

MINUTES

Special Meeting of the
Nichols Hills Building Commission
Thursday, April 29, 2021 at 3:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:10 PM on the 16th day of April, 2021.

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
John Lippert	Chairman	Present	
Tori Raines		Present	
Rusty Caston		Present	
Jeff Oakley		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Public Hearings

- a. Certificate of Approval Application - 1601 Queenstown Road, Nichols Hills, OK.

Mr. Sam Gresham, architect with Sam Gresham Architecture, presented the application to the members of the Building Commission.

Following discussion among the Building Commission members, staff and the applicant, Chairman Lippert opened the public hearing.

Governor Frank Keating discussed his concerns to the Building Commission members on the drainage of the proposed property.

Ms. Laura Terlip also spoke to the Building Commission members of her concerns on the drainage of the proposed property.

Mrs. Treca Baetz, property owner, asked the Building Commission members to allow their construction to begin with her guarantee that they will readdress the backyard drainage with their engineer and submit documentation that the Building Commission has requested.

Hearing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Herzel moved to approve agenda item 4a subject to:

1. Update the narrative to show a complete tear down of the existing property.
2. Architect and homeowner provide a new engineer survey indicating that all water will be diverted from the west and north property owners.
3. Trees in the backyard that provide screening to the neighbors to the north be retained.
4. Written acknowledgments from neighbors that they have reviewed revised drainage plans and their concerns have been met.
5. Staff confirm the new foundation follows the plans as submitted.

Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Rusty Caston
AYES:	Herzel, Lippert, Raines, Caston, Oakley

- b. Certificate of Approval Application - 6618 N. Hillcrest Avenue, Nichols Hills, OK.

Mr. Larry Brand, architect with Brand+Brand Design Group, LLC, presented the application to the Building Commission members.

Following discussion among the Building Commission members, staff and the applicant, Chairman Lippert opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Herzel moved to approve agenda item 4b subject to using a 6' side-yard setback for the cabana and that the overall height of the cabana will be no more than 14' off surrounding finish grade. Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Rusty Caston
AYES:	Herzel, Lippert, Raines, Caston, Oakley

5. Adjournment

Chairman Lippert requested staff to date stamp all documents of applications, paper and electronic, when they are submitted and not accept amendments after receipt of that application.

MOTION: There being no further business, Oakley moved to adjourn the meeting. Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Oakley
SECONDER:	Rusty Caston
AYES:	Herzel, Lippert, Raines, Caston, Oakley



Chairman
Building Commission
City of Nichols Hills, Oklahoma



City Manager
Building Commission
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma