

MINUTES

Regular Meeting of the
Nichols Hills Building Commission
Tuesday, January 21, 2020 at 4:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:44 PM on
the 16th day of January, 2020.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
Sam Gresham		Present	
John Lippert	Chairman	Present	
Tori Raines		Present	
Rusty Caston		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Minutes
 - a. December 17, 2019

MOTION: Gresham moved to approve the December 17, 2019 minutes as presented. Herzel seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Gresham
SECONDER:	Larry Herzel
AYES:	Herzel, Gresham, Lippert, Raines, Caston

5. Items for Separate Vote

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the Building Commission.

Discussion, consideration, and possible approval of the following:

- a. Nomination and election of Vice-Chairman of Nichols Hills Building Commission.

MOTION: Gresham moved to nominate Rusty Caston as Vice-Chairman of the Nichols Hills Building Commission. Herzel seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Gresham
SECONDER:	Larry Herzel
AYES:	Herzel, Gresham, Lippert, Raines, Caston

- b. The Nichols Hills Building Commission Building Demolition, Design, and Construction Guildlines.

Carla Sharpe, legal counsel for the City of Nichols Hills reviewed the guidelines with the Building Commission members and staff.

6. Public Hearings

Discussion, consideration, and possible approval of the following:

- a. Certificate of Approval Application - 1804 Devonshire Boulevard Nichols Hills, OK.

Tom Lippert spoke to the Nichols Hills Building Commission and staff, thanking the City for creating the Building Commission. Mr. Lippert raised his concerns on the drainage, height of the house, and the exterior materials that would be used.

Mark Ruffin, property owner, discussed the application with the Nichols Hills Building Commission members and answered questions from both the Commission and Tom Lippert.

MOTION: Caston moved to approve agenda item 6a subject to the following amendments: 1. There be positive downhill

drainage from the finished floor elevation of the garage to Devonshire. 2. It shall be unpainted brick. Raines seconded the motion.

RESULT:	APPROVED [4 TO 0]
MOVER:	Rusty Caston
SECONDER:	Tori Raines
AYES:	Herzel, Lippert, Raines, Caston
RECUSED:	Gresham

7. Adjournment

MOTION: There being no further business, Caston moved to adjourn the meeting. Raines seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rusty Caston
SECONDER:	Tori Raines
AYES:	Herzel, Gresham, Lippert, Raines, Caston

Chairman
Building Commission
City of Nichols Hills, Oklahoma

City Manager
Building Commission
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma