

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, August 13, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:11 PM on
the 9th day of August 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Mayor E. Peter Hoffman	5:30
Vice-Mayor Steven J. Goetzinger	5:30
Council Member Sody Clements	5:30

Fire Chief Boydston presented Firefighters Josh Balch, Daniel Morrison and Tyler Hamblin with their helmet shields and badges for completing their probationary time, completing many hours of training and testing.

- a. PRESENTATION: Recognition of Firefighter Josh Balch.

Firefighter Josh Balch's father, Mr. Kendall Balch, pinned Josh's badge on.

- b. PRESENTATION: Recognition of Firefighter Daniel Morrison.

Firefighter Daniel Morrison's wife, Analisa, pinned Daniel's badge on.

- c. PRESENTATION: Recognition of Firefighter Tyler Hamblin.

Firefighter Tyler Hamblin's mother, Mrs. Laura Hamblin, pinned Tyler's badge on.

3. Minutes
 - a. July 9, 2024 Special Meeting Minutes
 - b. July 9, 2024 Regular Meeting Minutes

MOTION: Steven J. Goetzinger moved to approve the July 9, 2024 Special Meeting and July 9, 2024 Regular Meeting minutes as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

4. Departmental Reports

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Hoffman reported that ACOG did not receive the solar grant money that the City had been working on. The City continues to work with ACOG for other ideas.

Councilman Clements thanked Scott Johnston, Information System Manager, for helping her with a spam email she had received.

MOTION: Sody Clements moved to approve the July 2024 departmental reports as presented. Steven J. Goetzinger

seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

5. Total Warrants & Claims

a. Warrants & Claims

i. Warrants & Claims

MOTION: Steven J. Goetzinger moved to approve the total warrants and claims as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

6. Consent Docket - Construction

- a. Pay Estimate No. 5 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$180,094.79.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- b. Pay Estimate No. 3 for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of \$128,050.02.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$461,098.11.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- d. Change Order No. 3 for the Fire Training Tower project with Landmark Construction Group, LLC in the amount of \$14,655.00.

BACKGROUND: The change order increases the contract to \$1,004,529.00. The original contract was \$959,000.00.

- e. Invoice No. 8460A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$26,250.00, to be paid from Park Designated Fund and other funds.

MOTION: Sody Clements moved to approve item 6a - 6e Consent Docket Construction as presented. Steven J. Goetzinger seconded the motion

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from the Public Works Department to purchase a CUES Sewer Camera System from Oklahoma State Contract SW-193T, not to exceed \$115,086.00, to be paid from the 2022 GO Bond

funds.

- c. A resolution casting a vote for Greg Buckley to fill the expiring term of At-Large Trustee of the Oklahoma Municipal Retirement Fund (OkMRF).
- d. A resolution of the City Council of the City of Nichols Hills, Oklahoma approving the May 30, 2024 Amendments to the 1983 Amended Agreements creating the Association of Central Oklahoma Governments.
- e. Request from Fire Chief Kevin Boydston to purchase 15 sets of Dual Certified Wildland/Rescue gear for an amount not to exceed \$26,528.00, as approved in the FY 2024-2025 CIP budget.
- f. Request from Fire Chief Kevin Boydston to purchase an 800MHz Mobile radio and equipment for an amount not to exceed \$4,000.00, as approved in the FY 2024-2025 CIP budget.
- g. Request from Fire Chief Kevin Boydston to purchase an EV Electric Vehicle Fire Blanket and EV emergency plug for an amount not to exceed \$2,300.00, as approved in the FY 2024-2025 CIP budget.
- h. Request from the Public Works Department to purchase a 24" High Flow Asphalt Planer from Oklahoma State Contract SW-192, not to exceed \$22,320.72, as approved in the 2024-2025 CIP budget.

MOTION: Steven J. Goetzinger moved to approve item 7a - 7h Consent Docket General as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Request from Kayla Bourland to close Holtzendorff Parkway for a Special Event. The street will be closed September 8, 2024 from 1:30pm - 5:30pm.

MOTION: Sody Clements moved to approve agenda item 9a as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- b. Request to seek bids for PC-2402 2024 GO Bond Issue 1200 Block of Larchmont Lane Paving Project and receive and approve plans for the same.

MOTION: Steven J. Goetzinger moved to approve agenda item 9b as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- c. PUBLIC HEARING: An Ordinance amending Chapter 50, Article II, Division 10 of the Nichols Hills City Code regarding signs; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9c as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9c (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- d. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding the appointment of At-Large Members to the Board of Adjustment; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9d as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9d (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Steven J. Goetzinger

SECONDER: Sody Clements

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- e. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding landscaping requirements for Certificates of Approval from the Building Commission for facade changes; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9e as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements

SECONDER: Steven J. Goetzinger

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- f. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding applications for Certificates of Approval from the Building Commission; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9f as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Steven J. Goetzinger moved to approve agenda item 9f (i) - Emergency clause of the foregoing ordinance. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

g. Environment, Health and Sustainability Commission - Ward Two.

RESULT: NO ACTION TAKEN

h. Public Arts Commission Appointment - At Large Appointment.

RESULT: NO ACTION TAKEN

i. A resolution of the City Council of the City of Nichols Hills, Oklahoma regarding Transportation Improvement Funding and Programming Surface Transportation Block Grant - Urbanized Area (STBG-UZA) Project.

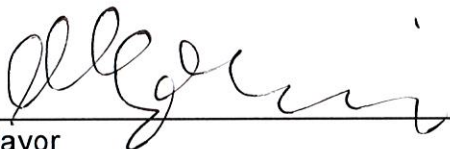
MOTION: Sody Clements moved to approve agenda item 9i as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. Sody Clements seconded the motion.

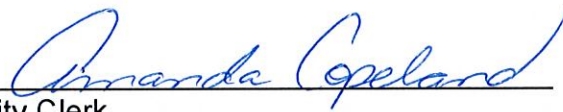
RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

Vice- 

Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma