

MINUTES

Special Meeting of the
Nichols Hills Building Commission
Monday, December 9, 2019 at 10:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:59 PM on
the 4th day of December, 2019.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
Sam Gresham		Present	
John Lippert	Chairman	Present	
Tori Raines		Present	
Rusty Caston		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Public Hearings

- a. Presentation from City Attorney regarding the Oklahoma Open Meeting Act, Open Records Act, and Building Commission Procedures, related discussion and possible action.

John Williams, City Attorney, reviewed the Oklahoma Open Meeting Act and the Open Records Act with the Nichols Hills Building Commission.

- b. Discussion, consideration, and possible action regarding The Nichols Hills Building Commission Building Demolition, Design, and Construction Guildlines.

Mrs. Barbara Bowersox spoke to the Building Commission on her concerns with the Building Commission Guidelines. Mrs.

Bowersox talked about Ordinance 1168 with respect to proportionality and thought there needed to be a section added in Section 50-344 to add private property rights and restricted covenants. Mrs. Bowersox also gave her concerns about inspections during the building process to ensure the City Code is being followed.

Mrs. Jennifer Puckett spoke to the Building Commission about the importance of the plats and restricted covenants. Also, she voiced her concerns with the enforcement of the rules and guidelines of the Building Commission and how to improve the monitoring of construction during the building process.

No others expressed a desire to be heard.

The Building Commission requested that the members review the proposed guidelines and send any proposed amendments to City staff to make the changes and present those changes at the next scheduled meeting.

MOTION: Raines moved to direct staff to have the application packets delivered to the members of the Building Commission no later than 10 calendar days prior to the regular schedule meeting. Herzel seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tori Raines
SECONDER:	Larry Herzel
AYES:	Herzel, Gresham, Lippert, Raines, Caston

5. Adjournment

MOTION: There being no further business, Herzel moved to adjourn the meeting. Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Rusty Caston
AYES:	Herzel, Gresham, Lippert, Raines, Caston



Chairman
Building Commission
City of Nichols Hills, Oklahoma



City Manager
Building Commission
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma