

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, July 8, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Municipal Authority only on items that appear on this Agenda. The Municipal Authority may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Municipal Authority.

1. Call to Order
2. Roll Call
3. Minutes
 - a. June 10, 2025 Minutes
4. Total Warrants & Claims
 - a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Nichols Hills Municipal Authority	\$109,257.56
Municipal Authority - CIP	<u>55,413.26</u>
Total Warrants & Claims	\$164,670.82
 - b. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2025-2026

Fund	Dollar Amount
Nichols Hills Municipal Authority	<u>\$38,263.68</u>
Total Warrant & Claims	\$38,263.68
5. Consideration of adoption, approval, acceptance, rejection,

amendment, and/or postponement of the following:

a. June 2025 Financial Statements

6. Consent Docket - General

- a. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2025-2026.
- b. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2025-2026.
- c. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- d. Pay Application No. 1 for Project No. FC-2404 with Eight Twenty Oklahoma for Solar Panel Procurement in the amount of \$67,819.80.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from General-CIP, NHMA-CIP, and other funds.

- e. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2025-2026.

7. Items for Separate Vote - General

- a. Employee supplemental compensation from available funds in the Fiscal Year 2024-2025 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2025-2026.

8. Adjournment



City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 10, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

1. Call to Order
2. Roll Call

Attendees Present	Arrived
Vice-Mayor Sody Clements	5:30
Mayor Steven J. Goetzinger	5:30
Council Member Colin FitzSimons	5:30

3. Minutes

- a. May 13, 2025 Minutes

MOTION: Colin FitzSimons moved to approve the May 13, 2025 minutes as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

4. Total Warrants & Claims

- a. Municipal Authority - CIP

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. May 2025 Financial Statements

MOTION: Colin FitzSimons moved to accept the May 2025 financial statements as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

6. Consent Docket - General

- a. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026.
- b. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2025.
- c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- d. Frontier Logging contract for FY 2025-2026.
- e. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2025-2026.
- f. Workers' Compensation Plan renewal for July 1, 2025 to June 30, 2026. Risk Manager Lindy Hough recommends approval of the

renewal.

MOTION: Sody Clements moved to approve item 6a - 6f Consent Docket General as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

7. Items for Separate Vote - General

- a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2025-2026 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund, and Park Fund.

Mayor Steven J. Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Colin FitzSimons moved to approve agenda item 7a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- b. Employee Benefit plans for the 2025-2026 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorizing the City Manager to sign all documents necessary to execute the agreements.

MOTION: Sody Clements moved to approve agenda item 7b as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- c. Purchase of insurance policies for property; liability; business interruption; umbrella; bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2025-2026.

MOTION: Colin FitzSimons moved to approve agenda item 7c as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

8. Adjournment

MOTION: There being no further business, Sody Clements moved to adjourn the meeting. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

Chairman
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma

General Manager
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma

Secretary
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES JUNE 2025	188.00
				TOTAL:	188.00
Administration	VISA	02-84300	Training & Membershi	PRE COUNCIL MEETING	102.90
		02-84300	Training & Membershi	LUNCH MEETING	34.31
		02-84300	Training & Membershi	LUNCH MEETING	77.79
		02-84300	Training & Membershi	LUNCH MEETING	33.95
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	91.33
				TOTAL:	340.28
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	35,684.27
				TOTAL:	35,684.27
Municipal Court	PETTY CASH	05-84300	Training & Membershi	JUNE 2025 RECEIPTS	20.00
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	91.33
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	PAPER, LABELS, PENS	13.75
		05-83000	Material & Supplies	PAPER, LABELS, PENS	76.15
				TOTAL:	201.23
Police Department	CASEY NIX	06-84950	EV Charging	JUNE HOME CHARGING	23.00
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES	299.80
		06-84100	Vehicle Maintenance	NEW TIRES	299.80
	VISA	06-84100	Vehicle Maintenance	GLASS SUN SCREEN UNIT 54	59.00
	TRANSUNION RISK AND ALTERNAT	06-83000	Material & Supplies	ACCESS TO DATABASE	100.00
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,300.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	961.94
	EXPERT AUTO CARE LLC	06-84100	Vehicle Maintenance	OIL CHANGE UNIT 52	94.73
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	365.33
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	TAXES CHARGED IN ERROR	6.54-
		06-84100	Vehicle Maintenance	10,000 MILE CHECK UNIT 58	31.32
		06-84100	Vehicle Maintenance	NEW BRAKES UNIT 52	1,220.40
		06-84100	Vehicle Maintenance	FUEL SYSTEM FLUSH	358.33
		06-84100	Vehicle Maintenance	O2 SENSOR, NEW BRAKES, PM	2,605.08
	BRANDON EDWARDS	06-84950	EV Charging	JUNE 2025 HOME CHARGING	77.09
	FORD PRO	06-84100	Vehicle Maintenance	VEHICLE GPS TRACKING	288.00
	DAVID STOOPS ELECTRIC	06-84200	Building Maintenance	BATHROOM LIGHT REPLACE	838.44
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREEN	48.00
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	127.25
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	SPARE FUSES	5.99
				TOTAL:	9,096.96
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	60.92
		07-83000	Material & Supplies	SUPPLIES	51.62
		07-83000	Material & Supplies	SUPPLIES	175.87
		07-83000	Material & Supplies	SUPPLIES	41.51
		07-83000	Material & Supplies	STATION SUPPLIES	15.60
	WESTLAKE HARDWARE	07-83000	Material & Supplies	SUPPLIES	47.98
	EMSA	07-85200	EMSA Subsidy	JUNE 2025 SUBSIDY	2,623.29
	BURSAR-OKLAHOMA STATE UNIVER	07-84300	Training & Membershi	TRENCH RESCUE	400.00
		07-84300	Training & Membershi	STRUCTURAL COLLAPSE	2,800.00
		07-84300	Training & Membershi	INSTRUCTOR I	300.00
		07-84300	Training & Membershi	TO CORRECT VENDOR	2,800.00-
		07-84300	Training & Membershi	TO CORRECT VENDOR	300.00-
		07-84300	Training & Membershi	TO CORRECT VENDOR	400.00-

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	STOLZ TELECOM LLC	07-84100	Vehicle Maintenance	HARRIS FIRECOM CABLE	230.00
	CASCO INDUSTRIES INC	07-81100	Uniform Allowance	HELMET SHIELDS	365.00
	VISA	07-84000	Equipment Maintenanc	SUSPENDERS: BENNIE	80.14
		07-84000	Equipment Maintenanc	HOSE TESTER PARTS	74.35
		07-84000	Equipment Maintenanc	GAUGE FOR HOSE TESTER	9.89
		07-83000	Material & Supplies	STATION SUPPLIES	199.86
		07-83000	Material & Supplies	HOSE BUNDLE STRAPS	150.97
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	FD COPY MACHINE	6.19
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	184.82
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	182.66
	CHET BIESIADA	07-84300	Training & Membershi	TRAVEL CLAIM BIESIADA	388.23
	VISA	07-84300	Training & Membershi	OSFA CONVENTION HOTEL	348.00
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	DRUG SCREENS	72.00
	OG&E	07-84800	Utilities	MONTHLY CHARGES	81.31
	OREILLY AUTOMOTIVE STORES IN	07-84100	Vehicle Maintenance	SUPPLIES	69.94
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	TRAINING COURSES	400.00
		07-84300	Training & Membershi	TRAINING COURSES	2,800.00
		07-84300	Training & Membershi	TRAINING COURSES	300.00
		07-84300	Training & Membershi	VEIS CLASS	3,250.00
	KENNY REYES	07-84300	Training & Membershi	OSFA CONVENTION KENNY	26.00
				TOTAL:	12,236.15
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	MONTHLY ENGINEERING	17,029.61
				TOTAL:	17,029.61
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	26.00
	WESTLAKE HARDWARE	09-83000	Material & Supplies	SUPPLIES	4.99
	TRAFFIC LOGIX	09-83000	Material & Supplies	EQUIPMENT	3,359.00
	US FLEET TRACKING	09-84100	Vehicle Maintenance	VEHICLE TRACKING`	149.75
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	516.22
	CRAFCO INC	09-83000	Material & Supplies	COLD PATCH	150.70
		09-83000	Material & Supplies	ASPHALT	214.50
		09-83000	Material & Supplies	COLD BULK PATCH	223.30
	VISA	09-83000	Material & Supplies	WALMART	7.72
	OG&E	09-84800	Utilities	MONTHLY CHARGES	82.08
		09-85500	Street Lighting	MONTHLY CHARGES	8,982.79
		09-85500	Street Lighting	MONTHLY CHARGES	56.14
		09-85500	Street Lighting	MONTHLY CHARGES	54.63
		09-85500	Street Lighting	MONTHLY CHARGES	52.72
		09-85500	Street Lighting	MONTHLY CHARGES	53.46
		09-85500	Street Lighting	MONTHLY CHARGES	53.02
		09-85500	Street Lighting	MONTHLY CHARGES	53.46
		09-85500	Street Lighting	MONTHLY CHARGES	53.91
				TOTAL:	14,094.39
Sanitation	US FLEET TRACKING	10-84100	Vehicle Maintenance	VEHICLE TRACKING`	89.85
	CITY OF OKLAHOMA CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	158.00
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	875.59
	VISA	10-84100	Vehicle Maintenance	DECALS	126.50
	WEX BANK	10-84900	Fuel	CNG	103.39
		10-84900	Fuel	CNG	86.20
		10-84900	Fuel	CNG	103.73
		10-84900	Fuel	CNG	101.20
		10-84900	Fuel	CNG	118.22

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		10-84900	Fuel	CNG	96.22
		10-84900	Fuel	CNG FUEL	69.07
		10-84900	Fuel	CNG FUEL	122.63
		10-84900	Fuel	CNG	91.32
		10-84900	Fuel	CNG	44.36
		10-84900	Fuel	CNG	119.35
		10-84900	Fuel	CNG	80.08
		10-84900	Fuel	CNG	116.89
	GELLCO CLOTHING & SHOES INC	10-83500	Safety Supplies	BOOTS	116.95
	REPUBLIC SERVICES	10-85800	Landfill Disposal	JUNE 2025 COM GARBAGE	75.72
		10-85825	Commercial Garbage D	JUNE 2025 COM GARBAGE	10,783.58
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	JUNE 2025	4,353.35
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	90.00
	OG&E	10-84800	Utilities	MONTHLY CHARGES	82.08
				TOTAL:	18,004.28
Parks Department	VISA	11-85700	Parks Maintenance	JULY 4TH RESTROOM	418.00
	DAVID STOOPS ELECTRIC	11-85700	Parks Maintenance	LOVE PARK	210.00
		11-85700	Parks Maintenance	LOVE PARK	105.00
		11-85700	Parks Maintenance	LOVE PARK	276.00
		11-85700	Parks Maintenance	LOVE PARK	950.50
	HOME DEPOT	11-85700	Parks Maintenance	PIPE	92.21
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES	22.63
		11-85700	Parks Maintenance	SUPPLIES	39.46
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,621.00
	OG&E	11-84800	Utilities	MONTHLY CHARGES	150.77
				TOTAL:	19,885.57
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.32
	WAL-MART #9502	12-84300	Training & Membershi	EOM	163.68
	RAM PRODUCTS INC	12-84000	Equipment Maintenanc	EQUIPMENT	343.26
	VISA	12-83700	Misc. Supplies	SERVICE	99.00
		12-83700	Misc. Supplies	MISC	39.99
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	INVOICE	56.94
		12-84200	Building Maintenance	INVOICE	95.10
		12-84200	Building Maintenance	INVOICE	56.94
		12-84200	Building Maintenance	INVOICE	56.94
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	800.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	45.67
	VISA	12-83000	Material & Supplies	AMAZON	374.25
		12-84300	Training & Membershi	CODE	171.84
		12-84300	Training & Membershi	ADOBE	19.99
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING JUNE 2025	73.00
	TREE SERVICES OK BY MARK BIS	12-84200	Building Maintenance	TREE REMOVAL	900.00
	OG&E	12-84800	Utilities	MONTHLY CHARGES	82.08
	PETROLEUM MARKETERS EQUIPMEN	12-84250	Fueling Station Main	FUELING STATION	269.82
				TOTAL:	3,717.82
General Government	RITE WAY SHREDDING	13-87000	Misc. Expenses	JUNE 2025 SHREDDING	67.05
	VISA	13-83000	Material & Supplies	AMAZON	35.49
		13-83000	Material & Supplies	AMAZON	84.95
		13-83000	Material & Supplies	AMAZON	136.76
		13-83000	Material & Supplies	AMAZON	69.92
		13-83000	Material & Supplies	ORDER CANCELED	84.95-

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL CITY HALL	121.63
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,400.00
	VISA	13-87000	Misc. Expenses	BIRTHDAY ICE CREAM	29.24
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.67
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	503.00
	CIVICPLUS LLC	13-87000	Misc. Expenses	MUNICODE UPDATES	897.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	138.60
		13-83000	Material & Supplies	5 GAL WATER	123.20
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	153.45
		13-86300	Publications	NOTICES AND PUBLICATIONS	45.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	398.55
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	66.00
		13-86300	Publications	NOTICES AND PUBLICATIONS	60.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	28.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	30.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	79.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	100.85
		13-86300	Publications	NOTICES AND PUBLICATIONS	100.65
	MIDWEST WRECKING CO	13-88100	Council Approval Cap	1842 & 1844 WESTMINSTER	60,640.00
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	S-40 LB SOLAR SALT	98.50
	OG&E	13-84800	Utilities	MONTHLY CHARGES	4,593.44
				TOTAL:	71,422.04
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	52.00
	VALVOLINE OIL CHANGE	14-84100	Vehicle Maintenance	OIL CHANGE	101.90
	US FLEET TRACKING	14-84100	Vehicle Maintenance	VEHICLE TRACKING`	149.75
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	607.78
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	93.62
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKER GPS	14.00
	INSTANT SIGNS INC	14-83000	Material & Supplies	SIGNS	113.35
	OG&E	14-84800	Utilities	MONTHLY CHARGES	82.09
				TOTAL:	1,214.49
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	13.27
	VISA	15-83000	Material & Supplies	AMAZON	200.59
		15-84300	Training & Membershi	DUNKIN DONUTS	35.81
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.67
	SAINTS OCCUPATIONAL HEALTH	15-81200	Medical Exams	DRUG SCREENS	25.00
				TOTAL:	320.34
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	DIGI SECURITY SYSTEMS, LLC	16-84200	Building Maintenance	CABLE REPAIR FOR NORTH GA	196.00
	VISA	16-84000	Equipment Maintenanc	IPAD CASE FOR PUBLIC WORK	25.99
		16-84000	Equipment Maintenanc	AVTECH TEMPERATURE RENEWA	349.95
		16-84000	Equipment Maintenanc	AMAZON PURCHASE	63.98
		16-83000	Material Supplies	OFFICE SUPPLIES FOR IT	81.10
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.66
				TOTAL:	2,176.67

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	CITY OF OKLAHOMA CITY TREASU	07-84000	Equipment Maintenanc	RADIO USER & CRA	1,768.98
				TOTAL:	1,768.98

FUND: Designated Funds-Pol

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	VISA	06-83000	Material & Supplies	SNACKS FOR RIDGEWAY	<u>24.07</u>
				TOTAL:	24.07

FUND: Designated Funds-PW

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	TROCHTAS FLOWERS INC	00-79512	Revenue - Public Wor	FLOWERS	92.50
				TOTAL:	<u>92.50</u>

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
NON-DEPARTMENTAL	MISC VENDOR	LIU, BRIANA	00-34150	Utility Refunds	01-00160-21	206.76
		PETERSON, KR	00-34150	Utility Refunds	01-00511-00	169.15
		ESCOBAR, MAR	00-34150	Utility Refunds	01-00759-13	197.86
		DEWEBER, DER	00-34150	Utility Refunds	02-00004-10	124.21
		HAWKINS, TRE	00-34150	Utility Refunds	02-00007-19	138.46
		BROWN, GARY	00-34150	Utility Refunds	02-00266-06	19.16
		TOTAL:				
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	26.00	
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	116.42	
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	SUPPLIES	26.38	
		12-83000	Materials & Supplies	SUPPLIES	16.99	
	TPSI	12-83000	Materials & Supplies	SUPPLIES	14.99	
		12-84950	Printing & Processin	UTILITY LATE NOTICES	91.63	
	ACCURATE ENVIRONMENT	12-84950	Printing & Processin	UTILITY INVOICES	1,279.67	
		12-84550	Water Quality Testin	WATER QUALITY TESTING	2,505.00	
		12-84550	Water Quality Testin	WATER QUALITY	35.00	
		12-84550	Water Quality Testin	WATER QUALITY	440.00	
	HOW RUBBER INC	12-84000	Equipment Maintenanc	HOSE	493.47	
	US FLEET TRACKING	12-84100	Vehicle Maintenance	VEHICLE TRACKING`	269.55	
	BRENNTAG SOUTHWEST	12-83400	Lab Chemicals	CHEMICALS	1,820.00	
	VISA	12-84910	EV Charging	EV Charging License	1,309.00	
	BOB HOWARD CHRYSLER JEEP DOD	12-84100	Vehicle Maintenance	UNI REPIAR	429.88	
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	871.42	
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	70,616.95	
	PETTY CASH	12-84100	Vehicle Maintenance	JUNE 2025 RECEIPTS	94.00	
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16	
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	SOD TY	43.00	
	WATER TECH INC.	12-83400	Lab Chemicals	CHLORINE	1,560.00	
	PRAIRIE DIRT SOLUTIONS	12-83000	Materials & Supplies	SOIL	400.00	
	VISA	12-84100	Vehicle Maintenance	DECALS	126.50	
		12-83000	Materials & Supplies	SUPPLIES	11.26	
		12-84000	Equipment Maintenanc	SUPPLIES	177.66	
		12-83000	Materials & Supplies	AMAZON	49.61	
	T-MOBILE USA INC	12-84100	Vehicle Maintenance	TRACKER GPS	28.00	
	GELCO CLOTHING & SHOES INC	12-83500	Safety Supplies	BOOTS	116.95	
		12-83500	Safety Supplies	TO CORRECT GL ACCOUNT	116.95-	
	HOME DEPOT	12-83000	Materials & Supplies	SHORT PAID 7511909	28.74	
		12-83000	Materials & Supplies	HOME DEPOT	29.96	
		12-83000	Materials & Supplies	HOME DEPOT	26.93	
		12-83000	Materials & Supplies	SUPPLIES	17.74	
		12-83000	Materials & Supplies	SUPPLIES	57.77	
		12-83000	Materials & Supplies	SUPPLIES	4.93	
		12-83000	Materials & Supplies	WALTER SUPPLIES	43.89	
		12-84100	Vehicle Maintenance	BATTIERY	273.90	
	INTERSTATE BATTERY SUPPLY	12-83000	Materials & Supplies	PAINT12 EA BLUE PAINT	78.00	
	ICM INC	12-83000	Materials & Supplies	PARK	48.10	
	IRRIGATION STATION	12-83000	Materials & Supplies	PARK	48.10	
	SAINTS OCCUPATIONAL HEALTH	12-81200	Medical Exams	DRUG SCREENS	96.00	
		12-84800	Utilities	MONTHLY CHARGES	82.09	
	OG&E	12-84800	Utilities	MONTHLY CHARGES	4,717.65	
		12-84800	Utilities	MONTHLY CHARGES	2,142.41	
		12-84800	Utilities	MONTHLY CHARGES	1,633.74	
		12-84800	Utilities	MONTHLY CHARGES	734.69	
		12-84800	Utilities	MONTHLY CHARGES	12,021.50	

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84800	Utilities	MONTHLY CHARGES	1,569.96
	ONG	12-84800	Utilities	MONTHLY CHARGES	167.23
		12-84800	Utilities	MONTHLY CHARGES	179.88
		12-84800	Utilities	MONTHLY CHARGES	180.68
	OREILLY AUTOMOTIVE STORES IN	12-84100	Vehicle Maintenance	UNI T23-03	45.88
	SMITH FARM & GARDEN	12-84000	Equipment Maintenanc	REPAIR	200.75
				TOTAL:	<u>108,401.96</u>

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Public Works Admin	METROPLEX ELECTRIC	12-88500	Capital Imp-Equipmen	EQUIPMENT	20,000.00
				TOTAL:	20,000.00
General Government	EIGHT TWENTY OKLAHOMA, LLC	13-88000	Capital Outlay	FC-2404 SOLAR PANELS	14,920.36
				TOTAL:	14,920.36

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	HSE ARCHITECTS, PLLC	12-88500	Capital Imp - Equipm	SOLAR PANEL PROCUREMENT	2,513.82
	EIGHT TWENTY OKLAHOMA, LLC	12-88500	Capital Imp - Equipm	FC-2404 SOLAR PANELS	<u>52,899.44</u>
				TOTAL:	55,413.26

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	2,600.07
		91-99800	Other Expense paid f	MISC GO BOND ENGINEERING	1,072.50
	GREENSHADE TREES, LLC	91-98950	Parks	FC-2401 & SC-2501 REDBUD	39,874.38
				TOTAL:	43,546.95
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98550	Water Projects	WW-2201 RE-DRILL WELL #13	3,972.50
		LANDMARK CONSTRUCTION GROUP,	92-98550	Water Projects	WC-2101
			TOTAL:	96,806.79	
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2404 ENGINEERING	12,060.00
		93-98550	Water Projects	WW-2401 NBC WELL	3,555.00
		93-96550	Public Works Facilit	FC-2502 PW FACILITY	8,271.84
	STOLZ TELECOM LLC	93-99450	Technology Projects	HANDHELD RADIO FOR RISK	2,012.50
		DAVIS WATER WELL, LLC	93-98550	Water Projects	WW-2201 WATER WELL #13
			TOTAL:	91,684.89	
2024 GO BOND	SMITH ROBERTS BALDISCHWILER	94-97550	PAVING PROJECTS	PC-2403	6,969.44
		94-97550	PAVING PROJECTS	PC-2502 PAVING	9,081.10
		94-97550	PAVING PROJECTS	PC-2402	1,003.86
	JOHN VANCE AUTO GROUP	94-96700	Public Works Vehicle	VEHICLE	22,246.36
		CGC, LLC	94-97550	PAVING PROJECTS	PC-2403 CAMDEN
			TOTAL:	170,768.85	
2025 GO Bond	JOHN VANCE AUTO GROUP	95-96700	Public Works Vehicle	VEHICLE	10,482.64
			TOTAL:	10,482.64	

===== FUND TOTALS =====

01	General Fund	205,612.10
03	Designated Fds-Fire & Gen	1,768.98
04	Designated Funds-Police	24.07
05	Designated Funds-PW	92.50
06	Municipal Authority	109,257.56
07	General Fund - CIP	34,920.36
13	Municipal Authority - CIP	55,413.26
80	General Obligation Bonds	413,290.12

	GRAND TOTAL:	820,378.95

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 6/01/2025 THRU 6/30/2025
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Administration	TYLER TECHNOLOGIES INC OMAG	02-84400	Software Agreements	ANNUAL MAINTENANCE 25/26	9,359.56
		02-80600	Worker's Comp	WC 1ST INST 25-26	2,471.95
				TOTAL:	11,831.51
Municipal Court	TYLER TECHNOLOGIES INC OMAG	05-84400	Software Agreement	ANNUAL MAINTENANCE 25/26	10,700.45
		05-80600	Worker's Comp	WC 1ST INST 25-26	617.99
				TOTAL:	11,318.44
Police Department	OMAG	06-80600	Worker's Comp	WC 1ST INST 25-26	14,831.69
				TOTAL:	14,831.69
Fire Department	ACROSS THE STREET PRODUCTION ESO SOLUTIONS INC TARGET SOLUTIONS LEARNING LL OMAG	07-84300	Training & Membershi	BLUE CARD RENEWAL	3,880.48
		07-86850	Software Maintenance	FIRE REPORT SOFTWARE	6,197.68
		07-84300	Training & Membershi	VECTOR SOLUTIONS RENEWAL	2,469.15
		07-80600	Worker's Comp	WC 1ST INST 25-26	9,269.81
				TOTAL:	21,817.12
Street Department	OMAG	09-80600	Worker's Comp	WC 1ST INST 25-26	2,471.95
				TOTAL:	2,471.95
Sanitation	OMAG	10-80600	Worker's Comp	WC 1ST INST 25-26	6,179.87
				TOTAL:	6,179.87
Public Works Admin	OMAG	12-80600	Worker's Comp	WC 1ST INST 25-26	1,235.97
				TOTAL:	1,235.97
General Government	SCHINDLER ELEVATOR CORPORATI OMAG	13-84200	Building Maintenance	MAINTENANCE CONTRACT	2,643.60
		13-86100	Liability Insurance/	ASST CIYT MANAGER BOND	875.00
		13-86100	Liability Insurance/	ASST FINANCE DIRECTOR BON	875.00
		13-86100	Liability Insurance/	BLANKET POSITION BOND	573.00
		13-86100	Liability Insurance/	CITY MANAGER BOND	875.00
		13-86100	Liability Insurance/	GEN LIAB 1ST INST 25-26	36,686.25
		13-86100	Liability Insurance/	LOSS OF SALES TAX POLICY	12,200.00
		13-86100	Liability Insurance/	PROP 1ST INST 25-26	33,634.50
		13-86100	Liability Insurance/	CITY TREASURER BOND	1,325.00
				TOTAL:	89,687.35
Code Department	TYLER TECHNOLOGIES INC OMAG	14-84400	Software Agreement	ANNUAL MAINTENANCE 25/26	13,058.29
		14-80600	Worker's Comp	WC 1ST INST 25-26	3,707.93
				TOTAL:	16,766.22
Risk Manager	OMAG	15-80600	Worker's Comp	WC 1ST INST 25-26	617.99
				TOTAL:	617.99
Information Systems Mg	ABM AUTOMATION VISA VISTACOM CENTER FOR INTERNET SECURITY OMAG PROJECT A INC	16-84000	Equipment Maintenanc	SUPPORT RENEWAL DOCUWARE	8,161.00
		16-84000	Equipment Maintenanc	SOFTWARE RENEWAL FOR IT	139.95
		16-84000	Equipment Maintenanc	EVENTIDE MAINTENANCE RENE	8,542.00
		16-84300	Training & Membershi	MEMBERSHIP FEE FOR MS-ISA	995.00
		16-80600	Worker's Comp	WC 1ST INST 25-26	1,235.97
		16-84000	Equipment Maintenanc	HOSTING FEE FOR OLD WEBSI	150.00
				TOTAL:	19,223.92

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Municipal Authority	TYLER TECHNOLOGIES INC	12-84400	Software Agreements	ANNUAL MAINTENANCE 25/26	18,226.80
	MICRO COMM INC	12-84650	Lease Agreements	ANNUAL MAINT CONTRACT	14,475.00
	OMAG	12-80600	Workers Comp	WC 1ST INST 25-26	5,561.88
				TOTAL:	<u>38,263.68</u>

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Code Department	CARTER CHEVROLET AGENCY LLC	14-88100	Capital Outlay - Veh	VVEHICLES	36,475.00
		14-88100	Capital Outlay - Veh	VVEHICLES	36,475.00
			TOTAL:		<u>72,950.00</u>

FUND: Health Insurance Fun

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	UNITED STATES TREASURY	13-80530	Adminstration Cost	PCORI 2025	405.72
TOTAL:					405.72

===== FUND TOTALS =====

01	General Fund	195,982.03
06	Municipal Authority	38,263.68
07	General Fund - CIP	72,950.00
18	Health Insurance Fund	405.72

GRAND TOTAL:		307,601.43

TOTAL PAGES: 4

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 7/01/2025 THRU 7/08/2025
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	990,495.66
06-00-11000	T-Bills and CD's	1,500,000.00
06-00-11100	Interest Receivable	14,923.58
06-00-12150	Utility Receivable	438,058.09
06-00-13900	Unbilled Receivable	231,644.00
06-00-14800	Allowance for Doubtful Account	(29,373.93)
06-00-14850	Bad Debt Receivable	29,445.47
06-00-15000	Deferred outflow of resources	261,474.00
06-00-15500	Deferred OUtflow - OPEB	42,196.00
06-00-20000	Fixed Assets	49,474,579.03
06-00-20100	Accumulated Depreciation	(32,519,647.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>2,504,147.06</u>
		<u>23,145,683.07</u>
TOTAL ASSETS		23,145,683.07
=====		
LIABILITIES		
=====		
06-00-30050	Net pension asset	(42,196.00)
06-00-30099	A/P Due to Pooled Cash	133,609.11
06-00-31800	Comp Absent Payable	5,418.02
06-00-31890	Compensated Absences - Long Te	48,759.00
06-00-34000	City of NH - Garbage	85,917.81
06-00-34100	Unearned Rev (Unapplied Credit	20,849.35
06-00-34150	Utility Refunds	53.39
06-00-34325	Deposit - Fire Hydrant Meter	10,000.00
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,588.50
06-00-34900	Notes Payable - Current Portio	933.00
06-00-35000	NOTES PAYABLE	13,471.00
06-00-38000	Deferred inflow of resources	22,417.00
06-00-38500	Deferred Inflow - OPEB	43,784.00
06-00-40100	OPEB Liability	<u>111,901.00</u>
TOTAL LIABILITIES		<u>456,505.18</u>
=====		
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	19,652,416.00
06-00-51750	Restricted for Pension	42,196.00
06-00-52090	Unrestricted Fund Balance	<u>3,437,481.21</u>
TOTAL BEGINNING EQUITY		23,132,093.21
TOTAL REVENUE		5,522,136.58
TOTAL EXPENDITURES		<u>5,965,051.90</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(442,915.32)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>22,689,177.89</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		23,145,683.07
=====		

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-00-10099	Claim on Cash	1,317,105.53	
13-00-11000	T-Bills and CD's	800,000.00	
13-00-11100	Interest Receivable	<u>1,190.99</u>	
			<u>2,118,296.52</u>
TOTAL ASSETS			2,118,296.52
=====			
LIABILITIES			
=====			
13-00-30099	A/P Due to Pooled Cash	<u>55,413.26</u>	
TOTAL LIABILITIES			<u>55,413.26</u>
EQUITY			
=====			
13-00-57100	Fund Bal-Capital Improvements	<u>1,373,415.75</u>	
TOTAL BEGINNING EQUITY		1,373,415.75	
TOTAL REVENUE		818,093.98	
TOTAL EXPENDITURES		<u>128,626.47</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		689,467.51	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>2,062,883.26</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,118,296.52
=====			

CITY OF NICHOLS HILLS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

06 -Municipal Authority
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>6,242,427</u>	<u>378,505.04</u>	<u>5,522,136.58</u>	<u>0.00</u>	<u>720,289.95</u>	<u>11.54</u>
TOTAL REVENUES	6,242,427	378,505.04	5,522,136.58	0.00	720,289.95	11.54
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	5,142,426	423,895.15	5,231,596.55	7,769.55 (96,940.57)	1.89-
General Government	<u>1,100,000</u>	<u>42,526.51</u>	<u>733,455.35</u>	<u>0.00</u>	<u>366,544.65</u>	<u>33.32</u>
TOTAL EXPENDITURES	6,242,426	466,421.66	5,965,051.90	7,769.55	269,604.08	4.32
REVENUE OVER/(UNDER) EXPENDITURES	1 (87,916.62) (442,915.32) (7,769.55)	450,685.87	8,587.00

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u> =====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,532,007</u>	<u>241,484.96</u>	<u>3,828,957.03</u>	<u>0.00</u>	(<u>296,950.03</u>)	<u>8.41-</u>
TOTAL Water	3,532,007	241,484.96	3,828,957.03	0.00	(296,950.03)	8.41-
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	341,396	28,216.57	367,156.50	0.00	(25,760.50)	7.55-
06-00-75800 OKC Sewer Charges Revenue	<u>1,039,531</u>	<u>82,396.57</u>	<u>1,123,557.97</u>	<u>0.00</u>	(<u>84,026.97</u>)	<u>8.08-</u>
TOTAL Wastewater	1,380,927	110,613.14	1,490,714.47	0.00	(109,787.47)	7.95-
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>26,312</u>	<u>6,055.00</u>	<u>29,500.00</u>	<u>0.00</u>	(<u>3,188.00</u>)	<u>12.12-</u>
TOTAL Water Taps	26,312	6,055.00	29,500.00	0.00	(3,188.00)	12.12-
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>14,662</u>	<u>804.83</u>	<u>14,462.19</u>	<u>0.00</u>	<u>199.81</u>	<u>1.36</u>
TOTAL Penalties	14,662	804.83	14,462.19	0.00	199.81	1.36
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>146,747</u>	<u>19,347.11</u>	<u>135,396.04</u>	<u>0.00</u>	<u>11,350.96</u>	<u>7.74</u>
TOTAL Investment Earnings	146,747	19,347.11	135,396.04	0.00	11,350.96	7.74
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>1,742</u>	<u>200.00</u>	<u>23,106.85</u>	<u>0.00</u>	(<u>21,364.85</u>)	<u>1,226.46-</u>
TOTAL Miscellaneous Revenue	1,742	200.00	23,106.85	0.00	(21,364.85)	1,226.46-
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>1,139,710</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,139,709.53</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>1,139,710</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,139,709.53</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	6,242,427	378,505.04	5,522,136.58	0.00	720,289.95	11.54
TOTAL REVENUE	6,242,427	378,505.04	5,522,136.58	0.00	720,289.95	11.54

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering =====						
<u>Other Services</u>						
Municipal Authority =====						
<u>Personnel Services</u>						
06-12-80100 Salary	717,100	63,753.07	767,624.74	0.00 (50,524.79)	7.05-
06-12-80200 Overtime	9,000	356.16	12,963.31	0.00 (3,963.31)	44.04-
06-12-80300 FICA/Medicare	64,759	4,955.22	60,388.62	0.00	4,370.08	6.75
06-12-80400 Dental Insurance	6,202	568.48	6,408.32	0.00 (206.32)	3.33-
06-12-80500 Health Insurance	102,243	11,040.68	119,111.12	0.00 (16,868.12)	16.50-
06-12-80600 Workers Comp	20,398	0.00	11,884.68	0.00	8,513.32	41.74
06-12-80700 Unemployment	3,004	0.00	2,891.00	0.00	113.00	3.76
06-12-80800 OMRP Pension	58,064	5,176.75	62,743.13	0.00 (4,679.25)	8.06-
06-12-80900 Stand by Pay	8,000	600.00	8,025.00	0.00 (25.00)	0.31-
06-12-81100 Uniform Rental	7,500	871.42	10,126.90	0.00 (2,626.90)	35.03-
06-12-81200 Medical Exams	500	96.00	1,118.00	0.00 (618.00)	123.60-
TOTAL Personnel Services	996,770	87,417.78	1,063,284.82	0.00 (66,515.29)	6.67-
<u>Material and Supplies</u>						
06-12-83000 Materials & Supplies	45,000	898.29	40,596.28	0.00	4,403.72	9.79
06-12-83200 Office Supplies	2,200	0.00	669.75	0.00	1,530.25	69.56
06-12-83300 Minor Tools	2,000	0.00	501.97	0.00	1,498.03	74.90
06-12-83400 Lab Chemicals	5,000	3,380.00	8,370.10	0.00 (3,370.10)	67.40-
06-12-83500 Safety Supplies	3,000	0.00	2,382.52	0.00	617.48	20.58
06-12-83700 Misc Supplies	500	0.00	4.35	0.00	495.65	99.13
TOTAL Material and Supplies	57,700	4,278.29	52,524.97	0.00	5,175.03	8.97
<u>Other Services</u>						
06-12-84000 Equipment Maintenance	10,000	871.88	13,442.32	7,500.00 (10,942.32)	109.42-
06-12-84100 Vehicle Maintenance	15,000	1,384.13	28,402.29	269.55 (13,671.84)	91.15-
06-12-84300 Training & Membership	8,000	0.00	7,706.46	0.00	293.54	3.67
06-12-84400 Software Agreements	10,590	0.00	13,055.39	0.00 (2,465.39)	23.28-
06-12-84500 Well Maintenance	40,000	0.00	53,213.20	0.00 (13,213.20)	33.03-
06-12-84550 Water Quality Testing	18,000	2,980.00	9,789.08	0.00	8,210.92	45.62
06-12-84600 Equipment Rental	2,000	0.00	1,565.31	0.00	434.69	21.73
06-12-84650 Lease Agreements	77,212	0.00	46,507.93	0.00	30,704.07	39.77
06-12-84700 Telephone	24,127	1,193.16	23,032.93	0.00	1,094.07	4.53
06-12-84800 Utilities	285,000	23,429.83	283,205.04	0.00	1,794.96	0.63
06-12-84900 Fuel	30,000	0.00	13,842.34	0.00	16,157.66	53.86
06-12-84910 EV Charging	0	1,309.00	1,309.00	0.00 (1,309.00)	0.00
06-12-84950 Printing & Processing - Uti	16,000	1,371.30	17,597.67	0.00 (1,597.67)	9.99-
06-12-85350 Emergency Repairs	2,500	0.00	0.00	0.00	2,500.00	100.00
06-12-86400 Auditing Fees	36,013	0.00	21,252.10	0.00	14,760.90	40.99

CITY OF NICHOLS HILLS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87700 OKC Sewer Charges	765,000	70,616.95	833,351.74	0.00 (68,351.74)	8.93-
06-12-87800 Leasehold Transfer	<u>2,671,678</u>	<u>222,639.83</u>	<u>2,671,677.96</u>	<u>0.00</u>	<u>0.04</u>	<u>0.00</u>
TOTAL Other Services	4,011,120	325,796.08	4,038,950.76	7,769.55 (35,600.31)	0.89-
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>76,836.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Transfers Out	76,836	6,403.00	76,836.00	0.00	0.00	0.00
TOTAL Municipal Authority	5,142,426	423,895.15	5,231,596.55	7,769.55 (96,940.57)	1.89-
General Government =====						
<u>Personnel Services</u>						
<u>Transfers Out</u>						
06-13-99900 Transfer out to other funds	<u>1,100,000</u>	<u>42,526.51</u>	<u>733,455.35</u>	<u>0.00</u>	<u>366,544.65</u>	<u>33.32</u>
TOTAL Transfers Out	1,100,000	42,526.51	733,455.35	0.00	366,544.65	33.32
TOTAL General Government	1,100,000	42,526.51	733,455.35	0.00	366,544.65	33.32
TOTAL EXPENDITURES	6,242,426	466,421.66	5,965,051.90	7,769.55	269,604.08	4.32
REVENUE OVER/(UNDER) EXPENDITURES	1 (87,916.62) (442,915.32) (7,769.55)	450,685.87	8,587.00

CITY OF NICHOLS HILLS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2025

13 -Municipal Authority - CIP
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>2,441,356</u>	<u>10,164.06</u>	<u>818,093.98</u>	<u>0.00</u>	<u>1,623,262.02</u>	<u>66.49</u>
TOTAL REVENUES	2,441,356	10,164.06	818,093.98	0.00	1,623,262.02	66.49
<u>EXPENDITURE SUMMARY</u>						
General Government	2,406,425	55,413.26	128,626.47	564,648.43	1,713,150.10	71.19
Information Systems	<u>34,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,931.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,441,356	55,413.26	128,626.47	564,648.43	1,748,081.10	71.60
REVENUE OVER/(UNDER) EXPENDITURES	0 (45,249.20)	689,467.51 (564,648.43) (124,819.08)	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>NHMA CIP - Revenues</u> =====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	1,491.29	0.00	(1,491.29)	0.00
TOTAL Intergovernmental	0	0.00	1,491.29	0.00	(1,491.29)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	3,761.06	48,837.85	0.00	(48,837.85)	0.00
TOTAL Investment Earnings	0	3,761.06	48,837.85	0.00	(48,837.85)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,264,520	0.00	0.00	0.00	1,264,520.00	100.00
TOTAL Fund Balance Carryover	1,264,520	0.00	0.00	0.00	1,264,520.00	100.00
<u>Transfers</u>						
13-00-79910 Transfers In from other fun	0	0.00	690,928.84	0.00	(690,928.84)	0.00
13-00-79920 Deprecation Transfers In	1,176,836	6,403.00	76,836.00	0.00	1,100,000.00	93.47
TOTAL Transfers	1,176,836	6,403.00	767,764.84	0.00	409,071.16	34.76
TOTAL NHMA CIP - Revenues	2,441,356	10,164.06	818,093.98	0.00	1,623,262.02	66.49
TOTAL REVENUE	2,441,356	10,164.06	818,093.98	0.00	1,623,262.02	66.49

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Capital Projects</u>						
13-12-88100 Vehicles	144,669	0.00	0.00	0.00	144,669.00	100.00
13-12-88400 Capital Imp - Software	75,270	0.00	0.00	0.00	75,270.00	100.00
13-12-88500 Capital Imp - Equipment	1,224,296	55,413.26	126,280.41	564,648.43	533,367.16	43.57
13-12-88600 Capital Imp - Radios/Commun	8,283	0.00	2,346.06	0.00	5,936.94	71.68
13-12-89200 Capital Imp-Water Wells	788,049	0.00	0.00	0.00	788,049.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>165,858</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>165,858.00</u>	<u>100.00</u>
TOTAL Capital Projects	2,406,425	55,413.26	128,626.47	564,648.43	1,713,150.10	71.19
TOTAL General Government						
	2,406,425	55,413.26	128,626.47	564,648.43	1,713,150.10	71.19
Information Systems =====						
<u>Capital Projects</u>						
13-16-88300 Capital Outlay - Computers	<u>34,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,931.00</u>	<u>100.00</u>
TOTAL Capital Projects	34,931	0.00	0.00	0.00	34,931.00	100.00
TOTAL Information Systems						
	34,931	0.00	0.00	0.00	34,931.00	100.00
TOTAL EXPENDITURES						
	2,441,356	55,413.26	128,626.47	564,648.43	1,748,081.10	71.60
REVENUE OVER/(UNDER) EXPENDITURES	0 (45,249.20)	689,467.51 (564,648.43) (124,819.08)	0.00

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered this _____ day of July, 2025, by and between the City of Nichols Hills, Oklahoma, a municipal corporation, having offices at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116, hereinafter called the "City", and Smith Roberts Baldischwiler, LLC., doing business at 100 N.E. 5th Street, Oklahoma City, Oklahoma, 73104, hereinafter called the "Engineer":

WITNESSETH:

WHEREAS, the City does not have an Engineering Department; and

WHEREAS, the City continually and periodically stands in the need of Engineering Advice and Engineering Services;

NOW, THEREFORE, the City hereby retains and employs the Engineer as its professional consultant and servant in the performance of those professional services associated with research, development, design and construction, alteration, and/or repair of real property and improvements thereon for a period of time extending from July 1, 2025 to June 30, 2026, for the consideration hereinafter named and agreed as follows:

1.0 *The Engineer's Services:*

- 1.1 The Engineer agrees to meet with the City wherever and whenever requested by the City. The Engineer further agrees to answer questions from City staff by telephone including performing engineering calculations necessary to answer such questions, make visits to the project site and represent the City with State and Federal Agencies.
- 1.2 The Engineer agrees to furnish qualified technical and professional personnel whenever and as requested by the City, including but not limited to engineers, planners, draftsmen, inspectors and surveyors.
- 1.3 The Engineer agrees to review plans and plats prepared by other engineering firms covering subdivision and City utilities which may become a part of the City system and to make recommendations, to the City in accordance with City Regulations and Ordinances, relative to approval, change or rejection of such submissions.
- 1.4 The Engineer agrees to provide incidental services including but not limited to studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual designs, design development, plans and specifications, cost estimates, observations, shop drawing reviews, sample recommendations, assemble operating and maintenance manuals, GIS, IT services, document archiving and other related services.
- 1.5 For major or minor projects intended to be let to contract by advertising and receiving of bids, the Engineer agrees to make whatever preliminary investigations may be necessary, when and as authorized by the City, and to prepare preliminary estimates and reports in sufficient detail for the City to make decisions relative to the extent of

the work to be done, methods of financing, etc. Included shall be necessary conferences, preparation of detail plans, specifications, working drawings; the drafting of forms of proposals and contracts; advice and assistance in advertising, receiving bids, and awarding of construction contracts; and general observation, coordination and inspection services during construction. The Engineer agrees to furnish as many sets of plans and specifications to the City as needed.

2.0 **Payment:** The City agrees to pay the Engineer for such services as follows:

2.1 Compensation for those services included under Paragraphs 1.1 will be on a monthly retainer in the amount of **\$2,500.00**.

2.2 Compensation for those services included under Paragraphs 1.2, 1.3 and 1.4 will be on an hourly bases according to the following:

The Engineer shall be compensated for Direct Non-Salary Expenses and Professional Services. The Engineer may request and the City shall reimburse the Engineer for Direct Non-Salary Expenses at actual invoice cost. The City agrees to pay the Engineer, as compensation for such engineering services as listed herein, an amount equal to the actual payroll cost based on time card records for employees working on the project times a multiplier of 3.1 to cover overhead, indirect costs and profit.

2.3 Payment for those services covered in Paragraph 1.5 expressly authorized in writing by the City, shall be made in accordance with the Oklahoma Department of Environmental Quality recommended fee schedule contained in **'Attachment 1.1', and/or 'Attachment 1.2'** SRB Hourly Rate Schedule. **The parties may agree in writing to a different payment amount in connection with specific projects, which written agreement shall be in the form of supplements or amendments to this Agreement.**

2.4 All the above listed methods of compensating the Engineer (Paragraphs 2.1 and 2.2) presume payment, monthly, upon completion of services performed. In the event some means of delayed or deferred compensation is required by the City, it shall be agreed upon and set forth in writing in the Letter of Authorization. The Engineer shall perform no work and the City shall not be obligated to pay for any services not specifically directed in writing by the Letter of Authorization from the City. Such Letter of Authorization shall contain the terms and conditions of the engagement to include, where appropriate:

- A. Basic Services of Engineer
 - (1) Study and Report Phase
 - (2) Preliminary Design Phase - Documents and Opinion of Costs
 - (3) Final Design Phase - Services Contract Documents and Opinion of Costs
 - (4) Bidding or Negotiating Phase
 - (5) Construction Phase
 - (6) Operational Phase

- B. Additional Services of Engineer
 - (1) As may be required, in writing, by the City.
- C. The City's responsibilities are to include commencement and completion dates on the terms and conditions of the engagement referenced above and other appropriate deadlines.

The Engineer agrees that the City shall be the sole judge of its budget and fiscal limitation and the exercise of such judgment by the City and its resultant effect on payment to the Engineer for services, or for any project, shall not be deemed a breach of this Agreement.

- D. It is understood and agreed that professional services performed by the Engineer in connection with General Obligation Bond Issue Projects of the City are covered by a separate Contract for Engineering Services between the City and the Engineer and that the Engineer shall be compensated for such services under the provisions of such Contract for Engineering Services and not under this Agreement.

- 3.0 **Engineer to Defend, Indemnify and Save Harmless.** The Engineer shall defend, indemnify and save harmless the City and the Municipal Authority from any and all claims and causes of action against said City and the Municipal Authority for damages or injury to any person or property arising out of or in connection with the negligent performance or negligent acts of the Engineer or agents or employees of same under the terms of this contract.

Before this contract shall become effective, the Engineer shall furnish the City with certificates showing complete and adequate workmen's compensation coverage, comprehensive public liability and property damage coverage and professional liability coverage for the protection of the City and the Municipal Authority from any liability or expense arising out of or as the result of the work, services or activities of the Engineer or his employees. Said insurance shall not be canceled except upon ten (10) days written notice to the City. The amount of such coverage shall not be less than the following:

- A. Worker's Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than \$500,000.00.
- B. Comprehensive General Liability Insurance with combined single limit of not less than \$1,000,000.00 for each occurrence and not less than \$1,000,000.00 in the aggregate.
- C. Comprehensive Automobile Liability Insurance with a combined single limit of not less than \$1,000,000.00 per for each accident.
- D. Professional Liability (Errors and Omissions) Insurance with a minimum limit of not less than \$1,000,000.00.

- 4.0 **Ownership of Documents:** All documents, including original drawings, estimates, specifications, field notes, electronic data, word processing, and drawings shall become and remain the property of the City. The City's reuse of such documents on another or different

project or projects without written verification or adaptation by the Engineer for the specific purpose intended will be at the City's sole risk, and without liability or legal exposure to the Engineer.

5.0 **Successors and Assignments:** The City and the Engineer each binds itself, its partners, successors, executors, administrators and assignees to the other party to this Agreement and to the partners, successors, executors, administrators and assignees of such other party in respect to all convenience of this Agreement. The Engineer may make no assignment for any purpose without advance written permission by the City.

5.1 **Termination of Contract:** Either party may terminate this Agreement with five (5) days written notice. Nothing in this Engineering Services Agreement shall operate to release the Engineer from liability for negligence or for failure to properly perform duties and responsibilities required by this Agreement or in any Letter of Authorization issued by the City pursuant thereto.

SMITH ROBERTS BALDISCHWILER, LLC.



Managing Partner

ATTEST:



Engineering Manager

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this _____ day of _____, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

Mayor

Chairman

ATTEST:

City Clerk/Secretary

APPROVED as to form this _____ day of _____, 20____.

City Attorney

EXHIBIT B-1

SRB RATE SCHEDULE 2025-2026

Personnel Classification	Approved Hourly Rate
Principal In Charge	\$303
Engineering Manager	\$246
Sr. Project Manager	\$236
Project Manager	\$205
SR. Engineer	\$170
Staff Engineer	\$144
Urban & Regional Planner	\$140
Engineer-Intern	\$135
Design Technician	\$160
SR. CAD Technician	\$120
CAD Technician II	\$103
CAD Technician I	\$100
Drone Operator	\$128
GIS Technician	\$128
Utilities Coordinator	\$148
Professional Land Surveyor	\$200
Field Survey Crew	\$180
Construction Administrator	\$154
Construction Inspector	\$110
SR. Inspector	\$140
ROW-Legal	\$190
ROW Specialist	\$118
Office Manager	\$95
Office Clerical	\$75

Rate schedule shall be submitted annually and be effective from January 1 through December 31 of each year. Rates subject to adjustment for inflation based on amounts identified annually in the Consumer Price Index (CPI) for this region.

ATTACHMENT 1 - Agreement for Engineering Services **Page 1**

**RECOMMENDED ALLOWABLE FEES FOR PROFESSIONAL ENGINEERING SERVICES
(AS A PERCENTAGE OF TOTAL ACTUAL CONSTRUCTION COST)**

I. GENERAL

The engineering fees indicated below are the recommended allowable for funding agency financed projects in Oklahoma. These fees will be based upon the total actual construction cost only. Each system Owner is encouraged to negotiate the professional engineering fee in order to obtain the most equitable fee structure for each given project.

II. ENGINEERING FEES

The following table is the recommended allowable engineering fee for Funding Agency-financed projects. This fee includes preliminary engineering services in accordance with Funding Agency guides (Section B.1) and design and contract administration services (Section B.2) for the total engineering fee.

<u>Net Construction Cost of Entire Project</u>	<u>Percent Fee</u>
\$ 60,000	13.2
70,000	12.6
80,000	12.3
90,000	12.0
100,000	11.9
200,000	10.5
300,000	9.7
400,000	8.9
500,000	8.5
600,000	8.2
700,000	8.0
800,000	7.8
900,000	7.7
1,000,000	7.5
2,000,000	6.7
3,000,000	6.4
4,000,000	6.3
5,000,000	6.2
10,000,000	6.0

Oklahoma State Statute requires that a licensed engineer must design any facility that affects public health or safety. The Funding Agency requires that the licensed engineering firm make necessary inspections during the construction phase of the facility to see that it is constructed according to the approved plans and specifications. These fees are established for professional services.

III. RESIDENT INSPECTION FEE

<u>Net Construction Cost</u>	<u>Percent Fee</u>
100,000 or less	5.0 (or negotiated lump sum)
200,000	4.2
300,000	3.8
400,000	3.5
500,000	3.2
600,000	3.0
700,000	2.8
800,000	2.65
900,000	2.5
1,000,000	2.4
2,000,000	2.3
3,000,000	2.2
4,000,000	2.1
5,000,000	2.0
10,000,000	1.9

The fee for full-time resident inspection to be paid under this contract will be a percent of the cost of construction, as determined above unless one of the following is checked:

- () 1. The fee for part-time resident inspection to be paid under the contract will be percent (_____ %) of the total cost of construction. The percentage used for this method of inspection will be less than that shown above.

- () 2. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be a lump sum to be dispersed during construction on a periodic basis on percentage ratios identical to those approved by the Engineer as a basis upon which to make partial payments to the contractor(s). Precisely, the fee will be \$ _____.

- () 3. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be at the rate of \$ _____ per day which includes all travel and incidental expenses.

It is anticipated that on some jobs, such as where a storage tank is constructed, there may be little resident inspection needed. On projects involving pipeline installation, full-time resident inspection will be required.

The cost and type of resident inspection needed must be discussed by the applicant and consulting engineer and the fee established prior to the start of construction.

The engineer is not relieved of providing general engineering inspections by a qualified engineer when he is providing the full-time resident inspection.

(Revised 2/1/2000)

RESOLUTION

(No.1593)

A RESOLUTION OF THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA, AND THE TRUSTEES OF THE NICHOLS HILLS MUNICIPAL AUTHORITY, AUTHORIZING, FOR THE 2025-2026 FISCAL YEAR, THE PURCHASE OF ITEMS FROM STATE CONTRACTS AWARDED BY THE STATE PURCHASING DIRECTOR OF THE CENTRAL PURCHASING DIVISION OF THE OFFICE OF MANAGEMENT AND ENTERPRISE SERVICES OF THE STATE OF OKLAHOMA.

WHEREAS, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have continuing need to purchase items that are available through a state contract; and

WHEREAS, pursuant to Section 85.12(C) of Title 74 of the Oklahoma Statutes, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have the authority to purchase under statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma whenever advantageous for the City or the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority, that they do hereby authorize, for the 2025-2026 fiscal year, the purchase of items from statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma when advantageous.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 8th day of July, 2025.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 8th day of July, 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

ADOPTED AND APPROVED by the Chairman and Trustees of the Nichols Hills Municipal Authority on the 8th day of July, 2025.

ATTEST:

Chairman

Clerk

Reviewed for form and legality.

City Attorney

CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND
RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor (“Agreement”) effective July 1, 2025 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively “Attorneys”); and, the City of Nichols Hills, Oklahoma, a municipal corporation (“City”), and the Nichols Hills Municipal Authority, a public trust (“Authority”), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, “Nichols Hills”)

WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states “There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance.”

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively “City Attorney and Law Department Services”), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

II. FEES AND EXPENSES

Fees for City Attorney and Law Department Services. Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed \$325.00 per hour for

lawyers and \$110.00 per hour for legal assistants and law clerks, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

Expenses. In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of \$5,000 shall be approved by the City Manager of City, the City or the Authority.

III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.
2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the 8th day of July, 2025.

CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

Mayor

ATTEST:

City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,
a public trust

Chairman

ATTEST:

Secretary

JOHN MICHAEL WILLIAMS, City Attorney

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By _____
John Michael Williams
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the 8th day of July, 2025, the foregoing Agreement was approved by the City.

City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the 8th day of July, 2025, the foregoing Agreement was approved by the Authority.

Secretary

(SEAL)

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: City of Nichols Hills
 6407 Avondale Dr.
 Nichols Hills, OK 73116

AIA DOCUMENT G702
 APPLICATION NO: 1

PAGE ONE OF _____ PAGES

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:
 Eight Twenty Oklahoma
 1825 N. Walnut Ave, Ste. 6
 Oklahoma City, OK 73105

VIA ARCHITECT: Larry Hertzfel
 HSE Architects

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 798,214.00
- 2. Net change by Change Orders \$ 0
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 798,214.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,188,216
- 5. RETAINAGE:
 - a. % of Completed Work \$ 356,946
 - b. % of Stored Material \$ 0
 - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 356,946
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 721,824.74
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 67,819.80
- 8. CURRENT PAYMENT DUE \$ 0
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 721,824.74

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0	0
Total approved this Month	0	0
TOTALS	0	0
NET CHANGES by Change Order	0	

PERIOD TO:

PROJECT NO'S:
 COMMITMENT NO'S
 CONTRACT DATE:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: *[Signature]*

Date: 6/26/2025

State of: Oklahoma
 County of: Oklahoma
 day of June, 2025
 Subscribed and sworn to before me this 24 day of June, 2025
 Notary Public: Kelli M Pugh
 My Commission expires: 2/15/2027
 My Commission # 19001240
 Expires: 2/15/2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 67,819.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: *[Signature]*

Date: 6/26/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works

For the total price of **\$3,600.00**, per month, the City of Nichols Hills, Oklahoma (“City”) and Aspen Services Group (“Aspen”) hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning *July 1st, 2025*, and continuing until either party desires to terminate this agreement or the end of this contractual year (*June 30th, 2026*), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen’s services under this agreement are broken down, as follows, per facility:

- *Courthouse: \$2,750.00/Month*
- *Public Works: \$850.00/Month*

Description of Work:

I. NIGHTLY CLEANING

A. Entry Areas, Common Areas, Offices and Break Rooms

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. “Police” all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

B. Restrooms

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

II. WEEKLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

III. MONTHLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

IV. QUARTERLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

V. SEMI-ANNUAL CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.



Prior to performing any services exceeding \$250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN SERVICES GROUP

By: 

Its: President

(Title)

Date: June 8th, 2025

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this 1st day of July, 2025.

CITY OF NICHOLS HILLS, OKLAHOMA

Mayor

ATTEST: (Seal)

City Clerk

Reviewed as to Form and Legality:

City Attorney