

1. Agenda

Documents:

[2023-08-15 BUILDING COMMISSION - PUBLIC AGENDA-1831.PDF](#)

2. Meeting Materials

Documents:

[2023-08-15 BUILDING COMMISSION - FULL AGENDA-1831.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills Building Commission
Tuesday, August 15, 2023 at 4:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Building Commission only on items that appear on this Agenda. The Building Commission may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Building Commission.

1. Call to Order

2. Roll Call

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

4. Minutes

a. July 18, 2023 Minutes

5. Public Hearings

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Certificate of Approval Application - 1509 Buttram Road, Nichols Hills, OK.

6. Items for Separate Vote

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Discuss application requirements for detailed cut through drawings of an exterior wall.

7. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 9:02 AM on the 11th day of August, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 9:30 AM on the 11th day of August, 2023; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 11th of August, 2023; and transmitted by email at 5:00 PM on the 11th day of August, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Building Commission
Tuesday, July 18, 2023 at 4:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 11:10 AM
on the 14th day of July, 2023.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
John Lippert		Present	
Tori Raines	Chairman	Present	
Rusty Caston		Present	4:02 AM
Jeff Oakley		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Minutes

- a. June 20, 2023 Minutes

MOTION: Herzel moved to approve the June 20, 2023 minutes as presented. Oakley seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Jeff Oakley
AYES:	Herzel, Lippert, Raines, Caston, Oakley

5. Public Hearings

Attachment: Minutes 07 18 23 (6754 : 3 July 18, 2023 Minutes)

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Certificate of Approval Application - 6508 NW Grand Boulevard, Nichols Hills, OK.

Mr. James Staggs, with Stanford Remodeling, presented the application to the Building Commission.

Following discussion among the Building Commission members, staff and the applicant, Chairman Raines opened the public hearing.

Mr. Clark Musser spoke in favor of the application.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Lippert moved to approve subject to amending the drainage plan to show PVC pipe, instead of ADS pipe. Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Lippert
SECONDER:	Rusty Caston
AYES:	Herzel, Lippert, Raines, Caston, Oakley

- b. Certificate of Approval Application - 1506 W. Wilshire Boulevard, Nichols Hills, OK.

Mr. Chris Candelaria, Candelaria Design Build, presented the application to the Building Commission.

Following discussion among the Building Commission members, staff and applicant, Chairman Raines opened the public hearing.

No one expressed a desire to be heard, the public hearing was closed.

MOTION: Herzel moved to approve subject to providing more

detail drawings on the grading, drainage, and retaining walls, and that the metal siding on the elevation plan give more detail on the product to be used. Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Rusty Caston
AYES:	Herzel, Lippert, Raines, Caston, Oakley

6. Adjournment

MOTION: There being no further business, Herzel moved to adjourn the meeting. Caston seconded the motion.

Chairman
Building Commission
City of Nichols Hills, Oklahoma

City Manager
Building Commission
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

See City Clerk's office.