

MINUTES

Special Meeting of the
Nichols Hills Board of Park Commissioners
Wednesday, October 20, 2021 at 4:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 2:31 PM on
the 15th day of October, 2021.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Pete Everest	Chairman	Present	
Rainey Williams		Present	
Karen Browne		Absent	
Vicki English		Present	
Coe London		Absent	
Chip Oppenheim		Present	
Patty Anthony		Present	
Blake Fitzgerald		Absent	
Erin Clark	Member	Present	

City Manager Shane Pate welcomed Erin Clark to the Commission.

3. Minutes
 1. Board of Park Commissioners Minutes - September 15, 2021

MOTION: Williams moved to approve the September 15, 2021 minutes as presented. Oppenheim seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rainey Williams
SECONDER:	Chip Oppenheim
AYES:	Everest, Williams, English, Oppenheim, Anthony, Clark
ABSENT:	Browne, London, Fitzgerald

4. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:
 - a. Butterfly garden presentation.

Nancy Herzel, Chairman of the Environmental, Health and Sustainability Commission, presented the proposed plans for the Butterfly Garden in Nichols Hills to the Board of Park Commissioners. Mrs. Herzel discussed the proposed plan of the pollinator garden, created by Sweet Leaf, would be placed below the parking lot of the United Methodist Church.

Former Mayor and founder of Planet Nichols Hills, Kathy Walker, announced the funding for this project, if approved. Mrs. Walker stated the funds that were left over in the Planet Nichols Hills account was \$10,474.97 which would be donated for the Butterfly Garden project. The anticipated cost of the garden is \$11,375.75 to include plantings and maintenance. The remaining funds for the project would be raised by donors.

Mrs. Herzel requested that a plaque be placed at the garden stating the Planet Nichols Hills gift to start the project.

MOTION: English moved to approve agenda item 4a as presented. Oppenheim seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Vicki English
SECONDER:	Chip Oppenheim
AYES:	Everest, Williams, English, Oppenheim, Anthony, Clark
ABSENT:	Browne, London, Fitzgerald

- b. The official street tree species list in Section 48-88 of the Nichols Hills City Code.

Chairman Everest recommended to table this agenda item to allow time for the Board of Park Commissioners to review the tree species list.

- c. Parking of vehicles in and along Woods Park.

City Manager Shane Pate presented parking lot plans, created by the City Engineer, to the Board of Park Commissioners for Woods Park and South Grand Boulevard Park. Mr. Pate will email the commissioners with the proposed cost of the project to be discussed in a future meeting.

- d. Donor recognition for donations to city parks.

Board of Park Commissioners discussed with staff and Nichols Hills Parks Inc. Chairman Susan Marshall the need to create a donor recognition policy which shows what recognition will be received by the dollar amount of the donation. Board of Park Commissioners will research neighboring communities and their policies for park donations. The Commissioners requested that an inventory of parks be taken that shows what parks have been named, maintained, and not maintained by previous donors.

- e. City wide park improvements of \$750,000 from 2021 GO Bond Funds.

Mr. Shane Pate, City Manager, reviewed the 2021 GO Bond Funds of \$750,000 for City wide park improvements to the Board of Park Commissioners. \$510,000.00 of the money will go to Grand Boulevard Park, initially thought to be used to extend the trails and tree trimming expenses. \$130,000.00 for Davis Park to be used to correct the erosion problems, which preliminary

estimates are coming in at \$13,000.00. The remaining funds could be used for playground equipment or other improvements. Board of Park Commissioners would like to create or update the current policy to be used for the solicitation of donations.

- f. Recent amendments to the City Code regarding procedures for adopting city parks.

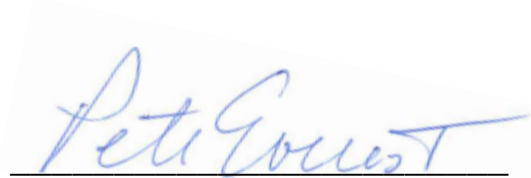
No action taken.

- g. Art in city parks.

Board of Park Commissioners discussed with City staff having a policy to be able to display art in the City's parks. The Commissioners will review other communities' policies to create a policy for the City of Nichols Hills.

5. Adjournment

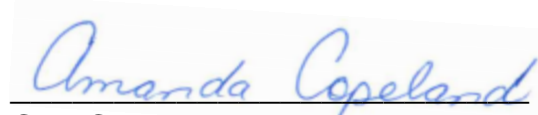
Chairman Everest adjourned the meeting.



Chairman
Board of Park Commissioners
City of Nichols Hills, Oklahoma



City Manager
Board of Park Commissioners
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma