

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, October 14, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes

- a. September 9, 2025 Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department

- b. Municipal Court

- c. Fire Department

- d. Public Works

- e. Risk Manager

- f. New Resident List

- g. City Treasurer

- h. Finance Director

- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2025-2026

Fund	Dollar Amount
General Fund	\$295,973.59
Designated Funds — Fire & General	101.00
Designated Funds — Police	230.69
Nichols Hills Municipal Authority	136,780.35
General Fund CIP	224,482.14
Municipal Authority CIP	62,994.37
General Obligation Bond Funds	<u>693,498.45</u>
Total Warrants & Claims	\$1,414,060.59

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 6 for Project No. PC-2403 with CGC, LLC. for 2024 GO Bond Issue Paving Improvements to the 1400 and 1500 Blocks of Camden Way in the amount of \$197,345.83.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- b. Pay Estimate No. 6 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$51,896.72.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Pay Application No. 1 for Project No. FC-2501 with Rudy Construction Company for Westminster Park in the amount of \$104,253.00.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from the General-CIP Fund and other funds.

- d. Pay Application No. 5 for Redbud Park Grand Boulevard Trail Project with Greenshade Trees, LLC in the amount of \$253,717.11.

BACKGROUND: Landscape Architect has verified quantities and recommends approval, to be paid from 2021 GO Bonds, 2022 GO Bonds, 2023 GO Bonds, and other funds.

- e. Pay Application No. 3 for Project No. FC-2404 with Eight Twenty Oklahoma for Solar Panel Procurement in the amount of \$79,139.22.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from General-CIP, NHMA-CIP, and other funds.

- f. Change Order No. 3 for FC-2402 City Hall Roof Replacement project with Central Weatherproofing in the amount of \$245.00.

BACKGROUND: The change order increases the contract to \$201,015.00. The original contract was \$193,000.00.

- g. Pay Application No. 3 (FINAL) for Project No. FC-2402 with Central Weatherproofing for City Hall Roof Replacement in the amount of \$12,183.50, and place maintenance bonds into effect.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. Recommendation from the Court Clerk to write off uncollectible receivables of deceased individuals, in the amount of \$270.00.
- d. Schedule of Regular Meetings for the Nichols Hills City Council 2026.
- e. Revocable Right-of-Way Use Permit to Mammoth Fieldhouse to install landscaping elements, water, fire, and sewer lines, and public utilities, at the South Half Addition, located at 7900 N Broadway Extension, Oklahoma City, Oklahoma.
- f. Request from Public Works Director Randy Lawrence to purchase four booster pumps and rebuild a booster pump, not to exceed \$108,856.92. To be paid out of 2023 GO Bonds.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for

consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Tim Rasmussen to close the 1700 Block of Guilford Lane for a Special Event. The street will be closed October 26, 2025 from 4:00 pm - 7:00 pm.
- b. Request from Alexandra Crothers to close Mulberry Lane for a Special Event. The street will be closed November 1, 2025 from 2:00 pm - 6:00 pm.
- c. A resolution authorizing the sale of \$6,000,000 of General Obligation Bonds, Series 2026 of the City of Nichols Hills, Oklahoma; fixing the amount of bonds to mature each year; fixing the manner, time and place the bonds are to be sold; authorizing the City Clerk to give notice of said sale as required by law and to publish notice of sale; approving and authorizing official statements; authorizing and approving contracts for bond counsel, financial advisor and paying agent-registrar services and amendments thereto, and waiving selection pursuant to a competitive process; and, authorizing executions and actions necessary for issuance and delivery of the bonds, and providing for other aspects of the bonds.
- d. Public Hearing: An ordinance for the purpose of removing discriminatory language against certain races contained in existing plats dedicated to the City of Nichols Hills, Oklahoma, and filed in the office of the Oklahoma County Clerk;
 - final plat of Nichols Hills, Oklahoma County, Oklahoma;
 - final plat of the Business Section of Nichols Hills, Oklahoma County, Oklahoma;
 - amended plat of Blocks A, B, C, D, E, and 1, 2, 3 & 26, Nichols Hills, Oklahoma County, Oklahoma;
 - re-survey of Block 37 Nichols Hills, Oklahoma County, Oklahoma;
 - final plat of Buttram Estates section to Nichols Hills,

- Oklahoma;
- final plat of Section 2 Buttram Estates section to Nichols Hills, Oklahoma, a subdivision of part of Block 84, Nichols Hills, Oklahoma;
- resubdivision of Lot 3, Block 86, Nichols Hills, Oklahoma;
- resubdivision of lots 2, 4 5 & 6, Block 86, Nichols Hills, Oklahoma County, Oklahoma;
- final plat of Section 3 Buttram Estates Section to Nichols Hills, Oklahoma, a subdivision of a part of Block 84, Nichols Hills, Oklahoma;
- replat of Lot 4, Block 35, Nichols Hills to Nichols Hills, Oklahoma;
- 36A and 36B, Nichols Hills, Oklahoma County, Oklahoma, a replat of part of Lot 1 and all of Lot 3, Block 36, Nichols Hills, Oklahoma;
- final plat of Block 36C, Nichols Hills, Oklahoma County, Oklahoma, being a replat of Lot 2 , Block 36, Nichols Hills, Oklahoma;
- replat of fee section Buttram Estates, a subdivision of a part of Block 84, Nichols Hills, Oklahoma, & a replat of Lots 37, Section 2 Buttram Estates Section to Nichols Hills, Oklahoma;
- final plat of Cumberland Court, Oklahoma County, Oklahoma;

authorizing the Mayor to sign any documentation necessary to effectuate this ordinance; and declaring an emergency.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. A resolution awarding contract to the lowest responsible bidder for PC-2502 6700 Block of Trenton Road, 7100 Block of Waverly Avenue, and 1800 Block of Windsor Place Paving Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively, reject all bids.
- f. Building Commission Appointment - John Lippert
- g. Building Commission Appointment - Rusty Caston

- h. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. SL000055250832 for construction of approximately 407 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve The Sanctuary, Oklahoma County, Oklahoma. Pursuant to O.S. 27A 2-6-304, the City of Nichols Hills is hereby granted this Tier I Permit to construct 407 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve The Sanctuary, located in SE 1/4 of Section 5, T-12-N, R-3-W, Oklahoma County, Oklahoma, in accordance with the plans approved October 07, 2025.
- i. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WL000055250833 for construction of approximately 770 linear feet of six (6) inch PVC potable water lines and all appurtenances to serve The Sanctuary, Oklahoma County, Oklahoma. Pursuant to O.S. 27A 2-6-304, the City of Nichols Hills is hereby granted this Tier I Permit to construct 770 linear feet of six (6) inch PVC potable water lines and all appurtenances to serve The Sanctuary, located in SE 1/4 of Section 5, T-12-N, R-3-W, Oklahoma County, Oklahoma, in accordance with the plans approved October 07, 2025.
- j. A resolution of the City Council of the City of Nichols Hills, Oklahoma, authorizing the City Manager or City Finance Director to apply for financial assistance from the State of Oklahoma 911 Management Authority GIS Grant.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:41 PM on the 10th day of October, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:50 PM on the 10th day of October, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 10th of October, 2025; and transmitted by email at 5:00 PM on the 10th day of October, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 3:37 PM on the 13th day of October, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 13th day of October, 2025; posted to the City of Nichols Hills website at 5:00 PM on the 13th day of October, 2025; and transmitted by email at 5:00 PM on the 13th day of October, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma