

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 10, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:07 PM on
the 6th day of June, 2025.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Vice-Mayor Sody Clements	5:30
Mayor Steven J. Goetzinger	5:30
Council Member Colin FitzSimons	5:30

3. Minutes

- a. May 13, 2025 Minutes

MOTION: Sody Clements moved to approve the May 13, 2025 minutes as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

4. Departmental Reports
 - a. Police Department
 - b. Municipal Court
 - c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Public Works Director Randy Lawrence reported that the Water Treatment facility is nearing completion.

Councilman Sody Clements reported that ACOG is working on a NextGen 911 which will benefit the City of Nichols Hills.

MOTION: Colin FitzSimons moved to approve the May 2025 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
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MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

6. Consent Docket - Construction

- a. Amendment No. 1 for the 1200 Block of Larchmont Lane Paving Improvement Project with SAC Services Inc. in the amount of (\$112,084.68).

BACKGROUND: The amendment decreases the contract to \$617,764.32. The original contract was \$729,849.00.

- b. Pay Estimate No. 5 (FINAL) for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$37,149.55, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- c. Pay Estimate No. 2 for Project No. PC-2403 with CGC, LLC. for 2024 GO Bond Issue Paving Improvements to the 1400 and 1500 Blocks of Camden Way in the amount of \$163,093.07.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

- d. Pay Application No. 1 for Redbud Park Grand Boulevard Trail Project with Greenshade Trees, LLC in the amount of \$30,613.63.

BACKGROUND: Landscape Architect has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Change Order No. 2 for FC-2402 City Hall Roof Replacement project with Central Weatherproofing in the amount of \$1,020.00.

BACKGROUND: The change order increases the contract to \$200,770.00. The original contract was \$193,000.00.

- f. Pay Application No. 2 for Project No. FC-2402 with Central Weatherproofing for City Hall Roof Replacement in the amount of \$18,202.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

MOTION: Colin FitzSimons moved to approve item 6a - 6f Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026.
- c. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of

the foregoing.

- d. Request from Public Works Director Randy Lawrence to install five dual-port charging stations with two switchable chargers per station and one switchable wall-mount charging station, not to exceed \$62,500.00. To be paid out of the General-CIP Fund.
- e. Request from Information Systems Manager Scott Johnston to purchase a new hosted phone system. The total will not exceed \$56,539.27, to be paid from the 2023 GO Bonds and other funds.
- f. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2025.
- g. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- h. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2025-2026.
- i. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2025-2026.
- j. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2025-2026.
- k. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2025-2026.
- l. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2025-2026.
- m. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2025-2026.
- n. Workers' Compensation Plan renewal for July 1, 2025 to June 30, 2026. Risk Manager Lindy Hough recommends approval of the renewal.
- o. A resolution of the City of Nichols Hills, Oklahoma authorizing the

City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.

- p. Estoppel Certificate with the Oklahoma Zoological Trust.
- q. Request from Public Works Director Randy Lawrence to purchase a 2025 Ford F-150 Crew 4x4 pickup with service equipment from Oklahoma State Contract SW035. The purchase price after trade-in vehicles not to exceed \$32,729.00, to be paid out of the 2024 GO Bond Funds, the 2025 GO Bond funds, and other funds.

MOTION: Sody Clements moved to approve item 7a - 7q Consent Docket General as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2024 "CK RUN," to be held on September 27, 2025.

Ms. Lauren Ridener presented the request of the parent-teacher organization of Christ the King Catholic School to host their tenth annual "CK Run" to be held September 20, 2025.

MOTION: Colin FitzSimons moved to approve agenda item 9a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- b. Sculpture donation from Henry Hood, for display in public parks.

Mrs. Melissa Scaramucci, Chair of the Nichols Hills Public Arts Commission, presented the donation from Mr. Henry Hood to the City Council.

City Council thanked Mr. Henry Hood and family for the beautiful donation.

MOTION: Sody Clements moved to gratefully accept the donation from Mr. Henry Hood. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- c. Accept donation to Evangeline Park from Nancy Ellis. This donation is valued at \$78,571.43.

City Manager Shane Pate presented the donation to Evangeline Park from Mrs. Nancy Ellis. Mr. Pate said the Parks Inc. meeting was canceled and the Board of Park Commissioners couldn't establish a quorum until the fall, but officers from both were in support of the Council accepting the donation, so the work could start this month. Mrs. Ellis stated the project would start June 26, 2025.

Mayor Steven J. Goetzinger thanked Mrs. Ellis for the generous donation.

MOTION: Colin FitzSimons moved to accept the donation from Mrs. Ellis in agenda item 9c. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)

MOVER: None

SECONDER: None

AYES: None

- d. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2025-2026 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund, and Park Fund.

City Manager Shane Pate presented the 2025-2026 fiscal year budget to the City Council.

Following discussion among City Council members, Mayor Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve Resolution 1587 as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements

SECONDER: Colin FitzSimons

AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- e. Employee Benefit plans for the 2025-2026 fiscal year, concerning

health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorizing the City Manager to sign all documents necessary to execute the agreements.

MOTION: Colin FitzSimons moved to approve item 9e, Benefit plans for 2025-2026 as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- f. Purchase of insurance policies for property; liability; business interruption; umbrella; bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2025-2026.

MOTION: Sody Clements moved to approve the purchase of insurance policies in agenda item 9f as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- g. Approve Ann Taylor 4th of July Parade Event on July 4, 2025; authorizing and directing City Manager to take necessary actions.

MOTION: Colin FitzSimons moved to approve agenda item 9g as

presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- h. Request to seek bids for PC-2404 1600 and 1700 Blocks of Elmhurst Avenue Paving Project and receive and approve plans for the same.

MOTION: Sody Clements moved to approve agenda item 9h as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. Request for Qualifications and Proposals for the Nichols Hills Centennial Celebration Drone Show.

MOTION: Colin FitzSimons moved to approve agenda item 9i as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

10. Board Appointments

- a. Environment, Health and Sustainability Commission - Ward Three.

MOTION: Sody Clements moved to approve the appointment of Carleen Burger as a member of the Environment, Health and Sustainability Commission. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- b. Board of Park Commissioners Appointment - Ward One.

MOTION: Colin FitzSimons moved to approve the appointment of Karen Browne as a member of the Board of Park Commissioners. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- c. Board of Park Commissioners Appointment - At-Large Appointment.

MOTION: Sody Clements moved to approve the appointment of Rainey Williams as a member of the Board of Park Commissioners. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons

AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

11. Adjournment

MOTION: There being no further business, Colin FitzSimons moved to adjourn the meeting. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma