

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 13, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. Oath of Office for newly elected Councilman Colin M. FitzSimons, to be administered by Honorable Judge Kevin Krahle.
 - b. Nomination and election of Mayor of City of Nichols Hills.
 - c. Nomination and election of Vice-Mayor of City of Nichols Hills.
3. Minutes
 - a. April 8, 2025 Minutes
 - b. April 8, 2025 Minutes - Special Meeting
 - c. May 5, 2025 Minutes - Special Meeting
 - d. May 9, 2025 Minutes - Special Meeting
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

 - a. Police Department

- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$180,383.02
Designated Funds - Fire	191.67
Designated Funds - Police	315.00
Designated Funds - Public Works	95.00
Nichols Hills Municipal Authority	118,891.99
General Fund - CIP	16,812.15
Municipal Authority - CIP	2,346.06
Parks Fund	550.00
General Obligation Bond Funds	1,260,975.15
Total Warrants & Claims	\$1,580,560.04

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Invoice No. 8533A with Howard-Fairbairn Site Design, Inc. for Westminster Park Project, in the amount of \$6,000.00, to be paid from the General-CIP Fund and other funds.
- b. Pay Estimate No. 4 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$238,395.06.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- c. Pay Estimate No. 1 for Project No. PC-2403 with CGC, LLC. for 2024 GO Bond Issue Paving Improvements to the 1400 and 1500 Blocks of Camden Way in the amount of \$48,296.69.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

- d. Pay Estimate No. 3 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$118,181.90.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- e. Change Order No. 3 for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant project with Landmark Construction Group, LLC in the amount of \$53,517.50.

BACKGROUND: The change order increases the contract to \$3,610,675.50. The original contract was \$3,498,000.00.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a

motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
 - b. Request from Public Works Director Randy Lawrence to increase playground equipment at Davis Park by \$2,200.00. The original request was for \$91,659.00. To be paid out of 2023 GO Bonds.
 - c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.
 - d. Request from Public Works Director Randy Lawrence to purchase a 2025 Ford F150 Crew 4x4 Pickup from Oklahoma Statewide Contract SW035. Total for vehicle and upfitting not to exceed \$53,729.00. To be paid out of 2024 GO Bonds.
 - e. Grant Provision Agreement with Oklahoma County for funding radio system service fees from January 1, 2025, to June 30, 2027.
 - f. Grant Provision Agreement with Oklahoma County for funding professional services related to the radio system dispatch interface installation.
 - g. Radio System License Agreement with the City of Oklahoma City from July 1, 2025 to June 30, 2026.
8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution amending the City's list of approved depository institutions.
- b. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.
- c. An Ordinance amending the Nichols Hills City Code regarding the definition of demolition; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- d. Public Hearing: An Ordinance amending the Nichols Hills City Code regarding applications for Certificates of Approval from the Building Commission; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. An Ordinance amending the Nichols Hills City Code regarding the use of unmanned aircraft systems (drones) and other aircraft; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. Lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Ronnie Jones.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:13 PM on the 9th day of May, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 9th day of May, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 9th of May, 2025; and transmitted by email at 5:00 PM on the 9th day of May, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 3:55 PM on the 12th day of May, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 PM on the 12th day of May, 2025; posted to the City of Nichols Hills website at 5:00 PM on the 12th day of May, 2025; and transmitted by email at 5:00 PM on the 12th day of May, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma