

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 14, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:17 PM on
the 10th day of January, 2025.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30

3. Minutes
 - a. December 10, 2024 Minutes
 - b. December 11, 2024 Minutes

MOTION: Sody Clements moved to approve the December 10, 2024 and the December 11, 2024 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

4. Departmental Reports
 - a. Police Department

- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Steven J. Goetzinger moved to approve the December 2024 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J.

Goetzinger

6. Consent Docket - Construction

- a. Pay Estimate No. 9 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$101,254.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds, and other funds.

- b. Pay Estimate No. 1 for Project No. PC-2402 with SAC Services, Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$75,796.12.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6b Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Request from Information Systems Manager Scott Johnston to purchase new TVs and monitors for local emergency events and weather conditions. The total will not exceed \$1,800.00, to be purchased with General CIP funds.
- c. Request from Information Systems Manager Scott Johnston to purchase UPS devices for servers and network security devices. The total will not exceed \$2,500.00, to be purchased with General CIP funds.
- d. Request from Information Systems Manager Scott Johnston to purchase replacement computer monitors for the Police Department. The total will not exceed \$1,000.00, to be purchased with General CIP funds.
- e. Request from Public Works Director Randy Lawrence to purchase a KM-8000 Asphalt Hotbox, not to exceed \$56,395.00. To be paid out of 2024 GO Bonds.
- f. An Agreement for Professional Services with Howard - Fairbairn Site Design, Incorporated concerning landscape architectural services for Westminster Park.
- g. Request from Police Chief Steven Cox to purchase two Ford Police Interceptor Utility patrol vehicles under Oklahoma State contract SW035. Total for vehicles and upfitting not to exceed \$150,000.00, to be paid from 2025 GO Bond funds, and other funds.

MOTION: Sody Clements moved to approve item 7a - 7g Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 65 banners within the city limits of the City of Nichols Hills between April 15, 2025 and April 29, 2025.

Ms. Lynne Porter, General Manager of the Oklahoma City Memorial Marathon, presented the application to the City Council. The event will be held April 25, 2025 - April 27, 2025.

MOTION: Steven J. Goetzinger moved to approve agenda item 9a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- b. A Revocable Permit issued to the Oklahoma City Memorial Marathon Foundation for the purpose of the Oklahoma City Memorial Marathon on April 27, 2025.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- c. A Revocable Utility Service Provider Right-of-Way Use Permit to Anderson & House, Inc. for the purpose of a temporary gravel

access road for construction of new tennis courts at the Oklahoma City Golf and Country Club.

MOTION: Steven J. Goetzinger moved to approve agenda item 9c as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- d. **PUBLIC HEARING:** An Ordinance amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 6523 Avondale Drive from the R-2 Two-Family Residential Zoning District to the R-3 Multiple-Family Residential Zoning District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mr. Shane Pate, City Manager, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Mr. Ford Austin suggested making this item a revocable situation.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d as presented. E. Peter Hoffman seconded the motion.

RESULT:	(Yes 2, No 1, Abstained 0)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman, Steven J. Goetzinger

NAYS: Sody Clements

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d (i) - Emergency clause of the foregoing ordinance. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- e. PUBLIC HEARING: An Ordinance amending Section 50-152 of the Nichols Hills City Code regarding setback requirements for Corner Lots and repealing the Corner Lot Building Setback Requirement Plan of the City of Nichols Hills; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mr. Shane Pate, City Manager, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 9e as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements

AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- f. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding attached garages in the Residential Zoning Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Steven J. Goetzinger moved to continue agenda item 9f to the next regularly scheduled meeting. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- g. Request to seek bids for Redbud Park and receive and approve plans for the same.

MOTION: Sody Clements moved to approve agenda item 9g as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- h. A resolution calling a general election to be held on April 1, 2025 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

MOTION: Steven J. Goetzinger moved to approve agenda item 9h as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Sody Clements moved to adjourn the meeting. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma