
as \_\_\_\_\_ of Redbud Foundation, an Oklahoma not-for-profit corporation.

\_\_\_\_\_  
Notary Public  
My commission expires:  
My commission number:

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14<sup>th</sup> day of February, 2023.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney

Attachment: NH - Redbud Special Permit 2-8-23 (6367 : Revocable Permit - Red Bud)

## Attachment A to Special Event Permit Event Information and Specific Requirements

Name of the Event: Redbud Foundation Inc.

Date(s) of the Event: Saturday, April 15, 2023 and Sunday, April 16, 2023 (Cycling, Kid's Fun Run, Woof Walk, 10K Run, 5K run, 2-mile Walk, Team Challenge, and Redbud Bash)

Event Term:

Starting time (including set-up time): \_\_\_\_\_

End time (including clean-up time): \_\_\_\_\_

Event Route / Site: See Attachment B.

A map and site plan (the "Event Site Plan") showing the Event Route / Site ("Event Site") is attached to this Permit as Attachment B.

Insurance requirement.

- ☐ Insurance is required in the amount of \_\_\_\_\_ dollars. See Section 18 below.
- ☐ Insurance is not required.

Traffic Control Plan requirement.

- ☐ A Traffic Control Plan is required. See Section 10 below and Attachment C.
- ☐ A Traffic Control Plan is not required

Waste Plan requirement.

- ☐ A Waste Plan is required. See Section 14 below and Attachment D.
- ☐ A Waste Plan is not required.

Event Liaisons:

City Liaison: Chief Steven Cox, Nichols Hills Chief of Police

Permittee Liaison: Kristin Hersom, Race Director

Addresses for Notices:

Notices to the City must be addressed as follows:

City of Nichols Hills, Oklahoma  
6407 Avondale Drive  
Nichols Hills, OK 73116  
Attention: City Manager  
Email Address: [spate@nicholshills.net](mailto:spate@nicholshills.net)

And

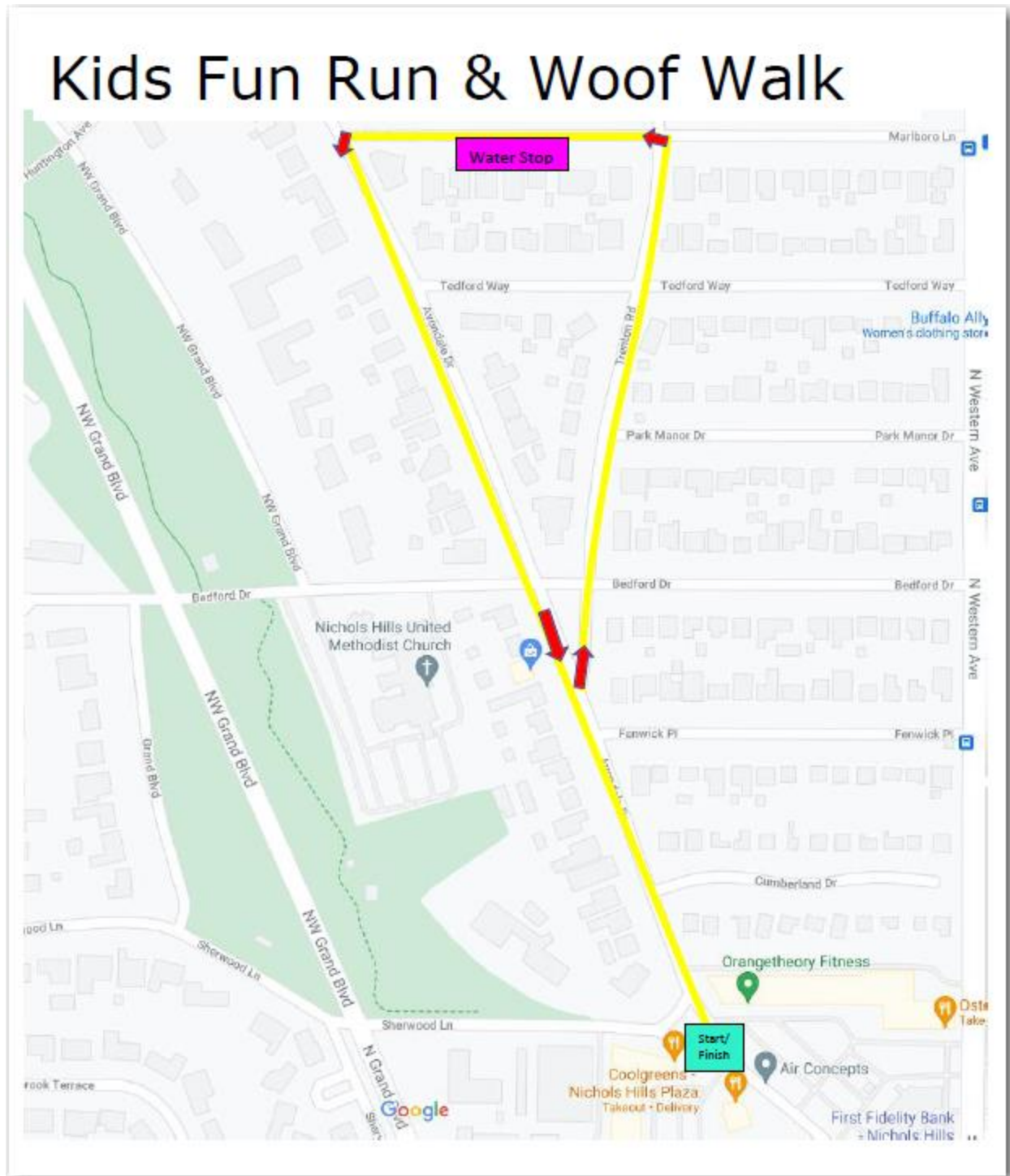
Attention: Steven Cox (City Liaison)  
Email Address: [scox@nicholshills.net](mailto:scox@nicholshills.net)

Notices to Permittee must be addressed as follows:

Redbud Foundation  
720 W. Wilshire Boulevard, Suite 116  
Oklahoma City, OK 73102  
Attention: Kristin Hersom (Permittee Liaison)  
Email Address: [info@redbud.org](mailto:info@redbud.org)  
Phone: 405-842-8295

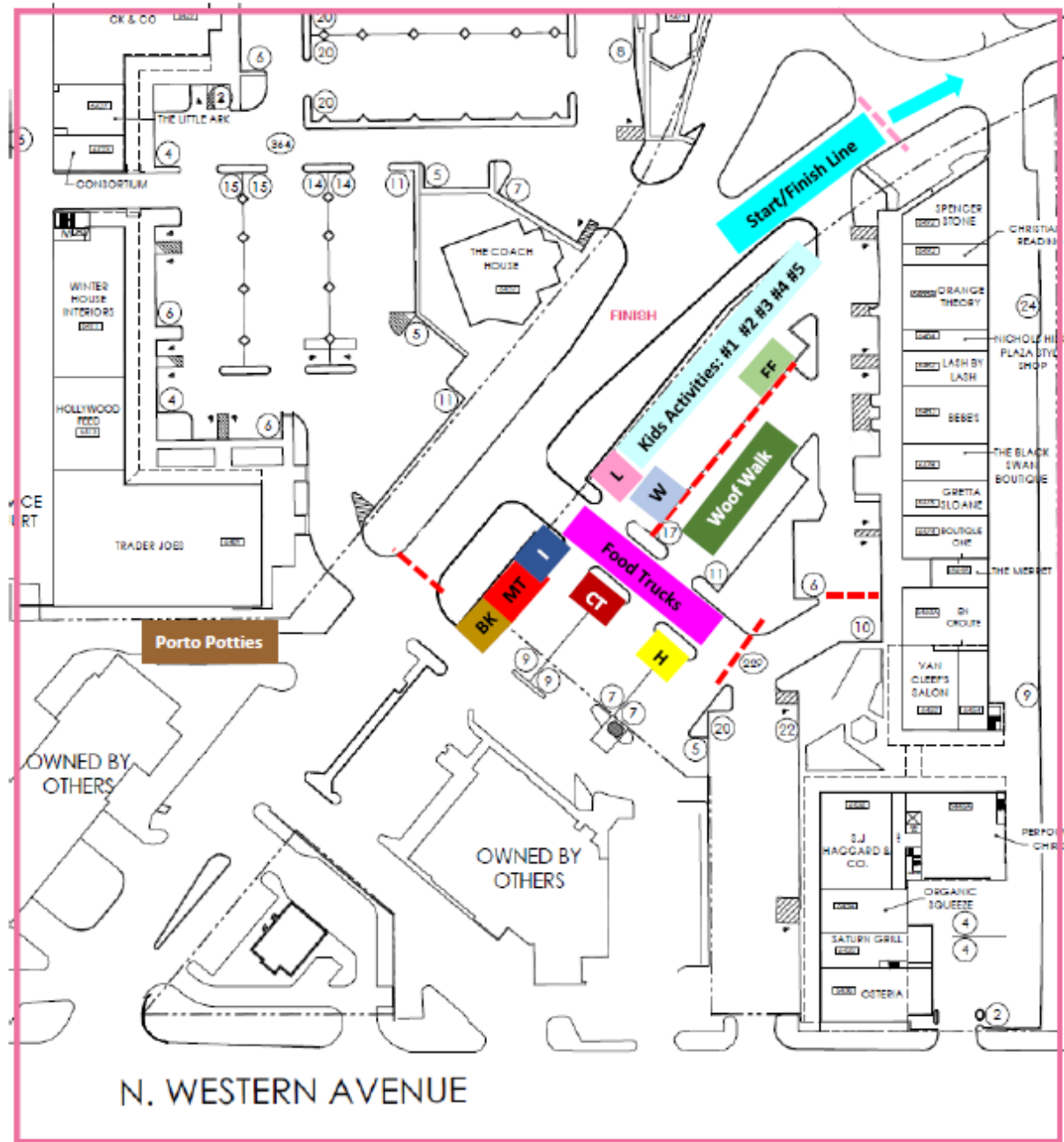


**Attachment B to Special Event Permit  
Event Site Plan**

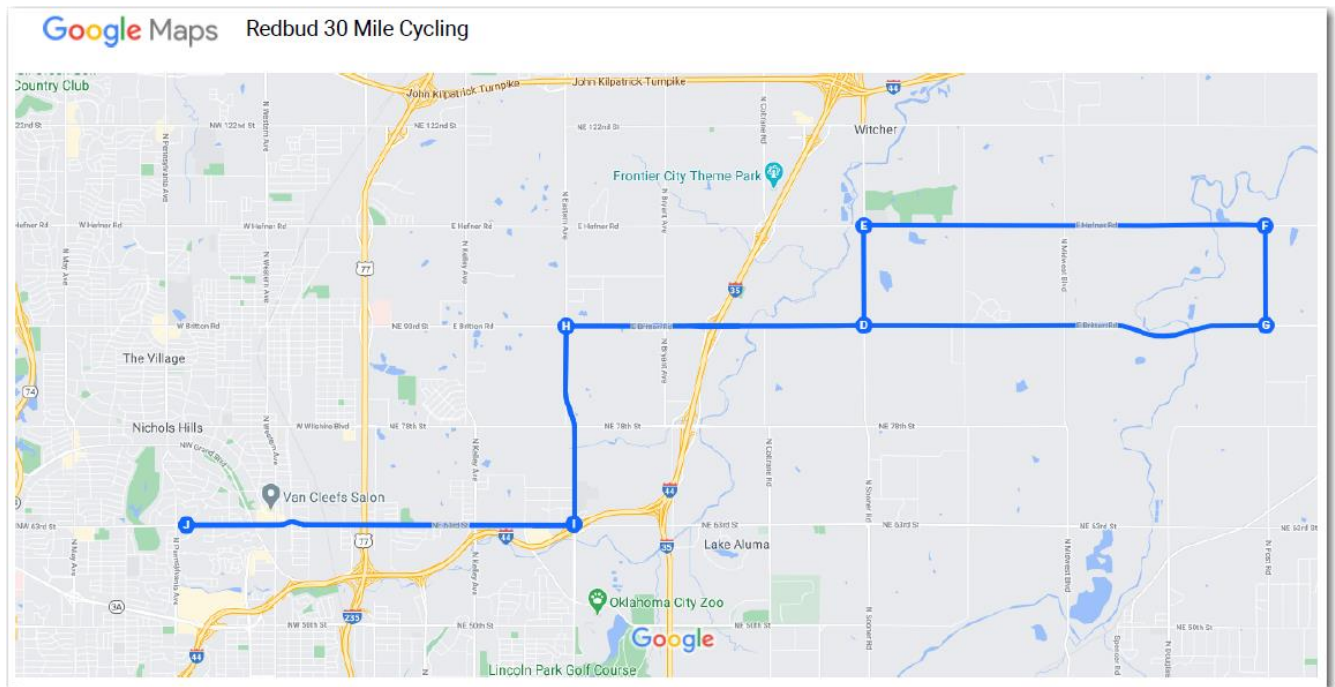
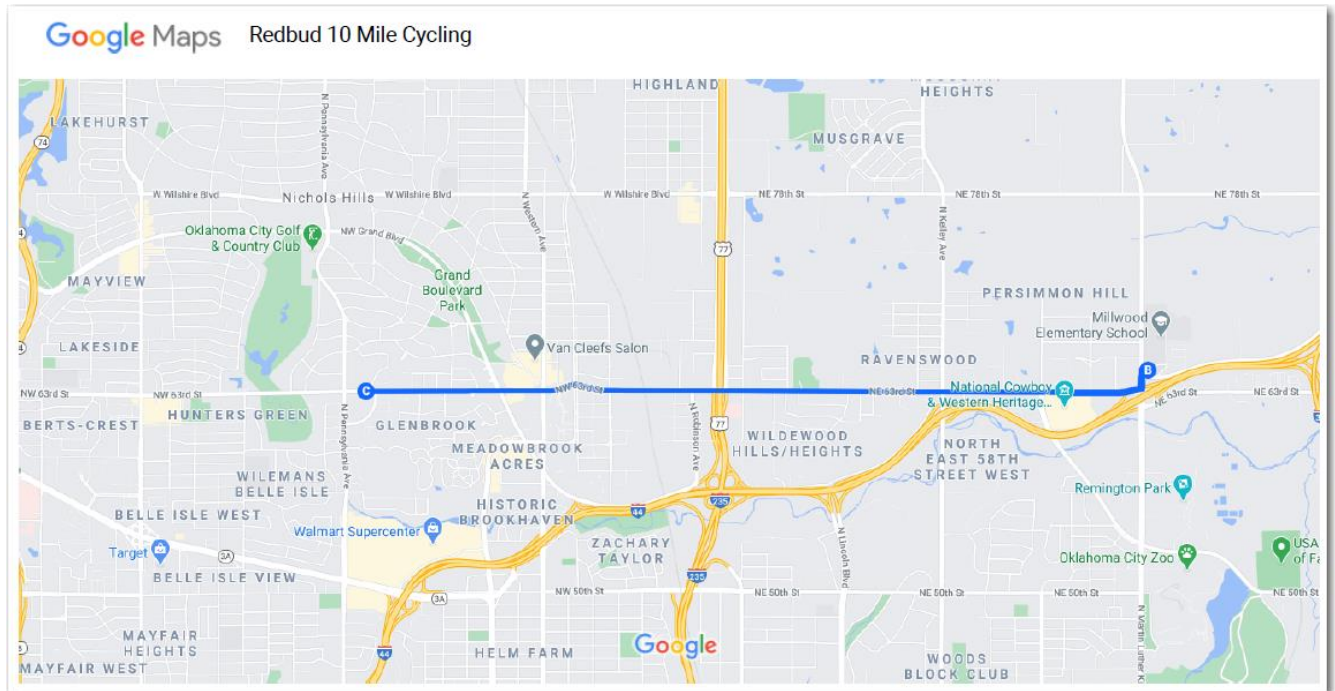


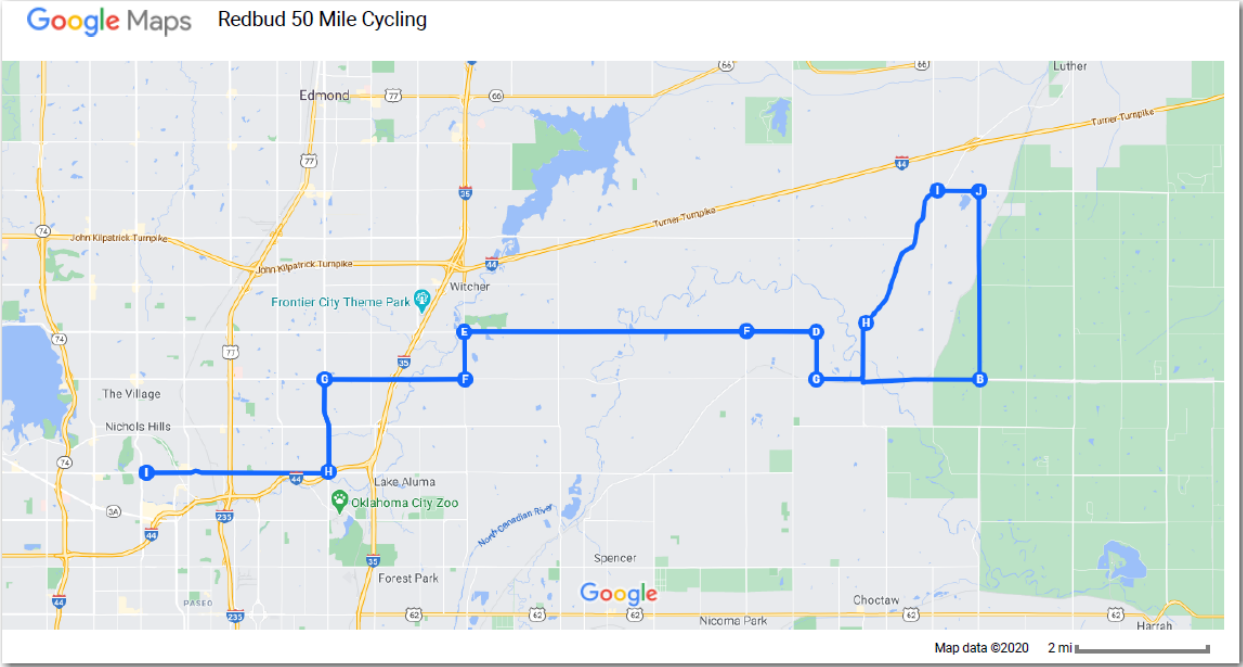
Attachment: NH - Redbud Special Permit 2-8-23 (6367 : Revocable Permit - Red Bud)

# Kids' Fun Run/Woof Walk



|                  |                 |                          |                                |
|------------------|-----------------|--------------------------|--------------------------------|
| ICE              | H: Hiland Truck | Little Caesars/Info Tent | Kids Activities 1. 2. 3. 4. 5. |
| Medical Tent     |                 | Woof Walk                | FF: Fields & Futures           |
| BK: Ben E. Keith |                 |                          | Food Trucks                    |
|                  |                 |                          | Wings Booth                    |





Attachment: NH - Redbud Special Permit 2-8-23 (6367 : Revocable Permit - Red Bud)





**Attachment C to Special Event Permit  
Traffic Control Plan**

[Traffic Control Plan (if required) follows]

**Attachment D to Special Event Permit  
Waste Plan**

[Waste Plan (if required) follows]



**City of Nichols Hills, Oklahoma**  
**Special Event Permit – Outdoor Special Event**

This Special Event Permit – Outdoor Special Event is made and entered into by the City of Nichols Hills, Oklahoma, a municipal corporation, (the “City”) acting by and through its Mayor and City Council, and **Oklahoma City National Memorial Foundation**, an Oklahoma not-for-profit corporation, (“Permittee”) on the date indicated below.

Permittee filed an Application for Outdoor Special Event Permit with the City. The City hereby approves that Application and grants this Permit to Permittee subject to the requirements set out in this Permit.

**1. Event information.** This Special Event Permit – Outdoor Special Event is for the following Event: **Oklahoma City Memorial Marathon**

Specific information about the Event and requirements for it are set out in Attachment A.

**2. Grant of Permit.** The City hereby grants Permittee this Permit for the event described in Section 1 (the “Event”), allowing Permittee access to the Event Site to set up, operate, and restore the Event during the Event Term stated in Section 1. Unless otherwise agreed in this Permit, Permittee will plan, promote, organize, present, and manage the Event at its sole cost and expense. Permittee warrants and represents that it can fulfill all of its obligations under this Permit. As further consideration for granting this Permit, Permittee will identify the City as a sponsor of the Event and provide the City with recognition in all marketing efforts for the Event if so requested by the City.

**3. Regulation of the Event.** To ensure the public health, safety, and welfare, and to maintain high quality standards for the Event, Permittee will regulate and appropriately limit activities during the Event, including (as applicable) all temporary exhibits, entertainment, concession vendors, and promotional activities. Permittee must ensure that the Event is conducted in a safe, supervised manner. Permittee acknowledges that the Event subject to applicable laws, rules, and regulations, including the Nichols Hills City Code. Permittee will not make, allow or suggest any use of the Event Site that is contrary to such laws, rules, and regulations.

**4. Representatives, Event Liaisons.** The parties have each designated an Event Liaison as indicated in Section 1. The Event Liaisons will coordinate and communication regarding all aspects of and issues related to the Event, including the interactions provided for in this Permit.

**5. Vendor approvals.** Permittee’s vendors for the Event must obtain all necessary approvals from the City that are required to participate in the Event, including contractor registrations, food vendor permits, alcoholic beverage permits, and Fire Marshall approval.



**6. Event marketing.** Permittee Liaison and the City Liaison will coordinate Event marketing and promotions. Permittee may not use the City's seal in marketing or promoting the Event without the City Liaison's prior approval.

**7. Event staff and volunteers.**

A. *General requirements for staff and volunteers.* Permittee must provide sufficient staff and/or volunteers to monitor, facilitate, and control the Event. Permittee must ensure that each such person has the appropriate training, equipment, certifications or other resources as needed to ensure that such person's role for the Event can be successfully and properly performed as required by this Permit.

B. *City Police.* If required by the City Liaison, Permittee will also coordinate with the City to ensure that an appropriate number of City Police officers are on site during the Event. Permittee will pay the cost for any off-duty City Police officer(s) who work at the Event.

C. *Releases.* Permittee will ensure that all adult volunteers read and sign a Volunteer Acknowledgement and Release (in a form acceptable to the City Liaison) before the Event, acknowledging the possible risks associated with participation in the event and release both Permittee and the City from any liability associated with participating in the Event. before working at the Event. No person under the age of 18 years old may serve as a volunteer without the written approval of that person's parent or legal guardian. Permittee will maintain copies of all required Volunteer Acknowledgement and Release forms and provide them to the City Liaison on request.

**8. Event setup and amenities.**

A. *Temporary Improvements.* At its sole risk and expense, Permittee may install and maintain improvements within the Event Site during the Event Term. The City reserves the right to retain possession or any improvements left in the Event Site after the expiration or termination of this Permit.

B. *Portable restrooms.* At its sole cost and expense, Permittee must provide portable restrooms at the Event Site in the number and to be placed as set out on the Event Site Plan attached as Attachment B or as otherwise required by the City Liaison. Of the portable restrooms provided, at least 15% must be Americans with Disabilities (ADA) compliant. Portable restrooms must be placed on paved surfaces (excluding sidewalks).

C. *Potable water.* Permittee is responsible for potable water (including the cost of such water) brought to the Event Site, if any.

D. *Temporary electrical service.* Permittee is responsible for temporary electric service (including the cost of such service) brought to the Event Site, if any. Any such service must be installed by a licensed electrical contractor registered with the City pursuant to a Permit issued by the City.

E. *Concession trucks or trailers.* Permittee must ensure that any concession trucks or

trailers are placed as indicated on the Event Site Plan, to be placed on paved surfaces (excluding sidewalks) unless otherwise approved by the City. If the City approves any such truck or trailer to be placed on a non-paved surface, Permittee must ensure that planking or plywood is placed for proper weight distribution under the truck or trailer.

F. *Tent stakes.* If required for the Event, Permittee must use water barrels, sand bags or cement blocks to secure tents or other temporary structures at the Event Site. Permittee may use tent stakes only with the City Liaison's prior approval. If approved to use tent stakes, Permittee must call OKIE811 to arrange an underground utility location and must notify the City Liaison in advance of the time such staking will take place so that the City Liaison may be onsite to monitor the staking.

**9. Event conduct regulations.** Permittee must comply and must take reasonable steps to ensure that the Event attendees, Permittee's vendors, staff, and volunteers (collectively, "Event Participants") comply with the following regulations, as applicable to the Event:

A. *Interference with traffic.* It is unlawful for any person to disrupt, block, obstruct or interfere with pedestrian or vehicular traffic except as permitted and controlled by the Chief of Police or as allowed in the Traffic Control Plan.

B. *Procession routes.* Any procession may proceed only on the route approved as shown on the Event Site Plan attached as Attachment B, with Police escort to ensure safety for all Event Participants and the public.

C. *Damage to Public Property; placing signs.* It is unlawful to remove, deface, damage, or otherwise injure any public property, including hanging, attaching or placing signs, flags, placards or any other object of any kind on public property (including trees and landscaping) unless approved in advance by the Director of Public Works.

D. *No trespassing on private property.* It is unlawful during to enter onto private property without prior written permission from the property owner.

E. *Compliance with noise ordinances.* The Event must comply with the City's noise ordinances which prohibit the making of any loud or unusual noises that disturb the peace and quiet of the City or any part of it.

F. *No smoking.* Smoking (including the use of tobacco products and vapor products) is prohibited at the Event.

G. *Alcohol control.* The Event must comply with applicable laws regarding the sale and consumption of alcoholic beverages at the Event Site. Any alcohol sold at the Event may not leave the Event Site. Glass containers are prohibited.

H. *Compliance with City directions.* Permittee and all Event Participants must comply with lawful directions or instructions by the City Manager, the Chief of Police, the Fire Chief, the Director of Public Works, the City Liaison, and their designees, with respect to security, public

safety, traffic control, traffic barricades, pedestrian matters, fire safety, and all related matters or directions or instructions set forth on any sign posted by the City for or in connection with the event.

I. *Compliance with Park Rules.* Permittee and all Event Participants must abide by City Park Rules if the Event is held in a City Park and may not interfere with the intended use of the park or interrupt the reasonable use and enjoyment of the park by nonparticipants unless the City authorizes closure of the Park for the Event.

J. *Compliance with laws.* Permittee and all Event Participants must abide by and will be subject to all local, state, and federal laws, ordinances, and regulations and any directions given by a law enforcement officer.

**10. Traffic Control.** If required by the City as indicated above, Permittee must comply with the Traffic Control Plan attached to this Permit as Attachment C. Specifically, Permittee is authorized to limit motor vehicle access to the Event Site by the placement of traffic control devices, volunteers, and Police personnel as set out in the Traffic Control Plan. Permittee must implement such traffic control measures and limit vehicular access to the Event Site as set out in the Traffic Control Plan. Any barricades used for the Event must be official-type barricades and must be placed properly by a licensed vendor as set out in the Traffic Control Plan.

**11. Parking.** Event parking is allowed only in designated areas as shown on the Traffic Control Plan. If a Traffic Control Plan is not required by this Permit, parking will be allowed only as directed by the Chief of Police. Permittee must instruct those volunteers or security personnel retained by Permittee to enforce the parking requirements set out in this Permit and in the City Code.

**12. Event Fees.** Any fees charged by Permittee or its concession vendors to Event Participants must be reasonable and not exceed market tolerance. Permittee Liaison must respond to any concerns or questions raised by the City Liaison regarding Event fees.

**13. Report of accidents.** Permittee must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Event as soon as reasonably practicable to the City Manager, the City Liaison, the Police Chief or the Fire Chief.

**14. Event Site restoration; clean up; Waste Plan.** If required by the City as indicated above, Permittee must comply with the plan for control and cleanup of waste generated by the Event pursuant to the Waste Plan attached as Attachment D. Whether a Waste Plan is required or not, Permittee must restore all of the Event Site to the condition existing prior to the Event during the Event Term (or within 12 hours if the Permit is revoked). Permittee must dismantle and remove any improvements and must clean up all trash and debris from the Event Site generated by the Event. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

**15. Damage to City property.** Permittee assumes full responsibility for ensuring the

protection of all City property within the Event Site, including streets, sidewalks, trees, plants, shrubs, buildings, and grass areas on which vehicles are improperly parked. Any damage that may occur to City property as a result of the Event will be Permittee's responsibility to repair, excluding normal wear and tear as determined by the Director of Public Works or his designee. Permittee must timely repair any such damage and restore the City's property to the condition existing prior to the Event within a reasonable time agreeable to the City Liaison. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

**16. Indemnification.** Permitted must, at its cost and expense, indemnify, save, hold harmless, and defend the City, its officials, boards, commissions, agents, consultants, and employees against any and all claims, suits, causes of action, demands, penalties, liabilities, proceedings or judgments for damages or equitable relief filed by third parties, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, resulting from or arising out of any defect of the Event or from the maintenance, operation or conduct of the Event by Permittee, its agents or employees or its invitees, attendees, vendors or licensees. This Section will survive termination or expiration of this Permit and is binding on Permittee, its representatives, successors, and assigns.

**17. Taxes.** Permittee must pay all taxes or other fees assessed on the Event Site or related to the Event and must deliver sufficient receipts or other evidence of payment to the City Liaison within 20 days after the Event Term.

**18. Insurance.** If required by the Chief of Police as indicated above, Permittee must file with the City Clerk a certificate of insurance providing general liability and vehicle liability coverage for the Event in amounts determined by the Chief of Police. The City must be made an additional insured under such policy and such insurance must be in effect during the Event Term. Permittee must provide employers' liability insurance and workers' compensation insurance as required by Oklahoma law.

**19. Notice of the Event.**

A. *Notice to businesses and residences.* At least 24 hours prior to the start of the Event, Permittee must make a reasonable effort to notify the businesses and residences located in proximity of the Event Site, including all adjoining property owners in all directions from the Event Site. A copy of any flyer or handout used in making such notifications must be provided to the City Liaison at least 24 hours prior to the start of the Event.

B. *Signs for Park closures.* If a City Park is to be closed for the Event, Permittee must install a temporary sign(s) at the Event Site notifying the public of such closure. The number, placement, and content of such sign(s) must be approved in advance by the City Liaison.

**20. Emergency or inclement weather.** If an emergency or inclement weather threatens to prevent the Event, either party will so notify the other. In such case, the parties may reschedule the Event at such time as the parties mutually agree. An alternate date for the Event must be

determined within 14 calendar days after the cancellation. Cancellation of the Event will be without cost or liability to the City.

**21. Permit revocation.** This Permit may be revoked by the City Manager or the Chief of Police (or either of their designees) when in their discretion any of the following grounds for revocation are found: (1) fraud, misrepresentation or any false statement contained in the application for this Permit; (2) prior to the date scheduled for the Event, a change in the conditions that supported the Chief of Police's determination to grant the Permit such that the Permit would not have been granted, including a change in conditions that raises concerns related to public safety at the Event; (3) the Event is conducted in any unlawful manner or in such a manner as to constitute a breach of the peace; or (4) the Permittee fails to comply with the terms and conditions of this Permit. Upon revocation, the Permittee must immediately terminate the Event and cease its occupation and use of the Event Site. Failure to do so will constitute trespass on public property. Revocation for cause will constitute grounds for denial of Permittee's subsequent permit requests.

**22. Rights of the City and public utilities as to public ways.** This Permit is subject to and subordinate to the City's right to construct, operate, and maintain the public ways in the City and to the right of any public utility holding a franchise from the City to use the public ways. Permittee must fully cooperate with the City and utility service providers using the public ways.

**23. Assignment.** Permittee may not transfer or assign this Permit in any way without the City Council's prior written consent.

**24. Enforcement actions by law enforcement and the City.** Nothing in this Permit prohibits a law enforcement officer from issuing a command to disperse in the event of a riot, breach of the peace, disorderly conduct or other unlawful assembly. Nothing in this Permit precludes the City from enforcing applicable laws, rules, regulations, including the Nichols Hills City Code.

**25. No discrimination.** Permittee covenants and agrees that it will not (and that it will not allow its vendors, employees or volunteers for the Event to) discriminate upon the basis of race, color, creed, national origin, religion or politics in conducting any aspect of the Event.

**26. Waiver.** The City may waive any breach of this Permit by Permittee. However, any waiver will not constitute a continuing waiver of such breach or similar breaches of this Permit. Further, the City may subsequently require Permittee to comply with any previously waived breach.

**27. Notices.** All Notices or other communications required by this Permit must be sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment). Notices to the parties must be addressed as set out in Attachment A.

**29. Authority.** Permittee represents and warrants to the City that: (1) it has full authority and power to enter into and perform its obligations under this Permit; (2) that the person executing this Permit is fully empowered to do so; and (3) that no consent or authorization is necessary from any

third party. The City may request that Permittee provide evidence of authority of the person executing this Permit on Permittee's behalf.

Approved and accepted on this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by:

**Permittee:**

**Oklahoma City National Memorial Foundation,**  
an Oklahoma not-for-profit corporation

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Acknowledgement**

**State of Oklahoma**                    )  
                                                      ) SS  
**County of Oklahoma**                )

This instrument was acknowledged before me February \_\_\_\_, 2023, by \_\_\_\_\_,  
as \_\_\_\_\_ of Oklahoma City National Memorial Foundation, an Oklahoma not-for-profit corporation.

\_\_\_\_\_  
Notary Public  
My commission expires:  
My commission number:

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14<sup>th</sup> day of February, 2023.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney

## Attachment A to Special Event Permit Event Information and Specific Requirements

Name of the Event: Oklahoma Memorial Marathon

Date(s) of the Event: Sunday, April 30, 2023 (Marathon, Relay, and Half-Marathon Start: 6:30 am and end at 1:30 pm)

Event Term:

Starting time (including set-up time): \_\_\_\_\_

End time (including clean-up time): \_\_\_\_\_

Event Route / Site: See Attachment B.

A map and site plan (the “Event Site Plan”) showing the Event Route / Site (“Event Site”) is attached to this Permit as Attachment B.

Insurance requirement.

- ☐ Insurance is required in the amount of \_\_\_\_\_ dollars. See Section 18 below.
- ☐ Insurance is not required.

Traffic Control Plan requirement.

- ☐ A Traffic Control Plan is required. See Section 10 below and Attachment C.
- ☐ A Traffic Control Plan is not required

Waste Plan requirement.

- ☐ A Waste Plan is required. See Section 14 below and Attachment D.
- ☐ A Waste Plan is not required.

Event Liaisons:

City Liaison: Chief Steven Cox, Nichols Hills Chief of Police

Permittee Liaison: Lynne Porter, Marathon General Manager



Addresses for Notices:

Notices to the City must be addressed as follows:

City of Nichols Hills, Oklahoma  
6407 Avondale Drive  
Nichols Hills, OK 73116  
Attention: City Manager  
Email Address: [spate@nicholshills.net](mailto:spate@nicholshills.net)

And

Attention: Steven Cox (City Liaison)  
Email Address: [scox@nicholshills.net](mailto:scox@nicholshills.net)

Notices to Permittee must be addressed as follows:

Oklahoma City National Memorial Foundation  
620 N. Harvey Avenue  
Oklahoma City, OK 73102  
Attention: Lynne Porter (Permittee Liaison)  
Email Address: [lp@okcnm.org](mailto:lp@okcnm.org)  
Cell Phone: 405-761-3737

## Attachment B to Special Event Permit Event Site Plan



This year, the 23<sup>rd</sup> Annual Oklahoma City Memorial Marathon will take place over two days, April 29-30, 2023. The Oklahoma City Memorial Marathon is the largest fundraiser for the Oklahoma City National Memorial & Museum. It is a USATF sanctioned event and each race is certified accordingly. We could not put on this race without the support of the City of Nichols Hills, and we invite you to join us in the *Run to Remember*.

### Date/Time of Events

#### **Saturday, April 29, 2023**

Memorial 5k Start: 7:00am

Senior Marathon Start: 8:00am

Kids Marathon Start: 9:00am

#### **Sunday, April 30, 2023**

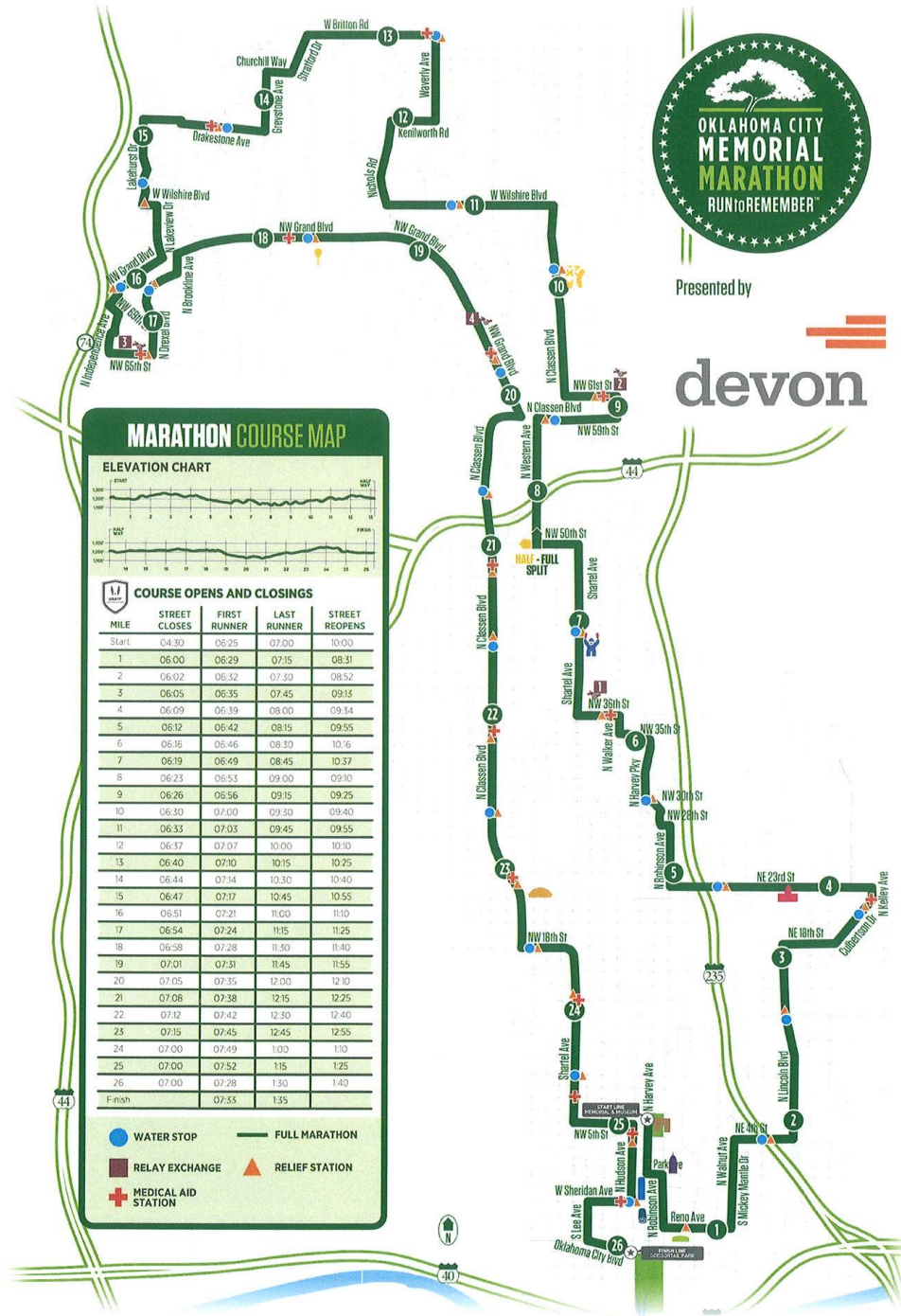
Marathon, Relay and Half Marathon Start: 6:30am and End at 1:30pm

**\*This is the date that will affect Nichols Hills\***

The course will remain the same as 2022's race for the Relay, Half and Full Marathons on April 30. I have attached maps of the Marathon which shows the times of all street closures and the streets that participants will be running through in Nichols Hills. I have also attached a Relay Map which shows where the Relay Exchange Zone is located within Nichols Hills.

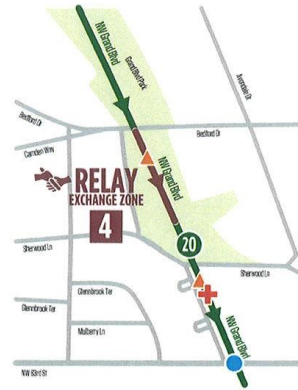
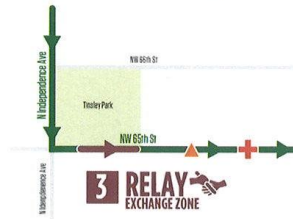
We anticipate between 2,000-2,500 individuals participating in the Relay race. Of course, not everyone arrives at the relay station at the same time. There will be approximately 15-20 volunteers who will be manning the station and they, as well as spectators, usually park in Nichols Hills Plaza and at Nichols Hills Methodist Church. Kite Park will be used as a bus drop off/pick up area for participants only.

We appreciate all that the City of Nichols Hills does to help us host a safe and exciting weekend for the runners and spectators.





Presented by



### MARATHON RELAY COURSE MAP

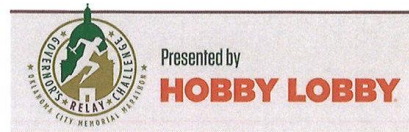
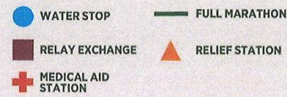
1st Leg - **10K** / 6.2 miles

2nd Leg - **5K** / 3.1 miles

3rd Leg - **12K** / 7.6 miles

4th Leg - **5K** / 3.1 miles

5th Leg - **10K** / 6.2 miles



**Attachment C to Special Event Permit  
Traffic Control Plan**

[Traffic Control Plan (if required) follows]

**Attachment D to Special Event Permit  
Waste Plan**

[Waste Plan (if required) follows]

Published in \_\_\_\_\_ on \_\_\_\_\_, 2023

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 50 OF THE NICHOLS HILLS CITY CODE REGARDING SECONDARY BUILDINGS, ACCESSORY BUILDINGS, ACCESSORY STRUCTURES, AND ACCESSORY USES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

### EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-3 of the Nichols Hills City Code is amended, with deleted language stricken through and new language underlined, to wit:

#### **Sec. 50-3. Definitions.**

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

~~*Accessory Building, Structure, or use* means a Building, Structure, or use that is incidental, appropriate, and subordinate to the principal use of the land or Buildings located upon the same premises. A permitted home office use defined and allowed in Section 50-136 is an accessory use. Typical accessory Structures on a residential property would be a detached garage, carport, greenhouse, cabana, gazebo, pergola, storage shed, and any other Structure that is incidental, appropriate, and subordinate to the principal use of the residence. Architectural elements such as trellises and arbors that are used only for decorative purposes are not accessory Structures provided that the architectural design and material used harmonize with the Main Building. All portable Buildings are accessory Structures subject to the regulations of this chapter.~~

*Accessory Building* means a Building that is less than 650 square feet and that is incidental, appropriate, and subordinate to the principal Building(s) located on the same Lot.

*Accessory Structure* means a Structure that is less than 650 square feet and that is incidental, appropriate, and subordinate to the principal use of the Building(s) or land located on the same Lot.

*Accessory Use* means an activity or use in connection with or in a Building or Structure that is incidental, appropriate, and subordinate to the principal use of the Building(s), Structures or land on the same Lot.



\*\*\*\*\*

*Building, Portable*, means a movable Accessory Building or Accessory Structure which is not connected to utility services, does not exceed 12 feet in height and 144 square feet in gross floor area. ~~is behind the front of the Main Building, is subject to other Setback requirements, and is included in Lot Coverage requirements.~~

*Building, Secondary.*

(1) The term ~~“Building, secondary,”~~ Secondary Building means any Structure containing the same uses and located on the same Lot as the Main Building as follows:

- a. In estate and single-family residential districts, Secondary Building means an integrated architectural design including more than one Structure, all of which are intended for occupancy by the immediate family or household staff as permitted. A detached garage which exceeds a 650 square foot Building footprint shall be considered a Secondary Building. Note that effective December 24, 2010, Secondary Buildings are not allowed in any Residential District. Some Secondary Buildings exist in the E-1-Estate and E-2 Urban Estate Districts that were built prior to that date.
- b. In multiple-family residential districts, Secondary Building means an architecturally compatible complex of two or more Buildings on a parcel under one ownership, with all Buildings providing the same type of permitted occupancy and as the Main Building.
- c. In office and retail commercial districts, Secondary Building means a parcel under one ownership with more than one Structure, and having shared parking and access.

(2) All applicable zoning and construction code requirements must be met. Secondary Buildings shall be included with the Main Building in the application of all development regulations of the Zoning District.

\*\*\*\*\*

Commercial Dumpster means a Large Scale Receptacle (as defined in Section 36-26) that is a metal receptacle, used for commercial garbage collection purposes, designed to be lifted and emptied mechanically for use primarily at multiple-family developments and commercial properties.

\*\*\*\*\*

Detached Emergency Shelter means a Structure that is not attached to or part of another Building and that is designed and intended for temporary human habitation during periods of violent storms and emergency situations. An emergency shelter that is located below ground inside a Garage is not a Detached Emergency Shelter.



\*\*\*\*\*

Landscape Structure means any Structure erected or installed outside and separated from the Main Building that is affixed to the ground and associated with landscaping or used in association with outdoor activities. Landscape Structures include greenhouses, storage sheds, gazebos, pergolas, artwork, statuary, and fountains.

\*\*\*\*\*

Lot means any plot of land occupied or intended to be occupied by one Building, or a group of Buildings, and Secondary Buildings, Accessory Buildings, Accessory Structures, and/or Accessory Uses, including such open spaces as required by this Chapter and other laws or Ordinances, and having its principal frontage on a Street. For the purposes of this Chapter, Lot includes, but is not limited to, a measured plot of land having fixed boundaries and designated on a plat and of at least sufficient size to meet the requirements in this Chapter and in Chapter 40. Minimum Use Regulations and Development Standards, as the term "Lot" is defined in the City Subdivision Regulations.

\*\*\*\*\*

Lot Coverage means the percentage of the Buildable Area of a Lot which is covered by a roof or other Structure and is not open to the sky, calculated from outside face of frame to outside face of frame. The term "Lot Coverage" includes, but is not necessarily limited to, the Main Building, Secondary Buildings, Accessory Buildings, Accessory Structures, and Accessory Uses. covered Porches and decks, covered terraces, Carports, and Porte Cocheres. "Lot Coverage" does include unenclosed swimming pools, unenclosed tennis or game courts, and driveways.

\*\*\*\*\*

Sports Court means any outdoor uncovered surface area designed for athletic or recreational purposes, including tennis, basketball, handball, pickleball, paddleball, badminton, bocce ball, volleyball, and racquetball courts. Sports Courts include any slabs, fences, and lighting accessory to the Sports Court. Sports Courts do not include driveways or parking areas that are used for athletic or recreational purposes (such as a single basketball goal installed on a residential driveway). Swimming Pools are not Sports Courts.

Section 2. New Division 6 of Article II is hereby added to Chapter 50, with new language underlined, to wit:

**Division 6 – Accessory Buildings, Accessory Structures, and Accessory Uses.**

**Sec. 50-158. Accessory Buildings, Accessory Structures, and Accessory Uses in general.**

Except as otherwise set out in this Division, all Accessory Buildings, Accessory Structures, and Accessory Uses are subject to the following:

- (a) Permit required. Unless exempted by this Division or otherwise stated, a

Conditional Use Permit is required for all Accessory Buildings, Accessory Structures, and Accessory Uses as set out in Article IV of this Chapter.

(b) *Principal use required.* Accessory Buildings, Accessory Structures, and Accessory Uses are allowed only in connection with lawfully established principal uses.

(c) *Compliance with Zoning District regulations.* Each permitted Accessory Building, Accessory Structure, and Accessory Use is subject to the development regulations for the applicable the Zoning District, including regulations as to Setbacks, height, location, and separation from Main Buildings, all as set out for the City's Zoning Districts in Division 2 and Division 3 of this Article.

(d) *Allowed Accessory Buildings, Accessory Structures, and Accessory Uses.* Allowed Accessory Buildings, Accessory Structures, and Accessory Uses are limited to those set out in this Division and those buildings, structures, and uses that satisfy the following criteria, as determined by the Code Official:

- (1) *Buildings, Structures, and uses that are customarily found in conjunction with the subject principal use or Main Building on the premises;*
- (2) *Buildings, Structures, and uses that are subordinate to and clearly incident to the principal use or Main Building on the premises; and*
- (3) *Buildings, Structures, and uses that serve a necessary function for or contribute to the comfort, safety or convenience of the occupants of the Main Building.*

(e) *Time of construction and establishment.* Accessory Uses may be established only after the principal use of the property is in place. Accessory Buildings and Accessory Structures may be established only in conjunction with construction of the Main Building or after that construction is complete.

(f) *Code Official authority to impose conditions on issuance of permits.* As set out in Article IV of this Chapter, the Code Official is authorized to impose conditions on issuance of Conditional Use Permits for Accessory Buildings, Accessory Structures, and Accessory Uses, including: (1) conditions to address drainage issues attributable to the increase in impervious surface area resulting from a proposed Accessory Building, Accessory Structure or Accessory Use; (2) conditions to require Privacy Landscaping to address privacy concerns resulting from a proposed Accessory Building, Accessory Structure or Accessory Use; (3) conditions to address health and safety concerns. Compliance with all such conditions is mandatory; (4) conditions to address noise issues and to provide noise buffers; and (5) other reasonable conditions necessary to protect the public health, safety, comfort, and welfare.

(g) *Code Official authority to refer applications for hearing.* As set out in Article IV of this Chapter, the Code Official may refer applications for Conditional Use Permits

to the Planning Commission and City Council for public hearings prior to granting the Conditional Use Permit.

(h) *Changing use after approval is prohibited.* Except for minor revisions as discussed in subsection (i), once a Conditional Use Permit is issued for an Accessory Building, Accessory Structure or Accessory Use, such building, structure or use may not be enlarged, extended, increased in intensity, or relocated unless the City issues a new Conditional Use Permit.

(i) *Minor revisions to approved Accessory Buildings, Accessory Structures or Accessory Uses.* Minor revisions to Accessory Buildings, Accessory Structures, and Accessory Uses for which the Code Official has issued a Conditional Use Permit (or other applicable Permit) do not require a new Permit but must be approved by an amendment to the original Permit issued by the Code Official. Minor revisions are revisions to the Accessory Building, Accessory Structure or Accessory Use that:

- (1) *modify no more than five percent of the project from the original Permit;*
- (2) *are consistent with any conditions associated with the original Permit;*
- (3) *do not significantly alter the project previously approved; and*
- (4) *are in conformance with the Nichols Hills City Code and the intent of the Nichols Hills Building Commission Building Demolition, Design, and Construction Guidelines.*

(j) *Lot Coverage implications.* Accessory Buildings, Accessory Structures, and Accessory Uses are included in the Lot Coverage calculations except the following when located outdoors and uncovered by a permanent roof structure:

- (1) *In-ground swimming pools and above-ground swimming pools that do not exceed five feet in height above ground;*
- (2) *Decks or hard surfaced terraces at or within five feet of grade; and*
- (3) *Sports Courts.*

#### **Sec. 50-159. Cabanas and Pool Houses.**

Cabanas and pool houses without kitchen facilities are Accessory Structures that are allowed in the Residential Zoning Districts by Conditional Use Permit. Where allowed, cabanas and pool houses are subject to Section 50-158 and the following:

- (1) *Cabanas and pool houses may only be used in connection with swimming pools and outdoor activities. They may not be used for household occupancy or for any commercial purpose as prohibited by Section 50-166.*

### **Sec. 50-160. Carports.**

Carports are Accessory Structures that are allowed by Conditional Use Permit. Carports are subject to Section 50-158 and the following:

- (1) Use. Carports may be used only for use for parking one operable motor vehicle. Carports may not be used for storage of personal property or inoperable vehicles.
- (2) Permanently open. Carports must be permanently open on two sides. Enclosure of a Carport is grounds for revocation of the permit for it.
- (3) Located on hard surface. Carports must be located over a permanent hard surface.
- (4) Number. There may be no more than one Carport per Dwelling.
- (5) Design. Carports must have an architectural design and appearance compatible with the Main Building, including roof type and pitch, colors, structural design, texture, and materials.
- (6) Maintenance. Carports must be kept in an attractive state in good repair, and in a safe and sanitary condition.
- (7) Attachment to residence. Carports may not be attached to a Dwelling.
- (8) Existing Carports. Once constructed, Carports may not be enlarged or altered in any way.

### **Sec. 50-163. Commercial Dumpsters.**

Commercial Dumpsters are Accessory Structures that are allowed only in the R-3 Multiple-Family Residential District, the U-4 Church District, the C-1 Office District, and the C-2 Retail Business District by Conditional Use Permits. Commercial Dumpsters are prohibited in all other Zoning Districts.

This Section does not apply to Large Scale Receptacles used on a temporary basis or used in connection with permitted construction and demolition purposes which are addressed in Section 36-26(b). Where allowed, Commercial Dumpsters are subject to Section 50-158 and the following:

- (1) Dumpsters must be comprised of rigid metal construction.
- (2) Dumpsters must be located on a dustless, all-weather surface.
- (3) Dumpsters may not:

- a. Obstruct traffic (whether motorized or non-motorized).
  - b. Reduce any sidewalk or walkway designed for the passage of pedestrians to less than five feet in width.
  - c. Be located within ten feet of a fire hydrant or fire suppression connection.
  - d. Be located in a required parking space or required landscape area.
  - e. Be located in a street Setback or side Setback.
- (4) The site surrounding the dumpster must be maintained free of litter, debris, and other materials.
- (5) Commercial Dumpsters must be screened from view of all streets and public ways. Screening of Commercial Dumpsters in alleys is not required. Signs are not allowed on the exterior of a screening fence or wall. Such screening must be at least six feet in height and must consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the Code Official.
- (6) Where the use of a Commercial Dumpster is proposed, the location and intended screening demonstrating compliance with this Section must be included with the submittal of a site plan for a Building Permit or Certificate of Occupancy.

#### **Sec. 50-161. Detached Emergency Shelters.**

Detached Emergency Shelters are Accessory Buildings that are allowed by Conditional Use Permit. Detached Emergency Shelters are subject to Section 50-158 and the following:

- (1) Detached Emergency Shelters may not be located in a Front Yard or Side Yard unless it is not physically feasible to install in the Rear Yard, in which case no part of the shelter may exceed 18 inches in height above ground level except for Detached Emergency Shelters built to be handicapped accessible.
- (2) Any part of a Detached Emergency Shelter that is in a Front Yard or Side Yard that is visible from a Street or a public way must be screened. Such screening must consist of a combination of stone or masonry walls and evergreen landscaping or other methods approved by the Code Official.

#### **Sec. 50-162. Detached Garages.**

Detached Garages are Accessory Buildings that are allowed in the Residential Zoning Districts by Conditional Use Permit. Detached Garages are subject to the requirements of Section 50-158 and the following:

- (1) As set out in Section 50-3, Detached Garages that exceed a 650 square foot

building footprint in the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, and the R-1-60 Single-Family Residential District are considered Secondary Buildings and are prohibited. And as set out in Sections 50-51 and 50-52, Detached Garages that exceed a 450 square foot building footprint or 20 foot building height in the R-2 Two-Family Residential District or the R-3 Multiple Family Residential District are considered Secondary Buildings and require a Special Use Permit.

- (2) Garage doors are subject to the residential high-wind construction requirements set out in Section 8-29.
- (3) Detached Garages may be constructed only in the Rear Yard or Side Yard of a Lot.

#### **Sec. 50-164. Electric Vehicle Charging Stations and Electric Vehicle Parking Spaces.**

Electric Vehicle Charging Stations and Electric Vehicle Parking Spaces are Accessory Structures that are allowed in all Zoning Districts by Electric Vehicle Charging Station Permit. Requirements applicable to Electric Vehicle Charging Stations and Electric Vehicle Parking Spaces are set out in Division 11 of this Article.

#### **Sec. 50-165. Home office use; prohibited business and commercial uses of property in the Residential Zoning Districts.**

Use of a Dwelling as a home office is an Accessory Use that is allowed in the Residential Zoning Districts, subject to compliance with this Section. A Conditional Use Permit is not required.

(1) *Prohibition on business and commercial use.* Any business or commercial use of property within any residential Zoning District in this Chapter is prohibited unless such use is a permitted home office use or the casual and occasional use by resident minors under age 16 years selling lemonade, cookies or other similar items.

(2) *Permitted home office use allowed as accessory use and defined.* Permitted home office use shall be a permitted accessory use in any residential Zoning District in this Chapter. For purposes of this Section, permitted home office use shall mean an office activity in the main residential dwelling area and not in an outbuilding, carried on for gain by a resident, or an office activity for charitable, private foundation or other similar nonprofit purposes, provided:

- a. The use is limited solely to office use and, at all times, incidental and secondary to residential uses of the property;
- b. The use carried on for gain is operated by or employs in the residence only a resident or residents who are permanent full-time residents of the Dwelling Unit, and no other persons; or the use for charitable, private foundation or other similar nonprofit purposes is operated by or employs

in the residence only a resident or residents who are permanent full-time residents of the Dwelling Unit, and no more than one nonresident of the Dwelling Unit;

- c. No nonresident employees, customers, or business invitees or guests shall visit the Dwelling Unit for business purposes, except:
  - i. Customers or business invitees or guests may visit on an infrequent and nonrecurrent basis for any permitted activity; or
  - ii. If the business purposes involves teaching or instruction of arts, music, physical fitness, or academics, customers or business invitees or guests may visit in groups of no more than two such persons at any one time with a maximum of six such persons per day;
- d. The use shall be located in no more than two rooms of the Dwelling Unit, which shall not be served by an entrance separate from the residence and such total office use shall be no more than 20 percent of the floor area of the residence excluding outbuildings from the calculation of floor area;
- e. Interior storage of materials shall only consist of office supplies;
- f. There shall be no change to the exterior of buildings or structures because of the use, and no outside appearance of a business use, including, but not limited to, parking, storage of business materials or equipment, signs, or lights;
- g. The use involves no equipment or process that creates noise, vibration, glare, fumes, odors, or electrical or electronic interference, including interference with telephone, Internet or wireless communication, radio or television reception, detectable by neighboring residents;
- h. The use is not for any of the following:
  - i. The care for infants or children;
  - ii. The boarding or breeding kennels for animals;
  - iii. Barbershop/beauty salon;
  - iv. Massage parlor;
  - v. Restaurant and other retail food service at the Dwelling Unit;
  - vi. Nursing facility or other health-related care serving patients at the Dwelling Unit;
  - vii. Hotel, bed and breakfast or other similar uses serving transient guests for compensation at the Dwelling Unit; or
  - viii. Church business office;
- i. All vehicular traffic to and from the office use shall be limited in volume, type and frequency to what is normally associated with other residential uses in the residential zone district and business guests or invitees parking shall be restricted to on-site use of the driveway or on the same side of the street directly in front of the residential dwelling; and
- j. The Dwelling Unit is occupied by a resident as a residential Dwelling Unit during non-business hours on the same day that the Dwelling Unit is used as an office as permitted under this Section.

(3) Administration and enforcement; penalties and violations.

- a. Responsibility for the administration and enforcement of the provisions of this Section are assigned to the City Manager or his designee.



- b. The City Manager or his designee in the exercise of reasonable discretion may inspect the premises if he deems it necessary in light of the documentation submitted or other information gathered about business or commercial use of property in residential Zoning Districts. If the City Manager should determine or believe that any use may be in violation of the provisions of this Section, the City Manager or his designee shall conduct such investigation as may be warranted by the circumstances including an inspection of the premises, and upon finding of a violation may direct that the violations be corrected by issuing one warning citation requiring correction within a period of 15 days. If such violations remain uncorrected upon the expiration of such 15 days, City Manager or his designee may file a complaint to be prosecuted by the City in Municipal Court.
- c. Any person, firm or corporation who shall knowingly violate any provision of this Section shall, upon conviction, be subject to a fine of not more than \$450.00. Each day that a violation exists shall constitute a separate and distinct offense.

#### **Sec. 50-166. Landscape Structures.**

Landscape Structures are Accessory Structures that are allowed by in all Zoning Districts Conditional Use Permit. Landscape Structures are subject to the requirements of Section 50-158 and the following:

- (1) *Greenhouses and storage sheds.* Greenhouses and storage sheds may be constructed only in the Rear Yard or Side Yard, provided that any greenhouse or storage shed located in a Side Yard must not be visible from a Street or public way. The maximum height for a greenhouse or storage shed is 18 feet. Greenhouses and storage sheds must be located a minimum of 10 feet from the Main Building.
- (2) *Height and maximum dimension.* The allowed height and maximum dimension for each Landscape Structures will be based on its proposed location relative to the Setbacks applicable to the Main Building. Without the City's specific approval, Landscape Structures generally may not exceed 10 feet in height and may have no other dimension greater than 20 feet.
- (3) The total area of a lot covered by Landscape Structures on a Lot may not exceed 500 square feet or 20 percent of the total floor area of the Structures on the lot, whichever is greater.
- (4) *Exclusions from definition of Landscape Structure.* Architectural and landscape elements that are not affixed to the ground, that are easily movable, and that are used for decorative purposes, such as trellises, arbors, floor bed edging, bird feeders, bird baths, flowerpots, ornamental porch items, benches, and lawn



library boxes generally do not require a Permit from the City provided that in each case, the architectural design and material used harmonize with the Main Building.

- (5) Code Official determination. The Code Official is authorized to determine whether any particular structure is a Landscape Structure requiring a Conditional Use Permit.

#### **Sec. 50-167. Playground Equipment and tree houses.**

Playground Equipment and tree houses are Accessory Structures that are allowed in the Residential Zoning Districts by Conditional Use Permit. Playground Equipment and tree houses are subject to Section 50-158, Article XIII, Chapter 8, and the following:

- (1) Where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, the following additional regulations apply for playground equipment and tree houses:
  - a. Additional Setback requirements for Playground Equipment and tree houses.
    - i. For platted Lots, Playground Equipment and tree houses must be located behind the out-building limit line, or the building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the lot where such Playground Equipment or tree house is to be located, and a distance from the side lot line equal to the applicable Main Building Side Yard Setback requirement.
    - ii. For unplatted parcels and platted parcels with no out-building limit line or building limit line, Playground Equipment and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such Playground Equipment must also be located a distance from the side lot line equal to the applicable Main Building Side Yard Setback requirement.
  - b. Screening for Playground Equipment. Playground Equipment shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the Code Official. Any Playground Equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the Playground Equipment, in addition to any walls that may be used to screen the Playground Equipment. Evergreen landscaping or other methods

approved by the Code Official shall also be installed between the Playground Equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.

c. *Additional requirements for tree houses.*

- i. *Developmental regulations.* Tree houses may not exceed 14 feet in height and may not exceed 100 square feet in area.
- ii. *Screening requirements.* Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.

**Sec. 50-168. Portable Buildings.**

Portable Buildings are Accessory Buildings that are allowed in all Zoning Districts and that do not require a Permit. Portable Buildings are subject Section 50-158 (except that they do not require a Permit) and the following:

- (1) Portable Buildings may not be located in a Front Yard. Portable Buildings may be located only in a Rear Yard or Side Yard.
- (2) Portable Storage Buildings and Portage Storage Containers for temporary storage purposes are addressed in Section 8-65.
- (3) Any Building that is moveable but that is larger than a Portable Building requires a Conditional Use Permit.

## **Sec. 50-169. Sports Courts.**

Sports Courts are Accessory Structures that are allowed only in the E-1 Estate District, the E-2 Urban Estate District, and the U-4 Church District by Conditional Use Permit. Sports Courts are prohibited in all other Zoning Districts.

Where allowed, Sports Courts are subject to Section 50-158 and the following:

(1) *Building Permit required.* In addition to the Conditional Use Permit required by Section 50-158, the applicable Permit must be obtained for any hard surface area, slab, wall, fence, enclosure or other Structure, as required by this Chapter.

(2) *Landscaping required; Planting Plan.* Sports Courts must be screened from view from the street or any public way by landscaping. For installation of a Sports Court, the application for a Building Permit must be accompanied by a Planting Plan, as defined by Section 50-300 of this Code, which includes graphic and written criteria of plant placement, plant specification of type, sizing, and spacing and other features to comply with the provisions of this Section. The Planting Plan will be reviewed as part of the Building Permit review processes. A Building Permit will not be issued until the Planting Plan has been reviewed, approved, and made a part of the Building Permit file. The Planting Plan may be included in a site plan or other construction document.

(3) *Location and Setbacks.* Sports Courts may be constructed only in the Rear Yard or Side Yard of a Lot.

(4) *Fencing.* Any fence enclosing a Sports Court must comply with the requirements set out in Article VI, Chapter 8 of this Code as to height and appearance. Notwithstanding such requirements, the portion of any fence that exceed six feet in height must be open fencing.

(5) *Lighting.*

a. *General.* Sports Court lighting must comply with the requirements set out in Division 9, Article II of this Chapter.

b. *Hours of illumination.* Sports Courts lights may not be on at any time on any given day from one-half hour after sunset to one-half hour before sunrise.

(6) *No commercial use.* A Conditional Use Permit issued by the City for a Sports Court is for the sole use and enjoyment of the Property Owner, such owner's tenants and guests. A Sports Court may not be used for any commercial purpose.

(7) *Existing Sports Courts.* Sports Courts existing as of the effective date of this Division must comply with the provisions in this Section applicable to operation and maintenance of Sports Courts.

**Sec. 50-170. Swimming Pools.**

Swimming Pools are Accessory Structures that are allowed by Swimming Pool Permits in the Residential Zoning Districts. Where required by this Code, a Certificate of Approval from the Building Commission may also be required. Swimming Pools are subject to Section 50-158 and the requirements set out in Article VII, Chapter 8 of this Code.

**Sec. 50-171. Enforcement.**

The provisions of this Division shall be enforced by the Code Official, and it shall be unlawful for any person to interfere with or hinder the Code Official and his/her duly appointed representative(s) in the exercise of their duties under this Chapter. Notwithstanding any provisions contained herein to the contrary, the Code Official and his/her duly appointed representative(s) are hereby granted the authority to issue citations to persons violating any provision of this Division.

**Sec. 50-172. Nuisance declared; violation.**

Any Accessory Building, Accessory Structure or Accessory Use maintained or existing in a condition that is prohibited by this Division is hereby declared to constitute a nuisance. Any person who shall violate any of the provisions of this Division shall also be guilty of an offense, and upon conviction thereof, shall be pushed as provided in Section 1-17. The imposition of penalties hereby proscribed shall not preclude the City from instituting appropriate action to restrain, correct or abate a violation of this Section as provided for in this Code.

Section 3. Section 50-29 is hereby amended, with new language underlined, to wit:

**Sec. 50-29. Setback requirements for corner Lots.**

\*\*\*\*\*

(b) Notwithstanding anything to the contrary contained in this Code:

\*\*\*\*\*

- (4) Accessory Buildings, Accessory Structures, and Accessory Uses less than 14 feet in height shall comply with the Setback requirements of the Setback plan and Accessory Buildings, Accessory Structures, and Accessory Uses 14 feet or greater in height shall comply with the Setback requirements of the Setback plan plus one foot of additional Setback for each full foot of additional Building height greater than 14 feet.

Section 4. Section 50-47 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-47. E-1 Estate District.**

\*\*\*\*\*

(c) *Conditional uses.*

\*\*\*\*\*

(2) Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~Section 50-132~~ Division 6 of this Article and the following:

- a. No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except fences, walls, and flag poles, as permitted in this Chapter; provided, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, ~~the following additional regulations shall apply: (1) I~~ in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.

~~(2) Additional Setback requirements for Playground Equipment and tree houses:~~

- ~~i. For platted Lots, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind the out Building limit line, or the Building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the Lot where such playground equipment or tree house is to be located, and a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
  - ~~ii. For unplatted parcels and platted parcels with no out Building limit line or Building limit line, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such playground equipment must also be located a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- ~~(3) Playground equipment, as defined in section 8-488 of this Code, shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any playground equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the~~

~~playground equipment, in addition to any walls that may be used to screen the playground equipment. Evergreen landscaping or other methods approved by the city code official shall also be installed between the playground equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

~~(4) Additional requirements for tree houses.~~

- ~~i. *Developmental regulations.* Tree houses may not exceed 14 feet in height, and may not exceed 100 square feet in area.~~
- ~~ii. *Screening requirements.* Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

- b. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.
- d. Accessory Buildings, Accessory Structures, and Accessory Uses shall be a minimum of ten feet from the Main Building.

(2) Accessory Structure to be used as a guard shack associated with a private country club or golf course.

(d) *Uses subject to review.*

- (1) Private club, which includes a country club and golf course, and all associated Buildings and Structures used in connection with such private club, including

Sports Courts.

(2) [Reserved.]

(e) *Development regulations.*

(1) *General.*

- a. In no case shall a Main Building, Secondary Building, ~~or~~ Accessory Building, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

(3) *Side Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses: less than 14 feet in height: Six feet;
- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: Six feet, plus one foot for each full foot of additional Building Height greater than 14 feet;

\*\*\*\*\*

(4) *Rear Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses less than 14 feet in height: Ten feet.
- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: Ten feet, plus one foot for each full foot of additional ~~Building~~ height greater than 14 feet.

\*\*\*\*\*

(8) *Maximum ~~Building~~ Height.*

- a. Accessory Buildings, Accessory Structures or Accessory Uses: 25 feet.

\*\*\*\*\*

Section 5. Section 50-48 is hereby amended, with deleted language stricken through and new language underlined, to wit:

## Sec. 50-48. E-2 Urban Estate District.

\*\*\*\*\*

### (c) Conditional uses.

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#### (2) Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~Section 50-132~~ Division 6 of this Article and the following:

- a. No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except fences, walls, and flag poles, as permitted in this Chapter; provided, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, ~~the following additional regulations shall apply:~~ (1) ~~I~~ in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.

#### ~~(2) Additional Setback requirements for Playground Equipment and tree houses:~~

- ~~i. For platted Lots, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind the out Building limit line, or the Building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the Lot where such playground equipment or tree house is to be located, and a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- ~~ii. For unplatted parcels and platted parcels with no out Building limit line or Building limit line, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such playground equipment must also be located a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- ~~(3) Playground equipment, as defined in section 8-488 of this Code, shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any playground equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the~~



~~playground equipment, in addition to any walls that may be used to screen the playground equipment. Evergreen landscaping or other methods approved by the city code official shall also be installed between the playground equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

~~(4) Additional requirements for tree houses.~~

- ~~i. *Developmental regulations.* Tree houses may not exceed 14 feet in height, and may not exceed 100 square feet in area.~~
- ~~ii. *Screening requirements.* Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

- b. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.
- d. Accessory Buildings, Accessory Structures, and Accessory Uses shall be a minimum of ten feet from the Main Building.

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(e) *Development regulations.*

(1) *General.*

- a. In no case shall a Main Building, Secondary Building, or Accessory

Building, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

(3) *Side Yard Setback.*

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- b. Accessory Buildings, Accessory Structures or Accessory Uses: less than 14 feet in height: Six feet;
- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: Six feet, plus one foot for each full foot of additional Building Height greater than 14 feet;

\*\*\*\*\*

(4) *Rear Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses less than 14 feet in height: Ten feet.
- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: Ten feet, plus one foot for each full foot of additional ~~Building~~ height greater than 14 feet.

\*\*\*\*\*

(8) *Maximum ~~Building~~ Height.*

- a. Accessory Buildings, Accessory Structures or Accessory Uses: 25 feet.

\*\*\*\*\*

Section 6. Section 50-49 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-49. R-1-75 Single-Family Residential District.**

\*\*\*\*\*

(c) *Conditional uses.*

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(2) Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~Section 50-132~~ Division 6 of this Article and the following:

- a. No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except fences, walls, ~~and flag poles, and fountains not exceeding 56 inches in height,~~ as permitted in this Chapter; provided, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, ~~the following additional regulations shall apply:~~ (1) ~~I~~ in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.

~~(2) Additional Setback requirements for Playground Equipment and tree houses.~~

- i. ~~For platted Lots, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind the out Building limit line, or the Building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the Lot where such playground equipment or tree house is to be located, and a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- ii. ~~For unplatted parcels and platted parcels with no out Building limit line or Building limit line, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such playground equipment must also be located a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- (3) ~~Playground equipment, as defined in section 8-488 of this Code, shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any playground equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the playground equipment, in addition to any walls that may be used to screen the playground equipment. Evergreen landscaping or other methods approved by the city code official shall also be installed between the playground equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code~~

~~official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

~~(4) Additional requirements for tree houses.~~

~~i. *Developmental regulations.* Tree houses may not exceed 14 feet in height, and may not exceed 100 square feet in area.~~

~~ii. *Screening requirements.* Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

- b. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.
- d. No Accessory Building, Accessory Structure or Accessory Use shall have living or conditioned space above the ten-foot plate height.

\*\*\*\*\*

(e) *Development regulations.*

(1) *General.*

- a. In no case shall a Main Building, ~~or Accessory Building~~, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

(3) *Side Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses: less than

14 feet in height: Six feet;

- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: Six feet, plus one foot for each full foot of additional ~~Building~~ height greater than 14 feet;

\*\*\*\*\*

(4) *Rear Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses shall be set back as follows:

1. Accessory Buildings, Accessory Structures, and Accessory Uses less than 14 feet in height: Ten feet;
2. Accessory Buildings, Accessory Structures, and Accessory Uses 14 feet or more in height. Ten feet plus two feet for each full foot of additional ~~Building~~ height greater than 14 feet.

\*\*\*\*\*

(8) *Maximum ~~Building~~ Height.*

- a. Accessory Buildings, Accessory Structures or Accessory Uses: 22 feet.
1. Accessory Buildings will have a ten-foot maximum plate height measured from finished floor.
  2. The finished floor shall be permitted to be one foot above undisturbed surrounding grade. Anything higher than one foot shall be subtracted from the ten-foot plate height.
- b. No build envelope. No Accessory Building, Accessory Structure or Accessory Use is permitted within “no build” areas created as follows:
1. Establish a point at the side, and Rear Yard Setbacks, at the finished floor level then move vertically up ten feet to points “A.”
  2. At points “A” a 45 degree angle will be drawn to the point where it intersects with the maximum ~~Building~~ height which is point “B.”
  3. Connect points “A” and “B” to delineate a “no build” area on every side of the Structure.

\*\*\*\*\*

- (13) Separation of Accessory Buildings, Accessory Structures, and Accessory Uses from Main Building. Accessory Buildings, Accessory Structures, and Accessory Uses must have a minimum separation of ten feet from the Main Building.

Section 7. Section 50-50 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-50. R-1-60 Single-Family Residential District.**

\*\*\*\*\*

(c) *Conditional uses.*

\*\*\*\*\*

- (2) Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~Section 50-132~~ Division 6 of this Article and the following:

- a. No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except fences, walls, ~~and flag poles,~~ and fountains not exceeding 56 inches in height, as permitted in this Chapter; provided, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, ~~the following additional regulations shall apply:~~ (1) ~~I~~ in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.

- ~~(2) Additional Setback requirements for Playground Equipment and tree houses.~~

- i. ~~For platted Lots, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind the out-Building limit line, or the Building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the Lot where such playground equipment or tree house is to be located, and a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- ii. ~~For unplatted parcels and platted parcels with no out-Building limit line or Building limit line, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such playground equipment must also be~~

located a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.

- ~~(3) Playground equipment, as defined in section 8-488 of this Code, shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any playground equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the playground equipment, in addition to any walls that may be used to screen the playground equipment. Evergreen landscaping or other methods approved by the city code official shall also be installed between the playground equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

- ~~(4) Additional requirements for tree houses:~~

- ~~i. *Developmental regulations.* Tree houses may not exceed 14 feet in height, and may not exceed 100 square feet in area.~~
- ~~ii. *Screening requirements.* Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

- b. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.

- c. No Accessory Building, Accessory Structure or Accessory Use shall have living or conditioned space above the ten-foot plate height.

\*\*\*\*\*

(e) *Development regulations.*

(1) *General.*

- a. In no case shall a Main Building, ~~or Accessory Building~~, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

(3) *Side Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses: less than 14 feet in height: Six feet;
- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: Six feet, plus one foot for each full foot of additional ~~Building~~ height greater than 14 feet;

\*\*\*\*\*

(4) *Rear Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures or Accessory Uses shall be set back as follows:
1. Accessory Buildings, Accessory Structures, and Accessory Uses less than 14 feet in height: Ten feet;
  2. Accessory Buildings, Accessory Structures, and Accessory Uses 14 feet or more in height. Ten feet plus two feet for each full foot of additional ~~Building~~ height greater than 14 feet.

\*\*\*\*\*

(8) *Maximum ~~Building~~ Height.*

\*\*\*\*\*

- a. Accessory Buildings, Accessory Structures or Accessory Uses: 22 feet.
1. Accessory Buildings will have a ten-foot maximum plate height



measured from finished floor.

2. The finished floor shall be permitted to be one foot above undisturbed surrounding grade. Anything higher than one foot shall be subtracted from the ten-foot plate height.
- b. No build envelope. No Accessory Building, Accessory Structure or Accessory Use is permitted within “no build” areas created as follows:
1. Establish a point at the side, and Rear Yard Setbacks, at the finished floor level then move vertically up ten feet to points “A.”
  2. At points “A” a 45 degree angle will be drawn to the point where it intersects with the maximum ~~Building~~ height which is point “B.”
  3. Connect points “A” and “B” to delineate a “no build” area on every side of the Structure.

\*\*\*\*\*

(12) Separation of Accessory Buildings, Accessory Structures, and Accessory Uses from Main Building. Accessory Buildings, Accessory Structures, and Accessory Uses must have a minimum separation of ten feet from the Main Building.

Section 8. Section 50-51 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-51. R-2 Two-Family Residential District.**

\*\*\*\*\*

(c) *Conditional uses.*

- (1) ~~Secondary Buildings, subject to the following:~~
  - a. ~~A detached garage which exceeds a 450-square-foot Building footprint or a 20-foot Building height shall be considered a secondary Building.~~
  - b. ~~Secondary Buildings shall be subject to the development regulations for Main Buildings.~~
- (2) Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~section 50-132~~Division 6 of this Article and the following:

No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except fences, walls, and flag poles

as permitted in this Chapter provided, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, ~~the following additional regulations shall apply:~~ (1) ~~I in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.~~

~~(2) Additional Setback requirements for Playground Equipment and tree houses.~~

~~i. For platted Lots, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind the out-Building limit line, or the Building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the Lot where such playground equipment or tree house is to be located, and a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~

~~ii. For unplatted parcels and platted parcels with no out-Building limit line or Building limit line, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such playground equipment must also be located a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~

~~(3) Playground equipment, as defined in section 8-488 of this Code, shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any playground equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the playground equipment, in addition to any walls that may be used to screen the playground equipment. Evergreen landscaping or other methods approved by the city code official shall also be installed between the playground equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

~~(4) Additional requirements for tree houses.~~

~~i. *Developmental regulations.* Tree houses may not exceed 14 feet in height, and may not exceed 100 square feet in area.~~

ii. ~~Screening requirements.~~ Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.

- b. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.

\*\*\*\*\*

(d) *Uses subject to review.*

- (1) Public or private recreation facilities.
- (2) Secondary Buildings, subject to the following:
  - a. A detached garage that exceeds a 450-square-foot Building footprint or a 20-foot Building height shall be considered a Secondary Building.
  - b. Secondary Buildings shall be subject to the development regulations for Main Buildings.

(e) *Development regulations.*

- (1) *General.*
  - a. In no case shall a ~~main or Accessory Building~~ Main Building, Secondary Building, Accessory Building, Accessory Structure or Accessory Use be located over a utility Easement.

\*\*\*\*\*

(3) *Side Yard Setback.* The Main Building, Secondary Buildings, and Accessory Buildings, Accessory Structures, and Accessory Uses shall have a minimum Setback of six feet from all side property lines except as follows:

- a. Lots abutting a street shall have a Setback of 15 feet on the side abutting the street.
- b. Chimneys or fireplaces shall be permitted to encroach two feet into the required Side Yard on one side of the Building only.

(4) *Rear Yard Setback.*

\*\*\*\*\*

- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be set back from the rear property line a distance of not less than ten feet, provided that, where an alley or drive along the rear of the Lot at least 20 feet in width provides access to the accessory Building, Accessory Structure or Accessory Use, there shall be no Rear Yard Setback requirement for the Accessory Building, Accessory Structure or Accessory Use;

\*\*\*\*\*

Section 9. Section 50-52 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-52. R-3 Multiple-Family Residential District.**

\*\*\*\*\*

(c) *Conditional uses.*

(1) Secondary Buildings, subject to the following:

- a. ~~A detached garage which exceeds a 450 square foot Building footprint or a 20 foot Building height shall be considered a secondary Building.~~
- b. ~~Secondary Buildings shall be subject to the development regulations for Main Buildings.~~

Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~section 50-132~~Division 6 of this Article and the following:

No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except fences, walls, and flag poles as permitted in this Chapter provided, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, ~~the following additional regulations shall apply:~~ (1) ~~I~~ in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.

~~(2) Additional Setback requirements for Playground Equipment and tree houses:~~

- ~~i. For platted Lots, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind the out Building limit line, or the Building limit line closest to the rear wall of the Main Building, established on the recorded plat containing the Lot where such playground equipment or tree house is to be located, and a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~
- ~~ii. For unplatted parcels and platted parcels with no out Building limit line or Building limit line, playground equipment, as defined in section 8-488 of this Code, and tree houses must be located behind a line running parallel to the rear property line, which line shall be located a distance equal to 25 percent of the average distance from the rear property line to the front property line. Such playground equipment must also be located a distance from the side Lot line equal to the applicable Main Building Side Yard Setback requirement.~~

~~(3) Playground equipment, as defined in section 8-488 of this Code, shall be screened from view from the public street to achieve a complete visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any playground equipment exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the playground equipment, in addition to any walls that may be used to screen the playground equipment. Evergreen landscaping or other methods approved by the city code official shall also be installed between the playground equipment and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.~~

~~(4) Additional requirements for tree houses.~~

- i. ~~Developmental regulations.~~ Tree houses may not exceed 14 feet in height, and may not exceed 100 square feet in area.
- ii. ~~Screening requirements.~~ Tree houses shall be screened from view from the public street to achieve a visual barrier to the height provided herein. Such screening shall be at least six feet in height, and shall consist of a combination of stone or masonry walls and evergreen landscaping, berms or other methods approved by the city code official. Any tree houses exceeding eight feet in height must be completely screened with evergreen landscaping to the height of the tree house, in addition to any walls that may be used to screen the tree house. Evergreen landscaping or other methods approved by the city code official shall also be installed between the tree house and any adjacent or abutting property owners to provide a noise barrier. Except where sidewalks, evergreen landscaping, or other landscaping approved by the code official exist, lawn quality natural grass must cover the entire property between the public street and the wall facing the street.

- b. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
- c. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.

\*\*\*\*\*

(d) *Uses subject to review.*

- (1) Private recreation facilities related to a permitted project, when such facilities are located outside of the envelope created by the existing primary and secondary Structures.
- (2) Congregate care housing or convalescent homes, provided that such proposed project sites shall have direct access to an arterial street.
- (2) Gated communities with controlled access through a security checkpoint or remote controlled gates.
- (3) Secondary Buildings subject to the following:  
which
  - a. A detached garage that exceeds a 450-square-foot Building footprint or a 20-foot Building height shall be considered a Secondary Building.

b. Secondary Buildings shall be subject to the development regulations for Main Buildings.

(e) *Development regulations.*

- (1) *General.* Building Setback and Lot Coverage requirements shall conform to all platted Setback and Building lines as specified in section 8-4 or as follows, whichever is greater; provided that in no case shall a Main Building, Secondary Building, Accessory Building, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

- (3) *Side Yard Setback.* The Main Building, Secondary Buildings, ~~and~~ Accessory Buildings, Accessory Structures, and Accessory Uses shall have a minimum set back of ten feet from all side property lines, except as follows: a Lot abutting a street shall have a Setback of 15 feet on the side abutting the street.

- (4) *Rear Yard Setback.*

\*\*\*\*\*

- b. Accessory Buildings, Accessory Structures, and Accessory Uses shall be set back from the rear property line a distance of not less than ten feet, provided that, where an alley or drive along the rear of the Lot of at least 20 feet in width provides access to the Accessory Building, Accessory Structure or Accessory Use, there shall be no Rear Yard Setback requirement for the Accessory Building, Accessory Structure or Accessory Use.

\*\*\*\*\*

- (7) *Coverage.* Main Buildings, Secondary Buildings, ~~and~~ Accessory Buildings, Accessory Structures, and Accessory Uses shall cover no more than 80 percent of the Lot area within the platted or city-required Setback lines, whichever Setback is greater.

\*\*\*\*\*

Section 10. Section 50-78 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-78. U-4 Church District.**

\*\*\*\*\*

(c) *Conditional uses.*

- ~~(1) Secondary Buildings, subject to the Development Regulations for Main Buildings. A Building which exceeds 650 square feet in floor area shall be considered a secondary Building.~~

\*\*\*\*\*

- (3) Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to ~~section 50-130~~ Division 6 of this Article and the following: Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the development regulations of this District.

(d) *Uses subject to review.*

\*\*\*\*\*

- (1) ~~Accessory Buildings and uses, including, but not limited to, storage of church vehicles such as buses.~~ Secondary Buildings subject to the following:
- a. Secondary Buildings shall be subject to the development regulations for Main Buildings.
  - b. A Building which exceeds 650 square feet in floor area shall be considered a Secondary Building.

\*\*\*\*\*

(e) *Development regulations.*

(1) *General.*

- a. In no case shall a ~~main or Accessory Building~~ Main Building, Secondary Building, Accessory Building, Accessory Structure or Accessory Use be located over a utility Easement.

\*\*\*\*\*

(3) *Side Yard Setback.*

\*\*\*\*\*

- c. Church Building standards where the Side Yard line abuts a residentially zoned and developed district not under church ownership:
  1. Secondary Buildings, and Accessory Buildings, Accessory Structures, and Accessory Uses 25 feet or less in height shall have a ten-foot Setback;
  2. Secondary Buildings, and Accessory Buildings, Accessory Structures, and Accessory Uses over 25 feet in height shall have a 20-foot Setback.



- d. Where the Side Yard abuts another church or a property in a commercial Zoning District, Secondary Buildings, Accessory Buildings, Accessory Structures, and Accessory Uses shall have a ten-foot Setback.

- (4) *Rear Yard Setback.* All Main Buildings, Secondary Buildings, Accessory Buildings, Accessory Structures, and Accessory Uses shall be set back from the rear property line a distance of not less than 25 feet.

\*\*\*\*\*

Section 11. Section 50-79 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-79. C-1 Office District.**

\*\*\*\*\*

- (c) *Conditional uses.*

- ~~(1) Secondary Buildings, subject to the development regulations for Main Buildings.~~

\*\*\*\*\*

- ~~(3 2) Accessory Buildings, Accessory Structures, and Accessory uses which are subject to Division 6 of this Article. and Structures, subject to section 50-132.~~

- (d) *Uses subject to review.*

\*\*\*\*\*

- ~~(3) Accessory Buildings, Structures, and uses customarily incidental to the uses listed in this Section when located on the same Lot.~~ Secondary Buildings, which are subject to the Development Regulations for Main Buildings.

- (e) *Development regulations.*

- (1) *General.*

- a. In no case shall a Main Building, Secondary Building, or Accessory Building, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

Section 12. Section 50-80 is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-80. C-2 Retail Business District.**

\*\*\*\*\*

**(c) Conditional uses.**

- (1) ~~Secondary Buildings, subject to the development regulations for Main Buildings.~~
- (2) Accessory Buildings, Accessory Structures, and Accessory Uses customarily incidental to the uses listed in this Section when located on the same Lot.

\*\*\*\*\*

**(d) Uses subject to review.**

\*\*\*\*\*

- (5) Secondary Buildings, which are subject to the Development Regulations for Main Buildings.

\*\*\*\*\*

**(f) Development regulations.**

- (1) *General.* Building Setback and Lot Coverage requirements shall conform to all platted Setback and Building lines as specified in section 8-4 or as follows, whichever is greater; provided that:
  - a. In no case shall a Main Building, Secondary Building, or Accessory Building, Accessory Structure or Accessory Use be located over a utility easement.

\*\*\*\*\*

Section 13. Section 50-126 is hereby deleted in its entirety.

Section 14. Section 50-136 is hereby deleted in its entirety.

Section 15. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 16. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 17. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

\_\_\_\_\_  
City Attorney

Published in \_\_\_\_\_ on \_\_\_\_\_, 2023

ORDINANCE NO.

AN ORDINANCE REGARDING MAXIMUM BUILDING HEIGHT AND AMENDING CHAPTER 50 OF THE NICHOLS HILLS CITY CODE REGARDING THE NO-BUILD VERTICAL ENVELOPES FOR THE E-1 ESTATE DISTRICT, THE E-2 URBAN ESTATE DISTRICT, THE R-1-75 SINGLE-FAMILY RESIDENTIAL DISTRICT, AND THE R-1-60 SINGLE-FAMILY RESIDENTIAL DISTRICT; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

**EMERGENCY ORDINANCE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-3 of the Nichols Hills City Code is hereby amended, with new language underlined, to wit:

**Sec. 50-3. Definitions.**

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

\*\*\*\*\*

*No-Build Vertical Envelope* means that portion of a Building adjacent to the Side Yard Property Line where construction is not permitted by the District Regulations applicable for the Building. The No-Build Vertical Envelope for each of the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, and the R-1-60 Single-Family Residential District is set out in the District Regulations applicable to each District.

[The depictions included with this definition are stricken.]

\*\*\*\*\*

*Property Line* means the line marking the boundary between any Street and the Lots or property abutting thereon as determined by the legal description of the Property and the records of the County Clerk.

Section 2. Section 50-47 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-47. E-1 Estate District.**

\*\*\*\*\*

(e) *Development regulations.*

\*\*\*\*\*

(8) *Maximum Building height.*

\*\*\*\*\*

b. Maximum Main Building height is 45 feet.

~~Maximum Main Building height is determined by creation of a No-Build Vertical Envelope using the Side Yard Setback lines and the following formula:~~

- ~~1. Establish a parallel line 45 feet above the Centroid of the structure that extends from one required Side Yard Setback to the other.~~
- ~~2. Create a No-Build Vertical Envelope on each side of the structure envelope as follows:~~
  - ~~(i) Begin at the intersection of the 45-foot maximum height plane and the required Side Yard Setback line. Draw a line along the maximum height plane a distance of 22 feet to point "A."~~
  - ~~(ii) From the same point of beginning, draw a vertical line along the Side Yard Setback plane a distance of 23 feet to point "B." This point represents the maximum permitted plate height.~~
  - ~~(iii) Connect points "A" and "B" to delineate a "no-build" triangle-shaped area.~~
  - ~~(iv) On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the 22 foot plate height level. Example: a 60-foot long side wall may~~

have a dormer or gable that measures 12 feet long at the 22 foot plate height level.

- ~~c. Maximum side wall plate height to be 25 feet, plus one additional foot of height for each full foot of setback provided in addition to the Side Yard Setback required by this Section.~~

\*\*\*\*\*

Section 3. Section 50-48 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-48. E-2 Urban Estate District.**

\*\*\*\*\*

- (e) *Development regulations.*

\*\*\*\*\*

- (8) *Maximum Building height.*

\*\*\*\*\*

- b. Maximum Main Building height is 35 feet, ~~determined by creation of a No-Build Vertical Envelope using the Side Yard Setback lines and the following formula:~~
1. ~~Establish a parallel line 35 feet above the Centroid of the structure that extends from one required Side Yard Setback to the other.~~
  2. ~~Create a No-Build Vertical Envelope on each side of the structure envelope as follows:~~
    - (i) ~~Begin at the intersection of the 35-foot maximum height plane and the required Side Yard Setback line. Draw a line along the maximum height plane a distance of 12 feet to point "A."~~
    - (ii) ~~From the same point of beginning, draw a vertical line along the Side Yard Setback plane a distance of 13 feet to point "B." This point represents the maximum permitted plate height.~~

- (iii) ~~Connect points “A” and “B” to delineate a “no-build” triangle-shaped area.~~
  - (iv) ~~On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the 22 foot plate height level. Example: a 60-foot long side wall may have a dormer or gable that measures 12 feet long at the 22 foot plate height level.~~
  - e. ~~Maximum side wall plate height to be 25 feet, plus one additional foot of height for each full foot of setback provided in addition to the Side Yard Setback required by this Section.~~
- (9) No-Build Vertical Envelopes.
- a. No Step-Back required where Main Building is set back 20 feet or more. Where the Main Building is set back 20 feet or more from the side Property Line, a No-Build Vertical Envelope is not required.
  - b. Single Step-back required where Main Building is set back less than 20 feet. Where the Main Building is set back less than 20 feet from the side Property Line, the Main Building must have a single step-back No Build Vertical Envelope.
    - 1. Determining the No-Build Vertical Envelope. Where the Main Building is set back less than 20 feet from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a single step-back No-Build Vertical Envelope, the size and location of which are determined as follows:
      - i. Establish the point at which the Building is set back, at the Centroid level, then move vertically up 22 feet to point “A.”
      - ii. At point “A,” a 45-degree angle will be drawn to the point where it intersects a horizontal line drawn at the maximum Building height. This point will be point “B.”
      - iii. Connect points “A” and “B” to delineate a No-Build Vertical Envelope on that side of the Building.
    - 2. Exceptions for Side Yard gables and dormers. On a sidewall or roof section that faces a Side Yard, a gable or dormers may be

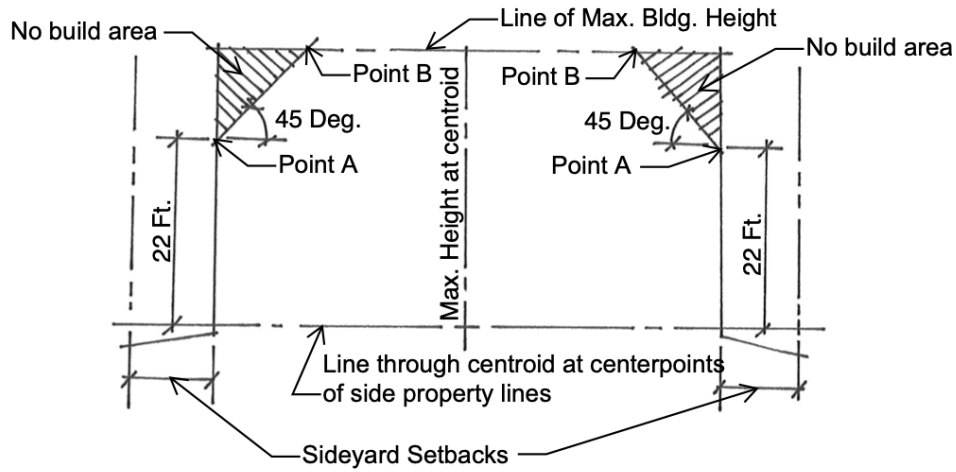
added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the 22-foot plate height level.

Example: a 60-foot-long side wall may have a dormer or gable that measures 12 feet long at the 22-foot plate height level.

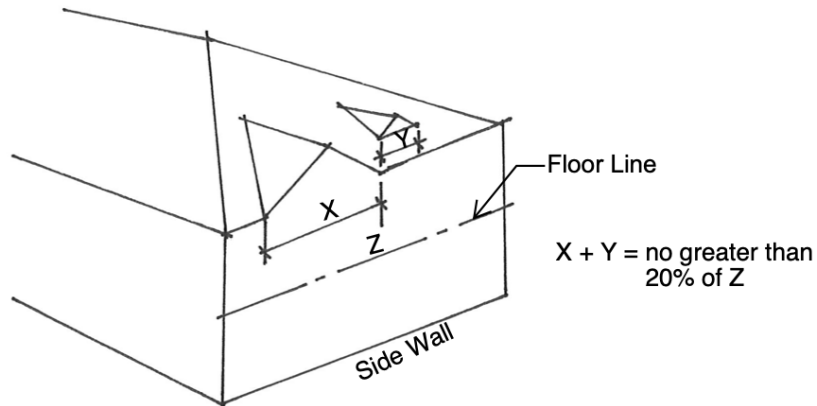
3. *Depiction.* The single step-back No-Build Vertical Envelope required where the Main Building is set back less than 20 feet from the side Property Line in the E-2 Urban Estate District and the exceptions to it are depicted as follows:



## Single Stepback No Build Vertical Envelope



### No Build Vertical Envelope



### Exception to No Build Vertical Envelope

~~(9-10)~~ Aggregate Lots and combined Lots with frontage on two non-intersecting streets.

\*\*\*\*\*

~~(10 11)~~ Perimeter fences and walls.

\*\*\*\*\*

Section 4. Section 50-49 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-49. R-1-75 Single-Family Residential District.**

\*\*\*\*\*

(e) *Development regulations.*

\*\*\*\*\*

(8) *Maximum Building height.*

\*\*\*\*\*

- b. ~~No build envelope. No Accessory Building is permitted within “no build” areas created as follows:~~
  - 1. ~~Establish a point at the side, and rear yard setbacks, at the finished floor level then move vertically up ten feet to points “A.”~~
  - 2. ~~At points “A” a 45 degree angle will be drawn to the point where it intersects with the maximum building height which is point “B.”~~
  - 3. ~~Connect points “A” and “B” to delineate a “no build” area on every side of the structure.~~
- e. Maximum building height is determined by the width of the Lot at the front Property Setback Lines as follows:
  - 1. Lots with less than 100-foot frontage at the front Property Setback Line will have a 31-foot maximum height level.
  - 2. Lots with 100-foot frontage or greater but less than or equal to 125 feet at the front Property Setback Line will have a 32-foot maximum height level.

3. Lots greater than 125 feet at the front of the ~~Property~~ Setback Line will have a 33-foot maximum height level.
  4. No Main Building shall exceed 16 feet in height within 40 feet of the rear ~~Lot~~ Property Line except on corner Lots.
- d. ~~No-Build Vertical Envelope. No Main Building is permitted within “no build” areas created as follows: Create a “no build” area on each side of the structure as follows:~~
1. ~~Establish a point at the Side Yard Setback , at the Centroid level, then move vertically up 22 feet to point “A”.~~
  2. ~~At point “A” a 45-degree angle will be drawn to the point where it intersects with the maximum Building height, which is point “B.”~~
  3. ~~Connect points “A” and “B” to delineate a “no build” area on each side of the structure.~~
  4. ~~On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the plate height level. Example: a 60-foot long side wall may have a dormer or gable that measures 12 feet long at the plate height level.~~

(9) No-Build Vertical Envelopes.

- a. Single Step-Back required where Main Building is set back 15 feet or more. Where the Main Building is set back 15 feet or more from the side Property Line, the Main Building must have a single step-back No Build Vertical Envelope.
1. Determining the No-Build Vertical Envelope. Where the Main Building is set back 15 feet or more from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a single step-back No-Build Vertical Envelope, the size and location of which are determined as follows:
    - i. Establish the point at which the Building is set back, at the Centroid level, then move vertically up 22 feet to point “A.”
    - ii. At point “A,” a 45-degree angle will be drawn to the point where it intersects a horizontal line drawn at the maximum Building height. This point will be point “B.”

iii. Connect points “A” and “B” to delineate a No-Build Vertical Envelope on that side of the Building.

2. Exceptions for Side Yard gables and dormers. On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the 22-foot plate height level.

Example: a 60-foot-long side wall may have a dormer or gable that measures 12 feet long at the 22-foot plate height level.

3. Depiction. The single step-back No-Build Vertical Envelope required where the Main Building is set back 15 feet or more from the side Property Line in the R-1-75 Residential District and the exceptions to it are depicted in subsection (c).

b. Double Step-Back required where Main Building is set back less than 15 feet. Where the Main Building is set back less than 15 feet from the side Property Line, the Main Building must have a double step-back No Build Vertical Envelope.

(1) Determining the No-Build Vertical Envelope. Where the Main Building is set back less than 15 feet from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a double step-back No-Build Vertical Envelope, the size and location of which are determined as follows:

i. Establish the point at which the Building is set back, at the Centroid level, then move vertically up 12 feet to point “A.”

ii. At point “A,” a 45-degree angle will be drawn to the point where it intersects a vertical line offset from the point at which the Building is set back, a distance of six feet. This point will be point “B.”

iii. From point “B,” extend vertically four feet. This point will be point “C.”

iv. At point “C,” a 45-degree angle will be drawn to the point where it intersects with the maximum Building height, which will be point “D.”

v. Connect points “A,” “B,” “C,” and “D” to delineate a No-Build Vertical Envelope on that side of the Building.

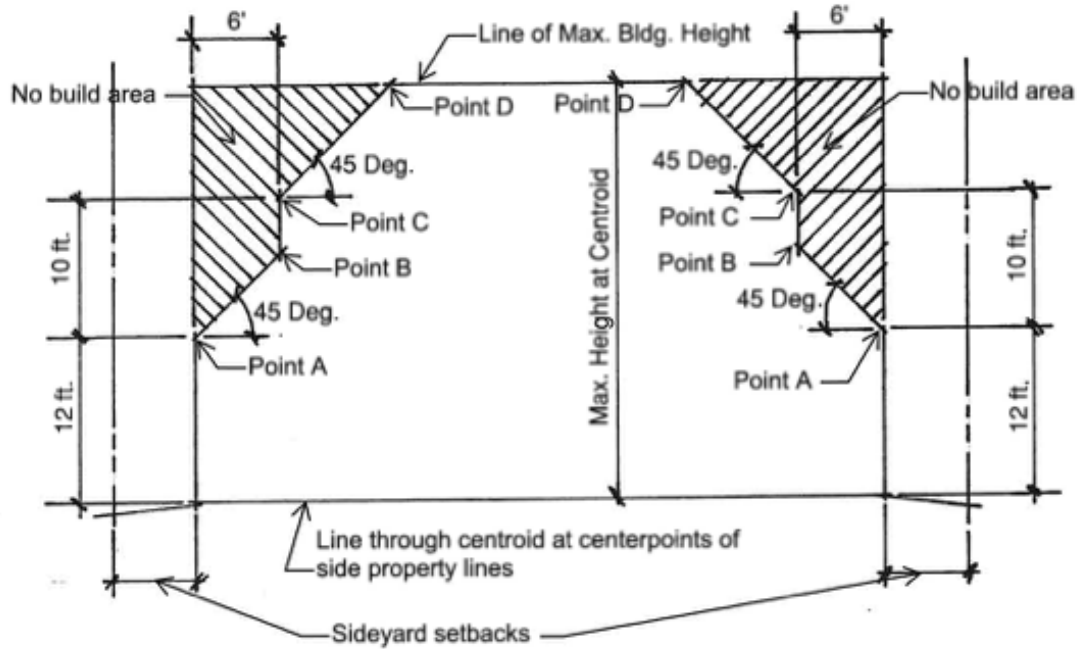
- (2) Exceptions for Side Yard gables and dormers. On a sidewall or roof section that faces a Side Yard, the No-Build Vertical Envelope does not limit the length of wall that: (1) does not exceed 20 percent of the length of the sidewall where the Building is constructed not less than seven feet six inches from the side Property Line; (2) does not exceed 30 percent of the length of the sidewall where the Building is constructed not less than ten feet from the side Property Line; or (3) does not exceed 40 percent of the length of the sidewall where the Building is constructed not less than 12 feet from the side Property Line. The length of the sidewall will be measured at the finished floor level.

Example: A 60-foot-long side wall may have a length of wall with no limit from the No-Build Vertical Envelope that measures 18 feet long if the Building is ten feet from the Property Line.

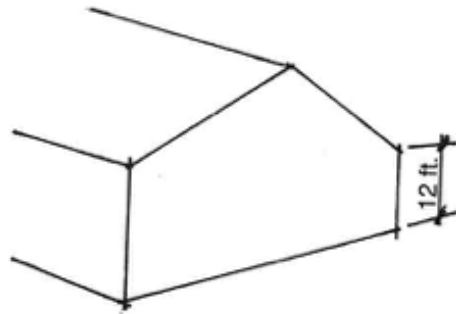
- (3) Exception for single-story gable walls. There will not be a No-Build Vertical Envelope on a single-story gable wall with a maximum plate line height of 12 feet.
- (4) Depiction. The double step-back No-Build Vertical Envelope required where the Main Building is set back less than 15 feet from the side Property Line in the R-1-75 Single Family Residential District and the exceptions to it are depicted in subsection (c).

c. The No-Build Vertical Envelope requirements in the R-1-75 Single Family Residential District and the exceptions to them are depicted as follows:

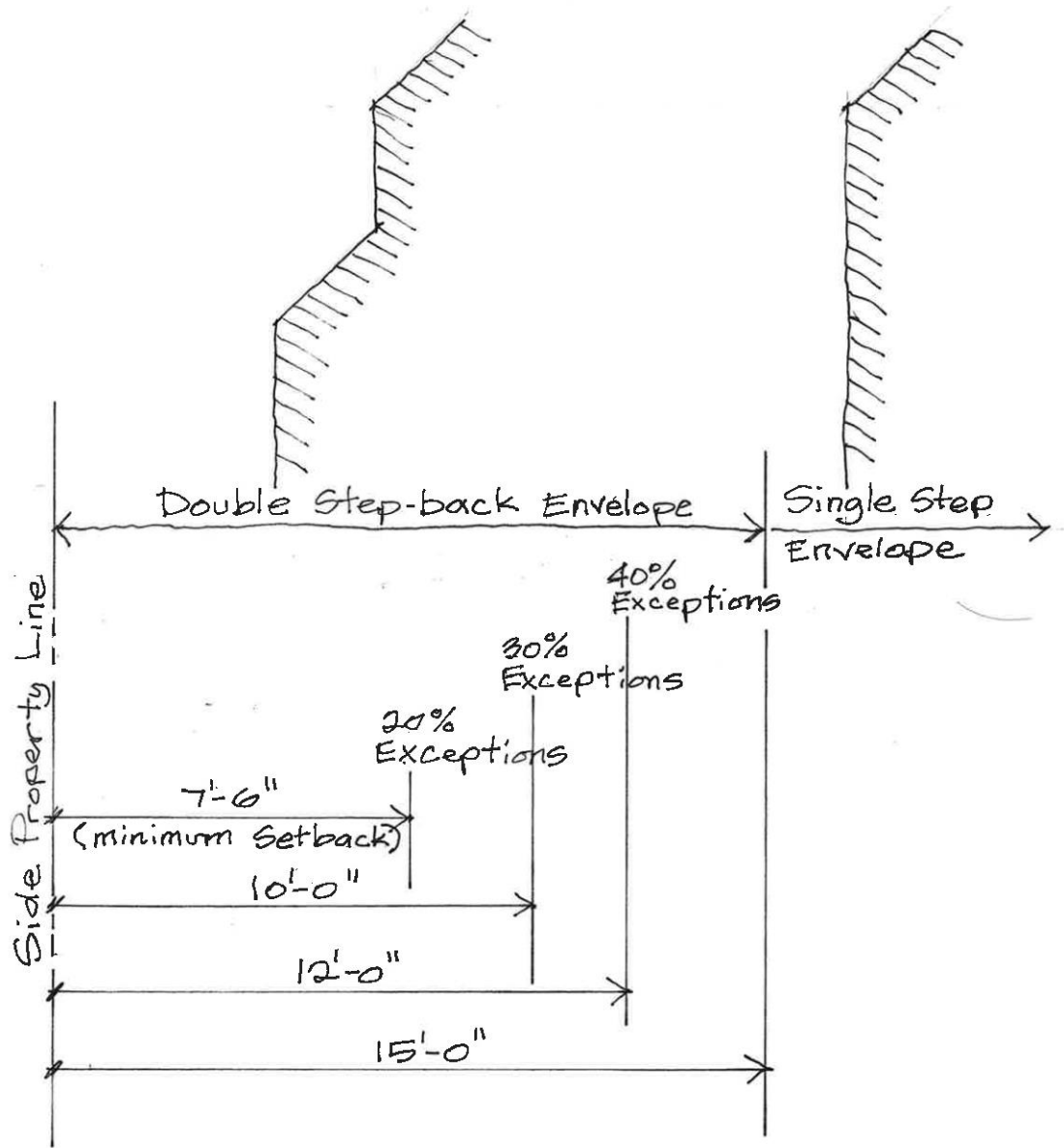
## Double Stepback No Build Vertical Envelope R-1-75 District



### No Build Vertical Envelope



### Exception to No Build Vertical Envelope



R-1-75 Setback Depictions

(9 10) *Aggregate Lots and combined Lots with frontage on two non-intersecting streets.*

\*\*\*\*\*

(10 11) *Second story decks or patios.*

\*\*\*\*\*

(11 12) *Combined Lots.*

\*\*\*\*\*

(12 13) *Separation of Accessory Buildings from Main Building.*

\*\*\*\*\*

Section 5. Section 50-50 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

**Sec. 50-50. R-1-60 Single-Family Residential District.**

\*\*\*\*\*

(e) *Development regulations.*

\*\*\*\*\*

(8) *Maximum Building height.*

\*\*\*\*\*

- b. ~~No build envelope. No Accessory Building is permitted within “no build” areas created as follows:~~
  - 1. ~~Establish a point at the side, and rear yard setbacks, at the finished floor level then move vertically up ten feet to points “A.”~~
  - 2. ~~At points “A” a 45 degree angle will be drawn to the point where it intersects with the maximum building height which is point “B.”~~
  - 3. ~~Connect points “A” and “B” to delineate a “no build” area on every side of the structure.~~
- e. Main Building. Maximum Main Building height is determined by the width of the Lot at the front Property Line as follows:



1. Maximum Main Building Height is 30 feet.
2. No Main Building shall exceed 16 feet in height within 40 feet of the rear ~~Lot Line~~ Property Line except on corner lots.
- d. ~~No-Build Vertical Envelope.~~ No Main Building is permitted within “no build” areas created as follows: Create a “no build” area on each side of the structure as follows:
  1. Establish a point at the Side Yard Setback, at the Centroid level, then move vertically up 22 feet to point “A”.
  2. At point “A” a 45-degree angle will be drawn to the point where it intersects with the maximum Building height, which is point “B.”
  3. Connect points “A” and “B” to delineate a “no build” area on each side of the structure.
  4. On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the plate height level. Example: a 60-foot long side wall may have a dormer or gable that measures 12 feet long at the plate height level.

(9) No-Build Vertical Envelopes.

- a. Single Step-Back required where Main Building is set back 12 feet or more. Where the Main Building is set back 12 feet or more from the side Property Line, the Main Building must have a single step-back No Build Vertical Envelope.
  1. Determining the No-Build Vertical Envelope. Where the Main Building is set back 12 feet or more from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a single step-back No-Build Vertical Envelope, the size and location of which are determined as follows:
    - i. Establish the point at which the Building is set back from the side Property Line, at the Centroid level, then move vertically up 22 feet to point “A.”
    - ii. At point “A,” a 45-degree angle will be drawn to the point where it intersects a horizontal line drawn at the maximum Building height. This point will be point “B.”

- iii. Connect points “A” and “B” to delineate a No-Build Vertical Envelope on that side of the Building.
2. Exceptions for Side Yard gables and dormers. On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the 22-foot plate height level.

Example: a 60-foot-long side wall may have a dormer or gable that measures 12 feet long at the 22-foot plate height level.

3. Depiction. The single step-back No-Build Vertical Envelope required where the Main Building is set back 12 feet or more from the side Property Line in the R-1-60 Residential District and the exceptions to it are depicted in subsection (c).

- b. Double Step-Back required where Main Building is set back less than 12 feet. Where the Main Building is set back less than 12 feet from a Side Property Line, the Main Building must have a double step-back No Build Vertical Envelope.

- 1. Determining the No-Build Vertical Envelope. Where the Main Building is set back less than 12 feet from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a double step-back No-Build Vertical Envelope, the size and location of which are determined as follows:
  - i. Establish the point at which the Building is set back, at the Centroid level, then move vertically up 12 feet to point “A.”
  - ii. At point “A,” a 45-degree angle will be drawn to the point where it intersects a vertical line offset from the point at which the Building is set back, a distance of six feet. This point will be point “B.”
  - iii. From point “B,” extend vertically four feet. This point will be point “C.”
  - iv. At point “C,” a 45-degree angle will be drawn to the point where it intersects with the maximum Building height, which will be point “D.”
  - v. Connect points “A,” “B,” “C,” and “D” to delineate a

No-Build Vertical Envelope on that side of the Building.

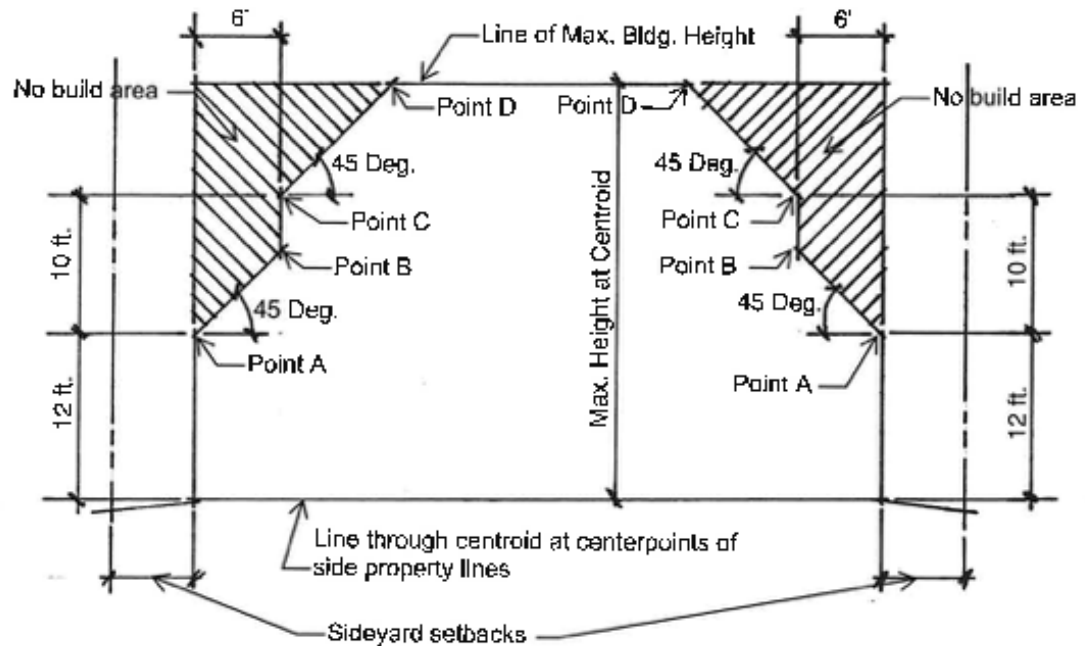
2. Exceptions for Side Yard gables and dormers. On a sidewall or roof section that faces a Side Yard, the No-Build Vertical Envelope does not limit the length of wall that: (1) does not exceed 20 percent of the length of the sidewall where the Building is constructed not less than six feet from the side Property Line; (2) does not exceed 30 percent of the length of the sidewall where the Building is constructed not less than seven feet from the side Property Line; or (3) does not exceed 40 percent of the length of the sidewall where the Building is constructed not less than eight feet from the side Property Line. The length of the sidewall will be measured at the finished floor level.

Example: A 60-foot-long side wall may have a length of wall with no limit from the No-Build Vertical Envelope that measures 18 feet if the Building is seven feet from the Property Line.

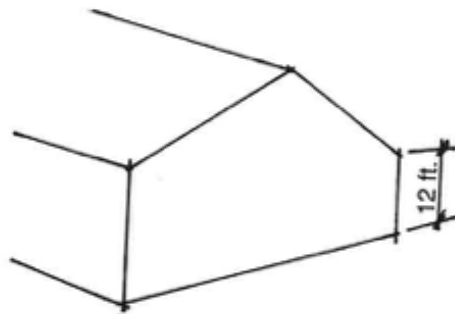
3. Exception for single-story gable walls. There will not be a No-Build Vertical Envelope on a single-story gable wall with a maximum plate line height of 12 feet.
4. Depiction. The double step-back No-Build Vertical Envelope required where the Main Building is set back less than 12 feet from the side Property Line in the R-1-60 Single Family Residential District and the exceptions to it are depicted in subsection (c).

- c. The No-Build Vertical Envelope requirements in the R-1-75 Single Family Residential District and the exceptions to them are depicted as follows:

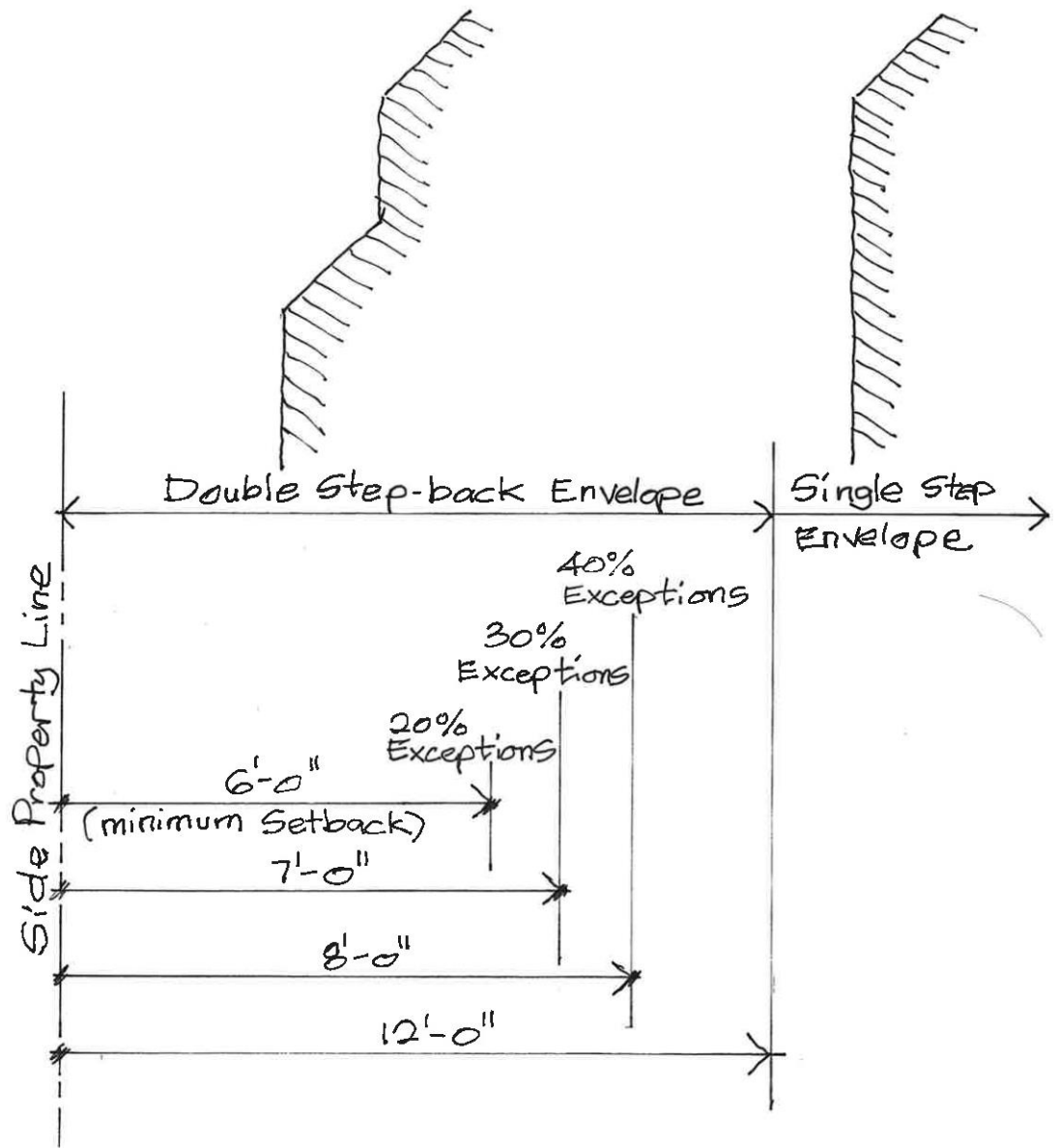
## Double Stepback No Build Vertical Envelope R-1-60 District



### No Build Vertical Envelope



### Exception to No Build Vertical Envelope



R-1-60 Setback Depictions

(9 ~~10~~) *Aggregate Lots and combined Lots with frontage on two non-intersecting streets.*

\*\*\*\*\*

(~~10~~ 11) *Perimeter fences and walls.*

\*\*\*\*\*

(~~11~~ 12) *Second story decks or patios.*

\*\*\*\*\*

(~~12~~ 13) *Combined Lots.*

\*\*\*\*\*

(~~13~~ 14) *Separation of Accessory Buildings from Main Building.*

\*\*\*\*\*

Section 6. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 7. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 8. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Reviewed as to Form and Legality:

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City Attorney



**CITY OF NICHOLS HILLS, OKLAHOMA**  
**Application for Special Permit**  
**Communication Device**

Staff use only

Case # \_\_\_\_\_

Date filed \_\_\_\_\_

Fee receipt # \_\_\_\_\_

Twelve original sets and one electronic version of this completed application (including 12 original sets of the required attachments listed below) and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Sec. 50-127, *Communications Tower and Antenna Regulations*, of the Nichols Hills City Code when completing this Application. Note that Sec. 50-127 does not require a special permit for all communication devices.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Donna Davis - Agent of Crown Castle USA, Inc. Cell Tower Owner

Primary contact: Donna Davis - Site Acquisition Specialist

Mailing address: 370 Mallory Station Road, Suite 505, Franklin TN 37067

Telephone number(s): 931-247-7954 Cell / 615-771-1553 Office

Email address(es): donna.davis@crowncastle.com

This is an application to: [check all that apply]

- ☐ Construct a communication tower
- ☐ Locate an at-grade dish antenna(s) with a diameter exceeding two meters
- ☐ Locate an antenna or antenna array within a structure as an architectural element
- ☐ Install an additional antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☒ Replace an antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☐ Use the City's utility pole(s) (traffic signal poles, street light poles, and flag poles) associated with a distributed antenna system

Address or descriptive location of proposed device(s) <sup>1</sup>: 6706 North Pennsylvania Ave., Nichols Hills, OK 73159

The following must be attached to this Application:

1. **Proof of authority.** Proof of applicant's authority to make this Application as to the property for which the special permit is desired by attaching a copy of the applicable deed evidencing applicant's ownership, a copy of the applicable lease evidencing applicant's leasehold interest, or an affidavit regarding ownership (a form for which is attached to this Application).
2. **Survey and site map.** Certified survey and detailed site map.

<sup>1</sup> If metes and bounds description, please attach.



3. **Project plans.** Detailed and certified project plans.
4. **Structural engineer review.** If a tower or architectural element is included, certified review by a licensed structural engineer.
5. **Scope of proposed work.** A narrative of the need for the proposed device(s) and proposed scope of work in non-technical language in sufficient detail for analysis by the City's Planning Commission and City Council.
6. **List of Owners of Abutting Property.** A report developed from the current records of the Oklahoma County Assessor and/or the Oklahoma County Clerk within the last 30 days, stating the names, addresses, and contact information for the owners of property abutting the proposed site. If the report is not certified by a licensed and bonded abstractor, Applicant will be responsible for the accuracy and completeness of the information in the report.

This Application will be considered officially submitted and filed only after it is examined by the Director of Public Works and the City Clerk and found to have met the applicable requirements of Sec. 50-127 and those set out in this Application and after the fee of \$750 as required by Sec. 50-327 of the Nichols Hills City Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 10<sup>th</sup> day of October, 2022.

Signature: Donna Davis

Print applicant's full legal name: Donna Davis

Print signatory party's title if applicant is a legal entity: Site Acquisition Specialist

Form of affidavit regarding ownershipAffidavit

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

[Full legal name], being first duly sworn, stated:

1. My name is *[full legal name]*. My address is *[full address]*. I am over the age of 18. I am a resident of the State of *[state]*. I have personal knowledge of the matters stated in this Affidavit.
2. I am the applicant for a special permit for a communication device pursuant to the Nichols Hills City Code.
3. I am the current and legal owner of the property in the City of Nichols Hills with the address of *[insert address]* and more particularly described as:

*[Insert legal description]*

4. This address and legal description accurately describe the property for which the special permit for a communication device is requested.

I declare to the best of my knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
*[Full legal name]*Notary Acknowledgment

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Comm. No. \_\_\_\_\_

This conveyance was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_, by the City Council of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted by the Nichols Hills City Code.

By: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_



370 Mallory Station Road dSuite 505  
Franklin, TN 37067

Phone: (615) 771-1553  
www.crowncastle.com

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October 10, 2022

OK-CITY OF NICHOLS HILLS  
Planning & Zoning  
6407 AVONDALE DRIVE  
NICHOLS HILLS, OK 73116

Via Mail

\*\*\*\*\*NOTICE OF ELIGIBLE FACILITIES REQUEST\*\*\*\*\*

RE: Request for Minor Modification to Existing Wireless Facility – Section 6409

Site Address: 6706 North Pennsylvania Ave., Nichols Hills, OK 73159

Crown Site Number: 822901 / Crown Site Name: Camden

Customer Site Number: OK01296F / Application Number: 624581

Attention Planning & Zoning:

On behalf of T-Mobile Central LLC (“T-Mobile” or “Applicant”), Crown Castle USA Inc. (“Crown Castle”) is pleased to submit this request to modify the existing wireless facility noted above through the collocation, replacement and/or removal of the Applicant’s equipment as an eligible facilities request for a minor modification under Section 6409<sup>1</sup> and the rules of the Federal Communications Commission (“FCC”).<sup>2</sup>

**The proposed scope of work for this project includes:**

**Add or replace antennas, ancillary equipment and ground equipment as per plans for an existing carrier on an existing wireless communication facility. No changes to the height of the tower.**

At the end of this letter is a checklist of the applicable substantial change criteria under Section 6409. Additionally, please find enclosed the following information in support of this request:

- (1) City of Nichols Hills Application for Special Permit Communication Device**
- (2) \$750.00 Check for the plans review fees Check #2814749**
- (3) Lease Agreement between Crown Castle and City of Nichols Hills**
- (4) Construction Drawings;**
- (5) Structural Analysis; and**
- (6) Section 6409 Substantial Change Checklist.**
- (7) List of Abutting Property Owners**

<sup>1</sup> Middle Class Tax Relief and Job Creation Act of 2012, Pub. L. No. 112-96, § 6409 (2012) (codified at 47 U.S.C. § 1455).

<sup>2</sup> *Acceleration of Broadband Deployment by Improving Wireless Facility Siting Policies*, 29 FCC Rcd. 12865 (2014) (codified at 47 CFR § 1.6100); and *Implementation of State & Local Governments’ Obligation to Approve Certain Wireless Facility Modification Requests Under Section 6409(a) of the Spectrum Act of 2012*, WT Docket No. 19-250 (June 10, 2020).

<sup>3</sup> See 47 CFR § 1.6100 (c)(3). <sup>4</sup> See 2020 Upgrade Order at paragraph 16.

**The Foundation for a Wireless World**

CrownCastle.com

Attachment: Crown Castle Packet (6330 : Crown Castle - Special Permit Application)



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[www.crowncastle.com](http://www.crowncastle.com)

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As these documents indicate, (i) the modification involves the collocation, removal or replacement of transmission equipment; and (ii) such modification will not substantially change the physical dimensions of such tower or base station. As such, it is an "eligible facilities request" as defined in the FCC's rules to which the 60-day deadline for approval applies. Accordingly, Applicant requests all authorization necessary for this proposed minor modification under Section 6409.

Section 6409 mandates that state and local governments must approve any eligible facilities request for the modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station. Under Section 6409, to toll the review period, if the reviewing authority determines that the application is incomplete, it must provide written notice to the applicant within 30 days, which clearly and specifically delineates all missing documents or information reasonably related to whether the request meets the federal requirements.<sup>3</sup> Additionally, if a state or local government, fails to issue any approvals required for this request within 60 days, these approvals are deemed granted. The FCC has clarified that the 30-day and 60-day deadlines begins when an applicant: (1) takes the first step required under state or local law; and (2) submits information sufficient to inform the jurisdiction that this modification qualifies under the federal law<sup>4</sup>. Please note that with the submission of this letter and enclosed items, the thirty and sixty-day review periods have started. Based on this filing, the deadline for written notice of incomplete application is November 9, 2022, and the deadline for issuance of approval is December 9, 2022.

Our goal is to work with you to obtain approvals earlier than the deadline. We will respond promptly to any request for related information you may have in connection with this request. Please let us know how we can work with you to expedite the approval process. We look forward to working with you on this important project, which will improve wireless telecommunication services in your community using collocation on existing infrastructure. If you have any questions, please do not hesitate to contact me.

Regards,

*Donna Davis*

Donna Davis

Site Acquisition Specialist

Crown Castle, Agent for Applicant

(615) 771-1553

[Donna.Davis@crowncastle.com](mailto:Donna.Davis@crowncastle.com)

The Foundation for a Wireless World

[CrownCastle.com](http://CrownCastle.com)

Attachment: Crown Castle Packet (6330 : Crown Castle - Special Permit Application)





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**Section 6409 Substantial Change Checklist  
Towers Outside of the Public Right of Way**

The Federal Communications Commission has determined that a modification substantially changes the physical dimension of a wireless tower or base station under 47 U.S.C. § 1455(a) if it meets one of six enumerated criteria under 47 C.F.R. § 1.6100.

**Criteria for Towers Outside the Public Rights of Way**

|                     |                                                                                                                                                                                                                                           |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| YES/NO<br><b>NO</b> | Does the modification increase the height of the tower by more than the greater of:<br>(a) 10%<br>(b) or, the height of an additional antenna array plus separation of up to 20 feet from the top of the nearest existing antenna?        |
| YES/NO<br><b>NO</b> | Does the modification add an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet or more than the width of the tower structure at the level of the appurtenance, whichever is greater? |
| YES/NO<br><b>NO</b> | Does the modification involve the installation of more than the standard number of new equipment cabinets for the technology involved or add more than four new equipment cabinets?                                                       |
| YES/NO<br><b>NO</b> | Does the modification entail any excavation or deployment outside the current site by more than 30 feet in any direction, not including any access or utility easements?                                                                  |
| YES/NO<br><b>NO</b> | Does the modification defeat the concealment elements of the eligible support structure?                                                                                                                                                  |
| YES/NO<br><b>NO</b> | Does the modification violate conditions associated with the siting approval with the prior approval the tower or base station other than as specified in 47 C.F.R. § 1.6100(c)(7)(i) – (iv)?                                             |

If all questions in the above section are answered “NO,” then the modification does not constitute a substantial change to the existing tower under 47 C.F.R. § 1.6100.



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**PLEASE SEE BELOW THE LIST OF ABUTTING PROPERTY OWNERS**

**Owner: OKLA CITY GOLF & COUNTRY CLUB**

Account Number: R169711495  
Physical Address: 7000 NW GRAND BLVD NICHOLS HILLS  
Owner Name1: OKLA CITY GOLF & COUNTRY CLUB  
Owner Name2:  
Owner Name3:  
Mailing Address1: 7000 NW GRAND BLVD  
City: NICHOLS HILLS  
State: OK  
ZipCode: 73116-4199  
Tax District: 500  
Tax District Name: Oklahoma City #89

**Owner: SROUJI NABIL E & PENELOPE TRS**

Account Number: R169862000  
Physical Address: 1820 DRURY LN NICHOLS HILLS  
Owner Name1: SROUJI NABIL E & PENELOPE TRS  
Owner Name2: SROUJI NABIL E REV TRUST  
Owner Name3:  
Mailing Address1: 1820 DRURY LN  
City: NICHOLS HILLS  
State: OK  
ZipCode: 73116-5312



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Tax District: 500

Tax District Name: Oklahoma City #89

**Owner: RICHARDSON RONALD L 2008 REV TRUST**

Account Number: R169862100

Physical Address: 1829 DEVONSHIRE ST NICHOLS HILLS

Owner Name1: RICHARDSON RONALD L 2008 REV TRUST

Owner Name2:

Owner Name3:

Mailing Address1: 1829 DEVONSHIRE ST

City: NICHOLS HILLS

State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

**Owner: LAMBERT WILLIAM D IV**

Account Number: R169863300

Physical Address: 1824 DEVONSHIRE ST NICHOLS HILLS

Owner Name1: LAMBERT WILLIAM D IV

Owner Name2: LAMBERT ALLYSON BANDY

Owner Name3:

Mailing Address1: 1824 DEVONSHIRE ST

City: NICHOLS HILLS

State: OK

ZipCode: 73116

The Foundation for a Wireless World

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Tax District: 500

Tax District Name: Oklahoma City #89

**Owner: STOCKYARD PROPERTY LLC**

Account Number: R169577259

Physical Address: 6621 N HILLCREST AVE NICHOLS HILLS

Owner Name1: STOCKYARD PROPERTY LLC

Owner Name2:

Owner Name3:

Mailing Address1: 11201 SE 44TH ST

City: OKLAHOMA CITY

State: OK

ZipCode: 73150

Tax District: 500

Tax District Name: Oklahoma City #89

Attachment: Crown Castle Packet (6330 : Crown Castle - Special Permit Application)



2021052101088742 B: 14748 P: 84  
 05/21/2021 10:04:16 AM Pgs: 4  
 Fee: \$24.00  
 David B. Hooten, County Clerk  
 Oklahoma County - State of Oklahoma



**WHEN RECORDED RETURN TO:**

T-Mobile USA Tower LLC  
 c/o Post Closing – Recording  
 1220 Augusta Drive  
 Houston, TX 77057

Prepared by:  
 Weiss Brown, PLLC  
 6263 N. Scottsdale Rd., Suite 340  
 Scottsdale, AZ 85250

Space above this line for Recorder's Use

A.P.N. City property - not assigned

Prior recorded document(s) in Oklahoma County, Oklahoma:  
 Original Lease Unrecorded

**MEMORANDUM OF FIRST AMENDMENT TO  
 AGREEMENT**

This Memorandum of First Amendment to Agreement is made effective this 9th day of March, 2021 by and between CITY OF NICHOLS HILLS, OKLAHOMA, a municipal corporation (hereinafter referred to as "Lessor") and T-MOBILE USA TOWER LLC, a Delaware limited liability company, by and through its Attorney In Fact, CCTMO LLC, a Delaware limited liability company (hereinafter referred to as "Lessee").

1. Lessor and Lessee, as successor in interest to Western PCS I Corporation, a Delaware corporation entered into an Agreement dated January 14, 1997 (the "Agreement") whereby Original Lessee leased certain real property, together with access and utility easements, located in Oklahoma County, Oklahoma from Lessor (the "Leased Premises"), all located within certain real property owned by Lessor ("Lessor's Property"). The Leased Premises is more particularly described on Exhibit A attached hereto.

2. The Agreement commenced on January 15, 1997 and will expire on January 14, 2022.

3. Lessor and Lessee have entered into a First Amendment to Agreement (the "First Amendment"), of which this is a Memorandum, wherein the term of the Agreement was extended to January 14, 2024.

4. The terms, covenants and provisions of the First Amendment shall extend to and be binding upon the respective executors, administrators, heirs, successors and assigns of Lessor and Lessee.

5. This Memorandum does not contain the social security number of any person.

6. A copy of the First Amendment is on file with Lessor and Lessee.

IN WITNESS WHEREOF, hereunto and to duplicates hereof, Lessor and Lessee have caused this Memorandum to be duly executed on the day and year first written above.

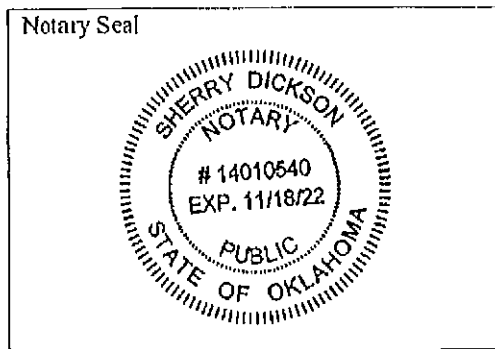
LESSOR:  
CITY OF NICHOLS HILLS, OKLAHOMA,  
a municipal corporation

By: Sody H. Clements  
Print Name: Sody Clements  
Title: Mayer

STATE OF Oklahoma )  
 )ss.  
COUNTY OF Oklahoma )

On this 9th day of March 2021, before me, the subscriber, a Notary Public in and for said State and County, personally appeared Sody Clements, the Mayer of CITY OF NICHOLS HILLS, OKLAHOMA, known or identified to me to be the person whose name is subscribed to the foregoing Memorandum of First Amendment to Agreement, and in due form of law acknowledged that he/she is authorized on behalf of said company to execute all documents pertaining hereto and acknowledged to me that he/she executed the same as his/her voluntary act and deed on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my seal in said State and County on the day and year last above written.



Sherry Dickson  
(Signature of Notary)

My Commission Expires: 11-18-22

**LESSEE:**

T-MOBILE USA TOWER LLC, a Delaware  
limited liability company

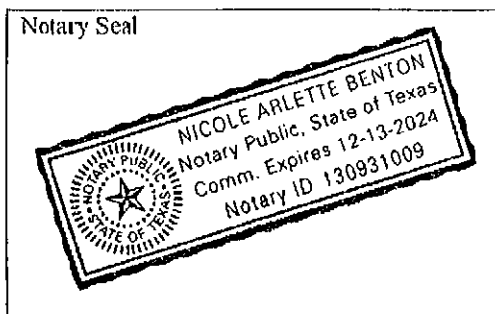
By: CCTMO LLC, a Delaware limited  
liability company  
Its: Attorney In Fact

By: *Helen V. Smith*  
Print Name: Helen V. Smith  
Title: Director

STATE OF Texas )  
COUNTY OF Harris ) ss.

On this 31 day of March 2021, before me, the subscriber, a Notary Public in and for said State and County, personally appeared Helen V. Smith, the Director of CCTMO LLC, known or identified to me to be the person whose name is subscribed to the foregoing Memorandum of First Amendment to Agreement, and in due form of law acknowledged that he/she is authorized on behalf of said company to execute all documents pertaining hereto and acknowledged to me that he/she executed the same as his/her voluntary act and deed on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my seal in said State and County on the day and year last above written.



*Nicole Arlette Benton*  
(Signature of Notary)

My Commission Expires: \_\_\_\_\_

**EXHIBIT A**  
**(Legal Description of Leased Premises)**

**LEASED PREMISES**

A tract of land lying in the Northeast Quarter of Section 6, Township 12 North, Range West of the Indian Meridian, Oklahoma County, Oklahoma, and being described as follows:

COMMENCING at the Southeast corner of Lot 2, Block 88 NICHOLS HILLS SUBDIVISION as recorded in Oklahoma County, Oklahoma; THENCE North 30°46'23" West a distance of 224.68 feet to the POINT OF BEGINNING; THENCE North 11°24'50" East a distance of 20.00 feet; THENCE South 78°35'10" East a distance of 20.00 feet; THENCE South 11°24'50" West a distance of 20.00 feet; THENCE North 78°35'10" West a distance of 20.00 feet to the POINT OF BEGINNING.

Said tract contains 400 square feet or 0.0092 acres, more or less.

**ACCESS AND UTILITY EASEMENT**

A tract of land lying in the Northeast Quarter of Section 6, Township 12 North, Range West of the Indian Meridian, Oklahoma County, Oklahoma, and being described as follows:

A 20.00 foot easement for Ingress and Egress lying 10.00 feet each side of the following described center line. COMMENCING at the Southeast corner of Lot 2, Block 88 Oklahoma County, Oklahoma, THENCE North 07°52'32" West a distance of 353.05 feet to the POINT OF BEGINNING; THENCE North 90°00'00" West a distance of 69.31 feet; THENCE South 08°45'51" West a distance of 144.44 feet; THENCE South 81°14'09" East a distance of 27.02 feet to the POINT OF TERMINATION.

Date: August 08, 2022



Crown Castle  
2000 Corporate Drive  
Canonsburg, PA 15317  
(724) 416-2000

**Subject:** Structural Analysis Report

**Carrier Designation:** T-Mobile Co-Locate  
**Site Number:** OK01296F

**Crown Castle Designation:** BU Number: 822901  
Site Name: Camden  
JDE Job Number: 724324  
Work Order Number: 2136495  
Order Number: 624581 Rev. 5

**Engineering Firm Designation:** Crown Castle Project Number: 2136495

**Site Data:** 6706 North Pennsylvania Ave., Nichols Hills, Oklahoma County, OK  
Latitude 35° 32' 42.875", Longitude -97° 33' 0.789"  
70 Foot - Monopole Tower

Crown Castle is pleased to submit this "Structural Analysis Report" to determine the structural integrity of the above-mentioned tower.

The purpose of the analysis is to determine acceptability of the tower stress level. Based on our analysis we have determined the tower stress level for the structure and foundation, under the following load case, to be:

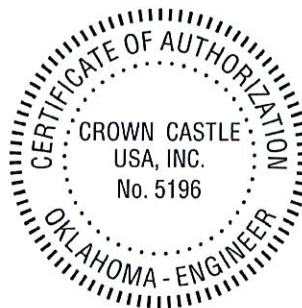
LC7: Proposed Equipment Configuration

**Sufficient Capacity**

This analysis utilizes an ultimate 3-second gust wind speed of 115 mph as required by the 2015 International Building Code. Applicable Standard references and design criteria are listed in Section 2 - "Analysis Criteria".

Structural analysis prepared by: Blake Jacobsen, EIT / JKK

Respectfully submitted by:



Terry P Styran  
2022.08.08  
13:47:59 -04'00'

Terry P. Styran, P.E., S.E.  
Senior Project Engineer

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### 2) ANALYSIS CRITERIA

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4.1) Recommendations

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tnxTower Output

### 6) APPENDIX B

Base Level Drawing

### 7) APPENDIX C

Additional Calculations

## 1) INTRODUCTION

This tower is a 70 ft Monopole tower designed by Valmont.

## 2) ANALYSIS CRITERIA

|                      |           |
|----------------------|-----------|
| TIA-222 Revision:    | TIA-222-H |
| Risk Category:       | II        |
| Wind Speed:          | 115 mph   |
| Exposure Category:   | C         |
| Topographic Factor:  | 1         |
| Ice Thickness:       | 1.5 in    |
| Wind Speed with Ice: | 40 mph    |
| Service Wind Speed:  | 60 mph    |

Table 1 - Proposed Equipment Configuration

| Mounting Level (ft) | Center Line Elevation (ft) | Number of Antennas | Antenna Manufacturer | Antenna Model             | Number of Feed Lines | Feed Line Size (in) |
|---------------------|----------------------------|--------------------|----------------------|---------------------------|----------------------|---------------------|
| 67.0                | 67.0                       | 3                  | commscope            | FFHH-65C-R3 w/ Mount Pipe | 2                    | 1-1/2               |
|                     |                            | 2                  | commscope            | HCS 2.0 Part 1            |                      |                     |
|                     |                            | 3                  | nokia                | AEHC w/ Mount Pipe        |                      |                     |
|                     |                            | 3                  | nokia                | AHFIG_TMO                 |                      |                     |
|                     |                            | 3                  | nokia                | AHLOA                     |                      |                     |
|                     |                            | 1                  | alt                  | 2122S-5(3)                |                      |                     |

Table 2 - Other Considered Equipment

| Mounting Level (ft) | Center Line Elevation (ft) | Number of Antennas | Antenna Manufacturer       | Antenna Model                 | Number of Feed Lines | Feed Line Size (in) |
|---------------------|----------------------------|--------------------|----------------------------|-------------------------------|----------------------|---------------------|
| 70.0                | 70.0                       | 1                  | federal signal             | MOD3012                       | -                    | -                   |
| 57.0                | 57.0                       | 1                  | Perfect Vision             | PV-MPM-SFA                    | 1                    | 2                   |
|                     |                            | 3                  | commscope                  | NNH4-65C-R3B-V1 w/ Mount Pipe |                      |                     |
|                     |                            | 1                  | raycap                     | RCMDC-6627-PF-48              |                      |                     |
|                     |                            | 3                  | samsung telecommunications | MT6407-77A w/ Mount Pipe      |                      |                     |
|                     |                            | 3                  | samsung telecommunications | RF4439D-25A                   |                      |                     |
|                     |                            | 3                  | samsung telecommunications | RF4440D-13A                   |                      |                     |

## 3) ANALYSIS PROCEDURE

Table 3 - Documents Provided

| Document                                 | Reference | Source   |
|------------------------------------------|-----------|----------|
| 4-GEOTECHNICAL REPORTS                   | 3514687   | CCISITES |
| 4-TOWER FOUNDATION DRAWINGS/DESIGN/SPECS | 3514686   | CCISITES |
| 4-TOWER MANUFACTURER DRAWINGS            | 3771030   | CCISITES |



### 3.1) Analysis Method

tnxTower (version 8.1.1.0), a commercially available analysis software package, was used to create a three-dimensional model of the tower and calculate member stresses for various loading cases. Selected output from the analysis is included in Appendix A. When applicable, Crown Castle has calculated and provided the effective area for panel antennas using approved methods following the intent of the TIA-222 standard.

### 3.2) Assumptions

- 1) Tower and structures were maintained in accordance with the TIA-222 Standard.
- 2) The configuration of antennas, transmission cables, mounts and other appurtenances are as specified in Tables 1 and 2 and the referenced drawings.

This analysis may be affected if any assumptions are not valid or have been made in error. Crown Castle should be notified to determine the effect on the structural integrity of the tower.

## 4) ANALYSIS RESULTS

**Table 4 - Section Capacity (Summary)**

| Section No. | Elevation (ft) | Component Type | Size              | Critical Element | P (K)   | SF*P_allow (K) | % Capacity | Pass / Fail |
|-------------|----------------|----------------|-------------------|------------------|---------|----------------|------------|-------------|
| L1          | 70 - 31.0833   | Pole           | TP21.9x14.9x0.25  | 1                | -9.473  | 1035.695       | 34.3       | Pass        |
| L2          | 31.0833 - 0    | Pole           | TP27x20.696x0.313 | 2                | -13.748 | 1649.529       | 43.2       | Pass        |
|             |                |                |                   |                  |         |                | Summary    |             |
|             |                |                |                   |                  |         | Pole (L2)      | 43.2       | Pass        |
|             |                |                |                   |                  |         | Rating =       | 43.2       | Pass        |

**Table 5 - Tower Component Stresses vs. Capacity - LC7**

| Notes | Component                          | Elevation (ft) | % Capacity | Pass / Fail |
|-------|------------------------------------|----------------|------------|-------------|
| 1     | Anchor Rods                        | 0              | 62.7       | Pass        |
| 1     | Base Plate                         | 0              | 35.8       | Pass        |
| 1     | Base Foundation (Structure)        | 0              | 29.8       | Pass        |
| 1     | Base Foundation (Soil Interaction) | 0              | 8.8        | Pass        |

|                                                     |              |
|-----------------------------------------------------|--------------|
| <b>Structure Rating (max from all components) =</b> | <b>62.7%</b> |
|-----------------------------------------------------|--------------|

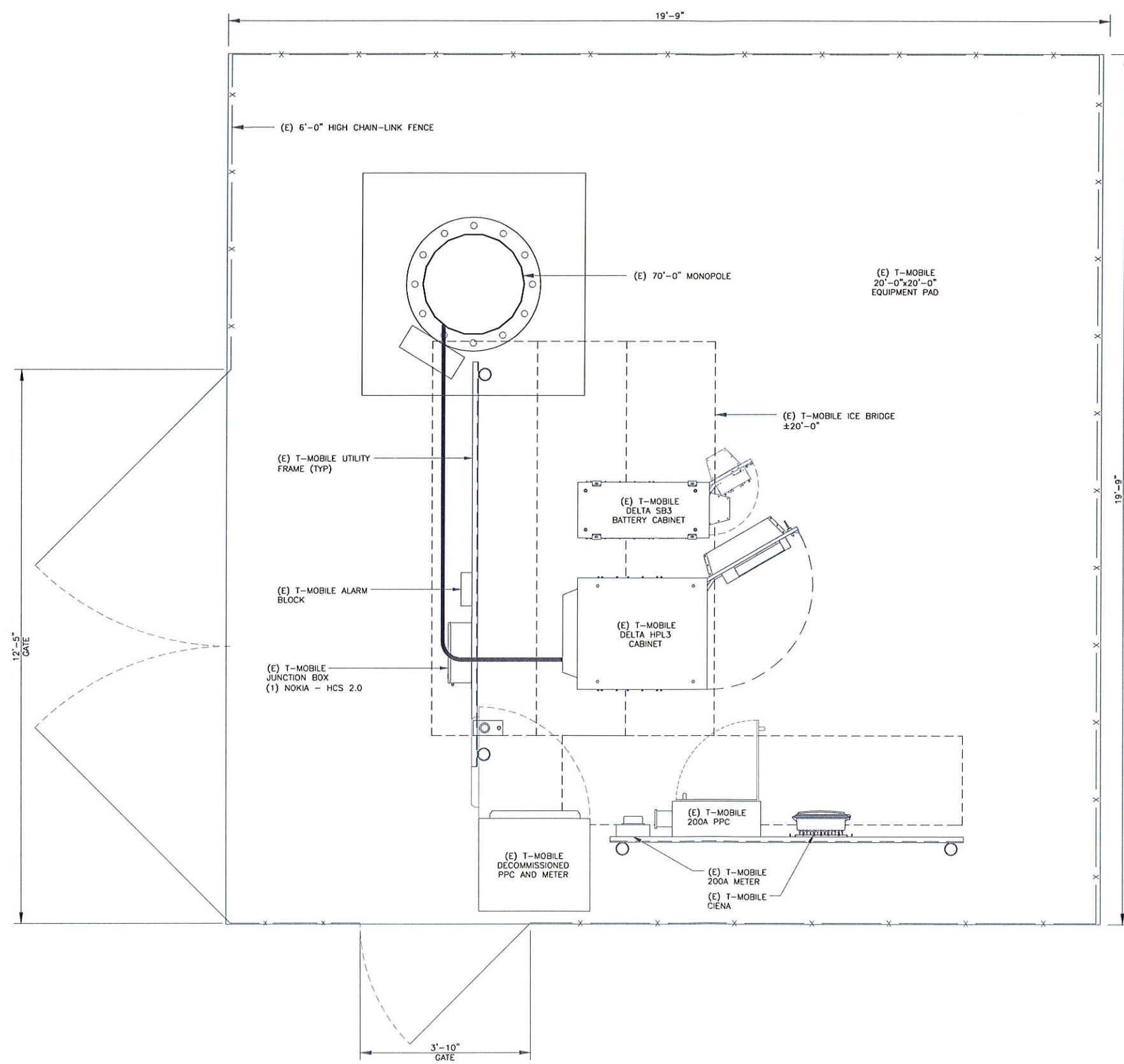
Notes:

- 1) See additional documentation in "Appendix C – Additional Calculations" for calculations supporting the % capacity consumed.

### 4.1) Recommendations

The tower and its foundation have sufficient capacity to carry the proposed load configuration. No modifications are required at this time.





1 SITE PLAN  
SCALE: 3/4"=1'-0" (FULL SIZE)  
3/8"=1'-0" (11x17)

**T-Mobile**  
312 ELM STREET, 10TH FLOOR  
CINCINNATI, OH 45202

**CROWN CASTLE**  
1500 CORPORATE DRIVE  
CANONSBURG, PA 15317

**B+T GRP**  
1717 S. BOULDER  
SUITE 300  
TULSA, OK 74119  
PH: (918) 587-4630  
www.blgrp.com

T-MOBILE SITE NUMBER:  
**OK01296F**

BU #: **822901**  
**CAMDEN**

6706 NORTH  
PENNSYLVANIA AVE.  
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"  
MONOPOLE

ISSUED FOR:

| REV | DATE    | DRWN | DESCRIPTION  | DES/QA |
|-----|---------|------|--------------|--------|
| 0   | 8/16/22 | MEH  | CONSTRUCTION | LR     |
| 1   | 8/18/22 | YX   | CONSTRUCTION | LR     |
|     |         |      |              |        |
|     |         |      |              |        |

B&T ENGINEERING, INC.  
CA 3590 (PE)  
Expires 6/30/24

IT IS A VIOLATION OF LAW FOR ANY PERSON,  
UNLESS THEY ARE ACTING UNDER THE DIRECTION  
OF A LICENSED PROFESSIONAL ENGINEER,  
TO ALTER THIS DOCUMENT.

SHEET NUMBER: **C-1.1** REVISION: **1**

Attachment: Crown Castle Packet (6330 : Crown Castle - Special Permit Application)



1. ALL GROUND ELECTRODE SYSTEMS (INCLUDING TELECOMMUNICATION, RADIO, LIGHTNING PROTECTION AND AC POWER GES'S) SHALL BE BONDED TOGETHER AT OR BELOW GRADE, BY TWO OR MORE COPPER BONDING CONDUCTORS IN ACCORDANCE WITH THE NEC.
2. THE CONTRACTOR SHALL PERFORM IEEE FALL-OF-POTENTIAL RESISTANCE TO EARTH TESTING (PER IEEE 1100 AND 81) FOR GROUND ELECTRODE SYSTEMS, THE CONTRACTOR SHALL FURNISH AND INSTALL SUPPLEMENTAL GROUND ELECTRODES AS NEEDED TO ACHIEVE A TEST RESULT OF 5 OHMS OR LESS.
3. THE CONTRACTOR IS RESPONSIBLE FOR PROPERLY SEQUENCING GROUNDING AND UNDERGROUND CONDUIT INSTALLATION AS TO PREVENT ANY LOSS OF CONTINUITY IN THE GROUNDING SYSTEM OR DAMAGE TO THE CONDUIT AND PROVIDE TESTING RESULTS.
4. METAL CONDUIT AND TRAY SHALL BE GROUNDED AND MADE ELECTRICALLY CONTINUOUS WITH LISTED BONDING FITTINGS OR BY BONDING ACROSS THE DISCONTINUITY WITH #6 COPPER WIRE UL APPROVED GROUNDING TYPE CONDUIT CLAMPS.
5. METAL RACEWAY SHALL NOT BE USED AS THE NEC REQUIRED EQUIPMENT GROUND CONDUCTOR. STRANDED COPPER CONDUCTORS WITH GREEN INSULATION, SIZED IN ACCORDANCE WITH THE NEC, SHALL BE FURNISHED AND INSTALLED WITH THE POWER CIRCUITS TO ITS EQUIPMENT.
6. ERM CABINETS/FRAME SHALL BE DIRECTLY CONNECTED TO THE MASTER GROUND BAR WITH GREEN INSULATED SUPPLEMENTAL EQUIPMENT GROUND WIRES, #6 STRANDED COPPER OR LARGER FOR INDOOR BTS; #2 BARE SOLID TINNED COPPER FOR OUTDOOR BTS.
7. CONNECTIONS TO THE GROUND BUS SHALL NOT BE DOUBLED UP OR STACKED BACK TO BACK CONNECTIONS ON OPPOSITE SIDE OF THE GROUND BUS ARE PERMITTED.
8. ALL EXTERIOR GROUND CONDUCTORS BETWEEN EQUIPMENT/GROUND BARS AND THE GROUND RING SHALL BE #2 SOLID TINNED COPPER UNLESS OTHERWISE INDICATED.
9. ALUMINUM CONDUCTOR OR COPPER CLAD STEEL CONDUCTOR SHALL NOT BE USED FOR GROUNDING CONNECTIONS.
10. USE OF 90° BENDS IN THE PROTECTION GROUNDING CONDUCTORS SHALL BE AVOIDED WHEN 45° BENDS CAN BE ADEQUATELY SUPPORTED.
11. EXOTHERMIC WELDS SHALL BE USED FOR ALL GROUNDING CONNECTIONS BELOW GRADE.
12. ALL GROUND CONNECTIONS ABOVE GRADE (INTERIOR AND EXTERIOR) SHALL BE FORMED USING HIGH PRESS CRIMPS.
13. COMPRESSION GROUND CONNECTIONS MAY BE REPLACED BY EXOTHERMIC WELD CONNECTIONS.
14. ICE BRIDGE BONDING CONDUCTORS SHALL BE EXOTHERMICALLY BONDED OR BOLTED TO THE BRIDGE AND THE TOWER GROUND BAR.
15. APPROVED ANTIOXIDANT COATINGS (i.e. CONDUCTIVE GEL OR PASTE) SHALL BE USED ON ALL COMPRESSION AND BOLTED GROUND CONNECTIONS.
16. ALL EXTERIOR GROUND CONNECTIONS SHALL BE COATED WITH A CORROSION RESISTANT MATERIAL.
17. MISCELLANEOUS ELECTRICAL AND NON-ELECTRICAL METAL BOXES, FRAMES AND SUPPORTS SHALL BE BONDED TO THE GROUND RING, IN ACCORDANCE WITH THE NEC.
18. BOND ALL METALLIC OBJECTS WITHIN 6' OF MAIN GROUND BARS WITH (1) #2 BARE SOLID TINNED COPPER GROUND CONDUCTOR.
19. GROUND CONDUCTORS USED FOR THE FACILITY GROUNDING AND LIGHTNING PROTECTION SYSTEMS SHALL NOT BE ROUTED THROUGH METALLIC OBJECTS THAT FORM A RING AROUND THE CONDUCTOR, SUCH AS METALLIC CONDUITS, METAL SUPPORT CLIPS OR SLEEVES THROUGH WALLS OR FLOORS, WHEN IT IS REQUIRED TO BE HOUSED IN CONDUIT TO MEET CODE REQUIREMENTS OR LOCAL CONDITIONS, NON-METALLIC MATERIAL SUCH AS PVC CONDUIT SHALL BE USED, WHERE USE OF METAL CONDUIT IS UNAVOIDABLE (i.e., NONMETALLIC CONDUIT PROHIBITED BY LOCAL CODE) THE GROUND CONDUCTOR SHALL BE BONDED TO EACH END OF THE METAL CONDUIT.
20. ALL GROUNDS THAT TRANSITION FROM BELOW GRADE TO ABOVE GRADE MUST BE #2 BARE SOLID TINNED COPPER IN 3/4" NON-METALLIC, FLEXIBLE CONDUIT FROM 24" BELOW GRADE TO WITHIN 3" TO 6" OF CAD-WELD TERMINATION POINT, THE EXPOSED END OF THE CONDUIT MUST BE SEALED WITH SILICONE CAULK. (ADD TRANSITIONING GROUND STANDARD DETAIL AS WELL).
21. BUILDINGS WHERE THE MAIN GROUNDING CONDUCTORS ARE REQUIRED TO BE ROUTED TO GRADE, THE CONTRACTOR SHALL ROUTE TWO GROUNDING CONDUCTORS FROM THE ROOFTOP, TOWERS, AND WATER TOWERS GROUNDING RING, TO THE EXISTING GROUNDING SYSTEM, THE GROUNDING CONDUCTORS SHALL NOT BE SMALLER THAN 2/0 COPPER, ROOFTOP GROUNDING RING SHALL BE BONDED TO THE EXISTING GROUNDING SYSTEM, THE BUILDING STEEL COLUMNS, LIGHTNING PROTECTION SYSTEM, AND BUILDING MAIN WATER LINE (FERROUS OR NONFERROUS METAL PIPING ONLY).

1. FOR THE PURPOSE OF CONSTRUCTION DRAWING, THE FOLLOWING DEFINITIONS SHALL APPLY:  
CONTRACTOR: GENERAL CONTRACTOR RESPONSIBLE FOR CONSTRUCTION  
CARRIER: T-MOBILE  
TOWER OWNER: CROWN CASTLE USA INC.
2. THESE DRAWINGS HAVE BEEN PREPARED USING STANDARDS OF PROFESSIONAL CARE AND COMPLETENESS NORMALLY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY REPUTABLE ENGINEERS IN THIS OR SIMILAR LOCALITIES. IT IS ASSUMED THAT THE WORK DEPICTED WILL BE PERFORMED BY AN EXPERIENCED CONTRACTOR AND/OR WORKPEOPLE WHO HAVE A WORKING KNOWLEDGE OF THE APPLICABLE CODE STANDARDS AND REQUIREMENTS AND OF INDUSTRY ACCEPTED STANDARD GOOD PRACTICE. AS NOT EVERY CONDITION OR ELEMENT IS (OR CAN BE) EXPLICITLY SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL USE INDUSTRY ACCEPTED STANDARD GOOD PRACTICE FOR MISCELLANEOUS WORK NOT EXPLICITLY SHOWN.
3. THESE DRAWINGS REPRESENT THE FINISHED STRUCTURE. THEY DO NOT INDICATE THE MEANS OR METHODS OF CONSTRUCTION. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES. THE CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY FOR PROTECTION OF LIFE AND PROPERTY DURING CONSTRUCTION. SUCH MEASURES SHALL INCLUDE, BUT NOT BE LIMITED TO, BRACING, FORMWORK, SHORING, ETC. SITE VISITS BY THE ENGINEER OR HIS REPRESENTATIVE WILL NOT INCLUDE INSPECTION OF THESE ITEMS AND IS FOR STRUCTURAL OBSERVATION OF THE FINISHED STRUCTURE ONLY.
4. NOTES AND DETAILS IN THE CONSTRUCTION DRAWINGS SHALL TAKE PRECEDENCE OVER GENERAL NOTES AND TYPICAL DETAILS WHERE NO DETAILS ARE SHOWN. CONSTRUCTION SHALL CONFORM TO SIMILAR WORK ON THE PROJECT, AND/OR AS PROVIDED FOR IN THE CONTRACT DOCUMENTS. WHERE DISCREPANCIES OCCUR BETWEEN PLANS, DETAILS, GENERAL NOTES, AND SPECIFICATIONS, THE GREATER, MORE STRICT REQUIREMENTS, SHALL GOVERN. IF FURTHER CLARIFICATION IS REQUIRED CONTACT THE ENGINEER OF RECORD.
5. SUBSTANTIAL EFFORT HAS BEEN MADE TO PROVIDE ACCURATE DIMENSIONS AND MEASUREMENTS ON THE DRAWINGS TO ASSIST IN THE FABRICATION AND/OR PLACEMENT OF CONSTRUCTION ELEMENTS BUT IT IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE DIMENSIONS, MEASUREMENTS, AND/OR CLEARANCES SHOWN IN THE CONSTRUCTION DRAWINGS PRIOR TO FABRICATION OR CUTTING OF ANY NEW OR EXISTING CONSTRUCTION ELEMENTS. IF IT IS DETERMINED THAT THERE ARE DISCREPANCIES AND/OR CONFLICTS WITH THE CONSTRUCTION DRAWINGS THE ENGINEER OF RECORD IS TO BE NOTIFIED AS SOON AS POSSIBLE.
6. PRIOR TO THE SUBMISSION OF BIDS, THE BIDDING CONTRACTOR SHALL VISIT THE CELL SITE TO FAMILIARIZE WITH THE EXISTING CONDITIONS AND TO DETERMINE THAT THE WORK CAN BE ACCOMPLISHED AS SHOWN ON THE CONSTRUCTION DRAWINGS. ANY DISCREPANCY FOUND SHALL BE BROUGHT TO THE ATTENTION OF CROWN CASTLE.
7. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
8. UNLESS NOTED OTHERWISE, THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
9. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS, UNLESS SPECIFICALLY STATED OTHERWISE.
10. IF THE SPECIFIED EQUIPMENT CAN NOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY THE CARRIER AND CROWN CASTLE PRIOR TO PROCEEDING WITH ANY SUCH CHANGE OF INSTALLATION.
11. CONTRACTOR IS TO PERFORM A SITE INVESTIGATION AND IS TO DETERMINE THE BEST ROUTING OF ALL CONDUITS FOR POWER, AND TELCO AND FOR GROUNDING CABLES AS SHOWN IN THE POWER, TELCO, AND GROUNDING PLAN DRAWINGS.
12. THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF CROWN CASTLE USA INC.
13. CONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS EXHAUST CABLES AND DESIGNATED ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATED LOCATION.
14. CONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION. TRASH AND DEBRIS SHOULD BE REMOVED FROM SITE ON A DAILY BASIS.

1. ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE ACI 301, ACI 318, ACI 336, ASTM A184, ASTM A185 AND THE SIGN AND CONSTRUCTION SPECIFICATION FOR CAST-IN-PLACE CONCRETE.
2. UNLESS NOTED OTHERWISE, SOIL BEARING PRESSURE USED FOR DESIGN OF SLABS AND FOUNDATIONS IS ASSUMED TO BE 1000 psf.
3. ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH (f'c) OF 3000 psi AT 28 DAYS, UNLESS NOTED OTHERWISE. NO MORE THAN 90 MINUTES SHALL ELAPSE FROM BATCH TIME TO TIME OF PLACEMENT UNLESS APPROVED BY THE ENGINEER OF RECORD. TEMPERATURE OF CONCRETE SHALL NOT EXCEED 90°F AT TIME OF PLACEMENT.
4. CONCRETE EXPOSED TO FREEZE-THAW CYCLES SHALL CONTAIN AIR ENTRAINING ADMIXTURES. AMOUNT OF AIR ENTRAINMENT TO BE USED ON SIZE OF AGGREGATE AND CLASS EXPOSURE (VERY SEVERE). CEMENT USED TO BE TYPE I PORTLAND CEMENT WITH A MAXIMUM WATER-TO-CEMENT RATIO (W/C) OF 0.45.
5. ALL STEEL REINFORCING SHALL CONFORM TO ASTM A615. ALL WELDED WIRE FABRIC (WWF) SHALL CONFORM TO ASTM A185. ALL SPLICES SHALL BE CLASS "B" TENSION SPLICES, UNLESS NOTED OTHERWISE. ALL HOOKS SHALL BE STANDARD 90 DEGREE HOOKS, UNLESS NOTED OTHERWISE. YIELD STRENGTH (Fy) OF STANDARD DEFORMED BARS ARE AS FOLLOWS:
- |                          |        |
|--------------------------|--------|
| #4 BARS AND SMALLER..... | 40 ksi |
| #5 BARS AND LARGER.....  | 60 ksi |
6. THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCING STEEL UNLESS SHOWN OTHERWISE ON DRAWINGS:
- |                                                             |        |
|-------------------------------------------------------------|--------|
| CONCRETE CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH..... | 3"     |
| CONCRETE EXPOSED TO EARTH OR WEATHER:                       |        |
| #6 BARS AND LARGER.....                                     | 2"     |
| #5 BARS AND SMALLER.....                                    | 1-1/2" |
- CONCRETE NOT EXPOSED TO EARTH OR WEATHER:
- |                        |        |
|------------------------|--------|
| SLAB AND WALLS.....    | 3/4"   |
| BEAMS AND COLUMNS..... | 1-1/2" |
7. A TOOLED EDGE OR A 3/4" CHAMFER SHALL BE PROVIDED AT ALL EXPOSED EDGES OF CONCRETE, UNLESS NOTED OTHERWISE, IN ACCORDANCE WITH ACI 301 SECTION 4.2.4.

1. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS, NEC AND ALL APPLICABLE FEDERAL, STATE, AND LOCAL CODES/ORDINANCES.
2. CONDUIT ROUTINGS ARE SCHEMATIC. CONTRACTOR SHALL INSTALL CONDUITS SO THAT ACCESS TO EQUIPMENT IS NOT BLOCKED AND TRIP HAZARDS ARE ELIMINATED.
3. WIRING, RACEWAY AND SUPPORT METHODS AND MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE NEC.
4. ALL CIRCUITS SHALL BE SEGREGATED AND MAINTAIN MINIMUM CABLE SEPARATION AS REQUIRED BY THE NEC.
- 4.1. ALL EQUIPMENT SHALL BEAR THE UNDERWRITERS LABORATORIES LABEL OF APPROVAL, AND SHALL CONFORM TO REQUIREMENT OF THE NATIONAL ELECTRICAL CODE.
- 4.2. ALL OVERCURRENT DEVICES SHALL HAVE AN INTERRUPTING CURRENT RATING THAT SHALL BE GREATER THAN THE SHORT CIRCUIT CURRENT TO WHICH THEY ARE SUBJECTED, 22,000 AIC MINIMUM. VERIFY AVAILABLE SHORT CIRCUIT CURRENT DOES NOT EXCEED THE RATING OF ELECTRICAL EQUIPMENT IN ACCORDANCE WITH ARTICLE 110.24 NEC OR THE MOST CURRENT ADOPTED CODE PRE THE GOVERNING JURISDICTION.
5. EACH END OF EVERY POWER PHASE CONDUCTOR, GROUNDING CONDUCTOR, AND TELCO CONDUCTOR OR CABLE SHALL BE LABELED WITH COLOR-CODED INSULATION OR ELECTRICAL TAPE (3M BRAND, 1/2" PLASTIC ELECTRICAL TAPE WITH UV PROTECTION, OR EQUAL). THE IDENTIFICATION METHOD SHALL CONFORM WITH NEC AND OSHA.
6. ALL ELECTRICAL COMPONENTS SHALL BE CLEARLY LABELED WITH LAMICOID TAGS SHOWING THEIR RATED VOLTAGE, PHASE CONFIGURATION, WIRE CONFIGURATION, POWER OR AMPACITY RATING AND BRANCH CIRCUIT ID NUMBERS (i.e. PANEL BOARD AND CIRCUIT ID'S).
7. PANEL BOARDS (ID NUMBERS) SHALL BE CLEARLY LABELED WITH PLASTIC LABELS.
8. ALL THE WRAPS SHALL BE CUT FLUSH WITH APPROVED CUTTING TOOL TO REMOVE SHARP EDGES.
9. ALL POWER AND EQUIPMENT GROUND WIRING IN TUBING OR CONDUIT SHALL BE SINGLE COPPER CONDUCTOR (#14 OR LARGER) WITH TYPE THHW, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
10. SUPPLEMENTAL EQUIPMENT GROUND WIRING LOCATED UNDERDUITS SHALL BE SINGLE COPPER CONDUCTOR (#6 OR LARGER) WITH TYPE THHW, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
11. POWER AND CONTROL WIRING IN FLEXIBLE CORD SHALL BE MULTI-CONDUCTOR, TYPE SOOW CORD (#14 OR LARGER) UNLESS OTHERWISE SPECIFIED.
12. POWER AND CONTROL WIRING FOR USE IN CABLE TRAY SHALL BE MULTI-CONDUCTOR, TYPE TC CABLE (#14 OR LARGER), WITH TYPE THHW, THWN-2, XHHW, XHHW-2, THW, THW-2, RHW, OR RHW-2 INSULATION UNLESS OTHERWISE SPECIFIED.
13. ALL POWER AND GROUNDING CONNECTIONS SHALL BE CRIMP-STYLE, COMPRESSION WIRE LUGS AND WIRE NUTS BY THOMAS AND BETTS (OR EQUAL). LUGS AND WIRE NUTS SHALL BE RATED FOR OPERATION NOT LESS THAN 75° C (90° C IF AVAILABLE).
14. RACEWAY AND CABLE TRAY SHALL BE LISTED OR LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE AND NEC.
15. ELECTRICAL METALLIC TUBING (EMT), INTERMEDIATE METAL CONDUIT (IMC), OR RIGID METAL CONDUIT (RMC) SHALL BE USED FOR EXPOSED INDOOR LOCATIONS.
16. ELECTRICAL METALLIC TUBING (EMT) OR METAL-CLAD CABLE (MC) SHALL BE USED FOR CONCEALED INDOOR LOCATIONS.
17. UNDERGROUND CONDUIT SHALL BE SCHEDULE 40 PVC ON STRAIGHTS AND SCHEDULE 80 PVC UNDER ALL TRAFFIC EASEMENTS AND ALL ELBOWS/90s. ABOVE GRADE CONDUIT TO BE SCH 80 PVC OR IMC/RMC CONDUIT. EMT IS ALLOWED AT STUB UP LOCATIONS AND INDOORS ONLY.
18. LIQUID-TIGHT FLEXIBLE METALLIC CONDUIT (LIQUID-TITE FLEX) SHALL BE USED INDOORS AND OUTDOORS, WHERE VIBRATION OCCURS OR FLEXIBILITY IS NEEDED.
19. CONDUIT AND TUBING FITTINGS SHALL BE THREADED OR COMPRESSION-TYPE AND APPROVED FOR THE LOCATION USED. SET SCREW FITTINGS ARE NOT ACCEPTABLE.
20. CABINETS, BOXES AND WIRE WAYS SHALL BE LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE AND THE NEC.
21. WIREWAYS SHALL BE METAL WITH AN ENAMEL FINISH AND INCLUDE A HINGED COVER, DESIGNED TO SWING OPEN DOWNWARDS (WIREMOLD SPECIMATE WIREWAY).
22. SLOTTED WIRING DUCT SHALL BE PVC AND INCLUDE COVER (PANDUIT TYPE E OR EQUAL).
23. CONDUITS SHALL BE FASTENED SECURELY IN PLACE WITH APPROVED NON-PERFORATED STRAPS AND HANGERS. EXPLOSIVE DEVICES (i.e. POWDER-ACTUATED) FOR ATTACHING HANGERS TO STRUCTURE WILL NOT BE PERMITTED. CLOSELY FOLLOW THE INSTRUCTIONS OF THE MANUFACTURER. KEEP CONDUITS CLOSE PROXIMITY TO THE STRUCTURE AND KEEP CONDUITS IN TIGHT ENVELOPES. CHANGES IN DIRECTION TO ROUTE AROUND OBSTACLES SHALL BE MADE WITH CONDUIT OUTLET BODIES. CONDUIT SHALL BE INSTALLED IN A NEAT AND WORKMANLIKE MANNER, PARALLEL AND PERPENDICULAR TO STRUCTURE WALL AND CEILING LINES. ALL CONDUIT SHALL BE FISHED TO CLEAR OBSTRUCTIONS. ENDS OF CONDUITS SHALL BE TEMPORARILY CAPPED FLUSH TO FINISH GRADE TO PREVENT CONCRETE, PLASTER OR DIRT FROM ENTERING. CONDUITS SHALL BE RIGIDLY CLAMPED TO BOXES BY GALVANIZED MALLEABLE IRON BUSHING ON INSIDE AND GALVANIZED MALLEABLE IRON LOCKNUT ON OUTSIDE AND INSIDE.
24. EQUIPMENT CABINETS, TERMINAL BOXES, JUNCTION BOXES AND PULL BOXES SHALL BE GALVANIZED OR EPOXY-COATED SHEET STEEL. SHALL MEET OR EXCEED UL 50 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND NEMA 3R (OR BETTER) FOR EXTERIOR LOCATIONS.
25. METAL RECEPTACLE, SWITCH AND DEVICE BOXES SHALL BE GALVANIZED, EPOXY-COATED OR NON-CORRODING; SHALL MEET OR EXCEED UL 514A AND NEMA OS 1 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
26. NONMETALLIC RECEPTACLE, SWITCH AND DEVICE BOXES SHALL MEET OR EXCEED NEMA OS 2 (NEWEST REVISION) AND BE RATED NEMA 3R (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
27. THE CONTRACTOR SHALL NOTIFY AND OBTAIN NECESSARY AUTHORIZATION FROM THE CARRIER AND/OR CROWN CASTLE USA INC. BEFORE COMMENCING WORK ON THE AC POWER DISTRIBUTION PANELS.
28. THE CONTRACTOR SHALL PROVIDE NECESSARY TAGGING ON THE BREAKERS, CABLES AND DISTRIBUTION PANELS IN ACCORDANCE WITH THE APPLICABLE CODES AND STANDARDS TO SAFEGUARD LIFE AND PROPERTY.
29. INSTALL LAMICOID LABEL ON THE METER CENTER TO SHOW "I-MOBILE".
30. ALL EMPTY/SPARE CONDUITS THAT ARE INSTALLED ARE TO HAVE A METERED MULE TAPE PULL CORD INSTALLED.

| CONDUCTOR COLOR CODE |           |                  |
|----------------------|-----------|------------------|
| SYSTEM               | CONDUCTOR | COLOR            |
| 120/240V, 1Ø         | A PHASE   | BLACK            |
|                      | B PHASE   | RED              |
|                      | NEUTRAL   | WHITE            |
|                      | GROUND    | GREEN            |
| 120/208V, 3Ø         | A PHASE   | BLACK            |
|                      | B PHASE   | RED              |
|                      | C PHASE   | BLUE             |
|                      | NEUTRAL   | WHITE            |
| 277/480V, 3Ø         | GROUND    | GREEN            |
|                      | A PHASE   | BROWN            |
|                      | B PHASE   | ORANGE OR PURPLE |
|                      | C PHASE   | YELLOW           |
|                      | NEUTRAL   | GREY             |
| DC VOLTAGE           | GROUND    | GREEN            |
|                      | POS (+)   | RED**            |
|                      | NEG (-)   | BLACK**          |

\* SEE NEC 210.5(C)(1) AND (2)  
\*\* POLARITY MARKED AT TERMINATION

- |      |                                            |
|------|--------------------------------------------|
| ANT  | ANTENNA                                    |
| (E)  | EXISTING                                   |
| FIF  | FACILITY INTERFACE FRAME                   |
| GEN  | GENERATOR                                  |
| GPS  | GLOBAL POSITIONING SYSTEM                  |
| GSM  | GLOBAL SYSTEM FOR MOBILE                   |
| LTE  | LONG TERM EVOLUTION                        |
| MGB  | MASTER GROUND BAR                          |
| MW   | MICROWAVE                                  |
| (N)  | NEW                                        |
| NEC  | NATIONAL ELECTRIC CODE                     |
| (P)  | PROPOSED                                   |
| PP   | POWER PLANT                                |
|      | QUANTITY                                   |
| RECT | RECTIFIER                                  |
| RBS  | RADIO BASE STATION                         |
| RET  | REMOTE ELECTRIC TILT                       |
| RFDS | RADIO FREQUENCY DATA SHEET                 |
| RRU  | REMOTE RADIO HEAD                          |
| RRH  | REMOTE RADIO UNIT                          |
| SIAD | SMART INTEGRATED DEVICE                    |
| TMA  | TOWER MOUNTED AMPLIFIER                    |
| TYP  | TYPICAL                                    |
| UMTS | UNIVERSAL MOBILE TELECOMMUNICATIONS SYSTEM |
| W.P. | WORK POINT                                 |

- |        |                                                                            |
|--------|----------------------------------------------------------------------------|
| WHITE  | PROPOSED EXCAVATION                                                        |
| PINK   | TEMPORARY SURVEY MARKINGS                                                  |
| RED    | ELECTRIC POWER LINES, CABLES, CONDUIT, AND LIGHTING CABLES                 |
| YELLOW | GAS, OIL, STEAM, PETROLEUM, OR GASEOUS MATERIALS                           |
| ORANGE | COMMUNICATION, ALARM OR SIGNAL LINES, CABLES, OR CONDUIT AND TRAFFIC LOOPS |
| BLUE   | POTABLE WATER                                                              |
| PURPLE | RECLAIMED WATER, IRRIGATION, AND SLURRY LINES                              |
| GREEN  | SEWERS AND DRAIN LINES                                                     |

9.g.a

T

Mobile

312 ELM STREET, 10TH FLOOR  
CINCINNATI, OH 45202

CROWN  
CASTLE

1500 CORPORATE DRIVE  
CANONSBURG, PA 15317

B+T GRP

1717 S. BOULDER  
SUITE 300  
TULSA, OK 74119  
PH: (918) 587-4630  
[www.blgrp.com](http://www.blgrp.com)

T-MOBILE SITE NUMBER:

OK01296F

BU #: 822901

CAMDEN

6706 NORTH  
PENNSYLVANIA AVE.  
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"  
MONOPOLE

ISSUED FOR:

| REV | DATE    | DRWN | DESCRIPTION  | DES./QA |
|-----|---------|------|--------------|---------|
| 0   | 8/16/22 | MEH  | CONSTRUCTION | LR      |
| 1   | 8/18/22 | YX   | CONSTRUCTION | LR      |
|     |         |      |              |         |
|     |         |      |              |         |

8/18/22

B&T ENGINEERING, INC.

CA 3590 (PE)

Expires 6/30/24

IT IS A VIOLATION OF LAW FOR ANY PERSON,  
UNLESS THEY ARE ACTING UNDER THE DIRECTION  
OF A LICENSED PROFESSIONAL ENGINEER,  
TO ALTER THIS DOCUMENT.

SHEET NUMBER:

T-2

REVISION:

1







**T-Mobile**

312 ELM STREET, 10TH FLOOR  
CINCINNATI, OH 45202

**CROWN  
CASTLE**

1500 CORPORATE DRIVE  
CANONSBURG, PA 15317

**B+T GRP**

1717 S. BOULDER  
SUITE 300  
TULSA, OK 74119  
PH: (918) 587-4630  
www.btgrp.com

T-MOBILE SITE NUMBER:  
**OK01296F**

BU #: 822901  
**CAMDEN**

6706 NORTH  
PENNSYLVANIA AVE.  
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"  
MONOPOLE

ISSUED FOR:

| REV | DATE    | DRWN | DESCRIPTION  | DES./QA |
|-----|---------|------|--------------|---------|
| 0   | 8/16/22 | MEH  | CONSTRUCTION | LR      |
| 1   | 8/18/22 | YX   | CONSTRUCTION | LR      |
|     |         |      |              |         |
|     |         |      |              |         |



B&T ENGINEERING, INC.  
CA 3590 (PE)  
Expires 6/30/24

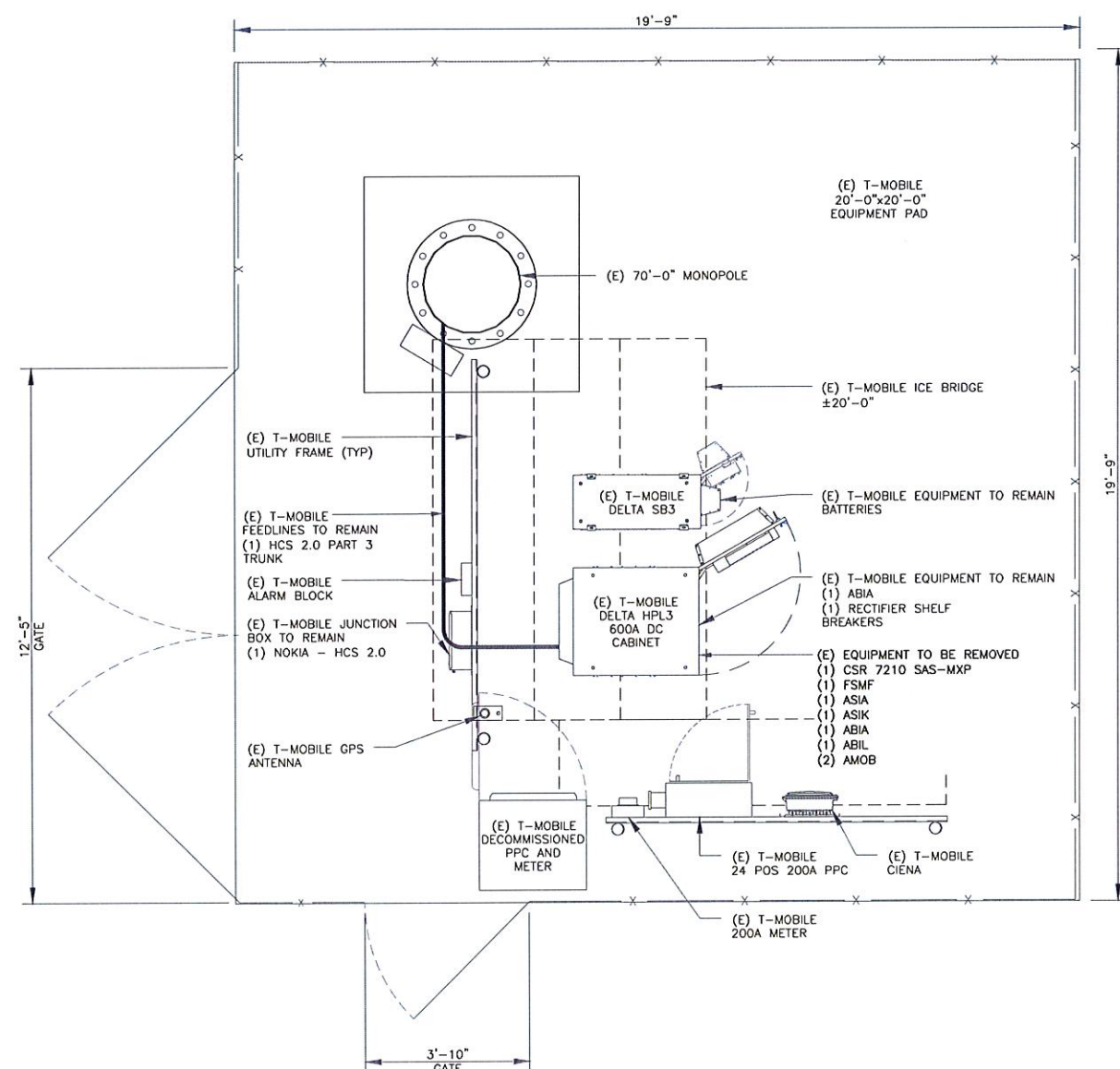
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OF A LICENSED PROFESSIONAL ENGINEER,  
TO ALTER THIS DOCUMENT.

SHEET NUMBER:  
**C-1.2**

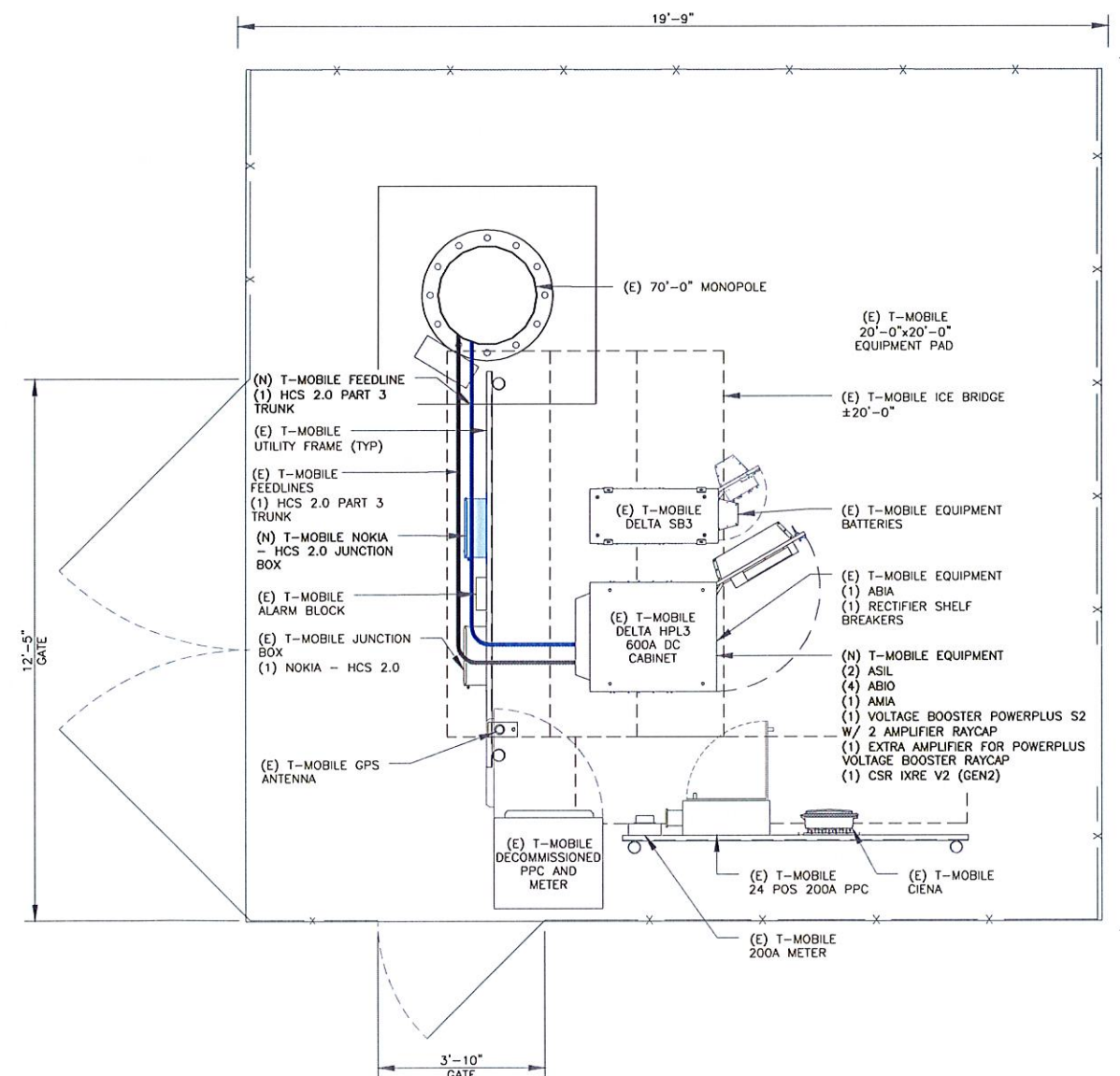
REVISION:  
**1**

## EQUIPMENT LEGEND:

- EXISTING  
TO BE RELOCATED/REMOVED  
NEW



1 EXISTING EQUIPMENT PLAN  
SCALE: 1/2"=1'-0" (FULL SIZE)  
1/4"=1'-0" (11x17)



2 FINAL EQUIPMENT PLAN  
SCALE: 1/2"=1'-0" (FULL SIZE)  
1/4"=1'-0" (11x17)





STRUCTURE W/ HIGHEST APPURTENANCE  
ELEV. = 77'-0"

HEIGHT OF MONOPOLE  
ELEV. = 70'-0"

EXISTING T-MOBILE ANTENNA CENTERLINE  
ELEV. = 67'-0"

EXISTING T-MOBILE MOUNT CENTERLINE  
ELEV. = 67'-0"

3/C-2

INSTALL ALT - 2022S-5 MOUNT KIT WITH  
MODIFICATIONS PER MOUNT MODIFICATION  
DESIGN BY INFINIGY DATED AUGUST 1, 2022

(E) T-MOBILE FEEDLINES  
(1) HCS 2.0 PART 3 TRUNK

NEW T-MOBILE FEEDLINE  
(1) NOKIA - HCS 2.0 PART 3 (1-1/2")  
(125'-0" LONG)  
(ROUTED PER STRUCTURAL ANALYSIS)

(E) 70'-0" MONOPOLE

1 EXISTING ELEVATION  
SCALE: NOT TO SCALE

## EQUIPMENT LEGEND:

- EXISTING  
TO BE RELOCATED/REMOVED  
NEW

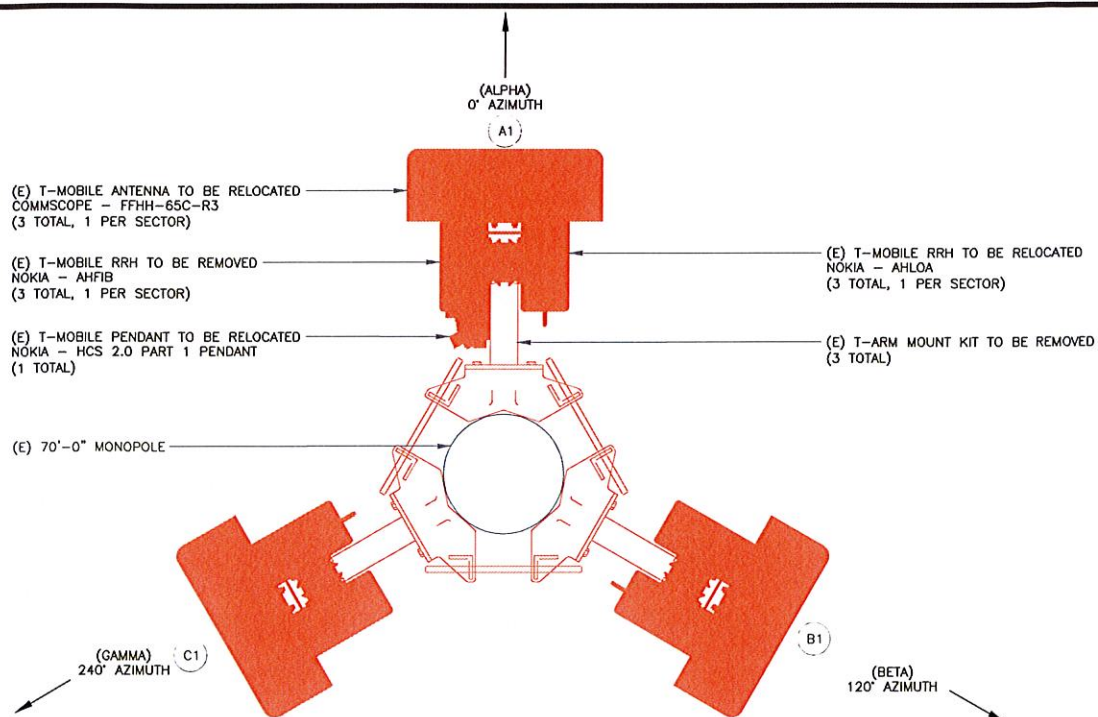
## MOUNT ANALYSIS NOTES:

1. THE DESIGN DEPICTED IN THESE DRAWINGS IS VALID WHEN ACCOMPANIED BY A CORRESPONDING PASSING MOUNT ANALYSIS.
2. CONSTRUCTION MANAGER / GENERAL CONTRACTOR SHALL REVIEW THE MOUNT ANALYSIS FOR ANY CONDITIONS PRIOR TO INSTALLATION.
3. ANY REQUIRED MOUNT MODIFICATION DESIGN OR MOUNT REPLACEMENT SHALL BE APPROVED BY EOR.

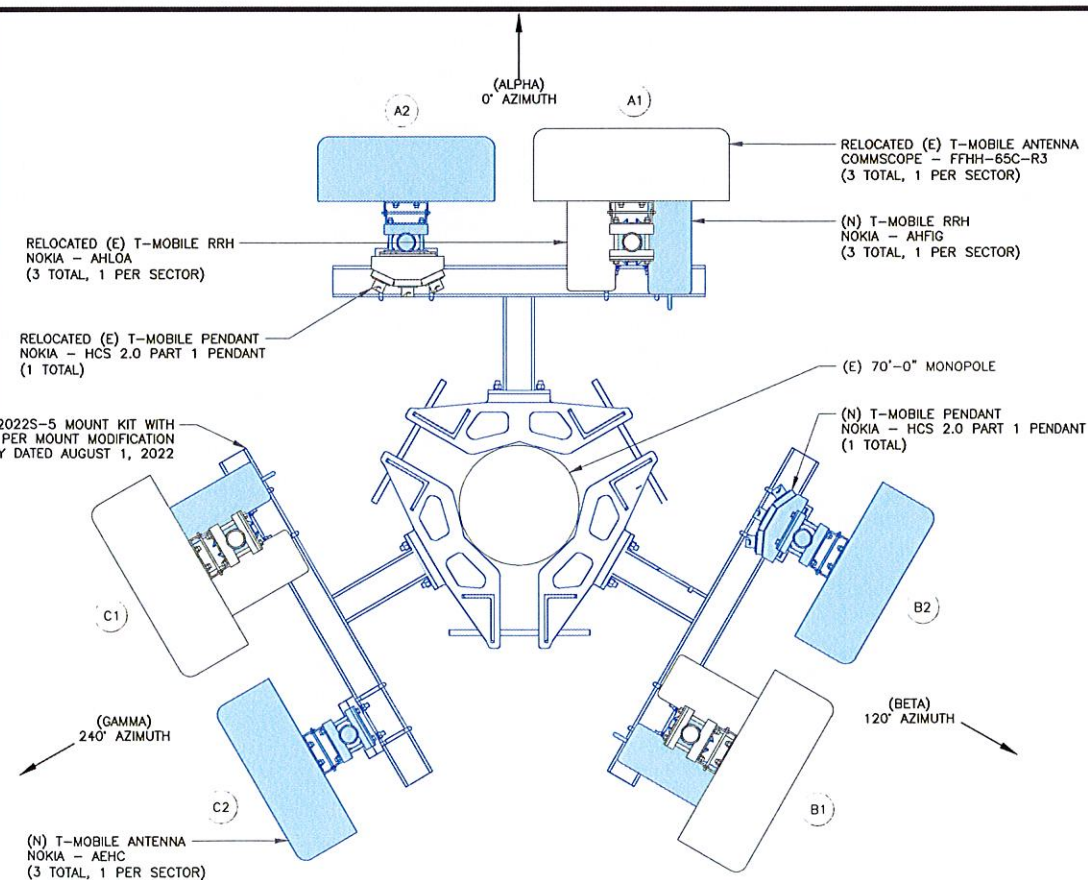
## INSTALLER NOTE:

NO PROPOSED LOADING TO BE ADDED UNTIL MOUNT SWAP IS COMPLETE AND MOUNT MODIFICATIONS ARE INSTALLED PER MOUNT MODIFICATION DESIGN BY INFINIGY DATED AUGUST 1, 2022.

INSTALL ALT - 2022S-5 MOUNT KIT WITH  
MODIFICATIONS PER MOUNT MODIFICATION  
DESIGN BY INFINIGY DATED AUGUST 1, 2022



2 EXISTING ANTENNA PLAN  
SCALE: NOT TO SCALE



3 FINAL ANTENNA PLAN  
SCALE: NOT TO SCALE

T-Mobile

312 ELM STREET, 10TH FLOOR  
CINCINNATI, OH 45202

CROWN  
CASTLE

1500 CORPORATE DRIVE  
CANONSBURG, PA 15317

B+T GRP

1717 S. BOULDER  
SUITE 300  
TULSA, OK 74119  
PH: (918) 587-4630  
www.btgrp.com

T-MOBILE SITE NUMBER:  
OK01296F

BU #: 822901  
CAMDEN

6706 NORTH  
PENNSYLVANIA AVE.  
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"  
MONOPOLE

## ISSUED FOR:

| REV | DATE    | DRWN | DESCRIPTION  | DES/QA |
|-----|---------|------|--------------|--------|
| 0   | 8/16/22 | MEH  | CONSTRUCTION | LR     |
| 1   | 8/18/22 | YX   | CONSTRUCTION | LR     |
|     |         |      |              |        |
|     |         |      |              |        |



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Expires 6/30/24

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C-2

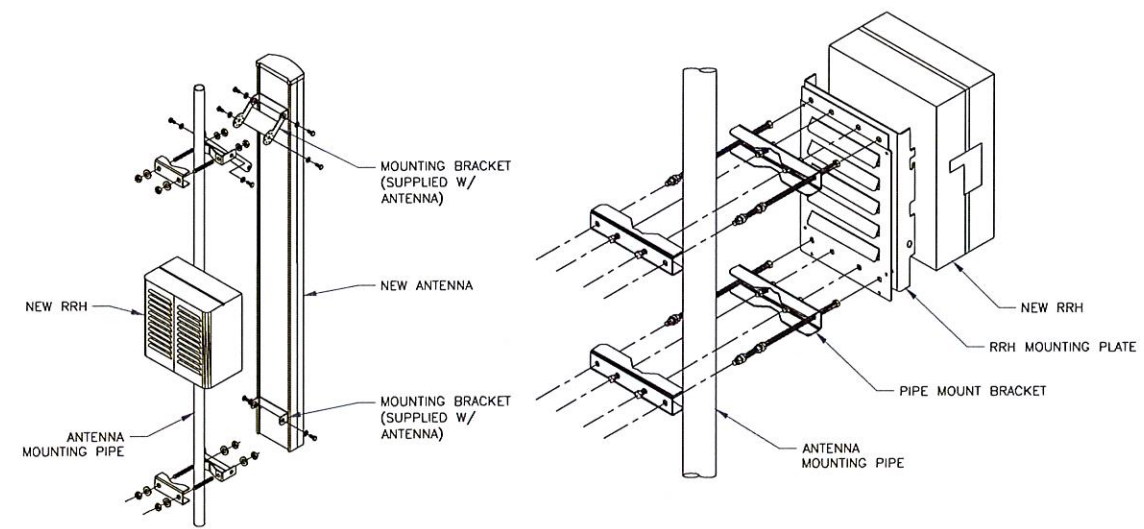
REVISION:

1

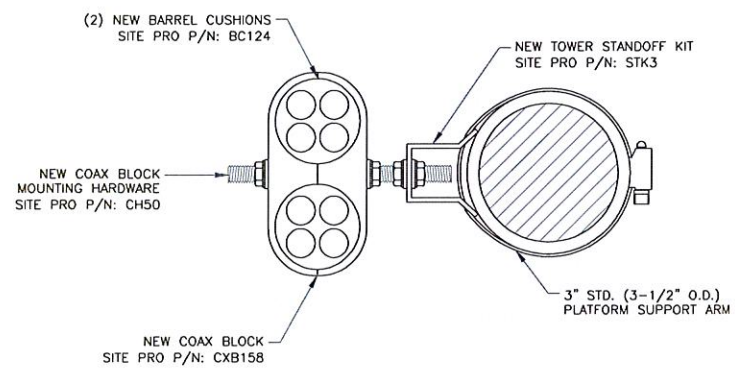


INSTALLER NOTES:

1. COMPLY WITH MANUFACTURERS INSTRUCTIONS TO ENSURE THAT ALL RRHs RECEIVE ELECTRICAL POWER WITHIN 24 HOURS OF BEING REMOVED FROM THE MANUFACTURER'S PACKAGING.
2. DO NOT OPEN RRH PACKAGES IN THE RAIN.
3. ALL PIPES, BRACKETS, AND MISCELLANEOUS HARDWARE TO BE GALVANIZED UNLESS NOTED OTHERWISE.



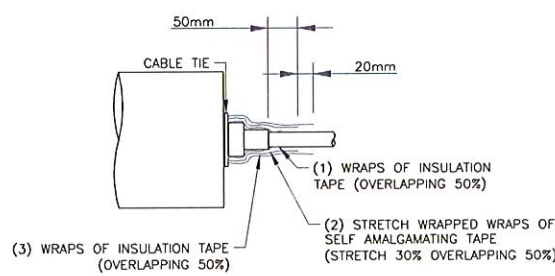
1 ANTENNA WITH RRH MOUNTING DETAIL  
SCALE: NOT TO SCALE



2 RF JUMPER DETAIL  
SCALE: NOT TO SCALE

INSTALLER NOTE:

JUMPERS TO BE TORQUED TO 221.27 IN/LBS



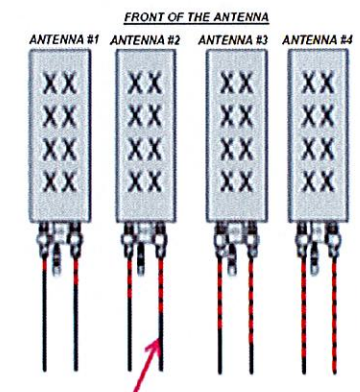
3 RF JUMPER CONNECTION  
SCALE: NOT TO SCALE

4 NOT USED  
SCALE: NOT TO SCALE

### Coax Color Coding

- Antennas will be labeled (back of antenna view) right to left: X ports
- Coax/jumper lines will be identified by sector color and by number of bands around the coax/jumper

|                                |                                    |
|--------------------------------|------------------------------------|
| SECTOR A                       | RED                                |
| SECTOR B                       | GREEN                              |
| SECTOR C                       | BLUE                               |
| SECTOR D                       | YELLOW                             |
| SECTOR E                       | WHITE                              |
| SECTOR F                       | PURPLE                             |
| LMU                            | BROWN + SECTOR COLOR BANDS (1 & 2) |
| FIBER ID                       | GRAY                               |
| UNUSED COAX                    | PINK                               |
| MICROWAVE                      | ORANGE                             |
| DWE T-1'S + GPS DOWNLINK CABLE | ID W/ LABEL MAKER                  |



EXAMPLE: COAX WITH FOUR BANDS OF RED TAPE WILL REPRESENT ALPHA SECTOR AND THE 4TH PORT OF ANTENNA

#### COLOR CODING NOTES:

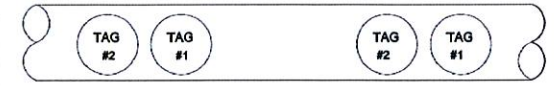
|       |             |
|-------|-------------|
| color | GSM         |
| color | UMTS 1900   |
| color | UMTS AWS    |
| color | LTE         |
| color | FIBER CABLE |

#### METALLIC TAG NOTES:

1. TWO METALLIC TAGS SHALL BE ATTACHED AT EACH END OF EVERY CABLE LONGER THAN (3) THREE FEET
2. CABLE LESS THAN (3) THREE FEET WILL HAVE TWO METALLIC TAGS ATTACHED AT THE CENTER OF THE CABLE
3. TAGS WILL BE FASTENED WITH STAINLESS STEEL ZIP TIES APPROPRIATE FOR CABLE DIAMETER
4. STANDARDIZED METALLIC TAG KIT WILL BE ASSEMBLED WITH TAGS ALREADY ENGRAVED TO ACCOMMODATE ALL CONFIGURATIONS

#### ANTENNA AND COAXIAL CABLE SCHEDULE

1. ALL ANTENNAS SHALL BE FURNISHED WITH DOWNTILT BRACKETS. CONTRACTOR SHALL COORDINATE REQUIRED MECHANICAL DOWNTILT FOR EACH ANTENNA WITH RF ENGINEER. ANTENNA DOWNTILT SHALL BE SET AND VERIFIED BY A SMART LEVEL.
2. CONTRACTOR SHALL INSTALL COLOR CODE RINGS ON EACH OF THE HYBRID CABLES AND JUMPER CABLES WITH UV RESISTANT TAPE. ALL CABLE SHALL BE MARKED AT TOP AND BOTTOM WITH 2" COLOR TAPE OR STENCIL TAG. COLOR TAPE MAY BE OBTAINED FROM GRAYBAR ELECTRONICS.



5 COAX COLOR CODING  
SCALE: NOT TO SCALE

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T-MOBILE SITE NUMBER:  
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BU #: 822901  
**CAMDEN**

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NICHOLS HILLS, OK, 73159

EXISTING 70'-0"  
MONOPOLE

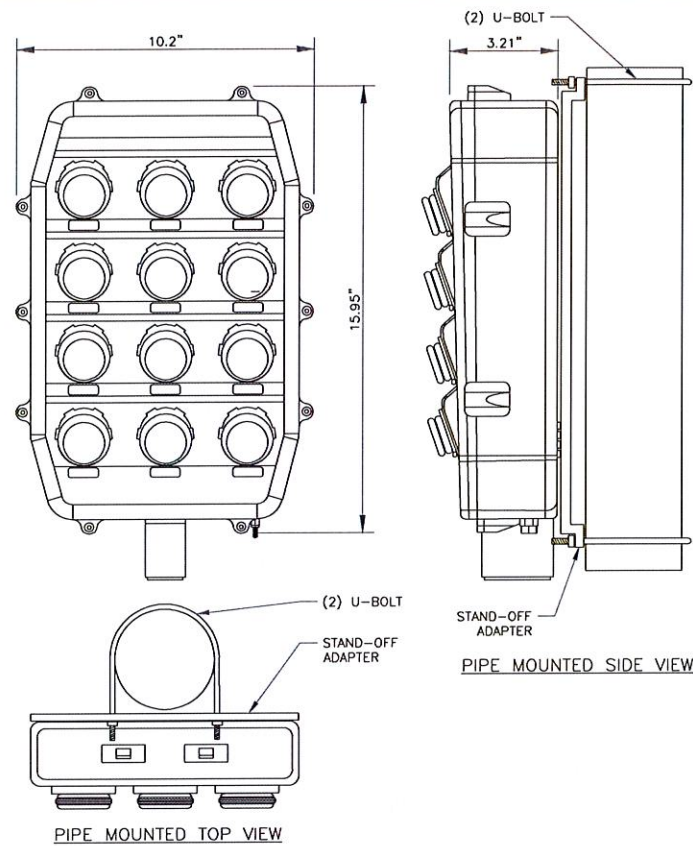
| ISSUED FOR: |         |      |              |        |
|-------------|---------|------|--------------|--------|
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|             |         |      |              |        |

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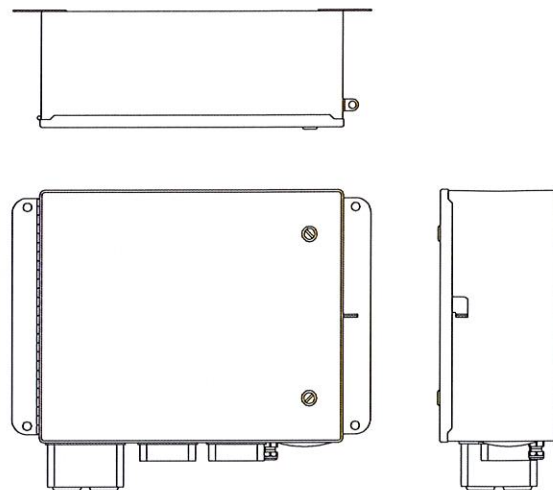
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| SHEET NUMBER: | REVISION: |
|---------------|-----------|
| <b>C-3</b>    | <b>1</b>  |



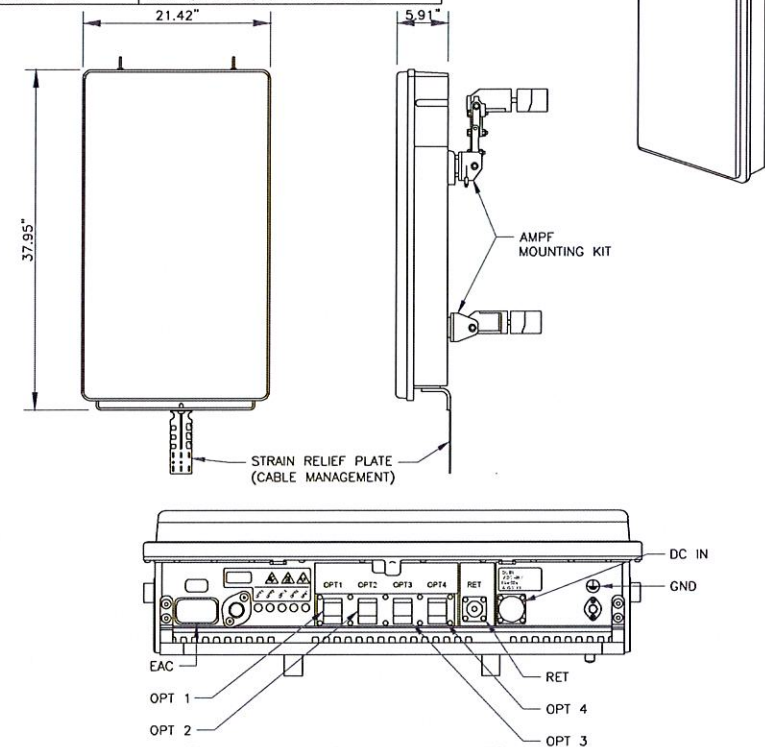


1 HCS 2.0 PENDANT DETAIL  
SCALE: NOT TO SCALE



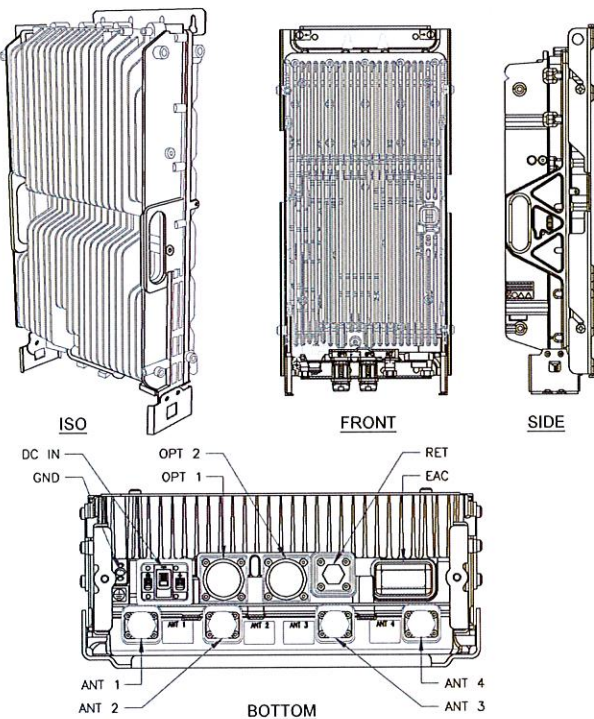
2 NOKIA - HCS 2.0 JUNCTION BOX  
SCALE: NOT TO SCALE

|                     |                               |
|---------------------|-------------------------------|
| MANUFACTURER:       | NOKIA                         |
| MODEL:              | AEHC                          |
| DIMENSIONS (HxWxD): | 37.95"x21.42"x5.91"           |
| WEIGHT:             | 108 LBS                       |
| BAND:               | B41/n41                       |
| MOUNTING KIT:       | AMPF (475188A) (NOT INCLUDED) |



3 NOKIA AEHC ANTENNA SPEC  
SCALE: NOT TO SCALE

|                     |                  |
|---------------------|------------------|
| MANUFACTURER:       | NOKIA            |
| MODEL:              | AHFIG            |
| DIMENSIONS (HxWxD): | 28.7"x12.9"x5.6" |
| WEIGHT:             | 70.5 LBS         |



4 NOKIA AHFIG RRH  
SCALE: NOT TO SCALE

5 NOT USED  
SCALE: NOT TO SCALE

6 NOT USED  
SCALE: NOT TO SCALE

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EXISTING 70'-0"  
MONOPOLE

| ISSUED FOR: |         |      |              |         |
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**C-4**

REVISION:

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CAMDEN

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PENNSYLVANIA AVE.  
NICHOLS HILLS, OK, 73159

EXISTING 70'-0"  
MONOPOLE

ISSUED FOR:

| REV | DATE    | DRWN | DESCRIPTION  | DES/QA |
|-----|---------|------|--------------|--------|
| 0   | 8/16/22 | MEH  | CONSTRUCTION | LR     |
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SHEET NUMBER:

E-1

REVISION:

1

NOTES:

1. ALL NEW CONDUCTORS TO BE INSTALLED SHALL BE COPPER. ALL CONDUCTORS SHALL BE THHW, THWN, THWN-2, XHHW, OR XHHW-2 UNLESS NOTED OTHERWISE.
2. CONTRACTOR IS TO FIELD VERIFY ALL EXISTING ITEMS SHOWN ON THE ELECTRICAL ONE-LINE DIAGRAM AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES.
3. ALL GROUNDING AND BONDING PER THE NEC.

| EXISTING PANEL SCHEDULE |       |      |     |    |      |       |      |          |
|-------------------------|-------|------|-----|----|------|-------|------|----------|
| LOAD                    | POLES | AMPS | BUS |    | AMPS | POLES | LOAD |          |
|                         |       |      | L1  | L2 |      |       |      |          |
| SURGE                   | 2     | 60A  | 1   | 2  | 20A  | 1     | REC  |          |
|                         |       |      | 3   | 4  |      |       |      |          |
|                         |       |      | 5   | 6  |      |       |      |          |
|                         |       |      | 7   | 8  | 20A  |       | 1    | INVERTER |
|                         |       |      | 9   | 10 |      |       |      |          |
|                         |       |      | 11  | 12 |      |       |      |          |
|                         |       |      |     |    |      |       |      |          |
|                         |       |      | 13  | 14 |      |       |      |          |
|                         |       |      | 15  | 16 |      |       |      |          |
| SSC                     | 4     | 200A | 17  | 18 |      |       |      |          |
|                         |       |      | 19  | 20 |      |       |      |          |
|                         |       |      | 21  | 22 |      |       |      |          |
|                         |       |      | 23  | 24 |      |       |      |          |
|                         |       |      |     |    |      |       |      |          |

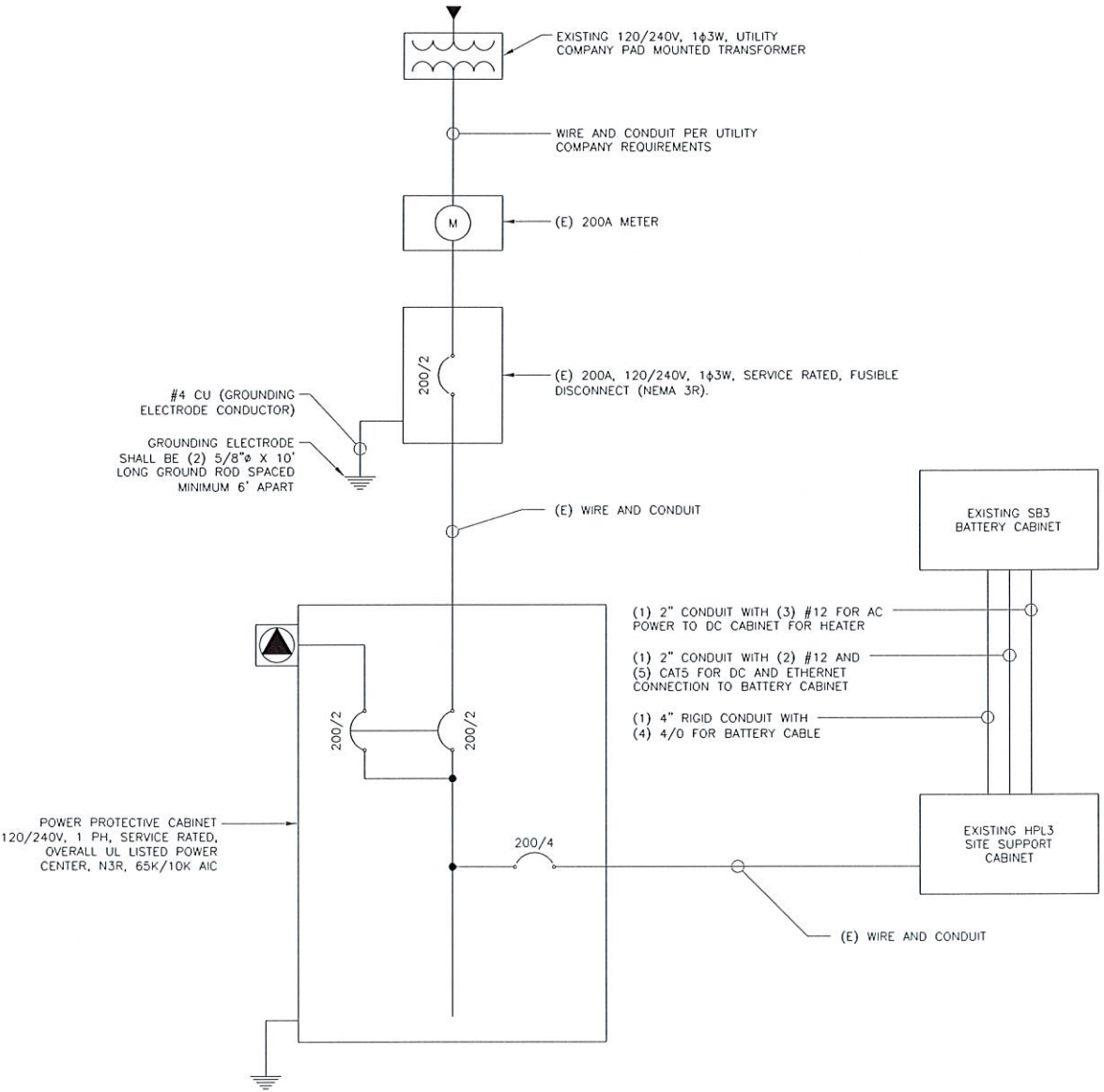
|                                                                                                                                                                             |                                                                                                                                          |                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| RATED VOLTAGE: <input checked="" type="checkbox"/> 120/240 <input type="checkbox"/> _____ 1 PHASE, 3 WIRE                                                                   | BRANCH POLES: <input type="checkbox"/> 12 <input checked="" type="checkbox"/> 24 <input type="checkbox"/> 30 <input type="checkbox"/> 42 | APPROVED MFR'S                                                                                     |
| RATED AMPS: <input type="checkbox"/> 100 <input checked="" type="checkbox"/> 200 <input type="checkbox"/> 400 <input type="checkbox"/> _____                                | CABINET: <input checked="" type="checkbox"/> SURFACE <input type="checkbox"/> FLUSH                                                      | NEMA <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 3R <input type="checkbox"/> 4X |
| <input type="checkbox"/> MAIN LUGS ONLY <input checked="" type="checkbox"/> MAIN 200 AMPS <input checked="" type="checkbox"/> BREAKER <input type="checkbox"/> FUSED SWITCH | <input checked="" type="checkbox"/> HINGED DOOR                                                                                          | <input checked="" type="checkbox"/> KEYED DOOR LATCH                                               |
| <input type="checkbox"/> FUSED <input checked="" type="checkbox"/> CIRCUIT BREAKER <input type="checkbox"/> BRANCH DEVICES                                                  | <input type="checkbox"/> _____ TO BE GFCI BREAKERS                                                                                       | FULL NEUTRAL BUS                                                                                   |
| ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL                                                                                      |                                                                                                                                          |                                                                                                    |

1 EXISTING PANEL SCHEDULE  
SCALE: NOT TO SCALE

| FINAL PANEL SCHEDULE |       |      |     |    |      |       |      |          |
|----------------------|-------|------|-----|----|------|-------|------|----------|
| LOAD                 | POLES | AMPS | BUS |    | AMPS | POLES | LOAD |          |
|                      |       |      | L1  | L2 |      |       |      |          |
| SURGE                | 2     | 60A  | 1   | 2  | 20A  | 1     | REC  |          |
|                      |       |      | 3   | 4  |      |       |      |          |
|                      |       |      | 5   | 6  |      |       |      |          |
|                      |       |      | 7   | 8  | 20A  |       | 1    | INVERTER |
|                      |       |      | 9   | 10 |      |       |      |          |
|                      |       |      | 11  | 12 |      |       |      |          |
|                      |       |      |     |    |      |       |      |          |
|                      |       |      | 13  | 14 |      |       |      |          |
|                      |       |      | 15  | 16 |      |       |      |          |
| SSC                  | 4     | 200A | 17  | 18 |      |       |      |          |
|                      |       |      | 19  | 20 |      |       |      |          |
|                      |       |      | 21  | 22 |      |       |      |          |
|                      |       |      | 23  | 24 |      |       |      |          |
|                      |       |      |     |    |      |       |      |          |

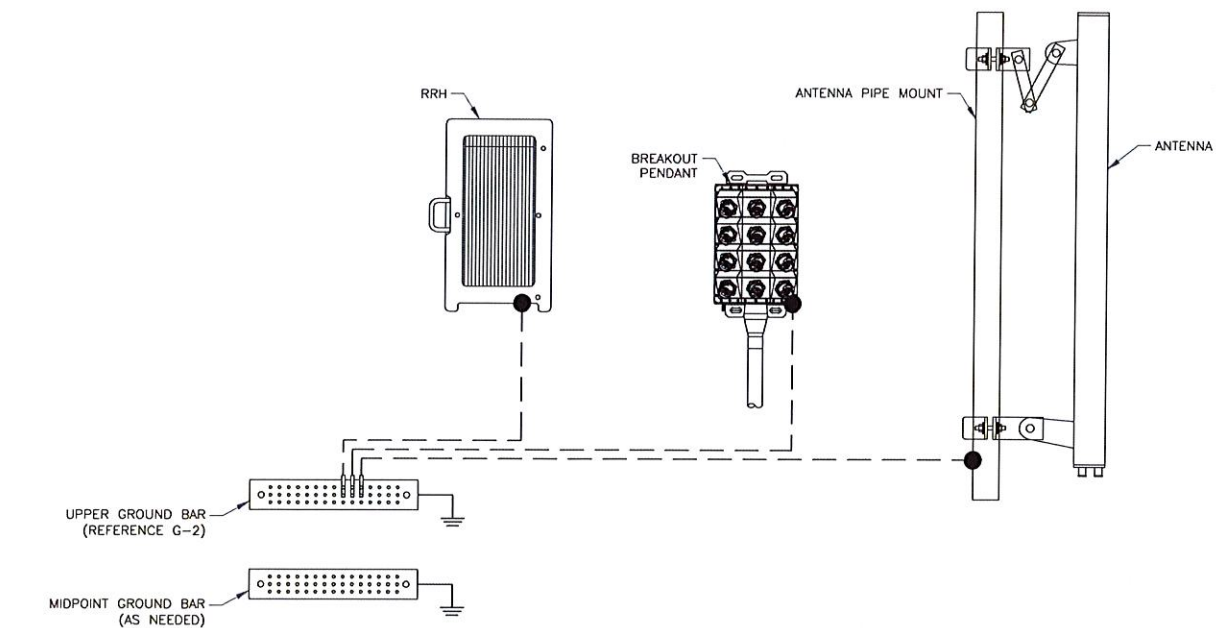
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| RATED VOLTAGE: <input checked="" type="checkbox"/> 120/240 <input type="checkbox"/> _____ 1 PHASE, 3 WIRE                                                                   | BRANCH POLES: <input type="checkbox"/> 12 <input checked="" type="checkbox"/> 24 <input type="checkbox"/> 30 <input type="checkbox"/> 42 | APPROVED MFR'S                                                                                     |
| RATED AMPS: <input type="checkbox"/> 100 <input checked="" type="checkbox"/> 200 <input type="checkbox"/> 400 <input type="checkbox"/> _____                                | CABINET: <input checked="" type="checkbox"/> SURFACE <input type="checkbox"/> FLUSH                                                      | NEMA <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 3R <input type="checkbox"/> 4X |
| <input type="checkbox"/> MAIN LUGS ONLY <input checked="" type="checkbox"/> MAIN 200 AMPS <input checked="" type="checkbox"/> BREAKER <input type="checkbox"/> FUSED SWITCH | <input checked="" type="checkbox"/> HINGED DOOR                                                                                          | <input checked="" type="checkbox"/> KEYED DOOR LATCH                                               |
| <input type="checkbox"/> FUSED <input checked="" type="checkbox"/> CIRCUIT BREAKER <input type="checkbox"/> BRANCH DEVICES                                                  | <input type="checkbox"/> _____ TO BE GFCI BREAKERS                                                                                       | FULL NEUTRAL BUS                                                                                   |
| ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL                                                                                      |                                                                                                                                          |                                                                                                    |

2 FINAL PANEL SCHEDULE  
SCALE: NOT TO SCALE



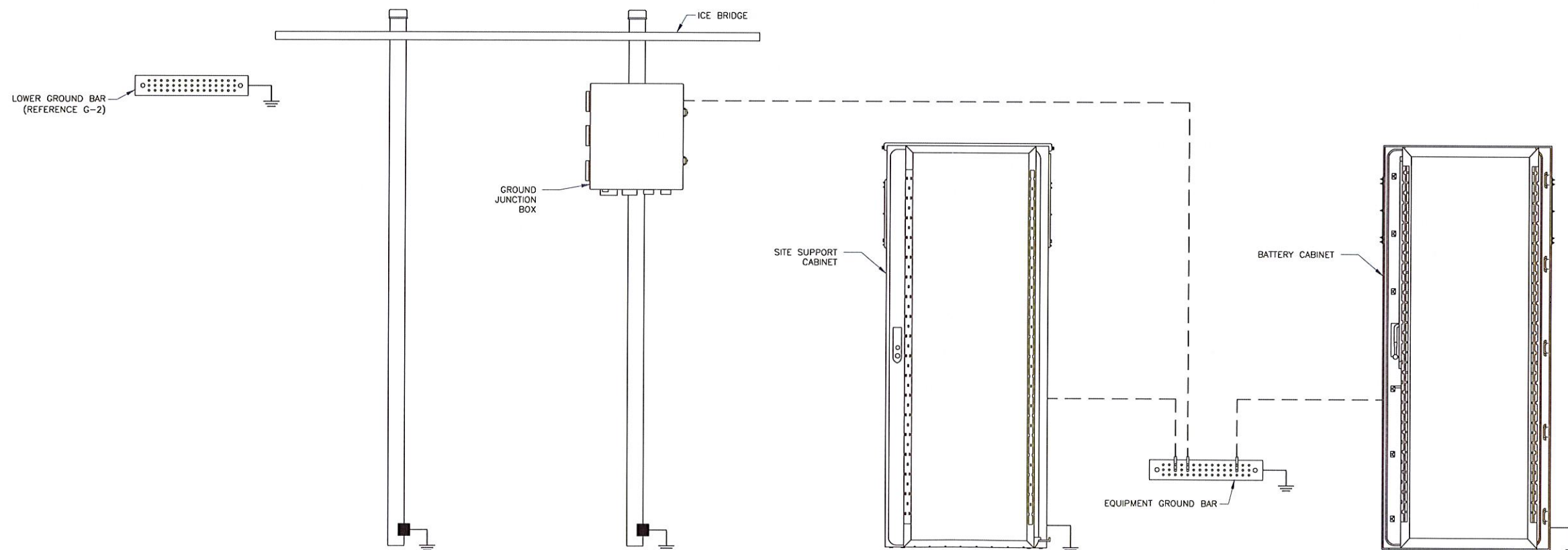
3 ONE-LINE DIAGRAM  
SCALE: NOT TO SCALE





ANTENNA LEVEL

GROUND LEVEL



**GROUNDING PLAN LEGEND:**

- #6 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 BARE, SOLID, TINNED COPPER GROUND WIRE
- EXOTHERMIC WELD
- MECHANICAL CONNECTION
- ⊙ COPPER GROUND ROD
- ⊗ GROUND ROD W/ TEST WELL

**NOTE:**

SEE FINAL EQUIPMENT PLAN FOR NEW EQUIPMENT REQUIRING GROUNDING. CONTRACTOR TO VERIFY EXISTING EQUIPMENT GROUNDING IN FIELD. CONTRACTOR TO VERIFY IN FIELD AND INSTALL ANY MISSING ##### GROUND BARS ON SITE.

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MONOPOLE

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SHEET NUMBER:  
**G-1**

REVISION:  
**1**

1 TYPICAL FINAL GROUNDING SCHEMATIC  
SCALE: NOT TO SCALE





- NOTES:

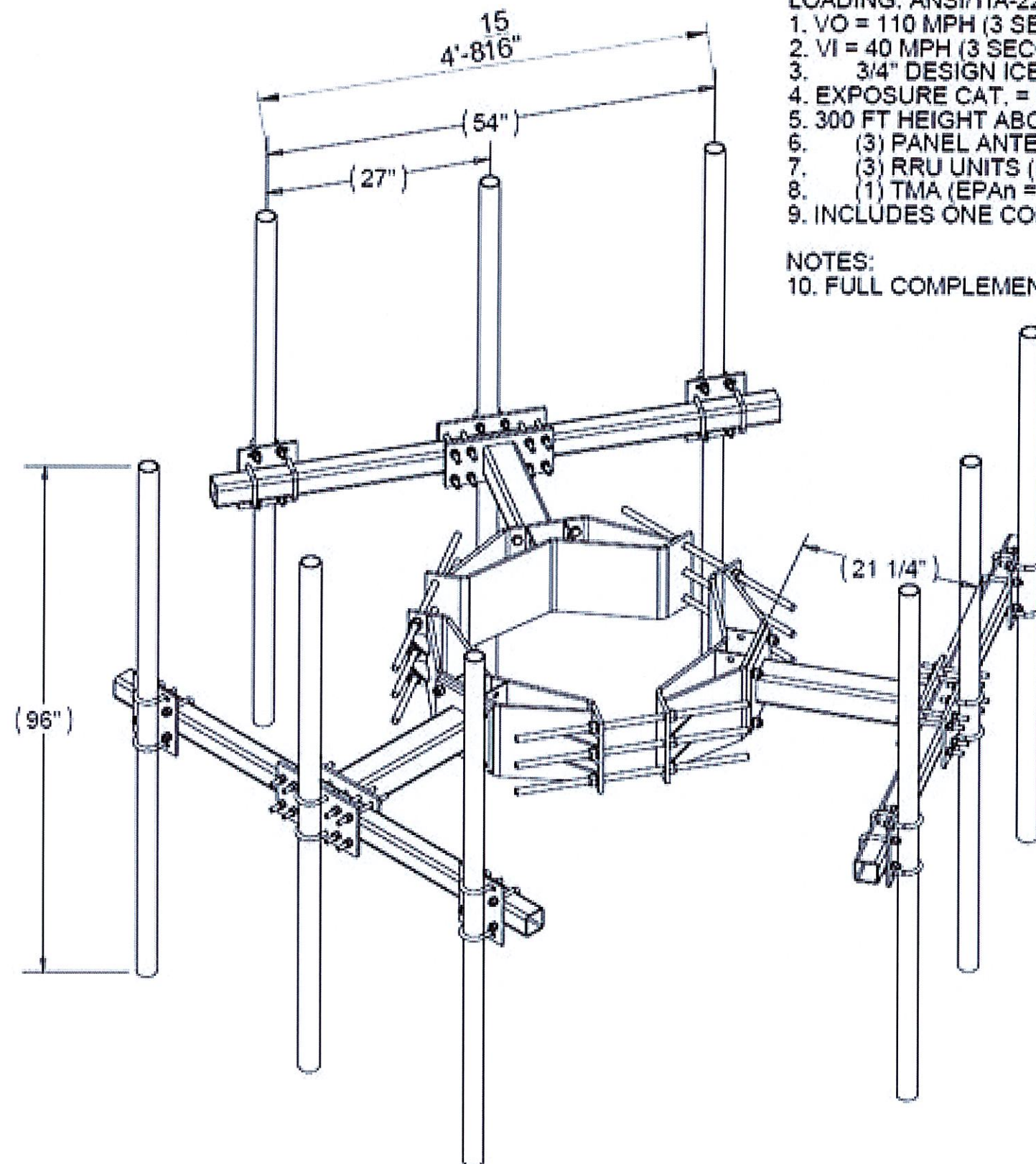
- NOTES:

- NOTES:

- NOTES:

- 1





LOADING: ANSI/TIA-222-G

1. VO = 110 MPH (3 SECOND) BASIC WIND SPEED WITHOUT ICE
2. VI = 40 MPH (3 SECOND) BASIC WIND LOAD SPEED WITH ICE
3. 3/4" DESIGN ICE THICKNESS
4. EXPOSURE CAT. = C. STRUCTURE CLASS = II
5. 300 FT HEIGHT ABOVE GROUND ELEVATION OF MOUNT
6. (3) PANEL ANTENNA'S (EPAn = 9.25 SQFT., EPAs = 3.1 SQFT., 70 LBS EACH)
7. (3) RRU UNITS (EPAn = 2.3 SQ FT., EPAs = 1.2 SQFT., 65 LBS EACH)
8. (1) TMA (EPAn = 1.2 SQFT., EPAs = 0.6 SQFT., 25LBS)
9. INCLUDES ONE CONCENTRATED FORCE OF 250LBS

NOTES:

10. FULL COMPLEMENT OF PIPES SHOWN

SADDLE BRACKET PART NUMBERS:

1. 2121LD-1130 11" TO 30" LD SADDLE BRACKET
2. 2121LD-2447 24" TO 47" LD SADDLE BRACKET
3. 2121LD-4460 44" TO 60" LD SADDLE BRACKET

| ITEM NO. | QTY. | PART NO.    | DESCRIPTION                |
|----------|------|-------------|----------------------------|
| 1        | 1    | 2121LD-XXXX | LD SADDLE BRACKET          |
| 2        | 3    | 2122S-5     | 5' MONOPOLE SQ. TUBE T-ARM |
| 3        | 9    | 2125-96     | 2-3/8" OD X96" GALV PIPE   |

|                                                                                                                                                                                                                                |                                                  |             |                                                                                        |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------|----------------------------------------------------------------------------------------|--------------------------------------------|
| THE INFORMATION CONTAINED<br>IN THIS DRAWING IS THE SOLE<br>PROPERTY OF ALT. ANY<br>REPRODUCTION IN PART OR<br>WHOLE WITHOUT THE WRITTEN<br>PERMISSION OF ALT IS<br>PROHIBITED<br><br>10/31/2014<br><br>FINISH NONE WEIGHT N/A | CAD GENERATED DRAWING.<br>DO NOT MANUALLY UPDATE |             | 800-650-7960<br>FAX 940-455-2817<br>www.altfabrication.com<br>sales@altfabrication.com | 122 Leesley Lane<br>Argyle, Texas<br>76226 |
|                                                                                                                                                                                                                                | APPROVALS                                        | DATE        | TITLE                                                                                  |                                            |
|                                                                                                                                                                                                                                | DRAWN                                            | TU 06/09/14 | 2122S-5 WITH 2121LD                                                                    |                                            |
|                                                                                                                                                                                                                                | CHECKED                                          |             |                                                                                        |                                            |
|                                                                                                                                                                                                                                | DESIGNED                                         |             | DWG. NO.                                                                               |                                            |
|                                                                                                                                                                                                                                |                                                  |             | 2122S-5-XXXX-996                                                                       |                                            |
|                                                                                                                                                                                                                                |                                                  |             | SCALE: NTS                                                                             | DO NOT SCALE DRAWING                       |
|                                                                                                                                                                                                                                |                                                  |             | SHEET: 1 OF 1                                                                          |                                            |
|                                                                                                                                                                                                                                |                                                  |             |                                                                                        | REV.<br>A                                  |



Patrick N. Hill  
1820 DEVONSHIRE BOULEVARD  
NICHOLS HILLS, OKLAHOMA 73116  
405-848-0282

VIA HAND DELIVERY

November 30, 2022

Amanda Copeland  
City Clerk  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: Special Permit – Existing monopole tower located at 6706 North Pennsylvania Avenue

Members of Planning Commission and City Council,

Barbara and I reside at 1820 Devonshire Boulevard, near the referenced monopole tower. We strongly object to the installation of additional antennas or equipment to the tower. In its current location and configuration, the monopole is an eyesore and detriment to the city park within which it is located. Hanging more antennas and equipment on this pole would make an unfortunate situation worse and not be in the best interest of our community.

We respectfully request that the City of Nichols Hills not approve the Crown Castle USA, Inc. Application and deny the requested special permit to replace and/or add new antennas and other equipment to the referenced monopole.

Thank you for your consideration of our concerns.

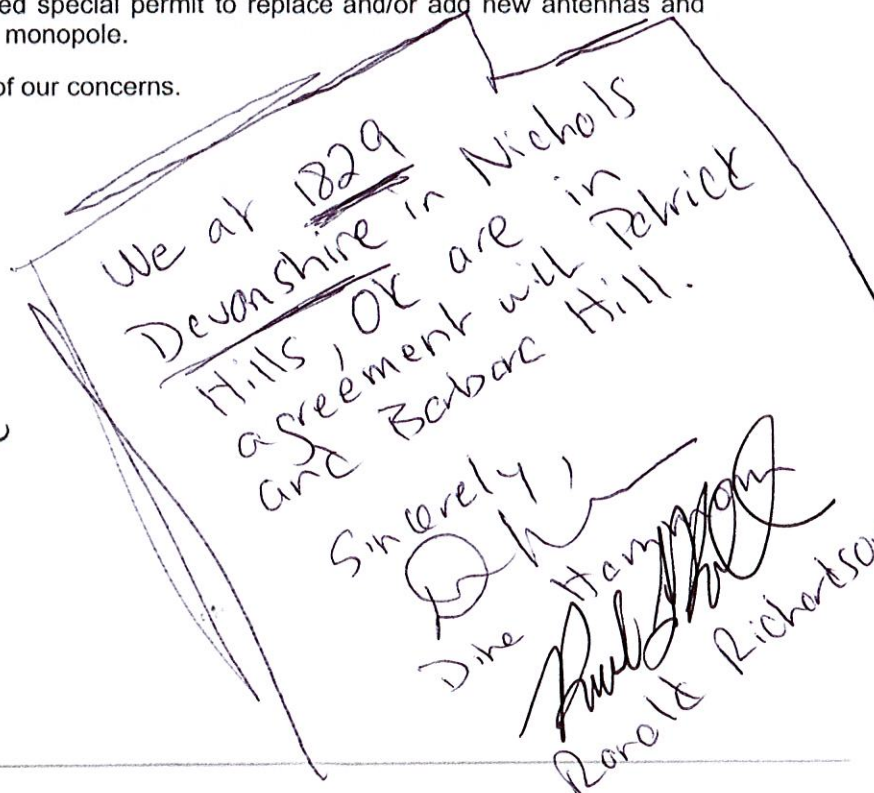
Sincerely,



Patrick N. Hill



Barbara D. Hill

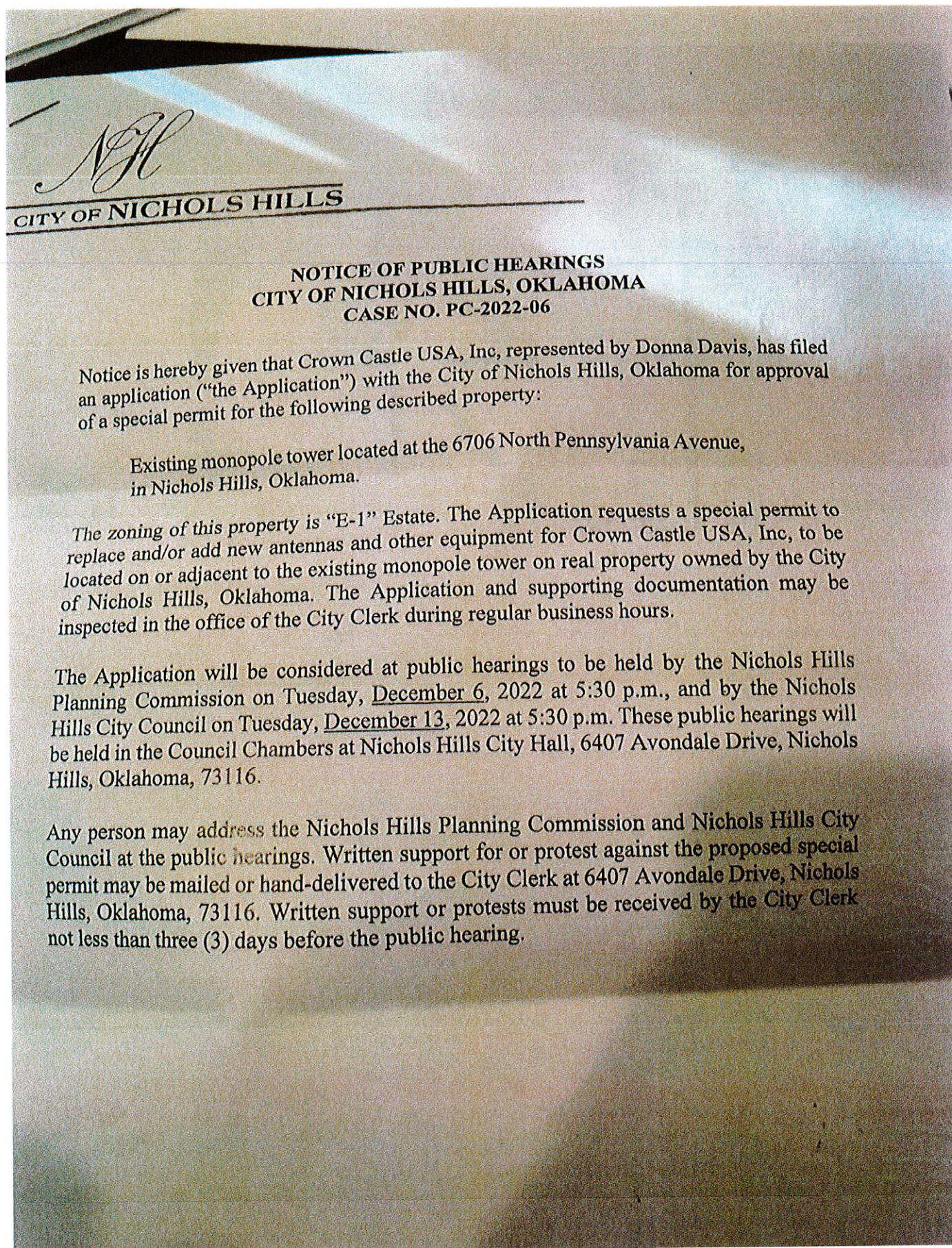


We at 1829  
Devonshire in Nichols  
Hills, OK are in  
agreement with Patrick  
and Barbara Hill.

Sincerely,  
Dore Richardson  
Dore Richardson

Attachment: PC Letters 12 6 22 (6330 : Crown Castle - Special Permit Application)





Attachment: PC Letters 12 6 22 (6330 : Crown Castle - Special Permit Application)



William Lambert  
1824 DEVONSHIRE BOULEVARD  
NICHOLS HILLS, OKLAHOMA 73116  
314-803-1580

December 1, 2022

Amanda Copeland  
City Clerk  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: Case Number PC-2022-06: Special Permit – Existing monopole tower located at 6706  
North Pennsylvania Avenue

Members of the Nichols Hills Planning Commission and Nichols Hills City Council,

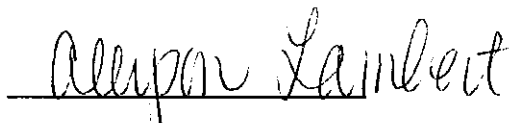
Allyson and I reside at 1824 Devonshire Boulevard, diagonally across Pennsylvania Avenue from the referenced monopole tower. We wanted to formally register our strong objection to the proposed installation of additional antennas or equipment to the tower. In its current location and configuration, the monopole is a blemish to the community and a significant detriment to the city park. The addition of antennas and equipment on this pole would further adversely impact property values and the stature of the neighborhood.

We respectfully request that the City of Nichols Hills not approve the Crown Castle USA, Inc. Application and deny the requested special permit to replace and/or add new antennas and other equipment to the referenced monopole. We are unfortunately unable to attend the council meeting due to a pre-existing conflict, but please know that we strongly oppose the application, and our lack of in-person presence on Tuesday December 6<sup>th</sup> is in no way representative of the gravity of our concerns.

Thank you for your consideration,



William Lambert



Allyson Lambert

Patrick N. Hill  
1820 DEVONSHIRE BOULEVARD  
NICHOLS HILLS, OKLAHOMA 73116  
405-848-0282

VIA HAND DELIVERY

November 30, 2022

Amanda Copeland  
City Clerk  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, OK 73116

RE: Special Permit – Existing monopole tower located at 6706 North Pennsylvania Avenue

Members of Planning Commission and City Council,

Barbara and I reside at 1820 Devonshire Boulevard, near the referenced monopole tower. We strongly object to the installation of additional antennas or equipment to the tower. In its current location and configuration, the monopole is an eyesore and detriment to the city park within which it is located. Hanging more antennas and equipment on this pole would make an unfortunate situation worse and not be in the best interest of our community.

We respectfully request that the City of Nichols Hills not approve the Crown Castle USA, Inc. Application and deny the requested special permit to replace and/or add new antennas and other equipment to the referenced monopole.

Thank you for your consideration of our concerns.

Sincerely,



Patrick N. Hill



Barbara D. Hill





VIEW OF MONOPOLE FROM OUR FRONT YARD.



December 22, 2022

City of Nichols Hills  
Planning & Zoning Department  
6407 Avondale Drive  
Nichols Hills, OK 73116

Attn: Mr. Shane Pate, City Manager

**RE: NW Grand Blvd. Residential Lot: Rezoning Request**

Mr. Pate:

Pursuant to City requirements, we respectfully submit a Rezoning application for property located along NW Grand Blvd., south of Huntington Ave. This application seeks to rezone the subject property from conventionally zoned, E-2, Urban Estate to R-1-75, Single Family Residential. The purpose for this request is two-fold, to allow for a shallower front yard setback and to increase the size of homes permitted on the property. It should be noted that as part of this application, the owner agrees to a condition that the density cannot exceed that of what is permitted today which is three total homes. While the proposed base zoning allows for a smaller lot size, these lots under the proposed zoning will not decrease beyond their current size. Allowing for a forty (40') front yard setbacks and increase lot coverage permitted in the R-1-75 zoning district affords the owner the ability to maximize this unique property. Given the geometry of the road and the lot configurations, meeting the existing setbacks and lot coverage prevents a market-sized home from being constructed on the subject site. Additionally, the homes to be built will be similar in character to the surrounding neighbors and will fill in the gap of homes that have existed for period of time.

To summarize the request, our client seeks a rezoning to the R-1-75 Single Family Residential district to allow for three market sized homes to be constructed. This zoning district would allow for the owners to seek:

- A Forty-foot front yard setback
- A high lot coverage percentage

In approval of this application, our client agrees:

- To maintain the three-home density that is permitted today

Please find attached the following documents for the above referenced project:

- Rezoning Application
- Letter of Authorization
- Property Deeds
- Legal Description
- 300-foot Radius Ownership List
- Rezoning Exhibit
- Filing Fee: \$750

Mr. Shane Pate, City of Nichols Hills  
NW Grand Blvd. Residential Lot: Rezoning Request  
December 22, 2022  
**Page 2**

---

Please review the following information for its completeness and place this application on the Planning Commission docket for **January 3, 2023**. Should you have any questions or comments, please feel free to contact this office.

Respectfully Submitted,



Timothy W. Johnson, P.E., President  
**JOHNSON & ASSOCIATES**

cc: Mark W. Zitzow, AICP Johnson & Associates  
[5124 000/ZON]



## CITY OF NICHOLS HILLS, OKLAHOMA

### Application for the Rezoning of Property

Staff use only

Case # \_\_\_\_\_

Date filed \_\_\_\_\_

Fee receipt # \_\_\_\_\_

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Sec. 50-265 of the Nichols Hills City Code ("the Code") when completing this Application. For Planned Unit Development (PUD) applications, applicant is encouraged to consult Sec. 50-105 of the Code.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Johnson & Associates on Behalf of NH Block 44, LLC

Mailing address: 1 E Sheridan Ave., Suite 200 Oklahoma City, OK 73104

Telephone number(s): (405) 235-8075

Email address(es): mzitzow@jaokc.com

Address or general location of property proposed for rezoning [if metes and bounds, please attach]:

Northwest of Bedford Dr. & NW Grand Blvd. (legal description attached)

Current zoning classification of the property: E-2, Urban Estate

Requested zoning classification for the property: R-1-75 Single Family Residential

Present use of the property: Undeveloped

Reason rezoning is requested: To allow for a shallower front yard setback which will allow for larger homes to be constructed on the site.

The following must be attached to this Application:

1. **Proof of authority.** Proof of applicant's authority to make this Application by attaching a copy of the applicable deed evidencing applicant's ownership or an affidavit regarding ownership (a form for which is attached to this Application).
2. **Ownership list.** Report certified by a bonded abstractor stating the names and mailing addresses for the owner(s) of record whose property is within a 300-foot radius of the exterior boundary of the subject property.
3. **Site map.** Detailed site map (and an electronic copy of such map) drawn to scale showing the dimensions of the subject property; any existing and proposed buildings (including dimensions, distances from property lines, and proposed uses); any existing and proposed parking spaces (including location, layout, and dimensions); means of ingress and egress in relation to adjacent streets (including street names and right-of-way widths); location and size of all existing utility easements; and any other relevant information.
4. **PUDs.** For PUD applications, a PUD design statement and master development plan map in compliance with Sec. 50-105 of the Code.

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of the Code and those set out in this Application and after the fee of \$750 as required by the Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 22 day of December 2022.

Signature: \_\_\_\_\_



Print applicant's full legal name: Mark William Zitzow

Print signatory party's title if applicant is a legal entity: \_\_\_\_\_

Form of affidavit regarding ownershipAffidavitSTATE OF OKLAHOMACOUNTY OF OKLAHOMA

NH Block 44, LLC, being first duly sworn, stated:

1. The entity name is **NH Block, LLC**. The entity address is **101 N Robinson Ave., Unit 900**. I am over the age of 18. I am a resident of the State of **Oklahoma**. I have personal knowledge of the matters stated in this Affidavit.

2. I am the current and legal owner of the property in the City of Nichols Hills more particularly described as:

**See Attached Legal Description**

3. I am the applicant for the rezoning of such property pursuant to the Nichols Hills City Code.

4. This address and legal description accurately describe the property for which rezoning is requested.

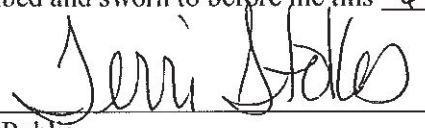
I declare to the best of my knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this 6 day of December, 2022.

  
Chris Candelaria  
NH Block 44, LLC

Notary Acknowledgment

Subscribed and sworn to before me this 6<sup>th</sup> day of December, 2022

  
Notary Public

My Commission Expires: 3/31/25  
Comm. No. 21004447



**NH Block 44, LLC**  
**101 N Robinson Ave., Unit 900**  
**Oklahoma City, OK 73102**  
**PH: (000) 000-0000**

December 6, 2022

City of Nichols Hills  
Planning & Zoning Department  
6407 Avondale Drive  
Nichols Hills, OK 73116

Attn: Mr. Shane Pate, City Manager

**RE: Letter of Authorization for Submittal to the City**

Dear Mr. Pate:

As owner/representative of the subject property, I hereby authorize Johnson & Associates to act as agents on our behalf in the submittal and processing of this Rezoning application and all subsequent applications to the City of Nichols Hills. If you have any questions or comments, please feel free to contact me at the number listed above.

Respectfully Submitted,

*Chris Candalaria*



cc: Mark W. Zitzow, AICP, Johnson & Associates  
File: 5124 000 / ZON



2

When Recorded Return to:

**COMBINED**  
**SPECIAL WARRANTY AND QUITCLAIM DEED**

KNOW ALL MEN BY THESE PRESENTS:

THAT **NH BLOCK 44 LLC** (aka NH Block 44, LLC), an Oklahoma limited liability company ("**Grantor**"), in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration to it in hand paid, the receipt and sufficiency of which consideration are hereby acknowledged, does hereby grant, bargain, sell, and convey, unto **KAREN HULSEY SAMIS, TRUSTEE OF THE KAREN HULSEY SAMIS TRUST, u/t/a 07/24/2007** ("**Grantee**"), whose address is 1500 Huntington Avenue, Nichols Hills, OK 73116, the following:

- (1) the real property more particularly described and depicted on **Exhibit A** attached as a part hereof (the "**Land**"); and
- (2) any and all buildings, walls, landscaping, and other improvements located on the Land (collectively, the "**Improvements**"); and
- (3) all right, title and interest of Grantor in and to all streets, alleys, easements, and rights-of-way in, on, across, in front of, abutting, adjoining, or otherwise benefitting the Land (collectively the "**Appurtenances**"),

BUT EXCEPTING, EXCLUDING, AND RESERVING TO GRANTOR, Grantor's right, title, or interest, if any, in and to all minerals and similar substances, including but not limited to ores, metals, coal, lignite, oil, gas, sulfur, and uranium, located in, on, or under the Land or that may be produced from the Land (collectively, "**Minerals**"), together with any rights, privileges, immunities, rights of way, and easements associated therewith or appurtenant thereto (the "**Mineral Rights**"); provided, however, Grantor waives and releases any and all rights to use the surface of the Land to conduct any activities which in any manner relate to the exploration, mining, production, processing, gathering, or storing of any Minerals. All of the property being conveyed hereby is collectively called the "**Property**."

This Special Warranty Deed is made and accepted expressly subject to those encumbrances and exceptions (hereinafter collectively the "**Permitted Exceptions**") set forth on **Exhibit B** attached as a part hereof, to the extent and only to the extent valid and enforceable against the Property, and the reservation of the Mineral Rights.

TO HAVE AND TO HOLD the Property, as aforesaid, unto Grantee, its successors and assigns, forever, and Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND all and singular the Property, subject to the Permitted Exceptions and the reservation of Mineral Rights, unto Grantee, its successors and assigns, against every person

whomsoever lawfully claiming or to claim the same, or any part thereof, by, through, or under Grantor, but not otherwise.

Grantee, by its acceptance hereof, expressly acknowledges that Grantee is taking the Property "AS IS, WHERE IS" and with all faults.

Grantee, by its acceptance hereof, does hereby assume and agree to pay any and all ad valorem taxes and special assessments pertaining to the Property for calendar year 2022 and subsequent years, there having been a proper proration of ad valorem taxes for the current calendar year between Grantor and Grantee.

#### Quitclaim Deed as to Certain Matters

Grantor does hereby quitclaim, grant, bargain, sell and convey unto Grantee any right, title, or interest Grantor in and to the rock wall and other improvements located outside the boundaries of the Land and within the right-of-way of Grand Boulevard abutting the Land, which wall and improvements have been historically used in conjunction with improvements on the Land.

#### Covenants Required by the City of Nichols Hills, Oklahoma

The Land is part of a larger tract owned by Grantor. Grantee owns certain real property (the "**Samis Building Site**") abutting the Northwestern boundary of the Land (along the boundary of the Land with a bearing of N 29°03'09" E and a distance of 50.00 feet). The Samis Building Site is more particularly described on **Exhibit C** attached as a part hereof. This conveyance effects a lot line adjustment between Grantor's retained tract and the Samis Building Site. Grantor and Grantee were required to obtain the approval of the City of Nichols Hills (the "**City**") for the Lot Line Adjustment effected by this Deed. As a condition of such approval, the City required that Grantee agree to the covenants below.

Therefore, by its acceptance and recording of this Deed, Grantee agrees as follows:

- (a) Grantee may not sell, transfer, convey, or mortgage the Land separate and apart from the remainder of the Samis Building Site, and any attempt to do so will be void.
- (b) The foregoing covenants will run with title to the Samis Building Site and will be binding on all parties having or acquiring any right, title, or interest in the Samis Building Site.
- (c) The foregoing covenants will be for and inure to the benefit of the City of Nichols Hills, which will have the right and standing to enforce the terms of such covenants.

The lot line adjustment effected by this Deed was administratively approved by the City Manager of the City. Evidence of such approval is attached as **Exhibit D** to this Deed.

[Grantor's execution appears on following page]

SIGNATURE PAGE  
TO  
COMBINED SPECIAL WARRANTY AND QUITCLAIM DEED

IN WITNESS WHEREOF, this Combined Special Warranty and Quitclaim Deed has been executed by the Grantor as of the date set forth in its acknowledgment set forth below to be effective as of the date of delivery to the Grantee.

“Grantor”: NH BLOCK 44 LLC, an Oklahoma limited liability company

By: William R. Oliver

Name: William R. Oliver  
Title: Manager

STATE OF OKLAHOMA )  
 ) ss.  
COUNTY OF OKLAHOMA )

The foregoing instrument was acknowledged before me on Jan 18th, 2022, by William R. Oliver, as Manager of NH Block 44 LLC, an Oklahoma limited liability company.

[Signature]  
Notary Public

My Commission No. 18011464

My Commission Expires: 11/13/22

[Seal]



**EXHIBIT A**

**Legal Description and Depiction of the Land**

[See attached document consisting of 2 pages]

UNOFFICIAL

EXHIBIT A  
LEGAL DESCRIPTION OF THE LAND

Nichols Hills  
A Part of Lot 4 Block 44  
December 29, 2021

A tract of land being a part of the South Half (S/2) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being a portion of Lot Four (4) Block Forty-four (44) as shown on the recorded plat NICHOLS HILLS, being more particularly described as follows:

Commencing at the Northernmost corner of said Lot 4

THENCE along and with the Northeasterly line of said Lot 4 on a curve to the left, having a radius of 1,072.00 feet, a chord bearing of South  $41^{\circ}37'51''$  East, a chord length of 41.71 feet and an arc length of 41.72 feet to the Easternmost corner of a tract of land recorded in Book 11969, Page 855, said point being the POINT OF BEGINNING;

THENCE continuing along and with the Northeasterly line of said Lot 4 on said curve to the left, having a radius of 1,072.00 feet, a chord bearing of South  $43^{\circ}31'12''$  East, a chord length of 28.97 feet and an arc length of 28.97 feet;

THENCE South  $39^{\circ}22'41''$  West, departing said Northeasterly line, a distance of 34.90 feet;

THENCE North  $79^{\circ}02'26''$  West, a distance of 22.50 feet to a corner on the Southeasterly line of said tract of land recorded in Book 11969, Page 855;

THENCE North  $29^{\circ}03'09''$  East, along and with the Southeasterly line of said tract of land recorded in Book 11969, Page 855, a distance of 50.00 feet to the POINT OF BEGINNING.

Containing 1,035 square feet or 0.0238 acres, more or less.

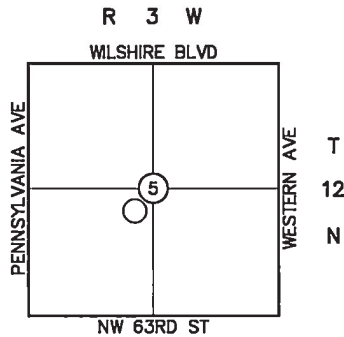
Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)



# Exhibit

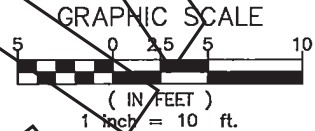
## NICHOLS HILLS ADDITION

### PART OF LOT 4, BLOCK 44



**Location Map**  
SCALE: 1"=4000'

GRAND BLVD.



STONE WALL

P.O.B.

EDGE OF  
ARTIFICIAL TURF

$L=28.97'$ ,  $R=1072.00'$   
 $\Delta=1^{\circ}32'47''$   
Chd D=28.97  
Chd B=S43°31'12"E

WARRANTY DEED  
BK. 11969, PG 855

STONE WALL

0.7'

N29°03'09"E  
50.00'

34.90'  
S39°22'41"W

22.50'  
N79°02'26"W

NICHOLS HILLS ADDITION  
BK. 22 PLATS, PG. 44

LOT 4 BLOCK 44

**DURHAM SURVEYING, INC.**

1800 SOUTH SARA ROAD

YUKON, OKLAHOMA 73099

Ph. (405) 265-3404 Fax (405) 265-0649

CERTIFICATE OF AUTHORIZATION NO. 5313, EXP. DATE 06/30/2022

1/18/2022

**EXHIBIT B****Permitted Exceptions**

1. Easements, or claims of easements, visible on the Land or not shown by the public records.
2. Encroachments, overlaps, boundary line disputes, or other matters which would be disclosed by an accurate survey and inspection of the Property.
3. Taxes or special assessments which are not shown as existing liens by the public records.
4. Minerals of whatsoever kind, subsurface and surface substances, including but not limited to coal, lignite, oil, gas, uranium, clay, rock, sand and gravel in, on, under and that may be produced from the Land, together with all rights, privileges, and immunities relating thereto, whether or not appearing in the public records. The Grantor makes no representation as to the present ownership of any such interests. There may be leases, grants, exceptions or reservations of such interests.
5. Taxes for the year 2022 and subsequent years, the amounts of which are not ascertainable, due or payable.
6. Statutory Section Line Road Easements in favor of the State of Oklahoma, where applicable.
7. Owner's Certificate, Dedication, Restrictions and Plat of Nichols Hills recorded at Book 22 of Plats, Page 44, Surveyor's Certificate recorded at Book 173, Page 29; Correction Owner's Certificate, Dedication, and Plat recorded at Book 173, Page 30.
8. Building setback lines, easements for drainage and public utilities pursuant the recorded Plat.
9. Rules, regulations and/or ordinances relating to airports.
10. Memorandum of Water Gathering, Treatment, and Disposal Agreement recoded at Book 14177, Page 1131.
11. Memorandum of Produced Water Gathering, Treatment and Disposal Agreement recorded at Book 13943, Page 1602.



**EXHIBIT C****Legal Description of the Samis Building Site**

That land conveyed by Special Warranty Deed recorded in Book 10561, page 852, more particularly described as follows:

All of Lot 5, Block 44, NICHOLS HILLS, Oklahoma County, State of Oklahoma,  
and

That portion of Lot 4, Block 44, NICHOLS HILLS, Oklahoma County, State of Oklahoma of said Block, more particularly described as follows:

BEGINNING at a point on the right of way line of Grand Boulevard at the point where the point where the lot line common to Lots 4 and 5, Block 44, intersects the same as the point or place of beginning;

THENCE South 38°52'00" West along the lot line common to said Lots 4 and 5, a distance of 246.0 feet to the rear Lot line of said Lot 4, Block 44;

THENCE South 53°30'00" East along the rear lot line of said Lot 4 for a distance of 25 feet to a point;

THENCE North 39°52'00" East a distance of 181.3 feet to a point;

THENCE 70°56'34" West a distance of 23.3 feet to a point;

THENCE North 39°52'00" East a distance of 72.0 feet to the front Lot line of said Lot 4, Block 44;

THENCE along the right of way line of Grand Boulevard as shown on the said plat of NICHOLS HILLS on the arc of a curve to the right whose central angle is 22°16' and whose radius is 1040.0 feet a distance of 2 feet more or less to the point or place of beginning.

and

That land conveyed by Warranty Deed recorded in Book 11969, Page 855, more particularly described as follows:

A tract of land lying in the Southeast Quarter (SE/4) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Oklahoma County, Oklahoma and being a part of Lot Four (4), Block Forty-four (44) to Nichols Hills, an Addition to Oklahoma County, Oklahoma, and being more particularly described as follows:

COMMENCING at the Northwest Corner of said Lot 4;

THENCE South 38°52'00" West along the West line of Lot 4 for a distance of 246.00 feet to the rear lot line of said Lot 4;

THENCE South 53°30'00" East along the rear lot line of said Lot 4 for a distance of 25.00 feet to the Point of Beginning;

THENCE North 39°08'40" East (Field) (North 39°52'00" East-Deed) a distance of 180.40 feet (Field) (181.30 feet-Deed);

THENCE North 65°01'04" West (Field) (North 70°56'34" West-Deed) a distance of 22.07 feet (Field) (23.30 feet-Deed);

THENCE North 39°50'54" East (Field) (North 39°52'00" East-Deed) a distance of 70.76 feet (Field) (72.20 feet-Deed) to the North line of said Lot 4 and the South Right of Way of Grand Boulevard and a point on a curve to the left having a Central Angle of 2°07'22", a radius of 1072.00 feet, a chord bearing of South 41°41'04" East, a Chord length of 39.72 feet;

THENCE along the arc of said curve a distance of 39.72 feet;

THENCE South 29°03'09" West a distance of 50.00 feet;

THENCE South 45°42'06" West a distance of 93.23 feet;

THENCE South 59°34'16" West a distance of 34.58 feet;

THENCE South 43°17'21" West a distance of 65.34 feet to the POINT OF BEGINNING.

**EXHIBIT D****City Approval of the Lot Line Adjustment**

The Lot Line Adjustment effected by the foregoing Deed was approved on the 18<sup>th</sup> day of January, 2022, by S. Shane Pate, II, City Manager of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted by the Nichols Hills City Code.

By: 

Printed name: S. Shane Pate, II

Title: City Manager

2021110501193690 B: 14957 P: 280  
 11/05/2021 11:34:40 AM Pgs: 2  
 Fee: \$20.00 Doc Stamp: \$5250.00  
 David B. Hooten, County Clerk  
 Oklahoma County - State of Oklahoma



## WARRANTY DEED

### STATUTORY FORM INDIVIDUAL

Deed presented for filing by: Stewart Title of Oklahoma, Inc.  
 File No.: 1393693  
 Stewart Title Guaranty Company

#### Know All Men by These Presents:

THAT, **BG Nichols Hills, LLC**, duly organized and existing under and by virtue of the laws of the State of party/parties of the first part, in consideration of the sum of TEN and No/100 (\$10.00) and other valuable considerations in hand paid, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and convey unto **NH BLOCK 44, LLC** party/parties of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to wit:

See Exhibit "A" attached hereto and made a part hereof.

TAX ID No.: 169575265

Grantee's Mailing Address: 6600 NW Grand Boulevard, Nichols Hills, OK 73116

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said party/parties of the second part, his/her/their/its heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature. SUBJECT to existing zoning, easements, right-of-ways and restrictive covenants of record.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be signed in its name by its Manager this 29 day of OCTOBER, 2021

BG Nichols Hills, LLC

Louise G. Bennett  
 BY: Louise G. Bennett, Manager

1393693

CORPORATION OR LLC ACKNOWLEDGMENT

State of Oklahoma  
 County of Oklahoma

Before me, the undersigned, a Notary Public in and for said County and State on this 29th day of OCTOBER, 2021, personally appeared, LOUISE G. BENNETT, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that same was executed as the free and voluntary act and deed of said persons for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Commission Expires: 7/7/23



PUBLIC RETURN TO:  
 Stewart Title of Oklahoma, Inc.  
 555 N. Lincoln Blvd, Suite 100  
 Oklahoma City, OK 73116

Filing Fees: \$18.00  
 Doc Stamps: \$5,250.00

## EXHIBIT "A"

### LEGAL DESCRIPTION

**Tract 1:**

Lot Two (2), in Block Forty-four (44), of NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof.

**Tract 2:**

Lot Three (3), in Block Forty-four (44), of NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof.

**Tract 3:**

Lot Four (4), in Block Forty-four (44), of NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof; LESS AND EXCEPT: Those part of said Lot 4, Block 44, more particularly described as follows: (1) Beginning at the point on the Right-of Way of Grand Boulevard at the point where the Lot line common to Lots 4 and 5, Block 44, intersects the same as the Point or Place of Beginning; Thence South 38°52'00" West along the Lot line common to said Lots 4 and 5, a distance of 246.00 Feet to the rear Lot line of said Lot 4, Block 44; Thence South 53°30'00" East along the rear Lot line of said Lot 4 for a distance of 25.00 Feet to a point; Thence North 39°52'00" East a distance of 181.30 Feet to a point; Thence North 70°56'34" West a distance of 23.30 Feet to a point; Thence North 39°52'00" East a distance of 72.00 Feet to the front Lot line of said Lot 4, Block 44; Thence along the Right-of-Way of Grand Boulevard as shown on the said plat of NICHOLS HILLS on the arc of a curve to the right whose central angle is 22°16'00" and whose radius is 1040.00 Feet a distance of 2.00 Feet more or less to the Point or Place of Beginning; AND (2) Commencing at the Northwest Corner of Lot 4; Thence South 38°52'00" West along the West line of Lot 4 for a distance of 246.00 Feet to the rear Lot line of said Lot 4; Thence South 53°30'00" East along the rear Lot line of said Lot 4 for a distance of 25.00 Feet to the Point of Beginning; Thence North 39°08'40" East (Field) (North 39°52'00" East-Deed) a distance of 180.40 Feet (Field) (181.30 Feet-Deed); Thence North 65°01'04" West (Field) (North 70°56'34" West-Deed) a distance of 22.07 Feet (Field) (23.30 Feet-Deed); Thence North 39°50'54" East (Field) (North 39°52'00" East-Deed) a distance of 70.76 Feet (Field) (72.20 Feet-Deed) to the North line of said Lot 4 and the South Right-of-Way of Grand Boulevard and a point on a curve to the left having a central angle of 2°07'22", a radius of 1072.00 Feet; A chord bearing of South 41°41'04" East; A chord length of 39.72 Feet; Thence along the arc of said curve a distance of 39.72 Feet; Thence South 29°03'09" West a distance of 50.00 Feet; Thence South 45°42'06" West a distance of 93.23 Feet; Thence South 59°34'16" West a distance of 34.58 Feet; Thence South 43°17'21" West a distance of 65.34 Feet to the Point of Beginning.



## LEGAL DESCRIPTION

Nichols Hills  
 Lot 2 Block 44  
 November 5, 2021

A tract of land being a part of the South Half (S/2) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being a portion of Lot Two (2) Block Forty-four (44) as shown on the recorded plat NICHOLS HILLS, being more particularly described as follows:

Commencing at the Northernmost corner of Lot 4 of said Block 44;

THENCE along and with the Northeasterly line of said Lot 4 on a curve to the left, having a radius of 1,072.00 feet, a chord bearing of South 44°33'23" East, a chord length of 151.06 feet and an arc length of 151.18 feet;

THENCE South 48°48'00" East, continuing along and with the Northeasterly line of said Lot 4 and along and with the Northeasterly line of said Lot 3, a distance of 157.55 feet;

THENCE along and with the Northeasterly line of said Lots 3 and 2 on a non-tangent curve to the right having a radius of 680.00 feet, a chord bearing of South 47°54'46" East, a chord length of 58.29 feet and an arc length of 58.31 feet to the POINT OF BEGINNING;

THENCE continuing along and with the Northeasterly line of said Lot 2 on said non-tangent curve to the right having a radius of 680.00 feet, a chord bearing of South 38°14'56" East, a chord length of 170.62 feet and an arc length of 171.07 feet to the Easternmost Corner of said Lot 2

THENCE South 72°54'21" West, along and with the Southeasterly line of said Lot 2, a distance of 198.72 feet to the Southernmost corner of said Lot 2;

THENCE North 53°30'00" West, along and with the Southwesterly line of said Lot 2, a distance of 133.34 feet;

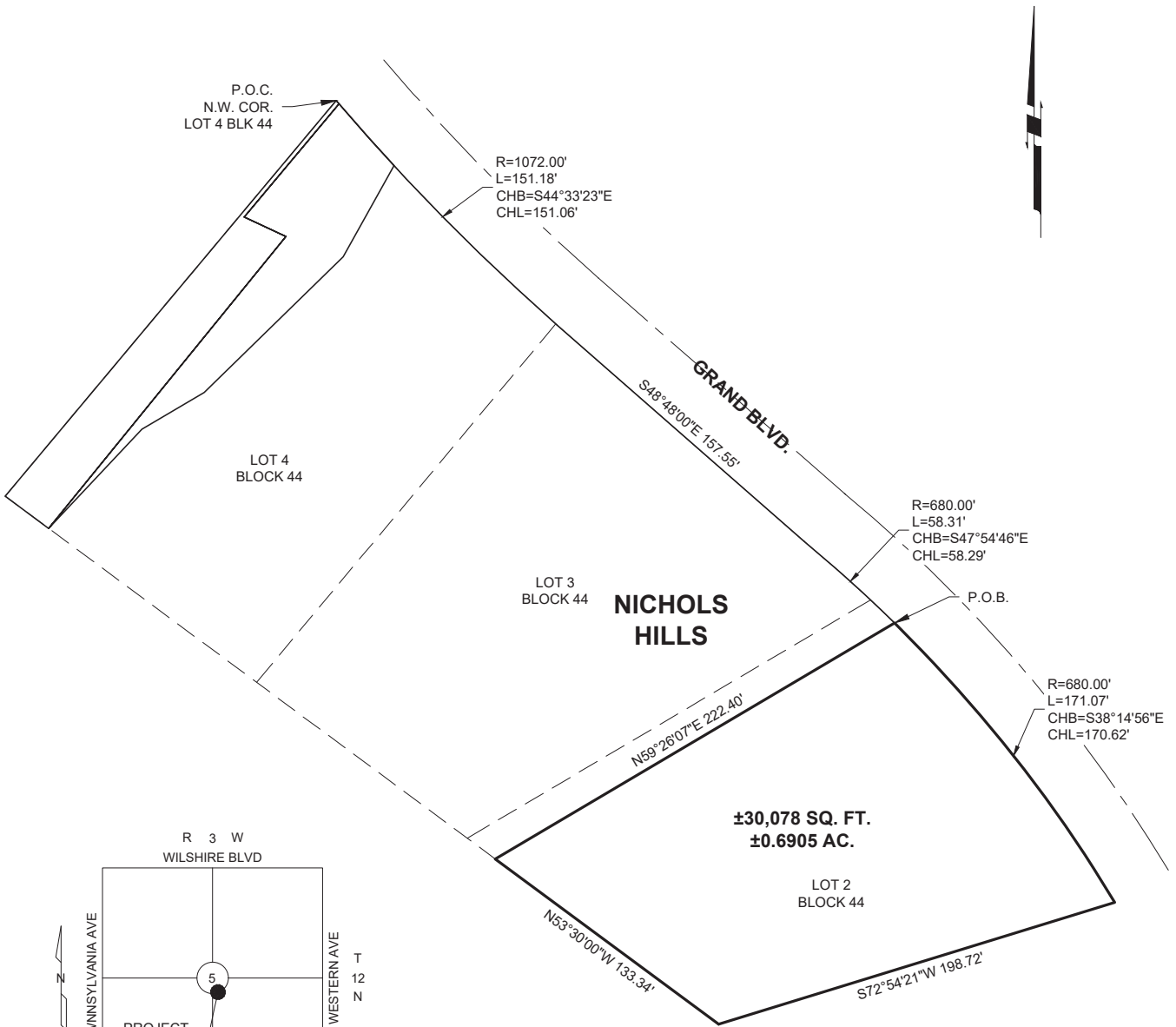
THENCE North 59°26'07" East, departing said Southwesterly line, a distance of 222.40 feet to the POINT OF BEGINNING.

Containing 30,078 square feet or 0.6905 acres, more or less.

Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)

S:\5124\5124-Lot 2 Block 44.docx

This legal description was prepared using the recorded plat of NICHOLS Hills and a provided survey by Coon Engineering dated 4/18/02. This legal description is not based on an actual survey of the property.



ACAD FILE: S:\Civil 3D proj\5124\5124-lot split.dwg, 12/29/2021 10:28 AM, Matt Johnson  
XREFS LOADED: 5124-bdy.dwg

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Proj. No.: 5124  
Date: 11-5-21  
Scale: 1"=80'

**NICHOLS HILLS**  
OKLAHOMA COUNTY, OKLAHOMA  
**LOT 2 BLOCK 44**



**Johnson & Associates**  
1 E. Sheridan Ave., Suite 200  
Oklahoma City, OK 73104  
(405) 235-8075 FAX (405) 235-8078 www.jaokc.com  
Certificate of Authorization #1484 Exp. Date: 06-30-2023  
• ENGINEERS • SURVEYORS • PLANNERS •



## LEGAL DESCRIPTION

Nichols Hills  
 Lot 3 Block 44  
 November 5, 2021  
 Revised December 29, 2021  
 Revised January 6, 2022

A tract of land being a part of the South Half (S/2) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being a portion of Lots Two (2) and Three (3) Block Forty-four (44) as shown on the recorded plat NICHOLS HILLS, being more particularly described as follows:

Commencing at the Northernmost corner of Lot 4 of said Block 44;

THENCE along and with the Northeasterly line of said Lot 4 on a curve to the left, having a radius of 1,072.00 feet, a chord bearing of South 44°33'23" East, a chord length of 151.06 feet and an arc length of 151.18 feet;

THENCE South 48°48'00" East, continuing along and with the Northeasterly line of said Lot 4 and along and with the Northeasterly line of said Lot 3, a distance of 49.51 feet to the POINT OF BEGINNING;

THENCE continuing South 48°48'00" East, along and with the Northeasterly line of said Lot 3, a distance of 108.04 feet;

THENCE continuing along and with the Northeasterly line of said Lot 3 and along and with the Northeasterly line of said Lot 2 on a non-tangent curve to the right having a radius of 680.00 feet, a chord bearing of South 47°54'46" East, a chord length of 58.29 feet and an arc length of 58.31 feet;

THENCE South 59°26'07" West, departing said Northeasterly line, a distance of 222.40 feet to a point on the Southwesterly line of said Lot 2;

THENCE North 53°30'00" West, along and with the Southwesterly line of said Lots 2 and 3, a distance of 131.47 feet;

THENCE North 49°56'47" East, departing said Southwesterly line, a distance of 225.53 feet to the POINT OF BEGINNING.

Containing 32,090 square feet or 0.7367 acres, more or less.

Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)

S:\5124\5124-Lot 3 Block 44.docx

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Certificate of Authorization #1484 Exp. Date: 06-30-2023

• ENGINEERS • SURVEYORS • PLANNERS •

## LEGAL DESCRIPTION

Nichols Hills  
Lot 4 Block 44

November 5, 2021  
Revised December 29, 2021  
Revised January 6, 2022

A tract of land being a part of the South Half (S/2) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being a portion of Lots Three (3) and Four (4) Block Forty-four (44) as shown on the recorded plat NICHOLS HILLS, being more particularly described as follows:

Commencing at the Northernmost corner of said Lot 4;

THENCE along and with the Northeasterly line of said Lot 4 on a curve to the left, having a radius of 1,072.00 feet, a chord bearing of South 42°24'19" East, a chord length of 70.68 feet and an arc length of 70.69 feet to the POINT OF BEGINNING;

THENCE continuing along and with the Northeasterly line of said Lot 4 on said curve to the left, having a radius of 1,072.00 feet, a chord bearing of South 46°26'43" East, a chord length of 80.47 feet and an arc length of 80.49 feet

THENCE South 48°48'00" East, continuing along and with the Northeasterly line of said Lot 4 and along and with the Northeasterly line of said Lot 3, a distance of 49.51 feet;

THENCE South 49°56'47" West, departing said Northeasterly line, a distance of 225.53 feet to a point on the Southwesterly line of said Lot 3;

THENCE North 53°30'00" West, along and with the Southwesterly line of said Lots 3 and 4, a distance of 135.00 feet to the Southernmost corner of a tract of land recorded in Book 11969, Page 855;

THENCE along and with the Southeasterly line of said tract of land recorded in Book 11969, Page 855 the following three calls:

1. North 43°17'21" East, a distance of 65.34 feet;
2. North 59°34'16" East, a distance of 34.58 feet;
3. North 45°42'06" East, a distance of 93.23 feet to a corner on the Southeasterly line of said tract of land recorded in Book 11969, Page 855;

THENCE South 79°02'26" East, departing said Southeasterly line, a distance of 22.50 feet;

THENCE North 39°22'41" East, a distance of 34.90 feet to the POINT OF

S:\5124\5124-Lot 4 Block 44.docx

This legal description was prepared using the recorded plat of NICHOLS Hills and a provided survey by Coon Engineering dated 4/18/02. This legal description is not based on an actual survey of the property.

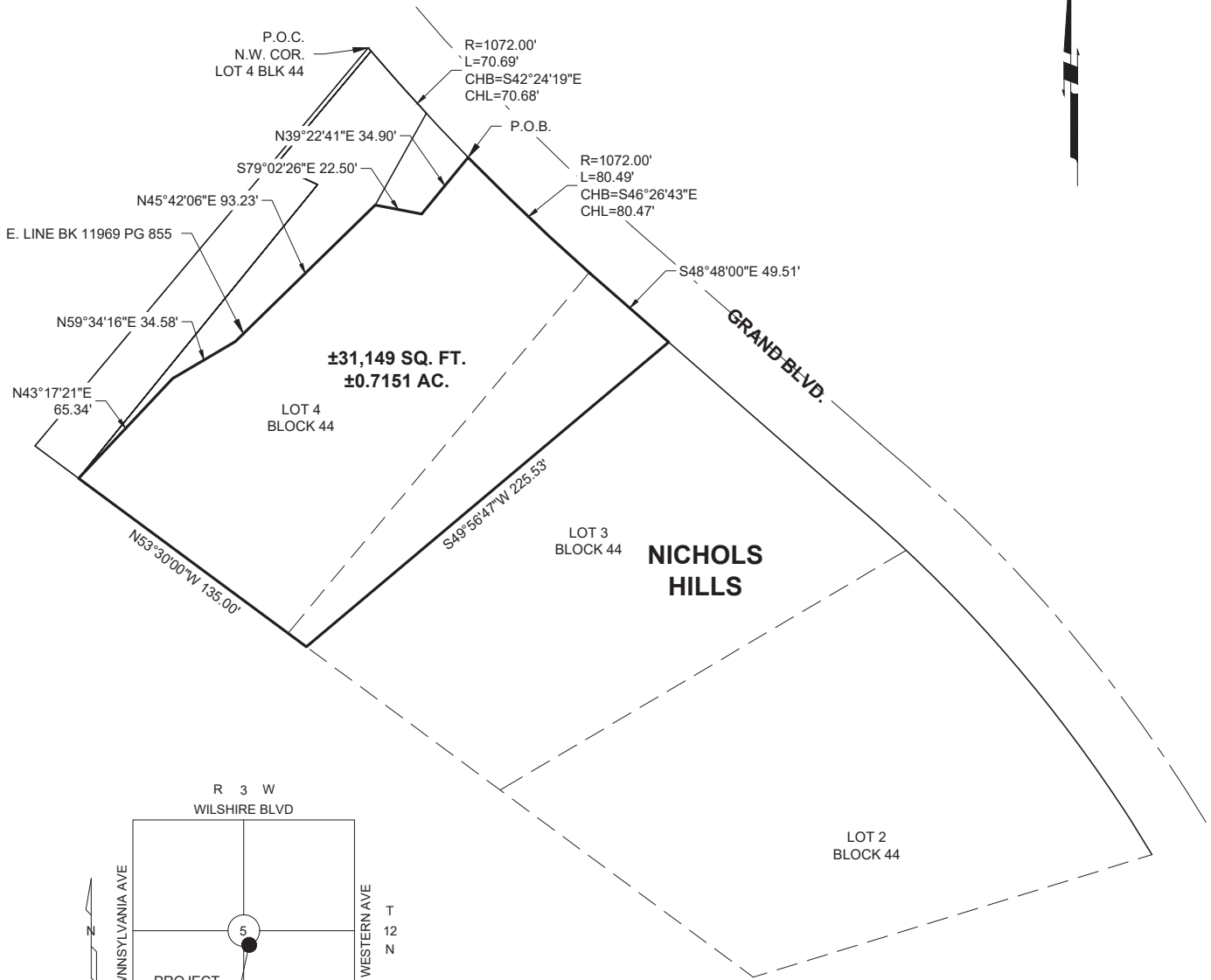
BEGINNING.

Containing 31,149 square feet or 0.7151 acres, more or less.

Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)

S:\5124\5124-Lot 4 Block 44.docx

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XREFS LOADED: 5124-bdy.dwg

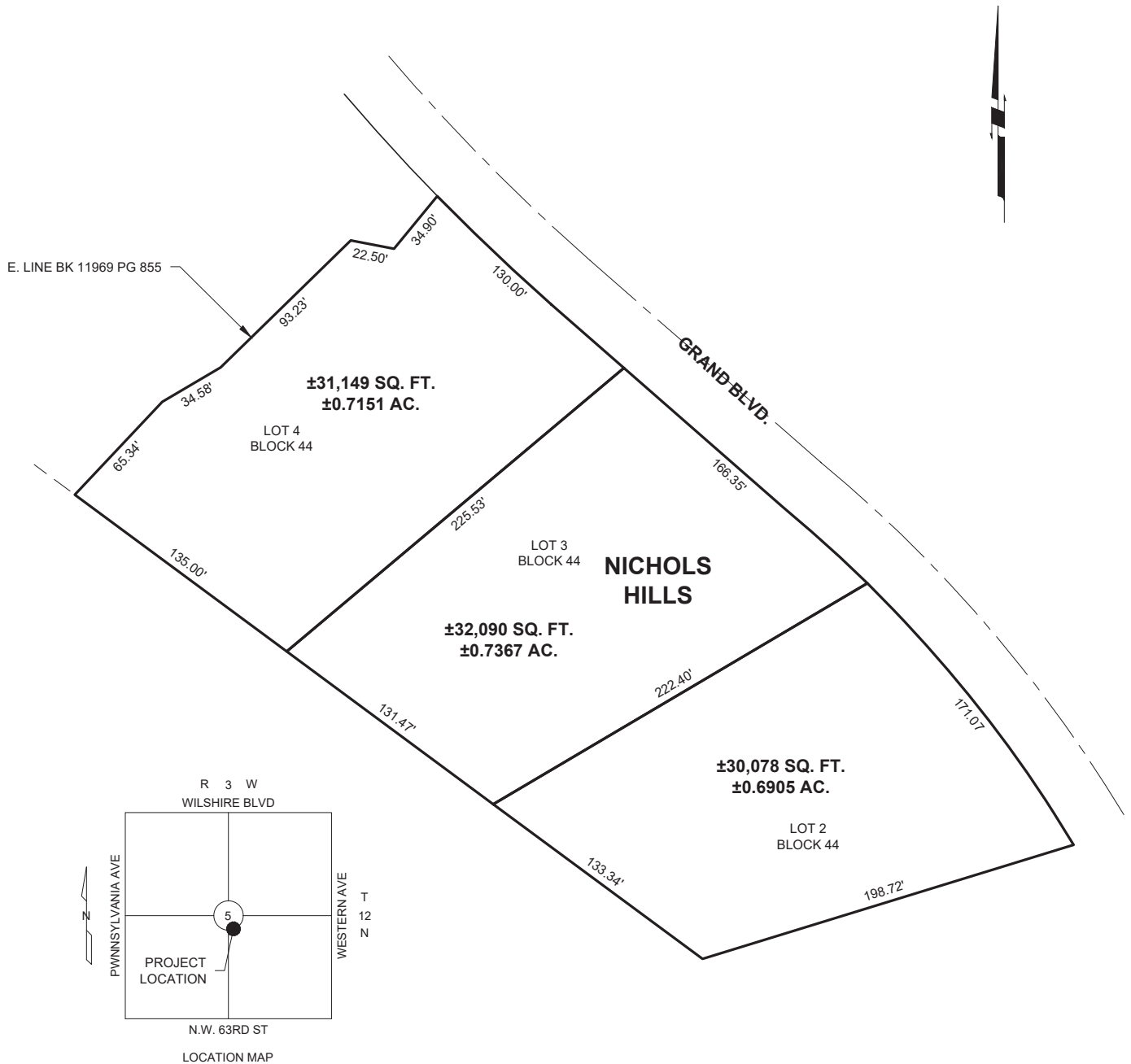
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Proj. No.: 5124  
Date: 1-6-22  
Scale: 1"=80'

**NICHOLS HILLS**  
OKLAHOMA COUNTY, OKLAHOMA  
**LOT 4 BLOCK 44**



**Johnson & Associates**  
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Certificate of Authorization #1484 Exp. Date: 06-30-2023  
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ACAD FILE: S:\Civil 3D proj\5124\5124-Overall New.dwg, 1/6/2022 4:07 PM, Matt Johnson  
 XREFS LOADED:

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Proj. No.: 5124  
 Date: 1-6-22  
 Scale: 1"=80'

**NICHOLS HILLS**  
 OKLAHOMA COUNTY, OKLAHOMA  
**OVERALL**



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 • ENGINEERS • SURVEYORS • PLANNERS •

**CERTIFICATE OF BONDED ABTRACTOR**  
**(300 FEET RADIUS REPORT)**

STATE OF OKLAHOMA                     )  
                                                       ) §:  
 COUNTY OF OKLAHOMA                )

The undersigned bonded abstractor in and for Oklahoma County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Oklahoma County, Oklahoma, as updated by the records of the County Clerk of Oklahoma County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

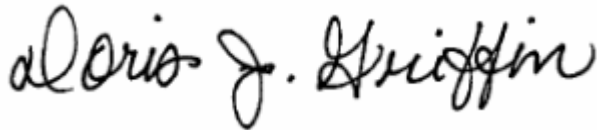
FOR LEGAL DESCRIPTION SEE EXHIBIT 'A', ATTACHED

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (3 ), both inclusive.

*NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.*

Dated: December 2, 2022 at 7:30 AM

**First American Title Insurance Company**



By:

Doris Griffin

Abstractor License No. 4498

OAB Certificate of Authority # 0049

File No. 2785238-OK99



**EXHIBIT 'A'**File No.: **2785238-OK99 ()****Nichols Hills****Lot 2 Block 44****November 5, 2021**

**A tract of land being a part of the South Half (S/2) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being a portion of Lot Two (2) Block Forty-four (44) as shown on the recorded plat NICHOLS HILLS, being more particularly described as follows:**

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**THENCE along and with the Northeasterly line of said Lots 3 and 2 on a non-tangent curve to the right having a radius of 680.00 feet, a chord bearing of South 47°54'46" East, a chord length of 58.29 feet and an arc length of 58.31 feet to the POINT OF BEGINNING;**

**THENCE continuing along and with the Northeasterly line of said Lot 2 on said non-tangent curve to the right having a radius of 680.00 feet, a chord bearing of South 38°14'56" East, a chord length of 170.62 feet and an arc length of 171.07 feet to the Easternmost Corner of said Lot 2**

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**THENCE North 53°30'00" West, along and with the Southwesterly line of said Lot 2, a distance of 133.34 feet;**

**THENCE North 59°26'07" East, departing said Southwesterly line, a distance of 222.40 feet to the POINT OF BEGINNING.**

**Containing 30,078 square feet or 0.6905 acres, more or less.**

**Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)**

**-AND-****Nichols Hills****Lot 3 Block 44****November 5, 2021****Revised December 29, 2021****Revised January 6, 2022**

**A tract of land being a part of the South Half (S/2) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being a portion of Lots Two (2) and Three (3) Block Forty-four (44) as shown on the recorded plat NICHOLS HILLS, being more particularly described as follows:**

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**THENCE continuing South 48°48'00" East, along and with the Northeasterly line of said Lot**

3, a distance of 108.04 feet;

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Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)

-AND-

Nichols Hills

Lot 4 Block 44

November 5, 2021

Revised December 29, 2021

Revised January 6, 2022

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Basis of Bearing: Grid North as established by state plane datum (Oklahoma State Plane North Zone NAD83)

A.P.N. 2618-16-957-5265 and 2618-16-957-5270 and 2618-16-957-5275

**OWNERSHIP REPORT**  
**FILE NUMBER 2785238-OK99**

**EFFECTIVE DATE: DECEMBER 2, 2022**

**9.h.a**

**DATE PREPARED: DECEMBER 7, 2022**

| MAP NUMBER | ACCOUNT NUMBER | NAME                 | MAILING ADDRESS              | CITY          | STATE | ZIP CODE   | SUB NAME          | BLOCK | LOT | LEGAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                | LOCATION                         |
|------------|----------------|----------------------|------------------------------|---------------|-------|------------|-------------------|-------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 2618       | R169575265     | NH BLOCK 44 LLC      | 101 N ROBINSON AVE, Unit 900 | OKLAHOMA CITY | OK    | 73102      | NICHOLS HILLS ADD | 044   | 002 | NICHOLS HILLS ADD 044 002 (PART OF SUBJECT PROPERTY)                                                                                                                                                                                                                                                                                                                                                                                                                 | 6600 NW GRAND BLVD NICHOLS HILLS |
| 2618       | R169575270     | NH BLOCK 44 LLC      | 101 N ROBINSON AVE, Unit 900 | OKLAHOMA CITY | OK    | 73102      | NICHOLS HILLS ADD | 044   | 003 | NICHOLS HILLS ADD 044 003 (PART OF SUBJECT PROPERTY)                                                                                                                                                                                                                                                                                                                                                                                                                 | 6606 NW GRAND BLVD NICHOLS HILLS |
| 2618       | R169575275     | NH BLOCK 44 LLC      | 6600 NW GRAND BLVD           | NICHOLS HILLS | OK    | 73118      | NICHOLS HILLS ADD | 044   | 000 | NICHOLS HILLS ADD 044 000 ALL LOT 4 EX BEG AT SW/C LOT 4 TH SELY25FT NELY181.3FT NWLY23.3FT NELY72FT NWLY2FT SWLY 246FT TO BEG & EX BEG 246FT SWLY & 25FT SE FROM NW/C LT 4 TH NELY181.3 NW23.3FT NELY72.20FT SELY ON A CURVE 39.72FT SWLY50FT SWLY93.23FT SW34.58FT SWLY65.34FT TO BEG & EX BEG 41.74FT ALONG A CURVE LEFT NELY FROM NE/C LOT 4 TH NELY ON CURVE LEFT 28.97FT SW34.90FT NW22.50FT NE50FT TO BEG CONT .02 AC MORE OR LESS (PART OF SUBJECT PROPERTY) | 0 UNKNOWN NICHOLS HILLS          |
| 2618       | R169575260     | DOLE ENTERPRISES LLC | 2203 E WILSHIRE BLVD         | OKLAHOMA CITY | OK    | 73111-8604 | NICHOLS HILLS ADD | 044   | 000 | NICHOLS HILLS ADD 044 000 LOT 1 & PT OF VACATED GRAND BLVD BEG SE/C LT 1 TH ELY60.25FT NW ON A CURVE 50FT NWLY213.69FT SWLY48FT SELY ALONG A CURVE 248.80FT TO BEG                                                                                                                                                                                                                                                                                                   | 1301 BEDFORD DR NICHOLS HILLS    |

**Attachment: PC-2023-01 Packet (6362 : Public Hearing - 6820 NW Grand rezoning)**

**OWNERSHIP REPORT**  
**FILE NUMBER 2785238-OK99**

**EFFECTIVE DATE: DECEMBER 2, 2022**

**9.h.a**

**DATE PREPARED: DECEMBER 7, 2022**

|      |            |                                                                        |                           |               |    |                |                      |     |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |
|------|------------|------------------------------------------------------------------------|---------------------------|---------------|----|----------------|----------------------|-----|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 2618 | R169575290 | SAMIS KAREN<br>H & MICHAEL S<br>CO TRS, SAMIS<br>KAREN HULSEY<br>TRUST | 1500<br>HUNTINGTON<br>AVE | NICHOLS HILLS | OK | 73116-<br>5417 | NICHOLS<br>HILLS ADD | 044 | 000 | NICHOLS HILLS ADD 044 000 PT<br>LOT 4 BEG AT SW/C LOT 4 TH<br>SELY 25FT TH NLY 181.3FT TH<br>NWLY 23.3FT TH NLY 72FT TH<br>NWLY 2FT TO NW/C LOT 4 TH<br>SWLY 246FT TO BEG & PT OF LOT<br>4 BEG 246FT SWLY & 25FT SE<br>FROM NW/C LT 4 TH NELY181.3<br>NW23.3FT NELY72.20FT SELY ON<br>A CURVE 39.72FT SWLY50FT<br>SWLY93.23FT SW34.58FT<br>SWLY65.34FT TO BEG & BEG<br>41.74FT ALONG A CURVE LEFT<br>NELY FROM NE/C LOT 4 TH NELY<br>ON CURVE LEFT 28.97FT<br>SW34.90FT NW22.50FT NE50FT<br>TO BEG CONT .02 AC MORE OR<br>LESS & ALL OF LOT 5 | 1500<br>HUNTINGTON<br>AVE NICHOLS<br>HILLS |
| 2618 | R169575310 | JOHNSTON<br>GARY C TRS,<br>JOHNSTON<br>GARY C 2008<br>TRUST            | 1309 BEDFORD<br>DR        | NICHOLS HILLS | OK | 73116          | NICHOLS<br>HILLS ADD | 044 | 007 | NICHOLS HILLS ADD 044 007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1309 BEDFORD<br>DR NICHOLS<br>HILLS        |
| 2618 | R169575315 | 14817<br>GAILLARDIA<br>LANE LIVING<br>TRUST                            | 1303 BEDFORD<br>DR        | NICHOLS HILLS | OK | 73116          | NICHOLS<br>HILLS ADD | 044 | 008 | NICHOLS HILLS ADD 044 008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1303 BEDFORD<br>DR NICHOLS<br>HILLS        |
| 2618 | R169575385 | GLASS PAULA L<br>& NEIL M TRS,<br>GLASS PAULA L<br>REV TRUST           | 1300 BEDFORD<br>DR        | NICHOLS HILLS | OK | 73116-<br>5708 | NICHOLS<br>HILLS ADD | 045 | 008 | NICHOLS HILLS ADD 045 008 N<br>PRT LOT 8 BEING 80.06FT ON E &<br>86.79FT ON W                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1300 BEDFORD<br>DR NICHOLS<br>HILLS        |
| 2618 | R169575390 | WEBER JANA L<br>REV TRUST                                              | 1310 CAMDEN<br>WAY        | NICHOLS HILLS | OK | 73118          | NICHOLS<br>HILLS ADD | 045 | 009 | NICHOLS HILLS ADD 045 009                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1310 CAMDEN<br>WAY NICHOLS<br>HILLS        |

**Attachment: PC-2023-01 Packet (6362 : Public Hearing - 6820 NW Grand rezoning)**

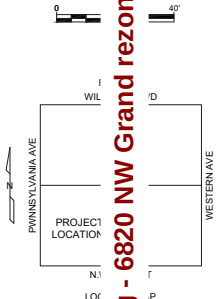
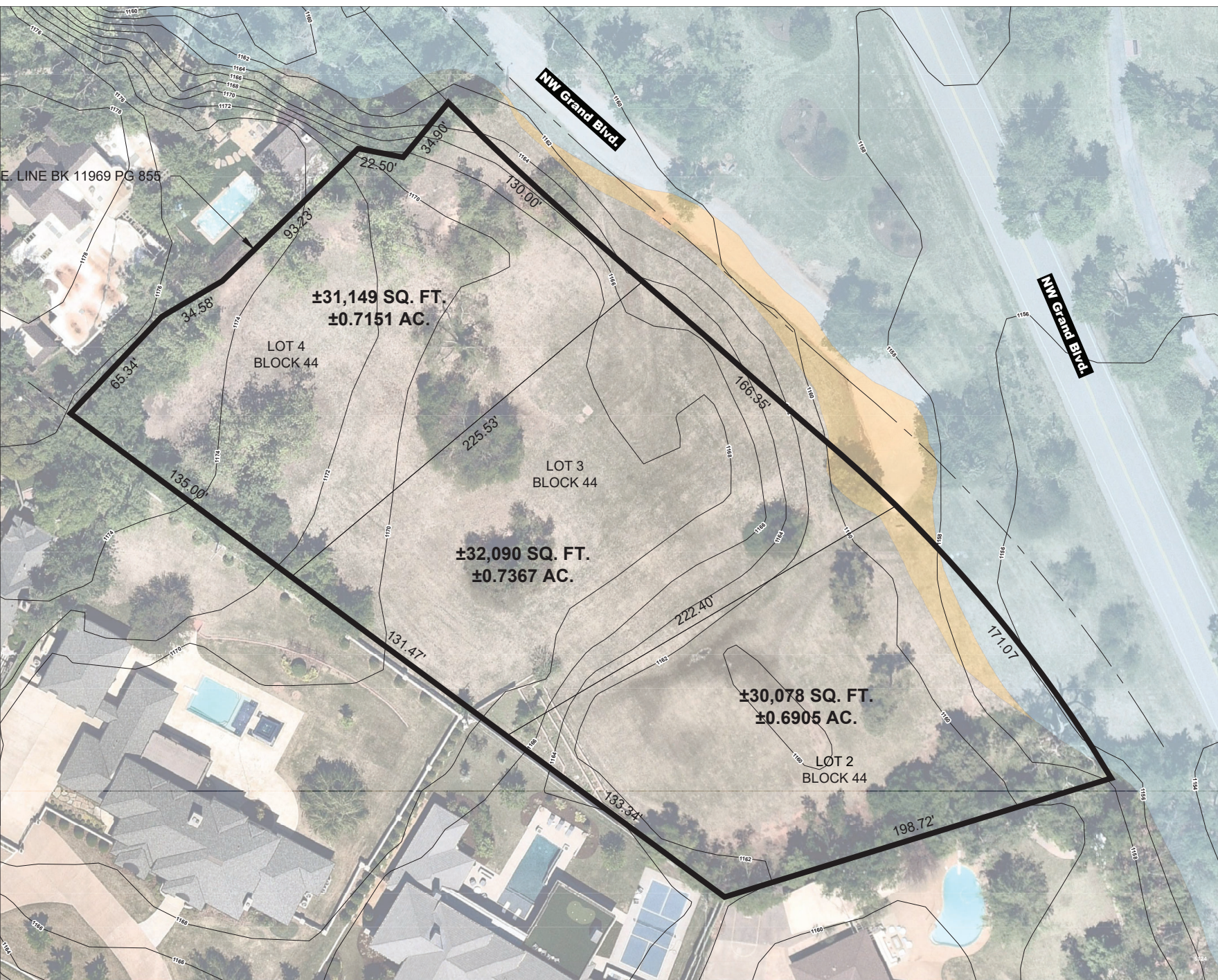
**OWNERSHIP REPORT**  
**FILE NUMBER 2785238-OK99**

**EFFECTIVE DATE: DECEMBER 2, 2022** **9.h.a**  
**DATE PREPARED: DECEMBER 7, 2022**

|      |            |                                                                   |                                 |                  |    |                |                      |     |     |                                                                                                                                                                                                   |                                            |
|------|------------|-------------------------------------------------------------------|---------------------------------|------------------|----|----------------|----------------------|-----|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 2619 | R169575050 | SHUGHART<br>BROOKS &<br>SARAH                                     | 6700 NW<br>GRAND BLVD           | NICHOLS HILLS    | OK | 73116          | NICHOLS<br>HILLS ADD | 042 | 000 | NICHOLS HILLS ADD 042 000 LOT<br>1 EX A TRIANGLE TRACT BEG AT<br>NORTHERNMOST CORNER LT 1<br>TH SWLY160.50FT NELY155.53FT<br>NW ON A CURVE 25FT TO BEG                                            | 6700 NW<br>GRAND BLVD<br>NICHOLS HILLS     |
| 2619 | R169575150 | LE NORMAN<br>DAVID D, LE<br>NORMAN<br>CORY A                      | 9400<br>BROADWAY EXT<br>STE 700 | OKLAHOMA<br>CITY | OK | 73114          | NICHOLS<br>HILLS ADD | 042 | 011 | NICHOLS HILLS ADD 042 011                                                                                                                                                                         | 1501 DRURY LN<br>NICHOLS HILLS             |
| 2619 | R169575250 | VILLA AMORE<br>LLC                                                | PO BOX 5256                     | OAK BROOK        | IL | 60522-<br>5256 | NICHOLS<br>HILLS ADD | 043 | 000 | NICHOLS HILLS ADD 043 000 LOT<br>9 & PT LOT 8 BEG SE/C LOT 8 TH<br>NELY ALONG E LINE LOT 8<br>152.3FT TO NE/C SD LOT 8 NWLY<br>ALONG N LINE LOT 8 44.3FT TO<br>SW/C LOT 1 SWLY 162.44FT TO<br>BEG | 1501<br>HUNTINGTON<br>AVE NICHOLS<br>HILLS |
| 2619 | R169575160 | NRR1 LLC                                                          | 1500 DRURY LN                   | NICHOLS HILLS    | OK | 73116          | NICHOLS<br>HILLS ADD | 043 | 001 | NICHOLS HILLS ADD 043 001                                                                                                                                                                         | 1500 DRURY LN<br>NICHOLS HILLS             |
| 2619 | R169575300 | HOOD LAURA<br>B & HENRY J<br>TRS, HOOD<br>LAURA B<br>LIVING TRUST | 1504<br>HUNTINGTON<br>AVE       | NICHOLS HILLS    | OK | 73116          | NICHOLS<br>HILLS ADD | 044 | 006 | NICHOLS HILLS ADD 044 006                                                                                                                                                                         | 1504<br>HUNTINGTON<br>AVE NICHOLS<br>HILLS |
| 2619 | R169575960 | CITY OF<br>NICHOLS HILLS                                          | 6407 AVONDALE<br>DR             | NICHOLS HILLS    | OK | 73116-<br>6431 | NICHOLS<br>HILLS ADD | 051 | 000 | NICHOLS HILLS ADD 051 000 LTS<br>1 TO 5 EXEMPT                                                                                                                                                    | 0 UNKNOWN<br>NICHOLS HILLS                 |

**Attachment: PC-2023-01 Packet (6362 : Public Hearing - 6820 NW Grand rezoning)**



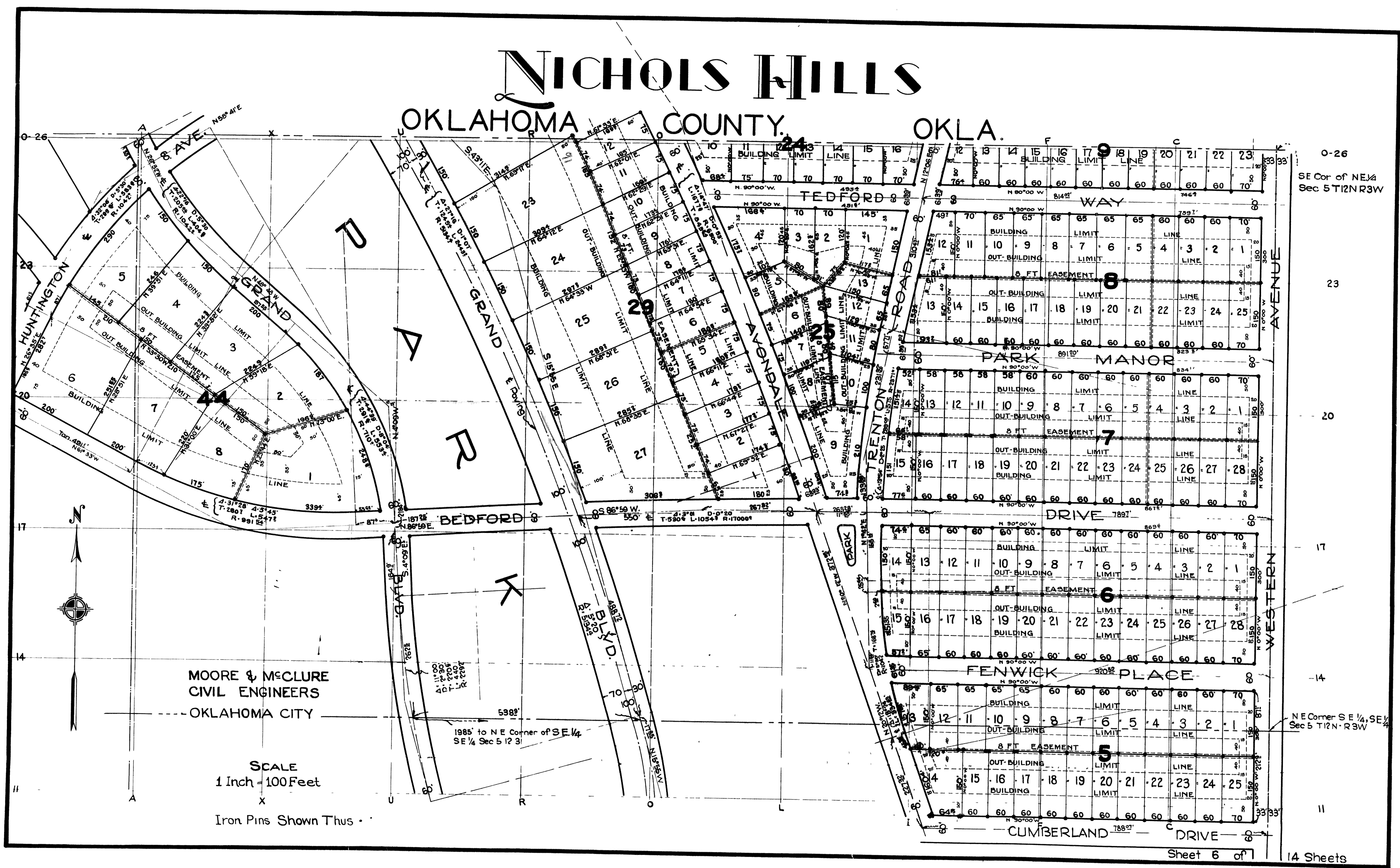


Bedford Dr. & NW Gr Blvd.

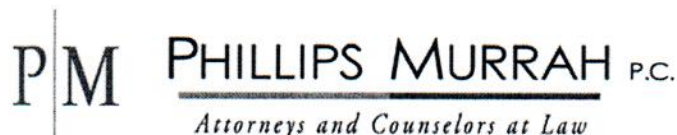
Rezon  xhibit

+/- 2  $\frac{1}{2}$  res









February 3, 2023

**VIA EMAIL: [acopeland@nicholshills.net](mailto:acopeland@nicholshills.net)**

Planning Commission  
% Amanda Copeland, Assistant City Manager  
City of Nichols Hills  
6407 Avondale Drive  
Nichols Hills, Oklahoma 73116

**RE: Application of NH Block 44, LLC for the Rezoning Request  
Docketed to be heard February 7, 2023 ("Application")**

Dear Planning Commissioners:

I am writing this letter on behalf of Karen Samis, owner of the property located at 1500 Huntington, Nichols Hills.

The purpose of this letter is to respectfully request that the Planning Commission continue its consideration of the subject Application until the March, 2023 Planning Commission meeting. This request is respectfully made in that the undersigned will be out of the country on February 7<sup>th</sup>, the scheduled date for such consideration by the Planning Commission, and is unable to appear and protect Mrs. Samis's interest which we believe will be negatively affected should the Application be granted.

The Applicant's Lot 4 is contiguous in part to a portion of the Samis property located on Lot 5 and a portion of Lot 4 conveyed to Samis under authority of a lot split approved by the Planning Commission and the City Council of Nichols Hills at the joint meeting of the aforementioned bodies on January 18, 2022.

In a nutshell, the Application is, among other things, seeking to rezone the subject property from E-2, Urban Estate Zoning to R-1-75, Single Family Residential Zoning. The Application transmittal letter to the City from the Applicant's civil engineers states, in pertinent part, that the purpose of the request is two-fold, "...to allow for a shallower front yard setback and to increase the size of homes permitted on the property." It also states that "...the existing setbacks and lot coverage prevents a **market-sized home** (emphasis added) from being constructed on the subject site."

If my math is correct, and my interpretation of **market-sized home** in the context which I will ascribe to the Applicant is correct, the rezoning will move the home from a no-more-than 30% lot coverage ratio to a no-more-than 65% coverage. That would permit the maximum size home to be built under the current zoning of approximately 9,500 sq. ft. to grow to approximately 15,000 sq. ft.

**The Power of a Strategic Partner.®**

Nichols Hills Planning Commission

February 3, 2023

Page 2 of 2

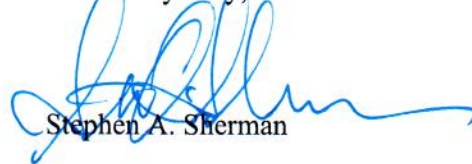
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The largesse of a **market-sized home** can reasonably be anticipated. It is submitted that extremely large homes on the subject lots, with the reduced setbacks provided for in the R-1-75 zoning, and the reduced front yard setback, will not only appear disproportionate on the properties, but will also burden the backyard neighbors that front Bedford, and Mrs. Samis whose property will be overshadowed, protected by only a small side yard set back to the west, and materially negatively impacted.

I hope that, in spite of its brevity, this letter will persuade the honorable commissioners of the Planning Commission to continue the proceeding for the consideration of the subject Application until Mrs. Samis and her representatives have an opportunity to visit with the Applicant and obtain certain assurances that are appropriate to the circumstance.

Again, it is respectfully requested that the Planning Commission defer consideration of the Applicant's Application and continue the item to the March Planning Commission Docket.

Yours very truly,



Stephen A. Sherman

SAS:wjr

P.S. Mr. Henry Hood's home, which is next door to the Samis home, backs up to a portion of the subject properties. He has authorized me to state that he is also in favor of the continuance requested herein.

cc: Mrs. Karen Samis (via email)  
Mr. Henry Hood (via email)

PM