

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 10, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:15 PM on
the 6th day of September, 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Mayor E. Peter Hoffman	Absent
Vice-Mayor Steven J. Goetzinger	5:30
Council Member Sody Clements	5:30

3. Minutes
 - a. August 13, 2024 Minutes
 - b. August 23, 2024 Minutes

MOTION: Sody Clements moved to approve the August 13, 2024 and August 23, 2024 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	None

4. Departmental Reports
 - a. Police Department
 - b. Municipal Court
 - c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

MOTION: Sody Clements moved to approve the August 2024 departmental reports as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger

5. Total Warrants & Claims

- a. Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger

6. Consent Docket - Construction

- a. Change Order No. 2 for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant project with Landmark Construction Group, LLC in the amount of \$38,485.00.

BACKGROUND: The change order increases the contract to \$3,557,158.00. The original contract was \$3,498,000.00.

- b. Pay Estimate No. 5 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$155,109.17.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of \$236,841.17.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- d. Pay Estimate No. 6 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$229,901.11.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

MOTION: Sody Clements moved to approve item 6a - 6d Consent Docket Construction as presented. Steven J. Goetzinger seconded the motion

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period

for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Request from Information Systems Manager Scott Johnston to purchase five replacement iPads for City staff. The total will not exceed \$5,000.00, as approved in the 2024-2025 CIP budget.
- c. Request from Information Systems Manager Scott Johnston to purchase a Panic Alarm system for the Public Works Department. The total will not exceed \$5,000.00, as approved in the 2024-2025 CIP budget.
- d. Request from Information Systems Manager Scott Johnston to purchase five replacement tablets for the Police vehicles. The total will not exceed \$6,000.00, as approved in the 2024-2025 CIP budget.
- e. A Resolution of the City Council of the City of Nichols Hills, Oklahoma approving the Amended and Restated Keystone Flex Administrators FSA Plan.
- f. A Resolution of the City Council of the City of Nichols Hills, Oklahoma approving the Amended and Restated Keystone Flex Administrators HRA Plan.
- g. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- h. Request from Fire Chief Kevin Boydston to purchase three gate valve hose appliances for an amount not to exceed \$1,700.00, as approved in the FY 2024-2025 CIP budget.
- i. Request from Fire Chief Kevin Boydston to purchase CPR Manikins and Stop the Bleed supplies for an amount not to exceed \$3,400.00, as approved in the FY 2024-2025 CIP budget.

MOTION: Sody Clements moved to approve item 7a - 7i

Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Request from Alexandra Crothers to close Mulberry Lane for a Special Event. The street will be closed October 26, 2024 from 2:00 pm - 6:00 pm.

Ms. Alexandra Crothers presented the application for a Special Event to the City Council.

MOTION: Sody Clements moved to approve agenda item 9a as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger

- b. Request from Tim Rasmussen to close the 1700 Block of Guilford Lane for a Special Event. The street will be closed October 6, 2024 from 4:00 pm - 7:00 pm.

Mr. Tim Rasmussen presented the application for a Special Event to the City Council.

MOTION: Sody Clements moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger

AYES: Sody Clements, Steven J. Goetzinger

- c. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., representing T-Mobile, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the vicinity of 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma, and related follow-up discussion regarding future communications facility permits.

Following discussion among City Council members and staff, Vice-Mayor Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9c as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements

SECONDER: Steven J. Goetzinger

AYES: Sody Clements, Steven J. Goetzinger

- d. PUBLIC HEARING: An application to rezone property generally located at 6523 Avondale Drive in Nichols Hills, Oklahoma from the R-2 Two-Family Residential Zoning District to the R-3 Multiple-Family Residential Zoning District.

MOTION: Sody Clements moved to continue to the next regularly scheduled meeting of the City Council. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements

SECONDER: Steven J. Goetzinger

AYES: Sody Clements, Steven J. Goetzinger

- e. Waterline 11 Relocation Agreement between City of Nichols Hills Oklahoma, Nichols Hills Municipal Authority and Independent School District No. 89 of Oklahoma County, Oklahoma, (Oklahoma City Public Schools) ("Agreement") to accommodate the construction of new Belle Isle Enterprise High School on a 65-acre

(MOL) site in Oklahoma City east of the northeast corner of the intersection of Wilshire Boulevard and Broadway Extension, and authorizing the Mayor other municipal officials to execute instruments in furtherance of the Agreement.

Following discussion among City Council members and staff, Vice-Mayor Goetzinger opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9e as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger

- f. A resolution awarding contract to the lowest responsible bidder for PC-2402 2024 GO Bond Issue 1200 Block of Larchmont Lane Paving Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

MOTION: Sody Clements moved to award the contract for PC-2402 2024 GO Bond Issue 1200 Block of Larchmont Lane Paving Project to SAC Services, Inc. for \$729,849.00, approving Resolution 1558. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, Steven J. Goetzinger

- g. Discussion regarding Ward 3 Safety Letter.

City Council directed staff to draft a letter to be sent to all residents addressing the practices to discourage opportunistic crimes.

- h. Building Commission Appointment - Tori Raines

MOTION: Sody Clements moved to approve the

recommendation and appointment of Tori Raines as a member of the Building Commission. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger

i. Building Commission Appointment - Jeff Oakley

MOTION: Sody Clements moved to approve the recommendation and appointment of Jeff Oakley as a member of the Building Commission. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger

j. Environment, Health and Sustainability Commission - Ward Two.

MOTION: Sody Clements moved to approve the appointment of Charis Ward as a member of the Environment, Health and Sustainability Commission. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Sody Clements moved to adjourn the meeting. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, Steven J. Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma