

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 9, 2026 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:12 PM on
the 5th day of June, 2026.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Mayor Sody Clements	5:30
Councilman Steven J. Goetzinger	5:30
Vice-Mayor Colin FitzSimons	5:30

3. Minutes
 - a. May 12, 2026 Minutes
 - b. May 13, 2026 Minutes

MOTION: Steven J. Goetzinger moved to approve the May 12, 2026 and the May 13, 2026 minutes as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

4. Departmental Reports
 - a. Police Department

- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Sody Clements reported that ACOG continues to work on 9-1-1 processes.

Vice-Mayor Colin FitzSimons thanked the department heads for their reports.

MOTION: Colin FitzSimons moved to accept the May 2026 departmental reports as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Steven J. Goetzinger moved to approve the total

warrants and claims as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

6. Consent Docket - Construction

- a. Pay Estimate No. 3 for FC-2502 Public Works Addition Project with Globe Construction Co. in the amount of \$259,945.18.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- b. Change Order No. 1 for PC-2502 Paving Improvements to the 6700 Block of Trenton Road, 7100 Block of Waverly Avenue, and 1800 Block of Windsor Place with Rudy Construction Company in the amount of \$12,720.00.

BACKGROUND: The change order increases the contract to \$758,980.00. The original contract was \$746,260.00.

- c. Pay Estimate No. 5 for Project No. PC-2502 with Rudy Construction Co. for Paving Improvements to the 6700 Block of Trenton Road, 7100 Block of Waverly Avenue, and 1800 Block of Windsor Place in the amount of \$211,710.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- d. Change Order No. 2 for the FC-2501 Westminster Park project with Rudy Construction Co. in the amount of \$21,021.00.

BACKGROUND: The change order increases the contract to

\$1,461,590.84. The original contract was 1,416,005.30.

- e. Pay Application No. 9 for Project No. FC-2501 with Rudy Construction Company for Westminster Park in the amount of \$34,159.15.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from the General Fund, General-CIP Fund, and other funds.

- f. Amendment No. 1 and Change Order No. 1 for Project No. PC-2404 with CGC, LLC, for Paving Improvements to the 1600 and 1700 Blocks of Elmhurst Avenue in the amount of Amendment No. 1 (\$28,930.52) and Change Order No. 1 \$22,296.50.

BACKGROUND: The change order/amendment decreases the contract to \$1,148,582.98. The original contract was \$1,155,217.00.

- g. Pay Estimate No. 5 (FINAL) for Project No. PC-2404 with CGC, LLC. for Paving Improvements to the 1600 and 1700 Blocks of Elmhurst Avenue in the amount of \$79,522.82, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- h. Change Order No. 1 for the FC-2502 Public Works Facility Addition with Globe Construction Co. in the amount of \$14,002.00.

BACKGROUND: The change order increases the contract to \$897,502.00. The original contract was 883,500.00.

- i. Pay Application No. 13 (FINAL) for Redbud Park Grand Boulevard Trail Project with Greenshade Trees, LLC in the amount of \$12,333.51, and place maintenance bonds into effect.

BACKGROUND: Landscape Architect has verified quantities and recommends approval, to be paid from General Fund - CIP and other funds.

- j. Pay Application No. 9 (FINAL) for Project No. FC-2404 with Eight Twenty Oklahoma for Solar Panel Procurement in the amount of \$39,660.55, and place maintenance bonds into effect.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from General-CIP, NHMA-CIP, and other funds.

MOTION: Colin FitzSimons moved to approve items 6a - 6j Consent Docket Construction as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution of the City of Nichols Hills, Oklahoma authorizing the City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.
- c. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of the foregoing.
- d. Automatic Aid Agreement between The City of the Village and the

City of Nichols Hills for Fiscal Year 2026-2027.

- e. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2026-2027.
- f. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2026-2027.
- g. Renewal of Hazardous Waste Inter-Government agreement with the City of Oklahoma City for Fiscal Year 2026-2027.
- h. Oklahoma County Criminal Justice Authority Jail Services Agreement.
- i. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2026-2027.
- j. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- k. Adjusted Pay Estimate #2 for PC-2404 to CGC, LL for \$98,000.00.
- l. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2026.
- m. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2026-2027.
- n. Purchase of insurance policies for property; liability; business interruption; umbrella; bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2026-2027.
- o. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2026-2027.
- p. A resolution of the City Council of the City of Nichols Hills, Oklahoma, adopting and approving the 2022 amended and restated EMS Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2026, and ending June 30, 2027.
- q. Request from Police Chief Steven Cox to purchase a 2026 Tesla

Model Y and related equipment for an amount not to exceed \$70,500.00, to be paid out of the General-CIP fund.

- r. Workers' Compensation Plan renewal for July 1, 2026 to June 30, 2027. Risk Manager Lindy Hough recommends approval of the renewal.
- s. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027.

MOTION: Steven J. Goetzinger moved to approve items 7a - 7s Consent Docket General as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Discussion, consideration, and possible action related to the Redbud Park art RFQ and RFP submissions.

Mrs. Melissa Scaramucci, Chair of Nichols Hills Public Arts Commission, presented the request for an RFQ for Redbud Park art. Mrs. Scaramucci discussed the process for the RFQ and future RFP submissions. Also, Mrs. Scaramucci asked the finalists be paid an honorarium of \$1,500.00 for their time and talents.

MOTION: Steven J. Goetzinger moved to approve agenda item 9a as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- b. Presentation from Mark Zitzow regarding proposed land use plan for the 1700 and 1800 Blocks of Westminster Place.

Mr. Mark Zitzow, Johnson & Associates, Inc., presented the proposed land use plan for the 1700 and 1800 blocks of Westminster Place. City Council requested that the overlay show the lot width be no smaller than the existing lot width.

- c. PUBLIC HEARING: Discussion, consideration, and possible approval of the Final Plat of Sanctuary proposed by Strand on Sherwood, LLC, an Oklahoma limited liability company, for its property having a street address of 1203 Sherwood Lane, containing 3.9039 acres, more or less, and being a part of the Southeast Quarter (SE/4) of Section Five, Township 12 North, Range 3 West, City of Nichols Hills, Oklahoma.

BACKGROUND: The Planning Commission has considered this item and recommends approval.

City Manager Shane Pate presented the proposed final plat of Sanctuary, proposed by Strand on Sherwood, LLC.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Colin FitzSimons moved to approve agenda item 9c as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- d. A Resolution accepting dedication for public use granted by Strand on Sherwood, LLC, an Oklahoma limited liability company, of the easements, rights-of-way, public improvements, and public grounds established by the Final Plat of Sanctuary for its property having a street address of 1203 Sherwood Lane, containing 3.9039 acres, more or less, and being a part of the Southeast Quarter (SE/4) of Section Five, Township 12 North, Range 3 West, City of Nichols Hills, Oklahoma.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d, Resolution 1631, as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- e. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding Attics and Floor Area Ratio; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

BACKGROUND: The Building Commission and the Planning Commission have each reviewed this item and recommend approval.

City Manager Shane Pate, Mrs. Carla Sharpe, and Mrs. Laura McDevitt, attorneys for the City, presented the proposed ordinance

to the City Council.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Colin FitzSimons moved to approve agenda item 9e as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- f. Consider, select, and appoint a new Associate Municipal Judge.

MOTION: Colin FitzSimons moved to approve agenda item 9f as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons

SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- g. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2026-2027 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund, and Park Fund.

City Manager Shane Pate presented the 2026-2027 fiscal year budget to the City Council.

Following discussion among City Council members, Mayor Clements opened the public hearing.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve Resolution 1632 as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- h. Employee Benefit plans for the 2026-2027 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorizing the City Manager to sign all documents necessary to execute the documents in order to effectuate them.

MOTION: Colin FitzSimons moved to approve agenda item 9h, Employees Benefit plans for 2026-2027 as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. A resolution awarding contract to the lowest responsible bidder for PC-2504 2025 GO Bond Paving Improvements 1600 & 1700 Blocks of Drakestone Avenue and 1200 Block of Sherwood Lane, and authorizing execution of the contract, bonds, and related instruments; or alternatively, reject all bids.

MOTION: Steven J. Goetzinger moved to award the contract for PC-2504, 2025 GO Bond Paving Improvements 1600 & 1700 blocks of Drakestone Avenue and 1200 block of Sherwood Lane to CGC, LLC for \$1,236,156.00, approving Resolution 1633. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- j. A resolution awarding contract to the lowest responsible bidder for WW-2401 2025 GO Bond Issue Water Improvements NBC Well (Well #27), and authorizing execution of the contract, bonds, and related instruments; or alternatively, reject all bids.

MOTION: Colin FitzSimons moved to award the contract for WW-2401, 2025 GO Bond Issue Water Improvements NBC Well (Well #27) to Southwest Waterworks, LLC for \$948,570.00, approving

Resolution 1634. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

10. Board Appointments

a. Planning Commission Appointment - Ward One.

MOTION: Steven J. Goetzinger moved to approve the appointment of Michael Biddinger as a member of the Planning Commission. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

b. Planning Commission Appointment - Ward Two.

MOTION: Colin FitzSimons moved to approve the appointment of Barbara Gilbert as a member of the Planning Commission. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

c. Planning Commission Appointment - Ward Three.

MOTION: Steven J. Goetzinger moved to approve the appointment of Ron Byrne as a member of the Planning Commission. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- d. Board of Adjustment Appointment - At-Large Appointment.

MOTION: Colin FitzSimons moved to approve the appointment of John Covington as a member of the Board of Adjustment. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- e. Board of Adjustment Appointment - Ward Two.

MOTION: Steven J. Goetzinger moved to approve the appointment of Robert Slater as a member of the Board of Adjustment. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- f. Board of Adjustment Appointment - Ward Three.

MOTION: Colin FitzSimons moved to approve the appointment of Kathy Lippert as a member of the Board of Adjustment. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- g. Environment, Health and Sustainability Commission - Ward One.

MOTION: Steven J. Goetzinger moved to approve the appointment of Caroline Patton as a member of the Environment, Health and Sustainability Commission. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- h. Environment, Health and Sustainability Commission — Ward Two.

MOTION: Steven J. Goetzinger moved to approve the appointment of Charis Ward as a member of the Environment, Health and Sustainability Commission. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. Board of Park Commissioners Appointment - At-Large Appointment.

MOTION: Colin FitzSimons moved to approve the appointment of Vicki English as a member of the Board of Park Commissioners. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- j. Board of Park Commissioners Appointment - At-Large Appointment.

MOTION: Steven J. Goetzinger moved to approve the appointment of Jamie Farha as a member of the Board of Park Commissioners. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- k. Board of Park Commissioners Appointment - Ward One.

MOTION: Colin FitzSimons moved to approve the appointment of Chip Oppenheim as a member of the Board of Park Commissioners. Steven. J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Steven J. Goetzinger
AYES: Steven J. Goetzinger, Colin FitzSimons, Sody Clements

I. Board of Park Commissioners Appointment - Ward Two.

MOTION: Steven J. Goetzinger moved to approve the appointment of Patty Anthony as a member of the Board of Park Commissioners. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

11. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma