

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 10, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:02 PM on
6th day of December, 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30

3. Minutes

- a. November 12, 2024 Minutes

MOTION: Sody Clements moved to approve the November 12, 2024 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	E. Peter Hoffman, Steven J. Goetzinger

4. Departmental Reports
 - a. Police Department
 - b. Municipal Court
 - c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Steven J. Goetzinger moved to approve the November 2024 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

6. Consent Docket - Construction

- a. Pay Estimate No. 8 for Project No. WC-2101 with Landmark

Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$217,659.63.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds, 2022 GO Bonds, and other funds.

- b. Pay Estimate No. 3 for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of \$265,783.32.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Invoice No. 8502A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$16,000.00, to be paid from Park Designated Fund and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6c Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. An Inter-Governmental Agreement for a Regional Household

Hazardous Waste Collection and Management Project with The City of Oklahoma City.

- c. Redbud Park & West Grand Boulevard Trail Extension Project agreement amendment with HFSD Landscape Architecture for added services in the amount of \$13,500.00.
- d. Request from Information Systems Manager Scott Johnston to purchase backup network switches. The total will not exceed \$10,000.00, as approved in the FY 2024-2025 CIP budget.
- e. Request from Information Systems Manager Scott Johnston to purchase four computer monitors for Public Works. The total will not exceed \$600.00, as approved in the FY 2024-2025 CIP budget.
- f. Request from Information Systems Manager Scott Johnston to purchase new computers for the Police and Fire Departments. The total will not exceed \$15,000.00, as approved in the FY 2024-2025 CIP budget.

MOTION: Sody Clements moved to approve item 7a - 7f Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- 8. Citizens Desiring to Be Heard
No one expressed a desire to be heard.
- 9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
 - a. Accept the Annual Comprehensive Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2024.

Mr. Chance Allison, CPA with Finley & Cook, presented to City Council the auditor's report with the audit opinion for fiscal year

ending June 30, 2024.

MOTION: Steven J. Goetzinger moved to accept agenda item 9a as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- b. Request from Redbud Classic to install 60 banners to promote the event. Banners will be displayed within the City of Nichols Hills between March 24, 2025 and April 7, 2025.

Ms. Kristin Hersom, Executive Director of the Redbud Foundation and the Redbud Classic Race Director, presented the banner application to the City Council for banners to be hung between March 24, 2025 and April 7, 2025. Ms. Hersom stated the event will be held April 4 - 6, 2025.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- c. A Revocable Permit issued to the Redbud Foundation, Inc. for the purpose of the Redbud Classic on April 5 and 6, 2025.

MOTION: Steven J. Goetzinger moved to approve agenda item 9c as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger

SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- d. A Park Adoption Agreement with Robert and Karen Browne, for park property generally known as Redbud Park with boundaries at the following locations: from Sherwood Lane on the south, the center of NW Grand Boulevard on the east, West NW Grand Boulevard on the west, and Bedford Drive on the north. Mr. Shane Pate, City Manager, reviewed with the City Council the generous donation made by Robert and Karen Browne for the Redbud Park and the many donations made by the residents. Mr. Pate and City Council members thanked Nancy Herzel and Jamie Farha for their hard work on the fundraising portion.

MOTION: Sody Clements moved to approve agenda item 9d as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- e. Discussion, consideration, and possible action regarding a new park in the 1800 Block of Westminster Place. Mr. Shane Pate, City Manager, gave an update from the Board of Park Commissioners meeting in regard to the new park in the 1800 Block of Westminster Place. Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, reviewed different types of fencing that could be used in the proposed park design. Mr. Howard will update the plan to include an additional play area and will further research different fence options.
- f. A resolution awarding contract to the lowest responsible bidder for WW-2201 2022 GO Bond project Water Well #13, and authorizing execution of the contract, bonds, and related instruments; or

alternatively reject all bids.

MOTION: Steven J. Goetzinger moved to award the contract for WW-2201 2022 GO Bond Project Water Well #13, to the lowest responsible bidder, Davis Water Well Inc. for \$1,476,494.00, approving Resolution 1568. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- g. A resolution awarding contract to the lowest responsible bidder for City Hall roof replacement project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Sody Clements moved to award the contract for FC-2402 to the lowest responsible bidder, Central Weatherproofing for \$193,000.00, approving Resolution 1569. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- h. Request to seek bids for PC-2403 1400 and 1500 Blocks of Camden Way 2024 GO Bond Paving Improvements Project, and receive and approve plans for the same.

MOTION: Steven J. Goetzinger moved to approve agenda item 9h as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements

AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

- i. A Resolution of the City Council of the City of Nichols Hills, Oklahoma adopting the Association of Central Oklahoma Governments Regional Safety Action Plan and Vision Zero Policy.

MOTION: Sody Clements moved to approve agenda item 9i as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman, Steven J. Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma