

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 8, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. A proclamation declaring the week of April 13, 2025 through April 19, 2025 as National Telecommunicator Week in the City of Nichols Hills.
 - b. Recognition of E. Peter Hoffman, Jr.
3. Minutes
 - a. March 11, 2025 Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

 - a. Police Department
 - b. Municipal Court
 - c. Fire Department
 - d. Public Works

- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025339

Fund	Dollar Amount
General Fund	\$339,869.55
Nichols Hills Municipal Authority	91,587.47
General Fund - CIP	55,340.00
Impound Fee Fund	8,172.62
Municipal Authority - CIP	25,061.05
General Obligation Bond Funds	953,677.49
Total Warrants & Claims	\$1,473,708.18

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 3 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$124,034.80.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$650,750.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

- c. Change Order No. 1 for FC-2402 City Hall Roof Replacement project with Central Weatherproofing in the amount of \$6,700.00.

BACKGROUND: The change order increases the contract to \$199,750.00. The original contract was \$193,000.00.

- d. Pay Application No. 1 for Project No. FC-2402 with Central Weatherproofing for City Hall Roof Replacement in the amount of \$170,629.50.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- e. Invoice No. 8516A with Howard-Fairbairn Site Design, Inc for Westminster Park Project, in the amount of \$38,000.00, to be paid from the General-CIP Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period

for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Regarding the election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends voting for Daniel McClure and Micheal Shannon.
- c. Request from Fire Chief Kevin Boydston to purchase a stair climber workout machine for an amount not to exceed \$3,600.00, as approved in the FY 2024-2025 CIP budget.
- d. A Resolution of the City Council of the City of Nichols Hills, Oklahoma, authorizing the adoption of the Oklahoma County Hazard Mitigation Plan - 2024 Update.
- e. A resolution of the City Council of the City of Nichols Hills, Oklahoma, adopting and approving the 2022 amended and restated EMS Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. PUBLIC HEARING: An application for approval of the Planned Unit Development of 1203 Sherwood Lane (PUD-10) involving the following described property: Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #CJ-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

- b. PUBLIC HEARING: An Ordinance amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 1203 Sherwood Lane from the U-4 Church District to the R-1-60 Single-Family Residential District and adopting and approving the Planned Unit Development for the 1203 Sherwood Lane; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- c. PUBLIC HEARING: Discussion, consideration and possible approval of the preliminary plat for the Sanctuary, a tract of land containing 3.9039 acres, more or less, being a part of the Southeast Quarter (SE/4) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Nichols Hills, Oklahoma County, Oklahoma, being all of Lots 23 through 27 Block 28 and Block F and a portion of the platted street The Strand in BUSINESS SECTION OF NICHOLS HILLS.
- d. PUBLIC HEARING: An application to rezone property generally located at 6501 Avondale Drive Lot One (1), Block Twenty-Eight (28) in Nichols Hills, Oklahoma (scriveners error in notice referenced 6502 Avondale Drive) from the C-1 Office Zoning District to the C-2 Retail Business Zoning District.
- e. PUBLIC HEARING: An Ordinance amending Section 50-26 of the Nichols Hills City Code and official zoning map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 6501 Avondale Drive Lot One (1), Block Twenty-Eight (28), Nichols Hills, Oklahoma (scriveners error in notice referenced 6502 Avondale Drive) from the C-1 Office Zoning District to the C-2 Retail Business Zoning District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. An Ordinance amending Section 8-480 of the Nichols Hills City Code regarding construction and demolition site screening;

repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- g. An Ordinance amending Section 50-741 of the Nichols Hills City Code regarding the extension of Certificates of Approval; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- h. A resolution awarding contract to the lowest responsible bidder for FC-2404 Nichols Hills Solar Panel Procurement, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.
- i. A resolution awarding contract to the lowest responsible bidder for Westminster Park Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.
- j. Discussion, consideration, and possible action regarding an ordinance creating the Westminster Place 1800 Block Residential District and regulations applicable to the Westminster Place 1800 Block Residential District.
- k. Approve the "Party in the Park" - Earth & Arbor Day Event on May 3, 2025; authorizing and directing City Manager to make necessary plans.
- l. Public Arts Commission Board Appointment - Ward Two.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:17 PM on the 4th day of April, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 4th day of April, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 4th of April, 2025; and transmitted by email at 5:00 PM on the 4th day of April, 2025 to

those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

A handwritten signature in blue ink that reads "Amanda Copeland". The signature is written in a cursive, flowing style.

City Clerk
City of Nichols Hills, Oklahoma