

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 10, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. November 12, 2024 Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer

- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$242,517.42
Designated Funds - Police	35.25
Nichols Hills Municipal Authority	137,626.10
General Fund - CIP	3,364.85
Designated Funds - Parks	16,000.00
General Obligation Bond Funds	814,399.83
Total Warrants & Claims	\$1,213,943.45

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 8 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$217,659.63.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds, 2022 GO Bonds, and other funds.

- b. Pay Estimate No. 3 for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East

Grand Boulevard in the amount of \$265,783.32.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Invoice No. 8502A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$16,000.00, to be paid from Park Designated Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. An Inter-Governmental Agreement for a Regional Household Hazardous Waste Collection and Management Project with The City of Oklahoma City.
- c. Redbud Park & West Grand Boulevard Trail Extension Project agreement amendment with HFSD Landscape Architecture for added services in the amount of \$13,500.00.
- d. Request from Information Systems Manager Scott Johnston to purchase backup network switches. The total will not exceed \$10,000.00, as approved in the FY 2024-2025 CIP budget.
- e. Request from Information Systems Manager Scott Johnston to

purchase four computer monitors for Public Works. The total will not exceed \$600.00, as approved in the FY 2024-2025 CIP budget.

- f. Request from Information Systems Manager Scott Johnston to purchase new computers for the Police and Fire Departments. The total will not exceed \$15,000.00, as approved in the FY 2024-2025 CIP budget.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Accept the Annual Comprehensive Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2024.
- b. Request from Redbud Classic to install 60 banners to promote the event. Banners will be displayed within the City of Nichols Hills between March 24, 2025 and April 7, 2025.
- c. A Revocable Permit issued to the Redbud Foundation, Inc. for the purpose of the Redbud Classic on April 5 and 6, 2025.
- d. A Park Adoption Agreement with Robert and Karen Browne, for park property generally known as Redbud Park with boundaries at the following locations: from Sherwood Lane on the south, the center of NW Grand Boulevard on the east, West NW Grand Boulevard on the west, and Bedford Drive on the north.
- e. Discussion, consideration, and possible action regarding a new park in the 1800 Block of Westminster Place.
- f. A resolution awarding contract to the lowest responsible bidder for WW-2201 2022 GO Bond project Water Well #13, and authorizing execution of the contract, bonds, and related instruments; or

alternatively reject all bids.

- g. A resolution awarding contract to the lowest responsible bidder for City Hall roof replacement project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.
- h. Request to seek bids for PC-2403 1400 and 1500 Blocks of Camden Way 2024 GO Bond Paving Improvements Project, and receive and approve plans for the same.
- i. A Resolution of the City Council of the City of Nichols Hills, Oklahoma adopting the Association of Central Oklahoma Governments Regional Safety Action Plan and Vision Zero Policy.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:02 PM on the 6th day of December, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 PM on the 6th day of December, 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 6th of December, 2024; and transmitted by email at 5:00 PM on the 6th day of December, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 3:20 PM on the 9th day of December, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 9th day of December, 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 9th of December, 2024; and transmitted by email at 5:00 PM on the 9th day of December, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma