

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 13, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. Oath of Office for newly elected Councilman Colin M. FitzSimons, to be administered by Honorable Judge Kevin Krah.
 - b. Nomination and election of Mayor of City of Nichols Hills.
 - c. Nomination and election of Vice-Mayor of City of Nichols Hills.
3. Minutes
 - a. April 8, 2025 Minutes
 - b. April 8, 2025 Minutes - Special Meeting
 - c. May 5, 2025 Minutes - Special Meeting
 - d. May 9, 2025 Minutes - Special Meeting
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

 - a. Police Department

- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$180,383.02
Designated Funds - Fire	191.67
Designated Funds - Police	315.00
Designated Funds - Public Works	95.00
Nichols Hills Municipal Authority	118,891.99
General Fund - CIP	16,812.15
Municipal Authority - CIP	2,346.06
Parks Fund	550.00
General Obligation Bond Funds	1,260,975.15
Total Warrants & Claims	\$1,580,560.04

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 8533A with Howard-Fairbairn Site Design, Inc. for Westminster Park Project, in the amount of \$6,000.00, to be paid from the General-CIP Fund and other funds.
- b. Pay Estimate No. 4 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$238,395.06.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- c. Pay Estimate No. 1 for Project No. PC-2403 with CGC, LLC. for 2024 GO Bond Issue Paving Improvements to the 1400 and 1500 Blocks of Camden Way in the amount of \$48,296.69.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

- d. Pay Estimate No. 3 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$118,181.90.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- e. Change Order No. 3 for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant project with Landmark Construction Group, LLC in the amount of \$53,517.50.

BACKGROUND: The change order increases the contract to \$3,610,675.50. The original contract was \$3,498,000.00.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a

motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
 - b. Request from Public Works Director Randy Lawrence to increase playground equipment at Davis Park by \$2,200.00. The original request was for \$91,659.00. To be paid out of 2023 GO Bonds.
 - c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.
 - d. Request from Public Works Director Randy Lawrence to purchase a 2025 Ford F150 Crew 4x4 Pickup from Oklahoma Statewide Contract SW035. Total for vehicle and upfitting not to exceed \$53,729.00. To be paid out of 2024 GO Bonds.
 - e. Grant Provision Agreement with Oklahoma County for funding radio system service fees from January 1, 2025, to June 30, 2027.
 - f. Grant Provision Agreement with Oklahoma County for funding professional services related to the radio system dispatch interface installation.
 - g. Radio System License Agreement with the City of Oklahoma City from July 1, 2025 to June 30, 2026.
8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution amending the City's list of approved depository institutions.
- b. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.
- c. An Ordinance amending the Nichols Hills City Code regarding the definition of demolition; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- d. Public Hearing: An Ordinance amending the Nichols Hills City Code regarding applications for Certificates of Approval from the Building Commission; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. An Ordinance amending the Nichols Hills City Code regarding the use of unmanned aircraft systems (drones) and other aircraft; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. Lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:13 PM on the 9th day of May, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 9th day of May, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 9th of May, 2025; and transmitted by email at 5:00 PM on the 9th day of May, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 3:55 PM on the 12th day of May, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 PM on the 12th day of May, 2025; posted to the City of Nichols Hills website at 5:00 PM on the 12th day of May, 2025; and transmitted by email at 5:00 PM on the 12th day of May, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 8, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:17 PM on
the 4th day of April, 2025.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30

- a. A proclamation declaring the week of April 13, 2025 through April 19, 2025 as National Telecommunicator Week in the City of Nichols Hills.

Mayor Hoffman presented a proclamation declaring the week of April 13, 2025 through April 19, 2025 as National Telecommunicator Week in the City of Nichols Hills.

MOTION: Steven J. Goetzinger moved to accept the proclamation. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- b. Recognition of E. Peter Hoffman, Jr.

City Manager Shane Pate presented Mayor E. Peter Hoffman Jr.

with a personalized gavel set in recognition of his eighteen years of service to the City of Nichols Hills.

Vice-Mayor Steven J. Goetzinger thanked Mayor E. Peter Hoffman Jr. for his eighteen years of dedicated service to the City of Nichols Hills.

3. Minutes

a. March 11, 2025 Minutes

MOTION: Sody Clements moved to approve the March 11, 2025 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

4. Departmental Reports

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer

k. ACOG Report

Councilman Sody Clements reminded everyone to lock their doors.

MOTION: Steven J. Goetzing moved to approve the March 2025 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzing

5. Total Warrants & Claims

a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzing seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzing
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzing

6. Consent Docket - Construction

- a. Pay Estimate No. 3 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$124,034.80.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$650,750.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

- c. Change Order No. 1 for FC-2402 City Hall Roof Replacement project with Central Weatherproofing in the amount of \$6,700.00.

BACKGROUND: The change order increases the contract to \$199,750.00. The original contract was \$193,000.00.

- d. Pay Application No. 1 for Project No. FC-2402 with Central Weatherproofing for City Hall Roof Replacement in the amount of \$170,629.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- e. Invoice No. 8516A with Howard-Fairbairn Site Design, Inc for Westminster Park Project, in the amount of \$38,000.00, to be paid from the General-CIP Fund and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6e Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period

for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Regarding the election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends voting for Daniel McClure and Micheal Shannon.
- c. Request from Fire Chief Kevin Boydston to purchase a stair climber workout machine for an amount not to exceed \$3,600.00, as approved in the FY 2024-2025 CIP budget.
- d. A Resolution of the City Council of the City of Nichols Hills, Oklahoma, authorizing the adoption of the Oklahoma County Hazard Mitigation Plan - 2024 Update.
- e. A resolution of the City Council of the City of Nichols Hills, Oklahoma, adopting and approving the 2022 amended and restated EMS Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

MOTION: Sody Clements moved to approve item 7a - 7e Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

8. Citizens Desiring to Be Heard

Mr. Colin Fitzsimons, newly elected councilman for Ward 2, thanked Mayor Hoffman for his years of service and working with him to better understand the workings of Nichols Hills.

Mr. John Kennedy presented to the City of Nichols Hills and Mayor Hoffman a portrait of past mayors. Mayor Hoffman gave the portrait to the City to be displayed in the Council Chambers.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
 - a. PUBLIC HEARING: An application for approval of the Planned Unit Development of 1203 Sherwood Lane (PUD-10) involving the following described property: Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #CJ-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

Mr. Tim Johnson of Johnson & Associates, Inc. introduced the design and development team to the City Council. Johnson & Associates, Inc., Bruce Bockus with Bockus Payne, and Nick Fairless with Howard-Fairbairn Site Design Inc. make up the design and architectural team.

Mr. Mark Zitzow, Johnson & Associates, Inc., presented the application to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 9a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- b. PUBLIC HEARING: An Ordinance amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 1203 Sherwood Lane from the U-4 Church District to the R-1-60 Single-Family Residential District and adopting and approving the Planned Unit Development for the 1203 Sherwood Lane; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9b (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- c. PUBLIC HEARING: Discussion, consideration and possible approval of the preliminary plat for the Sanctuary, a tract of land containing 3.9039 acres, more or less, being a part of the Southeast Quarter (SE/4) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being all of Lots 23 through 27 Block 28 and Block F and a portion of the platted street The Strand in BUSINESS SECTION OF NICHOLS HILLS.

Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9c as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- d. PUBLIC HEARING: An application to rezone property generally located at 6501 Avondale Drive Lot One (1), Block Twenty-Eight (28) in Nichols Hills, Oklahoma (scriveners error in notice referenced 6502 Avondale Drive) from the C-1 Office Zoning District to the C-2 Retail Business Zoning District.

City Manager Shane Pate reviewed the application with the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public

hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d as presented. Sody Clements seconded the motion.

- e. PUBLIC HEARING: An Ordinance amending Section 50-26 of the Nichols Hills City Code and official zoning map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 6501 Avondale Drive Lot One (1), Block Twenty-Eight (28), Nichols Hills, Oklahoma (scriveners error in notice referenced 6502 Avondale Drive) from the C-1 Office Zoning District to the C-2 Retail Business Zoning District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9e as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger

SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- f. An Ordinance amending Section 8-480 of the Nichols Hills City Code regarding construction and demolition site screening; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Sody Clements moved to approve agenda item 9f as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9f (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- g. An Ordinance amending Section 50-741 of the Nichols Hills City Code regarding the extension of Certificates of Approval; repealing all conflicting ordinances or parts of ordinances; providing for

severability; and declaring an emergency.

MOTION: Sody Clements moved to approve agenda item 9g as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9g (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- h. A resolution awarding contract to the lowest responsible bidder for FC-2404 Nichols Hills Solar Panel Procurement, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Sody Clements moved to award the contract for FC-2404 Nichols Hills Solar Panel Procurement to Eightytwenty of Oklahoma LLC for \$793,214.00, approving Resolution 1580. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger

AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. A resolution awarding contract to the lowest responsible bidder for Westminster Park Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Steven J. Goetzinger moved to approve Resolution 1581. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- j. Discussion, consideration, and possible action regarding an ordinance creating the Westminster Place 1800 Block Residential District and regulations applicable to the Westminster Place 1800 Block Residential District.

City Manager Shane Pate and Mrs. Carla Sharpe, attorney for the City, discussed with the City Council the Westminster Place 1800 Block Residential District and the possible regulations that would encourage development in the area. City staff will continue to work on possible regulations to bring back to a future meeting.

- k. Approve the "Party in the Park" - Earth & Arbor Day Event on May 3, 2025; authorizing and directing City Manager to make necessary plans.

MOTION: Sody Clements moved to approve agenda item 9k as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements

SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

I. Public Arts Commission Board Appointment - Ward Two.

MOTION: Steven J. Goetzinger moved to approve the appointment of Leigh Ann Albers as a member of the Public Arts Commission Board. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Sody Clements moved to adjourn the meeting. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Tuesday, April 8, 2025 at 12:00 PM
1009 NW 75th Street
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 10:06 AM on
the 4th day of April, 2025.

1. Call to Order
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	12:00
Mayor E. Peter Hoffman	12:00
Vice-Mayor Steven J. Goetzinger	12:00

3. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
 - a. Retirement celebration for E. Peter Hoffman, Jr. No official City business will be discussed or action taken other than to participate in the celebration.

No official City Business was discussed or action taken other than to participate in the celebration of the retirement of E. Peter Hoffman, Jr.

4. Adjournment

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Monday, May 5, 2025 at 10:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:12 PM on
the 30th day of April, 2025.

1. Call to Order
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	10:00
Mayor E. Peter Hoffman	10:00
Vice-Mayor Steven J. Goetzinger	10:00

3. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

4. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. The budget for all funds for the 2025-2026 Fiscal Year.

- General Fund
- Nichols Hills Municipal Authority
- General Fund - Capital Improvement Projects
- Nichols Hills Municipal Authority - Capital Improvement Projects
- Street and Alley Fund
- Designated Funds - Fire Department & General Employees
- Designated Funds - Police Department
- Designated Funds - Public Works Department
- 911 Association Fund
- Sinking Fund
- Police Impound Fund
- Water Impact Fees Fund
- Sewer Impact Fees Fund
- Drainage Fee Fund
- Park Fund
- Health Insurance Fund

City Council members and staff reviewed the proposed budget for Fiscal Year 2025-2026.

MOTION: Sody Clements moved to approve the Fiscal Year 2025-2026 budget as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

5. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Friday, May 9, 2025 at 9:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 8:50 AM on
6th day of May, 2025.

1. Call to Order
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	9:00
Mayor E. Peter Hoffman	9:00
Vice-Mayor Steven J. Goetzinger	9:00

3. Earth Day and Arbor Day Celebration

No official City Business was discussed or action taken other than to
participate in the Earth Day and Arbor Day Celebration.

4. Adjournment

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
April 2025**

On April 12th at 3:16 a.m. a resident in the 1700 block of Pennington Way observed two subjects looking in parked vehicles. Officer Morales, Corporal Stough, and Sergeant Laster responded to the area. Within just a few minutes they were able to locate 2 individuals that matched the description given. Officers were able to compare the suspect's clothing to security camera footage in the area. The suspects had several items on their person and in backpacks which lead the officers to believe that multiple vehicles had been burglarized. Items included gun magazines, multiple phone chargers, coin wallets, membership cards for other individuals, and Rolex watch case. Officers arrested Joshua Stephens and Diego Salazar Frausto for third degree burglary and possession of stolen property. Several of the items were returned to their rightful owner.

On April 24th at 10:30 p.m. Officer Lopez stopped a vehicle in the 6400 blk of Western for a defective brake light. When she approached the occupants, she learned the driver did not have her driver's license with her. Officer Lopez obtained identifiers for both the driver and passenger. She learned the passenger Michael Marcotte had numerous felony warrants for his arrest. After both occupants were detained an inventory of the vehicle was conducted. Officers located methamphetamine, paraphernalia, alcohol, and a lighter that resembled a handgun. Both subjects were arrested and charged with related offenses.

In the month of April officers made 9 arrests.

Officers were dispatched to 44 residential alarm calls and 8 business alarm calls. The department responded to 12 suspicious vehicle calls, 14 suspicious subject calls, and 4 suspicious activity calls. Officers responded to 12 motorist assist calls and 5 citizen assist calls. Officers conducted 102 business checks and 15 check welfare calls. Officers were requested to assist other agencies a total of 24 times. Officers performed 93 house checks this month. Officers responded to 10 parking complaints. There were 343 traffic stops with 517 citations and written warnings issued. Officers worked 3 traffic accidents on city streets. Officers completed 24 offense reports. Dispatchers completed 1785 radio log entries.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 04/01/2025 - 04/30/2025

Booking Summary Report

Booking Record					
Inmate Booked		0	Inmate Released		0
Male	0		Male	0	
Female	0		Female	0	
Unknown	0		Unknown	0	
Federal Inmate Booked		0			
Federal Inmate Released		0			
Booking Officer		Arresting Officer		Releasing Officer	
No records found.		No records found.		No records found.	

Incident Summary Report

Incident Record	
Incident Report Filed	24
Sensitive Report	0
Classified Report	0
Report Approved	24
Offense Summary	
Total	Offense (IBR)
1	Assault - Simple
1	Burglary/Breaking and Entering
2	Burglary/Larceny/Theft - From Motor Vehicle
1	Disorderly Conduct
3	Driving Under the Influence
2	Drug/Narcotics - Equipment Violations
2	Drug/Narcotics - Violations
1	Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine)
1	Larceny/Theft - Shoplifting
1	Liquor Law Violations
1	Public Peace - Found Property
1	Public Peace - Other
1	Public Peace - Unattended Death
3	Stolen Property - Receiving, Concealing, Etc
4	Traffic - Direct Traffic
22	Traffic - Impounds
1	Traffic - Other
1	Trespassing of Real Property
1	Vandalism/Destruction/Damage of Property
4	Warrants - For other Agency
1	Weapons Law Violations
55	GRAND TOTAL
Originating Officer Report	

Total	Originating Officer					
3	HALL, ELLA					
1	JOBE, TONY					
3	LASTER, ADAM					
7	LOPEZ, MARLINY					
3	MCGINLEY, JAMES					
1	MCHENRY, JARRED					
1	MORALES, EVELYN					
3	NORRIS, DEREK					
1	STANCAMPIANO, FRANK					
1	STOUGH, STANTON					
24	GRAND TOTAL					
Total Report Filed	24					
Total Reports Assigned to Detective	24					
Total Reports Un-Assigned	0					
Report Assigned To	Total	Open	Closed		Case Closed Detail	
VOYLES, MATTHEW	24	2	22	Closed By		Total
				Charges Filed		1
				Cleared - By Arrest		14
				Cleared - By Exceptional		1
				Cleared - Referred		1
				Deactivated by Investigator After Follow-Up		5
GRAND TOTAL	24	2	22			
Total Report Filed	24					
Total Open Cases	2					
Total Closed Cases	22					
Cleared By						Total
Charges Filed						1
Cleared - By Arrest						14
Cleared - By Exceptional						1
Cleared - Referred						1
Deactivated by Investigator After Follow-Up						5
GRAND TOTAL						22

Citation Summary Report

Ciation Record			
Citation Filed (Exclude Warning)	220		
Citation Warning Filed	297		
Officer Violation Report (Include Warning Citation)			
Officer Name	Violation	Total	Total Amount
	FAILURE TO APPEAR	10	\$0.00
EDWARDS, BRANDON (8)	DISOBEYING STOP SIGN	1	\$110.00
	EXPIRED LICENSE PLATE	1	\$100.00
	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	5	\$525.00
GREENWOOD, TAYLOR (10)	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	EXPIRED LICENSE PLATE	5	\$500.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	1	\$120.00

HALL, ELLA (42)	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	15	\$1,500.00
	IMPROPER TAG DISPLAY	3	\$300.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	3	\$780.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	12	\$1,260.00
JOBE, TONY (31)	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	10	\$1,000.00
	NO CHILD RESTRAINTS	1	\$110.00
	NO SECURITY VERIFICATION	1	\$260.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	14	\$1,470.00
LASTER, ADAM (82)	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	36	\$3,960.00
	DISOBEYING TRAFFIC CONTROL LIGHT	2	\$220.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	10	\$1,000.00
	FAILURE TO DIM LIGHTS	2	\$220.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	IMPROPER RIGHT TURN	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	4	\$480.00
	NO SECURITY VERIFICATION	9	\$2,340.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED GREATER THAN PROPER	1	\$105.00
	SPEED IN EXCESS	8	\$840.00
LOPEZ, MARLINY (55)	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	18	\$1,980.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	20	\$2,000.00
	IMPROPER TAG DISPLAY	3	\$300.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	NO VALID OPERATORS LICENSE	1	\$260.00
	SPEED IN EXCESS	2	\$210.00
MCGINLEY, JAMES (45)	AFFIXING IMPROPER TAG	1	\$260.00
	ALTERING OR CHANGING TAG	1	\$160.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	DRIVING WHILE SUSPENDED	3	\$780.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	20	\$2,000.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	8	\$2,080.00
	SPEED IN EXCESS	5	\$525.00

MCHENRY, JARRED (7)	TRESPASSING	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DRIVING WHILE REVOKED	2	\$520.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	2	\$520.00
MORALES, EVELYN (57)	SPEED IN EXCESS	1	\$105.00
	DEFECTIVE LIGHTS ALL OTHERS	22	\$2,420.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	6	\$600.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO CHILD RESTRAINTS	1	\$110.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	PARKING ON STREET 2 AM - 5 AM	8	\$280.00
	RECKLESS DRIVING	1	\$260.00
	SPEED IN EXCESS	7	\$735.00
	AFFIXING IMPROPER TAG	2	\$520.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
NORRIS, DEREK (47)	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE REVOKED	2	\$520.00
	DRIVING WITH OBSTRUCTED VIEW	2	\$220.00
	EXPIRED LICENSE PLATE	10	\$1,000.00
	IMPROPER TAG DISPLAY	3	\$300.00
	NO CHILD RESTRAINTS	1	\$110.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	13	\$1,365.00
	SPEEDING RADAR CHECKED	2	\$388.00
	AFFIXING IMPROPER TAG	3	\$780.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	52	\$5,720.00
	DRIVING WHILE REVOKED	2	\$520.00
STANCAMPIANO, FRANK (118)	DRIVING WHILE SUSPENDED	4	\$1,040.00
	DRIVING WITH OBSTRUCTED VIEW	1	\$110.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	8	\$800.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	FAILURE TO YIELD FROM STOP SIGN	1	\$110.00
	IMPROPER LEFT TURN	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO CHILD RESTRAINTS	3	\$330.00
	NO LICENSE IN POSSESSION	6	\$720.00
	NO SECURITY VERIFICATION	10	\$2,600.00
	OPERATING WITHOUT BEING LICENSED	4	\$1,040.00
	PARKING ON STREET 2 AM - 5 AM	6	\$210.00
	SPEED IN EXCESS	13	\$1,365.00
	EXPIRED LICENSE PLATE	2	\$200.00
STOUGH, STANTON (5)	PARKED FACING ONCOMING TRAFFIC	1	\$35.00
	PARKING ON STREET 2 AM - 5 AM	2	\$70.00
GRAND TOTAL		517	\$67,638.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0
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Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0
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Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	3
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	0
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,785

Group By Call Type

Total Initial Call Type

2	9-1-1 Hangup
2	Accident - Hit and Run
5	Accident - Property Damage
1	Accident - With Injury
8	Alarm Business
44	Alarm Residential
1	Animal Control - Animal at Large / Nuisance
1	APC - Actual Physical Control of Motor Vehicle While Intoxicated
5	Assist - Citizen
12	Assist - Motorist
3	Assist - Other City Department
21	Assist - Outside Agency
10	Broadcast - General Information
102	Business Check
8	Check Solicitor
15	Check The Welfare
1	Civil Matter
2	Court - Bailiff
1	Damage/Deface City Property
2	Deliver Council Packets
137	Dispatch - Informational
2	District Court
1	Disturbance
1	Domestic
2	DUI Arrest
235	Ending Mileage
1	Extra Watch
13	Fire Department - Automatic Alarm
26	Fire Department - Medical Call
10	Fire Department - Mutual Aid
2	Fire Department - Odor Investigation
6	Fire Department - Other Fire
8	Fire Department - Service Call
3	Fire Department - Smoke Investigation
5	Follow-up
1	Found Property
1	Harassing Telephone Calls
93	House Check

Group By Final Type

Total Final Call Type

1,785
1,785 GRAND TOTAL

2	Larceny/Theft - From a Motor Vehicle
2	Mental Health
9	Miscellaneous - Other
1	Noise Complaint
7	Officer out of the car
21	Open Door - Residence
15	Ordinance Violation
2	Out at Public Works
4	Out at the Station
20	Out at the Station for Report
12	Out of district
10	Parking Complaint
4	Public Works Call
14	Receive Information
5	Reckless Driver
4	Remove Debris from Roadway
6	Return to the station
104	Signal 13 - Meal Break
39	Special Assignment
1	Stand-by
245	Starting Mileage - In Service
4	Suspicious Activity
3	Suspicious Noise
14	Suspicious Subject
12	Suspicious Vehicle
1	Traffic Complaint
2	Traffic Control
1	Traffic Hazard
343	Traffic Stop
4	Training
1	Transport
1	Trespassing
1	Unattended Death
8	Vehicle Impoundment
28	Vehicle Maintenance
38	Vehicle Registration/Stolen Check [10-28/10-29]
4	Vehicle Release
1,785	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT
 Report For April 1, 2025 Thru April 30, 2025

Page: 1
 FILEDST

Violations by Filed Date...

Police Department	212	
MUNICIPAL COURT	19	
TRANSFERRED OUT	0	
Total Filed Violations		231

Completed Cases...

Paid Fine...

Police Department	143	
MUNICIPAL COURT	7	
TRANSFERRED OUT	0	
Total Paid Fines		150

Before Judge...

Police Department	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total Before Judge		1
Total Completed		151

Other Completed...

Dismissed - had Insurance

Police Department	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		1

Dismissed by Judge

Police Department	35	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		35

Dismissed - COMPLIANCE

Police Department	35	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		35

Dismissed by Prosecutor

Police Department	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	1	
Total		2

Voided Docket

Page: 2

FILEDST

Police Department	2	
MUNICIPAL COURT	1	
TRANSFERRED OUT	0	
Total		3

Total Other Completed	76
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Grand Total Completed	227
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Net Difference Filed/Complete	4
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Warrants...

Issued...

Police Department	45	
MUNICIPAL COURT	19	
TRANSFERRED OUT	0	
Total Violations		64
Total Warrants Issued		64

Cleared...

Police Department	41	
MUNICIPAL COURT	17	
TRANSFERRED OUT	13	
Total Violations		71
Total Warrants Cleared		71

Change in Total Warrants 7-

FINE FINE	\$20,079.85
CLEET7 CLEET STATE OF OK. 2017	\$1,654.17
AFIS17 AFIS 2017	\$1,669.17
FS17 FORENSIC SCIENCE 2017	\$1,671.66
LATE LATE FEE	\$560.00
AMS COLLECTION AGENCY	\$1,149.75
FTA FAILURE TO APPEAR	\$1,476.20
DRUGED DRUG EDUCATION FEE	\$10.00

Total Fees/Fines Paid	\$28,270.80
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Nichols Hills Fire Department

April 2025 Monthly Report

The month of April started off with hosting a retiree breakfast for our retired members. It was great to see and catch up with this great group of men who shared lots of stories from the past. A few members of the department manned the medical carts during the Red Bud Classic race.

Our brush pumper build committee traveled to Duncan, OK for a pre-build meeting. The meeting consisted of designing the truck bed and pumping equipment configurations. Our new mobile radios for the OKC radio system were installed in each vehicle to complete one step in this process.

Annual FIT & Function inspection and testing was completed on each firefighter's fresh air mask and breathing apparatus by a third-party company. The Self-Contained Breathing Apparatuses (SCBA) are one of the most important pieces of equipment that we use, which is why the annual inspection and testing is such a high priority for this equipment.

Paperwork for the approved Fire Management Assistance Grants (FMAG) was submitted to the Oklahoma Department of Emergency Management for the response to the wildland fire in Eastern Oklahoma County in March. Once approved by FEMA, checks will be issued to municipalities that assisted in the wildfire fighting efforts and help recover costs for overtime personnel and equipment used.

Josh Balch passed his Driver Operator promotional testing in April. We are proud of Josh's hard work and dedication throughout his promotional process.

The fire department responded to a total of 69 calls during the month of April. Below is a breakdown by call type and ward percentages.

- | | |
|----------------------------|-------------------|
| • Fires – 2 | Ward 1 – 33% |
| • EMS – 22 | Ward 2 – 36% |
| • Hazardous Conditions – 3 | Ward 3 – 13% |
| • Service Calls – 15 | The Village – 15% |
| • False Calls – 27 | OKC – 3% |

Training for the month of April consisted of the following. All shifts participated in our monthly EMS training that covered allergic reactions, bee stings, snake bites, and submersion emergencies.

All shifts attended our annual MAYDAY (firefighter in distress) training with The Village Fire Department. Our objectives this year focused on commanding MAYDAY situations. This training also included statistics that led to actual MAYDAY events. To follow up on that, Training Officer Reyes and the green shift reviewed our Pak Tracker (firefighter locator device) and Rapid Intervention Team (RIT) rescue bag and ran through down firefighter scenarios at the drill tower using this equipment. The other two shifts will do the same in the next few weeks.

All crews trained on our new portable hydrant and rescue haul safe system. We had several days where we ran through Blue Card command scenarios covering multi-family residences. Each member on the green shift went through a road driving drill for our annual drivers training requirements. T/O Reyes attended the Martha Collar Tech Reunion in OKC. This is an annual event for child safety seat installation technicians to earn continuing education credits required for certification renewal. Department members worked on assignments from our risk manager ADA and IT cyber security training. Lt. Black and D/O Gray attended a Structural Collapse Operations course in Edmond. This is one of the final classes they need to be qualified to apply for the OK-Task Force 1 team. This team

is a specialized technical rescue team based out of Oklahoma that could respond to any major emergency in the United States.

Fire Chief,

Kevin Boydston

MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

73116
ZIP

MONTH 21-Mar 2025 Thru April 20 2025

POWER COST	\$9,974.88	BACT SAMPLES SUBMITTED DURING THE MO.	(1) NUMBER SAFE	4
LABOR COST	\$10,776.36		(2) NUMBER UNSAFE	0
CHEMICAL COST	\$430.68		(3) NUMBER CHECK SAMPLES	4
REPAIR COST	\$0.00			
WATER COST	\$0.00			
TOTAL COST	\$21,181.92			
COST/MILLION GAL.	\$558.48			

Mail original before the 10th of the following mo.

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

Oper. Cert. No. 13524 102329.0



WATER PUMPED
Apr-25



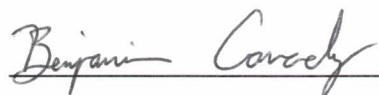
WELL	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
5	0.00	125	1,268,000	\$0.77
10	0.00	120	2,788,920	\$0.36
12	0.00	157	4,672,634	\$0.29
15	0.00	125	5,398,625	\$0.32
20	0.00	152	4,032,864	\$0.37
21	0.00	110	4,530,460	\$0.49
23	0.00	207	7,438,323	\$0.23
25	0.00	161	5,217,440	\$0.15
Total			35,347,266	

Blended arsneic level 0.00 ppb
Energy costs per 1000 gals \$0.00
Contractor Usage

WATER PUMPED
LAST FIVE YEARS:

Apr-24	34,894,687
Apr-23	30,876,692
Apr-22	40,861,050
Apr-21	32,924,268
Apr-20	25,222,702

Benjamin Canady
Water Well Operator





***PUBLIC WORKS
LINE MAINTENANCE REPORT
2025***



Water Main Breaks/Water leak repairs

Sewer Main Blocks/ PM
Preventative Maintenance

	DATE	ADDRESS	MANHOURS		DATE	ADDRESS Man hole number	MANHOURS	
	4/15/2025	1406 camden	4.0		4/8/2025	1507 Bedford	4.0	
	4/16/2025	1406camden	4.0		4/30/2025	1100 marlboro	8	
		TOTAL hrs.	8.0			TOTAL hrs	12.0	



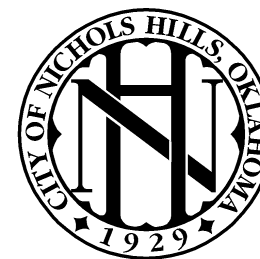
BUILDING PERMITS APRIL 2025

Project ID	Project Type	Name	Property	Issued Date	Sq Ft	Valuation
159570	FENCE-RES	AIM HOME REMODELING	1820 DRAKESTONE	4/2/2025		\$5,000.00
159572	FENCE-RES	WILLIAMS CONSTRUCTION	1814 HUNTINGTON	4/2/2025		\$6,500.00
159574	FENCE-RES	ISAULAS FLOORING & RENOVATION	1101 BEDFORD	4/2/2025		\$8,000.00
159584	FENCE-RES	ATLAS FENCE LLC	1109 HUNTINGTON	4/7/2025		\$14,754.00
159587	FENCE-RES	STICKS & BRICKS COMPANY	7209 WAVERLY	4/8/2025		\$15,000.00
159591	FENCE-RES	AMY WEAVER	6601 AVONDALE	4/9/2025		\$2,000.00
159592	ROOF-RES	BIG SKY ROOFING LLC	1816 GUILFORD	4/9/2025		\$36,800.00
159593	FENCE-RES	BIG FISH FENCE SERVICES INC	1721 DORCHESTER DR	4/9/2025		\$5,000.00
159594	BR-ACC	GUMERSON BLAKE DESIGN	1320 SHERWOOD	4/9/2025	643	\$150,000.00
159595	FENCE-RES	DAVID ASSEF	1244 GLENBROOK	4/9/2025		\$6,500.00
159601	BR-REM	CTC CONSTRUCTION LLC	6917 AVONDALE CT	4/11/2025		\$400,000.00
159602	BR-REM	KENT HOFFMAN CONSTRUCTION	1602 GUILFORD	4/11/2025		\$250,000.00
159603	FENCE-RES	FIVE STAR FENCE CO	1605 DORCHESTER DR	4/11/2025		\$6,000.00
159605	BR-REM	MONTICELLO CABINETS & DOORS	6503 LENOX	4/14/2025		\$80,000.00
159606	ROOF-RES	DREAM TEAM ROOFING & CONSTRUCT	1606 NORWOOD	4/14/2025		\$21,750.67
159607	ROOF-RES	URIE FAMILY ROOFING & CONST	1602 GUILFORD	4/14/2025		\$18,000.00
159608	BR-ADD	CTC CONSTRUCTION LLC	7314 LANCET	4/15/2025	374	\$300,000.00
159613	BR-REM	ROSEWOOD BUILDING COMPANY LLC	2305 GRAND	4/15/2025		\$300,000.00
159618	FENCE-RES	J RAMOS CONSTRUCTION INC	1644 QUEENSTOWN	4/17/2025		\$8,500.00
159633	FENCE-RES	TODAYS LANDSCAPE	1245 GLENBROOK	4/24/2025		\$4,500.00
159634	FENCE-RES	SUPERIOR FENCE CONSTRUCTION	1709 DRAKESTONE	4/24/2025		\$6,000.00

159640 BR-NEW	EUROPEAN DEKOR, LLC	1106 CUMBERLAND	4/28/2025	4590	\$1,200,000.00
159642 STORM	OKLAHOMA SHELTERS - SEE NOTES	1723 HUNTINGTON	4/29/2025		\$3,300.00
159649 FENCE-RES	SUPERIOR FENCE CONSTRUCTION	1610 WESTMINSTER	4/30/2025		\$13,000.00



Public Works
Water Production Report
April 2025



<u>Water Produced</u>	<u>37,927,593</u>
<u>Water Sold</u>	<u>36,484,659</u>
<u>Water used in the City Parks</u>	<u>1,156,137</u>
<u>Water flushed for Bond Projects</u>	<u>10,000</u>
<u>Fire Department usage - est.</u>	<u>33,000</u>
<u>City Facilities</u>	<u>43,658</u>
<u>Water unaccounted for</u>	<u>299,867</u>
<u>% water loss for the month</u>	<u>0.8%</u>
<u>Avg. water loss/ for the last 12 months</u>	<u>0.9%</u>

Risk Manager Report April 2025

There were no work-related injuries this month.

There were three (3) follow-up drug screens on public works employees this month.

The public works safety meeting this month was on “Safety Leadership”. We also had Supervisor Leadership training with Lori Muehler from OMAG. This training was just for the supervisors and crew chiefs at public works and focused on scenario-based questions and role-playing. The administration department training was on “Distracted Driving”. The fire and police departments had ADA Disability awareness training.

Park inspections were completed on Woods, Kite, and Davis Parks. The new ADA accessible playground equipment has been installed at Davis Park. This is a great addition to the current accessible equipment at the park.

I continue to work on updating the city’s ADA Self-Evaluation and Transition Plan. My focus this month was on parks. There have been a lot of updates in this area since the last evaluation in 2017.

There was a new-employee orientation for a dispatcher. We discussed the safety manual, the city’s sexual harassment policy, the hazard communication program (SDS) sheets, the emergency operation plan (EOP), bloodborne pathogens, ADA, accident/incident reporting procedures, employee assistance program (EAP), and the wellness program.

We received a tort claim from a resident at 1615 Dorchester Drive that was forwarded to the city’s insurance carrier for further investigation, but at this time, the city does not believe we are responsible for the damage claimed.

As a result of a traffic accident on NW 63rd, a city-owned solar radar speed limit sign was damaged. The replacement cost is \$5,974. After receiving the police report, I attempted to subrogate damages to the vehicle’s owner's insurance company. They are denying the claim based on their evidence of the vehicle being stolen and not driven by their insured. I forwarded this claim over to the city’s insurance company to let them handle the claim on our behalf.

I have been working on obtaining quotes for EMP Lightning Protection for Well 7, Well 11, City Hall, and the Public Works locations.

The city held an employee luncheon/retirement party for Mayor Hoffman this month. The party was a great success, and Mayor Hoffman will be greatly missed.

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00023-14	I - ALLEN, KORY	RES	1101 CUMBERLAND	ACTIVE	4/01/2025	
01-00281-03	E - ASHVILLE PARTNERS LLC	RES	1116 LARCHMONT	ACTIVE	4/01/2025	
02-00107-03	I - CASSIL, KANE	RES	1804 DEVONSHIRE	ACTIVE	4/22/2025	
02-00561-01	E - CLASH REALTY LLC	RES	1807 GUILFORD	ACTIVE	4/08/2025	
01-00147-10	I - ENGLISH, KATHERINE	RES	1112 MARLBORO	ACTIVE	4/15/2025	
01-00026-23	I - GILLIS, MASON	RES	1102 FENWICK	ACTIVE	4/22/2025	
02-00842-00	I - HARRISON, CANDICE	RES	1805 WESTMINSTER	ACTIVE	4/29/2025	
02-00484-03	I - LANCASTER, ERIN	RES	1802 ELMHURST	ACTIVE	4/01/2025	
01-00052-10	I - LAUDERDALE, MICHAEL D	RES	1100 BEDFORD	ACTIVE	4/15/2025	
01-00158-06	I - MOHAMADI, MONIREH	RES	1109 MARLBORO	ACTIVE	4/14/2025	
01-00835-06	I - NAIFEH, BLAIR	RES	1608 GLENBROOK	ACTIVE	4/15/2025	
02-00677-02	I - OVERLAND, MATT	RES	1810 DORCHESTER DR	ACTIVE	4/09/2025	
02-00161-05	I - RATLIFF, CLAIRE	RES	1632 QUEENSTOWN	ACTIVE	4/11/2025	
01-00751-05	I - REDD, TAYLOR	RES	1200 MULBERRY	ACTIVE	4/14/2025	
01-00119-05	I - SANDERS, JENNIFER	RES	1204 TEDFORD	ACTIVE	4/01/2025	
02-00794-16	I - WRIGHTS, BARBARA	RES	1822 WESTMINSTER	ACTIVE	4/07/2025	

** TOTAL PRINTED 16 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 4/01/2025 THRU 4/30/2025

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

TOTALS BY CUSTOMER CLASS			
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>	
RES	RESIDENTIAL	16	
	CLASS TOTAL:	16	
TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 4/01/2025 THRU 4/30/2025
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
April 30, 2025

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct	BancFirst	453,351.67	453,351.67		
SWEEP Acct	BancFirst	13,636,722.35	13,636,722.35		
		<u>14,090,074.02</u>	<u>14,090,074.02</u>		
NICHOLS HILLS GENERAL FUND					
06/12/25	Midfirst	500,000.00	525,520.40	5.09%	360
09/11/25	FNB of OK	900,000.00	939,870.00	4.43%	364
09/11/25	FNB of OK	630,000.00	676,446.36	4.47%	602
11/13/25	FNB of OK	730,000.00	749,747.00	4.55%	217
01/15/26	Midfirst	850,000.00	886,335.74	4.28%	427
		<u>3,610,000.00</u>	<u>3,777,919.50</u>		
NICHOLS HILLS GENERAL FUND - CIP					
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
09/11/25	Midfirst	1,500,000.00	1,542,368.29	4.29%	238
11/13/25	FNB of OK	800,000.00	821,640.55	4.55%	217
		<u>2,950,000.00</u>	<u>3,039,611.09</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
06/12/25	FNB of OK	600,000.00	616,044.33	4.67%	209
01/15/26	Valliance	700,000.00	733,165.62	4.05%	427
09/10/26	FNB of OK	500,000.00	540,548.41	4.47%	602
		<u>1,800,000.00</u>	<u>1,889,758.36</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
09/11/25	Midfirst	800,000.00	828,641.61	4.28%	300
		<u>800,000.00</u>	<u>828,641.61</u>		
SINKING FUND					
06/26/25	Midfirst	1,250,000.00	1,274,366.10	4.21%	169
06/26/25	Midfirst	1,600,000.00	1,630,371.66	4.29%	161
		<u>2,850,000.00</u>	<u>2,904,737.76</u>		
GENERAL OBLIGATION BOND OF 2023					
06/12/25	TREASURY BILL	399,145.94	409,000.00	4.30%	209
06/12/25	Midfirst	500,000.00	525,520.40	5.09%	360
09/04/25	TREASURY BILL	599,159.56	620,000.00	4.30%	293
12/26/25	TREASURY BILL	749,682.55	779,000.00	4.12%	343
		<u>2,247,988.05</u>	<u>2,333,520.40</u>		
GENERAL OBLIGATION BOND OF 2024					
06/12/25	First Fidelity	1,500,000.00	1,589,670.00	5.11%	427
09/04/25	TREASURY BILL	1,399,414.99	1,456,000.00	4.10%	357
10/30/25	TREASURY BILL	999,635.23	1,022,000.00	4.03%	217
01/15/26	First Fidelity	900,000.00	943,167.95	4.10%	427
		<u>4,799,050.22</u>	<u>5,010,837.95</u>		
GENERAL OBLIGATION BOND OF 2025					
06/12/25	TREASURY BILL	736,931.25	750,000.00	4.23%	152
09/11/25	Valliance	550,000.00	559,573.92	4.18%	224
01/15/26	First Fidelity	1,500,000.00	1,563,710.96	4.19%	370
04/16/26	Midfirst	1,100,000.00	1,145,576.57	4.15%	460
09/10/26	Midfirst	1,350,000.00	1,407,379.33	4.25%	607
01/14/27	First Fidelity	1,250,000.00	1,352,921.23	4.10%	733
		<u>6,486,931.25</u>	<u>6,779,162.01</u>		
SOURCE					
		COST	MATURITY	% of Total	Margin
BANCFIRST		14,090,074.02	14,090,074.02	35.55%	144.5%
MIDFIRST BANK		10,100,000.00	10,441,682.35	25.48%	110.9%
FIRST NATIONAL BANK OF OK		4,160,000.00	4,344,296.65	10.50%	112.0%
TREASURY BILL		4,883,969.52	5,036,000.00	12.32%	
FIRST FIDELITY BANK		5,150,000.00	5,449,470.14	12.99%	173.057%
VALLIANCE BANK		1,250,000.00	1,292,739.54	3.15%	130.0%
TOTAL INVESTED		<u>\$ 39,634,043.54</u>	<u>\$ 40,654,262.70</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	8,772.73
01-00-10099	Claim on Cash	1,429,475.21
01-00-10100	Cash - Municipal Court	6,064.03
01-00-11000	T-Bills and CD's	3,610,000.00
01-00-11100	Interest Receivables	51,880.16
01-00-11600	Other Receivables	1,359,986.00
01-00-11620	Accts Rec - Other	812.00
01-00-11650	Health Ins - Retirees & Cobra	4,721.74
01-00-11700	Beverage Tax Receivable	994.00
01-00-11800	Sales Tax Receivable	1,049,649.00
01-00-11900	Franchise Fee Receivable	45,294.00
01-00-12000	Utilities Receivable	85,917.81
01-00-12200	Due from other funds	128,359.92
01-00-13799	Due To/From Flex Spending	9,622.97
01-00-13800	Allowance for Court Receivable	(1,145,686.00)
01-00-14000	Deposit with Third Party Admin	73,273.00
01-00-17000	Lease Receivable	1,266,737.00
01-00-24500	Prepaid Assets	<u>6,485.96</u>
		<u>7,992,359.53</u>
TOTAL ASSETS		7,992,359.53
=====		
LIABILITIES		
=====		
01-00-30050	Deposit - held for others	149,002.00
01-00-30090	Due to Collection agency	1,149.75
01-00-30099	A/P Due to Pooled Cash	302,934.10
01-00-30700	Deferred Interest Income	51,880.16
01-00-32050	Cleet Payable	4,914.28
01-00-32500	Court Bonds Payable	110.00
01-00-33300	Deferred Fine Revenue	190,098.00
01-00-34300	Bonds held in reserve - Banner	19,875.00
01-00-36000	Unapplied Credit Liab- A/R	0.02
01-00-36500	Deferred inflow - leases	<u>1,266,737.00</u>
TOTAL LIABILITIES		<u>1,986,700.31</u>
EQUITY		
=====		
01-00-50300	Reserve Fund Balance	73,273.00
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57071	Assigned - art in parks	25,000.00
01-00-59000	Unassigned Fund Balance	<u>4,714,947.41</u>
TOTAL BEGINNING EQUITY		5,313,220.41
TOTAL REVENUE		11,097,940.07
TOTAL EXPENDITURES		<u>10,405,501.26</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		692,438.81
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,005,659.22</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		7,992,359.53
=====		

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-00-10099	Claim on Cash	327,835.84	
02-00-14900	Due from other Governments	<u>1,283.00</u>	
			<u>329,118.84</u>
TOTAL ASSETS			329,118.84
			=====
LIABILITIES			
=====			
EQUITY			
=====			
02-00-51090	Restricted Fund Bal-Streets	283,723.06	
02-00-57090	Assigned Fund Balance-Streets	<u>6,841.00</u>	
	TOTAL BEGINNING EQUITY	290,564.06	
TOTAL REVENUE		<u>38,554.78</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		38,554.78	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>329,118.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			329,118.84
			=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-10099	Claim on Cash	<u>1,727.37</u>	
			<u>1,727.37</u>
	TOTAL ASSETS		1,727.37
			=====
LIABILITIES			
=====			
03-00-30099	A/P Due to Pooled Cash	<u>191.67</u>	
	TOTAL LIABILITIES		<u>191.67</u>
EQUITY			
=====			
03-00-51050	Restricted Fund Bal-Donations	<u>1,303.95</u>	
	TOTAL BEGINNING EQUITY	1,303.95	
	TOTAL REVENUE	551.49	
	TOTAL EXPENDITURES	<u>319.74</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	231.75	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,535.70</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,727.37
			=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-00-10099	Claim on Cash	<u>37,594.85</u>	
			<u>37,594.85</u>
	TOTAL ASSETS		37,594.85
			=====
LIABILITIES			
=====			
04-00-30099	A/P Due to Pooled Cash	<u>315.00</u>	
	TOTAL LIABILITIES		<u>315.00</u>
EQUITY			
=====			
04-00-51050	Restricted Fund Bal-Donations	<u>42,265.71</u>	
	TOTAL BEGINNING EQUITY	42,265.71	
	TOTAL REVENUE	886.78	
	TOTAL EXPENDITURES	<u>5,872.64</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(4,985.86)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>37,279.85</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		37,594.85
			=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>23,286.12</u>	
			<u>23,286.12</u>
	TOTAL ASSETS		23,286.12
			=====
LIABILITIES			
=====			
05-00-30099	A/P Due to Pooled Cash	<u>95.00</u>	
	TOTAL LIABILITIES		<u>95.00</u>
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>22,261.70</u>	
	TOTAL BEGINNING EQUITY	22,261.70	
	TOTAL REVENUE	1,024.42	
	TOTAL EXPENDITURES	<u>95.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	929.42	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>23,191.12</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		23,286.12
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-10099	Claim on Cash	785,751.94	
06-00-11000	T-Bills and CD's	1,800,000.00	
06-00-11100	Interest Receivable	14,923.58	
06-00-12150	Utility Receivable	519,828.49	
06-00-13900	Unbilled Receivable	231,644.00	
06-00-14800	Allowance for Doubtful Account	(29,373.93)	
06-00-14850	Bad Debt Receivable	29,445.47	
06-00-15000	Deferred outflow of resources	261,474.00	
06-00-15500	Deferred OUtflow - OPEB	42,196.00	
06-00-20000	Fixed Assets	49,474,579.03	
06-00-20100	Accumulated Depreciation	(32,519,647.89)	
06-00-21000	Land	207,742.00	
06-00-21500	Construction in Progress	<u>2,504,147.06</u>	
			<u>23,322,709.75</u>
TOTAL ASSETS			23,322,709.75
=====			
LIABILITIES			
=====			
06-00-30050	Net pension asset	(42,196.00)	
06-00-30099	A/P Due to Pooled Cash	140,116.55	
06-00-31800	Comp Absent Payable	5,418.02	
06-00-31890	Compensated Absences - Long Te	48,759.00	
06-00-34000	City of NH - Garbage	85,917.81	
06-00-34100	Unearned Rev (Unapplied Credit	13,441.69	
06-00-34150	Utility Refunds	53.39	
06-00-34325	Deposit - Fire Hydrant Meter	10,000.00	
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	734.75	
06-00-34900	Notes Payable - Current Portio	933.00	
06-00-35000	NOTES PAYABLE	13,471.00	
06-00-38000	Deferred inflow of resources	22,417.00	
06-00-38500	Deferred Inflow - OPEB	43,784.00	
06-00-40100	OPEB Liability	<u>111,901.00</u>	
TOTAL LIABILITIES			<u>454,751.21</u>
EQUITY			
=====			
06-00-50400	Net Investment-Capital Assets	19,652,416.00	
06-00-51750	Restricted for Pension	42,196.00	
06-00-52090	Unrestricted Fund Balance	<u>3,437,481.21</u>	
TOTAL BEGINNING EQUITY			23,132,093.21
TOTAL REVENUE		4,808,922.37	
TOTAL EXPENDITURES		<u>5,073,057.04</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(264,134.67)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>22,867,958.54</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			23,322,709.75
=====			

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-10099	Claim on Cash	1,287,150.00	
07-00-11000	T-Bills and CD's	2,950,000.00	
07-00-11100	Interest Receivable	<u>64,202.89</u>	
			<u>4,301,352.89</u>
TOTAL ASSETS			4,301,352.89
=====			
LIABILITIES			
=====			
07-00-30099	A/P Due to Pooled Cash	16,812.15	
07-00-30700	Deferred Interest Income	<u>64,202.89</u>	
	TOTAL LIABILITIES		<u>81,015.04</u>
EQUITY			
=====			
07-00-57100	Assigned Fund Bal-Capital Imps	<u>4,897,868.85</u>	
	TOTAL BEGINNING EQUITY	4,897,868.85	
TOTAL REVENUE		998,093.64	
TOTAL EXPENDITURES		<u>1,675,624.64</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(677,531.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>4,220,337.85</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,301,352.89
=====			

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-00-10000	Cash - Sinking Fund	3,179,814.82	
08-00-11000	T-Bills and CD's	2,850,000.00	
08-00-14900	Due from other Governments	<u>142,459.00</u>	
			<u>6,172,273.82</u>
TOTAL ASSETS			6,172,273.82
			=====
LIABILITIES			
=====			
08-00-30701	Deferred Income	<u>104,534.00</u>	
	TOTAL LIABILITIES		<u>104,534.00</u>
EQUITY			
=====			
08-00-51030	Restricted Fund Bal-Debt Srv	<u>404,502.09</u>	
	TOTAL BEGINNING EQUITY	404,502.09	
TOTAL REVENUE		6,193,593.53	
TOTAL EXPENDITURES		<u>530,355.80</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		5,663,237.73	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,067,739.82</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,172,273.82
			=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>30,210.00</u>	<u>30,210.00</u>
	TOTAL ASSETS		30,210.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>30,210.00</u>	
	TOTAL LIABILITIES		<u>30,210.00</u>
EQUITY			
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		30,210.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	113,820.37	
10-00-11600	Other Receivables	<u>729.00</u>	
			<u>114,549.37</u>
TOTAL ASSETS			114,549.37
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>92,332.86</u>	
	TOTAL BEGINNING EQUITY	92,332.86	
TOTAL REVENUE		<u>22,216.51</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		22,216.51	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>114,549.37</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			114,549.37
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>46,189.48</u>	
			<u>46,189.48</u>
	TOTAL ASSETS		46,189.48
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>43,613.59</u>	
	TOTAL BEGINNING EQUITY	43,613.59	
	TOTAL REVENUE	10,748.51	
	TOTAL EXPENDITURES	<u>8,172.62</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,575.89	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>46,189.48</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		46,189.48
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-00-10099	Claim on Cash	1,299,224.83	
13-00-11000	T-Bills and CD's	800,000.00	
13-00-11100	Interest Receivable	<u>1,190.99</u>	
			<u>2,100,415.82</u>
TOTAL ASSETS			2,100,415.82
=====			
LIABILITIES			
=====			
EQUITY			
=====			
13-00-57100	Fund Bal-Capital Improvements	<u>1,373,415.75</u>	
TOTAL BEGINNING EQUITY		1,373,415.75	
TOTAL REVENUE		797,159.79	
TOTAL EXPENDITURES		<u>70,159.72</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		727,000.07	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,100,415.82</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,100,415.82
=====			

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>176,848.91</u>	
			<u>176,848.91</u>
	TOTAL ASSETS		176,848.91
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>162,724.62</u>	
	TOTAL BEGINNING EQUITY	162,724.62	
	TOTAL REVENUE	<u>14,124.29</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	14,124.29	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>176,848.91</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		176,848.91
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>128,873.57</u>	
			<u>128,873.57</u>
	TOTAL ASSETS		128,873.57
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>116,161.08</u>	
	TOTAL BEGINNING EQUITY	116,161.08	
	TOTAL REVENUE	<u>12,712.49</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	12,712.49	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>128,873.57</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		128,873.57
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-00-10099	Claim on Cash	358,121.90	
17-00-12000	Utility Receivables	5,389.88	
17-00-13900	Unbilled Receivable	1,627.00	
17-00-14850	Bad Debt Receivable	<u>99.91</u>	
			<u>365,238.69</u>
TOTAL ASSETS			365,238.69
			=====
LIABILITIES			
=====			
EQUITY			
=====			
17-00-50300	Restricted Fund Balance	<u>298,931.18</u>	
	TOTAL BEGINNING EQUITY	298,931.18	
TOTAL REVENUE		<u>66,307.51</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		66,307.51	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>365,238.69</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			365,238.69
			=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
18-00-10050	Cash - Health Insurance	(77,890.84)
18-00-10099	Claim on Cash	<u>11,725.91</u>
		(<u>66,164.93</u>)
	TOTAL ASSETS	(66,164.93)
		=====
LIABILITIES		
=====		
18-00-30090	Claims Payable	63,113.00
18-00-33500	Due to other funds	<u>128,359.92</u>
	TOTAL LIABILITIES	<u>191,472.92</u>
EQUITY		
=====		
18-00-57090	Assigned Fund Balance	<u>89,168.74</u>
	TOTAL BEGINNING EQUITY	89,168.74
	TOTAL REVENUE	965,513.29
	TOTAL EXPENDITURES	<u>1,312,319.88</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(346,806.59)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(<u>257,637.85</u>)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	(66,164.93)
		=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-00-10099	Claim on Cash	<u>1,278,241.03</u>	
			<u>1,278,241.03</u>
	TOTAL ASSETS		1,278,241.03
			=====
LIABILITIES			
=====			
20-00-30099	A/P Due to Pooled Cash	<u>550.00</u>	
	TOTAL LIABILITIES		<u>550.00</u>
EQUITY			
=====			
20-00-51050	Restricted Fund Bal - Donation	<u>635,113.23</u>	
	TOTAL BEGINNING EQUITY		635,113.23
	TOTAL REVENUE	761,904.43	
	TOTAL EXPENDITURES	<u>119,326.63</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	642,577.80	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,277,691.03</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,278,241.03
			=====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
80-00-10892	Cash - 2021 GO Bond Series	495,078.30	
80-00-10893	Cash - 2022 GO Bond Series	508,196.51	
80-00-10894	Cash - 2023 GO Bd Series	663,163.01	
80-00-10895	Cash - 2024 GO Bd Series	1,210,077.20	
80-00-10896	Cash - 2025 GO Bond Series	578,913.81	
80-00-11094	T-bills and CD's - 2023	2,247,988.05	
80-00-11095	T-bills and CD's - 2024	4,799,050.22	
80-00-11096	T-bills and CDs - 2025	6,486,931.25	
80-00-11192	Interest Rec - 2022 GO Bd Seri	<u>190,300.00</u>	
			<u>17,179,698.35</u>
TOTAL ASSETS			17,179,698.35
			=====
LIABILITIES			
=====			
80-00-30099	A/P Due to Pooled Cash	1,260,975.15	
80-00-30792	Deferred Int Income - 2022	190,300.00	
80-00-37176	Retainage Payable	<u>143,898.00</u>	
	TOTAL LIABILITIES		<u>1,595,173.15</u>
EQUITY			
=====			
80-00-50100	FUND BALANCE	<u>16,042,257.26</u>	
	TOTAL BEGINNING EQUITY	16,042,257.26	
TOTAL REVENUE		7,818,410.18	
TOTAL EXPENDITURES		<u>8,276,142.24</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(457,732.06)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>15,584,525.20</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			17,179,698.35
			=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-10099	Pooled Cash	7,336,077.33	
99-00-12001	Due from General Fund	302,934.10	
99-00-12003	Due from Designated Funds-Fire	191.67	
99-00-12004	Due from Designated Fds-Police	315.00	
99-00-12005	Due from Designated Fds-PW	95.00	
99-00-12006	Due from Municipal Authority	140,116.55	
99-00-12007	Due from GF - CIP	16,812.15	
99-00-12020	Due from Designated Fund-Parks	550.00	
99-00-12080	Due from GO Bonds	<u>1,260,975.15</u>	
			<u>9,058,066.95</u>
TOTAL ASSETS			9,058,066.95
			=====
LIABILITIES			
=====			
99-00-30099	Accounts Payable	1,721,989.62	
99-00-37099	Due to other Funds	<u>7,336,077.33</u>	
	TOTAL LIABILITIES		<u>9,058,066.95</u>
EQUITY			
=====			
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			9,058,066.95
			=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>12,882,614</u>	<u>1,003,750.00</u>	<u>11,097,940.07</u>	<u>0.00</u>	<u>1,784,674.01</u>	<u>13.85</u>
TOTAL REVENUES	12,882,614	1,003,750.00	11,097,940.07	0.00	1,784,674.01	13.85
<u>EXPENDITURE SUMMARY</u>						
City Council	785	66.39	653.10	0.00	131.90	16.80
Administration	1,016,792	77,102.91	875,478.20	0.00	141,313.67	13.90
City Treasurer	1,307	110.65	1,088.50	0.00	218.50	16.72
City Attorney	180,000	19,557.00	226,251.02	0.00 (	46,251.02)	25.70-
Municipal Court	139,645	9,858.99	115,174.12	0.00	24,470.55	17.52
Police Department	3,546,790	257,038.03	2,694,186.74	96.00	852,507.61	24.04
Fire Department	2,635,152	206,367.31	2,233,080.71	450.00	401,621.74	15.24
City Engineer	90,000	16,802.50	150,639.00	0.00 (	60,639.00)	67.38-
Street Department	594,004	49,142.13	515,141.55	369.74	78,492.90	13.21
Sanitation	1,186,676	86,900.50	941,233.74	224.85	245,217.08	20.66
Parks Department	552,560	21,897.50	221,003.46	469.00	331,087.54	59.92
Public Works Admin	337,605	22,902.17	252,717.48	772.00	84,115.23	24.92
General Government	1,239,296	228,152.92	1,034,393.77	81,409.92	123,492.31	9.96
Code Department	586,744	50,755.13	486,969.55	861.88	98,912.42	16.86
Risk Manager	230,045	16,365.88	188,821.62	0.00	41,223.32	17.92
Information Systems Mgr	<u>545,214</u>	<u>34,790.97</u>	<u>468,668.70</u>	<u>0.00</u>	<u>76,545.67</u>	<u>14.04</u>
TOTAL EXPENDITURES	12,882,615	1,097,810.98	10,405,501.26	84,653.39	2,392,460.42	18.57
REVENUE OVER/(UNDER) EXPENDITURES	(1)	(94,060.98)	692,438.81 (	84,653.39) (	607,786.41)	2,566.67

01 -General Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,535,891	452,601.29	5,599,468.36	0.00 (	63,577.36)	1.15-
01-00-70350 Use Tax Revenue	1,103,508	89,608.90	1,044,418.42	0.00	59,089.58	5.35
01-00-70450 Tobacco Tax Revenue	<u>33,730</u>	<u>2,804.25</u>	<u>32,479.12</u>	<u>0.00</u>	<u>1,250.88</u>	<u>3.71</u>
TOTAL General Sales Tax	6,673,129	545,014.44	6,676,365.90	0.00 (	3,236.90)	0.05-
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>375,188</u>	<u>25,663.43</u>	<u>300,121.15</u>	<u>0.00</u>	<u>75,066.85</u>	<u>20.01</u>
TOTAL Miscellaneous Taxes	375,188	25,663.43	300,121.15	0.00	75,066.85	20.01
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	140,423	12,216.35	118,534.66	0.00	21,888.34	15.59
01-00-72075 Plumbing Permits	37,015	2,918.00	27,646.25	0.00	9,368.75	25.31
01-00-72100 Electrical Permits	20,648	4,450.00	22,545.00	0.00 (	1,897.00)	9.19-
01-00-72125 Roof Permits	3,464	255.00	6,460.00	0.00 (	2,996.00)	86.49-
01-00-72150 Drive/Drain Permits - Tree	11,007	235.00	8,520.00	0.00	2,487.00	22.59
01-00-72175 Food Vendor Permits	190	20.00	265.00	0.00 (	75.00)	39.47-
01-00-72200 Garage Sale Permits	507	40.00	260.00	0.00	247.00	48.72
01-00-72300 Plumbing Licenses	28,532	1,575.00	19,925.00	0.00	8,607.00	30.17
01-00-72325 Electric Licenses	12,762	925.00	10,500.00	0.00	2,262.00	17.72
01-00-72350 General Contractor Registra	21,280	2,100.00	20,175.00	0.00	1,105.00	5.19
01-00-72355 SUB-CONTRACTOR REGISTRATION	1,496	0.00	900.00	0.00	596.00	39.84
01-00-72399 Inspections	27,936	3,796.00	36,576.00	0.00 (	8,640.00)	30.93-
01-00-72400 Alcohol Licenses	10,849	0.00	7,160.00	0.00	3,689.00	34.00
01-00-72800 Dog/Cat Licenses	<u>348</u>	<u>90.00</u>	<u>515.00</u>	<u>0.00</u> (	<u>167.00</u>	<u>47.99-</u>
TOTAL Licenses and Permits	316,457	28,620.35	279,981.91	0.00	36,475.09	11.53
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	9,503	716.42	8,487.48	0.00	1,015.52	10.69
01-00-73500 P.D. Vest Grant	<u>0</u>	<u>0.00</u>	<u>812.26</u>	<u>0.00</u> (	<u>812.26</u>	<u>0.00</u>
TOTAL Intergovernmental	9,503	716.42	9,299.74	0.00	203.26	2.14
<u>Charges for Services</u>						
01-00-74200 Garbage	943,480	83,438.39	836,493.10	0.00	106,986.90	11.34
01-00-74500 Garbage - Commercial	133,930	11,697.48	119,433.81	0.00	14,496.19	10.82
01-00-74700 Solid Waste Fee	5,005	440.92	4,400.10	0.00	604.90	12.09
01-00-74850 Ambulance Fees	58,248	5,128.62	51,203.61	0.00	7,044.39	12.09
01-00-74950 Life and Safety	<u>1,293</u>	<u>0.00</u>	<u>325.00</u>	<u>0.00</u>	<u>968.00</u>	<u>74.86</u>
TOTAL Charges for Services	1,141,956	100,705.41	1,011,855.62	0.00	130,100.38	11.39
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>108,495</u>	<u>22,404.18</u>	<u>142,236.08</u>	<u>0.00</u> (	<u>33,741.08</u>	<u>31.10-</u>
TOTAL Fines & Forfeits	108,495	22,404.18	142,236.08	0.00 (	33,741.08)	31.10-

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

01 -General Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	158,880	35,610.03	164,568.11	0.00	(5,688.11)	3.58-
TOTAL Investment Earnings	158,880	35,610.03	164,568.11	0.00	(5,688.11)	3.58-
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	246,892	39,172.84	197,685.42	0.00	49,206.58	19.93
01-00-79550 Misc. Income	69,772	(16,950.81)	89,014.05	0.00	(19,242.05)	27.58-
01-00-79575 Royalty Revenue	0	153.88	413.79	0.00	(413.79)	0.00
TOTAL Miscellaneous Revenue	316,664	22,375.91	287,113.26	0.00	29,550.74	9.33
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	1,110,664	0.00	0.00	0.00	1,110,664.08	100.00
TOTAL Fund Balance Carryover	1,110,664	0.00	0.00	0.00	1,110,664.08	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	2,671,678	222,639.83	2,226,398.30	0.00	445,279.70	16.67
TOTAL Transfers	2,671,678	222,639.83	2,226,398.30	0.00	445,279.70	16.67
TOTAL Revenues	12,882,614	1,003,750.00	11,097,940.07	0.00	1,784,674.01	13.85
TOTAL REVENUE	12,882,614	1,003,750.00	11,097,940.07	0.00	1,784,674.01	13.85

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	600.00	0.00	120.00	16.67
01-01-80300 FICA/Medicare	55	4.59	45.90	0.00	9.10	16.55
01-01-80700 Unemployment	<u>10</u>	<u>1.80</u>	<u>7.20</u>	<u>0.00</u>	<u>2.80</u>	<u>28.00</u>
TOTAL Personnel Services	785	66.39	653.10	0.00	131.90	16.80
TOTAL City Council	785	66.39	653.10	0.00	131.90	16.80
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	749,019	57,019.15	660,051.79	0.00	88,967.41	11.88
01-02-80300 FICA/Medicare	59,344	4,605.96	44,115.93	0.00	15,228.40	25.66
01-02-80400 Dental Insurance	3,416	155.04	1,550.40	0.00	1,865.60	54.61
01-02-80500 Health Insurance	61,052	4,392.49	43,858.90	0.00	17,193.10	28.16
01-02-80600 Worker's Comp	9,066	0.00	5,282.08	0.00	3,783.92	41.74
01-02-80700 Unemployment	1,000	1,128.00	1,128.00	0.00 (	128.00)	12.80-
01-02-80800 OMRP Pension	61,939	4,785.89	54,531.16	0.00	7,408.18	11.96
01-02-81200 Medical Exams	0	0.00	48.00	0.00 (	48.00)	0.00
01-02-81400 Car Allowance	<u>28,000</u>	<u>2,808.34</u>	<u>26,883.40</u>	<u>0.00</u>	<u>1,116.60</u>	<u>3.99</u>
TOTAL Personnel Services	972,837	74,894.87	837,449.66	0.00	135,387.21	13.92
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,000</u>	<u>13.02</u>	<u>460.58</u>	<u>0.00</u>	<u>539.42</u>	<u>53.94</u>
TOTAL Material and Supplies	1,000	13.02	460.58	0.00	539.42	53.94
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	1,000	0.00	0.00	0.00	1,000.00	100.00
01-02-84300 Training & Membership	7,000	1,349.02	11,951.91	0.00 (	4,951.91)	70.74-
01-02-84400 Software Agreements	25,955	0.00	20,895.37	0.00	5,059.63	19.49
01-02-84700 Telephone	<u>9,000</u>	<u>846.00</u>	<u>4,720.68</u>	<u>0.00</u>	<u>4,279.32</u>	<u>47.55</u>
TOTAL Other Services	42,955	2,195.02	37,567.96	0.00	5,387.04	12.54
<u>Capital Projects</u>						
<u>Transfers Out</u>						
TOTAL Administration	1,016,792	77,102.91	875,478.20	0.00	141,313.67	13.90

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer =====						
<u>Personnel Services</u>						
01-03-80100 Salary	1,200	100.00	1,000.00	0.00	200.00	16.67
01-03-80300 FICA/Medicare	92	7.65	76.50	0.00	15.50	16.85
01-03-80700 Unemployment	<u>15</u>	<u>3.00</u>	<u>12.00</u>	<u>0.00</u>	<u>3.00</u>	<u>20.00</u>
TOTAL Personnel Services	1,307	110.65	1,088.50	0.00	218.50	16.72
TOTAL City Treasurer	1,307	110.65	1,088.50	0.00	218.50	16.72
City Attorney =====						
<u>Other Services</u>						
01-04-87100 Legal Services	<u>180,000</u>	<u>19,557.00</u>	<u>226,251.02</u>	<u>0.00</u> (	<u>46,251.02)</u>	<u>25.70-</u>
TOTAL Other Services	180,000	19,557.00	226,251.02	0.00 (	46,251.02)	25.70-
TOTAL City Attorney	180,000	19,557.00	226,251.02	0.00 (	46,251.02)	25.70-
Municipal Court =====						
<u>Personnel Services</u>						
01-05-80100 Salary	98,431	7,609.02	80,856.94	0.00	17,573.99	17.85
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,903	582.09	6,185.55	0.00	1,717.48	21.73
01-05-80400 Dental Insurance	621	51.68	516.80	0.00	104.20	16.78
01-05-80500 Health Insurance	8,252	687.83	6,878.30	0.00	1,373.70	16.65
01-05-80600 Worker's Comp	2,266	0.00	1,319.32	0.00	946.68	41.78
01-05-80700 Unemployment	200	228.27	427.38	0.00 (	227.38)	113.69-
01-05-80800 OMRP Pension	<u>6,647</u>	<u>508.72</u>	<u>5,399.91</u>	<u>0.00</u>	<u>1,246.80</u>	<u>18.76</u>
TOTAL Personnel Services	124,820	9,667.61	101,584.20	0.00	23,235.47	18.62
<u>Material and Supplies</u>						
01-05-83000 Material & Supplies	<u>500</u>	<u>12.37</u>	<u>204.81</u>	<u>0.00</u>	<u>295.19</u>	<u>59.04</u>
TOTAL Material and Supplies	500	12.37	204.81	0.00	295.19	59.04
<u>Other Services</u>						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	330.00	0.00	370.00	52.86
01-05-84400 Software Agreement	12,075	0.00	11,899.57	0.00	175.43	1.45
01-05-84700 Telephone	1,300	91.61	913.48	0.00	386.52	29.73
01-05-86050 Consulting	<u>0</u>	<u>87.40</u>	<u>242.06</u>	<u>0.00</u> (	<u>242.06)</u>	<u>0.00</u>
TOTAL Other Services	14,325	179.01	13,385.11	0.00	939.89	6.56

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	139,645	9,858.99	115,174.12	0.00	24,470.55	17.52
Police Department =====						
<u>Personnel Services</u>						
01-06-80100 Salary	2,338,643	166,241.80	1,775,707.21	0.00	562,935.67	24.07
01-06-80200 Overtime	20,000	4,213.79	25,805.23	0.00 (	5,805.23)	29.03-
01-06-80300 FICA/Medicare	202,499	13,083.26	139,810.07	0.00	62,688.73	30.96
01-06-80400 Dental Insurance	14,000	1,085.28	11,343.74	0.00	2,656.26	18.97
01-06-80500 Health Insurance	336,254	23,496.35	241,153.82	0.00	95,100.18	28.28
01-06-80600 Worker's Comp	54,395	0.00	31,693.62	0.00	22,701.38	41.73
01-06-80700 Unemployment	4,600	4,926.40	6,917.60	0.00 (	2,317.60)	50.38-
01-06-80800 OMRF Pension	35,656	2,389.11	27,090.33	0.00	8,565.76	24.02
01-06-81050 Police Pension	254,223	18,044.41	186,326.78	0.00	67,895.80	26.71
01-06-81100 Uniform Allowance	37,000	800.68	26,236.84	0.00	10,763.16	29.09
01-06-81200 Medical Exams	<u>2,500</u>	<u>96.00</u>	<u>469.00</u>	<u>96.00</u>	<u>1,935.00</u>	<u>77.40</u>
TOTAL Personnel Services	3,299,769	234,377.08	2,472,554.24	96.00	827,119.11	25.07
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>8,000</u>	<u>381.13</u>	<u>6,718.77</u>	<u>0.00</u>	<u>1,281.23</u>	<u>16.02</u>
TOTAL Material and Supplies	8,000	381.13	6,718.77	0.00	1,281.23	16.02
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	60,000	6,500.00	75,447.64	0.00 (	15,447.64)	25.75-
01-06-84100 Vehicle Maintenance	30,000	617.56	17,709.63	0.00	12,290.37	40.97
01-06-84200 Building Maintenance	5,000	194.00	2,888.50	0.00	2,111.50	42.23
01-06-84300 Training & Membership	25,000	0.00	16,215.56	0.00	8,784.44	35.14
01-06-84600 Lease/Rental	0	0.00	1,000.41	0.00 (	1,000.41)	0.00
01-06-84700 Telephone	23,000	2,722.15	19,818.02	0.00	3,181.98	13.83
01-06-84800 Utilities	2,000	474.10	1,772.90	0.00	227.10	11.36
01-06-84900 Fuel	25,000	7,113.12	23,223.03	0.00	1,776.97	7.11
01-06-84950 EV Charging	1,700	311.31	1,762.24	0.00 (	62.24)	3.66-
01-06-85000 Janitorial Services	<u>15,150</u>	<u>0.00</u>	<u>11,600.00</u>	<u>0.00</u>	<u>3,550.00</u>	<u>23.43</u>
TOTAL Other Services	186,850	17,932.24	171,437.93	0.00	15,412.07	8.25
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciati	<u>52,171</u>	<u>4,347.58</u>	<u>43,475.80</u>	<u>0.00</u>	<u>8,695.20</u>	<u>16.67</u>
TOTAL Transfers Out	52,171	4,347.58	43,475.80	0.00	8,695.20	16.67
TOTAL Police Department	3,546,790	257,038.03	2,694,186.74	96.00	852,507.61	24.04

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department =====						
<u>Personnel Services</u>						
01-07-80100 Salary	1,684,284	136,677.94	1,430,772.93	0.00	253,510.93	15.05
01-07-80200 Overtime	73,137	7,262.54	93,979.30	0.00 (	20,842.30)	28.50-
01-07-80300 FICA/Medicare	24,838	2,087.12	22,456.95	0.00	2,380.70	9.59
01-07-80400 Dental Insurance	9,858	775.20	7,752.00	0.00	2,106.00	21.36
01-07-80500 Health Insurance	236,617	17,604.47	176,044.65	0.00	60,572.35	25.60
01-07-80600 Worker's Comp	52,478	0.00	19,807.78	0.00	32,670.22	62.26
01-07-80700 Unemployment	4,200	3,819.35	4,292.87	0.00 (	92.87)	2.21-
01-07-81000 Fire Pension	234,540	19,134.94	199,669.05	0.00	34,870.89	14.87
01-07-81100 Uniform Allowance	28,325	0.00	24,866.47	0.00	3,458.53	12.21
01-07-81200 Medical Exams	<u>4,500</u>	<u>0.00</u>	<u>432.00</u>	<u>0.00</u>	<u>4,068.00</u>	<u>90.40</u>
TOTAL Personnel Services	2,352,776	187,361.56	1,980,074.00	0.00	372,702.45	15.84
<u>Material and Supplies</u>						
01-07-83000 Material & Supplies	<u>20,550</u>	<u>847.20</u>	<u>12,110.86</u>	<u>0.00</u>	<u>8,439.14</u>	<u>41.07</u>
TOTAL Material and Supplies	20,550	847.20	12,110.86	0.00	8,439.14	41.07
<u>Other Services</u>						
01-07-84000 Equipment Maintenance	10,000	2,436.05	12,642.27	0.00 (	2,642.27)	26.42-
01-07-84100 Vehicle Maintenance	17,000	110.13	9,467.57	0.00	7,532.43	44.31
01-07-84200 Building Maintenance	12,800	450.00	25,211.67	450.00 (	12,861.67)	100.48-
01-07-84300 Training & Membership	31,500	86.00	39,094.04	0.00 (	7,594.04)	24.11-
01-07-84400 Membership	1,700	0.00	1,593.33	0.00	106.67	6.27
01-07-84500 Fire Department Publication	5,123	0.00	2,159.76	0.00	2,963.24	57.84
01-07-84600 Lease/Rental	1,500	0.00	1,265.03	0.00	234.97	15.66
01-07-84700 Telephone	9,200	648.19	5,501.16	0.00	3,698.84	40.20
01-07-84800 Utilities	3,500	544.78	2,378.02	0.00	1,121.98	32.06
01-07-84900 Fuel	9,500	1,935.86	8,003.55	0.00	1,496.45	15.75
01-07-85200 EMSA Subsidy	32,612	2,623.29	26,663.90	0.00	5,948.10	18.24
01-07-86850 Software Maintenance	<u>15,500</u>	<u>0.00</u>	<u>13,673.05</u>	<u>0.00</u>	<u>1,826.95</u>	<u>11.79</u>
TOTAL Other Services	149,935	8,834.30	147,653.35	450.00	1,831.65	1.22
<u>Transfers Out</u>						
01-07-99000 Transfer to CIP (Depreciati	<u>111,891</u>	<u>9,324.25</u>	<u>93,242.50</u>	<u>0.00</u>	<u>18,648.50</u>	<u>16.67</u>
TOTAL Transfers Out	111,891	9,324.25	93,242.50	0.00	18,648.50	16.67
TOTAL Fire Department	2,635,152	206,367.31	2,233,080.71	450.00	401,621.74	15.24
City Engineer =====						
<u>Personnel Services</u>						

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	90,000	16,802.50	150,639.00	0.00 (	60,639.00)	67.38-
TOTAL Other Services	90,000	16,802.50	150,639.00	0.00 (	60,639.00)	67.38-
TOTAL City Engineer	90,000	16,802.50	150,639.00	0.00 (	60,639.00)	67.38-
<u>Street Department</u> =====						
<u>Personnel Services</u>						
01-09-80100 Salary	276,481	20,900.33	223,090.25	0.00	53,390.65	19.31
01-09-80200 Overtime	5,366	196.60	1,422.58	0.00	3,943.42	73.49
01-09-80300 FICA/Medicare	24,978	1,636.87	17,404.79	0.00	7,572.79	30.32
01-09-80400 Dental Insurance	2,481	206.72	2,067.20	0.00	413.80	16.68
01-09-80500 Health Insurance	57,884	3,651.20	36,512.00	0.00	21,372.00	36.92
01-09-80600 Worker's Comp	9,066	0.00	5,282.08	0.00	3,783.92	41.74
01-09-80700 Unemployment	1,202	632.20	1,119.24	0.00	82.76	6.89
01-09-80800 OMRP Pension	22,995	1,711.73	18,068.80	0.00	4,925.91	21.42
01-09-80900 Stand By Pay	3,525	300.00	3,000.00	0.00	525.00	14.89
01-09-81100 Uniform Allowance	5,805	629.81	5,298.48	0.00	506.52	8.73
01-09-81200 Medical Exams	888	0.00	276.00	0.00	612.00	68.92
TOTAL Personnel Services	410,670	29,865.46	313,541.42	0.00	97,128.77	23.65
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	15,000	920.67	14,350.18	25.00	624.82	4.17
01-09-83300 Minor Tools	1,500	0.00	69.32	0.00	1,430.68	95.38
01-09-83500 Safety Supplies	2,000	300.00	1,007.61	180.00	812.39	40.62
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	18,750	1,220.67	15,427.11	205.00	3,117.89	16.63
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	4,000	0.00	34,855.88	0.00 (	30,855.88)	771.40-
01-09-84100 Vehicle Maintenance	5,000	1,269.37	9,434.96	164.74 (	4,599.70)	91.99-
01-09-84600 Lease/Rental	1,500	0.00	887.57	0.00	612.43	40.83
01-09-84700 Telephone	1,500	311.92	1,560.39	0.00 (	60.39)	4.03-
01-09-84800 Utilities	4,061	346.46	2,891.24	0.00	1,169.76	28.80
01-09-84900 Fuel	6,500	2,203.48	8,157.07	0.00 (	1,657.07)	25.49-
01-09-85500 Street Lighting	91,000	9,672.85	85,866.71	0.00	5,133.29	5.64
TOTAL Other Services	113,561	13,804.08	143,653.82	164.74 (	30,257.56)	26.64-
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciat	51,023	4,251.92	42,519.20	0.00	8,503.80	16.67
TOTAL Transfers Out	51,023	4,251.92	42,519.20	0.00	8,503.80	16.67
TOTAL Street Department	594,004	49,142.13	515,141.55	369.74	78,492.90	13.21

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	588,584	42,678.00	468,314.85	0.00	120,269.38	20.43
01-10-80300 FICA/Medicare	53,202	3,264.94	35,826.58	0.00	17,375.36	32.66
01-10-80400 Dental Insurance	6,200	516.80	5,168.00	0.00	1,032.00	16.65
01-10-80500 Health Insurance	99,541	7,778.18	77,781.75	0.00	21,759.25	21.86
01-10-80600 Worker's Comp	22,665	0.00	13,205.20	0.00	9,459.80	41.74
01-10-80700 Unemployment	3,004	1,336.58	2,797.33	0.00	206.67	6.88
01-10-80800 OMRP Pension	51,247	3,414.25	37,205.39	0.00	14,041.11	27.40
01-10-81100 Uniform Allowance	9,300	1,014.46	8,743.60	0.00	556.40	5.98
01-10-81200 Medical Exams	<u>1,445</u>	<u>48.00</u>	<u>356.00</u>	<u>0.00</u>	<u>1,089.00</u>	<u>75.36</u>
TOTAL Personnel Services	835,188	60,051.21	649,398.70	0.00	185,788.97	22.25
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	2,000	0.00	1,295.08	0.00	704.92	35.25
01-10-83500 Safety Supplies	2,000	94.23	949.83	135.00	915.17	45.76
01-10-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>131.05</u>	<u>0.00</u>	<u>368.95</u>	<u>73.79</u>
TOTAL Material and Supplies	4,500	94.23	2,375.96	135.00	1,989.04	44.20
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,500	0.00	1,029.25	0.00	470.75	31.38
01-10-84100 Vehicle Maintenance	21,000	89.85	16,822.28	89.85	4,087.87	19.47
01-10-84700 Telephone	1,740	289.92	1,450.50	0.00	289.50	16.64
01-10-84800 Utilities	3,500	346.47	2,891.33	0.00	608.67	17.39
01-10-84900 Fuel	15,939	2,495.49	18,339.83	0.00	(2,400.83)	15.06-
01-10-85800 Landfill Disposal	85,000	5,017.49	66,046.33	0.00	18,953.67	22.30
01-10-85825 Commercial Garbage Disposal	<u>130,000</u>	<u>11,156.76</u>	<u>109,288.76</u>	<u>0.00</u>	<u>20,711.24</u>	<u>15.93</u>
TOTAL Other Services	258,679	19,395.98	215,868.28	89.85	42,720.87	16.52
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciati	<u>88,309</u>	<u>7,359.08</u>	<u>73,590.80</u>	<u>0.00</u>	<u>14,718.20</u>	<u>16.67</u>
TOTAL Transfers Out	88,309	7,359.08	73,590.80	0.00	14,718.20	16.67
TOTAL Sanitation	1,186,676	86,900.50	941,233.74	224.85	245,217.08	20.66
Parks Department =====						
<u>Personnel Services</u>						
<u>Material and Supplies</u>						

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-11-84800 Utilities	0	117.52	1,871.99	0.00 (	1,871.99)	0.00
01-11-85700 Parks Maintenance	32,560	4,158.98	42,921.47	469.00 (	10,830.47)	33.26-
01-11-85900 Park Maintenance Contract	<u>220,000</u>	<u>17,621.00</u>	<u>176,210.00</u>	<u>0.00</u>	<u>43,790.00</u>	<u>19.90</u>
TOTAL Other Services	252,560	21,897.50	221,003.46	469.00	31,087.54	12.31
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciati	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Transfers Out	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Parks Department	552,560	21,897.50	221,003.46	469.00	331,087.54	59.92
Public Works Admin =====						
<u>Personnel Services</u>						
01-12-80100 Salary	204,600	14,037.24	143,356.87	0.00	61,243.17	29.93
01-12-80300 FICA/Medicare	18,485	1,078.82	11,016.56	0.00	7,468.71	40.40
01-12-80400 Dental Insurance	1,240	103.36	1,033.60	0.00	206.40	16.65
01-12-80500 Health Insurance	29,337	2,341.41	21,658.10	0.00	7,678.90	26.17
01-12-80600 Worker's Comp	4,533	0.00	2,641.05	0.00	1,891.95	41.74
01-12-80700 Unemployment	601	414.04	787.48	0.00 (	186.48)	31.03-
01-12-80800 OMRP Pension	16,367	1,122.98	11,384.11	0.00	4,983.29	30.45
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>90.00</u>	<u>0.00</u>	<u>410.00</u>	<u>82.00</u>
TOTAL Personnel Services	275,664	19,097.85	191,967.77	0.00	83,695.94	30.36
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	607.39	0.00	892.61	59.51
01-12-83200 Office Supplies	3,000	104.69	3,167.89	0.00 (	167.89)	5.60-
01-12-83700 Misc. Supplies	<u>500</u>	<u>21.77</u>	<u>86.35</u>	<u>0.00</u>	<u>413.65</u>	<u>82.73</u>
TOTAL Material and Supplies	5,000	126.46	3,861.63	0.00	1,138.37	22.77
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	5,000	1,375.03	8,396.90	58.00 (	3,454.90)	69.10-
01-12-84100 Vehicle Maintenance	1,500	0.00	3,329.30	0.00 (	1,829.30)	121.95-
01-12-84200 Building Maintenance	6,000	305.74	13,912.05	714.00 (	8,626.05)	143.77-
01-12-84250 Fueling Station Maintenance	2,000	0.00	1,966.36	0.00	33.64	1.68
01-12-84300 Training & Membership	7,500	19.99	5,968.14	0.00	1,531.86	20.42
01-12-84400 Software Agreements	360	0.00	0.00	0.00	360.00	100.00
01-12-84600 Lease/Rental	3,500	215.00	1,717.50	0.00	1,782.50	50.93
01-12-84700 Telephone	6,000	437.81	2,640.84	0.00	3,359.16	55.99
01-12-84800 Utilities	4,061	346.48	2,891.39	0.00	1,169.61	28.80
01-12-84900 Fuel	2,500	167.98	1,138.30	0.00	1,361.70	54.47
01-12-84950 EV Charging	650	79.00	419.00	0.00	231.00	35.54
01-12-85000 Janitorial Services	9,000	0.00	7,200.00	0.00	1,800.00	20.00
01-12-86300 Publications	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Other Services	48,171	2,947.03	49,579.78	772.00 (	2,180.78)	4.53-

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciati	8,770	730.83	7,308.30	0.00	1,461.70	16.67
TOTAL Transfers Out	8,770	730.83	7,308.30	0.00	1,461.70	16.67
TOTAL Public Works Admin	337,605	22,902.17	252,717.48	772.00	84,115.23	24.92
General Government =====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	21,000	945.58	16,357.26	0.00	4,642.74	22.11
TOTAL Material and Supplies	21,000	945.58	16,357.26	0.00	4,642.74	22.11
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	20,000	0.00	22,239.11	0.00 (	2,239.11)	11.20-
01-13-84200 Building Maintenance	40,000	9,274.24	74,791.92	560.44 (	35,352.36)	88.38-
01-13-84300 Training & Membership	3,000	0.00	1,500.00	0.00	1,500.00	50.00
01-13-84600 Lease/Rental	500	0.00	3,451.26	0.00 (	2,951.26)	590.25-
01-13-84700 Telephone	700	45.80	456.72	0.00	243.28	34.75
01-13-84800 Utilities	25,000	5,916.01	25,421.84	0.00 (	421.84)	1.69-
01-13-85000 Janitorial Services	18,260	0.00	12,700.00	0.00	5,560.00	30.45
01-13-85400 Bank Charges	80,000	15,281.92	120,775.03	0.00 (	40,775.03)	50.97-
01-13-86100 Liability Insurance/Bonds	287,110	392.00	244,178.00	0.00	42,932.00	14.95
01-13-86300 Publications	30,000	708.70	10,483.58	0.00	19,516.42	65.05
01-13-86400 Auditing Fees	30,000	0.00	21,252.10	0.00	8,747.90	29.16
01-13-86500 Election Expenses	6,000	0.00	3,074.60	0.00	2,925.40	48.76
01-13-86600 ACOG Dues	3,450	0.00	3,552.00	0.00 (	102.00)	2.96-
01-13-86700 OML Dues	5,900	0.00	8,577.99	0.00 (	2,677.99)	45.39-
01-13-86800 Reassessment Fees	28,000	0.00	34,893.36	0.00 (	6,893.36)	24.62-
01-13-86900 Postage	8,000	0.00	4,601.67	0.00	3,398.33	42.48
01-13-87000 Misc. Expenses	102,376	17,082.51	61,638.60	16,521.51	24,215.89	23.65
01-13-87100 H.R.A.	20,000	1,221.00	14,934.07	0.00	5,065.93	25.33
01-13-87200 Education Scholarship	10,000	0.00	1,600.00	0.00	8,400.00	84.00
TOTAL Other Services	718,296	49,922.18	670,121.85	17,081.95	31,092.20	4.33
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Ou	0	0.00	170,629.50	64,327.97 (	234,957.47)	0.00
TOTAL Capital Projects	0	0.00	170,629.50	64,327.97 (	234,957.47)	0.00
<u>Transfers Out</u>						
01-13-99900 Transfer out to CIP	500,000	177,285.16	177,285.16	0.00	322,714.84	64.54
TOTAL Transfers Out	500,000	177,285.16	177,285.16	0.00	322,714.84	64.54
TOTAL General Government	1,239,296	228,152.92	1,034,393.77	81,409.92	123,492.31	9.96

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Code Department						
=====						
<u>Personnel Services</u>						
01-14-80100 Salary	370,238	33,657.72	322,043.22	0.00	48,194.48	13.02
01-14-80200 Overtime	775	0.00	0.00	0.00	775.00	100.00
01-14-80300 FICA/Medicare	33,547	2,574.84	24,636.25	0.00	8,910.80	26.56
01-14-80400 Dental Insurance	3,721	310.08	2,635.68	0.00	1,085.32	29.17
01-14-80500 Health Insurance	55,960	4,500.11	35,452.46	0.00	20,507.54	36.65
01-14-80600 Worker's Comp	13,598	0.00	7,923.13	0.00	5,674.87	41.73
01-14-80700 Unemployment	1,803	978.16	1,476.49	0.00	326.51	18.11
01-14-80800 OMRP Pension	29,619	2,692.62	25,140.13	0.00	4,478.97	15.12
01-14-81100 Uniform Rental	7,001	792.95	6,045.04	0.00	955.96	13.65
01-14-81200 Medical Exams	<u>776</u>	<u>0.00</u>	<u>228.00</u>	<u>0.00</u>	<u>548.00</u>	<u>70.62</u>
TOTAL Personnel Services	517,038	45,506.48	425,580.40	0.00	91,457.45	17.69
<u>Material and Supplies</u>						
01-14-83000 Material & Supplies	4,000	583.52	2,819.60	0.00	1,180.40	29.51
01-14-83200 Office Supplies	350	0.00	31.70	0.00	318.30	90.94
01-14-83500 Safety Supplies	<u>300</u>	<u>134.95</u>	<u>773.80</u>	<u>0.00</u>	<u>(473.80)</u>	<u>157.93-</u>
TOTAL Material and Supplies	4,650	718.47	3,625.10	0.00	1,024.90	22.04
<u>Other Services</u>						
01-14-84100 Vehicle Maintenance	3,000	163.75	3,038.29	149.75 (	188.04)	6.27-
01-14-84300 Training & Membership	7,000	296.34	6,972.40	712.13 (	684.53)	9.78-
01-14-84400 Software Agreement	18,532	0.00	13,478.95	0.00	5,053.05	27.27
01-14-84700 Telephone	6,308	949.30	6,072.46	0.00	235.54	3.73
01-14-84800 Utilities	4,061	346.50	2,891.35	0.00	1,169.65	28.80
01-14-84900 Fuel	3,000	841.20	3,653.90	0.00 (	653.90)	21.80-
01-14-85300 Animal Welfare	<u>2,398</u>	<u>370.00</u>	<u>5,725.80</u>	<u>0.00</u>	<u>(3,327.80)</u>	<u>138.77-</u>
TOTAL Other Services	44,299	2,967.09	41,833.15	861.88	1,603.97	3.62
<u>Capital Projects</u>						
01-14-88850 Life and Safety	<u>2,000</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>	<u>1,700.00</u>	<u>85.00</u>
TOTAL Capital Projects	2,000	0.00	300.00	0.00	1,700.00	85.00
<u>Transfers Out</u>						
01-14-99000 Transfer to CIP (Depreciati	<u>18,757</u>	<u>1,563.09</u>	<u>15,630.90</u>	<u>0.00</u>	<u>3,126.10</u>	<u>16.67</u>
TOTAL Transfers Out	18,757	1,563.09	15,630.90	0.00	3,126.10	16.67
TOTAL Code Department	586,744	50,755.13	486,969.55	861.88	98,912.42	16.86

Risk Manager
=====

<u>Personnel Services</u>						
01-15-80100 Salary	146,969	11,554.90	123,879.93	0.00	23,089.19	15.71
01-15-80300 FICA/Medicare	11,144	888.92	9,646.62	0.00	1,497.39	13.44

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	516.80	0.00	104.20	16.78
01-15-80500 Health Insurance	19,843	1,653.58	16,535.80	0.00	3,307.20	16.67
01-15-80600 Worker's Comp	2,266	0.00	1,320.52	0.00	945.48	41.72
01-15-80700 Unemployment	200	282.00	282.00	0.00 (	82.00)	41.00-
01-15-80800 OMRP Pension	11,654	924.40	9,805.05	0.00	1,848.76	15.86
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>25.00</u>	<u>25.00</u>
TOTAL Personnel Services	192,797	15,355.48	162,061.72	0.00	30,735.22	15.94
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>10,000</u>	<u>0.00</u>	<u>7,312.48</u>	<u>0.00</u>	<u>2,687.52</u>	<u>26.88</u>
TOTAL Material and Supplies	10,000	0.00	7,312.48	0.00	2,687.52	26.88
<u>Other Services</u>						
01-15-84100 Vehicle Maintenance	500	0.00	274.79	0.00	225.21	45.04
01-15-84300 Training & Membership	8,000	210.29	5,779.55	0.00	2,220.45	27.76
01-15-84700 Telephone	1,800	132.44	936.23	0.00	863.77	47.99
01-15-84850 Wellness Program	10,000	0.00	7,145.10	0.00	2,854.90	28.55
01-15-84900 Fuel	<u>1,500</u>	<u>213.67</u>	<u>771.75</u>	<u>0.00</u>	<u>728.25</u>	<u>48.55</u>
TOTAL Other Services	21,800	556.40	14,907.42	0.00	6,892.58	31.62
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciat	<u>5,448</u>	<u>454.00</u>	<u>4,540.00</u>	<u>0.00</u>	<u>908.00</u>	<u>16.67</u>
TOTAL Transfers Out	5,448	454.00	4,540.00	0.00	908.00	16.67
TOTAL Risk Manager	230,045	16,365.88	188,821.62	0.00	41,223.32	17.92
Information Systems Mgr =====						
<u>Personnel Services</u>						
01-16-80100 Salary	184,725	15,036.20	137,897.86	0.00	46,827.33	25.35
01-16-80300 FICA/Medicare	14,557	1,173.22	10,750.06	0.00	3,806.51	26.15
01-16-80400 Dental Insurance	1,242	103.36	878.56	0.00	363.44	29.26
01-16-80500 Health Insurance	28,095	2,341.41	21,350.61	0.00	6,744.39	24.01
01-16-80600 Worker's Comp	4,533	0.00	2,641.05	0.00	1,891.95	41.74
01-16-80700 Unemployment	400	447.97	655.31	0.00 (	255.31)	63.83-
01-16-80800 OMRP Pension	15,199	1,226.90	11,189.87	0.00	4,008.74	26.38
01-16-81200 Medical Expenses	0	0.00	90.00	0.00 (	90.00)	0.00
01-16-81400 Car Allowance	<u>1,800</u>	<u>300.00</u>	<u>2,625.00</u>	<u>0.00</u> (	<u>825.00</u>)	<u>45.83-</u>
TOTAL Personnel Services	250,550	20,629.06	188,078.32	0.00	62,472.05	24.93
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000</u>	<u>107.07</u>	<u>1,058.34</u>	<u>0.00</u>	<u>2,941.66</u>	<u>73.54</u>
TOTAL Material and Supplies	4,000	107.07	1,058.34	0.00	2,941.66	73.54
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	150,000	4,740.29	169,429.44	0.00 (	19,429.44)	12.95-
01-16-84200 Building Maintenance	2,000	12.24	1,453.50	0.00	546.50	27.33
01-16-84300 Training & Membership	11,000	0.00	216.80	0.00	10,783.20	98.03

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

01 -General Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	27,000	1,662.83	28,220.01	0.00 (	1,220.01)	4.52-
01-16-84700 Telephone	5,000	334.15	2,872.38	0.00	2,127.62	42.55
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>4,286.61</u>	<u>0.00</u>	<u>3,713.39</u>	<u>46.42</u>
TOTAL Other Services	203,000	6,749.51	206,478.74	0.00 (	3,478.74)	1.71-
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>73,053.30</u>	<u>0.00</u>	<u>14,610.70</u>	<u>16.67</u>
TOTAL Transfers Out	87,664	7,305.33	73,053.30	0.00	14,610.70	16.67
TOTAL Information Systems Mgr	545,214	34,790.97	468,668.70	0.00	76,545.67	14.04
TOTAL EXPENDITURES	12,882,615	1,097,810.98	10,405,501.26	84,653.39	2,392,460.42	18.57
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	(94,060.98)	692,438.81 (	84,653.39) (	607,786.41)	2,566.67

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>323,481</u>	<u>4,037.20</u>	<u>38,554.78</u>	<u>0.00</u>	<u>284,926.22</u>	<u>88.08</u>
TOTAL REVENUES	323,481	4,037.20	38,554.78	0.00	284,926.22	88.08
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>323,481</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>323,481.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	323,481	0.00	0.00	0.00	323,481.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	4,037.20	38,554.78	0.00 (	38,554.78)	0.00

02 -Street & Alley

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,449	468.93	5,583.58	0.00	865.42	13.42
02-00-73450 Motor Vehicle License	<u>24,368</u>	<u>2,567.45</u>	<u>21,809.93</u>	<u>0.00</u>	<u>2,558.07</u>	<u>10.50</u>
TOTAL Intergovernmental	30,817	3,036.38	27,393.51	0.00	3,423.49	11.11
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>12,664</u>	<u>1,000.82</u>	<u>11,161.27</u>	<u>0.00</u>	<u>1,502.73</u>	<u>11.87</u>
TOTAL Investment Earnings	12,664	1,000.82	11,161.27	0.00	1,502.73	11.87
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>280,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>280,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280,000.00</u>	<u>100.00</u>
TOTAL Revenues	323,481	4,037.20	38,554.78	0.00	284,926.22	88.08
TOTAL REVENUE	323,481	4,037.20	38,554.78	0.00	284,926.22	88.08

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

02 -Street & Alley

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
02-09-85800 Contingency	<u>323,481</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>323,481.00</u>	<u>100.00</u>
TOTAL Other Services	323,481	0.00	0.00	0.00	323,481.00	100.00
TOTAL Streets & Alley	323,481	0.00	0.00	0.00	323,481.00	100.00
TOTAL EXPENDITURES	323,481	0.00	0.00	0.00	323,481.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	4,037.20	38,554.78	0.00 (	38,554.78)	0.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,160</u>	<u>55.27</u>	<u>551.49</u>	<u>0.00</u>	<u>608.51</u>	<u>52.46</u>
TOTAL REVENUES	1,160	55.27	551.49	0.00	608.51	52.46
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>1,160</u>	<u>191.67</u>	<u>319.74</u>	<u>0.00</u>	<u>840.26</u>	<u>72.44</u>
TOTAL EXPENDITURES	1,160	191.67	319.74	0.00	840.26	72.44
REVENUE OVER/(UNDER) EXPENDITURES	0 (	136.40)	231.75	0.00 (	231.75)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	<u>0</u>	<u>5.27</u>	<u>51.49</u>	<u>0.00</u>	(<u>51.49</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	5.27	51.49	0.00	(51.49)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	<u>60</u>	<u>50.00</u>	<u>500.00</u>	<u>0.00</u>	(<u>440.00</u>)	<u>733.33-</u>
TOTAL Miscellaneous Revenue	60	50.00	500.00	0.00	(440.00)	733.33-
<u>Fund Balance Carryover</u>						
03-00-79806 Carryover	<u>1,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>1,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>100.00</u>
TOTAL Revenues	1,160	55.27	551.49	0.00	608.51	52.46
TOTAL REVENUE	1,160	55.27	551.49	0.00	608.51	52.46

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
Fire Department =====						
<u>Material and Supplies</u>						
03-07-83000 Material & Supplies	1,160	191.67	319.74	0.00	840.26	72.44
TOTAL Material and Supplies	1,160	191.67	319.74	0.00	840.26	72.44
<u>Other Services</u>						
<u>Capital Projects</u>						
TOTAL Fire Department	1,160	191.67	319.74	0.00	840.26	72.44
Public Works =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
General Government =====						
<u>Material and Supplies</u>						
TOTAL EXPENDITURES	1,160	191.67	319.74	0.00	840.26	72.44
REVENUE OVER/(UNDER) EXPENDITURES	0 (	136.40)	231.75	0.00 (	231.75)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>48,400</u>	<u>114.77</u>	<u>886.78</u>	<u>0.00</u>	<u>47,513.22</u>	<u>98.17</u>
TOTAL REVENUES	48,400	114.77	886.78	0.00	47,513.22	98.17
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>48,400</u>	<u>315.00</u>	<u>5,872.64</u>	<u>0.00</u>	<u>42,527.36</u>	<u>87.87</u>
TOTAL EXPENDITURES	48,400	315.00	5,872.64	0.00	42,527.36	87.87
REVENUE OVER/(UNDER) EXPENDITURES	0 (	200.23) (	4,985.86)	0.00	4,985.86	0.00

04 -Designated Funds-Police

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	<u>0</u>	<u>114.77</u>	<u>1,406.78</u>	<u>0.00</u>	(<u>1,406.78</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	114.77	1,406.78	0.00	(1,406.78)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79506 Revenue - Police	<u>2,400</u>	<u>0.00</u>	(<u>520.00</u>)	<u>0.00</u>	<u>2,920.00</u>	<u>121.67</u>
TOTAL Miscellaneous Revenue	2,400	0.00	(520.00)	0.00	2,920.00	121.67
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	<u>46,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>46,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>46,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>46,000.00</u>	<u>100.00</u>
TOTAL Revenues	48,400	114.77	886.78	0.00	47,513.22	98.17
TOTAL REVENUE	48,400	114.77	886.78	0.00	47,513.22	98.17

04 -Designated Funds-Police

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	<u>48,400</u>	<u>315.00</u>	<u>5,872.64</u>	<u>0.00</u>	<u>42,527.36</u>	<u>87.87</u>
TOTAL Material and Supplies	48,400	315.00	5,872.64	0.00	42,527.36	87.87
<u>Other Services</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL Police Department	48,400	315.00	5,872.64	0.00	42,527.36	87.87
TOTAL EXPENDITURES	48,400	315.00	5,872.64	0.00	42,527.36	87.87
REVENUE OVER/(UNDER) EXPENDITURES	0 (	200.23) (	4,985.86)	0.00	4,985.86	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>21,535</u>	<u>71.09</u>	<u>1,024.42</u>	<u>0.00</u>	<u>20,510.58</u>	<u>95.24</u>
TOTAL REVENUES	21,535	71.09	1,024.42	0.00	20,510.58	95.24
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>21,535</u>	<u>95.00</u>	<u>95.00</u>	<u>0.00</u>	<u>21,440.00</u>	<u>99.56</u>
TOTAL EXPENDITURES	21,535	95.00	95.00	0.00	21,440.00	99.56
REVENUE OVER/(UNDER) EXPENDITURES	0 (	23.91)	929.42	0.00 (	929.42)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	<u>0</u>	<u>71.09</u>	<u>824.42</u>	<u>0.00</u>	(<u>824.42</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	71.09	824.42	0.00	(824.42)	0.00
<u>Miscellaneous Revenue</u>						
05-00-79512 Revenue - Public Works	<u>2,200</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>90.91</u>
TOTAL Miscellaneous Revenue	2,200	0.00	200.00	0.00	2,000.00	90.91
<u>Fund Balance Carryover</u>						
05-00-79813 Animal Welfare Carryover	<u>19,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,335.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>19,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,335.00</u>	<u>100.00</u>
TOTAL Revenues	21,535	71.09	1,024.42	0.00	20,510.58	95.24
TOTAL REVENUE	21,535	71.09	1,024.42	0.00	20,510.58	95.24

05 -Designated Funds-PW

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works =====						
<u>Material and Supplies</u>						
05-12-83000 Material & Supplies	2,200	95.00	95.00	0.00	2,105.00	95.68
05-12-83013 Animal Welfare	<u>19,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,335.00</u>	<u>100.00</u>
TOTAL Material and Supplies	21,535	95.00	95.00	0.00	21,440.00	99.56
TOTAL Public Works	21,535	95.00	95.00	0.00	21,440.00	99.56
TOTAL EXPENDITURES	21,535	95.00	95.00	0.00	21,440.00	99.56
REVENUE OVER/(UNDER) EXPENDITURES	0 (	23.91)	929.42	0.00 (	929.42)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>6,242,427</u>	<u>472,223.05</u>	<u>4,808,922.37</u>	<u>0.00</u>	<u>1,433,504.16</u>	<u>22.96</u>
TOTAL REVENUES	6,242,427	472,223.05	4,808,922.37	0.00	1,433,504.16	22.96
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	5,142,426	433,564.41	4,382,128.20	9,663.64	750,633.69	14.60
General Government	<u>1,100,000</u>	<u>690,928.84</u>	<u>690,928.84</u>	<u>0.00</u>	<u>409,071.16</u>	<u>37.19</u>
TOTAL EXPENDITURES	6,242,426	1,124,493.25	5,073,057.04	9,663.64	1,159,704.85	18.58
REVENUE OVER/(UNDER) EXPENDITURES	1	(652,270.20)	(264,134.67)	(9,663.64)	273,799.31	9,931.00

06 -Municipal Authority

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue =====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,532,007</u>	<u>310,268.19</u>	<u>3,363,024.07</u>	<u>0.00</u>	<u>168,982.93</u>	<u>4.78</u>
TOTAL Water	3,532,007	310,268.19	3,363,024.07	0.00	168,982.93	4.78
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	341,396	30,621.31	311,368.10	0.00	30,027.90	8.80
06-00-75800 OKC Sewer Charges Revenue	<u>1,039,531</u>	<u>95,323.16</u>	<u>962,097.48</u>	<u>0.00</u>	<u>77,433.52</u>	<u>7.45</u>
TOTAL Wastewater	1,380,927	125,944.47	1,273,465.58	0.00	107,461.42	7.78
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>26,312</u>	<u>50.00</u>	<u>23,445.00</u>	<u>0.00</u>	<u>2,867.00</u>	<u>10.90</u>
TOTAL Water Taps	26,312	50.00	23,445.00	0.00	2,867.00	10.90
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>14,662</u>	<u>608.02</u>	<u>12,634.79</u>	<u>0.00</u>	<u>2,027.21</u>	<u>13.83</u>
TOTAL Penalties	14,662	608.02	12,634.79	0.00	2,027.21	13.83
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>146,747</u>	<u>21,794.57</u>	<u>113,394.54</u>	<u>0.00</u>	<u>33,352.46</u>	<u>22.73</u>
TOTAL Investment Earnings	146,747	21,794.57	113,394.54	0.00	33,352.46	22.73
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>1,742</u>	<u>13,557.80</u>	<u>22,958.39</u>	<u>0.00</u>	<u>(21,216.39)</u>	<u>1,217.93-</u>
TOTAL Miscellaneous Revenue	1,742	13,557.80	22,958.39	0.00	(21,216.39)	1,217.93-
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>1,139,710</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,139,709.53</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>1,139,710</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,139,709.53</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	6,242,427	472,223.05	4,808,922.37	0.00	1,433,504.16	22.96
TOTAL REVENUE	6,242,427	472,223.05	4,808,922.37	0.00	1,433,504.16	22.96

06 -Municipal Authority

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering
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Other Services

Municipal Authority
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Personnel Services

06-12-80100 Salary	717,100	63,572.47	639,718.36	0.00	77,381.59	10.79
06-12-80200 Overtime	9,000	434.01	9,136.13	0.00 (	136.13)	1.51-
06-12-80300 FICA/Medicare	64,759	4,953.13	50,197.79	0.00	14,560.91	22.48
06-12-80400 Dental Insurance	6,202	568.48	5,271.36	0.00	930.64	15.01
06-12-80500 Health Insurance	102,243	10,327.28	97,743.16	0.00	4,499.84	4.40
06-12-80600 Workers Comp	20,398	0.00	11,884.68	0.00	8,513.32	41.74
06-12-80700 Unemployment	3,004	1,744.76	2,891.00	0.00	113.00	3.76
06-12-80800 OMRP Pension	58,064	5,174.52	52,096.42	0.00	5,967.46	10.28
06-12-80900 Stand by Pay	8,000	675.00	6,675.00	0.00	1,325.00	16.56
06-12-81100 Uniform Rental	7,500	1,061.01	8,409.27	0.00 (	909.27)	12.12-
06-12-81200 Medical Exams	<u>500</u>	<u>96.00</u>	<u>1,022.00</u>	<u>0.00</u> (	<u>522.00)</u>	<u>104.40-</u>
TOTAL Personnel Services	996,770	88,606.66	885,045.17	0.00	111,724.36	11.21

Material and Supplies

06-12-83000 Materials & Supplies	45,000	2,801.99	37,792.00	312.00	6,896.00	15.32
06-12-83200 Office Supplies	2,200	18.34	594.86	0.00	1,605.14	72.96
06-12-83300 Minor Tools	2,000	424.40	530.71	0.00	1,469.29	73.46
06-12-83400 Lab Chemicals	5,000	0.00	4,990.10	0.00	9.90	0.20
06-12-83500 Safety Supplies	3,000	150.00	1,636.52	657.00	706.48	23.55
06-12-83700 Misc Supplies	<u>500</u>	<u>0.00</u>	<u>4.35</u>	<u>0.00</u>	<u>495.65</u>	<u>99.13</u>
TOTAL Material and Supplies	57,700	3,394.73	45,548.54	969.00	11,182.46	19.38

Other Services

06-12-84000 Equipment Maintenance	10,000	8,224.88	12,410.82	7,500.00 (	9,910.82)	99.11-
06-12-84100 Vehicle Maintenance	15,000	1,987.41	23,921.21	269.55 (	9,190.76)	61.27-
06-12-84300 Training & Membership	8,000	1,011.00	7,356.46	0.00	643.54	8.04
06-12-84400 Software Agreements	10,590	0.00	13,055.39	0.00 (	2,465.39)	23.28-
06-12-84500 Well Maintenance	40,000	2,117.63	53,213.20	0.00 (	13,213.20)	33.03-
06-12-84550 Water Quality Testing	18,000	140.00	6,038.99	525.09	11,435.92	63.53
06-12-84600 Equipment Rental	2,000	169.90	1,565.31	0.00	434.69	21.73
06-12-84650 Lease Agreements	77,212	0.00	46,507.93	0.00	30,704.07	39.77
06-12-84700 Telephone	24,127	2,533.49	19,622.53	400.00	4,104.47	17.01
06-12-84800 Utilities	285,000	22,857.33	241,689.79	0.00	43,310.21	15.20
06-12-84900 Fuel	30,000	3,846.85	13,842.34	0.00	16,157.66	53.86
06-12-84950 Printing & Processing - Uti	16,000	1,516.35	14,878.28	0.00	1,121.72	7.01
06-12-85350 Emergency Repairs	2,500	0.00	0.00	0.00	2,500.00	100.00
06-12-86400 Auditing Fees	36,013	0.00	21,252.10	0.00	14,760.90	40.99
06-12-87700 OKC Sewer Charges	765,000	68,115.35	685,751.84	0.00	79,248.16	10.36

06 -Municipal Authority

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,671,678</u>	<u>222,639.83</u>	<u>2,226,398.30</u>	<u>0.00</u>	<u>445,279.70</u>	<u>16.67</u>
TOTAL Other Services	4,011,120	335,160.02	3,387,504.49	8,694.64	614,920.87	15.33
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>64,030.00</u>	<u>0.00</u>	<u>12,806.00</u>	<u>16.67</u>
TOTAL Transfers Out	76,836	6,403.00	64,030.00	0.00	12,806.00	16.67
TOTAL Municipal Authority	5,142,426	433,564.41	4,382,128.20	9,663.64	750,633.69	14.60
General Government =====						
<u>Personnel Services</u>						
<u>Transfers Out</u>						
06-13-99900 Transfer out to other funds	<u>1,100,000</u>	<u>690,928.84</u>	<u>690,928.84</u>	<u>0.00</u>	<u>409,071.16</u>	<u>37.19</u>
TOTAL Transfers Out	1,100,000	690,928.84	690,928.84	0.00	409,071.16	37.19
TOTAL General Government	1,100,000	690,928.84	690,928.84	0.00	409,071.16	37.19
TOTAL EXPENDITURES	6,242,426	1,124,493.25	5,073,057.04	9,663.64	1,159,704.85	18.58
REVENUE OVER/(UNDER) EXPENDITURES	1 (	652,270.20) (	264,134.67) (	9,663.64)	273,799.31	9,931.00

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>5,666,071</u>	<u>252,190.65</u>	<u>998,093.64</u>	<u>0.00</u>	<u>4,667,977.36</u>	<u>82.38</u>
TOTAL REVENUES	5,666,071	252,190.65	998,093.64	0.00	4,667,977.36	82.38
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	84,400	0.00	0.00	0.00	84,400.00	100.00
Police Department	882,884	3,840.95	27,742.11	0.00	855,141.89	96.86
Fire Department	932,383	2,099.99	663,800.16	0.00	268,582.84	28.81
Streets	160,186	0.00	22,320.72	0.00	137,865.28	86.07
Sanitation	517,393	0.00	295,187.00	0.00	222,206.00	42.95
Parks Department	1,873,253	6,000.00	600,958.00	1,235,577.83	36,717.17	1.96
Public Works Admin	60,417	0.00	17,340.00	47,964.00 (	4,887.00)	8.09-
General Government	500,000	0.00	0.00	177,285.16	322,714.84	64.54
Code Department	255,234	0.00	0.00	72,950.00	182,284.00	71.42
Risk Manager	86,030	0.00	0.00	0.00	86,030.00	100.00
Information Systems Mgr	<u>313,889</u>	<u>4,871.21</u>	<u>48,276.65</u>	<u>680.40</u>	<u>264,931.95</u>	<u>84.40</u>
TOTAL EXPENDITURES	5,666,069	16,812.15	1,675,624.64	1,534,457.39	2,455,986.97	43.35
REVENUE OVER/(UNDER) EXPENDITURES	2	235,378.50 (	677,531.00) (	1,534,457.39)	2,211,990.39	9,519.50

07 -General Fund - CIP

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue =====						
<u>Intergovernmental</u>						
07-00-73850 Insurance proceeds	0	0.00	6,885.39	0.00 (	6,885.39)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>0.00</u>	<u>283,084.85</u>	<u>0.00</u> (	<u>283,084.85)</u>	<u>0.00</u>
TOTAL Intergovernmental	0	0.00	289,970.24	0.00 (	289,970.24)	0.00
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>39,569.41</u>	<u>177,477.44</u>	<u>0.00</u> (	<u>177,477.44)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	39,569.41	177,477.44	0.00 (	177,477.44)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>4,742,038</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,742,038.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	4,742,038	0.00	0.00	0.00	4,742,038.00	100.00
<u>Transfers</u>						
07-00-79910 Transfers In from other fun	0	177,285.16	177,285.16	0.00 (	177,285.16)	0.00
07-00-79920 Deprecation Transfers In	<u>924,033</u>	<u>35,336.08</u>	<u>353,360.80</u>	<u>0.00</u>	<u>570,672.20</u>	<u>61.76</u>
TOTAL Transfers	<u>924,033</u>	<u>212,621.24</u>	<u>530,645.96</u>	<u>0.00</u>	<u>393,387.04</u>	<u>42.57</u>
TOTAL Gen Fund - CIP Revenue	5,666,071	252,190.65	998,093.64	0.00	4,667,977.36	82.38
TOTAL REVENUE	5,666,071	252,190.65	998,093.64	0.00	4,667,977.36	82.38

07 -General Fund - CIP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
<u>Capital Projects</u>						
07-02-88200 Capital Imp-Furniture	10,380	0.00	0.00	0.00	10,380.00	100.00
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	84,400	0.00	0.00	0.00	84,400.00	100.00
TOTAL City Manager/Clerk	84,400	0.00	0.00	0.00	84,400.00	100.00
Municipal Court =====						
<u>Capital Projects</u>						
Police Department =====						
<u>Capital Projects</u>						
07-06-88100 Capital Outlay - Vehicles	619,381	3,840.95	3,840.95	0.00	615,540.05	99.38
07-06-88200 Capital Imp-Furniture	7,486	0.00	0.00	0.00	7,486.00	100.00
07-06-88400 Capital Imp-Software	15,780	0.00	0.00	0.00	15,780.00	100.00
07-06-88500 Capital Imp-Equipment	90,137	0.00	0.00	0.00	90,137.00	100.00
07-06-88600 Capital Imp-Radios	127,244	0.00	23,901.16	0.00	103,342.84	81.22
07-06-88700 Capital Imp-Guns	<u>22,856</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,856.00</u>	<u>100.00</u>
TOTAL Capital Projects	882,884	3,840.95	27,742.11	0.00	855,141.89	96.86
TOTAL Police Department	882,884	3,840.95	27,742.11	0.00	855,141.89	96.86
Fire Department =====						
<u>Capital Projects</u>						
07-07-88100 Capital Outlay - Vehicles	262,278	0.00	0.00	0.00	262,278.00	100.00
07-07-88150 FIRE TRUCK RESERVE	397,807	0.00	615,009.06	0.00	(217,202.06)	54.60-
07-07-88200 Capital Imp-Furniture	71,902	0.00	0.00	0.00	71,902.00	100.00
07-07-88400 Capital Imp-Software	5,407	0.00	0.00	0.00	5,407.00	100.00
07-07-88500 Capital Imp-Equipment	65,024	2,099.99	40,076.09	0.00	24,947.91	38.37
07-07-88600 Capital Imp-Radios	13,701	0.00	3,762.16	0.00	9,938.84	72.54
07-07-88800 Capital Imp-Medical	38,411	0.00	3,364.85	0.00	35,046.15	91.24
07-07-88900 Capital Imp-SCBA	57,610	0.00	0.00	0.00	57,610.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>20,243</u>	<u>0.00</u>	<u>1,588.00</u>	<u>0.00</u>	<u>18,655.00</u>	<u>92.16</u>
TOTAL Capital Projects	932,383	2,099.99	663,800.16	0.00	268,582.84	28.81
TOTAL Fire Department	932,383	2,099.99	663,800.16	0.00	268,582.84	28.81

07 -General Fund - CIP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	45,971	0.00	0.00	0.00	45,971.00	100.00
07-09-88500 Capital Imp-Equipment	99,614	0.00	22,320.72	0.00	77,293.28	77.59
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	160,186	0.00	22,320.72	0.00	137,865.28	86.07
TOTAL Streets	160,186	0.00	22,320.72	0.00	137,865.28	86.07
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	493,218	0.00	295,187.00	0.00	198,031.00	40.15
07-10-88500 Equipment	<u>24,175</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,175.00</u>	<u>100.00</u>
TOTAL Capital Projects	517,393	0.00	295,187.00	0.00	222,206.00	42.95
TOTAL Sanitation	517,393	0.00	295,187.00	0.00	222,206.00	42.95
Parks Department =====						
<u>Capital Projects</u>						
07-11-88000 Capital Outlay	1,766,536	6,000.00	600,958.00	1,235,577.83 (	69,999.83)	3.96-
07-11-88500 Capital Imp-Equipment	<u>106,717</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>106,717.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,873,253	6,000.00	600,958.00	1,235,577.83	36,717.17	1.96
TOTAL Parks Department	1,873,253	6,000.00	600,958.00	1,235,577.83	36,717.17	1.96
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	15,680	0.00	0.00	47,964.00 (	32,284.00)	205.89-
07-12-88200 Furniture	32,351	0.00	0.00	0.00	32,351.00	100.00
07-12-88500 Capital Imp-Equipment	<u>12,386</u>	<u>0.00</u>	<u>17,340.00</u>	<u>0.00</u> (	<u>4,954.00</u>)	<u>40.00-</u>
TOTAL Capital Projects	60,417	0.00	17,340.00	47,964.00 (	4,887.00)	8.09-
TOTAL Public Works Admin	60,417	0.00	17,340.00	47,964.00 (	4,887.00)	8.09-

07 -General Fund - CIP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
07-13-88000 Capital Outlay	500,000	0.00	0.00	177,285.16	322,714.84	64.54
TOTAL Capital Projects	500,000	0.00	0.00	177,285.16	322,714.84	64.54
TOTAL General Government	500,000	0.00	0.00	177,285.16	322,714.84	64.54
Code Department =====						
<u>Capital Projects</u>						
07-14-88100 Capital Outlay - Vehicles	234,284	0.00	0.00	72,950.00	161,334.00	68.86
07-14-88400 Capital Imp-Software	20,950	0.00	0.00	0.00	20,950.00	100.00
TOTAL Capital Projects	255,234	0.00	0.00	72,950.00	182,284.00	71.42
TOTAL Code Department	255,234	0.00	0.00	72,950.00	182,284.00	71.42
Risk Manager =====						
<u>Capital Projects</u>						
07-15-88100 Capital Outlay - Vehicles	70,639	0.00	0.00	0.00	70,639.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	13,787	0.00	0.00	0.00	13,787.00	100.00
TOTAL Capital Projects	86,030	0.00	0.00	0.00	86,030.00	100.00
TOTAL Risk Manager	86,030	0.00	0.00	0.00	86,030.00	100.00
Information Systems Mgr =====						
<u>Capital Projects</u>						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	11,986	0.00	5,472.86	0.00	6,513.14	54.34
07-16-88300 Capital Imp-Computers	67,059	0.00	32,944.14	0.00	34,114.86	50.87
07-16-88400 Capital Outlay - Software	12,517	0.00	0.00	0.00	12,517.00	100.00
07-16-88500 Capital Imp-Equipment	198,136	4,871.21	9,859.65	680.40	187,595.95	94.68
07-16-88600 Radios	1,191	0.00	0.00	0.00	1,191.00	100.00
TOTAL Capital Projects	313,889	4,871.21	48,276.65	680.40	264,931.95	84.40
TOTAL Information Systems Mgr	313,889	4,871.21	48,276.65	680.40	264,931.95	84.40

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

07 -General Fund - CIP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
TOTAL EXPENDITURES	5,666,069	16,812.15	1,675,624.64	1,534,457.39	2,455,986.97	43.35
REVENUE OVER/ (UNDER) EXPENDITURES	2	235,378.50 (	677,531.00) (	1,534,457.39)	2,211,990.39	9,519.50

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>6,493,638</u>	<u>591,418.74</u>	<u>6,193,593.53</u>	<u>0.00</u>	<u>300,044.47</u>	<u>4.62</u>
TOTAL REVENUES	6,493,638	591,418.74	6,193,593.53	0.00	300,044.47	4.62
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>6,493,638</u>	<u>483.11</u>	<u>530,355.80</u>	<u>0.00</u>	<u>5,963,282.20</u>	<u>91.83</u>
TOTAL EXPENDITURES	6,493,638	483.11	530,355.80	0.00	5,963,282.20	91.83
REVENUE OVER/ (UNDER) EXPENDITURES	0	590,935.63	5,663,237.73	0.00 (	5,663,237.73)	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>6,393,638</u>	<u>582,038.55</u>	<u>6,149,897.02</u>	<u>0.00</u>	<u>243,740.98</u>	<u>3.81</u>
TOTAL Property Tax Spec Purpos	6,393,638	582,038.55	6,149,897.02	0.00	243,740.98	3.81
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>40,000</u>	<u>9,380.19</u>	<u>43,696.51</u>	<u>0.00</u>	<u>(3,696.51)</u>	<u>9.24-</u>
TOTAL Investment Earnings	40,000	9,380.19	43,696.51	0.00	(3,696.51)	9.24-
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
08-00-79800 Carryover	<u>60,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>60,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>100.00</u>
TOTAL Undesignated	6,493,638	591,418.74	6,193,593.53	0.00	300,044.47	4.62
TOTAL REVENUE	6,493,638	591,418.74	6,193,593.53	0.00	300,044.47	4.62

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

08 -Sinking Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	<u>850</u>	<u>483.11</u>	<u>2,287.05</u>	<u>0.00</u>	(<u>1,437.05</u>)	<u>169.06-</u>
TOTAL Other Services	850	483.11	2,287.05	0.00	(1,437.05)	169.06-
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,910,000	0.00	0.00	0.00	4,910,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,579,938	0.00	526,718.75	0.00	1,053,219.25	66.66
08-13-93000 Fiscal Charges - Trustee	<u>2,850</u>	<u>0.00</u>	<u>1,350.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>52.63</u>
TOTAL Capital Projects	6,492,788	0.00	528,068.75	0.00	5,964,719.25	91.87
TOTAL General Government	6,493,638	483.11	530,355.80	0.00	5,963,282.20	91.83
TOTAL EXPENDITURES	6,493,638	483.11	530,355.80	0.00	5,963,282.20	91.83
REVENUE OVER/(UNDER) EXPENDITURES	0	590,935.63	5,663,237.73	0.00	(5,663,237.73)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>					

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

09 -Meter Deposits

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
Investment Earnings						

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>97,776</u>	<u>2,160.31</u>	<u>22,216.51</u>	<u>0.00</u>	<u>75,559.49</u>	<u>77.28</u>
TOTAL REVENUES	97,776	2,160.31	22,216.51	0.00	75,559.49	77.28
<u>EXPENDITURE SUMMARY</u>						
911 Association	<u>97,776</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97,776.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	97,776	0.00	0.00	0.00	97,776.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,160.31	22,216.51	0.00 (	22,216.51)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

10 -911 Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues =====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>1,812.84</u>	<u>18,493.16</u>	<u>0.00</u>	(<u>10,493.16</u>)	<u>131.16-</u>
TOTAL Property Tax Spec Purpos	8,000	1,812.84	18,493.16	0.00	(10,493.16)	131.16-
<u>Investment Earnings</u>						
10-00-78500 Interest Income	<u>3,776</u>	<u>347.47</u>	<u>3,723.35</u>	<u>0.00</u>	<u>52.65</u>	<u>1.39</u>
TOTAL Investment Earnings	3,776	347.47	3,723.35	0.00	52.65	1.39
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	<u>86,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>86,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>86,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>86,000.00</u>	<u>100.00</u>
TOTAL 911 Fund Revenues	97,776	2,160.31	22,216.51	0.00	75,559.49	77.28
TOTAL REVENUE	97,776	2,160.31	22,216.51	0.00	75,559.49	77.28

10 -911 Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Material and Supplies</u>	_____	_____	_____	_____	_____	_____
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
911 Association =====						
<u>Other Services</u>						
10-26-85800 Contingency	<u>97,776</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97,776.00</u>	<u>100.00</u>
TOTAL Other Services	97,776	0.00	0.00	0.00	97,776.00	100.00
TOTAL 911 Association	97,776	0.00	0.00	0.00	97,776.00	100.00
TOTAL EXPENDITURES	97,776	0.00	0.00	0.00	97,776.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,160.31	22,216.51	0.00 (	22,216.51)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>48,919</u>	<u>841.01</u>	<u>10,748.51</u>	<u>0.00</u>	<u>38,170.49</u>	<u>78.03</u>
TOTAL REVENUES	48,919	841.01	10,748.51	0.00	38,170.49	78.03
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>48,919</u>	<u>0.00</u>	<u>8,172.62</u>	<u>0.00</u>	<u>40,746.38</u>	<u>83.29</u>
TOTAL EXPENDITURES	48,919	0.00	8,172.62	0.00	40,746.38	83.29
REVENUE OVER/ (UNDER) EXPENDITURES	0	841.01	2,575.89	0.00 (	2,575.89)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund =====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	<u>6,080</u>	<u>700.00</u>	<u>9,000.00</u>	<u>0.00</u>	(<u>2,920.00</u>)	<u>48.03-</u>
TOTAL Fines & Forfeits	6,080	700.00	9,000.00	0.00	(2,920.00)	48.03-
<u>Investment Earnings</u>						
11-00-78500 Interest Income	<u>1,839</u>	<u>141.01</u>	<u>1,748.51</u>	<u>0.00</u>	<u>90.49</u>	<u>4.92</u>
TOTAL Investment Earnings	1,839	141.01	1,748.51	0.00	90.49	4.92
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	<u>41,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>41,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,000.00</u>	<u>100.00</u>
TOTAL Impound Fee Fund	48,919	841.01	10,748.51	0.00	38,170.49	78.03
TOTAL REVENUE	48,919	841.01	10,748.51	0.00	38,170.49	78.03

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	8,172.62	0.00 (	3,172.62)	63.45-
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>39,919</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>39,919.00</u>	<u>100.00</u>
TOTAL Other Services	48,919	0.00	8,172.62	0.00	40,746.38	83.29
TOTAL Police Dept	48,919	0.00	8,172.62	0.00	40,746.38	83.29
TOTAL EXPENDITURES	48,919	0.00	8,172.62	0.00	40,746.38	83.29
REVENUE OVER/(UNDER) EXPENDITURES	0	841.01	2,575.89	0.00 (	2,575.89)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>2,441,356</u>	<u>701,298.11</u>	<u>797,159.79</u>	<u>0.00</u>	<u>1,644,196.21</u>	<u>67.35</u>
TOTAL REVENUES	2,441,356	701,298.11	797,159.79	0.00	1,644,196.21	67.35
<u>EXPENDITURE SUMMARY</u>						
General Government	2,406,425	0.00	70,159.72	623,115.18	1,713,150.10	71.19
Information Systems	<u>34,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,931.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,441,356	0.00	70,159.72	623,115.18	1,748,081.10	71.60
REVENUE OVER/(UNDER) EXPENDITURES	0	701,298.11	727,000.07 (	623,115.18) (	103,884.89)	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	1,491.29	0.00	(1,491.29)	0.00
TOTAL Intergovernmental	0	0.00	1,491.29	0.00	(1,491.29)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	3,966.27	40,709.66	0.00	(40,709.66)	0.00
TOTAL Investment Earnings	0	3,966.27	40,709.66	0.00	(40,709.66)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,264,520	0.00	0.00	0.00	1,264,520.00	100.00
TOTAL Fund Balance Carryover	1,264,520	0.00	0.00	0.00	1,264,520.00	100.00
<u>Transfers</u>						
13-00-79910 Transfers In from other fun	0	690,928.84	690,928.84	0.00	(690,928.84)	0.00
13-00-79920 Deprecation Transfers In	1,176,836	6,403.00	64,030.00	0.00	1,112,806.00	94.56
TOTAL Transfers	1,176,836	697,331.84	754,958.84	0.00	421,877.16	35.85
TOTAL NHMA CIP - Revenues	2,441,356	701,298.11	797,159.79	0.00	1,644,196.21	67.35
TOTAL REVENUE	2,441,356	701,298.11	797,159.79	0.00	1,644,196.21	67.35

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Capital Projects</u>						
13-12-88100 Vehicles	144,669	0.00	0.00	0.00	144,669.00	100.00
13-12-88400 Capital Imp - Software	75,270	0.00	0.00	0.00	75,270.00	100.00
13-12-88500 Capital Imp - Equipment	1,224,296	0.00	70,159.72	620,769.12	533,367.16	43.57
13-12-88600 Capital Imp - Radios/Commun	8,283	0.00	0.00	2,346.06	5,936.94	71.68
13-12-89200 Capital Imp-Water Wells	788,049	0.00	0.00	0.00	788,049.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>165,858</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>165,858.00</u>	<u>100.00</u>
TOTAL Capital Projects	2,406,425	0.00	70,159.72	623,115.18	1,713,150.10	71.19
TOTAL General Government	2,406,425	0.00	70,159.72	623,115.18	1,713,150.10	71.19
Information Systems =====						
<u>Capital Projects</u>						
13-16-88300 Capital Outlay - Computers	<u>34,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,931.00</u>	<u>100.00</u>
TOTAL Capital Projects	34,931	0.00	0.00	0.00	34,931.00	100.00
TOTAL Information Systems	34,931	0.00	0.00	0.00	34,931.00	100.00
TOTAL EXPENDITURES	2,441,356	0.00	70,159.72	623,115.18	1,748,081.10	71.60
REVENUE OVER/(UNDER) EXPENDITURES	0	701,298.11	727,000.07 (	623,115.18) (	103,884.89)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>182,653</u>	<u>539.88</u>	<u>14,124.29</u>	<u>0.00</u>	<u>168,528.71</u>	<u>92.27</u>
TOTAL REVENUES	182,653	539.88	14,124.29	0.00	168,528.71	92.27
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>182,653</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182,653.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	182,653	0.00	0.00	0.00	182,653.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	539.88	14,124.29	0.00 (	14,124.29)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	15,282	0.00	7,965.00	0.00	7,317.00	47.88
TOTAL Water	15,282	0.00	7,965.00	0.00	7,317.00	47.88
<u>Investment Earnings</u>						
14-00-78500 Interest Income	7,371	539.88	6,159.29	0.00	1,211.71	16.44
TOTAL Investment Earnings	7,371	539.88	6,159.29	0.00	1,211.71	16.44
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	160,000	0.00	0.00	0.00	160,000.00	100.00
TOTAL Fund Balance Carryover	160,000	0.00	0.00	0.00	160,000.00	100.00
TOTAL Water Impact Fee	182,653	539.88	14,124.29	0.00	168,528.71	92.27
TOTAL REVENUE	182,653	539.88	14,124.29	0.00	168,528.71	92.27

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Material and Supplies</u>	_____	_____	_____	_____	_____	_____
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>						
14-22-89900 Capital - Water System	<u>182,653</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182,653.00</u>	<u>100.00</u>
TOTAL Capital Projects	182,653	0.00	0.00	0.00	182,653.00	100.00
TOTAL Water Impact Fee	182,653	0.00	0.00	0.00	182,653.00	100.00
TOTAL EXPENDITURES	182,653	0.00	0.00	0.00	182,653.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	539.88	14,124.29	0.00 (	14,124.29)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>135,713</u>	<u>393.43</u>	<u>12,712.49</u>	<u>0.00</u>	<u>123,000.51</u>	<u>90.63</u>
TOTAL REVENUES	135,713	393.43	12,712.49	0.00	123,000.51	90.63
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>135,713</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,713.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	135,713	0.00	0.00	0.00	135,713.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	393.43	12,712.49	0.00 (	12,712.49)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>17,499</u>	<u>0.00</u>	<u>8,290.00</u>	<u>0.00</u>	<u>9,209.00</u>	<u>52.63</u>
TOTAL Wastewater	17,499	0.00	8,290.00	0.00	9,209.00	52.63
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>5,114</u>	<u>393.43</u>	<u>4,422.49</u>	<u>0.00</u>	<u>691.51</u>	<u>13.52</u>
TOTAL Investment Earnings	5,114	393.43	4,422.49	0.00	691.51	13.52
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>113,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>113,100.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>113,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>113,100.00</u>	<u>100.00</u>
TOTAL Sewer Impact Fee	135,713	393.43	12,712.49	0.00	123,000.51	90.63
TOTAL REVENUE	135,713	393.43	12,712.49	0.00	123,000.51	90.63

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Material and Supplies</u>	_____	_____	_____	_____	_____	_____
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>						
15-23-89900 Capital - Sewer System	<u>135,713</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,713.00</u>	<u>100.00</u>
TOTAL Capital Projects	135,713	0.00	0.00	0.00	135,713.00	100.00
TOTAL Sewer Impact Fee	135,713	0.00	0.00	0.00	135,713.00	100.00
TOTAL EXPENDITURES	135,713	0.00	0.00	0.00	135,713.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	393.43	12,712.49	0.00 (	12,712.49)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>358,042</u>	<u>6,554.42</u>	<u>66,307.51</u>	<u>0.00</u>	<u>291,734.49</u>	<u>81.48</u>
TOTAL REVENUES	358,042	6,554.42	66,307.51	0.00	291,734.49	81.48
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>358,042</u>	<u>0.00</u>	<u>0.00</u>	<u>23,400.00</u>	<u>334,642.00</u>	<u>93.46</u>
TOTAL EXPENDITURES	358,042	0.00	0.00	23,400.00	334,642.00	93.46
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,554.42	66,307.51 (	23,400.00) (	42,907.51)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	<u>62,059</u>	<u>5,461.15</u>	<u>54,508.90</u>	<u>0.00</u>	<u>7,550.10</u>	<u>12.17</u>
TOTAL Water	62,059	5,461.15	54,508.90	0.00	7,550.10	12.17
<u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>11,983</u>	<u>1,093.27</u>	<u>11,798.61</u>	<u>0.00</u>	<u>184.39</u>	<u>1.54</u>
TOTAL Investment Earnings	11,983	1,093.27	11,798.61	0.00	184.39	1.54
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>284,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>284,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>284,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>284,000.00</u>	<u>100.00</u>
TOTAL Revenues	358,042	6,554.42	66,307.51	0.00	291,734.49	81.48
TOTAL REVENUE	358,042	6,554.42	66,307.51	0.00	291,734.49	81.48

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
<u>Capital Projects</u>						
17-24-89900 Drainage Capital	<u>358,042</u>	<u>0.00</u>	<u>0.00</u>	<u>23,400.00</u>	<u>334,642.00</u>	<u>93.46</u>
TOTAL Capital Projects	358,042	0.00	0.00	23,400.00	334,642.00	93.46
TOTAL Drainage	358,042	0.00	0.00	23,400.00	334,642.00	93.46
TOTAL EXPENDITURES	358,042	0.00	0.00	23,400.00	334,642.00	93.46
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,554.42	66,307.51 (	23,400.00) (	42,907.51)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,107,193</u>	<u>70,364.17</u>	<u>965,513.29</u>	<u>0.00</u>	<u>141,679.71</u>	<u>12.80</u>
TOTAL REVENUES	1,107,193	70,364.17	965,513.29	0.00	141,679.71	12.80
<u>EXPENDITURE SUMMARY</u>						
Revenues	2,600	0.00	263.06	0.00	2,336.94	89.88
Expenses	<u>1,104,593</u>	<u>75,863.44</u>	<u>1,312,056.82</u>	<u>0.00</u>	<u>(207,463.82)</u>	<u>18.78-</u>
TOTAL EXPENDITURES	1,107,193	75,863.44	1,312,319.88	0.00 (	205,126.88)	18.53-
REVENUE OVER/(UNDER) EXPENDITURES	0 (	5,499.27) (	346,806.59)	0.00	346,806.59	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>14,195</u>	<u>0.00</u>	<u>3,119.88</u>	<u>0.00</u>	<u>11,075.12</u>	<u>78.02</u>
TOTAL Investment Earnings	14,195	0.00	3,119.88	0.00	11,075.12	78.02
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>5,000</u>	<u>(23,169.87)</u>	<u>33,131.10</u>	<u>0.00</u>	<u>(28,131.10)</u>	<u>562.62-</u>
TOTAL Miscellaneous Revenue	5,000	(23,169.87)	33,131.10	0.00	(28,131.10)	562.62-
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,087,998</u>	<u>93,534.04</u>	<u>929,262.31</u>	<u>0.00</u>	<u>158,735.69</u>	<u>14.59</u>
TOTAL Fund Balance Carryover	<u>1,087,998</u>	<u>93,534.04</u>	<u>929,262.31</u>	<u>0.00</u>	<u>158,735.69</u>	<u>14.59</u>
TOTAL Revenues	1,107,193	70,364.17	965,513.29	0.00	141,679.71	12.80
TOTAL REVENUE	1,107,193	70,364.17	965,513.29	0.00	141,679.71	12.80

18 -Health Insurance Fund

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>2,600</u>	<u>0.00</u>	<u>263.06</u>	<u>0.00</u>	<u>2,336.94</u>	<u>89.88</u>
TOTAL Other Services	2,600	0.00	263.06	0.00	2,336.94	89.88
TOTAL Revenues	2,600	0.00	263.06	0.00	2,336.94	89.88
Expenses						
=====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	160,000	13,003.29	129,285.73	0.00	30,714.27	19.20
18-13-80520 Health Insurance Claims	413,989 (	16,893.85)	592,243.52	0.00 (	178,254.52)	43.06-
18-13-80525 Pharmacy Claims	410,604	69,730.25	488,654.64	0.00 (	78,050.64)	19.01-
18-13-80530 Adminstration Cost	<u>120,000</u>	<u>10,023.75</u>	<u>101,872.93</u>	<u>0.00</u>	<u>18,127.07</u>	<u>15.11</u>
TOTAL Personnel Services	1,104,593	75,863.44	1,312,056.82	0.00 (	207,463.82)	18.78-
TOTAL Expenses	1,104,593	75,863.44	1,312,056.82	0.00 (	207,463.82)	18.78-
TOTAL EXPENDITURES	1,107,193	75,863.44	1,312,319.88	0.00 (	205,126.88)	18.53-
REVENUE OVER/(UNDER) EXPENDITURES	0 (	5,499.27) (	346,806.59)	0.00	346,806.59	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,449,766</u>	<u>3,902.23</u>	<u>761,904.43</u>	<u>0.00</u>	<u>687,861.57</u>	<u>47.45</u>
TOTAL REVENUES	1,449,766	3,902.23	761,904.43	0.00	687,861.57	47.45
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>1,449,766</u>	<u>550.00</u>	<u>119,326.63</u>	<u>894,740.26</u>	<u>435,699.11</u>	<u>30.05</u>
TOTAL EXPENDITURES	1,449,766	550.00	119,326.63	894,740.26	435,699.11	30.05
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,352.23	642,577.80 (	894,740.26)	252,162.46	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
20-00-78500 Interest Income	<u>19,766</u>	<u>3,902.23</u>	<u>32,932.48</u>	<u>0.00</u>	(<u>13,166.48</u>)	<u>66.61-</u>
TOTAL Investment Earnings	19,766	3,902.23	32,932.48	0.00	(13,166.48)	66.61-
<u>Miscellaneous Revenue</u>						
20-00-79520 Donations - Parks	<u>500,000</u>	<u>0.00</u>	<u>728,971.95</u>	<u>0.00</u>	(<u>228,971.95</u>)	<u>45.79-</u>
TOTAL Miscellaneous Revenue	500,000	0.00	728,971.95	0.00	(228,971.95)	45.79-
<u>Fund Balance Carryover</u>						
20-00-79820 Carryover - Parks	<u>630,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>630,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	630,000	0.00	0.00	0.00	630,000.00	100.00
<u>Transfers</u>						
20-00-79920 Transfer In	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Transfers	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Revenues	1,449,766	3,902.23	761,904.43	0.00	687,861.57	47.45
TOTAL REVENUE	1,449,766	3,902.23	761,904.43	0.00	687,861.57	47.45

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations =====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	25,000	0.00	3,606.63	0.00	21,393.37	85.57
20-11-83975 Contingency	<u>41,918</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,918.00</u>	<u>100.00</u>
TOTAL Material and Supplies	66,918	0.00	3,606.63	0.00	63,311.37	94.61
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	322,278	550.00	550.00	0.00	321,728.00	99.83
20-11-88600 Redbud Park	<u>1,060,570</u>	<u>0.00</u>	<u>115,170.00</u>	<u>894,740.26</u>	<u>50,659.74</u>	<u>4.78</u>
TOTAL Capital Projects	1,382,848	550.00	115,720.00	894,740.26	372,387.74	26.93
TOTAL Parks Donations	1,449,766	550.00	119,326.63	894,740.26	435,699.11	30.05
TOTAL EXPENDITURES	1,449,766	550.00	119,326.63	894,740.26	435,699.11	30.05
REVENUE OVER/(UNDER) EXPENDITURES	0	3,352.23	642,577.80 (	894,740.26)	252,162.46	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	<u>0</u>	<u>117,119.26</u>	<u>7,818,410.18</u>	<u>0.00</u>	<u>(7,818,410.18)</u>	<u>0.00</u>
TOTAL REVENUES	0	117,119.26	7,818,410.18	0.00	(7,818,410.18)	0.00
<u>EXPENDITURE SUMMARY</u>						
2020 GO Bond	0	0.00	9,783.37	0.00	(9,783.37)	0.00
2021 GO Bond	0	690.83	1,083,793.17	492,055.49	(1,575,848.66)	0.00
2022 GO Bond	0	4,088.72	1,461,213.42	492,996.43	(1,954,209.85)	0.00
2023 GO Bond	0	268,419.26	3,124,367.20	1,397,795.15	(4,522,162.35)	0.00
2024 GO Bond	0	423,847.89	1,829,579.52	1,826,399.53	(3,655,979.05)	0.00
2025 GO Bond	<u>0</u>	<u>564,569.60</u>	<u>767,405.56</u>	<u>0.00</u>	<u>(767,405.56)</u>	<u>0.00</u>
TOTAL EXPENDITURES	0	1,261,616.30	8,276,142.24	4,209,246.60	(12,485,388.84)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(1,144,497.04)	(457,732.06)	(4,209,246.60)	4,666,978.66	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
<u>Intergovernmental</u>						
<u>Investment Earnings</u>						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,000,000.00	0.00 (	7,000,000.00)	0.00
80-00-78530 Premium on issuance of debt	<u>0</u>	<u>0.00</u>	<u>256,300.40</u>	<u>0.00</u> (	<u>256,300.40)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	0.00	7,256,300.40	0.00 (	7,256,300.40)	0.00
<u>Miscellaneous Revenue</u>						
80-00-79091 Interest Income 2021 GO Bon	0	1,576.11	69,537.75	0.00 (	69,537.75)	0.00
80-00-79092 Interest Income 2022 GO	0	5,391.52	77,016.31	0.00 (	77,016.31)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	43,232.44	201,613.91	0.00 (	201,613.91)	0.00
80-00-79094 Interest Income 2024 GO Bon	0	65,069.86	201,436.09	0.00 (	201,436.09)	0.00
80-00-79095 Interest Income 2025 GO Bon	<u>0</u>	<u>1,849.33</u>	<u>12,505.72</u>	<u>0.00</u> (	<u>12,505.72)</u>	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	117,119.26	562,109.78	0.00 (	562,109.78)	0.00
<u>Fund Balance Carryover</u>						
TOTAL Int Earned/Misc Receipts	<u>0</u>	<u>117,119.26</u>	<u>7,818,410.18</u>	<u>0.00</u> (	<u>7,818,410.18)</u>	<u>0.00</u>
TOTAL REVENUE	0	117,119.26	7,818,410.18	0.00 (	7,818,410.18)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
2015 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
2016 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
2017 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
2018 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____

80 -General Obligation Bonds

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
2019 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2020 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
80-90-98950 Traffic Controls	0	0.00	9,783.37	0.00	(9,783.37)	0.00
TOTAL Capital Projects	0	0.00	9,783.37	0.00	(9,783.37)	0.00
<u>Transfers Out</u>						
TOTAL 2020 GO Bond	0	0.00	9,783.37	0.00	(9,783.37)	0.00
2021 GO Bond =====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	105.83	1,001.86	0.00	(1,001.86)	0.00
TOTAL Other Services	0	105.83	1,001.86	0.00	(1,001.86)	0.00
<u>Capital Projects</u>						
80-91-98550 Water Projects	0	0.00	1,070,313.18	4,333.45	(1,074,646.63)	0.00
80-91-98950 Parks	0	0.00	6,583.00	260,567.42	(267,150.42)	0.00
TOTAL Capital Projects	0	0.00	1,076,896.18	264,900.87	(1,341,797.05)	0.00
<u>Transfers Out</u>						
80-91-99800 Other Expense paid from int	0	585.00	5,895.13	227,154.62	(233,049.75)	0.00
TOTAL Transfers Out	0	585.00	5,895.13	227,154.62	(233,049.75)	0.00
TOTAL 2021 GO Bond	0	690.83	1,083,793.17	492,055.49	(1,575,848.66)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2022 GO Bond						
=====						
<u>Other Services</u>						
80-92-85400 Bank Charges	<u>0</u>	<u>116.22</u>	<u>2,153.64</u>	<u>0.00</u>	(<u>2,153.64</u>)	<u>0.00</u>
TOTAL Other Services	0	116.22	2,153.64	0.00	(2,153.64)	0.00
<u>Capital Projects</u>						
80-92-97550 Paving Projects	0	0.00	11,032.28	0.00	(11,032.28)	0.00
80-92-98550 Water Projects	0	3,972.50	1,293,734.83	364,824.51	(1,658,559.34)	0.00
80-92-98750 Sanitary Sewer Projects	<u>0</u>	<u>0.00</u>	<u>116,436.00</u>	<u>54,695.96</u>	(<u>171,131.96</u>)	<u>0.00</u>
TOTAL Capital Projects	0	3,972.50	1,421,203.11	419,520.47	(1,840,723.58)	0.00
<u>Transfers Out</u>						
80-92-99450 Technology	0	0.00	16,490.17	3,793.33	(20,283.50)	0.00
80-92-99800 Expenses paid from Interest	<u>0</u>	<u>0.00</u>	<u>21,366.50</u>	<u>69,682.63</u>	(<u>91,049.13</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	37,856.67	73,475.96	(111,332.63)	0.00
TOTAL 2022 GO Bond	0	4,088.72	1,461,213.42	492,996.43	(1,954,209.85)	0.00
2023 GO Bond						
=====						
<u>Other Services</u>						
80-93-85400 Bank Charges	<u>0</u>	<u>25.00</u>	<u>1,587.14</u>	<u>0.00</u>	(<u>1,587.14</u>)	<u>0.00</u>
TOTAL Other Services	0	25.00	1,587.14	0.00	(1,587.14)	0.00
<u>Capital Projects</u>						
80-93-96550 Public Works Facility	0	6,675.52	22,632.39	84,205.88	(106,838.27)	0.00
80-93-97550 Paving Projects	0	20,067.84	2,377,936.17	96,024.40	(2,473,960.57)	0.00
80-93-98550 Water Projects	0	147,906.90	532,727.02	655,964.65	(1,188,691.67)	0.00
80-93-98950 Park Projects	<u>0</u>	<u>91,569.00</u>	<u>91,569.00</u>	<u>29,755.79</u>	(<u>121,324.79</u>)	<u>0.00</u>
TOTAL Capital Projects	0	266,219.26	3,024,864.58	865,950.72	(3,890,815.30)	0.00
<u>Transfers Out</u>						
80-93-99450 Technology Projects	0	2,175.00	26,217.22	50,915.30	(77,132.52)	0.00
80-93-99700 Fire Projects	0	0.00	71,698.26	0.00	(71,698.26)	0.00
80-93-99800 Other expenses paid from in	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>480,929.13</u>	(<u>480,929.13</u>)	<u>0.00</u>
TOTAL Transfers Out	0	2,175.00	97,915.48	531,844.43	(629,759.91)	0.00
TOTAL 2023 GO Bond	0	268,419.26	3,124,367.20	1,397,795.15	(4,522,162.35)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2024 GO Bond						
=====						
<u>Other Services</u>						
80-94-85400 Bank Charges	<u>0</u>	<u>269.00</u>	<u>2,241.65</u>	<u>0.00</u>	(<u>2,241.65</u>)	<u>0.00</u>
TOTAL Other Services	0	269.00	2,241.65	0.00	(2,241.65)	0.00
<u>Capital Projects</u>						
80-94-96700 Public Works Vehicles	0	122,095.00	400,716.69	0.00	(400,716.69)	0.00
80-94-97550 PAVING PROJECTS	0	301,483.89	936,258.52	1,581,696.07	(2,517,954.59)	0.00
80-94-98550 Water Projects	0	0.00	73,281.00	0.00	(73,281.00)	0.00
80-94-98950 Park Projects	<u>0</u>	<u>0.00</u>	<u>378,518.41</u>	<u>211,421.43</u>	(<u>589,939.84</u>)	<u>0.00</u>
TOTAL Capital Projects	0	423,578.89	1,788,774.62	1,793,117.50	(3,581,892.12)	0.00
<u>Transfers Out</u>						
80-94-99600 Police Projects	0	0.00	38,563.25	0.00	(38,563.25)	0.00
80-94-99800 Expenses paid from interest	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>33,282.03</u>	(<u>33,282.03</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	38,563.25	33,282.03	(71,845.28)	0.00
TOTAL 2024 GO Bond	0	423,847.89	1,829,579.52	1,826,399.53	(3,655,979.05)	0.00
2025 GO Bond						
=====						
<u>Other Services</u>						
80-95-85400 Bank Charges	<u>0</u>	<u>125.10</u>	<u>669.72</u>	<u>0.00</u>	(<u>669.72</u>)	<u>0.00</u>
TOTAL Other Services	0	125.10	669.72	0.00	(669.72)	0.00
<u>Capital Projects</u>						
80-95-97690 Bond Issuance Cost	0	0.00	93,725.00	0.00	(93,725.00)	0.00
80-95-98550 Water Projects	<u>0</u>	<u>540,787.50</u>	<u>540,787.50</u>	<u>0.00</u>	(<u>540,787.50</u>)	<u>0.00</u>
TOTAL Capital Projects	0	540,787.50	634,512.50	0.00	(634,512.50)	0.00
<u>Transfers Out</u>						
80-95-99600 Police Projects	0	23,657.00	131,150.84	0.00	(131,150.84)	0.00
80-95-99800 Expenses paid from interest	<u>0</u>	<u>0.00</u>	<u>1,072.50</u>	<u>0.00</u>	(<u>1,072.50</u>)	<u>0.00</u>
TOTAL Transfers Out	0	23,657.00	132,223.34	0.00	(132,223.34)	0.00
TOTAL 2025 GO Bond	0	564,569.60	767,405.56	0.00	(767,405.56)	0.00
TOTAL EXPENDITURES	0	1,261,616.30	8,276,142.24	4,209,246.60	(12,485,388.84)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,144,497.04)	(457,732.06)	(4,209,246.60)	4,666,978.66	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

99 -Pooled Cash

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

**City of Nichols Hills
2021 GO Bond Issue**

AS OF:

04/30/25

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							365,091.97	365,091.97
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	856,547.97	193,686.06	277,689.83	-	-	729,292.41	4,822.30	2,062,038.57
2023-2024	16,696.55	1,174,596.59	-	328,077.62	-	-	121,845.83	1,641,216.59
2024-2025	-	1,531,411.18	-	6,583.00	-	-	5,895.13	1,543,889.31
7/31/2024		465,431.56					223.13	465,654.69
8/31/2024		163,776.07					3,137.00	166,913.07
9/30/2024		524,622.17					780.00	525,402.17
10/31/2024		226,394.02						226,394.02
11/30/2024		138,187.01					1,170.00	139,357.01
12/31/2024		4,333.45						4,333.45
1/31/2025		4,333.45						4,333.45
2/28/2025				6,583.00				6,583.00
3/31/2025		4,333.45						4,333.45
4/30/2025							585.00	585.00
PROJECT COST	3,054,405.32	3,019,720.05	323,752.80	376,820.90	113,313.48	738,561.07	135,499.54	7,762,073.17
TOTAL TO DATE:								
Available Funds - Prior to encumbrances	(0.00)	4,333.45	(0.00)	260,567.42	(0.00)	0.00	229,592.43	494,493.30
ENCUMBRANCES:								
Water Treatment Facility WC-2101		4,333.45						492,055.49
Redbud Park - Greenshade				260,567.42			227,154.62	
Available Funds - After encumbrances	(0.00)	(0.00)	(0.00)	0.00	(0.00)	0.00	2,437.81	2,437.81
CASH		495,078.30					Interest Earnings:	
CD'S		-					Prior Fiscal Years	301,504.46
EXPENSE ACCRUED		(585.00)					Current Fiscal Year	69,537.75
ENCUMBRANCES		(492,055.49)					Bank Charges:	
		2,437.81					Prior Fiscal Years	(4,948.38)
							Current Fiscal Year	(1,001.86)
							FUNDS AVAILABLE	<u>2,437.81</u>

AS OF: 4/30/2025

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AS OF: 04/30/25

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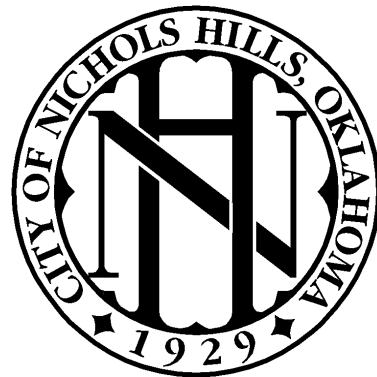
AS OF: 04/30/25

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AS OF: 04/30/25

Available Funds - After encumbrances

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	12,505.72
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(669.72)
FUNDS AVAILABLE	6,501,400.56



Information Systems

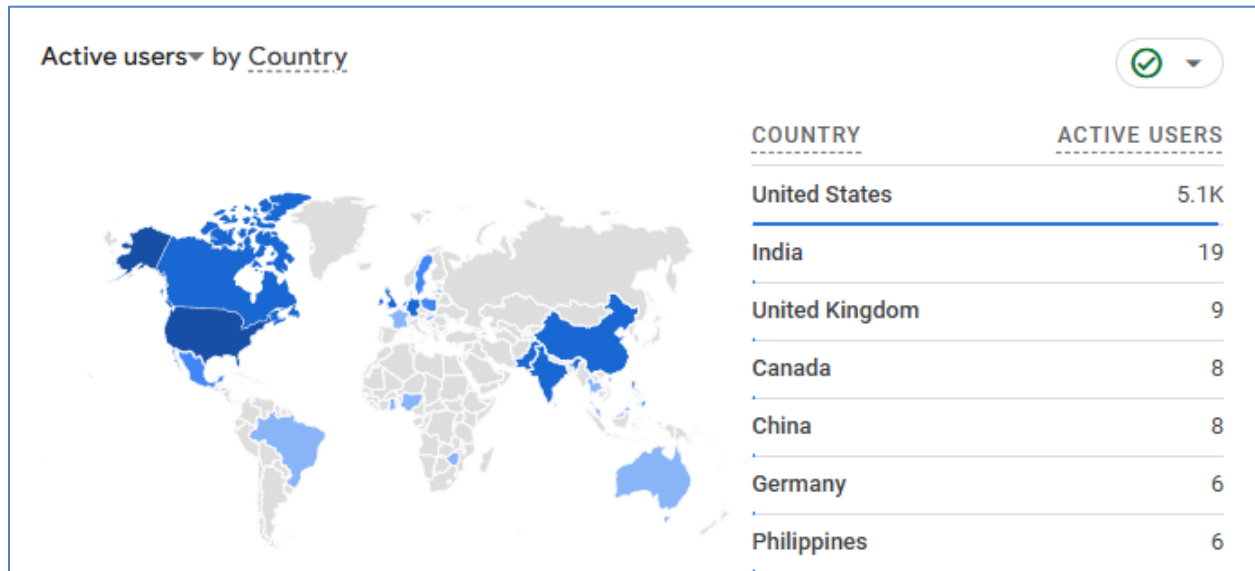
City of Nichols Hills



Monthly Report – April 2025

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month of April, over 5,000 individuals browsed the City's website.



City ▼ +		↓ Active users
Total		5,225 100% of total
1	Aspen	2,770 (53.01%)
2	Oklahoma City	762 (14.58%)
3	Dallas	646 (12.36%)
4	(not set)	97 (1.86%)
5	Chicago	48 (0.92%)
6	Edmond	48 (0.92%)
7	Norman	47 (0.9%)
8	Miami	40 (0.77%)
9	Columbus	27 (0.52%)
10	Los Angeles	27 (0.52%)

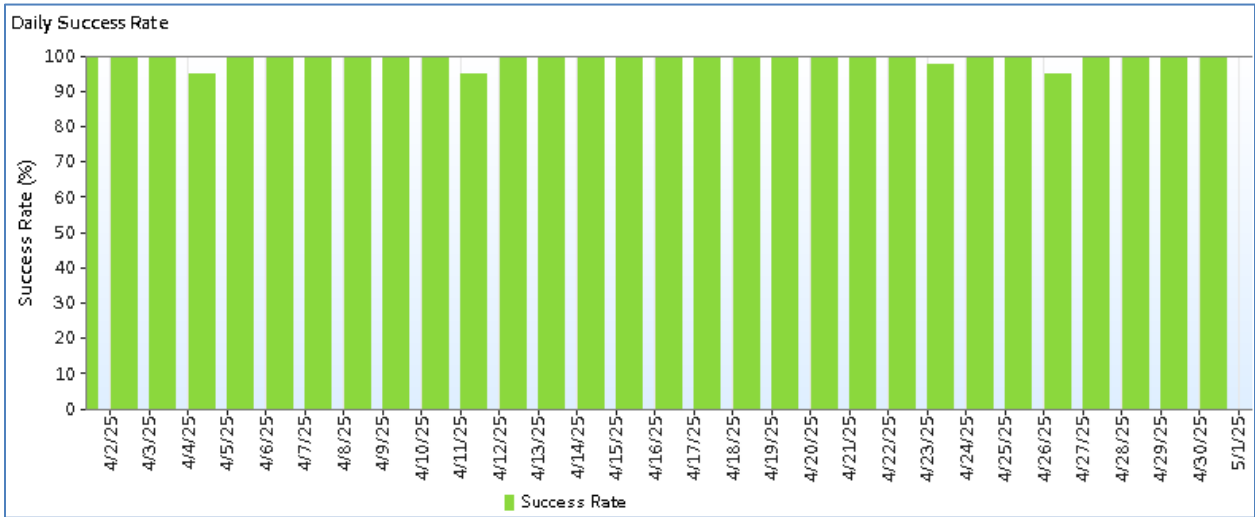
Region ▼ +		↓ Active users
Total		5,225 100% of total
1	Colorado	2,796 (53.51%)
2	Oklahoma	1,020 (19.52%)
3	Texas	764 (14.62%)
4	Illinois	70 (1.34%)
5	California	66 (1.26%)
6	Florida	57 (1.09%)
7	Missouri	35 (0.67%)
8	(not set)	31 (0.59%)
9	Ohio	30 (0.57%)
10	Arkansas	28 (0.54%)



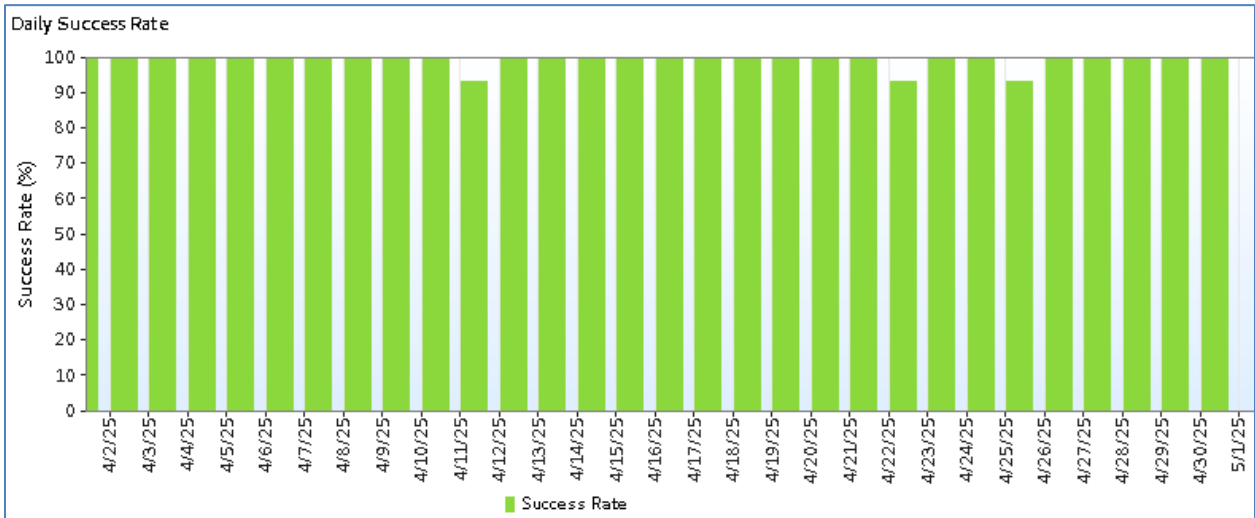
Backup Report

All City backup devices and services have been healthy and are running viable backup jobs.

City Hall



Public Works





Email Status Reports:

April Statistics: 46,554 emails received. Legitimate: 27,130. Spam: 19,406. Viruses: 18.

Hovering over hyperlinks in an email can reveal where the web address will take you. If it looks malicious, it probably is. Stop, look, and think before you click that malicious link!

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Apr	Not Spam	27130	58.28%
	Spam	19406	41.68%
	Virus	18	0.04%
Subtotal (3)		46554	100.00%
Total		46554	100%

Non-Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Apr	Access Control-Safe-Relay	266	0.98%
	Disclaimer	23321	85.96%
	Domain Safe	53	0.20%
	Not Spam	708	2.61%
	System Safe	2532	9.33%
	User Safe	250	0.92%
Subtotal (6)		27130	100.00%
Total		27130	100%



Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Apr	Access Control-Relay Denied	49	0.25%
	Attachment Filter	22	0.11%
	Banned Word	7	0.04%
	Bayesian	97	0.50%
	Behavior Analysis	66	0.34%
	Bounce Verification	12	0.06%
	Content Monitor and Filter	4	0.02%
	DMARC Failure	215	1.11%
	DNSBL	145	0.75%
	Domain Block	379	1.95%
	AntiSpam	527	2.72%
	AntiSpam-IP	13452	69.32%
	WebFilter	1534	7.90%
	Header Analysis	13	0.07%
	Heuristic	80	0.41%
	Recipient Verification	662	3.41%
	SMTP Auth Failure	63	0.32%
	SPF Failure	6	0.03%
	SURBL •	31	0.16%
	Sender Reputation	469	2.42%
	Session Limit	363	1.87%
	System Block	1116	5.75%
	User Block	94	0.48%
Subtotal (23)		19406	100.00%
Total		19406	100%



Monthly Report – April 2025

Virus Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Apr	File	1	5.56%
	Sandbox URL	12	66.67%
	Virus Signature	5	27.78%
Subtotal (3)		18	100.00%
Total		18	100%

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked one employee into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

Phishing Security Test Report

04/18/2025 - 04/26/2025

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Business, Reported Phishes of the Week

Groups: Employees

Statistics

See report at <https://training.knowbe4.com>

1.5%	68	68	32	1	0	0	0	0	0	10	0
Phish-prone Percentage	Recipients	Delivered	Opened	Clicked	QR Code Scanned	Replied	Attachment Opened	Macro Enabled	Data Entered	PAB Reported	Bounced

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Activities:

1. Scheduled all meetings for the month of April on the city's broadcast system.
2. Configured more settings on the city's mass notification service.
3. Replaced the Police Detectives' workstation and monitors.



Monthly Report – April 2025

4. Worked with a support partner to troubleshoot an issue with downloading a file to a specific folder on the Police server. It was an operating system security tweak that solved the problem.
5. IS Technician assisted the engineering firm with browser configuration settings on the City Manager's workstation.
6. Created a budgetary quote for adding IT-related services and equipment for additional offices to be built at the Public Works facility.
7. Broadcast and recorded the Planning Commission meeting and uploaded it to the On-Demand service. Generate the closed captioning service for the video.
8. Updated the phone server database for the Public Works department.
9. Met with a support partner to discuss future city data center upgrades and possible costs associated with the project.
10. IS Technician developed an electronic visitor application log for the Police Dispatch department, tracking all guests who visit this secured area.
11. Add bad actors to city blocklists.
12. Purchase additional radio programming for Public Works.
13. Add two new patrol vehicles to the city's fuel systems database.
14. Support partner installed a new panic alarm system at the Public Works facility.
15. Configured new presentation for the City Hall lobby TV content player.
16. Troubleshoot an issue with one of the virtual backup proxies for a backup device that is unable to connect to a cluster.
17. Ask Public Works to come out and add fuel to the generator at City Hall in anticipation of severe weather in the area.
18. Drafted an AI Policy for the city.
19. Broadcast and recorded the Council Meeting and uploaded it to the On-Demand service. Generated closed captioning for the video.
20. Assisted Public Works Director with email issue.
21. Attended a meeting with a support partner to discuss possible implementation plans for new backup solutions.
22. Replaced a bad hard drive in one of the city's servers at City Hall.
23. Updated firmware on several security devices to patch new vulnerabilities.
24. Assisted Police Officer with issue filing an accident report.
25. Updated the group policy templates for city servers.
26. Sent the Detective's laptop in for repair after the screen went out.
27. Attended a bond meeting at Public Works.
28. Replaced the missing faceplate in the City Hall lobby.
29. Added more bad actors to city blocklists.
30. Deployed all critical and important updates to all city workstations, servers and devices.
31. Still working with phone companies to get quotes for new on-premises and cloud-hosted phone systems.



32. Broadcast and recorded the Building Commission meeting and uploaded it to the On-Demand service. Generated closed captioning for the video.
33. Researched a new storage server for the Police department.
34. Posted content on the city website for the Public Works department.
35. IS Technician has configured additional security settings on the Public Works network to strengthen its security posture.
36. Clean up the image server repository and remove obsolete computer images.
37. Exported the Building Commission pre-meetings for the building inspectors and placed them in the meetings folder.
38. Broadcast and recorded the Public Arts Commission meeting and uploaded it to the On-Demand service. Generated closed captioning for the video.
39. Discussed iPAWS registration with the city's Emergency Manager.
40. Sent out notifications for employees to finish their required cybersecurity training.
41. Consulted with the Detective regarding a possible workstation or laptop that is separate from the city's network to review mobile device data downloaded from the devices currently under investigation.
42. Added Animal Control officer to the camera dashboard for Grand Park.
43. Consulted with ISP/Telephone service partner to discuss plans and pricing for new services, depending on what kind of phone system is installed.
44. Updated MFA device and agent software to the latest firmware version.
45. Configured mass notification incident templates for the city's system.
46. IS Technician assisted the Dispatch department and support partner with a connection issue after the support partner updated the software on the police server.
47. Broadcast and recorded the Environment, Health, and Sustainability meeting and uploaded to the On-Demand service. Generated closed captioning for the video.
48. IS Technician worked with a support partner to install a new notification service to notify Well Operators when there is an issue with the water systems.
49. IS Technician assisted three Public Works employees with new mobile phone upgrades.
50. IS Technician assisted the Fire Department with configuring a mobile tablet to run emergency software.

April 30th, 2025

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the May 13th, 2025 Council Meeting.

2021 G.O. Bond Issue:

- **Arsenic Removal Water Treatment Plant (WC-2101)**

Contractor:	Landmark Const. LLC	Original Contract Amount:	\$3,498,000.00
Start Date:	March 25 th , 2024	Amended Contract Amount:	\$3,518,673.00
Award Date:	February 13 th , 2024	Claims to Date Less Ret.:	\$3,175,697.24
Project Duration:	180 Calendar Days	Amount Remaining:	\$863,395.76
Days Used:	272	Percent Complete:	95%

2022/2023 G.O. Bond Issue:

- **Water Well #13 Re-Drill (WW-2201)**

Contractor:	Davis Water Well, LLC	Original Contract Amount:	\$1,476,494.00
Start Date:	January 13 th , 2025	Amended Contract Amount:	\$ -
Award Date:	December 10 th , 2024	Claims to Date Less Ret.:	\$881,241.85
Project Duration:	120 Calendar Days	Amount Remaining:	\$713,434.05
Days Used:	67	Percent Complete:	50%

2024 G.O. Bond Issue:

- **Paving Improvements to the 1200 Block of Larchmont Lane (PC-2402)**

Contractor:	SAC Services, LLC	Original Contract Amount:	\$729,849.00
Start Date:	November 12 th , 2024	Amended Contract Amount:	\$ -
Award Date:	September 10 th , 2024	Claims to Date Less Ret.:	\$580,614.77
Project Duration:	120 Calendar Days	Amount Remaining:	\$387,629.29
Days Used:	77	Percent Complete:	95%

- Paving Improvements to the 1400 & 1500 Blocks of Camden Way (PC-2403)**
 Contractor: CGC LLC Original Contract Amount: \$1,119,450.00
 Start Date: March 24th, 2025 Amended Contract Amount: \$ -
 Award Date: February 10th, 2025 Claims to Date Less Ret.: \$48,296.69
 Project Duration: 150 Calendar Days Amount Remaining: \$1,119,450.00
 Days Used: 8 Percent Complete: 5%
- Paving Improvements to the 1600 & 1700 Blocks of Elmhurst Avenue (PC-2404)**
 Design Underway
- Paving Improvements to the 1700 & 1800 Blocks of Westminster Place (PC-2501)**
 Design Underway

Other Projects:

- Red Bud Park (FC-2401/SC-2501)**
 Construction Underway (Construction Administration being handled by HFSD, Inc.)
- Westminster Park (FC-2501)**
 Contract Awarded to Rudy Construction; Construction to begin in May.
- Public Works Garage Addition (FC-2502)**
 Design Underway

Sincerely,

Smith Roberts Baldischwiler, LLC


 Grady J. Wade, P.E.
 City Engineer

GJW
 Cc: File 117564

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES APRIL 2025	288.00
	REDBUD FOUNDATION INC	00-34300	Bonds held in reserv	REDBUD FOUNDATION INC	6,000.00
				TOTAL:	6,288.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	377.20
		02-84700	Telephone	MONTHLY CHARGES	377.19
	VISA	02-84300	Training & Membershi	PRE COUNCIL MEETING	62.96
		02-84300	Training & Membershi	LUNCH MEETING	75.62
		02-84300	Training & Membershi	WALL STREET JOURNAL	8.00
		02-84300	Training & Membershi	LUNCH MEETING	52.55
		02-84300	Training & Membershi	LUNCH MEETING	18.15
		02-84300	Training & Membershi	LUNCH MEETING	48.76
		02-84300	Training & Membershi	OML CONFERENCE	250.00
		02-84300	Training & Membershi	OVERPAID INVOICE	0.55-
	VISA	02-83000	Material & Supplies	25-26 CALENDAR	13.02
	PETTY CASH	02-84300	Training & Membershi	APRIL 2025 RECEIPTS	124.16
	VISA	02-84300	Training & Membershi	COPELAND CPE	349.37
		02-84300	Training & Membershi	OSCPA DUES - COPELAND	360.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	91.61
				TOTAL:	2,208.04
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	19,557.00
				TOTAL:	19,557.00
Municipal Court	PETTY CASH	05-83000	Material & Supplies	APRIL 2025 RECEIPTS	12.37
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	91.61
	MULTILINGUAL COMMUNICATION S	05-86050	Consulting	INTERPRETOR FOR COURT	87.40
				TOTAL:	191.38
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance	HALL BODY ARMOR	800.68
	CASEY NIX	06-84950	EV Charging	APRIL HOME CHARGING	29.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	685.08
		06-84700	Telephone	MONTHLY CHARGES	708.70
	VISA	06-83000	Material & Supplies	SUPPLIES	15.73
		06-84200	Building Maintenance		194.00
		06-83000	Material & Supplies	SUPPLIES	92.62
		06-83000	Material & Supplies	SUPPLIES	127.90
		06-83000	Material & Supplies	SUPPLIES	44.10
		06-83000	Material & Supplies	SUPPLIES	0.78
	TRANSUNION RISK AND ALTERNAT	06-83000	Material & Supplies	ACCESS TO DATABASE	100.00
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	UNLEADED	7,113.12
	METRO EMERGENCY UPFITTERS	06-84100	Vehicle Maintenance	ARM REST	85.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	961.94
	EXPERT AUTO CARE LLC	06-84100	Vehicle Maintenance	OIL CHANGES FLAT REPAIRS	104.82
		06-84100	Vehicle Maintenance	OIL CHANGES FLAT REPAIRS	94.73
		06-84100	Vehicle Maintenance	POLICE OIL CHANGES	189.46
		06-84100	Vehicle Maintenance	EXPERT AUTO CARE LLC	189.46-
	LIGHTHOUSE FOR PUBLIC SAFETY	06-84000	Equipment Maintenanc	PD COMMUNITY APP	3,500.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	366.43
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	TO CORRECT DATE OF INVOICE	1,293.28-
		06-84100	Vehicle Maintenance	TO CORRECT AMOUNT	1,293.28
		06-84100	Vehicle Maintenance	TO CORRECT INVOICE DATE	1,229.18-
		06-84100	Vehicle Maintenance	BRAKES 18 FORD TAURUS	1,229.18
	FLOCK SAFETY	06-84000	Equipment Maintenanc		3,000.00

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	BRANDON EDWARDS	06-84950	EV Charging	HOME CHARGING APRIL 2025	64.48
	FORD PRO	06-84100	Vehicle Maintenance	GPS TREACKING	280.20
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREENS	48.00
		06-81200	Medical Exams	DRUG SCREENS	48.00
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	99.30
		06-84950	EV Charging	MONTHLY CHARGES	118.53
	ONG	06-84800	Utilities	MONTHLY CHARGES	122.84
		06-84800	Utilities	FEBRUARY 2025 CHARGES	351.26
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	BULBS WIPERS FLUID	9.09
		06-84100	Vehicle Maintenance	BULBS WIPERS FLUID	23.98
		06-84100	Vehicle Maintenance	BULBS WIPERS FLUID	19.74
			TOTAL:		19,210.05
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	214.89
		07-83000	Material & Supplies	SUPPLIES	18.80
		07-83000	Material & Supplies	SUPPLIES	60.47
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION SUPPLIES	47.98
	EMSA	07-85200	EMSA Subsidy	APRIL 2025 SUBSIDY	2,623.29
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	140.08
		07-84700	Telephone	MONTHLY CHARGES	140.08
	VISA	07-83000	Material & Supplies	STOP THE BLEED SUPPLIES	149.14
		07-83000	Material & Supplies	BEACON LIGHT AND MOUNT	121.60
		07-83000	Material & Supplies	STATION SUPPLIES	124.83
		07-83000	Material & Supplies	PIKEPASS	9.54
	MARK LEY	07-84300	Training & Membershi	CAR SEAT CERT REIMB.	55.00
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	UNLEADED	811.99
		07-84900	Fuel	DIESEL	1,123.87
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	OVERAGE CHARGE	15.81
		07-84000	Equipment Maintenanc	FD COPY MACHINE	13.28
	JOE GODDARD ENTERPRISED LLC	07-84000	Equipment Maintenanc	ENCODER WIRE REPAIR	655.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	184.82
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	183.21
	VISA	07-83000	Material & Supplies	LUNCH BP32 BUILD	100.00
		07-83000	Material & Supplies	OVERPAID INVOICE	0.05-
	RAPIDFIRE	07-84200	Building Maintenance	ANNUAL FIRE ALARM TEST	450.00
	MES SERVICE COMPANY LLC	07-84000	Equipment Maintenanc	SCBA FIT & FUNCTION TEST	1,751.96
	OG&E	07-84800	Utilities	MONTHLY CHARGES	70.68
	ONG	07-84800	Utilities	MONTHLY CHARGES	122.84
		07-84800	Utilities	FEBRUARY 2025 CHARGES	351.26
	OREILLY AUTOMOTIVE STORES IN	07-84100	Vehicle Maintenance	OIL & FILTER BP32	90.15
		07-84100	Vehicle Maintenance	T31 & E33 DEF	19.98
	KENNY REYES	07-84300	Training & Membershi	TC: MARTHA COLLAR TECH RE	31.00
			TOTAL:		9,681.50
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	16,802.50
			TOTAL:		16,802.50
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	26.00
		09-84700	Telephone	MONTHLY CHARGES	26.00
	WAL-MART #9502	09-83000	Material & Supplies	WATER	94.23
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	129.96
		09-84700	Telephone	MONTHLY CHARGES	129.96
	US FLEET TRACKING	09-84100	Vehicle Maintenance	INVOICE	149.75
	PREMIER TRUCK GROUP	09-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	932.21

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PETROLEUM TRADERS CORPORATIO	09-84900	Fuel	UNLEADED	1,671.53
		09-84900	Fuel	DIESEL	531.95
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	629.81
	CRAFCO INC	09-83000	Material & Supplies	ASPHALT	150.70
	GELLCO CLOTHING & SHOES INC	09-83500	Safety Supplies	BOOTS	150.00
		09-83500	Safety Supplies	SAFTEY BOOTS	150.00
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	MATERIAL	248.00
	HOME DEPOT	09-83000	Material & Supplies	HOME DEPOT	81.48
		09-83000	Material & Supplies	SUPPLIES	315.86
		09-83000	Material & Supplies	QUICK CRETE	23.92
	INTERSTATE BATTERY SUPPLY	09-84100	Vehicle Maintenance	BATTERY	122.95
	J & E SUPPLY CO INC	09-83000	Material & Supplies	TOOLS	6.48
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	53.37
		09-85500	Street Lighting	MONTHLY CHARGES	54.00
		09-85500	Street Lighting	MONTHLY CHARGES	53.91
		09-85500	Street Lighting	MONTHLY CHARGES	52.72
		09-85500	Street Lighting	MONTHLY CHARGES	53.18
		09-85500	Street Lighting	MONTHLY CHARGES	52.90
		09-85500	Street Lighting	MONTHLY CHARGES	53.18
		09-84800	Utilities	MONTHLY CHARGES	175.84
		09-85500	Street Lighting	MONTHLY CHARGES	8,927.50
		09-85500	Street Lighting	MONTHLY CHARGES	52.80
		09-85500	Street Lighting	MONTHLY CHARGES	53.83
		09-85500	Street Lighting	MONTHLY CHARGES	52.72
		09-85500	Street Lighting	MONTHLY CHARGES	53.18
		09-85500	Street Lighting	MONTHLY CHARGES	52.92
		09-85500	Street Lighting	MONTHLY CHARGES	53.18
		09-85500	Street Lighting	MONTHLY CHARGES	53.46
	ONG	09-84800	Utilities	MONTHLY CHARGES	39.60
		09-84800	Utilities	FEBRUARY 2025 CHARGES	131.02
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	OIL	64.46
				TOTAL:	15,654.56
Sanitation	WAL-MART #9502	10-83500	Safety Supplies	WATER	94.23
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	144.96
		10-84700	Telephone	MONTHLY CHARGES	144.96
	US FLEET TRACKING	10-84100	Vehicle Maintenance	INVOICE	89.85
	PETROLEUM TRADERS CORPORATIO	10-84900	Fuel	DIESEL	60.23
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	1,014.46
	WEX BANK	10-84900	Fuel	ONCUE	152.01
		10-84900	Fuel	CNG	100.53
		10-84900	Fuel	CNG	68.51
		10-84900	Fuel	CNG	79.59
		10-84900	Fuel	CNG	160.02
		10-84900	Fuel	CNG	100.03
		10-84900	Fuel	CNG	85.84
		10-84900	Fuel	CNG	72.12
		10-84900	Fuel	CNG	92.08
		10-84900	Fuel	FUEL	147.70
		10-84900	Fuel	FUEL	81.24
		10-84900	Fuel	FUEL	35.68
		10-84900	Fuel	CNG	37.18
		10-84900	Fuel	FUEL	46.94
		10-84900	Fuel	CNG	134.26

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		10-84900	Fuel	CNG	118.03
		10-84900	Fuel	CNG	100.76
		10-84900	Fuel	FINANCE CHARGE	456.93
		10-84900	Fuel	FUEL	92.24
		10-84900	Fuel	CNG	103.04
		10-84900	Fuel	CNG	95.73
		10-84900	Fuel	CNG	74.80
	OKLAHOMA CITY TREASURY	10-85800	Landfill Disposal	APRIL 2025	39.50
	REPUBLIC SERVICES	10-85800	Landfill Disposal	APRIL 2025 COM GARBAGE	75.72
		10-85825	Commercial Garbage D	APRIL 2025 COM GARBAGE	11,156.76
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	APRIL 2025	4,902.27
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	48.00
	OG&E	10-84800	Utilities	MONTHLY CHARGES	175.85
	ONG	10-84800	Utilities	MONTHLY CHARGES	39.60
		10-84800	Utilities	FEBRUARY 2025 CHARGES	131.02
			TOTAL:		20,552.67
Parks Department	MADISON TURF FARMS LLC	11-85700	Parks Maintenance	SOD	360.00
	ALL PRO ROOFING & REMODELING	11-85700	Parks Maintenance	PARK MAINTENANCE	385.00
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,621.00
		11-85700	Parks Maintenance	IRRIGATION MISC	2,445.98
		11-85700	Parks Maintenance	IRRIGATION MISC	968.00
	OG&E	11-84800	Utilities	MONTHLY CHARGES	56.44
		11-84800	Utilities	MONTHLY CHARGES	61.08
			TOTAL:		21,897.50
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.32
		12-84700	Telephone	MONTHLY CHARGES	69.33
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	126.68
		12-84700	Telephone	MONTHLY CHARGES	126.68
	RAM PRODUCTS INC	12-84000	Equipment Maintenanc	EQUIPMENT MAINT	512.06
	VISA	12-83700	Misc. Supplies	TRAVEL	21.77
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED	167.98
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	45.80
	VISA	12-84200	Building Maintenance	AMAZON	123.52
		12-84200	Building Maintenance	AMAZON	52.23
		12-84300	Training & Membershi	ADOBE	19.99
		12-84200	Building Maintenance	AMAZON	129.99
		12-84200	Building Maintenance	BUILDING	129.99
		12-84000	Equipment Maintenanc	NORTHERN TOOL	612.98
		12-84000	Equipment Maintenanc	NORTHHERN TOOL	849.98
		12-84200	Building Maintenance	PAID INVOICE 2 TIMES	129.99-
		12-84000	Equipment Maintenanc	RETURNED GENERATOR	599.99-
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING	79.00
	CROSSLAND'S A & A RENT ALL	12-84600	Lease/Rental	RENTAL	215.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	104.69
	OG&E	12-84800	Utilities	MONTHLY CHARGES	175.85
	ONG	12-84800	Utilities	MONTHLY CHARGES	39.60
		12-84800	Utilities	FEBRUARY 2025 CHARGES	131.03
			TOTAL:		3,073.49
General Government	MISC VENDOR ERICK BENAVIDES	13-87000	Misc. Expenses	ERICK BENAVIDES:	200.00
	WAL-MART #9502	13-83000	Material & Supplies	SUPPLIES	194.46
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING APRIL 2025	77.30

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	VISA	13-87000	Misc. Expenses	DEEP DUECE GRILL	3,275.00
		13-83000	Material & Supplies	AMAZON	85.85
		13-83000	Material & Supplies	AMAZON	84.95
		13-83000	Material & Supplies	AMAZON	27.44
		13-83000	Material & Supplies	AMAZON	89.86
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	58.00
		13-84200	Building Maintenance	PEST CONTROL	276.24
		13-84200	Building Maintenance	PEST CONTROL	114.00
		13-84200	Building Maintenance	PEST CONTROL	58.00
	PETTY CASH	13-87000	Misc. Expenses	APRIL 2025 RECEIPTS	100.00
	VISA	13-87000	Misc. Expenses	HOFFMAN PICTURE	36.03
		13-87000	Misc. Expenses	LIGHTERS FOR EVENT	2.16
		13-87000	Misc. Expenses	EMPLOYEE LUNCH	194.41
		13-87000	Misc. Expenses	FRAME FOR MAYOR PICTURE	20.63
		13-87000	Misc. Expenses	PARTY IN THE PARK PRINTS	706.00
		13-87000	Misc. Expenses	PARTY IN THE PARK FLYERS	21.00
		13-87000	Misc. Expenses	BIRTHDAY CARD	4.32
		13-83000	Material & Supplies	BIRTHDAY CAKE	86.00
		13-87000	Misc. Expenses	PARTY IN THE PARK PRINTS	36.00
		13-87000	Misc. Expenses	HOT DOG PARTY IN THE PARK	400.00
	BFAC.COM	13-87000	Misc. Expenses	CITY APP ANNUAL HOSTING	4,999.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	DRIVE REBUILD REPAIR	7,202.00
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.80
	CIVICPLUS LLC	13-87000	Misc. Expenses	MUNICODE UPDATES	2,636.80
		13-87000	Misc. Expenses	MUNICODE SUPPORT FEE	314.21
	OK COUNTY ELECTION BOARD	13-87000	Misc. Expenses	ELECTION EXPENSE	1,914.65
	CROSSLAND'S A & A RENT ALL	13-87000	Misc. Expenses	RENTAL CHAIRS AND TABLES	115.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	129.60
		13-83000	Material & Supplies	5 GAL WATER	144.00
	FRIDAY	13-87000	Misc. Expenses	PARTY IN THE PARK AD	1,040.00
		13-86300	Publications	NOTICES AND PUBLICATIONS	42.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	406.80
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	222.50
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	S-40 LB SOLAR SALT	81.00
	NORTHWEST LAWN MAINTENANCE I	13-84200	Building Maintenance	1844 WESTMINSTER LAWNCARE	125.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	PENCILS, PAPER & POST ITS	80.93
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,604.87
		13-84800	Utilities	MONTHLY CHARGES	2,800.90
	OMAG	13-86100	Liability Insurance/	ADDITIONAL PREMIUM	392.00
	ONG	13-84800	Utilities	MONTHLY CHARGES	122.85
		13-84800	Utilities	FEBRUARY 2025 CHARGES	387.39
				TOTAL:	33,374.84
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.99
		14-84700	Telephone	MONTHLY CHARGES	51.99
	WAL-MART #9502	14-83000	Material & Supplies	WATER	94.23
	INTERNATIONAL CODE COUNCIL I	14-84300	Training & Membershi	ONLINE	49.00
		14-84300	Training & Membershi	TO CORRECT VENDOR	49.00-
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	385.86
		14-84700	Telephone	MONTHLY CHARGES	365.84
	US FLEET TRACKING	14-84100	Vehicle Maintenance	INVOICE	149.75

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED	841.20
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	792.95
	ANIMAL WELFARE DIVISION	14-85300	Animal Welfare	ANIMAL WELFARE	370.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	93.62
	VISA	14-83000	Material & Supplies	AMAZON	18.98
		14-83000	Material & Supplies	AMAZON	19.63
		14-83000	Material & Supplies	HARBOR FREIGHT	24.99
		14-84300	Training & Membershi	AMAZON	107.88
		14-84300	Training & Membershi	ONLINE CLASS	49.00
		14-83000	Material & Supplies	CODE	59.26
		14-83000	Material & Supplies	FLYER	83.06
		14-84300	Training & Membershi	CREDIT	180.54-
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKER GPS	14.00
	GELLCO CLOTHING & SHOES INC	14-83500	Safety Supplies	SAFTEY EQUIPMENT	134.95
	TYLER TECHNOLOGIES INC	14-84300	Training & Membershi	CODE TRAINING	320.00
	INSTANT SIGNS INC	14-83000	Material & Supplies	INVOICE 36561	283.37
	OG&E	14-84800	Utilities	MONTHLY CHARGES	175.85
	ONG	14-84800	Utilities	MONTHLY CHARGES	39.62
		14-84800	Utilities	FEBRUARY 2025 CHARGES	131.03
			TOTAL:		4,478.51
Risk Manager	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.32
		15-84700	Telephone	MONTHLY CHARGES	43.32
	VISA	15-84300	Training & Membershi	AMAZON	35.99
		15-84300	Training & Membershi	AMAZON	50.00
		15-84300	Training & Membershi	AMAZON	26.97
		15-84300	Training & Membershi	DUNKIN DONUTS	47.75
		15-84300	Training & Membershi	TO CORRECT CREDIT MEMO	49.58
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED	213.67
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.80
			TOTAL:		556.40
Information Systems Mg	WAL-MART #9502	16-84000	Equipment Maintenanc	WALMART INVOICE	194.44
	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
		16-84600	Lease/Rental	GRAND PARK CAMERAS	248.84
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	129.18
		16-84700	Telephone	MONTHLY CHARGES	159.17
	TELVUE	16-84000	Equipment Maintenanc	CLOUD STORAGE RENEWAL	4,275.00
	VISA	16-84000	Equipment Maintenanc	ADOBE PRO FOR PW	208.22
		16-84000	Equipment Maintenanc	PHONE CASES FOR PW	16.98
		16-84200	Building Maintenance	HARDWARE FACEPLATE	12.24
		16-83000	Material Supplies	AMAZON PURCHASE FOR IT	107.07
		16-84000	Equipment Maintenanc	AMAZON PURCHASE	36.84
		16-84000	Equipment Maintenanc	AMAZON INVOICE	8.81
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.80
			TOTAL:		6,856.58

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	RETIREE BREAKFAST	191.67
				TOTAL:	191.67

FUND: Designated Funds-Pol

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	VISA	06-83000	Material & Supplies	DISPATCH APPR WEEK	315.00
				TOTAL:	315.00

FUND: Designated Funds-PW

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
INVALID DEPARTMENT	TROCHTAS FLOWERS INC	12-83000	Material & Supplies	FLOWERS	95.00
				TOTAL:	95.00

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	ALL COUNTY H 00-34150	Utility Refunds	01-00024-27	2.70
		GALICIA, MIC 00-34150	Utility Refunds	01-00078-03	52.45
		CASTIGLIONE 00-34150	Utility Refunds	01-00158-09	120.40
		CLEMENTS, AN 00-34150	Utility Refunds	01-00281-09	200.47
		BROOKOVER, E 00-34150	Utility Refunds	01-00835-05	214.04
	TYLER TECHNOLOGIES INC	00-34500	Due to Tyler Tech (C	INSITE TRANSACTION FEES	1,230.00
				TOTAL:	1,820.06
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	26.00
		12-84700	Telephone	MONTHLY CHARGES	26.00
	WAL-MART #9502	12-83000	Materials & Supplies	WATER	94.23
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	SUPPLIES	122.96
	TOTAL PUMP & SUPPLY	12-84500	Well Maintenance		1,069.03
		12-84500	Well Maintenance	SUPPLIES	22.42
	FIRESTONE COMPLETE AUTO	12-84100	Vehicle Maintenance	TIRE	216.65
		12-84950	Printing & Processin	UTILITY LATE INVOICES	86.96
	TPSI	12-84950	Printing & Processin	UTILITY INVOICES APRIL 25	1,429.39
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER QUALITY	140.00
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	664.25
		12-84700	Telephone	MONTHLY CHARGES	650.08
	UTILITY TECHNOLOGY SERVICES	12-83000	Materials & Supplies	SENSUS COMMAND	488.00
	US FLEET TRACKING	12-84100	Vehicle Maintenance	INVOICE	269.55
	LAMPTON WELDING SUPPLY CO IN	12-84600	Equipment Rental	RENTAL	169.90
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED	2,517.82
		12-84900	Fuel	DIESEL	1,329.03
	BOB HOWARD CHRYSLER JEEP DOD	12-84100	Vehicle Maintenance	UNIT 10 REPAIR	1,165.83
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	1,061.01
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	68,115.35
	PETTY CASH	12-83200	Office Supplies	APRIL 2025 RECEIPTS	9.35
		12-83200	Office Supplies	APRIL 2025 RECEIPTS	8.99
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	VISA	12-84300	Training & Membershi	WATER SERVICE FEE	308.80
		12-84300	Training & Membershi	WATER SERVICE FEE	78.73
		12-84000	Equipment Maintenanc	HARBOR	249.98
		12-84300	Training & Membershi	LUNCH	28.47
	T-MOBILE USA INC	12-84100	Vehicle Maintenance	TRACKER GPS	28.00
	FIRE HYDRANT SERVICES AND RE	12-84000	Equipment Maintenanc	HYDRANT REPAIRS	7,900.00
	DEQ	12-84300	Training & Membershi	PERMIT	595.00
	GELLCO CLOTHING & SHOES INC	12-83500	Safety Supplies	SAFTEY BOOTD	150.00
	HOME DEPOT	12-83000	Materials & Supplies	DRILL SET FOR WATER	325.94
		12-83000	Materials & Supplies	HOME DEPOT	73.29
		12-83000	Materials & Supplies	1 1/4 PVC	24.23
		12-83000	Materials & Supplies	SILT FENCE	101.94
		12-83000	Materials & Supplies	SUPPLIES	222.31
		12-83300	Minor Tools	TOOLS	199.00
		12-83300	Minor Tools	TOOLS	139.00
		12-83300	Minor Tools	TOLLS	57.94
		12-84100	Vehicle Maintenance	INTERSTATE	232.95
		12-84500	Well Maintenance	PIPE	1,026.18
	J & E SUPPLY CO INC	12-83300	Minor Tools	TOOLS AND SUPPLY	28.46
	SAINTS OCCUPATIONAL HEALTH	12-81200	Medical Exams	DRUG SCREENS	96.00
	OG&E	12-84800	Utilities	MONTHLY CHARGES	1,123.22
		12-84800	Utilities	MONTHLY CHARGES	175.85
		12-84800	Utilities	MONTHLY CHARGES	5,746.46

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84800	Utilities	MONTHLY CHARGES	1,003.13
		12-84800	Utilities	MONTHLY CHARGES	1,689.27
		12-84800	Utilities	MONTHLY CHARGES	9,974.88
		12-84800	Utilities	MONTHLY CHARGES	230.99
		12-84800	Utilities	MONTHLY CHARGES	1,347.17
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	SUPPLIES	240.00
		12-83000	Materials & Supplies	GASKETS	202.50
		12-83000	Materials & Supplies	PARTS	880.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	162.28
		12-84800	Utilities	MONTHLY CHARGES	175.50
		12-84800	Utilities	MONTHLY CHARGES	153.21
		12-84800	Utilities	MONTHLY CHARGES	174.52
		12-84800	Utilities	MONTHLY CHARGES	39.62
		12-84800	Utilities	FEBRUARY 2025 CHARGES	861.23
	OREILLY AUTOMOTIVE STORES IN	12-84000	Equipment Maintenanc	ORIELYS	74.90
		12-84100	Vehicle Maintenance	OIL	64.45
		12-84100	Vehicle Maintenance	OREILLY AP	9.98
	SMITH FARM & GARDEN	12-83000	Materials & Supplies	SUPPLIES	6.80
		12-83000	Materials & Supplies	SUPPLIES	20.59
		12-83000	Materials & Supplies	CREDIT ON INVOICE 170480	0.20-
		12-83000	Materials & Supplies	CREDIT INVOICE 170482	0.60-
				TOTAL:	117,071.93

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	OKLAHOMA BODY WORKS	06-88100	Capital Outlay - Veh	VEHICLE REPAIR	3,740.35
		06-88100	Capital Outlay - Veh	VEHICLE REPAIR SUPP	100.60
				TOTAL:	3,840.95
Fire Department	VISA	07-88500	Capital Imp-Equipmen	STEPPER MACHINE	2,099.99
				TOTAL:	2,099.99
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-88000	Capital Outlay	WESTMINSTER PARK PLANS	6,000.00
				TOTAL:	6,000.00
Information Systems	DIGI SECURITY SYSTEMS, LLC	16-88500	Capital Imp-Equipmen	PANICA ALARM SYSTEM FOR P	4,583.21
		16-88500	Capital Imp-Equipmen	PANICA ALARM SYSTEM FOR P	288.00
				TOTAL:	4,871.21

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NNHMA	STOLZ TELECOM LLC	12-88600	Capital Imp - Radios	TWO WAY RADIOS	2,346.06
			TOTAL:		2,346.06

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	LUX POOL SERVICES, LLC	11-88000	Capital Outlay	POOL REPAIR	550.00
				TOTAL:	550.00

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-99800	Other Expense paid f	MISC GO BOND	585.00
				TOTAL:	585.00
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98550	Water Projects	WW-2201 RE-DRILL WELL #13	3,972.50
				TOTAL:	3,972.50
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-98550	Water Projects	WW-2401 NBC WELL	5,925.00
		93-96550	Public Works Facilit	FC-2502 PW FACILITY	6,675.52
		93-97550	Paving Projects	PC-2404 ENGINEERING	20,067.84
	STOLZ TELECOM LLC	93-99450	Technology Projects	RADIO REPEATER PROGRAMING	2,175.00
	LEA PARK & PLAY, INC.	93-98950	Park Projects	PLAYGROUND EQUIPMENT	91,569.00
	DAVIS WATER WELL, LLC	93-98550	Water Projects	WW-2201 WATER WELL #13	118,181.90
	FRONTIER LOGGING CORP	93-98550	Water Projects	WELL REHAB	23,800.00
				TOTAL:	268,394.26
2024 GO BOND	SMITH ROBERTS BALDISCHWILER	94-97550	PAVING PROJECTS	PC-2402	6,357.51
		94-97550	PAVING PROJECTS	PC-2403	6,963.63
	SAC SERVICES INC	94-97550	PAVING PROJECTS	PC-2402 1200 LARCHMONT	238,395.06
	CGC, LLC	94-97550	PAVING PROJECTS	PC-2403 CAMDEN	48,296.69
	ECS SOUTHWEST LLP	94-97550	PAVING PROJECTS	PC-2402 TESTING	1,471.00
	J & R EQUIPMENT CO	94-96700	Public Works Vehicle	REAR LOADER BODY	122,095.00
				TOTAL:	423,578.89
2025 GO Bond	UTILITY TECHNOLOGY SERVICES	95-98550	Water Projects	SUPPLIES	215,601.75
		95-98550	Water Projects	SUPPLIES	325,185.75
	METRO EMERGENCY UPFITTERS	95-99600	Police Projects	EQUIPMENT AND LABOR	23,657.00
	FRONTIER LOGGING CORP	95-98550	Water Projects	WELL REHAB	23,800.00
		95-98550	Water Projects	FRONTIER LOGGING CORP	23,800.00-
				TOTAL:	564,444.50

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===== FUND TOTALS =====
01  General Fund                180,383.02
03  Designated Fds-Fire & Gen    191.67
04  Designated Funds-Police      315.00
05  Designated Funds-PW          95.00
06  Municipal Authority          118,891.99
07  General Fund - CIP           16,812.15
13  Municipal Authority - CIP     2,346.06
20  Designated Funds-Parks       550.00
80  General Obligation Bonds     1,260,975.15
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      GRAND TOTAL:              1,580,560.04
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TOTAL PAGES: 15

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 4/01/2025 THRU 5/01/2025
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

HFSD, Inc.
3100 NW 149th St
Oklahoma City, OK 73134 US
showard@hfsd.org



INVOICE

BILL TO
Attn: Shane Pate, City Manager
City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, OK 73116

INVOICE 8533A
DATE 04/23/2025
TERMS Due on recpt

PROJECT NAME ADD. DETAILS
Westminster Park Bid Phase

DESCRIPTION	QTY	DUE	RATE	AMOUNT
Landscape Architectural services for Westminster Park, Nichols Hills, OK				0.00
				0.00
Task 1 - Preliminary Park Property Studies (PAID)	0		12,000.00	0.00
Task 2 - Conceptual Design (PAID)	0		26,600.00	0.00
Task 3 - Construction Documents Phase (PAID)	0		38,000.00	0.00
Task 4 - Bid Phase	1	6,000.00 of 6,000.00	6,000.00	6,000.00
Task 5 - Construction Administration/Observation	0		14,000.00	0.00
Sub-Consultants (Water Feature/Elec./Structural)	0		10,000.00	0.00
Total Amount Previously Invoiced: \$76,600.00				SUBTOTAL 6,000.00
Total Amount Paid: \$76,600.00				TAX (0) 0.00
Total Contract Amount: \$106,600.00				TOTAL 6,000.00
				BALANCE DUE \$6,000.00



April 30th, 2025

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4
Nichols Hills Project No. PC-2402
2024 G.O. Bond Issue Paving Improvements to
the 1200 Block of Larchmont Lane
Contractor: SAC Services, Inc.
Original Contract Amount: \$729,849.00
Current Contract Amount: \$729,849.00
Claims to Date Less Ret.: \$580,614.77
Paid to Date: \$342,219.71
Amount Remaining: \$387,629.29
Current Amount Due: \$238,395.06

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **\$238,395.06**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2024 G.O. Bond Issue Paving Account
(Acct. #80-94-97550) \$238,395.06

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #117566-2402
Enclosure

PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2024 G.O. Bond Issue Paving Improvements
1200 Block of Larchmont Lane

SAC Services, Inc.
3600 S. Ross Ave.
OKC, OK 73119

From: 3/1/2025 To: 3/31/2025
Notice to Proceed: 10/1/2024
Project Duration: 120 Calendar Days
Days Used: 77
Days Remaining: 43

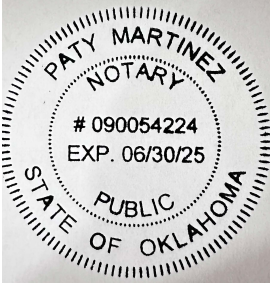
PC-2402

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	Aggregate Base Type A W/ Excavation (6")	CY	580.00	282.07	301.04	583.11	\$121.70	\$70,964.49	100.54
2	Aggregate Base Type A W/ Excavation	CY	400.00	1.50	21.50	23.00	\$130.00	\$2,990.00	5.75
3	Portland Cement Concrete Pavement (6")	SY	3,121.00	1,391.20	1,640.69	3,031.89	\$83.00	\$251,646.87	97.14
4	Integral Curb (6" Barrier)	LF	1,977.00	750.25	996.00	1,746.25	\$9.00	\$15,716.25	88.33
5	Concrete Curb and Gutter (6" Barrier)	LF	328.00	0.00	227.25	227.25	\$32.00	\$7,272.00	69.28
6	Cast Iron Curb Hood	EA	28.00	1.00	22.00	23.00	\$250.00	\$5,750.00	82.14
7	Water Line Lowering (Complete In Place - 6" Main)	EA	2.00	0.00	0.00	0.00	\$17,500.00	\$0.00	0.00
8	Water Service Line Long (2")	EA	10.00	1.00	2.00	3.00	\$3,100.00	\$9,300.00	30.00
9	Remove and Reset Sign	LF	1.00	0.00	1.00	1.00	\$300.00	\$300.00	100.00
10	Remove and Reset Lawn Irrigation Pipe (1/2" to 2" Diameter)	LF	800.00	375.00	634.00	1,009.00	\$8.50	\$8,576.50	126.13
11	Remove and Reset Lawn Irrigation Head	EA	80.00	45.00	46.00	91.00	\$45.00	\$4,095.00	113.75
12	Color Audio/Video Recording (Pre and Post Construction)	LS	1.00	0.00	0.50	0.50	\$2,500.00	\$1,250.00	50.00
13	Construction Staking	LS	1.00	0.50	0.50	1.00	\$12,500.00	\$12,500.00	100.00
14	Construction Signing and Traffic Control	LS	1.00	0.50	0.50	1.00	\$9,550.00	\$9,550.00	100.00
15	Mobilization	LS	1.00	0.00	1.00	1.00	\$35,000.00	\$35,000.00	100.00
16	Adjust Exist Structure (Manhole)	EA	1.00	0.00	0.00	0.00	\$950.00	\$0.00	0.00
17	Adjust Exist Structure (Inlet)	EA	1.00	0.00	0.00	0.00	\$1,200.00	\$0.00	0.00
18	Street Pavement Removal	SY	3,090.00	1,503.51	1,702.52	3,206.03	\$14.00	\$44,884.42	103.76
19	Remove Concrete Driveway	SY	257.00	123.63	181.91	305.54	\$14.00	\$4,277.56	118.89
20	Separator Fabric for Bases	SY	3,481.00	1,692.39	1,855.28	3,547.67	\$2.50	\$8,869.18	101.92
21	Geogrid for Bases	SY	400.00	0.00	0.00	0.00	\$14.00	\$0.00	0.00
22	6" P.C. Concrete Driveway (HES)	SY	209.00	123.63	181.91	305.54	\$92.00	\$28,109.68	146.19
23	6" Perforated Underdrain Pipe (Complete in Place)	LF	2,297.00	920.00	1,373.60	2,293.60	\$35.00	\$80,276.00	99.85
24	6" Non-Perforated Underdrain Pipe (Complete in Place)	LF	56.00	15.00	41.30	56.30	\$35.00	\$1,970.50	100.54
25	Solid Slab Sodding	LS	1.00	0.40	0.50	0.90	\$8,750.00	\$7,875.00	90.00
26	Tree Removal	EA	1.00	0.00	0.00	0.00	\$1,800.00	\$0.00	0.00
27	Rock Bag Inlet Barrier	LF	39.00	0.00	0.00	0.00	\$12.50	\$0.00	0.00
28	Curb Inlet Sediment Filter	EA	3.00	0.00	0.00	0.00	\$250.00	\$0.00	0.00

ORIGINAL CONTRACT AMOUNT:	\$729,849.00	TOTAL AMOUNT OF WORK TO DATE:	\$611,173.44
CHANGES TO DATE:		MATERIAL ON HAND:	\$0.00
Amendment No. 1	\$0.00	TOTAL TO DATE:	\$611,173.44
Change Order No. 1	\$0.00	LESS 5% RETAINAGE:	\$30,558.67
		DIFFERENCE:	\$580,614.77
		SUBTOTAL:	\$580,614.77
		LESS PREVIOUS PAYMENTS:	\$342,219.71
CURRENT CONTRACT AMOUNT:	\$729,849.00	CONTRACT AMOUNT DUE THIS ESTIMATE:	\$238,395.06

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:
Arturo Martinez, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Arturo Martinez
SAC Services, Inc.
Project Manager
Subscribed and sworn to before me April 24, 2025.
Paty Martinez
Notary Public, Clerk or Judge
My Commission Expires: June 30, 2025



CERTIFICATE OF ENGINEER:
I certify that this estimate of \$238,395.06 on this contract is correct, due and payable under the terms of this contract.
SMITH ROBERTS BALDISCHWILER, LLC
BY: *Gaddy J. Wade*
Gaddy J. Wade, P.E.

OFFICER'S APPROVAL:
I hereby certify the articles listed hereon have been received or services performed and this claim is
APPROVED for payment for \$
this _____ day of _____, 20____.
CITY OF NICHOLS HILLS



April 30th, 2025

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. PC-2403
2024 G.O. Bond Issue Paving Improvements to
the 1400 & 1500 Blocks of Camden Way
Contractor: CGC, LLC
Original Contract Amount: \$1,119,450.00
Current Contract Amount: \$1,119,450.00
Claims to Date Less Ret.: \$48,296.69
Paid to Date: \$0.00
Amount Remaining: \$1,119,450.00
Current Amount Due: \$48,296.69

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **\$48,296.69**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2024 G.O. Bond Issue Paving Account
(Acct. #80-94-97550) \$48,296.69

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #117566-2403
Enclosure

PROGRESSIVE ESTIMATE NO. 1

Nichols Hills 2024 G.O. Bond Issue Paving Improvements
1400 & 1500 Blocks of Camden Way

CGC, LLC
101 W. 5th St.
Edmond, OK 73003

From: 3/24/2025 To: 3/31/2025
Notice to Proceed: 3/24/2025
Project Duration: 150 Calendar Days
Days Used: 8
Days Remaining: 142

PC-2403

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	1,075.00	55.67	0.00	55.67	\$135.00	\$7,515.45	5.18
2	AGGREGATE BASE (TYPE A) W/EXCAVATION	CY	400.00	3.06	0.00	3.06	\$100.00	\$306.00	0.77
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,020.00	0.00	0.00	0.00	\$80.00	\$0.00	0.00
4	INTEGRAL CURB (6" BARRIER)	LF	3,891.00	20.00	0.00	20.00	\$10.00	\$200.00	0.51
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	15.00	0.00	0.00	0.00	\$800.00	\$0.00	0.00
6	WATER LINE LOWERING (8" WATER MAIN)	EA	2.00	0.00	0.00	0.00	\$13,000.00	\$0.00	0.00
7	WATER SERVICE LINE LONG (2")	EA	10.00	0.00	0.00	0.00	\$4,500.00	\$0.00	0.00
8	REMOVE AND RESET SIGN	EA	6.00	0.00	0.00	0.00	\$500.00	\$0.00	0.00
9	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	960.00	0.00	0.00	0.00	\$10.00	\$0.00	0.00
10	REMOVE & RESET LAWN IRRIGATION HEAD	EA	96.00	0.00	0.00	0.00	\$70.00	\$0.00	0.00
11	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.50	0.00	0.50	\$1,000.00	\$500.00	50.00
12	CONSTRUCTION STAKING	LS	1.00	0.20	0.00	0.20	\$13,000.00	\$2,600.00	20.00
13	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.10	0.00	0.10	\$20,000.00	\$2,000.00	10.00
14	MOBILIZATION	EA	1.00	0.50	0.00	0.50	\$50,000.00	\$25,000.00	50.00
15	RELOCATE EXIST. STRUCTURE (WATER METER)	EA	3.00	0.00	0.00	0.00	\$1,500.00	\$0.00	0.00
16	RELOCATE EXIST. STRUCTURE (WATER VALVE)	EA	1.00	0.00	0.00	0.00	\$750.00	\$0.00	0.00
17	RELOCATE EXIST. STRUCTURE (FIRE HYDRANT)	EA	1.00	0.00	0.00	0.00	\$5,500.00	\$0.00	0.00
18	ADJUST EXIST. STRUCTURE (INLET)	EA	3.00	0.00	0.00	0.00	\$2,500.00	\$0.00	0.00
19	SIDEWALK REMOVAL	SY	23.00	0.00	0.00	0.00	\$14.00	\$0.00	0.00
20	STREET PAVEMENT REMOVAL	SY	5,703.00	531.22	0.00	531.22	\$14.00	\$7,437.08	9.31
21	REMOVE DRIVEWAY (CONCRETE)	SY	206.00	0.00	0.00	0.00	\$14.00	\$0.00	0.00
22	SEPARATOR FABRIC FOR BASES (SP)	SY	6,444.00	334.03	0.00	334.03	\$3.00	\$1,002.09	5.18
23	GEOGRID FOR BASES	SY	400.00	0.00	0.00	0.00	\$4.00	\$0.00	0.00
24	SIDEWALK (4")	SY	15.00	0.00	0.00	0.00	\$150.00	\$0.00	0.00
25	6" P.C. CONCRETE DRIVEWAY (HES)	SY	183.00	42.78	0.00	42.78	\$100.00	\$4,278.00	23.38
26	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,192.00	0.00	0.00	0.00	\$20.00	\$0.00	0.00
27	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	211.00	0.00	0.00	0.00	\$20.00	\$0.00	0.00
28	ADA CURB RAMP	EA	1.00	0.00	0.00	0.00	\$2,500.00	\$0.00	0.00
29	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	\$15,000.00	\$0.00	0.00
30	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	\$1,500.00	\$0.00	0.00
31	ROCK BAG INLET BARRIER	EA	77.00	0.00	0.00	0.00	\$15.00	\$0.00	0.00
32	CURB INLET SEDIMENT FILTER	LF	5.00	0.00	0.00	0.00	\$200.00	\$0.00	0.00

ORIGINAL CONTRACT AMOUNT: \$1,119,450.00

CHANGES TO DATE:
Amendment No. 1
Change Order No. 1

TOTAL AMOUNT OF WORK TO DATE: \$50,838.62
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$50,838.62
LESS 5% RETAINAGE: \$2,541.93
DIFFERENCE: \$48,296.69
SUBTOTAL: \$48,296.69
LESS PREVIOUS PAYMENTS: \$0.00

CURRENT CONTRACT AMOUNT: \$1,119,450.00

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

I, Travis Williamson, of lawful age, being first duly sworn, says that (s)/he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Travis Williamson

CGC, LLC
Project Manager

Subscribed and sworn to before me 4-23, 2025

Heidi Brewer
Notary Public, Clerk or Judge

My Commission Expires: 8-15-2028

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$48,296.69 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Gladys J. Wade
Gladys J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is
APPROVED for payment for \$ _____

this _____ day of _____, 20____.

CITY OF NICHOLS HILLS

HEIDI BREWER
Notary Public, State of Oklahoma
Commission # 12007700
My Commission Expires 08-15-2028



April 30th, 2025

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. WW-2201
2022 G.O. Bond Issue
Water Well #13
Contractor: Davis Water Well, LLC
Original Contract Amount: \$1,476,494.00
Current Contract Amount: \$1,476,494.00
Claims to Date Less Ret.: \$881,241.85
Paid to Date: \$763,059.95
Amount Remaining: \$713,434.05
Current Amount Due: \$118,181.90

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **\$118,181.90**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2023 G.O. Bond Issue Water Account
(Acct. #80-93-98550) \$118,181.90

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116003D
Enclosure

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills 2022 G.O. Bond Issue
Water Well #13

Davis Water Well, LLC
45 Knight Road
Whitesboro, TX 76273

From: 3/1/2025 To: 3/31/2025
Notice to Proceed: 1/13/2025
Project Duration: 150 Calendar Days
Days Used: 67
Days Remaining: 83

WW-2201

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	DEMO EXISTING WELL HOUSE, CONCRETE FOUNDATIONS & STRUCTURES	EA	1.00	0.00	0.75	0.75	\$14,152.00	\$10,615.00	75.01
2	PLUG & ABANDON EXISTING WELL	EA	1.00	1.00	0.00	1.00	\$31,450.00	\$31,450.00	100.00
3	PILOT WELL (COMPLETE)	LF	720.00	0.00	720.00	720.00	\$375.00	\$270,000.00	100.00
4	ZONE ISOLATION TESTING (PILOT WELL)	EA	5.00	0.00	7.00	7.00	\$20,000.00	\$140,000.00	140.00
5	PRODUCTION WELL (COMPLETE)	EA	1.00	0.00	1.00	1.00	\$350,000.00	\$350,000.00	100.00
6	PRODUCTION WELL - PERFORATING	EA	384.00	472.00	0.00	472.00	\$145.00	\$68,440.00	122.92
7	PRODUCTION WELL - DISINFECTION	EA	1.00	0.00	0.00	0.00	\$7,500.00	\$0.00	0.00
8	PRODUCTION WELL - TEST PUMPING	EA	1.00	0.00	0.00	0.00	\$20,750.00	\$0.00	0.00
9	PRODUCTION WELL - PUMP/MOTOR & APPURTENANCES	EA	1.00	0.00	0.00	0.00	\$56,621.00	\$0.00	0.00
10	PRODUCTION WELL - COLUMN PIPE	LF	720.00	0.00	0.00	0.00	\$21.00	\$0.00	0.00
11	PRODUCTION WELL - SUBMERSIBLE CABLE	LF	750.00	0.00	0.00	0.00	\$16.50	\$0.00	0.00
12	GEOPHYSICAL LOGGING	EA	1.00	1.00	0.00	1.00	\$23,125.00	\$23,125.00	100.00
13	ELECTRICAL EQUIPMENT AND CONTROLS (COMPLETE)	EA	1.00	0.00	0.00	0.00	\$101,419.00	\$0.00	0.00
14	STANDBY EMERGENCY GENERATOR (COMPLETE)	EA	1.00	0.00	0.00	0.00	\$75,345.00	\$0.00	0.00
15	WELL HEAD FITTINGS (COMPLETE)	EA	1.00	0.00	0.00	0.00	\$30,230.00	\$0.00	0.00
16	START-UP SERVICE	EA	1.00	0.00	0.00	0.00	\$2,864.00	\$0.00	0.00
17	WATER QUALITY SAMPLING	EA	1.00	0.00	0.00	1.00	\$1,387.00	\$1,387.00	100.00
18	WELL HOUSE (COMPLETE)	EA	1.00	0.00	0.00	0.00	\$116,095.00	\$0.00	0.00
19	6" PVC SCH 40 DRAIN LINE	LF	20.00	0.00	0.00	0.00	\$78.70	\$0.00	0.00
20	PORTLAND CEMENT CONCRETE PAVEMENT (8")	SY	199.00	0.00	0.00	0.00	\$244.00	\$0.00	0.00
21	GRATED DROP INLET (PRECAST)(BLOW OFF BOX)	EA	1.00	0.00	0.00	0.00	\$7,159.00	\$0.00	0.00
22	4" C150 DIP WATERLINE	LF	4.00	0.00	0.00	0.00	\$864.00	\$0.00	0.00
23	4" DIP 90° BEND (DIP) COMPACT (MJ)	EA	1.00	0.00	0.00	0.00	\$626.00	\$0.00	0.00
24	4" MEGA-LUG (SERIES 1104)	EA	4.00	0.00	0.00	0.00	\$129.00	\$0.00	0.00
25	6" GATE VALVE & BOX	EA	1.00	0.00	0.00	0.00	\$2,098.00	\$0.00	0.00
26	6" PLUG	EA	1.00	0.00	0.00	0.00	\$494.00	\$0.00	0.00
27	6"x4" DIP REDUCER (DIP) COMPACT (MJ)	EA	1.00	0.00	0.00	0.00	\$483.00	\$0.00	0.00
28	6" C900 PVC WATERLINE (PUSH-ON JOINT) (DR-14)	LF	130.00	0.00	0.00	0.00	\$34.00	\$0.00	0.00
29	6"x3" TEE (DIP) COMPACT (MJ)	EA	1.00	0.00	0.00	0.00	\$791.00	\$0.00	0.00
30	6" DIP 45° BEND (DIP) COMPACT (MJ)	EA	5.00	0.00	0.00	0.00	\$351.00	\$0.00	0.00
31	6" DIP SOLID SLEEVE	EA	1.00	0.00	0.00	0.00	\$569.00	\$0.00	0.00
32	6" DIP CAP (DIP) COMPACT (MJ)	EA	1.00	0.00	0.00	0.00	\$300.00	\$0.00	0.00
33	6" MEGA-LUG (SERIES 1106)	EA	1.00	0.00	0.00	0.00	\$222.00	\$0.00	0.00
34	6" MEGA-LUG (SERIES 2006PV)	EA	17.00	0.00	0.00	0.00	\$230.00	\$0.00	0.00
35	6"x3" WYE CONNECTION (PVC)	EA	1.00	0.00	0.00	0.00	\$3,093.00	\$0.00	0.00
36	WET CONNECTION (6")	EA	1.00	0.00	0.00	0.00	\$2,498.00	\$0.00	0.00
37	4" GATE VALVE (FLANGE BY MJ)	EA	1.00	0.00	0.00	0.00	\$1,626.00	\$0.00	0.00
38	3" GATE VALVE & BOX (MJ)	EA	1.00	0.00	0.00	0.00	\$1,717.00	\$0.00	0.00
39	3" C900 PVC WATERLINE (PUSH-ON JOINT)(DR-14)	LF	50.00	0.00	0.00	0.00	\$20.48	\$0.00	0.00
40	3" MEGA-LUG (SERIES 2003PV)	EA	9.00	0.00	0.00	0.00	\$145.00	\$0.00	0.00
41	CONSTRUCTION STAKING	LS	1.00	0.00	0.00	0.00	\$3,500.00	\$0.00	0.00
42	PRE/POST CONSTRUCTION VIDEOS	LS	1.00	0.50	0.50	0.50	\$832.00	\$416.00	50.00
43	MOBILIZATION	LS	1.00	0.00	0.50	0.50	\$4,884.00	\$2,442.00	50.00
44	CLEARING AND GRUBBING	LS	1.00	0.00	1.00	1.00	\$24,420.00	\$24,420.00	100.00
45	SIDEWALK (5')	SY	43.00	0.00	0.00	0.00	\$194.00	\$0.00	0.00
46	TYPE I PLAIN RIP RAP	CY	2.00	0.00	0.00	0.00	\$1,332.00	\$0.00	0.00
47	TYPE I FENCE	L.F.	353.00	0.00	0.00	0.00	\$133.00	\$0.00	0.00
48	SOLID SLAB SOD	LS	1.00	0.00	0.00	0.00	\$7,470.00	\$0.00	0.00
49	EROSION CONTROL	LS	1.00	0.00	1.00	1.00	\$5,328.00	\$5,328.00	100.00

ORIGINAL CONTRACT AMOUNT: \$1,476,494.00

CHANGES TO DATE:

Amendment No. 1 \$0.00
Change Order No. 1 \$0.00

CURRENT CONTRACT AMOUNT: \$1,476,494.00

TOTAL AMOUNT OF WORK TO DATE: \$927,623.00
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$927,623.00
LESS 5% RETAINAGE: \$46,381.15
DIFFERENCE: \$881,241.85
SUBTOTAL: \$881,241.85
LESS PREVIOUS PAYMENTS: \$763,059.95

CONTRACT AMOUNT DUE THIS ESTIMATE: \$118,181.90

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

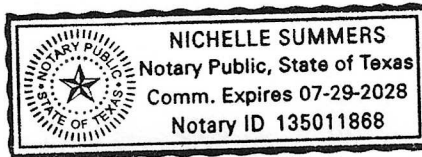
Broad Davis of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Davis Water Well, LLC
Project Manager

Subscribed and sworn to before me April 23, 2025.

Notary Public, Clerk or Judge

My Commission Expires: 07/29/28



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$118,181.90 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

Proj. #118003D

CHANGE ORDER NO. 3
Nichols Hills 2021 G.O. Bond Issue Water Treatment Facility
Arsenic Removal Water Treatment Plant
WC-2101
April 30th, 2025

I. SCOPE

The scope of this CHANGE ORDER is to add chlorine and pH analyzers along with additional wiring in order to automate the chlorine injection system. In addition, control wiring to additional flow meters and control valves has been added to the project.

II. JUSTIFICATION

Work is being performed to further automate the system and move the chlorine injection point of the water system as requested by Public Works staff. This change will provide additional detention time to the water after chlorine has been introduced to the system.

III. COST

CHANGE ORDER NO. 3

Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
CO 3.1	1.00	Chlorine Analyzer/Additional Wiring	LS	\$53,517.50	\$53,517.50

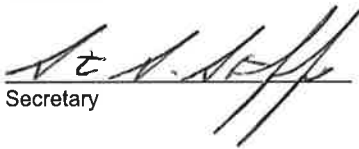
TOTAL CHANGE ORDER NO. 1: \$53,517.50

CHANGE ORDER NO. 1	\$20,673.00	0.59% Increase
CHANGE ORDER NO. 2	\$38,485.00	1.10% Increase
CHANGE ORDER NO. 3	\$53,517.50	1.53% Increase
ORIGINAL CONTRACT AMOUNT	\$3,498,000.00	
REVISED CONTRACT AMOUNT	\$3,610,675.50	3.22% Increase

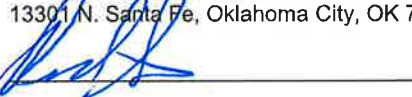
All construction shall be done in accordance with all applicable state and local codes and the plans and

The above and foregoing is hereby approved this 29 day of April, 2025,
and the undersigned agrees to perform the work at the price indicated.

ATTEST:


Secretary

Landmark Construction
13301 N. Santa Fe, Oklahoma City, OK 73114



SMITH ROBERTS BALDISCHWILER, LLC


Grady J. Wade, P.E.

Approved as to form and legality this _____ day of _____, 20____.

City Attorney

Approved by the City of Nichols Hills this _____ day of _____, 20____.

ATTEST:

City Clerk

Mayor

RESOLUTION

(No. 1582)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of May, 2025.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:

Record Dates:

Agendas

Nichols Hills Municipal Authority	April 8, 2025
City Council	April 8, 2025
Building Commission	April 8, 2025
Board of Park Commissioners	April 8, 2025
Board of Adjustment	April 8, 2025
Special City Council	April 8, 2025
City Council	May 5, 2025
Nichols Hills Municipal Authority	May 5, 2025
Planning Commission	May 6, 2025
Environment, Health and Sustainability Commission	April 23, 2025
Building Commission	April 15, 2025
City Council	May 9, 2025
Investment Policy Committee	May 7, 2025
Building Commission	May 20, 2025
Board of Adjustment	May 21, 2025

Agreements and Contracts

Radio System License Agreement – Oklahoma City	April 8, 2025
Waterline Easement Agreement – East Wilshire Blvd Development, LLC	July 9, 2024

Bank Statements and Reconciliations

Health Insurance Account	April 30, 2025
Sinking Fund	April 30, 2025
2021 GO Bond	April 30, 2025
2022 GO Bond	April 30, 2025
2023 GO Bond	April 30, 2025
2024 GO Bond	April 30, 2025
2025 GO Bond	April 30, 2025
Pooled Cash	April 30, 2025
Utility Deposit	April 30, 2025
Court Bond Account	April 30, 2025
Flex Claims	April 30, 2025
Global Payments	April 30, 2025
BOK	April 30, 2025

Certificates of Deposit, T-Bills and Withdrawals

First National Bank of Oklahoma – General-CIP CD	April 10, 2025
First National Bank of Oklahoma – General Fund CD	April 10, 2025
BOK Financial T-Bill 2024 GO Bond	April 10, 2025

Certificate of Insurance

BOB USRY AND SONS INC	April 2025
MIRAGE POOLS & SPA INC	April 2025
GREENSHADE TREES LLC	April 2025
CORBYN ROBERTS HOMES LLC	April 2025
EUROPEAN DEKOR LLC	April 2025
CTC CONSTRUCTION	April 2025
DREAM TEAM ROOFING & CONSTRUCTION	April 2025
ROSEWOOD BUILDING COMPANY	April 2025
REROOF AMERIWCA CONTRACTORS OK	April 2025
TERRAIN LANDSCAPES LLC	April 2025
DENNER ROOFING COMPANY	April 2025
OKLAHOMA SHELTERS LLC	April 2025
METROPLEX ELECTRIC LLC	April 2025
RICHEY-ZINC & ASSOCIATES INC	April 2025
HEARTLAND FENCE CO	April 2025
FLOWERS LANDSCAPE DESIGN	April 2025
FENCE CONCEPTS AND CONSTRUCTION LLC	April 2025
SOUTHARD PLUMBING INC	April 2025
CHRISTOPHER LEE & COMPANY INC	April 2025

Citations

Court Citations	February 5, 2025
Court Citations	February 19, 2025
Court Warnings	February 2025

Collateral – Letters of Credit – Certificates of Deposit

Pledge Inventory Report – First Fidelity	March 31, 2025
Pledging Report – First National Bank of Oklahoma	March 31, 2025
Investment Portfolio Pledge Securities – BancFirst	April 30, 2025
Irrevocable Letter of Credit – MidFirst Bank	April 22, 2025
Pledging Report – FNB of Oklahoma	April 11, 2025
Pledge Inventory Report – First Fidelity	April 30, 2025
Pledging Report – FNB of Oklahoma	April 30, 2025
FNB Collateral Release 1,000,000	April 16, 2025
FNB Collateral Release 100,000	April 16, 2025

Contractor Registration/Renewal

GDM CONSTRUCTION	April 2025
RCI HVAC & CONSTRUCTION	April 2025
ISAULAS FLOORING & RENOVATIONS LLC	April 2025
SPM SERVICES LLC	April 2025
WILLIAMS CONSTRUCTION	April 2025
SHETLEY MECHANICAL	April 2025
A/C RESPONDERS	April 2025
J RAMOS CONSTRUCTION	April 2025
LEWIS ELECTRIC	April 2025
IN AND OUT PLUMBING LLC	April 2025
TODAYS LANDSCAPE	April 2025
VALLES & CO ELECTRIC INC	April 2025
VOLTIX ELECTRICAL SOLUTIONS	April 2025
SHOCKLEYS HEAT AND AIR	April 2025
BURNETT CONSTRUCTION LLC	April 2025
MONTICELLO CABINETS & DOORS	April 2025
ATLAS FENCE LLC	April 2025
KING ELECTRIC LLC	April 2025
ROTO ROOTER	April 2025
BDO CONSTRUCTION	April 2025
HEROE'S PLUMBING	April 2025
WOODS PLUMBING	April 2025
E&A ELECTRIC SOLUTIONS - ELIAS CARDENAS	April 2025
E&A ELECTRIC SOLUTIONS - ARTURO BUSTOS	April 2025
GBH DESIGNS INC	April 2025
VERNONS PLUMBING & AIR CONDITIONING	April 2025
VERNONS PLUMBING & AIR CONDITIONING	April 2025
FOX POOLS CENTRAL	April 2025
CHRISTOPHER LEE & COMPANY INC	April 2025
MIRAGE POOLS & SPAS	April 2025
BIGGS ELECTRIC	April 2025
MID-AMERICA ROOFING & CONSTRUCTION	April 2025
SOUTHARD PLUMBING INC	April 2025

Easement, Right-of-Way Permits

Release of Easement Arcadia Farms, LLC	July 9, 2024
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General Obligation Bonds

Pay Estimate #3 PC-2402	April 8, 2025
Pay Estimate #2 WW-2201	April 8, 2025
2025 GO Bond Tax-Exempt Letter	February 25, 2025
FC-2401 & SC-2501 Tax-Exempt Letter	March 12, 2025
FC-2401 & SC-2501 HFSD Invoice 8521A	March 11, 2025

Minutes

Nichols Hills Municipal Authority	March 11, 2025
City Council	March 11, 2025
Planning Commission	February 4, 2025
Building Commission	January 21, 2025
Building Commission	February 18, 2025
Public Arts Commission	September 20, 2024
Building Commission	March 18, 2025
Environment, Health and Sustainability Commission	March 26, 2025
Investment Policy Committee	November 6, 2023
Planning Commission	April 1, 2025

Miscellaneous

Oath of Office – Tim Cheek	April 1, 2025
Oath of Office – Mike Biddinger	April 1, 2025
Oath of Office – John McCaleb	April 1, 2025
Oath of Office – Ron Byrne	April 1, 2025
Change Order #1 FC-2402 Central Weatherproofing	April 8, 2025
Board Appointment – Public Arts Commission	April 8, 2025
OMAG Trustee Ballot	April 8, 2025
Bid Documents – FC-2404	April 7, 2025
Notice of Tort Claim – Kevin O’Neal	April 21, 2025
Notice of Tort Claim – Luke Curley	April 10, 2025
Oath of Office – Barbara Gilbert	May 6, 2025
PUD-10 Certification & Master Design Statement for 1203 Sherwood Lane	April 8, 2025
Notice to Proceed FC-2404	April 29, 2025
W-9 Eight Twenty Oklahoma, LLC	April 2025
Bid Packet FC-2501	April 7, 2025
W-9 Central Weatherproofing	April 2025

Ordinances

Ordinance 1281 – Certificate of Approval	April 8, 2025
Ordinance 1280 – Site Screening	April 8, 2025
Ordinance 1278 – PUD-10 1203 Sherwood Lane	April 8, 2025
Ordinance 1279 – Rezoning 6501 Avondale Drive	April 8, 2025

Payroll Records

OkMRF – Live-Run Activity Report	March 20, 2025 – April 21, 2025
American Funds – Group Investment Confirm List	April 3, 2025 – April 21, 2025
Nationwide – Investment Option Summary	March 31, 2025

Permits

ISAULAS FLOORING & RENNOVATIONS LLC	April 2025
AIM FENCING	April 2025
GLEN WILLIAMS	April 2025
PSYCHO TACO FOOD TRUCK - 1 DAY PERMIT	April 2025

SPLIT TOP DOGS FOOD TRUCK - 1 DAY PERMIT	April 2025
GDM	April 2025
AQUATIC DREAMS	April 2025
ATLAS FENCE	April 2025
STICKS & BRICKS COMPANY	April 2025
HOMEOWNER - AMY & KENTON WEAVER	April 2025
BIG SKY ROOFING	April 2025
HOMEOWNER - JULIA AND DAVID ASSEF	April 2025
URIE FAMILY ROOFING & CONSTRUCTION	April 2025
MIDWEST WRECKING	April 2025
CTC CONSTRUCTION	April 2025
CTC CONSTRUCTION	April 2025
KENT HOFFMAN	April 2025
MONTICELLO CABINETS & DOORS INC	April 2025
GUMERSON BLAKE DESIGN	April 2025
BIG FISH FENCE SERVICE	April 2025
DREAM TEAM	April 2025
J RAMOS CONSTRUCTION CO INC	April 2025
OKLAHOMA SHELTERS	April 2025
SUPERIOR FENCE CONSTRUCTION	April 2025
EUROPEAN DEKOR LLC	April 2025

Proclamations

National Telecommunicator Week	April 8, 2025
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Proofs of Publication/Public Hearing Notices

PUD-10 Notice	March 7, 2025
PC-2025-01	March 6, 2025
BC-2025-05	April 1, 2025
Journal Record – Notice of Public Hearing – BC-2025-05	April 4, 2025
OKC Friday – Notice of Public Hearing – BC-2025-05	April 11, 2025
Journal Record – Notice of Public Hearing – Certificate of Approval	April 11, 2025
OKC Friday – Ordinance 1278 – PUD 10 – 1203 Sherwood Lane	April 18, 2025
OKC Friday – Ordinance 1279 – Rezoning 6501 Avondale	April 18, 2025
OKC Friday – Ordinance 1280 – Site Screening	April 18, 2025
OKC Friday – Ordinance 1281 – Certificate of Approval	April 18, 2025
OKC Friday – Notice of Public Hearing – Certificate of Approval	April 18, 2025
Oklahoma Corporation Commission Notice of Public Hearing PUD-2024-000020	April 2025

Records Request

Nathan Vaughn – certificates of approvals for various properties	January 29, 2024
Donald Lynn – 1207 Glenwood Ave permits	March 6, 2024
Cheryl Herling – 1315 Glenwood	March 7, 2023
Katrina Coshov – Franchise Agreements	February 23, 2024

Resolutions

Resolution 1577 – Disposal and Destruction of Records	April 8, 2025
Resolution 1578 – Hazard Mitigation Plan	April 8, 2025
Resolution 1580- Award Bid FC-2404	April 8, 2025
Resolution 1581 – Award Bid FC-2501	April 8, 2025
Resolution 1579 – EMS Interlocal Agreement	April 8, 2025

Surety Bond

RGE ROOFING	April 2025
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Former Employee Personnel Files

Antoine Poston	May 2, 2025
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S. Shane Pate II, City Manager

5/9/25

Date



Quote

ADDRESS

Randell Lawrence
City of Nichols Hills
1009 NW 75th Street
Nichols Hills, OK 73116

SHIP TO

Randell Lawrence
City of Nichols Hills
1009 NW 75th Street
Nichols Hills, OK 73116

QUOTE # 33055**DATE** 04/08/2025**EXPIRATION DATE** 05/30/2025**SALES REP**

Nick Bollig

DESCRIPTION	QTY	RATE	AMOUNT
Concrete Additional concrete curb to raise overall play surface and eliminate interference with existing sprinkler lines and valves.	40	55.00	2,200.00T
Terms:Terms Refer to Lea Park and Play signed proposal # 31290- all terms and conditions apply to this change	1	0.00	0.00T

A purchase order or signed quote is required. Pricing quoted is based on our standard insurance certificate. Unless specifically listed in the quote above, installation, payment/performance bonds, permits, sealed engineered drawings, and 3rd party safety audits are Not Included in this agreement and, if required, are the responsibility of the customer. Customer is responsible for repair of any unmarked underground utility lines damaged during construction. Financing available upon request. A 3% fee will be added for payment by credit card.

SUBTOTAL	2,200.00
TAX	0.00
TOTAL	\$2,200.00

THANKS FOR CONSIDERING OUR PRODUCTS!

Accepted By

Accepted Date

AGREEMENT BETWEEN THE CITY OF OKLAHOMA CITY AND THE CITY OF NICHOLS HILLS FOR PROVISION OF ANIMAL SHELTER SERVICES

This agreement, made and entered into this _____ day of _____, 20__ effective July 1, 2025, by and between The City of Oklahoma City, an Oklahoma municipal corporation, hereinafter referred to as "**Oklahoma City**," and The City of Nichols Hills, an Oklahoma municipal corporation, hereinafter referred to as "**Nichols Hills**."

I. PURPOSE

The purpose of this agreement is to promote the health, safety, and public welfare of the citizens of both entities and to further promote the humane care, treatment and disposition of animals coming into the possession of either of the parties to this Agreement.

II. DEFINITIONS

- A. D.V.M. shall mean Doctor of Veterinary Medicine.
- B. Animals shall mean all non-hoofed animals.
- C. Livestock shall mean all domestic hoofed animals.
- D. Dog shall mean all canine domestic animals.
- E. Cats shall mean all feline domestic animals.
- F. Oklahoma City shall mean The City of Oklahoma City.
- G. Nichols Hills shall mean The City of Nichols Hills.

III. FACILITIES

A. Food, Shelter, Delivery Hours and Procedures

1. Oklahoma City shall accept at its animal shelter all live animals collected by and delivered to the shelter facility by Nichols Hills or by those working under its direction and shall accept at its shelter facility all live animals brought in from Nichols Hills during any hours the shelter is open to the general public. Service hours are subject to change with reasonable advance notice to Nichols Hills. Oklahoma City shall provide food, water, shelter, care and other humane treatment for such animals while they are in Oklahoma City's possession and until placed or otherwise disposed of by Oklahoma City.
2. Dead animals shall not be brought to the Oklahoma City Animal Shelter but shall be properly disposed of by Nichols Hills.
3. Nichols Hills shall unload its impounded live animals and shall complete entry information and impoundment activities deemed applicable by Oklahoma City's Animal Welfare Division Superintendent or designee prior to acceptance of any animals by the Animal Shelter. Nichols Hills shall have no responsibility for handling the animals after their acceptance by the Oklahoma City Animal Welfare Division's shelter staff.

B. Veterinary Activities

1. All activities relating to veterinary medicine and veterinary care given to animals in the custody of Oklahoma City shall be performed by or at the direction of a licensed doctor of veterinary medicine (D.V.M.) in compliance with the Oklahoma Veterinary Practice Act, 59 O.S. §698.1 et seq. Veterinary costs for the necessary medical care of animals impounded by Nichols Hills or brought into the shelter from within the corporate limits of Nichols Hills shall be borne by Nichols Hills during the stray holding period as set forth in III.G herein. Such care shall be limited to pain management, communicable disease control and care necessary to prevent animal suffering. Communicable disease control shall include species-specific vaccinations upon intake.
2. Nichols Hills shall, at its own cost, arrange for veterinary care or euthanasia of sick or injured animals by a licensed veterinarian for animals impounded by Nichols Hills or brought into the shelter from within the corporate limits of Nichols Hills during times that the Oklahoma City Shelter Veterinarian is not available. All injured or sick animals needing medical care at the time of impoundment shall be transported by Nichols Hills to a veterinary hospital for examination, euthanasia or medical treatment at the expense of Nichols Hills, including transportation of sick or injured animals to emergency clinics when the Shelter veterinarian is not available. Animals from within the corporate limits of Nichols Hills that need immediate medical treatment as determined by Shelter veterinary technicians or Shelter supervisors shall not be dropped off at the Oklahoma City Animal Shelter when the Shelter Veterinarian is not present unless a licensed veterinarian has examined the animal prior to its impoundment. Any observations, prescriptions, diagnosis or prognosis provided by such veterinarian shall be communicated in writing to shelter staff upon impoundment.
3. Oklahoma City shall not be responsible for transporting injured or sick animals received from Nichols Hills to veterinary clinics for treatment or euthanasia, but may, at its sole discretion, provide such service when able to do so. Nichols Hills will be charged the actual cost of this medical care.
4. It is understood that the Oklahoma City Shelter Veterinarian is not available for emergency animal care to Nichols Hills animals.

C. Public Hours of the Oklahoma City Animal Shelter

Oklahoma City agrees that it shall accept stray or owner-relinquished animals brought to the Shelter by Nichols Hills residents or personnel. Residents must show proof of residency in the form of any state or federally issued identification card. Nichols Hills shall be provided a written schedule of hours of operation in effect at the time this contract and is attached hereto as Attachment "A". These hours shall be subject to change by Oklahoma City following reasonable written notification to Nichols Hills.

D. Release of Animals and Livestock

Oklahoma City agrees that it shall, upon payment of all applicable Oklahoma City Animal Shelter reclamation fees and costs, release any animals in its custody to the owner thereof or his or her authorized representative, subject to the following:

1. The Oklahoma City Animal Shelter shall not release a dog or cat entrusted to it until the party receiving the dog or cat shall have complied with all the Oklahoma Statutes and applicable City ordinances, including, but not limited to rabies vaccination, sterilization and microchipping. Verification of a current rabies vaccination, by vaccination receipt or a D.V.M.'s written or verbal acknowledgment, is deemed compliance with the requirement for rabies vaccination.
2. The requirement of rabies vaccination shall be waived for animals upon the written request of the owner's veterinarian in the case of an animal that cannot be vaccinated against rabies for medical reasons.
3. Oklahoma City agrees that it shall keep in its custody and properly care for rabies observation animals entered by Nichols Hills or received from within the corporate limits of Nichols Hills, for a period of ten (10) days after the exposure as required by State Health Department regulations and guidelines and local ordinances, unless sooner euthanized and submitted for rabies testing at the State Laboratory. Disposal of rabies observation animals shall be in accordance with Oklahoma City's current practices.
4. Authorized representatives must have written authorization verified by Oklahoma City Animal Welfare staff prior to reclamation.

E. Disclosure of Information to The City of Nichols Hills

Nichols Hills shall have access to full information as to the method, means and manner of the operations of the Animal Shelter during the term of the contract, including inspection by appointment. The Shelter shall individually identify, mark, or tag, and create and maintain an individual record for each animal received from within the corporate limits of Nichols Hills, including date of impoundment, vaccinations and treatments given in the Shelter and the animal's final disposition. A current copy of the above records shall be open to inspection by Nichols Hills.

F. Notification of Owners of Animals and Livestock

Nichols Hills shall make a reasonable effort to locate and notify owners of tagged or microchipped animals received from within the corporate limits of Nichols Hills. When Nichols Hills knows the identity of the owner of an animal received by Nichols Hills or brought to the Shelter from within the corporate limits of Nichols Hills, Oklahoma City shall be provided that information upon impoundment or, if the impoundment is after hours, no later than the beginning of the next business day. The Superintendent shall prepare and maintain at the Animal Shelter a current descriptive list of animals in quarantine and in other isolation areas, including livestock.

G. Holding Periods for Animals Subject to this Agreement

1. Oklahoma City shall keep in its custody and properly care for licensed, tagged, or microchipped animals entered by an employee of or resident of Nichols Hills for a period of five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owner. Animals entered by Nichols Hills or received from within the corporate limits of Nichols Hills who are *not* licensed, tagged or microchipped, shall be held for three (3) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. Livestock entered by Nichols Hills shall be held for five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. After the expiration of the required holding period, Oklahoma City shall humanely dispose of the animals as Oklahoma City sees fit. Dogs and cats impounded for bites shall be held in accordance with Section III.D.3. herein.
2. The City of Nichols Hills shall notify The City of Oklahoma City in writing within three days of impoundment when it is impounding animals that must be held longer than the usual holding times as specified above including, but not limited to, animals confiscated on cruelty complaints and dangerous animal complaints.

H. Sick Animals

1. Oklahoma City shall establish an area for sick animals separate from the remainder of the presumed healthy shelter animal population as space permits so that animals suspected of contagious or infectious disease shall be isolated within an established area.
2. Sick or injured animals may be euthanized by lethal injection by a licensed veterinarian or by a State Certified Euthanasia Technician upon the recommendation of a licensed veterinarian who, in her or his professional opinion, determines the injury or illness is of such a nature that the animal should be immediately euthanized for humane reasons prior to the expiration of the usual holding period.

IV. CHARGES

- A. Oklahoma City and Nichols Hills do hereby mutually agree that Nichols Hills will pay an amount of \$185.00 per animal brought to the Oklahoma City Shelter by employees of Nichols Hills or received from within the corporate limits of Nichols Hills.

B. Collection and Accounting

Oklahoma City shall collect and retain all reclamation, adoption, medical and disposal fees with respect to the services provided by the Shelter pursuant to this Agreement and shall keep proper financial records to account for the same, which records will be available to Nichols Hills for review upon request.

C. Payment

On or before the tenth (10th) day of each month, upon proper claim and sufficient documentation by Oklahoma City to Nichols Hills, Nichols Hills shall pay all fees to which Oklahoma City is entitled by this contract.

V. MISCELLANEOUS PROVISIONS

A. Submission of Animal Control Ordinances

Each City shall provide complete copies of its animal control ordinances, which are attached hereto as Attachment "B1" and Attachment "B2" and shall keep and maintain copies of the same current at all times.

B. Risk of Loss

Nichols Hills hereby agrees that any loss resulting from the performance of the Agreement shall be borne by Nichols Hills and, further, Nichols Hills hereby agrees to indemnify and save forever harmless Oklahoma City and any of its employees from any and all claims for damages of any kind or nature whatsoever which may hereinafter be made against Oklahoma City or any of its officers or employees on account of any personal injury, animal injury, property damages or other losses or damages as a result of Oklahoma City's provision of the services referenced in this Agreement. Nothing in this Agreement is intended to waive the provisions of the Oklahoma Governmental Tort Claims Act, Title 51, §151 et. seq., for either party.

C. Non-Assignability Without Written Consent

It is hereby agreed that this contract shall not be assigned, in whole or in part, without the written consent of Oklahoma City.

D. Waiver or Modification

It is hereby agreed that no waiver or modification of this Agreement shall be valid or admissible as evidence in any proceedings or litigation unless such waiver or modification is signed by the party sought to be charged with such waiver or modification.

E. Termination of Agreement

It is hereby agreed that the breach of any of the terms of this Agreement shall be grounds for the party aggrieved thereby to terminate this contract if the violation is not corrected within thirty (30) days after written notice thereof to the offending party. Oklahoma City reserves the right to terminate this Agreement at any time when to do so is deemed to be in the best interest of The City of Oklahoma City.

F. Term of Agreement

The terms of this Agreement shall be for one-year, effective July 1, 2025, to June 30, 2026.

G. Notices

City of Oklahoma City
Oklahoma City Animal Welfare Superintendent
2811 S.E. 29th Street
Oklahoma City, OK 73129

City of Oklahoma City
City Clerk
200 N. Walker, Second Floor
Oklahoma City, OK 73102

City of Nichols Hills
City Manager
6407 Avondale Drive
Nichols Hills, OK 73116

APPROVED by the Council and SIGNED by the Mayor of The City of Nichols Hills this _____ day of _____, 20__.

ATTEST:

THE CITY OF NICHOLS HILLS

CITY CLERK

MAYOR

Reviewed for form and legality.

Municipal Counselor

APPROVED by the Council and SIGNED by the Mayor of The City of Oklahoma
City this _____ day of _____, 20__.

ATTEST:

THE CITY OF OKLAHOMA CITY

CITY CLERK

MAYOR

Reviewed for form and legality.

Assistant Municipal Counselor

ATTACHMENT "A"
OKLAHOMA CITY ANIMAL WELFARE
HOURS OF OPERATION

Oklahoma City Animal Welfare is closed for the observance of major holidays.

Normal operating hours are 9 a.m., to 5:00 p.m., for animal drop off and 12:00 p.m., to 5:00 p.m., for adoptions and reclaims Tuesday through Saturday. The shelter will open two hours later for drop offs, adoptions and reclaims on the third Wednesday of every third month, when the staff meets for monthly training.

Chapter 8 ANIMALS¹

ARTICLE I. IN GENERAL

DIVISION 1. INTENT

§ 8-1. General intent.

The general intent of this Chapter is to protect animals from cruelty, neglect and abuse, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations for any person owning, harboring or controlling any animal within the City.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-2—8-4. Reserved.

DIVISION 2. DEFINITIONS

§ 8-5. Definitions.

- (a) The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
- (1) *Abandonment of an animal* means the act of forsaking the animal entirely or neglecting or refusing to provide or perform the legal obligations for care and support of the animal.
 - (2) *Animal* means any mammal, bird, fish, reptile, amphibian or invertebrate, including wild and domesticated species, other than a human being, and shall include "exotic wildlife," "domesticated fowl," "fowl" and "livestock," even though separately defined herein.

¹Editor's note(s)—Ord. No. 23145, § 1, adopted Oct. 3, 2006, repealed Ch. 8, in its entirety, which pertained to animals and fowl. Section 2 of said ordinance, enacted provisions designated as a new Ch. 8, Animals, to read as herein set out. See the Code Comparative Table for a detailed analysis of inclusion.

Cross reference(s)—Definitions and rules of construction generally, § 1-2; health and sanitation generally, Ch. 23; mistreatment of dogs in police service, § 30-61; applicability of traffic ordinances to animals, § 32-4; animal noise prohibited, § 34-4(1); nuisances, Ch. 35; restrictions on fishing at City-operated reservations generally, § 38-181 et seq.; restrictions on hunting or trapping animals at City-operated reservations, § 38-211 et seq.; dogs at Atoka Reservoir Reservation, § 38-323; hunting at Atoka Reservoir Reservation, § 38-341 et seq.; fishing at Atoka Reservoir Reservation, § 38-368 et seq.; rat control, Ch. 46; animals on sidewalks, § 50-11.

State law reference(s)—Animals generally, 4 O.S. § 31 et seq.; general authority of municipalities to regulate animals, 11 O.S. § 22-115.

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- (3) *Animal shelter* means any nonprofit, private or publicly-owned and/or operated facility where stray or unwanted animals are held.
 - (4) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under the direct control of the owner or a person able to safely and humanely restrain the animal.
 - (5) *Direct control* means immediate continuous physical control of a dog at all times by means of a leash, cord, rope or chain of such strength to restrain the dog, and controlled by a person capable of restraining the dog, or safe and secure restraint within a vehicle. If the controlling person is at all times fully and clearly within unobstructed sight and hearing of the dog, voice control shall be considered direct control when the dog is actually participating in training or official showing, obedience, or field events. Direct control shall not be required of dogs actually participating in a legal sport in an authorized area or K-9 dogs.
 - (6) *Domesticated fowl* means domesticated chickens, turkeys, ducks, geese, peacocks, homing pigeons and any other domesticated birds including ostriches, emus and rheas.
 - (7) *Feral animal* means any wild cat or dog, whether the animal was born in the wild or has reverted to a wild state due to abandonment or lack of domestication.
 - (8) *Exotic wildlife* shall mean those animals defined and regulated in Chapter 35, Article VIII of this Code.
 - (9) *Fowl* means a bird of any kind, excluding "domesticated fowl."
 - (10) *Health Department* means the Oklahoma City-County Health Department.
 - (11) *Impoundment* means the taking up and confining of an animal by the Superintendent or designee in a manner consistent with professionally recognized standards of humane treatment.
 - (12) *K-9* means a dog specifically trained and being used by a public law enforcement agency.
 - (13) *Kennel* means any place other than a federal, state or municipal facility, veterinary hospital or medical research institute, where more than four dogs and/or more than four cats beyond the age of six months are kept, harbored, boarded, sheltered or bred.
 - (14) *Kitten* means a cat under the age of six months.
 - (15) *Livestock* means any burros, cattle, horses, sheep, goats, llamas, donkeys, mules, and swine.
 - (16) *Municipal Court* and *Municipal Judge* mean the Municipal Court of The City of Oklahoma City and any duly appointed judge or special judge thereof.
 - (17) *Non-human primate* shall mean any animal that is a member of the order of Primata, except human beings.
 - (18) *Non-human primate breeder* shall mean any person licensed and regulated by the United States Department of Agriculture (USDA) as a breeder of non-human primates.
 - (19) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
 - (20) *Person in lawful presence on owner's property* means a person who is on the property of the owner of the animal in the performance of any duty imposed upon him by the laws of this State, or by the laws of the United States, or by local ordinance, or by the postal regulations of the United States, or when reading meters, or making repairs to any public utility or service located on said property, or when

responding to a public emergency, or when working on said property at the request of the owner or of a tenant having a lease upon any portion of said property, or when on such property upon the invitation, either expressed or implied, of the owner or lessee of such property.

- (21) *Pet placement partner* means a municipal animal shelter, or an animal welfare organization, or approved breed rescue group or other facility which receives animals from the division for the purpose of re-homing them and which has:
- (a) provided the Animal Welfare Division with a copy of the certificate of incorporation, if it is a non-profit animal welfare organization or rescue group, and a list of individuals who are authorized to sign for receipt of animals from the division.
 - (b) entered into an agreement with the City for receipt of the animals, which agreement requires, among other things, that animals received from the division be vaccinated against rabies and be spayed or neutered, and that proof of the same be provided to the division in accordance with the division's policies.
 - (c) agreed that no animal held by the Pet Placement Partner shall be re-homed without having first been surgically spayed or neutered, regardless of the source of that animal.
- (22) *Primary enclosure* means an enclosed area in which an animal normally rests or sleeps and which allows the animal to move and exercise freely.
- (23) *Proof of ownership* means a bill of sale or other evidence acceptable to the Superintendent which shows ownership. Animals without a bill of sale or identifiable marking (tattoo, microchip, brand, etc.) shall be released only after the Superintendent or his/her designee is satisfied the person is the rightful owner of the animal.
- (24) *Puppy* means a dog under the age of six months.
- (25) *Rabies exposure* means any and all forms of exposure or suspected exposure to rabies virus or resulting from a bite; or contact with saliva, or neurological tissue and fluids of infected animals; or animals suspected of such rabies infection; or exposure to rabies virus resulting from a scratch, other than a scratch from the claws of a dog.
- (26) *Run* means a large, enclosed area designed to allow an animal to move about and exercise freely.
- (27) *Secondary enclosure* means the room or structure that houses or contains the primary enclosure.
- (28) *Spayed or neutered* means rendered permanently incapable of reproduction or permanently incapable of reproduction because of physiological sterility, but only where the neutered condition has been certified by a veterinarian licensed in any state.
- (29) *Superintendent* means the Superintendent of Animal Welfare of the City and his or her designees.
- (30) *Tagged animal* means any animal whose owner is able to be identified by visible marking on the animal, such as a metal tag, or by a tattoo or by a scannable microchip or by a brand.
- (31) *Unknown owner* means a person whose ownership of an animal cannot be determined because the animal is found at large and is not a tagged animal.
- (32) *Veterinarian* means a person who is currently licensed to engage in the practice of veterinary medicine in the State of Oklahoma.
- (33) *Veterinary hospital or clinic* means any place or facility owned or operated by a licensed veterinarian and used for the practice of veterinary medicine in the diagnosis, treatment, and care of diseases of and injuries to animals, or used for the boarding of animals during the diagnosis, treatment or care, or used for the temporary boarding of animals belonging to the veterinarian's clients.

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- (b) All references to "Division," "Animal Welfare Division," "City Animal Shelter" or "Animal Welfare Division Superintendent," and all references to "Animal Welfare Supervisor or Officer," shall mean and refer to the respectively designated division, shelter, Superintendent, supervisor, officer or person of and within the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 1, 6-16-20)

§§ 8-6—8-14. Reserved.

DIVISION 3. ENFORCEMENT; PENALTY

§ 8-15. Authority and duties of Animal Welfare Division Superintendent.

- (a) The Animal Welfare Superintendent shall be responsible for the administration and operation of the Animal Welfare Division and the City Animal Shelter.
- (b) The Superintendent shall be responsible for the enforcement of ordinances pertaining to animals within the City and shall work to promote responsible animal ownership and to protect the health, safety and welfare of the citizens and of all animals within the City.
- (c) The Superintendent or designee shall have authority and control over the City Animal Shelter and the care and disposition of the animals held therein and shall have the authority to waive or modify fees in whole or in part for hardship or special cases involving pet-owner death, or when the owner is incarcerated or in the hospital; to rectify adoption disputes; and for situations in which the best interests of all parties are served by such modification or waiver.
- (d) The Superintendent shall provide care and sustenance for all impounded animals, including veterinary care to relieve or prevent suffering.
- (e) The Superintendent or designee shall have the authority to humanely euthanize any impounded animal, including those being held because the owner is charged with a violation of this Code, or held in protective custody, or held during the course of an appeal from a decision of the Municipal Court, if a veterinarian recommends such action for humane purposes.
- (f) The Superintendent or designee may establish requirements for animal owners to facilitate the provision of humane care and treatment of an animal as set forth in Article II, Division 1 of this Chapter or for animal owners who allow an animal to commit a prohibited act as set forth in Article I, Division 4 of this Chapter.
- (g) The Superintendent or designee shall have the authority to make a decision in the event of a dispute between parties as to the ownership of an animal.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 2, 6-16-20)

§ 8-16. Animal Welfare Officers authorized to enforce ordinances dealing with animals.

Animal welfare officers, as designated by the Superintendent or his/her representative, are authorized to enforce the provisions of ordinances dealing with animals, investigate complaints involving animals, investigate issues of animal ownership including at-large animals, issue citations to appear in the Municipal Court for violations of this chapter, and impound animals found to be in violation or to be owned, maintained or held in violation of the provisions of this Code.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 1, 7-5-17)

§ 8-17. Failure to appear in response to citation.

If a person fails to appear in response to a citation issued pursuant to this division, a warrant for his/her arrest may be issued. Any person who willfully fails to appear in response to a citation is guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-18. Authority of Animal Welfare Officer to enter private property without a warrant.

For the purpose of investigating complaints, impounding animals and carrying out other actions necessary to enforcing the provisions of this Code, Animal Welfare Officers shall have authority to enter private property without a warrant when:

- (a) entry is by permission of the occupant of the property or of the person in apparent charge;
- (b) there is imminent danger to public safety; or
- (c) there is an urgent need enter premises to preserve the life and health of an animal in imminent danger of death or serious injury.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26968, § 1, 2-1-22)

§ 8-19. When warrant required.

If the conditions stated in Section 8-18 do not exist, the Superintendent or Animal Welfare Officer authorized by the Superintendent may apply to a Judge of the Municipal Court for a warrant to enter the property for inspection or to remove and impound an animal inside or outside of homes and other buildings as permitted by 11 O.S. § 28-121.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26968, § 1, 2-1-22)

§ 8-20. Reserved.

Editor's note(s)—Ord. No. 26968, § 2, adopted Feb. 1, 2022, repealed § 8-20, which pertained to impoundment by judicial order and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-21. Obstructing enforcement.

It shall be unlawful for any person to:

- (a) refuse to surrender an animal upon lawful demand by the Superintendent or his/her designee, or by any Police Officer in the official performance of his/her duties.
- (b) interfere with the Superintendent or any Animal Welfare Officer who is lawfully performing his/her duties.
- (c) hold, hide, or conceal any animal that the Superintendent or an Animal Welfare Officer has deemed to be in violation of this Chapter.
- (d) take or attempt to take any animal from the Superintendent or any Animal Welfare Officer or from any vehicle used by an Animal Welfare Officer to transport animals in the legal performance of his/her duties.

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- (e) take or attempt to take any animal from the City Animal Shelter, a humane live trap, or an animal carrier without proper authority.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-22. K-9 dogs exempt from certain provisions.

K-9 dogs, while on duty, shall be exempt from the provisions of this Chapter, other than those provisions dealing with humane care and treatment, cruelty and with rabies and diseases, as long as such animals are under the control of their handler.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-23. Penalty where no penalty provided.

Except as otherwise expressly provided in this Chapter, any person violating any provision of this Chapter shall, upon conviction thereof, be guilty of a Class "a" offense as provided in Section 1-6 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-24—8-35. Reserved.

DIVISION 4. CONTROL AND CONFINEMENT OF ANIMALS; OWNERSHIP OF DOGS AND CATS

§ 8-36. Definitions.

- (a) *Animal bite* means any penetration of the skin by the teeth or claws of an animal, but shall exclude scratches by the claws of dogs.
- (b) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under direct control of the owner or a person able to safely and humanely restrain the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-37. Number of dogs and cats permitted.

- (a) No person shall harbor or keep dogs or cats totaling more than four of each over the age of six months in any household. The owner or occupant shall be held responsible for any violation of this section by any member of such household.
- (b) Exception. Households that obtain a kennel license as provided in Article V of this Chapter may harbor or keep dogs or cats totaling more than four over the age of six months.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-38. Animals running at large prohibited; registration required; exceptions.

- (a) It shall be unlawful for the owner, keeper or other person in control of any dog, livestock or domesticated fowl other than homing pigeons to permit the same to be at large, or to trespass upon the property of any other person.
- (b) A violation of this section, upon conviction, shall be a Class "a" offense.
- (c) Any dog which is at large or trespassing shall be impounded and shall only be reclaimed as established in this article.
- (d) Provided, however, this section shall not apply to:
 - (1) any person who takes a dog upon private property with the consent of the owner or person in control of the property, or upon a street or other public place when the dog is under direct control.
 - (2) any person utilizing a designated City-approved dog park in accordance with the provisions of Section 38-107 of this Code.
 - (3) any person riding or leading a horse along a street or right-of-way provided the horse is under the control of the person riding or leading the same and in compliance with any other provisions of this Code.
 - (4) any livestock ridden or driven in compliance with the provisions of Section 8-70 of this Chapter.
 - (5) any menacing or dangerous dog at large or trespassing, which instead shall be subject to the provisions of Article III of this Chapter unless the dog has an unknown owner.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17 ; Ord. No. 26483, § 3, 6-16-20)

§ 8-39. Confinement of dogs required.

- (a) *Confinement of dogs required.* It shall be unlawful for any person who owns, harbors or possesses any dog to fail to confine such dog as required by the provisions of this section.
- (b) *Confinement required; means of confinement.* Every person who owns, possesses, or harbors any dog within the City shall confine the dog to property owned or controlled by him. Confinement shall be accomplished by means of a substantial fence or similar enclosure of sufficient strength and height to prevent the dog from escaping therefrom, or from extending its head through the enclosure so as to constitute a threat to any person or animal in the area adjoining the enclosure; or by keeping the dog inside a house or other building. Dogs not confined in enclosures may be confined by a tether. Such tether shall consist of a metal chain or other material of sufficient strength to prevent the dog from escaping from the property. The tether shall be long enough to permit the dog to have reasonable exercise, but shall not allow the dog access to public property or to sidewalks or rights-of-way or to property owned or leased by persons other than the owner of the animal.
- (c) Any person who owns, harbors or possesses any dog within the City who fails to confine such dog as required by this section shall upon conviction be guilty of a Class "a" offense except any menacing or dangerous dog, which instead shall be subject to the provisions of Article III.
- (d) Any dog not confined as required in this section shall be impounded and shall be reclaimed only as provided in this chapter.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17)

§ 8-40. Confinement of dogs and cats in heat required.

- (a) It shall be unlawful for the owner of any female dog or cat in heat to fail to confine such dog or cat in accordance with the provisions of this section.
- (b) The owner of any female dog or cat in heat shall keep such dog or cat confined in a building or secure enclosure, veterinary hospital, or boarding kennel in such manner that such female dog or cat cannot come in contact with a male dog or cat, except for intentional breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-41. Confinement of livestock and domesticated fowl required.

It shall be unlawful for any person who owns or harbors any livestock or domesticated fowl other than homing pigeons to fail to securely confine the same to property owned or controlled by him.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-42. Impoundment of animals.

Subject to the provisions of § 8-18 and § 8-19, any animal that is not confined as provided in this article may be impounded by an Animal Welfare Officer or by any Law Enforcement Officer. If the animal cannot be safely impounded or chemically tranquilized and if it is posing a threat to the public or to domestic animals, it may be destroyed by the officer seeking to apprehend it.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-43. Impounded animals to be confined in City Animal Shelter.

Except as otherwise provided herein, any impounded animal shall be confined in the City Animal Shelter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-44. Animals suspected of biting to be impounded.

Any animal reasonably suspected of having bitten a person shall be impounded for observation at a location approved by the Animal Welfare Superintendent or his/her designee.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-45. Animals suspected of rabies to be impounded.

Any animal that has been exposed to or is reasonably suspected of having been exposed to rabies shall be impounded and shall be subject to the provisions of Article IV of this Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-46. Rabies vaccination required for dogs and cats.

There shall be a requirement for vaccination of dogs and cats against rabies. Such requirement shall be as stated in Article IV of the Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-47. Prohibited acts.

- (a) It shall be unlawful and an offense for any person to allow any animal to:
 - (1) chase vehicles, or
 - (2) molest passersby; or
 - (3) allow any animal to continuously bark, howl or otherwise disturb the peace.
- (b) It shall be unlawful for any person to allow animal fecal matter to accumulate in a yard or a run or other enclosure so that such matter causes unsanitary or unhealthy conditions to exist.
- (c) The Superintendent or his/her designee may issue a citation for committing or allowing an animal to commit any of the prohibited acts and/or may specify the terms and conditions under which the owner may maintain custody of the animal that is in violation this section, which terms and conditions shall be signed by the owner or keeper of the animal. The violation of the terms and conditions set by the Superintendent or his/her designee shall be an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-48. Defecating on sidewalks, public parks, alleys, other places open to the public or on certain private property prohibited; possession of waste removal equipment required; prohibition of similar acts.

- (a) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to immediately remove and dispose of in a sanitary manner any solid waste deposited by such animal upon any sidewalk, public park, alley, other place open to the public, or from private property before the owner leaves the immediate area where the solid waste was deposited.
- (b) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to have in his/her possession the equipment necessary to remove his/her animal's solid waste when accompanied by said animal on public property or public easement.
- (c) It shall be unlawful for the owner, keeper or person having control of any animal to permit such animal to destroy or damage property of any kind or to deposit solid waste or to commit a similar prohibited act on the private property of a person or the property of the City, including its parks and playgrounds, or any property other than that of the owner of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-49—8-55. Reserved.

***DIVISION 5. FEES AND CHARGES; RECLAMATION OF IMPOUNDED ANIMALS;
ABANDONMENT; ADOPTION***

§ 8-56. Fees and charges authorized.

- (a) *Fees and charges authorized.* Fees and charges for impoundment, boarding, and maintenance of animals found running at large, including menacing or dangerous animals, as well as for the care and treatment of animals and the adoption of animals and for miscellaneous services provided by the division in the course of such boarding, care and treatment and miscellaneous fees and charges for services provided by the division are hereby authorized. The amounts of such fees and charges shall be as set forth in Chapter 60 - General Schedule of Fees. The Animal Welfare Superintendent shall be authorized to waive any and all fees or procedures during a state of emergency as declared by the governor of this State.
- (b) *Impoundment, registration and reclamation fees.* No person shall reclaim an animal from the City Animal Shelter without first paying to the City the required impoundment, registration and related fees for the boarding, care and treatment of the animal except as provided in Section 8-57 of this chapter.
- (c) *Adoption fees.* No person shall adopt an animal from the City Animal Shelter without first paying to the City the required adoption fee.
- (d) *Non-resident relinquishment fee.* A non-resident of the City wishing to relinquish an animal or animals to the City Animal Shelter shall pay to the City a fee for such service.
- (e) *Miscellaneous fees and charges.* The division may charge fees and/or deposits for special services such as, but not limited to, implanting of microchips and loaning of cat or dog traps.
- (f) *Exception.* Impoundment fees and related charges other than rabies vaccination fees shall not be owed to the City by a person whose animal was impounded in connection with a citation issued for a possible violation of the provisions of this Chapter if charges are declined or are dismissed or if the person is found not guilty thereof. Provided, however, this exception shall not apply if the boarding and care of the animal and any medical treatment or other services in the course of such boarding and care are provided by a private veterinarian or kennel.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17)

§ 8-57. Reclamation of impounded animals; registration of at-large, unconfined, menacing or dangerous dogs; spaying or neutering and microchipping requirement; no release without required proof of confinement or compliance with Court order and payment of fees; exceptions.

- (a) The owner of an impounded animal may reclaim the animal upon providing the Animal Welfare Division with proof of ownership and paying any and all fees and other charges as authorized in this division, except as provided herein:

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- (1) Impoundment fees and board and care fees shall be waived if the owner provides medical proof that the dog or cat was spayed or neutered at the time of impoundment, except for dogs and cats housed in special handling areas.
 - (2) An amount not greater than \$150.00 of the combined impoundment fees and board and care fees shall be waived upon the reclaim of a dog or cat housed in special handling areas, such as rabies observation and evidence holding, if the dog or cat was spayed or neutered prior to impoundment.
- (b) All dogs and cats shall be spayed or neutered and micro-chipped prior to being released, including those reclaimed or otherwise returned to their owners. The Animal Welfare Superintendent may exempt the owner of a full-breed registered animal from the requirement to spay or neuter an animal prior to release upon the owner's presentation satisfactory proof of pure breed status as verified by the American Kennel Club or similar entity and payment of a registration fee or if a licensed veterinarian certifies in writing that the animal is incapable of reproduction or that spaying or neutering the animal would be injurious to the animal's health, provided, however, that if the health condition of the animal is of a temporary nature, then the animal shall be spayed or neutered immediately after the health condition has been corrected.
 - (c) The owner of a dog impounded for being at large or unconfined may reclaim the dog upon registering the dog on forms required by the Animal Welfare Division that include the owner's written verification that the fence or enclosure in which the dog is to be kept is in good repair, along with photographic evidence of the fence or enclosure and payment of the required fees.
 - (1) Upon second or subsequent impoundment of a dog for being at large or unconfined, the owner may reclaim the dog upon producing to Animal Welfare an additional owner-written verification that the fence or enclosure in which the dog is to be kept is in good repair along with photographic evidence of the fence or enclosure and payment of required fees. As a condition of release, the owner shall provide to Animal Welfare a written statement, as described in this section, along with photographic evidence of the fence or enclosure every 30 days for a period of six months from the date of reclamation. At any time during the six months, the Animal Welfare Superintendent or his or her designee may visually verify that the fence or enclosure in which the dog is to be kept is in good repair.
 - (2) Failure to provide to Animal Welfare the required owner-written statements and photographic evidence after the release of the dog from a second or subsequent impoundment shall constitute a class "a" offense. Failure to keep the fence or enclosure in which the dog is to be kept in good repair at any time during the referenced six month period shall result in the impoundment of the dog until such time as the animal is abandoned or the Animal Welfare Superintendent or his or her designee has visually verified that the enclosure is secure.
 - (d) The division shall not release to its owner an animal being held for a judicial determination of whether it is menacing or dangerous or because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal until such case has been decided in a court or the charges are declined or dismissed. If the charges are declined or dismissed, the animal is determined to be not a menacing or dangerous animal, or the defendant is found not guilty, no fees shall be assessed to the owner. Otherwise, the animal shall only be released back to the owner pursuant to Court order and the Animal Welfare Division shall verify that any release requirements ordered by the Court and mandatory registration, spaying or neutering and micro-chipping requirements in this chapter have been met and fees required by this chapter are paid.
 - (e) An animal impounded because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal may be transferred to a foster facility approved by the Animal Welfare Superintendent until the court has decided the case or the charges are declined or dismissed. The Court in its discretion may order the Superintendent to modify the placement of the animal on motion of the owner at any time prior to final disposition of the case.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17; Ord. No. 26647, § 1, 1-19-21; Ord. No. 27301, § 1, 3-28-23)

§ 8-58. Abandonment.

- (a) *Abandonment as result of failure to appear for a hearing before the Municipal Court.* If the owner of an impounded animal fails to appear for a hearing before the Municipal Court after notice has been provided to the owner as provided in Section 8-149 of this Chapter setting forth the date, time, and location of the hearing, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing. If the owner of an impounded animal fails to appear at any hearing or trial scheduled in connection with a charge of cruelty to an animal or failure to provide humane care and treatment for an animal, the animal shall be deemed abandoned upon the passage of 15 days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date. If the owner fails to appear a second time at any hearing or trial, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date.
- (b) *Abandonment as a result of failure to pay penalties, costs, charges and fees.* Failure to pay any and all penalties and costs imposed by the Municipal Court and/or to pay the fees and charges for the boarding care and treatment of the animal within five days of the Court's decision, unless the Court grants a longer time, shall be deemed abandonment of the animal.
- (c) *Abandonment as a result of failure or refusal to sign terms and conditions statement.* Failure to sign a terms and conditions statement as provided in Article I, Division 4 or in Article II, Division 1 of this Chapter may be deemed abandonment.
- (d) *Abandonment generally.* Any animal may be deemed abandoned as otherwise provided in this Chapter.
- (e) *Disposition of abandoned animals.* Any abandoned animal shall be subject to immediate disposition by the Animal Welfare Superintendent or his/her designee in accordance with the provisions of this division.
- (f) *Impoundment of abandoned animals.* Any abandoned animal may be impounded by the division.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 3, 6-16-20; Ord. No. 26647, § 1, 1-19-21)

§ 8-59. Disposition of unclaimed, relinquished, abandoned, and impounded animals.

- (a) Unclaimed impounded animals which are not reclaimed within the holding times described below, abandoned animals, animals voluntarily relinquished to the division, and impounded animals, may be adopted, transferred to approved Pet Placement Partners or to animal sanctuaries, humanely euthanized, or held in custody for longer than the minimum period of holding time at the discretion of the Superintendent.
 - (1) Untagged impounded animals, other than livestock and domesticated fowl, shall be impounded for a minimum of three full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public, except as provided below.
 - (A) Cats that appear to be feral and to be stray may be deemed to be community cats and shall immediately become the property of The City of Oklahoma City. They may be placed into the Community Cats Project upon intake without being held a minimum number of days. Feral or stray cats not placed into the Community Cats Project shall be held for three working days, not including holidays or days the shelter is closed.
 - (B) Cats eligible for the Community Cats Project include:
 - (i) feral or stray cats living outdoors,

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- (ii) feral kittens that are at least 12 weeks old that can be vaccinated against rabies and sterilized and
 - (iii) friendly, socialized cats. However, friendly, socialized cats may be kept for the City's adoption program or transferred to a rescue organization for adoption.
 - (C) Cats ineligible for the Community Cats Project include:
 - (i) indoor-only cats,
 - (ii) cats who have a known or suspected owner,
 - (iii) unhealthy cats as determined by the Shelter Veterinarian,
 - (iv) cats that test positive for Feline Leukemia or Feline AIDS,
 - (v) injured cats that require hospitalization, fosterage or long-term care,
 - (vi) kittens under four months of age that are not able to be vaccinated,
 - (vii) declawed cats, and
 - (viii) cats involved in unprovoked bites or attacks.
 - (D) Community cats may be returned to their place of origin after being sterilized, vaccinated against rabies, and ear notched to identify them as being sterilized. Cats shall not be returned to their place of origin if they have been the subject of abuse in their place of origin or have been threatened with abuse if they return to their place of origin, in such case, the cat can be transferred to a rescue organization or euthanized.
- (2) Tagged impounded animals, and all livestock and domesticated fowl, shall be impounded for a minimum of five full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public.
 - (3) Abandoned animals, animals with unknown owners and animals voluntarily relinquished by their owners may immediately be adopted, transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent.
 - (4) Animals that are deemed abandoned pursuant to section 8-58(a) and are alleged to be dangerous may be transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent. The Superintendent shall notify the Municipal Counselor's Office of the disposition of the animal.
- (b) Foster-to-Transfer Program for animals impounded as strays. Stray puppies under six months of age, all stray kittens, and the lactating mothers of such puppies or kittens, and cats may be eligible for the Foster-to-Transfer Program. Such animals may be fostered by Animal Welfare Division foster homes or by Pet Placement Partners upon intake, and cared for until their stray holding time has elapsed, after which the fostered pets may be chosen for the Animal Welfare Division's adoption program, transferred to one or more Pet Placement Partners, or returned to the animal shelter.
 - (1) Photographs of pets in the Foster-To-Transfer Program shall be kept in the Animal Shelter during the pet's stray holding period in the event the pet is lost and the owners are looking for him or her.
 - (2) If an owner identifies a pet as his or hers prior to the end of the stray holding period, the Pet Placement Partner must return the animal to the animal shelter within 24 hours for the owner to reclaim the pet. Prior to reclaiming the pet, the reclaiming owner shall pay to The City any fees accrued by The City prior to the pet's reclaim, pursuant to laws and policies in place at the time of reclaim.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24456, § 1, 5-29-12; Ord. No. 24684, § 1, 6-18-13; Ord. No. 24813, § 1, 1-14-14; Ord. No. 25001, § 1, 10-7-14; Ord. No. 25673, § 1, 7-5-17 ; Ord. No. 26483, § 4, 6-16-20)

§ 8-60. Spaying or neutering of dogs and cats required prior to permanent adoption.

- (a) No unclaimed or owner-relinquished dogs and cats from the division shall be adopted through the division or through a Pet Placement Partner who receives dogs and cats from the division, without spaying or neutering of the animal prior to the animal being placed into a new home, except as provided in Section 8-61 herein.
- (b) A person adopting a dog or cat from the City Animal Shelter may, upon the payment of the required adoption fee and the spay or neuter deposit, elect to have sterilization services provided by a private veterinarian. Provided, however, if an animal is sent to a private veterinarian for sterilization and is then not claimed by the adopter, the adoption fee and the spay or neuter deposit shall be retained by the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-61. Spaying or neutering of dog or cat on health-hold.

Dogs and cats placed on a "health hold" by a veterinarian shall be exempt from the requirements of Section 8-60. The "health hold" must indicate that sterilization at that time would be injurious to the animal's health as attested to in a sworn affidavit by the veterinarian who has examined the animal and has determined that the animal's health would be jeopardized by such surgery. Any animal which has been identified as unsuitable for sterilization for health reasons must be immediately sterilized if the animal's health improves and the animal can be sterilized without jeopardizing the animal's health. In such cases, sterilization shall occur no later than ten calendar days after the veterinarian has released the animal from its "health hold."

(Ord. No. 23145, § 2, 10-3-06)

§ 8-62. Animals held during appeal of a decision of the Municipal Court.

An animal that is the subject of an appeal from a decision of the Municipal Court shall be confined at the City Animal Shelter during the course of such appeal. Provided, however, at the sole discretion of the Municipal Court Judge the animal may be confined in a licensed veterinary clinic or other licensed facility at the owner's expense no matter what the outcome of the appeal. If the appeal is decided in favor of the owner, resulting in dismissal or acquittal of the defendant, all costs of confinement in the City Animal Shelter shall be at the expense of the City.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26647, § 1, 1-19-21)

§ 8-63. Use of live animals for experimentation prohibited; cadavers available for limited purposes.

No live animal in the custody of the division shall be made available for scientific research or for other scientific purposes. Provided, however, cadavers of animals euthanized in the course of normal operations may be provided directly to accredited colleges of veterinary medicine for the express purpose of teaching veterinary students and veterinary technician students. No cadavers shall be provided to any entity for the purpose of resale or for commercial purposes.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23962, § 1, 10-20-09)

§§ 8-64—8-67. Reserved.

DIVISION 6. MISCELLANEOUS PROVISIONS

§ 8-68. Owning or keeping skunks prohibited.

It shall be unlawful for anyone to own, harbor or possess a skunk.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-69. Song birds; killing and robbing of nest prohibited.

It shall be unlawful for any person to willfully kill any song bird or to molest or rob the nest of any song bird or wild bird.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-70. Driving or parading animals without a parade permit prohibited.

It shall be unlawful for any person to drive or parade animals through the City without first having obtained a parade permit in accordance with the provisions of Section 50-271, et seq. of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-71. Rabbits raised for sale for human consumption; permit required.

It shall be unlawful for any person to raise rabbits to sale for human consumption without first having obtained a permit from the Health Department, and paying to the City the fee as established in Chapter 60 - General Schedule of Fees. Any such rabbit shall at all times be subject to inspection by the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-72—8-84. Reserved.

DIVISION 7. DECLARED EMERGENCIES OR DISASTERS

§ 8-85. Authorized actions of the division.

During times of declared emergencies or disasters within the City, the division shall be the lead agency for domestic animal-related response, rescue, and recovery efforts and shall work cooperatively with local, State and Federal governmental agencies, and private animal rescue groups to respond to the emergency or disaster. To provide pet owners with protection and assistance during times of declared emergencies or disasters, the division may:

- (a) require that no affected animals be removed from the City, other than by their owners, for a period of up to 30 days after an emergency or declared disaster, without the prior written permission of the division, so that owners have a reasonable opportunity to be reunited with lost pets.

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- (b) establish a date after which affected animals can be removed from the City.
 - (c) waive some or all of the fees associated with reclaiming lost pets.
 - (d) distribute donated and purchased pet-related items, including dog houses, collars, leashes, pet food, pet care supplies, carriers, crates and similar items to the owners or keepers of pets affected by the emergency or disaster.
 - (e) suspend normal operations to focus on the emergency or disaster, including transferring animals no longer being held for stray holding periods to other agencies, shelters, individuals or rescue groups as needed or take such other actions as may be required to address the demands of the emergency or disaster.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-86. City guidelines to prevail.

It shall be unlawful and an offense for any non-governmental organization or entity, including those working under the auspices of governmental agencies, to fail to work within the guidelines and requirements of the City and the disaster response protocols established by the division or to conduct animal rescue activities or set up temporary animal shelters without the written consent of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-87—8-94. Reserved.

ARTICLE II. HUMANE CARE AND TREATMENT²

DIVISION 1. STANDARDS OF CARE

§ 8-95. Reserved.

Ord. No. 27643, § 1, adopted July 16, 2024, repealed § 8-95, which pertained to failure to provide humane care and treatment prohibited and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-96. Standards of humane care and treatment.

The following standards of humane care and treatment are established for all animals within the City:

- (a) *Food requirements.* Food shall be free from contamination and of sufficient quantity and nutritive value to maintain an animal in good health. An animal shall be fed at least once a day except as dictated by hibernation, veterinary treatment, normal fasts or other professionally accepted practices. All food receptacles shall be kept clean and sanitary.
- (b) *Water requirements.* Safe, clean water shall be provided as often as necessary for the health and comfort of each animal. Frequency of watering shall consider age, species, condition, size and type of animal. Animals shall be watered as required by applicable State and Federal laws. All water shall be

²State law reference(s)—Animal cruelty and related offenses, 21 O.S. § 1680 et seq.

provided in sturdy, stable receptacles of adequate size for the animal and shall be kept clean and sanitary.

- (c) *Space requirements.* Enclosures or shelters for animals shall be constructed and maintained to provide sufficient space for each animal to make normal postural and social adjustments and to provide each animal with adequate freedom of movement to maintain good physical condition.
- (d) *Indoor shelter requirements.* Facilities shall be sufficiently heated, cooled and ventilated as to protect the animal from extremes of temperature and to provide for its health and prevent injury or disease. Sufficient light shall be provided, but lighting of primary enclosures shall be designed to protect the animal from physical harm. Such lighting shall be uniformly distributed and of sufficient intensity to permit routine inspection and cleaning.
- (e) *Outdoor shelter requirements.* For purposes of this subsection, "outdoor" shall mean not within an enclosed structure, and subject to the weather and elements. Natural or artificial shelters appropriate to the local climatic conditions for the particular species of animal shall be provided for all animals left outdoors. A suitable method of drainage shall be provided to rapidly eliminate excess water.
 - (1) shelter for a dog or cat shall consist of a moisture proof and windproof structure of suitable size to accommodate the animal and to allow retention of body heat. It shall be made of durable material and shall be provided with a sufficient quantity of suitable bedding material to provide insulation and protection against cold and dampness and to promote retention of body heat. A dog will be considered "outdoors" regardless of access to an outdoor doghouse or similar structure, unless the structure has an independent source of heat that is safe for use in outdoor structures and does not pose a danger to the animal. The animal's body heat is not a sufficient source when the temperature is below 32 degrees Fahrenheit in Oklahoma City. A vehicle shall not be considered an adequate shelter and shall be prohibited, as described in Section 8-115 of this Chapter.
 - (2) shelter for livestock or domesticated fowl shall protect the animal from the weather.
 - (3) shelter for exotic wildlife shall be appropriate to the size and needs of the animal and in compliance with the requirements set forth in Chapter 35, Article VIII of this Code.
- (f) It shall be unlawful and a violation of Section 8-95 for any person to leave any dog outdoors and unattended for a period of one-half hour or longer, during such a period when the temperature is below 32 degrees Fahrenheit in Oklahoma City.

In the event temperatures are as described in subsection or facilities are not available as required in (e)(1) of this Section, then the dog shall be brought indoors and remain indoors until outdoor temperatures allow placement of an animal outdoors.
- (g) *Sanitation requirements.* All shelters, enclosures, cages, and litter boxes shall receive necessary cleaning to remove excreta, waste materials, dirt, and trash to minimize disease hazards and to reduce odors. Litter in litter boxes and shaving or other materials used in cages or enclosures shall be changed as frequently as necessary to minimize disease hazards and to reduce odors.
- (h) *Veterinary and other care requirements.* All animals shall have the veterinary and other care necessary to prevent suffering.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24523, § 1, 8-28-12; Ord. No. 26995, § 1, 2-15-22)

§ 8-97. Animal Welfare Superintendent may impound animal and/or provide terms and conditions for care.

- (a) Whenever the Superintendent or his/her designee finds any animal is without humane care or treatment, he may, at the owner's expense, impound the animal for protective care. In the event of sickness or injury of the animal and upon the advice of a licensed veterinarian, the Superintendent may take appropriate action to relieve pain and suffering; this shall include the option of immediate humane euthanasia of the animal.
- (b) The Animal Welfare Superintendent may issue a citation to the owner for a violation of Section 8-95 and/or may specify the terms and conditions under which the owner may regain or maintain custody of the animal, which terms and conditions statement shall be signed by the owner. Violation of the terms and conditions by the owner is an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-98—8-105. Reserved.

DIVISION 2. CRUELTY TO ANIMALS³

§ 8-106. Reserved.

Ord. No. 27643, § 1, adopted July 16, 2024, repealed § 8-106, which pertained to cruelty to animals prohibited and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-107. Abandonment of animals prohibited.

It shall be unlawful for any person to abandon any animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-108. Poisoning of animals prohibited.

It shall be unlawful for any person to poison any animal or by any means to make accessible to any animal any harmful or poisonous substances. It is not the intent of this section to prohibit the use of poisonous substances for the control of vermin under the direction of the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-109. Reserved.

Ord. No. 27643, § 1, adopted July 16, 2024, repealed § 8-109, which pertained to inhumanely hobbling livestock prohibited and derived from Ord. No. 23145, § 2, 10-3-06.

³State law reference(s)—Animal cruelty and related offenses, 21 O.S. § 1680 et seq.

§ 8-110. Reserved.

Ord. No. 27643, § 1, adopted July 16, 2024, repealed § 8-110, which pertained to cruel or inhumane use of leash or collar prohibited and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-111. Exploitation of animals prohibited.

- (a) It shall be unlawful for any person to promote, conduct or permit exploitive animal contests, performances, or exhibitions in which animals are encouraged, forced, or trained to perform unnaturally, including but not limited to greased pig contests, equine basketball, or equine diving acts.
- (b) It shall be unlawful for any person to promote, conduct or permit a roadside zoo or menagerie.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-112. Animal fights prohibited.

- (a) It shall be unlawful for any person to promote, stage, hold, manage, conduct, carry on or attend any game, exhibition, contest or fight in which an animal is used for the purpose of fighting, injuring, killing, maiming, or destroying any other animal.
- (b) It shall be unlawful for any person to possess or maintain any materials or equipment or paraphernalia used in animal fighting.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-113. Inhumanely caging or crating animals prohibited.

It shall be unlawful for any person to confine any animal in a cage or crate or similar enclosure unless provisions are made for the proper feeding and watering of the animal. No person shall impound any animal in a crate, box or other enclosure that does not permit the impounded animal to stand in a natural erect position or provide sufficient space to allow the animal to turn around or move naturally.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-114. Keeping of diseased animals prohibited.

- (a) *Keeping of diseased or painfully crippled animals.* It shall be unlawful for any person to have, keep or harbor an animal which is inflicted with any dangerous, communicable or incurable disease, or which is in a painfully crippled condition. All such animals shall be humanely destroyed or turned over to the division for disposition. This Section shall not be construed to include veterinary hospitals or animals under active veterinarian care with due regard for public health and safety.
- (b) *Contagious diseases.* No owner, or other person in control of any animal, who knows the animal to have or to have been exposed to any contagious or infectious disease transmittable to humans, shall dispose of the animal to another person without a full disclosure of this knowledge to that person, or allow the animal to run at large or come in contact with other animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-115. Leaving animal in vehicle without adequate ventilation or protection from extreme weather prohibited.

It shall be unlawful for any person to leave any animal in any standing or parked vehicle without providing for adequate ventilation nor shall a person allow an animal to be exposed to extreme temperatures while confined in a vehicle.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-116. Sale of animals as toys, novelties, premiums prohibited.

It shall be unlawful for any person to sell, offer for sale, barter, or give away any animal or animals as toys, premiums or novelties.

- (a) this section shall not be construed to prohibit the sale or display of baby animals in proper facilities by breeders or stores engaged in the business of selling them to be raised for commercial or noncommercial purposes.
- (b) this section shall not be construed to prohibit the raising of animals by a private individual for his/her personal use and consumption provided he maintains proper brooders and other facilities for the care and containment of the animals while they are in his/her possession.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-117. Artificial coloring prohibited; transporting artificially colored animals prohibited.

- (a) It shall be unlawful for any person to dye or artificially color or cause to be dyed or artificially colored any mammal, bird, reptile, or amphibian, including wild and domesticated species or to bring or transport any dyed or artificially colored mammal, bird, reptile, or amphibian, including wild and domesticated species into the City.
- (b) It shall be unlawful for any person to tattoo any fish or to cause any fish to be tattooed or to bring or transport any tattooed fish into the City.
- (c) It shall be unlawful for any person to artificially color any fish or cause any fish to be artificially colored or to bring or transport any artificially colored fish into the City when the artificial coloring is a result of the injection of dyes into the fish through the use of needles or other invasive techniques.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23464, § 1, 10-9-07)

§ 8-118. Possession, sale, barter or gift of artificially colored animals prohibited.

It shall be unlawful for any person to possess, offer for sale, sell, barter or give away any dyed or artificially colored animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-119. Penalty for cruelty to animals.

Any person violating any provisions of Sections 8-106 through 8-118 of this article shall upon conviction thereof be guilty of a Class "b" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-120. Veterinarians to report animal abuse.

It shall be unlawful for any veterinarian practicing within the City to fail to report any animal abuse to the Superintendent when the veterinarian reasonably suspects and believes the animal has been abused. Such report shall be made within 24 hours of the knowledge of such suspected abuse. The report shall contain the breed and description of the animal together with the name and address of the owner. Reports of abuse of livestock shall be made to Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-121. Animal Welfare Superintendent to immediately impound any cruelly treated animal.

The Superintendent or his/her designee may immediately impound any animal found to be held or treated in violation of any provision of Section 8-106 through Section 8-118 and may issue a citation to the owner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-122—8-130. Reserved.

ARTICLE III. MENACING AND DANGEROUS ANIMALS⁴

DIVISION 1. GENERALLY

§ 8-131. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except when the context clearly indicates a different meaning.

- (a) *Animal bite* means any penetration, laceration, or contusion of the skin of a person or domestic animal, caused by the teeth of an animal.
- (b) *Attack* means any aggressive, threatening, or hostile behavior by an animal directed toward a domestic animal or a person, regardless of whether actual physical contact occurs. Attack also means any aggressive, threatening, or hostile behavior by an animal that causes a person or other animal to take evasive action to prevent injury.
- (c) *Dangerous animal* means any animal:
 - (1) that bites or inflicts an injury upon a person or domestic animal; or
 - (2) that is owned, trained, used, or harbored, primarily or in part, for the purpose of animal fighting.

⁴Editor's note(s)—Ord. No. 23238, § 1, adopted Dec. 19, 2006, amended the title of Art. III to read as herein set out. Prior to inclusion of said ordinance, Art. III was entitled, "Aggressive and Dangerous Animals." See also the Code Comparative Table.

State law reference(s)—Dangerous dogs, 4 O.S. § 44 et seq.

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- (d) *Domestic animal* means an animal kept for pleasure or for utility, that has adapted to life in association with and to the use of human beings, and shall not include animals which normally can be found in the wild state. For the purposes of this article, homeless, free-roaming (a.k.a. community) cats shall be considered domestic animals.
 - (e) *Menacing animal* means an animal that growls, snarls, takes an aggressive stance, or shows its teeth toward a domestic animal or person, or that destroys property (e.g., a fence) in an attempt to get to a person or domestic animal.
 - (f) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
 - (g) *Provoked* means an animal that is acting:
 - (1) in response to being tormented, abused, or assaulted by any person;
 - (2) in response to pain or injury;
 - (3) in protection of itself or its food, kennel, immediate territory, or nursing offspring; or
 - (4) in response to an assault or attempted assault on a person.
 - (h) *K-9* means a dog specifically trained and being used by a public law enforcement agency. Article III of this chapter shall not apply to any K-9.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 4, 7-5-17; Ord. No. 27302, § 1, 3-28-23)

§ 8-132. Dangerous animals prohibited.

- (a) It shall be unlawful for any person to own, harbor, possess, or maintain a dangerous animal, except as authorized by order of the Municipal Court. No person who has an ownership interest in real property shall permit another person to harbor, possess, or maintain on that property any dangerous animal, except as authorized by order of the Municipal Court.
- (b) Any animal that is the subject of a dangerous animal citation shall be immediately impounded.
- (c) Any dog or cat that is judicially determined to be a dangerous animal shall be micro-chipped and spayed or neutered, as set out in § 8-57, before the dog or cat is released from impoundment.
- (d) The owner of any animal that is judicially determined to be a dangerous animal shall, as a condition of release, register the animal as a dangerous animal and pay the fees set forth in § 60-8-1 before the animal is released from impoundment.

(Ord. No. 23238, § 1, 12-19-06; Ord. No. 25674, § 4, 7-5-17; Ord. No. 27302, § 1, 3-28-23)

§ 8-133. Menacing animals prohibited.

- (a) It shall be unlawful for any person to own, harbor, possess or maintain a menacing animal, except as authorized by order of the Municipal Court. No person who has an ownership interest in real property shall permit another person to harbor, possess, or maintain on that property any menacing animal, except as authorized by order of the Municipal Court.
- (b) Any animal that is the subject of a menacing animal citation shall be immediately impounded.

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- (c) The Animal Welfare Division may release an impounded animal that is the subject of a menacing animal citation to the animal's owner prior to any hearing or final adjudication, subject to one or more of the following restrictions as a condition of release. The Superintendent, or designee, shall determine which restrictions or conditions are appropriate for the particular animal.
- (1) If the animal is a dog or cat, it shall be micro-chipped and spayed or neutered;
 - (2) Confinement in a suitable enclosure constructed to prevent escape of the animal;
 - (3) Use of a muzzle to sufficiently prevent biting whenever the animal is outside of an enclosure;
 - (4) Use of a physical restraint whenever the animal is outside of an enclosure;
 - (5) Timely notification to Animal Welfare of escape or death of the animal;
 - (6) Timely notification to Animal Welfare of the owner's change of address or any change in ownership or transfer of the animal;
- (d) If the owner does not agree with the restrictions required by the Superintendent, or designee, the owner is entitled to a hearing before the Superintendent, or designee, to contest the required restrictions. The hearing shall be scheduled within five (5) business days of the owner being provided with notice of the required restrictions. The Superintendent, or designee, shall determine the place, time, and manner of the hearing. The order issued after the hearing shall be final for the City. The owner may reclaim the animal by complying with any restrictions imposed by the Superintendent, or designee, payment of the required fees, and visual verification by the Superintendent, or designee, that the owner has complied with all required restrictions. Upon the failure to comply with the restrictions required by the Superintendent, or designee, the Superintendent, or designee, may take corrective action including, but not limited to, impounding the animal for the duration of the owner's pending Municipal Court proceedings regarding the animal or animals. Animals impounded for the owner's failure to comply with the required restrictions are not eligible for further release under this section.
- (e) Upon release of any animal under subsection (c), the Superintendent, or designee, shall attempt to timely notify any witnesses and victims of the animal's release.
- (f) Any dog or cat judicially determined to be a menacing animal shall be micro-chipped and spayed or neutered pursuant to Section 8-57, before the dog or cat is released from impoundment by order of the Municipal Court.
- (g) The owner of any animal that is judicially determined to be a menacing animal shall, as a condition of release, register the animal as a menacing animal and pay the fees set forth in § 60-8-1 before the animal is released from impoundment.

(Ord. No. 27302, § 2, 3-28-23)

§ 8-134. Animals classified by other governmental entities.

It shall be unlawful for any person to own, harbor, possess or maintain an animal which another governmental entity has determined to be dangerous.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-135. Defenses.

- (a) It is a defense to prosecution under Article III if the animal was provoked as defined in Section 8-131 of this chapter.

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- (b) It is a defense to prosecution under Article III if the animal's behavior was directed toward:
- (1) a person committing or attempting to commit a willful trespass or other tort upon the property where the animal was owned, harbored, kept, or maintained;
 - (2) a person not lawfully present upon the property where the animal was owned, harbored, kept, or maintained;
 - (3) a person committing or attempting to commit a crime.
- (c) It is a defense to prosecution under Section 8-133 of this chapter that the animal's behavior occurred while the animal was on the property where it was being owned, harbored, kept, or maintained.
- (Ord. No. 23145, § 2, 10-3-06; Ord. No. 27302, § 3, 3-28-23)

§ 8-136. Exception for certain facilities.

The provisions of this article shall not apply to any veterinary hospital or zoo or other licensed facility where such animals are adequately cared for with due regard for public health and safety.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-137—8-145. Reserved.

DIVISION 2. ENFORCEMENT

§ 8-146. Superintendent to investigate complaints; file report; and maintain records.

- (a) The Superintendent or designee shall investigate any incident appearing to involve a menacing or dangerous animal, or any citizen complaint of a menacing or dangerous animal, or any impoundment of an animal believed to be a menacing or dangerous animal. If the incident or impoundment meets the criteria for classification of an animal as menacing or dangerous, a citation shall be issued in accordance with the provisions of Article I of this chapter unless the animal has an unknown owner.
- (b) During the course of the investigation, the Superintendent shall cause photographs to be taken of the animal and shall collect other information gathered pertaining to the animal's size, weight, markings or other distinctive characteristics.
- (c) The Superintendent shall maintain a record of all animals upon which menacing or dangerous animal charges have been filed and the disposition of each case, together with the photographs and other information pertaining to each animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17 ; Ord. No. 26483, § 5, 6-16-20)

§ 8-147. Impoundment.

Any animal not already impounded shall be impounded pursuant to the provisions of Article I of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-148. Confinement.

An animal that is impounded at the time of an incident that resulted in the owner being charged with harboring or possessing a menacing or dangerous animal, or an animal impounded by order of the Municipal Court, shall be confined in the City Animal Shelter pending the disposition of the animal, except as provided in § 8-133(c). Such confinement shall be at the owner's expense unless the Municipal Court does not find the animal to be a menacing or dangerous animal or the charge is declined or is dismissed.

Provided, however, that upon the owner's request or due to a medical necessity, the Animal Welfare Superintendent is authorized to place the animal in a licensed veterinary clinic or other licensed facility prior to a hearing for disposition of the animal before the Municipal Court. In all other circumstances, placement of the animal in a licensed veterinary clinic or other licensed facility shall be determined by the Municipal Court. Any placement of the animal in a licensed veterinary clinic or other licensed facility shall be at the owner's expense regardless of the outcome of the court hearing, if the placement was requested by the owner. Otherwise, the owner is not responsible for the costs of such placement if the animal is determined not to be a menacing or dangerous animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17; Ord. No. 27302, § 4, 3-28-23)

§ 8-149. Notice of hearing to determine nature of the animal.

The Municipal Counselor shall determine whether prosecution shall be undertaken or declined under this article with respect to the animal. If prosecution is determined, the Municipal Counselor shall file an information with the Municipal Court Clerk and a copy of the pleading together with a notice to appear and notice of hearing concerning disposition of the animal shall be served by first class mail at the last known address of the defendant. At the option of the Municipal Counselor, a notice of hearing may be combined with an order to impound the animal and served in accordance with Section 8-20 of this Chapter. A certificate of service of the notice or order shall be filed with the Municipal Court in any case in which charges have been filed.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 5, 6-16-20)

§ 8-150. Hearing and adjudication.

- (a) If, after notice as set forth in this article, the owner does not appear at the hearing, the animal shall be deemed abandoned and subject to disposition under the provisions of Article I, Division 5 of this chapter.
- (b) The Municipal Court, after the presentation of all evidence at the hearing and upon a finding that the animal is a menacing or dangerous animal, may order the animal euthanized or may order the animal released from impound under certain restrictions designated by the Municipal Court.
- (c) If the Municipal Court finds an animal to be menacing or dangerous, the Municipal Court may order the animal's owner to comply with certain restrictions, as provided in § 8-151, as a condition of release of the animal.
- (d) Upon a conviction for a violation under this Article, the Municipal Court may suspend the execution of a sentence of euthanasia and order the animal released pursuant to the restrictions imposed by the Municipal Court. The Municipal Court may suspend the execution of such sentence for a period not to exceed six months. During those six months, any subsequent violation of this chapter or violation of any restrictions ordered upon the owner of the animal by the Municipal Court shall constitute cause for revocation of the suspended sentence. The Municipal Counselor's Office may petition the Municipal Court to revoke the suspension of the sentence and set the matter for a hearing before the Municipal Court. If the suspension of the sentence is revoked, the Municipal Court shall order the animal impounded and euthanized.

§ 8-151. Restriction guidelines for maintaining a menacing or dangerous animal.

The Court may order the owner of an animal found to be menacing or dangerous to be in compliance with any requirements imposed by the Court. The Court shall determine the time frame within which the owner must be in compliance. The Court may use the following guidelines, but may impose lesser or additional restrictions as the Court deems necessary.

- (a) *Confinement; enclosure.* Except as provided herein, the animal shall be confined at all times to prevent it from escaping. Confinement may be within the owner's residence or other building and shall provide access to a secure outside enclosure.
 - (1) Any enclosure used for the animal shall be of dimensions appropriate to the size and needs of the animal.
 - (2) The Court may require the enclosure to have a secure top, secure sides, concrete footings around the perimeter to prevent the animal from escaping over, through, or under the structure, and be kept locked at all times to prevent unintentional opening of the enclosure.
 - (3) The outside enclosure shall include suitable shelter and protection from the elements, be cleaned regularly to maintain sanitation, and shall provide adequate exercise room, light, and ventilation for the animal.
 - (4) The Court may order that the enclosure be approved by the Animal Welfare Division prior to usage for confinement.
- (b) *No contact with other animals or humans.* The Court may prohibit the menacing or dangerous animal from having contact with animals or humans other than those that reside on the owner's property, and may restrict the ages of people who may have contact with the animal.
- (c) *Muzzle.* The Court may order a menacing or dangerous animal to wear a properly-fitted muzzle when it is outside of the enclosure, except while the animal is receiving medical care, to prevent it from biting humans or other animals. Such muzzle shall not interfere with the animal's breathing.
- (d) *Restraint.* The Court may order that whenever a menacing or dangerous animal is outside of the enclosure, it shall be restrained by an adult capable of controlling the animal and may designate the length and type of leash to be used. If so ordered, when being transported, such animals shall be safely, humanely and securely restrained within a vehicle or carrier capable of preventing the animal from escaping or making physical contact with persons outside the vehicle.
- (e) *Signs.* The Court may order the owner of a menacing or dangerous animal to display clearly visible warning signs on the property on which the menacing or dangerous animal is maintained warning that a menacing or dangerous animal is being harbored on such property, including posing entry points, the enclosure in which the animal is maintained, and any other locations designated by the Court. The Court may designate that the signs inform both children and adults of the presence of the menacing or dangerous animal and may include a graphic of a snarling dog and wording that warns of the presence of the menacing or dangerous animal.
- (f) *Notification of escape or death of animal.*
 - (1) the Court may order the owner of a menacing or dangerous animal to notify the Animal Welfare Division immediately if the animal escapes from its enclosure or restraint and is at large, or if it bites or attacks a person or domestic animal, or if it dies.

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- (2) if so ordered by the Court, in the event of the animal's death, satisfactory proof of such death shall be provided to the Animal Welfare Division within 48 hours of the animal's death. Satisfactory proof shall be either verification from an animal shelter or veterinary hospital that the animal was euthanized, or verification from an Animal Welfare Officer that he or she has seen the dead body of the animal.
- (g) *Notification of change of address or ownership.* The Court may order the owner of a menacing or dangerous animal who intends to change his/her address, or intends to move the animal, or intends to sell, give away, or trade any animal classified as dangerous, to notify the Animal Welfare Division prior to such change of address, sale, transfer, or trade. If so ordered, the owner shall provide the Animal Welfare Division with the name, address, and phone number of the person receiving the animal, as well as the location at which the animal shall be maintained.
- (1) the Court may order that prior to transferring the classified animal to the custody or ownership of another, it shall be the responsibility of the owner to notify the person receiving the menacing or dangerous animal in writing of the classification of the animal as menacing or dangerous and that the person receiving the animal shall be responsible for meeting the requirements of this division prior to obtaining the animal. If so ordered by the Court, a copy of the written notice, signed and dated by both the owner and the person receiving the animal, shall be provided to the Superintendent of Animal Welfare no later than 24 hours prior to the transfer. If the animal is to be moved outside the City limits, the Superintendent shall give notice to the Animal Welfare Superintendent of the City in which the animal will be located.
- (2) Any person obtaining an animal classified as menacing or dangerous shall comply fully with the provisions of this division pertaining to the maintenance, control, and ownership of a dangerous animal and shall further comply with all orders of the Court regarding the maintenance of an animal found to be dangerous.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-152. Violations.

It shall be unlawful to violate the provisions of Article III, including a failure to annually register a released menacing or dangerous animal or a failure to comply with the conditions of a Court order for release of a menacing or dangerous animal. An Animal Welfare Officer shall issue a citation to the owner of a menacing or dangerous animal when said animal is found in violation of any of the provisions of this division.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-153. Impoundment upon subsequent incident.

An Animal Welfare Officer shall impound any animal which, subsequent to its classification as menacing or dangerous, is alleged to be at large or exhibiting menacing or dangerous behavior or it is alleged that any of the conditions in the Court's prior order regarding release of the animal are being violated. Such animal shall remain impounded pending an investigation by the Animal Welfare Superintendent. The impoundment and care of the animal shall be at the owner's expense upon conviction.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-154. Penalty.

- (a) Any person who violates any of the provisions of Article III shall upon conviction be guilty of a Class "a" offense.
- (b) Upon a second or subsequent conviction, any person who shall be convicted of any of the provisions of Article III shall be guilty of a Class "b" offense, even if the first conviction involved a different menacing or dangerous animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17; Ord. No. 27302, § 4, 3-28-23)

§§ 8-155—8-165. Reserved.

ARTICLE IV. RABIES AND DISEASE CONTROL

DIVISION 1. VACCINATION

§ 8-166. Rabies vaccination required for dogs or cats; exceptions.

- (a) It shall be unlawful for any owner to fail to have a dog or cat vaccinated against rabies in accordance with the provisions of this section.
- (b) All dogs and cats four months of age and older that are owned, kept, possessed or harbored within Oklahoma City shall be vaccinated against rabies by or under the direct supervision of a licensed veterinarian. Rabies vaccine shall be recognized for the duration of the vaccine used, i.e., vaccines with a labeled duration of one year, two years or three years will be recognized for one year, two years or three years, respectively.
- (c) A rabies vaccination need not be obtained for a dog or cat that:
 - (1) has been in the custody of its owner for 30 days or less; or
 - (2) is visiting in this City for 30 days or less; or
 - (3) when a veterinarian licensed in the State of Oklahoma certifies in writing that it would be detrimental to the animal's health to be vaccinated and places the animal on a health hold. If a veterinarian releases the animal from the health hold, the animal shall be vaccinated within ten days of release.
- (d) On demand of an Animal Welfare Officer or other authorized official, the owner or keeper of any dog or cat must present a completed and signed vaccination certificate for the animal that includes the type and duration of the vaccine administered.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-167. Issuance of metal rabies vaccination tag.

A metal rabies vaccination tag having the telephone number of the administering veterinarian shall be issued for each vaccinated animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-168. Rabies vaccination tags; securing and removing; transfer prohibited; manufacture or possession of stolen, forged or counterfeit tags, etc., prohibited.

- (a) A current rabies vaccination tag shall be secured to the vaccinated animal, and shall not be removed except while the animal is being kept in an approved kennel or veterinary hospital or is appearing in an approved show, training event or field trial. Any tag which has been removed from an animal must be kept in the possession of the person with custody of the animal and must be immediately displayed upon request by Law Enforcement Personnel.
- (b) It shall be unlawful for any person to transfer any rabies vaccination tag to an animal other than the animal to which it was issued.
- (c) It shall be unlawful for any person to manufacture, cause to be manufactured or have in his/her possession a stolen, counterfeit, or forged rabies vaccination tag or rabies vaccination certificate.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-169. False statements.

- (a) Any false statement in a rabies certification or application shall render the same null and void.
- (b) Any person who makes a false statement in any application, affidavit or other document required by this Chapter or any regulation prescribed thereby shall be guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-170. Animal shelters and kennels required to vaccinate dogs or cats.

Dogs and cats kept in animal shelters or kennels or boarded shall be vaccinated in accordance with Section 8-166 or the owner thereof shall provide proof of prior rabies vaccinations to the kennel operator. A written record shall be kept by the animal shelter or kennel operator, which shall include the following information:

- (a) a description of the dog or cat, at a minimum to include the animal's breed, age, gender and color;
- (b) whether the dog or cat is boarded or owned by the kennel;
- (c) the type and duration of the vaccine administered to the dog or cat;
- (d) the date each dog or cat was vaccinated; and
- (e) the name of the veterinarian administering the vaccine or the name of the veterinarian who directly supervised the administration of the vaccine.

These records shall be available for inspection by any Animal Welfare Officer upon demand during normal business hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-171. Vaccination of dogs and cats; type of vaccine required.

Except as otherwise provided by this Chapter, all dogs and cats shall be vaccinated against rabies with one of the rabies vaccines listed in the most recent "Compendium of Animal Rabies Control" as published by the Centers for Disease Control.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-172. Vaccine to be administered by veterinarian; certificates.

The vaccination required by this division shall be administered by or under the direct supervision of a veterinarian duly licensed to practice in the State of Oklahoma. The rabies certificate required by this division must be signed by the veterinarian who either administers the vaccine or directly supervises its administration by another.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-173—8-191. Reserved.

DIVISION 2. GENERALLY

§ 8-192. Report of animal bite required.

Any person owning, harboring, or keeping an animal that bites a person and any person bitten by an animal must report that occurrence to the Animal Welfare Division within 24 hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-193. Notification of required confinement and observation.

Upon receiving a report that a person has been bitten by an animal, an Animal Welfare Officer shall issue a notice to the person owning, keeping or harboring the animal which states that confinement and observation of the animal are required.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-194. Confinement and observation of animal required.

Upon receiving the notice required by Section 8-193, the person owning, harboring, or keeping the animal that in the preceding ten days has bitten or is suspected of having bitten any person, shall have the animal immediately placed in confinement for rabies observation.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-195. Period and method of confinement and observation.

- (a) An animal that has in the proceeding ten days bitten a person or is suspected of having bitten a person shall be confined for a period of ten days from the date of any bite or suspected bite. The place of confinement shall be at the sole discretion of the Superintendent, who may impound the animal, allow the animal to be placed under the supervision of a licensed veterinarian, or allow the animal to be confined by the owner. Provided, however, the Superintendent shall not permit confinement by the owner unless the Superintendent deems the owner to be capable of providing the secure confinement and observation required and of following instructions pertaining to observation and reporting and the animal is in compliance with the provisions of this Chapter pertaining to rabies vaccination.

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- (b) The veterinarian or person in custody of the animal must immediately advise the Animal Welfare Division of any changes occurring in the condition of the animal.
 - (c) If no changes are reported within the ten-day observation period, the division shall make responsible inquiry regarding the suspect animal's condition.
 - (d) In the event of the suspect animal's death or illness, the person so designated as responsible for the animal shall immediately notify the division and make arrangements with the division for the removal and shipment of the animal's head to the laboratory of the State Department of Environmental Quality for examination.
 - (e) In no event shall the suspect animal be removed from the City limits until released by the Superintendent or his/her specifically authorized representative.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-196. Seizure and impoundment by Animal Welfare Officer.

In the event the person who owns, harbors or keeps the animal specified in Section 8-192 cannot, with due diligence, be located or notified as provided in Section 8-193, or, in the event the person who owns, harbors, or keeps the animal specified in this division, refuses or fails to place the animal in confinement as required by this division after notice to do so has been given, an Animal Welfare Officer shall seize and impound the animal and place it in confinement for the required observation period. The division shall thereafter notify the owner or keeper of the animal of the seizure, impoundment and confinement. If, subsequent to the seizure and impoundment of the animal by the Animal Welfare Officer, the owner or keeper of the animal cannot be located or notified and if the animal remains unclaimed at the expiration of the confinement period, the division may dispose of the animal pursuant to the provisions of this Chapter concerning the disposition of unclaimed, impounded animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-197. Euthanasia.

In special circumstances, the Superintendent may order the euthanasia of an animal and may order the performance of tests for the diagnosis of rabies, provided, however, that, prior to disposing of the animal, the Superintendent shall attempt to locate and notify the owner of the animal. For purposes of this section, special circumstances shall be defined as those situations involving severe animal bites upon the head, face, neck or upper extremities, or deep lacerations, or multiple animal bite wounds.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-198. Duty of practitioners and clinics to report animal bites.

- (a) *Duty to report animal bites.* It shall be the duty of every attending practitioner, licensed to practice medicine, osteopathic medicine or veterinary medicine, and of any other person knowing of or in attendance on a case involving an animal bite to report that bite to the Animal Welfare Division and/or the Health Department within 24 hours of his/her first knowledge or attendance.
- (b) *Duty of clinic or hospital to report animal bites.* It shall be the duty of every clinic or hospital which has knowledge of a case involving an animal bite to report that case to the Animal Welfare Division and/or the Health Department within 24 hours of its first knowledge thereof.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-199. Contents of reports.

The reports required by Section 8-198 shall contain the following information:

- (a) the name, address and gender of the person bitten;
- (b) the type and location of the bite;
- (c) the name and address of the owner of the animal which inflicted the bite; and
- (d) any other facts which may assist the Animal Welfare Division or the Health Department in ascertaining the location and immunization status of the animal which inflicted the bite.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-200. Immunized animals exposed to rabies; re-immunization, confinement and observation required; means of confinement and observation.

- (a) *Re-immunization, confinement and observation required.* Any effectively immunized animal which is suspected of having been exposed to rabies and which is in compliance with the provisions of this Chapter shall be immediately re-immunized and confined for observation for symptoms of rabies for a period of not less than 90 days.
- (b) *Means of confinement and observation.* To provide the required confinement and observation, the suspect animal may be seized by the Animal Control Officer and placed in confinement at the Animal Shelter under the supervision of a veterinarian for the required period of observation. If the owner or keeper of the suspect animal possesses sufficient facilities and is able to adequately confine and observe the animal, the confinement and observation period may, at the discretion of the Superintendent, be provided for by the owner or keeper.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-201. Non-immunized animals exposed to rabies.

Any animal which has not been effectively immunized against rabies and which is suspected of having been exposed to rabies shall be euthanized immediately either by the veterinarian in charge or by a representative of the Animal Welfare Division; or, in the alternative, the non-immunized rabies-exposed animal shall be seized by an animal control officer and strictly quarantined at the Oklahoma City Animal Welfare Shelter, or a veterinary hospital or clinic, and observed for any symptoms of rabies for a period of six months from the date of the suspected exposure. The quarantined animal shall be immunized against rabies at least 30 days prior to its release.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-202. Non-immunized animal exposed to wild skunk, bat or carnivore.

Any non-immunized animal which has been exposed to a wild skunk, bat or carnivore or which is suspected of having been exposed to a wild skunk, bat or carnivore shall be considered exposed to rabies and shall be dealt with pursuant to the provisions of this Chapter, unless such skunk, bat or carnivore is available for laboratory study.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-203. Duties of supervising veterinarian; duty of Animal Welfare Division Superintendent; disposition of suspect animal.

- (a) *Duty to isolate and observe.* It shall be the duty of the veterinarian under whose supervision any animal specified in this article is placed for confinement and observation to keep the animal isolated in a separate pen or kennel and under observation for any symptoms of rabies.
- (b) *Duty to report; notification of Health Department by Animal Welfare Division Superintendent.* The veterinarian shall report immediately to the Animal Welfare Superintendent any changes occurring in the condition of the animal. Upon such notification, the Superintendent, or his/her duly authorized representative, shall immediately notify the Director of the Health Department of the changes reported to him.
- (c) *Release of suspect animal.* Animals impounded for rabies observation may not be released by the veterinarian until authorized in writing by the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-204. Fees and charges.

The owner of any animal impounded and held for rabies observation or surrendered and held for rabies observation shall pay to the City a fee for such observation along with fees and charges for the boarding and care of the animal. In cases where special testing and/or euthanasia are required, the owner shall pay a fee to the City for such services. The amount of such fees shall be as set forth in Chapter 60 - General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-205—8-209. Reserved.

DIVISION 3. RESTRICTIONS ON RABIES VACCINE

§ 8-210. Administration of approved vaccine required.

It shall be unlawful for any person to administer rabies vaccine to any animal unless the vaccine is approved for use in the particular species of animal as provided by this chapter or as required, allowed, or approved by the Department of Environmental Quality of the State.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-211. Sale of approved vaccine limited; record of rabies vaccination and type of vaccine administered required.

It shall be unlawful for any person to sell live rabies vaccine licensed for use in animals to anyone other than a licensed veterinarian. Veterinarians shall be required to keep a record of the type and/or brand name of the rabies vaccine administered to each animal and shall indicate whether the animal vaccinated is a dog or cat, vaccination number, and the zip code of its owner. These records shall be maintained for a period of three years. When inactivated (killed virus) vaccines are sold to individuals who are not licensed veterinarians, the seller must keep a record for three years which includes: the name, address, and telephone number of the purchaser; the

brand name, lot serial number, and expiration date of the vaccine sold; and the total amount of vaccine sold. The individual who administers rabies vaccine must keep a record for three years which includes: the name and address of the animal, date of vaccination, brand name of vaccine used, lot serial number of vaccine used, person or firm from whom purchased, their address and date of purchase; expiration date of vaccine used and the name, address, and telephone number of the individual administering the vaccine. All records required to be kept by the provisions of this Section shall be made available for inspection upon request of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-212—8-228. Reserved.

DIVISION 4. LIVE TURTLES

§ 8-229. Sale, offer for sale, barter or gift of live turtles; requirements.

- (a) *Requirements for lawful sale, offer of sale, barter or gift of live turtles.* It shall be unlawful for any person to sell, offer for sale, barter or give away live turtles used for commercial purposes except in conformance with the provisions of this section and with other appropriate City, State, and Federal regulations.
- (b) *Certificate of adequate bacteriological proof required.* Prior to the sale, offer of sale, barter or gift of any live turtles used for commercial purposes, a certificate of adequate bacteriological proof must be submitted to the Health Department that such turtles are free from salmonella contamination. Upon submission of such certificate, the Director of the Health Department shall have the option of approving the lot of turtles as free from salmonella contamination or of requiring further examinations pursuant to the provisions of Subsection (c) of this Section.
- (c) *Examinations by Health Department.* If the Director requires further examinations and cultures of any lot of turtles, a series of at least six consecutive cultures shall be taken at intervals of not less than one week and at a laboratory approved for that purpose by the Health Department. The results of the examinations and cultures shall be submitted on a form provided by the Health Department. If the results of all the cultures are negative and show that the lot of turtles is free from salmonella contamination, the Director shall approve the lot of turtles for sale, offer for sale, barter or gift by the owner with a written statement of approval.
- (d) *Owner or dealer of turtles must retain certificate and statement of approval.* The owner or dealer of any lot of approved turtles must retain his/her certificate of adequate bacteriological proof and his/her written statement of approval as provided in this section. These documents or copies thereof must be provided to and accompany any subsequent owner or dealer of any turtle sold from an approved lot.
- (e) *Certificate of adequate bacteriological proof.* The term "certificate of adequate bacteriological proof" as used herein shall consist of a written statement issued by the Chief Public Health Official of the State from which the lot of turtles is shipped and which certifies that, based upon laboratory examination, the turtles have been found free of salmonella contamination. The certificate must also specify the particular examinations upon which the opinion is based.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-230—8-249. Reserved.

ARTICLE V. KENNEL AND ANIMAL SHELTER REGULATIONS

DIVISION 1. GENERALLY

§ 8-250. Purpose.

The intent of this article is to prevent and reduce the transmission of diseases from animals, particularly, dogs and cats, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations over all kennel and private animal shelter operations within the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-251. Exceptions.

All Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-252—8-259. Reserved.

DIVISION 2. ANIMAL SHELTER AND KENNEL LICENSES

§ 8-260. License required.

- (a) *License required.* It shall be unlawful for any person to operate an animal shelter or a kennel without first procuring a license for such operation from the licensing officer of this City.
- (b) All veterinary hospitals and nonprofit benevolent organizations dedicated to the care and protection of animals for humanitarian purposes shall be exempt from the payment of the animal shelter or kennel license fees unless the particular veterinary hospital or nonprofit benevolent organization maintains stud animals or maintains five or more animals for breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-261. Revocation and suspension of license.

In addition to any other penalties prescribed by ordinance, the City may revoke or suspend an animal shelter or kennel license for any violation of these regulations pursuant to the provisions of Chapter 26-1 et seq.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-262. License fees.

A person required to procure a license under this division shall pay a license fee to the City. A schedule of fees is hereby levied for the licensing of animal shelters and kennels in the amounts established in Chapter 60, the General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-263—8-270. Reserved.

DIVISION 3. ANIMAL SHELTER AND KENNEL REQUIREMENTS

§ 8-271. Submission of plans and specifications; fee.

In addition to any other requirements of this Code, detailed plans and specifications shall be submitted to the Health Department to construct or remodel any animal shelter or kennel. Written approval of plans and specifications must be obtained from the Health Department prior to any construction or remodeling. The person submitting plans and specifications for review shall pay to the City the amount established in Chapter 60, General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-272. Contents of plans and specifications.

Any plans and specifications for animal shelters or kennels shall be in compliance with this article and must include descriptions of the proposed ventilation system, plumbing equipment, and finishes of floors, walls, and ceilings.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-273. Separation of certain areas.

Animal housing areas must be physically separated from areas in which food and/or drink for human consumption is prepared, served or stored and from any living and/or sleeping areas of animal shelter or kennel personnel.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-274. Physical facilities of animal shelters and kennels.

- (a) *Interior building surfaces.* Interior building surfaces shall be constructed and maintained so that they are impervious to moisture and may be readily cleaned.
- (b) *Electric power.* Reliable and adequate electric power shall be provided. Electrical wiring must meet all requirements of Chapter 18 of this Code.
- (c) *Water.* Adequate potable water shall be provided. Back flow preventers shall be installed on any threaded faucets.
- (d) *Heating.* Indoor housing for domestic animals shall be sufficiently heated when necessary to protect pet animals from cold, and to provide for their health and comfort. The ambient temperature shall be made consistent with the requirements of the particular species.
- (e) *Ventilation.* Indoor housing of animals shall be adequately ventilated with fresh air to minimize odors and moisture and to provide for the health and comfort of the animals at all times. Auxiliary ventilation, such as

exhaust fans and vents or air conditioning, shall be provided when the ambient temperature is 85 degrees Fahrenheit or higher.

- (f) *Lighting.* Adequate lighting must be provided a minimum of eight hours per day. Such lighting shall provide a minimum of 25-foot candles of illumination for 30 inches above floor level and must be uniformly distributed. Enclosures must be positioned to protect animals from excessive illumination.
- (g) *Drainage.* A suitable method shall be provided to rapidly eliminate excess water from animal housing facilities. If drains are used, they shall be properly constructed and kept in good repair. If closed drainage systems are used, waste water shall be disposed of by connection to a sanitary sewer or any approved sewage disposal system.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-275. Primary enclosure standards.

- (a) *Generally.* All enclosures shall be structurally sound and maintained in good repair to protect the animals from injury, to contain them and to prevent vermin from entering. They shall be constructed and maintained to enable the animals to remain dry and clean and to provide convenient access to clean food and water.
- (b) *Flooring.* The floors of the enclosures shall be constructed to prevent injury to animals' feet and legs. Enclosures for dogs and cats may have wire flooring provided, however, that (1) the wire is of adequate gauge to prevent sagging under the weight of the animals and (2) the wire mesh is small enough to prevent their feet from falling through the mesh.
- (c) *Space requirements.* Enclosures must be constructed to provide sufficient space to allow each animal to exercise normal postural movements.
- (d) *Additional requirement for cats.* A receptacle containing sufficient clean litter shall be provided to contain organic wastes.
- (e) *Exercise areas.* One run must be provided for every 18 primary enclosures. The run must be of sufficient size to allow an animal to break into a run. At least two exercise periods per day of 20 minutes each shall be provided.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-276. Sanitation.

- (a) *Cleaning of animal enclosures.* Animal waste shall be removed from enclosures daily and/or as often as may be necessary to prevent contamination of the animals and to reduce disease hazards and odors. Cages shall be cleaned as often as may be necessary to maintain sanitary conditions by washing all surfaces with a detergent solution followed by a safe and effective sanitizer. Animals must be removed from the enclosures during the cleaning process and precautions taken to avoid cross contamination.
- (b) *Equipment cleaning.* Water and food containers and all other utensils shall be cleaned and sanitized using generally acceptable methods such as the use of heat or chemical sanitizing solution. These containers shall be cleaned and sanitized as often as necessary to maintain sanitary conditions.
- (c) *Waste disposal.* Animal and food wastes, bedding, dead animals, debris and other organic wastes shall be disposed of in a manner that ensures that vermin infestation, odors, disease hazards and nuisances are minimized.
- (d) *Property, generally.* The kennel property shall be kept clean, in good repair, and free of trash.

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(Supp. No. 3, Update 4)

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- (e) *Pest control.* An effective program for the control of insects, ectoparasites and avian and mammalian pests shall be maintained.
 - (f) *Storage of food and supplies.* Supplies of food and bedding shall be stored:
 - (1) off the floor; or
 - (2) in waterproof closed containers and adequately protected against infestation or contamination by vermin.
 - (g) *Dead animals.* Animals that die at the facility shall be stored and disposed of in a manner that will not cause a disease hazard or nuisance.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-277. Food and water.

- (a) All animals shall be fed at least once a day and shall be provided potable water at all times except when under special veterinary care. The food and water shall be free from contamination, palatable, and of sufficient quality and nutritive value to meet the normal daily requirements for the condition and size of the animal. Refrigeration shall be provided for perishable food.
- (b) Food and water containers shall be accessible to the animal and located to minimize contamination by excreta. These containers shall be cleaned daily. Self-feeders and self-waterers may be used if cleaned daily.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-278. Inspection of facilities; fee.

- (a) All kennels or animal shelters must be inspected by the Health Department prior to the issuance of a license under this Article. The Health Department or its designated representatives may make periodic inspections of all facilities licensed under this article and may make re-inspections as necessary to achieve or maintain compliance with the requirements of this article. An inspection or re-inspection fee shall be paid to the City. The amount of such fee shall be as established in Chapter 60 - General Schedule of Fees.
- (b) Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-279. Classification and separation of animals.

- (a) *Restrictions.* Animals housed in the same enclosure shall be maintained in compatible groups, with the following additional restrictions:
 - (1) *Females.* Females in heat shall not be housed in the same primary enclosure with males, except for breeding purposes.
 - (2) *Aggressive animals.* Any aggressive animal shall be housed individually in an enclosure.
 - (3) *Puppies or kittens.* Puppies or kittens shall not be housed in the same primary enclosure with adult dogs or cats other than their dams, except when permanently maintained in breeding colonies.
 - (4) Dogs shall not be housed in the same primary enclosure with cats, nor shall dogs or cats be housed in the same primary enclosure with any other species of animals.

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- (5) Boarded animals shall not be housed in the same primary enclosure with those from another household unless the owners have been informed of and consented to that arrangement.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-280. Disposal of animals by animal shelters.

Animal shelters shall follow the provisions of Section 8-57 of this Chapter pertaining to the disposition of animals. All euthanizations must be conducted in accordance with State law and in a humane manner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-281—8-284. Reserved.

DIVISION 4. DISEASE CONTROL IN ANIMAL SHELTERS AND KENNELS

§ 8-285. Dogs and cats to be vaccinated against rabies.

Dogs and cats kept in animal shelters or kennels shall be vaccinated against rabies in accordance with the provisions of Article IV of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-286. Diseased animals.

- (a) Animals under quarantine or treatment for a communicable disease shall be physically separated from other susceptible animals to minimize dissemination of disease. Such quarantine area should have a separate ventilation system.
- (b) *Observation and separation.* Animals shall be observed daily for signs of disease. An animal suspected of having an infectious disease shall be physically separated from other animals until the condition is determined to be noninfectious.
- (c) *Humane care.* Sick or injured animals shall be provided with access to veterinary care.
- (d) *Disposal in a humane manner.* Animals with untreatable diseases, or injuries, or of an aggressive nature shall be disposed of in a humane manner.
- (e) *Quarantine.* In breeding kennels, the Health Department may require laboratory testing of a suitable number of animals or specimens to determine if such animals are disease free. The costs of the laboratory tests shall be the responsibility of the licensee. Quarantine will be lifted only through written release by the Health Department when it is determined a health risk no longer exists.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-287—8-299. Reserved.

ARTICLE VI. NON-HUMAN PRIMATES

§ 8-300. Annual license required for non-human primates; certain medical tests required as condition of obtaining license; submission of certain information required as condition of obtaining license; license fee; license fee exemption for service animals; gorillas, orangutans, baboons, macaques and chimpanzees not eligible for annual license; exemption from particular tests under certain circumstances; exemption for non-human primate breeders.

- (a) It shall be unlawful for any person to own, possess, keep or harbor on his/her property any non-human primate unless such animal is annually licensed by the City. Each such license shall be obtained from the Supervisor of Licenses and shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license for the animal is not obtained within 30 days following expiration of the previous license, the animal shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of an annual non-human primate license, or any renewal thereof, shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states:
 - a. that the non-human primate for which the license is sought has been tested for all of the following diseases:
 - 1. Salmonella;
 - 2. Shigella;
 - 3. Amoebic dysentery;
 - 4. Herpes B; provided, no test for herpes B shall be required for New World monkeys; and
 - 5. any additional disease or diseases that the Superintendent may specify in writing to the Supervisor of Licenses; provided, the Superintendent may specify for testing only diseases that the non-human primate, as a possible carrier thereof, might transmit to a human being; and
 - b. that the non-human primate has tested negative for herpes B and such test result is on record; and that the animal has, within the last year, tested negative for, or has tested positive and is currently being treated by the veterinarian for, salmonella, shigella, amoebic dysentery, or any other disease specified by the Superintendent pursuant to Paragraph a. above; provided, no herpes B test result shall be required for New World monkeys.
 - (2) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states that the veterinarian has personally examined the animal and that the animal does not present a public health danger; and submission to the Supervisor of Licenses of any and all other information about the animal being licensed that the Superintendent deems necessary.
 - (3) payment of the non-human primate license fee provided in Chapter 60, General Schedule of Fees, of this Code. Provided, however, a qualified individual with a disability as defined in 28 C.F.R. § 35.104 of The Americans With Disabilities Act, who uses said non-human primate for the purposes of guidance or assistance shall be exempt from the payment of the license fee required by this section.
- (c) No license or renewal thereof shall be issued for any non-human primate for which the conditions set forth in Subsections (b)(1), (b)(2), and (b)(3) of this section are not or cannot be met.

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- (d) Notwithstanding any other provision of this article, no license shall be issued for a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, macaques that were kept or harbored within the City limits prior to October 12, 1999, shall be eligible for a license pursuant to the provisions of this article.
 - (e) Notwithstanding any other provision of this section, the Superintendent may exempt a particular non-human primate from the requirement for a particular test and authorize the issuance of a license without such test if the Superintendent, in consultation with the licensed veterinarian attending the animal, determines that conducting such test on the animal would pose a serious hazard to the animal's life or health and if the person owning, possessing, keeping or harboring the animal files an affidavit with the Superintendent that the animal will be kept confined in the home of such person and will not be taken out in public.
 - (f) Except as provided by Section 8-304 of this article, the provisions of this section shall not apply to non-human primate breeders.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-301. Violations and penalty.

Any person found owning, possessing, keeping or harboring any unlicensed non-human primate within the City in violation of this article shall be deemed guilty of a Class "a" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-302. Non-human primates that are not licensed or that test positive for certain diseases considered public nuisance per se and subject to abatement; report of unlicensed animal or positive test result by Supervisor of Licenses to Animal Welfare Superintendent; action by Superintendent.

- (a) Any non-human primate that is not licensed as required by Section 8-300 of this article shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code. Any non-human primate that tests positive for tuberculosis or herpes B shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code.
- (b) The Supervisor of Licenses shall notify the Superintendent of any unlicensed non-human primate of which he/she may be aware, and shall supply said Superintendent with all known information about the animal. The Supervisor of Licenses shall also report any positive result for any disease for which a medical test is required pursuant to Section 8-300 of this article to the Superintendent and shall supply said Superintendent with a copy of such test result.
- (c) Upon receipt of notice of an unlicensed non-human primate, or upon receipt of any such positive test result, the Superintendent shall take appropriate action pursuant to the provisions of Article VIII of Chapter 35 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-303. Exemptions

The following persons or organizations shall be exempt from the provisions of this Article:

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- (a) the Oklahoma City Zoological Park and the OMNIPLEX;
 - (b) the Oklahoma City Animal Welfare Division;
 - (c) any circus appearing in The City of Oklahoma City for less than 30 days;
 - (d) any agency or official of the Federal, State or local government acting in an official capacity;
 - (e) a licensed veterinarian while providing treatment for a non-human primate; and
 - (f) a duly licensed and authorized research facility, including without limitation a university or college research facility.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-304. Non-human primate breeders.

- (a) No person shall operate within the City as a non-human primate breeder without first obtaining a license from the Supervisor of Licenses. Each such license shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license is not obtained within 30 days following expiration of the previous license, the non-human primate breeder shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of a non-human primate breeder's license shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of satisfactory proof that the breeder is licensed and regulated by the USDA and that the breeder is in full compliance with all USDA regulations related to the breeding of non-human primates.
 - (2) submission to the Supervisor of Licenses of any and all other information about the breeder's operations that the Superintendent deems necessary.
 - (3) payment of the non-human primate breeder's license fee provided in Chapter 60, General Schedule of Fees, of this Code.
- (c) No non-human primate license or medical tests shall be required for any non-human primate in the possession of a duly licensed non-human primate breeder; provided, a non-human primate license and medical tests as provided by Section 8-300 shall be required for any non-human primate over the age of one year that is in the possession of the non-human primate breeder.
- (d) Notwithstanding any other provision of this article, no non-human primate breeder shall own, keep, harbor or possess a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, this prohibition shall not apply to macaques that were kept or harbored within the City limits prior to October 12, 1999, and that are duly licensed pursuant to the provisions of this Article.

(Ord. No. 23145, § 2, 10-3-06)

Chapter 6 ANIMALS¹

Attachment B 2

ARTICLE I. IN GENERAL

Sec. 6-1. Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Animal means any dog, cat or other Animal.

At Large means not securely confined by Fence or other means on premises under control of or occupied by the Owner or not under the control of the Owner, a member of the Owner's immediate Family over 12 Years of age or an agent of the Owner, by leash or otherwise, whether on the Owner's premises or not.

Owner means any Person owning, harboring or keeping an Animal. The Occupant of any premises on which a domesticated or tamed Animal remains, or to which it customarily returns, for a period of ten days or more shall be deemed to be harboring or keeping the Animal.

Vicious or Dangerous Animal means an Animal which, without undue provocation, has attacked or acted as if it intended to attack any Person or other domestic Animal, or which has bitten or threatened to bite any Person or other domestic Animal.

(Code 1992, § 5-1; Code 2013, § 6-1; Ord. No. 670, § 1, 8-8-1989; Ord. No. 879, § 1, 10-11-2005)

Sec. 6-2. Conflicts with Zoning regulations.

In case of conflict between this Chapter and City Zoning regulations, the Zoning regulations shall prevail and supersede the provisions of this Chapter.

(Code 1989, § 3-28; Code 1992, § 5-4; Code 2013, § 6-2)

Secs. 6-3—6-22. Reserved.

ARTICLE II. ADMINISTRATION AND ENFORCEMENT

DIVISION 1. GENERALLY

Secs. 6-23—6-47. Reserved.

DIVISION 2. IMPOUNDMENT²

¹State law reference(s)—Animals generally, 4 O.S. § 31 set seq.; city powers to regulate animals, 11 O.S. § 22-115; cruelty to animals, 21 O.S. § 1685; abandonment of animals, 21 O.S. § 1686; dogs running at large, 4 O.S. § 43.

PART II - CODE OF ORDINANCES
Chapter 6 - ANIMALS
ARTICLE II. - ADMINISTRATION AND ENFORCEMENT
DIVISION 2. IMPOUNDMENT

Sec. 6-48. Appointment, authority of Poundmaster.

The City Manager shall appoint, for a period to be terminated at the Manager's pleasure, a qualified Person to act in the capacity of Poundmaster. For the purposes of enforcing this Article, the Poundmaster shall possess all the power and authority of a police officer of the City, and both the Poundmaster and police officers shall have all power and authority necessary to carry out the provisions of this Article, including the right to enter upon private Premises within the City and to seize and impound any Animal that is required to be impounded under the provisions of this Article.

(Code 1992, § 5-41; Code 2013, § 6-48; Ord. No. 670, § 3, 8-8-1989)

Sec. 6-49. Impoundment of Animals authorized; redemption and disposition procedure.

- (a) It shall be the duty of the Poundmaster and police officers to enforce the provisions of this Article, and they shall:
 - (1) Cause to be impounded any dog or cat found within the City limits which has not been vaccinated and currently licensed, and any dog which shall be found running At Large in the City limits in violation of the provisions of this Article, and any vicious Animal found running At Large.
 - (2) Arrange for the maintenance of any Animal so impounded for a period not to exceed 72 hours, within which time the Owner may reclaim the Animal upon payment of a fee in the amount established in the City Fee Schedule, plus the accrued costs and expenses of impounding and maintaining the Animal.
- (b) Any Animal not claimed by its Owner within 72 hours from the date it is impounded shall be forfeited and shall be delivered to such society or agency as may be designated by the City Council for disposition or, if no such designation has been made, the Animal may be sold by the Poundmaster for the best obtainable price at private or public sale and the proceeds of any such sale shall be paid over to the City Treasurer for the general fund.

(Code 1992, § 5-42; Code 2013, § 6-49; Ord. No. 670, § 4, 8-8-1989; Ord. No. 808, § 1, 5-11-1999; Ord. No. 809, § 1, 5-11-1999)

State law reference(s)—Authority to prohibit fowl running at large, 11 O.S. § 22-115; taking up and keeping of stray dogs and cats, 4 O.S. § 85.1 et seq.

Sec. 6-50. Confinement of Animals suspected of having rabies.

Any Animal that is suspected of having rabies, or that has been bitten by a rabid Animal or by an Animal suspected of rabies, or any Animal which has bitten a Person and has thereby caused an abrasion of the skin of such Person, shall be confined in the care of a licensed veterinarian for a period of ten days or such other term as may be designated under guidelines established by the State Department of Health. If the Owner or Person having possession and control of the Animal shall not submit evidence of such confinement, the Poundmaster shall have authority to seize the Animal and place it in the care of a licensed veterinarian for the required period of

²State law reference(s)—Authority of town to impound animals and sell for costs, 11 O.S. § 14-115.

confinement. Any Owner or other Person having control over such Animal that fails to comply with this Section or refuses to cooperate with the Poundmaster in the confinement of such Animal shall be guilty of an offense.

(Code 1992, § 5-43; Code 2013, § 6-50; Ord. No. 670, § 5, 8-8-1989)

Sec. 6-51. Liability for Animal impoundment costs and expenses; billing.

The Owner of any Animal that is impounded or confined under the provisions of this Article shall be liable to the City for all costs and expenses of the impoundment, confinement and/or maintenance of the Animal. Unless payment of such costs and expenses is made within five days after receipt of a bill from the City, the amount due shall be added to the next bill for water and utility services furnished to the residence of such Owner and shall be payable at the same time the charges for Water and utility services are payable.

(Code 1992, § 5-44; Code 2013, § 6-51; Ord. No. 670, § 6, 8-8-1989)

Sec. 6-52. Failure to voluntarily surrender Animal; interference with officers.

Any Owner or other Person having control of an Animal that is required to be impounded or confined under the provisions of this Article who shall refuse to voluntarily surrender such Animal to the Poundmaster or a police officer for impoundment or confinement, or who shall interfere with the Poundmaster or a police officer in the enforcement of this Article, shall be guilty of an offense, and each day in which such refusal or interference continues shall constitute a separate offense.

(Code 1992, § 5-45; Code 2013, § 6-52; Ord. No. 670, § 8, 8-8-1989)

Sec. 6-53. Vicious or Dangerous Animals may be proceeded against.

Any Animal alleged to be vicious or dangerous may be proceeded against in the Municipal Court by complaint duly filed against the Owner of the Animal by any Person having knowledge of the vicious or dangerous characteristics of the Animal. It shall then be the duty of the Owner or Person having control of such Animal to deliver it to the Poundmaster for confinement, pending the judgment of the Court in such proceedings. If the Court shall find that the Animal is a Vicious or Dangerous Animal, such Animal shall be destroyed by the Poundmaster, upon order of the Court, unless the Owner of the Animal shall make such arrangements for control or disposition of the Animal as may be approved or adjudged by the Court.

(Code 1992, § 5-2; Code 2013, § 6-53; Ord. No. 670, § 7, 8-8-1989; Ord. No. 879, § 1, 10-11-2005)

State law reference(s)—Animals as nuisances, 4 O.S. § 41; dangerous dogs, 4 O.S. § 44 et seq.

Secs. 6-54—6-79. Reserved.

ARTICLE III. CARE AND CONTROL

DIVISION 1. GENERALLY

Sec. 6-80. Animals other than dogs or cats prohibited; number limited.

- (a) It is unlawful for any Person to own, keep, possess or harbor any Animals other than dogs or cats within the City.
- (b) It is unlawful for the Owner or Occupant of any private residence in the City to keep or maintain on the Premises more than four dogs and four cats (a total of eight dogs/cats combined) over the age of six months.

(Code 1989, § 3-2; Code 1992, § 5-5; Code 2013, § 6-80)

Sec. 6-81. Impoundment of Animals At Large.

The Poundmaster of the City who shall find or discover any stock or domestic Animals trespassing upon the Streets, Alleys or parks, or upon the Property of any Person within the City, or the Owner of any land or Tenant thereof who shall find or discover any stock or domestic Animals trespassing upon any land in the City limits, shall have the right to take up or restrain such Animals and impound them.

(Code 1989, § 3-3; Code 1992, § 5-6; Code 2013, § 6-81)

Sec. 6-82. Turning Animals out unlawful.

It is unlawful for any Person to open any enclosure in which any Animal is confined as required by Ordinance so as to turn such Animal At Large, or in any manner to turn such Animal At Large.

(Code 1989, § 3-4; Code 1992, § 5-7; Code 2013, § 6-82)

Sec. 6-83. Creation of nuisance by manner of keeping Animals; howling and barking dogs; Animals running At Large.

- (a) It is unlawful and an offense for any Person to keep and maintain any dog or other Animal within the City limits under circumstances amounting to or creating a nuisance.
- (b) The continued howling or barking of a dog so as to disturb the peace and quiet of the neighborhood where such dog is kept or maintained, and the running At Large of such dog or other Animal, upon the Property of others within the City shall be considered a nuisance for the purpose of this Section.

(Code 1989, § 3-5; Code 1992, § 5-8; Code 2013, § 6-83)

State law reference(s)—Animals as nuisances, 4 O.S. § 41.

Sec. 6-84. Pens, enclosures to be open for inspection; proper sanitation required.

All dog pens or other places of confinement shall be opened for inspection by the Health Director of the City or the Health Director's authorized agents at all times during daylight hours. All such pens or other places of confinement shall be kept in a sanitary condition so as to prevent an unsightly appearance and annoying odors to Persons in the vicinity.

(Code 1989, § 3-8; Code 1992, § 5-9; Code 2013, § 6-84)

Sec. 6-85. Cruelty to Animals.

It is unlawful for any Person willfully and maliciously to pour on, or apply to, an Animal any drug or other thing which inflicts pain on the Animal, knowingly to treat an Animal in a cruel or inhumane manner, or knowingly to neglect an Animal belonging to such Person or in such Person's custody in a cruel or inhumane manner.

(Code 1989, § 3-20; Code 1992, § 5-10; Code 2013, § 6-85)

State law reference(s)—Cruelty to animals, 21 O.S. § 1685.

Sec. 6-86. Poisoning Animals.

It is unlawful for a Person willfully to poison any dog or other Animal except a noxious, nondomesticated Animal or knowingly to expose poison so that the same may be taken by such an Animal.

(Code 1989, § 3-21; Code 1992, § 5-11; Code 2013, § 6-86)

Sec. 6-87. Hunting, trapping, injuring or killing Animals prohibited.

It is unlawful to hunt, trap, injure or kill any wild or domestic Animals or birds within the City.

(Code 1989, § 14-17; Code 1992, § 5-12; Code 2013, § 6-87)

Sec. 6-88. Reporting of all Animal bites required.

Any Person bitten by a dog, cat or other Animal and any Person who has knowledge of an Animal bite shall promptly report such incident to the Animal control officer of the City.

(Code 1989, § 3-15.2; Code 1992, § 5-73; Code 2013, § 6-125)

Secs. 6-89—6-119. Reserved.

DIVISION 2. DOGS AND CATS

Sec. 6-120. Licensing of dogs and cats required; exception.

It is unlawful for any Person within the City to own, keep, possess, harbor or allow to remain on Premises under such Person's control any dog or cat unless such dog or cat is currently licensed and the license tag is attached to its collar, as provided in this Division. Such license need not be obtained for a nonresident dog or cat duly licensed in another City when such dog or cat is visiting in the City in the custody of its Owner for a period of 30 days or less.

(Code 1989, § 3-10; Code 1992, § 5-66; Code 2013, § 6-118)

Sec. 6-121. Vaccination of dogs and cats required.

Before the license required in Section 6-120 may be issued, every dog or cat, as the case may be, shall first be vaccinated against rabies within 90 days for a one-Year vaccination, within 455 days for a two-Year vaccination, or

within 820 days from the booster of a three-Year vaccination, prior to the issuance of such license. The vaccination shall be performed by a veterinarian duly licensed to practice in the State. Upon payment of the fees herein provided, and the delivery to the Poundmaster of a Certificate signed by the veterinarian stating that the dog or cat has been vaccinated, and the date of the vaccination, the Poundmaster or a duly authorized police officer shall issue a license for the dog or cat.

(Code 1989, § 3-11; Code 1992, § 5-67; Code 2013, § 6-119; Ord. No. 1033, § 1, 5-12-2015)

Sec. 6-122. Poundmaster to keep dog and cat license register; metal tags required.

The Poundmaster shall keep a register of all dog and cat licenses issued. In the register there shall be entered the name and address of the Person to whom the license is issued, the description of the dog or cat licensed, the amount paid therefor, the date of issuance, the expiration of the license, and the number of the license and license tag issued. Such license tag shall be securely fastened in some manner to the dog or cat by its Owner, who shall be responsible to ensure that the Animal bears such tag at all times.

(Code 1992, § 5-68; Code 2013, § 6-120; Ord. No. 670, § 2, 8-8-1989)

Sec. 6-123. Annual license renewal for dogs and cats; fee payment.

- (a) There is hereby levied an annual administrative regulation, inspection and license fee in the amount established in the City Fee Schedule for each dog and cat kept within the City.
- (b) All licenses issued for dog and cats shall expire one Year after the date of issuance and shall be renewable on or before the date of expiration.

(Code 1989, § 3-13; Code 1992, § 5-69; Code 2013, § 6-121)

Sec. 6-124. Unauthorized removal of license tag from dogs and cats.

It is unlawful for any Person to remove the license tag from any dog or cat without the Owner's consent.

(Code 1989, § 3-15; Code 1992, § 5-71; Code 2013, § 6-122)

Sec. 6-125. Confinement of dogs to prevent running At Large; exception.

- (a) Any Person who owns, possesses or harbors any dog within the City shall confine the dog to premises owned or controlled by such Person. Confinement shall be accomplished by means of a substantial Fence, wall or similar enclosure of sufficient strength and height to prevent the dog from escaping therefrom, or inside a house or other Building, or by a leash consisting of a metal chain or other materials of sufficient strength to prevent the dog escaping from the premises when the leash is stretched to its full length. The confinement of a dog required by this Section shall prevent the dog from going beyond the front wall of the Main Building located on the premises.
- (b) This Section shall not apply to any Person who takes a dog upon private Property with the consent of the Owner or Person in control of the Property, or upon any Street or other Public Place when the dog is under control of such Person in a vehicle or by means of a leash not more than ten feet in length and of sufficient strength to control the actions of the dog.

(Code 1989, § 3-14; Code 1992, § 5-70; Code 2013, § 6-123)

Sec. 6-126. Confinement of female dogs in heat.

Female dogs and cats in estrus shall be confined in such a manner as to avoid the congregation of loose and stray Animals in the area of the Animal in estrus. The Owner or other Person having possession of any female dog or cat in estrus which is not so confined shall be guilty of an offense.

(Code 1989, § 3-15.1; Code 1992, § 5-72; Code 2013, § 6-124)

Sec. 6-127. Permitting dogs to defecate on public or certain private Property prohibited; fine.

It is unlawful for the Owner, keeper, or Person having control of any dog to permit such dog to defecate upon any Sidewalk, public park, Street, Alley, or other place open to the public, or on private Property without permission of the Owner thereof. In the event that the Owner, keeper, or Person having control of a dog is unable to prevent the deposit of waste material in violation of this Section, it shall be the duty of such Person to properly dispose of such waste material. Persons in Violation of this Section may be punished by the fine established in the City Fine Schedule.

(Code 1992, § 5-74; Code 2013, § 6-126; Ord. No. 811, § 1, 7-13-1999; Ord. No. 1277, § 1, 3-11-2025)

INTEROFFICE MEMORANDUM

TO: AMANDA COPELAND; ASSISTANT CITY MANAGER

FROM: RANDY LAWRENCE

SUBJECT: PUBLIC WORKS VEHICLES

DATE: 04/30/2025

The Public Works Department would like approval to purchase a 2025 Ford F150 Crew 4X4 Pickup from Oklahoma Statewide Contract SW035 to include service equipment and decals not to exceed \$53,729.00. This will be paid from G.O. Bond Funds Public Works Vehicles.

We would like to surplus a 2016 Dodge Ram 1500, VIN - 3C6JR6DT4GG238920.

Thanks.

VANCE COUNTRY FORD

FLEET & GOVERNMENT SALES
PO BOX 1600, GUTHRIE, OK 73044
405-282-3800
Ok Vendor #0000075466



QUOTE

DATE	4/15/2025
QUOTE NUMBER	000Q16788
EXPIRATION DATE	5/1/2025
SHIP VIA	Stock Purchase
TERMS	SW035 - STATE CONTRACT

SOLD TO:

SHIP TO:

City of Nichols Hills

City of Nichols Hills

Any Questions? Call 405-282-3800

Randy Lawrence
6407 Avondale Drive
Nichols Hills, OK 73116
(405)8435222

Randy Lawrence
6407 Avondale Drive
Nichols Hills, OK 73116
(405)8435222

Shauna Ford

shauna@vancefleet.com

Qty	OPTION	Description	Unit Price	Ext. Price
1	W1L	2025 FORD F150 CREW CAB, 5.5' BED	\$40,813.00	\$40,813.00
1	4WD/413	4 WHEEL DRIVE w/ SKID PLATES	\$3,953.00	\$3,953.00
1	103A	XL HIGH EQUIPMENT GROUP	\$1,195.00	\$1,195.00
		- 17" Silver Painted Aluminum Wheels, Chrome Bumpers, LED Fog Lamps, Interior Work Surface, Rear Window Fixed Privacy Glass w/ Defroster		
1	995	ENGINE: 5.0L V8	\$0.00	\$0.00
1	44G	TRANSMISSION: 10 SPEED AUTOMATIC	\$0.00	\$0.00
1	XL6	ELECTRONIC LOCKING w/ 3.73 AXLE RATIO	\$470.00	\$470.00
1	ATT	TIRES: 265/70R17 BSW ALL TERRAIN	\$295.00	\$295.00
1	SYNC	SYNC 4 w/ BLUETOOTH CONNECTIVITY	\$0.00	\$0.00
1	GVWR	GVWR: 7100 LBS PAYLOAD PACKAGE	\$0.00	\$0.00
1	18B	BLACK PLATFORM RUNNING BOARDS	\$250.00	\$250.00
1	53T	TOW HAUL PACKAGE w/ TRAILER BRAKE CONTROLLER	\$753.00	\$753.00
1	CS	INTERIOR: MEDIUM DARK SLATE CLOTH 40/20/40	\$0.00	\$0.00
1	YZ	EXTERIOR: OXFORD WHITE	\$0.00	\$0.00
		SubTotal:		\$47,729.00

Accepted By: _____

Terms:

THIS QUOTE DOES NOT GUARANTEE THE FACTORY WILL BUILD THE VEHICLE.

1) TAG & TAXES ARE NOT INCLUDED UNLESS ITEMIZED ON QUOTE

2) ALL REBATES & INCENTIVES HAVE BEEN INCLUDED IN TOTAL PRICE.

SUB-TOTAL	\$47,729.00
	\$0.00
TOTAL DUE	\$47,729.00

GRANT PROVISION AGREEMENT
between
OKLAHOMA COUNTY
and
CITY of NICHOLS HILLS

This agreement is made and entered into by and between Oklahoma County, herein referred to as COUNTY, and the CITY of NICHOLS HILLS, herein referred to as GRANTEE, for the provision of funding for radio system service fees for the GRANTEE.

WHEREAS, the American Rescue Plan Act (ARPA) was signed into law on March 11, 2021; and

WHEREAS, the American Rescue Plan Act establishes a Coronavirus State and Local Fiscal Recovery Fund (SLFRF) which allocates \$350 billion for state, local, and Tribal governments; and

WHEREAS, Oklahoma County accepted \$154 million American Rescue Plan Act funding from the United States Department of the Treasury; and

WHEREAS, this agreement is consistent with American Rescue Plan Act guidelines as laid out in the Final Rule which took effect on April 1, 2022; and

WHEREAS, the GRANTEE requests and the COUNTY agrees to provide funding to the GRANTEE for eligible expenditures under the American Rescue Plan Act; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Term: The period of performance for this award begins on January 1, 2025 and shall terminate on December 31, 2026. This Agreement may be terminated by either of the parties by giving at least thirty (30) days written notice of such termination. On the termination of this Agreement, either by completion of the grant period, termination of the calendar year for which the Agreement is written, or written 30-day notification, the CITY of NICHOLS HILLS shall return any unused System Access Funding and prepare for a full fiscal audit of the funds provided and proof of any paid or unpaid funds.

2. Sub-awarding: For the purposes of this Agreement, the COUNTY serves as the pass-through entity for a Federal award and the GRANTEE serves as the recipient of a sub-award. This agreement is entered into based on the following representations:
 - a. The GRANTEE represents that it is fully qualified and eligible to receive these funds per the funding requirements;
 - b. The COUNTY received these funds from the federal government, and the COUNTY has the authority to sub-grant these funds to the GRANTEE upon the terms and conditions outlined below; and
 - c. The COUNTY has authority to disburse the funds under this agreement.

The COUNTY agrees to provide financial assistance to the GRANTEE in an amount not-to-exceed \$21,005.28, (see Attachment C). The GRANTEE must use this financial assistance for expenses eligible under 603(c)(1) of the Social Security Act, specifically the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) to mitigate financial hardships incurred because of COVID19 during the Term. These funds must be spent in accordance with the guidance on the United States Treasury's website

<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

GRANTEES are responsible for ensuring that any procurement using CSLFRF funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, and Appendix II to Part 200, as applicable.

GRANTEE is required to review the United States Treasury's website for updates to ensure compliance with the most updated CSLFRF guidance.

3. COUNTY Responsibilities: The COUNTY will assume the following duties and responsibilities:
 - a. Follow established processes for reviewing eligibility of all projects receiving American Rescue Plan Act State and Local Fiscal Recovery Funds
 - b. Transfer funding to GRANTEE upon approval by COUNTY Board of County Commissioners and Budget Board
 - c. Submit reporting on GRANTEE projects to US Treasury, pending receipt of reporting information from GRANTEE
4. GRANTEE Representatives: Kevin Boydston, Fire Chief, CITY of NICHOLS HILLS
5. GRANTEE Responsibilities: The GRANTEE will assume the following duties and responsibilities:
 - a. GRANTEE covenants that the use of the CSLFRF funding by GRANTEE pursuant to this Agreement is limited to only those uses for which the CSLFRF funding may be utilized under American Rescue Plan Act.

- b. Comply with 2 CFR 200 (Uniform Guidance) for accounting standards and cost principles
 - c. Comply with all STATE, COUNTY and 2 CFR 200 laws/rules related to procurement, including COUNTY and 2 CFR 200 standards relating to conflict of interest
 - d. Provide COUNTY with reporting information on ARPA-related projects as detailed in Reporting section below.
 - e. For any vendors or subcontractors used by the GRANTEE, the GRANTEE must ensure that the vendor or subcontractor adhere to State, County and 2 CFR 200 procurement laws and include any contract language designated by the County.
 - f. COUNTY shall not be liable to any vendor, supplier or subcontractor for any expenses or liabilities incurred in connection with any Project and GRANTEE shall be solely liable for such expenses and liabilities.
6. Enforcement: GRANTEE certifies that the information provided is complete, accurate, and current demonstrating GRANTEE'S eligibility to receive the Funds. GRANTEE is liable for recapture of Funds if any representation made in the reimbursement requests, reporting, or supporting documentation is at any time false or misleading in any respect, or if GRANTEE is found in non-compliance with laws, rules or regulations governing the use of the Funds provided pursuant to this Agreement. This Section shall survive the termination of this Agreement.
7. Recapture of Expenses: Funds provided by the COUNTY to the GRANTEE under this agreement are subject to recapture by the COUNTY under the following conditions:
- a. Any funds that are not expended as authorized under this agreement must be refunded to the COUNTY prior to December 31, 2026.
 - b. Any funds that are not expended by December 31, 2026, are subject to recapture by the COUNTY for return to the United States Department of the Treasury
 - c. The COUNTY'S determination that an expenditure is eligible does not relieve the GRANTEE of its duty to repay the COUNTY in full for any expenditures that are later determined by the COUNTY or the Federal Government, in each of its sole discretion, to be ineligible expenditures or the discovery of a duplication of benefits.
 - d. The GRANTEE has responsibility for identifying and recovering grant funds that were expended in error, disallowed, or unused. The GRANTEE will also report all suspected fraud to the county.
8. GRANTEE Monitoring: The GRANTEE agrees to permit representatives of the COUNTY, the Federal or State government to inspect all records, papers, documents, facilities' goods and services of the GRANTEE and/or interview any clients, employees, and contractors of the GRANTEE to be assured of satisfactory performance of the terms and conditions of this contract to the extent permitted by the law after giving the

GRANTEE reasonable notice. GRANTEE will rectify noted deficiencies and provide COUNTY with a reasonable and acceptable justification for not correcting noted shortcomings. GRANTEE'S failure to correct or justify the deficiencies within the time specified by the COUNTY may result in termination of this agreement.

9. Audit and Record Retention: The GRANTEE shall maintain records, books, documents, and other materials relevant to its performance under this Agreement. These records shall be subject to inspection, review, and audit by the COUNTY or its designees, the State Auditor, and the US Treasury as outlined in 2 CFR 200. If it is determined during the course of the audit that the RECIPIENT was provided funds for unallowable costs under this Agreement or any, the RECIPIENT agrees to promptly reimburse the COUNTY for such payments upon request. The GRANTEE must maintain records and financial documents in compliance with all standards in the ARPA CSLFRF guidance and 2 CFR 200. Generally, records and financial documents must be maintained for five years after all funds have been expended or returned. The COUNTY or Treasury may request transfer of records of long-term value at the end of such period. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats. GRANTEE must agree to provide or make available such records to the COUNTY upon request, to Treasury upon request, and to the Government Accountability Office ("GAO"), Treasury's Office of Inspector General ("OIG"), and their authorized representative in order to conduct audits or other investigations. The COUNTY may access the GRANTEE records and financial statements as necessary to conduct monitoring activities.
10. Reporting: In order to ensure compliance with the existing ARPA guidelines set forth by the US Treasury, the GRANTEE shall provide on a quarterly basis to the COUNTY a comprehensive and detailed list of all ARPA-related expenditures on an itemized invoice reflecting payment and shall also provide any backup documentation to support such expenditures. The invoice must include an attestation, signed by the GRANTEE, indicating that all expenditures therein comport with the guidelines of the ARPA as set forth by the US Treasury. The GRANTEE will additionally provide performance updates for all programs to demonstrate that the programs are meeting key performance indicators.
Specifically, the GRANTEE will provide documentation to the County by January 1, April 1, July 1, and October 1 of each year of the award.
11. Closeout: GRANTEE will comply with all closeout procedures of the awards, to include full compliance with the agreement terms and conditions, ARPA, SLFRF rule and guidance, and 2 CFR 200. Key tasks will be closeout communications, confirmation for maintenance of records and financial documents, receipt of all final reimbursement requests or payment requests, receipt of all financial reports and performance reports, fulfillment of any requests to reconcile reports and payment requests. The retention period per SLFRF compliance and reporting is 5 years.

12. Termination: The COUNTY may terminate this Agreement, for convenience or otherwise and for no consideration or damages, upon prior notice to the GRANTEE.
13. Indemnification: The GRANTEE agrees to defend, indemnify, and hold the COUNTY, its officers, officials, employees, agents, and volunteers harmless from and against any and all claims, injuries, damages, losses or expenses, including without limitation personal injury, bodily injury, sickness, disease, or death, or damage to or destruction of property, which are alleged or proven to be caused in whole or in part by an act or omission of the GRANTEE, its officers, directors, employees, and/or agents relating to the GRANTEE's performance or failure to perform under this Agreement. This section shall survive the expiration or termination of this Agreement.
14. Remedies: The COUNTY may exercise any other rights or remedies, which may be available under law. If the COUNTY waives any right or remedy in this Agreement or fails to insist on strict performance by the GRANTEE, it will not affect, extend or waive any other right or remedy of the COUNTY, or affect the later exercise of the same right or remedy by the COUNTY for any other default by the GRANTEE.
15. Equal Opportunity: GRANTEE shall comply with the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. All of the aforementioned laws, rules, regulations, and executive orders are incorporated herein by reference.
16. Survivability: Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.
17. Modifications: This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be amended or extended by a written instrument executed by the COUNTY.
18. Entire Agreement: It is understood and agreed that the entire agreement of the Parties is contained in this Agreement, which supersedes all oral agreements, negotiations, and previous agreements between the Parties relating to the subject matter of this Agreement. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement will be valid only when expressed in writing and duly signed by the Parties, except as otherwise specifically provided in this Agreement.
19. Radio License Agreement: Communication system access will be pursuant to a separate formal Agreement between the recipient jurisdiction and the City of Oklahoma City referred to as a "Radio License Agreement." Oklahoma County is not a party to this portion of the communication system project.

IN WITNESS WHEREOF, the GRANTEE and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

GRANTEE

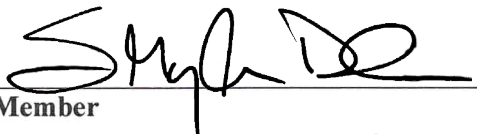
APPROVED AND AGREED TO by the City of Nichols Hills this _____ day of _____, 2025.

BY: _____, City Manager

Printed Name: _____

ATTEST: _____, City Clerk

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS on 04-09-2025



Member

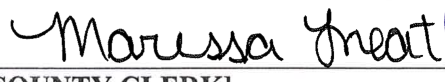


Member



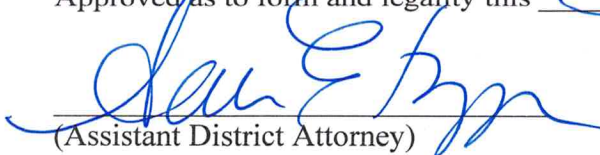
Member

ATTESTED BY: COUNTY CLERK



[COUNTY CLERK] 

Approved as to form and legality this 3 day of April, 2025.



(Assistant District Attorney)

ATTACHMENT A: PROJECT DETAILS

The **Oklahoma County First Responder Communications Project** is intended to help eliminate threatening disparities between the radio communications systems utilized by emergency First Responders in Oklahoma County, while greatly improving responder safety and overall emergency response efficacy. Specifically, this project is intended to provide essential radio equipment for some identified jurisdictions and disciplines, and the ability to migrate to the common communications platform of the Oklahoma City 800MHz radio system.

The identified jurisdictions, agencies, and departments covered by this Agreement receiving radio system access funding agree to the provisions as evidenced by acceptance and applicable signatures affixed to this document. System access funding is awarded on the basis of geographic location within Oklahoma County and the existing interagency cooperation in the provision of public safety services.

For the purposes of this Agreement, the Oklahoma County First Responder Communications Project provides System Access Funding – to be remitted to the City of Oklahoma City for access and associated services related to their L3 Harris 800 MHz Trunked Radio System.

ATTACHMENT B: ARPA PROJECT ATTESTATION

OKLAHOMA COUNTY PURCHASING
ARPA COMPLIANCE

320 Robert S. Kerr, Ste. 117
Oklahoma City, OK 73102

I certify that I have reviewed ARPA eligible expenditures and all aspects of this project are consistent with the provisions of ARPA Final Rule. The funds allocated from ARPA for this project will only be used for the purposes laid out in ARPA, including addressing public sector capacity, responding to the public health and economic impacts of COVID-19, providing premium pay for essential workers affected by the COVID-19 pandemic, and investing in critical water, sewer, and broadband infrastructure. I understand use of ARPA funds for non-eligible purposes may result in the return of the funds to the County and/or US Treasury.

GRANTEE

APPROVED AND AGREED TO by the City of Nichols Hills this _____ day of _____, 2025.

BY: _____, Mayor

Printed Name _____

Acknowledgement

State of Oklahoma)
) ss.
County of Oklahoma)

Before me, the undersigned, a Notary Public, in and for said County and State, on this ____ day of _____, 2025, personally appeared _____ to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he/she executed the same on behalf of _____, as its _____, and as a free and voluntary act and deed of said entity for the uses and purposes herein set forth.

Given under my hand and seal the day and year last above written.

Notary Public _____

My commission expires: _____

My commission number: _____

ATTACHMENT C: CITY of NICHOLS HILLS SPECIFIC SERVICE FEES

Access Fees Number of Radios Fire/Rescue Departments For period 1-1-25 to 6-30-27*				
Fire Department	Usage Fees	Usage Fees	Cap.Repl.Alloc.Fee	Total Per Period
Nichols Hills	Handhelds	Mobiles	Total # of Radios	
Usage Fees & Capital Replacement Allocation Fee THIS IS A HALF-FY Period of 1/1/2025 - 6/30/2025	\$1,175.76	\$846.0	\$3,510.00	\$5,531.76
Usage Fees & Capital Replacement Allocation Fee Period of 7/1/2025 - 6/30/2026	\$2,422.08	\$1,742.40	\$3,510.00	\$7,674.48
Usage Fees & Capital Replacement Allocation Fee Period of 7/1/2026 - 6/30/2027	\$2,494.08	\$1,794.96	\$3,510.00	\$7,799.04
			GRAND TOTAL	\$21,005.28

*Jurisdictions must have paid for
FY 27 PRIOR TO 12-31-26

GRANT PROVISION AGREEMENT
between
OKLAHOMA COUNTY
and
CITY of NICHOLS HILLS

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The COUNTY agrees to provide financial assistance to the GRANTEE in an amount not-to-exceed \$2,250.00, (see Attachment C). The GRANTEE must use this financial assistance for expenses eligible under 603(c)(1) of the Social Security Act, specifically the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) to mitigate financial hardships incurred because of COVID19 during the Term. These funds must be spent in accordance with the guidance on the United States Treasury's website

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16. Survivability: Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.
17. Modifications: This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be amended or extended by a written instrument executed by the COUNTY.
18. Entire Agreement: It is understood and agreed that the entire agreement of the Parties is contained in this Agreement, which supersedes all oral agreements, negotiations, and previous agreements between the Parties relating to the subject matter of this Agreement. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement will be valid only when expressed in writing and duly signed by the Parties, except as otherwise specifically provided in this Agreement.

IN WITNESS WHEREOF, the GRANTEE and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

GRANTEE

APPROVED AND AGREED TO by the City of Nichols Hills this _____ day of _____, 2025.

BY: _____, City Manager

Printed Name: _____

ATTEST: _____, City Clerk

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS on 04-05-2025



Member

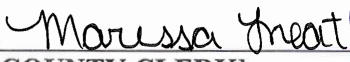


Member



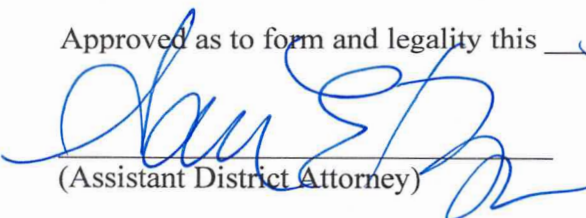
Member

ATTESTED BY: COUNTY CLERK



[COUNTY CLERK] 

Approved as to form and legality this 3 day of April, 2025.



(Assistant District Attorney)

ATTACHMENT A: PROJECT DETAILS

The **Oklahoma County First Responder Communications Project** is intended to help eliminate threatening disparities between the radio communications systems utilized by emergency First Responders in Oklahoma County, while greatly improving responder safety and overall emergency response efficacy. Specifically, this project is intended to provide essential radio equipment for some identified jurisdictions and disciplines, and the ability to migrate to the common communications platform of the Oklahoma City 800MHz radio system.

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For the purposes of this Agreement, the Oklahoma County First Responder Communications Project provides System Access Funding – to be remitted to the City of Oklahoma City for access and associated services related to their L3 Harris 800 MHz Trunked Radio System.

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ARPA COMPLIANCE

320 Robert S. Kerr, Ste. 117
Oklahoma City, OK 73102

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GRANTEE

APPROVED AND AGREED TO by the City of Nichols Hills this _____ day of _____, 2025.

BY: _____, Mayor

Printed Name _____

Acknowledgement

State of Oklahoma)
) ss.
County of Oklahoma)

Before me, the undersigned, a Notary Public, in and for said County and State, on this ____ day of _____, 2025, personally appeared _____ to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he/she executed the same on behalf of _____, as its _____, and as a free and voluntary act and deed of said entity for the uses and purposes herein set forth.

Given under my hand and seal the day and year last above written.

Notary Public _____

My commission expires: _____

My commission number: _____

ATTACHMENT C: CITY of NICHOLS HILLS DISPATCH INTERFACE

This Subrecipient grant is intended for the professional service charges necessary to install interface radios at Nichols Hills dispatch. Based on a quote received, this subrecipient grant is in the amount of **\$2,250**. The fund cannot be used for any other purpose.



**THE CITY OF
OKLAHOMA CITY**
INFORMATION TECHNOLOGY DEPARTMENT

April 15, 2025

City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, OK 73116
Attn: Kevin Boydston, Fire Chief

Dear Licensee:

The Licensor and Licensee have the option of renewing **Radio System License Agreement** for the term **07/01/2025 through 06/30/2026** under the same terms, conditions, and provisions, including price(s), as was originally approved.

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **05/15/2025**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL. Should the Licensor decide not to renew the above Agreement, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for Agreement renewal.**

If you have any questions, please contact me at (405) 297-1941 or IT-ADMIN@OKC.GOV.

Thank you,

Kat Berry
Financial Specialist – Information Technology

_____ Yes, I would like to renew per the above mentioned.

_____ No, I do not wish to renew.

[INTERNAL USE ONLY]

_____ The Licensor chooses not to renew the above Agreement.

PRINTED NAME

TITLE

AUTHORIZED SIGNATURE

COMPANY NAME

STREET ADDRESS

CITY, STATE, AND ZIP CODE

BUSINESS TELEPHONE

CONTRACT EMAIL



City Council Item Report

MEETING DATE

May 13, 2025

AGENDA ITEM # 9.a

A resolution amending the City's list of approved depository institutions.

ATTACHMENTS

1. 2025-05-13 City Council Resolution Amending Depository Institutions 2.1
2. Exhibit A

RESOLUTION

(No. _____)

A RESOLUTION AMENDING THE CITY'S LIST OF APPROVED
DEPOSITORY INSTITUTIONS

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it advisable to maintain a written investment policy to direct investments of the City's funds, and adopted the current revision of the City's Investment Policy on March 12, 2019, pursuant to Section 348.3 of Title 62 of the Oklahoma Statutes, which authorizes the adoption of a written investment policy to govern investments by the City Treasurer;

WHEREAS, pursuant to the Investment Policy, the City maintains a list of approved depository institutions; and

WHEREAS, consistent with the recommendation of the Investment Policy Committee at a special meeting on May 7, 2025, the Council desires to adopt an amended list of approved depository institutions to replace "NBC Oklahoma, a/k/a NBC Bank" with "Equity Bank", reflecting the merger of NBC Bank into Equity Bank, which amended list is attached hereto as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Nichols Hills, Oklahoma, hereby adopts the amended list of approved depository institutions attached hereto as **Exhibit A**.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 13th day of May, 2025.

Mayor

(SEAL)
ATTEST:

City Clerk

Reviewed as to form and legality:

City Attorney

EXHIBIT A

Nichols Hills, Oklahoma LIST OF APPROVED DEPOSITORY INSTITUTIONS

1. BancFirst
2. Midfirst Bank
3. Bank of Oklahoma, NA
4. First Fidelity Bank, NA
5. Kirkpatrick Bank
6. NBC Oklahoma a/k/a NBC Bank, to be replaced by Equity Bank upon consummation of the anticipated merger of NBC Bank with Equity Bank.
7. Quail Creek Bank, N.A.
8. First National Bank of Oklahoma
9. Valliance Bank

City Council Item Report

MEETING DATE

May 13, 2025

AGENDA ITEM # 9.b

Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

ATTACHMENTS

1. Fillable Designation form for Cities and Counties

DESIGNATION FORM

Pursuant to the provisions of the Agreement creating the Association of Central Oklahoma Governments (ACOG), under authority of the Interlocal Cooperation Act, this form serves as notice to ACOG that the Board of Trustees/City Council/Board of County Commissioners has duly selected its voting delegate and alternate(s) to serve as its representative to one or more of the following Boards and/or Committees:

☐ ACOG Board of Directors (BOD)

☐ 911 ACOG Board of Directors (BOD)

☐ ACOG MPO Policy Committee (PC)

☐ Garber-Wellington Association
Policy Committee (GWAPC)

The following designated voting delegate, and in his/her absence, either of the listed alternates, shall have all the voting privileges and rights as established in the Agreement creating ACOG. Let this form further witness that both the regular voting delegate and the alternates are elected official(s) of the governing body of: _____

Designated Delegate:

Name: _____ Email Address: _____

Office Title: _____ Employment/Profession: _____

Phone # _____ Cell # _____

Mailing Address: _____

Alternate:

Name: _____ Email Address: _____

Office Title: _____ Employment/Profession: _____

Phone # _____ Cell # _____

Mailing Address: _____

Alternate:

Name: _____ Email Address: _____

Office Title: _____ Employment/Profession: _____

Phone # _____ Cell # _____

Mailing Address: _____

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

TITLE: ☐ Mayor ☐ Chairman - County Commissioners ☐ City Clerk ☐ County Clerk

Please return this signed form to bgarner@acogok.org, or mail to:

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105

acog

MEETING DATE

May 13, 2025

AGENDA ITEM # 9.c

An Ordinance amending the Nichols Hills City Code regarding the definition of demolition; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

ATTACHMENTS

1. NH-Demolition Definition Ordinance - 4.18.25-5.1

Published in _____ on _____, 2025

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE NICHOLS HILLS CITY CODE REGARDING THE DEFINITION OF DEMOLITION; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 8-261 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 8-261. Definitions.

The following words, terms and phrases, when used in this ~~Article~~ Code, shall have the meanings as ascribed to them in this Section, except where the context clearly indicates a different meaning:

Demolition means any act of pulling down, destroying, removing, or razing a Main Building or Secondary Building, including the following acts as to a Main Building or Secondary Building, each of which is deemed to be Demolition and require a Demolition Permit:

- (1) Removal of more than 50% of the load-bearing framing members of the exterior walls (including doors and windows) above finish floor of the Building, measured in linear feet around the exterior of the Building, including a Garage; or
- (2) Removal of more than 50% of the structural elements of the roof or roof framing of a Building, based on the linear feet around the exterior of the Building, for purposes of raising the overall height of the roof; rebuilding the roof to a different pitch; or adding another story to the Building.

The term “Demolition” does not include Routine Maintenance, interior renovations, work on a Building that is part of construction of an Addition, removal of all or part of a façade to a Building, and ~~other types of~~ renovations to a Building that do not require a Building Permit from the City.

Routine Maintenance means any work on a Main Building or Secondary Building that: (1) does not require a Building Permit; and (2) is to repair or maintain a Main Building or Secondary Building to keep it in good condition.

Section 2. Section 8-263 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 8-263. Incremental Demolition without a Demolition Permit unlawful.

It is unlawful for Owners of Buildings to, over any five-Year period, undertake any intermittent series of acts or processes that results in ~~the destruction of 50 percent or more of a Building as it existed prior to the commencement of such act or process~~ Demolition (as defined in Section 8-261) in increments over the five-Year period. Such acts or processes constitutes Demolition of the Building, whether conducted by one or more Owners of the Building, and requires a Demolition Permit when any such act or process reaches the point that ~~50 percent of the Building has been destroyed and additional destruction is desired.~~

Section 3. Section 8-326 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 8-326. Permit required for moving or demolishing Main Buildings and Secondary Buildings; Code Official authority.

(a) Permit required. No Main Building or Secondary Building within the City shall be moved or demolished until a permit therefor has been issued by the City Manager or the Manager's Designee in accordance with this Article and, if the Building is a Dwelling, also with Section 8-265.

(b) Code Official authority. The Code Official is authorized to require that a Demolition Permit be obtained for any act of pulling down, destroying, removing or razing any part of a Main Building or Secondary Building when the Code Official determines that compliance with the standards and specifications set out in Division 4 of this Chapter is in the best interest of the safety and welfare of the City even if such act is not specifically described in the definition of Demolition.

Section 4. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 5. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 6. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2025.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2025

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE NICHOLS HILLS CITY CODE REGARDING APPLICATIONS FOR CERTIFICATES OF APPROVAL FROM THE BUILDING COMMISSION; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-736 is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 50-736. Application for Certificate of Approval.

Applications for Certificates of Approval shall be filed with the City on forms provided by the City Clerk. Two originals and a digital version of the application and all required documents must be submitted. Applications must be certified by the owners of the Property. All plan sheets (Site Plans, Drainage Plans, Landscaping Plans, Floor Plans, Elevation Plans, Roof Plans, Detail Plans, and Section Cut Plans) and renderings required by this Section must be: (1) of sufficient notation, dimensions, and detail to indicate the extent of the proposed work and that the work will conform to the provisions of all applicable codes adopted by the City and City ordinances as a map for construction (the "Construction Document Requirement"); and (2) labeled "Construction Document" in the Title Block on each plan sheet submitted, which labeling will indicate that the applicant believes that the submissions meet the Construction Document Requirement. All renderings must also be labeled "Construction Document."

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2025.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney



City Council Item Report

MEETING DATE

May 13, 2025

AGENDA ITEM # 9.e

An Ordinance amending the Nichols Hills City Code regarding the use of unmanned aircraft systems (drones) and other aircraft; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

ATTACHMENTS

1. NH-Drone Ordinance - 5.9.25-4.1

Published in _____ on _____, 2025

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE NICHOLS HILLS CITY CODE REGARDING THE USE OF UNMANNED AIRCRAFT SYSTEMS (DRONES) AND OTHER AIRCRAFT; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 32-218 of the Nichols Hills City Code is hereby deleted in its entirety and replaced with the following, with deleted language stricken through and new language underlined, to wit:

Sec. 32-218. Aircraft and air traffic.

~~(a) — Definitions. The following words, terms and phrases, when used in this Section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:~~

~~*Aircraft* means any contrivance used or designed for navigation or flight in air.~~

~~*City Airspace* means the Airspace over the land, water and waterways within the jurisdiction of the City.~~

~~*Helicopter* means any Aircraft whose support in the air is normally derived from the vertical component of force produced by air foils mechanically rotated about an approximately vertical axis.~~

~~*Surveillance* means the gathering of images, sounds, data or other information in a manner that intrudes upon the solitude or seclusion of a Person or the Person's private affairs or concerns.~~

~~*Unmanned Aerial System* means an Aircraft that is operated without direct human intervention from within or on the Aircraft, and includes Aircraft operated by remote or pre-programmed means, whether for recreation or professional use, as well as Aircraft commonly referred to as drones.~~

~~(b) — Operation of Unmanned Aerial Systems. No Person shall operate an Unmanned Aerial System in City Airspace:~~

- ~~(1) — For the purpose of conducting Surveillance, unless expressly permitted by Law;~~
- ~~(2) — For a voyeuristic purpose;~~
- ~~(3) — To hover or otherwise maintain a position within 30 feet of a clear window or skylight of a private residence, without the written permission of an adult~~

~~Resident thereof, in a location which affords a view into the private residence that is otherwise unavailable from neighboring Properties or from public rights-of-way;~~

- ~~(4) To move above or through the Property of another at an altitude of 50 feet or less without the written permission of an adult Resident or Occupant thereof, unless such movement occurs as a result of an unintentional loss of control;~~
- ~~(5) With intent to violate a Person's reasonable expectation of privacy;~~
- ~~(6) Whenever weather conditions would impair the operator's ability to do so without a substantial risk of harm to Persons or Property;~~
- ~~(7) Above the altitude of 400 feet above ground level, except as permitted by Federal Law or regulation;~~
- ~~(8) With intent to use such Unmanned Aerial System or anything attached to such Unmanned Aerial System to cause harm to Persons or Property; or~~
- ~~(9) That is equipped with a firearm or other weapon.~~

~~(c) — *Landing, taking off or Parking.* It is unlawful and an offense for any Person to land, take off or park an Aircraft within the corporate limits of the City except as provided in subsection (e) of this Section.~~

~~(d) — *Hovering Aircraft.* A Helicopter or other steep-gradient Aircraft capable of hovering, and a hot-air balloon or other lighter-than-air Aircraft may land, take off or be parked only after a permit therefor has been issued by the City Clerk with the approval of the City Council. Any such permit shall be subject to such terms and conditions as may be appropriate for the protection of the safety and welfare of the Residents of the City and shall be valid only for the term specified therein. The applicant for any such permit shall pay to the City Treasurer a Permit Fee as established in the City Fee Schedule upon the issuance of any such permit.~~

~~(e) — *Flying altitude.* No Aircraft shall be operated or flown over the City at an altitude that is lower than the minimum altitude specified by applicable Federal Law or regulation.~~

~~(f) — *Rescue Aircraft.* The prohibitions and restrictions contained in subsections (e) and (f) of this Section shall not apply to Helicopters which are engaged in rescue, ambulances, police or other Emergency missions.~~

~~(g) — *Violation.* Any continuing violation of this Section shall be a separate and distinct offense each Day the violation continues.~~

Aircraft takeoffs and landings; permit required.

It shall be unlawful and an offense for any Person to take off or land an airplane, helicopter, hydroplane, airship, balloon, hand glider, glider, sailplane or other Aircraft (as defined by Section 32-222) intended for travel in the air with an operator or passenger without first having obtained a City permit to do so and paid the fee therefor. Persons wishing to take off or land such an aircraft shall file a written application for a permit to do so with the City Clerk. Each such permit will be subject to approval by the City Council and to such terms and conditions as may be appropriate for the protection of the safety and welfare of the public. Such permits will be valid only for the

term specified therein. Provided however, this Section does not apply to aircraft engaged in taking off or landing in an emergency, as defined in Section 44.1.

Section 2. Section 32-222 is hereby added to the City Code, with deleted language stricken through and new language underlined, to wit:

Sec. 32-222. Unmanned Aircraft Systems.

(a) Purpose and interpretation. The purpose of this Section is to regulate Unmanned Aircraft Systems (UAS) to protect the health, safety, and welfare of the public. This Section supplements and must be interpreted in conformance with any existing or future federal or state laws or regulations that address the operation of Unmanned Aircraft Systems.

(b) Definitions. The following words, terms, and phrases, when used in this Section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Aircraft means any contraption now known, or hereafter invented, used or designed for navigation of or flight in the air or air space.

Unmanned Aircraft System (UAS) means an Aircraft that is operated without the possibility of direct human intervention from within or on the Aircraft, the flight of which is controlled either autonomously by on board computer or by remote control of a pilot operator on the ground or in another vehicle or Aircraft and all associated equipment and apparatus, including devices commonly referred to as drones.

(c) Prohibited operation of Unmanned Aircraft Systems. It shall be unlawful and an offense for any Person within the City limits to operate an Unmanned Aircraft System:

- (1) Except in strict compliance with all Federal Aviation Administration regulations and guidelines applicable to the particular operation.
- (2) In a manner that endangers, creates a risk of injury to or harms any Person or property.
- (3) In a manner intended to or that actually serves to frighten, harass, injure, intimidate or threaten a Person of ordinary sensibilities, whether that Person is on public or private property, including use of an UAS to follow, live-stream, photograph or record a Person who has not consented to such activity.
- (4) To intentionally photograph, record or otherwise observe another Person in any place where that Person has a reasonable expectation of privacy.
- (5) If the operator knows or has reason to know that the UAS is not in proper working order.

- (6) For the purpose of conducting surveillance unless expressly permitted by law or court order to do so.
- (7) So as to intentionally land on the private property of another Person without the consent of such Person, except where such landing is required in an emergency.
- (8) While under the influence of an alcoholic beverage or any Controlled Dangerous Substance, as defined by Section 32-138.
- (9) When weather conditions could impair the operator's ability to operate the UAS without a substantial risk of harm to Persons or Property.
- (10) That has any type of weapon or other device designed to inflict bodily harm or physical damage attached to it, including any firearm, ammunition, incendiary device, explosive, flamethrower, fireworks, water bomb or any other item capable of causing bodily injury, death or property damage.
- (11) With an altitude of within 400 feet over any emergency vehicle that is operating with lights and/or sirens, including active law enforcement and emergency medical response.
- (12) With an altitude of within 400 feet over any municipal building or church.

(d) *Operation of Unmanned Aircraft Systems over City Water Facilities.* It shall be unlawful for any Person to intentionally or knowingly operate a UAS over the City's water treatment facility and its water towers (collectively, the "City's Water Facilities") at less than 400 feet above ground level; or in any manner to make contact with any part of the City's Water Facilities, including any Person or object on such premises; or in any manner to allow a UAS to come within a distance that is close enough to interfere with the operations or cause a disturbance to such facilities.

(e) *Exemptions.* This Section does not apply to use of a UAS by any governmental entity, including use by the Police Department, the Fire Department or any other City department. Subsection (d) of this Section does not apply to a Person acting under contract with or under the direction of or on behalf of the City or a Person with the City's prior written consent to operate a UAS over the City's Water Facilities. This Section does not apply to use of a UAS pursuant to a contract with the City for a City event.

(f) *Violations.* Violations of this Section shall be misdemeanors, and any Person who violates any provision of this Section, shall be deemed guilty of a misdemeanor, and, upon Conviction, shall be punished as provided in Section 1-16. Each and every day such violation continues shall constitute a separate offense.

Secs. ~~32-222~~ 223—32-254. Reserved.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2025.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney



City Council Item Report

MEETING DATE

May 13, 2025

AGENDA ITEM # 9.f

Lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

ATTACHMENTS

None