

MINUTES

Special Meeting of the
Nichols Hills Building Commission
Wednesday, February 26, 2020 at 9:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:05 PM on the 21st day of February, 2020.

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
Sam Gresham		Present	
John Lippert	Chairman	Present	
Tori Raines		Present	
Rusty Caston		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Public Hearings

- a. Discussion, consideration, and possible action regarding recommendation to City Council to adopt building demolition, design, and construction guidelines.

Carla Sharpe, legal counsel for the City of Nichols Hills, reviewed the amendments to the guidelines with the Building Commission members and staff.

Jeff Oakley, Landscape Architect, discussed the landscape points system with the Building Commission.

MOTION: Gresham moved to accept the landscaping guidelines.
Caston seconded the motion.

Mrs. Sharpe reviewed the building demolition, design, and construction guidelines with the Building Commission members and staff.

David Lyon, Site Manager for LPC Builds, asked a question concerning the grading guidelines and the documents that are required in the Certificate of Approval process.

MOTION: Caston moved to accept the Building Commission guideline as amended with the addition of heavy-duty aluminum windows in B-4.8. Raines seconded the motion.

MOTION: Raines moved to recommend that the City Council approve the Building Commission guidelines as presented. Gresham seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tori Raines
SECONDER:	Sam Gresham
AYES:	Herzel, Gresham, Lippert, Raines, Caston

5. Adjournment

MOTION: There being no further business, Caston moved to adjourn the meeting. Gresham seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rusty Caston
SECONDER:	Sam Gresham
AYES:	Herzel, Gresham, Lippert, Raines, Caston



Vice Chairman
Building Commission
City of Nichols Hills, Oklahoma



City Manager
Building Commission
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma