

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 14, 2025 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes

- a. December 10, 2024 Minutes
- b. December 11, 2024 Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List

- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$169,638.20
Designated Funds - Fire & General	128.07
Nichols Hills Municipal Authority	103,938.58
General Fund - CIP	157,197.89
General Obligation Bond Funds	615,052.83
Total Warrants & Claims	\$1,045,955.57

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 9 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$101,254.25.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds, and other funds.

- b. Pay Estimate No. 1 for Project No. PC-2402 with SAC Services,

Inc. for 2024 GO Bond Issue Paving Improvements to the 1200 Block of Larchmont Lane in the amount of \$75,796.12.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2024 GO Bonds, and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Information Systems Manager Scott Johnston to purchase new TVs and monitors for local emergency events and weather conditions. The total will not exceed \$1,800.00, to be purchased with General CIP funds.
- c. Request from Information Systems Manager Scott Johnston to purchase UPS devices for servers and network security devices. The total will not exceed \$2,500.00, to be purchased with General CIP funds.
- d. Request from Information Systems Manager Scott Johnston to purchase replacement computer monitors for the Police Department. The total will not exceed \$1,000.00, to be purchased with General CIP funds.
- e. Request from Public Works Director Randy Lawrence to purchase a KM-8000 Asphalt Hotbox, not to exceed \$56,395.00. To be paid

out of 2024 GO Bonds.

- f. An Agreement for Professional Services with Howard - Fairbairn Site Design, Incorporated concerning landscape architectural services for Westminster Park.
- g. Request from Police Chief Steven Cox to purchase two Ford Police Interceptor Utility patrol vehicles under Oklahoma State contract SW035. Total for vehicles and upfitting not to exceed \$150,000.00, to be paid from 2025 GO Bond funds, and other funds.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 65 banners within the city limits of the City of Nichols Hills between April 15, 2025 and April 29, 2025.
- b. A Revocable Permit issued to the Oklahoma City Memorial Marathon Foundation for the purpose of the Oklahoma City Memorial Marathon on April 27, 2025.
- c. A Revocable Utility Service Provider Right-of-Way Use Permit to Anderson & House, Inc. for the purpose of a temporary gravel access road for construction of new tennis courts at the Oklahoma City Golf and Country Club.
- d. PUBLIC HEARING: An Ordinance amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map to rezone and redistrict the property located in Nichols Hills, Oklahoma at 6523 Avondale Drive from the R-2 Two-Family Residential Zoning District to the R-3 Multiple-Family Residential Zoning District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. PUBLIC HEARING: An Ordinance amending Section 50-152 of the Nichols Hills City Code regarding setback requirements for Corner Lots and repealing the Corner Lot Building Setback Requirement Plan of the City of Nichols Hills; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding attached garages in the Residential Zoning Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- g. Request to seek bids for Redbud Park and receive and approve plans for the same.
- h. A resolution calling a general election to be held on April 1, 2025 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:17 PM on the 10th day of January, 2025 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 10th day of January, 2025; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 10th of January, 2025; and transmitted by email at 5:00 PM on the 10th day of January, 2025 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

A handwritten signature in blue ink that reads "Amanda Copeland". The signature is written in a cursive, flowing style.

City Clerk
City of Nichols Hills, Oklahoma