

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 12, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:26 PM on
the 8th day of November, 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Council Member Sody Clements	5:30
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30

3. Minutes

- a. October 8, 2024 Minutes
- b. October 28, 2024 Minutes

MOTION: Sody Clements moved to approve the October 8, 2024 and October 28, 2024 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

4. Departmental Reports
 - a. Police Department
 - b. Municipal Court

- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Hoffman reported that the City continues to work with ACOG on potential new ideas to advance the City.

MOTION: Steven J. Goetzinger moved to approve the October 2024 departmental reports as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman , Steven J.

Goetzinger**6. Consent Docket - Construction**

- a. Amendment No. 1 for the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road Paving Improvement Project with Rudy Construction Company in the amount of (\$2,790.29).

BACKGROUND: The amendment decreases the contract to \$1,064,474.71. The original contract was \$1,067,265.00.

- b. Pay Estimate No. 6 (FINAL) for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of \$246,105.74 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Pay Estimate No. 2 for Project No. PC-2401 with CGC, LLC. for Paving Improvements to the 6600, 6700 & 6800 Blocks of East Grand Boulevard in the amount of \$330,681.87.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- d. Pay Estimate No. 7 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$217,727.12.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Invoice No. 8495A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$25,500.00, to be paid from Park Designated Fund

and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6e Consent Docket Construction as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from Public Works Director Randy Lawrence to install additional playground equipment at Davis Park, not to exceed \$91,569.00. To be paid out of 2023 GO Bonds.
- c. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2024-2025.
- d. Request from Fire Chief Kevin Boydston to repair one outdoor warning siren for an amount not to exceed \$6,000.00, as approved in the FY 2024-2025 CIP budget.
- e. Request from Public Works Director Randy Lawrence to purchase a 2024 Silverado 1500 from state contract SW 0035, not to exceed \$54,835.00. To be paid out of 2024 GO Bonds and other funds.

MOTION: Sody Clements moved to approve item 7a - 7e Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements

SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Receive bids for sale of \$ 7,000,000 General Obligation Bonds, Series 2025, and award sale of bonds to the bidder bidding the lowest interest cost.

Mr. John Williams, City Attorney, reviewed the summary of bond bids with the City Council members and recommended the sale of \$7,000,000 General Obligation Bonds, Series 2025 be awarded to the lowest bidder, TD Securities.

Mr. Cameron Bertelli, with BOK Financial Securities, discussed the bids with the City Council members.

MOTION: Steven J. Goetzinger moved to approve agenda item 9a, the minutes of the sale of the bonds awarded to TD Securities all in accordance with the proposed minutes. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- b. An ordinance providing for the issuance of General Obligation Bonds in the sum of Seven Million Dollars (\$7,000,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2025"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; providing for the

levy of an annual tax for payment of principal and interest on the bonds; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing the approval of a Continuing Disclosure Agreement, an Official Statement and other contracts and instruments necessary to consummate sale, issuance and delivery of the Bonds; fixing other details of the bond sale and issuance; and declaring an emergency.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of adoption, approval, acceptance, rejection and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9b (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- c. Parks Management Agreement between the City of Nichols Hills and Nichols Hills Parks, Inc.

MOTION: Sody Clements moved to approve agenda item 9c as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- d. An Ordinance amending Article VII of Chapter 8 of the Nichols Hills City Code regarding construction and demolition site Stop Work Orders; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mr. Shane Pate, City Manager, presented the proposed ordinance to the City Council.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9d (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- e. An Ordinance amending the Nichols Hills City Code regarding fences; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

MOTION: Steven J. Goetzinger moved to approve agenda item 9e as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger

SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- f. An Ordinance amending the employee retirement system, defined benefit plan for the City of Nichols Hills & Nichols Hills Municipal Authority, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Nichols Hills & Nichols Hills Municipal Authority. Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns, and their agencies and instrumentalities for purposes of administration, management, and investment as part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring and emergency.

MOTION: Steven J. Goetzinger moved to approve agenda item 9f as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9f (i) - Emergency clause of the foregoing ordinance. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- g. Request to seek bids for WW-2201 2022 G.O. Bond project Water Well #13.

MOTION: Steven J. Goetzinger moved to approve agenda item 9g as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- h. Request to seek bids for City Hall roof replacement and receive and approve plans for the same.

MOTION: Sody Clements moved to approve agenda item 9h as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements

SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Christmas Bonuses for City Employees.

MOTION: Steven J. Goetzinger moved to give each employee a \$300.00 Christmas bonus. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Sody Clements moved to adjourn the meeting. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma