

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 8, 2026 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes

- a. August 11, 2026 Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department

- b. Municipal Court

- c. Fire Department

- d. Public Works

- e. Risk Manager

- f. New Resident List

- g. City Treasurer

- h. Finance Director

- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2026-2027

Fund	Dollar Amount
General Fund	\$286,790.18
Designated Funds - Public Works	196.42
Nichols Hills Municipal Authority	165,468.89
General Fund - CIP	46,038.61
Health Insurance Fund	6,867.00
Parks Fund	44,680.00
General Obligation Bond Funds	563,377.55
Total Warrants & Claims	\$1,113,418.65

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 2 for the FC-2502 Public Works Facility Addition with Globe Construction Co. in the amount of \$39,836.26.

BACKGROUND: The change order increases the contract to \$937,338.26. The original contract was 883,500.00.

- b. Pay Estimate No. 6 (FINAL) for FC-2502 Public Works Addition Project with Globe Construction Co. in the amount of \$87,359.96, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and

recommends approval, to be paid from 2023 GO Bonds, 2024 GO Bonds, 2025 GO Bonds, and other funds.

- c. Pay Estimate No. 3 for Project No. PC-2501 with Rudy Construction Co. for Paving Improvements to the 1700 and 1800 Blocks of Westminster Place in the amount of \$165,561.82.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2025 GO Bonds and other funds.

- d. Pay Estimate No. 1 for SC-2502/SC-2601 City-Wide Sanitary Sewer Improvements with Jordan Contractors, Inc. in the amount of \$75,882.01.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Information Systems Manager Scott Johnston to purchase broadcast equipment. The total will not exceed \$13,500.00, as approved in the 2026-2027 General-CIP budget.
- c. Request from Information Systems Manager Scott Johnston to

purchase a replacement rugged tablet for the Fire Department. The total will not exceed \$3,200.00; this item was not included in the 2026-2027 General-CIP budget.

- d. Engineering Professional Services Agreement with Poe & Associates, Inc. to prepare preliminary and final design plans, specifications, estimates, bidding services, and as-built drawing services for resurfacing and sidewalk installation of N. Western Avenue, generally from NW 63rd Street to Wilshire Avenue.
- e. Request from Police Chief Steven Cox to purchase a 2026 Ford Explorer Police Interceptor Unit under state contract pricing SC0035 and related equipment for an amount not to exceed \$73,500.00, to be paid out of the General-CIP fund.
- f. Request from Fire Chief Todd Mays to purchase thirteen Nomex hoods for an amount not to exceed \$1,560.00, to be purchased from the General-CIP Fund.
- g. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2026-2027.
- h. Request from Public Works Director Randy Lawrence to purchase a cement mud mixer, not to exceed \$6,000.00, as approved in the 2026-2027 General-CIP budget.
- i. An Agreement for Professional Services with Howard - Fairbairn Site Design, Incorporated, concerning landscape architectural services.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Patricia Ruffin to close the 1500 Block of Drury Lane

for a Special Event. The street will be closed October 4, 2026 from 4:30 pm - 7:15 pm.

- b. Request from Andrew and Kelsey Jennings to close the 1700 Block of Elmhurst Avenue for a Special Event. The street will be closed October 31, 2026 from 4:00 pm - 8:30 pm.
- c. PUBLIC HEARING: An Ordinance amending Chapter 50 of the Nichols Hills City Code, creating the Westminster Overlay District and regulations applicable to the Westminster Overlay District; amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map concerning such district; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

BACKGROUND: The Planning Commission has continued this item to the next regularly scheduled meeting. Staff recommends that the City Council does the same.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- d. PUBLIC HEARING: Amendment to the Nichols Hills Building Commission Building Demolition, Design, and Construction Guidelines.

BACKGROUND: The Building Commission and Planning Commission have considered this item and both recommend approval.

- e. Request to seek bids for PC-2601 1600 Block of Westminster Place paving improvements and receive and approve plans for the same.
- f. A resolution awarding contract to the lowest responsible bidder for FC-2601 City Hall Exterior Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:46 PM on the 4th day of September, 2026 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 PM on the 4th day of September, 2026; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 4th of September, 2026; and transmitted by email at 5:00 PM on the 4th day of September, 2026 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma