

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 13, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:13 PM on
the 9th day of May, 2025.

1. Call to Order and Pledge of Allegiance

Mayor E. Peter Hoffman called to order the May 13, 2025 City Council meeting.

2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Vice-Mayor Steven J. Goetzinger	5:30
Mayor E. Peter Hoffman (Outgoing)	5:30
Council Member Colin FitzSimons	5:30

- a. Oath of Office for newly elected Councilman Colin M. FitzSimons, to be administered by Honorable Judge Kevin Krah.

Honorable Judge Kevin Krah administered the Oath of Office to Colin FitzSimons, Council Member for Ward II in Nichols Hills.

Following Colin FitzSimons Oath of Office, he took a seat at the horseshoe and outgoing Mayor E. Peter Hoffman left the meeting.

- b. Nomination and election of Mayor of City of Nichols Hills.

MOTION: Sody Clements moved to nominate Steven J. Goetzinger, as Mayor for the City of Nichols Hills. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- c. Nomination and election of Vice-Mayor of City of Nichols Hills.

MOTION: Steven J. Goetzinger moved to nominate Sody Clements as Vice-Mayor for the City of Nichols Hills. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Colin FitzSimons
AYES: Steven J. Goetzinger, Colin FitzSimons

3. Minutes

- a. April 8, 2025 Minutes
- b. April 8, 2025 Minutes - Special Meeting
- c. May 5, 2025 Minutes - Special Meeting
- d. May 9, 2025 Minutes - Special Meeting

MOTION: Sody Clements moved to approve the April 8, 2025, April 8, 2025 Special Meeting, May 5, 2025 Special Meeting and May 9, 2025 Special Meeting minutes as corrected. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

4. Departmental Reports

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Colin FitzSimons moved to accept the April 2025 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

6. Consent Docket - Construction

- a. Invoice No. 8533A with Howard-Fairbairn Site Design, Inc. for Westminster Park Project, in the amount of \$6,000.00, to be paid from the General-CIP Fund and other funds.
- b. Pay Estimate No. 4 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$238,395.06.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- c. Pay Estimate No. 1 for Project No. PC-2403 with CGC, LLC. for 2024 GO Bond Issue Paving Improvements to the 1400 and 1500 Blocks of Camden Way in the amount of \$48,296.69.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

- d. Pay Estimate No. 3 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$118,181.90.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- e. Change Order No. 3 for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant project with Landmark Construction Group, LLC in the amount of \$53,517.50.

BACKGROUND: The change order increases the contract to \$3,610,675.50. The original contract was \$3,498,000.00.

MOTION: Colin FitzSimons moved to approve item 6a - 6e Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Public Works Director Randy Lawrence to increase playground equipment at Davis Park by \$2,200.00. The original request was for \$91,659.00. To be paid out of 2023 GO Bonds.
- c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.
- d. Request from Public Works Director Randy Lawrence to purchase a 2025 Ford F150 Crew 4x4 Pickup from Oklahoma Statewide Contract SW035. Total for vehicle and upfitting not to exceed \$53,729.00. To be paid out of 2024 GO Bonds.
- e. Grant Provision Agreement with Oklahoma County for funding radio system service fees from January 1, 2025, to June 30, 2027.
- f. Grant Provision Agreement with Oklahoma County for funding professional services related to the radio system dispatch interface

installation.

- g. Radio System License Agreement with the City of Oklahoma City from July 1, 2025 to June 30, 2026.

MOTION: Sody Clements moved to approve item 7a - 7g Consent Docket General as presented. Colin FitzSimons seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Colin FitzSimons
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. A resolution amending the City's list of approved depository institutions.

Mr. Johnson Hightower, City Treasurer, recommended City Council approve changing the name of NBC Oklahoma aka NBC Bank to be replaced by Equity Bank upon consummation of the anticipated merger of NBC Bank with Equity Bank.

MOTION: Colin FitzSimons moved to approve agenda item 9a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Colin FitzSimons
SECONDER:	Sody Clements
AYES:	Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- b. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

MOTION: Colin FitzSimons moved to nominate Sody Clements as the delegate to the Association of Central Oklahoma Governments (ACOG). Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

MOTION: Sody Clements moved to nominate Colin FitzSimons as the alternate delegate to the Association of Central Oklahoma Governments (ACOG). Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- c. An Ordinance amending the Nichols Hills City Code regarding the definition of demolition; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate reviewed the proposed ordinance with the City Council.

MOTION: Sody Clements moved to approve agenda item 9c as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Colin FitzSimons moved to approve agenda item 9c (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- d. Public Hearing: An Ordinance amending the Nichols Hills City Code regarding applications for Certificates of Approval from the Building Commission; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate reviewed the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9d as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Colin FitzSimons moved to approve agenda item 9d (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- e. An Ordinance amending the Nichols Hills City Code regarding the use of unmanned aircraft systems (drones) and other aircraft; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate and Mrs. Carla Sharpe, attorney for the City, reviewed the proposed ordinance with the City Council.

MOTION: Sody Clements moved to approve agenda item 9e as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Colin FitzSimons moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

- f. Lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

MOTION: Sody Clements moved to approve agenda item 9f as presented. Colin FitzSimons seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Colin FitzSimons
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons

10. Adjournment

MOTION: There being no further business, Colin FitzSimons moved to adjourn the meeting. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Colin FitzSimons
SECONDER: Sody Clements
AYES: Sody Clements, Steven J. Goetzinger, Colin FitzSimons



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma