

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 11, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:05 PM on
the 7th day of February, 2025.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30

- a. A proclamation declaring the week of April 25, 2025 through May 1, 2025 as Arbor Week in the City of Nichols Hills.

Mayor Hoffman presented a proclamation declaring the week of April 25, 2025 through May 1, 2025 as Arbor Week in the City of Nichols Hills. Assistant City Manager Amanda Copeland reported the Environment, Health & Sustainability Committee is planning an Arbor Day event on May 3, 2025.

MOTION: Steven J. Goetzinger moved to accept the proclamation.
Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

3. Minutes

a. January 14, 2025 Minutes

MOTION: Sody Clements moved to approve the January 14, 2025 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

4. Departmental Reports

- a. Police Department
- b. Municipal Court - Municipal Judge - Annual Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report
- l. Acceptance of the 2024 City of Nichols Hills Annual Report

Municipal Judge Kevin KrahI gave his annual report to the City

Council members. Judge Krah! praised the staff on their excellent performance of their duties.

MOTION: Steven J. Goetzinger moved to approve the January 2025 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

5. Total Warrants & Claims

a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

6. Consent Docket - Construction

- a. Pay Estimate No. 4 for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of \$266,509.35.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- b. Pay Estimate No. 10 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in

the amount of \$481,935.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

- c. Pay Estimate No. 5 for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of \$214,199.48.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- d. Invoice No. 8515A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$39,500.00, to be paid from Park Designated Fund and other funds.
- e. Invoice No. 8516A with Howard-Fairbairn Site Design, Inc for Westminster Park Project, in the amount of \$12,000.00, to be paid from the General-CIP Fund and other funds.
- f. Pay Estimate No. 6 (FINAL) for the Fire Training Tower Project with Landmark Construction Group, LLC, in the amount of \$31,235.38, and place maintenance bonds into effect.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6f Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Solar Panel Procurement Agreement with HSE Architects.
- c. Request from Public Works Director Randy Lawrence to purchase six (6) commercial electric vehicle charging stations, not to exceed \$17,3470. To be paid out of General CIP Funds.

MOTION: Sody Clements moved to approve item 7a - 7c Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- 8. Citizens Desiring to Be Heard
No one expressed a desire to be heard.
- 9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
 - a. Request from Allied Arts to install 100 banners in recognition of Allied Arts Month. Banners will be displayed within the City of Nichols Hills between June 3, 2025 and June 17, 2025.

Ms. Courtney Lavender, Campaign Manager, and Mr. Joseph Messick, Finance Associate, presented the banner application for banners to be hung from June 3, 2025 to June 17, 2025.

MOTION: Steven J. Goetzinger moved to approve agenda item 9a as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- b. Revocable Right-of-Way Use Permit granting a revocable permit to Dobson Fiber to install fiber optic cable and related facilities boring under Western Avenue in the right-of-way.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- c. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding Attached Garages in the R-1-75 and R-1-60 Single-Family Residential Zoning Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Building Commissioner Larry Herzel discussed the proposed ordinance with the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 9c as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9c (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- d. An Ordinance amending Section 44-245 of the Nichols Hills City Code to change the two-stop intersection at Drury Lane and Bedford Drive to an all-stop intersection; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9d (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- e. An Ordinance amending Section 50-529 of the Nichols Hills City Code regarding appointment of Planning Commission members; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Steven J. Goetzinger moved to approve agenda item 9e as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- f. A resolution awarding contract to the lowest responsible bidder for PC-2403 2024 GO Bond Issue 1400 and 1500 Blocks of Camden Way Paving Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Steven J. Goetzinger moved to award the contract for PC-2403 2024 GO Bond Issue 1400 and 1500 Blocks of Camden Way Paving Project to CGC, LLC for \$1,119,450.00, approving Resolution 1574. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- g. A resolution awarding contract to the lowest responsible bidder for Redbud Park, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Sody Clements moved to award the contract for FC-2401 and SC-2501 Redbud Park and West Grand Boulevard Trail Extension, with all alternates, to Greenshade Trees for \$2,248,729.27, approving Resolution 1575. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: E. Peter Hoffman, Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma