

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 14, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. December 10, 2024 Minutes
 - b. December 11, 2024 Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List

- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$169,638.20
Designated Funds - Fire & General	128.07
Nichols Hills Municipal Authority	103,938.58
General Fund - CIP	157,197.89
General Obligation Bond Funds	615,052.83
Total Warrants & Claims	\$1,045,955.57

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 9 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$101,254.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds, and other funds.

- b. Pay Estimate No. 1 for Project No. PC-2402 with SAC Services,

Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$75,796.12.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Information Systems Manager Scott Johnston to purchase new TVs and monitors for local emergency events and weather conditions. The total will not exceed \$1,800.00, to be purchased with General CIP funds.
- c. Request from Information Systems Manager Scott Johnston to purchase UPS devices for servers and network security devices. The total will not exceed \$2,500.00, to be purchased with General CIP funds.
- d. Request from Information Systems Manager Scott Johnston to purchase replacement computer monitors for the Police Department. The total will not exceed \$1,000.00, to be purchased with General CIP funds.
- e. Request from Public Works Director Randy Lawrence to purchase a KM-8000 Asphalt Hotbox, not to exceed \$56,395.00. To be paid

out of 2024 GO Bonds.

- f. An Agreement for Professional Services with Howard - Fairbairn Site Design, Incorporated concerning landscape architectural services for Westminster Park.
- g. Request from Police Chief Steven Cox to purchase two Ford Police Interceptor Utility patrol vehicles under Oklahoma State contract SW035. Total for vehicles and upfitting not to exceed \$150,000.00, to be paid from 2025 GO Bond funds, and other funds.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 65 banners within the city limits of the City of Nichols Hills between April 15, 2025 and April 29, 2025.
- b. A Revocable Permit issued to the Oklahoma City Memorial Marathon Foundation for the purpose of the Oklahoma City Memorial Marathon on April 27, 2025.
- c. A Revocable Utility Service Provider Right-of-Way Use Permit to Anderson & House, Inc. for the purpose of a temporary gravel access road for construction of new tennis courts at the Oklahoma City Golf and Country Club.
- d. PUBLIC HEARING: An Ordinance amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 6523 Avondale Drive from the R-2 Two-Family Residential Zoning District to the R-3 Multiple-Family Residential Zoning District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. PUBLIC HEARING: An Ordinance amending Section 50-152 of the Nichols Hills City Code regarding setback requirements for Corner Lots and repealing the Corner Lot Building Setback Requirement Plan of the City of Nichols Hills; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding attached garages in the Residential Zoning Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- g. Request to seek bids for Redbud Park and receive and approve plans for the same.
- h. A resolution calling a general election to be held on April 1, 2025 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:17 PM on the 10th day of January, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 10th day of January, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 10th of January, 2025; and transmitted by email at 5:00 PM on the 10th day of January, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 10, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:02 PM on
6th day of December, 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30

3. Minutes

- a. November 12, 2024 Minutes

MOTION: Sody Clements moved to approve the November 12, 2024 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	E. Peter Hoffman, Steven J. Goetzinger

4. Departmental Reports
 - a. Police Department
 - b. Municipal Court
 - c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Steven J. Goetzinger moved to approve the November 2024 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

6. Consent Docket - Construction

- a. Pay Estimate No. 8 for Project No. WC-2101 with Landmark

Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$217,659.63.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds, 2022 GO Bonds, and other funds.

- b. Pay Estimate No. 3 for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of \$265,783.32.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Invoice No. 8502A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$16,000.00, to be paid from Park Designated Fund and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6c Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. An Inter-Governmental Agreement for a Regional Household

Hazardous Waste Collection and Management Project with The City of Oklahoma City.

- c. Redbud Park & West Grand Boulevard Trail Extension Project agreement amendment with HFSD Landscape Architecture for added services in the amount of \$13,500.00.
- d. Request from Information Systems Manager Scott Johnston to purchase backup network switches. The total will not exceed \$10,000.00, as approved in the FY 2024-2025 CIP budget.
- e. Request from Information Systems Manager Scott Johnston to purchase four computer monitors for Public Works. The total will not exceed \$600.00, as approved in the FY 2024-2025 CIP budget.
- f. Request from Information Systems Manager Scott Johnston to purchase new computers for the Police and Fire Departments. The total will not exceed \$15,000.00, as approved in the FY 2024-2025 CIP budget.

MOTION: Sody Clements moved to approve item 7a - 7f Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- 8. Citizens Desiring to Be Heard
No one expressed a desire to be heard.
- 9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
 - a. Accept the Annual Comprehensive Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2024.

Mr. Chance Allison, CPA with Finley & Cook, presented to City Council the auditor's report with the audit opinion for fiscal year

ending June 30, 2024.

MOTION: Steven J. Goetzinger moved to accept agenda item 9a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- b. Request from Redbud Classic to install 60 banners to promote the event. Banners will be displayed within the City of Nichols Hills between March 24, 2025 and April 7, 2025.

Ms. Kristin Hersom, Executive Director of the Redbud Foundation and the Redbud Classic Race Director, presented the banner application to the City Council for banners to be hung between March 24, 2025 and April 7, 2025. Ms. Hersom stated the event will be held April 4 - 6, 2025.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- c. A Revocable Permit issued to the Redbud Foundation, Inc. for the purpose of the Redbud Classic on April 5 and 6, 2025.

MOTION: Steven J. Goetzinger moved to approve agenda item 9c as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger

SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- d. A Park Adoption Agreement with Robert and Karen Browne, for park property generally known as Redbud Park with boundaries at the following locations: from Sherwood Lane on the south, the center of NW Grand Boulevard on the east, West NW Grand Boulevard on the west, and Bedford Drive on the north. Mr. Shane Pate, City Manager, reviewed with the City Council the generous donation made by Robert and Karen Browne for the Redbud Park and the many donations made by the residents. Mr. Pate and City Council members thanked Nancy Herzel and Jamie Farha for their hard work on the fundraising portion.

MOTION: Sody Clements moved to approve agenda item 9d as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- e. Discussion, consideration, and possible action regarding a new park in the 1800 Block of Westminster Place. Mr. Shane Pate, City Manager, gave an update from the Board of Park Commissioners meeting in regard to the new park in the 1800 Block of Westminster Place. Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, reviewed different types of fencing that could be used in the proposed park design. Mr. Howard will update the plan to include an additional play area and will further research different fence options.
- f. A resolution awarding contract to the lowest responsible bidder for WW-2201 2022 GO Bond project Water Well #13, and authorizing execution of the contract, bonds, and related instruments; or

alternatively reject all bids.

MOTION: Steven J. Goetzinger moved to award the contract for WW-2201 2022 GO Bond Project Water Well #13, to the lowest responsible bidder, Davis Water Well Inc. for \$1,476,494.00, approving Resolution 1568. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- g. A resolution awarding contract to the lowest responsible bidder for City Hall roof replacement project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Sody Clements moved to award the contract for FC-2402 to the lowest responsible bidder, Central Weatherproofing for \$193,000.00, approving Resolution 1569. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- h. Request to seek bids for PC-2403 1400 and 1500 Blocks of Camden Way 2024 GO Bond Paving Improvements Project, and receive and approve plans for the same.

MOTION: Steven J. Goetzinger moved to approve agenda item 9h as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements

AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. A Resolution of the City Council of the City of Nichols Hills, Oklahoma adopting the Association of Central Oklahoma Governments Regional Safety Action Plan and Vision Zero Policy.

MOTION: Sody Clements moved to approve agenda item 9i as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Wednesday, December 11, 2024 at 12:00 PM
Fire Training Room, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:10 PM on
the 6th day of December, 2024.

1. Call to Order

2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	12:00
Mayor E. Peter Hoffman	12:00
Vice-Mayor Steven J. Goetzinger	12:00

3. Holiday Celebration

No official City Business was discussed or action taken other than to
participate in the celebration of the Holiday Party.

4. Adjournment

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
December 2024**

On December 13th Officer Morales graduated from the basic police academy. She began this training mid-August. This training was at the Canadian Valley Technology Center. At graduation cadets have received more than 600 hours of basic training. We provide instructors for a few of the training blocks and in return the school system does not charge us tuition for our cadet. In addition, we continue to provide instructors even when we do not have cadets in the program. This continued partnership benefits the education center as well as our officers. Officer Morales will be in our field training program for the next four months. She will be trained by experienced field training officers.

On 12/25/2024 a resident in the 6900 block of Avondale Court reported a vehicle burglary. The reporting party stated a wallet was left in the glove compartment. Several other items along with a substantial amount of cash was inside the wallet. The wallet had an Apple Air Tag hidden within its compartments. The victim reported the tag was pinging near the 3400 block of SW 44th street. Oklahoma City Police Department was requested to check the address. They checked several properties, but they were unable to locate the wallet or stolen items. Shortly after they checked the area the air tag was disabled or destroyed. No arrests have been made at this time. This was the only vehicle burglary reported in December.

Officers served four felony warrants and made one district level arrest.

Officers were dispatched to 34 residential alarm calls and 11 business alarm calls. The department responded to 17 suspicious vehicle calls, 15 suspicious subject calls, and 6 suspicious activity calls. Officers responded to 5 motorist assist calls and 12 citizen assist calls. Officers conducted 112 business checks and 5 check welfare calls. Officers were requested to assist other agencies a total of 25 times. Officers performed 99 house checks this month. Officers responded to 4 parking complaints. There were 200 traffic stops with 290 citations and written warnings issued. Officers worked 7 traffic accidents on city streets. Officers completed 28 offense reports. Dispatchers completed 1595 radio log entries.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 12/01/2024 - 12/31/2024

Booking Summary Report

Booking Record					
Inmate Booked		0	Inmate Released		0
Male	0		Male	0	
Female	0		Female	0	
Unknown	0		Unknown	0	
Federal Inmate Booked		0			
Federal Inmate Released		0			
Booking Officer		Arresting Officer		Releasing Officer	
No records found.		No records found.		No records found.	

Incident Summary Report

Incident Record	
Incident Report Filed	28
Sensitive Report	0
Classified Report	0
Report Approved	25
Offense Summary	
Total	Offense (IBR)
1	Burglary/Larceny/Theft - From Motor Vehicle
3	Civil - Other
1	Disorderly Conduct
1	Drunkenness
1	Family - Other
3	Fraud - False Pretenses/Swindle/Confidence Game
1	Fraud - Impersonation
2	Other Offenses - Non traffic
1	Public Peace - Found Property
4	Public Peace - Other
1	Public Peace - Unattended Death
1	Threats/Intimidation
1	Traffic - Direct Traffic
22	Traffic - Impounds
2	Traffic - Other
1	Vandalism/Destruction/Damage of Property
3	Warrants - For other Agency
49	GRAND TOTAL
Originating Officer Report	
Total	Originating Officer
3	EISCHEID, DAVID
2	HALL, ELLA
1	LOPEZ, MARLINY

1	MCGINLEY, JAMES						
3	MCHENRY, JARRED						
2	MORALES, EVELYN						
7	NORRIS, DEREK						
1	RIDGEWAY, BRANDON						
6	STANCAMPIANO, FRANK						
2	VOYLES, MATTHEW						
28	GRAND TOTAL						
Total Report Filed		28					
Total Reports Assigned to Detective		27					
Total Reports Un-Assigned		1					
Report Assigned To		Total	Open	Closed	Case Closed Detail		
RIDGEWAY, BRANDON		27	5	22	Closed By		Total
					Charges Filed		1
					Cleared - By Arrest		10
					Deactivated by Investigator After Follow-Up		11
GRAND TOTAL		27	5	22			
Total Report Filed		28					
Total Open Cases		6					
Total Closed Cases		22					
Cleared By							Total
Charges Filed							1
Cleared - By Arrest							10
Deactivated by Investigator After Follow-Up							11
GRAND TOTAL							22

Citation Summary Report

Ciation Record			
Citation Filed (Exclude Waring)		153	
Citation Warning Filed		137	
Officer Violation Report (Include Warning Citation)			
Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (7)	FAILURE TO APPEAR	4	\$0.00
	EXPIRED LICENSE PLATE	1	\$100.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	PARKING IN HANDICAPPED SPACE	1	\$230.00
	PARKING ON STREET 2 AM - 5 AM	1	\$35.00
	SPEED IN EXCESS	3	\$315.00
EISCHEID, DAVID (15)	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DISOBEYING STOP SIGN	1	\$110.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	3	\$300.00
	NO SECURITY VERIFICATION	4	\$1,040.00
	SPEED IN EXCESS	4	\$420.00
GREENWOOD, TAYLOR (4)	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	EXPIRED LICENSE PLATE	2	\$200.00
	NO LICENSE IN POSSESSION	1	\$120.00
HALL, ELLA (61)	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DISOBEYING STOP SIGN	1	\$110.00

JOBE, TONY (28)	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	4	\$400.00
	EXPIRED LICENSE PLATE	14	\$1,400.00
	FAILURE TO YIELD FROM STOP SIGN	1	\$110.00
	IMPROPER TAG DISPLAY	7	\$700.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	PARKING WHERE PROHIBITED	1	\$35.00
	SPEED IN EXCESS	22	\$2,310.00
	AFFIXING IMPROPER TAG	1	\$260.00
LASTER, ADAM (2)	DEFECTIVE LIGHTS ALL OTHERS	8	\$880.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	IMPROPER RIGHT TURN	1	\$110.00
	NO SECURITY VERIFICATION	4	\$1,040.00
LOPEZ, MARLINY (16)	PARKING ON STREET 2 AM - 5 AM	10	\$350.00
	SPEED IN EXCESS	1	\$105.00
	SPEEDING RADAR CHECKED	1	\$229.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
MCGINLEY, JAMES (26)	SPEED IN EXCESS	1	\$105.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	7	\$700.00
MCHENRY, JARRED (3)	NO SECURITY VERIFICATION	2	\$520.00
	SPEED IN EXCESS	2	\$210.00
	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	DRIVING WHILE SUSPENDED	1	\$260.00
MORALES, EVELYN (6)	EXPIRED LICENSE PLATE	6	\$600.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	5	\$1,300.00
NORRIS, DEREK (48)	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	3	\$780.00
	SPEED IN EXCESS	5	\$525.00
	EXPIRED LICENSE PLATE	1	\$100.00
STANCAMPIANO, FRANK (59)	NO SECURITY VERIFICATION	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	EXPIRED LICENSE PLATE	3	\$300.00
	IMPROPER TAG DISPLAY	1	\$100.00
	AFFIXING IMPROPER TAG	2	\$520.00
	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	\$110.00
	DRIVING WHILE SUSPENDED	6	\$1,560.00
	DRIVING WITH OBSTRUCTED VIEW	2	\$220.00
	EXPIRED LICENSE PLATE	16	\$1,600.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	10	\$2,600.00
	OPERATING WITH DEFECTIVE TIRES	1	\$110.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	SPEED IN EXCESS	4	\$420.00
	SPEEDING RADAR CHECKED	1	\$169.00
	DEFECTIVE LIGHTS ALL OTHERS	13	\$1,430.00
	EXPIRED DRIVERS LICENSE	1	\$100.00

	EXPIRED LICENSE PLATE	23	\$2,300.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	FAILURE TO YIELD FROM SIGNAL LIGHT	1	\$110.00
	IMPROPER LIGHTS	1	\$110.00
	IMPROPER TAG DISPLAY	2	\$200.00
	NO LICENSE IN POSSESSION	4	\$480.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	6	\$630.00
STOUGH, STANTON (7)	EXPIRED LICENSE PLATE	2	\$200.00
	SPEED IN EXCESS	5	\$525.00
VOYLES, MATTHEW (4)	DEFECTIVE EQUIPMENT	1	\$110.00
	EXPIRED LICENSE PLATE	1	\$100.00
	INATTENTIVE AND CARELESS DRIVING	1	\$260.00
	SPEED IN EXCESS	1	\$105.00
GRAND TOTAL		290	\$38,838.00
Citation Payment Method Summary			
Total Cash	\$0.00		
Total Checks	\$0.00		
Total Credit Cards	\$0.00		
Total Money Orders	\$0.00		
Total Other	\$0.00		
Grand Total	\$0.00		

Warrant Summary Report

Warrant Record	
Warrant Issued	0
Warrant Served	0
Warrant Recalled	0
Warrant Issued	
No records found.	
Warrant Served	
No records found.	
Warrant Recalled	
No records found.	
Warrant Payment Method Summary	
Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record	
Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record			
Civil Process Issued		0	
Group By Process Type		Group By Court Type	
No records found.		No records found.	

Field Interview Summary Report

Field Interview Record	
Field Interview Issued	0
Group By Interviewed Officer	
No records found.	

Accident / Collision Summary Report

Accident Record			
Accident / Collision Record		7	
Accident / Collision with DUI		0	
Accident / Collision with Hit & Run		1	
Accident / Collision with Fatality		0	

Radio Log Summary Report

Radio Log Record			
Radio Log Record		1,595	
Group By Call Type		Group By Final Type	
Total	Initial Call Type	Total	Final Call Type
3	9-1-1 Hangup	1,595	
1	9-1-1 Trouble Unknown	1,595	GRAND TOTAL
1	Accident - City Equipment		
1	Accident - Hit and Run		
8	Accident - Property Damage		
1	Accident - With Injury		
11	Alarm Business		
34	Alarm Residential		
4	Animal Control - Animal at Large / Nuisance		
12	Assist - Citizen		
5	Assist - Motorist		
6	Assist - Other City Department		
19	Assist - Outside Agency		
1	Barking Dog Complaint		
2	Broadcast - General Information		
112	Business Check		
2	Check for Drunk Driver		
1	Check Solicitor		
5	Check The Welfare		
2	Court - Bailiff		

1	Damage to Private Property
1	Deliver Council Packets
175	Dispatch - Informational
251	Ending Mileage
4	Extra Watch
15	Fire Department - Automatic Alarm
29	Fire Department - Medical Call
10	Fire Department - Mutual Aid
3	Fire Department - Odor Investigation
3	Fire Department - Other Fire
11	Fire Department - Service Call
1	Fire Department - Smoke Investigation
9	Follow-up
4	Found Property
1	Fraud
99	House Check
1	Larceny/Theft - From a Motor Vehicle
16	Miscellaneous - Other
1	Noise Complaint
14	Officer out of the car
1	Open Door - Business
33	Open Door - Residence
13	Ordinance Violation
2	Out at the Station
15	Out at the Station for Report
7	Out of district
4	Parking Complaint
1	Public Intoxication
3	Public Works Call
18	Receive Information
2	Reckless Driver
2	Remove Debris from Roadway
2	Return to the station
2	Road Rage
10	S.T.O.P. Program
7	Signal 13 - Meal Beak
21	Special Assignment
1	Stand-by
258	Starting Mileage - In Service
6	Suspicious Activity
3	Suspicious Noise
15	Suspicious Subject
17	Suspicious Vehicle
1	Threats
1	Traffic Complaint
200	Traffic Stop
8	Training
1	Trespassing
1	Unattended Death
5	Vehicle Impoundment
35	Vehicle Maintenance
17	Vehicle Registration/Stolen Check [10-28/10-29]
3	Vehicle Release
1,595	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT
Report For December 1, 2024 Thru December 31, 2024

Page: 1

FILEDST

Violations by Filed Date...

Police Department	154	
MUNICIPAL COURT	15	
Code Enforcement	2	
Total Filed Violations		171

Completed Cases...

Paid Fine...

Police Department	75	
MUNICIPAL COURT	5	
Code Enforcement	0	
Total Paid Fines		80
Total Completed		80

Other Completed...

Dismissed - had Insurance

Police Department	2	
MUNICIPAL COURT	0	
Code Enforcement	0	
Total		2

Dismissed by Judge

Police Department	8	
MUNICIPAL COURT	1	
Code Enforcement	0	
Total		9

Dismissed - COMPLIANCE

Police Department	8	
MUNICIPAL COURT	0	
Code Enforcement	0	
Total		8

Total Other Completed	19
-----------------------	----

Grand Total Completed	99
-----------------------	----

Net Difference Filed/Complete	72
-------------------------------	----

Warrants...

Issued...

Police Department	49
MUNICIPAL COURT	15
Code Enforcement	0

NICHOLS HILLS MUNICIPAL COURT

Page: 2

Report For December 1, 2024 Thru December 31, 2024 FILEDST

Total Violations	64
Total Warrants Issued	64

Cleared...

Police Department	29	
MUNICIPAL COURT	12	
Code Enforcement	0	
Total Violations		41
Total Warrants Cleared		41
Change in Total Warrants		23

FINE FINE	\$7,367.50
CLEET7 CLEET STATE OF OK. 2017	\$631.66
AFIS17 AFIS 2017	\$631.67
FS17 FORENSIC SCIENCE 2017	\$631.67
LATE LATE FEE	\$190.00
CLEET4 CLEET STATE OF OKLAHOMA	\$18.00
FP2 AFIS	\$10.00
FS FORENSIC SCIENCE IMPROVE FEE	\$10.00
AMS COLLECTION AGENCY	\$438.00
FTA FAILURE TO APPEAR	\$1,098.00
DRUGED DRUG EDUCATION FEE	\$5.00
Total Fees/Fines Paid	\$11,031.50

Nichols Hills Fire Department

December 2024 Monthly Report

December was a busy month as we closed out 2024. The new ladder truck was placed in service as our main response unit. The department partnered with the Oklahoma Blood Institute and held a mobile blood drive event. Bike Club OKC spent one afternoon at the fire station learning about what to do during an emergency and how the fire department operates. The department installed 6 child safety car seats in the month of December.

The department responded to a total of 76 calls in the month of December.

- | | |
|----------------------------|-------------------|
| • Fires – 0 | Ward 1 – 46% |
| • EMS – 22 | Ward 2 – 25% |
| • Hazardous Conditions – 3 | Ward 3 – 12% |
| • Service Calls – 22 | The Village – 13% |
| • False Calls – 29 | OKC – 4% |

In December the department hosted a week-long Fire Officer I class taught by OSU-FST. This class had over 20 participants from all over the state. The following week we hosted interns from both OSU-OKC and EOC Fire Academies where we spent several hours each day at the drill tower running the cadets through different fire ground evolutions. The Village Fire Department and their interns also joined us in these exercises. Training Chief Brian Brush from Midwest City Fire Department came in and taught a class he developed on fire attack theory called Aggressive to Analytics. The next week all crews went through our monthly EMS training. Topics covered were hypothermia and submersion emergencies. Training Officer Reyes created an Inspection Practices class for all three shifts as they prepare for their annual life & safety yearly inspections. Crews continue to

work with the department's younger firefighters on their driving and pump operator skills as all three will take their relief driver tests in 2025. Deputy Chief Mays and I attended a weeklong All-Hazards Incident Command Course in Oklahoma City. Other training included rope rescue systems, 5 gas detector operations, and interdepartmental training with Oklahoma City station 11. FF Balch passed his Driver / Operator Pumper certification testing OSU-FST. Driver Biesiada, FF Balch, and FF Morrison have been studying for their Advanced EMT certification testing.

Fire Chief,

Kevin Boydston

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT

GROUND WATER SYSTEMS

City of Nichols Hills
SYSTEM NAME

1009 N.W. 75th street
ADDRESS

Nichols Hills
CITY

OK
STATE

73116
ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH Nov 21 2024 Thru Dec: 20 2024

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED						NO. WELLS IN SYSTEM 23				TOTAL ALK.	Ph	STAB- ILITY	Fluoride		
		CHLORINE AND RESIDUALS						NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL						PUMPING LEVEL	
		SERIES 1			SERIES 2					WELL NO.	FT.					WELL NO.	FT.
		lbs	PLT	DIST	PLT	DIST											
21	1,017,200	5	0.81	0.69	0.59	0.36	6	122.0					150	8.8	1	0.8	
22	979,520	5	0.89	0.72	0.46	0.64	6	110.0									
23	994,280	5	0.71	0.66	0.44	0.71	6	124.0									
24	994,340	5	0.61	0.49	0.41	0.61	6	121.0									
25	956,840	5	0.49	0.34	0.38	0.42	5	120.0									
26	816,325	5	0.59	0.61	0.62	0.45	6	119.0									
27	623,480	5	0.62	0.84	0.66	0.84	5	90.2									
28	332,640	5	0.89	0.76	0.69	0.76	2	48.0									
29	385,920	5	0.85	0.71	0.61	0.71	2	48.0									
30	159,840	5	0.91	0.85	0.80	0.85	2	34.0									
1	613,560	5	0.92	0.89	0.83	0.89	4	82.0									
2	444,840	5	0.62	0.56	0.45	0.44	3	62.0									
3	339,840	5	0.99	0.65	0.45	0.44	2	48.0									
4	530,994	5	0.62	0.56	0.60	0.45	5	72.8									
5	500,831	5	0.45	0.93	0.76	0.48	4	64.6									
6	314,712	5	0.60	0.32	0.21	0.26	3	42.0									
7	180,000	5	0.54	0.43	0.40	0.54	1	24.0									
8	567,672	5	0.62	0.60	0.61	0.57	4	65.9									
9	949,509	5	0.53	0.42	0.43	0.53	5	111.7									
10	980,601	5	0.68	0.62	0.88	0.68	6	117.7									
11	997,920	5	0.67	0.91	0.63	0.46	5	120.0									
12	578,880	5	0.53	0.86	0.50	0.53	3	72.0									
13	814,734	5	0.60	0.70	0.57	0.60	6	97.5									
14	1,192,140	5	0.50	0.65	0.67	0.50	6	139.9									
15	757,425	5	0.50	0.52	0.53	0.50	5	93.5									
16	932,806	5	0.43	0.48	0.44	0.62	6	113.9									
17	916,580	5	0.51	0.47	0.62	0.51	5	104.3									
18	1,195,920	5	0.53	0.54	0.57	0.66	6	132.0									
19	1,082,880	5	0.70	0.60	0.57	0.61	5	120.0									
20	1,481,760	5	0.56	0.64	0.55	0.57	7	168.0									
TOTAL	22,633,989	150					137	2787.9									
AVG.	754,466	5					5										

POWER COST \$12,739.51
LABOR COST \$10,776.36
CHEMICAL COST \$509.25
REPAIR COST \$0.00
WATER COST \$0.00
TOTAL COST \$24,025.12
COST/MILLION GAL. \$1,061.46

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE 4
(2) NUMBER UNSAFE 0
(3) NUMBER CHECK SAMPLES 4

I hereby certify the above to be correct
to the best of my knowledge.

Signed
Title Chief Well Operator

Oper. Cert. No. 13524

102329.0

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01



WATER PUMPED
Dec-24



WELL	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
3	0.00	170	3,427,200	\$0.17
5	0.00	125	2,498,750	\$0.26
8	0.00	111	1,121,766	\$1.13
10	0.00	120	2,021,400	\$1.01
12	0.00	157	3,271,723	\$0.23
15	0.00	125	5,578,625	\$0.28
18	0.00	138	354,660	\$0.57
19	0.00	169	1,460,160	\$0.00
20	0.00	152	4,815,360	\$0.49
23	0.00	180	5,096,520	\$0.43
Total			29,646,164	

Blended arsneic level 0.00 ppb
Energy costs per 1000 gals \$0.00
Contractor Usage

27,400

WATER PUMPED
LAST FIVE YEARS:

Dec-23	20,890,052
Dec-22	13,776,160
Dec-21	27,178,727
Dec-20	18,929,988
Dec-19	17,117,270

Benjamin Canady
Water Well Operator



BUILDING PERMITS DECEMBER 2024

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
159286	FENCE-RES	CROWN CONSTRUCTION LLC	1505 WILSHIRE	12/3/2024		\$5,000.00
159287	BR-REM	JLW CONSTRUCTION	1608 CAMDEN	12/3/2024		\$35,000.00
159288	ROOF-RES	TRADEMARK EXTERIORS RESTORATIO	1732 WESTMINSTER	12/3/2024		\$22,000.00
159290	ROOF-RES	COLONY CONSTRUCTION INC	1406 SHERWOOD	12/3/2024		\$40,000.00
159294	ROOF-RES	BIG SKY ROOFING LLC	1723 GUILFORD	12/4/2024		\$52,000.00
159295	STORM	MAGUIRE OHARA CONSTRUCTION	1803 DORCHESTER DR	12/5/2024		\$6,500.00
159300	BR-REM	COLONY CONSTRUCTION INC	1506 BUTTRAM	12/6/2024	3475	\$250,000.00
159301	BR-ACC	MAGUIRE OHARA CONSTRUCTION	1803 DORCHESTER PL	12/6/2024		\$6,500.00
159304	BR-ACC	MERRITT SEALING CO	1705 WILSHIRE	12/9/2024	1920	\$37,100.00
159305	ROOF-RES	MYERS ROOFING	1717 DRAKESTONE	12/9/2024		\$23,500.00
159314	ROOF-RES	A BETTER WAY ROOFING & CONST	1823 DRAKESTONE	12/11/2024		\$33,808.48
159315	ROOF-RES	TODAYS ROOFING & CONSTRUCTION	1808 WESTMINSTER	12/11/2024		\$2,200.00
159318	ROOF-RES	PARKER BROTHERS CONST & ROOF	1707 WESTMINSTER	12/11/2024		\$10,862.00
159324	BR-ADD	CORNERSTONE HOMES BY CHRIS MOO	1615 RANDEL	12/13/2024		\$2,750,000.00
159326	ROOF-RES	DREAM TEAM ROOFING & CONSTRUCT	1702 GUILFORD	12/13/2024		\$45,000.00
159327	ROOF-RES	DREAM TEAM ROOFING & CONSTRUCT	1108 CUMBERLAND	12/16/2024		\$90,000.00
159328	ROOF-RES	NUMARK ROOFING & CONSTRUCTION	1208 LARCHMONT	12/16/2024		\$41,000.00
159333	BR-REM	KRONE CONSTRUCTION INC	2436 GRAND CIR	12/17/2024		\$350,000.00
159335	POOL	RANDY'S POOLS	1712 RANDEL	12/17/2024		\$117,000.00
159337	POOL	SOUTHERN DESIGN & LANDSCAPING	1500 CAMDEN	12/18/2024		\$100,000.00
159338	POOL	SOUTHERN DESIGN & LANDSCAPING	7311 WAVERLY	12/18/2024		\$100,000.00
159340	BR-REM	ENCOMPASS DESIGN BUILD LLC	1705 KINGSBURY	12/19/2024		\$40,000.00
159348	BR-REM	CROWN CONSTRUCTION LLC	1505 WILSHIRE	12/20/2024	187	\$80,000.00



***PUBLIC WORKS
LINE MAINTENANCE REPORT
2023***



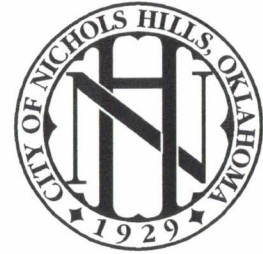
Water Main Breaks/Water leak repairs

Sewer Main Blocks/ PM
Preventative Maintenance

	DATE	ADDRESS	MANHOURS		DATE	ADDRESS	Man hole number	MANHOURS	
	12/27/2024	1608wishire	16.0		12/2/2024	hantington and Grand	A249A	8.0	
	12/30/2024	1706 drakestone	16.0						
		TOTAL hrs.	32.0				TOTAL hrs	8.0	



Public Works
Water Production Report
December 2024



<u>Water Produced</u>	<u>22,633,989</u>
<u>Water Sold</u>	<u>21,773,589</u>
<u>Water used in the City Parks</u>	<u>358,574</u>
<u>Water flushed for Bond Projects</u>	<u>27,400</u>
<u>Fire Department usage - est.</u>	<u>35,500</u>
<u>City Facilities</u>	<u>31,069</u>
<u>Water unaccounted for</u>	<u>407,857</u>
<u>% water loss for the month</u>	<u>1.8%</u>
<u>Avg. water loss/ for the last 12 months</u>	<u>1.0%</u>

Risk Manager Report December 2024

There were no work-related injuries this month.

There were two (2) random drug screens this month. One (1) on a fire fighter and one (1) administration employee. There were also two (2) follow-up drug screens this month on public works employees.

There was no public works safety meeting this month because of the Christmas party/luncheon. The luncheon was a big success again this year with one of the biggest turnouts to date. Employees enjoyed catering from Running Wild Catering which included a taco bar. There were safety awards, door prizes as well as employee bonuses and wellness checks to those who participated in the wellness exams, flu shots and wellness/activity sick-time buyback program. I am very proud of all employees for being very safe all year. We only had three (3) recordable injuries all year which is under the national average. As always, we would all like to thank city council for their continued support and generosity to all employees.

Park inspections were completed on Woods, Kite and Davis Park. A few issues were found at Kite Park. The sand digger seat was missing two out of the three bolts, so it was taken out of service temporarily. The new slide was installed and is back in service. We are still waiting on the new border timbers & removal of the old wood timbers around the playground equipment. They should be installed in January which will allow a much safer play experience for children.

I attended a 2-day class at the Yukon Fire Department on ICS 400-Advanced Incident Command System for Command and General Staff. through Oklahoma Homeland Security. ICS 400. ICS 400 is intended for experienced responders and other senior emergency management personnel who may perform in a management capacity for major or complex incidents (Type 1 or Type 2 incidents). Large and complex incidents that require the application of area command don't happen often. The purpose of this course is to expose workers to the concepts of utilizing area command in major and complex incidents. This is the final pre-requisites to take the All-Hazards Position Specific Safety Officer class in January. This class will give me an understanding of the duties, responsibilities, and capabilities of an effective Safety Officer (SOFR) on an All-Hazards Incident Management Team (AHIMT). These responsibilities are responding to the incident, and the safety needs of the incident and effectively fulfilling the position responsibilities of an SOFR on an AHIMT. The class will allow me to apply for credentials/certification for that position.

There were two (2) accident review board meetings this month. The first one involved an employee who was attempting to move a backhoe from one spot to another in the storage bay at public works. Another employee had accidentally hit the garage door button when the backhoe was being moved causing it to strike the garage/storage door causing approximately \$6000 in damages. The board determined that both employees were equally at fault for the accident. The other accident review board meeting was on an employee who was backing into a parking spot at public works and accidentally hit another employee's personal vehicle causing approximately \$3700 in damages. The board determined that the employee was 100% at fault.

There is a possible tort claim that may be filed against the city because of a sewer line being improperly tied into the main sewer line from 1998. We are waiting on the homeowner to provide documentation from his plumber for the damages.

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00339-03	I - CHRIST, JOHN	RES	1208 LARCHMONT	ACTIVE	12/17/2024	
02-00776-01	I - COX, CALEB	RES	1823 DRAKESTONE	ACTIVE	12/12/2024	
01-00751-04	I - DANGORA, DOMINIC	RES	1200 MULBERRY	ACTIVE	12/21/2024	
02-00204-05	I - DEFRAIN, ERIC	RES	6435 GRANDMARK	ACTIVE	12/23/2024	
02-00922-02	I - ELLIS, BEVERLY	RES	2436 GRAND CIR	ACTIVE	12/03/2024	
01-00444-03	E - HCO LEASING LLC	RES	1212 BELFORD	ACTIVE	12/16/2024	
01-00761-03	I - HERD, CHEVELLA	RES	1301 NW 63RD	ACTIVE	12/05/2024	
01-00024-30	I - HIGDON, TYLER	RES	1100 FENWICK	ACTIVE	12/20/2024	
02-00691-10	I - HILDENBRAND, WILLIAM BLAKE	RES	1708 DORCHESTER DR	ACTIVE	12/03/2024	
02-00850-12	I - HUGH III, STOUT	RES	1821 WESTMINSTER	ACTIVE	12/18/2024	
01-00026-16	I - SANDERS, CHARLES	RES	1102 FENWICK	ACTIVE	12/03/2024	
01-00718-03	I - SCHUCH, STACY	RES	1209 GLENBROOK	ACTIVE	12/27/2024	
02-00382-05	I - SHINN, TAYLOR	RES	1709 HUNTINGTON	ACTIVE	12/23/2024	
01-00082-09	I - WHIDDEN, DUSTIN	RES	1104 PARK MANOR	ACTIVE	12/09/2024	

** TOTAL PRINTED 14 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 12/01/2024 THRU 12/31/2024

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

TOTALS BY CUSTOMER CLASS			
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>	
RES	RESIDENTIAL	14	
	CLASS TOTAL:	14	
TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 12/01/2024 THRU 12/31/2024
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
December 31, 2024

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct	BancFirst	418,068.19	418,068.19		
SWEEP Acct	BancFirst	9,515,038.94	9,515,038.94		
		<u>9,933,107.13</u>	<u>9,933,107.13</u>		
NICHOLS HILLS GENERAL FUND					
01/16/25	First Fidelity	600,000.00	630,493.15	5.00%	371
04/10/25	FNB of OK	700,000.00	730,029.81	5.29%	296
06/12/25	Midfirst	500,000.00	525,520.40	5.09%	360
09/11/25	FNB of OK	900,000.00	939,870.00	4.43%	364
01/15/26	Midfirst	850,000.00	886,335.74	4.28%	427
		<u>3,550,000.00</u>	<u>3,712,249.10</u>		
NICHOLS HILLS GENERAL FUND - CIP					
01/16/25	FNB of Ok	700,000.00	743,589.58	5.25%	427
01/16/25	Midfirst	800,000.00	833,391.25	5.35%	280
04/10/25	FNB of OK	800,000.00	834,319.78	5.29%	296
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
		<u>2,950,000.00</u>	<u>3,086,902.86</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
01/16/25	FNB of OK	550,000.00	566,978.73	5.29%	213
04/10/25	FNB of OK	1,000,000.00	1,019,063.84	4.67%	145
06/12/25	FNB of OK	600,000.00	616,044.33	4.67%	209
01/15/26	Valliance	700,000.00	733,165.62	4.05%	427
		<u>2,850,000.00</u>	<u>2,935,252.52</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
09/11/25	Midfirst	800,000.00	825,641.61	4.28%	300
		<u>800,000.00</u>	<u>825,641.61</u>		
GENERAL OBLIGATION BOND OF 2021					
01/16/25	Midfirst	400,000.00	406,884.13	4.98%	126
		<u>400,000.00</u>	<u>406,884.13</u>		
GENERAL OBLIGATION BOND OF 2022					
01/16/25	TREASURY BILL	787,351.39	800,000.00	4.55%	126
		<u>787,351.39</u>	<u>800,000.00</u>		
GENERAL OBLIGATION BOND OF 2023					
01/16/25	FNB of OK	825,000.00	876,373.44	5.25%	427
04/10/25	First Fidelity	1,000,000.00	1,042,007.67	5.18%	296
06/12/25	TREASURY BILL	399,145.94	409,000.00	4.30%	209
06/12/25	Midfirst	500,000.00	525,520.40	5.09%	360
09/04/25	TREASURY BILL	599,159.56	620,000.00	4.30%	293
		<u>3,323,305.50</u>	<u>3,472,901.51</u>		
GENERAL OBLIGATION BOND OF 2024					
01/23/25	TREASURY BILL	1,099,648.39	1,144,000.00	5.11%	287
04/10/25	Valliance	1,200,000.00	1,261,440.00	5.12%	364
06/12/25	First Fidelity	1,500,000.00	1,589,670.00	5.11%	427
09/04/25	TREASURY BILL	1,399,414.99	1,456,000.00	4.10%	357
01/15/26	First Fidelity	900,000.00	943,167.95	4.10%	427
		<u>6,099,063.38</u>	<u>6,394,277.95</u>		
SOURCE					
		COST	MATURITY	% of Total	Margin
BANCFIRST		9,933,107.13	9,933,107.13	32.36%	162.3%
MIDFIRST BANK		4,500,000.00	4,678,895.78	14.66%	111.1%
FIRST NATIONAL BANK OF OK		6,075,000.00	6,326,269.51	19.79%	112.9%
TREASURY BILL		4,284,720.27	4,429,000.00	13.96%	
FIRST FIDELITY BANK		4,000,000.00	4,205,338.77	13.03%	123.757%
VALLIANCE BANK		1,900,000.00	1,994,605.62	6.19%	123.2%
TOTAL INVESTED		<u>\$ 30,692,827.40</u>	<u>\$ 31,567,216.81</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	9,021.38
01-00-10099	Claim on Cash	1,227,676.94
01-00-10100	Cash - Municipal Court	2,333.60
01-00-11000	T-Bills and CD's	3,550,000.00
01-00-11100	Interest Receivables	51,880.16
01-00-11600	Other Receivables	1,359,986.00
01-00-11620	Accts Rec - Other	812.00
01-00-11650	Health Ins - Retirees & Cobra	4,721.72
01-00-11700	Beverage Tax Receivable	994.00
01-00-11800	Sales Tax Receivable	1,049,649.00
01-00-11900	Franchise Fee Receivable	45,294.00
01-00-12000	Utilities Receivable	85,917.81
01-00-12200	Due from other funds	128,359.92
01-00-13799	Due To/From Flex Spending	14,302.39
01-00-13800	Allowance for Court Receivable	(1,145,686.00)
01-00-14000	Deposit with Third Party Admin	73,273.00
01-00-17000	Lease Receivable	<u>1,266,737.00</u>
		<u>7,725,272.92</u>
TOTAL ASSETS		7,725,272.92
		=====
LIABILITIES		
=====		
01-00-30050	Deposit - held for others	149,002.00
01-00-30090	Due to Collection agency	438.00
01-00-30099	A/P Due to Pooled Cash	299,676.57
01-00-30700	Deferred Interest Income	51,880.16
01-00-32050	Cleet Payable	1,895.60
01-00-33300	Deferred Fine Revenue	190,098.00
01-00-36500	Deferred inflow - leases	<u>1,266,737.00</u>
TOTAL LIABILITIES		<u>1,959,727.33</u>
EQUITY		
=====		
01-00-50300	Reserve Fund Balance	73,273.00
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57071	Assigned - art in parks	25,000.00
01-00-59000	Unassigned Fund Balance	<u>4,714,947.41</u>
TOTAL BEGINNING EQUITY		5,313,220.41
TOTAL REVENUE		6,791,206.39
TOTAL EXPENDITURES		<u>6,338,881.21</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		452,325.18
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,765,545.59</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		7,725,272.92
		=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-00-10099	Claim on Cash	312,235.15	
02-00-14900	Due from other Governments	<u>1,283.00</u>	
			<u>313,518.15</u>
TOTAL ASSETS			313,518.15
			=====
LIABILITIES			
=====			
EQUITY			
=====			
02-00-51090	Restricted Fund Bal-Streets	283,723.06	
02-00-57090	Assigned Fund Balance-Streets	<u>6,841.00</u>	
	TOTAL BEGINNING EQUITY	290,564.06	
TOTAL REVENUE		<u>22,954.09</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		22,954.09	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>313,518.15</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			313,518.15
			=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
03-00-10099	Claim on Cash	<u>1,535.63</u>
		<u>1,535.63</u>
	TOTAL ASSETS	1,535.63
		=====
LIABILITIES		
=====		
03-00-30099	A/P Due to Pooled Cash	<u>128.07</u>
	TOTAL LIABILITIES	<u>128.07</u>
EQUITY		
=====		
03-00-51050	Restricted Fund Bal-Donations	<u>1,303.95</u>
	TOTAL BEGINNING EQUITY	1,303.95
	TOTAL REVENUE	231.68
	TOTAL EXPENDITURES	<u>128.07</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	103.61
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,407.56</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	1,535.63
		=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-00-10099	Claim on Cash	<u>36,619.31</u>	<u>36,619.31</u>
TOTAL ASSETS			36,619.31
=====			
LIABILITIES			
=====			
EQUITY			
=====			
04-00-51050	Restricted Fund Bal-Donations	<u>42,265.71</u>	
TOTAL BEGINNING EQUITY		42,265.71	
TOTAL REVENUE		(88.76)	
TOTAL EXPENDITURES		<u>5,557.64</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(5,646.40)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>36,619.31</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			36,619.31
=====			

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>22,991.57</u>	
			<u>22,991.57</u>
TOTAL ASSETS			22,991.57
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>22,261.70</u>	
TOTAL BEGINNING EQUITY		22,261.70	
TOTAL REVENUE		<u>729.87</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		729.87	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>22,991.57</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			22,991.57
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-10099	Claim on Cash	941,834.70	
06-00-11000	T-Bills and CD's	2,850,000.00	
06-00-11100	Interest Receivable	14,923.58	
06-00-12150	Utility Receivable	386,452.79	
06-00-13900	Unbilled Receivable	231,644.00	
06-00-14800	Allowance for Doubtful Account	(29,373.93)	
06-00-14850	Bad Debt Receivable	29,463.05	
06-00-15000	Deferred outflow of resources	261,474.00	
06-00-15500	Deferred Outflow - OPEB	42,196.00	
06-00-20000	Fixed Assets	49,474,579.03	
06-00-20100	Accumulated Depreciation	(32,519,647.89)	
06-00-21000	Land	207,742.00	
06-00-21500	Construction in Progress	<u>2,504,147.06</u>	
		<u>24,395,434.39</u>	
TOTAL ASSETS			24,395,434.39
			=====
LIABILITIES			
=====			
06-00-30050	Net pension asset	(42,196.00)	
06-00-30099	A/P Due to Pooled Cash	120,345.49	
06-00-31800	Comp Absent Payable	5,418.02	
06-00-31890	Compensated Absences - Long Te	48,759.00	
06-00-34000	City of NH - Garbage	85,917.81	
06-00-34100	Unearned Rev (Unapplied Credit	19,923.98	
06-00-34325	Deposit - Fire Hydrant Meter	10,000.00	
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,553.50	
06-00-34900	Notes Payable - Current Portio	933.00	
06-00-35000	NOTES PAYABLE	13,471.00	
06-00-38000	Deferred inflow of resources	22,417.00	
06-00-38500	Deferred Inflow - OPEB	43,784.00	
06-00-40100	OPEB Liability	<u>111,901.00</u>	
TOTAL LIABILITIES		<u>442,227.80</u>	
EQUITY			
=====			
06-00-50400	Net Investment-Capital Assets	19,652,416.00	
06-00-51750	Restricted for Pension	42,196.00	
06-00-52090	Unrestricted Fund Balance	<u>3,437,481.21</u>	
TOTAL BEGINNING EQUITY		23,132,093.21	
TOTAL REVENUE		3,545,660.46	
TOTAL EXPENDITURES		<u>2,724,547.08</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		821,113.38	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>23,953,206.59</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			24,395,434.39
			=====

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-10099	Claim on Cash	987,758.48	
07-00-11000	T-Bills and CD's	2,950,000.00	
07-00-11100	Interest Receivable	<u>64,202.89</u>	
		<u>4,001,961.37</u>	
	TOTAL ASSETS		4,001,961.37
			=====
LIABILITIES			
=====			
07-00-30099	A/P Due to Pooled Cash	157,197.89	
07-00-30700	Deferred Interest Income	<u>64,202.89</u>	
	TOTAL LIABILITIES		<u>221,400.78</u>
EQUITY			
=====			
07-00-57100	Assigned Fund Bal-Capital Imps	<u>4,897,868.85</u>	
	TOTAL BEGINNING EQUITY	4,897,868.85	
	TOTAL REVENUE	273,893.66	
	TOTAL EXPENDITURES	<u>1,391,201.92</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(1,117,308.26)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,780,560.59</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,001,961.37
			=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-00-10000	Cash - Sinking Fund	1,283,206.44	
08-00-14900	Due from other Governments	<u>142,459.00</u>	
		<u>1,425,665.44</u>	
	TOTAL ASSETS		1,425,665.44
			=====
LIABILITIES			
=====			
08-00-30701	Deferred Income	<u>104,534.00</u>	
	TOTAL LIABILITIES		<u>104,534.00</u>
EQUITY			
=====			
08-00-51030	Restricted Fund Bal-Debt Srv	<u>404,502.09</u>	
	TOTAL BEGINNING EQUITY	404,502.09	
	TOTAL REVENUE	1,445,427.59	
	TOTAL EXPENDITURES	<u>528,798.24</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	916,629.35	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,321,131.44</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,425,665.44
			=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>29,960.00</u>	
			<u>29,960.00</u>
	TOTAL ASSETS		29,960.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>29,960.00</u>	
	TOTAL LIABILITIES		<u>29,960.00</u>
EQUITY			
=====			
		<u> </u>	<u> </u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.		29,960.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	105,031.59	
10-00-11600	Other Receivables	<u>729.00</u>	
		<u>105,760.59</u>	
TOTAL ASSETS			105,760.59
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>92,332.86</u>	
TOTAL BEGINNING EQUITY		92,332.86	
TOTAL REVENUE		<u>13,427.73</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		13,427.73	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>105,760.59</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			105,760.59
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>49,815.34</u>	
			<u>49,815.34</u>
TOTAL ASSETS			49,815.34
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>43,613.59</u>	
TOTAL BEGINNING EQUITY		43,613.59	
TOTAL REVENUE		<u>6,201.75</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		6,201.75	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>49,815.34</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			49,815.34
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-00-10099	Claim on Cash	641,245.14
13-00-11000	T-Bills and CD's	800,000.00
13-00-11100	Interest Receivable	<u>1,190.99</u>
		<u>1,442,436.13</u>
TOTAL ASSETS		1,442,436.13
		=====
LIABILITIES		
=====		
EQUITY		
=====		
13-00-57100	Fund Bal-Capital Improvements	<u>1,373,415.75</u>
	TOTAL BEGINNING EQUITY	1,373,415.75
TOTAL REVENUE		<u>69,020.38</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	69,020.38
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,442,436.13</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,442,436.13
		=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>170,373.68</u>	
			<u>170,373.68</u>
TOTAL ASSETS			170,373.68
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>162,724.62</u>	
TOTAL BEGINNING EQUITY		162,724.62	
TOTAL REVENUE		<u>7,649.06</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		7,649.06	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>170,373.68</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			170,373.68
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>121,751.08</u>	
			<u>121,751.08</u>
	TOTAL ASSETS		121,751.08
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>116,161.08</u>	
	TOTAL BEGINNING EQUITY	116,161.08	
	TOTAL REVENUE	<u>5,590.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,590.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>121,751.08</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		121,751.08
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	331,878.95
17-00-12000	Utility Receivables	5,393.60
17-00-13900	Unbilled Receivable	1,627.00
17-00-14850	Bad Debt Receivable	<u>99.91</u>
		<u>338,999.46</u>
TOTAL ASSETS		338,999.46
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>298,931.18</u>
TOTAL BEGINNING EQUITY		298,931.18
TOTAL REVENUE		<u>40,068.28</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		40,068.28
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>338,999.46</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		338,999.46
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
18-00-10050	Cash - Health Insurance	(80,035.78)
18-00-10099	Claim on Cash	<u>80,035.78</u>
		=====
LIABILITIES		
=====		
18-00-30090	Claims Payable	63,113.00
18-00-33500	Due to other funds	<u>128,359.92</u>
	TOTAL LIABILITIES	<u>191,472.92</u>
EQUITY		
=====		
18-00-57090	Assigned Fund Balance	<u>89,168.74</u>
	TOTAL BEGINNING EQUITY	89,168.74
	TOTAL REVENUE	578,246.53
	TOTAL EXPENDITURES	<u>858,888.19</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(280,641.66)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(<u>191,472.92</u>)
		=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-00-10099	Claim on Cash	<u>1,209,634.95</u>	<u>1,209,634.95</u>
TOTAL ASSETS			1,209,634.95
=====			
LIABILITIES			
=====			
EQUITY			
=====			
20-00-51050	Restricted Fund Bal - Donation	<u>635,113.23</u>	
TOTAL BEGINNING EQUITY		635,113.23	
TOTAL REVENUE		645,878.35	
TOTAL EXPENDITURES		<u>71,356.63</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		574,521.72	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,209,634.95</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,209,634.95
=====			

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
80-00-10892	Cash - 2021 GO Bond Series	102,616.63	
80-00-10893	Cash - 2022 GO Bond Series	871,071.99	
80-00-10894	Cash - 2023 GO Bd Series	549,082.91	
80-00-10895	Cash - 2024 GO Bd Series	637,272.19	
80-00-10896	Cash - 2025 GO Bond Series	140,583.67	
80-00-11092	T-bills and CD's - Series 2021	400,000.00	
80-00-11093	T-bills and CD's - Series 2022	787,351.39	
80-00-11094	T-bills and CD's - 2023	3,323,305.50	
80-00-11095	T-bills and CD's - 2024	6,099,063.38	
80-00-11192	Interest Rec - 2022 GO Bd Seri	<u>190,300.00</u>	
		<u>13,100,647.66</u>	
	TOTAL ASSETS		13,100,647.66
			=====
LIABILITIES			
=====			
80-00-30099	A/P Due to Pooled Cash	521,160.83	
80-00-30792	Deferred Int Income - 2022	190,300.00	
80-00-37176	Retainage Payable	<u>143,898.00</u>	
	TOTAL LIABILITIES		<u>855,358.83</u>
EQUITY			
=====			
80-00-50100	FUND BALANCE	<u>16,042,257.26</u>	
	TOTAL BEGINNING EQUITY	16,042,257.26	
	TOTAL REVENUE	434,637.98	
	TOTAL EXPENDITURES	<u>4,231,606.41</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(3,796,968.43)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>12,245,288.83</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		13,100,647.66
			=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-10099	Pooled Cash	6,270,378.29	
99-00-12001	Due from General Fund	299,676.57	
99-00-12003	Due from Designated Funds-Fire	128.07	
99-00-12006	Due from Municipal Authority	120,345.49	
99-00-12007	Due from GF - CIP	157,197.89	
99-00-12080	Due from GO Bonds	<u>521,160.83</u>	
		<u>7,368,887.14</u>	
	TOTAL ASSETS		7,368,887.14
			=====
LIABILITIES			
=====			
99-00-30099	Accounts Payable	1,098,508.85	
99-00-37099	Due to other Funds	<u>6,270,378.29</u>	
	TOTAL LIABILITIES		<u>7,368,887.14</u>
EQUITY			
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		7,368,887.14
			=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>12,882,614</u>	<u>1,043,406.39</u>	<u>6,791,206.39</u>	<u>0.00</u>	<u>6,091,407.69</u>	<u>47.28</u>
TOTAL REVENUES	12,882,614	1,043,406.39	6,791,206.39	0.00	6,091,407.69	47.28
<u>EXPENDITURE SUMMARY</u>						
City Council	785	64.59	391.14	0.00	393.86	50.17
Administration	1,016,792	76,755.25	570,770.89	0.00	446,020.98	43.87
City Treasurer	1,307	107.65	651.90	0.00	655.10	50.12
City Attorney	180,000	22,311.50	133,489.89	0.00	46,510.11	25.84
Municipal Court	139,645	10,567.81	75,712.55	0.00	63,932.12	45.78
Police Department	3,546,790	261,017.09	1,682,043.31	812.25	1,863,934.79	52.55
Fire Department	2,635,152	209,990.11	1,400,998.23	0.00	1,234,154.22	46.83
City Engineer	90,000	12,105.00	100,524.62	0.00	(10,524.62)	11.69-
Street Department	594,004	45,133.08	308,653.30	149.75	285,201.14	48.01
Sanitation	1,186,676	94,317.68	588,402.12	89.85	598,183.70	50.41
Parks Department	552,560	30,532.61	145,274.59	7,000.00	400,285.41	72.44
Public Works Admin	337,605	24,346.60	149,152.51	6,544.00	181,908.20	53.88
General Government	1,239,296	37,383.35	460,755.36	10,000.00	768,540.64	62.01
Code Department	586,744	44,847.91	293,327.81	2,486.75	290,929.29	49.58
Risk Manager	230,045	21,102.80	121,662.91	0.00	108,382.03	47.11
Information Systems Mgr	<u>545,214</u>	<u>36,958.16</u>	<u>307,070.08</u>	<u>0.00</u>	<u>238,144.29</u>	<u>43.68</u>
TOTAL EXPENDITURES	12,882,615	927,541.19	6,338,881.21	27,082.60	6,516,651.26	50.58
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	115,865.20	452,325.18	(27,082.60)	(425,243.57)	3,895.96

01 -General Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,535,891	548,153.51	3,544,981.56	0.00	1,990,909.44	35.96
01-00-70350 Use Tax Revenue	1,103,508	115,781.38	590,588.37	0.00	512,919.63	46.48
01-00-70450 Tobacco Tax Revenue	<u>33,730</u>	<u>3,354.24</u>	<u>21,158.19</u>	<u>0.00</u>	<u>12,571.81</u>	<u>37.27</u>
TOTAL General Sales Tax	6,673,129	667,289.13	4,156,728.12	0.00	2,516,400.88	37.71
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>375,188</u>	<u>14,342.33</u>	<u>190,358.05</u>	<u>0.00</u>	<u>184,829.95</u>	<u>49.26</u>
TOTAL Miscellaneous Taxes	375,188	14,342.33	190,358.05	0.00	184,829.95	49.26
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	140,423	7,538.91	56,673.92	0.00	83,749.08	59.64
01-00-72075 Plumbing Permits	37,015	3,207.00	18,447.25	0.00	18,567.75	50.16
01-00-72100 Electrical Permits	20,648	2,630.00	11,580.00	0.00	9,068.00	43.92
01-00-72125 Roof Permits	3,464	765.00	5,185.00	0.00	(1,721.00)	49.68-
01-00-72150 Drive/Drain Permits - Tree	11,007	740.00	6,285.00	0.00	4,722.00	42.90
01-00-72175 Food Vendor Permits	190	0.00	185.00	0.00	5.00	2.63
01-00-72200 Garage Sale Permits	507	20.00	160.00	0.00	347.00	68.44
01-00-72300 Plumbing Licenses	28,532	1,350.00	15,200.00	0.00	13,332.00	46.73
01-00-72325 Electric Licenses	12,762	825.00	6,950.00	0.00	5,812.00	45.54
01-00-72350 General Contractor Registra	21,280	1,425.00	11,550.00	0.00	9,730.00	45.72
01-00-72355 SUB-CONTRACTOR REGISTRATION	1,496	150.00	750.00	0.00	746.00	49.87
01-00-72399 Inspections	27,936	4,075.00	20,605.00	0.00	7,331.00	26.24
01-00-72400 Alcohol Licenses	10,849	0.00	6,905.00	0.00	3,944.00	36.35
01-00-72800 Dog/Cat Licenses	<u>348</u>	<u>10.00</u>	<u>185.00</u>	<u>0.00</u>	<u>163.00</u>	<u>46.84</u>
TOTAL Licenses and Permits	316,457	22,735.91	160,661.17	0.00	155,795.83	49.23
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	9,503	935.68	5,390.46	0.00	4,112.54	43.28
01-00-73500 P.D. Vest Grant	<u>0</u>	<u>0.00</u>	<u>812.26</u>	<u>0.00</u>	(<u>812.26</u>)	<u>0.00</u>
TOTAL Intergovernmental	9,503	935.68	6,202.72	0.00	3,300.28	34.73
<u>Charges for Services</u>						
01-00-74200 Garbage	943,480	83,352.10	499,692.37	0.00	443,787.63	47.04
01-00-74500 Garbage - Commercial	133,930	11,643.97	71,465.21	0.00	62,464.79	46.64
01-00-74700 Solid Waste Fee	5,005	440.20	2,639.08	0.00	2,365.92	47.27
01-00-74850 Ambulance Fees	58,248	5,123.75	30,715.56	0.00	27,532.44	47.27
01-00-74950 Life and Safety	<u>1,293</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,293.00</u>	<u>100.00</u>
TOTAL Charges for Services	1,141,956	100,560.02	604,512.22	0.00	537,443.78	47.06
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>108,495</u>	<u>8,766.90</u>	<u>68,534.26</u>	<u>0.00</u>	<u>39,960.74</u>	<u>36.83</u>
TOTAL Fines & Forfeits	108,495	8,766.90	68,534.26	0.00	39,960.74	36.83

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>158,880</u>	<u>4,288.19</u>	<u>82,911.59</u>	<u>0.00</u>	<u>75,968.41</u>	<u>47.81</u>
TOTAL Investment Earnings	158,880	4,288.19	82,911.59	0.00	75,968.41	47.81
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	246,892	0.00	99,475.88	0.00	147,416.12	59.71
01-00-79550 Misc. Income	69,772	1,846.17	85,825.02	0.00	(16,053.02)	23.01-
01-00-79575 Royalty Revenue	<u>0</u>	<u>2.23</u>	<u>158.38</u>	<u>0.00</u>	<u>(158.38)</u>	<u>0.00</u>
TOTAL Miscellaneous Revenue	316,664	1,848.40	185,459.28	0.00	131,204.72	41.43
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>1,110,664</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,110,664.08</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	1,110,664	0.00	0.00	0.00	1,110,664.08	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,671,678</u>	<u>222,639.83</u>	<u>1,335,838.98</u>	<u>0.00</u>	<u>1,335,839.02</u>	<u>50.00</u>
TOTAL Transfers	<u>2,671,678</u>	<u>222,639.83</u>	<u>1,335,838.98</u>	<u>0.00</u>	<u>1,335,839.02</u>	<u>50.00</u>
TOTAL Revenues	12,882,614	1,043,406.39	6,791,206.39	0.00	6,091,407.69	47.28
TOTAL REVENUE	12,882,614	1,043,406.39	6,791,206.39	0.00	6,091,407.69	47.28

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	360.00	0.00	360.00	50.00
01-01-80300 FICA/Medicare	55	4.59	27.54	0.00	27.46	49.93
01-01-80700 Unemployment	<u>10</u>	<u>0.00</u>	<u>3.60</u>	<u>0.00</u>	<u>6.40</u>	<u>64.00</u>
TOTAL Personnel Services	785	64.59	391.14	0.00	393.86	50.17
TOTAL City Council	785	64.59	391.14	0.00	393.86	50.17
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	749,019	60,848.89	431,987.09	0.00	317,032.11	42.33
01-02-80300 FICA/Medicare	59,344	1,896.40	25,692.10	0.00	33,652.23	56.71
01-02-80400 Dental Insurance	3,416	155.04	930.24	0.00	2,485.76	72.77
01-02-80500 Health Insurance	61,052	4,381.49	26,288.94	0.00	34,763.06	56.94
01-02-80600 Worker's Comp	9,066	0.00	3,022.17	0.00	6,043.83	66.66
01-02-80700 Unemployment	1,000	0.00	0.00	0.00	1,000.00	100.00
01-02-80800 OMRP Pension	61,939	4,652.85	35,387.60	0.00	26,551.74	42.87
01-02-81400 Car Allowance	<u>28,000</u>	<u>2,608.34</u>	<u>15,650.04</u>	<u>0.00</u>	<u>12,349.96</u>	<u>44.11</u>
TOTAL Personnel Services	972,837	74,543.01	538,958.18	0.00	433,878.69	44.60
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,000</u>	<u>170.97</u>	<u>289.72</u>	<u>0.00</u>	<u>710.28</u>	<u>71.03</u>
TOTAL Material and Supplies	1,000	170.97	289.72	0.00	710.28	71.03
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	1,000	0.00	0.00	0.00	1,000.00	100.00
01-02-84300 Training & Membership	7,000	678.84	7,656.95	0.00	(656.95)	9.39-
01-02-84400 Software Agreements	25,955	0.00	20,895.37	0.00	5,059.63	19.49
01-02-84700 Telephone	<u>9,000</u>	<u>1,362.43</u>	<u>2,970.67</u>	<u>0.00</u>	<u>6,029.33</u>	<u>66.99</u>
TOTAL Other Services	42,955	2,041.27	31,522.99	0.00	11,432.01	26.61
<u>Capital Projects</u>						
<u>Transfers Out</u>						
TOTAL Administration	1,016,792	76,755.25	570,770.89	0.00	446,020.98	43.87

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
---------------------------	-------------------	-------------------	------------------------	---------------------	-------------------	-----------------------

City Treasurer
=====

Personnel Services

01-03-80100 Salary	1,200	100.00	600.00	0.00	600.00	50.00
01-03-80300 FICA/Medicare	92	7.65	45.90	0.00	46.10	50.11
01-03-80700 Unemployment	<u>15</u>	<u>0.00</u>	<u>6.00</u>	<u>0.00</u>	<u>9.00</u>	<u>60.00</u>
TOTAL Personnel Services	1,307	107.65	651.90	0.00	655.10	50.12

TOTAL City Treasurer	1,307	107.65	651.90	0.00	655.10	50.12
----------------------	-------	--------	--------	------	--------	-------

City Attorney
=====

Other Services

01-04-87100 Legal Services	<u>180,000</u>	<u>22,311.50</u>	<u>133,489.89</u>	<u>0.00</u>	<u>46,510.11</u>	<u>25.84</u>
TOTAL Other Services	180,000	22,311.50	133,489.89	0.00	46,510.11	25.84

TOTAL City Attorney	180,000	22,311.50	133,489.89	0.00	46,510.11	25.84
---------------------	---------	-----------	------------	------	-----------	-------

Municipal Court
=====

Personnel Services

01-05-80100 Salary	98,431	8,466.83	50,420.86	0.00	48,010.07	48.78
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,903	647.71	3,857.19	0.00	4,045.84	51.19
01-05-80400 Dental Insurance	621	51.68	310.08	0.00	310.92	50.07
01-05-80500 Health Insurance	8,252	687.83	4,126.98	0.00	4,125.02	49.99
01-05-80600 Worker's Comp	2,266	0.00	754.94	0.00	1,511.06	66.68
01-05-80700 Unemployment	200	0.00	161.61	0.00	38.39	19.20
01-05-80800 OMRP Pension	<u>6,647</u>	<u>508.72</u>	<u>3,365.03</u>	<u>0.00</u>	<u>3,281.68</u>	<u>49.37</u>
TOTAL Personnel Services	124,820	10,362.77	62,996.69	0.00	61,822.98	49.53

Material and Supplies

01-05-83000 Material & Supplies	<u>500</u>	<u>113.59</u>	<u>192.44</u>	<u>0.00</u>	<u>307.56</u>	<u>61.51</u>
TOTAL Material and Supplies	500	113.59	192.44	0.00	307.56	61.51

Other Services

01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	0.00	0.00	700.00	100.00
01-05-84400 Software Agreement	12,075	0.00	11,899.57	0.00	175.43	1.45
01-05-84700 Telephone	1,300	91.45	546.79	0.00	753.21	57.94
01-05-86050 Consulting	<u>0</u>	<u>0.00</u>	<u>77.06</u>	<u>0.00</u>	<u>(77.06)</u>	<u>0.00</u>
TOTAL Other Services	14,325	91.45	12,523.42	0.00	1,801.58	12.58

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	139,645	10,567.81	75,712.55	0.00	63,932.12	45.78
Police Department =====						
<u>Personnel Services</u>						
01-06-80100 Salary	2,338,643	174,347.18	1,111,756.33	0.00	1,226,886.55	52.46
01-06-80200 Overtime	20,000	3,416.04	12,664.45	0.00	7,335.55	36.68
01-06-80300 FICA/Medicare	202,499	13,642.22	87,058.72	0.00	115,440.08	57.01
01-06-80400 Dental Insurance	14,000	1,085.28	7,002.62	0.00	6,997.38	49.98
01-06-80500 Health Insurance	336,254	23,496.30	147,168.52	0.00	189,085.48	56.23
01-06-80600 Worker's Comp	54,395	0.00	18,133.58	0.00	36,261.42	66.66
01-06-80700 Unemployment	4,600	0.00	1,828.44	0.00	2,771.56	60.25
01-06-80800 OMRP Pension	35,656	2,385.81	17,733.63	0.00	17,922.46	50.26
01-06-81050 Police Pension	254,223	17,587.56	114,210.26	0.00	140,012.32	55.07
01-06-81100 Uniform Allowance	37,000	0.00	13,623.23	812.25	22,564.52	60.99
01-06-81200 Medical Exams	<u>2,500</u>	<u>0.00</u>	<u>181.00</u>	<u>0.00</u>	<u>2,319.00</u>	<u>92.76</u>
TOTAL Personnel Services	3,299,769	235,960.39	1,531,360.78	812.25	1,767,596.32	53.57
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>8,000</u>	<u>496.58</u>	<u>4,263.44</u>	<u>0.00</u>	<u>3,736.56</u>	<u>46.71</u>
TOTAL Material and Supplies	8,000	496.58	4,263.44	0.00	3,736.56	46.71
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	60,000	7,869.99	61,708.05	0.00 (	1,708.05)	2.85-
01-06-84100 Vehicle Maintenance	30,000	5,080.62	12,553.55	0.00	17,446.45	58.15
01-06-84200 Building Maintenance	5,000	0.00	587.00	0.00	4,413.00	88.26
01-06-84300 Training & Membership	25,000	2,926.11	13,569.87	0.00	11,430.13	45.72
01-06-84600 Lease/Rental	0	0.00	1,000.41	0.00 (	1,000.41)	0.00
01-06-84700 Telephone	23,000	2,712.74	11,824.17	0.00	11,175.83	48.59
01-06-84800 Utilities	2,000	92.62	391.58	0.00	1,608.42	80.42
01-06-84900 Fuel	25,000	0.00	9,913.14	0.00	15,086.86	60.35
01-06-84950 EV Charging	1,700	230.46	985.84	0.00	714.16	42.01
01-06-85000 Janitorial Services	<u>15,150</u>	<u>1,300.00</u>	<u>7,800.00</u>	<u>0.00</u>	<u>7,350.00</u>	<u>48.51</u>
TOTAL Other Services	186,850	20,212.54	120,333.61	0.00	66,516.39	35.60
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciat	<u>52,171</u>	<u>4,347.58</u>	<u>26,085.48</u>	<u>0.00</u>	<u>26,085.52</u>	<u>50.00</u>
TOTAL Transfers Out	52,171	4,347.58	26,085.48	0.00	26,085.52	50.00
TOTAL Police Department	3,546,790	261,017.09	1,682,043.31	812.25	1,863,934.79	52.55

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
---------------------------	-------------------	-------------------	------------------------	---------------------	-------------------	-----------------------

Fire Department

=====

Personnel Services

01-07-80100 Salary	1,684,284	139,338.99	886,796.26	0.00	797,487.60	47.35
01-07-80200 Overtime	73,137	17,380.52	66,961.51	0.00	6,175.49	8.44
01-07-80300 FICA/Medicare	24,838	2,272.39	14,003.52	0.00	10,834.13	43.62
01-07-80400 Dental Insurance	9,858	775.20	4,651.20	0.00	5,206.80	52.82
01-07-80500 Health Insurance	236,617	17,604.47	105,626.77	0.00	130,990.23	55.36
01-07-80600 Worker's Comp	52,478	0.00	11,333.12	0.00	41,144.88	78.40
01-07-80700 Unemployment	4,200	0.00	473.52	0.00	3,726.48	88.73
01-07-81000 Fire Pension	234,540	18,868.20	123,512.24	0.00	111,027.70	47.34
01-07-81100 Uniform Allowance	28,325	0.00	12,275.00	0.00	16,050.00	56.66
01-07-81200 Medical Exams	<u>4,500</u>	<u>0.00</u>	<u>288.00</u>	<u>0.00</u>	<u>4,212.00</u>	<u>93.60</u>
TOTAL Personnel Services	2,352,776	196,239.77	1,225,921.14	0.00	1,126,855.31	47.89

Material and Supplies

01-07-83000 Material & Supplies	<u>20,550</u>	<u>1,321.30</u>	<u>7,204.66</u>	<u>0.00</u>	<u>13,345.34</u>	<u>64.94</u>
TOTAL Material and Supplies	20,550	1,321.30	7,204.66	0.00	13,345.34	64.94

Other Services

01-07-84000 Equipment Maintenance	10,000	391.77	9,179.38	0.00	820.62	8.21
01-07-84100 Vehicle Maintenance	17,000	682.77	7,328.39	0.00	9,671.61	56.89
01-07-84200 Building Maintenance	12,800	0.00	19,625.67	0.00 (	6,825.67)	53.33-
01-07-84300 Training & Membership	31,500	700.00	36,421.25	0.00 (	4,921.25)	15.62-
01-07-84400 Membership	1,700	163.33	1,593.33	0.00	106.67	6.27
01-07-84500 Fire Department Publication	5,123	0.00	1,815.96	0.00	3,307.04	64.55
01-07-84600 Lease/Rental	1,500	264.62	1,265.03	0.00	234.97	15.66
01-07-84700 Telephone	9,200	755.79	3,367.21	0.00	5,832.79	63.40
01-07-84800 Utilities	3,500	146.51	718.23	0.00	2,781.77	79.48
01-07-84900 Fuel	9,500	0.00	3,391.98	0.00	6,108.02	64.29
01-07-85200 EMSA Subsidy	32,612	0.00	13,547.45	0.00	19,064.55	58.46
01-07-86850 Software Maintenance	<u>15,500</u>	<u>0.00</u>	<u>13,673.05</u>	<u>0.00</u>	<u>1,826.95</u>	<u>11.79</u>
TOTAL Other Services	149,935	3,104.79	111,926.93	0.00	38,008.07	25.35

Transfers Out

01-07-99000 Transfer to CIP (Depreciati	<u>111,891</u>	<u>9,324.25</u>	<u>55,945.50</u>	<u>0.00</u>	<u>55,945.50</u>	<u>50.00</u>
TOTAL Transfers Out	111,891	9,324.25	55,945.50	0.00	55,945.50	50.00

TOTAL Fire Department	2,635,152	209,990.11	1,400,998.23	0.00	1,234,154.22	46.83
-----------------------	-----------	------------	--------------	------	--------------	-------

City Engineer

=====

Personnel Services

--	--	--	--	--	--	--

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	90,000	12,105.00	100,524.62	0.00 (	10,524.62)	11.69-
TOTAL Other Services	90,000	12,105.00	100,524.62	0.00 (	10,524.62)	11.69-
TOTAL City Engineer	90,000	12,105.00	100,524.62	0.00 (	10,524.62)	11.69-
<u>Street Department</u> =====						
<u>Personnel Services</u>						
01-09-80100 Salary	276,481	22,448.28	139,794.96	0.00	136,685.94	49.44
01-09-80200 Overtime	5,366	0.00	1,225.98	0.00	4,140.02	77.15
01-09-80300 FICA/Medicare	24,978	1,740.23	10,931.58	0.00	14,046.00	56.23
01-09-80400 Dental Insurance	2,481	206.72	1,240.32	0.00	1,240.68	50.01
01-09-80500 Health Insurance	57,884	3,651.20	21,907.20	0.00	35,976.80	62.15
01-09-80600 Worker's Comp	9,066	0.00	3,022.17	0.00	6,043.83	66.66
01-09-80700 Unemployment	1,202	0.00	487.04	0.00	714.96	59.48
01-09-80800 OMRP Pension	22,995	1,687.84	11,299.55	0.00	11,695.16	50.86
01-09-80900 Stand By Pay	3,525	300.00	1,875.00	0.00	1,650.00	46.81
01-09-81100 Uniform Allowance	5,805	643.78	3,184.39	0.00	2,620.61	45.14
01-09-81200 Medical Exams	888	0.00	192.00	0.00	696.00	78.38
TOTAL Personnel Services	410,670	30,678.05	195,160.19	0.00	215,510.00	52.48
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	15,000	711.58	11,902.67	0.00	3,097.33	20.65
01-09-83300 Minor Tools	1,500	0.00	69.32	0.00	1,430.68	95.38
01-09-83500 Safety Supplies	2,000	0.00	707.61	0.00	1,292.39	64.62
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	18,750	711.58	12,679.60	0.00	6,070.40	32.38
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	4,000	0.00	13,169.95	0.00 (	9,169.95)	229.25-
01-09-84100 Vehicle Maintenance	5,000	462.14	6,584.86	149.75 (	1,734.61)	34.69-
01-09-84600 Lease/Rental	1,500	0.00	472.44	0.00	1,027.56	68.50
01-09-84700 Telephone	1,500	285.91	936.55	0.00	563.45	37.56
01-09-84800 Utilities	4,061	430.93	1,050.57	0.00	3,010.43	74.13
01-09-84900 Fuel	6,500	0.00	3,779.34	0.00	2,720.66	41.86
01-09-85500 Street Lighting	91,000	8,312.55	49,308.28	0.00	41,691.72	45.82
TOTAL Other Services	113,561	9,491.53	75,301.99	149.75	38,109.26	33.56
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	25,511.52	0.00	25,511.48	50.00
TOTAL Transfers Out	51,023	4,251.92	25,511.52	0.00	25,511.48	50.00
TOTAL Street Department	594,004	45,133.08	308,653.30	149.75	285,201.14	48.01

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
=====						
<u>Personnel Services</u>						
01-10-80100 Salary	588,584	47,523.76	291,978.73	0.00	296,605.50	50.39
01-10-80300 FICA/Medicare	53,202	3,635.61	22,336.61	0.00	30,865.33	58.02
01-10-80400 Dental Insurance	6,200	516.80	3,100.80	0.00	3,099.20	49.99
01-10-80500 Health Insurance	99,541	7,778.18	46,669.03	0.00	52,871.97	53.12
01-10-80600 Worker's Comp	22,665	0.00	7,555.42	0.00	15,109.58	66.66
01-10-80700 Unemployment	3,004	0.00	1,442.56	0.00	1,561.44	51.98
01-10-80800 OMRP Pension	51,247	3,542.03	23,098.47	0.00	28,148.03	54.93
01-10-81100 Uniform Allowance	9,300	1,028.43	5,321.67	0.00	3,978.33	42.78
01-10-81200 Medical Exams	<u>1,445</u>	<u>0.00</u>	<u>36.00</u>	<u>0.00</u>	<u>1,409.00</u>	<u>97.51</u>
TOTAL Personnel Services	835,188	64,024.81	401,539.29	0.00	433,648.38	51.92
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	2,000	0.00	1,130.41	0.00	869.59	43.48
01-10-83500 Safety Supplies	2,000	0.00	855.60	0.00	1,144.40	57.22
01-10-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>109.00</u>	<u>0.00</u>	<u>391.00</u>	<u>78.20</u>
TOTAL Material and Supplies	4,500	0.00	2,095.01	0.00	2,404.99	53.44
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,500	0.00	850.00	0.00	650.00	43.33
01-10-84100 Vehicle Maintenance	21,000	4,018.44	14,704.77	89.85	6,205.38	29.55
01-10-84700 Telephone	1,740	289.92	870.66	0.00	869.34	49.96
01-10-84800 Utilities	3,500	430.97	1,050.63	0.00	2,449.37	69.98
01-10-84900 Fuel	15,939	1,476.99	10,267.60	0.00	5,671.40	35.58
01-10-85800 Landfill Disposal	85,000	5,947.02	47,435.34	0.00	37,564.66	44.19
01-10-85825 Commercial Garbage Disposal	<u>130,000</u>	<u>10,770.45</u>	<u>65,434.34</u>	<u>0.00</u>	<u>64,565.66</u>	<u>49.67</u>
TOTAL Other Services	258,679	22,933.79	140,613.34	89.85	117,975.81	45.61
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciat	<u>88,309</u>	<u>7,359.08</u>	<u>44,154.48</u>	<u>0.00</u>	<u>44,154.52</u>	<u>50.00</u>
TOTAL Transfers Out	88,309	7,359.08	44,154.48	0.00	44,154.52	50.00

TOTAL Sanitation	1,186,676	94,317.68	588,402.12	89.85	598,183.70	50.41
------------------	-----------	-----------	------------	-------	------------	-------

Parks Department

=====

Personnel Services

Material and Supplies

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-11-84800 Utilities	0	36.83	1,639.36	0.00 (	1,639.36)	0.00
01-11-85700 Parks Maintenance	32,560	12,874.78	37,909.23	7,000.00 (	12,349.23)	37.93-
01-11-85900 Park Maintenance Contract	<u>220,000</u>	<u>17,621.00</u>	<u>105,726.00</u>	<u>0.00</u>	<u>114,274.00</u>	<u>51.94</u>
TOTAL Other Services	252,560	30,532.61	145,274.59	7,000.00	100,285.41	39.71
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciat	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Transfers Out	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Parks Department	552,560	30,532.61	145,274.59	7,000.00	400,285.41	72.44
Public Works Admin						
=====						
<u>Personnel Services</u>						
01-12-80100 Salary	204,600	14,465.00	86,580.45	0.00	118,019.59	57.68
01-12-80300 FICA/Medicare	18,485	1,111.54	6,653.27	0.00	11,832.00	64.01
01-12-80400 Dental Insurance	1,240	103.36	620.16	0.00	619.84	49.99
01-12-80500 Health Insurance	29,337	2,341.41	12,292.46	0.00	17,044.54	58.10
01-12-80600 Worker's Comp	4,533	0.00	1,511.09	0.00	3,021.91	66.66
01-12-80700 Unemployment	601	0.00	251.11	0.00	349.89	58.22
01-12-80800 OMRP Pension	16,367	1,072.78	6,842.00	0.00	9,525.40	58.20
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>90.00</u>	<u>0.00</u>	<u>410.00</u>	<u>82.00</u>
TOTAL Personnel Services	275,664	19,094.09	114,840.54	0.00	160,823.17	58.34
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	177.30	0.00	1,322.70	88.18
01-12-83200 Office Supplies	3,000	56.73	2,034.28	0.00	965.72	32.19
01-12-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>64.58</u>	<u>0.00</u>	<u>435.42</u>	<u>87.08</u>
TOTAL Material and Supplies	5,000	56.73	2,276.16	0.00	2,723.84	54.48
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	5,000	787.00	4,542.99	0.00	457.01	9.14
01-12-84100 Vehicle Maintenance	1,500	0.00	3,195.35	0.00 (	1,695.35)	113.02-
01-12-84200 Building Maintenance	6,000	184.93	5,582.54	6,544.00 (	6,126.54)	102.11-
01-12-84250 Fueling Station Maintenance	2,000	367.16	1,061.04	0.00	938.96	46.95
01-12-84300 Training & Membership	7,500	1,400.56	3,344.15	0.00	4,155.85	55.41
01-12-84400 Software Agreements	360	0.00	0.00	0.00	360.00	100.00
01-12-84600 Lease/Rental	3,500	0.00	1,502.50	0.00	1,997.50	57.07
01-12-84700 Telephone	6,000	448.36	1,598.70	0.00	4,401.30	73.36
01-12-84800 Utilities	4,061	430.94	1,050.65	0.00	3,010.35	74.13
01-12-84900 Fuel	2,500	0.00	712.91	0.00	1,787.09	71.48
01-12-84950 EV Charging	650	46.00	260.00	0.00	390.00	60.00
01-12-85000 Janitorial Services	9,000	800.00	4,800.00	0.00	4,200.00	46.67
01-12-86300 Publications	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Other Services	48,171	4,464.95	27,650.83	6,544.00	13,976.17	29.01

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciated)	8,770	730.83	4,384.98	0.00	4,385.02	50.00
TOTAL Transfers Out	8,770	730.83	4,384.98	0.00	4,385.02	50.00
TOTAL Public Works Admin	337,605	24,346.60	149,152.51	6,544.00	181,908.20	53.88
General Government =====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	21,000	2,088.39	10,335.70	0.00	10,664.30	50.78
TOTAL Material and Supplies	21,000	2,088.39	10,335.70	0.00	10,664.30	50.78
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	20,000	10,390.40	15,113.85	0.00	4,886.15	24.43
01-13-84200 Building Maintenance	40,000	629.75	47,407.93	0.00 (	7,407.93)	18.52-
01-13-84300 Training & Membership	3,000	0.00	1,500.00	0.00	1,500.00	50.00
01-13-84600 Lease/Rental	500	0.00	3,301.26	0.00 (	2,801.26)	560.25-
01-13-84700 Telephone	700	45.72	273.39	0.00	426.61	60.94
01-13-84800 Utilities	25,000	2,912.81	12,986.40	0.00	12,013.60	48.05
01-13-85000 Janitorial Services	18,260	1,400.00	8,400.00	0.00	9,860.00	54.00
01-13-85400 Bank Charges	80,000	13,414.99	69,808.53	0.00	10,191.47	12.74
01-13-86100 Liability Insurance/Bonds	287,110	0.00	185,731.50	0.00	101,378.50	35.31
01-13-86300 Publications	30,000	927.80	6,573.99	0.00	23,426.01	78.09
01-13-86400 Auditing Fees	30,000	3,040.00	20,902.10	0.00	9,097.90	30.33
01-13-86500 Election Expenses	6,000	0.00	0.00	0.00	6,000.00	100.00
01-13-86600 ACOG Dues	3,450	0.00	3,552.00	0.00 (	102.00)	2.96-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	34,893.36	0.00 (	6,893.36)	24.62-
01-13-86900 Postage	8,000	503.00	3,516.00	0.00	4,484.00	56.05
01-13-87000 Misc. Expenses	102,376	802.49	28,758.35	10,000.00	63,617.65	62.14
01-13-87100 H.R.A.	20,000	1,228.00	7,701.00	0.00	12,299.00	61.50
01-13-87200 Education Scholarship	10,000	0.00	0.00	0.00	10,000.00	100.00
TOTAL Other Services	718,296	35,294.96	450,419.66	10,000.00	257,876.34	35.90
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-13-99900 Transfer out to CIP	500,000	0.00	0.00	0.00	500,000.00	100.00
TOTAL Transfers Out	500,000	0.00	0.00	0.00	500,000.00	100.00
TOTAL General Government	1,239,296	37,383.35	460,755.36	10,000.00	768,540.64	62.01

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
---------------------------	-------------------	-------------------	------------------------	---------------------	-------------------	-----------------------

Code Department

=====

Personnel Services

01-14-80100 Salary	370,238	31,603.69	190,569.74	0.00	179,667.96	48.53
01-14-80200 Overtime	775	0.00	0.00	0.00	775.00	100.00
01-14-80300 FICA/Medicare	33,547	2,417.64	14,578.50	0.00	18,968.55	56.54
01-14-80400 Dental Insurance	3,721	258.40	1,550.40	0.00	2,170.60	58.33
01-14-80500 Health Insurance	55,960	3,439.15	20,634.90	0.00	35,325.10	63.13
01-14-80600 Worker's Comp	13,598	0.00	4,533.26	0.00	9,064.74	66.66
01-14-80700 Unemployment	1,803	0.00	498.33	0.00	1,304.67	72.36
01-14-80800 OMRP Pension	29,619	2,341.72	15,059.07	0.00	14,560.03	49.16
01-14-81100 Uniform Rental	7,001	641.45	3,671.91	0.00	3,329.09	47.55
01-14-81200 Medical Exams	<u>776</u>	<u>0.00</u>	<u>48.00</u>	<u>0.00</u>	<u>728.00</u>	<u>93.81</u>
TOTAL Personnel Services	517,038	40,702.05	251,144.11	0.00	265,893.74	51.43

Material and Supplies

01-14-83000 Material & Supplies	4,000	112.45	977.80	0.00	3,022.20	75.56
01-14-83200 Office Supplies	350	0.00	31.70	0.00	318.30	90.94
01-14-83500 Safety Supplies	<u>300</u>	<u>0.00</u>	<u>248.00</u>	<u>0.00</u>	<u>52.00</u>	<u>17.33</u>
TOTAL Material and Supplies	4,650	112.45	1,257.50	0.00	3,392.50	72.96

Other Services

01-14-84100 Vehicle Maintenance	3,000	278.47	2,241.26	149.75	608.99	20.30
01-14-84300 Training & Membership	7,000	237.76	5,076.67	200.00	1,723.33	24.62
01-14-84400 Software Agreement	18,532	0.00	13,478.95	0.00	5,053.05	27.27
01-14-84700 Telephone	6,308	1,153.15	3,748.58	0.00	2,559.42	40.57
01-14-84800 Utilities	4,061	430.94	1,050.62	0.00	3,010.38	74.13
01-14-84900 Fuel	3,000	0.00	1,835.78	0.00	1,164.22	38.81
01-14-85300 Animal Welfare	<u>2,398</u>	<u>370.00</u>	<u>4,115.80</u>	<u>2,137.00</u>	<u>(3,854.80)</u>	<u>160.75-</u>
TOTAL Other Services	44,299	2,470.32	31,547.66	2,486.75	10,264.59	23.17

Capital Projects

01-14-88850 Life and Safety	<u>2,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	2,000	0.00	0.00	0.00	2,000.00	100.00

Transfers Out

01-14-99000 Transfer to CIP (Depreciati	18,757	1,563.09	9,378.54	0.00	9,378.46	50.00
TOTAL Transfers Out	18,757	1,563.09	9,378.54	0.00	9,378.46	50.00

TOTAL Code Department	586,744	44,847.91	293,327.81	2,486.75	290,929.29	49.58
-----------------------	---------	-----------	------------	----------	------------	-------

Risk Manager

=====

Personnel Services

01-15-80100 Salary	146,969	12,872.71	77,660.33	0.00	69,308.79	47.16
01-15-80300 FICA/Medicare	11,144	1,109.85	6,090.94	0.00	5,053.07	45.34

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	310.08	0.00	310.92	50.07
01-15-80500 Health Insurance	19,843	1,653.58	9,921.48	0.00	9,921.52	50.00
01-15-80600 Worker's Comp	2,266	0.00	755.54	0.00	1,510.46	66.66
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	11,654	924.40	6,107.45	0.00	5,546.36	47.59
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>50.00</u>	<u>0.00</u>	<u>50.00</u>	<u>50.00</u>
TOTAL Personnel Services	192,797	16,612.22	100,895.82	0.00	91,901.12	47.67
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>10,000</u>	<u>784.87</u>	<u>6,334.47</u>	<u>0.00</u>	<u>3,665.53</u>	<u>36.66</u>
TOTAL Material and Supplies	10,000	784.87	6,334.47	0.00	3,665.53	36.66
<u>Other Services</u>						
01-15-84100 Vehicle Maintenance	500	0.00	0.00	0.00	500.00	100.00
01-15-84300 Training & Membership	8,000	974.00	3,615.93	0.00	4,384.07	54.80
01-15-84700 Telephone	1,800	132.36	579.62	0.00	1,220.38	67.80
01-15-84850 Wellness Program	10,000	2,145.35	7,145.10	0.00	2,854.90	28.55
01-15-84900 Fuel	<u>1,500</u>	<u>0.00</u>	<u>367.97</u>	<u>0.00</u>	<u>1,132.03</u>	<u>75.47</u>
TOTAL Other Services	21,800	3,251.71	11,708.62	0.00	10,091.38	46.29
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciati	<u>5,448</u>	<u>454.00</u>	<u>2,724.00</u>	<u>0.00</u>	<u>2,724.00</u>	<u>50.00</u>
TOTAL Transfers Out	5,448	454.00	2,724.00	0.00	2,724.00	50.00
TOTAL Risk Manager	230,045	21,102.80	121,662.91	0.00	108,382.03	47.11
Information Systems Mgr						
=====						
<u>Personnel Services</u>						
01-16-80100 Salary	184,725	15,058.44	78,066.79	0.00	106,658.40	57.74
01-16-80300 FICA/Medicare	14,557	1,174.92	6,081.18	0.00	8,475.39	58.22
01-16-80400 Dental Insurance	1,242	103.36	465.12	0.00	776.88	62.55
01-16-80500 Health Insurance	28,095	2,341.41	11,984.97	0.00	16,110.03	57.34
01-16-80600 Worker's Comp	4,533	0.00	1,511.09	0.00	3,021.91	66.66
01-16-80700 Unemployment	400	0.00	38.13	0.00	361.87	90.47
01-16-80800 OMRP Pension	15,199	1,176.70	6,307.37	0.00	8,891.24	58.50
01-16-81200 Medical Expenses	0	0.00	90.00	0.00 (	90.00)	0.00
01-16-81400 Car Allowance	<u>1,800</u>	<u>300.00</u>	<u>1,425.00</u>	<u>0.00</u>	<u>375.00</u>	<u>20.83</u>
TOTAL Personnel Services	250,550	20,154.83	105,969.65	0.00	144,580.72	57.71
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000</u>	<u>254.94</u>	<u>924.52</u>	<u>0.00</u>	<u>3,075.48</u>	<u>76.89</u>
TOTAL Material and Supplies	4,000	254.94	924.52	0.00	3,075.48	76.89
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	150,000	5,231.36	141,010.83	0.00	8,989.17	5.99
01-16-84200 Building Maintenance	2,000	183.49	808.36	0.00	1,191.64	59.58
01-16-84300 Training & Membership	11,000	171.80	216.80	0.00	10,783.20	98.03

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	27,000	3,113.99	10,183.94	0.00	16,816.06	62.28
01-16-84700 Telephone	5,000	542.42	1,874.00	0.00	3,126.00	62.52
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>2,250.00</u>	<u>0.00</u>	<u>5,750.00</u>	<u>71.88</u>
TOTAL Other Services	203,000	9,243.06	156,343.93	0.00	46,656.07	22.98
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>43,831.98</u>	<u>0.00</u>	<u>43,832.02</u>	<u>50.00</u>
TOTAL Transfers Out	87,664	7,305.33	43,831.98	0.00	43,832.02	50.00
TOTAL Information Systems Mgr	545,214	36,958.16	307,070.08	0.00	238,144.29	43.68
TOTAL EXPENDITURES	12,882,615	927,541.19	6,338,881.21	27,082.60	6,516,651.26	50.58
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	115,865.20	452,325.18 (	27,082.60) (	425,243.57)	3,895.96

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>323,481</u>	<u>3,621.73</u>	<u>22,954.09</u>	<u>0.00</u>	<u>300,526.91</u>	<u>92.90</u>
TOTAL REVENUES	323,481	3,621.73	22,954.09	0.00	300,526.91	92.90
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>323,481</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>323,481.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	323,481	0.00	0.00	0.00	323,481.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,621.73	22,954.09	0.00 (	22,954.09)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

02 -Street & Alley

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,449	587.21	3,477.31	0.00	2,971.69	46.08
02-00-73450 Motor Vehicle License	<u>24,368</u>	<u>1,963.51</u>	<u>12,407.81</u>	<u>0.00</u>	<u>11,960.19</u>	<u>49.08</u>
TOTAL Intergovernmental	30,817	2,550.72	15,885.12	0.00	14,931.88	48.45
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>12,664</u>	<u>1,071.01</u>	<u>7,068.97</u>	<u>0.00</u>	<u>5,595.03</u>	<u>44.18</u>
TOTAL Investment Earnings	12,664	1,071.01	7,068.97	0.00	5,595.03	44.18
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>280,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>280,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280,000.00</u>	<u>100.00</u>
TOTAL Revenues	323,481	3,621.73	22,954.09	0.00	300,526.91	92.90
TOTAL REVENUE	323,481	3,621.73	22,954.09	0.00	300,526.91	92.90

02 -Street & Alley

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
Material and Supplies						
Other Services						
02-09-85800 Contingency	<u>323,481</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>323,481.00</u>	<u>100.00</u>
TOTAL Other Services	323,481	0.00	0.00	0.00	323,481.00	100.00
TOTAL Streets & Alley	323,481	0.00	0.00	0.00	323,481.00	100.00
TOTAL EXPENDITURES	323,481	0.00	0.00	0.00	323,481.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,621.73	22,954.09	0.00 (	22,954.09)	0.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,160</u>	<u>205.27</u>	<u>231.68</u>	<u>0.00</u>	<u>928.32</u>	<u>80.03</u>
TOTAL REVENUES	1,160	205.27	231.68	0.00	928.32	80.03
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>1,160</u>	<u>128.07</u>	<u>128.07</u>	<u>0.00</u>	<u>1,031.93</u>	<u>88.96</u>
TOTAL EXPENDITURES	1,160	128.07	128.07	0.00	1,031.93	88.96
REVENUE OVER/ (UNDER) EXPENDITURES	0	77.20	103.61	0.00 (	103.61)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	<u>0</u>	<u>5.27</u>	<u>31.68</u>	<u>0.00</u>	(<u>31.68</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	5.27	31.68	0.00	(31.68)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	<u>60</u>	<u>200.00</u>	<u>200.00</u>	<u>0.00</u>	(<u>140.00</u>)	<u>233.33-</u>
TOTAL Miscellaneous Revenue	60	200.00	200.00	0.00	(140.00)	233.33-
<u>Fund Balance Carryover</u>						
03-00-79806 Carryover	<u>1,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>1,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>100.00</u>
TOTAL Revenues	1,160	205.27	231.68	0.00	928.32	80.03
TOTAL REVENUE	1,160	205.27	231.68	0.00	928.32	80.03

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Fire Department =====						
Material and Supplies						
03-07-83000 Material & Supplies	<u>1,160</u>	<u>128.07</u>	<u>128.07</u>	<u>0.00</u>	<u>1,031.93</u>	<u>88.96</u>
TOTAL Material and Supplies	1,160	128.07	128.07	0.00	1,031.93	88.96
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
TOTAL Fire Department	1,160	128.07	128.07	0.00	1,031.93	88.96
Public Works =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
General Government =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	1,160	128.07	128.07	0.00	1,031.93	88.96
REVENUE OVER/ (UNDER) EXPENDITURES	0	77.20	103.61	0.00 (	103.61)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>48,400</u>	(<u>2,674.39</u>)	(<u>88.76</u>)	<u>0.00</u>	<u>48,488.76</u>	<u>100.18</u>
TOTAL REVENUES	48,400	(2,674.39)	(88.76)	0.00	48,488.76	100.18
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>48,400</u>	<u>0.00</u>	<u>5,557.64</u>	<u>0.00</u>	<u>42,842.36</u>	<u>88.52</u>
TOTAL EXPENDITURES	48,400	0.00	5,557.64	0.00	42,842.36	88.52
REVENUE OVER/ (UNDER) EXPENDITURES	0	(2,674.39)	(5,646.40)	0.00	5,646.40	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

04 -Designated Funds-Police

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	<u>0</u>	<u>125.61</u>	<u>931.24</u>	<u>0.00</u>	(<u>931.24</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	125.61	931.24	0.00	(931.24)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79506 Revenue - Police	<u>2,400</u>	(<u>2,800.00</u>)	(<u>1,020.00</u>)	<u>0.00</u>	<u>3,420.00</u>	<u>142.50</u>
TOTAL Miscellaneous Revenue	2,400	(2,800.00)	(1,020.00)	0.00	3,420.00	142.50
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	<u>46,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>46,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>46,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>46,000.00</u>	<u>100.00</u>
TOTAL Revenues	48,400	(2,674.39)	(88.76)	0.00	48,488.76	100.18
TOTAL REVENUE	48,400	(2,674.39)	(88.76)	0.00	48,488.76	100.18

04 -Designated Funds-Police

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	<u>48,400</u>	<u>0.00</u>	<u>5,557.64</u>	<u>0.00</u>	<u>42,842.36</u>	<u>88.52</u>
TOTAL Material and Supplies	48,400	0.00	5,557.64	0.00	42,842.36	88.52
<u>Other Services</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
TOTAL Police Department	48,400	0.00	5,557.64	0.00	42,842.36	88.52
TOTAL EXPENDITURES	48,400	0.00	5,557.64	0.00	42,842.36	88.52
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	2,674.39) (	5,646.40)	0.00	5,646.40	0.00

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>21,535</u>	<u>278.86</u>	<u>729.87</u>	<u>0.00</u>	<u>20,805.13</u>	<u>96.61</u>
TOTAL REVENUES	21,535	278.86	729.87	0.00	20,805.13	96.61
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>21,535</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,535.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	21,535	0.00	0.00	0.00	21,535.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	278.86	729.87	0.00 (	729.87)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

05 -Designated Funds-PW

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	<u>0</u>	<u>78.86</u>	<u>529.87</u>	<u>0.00</u>	(<u>529.87</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	78.86	529.87	0.00	(529.87)	0.00
<u>Miscellaneous Revenue</u>						
05-00-79512 Revenue - Public Works	<u>2,200</u>	<u>200.00</u>	<u>200.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>90.91</u>
TOTAL Miscellaneous Revenue	2,200	200.00	200.00	0.00	2,000.00	90.91
<u>Fund Balance Carryover</u>						
05-00-79813 Animal Welfare Carryover	<u>19,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,335.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	19,335	0.00	0.00	0.00	19,335.00	100.00
TOTAL Revenues	21,535	278.86	729.87	0.00	20,805.13	96.61
TOTAL REVENUE	21,535	278.86	729.87	0.00	20,805.13	96.61

05 -Designated Funds-PW

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
=====						
Material and Supplies						
05-12-83000 Material & Supplies	2,200	0.00	0.00	0.00	2,200.00	100.00
05-12-83013 Animal Welfare	<u>19,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,335.00</u>	<u>100.00</u>
TOTAL Material and Supplies	21,535	0.00	0.00	0.00	21,535.00	100.00
TOTAL Public Works	21,535	0.00	0.00	0.00	21,535.00	100.00
TOTAL EXPENDITURES	21,535	0.00	0.00	0.00	21,535.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	278.86	729.87	0.00 (	729.87)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>6,242,427</u>	<u>299,082.26</u>	<u>3,545,660.46</u>	<u>0.00</u>	<u>2,696,766.07</u>	<u>43.20</u>
TOTAL REVENUES	6,242,427	299,082.26	3,545,660.46	0.00	2,696,766.07	43.20
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	5,142,426	419,268.15	2,724,547.08	1,313.55	2,416,564.90	46.99
General Government	<u>1,100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100,000.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	6,242,426	419,268.15	2,724,547.08	1,313.55	3,516,564.90	56.33
REVENUE OVER/ (UNDER) EXPENDITURES	1 (	120,185.89)	821,113.38 (	1,313.55) (	819,798.83)	9,883.00-

06 -Municipal Authority

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,532,007</u>	<u>193,615.30</u>	<u>2,581,627.78</u>	<u>0.00</u>	<u>950,379.22</u>	<u>26.91</u>
TOTAL Water	3,532,007	193,615.30	2,581,627.78	0.00	950,379.22	26.91
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	341,396	27,063.45	202,549.39	0.00	138,846.61	40.67
06-00-75800 OKC Sewer Charges Revenue	<u>1,039,531</u>	<u>73,787.88</u>	<u>658,589.32</u>	<u>0.00</u>	<u>380,941.68</u>	<u>36.65</u>
TOTAL Wastewater	1,380,927	100,851.33	861,138.71	0.00	519,788.29	37.64
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>26,312</u>	<u>0.00</u>	<u>16,155.00</u>	<u>0.00</u>	<u>10,157.00</u>	<u>38.60</u>
TOTAL Water Taps	26,312	0.00	16,155.00	0.00	10,157.00	38.60
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>14,662</u>	<u>1,210.00</u>	<u>10,228.18</u>	<u>0.00</u>	<u>4,433.82</u>	<u>30.24</u>
TOTAL Penalties	14,662	1,210.00	10,228.18	0.00	4,433.82	30.24
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>146,747</u>	<u>3,230.63</u>	<u>67,410.20</u>	<u>0.00</u>	<u>79,336.80</u>	<u>54.06</u>
TOTAL Investment Earnings	146,747	3,230.63	67,410.20	0.00	79,336.80	54.06
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>1,742</u>	<u>175.00</u>	<u>9,100.59</u>	<u>0.00</u>	<u>(7,358.59)</u>	<u>422.42-</u>
TOTAL Miscellaneous Revenue	1,742	175.00	9,100.59	0.00	(7,358.59)	422.42-
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>1,139,710</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,139,709.53</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>1,139,710</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,139,709.53</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	6,242,427	299,082.26	3,545,660.46	0.00	2,696,766.07	43.20
TOTAL REVENUE	6,242,427	299,082.26	3,545,660.46	0.00	2,696,766.07	43.20

06 -Municipal Authority

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering =====						
Other Services						
Municipal Authority =====						
<u>Personnel Services</u>						
06-12-80100 Salary	717,100	64,072.16	392,976.69	0.00	324,123.26	45.20
06-12-80200 Overtime	9,000	1,579.64	8,094.04	0.00	905.96	10.07
06-12-80300 FICA/Medicare	64,759	5,073.26	31,015.88	0.00	33,742.82	52.11
06-12-80400 Dental Insurance	6,202	516.80	3,100.80	0.00	3,101.20	50.00
06-12-80500 Health Insurance	102,243	9,639.45	57,809.70	0.00	44,433.30	43.46
06-12-80600 Workers Comp	20,398	0.00	6,799.88	0.00	13,598.12	66.66
06-12-80700 Unemployment	3,004	0.00	1,068.48	0.00	1,935.52	64.43
06-12-80800 OMRP Pension	58,064	5,019.65	32,057.70	0.00	26,006.18	44.79
06-12-80900 Stand by Pay	8,000	600.00	3,975.00	0.00	4,025.00	50.31
06-12-81100 Uniform Rental	7,500	931.51	4,924.73	0.00	2,575.27	34.34
06-12-81200 Medical Exams	500	0.00	288.00	0.00	212.00	42.40
TOTAL Personnel Services	996,770	87,432.47	542,110.90	0.00	454,658.63	45.61
<u>Material and Supplies</u>						
06-12-83000 Materials & Supplies	45,000	2,159.51	27,837.74	839.00	16,323.26	36.27
06-12-83200 Office Supplies	2,200	0.00	576.52	0.00	1,623.48	73.79
06-12-83300 Minor Tools	2,000	0.00	69.32	0.00	1,930.68	96.53
06-12-83400 Lab Chemicals	5,000	1,048.00	4,889.55	0.00	110.45	2.21
06-12-83500 Safety Supplies	3,000	150.00	907.62	0.00	2,092.38	69.75
06-12-83700 Misc Supplies	500	0.00	4.35	0.00	495.65	99.13
TOTAL Material and Supplies	57,700	3,357.51	34,285.10	839.00	22,575.90	39.13
<u>Other Services</u>						
06-12-84000 Equipment Maintenance	10,000	1,759.32	3,590.31	0.00	6,409.69	64.10
06-12-84100 Vehicle Maintenance	15,000	7,284.84	19,364.38	269.55 (	4,633.93)	30.89-
06-12-84300 Training & Membership	8,000	39.00	4,048.07	65.00	3,886.93	48.59
06-12-84400 Software Agreements	10,590	0.00	13,055.39	0.00 (	2,465.39)	23.28-
06-12-84500 Well Maintenance	40,000	1,413.38	47,050.16	0.00 (	7,050.16)	17.63-
06-12-84550 Water Quality Testing	18,000	0.00	5,280.00	140.00	12,580.00	69.89
06-12-84600 Equipment Rental	2,000	0.00	1,000.41	0.00	999.59	49.98
06-12-84650 Lease Agreements	77,212	0.00	42,732.38	0.00	34,479.62	44.66
06-12-84700 Telephone	24,127	2,750.49	12,000.40	0.00	12,126.60	50.26
06-12-84800 Utilities	285,000	16,114.81	166,192.77	0.00	118,807.23	41.69
06-12-84900 Fuel	30,000	0.00	7,457.84	0.00	22,542.16	75.14
06-12-84950 Printing & Processing - Uti	16,000	1,361.74	8,735.35	0.00	7,264.65	45.40
06-12-85350 Emergency Repairs	2,500	0.00	0.00	0.00	2,500.00	100.00
06-12-86400 Auditing Fees	36,013	3,040.00	20,902.10	0.00	15,110.90	41.96
06-12-87700 OKC Sewer Charges	765,000	65,671.76	422,484.54	0.00	342,515.46	44.77

06 -Municipal Authority

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,671,678</u>	<u>222,639.83</u>	<u>1,335,838.98</u>	<u>0.00</u>	<u>1,335,839.02</u>	<u>50.00</u>
TOTAL Other Services	4,011,120	322,075.17	2,109,733.08	474.55	1,900,912.37	47.39
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>38,418.00</u>	<u>0.00</u>	<u>38,418.00</u>	<u>50.00</u>
TOTAL Transfers Out	76,836	6,403.00	38,418.00	0.00	38,418.00	50.00
TOTAL Municipal Authority	5,142,426	419,268.15	2,724,547.08	1,313.55	2,416,564.90	46.99
General Government						
=====						
<u>Personnel Services</u>						
<u>Transfers Out</u>						
06-13-99900 Transfer out to other funds	<u>1,100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100,000.00</u>	<u>100.00</u>
TOTAL Transfers Out	1,100,000	0.00	0.00	0.00	1,100,000.00	100.00
TOTAL General Government	1,100,000	0.00	0.00	0.00	1,100,000.00	100.00
TOTAL EXPENDITURES	6,242,426	419,268.15	2,724,547.08	1,313.55	3,516,564.90	56.33
REVENUE OVER/ (UNDER) EXPENDITURES	1 (	120,185.89)	821,113.38 (	1,313.55) (	819,798.83)	9,883.00-

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>5,666,071</u>	<u>38,739.43</u>	<u>273,893.66</u>	<u>0.00</u>	<u>5,392,177.34</u>	<u>95.17</u>
TOTAL REVENUES	5,666,071	38,739.43	273,893.66	0.00	5,392,177.34	95.17
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	84,400	0.00	0.00	0.00	84,400.00	100.00
Police Department	882,884	0.00	23,901.16	0.00	858,982.84	97.29
Fire Department	932,383	5,350.16	661,700.17	0.00	270,682.83	29.03
Streets	160,186	0.00	22,320.72	0.00	137,865.28	86.07
Sanitation	517,393	131,187.00	131,187.00	164,000.00	222,206.00	42.95
Parks Department	1,873,253	0.00	513,158.00	0.00	1,360,095.00	72.61
Public Works Admin	60,417	0.00	0.00	0.00	60,417.00	100.00
General Government	500,000	0.00	0.00	0.00	500,000.00	100.00
Code Department	255,234	0.00	0.00	87,530.00	167,704.00	65.71
Risk Manager	86,030	0.00	0.00	0.00	86,030.00	100.00
Information Systems Mgr	<u>313,889</u>	<u>20,660.73</u>	<u>38,934.87</u>	<u>0.00</u>	<u>274,954.13</u>	<u>87.60</u>
TOTAL EXPENDITURES	5,666,069	157,197.89	1,391,201.92	251,530.00	4,023,337.08	71.01
REVENUE OVER/(UNDER) EXPENDITURES	2 (	118,458.46) (	1,117,308.26) (	251,530.00)	1,368,840.26	2,013.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue =====						
<u>Intergovernmental</u>						
07-00-73950 Resale of Property	0	15.19	10,413.54	0.00	(10,413.54)	0.00
TOTAL Intergovernmental	0	15.19	10,413.54	0.00	(10,413.54)	0.00
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	0	3,388.16	51,463.64	0.00	(51,463.64)	0.00
TOTAL Investment Earnings	0	3,388.16	51,463.64	0.00	(51,463.64)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	4,742,038	0.00	0.00	0.00	4,742,038.00	100.00
TOTAL Fund Balance Carryover	4,742,038	0.00	0.00	0.00	4,742,038.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	924,033	35,336.08	212,016.48	0.00	712,016.52	77.06
TOTAL Transfers	924,033	35,336.08	212,016.48	0.00	712,016.52	77.06
TOTAL Gen Fund - CIP Revenue	5,666,071	38,739.43	273,893.66	0.00	5,392,177.34	95.17
TOTAL REVENUE	5,666,071	38,739.43	273,893.66	0.00	5,392,177.34	95.17

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
Capital Projects						
07-02-88200 Capital Imp-Furniture	10,380	0.00	0.00	0.00	10,380.00	100.00
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	84,400	0.00	0.00	0.00	84,400.00	100.00
TOTAL City Manager/Clerk	84,400	0.00	0.00	0.00	84,400.00	100.00
Municipal Court =====						
Capital Projects						
Police Department =====						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	619,381	0.00	0.00	0.00	619,381.00	100.00
07-06-88200 Capital Imp-Furniture	7,486	0.00	0.00	0.00	7,486.00	100.00
07-06-88400 Capital Imp-Software	15,780	0.00	0.00	0.00	15,780.00	100.00
07-06-88500 Capital Imp-Equipment	90,137	0.00	0.00	0.00	90,137.00	100.00
07-06-88600 Capital Imp-Radios	127,244	0.00	23,901.16	0.00	103,342.84	81.22
07-06-88700 Capital Imp-Guns	<u>22,856</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,856.00</u>	<u>100.00</u>
TOTAL Capital Projects	882,884	0.00	23,901.16	0.00	858,982.84	97.29
TOTAL Police Department	882,884	0.00	23,901.16	0.00	858,982.84	97.29
Fire Department =====						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	262,278	0.00	0.00	0.00	262,278.00	100.00
07-07-88150 FIRE TRUCK RESERVE	397,807	0.00	615,009.06	0.00 (	217,202.06)	54.60-
07-07-88200 Capital Imp-Furniture	71,902	0.00	0.00	0.00	71,902.00	100.00
07-07-88400 Capital Imp-Software	5,407	0.00	0.00	0.00	5,407.00	100.00
07-07-88500 Capital Imp-Equipment	65,024	0.00	37,976.10	0.00	27,047.90	41.60
07-07-88600 Capital Imp-Radios	13,701	3,762.16	3,762.16	0.00	9,938.84	72.54
07-07-88800 Capital Imp-Medical	38,411	0.00	3,364.85	0.00	35,046.15	91.24
07-07-88900 Capital Imp-SCBA	57,610	0.00	0.00	0.00	57,610.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>20,243</u>	<u>1,588.00</u>	<u>1,588.00</u>	<u>0.00</u>	<u>18,655.00</u>	<u>92.16</u>
TOTAL Capital Projects	932,383	5,350.16	661,700.17	0.00	270,682.83	29.03
TOTAL Fire Department	932,383	5,350.16	661,700.17	0.00	270,682.83	29.03

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	45,971	0.00	0.00	0.00	45,971.00	100.00
07-09-88500 Capital Imp-Equipment	99,614	0.00	22,320.72	0.00	77,293.28	77.59
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	160,186	0.00	22,320.72	0.00	137,865.28	86.07
TOTAL Streets	160,186	0.00	22,320.72	0.00	137,865.28	86.07
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	493,218	131,187.00	131,187.00	164,000.00	198,031.00	40.15
07-10-88500 Equipment	<u>24,175</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,175.00</u>	<u>100.00</u>
TOTAL Capital Projects	517,393	131,187.00	131,187.00	164,000.00	222,206.00	42.95
TOTAL Sanitation	517,393	131,187.00	131,187.00	164,000.00	222,206.00	42.95
Parks Department =====						
<u>Capital Projects</u>						
07-11-88000 Capital Outlay	1,766,536	0.00	513,158.00	0.00	1,253,378.00	70.95
07-11-88500 Capital Imp-Equipment	<u>106,717</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>106,717.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,873,253	0.00	513,158.00	0.00	1,360,095.00	72.61
TOTAL Parks Department	1,873,253	0.00	513,158.00	0.00	1,360,095.00	72.61
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	15,680	0.00	0.00	0.00	15,680.00	100.00
07-12-88200 Furniture	32,351	0.00	0.00	0.00	32,351.00	100.00
07-12-88500 Capital Imp-Equipment	<u>12,386</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,386.00</u>	<u>100.00</u>
TOTAL Capital Projects	60,417	0.00	0.00	0.00	60,417.00	100.00
TOTAL Public Works Admin	60,417	0.00	0.00	0.00	60,417.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
07-13-88000 Capital Outlay	500,000	0.00	0.00	0.00	500,000.00	100.00
TOTAL Capital Projects	500,000	0.00	0.00	0.00	500,000.00	100.00
TOTAL General Government	500,000	0.00	0.00	0.00	500,000.00	100.00
Code Department =====						
<u>Capital Projects</u>						
07-14-88100 Capital Outlay - Vehicles	234,284	0.00	0.00	87,530.00	146,754.00	62.64
07-14-88400 Capital Imp-Software	20,950	0.00	0.00	0.00	20,950.00	100.00
TOTAL Capital Projects	255,234	0.00	0.00	87,530.00	167,704.00	65.71
TOTAL Code Department	255,234	0.00	0.00	87,530.00	167,704.00	65.71
Risk Manager =====						
<u>Capital Projects</u>						
07-15-88100 Capital Outlay - Vehicles	70,639	0.00	0.00	0.00	70,639.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	13,787	0.00	0.00	0.00	13,787.00	100.00
TOTAL Capital Projects	86,030	0.00	0.00	0.00	86,030.00	100.00
TOTAL Risk Manager	86,030	0.00	0.00	0.00	86,030.00	100.00
Information Systems Mgr =====						
<u>Capital Projects</u>						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	11,986	5,472.86	5,472.86	0.00	6,513.14	54.34
07-16-88300 Capital Imp-Computers	67,059	14,670.00	32,944.14	0.00	34,114.86	50.87
07-16-88400 Capital Outlay - Software	12,517	0.00	0.00	0.00	12,517.00	100.00
07-16-88500 Capital Imp-Equipment	198,136	517.87	517.87	0.00	197,618.13	99.74
07-16-88600 Radios	1,191	0.00	0.00	0.00	1,191.00	100.00
TOTAL Capital Projects	313,889	20,660.73	38,934.87	0.00	274,954.13	87.60
TOTAL Information Systems Mgr	313,889	20,660.73	38,934.87	0.00	274,954.13	87.60

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
TOTAL EXPENDITURES	5,666,069	157,197.89	1,391,201.92	251,530.00	4,023,337.08	71.01
REVENUE OVER/ (UNDER) EXPENDITURES	2 (	118,458.46) (	1,117,308.26) (	251,530.00)	1,368,840.26	2,013.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>6,493,638</u>	<u>1,355,415.18</u>	<u>1,445,427.59</u>	<u>0.00</u>	<u>5,048,210.41</u>	<u>77.74</u>
TOTAL REVENUES	6,493,638	1,355,415.18	1,445,427.59	0.00	5,048,210.41	77.74
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>6,493,638</u>	<u>528,161.77</u>	<u>528,798.24</u>	<u>0.00</u>	<u>5,964,839.76</u>	<u>91.86</u>
TOTAL EXPENDITURES	6,493,638	528,161.77	528,798.24	0.00	5,964,839.76	91.86
REVENUE OVER/ (UNDER) EXPENDITURES	0	827,253.41	916,629.35	0.00 (	916,629.35)	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>6,393,638</u>	<u>1,351,444.89</u>	<u>1,433,366.87</u>	<u>0.00</u>	<u>4,960,271.13</u>	<u>77.58</u>
TOTAL Property Tax Spec Purpos	6,393,638	1,351,444.89	1,433,366.87	0.00	4,960,271.13	77.58
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>40,000</u>	<u>3,970.29</u>	<u>12,060.72</u>	<u>0.00</u>	<u>27,939.28</u>	<u>69.85</u>
TOTAL Investment Earnings	40,000	3,970.29	12,060.72	0.00	27,939.28	69.85
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
08-00-79800 Carryover	<u>60,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>60,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>100.00</u>
TOTAL Undesignated	6,493,638	1,355,415.18	1,445,427.59	0.00	5,048,210.41	77.74
TOTAL REVENUE	6,493,638	1,355,415.18	1,445,427.59	0.00	5,048,210.41	77.74

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

08 -Sinking Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	850	93.02	729.49	0.00	120.51	14.18
TOTAL Other Services	850	93.02	729.49	0.00	120.51	14.18
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,910,000	0.00	0.00	0.00	4,910,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,579,938	526,718.75	526,718.75	0.00	1,053,219.25	66.66
08-13-93000 Fiscal Charges - Trustee	2,850	1,350.00	1,350.00	0.00	1,500.00	52.63
TOTAL Capital Projects	6,492,788	528,068.75	528,068.75	0.00	5,964,719.25	91.87
TOTAL General Government	6,493,638	528,161.77	528,798.24	0.00	5,964,839.76	91.86
TOTAL EXPENDITURES	6,493,638	528,161.77	528,798.24	0.00	5,964,839.76	91.86
REVENUE OVER/ (UNDER) EXPENDITURES	0	827,253.41	916,629.35	0.00 (	916,629.35)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
-------------------	-------------------	------------------------	---------------------	-------------------	-----------------------

REVENUE SUMMARY

--	--	--	--	--	--

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

09 -Meter Deposits

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Investment Earnings</u>	=====	=====	=====	=====	=====	=====

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>97,776</u>	<u>2,208.87</u>	<u>13,427.73</u>	<u>0.00</u>	<u>84,348.27</u>	<u>86.27</u>
TOTAL REVENUES	97,776	2,208.87	13,427.73	0.00	84,348.27	86.27
<u>EXPENDITURE SUMMARY</u>						
911 Association	<u>97,776</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97,776.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	97,776	0.00	0.00	0.00	97,776.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,208.87	13,427.73	0.00 (	13,427.73)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

10 -911 Fund		% OF YEAR COMPLETED: 50.00					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING	
911 Fund Revenues							
=====							
<u>Property Tax Spec Purpos</u>							
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>1,848.60</u>	<u>11,109.07</u>	<u>0.00</u>	(<u>3,109.07</u>)	<u>38.86-</u>	
TOTAL Property Tax Spec Purpos	8,000	1,848.60	11,109.07	0.00	(3,109.07)	38.86-	
<u>Investment Earnings</u>							
10-00-78500 Interest Income	<u>3,776</u>	<u>360.27</u>	<u>2,318.66</u>	<u>0.00</u>	<u>1,457.34</u>	<u>38.59</u>	
TOTAL Investment Earnings	3,776	360.27	2,318.66	0.00	1,457.34	38.59	
<u>Fund Balance Carryover</u>							
10-00-79800 Carryover	<u>86,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>86,000.00</u>	<u>100.00</u>	
TOTAL Fund Balance Carryover	<u>86,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>86,000.00</u>	<u>100.00</u>	
TOTAL 911 Fund Revenues	97,776	2,208.87	13,427.73	0.00	84,348.27	86.27	
TOTAL REVENUE	97,776	2,208.87	13,427.73	0.00	84,348.27	86.27	

10 -911 Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
911 Association =====						
Other Services						
10-26-85800 Contingency	<u>97,776</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97,776.00</u>	<u>100.00</u>
TOTAL Other Services	97,776	0.00	0.00	0.00	97,776.00	100.00
TOTAL 911 Association	97,776	0.00	0.00	0.00	97,776.00	100.00
TOTAL EXPENDITURES	97,776	0.00	0.00	0.00	97,776.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,208.87	13,427.73	0.00 (	13,427.73)	0.00

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>48,919</u>	<u>970.87</u>	<u>6,201.75</u>	<u>0.00</u>	<u>42,717.25</u>	<u>87.32</u>
TOTAL REVENUES	48,919	970.87	6,201.75	0.00	42,717.25	87.32
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>48,919</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,919.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	48,919	0.00	0.00	0.00	48,919.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	970.87	6,201.75	0.00 (	6,201.75)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
=====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	<u>6,080</u>	<u>800.00</u>	<u>5,100.00</u>	<u>0.00</u>	<u>980.00</u>	<u>16.12</u>
TOTAL Fines & Forfeits	6,080	800.00	5,100.00	0.00	980.00	16.12
<u>Investment Earnings</u>						
11-00-78500 Interest Income	<u>1,839</u>	<u>170.87</u>	<u>1,101.75</u>	<u>0.00</u>	<u>737.25</u>	<u>40.09</u>
TOTAL Investment Earnings	1,839	170.87	1,101.75	0.00	737.25	40.09
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	<u>41,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>41,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,000.00</u>	<u>100.00</u>
TOTAL Impound Fee Fund	48,919	970.87	6,201.75	0.00	42,717.25	87.32
TOTAL REVENUE	48,919	970.87	6,201.75	0.00	42,717.25	87.32

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>39,919</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>39,919.00</u>	<u>100.00</u>
TOTAL Other Services	48,919	0.00	0.00	0.00	48,919.00	100.00
TOTAL Police Dept	48,919	0.00	0.00	0.00	48,919.00	100.00
TOTAL EXPENDITURES	48,919	0.00	0.00	0.00	48,919.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	970.87	6,201.75	0.00 (	6,201.75)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>2,441,356</u>	<u>8,602.57</u>	<u>69,020.38</u>	<u>0.00</u>	<u>2,372,335.62</u>	<u>97.17</u>
TOTAL REVENUES	2,441,356	8,602.57	69,020.38	0.00	2,372,335.62	97.17
<u>EXPENDITURE SUMMARY</u>						
General Government	2,406,425	0.00	0.00	43,765.00	2,362,660.00	98.18
Information Systems	<u>34,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,931.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,441,356	0.00	0.00	43,765.00	2,397,591.00	98.21
REVENUE OVER/ (UNDER) EXPENDITURES	0	8,602.57	69,020.38 (	43,765.00) (	25,255.38)	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
Intergovernmental						
Investment Earnings						
13-00-78500 Interest	<u>0</u>	<u>2,199.57</u>	<u>30,602.38</u>	<u>0.00</u>	<u>(30,602.38)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	2,199.57	30,602.38	0.00	(30,602.38)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	<u>1,264,520</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,264,520.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	1,264,520	0.00	0.00	0.00	1,264,520.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	<u>1,176,836</u>	<u>6,403.00</u>	<u>38,418.00</u>	<u>0.00</u>	<u>1,138,418.00</u>	<u>96.74</u>
TOTAL Transfers	<u>1,176,836</u>	<u>6,403.00</u>	<u>38,418.00</u>	<u>0.00</u>	<u>1,138,418.00</u>	<u>96.74</u>
TOTAL NHMA CIP - Revenues	2,441,356	8,602.57	69,020.38	0.00	2,372,335.62	97.17
TOTAL REVENUE	2,441,356	8,602.57	69,020.38	0.00	2,372,335.62	97.17

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88100 Vehicles	144,669	0.00	0.00	43,765.00	100,904.00	69.75
13-12-88400 Capital Imp - Software	75,270	0.00	0.00	0.00	75,270.00	100.00
13-12-88500 Capital Imp - Equipment	1,224,296	0.00	0.00	0.00	1,224,296.00	100.00
13-12-88600 Capital Imp - Radios/Commun	8,283	0.00	0.00	0.00	8,283.00	100.00
13-12-89200 Capital Imp-Water Wells	788,049	0.00	0.00	0.00	788,049.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>165,858</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>165,858.00</u>	<u>100.00</u>
TOTAL Capital Projects	2,406,425	0.00	0.00	43,765.00	2,362,660.00	98.18
TOTAL General Government						
	2,406,425	0.00	0.00	43,765.00	2,362,660.00	98.18
Information Systems =====						
Capital Projects						
13-16-88300 Capital Outlay - Computers	<u>34,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,931.00</u>	<u>100.00</u>
TOTAL Capital Projects	34,931	0.00	0.00	0.00	34,931.00	100.00
TOTAL Information Systems						
	34,931	0.00	0.00	0.00	34,931.00	100.00
TOTAL EXPENDITURES						
	2,441,356	0.00	0.00	43,765.00	2,397,591.00	98.21
REVENUE OVER/ (UNDER) EXPENDITURES	0	8,602.57	69,020.38 (	43,765.00) (	25,255.38)	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>182,653</u>	<u>584.41</u>	<u>7,649.06</u>	<u>0.00</u>	<u>175,003.94</u>	<u>95.81</u>
TOTAL REVENUES	182,653	584.41	7,649.06	0.00	175,003.94	95.81
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>182,653</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182,653.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	182,653	0.00	0.00	0.00	182,653.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	584.41	7,649.06	0.00 (	7,649.06)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>15,282</u>	<u>0.00</u>	<u>3,700.00</u>	<u>0.00</u>	<u>11,582.00</u>	<u>75.79</u>
TOTAL Water	15,282	0.00	3,700.00	0.00	11,582.00	75.79
<u>Investment Earnings</u>						
14-00-78500 Interest Income	<u>7,371</u>	<u>584.41</u>	<u>3,949.06</u>	<u>0.00</u>	<u>3,421.94</u>	<u>46.42</u>
TOTAL Investment Earnings	7,371	584.41	3,949.06	0.00	3,421.94	46.42
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>160,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>160,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>160,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>160,000.00</u>	<u>100.00</u>
TOTAL Water Impact Fee	182,653	584.41	7,649.06	0.00	175,003.94	95.81
TOTAL REVENUE	182,653	584.41	7,649.06	0.00	175,003.94	95.81

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects						
14-22-89900 Capital - Water System	<u>182,653</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182,653.00</u>	<u>100.00</u>
TOTAL Capital Projects	182,653	0.00	0.00	0.00	182,653.00	100.00
TOTAL Water Impact Fee	182,653	0.00	0.00	0.00	182,653.00	100.00
TOTAL EXPENDITURES	182,653	0.00	0.00	0.00	182,653.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	584.41	7,649.06	0.00 (	7,649.06)	0.00

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>135,713</u>	<u>417.62</u>	<u>5,590.00</u>	<u>0.00</u>	<u>130,123.00</u>	<u>95.88</u>
TOTAL REVENUES	135,713	417.62	5,590.00	0.00	130,123.00	95.88
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>135,713</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,713.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	135,713	0.00	0.00	0.00	135,713.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	417.62	5,590.00	0.00 (	5,590.00)	0.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>17,499</u>	<u>0.00</u>	<u>2,763.00</u>	<u>0.00</u>	<u>14,736.00</u>	<u>84.21</u>
TOTAL Wastewater	17,499	0.00	2,763.00	0.00	14,736.00	84.21
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>5,114</u>	<u>417.62</u>	<u>2,827.00</u>	<u>0.00</u>	<u>2,287.00</u>	<u>44.72</u>
TOTAL Investment Earnings	5,114	417.62	2,827.00	0.00	2,287.00	44.72
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>113,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>113,100.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>113,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>113,100.00</u>	<u>100.00</u>
TOTAL Sewer Impact Fee	135,713	417.62	5,590.00	0.00	130,123.00	95.88
TOTAL REVENUE	135,713	417.62	5,590.00	0.00	130,123.00	95.88

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects						
15-23-89900 Capital - Sewer System	<u>135,713</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,713.00</u>	<u>100.00</u>
TOTAL Capital Projects	135,713	0.00	0.00	0.00	135,713.00	100.00
TOTAL Sewer Impact Fee	135,713	0.00	0.00	0.00	135,713.00	100.00
TOTAL EXPENDITURES	135,713	0.00	0.00	0.00	135,713.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	417.62	5,590.00	0.00 (	5,590.00)	0.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>358,042</u>	<u>6,592.31</u>	<u>40,068.28</u>	<u>0.00</u>	<u>317,973.72</u>	<u>88.81</u>
TOTAL REVENUES	358,042	6,592.31	40,068.28	0.00	317,973.72	88.81
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>358,042</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>358,042.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	358,042	0.00	0.00	0.00	358,042.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,592.31	40,068.28	0.00 (	40,068.28)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	<u>62,059</u>	<u>5,453.92</u>	<u>32,695.67</u>	<u>0.00</u>	<u>29,363.33</u>	<u>47.32</u>
TOTAL Water	62,059	5,453.92	32,695.67	0.00	29,363.33	47.32
<u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>11,983</u>	<u>1,138.39</u>	<u>7,372.61</u>	<u>0.00</u>	<u>4,610.39</u>	<u>38.47</u>
TOTAL Investment Earnings	11,983	1,138.39	7,372.61	0.00	4,610.39	38.47
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>284,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>284,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>284,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>284,000.00</u>	<u>100.00</u>
TOTAL Revenues	358,042	6,592.31	40,068.28	0.00	317,973.72	88.81
TOTAL REVENUE	358,042	6,592.31	40,068.28	0.00	317,973.72	88.81

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
Capital Projects						
17-24-89900 Drainage Capital	<u>358,042</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>358,042.00</u>	<u>100.00</u>
TOTAL Capital Projects	358,042	0.00	0.00	0.00	358,042.00	100.00
TOTAL Drainage	358,042	0.00	0.00	0.00	358,042.00	100.00
TOTAL EXPENDITURES	358,042	0.00	0.00	0.00	358,042.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,592.31	40,068.28	0.00 (	40,068.28)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,107,193</u>	<u>93,534.07</u>	<u>578,246.53</u>	<u>0.00</u>	<u>528,946.47</u>	<u>47.77</u>
TOTAL REVENUES	1,107,193	93,534.07	578,246.53	0.00	528,946.47	47.77
<u>EXPENDITURE SUMMARY</u>						
Revenues	2,600	0.00	263.06	0.00	2,336.94	89.88
Expenses	<u>1,104,593</u>	<u>121,723.85</u>	<u>858,625.13</u>	<u>0.00</u>	<u>245,967.87</u>	<u>22.27</u>
TOTAL EXPENDITURES	1,107,193	121,723.85	858,888.19	0.00	248,304.81	22.43
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	28,189.78) (	280,641.66)	0.00	280,641.66	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

18 -Health Insurance Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>14,195</u>	<u>0.00</u>	<u>3,119.88</u>	<u>0.00</u>	<u>11,075.12</u>	<u>78.02</u>
TOTAL Investment Earnings	14,195	0.00	3,119.88	0.00	11,075.12	78.02
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>5,000</u>	<u>0.00</u>	<u>17,974.51</u>	<u>0.00</u>	(<u>12,974.51</u>)	<u>259.49-</u>
TOTAL Miscellaneous Revenue	5,000	0.00	17,974.51	0.00	(12,974.51)	259.49-
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,087,998</u>	<u>93,534.07</u>	<u>557,152.14</u>	<u>0.00</u>	<u>530,845.86</u>	<u>48.79</u>
TOTAL Fund Balance Carryover	<u>1,087,998</u>	<u>93,534.07</u>	<u>557,152.14</u>	<u>0.00</u>	<u>530,845.86</u>	<u>48.79</u>
TOTAL Revenues	1,107,193	93,534.07	578,246.53	0.00	528,946.47	47.77
TOTAL REVENUE	1,107,193	93,534.07	578,246.53	0.00	528,946.47	47.77

18 -Health Insurance Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
Other Services						
18-00-85400 Bank Charges	<u>2,600</u>	<u>0.00</u>	<u>263.06</u>	<u>0.00</u>	<u>2,336.94</u>	<u>89.88</u>
TOTAL Other Services	2,600	0.00	263.06	0.00	2,336.94	89.88
TOTAL Revenues	2,600	0.00	263.06	0.00	2,336.94	89.88
Expenses						
=====						
Personnel Services						
18-13-80510 Premium Expense	160,000	13,003.29	78,012.05	0.00	81,987.95	51.24
18-13-80520 Health Insurance Claims	413,989	54,656.04	430,258.57	0.00 (	16,269.57)	3.93-
18-13-80525 Pharmacy Claims	410,604	41,810.77	288,220.33	0.00	122,383.67	29.81
18-13-80530 Adminstration Cost	<u>120,000</u>	<u>12,253.75</u>	<u>62,134.18</u>	<u>0.00</u>	<u>57,865.82</u>	<u>48.22</u>
TOTAL Personnel Services	1,104,593	121,723.85	858,625.13	0.00	245,967.87	22.27
TOTAL Expenses	1,104,593	121,723.85	858,625.13	0.00	245,967.87	22.27
TOTAL EXPENDITURES	1,107,193	121,723.85	858,888.19	0.00	248,304.81	22.43
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	28,189.78) (	280,641.66)	0.00	280,641.66	0.00

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,449,766</u>	<u>566,221.19</u>	<u>645,878.35</u>	<u>0.00</u>	<u>803,887.65</u>	<u>55.45</u>
TOTAL REVENUES	1,449,766	566,221.19	645,878.35	0.00	803,887.65	55.45
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>1,449,766</u>	<u>6.63</u>	<u>71,356.63</u>	<u>60,500.00</u>	<u>1,317,909.37</u>	<u>90.90</u>
TOTAL EXPENDITURES	1,449,766	6.63	71,356.63	60,500.00	1,317,909.37	90.90
REVENUE OVER/ (UNDER) EXPENDITURES	0	566,214.56	574,521.72 (	60,500.00) (	514,021.72)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
20-00-78500 Interest Income	<u>19,766</u>	<u>4,149.24</u>	<u>16,906.40</u>	<u>0.00</u>	<u>2,859.60</u>	<u>14.47</u>
TOTAL Investment Earnings	19,766	4,149.24	16,906.40	0.00	2,859.60	14.47
<u>Miscellaneous Revenue</u>						
20-00-79520 Donations - Parks	<u>500,000</u>	<u>562,071.95</u>	<u>628,971.95</u>	<u>0.00</u>	(<u>128,971.95</u>)	<u>25.79-</u>
TOTAL Miscellaneous Revenue	500,000	562,071.95	628,971.95	0.00	(128,971.95)	25.79-
<u>Fund Balance Carryover</u>						
20-00-79820 Carryover - Parks	<u>630,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>630,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	630,000	0.00	0.00	0.00	630,000.00	100.00
<u>Transfers</u>						
20-00-79920 Transfer In	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Transfers	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Revenues	1,449,766	566,221.19	645,878.35	0.00	803,887.65	55.45
TOTAL REVENUE	1,449,766	566,221.19	645,878.35	0.00	803,887.65	55.45

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
=====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	25,000	6.63	3,606.63	0.00	21,393.37	85.57
20-11-83975 Contingency	<u>41,918</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,918.00</u>	<u>100.00</u>
TOTAL Material and Supplies	66,918	6.63	3,606.63	0.00	63,311.37	94.61
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	322,278	0.00	0.00	0.00	322,278.00	100.00
20-11-88600 Redbud Park	<u>1,060,570</u>	<u>0.00</u>	<u>67,750.00</u>	<u>60,500.00</u>	<u>932,320.00</u>	<u>87.91</u>
TOTAL Capital Projects	1,382,848	0.00	67,750.00	60,500.00	1,254,598.00	90.73
TOTAL Parks Donations	1,449,766	6.63	71,356.63	60,500.00	1,317,909.37	90.90
TOTAL EXPENDITURES	1,449,766	6.63	71,356.63	60,500.00	1,317,909.37	90.90
REVENUE OVER/ (UNDER) EXPENDITURES	0	566,214.56	574,521.72 (	60,500.00) (	514,021.72)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	<u>0</u>	<u>8,920.17</u>	<u>434,637.98</u>	<u>0.00</u>	(<u>434,637.98</u>)	<u>0.00</u>
TOTAL REVENUES	0	8,920.17	434,637.98	0.00	(434,637.98)	0.00
<u>EXPENDITURE SUMMARY</u>						
2020 GO Bond	0	0.00	9,783.37	0.00	(9,783.37)	0.00
2021 GO Bond	0	4,401.45	1,067,673.80	13,000.35	(1,080,674.15)	0.00
2022 GO Bond	0	106,047.31	386,977.59	1,440,670.15	(1,827,647.74)	0.00
2023 GO Bond	0	15,917.78	1,812,885.40	2,070,345.53	(3,883,230.93)	0.00
2024 GO Bond	0	395,683.59	954,280.50	954,487.06	(1,908,767.56)	0.00
2025 GO Bond	<u>0</u>	<u>5.75</u>	<u>5.75</u>	<u>0.00</u>	(<u>5.75</u>)	<u>0.00</u>
TOTAL EXPENDITURES	0	522,055.88	4,231,606.41	4,478,503.09	(8,710,109.50)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(513,135.71)	(3,796,968.43)	(4,478,503.09)	8,275,471.52	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
Intergovernmental	_____	_____	_____	_____	_____	_____
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	140,000.00	0.00	(140,000.00)	0.00
TOTAL Investment Earnings	0	0.00	140,000.00	0.00	(140,000.00)	0.00
Miscellaneous Revenue						
80-00-79091 Interest Income 2021 GO Bon	0	502.94	57,208.26	0.00	(57,208.26)	0.00
80-00-79092 Interest Income 2022 GO	0	3,164.11	51,133.47	0.00	(51,133.47)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	2,230.98	104,170.17	0.00	(104,170.17)	0.00
80-00-79094 Interest Income 2024 GO Bon	0	2,530.28	81,536.66	0.00	(81,536.66)	0.00
80-00-79095 Interest Income 2025 GO Bon	0	491.86	589.42	0.00	(589.42)	0.00
TOTAL Miscellaneous Revenue	0	8,920.17	294,637.98	0.00	(294,637.98)	0.00
Fund Balance Carryover	=====	=====	=====	=====	=====	=====
TOTAL Int Earned/Misc Receipts	0	8,920.17	434,637.98	0.00	(434,637.98)	0.00
TOTAL REVENUE	0	8,920.17	434,637.98	0.00	(434,637.98)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2015 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2016 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2017 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2018 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
2019 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2020 GO Bond =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
80-90-98950 Traffic Controls	0	0.00	9,783.37	0.00	(9,783.37)	0.00
TOTAL Capital Projects	0	0.00	9,783.37	0.00	(9,783.37)	0.00
<u>Transfers Out</u>						
TOTAL 2020 GO Bond	0	0.00	9,783.37	0.00	(9,783.37)	0.00
2021 GO Bond =====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	68.00	717.39	0.00	(717.39)	0.00
TOTAL Other Services	0	68.00	717.39	0.00	(717.39)	0.00
<u>Capital Projects</u>						
80-91-98550 Water Projects	0	4,333.45	1,061,646.28	13,000.35	(1,074,646.63)	0.00
TOTAL Capital Projects	0	4,333.45	1,061,646.28	13,000.35	(1,074,646.63)	0.00
<u>Transfers Out</u>						
80-91-99800 Other Expense paid from int	0	0.00	5,310.13	0.00	(5,310.13)	0.00
TOTAL Transfers Out	0	0.00	5,310.13	0.00	(5,310.13)	0.00
TOTAL 2021 GO Bond	0	4,401.45	1,067,673.80	13,000.35	(1,080,674.15)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
---------------------------	-------------------	-------------------	------------------------	---------------------	-------------------	-----------------------

2022 GO Bond

=====

Other Services

80-92-85400 Bank Charges	<u>0</u>	<u>200.93</u>	<u>1,465.12</u>	<u>0.00</u>	(<u>1,465.12</u>)	<u>0.00</u>
TOTAL Other Services	0	200.93	1,465.12	0.00	(1,465.12)	0.00

Capital Projects

80-92-97550 Paving Projects	0	0.00	11,032.28	0.00	(11,032.28)	0.00
80-92-98550 Water Projects	0	103,493.38	246,191.02	1,413,413.32	(1,659,604.34)	0.00
80-92-98750 Sanitary Sewer Projects	<u>0</u>	<u>0.00</u>	<u>116,436.00</u>	<u>0.00</u>	(<u>116,436.00</u>)	<u>0.00</u>
TOTAL Capital Projects	0	103,493.38	373,659.30	1,413,413.32	(1,787,072.62)	0.00

Transfers Out

80-92-99450 Technology	0	1,015.00	7,681.67	12,601.83	(20,283.50)	0.00
80-92-99800 Expenses paid from Interest	<u>0</u>	<u>1,338.00</u>	<u>4,171.50</u>	<u>14,655.00</u>	(<u>18,826.50</u>)	<u>0.00</u>
TOTAL Transfers Out	0	2,353.00	11,853.17	27,256.83	(39,110.00)	0.00

TOTAL 2022 GO Bond	0	106,047.31	386,977.59	1,440,670.15	(1,827,647.74)	0.00
--------------------	---	------------	------------	--------------	------------------	------

2023 GO Bond

=====

Other Services

80-93-85400 Bank Charges	<u>0</u>	<u>324.23</u>	<u>1,234.18</u>	<u>0.00</u>	(<u>1,234.18</u>)	<u>0.00</u>
TOTAL Other Services	0	324.23	1,234.18	0.00	(1,234.18)	0.00

Capital Projects

80-93-96550 Public Works Facility	0	436.00	7,975.27	0.00	(7,975.27)	0.00
80-93-97550 Paving Projects	0	7,455.05	1,733,307.57	779,331.82	(2,512,639.39)	0.00
80-93-98550 Water Projects	0	7,702.50	7,702.50	1,117,279.81	(1,124,982.31)	0.00
80-93-98950 Park Projects	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>91,569.00</u>	(<u>91,569.00</u>)	<u>0.00</u>
TOTAL Capital Projects	0	15,593.55	1,748,985.34	1,988,180.63	(3,737,165.97)	0.00

Transfers Out

80-93-99450 Technology Projects	0	0.00	7,548.00	65,584.52	(73,132.52)	0.00
80-93-99700 Fire Projects	<u>0</u>	<u>0.00</u>	<u>55,117.88</u>	<u>16,580.38</u>	(<u>71,698.26</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	62,665.88	82,164.90	(144,830.78)	0.00

TOTAL 2023 GO Bond	0	15,917.78	1,812,885.40	2,070,345.53	(3,883,230.93)	0.00
--------------------	---	-----------	--------------	--------------	------------------	------

2024 GO Bond

=====

Other Services

80-94-85400 Bank Charges	<u>0</u>	<u>296.14</u>	<u>1,350.53</u>	<u>0.00</u>	(<u>1,350.53</u>)	<u>0.00</u>
TOTAL Other Services	0	296.14	1,350.53	0.00	(1,350.53)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
80-94-96700 Public Works Vehicles	0	700.00	278,621.69	122,095.00 (	400,716.69)	0.00
80-94-97550 PAVING PROJECTS	0	94,161.50	267,281.78	762,892.06 (	1,030,173.84)	0.00
80-94-98550 Water Projects	0	0.00	0.00	69,500.00 (	69,500.00)	0.00
80-94-98950 Park Projects	<u>0</u>	<u>300,525.95</u>	<u>378,518.41</u>	<u>0.00</u> (	<u>378,518.41</u>)	<u>0.00</u>
TOTAL Capital Projects	0	395,387.45	924,421.88	954,487.06 (	1,878,908.94)	0.00
<u>Transfers Out</u>						
80-94-99600 Police Projects	<u>0</u>	<u>0.00</u>	<u>28,508.09</u>	<u>0.00</u> (	<u>28,508.09</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	28,508.09	0.00 (	28,508.09)	0.00
TOTAL 2024 GO Bond						
	0	395,683.59	954,280.50	954,487.06 (	1,908,767.56)	0.00
2025 GO Bond						
=====						
<u>Other Services</u>						
80-95-85400 Bank Charges	<u>0</u>	<u>5.75</u>	<u>5.75</u>	<u>0.00</u> (	<u>5.75</u>)	<u>0.00</u>
TOTAL Other Services	0	5.75	5.75	0.00 (	5.75)	0.00
<u>Capital Projects</u>						
<u>Transfers Out</u>						
TOTAL 2025 GO Bond						
	0	5.75	5.75	0.00 (	5.75)	0.00
TOTAL EXPENDITURES						
	0	522,055.88	4,231,606.41	4,478,503.09 (	8,710,109.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0 (	513,135.71)	(3,796,968.43)	(4,478,503.09)	8,275,471.52	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>					

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

99 -Pooled Cash

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUES						

**City of Nichols Hills
2021 GO Bond Issue**

AS OF:

12/31/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							353,046.95	353,046.95
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	856,547.97	193,686.06	277,689.83	-	-	729,292.41	4,822.30	2,062,038.57
2023-2024	16,696.55	1,174,596.59	-	328,077.62	-	-	121,845.83	1,641,216.59
2024-2025	-	1,522,744.28	-	-	-	-	5,310.13	1,528,054.41
7/31/2024		465,431.56					223.13	465,654.69
8/31/2024		163,776.07					3,137.00	166,913.07
9/30/2024		524,622.17					780.00	525,402.17
10/31/2024		226,394.02						226,394.02
11/30/2024		138,187.01					1,170.00	139,357.01
12/31/2024		4,333.45						4,333.45
PROJECT COST	3,054,405.32	3,011,053.15	323,752.80	370,237.90	113,313.48	738,561.07	134,914.54	7,746,238.27
TOTAL TO DATE:								
Available Funds - Prior to encumbrances	(0.00)	13,000.35	(0.00)	267,150.42	(0.00)	0.00	218,132.41	498,283.18
ENCUMBRANCES:								
Water Treatment Facility WC-2101		13,000.35						13,000.35
SRB PO 17-15227								
Available Funds - After encumbrances	(0.00)	(0.00)	(0.00)	267,150.42	(0.00)	0.00	218,132.41	485,282.83
CASH		102,616.63						
CD'S		400,000.00						
EXPENSE ACCRUED		(4,333.45)						
ENCUMBRANCES		(13,000.35)						
		<u>485,282.83</u>						
Interest Earnings:								
Prior Fiscal Years								301,504.46
Current Fiscal Year								57,208.26
Bank Charges:								
Prior Fiscal Years								(4,948.38)
Current Fiscal Year								(717.39)
FUNDS AVAILABLE								<u>485,282.83</u>

AS OF: 12/31/2024

Page 130 of 269

AS OF: 12/31/24

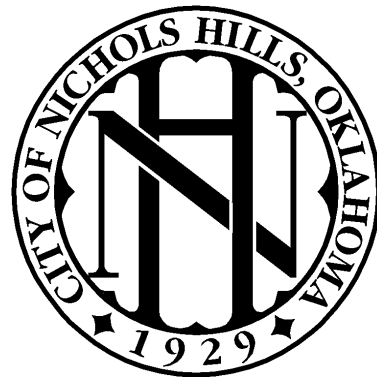
Page 131 of 269

**City of Nichols Hills
2024 GO Bond Issue**

AS OF:

12/31/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Public Works Vehicles	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-94-97550	80-94-98550	80-94-98750	80-94-96700	80-94-99600	80-94-99450	80-94-96550	80-94-98950	80-94-99800	
Issue Amount	4,622,000.00	365,000.00	280,000.00	450,000.00	88,000.00	240,000.00	400,000.00	575,000.00		7,020,000.00
Premium	184,880.00	14,600.00	11,200.00	18,000.00	3,520.00	9,600.00	16,000.00	23,000.00		280,800.00
Net Interest Earned & Bank Fees									158,737.41	158,737.41
Prior Years:										
Issuance Expense	64,789.64	5,116.45	3,924.95	6,307.95	1,233.55	3,364.24	5,607.07	8,060.16		98,404.00
2023-2024	16,624.69	-	-	-	51,723.20	-	-	-	983.64	69,331.53
2024-2025	265,205.57	-	-	278,621.69	28,508.09	-	-	378,518.41	-	950,853.76
7/31/2024	25,083.86			105,576.91				67,500.00		198,160.77
8/31/2024	23,391.05									23,391.05
9/30/2024	17,645.70				28,508.09			1,639.12		47,792.91
10/31/2024	16,237.80							7,653.34		23,891.14
11/30/2024	88,685.66			172,344.78				1,200.00		262,230.44
12/31/2024	94,161.50			700.00				300,525.95		395,387.45
PROJECT COST TOTAL TO DATE:	346,619.90	5,116.45	3,924.95	284,929.64	81,464.84	3,364.24	5,607.07	386,578.57	983.64	1,118,589.29
Available Funds - Prior to encumbrances	4,460,260.10	374,483.55	287,275.05	183,070.36	10,055.16	246,235.76	410,392.93	211,421.43	157,753.77	6,340,948.12
ENCUMBRANCES:										
PC-2403 1400 & 1500 Camden	74,932.50									74,932.50
PC-2402 1200 Larchmont	33,906.68									33,906.68
PC-2402 1200 Larchmont	654,052.88									654,052.88
J&R Equipment				122,095.00						122,095.00
Utility Technologoes - Water Meters		69,500.00								69,500.00
Available Funds - After encumbrances	3,697,368.04	304,983.55	287,275.05	60,975.36	10,055.16	246,235.76	410,392.93	211,421.43	157,753.77	5,386,461.06
CASH		637,272.19								637,272.19
CD'S		6,099,063.38								6,099,063.38
EXPENSE ACCRUED		(395,387.45)								(395,387.45)
ENCUMBRANCES		(954,487.06)								(954,487.06)
		<u>5,386,461.06</u>								<u>5,386,461.06</u>
Interest Earnings:										
Prior Fiscal Years										82,642.07
Current Fiscal Year										81,536.66
Bank Charges:										
Prior Fiscal Years										(4,090.79)
Current Fiscal Year										(1,350.53)
FUNDS AVAILABLE										<u>5,386,461.06</u>



Information Systems

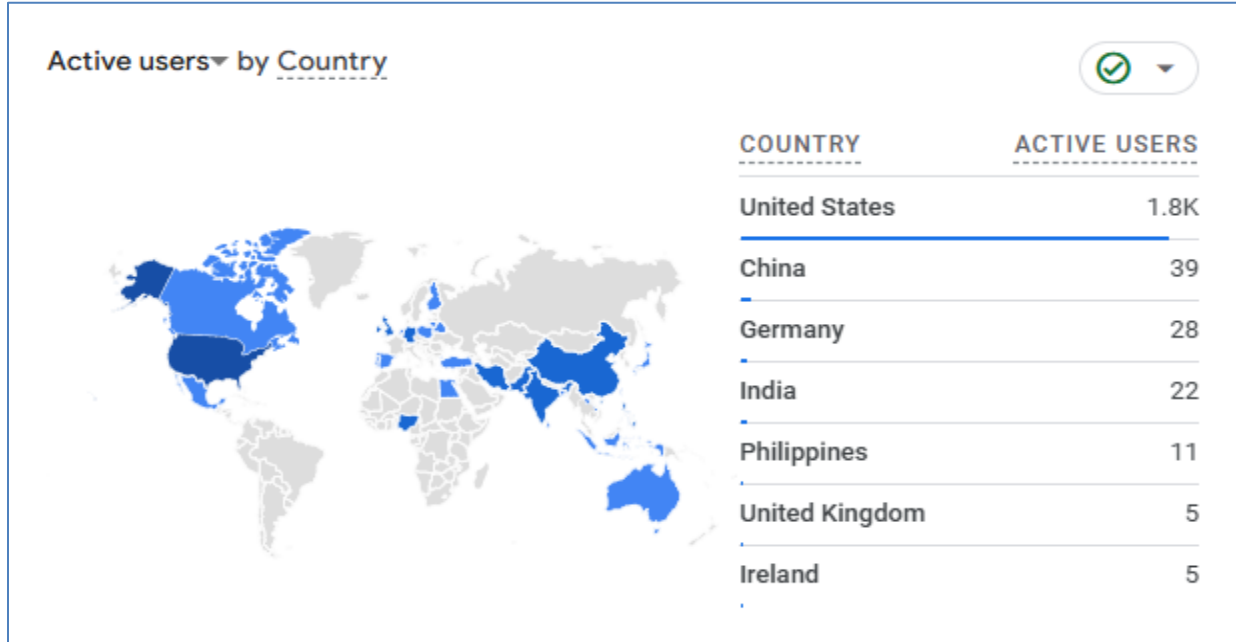
City of Nichols Hills



Monthly Report – December 2024

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month of December, over 1,800 individuals browsed the City's website.



☐	Page title and screen class ▾	+	↓ Views	Active users	Views per active user
☐	Total		7,039 100% of total	1,992 100% of total	3.53 Avg 0%
☐	1 Nichols Hills, OK Official Website		1,998	1,109	1.80
☐	2 Search • Nichols Hills, OK • CivicEngage		571	123	4.64
☐	3 Building Inspections & Code Enforcement Nichols Hills, OK		317	140	2.26
☐	4 Agendas & Minutes Nichols Hills, OK		201	120	1.68
☐	5 Utility Billing Nichols Hills, OK		176	91	1.93
☐	6 Jobs • Nichols Hills, OK • CivicEngage		174	118	1.47
☐	7 Sanitation Nichols Hills, OK		162	113	1.43
☐	8 Maps Nichols Hills, OK		149	90	1.66
☐	9 Staff Directory • Nichols Hills, OK • CivicEngage		149	93	1.60
☐	10 Police Nichols Hills, OK		136	85	1.60

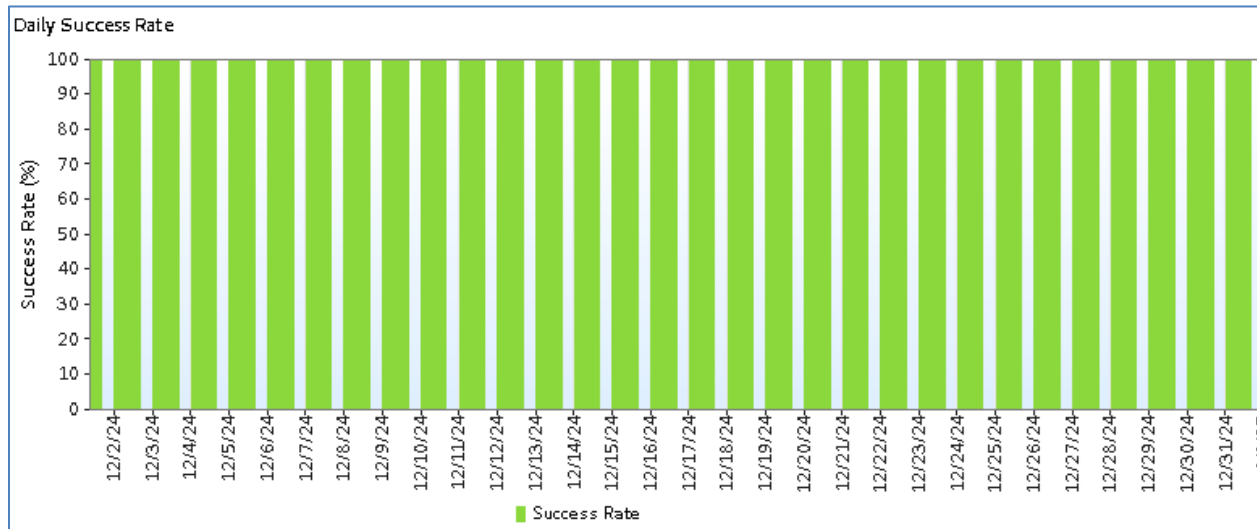


Monthly Report – December 2024

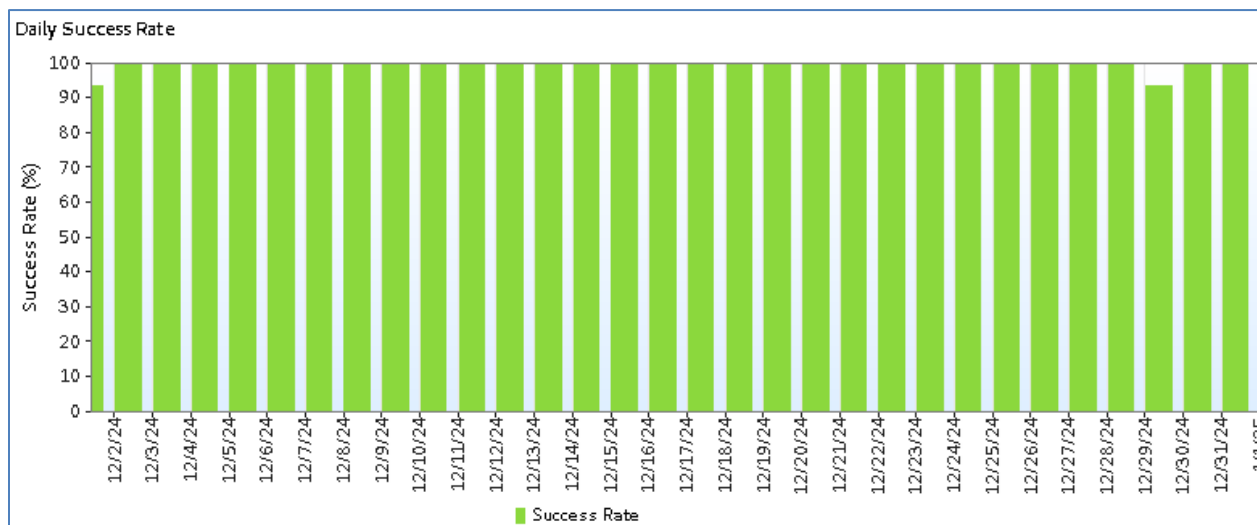
Backup Report

All City backup devices and services are healthy and running viable backup jobs to date.

City Hall



Public Works





Monthly Report – December 2024

Email Status Reports:

December Statistics: 43,685 emails received. Legitimate: 21,630. Spam: 22,033. Viruses: 22.

Hovering over the Hyperlinks in an email can reveal where the web address is taking you. If it looks malicious, it probably is. Stop, look, and think before you click that malicious link!

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Dec	Not Spam	21630	49.51%
	Spam	22033	50.44%
	Virus	22	0.05%
Subtotal (3)		43685	100.00%
Total		43685	100%

Non-Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Dec	Access Control-Safe-Relay	3060	14.15%
	Domain Safe	539	2.49%
	AntiSpam-Safe	3	0.01%
	Not Spam	9396	43.44%
	System Safe	6651	30.75%
	User Safe	1981	9.16%
Subtotal (6)		21630	100.00%
Total		21630	100%



Monthly Report – December 2024

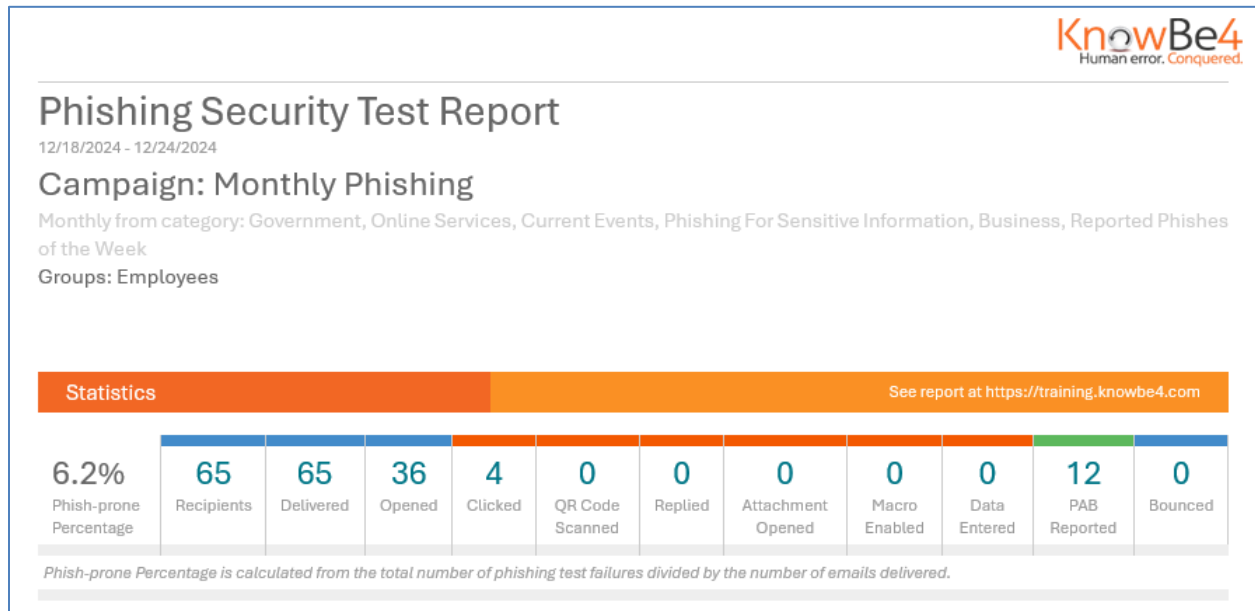
Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Dec	Access Control-Relay Denied	160	0.73%
	Attachment Filter	11	0.05%
	Bayesian	110	0.50%
	Behavior Analysis	28	0.13%
	Bounce Verification	302	1.37%
	DMARC Failure	10	0.05%
	DNSBL	317	1.44%
	Domain Block	514	2.33%
	AntiSpam	471	2.14%
	AntiSpam-IP	11411	51.79%
	WebFilter	1817	8.25%
	Header Analysis	13	0.06%
	Heuristic	110	0.50%
	Recipient Verification	1710	7.76%
	SPF Failure	2	0.01%
	SURBL	32	0.15%
	Sender Reputation	3194	14.50%
	Session Limit	805	3.65%
	System Block	939	4.26%
	User Block	77	0.35%
Subtotal (20)		22033	100.00%
Total		22033	100%



Monthly Report – December 2024

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked four employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.



General Activities:

1. Worked with support vendor to add new ISP accounts to existing one.
2. Scheduled demonstration for new mass notification software for the city.
3. Purchased replacement monitors for Public Works.
4. Assisted police officer with patrol car tablet charging issue.
5. Add more bad actors to city block lists and firewalls.
6. Add a new antenna for the southwest gate at City Hall.
7. Posted lost dog information on the city website for animal control.
8. Assisted police officer with issue printing from a web browser.
9. Fix issue with document imaging software on a code department workstation.
10. Configured a new test schedule for the generator at City Hall.
11. An electrician installed a new power receptacle in the Public Works lobby area.
12. Installed a new lobby TV at the Public Works to display relevant information.
13. Update the email archive server to the latest version.
14. We sent out email notifications to employees regarding the latest phishing campaigns.
15. Update the backup server-client software to the latest version.



Monthly Report – December 2024

16. Replaced both Dispatch department monitors that they use to view the security camera footage.
17. Broadcast and record the City Council meeting and upload it to the On-Demand server.
18. Reconfigured speed dial information for the Dispatch department.
19. Installed camera system software on the Risk Manager workstation.
20. IS Tech fixed the issue with the Dispatch camera workstation overheating.
21. Configured email settings for the new code department software.
22. Configured email alias address for the code department.
23. Broadcast and record the Building Commission meeting and upload it to the On-Demand server.
24. Deployed critical updates to all city servers and workstations.
25. Troubleshoot wireless router issue at Public Works Communications Shack.
26. Replace the UPS on the Fire Chiefs workstation.
27. Prepare obsolete equipment for surplus.
28. Attended the mass notification demonstration with staff.
29. Add new City Hall servers to backup routines.
30. Worked on the 2024 Annual Report for IT.
31. Scheduled meetings on broadcast equipment for next month.
32. Work with a support partner to schedule radio programming for new frequency for Public Works.
33. IS Tech opened a service request with a support partner to replace the access control reader in the City Hall breakroom area.

December 31st, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the January 14th, 2025 Council Meeting.

2021 G.O. Bond Issue:

- **Arsenic Removal Water Treatment Plant (WC-2101)**

Contractor:	Landmark Const. LLC	Original Contract Amount:	\$3,498,000.00
Start Date:	March 25 th , 2024	Amended Contract Amount:	\$3,518,673.00
Award Date:	February 13 th , 2024	Claims to Date Less Ret.:	\$2,693,762.24
Project Duration:	180 Calendar Days	Amount Remaining:	\$964,650.01
Days Used:	194	Percent Complete:	85%

2022/2023 G.O. Bond Issue:

- **Water Well #13 Re-Drill (WW-2201)**

Contractor:	Davis Water Well, LLC	Original Contract Amount:	\$1,476,494.00
Start Date:	TBD	Amended Contract Amount:	\$ -
Award Date:	December 10 th , 2024	Claims to Date Less Ret.:	\$ -
Project Duration:	120 Calendar Days	Amount Remaining:	\$1,476,494.00
Days Used:	0	Percent Complete:	0%

2024 G.O. Bond Issue:

- **Paving Improvements to the 6600, 6700, & 6800 Blocks of East Grand Blvd. (PC-2401)**

Contractor:	CGC LLC	Original Contract Amount:	\$1,292,142.00
Start Date:	August 19 th , 2024	Amended Contract Amount:	\$ -
Award Date:	July 9 th , 2024	Claims to Date Less Ret.:	\$926,814.54
Project Duration:	150 Calendar Days	Amount Remaining:	\$631,836.81
Days Used:	96	Percent Complete:	75%

- **Paving Improvements to the 1200 Block of Larchmont Lane (PC-2402)**

Contractor:	SAC Services, LLC	Original Contract Amount:	\$729,849.00
Start Date:	November 12 th , 2024	Amended Contract Amount:	\$ -
Award Date:	September 10 th , 2024	Claims to Date Less Ret.:	\$75,796.12
Project Duration:	120 Calendar Days	Amount Remaining:	\$729,849.00
Days Used:	13	Percent Complete:	10%

- **Paving Improvements to the 1400 & 1500 Blocks of Camden Way (PC-2403)**

On Agenda for Permission to Advertise

- **Paving Improvements to the 1600 & 1700 Blocks of Elmhurst Avenue (PC-2404)**

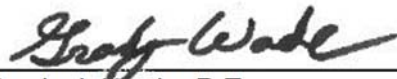
Design Underway

Other Projects:

- **None**

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 117564

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES DEC 2024	252.00
				TOTAL:	252.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	288.00
		02-84700	Telephone	MONTHLY CHARGES	982.98
	VISA	02-84300	Training & Membershi	PRE COUNCIL MEETING	64.49
		02-84300	Training & Membershi	LUNCH FIRE DEPT	38.86
		02-84300	Training & Membershi	WALL STREET JOURNAL	8.00
	PETTY CASH	02-84300	Training & Membershi	DECEMBER 2024 RECEIPTS	67.49
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	91.45
	VISA	02-84300	Training & Membershi	CMAO CONF, BUDGET PROCESS	350.00
		02-84300	Training & Membershi	CMAO CONF, BUDGET PROCESS	150.00
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	OFFICE SUPPLIES	98.43
		02-83000	Material & Supplies	OFFICE SUPPLIES	72.54
				TOTAL:	2,212.24
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	22,311.50
				TOTAL:	22,311.50
Municipal Court	DPM GROUP LLC	05-83000	Material & Supplies	BUSINESS CARDS	113.59
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	91.45
				TOTAL:	205.04
Police Department	CASEY NIX	06-84950	EV Charging	HOME CHARGING DEC 2024	21.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	735.11
		06-84700	Telephone	MONTHLY CHARGES	729.99
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	OIL CHANGES	70.57
		06-84100	Vehicle Maintenance	OIL CHANGES	32.09
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES	325.80
	VISA	06-84100	Vehicle Maintenance		7.65
		06-83000	Material & Supplies	SUPPLIES	82.20
		06-84000	Equipment Maintenanc	LIEUTENANT BADGES	1,167.00
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO SEARCH DATABASE	104.00
	METRO FORD OF OKC	06-84100	Vehicle Maintenance	UNIT 44 REPAIRS	2,253.20
	VISA	06-84300	Training & Membershi		107.11
		06-84000	Equipment Maintenanc		538.99
	CITY OF YUKON POLICE TRAININ	06-84300	Training & Membershi		375.00
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	JANITORIAL SERVICES	1,300.00
	METRO EMERGENCY UPFITTERS	06-84100	Vehicle Maintenance	TO CORRECT VENDOR	2,253.20
		06-84100	Vehicle Maintenance	UNIT 44 REPAIRS	2,253.20
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	881.85
	EXPERT AUTO CARE LLC	06-84100	Vehicle Maintenance	OIL CHANGES	94.73
		06-84100	Vehicle Maintenance	OIL CHANGES	94.73
		06-84100	Vehicle Maintenance	OIL CHANGES	94.73
	DPM GROUP LLC	06-83000	Material & Supplies	CASE FILE ENVELOPES	205.55
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	365.79
	ZACK BEASLEY	06-84300	Training & Membershi		1,400.00
	MIDSOUTH AERIALS, LLC	06-84300	Training & Membershi	ANNUAL 3D MODEL HOSTING	700.00
	OK STATE BOARD OF VETERINARY	06-84300	Training & Membershi	GREENWOOD CERT	200.00
	BRANDON EDWARDS	06-84950	EV Charging	HOME CHARGING DEC 2024	40.04
	FORD PRO	06-84100	Vehicle Maintenance	VEHICLE GPS	728.61
	DAVID STOOPS ELECTRIC	06-84100	Vehicle Maintenance	LIGHTNING CHARGER INSTALL	1,318.29
	DPS	06-84000	Equipment Maintenanc		6,060.00
	BOARD OF TESTS/ALCOHOL	06-84300	Training & Membershi		144.00

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ID SPECIALISTS INC	06-83000	Material & Supplies		208.83
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	169.42
	ONG	06-84800	Utilities	MONTHLY CHARGES	92.62
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	IGNITION COIL PACK	60.22
				TOTAL:	20,709.12
Fire Department	TESCORP	07-84000	Equipment Maintenanc	HOSE REPLACEMENT	241.14
	TRACE ANALYTICS INC	07-84000	Equipment Maintenanc	AIR SAMPLE TESTING	125.00
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	63.37
		07-83000	Material & Supplies	STATION SUPPLIES	54.18
		07-83000	Material & Supplies	STATION SUPPLIES	118.67
		07-83000	Material & Supplies	SUPPLIES	47.21
		07-83000	Material & Supplies	SUPPLIES	233.58
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION SUPPLIES	63.23
		07-83000	Material & Supplies	STATION SUPPLIES	26.17
		07-83000	Material & Supplies	STATION SUPPLIES	71.97
		07-83000	Material & Supplies	SUPPLIES	16.99
		07-84000	Equipment Maintenanc	FLAPPER VALVE	7.99
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
		07-84700	Telephone	MONTHLY CHARGES	194.05
	VISA	07-83000	Material & Supplies	SUPPLIES (AMAZON)	123.39
		07-83000	Material & Supplies	STATION SUPPLIES	199.62
		07-83000	Material & Supplies	STATION SUPPLIES	193.45
		07-83000	Material & Supplies	FAUCET HEAD REPLACEMENT	15.99
	VISA	07-83000	Material & Supplies	PRINTER INK AND FAN	93.48
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	FD COPY MACHINE	17.64
	INTERNATIONAL ASSOCIATION OF	07-84400	Membership	IAFC DUES	163.33
	ELITE AUTOMOTIVE LLC	07-84100	Vehicle Maintenance	BP-32 BRAKE WORK	629.80
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	184.80
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	182.89
	MIDSOUTH AERIALS, LLC	07-84300	Training & Membershi	ANNUAL 3D MODEL HOSTING	700.00
	AIRGAS USA LLC	07-84600	Lease/Rental	LEASE RENEWAL	230.50
		07-84600	Lease/Rental	CARBON DIOXIDE	34.12
	OG&E	07-84800	Utilities	MONTHLY CHARGES	53.88
	ONG	07-84800	Utilities	MONTHLY CHARGES	92.63
	OREILLY AUTOMOTIVE STORES IN	07-84100	Vehicle Maintenance	T31 TRANSMISSION FLUID	52.97
				TOTAL:	4,426.09
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	MONTHLY ENGINEERING	12,105.00
				TOTAL:	12,105.00
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.99
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	OIL CHANGE	137.39
	WAL-MART #9502	09-83000	Material & Supplies	WATER	57.72
	WESTLAKE HARDWARE	09-83000	Material & Supplies	SUPPLIES	1.84
	ACTION SAFETY SUPPLY CO	09-83000	Material & Supplies	SIGNS	24.50
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	129.96
		09-84700	Telephone	MONTHLY CHARGES	129.96
	US FLEET TRACKING	09-84100	Vehicle Maintenance	TRACKING DEVICES	149.75
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	489.20
		09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	154.58
	VISA	09-84100	Vehicle Maintenance	REPAIR PART	175.00
	HOME DEPOT	09-83000	Material & Supplies	QUICKCRETE	40.38
		09-83000	Material & Supplies	STREETS	14.75

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	LUTHER SIGN CO	09-83000	Material & Supplies	PED SIGNS	458.36
	OG&E	09-84800	Utilities	MONTHLY CHARGES	369.10
		09-85500	Street Lighting	MONTHLY CHARGES	8,091.10
		09-85500	Street Lighting	MONTHLY CHARGES	30.70
		09-85500	Street Lighting	MONTHLY CHARGES	36.36
		09-85500	Street Lighting	MONTHLY CHARGES	31.69
		09-85500	Street Lighting	MONTHLY CHARGES	30.33
		09-85500	Street Lighting	MONTHLY CHARGES	29.60
		09-85500	Street Lighting	MONTHLY CHARGES	30.58
		09-85500	Street Lighting	MONTHLY CHARGES	32.19
	ONG	09-84800	Utilities	MONTHLY CHARGES	61.83
	OREILLY AUTOMOTIVE STORES IN	09-83000	Material & Supplies	SUPPLIES	21.59
	SMITH FARM & GARDEN	09-83000	Material & Supplies	PARTS	92.44
				TOTAL:	10,846.89
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE NOV 2024	335.00
		10-85800	Landfill Disposal	HAZARDOUS WASTE	35.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	144.96
		10-84700	Telephone	MONTHLY CHARGES	144.96
	US FLEET TRACKING	10-84100	Vehicle Maintenance	TRACKING DEVICES	89.85
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	TIRE	373.50
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	828.41
		10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	200.02
	WEX BANK	10-84900	Fuel	CNG FUEL	75.71
		10-84900	Fuel	CNG FUEL	114.57
		10-84900	Fuel	FUEL	79.18
		10-84900	Fuel	FUEL	138.33
		10-84900	Fuel	FUEL	116.26
		10-84900	Fuel	FUEL	105.51
		10-84900	Fuel	CNG	108.80
		10-84900	Fuel	FUEL	99.20
		10-84900	Fuel	CNG	62.60
		10-84900	Fuel	FUEL	115.04
		10-84900	Fuel	CNG FUEL	4.41
		10-84900	Fuel	FUEL	72.27
		10-84900	Fuel	FUEL	74.07
		10-84900	Fuel	FUEL	94.89
		10-84900	Fuel	FUEL	107.77
		10-84900	Fuel	FUEL	108.38
	REPUBLIC SERVICES	10-85800	Landfill Disposal	DECEMBER 2024 COM GARBAGE	75.72
		10-85825	Commercial Garbage D	DECEMBER 2024 COM GARBAGE	10,770.45
	J & R EQUIPMENT CO	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	2,250.45
		10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	1,304.64
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	DECEMBER 2024	5,501.30
	OG&E	10-84800	Utilities	MONTHLY CHARGES	369.13
	ONG	10-84800	Utilities	MONTHLY CHARGES	61.84
				TOTAL:	23,962.22
Parks Department	WESTLAKE HARDWARE	11-85700	Parks Maintenance	SUPPLIES	71.98
	HAPPY PLAYGROUNDS, LLC	11-85700	Parks Maintenance	NEW PLAYGROUND SLIDE	11,712.00
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES	208.00
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,621.00
		11-85700	Parks Maintenance	PARK MAINTENANCE	882.80
	OG&E	11-84800	Utilities	MONTHLY CHARGES	36.83

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	30,532.61
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.32
	WAL-MART #9502	12-84300	Training & Membershi	EOM GIFT CARD	242.82
		12-84300	Training & Membershi	TRAINING	24.03
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	166.66
		12-84700	Telephone	MONTHLY CHARGES	166.66
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	54.00
		12-84200	Building Maintenance	TERMINIX	54.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	JANITORIAL SERVICES	800.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	45.72
	VISA	12-84200	Building Maintenance	AMAZON	76.93
		12-84300	Training & Membershi	XMAS LUNCH	82.02
		12-84300	Training & Membershi	XMAS LUNCH	488.70
		12-84300	Training & Membershi	ADOBE	19.99
		12-84300	Training & Membershi	TEST	305.00
		12-84300	Training & Membershi	APWA MEMBERSHIP	238.00
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING DEC 2024	46.00
	FENCE OKC, OKLAHOMA LUMBER A	12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	787.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	56.73
	OG&E	12-84800	Utilities	MONTHLY CHARGES	369.10
	ONG	12-84800	Utilities	MONTHLY CHARGES	61.84
	PETROLEUM MARKETERS EQUIPMEN	12-84250	Fueling Station Main	FUEL MAINTENANCE	367.16
				TOTAL:	4,521.68
General Government	WAL-MART #9502	13-83000	Material & Supplies	SUPPLIES	67.18
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING DEC 2024	86.50
	TANGENT	13-84000	Equipment Maintenanc	LICENSE RENEWALS	10,390.40
	VISA	13-87000	Misc. Expenses	AMAZON	105.99
		13-83000	Material & Supplies	BARBELL STANDARD	144.00
		13-83000	Material & Supplies	AMAZON	67.96
		13-83000	Material & Supplies	AMAZON	85.20
		13-83000	Material & Supplies	AMAZON	84.10
		13-83000	Material & Supplies	AMAZON	162.53
		13-83000	Material & Supplies	AMAZON	89.98
		13-83000	Material & Supplies	AMAZON	69.98
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL CITY HALL	58.00
		13-84200	Building Maintenance	PEST CONTROL CITY HALL	114.00
		13-84200	Building Maintenance	PEST CONTROL	58.00
		13-84200	Building Maintenance	PEST CONTROL	261.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	JANITORIAL SERVICES	1,400.00
	PETTY CASH	13-87000	Misc. Expenses	DECEMBER 2024 RECEIPTS	150.00
	VISA	13-87000	Misc. Expenses	2024 ACFR APPLICATION	460.00
	DPM GROUP LLC	13-83000	Material & Supplies	WINDOW ENVELOPES	289.00
		13-83000	Material & Supplies	PERSONNEL ACTION FORMS	606.63
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.72
	FINLEY & COOK CERTIFIED PUBL	13-86400	Auditing Fees	FINANCIAL AUDIT 06/30/24	2,300.00
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	503.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	740.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL DEC 2024	22.49
		13-83000	Material & Supplies	5 GAL WATER	136.80
		13-83000	Material & Supplies	5 GAL WATER	136.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	205.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	237.20

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	36.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	97.65
		13-86300	Publications	NOTICES AND PUBLICATIONS	100.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	101.85
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	S-40 LB SOLAR SALT	68.75
	NORTHWEST LAWN MAINTENANCE I	13-84200	Building Maintenance	1844 WESTMINSTER LAWNCARE	70.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	OFFICE SUPPLIES	108.14
		13-83000	Material & Supplies	OFFICE SUPPLIES	17.60
	OG&E	13-84800	Utilities	MONTHLY CHARGES	24.27
		13-84800	Utilities	MONTHLY CHARGES	2,746.02
	ONG	13-84800	Utilities	MONTHLY CHARGES	49.90
		13-84800	Utilities	MONTHLY CHARGES	92.62
			TOTAL:		22,740.36
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.99
	VALVOLINE OIL CHANGE	14-84100	Vehicle Maintenance	OIL CHANGE	114.72
	WESTLAKE HARDWARE	14-83000	Material & Supplies	SUPPLIES	57.95
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	503.77
		14-84700	Telephone	MONTHLY CHARGES	503.77
	US FLEET TRACKING	14-84100	Vehicle Maintenance	TRACKING DEVICES	149.75
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	512.54
		14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	128.91
	ANIMAL WELFARE DIVISION	14-85300	Animal Welfare	ANIMAL WELFARE	370.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	93.62
	VISA	14-84300	Training & Membershi	AMAZON	251.71
		14-84300	Training & Membershi	CODE	50.00
		14-84300	Training & Membershi	ITEM NOT RECEIVED	63.95-
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKER GPS	14.00
	OK STATE BOARD OF VETERINARY	14-84300	Training & Membershi	SHAMALE CERT.	200.00
	INSTANT SIGNS INC	14-83000	Material & Supplies	CODE	54.50
	OG&E	14-84800	Utilities	MONTHLY CHARGES	369.10
	ONG	14-84800	Utilities	MONTHLY CHARGES	61.84
			TOTAL:		3,424.22
Risk Manager	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.32
		15-84700	Telephone	MONTHLY CHARGES	43.32
	VISA	15-83000	Material & Supplies	AMAZON	89.99
		15-83000	Material & Supplies	AMAZON	199.90
		15-83000	Material & Supplies	AMAZON	59.97
		15-83000	Material & Supplies	CARHARTT	200.93
		15-83000	Material & Supplies	AMAZON	79.99
		15-84300	Training & Membershi	OSC MEMBERSHIP	549.00
		15-83000	Material & Supplies	AMAZON	149.98
		15-83000	Material & Supplies	AMAZON	59.95
		15-83000	Material & Supplies	LL BEAN	46.90
		15-83000	Material & Supplies	RETURNED ITEMS CARHARTT	86.79-
		15-84300	Training & Membershi	PRIMA MEMBERSHIP	425.00
		15-83000	Material & Supplies	REFUND ON TAXES CHARGED	15.95-
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.72
			TOTAL:		1,891.23

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
		16-84600	Lease/Rental	GRAND PARK CAMERAS	1,700.00
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	248.37
		16-84700	Telephone	MONTHLY CHARGES	248.33
	TANGENT	16-84000	Equipment Maintenanc	LICENSE RENEWALS	864.00
	DIGI SECURITY SYSTEMS, LLC	16-84000	Equipment Maintenanc	READER REPLACEMENT CITYHA	357.30
	VISA	16-84000	Equipment Maintenanc	PRINTER INK AND FAN	24.86
		16-84300	Training & Membershi	CYBERSECURITY TRAINING	171.80
		16-84000	Equipment Maintenanc	DOMAIN RENEWAL FOR IT	186.48
		16-83000	Material Supplies	PURCHASE FLOOR MATS	29.98
		16-83000	Material Supplies	OFFICE SUPPLIES	77.76
		16-84000	Equipment Maintenanc	SUBSCRIPTION RENEWAL	54.95
		16-84000	Equipment Maintenanc	EQUIPMENT FOR IT	79.99
		16-84000	Equipment Maintenanc	RETURNED COMPUTER EQUIPMEN	39.78-
		16-84000	Equipment Maintenanc	APPLE PENCIL FOR IT	99.00
		16-84000	Equipment Maintenanc	ACROBATE PRO RENEWAL	3,454.56
		16-83000	Material Supplies	AMAZON RETURNED	79.99-
		16-83000	Material Supplies	BUSINESS CARDS	227.19
	DPM GROUP LLC	16-84700	Telephone	MONTHLY CHARGES	45.72
	AT&T 831-001-0000 521	16-84200	Building Maintenance	ADD AN ELECTRICAL OUTLET	183.49
	DAVID STOOPS ELECTRIC	16-84000	Equipment Maintenanc	HOSTING SERVICE RENEWAL	150.00
	PROJECT A INC				150.00
				TOTAL:	9,498.00

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	VISA	07-83000	Material & Supplies	FOOD FOR STATION PARTY	103.07
	VISA	07-83000	Material & Supplies	COEMA	25.00
				TOTAL:	<u>128.07</u>

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	SHERRY, EMMA 00-34150	Utility Refunds	01-00026-22	214.22
				TOTAL:	214.22
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.99
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	130.87
	WAL-MART #9502	12-83000	Materials & Supplies	WATER	57.72
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	SUPPLIES	32.92
	GRAINGER	12-84500	Well Maintenance	EQUIPMENT	849.04
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	115.94
		12-84950	Printing & Processin	UTILITY INVOICES	1,245.80
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	778.67
		12-84700	Telephone	MONTHLY CHARGES	778.67
	HOW RUBBER INC	12-84000	Equipment Maintenanc	HOSES	1,044.37
	US FLEET TRACKING	12-84100	Vehicle Maintenance	TRACKING DEVICES	269.55
	RED WING SHOES	12-83500	Safety Supplies	TY BOOTS	150.00
	VISA	12-83000	Materials & Supplies	MATERIALS	81.87
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	738.02
		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	193.49
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	65,671.76
	CAPITAL ONE/NORTHERN TOOL &	12-83000	Materials & Supplies	HEATER	232.98
	FINLEY & COOK CERTIFIED PUBL	12-86400	Auditing Fees	FINANCIAL AUDIT 06/30/24	2,300.00
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	TOTAL EQUIPMENT & RENTAL OF	12-84000	Equipment Maintenanc	REPAIR AND SERVICES	369.60
		12-84000	Equipment Maintenanc	BOB CAT REPAIR	345.35
	WATER TECH INC.	12-83400	Lab Chemicals	CHLORINE	1,048.00
	VISA	12-83000	Materials & Supplies	AMAZON	295.35
		12-83000	Materials & Supplies	AMAZON	147.96
		12-83000	Materials & Supplies	AMAZON	201.90
		12-84500	Well Maintenance	HEATERS	406.84
		12-84300	Training & Membershi	CHLORINE	39.00
		12-83000	Materials & Supplies	CONFIDENCE	81.60
		12-83000	Materials & Supplies	ENTERED INVOICE 2 TIMES	201.90-
	T-MOBILE USA INC	12-84100	Vehicle Maintenance	TRACKER GPS	28.00
	DADDY'S DENT & DING	12-84100	Vehicle Maintenance	HAIL DAMAGE REPAIR	6,766.47
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	740.00
	DAVID STOOPS ELECTRIC	12-84500	Well Maintenance	MAINTENANCE	157.50
	HOME DEPOT	12-83000	Materials & Supplies	SUPPLIES	175.71
		12-83000	Materials & Supplies	SUPPLIES	49.53
	INTERSTATE BATTERY SUPPLY	12-84100	Vehicle Maintenance	BATTERY	89.95
	LOCKE SUPPLY CO	12-83000	Materials & Supplies	LIGHT	638.34
	OG&E	12-84800	Utilities	MONTHLY CHARGES	369.10
		12-84800	Utilities	MONTHLY CHARGES	4,588.85
		12-84800	Utilities	MONTHLY CHARGEGBS	418.95
		12-84800	Utilities	MONTHLY CHARGES	635.33
		12-84800	Utilities	MONTHLY CHARGES	8,438.74
		12-84800	Utilities	MONTHLY CHARGES	237.36
		12-84800	Utilities	MONTHLY CHARGES	736.42
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	SUPPLIES	90.00
		12-83000	Materials & Supplies	PARTS	15.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	162.28
		12-84800	Utilities	MONTHLY CHARGES	174.47
		12-84800	Utilities	MONTHLY CHARGES	117.64
		12-84800	Utilities	MONTHLY CHARGES	173.83
		12-84800	Utilities	MONTHLY CHARGES	61.84

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	TIRE REPAIR	38.61
		12-83000	Materials & Supplies	DAVID	221.92
				TOTAL:	<u>103,724.36</u>

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	STOLZ TELECOM LLC	07-88600	Capital Imp-Radios	MOBILE RADIO	3,762.16
	CASCO INDUSTRIES INC	07-89100	Capital Imp - Fire H	GATE VALVES	1,588.00
				TOTAL:	5,350.16
Sanitation	J & R EQUIPMENT CO	10-88100	Capital Imp - Vehicl	TRUCK BODY	131,187.00
				TOTAL:	131,187.00
Information Systems	VISA	16-88500	Capital Imp-Equipmen	REPLACEMENT MONITORS	517.87
	BYTE SPEED	16-88300	Capital Imp-Computer	COMPUTERS FOR PD & FD	8,595.00
		16-88300	Capital Imp-Computer	COMPUTERS FOR PD & FD	1,695.00
		16-88300	Capital Imp-Computer	COMPUTERS FOR PD & FD	4,380.00
		L & M OFFICE FURNITURE LLC	Capital Imp-Furnitur	OFFICE FURNITURE FOR IT	5,472.86
				TOTAL:	20,660.73

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	4,333.45
				TOTAL:	4,333.45
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98550	Water Projects	WW-2201 RE-DRILL WELL #13	2,239.13
		92-99800	Expenses paid from I	MISC GO BOND ENGINEERING	780.00
	BURGESS ENGINEERING & TESTIN	92-99800	Expenses paid from I	FIRE TOWER TESTING	558.00
	LANDMARK CONSTRUCTION GROUP,	92-98550	Water Projects	WC-2101 WATER TREATMENT	101,254.25
	TYLER TECHNOLOGIES INC	92-99450	Technology	CONTENT MANAGEMENT MODULE	1,015.00
				TOTAL:	105,846.38
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2401 6600-6800 E GRAND	3,787.80
		93-98550	Water Projects	WW-2401 NBC WELL	7,702.50
	BURGESS ENGINEERING & TESTIN	93-96550	Public Works Facilit	FC-2101 TESTING	148.00
		93-96550	Public Works Facilit	FC-2101 TESTING	288.00
		93-97550	Paving Projects	PC-2201 TESTING	2,622.00
	ECS SOUTHWEST LLP	93-97550	Paving Projects	PC-2401 TESTING	1,045.25
				TOTAL:	15,593.55
2024 GO BOND	SMITH ROBERTS BALDISCHWILER	94-97550	PAVING PROJECTS	PC-2402	3,698.98
		94-97550	PAVING PROJECTS	PC-2403	14,666.40
	SAC SERVICES INC	94-97550	PAVING PROJECTS	PC-2402 1200 LARCHMONT	75,796.12
	VISA	94-96700	Public Works Vehicle	FENIEX	700.00
	COX COMMUNICATIONS	94-99800	Expenses paid from i	COX COMMUNICATIONS	300,000.00-
		94-99800	Expenses paid from i	PARK CAMERAS	300,000.00
		94-98950	Park Projects	PARK CAMERAS	300,000.00
	DAVID STOOPS ELECTRIC	94-98950	Park Projects	Park Camera	329.69
		94-98950	Park Projects	Park Camera	196.26
				TOTAL:	395,387.45
2025 GO Bond	JOHN VANCE AUTO GROUP	95-99600	Police Projects	PATROL VEHICLES	46,946.00
		95-99600	Police Projects	PATROL VEHICLES	46,946.00
				TOTAL:	93,892.00

```

===== FUND TOTALS =====
01 General Fund 169,638.20
03 Designated Fds-Fire & Gen 128.07
06 Municipal Authority 103,938.58
07 General Fund - CIP 157,197.89
80 General Obligation Bonds 615,052.83
-----
GRAND TOTAL: 1,045,955.57
-----

```

TOTAL PAGES: 11

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 12/01/2024 THRU 1/09/2025
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



December 31st, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 9
Nichols Hills Project No. WC-2101
2022 G.O. Bond Issue
Arsenic Removal Water Treatment Plant
Contractor: Landmark Construction Group LLC
Original Contract Amount: \$3,498,000.00
Current Contract Amount: \$3,557,158.00
Claims to Date Less Ret.: \$2,693,762.24
Paid to Date: \$2,592,507.99
Amount Remaining: \$964,650.01
Current Amount Due: \$101,254.25

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 9** on the above referenced project in the amount of **\$101,254.25**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Water Account
(Acct. #80-92-98550).....**\$101,254.25**

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116003A
Enclosure

PROGRESSIVE ESTIMATE NO. 9

Nichols Hills 2022 G.O. Bond Issue
Arsenic Removal Water Treatment Plant

Landmark Construction Group LLC
13301 N. Santa Fe
Oklahoma City, OK 73114

From: 11/1/2024 To: 11/30/2024

Notice to Proceed: 3/25/2024
Project Duration: 180 Calendar Days
Days Used: 194
Days Remaining: -14

WC-2101

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	36.00	0.00	36.00	36.00	\$60.00	\$2,160.00	100.00
2	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	100.00	0.00	100.00	100.00	\$80.00	\$8,000.00	100.00
3	INTEGRAL CURB (6" BARRIER)	LF	26.00	0.00	26.00	26.00	\$18.00	\$468.00	100.00
4	CONCRETE FLUME	SY	35.00	0.00	35.00	35.00	\$110.00	\$3,850.00	100.00
5	STRUCTURAL CONCRETE	CY	27.00	0.00	27.00	27.00	\$1,200.00	\$32,400.00	100.00
6	REINFORCING STEEL	LBS	1,824.00	0.00	1,824.00	1,824.00	\$1.50	\$2,736.00	100.00
7	6"x90" PVC BEND	EA	8.00	0.00	5.00	5.00	\$250.00	\$1,250.00	62.50
8	20"x16" TAPPING SLEEVE (MJ)	EA	2.00	0.00	2.00	2.00	\$9,500.00	\$19,000.00	100.00
9	20" GATE VALVE & BOX (MJ)	EA	1.00	0.00	1.00	1.00	\$32,500.00	\$32,500.00	100.00
10	16" TAPPING VALVE & BOX (MJ)	EA	2.00	0.00	2.00	2.00	\$19,500.00	\$39,000.00	100.00
11	16" WATERLINE	LF	82.00	0.00	82.00	82.00	\$185.00	\$15,170.00	100.00
12	4" DIAMETER MANHOLE	EA	1.00	0.00	1.00	1.00	\$4,250.00	\$4,250.00	100.00
13	6" BACKFLOW PREVENTER	EA	1.00	0.00	1.00	1.00	\$1,850.00	\$1,850.00	100.00
14	6" PVC (SEWER PIPE)	LF	494.00	0.00	170.00	170.00	\$45.00	\$7,650.00	35.12
15	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY)	LS	1.00	0.00	1.00	1.00	\$400.00	\$400.00	100.00
16	CONSTRUCTION STAKING	LS	1.00	0.00	1.00	1.00	\$4,500.00	\$4,500.00	100.00
17	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.00	1.00	1.00	\$500.00	\$500.00	100.00
18	MOBILIZATION	LS	1.00	0.00	1.00	1.00	\$8,000.00	\$8,000.00	100.00
19	STREET PAVEMENT REMOVAL	SY	211.80	0.00	211.80	211.80	\$15.75	\$3,335.85	100.00
20	SEPARATOR FABRIC FOR BASES (SP)	SY	120.00	0.00	0.00	0.00	\$3.00	\$0.00	0.00
21	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	\$4,000.00	\$0.00	0.00
22	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	150.00	150.00	\$12.00	\$1,800.00	100.00
23	ARSENIC REMOVAL SYSTEM	LS	1.00	0.00	0.75	0.75	\$2,184,000.00	\$1,638,000.00	75.00
24	CHLORINE FEED	LS	1.00	0.00	0.00	0.00	\$133,000.00	\$0.00	0.00
25	METAL BUILDING	LS	1.00	0.11	0.87	0.98	\$968,940.15	\$949,561.35	98.00
26	OPERATION AND MAINTENANCE (O&M) MANUAL	LS	1.00	0.00	0.00	0.00	\$4,000.00	\$0.00	0.00
C1.1	METAL INTAKE LOUVERS	LS	1.00	0.00	1.00	1.00	\$20,673.00	\$20,673.00	100.00
C2.1	WATERLINE FITTINGS	LS	1.00	0.00	1.00	1.00	\$38,485.00	\$38,485.00	100.00

ORIGINAL CONTRACT AMOUNT: \$3,498,000.00

CHANGES TO DATE:
Amendment No. 1 \$0.00
Change Order No. 1 \$20,673.00
Change Order No. 2 \$38,485.00

CURRENT CONTRACT AMOUNT: \$3,557,158.00

TOTAL AMOUNT OF WORK TO DATE: \$2,835,539.20
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$2,835,539.20
LESS 5% RETAINAGE: \$141,776.96
DIFFERENCE: \$2,693,762.24
SUBTOTAL: \$2,693,762.24
LESS PREVIOUS PAYMENTS: \$2,592,507.99

CONTRACT AMOUNT DUE THIS ESTIMATE: \$101,254.25

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Rod Smith, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim or payment is submitted/attached.

Landmark Construction Group LLC
Project Manager

Subscribed and sworn to before me 17th of December, 2024

Notary Public, Clerk or Judge Carolyn Cheadle

My Commission Expires: 7/24/25



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$101,254.25 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS



December 20th, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. PC-2402
2024 G.O. Bond Issue Paving Improvements to
the 1200 Block of Larchmont Lane
Contractor: SAC Services, Inc.
Original Contract Amount: \$729,849.00
Current Contract Amount: \$729,849.00
Claims to Date Less Ret.: \$75,796.12
Paid to Date: \$0.00
Amount Remaining: \$729,849.00
Current Amount Due: \$75,796.12

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **\$75,796.12**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2024 G.O. Bond Issue Paving Account
(Acct. #80-94-97550) \$75,796.12

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #117566-2402
Enclosure

PROGRESSIVE ESTIMATE NO. 1

Nichols Hills 2024 G.O. Bond Issue Paving Improvements
1200 Block of Larchmont Lane

SAC Services, Inc.
3600 S. Ross Ave.
OKC, OK 73119

From: 11/12/2024 To: 11/30/2024
Notice to Proceed: 10/1/2024
Project Duration: 120 Calendar Days
Days Used: 13
Days Remaining: 107

PC-2402

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	Aggregate Base Type A W/ Excavation (6")	CY	580.00	53.82	0.00	53.82	\$121.70	\$6,549.89	9.28
2	Aggregate Base Type A W/ Excavation	CY	400.00	0.00	0.00	0.00	\$130.00	\$0.00	0.00
3	Portland Cement Concrete Pavement (6")	SY	3,121.00	187.69	0.00	187.69	\$83.00	\$15,578.27	6.01
4	Integral Curb (6" Barrier)	LF	1,977.00	164.00	0.00	164.00	\$9.00	\$1,476.00	8.30
5	Concrete Curb and Gutter (6" Barrier)	LF	328.00	227.25	0.00	227.25	\$32.00	\$7,272.00	69.28
6	Cast Iron Curb Hood	EA	28.00	11.00	0.00	11.00	\$250.00	\$2,750.00	39.29
7	Water Line Lowering (Complete In Place - 6" Main)	EA	2.00	0.00	0.00	0.00	\$17,500.00	\$0.00	0.00
8	Water Service Line Long (2")	EA	10.00	0.00	0.00	0.00	\$3,100.00	\$0.00	0.00
9	Remove and Reset Sign	LF	1.00	0.00	0.00	0.00	\$300.00	\$0.00	0.00
10	Remove and Reset Lawn Irrigation Pipe (1/2" to 2" Diameter)	LF	800.00	320.00	0.00	320.00	\$8.50	\$2,720.00	40.00
11	Remove and Reset Lawn Irrigation Head	EA	80.00	14.00	0.00	14.00	\$45.00	\$630.00	17.50
12	Color Audio/Video Recording (Pre and Post Construction)	LS	1.00	0.50	0.00	0.50	\$2,500.00	\$1,250.00	50.00
13	Construction Staking	LS	1.00	0.10	0.00	0.10	\$12,500.00	\$1,250.00	10.00
14	Construction Signing and Traffic Control	LS	1.00	0.10	0.00	0.10	\$9,550.00	\$955.00	10.00
15	Mobilization	LS	1.00	0.25	0.00	0.25	\$35,000.00	\$8,750.00	25.00
16	Adjust Exist Structure (Manhole)	EA	1.00	0.00	0.00	0.00	\$950.00	\$0.00	0.00
17	Adjust Exist Structure (Inlet)	EA	1.00	0.00	0.00	0.00	\$1,200.00	\$0.00	0.00
18	Street Pavement Removal	SY	3,090.00	320.33	0.00	320.33	\$14.00	\$4,484.62	10.37
19	Remove Concrete Driveway	SY	257.00	67.86	0.00	67.86	\$14.00	\$950.04	26.40
20	Separator Fabric for Bases	SY	3,481.00	361.98	0.00	361.98	\$2.50	\$904.95	10.40
21	Geogrid for Bases	SY	400.00	0.00	0.00	0.00	\$14.00	\$0.00	0.00
22	6" P.C. Concrete Driveway (HES)	SY	209.00	67.86	0.00	67.86	\$92.00	\$6,243.12	32.47
23	6" Perforated Underdrain Pipe (Complete in Place)	LF	2,297.00	463.60	0.00	463.60	\$35.00	\$16,226.00	20.18
24	6" Non-Perforated Underdrain Pipe (Complete in Place)	LF	56.00	26.30	0.00	26.30	\$35.00	\$920.50	46.96
25	Solid Slab Sodding	LS	1.00	0.10	0.00	0.10	\$8,750.00	\$875.00	10.00
26	Tree Removal	EA	1.00	0.00	0.00	0.00	\$1,800.00	\$0.00	0.00
27	Rock Bag Inlet Barrier	LF	39.00	0.00	0.00	0.00	\$12.50	\$0.00	0.00
28	Curb Inlet Sediment Filter	EA	3.00	0.00	0.00	0.00	\$250.00	\$0.00	0.00

ORIGINAL CONTRACT AMOUNT:

\$729,849.00

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1

\$0.00
\$0.00

CURRENT CONTRACT AMOUNT:

\$729,849.00

TOTAL AMOUNT OF WORK TO DATE:

\$79,785.39

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$79,785.39

LESS 5% RETAINAGE:

\$3,989.27

DIFFERENCE:

\$75,796.12

SUBTOTAL:

\$75,796.12

LESS PREVIOUS PAYMENTS:

\$0.00

CONTRACT AMOUNT DUE THIS ESTIMATE:

\$75,796.12

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Arturo Martinez, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Arturo Martinez

SAC Services, Inc.

Project Manager

Subscribed and sworn to before me December 12, 20 24

Patty Martinez
Notary Public, Clerk or Judge

My Commission Expires: June 30, 2025



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$75,796.12 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for \$

this _____ day of _____, 20____.

CITY OF NICHOLS HILLS

RESOLUTION

(No. 1571)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 14th day of January, 2025.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:

Record Dates:

Agendas

City Council	December 10, 2024
City Council	December 11, 2024
Municipal Authority	December 10, 2024
Building Commission	December 17, 2024
Planning Commission	January 7, 2025

Agreements and Contracts

Household Hazardous Waste Disposal	
Cox Oklahoma Telecom, LLC	October 10, 2023
Park Adoption Agreement – Redbud Park	December 16, 2024

Audits

FY 2023-2024 Annual Comprehensive Financial Report	December 6, 2024
--	------------------

Bank Statements and Reconciliations

Health Insurance Account	December 31, 2024
Sinking Fund	December 31, 2024
2021 GO Bond	December 31, 2024
2022 GO Bond	December 31, 2024
2023 GO Bond	December 31, 2024
2024 GO Bond	December 31, 2024
2025 GO Bond	December 31, 2024
Pooled Cash	December 31, 2024
Utility Deposit	December 31, 2024
Court Bond Account	December 31, 2024
Flex Claims	December 31, 2024
Global Payments	December 31, 2024
BOK	December 31, 2024
BOK	November 30, 2024

Certificate of Deposit

2025 GO Bond CD – MidFirst Bank	January 9, 2025
2025 GO Bond CD – MidFirst Bank	January 9, 2025
2025 GO Bond CD – First Fidelity Bank	January 9, 2025
2025 GO Bond CD – First Fidelity Bank	January 9, 2025

2025 GO Bond T-Bill -BOK	January 10, 2025
Sinking Fund CD – MidFirst Bank	January 9, 2025
2025 GO Bond CD – Valliance Bank	January 9, 2025

Certificate of Insurance

OZ SAFETOOMS TECHNOLOGIES INC	December 31, 2024
MERRITT SEALING CO	December 31, 2024
LINGO CONSTRUCTION SERVICE	December 31, 2024
MAQUIRE-OHARA CONSTRUCTION INC	December 31, 2024
ACCEL ELECTRIC AND LIGHTING LLC; ACCEL HVAC LLC	December 31, 2024
HYDRA POOLS	December 31, 2024
BESTWAY MECHANICAL	December 31, 2024
BOMANITE OF OKLAHOMA INC	December 31, 2024
HAYES ELECTRIC	December 31, 2024

Citations

Court Citations	September 4, 2024
Court Citations	September 18, 2024
Court Warnings	September 2024
Court Citations	October 2, 2024
Court Citations	October 16, 2024
Court Warnings	October 2024

Collateral – Letters of Credit – Certificates of Deposit

Pledge Inventory Report – First Fidelity Bank	November 30, 2024
Pledging Report – First National Bank of Oklahoma	December 31, 2024
Investment Portfolio Pledged Securities – BancFirst	December 31, 2024
Collateral Securities Pledge – Public Entity First Fidelity Bank	January 9, 2025
Collateral Securities Pledge – Public Entity First Fidelity Bank	January 9, 2025
Irrevocable Letter of Credit – MidFirst Bank	January 9, 2025
Irrevocable Letter of Credit – Valliance Bank	January 9, 2025
Pledge Inventory Report – First Fidelity Bank	December 31, 2024

Contractor Registration

ANIMAL REGISTRATON - DOG - RENOVARE PROPERTIES LLC	December 2024
JLW CONSTRUCTION	December 2024
A BETTER WAY ROOFING AND CONSTRTUCTION	December 2024
BIG SKY ROOFING LLC	December 2024
AIRCO - BRADY BENNETT	December 2024
DREAM TEAM ROOFING & CONSTRUCTION	December 2024
DUCK CREEK ELECTRIC	December 2024
TRIPLE PLAY HOME SERVICES	December 2024
TRIPLE PLAY HOME SERVICES	December 2024
DILLARDS M&T HEAT & AIR	December 2024
OKIE CONSTRUCTION & PLUMBING	December 2024

General Obligation Bonds

Bid Packets WW-2201	December 9, 2024
Pay Estimate #8 WC-2101	December 10, 2024
Pay Estimate #3 PC-2401	December 10, 2024
BOK Financial Invoices 2016-2024	January 1, 2025
Task Order WW-2401 NBC Well	December 17, 2024

Incident Reports – Police – by Case File Numbers

22-1316 – 22-1324	October 17, 2024
22-1326 – 22-1363	October 17, 2024
21-1177 – 22-1193	October 17, 2024 – October 18, 2024
21-1195 – 21-1207	October 18, 2024
21-1209 – 21-1225	October 18, 2024
21-1227 – 21-1256	October 18, 2024
21-1258 – 21-1287	October 18, 2024
21-1123 – 21-1175	October 18, 2024 – November 26, 2024
21-1078 – 21-1079	November 26, 2024
21-1081 – 21-1087	November 26, 2024
21-1089 – 21-1100	November 26, 2024 – November 27, 2024
21-1102 – 21-1122	November 27, 2024 – November 28, 2024
21-0001	November 28, 2024
21-1006 – 21-1036	November 28, 2024
21-1038 – 21-1046	November 28, 2024

Minutes

Board of Park Commissioners	February 26, 2024
Board of Park Commissioners	September 4, 2024
City Council	November 12, 2024
Municipal Authority	November 12, 2024
Building Commission	November 19, 2024
Planning Commission	September 3, 2024

Miscellaneous

Accounts Payable Purchase Orders and Invoices	July 1, 2023 – June 30, 2024
Bid Packet FC-2402	December 9, 2024

Payroll Records

American Funds – Group Investment Confirm List	December 2, 2024 – December 19, 2024
OkMRF – Live-Run Activity Report	November 19, 2024
Nationwide – Fund Information	December 27, 2024

Permits

Redbud Foundation Special Event Permit	December 10, 2024
Merritt Sealing Co – Contractor Surety Bond	December 2024
Water Well #13 Permit Request– DEQ	September 24, 2024
Certificate of Approval BC-2024-28	December 17, 2024

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2024-21(B)	December 6, 2024
Journal Record – Notice of Public Hearing – BC-2024-28	December 6, 2024
Journal Record – Notice of Public Hearing – BC-2024-29	December 6, 2024
Journal Record – Notice of Public Hearing – BC-2024-30	December 6, 2024
Journal Record – Notice of Public Hearing – BC-2024-31	December 6, 2024
Planning Commission Notice	December 10, 2024
Journal Record – Notice of Public Hearing – Attached Garages	December 10, 2024
Journal Record - Notice of Public Hearing – Corner Lot Setbacks	December 10, 2024
Journal Record – Notice of Public Hearing – Rezone 6523 Avondale	December 10, 2024
OKC Friday – Notice of Public Hearing – BC-2024-21(B)	December 13, 2024
OKC Friday – Notice of Public Hearing – BC-2024-28	December 13, 2024
OKC Friday - Notice of Public Hearing – BC-2024-29	December 13, 2024
OKC Friday - Notice of Public Hearing – BC-2024-30	December 13, 2024
OKC Friday - Notice of Public Hearing – BC-2024-31	December 13, 2024
Planning Commission/City Council Notice – Zoning Map	December 10, 2024
Notice – BC-2025-01	January 6, 2025
Notice – BC-2025-02	January 6, 2025

Resolutions

Resolution 1567 Disposal and Destruction of Records	December 10, 2024
Resolution 1568 Award WW-2201	December 10, 2024
Resolution 1569 Award FC-2402	December 10, 2024
Resolution 1570 ACOG Regional Safety Action Plan	December 10, 2024

S. Shane Pate II, City Manager

Date



CITY OF NICHOLS HILLS

Scott Johnston
Information Systems Manager

TO: Shane Pate, City Manager Scott
FROM: Johnston
SUBJECT: Request to Purchase TVs & Monitor
DATE: January 2, 2024

I request permission to purchase new TVs for the Public Works, Police & Fire Departments and a replacement monitor for IT. These devices will help staff stay informed of local emergency events and weather conditions. This project is listed in the 2024-2025 Capital Improvement Budget at a cost not to exceed \$1800.



CITY OF NICHOLS HILLS

Scott Johnston
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Scott Johnston
SUBJECT: Request to Purchase UPS Devices
DATE: January 2, 2024

I request permission to purchase UPS devices for the Information Systems Department. These large UPS systems cover application/data servers and network security devices. This project is listed in the 2024-2025 Capital Improvement Budget at a cost not to exceed \$2500.



CITY OF NICHOLS HILLS

Scott Johnston
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Scott Johnston
SUBJECT: Request to Purchase Computer Monitors
DATE: December 30, 2024

I request permission to purchase replacement computer monitors for the Police Department. We have six computer monitors that need replacing. This project was not listed in the 2024-2025 Capital Improvement Budget. The cost is not to exceed \$1000.

INTEROFFICE MEMORANDUM

TO: AMANDA COPELAND, ASST. CITY MANAGER
FROM: RANDY LAWRENCE
SUBJECT: ASPHALT HOTBOX
DATE: 1/8/2025

The Public Works Department would like approval to purchase a KM-8000 Asphalt Hotbox to replace our older Hotbox. The funds will come from the 2024 Street Bond Funds, not to exceed \$56,395.00.

We also ask to surplus the older KM-8000 Hotbox.

Thanks.

Public Works Department.



SQ240434 HBI 3 Ton Hot Box Reclaimer -TD City of Nichols Hills

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Ron Burnett
rburnett@nicholshills.net

Quote created: January 7, 2025

Quote expires: January 31, 2025

Quote created by: Barry McFadyen
Sales Manager

Tax Id Number:

Currency :USD

Comments from Barry McFadyen

Products & Services

SKU	Quantity	Item & Description	Unit Price	Total
HDE 3THBR-TD	1	3 TON HOTBOX RECLAIMER WITH DUMP 3 TON HOTBOX WITH DUMP	\$44,492.00	\$44,492.00
HB-102	1	Propane Tank Holder Dual Upgrade to two tanks for hot box	\$886.00	\$886.00
OTH-100	1	4 Position Tool Rack Bolt-on rack for multiple units	\$414.00	\$414.00
CYLSV100V-18-R	2	PROPANE TANK CYLINDER 100 LB VAPOR (MULTIVALVE)	\$418.00	\$836.00

One-time subtotal \$46,628.00

Total \$46,628.00

Purchase terms

Availability:

- Stock - Subject to Change
- New Build - 6-8 weeks

FOB: Kitchener, ON, Canada

Terms: Paid in Full Prior to Shipping

USD

Questions? Contact me

Barry McFadyen
Sales Manager
barry@asphalttheater.com

HEAT DESIGN EQUIPMENT INC.
1197 UNION ST.
Kitchener, ONTARIO N2H 6N6
CANADA



11/22/2024

Paul McKee
CITY OF NICHOLS HILLS
6407 Avondale Drive
Nichols Hills, OK 73116

We are pleased to quote the following for your consideration:

FALCON PATCHER 4T 2023 model w/ 25 hours, Unit # FC23006, S/N 1F9P41723PM339082.

The following Factory and Dealer Options are included in the package:

- **FALCON PATCHER 4T 2023, FALCON 4-TON ASPHALT RECYCLER**
- **30-Gallon Heated Rejuvenator**
- **Rejuvenator Spray System Honda 5.5 HP Motor**
- **Hose Reel for Rejuvenator Spray System**
- **Compactor basket 24x24**
- **Hoist with 12v winch**

Additional Details:

Total Price: \$61,485.00

Subject to all applicable taxes. If taxes listed above, Total Price is Sales plus applicable taxes

We believe the equipment as quoted will exceed your expectations. On behalf of Kirby-Smith Machinery, Inc., thank you for the opportunity to quote you this package.

Sincerely,

Timothy Hunter
Governmental Sales Rep
Kirby-Smith Machinery, Inc.
Phone: 918-438-1700
Cell: 918-210-2903
Email: thunter@kirby-smith.com

www.kirby-smith.com | 888-861-0219

**Oklahoma City * Tulsa * McAlester * Dallas * Fort Worth * Abilene * Amarillo * Lubbock
Waco * Odessa * St. Louis * Kansas City**



11/22/2024

Paul Mckee
CITY OF NICHOLS HILLS
6407 Avondale Drive
Nichols Hills, OK 73116

We are pleased to quote the following for your consideration:

FALCON PATCHER 4T 2023 model w/ 25 hours, Unit # FC23006, S/N 1F9P41723PM339082.

The following Factory and Dealer Options are included in the package:

- **FALCON PATCHER 4T 2023, FALCON 4-TON ASPHALT RECYCLER**
- **30-Gallon Heated Rejuvenator**
- **Rejuvenator Spray System Honda 5.5 HP Motor**
- **Hose Reel for Rejuvenator Spray System**
- **Compactor basket 24x24**
- **Hoist with 12v winch**

Additional Details:

Total Price: \$61,485.00

Subject to all applicable taxes. If taxes listed above, Total Price is Sales plus applicable taxes

We believe the equipment as quoted will exceed your expectations. On behalf of Kirby-Smith Machinery, Inc., thank you for the opportunity to quote you this package.

Sincerely,

Timothy Hunter
Governmental Sales Rep
Kirby-Smith Machinery, Inc.
Phone: 918-438-1700
Cell: 918-210-2903
Email: thunter@kirby-smith.com

www.kirby-smith.com | 888-861-0219

Oklahoma City * Tulsa * McAlester * Dallas * Fort Worth * Abilene * Amarillo * Lubbock
Waco * Odessa * St. Louis * Kansas City

NOTE:**PAYMENT POLICY:**

A deposit of 50% of the purchase price is required on all equipment orders.

Payment of cash, wire transfer or cashier's check for equipment is required at the time of delivery. Personal or Company checks must be deposited and the equipment will not be released until the funds clear. (7-10 days is typical)

WARNING:

Products on this quote may be labeled in accordance with California Proposition 65.

For Terms and Conditions of purchases go to: <https://crafco.com/Terms-of-Sale.pdf> <https://crafco.com/Terms.pdf>

Quantities may be limited at CrafcO's discretion.

Pricing and availability are subject to change without notice.

Pricing does not include applicable taxes. Tax exemption forms must be on file prior to invoicing. Unpaid sales tax will be reported to State and Local tax authorities. Extension is net after terms.

FOB DEFINITIONS:

PPA- Delivered; freight included.

PPD- Delivered; freight separate.

Pavement Preservation Products Restocking Policy**RETURN POLICY**

Crafco will only accept the return of products that have been authorized in writing in advance, and proof of purchase is required. Not all purchases are returnable. This is a Return Policy for non-warranty claims. Refer to the product data sheet for information about warranty and claims for warranty reimbursement.

All returns are subject to restocking fees.

All products returned must be in the original packaging and be in good and salable condition.

Crafco reserves the right to charge repackaging fees in addition to restocking fees.

The customer is responsible for all shipping costs of returned products.

Request information on the acceptability for returns for any specific product when ordering.

Non-Returnable Products

Not all products are returnable. Products that have a shelf life or are considered made to order, or special order may not be returned.

No used parts may be returned and any part or product that is non-standard or obsolete is not returnable.

Product	Return Status
Athletic Surfacing Products, Cure & Commercial Liquids, Equipment, Geocomposites, Paint, Sealcoat, and Silicone	Non-Returnable

Restocking Fees

All returnable products have a restocking fee if returned.

Product	Restocking Fee
Parts	15% of part purchase price
All Other Products	25% of product purchase price

How to Return an Item

1. To obtain authorization contact your customer service representative.
2. A written authorization will be faxed or emailed to you.
3. A copy of the Return Authorization must accompany the material being returned.

Customer:	CITY OF NICHOLS HILLS OK	Quote Number	BBBQ67465
Project Title:		Date	08-07-24

SALES TAX EXEMPT CERTIFICATE MUST BE PROVIDED AT THE TIME OF ORDER OR SALES TAX WILL BE ADDED TO YOUR ORDER

Part #	Description	Unit	Qty.	Retail	Quote Price	Ext. Price
Retail Total				\$51,775.00	Total	\$56,395.0000

Due to extreme market volatility, all prices and availability are subject to change without notice, all quotes to be confirmed at time of order and subject to inventory status.

COMMENTS:

Here is the Sourcewell contract quote that you requested for the KM8000.

Quote is valid for 60 days.

FOB Edmond.

Thank you for this opportunity and please let me know if there is anything else that I can help you with!

*Jul 17
8 JAN 29*



6165 W. Detroit St.
Chandler, AZ 85226
(602) 276-0406 (800) 528-8242
FAX: (480) 940-0313

QUOTE

BBBQ67465

Date Quoted 8/7/2024

EXPIRATION DATE 1/21/2025

*Due to extreme market volatility of raw materials, quotes are reviewed and revised after 30 days.
Products ordered for shipment after the expiration date on this quote will be adjusted to the price in
the quote valid at the time of the shipment.*

Quote To: Account Code: 921287

Ship To: Account Code: 921287

CITY OF NICHOLS HILLS OK

CITY OF NICHOLS HILLS OK

QUINCY COLBERT

6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6403
US

6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6403
US

Mobile:

Phone: 405-843-6637

Fax: 405-842-8409

Email:

QUINCY COLBERT

405-843-6637

Project Title:

Bid Date:

Terms: NET 30

Bid Number:

F.O.B.: COL- Customer Pickup

Project Start Date:

Ship Via: Customer p/up

Ship Before: 1/21/2025

Sales Group:

Quote Effective Dates: 11/21/2024 TO 1/21/2025

Quoted By: Chris Belford

Sales Office: 260- Chris Belford

Estimated Time to Ship After Receipt of Order: Quoted at time of order

Customer: CITY OF NICHOLS HILLS OK

Quote Number BBBQ67465

Project Title:

Date 08-07-24

**SALES TAX EXEMPT CERTIFICATE MUST BE PROVIDED AT THE TIME OF ORDER OR SALES TAX WILL BE
ADDED TO YOUR ORDER**

Part #	Description	Unit	Qty.	Retail	Quote Price	Ext. Price
KM-8000THDD-SRC	4 Ton Trailer Mount - Hydraulic Brake - Diesel - Dump	EA	1	\$36,180.0000	\$36,180.0000	\$36,180.0000
KM-SOLVENTTANK-SRC	7 Gallon Utility Solvent Tank - Mounted on Trailer	EA	1	\$470.0000	\$470.0000	\$470.0000
KM-TOOLRACK-SRC	4-6 Hole Tool Rack - Mounted on Trailer	EA	1	\$370.0000	\$370.0000	\$370.0000
KM-HOISTELECTRIC-SRC	Loading Hoist/Winch and Davit - 12V Powered-Remote	EA	1	\$3,515.0000	\$3,515.0000	\$3,515.0000
KM-EXTENDEDTRAILER4TON-SRC	Adds 2 Ft. to overall length (20' total)	EA	1	\$635.0000	\$635.0000	\$635.0000
KM-HEATEDSHOVEL-SRC	Heated Shovel Deck Platform	EA	1	\$750.0000	\$750.0000	\$750.0000
KM-30GALTACKTANK-SRC	30 Gallon Heated Tack Tank	EA	1	\$4,785.0000	\$4,785.0000	\$4,785.0000
KM-SPRAYTACKTANK-SRC	10,000 BTU Propane Burner	EA	1	\$4,690.0000	\$4,690.0000	\$4,690.0000
KM-STROBELIGHTHOTBOX-SRC	3/4 Roper Pump, Spray Wand & 5.5 HP Honda Engine	EA	1	\$380.0000	\$380.0000	\$380.0000
6008224	Hot Box LED Amber Strobe Light, Mounted & Switched	EA	1	\$0.0000	\$2,800.0000	\$2,800.0000
KM-LIGHTBAR-SRC	FREIGHT CHARGE	EA	1	\$0.0000	\$1,820.0000	\$1,820.0000
	LED Directional Arrow Board and Controller-Mounted	ea	1	\$0.0000	\$1,820.0000	\$1,820.0000



Mr. Shane Pate
City Manager
City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, OK. 73116

January 10, 2025

Re: Landscape Architectural Services:
Westminster Park
Nichols Hills, Oklahoma

Attention: Shane,

We are pleased to submit this Agreement for Professional Services concerning the project referenced above. This Agreement is by and between HFSD, Inc. (HFSD) and the City of Nichols Hills, OK. (CNH) for the community improvements listed below:

HFSD shall provide professional services on the project referenced above to the extent as described in the following Scope of Work:

PROJECT UNDERSTANDING

Based on our understanding of the project parameters and project information provided by CNH, for a new proposed Westminster Park, located at the west end of Westminster Drive, in Nichols Hills, OK. HFSD shall provide design services that include construction documentation, bidding, and construction phase observation, for the following scope items:

- Park property configurations/acquisition options/sketches
- A pedestrian sidewalk throughout park
- A natural styled playground structure (primarily wooden log construction)
- A small water feature
- Landscape Amenities (benches/site furniture)
- Perimeter Fencing (south boundary, west boundary, north boundary & east boundaries adjacent to private yards)
- Site Grading (limited to areas of this project development, and landscape berming)
- Landscape Design
- Irrigation Design
- Construction Observation (weekly)
- Construction Pre-final Punchlist & Final Punchlist

APPROACH -CONSTRUCTION DOCUMENTATION

TASK 1: Preliminary Park Property Studies: HFSD shall prepare preliminary sketches/concepts showing park property configurations, based upon the CNH acquiring addition property for the proposed park.

TASK 2: Conceptual Design: HFSD shall prepare preliminary drawings showing proposed sidewalk alignments, a small natural playground, water feature, and conceptual landscape tree massings. HFSD shall provide an Opinion of Probable Construction Cost for the work.

TASK 3: Construction Documents: Based on the approved conceptual design, HFSD will prepare construction documents for the Park Improvements. The design documents shall include project design sheets, specifications and pay quantities. HFSD shall provide an Opinion of Probable Construction Cost for the work prepared by HFSD. All front-end documents and contracts to be provided by CNH (or the City's engineer).

HFSD shall prepare construction documents to reasonably conform to applicable codes and regulations of governmental bodies having jurisdiction over the work at the time of preparation. In Construction documents, HFSD

Scott L. Howard, FASLA,
Principal

Nick C. Fairless, ASLA
Principal



shall use its best efforts to coordinate its services with CNH staff (and other design disciplines).

TASK 3: Bidding Phase: HFSD shall assist the City Engineer by providing written responses to contractor questions during the bidding process of the bid package and provide addendums as necessary (if necessary).

TASK 4: Construction Observation Phase: HFSD shall:

- Attend Project Pre-Bid meeting
- Attend Project Bid Opening
- Issue answers to Contractor RFI's
- Attend monthly progress meetings with CNH staff
- Visit the site weekly (during construction) up to (28) visits
- Prepare a Punch List
- Review Punch List Items have been completed
- Review Contractor pay apps to forward to the City Engineer for approval.
- Prepare project acceptance letter

MEETINGS

HFSD shall have meetings for coordination with CNH and site visits; scheduled approximately (up to the number of meetings/visits shown, but not to exceed) as listed above:

EXCLUSIONS TO SCOPE OF SERVICES

HFSD assumes no responsibility for the accuracy of information on the drawings provided by CNH and shall not be liable for errors or omissions therein. HFSD does not contract or administer any of the actual construction. All construction contracting and construction administration shall be by CNH. The design shall be in accordance with the state and local regulations and standards. Services by others include (not part of this proposal):

- Topography and boundary surveys.
- Design of the Cul-de-sac roadway, on-street parking, roadway drainage,
- Soil testing and/or engineering.
- Electrical power to site (to be provided by CNH)
- Existing and proposed civil site engineering (including subsurface drainage).
- Existing and proposed utility base information.
- Other types of Engineering services (electrical, mechanical, structural, etc.)
- Reproduction, Blueprinting, photographic reproduction of drawings and other documents (hard copy and electronic) furnished or prepared concerning the work of this agreement.
- Contract/Construction Administration (Project Advertisement/Notification, Contract preparation, etc.) are not a part of this proposal.
- Land Acquisition,
- Building Permit Assistance
- Construction Staking
- Construction Inspection
- Utility Research & Location
- Flow Testing

FEES

Services described in the APPROACH for DESIGN SERVICES shall be provided as shown below, according to the terms and conditions in Appendix A attached and is incorporated and made part of this Agreement by reference. Payment requests will be sent during the Construction Document Phase, Bid Phase and Construction Phase of work.

Scott L. Howard, FASLA,
Principal

Nick C. Fairless, ASLA
Principal



FEE SCHEDULE

• Task 1- Preliminary Park Property Studies	\$ 12,000.00
• Task 2- Conceptual Design	\$ 26,600.00
• Task 3- Construction Documents Phase	\$ 38,000.00
• Task 4- Bid Phase	\$ 6,000.00
• Task 5- Construction Administration/Observation	\$ 14,000.00
Sub-Total	\$ 96,600.00
Sub-Consultants (Water Feature/Elec./Structural)	\$ 10,000.00
Combined Total	\$ 106,600.00

EFFORT

If CNH changes the scope of work, then additional fees shall be negotiated the for additional design work.

REIMBURSABLE COSTS

HFSD's expenses including mileage, photography, and overnight postage are shown in the Fee for Professional Services. Reimbursable expenses not included in the Fee for Professional Services are listed below. HFSD shall be compensated for these reimbursable expenses at 1.00% cost if directed by CNH

- Reproduction at a rate of 1.00% for reproduction as directed by CNH is not included in the Fee for Professional Services.
- Travel including lodging, mileage (@ \$.625/mile), meals, car rentals, and out-of-pocket expenses for all out-of-town travel.
- Additional Site Visits/Meetings shall be billable at a standard rate of \$205/hr.

We would be pleased to answer questions you may have or to clarify the various points in the APPROACH. If this Agreement meets with your approval, please sign below and return one copy for our files.

Sincerely,
HFSD Inc.

A handwritten signature in black ink, appearing to read 'Scott L. Howard', is written over a horizontal line.

Scott L. Howard, FASLA Principal / President

Approved and Accepted by the City of Nichols Hills, Oklahoma on _____, 2025

ATTEST:

Mayor

City Clerk

Reviewed for form and legality.

City Attorney

Scott L. Howard, FASLA,
Principal

Nick C. Fairless, ASLA
Principal



APPENDIX A

Appended to and part of Agreement for Professional Services between HFSD, Inc. and the City of Nichols Hills, OK. (CNH), dated January 10, 2025

FEES FOR PROFESSIONAL SERVICES

Services outlined under the APPROACH shall be provided to the fixed sum stipulated in the agreement for Professional Services.

ADDITIONAL SERVICES

Additional Services shall be provided on a time basis computed at an hourly rate of as follows:

Principal	\$ 205.00
Senior Landscape Architect	\$ 185.00
Senior Landscape Design Associate	\$ 165.00

Additional Services include but are not limited to:

- Revisions and changes to approved drawings and the preparation of alternates or deductive change orders requested by the CNH.
- Additional meetings or site visits.

STATEMENTS

Fees for Professional Services shall be billed monthly for progress payment based upon percentage of work complete. Reimbursable Costs shall be billed with fee invoices.

ACCOUNTS

Accounts are payable net 30 days from date of invoice at our office in Oklahoma City, Oklahoma. HFSD will apply a service charge of one and a half percent (1.5%) of an invoice amount per month or portion of a month to all accounts not paid within 30 days of invoice date.

OWNERSHIP OF DOCUMENTS

Original drawings and other documents shall be the property of HFSD. HFSD will furnish one reproducible set of final documents to CNH upon request.

CREDITS / ACKNOWLEDGMENTS

HFSD shall be given proper credit and acknowledgments for all services rendered including, but not limited to design.

FORCE MAJEURE

HFSD shall not be responsible for any delay in the performance or progress of the work, or liable for any costs or damages sustained by CNH resulting from such delay, caused by any act or neglect of CNH or CNH's representative, or by any third person acting as the agent, servant or employee of CNH or by changes ordered in the work or because of compliance with any order or request of any federal, state or municipal government authority or any person purporting to act there for, or by acts of declared or undeclared war or by public disorder, riot or civil commotion, or by any other cause beyond the control and without the fault or negligence of HFSD. In case of any such delay, HFSD shall continue with due diligence to alleviate such delay and continue the performance of all obligations under this Agreement. The time during which HFSD is delayed in the performance of the work, shall be added to the time for completion of its services to the extent such time is specified in this Agreement. All additional costs or damages resulting from any delay in the performance or progress of the work caused by any act or neglect of CNH, its agents or representatives, shall be borne entirely by CNH. All additional costs or damages resulting from any delay in the performance or progress of the work caused by any act or neglect of HFSD, its agents or representatives, shall be borne entirely by HFSD.

ARBITRATION

Any controversy or claim arising out of or relating to the formation, interpretation, application, enforceability, or breach of this Agreement, including disputes about which persons or entities may be liable hereunder, shall be settled by arbitration at Oklahoma City, Oklahoma according to the rules of the American Arbitration Association, and judgment upon any award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The prevailing party in any such arbitration shall be entitled to cover arbitration costs and reasonable attorneys fees, as determined by the arbitrator(s), in addition to any other relief available.

LAW

This Agreement shall be interpreted and enforced according to the laws of the State of Oklahoma.

Scott L. Howard, FASLA,
Principal

Nick C. Fairless, ASLA
Principal



TERMINATION

It is understood that services may be terminated upon 10 days written notice for good reason by either party. In this event, HFSD shall be compensated for all work performed before date of termination at the rates set forth in this Agreement.

LIMITATION OF PLANT MATERIAL LIABILITY

HFSD has neither control over nor responsibility for the condition, viability, or maintenance of plant material identified in the contract documents, and accordingly, disclaims all warranties and conditions, either express, implied, or statutory, including, but not limited to, any (if any) implied warranties or conditions of merchantability, of fitness for a particular purpose, of lack of disease or defect, and of lack of negligence. Responsibility and liability for the performance of plant material, whether arising in contract, tort, statute, or otherwise, and for any loss, damage, maintenance, cost or expense, whether direct or consequential (including but not limited to legal costs) arising out of or in connection with plant material is expressly disclaimed; provided that HFSD shall exercise its due diligence to avoid the specification of plant materials that are harmful/hazardous to the public and/or domestic pets, and provided further that HFSD shall specify plant materials that are suitable/adaptable for the climatic region for the Central Oklahoma area.

DESIGN WITHOUT CONSTRUCTION OBSERVATION SERVICES

If HFSD does not provide construction observation or review of the Contractor's performance or any other construction phase services, and that such services are provided by CNH. CNH assumes all responsibility for interpretation of the Contract Documents and for construction observation and supervision and waives any claims against HFSD that may be in any way connected to the landscape architectural scope of services.

In addition, CNH agrees, to the fullest extent permitted by law, to indemnify and hold HFSD harmless from any loss, claim or cost, including reasonable attorney's fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from modification, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct to HFSD.

Initial _____

Scott L. Howard, FASLA,
Principal

Nick C. Fairless, ASLA
Principal

INTEROFFICE MEMORANDUM

TO: SHANE PATE, CITY MANAGER

FROM: STEVEN COX, POLICE CHIEF

SUBJECT: VEHICLE PURCHASE

DATE: 01/01/2025

CC: AMANDA COPELAND, ASSISTANT CITY MANAGER

The police department is requesting permission to purchase 2 Ford Police Interceptor Utility patrol vehicles. They will be purchased and upfitted under Oklahoma State Contract pricing (SW035) using bond funds. Total combined price for the 2 vehicles will not exceed \$150,000.

City Council Item Report

MEETING DATE

January 14, 2025

AGENDA ITEM # 9.a

Authorizing Oklahoma City Memorial Marathon to install approximately 65 banners within the city limits of the City of Nichols Hills between April 15, 2025 and April 29, 2025.

ATTACHMENTS

1. Nichols Hills Banner Application



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed _____

Fee receipt # _____

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set out in Sec. 38-33 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Oklahoma City Memorial Marathon

Primary contact: Lynne Porter

Mailing address: PO Box 323, Oklahoma City, OK 73101

Telephone number(s): 405-761-3737

Email address(es): lp@okcnm.org

What is the purpose of the banners? To promote the OKC Memorial Marathon and honor the victims of the bombing.

When do you propose to hang the banners and for how long? April 15-29, 2025

How many banners do you propose to hang? Approximately 65

What is the size of the banners? 30 x 72 inches

Where do you propose to hang the banners? We run through Nichols Hills twice. 1) West of Wilshire starting at North Olie to Nichols Rd, then north on Nichols Rd. to Kenilworth. 2) East on Grand Blvd. starting at Greystone to NW 63rd.

Contractor's name and contact information (unless City is to hang banners): OG&E- Lance Halverson 405-553-5539

Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-33 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) that hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 5th day of December, 2024.

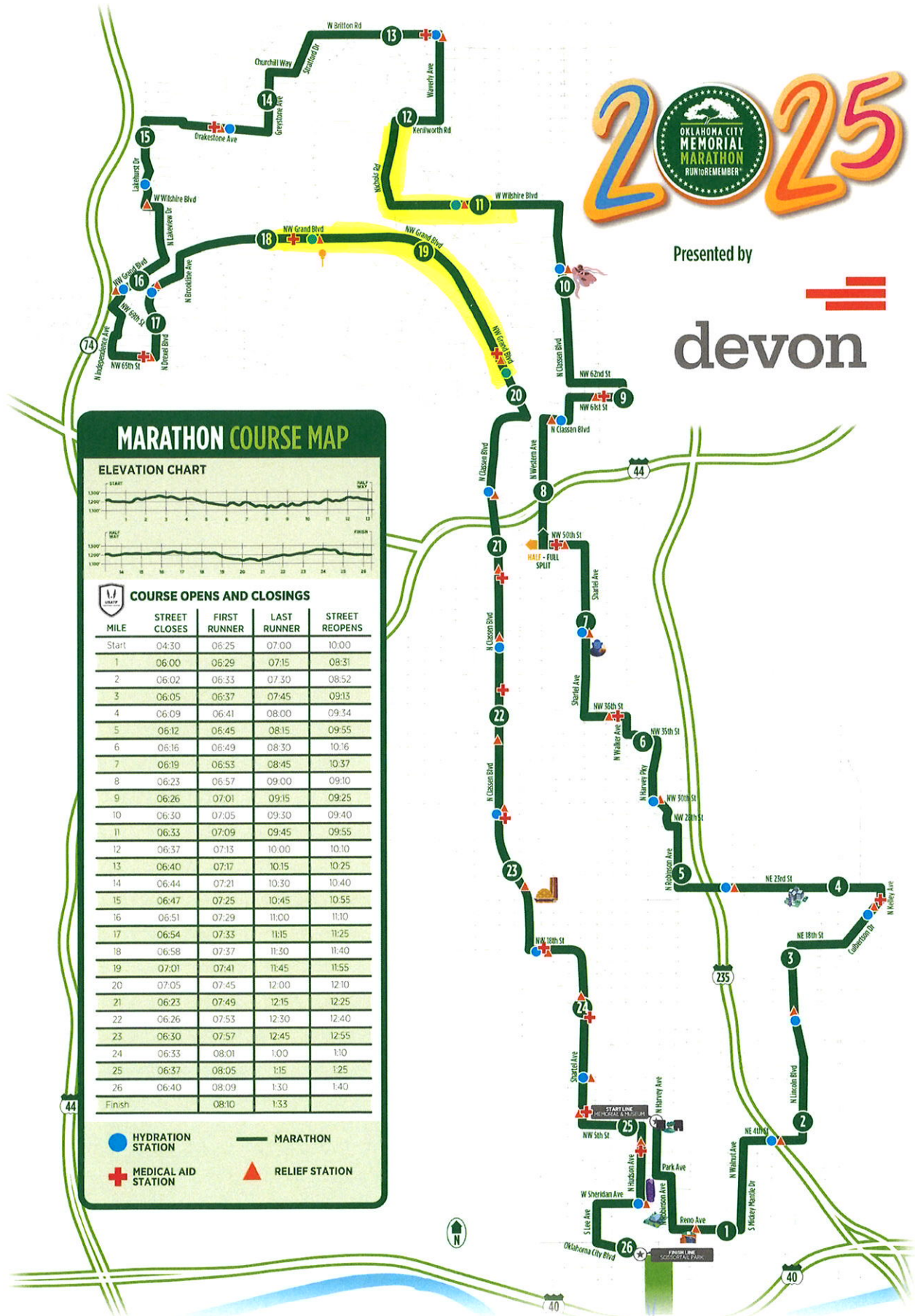
Signature: Lynne Porter

Print applicant's full legal name: Lynne Porter

Print signatory party's title if applicant is a legal entity: Marathon General Manager



Presented by





IN MEMORY OF

**Lucio
Aleman Jr.**



LAST WEEKEND IN APRIL
okcMarathon.com

City Council Item Report

MEETING DATE

January 14, 2025

AGENDA ITEM # 9.b

A Revocable Permit issued to the Oklahoma City Memorial Marathon Foundation for the purpose of the Oklahoma City Memorial Marathon on April 27, 2025.

ATTACHMENTS

1. NH - National Memorial Marathon 2025 Special Permit 12.11.24-2.1
2. Nichols Hills Permit Application



City of Nichols Hills, Oklahoma
Special Event Permit – Outdoor Special Event

This Special Event Permit – Outdoor Special Event is made and entered into by the City of Nichols Hills, Oklahoma, a municipal corporation, (the “City”) acting by and through its Mayor and City Council, and **Oklahoma City Memorial Foundation**, an Oklahoma not-for-profit corporation, (“Permittee”) on the date indicated below.

Permittee filed an Application for Outdoor Special Event Permit with the City. The City hereby approves that Application and grants this Permit to Permittee subject to the requirements set out in this Permit.

1. Event information. This Special Event Permit – Outdoor Special Event is for the following Event: **Oklahoma City Memorial Marathon**

Specific information about the Event and requirements for it are set out in Attachment A.

2. Grant of Permit. The City hereby grants Permittee this Permit for the event described in Section 1 (the “Event”), allowing Permittee access to the Event Site to set up, operate, and restore the Event during the Event Term stated in Section 1. Unless otherwise agreed in this Permit, Permittee will plan, promote, organize, present, and manage the Event at its sole cost and expense. Permittee warrants and represents that it can fulfill all of its obligations under this Permit. As further consideration for granting this Permit, Permittee will identify the City as a sponsor of the Event and provide the City with recognition in all marketing efforts for the Event if so requested by the City.

3. Regulation of the Event. To ensure the public health, safety, and welfare, and to maintain high quality standards for the Event, Permittee will regulate and appropriately limit activities during the Event, including (as applicable) all temporary exhibits, entertainment, concession vendors, and promotional activities. Permittee must ensure that the Event is conducted in a safe, supervised manner. Permittee acknowledges that the Event subject to applicable laws, rules, and regulations, including the Nichols Hills City Code. Permittee will not make, allow or suggest any use of the Event Site that is contrary to such laws, rules, and regulations.

4. Representatives, Event Liaisons. The parties have each designated an Event Liaison as indicated in Section 1. The Event Liaisons will coordinate and communication regarding all aspects of and issues related to the Event, including the interactions provided for in this Permit.

5. Vendor approvals. Permittee’s vendors for the Event must obtain all necessary approvals from the City that are required to participate in the Event, including contractor registrations, food vendor permits, alcoholic beverage permits, and Fire Marshall approval.

6. Event marketing. Permittee Liaison and the City Liaison will coordinate Event marketing and promotions. Permittee may not use the City's seal in marketing or promoting the Event without the City Liaison's prior approval.

7. Event staff and volunteers.

A. *General requirements for staff and volunteers.* Permittee must provide sufficient staff and/or volunteers to monitor, facilitate, and control the Event. Permittee must ensure that each such person has the appropriate training, equipment, certifications or other resources as needed to ensure that such person's role for the Event can be successfully and properly performed as required by this Permit.

B. *City Police.* If required by the City Liaison, Permittee will also coordinate with the City to ensure that an appropriate number of City Police officers are on site during the Event. Permittee will pay the cost for any off-duty City Police officer(s) who work at the Event.

C. *Releases.* Permittee will ensure that all adult volunteers read and sign a Volunteer Acknowledgement and Release (in a form acceptable to the City Liaison) before the Event, acknowledging the possible risks associated with participation in the event and release both Permittee and the City from any liability associated with participating in the Event. before working at the Event. No person under the age of 18 years old may serve as a volunteer without the written approval of that person's parent or legal guardian. Permittee will maintain copies of all required Volunteer Acknowledgement and Release forms and provide them to the City Liaison on request.

8. Event setup and amenities.

A. *Temporary Improvements.* At its sole risk and expense, Permittee may install and maintain improvements within the Event Site during the Event Term. The City reserves the right to retain possession or any improvements left in the Event Site after the expiration or termination of this Permit.

B. *Portable restrooms.* At its sole cost and expense, Permittee must provide portable restrooms at the Event Site in the number and to be placed as set out on the Event Site Plan attached as Attachment B or as otherwise required by the City Liaison. Of the portable restrooms provided, at least 15% must be Americans with Disabilities (ADA) compliant. Portable restrooms must be placed on paved surfaces (excluding sidewalks).

C. *Potable water.* Permittee is responsible for potable water (including the cost of such water) brought to the Event Site, if any.

D. *Temporary electrical service.* Permittee is responsible for temporary electric service (including the cost of such service) brought to the Event Site, if any. Any such service must be installed by a licensed electrical contractor registered with the City pursuant to a Permit issued by the City.

E. *Concession trucks or trailers.* Permittee must ensure that any concession trucks or

trailers are placed as indicated on the Event Site Plan, to be placed on paved surfaces (excluding sidewalks) unless otherwise approved by the City. If the City approves any such truck or trailer to be placed on a non-paved surface, Permittee must ensure that planking or plywood is placed for proper weight distribution under the truck or trailer.

F. *Tent stakes.* If required for the Event, Permittee must use water barrels, sand bags or cement blocks to secure tents or other temporary structures at the Event Site. Permittee may use tent stakes only with the City Liaison's prior approval. If approved to use tent stakes, Permittee must call OKIE811 to arrange an underground utility location and must notify the City Liaison in advance of the time such staking will take place so that the City Liaison may be onsite to monitor the staking.

9. Event conduct regulations. Permittee must comply and must take reasonable steps to ensure that the Event attendees, Permittee's vendors, staff, and volunteers (collectively, "Event Participants") comply with the following regulations, as applicable to the Event:

A. *Interference with traffic.* It is unlawful for any person to disrupt, block, obstruct or interfere with pedestrian or vehicular traffic except as permitted and controlled by the Chief of Police or as allowed in the Traffic Control Plan.

B. *Procession routes.* Any procession may proceed only on the route approved as shown on the Event Site Plan attached as Attachment B, with Police escort to ensure safety for all Event Participants and the public.

C. *Damage to Public Property; placing signs.* It is unlawful to remove, deface, damage, or otherwise injure any public property, including hanging, attaching or placing signs, flags, placards or any other object of any kind on public property (including trees and landscaping) unless approved in advance by the Director of Public Works.

D. *No trespassing on private property.* It is unlawful during to enter onto private property without prior written permission from the property owner.

E. *Compliance with noise ordinances.* The Event must comply with the City's noise ordinances which prohibit the making of any loud or unusual noises that disturb the peace and quiet of the City or any part of it.

F. *No smoking.* Smoking (including the use of tobacco products and vapor products) is prohibited at the Event.

G. *Alcohol control.* The Event must comply with applicable laws regarding the sale and consumption of alcoholic beverages at the Event Site. Any alcohol sold at the Event may not leave the Event Site. Glass containers are prohibited.

H. *Compliance with City directions.* Permittee and all Event Participants must comply with lawful directions or instructions by the City Manager, the Chief of Police, the Fire Chief, the Director of Public Works, the City Liaison, and their designees, with respect to security, public

safety, traffic control, traffic barricades, pedestrian matters, fire safety, and all related matters or directions or instructions set forth on any sign posted by the City for or in connection with the event.

I. *Compliance with Park Rules.* Permittee and all Event Participants must abide by City Park Rules if the Event is held in a City Park and may not interfere with the intended use of the park or interrupt the reasonable use and enjoyment of the park by nonparticipants unless the City authorizes closure of the Park for the Event.

J. *Compliance with laws.* Permittee and all Event Participants must abide by and will be subject to all local, state, and federal laws, ordinances, and regulations and any directions given by a law enforcement officer.

10. Traffic Control. If required by the City as indicated above, Permittee must comply with the Traffic Control Plan attached to this Permit as Attachment C. Specifically, Permittee is authorized to limit motor vehicle access to the Event Site by the placement of traffic control devices, volunteers, and Police personnel as set out in the Traffic Control Plan. Permittee must implement such traffic control measures and limit vehicular access to the Event Site as set out in the Traffic Control Plan. Any barricades used for the Event must be official-type barricades and must be placed properly by a licensed vendor as set out in the Traffic Control Plan.

11. Parking. Event parking is allowed only in designated areas as shown on the Traffic Control Plan. If a Traffic Control Plan is not required by this Permit, parking will be allowed only as directed by the Chief of Police. Permittee must instruct those volunteers or security personnel retained by Permittee to enforce the parking requirements set out in this Permit and in the City Code.

12. Event Fees. Any fees charged by Permittee or its concession vendors to Event Participants must be reasonable and not exceed market tolerance. Permittee Liaison must respond to any concerns or questions raised by the City Liaison regarding Event fees.

13. Report of accidents. Permittee must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Event as soon as reasonably practicable to the City Manager, the City Liaison, the Police Chief or the Fire Chief.

14. Event Site restoration; clean up; Waste Plan. If required by the City as indicated above, Permittee must comply with the plan for control and cleanup of waste generated by the Event pursuant to the Waste Plan attached as Attachment D. Whether a Waste Plan is required or not, Permittee must restore all of the Event Site to the condition existing prior to the Event during the Event Term (or within 12 hours if the Permit is revoked). Permittee must dismantle and remove any improvements and must clean up all trash and debris from the Event Site generated by the Event. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

15. Damage to City property. Permittee assumes full responsibility for ensuring the

protection of all City property within the Event Site, including streets, sidewalks, trees, plants, shrubs, buildings, and grass areas on which vehicles are improperly parked. Any damage that may occur to City property as a result of the Event will be Permittee's responsibility to repair, excluding normal wear and tear as determined by the Director of Public Works or his designee. Permittee must timely repair any such damage and restore the City's property to the condition existing prior to the Event within a reasonable time agreeable to the City Liaison. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

16. Indemnification. Permitted must, at its cost and expense, indemnify, save, hold harmless, and defend the City, its officials, boards, commissions, agents, consultants, and employees against any and all claims, suits, causes of action, demands, penalties, liabilities, proceedings or judgments for damages or equitable relief filed by third parties, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, resulting from or arising out of any defect of the Event or from the maintenance, operation or conduct of the Event by Permittee, its agents or employees or its invitees, attendees, vendors or licensees. This Section will survive termination or expiration of this Permit and is binding on Permittee, its representatives, successors, and assigns.

17. Taxes. Permittee must pay all taxes or other fees assessed on the Event Site or related to the Event and must deliver sufficient receipts or other evidence of payment to the City Liaison within 20 days after the Event Term.

18. Insurance. If required by the Chief of Police as indicated above, Permittee must file with the City Clerk a certificate of insurance providing general liability and vehicle liability coverage for the Event in amounts determined by the Chief of Police. The City must be made an additional insured under such policy and such insurance must be in effect during the Event Term. Permittee must provide employers' liability insurance and workers' compensation insurance as required by Oklahoma law.

19. Notice of the Event.

A. *Notice to businesses and residences.* At least 24 hours prior to the start of the Event, Permittee must make a reasonable effort to notify the businesses and residences located in proximity of the Event Site, including all adjoining property owners in all directions from the Event Site. A copy of any flyer or handout used in making such notifications must be provided to the City Liaison at least 24 hours prior to the start of the Event.

B. *Signs for Park closures.* If a City Park is to be closed for the Event, Permittee must install a temporary sign(s) at the Event Site notifying the public of such closure. The number, placement, and content of such sign(s) must be approved in advance by the City Liaison.

20. Emergency or inclement weather. If an emergency or inclement weather threatens to prevent the Event, either party will so notify the other. In such case, the parties may reschedule the Event at such time as the parties mutually agree. An alternate date for the Event must be

determined within 14 calendar days after the cancellation. Cancellation of the Event will be without cost or liability to the City.

21. Permit revocation. This Permit may be revoked by the City Manager or the Chief of Police (or either of their designees) when in their discretion any of the following grounds for revocation are found: (1) fraud, misrepresentation or any false statement contained in the application for this Permit; (2) prior to the date scheduled for the Event, a change in the conditions that supported the Chief of Police's determination to grant the Permit such that the Permit would not have been granted, including a change in conditions that raises concerns related to public safety at the Event; (3) the Event is conducted in any unlawful manner or in such a manner as to constitute a breach of the peace; or (4) the Permittee fails to comply with the terms and conditions of this Permit. Upon revocation, the Permittee must immediately terminate the Event and cease its occupation and use of the Event Site. Failure to do so will constitute trespass on public property. Revocation for cause will constitute grounds for denial of Permittee's subsequent permit requests.

22. Rights of the City and public utilities as to public ways. This Permit is subject to and subordinate to the City's right to construct, operate, and maintain the public ways in the City and to the right of any public utility holding a franchise from the City to use the public ways. Permittee must fully cooperate with the City and utility service providers using the public ways.

23. Assignment. Permittee may not transfer or assign this Permit in any way without the City Council's prior written consent.

24. Enforcement actions by law enforcement and the City. Nothing in this Permit prohibits a law enforcement officer from issuing a command to disperse in the event of a riot, breach of the peace, disorderly conduct or other unlawful assembly. Nothing in this Permit precludes the City from enforcing applicable laws, rules, regulations, including the Nichols Hills City Code.

25. No discrimination. Permittee covenants and agrees that it will not (and that it will not allow its vendors, employees or volunteers for the Event to) discriminate upon the basis of race, color, creed, national origin, religion or politics in conducting any aspect of the Event.

26. Waiver. The City may waive any breach of this Permit by Permittee. However, any waiver will not constitute a continuing waiver of such breach or similar breaches of this Permit. Further, the City may subsequently require Permittee to comply with any previously waived breach.

27. Notices. All Notices or other communications required by this Permit must be sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment). Notices to the parties must be addressed as set out in Attachment A.

29. Authority. Permittee represents and warrants to the City that: (1) it has full authority and power to enter into and perform its obligations under this Permit; (2) that the person executing this Permit is fully empowered to do so; and (3) that no consent or authorization is necessary from any

third party. The City may request that Permittee provide evidence of authority of the person executing this Permit on Permittee's behalf.

Approved and accepted on this 14th day of January, 2025 by:

Permittee:

Oklahoma City Memorial Foundation,
an Oklahoma not-for-profit corporation

By: _____

Printed Name: _____

Title: _____

Acknowledgement

State of Oklahoma)
) SS

County of Oklahoma)

This instrument was acknowledged before me on _____, 202__,
by _____, _____ as _____ of Oklahoma City Memorial
Foundation, an Oklahoma not-for-profit corporation.

Notary Public

My commission expires:

My commission number:

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of January, 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

**Attachment A to Special Event Permit
Event Information and Specific Requirements**

Name of the Event: 25th Annual Oklahoma City Memorial Marathon

Date(s) of the Event: Sunday April 27, 2025 (Marathon, Relay, and Half-Marathon Start: 6:30 am, end at 1:30 pm)

Event Term:

Starting time (including set-up time): Sunday April 27, 2025, 6:25 am

End time (including clean-up time): Sunday, April 27, 2025, 1:30 pm

Event Route / Site: See Attachment B.

A map and site plan (the “Event Site Plan”) showing the Event Route / Site (“Event Site”) is attached to this Permit as Attachment B.

Insurance requirement.

- X ☐ Insurance is required in the amount of **\$1,000,000** dollars per occurrence. See Section 18 below.
☐ Insurance is not required.

Traffic Control Plan requirement.

- ☐ A Traffic Control Plan is required. See Section 10 below and Attachment C.
☐ A Traffic Control Plan is not required

Waste Plan requirement.

- ☐ A Waste Plan is required. See Section 14 below and Attachment D.
☐ A Waste Plan is not required.

Event Liaisons:

City Liaison: Chief Steven Cox, Nichols Hills Chief of Police

Permittee Liaison: Lynne Porter, Marathon General Manager

Addresses for Notices:

Notices to the City must be addressed as follows:

City of Nichols Hills, Oklahoma
6407 Avondale Drive
Nichols Hills, OK 73116
Attention: City Manager
Email Address: spate@nicholshills.net

And

Attention: Steven Cox (City Liaison)
Email Address: scox@nicholshills.net

Notices to Permittee must be addressed as follows:

Oklahoma City National Memorial Foundation
620 N. Harvey Avenue
Oklahoma City, OK 73102
Attention: Lynne Porter (Permittee Liaison)
Email Address: lp@okcnm.org
Cell Phone: 405-761-3737

**Attachment B to Special Event Permit
Event Site Plan**

[Event information and Site Plan follows]



This year, the 25th Annual Oklahoma City Memorial Marathon will take place over two days, April 26-27, 2025. The Oklahoma City Memorial Marathon is the largest fundraiser for the Oklahoma City National Memorial & Museum. It is a USATF sanctioned event, and each race is certified accordingly. We could not put on this race without the support of the City of Nichols Hills, and we invite you to join us in the *Run to Remember*.

Date/Time of Events

Saturday, April 26, 2025

Memorial 5k Start: 7:00am

Senior Marathon Start: 8:00am

Kids Marathon Start: 9:00am

Sunday, April 27, 2025 (This is the date that will impact Nichols Hills)

Marathon, Half Marathon and Quarter Marathon

Start: 6:30am

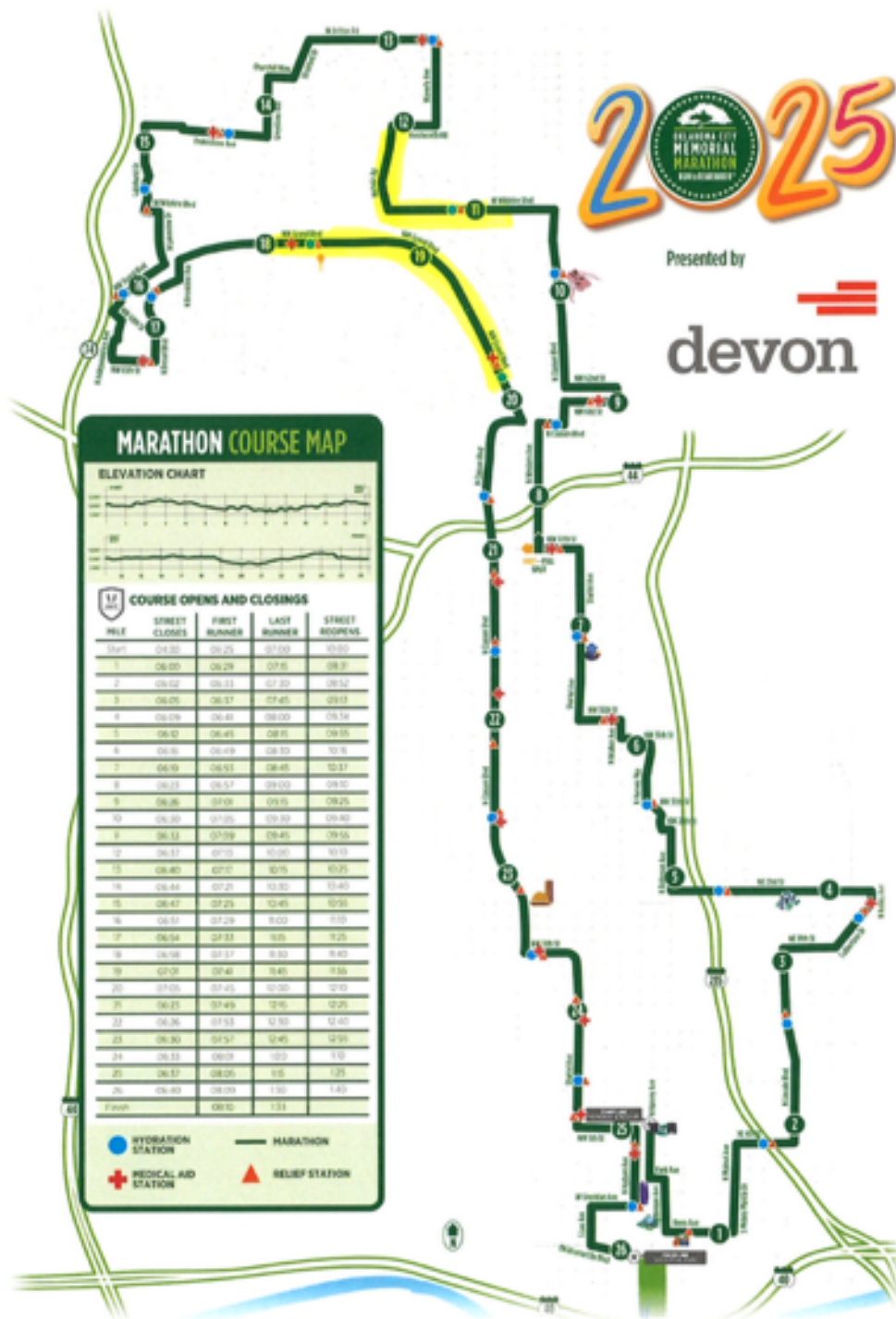
End: 1:30pm

The Marathon course will remain the same as 2024's race. I have attached the course map which shows the approximate times of all street closures and the streets that participants will be running through in Nichols Hills. Capt. George with the Oklahoma City Police Department handles all traffic

and safety matters. She works closely with the Nichols Hills Police Department and Action Safety Supply Co. to ensure a safe and secure environment.

We have retired the Relay, so we will no longer have a Relay Stop or bus transportation going through Nichols Hills. We expect approximately 2,500 marathoners to participate on April 27. We partner with the Oklahoma Environmental Management Authority (OEMA) to handle waste collection and to make sure all roads and surrounding areas are free of debris post-race. We also have a Zero Waste team who handle items that are compostable or recyclable.

We appreciate all that the City of Nichols Hills does to help us host a safe and exciting weekend for the runners and spectators.



**Attachment C to Special Event Permit
Traffic Control Plan**

[Traffic Control Plan (if required) follows]

**Attachment D to Special Event Permit
Waste Plan**

[Waste Plan (if required) follows]



City of Nichols Hills, Oklahoma
Special Event Permit – Outdoor Special Event

This Special Event Permit – Outdoor Special Event is made and entered into by the City of Nichols Hills, Oklahoma, a municipal corporation, (the “City”) acting by and through its Mayor and City Council, and Oklahoma City Memorial Foundation a Non-Profit, (“Permittee”) on the date indicated below.

Permittee filed an Application for Outdoor Special Event Permit with the City. The City hereby approves that Application and grants this Permit to Permittee subject to the requirements set out in this Permit.

1. Event information. This Special Event Permit – Outdoor Special Event is for the following Event: Oklahoma City Memorial Marathon

Specific information about the Event and requirements for it are set out in Attachment A.

2. Grant of Permit. The City hereby grants Permittee this Permit for the event described in Section 1 (the “Event”), allowing Permittee access to the Event Site to set up, operate, and restore the Event during the Event Term stated in Section 1. Unless otherwise agreed in this Permit, Permittee will plan, promote, organize, present, and manage the Event at its sole cost and expense. Permittee warrants and represents that it can fulfill all of its obligations under this Permit. As further consideration for granting this Permit, Permittee will identify the City as a sponsor of the Event and provide the City with recognition in all marketing efforts for the Event if so requested by the City.

3. Regulation of the Event. To ensure the public health, safety, and welfare, and to maintain high quality standards for the Event, Permittee will regulate and appropriately limit activities during the Event, including (as applicable) all temporary exhibits, entertainment, concession vendors, and promotional activities. Permittee must ensure that the Event is conducted in a safe, supervised manner. Permittee acknowledges that the Event is subject to applicable laws, rules, and regulations, including the Nichols Hills City Code. Permittee will not make, allow or suggest any use of the Event Site that is contrary to such laws, rules, and regulations.

4. Representatives, Event Liaisons. The parties have each designated an Event Liaison as indicated in Section 1. The Event Liaisons will coordinate and communication regarding all aspects of and issues related to the Event, including the interactions provided for in this Permit.

5. Vendor approvals. Permittee’s vendors for the Event must obtain all necessary approvals from the City that are required to participate in the Event, including contractor registrations, food vendor permits, alcoholic beverage permits, and Fire Marshall approval.

6. Event marketing. Permittee Liaison and the City Liaison will coordinate Event marketing and promotions. Permittee may not use the City's seal in marketing or promoting the Event without the City Liaison's prior approval.

7. Event staff and volunteers.

A. *General requirements for staff and volunteers.* Permittee must provide sufficient staff and/or volunteers to monitor, facilitate, and control the Event. Permittee must ensure that each such person has the appropriate training, equipment, certifications or other resources as needed to ensure that such person's role for the Event can be successfully and properly performed as required by this Permit.

B. *City Police.* If required by the City Liaison, Permittee will also coordinate with the City to ensure that an appropriate number of City Police officers are on site during the Event. Permittee will pay the cost for any off-duty City Police officer(s) who work at the Event.

C. *Releases.* Permittee will ensure that all adult volunteers read and sign a Volunteer Acknowledgement and Release (in a form acceptable to the City Liaison) before the Event, acknowledging the possible risks associated with participation in the event and release both Permittee and the City from any liability associated with participating in the Event. before working at the Event. No person under the age of 18 years old may serve as a volunteer without the written approval of that person's parent or legal guardian. Permittee will maintain copies of all required Volunteer Acknowledgement and Release forms and provide them to the City Liaison on request.

8. Event setup and amenities.

A. *Temporary Improvements.* At its sole risk and expense, Permittee may install and maintain improvements within the Event Site during the Event Term. The City reserves the right to retain possession or any improvements left in the Event Site after the expiration or termination of this Permit.

B. *Portable restrooms.* At its sole cost and expense, Permittee must provide portable restrooms at the Event Site in the number and to be placed as set out on the Event Site Plan attached as Attachment B or as otherwise required by the City Liaison. Of the portable restrooms provided, at least 15% must be Americans with Disabilities (ADA) compliant. Portable restrooms must be placed on paved surfaces (excluding sidewalks).

C. *Potable water.* Permittee is responsible for potable water (including the cost of such water) brought to the Event Site, if any.

D. *Temporary electrical service.* Permittee is responsible for temporary electric service (including the cost of such service) brought to the Event Site, if any. Any such service must be installed by a licensed electrical contractor registered with the City pursuant to a Permit issued by the City.

E. *Concession trucks or trailers.* Permittee must ensure that any concession trucks or

trailers are placed as indicated on the Event Site Plan, to be placed on paved surfaces (excluding sidewalks) unless otherwise approved by the City. If the City approves any such truck or trailer to be placed on a non-paved surface, Permittee must ensure that planking or plywood is placed for proper weight distribution under the truck or trailer.

F. *Tent stakes.* If required for the Event, Permittee must use water barrels, sand bags or cement blocks to secure tents or other temporary structures at the Event Site. Permittee may use tent stakes only with the City Liaison's prior approval. If approved to use tent stakes, Permittee must call OKIE811 to arrange an underground utility location and must notify the City Liaison in advance of the time such staking will take place so that the City Liaison may be onsite to monitor the staking.

9. Event conduct regulations. Permittee must comply and must take reasonable steps to ensure that the Event attendees, Permittee's vendors, staff, and volunteers (collectively, "Event Participants") comply with the following regulations, as applicable to the Event:

A. *Interference with traffic.* It is unlawful for any person to disrupt, block, obstruct or interfere with pedestrian or vehicular traffic except as permitted and controlled by the Chief of Police or as allowed in the Traffic Control Plan.

B. *Procession routes.* Any procession may proceed only on the route approved as shown on the Event Site Plan attached as Attachment B, with Police escort to ensure safety for all Event Participants and the public.

C. *Damage to Public Property; placing signs.* It is unlawful to remove, deface, damage, or otherwise injure any public property, including hanging, attaching or placing signs, flags, placards or any other object of any kind on public property (including trees and landscaping) unless approved in advance by the Director of Public Works.

D. *No trespassing on private property.* It is unlawful during to enter onto private property without prior written permission from the property owner.

E. *Compliance with noise ordinances.* The Event must comply with the City's noise ordinances which prohibit the making of any loud or unusual noises that disturb the peace and quiet of the City or any part of it.

F. *No smoking.* Smoking (including the use of tobacco products and vapor products) is prohibited at the Event.

G. *Alcohol control.* The Event must comply with applicable laws regarding the sale and consumption of alcoholic beverages at the Event Site. Any alcohol sold at the Event may not leave the Event Site. Glass containers are prohibited.

H. *Compliance with City directions.* Permittee and all Event Participants must comply with lawful directions or instructions by the City Manager, the Chief of Police, the Fire Chief, the Director of Public Works, the City Liaison, and their designees, with respect to security, public

safety, traffic control, traffic barricades, pedestrian matters, fire safety, and all related matters or directions or instructions set forth on any sign posted by the City for or in connection with the event.

I. *Compliance with Park Rules.* Permittee and all Event Participants must abide by City Park Rules if the Event is held in a City Park and may not interfere with the intended use of the park or interrupt the reasonable use and enjoyment of the park by nonparticipants unless the City authorizes closure of the Park for the Event.

J. *Compliance with laws.* Permittee and all Event Participants must abide by and will be subject to all local, state, and federal laws, ordinances, and regulations and any directions given by a law enforcement officer.

10. Traffic Control. If required by the City as indicated above, Permittee must comply with the Traffic Control Plan attached to this Permit as Attachment C. Specifically, Permittee is authorized to limit motor vehicle access to the Event Site by the placement of traffic control devices, volunteers, and Police personnel as set out in the Traffic Control Plan. Permittee must implement such traffic control measures and limit vehicular access to the Event Site as set out in the Traffic Control Plan. Any barricades used for the Event must be official-type barricades and must be placed properly by a licensed vendor as set out in the Traffic Control Plan.

11. Parking. Event parking is allowed only in designated areas as shown on the Traffic Control Plan. If a Traffic Control Plan is not required by this Permit, parking will be allowed only as directed by the Chief of Police. Permittee must instruct those volunteers or security personnel retained by Permittee to enforce the parking requirements set out in this Permit and in the City Code.

12. Event Fees. Any fees charged by Permittee or its concession vendors to Event Participants must be reasonable and not exceed market tolerance. Permittee Liaison must respond to any concerns or questions raised by the City Liaison regarding Event fees.

13. Report of accidents. Permittee must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Event as soon as reasonably practicable to the City Manager, the City Liaison, the Police Chief or the Fire Chief.

14. Event Site restoration; clean up; Waste Plan. If required by the City as indicated above, Permittee must comply with the plan for control and cleanup of waste generated by the Event pursuant to the Waste Plan attached as Attachment D. Whether a Waste Plan is required or not, Permittee must restore all of the Event Site to the condition existing prior to the Event during the Event Term (or within 12 hours if the Permit is revoked). Permittee must dismantle and remove any improvements and must clean up all trash and debris from the Event Site generated by the Event. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

15. Damage to City property. Permittee assumes full responsibility for ensuring the

protection of all City property within the Event Site, including streets, sidewalks, trees, plants, shrubs, buildings, and grass areas on which vehicles are improperly parked. Any damage that may occur to City property as a result of the Event will be Permittee's responsibility to repair, excluding normal wear and tear as determined by the Director of Public Works or his designee. Permittee must timely repair any such damage and restore the City's property to the condition existing prior to the Event within a reasonable time agreeable to the City Liaison. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

16. Indemnification. Permitted must, at its cost and expense, indemnify, save, hold harmless, and defend the City, its officials, boards, commissions, agents, consultants, and employees against any and all claims, suits, causes of action, demands, penalties, liabilities, proceedings or judgments for damages or equitable relief filed by third parties, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, resulting from or arising out of any defect of the Event or from the maintenance, operation or conduct of the Event by Permittee, its agents or employees or its invitees, attendees, vendors or licensees. This Section will survive termination or expiration of this Permit and is binding on Permittee, its representatives, successors, and assigns.

17. Taxes. Permittee must pay all taxes or other fees assessed on the Event Site or related to the Event and must deliver sufficient receipts or other evidence of payment to the City Liaison within 20 days after the Event Term.

18. Insurance. If required by the Chief of Police as indicated above, Permittee must file with the City Clerk a certificate of insurance providing general liability and vehicle liability coverage for the Event in amounts determined by the Chief of Police. The City must be made an additional insured under such policy and such insurance must be in effect during the Event Term. Permittee must provide employers' liability insurance and workers' compensation insurance as required by Oklahoma law.

19. Notice of the Event.

A. *Notice to businesses and residences.* At least 24 hours prior to the start of the Event, Permittee must make a reasonable effort to notify the businesses and residences located in proximity of the Event Site, including all adjoining property owners in all directions from the Event Site. A copy of any flyer or handout used in making such notifications must be provided to the City Liaison at least 24 hours prior to the start of the Event.

B. *Signs for Park closures.* If a City Park is to be closed for the Event, Permittee must install a temporary sign(s) at the Event Site notifying the public of such closure. The number, placement, and content of such sign(s) must be approved in advance by the City Liaison.

20. Emergency or inclement weather. If an emergency or inclement weather threatens to prevent the Event, either party will so notify the other. In such case, the parties may reschedule the Event at such time as the parties mutually agree. An alternate date for the Event must be

determined within 14 calendar days after the cancellation. Cancellation of the Event will be without cost or liability to the City.

21. Permit revocation. This Permit may be revoked by the City Manager or the Chief of Police (or either of their designees) when in their discretion any of the following grounds for revocation are found: (1) fraud, misrepresentation or any false statement contained in the application for this Permit; (2) prior to the date scheduled for the Event, a change in the conditions that supported the Chief of Police's determination to grant the Permit such that the Permit would not have been granted, including a change in conditions that raises concerns related to public safety at the Event; (3) the Event is conducted in any unlawful manner or in such a manner as to constitute a breach of the peace; or (4) the Permittee fails to comply with the terms and conditions of this Permit. Upon revocation, the Permittee must immediately terminate the Event and cease its occupation and use of the Event Site. Failure to do so will constitute trespass on public property. Revocation for cause will constitute grounds for denial of Permittee's subsequent permit requests.

22. Rights of the City and public utilities as to public ways. This Permit is subject to and subordinate to the City's right to construct, operate, and maintain the public ways in the City and to the right of any public utility holding a franchise from the City to use the public ways. Permittee must fully cooperate with the City and utility service providers using the public ways.

23. Assignment. Permittee may not transfer or assign this Permit in any way without the City Council's prior written consent.

24. Enforcement actions by law enforcement and the City. Nothing in this Permit prohibits a law enforcement officer from issuing a command to disperse in the event of a riot, breach of the peace, disorderly conduct or other unlawful assembly. Nothing in this Permit precludes the City from enforcing applicable laws, rules, regulations, including the Nichols Hills City Code.

25. No discrimination. Permittee covenants and agrees that it will not (and that it will not allow its vendors, employees or volunteers for the Event to) discriminate upon the basis of race, color, creed, national origin, religion or politics in conducting any aspect of the Event.

26. Waiver. The City may waive any breach of this Permit by Permittee. However, any waiver will not constitute a continuing waiver of such breach or similar breaches of this Permit. Further, the City may subsequently require Permittee to comply with any previously waived breach.

27. Notices. All Notices or other communications required by this Permit must be sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment). Notices to the parties must be addressed as set out in Attachment A.

29. Authority. Permittee represents and warrants to the City that: (1) it has full authority and power to enter into and perform its obligations under this Permit; (2) that the person executing this Permit is fully empowered to do so; and (3) that no consent or authorization is necessary from any

third party. The City may request that Permittee provide evidence of authority of the person executing this Permit on Permittee's behalf.

Approved and accepted on this 5th day of December, 2024_
by:

Permittee:

[Name and type of entity]

Oklahoma City Memorial Foundation- Non Profit
Event: Oklahoma City Memorial Marathon

By: Lynne Porter
Printed Name: Lynne Porter
Title: Marathon General Manager

Acknowledgement

State of Oklahoma)
) SS
County of Oklahoma)

This instrument was acknowledged before me on , 202 , by , as
of , a .

Notary Public
My commission expires:
My commission number:

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 202_.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

**Attachment A to Special Event Permit
Event Information and Specific Requirements**

Name of the Event: Oklahoma City Memorial Marathon

Date(s) of the Event: April 27, 2025

Event Term:

Starting time (including set-up time): 6:25am

End time (including clean-up time): 1:30pm

Event Route / Site: Please see attached map

A map and site plan (the “Event Site Plan”) showing the Event Route / Site (“Event Site”) is attached to this Permit as Attachment B.

Insurance requirement.

☒ Insurance is required in the amount of _____dollars. See Section 18 below.

☐ Insurance is not required.

Traffic Control Plan requirement.

☒ A Traffic Control Plan is required. See Section 10 below and Attachment C.

☐ A Traffic Control Plan is not required

Waste Plan requirement.

☒ A Waste Plan is required. See Section 14 below and Attachment D.

☐ A Waste Plan is not required.

Event Liaisons:

City Liaison: Amanda Copeland

Permittee Liaison: Lynne Porter

Addresses for Notices:

Notices to Permittee must be addressed as follows:

City of Nichols Hills, Oklahoma

6407 Avondale Drive
Nichols Hills, OK 73116
Attention: City Manager
Email Address: spate@nicholshills.net

And

Attention: Amanda Copeland (City Liaison)
Email Address: acopeland@nicholshills.net

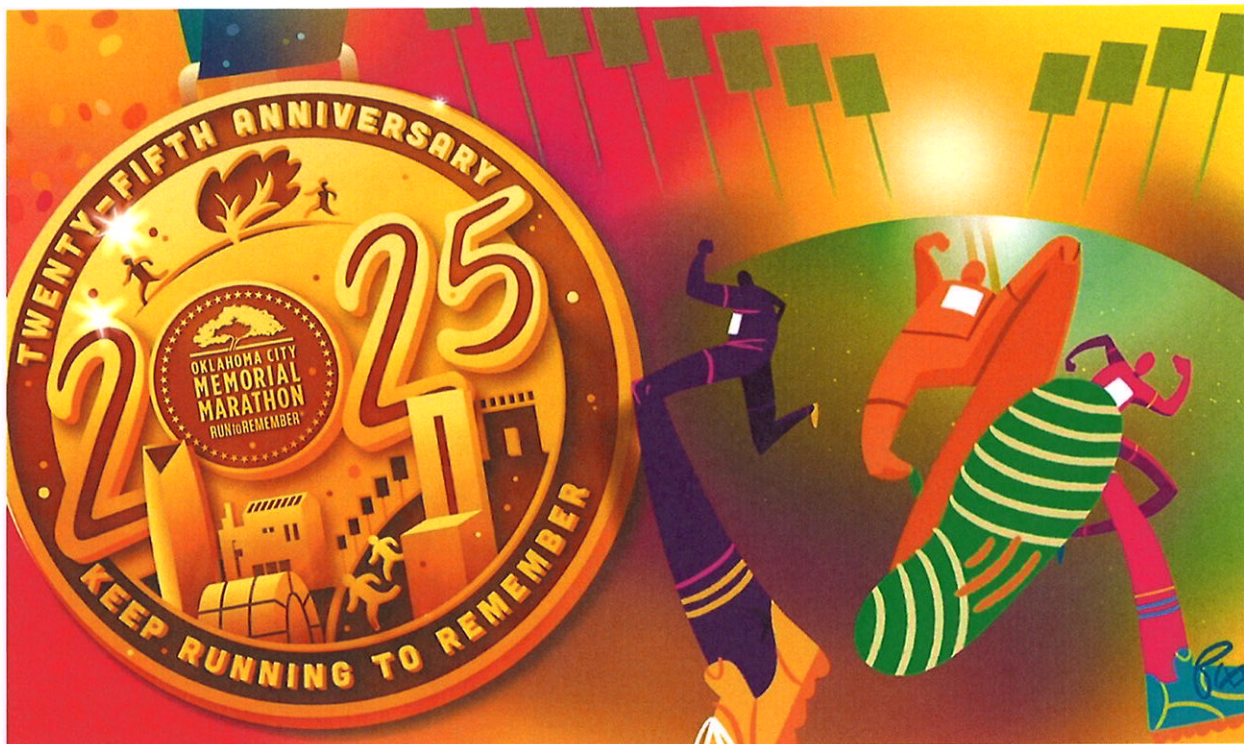
Notices to Permittee must be addressed as follows:

[Permittee Name and Address]
Oklahoma City Memorial Marathon
620 N Harvey Avenue
Oklahoma City, OK 73102

Attention: Lynne Porter
Email Address: lp@okcnm.org

And

Attention: Lynne Porter (Permittee Liaison)
Email Address: lp@okcnm.org



This year, the 25th Annual Oklahoma City Memorial Marathon will take place over two days, April 26-27, 2025. The Oklahoma City Memorial Marathon is the largest fundraiser for the Oklahoma City National Memorial & Museum. It is a USATF sanctioned event, and each race is certified accordingly. We could not put on this race without the support of the City of Nichols Hills, and we invite you to join us in the *Run to Remember*.

Date/Time of Events

Saturday, April 26, 2025

Memorial 5k Start: 7:00am

Senior Marathon Start: 8:00am

Kids Marathon Start: 9:00am

Sunday, April 27, 2025 (This is the date that will impact Nichols Hills)

Marathon, Half Marathon and Quarter Marathon

Start: 6:30am

End: 1:30pm

The Marathon course will remain the same as 2024's race. I have attached the course map which shows the approximate times of all street closures and the streets that participants will be running through in Nichols Hills. Capt. George with the Oklahoma City Police Department handles all traffic

and safety matters. She works closely with the Nichols Hills Police Department and Action Safety Supply Co. to ensure a safe and secure environment.

We have retired the Relay, so we will no longer have a Relay Stop or bus transportation going through Nichols Hills. We expect approximately 2,500 marathoners to participate on April 27. We partner with the Oklahoma Environmental Management Authority (OEMA) to handle waste collection and to make sure all roads and surrounding areas are free of debris post-race. We also have a Zero Waste team who handle items that are compostable or recyclable.

We appreciate all that the City of Nichols Hills does to help us host a safe and exciting weekend for the runners and spectators.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/03/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nicholas Hill Group, Inc. 1586 S 21st St, Colorado Springs, CO 80904	CONTACT NAME Andrea Slate PHONE (A/C, No, Ext): 719-694-2595 EMAIL ADDRESS andrea@nicholashillgroup.com
INSURED Oklahoma City Memorial Marathon 620 N Harvey Ave, Oklahoma City, OK 73102, USA	INSURER(S) AFFORDING COVERAGE NAIC INSURER A : Everest National Insurance Co. 10120

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INS	SUBR WVD	POLICY NUMBER	POLICY EFF MM/DD/YYYY	POLICY EXP MM/DD/YYYY	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY		☒	SI8RU02327-251	04/24/2025	04/28/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) N/A PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 LIQUOR LIABILITY N/A
	AUTOMOBILE LIABILITY ☐ ANY OWNED AUTO ☐ NON OWNED AUTO ☐ HIRED AUTOS ONLY		☐				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ HIRED NON-OWNED LIAB N/A
	UMBRELLA LIAB ☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ RETENTION \$ ☐ DED		☒	SI8EE00130-251	04/24/2025	04/28/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) \$4,000,000 BODILY INJURY (Per accident) \$4,000,000 PROPERTY DAMAGE (Per accident)
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY - Y/N ☒ No	N/A					COMBINED SINGLE LIMIT (Ea accident)

DESCRIPTION OF OPERATIONS: SPECIAL EVENTS - DAY TO DAY OPERATIONS EXCLUDED Certificate holder is added as Additional Insured per form ECG 20 600 - Additional Insured - Automatic Status When Required in a Written Agreement with You and/or CG 20 26 - Additional Insured - Designated Person or Organization on a Primary and Noncontributory basis under this General Liability Insurance and shall include a Waiver of Subrogation in favor of the Additional Insured. Host Liquor Liability included. Certificate holder is named as an additional insured as respects to their interest in the operations of the named insured. Date of Event(S): 04/26-27/24 Oklahoma City Memorial Marathon. Insured Member Oklahoma City National Memorial Foundation.

CERTIFICATE HOLDER

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK, 73116

CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE:

City Council Item Report

MEETING DATE

January 14, 2025

AGENDA ITEM # 9.c

A Revocable Utility Service Provider Right-of-Way Use Permit to Anderson & House, Inc. for the purpose of a temporary gravel access road for construction of new tennis courts at the Oklahoma City Golf and Country Club.

ATTACHMENTS

1. NH - Revocable Right-of-Way Use Permit - 12.30.24-2.1
2. App-for-Revocable-Permit-Utility-Service-ROW---7824-51-PDF

Revocable Permit

This Revocable Permit (this “Permit”) is between the City of Nichols Hills, Oklahoma, a municipal corporation, (“the City”) and Anderson & House, Inc., an Oklahoma corporation, (“Permittee”).

Recitals

A. Permittee applied to the City for a Revocable Permit to construct and use a temporary gravel access road (the “Road”) across the City’s property for Permittee’s use during the demolition of the existing and construction of new tennis courts at the Oklahoma City Golf and Country Club, 7000 NW Grand Boulevard, Nichols Hills, Oklahoma.

B. The City is willing to approve and accept Permittee’s application subject to the terms and conditions stated in this Permit.

Agreement

1. Grant of Permit. The City hereby grants Permittee this Permit for Permittee’s use of the City’s public property for the purpose of installing and maintaining the Road in the area generally shown on Attachment A, being part of the area commonly referred to as Lisle Park (the “Temporary Road Site”). In accepting this Permit, Permittee agrees to pay all applicable fees and to comply with all applicable requirements set out in the Nichols Hills City Code.

2. Permittee’s risk and expense; removal of the Road. Installation, maintenance, and removal of the Road from the Temporary Road Site will be at Permittee’s sole risk and expense. The Road must be removed from the Temporary Road Site as soon as reasonably practicable after the work for which it is necessary is complete. At that time, Permittee must restore the Temporary Road Site to the condition that existed prior to installation of it.

3. Permit revocation. The City may revoke this Permit at any time. Upon such revocation, Permittee must immediately terminate its occupation and use of the Temporary Road Site and must remove the Road and restore the City’s property to the condition that existed prior to installation of it. Failure to do so will constitute trespass on public property. Revocation for cause will constitute grounds for denial of Permittee’s subsequent permit requests.

4. Rights of the City and public utilities as to public ways. This Permit is subject to and subordinate to the City’s right to construct, operate, and maintain the public ways in the City and to the right of any public utility holding a franchise from the City to use the public ways. Permittee must fully cooperate with the City and utility service providers using the public ways.

5. Report of accidents. Permittee must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Road as soon as reasonably practicable to the City’s Director of Public Works.

6. Damage to City property. Permittee assumes full responsibility for ensuring the protection of all City property within the Temporary Road Site. Any damage that may occur to

City property as a result of Permittee's actions will be Permittee's responsibility to repair, as determined by the City's Director of Public Works or his designee. Permittee must timely repair any such damage and restore the City's property to the condition that existed prior to such damage within a reasonable time agreeable to the City's Director of Public Works or his designee. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

7. Release and indemnification. Permittee agrees that the City will in no way be liable to Permittee, and Permittee releases the City from liability for any injury to anyone associated with Permittee's actions undertaken pursuant to this Permit or for damage to or loss of Permittee's property. Permittee assumes all such liability and agrees, at its sole cost and expense, to indemnify, save, hold harmless, and defend the City, its officials, boards, commissions, agents, consultants, and employees against any and all claims, suits, causes of action, demands, penalties, liabilities, proceedings or judgments for damages or equitable relief filed by third parties, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, resulting from or arising out of Permittee's actions undertaken pursuant to this Permit. This Section will survive termination or expiration of this Permit and is binding on Permittee, its representatives, successors, and assigns.

7. Assignment. Permittee may not transfer or assign this Permit in any way without the City Council's prior written consent.

8. Entire Agreement; Modification. This Permit constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the parties are superseded by this Permit. This Permit may not be supplemented or modified except in a written agreement properly executed by the parties.

9. Waiver. The City may waive any breach of this Permit by Permittee. However, any waiver will not constitute a continuing waiver of such breach or similar breaches of this Permit. Further, the City may subsequently require Permittee to comply with any previously waived breach.

10. Severability. If any provision of this Permit is determined to be to any extent invalid, illegal or unenforceable, it will be deemed stricken from this Permit. All other provisions of this Permit will remain in full force and effect. The stricken provision will then be deemed replaced with one that is valid and enforceable and that comes closest to expressing the parties' original intent.

11. Authority. Permittee represents and warrants to the City that: (1) it has full authority and power to enter into and perform its obligations under this Permit; (2) that the person executing this Permit is fully empowered to do so; and (3) that no consent or authorization is necessary from any third party. The City may request that Permittee provide evidence of authority of the person executing this Permit on Permittee's behalf.

(Remainder of this page intentionally left blank – Signature Pages and Attachments follow)

Signature Page – Revocable Permit

Permittee:

**Anderson & House, Inc.,
an Oklahoma corporation**

By: Cody Edmonds
Printed Name: Cody Edmonds
Title: Project Manager

Digitally signed by Cody Edmonds
DN: C=US, E=cgedmonds@ahinc.net,
O="Anderson & House, Inc. ",
OU=Project Manager, CN=Cody
Edmonds
Date: 2024.12.31 08:16:07-06'00'

The City of Nichols Hills, Oklahoma

APPROVED by the City of Nichols Hills, Oklahoma this ____ day of _____, 2025.

ATTEST:

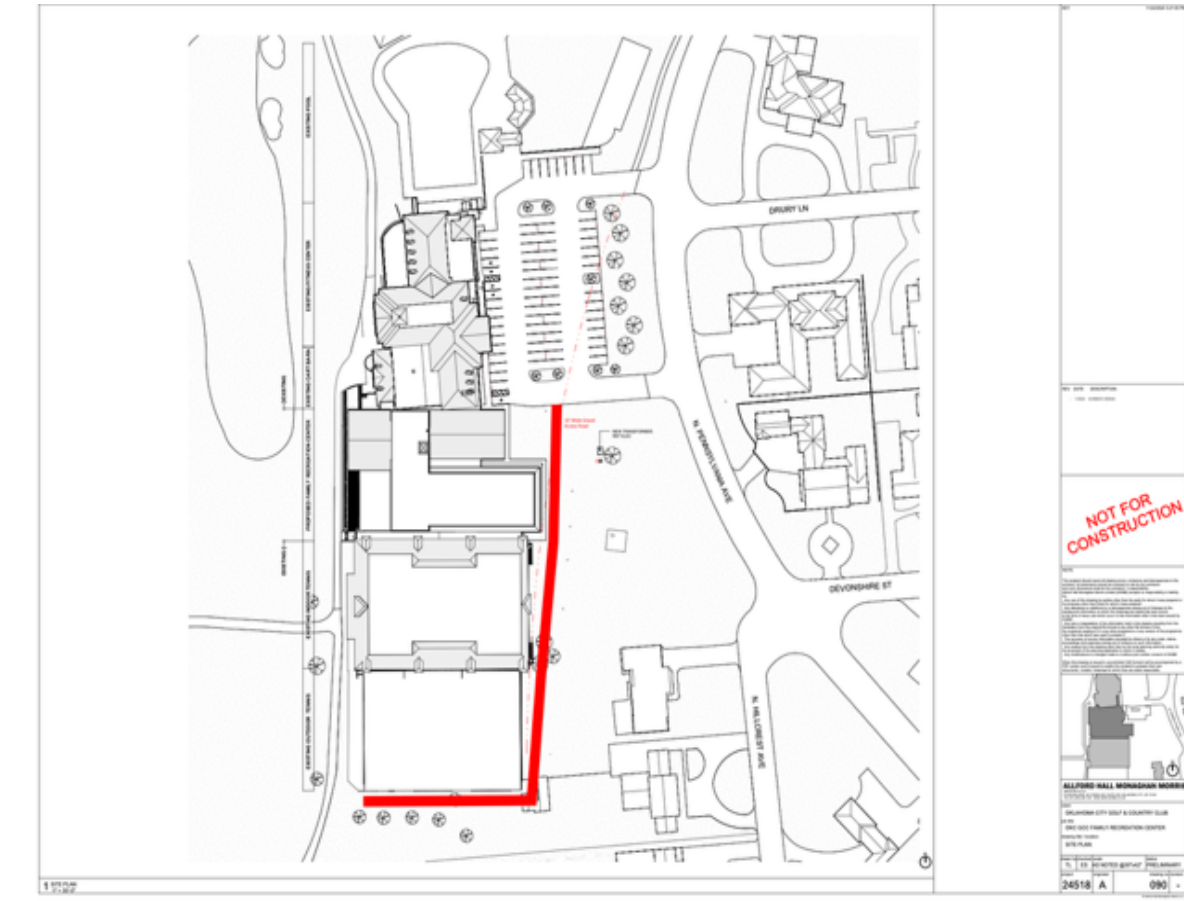
City Clerk

Mayor

REVIEWED for form and legality.

City Attorney

Page 220 of 269





CITY OF NICHOLS HILLS, OKLAHOMA

Application for Revocable Permit Utility Service Provider Right-of-Way Use

Completed applications and the required fees should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Article VI, *Utility Right-of-Way Use*, in Chapter 38 of the Nichols Hills City Code ("the Code").

Approval of this Application requires approval by the Nichols Hills City Council.

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Anderson & House, Inc.

Primary contact: Cody Edmonds

Mailing address: 6832 North Robinson Ave. Oklahoma City, OK 73116

Telephone number(s): (405) 363-9133 (405) 232-1188

Email address(es): Estimating@ahinc.net

This is an application for:

- ☒ New Revocable Permit Site Address: 7000 NW Grand Blvd, Nichols Hills, OK 73116
☐ Renewal of an existing Revocable Permit
☐ Transfer or modification of existing Revocable Permit

For new permits, describe the proposed utility facilities and utility service to be provided: Temporary gravel access road to demo and construct new tennis courts.

For renewals of existing permits, describe the need for renewal: _____

For transfers or modifications to an existing permit, describe the need for transfer or modification: _____

Two original sets and one electronic set of the following must be attached to this Application, as required by Section 38-293 of the Code:

1. **Map of utility facilities.** An accurate and detailed map showing the location of applicant's existing and any proposed utility facilities.
2. **Construction plans.** Detailed and certified construction project plans for any proposed utility facilities.

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of the Code and those set out in this Application and after all City and State fees associated with the Application have been paid. At that time, the City Public Works Director and the

City Engineer will review this Application, and if they approve the proposed plans, they will so notify the City Clerk. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) that hearing and be prepared to answer questions.

By submitting this Application, applicant agrees that if this Application is approved by the City Council, applicant will enter into a binding revocable permit agreement with the City and will thereafter comply with the requirements set out in it, including compliance with Section 38-293 of the Code and all other applicable provisions of the Code.

The above statements in this Application and all attachments to it are true and correct.

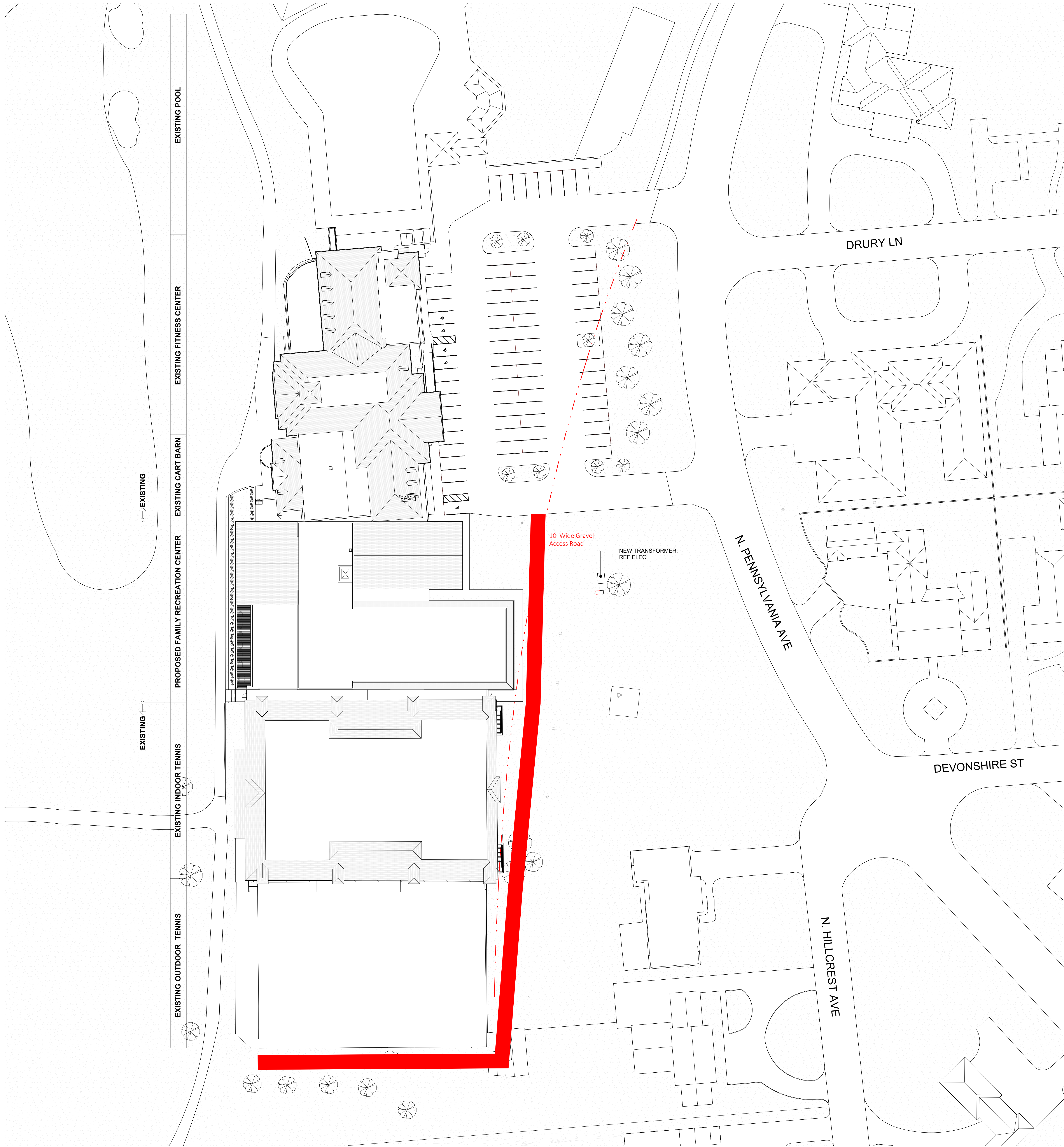
Submitted and agreed to this 18th day of December, 2024.

Signature: Cody Edmonds

Digitally signed by Cody Edmonds
DN: C=US, E=codemonds@ahinc.net,
O="Anderson & House, Inc.", OU=Project
Manager, CN=Cody Edmonds
Date: 2024.12.18 15:32:52-06'00'

Print applicant's full legal name: Cody Edmonds

Print signatory party's title if applicant is a legal entity: _____



REV	DATE	DESCRIPTION
-----	------	-------------

11/25/24 SCHEMATIC DESIGN

NOT FOR
CONSTRUCTION

NOTE

The recipient should report all drawing errors, omissions and discrepancies to the architect. All dimensions should be checked on site by the contractor and such dimensions shall be the contractor's responsibility. Allford Hall Monaghan Morris Limited (AHMM) accepts no responsibility or liability for:

- Any use of this drawing by parties other than the party for whom it was prepared or for purposes other than those for which it was prepared
- Any alterations or additions to or discrepancies arising out of changes to the background information on which the drawings are based that was current at the time of issue, and which occur to that information after it has been issued by AHMM.
- Any loss or degradation of the information held in this drawing resulting from the translation from the original file format to any other file format or from the recipient's reading of it in any other programme or any version of the programme other than that which was used to prepare it.
- The accuracy of survey information provided by others or for any costs, claims, proceedings and expenses arising out of reliance on such information
- Any scaling from this drawing other than by the local planning authority solely for the purposes of the planning application to which it relates
- Any modifications or changes made to it without prior written consent of AHMM

When this drawing is issued in uncontrolled CAD format it will be accompanied by a PDF version and is issued to enable the recipient to prepare their own documents / models / drawings for which they are solely responsible.



ALLFORD HALL MONAGHAN MORRIS
ARCHITECTS, LLC
PLOW BUILDING, 28 E BEND AVE, SUITE 400, OKLAHOMA CITY, OK 73104
TEL: 001 (405) 800-1841 WEB: WWW.AHMM.CO.UK

client
OKLAHOMA CITY GOLF & COUNTRY CLUB
job title
OKC GCC FAMILY RECREATION CENTER
drawing title / location
SITE PLAN

drawn by/checked	scale	status
TL	ES AS NOTED @30"x42"	PRELIMINARY
project	originator	drawing no / revision
24518	A	090 -

ORDINANCE NO. 1270

AN ORDINANCE AMENDING SECTION 50-26 OF THE NICHOLS HILLS CITY CODE AND THE OFFICIAL ZONING DISTRICT MAP TO REZONE AND REDISTRICIT THE PROPERTY LOCATED IN NICHOLS HILLS, OKLAHOMA AT 6523 AVONDALE DRIVE FROM THE R-2 TWO-FAMILY RESIDENTIAL ZONING DISTRICT TO THE R-3 MULTIPLE-FAMILY RESIDENTIAL ZONING DISTRICT; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map referred to therein are hereby amended to rezone and redistrict 6523 Avondale Drive, Nichols Hills, Oklahoma from the R-2 Two-Family Residential Zoning District to the R-3 Multiple-Family Residential Zoning District, the legal description of such property being:

Lot Twelve (12), Block Twenty-Eight (28), in NICHOLS HILLS ADDITION, to the City of Nichols Hills, Oklahoma, Oklahoma County, Oklahoma (Less and Except One (1) foot off the Southeasterly side thereof) according to the recorded plat thereof.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of January, 2025.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of January, 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

ORDINANCE NO. 1271

AN ORDINANCE AMENDING SECTION 50-152 OF THE NICHOLS HILLS CITY CODE REGARDING SETBACK REQUIREMENTS FOR CORNER LOTS AND REPEALING THE CORNER LOT BUILDING SETBACK REQUIREMENT PLAN OF THE CITY OF NICHOLS HILLS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. That certain document entitled “Corner Lot Building Setback Requirement Plan of the City of Nichols Hills” is hereby repealed.

Section 2. Section 50-152 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 50-152. Setback requirements for Corner Lots.

(a) ~~That certain document entitled “Corner Lot Building Setback Requirement Plan of the City of Nichols Hills” (the “Setback Plan”), copies of which are on file in the office of the City Clerk, is hereby adopted and enacted as a part of this Chapter and Code, with each of its provisions made a part hereof by reference as if fully set out in this Chapter. The Setback Plan establishes required Building Setbacks for listed Corner Lots located in the following Zoning Districts:~~

- ~~(1) — R-1-75 Single-Family Residential District;~~
- ~~(2) — R-1-60 Single-Family Residential District;~~
- ~~(3) — R-2 Two-Family Residential District;~~
- ~~(4) — E-1 Estate District; and~~
- ~~(5) — E-2 Urban Estate District.~~

Front Yard Setbacks for Corner Lots. The Front Yard Setback for a Corner Lot shall be the Front Yard Setback established in a recorded plat restriction for the Corner Lot or the Front Yard Setback established by this Code for the applicable Zoning District, whichever is greater.

(b) Rear Yard Setbacks for Corner Lots. The Rear Yard Setback for a Corner Lot shall be the Rear Yard Setback established in a recorded plat restriction for the Corner Lot or the Rear Yard Setback established by this Code for the applicable Zoning District, whichever is greater.

(c) Side Yard Setbacks for Corner Lots. The Side Yard Setback for the Street-facing side of a Corner Lot shall be the Side Yard Setback for such Street-facing side established in a recorded plat restriction for the Corner Lot or the Side Yard Setback established by this Code for the applicable Zoning District, whichever is greater. The Side Yard Setback for the side of the Corner Lot that does not face the Street shall be the Side Yard Setback established by this Code for the applicable Zoning District.

(b d) Notwithstanding anything to the contrary contained in this Code:

- (1) ~~Certain Building Setback requirements for Lots listed by the Setback Plan (“Listed Lots”) are contained in the Setback Plan.~~
- (2) ~~Listed Lots shall comply with the Building Setback requirements of the Setback Plan. In addition, where a specific Setback is not stated in the Setback Plan, the Listed Lot Corner Lots shall also comply with the Building Setback Requirements for the applicable Zoning District, including the minimum Rear Yard Setbacks for second floors of Main Buildings required the R-1-75 Single-Family Residential District, the R-1-60 Single-Family Residential District, the R-2 Two-Family Residential District, and the E-2 Urban Estate District.~~
- (3 2) A change to the historic front elevation of a Dwelling is prohibited.
- (4 3) Accessory Buildings, Accessory Structures, and Accessory Uses less than 14 feet in height shall comply with the Setback requirements ~~of the Setback Plan~~ of this Section, and Accessory Buildings, Accessory Structures, and Accessory Uses 14 feet or greater in height shall comply with the Setback requirements ~~of the Setback Plan~~ this Section, plus one foot of additional Setback for each full foot of additional Building Height greater than 14 feet.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of January, 2025.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of January 2025.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Memorandum

To: City Manager Shane Pate
From: Carla Sharpe 
CC: John Michael Williams
RE: *Corner Lot Building Setback Requirement Plan of the City of Nichols Hills*
Date: May 2, 2024

You asked me to review the *Corner Lot Building Setback Requirement Plan* (the “Plan”) to determine whether it includes any errors. The Plan was adopted by the City by ordinance in 2012. In 2013, the language in the 2012 ordinance was replaced with the current language, which, as you know, was amended by ordinance last December.

In doing my review, I reviewed the Oklahoma County Assessor’s online map records for each property included in the Plan. Below is my list of properties as to which the Plan is in error. For each of such properties, the County Assessor’s property information and map is attached. In addition to the specific errors below, the Plan refers to Belford Avenue as “Belford Drive” which is incorrect.

The Plan includes the following errors:

6715 Avondale Drive. The Plan includes the address of 6715 Avondale which is an existing address but is not a corner lot. The depiction shows an intersection of Avondale and Glenwood Avenue which two streets do not intersect.

1700 Bedford Drive. The Plan does not include this property which is the corner of Bedford Avenue and Kingsbury Lane.

1501 Buttram Road. The Plan does not include this property which is the corner of Buttram Road, Lancet Lane, and Dorchester Drive.

1524 and 1600 Camden Way. The Plan shows the cross street for these two addresses as unknown. That cross street is now known as Holtzendorff Parkway.

1123 Cumberland Drive. The Plan shows the address for 1123 Cumberland Drive to be 1125 which is incorrect. This is the corner of Cumberland Drive and Avondale Drive.

1727 Dorchester Place. The Plan shows the address for 1727 Dorchester Place to be 1729 which is incorrect. This is the corner of Dorchester Place and Stratford Drive.

1606 Drury Lane. The Plan does not include this property which is the corner of Nichols Road and Drury Lane.

1700 Drury Lane. The Plan does not include this property which is the corner of Nichols Road and Drury Lane.

1600 Elmhurst Avenue. The Plan does not depict the correct address which is the corner of Elmhurst Avenue and Nichols Road.

1800 Elmhurst Avenue. The Plan does not include this property which is the corner of Elmhurst Avenue and Stratford Drive.

1422 Glenbrook Terrace. The Plan includes this property as 0000 Glenbrook Terrace. This is the corner of Glenbrook Terrace and Centennial Court.

1200 Glenwood Avenue - 6903 Trenton Road. The Plan includes this property with an address of 1200 Glenwood. The correct address is 6903 Trenton Road, which is the corner of Glenwood and Trenton Road.

1501 Glenwood Avenue. The Plan does not include this property which is the corner of Glenwood Avenue and Brentwood.

1520 Glenwood Avenue – 0000 W. Wilshire. The Plan includes this property as 0000 W. Wilshire. The correct address is 1520 Glenwood Avenue which is the corner of Glenwood Avenue and Wilshire.

1100 Hemstead Place. The Plan does not depict the correct property which is the corner of Hemstead Place and Western Avenue. The property depicted is 1100 W. Wilshire which is properly included in the Plan.

6621 N. Hillcrest Avenue. The Plan does not include this property which is the corner of Hillcrest Avenue and Pennsylvania Avenue.

1501 Huntington Avenue. The Plan does not depict the correct property which is the corner of Huntington Avenue and Bedford Drive. The property depicted is the corner of Huntington Avenue and Drury which has an address of 1501 Drury and is included in the Plan. However, note that the measurements on the depictions of 1501 Drury and those shown as 1501 Huntington do not match exactly.

1308 Larchmont Lane. The Plan does not include this property which is the corner of Larchmont Lane and Avondale Drive.

6500 Lenox Avenue – 1301 Sherwood Lane. The correct address for this property is 1301 Sherwood Lane which is not included in the Plan. The address for this property shown in the Plan is 6500 Lenox Avenue which is incorrect. This is the corner of Sherwood Lane and Lenox Avenue.

6833 NW Grand Boulevard. The Plan does not include this property which is the corner of Nichols Road and Avondale Drive. (This is the Binkowsky property.)

1610 Pennington Way. The Plan includes this property with an address of 1612 Pennington Way which is incorrect. The correct address is 1610. This is the corner of Pennington Way and Pennsylvania Avenue.

1616 Randel Road. The Plan includes this property as 0000 Randel Road. This is the corner of Randel Road and an unnamed cul-de-sac street.

6702 Trenton Road. The Plan does not include this property which is the corner of Trenton Road and Marlboro Lane.

7200 Waverly Avenue. The Plan does not include this property which is the corner of Waverly Avenue and West Wilshire Boulevard.



Parcels (1)



I want to...



Owner: MATLOCK JAMIE LYNN JANOTA



Account Number: R169574070

Physical Address: 6715 AVONDALE DR NICHOLS HILLS

Owner Name1: MATLOCK JAMIE LYNN JANOTA

Owner Name2: MATLOCK JAMES RICHARD

Owner Name3:

Mailing Address1: 6715 AVONDALE

City: OKLAHOMA CITY

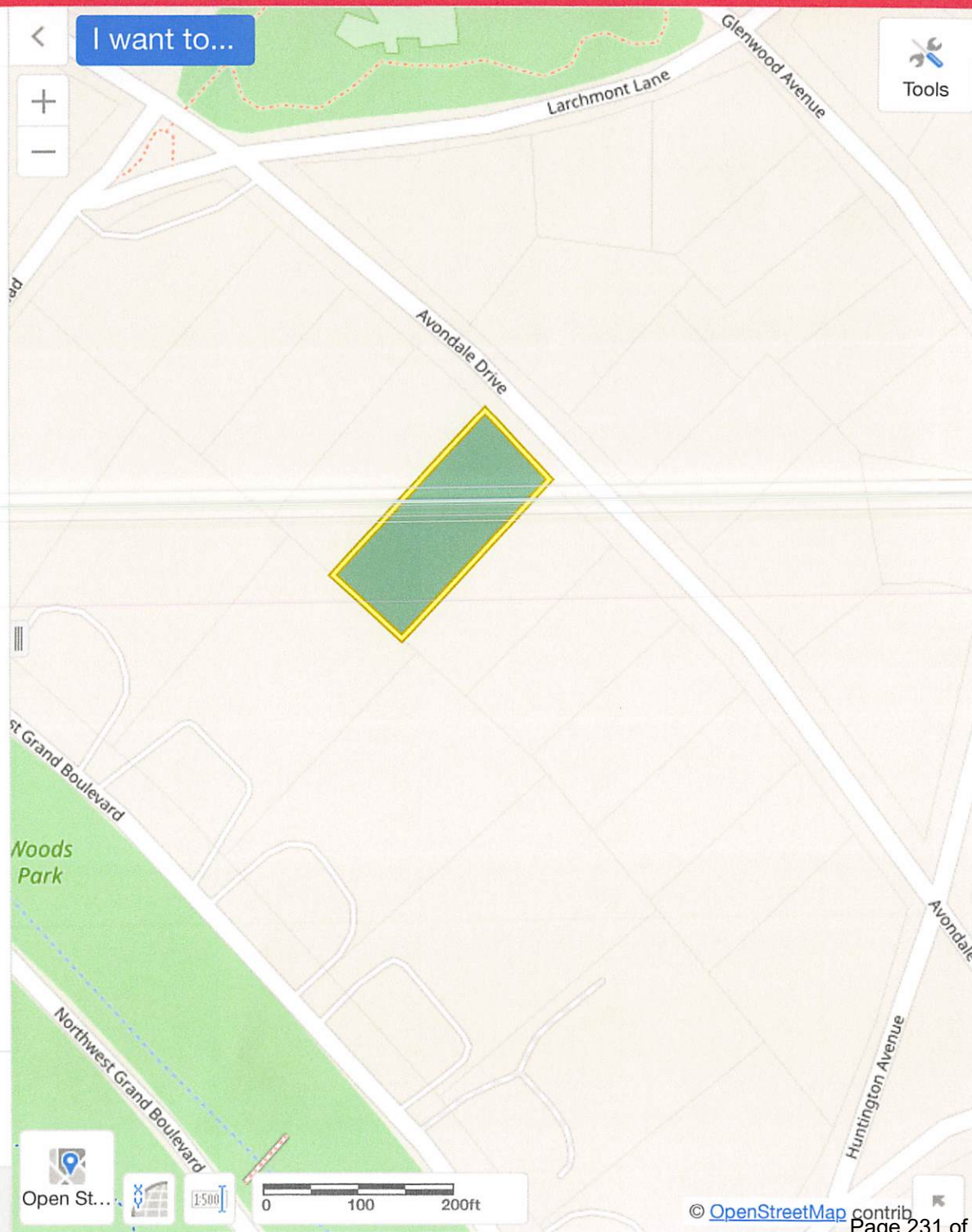
State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



Layers



Parcels (1)



Open St...



1:500

0 100 200ft

© OpenStreetMap contrib



Parcels (1)



I want to...



Owner: ALHAMBRA LLC



Account Number: R169864300

Physical Address: 1700 BEDFORD DR NICHOLS HILLS

Owner Name1: ALHAMBRA LLC

Owner Name2:

Owner Name3:

Mailing Address1: 1107 BEDFORD DR

City: NICHOLS HILLS

State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

Bedford Drive

Bedford Drive

Kingsbury Lane

Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



Layers



Parcels (1)



Open St...



1:500

0 50 100ft

© [OpenStreetMap](#) contributors





Parcels (1)



I want to...



Owner: ENGLES CHARLES F & CLARA S



Account Number: R169611135

Physical Address: 1501 BUTTRAM RD NICHOLS HILLS

Owner Name1: ENGLES CHARLES F & CLARA S

Owner Name2:

Owner Name3:

Mailing Address1: 1501 BUTTRAM RD

City: NICHOLS HILLS

State: OK

ZipCode: 73120-1407

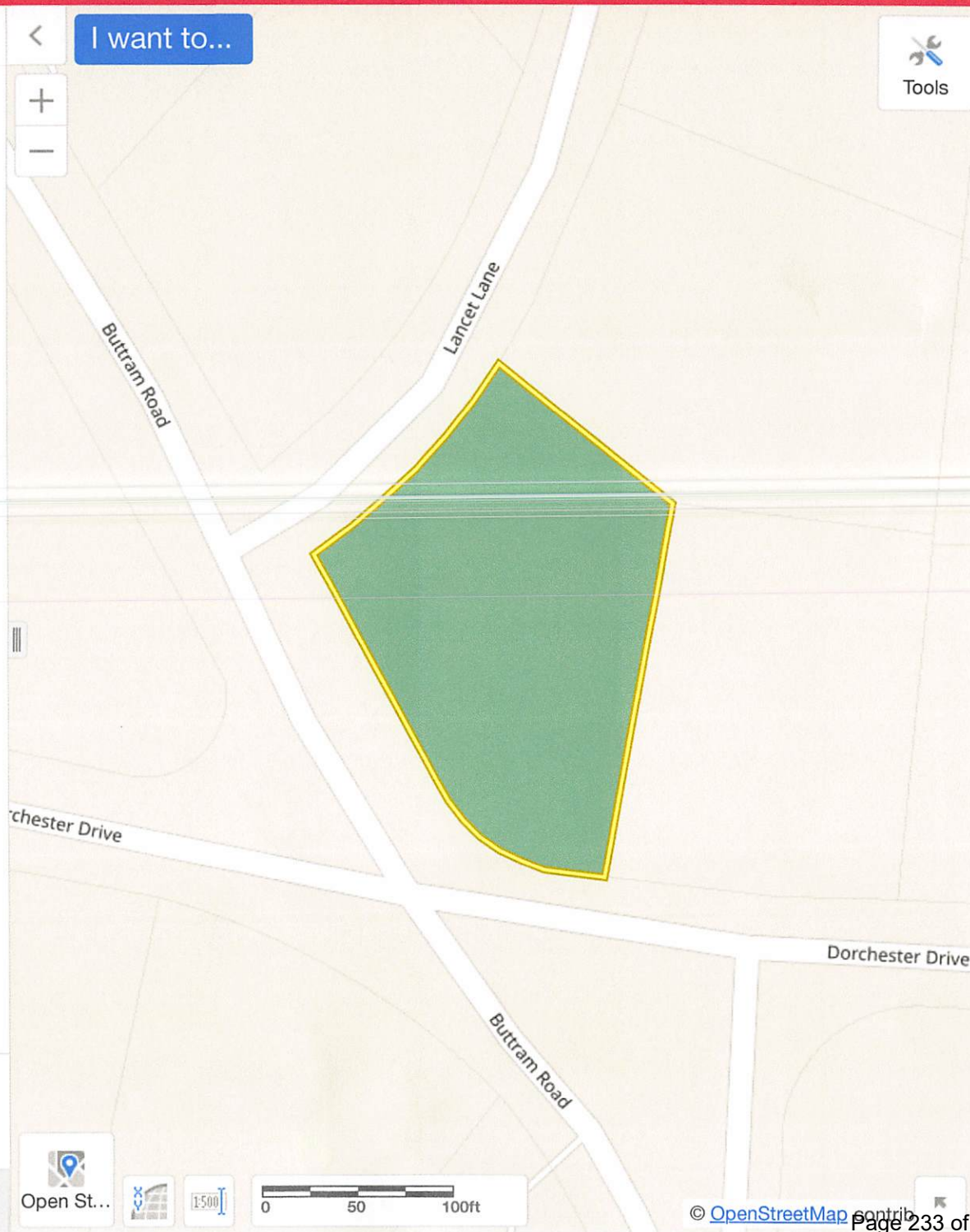
Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools



Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



Layers



Parcels (1)



Open St...



0 50 100ft



Parcels (1)



I want to...



Tools



Owner: CRUM C BRUCE & ANNE M



Account Number: R169576130

Physical Address: 1524 CAMDEN WAY NICHOLS HILLS

Owner Name1: CRUM C BRUCE & ANNE M

Owner Name2:

Owner Name3:

Mailing Address1: 1524 CAMDEN WAY

City: NICHOLS HILLS

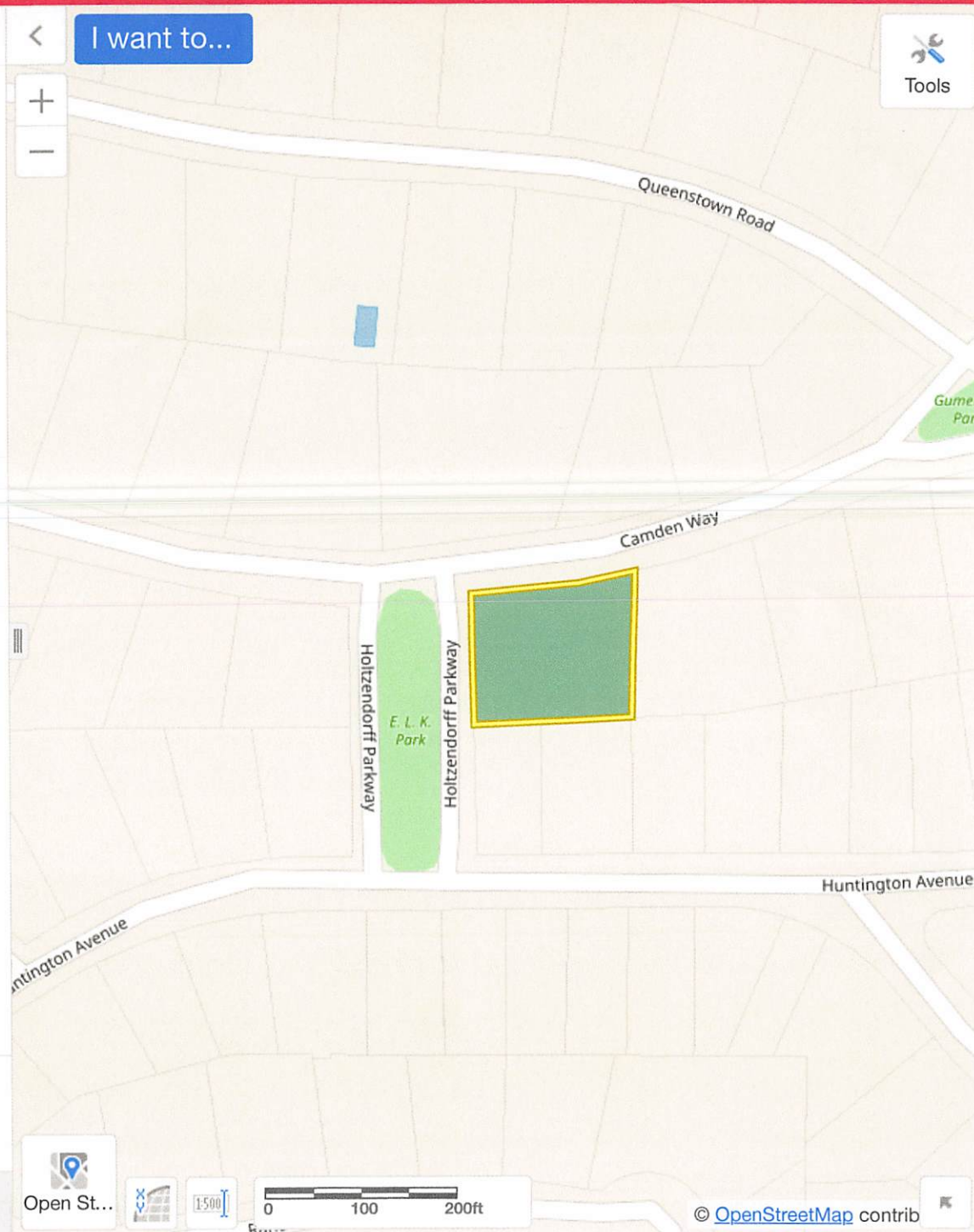
State: OK

ZipCode: 73116-5516

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

◀ ◀ Page 1 of 1 ▶ ▶



Home



Layers



Parcels (1)



Open St...



0 100 200ft

© OpenStreetMap contrib



Parcels (1)



I want to...



Owner: CRUM C BRUCE & ANNE M



Account Number: R169576130
Physical Address: 1524 CAMDEN WAY NICHOLS HILLS
Owner Name1: CRUM C BRUCE & ANNE M
Owner Name2:
Owner Name3:
Mailing Address1: 1524 CAMDEN WAY
City: NICHOLS HILLS
State: OK
ZipCode: 73116-5516
Tax District: 500
Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Owner: CLEMENTS RICHARD L & MELISSA K



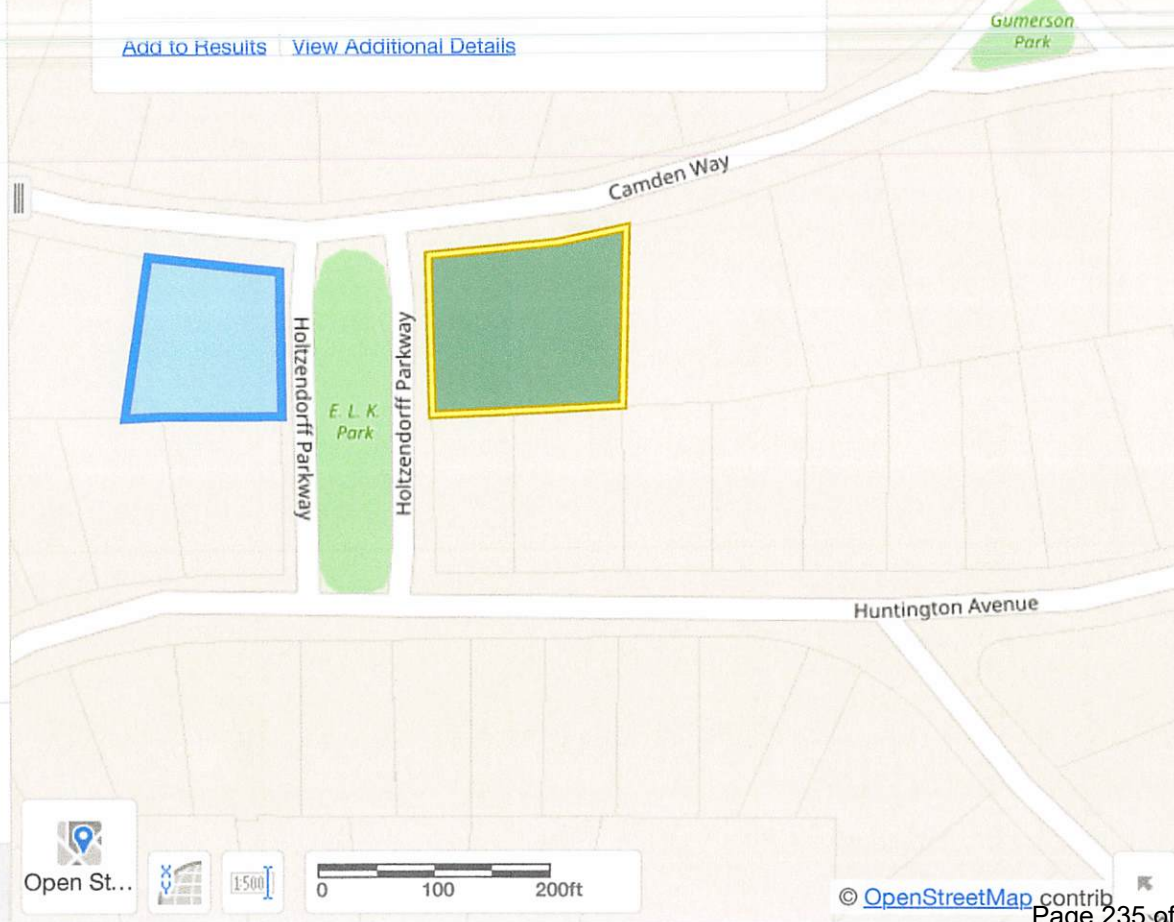
Account Number: R169576330
Physical Address: 1600 CAMDEN WAY NICHOLS HILLS
Owner Name1: CLEMENTS RICHARD L & MELISSA K
Owner Name2:
Owner Name3:
Mailing Address1: 6206 WATERFORD BLVD, Unit 72
City: OKLAHOMA CITY
State: OK
ZipCode: 73118
Tax District: 500
Tax District Name: Oklahoma City #89

[View Assessor's Page](#)

[Add to Results](#) [View Additional Details](#)



Tools



Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



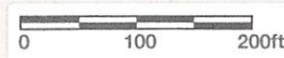
Layers



Parcels (1)



Open St...



© OpenStreetMap contrib

← Parcels (1) ≡ < I want to...

☆ Owner: **STONE LEE ANNE REV TRUST** > ...

Account Number: R215221000

Physical Address: 1123 CUMBERLAND CT NICHOLS HILLS

Owner Name1: STONE LEE ANNE REV TRUST

Owner Name2:

Owner Name3:

Mailing Address1: 1123 CUMBERLAND CT

City: NICHOLS HILLS

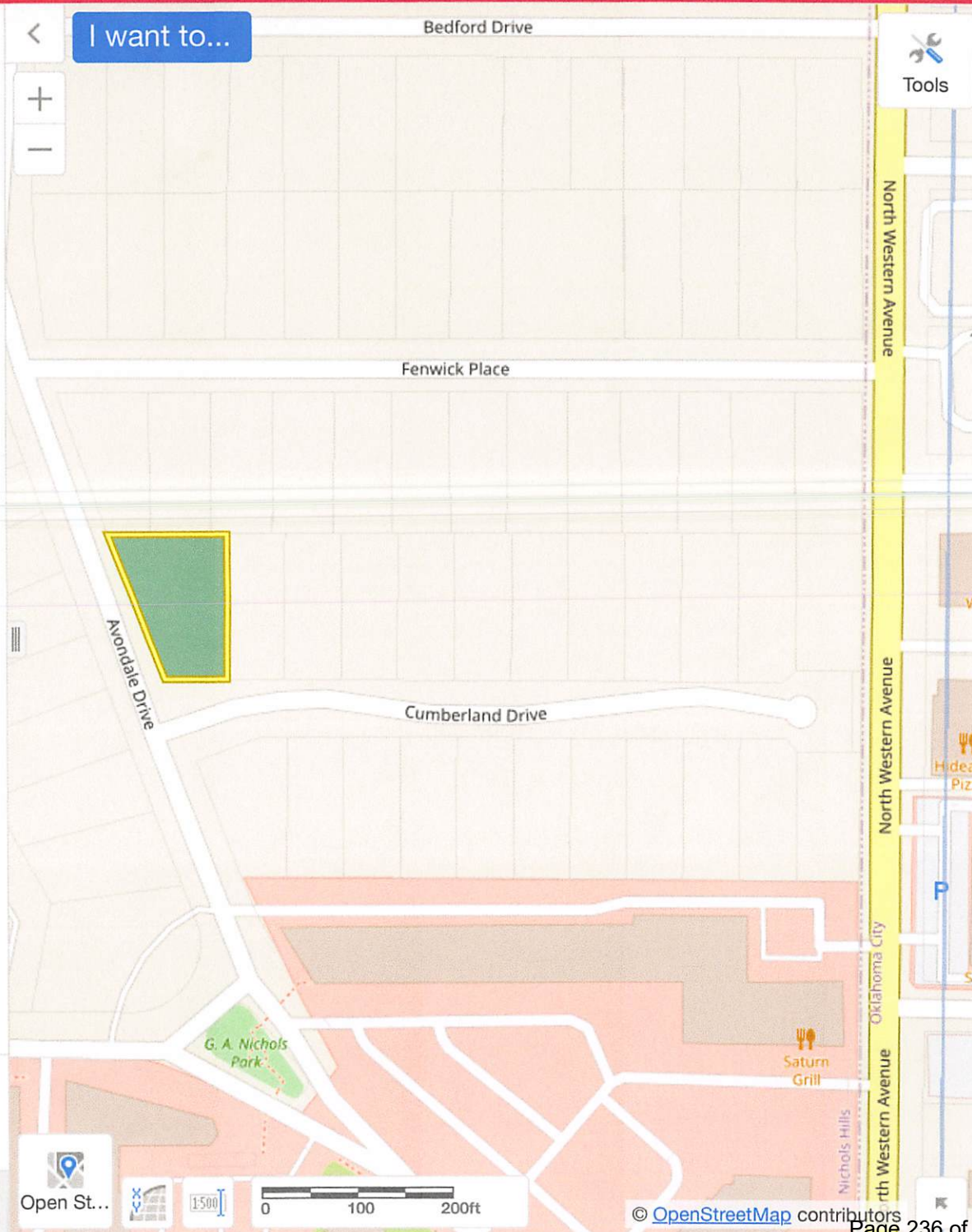
State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

◀ ◀ Page 1 of 1 ▶ ▶

 Home  Layers  Parcels (1)

 Open St...



1:500

0 100 200ft

© OpenStreetMap contributors



Parcels (1)



I want to...

Drakestone Avenue

Stratford Drive



Tools



Owner: BROWN JOANN C TRS



Account Number: R169843775

Physical Address: 1727 DORCHESTER PL NICHOLS HILLS

Owner Name1: BROWN JOANN C TRS

Owner Name2: BROWN THOMAS E TRS

Owner Name3: BROWN JOANN C REV TRUST

Mailing Address1: 1727 DORCHESTER PL

City: OKLAHOMA CITY

State: OK

ZipCode: 73120-1007

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)

Dorchester Drive

Dorchester Place

Stratford Drive

Coventry Lane

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



1:500

0 100 200ft

© OpenStreetMap contributors



Parcels (1)



I want to...



Owner: ANDERSON FAMILY REV TRUST



Account Number: R169575000

Physical Address: 1606 DRURY LN NICHOLS HILLS

Owner Name1: ANDERSON FAMILY REV TRUST

Owner Name2:

Owner Name3:

Mailing Address1: 1000 W WILSHIRE BLVD STE 205

City: OKLAHOMA CITY

State: OK

ZipCode: 73116-7036

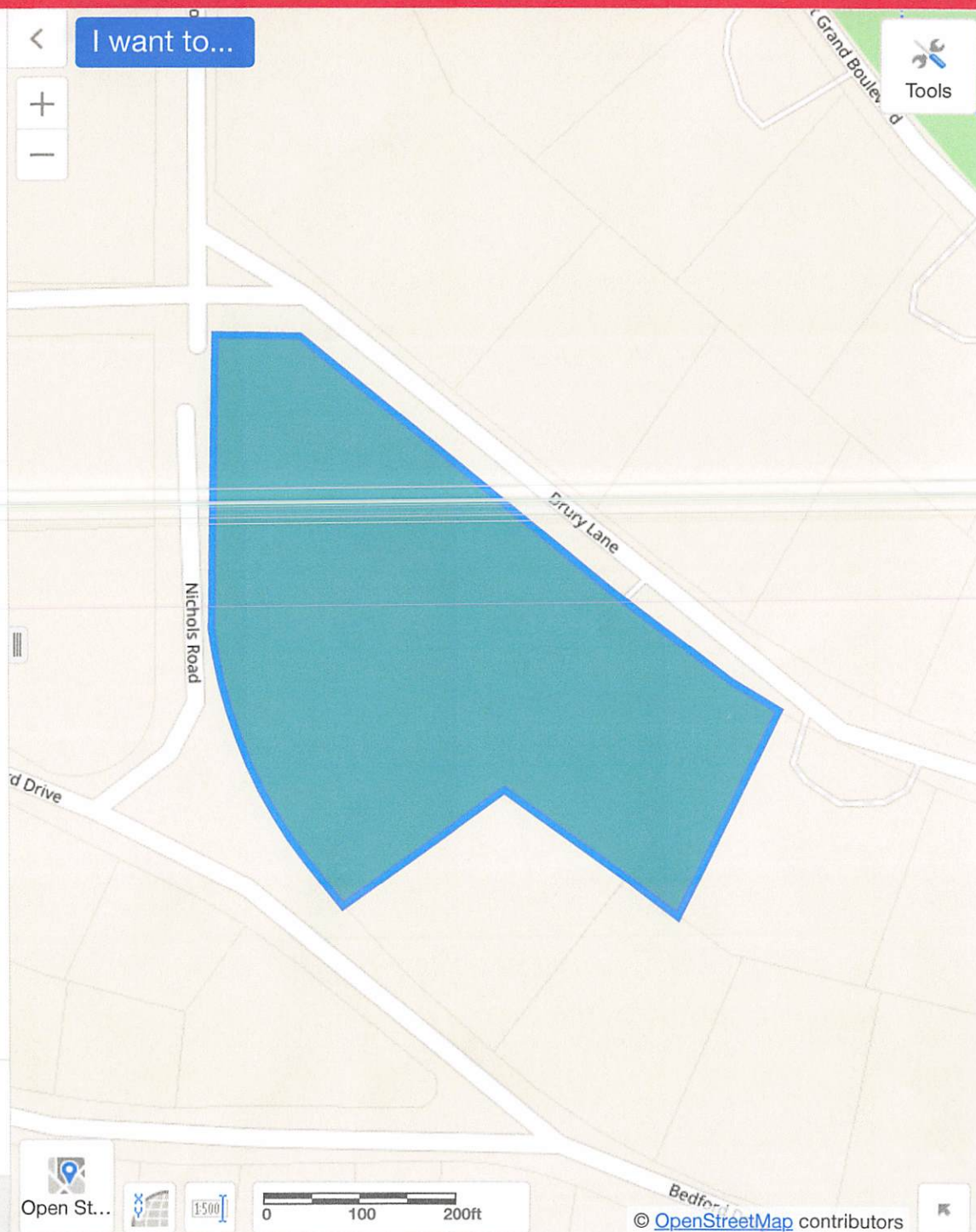
Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools



Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



Layers



Parcels (1)



Open St...



0 100 200ft

© OpenStreetMap contributors



Parcels (1)



I want to...



Owner: LEMON ROCKY R TRS



Account Number: R169574820

Physical Address: 1700 DRURY LN NICHOLS HILLS

Owner Name1: LEMON ROCKY R TRS

Owner Name2: LEMON STEFANIE S TRS

Owner Name3: LEMON FAMILY TRUST

Mailing Address1: 1700 DRURY LN

City: NICHOLS HILLS

State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

Nichols Road

Drury Lane

Nichols Road

rd Drive

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



1:500

0 50 100ft



Parcels (1)



I want to...



Owner: **TIMBERLAKE SUE CHILDRESS TRS**



Account Number: R169820100

Physical Address: 1600 ELMHURST AVE NICHOLS HILLS

Owner Name1: TIMBERLAKE SUE CHILDRESS TRS

Owner Name2: TIMBERLAKE SUE CHILDRESS REV TRUST

Owner Name3:

Mailing Address1: 1600 ELMHURST AVE

City: NICHOLS HILLS

State: OK

ZipCode: 73120-1218

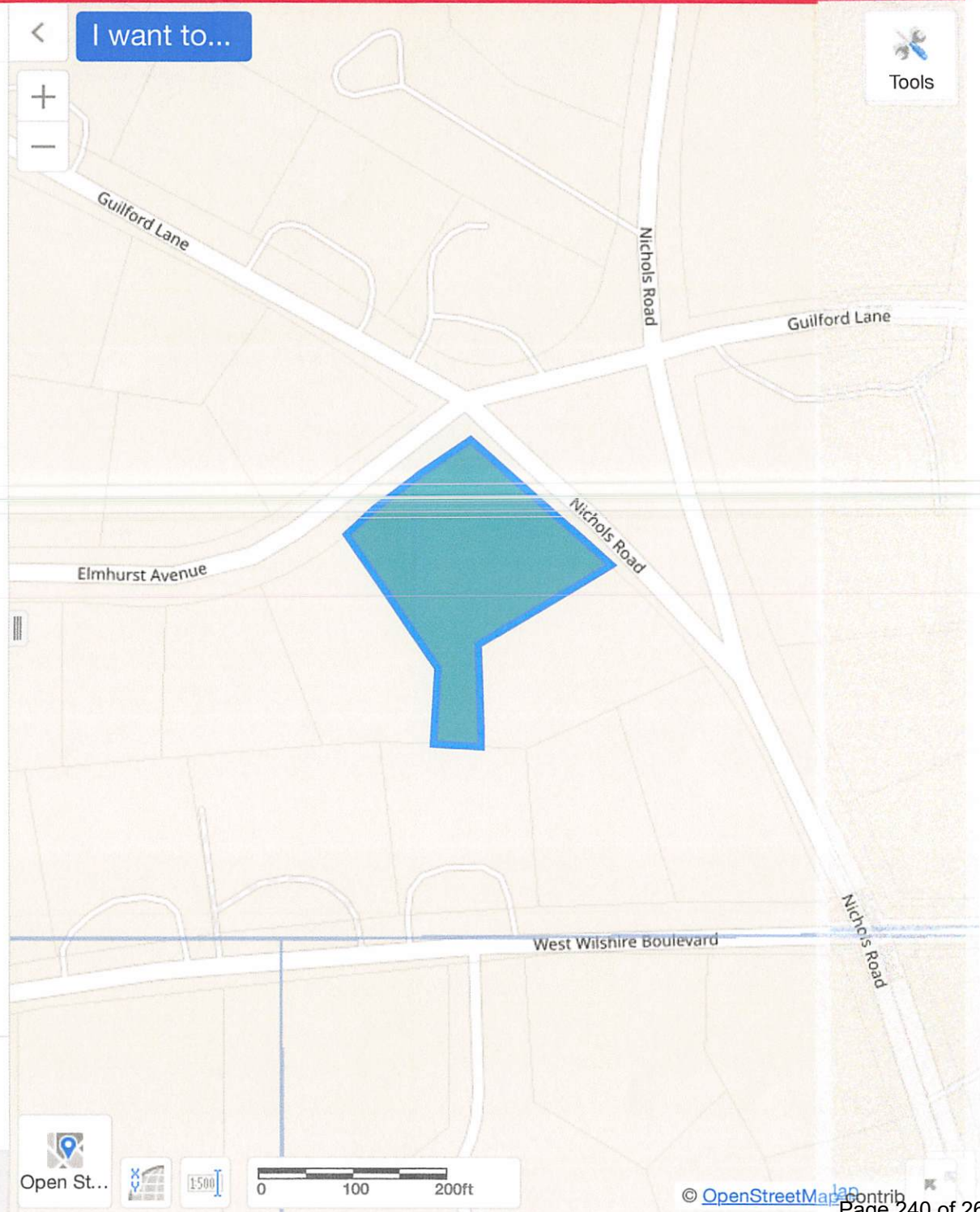
Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools



Displaying 1 - 1 (Total: 1)

◀ ◀ Page 1 of 1 ▶ ▶



Home



Layers



Parcels (1)



Open St...



1:500

0 100 200ft

© OpenStreetMap contributors



Parcels (1)



I want to...



Owner: CONGER CHRISTEN J NON EXEMPT
RESIDUARY TRUST



Account Number: R169841000
Physical Address: 1800 ELMHURST AVE NICHOLS HILLS
Owner Name1: CONGER CHRISTEN J NON EXEMPT
RESIDUARY TRUST
Owner Name2:
Owner Name3:
Mailing Address1: 1800 ELMHURST DR
City: NICHOLS HILLS
State: OK
ZipCode: 73116
Tax District: 500
Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Guilford Lane



Tools

Gulfr

Elmhurst Avenue

Stratford Drive

Elmhur

West Wilshire Boulevard

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



1:500

0 100 200ft

© OpenStreetMap contributors





Parcels (1)



I want to...



Tools



Owner: WILKINSON FAMILY PROPERTIES LLC

Account Number: R169881250

Physical Address: 1422 GLENBROOK TER NICHOLS HILLS

Owner Name1: WILKINSON FAMILY PROPERTIES LLC

Owner Name2:

Owner Name3:

Mailing Address1: 3200 S OCEAN BLVD, Unit 301

City: HIGHLAND BEACH

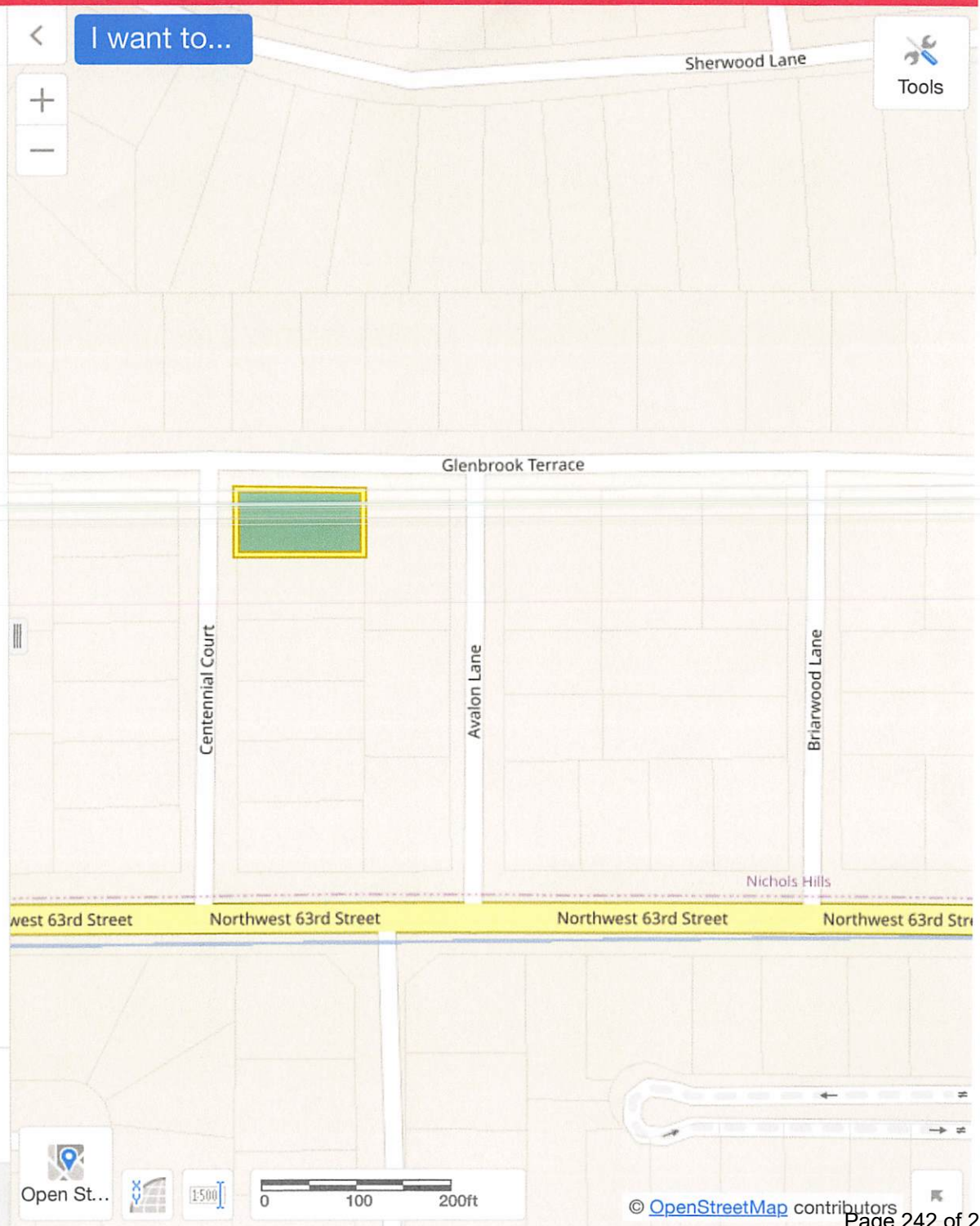
State: FL

ZipCode: 33487

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



0 100 200ft

© OpenStreetMap contributors



Parcels (1)



I want to...



Owner: DAVIS CYNTHIA L REV TRUST



Account Number: R169572740

Physical Address: 6903 TRENTON RD NICHOLS HILLS

Owner Name1: DAVIS CYNTHIA L REV TRUST

Owner Name2:

Owner Name3:

Mailing Address1: 6903 TRENTON RD

City: NICHOLS HILLS

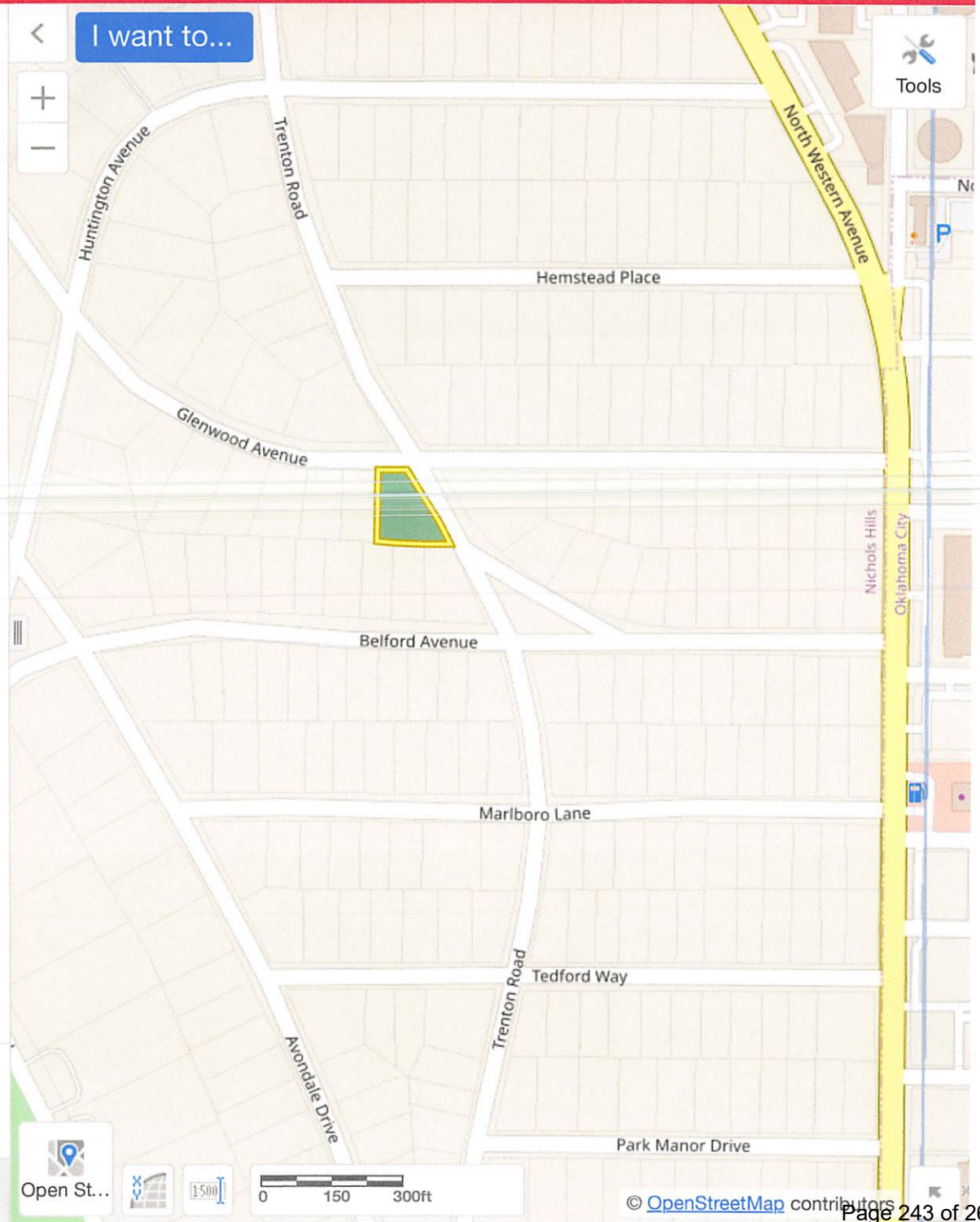
State: OK

ZipCode: 73116-6224

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



1:500

0

150

300ft



Parcels (1)



I want to...



Owner: LUTZ ALYSSA J



Account Number: R169574380

Physical Address: 1501 GLENWOOD AVE NICHOLS HILLS

Owner Name1: LUTZ ALYSSA J

Owner Name2:

Owner Name3:

Mailing Address1: 1501 GLENWOOD AVE

City: NICHOLS HILLS

State: OK

ZipCode: 73116-5206

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

Glenwood Avenue

Brentwood Road

Glenwood Avenue

Davis Park

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



0 50 100ft

© OpenStreetMap contributors

Parcels (1)

I want to...

☆ Owner: HOGG MATT K & AMY L TRS

Account Number: R169574290

Physical Address: 1520 GLENWOOD AVE NICHOLS HILLS

Owner Name1: HOGG MATT K & AMY L TRS

Owner Name2: HOGG MATT K & AMY L 2022 TRUST

Owner Name3:

Mailing Address1: 1520 GLENWOOD AVE

City: NICHOLS HILLS

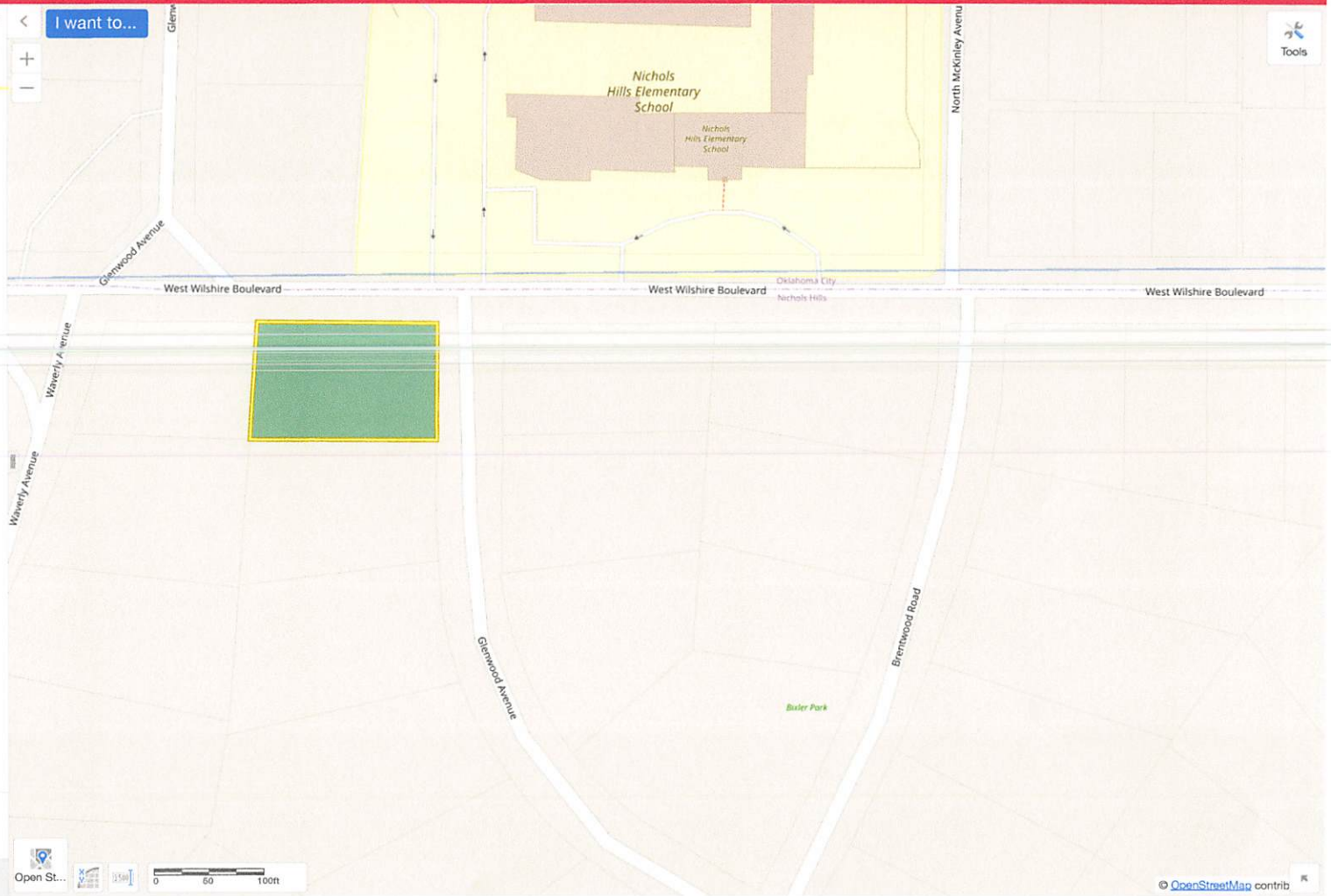
State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

Page 1 of 1

Home Layers Parcels (1)

Open St... 0 60 100ft

© OpenStreetMap contrib



Parcels (1)



I want to...



Owner: JENNINGS THADEUS S & CAROL R TRS



Account Number: R169571296

Physical Address: 1100 HEMSTEAD PL NICHOLS HILLS

Owner Name1: JENNINGS THADEUS S & CAROL R TRS

Owner Name2: JENNINGS THADEUS & CAROL REV LIV TRUST

Owner Name3:

Mailing Address1: 18266 CARLTON WAY

City: EDMOND

State: OK

ZipCode: 73012-9219

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools



Tokyo Sushi

Hemstead Place

North Western Avenue

North Ollie Avenue

North Western Avenue

Northw

Glenwood Avenue

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



0 50 100ft

© OpenStreetMap contrib



Parcels (1)



I want to...



Tools



Owner: 6621 HILLCREST AVE LLC



Account Number: R169577259

Physical Address: 6621 N HILLCREST AVE NICHOLS HILLS

Owner Name1: 6621 HILLCREST AVE LLC

Owner Name2:

Owner Name3:

Mailing Address1: 7950 JONES BRANCH DR, Unit 700N

City: MC LEAN

State: VA

ZipCode: 22107-0002

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Devonshire Street

North Hillcrest Avenue

North Pennsylvania Avenue

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



1,500

0 50 100ft

© OpenStreetMap contributors



Parcels (1)



I want to...



Owner: VILLA AMORE LLC



Account Number: R169575250

Physical Address: 1501 HUNTINGTON AVE NICHOLS HILLS

Owner Name1: VILLA AMORE LLC

Owner Name2:

Owner Name3:

Mailing Address1: PO BOX 5256

City: OAK BROOK

State: IL

ZipCode: 60522-5256

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools



Drury Lane

Huntington Avenue

Northwest Grand Boulevard

Bedford Drive

Kite Park

Camden Way

Huntington Avenue

Camden Way

Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



Layers



Parcels (1)



Open St...



0 100 200ft

© OpenStreetMap contributors



Parcels (1)



I want to...



Tools



Owner: TILGHMAN CHARLES C CO TRS ETAL



Account Number: R169572660

Physical Address: 1308 LARCHMONT LN NICHOLS HILLS

Owner Name1: TILGHMAN CHARLES C CO TRS ETAL

Owner Name2: TILGHMAN CHARLES REV TRUST

Owner Name3:

Mailing Address1: 1308 LARCHMONT LN

City: NICHOLS HILLS

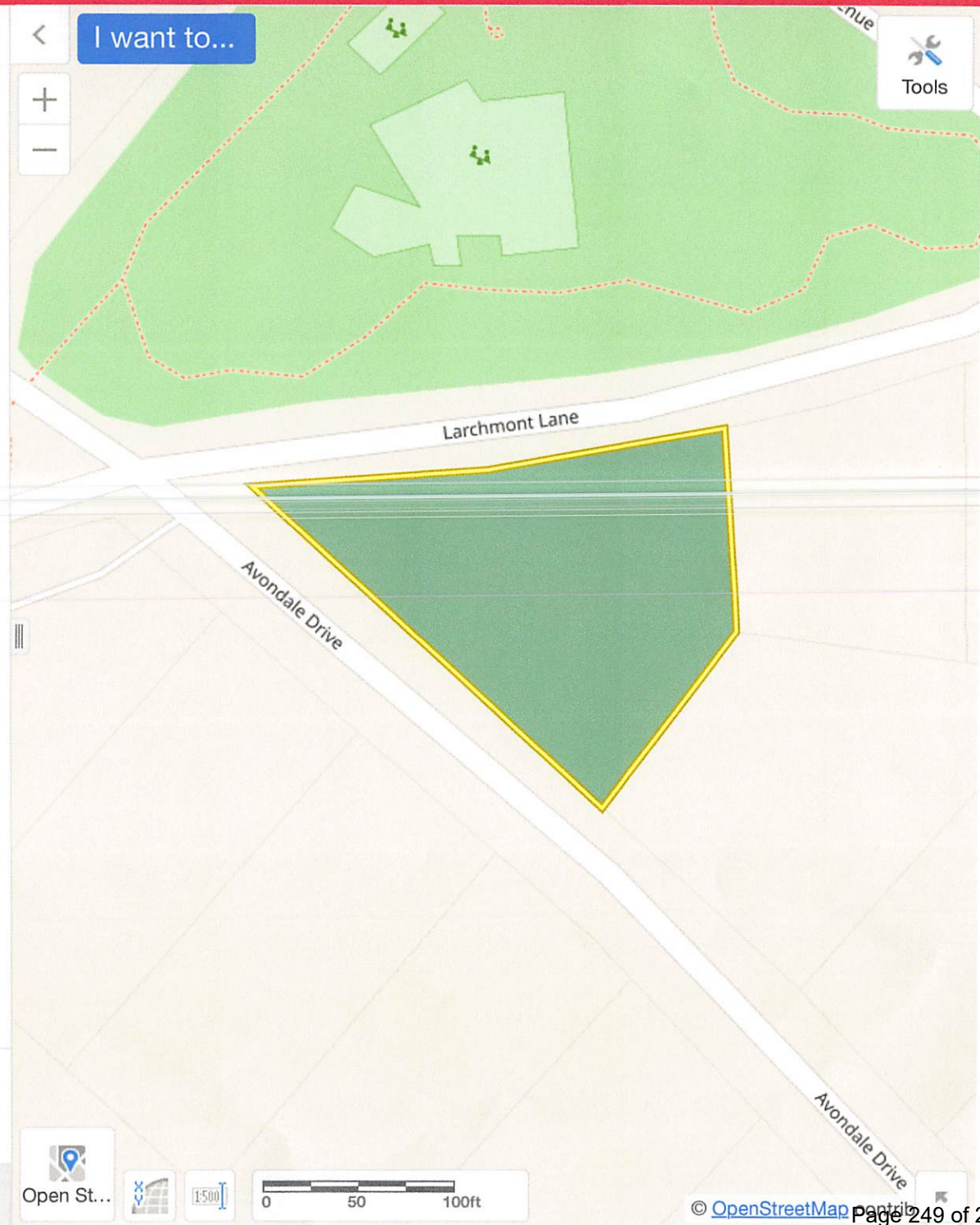
State: OK

ZipCode: 73116-6114

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



0 50 100ft

← Parcels (1)  < I want to...

☆ Owner: PAYNE STEPHEN BOND JR REV TRUST > | ...

Account Number: R169575900

Physical Address: 1301 SHERWOOD LN NICHOLS HILLS

Owner Name1: PAYNE STEPHEN BOND JR REV TRUST

Owner Name2: PAYNE LORI D REV TRUST

Owner Name3:

Mailing Address1: 621 N ROBINSON AVE STE 100

City: OKLAHOMA CITY

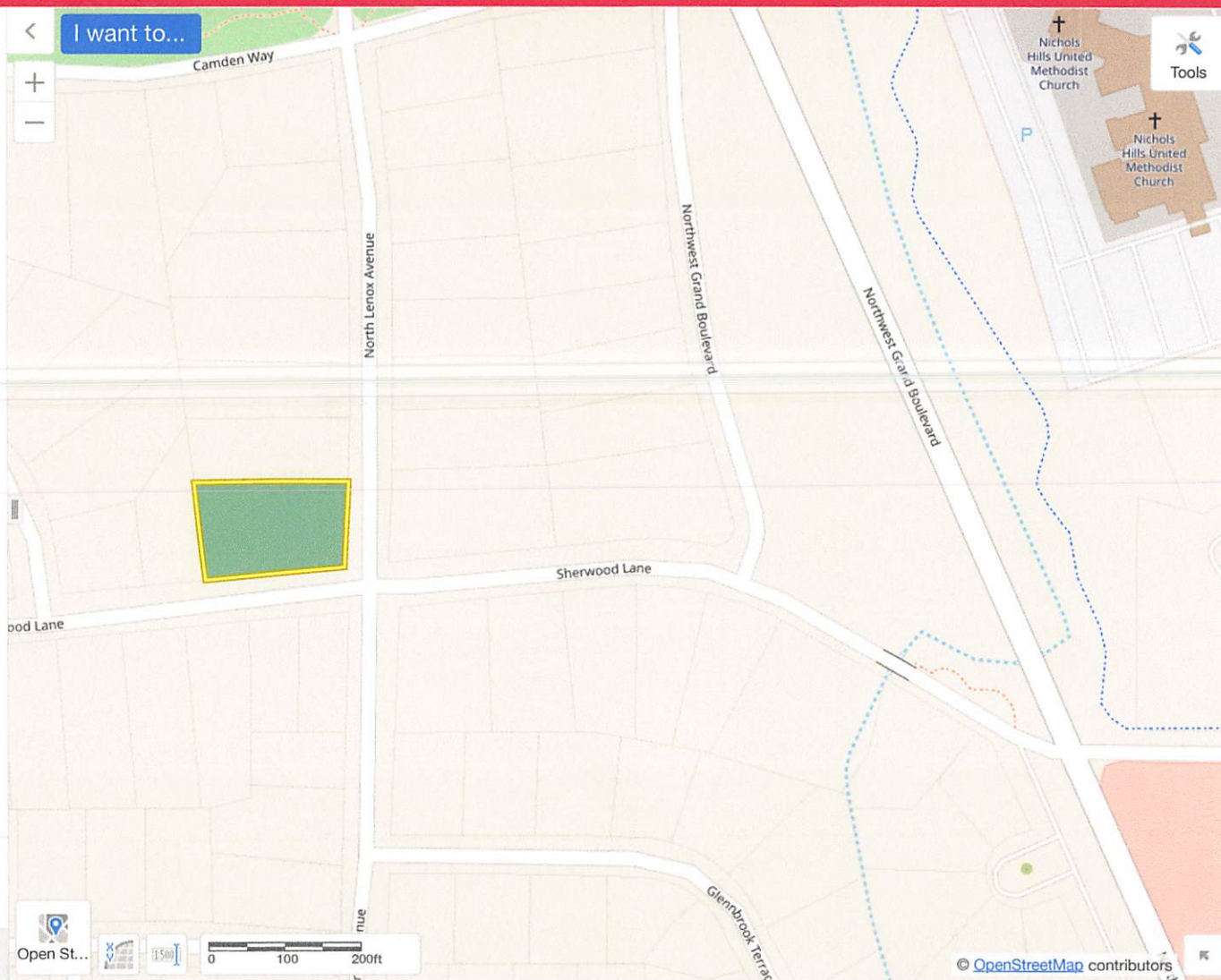
State: OK

ZipCode: 73102

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶

 Home  Layers  Parcels (1)

Open St...

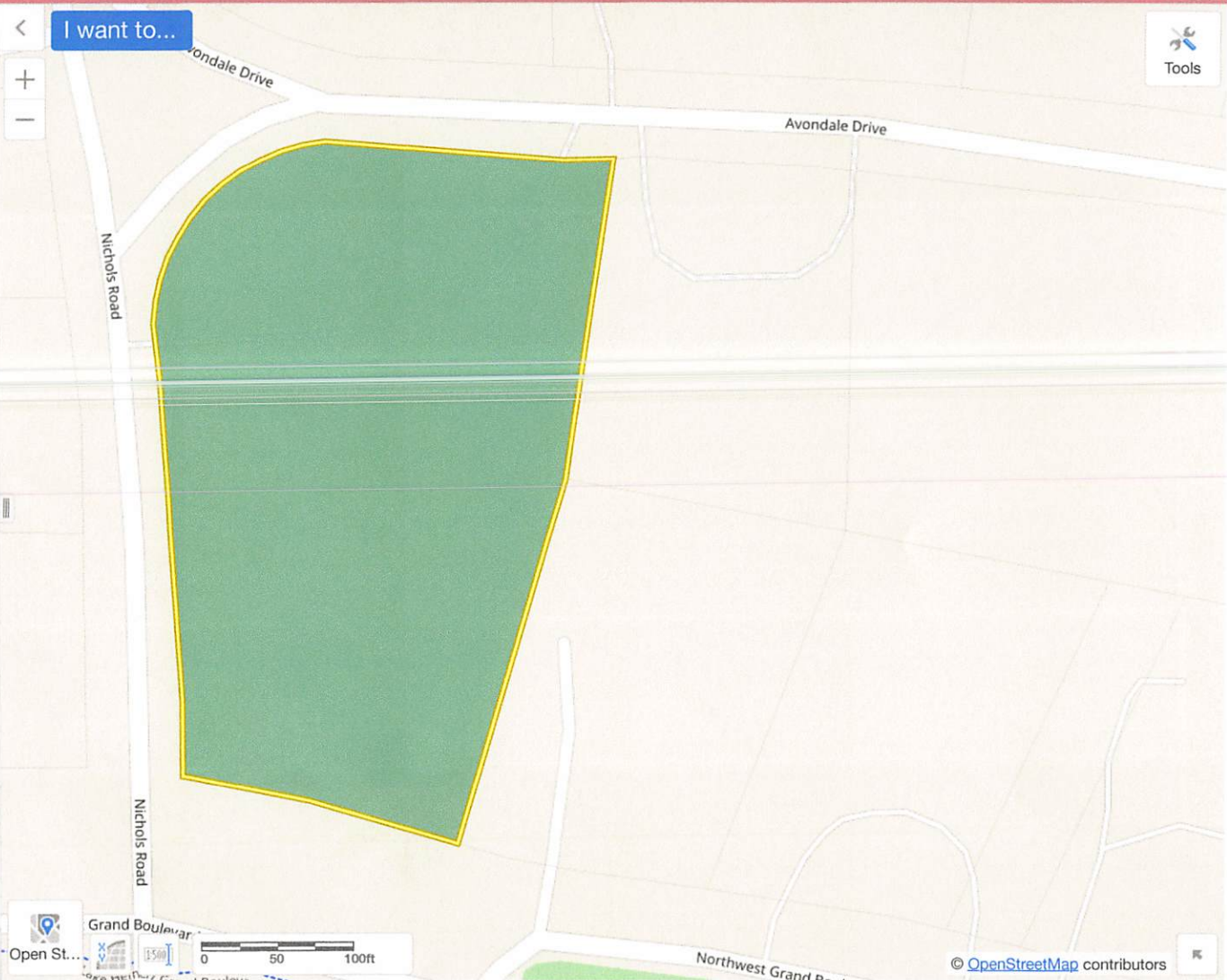
0 100 200ft

© OpenStreetMap contributors

← Parcels (1)  < I want to...

☆ Owner: BINKOWSKI SUSAN LIV TRUST > | ...
Account Number: R169574620
Physical Address: 6833 NW GRAND BLVD NICHOLS HILLS
Owner Name1: BINKOWSKI SUSAN LIV TRUST
Owner Name2:
Owner Name3:
Mailing Address1: 12601 DUTCH FOREST LN
City: EDMOND
State: OK
ZipCode: 73013
Tax District: 500
Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶

 Home  Layers  Parcels (1)





Parcels (1)



I want to...



Owner: TRAN TONY H & NICOLE T TRS



Account Number: R169576510

Physical Address: 1610 PENNINGTON WAY NICHOLS HILLS

Owner Name1: TRAN TONY H & NICOLE T TRS

Owner Name2: TRAN LEGACY WEALTH TRUST

Owner Name3:

Mailing Address1: 1610 PENNINGTON WAY

City: NICHOLS HILLS

State: OK

ZipCode: 73116-5510

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

North Pennsylvania Avenue

Pennington Way

Pennington Way

Huntington Avenue

North Pennsylvania Avenue

Huntington Avenue

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



0 50 100ft

0 50 100ft

© OpenStreetMap contrib

← Parcels (1)    I want to...

☆ Owner: ERNST EVEREST P & LAURA T  

Account Number: R169871015

Physical Address: 1616 RANDEL RD NICHOLS HILLS

Owner Name1: ERNST EVEREST P & LAURA T

Owner Name2:

Owner Name3:

Mailing Address1: 1616 RANDEL RD

City: NICHOLS HILLS

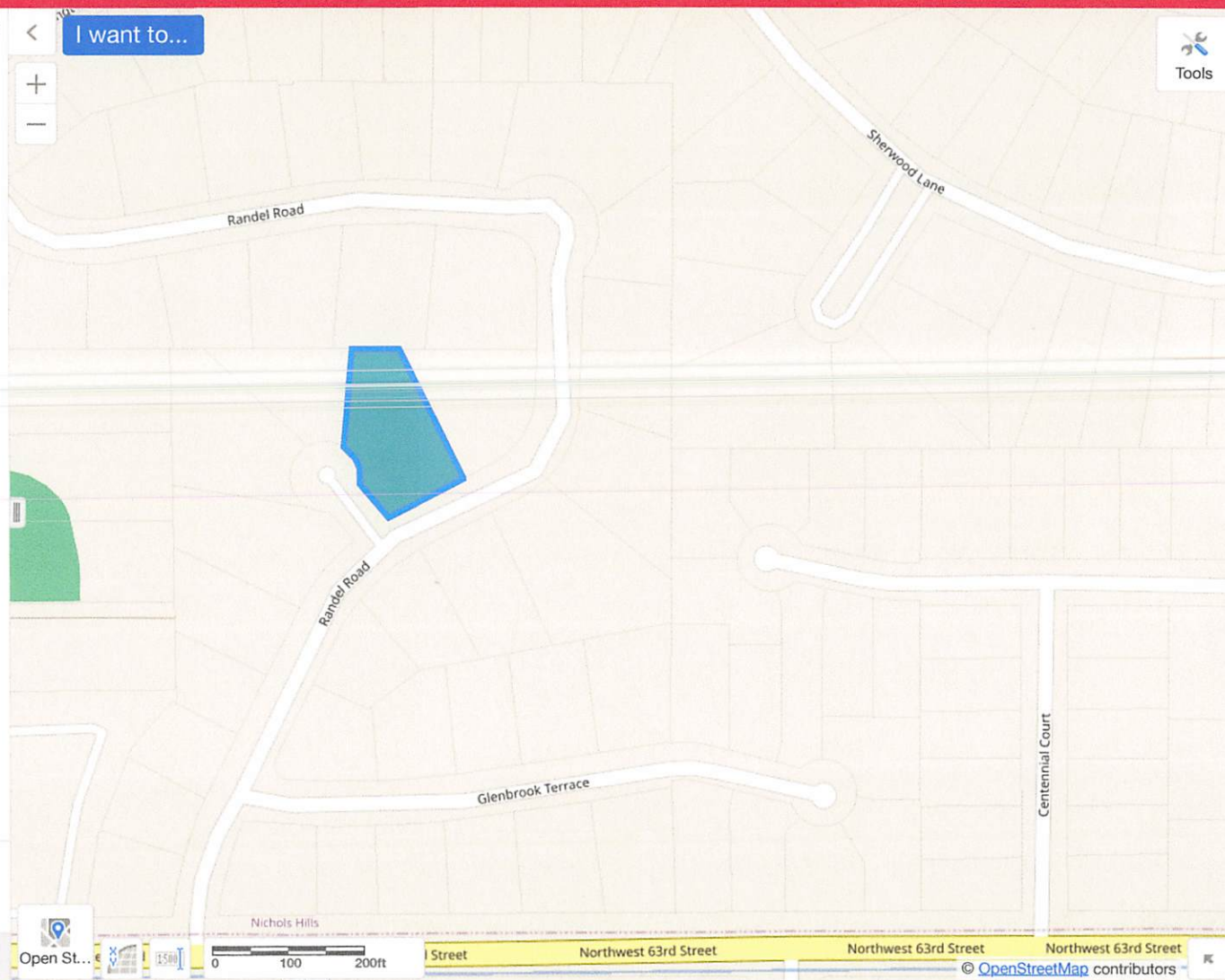
State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Displaying 1 - 1 (Total: 1)

◀ ◀ Page 1 of 1 ▶ ▶

 Home  Layers  Parcels (1)



0 100 200ft

Northwest 63rd Street Northwest 63rd Street Northwest 63rd Street

© OpenStreetMap contributors



Parcels (1)



I want to...



Owner: SEIKEL MICHAEL R DR & JEARY LYN
CO TRS



Account Number: R169570967

Physical Address: 6702 TRENTON RD NICHOLS HILLS

Owner Name1: SEIKEL MICHAEL R DR & JEARY LYN CO
TRS

Owner Name2: SEIKEL MICHAEL R DR & JEARY LYN TRUST

Owner Name3:

Mailing Address1: 6702 TRENTON RD

City: NICHOLS HILLS

State: OK

ZipCode: 73116

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)



Tools

Marlboro Lane

Marlboro Lane

Trenton Road

Tedford Way

Tedford Way

Road

Displaying 1 - 1 (Total: 1)

Page 1 of 1



Home



Layers



Parcels (1)



Open St...



0 50 100ft

© OpenStreetMap contributors





Parcels (1)



I want to...



Tools



Owner: 7200 WAVERLY LLC

Account Number: R169576852

Physical Address: 7200 WAVERLY AVE NICHOLS HILLS

Owner Name1: 7200 WAVERLY LLC

Owner Name2:

Owner Name3:

Mailing Address1: 7200 WAVERLY AVE

City: NICHOLS HILLS

State: OK

ZipCode: 73120-1214

Tax District: 500

Tax District Name: Oklahoma City #89

[View Assessor's Page](#)

Waverly Avenue

Oklahoma City

West Wilshire Boulevard

Waverly Avenue

Displaying 1 - 1 (Total: 1)

◀◀ Page 1 of 1 ▶▶



Home



Layers



Parcels (1)



Open St...



0 50 100ft

Published in _____ on _____, 2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE NICHOLS HILLS CITY CODE REGARDING ATTACHED GARAGES IN THE RESIDENTIAL ZONING DISTRICTS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-3 of the Nichols Hills City Code is amended as follows, with new language underlined, to wit:

Sec. 50-3. Definitions.

Floor Area means the sum of the horizontal areas of all floors of a Building, measured from the outside face of frame to the outside face of frame or from the centerline of walls separating the two Buildings, and including, but not limited to, the following spaces unless specifically excluded herein:

- (1) Elevator shafts and stairwells at each floor, to be calculated only once at ground level;
- (2) Habitable penthouses;
- (3) Interior balconies, mezzanines, and enclosed covered Porches and enclosed steps;
- (4) Accessory Uses in enclosed covered space, but not including uncovered space used for off-Street parking;
- (5) The following spaces are excluded from the calculation of Floor Area:
 - a. Basements;
 - b. Attics;
 - c. Garages (except for Attached Garages in the R-1-75 Single-Family Residential District and the R-1-60 Single-Family Residential District as set out in Sec. 8-261;
 - d. Mechanical spaces.

Section 2. Section 50-62 of the Nichols Hills City Code is amended as follows, with new language underlined, to wit:

Sec. 50-62. R-1-75 Single-Family Residential District.

- (e) *Development Regulations.*

(13) Attached garages. Attached garages are subject to the requirements in Chapter 8, Article IV, Division 6.

Section 3. Section 50-63 of the Nichols Hills City Code is amended as follows, with new language underlined, to wit:

Sec. 50-63. R-1-60 Single-Family Residential District.

(e) *Development Regulations.*

(13) Attached garages. Attached garages are subject to the requirements in Chapter 8, Article IV, Division 6.

Section 4. Chapter 8 of the Nichols Hills City Code is amended by adding a new Division to Article IV, with new language underlined, to wit:

Chapter 8, *Buildings and Building Regulations.*
Article IV, *Additional Local Regulations.*

Division 6. ATTACHED GARAGES IN THE R-1-75 SINGLE-FAMILY RESIDENTIAL DISTRICT AND THE R-1-60 RESIDENTIAL DISTRICT.

Sec. 8-260. Definitions.

Attached Garage means a Structure that is attached to and shares a common wall with a Dwelling that is used for the parking and storage of motor vehicles.

Front-Facing Attached Garage means an Attached Garage that faces the Front Yard Property Line and that is entered from the street on which the Dwelling's primary entrance is located.

Sec. 8-261. Construction requirements. Attached Garages in the R-1-75 Single-Family Residential District and in the R-1-60 Single-Family Residential District constructed after the effective date of this Division are subject to the following requirements. These requirements do not apply to Detached Garages which are subject to Sec. 50-179.

(a) Front-Facing Attached Garages; permitted doors and width. Front-Facing Attached Garages may have one single door with an opening width of not more than 18 feet or two single doors with opening widths of not more than ten feet each.

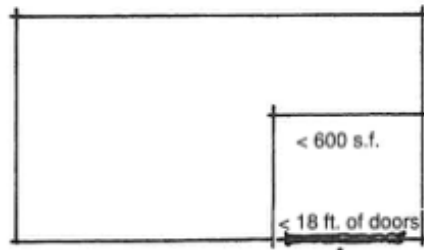
(b) *Additional garage doors.* Dwellings with Front-Facing Attached Garages may have additional garage doors in walls measuring more than 45 degrees off parallel in relationship to the Front Yard Property Lines. In such cases, there may be additional openings with a maximum opening width of not more than 18 feet.

(c) *Attached Garage Square Footage and Floor Area Ratio calculation.* Any square footage of a Front-Facing Attached Garage that exceeds 600 square feet will be added to the square footage of the Dwelling for purposes of calculating the Dwelling's Floor Area Ratio. Any square footage exceeding 900 square feet of all Attached Garages combined will be added to the square footage of the Dwelling for purposes of calculating the Dwelling's Floor Area Ratio.

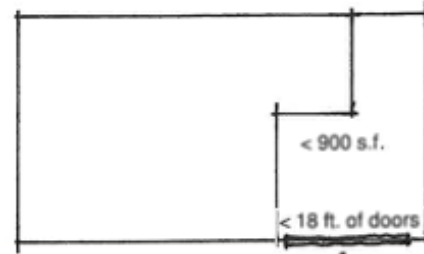
(d) *Depictions.* Depictions showing examples of possible Attached Garage configurations and entry to them follow at the end of this Section.

(e) *High-wind construction requirements.* Garage doors must comply with the applicable provisions of Sec. 8-90 regarding high-wind construction requirements.

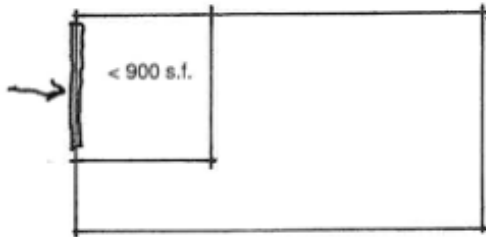
Examples of possible Attached Garage configurations and entry to them:



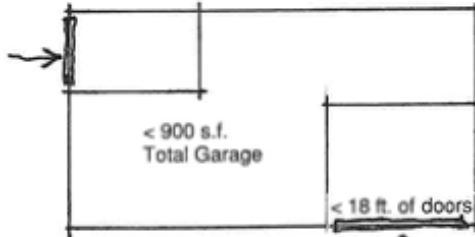
1. Typical 2 Car Garage



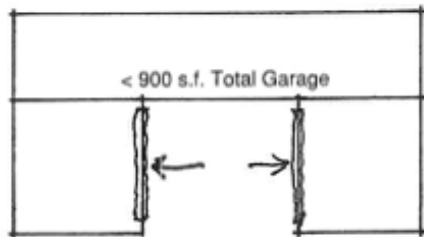
2. 2 plus 1 Tandem Garage



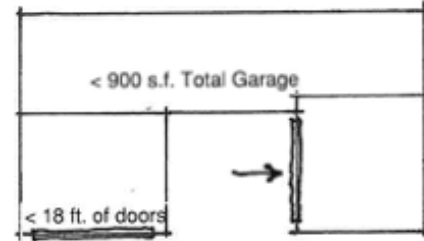
3. Typical Corner Garage



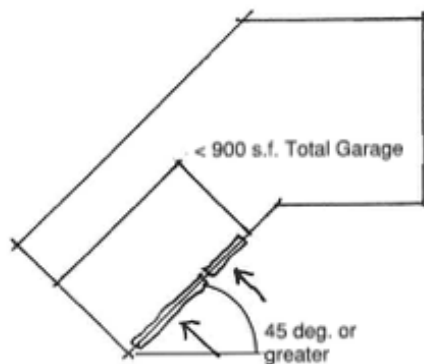
4. Typical 2 Car plus on Corner Garage



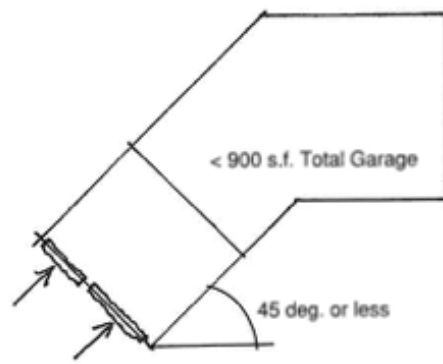
5. 2 plus 2 Facing each Garage



6. Typical 2 plus 2 at 90 deg.

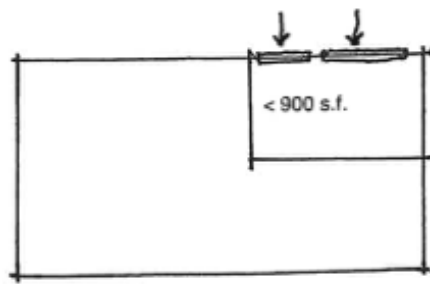


7. 3 on 45 deg. or greater Garage Facing Street

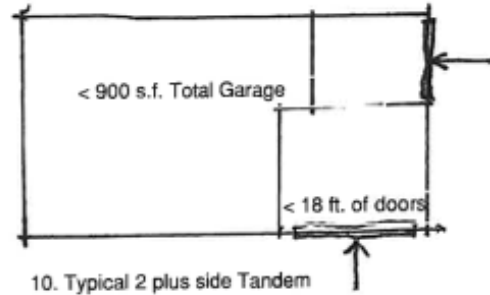


8. 3 on 45 deg. or less Garage Facing Street

POSSIBLE GARAGE DEPICTIONS



9. Rear entry garage



10. Typical 2 plus side Tandem

POSSIBLE GARAGE DEPICTIONS

Section 5. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 6. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 7. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney



City Council Item Report

MEETING DATE

January 14, 2025

AGENDA ITEM # 9.g

Request to seek bids for Redbud Park and receive and approve plans for the same.

ATTACHMENTS

None

City Council Item Report

MEETING DATE

January 14, 2025

AGENDA ITEM # 9.h

A resolution calling a general election to be held on April 1, 2025 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

ATTACHMENTS

1. 2025 Election Resolution-12.22.20-2.1
2. Ward Map
3. Sec._16_1.____Wards_and_boundaries.

RESOLUTION NO. 1572

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION CALLING A GENERAL ELECTION TO BE HELD ON APRIL 1, 2025 FOR THE PURPOSE OF ELECTING A COUNCIL MEMBER FROM WARD TWO OF THE CITY OF NICHOLS HILLS, OKLAHOMA; SETTING FORTH THE QUALIFICATIONS FOR SUCH OFFICE, THE TERM OF THE OFFICE TO BE FILLED, THE FILING PERIODS OF CANDIDATES FOR SUCH OFFICE, AND THE MANNER OF HOLDING SAID ELECTION; PROVIDING FOR ELECTION PROCEDURES; DIRECTING THE CITY CLERK TO CAUSE THIS RESOLUTION TO BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE CITY; DIRECTING THE CITY CLERK TO NOTIFY THE OKLAHOMA COUNTY ELECTION BOARD OF THE DATE OF THE ELECTION AND THE CONTENT HEREOF BY DELIVERING A COPY OF THIS RESOLUTION TO THE SECRETARY OF SAID BOARD; DIRECTING THE CITY CLERK TO FURNISH SAID BOARD A CURRENT MAP OF THE CITY, A COPY OF THE CITY CHARTER, AS IT APPLIES TO THE CONDUCT OF ELECTIONS, AND ANY OTHER INFORMATION REQUIRED BY LAW OR NECESSARY FOR CONDUCTING SAID ELECTION; AUTHORIZING THE CLOSING OF A PRECINCT, PARTIALLY CONTAINED WITHIN THE CITY, IN WHICH NO PERSONS RESIDE; AND CONTAINING RELATED PROVISIONS.

WHEREAS, the City Charter of the City of Nichols Hills, Oklahoma, provides that there shall be a council of three (3) members, consisting of one member from each of the three (3) wards of the City, to be elected at large by the qualified electors of the entire City at a nonpartisan election; and said charter further provides that if one person is a candidate for any council office, he or she shall be elected *ipso facto*; and

WHEREAS, the City Charter further provides that a general election shall be held on the first Tuesday in April of each year to elect a successor to the member of the council whose term of office will expire in the year in which the election is held; and the term of office of the member of the council from Ward Two will expire in 2025; and

WHEREAS, the central offices of the City of Nichols Hills, Oklahoma, are located in Oklahoma County, Oklahoma; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma (hereinafter called the "City"), that a general election shall be held on Tuesday, April 1, 2025, for the purpose of electing a council member from Ward Two of the City for a term of three years.

BE IT FURTHER RESOLVED that the council member to be elected at said election shall be elected at large by the qualified electors of the entire City.

BE IT FURTHER RESOLVED that candidates for council membership from Ward Two shall be qualified electors of Ward Two and must reside in the City and in Ward Two all as provided in the City Charter.

BE IT FURTHER RESOLVED that in accordance with Section 16-102(D) of Title 11 of the Oklahoma Statutes, candidates for such office must file sworn statements of candidacy with the Secretary of the County Election Board within a three (3) day filing period that shall begin on Monday, February 3, 2025.

BE IT FURTHER RESOLVED that only qualified electors residing in the City who have the qualifications prescribed for electors by the Constitution and laws of the State of Oklahoma and who are registered as required by law may vote in said election, and that the election shall be nonpartisan and no party designation or emblem shall be placed on the ballots.

BE IT FURTHER RESOLVED that if only one person is a candidate for the office to be filled, he or shall be elected *ipso facto* and his or her name need not appear on the ballot.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the public of said general election by causing this resolution to be published in a newspaper of general circulation in the City at least ten (10) days before the beginning of the period for filing sworn statements of candidacy with the Secretary of the Oklahoma County Election Board.

BE IT FURTHER RESOLVED that said election shall be conducted by the Oklahoma County Election Board and that the provisions of the State Constitution and laws applicable to municipal elections shall govern said election, insofar as they are applicable and not superseded by the City Charter or by ordinance and not in conflict with this resolution.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the Oklahoma County Election Board of the date of said election and of the contents hereof by delivering and submitting a copy of this resolution to the Secretary of said Oklahoma County Election Board before the 17th day of January, 2025 together with (a) a copy of the City Charter, as it applies to the conduct of elections, (b) a current map clearly defining City limits and ward boundaries, and (c) any other information necessary for conducting said election.

ADOPTED AND APPROVED by the Council of the City of Nichols Hills,
Oklahoma, this 14th day of January, 2025.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

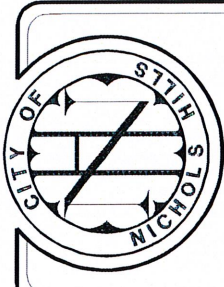
City Attorney

CERTIFICATE

This is to certify that a copy of the foregoing Resolution adopted by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of January, 2025, was served upon the Oklahoma County Election Board by personal delivery to me on the ____ day of January, 2025.

WITNESS my hand the seal of the Oklahoma County Election board this ____ day of January, 2025.

Secretary County Election Board of
Oklahoma County, Oklahoma

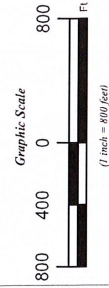


City of Nichols Hills Wards Map



Legend

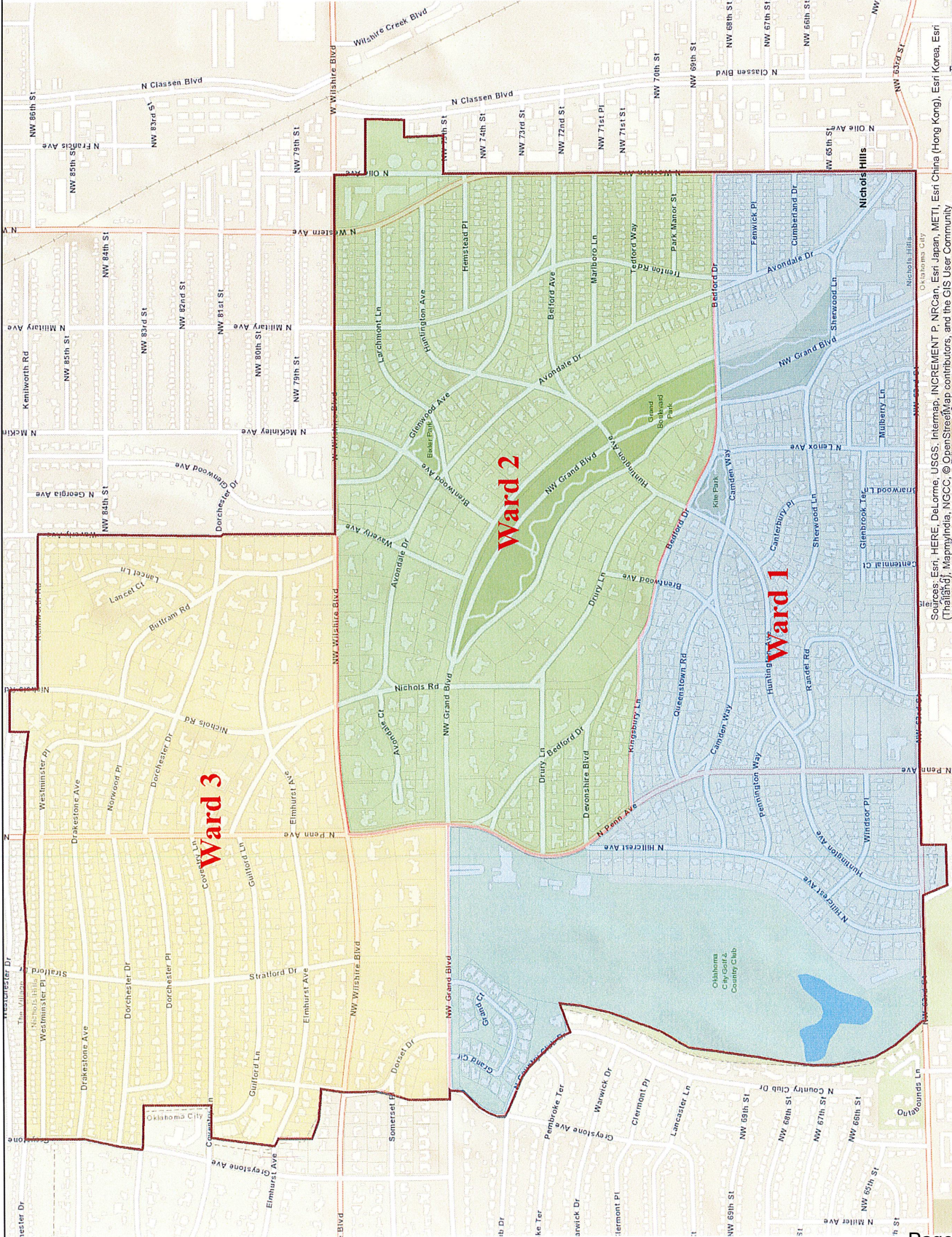
Wards



Prepared by: Vincent Robinson



Last updated: 1/9/2019



Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

Sec. 16-1. Wards and boundaries.

The Wards and boundaries for the City shall be as follows:

- (1) *Ward 1.* Ward 1 shall include all of the area within the following described boundaries: Beginning at the point of intersection of the centerline of Grand Boulevard with the west City limits line; thence east along the centerline of Grand Boulevard to a point in the center of the intersection of Grand Boulevard with Pennsylvania Avenue; thence in a southerly direction along the centerline of Pennsylvania Avenue to a point in the center of the intersection of Pennsylvania Avenue and Kingsbury Lane; thence easterly along the centerline of Kingsbury Lane to a point in the center of the intersection of Kingsbury Lane and Bedford Drive; thence easterly along the centerline of Bedford Drive to the east City limits line; thence south along the east City limits line to the south City limits line; thence west along the south City limits line (including the 1700 block of NW 63rd Street) to the west City limits line; thence northerly along with the west City limits line to the intersection of the west City limits line with Grand Boulevard, the point or place of beginning.
- (2) *Ward 2.* Ward 2 shall include all of the area within the following described boundaries: Beginning at a point in the center of the intersection of Pennsylvania Avenue and Wilshire Boulevard; thence easterly along the centerline of Wilshire Boulevard to the east City limits line; thence south along the east City limits line to the point of intersection of the east City limits line with the centerline of Bedford Drive; thence westerly along the centerline of Bedford Drive to a point in the center of the intersection of Bedford Drive and Kingsbury Lane; thence westerly along the centerline of Kingsbury Lane to a point in the center of the intersection of Kingsbury Lane and Pennsylvania Avenue; thence northerly along the centerline of Pennsylvania Avenue to the center of the intersection of Pennsylvania Avenue and Wilshire Boulevard, the point or place of beginning.
- (3) *Ward 3.* Ward 3 shall include all of the area within the following described boundaries: Beginning at a point in the center of the intersection of Pennsylvania Avenue and Grand Boulevard; thence west along the centerline of Grand Boulevard to the west City limits line; thence northerly along the west City limits line to the northwest corner of the City limits; thence easterly along the north City limits (being the center of the intersection of Kenilworth Street and Waverly Avenue); thence south along the east City limits line to the center of the intersection of Waverly Avenue and Wilshire Boulevard; thence west along the centerline of Wilshire Boulevard to the center of the intersection of Wilshire Boulevard and Pennsylvania Avenue; thence south along the centerline of Pennsylvania Avenue to the center of the intersection of Pennsylvania Avenue and Grand Boulevard, the point or place of beginning.

(Code 1989, § 22-1; Code 1992, § 9-1; Code 2013, § 16-1)

Sec. 16-2. Absentee Ballots authorized.

The use of Absentee Ballots, as provided for in 26 O.S. § 14-101, shall be allowed for any municipal election hereafter held in the City.

(Code 1989, § 1-123; Code 1992, § 9-2; Code 2013, § 16-2)

Sec. 16-3. Municipal employee political activity.

- (a) Any employee of the City may actively participate in partisan and nonpartisan political activities; provided, however, the political activity in which an employee participates shall be exercised only during off-duty time and while not in uniform.
- (b) No employee of the City may use City equipment, including City uniforms, while participating in political activity, partisan or nonpartisan.

-
- (c) No employee of the City may place campaign literature or signs advocating, supporting or opposing any Person or issue in any election on any Real Property, Buildings, fixtures, equipment or other Personal Property which is owned or leased by the City or any of its trusts.
 - (d) No City employee may park a privately owned vehicle on City-Owned Property, if such vehicle has such campaign materials in any form that are placed so as to be observable from the exterior of the vehicle. The term "City-Owned Property," as used in this subsection:
 - (1) Includes, without limitation, City Hall, Public Works Buildings, employee parking lots, any water or sewer treatment plants, water towers, lift stations, and the grounds on which they are located.
 - (2) Also includes City Parks, provided that individual participation as a private citizen by attending political rallies or similar organized events which are held in City Parks shall not be considered a Violation of this Section, and that employees are not in uniform and do not attend such events during on-duty time.
 - (3) Shall not include land in which the City merely owns a Street right-of-way or utility Easement.
 - (e) Employees of the City are expected to use and operate City-Owned Property in a careful and safe manner; responsibility for City-Owned Property is a part of every employee's job. Use of City-Owned Property, including uniforms, for political campaign purposes may result in disciplinary action. The following specific restrictions apply:
 - (1) The wearing of any shirt, jacket, hat, insignia, badge, or other emblem of office which is used to identify City employees, or which was purchased or provided by the City, is prohibited while campaigning, whether or not all or some portion of the item is masked or obscured.
 - (2) The uses of insignia used to identify a labor organization is not prohibited by this Chapter, unless the labor insignia has been altered or obscured in such a way as to make it appear to be City-Owned Property or a portion of a City uniform.
 - (f) Any employee who files as a candidate for City Council shall be considered to have resigned from City employment effective on the date that the candidacy is filed. Employees may file as candidates for other public offices without loss of their positions with the City, provided that they are able to perform their normal duties for the City at normal hours and without interference.
 - (g) In the event an employee of the City wins an election and is subsequently sworn into office, which office requires the employee's full-time attention during all or any portion of the Year, the employee shall be deemed to have resigned from City employment effective on the date that the employee is sworn into the office.

(Code 1992, § 9-3; Code 2013, § 16-3; Ord. No. 850, § 1, 3-20-2002)