

MINUTES

Regular Meeting of the
Nichols Hills Building Commission
Tuesday, June 20, 2023 at 4:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 9:39 AM on the 16th day of June, 2023.

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel	Chairman	Present	
John Lippert		Absent	
Tori Raines		Present	
Rusty Caston		Present	
Jeff Oakley		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Building Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Minutes
 - a. May 16, 2023 Minutes

MOTION: Oakley moved to approve the May 16, 2023 minutes as presented. Raines seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Oakley
SECONDER:	Tori Raines
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert

5. Items for Separate Vote

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. An Ordinance amending Article V of Chapter 50 of the Nichols Hills City Code and related defined terms regarding the Building Commission review process.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the Building Commission members.

MOTION: Raines moved to recommend approval of the proposed ordinance, with the amendments discussed, to the Planning Commission. Caston seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tori Raines
SECONDER:	Rusty Caston
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert

- b. Discussion regarding thin brick units and thin stone units as exterior building materials.

Building Commission members discussed the description of thin brick in the current City code, Sec.50-140, and the proposed description of thin brick and thin stone separately that Commissioner Caston presented.

MOTION: Oakley moved to recommend approval of agenda item 5b as proposed to the Planning Commission. Raines seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Oakley
SECONDER:	Tori Raines
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert

- c. Review of E-1 and E-2 District Setbacks.

MOTION: Caston moved to table agenda item 5c. Raines seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rusty Caston
SECONDER:	Tori Raines
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert

d. Nomination and election of Chairman of Nichols Hills Building Commission.

MOTION: Herzel nominated Tori Raines as Chairman. Caston seconded the nomination.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel, Chairman
SECONDER:	Rusty Caston
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert

e. Nomination and election of Vice-Chairman of Nichols Hills Building Commission.

MOTION: Raines nominated Larry Herzel as Vice-Chairman. Caston seconded the nomination.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tori Raines
SECONDER:	Rusty Caston
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert

6. Adjournment

MOTION: There being no further business, Raines moved to adjourn the meeting. Oakley seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Oakley
SECONDER:	Tori Raines
AYES:	Herzel, Raines, Caston, Oakley
ABSENT:	Lippert



Chairman
Building Commission
City of Nichols Hills, Oklahoma



City Manager
Building Commission
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma