

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 11, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes

- a. February 11, 2025 Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
 - b. Municipal Court
 - c. Fire Department
 - d. Public Works
 - e. Risk Manager
 - f. New Resident List
 - g. City Treasurer

- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$253,467.48
Nichols Hills Municipal Authority	95,485.64
General Fund - CIP	192,384.40
Municipal Authority - CIP	20,021.44
Designated Fund - Parks	7,500.00
General Obligation Bond Funds	531,155.47
Total Warrants & Claims	\$1,100,014.43

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 1 for Project No. WW-2201 with Davis Water Well, LLC for Water Well #13 in the amount of \$112,309.95.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$142,388.79.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds and other funds.

- c. Amendment No. 1 for Project No. PC-2401 with CGC, LLC for the Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of (\$37,656.61).

BACKGROUND: The amendment decreases the contract to \$1,254,485.39. The original contract was \$1,292,142.00.

- d. Pay Estimate No. 6 (FINAL) for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of \$113,471.37, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- e. Invoice No. 8521A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$7,500.00, to be paid from Park Designated Fund and other funds.
- f. Invoice No. 8524A with Howard-Fairbairn Site Design, Inc for Westminster Park Project, in the amount of \$26,600.00, to be paid from the General-CIP Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain

original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Acceptance of transfer from Oklahoma County and related agreement concerning radio system and equipment for Nichols Hills to participate in the Oklahoma City Trunked Radio System Project.
- c. Radio system license agreement with Oklahoma City.
- d. Request from Public Works Director Randy Lawrence to purchase 1,500 water meters under Oklahoma State Contract, not to exceed \$540,787.50. To be paid out of 2025 GO Bond Funds and other funds.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Caroline Patton and Rena Distasio to create a Canine Cleanup Awareness Crew, a volunteer team to clean dog waste in the parks.
- b. Request to seek bids for FC-2404 Nichols Hills Solar Panel Procurement and receive and approve plans for the same.
- c. Request to seek bids for Westminster Park and receive and approve plans for the same.
- d. An Ordinance amending Chapter 46 of the Nichols Hills City Code regarding violation of utility regulations and tampering with water meters; repealing all conflicting ordinances or parts of ordinances;

providing for severability; and declaring an emergency.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. An Ordinance amending Section 8-58 of the Nichols Hills City Code to adopt the 2023 National Electrical Code; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. An Ordinance amending the Nichols Hills City Code establishing a fine for failure to comply with ordinance making it unlawful to permit dogs to defecate on public property or on certain private property; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:42 PM on the 7th day of March, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 7th day of March, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 7th of March, 2025; and transmitted by email at 5:00 PM on the 7th day of March, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 2:34 PM on the 10th day of March, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 PM on the 10th day of March, 2025; posted to the City of Nichols Hills website at 5:00 PM on the 10th day of March 2025; and transmitted by email at 5:00 PM on the 10th day of March, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma