

MINUTES

Regular Meeting of the
Nichols Hills Building Commission
Tuesday, November 21, 2023 at 4:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 11:20 AM
on the 17th day of November, 2023.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
John Lippert		Present	
Tori Raines	Chairman	Present	
Rusty Caston		Present	
Jeff Oakley		Absent	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Minutes

- a. October 17, 2023 Minutes

MOTION: Herzel moved to approve the October 17, 2023 minutes as presented. Lippert seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	John Lippert
AYES:	Herzel, Lippert, Raines, Caston
ABSENT:	Oakley

5. Public Hearings

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Certificate of Approval Application - 7311 Waverly Avenue, Nichols Hills, OK.

Mr. Sam Gresham, with Sam Gresham Architecture, presented the application to the Building Commission.

Following discussion among the Building Commission members, staff and the applicant, Chairman Raines opened the public hearing.

No one expressing a desire to be heard, the public hearing was closed.

MOTION: Herzel moved to approve subject to providing a drainage plan for all gutters and downspouts, properly sized piping, showing the cabana ties into the system, and removing all references to stucco on A3.1. Lippert seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	John Lippert
AYES:	Herzel, Lippert, Raines, Caston
ABSENT:	Oakley

- b. Certificate of Approval Application - 1104 Marlboro Lane, Nichols Hills, OK.

Mr. Nathan Vaughn, with Harrison Kennedy Homes LLC, presented the application to the Building Commission.

Following discussion among the Building Commission members, staff and the applicant, Chairman Raines opened the public hearing.

Mrs. Laurel Kallenberger spoke of her concerns on the drainage of the property. She also spoke in favor of the application.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Caston moved to continue to the next regular schedule meeting. Herzel seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rusty Caston
SECONDER:	Larry Herzel
AYES:	Herzel, Lippert, Raines, Caston
ABSENT:	Oakley

- c. Certificate of Approval Application - 1209 Mulberry Lane, Nichols Hills, OK.

Mr. Chris Moock, with Cornerstone Homes, and Hollie Hunt, architect with Sam Gresham Architecture, presented the application to the Building Commission.

Following discussion among the Building Commission members, staff and the applicant, Chairman Raines opened the public hearing.

No one expressing a desire to be heard, the public hearing was closed.

MOTION: Caston moved to approve subject to the civil engineer revising the drainage plan to show the calculations, sizing of all pipes, roof drainage pipe to the same port to the southeast side of the lot, and that the cabana be added to this drainage system. Lippert seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rusty Caston
SECONDER:	John Lippert
AYES:	Herzel, Lippert, Raines, Caston
ABSENT:	Oakley

6. Adjournment

MOTION: There being no further business, Raines moved to adjourn the meeting. Lippert seconded the motion.



Chairman
Building Commission
City of Nichols Hills, Oklahoma



City Manager
Building Commission
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma