

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 10, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 12:41 PM
on the 6th day of January, 2023.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Absent	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. December 13, 2022 City Council Minutes
 - b. December 14, 2022 City Council Minutes

MOTION: Hoffman moved to approve the December 13, 2022 and December 14, 2022 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court

- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Hoffman moved to approve the December 2022 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

5. Total Warrants & Claims \$1,039,358.30

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$235,173.90
b. Designated Funds – Fire & General Employee	255.17
c. Nichols Hills Municipal Authority	102,949.53
d. General Fund Capital Improvement	83,131.33
e. Designated Funds - Parks	28,723.25
f. General Obligation Bond Funds	589,125.12

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 3 for Project No. PC-2104 with Rudy Construction Co. for 6500 & 6800 Blocks of Avondale Drive Paving Improvements in the amount of \$401,598.96.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- b. Pay Estimate No. 4 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$99,026.10.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 8 for Project No. FC-2102 with Rudy Construction Co. for Love Family Park Improvements in the amount of \$28,723.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the Park fund and other funds.

- d. Pay Estimate No. 1 for Project No. PC-2103 with Rudy Construction Co. for 1500 Block of Guilford Lane Paving Improvements in the amount of \$15,473.60.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Pay Estimate No. 1 for Project No. PC-2003 with Traffic & Lighting Systems, LLC for 63rd Street Crosswalk in the amount of \$33,636.33.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from General Fund and other funds.

- f. Pay Estimate No. 15 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$17,100.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from General Fund and other funds.

MOTION: Hoffman moved to approve item 6a - 6f Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Accept donation of eight (8) Motorola Vigilant Solutions license plate reading cameras from Nichols Hills Crime and Prevention. The purchase totaled over \$42,500.00

Police Chief Steven Cox expressed his gratitude to the Nichols Hills Crime and Fire Prevention, Inc. for their continued support and help in obtaining additional equipment for the Nichols Hills Police and Fire Departments. Chief Cox introduced Mr. Patrick Alexander, Board President of Nichols Hills Crime and Fire Prevention, Inc. Mr. Alexander thanked everyone for their contributions which was used to purchase the Vigilant Solutions

license plate reading cameras. Mayor Goetzinger thanked the Nichols Hills Crime and Fire Prevention, Inc. for their generous contribution.

MOTION: Hoffman moved to approve agenda item 7b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

- c. Payment to Northwest Lawn Invoice in the amount of \$36,988.75 for Fire Station irrigation system repair and rework. To be paid from the General fund and other funds.

MOTION: Hoffman moved to approve item 7a and 7c Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 18, 2023 and May 2, 2023.

Ms. Lynne Porter, General Manager of the Oklahoma City Memorial Marathon, presented the application to the City Council.

The event will be held April 28, 2023 - April 30, 2023.

MOTION: Hoffman moved to approve agenda item 9a subject to Public Works Director Randy Lawrence approving the banner width of up to 24 inches. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

- b. PUBLIC HEARING: An Ordinance deleting Section 50-133 of the Nichols Hills City Code and replacing it with a new division of the code regarding landscaping; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9b(i) – Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

- c. A resolution calling a general election to be held on April 4, 2023 for the purpose of electing a council member from Ward Three of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

MOTION: Hoffman moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

- d. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., represented by Donna Davis, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.
- e. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding Accessory Buildings, Accessory Structures, and Accessory Uses; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- f. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding outdoor lighting; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- g. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding the No-Build Vertical Envelopes for the E-1 Estate District, the E-2 Urban Estate District, the R-1-75 Single-Family Residential District, and the R-1-60 Single-Family Residential District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- h. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code regarding administration and enforcement of the Zoning Code; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Hoffman moved to continue agenda items 9d - 9h to the next regularly scheduled meeting of the Nichols Hills City Council. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Hoffman
ABSENT:	Clements



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma