

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 10, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. August 13, 2024 Minutes
 - b. August 23, 2024 Minutes

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List

- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$265,375.61
Designated Funds - Police	5,522.39
Nichols Hills Municipal Authority	133,930.96
General Fund - CIP	1,350.00
Health Insurance Fund	5,025.00
General Obligation Bond Funds	685,925.82
Total Warrants & Claims	\$1,097,129.78

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 2 for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant project with Landmark Construction Group, LLC in the amount of \$38,485.00.

BACKGROUND: The change order increases the contract to \$3,557,158.00. The original contract was \$3,498,000.00.

- b. Pay Estimate No. 5 for Project No. WC-2101 with Landmark

Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$155,109.17.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of \$236,841.17.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- d. Pay Estimate No. 6 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$229,901.11.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Request from Information Systems Manager Scott Johnston to purchase five replacement iPads for City staff. The total will not exceed \$5,000.00, as approved in the 2024-2025 CIP budget.
- c. Request from Information Systems Manager Scott Johnston to purchase a Panic Alarm system for the Public Works Department. The total will not exceed \$5,000.00, as approved in the 2024-2025 CIP budget.
- d. Request from Information Systems Manager Scott Johnston to purchase five replacement tablets for the Police vehicles. The total will not exceed \$6,000.00, as approved in the 2024-2025 CIP budget.
- e. A Resolution of the City Council of the City of Nichols Hills, Oklahoma approving the Amended and Restated Keystone Flex Administrators FSA Plan.
- f. A Resolution of the City Council of the City of Nichols Hills, Oklahoma approving the Amended and Restated Keystone Flex Administrators HRA Plan.
- g. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- h. Request from Fire Chief Kevin Boydston to purchase three gate valve hose appliances for an amount not to exceed \$1,700.00, as approved in the FY 2024-2025 CIP budget.
- i. Request from Fire Chief Kevin Boydston to purchase CPR Manikins and Stop the Bleed supplies for an amount not to exceed \$3,400.00, as approved in the FY 2024-2025 CIP budget.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Alexandra Crothers to close Mulberry Lane for a Special Event. The street will be closed October 26, 2024 from 2:00 pm - 6:00 pm.
- b. Request from Tim Rasmussen to close the 1700 Block of Guilford Lane for a Special Event. The street will be closed October 6, 2024 from 4:00 pm - 7:00 pm.
- c. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., representing T-Mobile, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the vicinity of 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma, and related follow-up discussion regarding future communications facility permits.
- d. PUBLIC HEARING: An application to rezone property generally located at 6523 Avondale Drive in Nichols Hills, Oklahoma from the R-2 Two-Family Residential Zoning District to the R-3 Multiple-Family Residential Zoning District.
- e. Waterline 11 Relocation Agreement between City of Nichols Hills Oklahoma, Nichols Hills Municipal Authority and Independent School District No. 89 of Oklahoma County, Oklahoma, (Oklahoma City Public Schools) ("Agreement") to accommodate the construction of new Belle Isle Enterprise High School on a 65-acre (MOL) site in Oklahoma City east of the northeast corner of the intersection of Wilshire Boulevard and Broadway Extension, and authorizing the Mayor other municipal officials to execute instruments in furtherance of the Agreement.
- f. A resolution awarding contract to the lowest responsible bidder for PC-2402 2024 GO Bond Issue 1200 Block of Larchmont Lane Paving Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.
- g. Discussion regarding Ward 3 Safety Letter.

- h. Building Commission Appointment - Tori Raines
- i. Building Commission Appointment - Jeff Oakley
- j. Environment, Health and Sustainability Commission - Ward Two.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:15 PM on the 6th day of September, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 6th day of September, 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 6th of September, 2024; and transmitted by email at 5:00 PM on the 6th day of September, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma