

MINUTES

Special Meeting of the
Nichols Hills Building Code Committee
Wednesday, December 6, 2017 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original Agenda Filed in the Office of the City Clerk at 9:50
AM on the 4th day of December, 2017.**

1. Call to Order

City Manager Shane Pate II called the meeting to order. Further, he advised that this is a public meeting and citizens can provide input when designated on the agenda.

Mr. Pate thanked the Building Code Committee members for their willingness to serve the City on this Ad Hoc Committee.

Additionally, he advised there are specific areas of concern for the City Council regarding spec homes, and homes built with inferior quality materials. Based on these concerns, the Council has tasked the Building Code Committee to review the City's building materials regulations, exterior construction standards, and building and safety-related codes and to then return to the City Council to provide the committee's recommendations regarding them, including any actions necessary to ensure that all such codes meet the minimum statewide codes adopted by the Oklahoma Uniform Building Code Commission.

2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
Sam Gresham		Present	
Tom Krone		Present	
Corbyn Roberts		Present	

- b. Nomination and election of Chairman of the Building Code Committee for the City of Nichols Hills.

MOTION: Gresham moved to nominate Larry Herzel as Chairman of the Nichols Hills Building Code Committee. Krone seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Gresham
SECONDER:	Tom Krone
AYES:	Herzel, Gresham, Krone, Roberts

- c. Nomination and election of Vice-Chairman of the Building Code Committee for the City of Nichols Hills.

MOTION: Herzel moved to nominate Sam Gresham as Vice-Chairman of the Nichols Hills Building Code Committee. Roberts seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Corbyn Roberts
AYES:	Herzel, Gresham, Krone, Roberts

3. Citizens Desiring to be Heard

No one expressed a desire to be heard.

4. Minutes

This is the first meeting of this committee, therefore, no minutes available to be considered.

5. Discussion of Code Review Procedure

Chairman Herzel shared the Procedure Manual for Nichols Hills Building Code Committee Meetings which he prepared in advance of the meeting. Mr. Herzel advised when he served on the State of Oklahoma Uniform Building Code Commission, they reviewed and researched the various codes and made amendments

recommendations to the State in accordance with a very similar procedural manual. The manual provides the procedure for receipt of public comments and comments from the committee.

6. Items for Separate Vote

Workshop: Discussion, consideration and possible action regarding recommendations to the City Council with respect to the adoption of the following:

- a. International Residential Code, 2015 Edition, and possible amendments thereto;
- b. International Building Code, 2015 Edition, and possible amendments thereto;
- c. International Existing Building code, 2015 Edition, and possible amendments thereto;
- d. International Fire Code, 2015 Edition, and possible amendments thereto;
- e. International Mechanical Code, 2015 Edition, and possible amendments thereto;
- f. International Plumbing Code, 2015 Edition, and possible amendments thereto;
- g. National Electrical Code, 2014 Edition (or alternatively, the 2015 Edition), and possible amendments thereto;
- h. International Fuel Gas Code, 2015 Edition, and possible amendments thereto;
- i. International Energy Conservation Code, and possible amendments thereto;
- j. Exterior building material standards

Mr. Pate stated the City of Nichols Hills has adopted mainly the International Building Codes, specifically the 2009 Codes. Chairman Herzel advised there are significant changes from the 2009 to the 2012 Codes and significant changes from 2012 to

2015 Codes.

Committee members were given a copy of the 2015 Code books to review and directed to begin with the 2015 Residential Code. A committee comment form was provided to each board member, and suggested they make recommended amendments on these forms.

7. Discussion, consideration and possible action concerning a regular meeting schedule for 2018.

Committee members and staff discussed possible meeting dates, with a suggestion to staff to schedule the following special meetings for this committee with acknowledging additional meetings may be required.

- Wednesday, December 20, 2017
- Wednesday, January 10, 2018
- Wednesday, January 24, 2018
- Thursday, February 15, 2018
- Wednesday, February 28, 2018

8. Adjournment

MOTION: There being no further business, Herzel moved to adjourn the meeting. Krone seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Herzel
SECONDER:	Tom Krone
AYES:	Herzel, Gresham, Krone, Roberts