

MINUTES

Special Meeting of the
Nichols Hills Building Code Committee
Wednesday, March 14, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original Agenda Filed in the Office of the City Clerk at 3:15 PM
on the 12th day of March, 2018.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Larry Herzel		Present	
Sam Gresham		Present	
Tom Krone		Present	
Corbyn Roberts		Present	
Larry Hinton		Present	
Tom King		Present	
Kelly Hurley		Present	

3. Citizens Desiring to be Heard
4. Minutes
5. Items for Separate Vote

Discussion, consideration and possible action regarding the following:

- a. International Residential Code, 2015 Edition, and possible amendments thereto;

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

b. International Building Code, 2015 Edition, and possible amendments thereto;

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

c. International Existing Building code, 2015 Edition, and possible amendments thereto;

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

d. International Fire Code, 2015 Edition, and possible amendments thereto;

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

- e. International Mechanical Code, 2015 Edition, and possible amendments thereto;

No action taken.

- i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

- f. International Plumbing Code, 2015 Edition, and possible amendments thereto:

No action taken.

- i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

Members discussed Committee Comment Form #7 submitted by Kelly Hurley (See Attachment A). This form updates the International Plumbing Code to require all new and replacement sanitary sewers to have backflow protection.

MOTION: Gresham moved to recommend to City Council the approval of Committee Comment Form, as presented. Hinton seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Herzel, Gresham, Krone, Roberts, Hinton, King, Hurley

- g. National Electrical Code, 2014 Edition (or alternatively, the 2015 Edition), and possible amendments thereto;

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

h. International Fuel Gas Code, 2015 Edition, and possible amendments thereto;

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

i. International Energy Conservation Code, and possible amendments thereto:

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

j. Exterior building material standards.

No action taken.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

None.

k. Discussion, consideration and possible action regarding amendments to Chapter 8, Buildings and Building Regulations, of the Nichols Hills City Code.

i. Discussion, consideration, and possible acceptance of formal written comments submitted by members of the Building Code Committee or public.

Committee members discussed Larry Hinton's Committee Comment Form pertaining to Section 8-481 of Chapter 8. Mr. Hinton recognized that other Committee Comment Forms address this section; therefore he withdrew his form (See Attachment B).

Committee members discussed the Committee Comment Form submitted by Tom King (See Attachment C). This form pertains to repealing paragraphs a - f of Sec.8-180 of the Nichols Hills City Code.

MOTION: Hinton moved to recommend to City Council the approval of the modified Committee Comment Form, repealing paragraphs a - f of section 8-180. Krone seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Hinton
SECONDER:	Tom Krone
AYES:	Herzel, Gresham, Krone, Roberts, Hinton, King, Hurley

Members discussed Committee Comment Form #6 submitted by Larry Hinton (See Attachment D). This form references Section 8-9 in Chapter 8 of the Nichols Hills City Code. Mr. Hinton recommends repealing the requirement to have the letters "N.H." displayed on contractor vehicles.

MOTION: King moved to recommend to City Council the approval of Mr. Hinton's Committee Comment Form as presented. Hurley seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom King
SECONDER: Kelly Hurley
AYES: Herzel, Gresham, Krone, Roberts, Hinton, King,
Hurley

Members discussed the Public Comment Form submitted by legal counsel, Carla Sharpe (See Attachment E). This form references Sections 8-283 and 8-284 in Chapter 8 of the Nichols Hills City Code regarding swimming pools. Attached was a proposed ordinance to present to City Council.

MOTION: Gresham moved to recommend to City Council the approval of Mrs. Sharpe's Public Comment Form as presented. Roberts seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
AYES: Herzel, Gresham, Krone, Roberts, Hinton, King,
Hurley

Members discussed Public Comment Form #2 submitted by legal counsel Carla Sharpe (See Attachment F). This form references Section 8-476 and 8-481 in Chapter 8 of the Nichols Hills City Code, regarding plumbing contractor bonds. Attached was a proposed ordinance to present to City Council.

MOTION: King moved to recommend to City Council the approval of Mrs. Sharpe's Public Comment Form #2 as presented. Hinton seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
AYES: Herzel, Gresham, Krone, Roberts, Hinton, King,
Hurley

Committee members, staff and legal counsel deliberated the exterior building material standards list submitted by Larry Herzel. No action was taken.

6. Adjournment

MOTION: King moved to adjourn the meeting. Roberts seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom King
SECONDER:	Corbyn Roberts
AYES:	Herzel, Gresham, Krone, Roberts, Hinton, King, Hurley

Chairman
Building Code Committee
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma



City of Nichols Hills Building Code Committee

Committee Comment Form

Committee Contact Information:

Submitter's Name: Kelly Hurley Date: 1/30/18

Email: khurley@nicholshills.net

To which building code does this comment pertain? IPC Plumbing

Which area of the code needs revision?

Section: 715.1 Table: _____ Figure: _____ Page Number: _____

Please check the action to be **taken for this proposed change:**

Revise as follows Delete as follows Add new text as follows **Delete with substitute 111**

Show the proposed NEW, REVISED, OR DELETED TEXT in legislative format. Line through text to be deleted and underline text to be added or revised.

All new and replacement (sanitary) sewers shall have backflow protection.

Supporting information: State purpose and reason for the change and provide substantiation to support proposed change.

During large rain events sanitary sewers may overflow.

Signature: _____

Communication: Attachment A 0



BCC CCF #4

City of Nichols Hills Building Code Committee

Committee Comment Form

Committee Contact Information:

Submitter's Name: Larry Hinton

Date: 3-7-18

Email: LarryH@HintonOKC.com

To which building code does this comment pertain? NH City Code Buildings and Building Regulatio

Which area of the code needs revision?

Section: 8-481 Table: _____ Figure: _____ Page Number: _____

Please check the action to be taken for this proposed change:

Revise as follows Delete as follows Add new text as follows Delete with substitute

Show the proposed NEW, REVISED, OR DELETED TEXT in legislative format. Line through text to be deleted and underline text to be added or revised.

Delete section in entirety

Supporting information: State purpose and reason for the change and provide substantiation to support proposed change.

Section requires every plumbing contractor to provide \$5,000 surety bond to the city. This is in addition to the bond that the state requires.

Signature: Larry Hinton

Communication: Attachment B ()



City of Nichols Hills Building Code Committee

Committee Comment Form

Committee Contact Information:

Submitter's Name: Tom King Date: 3-2-18

Email: Tom@tomkingelectric.com

To which building code does this comment pertain? NH Code Chapter 8

Which area of the code needs revision?

Section: 8 Table: 180 Figure: B, F 1+2 Page Number: _____

Please check the action to be taken for this proposed change:

Revise as follows Delete as follows Add new text as follows Delete with substitute

Show the proposed NEW, REVISED, OR DELETED TEXT in legislative format. Line through text to be deleted and underline text to be added or revised.

Attachment

Supporting information: State purpose and reason for the change and provide substantiation to support proposed change.

Additional added not according to code. Performed by a previous inspector

Signature: [Handwritten Signature]

Communication: Attachment C ()

Sec. 8-180. - Inspections.

- (a) The electrical inspector must inspect promptly all work for which electrical permits have been issued. After inspecting any electric wiring the electrical inspector shall leave notice in the form of a tag or label attached to the service entrance switch or branch cabinet. The notice shall clearly state whether the wiring is approved or is to be kept open for correction, and no person shall seal or in any manner conceal any electric wiring until such wiring has been approved. It shall be the duty of the electrical inspector to make such partial inspection as is required to permit the continuous construction of the building. If, in any case, the wiring is in such a position as to interfere with the completion of the building as called for by the plans, the electrical contractor must be notified to change the same. Proper conveniences such as ladders, must be provided inspectors on work to be inspected by the person desiring the inspection. On all cases, on completion of the rough-in job, a final rough-in inspection must be called for.
- (b) The rough-in of each job shall include the installation of all equipment in main and branch cabinets, and the installation of all wiring. All rough-in wiring ~~shall be tested~~, circuits made up, and wiring completed. Splices shall be made with wire nuts or wire connectors suitable for material being spliced. ~~From each active outlet box, one pair of wires not less than eight inches long shall be left for the fixture connection.~~
- (c) A finish permit indicates that the installation of all switches, receptacles, bells, push buttons and transformers, upon inspection, will be found in condition for a service connection or a final approval. The person who does the last work on the job shall assure himself that such condition exists by testing each circuit, socket and receptacle.
- (d) It shall be the duty of the electrical contractor to call in, or have called in, or otherwise advise the city clerk, of the date of the completion of the work involved subject to inspection under the terms of this section and that such work is ready for inspection. Such information must be given to the city clerk within five days after the completion of the work to be inspected.
- (e) All panels shall have accurate panel schedules in place prior to final inspection.
- (f) For rough-in and final inspections, the following shall be prepared for the inspector:
 - (1) *Rough-in inspection.* All wires must be pigtailed and wires in the panel ~~to be terminated at the breaker.~~ ~~All boxes used as junction will be left open.~~
 - (2) *Final inspection.* All devices in place, covers on junction boxes will be closed, ~~covers on devices will be left off,~~ ~~equipment cover plates will be left open.~~ It will be the contractor's responsibility to ensure that the device plates and equipment covers are in place after final inspection is made.

(Code 1992, § 6-92; Ord. No. 683, § 1(4-81), 5-8-1990)

Sec. 8-181. - Covering, concealing switches or outlets.

It shall be unlawful and an offense for any plasterer, carpenter or other worker to cover or conceal with plaster, building board or any other material any switch or other electrical outlet.

(Code 1992, § 6-93; Ord. No. 683, § 1(4-82), 5-8-1990)

Secs. 8-182—8-200. - Reserved.

ARTICLE IV. - MECHANICAL CODE



BCC CCF # 6

City of Nichols Hills Building Code Committee

Committee Comment Form

Committee Contact Information:

Submitter's Name: Larry Hinton

Date: 3-7-18

Email: LarryH@HintonOKC.com

To which building code does this comment pertain? NH City Code Buildings and Building Regulation

Which area of the code needs revision?

Section: 8-9 Table: _____ Figure: _____ Page Number: _____

Please check the action to be taken for this proposed change:

Revise as follows Delete as follows Add new text as follows Delete with substitute

Show the proposed NEW, REVISED, OR DELETED TEXT in legislative format. Line through text to be deleted and underline text to be added or revised.

Sec. 8-9. Vehicles owned by contractors required to have State license.
Vehicles owned or operated by contractors who are required to be licensed by the State shall ~~have the letters "N.H." displayed below~~ their state license number. Such letters must be a minimum of two inches in height and shall be located on both sides of the vehicles.

Supporting information: State purpose and reason for the change and provide substantiation to support proposed change.

Propose removing requirement for contractors to label vehicles with N.H. Vehicles would still be required to have the state license number displayed. There is not enough room to display multiple license numbers and multiple city initials. Having "NH" on a vehicle is not a reliable method of determining whether a contractor is currently licensed.

Signature: *Larry Hinton*

Communication: Attachment D ()



PCC #1

City of Nichols Hills Building Code Committee

PUBLIC COMMENT FORM

INSTRUCTIONS: Please type or print clearly. Form must be signed. Any form not signed or filled out completely, may not be considered. Each requested change must be on a separate form.

Submitters Contact Information:

Name: Carla Sharpe Date: March 12, 2018

Company: Williams, Box, Forshee & Bullard – municipal counsel

Address: 522 Colcord Drive

City: Oklahoma City State: _____ Zip: 73102

Phone: 512-6926 Extension: _____ Fax: _____

Email: csharpe@wbflaw.com

To which building code does this comment pertain? Chapter 8, Article VII regarding swimming pools.

Which area of the code needs revision?

Section: 8-283 and 284 Table: _____ Figure: _____ Page Number: _____

Please check the action to be taken for this proposed change:

Revise as follows Delete as follows Add new text as follows Delete with substitute

Show the proposed NEW, REVISED, OR DELETED TEXT in legislative format. Line through text to be deleted and underline text to be added or revised.

See attached proposed ordinance.

Supporting information: State purpose and reason for the change and provide substantiation to support proposed change.

The topic of Chapter 8, Article VII is swimming pools. However, the current version also now addresses building permits for shelters and accessory structures with no reference or connection of them to swimming pools. Building permits for shelters and accessory structures are covered by Chapter 50 on zoning, and there is no need for references in them in Article VII. (See Chapter 50 definition of “building” and definition of “accessory building, structure or use.”) The proposed changes make Article VII relate only to swimming pools.

Signature: *Carla Sharpe*

Communication: Attachment E 0

Published in _____ on _____, 2018

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE NICHOLS HILLS CITY CODE REGARDING SWIMMING POOLS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Article VII of Chapter 8 of the Nichols Hills City Code is hereby amended as follows, with deleted language dashed through and new language underlined, to wit:

ARTICLE VII. SWIMMING POOLS

Sec. 8-283. Definitions of swimming pool.

~~The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:~~

~~*Accessory structure* means and includes any subordinate structure or a portion of main building, the use of which is incidental to that of the dominant use of the building or premises.~~

~~*Shelter* means and includes any structure designed to protect its occupants from residual radiation, nuclear detonation, wind and hail storms, tornadoes and debris resulting from such phenomena.~~

Swimming pool means and includes any artificial pool or tank adopted for swimming purposes.

Sec. 8-284. Permits required.

~~(a) No shelter or accessory structure shall be erected, constructed or altered within the City until a building permit has been issued by the City Clerk. No such building permit shall be issued until the applicant therefor has paid to the City treasurer a permit fee in the amount established in the City Fee Schedule.~~

~~(b)~~(a) No swimming pool shall be constructed or altered with in the City until a building permit has been issued by the City Clerk. No such building permit shall be issued until the applicant therefor has paid to the City treasurer a permit fee in the amount established by ordinance. Any such building permit shall be valid for a period of six months from the date of issuance.

~~(e)~~(b) Before any permit shall be issued, there shall be submitted to the City Clerk an application in triplicate on blanks to be furnished by the City Clerk containing a detailed statement of plans and specifications, together with all other necessary plans of such

Communication: Attachment E ()

proposed work and such detailed structural drawings thereof as the City Clerk may require. Construction shall not be commenced until the City Clerk has approved the plans and specifications, and the permit is issued therefor. The work shall strictly conform to such application, plans and specifications, and the ~~structure~~ swimming pool shall comply with all ordinances of the City and with the restrictions contained in the plats of the City wherein the ~~building or structure~~ swimming pool is to be located, and particularly such restrictions as to building and setback lines, side building lines, the area of such lots to be occupied by such ~~accessory structure~~ swimming pool, and the aesthetic appearance and quality of such ~~structure~~ swimming pool.

(d)(c) The City Clerk shall have the power to revoke any permit on account of any material departure from the plans and specifications, or in case any false statements or representations as to material fact relating to the ~~erection~~ construction, alteration or location of the ~~structure~~ swimming pool has been made.

Sec. 8-285. Construction standards.

Private swimming pools, meeting the requirements of the City-county health department, may be constructed as an accessory use. A swimming pool shall not be constructed in front of the front building line or less than six feet from the side and rear lot lines. No portion of the pool or pool equipment such as filters, diving boards and related facilities shall be constructed or located on any public utility easement. Pool walkways and decking may be permitted on such easements; however, these facilities shall not be placed in such a manner as to restrict access to public utilities. All such facilities which are permitted over easements shall be subject to removal if required for the construction, repair or maintenance of public utilities. The removal and restoration of any such facilities located over easements shall be at the sole expense of the property owner.

Sec. 8-286. Enclosures, gates.

Every person owning land on which there is situated a swimming pool, which contains or is designed to contain 24 inches or more of water in depth at any point, shall erect and maintain thereon an adequate enclosure either surrounding the property or the pool area, sufficient to make such body of water inaccessible to small children. Such enclosure, including gates therein, shall be not less than four feet in height. All gates shall be self-closing and self-latching with latches placed four feet above the underlying ground and otherwise made inaccessible from the outside to small children.

Secs. 8-287—8-305. Reserved.

Section __. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section __. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section __. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2017.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2018.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney



PCC #2

City of Nichols Hills Building Code Committee

PUBLIC COMMENT FORM

INSTRUCTIONS: Please type or print clearly. Form must be signed. Any form not signed or filled out completely, may not be considered. Each requested change must be on a separate form.

Submitters Contact Information:

Name: Carla Sharpe Date: March 12, 2018

Company: Williams, Box, Forshee & Bullard – municipal counsel

Address: 522 Colcord Drive

City: Oklahoma City State: _____ Zip: 73102

Phone: 512-6926 Extension: _____ Fax: _____

Email: csharpe@wbfbllaw.com

To which building code does this comment pertain? Chapter 8 regarding plumbing contractor bonds.

Which area of the code needs revision?

Section: 8-481 and 8-476 Table: _____ Figure: _____ Page Number: _____

Please check the action to be taken for this proposed change:

Revise as follows Delete as follows Add new text as follows Delete with substitute

Show the proposed NEW, REVISED, OR DELETED TEXT in legislative format. Line through text to be deleted and underline text to be added or revised.

See attached proposed ordinance.

Supporting information: State purpose and reason for the change and provide substantiation to support proposed change.

Bonds from plumbing contractors as addressed in Section 8-481 are no longer required. The proposed changes remove this requirement from the Nichols Hills City Code.

Signature: *Carla Sharpe*

Communication: Attachment F 0

Published in _____ on _____, 2018

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 8 OF THE NICHOLS HILLS CITY CODE BY REPEALING THE REQUIREMENT FOR BONDS FROM PLUMBING CONTRACTORS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 8-481 of the Nichols Hills City Code is deleted in its entirety, with deleted language dashed through, to wit:

~~Sec. 8-481. Contractor's bonds.~~

~~Before a certificate of registration is issued to a plumbing contractor, and annually thereafter on or before the day that is one year after the bond is given, the contractor shall give and keep in force for the ensuing year a bond in the sum of \$5,000.00 in favor of the City. Such bonds shall be conditioned on the faithful and proper conduct of the contractor's business in compliance with all provisions and requirements of this Code and ordinances of the City and the payment of all fines and penalties imposed for a violation of laws and ordinances applicable to such work. Such bond shall further provide for the protection and indemnification of the City and for saving the City harmless from all costs, loss or damage resulting from or in any way growing out of an injury or damage to any person or property on account of negligence or unskilled work on the part of such contractor. The surety on such bond shall be a surety company authorized to do business in the state.~~

Section 2. Chapter 8, Sections 8-476, is hereby amended as follows, with deleted language dashed through and new language underlined, to wit:

Sec. 8-476. Registration required for all contractors.

(a) *Registrations for contractors required to be licensed under State law.* No person shall engage in work as a contractor that is required to be licensed by State law, including plumbing contractors, mechanical contractors, and electrical contractors as such are defined by State law, unless he holds a current license applicable to that work as required by State law and has registered the license with the City Clerk and obtained the appropriate certificate of registration from the City Clerk as required by this Division. Such contractor's certificate of registration shall be issued only to a person who has completed an application form furnished by the City Manager, submitted proof of the applicable license, and paid the required fee, ~~and posted the required bond if a bond is required by this Chapter.~~ Registration shall be accompanied by a valid State-issued identification card or driver's license of the responsible individual of the contractor and proof of the contractor's general liability insurance. By signing the application

Communication: Attachment F ()

form, the contractor shall acknowledge acceptance of and agreement to comply with the City's requirements regarding its work. Proof of such state licensing must be present at the jobsite.

(b) *General Contractor registrations.* No person shall engage in work as a general contractor unless he first obtains the appropriate certificate of registration from the City Clerk as required by this Division. A general contractor's certificate of registration shall be issued only to a person who has completed an application form furnished by the City Manager and paid the required fee. Registration shall be accompanied by a valid State-issued identification card or driver's license of the responsible individual of the general contractor and proof of the general contractor's general liability insurance. By signing the application form, the general contractor shall acknowledge acceptance of and agreement to comply with the City's requirements regarding construction and development.

(c) *Subcontractor registrations.* No person shall engage in work as a subcontractor unless he first obtains the appropriate Certificate of Registration from the City Clerk as required by this Division. A subcontractor's certificate of registration shall be issued only to a person who has completed an application form furnished by the City Manager and paid the required fee. Registration shall be accompanied by a valid State-issued identification card or driver's license of the responsible individual of the subcontractor and proof of the subcontractor's general liability insurance. By signing the application form, the subcontractor shall acknowledge acceptance of and agreement to comply with the City's requirements regarding construction and development.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2017.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2018.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney